

JEFF MAYS
DIRECTOR OF
ADMINISTRATIVE SERVICES



CITY HALL
EST. 1840

To: The Mayor and the Quincy City Council
From:  Jeff Mays, Director of Administrative Services
Date: March 25, 2024

On behalf of the City's Budget team, this FY2024-2025 budget plan is balanced within recurring revenues and expenses. This budget also draws down \$7 million in unallocated fund balance to increase our investment in our streets, buildings, and water and sewer systems.

This is the third budget presented by this administration and it continues to build on the major themes and policies we have originally advanced: 1) improve infrastructure, 2) provide property tax relief, 3) pay down pension debt, 4) fund Public Safety, and 5) invest in growth. Consider...

- This is the third consecutive year of INCREASED investments in our streets, water, sewer, and building infrastructure. This year alone we will devote \$13 million to our city's streets and buildings, and we propose to issue \$20 million in bonds to upgrade and secure our city's river water intake pumphouse, and to replace antiquated water and sewer infrastructure and lead service lines throughout our city.
- This is the third consecutive year of property tax relief. While every other taxing body has increased your property bill, the city's piece of your property tax bill has fallen.
- This is the third consecutive year of accelerated pension debt payments. During this period, the City has contributed \$1.1 million over our required contribution. Of the \$9.38 million we're spending on pensions, \$7.7 million pays for the unfunded accrued liability.
- This is the third consecutive year of fully funded Public Safety staffing. This budget fully funds the former Street Crimes Unit and gives our police and firefighters the best equipment and tools they need to truly protect and serve.
- This is the third consecutive year of investments in growth. Our sales tax base, which provides over 50% of the general fund revenues, has never been broader or more resilient; our tourism-generated dollars have never been higher; and our convention center and parks have never been busier.

Notwithstanding the successes above, the city still has its share of challenges, and we will continue to seek better ways to serve our citizens. Just as we changed how we recycled to reduce costs and increase participation, this budget invests in solar arrays at our Waste Water Treatment Plant; this budget invests in new technology to reduce our solid waste hauling and brush pick up costs; this budget invests in our information systems to create new ways for our citizens to participate more meaningfully in their government.

Your input over the next four weeks to fine-tune this budget is both needed and appreciated.

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The City's activities are budgeted and accounted for through the use of funds. A fund is a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures. The City's funds are arranged in accordance with the Governmental Accounting Standards Board (GASB) and standards set by the Government Finance Officers Association (GFOA). The following fund types are used in this document:

General Fund is the general operating fund of the City. The restricted portion of General Fund is called the Cash Reserve Fund.

Special Revenue Funds are used to account for revenues derived from specific taxes, grants, or other restricted governmental revenue sources that are legally restricted to expenditures for specified purposes. Special Revenue Funds used by the City include:

201 Planning & Dev	211 Traffic Signal	243 Federal Forfeiture	250 Transit
202 9-1-1 Fund	212 Town Road Tax	244 Police Crime Lab	252 DCCA Grant
204 9-1-1 Surcharge	240 Police Grants	246 Fire Donations	253 IHDA Grant
205 Franchise Fee	241 Police Donations	247 Fire Grant	257 Bridge Lighting
210 Motor Fuel Tax	242 State Forfeiture	249 Police DUI	

Capital Project Funds are created to account for financial resources to be used for the acquisition or construction of major capital facilities and infrastructure, except for the projects financed by legally restricted special revenue funds and proprietary fund types. The City's Capital Projects Funds include:

301 Capital Projects Fund	309 Special Cap Proj Fund
312 TIF #2 Fund	313 TIF #3 Fund
314 Water EPA 2019 Proj Fund	315 Sewer EPA 2019 Proj Fund
317 ARPA Reimb Fund	323 2019 GO Street Proj Fund
395 QMEA Capital Reserve Fund	397 Fire Equip Rep Fund

Debt Service Funds are used to account for the accumulation of resources for the payment of principal, interest, and agent fees for General Obligation Bonds/Debt issued on behalf of the Governmental Fund types.

Proprietary Funds are funds established to account for the self supporting municipal activities that are similar to private business. The activities are financed by sales and service fees. The City operates the following enterprise funds:

501 Water Fund	502 Sewer Fund
511 Airport Fund	512 Airport PFC Fund
514 Municipal Dock Fund	531 Regional Training Facility Fund
533 Garbage Fund	

Internal Service Funds are funds that provide either benefits or services to other funds or departments of government on a cost-reimbursement basis, with the goal to 'break-even' rather than make a profit, are funds established to account for funds that the City has retained custodial ownership. These funds include the Self Insurance, Health Insurance Funds, Central Garage.

Trust and Agency Funds are funds established to account for funds that the City has retained custodial ownership. These funds include the Revolving Loan funds, Commission Funds (Lincoln, Human Rights, and Tree Board), and Tourism Tax Fund.

Component Units are legally separate entities that meet any of three tests: 1) the primary government appoints the voting majority of the board of the component unit and is able to impose its will or is in a relationship of financial burden or benefits; 2) the component unit is fiscally dependent upon the primary government; 3) the financial statements would be misleading if data from the component unit were not included. The Quincy Public Library and Woodlawn Cemetery are both component units of City government.

Basis of Accounting & Budgeting

The operating budget is adopted each fiscal year for all fund types. The modified accrual basis of accounting and budgeting is used for the Governmental Funds. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual. Expenditures are recorded when the related liability is incurred.

Budgetary control is exercised by line item accounts, in an effort to monitor revenues and expenditures as they occur in relation to the approved budget. This allows for the management of expenditures as necessary to achieve a balanced budget. A balanced budget occurs when the total expenditures and other financing expenses are equal to the total revenues and other financing sources resulting in no change of fund balance.

Amendment of Budget

Department Heads may initiate transfers of funds between line item accounts within the department upon approval of the Director of Administrative Services (DOAS) and the Comptroller. These are called "Line Item Transfers" and the Finance Committee reviews these transfers on a monthly basis.

Transfer of budget funds from one Department/Division to another Department/Division in excess of \$10,000 requires City Council approval, accomplished by a two-third majority vote. Increases or decreases in overall budget revenue or expenditures in excess of \$10,000 also require a two-thirds majority vote by City Council.

Normally, no departmental transfer shall occur from any salary/benefit line item or from the fleet maintenance (expense account 36-01) without discussion/pre-approval from both the DOAS and Comptroller.

Adoption of Budget

November - The budget process starts with the Staffing Plan approvals. The Staffing Plans consist of salary and benefit information for each employee, transfers of shared positions, and calculations of full-time equivalencies for each department/division. Each department head reviews their plan and any staffing increases are submitted for authorization.

December - Pension Contributions. During the adoption of the tax levy, the City Council determines the level of funding of the pension contribution. In past years, the Council has committed fund balance during the tax levy in lieu of levying for the entire pension contribution not covered by other funding sources.

January - Revenue Estimates. City Staff develops a current year revenue projection based on the eight months (May - December) actual data. Staff discusses any local economic factors and makes a projection based on the past 5-year average. These revenue projections are used to project the following fiscal year and also a trend is projected for the next five years. This revenue projection is presented to City Council in February.

February - Each department is required to submit their budget requests. City Staff consisting of the Mayor, the Director of Administrative Services, the Comptroller, and the City Treasurer who meet with each department head to review budget submissions, discuss any significant changes, and review requests for capital outlay. The process allows for expense adjustments so that spending is within revenue projections. February 27, 2023 the City Council is given presentation detailing all general fund revenue sources, historic data and projections.

March - The revenue estimates are updated based on the past ten months actual data (May - February) and compared to the staff reviewed expense projections. The proposed budget is informally presented to City Council on March 17, 2024. Each week between April 1 and April 15, there will be budget hearings to discuss departmental budgets. Calendar for Adoption is:

- March 23, 2024 - Notice of Public Hearing is published in local newspaper.
- March 25, 2024 - 21 days prior to Adoption - Budget document is available to public.
- April 1, 2024 - Public Hearing & 1st Reading of Budget Ordinance
- April 8, 2024 - 2nd Reading of Budget Ordinance
- April 15, 2024 - 3rd Reading and Adoption of Budget Ordinance

The City Council adopted the Quincy Next Strategic Plan on March 12, 2018, the Quincy Transportation Plan on September 15, 2020 and the Riverfront Master Plan on April 21, 2021. Development priorities listed in the Plans as well as Administration initiatives include:

Transportation:

1. IL-57 Upgrade
2. 24th-36th & State Street Improvements
3. 3rd St and 4th St One ways to two Conversion
4. Harrison St and 24th St intersection improvements
5. Hampshire St and Vermont St One-Way to Two-Way
6. 6th St Corridor Activation
7. Off-Street Downtown Transit Transfer Station
8. York and Jersey One-way to Two-way
9. 48th Street and State Street Improvements
10. Quincy Barge Dock Elevation and Sea Wall Improvement

Riverfront:

1. Bury Overhead Electric Lines
2. Event Plaza, Interactive Play Area and Fountain Plaza
3. Terraced Riverfront Access & Courtesy Dock
4. Maine St Reconstruction, Scenic Overlook and Pedestrian Ramp
5. Stage & Access Area
6. High water Boat Ramp and Parking
7. Cruise Port Dock and Parking
8. Front Street Reconstruction
9. Kesler Park Trail
10. Pedestrian Bridge to Quinisspi Island

Economic Development:

1. Strategic Marketing Program (North Star)
2. Quincy Work Force Assistance Program (QWRAP) & Quincy Calling Campaign
3. Retail Marketing Program (NextSite)
4. Tourism Marketing Program (QACVB)
5. Vacant Big Box Retail Redevelopment Program
6. Land Bank Funding Support
7. Event Underwriting - Bet On Q
8. Hospitality and Retail Development Funds
9. Small Rental Rehab Program (SRRP), TIF Rental Rehab DDRP
10. In fill Land Development

Other Goals:

Job creation in the City of Quincy. Support of local businesses job creation. Due to cyber issue in May 2022, Tyler/Munis was delayed a year with anticipated payroll/financial go-live of July 2024.

SUMMARY OF PAST YEAR HIGHLIGHTS

Fiscally Responsible

- Operated a FYE 2023/2024 budget with surplus funds
- Passed the 2023 tax levy, which was the lowest estimated rate in nearly 40-years by using excess fund balance to keep tax levy down
- Settled the Police contract through arbitration, causing higher than budgeted salaries
- Funded pensions \$550,000 above the actuarial recommended contribution
- Maintained operational reliance on Home Rule Purchase Tax at 50% or less

Provide Quality ServicesPublic Safety

- Maintained budgetary staffing of police and fire sworn officers.
Our police department responded to nearly 25,000 service calls and the fire department responded to nearly 3,500 calls for service

Public Works

- Forestry removed overgrown or dangerous trees on city right of way
- Street Maintenance installed new sidewalks and curbs
- Second year of Patch Truck covering pot holes across town
- Maintain safe roads during snow/ice conditions
- Continued providing free curbside brush collection
- Subsidized City Wide Cleanup and garbage operations to maintain clean city

Encourage Housing Development by supporting the Housing Resource Fund which awarded \$260,000 for 15 residential units

Economic Development

- The Mayor and Council continued supporting the five key foundations for our 45X30 Economic Growth program: Tourism, Retail Development, Strategic Marketing, Large store renovation assistance, and Entertainment Underwriting.
- Worked with Developer (GMX) on three commercial developments on Target property.
 - Raising Cane's (fast food)/single-tenant building/multi-tenant building
- Worked with Developer on two commercial developments (pending)
 - 7,000 square feet at Prairie Trails and 5,000 square feet at 30th/Broadway
- Promoted available retail incentives to property owners to fill vacant stores
- Signed new retail recruitment contract with Retail Strategies
- Encourage Riverfront Development on planning for an Event Plaza at riverfront
- Supported QWRAP Workforce Relocation Assistance Program to attract skilled workers to our city
- Recognized economic impact of the Quincy Regional Airport \$24.7 million
- Secured grants for development and growth of Quincy
 - \$2.4 million for Sixth Street Streetscape
 - \$550,000 DCEO for owner-occupied home repair grants on city's NW side
- We were awarded Congressional allocation for \$1.4 million for Solar and in FY23 awarded \$400,000 for lead water line replacements and in FY 24 awarded \$2,000,000 for lead water line replacements
- Promote Workforce Development
- \$300,000 IHDA grant for home repairs on city's NW side
- Promoted Tourism through BET on Q - Bring Entertainment to Quincy grants
- Worked with consultant on Hotel Room Study for Quincy market

Invest in City-Wide infrastructure

- Disbursed \$6 million to the Capital Projects Fund for Neighborhood Enhancement & Street Projects

FISCAL YEAR 2025 GENERAL FINANCIAL GOALS

During our budget process, the City seeks to adopt a budget with long-term financial policies in mind. These policies are designed to provide a framework for the administration to plan for future budgetary needs and to improve our City's financial position. The budget was formed utilizing the following financial goals:

-Maintain the city's projected year end general fund unassigned balance (i.e. "Cash Reserve Fund")to 10% of the General Fund operating expenses. An adequate level of fund balance is essential to reduce potential and current risks (i.e. shortfalls in revenues and unanticipated expenditures) and ensures a stable cash flow.

- The City should maintain a balanced budget under normal conditions. A balanced budget is defined as a budget where recurring estimated revenues equal recurring estimated expenses during a single fiscal year. A balanced budget shows prudent use of the City's resources and helps instill fiscal stability.

Restricted Cash for Pensions	\$	3,000,000
Plus Beginning Fund Balance	+ \$	12,000,000
FY 2024 GF revenues	+ \$	52,073,793
Total Available	= \$	67,073,793

FY 2024 GF expenses	-	\$ 61,280,098
Ending Fund Balance	=	\$ 6,086,129

- The City is fully funding pension costs. Each year the Illinois Department of Insurance provides an actuarial minimum required contribution (ARC) for each pension plan. Additionally, the City hires a private actuarial firm to provide the annual contribution amount. The city has normally funded the higher of the two recommended contribution amounts to be 90% funded by 2040. **The pension funds combined contributions will plan to fund at 104% of the ARC in FYE 2025.**

-Set a minimum level of funding for capital spending. Revenues derived from the City's Purchase Tax are used to fund the Capital Projects. Our minimum Purchase Tax allocation has been as low 22% in the past 10 years. **This year's budget allocates nearly 108% of purchase tax revenues to Infrastructure.**

-Adopt a 5 Year Comprehensive Infrastructure Plan (CIP) on an annual basis. The CIP is a statement of the City's long and short-term capital improvement plans. The short-term is the first year of the CIP, which is incorporated into our annual operating budget. The long-term goal of the CIP is to provide for adequate funding to meet long term capital needs as determined by our citizens, alderpersons and administration. This Comprehensive Infrastructure Plan can be found in the Appendix of this document.

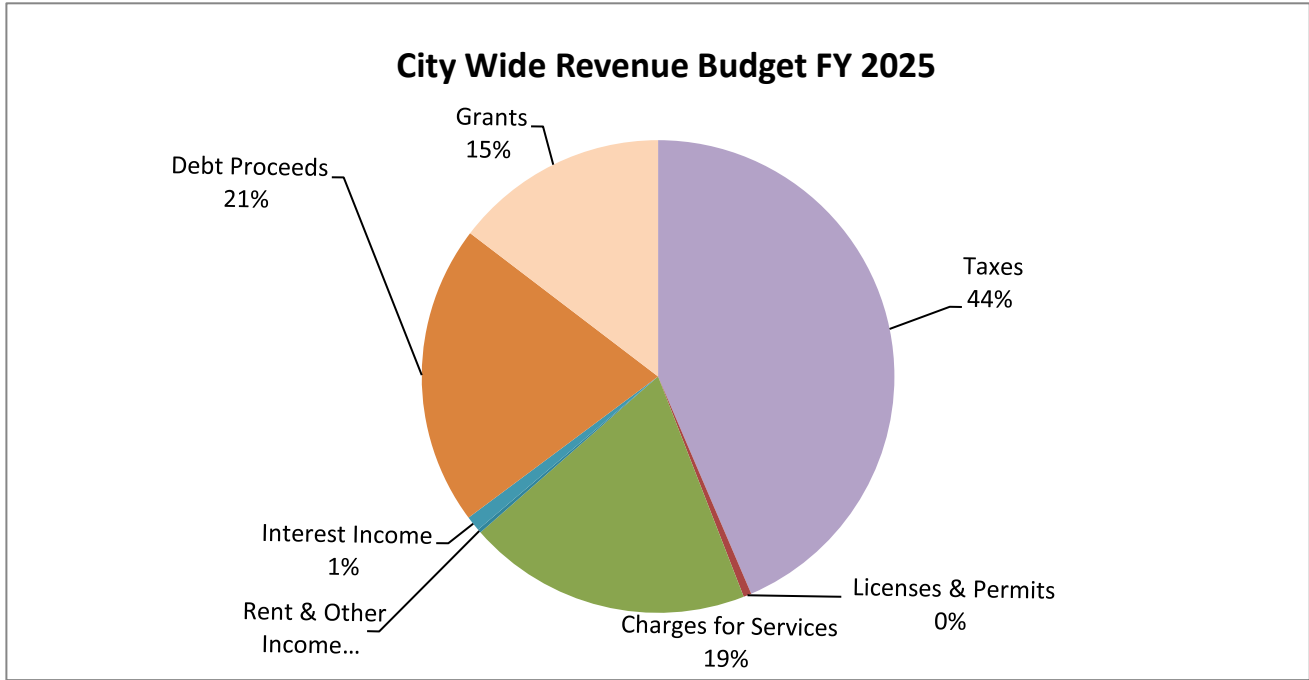
	4/30/24 Estimated Fund Balance	FY 2025 Plus: Revenues	FY 2025 Less: Expenses	4/30/25 Estimated Fund Balance
<u>General Fund</u>				
001-General Fund	12,000,000	52,073,793	61,280,098	2,793,695
011-Cash Reserve Fund	5,500,000	200,000	-	5,700,000
	17,500,000	52,273,793	61,280,098	8,493,695
<u>Special Revenue Funds</u>				
201-Planning & Development Fund	264,500	1,045,775	1,310,275	-
202-9-1-1 System Fund	100	1,345,066	1,245,066	100,100
203-Housing Resource Fund	895,000	13,900	813,506	95,394
204-9-1-1 Surcharge Fund	2,500,000	936,000	2,523,000	913,000
205-Franchise Fee "Green" Fund	60,000	504,220	500,220	64,000
210-Motor Fuel Tax Fund	5,000,000	1,740,000	5,497,081	1,242,919
211-Traffic Signal Fund	35,000	40,500	63,540	11,960
212-Town Road Tax Fund	113,000	7,700	120,700	-
213-Economic Growth Fund	2,800,000	1,800,000	4,009,150	590,850
214-Mid Town Business District Fund	168,000	142,000	300,000	10,000
224-Arts Commission Fund	10,000	2,100	10,000	2,100
240-Police Dept. Grants Fund	4,200	28,044	17,750	14,494
241-Police Donations Fund	38,000	6,400	38,375	6,025
242-State Forfeiture Fund	19,000	11,050	14,000	16,050
243-Federal Forfeiture Fund	32,000	5	30,000	2,005
244-Crime Lab Fund	9,000	9,300	9,000	9,300
246-Fire Donations Fund	13,000	1,000	14,000	-
247-Fire Department Grant Fund	350	-	348	2
248-Police Criminal Reg Fee Fund	49,000	20,450	40,000	29,450
249-Police DUI Fund	55,000	25,500	47,000	33,500
250-Transit Fund	120,000	5,232,671	5,232,671	120,000
252-DCCA Grants Fund	2,700	3,416,000	3,416,000	2,700
253-IHDA Grants Fund	120,000	630,000	365,500	384,500
257-Bridge Lighting Fund	123,000	2,300	62,492	62,808
	12,430,850	16,959,981	25,679,674	3,711,157
<u>Capital Projects Funds</u>				
301-Capital Projects Fund	13,600,000	13,302,500	25,548,273	1,354,227
305 -Transit Cap Proj Fund	75,000	5,141,834	5,206,834	10,000
309-Special Capital Projects Fund	6,000	15,300	21,300	-
312-Special Tax Allocation TIF #2	1,100,000	624,500	1,053,700	670,800
313-Special Tax Allocation TIF #3	560,000	157,000	552,000	165,000
314-Water EPA 2019 Proj Fund	19	-	-	19
315-Sewer EPA 2019 Proj Fund	240,000	6,610,000	6,612,000	238,000
317-ARPA Fund	1,191,000	40,000	1,199,850	31,150
323-2019B GO Street Proj Fund	1,763,000	30,000	1,790,000	3,000
395-QMEA Capital Reserve Fund	460,000	220,000	650,000	30,000
397- Fire Equip Replacement Fund	132,000	90,869	222,000	869
	19,127,019	26,232,003	42,855,957	2,503,065

	4/30/24 Estimated Fund Balance	FY 2025 Plus: Revenues	FY 2025 Less: Expenses	4/30/25 Estimated Fund Balance
<u>Debt Service Funds</u>				
412-2009 Library G/O Bond Fund	259,000	476,500	483,950	251,550
415-2017 GO Bond (Jail)	18,000	652,375	661,550	8,825
416-2019B GO Bond	334,000	685,000	685,500	333,500
	611,000	1,813,875	1,831,000	593,875
<u>Enterprise Funds</u>				
501-Water Fund	3,600,000	29,883,000	31,048,807	2,434,193
502-Sewer Fund	3,300,000	11,951,500	11,335,572	3,915,928
511-Quincy Regional Airport Fund	598,000	5,555,454	6,109,523	43,931
512-Airport PFC Fund	275,000	22,500	190,105	107,395
513-Airport Hangar Fund	575,000	641,461	608,000	608,461
514-Municipal Dock Fund	579,000	408,182	185,937	801,245
531-Regional Training Facility	22,000	84,700	159,700	(53,000)
533-Garbage Fund	15,000	2,097,373	2,094,873	17,500
	8,964,000	50,644,170	51,732,517	7,875,653
<u>Internal Service Funds</u>				
601-Central Garage Fund	65,651	2,365,147	2,399,726	31,072
603-Vehicle Replacement Fund	1,580,000	513,487	1,411,859	681,628
611-Self Insurance Fund	1,440,000	2,512,339	2,811,527	1,140,812
612-Health Insurance Fund	1,200,000	5,700,408	5,618,000	1,282,408
613-Unemployment Comp. Fund	260,000	37,000	50,000	247,000
	4,545,651	11,128,381	12,291,112	3,382,920
<u>Trust & Agency Funds</u>				
701-Econ Dev. Rev Loan Fund	1,840,000	96,000	1,109,000	827,000
703-CBD Revolving Loan Fund	770,000	20,800	279,000	511,800
704-Nghbrhd Hsg Rev. Loan Fund	180,000	3,530	150,000	33,530
712-Sister City Commission Fund	119,000	32,050	71,000	80,050
719-Lincoln Bicentennial Commission	13,000	5,300	8,400	9,900
720-Human Right Commission	395	10	380	25
721-Landfill L/C Fund	370	376,000	376,000	370
724-Animal Rescue Trust	5,700	200	5,900	-
743-Tourism Tax Fund	126,000	1,486,000	1,610,460	1,540
	3,054,465	2,019,890	3,610,140	1,464,215
TOTALS	66,232,985	161,072,093	199,280,498	28,024,580

	General Fund/ Cash Reserve Fund	Special Revenue Funds	Capital Projects Funds	Debt Service Funds	Enterprise Funds	Internal Service Funds
Beg Balance, May 1	17,500,000	12,430,850	19,127,019	611,000	9,172,000	4,545,651
REVENUES						
Taxes	48,511,073	5,007,420	773,000	1,812,775	40,000	-
Licenses & Permits	617,000	-	85,000	-	-	-
Charges for Services	716,000	740,237	-	-	23,602,362	8,160,847
Rent & Other Income	73,500	110,570	18,069	-	116,680	-
Interest Income	430,000	136,149	345,600	1,100	414,528	99,900
Debt Proceeds	-	-	6,500,000	-	20,000,000	-
Grants	72,000	9,092,247	5,141,834	-	4,552,565	-
Total before Transfers	50,419,573	15,086,623	12,863,503	1,813,875	48,726,135	8,260,747
Transfers In	760,220	1,873,358	13,368,500	-	1,918,035	242,772
Inter-Gov. Revenues	1,094,000	-	-	-	-	2,624,862
TOTAL REVENUE	52,273,793	16,959,981	26,232,003	1,813,875	50,644,170	11,128,381
Total Funds Available	69,773,793	29,390,831	45,359,022	2,424,875	59,816,170	15,674,032
EXPENDITURES						
Salaries & Benefits	31,211,605	5,110,435	-	-	4,965,981	6,671,966
Contracted Services	6,301,642	4,202,705	518,439	-	8,114,992	2,723,136
Commodities	1,297,591	662,781	10,700	-	5,517,913	1,195,900
Capital Outlay	2,277,779	9,631,479	40,723,668	-	29,374,314	1,101,210
Miscellaneous	64,715	4,908,804	403,300	1,250	1,268,105	188,900
Debt Service	161,641	-	-	1,829,750	2,491,212	-
Transfers to Outside Entities	2,879,825	-	-	-	-	-
Total before Transfers	44,194,798	24,516,204	41,656,107	1,831,000	51,732,517	11,881,112
Interfund Transfers	17,085,300	1,163,470	1,199,850	-	-	410,000
TOTAL EXPENDITURES	61,280,098	25,679,674	42,855,957	1,831,000	51,732,517	12,291,112
Ending Balance, Apr 30	8,493,695	3,711,157	2,503,065	593,875	8,083,653	3,382,920

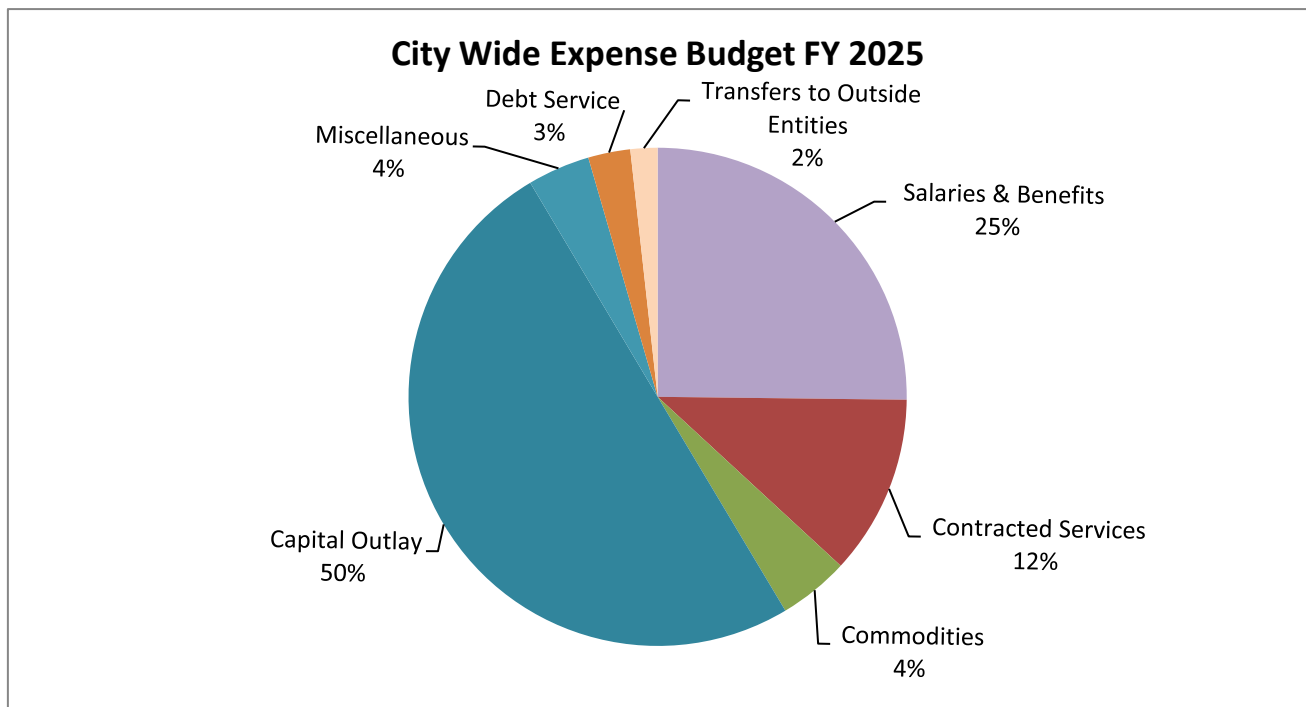
Revenue Budget by Source

The pie chart below depicts City Wide revenue by source. This chart shows all revenue types from all funds (excluding inter-fund transfers and administrative cost share transfers so as not to double count available resources).



Expenses by Source

The pie chart below depicts City Wide expenses by source. All city funds are included in the chart.

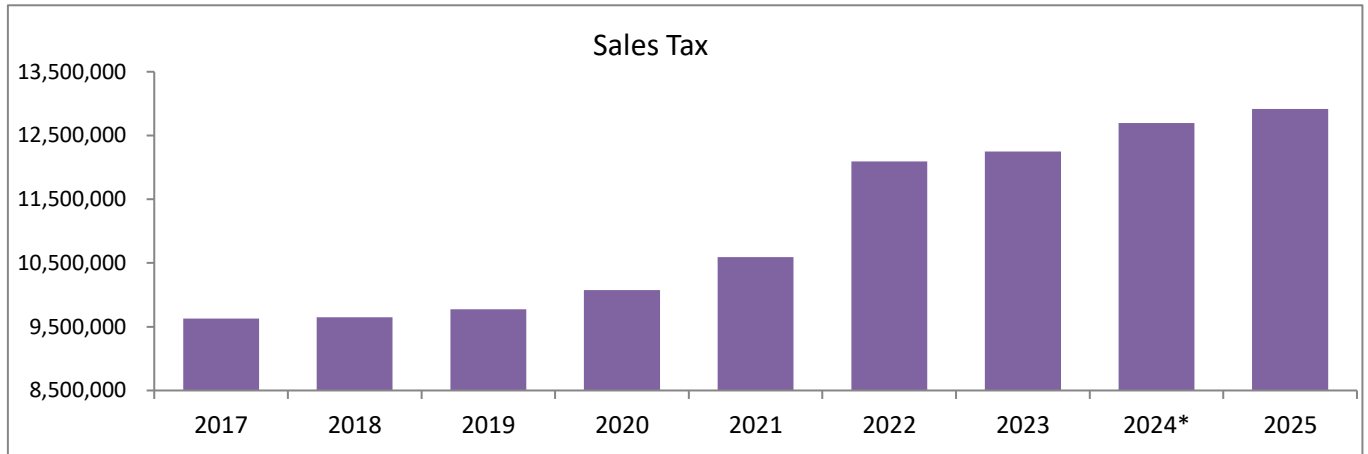


DEPARTMENT/DIVISION	FY 21 Budget		FY 22 Budget		FY 23 Budget		FY 24 Budget		Proposed FY 25	
	Full-Time	PT	Full-Time	PT	Full-Time	PT	Full time	PT	Full-Time	PT
1101 City Council		14		14		14		14		14
1301 Mayor	2		2		2		2		2	
1302 Treasurer	3.4		3.4		3.4	1	3.4	1	3.4	
1303 City Clerk	3		2		2		2		2	
1401 Dir of Admin	1		1		1		1		1	
1402 Purchasing	1		1		1		1		1	
1403 Build Maint	1		1		1		1		1	
1501 Comptroller	4		4		4		4		5	
1701 Fire/Police Comm		3		3		3		4		4
1901 MIS	4		3		3		5		5	
1600 Legal		3		3		3		3		3
Police										
2110 Police Admin	3		3		3		3		3	
2111 Police-Civilian	11	1	11	1	11		11		11	
2112 Police-Patrol	70		70		70		70		70	
2113 Police-Training										
2115 Evidence Tech	1	1	1	1	1	1	1	1	1	1
2116 Police-Humane Officer	1		1		1		1		1	
	86	2	86	2	86	1	86	1	86	1
Fire										
2210 Fire Dept-Admin	2		2		2		2		2	
2211 Fire - Civilian	2		2		2		2		2	
2212 Fire Fighters	57		55		57		57		57	
2214 Fire Training	1		1		1		1		1	
	62	0	60	0	62	0	62	0	62	0
Central Services										
3110 Administration	2.5		2.5		3		3		3	
3112 Forestry	4		4		4		4		4	
3116 Paint & Sign Shop	2.5		2.5		2.5		2.5		2.5	
3117 Nuisance Abatement	1		2		2		2		3	
3152 Concrete	4.5		5.5		5.5		7.5		6.5	
3154 Brush/Compost	0		0		0		0		0	
	14.50	0	16.50	0	17.00	0	19.00	0	19.00	0
Engineering										
3712 Engineering	5.25		6.13		6.25		6.25		6.25	
Planning & Development										
2410 Admin-Zoning	0		0		0		0		0	
2411 Protective Inspections	4	1	3	1	3	1	3	1	3.4	1
3117 Nuisance Abatement			1		1		1		1	
6310 Comm Dev-Admin	3		4		4		4		4	
6311 Comm Dev-Planning	0		0		0		0			
	7	1	8	1	8	1	8	1	8.4	1

DEPARTMENT/DIVISION	FY 21 Budget		FY 22 Budget		FY 23 Budget		FY 24 Budget		Proposed FY 25	
	Full-Time	PT	Full-Time	PT	Full-Time	PT	Full time	PT	Full-Time	PT
9-1-1										
202 9-1-1 System	18		17		17	3	17	3	17	3
204 9-1-1 ETSA	3		4		4		4		4	
	21	0	21	0	21	3	21	3	21	3
Transit										
3410 Administration	2		2		2		2		2	
3412 Clerical	2.5		2.5		3		3		3	
3413 Drivers	17	18	17	18	17	17	17	17	18	17
3415 Maint Supervision	2.15		2.15		2.15		2.15		3.15	
	23.65	18	23.65	18	24.15	17	24.15	17	26.15	17
Water										
3155 Water Distribution	12.5		14.5		14		14.5		14.1	
3156 Water Metering	5		5		5		5		6	
3310 Utilities Administration	2.1		2.22		1.6		1.6		1.6	
3312 Commercial	3		3		3		3		3	
3314 Purification	10		11		10.8		10.8		10.8	
	32.60	0	35.72	0	34.40	0	34.90	0	35.50	
Sewer										
3150 Admin-Field Op/Sewer	0		0		0.25		0.25		0.25	
3153 Street Cleaning	1.25		1.25		1.25		1.25		1.25	
3157 Sewer Maint	9.25		7.25		7.25		9.5		9.5	
3321 Pretreatment	0.25		0.25		0.2		0.2		0.2	
	10.75		8.75		8.95		11.2		11.2	
Airport										
4310 Administration	1	1	2		2		2		2	
4313 Maintenance	4		4		4		4		4	
	5	1	6	0	6	0	6	0	6	
Garbage										
3113 Garbage	7.75		7.75		7.75		7.25		7.25	
3114 Recycling	4.25		4.25		4.25		0		0	
Central Garage										
3115 Central Garage	7.85		7.85		7.85		7.85		7.85	
Self Insurance										
3810 Self Insurance	2		2		2		2		2	
3811 Risk Management	2		2		1		1		1	
	4		4		3		3		3	
TOTALS	311.00	41	313.00	41	314.00	43	316.00	44	320.00	43

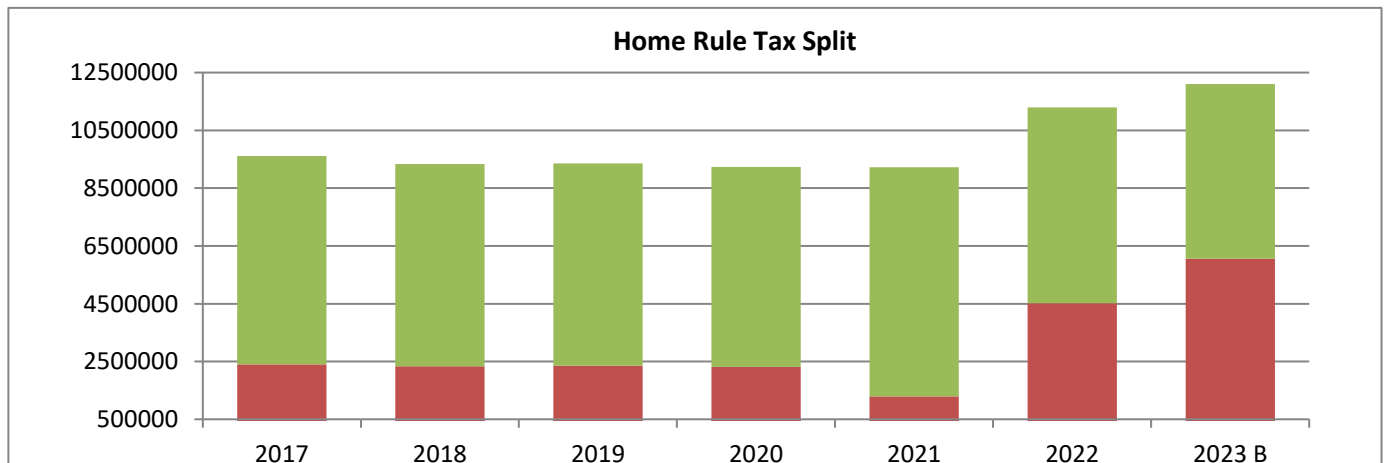
SALES TAX

The State of Illinois collects sales tax from retailers operating within the City limits. The State imposed rate is 6.25%. The State distributes 1% back to the City. The City reviews the past 5-year trend to project the future 5-year trend, adjusted for any national or local economic factors. FY 2025 is projected to be relatively flat to FY 2024, given the uncertainty of the State legislation on lifting the 1% grocery sales tax. Sales Tax makes up 25% of General Fund revenues and all sales tax revenues support General Fund expenditures.



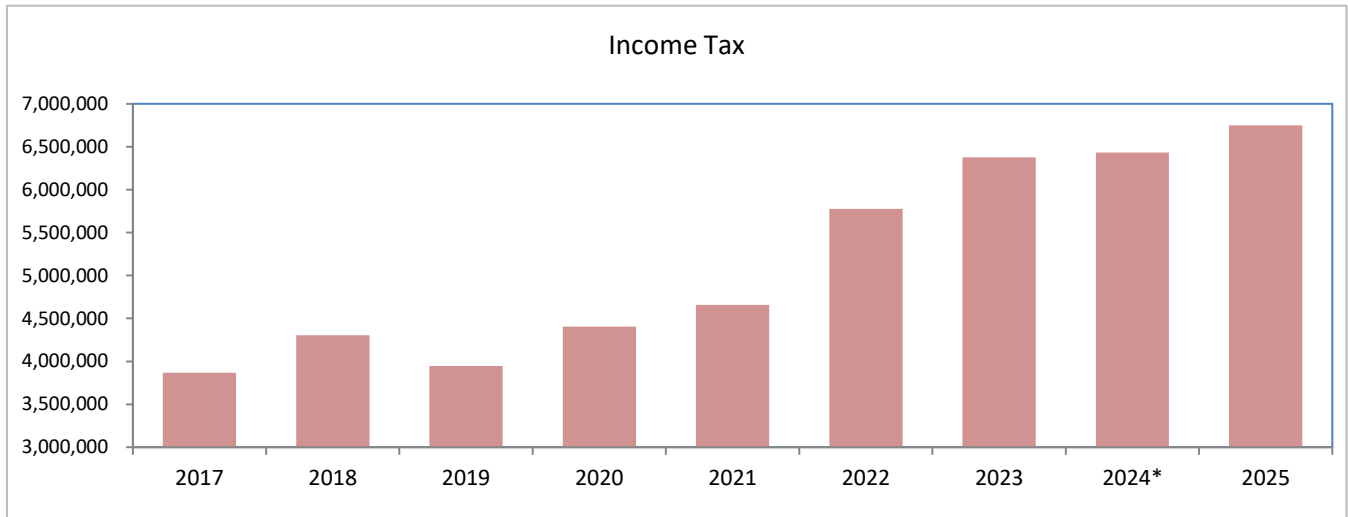
HOME RULE "PURCHASE" TAX

Home Rule units of government (cities with elected officials and more than 25,000 people) have the authority to impose a tax on those in the business of selling tangible personal property at retail in their jurisdiction. The Home Rule Sales Tax rate is set by the City; and collected by the State. The City's Home Rule rate of 1.5% does not apply to groceries, drugs, and personal property licensed through the Secretary of State's office (vehicles, campers, trailers, motorcycles, etc). The City's current rate took effect on June 1, 2002 when the rate increased from 0.75% to 1.50%. Ordinance 9315, adopted September 18, 2017, maintains the rate of 1.5% and requires an annual review of the rate during the budget process. The Home Rule tax is split between General Fund operations and Infrastructure spending in the Capital Projects Fund #301. The State currently imposes an administrative collection fee of 1.5%. FY 2025 is expected to grow slightly. The proposed split plans to use 50% for General Fund and 50% Capital Projects Fund. Home Rule "Purchase" Tax represents 23% of the General Fund revenue.



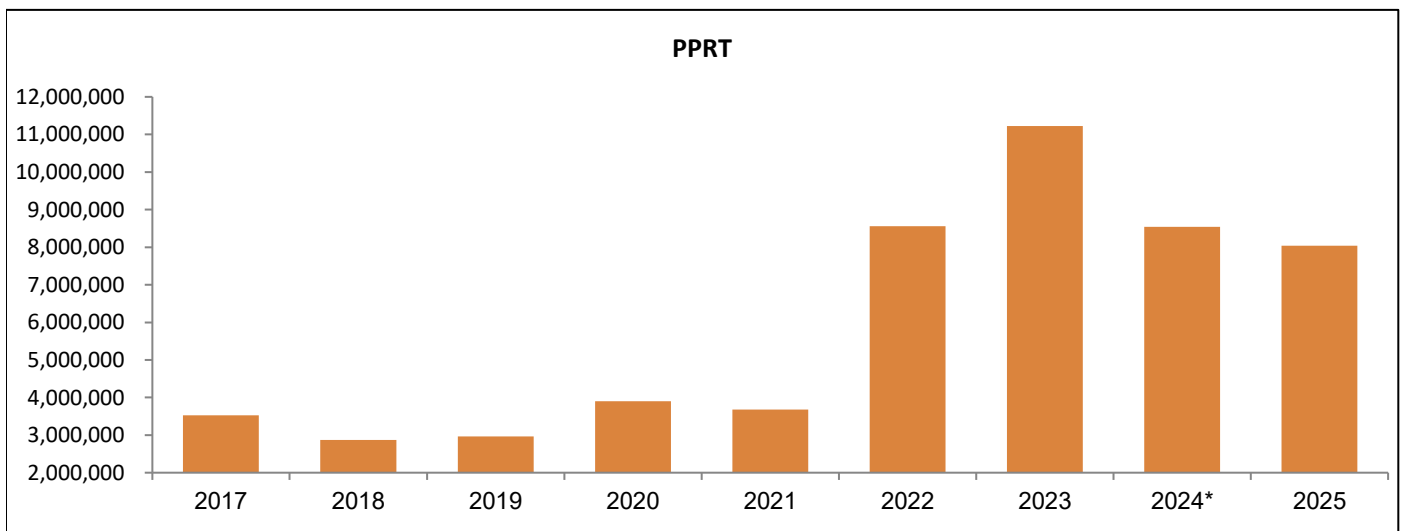
INCOME TAX

The State of Illinois taxes the income of individuals and corporations at the rate of 4.95% (individuals) and 7% (corporations). The State uses a Local Government Distributive Fund (LGDF) to distribute the respective amounts to each city/county within the state. The amount each locality receives is based on its population in proportion to the total state population. The City's population declined 2.17% since the 2010 census of 40,633 to the 2020 census of 39,463. The funding formula for distributions changes with each State budget passage. Income Tax represents 13% of the FY2025 General Fund revenue. FY 2025 is projected at the IML estimate of \$171 per capita.



PERSONAL PROPERTY REPLACEMENT TAX

The State of Illinois enacted this tax in August, 1979. Replacement Taxes are revenues collected by the State and paid to local governments to replace money that was lost by local governments when their powers to impose personal property taxes were taken away. Corporations, partnerships, S corporations, and public utilities pay these taxes along with their state income tax payments. The City's PPRT funds are distributed as follows: Police Pension 9.32%, Fire Pension 13.42%, Library 10.969%. The General Fund receives the remaining 66.29% for operations. The IML has projected a 30% decline for state fiscal year FYE 2024 and 0.7% increase for SFY 2025. We translate that to a 6% reduction for our fiscal year. PPRT revenues make up 15% of the General Fund total revenues.

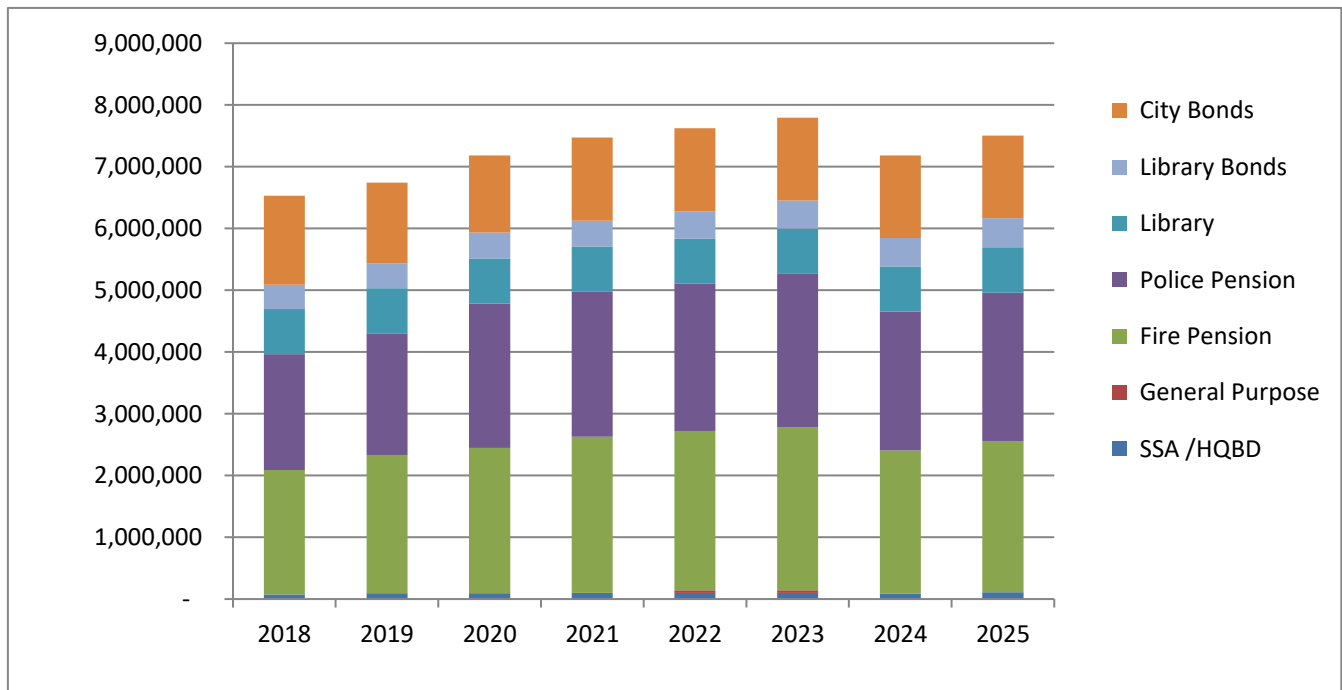


PROPERTY TAX

The City's property tax levy passed in December 2023 will be billed, collected, and disbursed by the County during fiscal year 2024/2025. The property tax levy consists of pensions obligations, library funding, and city and library bond debt. The bond portion of the levy is receipted into the appropriate Debt Service funds. The remaining General Fund portion of the property tax levy makes up 11% of total General Fund revenues. The pass-through amounts for the Quincy Public Library and Historic Quincy Business District are budgeted as tax distributions.

Any changes in property assessments have significant impact upon the General Fund. Property is assessed at 1/3 of market value less a homestead exemption for those who qualify. The tax rate is applied to each one hundred dollars of assessed valuation to determine the amount of property tax. The City proposed a tax levy that should produce a lower tax rate for 2023 with projected tax of \$.92207 per \$100 of assessed property value.

FY	SSA /HQBD	General Purpose	Fire Pension	Police Pension	Library	GF portion	Library Bonds	City Bonds
2018	75,372	-	2,013,460	1,878,099	730,578	4,697,510	392,686	1,438,594
2019	95,000	-	2,236,336	1,969,335	732,045	5,032,716	402,258	1,306,564
2020	96,070	-	2,349,012	2,336,629	732,303	5,514,014	419,003	1,248,119
2021	98,880	-	2,531,042	2,346,723	730,441	5,707,086	421,232	1,346,986
2022	99,707	40,069	2,581,846	2,382,952	733,044	5,837,618	438,873	1,345,520
2023	102,162	39,998	2,641,754	2,483,855	731,030	5,998,799	451,329	1,343,627
2024	89,479	-	2,316,272	2,248,232	730,727	5,384,710	461,100	1,334,725
2025	111,280	-	2,437,635	2,412,519	732,052	5,693,486	475,900	1,336,875



Note: Not all revenue sources are displayed

FY	Sales Tax		PPRT		Income Tax		Use Tax		Home Rule		Total Revenues	
2014	9,255,134	3.32%	3,395,597	14.44%	3,929,012	-1.48%	693,644	7.17%	9,219,345	-0.02%	33,687,195	3.69%
2015	9,495,867	2.60%	3,313,024	-2.43%	3,945,684	0.42%	782,471	12.81%	9,479,769	2.82%	34,279,005	1.76%
2016	9,649,109	1.61%	3,356,477	1.31%	4,338,717	9.96%	935,100	19.51%	9,572,958	0.98%	35,450,003	3.42%
2017	9,630,497	-0.19%	3,525,816	5.05%	3,868,781	-10.83%	992,766	6.17%	9,606,524	0.35%	35,792,782	0.97%
2018	9,648,771	0.19%	2,873,888	-18.49%	4,304,065	11.25%	1,054,067	6.17%	9,331,575	-2.86%	35,209,570	-1.63%
2019	9,775,223	1.31%	2,966,072	3.21%	3,945,016	-8.34%	1,201,398	13.98%	9,352,738	0.23%	36,656,145	4.11%
2020	10,075,198	3.07%	3,904,970	31.65%	4,403,980	11.63%	1,402,070	16.70%	9,238,067	-1.23%	38,990,497	6.37%
2021	10,591,863	5.13%	3,681,896	-5.71%	4,658,057	5.77%	1,816,678	29.57%	9,223,282	-0.16%	42,459,512	8.90%
2022	12,093,035	14.17%	8,558,821	132.46%	5,777,100	24.02%	1,541,721	-15.14%	11,380,506	23.39%	50,495,987	18.93%
2023	12,246,560	1.27%	11,219,853	31.09%	6,376,368	10.37%	1,606,943	4.23%	11,935,598	4.88%	54,799,662	8.52%
2024*	12,695,616	4.98%	8,545,066	-0.16%	6,431,518	11.33%	1,565,854	1.57%	11,984,821	5.31%	52,550,720	4.07%
* projected												
5 yr avg		5.72%		37.87%		12.63%		7.39%		6.44%		
Projected												
2025	12,918,000	1.75%	8,040,055	-6%	6,748,173	4.92%	1,664,549	6.30%	12,105,000	1.00%	52,073,793	-0.91%
2026	13,176,360	2.00%	8,200,856	2.00%	6,883,136	2.00%	1,693,679	1.75%	12,316,838	1.75%	53,011,222	1.80%
2027	13,439,887	2.00%	8,364,873	2.00%	7,020,799	2.00%	1,723,318	1.75%	12,532,382	1.75%	53,967,508	1.80%
2028	13,708,685	2.00%	8,532,171	2.00%	7,161,215	2.00%	1,753,476	1.75%	12,751,699	1.75%	54,943,037	1.81%
2029	13,982,859	2.00%	8,702,814	2.00%	7,304,439	2.00%	1,784,162	1.75%	12,974,854	1.75%	55,938,201	1.81%
2030	14,262,516	2.00%	8,876,870	2.00%	7,450,528	2.00%	1,815,385	1.75%	13,201,914	1.75%	56,953,400	1.81%

Assumptions: Population 39,463 (2020 census) down 2.87% from 40,633 (2010 census)

- Tax Levy revenue for FY 2026-2030 based on 2.50% increase in EAV
- Sales Tax projected at 1.75% growth, pending change of State legislation on grocery tax
- PPRT projected to decline 6%, IML estimate for MFY at 0.7% for MFY 2025 vs MFY 2024
- Income Tax is population based at IML Feb 2024 forecast of \$171 per capita
- Use Tax is population based at IML Feb 2024 forecast of \$42.18 per capita
- Home Rule (purchase tax) projected weak growth 0.08%
- Home Rule/Purchase Tax split 49% GF, 51% Capital

CITY OF QUINCY
GENERAL FUND

REVENUE DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025 PROPOSED BUDGET	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL	2021/2022 YTD ACTUAL
Property Taxes						
001-0000-311.01-00	General Levy	-	40,000	-	39,998	40,069
001-0000-312.03-00	Special Service Area #2	111,280	107,000	89,479	102,162	99,707
001-0000-312.04-00	Fire Pension Fund	2,437,635	2,326,469	2,316,272	2,641,754	2,581,846
001-0000-312.05-00	Police Pension Fund	2,412,519	2,258,152	2,248,232	2,483,855	2,382,952
001-0000-312.06-00	Public Library	732,052	732,052	730,727	731,030	733,044
		<i>5,693,486</i>	<i>5,463,673</i>	<i>5,384,710</i>	<i>5,998,799</i>	<i>5,837,618</i>
Franchise Taxes						
001-0000-313.01-00	CATV Franchise	234,000	267,000	260,525	287,619	310,474
001-0000-313.02-00	Telephone Franchise	44,724	44,724	44,724	44,724	44,724
001-0000-313.03-00	Electric Utility Franchise	20,000	20,000	19,181	24,671	20,887
001-0000-313.04-00	Ameren Gas & Electric	-	-	-	-	-
		<i>298,724</i>	<i>331,724</i>	<i>324,430</i>	<i>357,014</i>	<i>376,085</i>
Public Service Taxes						
001-0000-314.01-01	Home Rule (Purch) Tax	12,105,000	11,764,705	11,984,821	11,935,598	11,380,506
001-0000-314.01-03	Public Safety Fee	-	-	142	204	179
001-0000-314.01-05	Other Local Taxes	435,000	620,000	437,669	597,542	723,235
001-0000-314.02-01	Income Tax	6,748,173	6,132,550	6,431,518	6,376,368	5,777,100
001-0000-314.02-02	Personal Prop Replac. Tax	7,586,000	8,040,055	8,545,066	11,219,853	8,558,821
001-0000-314.02-03	General Sales Tax	12,918,000	12,238,000	12,695,616	12,246,560	12,093,035
001-0000-314.02-04	Use Tax	1,664,549	1,633,000	1,565,854	1,606,943	1,541,721
001-0000-314.02-07	Auto Rental Tax	24,000	24,000	26,925	24,884	24,212
001-0000-314.02-10	Video Gaming Tax	975,000	975,000	1,044,897	1,017,789	976,790
001-0000-314.02-12	Other State Shared Tax	63,141	63,141	60,440	62,132	62,881
		<i>42,518,863</i>	<i>41,490,451</i>	<i>42,792,948</i>	<i>45,087,873</i>	<i>41,138,480</i>
Interest Income						
001-0000-331.01-01	Deposit Accounts	230,000	186,000	376,481	146,728	34,918
001-0000-331.08-00	Interfund Loan repayments	-	-	58,936	-	-
Rent & Other Income						
001-0000-341.01-01	Parking Lot G	4,300	4,300	4,725	4,675	4,225
001-0000-341.01-03	Parking Lot I	1,000	1,000	1,263	763	800
001-0000-341.03-00	706 Maine St.	-	-	4,600	27,806	21,850
001-0000-341.04-00	Equipment/Facilities	1,200	1,500	2,987	3,361	1,470
001-0000-341.04-01	Cell Tower Lease	19,000	17,054	20,641	18,755	16,754
001-0000-342.01-00	Sale of Maps	-	-	23	12	29
001-0000-342.03-00	Jury Duty Reimb	-	-	59	90	55
001-0000-342.05-00	Refunds/Reimb	5,000	500	25,717	22,992	18,901
001-0000-342.09-00	Other	10,000	10,000	1,482	12,565	12,315
001-0000-342.11-00	Donations/Contributions	-	-	-	-	500
001-0000-343.02-01	Royalty/Utility Service Line	28,000	28,000	27,138	28,938	28,989
		<i>68,500</i>	<i>62,354</i>	<i>88,635</i>	<i>119,957</i>	<i>105,888</i>
Sale of Property						
001-0000-350.00-00	Sale of Property	5,000	5,000	64,204	2,306	6,564
Licenses & Permits						
001-0000-361.01-01	Liquor License	130,000	130,000	126,050	130,000	122,755
001-0000-361.01-03	Peddlers License(GT)	2,000	1,000	1,585	2,350	800
001-0000-361.01-05	Amusements/Mach (GV)	8,000	8,000	7,540	9,640	6,170

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025 PROPOSED BUDGET	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL	2021/2022 YTD ACTUAL
001-0000-361.01-06	Circus/Carn.Perm(GW)	-	-	50	-	-
001-0000-361.01-09	PullTab/Jars-State Money	1,000	1,000	1,007	1,027	674
001-0000-361.01-10	Other Lic & Perm.(GX)	25,000	25,000	17,725	25,345	20,865
001-0000-361.01-11	Elect Sign Messaging	2,000	2,000	1,500	1,500	1,500
001-0000-361.01-12	Video Gaming LL Class I	300,000	320,000	295,000	297,500	166,794
001-0000-361.01-13	Video Game Term Fee	80,000	80,000	83,800	79,200	48,400
001-0000-361.01-14	Wireless Facility Permits	-	5,000	-	9,600	-
001-0000-361.01-15	Wireless Facility Fees	5,000	-	5,200	-	-
001-0000-361.01-16	Garbage Private Hauler	4,000	5,000	3,000	6,000	-
001-0000-361.02-01	Non-Bus Lic. & Permits	-	-	-	-	-
001-0000-361.02-02	Street Opening Permits	-	-	6	6	6
001-0000-361.02-03	Driveway Permits	-	-	8	2	10
001-0000-361.02-04	Cat Tag Permits	8,000	8,000	8,470	7,040	8,280
001-0000-361.02-05	Special Event Licenses	2,000	1,500	1,050	2,025	1,425
		567,000	586,500	551,991	571,235	377,679
Charges for Services						
001-0000-361.04-01	Freedom of Info Copies	500	200	579	581	455
001-0000-361.04-02	Code Book Updates	-	-	-	-	-
001-0000-361.04-03	Bid Specs	-	-	-	-	-
001-0000-361.05-01	Issuing Fees	-	-	628	294	269
001-0000-361.05-11	NSF Check Fee	-	-	20	-	20
001-0000-361.07-01	Computer Services	-	-	-	-	18,000
001-0000-361.07-05	Report Fees	-	-	-	-	-
001-0000-361.07-08	Other Reimbursements	-	-	25	95	260
	<i>Services</i>	500	200	1,252	970	19,004
001-0000-362.01-01	Schl Dist.-OPD Liason	212,000	205,000	204,834	206,742	200,494
001-0000-362.01-02	Ocy Housing Auth Liason	65,000	55,000	58,028	48,800	65,692
001-0000-362.01-03	Special Job Assignments	10,000	15,000	2,914	4,125	11,540
001-0000-362.01-04	False Alarms	5,000	5,000	150	-	4,770
001-0000-362.01-05	Report Fees	5,000	5,000	4,510	4,370	6,685
001-0000-362.01-06	Training Reimb	20,000	-	135,868	30,015	-
001-0000-362.01-07	Temp. Use of Manpower	-	-	-	-	-
001-0000-362.01-08	Other Reimbursements	-	-	-	750	-
001-0000-362.01-09	Witness/Subpeona Fees	4,000	5,000	3,769	4,084	4,609
001-0000-362.01-11	Police Badges & Patches	-	-	469	972	646
001-0000-362.01-12	Agency Aging - Elder	43,000	40,000	42,998	41,724	36,667
	<i>Police Services</i>	364,000	330,000	453,540	341,582	331,103
001-0000-362.02-04	False Alarms	-	-	-	-	30
001-0000-362.02-05	Report Fees	-	-	58	73	113
001-0000-362.02-06	Training	10,000	7,000	14,763	32,100	7,444
001-0000-362.02-08	Other Reimbursements	-	-	-	-	-
	<i>Fire Services</i>	10,000	7,000	14,821	32,173	7,587
001-0000-362.03-03	Tree Sales	1,500	2,000	1,500	1,800	2,150
001-0000-362.03-04	Weed Cleaning/Removal	2,000	5,000	3,071	22,638	29,558
001-0000-362.03-05	Subdivision Street Lights	-	-	1,952	-	1,871
001-0000-362.03-08	Other Reimbursements	1,500	1,500	5,600	-	1,830
	<i>Streets & Hwy</i>	5,000	8,500	12,123	24,438	35,409

CITY OF QUINCY
GENERAL FUND

REVENUE DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025 PROPOSED BUDGET	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL	2021/2022 YTD ACTUAL
001-0000-362.04-01	Notice of Violations	10,000	10,000	7,040	7,060	6,400
	<i>Motor Vehicles</i>	10,000	10,000	7,040	7,060	6,400
001-0000-362.05-00	Ordinance Fines	325,000	320,000	333,952	326,552	362,853
001-0000-362.05-01	Smoking Fines	-	-	-	-	-
001-0000-362.05-03	Failure to Appear Fines	1,500	1,500	1,378	1,132	1,713
	<i>Ordinances/Fines</i>	326,500	321,500	335,330	327,684	364,566
Inter-Governmental Revenues						
001-0000-363.09-01	Admin Cost Share	710,000	698,000	710,268	708,056	697,940
001-0000-363.09-02	Space Cost Share	24,000	24,000	24,000	24,000	24,000
001-0000-363.09-04	Transit Cost Share	360,000	285,000	361,145	305,769	294,440
	<i>Inter Gov Revenues</i>	1,094,000	1,007,000	1,095,413	1,037,825	1,016,380
Licenses, Permits, Fees						
001-0000-364.04-00	Revocable Lic/Permits	-	-	75	-	75
001-0000-364.09-00	Zoning/Sub-division Fees	-	-	-	-	255
001-0000-365.07-00	Sale of Recycle Materials	50,000	-	35,054	-	-
001-0000-365.08-02	Recycle Tote Sales	-	-	300	-	-
Grants						
001-0000-382.01-10	Restricted Contributions	19,000	-	12,127	67,048	7,993
001-0000-382.02-01	State Grants	-	-	19,653	21,636	4,059
001-0000-382.02-02	Attorney General	15,000	15,000	24,470	17,721	37,114
001-0000-382.03-01	Federal COPS Grant	-	-	-	-	-
001-0000-382.03-04	Bureau of Justice	3,000	3,000	11,623	1,788	836
001-0000-382.03-06	Dept. of Transportation	25,000	20,000	37,577	24,982	34,352
001-0000-382.03-07	Homeland Security	10,000	10,000	16,758	10,076	13,106
Transfers In						
001-0000-391.01-00	Transfers from Bank "1"	-	-	-	-	211,272
001-0000-391.01-09	Franchise "Green" Fnd	500,220	500,220	500,220	500,220	500,220
001-0000-391.01-10	Crim Reg Fee Fnd 248	10,000	10,000	4,967	4,967	6,724
001-0000-391.01-15	Trnsfr from Capital Fund	-	-	-	3,238	-
001-0000-391.01-20	Trnsfr from Fire Fund 397	-	-	-	-	22,300
001-0000-391.01-50	Tourism Tax Fund	250,000	-	326,042	92,342	-
001-0000-391.01-67	From Barge Dock Fund	-	-	-	-	-
001-0000-391.16-00	From Debt Service Funds	-	-	-	-	-
	Totals	52,073,793	50,368,122	52,550,720	54,799,662	50,495,987

	General Fund Expenses						PROJECTIONS						
	27PPs				FY 2024 Budget*	FY 2025 Budget	5 yr avg	Proj Factor	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
	FY 2020	FY 2021	FY 2022*	FY 2023*									
Salaries/PR taxes	13,922,271	15,418,917	15,596,170	15,947,360	16,965,312	17,947,668	5.26%	4.00%	18,277,305	19,008,397	19,768,733	20,559,483	21,381,862
Health Insurance	2,418,135	3,384,780	2,825,468	2,747,282	3,085,491	3,333,984	8.21%	8.00%	3,600,703	3,888,759	4,199,860	4,535,848	4,898,716
MICA	861,358	1,065,291	1,064,481	1,013,011	1,151,414	1,191,872	7.19%	5.00%	1,251,466	1,314,039	1,379,741	1,448,728	1,521,164
Police Pension	3,342,597	4,103,989	4,404,948	4,462,896	4,440,613	4,656,008	7.16%	7.60%	5,009,865	5,390,614	5,800,301	6,241,124	6,715,449
Fire Pension	3,537,670	4,514,529	4,822,000	5,162,496	4,973,845	5,106,735	8.10%	7.60%	5,494,847	5,912,455	6,361,802	6,845,299	7,365,541
IMRF	194,986	369,846	274,125	162,617	149,333	157,845	4.13%	4.00%	164,159	170,725	177,554	184,656	192,043
Services	1,287,949	2,522,136	2,497,965	2,995,799	4,397,850	4,989,770	35.00%	3.00%	5,139,463	5,293,647	5,452,456	5,616,030	5,784,511
Supplies	811,423	687,764	763,156	968,196	1,303,478	1,297,591	11.35%	3.00%	1,336,519	1,376,614	1,417,913	1,460,450	1,504,264
Capital	206,322	252,248	473,065	559,341	2,425,291	2,277,779	89.56%	0.00%	750,000	750,000	750,000	750,000	750,000
Misc	69,740	202,674	39,597	550,979	60,731	65,115	55.20%	0.00%	65,115	65,115	65,115	65,115	65,115
Non-Dept Trnsfr	8,274,263	5,122,783	15,990,615	15,540,726	13,833,588	20,121,490	41.0%	1.00%	13,252,705	13,385,232	13,519,084	13,654,275	13,790,818
Debt Service	89,338	89,338	89,338	89,338	109,966	134,641	9%	0.00%	134,641	8,100	8,100	8,100	8,100
	<u>35,016,052</u>	<u>37,734,295</u>	<u>48,840,928</u>	<u>50,200,041</u>	<u>52,896,912</u>	<u>61,280,498</u>			<u>54,476,787</u>	<u>56,563,698</u>	<u>58,900,659</u>	<u>61,369,108</u>	<u>63,977,583</u>
Annual Increase		7.76%	29.43%	2.78%	5.37%	15.85%			-11.10%	3.83%	4.13%	4.19%	4.25%

* adjusted for one time Police retro paid in FYE 2024 (\$154,000 FY22, \$366,000 FY23, (\$520,000 FY24)

Assumptions for 5-year projections:

Salaries/Benefits 4% increase over FY 2024 budget

Health Insurance projected at 8%

MICA projected below 5-year average, assuming premium reductions

IMRF assuming 4%

Services and Supplies are both projected to grow at 3% economic impacts

Capital outlay is projected to stay flat at \$750K per year

Non-Dept Transfers projected to decrease by one-time \$7M transfer, then grow by 1% to account for fund subsidy increases

OPERATING EXPENDITURES**Salaries & Benefits**

The City has six labor unions with contracts: 822/Machinists, Police Patrol, Police Lieutenants & Supervisors, Fire Fighters, 9-1-1, and Transit Union. The Police Patrol and Lieutenants have a contract through 4/30/2026. The Machinists, Fire, and Transit union contracts all expire as of 4/30/2024 and are currently being negotiated. The Police union calls for a 3.5% increase effective 5/1/2024 so that is the budgeted plan for the other union groups. The City continues to offer a fully funded health care plan in CY 2024, with a premium increase averaging 7.5%. The City continues to pay nearly 80% of employee health premiums. All city departmental contributions for health insurance are paid to the Health Insurance Fund #612 which the premiums for fully funded health.

The City is over funding pensions at \$381,000 in FYE 2025 at 106% of ARC. The IMRF employer rate for the 2024 calendar year is 3.27% which is a slight increase over the calendar year 2023 rate of 2.88%.

Contracted Services

This category of spending represents Professional services (audit, legal, engineering), Technical services (medical, utility, cleaning), and Repair and Maintenance Services (building repairs, vehicle repairs, infrastructure repairs), Rentals (our internal fleet and vehicle replacement is included here), Insurance (which includes MICA, the city wide insurance for workers comp and property liability), and other services such as communications, travel, registrations, etc. The City's work comp/general liability expense is projected at a 5% increase over FY 2024.

Commodities

This category of spending represents the supplies purchased. Example include office supplies, energy (gas and electric), building and maintenance supplies, tools, and operational supplies for the departments type of business (examples include concrete, chemicals, paint, pipe, medical supplies, amunition, etc.)

Capital Outlay

This category has different thresholds for asset types. Any equipment purchases of \$5,000 or more with an estimated useful life of 5 years or more is considered capital outlay. The threshold for buildings and street projects is \$25,000. The City adopted a new capital project fund expense policy which re-allocates recurring capital outlay to the departmental budgets. This practice will allow for the home rule funding to be used for true capital projects such as street projects and infrastructure improvements. Each department's narrative should reflect capital spending.

Miscellaneous This category represents costs like dues, taxes, and other miscellaneous expense.

Debt Service

The majority of our debt service is represented in our Debt Service Funds. This includes the debt payments for the city issued General Obligation bonds. Any lease payments would be displayed in this element.

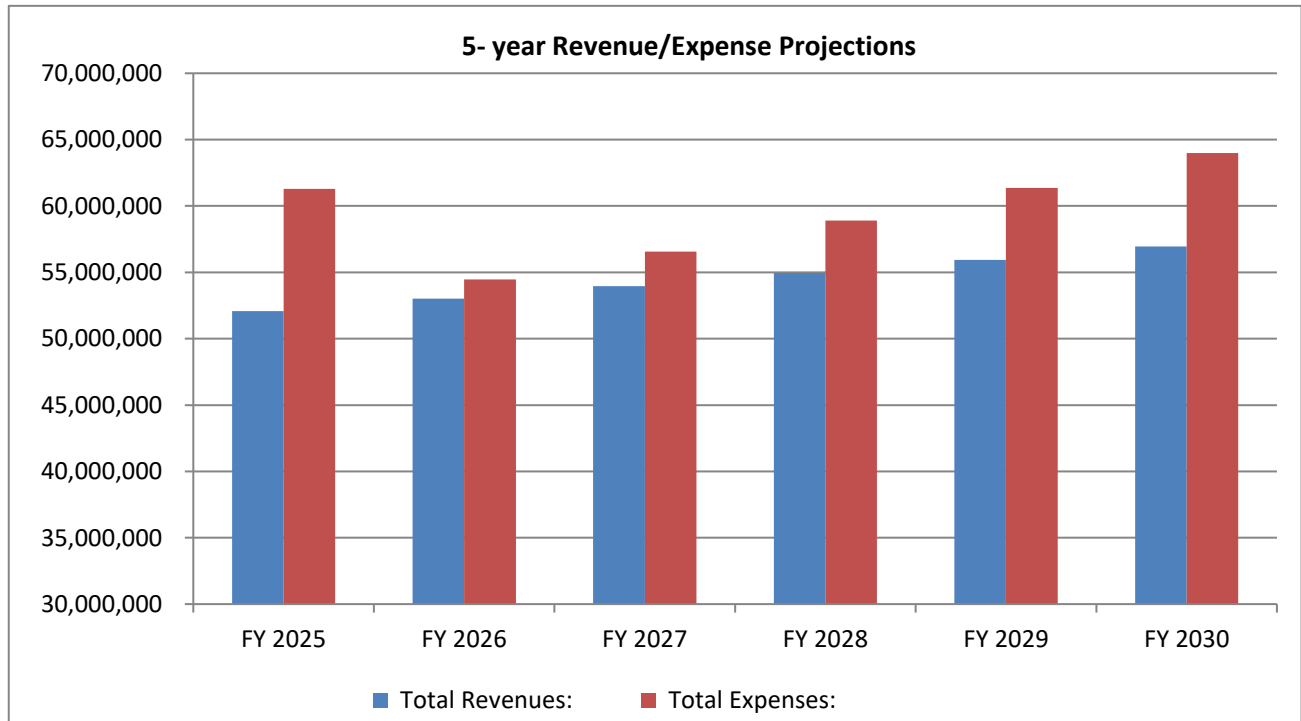
Transfers

The Transfers can be internal fund transfers which represent subsidy funding or the transfers can be external funding to component units such as the Quincy Public Library or non-departmental transfers for sales tax rebates, cost share tranfers, etc.

Operating Cash Balance Projections

The combined overall cash flow for General Fund (including the Cash Reserve Fund) are projected below utilizing the revenue and expense projections from preceding pages.

Fiscal Year Ending April 30:	FY 2025 Projection	FY 2026 Projection	FY 2027 Projection	FY 2028 Projection	FY 2029 Projection	FY 2030 Projection
Beg Balance:						
General Fund	12,000,000					
Restricted for Pensions	3,000,000					
Reserve Fund	5,500,000					
Total Beg Balance	20,500,000	11,293,295	9,827,730	7,231,540	3,273,919	(2,156,989)
Total Revenues:	52,073,793	53,011,222	53,967,508	54,943,037	55,938,201	56,953,400
Funds Available	72,573,793	64,304,517	63,795,239	62,174,578	59,212,120	54,796,411
Total Expenses:	61,280,498	54,476,787	56,563,698	58,900,659	61,369,108	63,977,583
Year End Cash Balance	11,293,295	9,827,730	7,231,540	3,273,919	(2,156,989)	(9,181,173)



	General Fund	Cash Reserve	Total
Beginning Balance, May 1	12,000,000	5,500,000	17,500,000
REVENUES			
Taxes	48,511,073	-	48,511,073
Licenses & Permits	617,000	-	617,000
Charges for Services	716,000	-	716,000
Rent & Other Income	73,500	-	73,500
Interest Income	230,000	200,000	430,000
Grants	72,000	-	72,000
Transfers In	760,220	-	760,220
Inter-Gov. Revenues	1,094,000	-	1,094,000
TOTAL REVENUE	52,073,793	200,000	52,273,793
Total Funds Available	64,073,793	5,700,000	69,773,793
EXPENDITURES			
City Council	196,626	-	196,626
Mayor	227,953	-	227,953
Treasurer	345,199	-	345,199
City Clerk	168,864	-	168,864
Director of Administrative Services	128,134	-	128,134
Purchasing	96,650	-	96,650
Building Maintenance	319,470	-	319,470
Comptroller	548,905	-	548,905
Legal	301,809	-	301,809
Commissions	94,008	-	94,008
Information Technology	1,380,886	-	1,380,886
Police	16,625,044	-	16,625,044
Fire	14,132,119	-	14,132,119
Public Works	4,984,361	-	4,984,361
Engineering	1,759,945	-	1,759,945
Subtotal	41,309,973	-	41,309,973
<u>Transfers:</u>			
Planning & Development	721,175	-	721,175
9-1-1	807,040	-	807,040
Transit Lines	285,143	-	285,143
Airport	1,110,162	-	1,110,162
Capital Fund	13,052,500	-	13,052,500
Garbage Fund	467,873	-	467,873
Recycle Fund	-	-	-
Central Garage	233,407	-	233,407
Regional Training Facility	-	-	-
Landfill Superfund	256,000	-	256,000
Cash Reserve Fund	-	*	-
Sister City Fund	2,000	-	2,000
Other fund transfers	150,000	-	150,000
Other Subsidies/tax distributions	532,400	-	532,400
Library	2,352,425	-	2,352,425
TOTAL EXPENDITURES	61,280,098	-	61,280,098
Ending Balance, April 30	\$ 2,793,695	\$ 5,700,000	\$ 8,493,695

*Adjust for Transfers to Reserve to avoid double counting revenues/expenses

PURPOSE

The General Fund is the primary operating fund of the City. It accounts for the resources used to pay for the services traditionally associated with local government. Included are general administration of the City, police and fire protection, engineering, subsidy and tax transfers, and any other activity for which a special fund has not been created.

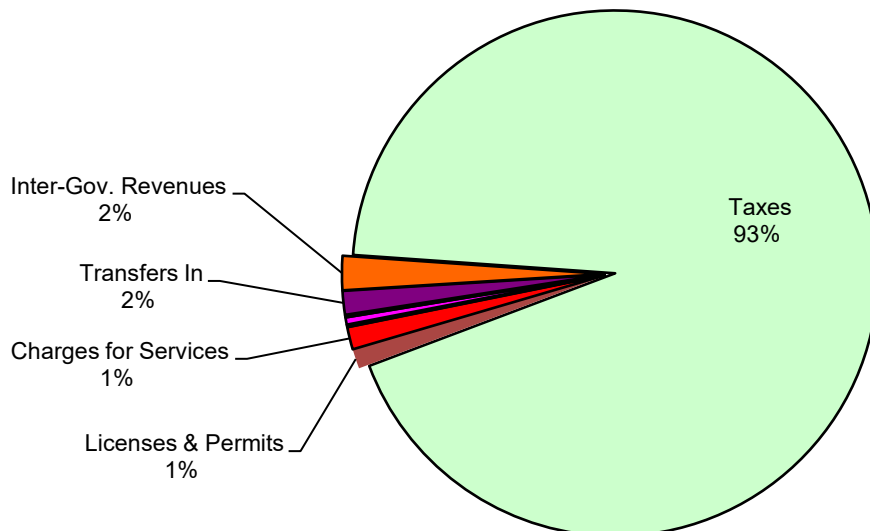
The General Fund's primary revenue source is Taxation. Sales tax 26%, Purchase Tax 23%, Income tax 11%, and PPRT 9% account for nearly three-fourths of the the total revenue. Property taxes are approximately 15% of the total revenues and fund the Library and pensions.

This year the General Fund will receipt 100% of the home rule/purchase tax fund and distribute to Capital Project Fund.

The Transfers In are from the Green Energy fund and Barge Dock fund. Inter-governmental revenues represent cost share charges paid by other funds.

GENERAL FUND REVENUES BY SOURCE

ACCOUNT DESCRIPTION	% of Total	2024/2025	2023/2024	2023/2024	2022/2023
		PROPOSED BUDGET	REVISED BUDGET	YTD Projected	YTD ACTUAL
Taxes	93.16%	48,511,073	47,285,848	48,502,088	51,443,686
Licenses & Permits	1.18%	617,000	586,500	587,420	571,235
Charges for Services	1.37%	716,000	677,200	824,106	733,907
Rent & Other Income	0.14%	73,500	67,354	152,839	122,263
Interest Income	0.44%	230,000	186,000	435,417	146,728
Grants	0.14%	72,000	48,000	122,208	143,251
Transfers In	1.46%	760,220	510,220	831,229	600,767
Inter-Gov. Revenues	2.10%	1,094,000	1,007,000	1,095,413	1,037,825
	100.00%	52,073,793	50,368,122	52,550,721	54,799,664

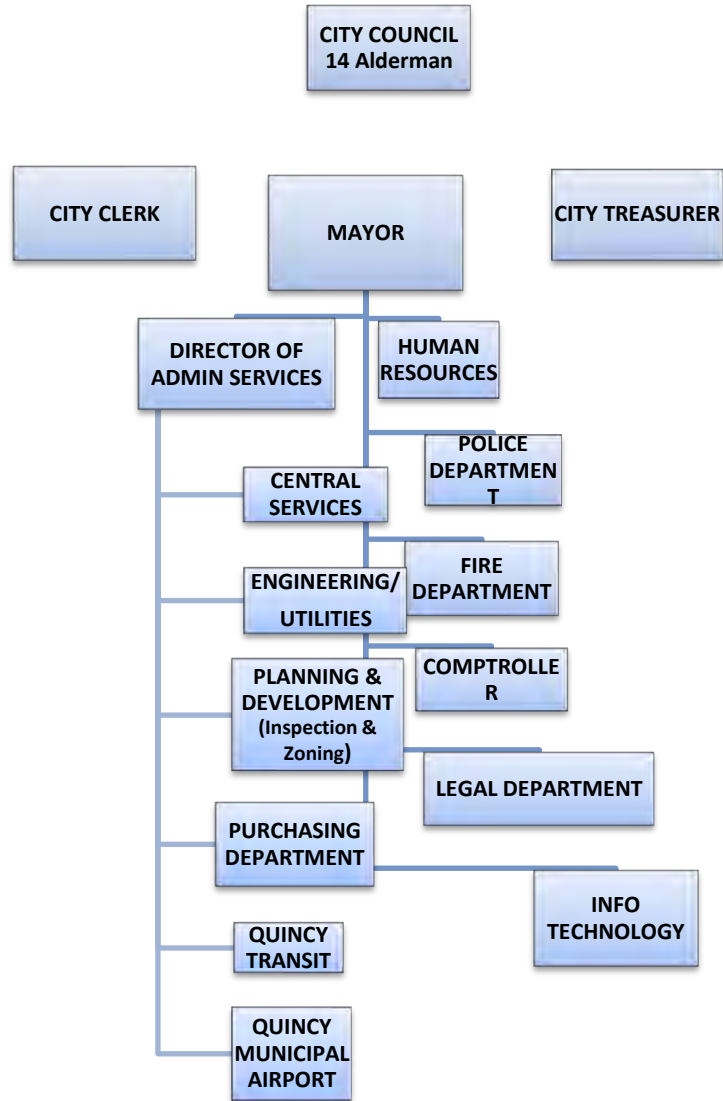


EXPENSE SUMMARY

This summary includes General Fund transfers to the Cash Reserve Fund in the Transfers Expense.

ACCOUNT DESCRIPTION	2024/2025 PROPOSED BUDGET	% Change	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL	2021/2022 YTD ACTUAL
Salaries & Benefits	31,211,605	3.58%	30,134,282	29,694,424	28,116,953	27,768,711
Contractual Services	6,301,642	13.57%	5,548,532	5,095,480	4,008,810	3,562,446
Commodities	1,297,591	-0.68%	1,306,510	1,172,859	969,583	763,156
Capital Outlay	2,277,779	-6.10%	2,425,691	1,194,076	559,476	473,065
Miscellaneous	64,715	20.89%	53,531	39,468	41,992	39,597
Debt Services	161,641	18.02%	136,966	109,783	89,338	89,338
Transfers	19,965,125	44.55%	13,811,588	12,419,233	16,048,326	15,990,615
Totals	61,280,098	14.72%	53,417,100	49,725,323	49,834,478	48,686,928

Totals by Dept/Division	2024/2025 PROPOSED BUDGET	% Change	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL	2021/2022 YTD ACTUAL
City Council	196,626	2.62%	191,597	180,951	178,967	193,298
Mayor	227,953	2.08%	223,301	199,966	196,521	201,747
Treasurer	345,199	-3.81%	358,856	296,278	286,605	265,870
City Clerk	168,864	4.54%	161,525	146,766	134,432	175,151
Director of Admin Services	128,134	4.78%	122,285	117,715	116,224	117,098
Purchasing	96,650	6.91%	90,402	85,609	82,195	81,394
Building Maintenance	319,470	0.36%	318,327	238,036	286,815	268,134
Comptroller	548,905	26.40%	434,265	403,198	366,404	372,786
Legal	301,809	5.54%	285,967	271,266	270,744	264,435
Commissions	94,008	10.59%	85,009	80,674	88,477	71,631
Information Technology	1,380,886	14.45%	1,206,547	1,038,309	592,762	553,168
Police	16,625,044	4.60%	15,894,088	16,052,123	14,177,199	13,855,253
Fire	14,132,119	2.04%	13,849,375	13,251,847	12,834,124	12,206,532
Public Works	4,984,361	3.97%	4,793,865	3,654,586	3,090,866	3,075,741
Engineering	1,759,945	10.65%	1,590,603	1,288,766	1,083,817	994,505
Non Departmental	19,970,125	44.59%	13,811,588	12,419,233	16,048,326	15,990,185
Totals	61,280,098	14.72%	53,417,600	49,725,323	49,834,478	48,686,928



PURPOSE

The City is governed under the Mayoral/Aldermanic form of government. The legislative body of the City is the City Council. The Council is composed of fourteen aldermen, two from each of the City's seven wards, elected to serve four-year staggered terms. The City Council meets weekly and makes policy decisions necessary to maintain and enhance the health, safety and welfare of citizens and visitors to the City.

BUDGET SUMMARY

Over 90% of the proposed budget for the Legislative Board is made up of the salaries for the fourteen city alderman and the benefits extended to those eligible. The contractual services budget for the board is cell phone and I-pad communication services. There is \$1,200 in the budget if replacement devices are needed.

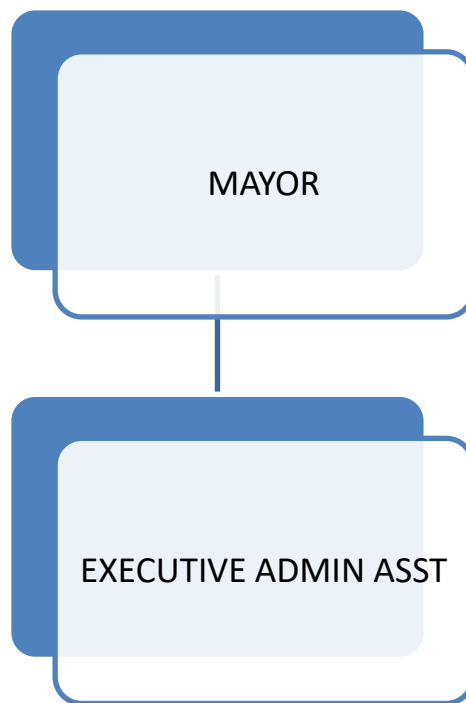
EXPENSE SUMMARY

ACCOUNT DESCRIPTION	2024/2025	% Change	2023/2024	2023/2024	2022/2023
	PROPOSED BUDGET		REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Salaries& Benefits	178,133	0.69%	176,904	171,529	166,990
Contractual Services	16,793	36.61%	12,293	8,959	11,529
Commodities	100	0.00%	100	45	30
Capital Outlay	1,200	0.00%	1,800	-	-
Miscellaneous	400	-20.00%	500	418	418
Totals	196,626	2.62%	191,597	180,951	178,967

STAFFING

	FY 2025 PROPOSED	FY 2024 Budget	FY 2023 Budget	FY 2022 Budget
Authorized Positions	14	14	14	14

		EXPENDITURE				
Account	Description	2024/2025 PROPOSED BUDGET	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL	2021/2022 YTD ACTUAL
Salaries & Benefits						
001-1101-401.11-01	Regular Salary/Wages	74,200	77,200	76,798	73,794	73,882
001-1101-401.11-14	Exp Reimb Comp	25,200	25,200	25,133	25,062	25,004
001-1101-401.21-01	Group Insurance	68,351	64,122	60,268	58,257	67,992
001-1101-401.21-03	Board Paid Life Ins.	1,358	1,358	1,171	1,205	1,278
001-1101-401.21-04	Workers' Comp					
001-1101-401.22-01	Social Security	6,163	6,163	5,743	5,578	5,382
001-1101-401.22-02	Medicare	1,441	1,441	1,343	1,305	1,259
001-1101-401.23-01	IMRF	1,420	1,420	1,073	1,789	2,986
	Subtotal	178,133	176,904	171,529	166,990	177,783
Contractual Services						
001-1101-401.38-01	MICA	543	493	493	440	367
001-1101-401.39-01	Communications	10,250	8,900	8,466	9,686	9,480
001-1101-401.39-04	Travel	5,000	1,600	-	1,093	-
001-1101-401.39-07	Regist, Schools, Mtgs	1,000	1,300	-	310	100
	Subtotal	16,793	12,293	8,959	11,529	9,947
Commodities						
001-1101-401.41-02	Office Supplies	100	100	45	30	39
Capital Outlay						
001-1101-401.52-08	Controllable	1,200	1,800	-	-	5,128
Miscellaneous						
001-1101-401.61-04	Other	400	500	418	418	401
001-1101-401.61-05	Alderman Expense	-	-	-	-	-
	Subtotal	400	500	418	418	401
	Totals	196,626	191,597	180,951	178,967	193,298



PURPOSE

The Executive Branch of city government is made up of the Mayor, City Treasurer, and City Clerk. Each is elected at large to serve four-year terms. Michael Troup was sworn in as Mayor in May 2021.

GOALS/OBJECTIVES

- Participate with IML Board meetings and assigned committee meetings
- Attend US Conference of Mayors meeting
- Work to obtain more housing development for apartments, townhomes, condos within City
- Work to attract at least one new Hotel to be developed in Quincy
- Support the Riverfront Development- raise money from individuals, organizations and any available grants
- Participate with Retail Strategies in attracting more retailers to Quincy
- Continue to respond to taxpayers in a timely and professional manner
- Focus on the implementation of Tyler and launching each phase successfully

PAST FISCAL YEAR HIGHLIGHTS

- Reached an agreement with GMX Development and City Council approval of incentives to purchase and renovate former Kmart property to become a Quincy Target
- Obtained approval to upgrade Municipal Barge Dock
- Completed phase 3 of the airport runway improvement plans
- Worked with Quincy Regional Airport staff and Southern Airways to improve services to QRA
- Continued QWRAP program in awarding 45 applicants \$155,280 for relocating to Quincy
- Added Solar to provide electric power to Airport terminal building and establish new revenue source for Airport by selling excess power.
- Worked with City Council to maintain City's property tax levy rate to lowest level in 40 years.
- Completed \$15,012,858 of infrastructure projects, the largest amount invested in a single year by the City
- Transitioned recycling from curbside pick-up to 3 drop-off locations, saving the city nearly \$930,000 in replacement vehicles and moved dedicated staff to other Central Service work crews

BUDGET SUMMARY

The Mayor's budget has slightly increased overall. The increase in services is to allow for normal Mayoral travel. There is also an increase for meetings/registrations/dues.

EXPENSE SUMMARY

ACCOUNT DESCRIPTION	2024/2025	% Change	2023/2024	2023/2024	2022/2023
	PROPOSED BUDGET		REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Salaries & Benefits	185,669	0.85%	184,104	180,749	175,565
Contractual Services	18,884	19.54%	15,797	6,120	6,838
Commodities	2,600	0.00%	2,600	795	488
Capital Outlay	800	0.00%	800	-	-
Miscellaneous	20,000	0.00%	20,000	12,302	13,630
Totals	227,953	2.08%	223,301	199,966	196,521

STAFFING

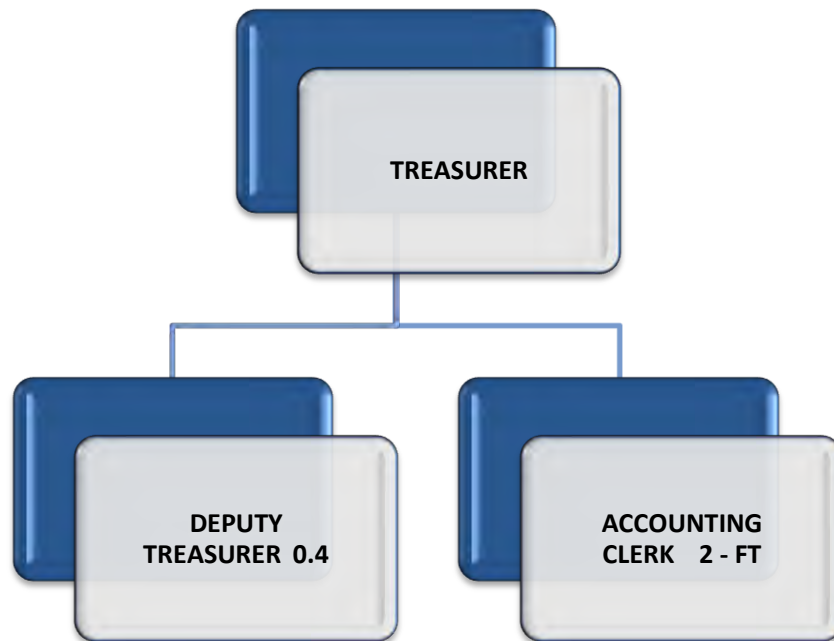
	FY 2025 PROPOSED	FY 2024 Budget	FY 2023 Budget	FY 2022 Budget
Full Time Positions	2	2	2	2

The staffing is as follows: Mayor and the Executive Assistant

**GENERAL FUND
EXECUTIVE BOARD**

**MAYOR
Detail**

		EXPENDITURE				
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025 PROPOSED BUDGET	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL	2021/2022 YTD ACTUAL
Salaries & Benefits						
001-1301-401.11-01	Regular Salary/Wages	139,276	137,804	134,873	128,351	130,030
001-1301-410.11-02	Overtime	-	-	1,709	-	-
001-1301-401.11-03	Sick Pay	-	-	-	1,632	140
001-1301-401.11-04	Holiday Pay	2,583	2,496	2,307	2,048	1,825
001-1301-401.11-15	Vacation Pay	1,845	1,783	2,908	1,990	2,106
001-1301-401.11-17	Sick Pay Buy Back	-	-	-	269	1,252
001-1301-401.11-18	Vacation Pay Buy Back	-	-	-	1,795	2,010
001-1301-401.21-01	Group Insurance	24,829	25,075	23,744	22,192	16,470
001-1301-401.21-03	Board Paid Life Ins.	194	194	194	176	190
001-1301-401.21-04	Workers' Comp	-	-	-	-	-
001-1301-401.22-01	Social Security	8,910	8,809	8,627	8,194	8,271
001-1301-401.22-02	Medicare	2,084	2,060	2,018	1,916	1,934
001-1301-401.22-03	Unemployment Comp	200	200	200	200	200
001-1301-401.23-01	IMRF	5,748	5,683	4,169	6,802	11,612
	Subtotal	185,669	184,104	180,749	175,565	176,040
Contractual Services						
001-1301-401.35-03	R&M-Office Furn & Equip	-	-	-	-	-
001-1301-401.38-01	MICA	1,834	1,747	1,747	1,560	1,608
001-1301-401.38-03	Employee Bonds	50	50	-	-	-
001-1301-401.39-01	Communications	1,100	1,100	964	1,136	1,289
001-1301-401.39-02	Advertising/Publishing	2,500	2,500	984	959	1,555
001-1301-401.39-03	Printing & Binding	400	400	-	278	210
001-1301-401.39-04	Travel	6,500	5,000	982	1,334	3,108
001-1301-401.39-05	Mileage Reimb	2,000	2,000	1,083	1,261	162
001-1301-401.39-07	Regist, Schools, Mtgs	4,500	3,000	360	310	1,810
	Subtotal	18,884	15,797	6,120	6,838	9,742
Commodities						
001-1301-401.41-01	Postage	400	400	181	146	198
001-1301-401.41-02	Office Supplies	1,500	1,500	454	182	773
001-1301-401.44-00	Books & Periodicals	700	700	160	160	250
	Subtotal	2,600	2,600	795	488	1,221
Capital Outlay						
001-1301-401.52-04	Office Equipment	-	-	-	-	-
001-1301-401.52-08	Controllable	800	800	-	-	360
	Subtotal	800	800	-	-	360
Miscellaneous						
001-1301-401.61-01	Dues	10,500	10,500	6,299	6,261	6,071
001-1301-401.61-03	Employee Awards	8,000	8,000	5,432	6,707	6,716
001-1301-401.61-04	Other	1,500	1,500	571	662	1,597
	Subtotal	20,000	20,000	12,302	13,630	14,384
	Totals	227,953	223,301	199,966	196,521	201,747



PURPOSE

The Treasurer's office is responsible for tracking and collecting the monies owed the city, investing idle funds and reporting to the council the financial status of the city. Money collected by the office is deposited daily and all bank accounts are reconciled by the treasurer's office. The office manages the accounts receivable process from invoicing to collection. Idle funds are reviewed daily and invested according to anticipated need. The Treasurer is the custodian of the fire and police pension funds.

GOALS/OBJECTIVES

The goals of the Treasurer's Office are to provide prudent investment of the City funds in priority order of safety, liquidity, and rate of return; deliver flexible and effective cash management; ensure accurate accounting of transactions; and provide accurate and timely financial information for the mayor and city council.

The biggest goal for FY23 was to look for a long-term strategic staffing solution to address pending retirements in the next 3-5 years. Once our newest clerk, Kelly Seifert, is fully trained, both Kelly and Judy Deters will be cross trained to handle the duties of the Deputy Treasurer.

PAST FISCAL YEAR HIGHLIGHTS

Interest income will be over \$2,000,000 for the fiscal year due to a favorable interest rate environment, negotiation of higher interest rates on checking accounts, close monitoring of cash flow and strategic placement of idle cash. Current interest rates are averaging 2% in our checking accounts and averaging 5% on our investments.

We worked with the Department of Utilities to find a better user experience for utility bill payments. In August, we went live with Invoice Cloud, a user-friendly platform that allows customers to be in control of their own accounts, easily manage payments and information, and is more cost effective for the city. The platform also allows our clerks to have access to the reports they need to be more efficient in processing payments. Compared to our old system, Paymentus, not only does the city save money on postage and printing of paper utility invoices, but processing fees have also been reduced. Invoice Cloud fees, based on the first seven months, are \$1,962.14 annualized at \$23,545.68 compared to monthly Paymentus fees of \$11,372.59 or \$136,471.08 annually. This represents annual savings of approximately \$112,925.00. Due to paperless billing, monthly mail pieces have dropped from 15,581 pieces in August 2023 to 13,008 pieces in March 24. With nearly 4,000 accounts now signed up for paperless billing, the postage savings are approximately \$1550 monthly or annual savings of \$18,600.

WHAT TO EXPECT IN 2025

- We are working with the City Clerk's office to create efficiencies in the video gaming and liquor license process while segregating the duties of fee collection (treasurer's office) and licensing (clerk's office).
- We continue prudent cash management by balancing investment durations with cash flow needs to maximize interest income. We expect a slight decline in interest rates during the fiscal year as the Federal Reserve meets to evaluate inflation vs economic growth.
- The Tyler conversion has been on hold but will be moving forward in FY 2025. Now that the office is fully staffed, with proper training, the conversion to Tyler should go smoothly.
- We will campaign to increase the number of automatic utility payments and paperless billing customers to increase savings on printing and postage.
- Collection efforts on past due invoices and businesses who are not in compliance with food and beverage tax payments will be a priority.

EXPENSE SUMMARY

ACCOUNT DESCRIPTION	2024/2025	% Change	2023/2024	2023/2024	2022/2023
	PROPOSED BUDGET		REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Salaries & Benefits	293,488	1.30%	289,734	257,555	214,331
Contractual Services	45,076	-28.32%	62,887	34,974	67,621
Commodities	3,660	8.93%	3,360	2,382	3,432
Capital Outlay	1,500	0.00%	1,500	509	509
Miscellaneous	1,475	7.27%	1,375	858	712
Totals	345,199	-3.81%	358,856	296,278	286,605

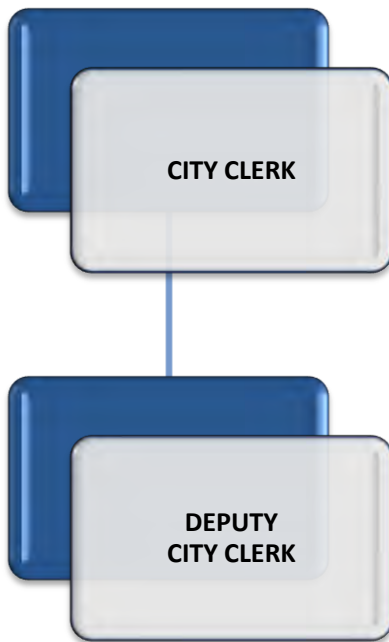
STAFFING

	FY 2025 PROPOSED	FY 2024 Budget	FY 2023 Budget	FY 2022 Budget
Full Time Positions	3.4	3.4	3.4	3.4

**GENERAL FUND
EXECUTIVE BOARD**

**TREASURER
Detail**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025 PROPOSED BUDGET	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL	2021/2022 YTD ACTUAL
Salaries & Benefits						
001-1302-401.11-01	Regular Salary/Wages	178,042	173,620	171,301	141,976	141,327
001-1302-401.11-02	Overtime	-	-	-	465	169
001-1302-401.11-03	Sick Pay	-	-	-	686	505
001-1302-401.11-04	Holiday Pay	6,786	6,522	5,837	4,031	3,597
001-1302-401.11-15	Vacation Pay	5,940	5,714	5,100	3,978	3,075
001-1302-401.11-17	Sick Pay Buy Back	2,159	2,086	2,932	1,963	1,874
001-1302-401.11-18	Vacation Pay Buy Back	-	-	705	-	-
001-1302-401.12-01	Temp Salary/Wages	-	5,000	980	4,255	9,013
001-1302-401.21-01	Group Insurance	77,356	74,734	53,020	40,418	37,912
001-1302-401.21-03	Board Paid Life Ins.	330	330	309	260	273
001-1302-401.21-04	Workers' Compensation	-	-	-	-	-
001-1302-401.22-01	Social Security	11,961	11,103	10,686	9,247	9,431
001-1302-401.22-02	Medicare	2,797	2,597	2,499	2,163	2,206
001-1302-401.22-03	Unemployment Comp	400	400	400	400	400
001-1302-401.23-01	IMRF	7,717	7,628	3,786	4,489	7,129
	Subtotal	293,488	289,734	257,555	214,331	216,911
Contractual Services						
001-1302-401.31-01	Prof Svcs/Audit	10,000	30,501	4,514	22,680	16,426
001-1302-401.31-05	Other	-	-	-	-	-
001-1302-401.35-03	R&M - Furniture & Equip	250	250	-	-	-
001-1302-401.35-05	R&M - Other	-	-	-	-	-
001-1302-401.36-03	Rental - Equip & Vehicle	1,000	1,000	523	480	440
001-1302-401.38-01	MICA	3,352	3,192	3,192	2,850	2,355
001-1302-401.38-03	Employee Bonds	424	424	31	-	-
001-1302-401.39-01	Communications	500	500	284	102	293
001-1302-401.39-02	Advertising/Publishing	3,950	3,882	3,653	3,376	3,158
001-1302-401.39-03	Printing & Binding	500	400	-	-	-
001-1302-401.39-04	Travel	2,100	1,800	1,758	689	391
001-1302-401.39-05	Mileage Reimb	1,000	750	514	513	428
001-1302-401.39-07	Regist, Schools, Mtgs	2,000	1,508	1,839	970	(449)
001-1302-401.39-08	Contracted Services	20,000	18,680	18,666	35,961	20,817
	Subtotal	45,076	62,887	34,974	67,621	43,859
Commodities						
001-1302-401.41-01	Postage	1,000	1,200	(714)	689	791
001-1302-401.41-02	Office Supplies	2,500	2,000	2,936	2,583	1,877
001-1302-401.44-00	Books & Periodicals	160	160	160	160	160
	Subtotal	3,660	3,360	2,382	3,432	2,828
Capital Outlay						
001-1302-401.52-08	Controllables	1,500	1,500	509	509	1,527
	Subtotal	1,500	1,500	509	509	1,527
Miscellaneous						
001-1302-401.61-01	Dues	1,100	1,000	949	702	452
001-1302-401.61-04	Other	300	300	-	-	200
001-1302-401.61-89	Over & Short	75	75	(91)	10	93
	Subtotal	1,475	1,375	858	712	745
	Totals	345,199	358,856	296,278	286,605	265,870



PURPOSE

The City Clerk, an elected official, or the appointed deputy, attends all City Council Meetings, presents the agenda, keeps records of its proceedings, and publishes it in booklet form weekly along with ordinances passed. The City Clerk's office maintains the Municipal Codebook. The City Clerk's office attests and seals all contracts, licenses, permits and handles the city elections every two years. The City Clerk's office issues certain city licenses.

GOALS/OBJECTIVES

- Maintain updates to the City Codebook
- The City Clerk will apply to receive her Certified Municipal Clerk Status
- Establish the "Peak Agenda" electronic program
- Prepare Alderman packets
- Train and work with IT Dept to update the City Website

PAST FISCAL YEAR HIGHLIGHTS

- Attended Illinois Municipal League Conference
- Received registered Municipal Clerk's status.

BUDGET SUMMARY

- Increased Rentals/Equipment by \$300

EXPENSE SUMMARY

ACCOUNT DESCRIPTION	2024/2025	% Change	2023/2024	2023/2024	2022/2023
	PROPOSED BUDGET		REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Salaries & Benefits	136,357	5.38%	129,398	123,015	112,361
Contractual Services	29,477	1.31%	29,097	21,261	20,083
Commodities	1,680	0.00%	1,680	1,301	794
Capital Outlay	800	0.00%	800	784	784
Miscellaneous	550	0.00%	550	405	410
Totals	168,864	4.54%	161,525	146,766	134,432

STAFFING

	FY 2025 PROPOSED	FY 2024 Budget	FY 2023 Budget	FY 2022 Budget
Full Time Positions	2	2	2	3

The City Clerks's Office staff is as follows:

- 1 - City Clerk
- 1 - Deputy City Clerk

**GENERAL FUND
EXECUTIVE BOARD**

**CITY CLERK
Detail**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025 PROPOSED BUDGET	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL	2021/2022 YTD ACTUAL
Salaries & Benefits						
001-1303-401.11-01	Regular Salary/Wages	101,722	95,446	88,463	84,845	101,052
001-1303-401.11-03	Sick Pay	-	-	1,364	1,013	-
001-1303-401.11-04	Holiday Pay	2,239	2,163	1,845	1,738	2,192
001-1303-401.11-15	Vacation Pay	1,599	1,545	2,301	-	448
001-1303-401.11-16	Major Medical Pay	-	-	1,700	-	-
001-1303-401.12-01	Regular Salary/Wages	5,000	5,000	3,420	-	-
001-1303-401.21-01	Group Insurance	13,105	12,716	13,313	13,483	34,145
001-1303-401.21-03	Board Paid Life Ins.	194	194	194	170	126
001-1303-401.21-04	Workers' Compensation	-	-	-	-	-
001-1303-401.22-01	Social Security	6,545	6,458	5,996	5,312	5,775
001-1303-401.22-02	Medicare	1,531	1,510	1,402	1,242	1,351
001-1303-401.22-03	Unemployment Comp	200	200	200	200	200
001-1303-401.23-01	IMRF	4,222	4,166	2,817	4,358	8,715
	Subtotal	136,357	129,398	123,015	112,361	154,004
Contractual Services						
001-1303-401.31-01	Audit	-	-	-	-	-
001-1303-401.35-03	R&M Office Equip	-	-	-	-	-
001-1303-401.36-03	Equipment and Vehicle	1,300	1,000	1,054	896	687
001-1303-401.38-01	MICA	1,682	1,602	1,602	1,430	2,070
001-1303-401.38-03	Employee Bonds	95	95	-	-	-
001-1303-401.39-01	Communications	350	350	50	255	265
001-1303-401.39-02	Advertising/Publishing	-	-	-	-	-
001-1303-401.39-03	Printing & Binding	13,300	13,300	10,384	9,155	10,406
001-1303-401.39-04	Travel	2,500	2,500	814	1,846	1,594
001-1303-401.39-05	Mileage Reimb	1,150	1,150	-	220	398
001-1303-401.39-07	Regist, Schools, Mtgs	1,100	1,100	310	910	951
001-1303-401.39-08	Contracted Services	8,000	8,000	7,047	5,371	3,055
	Subtotal	29,477	29,097	21,261	20,083	19,426
Commodities						
001-1303-401.41-01	Postage	430	430	414	407	338
001-1303-401.41-02	Office Supplies	550	550	255	94	359
001-1303-401.44-00	Books & Periodicals	700	700	632	293	629
	Subtotal	1,680	1,680	1,301	794	1,326
Capital Outlay						
001-1303-401.52-08	Controllables	800	800	784	784	-
		800	800	784	784	-
Miscellaneous						
001-1303-401.61-01	Dues	550	550	405	410	395
001-1303-401.61-04	Other	-	-	-	-	-
		550	550	405	410	395
	Totals	168,864	161,525	146,766	134,432	175,151



PURPOSE

Working directly for the Mayor and under authority granted by the City Council, the Director oversees the daily operations of the City creating a collaborative and collegial workplace environment.

GOALS/OBJECTIVES

- To assist in budget creation and fiscal management
- To provide support for the City Council on legislative and constituent issues
- To act as a liaison between the City Council and the administration
- To provide support for all departments with a focus on efficiency and transparency

PAST FISCAL YEAR HIGHLIGHTS

- DOAS contributed to the development, passage and implementation of the City's budget and budgetary adjustments throughout the year, and provided leadership support to the Human Resources and Information Technology Departments as well as assisted in the hiring of new Directors for those departments.

BUDGET SUMMARY

The DOAS budget has normal cost increases for next fiscal.

EXPENSE SUMMARY

ACCOUNT DESCRIPTION	2024/2025	% Change	2023/2024	2023/2024	2022/2023
	PROPOSED BUDGET		REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Salaries & Benefits	118,390	3.49%	114,393	112,202	110,403
Contractual Services	8,894	22.81%	7,242	5,414	5,275
Commodities	150	0.00%	150	-	-
Capital Outlay	-	0.00%	-	-	-
Miscellaneous	700	40.00%	500	99	546
Totals	128,134	4.78%	122,285	117,715	116,224

STAFFING

	FY 2025 PROPOSED	FY 2024 Budget	FY 2023 Budget	FY 2022 Budget
Full Time Positions	1	1	1	1

The Director of Administration's Office staff is as follows:

- 1 - Director of Administration

**GENERAL FUND
CITY HALL**

**ADMINISTRATIVE SERVICES
Detail**

		EXPENDITURE				
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025 PROPOSED BUDGET	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL	2021/2022 YTD ACTUAL
Salaries & Benefits						
001-1401-401.11-01	Regular Salaries	90,452	87,393	90,519	83,483	82,402
001-1401-401.11-03	Sick Pay	-	-	387	2,253	-
001-1401-401.11-04	Holiday Pay	5,603	5,414	5,005	4,881	4,686
001-1401-401.11-15	Vacation Pay	8,005	7,734	4,012	6,945	7,592
001-1401-401.11-17	Sick Pay Buy Back	1,801	1,740	1,112	-	-
001-1401-401.21-01	Group Insurance					-
001-1401-401.21-03	Board Paid Life Ins.	97	97	97	93	91
001-1401-401.21-04	Workers' Comp					-
001-1401-401.22-01	Social Security	6,563	6,341	6,484	6,268	6,093
001-1401-401.22-02	Medicare	1,535	1,483	1,516	1,466	1,425
001-1401-401.22-03	Unemployment Comp	100	100	100	100	100
001-1401-401.23-01	IMRF	4,234	4,091	2,970	4,914	7,958
	Subtotal	118,390	114,393	112,202	110,403	110,347
Contractual Services						
001-1401-401.36-03	Rent Equip & Vehicle	1,800	400	285	-	-
001-1401-401.38-01	MICA	1,094	1,042	1,042	930	843
001-1401-401.38-03	Employee Bonds					-
001-1401-401.39-01	Communications	1,000	800	487	575	532
001-1401-401.39-03	Printing & Binding	-	-	-		
001-1401-401.39-04	Travel	1,000	1,000		-	769
001-1401-401.39-05	Mileage Reimb	3,600	3,600	3,600	3,600	3,600
001-1401-401.39-07	Regist, Schools, Mtgs	400	400	-	40	310
001-1401-401.39-08	Contracted Services				130	0
	Subtotal	8,894	7,242	5,414	5,275	6,054
Commodities						
001-1401-401.41-01	Postage	25	25	-	-	-
001-1401-401.41-02	Office Supplies	125	125	-		94
001-1401-401.44-00	Books & Periodicals	-	-		-	-
	Subtotal	150	150	-	-	94
Capital Outlay						
001-1401-401.52-04	Office Equipment	-	-	-		
001-1401-401.52-07	Furniture & Fixtures	-	-	-	-	-
001-1401-401.52-08	Controllables	-	-	-	-	-
	Subtotal	-	-	-	-	-
Miscellaneous						
001-1401-401.61-01	Dues	-	-	-		
001-1401-401.61-04	Other	700	500	99	546	603
	Subtotal	700	500	99	546	603
	Totals	128,134	122,285	117,715	116,224	117,098



PURPOSE

The Purchasing Department is responsible for acquisition of supplies, services and construction to support the operation of the City's various departments. Purchasing verifies requests for payment with bid information submitted, verifies receipt of items by comparing actual billings with quotes offered. Authorizes payments for purchases when offered with proper authority and prepares resolutions for purchase agreements that require City Council approval. The Purchasing Department maintains and manages the bid process in accordance with the various laws, regulations and ordinances in place.

GOALS/OBJECTIVES

- Review and manage and vendor relationships to maximize City benefit.
- Adapt Procurement practices to allow vendors the ability to submit their bids in person, via mail carrier and also electronically. This change would ensure a best response of pricing and value. Vendors would be able to submit their bids as per last minute price cuts and we look to see an increase in bid participation if electronic bids were allowed. This change would require an update to the current Purchasing Policy Manual to allow vendors to submit their bids/RFP's via electronically.

PAST FISCAL YEAR HIGHLIGHTS

- In FY 2024 the Purchasing Department issued 31 Bids, 16 RFP's, and 3 RFQ's.
- There were 31 bids issued and the total bid award amount for this fiscal year was \$12,614,653.66
- There were 16 Request for Proposal's and 3 RFQ's issued, and the total award amount was \$1,687,760.76
- The Purchasing Department saw over 300+ new vendors register with us over the past fiscal year. We currently have 1,865 vendors registered via Vendor Registry.
- After several internal vendor audits and the evaluation of purchases & invoices, the Purchasing Department discovered billing overcharges, which were later credited back to the city. The Purchasing Department also analyzed the city cellular accounts which led to phone plans being updated; while some devices were cancelled as well. These internal vendor audits and cellular changes saved the city over \$83,000 this past year.

BUDGET SUMMARY

The purchasing budget is mainly salaries and benefits. The commodities are increasing for additional office supplies.

EXPENSE SUMMARY

ACCOUNT DESCRIPTION	2024/2025	% Change	2023/2024	2023/2024	2022/2023
	PROPOSED BUDGET		REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Salaries & Benefits	89,505	3.72%	86,296	82,105	78,555
Contractual Services	6,730	82.34%	3,691	3,309	3,370
Commodities	215	0.00%	215	-	80
Capital Outlay	-	0.00%	-	-	-
Miscellaneous	200	0.00%	200	195	190
Totals	96,650	6.91%	90,402	85,609	82,195

STAFFING

	FY 2025 PROPOSED	FY 2024 Budget	FY 2023 Budget	FY 2022 Budget
Authorized Positions	1	1	1	1

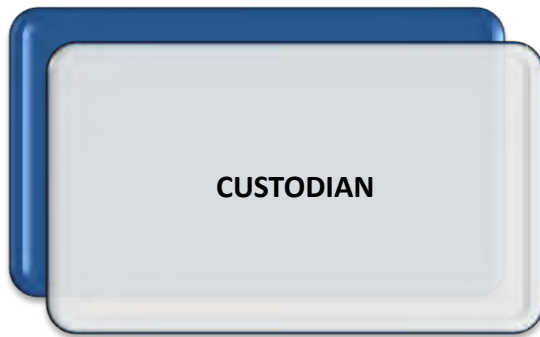
The Purchasing's Office staff is as follows:

- 1- Purchasing Agent

**GENERAL FUND
CITY HALL**

**PURCHASING
Detail**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025 PROPOSED BUDGET	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL	2021/2022 YTD ACTUAL
Salaries & Benefits						
001-1402-401.11-01	Regular Salary/Wages	47,477	45,189	45,125	41,631	40,548
001-1402-401.11-02	Overtime	-	-	-	-	-
001-1402-401.11-04	Holiday Pay	2,909	2,644	2,445	2,384	2,306
001-1402-401.11-15	Vacation Pay	3,636	3,778	3,740	3,642	3,527
001-1402-401.11-17	Sick Pay Buy Back	2,493	2,267	2,267	2,201	2,142
001-1402-401.21-01	Group Insurance	26,209	26,236	23,321	22,875	22,089
001-1402-401.21-03	Board Paid Life Ins.	97	97	97	93	91
001-1402-401.21-04	Workers' Comp	-	-	-	-	-
001-1402-401.22-01	Social Security	3,504	3,185	2,786	2,506	2,445
001-1402-401.22-02	Medicare	819	745	652	586	572
001-1402-401.22-03	Unemployment Comp	100	100	100	100	100
001-1402-401.23-01	IMRF	2,261	2,055	1,572	2,537	4,106
	Subtotal	89,505	86,296	82,105	78,555	77,926
Contractual Services						
001-1402-401.38-01	MICA	812	773	773	690	692
001-1402-401.38-03	Employee Bonds	-	-	-	-	-
001-1402-401.39-01	Communications	488	488	300	388	330
001-1402-401.39-02	Advertising/Publishing	430	430	236	292	73
001-1402-401.39-08	Contracted Services	5,000	2,000	2,000	2,000	2,000
	Subtotal	6,730	3,691	3,309	3,370	3,095
Commodities						
001-1402-401.41-01	Postage	15	15	-	1	1
001-1402-401.41-02	Office Supplies	200	200	-	79	182
	Subtotal	215	215	-	80	183
Capital Outlay						
001-1402-401.52-08	Controllable	-	-	-	-	-
	Subtotal	-	-	-	-	-
Miscellaneous						
001-1402-401.61-01	Dues	200	200	195	190	190
001-1402-401.61-04	Other	-	-	-	-	-
	Subtotal	200	200	195	190	190
	Totals	96,650	90,402	85,609	82,195	81,394



PURPOSE

The Building Maintenance division covers the maintenance of the City Hall building and the City Hall Annex. The purpose of this division is to contain all building maintenance costs in one division. One union employee performs the janitorial/custodial/maintenance duties. The other major costs are energy, and routine repairs and maintenance.

GOALS/OBJECTIVES

The following goals have been set for FYE 2025:

- Replace building roof and roof-top HVAC units
- Repair building façade structural deficiencies and waterproof the exterior
- Renovate public access areas and offices where public business is conducted

PAST FISCAL YEAR HIGHLIGHTS

Highlights from FY24 include:

- Completed design of City Hall rehabilitation
- Replaced fire alarm panel and added remote annunciator

BUDGET SUMMARY

The proposed FY25 budget includes an increase of roughly \$81,000 compared to projected FY24 spending. The increase is largely due to a proposed allowance for City Hall repair & maintenance expenses over FY24 spending as well as additional energy costs due to rising utility rates.

EXPENSE SUMMARY

ACCOUNT DESCRIPTION	2024/2025	% Change	2023/2024	2023/2024	2022/2023
	PROPOSED BUDGET		REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Salaries & Benefits	66,346	2.02%	65,031	68,023	63,784
Contractual Services	147,124	-0.29%	147,546	92,005	118,846
Commodities	104,000	-0.95%	105,000	77,747	103,487
Capital Outlay	1,000	#DIV/0!	-	-	-
Miscellaneous	1,000	33.33%	750	261	698
Debt Service	-		-	-	-
Totals	319,470	0.36%	318,327	238,036	286,815

STAFFING

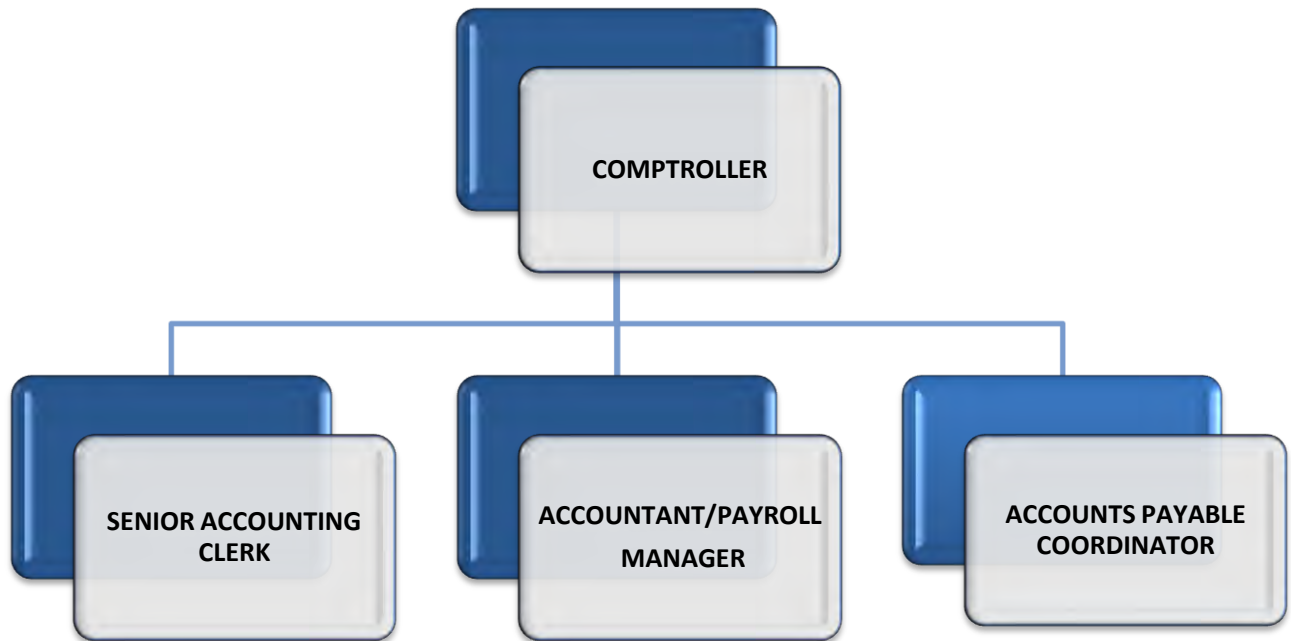
	FY 2025 PROPOSED	FY 2024 Budget	FY 2023 Budget	FY 2022 Budget
Authorized Positions	1	1	1	1

The Building Maintenance staff is as follows:
1 - 822 Labor Grade 1

**GENERAL FUND
CITY HALL**

**BUILDING MAINTENANCE
Detail**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025	2023/2024	2023/2024	2022/2023	2021/2022
		PROPOSED BUDGET	REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL	YTD ACTUAL
Salaries & Benefits						
001-1403-401.11-01	Regular Salary/Wages	40,438	39,934	43,994	38,415	37,334
001-1403-401.11-02	Overtime	168	162	250	16	69
001-1403-401.11-03	Sick Pay	-	-	-	-	165
001-1403-401.11-04	Holiday Pay	2,505	2,420	2,237	2,350	2,123
001-1403-401.11-15	Vacation Pay	3,579	2,593	3,015	3,273	3,273
001-1403-401.11-17	Sick Pay Buy Back	2,147	2,075	2,075	1,846	1,960
001-1403-401.21-01	Group Insurance	11,623	12,154	10,912	11,924	12,056
001-1403-401.21-03	Board Paid Life Ins.	97	97	107	93	91
001-1403-401.21-04	Workers' Comp					
001-1403-401.22-01	Social Security	3,028	2,925	3,083	2,783	2,732
001-1403-401.22-02	Medicare	708	684	721	651	639
001-1403-401.22-03	Unemployment Comp	100	100	100	100	100
001-1403-401.23-01	IMRF	1,953	1,887	1,529	2,333	3,799
	Subtotal	66,346	65,031	68,023	63,784	64,341
Contractual Services						
001-1403-401.31-04	Engineering/Architectural	5,000	5,000	-	-	3,035
001-1403-401.34-04	Lawn Care	1,500	1,500	-	920	1,141
001-1403-401.34-06	Linens,mats,mops,uniform	2,000	2,000	588	775	759
001-1403-401.35-01	R&M - Buildings	70,000	72,400	31,544	71,369	73,046
001-1403-401.35-02	R&M - Mach & Equip	17,400	15,000	13,342	2,442	12,824
001-1403-401.35-03	R&M-Office Furn & Equip	-	-	-	-	-
001-1403-401.35-05	R&M-Other	-	-	-	-	-
001-1403-401.36-03	Equipment and Vehicle	3,000	5,000	2,408	3,796	4,310
001-1403-401.38-01	MICA	45,724	43,546	43,546	38,880	42,438
001-1403-401.39-01	Communications	-	-	90	-	48
001-1403-401.39-02	Advertising/Publishing	1,000	600	487	664	535
001-1403-401.39-08	Contracted Services	1,500	2,500	-	-	-
	Subtotal	147,124	147,546	92,005	118,846	138,136
Commodities						
001-1403-401.42-01	Natural Gas	15,000	15,000	11,687	10,472	11,430
001-1403-401.42-02	Electricity	80,000	80,000	60,467	86,460	44,213
001-1403-401.45-01	Building Supplies	5,000	6,000	2,937	4,922	5,665
001-1403-401.45-02	Custodial Supplies	3,000	3,500	2,000	1,469	2,243
001-1403-401.45-03	Equipment Consumable	-	-	42	-	20
001-1403-401.45-05	Small Tools/Small Equip.	1,000	500	614	164	583
	Subtotals	104,000	105,000	77,747	103,487	64,154
Capital Outlay						
001-1403-401.52-08	Controllable	1,000	-	-	-	1,298
	Subtotal	1,000	-	-	-	1,298
Miscellaneous						
001-1403-401.61-02	Taxes	750	750	36	698	205
001-1403-401.61-04	Other	250	-	225	-	-
	Subtotal	1,000	750	261	698	205
	Totals	319,470	318,327	238,036	286,815	268,134



PURPOSE

The Comptroller's Office is responsible for financial operations of the city. The office oversees the general ledger and all accounting operations, maintains all payroll records and payroll processing, verifies invoices to purchase orders, and accounts payable processing. In addition, the Comptroller's office manages fixed assets, oversees debt management and financial reporting. The Comptroller's office is responsible for preparation of the annual city budget and monitoring such budget. The annual tax levy is also the responsibility of the comptroller. All permanent records, leases, contracts, and agreements are filed and maintained by the Comptroller's office.

GOALS/OBJECTIVES

The Comptroller's Office goals for the next fiscal year are:

- Implementation of new Tyler/Munis Financial Software
- Develop new accounting policies to support operations
- Continue internal training opportunities to ensure city policy is practiced
- Continue to find ways to promote fiscal transparency

PAST FISCAL YEAR ACCOMPLISHMENTS

- Issued approx 350 payroll checks and over 9,200 direct deposit advices.
- Issued over 4,400 Accounts Payable checks, and 1,800 EFT payments
- Processed nearly 15,000 invoices
- Issued approximately 462 W2s and 382 1099s for both the city and library
- Provided Library AP support through Oct 2023 and Payroll functions through Dec 2023
- Resumed Tyler implementation which was put on hold in May 2022.

BUDGET SUMMARY

The Comptroller's budget is predominantly salaries & benefits. The increase is due to addition of an internal audit/financial analyst position. Contractual services include the audit costs and pension actuarial costs which are expected to increase 3%; however contractual services budget is going down due to FYE 2024 having one-time OPEB implementation costs.

EXPENSE SUMMARY

ACCOUNT DESCRIPTION	2024/2025		2023/2024	2023/2024	2022/2023
	PROPOSED BUDGET	% Change	REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Salaries & Benefits	501,741	33.07%	377,061	360,353	321,168
Contractual Services	39,264	-19.62%	48,849	35,336	38,114
Commodities	6,900	-5.48%	7,300	7,104	6,769
Capital Outlay	500	-16.67%	600	-	-
Miscellaneous	500	9.89%	455	405	353
Totals	548,905	26.40%	434,265	403,198	366,404

STAFFING

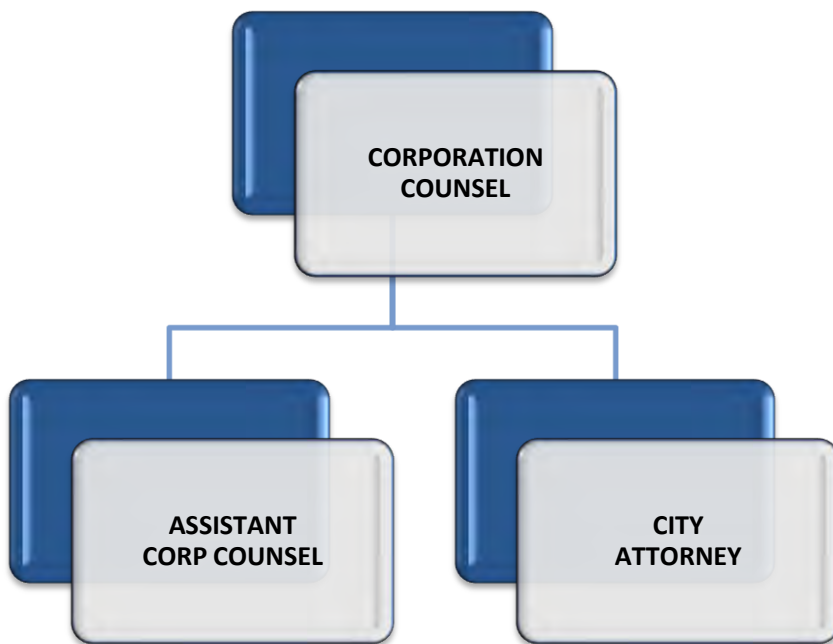
	FY 2025 PROPOSED	FY 2024 Budget	FY 2023 Budget	FY 2022 Budget
Full Positions	5.00	4.00	4.00	4.00

The Comptrollers Office staff is as follows: Comptroller and four staff members.

**GENERAL FUND
FINANCIAL ADMINISTRATION**

**COMPTROLLER
Detail**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025 PROPOSED BUDGET	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL	2021/2022 YTD ACTUAL
Salaries & Benefits						
001-1501-401.11-01	Regular Salary/Wages	315,189	245,362	238,877	204,938	212,619
001-1501-401.11-02	Overtime	-	-	-	-	-
001-1501-401.11-03	Sick Pay	-	-	1,610	2,803	1,447
001-1501-401.11-04	Holiday Pay	19,083	12,817	13,470	11,308	11,729
001-1501-401.11-15	Vacation Pay	20,133	16,945	15,084	15,214	12,812
001-1501-401.11-16	Major Medical	-	-	-	-	4,090
001-1501-401.11-17	Sick Pay Buy Back	7,803	8,789	7,280	8,437	7,155
001-1501-401.11-18	Vacation Pay Buy Back	-	-	-	1,441	-
001-1501-401.11-18	Vacation Pay Buy Back	-	-	-	-	-
001-1501-401.12-01	Temp Wages	4,080	-	-	-	-
001-1501-401.21-01	Group Insurance	91,959	59,039	55,222	46,431	46,201
001-1501-401.21-03	Board Paid Life Ins.	485	388	380	337	365
001-1501-401.21-04	Workers' Comp	-	-	-	-	-
001-1501-401.22-01	Social Security	22,710	17,733	16,134	14,103	14,634
001-1501-401.22-02	Medicare	5,311	4,147	3,773	3,298	3,422
001-1501-401.22-03	Unemployment Comp	500	400	400	400	400
001-1501-401.23-01	IMRF	14,488	11,441	8,123	12,458	20,962
	Subtotal	501,741	377,061	360,353	321,168	335,836
Contractual Services						
001-1501-401.31-01	Prof Svcs/Audit	24,250	23,500	22,390	19,470	18,650
001-1501-401.31-03	Instructional	-	-	-	-	-
001-1501-401.31-05	Prof Svcs/Other	8,500	18,720	7,954	14,189	7,038
001-1501-401.36-03	Rentals-Equip/Vehicle	450	485	401	396	363
001-1501-401.38-01	MICA	3,564	3,394	3,394	3,030	2,964
001-1501-401.38-03	Employee Bonds	50	50	-	65	-
001-1501-401.39-01	Communications	600	700	353	551	594
001-1501-401.39-02	Advertising/Publishing	600	600	66	413	66
001-1501-401.39-03	Printing & Binding	-	-	-	-	-
001-1501-401.39-04	Travel	350	350	235	-	370
001-1501-401.39-05	Mileage Reimb	200	350	168	-	-
001-1501-401.39-07	Regist, Schools, Mtgs	700	700	375	-	325
001-1501-401.39-08	Contracted Services	-	-	-	-	-
	Subtotal	39,264	48,849	35,336	38,114	30,370
Commodities						
001-1501-401.41-01	Postage	2,400	2,300	2,337	2,415	2,076
001-1501-401.41-02	Office Supplies	4,500	5,000	4,767	4,354	4,151
001-1501-401.44-00	Books & Periodicals	-	-	-	-	-
	Subtotals	6,900	7,300	7,104	6,769	6,227
001-1501-401.52-04	Office Equipment	-	-	-	-	-
001-1501-401.52-08	Controllable	500	600	-	-	-
	Subtotal	500	600	-	-	-
Miscellaneous						
001-1501-401.61-01	Dues	500	455	405	353	153
001-1501-401.61-04	Other	-	-	-	-	200
	Subtotal	500	455	405	353	353
	Totals	548,905	434,265	403,198	366,404	372,786



PURPOSE

The Legal Department consists of three attorneys: Corporation Counsel, Assistant Corporation Counsel and City Attorney. As legal adviser to the Mayor, City Council, and all departments of the City, the Legal Department seeks to promote good, efficient and responsible government within bounds of federal and state constitutions and laws for all of the citizens of the City of Quincy. The Legal Department works to fulfill the duties and responsibilities incumbent upon local government for the citizens of the City.

GOALS/OBJECTIVES

- To provide excellent legal service to the various City Departments in a timely manner
- To keep outside contractual legal services as minimal as possible.

PAST FISCAL YEAR HIGHLIGHTS

The Legal Department has dealt with several controversial issues during the past year, sanctuary cities for the unborn and unscheduled bus stops. The department has also vetted and helped interview collective bargaining attorneys as well as dealing with housing, nuisance abatement, FOIA reviews and various contract/agreement reviews.

BUDGET SUMMARY

The Legal budget is primarily salary and benefits. The majority of increase is in salaries. The Assistant Corporation Counsel budget is increasing by about \$9,000. There was also an increase of \$513 for dues.

EXPENSE SUMMARY

ACCOUNT DESCRIPTION	2024/2025		2023/2024	2023/2024	2022/2023
	PROPOSED BUDGET	% Change	REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Salaries & Benefits	269,784	6.18%	254,077	248,880	241,728
Contractual Services	29,502	-1.27%	29,880	22,386	28,894
Commodities	2,010	0.00%	2,010	-	122
Capital	-		-	-	-
Miscellaneous	513		-	-	-
Totals	301,809	5.54%	285,967	271,266	270,744
Totals by Division					
Corporation Counsel	148,970	3.09%	144,504	132,345	134,143
Assistant Corp Counsel	85,085	11.74%	76,143	74,413	73,796
City Attorney	67,754	3.73%	65,320	64,508	62,805
Totals	301,809	5.54%	285,967	271,266	270,744

STAFFING

	FY 2025 PROPOSED	FY 2024 Budget	FY 2023 Budget	FY 2022 Budget
Authorized Positions	3	3	3	3

The Legal staff is as follows:

- 1 - Corporation Counsel
- 1 - Assistant Corporation Counsel

**GENERAL FUND
LEGAL SERVICES**

**CORPORATION COUNSEL
DETAIL**

		2024/2025	2023/2024	2023/2024	2022/2023	2021/2022
		PROPOSED	REVISED	PROJECTED	YTD	YTD
		BUDGET	BUDGET	ACTUAL	ACTUAL	ACTUAL
Salaries & Benefits						
001-1601-401.11-01	Regular Salary/Wages	87,597	84,634	84,114	82,128	79,929
001-1601-401.21-01	Group Insurance	26,209	24,652	22,872	19,617	20,657
001-1601-401.21-03	Board Paid Life Ins.	97	97	97	93	91
001-1601-401.21-04	Workers' Compensation	-	-	-	-	-
001-1601-401.22-01	Social Security	5,640	5,449	4,729	4,694	4,469
001-1601-401.22-02	Medicare	1,319	1,274	1,106	1,098	1,045
001-1601-401.22-03	Unemployment Comp	100	100	100	100	100
	Subtotal	120,962	116,206	113,018	107,730	106,291
Contractual Services						
001-1601-401.31-02	Contracted Legal	22,725	23,238	16,992	24,152	19,384
001-1601-401.38-01	MICA	977	930	930	830	841
001-1601-401.38-03	Employee Bonds	50	50	-	-	-
001-1601-401.39-01	Communications	1,000	1,000	725	787	776
001-1601-401.39-03	Printing & Binding	-	-	-	-	-
001-1601-401.39-04	Travel	700	700	100	167	898
001-1601-401.39-07	Regist, Schools, Mtgs	375	370	580	355	310
001-1601-401.39-08	Contracted Services	-	-	-	-	-
	Subtotal	25,827	26,288	19,327	26,291	22,209
Commodities						
001-1601-401.41-01	Postage	10	10	-	-	-
001-1601-401.41-02	Office Supplies	500	500	-	-	-
001-1601-401.44-00	Books & Periodicals	1,500	1,500	-	122	-
	Subtotal	2,010	2,010	-	122	-
Capital Outlay						
001-1601-401.52-08	Controllable	-	-	-	-	792
Miscellaneous						
001-1601-401.61-01	Dues	171	-	-	-	-
001-1601-401.61-04	Other	-	-	-	-	-
001-1601-401.61-07	Judgements/Court Costs	-	-	-	-	-
	Subtotal	171	-	-	-	-
	Totals	148,970	144,504	132,345	134,143	129,292

**GENERAL FUND
LEGAL SERVICES**

**ASSISTANT CORPORATION COUNSEL
DETAIL**

		2024/2025	2023/2024	2023/2024	2022/2023	2021/2022
		PROPOSED	REVISED	PROJECTED	YTD	YTD
		BUDGET	BUDGET	ACTUAL	ACTUAL	ACTUAL
Salaries & Benefits						
001-1602-401.11-01	Regular Salary/Wages	73,798	66,010	65,602	64,054	62,339
001-1602-401.21-03	Board Paid Life Ins.	97	97	97	93	91
001-1602-401.21-04	Workers' Compensation	-	-	-	-	-
001-1602-401.22-01	Social Security	4,751	4,250	4,067	3,971	3,865
001-1602-401.22-02	Medicare	1,111	994	951	929	904
001-1602-401.22-03	Unemployment Compensation	100	100	100	100	100
001-1602-401.23-01	IMRF	3,065	2,742	1,929	3,226	5,242
	Subtotal	82,922	74,193	72,746	72,373	72,541
Contractual Services						
001-1602-401.38-01	Insurance/MICA	882	840	840	750	759
001-1602-401.39-01	Communications	280	280	247	218	245
001-1602-401.39-04	Travel	460	460	-	100	(102)
001-1602-401.39-05	Mileage Reimbursement	-	-	-	-	-
001-1602-401.39-07	Regist, Schools, Meetings	370	370	580	355	360
	Subtotal	1,992	1,950	1,667	1,423	1,262
Miscellaneous						
001-1602-401.61-01	Dues	171	-	-	-	-
	Subtotals	171	-	-	-	-
	Totals	85,085	76,143	74,413	73,796	73,803

**GENERAL FUND
LEGAL SERVICES**

**CITY ATTORNEY
DETAIL**

		2024/2025	2023/2024	2023/2024	2022/2023	2021/2022
		PROPOSED	REVISED	PROJECTED	YTD	YTD
		BUDGET	BUDGET	ACTUAL	ACTUAL	ACTUAL
Salaries & Benefits						
001-1603-401.11-01	Regular Salary/Wages	60,867	58,809	58,447	57,067	55,539
001-1603-401.21-03	Board Paid Life Ins.	97	97	97	93	91
001-1603-401.21-04	Workers' Compensation	-	-	-	-	-
001-1603-401.22-01	Social Security	3,919	3,786	3,624	3,538	3,443
001-1603-401.22-02	Medicare	917	886	848	827	805
001-1603-401.22-03	Unemployment Compensation	100	100	100	100	100
	Subtotal	65,900	63,678	63,116	61,625	59,978
Contractual Services						
001-1603-401.38-01	Insurance/MICA	853	812	812	725	728
001-1603-401.39-04	Travel	460	460	-	100	454
001-1603-401.39-05	Mileage Reimbursement	-	-	-	-	-
001-1603-401.39-07	Regist, Schools, Meetings	370	370	580	355	180
	Subtotal	1,683	1,642	1,392	1,180	1,362
Commodities						
001-1603-401.41-01	Postage	-	-	-	-	-
001-1603-401.41-02	Office Supplies	-	-	-	-	-
	Subtotal	-	-	-	-	-
Miscellaneous						
001-1603-401.61-01	Dues	171	-	-	-	-
	Subtotals	171	-	-	-	-
	Totals	67,754	65,320	64,508	62,805	61,340

PURPOSE

The Boards & Commissions consists of four divisions. Board or commission members are appointed by the Mayor. Each commission has a separate budget as follows.

EXPENDITURES

ACCOUNT DESCRIPTION	2024/2025	% Change	2023/2024	2023/2024	2022/2023
	PROPOSED BUDGET		REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Salaries & Benefits	21,988	0.53%	21,873	21,721	20,906
Contractual Services	68,620	16.83%	58,736	57,484	65,724
Commodities	1,100	-67.65%	3,400	1,132	1,522
Capital	-	#DIV/0!	-	-	-
Miscellaneous	2,300	360.00%	500	337	325
Totals	94,008	11.24%	84,509	80,674	88,477

Totals by Division	2024/2025	% Change	2023/2024	2023/2024	2022/2023
	PROPOSED BUDGET		REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Fire & Police Commission	71,732	33.00%	53,934	50,559	59,739
Liquor Commission	4,076	0.02%	4,075	3,930	3,957
Tree Commission	17,700	-33.21%	26,500	25,941	24,591
Human Rights Commission	500	0.00%	500	337	325
Totals	94,008	10.59%	85,009	80,767	88,612

STAFFING

	FY 2025 PROPOSED	FY 2024 ACTUAL	FY 2023 ACTUAL	FY 2022 ACTUAL
Authorized Fire & Police Commissioners	3	3	3	3

**GENERAL FUND
BOARDS & COMMISSIONS**

**FIRE & POLICE COMMISSION
Detail**

The Board of Fire and Police Commissioners was created in May 1972. It consists of three members appointed by the Mayor. Board members are: Barry Cheyne, Mike McLaughlin (appointed 2/28/22 for a 3-year term) and Angela Caldwell (appointed 3/20/23 for a 3-year term). The Board of Fire and Police Commissioners is charged with the responsibility of hiring and promoting sworn members of the Quincy Fire and Police Departments. Testing is a major part of the Commission’s functionality and the budget is reflective of that.

The entry level testing process for both the Fire and Police Departments begins with written and agility tests and candidates eventually progress through polygraph and psychological tests and, finally, the physical exam. On the promotional level, testing costs include written tests and assessments by Illinois Chiefs’ Associations. The Board of Fire and Police Commissioners is committed to hiring and promoting the best qualified candidates and utilizes these objective testing processes to aid in the selection of such individuals. Another substantial associated cost is advertising the entry-level testing. Although the Board advertises in area newspapers, costs generally increase year to year.

In summary, the bulk of the budget submitted by the Board of Fire and Police Commissioners is directly related to the testing and hiring process.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025 PROPOSED BUDGET	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL	2021/2022 YTD ACTUAL
Salaries & Benefits						
001-1701-401.11-01	Regular Salary/Wages	14,525	14,525	14,436	14,102	14,102
001-1701-401.12-01	Temp Salaries	2,240	2,163	2,150	1,656	-
001-1701-401.22-01	Social Security	1,066	1,035	1,028	977	874
001-1701-401.22-02	Medicare	249	242	240	229	205
	Subtotal	18,080	17,965	17,854	16,964	15,181
Contractual Services						
001-1701-401.31-02	Contracted Legal	8,000	8,000	6,161	315	4,130
001-1701-401.31-05	Prof Svcs - Other	35,000	17,000	21,523	37,136	20,143
001-1701-401.36-03	Equipment & Vehicle	600	-	-	-	-
001-1701-401.38-01	MICA	1,752	1,669	1,669	1,490	1,483
001-1701-401.39-01	Communications	700	700	424	498	27
001-1701-401.39-02	Advertising/Publishing	1,000	1,000	207	52	94
001-1701-401.39-04	Travel	1,300	1,300	494	1,013	168
001-1701-401.39-05	Mileage Reimb	500	500	448	614	447
001-1701-401.39-07	Regist,Schools, Mtgs	2,500	2,500	1,100	-	1,225
001-1701-401.39-08	Contracted Services					-
	Subtotal	51,352	32,669	32,026	41,118	27,717
Commodities						
001-1701-401.41-01	Postage	100	100	19	65	76
001-1701-401.41-02	Office Supplies	400	400	74	70	393
	Subtotal	500	500	93	135	469
001-1701-401.52-08	Capital Outlay Controllable					
Miscellaneous						
001-1701-401.61-01	Misc-Dues	800	800	400	375	375
001-1701-401.61-04	Misc-Other	1,000	1,000	-	877	977
	Subtotal	1,800	2,800	586	1,522	2,290
	Totals	71,732	53,934	50,559	59,739	45,657

**GENERAL FUND
BOARDS & COMMISSIONS**

**LIQUOR COMMISSION
Detail**

The Mayor acts as the Liquor Commissioner for the City of Quincy.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025 PROPOSED BUDGET	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL	2021/2022 YTD ACTUAL
Salaries & Benefits						
001-1702-401.11-01	Regular Salary/Wages	3,500	3,500	3,500	3,500	3,500
001-1702-401.22-01	Social Security	217	217	214	215	216
001-1702-401.22-02	Medicare	51	51	50	50	51
001-1702-401.23-01	IMRF	140	140	103	177	295
	Subtotal	3,908	3,908	3,867	3,942	4,062
Contractual Services						
001-1702-401.38-01	MICA	18	17	17	15	17
001-1702-401.39-03	Printing & Binding	50	50	-	-	-
	Subtotal	68	67	17	15	17
Commodities						
001-1702-401.41-01	Postage	-	-	46	-	-
001-1702-401.41-02	Office Supplies	100	100	-	-	-
		100	100	46	-	-
	Totals	4,076	4,075	3,930	3,957	4,079

BOARDS & COMMISSIONS

**TREE COMMISSION
Detail**

The Tree Commission's main expense is the fall tree planting program and the Emerald Ash Borer (EAB) treatment which was moved in FYE 2022 from Forestry division to the Tree Commission.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025 PROPOSED BUDGET	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL	2021/2022 YTD ACTUAL
Contractual Services						
001-1704-401.39-08	Contracted Service	17,200	26,000	25,441	24,591	22,483
Commodities						
001-1704-401.46-11	Other	500	500	500	-	350
Miscellaneous						
001-1704-401.-61.04	Other	-	-	-	-	-
	Totals	17,700	26,500	25,941	24,591	22,833

BOARDS & COMMISSIONS

**HUMAN RIGHTS COMMISSION
Detail**

The Human Rights Commission budget represents costs relating to Human Rights training or publications.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025 PROPOSED BUDGET	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL	2021/2022 YTD ACTUAL
Miscellaneous						
001-1706-401.61-04	Other	500	500	337	325	-
	Subtotal	500	500	337	325	-
	Totals	500	500	337	325	-

**GENERAL FUND
NON-DEPARTMENTAL**

**Non-Departmental Transfers
Summary**

PURPOSE

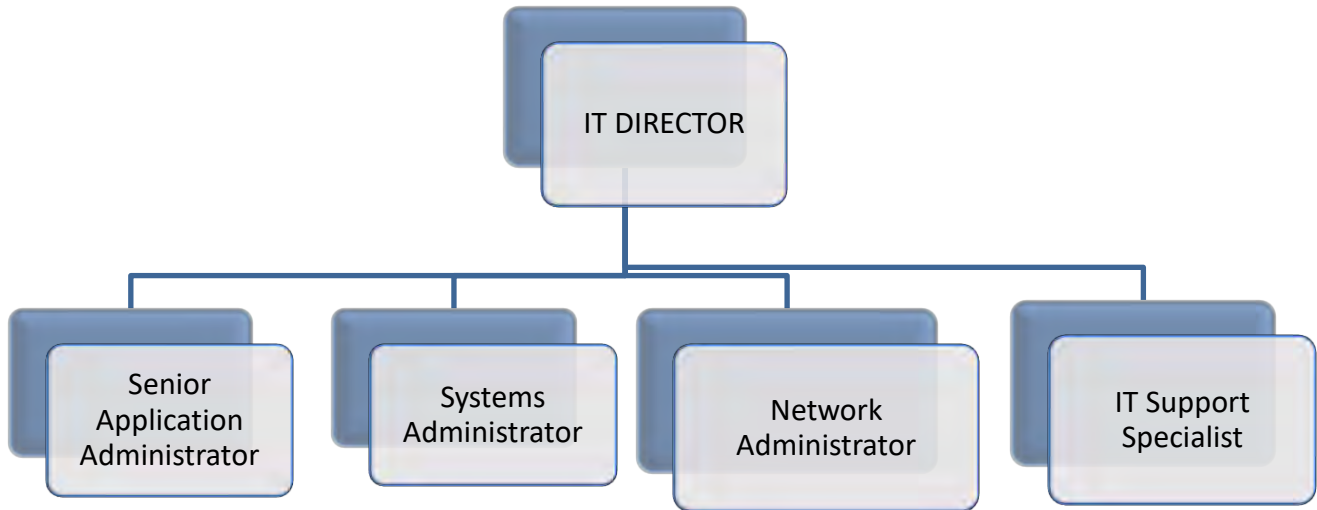
The General Fund transfers out money on a regular basis. These transfers fall into three categories:

- 1) Subsidies to other City Departments to make up the shortage between their revenues and expenditures.
- 2) Subsidies to the City's component units, Quincy Public Library and Woodland Cemetery.
- 3) Transfers of tax dollars collected that are owed to or have been levied for another entity (e.g. Historic Quincy Business District, Library and Sales Tax rebate agreements).

BUDGET SUMMARY

The transfers to Capital Projects Fund 301 will receive over \$13 million in FYE 2025. Normally, the Transfer is 50% of Home Rule Tax so this is nearly double the normal funding rate. Most subsidies are up due to inflationary increases. The Library subsidy request increased \$374,000. The Sales Tax agreement with Prairie Crossing expired as of November 2023 sales tax collections.

		EXPENDITURE				
		2024/2025	2023/2024	2023/2024	2022/2023	2021/2022
		PROPOSED	REVISED	PROJECTED	YTD	YTD
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	BUDGET	BUDGET	ACTUAL	ACTUAL	ACTUAL
Inter-Fund Transfers						
001-1801-491.62-02	Planning & Development	721,175	869,713	553,686	800,626	572,800
001-1801-491.62-03	9-1-1	807,040	729,209	527,613	540,813	518,500
001-1801-491.62-04	Cash Reserve Fund	-	500,000	864,727	1,220,727	125,000
001-1801-491.62-10	Quincy Transit Lines	285,143	204,570	204,570	285,143	285,143
001-1801-491.62-15	Capital Projects Funds	13,052,500	6,000,000	5,991,240	5,350,000	9,968,025
001-1801-491.62-30	Quincy Regional Airport	1,110,162	1,118,414	834,800	1,500,779	150,500
001-1801-491.62-31	Central Garage Fund	233,407	257,747	123,500	141,600	105,600
001-1801-491.62-36	Reg. Training Facility	-	-	-	-	4,200
001-1801-491.62-41	Sister City Comm Fund	2,000	2,000	-	-	-
001-1801-491.62-42	Airport Hangar Fund	-	455,000	455,000	-	-
001-1801-491.62-44	Lincoln Commission	-	-	-	-	-
001-1801-491.62-45	Barge Dock Fund 514	-	-	-	2,340,000	-
001-1801-491.62-60	Landfill Superfund	256,000	376,000	-	76,000	-
001-1801-491.62-63	Garbage	467,873	186,410	47,000	-	-
001-1801-491.62-66	Recycle	-	-	7,861	132,511	129,000
001-1801-491.62-90	Other	150,000	-	-	-	654,124
	Subtotal	17,085,300	10,699,063	9,609,997	12,388,199	12,512,892
Subsidies						
001-1802-406.62-82	Woodland Cemetery	284,900	276,600	276,600	276,600	240,000
	Subtotal	284,900	276,600	276,600	276,600	240,000
Tax Distributions						
001-1803-401.62-88	Cullinan Sale Tax Rebate	135,000	220,000	174,743	203,667	272,828
001-1803-401.62-89	Pr Cross SaleTax Rebate	-	525,000	514,961	491,673	538,717
001-1803-401.62-94	Twn Tax Reimb.-Riverside	-	-	-	100,000	-
001-1803-401.62-98	H/R Sales Tax Rebate	500	500	-	-	-
001-1803-407.62-91	Quincy Public Library	2,352,425	1,978,425	1,761,039	1,978,425	2,326,471
001-1803-408.62-53	Serv Area #2- Bus Dis	107,000	107,000	89,248	102,162	99,707
001-1803-408.62-94	Two Rivers Land Bank	-	-	-	-	-
	Subtotal	2,594,925	2,830,925	2,539,991	2,875,927	3,237,723
Miscellaneous						
001-1805-491.61-04	Other	-	-	-	500,000	-
001-1805-401.61-08	Bad Debt Expense	5,000	5,000	(7,355)	7,600	(430)
	Totals	19,970,125	13,811,588	12,419,233	16,048,326	15,990,185



PURPOSE

The Department of Information Technology (DoIT) provides technology leadership for the City of Quincy, including governance, architecture, resources, and expertise in deploying modern information technologies to improve government efficiency. DoIT is responsible for much of the technical infrastructure that makes city government run; telephones, computer networks, desktop/server support, data center, web site, building and information security and the municipal cable television channel. DoIT supports all city entities including Public Safety, Utilities, Central Services and Quincy Regional Airport. DoIT also provides secondary support services for the computer and network services for the Quincy Public Library.

GOALS/OBJECTIVES

- Evaluate new technologies to enhance current City services & provide additional efficiencies.
- Implement new information security controls to protect the City's computer systems and data.
- Evaluate current security controls to ensure compliance to both the CJIS and HIPPA requirements.
- Review current business strategies and processes to enhance City-wide operational efficiencies.
- Enhance the existing VMware Infrastructure servers and storage to improve overall performance.
- Implement additional cybersecurity protection for the City's network to protect against cyberattacks.

PAST FISCAL YEAR HIGHLIGHTS

- Implementation of Rubrik-on-site and cloud backup management solution.
- Implementation of Barracuda Impersonation Protection and Incident Response for increased email security and threat detection.
- Implementation of Keeper Password Management for IT Department staff to further safeguard privileged network and application access.
- Mobile Cop interface upgrade for LEADS 3.0 compliance for QPD/ACSO.
- Implementation of Halo ticketing system in conjunction with Anders CPA to provide more comprehensive Tier support for end users.
- Continued work on the Tyler ERP implementation project, with the Payroll and Financials modules targeted

BUDGET SUMMARY

The Information Technology FY2024-2025 budget includes an increase of \$165,010 in Salary & Benefits over the FY2023-2024 revised budget for the addition of two employees, bringing the department's staffing level from 3 to 5 employees. Travel, Mileage Reimbursement, and Registration line items have also been increased to cover training opportunities for new staff members. The Professional Services line item includes \$140,000 for continued support from Anders CPA to cover hiring and training new staff, as well as support during one staff member's military deployment; this Line item also includes \$60,000 to cover the cost of redesigning the City's website and implementing an agenda management and video recording solution. Funds have been allocated in the Computer and Repair & Maintenance line items for annual licensing subscriptions, and hardware and software maintenance contracts, with modest increases anticipated across the board based on historical figures.

EXPENSE SUMMARY

ACCOUNT DESCRIPTION	2024/2025	% Change	2023/2024	2023/2024	2022/2023
	PROPOSED BUDGET		REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Salaries & Benefits	548,670	43.01%	383,660	256,847	270,135
Contractual Services	783,391	3.65%	755,837	700,979	238,779
Commodities	32,325	0.86%	32,050	39,359	38,296
Capital Outlay	15,000	-55.88%	34,000	40,824	45,252
Miscellaneous	1,500	50.00%	1,000	300	300
Totals	1,380,886	14.45%	1,206,547	1,038,309	592,762

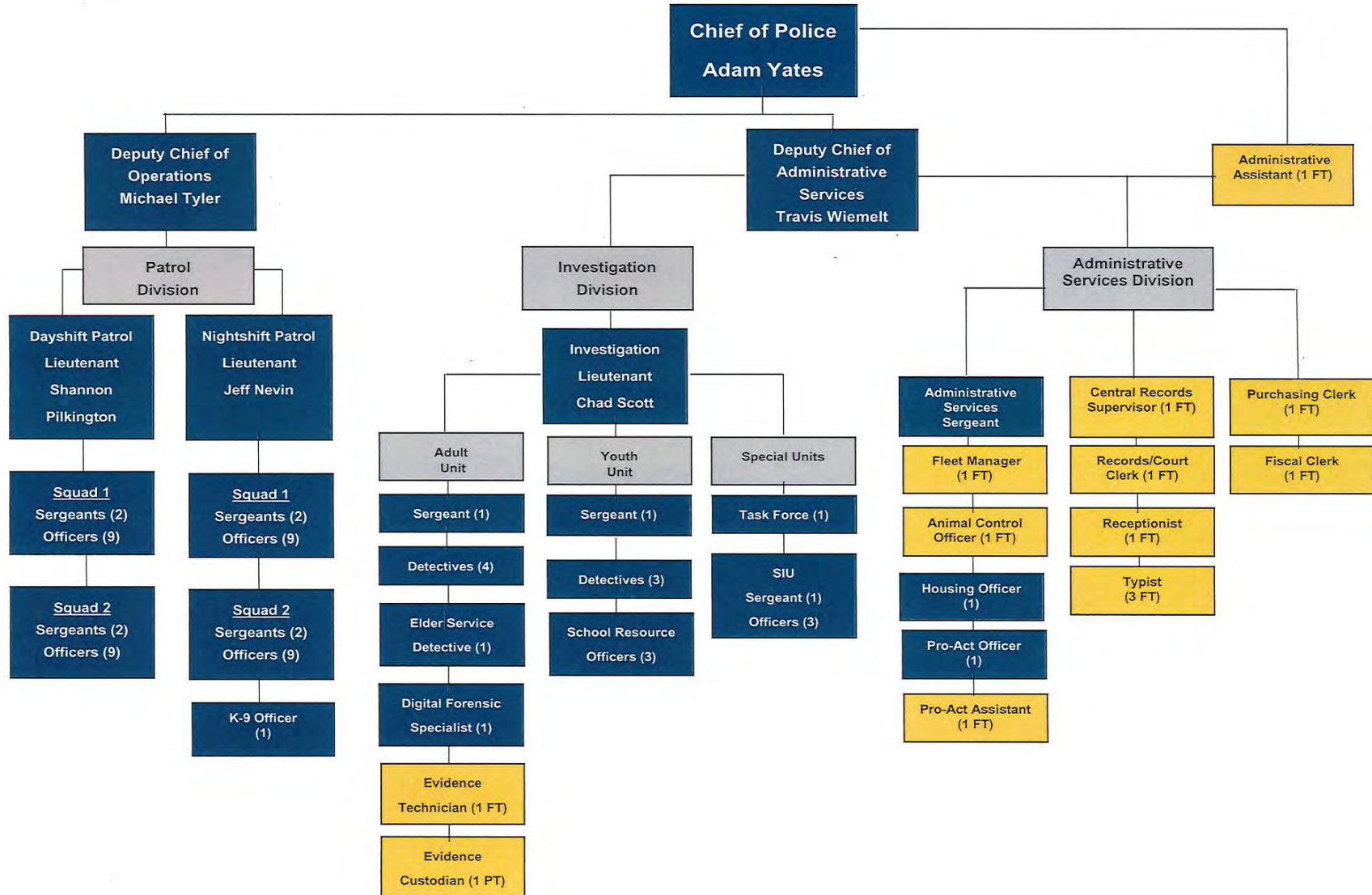
STAFFING

	FY 2025 PROPOSED	FY 2024 Budget	FY 2023 Budget	FY 2022 Budget
Full Time Positions	5	5	3	4

**GENERAL FUND
TECHNOLOGY SERVICES**

**INFORMATION TECHNOLOGY
Detail**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025 PROPOSED BUDGET	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL	2021/2022 YTD ACTUAL
Salaries & Benefits						
001-1901-401.11-01	Regular Salary/Wages	360,436	247,153	164,748	170,495	164,528
001-1901-401.11-02	Overtime	-	-	-	294	-
001-1901-401.11-03	Sick Pay	-	-	1,593	1,564	-
001-1901-401.11-04	Holiday Pay	21,150	10,732	8,767	9,412	8,912
001-1901-401.11-15	Vacation Pay	17,197	13,351	10,621	10,415	14,813
001-1901-401.11-17	Sick Pay Buy Back	3,344	6,822	10,260	9,152	7,133
001-1901-401.11-18	Vacation Pay Buy Back	-	-	10,100	2,470	-
001-1901-401.12-01	Regular Salary/Wages	4,080	-	-	-	-
001-1901-401.21-01	Group Insurance	94,283	63,128	29,052	40,907	51,938
001-1901-401.21-03	Board Paid Life Ins.	485	485	280	273	274
001-1901-401.22-01	Social Security	25,408	22,080	12,091	11,695	10,969
001-1901-401.22-02	Medicare	5,942	5,164	2,828	2,735	2,565
001-1901-401.22-03	Unemployment Comp	500	500	500	300	400
001-1901-401.23-01	IMRF	15,845	14,245	6,007	10,423	39,873
	Subtotal	548,670	383,660	256,847	270,135	301,405
Contractual Services						
001-1901-401.31-05	Prof Services-Other	200,000	140,000	114,859	4,794	-
001-1901-401.32-02	Computer	276,872	245,571	243,565	31,268	-
001-1901-401.35-02	R&M-Mach & Equip	-	55,000	47,303	44,660	42,576
001-1901-401.35-03	R&M- Furniture & Equip	40,263	137,209	140,176	54,839	70,669
001-1901-401.35-05	R&M-Other	173,477	95,025	88,259	35,968	6,931
001-1901-401.36-03	Rentals-Equip/Vehicle	1,656	1,600	1,776	1,441	1,352
001-1901-401.38-01	MICA	2,764	2,632	2,632	2,350	3,219
001-1901-401.39-01	Communications	67,309	75,000	61,495	62,532	92,730
001-1901-401.39-04	Travel	8,500	500	-	-	-
001-1901-401.39-05	Mileage Reimb	4,350	600	579	605	289
001-1901-401.39-07	Regist, Schools, Mtgs	4,000	1,700	-	125	125
001-1901-401.39-08	Contracted Services	4,200	1,000	335	197	311
	Subtotal	783,391	755,837	700,979	238,779	218,202
Commodities						
001-1901-401.41-01	Postage	75	50	68	-	111
001-1901-401.41-02	Office Supplies	2,250	2,000	1,302	1,193	4,163
001-1901-401.46-11	Other	30,000	30,000	37,989	37,103	15,871
	Subtotal	32,325	32,050	39,359	38,296	20,145
Capital Outlay						
001-1901-401.52-04	Office Equipment	-	-	-	858	-
001-1901-401.52-05	Machinery & Equipment	-	-	24,032	24,583	-
001-1901-401.52-08	Controllable	15,000	34,000	16,792	19,811	13,416
	Subtotal	15,000	34,000	40,824	45,252	13,416
Miscellaneous						
001-1901-401.61-01	Dues	1,500	1,000	300	300	-
Debt Service						
001-1901-409.72-00	Loan/Lease Payments	-	-	-	-	-
	Subtotal	1,500	1,000	300	300	-
		1,380,886	1,206,547	1,038,309	592,762	553,168



PURPOSE

The Police Department operating budget is divided into seven divisions as follows:

- 2110 Administration: Management of all employees and programs of the department. These positions include: Chief of Police, Deputy Chief of Operations and Deputy Chief of Administration
- 2111 Civilian: Functions to support the operations: records, purchasing, payroll. These positions include the staff of **the following offices: the Chiefs' Administrative Suite, Central Records, Traffic analysis/Fleet** and the Pro-Act Unit
- 2112 Patrol: Responsible for carrying out the policing operations of the department: Patrol and Detective Commanders Patrol and Detective Sergeants, Administrative Services Sergeant and officers of the patrol officer rank regardless of assignment.
- 2113 Training: Costs for the training of the employees of the Patrol Division.
- 2115 Evidence Tech: Responsible for the evidence collection and storage function of the department. These positions include: Crime Scene Technician and PT Evidence Custodian
- 2116 Humane Officers: Includes Animal Control Program for the department, as well as the costs of the Quincy Animal Shelter contract and Animal Control Officer
- 2117 Auxiliary: Functions to account for the Quincy Police Auxiliary Unit of the department (unpaid volunteers receive an annual one-time stipend).

GOALS/OBJECTIVES

- Provide professional police service to the citizens of Quincy
- Send one new deputy chief to School of Police Staff and Command
- Hire, equip and train new police officers to fill any vacancies in FY25
- Prepare for the loss of one or two police officers due to retirement/resignation in FY25
- Hire, equip and train lateral transfer officers in FY25
- Purchase firearm ammunition and upgrade duty pistols to red dot sights
- Purchase three new marked police squad cars and one travel car
- Upgrade portable radios to P25 digital platform and take delivery of 21 mobile radios
- Deploy a 4-officer Special Investigations Unit
- Work toward accreditation through the Illinois Law Enforcement Accreditation Program (ILEAP)
- Purchase and implement a new CAD/RMS/Mobile software platform
- Approve a 5-year Animal Control Contract

PAST FISCAL YEAR HIGHLIGHTS

- YTD: Responded to more than 26,090 calls for service, 841 traffic crashes, and conducted more than 4,054 vehicle stops. YTD provided 7,333 total training hours to our officers
- YTD: provided 218 hours of D.A.R.E. instruction.
- Hired, equipped and trained eight new police officers and four lateral police officers
- Promoted two officers to the rank of sergeant
- Continued policy changes and maintenance with Lexipol
- Hired a new Crime Scene Technician
- Took delivery of and deployed three new marked squad cars and one travel van
- Patrol union contract settled, paid FYE 2022 and FYE 2023 retro pay ~ \$520,000
- Entered into a new 5-year lease with BodyWorn for in-car/body cameras
- Deployed the Flock Safety Automated License Plate Reader System
- The Department reached full staff (73 sworn officers) on December 28,2023

BUDGET SUMMARY

The Police pension contribution is increasing about 5%. The Patrol division Contractual Services are increasing \$284,000. This is due to a \$90,000 increase the new RMS system to replace the Logysis (\$45K) and the Evidence Beast interface with CAD (\$45K). The Police will start funding vehicle replacement in FYE 2024 which is a \$112,000 increase. The Patrol division capital outlay includes \$192,000 for 3 patrol cars, \$43,000 for one new travel van, \$40,000 for 10 new radios for auxillary police. Controllable assets include \$61,800 for red-dot sites abd mounting plates for office weapons and 1 new sniper rifle. The patrol budget will also see a \$24,000 increase in the debt service for the in-car/body cameras purchase. The animal shelter contract is budgeted at a 50% increase at \$210,000.

EXPENSE SUMMARY

ACCOUNT DESCRIPTION	2024/2025		2023/2024	2023/2024	2022/2023
	PROPOSED BUDGET	% Change	REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Salaries & Benefits	14,080,388	1.76%	13,837,285	13,877,603	12,630,336
Contractual Services	1,603,986	25.76%	1,275,449	1,373,364	1,201,749
Commodities	234,764	2.37%	229,336	217,976	150,683
Capital Outlay	572,945	28.45%	446,060	477,976	109,791
Miscellaneous	20,642	18.01%	17,492	16,738	15,902
Debt Services	112,319	26.96%	88,466	88,466	68,738
Totals	16,625,044	4.60%	15,894,088	16,052,123	14,177,199

Totals by Division	% Change				
2110 Administration	522,096	5.40%	495,347	494,152	446,919
2111 Civilian	866,055	7.31%	807,061	796,986	796,550
2112 Patrol	14,596,369	4.37%	13,984,978	14,175,712	12,457,482
2113 Training	172,543	-15.40%	203,963	223,094	120,412
2115 Evidence Tech	121,326	-4.14%	126,562	101,444	119,580
2116 Humane Officers	336,917	26.45%	266,444	255,925	231,211
2117 Police Auxillary	9,738	0.05%	9,733	5,185	5,045
Totals	16,625,044	4.60%	15,894,088	16,052,498	14,177,199

STAFFING

	FY 2025 PROPOSED	FY 2024 Budget	FY 2023 Budget	FY 2022 Budget
Full Time Positions	86	86	86	86
Part Time Positions	1	1	2	2

Dept	FT count	FT count	FT count	FT count
2110 Admin	3	3	3	3
2111 Civilian	11	11	11	11
2112 Patrol	70	70	70	70
2115 Evidence	1	1	1	1
2116 Humane Off	1	1	1	1
	86	86	86	86

**GENERAL FUND
PUBLIC SAFETY**

**POLICE DEPARTMENT
ADMINISTRATION**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025 PROPOSED BUDGET	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL	2021/2022 YTD ACTUAL
Salaries & Benefits						
001-2110-402.11-01	Regular Salary/Wages	279,186	267,415	285,454	244,733	270,245
001-2110-402.11-02	Overtime	-	-	-	-	-
001-2110-402.11-04	Holiday Pay	17,533	16,794	15,750	13,512	15,517
001-2110-402.11-15	Vacation Pay	51,252	49,091	36,943	18,462	28,678
001-2110-402.11-17	Sick Pay Buy Back	16,185	15,502	15,637	32,047	14,270
001-2110-402.11-18	Vacation Day Buy Back	-	-	-	17,864	-
001-2110-402.11-19	Personal Day Pay	2,697	2,584	2,735	1,185	3,185
001-2110-402.21-01	Group Insurance	50,305	53,344	48,760	41,383	50,665
001-2110-402.21-03	Board Paid Life Ins.	291	291	291	248	274
001-2110-402.22-02	Medicare	6,343	6,076	4,852	4,115	2,909
001-2110-402.22-03	Unemployment Comp	300	300	300	300	300
	Subtotal	424,092	411,397	410,722	373,849	386,043
Contractual Services						
001-2110-402.31-02	Prof Svcs/Legal	5,000	725	-	-	-
001-2110-402.31-05	Prof Svcs/Other	10,700	10,550	12,136	8,924	10,457
001-2110-402.34-01	Cleaning Svcs/Disposal	3,200	3,200	4,730	3,994	2,073
001-2110-402.34-03	Custodial	33,400	26,275	27,678	26,107	25,123
001-2110-402.35-03	R&M- Furniture & Equip	-	-	-	-	251
001-2110-402.36-03	Rentals-Equip/Veh	4,600	4,600	5,154	4,438	4,489
001-2110-402.38-01	MICA	3,404	3,242	3,242	2,895	7,306
001-2110-402.39-01	Communications	2,530	2,298	1,863	2,151	351
001-2110-402.39-02	Advertising/Publishing	1,303	1,303	576	578	903
001-2110-402.39-03	Printing & Binding	674	674	730	-	257
001-2110-402.39-04	Travel	2,500	2,000	1,146	896	1,117
001-2110-402.39-05	Mileage Reimb	250	250	-	-	-
001-2110-402.39-07	Regist, Schools, Mtgs	1,000	550	679	574	884
001-2110-402.39-08	Contracted Services	100	100	-	50	250
	Subtotal	68,661	55,767	57,934	50,607	53,461
Commodities						
001-2110-402.41-01	Postage	3,438	3,428	2,270	2,404	2,893
001-2110-402.41-02	Office Supplies	16,079	16,079	17,460	13,955	15,984
001-2110-402.44-00	Books & Periodicals	360	310	160	407	160
001-2110-402.45-02	Custodial Supplies	-	-	-	-	-
001-2110-402.47-02	Safety Equipment	144	144	(752)	-	70
	Subtotal	20,021	19,961	19,138	16,766	19,107
Capital Outlay						
001-2110-402.52-08	Controllable	600	600	-	-	770
001-2100-402.52-09	Leashold Improvements	-	-	-	-	-
	Subtotal	600	600	-	-	770
Miscellaneous						
001-2110-402.61-01	Dues	3,495	3,395	3,165	3,225	3,304
001-2110-402.61-03	Employee Awards	1,374	1,374	1,494	1,505	567
001-2110-402.61-04	Other	3,853	2,853	1,699	967	636
	Subtotal	8,722	7,622	6,358	5,697	4,507
	Totals	522,096	495,347	494,152	446,919	463,888

**GENERAL FUND
PUBLIC SAFETY**

**POLICE DEPARTMENT
CIVILIAN**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025 PROPOSED BUDGET	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL	2021/2022 YTD ACTUAL
Salaries & Benefits						
001-2111-402.11-01	Regular Salary/Wages	485,713	458,673	465,640	454,542	413,600
001-2111-402.11-02	Overtime	7,558	7,302	45	644	9,450
001-2111-402.11-03	Sick Pay	21,531	18,174	19,499	20,258	18,309
001-2111-402.11-04	Holiday Pay	30,862	29,818	27,801	27,112	22,355
001-2111-402.11-13	Training	-	-	-	-	-
001-2111-402.11-15	Vacation Pay	35,051	33,098	35,452	30,252	32,891
001-2111-402.11-16	Major Medical Pay	-	-	964	9,396	18,131
001-2111-402.11-17	Sick Pay Buy Back	4,771	8,871	5,790	4,062	6,998
001-2111-402.11-18	Vacation Pay Buy Back	-	-	-	11,905	5,685
001-2111-402.12-01	Regular Salary/Wages	-	-	-	-	-
001-2111-402.21-01	Group Insurance	139,744	114,746	115,812	106,480	83,354
001-2111-402.21-03	Board Paid Life Ins.	1,067	1,067	1,067	1,034	954
001-2111-402.21-04	Workers' Comp	-	-	-	-	-
001-2111-402.22-01	Social Security	36,300	35,336	32,915	33,421	31,849
001-2111-402.22-02	Medicare	8,490	8,264	7,698	7,816	7,448
001-2111-402.22-03	Unemployment Comp	1,100	1,100	1,100	1,100	1,100
001-2111-402.23-01	IMRF	23,419	22,797	16,318	28,185	44,274
	Subtotal	<u>795,606</u>	<u>739,246</u>	<u>730,101</u>	<u>736,207</u>	<u>696,398</u>
Contractual Services						
001-2111-402.38-01	Insurance/MICA	68,714	65,442	65,442	58,430	31,889
001-2111-402.39-01	Communications	735	675	354	-	162
001-2111-402.39-04	Travel	-	-	611	1,082	1,037
001-2111-402.39-05	Mileage Reimb	-	-	478	-	-
001-2111-402.39-07	Regist, Schools, Mtgs	1,000	1,698	-	731	310
001-2111-402.39-08	Contracted Services	-	-	-	100	-
	Subtotal	<u>70,449</u>	<u>67,815</u>	<u>66,885</u>	<u>60,343</u>	<u>33,398</u>
Capital Outlay						
001-2111-402.52-04	Office Equipment	-	-	-	-	-
	Totals	<u>866,055</u>	<u>807,061</u>	<u>796,986</u>	<u>796,550</u>	<u>729,796</u>

**GENERAL FUND
PUBLIC SAFETY**

**POLICE DEPARTMENT
PATROL**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025	2023/2024	2023/2024	2022/2023	2021/2022
		PROPOSED BUDGET	REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL	YTD ACTUAL
Salaries & Benefits						
001-2112-402.11-01	Regular Salary/Wages	4,973,315	5,292,062	4,987,650	3,924,909	4,178,009
001-2112-402.11-02	Overtime	500,000	360,000	695,347	651,432	421,311
001-2112-402.11-03	Sick Pay	40,000	40,000	33,865	37,800	56,225
001-2112-402.11-04	Holiday Pay	135,130	80,000	149,243	130,561	124,457
001-2112-402.11-05	Clothing Allowance	14,800	14,800	17,467	21,233	14,800
001-2112-402.11-09	Special Job Assignment	10,000	15,000	3,488	5,242	14,536
001-2112-402.11-10	Court	20,000	20,000	10,012	9,383	10,957
001-2112-402.11-12	Comp Hours Buy Back	5,250	15,972	38,530	57,043	69,040
001-2112-402.11-13	Training	96,000	96,000	94,556	84,880	76,638
001-2112-402.11-15	Vacation Pay	643,134	626,420	505,626	511,157	587,319
001-2112-402.11-17	Sick Pay Buy Back	165,511	217,029	211,314	220,387	270,651
001-2112-402.11-18	Vacation Pay Buy Back	13,124	32,201	54,410	57,052	86,844
001-2112-402.11-19	Personal Day Pay	67,501	64,004	40,041	44,336	52,815
001-2112-402.21-01	Group Insurance	1,046,254	912,892	931,680	893,100	963,425
001-2112-402.21-03	Board Paid Life Ins.	6,790	6,791	6,300	5,618	5,771
001-2112-402.21-08	Group Health-Disability	126,371	109,843	110,416	98,403	92,683
001-2112-402.22-02	Medicare	96,313	98,571	94,206	77,688	79,836
001-2112-402.22-03	Unemployment Comp	7,000	7,000	7,000	7,000	6,900
001-2112-402.23-05	Police Pension	4,656,008	4,440,613	4,542,161	4,462,895	4,404,948
	Subtotal	12,622,501	12,449,198	12,533,312	11,300,119	11,517,165
Contractual Services						
001-2112-402.31-05	Prof Svcs/Other	5,800	2,080	1,772	2,580	2,260
001-2112-402.32-01	Technical/Medical Svcs	32,000	32,000	25,383	26,000	32,360
001-2112-402.34-05	Uniform Cleaning	3,445	2,145	1,733	2,100	2,136
001-2112-402.35-02	R&M-Mach & Equip	185,720	55,085	57,671	44,743	46,187
001-2112-402.35-03	R&M- Furniture & Equip	8,500	9,280	7,892	6,092	5,988
001-2112-402.35-04	R&M-Vehicles	20,600	13,600	13,655	14,690	4,156
001-2112-402.35-05	R&M-Other	-	-	55	89	17
001-2112-402.36-01	Fleet Maintenance	184,000	184,000	157,137	177,454	140,020
001-2112-402.36-03	Rentals-Equip/Vehicles	6,120	6,120	5,970	5,970	9,030
001-2112-402.36-05	Vehicle Replacement	112,224	-	-	-	-
001-2112-402.38-01	MICA	415,928	396,122	396,122	353,680	189,243
001-2112-402.38-03	Employee Bonds	300	300	105	306	224
001-2112-402.39-01	Communications	74,865	69,400	68,691	70,487	55,321
001-2112-402.39-03	Printing & Binding	2,610	2,210	1,899	1,654	110
001-2112-402.39-04	Travel	200	200	715	713	355
001-2112-402.39-07	Regist, Schools, Mtgs	-	-	346	-	-
001-2112-402.39-08	Contracted Services	27,900	23,675	139,195	138,329	15,458
	Subtotal	1,080,212	796,217	878,341	844,887	502,865
Commodities						
001-2112-402.42-01	Natural Gas	12,030	15,030	7,768	1,403	-
001-2112-402.42-02	Electricity	28,900	17,500	22,856	12,027	14,447
001-2112-402.43-00	Food	300	-	170	170	82
001-2112-402.44-00	Books & Periodicals	500	620	-	141	405
001-2112-402.45.02	Custodial Supplies	3,100	3,100	2,383	1,884	1,805
001-2112-402.45-03	Equipment Consumable	67,717	53,017	55,544	35,666	23,171
001-2112-402.45-05	Small Tools/Small Equip	-	-	-	-	23
001-2112-402.46-11	Oper Supplies/Other	8,460	11,710	10,490	4,801	5,625
001-2112-402.47-01	Clothing/Uniforms	43,930	50,930	51,850	49,538	18,790
001-2112-402.47-02	Safety Equipment	42,185	52,460	44,301	26,237	22,237
	Subtotal	207,122	204,367	195,362	131,867	86,585

**GENERAL FUND
POLICE DEPARTMENT**

**POLICE DEPARTMENT
PATROL**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025	2023/2024	2023/2024	2022/2023	2021/2022
		PROPOSED BUDGET	REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL	YTD ACTUAL
Capital Outlay						
001-2112-402.52-05	Machinery & Equipment	184,067	220,000	144,067	-	12,555
001-2112-402.52-06	Vehicles	235,000	200,000	270,579	81,075	-
001-2112-402.52-08	Controllables	153,278	25,060	63,330	28,251	2,258
001-2112-402.52-09	Leasehold Improvements	-	-	-	465	11
	Subtotal	572,345	445,060	477,976	109,791	14,824
Miscellaneous						
001-2112-402.61-01	Dues	1,470	1,470	2,115	1,760	1,073
001-2112-402.61-04	Other	400	200	140	320	116
	Subtotal	1,870	1,670	2,255	2,080	1,189
Debt Service						
001-2112-402.72-00	Loan/Lease Payments	112,319	88,466	88,466	68,738	68,738
	Totals	14,596,369	13,984,978	14,175,712	12,457,482	12,191,366

**GENERAL FUND
PUBLIC SAFETY**

**POLICE DEPARTMENT
TRAINING**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025 PROPOSED BUDGET	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL	2021/2022 YTD ACTUAL
Contractual Services						
001-2113-402.31-05	Prof Services - Other	-	-	-	-	-
001-2113-402.35-05	R&M-Other	-	-	-	-	-
001-2113-402.36-02	Rentals - Land & Building	12,000	10,220	10,220	8,190	8,142
001-2113-402.39-04	Travel/Lodging	55,109	37,309	46,910	50,121	35,161
001-2113-402.39-05	Mileage Reimb	1,200	1,200	6,617	1,959	887
001-2113-402.39-07	Regist, Schools, Mtgs	89,363	144,213	149,645	51,936	28,591
	Subtotal	157,672	192,942	213,392	112,206	72,781
Commodities						
001-2113-402.43-00	Food	-	-	-	-	105
001-2113-402.44-00	Books & Periodicals	621	621	206	206	206
001-2113-402.47-03	Training Supplies	4,400	2,400	1,496	-	581
	Subtotal	5,021	3,021	1,702	206	892
Miscellaneous						
001-2113-402.61-01	Dues	9,850	8,000	8,000	8,000	8,375
001-2113-402.61-03	Employee Awards	-	-	-	-	-
001-2113-402.61-04	Other	-	-	-	-	830
	Subtotal	9,850	8,000	8,000	8,000	9,205
	Totals	172,543	203,963	223,094	120,412	82,878

**GENERAL FUND
PUBLIC SAFETY**

**POLICE DEPARTMENT
EVIDENCE TECH**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025 PROPOSED BUDGET	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL	2021/2022 YTD ACTUAL
Salaries & Benefits						
001-2115-402.11-01	Regular Salary/Wages	75,536	77,542	65,577	77,846	66,804
001-2115-402.11-02	Overtime	3,977	4,268	274	68	-
001-2115-402.11-03	Sick Pay	-	-	2,418	-	-
001-2115-402.11-04	Holiday Pay	2,675	2,871	1,028	2,588	2,503
001-2115-402.11-13	Training	-	-	-	-	-
001-2115-402.11-15	Vacation Pay	2,712	3,076	1,692	2,986	2,870
001-2115-402.11-16	Major Medical Pay	-	-	-	-	-
001-2115-402.11-17	Sick Pay Buy Back	-	2,461	3,077	2,389	2,325
001-2115-402.11-18	Vacation Pay Buy Back	-	-	5,055	-	-
001-2115-402.21-01	Group Insurance	23,224	21,024	11,591	21,422	25,544
001-2115-402.21-03	Board Paid Life Ins.	97	97	71	104	182
001-2115-402.22-01	Social Security	5,313	5,593	4,605	4,737	3,751
001-2115-402.22-02	Medicare	1,243	1,308	1,077	1,108	877
001-2115-402.22-03	Unemployment Comp	200	200	200	200	200
001-2115-402.23-01	IMRF	3,428	3,609	2,316	4,366	6,300
	Subtotal	118,405	122,049	98,981	117,814	111,356
Contractual Services						
001-2115-402.38-01	Insurance/MICA	1,011	963	963	860	1,401
001-2115-402.39-01	Communications	660	600	354	-	-
001-2115-402.39-04	Travel	250	1,950	241	127	39
	Subtotal	1,921	3,513	1,558	987	1,440
Commodities						
001-2115-402.41-02	Office Supplies	-	-	-	534	-
001-2115-402.45-01	Building Supplies	-	-	-	-	-
001-2115-402.45-03	Equipment Consumable	-	-	-	-	-
001-2115-402.46-11	Oper Supplies/Other	-	-	-	-	-
001-2115-402.47-01	Clothing/Uniforms	1,000	1,000	905	245	198
	Subtotal	1,000	1,000	905	779	198
	Totals	121,326	126,562	101,444	119,580	112,994

**GENERAL FUND
PUBLIC SAFETY**

**POLICE DEPARTMENT
HUMANE OFFICER**

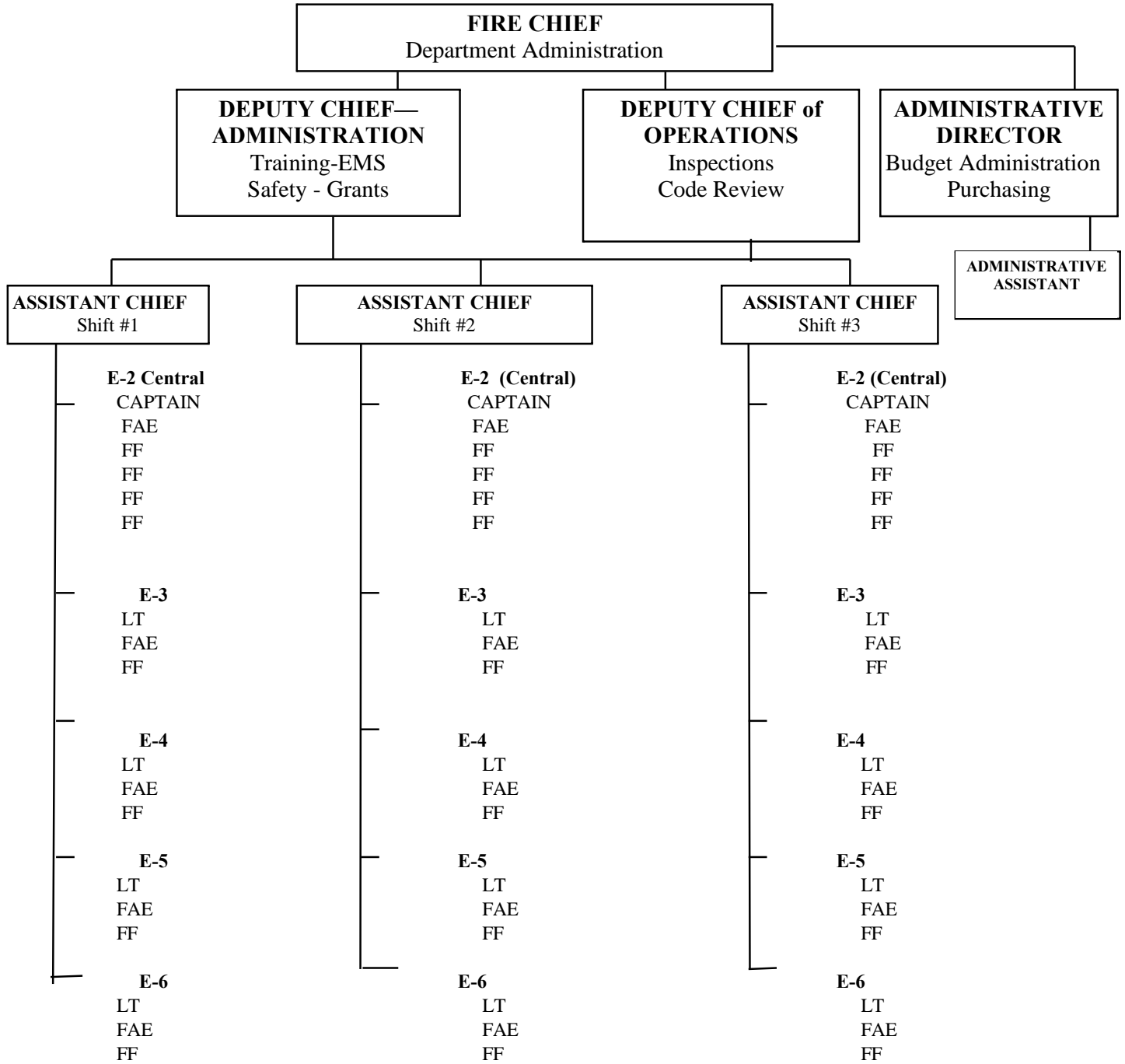
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025 PROPOSED BUDGET	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL	2021/2022 YTD ACTUAL
Salaries & Benefits						
001-2116-402.11-01	Regular Salary/Wages	44,540	43,031	42,748	41,470	40,917
001-2116-402.11-02	Overtime	20,141	19,459	17,430	18,401	12,863
001-2116-402.11-04	Holiday Pay	2,821	2,726	2,520	2,647	2,382
001-2116-402.11-15	Vacation Pay	5,038	4,868	5,047	5,008	4,516
001-2116-402.11-17	Sick Pay Buy Back	2,418	2,337	2,337	2,268	2,208
001-2116-402.21-01	Group Insurance	26,209	24,652	22,224	18,910	17,793
001-2116-402.21-03	Board Paid Life Ins.	97	97	97	93	91
001-2116-402.22-01	Social Security	4,647	4,490	3,881	3,928	3,531
001-2116-402.22-02	Medicare	1,087	1,050	908	919	826
001-2116-402.22-03	Unemployment Comp	100	100	100	100	100
001-2116-402.23-01	IMRF	2,998	2,897	2,055	3,568	5,304
001-2116-402.24-03	CDL Reimbursements	-	-	-	30	-
	Subtotal	110,096	105,707	99,347	97,342	90,531
Contractual Services						
001-2116-402.36-01	Fleet Maintenance	8,000	6,050	6,880	6,870	4,646
001-2116-402.36-05	Vehicle Replacement	4,022	-	-	-	-
001-2116-402.38-01	MICA	1,834	1,747	1,747	1,560	1,290
001-2116-402.39-01	Communications	665	594	(119)	969	532
001-2116-402.39-04	Travel/Lodging	500	59	-	-	-
001-2116-402.39-08	Contracted Services	210,000	150,700	146,701	123,280	137,853
	Subtotal	225,021	159,150	155,209	132,679	144,321
Commodities						
001-2116-402.45-03	Equipment Consumable	700	500	482	473	894
001-2116-402.46-11	Other	300	173	180	9	125
001-2116-402.47-01	Clothing/Uniforms	600	314	207	583	-
	Subtotal	1,600	987	869	1,065	1,019
Capital Outlay						
001-2116-402.52-06	Vehicles	-	-	-	-	32,995
001-2116-402.52-08	Controllable	-	400	375	-	-
	Subtotal	-	400	375	-	32,995
Miscellaneous						
001-2116-402.61-01	Dues	200	200	125	125	200
	Totals	336,917	266,444	255,925	231,211	269,066

**GENERAL FUND
PUBLIC SAFETY**

**POLICE DEPARTMENT
AUXILLARY**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025 PROPOSED BUDGET	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL	2021/2022 YTD ACTUAL
Salaries & Benefits						
001-2117-402.11-01	Regular Salary/Wages	9,000	9,000	4,775	4,650	4,850
001-2117-402.22-01	Social Security	558	558	296	288	301
001-2117-402.22-02	Medicare	130	130	69	67	70
	Subtotal	9,688	9,688	5,140	5,005	5,221
Contractual Services						
001-2117-402.38-01	Insurance/MICA	50	45	45	40	44
	Totals	9,738	9,733	5,185	5,045	5,265

Quincy Fire Department Organizational Chart



PURPOSE

The Fire Department is budgetarily broken down into six different divisions. They are as follows:

- 2210 Administrative Division – This contains the salaries and expenses associated with the positions of Fire Chief and Deputy Chief of Operations
- 2211 Civilian Division – This contains the salaries and expenses associated with the two civilian positions within the department, the Administrative Director and the Administrative Assistant.
- 2212 Suppression Division – This contains the salaries and expenses associated with the individuals assigned to suppression activities. Additionally, this division houses all of the costs associated with equipment and apparatus needed to conduct suppression activities
- 2213 Fire Prevention Division - This contains the expenses associated with code enforcement activities of the department.
- 2214 Training Division – This contains the salary of the Deputy Chief of Administration as well as expenses associated with training all personnel .
- 2215 Building Maintenance Division – This contains the expenses associated with maintaining all five

GOALS/OBJECTIVES

- Maintain a level of service that maximizes every available dollar to ensure the best possible fire protection for the citizens of Quincy.
- To replace any additional vacancies that occur as quickly as possible to maintain the level of budgeted positions
- Continue to explore ways to improve delivery regarding Insurance Service offices ratings.
- Continue to maintain and improve the integrity of the QFD buildings, especially Central Fire Station
- Implement licensing agreements to develop a QFD website for better information sharing with the community.
- Integrate all QFD policies and procedures under a web-based program under contract with Lexipol to provide better risk management.

PAST FISCAL YEAR HIGHLIGHTS

- Expanded the utilization of Check-it software. To further track and schedule necessary fleet repairs and maintenance needs.
- Purchased 14 sets of firefighting PPE gear to cover new hires and to provide the personnel with two clean useable sets as part of our cancer prevention program.
- Began process of upgrading our radio equipment to the P25 digital platform with a purchase of about \$57,000 in equipment. The remaining purchase of an approximate \$175,000 to \$200,000 of equipment will occur upon receipt of AFG grant, which will require a 10% city match.
- Implemented a pre-fire plan inspection and training program component to our training division.
- Began a professional development program within the training division to improve and expand the officer training available to the department members. It will improve our operations and save time and costs to our members and allow for the reallocation of resources.
- Ordered two fire engine apparatus to replace a 1995 pumper and a 2001 pumper with expected delivery in 2025. This purchase also puts most of our front-line apparatus on a similar vehicle platform for operational and maintenance simplification.

BUDGET SUMMARY

The proposed budget accounts for the maintaining of our assets related to buildings and property. It also considers the replacement costs associated with department vehicles. This is a budget that allows for an efficient and effective use of tax dollars for public safety and increased building efficiency.

2210 - The Administration budget includes \$8,000 for the QFD website design and \$50,000 for the initial contract cost and implementation of Lexipol services.

2212 - The Suppression budget includes adjustments in salary and benefits due to four anticipated retirements. Sick, vacation and compensation time buyouts are increased due to the retirements. The budget also funds the pension at 104% of the annual required contribution. This budget has \$43,200 for the purchase of 14 sets of firefighting gear for new hires and clean useable second sets. Includes the start up of Vehicle Replacement Funding for the two trucks ordered in FYE 2024. Includes \$25,000 for the 10% match for the grant to purchase new radios and equipment and includes a rollover of \$53,277 from current budget for purchase of radios and equipment not covered under the grant.

2214 - The Training Division budget includes \$33,250 for sending 3 new hires to the academy. Also includes additional monies for training up to 10 personnel under our MABAS requirements. This training is eligible for reimbursement.

2215 - The Building Maintenance Division includes \$250,000 to replace the roof at Central Fire Station which should stop or reduce the infiltration of water and prolong the life of the

EXPENSE SUMMARY

ACCOUNT DESCRIPTION	2024/2025	% Change	2023/2024	2023/2024	2022/2023
	PROPOSED BUDGET		REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Salaries & Benefits	12,513,544	3.37%	12,105,708	11,940,524	11,834,315
Contractual Services	914,853	19.26%	767,078	732,194	660,580
Commodities	333,687	-2.41%	341,911	270,483	215,454
Capital Outlay	352,300	-42.87%	616,669	292,750	108,134
Miscellaneous	5,235	-4.97%	5,509	3,396	3,141
Debt Service	12,500	0.00%	12,500	12,500	12,500
Totals	14,132,119	2.04%	13,849,375	13,251,847	12,834,124
Totals by Division					
2210 Administration	402,317	19.89%	335,570	313,432	316,249
2211 Civilian	149,960	9.60%	136,828	124,670	125,938
2212 Firefighters	12,945,139	-0.04%	12,949,975	12,469,668	12,029,440
2213 Prevention	9,385	-6.29%	10,015	4,992	5,518
2214 Training	269,718	15.24%	234,045	201,853	186,122
2215 Stations	355,600	94.38%	182,942	137,232	170,857
Totals	14,132,119	2.04%	13,849,375	13,251,847	12,834,124

STAFFING

	FY 2025 PROPOSED	FY 2024 Budget	FY 2023 Budget	FY 2022 Budget
Full Time Positions	62	62	60	62

STAFFING: Fire Chief – 1, Deputy Chief – 2, Assistant Chief – 3, Captain – 3, Lieutenant – 12, Firefighter – 39, Admin Director (civilian) – 1, Admin Assistant (civilian) - 1

**GENERAL FUND
PUBLIC SAFETY**

**FIRE DEPARTMENT
ADMINISTRATION**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025	2023/2024	2023/2024	2022/2023	2021/2022
		PROPOSED BUDGET	REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL	YTD ACTUAL
Salaries & Wages						
001-2210-402.11-01	Regular Salary/Wages	196,904	176,778	172,513	172,918	169,138
001-2210-402.11-03	Sick Pay	-	-	-	296	769
001-2210-402.11-04	Holiday Pay	12,475	11,172	9,960	10,097	9,813
001-2210-402.11-06	Educational Incentive	-	5,480	-	-	-
001-2210-402.11-12	Comp Hours	-	-	-	-	5,054
001-2210-402.11-15	Vacation Pay	22,298	20,013	24,248	18,622	21,440
001-2210-402.11-17	Sick Pay Buy Back	14,670	13,178	14,399	13,288	32,318
001-2210-402.11-18	Vacation Pay Buy Back	-	-	-	-	15,460
001-2210-402.21-01	Group Insurance	38,307	39,598	33,997	32,979	35,659
001-2210-402.21-03	Board Paid Life Ins.	194	194	194	186	186
001-2210-402.22-02	Medicare	3,572	3,207	3,027	2,924	3,446
001-2210-402.22-03	Unemployment Comp	200	200	200	200	200
001-2210-402.24-01	Tuition	-	5,000	-	600	-
	Subtotal	288,620	274,820	258,538	252,110	293,483
Contractual Services						
001-2210-402.35-02	R&M-Mach & Equip	270	270	180	90	270
001-2210-402.36-01	Fleet Maintenance	-	-	-	-	-
001-2210-402.36-03	Equipment & Vehicle	2,000	1,567	1,592	1,987	854
001-2210-402.38-01	MICA	2,393	2,279	2,279	2,035	2,010
001-2210-402.39-01	Communications	2,316	3,420	4,193	11,223	7,947
001-2210-402.39-02	Advertising & Publishing	400	400	-	-	476
001-2210-402.39-03	Printing & Binding	-	-	84	76	294
001-2210-402.39-04	Travel/Lodging	5,000	7,200	4,517	1,801	901
001-2210-402.39-05	Mileage Reimb	150	150	181	-	-
001-2210-402.39-07	Regist, Schools, Mtgs	800	800	5,330	3,550	520
001-2210-402.39-08	Contracted Services	92,000	38,592	31,738	30,019	27,896
	Subtotal	105,329	54,678	50,094	50,781	41,168
Commodities						
001-2210-402.41-01	Postage	350	350	187	175	246
001-2210-402.41-02	Office Supplies	3,700	3,200	3,197	1,838	1,896
001-2210-402.46-11	Other	-	-	-	9,555	8,135
001-2210-402.47-01	Clothing/Uniforms	-	-	-	-	-
	Subtotal	4,050	3,550	3,384	11,568	10,277
Capital Outlay						
001-2210-402.52-04	Office Equipment	-	-	-	-	-
001-2210-402.52-08	Controllable	2,000	-	-	-	8,774
	Subtotal	2,000	-	-	-	8,774
Miscellaneous						
001-2210-402.61-01	Dues	1,818	1,772	1,027	1,433	1,521
001-2210-402.61-04	Other	500	750	389	357	172
	Subtotal	2,318	2,522	1,416	1,790	1,693
	Totals	402,317	335,570	313,432	316,249	355,395

**GENERAL FUND
PUBLIC SAFETY**

**FIRE DEPARTMENT
ADMIN-CIVILIAN**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025 PROPOSED BUDGET	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL	2021/2022 YTD ACTUAL
Salaries & Benefits						
001-2211-402.11-01	Regular Salary/Wages	91,513	85,764	80,176	83,736	73,999
001-2211-402.11-02	Overtime	-	-	-	-	-
001-2211-402.11-03	Sick Pay	3,873	3,684	4,225	4,672	5,287
001-2211-402.11-04	Holiday Pay	5,884	5,524	4,394	4,980	4,679
001-2211-402.11-15	Vacation Pay	7,999	7,613	8,893	6,157	7,398
001-2211-402.11-17	Sick Pay Buy Back	-	-	150	-	-
001-2211-402.11-18	Vacation Pay Buy Back	-	-	247	-	-
001-2211-402.21-01	Group Insurance	24,938	20,348	14,378	12,001	12,056
001-2211-402.21-03	Board Paid Life Ins.	194	194	183	186	168
001-2211-402.22-01	Social Security	6,775	6,360	5,985	6,117	5,617
001-2211-402.22-02	Medicare	1,584	1,487	1,400	1,430	1,314
001-2211-402.22-03	Unemployment Comp	200	200	200	200	100
001-2211-402.23-01	IMRF	4,371	4,103	2,888	5,014	7,618
	Subtotal	147,331	135,277	123,119	124,493	118,236
Contractual Services						
001-2211-402.38-01	Insurance/MICA	1,629	1,551	1,551	1,385	1,426
001-2211-402.39-04	Travel	-	-	-	-	-
001-2211-402.39-07	Regis, Schools Meetings	1,000	-	-	60	-
	Subtotal	2,629	1,551	1,551	1,445	1,426
	Totals	149,960	136,828	124,670	125,938	119,662

**GENERAL FUND
PUBLIC SAFETY**

**FIRE DEPARTMENT
FIRE FIGHTERS**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025	2023/2024	2023/2024	2022/2023	2021/2022
		PROPOSED BUDGET	REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL	YTD ACTUAL
Salaries & Benefits						
001-2212-402.11-01	Regular Salary/Wages	3,771,182	3,578,705	3,500,371	3,330,186	3,258,422
001-2212-402.11-02	Overtime	518,000	518,000	456,639	620,982	559,095
001-2212-402.11-03	Sick Pay	60,000	60,000	55,253	43,992	64,220
001-2212-402.11-04	Holiday Pay	195,391	187,403	192,771	181,686	172,800
001-2212-402.11-06	Educational Incentive	143,000	137,848	136,348	129,481	133,135
001-2212-402.11-07	Call-in	15,000	15,000	3,205	6,219	7,230
001-2212-402.11-08	Acting Officers	22,000	20,000	22,260	21,479	23,021
001-2212-402.11-12	Comp Hours	113,450	81,080	80,780	74,401	83,677
001-2212-402.11-15	Vacation Pay	369,048	384,130	366,332	347,164	334,923
001-2212-402.11-16	Major Medical Pay	-	-	9,959	-	-
001-2212-402.11-17	Sick Pay Buy Back	216,792	198,926	176,527	176,632	160,550
001-2212-402.11-18	Vacation Pay Buy Back	37,751	27,616	14,575	32,359	21,343
001-2212-402.11-21	Kelly Days	296,444	292,459	291,708	267,001	268,277
001-2212-402.21-01	Group Insurance	926,775	952,142	860,843	815,804	812,374
001-2212-402.21-03	Board Paid Life Ins.	5,529	5,529	5,447	5,052	4,932
001-2212-402.21-08	Group Health-Disability	36,657	41,135	41,870	45,343	49,584
001-2212-402.22-02	Medicare	81,771	76,593	73,339	72,475	70,166
001-2212-402.22-03	Unemployment Comp	5,700	5,700	5,700	5,700	5,700
001-2212-402.23-06	Firefighter's Pension	5,106,735	4,973,845	5,137,478	5,162,496	4,822,000
001-2212-402.24-01	Tuition	20,000	18,500	12,331	6,435	1,737
	Subtotal	11,941,225	11,574,611	11,443,736	11,344,887	10,853,186
Contractual Services						
001-2212-402.31-05	Prof Svcs/Other	-	-	-	650	-
001-2212-402.32-01	Technical /Medical	26,000	26,000	26,000	26,000	26,000
001-2212-402.34-05	Uniform Cleaning	11,500	9,200	6,139	5,586	5,299
001-2212-402.35-02	R&M-Mach & Equip	30,520	30,350	28,848	15,570	20,565
001-2212-402.35-04	R&M-Vehicles	-	-	-	150	49
001-2212-402.35-05	R&M-Other	800	600	886	1,185	136
001-2212-402.36-01	Fleet Maintenance	80,000	80,000	76,768	100,524	59,714
001-2212-402.36-05	Vehicle Replacement	82,000	7,000	6,936	6,936	6,936
001-2212-402.38-01	MICA	415,164	395,394	395,394	353,030	373,048
001-2212-402.39-01	Communications	6,300	9,109	5,656	2,295	1,272
001-2212-402.39-08	Contracted Services	1,980	2,580	1,076	2,927	1,025
	Subtotal	654,264	560,233	547,703	514,853	494,044
Commodities						
001-2212-402.41-02	Office Supplies	-	-	-	216	-
001-2212-402.43-00	Food	-	-	-	-	218
001-2212-402.45-02	Custodial Supplies	5,084	5,084	5,443	5,344	4,982
001-2212-402.45-03	Equip Consumables	11,100	10,000	4,617	5,117	3,610
001-2212-402.45-04	Equip Replace Parts	2,500	2,000	1,597	1,792	804
001-2212-402.45-05	Small Tools/ Equip	2,000	1,000	1,581	82	434
001-2212-402.45-06	Maint Supplies-Vehicle	1,780	2,180	1,280	669	693
001-2212-402.46-11	Operational Supp- Other	45,623	36,323	19,716	11,704	40,445
001-2212-402.46-12	Gasoline/Diesel	50,000	50,000	37,172	45,645	31,846
001-2212-402.47-01	Clothing/Uniforms	112,975	139,309	135,233	61,979	52,992
001-2212-402.47-02	Safety Equipment	27,788	19,008	8,023	15,712	2,025
	Subtotal	258,850	264,904	214,662	148,260	138,049

**GENERAL FUND
PUBLIC SAFETY**

**FIRE DEPARTMENT
FIRE FIGHTERS**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025	2023/2024	2023/2024	2022/2023	2021/2022
		PROPOSED BUDGET	REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL	YTD ACTUAL
Capital Outlay						
001-2212-402.52-05	Machinery & Equipment	78,300	514,700	235,314	-	22,644
001-2212-402.52-08	Controllable	-	23,027	15,753	8,940	1,312
	Subtotal	78,300	537,727	251,067	8,940	23,956
Debt Service						
001-2212-402.72-00	Loan/Lease Payments	12,500	12,500	12,500	12,500	12,500
	Totals	12,945,139	12,949,975	12,469,668	12,029,440	11,521,735

**GENERAL FUND
PUBLIC SAFETY**

**FIRE DEPARTMENT
FIRE PREVENTION**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025 PROPOSED BUDGET	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL	2021/2022 YTD ACTUAL
Contractual Services						
001-2213-402.39-04	Travel	1,200	1,200	15	1,322	959
001-2213-402.39-07	Regist, Schools, Mtgs	1,200	1,200	50	-	-
	Subtotal	2,400	2,400	65	1,322	959
Commodities						
001-2213-402.44-00	Books & Periodicals	2,325	2,325	1,553	1,346	1,988
001-2213-402.46-11	Operational Supp/Other	3,850	4,500	2,584	2,225	29
	Subtotal	6,175	6,825	4,137	3,571	2,017
Capital Outlay						
001-2213-402.52-08	Controllable	-	-	-	-	-
Miscellaneous						
001-2213-402.61-01	Dues	510	490	790	625	690
001-2213-402.61-04	Other	300	300			-
	Subtotal	810	790	790	625	690
	Totals	9,385	10,015	4,992	5,518	3,666

**GENERAL FUND
PUBLIC SAFETY**

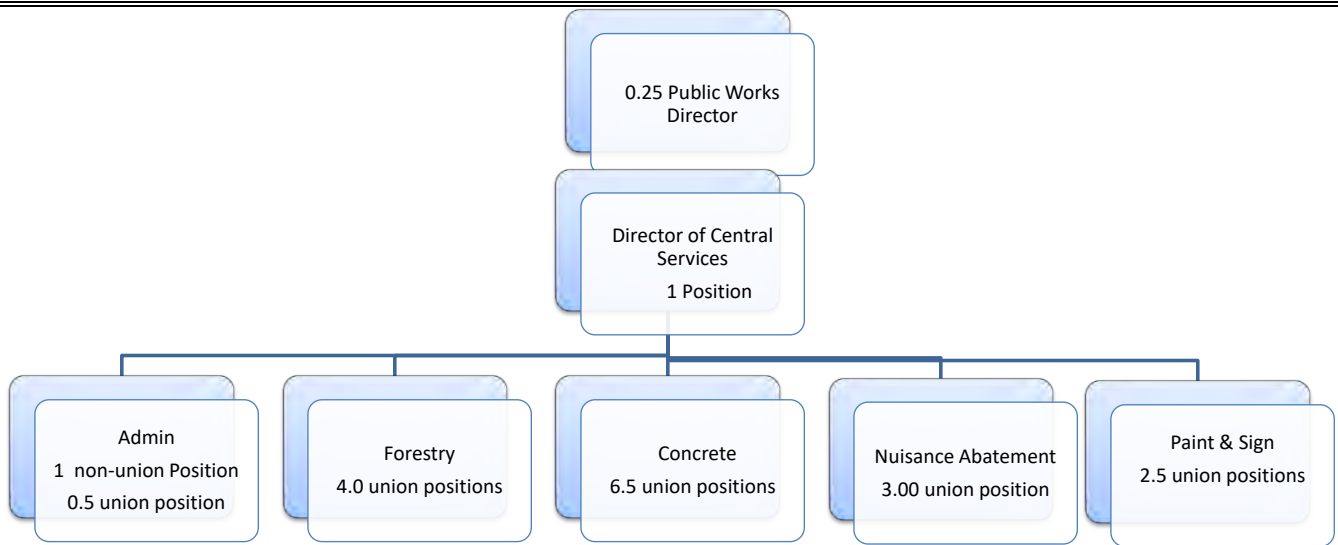
**FIRE DEPARTMENT
TRAINING**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025 PROPOSED BUDGET	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL	2021/2022 YTD ACTUAL
Salaries & Benefits						
001-2214-402.11-01	Regular Salary/Wages	97,521	83,161	80,830	79,427	72,769
001-2214-402.11-03	Sick Pay	-	-	1,110	2,114	595
001-2214-402.11-04	Holiday Pay	6,060	5,180	4,788	4,578	4,412
001-2214-402.11-06	Educational Incentive	-	3,629	-	-	-
001-2214-402.11-12	Comp Hours buyback	-	-	-	-	1,451
001-2214-402.11-15	Vacation Pay	10,432	8,880	8,880	8,804	10,572
001-2214-402.11-17	Sick Pay Buy Back	6,520	5,550	5,920	4,211	3,682
001-2214-402.11-18	Vacation Pay Buy Back	-	-	-	-	-
001-2214-402.21-01	Group Insurance	13,890	12,913	11,946	12,070	12,115
001-2214-402.21-03	Board Paid Life Ins.	97	97	97	93	91
001-2214-402.22-02	Medicare	1,748	1,490	1,460	1,428	1,346
001-2214-402.22-03	Unemployment Comp	100	100	100	100	100
	Subtotal	136,368	121,000	115,131	112,825	107,133
Contractual Services						
001-2214-402.38-01	Insurance/MICA	1,082	1,030	1,030	920	2,122
001-2214-402.39-01	Communications	540	1,391	480	568	1,319
001-2214-402.39-04	Travel/Lodging	44,130	28,711	26,910	27,403	13,793
001-2214-402.39-05	Mileage Reimb	550	550	166	495	-
001-2214-402.39-07	Regist, Schools, Mtgs	64,176	54,889	44,531	39,135	25,218
001-2214-402.39-08	Contracted Services	15,003	18,995	11,697	-	-
	Subtotal	125,481	105,566	84,814	68,521	42,452
Commodities						
001-2214-402.44-00	Books & Periodicals	3,090	3,090	542	4,236	576
001-2214-402.45-03	Equipment Consumable	1,000	1,500	-	-	121
001-2214-402.46-11	Operational Supply/Other	1,922	942	176	-	-
	Subtotal	6,012	5,532	718	4,236	697
Capital Outlay						
001-2214-402.52-08	Controllable	-	-	-	-	-
Miscellaneous						
001-2214-402.61-01	Dues	1,795	1,885	1,190	20	654
001-2214-402.61-04	Other	62	62	-	520	-
	Subtotal	1,857	1,947	1,190	540	654
	Totals	269,718	234,045	201,853	186,122	150,936

**GENERAL FUND
PUBLIC SAFETY**

**FIRE DEPARTMENT
FIRE STATIONS**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025 PROPOSED BUDGET	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL	2021/2022 YTD ACTUAL
Contractual Services						
001-2215-402.31-04	Engineering/Architectural	-	4,000	4,000	-	-
001-2215-402.35-01	R&M-Buildings	24,250	38,150	43,225	23,658	23,447
001-2215-402.35-05	R&M-Other	500	500	742	-	50
	Subtotal	24,750	42,650	47,967	23,658	23,497
Commodities						
001-2215-402.42-01	Natural Gas	13,600	13,600	11,717	10,924	9,844
001-2215-402.42-02	Electricity	34,500	34,500	31,946	30,201	19,629
001-2215-402.45-01	Building Supplies	10,500	13,000	3,919	6,694	1,368
	Subtotal	58,600	61,100	47,582	47,819	30,841
Capital Outlay						
001-2215-402.52-02	Buildings	-	37,000	27,896	94,865	-
001-2215-402.52-03	Improv other than Bldg	260,000	23,000	-	-	-
001-2215-402.52-08	Machinery & Equipment	-	-	7,556	-	-
001-2215-402.52-08	Controllable	12,000	18,942	6,231	4,329	800
	Subtotal	272,000	78,942	41,683	99,194	800
Miscellaneous						
001-2215-402.61-04	Other	250	250	-	186	-
	Totals	355,600	182,942	137,232	170,857	55,138



PURPOSE

The Public Works division of the General Fund is the Department of Central Services which consists of the following divisions: Administration, Forestry, Recycle, Paint/Sign, Nuisance Abatement, Street Maint (Concrete), and Brush/Compost. Administration oversees all the divisions. Forestry addresses tree trimming/removal, preservation of live trees, mosquito spraying, and maintaining the right-of-ways. Paint/Sign is responsible for roadway striping and street signage, Nuisance Abatement addresses blight and ensures beautification of our city, Concrete is responsible for street maintenance including snow removal, sidewalks, curbs/gutters, and pothole repair. Brush/Compost is the contractual curb-side brush collection and compost site functions.

GOALS/OBJECTIVES

The goal is to continue to provide the City of Quincy safe drivable streets and sidewalks for citizens and visitors. We also strive to maintain suitable neighborhoods in our town that encourage desirable living throughout.

PAST FISCAL YEAR HIGHLIGHTS

FY 2024 was the first full year of Drop-off Recycling at three site locations. The following services were provided to our city residents free of charge:

- Forestry - removed approx 210 trees, 240 stumps, and trimmed 140 trees
- Paint & Sign - striped 1,037 blocks of streets, painted 23,891 ft of curb and 390 intersections
- Concrete - installed over 361 yards of concrete and closed over 88 job orders.
- Nuisance Abatement - 199 properties addressed by clearing debris/garbage and mowing
- Snow Removal - City crews have spread 1,377 tons of salt this season
- Provided free curbside brush collection from mid March through mid December.
- Patch Truck installed over 127 tons of cold patch, along with nearly 182 tons of hot-mix asphalt
- Forestry purchased a new skid-steer/trailer (\$84,945) and planned to replaced 2008 Intl truck #72 with a heavy duty dump truck (which will hopefully arrive in FY2025)
- Recycling had cameras installed at all recycle sites
- The Yard Waste Contract effective 5/1/19 -4/30/24 was renegotiated for a term of 2 years.
- Concrete replaced a 2003 Ford F350 dump truck #107 and replaced it with a 2024 GMC Sierra Truck #155 for \$66,500.

BUDGET SUMMARY

The FYE 2025 budget includes the following:

Admin - \$16,000 repair & maint for new heaters and \$800,000 capital outlay 120'x60' building
Forestry - new mowing contract and \$90,000 for new stump grinder
Recycle will operate under the current hauling contract with no major changes
Paint & Sign will plan for temporary summer help to paint curbs
Nuisance Abatement has increased head count by one - 3 positions budgeted
Nuisance capital outlay \$12,000 stand-up new mower (after trade in 2006 Toro and 2007 Toro)
Concrete has reduced head count by one - 6.5 positions budgeted
Forestry awaiting replacement for 2008 International 7400 Truck #72 (ordered in FYE 2023)

EXPENSE SUMMARY

ACCOUNT DESCRIPTION	2024/2025	% Change	2023/2024	2023/2024	2022/2023
	PROPOSED BUDGET		REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Salaries & Benefits	1,602,018	5.11%	1,524,158	1,430,857	1,326,139
Contractual Services	2,008,793	6.06%	1,894,037	1,731,349	1,331,565
Commodities	180,800	-4.29%	188,898	178,478	150,807
Capital Outlay	1,165,350	0.52%	1,159,372	313,648	280,257
Miscellaneous	400	0.00%	400	254	2,098
Debt Service/Transfers	27,000		27,000	-	-
Totals	4,984,361	3.97%	4,793,865	3,654,586	3,090,866

Totals by Division

3110 Admin	1,212,637	0.57%	1,205,749	377,355	359,227
3112 Forestry	847,347	-2.18%	866,248	781,384	533,161
3114 Recycle	598,000	24.19%	481,534	467,666	329,906
3116 Paint & Sign	319,499	2.87%	310,577	240,461	208,584
3117 Nuisance Abatement	266,124	25.16%	212,633	203,163	191,772
3152 Concrete	837,754	-0.20%	839,459	779,577	622,260
3154 Brush Compost	903,000	2.89%	877,665	804,980	845,956
Totals	4,984,361	3.97%	4,793,865	3,654,586	3,090,866

STAFFING

	FY 2025 PROPOSED	FY 2024 Budget	FY 2023 Budget	FY 2022 Budget
Authorized Full Time Positions	19	19	16.5	14.5

The proposed budget includes the following Central Services Department staff:

Position	Full Time Equivalents (FTE)
3110 Administration	
Public Works Director	0.50
Director of Central Services	1.00
Clerical	1.00
Laborer 822	0.50
Each division has union laborer positions:	
3112 Forestry	4.00
3116 Paint & Sign	2.50
3117 Nuisance Abatement	3.00
3152 Concrete	6.50
Total	19.00

FUND 001 CENTRAL GENERAL FUND

**ADMINISTRATION
DETAIL**

ACCOUNT NUMBER	ACCT DESCRIPTION	2024/2025	2023/2024	2023/2024	2022/2023	2021/2022
		PROPOSED BUDGET	REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL	YTD ACTUAL
Salaries & Benefits						
001-3110-403.11-01	Regular Salary/Wages	195,824	189,204	185,132	177,047	130,492
001-3110-403.11-02	Overtime	-	-	37	-	18
001-3110-403.11-03	Sick Pay	1,587	-	3,452	1,924	1,537
001-3110-403.11-04	Holiday Pay	11,942	11,538	10,741	10,283	7,412
001-3110-403.11-15	Vacation Pay	14,016	13,542	14,375	13,754	9,612
001-3110-403.11-16	Major Medical Pay	-	-	-	-	-
001-3110-403.11-17	Sick Pay Buy Back	3,815	3,686	2,540	5,603	3,713
001-3110-403.11-18	Vacation Pay Buy Back	-	-	-	4,645	-
001-3110-403.21-01	Group Insurance	41,438	43,521	38,179	37,379	32,052
001-3110-403.21-03	Board Paid Life Ins	291	291	293	283	228
001-3110-403.22-01	Social Security	13,987	13,514	13,140	13,110	9,464
001-3110-403.22-02	Medicare	3,271	3,161	3,073	3,066	2,213
001-3110-403.22-03	Unemployment Comp.	300	300	300	300	300
001-3110-403.23-01	IMRF	9,024	8,719	6,443	10,991	13,195
001-3110-403.23-02	CDL Reimbursements	30	30	-	30	-
	Subtotals	295,525	287,506	277,705	278,415	210,236
Contractual Services						
001-3110-403.31-05	Prof Svcs - Other	2,500	6,400	6,400	2,300	2,175
001-3110-403.34-03	Custodial	900	536	358	300	320
001-3110-403.34-04	Lawn Care	-	-	-	-	-
001-3110-403.35-01	Buildings	36,000	24,800	24,265	12,030	11,633
001-3110-403.35-02	Machinery & Equip	1,800	1,500	1,403	349	1,173
001-3110-403.35-05	R&M-Other	100	100	-	-	10
001-3110-403.36-01	Fleet Maintenance	-	-	-	-	-
001-3110-403.36-03	Equipment & Vehicle	1,100	1,100	430	396	363
001-3110-403.38-01	MICA	3,812	3,630	3,629	3,240	5,591
001-3110-403.39-01	Communications	1,200	1,013	958	1,058	1,011
001-3110-403.39-02	Advertising/Publishing	200	200	-	-	126
001-3110-403.39-03	Printing & Binding	100	100	-	-	-
001-3110-403.39-04	Travel	800	800	302	-	-
001-3110-403.39-05	Mileage Reimb	3,600	3,600	3,000	3,600	3,600
001-3110-403.39-07	Regist, Schools, Mtgs	600	-	-	154	313
001-3110-403.39-08	Contracted Services	6,000	6,000	3,984	3,240	4,024
	Subtotals	58,712	49,779	44,729	26,667	30,339
Commodities						
001-3110-403.41-01	Postage	100	100	-	2	6
001-3110-403.41-02	Office Supplies	1,200	1,200	868	798	736
001-3110-403.42-01	Natural Gas	12,000	14,000	11,246	13,422	8,699
001-3110-403.42-02	Electricity	30,000	36,000	27,917	24,443	15,801
001-3110-403.46-11	Other	3,200	4,800	4,289	2,146	1,609
001-3110-403.47-02	Safety Equipment	11,000	11,500	9,883	10,930	8,891
	Subtotals	57,500	67,600	54,203	51,741	35,742
Capital Outlay						
001-3110-403.52-02	Buildings	800,000	800,000	-	306	-
001-3110-403.52-08	Controllable	500	464	464	-	-
	Subtotals	800,500	800,464	464	306	0
Miscellaneous						
001-3110-403.61-01	Dues	300	300	250	250	250
001-3110-403.61-04	Other	100	100	4	1,848	-
	Subtotals	400	400	254	2,098	250
	Totals	1,212,637	1,205,749	377,355	359,227	276,567

GENERAL FUND

**FORESTRY
DETAIL**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025	2023/2024	2023/2024	2022/2023	2021/2022
		PROPOSED BUDGET	REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL	YTD ACTUAL
Salaries & Benefits						
001-3112-403.11-01	Regular Salary/Wages	190,989	182,476	193,098	175,537	161,965
001-3112-403.11-02	Overtime	15,000	15,000	11,950	11,278	13,838
001-3112-403.11-03	Sick Pay	5,548	5,543	6,159	6,261	4,617
001-3112-403.11-04	Holiday Pay	11,622	11,230	10,518	11,829	8,822
001-3112-403.11-15	Vacation Pay	10,439	12,071	11,627	10,812	12,828
001-3112-403.11-17	Sick Pay Buy Back	2,564	2,478	1,833	1,804	1,927
001-3112-403.21-01	Group Insurance	89,880	81,364	76,615	69,095	69,021
001-3112-403.21-03	Board Paid Life Ins	388	388	413	376	349
001-3112-403.22-01	Social Security	14,642	14,186	12,951	12,194	11,310
001-3112-403.22-02	Medicare	3,424	3,318	3,029	2,852	2,645
001-3112-403.22-03	Unemployment Comp.	400	400	400	400	400
001-3112-403.23-01	IMRF	9,446	9,152	6,912	10,955	17,074
001-3112-403.24-03	CDL Reimbursements	60	60	30	30	-
	Subtotal	354,402	337,666	335,535	313,423	304,796
Contractual Services						
001-3112-403.34-04	Lawn Care	25,000	25,000	20,675	22,324	18,914
001-3112-403.35-02	R&M/Machinery & Equip	1,000	1,000	880	610	77
001-3112-403.36-01	Fleet Maintenance	90,000	90,000	81,830	88,587	73,482
001-3112-403.36-03	Rentals/Mach & Equip	10,000	10,000	-	-	-
001-3112-403.36-05	Vehicle Replacement	62,000	62,084	46,994	37,823	32,640
001-3112-403.38-01	MICA	71,625	68,214	68,214	60,905	264,901
001-3112-403.39-01	Communications	2,170	2,067	2,567	1,579	1,726
001-3112-403.39-02	Advertising/Publishing	200	193	-	166	159
001-3112-403.39-08	Contracted Services	1,000	10,500	10,000	-	54
	Subtotal	262,995	269,058	231,160	211,994	391,953
Commodities						
001-3112-403.46-05	Chemicals	4,000	5,000	2,971	-	545
001-3112-403.46-11	Other	4,000	21,960	10,613	4,226	3,939
001-3112-403.47-02	Safety Equipment	700	650	501	598	307
	Subtotal	8,700	27,610	14,085	4,824	4,791
Capital Outlay						
001-3112-403.52-05	Machinery & Equip	90,000	-	-	-	-
001-3112-403.52-06	Vehicles	128,050	228,714	198,435	-	50,176
001-3112-403.52-08	Controllable	3,200	3,200	2,169	2,920	1,968
	Subtotal	221,250	231,914	200,604	2,920	52,144
	Totals	847,347	866,248	781,384	533,161	753,684

GENERAL FUND

**RECYCLE
DETAIL**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025 PROPOSED BUDGET	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL	2021/2022 YTD ACTUAL
Contractual Services						
001-3114-403.31-04	Engineering/Architectural	-	-	-	3,500	-
001-3114-403.35-05	R&M/Other	15,000	16,921	23,092	6,171	-
001-3114-403.36-02	Rentals/Land & Building	0	250	-	-	-
001-3114-403.36-03	Equipment & Vehicle	-	-	2,841	2,841	-
001-3114-403.38-01	MICA	-	-	-	-	-
001-3114-403.38-04	Other Insurance	-	16,284	16,283	-	-
001-3114-403.39-01	Communications	3,000	-	2,756	-	-
001-3114-403.39-02	Advertising/Publishing	-	-	-	-	-
001-3114-403.39-03	Printing & Binding	-	-	-	-	-
001-3114-403.39-08	Contractual Services	525,000	415,000	352,713	1,944	-
	Subtotal	543,000	448,455	397,685	14,456	0
Commodities						
001-3114-403.41-01	Postage	-	-	-	-	-
001-3114-403.46-01	Concrete	-	-	25,067	23,518	-
001-3114-403.46-11	Other	5,000	5,595	17,431	20,031	-
	Subtotal	5,000	5,595	42,498	43,549	0
Capital Outlay						
001-3114-403.52-05	Machinery & Equipment	50,000	27,484	27,483	271,901	-
	Subtotal	50,000	27,484	27,483	271,901	0
	Totals	598,000	481,534	467,666	329,906	0

GENERAL FUND

**PAINT & SIGN SHOP
DETAIL**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025 PROPOSED BUDGET	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL	2021/2022 YTD ACTUAL
Salaries & Wages						
001-3116-403.11-01	Regular Salary/Wages	116,877	113,111	89,336	77,819	80,346
001-3116-403.11-02	Overtime	7,085	7,085	3,245	457	2,342
001-3116-403.11-03	Sick Pay	4,833	4,670	5,211	8,697	5,732
001-3116-403.11-04	Holiday Pay	5,638	5,448	5,036	5,290	4,759
001-3116-403.11-15	Vacation Pay	8,055	7,784	9,655	10,720	8,811
001-3116-403.11-16	Major Medical Pay	0	0	578	2504	
001-3116-403.11-17	Sick Pay Buy Back	0	0	1161	0	0
001-3116-403.11-18	Vacation Pay Buy Back	0	0	325	0	0
001-3116-403.12-01	Temp Reg Salary Wage	20800	20869	6758	0	0
001-3116-403.21-01	Group Insurance	40,169	31,833	34,269	30,816	34,145
001-3116-403.21-03	Board Paid Life Ins	194	194	205	192	183
001-3116-403.22-01	Social Security	10,221	10,562	6,791	6,027	5,681
001-3116-403.22-02	Medicare	2,391	2,002	1,588	1,410	1,329
001-3116-403.22-03	Unemployment Comp.	200	200	200	200	200
001-3116-403.23-01	IMRF	5,700	5,524	3,363	5,259	8,527
001-3116-403.24-03	CDL Reimbursements	30	30	30	-	30
	Subtotal	222,193	209,312	167,751	149,391	152,085
Contractual Services						
001-3116-403.36-01	Fleet Maintenance	7,000	10,000	8,379	7,276	5,159
001-3116-403.36-05	Vehicle Replacement	17,352	17,352	17,352	15,906	-
001-3116-403.38-01	MICA	4,704	4,480	4,480	4,000	2,284
001-3116-403.39-01	Communications	250	390	266	175	183
	Subtotal	29,306	32,222	30,477	27,357	7,626
Commodities						
001-3116-403.45-01	Building Supplies	-	-	-	-	-
001-3116-403.46-06	Signs & Posts	12,000	15,131	17,048	10,485	7,020
001-3116-403.46-08	Paint	26,000	21,702	18,375	20,318	24,474
001-3116-403.46-11	Other	3,000	1,660	3,260	1,033	609
	Subtotal	41,000	38,493	38,683	31,836	32,103
Capital Outlay						
001-3116-403.52-05	Machinery & Equipment	-	-	-	-	316,281
001-3116-403.52-08	Controllable	-	3,550	3,550	-	-
	Subtotal		3,550	3,550	0	316,281
Miscellaneous						
001-3116-491.62-17	Transfer to Sewer	27,000	27,000	-	-	-
	Totals	319,499	310,577	240,461	208,584	508,095

GENERAL FUND

**NUISANCE ABATEMENT
DETAIL**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025 PROPOSED BUDGET	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL	2021/2022 YTD ACTUAL
Salaries & Wages						
001-3117-403.11-01	Regular Salary/Wages	135,298	120,833	108,124	89,893	78,791
001-3117-403.11-02	Overtime	2,500	2,500	2,211	2,444	6,770
001-3117-403.11-03	Sick Pay	6,586	2,289	4,770	3,334	4,381
001-3117-403.11-04	Holiday Pay	8,402	5,341	4,937	5,186	4,487
001-3117-403.11-15	Vacation Pay	9,949	7,630	8,453	7,384	7,126
001-3117-403.11-16	Major Medical Pay	-	-	-	3,679	2,343
001-3117-403.11-17	Sick Pay Buy Back	-	2,289	-	1,273	360
001-3117-403.21-01	Group Insurance	48,162	34,900	38,251	45,654	43,657
001-3117-403.21-03	Board Paid Life Ins	291	194	239	204	181
001-3117-403.22-01	Social Security	10,090	6,707	7,226	5,832	5,310
001-3117-403.22-02	Medicare	2,360	1,569	1,690	1,364	1,242
001-3117-403.22-03	Unemployment Comp.	300	200	200	200	200
001-3117-403.23-01	IMRF	6,509	4,327	3,736	5,603	8,728
001-3117-403.24-03	CDL Reimbursements	30	30	-	-	60
	Subtotal	230,477	188,809	179,837	172,050	163,636
Contractual Services						
001-3117-403.36-01	Fleet Maintenance	8,000	9,300	8,285	5,746.00	-
001-3117-403.36-05	Vehicle Replacement	10,044	10,000	10,881	10,044.00	-
001-3117-403.38-01	MICA	1,653	1574	1574	1,405.00	-
001-3117-403.39-01	Communications	1,700	1,500	949	643	532
001-3117-403.39-08	Contractual Services	50	50	-	48	42
	Subtotal	21,447	22,424	21,689	17,886	574
Commodities						
001-3117-403.45-05	Small Tools/Equip	600	308	308	0	0
001-3117-403.46-11	Other	1,600	992	842	1,349	627
001-3117-403.47-02	Safety Equipment	-	100	-	-	-
	Subtotal	2,200	1,400	1,150	1,349	627
Capital Outlay						
001-3117-403.52-05	Mach & Equipment	12,000	0	0	0	0
001-3117-403.52-06	Vehicles	-	-	-	-	-
001-3117-403.52-08	Controllable	-	-	487	487	-
	Subtotal	12,000	0	487	487	0
Miscellaneous						
001-3117-403.61.08	Bad Debt Expense	0	0	0	0	0
	Subtotal	0	0	0	0	0
	Totals	266,124	212,633	203,163	191,772	164,837

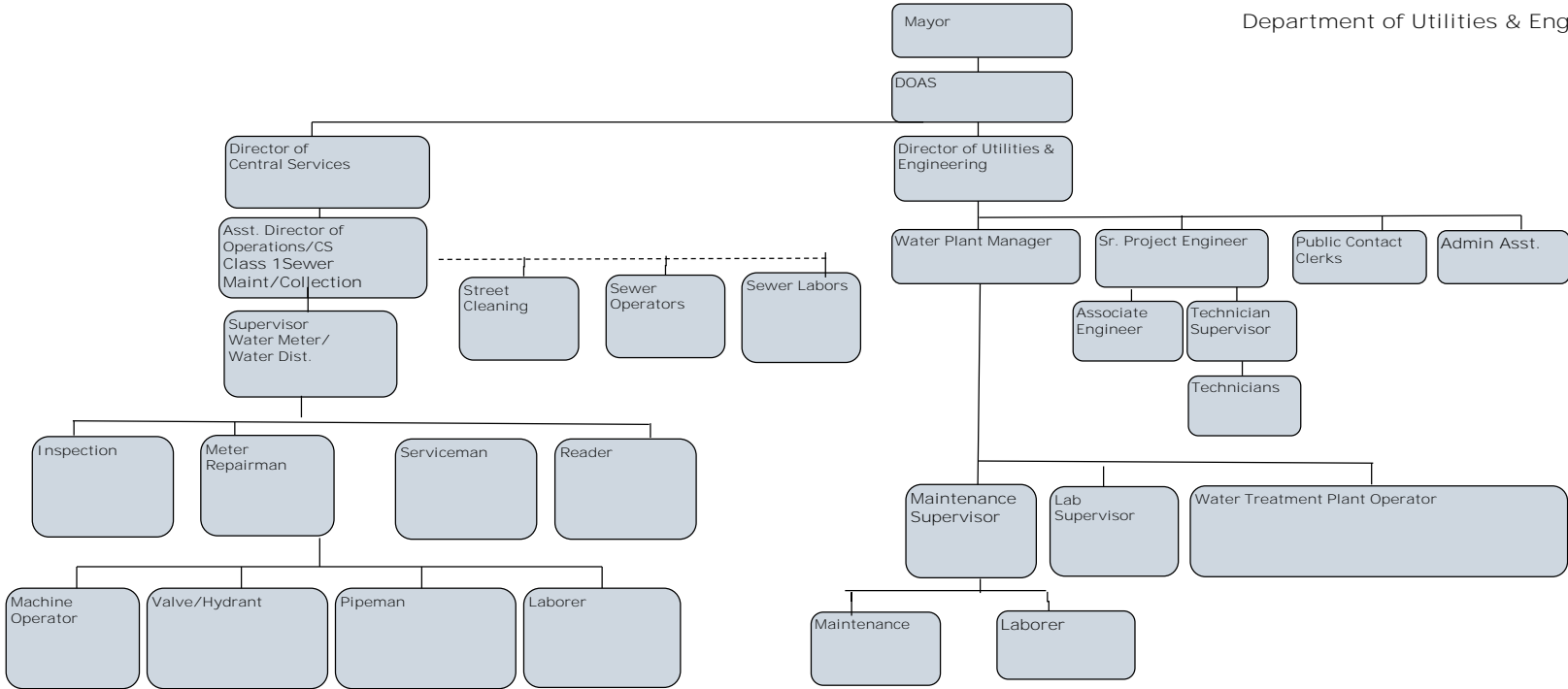
GENERAL FUND

**CONCRETE (STREET MAINTENANCE)
DETAIL**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025 PROPOSED BUDGET	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL	2021/2022 YTD ACTUAL
Salaries & Benefits						
001-3152-403.11-01	Regular Salary/Wages	292,833	291,158	270,164	248,437	208,298
001-3152-403.11-02	Overtime	12,489	9,489	7,828	4,806	10,666
001-3152-403.11-03	Sick Pay	11,418	13,323	14,325	10,828	9,104
001-3152-403.11-04	Holiday Pay	19,567	21,579	19,538	16,261	13,219
001-3152-403.11-15	Vacation Pay	16,977	19,267	21,651	16,569	13,193
001-3152-403.11-16	Major Medical Pay	-	-	10,764	-	-
001-3152-403.11-17	Sick Pay Buy Back	2,369	2,289	1,377	1,296	-
001-3152-403.11-18	Vac Pay Buy Back	-	-	1,180	-	-
001-3152-403.12-01	Reg Salary/Temp Emp	-	-	-	-	19,880
001-3152-403.21-01	Group Insurance	100,943	96,510	86,519	76,751	69,304
001-3152-403.21-03	Board Paid Life Ins	631	728	676	561	470
001-3152-403.22-01	Social Security	22,051	24,354	20,320	17,702	16,380
001-3152-403.22-02	Medicare	5,157	5,696	4,752	4,140	3,831
001-3152-403.22-03	Unemployment Comp	700	700	700	600	500
001-3152-403.23-01	IMRF	14,226	15,712	10,235	14,849	20,862
001-3152-403.24-03	CDL Reimbursements	60	60	-	60	-
	Subtotal	499,421	500,865	470,029	412,860	385,707
Contractual Services						
001-3152-403.36-01	Fleet Maintenance	90,000	96,700	94,521	100,045	66,223
001-3152-403.36-03	Equipment & Vehicle	2,000	-	1,744	1,968	2,101
001-3152-403.36-05	Vehicle Replacement	58,488	58,488	66,148	51,913	30,576
001-3152-403.38-01	MICA	37,745	35,946	35,946	32,095	42,267
001-3152-403.39-01	Communications	2,100	3,300	2,270	1,228	1,284
001-3152-403.39-02	Contracted Services	-	-	-	-	-
	Subtotal	190,333	194,434	200,629	187,249	142,451
Commodities						
001-3152-403.45-05	Small Tools/ Equip	1,500	1,400	1,457	1,364	433
001-3152-403.46-01	Concrete	200	200	63	53	-
001-3152-403.46-02	Asphalt	22,000	22,000	19,625	6,463	2,352
001-3152-403.46-04	Salt & Cinders	40,000	19,400	5,263	-	80
001-3152-403.46-11	Other	2,500	5,000	1,451	9,568	7,881
001-3152-403.47-01	Clothing/Uniforms	-	-	-	-	-
001-3152-403.47-02	Safety Equipment	200	200	-	60	199
	Subtotal	66,400	48,200	27,859	17,508	10,945
Capital Outlay						
001-3152-403.52-05	Machinery & Equip	80,000	94,560	14,560	4,508	-
001-3152-403.52-06	Vehicles	-	-	66,500	-	-
001-3152-403.52-08	Controllable	1,200	1,000	-	-	-
001-3152-403.53-09	Other	400	400	-	135	-
	Subtotal	81,600	95,960	81,060	4,643	-
Miscellaneous						
001-3152-403.61-04	Other	0	0	-	-	-
	Totals	837,754	839,459	779,577	622,260	539,103

GENERAL FUND**BRUSH/COMPOST
DETAIL**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025 PROPOSED BUDGET	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL	2021/2022 YTD ACTUAL
Contractual Services						
001-3154-403.39-08	Contracted Services	903,000	877,665	804,980	845,956	833,455
	Totals	903,000	877,665	804,980	845,956	833,455



** Note: Left side of chart represents positions paid by the Utilities Department, but under the direction of the Director of Central Services

PURPOSE

The Engineering Department is responsible for the administration of public improvements within the City of Quincy. The Department duties include planning, estimating project costs, and designing & supervising construction of public infrastructure, such as water mains, sewer mains, streets, alleys and traffic control devices: review and evaluate proposed subdivisions and site plans for private construction; maintain traffic control devices within the City; maintain three (3) City-owned landfills; maintain City-owned parking lots; maintain the Amtrak station; and issue permits for excavations and improvements on City right-of-way. In 2022, The Engineering Department took over the maintenance of the city's GIS data.

GOALS/OBJECTIVES

The Engineering Department has set the following goals for the upcoming fiscal year:

- Continue to design the majority of the roadway projects and other various infrastructure improvement projects in the City.
- Complete design & construction of a new leachate pump station and force main to transport leachate from Landfill #2/3 to the City's sewage collection system to reduce operating costs.
- Add water main data to the City's GIS system.

PAST FISCAL YEAR HIGHLIGHTS

- Planned and managed the design and construction of approximately \$9 million in improvements to streets & buried city utilities
- Performed final design of roughly \$9 million in various infrastructure projects, saving the City approximately \$1 million compared to hiring a consulting engineering firm to complete the work
- Maintained the lead water service line database in the city and maps available to the public on the City's website.

BUDGET SUMMARY

Engineering:

- \$150k budget for Engineering/Architectural Surveying Services. Anticipated design services for 12th Street from Maine to Broadway
- \$10k budget in Repair & Maint/machinery & equipment for GIS and other software

Amtrak - Additional costs for repair & maintenance to building and slight increase to lease CPI

Landfill:

- Anticipated increase for leachate hauling contract for Landfills 2, 3 and 4.
- Plan to enter into a lease to own rental agreement for \$120,000 for dozer at Landfill

EXPENSE SUMMARY

ACCOUNT DESCRIPTION	2024/2025	% Change	2023/2024	2023/2024	2022/2023
	PROPOSED BUDGET		REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Salaries & Benefits	605,584	3.59%	584,600	562,461	550,237
Contractual Services	580,255	31.84%	440,113	270,346	209,843
Commodities	393,600	1.31%	388,500	376,057	297,619
Capital Outlay	166,384	1.40%	164,090	67,585	14,749
Miscellaneous	4,300	0.00%	4,300	3,500	3,269
Debt Services	9,822	9.13%	9,000	8,817	8,100
Totals	1,759,945	10.65%	1,590,603	1,288,766	1,083,817

Totals by Division

3712 Engineering	949,636	3.21%	920,080	806,308	663,573
3714 Amtrak	34,369	39.19%	24,692	17,092	16,456
3716 Landfill	397,440	45.94%	272,331	106,045	115,476
3717 Parking Lot Maint	14,000	0.00%	14,000	12,480	11,600
3718 Street Lights	364,500	1.39%	359,500	346,841	276,712
Totals	1,759,945	10.65%	1,590,603	1,288,766	1,083,817

STAFFING

	FY 2025 PROPOSED	FY 2024 Budget	FY 2023 Budget	FY 2022 Budget
Full Time Positions	6.25	6.25	6.13	5.25

The proposed budget includes the following Engineering Department staff:

Position	Full Time Equivalents (FTE)
Engineering Manager	1.00
Engineering Technicians	2.00
Enviromental Coordinator	1.00
Traffic Signal Coordinator	1.00
Staff Engineer 1	1.00
Administrative Assistant	.25
Total	6.25

**GENERAL FUND
ENGINEERING**

**ENGINEERING
Detail**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025	2023/2024	2023/2024	2022/2023	2021/2022
		PROPOSED BUDGET	REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL	YTD ACTUAL
Salaries & Benefits						
001-3712-404.11-01	Regular Salary/Wages	380,653	366,863	355,426	344,908	292,207
001-3712-404.11-02	Overtime	-	-	4,031	6,231	6,721
001-3712-404.11-03	Sick Pay	5,254	5,076	6,491	9,213	7,175
001-3712-404.11-04	Holiday Pay	23,245	22,404	19,748	20,157	17,220
001-3712-404.11-15	Vacation Pay	22,535	21,734	25,106	18,276	23,130
001-3712-404.11-16	Major Medical Pay	-	-	1,417	610	-
001-3712-404.11-17	Sick Pay Buy Back	5,184	5,008	5,329	4,666	4,482
001-3712-404.12-01	Regular Salary/Wages	8,840	-	675	-	-
001-3712-404.21-01	Group Insurance	106,415	112,587	101,123	95,804	94,993
001-3712-404.21-03	Board Paid Life Ins.	600	600	595	567	472
001-3712-404.22-01	Social Security	27,877	26,342	23,862	23,221	19,497
001-3712-404.22-02	Medicare	6,520	6,161	5,581	5,431	4,560
001-3712-404.22-03	Unemployment Comp	800	800	800	800	800
001-3712-404.23-01	IMRF	17,631	16,995	12,277	20,323	29,566
001-3712-404.24-03	CDL Reimbursements	30	30	-	30	30
	Subtotal	605,584	584,600	562,461	550,237	500,853
Contractual Services						
001-3712-404.31-04	Prof Svcs-Eng/Architect	150,000	150,000	74,567	11,600	2,445
001-3712-404.35-02	R&M-Mach & Equip	10,000	12,000	6,893	5,800	60
001-3712-404.35-05	Repair & Maint - Other	500	500	371	-	2,610
001-3712-404.36-01	Fleet Maintenance	4,000	6,500	3,180	3,751	3,928
001-3712-404.36-03	Equipment	2,800	2,800	1,963	2,684	1,577
001-3712-404.36-05	Vehicle Replacement	10,601	-	-	-	-
001-3712-404.38-01	MICA	89,817	85,540	85,540	76,375	75,237
001-3712-404.39-01	Communications	3,700	3,300	4,115	4,132	3,266
001-3712-404.39-02	Advertising/Publishing	2,500	2,000	2,450	2,553	1,877
001-3712-404.39-03	Printing & Binding			105	70	-
001-3712-404.39-04	Travel	1,000	1,000	282	391	-
001-3712-404.39-05	Mileage Reimb	1,000	500	524	592	-
001-3712-404.39-07	Regist, Schools, Mtgs	1,000	1,500	430	430	-
	Subtotal	276,918	265,640	180,420	108,378	91,950
Commodities						
001-3712-404.41-01	Postage	750	750	574	563	469
001-3712-404.41-02	Office Supplies	2,000	2,000	1,236	1,784	1,245
001-3712-404.45-03	Equip Consumable	100	100	-	297	42
001-3712-404.45-04	Equip Replace Parts	100	100	239	-	-
001-3712-404.45-05	Small Tools/ Equip	1,000	1,000	367	445	568
001-3712-404.46-08	Paint	500	500	-	-	-
001-3712-404.46-11	Operational Supplies	100	100	273	332	-
001-3712-404.47-01	Clothing/Uniforms	200	200	32	120	67
001-3712-404.47-02	Safety Equipment	500	500	-	14	22
	Subtotal	5,250	5,250	2,721	3,555	2,413
Capital Outlay						
001-3712-404.52-06	Vehicles	59,384	62,090	59,384	-	-
001-3712-404.52-08	Controllable	1,000	1,000	599	899	-
	Subtotal	60,384	63,090	59,983	899	-
Miscellaneous						
001-3712-404.61-01	Dues	500	500	110	160	227
001-3712-404.61-04	Other	1,000	1,000	613	344	30
	Totals	1,500	1,500	723	504	257
	Totals	949,636	920,080	806,308	663,573	595,473

**GENERAL FUND
ENGINEERING**

AMTRAK STATIONS

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025 PROPOSED BUDGET	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL	2021/2022 YTD ACTUAL
Contractual Services						
001-3714-403.33-01	Water/Sewerage	400	300	199	151	243
001-3714-403.34-04	Lawn Care	3,700	3,700	2,792	3,450	3,241
001-3714-403.35-01	R&M-Buildings	15,000	6,500	85	125	-
001-3714-403.35-02	Machinery & Equipment	-	-	-	-	7,359
001-3714-403.35-05	R&M-Other	200	200	-	-	446
001-3714-403.38-01	Insurance/MICA	1,147	1,092	1,092	975	705
	Subtotal	20,447	11,792	4,168	4,701	11,994
Commodities						
001-3714-403.42-02	Electricity	3,700	3,600	3,975	3,655	2,644
001-3714-403.45-01	Building Supplies	200	100	132	-	38
001-3714-403.45-02	Custodial Supplies	100	100	-	-	-
001-3714-403.45-03	Equipment Consumable	100	100	-	-	-
001-3714-403.46-11	Other	-	-	-	-	-
	Subtotal	4,100	3,900	4,107	3,655	2,682
Miscellaneous						
001-3714-403.61-04	Miscellaneous Other	-	-	-	-	-
Debt Service						
001-3714-409-72-00	Loan/Lease Payments	9,822	9,000	8,817	8,100	8,100
	Totals	34,369	24,692	17,092	16,456	22,776

**GENERAL FUND
ENGINEERING**

LANDFILL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025 PROPOSED BUDGET	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL	2021/2022 YTD ACTUAL
Contractual Services						
001-3716-405.31-02	Contracted Legal	-	-	-	-	-
001-3716-405.31-04	Engineer/Architectural	10,000	10,000	5,420	-	3,340
001-3716-405.31-05	Prof Services - Other	42,500	42,500	29,331	33,903	27,385
001-3716-405.33-01	Utilities-Water/Sewer	400	400	294	287	253
001-3716-405.35-01	R&M - Building	250	250	-	-	-
001-3716-405.35-02	R&M - Mach & Equip	5,000	5,000	4,144	2,239	-
001-3716-405.36-01	Fleet Maintenance	1,500	1,500	255	1,010	1,022
001-3716-405.36-03	Equipment & Vehicle Rent	120,500	500	73	-	73
001-3716-405.36-05	Vehicle Replacement	4,800	4,800	4,800	4,800	4,800
001-3716-405.38-01	MICA	3,340	3,181	3,181	2,840	3,109
001-3716-405.39-01	Communications	750	800	504	490	685
001-3716-405.39-02	Advertising/Publishing	500	500	790	247	-
001-3716-405.39-04	Travel	-	-	-	-	-
001-3716-405.39-07	Regist, Schools, Mtgs	500	500	39	288	78
001-3716-405.39-08	Contracted Services	80,000	80,000	35,422	40,176	42,399
	Subtotal	270,040	149,931	84,253	86,280	83,144
Commodities						
001-3716-405.41-01	Postage	200	200	-	38	-
001-3716-405.42-01	Natural Gas	2,600	2,600	1,349	2,059	1,600
001-3716-405.42-02	Electricity	7,600	7,600	6,529	7,608	5,448
001-3716-405.42-03	Bottled Gas	500	500	365	346	203
001-3716-405.45-01	Building Supplies	300	300	162	344	-
001-3716-405.45-02	Custodial Supplies	100	100	404	29	-
001-3716-405.45-03	Equip Consumable	300	300	18	-	9
001-3716-405.45-04	Equip Replace Parts	1,000	1,000	972	217	58
001-3716-405.45-05	Small Tools/ Equip	1,000	1,000	21	8	250
001-3716-405.46-11	Other	5,000	5,000	1,593	1,932	1,711
	Subtotal	18,600	18,600	11,413	12,581	9,279
Capital						
001-3716-405.52-03	Improv Other Than Build	50,000	100,000	-	-	-
001-3716-405.52-05	Machinery	55,000	-	7,232	13,060	-
001-3716-405.52-08	Controllable	1,000	1,000	370	790	-
	Subtotal	106,000	101,000	7,602	13,850	-
Miscellaneous						
001-3716-405.61-02	Taxes	150	150	127	115	104
001-3716-405.61-04	Other	2,650	2,650	2,650	2,650	2,650
	Totals	397,440	272,331	106,045	115,476	95,177

**GENERAL FUND
ENGINEERING**

PARKING LOT MAINTENANCE

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025 PROPOSED BUDGET	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL	2021/2022 YTD ACTUAL
Contractual Services						
001-3717-403.33-01	Water/Sewerage	600	500	434	330	286
001-3717-403.35-06	R&M-Infrastructure	250	250	-	-	-
	Subtotal	850	750	434	330	286
Commodities						
001-3717-403.42-02	Electricity	13,000	13,000	12,046	11,270	8,951
001-3717-403.45-03	Equip Consumable	150	250	-	-	-
	Subtotal	13,150	13,250	12,046	11,270	8,951
	Totals	14,000	14,000	12,480	11,600	9,237

GENERAL FUND
ENGINEERING

STREET LIGHTS

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025 PROPOSED BUDGET	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL	2021/2022 YTD ACTUAL
Contractual Services						
001-3718-403.35-06	R&M-Infrastructure	12,000	12,000	1,071	10,154	2,937
Commodities						
001-3718-403.42-02	Electricity	345,000	340,000	341,854	264,668	257,072
001-3718-403.46-11	Other	7,500	7,500	3,916	1,890	11,883
	Subtotal	352,500	347,500	345,770	266,558	268,955
Miscellaneous						
001-3718-403.61-04	Other	-	-	-	-	-
	Totals	364,500	359,500	346,841	276,712	271,892

CASH RESERVE FUND

SUMMARY

The Cash Reserve Fund was created in FY 2002 as a "rainy day" fund. The intended purpose of having the reserve is to cover unforeseen expenses or to replace unexpected revenue shortfall. The City Council adopted a Cash Reserve Policy which maintains the Cash Reserve Balance as 10% of the budgeted expenditures of the General Fund.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025 PROPOSED BUDGET	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL	2021/2022 YTD ACTUAL
<u>Revenue</u>						
011-0000-331.01-01	Interest Income	200,000	23,000	213,953	70,453	12,329
011-0000-391.01-00	Transfers from Bank 01	-	500,000	864,727	1,220,727	125,000
	Totals	200,000	523,000	1,078,680	1,291,180	137,329
<u>Expenses</u>						
Inter-Fund Transfers						
011-1301-491.62-00	Non-Departmentl Trnsfr	-	-	-	506,000	-
011-1301-491.62-01	General Fund	-	-	-	-	-
011-1301-491.62-19	Hydro Bond pymt fd 413	-	-	-	-	-
011-1801-491-62-31	Central Garage Fund	-	-	-	-	-
011-1801-491-62-32	Central Services Fund	-	-	-	-	-
	Totals	-	-	-	506,000	-

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CITY OF QUINCY
SPECIAL REVENUE FUNDS

Revenue/Expenditures & Change in Fund Balance
Summary

	Planning & Devlpmnt 201	9-1-1 202	Housing Resource 203	9-1-1 Surcharge 204	Franchise Fee "Green" 205	Motor Fuel Tax 210	Traffic Signal 211
Beg Balance, May 1	264,500	100	895,000	2,500,000	60,000	5,000,000	35,000
REVENUES							
Taxes	-	-	-	900,000	500,220	1,700,000	-
Licenses & Permits	-	-	-	-	-	-	-
Charges for Services	257,600	-	3,900	-	-	-	-
Rent & Other Income	7,000	-	-	-	-	-	25,000
Interest Income	-	-	10,000	36,000	4,000	40,000	500
Debt Proceeds	-	-	-	-	-	-	-
Grants	-	538,026	-	-	-	-	15,000
Transfers In	781,175	807,040	-	-	-	-	-
Inter-Gov. Revenues	-	-	-	-	-	-	-
TOTAL REVENUE	1,045,775	1,345,066	13,900	936,000	504,220	1,740,000	40,500
Total Funds Available	1,310,275	1,345,166	908,900	3,436,000	564,220	6,740,000	75,500
EXPENDITURES							
Salaries & Benefits	810,009	1,243,066	-	394,096	-	-	-
Contracted Services	404,666	-	4,600	300,332	-	505,000	41,140
Commodities	8,800	2,000	-	38,700	-	444,450	22,200
Capital Outlay	37,000	-	-	1,789,472	-	4,547,631	-
Miscellaneous	49,800	-	808,906	400	-	-	200
Debt Service	-	-	-	-	-	-	-
Transfers	-	-	-	-	500,220	-	-
TOTAL EXPENDITURES	1,310,275	1,245,066	813,506	2,523,000	500,220	5,497,081	63,540
Ending Balance, April 30	\$ -	\$ 100,100	\$ 95,394	\$ 913,000	\$ 64,000	\$ 1,242,919	\$ 11,960

CITY OF QUINCY
SPECIAL REVENUE FUNDS

Revenue/Expenditures & Change in Fund Balance
Summary

	Town Road Tax 212	Econ Growth Fund 213	Mid-Town Bus Dist 214	Arts Commission 224	Police Grants 240	Police Donations 241	State Forfeiture 242
Beginning Balance, May 1	113,000	2,800,000	168,000	10,000	4,200	38,000	19,000
REVENUES							
Taxes	7,200	1,760,000	140,000		-	-	-
Licenses & Permits	-				-	-	-
Charges for Services	-				-	-	3,500
Rent & Other Income	-			2,000	-	6,000	-
Interest Income	500	40,000	2,000	100	44	400	50
Debt Proceeds	-				-	-	-
Grants	-				28,000	-	7,500
Transfers In	-				-	-	-
Inter-Gov. Revenues	-				-	-	-
TOTAL REVENUE	7,700	1,800,000	142,000	2,100	28,044	6,400	11,050
Total Funds Available	120,700	4,600,000	310,000	12,100	32,244	44,400	30,050
EXPENDITURES							
Salaries & Benefits	-					-	-
Contracted Services	-	398,150	25,000	5,000	7,500	7,073	-
Commodities					-	23,802	8,000
Capital Outlay	120,700		275,000		-	7,000	6,000
Miscellaneous	-	3,611,000		5,000	-	500	-
Debt Service	-				-	-	-
Transfers	-		-		10,250	-	-
TOTAL EXPENDITURES	120,700	4,009,150	300,000	10,000	17,750	38,375	14,000
Ending Cash Balance	\$ -	\$ 590,850	\$ 10,000	\$ 2,100	\$ 14,494	\$ 6,025	\$ 16,050

**CITY OF QUINCY
SPECIAL REVENUE FUNDS**

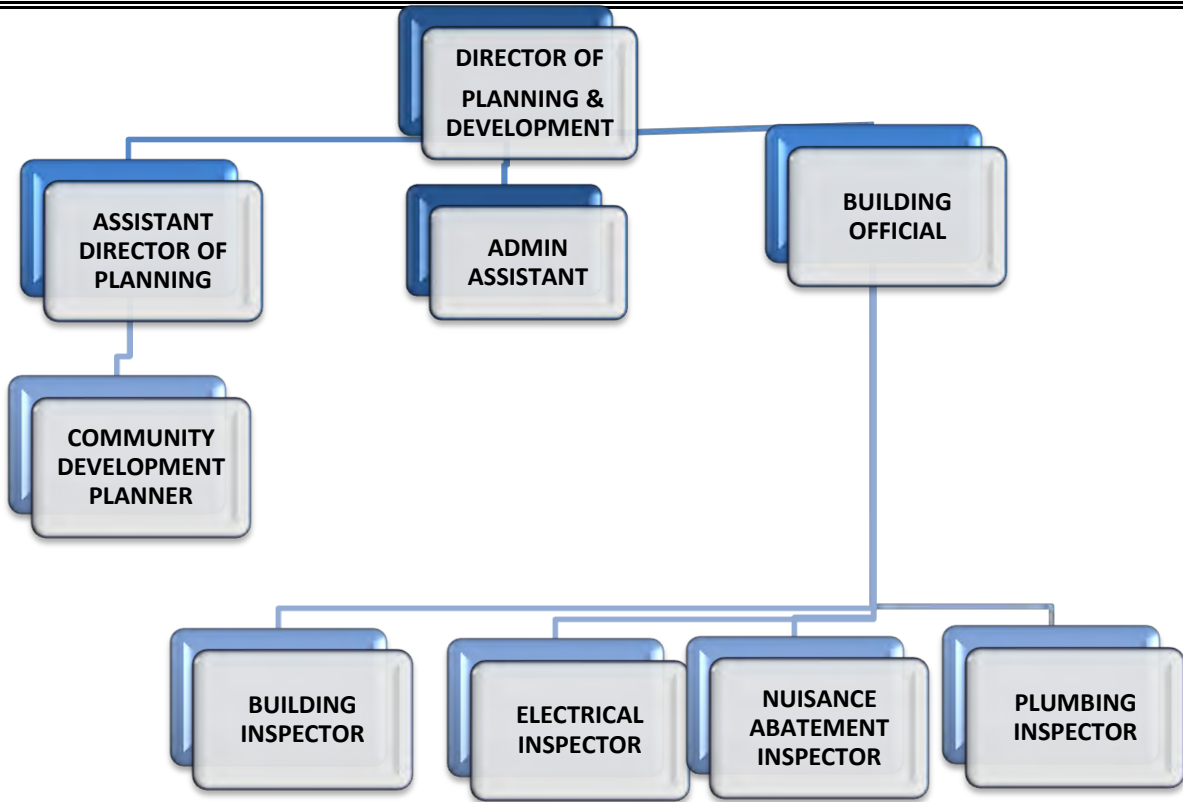
**Revenue/Expenditures & Change in Fund Balance
Summary**

	Federal Forfeiture 243	Police Crime Lab 244	Fire Donations 246	Fire Grant 247	Police Criminal Reg 248	Police DUI 249
Beginning Balance, May 1	32,000	9,000	13,000	350	49,000	55,000
REVENUES						
Taxes	-				-	
Licenses & Permits	-				-	
Charges for Services	-	6,000			-	
Rent & Other Income	-	3,000	1,000		20,200	
Interest Income	5	300	-		250	500
Debt Proceeds	-				-	
Grants	-					25,000
Transfers In	-				-	
Inter-Gov. Revenues	-				-	
TOTAL REVENUE	5	9,300	1,000	-	20,450	25,500
Total Funds Available	32,005	18,300	14,000	350	69,450	80,500
EXPENDITURES						
Salaries & Benefits	-		-		-	
Contracted Services	10,000	500	2,000		10,000	27,000
Commodities	-	7,000	12,000		10,000	13,000
Capital Outlay	10,000	-	-		10,000	7,000
Miscellaneous	10,000	1,500	-	348		-
Debt Service	-		-			
Transfers	-		-		10,000	-
TOTAL EXPENDITURES	30,000	9,000	14,000	348	40,000	47,000
Ending Cash Balance	\$ 2,005	\$ 9,300	\$ -	\$ 2	\$ 29,450	\$ 33,500

CITY OF QUINCY
SPECIAL REVENUE FUNDS

Revenue/Expenditures & Change in Fund Balance
Summary

	Transit Lines 250	DCCA Grant 252	IHDA Grant 253	Bridge Lighting 257	Total
Beginning Balance, May 1	120,000	2,700	120,000	123,000	12,430,850
REVENUES					
Taxes			-		5,007,420
Licenses & Permits			-		-
Charges for Services	469,237		-		740,237
Rent & Other Income	46,370		-		110,570
Interest Income	1,200			300	136,149
Debt Proceeds		-	-		-
Grants	4,430,721	3,416,000	630,000	2,000	9,092,247
Transfers In	285,143	-	-		1,873,358
Inter-Gov. Revenues		-	-		-
TOTAL REVENUE	5,232,671	3,416,000	630,000	2,300	16,959,981
Total Funds Available	5,352,671	3,418,700	750,000	125,300	29,390,831
EXPENDITURES					
Salaries & Benefits	2,663,264				5,110,435
Contracted Services	2,040,312	20,000	334,940	59,492	4,202,705
Commodities	69,829			3,000	662,781
Capital Outlay	71,676	2,750,000		-	9,631,479
Miscellaneous	387,590	3,000	30,560		4,908,804
Debt Service					-
Transfers	-	643,000	-		1,163,470
TOTAL EXPENDITURES	5,232,671	3,416,000	365,500	62,492	25,679,674
Ending Cash Balance	\$ 120,000	\$ 2,700	\$ 384,500	\$ 62,808	\$ 3,711,157



PURPOSE

The Department of Planning and Development consists of two offices that work together on the development of Quincy and the enhancement of the quality of life for its residents and businesses.

The Planning Office is directly involved in land development/regulation, economic development, short- and long-range planning, and grant writing. This office also coordinates the review of multi-family residential and commercial development plans with other city departments and administers the city's TIF Districts, Economic Development Loan Program, and its Retail Incentive program as well as the Adams/Brown County Enterprise Zone.

The Inspection Office enforces and administers the sections of the Municipal Code related to zoning, building, and property maintenance. On-site inspections are conducted based upon existing building code standards. The office's responsibilities also include issuing permits for construction, electrical, plumbing and signs; nuisance abatement; and consulting with the public, property owners, and developers on proposed building projects and construction standards.

Ordinance 9408 adopted 11/16/2020 uses proceeds to fund the fix/flatten program (25% of collected revenues)

The Department of Planning and Development provides staff support to fifteen (15) Boards, Commissions, and Committees.

PAST FISCAL YEAR HIGHLIGHTS

The Planning Department is responsible for overseeing all the Economic Growth initiatives throughout the City and administering all the associated funds that are related to Housing Development, Commercial Development Incentives, Riverfront, and the Economic incentives related to the Food & Beverage Tax. Additionally, the Planning staff manages all of the economic development grant funds.

BUDGET SUMMARY

The beginning fund balance of \$264,500 is the Restricted Cash for Fix/Flatten only. These expenses are budgeted in 201-3117 Nuisance division. Permit fees are projected to decline. The Inspection division plans to move the part-time plumbing inspector back to a full-time position. While the expenditures budget is increasing over all by 9.5%, the General Fund subsidy is down 16%

ACCOUNT NUMBER	PROPOSED BUDGET	% Change	REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Other Income	7,000	1300.00%	500	7,277	6,192
Charges for Services	257,600	-3.27%	266,300	304,736	272,698
Local Econ Dev/Rehab Grant	-		-	-	-
Transfers from Other Funds	781,175	-15.98%	929,713	613,686	860,626
Total	1,045,775	-12.60%	1,196,513	925,699	1,139,516

EXPENSE SUMMARY					
ACCOUNT DESCRIPTION	2024/2025	% Change	2023/2024	2023/2024	2022/2023
	PROPOSED BUDGET		REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Salaries & Benefits	810,009	8.48%	746,688	712,308	695,531
Contractual Services	404,666	4.97%	385,501	302,127	130,278
Commodities	8,800	2.03%	8,625	5,698	4,565
Capital Outlay	37,000	1750.00%	2,000	1,658	1,658
Miscellaneous	49,800	-7.26%	53,699	30,770	27,905
Totals	1,310,275	9.51%	1,196,513	1,052,561	859,937

Totals by Division

2411 Protective Inspection	422,707	16.26%	363,586	330,537	326,831
3117 Nuisance Abatement	367,779		343,642	275,850	111,382
6310 Administration	501,239	6.25%	471,760	437,968	416,190
6315 Planning Commission	9,700	7.18%	9,050	7,322	3,701
6316 Historic Preservation	5,850	6.85%	5,475	726	1,498
6317 Board of Appeals	3,000	0.00%	3,000	725	902
Totals	1,310,275	9.51%	1,196,513	1,053,128	860,504

STAFFING				
	FY 2025 PROPOSED	FY 2024 Budget	FY 2023 Budget	FY 2022 Budget
Full Time Positions	9.40	8.00	8.00	7.00
Part Time Positions	1.00	1.00	1.00	1.00

The Planning and Development Staffing is as follows:

Director of Planning and Development	1.00
Assistant Director of Planning and Development	1.00
Community Development Planner	1.00
Planning & Development Admin Asst	1.00
Building Official	1.00
Code Enforcement Officers	3.40 FT
Code Enforcement Officer	1.00 PT
Nuisance Abatement Officer	1.00 FT

Total 10.4 (9.4 FT 1 PT)

PLANNING & DEVELOPMENT FUND

**REVENUE
DETAIL**

		REVENUES				
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025 PROPOSED BUDGET	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL	2021/2022 YTD ACTUAL
201-0000-321.00-00	Donations-Not Restricted	-	-	-	-	-
201-0000-331.01-01	Interest Income	-	-	984	59	32
201-0000-331.04-00	Origination & Loan Fees	4,500	-	5,325	5,802	4,473
201-0000-342.09-00	Other	-	-	468	331	-
201-0000-350.00-00	Sale of Property	2,500	500	500	-	310
201-0000-361.04-01	Freedom of Info Copies	-	-	-	-	-
201-0000-364.01-00	Building Permits	150,000	145,000	154,690	193,018	148,136
201-0000-364.02-00	Electrical Lic./Permits	50,000	47,000	98,052	46,509	40,828
201-0000-364.03-00	Plumbing Lic./Permits	5,000	18,000	12,601	21,339	10,877
201-0000-364.04-00	Revocable Lic./Permits	-	-	-	-	-
201-0000-364.07-00	Special Zoning Permits	12,000	15,000	17,735	13,370	14,560
201-0000-364.09-00	Zoning/Sub-division Fees	600	300	-	-	300
201-0000-364.10-00	Waived Permit Fees	(15,000)	(20,000)	(48,301)	(25,495)	(27,135)
201-0000-364.11-00	Entrprs Zn Permit Fees	50,000	56,000	108,270	68,644	30,991
201-0000-364.12-00	Foreclosed Prop Reg Fees	5,000	5,000	7,798	8,276	6,476
201-0000-365.02-00	Demolition Reimb	-	-	(46,109)	(52,963)	52,963
201-0000-381.02-01	State Grant	-	-	-	-	-
201-0000-381.03-06	CURES grant	-	-	-	-	-
201-0000-391.01-00	Transfer from Bank 01	-	-	-	-	-
201-0000-391.01-01	Transfer from General Fund	721,175	869,713	553,686	800,626	572,800
201-0000-391.01-03	Trsfr from Housing Rsc Fd 203	-	-	-	-	-
201-0000-391.01-15	Trsfr from Capital Proj Fd 301	-	-	-	-	2,800
201-0000-391.01-36	Trsfr from EconDev RLF 701	-	30,000	-	-	-
201-0000-391.01-37	Trsfr from CDAP RLF 702	-	-	-	-	-
201-0000-391.01-38	Trsfr from CBD RLF 703	25,000	20,000	25,000	25,000	60,000
201-0000-391.01-40	Trsfr from Neighbd Hsg 704	35,000	10,000	35,000	35,000	-
	Total	1,045,775	1,196,513	925,699	1,139,516	918,411

**PLANNING & DEVELOPMENT FUND
PROTECTIVE INSPECTIONS**

INSPECTIONS

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025 PROPOSED BUDGET	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL	2021/2022 YTD ACTUAL
Salaries & Benefits						
201-2411-402.11-01	Regular Salary/Wages	177,865	172,949	168,125	168,082	164,295
201-2411-402.11-02	Overtime	-	-	-	-	-
201-2411-402.11-03	Sick Pay	3,010	2,206	2,674	1,517	1,651
201-2411-402.11-04	Holiday Pay	11,990	10,478	9,686	9,446	9,136
201-2411-402.11-15	Vacation Pay	14,375	11,454	12,902	9,777	8,686
201-2411-402.11-17	Sick Pay Buy Back	6,264	6,040	6,040	5,864	5,638
201-2411-402.12-01	Temporary Wages	18,359	17,739	14,498	16,021	16,624
201-2411-402.21-01	Group Insurance	56,243	46,695	43,222	45,645	46,201
201-2411-402.21-03	Board Paid Life Ins.	330	291	298	280	274
201-2411-402.22-01	Social Security	15,513	13,694	12,725	12,474	12,133
201-2411-402.22-02	Medicare	3,628	3,203	2,976	2,917	2,838
201-2411-402.22-03	Unemployment Comp	400	300	300	300	300
201-2411-402.23-01	IMRF	9,258	8,125	5,860	9,873	15,994
	Subtotal	317,235	293,174	279,306	282,196	283,770
Contracted Services						
201-2411-402.31-02	Contracted Legal	-	-	-	-	-
201-2411-402.31-05	Prof Svcs - Other	2,500	2,500	500	500	1,000
201-2411-402.33-02	Landfill Fees	-	-	-	-	-
201-2411-402.36-01	Fleet Maintenance	4,000	7,500	3,499	3,770	2,988
201-2411-402.37-01	Demolitions	-	-	-	-	-
201-2411-402.37-02	Nuisance Abatements	-	-	-	-	-
201-2411-402.38-01	MICA	3,352	3,192	3,192	2,850	2,989
201-2411-402.39-01	Communications	4,020	4,020	3,277	2,621	2,365
201-2411-402.39-02	Advertising/Publishing	2,000	2,000	-	-	859
201-2411-402.39-03	Printing & Binding	500	-	70	-	-
201-2411-402.39-04	Travel	4,000	3,500	401	2,053	35
201-2411-402.39-05	Mileage Reimb	2,000	2,000	793	631	359
201-2411-402.39-07	Regist, Schools, Mtgs	2,500	2,500	710	755	1,028
201-2411-402.39-08	Contracted Services	25,000	23,000	21,204	14,834	21,695
	Subtotal	49,872	50,212	33,646	28,014	33,318
Commodities						
201-2411-402.41-01	Postage	1,500	1,500	128	341	301
201-2411-402.44-00	Books & Periodicals	1,600	1,600	1,491	1,011	1,041
201-2411-402.46-11	Oper Supplies-Other	1,500	1,500	895	772	150
	Subtotal	4,600	4,600	2,514	2,124	1,492
Capital Outlay						
201-2411-402.52-04	Office Equipment	-	-	-	-	-
201-2411-402.52-06	Vehicles	35,000	-	-	-	-
201-2411-402.52-08	Controllable	2,000	2,000	1,658	1,658	-
	Subtotal	37,000	2,000	1,658	1,658	-
Miscellaneous						
201-2411-402.61-01	Dues	700	600	565	565	507
201-2411-402.61-02	Taxes	200	-	172	498	-
201-2411-402.61-04	Other	1,100	1,000	676	(224)	27
201-2411-402.65-02	Space	12,000	12,000	12,000	12,000	12,000
	Subtotal	14,000	13,600	13,413	12,839	12,534
	Totals	422,707	363,586	330,537	326,831	331,114

PLANNING & DEVELOPMENT FUND

NUISANCE ABATEMENT

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025 PROPOSED BUDGET	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL	2021/2022 YTD ACTUAL
201-3117-403.11-01	Regular Salary/Wages	46,094	39,704	39,641	38,620	37,813
201-3117-403.11-03	Sick Pay	1,629	1,574	1,630	1,666	1,355
201-3117-403.11-04	Holiday Pay	2,534	2,449	2,264	2,208	2,135
201-3117-403.11-15	Vacation Pay	1,810	1,749	1,662	1,634	1,645
201-3117-403.21-01	Group Insurance	21,166	11,937	12,331	11,737	12,056
201-3117-403.21-03	Board Paid life Ins	97	97	97	93	35
201-3117-403.22-01	Social Security	3,228	2,820	2,683	2,686	2,615
201-3117-403.22-02	Medicare	755	659	627	628	611
201-3117-403.22-03	Unemployment Comp	100	100	100	100	100
201-3117-403.23-01	IMRF	2,083	1,819	1,329	2,223	3,612
	Subtotal	<u>79,496</u>	<u>62,908</u>	<u>62,364</u>	<u>61,595</u>	<u>61,977</u>
Contracted Services						
201-3117-403.31-02	Contracted Legal	90,000	81,619	80,307	18,015	2,745
201-3117-403.33-02	Landfill Fees	34,000	34,000	13,242	12,024	20,761
201-3117-403.36-01	Fleet Maintenance	1,900	1,700	1,662	1,502	265
201-3117-403.37-01	Demolitions	140,000	138,000	110,200	13,500	34,892
201-3117-403.37-02	Nuisance Abatements	3,000	1,500	2,348	787	3,778
201-3117-402.38-01	MICA	783	745	745	665	-
201-3117-403.39-01	Communications	1,200	1,020	1,008	568	133
201-3117-403.39-02	Advertising/Publishing	500	350	159	197	148
201-3117-403.39-08	Contracted Services	1,000	1,000	-	500	-
	Subtotal	<u>272,383</u>	<u>259,934</u>	<u>209,671</u>	<u>47,758</u>	<u>62,722</u>
Commodities						
201-3117-403.41-01	Postage	900	800	771	667	858
Miscellaneous						
201-3117-403.52-08	Controllable	-	-	553	553	-
201-3117-403.61-04	Other	15,000	20,000	2,491	809	1,501
	Subtotal	<u>15,000</u>	<u>20,000</u>	<u>3,044</u>	<u>1,362</u>	<u>1,501</u>
	Total	<u>367,779</u>	<u>343,642</u>	<u>275,850</u>	<u>111,382</u>	<u>127,058</u>

**PLANNING & DEVELOPMENT FUND
COMMERCIAL DEVELOPMENT**

COMMUNITY DEVELOPMENT-ADMINISTRATION

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025	2023/2024	2023/2024	2022/2023	2021/2022
		PROPOSED BUDGET	REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL	YTD ACTUAL
Salaries & Benefits						
201-6310-408.11-01	Regular Salary/Wages	254,791	237,845	237,562	221,342	200,852
201-6310-408.11-02	Overtime	-	-	-	-	-
201-6310-408.11-03	Sick Pay	4,030	3,894	1,474	1,429	2,928
201-6310-408.11-04	Holiday Pay	15,304	14,793	13,448	12,609	11,498
201-6310-408.11-15	Vacation Pay	10,095	18,190	15,551	15,484	14,638
201-6310-408.11-16	Major Medical	-	-	-	-	1,798
201-6310-408.11-17	Sick Pay Buy Back	11,670	7,487	7,308	7,120	6,929
201-6310-408.11-18	Vac Pay Buy Back	14,448	-	-	-	-
201-6310-408.21-01	Group Insurance	74,998	74,734	66,403	60,979	59,697
201-6310-408.21-03	Board Paid Life Ins.	388	388	388	373	365
201-6310-408.22-01	Social Security	10,241	17,497	16,147	15,234	14,159
201-6310-408.22-02	Medicare	4,500	4,092	3,776	3,563	3,311
201-6310-408.22-03	Unemployment Comp	400	400	400	400	400
201-6310-408.23-01	IMRF	12,413	11,286	8,181	13,207	20,453
	Subtotal	413,278	390,606	370,638	351,740	337,028
Contractual Services						
201-6310-408.31-01	Audit	5,240	5,080	5,080	3,900	3,950
201-6310-408.31-04	Engineer/Architectural					-
201-6310-408.31-05	Other					-
201-6310-408.35-03	R&M- Furn & Equip					-
201-6310-408.36-03	Equip & Vehicle Rental	2,700	2,700	2,768	2,195	2,052
201-6310-408.38-01	MICA	23,221	22,115	22,115	19,745	21,136
201-6310-408.38-03	Employee Bonds					-
201-6310-408.39-01	Communications	700	560	295	377	352
201-6310-408.39-02	Advertising/Publishing	800	700	359	354	439
201-6310-408.39-03	Printing & Binding	300	200	166	-	-
201-6310-408.39-04	Travel	3,000	2,700	281	1,187	576
201-6310-408.39-05	Mileage Reimb	5,000	6,000	3,750	4,205	3,600
201-6310-408.39-07	Regist, Schools, Mtgs	2,500	2,500	650	1,172	1,097
201-6310-408.39-08	Contracted Services	27,500	22,000	16,015	16,513	16,192
	Subtotal	70,961	64,555	51,479	49,648	49,394
Commodities						
201-6310-408.41-01	Postage	400	400	337	257	231
201-6310-408.41-02	Office Supplies	2,000	2,000	1,612	1,045	1,323
201-6310-408.44-00	Books & Periodicals	200	200	160	160	319
201-6310-408.45-01	Building Supplies	-	-	-	-	-
201-6310-408.46-11	Other	-	-	-	-	-
	Subtotal	2,600	2,600	2,109	1,462	1,873
Capital Outlay						
201-6310-408.52-08	Controllable	-	-	-	-	-
Miscellaneous						
201-6310-408.61-01	Dues	1,600	1,200	1,242	860	932
201-6310-408.61-04	Other	800	799	500	480	863
201-6310-408.65-01	Administrative					-
201-6310-408.65-02	Space	12,000	12,000	12,000	12,000	12,000
	Subtotal	14,400	13,999	13,742	13,340	13,795
	Totals	501,239	471,760	437,968	416,190	402,090

**PLANNING & DEVELOPMENT FUND
COMMERCIAL DEVELOPMENT**

PLANNING COMMISSION

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025 PROPOSED BUDGET	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL	2021/2022 YTD ACTUAL
Contractual Services						
201-6315-408.31-05	Other	-	-	-	-	-
201-6315-408.39-02	Advertising/Publishing	6,500	6,000	6,336	3,146	3,372
201-6315-408.39-03	Printing/Binding	-	-	-	-	-
201-6315-408.39-08	Contracted Services	700	650	515	520	462
	Subtotal	7,200	6,650	6,851	3,666	3,834
Commodities						
201-6315-408.41-01	Postage	300	300	27	35	10
201-6315-408.41-02	Office Supplies	-	-	-	-	-
		300	300	27	35	10
Miscellaneous						
201-6315-408-61-04	Other	2,200	2,100	444	-	1,349
	Subtotal	2,200	2,100	444	-	1,349
	Totals	9,700	9,050	7,322	3,701	5,193

**PLANNING & DEVELOPMENT FUND
COMMUNITY DEVELOPMENT**

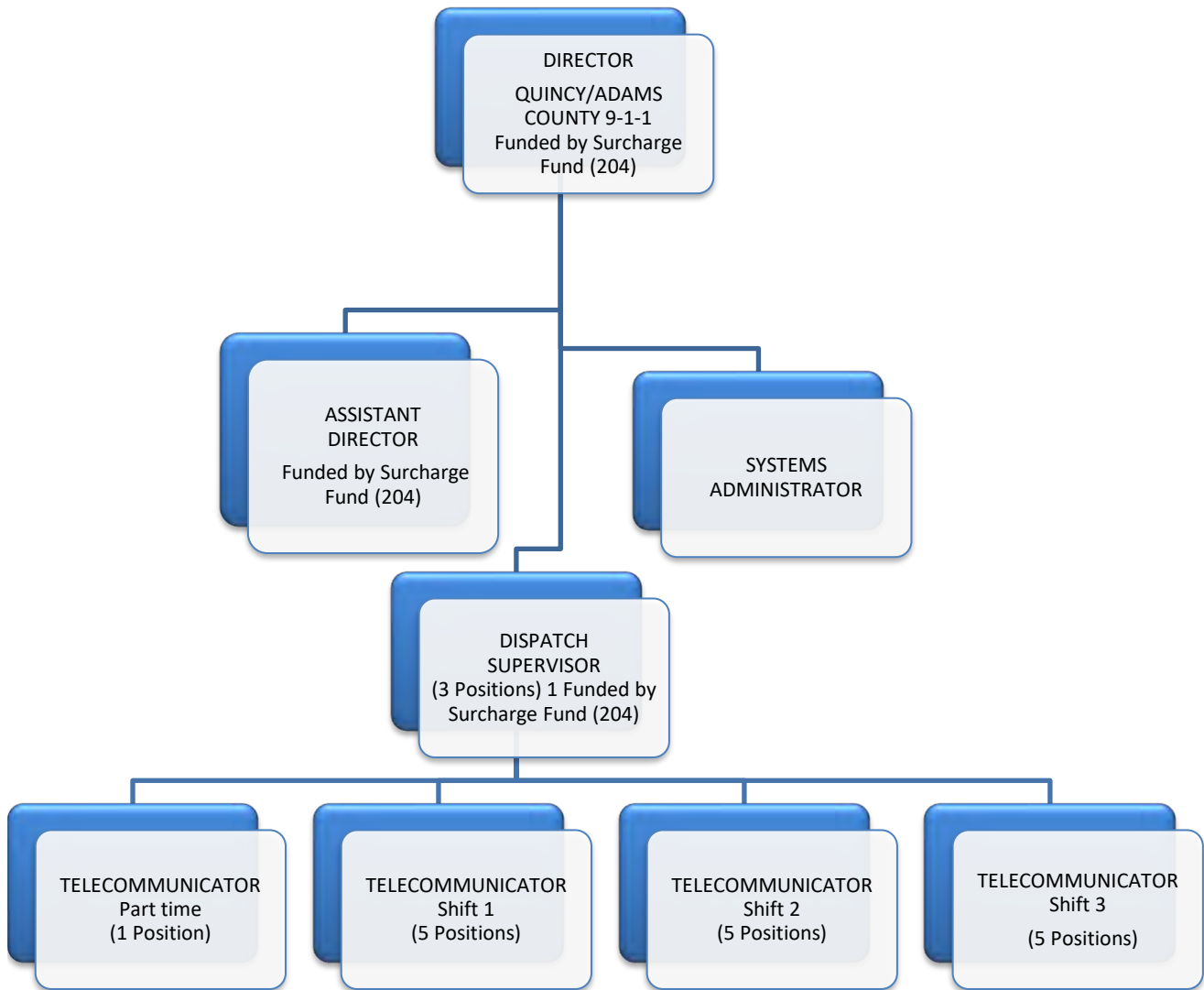
HISTORIC PRESERVATION COMMISSION

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025 PROPOSED BUDGET	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL	2021/2022 YTD ACTUAL
Salaries & Benefits						
201-6316-408.12-01	Temporary Salary/Wages	-	-	-	-	-
201-6316-408.22-01	Social Security	-	-	-	-	-
201-6316-408.22-02	Medicare	-	-	-	-	-
	Subtotal	-	-	-	-	-
Contractual Services						
201-6316-408.39-02	Advertising/Publishing	450	450	-	375	-
201-6316-408.39-03	Printing & Binding	1,300	1,200	-	-	-
201-6316-408.39-04	Travel	-	-	-	-	-
201-6316-408.39-05	Mileage Reimb	-	-	-	-	-
201-6316-408.39-07	Regist, Schools, Mtgs	-	-	-	-	-
201-6316-408.39-08	Contracted Services	500	500	-	-	-
	Subtotal	2,250	2,150	-	375	-
Commodities						
201-6316-408.41-01	Postage	400	325	277	277	267
201-6316-408.44-00	Books/Periodicals	-	-	-	-	-
201-6316-408.46-11	Other	-	-	-	-	-
	Subtotal	400	325	277	277	267
Miscellaneous						
201-6316-408.61-01	Dues	-	-	-	-	-
201-6316-408.61-04	Other	3,200	3,000	449	846	2,373
	Subtotal	3,200	3,000	449	846	2,373
	Totals	5,850	5,475	726	1,498	2,640

PLANNING & DEVELOPMENT
COMMUNITY DEVELOPMENT

BOARD OF APPEALS

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025 PROPOSED BUDGET	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL	2021/2022 YTD ACTUAL
Contractual Services						
201-6317-408.39-02	Advertising/Publishing	2,000	2,000	480	817	1,350
Miscellaneous						
201-6317-408.41-01	Postage	-	-	14	14	-
201-6317-408.61-04	Other	1,000	1,000	231	71	426
	Totals	3,000	3,000	725	902	1,776



PURPOSE

Quincy/Adams County 9-1-1 Center is an inter-governmental agency of both the City of Quincy and Adams County. The oversight authority is the City of Quincy and Adams County Joint Emergency Telephone System Board (ETSB) that consists of nine members: three city aldermen, one county board member, Quincy Police Chief, Fire Chief of the Adams County Rural Fire Protection District Association, Adams County EMS Chief, PSAP Representative, and a public member. Adams CO Board Member Barbara Fletcher is the current ETSB chairman. 9-1-1 Director Jessica Douglas is the Chief Executive for Quincy/Adams County 9-1-1 System and reports directly to the ETSB. The 9-1-1 Director functions as a department head in both the city and county governments. Funding is provided by the Illinois ETSA surcharge and local revenue from the City of Quincy (60%) and Adams County (40%).

GOALS/OBJECTIVES

Objective. It is the objective of the Quincy/Adams County 9-1-1 Communication Center Public Safety Answering Point (PSAP) to provide the citizens of the City of Quincy and Adams County with the most efficient emergency communications possible.

In public safety dispatching, the immediacy of many incidents cannot be overemphasized. Speedy communications can mean the difference between capturing a suspect and letting him get away, preventing a major fire and letting one escalate, or even life and death. Further, accuracy in communication is of utmost importance. Achievement of both speed and accuracy is the mark of successful public safety dispatching.

Goals. There are two primary goals for effective and efficient 9-1-1 dispatching:

- 1) To provide 24-hour per day availability for receiving 9-1-1 and other public safety calls and dispatching law enforcement, fire protection, and emergency medical and ambulance services as needed.
- 2) To provide an effective and efficient system that processes incoming calls and, as necessary, dispatch response units in an accurate and speedy manner.

These goals emphasize the need for emergency communications to be available to callers at all times, day or night, throughout the year, and to focus on two essential features of dispatching: doing the job well and doing it quickly.

PAST YEAR HIGHLIGHTS

Calls

Total 9-1-1 Calls:	33,387
Total Non-Emergency Calls:	60,798
Total Alarm Line Calls:	3,866

CAD Incidents

Quincy Police Department:	29,314
Quincy Fire Department:	4,273
Adams County Sheriff Dept:	12,938
Adams County Ambulance:	8,889
Tri-township Fire Department:	608
Rural Fire Departments:	332

BUDGET SUMMARY

Fund 202 includes personnel costs for 17 full-time and 3 part-time employees. Costs associated with a capital project, implementation of a new Records Management System (RMS), are part of the submission for this fiscal year as they are not allowable ETSA fund expenses. This is of necessity due to the current vendor going out of business at the end of the 2024 calendar year. Personnel uniform costs are also part of the budget submission as they are not allowable ETSA fund expenses.

REVENUE SUMMARY

ACCOUNT DESCRIPTION	2023/2024	% Change	2022/2023	2022/2023	2021/2022
	PROPOSED BUDGET		REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Cures Grant	-		-	-	-
Adams County	538,026	10.67%	486,140	348,873	380,280
General Fund	807,040	10.67%	729,209	527,613	540,813
Total	1,345,066	10.67%	1,215,349	876,486	921,093

EXPENSE SUMMARY

ACCOUNT NUMBER	2024/2025	% Change	2023/2024	2023/2024	2022/2023
	PROPOSED BUDGET		REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Salaries & Benefits	1,243,066	4.50%	1,189,567	850,799	892,609
Contractual Services	-	-100.00%	23,782	23,439	21,420
Commodities	2,000		2,000	1,630	1,274
Capital Outlay	100,000		-	-	-
Miscellaneous	-		-	-	-
Totals	1,345,066	10.67%	1,215,349	875,868	915,303

STAFFING

	FY 2025 PROPOSED	FY 2024 Budget	FY 2023 Budget	FY 2022 Budget
Full Time Positions	17	17	17	18
Part Time Positions	3	3	0	0

FUND 202 9-1-1

**9-1-1 SYSTEM
Expense Detail**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025 PROPOSED BUDGET	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL	2021/2022 YTD ACTUAL
202-0000-342.09-00	Other Reimb	-	-	-	-	-
202-0000-381.03-06	CURES grant	-	-	-	-	-
202-0000-382.01-01	Public Reimbursements	-	-	-	-	-
202-0000-382.01-01	Adams County	538,026	486,140	348,873	380,280	349,410
202-0000-391.01-01	General Fund	807,040	729,209	527,613	540,813	518,500
	Total	<u>1,345,066</u>	<u>1,215,349</u>	<u>876,486</u>	<u>921,093</u>	<u>867,910</u>
Salaries & Benefits						
202-2310-402.11-01	Regular Salary/Wages	738,115	698,650	534,405	538,065	461,742
202-2310-402.11-02	Overtime	65,000	75,000	51,135	49,582	84,212
202-2310-402.11-03	Sick Pay	31,518	29,756	21,866	27,354	20,739
202-2310-402.11-04	Holiday Pay	42,443	40,173	30,901	35,546	26,234
202-2310-402.11-15	Vacation Pay	37,819	37,495	25,313	29,618	23,667
202-2310-402.11-17	Sick Pay Buy Back	6,096	5,904	808	248	12,301
202-2310-402.11-18	Vac Pay Buy Back	4,064	3,936	1,552	369	8,611
202-2310-402.11-19	Personal Day Pay	3,304	3,143	2,867	2,196	2,845
202-2310-402.11-20	Personal Day Buy Back	2,548	2,385	1,749	2,070	1,854
202-2310-402.21-01	Group Insurance	194,869	180,193	105,111	116,390	98,052
202-2310-402.21-03	Board Paid Life Ins.	1,649	1,649	1,268	1,300	1,123
202-2310-402.22-01	Social Security	57,716	55,579	39,748	40,697	38,331
202-2310-402.22-02	Medicare	13,498	12,998	9,296	9,518	8,965
202-2310-402.22-03	Unemployment Comp	1,700	1,700	1,700	1,800	1,700
202-2310-402.23-01	IMRF	37,236	35,858	18,817	34,171	52,470
202-2310-402.23-07	911 IAM National Pen	5,491	5,148	4,263	3,685	3,217
	Subtotal	<u>1,243,066</u>	<u>1,189,567</u>	<u>850,799</u>	<u>892,609</u>	<u>846,063</u>
Contractual Services						
202-2310-402.35-03	R&M- Furniture & Equip	-	13,200	12,857	12,000	10,121
202-2310-402.38-01	MICA	-	10,582	10,582	9,420	10,582
202-2310-402.39-01	Communications	-	-	-	-	-
	Subtotal	<u>-</u>	<u>23,782</u>	<u>23,439</u>	<u>21,420</u>	<u>20,703</u>
Commodities						
202-2310-402.45-03	Equip Consumable	-	-	-	-	-
202-2310-402.47-01	Clothing/Uniforms	2,000	2,000	1,630	1,274	1,551
	Subtotal	<u>2,000</u>	<u>2,000</u>	<u>1,630</u>	<u>1,274</u>	<u>1,551</u>
Capital Outlay						
202-2310-402.52-04	Office Equipment	100,000	-	-	-	-
Miscellaneous						
202-2310-402.61-99	Contingency	-	-	-	-	-
	Subtotal	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	Totals	<u>1,345,066</u>	<u>1,215,349</u>	<u>875,868</u>	<u>915,303</u>	<u>868,317</u>

FUND 203 HOUSING RESOURCE FUND

SUMMARY

The City Council in 2022 allocated \$1,000,000 in general fund reserves to fund the Small Rental Rehab Program (SRRP). The purpose of the SRRP is to expand the availability of safe, decent, and affordable housing for individuals or families. The City offers financial assistance to owners/developers/etc. to renovate, convert, or construct rental properties (four units or fewer) west of 18th Street within the city limits. The expectation is that \$250,000 will be available each year for four years to fund the renovation of 12 rental units.

Round 1 (Feb. 2022): Ten projects (15 total units) were approved for \$233,000 in SRRP funding. Owner match of \$749,000 for a total investment in new and renovated housing units of \$982,000.

Round 2 (Nov. 2022): Five projects (11 total units) were approved for \$178,000 in SRRP funding. Owner match of \$486,000 for a total investment in new and renovated housing units of \$664,000.

Round 3 (Dec 2022) Six projects (13 total units) were approved for \$260,000 in SRRP funding. The total owner match of \$1,059,000 for total investment in new and renovated housing units of \$1,319,000. We have awarded \$642,044 in SRRP funds, with \$2,208,632 in private investments. We paid out \$233,138 in SRRP and private investment has been \$831,700.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025 PROPOSED BUDGET	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL	2021/2022 YTD ACTUAL
<u>Revenues</u>						
203-0000-331.01-01	Deposit Accounts	10,000	7,000	40,714	17,742	1,042
203-0000-361.05-02	Admin Fees	3,900	4,200	4,775	5,731	-
203-0000-363.09-01	Cost Share -Admin	-	-	-	-	-
203-0000-382.01-10	Restricted Contributions	-	-	-	-	400,000
203-0000-391.01-01	Transfers from Bank "1"	-	-	-	-	650,000
203-0000-391.18-00	Transfers from Bank 18	-	-	-	-	7,316
	Totals	13,900	11,200	45,489	23,473	1,058,358

EXPENDITURE DETAIL

Professional Services

203-6313-408.31-02	Prof Svcs-Legal	3,000	2,607	-	-	-
203-6313-408.31-04	Prof Svcs-Eng/Architect	1,000	1,000	-	-	-
203-6313-408.31-05	Prof Svcs-Other	300	300	-	-	-
203-6313-408.35-01	R&M- Building	-	-	-	-	-
203-6313-408.35-06	R&M - Infrastructure	-	-	-	-	-
	Subtotal	4,300	3,907	-	-	-

Contractual Services

203-6313-408.39-02	Advertising/Publishing	300	251	251	273	-
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Miscellaneous

203-6313-408.61-04	Other	-	142	(800)	(142)	255
203-6313-408.62-94	Two Rivers Land Bank	-	-	-	50,000	-
	Subtotal	-	142	(800)	49,858	255

Loans

203-6313-408.63-05	SRRP 5 yr Forgivable Loan	808,906	598,906	568,906	73,138	-
	Subtotal	-	-	-	-	-
	Totals	813,506	603,206	568,357	123,269	255

PURPOSE

The City of Quincy and Adams County Joint Emergency Telephone System Board (ETSB) receives monthly revenue from the Illinois State 9-1-1 surcharge for Fund 204. Fund 204 earmarks a portion for operating expenses: the balance of the revenue is allotted for capital saving for capital equipment purchases in accordance with the Emergency Telephone System Board's long-range Capital Equipment Replacement Plan.

GOALS/OBJECTIVES

Allocate surcharge funding for capital projects and allowable operational expenses per Emergency Telephone Systems Act. (ETSA)

BUDGET SUMMARY

The capital outlay is planned as follows: \$4,000 for a copy machine, \$200,000 in expenses rolling over from the current fiscal year for radio infrastructure P25 upgrade and site addition, and \$400,000 for implementation of a new Computer-Aided Dispatch (CAD) system as the current vendor is going out of business at the end of the 2024 calendar year.

The total capital project cost for CAD/RMS implementation of \$500,000 is being included in the budget submission this fiscal year, \$100,000 coming from Fund 202 and \$400,000 coming from Fund 204.

REVENUE SUMMARY

DESCRIPTION	2024/2025 PROPOSED BUDGET	% Change	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL
Taxes	900,000	0.00%	900,000	1,096,192	880,886
Other	-		-	-	20
Interest	36,000	233.33%	10,800	103,345	38,835
Grants	-		-	161,019	383,120
Total	936,000	2.77%	910,800	1,360,556	1,302,861

EXPENSE SUMMARY

ACCOUNT NUMBER	2024/2025 PROPOSED BUDGET	% Change	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL
Salaries & Benefits	394,096	1.74%	387,353	361,214	358,300
Contractual Services	300,332	-16.64%	360,270	363,770	327,387
Commodities	38,700	0.00%	38,700	32,913	31,436
Capital Outlay	1,789,472	-15.38%	2,114,777	1,107,024	259,091
Miscellaneous	400	0.00%	400	251	336
Totals	2,523,000	-13.04%	2,901,500	1,865,172	976,550

STAFFING

	FY 2025 PROPOSED	FY 2024 Budget	FY 2023 Budget	FY 2022 Budget
Full Time Positions	4	4	4	3

FUND 204 9-1-1 SURCHARGE FUND

SUMMARY

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025 PROPOSED BUDGET	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL	2021/2022 YTD ACTUAL
<u>Revenue Detail</u>						
204-0000-314.02-08	IL State 9-1-1 Surcharge	900,000	900,000	1,096,192	880,886	954,244
204-0000-331.01-01	Interest Income	36,000	10,800	103,345	38,835	6,137
204-0000-342.09-00	Other	-	-	-	20	43
204-0000-381.03-06	CURES grant	-	-	-	-	-
204-0000-382.02-01	State Grants	-	-	161,019	383,120	30,750
	Totals	936,000	910,800	1,360,556	1,302,861	991,174

		2024/2025 PROPOSED BUDGET	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL	2021/2022 YTD ACTUAL
<u>Expense Detail</u>						
Salaries & Benefits						
204-2310-402.11-01	Regular Salary/Wages	243,102	235,274	232,371	228,474	212,024
204-2310-402.11-03	Sick Pay	-	-	1,928	3,089	7,965
204-2310-402.11-04	Holiday Pay	12,806	12,378	13,413	10,856	12,596
204-2310-402.11-15	Vacation Pay	21,554	20,534	19,649	19,527	18,252
204-2310-402.11-17	Sick Pay Buy Back	11,293	10,811	4,653	3,645	2,805
204-2310-402.11-18	Vacation Pay Buy Back	5,252	4,973	-	-	-
204-2310-402.11-19	Personal Day Pay	-	-	481	-	390
204-2310-402.11-20	Personal Day Buy Back	2,134	2,063	1,591	2,016	1,508
204-2310-402.21-01	Group Insurance	62,666	67,234	59,208	57,689	58,090
204-2310-402.21-03	Board Paid Life Ins.	388	364	388	373	365
204-2310-402.22-01	Social Security	18,361	17,734	15,461	15,145	14,430
204-2310-402.22-02	Medicare	4,294	4,147	3,616	3,542	3,375
204-2310-402.22-03	Unemployment Comp	400	400	400	400	400
204-2310-402.23-01	IMRF	11,846	11,441	8,055	13,544	21,508
	Subtotal	394,096	387,353	361,214	358,300	353,708

Contractual Services						
204-2310-402.31-01	Audit	2,675	2,000	2,600	2,000	1,975
204-2310-402.31-02	Contracted Legal	2,000	2,000	-	-	-
204-2310-402.34-03	Custodial	3,250	3,250	3,500	2,750	3,000
204-2310-402.35-01	R&Maint-Building	19,700	167,050	34,481	7,215	12,118
204-2310-402.35-03	R& Maint-Office Equip	95,380	21,300	158,352	141,973	150,906
204-2310-402.38-01	MICA	22,827	10,170	10,170	9,080	9,500
204-2310-402.39-01	Communications	23,000	23,000	20,518	20,763	20,547
204-2310-402.39-02	Advertising/Publishing	500	500	-	-	-
204-2310-402.39-03	Printing/Binding	1,000	1,000	482	198	1,047
204-2310-402.39-04	Travel/Lodging	2,000	2,000	124	370	356
204-2310-402.39-05	Mileage Reimb	2,000	2,000	645	1,282	759
204-2310-402.39-07	Regist,Schools,Mtgs	6,000	6,000	2,898	3,431	2,435
204-2310-402.39-08	Contracted Services	120,000	120,000	130,000	138,325	80,000
	Subtotal	300,332	360,270	363,770	327,387	282,643

FUND 204 9-1-1 SURCHARGE FUND

SUMMARY

		2024/2025	2023/2024	2023/2024	2022/2023	2021/2022
		PROPOSED	REVISED	PROJECTED	YTD	YTD
		BUDGET	BUDGET	ACTUAL	ACTUAL	ACTUAL
Commodities						
204-2310-402.41-01	Postage	200	200	150	120	11
204-2310-402.41-02	Office Supplies	4,000	4,000	3,079	2,690	674
204-2310-402.42-02	Electricity	33,000	33,000	28,782	28,052	17,372
204-2310-402.45-02	Custodial	1,500	1,500	756	495	622
204-2310-402.45-03	Equipment Console	-	-	146	79	1,288
204-2310-402.45-04	Equip Replacement Parts	-	-	-	-	-
204-2310-402.47-01	Clothing/Uniforms	-	-	-	-	-
	Subtotal	38,700	38,700	32,913	31,436	19,967
Capital Outlay						
204-2310-402.52-02	Buildings	-	-	-	-	16,830
204-2310-402.52-03	Improv other than Bldgs	-	-	-	-	-
204-2310-402.52-04	Office Equipment	1,789,472	2,114,777	1,103,724	259,091	227,989
204-2310-402.52-05	Machinery & Equip	-	-	-	-	-
204-2310-402.52-08	Controllable	-	-	3,300	-	3,732
	Subtotal	1,789,472	2,114,777	1,107,024	259,091	248,551
Miscellaneous						
204-2310-402.61-04	Misc/other	400	400	251	336	423
204-2310-402.61-99	Contingency	-	-	-	-	-
	Subtotal	400	400	251	336	423
	Totals	2,523,000	2,901,500	1,865,172	976,550	905,292

PURPOSE

The Franchise Fee "Green Energy" Fund was created in FY 2012 following passage of a resolution on March 7, 2011. The Ameren Illinois electric and gas franchise fees are the source of revenue for this fund. The current Ameren agreement expires 12/31/2051. The resolution commits the revenues as follows: 1) To fund utility costs that were once considered "utility credits" 2) use 50% of the balance to fund energy efficiency related improvements to city facilities and 3) use 50% of the balance to pay down the city hall's HVAC debt, fund city pension liabilities, and pay down other city bond indebtedness.

BUDGET SUMMARY

Based on the Ameren contract negotiated in FY 2021, we anticipate the Franchis Fee "Green Energy" fund to collect revenues around \$500,220 for the remaining 28 years of the contract.

The Franchise Fee "Green Energy" fund transferred \$440,000 to the General Fund to be used for police/fire pensions and \$60,220 to reimburse for utility credits.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025 PROPOSED BUDGET	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL	2021/2022 YTD ACTUAL
<u>Revenues</u>						
205-0000-313.04-00	Franchise Fees/Ameren	500,220	500,220	500,220	500,220	500,220
205-0000-331.01-01	Interest Income	4,000	2,500	11,359	4,541	1,215
	Totals	504,220	502,720	511,579	504,761	501,435
<u>Capital Outlay</u>						
205-1899-401.52-02	Buildings	-	-	-	-	-
205-1899-401.52-05	Machinery & Equipment	-	-	-	-	-
	Subtotal	-	-	-	-	-
<u>Transfers</u>						
205-1801-491.62-01	Transfer to Gen Fund	500,220	500,220	1,000,440	500,220	500,220
205-1801-491.62-19	Transfer-Hydro Bond Fd	-	-	-	-	-
205-1801-491.62-21	2013B HVAC Proj Pymt	-	-	-	-	-
	Totals	500,220	500,220	1,000,440	500,220	500,220

FUND 210 MOTOR FUEL TAX

SUMMARY

PURPOSE

The Illinois Motor Fuel Tax (MFT) Fund is derived from a tax on the privilege of operating motor vehicles upon public highways and of operating recreational watercraft upon the waters of this State, based on the consumption of motor fuel. The Department of Transportation allocates these monies according to the provisions outlined in the MFT fund distribution statute, 35 ILCS 505/8 and distributes MFT to the counties, townships, and municipalities.

PAST YEAR FISCAL HIGHLIGHTS

The 6th and final installment of the REBUILD ILLINOIS bond grant funds was distributed this past year. In total, the City has received \$2,677,874 over the past 3 years which was used for the reconstruction of North 16th Street north of Locust Street and will be used for the replacement of the bridge carrying Harrison Street over Curtis Creek.

BUDGET SUMMARY

\$1.3 million has been appropriated for street resurfacing, \$400,000 for crack sealing (This work takes place every 2-3 years. \$500,000 for patching materials, rock salt, streetlights, and other miscellaneous roadway items, 1.1 million of 2023 resurfacing is carrying over to this FY.

REVENUE DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025	2023/2024	2023/2024	2022/2023	2021/2022
		PROPOSED BUDGET	REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL	YTD ACTUAL
Revenues						
210-0000-314.02-09	Motor Vehicle Fuel Tax	1,700,000	1,600,000	1,711,354	1,622,816	1,617,331
210-0000-331.01-01	Interest Income	40,000	40,000	142,769	53,034	7,044
210-0000-342.09-00	Misc Revenue/Other	-	-	-	-	32,835
210-0000-381.02-02	Rebuild Illinois Grant	-	-	-	446,312	892,625
210-0000-383.02-02	State Gov-Infrast Grant	-	-	-	-	64,000
210-0000-391-01-05	Trnfr from Traffic Signal Fd	-	-	-	-	21,400
	Totals	1,740,000	1,640,000	1,854,123	2,122,162	2,635,235

EXPENDITURE DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025	2023/2024	2023/2024	2022/2023	2021/2022
		PROPOSED BUDGET	REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL	YTD ACTUAL
Contractual Services						
210-3713-403.31-04	Engineer/Architectural	100,000	100,000	14,376	2,554	100,508
210-3713-403.35-05	R&M-Other	-	-	-	-	985
210-3713-403.35-06	R&M-Infrastructure	400,000	250,000	-	-	-
210-3713-403.39-02	Advertising/Publishing	5,000	3,300	649	937	911
	Subtotal	505,000	353,300	15,025	3,491	102,404
Commodities						
210-3713-403.46-01	Concrete	61,300	58,600	10,429	6,162	2,912
210-3713-403.46-02	Asphalt	66,650	86,800	41,058	55,056	47,665
210-3713-403.46-03	Sand, Stone, Gravel	2,500	2,000	5,370	8,817	-
210-3713-403.46-04	Salt & Cinders	294,000	252,000	153,277	189,260	214,461
210-3713-403.46-11	Other	20,000	11,300	8,373	3,997	4,515
	Subtotal	444,450	410,700	218,507	263,292	269,553
Capital Outlay						
210-3713-403.53-02	Streets-Replacement	3,500,000	3,500,000	2,146,294	855,375	679,117
210-3713-403.53-04	Traffic Signals	80,000	80,000	29,400	-	-
210-3713-403.53-09	Infrastructure-Other	-	-	-	-	118,901
210-3713-403.53-10	Rebuild Illinois Projects	967,631	1,021,942	56,899	41,968	1,135,932
	Subtotal	4,547,631	4,601,942	2,232,593	897,343	1,933,950
	Totals	5,497,081	5,365,942	2,466,125	1,164,126	2,305,907

FUND 211 TRAFFIC SIGNAL FUND

SUMMARY

PURPOSE

The Traffic Signal Fund was established to account for construction, maintenance and operation of traffic signals in the City. The Traffic Signal Fund receives revenue from Illinois Department of Transportation for cost sharing of operation and maintenance of traffic signals on state routes. There is also insurance reimbursements which occur when private entities damage traffic signals.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025 PROPOSED BUDGET	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL	2021/2022 YTD ACTUAL
<u>Revenues</u>						
211-0000-331.01-01	Interest Income	500	300	1,722	789	203
211-0000-342.09-00	Other	10,000	10,000	-	-	8,615
211-0000-362.03-02	Signs/Posts/Signals	15,000	15,000	2,175	16,745	13,479
211-0000-383.02-01	State Operating Grants	15,000	15,000	6,447	14,847	12,613
	Totals	40,500	40,300	10,344	32,381	34,910
<u>Expenses</u>						
Contractual Services						
211-3715-403.35-02	R&M/Mach & Equip	2,500	2,500	-	300	178
211-3715-403.35-05	R&M/ Other	17,500	17,500	2,370	1,118	5,848
211-3715-403.35-06	R&M/ Infrastructure	5,000	5,000	-	5,850	(2,673)
211-3715-403.36-01	Fleet Maintenance	4,500	4,500	2,951	2,430	1,817
211-3715-403.36-03	Equipment & Vehicle			-		-
211-3715-403.36-05	Vehicle Replacement	9,540	9,540	9,540	9,540	9,540
211-3715-403.39-01	Communications	1,200	1,200	984	1,058	990
211-3715-403.39-04	Travel	400	400	-	-	-
211-3715-403.39-05	Mileage Reimb	250	250	249	-	-
211-3715-403.39-07	Regist, Schools, Mtgs	250	250	-	-	-
	Subtotal	41,140	41,140	16,094	20,296	15,700
Commodities						
211-3715-403.45-01	Building Supplies	100	100	35	-	-
211-3715-403.45-03	Equip Consumable	100	100	-	-	60
211-3715-403.45-04	Equip Replace Parts	4,000	4,000	3,622	-	1,925
211-3715-403.45-05	Small Tools/Equip	1,000	1,000	339	542	350
211-3715-403.46-11	Other	17,000	17,000	4,958	13,877	8,284
	Subtotal	22,200	22,200	8,954	14,419	10,619
Capital Outlay						
211-3715-403.52-06	Vehicles	-	-	-	-	-
211-3715-403.52-08	Controllable	-	-	-	-	-
	Subtotal	-	-	-	-	-
Miscellaneous						
211-3715-403.61-04	Other	200	200	-	-	-
211-3715-491.62-.05	Motor Fuel Tax Fund	-	-	-	-	21,400
	Totals	63,540	63,540	25,048	34,715	47,719

FUND 212 TOWN ROAD TAX FUND

SUMMARY

PURPOSE

Under 605 ILCS5/6-505, the City is entitled to receive one-half of the amount generated from the general road district tax levy on property that lies both within the City of Quincy and Township. Funds are only received from Riverside Township. The statute require that if this money is not appropriated within one year by the City it should be expended to the township road district.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025 PROPOSED BUDGET	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL	2021/2022 YTD ACTUAL
<u>Revenues</u>						
212-0000-312.10-00	Town Road District Levy	7,200	6,000	7,181	6,437	5,852
212-0000-331.01-01	Interest Income	500	500	4,444	1,713	291
	Totals	<u>7,700</u>	<u>6,500</u>	<u>11,625</u>	<u>8,150</u>	<u>6,143</u>
 <u>Expenses</u>						
Contractual Services						
212-1899-403.35-06	R & M/Infrastructure	-	-	-	-	-
Capital Outlay						
212-1899-403.52-03	Improv other than Bldgs	-	-	-	-	-
212-1899-403.53-02	Streets-Replacement	120,700	100,000	-	-	-
	Subtotal	<u>120,700</u>	<u>100,000</u>	-	-	-
Miscellaneous						
212-1899-403.61-04	Other	-	-	-	-	-
	Totals	<u>120,700</u>	<u>100,000</u>	-	-	-

PURPOSE

The Economic Growth Fund was established on December 19, 2020, by City Council Ordinance 9398. The City imposed a 1% Food and Beverage Tax that went into effect May 1, 2020. This tax will sunset on April 30, 2025. The Ordinance established that funds derived from this tax shall be used to spur economic development initiatives in Quincy and achieve population growth of 40,000 by 2030 under the "40 by 30" program.

BUDGET SUMMARY

Programs Funded with revenue from the Food and Beverage Tax:

- Tourism Marketing Contract with QACVB - \$100,000
- Retail Recruitment Contract with Retail Strategies - \$45,000
- Vacant Anchor Retail Program (tax rebates to developers who fill big boxes)\$2,000,000
- Bet on Q Entertainment Underwriting - \$150,000
- Hotel Development Fund - \$1,000,000
- \$30,000 funding to Adams County Bi-Centennial Commission
- \$25,000 to Qcy Society Fine Arts
- \$100,000 for High Impact Tourism - QCVB contract
- \$100,000 Business Improvement Fund

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025 PROPOSED BUDGET	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL	2021/2022 YTD ACTUAL
<u>Revenues</u>						
213-0000-314.01-04	Food & Beverage Tax	1,760,000	1,670,000	1,714,952	1,649,280	1,539,972
213-0000-331.01-01	Deposit Accounts	40,000	22,000	108,579	36,030	3,184
213-0000-342.09-00	Other	-	-	-	-	925
	Total	<u>1,800,000</u>	<u>1,692,000</u>	<u>1,823,531</u>	<u>1,685,310</u>	<u>1,544,081</u>
<u>Expenditure Detail</u>						
Contractual Services						
213-6313-408.31-05	Prof Services/Other	25,000	25,000	7,500	26,000	15,000
213-6313-408.39-08	Contracted Services	373,150	369,000	379,589	288,778	359,289
	Subtotal	<u>398,150</u>	<u>394,000</u>	<u>387,089</u>	<u>314,778</u>	<u>374,289</u>
Transfers						
213-6313-408.61-04	Miscellaneous Other	6,000	-	-	-	275
213-6313-408.62-73	Transfers to Qcy Soc Fine Arts	25,000	-	-	-	-
213-6313-408.62-74	Adams Co Bicent Commission	30,000	-	-	-	-
213-6313-408.62-88	Sales Tax Rebate	-	150,000	95,000	-	-
213-6313-408.62-89	Vacant Anchor Grant Disb	2,000,000	1,950,000	58,176	-	-
213-6313-408.62-90	Event Underwriting Disb	150,000	100,000	112,000	97,425	85,575
213-6313-408.62-92	Workforce Reloc Asst WRAP	400,000	750,000	302,492	207,675	250
213-6313-408.62-95	Quincy Park District	-	300,000	300,000	-	-
213-6313-408.62-97	Retail Hospitality Program	1,000,000	500,000	-	-	-
		<u>3,611,000</u>	<u>3,750,000</u>	<u>867,668</u>	<u>305,100</u>	<u>86,100</u>
	Total	<u>4,009,150</u>	<u>4,144,000</u>	<u>1,254,757</u>	<u>619,878</u>	<u>460,389</u>

PURPOSE

The Mid-Town Business District Fund was created to address existing blighted conditions and to encourage private investment and the attraction of sound and stable business and commercial growth. The Mid-Town Business District is located north of Broadway Street between North 30th and 36th Streets, including the entirety of Quincy Town Center and adjacent vacant big box stores.

BUDGET SUMMARY

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025 PROPOSED BUDGET	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL	2021/2022 YTD ACTUAL
<u>Revenues</u>						
214-0000-314.01-06	Sales Tax-MidTown Bus	140,000	168,000	169,664	180,931	144,204
214-0000-331.01-01	Interest	2,000	200	11,706	4,254	140
	Total	<u>142,000</u>	<u>168,200</u>	<u>181,370</u>	<u>185,185</u>	<u>144,344</u>
<u>Expenses</u>						
<u>Services</u>						
214-6313-408.31-05	Prof Svc/Other	25,000	25,000	-	-	-
	Subtotal	<u>25,000</u>	<u>25,000</u>	-	-	-
<u>Infrastructure</u>						
214-6313-408.53-09	Infrastructure-Other	75,000	50,000	-	-	-
214-6313-408.62-93	Private Developer Disb	200,000	200,000	200,000	100,000	-
		<u>275,000</u>	<u>250,000</u>	<u>200,000</u>	<u>100,000</u>	-
<u>Non -Departmental Trnsfr</u>						
214-1801-491.62-38	CBD Revolving Loan Fund	-	-	-	-	25,000
		-	-	-	-	<u>25,000</u>
	Total	<u>300,000</u>	<u>275,000</u>	<u>200,000</u>	<u>100,000</u>	<u>25,000</u>

Fund 224 Arts Commission Fund

SUMMARY

The Art Commission Fund is used to align public art priorities with the Quincy Next Strategic Plan and increase support for the arts in Quincy through promoting arts and tourism assets for residents and visitors. The primary source of revenue is public and private donations and grants. These funds are used to develop, maintain, and promote public art projects.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025 PROPOSED BUDGET	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL	2021/2022 YTD ACTUAL
<u>Revenues</u>						
224-0000-321.00-00	Donations Not Restricted	2,000	2,000	-		-
224-0000-331.01-01	Deposit Accounts	100	100	437	176	32
224-0000-391.01-00	Transfers from Bank "1"	-	-	-		-
	Totals	2,100	2,100	437	176	32
<u>Expenses</u>						
224-1708-407.31-05	Professional-Other	5,000	5,000	-	-	-
224-1708-407.61-04	Misc Other	5,000	5,000	-		700
	Totals	10,000	10,000	-	-	700

FUND 240 POLICE DEPT GRANT FUND

SUMMARY

The Police Department Grant Fund is for all Police Grant awards. These grants include, but are not limited to, Justice Authority Grants (JAG) which may be used for items specifically requested at application.

We anticipate getting the JAG Grant again this year.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025 PROPOSED BUDGET	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL	2021/2022 YTD ACTUAL
<u>Revenues</u>						
240-0000-331.01-01	Interest Income	44	44	151	81	64
240-0000-382.02-02	Attorney General	-	-	-	-	-
240-0000-382.03-03	Local Law Enforcement	20,500	18,930	18,930	15,595	68,745
240-0000-382.03-04	Bureau of Justice	7,500	105,000	57,411	33,717	3,910
240-0000-382.03-06	Dept of Transportation	-	-	-	-	-
240-0000-391.01-00	Transfers from Bank"1"	-	-	-	-	-
	Totals	28,044	123,974	76,492	49,393	72,719
<u>Expenses</u>						
Contractual Services						
240-2110-402-.31-05	Other	-	9,648	-	-	-
240-2110-402.32-01	Medical	7,500	55,280	29,887	20,400	1,233
240-2110-402.35-03	Office Furniture & Equip	-	3,505	-	-	-
240-2110-402.39-04	Travel	-	11,095	13,805	7,299	-
240-2110-402.39-07	Regist,Schools,Meetings	-	4,607	-	7,251	-
240-2110-402.39-08	Contracted Services	-	-	-	-	241
	Subtotal	7,500	84,135	43,692	34,950	1,474
Commodities						
240-2110-402.41-02	Office Supplies	-	-	-	-	86
240-2110-402.46-11	Operational Supplies	-	24,185	21,655	6,701	3,896
240-2110-402.47-02	Safety Supplies	-	-	-	-	5,252
	Subtotal	-	24,185	21,655	6,701	9,234
Capital Outlay						
240-2110-402.52-08	Controllable	-	5,348	5,385	1,443	40,747
240-2110-402.52-09	Leashold Improvements	-	-	-	-	1,567
	Subtotal	-	5,348	5,385	1,443	42,314
Transfers						
240-1801-491.62-11	Police Grant Fund 240	-	-	-	-	-
240-1801-402.62-80	Adams Co Non-Depart	10,250	9,465	9,340	9,340	-
240-1801-491.62-80	Transfers to Adams Co	-	-	9,465	-	7,585
	Totals	10,250	9,465	18,805	9,340	7,585
	Totals	17,750	123,133	89,537	52,434	60,607

FUND 241 POLICE DONATIONS FUND

SUMMARY

The Police Donations Fund is for any monetary donations made to the police department. They include funding donated for specific purposes such as: Citizen's Police Academy, DARE, and Auxiliary.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025 PROPOSED BUDGET	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL	2021/2022 YTD ACTUAL
<u>Revenues</u>						
241-0000-321.00-00	Donation-Not Restricted	6,000	8,000	6,618	15,491	11,688
241-0000-331.01-01	Interest Income	400	400	1,598	649	110
241-0000-342.09-00	Misc Other	-	-	-	30	35
241-0000-382.01-10	Restricted Contributions	-	-	500	1,000	-
	Totals	6,400	8,400	8,716	17,170	11,833
<u>Expenses</u>						
Contractual Services						
241-2110-402.35-04	R&M-Vehicles	-	-	-	-	-
241-2110-402.39-03	Printing & Binding	92	92	1,130	-	147
241-2110-402.39-07	Regist,Schools,Meetings	6,000	6,000	-	-	950
241-2110-402.39-08	Other Contracted Svcs	981	981	-	-	-
	Subtotal	7,073	7,073	1,130	-	1,097
Commodities						
241-2110-402.43-00	Food	4,000	4,000	2,675	2,317	3,628
241-2110-402.46-11	Operational Supplies	11,802	11,802	4,655	9,845	10,168
241-2110-402.47-01	Clothing/Uniforms	500	500	-	-	315
241-2110-402.47-02	Safety Equipment	7,500	7,500	-	-	-
	Subtotal	23,802	23,802	7,330	12,162	14,111
Capital Outlay						
241-2110-402.52-08	Controllable	7,000	7,000	-	-	-
Miscellaneous						
241-2110-402.61-04	Other	500	500	189	-	-
	Totals	38,375	38,375	8,649	12,162	15,208

FUND 242 STATE FORFEITURE FUND

SUMMARY

The State Forfeiture Fund revenues are either drug fines from the Adams County Circuit Clerk or forfeitures from state criminal cases when the West Central Illinois Task Force is involved. This fund may be used for equipment, investigations, training, travel and transportation, awards and memorials, education and awareness programs, related to crime investigations, crime prevention and community outreach. We anticipate using forfeiture funds.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025 PROPOSED BUDGET	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL	2021/2022 YTD ACTUAL
<u>Revenues</u>						
242-0000-331.01-01	Interest Income	50	50	1,344	608	76
242-0000-362.05-02	Drug Fines	3,500	3,000	1,068	2,199	2,512
242-0000-382.02-04	State Forfeitures	7,500	13,000	4,116	1,812	2,788
	Totals	11,050	16,050	6,528	4,619	5,376
<u>Expenses</u>						
Contractual Services						
242-2110-402.35-05	Other	1,000	6,748	6,747	-	-
242-2110-402.39-04	Travel	-	(7,504)	-	-	-
242-2110-402.39-07	Regist,Schools,Mtgs	2,000	7,504	-	-	-
Commodities						
242-2110-402.46-11	Operational Supplies	6,000	200	-	-	169
Capital Outlay						
242-2110-402.52-06	Vehicles	2,000	23,252	14,178	-	-
242-2110-402.52-08	Controllables	4,000	2,000	6,742	-	-
Miscellaneous						
242-2110-402.61-04	Other	-	-	-	259	3,650
	Totals	15,000	32,200	27,667	259	3,819

FUND 243 FEDERAL FORFEITURE FUND

SUMMARY

Federal Forfeiture Fund revenues are from asset forfeiture in regard to federal criminal cases. The money comes mostly through the West Central Illinois Task Force. This fund may be used to purchase equipment related to criminal enforcement.

ACCOUNT NUMBER	Description	2024/2025 PROPOSED BUDGET	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL	2021/2022 YTD ACTUAL
<u>Revenues</u>						
243-0000-331.01-01	Interest Income	5	10	1,289	55	13
243-0000-382.03-02	Federal Forfeiture	-	73,000	68,342	-	-
243-0000-391.01-01	General Fund	-	-	-	-	4,124
	Totals	5	73,010	69,631	55	4,137
<u>Expenses</u>						
Contractual Services						
243-2110-402.35-02	R&M - Mach & Equip	10,000	1,000	465	1,733	480
Capital Outlay						
243-2110-402.52-06	Vehicles	-	68,000	39,692	-	-
243-2110-402.52-08	Controllable	10,000	-	-	-	499
Miscellaneous						
243-2110-402.61-04	Other	10,000	1,470	368	-	-
	Totals	30,000	70,470	40,525	1,733	979

FUND 244 CRIME LAB FUND

SUMMARY

The Crime Lab Fund receives funding when an offender is ordered to pay certain court cost, fees and fines. Reimbursement fees for cannabis processing done by our Crime Scene Technician are considered a crime lab fee. This fund may be used to purchase items related to crime scene/evidence processing.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025 PROPOSED BUDGET	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL	2021/2022 YTD ACTUAL
<u>Revenues</u>						
244-0000-321.00-00	Donations-Not restricted	-	-	-	-	-
244-0000-331.01-01	Interest Income	300	300	428	195	39
244-0000-362.01-08	Other Reimb	3,000	4,000	1,416	2,071	3,630
244-0000-361.01-16	Fingerprinting Fees	2,000	2,000	450	375	1,650
244-0000-362.01-17	Electronic Tickets	4,000	3,500	4,791	4,420	4,845
	Totals	9,300	9,800	7,085	7,061	10,164
<u>Expenses</u>						
Contractual Services						
244-2110-402.35-02	Machinery & Equipment	-	550	-	-	550
244-2110-402.39-04	Travel	-	2,000	-	279	-
244-2110-402.39-05	Mileage Reimb	-	850	-	-	-
244-2110-402.39-07	Regist, Schools, Mtngs	500	2,500	1,960	-	-
244-2110-402.39-08	Contracted Services	-	2,000	-	927	2,634
		500	7,900	1,960	1,206	3,184
Commodities						
244-2110-402.41-02	Office Supplies	3,500	500	1,846	1,933	1,307
244-2110-402.46-11	Operational Supples	3,500	7,500	7,382	4,528	1,327
244-2110-402.47-02	Safety Equipment	-	-	-	-	-
244-2110-402.47-03	Training Supplies	-	-	-	-	-
		7,000	8,000	9,228	6,461	2,634
Capital Outlay						
244-2110-402.52-08	Controllable	-	1,500	558	907	431
244-2110-402.52-09	Leasehold Improvement	-	-	-	-	5,144
		-	1,500	558	907	5,575
Miscellaneous						
244-2110-402.61-04	Other	1,500	-	-	-	838
	Totals	9,000	17,400	11,746	8,574	12,231

FUND 246 FIRE DONATIONS FUND

SUMMARY

The Fire Donations Fund is used for all monetary donations made for fire operations. Some of the past donations have been for thermal imaging cameras, water rescue boat, and fire rehab team.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025 PROPOSED BUDGET	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL	2021/2022 YTD ACTUAL
<u>Revenues</u>						
246-0000-321.00-00	Donation-Not Restricted	1,000	1,500	6,361	6,501	6,147
246-0000-391.01-90	Other	-	75	660	233	
	Totals	1,000	1,575	7,021	6,734	6,181
<u>Transfers</u>						
246-1801-491.62-36	Reg.Train Facility	1,000	5,200	5,200	-	-
<u>Contractual Services</u>						
246-2210-402.35-05	Other	2,000	2,500	-	2,175	-
<u>Commodities</u>						
246-2210-402.45-06	Vehicle					
246-2210-402.46-11	Other	12,000	1,000	36	90	
	Subtotal	12,000	1,000	36	90	-
<u>Capital Outlay</u>						
246-2210-402.52-05	Machinery & Equip	-	1,800	-	-	-
246-2210-402.52-08	Controllable	-	2,230	-	2,265	-
		-	4,030	-	2,265	-
<u>Miscellaneous</u>						
246-2210-402.61-04	Other	-	-	-	-	-
	Totals	15,000	12,730	5,236	4,530	-

FUND 247 FIRE DEPARTMENT GRANT FUND

SUMMARY

The Fire Department Grant Fund is specifically for Fire Grant Funds.
 The Fire Department applies for Federal grant funding through the Assistance to Firefighter's grant program under the umbrella of FEMA.

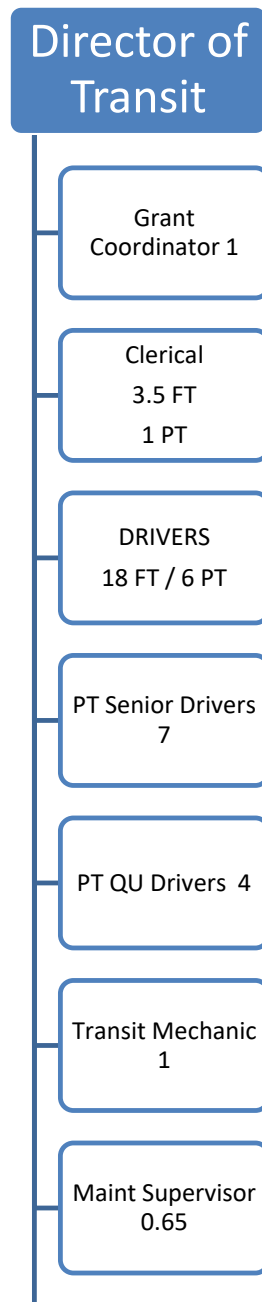
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025 PROPOSED BUDGET	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL	2021/2022 YTD ACTUAL
<u>Revenues</u>						
247-0000-331.01-01	Interest Income	-	15	14	6	1
247-0000-342.09-00	Other	-	-	-	-	-
247-0000-382.02-01	State Grants	-	-	-	-	-
247-0000-382.03-05	FEMA Grants	-	-	-	-	-
247-0000-391.01-01	General Fund	-	-	-	-	-
	Totals	-	15	14	6	1
<u>Expenses</u>						
<u>Commodities</u>						
247-2210-402.46-11	Operational Supplies	348	340	-	-	-
<u>Capital Outlay</u>						
247-2210-402.52-05	Mach & Equip	-	-	-	-	-
247-2210-402.52-08	Controllable	-	-	-	-	-
<u>Transfers</u>						
247-2210-491.62-15	To Capital Projects	-	-	-	-	-
	Totals	348	340	-	-	-

This fund was created in FYE 2019 to account for the collection of registration fees from criminal sexual predators and violent offenders of youth. The collection of this fee follows the State Code/Public Act which enacts collection. The revenue can be used for equipment related to sex offender registration & investigations, including overtime costs. These OT costs are reimbursed as transfers to the General Fund.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025 PROPOSED BUDGET	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL	2021/2022 YTD ACTUAL
<u>Revenues</u>						
248-0000-331.01-01	Interest Income	250	150	1,908	783	120
248-0000-342.09-00	Other		-	-	-	-
248-0000-362.06-01	Sex Offend Reg Fees	20,000	25,000	12,040	17,525	12,415
248-0000-362.06-02	Violent Offend-Youth	200	200	120	160	180
248-0000-391.01-90	Transfers from Bnk "1"	-	-	-	-	-
	Totals	20,450	25,350	14,068	18,468	12,715
<u>Transfers</u>						
248-1801-491.62-01	Tranfers to GF	10,000	10,000	4,967	4,967	6,724
<u>Services</u>						
248-2110-402.36-03	Rentals/Equipment	-	9,500	-	-	-
248-2110-402.39-04	Travel	4,000	1,200	903	258	-
248-2110-402.39-08	Contracted Services	6,000	5,723	5,923	-	300
<u>Supplies</u>						
248-2110-402.41-02	Office Supplies	5,000	4,325	2,371	2,128	48
248-2110-402.46-11	Operational Supplies	5,000	10,000	70	488	112
			-	-		-
<u>Capital Outlay</u>						
248-2110-402.52.08	Controllable	10,000	9,252	7,220	665	-
	Totals	40,000	50,000	21,454	8,506	7,184

The Police DUI Fund receives revenues through fines assessed to those found / pleads guilty to Driving Under the Influence and must pay a fee to the arresting agency. This fund may be used to pay for training, equipment and other costs related to DUI and traffic safety

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025 PROPOSED BUDGET	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL	2021/2022 YTD ACTUAL
<u>Revenues</u>						
249-0000-331.01-01	Interest Income	500	300	3,139	1,246	277
249-0000-342.09-00	Misc Revenue	-	-	-	-	-
249-0000-362.01-10	DUI Reimbursement	25,000	30,000	12,570	16,356	20,853
	Totals	25,500	30,300	15,709	17,602	21,130
<u>Expenses</u>						
Contractual Services						
249-2110-402.35-02	R&M/Mach & Equip	15,000	8,000	3,872	356	110
249-2110-402.39-07	Regist, Schools, Mtngs	10,000	15,000	998	19,429	24,488
249-2110-402.39-08	Contracted Services	2,000	1,000	359	823	612
		27,000	24,000	5,229	20,608	25,210
Commodities						
249-2110-402.41.01	Postage	-	-	-	-	-
249-2110-402.41.02	Office Supplies	5,000	1,000	725	-	-
249-2110-402.46-11	Operational Supplies	6,000	2,000	593	92	2,707
249-2110-402.47-02	Safety Equipment	2,000	4,000	-	-	10,400
		13,000	7,000	1,318	92	13,107
Capital Outlay						
249-2110-402.52-04	Office Equipment	-	-	-	-	-
249-2110-402.52-05	Machinery & Equip	-	-	-	-	17,380
242-2110-402.52-06	Vehicles	-	50,000	49,273	-	-
249-2110-402.52-08	Controllables	7,000	1,000	423	529	-
249-2110-402.52-09	Leashold Improvements	-	-	-	-	-
		7,000	51,000	49,696	529	17,380
Miscellaneous						
249-2110-402.61-04	Other	-	-	-	-	-
	Totals	47,000	82,000	56,243	21,229	55,697



PURPOSE

Quincy Transit Lines (QTL) has 8 fixed route buses operating Monday through Friday which cover the entire City of Quincy. Fixed route service also operates on Saturday, Sunday and Holidays with 2 routes. QTL provides paratransit services 7 days per week and on holidays. Monday through Friday we operate 5 paratransit buses and on Saturday, Sunday and Holidays we operate 1 bus. In addition to these operations we also provide Senior Transportation using 4 vans Monday through Friday.

GOALS

Quincy Transit Lines is looking forward to getting several projects underway in the next year.

- Complete rehabilitation of the original Transit Building at 1900 Seminary Road creating an ADA-accessible office space and adding an automated bus wash system.
- We are budgeting for the addition of one Paratransit route moving us to 6 per day and hopefully reducing the number of trips we must deny because of limited capacity, therefore serving the community better.

PAST FISCAL YEAR HIGHLIGHTS

- 1) Quincy Transit completed the long overdue route study and several options were provided by the firm hired to complete this study. We are working towards a determination in the Transit Committee to determine what might best serve the Quincy Community.
- 2) We were notified that we have been selected to receive 10 full-size buses, and 3 light-duty buses based upon a grant written in 2022. These buses will replace our frontline 2016 fixed route buses and three of our Paratransit buses. This will allow us to move 1 2018 bus and 1 2019 bus from Paratransit into the Quincy University service which will replace buses that are more the 15 years old.

BUDGET SUMMARY

This year the proposed budget includes \$3,612,429 in Downstate Operating Assistance grant funding and \$693,292 in Federal 5311 Grant funding. The Grants for the relocation of the Transfer Point and the Rehabilitation of the building are shown in fund 305 total Capital grant funds are \$5,141,834.00.

REVENUE SUMMARY

ACCOUNT DESCRIPTION	2024/2025		2023/2024	2023/2024	2022/2023
	PROPOSED BUDGET	% Change	REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Other Income	47,570	0.00%	47,570	75,756	49,805
Charges for Services	469,237	-19.10%	580,000	778,103	171,728
Grants	4,430,721	4.58%	4,236,642	3,571,927	2,089,644
Transfers from General Fund	285,143	39.39%	204,570	204,570	285,143
Total	5,232,671	3.23%	5,068,782	4,630,356	2,596,320

FUND 250 QUINCY TRANSIT LINES

SUMMARY

EXPENSE SUMMARY					
ACCOUNT DESCRIPTION	2024/2025	% Change	2023/2024	2023/2024	2022/2023
	PROPOSED BUDGET		REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Salaries & Benefits	2,663,264	7.04%	2,488,127	2,307,296	2,314,369
Contractual Services	2,040,312	0.37%	2,032,720	1,059,283	1,027,060
Commodities	69,829	6.46%	65,590	44,992	42,066
Capital Outlay	71,676	0.25%	71,496	48,412	35,188
Miscellaneous	387,590	-5.66%	410,850	365,545	310,169
Totals	5,232,671	3.23%	5,068,783	3,825,528	3,728,852
Totals by Division					
3410 Administration	193,636	-3.62%	200,899	185,807	190,899
3412 Clerical	191,998	3.55%	185,412	176,554	158,219
3413 Drivers	2,019,688	1.79%	1,984,173	1,782,258	1,807,609
3414 Operations	2,569,407	1.44%	2,532,864	1,517,719	1,413,750
3415 Maintenance Supervision	257,942	55.92%	165,435	163,190	158,375
Totals	5,232,671	3.23%	5,068,783	3,825,528	3,728,852

STAFFING				
	FY 2025 PROPOSED	FY 2024 Budget	FY 2023 Budget	FY 2022 Budget
Authorized Full Time Positions	26.15	24.15	23.65	23.65
Authorized Part Time Positions	17	17	18	18

The proposed budget includes the following Transit Department staff:

Position	Full Time Equivalents (FTE)
Director of Transit	1.00
Grant Coordinator	1.00
Clerical	3.00
Fixed Route / Para Drivers	18.00
Maintenance	3.15
Total Full-Time	26.15
Part Time	6.00
Senior Drivers	7.00
QU drivers	4.00
Part Time Clerical	
Total Part-Time	17.00

FUND 250 QUINCY TRANSIT LINES

**REVENUE
DETAIL SUMMARY**

		REVENUES				
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025 PROPOSED BUDGET	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL	2021/2022 YTD ACTUAL
250-0000-331.01-01	Interest Income	1,200	1,200	3,625	425	1,889
250-0000-342.09-00	Other	2,050	2,050	25,160	4,310	300
250-0000-343.01-00	Bus Wrap Advertising	44,320	44,320	46,971	45,070	58,049
250-0000-361.06-01	Passenger Fares	70,000	70,000	46,538	44,887	42,544
250-0000-361.06-02	Special Transit Fares	10,000	10,000	3,764	4,875	3,622
250-0000-381.03-05	CARES grant	389,237	500,000	727,801	121,966	1,512,592
250-0000-361.06-03	Charter Service	-	-	-	-	-
250-0000-383.01-01	Local/Operating Grants	125,000	110,000	125,816	119,060	114,694
250-0000-383.02-01	State/Operating Grants	3,612,429	3,296,350	2,878,910	1,239,494	2,314,187
250-0000-383.02-02	Cap Exp/Infrastr Grant	-	137,000	-	35,188	28,664
250-0000-383.03-01	Fed/Operating Grants	693,292	693,292	567,201	695,902	941,850
250-0000-383.03-02	Cap Exp/Infrastr Grant	-	-	-	-	-
250-0000-383.03-06	Dept of Trnsprt Grant	-	-	-	-	-
250-0000-391.01-01	Trnfr from General Fund	285,143	204,570	204,570	285,143	285,143
	Totals	5,232,671	5,068,782	4,630,356	2,596,320	5,303,534

FUND 250 QUINCY TRANSIT LINES

**TRANSIT
Administration
Detail**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025	2023/2024	2023/2024	2022/2023	2021/2022
		PROPOSED BUDGET	REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL	YTD ACTUAL
Salaries & Benefits						
250-3410-403.11-01	Regular Salary/Wages	127,853	123,529	123,137	116,162	111,719
250-3410-403.11-02	Overtime	-	-	-	-	-
250-3410-403.11-03	Sick Pay	1,505	1,454	202	1,978	3,548
250-3410-403.11-04	Holiday Pay	7,880	7,614	7,038	6,841	6,354
250-3410-403.11-15	Vacation Pay	9,108	8,800	10,148	11,322	6,184
250-3410-403.11-16	Major Medical Pay	-	-	-	-	-
250-3410-403.11-17	Sick Pay Buy Back	4,175	4,034	4,034	3,753	2,104
250-3410-403.11-18	Vac Pay Buy Back	-	-	-	-	-
250-3410-403.21-01	Group Insurance	25,185	33,739	25,951	33,505	34,145
250-3410-403.21-03	Board Paid Life Ins	194	194	192	186	183
250-3410-403.22-01	Social Security	9,332	9,017	8,637	7,995	7,282
250-3410-403.22-02	Medicare	2,183	2,109	2,020	1,870	1,703
250-3410-403.22-03	Unemployment Comp	200	200	200	200	200
250-3410-403.23-01	IMRF	6,021	5,817	4,248	7,087	10,949
	Subtotal	193,636	196,507	185,807	190,899	184,371
Contractual Services						
250-3410-403.36-02	Rentals/Land & Blding	-	4,392	-	-	-
	Totals	193,636	200,899	185,807	190,899	184,371

TRANSIT
Clerical
Detail

Salaries & Benefits						
250-3412-403.11-01	Regular Salary/Wages	109,679	106,270	101,233	96,504	85,605
250-3412-403.11-02	Overtime	-	-	-	-	-
250-3412-403.11-03	Sick Pay	4,349	4,120	3,797	2,199	3,548
250-3412-403.11-04	Holiday Pay	6,764	6,409	5,860	5,400	4,517
250-3412-403.11-15	Vacation Pay	4,832	4,578	5,129	2,259	1,696
250-3412-403.11-16	Major Medical Pay	-	-	2,663	-	-
250-3412-403.11-17	Sick Pay Buy Back	-	-	-	-	1,614
250-3412-403.11-18	Vac Pay Buy Back	-	-	-	-	3,360
250-3412-403.12-01	Temp EE Salary Wages	-	-	-	-	-
250-3412-403.21-01	Group Insurance	51,147	49,304	45,465	38,531	44,912
250-3412-403.21-03	Board Paid Life Ins	291	291	291	255	233
250-3412-403.22-01	Social Security	7,789	7,525	6,747	6,093	5,239
250-3412-403.22-02	Medicare	1,822	1,760	1,578	1,425	1,225
250-3412-403.22-03	Unemployment Comp	300	300	300	300	300
250-3412-403.23-01	IMRF	5,025	4,855	3,491	5,253	8,523
	Totals	191,998	185,412	176,554	158,219	160,772

FUND 250 QUINCY TRANSIT LINES

**TRANSIT
DRIVERS
Detail**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025	2023/2024	2023/2024	2022/2023	2021/2022
		PROPOSED BUDGET	REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL	YTD ACTUAL
<u>Salaries & Benefits</u>						
250-3413-403.11-01	Regular Salary/Wages	853,376	781,290	639,560	694,545	647,302
250-3413-403.11-02	Overtime	100,620	96,206	126,920	125,098	122,289
250-3413-403.11-03	Sick Pay	29,109	24,549	32,143	25,563	28,804
250-3413-403.11-04	Holiday Pay	29,752	25,774	27,278	27,787	24,586
250-34-13-403-11-05	Clothing Allowance	-	-	-	-	-
250-3413-403.11-15	Vacation Pay	50,938	45,015	42,030	43,826	51,276
250-3413-403.11-16	Major Medical Pay	-	-	3,232	4,124	932
250-3413-403.11-17	Sick Pay Buy Back	6,150	5,957	4,556	3,660	3,478
250-3413-403.11-18	Vac Pay Buy Back	6,636	6,432	162	3,353	-
250-3413-403.11-19	Personal Day Pay	28,395	26,687	26,769	24,371	35,170
250-3413-403.11-20	Personal Day Buy Back	29,920	28,921	15,150	16,814	17,698
250-3413-403.12-01	Temp Salaries	398,718	420,573	453,768	395,311	394,515
250-3413-403.12-02	Overtime	11,699	13,296	31,959	20,367	21,862
250-3413-403.12-19	Personal Day Pay	3,203	3,650	-	-	-
250-3413-403.21-01	Group Insurance	297,374	297,011	233,187	251,212	267,513
250-3413-403.21-03	Board Paid Life Ins	2,328	2,231	2,085	2,027	1,902
250-3413-403.21-04	Workers' Comp	-	-	-	-	-
250-3413-403.22-01	Social Security	92,493	87,902	83,633	83,048	80,626
250-3413-403.22-02	Medicare	21,573	20,558	19,559	19,423	18,856
250-3413-403.22-03	Unemployment Comp	3,500	3,500	3,500	3,500	3,500
250-3413-403.23-01	IMRF	53,404	51,321	36,592	63,205	102,674
250-3413-403.24-03	CDL Reimbursement	500	500	175	375	65
Totals		2,019,688	1,941,373	1,782,258	1,807,609	1,823,048
<u>Miscellaneous</u>						
250-3413-403.61-03	Employee Awards	-	42,800	-	-	100
Totals		2,019,688	1,984,173	1,782,258	1,807,609	1,823,148

FUND 250 QUINCY TRANSIT LINES

**TRANSIT
OPERATIONS**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025 PROPOSED BUDGET	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL	2021/2022 YTD ACTUAL
Contractual Services						
250-3414-403.31-01	Audit	16,200	16,200	18,350	10,125	9,875
250-3414-403.31-02	Contracted Legal	-	-	-	-	595
250-3414-403.31-05	Other	275,000	140,884	956	1,141	524
250-3414-403.32-01	Medical	4,875	4,875	1,900	1,900	2,388
250-3414-403.34-03	Custodial	5,500	5,500	-	-	-
250-3414-403.34-06	Linens mats, mops,uniform	5,000	5,000	221	1,291	4,473
250-3414-403.35-01	R&M-Buildings	18,200	18,200	2,869	7,676	14,458
250-3414-403.35-02	R&M-Mach & Equip	31,525	31,525	3,114	200	8,477
250-3414-403.35-03	Office Furniture & Equip	-	17,050	-	-	-
250-3414-403.35-04	R&M-Vehicles	-	13,500	-	-	-
250-3414-403.35-05	Rep & Maint -Other	-	18,500	29,393	6,795	520
250-3414-403.36-01	Fleet Maintenance	1,360,422	1,442,739	717,722	773,691	612,349
250-3414-403.36-03	Rental/Equip & Vehicle	1,500	1,500	430	396	363
250-3414-403.38-01	MICA	245,500	235,515	235,515	200,883	200,883
250-3414-403.39-01	Communications	23,500	23,500	15,180	13,914	12,212
250-3414-403.39-02	Advertising/Publishing	3,500	3,500	2,028	2,002	2,718
250-3414-403.39-03	Printing & Binding	9,900	9,900	1,330	781	1,191
250-3414-403.39-04	Travel	2,500	2,500	879	330	595
250-3414-403.39-05	Mileage Reimb	3,700	3,700	27	86	-
250-3414-403.39-07	Regist, Schools, Mtgs	600	750	600	600	600
250-3414-403.39-08	Contracted Services	32,890	32,890	28,256	4,516	22,408
	Subtotal	2,040,312	2,027,728	1,058,770	1,026,327	894,629
Commodities						
250-3414-403.41-01	Postage	419	500	357	413	324
250-3414-403.41-02	Office Supplies	2,350	2,350	1,411	1,907	1,835
250-3414-403.42-01	Natural Gas	10,133	10,133	6,893	8,226	5,332
250-3414-403.42-02	Electricity	15,897	15,897	17,110	14,981	9,685
250-3414-403.45-01	Building Supplies	148	-	480	145	115
250-3414-403.45-02	Custodial Supplies	1,500	1,500	1,275	1,227	662
250-3414-403.45-03	Equip Consumable	212	-	-	209	-
250-3414-403.45-04	Equip Replace Parts	1,500	1,500	1,283	-	222
250-3414-403.45-05	Small Tools	8,000	8,000	94	-	653
250-3414-403.46-08	Paint	2,000	200	-	-	-
250-3414-403.46-11	Operational Supplies	11,950	11,950	900	3,350	9,422
250-3414-403.46-12	Gasoline/Diesel	3,220	310	300	-	-
250-3414-403.47-01	Clothing/Uniforms	12,500	12,500	14,799	11,608	6,800
250-3414-403.47-02	Safety Equipment	-	750	90	-	44
	Subtotal	69,829	65,590	44,992	42,066	35,094
Capital Outlay						
250-3414-403.52-04	Office Equipment	33,500	33,500	31,851	-	-
250-3414-403.52-06	Vehicles	27,537	27,357	-	35,188	28,664
250-3414-403.52-08	Controllable	10,639	10,639	16,561	-	385
	Subtotal	71,676	71,496	48,412	35,188	29,049
Miscellaneous						
250-3414-403.61-01	Dues	7,500	7,500	4,400	4,400	4,400
250-3414-403.61-04	Other	-	550	-	-	80
250-3414-403.65-01	Cost Share/Admin	380,090	360,000	361,145	305,769	294,440
	Subtotal	387,590	368,050	365,545	310,169	298,920
	Total	2,569,407	2,532,864	1,517,719	1,413,750	1,257,692

FUND 250 QUINCY TRANSIT LINES

**TRANSIT
SUPERVISION**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025 PROPOSED BUDGET	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL	2021/2022 YTD ACTUAL
Salaries & Benefits						
250-3415-403.11-01	Regular Salary/Wages	160,753	103,853	103,649	96,584	95,729
250-3415-403.11-02	Overtime	-	-	394	191	409
250-3415-403.11-03	Sick Pay	6,052	3,835	4,195	3,456	3,214
250-3415-403.11-04	Holiday Pay	9,982	6,575	6,254	6,109	4,553
250-3415-403.11-15	Vacation Pay	10,513	7,837	8,113	8,836	4,235
250-3415-403.11-16	Major Medical Pay	-	-	-	1,632	154
250-3415-403.11-17	Sick Pay Buy Back	1,232	1,191	915	-	510
250-3415-403.11-18	Vacation Pay Buy Back	-	-	-	-	-
250-3415-403.21-01	Group Insurance	46,640	26,571	25,779	25,621	20,700
250-3415-403.21-03	Board Paid Life Ins	306	209	208	199	190
250-3415-403.22-01	Social Security	11,689	7,644	7,406	7,091	6,606
250-3415-403.22-02	Medicare	2,734	1,788	1,732	1,658	1,545
250-3415-403.22-03	Unemployment Comp	500	400	400	400	400
250-3415-403.23-01	IMRF	7,541	4,932	3,632	5,865	9,118
	Totals	257,942	164,835	162,677	157,642	147,363
Contracted Services						
250-3415-403-39-01	Communications	-	600	513	733	680
	Drivers Total	257,942	165,435	163,190	158,375	148,043

FUND 252 DCCA GRANT FUND

SUMMARY

Fund 252 holds funding from the Department of Commerce and Economic Opportunity's (DCEO) Community Development Assistance Program (CDAP). These funds generally come in the form of grants. This fund also contains the \$2.4million 6th Street Project grant. These funds come from DCEO grants and includes \$350,000 for riverfront redevelopment and \$550,000 Housing grant. These funds also contains the 2.4 million 6th Street Project grant.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025 PROPOSED BUDGET	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL	2021/2022 YTD ACTUAL
<u>Revenues</u>						
252-0000-383.01-04	Local/Private-Matching	-	-	-	-	-
252-0000-391.01-40	Neighborhood Hsg Fund 704	20,000	20,000	-	-	-
252-0000-383.02-03	State Econ Dev/Rehab Grant	3,396,000	4,043,200	-	-	-
252-0000-383.03-01	Fed Operating Grant	-	-	-	-	-
252-0000-383.03-03	Fed Rehab Grant	-	-	-	-	-
	Totals	<u>3,416,000</u>	<u>4,063,200</u>	-	-	-
<u>Expenses</u>						
Contractual Services						
252-6312-408.31-02	Professional Svc/Legal	-	-	-	-	-
252-6312-408.31-05	Professional Svc/Other	-	-	-	-	-
252-6312-408.35-01	R&M-Building	-	-	-	-	-
252-6312-408.39-02	Advertising/Publishing	-	-	196	-	-
252-6312-408.39-08	Contracted Services	20,000	20,000	-	-	-
	Subtotal	<u>20,000</u>	<u>20,000</u>	<u>196</u>	-	-
Capital Outlay						
252-6312-408.53-02	Streets-Replacement	-	-	-	-	-
252-6312-408.53-09	Infrastructure/Other	2,750,000	3,493,200	-	-	-
	Subtotal	<u>2,750,000</u>	<u>3,493,200</u>	-	-	-
Miscellaneous						
252-6312-408.65-01	Administrative	3,000	50,000	-	-	-
Transfers						
252-1804-408.62-83	Transfer to GREDF	-	-	-	-	-
252-1804-491.62-01	General Fund	-	-	-	-	-
252-6312-408.63-01	Loan Disbursement	643,000	500,000	-	-	-
	Totals	<u>3,416,000</u>	<u>4,063,200</u>	<u>196</u>	-	-

FUND 253 IHDA GRANT FUND

SUMMARY

Fund 253 holds funding from the Illinois Housing Development Authority (IHDA). These funds generally come in the form of grants. Projects using Fund 253 include the Strong Communities Program Grant and the Home Repair and Accessibility Program Grant.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025 PROPOSED BUDGET	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL	2021/2022 YTD ACTUAL
<u>Revenues</u>						
253-0000-331.01-01	Interest Income	-	-	119	65	14
253-0000-383.01-04	Local/Private-Matching	-	-	-	-	-
253-0000-383.02-01	Operating Grants	-	330,000	-	-	-
253-0000-383.02-03	Dept of Transportation	330,000	315,000	26,106	75,029	124,962
253-0000-383.03-03	Fed- Dev/Rehab Grant	300,000	-	7,500	-	-
	Totals	<u>630,000</u>	<u>645,000</u>	<u>33,725</u>	<u>75,094</u>	<u>124,976</u>
<u>Expenses</u>						
<u>Contractual Services</u>						
253-6312-408.31-02	Contracted Legal	-	-	-	-	-
253-6312-408.31-04	Prof Svc/Engineer/Arch	12,140	12,140	(20)	1,500	7,587
253-6312-408.31-05	Repair & Maintenance	24,000	24,000	-	-	8,892
253-6312-408.35-01	R & M/Building	-	-	-	-	-
253-6312-408.37-01	Demolitions	296,050	310,906	78,386	63,500	117,600
253-6312-408.39-02	Advertising/Publishing	2,750	2,894	144	253	658
253-6312-408.39-08	Contracted Services	-	-	-	-	-
<u>Miscellaneous</u>						
253-6312-408.61-04	Other	560	560	-	-	-
253-6312-408.64-05	HRAP	264,500	264,500	-	-	-
253-6312-408.65-01	Admin Cost Share	30,000	30,000	-	-	-
	Totals	<u>630,000</u>	<u>645,000</u>	<u>78,510</u>	<u>65,253</u>	<u>134,737</u>

FUND 257 BRIDGE LIGHTING FUND

SUMMARY

PURPOSE

The Bridge Lighting Fund was created in FY 2013 to account for all the local donations for the Bridge Lighting project. IDOT granted the City a \$456,000 federal transportation enhancement grant, which requires a local match of \$124,000. The private sector to date has contributed \$174,500 towards the local match and operational costs. Klingner has done the engineering work and Brown Electric won the IDOT construction bid in 2014.

The fund was originally treated as a Trust and Agency Fund (Fund 723). However, we have converted the fund to a Special Revenue Fund as the City owns and maintains the Bridge Lighting.

BUDGET SUMMARY

In Fiscal Year 2024, \$59,000 was spent to replace burned out lights and \$60,000 was donated to the Fund.

		REVENUES				
		2024/2025	2023/2024	2023/2024	2022/2023	2021/2022
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PROPOSED	REVISED	PROJECTED	YTD	YTD
		BUDGET	BUDGET	ACTUAL	ACTUAL	ACTUAL
257-0000-331-01-01	Interest Income	300	300	3,010	1,049	198
257-0000-342.09-00	Other	-	-	-	-	-
257-0000-382-01-10	Restricted Contributions	2,000	2,000	61,700	-	-
	Totals	2,300	2,300	64,710	1,049	198

EXPENSES

Contractual Services						
257-6313-407-35-06	R&M-Infrastructure	59,492	60,438	-	-	454
	Subtotal	59,492	60,438	-	-	454
Commodities						
257-6313-407-42.02	Electricity	3,000	2,400	2,432	2,603	1,334
	Subtotal	3,000	2,400	2,432	2,603	1,334
Capital Outlay						
257-6313-407-53.06	Infrastructure-Lighting	-	-	-	-	-
257-6313-407-53.09	Infrastructure-Other	-	-	-	-	-
	Subtotal	-	-	-	-	-
	Totals	62,492	62,838	2,432	2,603	1,788

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**CITY OF QUINCY
CAPITAL PROJECTS FUNDS**

**Revenue/Expenditures & Change in Fund Balance
Summary**

	Capital Projects 301	Transit Cap Proj 305	Special Capital 309	Special Tax Alloc TIF #2 312	Special Tax Alloc TIF #3 313	Water EPA 2019 Proj 314
Beginning Balance, May 1	13,600,000	75,000	6,000	1,100,000	560,000	19
REVENUES						
Taxes	-			618,000	155,000	
Licenses & Permits						
Charges for Services						
Rent & Other Income			15,200			
Interest Income	250,000		100	6,500	2,000	-
Debt Proceeds						-
Grants		5,141,834	-	-		
Transfers In	13,052,500					-
Inter-Gov. Revenues			-	-	-	
TOTAL REVENUE	13,302,500	5,141,834	15,300	624,500	157,000	-
Total Funds Available	26,902,500	5,216,834	21,300	1,724,500	717,000	19
EXPENDITURES						
Salaries & Benefits						
Contracted Services	-	379,623	8,500	77,500	2,000	
Commodities		-	10,700			
Capital Outlay	25,548,273	4,827,211		675,000	550,000	-
Miscellaneous		-	2,100	301,200	-	
Debt Service	-					
Transfers	-					-
TOTAL EXPENDITURES	25,548,273	5,206,834	21,300	1,053,700	552,000	-
Ending Balance, April 30	\$ 1,354,227	\$ 10,000	\$ -	\$ 670,800	\$ 165,000	\$ 19

**CITY OF QUINCY
CAPITAL PROJECTS FUNDS**

**Revenue/Expenditures & Change in Fund Balance
Summary**

	Sewer EPA 2019 Proj 315	ARPA Fund 317	2019B Street Proj 323	QMEA Cap Res 395	Fire Equip/ Improv. 397	Total
Beginning Balance, May 1	240,000	1,191,000	1,763,000	460,000	132,000	19,127,019
REVENUES						
Taxes						773,000
Licenses & Permits					85,000	85,000
Charges for Services						-
Rent & Other Income					2,869	18,069
Interest Income	10,000	40,000	30,000	4,000	3,000	345,600
Debt Proceeds	6,500,000					6,500,000
Grants		-				5,141,834
Transfers In	100,000	-		216,000		13,368,500
Inter-Gov. Revenues		-		-	-	-
TOTAL REVENUE	6,610,000	40,000	30,000	220,000	90,869	26,232,003
Total Funds Available	6,850,000	1,231,000	1,793,000	680,000	222,869	45,359,022
EXPENDITURES						
Salaries & Benefits		-		-	-	-
Contracted Services			50,816	-		518,439
Commodities						10,700
Capital Outlay	6,612,000	-	1,639,184	650,000	222,000	40,723,668
Miscellaneous		-	100,000	-	-	403,300
Debt Service		-		-	-	-
Transfers	-	1,199,850			-	1,199,850
TOTAL EXPENDITURES	6,612,000	1,199,850	1,790,000	650,000	222,000	42,855,957
Ending Balance, April 30	\$ 238,000	\$ 31,150	\$ 3,000	\$ 30,000	\$ 869	\$ 2,503,065

PURPOSE

The Capital Projects Fund is the main fund for major city projects and infrastructure improvements. The revenue source for these projects is the City's Home Rule Sales Tax. Each year a percentage of home rule sales tax is allocated to Capital.

PAST YEAR HIGHLIGHTS

In FYE 2024 this fund received additional funding above the Purchase Tax distribution. Over \$2 million in ARPA reimbursement funds were allocated for purchase of new fire apparatus (\$1 million) and to ward funds (\$150,000 per ward = \$1,050,000).

BUDGET SUMMARY

The FY 2025 Capital Projects fund is budgeted to receive over \$13 million. While \$6,052,500 represents 50% of home rule tax, this distribution represents fund balance transfer. The Home Rule split is allocated \$400,000 to each ward along with \$3.2 million in Neighborhood Enhancement. The additional \$7 million is allocated as \$3 million for City Hall, \$3 million street infrastructure, and \$1 million Amtrak parking lot.

REVENUE SUMMARY

ACCOUNT NUMBER	2024/2025	% Change	2023/2024	2023/2024	2022/2023
	PROPOSED BUDGET		REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Interest Income	250,000	150.00%	100,000	523,496	188,082
Debt Proceeds	0		0	0	0
Transfer from ARPA Fund 317	0	-100.00%	2,050,000	2,050,000	2,100,000
Transfers from General Fund	13,052,500	117.54%	6,000,000	5,991,240	5,350,000
Transfers from Airport PFC Fund	0		0	0	0
Total Revenues	13,302,500	63.22%	8,150,000	8,564,736	7,638,082

EXPENSE SUMMARY

Totals by Division	2024/2025	% Change	2023/2024	2023/2024	2022/2023
	PROPOSED BUDGET		REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Contractual Services	0		0	0	0
Capital Outlay	25,548,273	41.05%	18,112,633	8,188,343	5,966,001
Miscellaneous	0		0	0	0
Debt Services	0		0	0	0
Transfers	0	0.00%	0	0	3,238
Totals	25,548,273	41.05%	18,112,633	8,188,343	5,969,239

FUND 301 CAPITAL PROJECTS FUND

DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025	2023/2024	2023/2024	2022/2023	2021/2022
		PROPOSED BUDGET	REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL	YTD ACTUAL
REVENUES						
301-0000-331.01-01	Interest Income	250,000	100,000	523,496	188,082	13,705
301-0000-342.09-00	Other	0	0	0	0	13,950
301-0000-382.02-01	State Grants	0	0	0	0	124,308
301-0000-391.01-01	Trnsfr from General Fd	13,052,500	6,000,000	5,991,240	5,350,000	9,968,025
301-0000-391.01-13	ARPA Fund 317	0	2,050,000	2,050,000	2,100,000	0
	Totals	<u>13,302,500</u>	<u>8,150,000</u>	<u>8,564,736</u>	<u>7,638,082</u>	<u>10,119,988</u>
EXPENSES						
<u>Building Maintenance</u>						
301-1403-401.52-02	Buildings	5,802,651	3,024,025	221,374	19,049	44,290
301-1403-401.52-05	Machinery & Equipment	0	0	0	0	0
	Subtotal	<u>5,802,651</u>	<u>3,024,025</u>	<u>221,374</u>	<u>19,049</u>	<u>44,290</u>
<u>Interfund Transfers</u>						
301-1801-491.62-00	Non-Depart Transfer	0	0	0	0	136,970
301-1801-491.62-01	Transfer to Gen Fund	0	0	0	3,238	0
301-1801-491.62-02	Trnsfr to Plann & Dev	0	0	0	0	2,800
301-1801-491.62-09	Trnsfr to 2017 GO Bond	0	0	0	0	5,000
301-1801-491.62-30	Quincy Regional Airport	0	0	0	0	300,000
301-1801-491.62-32	Central Services Fund	0	0	0	0	0
	Subtotal	<u>0</u>	<u>0</u>	<u>0</u>	<u>3,238</u>	<u>444,770</u>
<u>Subsidies</u>						
301-1802-407.62-91	Quincy Public Library	0	0	0	0	42,636
	Subtotal	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>42,636</u>
<u>IT Dept.</u>						
301-1901-401.52-03	Improv other than Bldgs	136,429	157,673	137,789	80,857	218,569
301-1901-401.52-04	Office Equipment	0	0	0	174,143	0
301-1901-401.52-08	Controllable	36,339	36,339	64,950	64,950	8,414
	Subtotal	<u>172,768</u>	<u>194,012</u>	<u>202,739</u>	<u>319,950</u>	<u>226,983</u>
<u>Police Dept.</u>						
301-2110-402.52-04	Office Equipment	0	0	0	0	0
301-2110-402.52-05	Machinery & Equip	0	0	0	0	0
301-2110-402.52-06	Vehicles	0	0	544	178,694	0
301-2110-402.52-08	Controllable	0	0	0	0	0
	Subtotal	<u>0</u>	<u>0</u>	<u>544</u>	<u>178,694</u>	<u>0</u>
<u>Fire Dept.</u>						
301-2210-402.52-05	Mach & Equip	0	1,000,000	999,958	0	0
	Subtotal	<u>0</u>	<u>1,000,000</u>	<u>999,958</u>	<u>0</u>	<u>0</u>

FUND 301 CAPITAL PROJECTS FUND

DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025	2023/2024	2023/2024	2022/2023	2021/2022
		PROPOSED BUDGET	REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL	YTD ACTUAL
<u>Concrete(Street Maintenance)</u>						
301-3152-403.31-04	Eng/Architectural	384,831	384,831	0	0	197,540
301-3152-403.35-06	Infrastructure	0	8,000	8,000	0	13,950
301-3152-403.36-03	Equipment & Vehicle	0	0	0	0	48,155
301-3152-403.52-01	Capital Outlay/Land	100,000	100,000	0	0	0
301-3152-403.52-05	Capital/Mach & Equip	25,785	25,785	0	0	18,215
301-3152-403.52-06	Vehicles	0	0	0	225,177	0
301-3152-403.53-08	Neighborhood Enhance	6,898,992	5,062,221	1,835,350	2,713,879	431,417
301-3152-403.53-09	Infrastructure Other	3,000,000	0	0	0	0
301-3152-403.54-01	Ward 1	678,557	1,292,547	1,035,834	229,040	6,185
301-3152-403.54-02	Ward 2	819,274	1,232,332	997,457	323,499	14,112
301-3152-403.54-03	Ward 3	1,456,470	1,312,205	273,176	212,813	3,699
301-3152-403.54-04	Ward 4	1,232,142	986,399	161,767	527,064	5,485
301-3152-403.54-05	Ward 5	1,546,666	1,361,490	369,500	211,887	29,070
301-3152-403.54-06	Ward 6	1,280,067	1,070,005	1,023,690	468,998	6,029
301-3152-403.54-07	Ward 7	1,150,070	1,058,781	1,058,954	535,951	18,330
	Subtotal	18,572,854	13,894,596	6,763,728	5,448,308	792,187
<u>Amtrak</u>						
301-3714-403.52-03	Improv other than Bldgs	1,000,000	0	0	0	0
<u>Landfill</u>						
301-3716-405.54-43	Landfill #1 - 36th & Wismar	0	0	0	0	0
301-3716-405.54-44	Landfill #4 - Burton	0	0	0	0	0
	Subtotal	0	0	0	0	0
<u>Street Lights</u>						
301-3718-403.53-09	Infrastructure/Other	0	0	0	0	0
	Subtotal	0	0	0	0	0
	Totals	25,548,273	18,112,633	8,188,343	5,969,239	1,550,866

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FUND 305 TRANSIT CAPITAL PROJECTS FUND

SUMMARY

This fund was created in FYE 2023 for the purpose of tracking two Transit Capital Grant projects.

TRB01: Transit Building Grant - \$2,507,096 federal grant for the Building/Bus Wash at Seminary Road

MR659: Transfer Station Grant - to construct a new Transfer Station to be located at Parking Lot A, between 6th & 7th on Jersey, covered by two grants (Round 2 and Round 3, no Round 1 issued)

\$1,249,440 state funded (round 2) grant for a new with a total project cost of \$3.7 million.

\$3,892,394 state funded (round 3) for a total grant of \$5,141,834

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025 PROPOSED BUDGET	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL	2021/2022 YTD ACTUAL
<u>Revenues</u>						
305-0000-383.02-02	State Infra Grant	0	0	0	0	0
305-0000-383.03-02	Federal Infra Grant	0	0	0	0	0
305-0000-383.02-03	State/Dept of Transport	5,141,834	5,141,834	0	0	0
305-0000-383.03-06	Federal/Dept of Transprt	0	0	58,136	5,818	0
Totals		5,141,834	5,141,834	58,136	5,818	0
<u>Expenses</u>						
Professional Services						
305-3410-403.31-04	Engineering/Architectural	250,000	250,000	0	0	0
305-3410-403.31-05	Other	129,623	0	136,192	0	0
Subtotal		379,623	250,000	136,192	0	0
Commodities						
305-3410-403.41-02	Office Supplies	0	0	0	0	0
Capital Outlay						
305-3410-403.52-01	Land	100,000	100,000	0	0	0
305-3410-403.52-02	Capital Outlay-Building	2,000,000	2,000,000	0	491	0
305-3410-403.52-03	Improv other than Bldgs	2,702,211	0	0	0	0
305-3410-403.52-08	Controllable	25,000	25,000	0	2,777	2,550
Subtotal		4,827,211	2,125,000	0	3,268	2,550
Miscellaneous						
305-3410-491-62-15	Other	0	0	0	0	0
Totals		5,206,834	2,375,000	136,192	3,268	2,550

FUND 309 SPECIAL CAPITAL PROJECTS FUND

SUMMARY

The Special Capital Projects Fund was created in FY 2000 to track special capital projects and is now essentially the operating fund for the Washington Theatre. All project costs related to the Washington Theatre are tracked separately within this fund to make sure revenues are sufficient to cover expenses.

The Theater currently has two commercial tenants leasing spaces. Due to the limited revenues, the expenses are only utilities, insurance, and taxes. Any building maintenance will be funded from the fund balance.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025 PROPOSED BUDGET	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL	2021/2022 YTD ACTUAL
<u>Revenues</u>						
309-0000-321.00-00	Donations	2000	87100	87600	400	0
309-0000-331.01-01	Interest Income	100	100	512	99	89
309-0000-341.04-00	Rent-Wash Theatre	13,200	16,200	12,050	14,044	15,800
309-0000-342.09-00	Other	0	0	0	3,000	0
309-0000-383.01-04	Local Sources/Matching	0	0	0	0	0
	Totals	15,300	103,400	100,162	17,543	15,889
<u>Expenses</u>						
<u>Contractual Services</u>						
309-1899-401.31-04	Engineering/Architectural	0	0	0	5,000	38,800
309-1899-401.33-01	Utility Svcs-Water/Sewer	900	1,000	591	900	534
309-1899-401.35-01	R&M-Buildings	6,000	88,775	88,810	4,325	3,216
309-1899-401.38-01	MICA	1,600	1,445	1,445	4,445	4,859
309-1899-401.39-08	Contracted Services	0	0	0	0	0
		8,500	91,220	90,846	14,670	47,409
<u>Commodities</u>						
309-1899-401.42-02	Electricity	10,700	10,615	6,404	10,035	6,186
309-1899-401.45-01	Building Supplies	0	0	0	0	0
		10,700	10,615	6,404	10,035	6,186
<u>Miscellaneous</u>						
309-1899-401.61-02	Taxes	1,700	1,700	1,644	1,662	1,624
309-1899-401.61-04	Other	400	365	139	0	1,673
		2,100	2,065	1,783	1,662	3,297
	Totals	21,300	103,900	99,033	26,367	56,892

FUND 312 SPECIAL TAX ALLOCATION TIF #2

SUMMARY

The Tax Increment Financing (TIF) is a governmental financing tool that the City of Quincy uses to fund public infrastructure construction, promote development, and to expand the future tax base.

TIF #2, also known as TIF West, was established in 1998 and expires in 2033.

The goal is to direct TIF revenues when possible toward: 50% private investment, upper floor residential, economic development incentives to attract new business, 35% toward infrastructure needs, and 15% toward discretionary projects. These percentages were established in the TIF Investment Plan adopted by City Council 2/2/2015.

FY 2025 plans for funding a portion of Downtown Beautification Contract, 6th Street project (\$1.25 million), Riverfront development, and the Downtown Rental Rehab program.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025 PROPOSED BUDGET	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL	2021/2022 YTD ACTUAL
<u>Revenues</u>						
312-0000-311.01-00	General Levy	618,000	605,000	617,701	602,270	525,491
312-0000-331.01-01	Interest Income	6,500	6,500	61,317	22,143	2,353
312-0000-331.01-02	Tax Payments	0	0	1,600	422	90
312-0000-331.04-00	Origination & Loan Fees	0	0	9,000	0	0
312-0000-342.09-00	Other	0	0	0	0	0
312-0000-382.02-03	Dept of Transportation	0	0	0	0	0
312-0000-383.01-03	Econ Dev/Rehab Grant	0	0	0	0	0
312-0000-383.02-03	Econ Dev/Rehab Grant	0	0	0	0	0
	Totals	624,500	611,500	689,618	624,835	527,934
<u>Expenses</u>						
<u>Contractual Services</u>						
312-3712-408.31-04	Engineer/Architectural	50,000	50,000	47,866	19,062	63,983
312-3712-408.31-05	Prof Services/Other	0	0	0	0	0
312-3712-408.39-02	Advertising/Publishing	500	500	2,018	251	
312-3712-408.39-04	Travel	2,000	2,000	2,618	2,149	1,803
312-3712-408.39-07	Regist, Schools, Mtgs	5,000	5,000	3,080	3,080	2,550
312-3712-408.39-08	Contracted-Other	20,000	16,000	17,235	16,000	18,366
	Subtotal	77,500	73,500	72,817	40,542	86,702
<u>Capital Outlay</u>						
312-3712-408.52-01	Land	0	0	0	0	0
312-3712-408.53-02	Streets-Replacement	450,000	1,150,000	593,020	0	112,154
312-3712-408.53-06	Infrastructure-Lighting	0	0	0	0	0
312-3712-408.53-07	Rental Rehab	0	0	0	0	0
312-3712-408.53-09	Infrastructure-Other	225,000	200,000	556,980	0	0
	Subtotal	675,000	1,350,000	1,150,000	0	112,154
<u>Miscellaneous</u>						
312-3712-408.61-01	Dues	1,200	1,200	850	850	850
312-3712-408.61-04	Other	0	0	245	-142	0
312-3712-408.62-87	Rental Rehab Grants	300,000	250,000	150,000	50,000	75,000
		301,200	251,200	151,095	50,708	75,850
	Totals	1,053,700	1,674,700	1,373,912	91,250	274,706

FUND 313 SPECIAL TAX ALLOCATION TIF #3

SUMMARY

The Tax Increment Financing (TIF) is a governmental financing tool that the City of Quincy uses to fund public infrastructure construction, promote development, and to expand the future tax base.

TIF #3, also known as TIF East, was established in 2010 and expires in 2033.

The goal is to direct TIF revenues when possible toward: 50% private investment, upper floor residential, economic development incentives to attract new business, 35% toward infrastructure needs, and 15% toward discretionary projects.

The FY 2025 budget plans to fund Parking Lot F and portion of 6th Street project.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025 PROPOSED BUDGET	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL	2021/2022 YTD ACTUAL
<u>Revenues</u>						
313-0000-311.01-00	General Levy	155,000	150,000	154,619	147,886	126,801
313-0000-321.00-00	Donations-Not restricted	0	0	0	0	0
313-0000-331.01-01	Interest Income	2,000	2,000	20,860	7,311	919
313-0000-331.01-02	Tax Payments	0	0	401	104	22
	Totals	157,000	152,000	175,880	155,301	127,742
<u>Expenses</u>						
Contractual Services						
313-3712-408.31-04	Engineer/Architectural	0	36,600	56,317	28,553	58,450
313-3712-408.31-05	Prof Services/Other	0	0	0	0	0
313-3712-408.33-02	Landfill Fees	0	0	0	0	0
313-3712-408.39-02	Advertisng-Publishing	2,000	2,000	0	0	0
313-3712-408.39-08	Contracted-Other	0	0	0	2,800	0
	Subtotal	2,000	38,600	56,317	31,353	58,450
Capital Outlay						
313-3712-408.52-02	Buildings	0	0	0	0	0
313-3712-408.53-01	Sreets-New Construct	0	0	0	0	0
313-3712-408.53-02	Streets-Replacement	550,000	532,845	532,845	0	0
313-3712-408.53-06	Infrastructure-Lighting	0	0	0	0	0
313-3712-408.53-09	Infrastructure-Other	0	0	0	0	0
		550,000	532,845	532,845	0	0
Miscellaneous						
313-3712-408.61-04	Other	0	5,000	1,177	3,278	300
	Totals	552,000	576,445	590,339	34,631	58,750

FUND 314 WATER EPA 2019 PROJECT FUND

SUMMARY

This fund was created in FY 2019 to account for Illinois EPA funded capital improvement projects for the city water supply. The EPA issues forgivable loans for qualified projects. No further expenses are planned in FYE 2025.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025 PROPOSED BUDGET	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL	2021/2022 YTD ACTUAL
<u>Revenues</u>						
314-0000-331-01-01	Interest Income	-	2,500	1	46	2,473
314-0000-391.01-28	Trnsfrs from Water Fd	-	-	-	635,770	1,318,509
314-0000-392.03-00	Loan Proceeds	0	8,500,000	0	183,737	0
	Totals	0	8,502,500	1	819,553	1,320,982
<u>Expenses</u>						
<u>Transfers</u>						
314-1801-491-62-07	Water Fund 501	0	0	0	0	5,406,969
<u>Capital Outlay</u>						
314-3313-411-53-09	Infrastructure-Other	0	8,502,500	0	855,080	-112,367
314-3314-411-53-09	Infrastructure-Other	0	0	0	0	0
<u>Debt Service</u>						
314-3313-411-71-02	Interest	0	0	0	0	59,012
	Totals	0	8,502,500	0	855,080	5,353,614

FUND 315 SEWER EPA 2019 PROJECT FUND

SUMMARY

This fund was created in FY 2019 to account for Illinois EPA funded capital improvement projects to the City's sewage collection and treatment system. The EPA issues forgivable loans for qualified projects.

In FY25, the City expects to receive \$6.5 million in loan funds from the Illinois EPA for 2nd Phase planned improvements at the sewage treatment plant and CSO project 2nd phase.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025 PROPOSED BUDGET	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL	2021/2022 YTD ACTUAL
<u>Revenues</u>						
315-0000-331-01-01	Interest Income	10,000	2,000	13,439	4,572	595
315-0000-391.01-29	Utilities Fund-Sewer	100,000	0	0	281,000	226,764
315-0000-392.03-00	Loan Proceeds	6,500,000	6,002,000	3,395,621	839,769	0
	Totals	6,610,000	6,004,000	3,409,060	1,125,341	227,359
<u>Expenses</u>						
<u>Transfers</u>						
315-1801-491.62-17	Sewer fund	0	0	0	0	4,501,853
<u>Capital Outlay</u>						
315-3322-412-53-09	Infrastructure-Other	6,612,000	6,002,000	4,411,137	648,542	-131,554
	Totals	6,612,000	6,002,000	4,411,137	648,542	4,370,299

FUND 317 AMERICAN RESCUE PLAN REIMBURSEMENT FUND

SUMMARY

This fund was created in FYE 2022 for the purpose of collecting and expending the ARPA (American Rescue Plan Act) funding reimbursement. Other home rule communities are also creating capital project type funds to account for the funding. This will accomplish separate fund reporting for audit purposes and to not distort the General Fund with the additional revenues/expenses. The City was able to claim eligible public safety salary/benefit expenses to claim the entire ARPA grant award. The funding arrived before the expenses were claimed. In FY 2022 the first tranche of \$2.7M was received and was disbursed in FY 2023 to Ward funds (\$2.1 million) and \$15,000 to Cyber incident recovery. The second tranche of \$2.7 million received in FY 2023 is approved in federal ARPA portal in early FYE 2024.

Two resolutions were approved using these reimbursements to encourage private residential housing development:

1) Resolution adopted June 14, 2022 Incentives for New Residential Construction West of 12th Street between Harrison and Locust Streets - reimburses Utilities for maximum of \$5,000 for water extensions and maximum of \$10,000 for sewer extensions . This resolution sunsets in Dec 2024.

2) Resolution adopted November 28, 2022 Incentives for City water connection waiver and Building Permit waivers for fire sprinkler installation projects paid to Planning & Development.

Approx \$82,000 was committed by Council March 6, 2022 granting permit fee waivers for 8th & Jersey development. The resolutions to offer water/sewer extension incentives have not triggered interest after nearly two years; therefore, upon the sunset date of December 2024, the funding will be disbursed to the Water fund to aid city taxpayers in controlling water/sewer rates. This \$1 million represents a 5% reduction to the overall proposed cost of \$20 million water/sewer improvements.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025 PROPOSED BUDGET	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL	2021/2022 YTD ACTUAL
<u>Revenues</u>						
317-0000-331-01-01	Interest Income	40,000	-	67,020	25,582	-
317-0000-381.03-07	Federal-ARPA	-	-	-	2,718,223	2,718,223
	Totals	40,000	0	67,020	2,743,805	2,718,223
<u>Expenses</u>						
Transfers:						
317-1801-491.62-02	To Planning & Dev	24,850	24,850	15,608	0	0
317-1801-491.62-07	To Water Fund 501	1,052,500	52,500	0	0	0
317-1801-491.62-15	To Capital Projects Fund	0	2,050,000	2,050,000	2,100,000	0
317-1801-491.62-17	To Sewer Fund 502	4,500	4,500	0	0	0
317-1801-491.62-34	Self Insurance Fund 611	0	0	0	15,000	0
317-1899-401.35-05	R&M/Other	118,000	78,828	39,233	110,767	0
	Totals	1,199,850	2,210,678	2,104,841	2,225,767	0
Capital Outlay						
317-1899-401.52-03	Improv other than Bldgs	0	0	0	0	0
	Totals	0	0	0	0	0
Grant Disbursement						
317-899-408.64-04	Water/Sewer Connect	0	1,000,000	0	0	0
	Totals	1,199,850	3,210,678	2,104,841	2,225,767	0

FUND 323 2019B GO STREET PROJECT FUND

SUMMARY

This fund was created in FY 2020 to account for \$19 million bond proceeds that funded capital improvements to city streets, sidewalks and other transportation related infrastructure.

The projected budget for FYE 2025 plans to expend \$1 million on the 48th Street intersection project and \$500,000 for Prairie Crossing city-owned streets.

Also budgeted are Arbitrage calculation fees and yield restriction fees owed on the tax-exempt bond proceeds not being spent down within timeframe and earning in excess of yield limits.

The remaining fund balance is approx \$1.76 million as of 2.29.24.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025 PROPOSED BUDGET	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL	2021/2022 YTD ACTUAL
<u>Revenues</u>						
323-0000-331.01-01	Deposit Accounts	30,000	1,000	117,818	49,334	7,028
323-0000-342-09-00	Other	0	0	0	0	107,273
323-0000-392-01-00	Bond Proceeds	0	0	0	0	0
	Totals	30,000	1,000	117,818	49,334	114,301
<u>Expenses</u>						
<u>Contractual Services</u>						
323-1899-401.31-04	Engineering/Architectural	47,316	148,151	142,536	356,947	645,622
323-1899-401-31-05	Prof Svcs/Other	3,500	0	3,500	0	0
		50,816	148,151	146,036	356,947	645,622
<u>Capital Outlay</u>						
323-1899-401-53-02	Streets-Replacement	1,639,184	1,509,743	14,442	4,146,883	7,028,510
323-1899-401-53-09	Infrastructure-Other	0	97,300	0	0	121,605
		1,639,184	1,607,043	14,442	4,146,883	7,150,115
<u>Miscellaneous</u>						
323-1899-401-61-04	Misc/Other	100,000	0	0	0	0
	Totals	1,790,000	1,755,194	160,478	4,503,830	7,795,737

FUND 324 TDB for Water/Sewer Bond Issuance

SUMMARY

This fund will be created in FYE 2025 if/when a bond issuance is approved for the Water/Sewer Funds to do additional capital projected. Planning for \$20 million bond proceeds for:
 \$10 million extend sewer lines on Broadway ____th to ____th Streets
 \$8.75 million Water Distribution _____
 \$1.25 million Sewer Distribution _____

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025 PROPOSED BUDGET	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL	2021/2022 YTD ACTUAL
<u>Revenues</u>						
324-0000-331.01-01	Deposit Accounts	300,000	-	-	-	-
324-0000-342-09-00	Other	0	0	0	0	0
324-0000-392-01-00	Bond Proceeds	20,000,000	0	0	0	0
	Totals	20,300,000	0	0	0	0
<u>Expenses</u>						
Contractual Services						
324-1899-401.31-04	Engineering/Architectural					
324-1899-401-31-05	Prof Svcs/Other	0	0	0	0	0
Capital Outlay						
324-3155-411-53-09	Infrastructure-Other	8,750,000	0	0	0	0
324-3157-412-53-09	Infrastructure-Other	1,250,000	0	0	0	0
324-3314-411-53-09	Infrastructure-Other	10,000,000	0	0	0	0
	Totals	20,000,000	0	0	0	0

FUND 395 QMEA CAPITAL RESERVE FUND

SUMMARY

The QMEA Capital Reserve Fund was created in July 2009 as a result of the intergovernmental agreement with Quincy Metropolitan Exposition, Auditorium, and Office Building Authority (QMEA). The Hotel/Motel tax revenues are re-distributed based on the inter-governmental agreement with the QMEA (Quincy Metropolitan Exposition & Auditorium) / Oakley-Lindsay Center. A new agreement was just passed in December 2022. The new agreement will allow for Hotel/Motel taxes to be distributed to this fund on a monthly basis. This fund holds excess hotel/motel tax collections for capital needs at the Oakley-Lindsey Center (OLC).

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025 PROPOSED BUDGET	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL	2021/2022 YTD ACTUAL
<u>Revenues</u>						
395-0000-331.01-01	Interest Income	4,000	1,000	13,038	3,206	438
395-0000-391.01-50	From Tourism Tax Fd	216,000	216,000	216,000	92,000	0
	Totals	220,000	217,000	229,038	95,206	438
<u>Expenses</u>						
395-1899-401.35-05	R&M-Other	0	0	0	0	0
395-1899-401.52-02	Capital Outlay-Bldg	0	0	0	0	0
395-1899-401.52-03	Improv other than Bldgs	0	0	0	0	0
395-1899-401.62-01	General Fund Transfer	0	0	0	0	0
<u>Capital Outlay</u>						
395-1899-401.62-56	Oakley-Lindsay Center	650,000	452,000	0	0	0
	Totals	650,000	452,000	0	0	0

FUND 397 FIRE EQUIPMENT/IMPROVEMENT FUND

SUMMARY

This fund was created in FY 2012. The purpose of the Fire Equipment Improvement Fund is to utilize the revenue from the Illinois Veteran's Home fire protection for the specific purpose of fire equipment replacement. In FY 2018 this fund purchased two pumper trucks with the assistance of loan from the General Fund. The loan was repaid in FY 2022 using the revenue generated from the fire protection revenues. Also, in FYE 2022, the Capital Projects Fund 301 disbursed the funding earmarked for "Fire Station Reserve" funds to this fund.

There are no specific plans for spending; but the total available has been appropriated to replace Fire Apparatus, if needed.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025 PROPOSED BUDGET	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL	2021/2022 YTD ACTUAL
<u>Revenues</u>						
397-0000-331.01-01	Interest Income	3,000	1,000	5,251	3,912	194
397-0000-362.02-01	Veteran's Home Prot	85,000	81,600	98,635	89,830	77,643
397-0000-362.02-09	Sale of Service	2,869	2,869	2,869	2,869	2,869
397-0000-391.01-01	General Fund	0	0	10,610	0	0
397-0000-391.01-15	from Capital Fund	0	0	0	0	136,970
	Totals	90,869	85,469	117,365	96,611	217,676
<u>Expenses</u>						
397-1801-491.62-01	Trnsfr to General Fund	0	0	0	0	22,300
397-1801-491.62-15	Trnsfr to Capital Fund	0	0	0	0	0
397-2210-402.52-02	Capital Outlay/Bldgs	0	0	0	0	0
397-2210-402.52-05	Capital/Machinery&Eq	0	0	224,576	0	0
397-2210-402.52-06	Capital/Vehicles	222,000	224,600	0	0	0
	Totals	222,000	224,600	224,576	0	22,300

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CITY OF QUINCY

Department of Utilities & Engineering

Steve E Bange, P.E.
Engineering Manager

City Hall - 730 Maine Street
Quincy, Illinois 62301-4048
(217) 228-4527

Initial Issue Date – March 22, 2024

The Department of Utilities & Engineering presents the following Capital Improvement Plan (CIP) for the City of Quincy covering the period of May 1, 2024 through April 30, 2029 (i.e., fiscal years FY25 through FY29). This CIP was developed from input of staff, Department Heads, Aldermen and the Mayor’s office, as well as the fiscal condition of the City and projected revenues over the course of the planning period. Total identified capital needs are approximately \$92 million for governmental activities. Of this amount, we anticipate \$15.5 million to come from grants or federal funding. The capital expenditure far exceeds the expected revenues. The proposed CIP includes the consensus highest priority projects that can be completed with the available funds. Since priorities and available funds may change over time, the CIP shall be periodically reviewed and revised, but not less than annually.

The CIP for governmental activities will be funded by bond funds, Home Rule sales taxes (HRST), motor fuel taxes (MFT), Tax Increment Financing (TIF), Federal Transportation (FAU), and various grant funds. Coordinated improvement of the City’s water and sewer utilities was considered in this CIP. Enterprise funds (Funds 501 and 502) will be provided to complete utility improvements, if any are required, for each street improvement project. The proposed CIP will be funded as follows:

Home Rule Sales Taxes.....	\$36,400,000
Motor Fuel Taxes	\$6,000,000
Sewer Enterprise Funds	\$10,400,000
Water Enterprise Funds	\$23,700,000
<u>Grant / Federal / TIF Funds.....</u>	<u>\$15,500,000</u>
Total.....	\$92,000,000

Summaries for the complete list of projects in the five-year CIP are shown on the following pages. As noted previously, the CIP is subject to change based upon new information, availability of funds and/or changes in priorities.

Capital Improvement Plan FY25 - FY29

Ward Spending by Source of Funds

Ward	MFT Fund 210	Capital Fund 301	Water Fund 501	Sewer Fund 502	Federal, Grant, & TIF Funds	Total
1	\$ 500,000	\$ 2,825,000	\$ 670,000	\$ 400,000	\$ -	\$ 4,395,000
2	\$ -	\$ 3,500,000	\$ 1,275,000	\$ 1,100,000	\$ -	\$ 5,875,000
3	\$ 450,000	\$ 3,750,000	\$ 1,100,000	\$ 300,000	\$ -	\$ 5,600,000
4	\$ 250,000	\$ 4,300,000	\$ 1,750,000	\$ 1,320,000	\$ -	\$ 7,620,000
5	\$ 1,300,000	\$ 1,400,000	\$ -	\$ 100,000	\$ -	\$ 2,800,000
6	\$ 300,000	\$ 3,150,000	\$ 900,000	\$ 750,000	\$ -	\$ 5,100,000
7	\$ -	\$ 3,850,000	\$ 2,000,000	\$ 2,200,000	\$ -	\$ 8,050,000
Community	\$ 3,165,000	\$ 13,655,000	\$ 15,995,000	\$ 4,250,000	\$ 15,451,834	\$ 52,516,834
	\$ 5,965,000	\$ 36,430,000	\$ 23,690,000	\$ 10,420,000	\$ 15,451,834	\$ 91,956,834

Ward Spending per FY

Ward	FY25	FY26	FY27	FY28	FY29	Total
1	\$ 1,150,000	\$ 650,000	\$ 775,000	\$ 1,100,000	\$ 720,000	\$ 4,395,000
2	\$ 2,100,000	\$ 550,000	\$ 1,175,000	\$ 1,150,000	\$ 900,000	\$ 5,875,000
3	\$ 1,200,000	\$ 1,450,000	\$ 1,050,000	\$ 1,250,000	\$ 650,000	\$ 5,600,000
4	\$ 1,500,000	\$ 1,100,000	\$ 1,470,000	\$ 2,400,000	\$ 1,150,000	\$ 7,620,000
5	\$ 800,000	\$ 500,000	\$ 350,000	\$ 700,000	\$ 450,000	\$ 2,800,000
6	\$ 1,300,000	\$ 1,050,000	\$ 1,100,000	\$ 900,000	\$ 750,000	\$ 5,100,000
7	\$ 2,000,000	\$ 1,100,000	\$ 2,450,000	\$ 1,500,000	\$ 1,000,000	\$ 8,050,000
Community	\$ 19,705,000	\$ 8,020,000	\$ 12,916,834	\$ 6,420,000	\$ 5,455,000	\$ 52,516,834
	\$ 29,755,000	\$ 14,420,000	\$ 21,286,834	\$ 15,420,000	\$ 11,075,000	\$ 91,956,834

Fund Spending per FY

Fund	FY25	FY26	FY27	FY28	FY29	Total
MFT 210	\$ 1,900,000	\$ 1,600,000	\$ 1,115,000	\$ -	\$ 1,350,000	\$ 5,965,000
Capital 301	\$ 12,150,000	\$ 6,100,000	\$ 6,225,000	\$ 8,800,000	\$ 3,155,000	\$ 36,430,000
Water 501	\$ 8,855,000	\$ 4,370,000	\$ 2,725,000	\$ 4,570,000	\$ 3,170,000	\$ 23,690,000
Sewer 502	\$ 3,500,000	\$ 850,000	\$ 2,020,000	\$ 2,050,000	\$ 2,000,000	\$ 10,420,000
Federal/Grant/TIF	\$ 3,350,000	\$ 1,500,000	\$ 9,201,834	\$ -	\$ 1,400,000	\$ 15,451,834
	\$ 29,755,000	\$ 14,420,000	\$ 21,286,834	\$ 15,420,000	\$ 11,075,000	\$ 91,956,834

ID:	15512	ADT:	n/a	Classification:	Community
Location:	36th & Harrison				
Project #:	Not assigned	Ward:	Community	2022 Rating:	n/a
Description/ Need:	Extend sanitary sewer trunk line to east of South 36th Street to allow for additional development in the southeast corner of Quincy.				
Funding Sources	24/25	25/26	26/27	27/28	28/29
Motor Fuel Tax	\$ -	\$ -	\$ -	\$ -	\$ -
FAU (Federal)	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Projects Fund	\$ -	\$ -	\$ -	\$ -	\$ -
Water (501) Fund	\$ -	\$ -	\$ -	\$ -	\$ -
Sewer (502) Fund	\$ -	\$ -	\$ -	\$ -	\$ 400,000
TIF	\$ -	\$ -	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 400,000
<i>Notes:</i>					
Survey - Completed					
Design - 85% Complete - by Klingner & Associates. On hold until private development spurs the project.					
Water - n/a					
Sewer - Extension					

ID:	15709	ADT:	2800	Classification:	Community
Location:	6th Street - Maine to Vermont				
Project #:	MR 0642	Ward:	Community	2022 Rating:	5
Description/ Need:	Reconstruction of 6th Street & pedestrian area as identified in the Quincy Area Regional Transportation Plan. Replace water and sewer utilities. Awarded 2.4 million from the Illinois Main Street grant program.				
Funding Sources	24/25	25/26	26/27	27/28	28/29
Motor Fuel Tax	\$ -	\$ -	\$ -	\$ -	\$ -
FAU (Federal)	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Projects Fund	\$ -	\$ -	\$ -	\$ -	\$ -
Water (501) Fund	\$ 605,000	\$ -	\$ -	\$ -	\$ -
Sewer (502) Fund	\$ 550,000	\$ -	\$ -	\$ -	\$ -
TIF	\$ 450,000	\$ -	\$ -	\$ -	\$ -
Other	\$ 2,400,000	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 4,005,000	\$ -	\$ -	\$ -	\$ -
<i>Notes:</i>					
Survey - Completed					
Design - CMT - completed					
Water - Complete replacement					
Sewer - Complete replacement					
Construction underway - \$800,000 spent in FY 23/24					

ID:	16007	ADT:	3400	Classification:	Community
Location:	Jefferson St. - 12th to 15th				
Project #:	Not assigned	Ward:	Community	2022 Rating:	5
Description/ Need:	Major street in poor condition.				
Funding Sources	24/25	25/26	26/27	27/28	28/29
Motor Fuel Tax	\$ -	\$ -	\$ -	\$ -	\$ -
FAU (Federal)	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Projects Fund	\$ -	\$ -	\$ 300,000	\$ -	\$ -
Water (501) Fund	\$ -	\$ -	\$ -	\$ -	\$ -
Sewer (502) Fund	\$ -	\$ -	\$ 600,000	\$ -	\$ -
TIF	\$ -	\$ -	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ 900,000	\$ -	\$ -
<i>Notes:</i>					
Survey - Needed					
Design - Not started					
Water - Existing 6" Cast Iron installed 1907, 1911, & 1925. 15-20 lead services					
Sewer - Existing 48" Brick sewer, to be investigated					

ID:	16006	ADT:	1650	Classification:	Community
Location:	Hampshire St. - 8th to 11th				
Project #:	MFT 330	Ward:	Community	2022 Rating:	4
Description/ Need:	Replace watermain, replace pavement, replace lighting, and traffic signals at 8th & Hampshire. Prepare for future conversion of Hampshire to a two-way street.				
Funding Sources	24/25	25/26	26/27	27/28	28/29
Motor Fuel Tax	\$ -	\$ -	\$ -	\$ -	\$ -
FAU (Federal)	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Projects Fund	\$ -	\$ -	\$ -	\$ 1,200,000	\$ -
Water (501) Fund	\$ -	\$ -	\$ -	\$ 470,000	\$ -
Sewer (502) Fund	\$ -	\$ -	\$ -	\$ 450,000	\$ -
TIF	\$ -	\$ -	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ -	\$ 2,120,000	\$ -
<i>Notes:</i>					
Survey - Completed					
Design - City, 75% complete					
Water - Existing 6" Cast Iron installed 1890. 10-15 lead services					
Sewer - Original clay 12" & 15", brick manholes					

ID:	23001	ADT:	7500	Classification:	Community
Location:	Harrison Street bridge over Curtis Creek				
Project #:	MFT 341	Ward:	Community	2022 Rating:	n/a
Description/ Need:	Replacement of bridge of Curtis Creek. Existing deck beams have deteriorated. Bridge to be widened to improve pedestrian safety. REBUILD Illinois funds to be used.				
Funding Sources	24/25	25/26	26/27	27/28	28/29
Motor Fuel Tax	\$ 1,400,000	\$ -	\$ -	\$ -	\$ -
FAU (Federal)	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Projects Fund	\$ -	\$ -	\$ -	\$ -	\$ -
Water (501) Fund	\$ -	\$ -	\$ -	\$ -	\$ -
Sewer (502) Fund	\$ -	\$ -	\$ -	\$ -	\$ -
TIF	\$ -	\$ -	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 1,400,000	\$ -	\$ -	\$ -	\$ -
<i>Notes:</i>					
Survey - Hutchison Engineering					
Design - Hutchison Engineering					
Water - No relocation anticipated					
Sewer - No sanitary sewer. Storm sewer reconstruction as needed.					

ID:	23002	ADT:	3150	Classification:	Community
Location:	North 18th Street Bridge over Cedar Creek / RR				
Project #:	Not assigned	Ward:	Community	2022 Rating:	n/a
Description/ Need:	Bridge deck patching, joint sealing/replacements, elastomeric bearing replacement, vegetation removal, deck scarification, and placing a micosilica type overlay on the deck.				
Funding Sources	24/25	25/26	26/27	27/28	28/29
Motor Fuel Tax	\$ -	\$ 450,000	\$ -	\$ -	\$ -
FAU (Federal)	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Projects Fund	\$ -	\$ -	\$ -	\$ -	\$ -
Water (501) Fund	\$ -	\$ -	\$ -	\$ -	\$ -
Sewer (502) Fund	\$ -	\$ -	\$ -	\$ -	\$ -
TIF	\$ -	\$ -	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ 450,000	\$ -	\$ -	\$ -
<i>Notes:</i>					
Survey - Klingner & Assoc.					
Design - Klingner & Assoc.					
Water - n/a					
Sewer - n/a					

ID:	23003	ADT:	900	Classification:	Community
Location:	North 2nd - Vermont to Hampshire / Hampshire - Front to 2nd				
Project #:	MR 0663	Ward:	Community	2022 Rating:	4
Description/ Need:	Pavement replacement, curb & gutter, drainage improvements, & pavement patching				
Funding Sources	24/25	25/26	26/27	27/28	28/29
Motor Fuel Tax	\$ -	\$ -	\$ -	\$ -	\$ -
FAU (Federal)	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Projects Fund	\$ 450,000	\$ -	\$ -	\$ -	\$ -
Water (501) Fund	\$ -	\$ -	\$ -	\$ -	\$ -
Sewer (502) Fund	\$ 300,000	\$ -	\$ -	\$ -	\$ -
TIF	\$ -	\$ -	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 750,000	\$ -	\$ -	\$ -	\$ -
<i>Notes:</i>					
Survey - Completed					
Design - In progress - City					
Water - Existing 6" Cast Iron installed 1905. 0 lead services					
Sewer - Original 10" Clay - Repair of failed sewer lines					

ID:	23004	ADT:	n/a	Classification:	Community
Location:	7th & Jersey Bus Transfer Station				
Project #:	MR 0659	Ward:	Community	2022 Rating:	2
Description/ Need:	Reconstruction of Parking Lot A to include an off-street bus loading area. City awarded Statewide Transit Rebuild Illinois (Phase 2) Grant for \$1,249,440 & (Phase 3) \$3,892,394.00.				
Funding Sources	24/25	25/26	26/27	27/28	28/29
Motor Fuel Tax	\$ -	\$ -	\$ -	\$ -	\$ -
FAU (Federal)	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Projects Fund	\$ -	\$ -	\$ -	\$ -	\$ -
Water (501) Fund	\$ -	\$ -	\$ -	\$ -	\$ -
Sewer (502) Fund	\$ -	\$ -	\$ -	\$ -	\$ -
TIF	\$ -	\$ -	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ 5,141,834	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ 5,141,834	\$ -	\$ -
<i>Notes:</i>					
Survey - By consultant, not selected.					
Design - Initial plan, by City.					
Water - n/a					
Sewer - n/a					

ID:	23005	ADT:	4900	Classification:	Community
Location:	South 18th - Harrison to State				
Project #:	MU 029 & MFT 340	Ward:	Community	2022 Rating:	4/5
Description/ Need:	Mill & Resurface, ADA improvements, replace lead water services, & sewer repairs				
Funding Sources	24/25	25/26	26/27	27/28	28/29
Motor Fuel Tax	\$ -	\$ 200,000	\$ -	\$ -	\$ -
FAU (Federal)	\$ -	\$ 800,000	\$ -	\$ -	\$ -
Capital Projects Fund	\$ 100,000	\$ -	\$ -	\$ -	\$ -
Water (501) Fund	\$ 150,000	\$ -	\$ -	\$ -	\$ -
Sewer (502) Fund	\$ 50,000	\$ -	\$ -	\$ -	\$ -
TIF	\$ -	\$ -	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 300,000	\$ 1,000,000	\$ -	\$ -	\$ -
<i>Notes:</i>					
Survey - Completed					
Design - City, 2 phases: water / sewer/ and some ADA under local phase, resurfacing remainder of ADA under FAU project.					
Water - Existing 6" Cast Iron installed 1911, 1933 (North of Jefferson). Transite & Cast Iron. 10 lead services					
Sewer - Minor repairs					

ID:	23304	ADT:	3000	Classification:	Community
Location:	Prairie Crossings / N 20th - Broadway to Spring / Oak St. - 48th to 52nd				
Project #:	Not assigned	Ward:	Community	2022 Rating:	4
Description/ Need:	Patching of deteriorated pavement joints and pavement.				
Funding Sources	24/25	25/26	26/27	27/28	28/29
Motor Fuel Tax	\$ -	\$ -	\$ -	\$ -	\$ -
FAU (Federal)	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Projects Fund	\$ 500,000	\$ -	\$ -	\$ -	\$ -
Water (501) Fund	\$ -	\$ -	\$ -	\$ -	\$ -
Sewer (502) Fund	\$ -	\$ -	\$ -	\$ -	\$ -
TIF	\$ -	\$ -	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 500,000	\$ -	\$ -	\$ -	\$ -
<i>Notes:</i>					
Survey - Not required					
Design - City					
Water - n/a					
Sewer - n/a					

ID:	24003	ADT:	3400	Classification:	Community
Location:	North 8th Street - Broadway to Locust				
Project #:	Not assigned	Ward:	Community	2022 Rating:	5
Description/ Need:	Replace water main & led services. ADA / sidewalk improvements. Mill & Resurface pavement.				
Funding Sources	24/25	25/26	26/27	27/28	28/29
Motor Fuel Tax	\$ -	\$ -	\$ -	\$ -	\$ -
FAU (Federal)	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Projects Fund	\$ -	\$ -	\$ -	\$ 1,400,000	\$ -
Water (501) Fund	\$ -	\$ -	\$ -	\$ 1,400,000	\$ -
Sewer (502) Fund	\$ -	\$ -	\$ -	\$ 600,000	\$ -
TIF	\$ -	\$ -	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ -	\$ 3,400,000	\$ -
<i>Notes:</i>					
Survey - Not started					
Design - Not started					
Water - Existing 6" Cast Iron installed 1876 / 1890. 90-100 lead services					
Sewer - To be videoed					

ID:	24004	ADT:	6600	Classification:	Community
Location:	North 30th - Broadway to Chestnut				
Project #:	Not assigned	Ward:	Community	2022 Rating:	5
Description/ Need:	Mill & resurface, ADA improvements.				
Funding Sources	24/25	25/26	26/27	27/28	28/29
Motor Fuel Tax	\$ -	\$ -	\$ 275,000	\$ -	\$ -
FAU (Federal)	\$ -	\$ -	\$ 1,100,000	\$ -	\$ -
Capital Projects Fund	\$ -	\$ -	\$ -	\$ -	\$ -
Water (501) Fund	\$ -	\$ 70,000	\$ -	\$ -	\$ -
Sewer (502) Fund	\$ -	\$ -	\$ -	\$ -	\$ -
TIF	\$ -	\$ -	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ 70,000	\$ 1,375,000	\$ -	\$ -
<i>Notes:</i>					
Survey - Needed - to be completed by consultant					
Design - City					
Water - 6" CI 1930 & 1940, 5 to 10 lead servies					
Sewer - to be videoed					

ID:	20017	ADT:	6200	Classification:	Community
Location:	South 12th - Jefferson to State				
Project #:	MR 681	Ward:	Community	2022 Rating:	4
Description/ Need:	Replace water main & led services. New storm sewer, sanitary sewer replacements, rebuild of of 12th Street due to base failure and replacement of utilities.				
Funding Sources	24/25	25/26	26/27	27/28	28/29
Motor Fuel Tax	\$ -	\$ -	\$ -	\$ -	\$ -
FAU (Federal)	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Projects Fund	\$ 2,200,000	\$ -	\$ -	\$ -	\$ -
Water (501) Fund	\$ 900,000	\$ -	\$ -	\$ -	\$ -
Sewer (502) Fund	\$ 450,000	\$ -	\$ -	\$ -	\$ -
TIF	\$ -	\$ -	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 3,550,000	\$ -	\$ -	\$ -	\$ -
<i>Notes:</i>					
Survey - Completed					
Design - Completed by City, bid 3/13/24					
Water - 1900' of new 8" water main. 51 services (44 lead services)					
Sewer - 1570' of new storm and sanitary sewer.					

ID:	25001	ADT:	6600 22000	Classification:	Community
Location:	Broadway - 11th to 24th				
Project #:	MU 028	Ward:	Community	2022 Rating:	nr
Description/ Need:	Replacement of esiting water main under Broadway to be completed prior to IDOT resurfacing the street.				
Funding Sources	24/25	25/26	26/27	27/28	28/29
Motor Fuel Tax	\$ -	\$ -	\$ -	\$ -	\$ -
FAU (Federal)	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Projects Fund	\$ -	\$ -	\$ -	\$ -	\$ -
Water (501) Fund	\$ 5,000,000	\$ -	\$ -	\$ -	\$ -
Sewer (502) Fund	\$ -	\$ -	\$ -	\$ -	\$ -
TIF	\$ -	\$ -	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 5,000,000	\$ -	\$ -	\$ -	\$ -
<i>Notes:</i>					
Survey - Klinger					
Design - City					
Water - 6", 18", and 20" water main to be replaced.					
Sewer - None					

ID:	20018	ADT:	7050	Classification:	Community
Location:	48th & State				
Project #:	MR 0655	Ward:	Community	2022 Rating:	5 (48th N)
Description/ Need:	Joint project with Adams County. Intersection improvements at 48th & State & for 0.25 miles to the south of the intersection.				
Funding Sources	24/25	25/26	26/27	27/28	28/29
Motor Fuel Tax	\$ -	\$ -	\$ -	\$ -	\$ -
FAU (Federal)	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Projects Fund	\$ 2,300,000	\$ -	\$ -	\$ -	\$ -
Water (501) Fund	\$ 300,000	\$ -	\$ -	\$ -	\$ -
Sewer (502) Fund	\$ -	\$ -	\$ -	\$ -	\$ -
TIF	\$ -	\$ -	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 2,600,000	\$ -	\$ -	\$ -	\$ -
<i>Notes:</i>					
Survey - Completed					
Design - 95% complete (CMT). Right of way to be acquired.					
Water - Extend the existing water main to the east so that future extensions to the east are beyond the intersection.					
Sewer - Storm sewer expansion & sanitary sewer adjustments.					

ID:	24005	ADT:	3150	Classification:	Community
Location:	North 18th - Cedar Creek Bridge to Kochs Lane				
Project #:	Not assigned	Ward:	Community	2022 Rating:	
Description/ Need:	Multiuse path and curb along North 18th. Illinois Transportation Enhancement Program (ITEP) grant request. Grant awards have not been announced.				
Funding Sources	24/25	25/26	26/27	27/28	28/29
Motor Fuel Tax	\$ -	\$ -	\$ 240,000	\$ -	\$ -
FAU (Federal)	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Projects Fund	\$ -	\$ -	\$ -	\$ -	\$ -
Water (501) Fund	\$ -	\$ -	\$ -	\$ -	\$ -
Sewer (502) Fund	\$ -	\$ -	\$ -	\$ -	\$ -
TIF	\$ -	\$ -	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ 960,000	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ 1,200,000	\$ -	\$ -
<i>Notes:</i>					
Survey - Required, not started					
Design - City					
Water - None					
Sewer - None					

ID:	20017	ADT:	7500	Classification:	Community
Location:	South 12th - Harrison to Jefferson				
Project #:	Not assigned	Ward:	Community	2022 Rating:	4/5
Description/ Need:	Removal of buried streetcar track ties that have deteriorated causing rutting along 12th Street. Mill & resurface, ADA improvements, replacement of lead water service lines. Overall project to be split into multiple smaller projects.				
Funding Sources	24/25	25/26	26/27	27/28	28/29
Motor Fuel Tax	\$ -	\$ -	\$ -	\$ -	\$ -
FAU (Federal)	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Projects Fund	\$ -	\$ 1,700,000	\$ 1,200,000	\$ -	\$ -
Water (501) Fund	\$ -	\$ 700,000	\$ 400,000	\$ -	\$ -
Sewer (502) Fund	\$ -	\$ -	\$ -	\$ -	\$ -
TIF	\$ -	\$ -	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ 2,400,000	\$ 1,600,000	\$ -	\$ -
<i>Notes:</i>					
Survey - completed					
Design - City					
Water - Existing 6" water main from 1890's, 1900's, & 1910's. 70-80 lead service lines.					
Sewer - To be videoed.					

ID:	23403	ADT:	1100	Classification:	Community
Location:	Spring Street - 16th to 18th / 17th - Broadway to Spring				
Project #:	not assigned	Ward:	Community	2022 Rating:	4
Description/ Need:	Existing pavement is in poor condition. Resurface pavement, replace water main & lead water services, sewer improvements as needed.				
Funding Sources	24/25	25/26	26/27	27/28	28/29
Motor Fuel Tax	\$ -	\$ -	\$ -	\$ -	\$ -
FAU (Federal)	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Projects Fund	\$ -	\$ 750,000	\$ -	\$ -	\$ -
Water (501) Fund	\$ -	\$ 400,000	\$ -	\$ -	\$ -
Sewer (502) Fund	\$ -	\$ 350,000	\$ -	\$ -	\$ -
TIF	\$ -	\$ -	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ 1,500,000	\$ -	\$ -	\$ -
<i>Notes:</i>					
Survey - Complete					
Design - City					
Water - Existing 6" water main from 1906, 1907, & 1931. 20-25 lead service lines.					
Sewer - Repairs needed.					

ID:	24006	ADT:	n/a	Classification:	Community
Location:	Various Lead Water Service Lines				
Project #:	Not assigned	Ward:	Community	2022 Rating:	n/a
Description/ Need:	Replace various lead service lines at high priority locations (daycares, schools). 2023 - Omnibus Appropriation Act federal grant. 2024 - 2028 local.				
Funding Sources	24/25	25/26	26/27	27/28	28/29
Motor Fuel Tax	\$ -	\$ -	\$ -	\$ -	\$ -
FAU (Federal)	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Projects Fund	\$ -	\$ -	\$ -	\$ -	\$ -
Water (501) Fund	\$ 100,000	\$ 500,000	\$ 700,000	\$ 900,000	\$ 900,000
Sewer (502) Fund	\$ -	\$ -	\$ -	\$ -	\$ -
TIF	\$ -	\$ -	\$ -	\$ -	\$ -
Other	\$ 400,000	\$ -	\$ 2,000,000	\$ -	\$ -
TOTAL	\$ 500,000	\$ 500,000	\$ 2,700,000	\$ 900,000	\$ 900,000
<i>Notes:</i>					
Survey - None					
Design - City					
Water - Lead service line replacement					
Sewer - None					

ID:	24007	ADT:	n/a	Classification:	Community
Location:	Landfill 2/3 - Leachate Force Main				
Project #:	not assigned	Ward:	Community	2022 Rating:	n/a
Description/ Need:	Proposed construction of a forcemain to transfer leachate from the landfill directly to the City's sanitary sewer. Currently leachate is hauled by tanker truck. The construction of the forcemain will pay for itself in time through reduced leachate disposal costs.				
Funding Sources	24/25	25/26	26/27	27/28	28/29
Motor Fuel Tax	\$ -	\$ -	\$ -	\$ -	\$ -
FAU (Federal)	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Projects Fund	\$ -	\$ -	\$ -	\$ -	\$ -
Water (501) Fund	\$ -	\$ -	\$ -	\$ -	\$ -
Sewer (502) Fund	\$ -	\$ -	\$ -	\$ -	\$ -
TIF	\$ -	\$ -	\$ -	\$ -	\$ -
Other	\$ 100,000	\$ 700,000	\$ -	\$ -	\$ -
TOTAL	\$ 100,000	\$ 700,000	\$ -	\$ -	\$ -
<i>Notes:</i>					
Survey - By consultant, not selected.					
Design - By consultant, not selected.					
Water - n/a					
Sewer - n/a					

ID:	24009	ADT:		Classification:	Local
Location:	42nd & Harrison - Pump Station				
Project #:	not assigned	Ward:	Community	2022 Rating:	
Description/ Need:	Installation of a pump station near the water tower at 42nd & Harrison to increase water pressure on the east end of the City.				
Funding Sources	24/25	25/26	26/27	27/28	28/29
Motor Fuel Tax	\$ -	\$ -	\$ -	\$ -	\$ -
FAU (Federal)	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Projects Fund	\$ -	\$ -	\$ -	\$ -	\$ -
Water (501) Fund	\$ -	\$ 1,400,000	\$ -	\$ -	\$ -
Sewer (502) Fund	\$ -	\$ -	\$ -	\$ -	\$ -
TIF	\$ -	\$ -	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ 1,400,000	\$ -	\$ -	\$ -
<i>Notes:</i>					
Survey - Klingner & Assoc.					
Design - City & Klingner					
Water - Increase water pressure					
Sewer - n/a					

ID:	25002	ADT:	5000	Classification:	Community
Location:	South 18th - State to Maine				
Project #:	not assigned	Ward:	Community	2022 Rating:	5/6
Description/ Need:	HMA Surface deteriorating quickly. Lead water service replacement.				
Funding Sources	24/25	25/26	26/27	27/28	28/29
Motor Fuel Tax	\$ -	\$ -	\$ -	\$ -	\$ -
FAU (Federal)	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Projects Fund	\$ -	\$ -	\$ -	\$ -	\$ 555,000
Water (501) Fund	\$ -	\$ -	\$ -	\$ -	\$ 600,000
Sewer (502) Fund	\$ -	\$ -	\$ -	\$ -	\$ -
TIF	\$ -	\$ -	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 1,155,000
<i>Notes:</i>					
Survey - not anticipated					
Design - City					
Water - Approximately 20 lead water services, 8" C.I. water main daing to 1887.					
Sewer - to be videoed					

ID:	25003	ADT:	7800	Classification:	Community
Location:	Locust Street - N. 8th to N. 24th				
Project #:	not assigned	Ward:	Community	2022 Rating:	n/a
Description/ Need:	Pavement patching & resurfacing, north pavement deteriorating.				
Funding Sources	24/25	25/26	26/27	27/28	28/29
Motor Fuel Tax	\$ -	\$ -	\$ -	\$ -	\$ 600,000
FAU (Federal)	\$ -	\$ -	\$ -	\$ -	\$ 1,400,000
Capital Projects Fund	\$ -	\$ -	\$ -	\$ -	\$ -
Water (501) Fund	\$ -	\$ -	\$ -	\$ -	\$ 500,000
Sewer (502) Fund	\$ -	\$ -	\$ -	\$ -	\$ 500,000
TIF	\$ -	\$ -	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 3,000,000
<i>Notes:</i>					
Survey - needed					
Design - City					
Water - 1886 6" CI west of 9th St.; 1926 6" CI east of 9th St.					
Sewer - to be videoed					

ID:	25004	ADT:		Classification:	Community
Location:	Amtrak Station Parking Lot				
Project #:	Not assigned	Ward:	Community	2022 Rating:	
Description/ Need:	Parking lot pavement is deteriorated, numerous broken section of concrete. Replace portions of the parking lot, patching, crack sealing, other improvements.				
Funding Sources	24/25	25/26	26/27	27/28	28/29
Motor Fuel Tax	\$ -	\$ -	\$ -	\$ -	\$ -
FAU (Federal)	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Projects Fund	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -
Water (501) Fund	\$ -	\$ -	\$ -	\$ -	\$ -
Sewer (502) Fund	\$ -	\$ -	\$ -	\$ -	\$ -
TIF	\$ -	\$ -	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -
<i>Notes:</i>					
Survey - needed					
Design - City					
Water - None					
Sewer - None					

ID:	15109	ADT:	300	Classification:	Local
Location:	North 16th Street - Sycamore to Locust				
Project #:	Not Assigned	Ward:	1	2022 Rating:	5
Description/ Need:	Resurface asphalt pavement due to poor condition. Extend water main to remove dead ends, 0-5 lead service replacements.				
Funding Sources	24/25	25/26	26/27	27/28	28/29
Motor Fuel Tax	\$ -	\$ -	\$ -	\$ -	\$ -
FAU (Federal)	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Projects Fund	\$ -	\$ 500,000	\$ -	\$ -	\$ -
Water (501) Fund	\$ -	\$ 150,000	\$ -	\$ -	\$ -
Sewer (502) Fund	\$ -	\$ -	\$ -	\$ -	\$ -
TIF	\$ -	\$ -	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ 650,000	\$ -	\$ -	\$ -
<i>Notes:</i>					
Survey - City					
Design - Not started					
Water - Existing 6" Cast Iron installed 1930. 0-5 lead services. Remove dead end between Maple & Sycamore.					
Sewer - To be videoed					

ID:	24101	ADT:	350	Classification:	Local
Location:	North 17th - Cedar to Sycamore				
Project #:	MR 0675	Ward:	1	2022 Rating:	4
Description/ Need:	Existing pavement is in poor condition and is oil & chip. New pavement with curb & gutter, remove lead water services, sewer improvements as needed.				
Funding Sources	24/25	25/26	26/27	27/28	28/29
Motor Fuel Tax	\$ -	\$ -	\$ -	\$ -	\$ -
FAU (Federal)	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Projects Fund	\$ 600,000	\$ -	\$ -	\$ -	\$ -
Water (501) Fund	\$ -	\$ -	\$ -	\$ -	\$ -
Sewer (502) Fund	\$ 50,000	\$ -	\$ -	\$ -	\$ -
TIF	\$ -	\$ -	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 650,000	\$ -	\$ -	\$ -	\$ -
<i>Notes:</i>					
Survey - Completed - 2023					
Design - City, completed March 2024					
Water - None					
Sewer - 2 new inlets to address poor street drainage.					

ID:	23101	ADT:	400	Classification:	Local
Location:	North 14th Street - Sycamore to Locust				
Project #:	Not Assigned	Ward:	1	2022 Rating:	4
Description/ Need:	Existing pavement is in poor condition and is oil & chip. New pavement with curb & gutter, sidewalk, water main extension, sewer improvements as needed.				
Funding Sources	24/25	25/26	26/27	27/28	28/29
Motor Fuel Tax	\$ -	\$ -	\$ -	\$ -	\$ -
FAU (Federal)	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Projects Fund	\$ -	\$ -	\$ 475,000	\$ -	\$ -
Water (501) Fund	\$ -	\$ -	\$ 150,000	\$ -	\$ -
Sewer (502) Fund	\$ -	\$ -	\$ 150,000	\$ -	\$ -
TIF	\$ -	\$ -	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ 775,000	\$ -	\$ -
<i>Notes:</i>					
Survey - Required, to be completed by consultant.					
Design - City					
Water - Original 6" Cast Iron installed in the 1946 / 1956. Extend water main to remove dead ends. 0 lead services.					
Sewer - To be videoed.					

ID:	23102	ADT:	350	Classification:	Local
Location:	North 15th - Cherry to Cedar				
Project #:	Not Assigned	Ward:	1	2022 Rating:	3
Description/ Need:	Existing pavement is in poor condition and is oil & chip. New pavement with curb & gutter, sidewalk, water main extension, sewer improvements as needed.				
Funding Sources	24/25	25/26	26/27	27/28	28/29
Motor Fuel Tax	\$ -	\$ -	\$ -	\$ -	\$ -
FAU (Federal)	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Projects Fund	\$ -	\$ -	\$ -	\$ -	\$ 350,000
Water (501) Fund	\$ -	\$ -	\$ -	\$ -	\$ 170,000
Sewer (502) Fund	\$ -	\$ -	\$ -	\$ -	\$ 200,000
TIF	\$ -	\$ -	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 720,000
<i>Notes:</i>					
Survey - Required, to be completed by consultant.					
Design - City					
Water - Existing 12" Transite constructed in 1957, 6" Cast Iron constructed in 1931 (dead end). 1 lead service					
Sewer - To be videoed.					

ID:	23103	ADT:	400	Classification:	Local
Location:	North 13th - Cedar to Locust				
Project #:	Not Assigned	Ward:	1	2022 Rating:	5
Description/ Need:	Existing pavement is in poor condition and is oil & chip. New pavement with curb & gutter, sidewalk, water main extension, sewer improvements as needed.				
Funding Sources	24/25	25/26	26/27	27/28	28/29
Motor Fuel Tax	\$ -	\$ -	\$ -	\$ -	\$ -
FAU (Federal)	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Projects Fund	\$ -	\$ -	\$ -	\$ 900,000	\$ -
Water (501) Fund	\$ -	\$ -	\$ -	\$ 200,000	\$ -
Sewer (502) Fund	\$ -	\$ -	\$ -	\$ -	\$ -
TIF	\$ -	\$ -	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ -	\$ 1,100,000	\$ -
<i>Notes:</i>					
Survey - Required, to be completed by consultant.					
Design - City					
Water - 8" Transite constructed in 1947. Extend water main to remove dead ends.					
Sewer - To be videoed.					

ID:	22116	ADT:	400	Classification:	Local
Location:	Windermere Subdivision				
Project #:	Not Assigned	Ward:	1	2022 Rating:	5
Description/ Need:	Resurface street due to deteriorated condition.				
Funding Sources	24/25	25/26	26/27	27/28	28/29
Motor Fuel Tax	\$ 500,000	\$ -	\$ -	\$ -	\$ -
FAU (Federal)	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Projects Fund	\$ -	\$ -	\$ -	\$ -	\$ -
Water (501) Fund	\$ -	\$ -	\$ -	\$ -	\$ -
Sewer (502) Fund	\$ -	\$ -	\$ -	\$ -	\$ -
TIF	\$ -	\$ -	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 500,000	\$ -	\$ -	\$ -	\$ -
<i>Notes:</i>					
Survey - Not required					
Design - City					
Water - None					
Sewer - To be videoed, none expected due to age of subdivision.					

ID:	15209	ADT:	500	Classification:	Local
Location:	College Ave. - North 4th to North 8th				
Project #:	MR 0632	Ward:	2	2022 Rating:	4
Description/ Need:	Street in poor condition, 100+ yr water main & lead services.				
Funding Sources	24/25	25/26	26/27	27/28	28/29
Motor Fuel Tax	\$ -	\$ -	\$ -	\$ -	\$ -
FAU (Federal)	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Projects Fund	\$ 1,200,000	\$ -	\$ -	\$ -	\$ -
Water (501) Fund	\$ 500,000	\$ -	\$ -	\$ -	\$ -
Sewer (502) Fund	\$ 400,000	\$ -	\$ -	\$ -	\$ -
TIF	\$ -	\$ -	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 2,100,000	\$ -	\$ -	\$ -	\$ -
<i>Notes:</i>					
Survey - Completed					
Design - City, in progress					
Water - Original water main installed in 1897, 1908, 1911, 40+ lead services.					
Sewer - Replace sewer in the intersection of 4th & College, 5th to 8th to be videoed.					

ID:	19216	ADT:		Classification:	Local
Location:	Elm Street - North 2nd to North 3rd				
Project #:	Not assigned	Ward:	2	2022 Rating:	5
Description/ Need:	Street in poor condition. Mill & resurface pavement.				
Funding Sources	24/25	25/26	26/27	27/28	28/29
Motor Fuel Tax	\$ -	\$ -	\$ -	\$ -	\$ -
FAU (Federal)	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Projects Fund	\$ -	\$ -	\$ -	\$ 200,000	\$ -
Water (501) Fund	\$ -	\$ -	\$ -	\$ 250,000	\$ -
Sewer (502) Fund	\$ -	\$ -	\$ -	\$ 200,000	\$ -
TIF	\$ -	\$ -	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ -	\$ 650,000	\$ -
<i>Notes:</i>					
Survey - to be determined					
Design - City					
Water - Original water main installed in 1899, 2 lead services.					
Sewer - To be videoed					

ID:	22219	ADT:	250	Classification:	Local
Location:	Cherry - N 12th to N 13th / North 13th - Chestnut to Cherry				
Project #:	Not assigned	Ward:	2	2022 Rating:	3/4
Description/ Need:	Existing street in poor condition, oil & chip pavement. New pavement with curb & gutter. Extend water main to remove dead ends.				
Funding Sources	24/25	25/26	26/27	27/28	28/29
Motor Fuel Tax	\$ -	\$ -	\$ -	\$ -	\$ -
FAU (Federal)	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Projects Fund	\$ -	\$ -	\$ 850,000	\$ -	\$ -
Water (501) Fund	\$ -	\$ -	\$ 125,000	\$ -	\$ -
Sewer (502) Fund	\$ -	\$ -	\$ 200,000	\$ -	\$ -
TIF	\$ -	\$ -	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ 1,175,000	\$ -	\$ -
<i>Notes:</i>					
Survey - Required, to be completed by consultant.					
Design - City					
Water - Extend water main to remove dead ends.					
Sewer - To be videoed.					

ID:	20217	ADT:	400	Classification:	Local
Location:	Cherry - N. 2nd - N, 3rd				
Project #:	Not assigned	Ward:	2	2022 Rating:	5
Description/ Need:	Street in poor condition. Mill & resurface pavement.				
Funding Sources	24/25	25/26	26/27	27/28	28/29
Motor Fuel Tax	\$ -	\$ -	\$ -	\$ -	\$ -
FAU (Federal)	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Projects Fund	\$ -	\$ -	\$ -	\$ -	\$ 400,000
Water (501) Fund	\$ -	\$ -	\$ -	\$ -	\$ 300,000
Sewer (502) Fund	\$ -	\$ -	\$ -	\$ -	\$ 200,000
TIF	\$ -	\$ -	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 900,000
<i>Notes:</i>					
Survey - Required, to be completed by consultant.					
Design - City					
Water - Original water main installed in 1900, approximately 10 lead water services.					
Sewer - To be videoed					

ID:	16214	ADT:	400	Classification:	Local
Location:	North 9th - Elm to Chestnut				
Project #:	Not assigned	Ward:	2	2022 Rating:	4
Description/ Need:	Street in poor condition. Mill & resurface pavement.				
Funding Sources	24/25	25/26	26/27	27/28	28/29
Motor Fuel Tax	\$ -	\$ -	\$ -	\$ -	\$ -
FAU (Federal)	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Projects Fund	\$ -	\$ 350,000	\$ -	\$ -	\$ -
Water (501) Fund	\$ -	\$ 100,000	\$ -	\$ -	\$ -
Sewer (502) Fund	\$ -	\$ 100,000	\$ -	\$ -	\$ -
TIF	\$ -	\$ -	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ 550,000	\$ -	\$ -	\$ -
<i>Notes:</i>					
Survey - Needed - corners					
Design - City					
Water - Original 6" water main installed in 1920's, 0-5 lead water services.					
Sewer - to be videoed					

ID:	16213	ADT:	300	Classification:	Local
Location:	North 15th - College to Elm				
Project #:	Not assigned	Ward:	2	2022 Rating:	4
Description/ Need:	Street in poor condition. Mill & resurface pavement.				
Funding Sources	24/25	25/26	26/27	27/28	28/29
Motor Fuel Tax	\$ -	\$ -	\$ -	\$ -	\$ -
FAU (Federal)	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Projects Fund	\$ -	\$ -	\$ -	\$ 500,000	\$ -
Water (501) Fund	\$ -	\$ -	\$ -	\$ -	\$ -
Sewer (502) Fund	\$ -	\$ -	\$ -	\$ -	\$ -
TIF	\$ -	\$ -	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ -	\$ 500,000	\$ -
<i>Notes:</i>					
Survey - Required, to be completed by consultant.					
Design - City					
Water - Original 6" water main installed in 1924, 12" transite installed 1957, approximately 3 lead water services.					
Sewer - To be videoed					

ID:	24301	ADT:	750	Classification:	Local
Location:	Spring Street - N. 25th to Lenane Dr.				
Project #:	Not assigned	Ward:	3	2022 Rating:	5/3
Description/ Need:	Mix of oil & chip and asphalt pavement in poor condition. Spring St. without curb & gutters. Sidewalks, ADA improvements.				
Funding Sources	24/25	25/26	26/27	27/28	28/29
Motor Fuel Tax	\$ -	\$ -	\$ -	\$ -	\$ -
FAU (Federal)	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Projects Fund	\$ -	\$ 900,000	\$ -	\$ -	\$ -
Water (501) Fund	\$ -	\$ 100,000	\$ -	\$ -	\$ -
Sewer (502) Fund	\$ -	\$ -	\$ -	\$ -	\$ -
TIF	\$ -	\$ -	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ 1,000,000	\$ -	\$ -	\$ -
<i>Notes:</i>					
Survey - By Kligner in 2023					
Design - City - 2024					
Water - 8" transite, constructed 1950's. Lenane & Willow services to be reviewed.					
Sewer - To be videoed.					

ID:	23302	ADT:	850	Classification:	Local
Location:	Cedar St. - 24th to 26th				
Project #:	Not assigned	Ward:	3	2022 Rating:	4/5
Description/ Need:	Resurface asphalt pavement due to poor condition. 20-25 lead service replacements.				
Funding Sources	24/25	25/26	26/27	27/28	28/29
Motor Fuel Tax	\$ -	\$ -	\$ -	\$ -	\$ -
FAU (Federal)	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Projects Fund	\$ -	\$ -	\$ -	\$ 800,000	\$ -
Water (501) Fund	\$ -	\$ -	\$ -	\$ 350,000	\$ -
Sewer (502) Fund	\$ -	\$ -	\$ -	\$ 100,000	\$ -
TIF	\$ -	\$ -	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ -	\$ 1,250,000	\$ -
<i>Notes:</i>					
Survey - 4 Points - 2023					
Design - City - 2025					
Water - 6" cast iron constructed in 1915, 20-25 lead water services.					
Sewer - To be videoed.					

ID:	243002	ADT:	750	Classification:	Local
Location:	College Ave. - N. 24th to N. 28th				
Project #:	Not assigned	Ward:	3	2022 Rating:	4
Description/ Need:	Resurface asphalt pavement due to poor condition. Sidewalk ADA improvements. Replace lead water ser				
Funding Sources	23/24	24/25	25/26	26/27	27/28
Motor Fuel Tax	\$ -	\$ -	\$ -	\$ -	\$ -
FAU (Federal)	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Projects Fund	\$ -	\$ -	\$ 750,000	\$ -	\$ -
Water (501) Fund	\$ -	\$ -	\$ 200,000	\$ -	\$ -
Sewer (502) Fund	\$ -	\$ -	\$ 100,000	\$ -	\$ -
TIF	\$ -	\$ -	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ 1,050,000	\$ -	\$ -
<i>Notes:</i>					
Survey - To be determined.					
Design - City					
Water - 6" cast iron (1916 & 1937), 8" transite (1946), 5-10 lead services at east end.					
Sewer - to be videoed.					

ID:	23303	ADT:	525	Classification:	Local
Location:	North 26th - Chestnut to Cherry, Cedar to Spruce				
Project #:	Not assigned	Ward:	3	2022 Rating:	4
Description/ Need:	Resurface asphalt pavement due to poor condition. Sidewalk ADA improvements. Replace lead water services.				
Funding Sources	24/25	25/26	26/27	27/28	28/29
Motor Fuel Tax	\$ -	\$ -	\$ -	\$ -	\$ -
FAU (Federal)	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Projects Fund	\$ -	\$ -	\$ -	\$ -	\$ 400,000
Water (501) Fund	\$ -	\$ -	\$ -	\$ -	\$ 150,000
Sewer (502) Fund	\$ -	\$ -	\$ -	\$ -	\$ 100,000
TIF	\$ -	\$ -	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 650,000
<i>Notes:</i>					
Survey - To be determined					
Design - City					
Water - 6" cast iron, constructed 1920's & 1930's. 5-10 lead services					
Sewer - To be videoed					

ID:	25301	ADT:	150	Classification:	Local
Location:	North 23rd / Oakbrook Ct				
Project #:	Not Assigned	Ward:	3	2022 Rating:	4
Description/ Need:	Both streets deteriorating, reaching the end of their design period & need resurfacing. Following possible development on 23rd Street.				
Funding Sources	24/25	25/26	26/27	27/28	28/29
Motor Fuel Tax	\$ -	\$ 450,000	\$ -	\$ -	\$ -
FAU (Federal)	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Projects Fund	\$ -	\$ -	\$ -	\$ -	\$ -
Water (501) Fund	\$ -	\$ -	\$ -	\$ -	\$ -
Sewer (502) Fund	\$ -	\$ -	\$ -	\$ -	\$ -
TIF	\$ -	\$ -	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ 450,000	\$ -	\$ -	\$ -
<i>Notes:</i>					
Survey - Not required.					
Design - City					
Water - None					
Sewer - to be videoed					

ID:	25302	ADT:	300	Classification:	Local
Location:	Cherry 24th - 26th				
Project #:	Not Assigned	Ward:	3	2022 Rating:	5
Description/ Need:	Replace lead water services, patch PCC pavement with HMA overlay, resurface 24th to 25th.				
Funding Sources	24/25	25/26	26/27	27/28	28/29
Motor Fuel Tax	\$ -	\$ -	\$ -	\$ -	\$ -
FAU (Federal)	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Projects Fund	\$ 900,000	\$ -	\$ -	\$ -	\$ -
Water (501) Fund	\$ 300,000	\$ -	\$ -	\$ -	\$ -
Sewer (502) Fund	\$ -	\$ -	\$ -	\$ -	\$ -
TIF	\$ -	\$ -	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 1,200,000	\$ -	\$ -	\$ -	\$ -
<i>Notes:</i>					
Survey - Completed					
Design - City					
Water - 12" CI 1901, 20-25 lead water services					
Sewer - to be videoed					

ID:	15407	ADT:	850	Classification:	Local
Location:	Hampshire St. - 18th to 20th				
Project #:	MR 0622	Ward:	4	2022 Rating:	4
Description/ Need:	Existing pavement is in poor condition. New pavement with curb & gutter, replace water main & lead water services, sewer improvements as needed.				
Funding Sources	24/25	25/26	26/27	27/28	28/29
Motor Fuel Tax	\$ -	\$ -	\$ -	\$ -	\$ -
FAU (Federal)	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Projects Fund	\$ 700,000	\$ -	\$ -	\$ -	\$ -
Water (501) Fund	\$ 400,000	\$ -	\$ -	\$ -	\$ -
Sewer (502) Fund	\$ 400,000	\$ -	\$ -	\$ -	\$ -
TIF	\$ -	\$ -	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 1,600,000	\$ -	\$ -	\$ -	\$ -
<i>Notes:</i>					
Survey - Completed					
Design - City					
Water - 6" Cast Iron constructed in 1898. 15-20 lead services					
Sewer - To be videoed, prior issues.					

ID:	16410	ADT:	650	Classification:	Local
Location:	South 22nd - Jefferson to Payson				
Project #:	not assigned	Ward:	4	2022 Rating:	5
Description/ Need:	Existing pavement is in poor condition. Resurface pavement, replace water main & lead water services, sewer improvements as needed.				
Funding Sources	24/25	25/26	26/27	27/28	28/29
Motor Fuel Tax	\$ -	\$ -	\$ -	\$ -	\$ -
FAU (Federal)	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Projects Fund	\$ -	\$ -	\$ -	\$ 700,000	\$ -
Water (501) Fund	\$ -	\$ -	\$ -	\$ 500,000	\$ -
Sewer (502) Fund	\$ -	\$ -	\$ -	\$ 200,000	\$ -
TIF	\$ -	\$ -	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ -	\$ 1,400,000	\$ -
<i>Notes:</i>					
Survey - Required, to be completed by consultant.					
Design - City					
Water - 6" Cast Iron constructed in 1908 & 1911. 15-20 lead services.					
Sewer - To be videoed					

ID:	15408	ADT:	500	Classification:	Local
Location:	Kentucky St. - 16th to 18th				
Project #:	not assigned	Ward:	4	2022 Rating:	
Description/ Need:	Existing pavement is in poor condition. Resurface pavement, replace water main & lead water services, sewer improvements as needed.				
Funding Sources	24/25	25/26	26/27	27/28	28/29
Motor Fuel Tax	\$ -	\$ -	\$ -	\$ -	\$ -
FAU (Federal)	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Projects Fund	\$ -	\$ 600,000	\$ -	\$ -	\$ -
Water (501) Fund	\$ -	\$ 300,000	\$ -	\$ -	\$ -
Sewer (502) Fund	\$ -	\$ 200,000	\$ -	\$ -	\$ -
TIF	\$ -	\$ -	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ 1,100,000	\$ -	\$ -	\$ -
<i>Notes:</i>					
Survey - To be determined					
Design - City					
Water - 6" Cast Iron constructed in 1896. 10-15 lead services.					
Sewer - To be videoed					

ID:	23402	ADT:	350	Classification:	Local
Location:	Jersey - 16th to 18th				
Project #:	not assigned	Ward:	4	2022 Rating:	4
Description/ Need:	Existing pavement is in poor condition. Resurface pavement, replace water main & lead water services, sewer improvements as needed.				
Funding Sources	24/25	25/26	26/27	27/28	28/29
Motor Fuel Tax	\$ -	\$ -	\$ -	\$ -	\$ -
FAU (Federal)	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Projects Fund	\$ -	\$ -	\$ 650,000	\$ -	\$ -
Water (501) Fund	\$ -	\$ -	\$ 350,000	\$ -	\$ -
Sewer (502) Fund	\$ -	\$ -	\$ 220,000	\$ -	\$ -
TIF	\$ -	\$ -	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ 1,220,000	\$ -	\$ -
<i>Notes:</i>					
Survey - To be determined					
Design - City					
Water - 6" Cast Iron constructed in 1914. 10-15 lead services.					
Sewer - To be videoed					

ID:	25401	ADT:	350	Classification:	Local
Location:	High Street, Prentis Ave, & Anderson Ct				
Project #:	not assigned	Ward:	4	2022 Rating:	3/4/5
Description/ Need:	Existing pavement is in poor condition. Resurface, remove lead water services, sewer improvements as needed.				
Funding Sources	24/25	25/26	26/27	27/28	28/29
Motor Fuel Tax	\$ -	\$ -	\$ -	\$ -	\$ -
FAU (Federal)	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Projects Fund	\$ -	\$ -	\$ -	\$ -	\$ 750,000
Water (501) Fund	\$ -	\$ -	\$ -	\$ -	\$ 200,000
Sewer (502) Fund	\$ -	\$ -	\$ -	\$ -	\$ 200,000
TIF	\$ -	\$ -	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 1,150,000
<i>Notes:</i>					
Survey - To be determined					
Design - City					
Water - High St: 4" CI - 1910 (2 lead services) Prentis / Anderson 6" Transite - 1951					
Sewer - To be videoed, storm sewer needed.					

ID:	23405	ADT:	350	Classification:	Local
Location:	South 23rd - Harrison to Monroe				
Project #:	not assigned	Ward:	4	2022 Rating:	4
Description/ Need:	Existing pavement is in poor condition and is oil & chip. New pavement with curb & gutter, sewer improvements as needed.				
Funding Sources	24/25	25/26	26/27	27/28	28/29
Motor Fuel Tax	\$ -	\$ -	\$ -	\$ -	\$ -
FAU (Federal)	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Projects Fund	\$ -	\$ -	\$ -	\$ 900,000	\$ -
Water (501) Fund	\$ -	\$ -	\$ -	\$ -	\$ -
Sewer (502) Fund	\$ -	\$ -	\$ -	\$ 100,000	\$ -
TIF	\$ -	\$ -	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ -	\$ 1,000,000	\$ -
<i>Notes:</i>					
Survey - Required, to be completed by consultant.					
Design - City					
Water - 6" Cast Iron constructed in 1940's & 1950's. no lead services.					
Sewer - To be videoed					

ID:	23501	ADT:	400	Classification:	Local
Location:	Ridgewood Drive & Woodbridge - State Street to end				
Project #:	Not assigned	Ward:	5	2022 Rating:	5/6
Description/ Need:	Streets in poor condition. Mill & resurface with drainage & gutter repairs.				
Funding Sources	24/25	25/26	26/27	27/28	28/29
Motor Fuel Tax	\$ -	\$ -	\$ -	\$ -	\$ -
FAU (Federal)	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Projects Fund	\$ 700,000	\$ -	\$ -	\$ -	\$ -
Water (501) Fund	\$ -	\$ -	\$ -	\$ -	\$ -
Sewer (502) Fund	\$ 100,000	\$ -	\$ -	\$ -	\$ -
TIF	\$ -	\$ -	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 800,000	\$ -	\$ -	\$ -	\$ -
<i>Notes:</i>					
Survey - Not required					
Design - City					
Water - PVC					
Sewer - To be videoed					

ID:	25501	ADT:	300	Classification:	Local
Location:	Prairie Ridge Dr & S. 39th				
Project #:	not assigned	Ward:	5	2022 Rating:	5
Description/ Need:	Streets in poor condition. Mill & resurface with gutter repairs.				
Funding Sources	24/25	25/26	26/27	27/28	28/29
Motor Fuel Tax	\$ -	\$ -	\$ -	\$ -	\$ 450,000
FAU (Federal)	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Projects Fund	\$ -	\$ -	\$ -	\$ -	\$ -
Water (501) Fund	\$ -	\$ -	\$ -	\$ -	\$ -
Sewer (502) Fund	\$ -	\$ -	\$ -	\$ -	\$ -
TIF	\$ -	\$ -	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 450,000
<i>Notes:</i>					
Survey - Not required					
Design - City					
Water - PVC					
Sewer - To be determined					

ID:	25502	ADT:	100	Classification:	Local
Location:	Bradmoore Drive				
Project #:	not assigned	Ward:	5	2022 Rating:	5
Description/ Need:	Streets in poor condition. Mill & resurface with gutter repairs.				
Funding Sources	24/25	25/26	26/27	27/28	28/29
Motor Fuel Tax	\$ -	\$ -	\$ 200,000	\$ -	\$ -
FAU (Federal)	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Projects Fund	\$ -	\$ -	\$ -	\$ -	\$ -
Water (501) Fund	\$ -	\$ -	\$ -	\$ -	\$ -
Sewer (502) Fund	\$ -	\$ -	\$ -	\$ -	\$ -
TIF	\$ -	\$ -	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ 200,000	\$ -	\$ -
<i>Notes:</i>					
Survey - Complete					
Design - City					
Water - 6" Transite constructed in 1970.					
Sewer - To be videoed					

ID:	23503	ADT:	200	Classification:	Local
Location:	Breckenridge Subdivision - 1st Addition				
Project #:	not assigned	Ward:	5	2022 Rating:	5
Description/ Need:	Streets in poor condition. Mill & resurface with gutter repairs.				
Funding Sources	24/25	25/26	26/27	27/28	28/29
Motor Fuel Tax	\$ -	\$ 500,000	\$ -	\$ -	\$ -
FAU (Federal)	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Projects Fund	\$ -	\$ -	\$ -	\$ -	\$ -
Water (501) Fund	\$ -	\$ -	\$ -	\$ -	\$ -
Sewer (502) Fund	\$ -	\$ -	\$ -	\$ -	\$ -
TIF	\$ -	\$ -	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ 500,000	\$ -	\$ -	\$ -
<i>Notes:</i>					
Survey - Not required					
Design - City					
Water - PVC					
Sewer - To be videoed					

ID:	22524	ADT:	400	Classification:	Local
Location:	Wilderness Trails Subdivision				
Project #:	not assigned	Ward:	5	2022 Rating:	5/6
Description/ Need:	Streets in poor condition. Mill & resurface with gutter repairs.				
Funding Sources	24/25	25/26	26/27	27/28	28/29
Motor Fuel Tax	\$ -	\$ -	\$ -	\$ -	\$ -
FAU (Federal)	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Projects Fund	\$ -	\$ -	\$ -	\$ 700,000	\$ -
Water (501) Fund	\$ -	\$ -	\$ -	\$ -	\$ -
Sewer (502) Fund	\$ -	\$ -	\$ -	\$ -	\$ -
TIF	\$ -	\$ -	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ -	\$ 700,000	\$ -
<i>Notes:</i>					
Survey - Not required					
Design - City					
Water - PVC					
Sewer - To be videoed					

ID:	25503	ADT:	400 200	Classification:	Local
Location:	South 27th - Harrison Street to End				
Project #:	not assigned	Ward:	5	2022 Rating:	4
Description/ Need:	Streets in poor condition. Mill & resurface with drainage & gutter repairs.				
Funding Sources	24/25	25/26	26/27	27/28	28/29
Motor Fuel Tax	\$ -	\$ -	\$ 150,000	\$ -	\$ -
FAU (Federal)	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Projects Fund	\$ -	\$ -	\$ -	\$ -	\$ -
Water (501) Fund	\$ -	\$ -	\$ -	\$ -	\$ -
Sewer (502) Fund	\$ -	\$ -	\$ -	\$ -	\$ -
TIF	\$ -	\$ -	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ 150,000	\$ -	\$ -
<i>Notes:</i>					
Survey - Not required					
Design - City					
Water - PVC					
Sewer - To be videoed					

ID:	25601	ADT:	400	Classification:	Local
Location:	Monroe Street - 14th to 16th				
Project #:	not assigned	Ward:	6	2022 Rating:	4
Description/ Need:	Existing pavement is in poor condition and is oil & chip. New pavement with curb & gutter, possible sidewalk, replace lead water services, sewer improvements as needed.				
Funding Sources	24/25	25/26	26/27	27/28	28/29
Motor Fuel Tax	\$ -	\$ -	\$ -	\$ -	\$ -
FAU (Federal)	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Projects Fund	\$ -	\$ 700,000	\$ -	\$ -	\$ -
Water (501) Fund	\$ -	\$ 250,000	\$ -	\$ -	\$ -
Sewer (502) Fund	\$ -	\$ 100,000	\$ -	\$ -	\$ -
TIF	\$ -	\$ -	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ 1,050,000	\$ -	\$ -	\$ -
<i>Notes:</i>					
Survey - needed					
Design - City					
Water - 5 lead service lines, 1908 CI					
Sewer - To be videoed.					

ID:	23601	ADT:	900	Classification:	Local
Location:	South 5th - Grant Dr. to Jackson				
Project #:	not assigned	Ward:	6	2022 Rating:	4
Description/ Need:	Street in poor condition. Mill & resurface pavement, replace curb & gutter. Replace lead services. See 23702 (7th Ward Project).				
Funding Sources	24/25	25/26	26/27	27/28	28/29
Motor Fuel Tax	\$ -	\$ -	\$ -	\$ -	\$ -
FAU (Federal)	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Projects Fund	\$ -	\$ -	\$ 750,000	\$ -	\$ -
Water (501) Fund	\$ -	\$ -	\$ 100,000	\$ -	\$ -
Sewer (502) Fund	\$ -	\$ -	\$ 250,000	\$ -	\$ -
TIF	\$ -	\$ -	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ 1,100,000	\$ -	\$ -
<i>Notes:</i>					
Survey - Required, to be completed by consultant.					
Design - City					
Water - 4" Cast Iron constructed in 1925, 2-3 lead services.					
Sewer - To be videoed.					

ID:	24601	ADT:	400	Classification:	Local
Location:	Monroe St. - 19th to 20th				
Project #:	not assigned	Ward:	6	2022 Rating:	4
Description/ Need:	Existing oil & chip street in poor condition. No curb & gutter. Construct new paver				
Funding Sources	24/25	25/26	26/27	27/28	28/29
Motor Fuel Tax	\$ -	\$ -	\$ -	\$ -	\$ -
FAU (Federal)	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Projects Fund	\$ -	\$ -	\$ -	\$ -	\$ 300,000
Water (501) Fund	\$ -	\$ -	\$ -	\$ -	\$ -
Sewer (502) Fund	\$ -	\$ -	\$ -	\$ -	\$ 100,000
TIF	\$ -	\$ -	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 400,000
<i>Notes:</i>					
Survey - Required, to be completed by consultant.					
Design - City					
Water - No water main.					
Sewer - to be videoed					

ID:	19618	ADT:	400	Classification:	Local
Location:	Ohio St. - 16th to 17th / 17th - Ohio to State				
Project #:	MR 0664	Ward:	6	2022 Rating:	4
Description/ Need:	Existing pavement is in poor condition and is oil & chip. New pavement with curb & gutter, sidewalk, water main replacement, lead services replacement, sewer improvements as needed.				
Funding Sources	24/25	25/26	26/27	27/28	28/29
Motor Fuel Tax	\$ -	\$ -	\$ -	\$ -	\$ -
FAU (Federal)	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Projects Fund	\$ 700,000	\$ -	\$ -	\$ -	\$ -
Water (501) Fund	\$ 400,000	\$ -	\$ -	\$ -	\$ -
Sewer (502) Fund	\$ 200,000	\$ -	\$ -	\$ -	\$ -
TIF	\$ -	\$ -	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 1,300,000	\$ -	\$ -	\$ -	\$ -
<i>Notes:</i>					
Survey - Complete					
Design - City					
Water - Existing 6" Cast Iron constructed in 1905, 1924, & 1938. 20-25 lead water services.					
Sewer - To be videoed					

ID:	22625	ADT:	350	Classification:	Local
Location:	Van Buren - 16th to 18th				
Project #:	not assigned	Ward:	6	2022 Rating:	4/5
Description/ Need:	Existing pavement is in poor condition and is oil & chip. New pavement with curb & gutter, sidewalk, water main extended to remove dead end, sewer improvements as needed.				
Funding Sources	24/25	25/26	26/27	27/28	28/29
Motor Fuel Tax	\$ -	\$ -	\$ -	\$ -	\$ -
FAU (Federal)	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Projects Fund	\$ -	\$ -	\$ -	\$ 700,000	\$ -
Water (501) Fund	\$ -	\$ -	\$ -	\$ 100,000	\$ -
Sewer (502) Fund	\$ -	\$ -	\$ -	\$ 100,000	\$ -
TIF	\$ -	\$ -	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ -	\$ 900,000	\$ -
<i>Notes:</i>					
Survey - Required, to be completed by consultant.					
Design - City					
Water - 6" Transite constructed in 1955, 6" Cast Iron constructed in 1938. 0 lead services.					
Sewer - To be videoed					

ID:	25602	ADT:	0 350	Classification:	Local
Location:	Tamala Terrace, Mickey Meadows, Gary Grove				
Project #:	not assigned	Ward:	6	2022 Rating:	5
Description/ Need:					
Funding Sources	24/25	25/26	26/27	27/28	28/29
Motor Fuel Tax	\$ -	\$ -	\$ -	\$ -	\$ 300,000
FAU (Federal)	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Projects Fund	\$ -	\$ -	\$ -	\$ -	\$ -
Water (501) Fund	\$ -	\$ -	\$ -	\$ -	\$ 50,000
Sewer (502) Fund	\$ -	\$ -	\$ -	\$ -	\$ -
TIF	\$ -	\$ -	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 350,000
<i>Notes:</i>					
Survey - none					
Design - City					
Water - 6" Transite (outside of pavement), Add fire hydrants at dead ends.					
Sewer - to be videoed					

ID:	16712	ADT:	250	Classification:	Local
Location:	Adams St. - 5th to 8th				
Project #:	not assigned	Ward:	7	2022 Rating:	4
Description/ Need	Street in poor condition, 100+ yr water main & lead services				
Funding Sources	24/25	25/26	26/27	27/28	28/29
Motor Fuel Tax	\$ -	\$ -	\$ -	\$ -	\$ -
FAU (Federal)	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Projects Fund	\$ -	\$ 600,000	\$ -	\$ -	\$ -
Water (501) Fund	\$ -	\$ 400,000	\$ -	\$ -	\$ -
Sewer (502) Fund	\$ -	\$ 100,000	\$ -	\$ -	\$ -
TIF	\$ -	\$ -	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ 1,100,000	\$ -	\$ -	\$ -
<i>Notes:</i>					
Survey - Completed					
Design - City					
Water - 6" Cast Iron constructed in 1887, 30 lead services					
Sewer - To be videoed					

ID:	23701	ADT:		Classification:	Local
Location:	Jackson - 5th to 8th				
Project #:	MU 0022	Ward:	7	2022 Rating:	
Description/ Need	Replacement of collapsed sewer, pavement repairs. Replacement of lead service lines.				
Funding Sources	24/25	25/26	26/27	27/28	28/29
Motor Fuel Tax	\$ -	\$ -	\$ -	\$ -	\$ -
FAU (Federal)	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Projects Fund	\$ 800,000	\$ -	\$ -	\$ -	\$ -
Water (501) Fund	\$ 200,000	\$ -	\$ -	\$ -	\$ -
Sewer (502) Fund	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -
TIF	\$ -	\$ -	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 2,000,000	\$ -	\$ -	\$ -	\$ -
<i>Notes:</i>					
Survey - Completed					
Design - City					
Water - 6" Cast Iron constructed in 1905 & 1907, 15-20 lead services					
Sewer - Poor condition, collapsed.					

ID:	15710	ADT:	275	Classification:	Local
Location:	Madison St. - 8th to 12th				
Project #:	not assigned	Ward:	7	2022 Rating:	3/4
Description/ Need	Street in poor condition, 100+ yr water main & lead services				
Funding Sources	24/25	25/26	26/27	27/28	28/29
Motor Fuel Tax	\$ -	\$ -	\$ -	\$ -	\$ -
FAU (Federal)	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Projects Fund	\$ -	\$ -	\$ 900,000	\$ -	\$ -
Water (501) Fund	\$ -	\$ -	\$ 600,000	\$ -	\$ -
Sewer (502) Fund	\$ -	\$ -	\$ 350,000	\$ -	\$ -
TIF	\$ -	\$ -	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ 1,850,000	\$ -	\$ -
<i>Notes:</i>					
Survey - Completed					
Design - City					
Water - 6" Cast Iron constructed in 1896 & 1901, 70-80 lead services					
Sewer - To be videoed					

ID:	25701	ADT:	500	Classification:	Local
Location:	Kentucky & York - South 8th to South 9th				
Project #:	not assigned	Ward:	7	2022 Rating:	4
Description/ Need:	Existing streets are in poor condition. Stormwater problems along York Street. Possible resurfacing of 8th & 9th Street.				
Funding Sources	24/25	25/26	26/27	27/28	28/29
Motor Fuel Tax	\$ -	\$ -	\$ -	\$ -	\$ -
FAU (Federal)	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Projects Fund	\$ -	\$ -	\$ -	\$ -	\$ 400,000
Water (501) Fund	\$ -	\$ -	\$ -	\$ -	\$ 300,000
Sewer (502) Fund	\$ -	\$ -	\$ -	\$ -	\$ 300,000
TIF	\$ -	\$ -	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000
<i>Notes:</i>					
Survey - York St. - completed					
Design - City					
Water - 10-15 Lead services. 6" CI from 1891 & 1887					
Sewer - To be videoed. Storm water problems.					

ID:	23703	ADT:	775	Classification:	Local
Location:	7th St. - State to Jersey				
Project #:	not assigned	Ward:	7	2022 Rating:	2
Description/ Need:	Existing brick street is in bad condition with the base failing. New pavement, sewer repairs, and water main replacement.				
Funding Sources	24/25	25/26	26/27	27/28	28/29
Motor Fuel Tax	\$ -	\$ -	\$ -	\$ -	\$ -
FAU (Federal)	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Projects Fund	\$ -	\$ -	\$ -	\$ 800,000	\$ -
Water (501) Fund	\$ -	\$ -	\$ -	\$ 400,000	\$ -
Sewer (502) Fund	\$ -	\$ -	\$ -	\$ 300,000	\$ -
TIF	\$ -	\$ -	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ -	\$ 1,500,000	\$ -
<i>Notes:</i>					
Survey - Required, to be completed by consultant.					
Design - City					
Water - 6" Cast Iron constructed in 1891, 1898. 16" Cast Iron (transmission) constructed 1922. 10-15 lead water services.					
Sewer - To be videoed					

ID:	23702	ADT:	750	Classification:	Local
Location:	5th St. - Adams to Jackson				
Project #:	not assigned	Ward:	7	2022 Rating:	3
Description/ Need:	Street in poor condition. Mill & resurface pavement, replace curb & gutter. Replace lead services. See 23601 (6th Ward Project)				
Funding Sources	24/25	25/26	26/27	27/28	28/29
Motor Fuel Tax	\$ -	\$ -	\$ -	\$ -	\$ -
FAU (Federal)	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Projects Fund	\$ -	\$ -	\$ 350,000	\$ -	\$ -
Water (501) Fund	\$ -	\$ -	\$ 100,000	\$ -	\$ -
Sewer (502) Fund	\$ -	\$ -	\$ 150,000	\$ -	\$ -
TIF	\$ -	\$ -	\$ -	\$ -	\$ -
Other	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ -	\$ -	\$ 600,000	\$ -	\$ -
<i>Notes:</i>					
Survey - Required, to be completed by consultant.					
Design - City					
Water - 6" Cast Iron constructed in 1915, 2-3 lead services.					
Sewer - To be videoed					

**CITY OF QUINCY
DEBT SERVICE FUNDS**

Revenue/Expenditures & Change in Fund Balance Summary

	2009 Library G/O Fund 412	2017 GO Bond 415	2019B GO Bond 416	New fund 417	Total
Beginning Balance, May 1	259,000	18,000	334,000	-	611,000
REVENUES					
Taxes	475,900	651,875	685,000		1,812,775
Licenses & Permits					-
Charges for Services					-
Rent & Other Income					-
Interest Income	600	500	-		1,100
Debt Proceeds					-
Grants	-				-
Transfers In		-	-	1,626,725	-
Inter-Gov. Revenues					-
TOTAL REVENUE	476,500	652,375	685,000	1,626,725	1,813,875
Total Funds Available	735,500	670,375	1,019,000	1,626,725	2,424,875
EXPENDITURES					
Salaries & Benefits					-
Contracted Services					-
Commodities					-
Capital Outlay					-
Miscellaneous	150	600	500	-	1,250
Debt Service	483,800	660,950	685,000	1,626,725	1,829,750
Transfers					-
TOTAL EXPENDITURES	483,950	661,550	685,500	1,626,725	1,831,000
Ending Balance, Apr 30	\$ 251,550	\$ 8,825	\$ 333,500	\$ -	\$ 593,875

PURPOSE

The 2019A bond issue of \$3,425,000 (Ordinance 2019-23) was the refinance of the former Series 2009C Library G/O Bonds (\$5,533,000) which were issued to finance improvements to the Quincy Public Library (Ordinance 2009-27). These bonds are financed through the property tax levy with a final levy in 2027 to be collected in FY 2029 with final payment June 1, 2029.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025 PROPOSED BUDGET	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL	2021/2022 YTD ACTUAL
<u>Revenue</u>						
412-0000-311.01-00	General Levy	475,900	461,100	496,059	447,127	432,588
412-0000-331.01-01	Interest Income	600	300	3,207	254	601
412-0000-342.09-00	Misc-Other	0	0	0	0	0
412-0000-381.03-03	Stimulus Rebate	0	0	0	0	0
412-0000-392.01-00	Gen Obligation Bonds	0	0	0	0	0
	Totals	<u>476,500</u>	<u>461,400</u>	<u>499,266</u>	<u>447,381</u>	<u>433,189</u>
<u>Expenses</u>						
Debt Service						
412-1899-409.61-04	Misc-Other	150	150	125	125	125
412-1899-409.71-01	Principal	395,000	365,000	365,000	330,000	305,000
412-1899-409.71-02	Interest	88,800	103,400	103,400	116,600	128,800
	Totals	<u>483,950</u>	<u>468,550</u>	<u>468,525</u>	<u>446,725</u>	<u>433,925</u>

The Series 2017 G/O Note was issued February 2017 (Ord 2017- 07) in the amount of \$4,240,753. The debt was issued to fund the Adams County public safety building in exchange for a 20-year lease allowing the Quincy Police Department to relocate and occupy the new space for 20 years. The debt was structured as interest only payments for the first three years (FY 2018-FY 2020) followed by seven years of principal and interest with final payment due December, 2026 - FY 2027. The FY 2020 budget includes a transfer from the Capital Projects Fund 301 fund in the amount of \$124,000 for interest payments which will be transferred from internal sources until FY 2021 when the debt service will be placed on the tax levy.

The additional bond proceeds of \$240,000 are being held to cover maintenance costs over the life of the lease.

The final payment will be levied during the 2025 levy and paid in FYE 2027.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025 PROPOSED BUDGET	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL	2021/2022 YTD ACTUAL
Revenue						
415-0000-311.01-00	Tax Levy	651,875	649,725	655,089	657,637	661,398
415-0000-331.01-01	Interest Income	500	500	3,550	1,413	381
415-0000-391.01-00	Transfers from Bank 01	0	0	0	10,792	0
415-0000-391.01-15	Capital Projects Fund	0	0	0	0	5,000
415-0000-391.04-00	Transfers form Bank 4	0	0	0	0	205
415-0000-392.03-00	Loan Proceeds	0	0	0	0	0
	Totals	652,375	650,225	658,639	669,842	666,984
Expenses						
Contractual Services						
415-1899-409.31-02	Legal	0	0	0	0	0
	Subtotal	0	0	0	0	0
Miscellaneous						
415-1899-409.61-04	Misc-Other	600	600	500	500	500
415-1899-491.62-01	Transfers to GF	0	0	0	0	0
	Subtotal	600	600	500	500	500
Debt Service						
415-1899-409.71-01	Principal	605,000	585,000	585,000	570,000	555,000
415-1899-409.71-02	Interest	55,950	73,500	73,500	90,600	107,250
415-1899-409.72-00	Loan/Lease payments	0	0	0	0	0
	Subtotal	660,950	658,500	658,500	660,600	662,250
	Totals	661,550	659,100	659,000	661,100	662,750

FUND 416 2019B G/O Bond

SUMMARY

The Series 2019B G/O debt was approved Council on August 27, 2019 as Ordinance 2019- 23. The bond proceeds of \$19 million were receipted into the 2019B Street Projects Capital Project Fund on November 21, 2019. The debt was issued to fund a City Wide Street Infrastructure program (resolution approved by Council on Dec 9, 2019). The City issued the bonds to replace expiring debt that was falling off the property tax levy. The debt was structured to maintain a flat infrastructure tax rate of .2589 or lower with a 20 year debt schedule.

The final payment is due December 1, 2039 and will be levied during the 2038 property tax levy and paid in FYE 2040.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025 PROPOSED BUDGET	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL	2021/2022 YTD ACTUAL
<u>Revenue</u>						
416-0000-311.01-01	Tax Levy	685,000	685,000	659,508	687,505	692,828
416-0000-331-01-01	Interest Income	-	-	-	0	0
416-0000-391-04-00	Trnsfr from Bank 04	-	0	-	0	0
416-0000-391-16-00	Trnsfr from Bank 16	-	0	-	0	0
416-0000-392-01-01	Refunding Bonds	0	0	0	0	0
	Totals	<u>685,000</u>	<u>685,000</u>	<u>659,508</u>	<u>687,505</u>	692,828
<u>Expenses</u>						
Contractual Services						
416-1899-409.31-02	Legal	0	0	0	0	0
	Subtotal	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Miscellaneous						
416-1899-409.61-04	Misc-Other	500	500	125	125	125
	Subtotal	<u>500</u>	<u>500</u>	<u>125</u>	<u>125</u>	<u>125</u>
Debt Service						
416-1899-409.71-01	Principal	0	0	0	0	0
416-1899-409.71-02	Interest	685,000	685,000	685,000	685,000	685,000
416-1899-409.72-00	Loan/Lease payments	0	0	0	0	0
	Subtotal	<u>685,000</u>	<u>685,000</u>	<u>685,000</u>	<u>685,000</u>	<u>685,000</u>
Interfund Transfers						
416-1899-491-62-27	Transfers to Spec Debt	0	0	0	0	0
	Totals	<u>685,500</u>	<u>685,500</u>	<u>685,125</u>	<u>685,125</u>	<u>685,125</u>

FUND 417 to be created for Water/Sewer Bond issue Debt Service

SUMMARY

The Series _____ G/O debt was approved by Council on _____ as Ordinance 20xx-xx. The bond proceeds of \$20 million were receipted into the _____ fund for Water/Sewer Bond projects Fund on _____. The debt was issued to fund a the water/sewer capital improvement projects (resolution approved by Council on _____). These General Obligation Bonds will use transfers from the Water and Sewer funds to fund the 20 year debt schedule. All levy amounts will be abated by these revenues.

The final payment is due _____ and will be levied during the _____ property tax levy and paid in FYE _____.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025 PROPOSED BUDGET	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL	2021/2022 YTD ACTUAL
<u>Revenue</u>						
417-0000-311.01-01	Tax Levy	-				
417-0000-331.01-01	Interest Income	-				
417-0000-391.01-28	Trnsfr from Water Fund	1,525,000				
417-0000-391.01-29	Trnsfr from Sewer Fund	101,725				
	Totals	<u>1,626,725</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<u>Expenses</u>						
Miscellaneous						
417-1899-409.61-04	Misc-Other	0				
	Subtotal	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Debt Service						
417-1899-409.71-01	Principal	0				
417-1899-409.71-02	Interest	0				
417-1899-409.72-00	Loan/Lease payments	1,626,725				
	Subtotal	<u>1,626,725</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	Totals	<u>1,626,725</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

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**CITY OF QUINCY
ENTERPRISE FUNDS**

**Revenue/Expenditures & Change in Fund Balance
Summary**

	Water Fund 501	Sewer Fund 502	Airport Fund 511	Airport PFC 512	Airport Hangar 513
Beginning Balance, May 1	3,600,000	3,300,000	600,000	274,000	575,000
REVENUES					
Taxes	-	-	25,000	15,000	-
Licenses & Permits	-	-	-	-	-
Charges for Services	12,413,000	9,276,500	-	-	139,580
Rent & Other Income	15,000	-	91,580	-	6,000
Interest Income	55,000	75,000	272,028	7,500	-
Debt Proceeds	17,400,000	2,600,000	-	-	-
Grants	-	-	4,056,684	-	495,881
Transfers In	-	-	1,110,162	-	-
Inter-Gov. Revenues	-	-	-	-	-
TOTAL REVENUE	29,883,000	11,951,500	5,555,454	22,500	641,461
Total Funds Available	33,483,000	15,251,500	6,155,454	296,500	1,216,461
EXPENDITURES					
Salaries & Benefits	2,899,329	921,101	573,581	-	-
Contracted Services	2,391,278	4,000,341	399,945	20,000	50,000
Commodities	4,359,700	907,900	184,220	-	-
Capital Outlay	20,180,000	3,540,000	4,607,314	150,000	550,000
Miscellaneous	393,500	466,230	344,463	-	8,000
Debt Service	825,000	1,500,000	-	20,105	-
Transfers	-	-	-	-	-
TOTAL EXPENDITURES	31,048,807	11,335,572	6,109,523	190,105	608,000
Ending Balance, April 30	\$ 2,434,193	\$ 3,915,928	\$ 45,931	\$ 106,395	\$ 608,461

	Municipal Barge Dock 514	Reg Trng Facility 531	Garbage Fund 533	Total
Beginning Balance, May 1	579,000	90,000	154,000	9,172,000
REVENUES				
Taxes	-	-	-	40,000
Licenses & Permits	-	-	-	-
Charges for Services	406,182	80,600	1,286,500	23,602,362
Rent & Other Income	-	4,100	-	116,680
Interest Income	2,000	-	3,000	414,528
Debt Proceeds	-	-	-	20,000,000
Grants	-	-	-	4,552,565
Transfers In	-	-	807,873	1,918,035
Inter-Gov. Revenues	-	-	-	-
TOTAL REVENUE	408,182	84,700	2,097,373	50,644,170
Total Funds Available	987,182	174,700	2,251,373	59,816,170
EXPENDITURES				
Salaries & Benefits	-	19,253	552,717	4,965,981
Contracted Services	11,418	115,724	1,126,286	8,114,992
Commodities	5,000	14,723	46,370	5,517,913
Capital Outlay	-	7,000	340,000	29,374,314
Miscellaneous	26,412	-	29,500	1,268,105
Debt Service	143,107	3,000	-	2,491,212
Transfers	-	-	-	-
TOTAL EXPENDITURES	185,937	159,700	2,094,873	51,732,517
Ending Balance, April 30	\$ 801,245	\$ 15,000	\$ 156,500	\$ 8,083,653

Public Works Org Chart



PURPOSE

The Water Department is responsible for the treatment, storage and distribution of potable water to residential, commercial, industrial and other users, as well as the financial management of the water utility. The Water Department is funded by user charges for water service, which include fixed monthly demand charges (based upon meter size) and metered consumption charges. As an enterprise fund, the fund is expected to be self-sufficient and revenues for services rendered should fund all expenses associated with the maintenance and administration of the water utility.

GOALS/OBJECTIVES

The Utilities Department has set the following goals for FY2025:

- Floodproof and rehabilitate the water treatment plant pump station
- Invest in capital replacement of aged water distribution system components in conjunction with street improvement projects
- Construct new water pump station to improve pressure and fire flows east of 42nd Street

PAST FISCAL YEAR HIGHLIGHTS

In the previous fiscal year, the Water Enterprise Fund:

- Produced a net operating income of approximately \$2.8 million
- Invested approximately \$1.4 million in capital improvements to the water distribution system

BUDGET SUMMARY

Revenue projections for FY25 are based upon a metered water sales volume similar to recent years and a proposed rate adjustment effective May 1, 2024. Operating revenues for FY25 are projected to be \$12.41 million. Operating expenses (which excludes debt service and capital investments) are projected to be \$9.61 million. Budgeted operating expenses are \$1.52 million above projected FY24 levels, which is largely due to additional meter purchases (+\$700k), projected changes in electrical unit prices (+\$220k), increases in insurance (+\$170k), and projected changes in chemical unit prices (+\$150k). The water fund is projected to produce a net operating income of \$2.8 million in FY25, prior to capital investments and debt service.

Total debt service on prior borrowing will be roughly \$820k, which leaves \$2.0 million in profits available for capital investment.

A total capital expense budget of roughly \$20.2 million is proposed. Capital funding includes:

- \$10 million for floodproofing and rehabilitation of the WTP pump station
- \$5 million for relocation of existing watermains on Broadway from 12th to 36th Streets
- \$3.6 million for water infrastructure replacement associated with FY25 Fund 301 street improvement projects
- \$1.4 million for construction of the Harrison pump station
- \$200k for replacement vehicles and equipment

Additional borrowing of \$18 million is planned to fund these capital infrastructure investments and to maintain the minimum reserve per adopted policy. Fund 501 is projected to begin FY25 with a cash reserve balance of \$4.2 million and end the fiscal year with a cash reserve balance of \$3.7 million.

**FUND 501 WATER FUND
UTILITIES DEPARTMENT**

SUMMARY

REVENUE SUMMARY

ACCOUNT NUMBER	2024/2025	% Change	2023/2024	2023/2024	2022/2023
	PROPOSED BUDGET		REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Other Income	70,000	55.56%	45,000	149,185	82,547
Charges for Services	12,413,000	14.88%	10,805,000	10,835,453	9,590,875
Debt Proceeds	17,400,000	397.14%	3,500,000	-	-
Grants	-		-	-	-
Transfers	1,000,000		-	-	-
Total	30,883,000	115.21%	14,350,000	10,984,638	9,673,422

EXPENSE SUMMARY

ACCOUNT DESCRIPTION	2024/2025	% Change	2023/2024	2023/2024	2022/2023
	PROPOSED BUDGET		REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Salaries & Benefits	2,899,329	3.20%	2,809,531	2,578,968	2,678,111
Contractual Services	2,391,278	15.12%	2,077,186	1,845,716	2,043,373
Commodities	4,359,700	25.42%	3,476,100	3,587,811	2,876,681
Capital Outlay	20,180,000	398.57%	4,047,569	1,806,629	1,580,346
Miscellaneous	393,500	-3.67%	408,500	111,164	717,059
Debt Service	825,000	-31.82%	1,210,000	885,669	-
Totals	31,048,807	121.32%	14,028,886	10,815,957	9,895,570

Totals by Division

3155 Utilities	10,823,317	111.88%	5,108,282	3,065,198	3,265,014
3156 Water Meter	1,923,198	75.55%	1,095,508	1,097,294	939,645
3310 Admin	1,457,674	-25.17%	1,948,068	1,292,930	1,763,036
3312 Commercial	391,985	-2.53%	402,145	330,532	348,916
3314 Purification	16,452,633	200.51%	5,474,883	5,030,003	4,373,266
Totals	31,048,807	121.32%	14,028,886	10,815,957	10,689,877

STAFFING

	FY 2025 PROPOSED	FY 2024 Budget	FY 2023 Budget	FY 2022 Budget
Authorized Full Time Positions	35.50	34.9	35.72	32.6

The proposed budget includes the following Water Department staff:

Water Distribution	2.00 Supervisor	
	.50 Clerical (non-union)	
	11.00 822 union laborers/operators	
	.60 Plumbing Inspector	14.10 total Water Dist
Water Metering	6.00 822 union laborers/operators	6.00 total Water Meter
Utilities Admin	Director 0.25, Admin 0.75, Supv 0.6	1.60 total Admin
Commercial	3.00 822 union laborers/operator	3.00 total Commerical
Purification	4.80 Non-union supervisors	
	6.00 822 union laborers/operators	10.80 total Purification

**FUND 501 WATER FUND
UTILITIES DEPARTMENT**

**REVENUE
DETAIL**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025 PROPOSED BUDGET	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL	2021/2022 YTD ACTUAL
<u>Revenue</u>						
501-0000-331.01-01	Interest Income	55,000	15,000	129,828	50,601	16,465
501-0000-341.04-00	Rent-Equip/Facilities	15,000	30,000	15,519	31,646	33,538
501-0000-342.03-00	Jury Duty Reimb	0	0	0	0	0
501-0000-342.09-00	Other	0	0	0	0	0
501-0000-350.00-00	Sale of Property	0	0	3,838	300	733
501-0000-371.01-00	Metered Water Sales	6,800,000	4,900,000	5,587,045	5,384,836	5,143,617
501-0000-371.01-01	Water Base Revenues	5,500,000	5,790,000	5,109,341	4,043,692	3,307,994
501-0000-371.02-00	Fire Protection Fees	0	0	179	170	68
501-0000-371.03-04	Misc Water Sales	0	0	1,433	1,091	3,308
501-0000-371.04-00	Service Connect Fees	85,000	85,000	93,894	88,864	83,878
501-0000-371.05-00	Miscellaneous	0	0	0	0	0
501-0000-371.05-01	Penalties - Past Due	100,000	100,000	67,437	90,269	107,310
501-0000-371.05-02	Consumer Service Chg	25,000	25,000	34,210	13,970	35,140
501-0000-371.05-03	Mdse Sales/Services	0	0	8,484	12,233	5,339
501-0000-371.05-07	Water Services In Kind	(100,000)	(100,000)	(81,703)	(66,814)	(38,417)
501-0000-371.05-08	Salvage Scrap Sales	1,000	3,000	11,693	19,524	8,844
501-0000-371.05-09	NSF Check Reimb	2,000	2,000	3,440	3,040	2,700
501-0000-381.03-01	FEMA Reimbursements					0
501-0000-381.03-06	CURES grant					0
501-0000-391.01-13	Transfers from ARPA	1,000,000				
501-0000-391.01-16	Trnsfr from EPA 2019 Pr	0	0		0	5,406,969
501-0000-391.01-33	Vehicle Replcmnt Fund					
501-0000-392.03-00	Loan Proceeds	17,400,000	3,500,000		0	0
Totals		30,883,000	14,350,000	10,984,638	9,673,422	14,117,486

**FUND 501 WATER FUND
UTILITIES DEPARTMENT**

**WATER DISTRIBUTION
DETAIL**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025	2023/2024	2023/2024	2022/2023	2021/2022
		PROPOSED BUDGET	REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL	YTD ACTUAL
Salaries & Benefits						
501-3155-411.11-01	Regular Salary/Wages	700,439	684,225	601,621	632,619	594,973
501-3155-411.11-02	Overtime	66,441	65,441	58,236	49,002	51,947
501-3155-411.11-03	Sick Pay	21,153	24,537	24,233	20,034	29,109
501-3155-411.11-04	Holiday Pay	42,525	44,681	32,909	41,211	35,924
501-3155-411.11-15	Vacation	40,429	41,550	33,211	34,382	38,014
501-3155-411.11-16	Major Medical	0	0	22,512	1,325	11,687
501-3155-411.11-17	Sick Pay buyback	6,723	6,400	6,892	6,214	7,015
501-3155-411.11-18	Vacation Pay buyback	0	0	5,356	0	1,804
501-3155-411.21-01	Group Insurance	161,784	152,973	118,202	153,475	166,331
501-3155-411.21-03	Board Paid Life Ins	1,368	1,358	1,306	1,299	1,281
501-3155-411.22-01	Social Security	54,356	53,744	47,101	47,095	46,431
501-3155-411.22-02	Medicare	12,712	12,569	11,015	11,014	10,859
501-3155-411.22-03	Unemployment Comp	1,300	1,500	1,500	1,500	1,500
501-3155-411.23-01	IMRF	35,068	34,673	23,066	39,250	71,219
501-3155-411.24-03	CDL Reimbursements	90	90	90	0	30
	Subtotal	1,144,388	1,123,741	987,250	1,038,420	1,068,124
Contractual Services						
501-3155-411.31-04	Eng/Architectural	200,000	7,896	11,493	193,120	10,038
501-3155-411.31-05	Other	0	0	0	0	1,494
501-3155-411.35-01	Buildings	2,500	2,500	0	0	129
501-3155-411.35-02	R&M-Mach & Equip	10,000	10,000	1,658	284	4,748
501-3155-411.35-06	R&M-Infrastructure	75,000	75,000	16,552	19,170	130,469
501-3155-411.36-01	Fleet Maintenance	172,500	172,500	164,388	145,058	138,213
501-3155-411.36-02	Rentals/Lnd & Bldg	2,000	2,000	1,446	1,343	1,256
501-3155-411.36-03	Equipment & Vehicle	3,750	3,750	253	267	739
501-3155-411.38-01	Insurance/MICA	97,579	92,932	92,932	82,975	69,730
501-3155-411.39-01	Communications	6,000	6,000	7,006	5,395	5,637
501-3155-411.39-02	Advertising/Publishing	2,000	2,000	993	1,026	0
501-3155-411.39-03	Printing & Binding	500	500	177	192	1,655
501-3155-411.39-06	JULIE Location Req	4,000	4,000	3,292	3,435	3,901
501-3155-411.39-07	Regist,Schools,Mtgs	1,000	1,000	498	249	0
501-3155-411.39-08	Contracted Services	1,000	1,000	100	563	554
	Subtotal	577,829	381,078	300,788	453,077	368,563
Commodities						
501-3155-411.41-02	Office Supplies	1,200	1,200	975	774	916
501-3155-411.45-02	Custodial Supplies	2,400	2,400	2,462	1,843	1,837
501-3155-411.45-03	Equip Consumable	5,000	5,000	353	4,413	1,627
501-3155-411.45-04	Equip Replacemt Pts	5,000	5,000	416	5,093	1,649
501-3155-411.45-05	Small Tool/Small Equip.	20,000	20,000	14,535	6,761	9,102
501-3155-411.46-01	Concrete	85,000	85,000	89,925	72,079	57,149
501-3155-411.46-02	Asphalt	1,000	1,000	0	0	0
501-3155-411.46-03	Sand, Stone & Gravel	25,000	25,000	24,361	25,552	17,634
501-3155-411.46-07	Barricades	5,000	5,000	0	6,781	1,347
501-3155-411.46-08	Paint	2,000	2,000	1,878	1,827	1,523
501-3155-411.46-09	Pipe	2,500	2,500	270	319	1,298
501-3155-411.46-10	Lumber	3,000	3,000	926	3,033	1,187
501-3155-411.46-11	Oper Supplies-Other	200,000	175,000	243,730	179,015	109,407
501-3155-411.46-12	Gasoline/Diesel	500	500	0	252	144
501-3155-411.47-01	Clothing/Uniforms	1,500	1,500	2,502	1,062	1,034
501-3155-411.47-02	Safety Equipment	2,000	2,000	552	5,577	688

**FUND 501 WATER FUND
UTILITIES DEPARTMENT**

**WATER DISTRIBUTION
DETAIL**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025 PROPOSED BUDGET	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL	2021/2022 YTD ACTUAL
	Subtotal	361,100	336,100	382,885	314,381	206,542
Capital Outlay						
501-3155-411.52-05	Mach & Equipment	-	95,000	93,520	0	0
501-3155-411.52-06	Vehicles	115,000	40,000	-	-	-
501-3155-411.52-08	Controllable	25,000	10,000	19,740	6,110	6,871
501-3155-411.53-03	Utility Piping, meters, etc	8,600,000	3,122,363	1,281,015	1,453,026	121,056
501-3155-411.53-99	Temporary PI Stock					61
	Subtotal	8,740,000	3,267,363	1,394,275	1,459,136	127,988
	Totals	10,823,317	5,108,282	3,065,198	3,265,014	1,771,217

**FUND 501 WATER FUND
UTILITIES DEPARTMENT**

**WATER METERING
DETAIL**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025 PROPOSED BUDGET	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL	2021/2022 YTD ACTUAL
Salaries & Benefits						
501-3156-411.11-01	Regular Salary/Wages	285,190	228,206	234,572	233,659	224,767
501-3156-411.11-02	Overtime	20,055	20,055	19,947	17,581	19,231
501-3156-411.11-03	Sick Pay	6,411	4,189	5,542	5,757	6,151
501-3156-411.11-04	Holiday Pay	17,863	14,345	13,297	13,945	13,367
501-3156-411.11-15	Vacation	22,282	19,667	17,682	18,933	21,002
501-3156-411.11-16	Major Medical	0	0	1,002	3,809	0
501-3156-411.11-17	Sick Pay buyback	6,336	6,298	6,306	7,455	9,139
501-3156-411.11-18	Vacation Pay buyback	0	0	2,038	7,463	6,964
501-3156-411.21-01	Group Insurance	73,013	61,109	57,781	70,253	73,350
501-3156-411.21-03	Board Pd Life Ins	582	485	480	486	467
501-3156-411.22-01	Social Security	20,961	18,151	17,676	18,195	17,505
501-3156-411.22-02	Medicare	4,902	4,245	4,134	4,255	4,094
501-3156-411.22-03	Unemployment Comp.	600	500	500	500	500
501-3156-411.23-01	IMRF	13,523	11,710	8,830	15,702	25,044
501-3156-411.24-03	CDL Reimbursements	30	60	30	0	0
	Subtotal	471,748	389,020	389,817	417,993	421,581
Contractual Services						
501-3156-411.33-01	Water/Sewerage	1,000	1,000	0	0	616
501-3156-411.34-03	Custodial Services	0	0	0	0	0
501-3156-411.34-06	Linens mats,uniforms	2,000	2,000	1,555	1,346	1,654
501-3156-411.35-01	R&M-Buildings	2,500	2,500	945	0	95
501-3156-411.35-02	R&M-Mach & Equip	4,000	4,000	158	260	6
501-3156-411.35-05	Rep & Maint-Other	5,000	5,000	3,401	1,559	1,516
501-3156-411.36-01	Fleet Maintenance	35,000	27,000	35,197	30,084	16,842
501-3156-411.36-05	Vehicle Replacement	0	0	487	157	0
501-3156-411.38-01	Insurance/MICA	60,100	57,238	57,238	51,105	48,568
501-3156-411.39-01	Communications	2,500	2,000	2,520	2,271	2,038
501-3156-411.39-03	Printing & Binding	250	250	0	0	249
501-3156-411.39-08	Contracted Services	40,000	23,000	16,232	3,361	311
	Subtotal	152,350	123,988	117,733	90,143	71,895
Commodities						
501-3156-411.41-02	Office Supplies	750	750	143	243	617
501-3156-411.45-01	Building Supplies	500	500	179	166	53
501-3156-411.45-02	Custodial Supplies	750	750	1,180	406	521
501-3156-411.45-03	Equip Consumable	500	500	6	122	67
501-3156-411.45-04	Equip Replace Parts	500	500	0	34	118
501-3156-411.45-05	Small Tools/ Equip	5,000	6,000	5,217	3,337	290
501-3156-411.46-08	Paint	100	0	104	8	60
501-3156-411.46-09	Pipe	1,000	1,000	4	888	0
501-3156-411.46-11	Other	1,250,000	550,000	560,411	426,305	238,321
	Subtotal	1,259,100	560,000	567,244	431,509	240,047
Capital Outlay						
501-3156-411.52-05	Mach & Equip	-	22,500	22,500	-	-
501-3156-411.52-06	Vehicles	40,000	-	-	-	-
501-3156-411.52-08	Controllable	-	-	-	-	-
	Subtotal	40,000	22,500	22,500	0	0
	Totals	1,923,198	1,095,508	1,097,294	939,645	733,523

**FUND 501 WATER FUND
UTILITIES DEPARTMENT**

**UTILITIES-ADMINISTRATION
DETAIL**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025 PROPOSED BUDGET	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL	2021/2022 YTD ACTUAL
Salaries & Wages						
501-3310-411.11-01	Regular Salary/Wages	102,776	99,301	99,210	107,657	166,010
501-3310-411.11-02	Overtime	-	-	-	926	5,745
501-3310-411.11-03	Sick Pay	-	-	-	307	-
501-3310-411.11-04	Holiday Pay	6,327	6,113	5,651	5,781	8,652
501-3310-411.11-15	Vacation	8,398	8,114	7,968	7,292	10,506
501-3310-411.11-17	Sick Pay buyback	4,462	4,311	3,995	4,186	5,125
501-3310-411.21-01	Group Insurance	31,590	35,195	33,901	33,787	39,796
501-3310-411.21-03	Board Pd Life Ins	155	155	155	158	220
501-3310-411.22-01	Social Security	7,562	7,306	6,525	7,091	11,209
501-3310-411.22-02	Medicare	1,768	1,709	1,526	1,658	2,621
501-3310-411.22-03	Unemployment Comp	250	250	250	250	250
501-3310-411.23-01	IMRF	4,879	4,714	3,433	6,537	16,604
	Subtotal	168,167	167,168	162,614	175,630	266,738
Contractual Services						
501-3310-411.31-01	Audit	16,500	16,000	10,400	8,000	7,900
501-3310-411.32-02	Technical Svc-Comp	30,000	30,000	9,763	12,398	22,350
501-3310-411.38-01	MICA	2,157	2,094	2,094	1,870	1,731
501-3310-411.39-01	Communications	15,000	15,000	14,541	16,973	13,322
501-3310-411.39-02	Advertising/Publishing	-	-	-	-	-
501-3310-411.39-03	Printing & Binding	500	500	-	-	-
501-3310-411.39-05	Mileage Reimb	250	250	-	-	-
501-3310-411.39-07	Regist,Schools, Mtgs	100	100	460	-	66
501-3310-411.39-08	Contracted Services	-	-	-	-	-
	Subtotal	64,507	63,944	37,258	39,241	45,369
Commodities						
501-3310-411.41-01	Postage	500	500	569	442	291
501-3310-411.41-02	Office Supplies	1,000	1,000	174	999	101
	Subtotal	1,500	1,500	743	1,441	392
Capital Outlay						
501-3310-411.52-04	Office Equipment	-	95,956	95,482	34,998	-
501-3310-411.52-08	Controllable	5,000	1,000	-	360	499
	Subtotal	5,000	96,956	95,482	35,358	499
Miscellaneous						
501-3310-411.61-01	Dues	500	500	304	238	231
501-3310-411.61-04	Other	1,000	1,000	-	1,321	171
501-3310-411.61-06	Refunds	1,000	16,000	18,054	967	60
501-3310-411.61-08	Bad Debt Expense	35,000	35,000	50,239	24,285	35,146
501-3310-411.61-89	Over & Short	20,000	20,000	(293,433)	(281,522)	(26,948)
501-3310-411.65-01	Admin Cost Share	336,000	336,000	336,000	336,000	336,000
501-3310-491.62-62	Water EPA 2019ProjFund	-	-	-	635,770	1,318,509
	Subtotal	393,500	408,500	111,164	717,059	1,663,169
Debt Service						
501-3310-409-72-00	Loan/Lease Payment	-	-	-	794,307	77,097
501-3310-411-72-00	Debt Service	825,000	1,210,000	885,669	-	-
	Subtotal	825,000	1,210,000	885,669	794,307	77,097
	Totals	1,457,674	1,948,068	1,292,930	1,763,036	2,053,264

**FUND 501 WATER FUND
UTILITIES DEPARTMENT**

**COMMERCIAL
DETAIL**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025 PROPOSED BUDGET	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL	2021/2022 YTD ACTUAL
Salaries & Benefits						
501-3312-411.11-01	Regular Salary/Wages	135,432	129,288	136,855	105,495	118,343
501-3312-411.11-02	Overtime	-	-	2,164	1,930	446
501-3312-411.11-03	Sick Pay	7,255	4,673	6,665	3,697	6,483
501-3312-411.11-04	Holiday Pay	8,464	8,178	6,277	5,549	6,961
501-3312-411.11-15	Vacation	6,046	9,736	828	6,770	9,402
501-3312-411.11-16	Major Medical	-	-	-	17,366	4,968
501-3312-411.11-17	Sick Pay buyback	-	2,337	1,418	2,069	2,001
501-3312-411.11-18	Vacation Pay buyback	-	-	5,477	2,063	0
501-3312-411.21-01	Group Insurance	48,964	61,075	32,808	38,411	41,904
501-3312-411.21-03	Board Pd Life Ins	291	291	267	244	283
501-3312-411.22-01	Social Security	9,746	9,561	9,462	8,413	8,670
501-3312-411.22-02	Medicare	2,279	2,236	2,213	1,968	2,028
501-3312-411.22-03	Unemployment Comp	300	300	300	300	300
501-3312-411.23-01	IMRF	6,288	6,168	4,691	7,405	12,561
	Subtotal	225,065	233,843	209,425	201,680	214,350
Contractual Services						
501-3312-411.35-02	R&M-Mach & Equip	2000	2000	508	2236	1863
501-3312-411.35-05	Other	0	0	0	0	0
501-3312-411.36-03	Equipment & Vehicle	2,500	2,500	2,276	2,149	2,146
501-3312-411.38-01	Insurance/MICA	2,470	2,352	2,352	2,100	2,095
501-3312-411.39-02	Advertising/Publishing	200	200	0	188	0
501-3312-411.39-03	Printing & Binding	250	250	0	0	0
501-3312-411.39-08	Contracted Services	150,000	150,000	113,840	134,335	119,329
	Subtotal	157,420	157,302	118,976	141,008	125,433
Commodities						
501-3312-411.41-01	Postage	1,000	1,000	31	805	3,241
501-3312-411.41-02	Office Supplies	3,500	3,500	2,100	2,742	1,446
501-3312-411.45-01	Building Supplies	0	0	0	0	0
	Subtotal	4,500	4,500	2,131	3,547	4,687
Capital Outlay						
501-3312-411.52-04	Office Equipment	0	2,500	0	0	0
501-3312-411.52-08	Conrollable	5,000	4,000		2,681	998
		5,000	6,500	0	2,681	998
Miscellaneous						
501-3312-411.61-04	Other	0	0	0	0	0
	Totals	391,985	402,145	330,532	348,916	345,468

**FUND 501 WATER FUND
UTILITIES DEPARTMENT**

**PURIFICATION
DETAIL**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025	2023/2024	2023/2024	2022/2023	2021/2022
		PROPOSED BUDGET	REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL	YTD ACTUAL
Salaries & Benefits						
501-3314-411.11-01	Regular Salary/Wages	566,198	556,523	544,231	531,479	509,108
501-3314-411.11-02	Overtime	20,193	20,193	4,786	7,964	14,161
501-3314-411.11-03	Sick Pay	7,783	7,519	12,552	13,006	11,652
501-3314-411.11-04	Holiday Pay	34,768	34,192	28,995	31,903	33,167
501-3314-411.11-15	Vacation	35,062	36,759	28,332	31,969	26,388
501-3314-411.11-16	Major Medical	0	0	0	0	0
501-3314-411.11-17	Sick Pay buyback	11,725	14,273	10,704	12,632	14,560
501-3314-411.11-18	Vacation buyback	0	0	1,968	401	4,884
501-3314-411.12-01	TempReg Salary/Wages	0	0	0	0	0
501-3314-411.21-01	Group Insurance	135,464	148,483	132,022	135,043	122,750
501-3314-411.21-03	Board Pd Life Ins	1,048	1,048	1,026	985	923
501-3314-411.22-01	Social Security	40,760	40,254	36,911	37,372	37,053
501-3314-411.22-02	Medicare	9,533	9,414	8,632	8,740	8,666
501-3314-411.22-03	Unemployment Comp	1,100	1,100	1,100	1,100	1,000
501-3314-411.23-01	IMRF	26,297	25,971	18,573	31,764	52,393
501-3314-411.24-03	CDL Reimbursements	30	30	30	30	30
	Subtotal	889,961	895,759	829,862	844,388	836,735
Contractual Services						
501-3314-411.31-04	Eng/Architectural	100,000	50,000	40,043	156,264	20,511
501-3314-411.31-05	Prof Svc-Other	2,000	2,000	0	1,038	0
501-3314-411.33-01	Water/Sewerage	160,000	160,000	57,569	97,268	408,034
501-3314-411.34-01	Cleaning Svc-Disposal	1,200	1,000	1,164	894	788
501-3314-411.34-03	Custodial	0	0	0	0	0
501-3314-411.34-04	Lawn Care	7,500	7,500	8,613	5,750	7,266
501-3314-411.34-06	Linens mats,mop,uniform	5,000	5,000	3,767	3,583	3,545
501-3314-411.35-01	R&M-Buildings	20,000	20,000	5,529	14,955	23,711
501-3314-411.35-02	R&M-Mach & Equip	100,000	100,000	87,989	74,866	39,476
501-3314-411.35-05	R&M-Other	0	0	0	100	0
501-3314-411.36-01	Fleet Maintenance	15,000	15,000	3,778	7,959	11,623
501-3314-411.36-03	Equipment & Vehicle	3,000	3,000	2,476	2,654	1,290
501-3314-411.36-05	Vehicle Replacement	0	0	0	0	0
501-3314-411.38-01	Insurance/MICA	101,272	96,449	96,449	86,115	104,726
501-3314-411.38-05	Boiler & Machinery Ins.	168,000	175,225	300,001	192,943	125,305
501-3314-411.39-01	Communications	4,500	4,000	4,793	3,552	3,654
501-3314-411.39-02	Advertising/Publishing	1,000	1,000	2,303	1,546	922
501-3314-411.39-03	Printing & Binding	200	200	0	187	0
501-3314-411.39-05	Mileage Reimb	0	0	325	0	0
501-3314-411.39-07	Regist, Schools, Mtgs	500	500	0	0	200
501-3314-411.39-05	Mileage Reimb	0	0	0	0	0
501-3314-411.39-08	Contracted Services	750,000	710,000	656,162	670,230	137,106
	Subtotal	1,439,172	1,350,874	1,270,961	1,319,904	888,157

**FUND 501 WATER FUND
UTILITIES DEPARTMENT**

**PURIFICATION
DETAIL**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025 PROPOSED BUDGET	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL	2021/2022 YTD ACTUAL
Commodities						
501-3314-411.41-01	Postage	500	500	567	48	370
501-3314-411.41-02	Office Supplies	1,000	1,500	745	391	929
501-3314-411.42-01	Natural Gas	30,000	30,000	31,432	24,715	17,869
501-3314-411.42-02	Electricity	1,150,000	1,150,000	898,508	868,848	488,470
501-3314-411.45-01	Building Supplies	4,000	4,000	1,368	1,440	953
501-3314-411.45-02	Custodial Supplies	3,000	3,000	2,160	2,268	2,234
501-3314-411.45-03	Equip Consumable	1,000	1,000	180	1,170	784
501-3314-411.45-04	Equip Replace Parts	50,000	110,000	128,676	62,544	15,544
501-3314-411.45-05	Small Tools/ Equip	5,000	10,000	8,700	3,140	2,905
501-3314-411.46-05	Chemicals	1,400,000	1,150,000	1,477,045	1,096,004	803,324
501-3314-411.46-10	Lumber	500	500	33	0	0
501-3314-411.46-11	Operation Supply-Other	25,000	50,000	35,508	21,362	26,117
501-3314-411.46-12	Gasoline/Diesel	1,500	1,500	2,504	698	1,882
501-3314-411.46-14	Laboratory	60,000	60,000	45,525	41,110	40,474
501-3314-411.47-02	Safety Equipment	2,000	2,000	1,857	2,065	1,660
	Subtotal	2,733,500	2,574,000	2,634,808	2,125,803	1,403,515
Capital Outlay						
501-3314-411.52-02	Buildings	0	0	0	5,229	0
501-3314-411.52-04	Office Equipment	0	0	0	0	0
501-3314-411.52-05	Mach & Equip	0	0	0	0	0
501-3314-411.52-06	Vehicles	0	0	0	0	0
501-3314-411.52-08	Controllable	15,000	30,000	30,289	16,192	19,478
501-3314-411.53-09	Other	11,375,000	624,250	264,083	61,750	0
	Subtotal	11,390,000	654,250	294,372	83,171	19,478
Miscellaneous						
501-3314-411.61-04	Other	0	0	0	0	0
	Totals	16,452,633	5,474,883	5,030,003	4,373,266	3,147,885

PURPOSE

The Sewer Department is responsible for the collection, treatment and disposal of sanitary and combined sewage (sanitary sewage + storm water) generated in areas served by public sewers, as well as the financial management of the sewer utility. The Sewer Department is funded by user charges for sewer service, which include fixed monthly demand charges (based upon meter size) and usage charges based upon metered water consumption. As an enterprise fund, the fund is expected to be self-sufficient and revenues for services rendered should fund all expenses associated with the maintenance and administration of the sewer utility.

GOALS/OBJECTIVES

The Utilities Department has set the following goals for FY2025:

- Complete Phase 2 wastewater treatment plant rehabilitation project
- Complete conversion to a dry biosolids disposal process
- Repair and replace defective sewers in coordination with street improvement projects

PAST FISCAL YEAR HIGHLIGHTS

In the previous fiscal year, the Sewer Enterprise Fund:

- Produced a net operating income of roughly \$3.0 million
- Invested roughly \$2.2 million in capital improvements to the sewage collection system
- Purchased a biosolids dewatering system to reduce sludge disposal expenses

BUDGET SUMMARY

Revenue projections for FY25 are based upon a metered water sales volume similar to recent years and a rate adjustment effective May 1, 2024. Operating revenues for FY25 are projected to be \$9.28 million. Operating expenses (which excludes debt service and capital investments) are projected to be \$5.35 million. Budgeted operating expenses are roughly 5.1% above projected FY24, which accounts for expected inflation in the input costs. The water fund is projected to produce a net operating income of \$3.93 million in FY25.

Total debt service on prior borrowing will be roughly \$1.5 million, which leaves \$2.4 million in profits available for capital investment.

A total capital expense budget of roughly \$4.89 million is proposed, which excludes the Phase 2 wastewater treatment plant rehabilitation project (which is budgeted in Fund 315). Capital funding includes:

- \$3.65 million for sewer infrastructure replacement associated with Fund 301 street improvement projects
- \$850k for design engineering services for planned FY25 projects
- \$350k for replacement vehicles and equipment

Additional borrowing of \$3.0 million is planned to fund sewer infrastructure improvement projects and maintain the minimum reserve per adopted policy. Fund 502 is projected to begin FY25 with a cash reserve balance of \$2.5 million and end the fiscal year with a cash reserve balance of \$3.1 million.

**FUND 502 SEWER FUND
UTILITIES DEPARTMENT**

SUMMARY

REVENUE SUMMARY					
ACCOUNT NUMBER	2024/2025	% Change	2023/2024	2023/2024	2022/2023
	PROPOSED		REVISED	PROJECTED	YTD
	BUDGET		BUDGET	ACTUAL	ACTUAL
Other Income	75,000	275.00%	20,000	144,163	62,649
Charges for Services	9,276,500	15.72%	8,016,500	8,034,095	7,126,479
Debt Proceeds	2,600,000		3,500,000	-	-
Grants	-	0.00%	-	-	-
Transfers	0	0.00%	27,000	-	-
Total	11,951,500	3.36%	11,563,500	8,178,258	7,189,128

EXPENSE SUMMARY					
ACCOUNT DESCRIPTION	2024/2025	% Change	2023/2024	2023/2024	2022/2023
	PROPOSED		REVISED	PROJECTED	YTD
	BUDGET		BUDGET	ACTUAL	ACTUAL
Salaries & Benefits	921,101	3.64%	888,759	777,999	648,299
Contractual Services	4,000,341	12.94%	3,542,062	3,272,255	3,574,382
Commodities	907,900	2.58%	885,050	804,330	762,349
Capital Outlay	3,540,000	-10.04%	3,935,152	2,593,679	1,769,050
Miscellaneous	466,230	23.92%	376,230	330,148	602,470
Debt Service	1,500,000	-14.29%	1,750,000	1,263,478	1,191,189
Totals	11,335,572	-0.37%	11,377,253	9,041,889	8,547,739

Totals by Division

3150 Administration	2,128,585	-10.63%	2,381,759	1,796,810	1,936,626
3153 Street Cleaning	161,853	12.94%	143,315	115,199	88,348
3157 Sewer Maintenance	5,299,907	-1.51%	5,381,396	3,971,276	3,340,634
3321 Pretreatment	170,581	-0.61%	171,620	168,179	167,729
3322 Waste Water	3,574,646	8.35%	3,299,163	2,990,425	3,014,402
Totals	11,335,572	-0.37%	11,377,253	9,041,889	8,547,739

STAFFING

	FY 2025 PROPOSED	FY 2024 Budget	FY 2023 Budget	FY 2022 Budget
Authorized Full Time Positions	11.20	11.20	8.75	10.75

The proposed budget includes the following Sewer Department staff:

3150 Admin	0.25	Director of Public Works
3157 Sewer Mnt	0.75	Asst. Director
	8.75	822 union laborers/operators
	1.25	822 Street Cleaner Operator
3321 Pretmt	0.20	Environmental Coordinator
	11.20	TOTAL

**FUND 502 SEWER FUND
UTILITIES DEPARTMENT**

**REVENUE
DETAIL**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025 PROPOSED BUDGET	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL	2021/2022 YTD ACTUAL
<u>Revenues</u>						
502-0000-331.01-01	Interest Income	75,000	20,000	143,863	62,249	18,726
502-0000-342.09-00	Other	0	0	0	100	4,894
502-0000-350.00-00	Sale of Property	0	0	300	300	0
502-0000-372.01-00	User Charges	6,220,000	6,080,000	5,947,921	5,835,134	5,986,428
502-0000-372.01-01	User/Improv surcharge	2,610,000	1,640,000	1,466,666	777,125	51,705
502-0000-372.02-00	Surcharges	500,000	350,000	672,987	533,547	473,614
502-0000-372.03-00	Miscellaneous	0	0	450	650	800
502-0000-372.03-01	Sewer Servics In Kind	(115,000)	(115,000)	(98,353)	(77,483)	(45,041)
502-0000-372.03-02	Penalties past due	60,000	60,000	36,524	53,131	61,204
502-0000-372.04-00	Connection Charges	1,500	1,500	7,900	4,375	40,285
502-0000-372.05-00	Flat Rate Charges	0	0			
502-0000-372.09-00	Refunds	0	0			
502-0000-381.03-01	FEMA Reimb	0	0			
502-0000-381.03-06	CURES Grant	0	0			
502-0000-382.03-06	Dept of Transportation	0	0			
502-0000-391.01-00	Transfer from EPA	0	0		0	4,501,853
502-0000-391.01-01	General Fund	0	27,000	0	0	0
502-0000-391.01-33	Vehicle Replcmnt Fund	0	0	0	0	0
502-0000-392.03-00	Loan Proceeds	2,600,000	3,500,000	0	0	0
	Totals	11,951,500	11,563,500	8,178,258	7,189,128	11,094,468

**FUND 502 SEWER FUND
UTILITIES DEPARTMENT**

**ADMINISTRATION/FIELD OPERATIONS
DETAIL**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025 PROPOSED BUDGET	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL	2021/2022 YTD ACTUAL
Salaries & Benefits						
502-3150-412.11-01	Regular Salary/Wages	29,598	28,597	28,467	23,437	0
502-3150-412.11-04	Holiday Pay	1,794	1,733	1,602	1,442	0
502-3150-412.11-15	Vacation	1,922	0	1,919	1,562	0
502-3150-412.11-17	Sick Pay Buyback	577	0	557	541	0
502-3150-412.11-18	Vacation Pay buyback	0	0	0	0	0
502-3150-412.21-01	Group Insurance	5,132	6,014	5,371	4,152	0
502-3150-412.21-03	Board Paid Life Ins.	24	24	24	20	0
502-3150-412.21-04	Workers' Compensation			0	0	0
502-3150-412.22-01	Social Security	2,101	2,030	1,907	1,590	0
502-3150-412.22-02	Medicare	491	475	446	372	0
502-3150-412.23-01	IMRF	1,356	1,310	957	1,311	0
502-3150-412.24-03	CDL Reimbursements	0	90	0	0	0
	Subtotal	42,995	40,273	41,250	34,427	0
Contractual Services						
502-3150-412.31-01	Audit	12,360	12,000	7,800	6,000	5,925
502-3150-412.32-02	Computer	30,000	30,000	14,219	16,542	12,897
502-3150-412.39-01	Communications	15,000	15,000	8,544	8,365	15,330
502-3150-412.39-02	Advertising/Publishing	0	0	0	240	0
	Subtotal	57,360	57,000	30,563	31,147	34,152
Commodities						
502-3150-412.41-01	Postage	500	800	487	534	134
502-3150-412.41-02	Office Supplies	0	0	174	29	102
502-3150-412.41-03	Shared Billing Expense	135,000	135,000	107,728	114,332	111,897
	Subtotal	135,500	135,800	108,389	114,895	112,133
Capital Outlay						
502-3150-412.52-04	Office Equipment	0	95,956	95,482	34,998	-9
502-3150-412.52-05	Mach & Equipment	0	0	0	0	0
	Subtotal	0	95,956	95,482	34,998	-9
Miscellaneous						
502-3150-412.61-04	Other	5,000	15,000	13,368	4,368	12,337
502-3150-412.61-06	Refunds	1,500	1,500	0	0	0
502-3150-412.61-08	Bad Debt Expense	25,000	25,000	33,050	18,244	26,419
502-3150-412.64-02	Overhead Sewer Grants	50,000	50,000	0	15,128	29,910
502-3150-412.65-01	Admin cost share	211,230	211,230	211,230	211,230	211,230
502-3150-412.65-02	Space cost share					0
502-3150-491.62-26	2005 G/O Bond Fund					0
502-3150-491.62-32	Central Services Fund					0
502-3150-491.62-67	Sewer EPA 2019 Proj Fur	100,000	0		281,000	226,764
	Subtotal	392,730	302,730	257,648	529,970	506,660
Debt Service						
502-3150-409.72-00	Loan/Lease Payments	1,500,000	1,750,000	1,263,478	1,191,189	188,755
	Totals	2,128,585	2,381,759	1,796,810	1,936,626	841,691

FUND 502 SEWER FUND

**STREET CLEANING
DETAIL**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025 PROPOSED BUDGET	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL	2021/2022 YTD ACTUAL
Salaries & Benefits						
502-3153-412.11-01	Regular Salary/Wages	59,755	57,740	35,470	27,964	32,607
502-3153-412.11-02	Overtime	1,370	1,370	186	217	1,174
502-3153-412.11-03	Sick Pay	-	-	198	193	-
502-3153-412.11-04	Holiday Pay	2,875	2,778	2,568	2,697	2,425
502-3153-412.11-15	Vacation Pay	4,107	3,968	4,409	3,850	3,721
502-3153-412.11-17	Sick Pay Buy Back	2,464	2,381	2,182	2,119	2,250
502-3153-412.21-01	Group Insurance	15,102	14,415	10,692	9,894	9,636
502-3153-412.21-03	Board Paid Life Ins	121	121	81	65	73
502-3153-412.22-01	Social Security	4,375	4,231	2,701	2,260	2,577
502-3153-412.22-02	Medicare	1,023	989	632	528	603
502-3153-412.22-03	Unemployment Comp	100	100	100	100	100
502-3153-412.23-01	IMRF	2,823	2,729	1,320	1,978	3,622
502-3153-412.24-03	CDL Reimbursements	30	-	-	-	-
	Subtotal	94,145	90,822	60,539	51,865	58,788
Contractual Services						
502-3153-412.36-01	Fleet Maintenance	60,000	45,000	51,164	33,543	33,198
502-3153-412.36-05	Vehicle Replacement	-	-	-	-	-
502-3153-412.38-01	MICA	3,458	3,293	3,293	2,940	2,980
502-3153-412.38-02	Deductible	-	-	-	-	-
502-3153-412.39-01	Communications	250	200	203	-	-
	Subtotal	63,708	48,493	54,660	36,483	36,178
Commodities						
502-3153-412.45-04	Equip Replace Parts	2,000	2,000	-	-	-
502-3153-412.45-05	Small Tools/ Equip	2,000	2,000	-	-	-
	Subtotals	4,000	4,000	-	-	-
	Totals	161,853	143,315	115,199	88,348	94,966

**FUND 502 SEWER FUND
UTILITIES DEPARTMENT**

**SEWER MAINTENANCE & COLLECTION
DETAIL**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025	2023/2024	2023/2024	2022/2023	2021/2022
		PROPOSED BUDGET	REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL	YTD ACTUAL
Salaries & Benefits						
502-3157-412.11-01	Regular Salary/Wages	442,386	427,691	410,813	336,683	296,367
502-3157-412.11-02	Overtime	48,793	48,793	20,571	17,327	29,896
502-3157-412.11-03	Sick Pay	17,575	16,992	14,366	13,926	13,754
502-3157-412.11-04	Holiday Pay	28,322	27,380	23,949	21,052	16,612
502-3157-412.11-15	Vacation	24,341	23,530	21,651	15,222	21,168
502-3157-412.11-17	Sick Pay Buyback	1,600	1,546	876	518	158
502-3157-412.11-18	Vacation Pay Buyback	-	-	-	-	2,305
502-3157-412.21-01	Group Insurance	132,625	124,981	111,779	85,669	83,702
502-3157-412.21-03	Board Paid Life Ins.	922	922	880	713	593
502-3157-412.22-01	Social Security	34,907	33,848	28,750	24,213	22,729
502-3157-412.22-02	Medicare	8,164	7,916	6,724	5,663	5,316
502-3157-412.22-03	Unemployment Comp.	1,000	900	900	800	900
502-3157-412.23-01	IMRF	22,521	21,837	14,523	19,864	32,129
502-3157-412.24-03	CDL Reimbursements	90	90	60	90	60
	Subtotal	763,246	736,426	655,842	541,740	525,689
Contractual Services						
502-3157-412.31-04	Engineer/Architectural	350,000	165,740	180,783	510,217	6,375
502-3157-412.31-05	Other	-	-	-	8,950	-
502-3157-412.35-02	R&M-Mach & Equip	20,000	20,000	18,161	18,186	3,639
502-3157-412.35-05	R&M - Other	-	35,000	23,512	1,670	3,522
502-3157-412.35-06	R&M-Infrastructure	50,000	75,000	91,526	49,420	1,001,613
502-3157-412.36-01	Fleet Maintenance	250,000	220,000	231,155	211,432	226,400
502-3157-412.36-03	Equipment & Vehicle	4,000	4,000	4,587	6,943	3,108
502-3157-412.36-05	Vehicle Replacement	-	-	-	-	-
502-3157-412.38-01	MICA	141,061	134,344	134,344	119,950	177,470
502-3157-412.39-01	Communications	2,500	1,000	1,696	609	846
502-3157-412.39-02	Advertising/Publishing	1,500	1,500	1,144	288	2,356
502-3157-412.39-04	Travel	100	100	40	-	-
502-3157-412.39-05	Mileage Reimb	100	100	-	-	-
502-3157-412.39-06	JULIE Location request	4,000	4,000	3,292	3,435	3,901
502-3157-412.39-07	Regist,Schools,Mtgs	500	500	-	750	-
502-3157-412.39-08	Contracted Services	3,000	3,000	996	2,992	1,441
	Subtotal	826,761	664,284	691,236	934,842	1,430,671
Commodities						
502-3157-412.41-01	Postage	250	250	116	42	-
502-3157-412.41-02	Office Supplies	-	100	-	44	98
502-3157-412.42-02	Electricity	40,000	40,000	38,345	37,435	25,728
502-3157-412.45-01	Building Supplies	100	100	8	50	-
502-3157-412.45-02	Custodial Supplies	750	750	10	518	-
502-3157-412.45-03	Equip Consumable	900	900	153	501	463
502-3157-412.45-04	Equip Replace Parts	15,000	15,000	5,791	14,970	9,414
502-3157-412.45-05	Small Tools/ Equip.	4,000	4,000	7,164	2,195	3,276
502-3157-412.46-01	Concrete	50,000	50,000	43,298	47,487	36,598
502-3157-412.46-02	Asphalt	1,000	1,000	-	-	-
502-3157-412.46-03	Sand, Stone & Gravel	15,000	15,000	10,911	12,231	11,569
502-3157-412.46-07	Barricades	10,000	10,000	-	6,781	-
502-3157-412.46-08	Paint	100	100	-	15	-
502-3157-412.46-09	Pipe	3,500	3,500	8,609	955	6,946
502-3157-412.46-10	Lumber	1,000	1,000	1,202	936	966
502-3157-412.46-11	Other	25,000	25,000	29,147	24,286	31,567

**FUND 502 SEWER FUND
UTILITIES DEPARTMENT**

**SEWER MAINTENANCE & COLLECTION
DETAIL**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025 PROPOSED BUDGET	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL	2021/2022 YTD ACTUAL
502-3157-412.46-12	Gasoline/Diesel	300	300	560	786	90
502-3157-412.47-01	Clothing/Uniforms	1,000	1,750	1,709	840	1,297
502-3157-412.47-02	Safety Equipment	2,000	2,000	1,226	1,528	400
	Subtotal	169,900	170,750	148,249	151,600	128,412
Capital Outlay						
502-3157-412.52-03	Improv other than Bldgs	3,250,000	3,457,094	2,163,406	1,710,330	129,832
502-3157-412.52-05	Mach & Equip	-	125,500	135,816	-	-
502-3157-412.52-06	Vehicles	275,000	212,342	172,515	-	-
502-3157-412.52-08	Controllable	15,000	15,000	4,212	2,122	10,642
502-3157-412.53-03	Infrastructure	-	-	-	-	-
	Subtotal	3,540,000	3,809,936	2,475,949	1,712,452	140,474
Miscellaneous						
502-3157-412.61-04	Other	-	-	-	-	-
	Totals	5,299,907	5,381,396	3,971,276	3,340,634	2,225,246

**FUND 502 SEWER FUND
UTILITIES DEPARTMENT**

**PRETREATMENT
DETAIL**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025 PROPOSED BUDGET	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL	2021/2022 YTD ACTUAL
Salaries & Benefits						
502-3321-412.11-01	Regular Salary/Wages	12,507	12,084	12,202	12,459	14,373
502-3321-412.11-02	Overtime			202		0
502-3321-412.11-03	Sick Pay	574	554	872	0	0
502-3321-412.11-04	Holiday Pay	781	754	646	785	0
502-3321-412.11-15	Vacation	637	616	54	458	0
502-3321-412.21-01	Group Insurance	4,508	5,580	5,044	4,952	6,181
502-3321-412.21-03	Board Paid Life Ins.	19	19	19	20	26
502-3321-412.22-01	Social Security	899	868	744	731	738
502-3321-412.22-02	Medicare	210	203	174	171	173
502-3321-412.23-01	IMRF	580	560	411	691	1,138
	Subtotal	20,715	21,238	20,368	20,267	22,629
Contractual Services						
502-3321-412.31-05	Other	70,000	70,000	68,664	62,205	73,301
502-3321-412.35-02	Machinery & Equip	0	0	0	5,865	0
502-3321-412.38-01	MICA	78,616	74,872	74,872	66,850	73,068
502-3321-412.39-04	Travel	500	500	0	0	0
502-3321-412.39-05	Mileage Reimb	500	500	0	0	0
502-3321-412.39-07	Regist,Schools,Meetings	250	250	-	-	-
	Subtotal	149,866	146,122	143,536	134,920	146,369
Capital Outlay						
502-3321-412.52-08	Controllable	0	4,260	4,275	12,542	0
	Totals	170,581	171,620	168,179	167,729	168,998

**FUND 502 SEWER FUND
UTILITIES DEPARTMENT**

**WASTE WATER TREATMENT
DETAIL**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025 PROPOSED BUDGET	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL	2021/2022 YTD ACTUAL
Contractual Services						
502-3322-412.31-04	Eng/Architectural	500,000	250,000	105,448	151,935	-25,000
502-3322-412.31-05	Other	1,150,000	1,100,000	1,044,231	979,162	927,418
502-3322-412.34-01	Disposal	50,000	50,000	38,308	36,461	83,053
502-3322-412.35-01	Buildings	20,000	30,000	27,790	4,415	14,919
502-3322-412.35-02	R&M-Mach & Equip	75,000	102,000	113,132	48,793	131,000
502-3322-412.35-05	Other	0	0	0	0	0
502-3322-412.36-01	Fleet Maintenance	15,000	15,000	15,820	12,661	461
502-3322-412.36-03	Equipment & Vehicle	50,000	75,000	19,409	58,120	19,265
502-3322-412.38-01	MICA	104,646	99,663	99,663	88,985	97,281
502-3322-412.38-05	Boiler & Machinery Ins	100,000	100,000	224,776	192,943	125,305
502-3322-412.39-01	Communications	5,000	3,500	4,762	3,735	1,183
502-3322-412.39-02	Advertising/Publishing	1,000	1,000	557	620	572
502-3322-412.39-07	Regist,Schools,Meetings	0	0	0	0	1,230
502-3322-412.39-08	Contracted Services	832,000	800,000	658,364	859,160	134,912
	Subtotal	2,902,646	2,626,163	2,352,260	2,436,990	1,511,599
Commodities						
502-3322-412.42-01	Natural Gas	15,000	15,000	5,004	7,467	6,123
502-3322-412.42-02	Electricity	500,000	400,000	447,483	422,782	254,777
502-3322-412.45-01	Building Supplies	2,500	2,500	369	2,162	760
502-3322-412.45-02	Custondial Supplies	3,000	3,000	492	449	628
502-3322-412.45-04	Equip Replace Parts	7,500	57,500	54,203	4,181	19,668
502-3322-412.46-05	Chemicals	35,000	35,000	23,900	31,719	7,629
502-3322-412.46-11	Other	25,000	40,000	11,703	20,105	34,557
502-3322-412.46-12	Gasoline/Diesel	10,000	20,000	4,538	6,989	20,009
502-3322-412.46-14	Laboratory	0	1,000	0	0	0
502-3322-412.47-02	Safety Equipment	500	500	0	0	0
	Subtotal	598,500	574,500	547,692	495,854	344,151
Capital Outlay						
502-3322-412.52-02	Buildings	0	0	0	0	0
502-3322-412.52-03	Improv other than bldg	0	0	0	0	0
502-3322-412.52-05	Mach & Equip	0	25,000	17,973	8,708	0
502-3322-412.52-08	Controllable	0	0	0	350	4,987
	Subtotal	0	25,000	17,973	9,058	4,987
Miscellaneous						
502-3322-412.61-01	Dues	72,500	72,500	72,500	72,500	72,500
502-3322-412.61-04	Other	1,000	1,000	0	0	0
	Subtotal	73,500	73,500	72,500	72,500	72,500
	Totals	3,574,646	3,299,163	2,990,425	3,014,402	1,933,237



PURPOSE

The Quincy Regional Airport-Baldwin Field is owned and operated by the City of Quincy. The airport provides a safe and secure environment for aircraft operators who serve private, corporate, and commercial travelers. The airfield is a public asset open to users 24 hours a day 365 days a year. The purpose of this fund is to develop and maintain airport facilities and infrastructure in accordance with federal standards. The airport has a 24.7 million dollar economic impact on the region by serving the public and private sectors of air travel. Quincy is an Essential Air Service Community served by Southern Airways Express, and subsidies allow daily air service to and from Chicago O'Hare International Airport and St. Louis-Lambert International Airport. The airport sits on a 1,100 acre parcel of land and includes over 20 structures, two runway surfaces, an interconnecting taxiway and

GOALS/OBJECTIVES

- Meet and exceed FAA 14 CFR Part 139 requirements and TSA 49 CFR 1542 regulations
- Support the commercial airline in an effort to ensure safe and timely air service to the community.
- Promote continued development by supporting the variety of tenants who do business at the airport.
- Explore additional revenue channels to decrease the general fund subsidy.
- Substantial completion of multi-year runway project

Projects for FY 2025:

- Complete terminal building foundation work bid out in FYE 2024 (\$206,500, Rees Construction)
- Replace Airport Terminal Roof estimated at \$1 million (65% BIL funded, 35% from city match/loan)
- HVAC replace 9 units at main terminal estimated at \$105,000
- Add Holding Area restroom estimate \$100,000 (65% BIL funds, 35% city match)
- Phase 4 runway improvement to be substantially completed

PAST FISCAL YEAR HIGHLIGHTS

Phase 3 Runway Infrastructure improvements were substantially completed. January 8, 2024 Council approved Foundation Repairs \$206,500; work not completed and re-budgeted in FYE 2025. The CARES funding was still an eligible source for operating revenues; therefore no expenses were available to claim the Aviation Fuel Tax grant. Made 1st loan payment for solar project. Renegotiated new farm lease. Received approval to replace the 1988 Ford single axle dump truck at \$200,000 (PO should roll over). The Airport should end FYE 2024 with fund balance \$406,500 (funding from GF For foundation work and Truck replacement) plus loan funds of \$440,000 in restricted cash.

BUDGET SUMMARY

The Airport fund is planning to roll over funds for both the Terminal foundation repair (\$206,500), the Dump Truck replacement (\$200,000) and use the remainder of loan proceeds for BIL funding match (roof and restrooms).

This budget includes funding for major capital improvements in line item 511-4314-413-52-02 Capital Outlay/Building:

- \$ 206,500 foundation repair, Rees Construction PO 154719
- \$ 1,000,000 for Roof project estimated BIL reimbursement of \$650,000 - city funds \$350,000
- \$ 100,000 Terminal holding area restroom estimated BIL funding of \$65,000 - city funds \$35,000
- \$ 105,000 HVAC units
- \$1,411,500 total

\$284,000 in Capital Outlay/Infrastructure for Crack Sealing on terminal apron (using remainder of BIL funds)
 \$200,000 in Capital Outlay/Vehicles 511-4314-413-52-05 to replace 1988 Ford plow truck

<u>Active Projects</u>	<u>Total Project</u>	<u>City Match</u>	<u>O/S Revenue</u>	<u>O/S Expenses</u>	
UIN4754 Reconstruct Rnwy 4/22 ENG	429,823	21,306	1,654	35,272	
UIN 4834 Rnwy 4/22 Construct Ph 1	8,278,901	413,895	273,235	282,700	
UIN4899 Runway 04/22 Phase 2 Design	701,080	0	88,330	91,964	<i>Local Let</i>
UIN 4909 Rnwy 4/22 Construct Ph2	7,427,732	0	1,381,823	1,381,092	<i>Local Let</i>
UIN 4953 Reconstruct Rnwy 4/22 Ph3	5,176,451	129,386	347,412	382,661	
UIN 5051 Rnwy 4/22 Construct Ph 4	13,654,036	341,327	949,230	811,260	
Bi-partisan Infra Law Funds (BIL) Roof	1,000,000	350,000	650,000	1,000,000	
Bi-partisan Infra Law Funds (BIL) Restrooms	100,000	35,000	65,000	100,000	
	<u>36,768,023</u>	<u>1,290,914</u>	<u>3,756,684</u>	<u>4,084,949</u>	

REVENUE SUMMARY					
ACCOUNT NUMBER	2024/2025		2023/2024	2023/2024	2022/2023
	PROPOSED	% Change	REVISED	PROJECTED	YTD
	BUDGET		BUDGET	ACTUAL	ACTUAL
Taxes	25,000		20,000	-	504
Other Income	272,028	76.07%	154,500	207,159	208,231
Charges for Services	-		-	-	-
Rent & Other Income	91,580	8.70%	84,248	123,109	127,359
Grants	4,056,684	-61.67%	10,582,415	1,984,051	7,473,734
Transfers In	1,110,162	-0.74%	1,118,414	834,800	1,500,779
Total	5,555,454	-53.55%	11,959,577	3,149,119	9,310,607

EXPENSE SUMMARY					
ACCOUNT DESCRIPTION	2024/2025		2023/2024	2023/2024	2022/2023
	PROPOSED	% Change	REVISED	PROJECTED	YTD
	BUDGET		BUDGET	ACTUAL	ACTUAL
Salaries & Benefits	573,581	4.83%	547,171	480,079	436,105
Contractual Services	399,945	3.60%	386,052	398,239	337,049
Commodities	184,220	19.41%	154,270	164,319	189,138
Capital Outlay	4,607,314	-57.65%	10,878,702	4,508,905	8,250,240
Miscellaneous	344,463	2.90%	334,747	331,854	258,279
Totals	6,109,523	-50.33%	12,300,942	5,883,396	9,470,811

Totals by Division

4310 Administration	304,610	6.04%	287,272	249,867	213,361
4313 Maintenance	358,971	2.59%	349,899	320,212	312,744
4314 Operations	5,423,442	-53.42%	11,642,171	5,293,886	8,925,118
4315 Fire Protection	22,500	4.17%	21,600	19,431	19,588
Totals	6,109,523	-50.33%	12,300,942	5,883,396	9,470,811

STAFFING

	FY 2025 PROPOSED	FY 2024 Budget	FY 2023 Budget	FY 2022 Budget
Authorized Full Time Positions	6	6	6	5

The proposed budget includes the following staff:

Position	Full Time Equivalents (FTE)
Airport Manager	1.00
Airport Asst. Manager	1.00
Airport Maintenance Technician	4.00
Total	6.00

FUND 511 AIRPORT FUND

**REVENUE
DETAIL**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025 PROPOSED BUDGET	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL	2021/2022 YTD ACTUAL
<u>Revenues</u>						
511-0000-314.02-11	Aviation Fuel Tax	25,000	20,000	-	504	-
511-0000-331.01-01	Deposit Accounts	2,500	500	5,497	4,483	356
511-0000-343.03-00	Solar Field	18,000	14,000	20,267	6,933	0
511-0000-343.03-01	Solar Renew Eng Credit	70,828	0	0	0	0
511-0000-350.00-00	Sale of Property	0	0	30	6,325	298
511-0000-373.01-00	Farm Income	121,900	100,000	128,100	143,886	170,150
511-0000-373.02-00	Fuel Flowage Fees	50,500	35,000	45,137	40,003	46,344
511-0000-373.03-00	Landing Fees	8,300	5,000	8,128	6,601	8,949
511-0000-373.05-02	Rents/Lease-Airline	26,500	22,248	26,472	23,559	22,848
511-0000-373.05-03	Rents/Lease-FBO	22,700	21,000	22,623	21,550	21,660
511-0000-373.05-04	Rnts/Lease-Tiedowns	0	0	0	0	0
511-0000-373.05-05	Rnts/Lease-Cargo & Hang	0	0	30,951	32,073	29,870
511-0000-373.05-06	Rnts/Lease-Terminal	29,000	32,000	29,413	26,480	24,650
511-0000-373.05-07	Rnts/Lease-Frm House	0	0	0	0	0
511-0000-373.05-08	Rnts/Lease-Rest	9,600	8,400	9,600	9,500	8,400
511-0000-373.05-09	Rnts/Lease-Parking	0	0	0	0	0
511-0000-373.05-10	Rnts/Lease-AARF Bldg	0	0	0	0	0
511-0000-373.06-00	Trash Disposal Fees	0	0	0	675	900
511-0000-373.07-00	Other	3,000	0	3,048	8,981	4,457
511-0000-373.08-00	Concessions	0	0	0	0	0
511-0000-373.09-00	Utility Fees	0	0	248	3,747	4,400
511-0000-373.10-00	Vending	780	600	754	794	811
511-0000-373.11-00	Sale of Property	0	0	0	0	2,000
511-0000-373.12-00	Special Permit Fees	0	0	0	0	0
511-0000-381.03-05	CARES grant	0	0	0	570,211	865,349
511-0000-381.03-07	ARPA	300,000	700,000	534,188	155,370	0
511-0000-382.02-03	State Gov-Dept.of Trans	3,756,684	9,882,415	1,449,863	6,748,153	708,884
511-0000-391.01-01	From General Fund	1,110,162	1,118,414	834,800	1,500,779	150,500
511-0000-391.01-15	From Capital Proj Fund	0	0	0	0	300,000
511-0000-391.01-31	From Airprt HangrFund	0	0	0	0	0
511-0000-392.03-00	Loan Proceeds	0	0	0	0	0
Totals		5,555,454	11,959,577	3,149,119	9,310,607	2,370,826

FUND 511 AIRPORT FUND

**AIRPORT-ADMINISTRATION
DETAIL**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025	2023/2024	2023/2024	2022/2023	2021/2022
		PROPOSED BUDGET	REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL	YTD ACTUAL
Salaries & Wages						
511-4310-413.11-01	Regular Salary/Wages	130,576	142,183	115,597	91,959	97,334
511-4310-413.11-02	Overtime	0	0	0	0	0
511-4310-413.11-03	Sick Pay	0	0	2316	2625	1701
511-4310-413.11-04	Holiday Pay	7,764	7,011	6,174	5,432	5,329
511-4310-413.11-15	Vacation Pay	5,546	5,008	3,612	2,791	2,660
511-4310-413.11-17	Sick Pay Buy Back	0	0	410	0	822
511-4310-413.11-18	Vac Pay Buy Back	0	0	1,040	0	3,230
511-4310-413.12-01	Regular Salary/Wages	15,600	0	0	0	0
511-4310-413.21-01	Group Insurance	37,932	25,671	16,987	7,533	9,722
511-4310-413.21-03	Board Paid Life Ins.	194	194	186	148	168
511-4310-413.22-01	Social Security	8,940	9,909	7,732	6,292	6,848
511-4310-413.22-02	Medicare	2,091	1,888	1,808	1,472	1,602
511-4310-413.22-03	Unemployment Comp	200	200	200	200	200
511-4310-413.23-01	IMRF	5,767	5,208	3,805	4,909	9,512
	Subtotals	214,610	197,272	159,867	123,361	139,128
Miscellaneous						
511-4310-413.65-01	Admin Cost Share	90,000	90,000	90,000	90,000	87,996
	Subtotals	90,000	90,000	90,000	90,000	87,996
	Totals	304,610	287,272	249,867	213,361	227,124

FUND 511 AIRPORT FUND

MAINTENANCE/OPERATIONS
DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025	2023/2024	2023/2024	2022/2023	2021/2022
		PROPOSED BUDGET	REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL	YTD ACTUAL
Salaries & Benefits						
511-4313-413.11-01	Regular Salary/Wages	199,435	192,993	186,549	183,283	182,457
511-4313-413.11-02	Overtime	29,460	29,460	18,695	12,934	19,755
511-4313-413.11-03	Sick Pay	3,772	3,644	4,818	3,793	3,390
511-4313-413.11-04	Holiday Pay	11,736	11,338	11,250	9,521	3,847
511-4313-413.11-15	Vacation Pay	12,574	12,147	12,885	13,292	10,716
511-4313-413.11-17	Sick Pay Buy Back	5,030	4,859	3,366	4,324	4,653
511-4313-413.11-18	Vac Pay Buy Back	0	0	0	0	4,866
511-4313-413.11-23	Firearms Allow/Wildlf	0	0	0	0	0
511-4313-413.21-01	Group Insurance	65,453	65,028	57,921	56,950	56,305
511-4313-413.21-03	Board Paid Life Ins	388	388	388	373	360
511-4313-413.22-01	Social Security	16,244	15,775	13,731	13,308	13,460
511-4313-413.22-02	Medicare	3,799	3,689	3,211	3,112	3,148
511-4313-413.22-03	Unemployment Comp	400	400	400	400	400
511-4313-413.23-01	IMRF	10,480	10,178	6,998	11,454	19,179
511-4313-413.24-03	CDL Reimbursements	200	0	0	0	0
	Totals	358,971	349,899	320,212	312,744	322,536

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025	2023/2024	2023/2024	2022/2023	2021/2022
		PROPOSED BUDGET	REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL	YTD ACTUAL
Contractual Services						
511-4314-413.31-01	Audit	2,010	1,950	1,950	1,500	1,500
511-4314-413.31-04	Eng/Architectural	9,000	9,000	9,000	291	3,500
511-4314-413.31-05	Other	0	0	0	1,313	2,350
511-4314-413.33-01	Water/Sewerage	2,500	1,500	1,765	1,392	1,417
511-4314-413.34-01	Disposal	4,800	3,000	4,837	3,475	2,731
511-4314-413.34-03	Custodial	0	0	-1,231	0	0
511-4314-413.34-06	Linens mats,uniforms	3,200	2,750	2,741	1,645	1,823
511-4314-413.35-01	R&M-Building	30,000	55,631	29,858	16,864	15,778
511-4314-413.35-02	R&M-Mach & Equip	8,000	7,000	7,657	11,872	5,902
511-4314-413.35-05	Repair & Maint -Other	1,000	1,000	385	911	12,231
511-4314-413.35-06	R&M-Other	34,970	33,607	50,036	0	130
511-4314-413.35-08	R&M-Restaurant	3,500	2,000	3,817	3,547	2,187
511-4314-413.36-01	Fleet Maintenance	70,000	50,000	62,139	83,331	43,787
511-4314-413.36-03	Vehicle Rental	1,000	1,000	3,204	694	727
511-4314-413.36-05	Vehicle Replacement	16,800	16,800	23,386	16,348	16,113
511-4314-413.38-01	MICA	118,665	113,014	113,014	100,905	75,375
511-4314-413.38-06	Airport Liability	22,100	22,100	22,042	20,123	22,038
511-4314-413.39-01	Communications	23,700	23,700	23,871	22,775	3,547
511-4314-413.39-02	Advertising/Publishing	2,000	3,000	1,443	0	3,183
511-4314-413.39-03	Printing & Binding	200	0	0	0	245
511-4314-413.39-04	Travel	1,000	1,000	0	5,720	3,038
511-4314-413.39-07	Regist, Schools, Mtgs	2,500	1,000	1,190	588	1,500
511-4314-413.39-08	Contracted Services	21,000	16,000	18,135	24,755	9,799
	Subtotals	377,945	365,052	379,239	318,049	228,901
Supplies						
511-4314-413.41-01	Postage	20	20	49	8	39
511-4314-413.41-02	Office Supplies	500	500	280	451	518
511-4314-413.42-01	Natural Gas	20,000	21,000	13,931	18,380	16,841
511-4314-413.42-02	Electricity	92,000	75,000	92,874	104,140	98,470
511-4314-413.45-01	Building Supplies	5,700	5,700	1,862	5,210	5,920
511-4314-413.45-02	Custodial Supplies	2,500	2,500	1,731	2,793	2,492
511-4314-413.45-03	EquipConsumable	1,000	2,450	667	6,668	640
511-4314-413.45-04	Equip Replace Parts	7,000	4,900	6,222	7,540	6,890
511-4314-413.45-05	Small Tools/ Equip	2,000	1,500	854	2,906	2,404
511-4314-413.46-01	Concrete	500	500	281	319	12
511-4314-413.46-03	Sand, Stone & Gravel	600	600	295	332	3,543
511-4314-413.46-04	Salt & Cinders	900	500	150	310	326
511-4314-413.46-05	Chemicals	1,500	2,500	1,107	5,032	1,312
511-4314-413.46-06	Signs & Posts	15,000	4,500	4,687	1,616	3,151
511-4314-413.46-08	Paint	7,000	6,000	13,553	411	47
511-4314-413.46-11	Oper Supplies/other	5,000	3,000	3,660	9,734	39,314
511-4314-413.46-12	Gasoline/Diesel	22,000	22,000	21,405	22,327	18,420
511-4314-413.47-01	Clothing/Uniforms	250	250	0	76	413
511-4314-413.47-02	Safety Equipment	250	250	280	297	48
	Subtotals	183,720	153,670	163,888	188,550	200,800

FUND 511 AIRPORT FUND

OPERATIONS
DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025	2023/2024	2023/2024	2022/2023	2021/2022
		PROPOSED BUDGET	REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL	YTD ACTUAL
Capital Outlay						
511-4314-413.52-02	Buildings	1,411,500	206,496	289,094	0	0
511-4314-413.52-03	Improv other than Bldg	0	0	0	1,213,582	0
511-4314-413.52-04	Office Equipment	0	3,000	0	0	0
511-4314-413.52-05	Mach & Equip	7,865	0	0	20,296	0
511-4314-413.52-06	Vehicles	200,000	200,000	182,100	0	0
511-4314-413.52-08	Controllable	3,000	3,000	1,049	9,016	19,649
511-4314-413.53-09	Infrastructure-Other	2,984,949	10,466,206	4,036,662	6,756,671	332,864
511-4314-413.54-21	Matching Funds	0	0	0	250,675	0
	Subtotals	4,607,314	10,878,702	4,508,905	8,250,240	352,513
Miscellaneous						
511-4314-413.61-01	Dues	1,700	2,000	150	1,700	1,700
511-4314-413.61-02	Taxes	22,500	13,600	13,719	12,473	11,122
511-4314-413.61-04	Other	1,500	3,000	1,199	12,887	2,573
511-4314-413.72-00	Loan/Lease Payments	228,763	226,147	226,786	141,219	
	Subtotals	254,463	244,747	241,854	168,279	15,395
Transfers						
511-1801-491.62-42	Trnsfr to Hangar Fund	0	0	0	0	0
	Totals	5,423,442	11,642,171	5,293,886	8,925,118	797,609

FUND 511 AIRPORT FUND

FIRE PROTECTION SERVICES
SUMMARY

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025	2023/2024	2023/2024	2022/2023	2021/2022
		PROPOSED BUDGET	REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL	YTD ACTUAL
Salaries & Benefits						
511-4315-413.11-01	Regular Salary/Wages	0	0	0	0	0
511-4315-413.11-02	Overtime	0	0	0	0	0
	Subtotal	0	0	0	0	0
Contractual Services						
511-4315-413.39-04	Travel	0	0	0	0	0
511-4315-413.39-07	Regist, Schools, Mtgs	22,000	21,000	19,000	19,000	19,000
511-4315-413.39-08	Other Contracted Svcs	0	0	0	0	0
	Subtotal	22,000	21,000	19,000	19,000	19,000
Commodities						
511-4315-413.47-01	Clothing/Uniforms	0	0	0	0	0
511-4315-413.47-02	Safety Equipment	0	0	0	0	0
511-4315-413.47-03	Training Supplies	500	600	431	588	475
	Subtotal	500	600	431	588	475
	Totals	22,500	21,600	19,431	19,588	19,475

FUND 512 AIRPORT PFC FUND

SUMMARY

PURPOSE

The Passenger Facility Charge Fund (PFC) collects a charge of \$4.50 per passenger travelling through Quincy Regional Airport. The charge is federally regulated and all projects using PFC funds must be approved and audited by the FAA.

GOAL/OBJECTIVES

- Provide a safe, secure and comfortable experience for airline passengers.
- Maintain and upgrade aging passenger facilities.
- To fund the interest portion of \$1.5 million loan from General Fund for airport match on infrastructure projects *(Loan date Jan 2021, final payment due Dec 2030)*

PAST YEAR HIGHLIGHTS

- Paid interest on the local debt service on runway improvements
- Worked with FAA to determine list of appropriate projects for PFC Funding

BUDGET SUMMARY

Budget includes using PFC funds towards capital projects planned in Airport Fund 511
 \$ 150,000 in Capital Outlay/Building

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025 PROPOSED BUDGET	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL	2021/2022 YTD ACTUAL
<u>Revenues</u>						
512-0000-314.03-01	Airport PFC Charge	15,000	15,000	20,237	18,861	32,225
512-0000-331.01-01	Deposit Accounts	7,500	500	11,084	4,626	926
	Totals	22,500	15,500	31,321	23,487	33,151
<u>Expenses</u>						
Contractual Services						
512-4310-413.31-04	Engineer/Architectural	20,000	50,000	30,967	32,000	15,144
512-4310-413.31-05	Other	-	-	-	-	-
	Subtotal	20,000	50,000	30,967	32,000	15,144
Capital Outlay						
512-4310-413.52-02	Buildings	150,000	145,395	-	-	-
	Subtotal	150,000	145,395	-	-	-
Debt Service						
512-4310-413.72-00	Loan/Lease Payments	20,105	20,105	19,461	22,572	25,052
		20,105	20,105	19,461	22,572	25,052
	Totals	190,105	215,500	50,428	54,572	40,196

FUND 513 AIRPORT HANGAR FUND

SUMMARY

The purpose of the Airport Hangar Fund is to ensure the ability to develop and support general aviation at the Quincy Regional Airport. Revenues are made up of current hangar lease payments and interest. The fund provides the ongoing maintenance of existing hangar facilities and an investment in the development of future hangar facilities.

PAST FISCAL YEAR HIGHLIGHTS

- Knapheide hangar pavements (UIN 5025) nearly completed
- Hangar Rental revenues have been shifted from 511 so all are being receipted here in Fund 513
- Made determination to not proceed with UIN5026 T-Hangar project. Too costly and no payback on investment.

BUDGET SUMMARY

UN5025 is a "Capital Bill FY 2020" project that is nearly completed with some outstanding invoices. There is additional expenses outstanding on the AP 5025 project of \$13,337. Planning for contingency expenses of \$50,000 in repair & maintenance building and allowance for property tax increases on leaseholds.

Active Projects	Description	Total Project	City Match	O/S Revenue	O/S Expenses	Status
UIN 5025	Cap Bill - Apron/Rdway	3,863,444	713,444	495,881	488,840	
UIN 5026	T-Hangar	8,278,901	413,895			CANCELLED
AP 5025	Widen Taxiway	136,953	136,953	0	13,337	
			1,264,292	495,881	502,177	

ACCOUNT NUMBER	DESCRIPTION	2024/2025 PROPOSED BUDGET	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL	2021/2022 YTD ACTUAL
<u>Revenues</u>						
513-0000-331.01-01	Deposit Accounts	6,000	4,200	14,374	14,831	2,405
513-0000-341.02-00	Airport Hangar Rent	139,580	140,000	106,734	103,957	101,242
513-0000-382.02-02	Rebuild Illinois Grant	495,881	5310000	0	0	0
513-0000-382.02-03	Dept of Transportation	-	0	133297	0	0
513-0000-391.01-01	General Fund	-	455,000	455,000	0	0
	Totals	641,461	5,909,200	709,405	118,788	103,647
<u>Expenses</u>						
<u>Contractual Services</u>						
513-4310-413.35-01	Buildings	50,000	31,631	31,631	16,869	0
513-4310-413.35-05	Other	0	0	0	0	0
	Subtotal	50,000	31,631	31,631	16,869	0
<u>Capital Outlay</u>						
513-4310-413.53-09	Other	550,000	6,763,550	1,403,618	11765	0
	Subtotal	550,000	6,763,550	1,403,618	11765	0
<u>Miscellaneous</u>						
513-4310-413.61-02	Taxes	8,000	7,500	7,129	7,041	6,810
	Subtotal	8,000	7,500	7,129	7,041	6,810
	Totals	608,000	6,802,681	1,442,378	35,675	6,810

PURPOSE

The Quincy Regional Barge Dock is owned by the City of Quincy and has been operated by the City since May of 2000. The fund generates revenue based on charges per ton for all barges unloaded at the City dock. The Department of Utilities & Engineering oversees Barge Dock operations.

PAST FISCAL YEAR HIGHLIGHTS

Revenues generated over past year exceeded projections. The 29 cent per ton user fee (generated for capital improvements) was imposed with a cap of \$300,500. The FYE 2024 cumulative total is around \$250,000. The final payment on the \$4.4 million elevation/improvement project was made this year. Also, the first debt payment was made on the \$2.34 million loan to General Fund.

BUDGET SUMMARY

Projected tonnage is expected to continue to generate more revenue next year. The capital improvement fee is projected to stop in the first quarter once the max revenue is generated. Barge Dock will continue to increase fund balance while making the debt repay to the general fund.

REVENUE SUMMARY

ACCOUNT NUMBER	2024/2025	% Change	2023/2024	2023/2024	2022/2023
	PROPOSED		REVISED	PROJECTED	YTD
	BUDGET		BUDGET	ACTUAL	ACTUAL
Other Income	2,000	0.00%	2,000	24,318	13,882
Charges for Services	406,182	6.89%	380,000	507,684	445,211
Grants	-	0.00%	743,000	743,200	1,193,200
Loan Proceeds/Transfers In	-		-	-	2,340,000
Total	408,182	-63.72%	1,125,000	1,275,202	3,992,293

EXPENSE SUMMARY

ACCOUNT DESCRIPTION	2023/2024	% Change	2022/2023	2022/2023	2021/2022
	PROPOSED		REVISED	PROJECTED	YTD
	BUDGET		BUDGET	ACTUAL	ACTUAL
Salaries	-	0.00%	-	-	-
Benefits	-	0.00%	-	-	-
Contractual Services	11,418	-66.79%	34,377	16,890	7,928
Commodities	5,000	31.58%	3,800	4,076	1,941
Capital Outlay	0	-100.00%	1,155,075	44,213	4,420,168
Miscellaneous	26,412	6.02%	24,912	24,906	10,809
Transfers	0		0	0	0
Debt Service	143,107		46,800	143,107	-
Totals	185,937	-85.30%	1,264,964	233,192	4,440,846

STAFFING

	FY 2025 PROPOSED	FY 2024 Budget	FY 2023 Budget	FY 2022 Budget
Authorized Full Time Positions	0	0	0	0

FUND 514 MUNICIPAL BARGE DOCK FUND

SUMMARY

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025 PROPOSED BUDGET	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL	2021/2022 YTD ACTUAL
<u>Revenues</u>						
514-0000-331.01-01	Deposit Accounts	2,000	2,000	24,318	13,882	1,435
514-0000-374.01-00	Dock Fees	380,000	300,000	378,536	328,079	365,800
514-0000-374.02-00	Improvement Fee	26,182	80,000	129,148	117,132	11,160
514-0000-381.02-02	Rebuild IL Grant	-	743,000	743,200	743,200	-
514-0000-381-.02-03	DCEO Grant	-	-	-	450,000	-
514-0000-391.01-01	General Fund	-	-	-	2,340,000	-
514-0000-392-.03-00	Loan Proceeds	-	-	-	-	-
	Totals	<u>408,182</u>	<u>1,125,000</u>	<u>1,275,202</u>	<u>3,992,293</u>	<u>378,395</u>
<u>Expenses</u>						
Contractual Services						
514-4410-414.31-01	Audit	618	600	600	475	475
514-4410-414.31-04	Engineer/Architectural	-	10,000	-	4,625	48,075
514-4410-414.33-01	Water/Sewerage	1,500	15,500	11,185	943	375
514-4410-414.35-02	R&M - Mach & Equip	3,000	3,000	2,959	-	-
514-4410-414.35-06	Infrastructure	1,000	1,000	-	-	375
514-4410-414.38-01	MICA	3,300	1,277	1,277	1,140	1,245
514-4410-414.39-01	Communications	2,000	2,000	869	-	-
514-4410-414.39-02	Advertising/Publishing	-	1,000	-	745	399
514-4410-414.39-05	Mileage Reimb	-	-	-	-	-
514-4410-414.39-08	Contracted Services	-	-	-	-	-
	Subtotal	<u>11,418</u>	<u>34,377</u>	<u>16,890</u>	<u>7,928</u>	<u>50,944</u>
Commodities						
514-4410-414.42-02	Electricity	3,000	1,800	2,790	1,622	934
514-4410-414.46-03	Sand, Stone & Gravel	1,000	1,000	-	-	-
514-4410-414.46-11	Other	1,000	1,000	1,286	319	-
	Subtotal	<u>5,000</u>	<u>3,800</u>	<u>4,076</u>	<u>1,941</u>	<u>934</u>
Capital Outlay						
514-4410-414.52-03	Improv other than Bldgs	-	1,155,075	44,213	4,420,168	-
514-4410-414.52-08	Controllable	-	-	-	-	-
	Subtotal	<u>-</u>	<u>1,155,075</u>	<u>44,213</u>	<u>4,420,168</u>	<u>-</u>
Miscellaneous						
514-4410-414.61-02	Taxes	20,000	18,500	18,496	4,389	7,524
514-4410-414.61-04	Other	-	-	-	-	-
514-4410-414.65-01	Cost Share Admin	6,412	6,412	6,410	6,420	6,420
	Subtotal	<u>26,412</u>	<u>24,912</u>	<u>24,906</u>	<u>10,809</u>	<u>13,944</u>
Transfers						
514-4410-491.62-01	Trnsfr to General Fund	-	-	-	-	-
Debt Service						
514-4410-414.72-00	Loan/Lease Payments	<u>143,107</u>	<u>46,800</u>	<u>143,107</u>	<u>-</u>	<u>-</u>
	Totals	<u>185,937</u>	<u>1,264,964</u>	<u>233,192</u>	<u>4,440,846</u>	<u>65,822</u>

PURPOSE

The Quincy Regional Training Facility will begin its 19th year of operation in May of 2024. The facility continues to be used by emergency services organizations in, and around, the Quincy Area. Additionally, the facility was used by the Adams County Ambulance Service, Tri-Township Fire Department, John Wood Community College, Adams County Sheriff and the Illinois State Police. The drill grounds are used on a constant basis and provide excellent access to hands-on training that is not otherwise easily secured.

PAST FISCAL YEAR HIGHLIGHTS

- This past fiscal year saw the 3rd year of the Western Illinois University Skills Academy. This six-week educational experience was conducted for 19 students in the WIU Fire Science Program. Students were housed at, and fed by, Quincy University. Classroom sessions and skill sessions took place at QRTF. This first year generated some monies that will be reinvested into the facility for the next class to take place in the spring of 2024.
- The facility continues to see large law enforcement utilization, both in the classrooms and the drill ground. The drill ground provides an excellent location to allow special response teams to practice their craft. In addition, one classroom at the facility has been converted to an interactive trainer to allow training by law enforcement agencies for situational awareness and tactical response.
- An outside fundraising source was used by the training division to purchase a used fire engine to avoid using frontline apparatus during training exercises and maintain response integrity. The apparatus will be maintained at the training facility.

BUDGET SUMMARY

This budget contains dollars to continue making improvements to the facility and be able to operate without a general fund subsidy.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025 PROPOSED BUDGET	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL	2021/2022 YTD ACTUAL
<u>Revenues</u>						
531-0000-321.00-00	Donations-Not Restrict	0	6,200	0	0	1,500
531-0000-331.01-01	Interest Income	500	0	1,868	852	139
531-0000-341.07-02	Rent/Fire Services	4,000	3,000	6,250	6,175	4,000
531-0000-342.05-00	Refunds/Reimb	100	100	0	0	45
531-0000-342.09-00	Other	500	0	857	857	329
531-0000-375.01-02	Tuition/Fire Services	80,600	124,000	117,800	173,600	48,050
531-0000-391.01-00	Transfers from Bank #1	0	0	5,200	0	0
531-0000-391.01-01	Trnsfr from Gen Fund	0	0	0	0	4,200
	Totals	85,700	133,300	131,975	181,484	58,263
<u>Expenses</u>						
	Salaries & Benefits	19,253	17,526	22,271	20,446	12,928
	Contractual Services	115,724	75,726	77,099	40,118	32,817
	Commodities	14,723	18,450	12,523	9,171	9,919
	Capital Outlay	7,000	7,200	7,430	469	0
	Miscellaneous	3,000	3,000	3,000	3,000	3,000
	Debt Service	0	0	0	0	0
	Totals	159,700	121,902	122,323	73,204	58,664

FUND 531 REGIONAL TRAINING FACILITY

**POLICE
DETAIL**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025	2023/2024	2023/2024	2022/2023	2021/2022
		PROPOSED BUDGET	REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL	YTD ACTUAL
Debt Service						
531-2210-409.72-00	Loan/Lease Payments	0	0	0	0	0
	Totals	0	0	0	0	0

**FIRE
DETAIL**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025	2023/2024	2023/2024	2022/2023	2021/2022
		PROPOSED BUDGET	REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL	YTD ACTUAL
Salaries & Benefits						
531-2210-402.11-01	Regular Salary/Wages	18,650	17,000	19,889	18,027	11,131
531-2210-402.11-02	Overtime	0	0	0	0	0
531-2210-402.21-01	Group Insurance	500	455	2,112	2,147	1,631
531-2210-402.21-03	Board Paid Life Ins	50	23	18	18	10
531-2210-402.22-02	Medicare	53	48	252	254	156
	Subtotal	19,253	17,526	22,271	20,446	12,928
Contractual Services						
531-2210-402.31-03	Instructional	20,000	5,500	5,700	0	136
531-2210-402.31-04	Engineer/Architectural	1,000	1,000	0	400	0
531-2210-402.31-05	Other	0	0	0	153	672
531-2210-402.34-03	Custodial	0	0	229	886	1,038
531-2210-402.35-01	R&M/Buildings	9,800	7,850	5,407	1,727	2,000
531-2210-402.35-02	R&M/Mach & Equip	0	3,000	5,605	2,612	1,753
531-2210-402.36-03	Equipment & Vehicle	500	250	204	0	0
531-2210-402.38-01	MICA	4,174	3,976	3,976	3,550	3,916
531-2210-403.39-02	Advertising/Publishing	250	250	0	0	0
531-2210-402.39-04	Travel/Lodging	0	0	51,414	22,140	11,845
531-2210-402.39-08	Contracted Services	80,000	53,900	4,564	8,650	11,457
	Subtotal	115,724	75,726	77,099	40,118	32,817
Commodities						
531-2210-402.42-01	Natural Gas	2,000	2,500	1,250	1,643	1,005
531-2210-402.42-02	Electricity	6,000	5,000	4,892	3,262	2,519
531-2210-402.43-00	Food	250	250	0	0	0
531-2210-402.45-01	Building Supplies	2,073	2,500	998	0	2,206
531-2210-402.45-02	Custodial Supplies	250	250	97	0	0
531-2210-402.45-03	Equip Consumable	400	400	168	0	0
531-2210-402.45-04	Equip Replacemnt Parts	200	200	0	0	0
531-2210-402.45-05	Small Tools/ Equip	150	150	86	0	0
531-2210-402.46-11	Other	3,000	6,400	4,590	3,824	3,364
531-2210-402.47-03	Training Supplies	400	800	442	442	825
	Subtotal	14,723	18,450	12,523	9,171	9,919
Capital Outlay						
531-2210-402.52-08	Controllable	7,000	5,200	7,430	469	0
	Subtotal	7,000	7,200	7,430	469	0
Miscellaneous						
5312210-402.65-01	Cost Share Admin	3,000	3,000	3,000	3,000	3,000
	Totals	159,700	121,902	122,323	73,204	58,664

PURPOSE

The Garbage Fund was created as an Enterprise Fund by resolution that passed City Council on Jan 21,2020. The Garbage Fund is a "fee based" operation that generates revenue to offset the costs of the service. Consolidating all the costs related to the service of garbage collection into one fund will increase the transparency of total cost (subsidy) needed for the operation.

GOALS/OBJECTIVES

Our objective is to continue to provide curb-side garbage collection service to the residents of the City. The city's low monthly rate for tote service has increased popularity and sticker sales continue to fall. The proposed budget expects to generate revenues based on the following:

	<u>cost</u>	<u>qty</u>	<u>Revenue</u>
Garbage Stickers-ea	\$1.50	251,000	\$ 376,500
Tote Service-Monthly	\$12.99	5,466	\$ 852,040
Tote Sales each	\$60	965	\$ 57,900

PAST FISCAL YEAR HIGHLIGHTS

The Garbage crew will collect and dispose approx 6,300 tons of garbage in FY 2024, which is a 4% increase over last year. A five-year Solid Waste Contract with Republic Services went into effect 5/1/2019 and expires 4/30/2024.

Since offering Garbage Tote service, the number of households opting into this service has increased to over 5,000 customers showing 7% growth in revenue over FYE 2023. The garbage totes sold indicate similar growth. Garbage Sticker sales are diminishing, down 10% from FY 2023.

We run three truck routes per day with two laborers per truck/route. The current garbage fleet consists of three 2016 Mack GU713 garbage trucks and two 2021 Mack garbage trucks. When curbside Recycle ended, Garbage assumed the ownership of the 2008 F350 (truck 116) and a 2002 Mack Rear loader truck. The three 2016 truck are nearing end of economic life and replacement should be considered.

Major repairs \$17,000 were done on truck #54 (2016 Mack)

BUDGET SUMMARY

Garbage revenues generated from sale of service/stickers is not sufficient to cover the projected expenses. The General Fund is planning a subsidy of nearly \$468,000 for next year. Garbage collection requires approximately 15,000 gallons of fuel per year. Three of the five trucks are over eight years old. Another vehicle, Truck 116 (2008 F350), formally in Recycle was transferred to Garbage in March 2023 and increased fleet expense by \$8,000. The vehicle replacement expense will increase by \$100,000 to \$250,000. Pending contract approval, the FY 2025 landfill fees are projected to be a 20% increase over the current cost of \$42.74 per ton. Vehicle funding will increase to \$250,000 per year in FYE 2025. This increase should allow for the use of Fund 603 transfer of \$390,500 to fund the purchase of new garbage trucks next year.

STAFFING				
	FY 2025 PROPOSED	FY 2024 Budget	FY 2023 Budget	FY 2022 Budget
Authorized Full Time Positions	7.25	7.25	7.75	6.75

Garbage staffing consists of 7.00 union laborers and 0.25 Assistant Director who supervises the garbage crews.

FUND 533 GARBAGE FUND

**REVENUE DETAIL
EXPENSE SUMMARY**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025 PROPOSED BUDGET	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL	2021/2022 YTD ACTUAL
<u>Revenues</u>						
533-0000-331.01-01	Interest Earnings	3,000	1,870	2,728	1,751	400
533-0000-342.05-00	Refunds/Reimbursemt	-	-	-	2,329	1,026
533-0000-350.00-00	Sale of Property	-	3,530	3,538	-	-
533-0000-376.01-00	Garbage Services	-	-	-	-	1,500
533-0000-376.01-01	Garbage sticker sales	376,500	373,000	412,350	440,895	519,375
533-0000-376.01-02	Garbage Tote Service	852,000	816,000	824,837	763,141	684,082
533-0000-376.01-03	Garbage Tote Sales	58,000	52,000	57,960	51,600	49,620
533-0000-391.01-01	General Fund Subsidy	467,873	186,410	47,000	-	-
533-0000-391.01-32	Central Services Fund	-	-	-	-	-
533-0000-391.01-33	Vehicle Replcmnt	340,000	-	-	-	-
533-0000-392.03-00	Loan Proceeds	-	-	-	-	-
	Totals	2,097,373	1,432,810	1,348,413	1,259,716	1,256,003

EXPENSE SUMMARY

ACCOUNT DESCRIPTION	2024/2025 PROPOSED BUDGET	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL	2021/2022 YTD ACTUAL
Salaries &Benefit	552,717	559,033	557,238	504,849	534,490
Contractual Services	1,126,286	864,407	762,304	674,188	504,553
Commodities	46,370	27,370	27,175	27,801	44,408
Capital Outlay	340,000	-	-	-	-
Miscellaneous	29,500	29,500	29,477	24,486	24,402
Debt Service/Transfers	-	-	-	-	46,369
Totals	2,094,873	1,480,310	1,376,194	1,231,324	1,154,222

FUND 533 GARBAGE FUND

**GARBAGE
DETAIL**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025	2023/2024	2023/2024	2022/2023	2021/2022
		PROPOSED BUDGET	REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL	YTD ACTUAL
<u>Salaries & Benefits</u>						
533-3113-403.11-01	Regular Salary/Wages	336,653	335,953	341,330	323,909	316,346
533-3113-403.11-02	Overtime	15,000	15,000	11,645	9,799	10,303
533-3113-403.11-03	Sick Pay	7,249	3,502	7,886	9,293	7,771
533-3113-403.11-04	Holiday Pay	20,726	17,276	18,109	11,009	8,736
533-3113-403.11-14	Extra Pick-up	1,200	1,200	360	220	610
533-3113-403.11-15	Vacation Pay	19,821	17,203	21,214	12,150	16,765
533-3113-403.11-16	Major Medical Pay	-	-	-	-	15,563
533-3113-403.11-17	Sick Pay Buy Back	6,352	4,669	7,451	2,313	6,395
533-3113-403.11-18	Vac Pay Buy Back	-	-	1,881	1,448	-
533-3113-403.21-01	Group Insurance	103,173	117,336	104,862	87,958	90,885
533-3113-403.21-03	Board Paid Life Ins	606	752	675	639	702
533-3113-403.22-01	Social Security	21,914	24,205	23,627	21,641	22,564
533-3113-403.22-02	Medicare	5,125	5,661	5,526	5,061	5,277
533-3113-403.22-03	Unemployment Comp.	700	600	600	600	600
533-3113-403.23-01	IMRF	14,138	15,616	12,042	18,779	31,883
533-3113-403.24-03	CDL Reimbursements	60	60	30	30	90
	Subtotal	552,717	559,033	557,238	504,849	534,490
<u>Contractual Services</u>						
533-3113-403.33-01	Water/Sewage	0	90,000	-	-	-
533-3113-403.33-02	Landfill Fees	590,400	320,000	355,454	298,911	250,952
533-3113-403.33-03	Landfill Taxes	0	27,000	22,303	23,431	22,616
533-3113-403.36-01	Fleet Maintenance	210,000	202,150	173,625	180,625	146,536
533-3113-403.36-05	Vehicle Replacement	250,000	150,000	138,334	110,004	50,004
533-3113-403.38-01	MICA	68,456	65,196	65,196	58,210	26,923
533-3113-403.39-01	Communications	2,100	2,000	2,084	1,354	1,522
533-3113-403.39-02	Advertising-Publishing	330	330	310	155	-
533-3113-403.39-03	Printing & Binding	4,000	6,731	4,500	-	6,000
533-3113-403.39-07	Regist,Schools,Meetings	0	-	498	498	-
533-3113-403.39-08	Contracted Services	1,000	1,000	-	1,000	-
	Subtotal	1,126,286	864,407	762,304	674,188	504,553
<u>Commodities</u>						
533-3113-403.41-01	Postage	20	20	-	1	2
533-3113-403.46-11	Oper Supplies-Other	46,000	27,000	26,986	27,428	44,235
533-3113-403.47-01	Clothing/Uniforms	350	350	189	372	171
	Subtotal	46,370	27,370	27,175	27,801	44,408
<u>Capital Outlay</u>						
533-3113-403.52-06	Vehicles	340,000	-	-	-	-
	Subtotal	340,000	0	0	0	0
<u>Miscellaneous</u>						
533-3113-403.61-08	Bad Debt Expense	10,000	10,000	9,977	4,986	5,658
533-3113-403.65-01	Admin Cost Share	19,500	19,500	19,500	19,500	18,744
	Subtotal	29,500	29,500	29,477	24,486	24,402
<u>Transfers</u>						
533-3113-491.62-22	2014 GO Note Fund	0	-	-	-	46,369
533-1801-491-62-66	Recycle Fund 534	0	-	-	-	134,000
	Subtotal	0	0	0	0	180,369
	Totals	2,094,873	1,480,310	1,376,194	1,231,324	1,288,222

PURPOSE

The Recycling Fund was created as an Enterprise Fund by resolution that passed City Council on Jan 21,2020. Effective FYE 2021, the Recycling Fund began as a "fee based" operation that generates revenue to offset the costs of the service. Consolidating the the costs related to the service of curbside recycle collection into one fund will increase the transparency of the net cost (subsidy) needed for the operation.

PAST YEAR HIGHLIGHTS

The curbside service stopped in the beginning of March 2023. Our objective is switch to a Recycle Drop Off service which would be free to all residents. This fund will remain open to collect outstanding receivables and to pay outstanding fleet expenses through the fiscal year end.

BUDGET SUMMARY

There is no budget for the Recycling Enterprise Fund for FYE 2024.
All Recycling costs are now in the General Fund under division 3114 Recycling.

STAFFING				
	FY 2025 PROPOSED	FY 2024 Budget	FY 2023 Budget	FY 2022 Budget
Authorized Full Time Positions	0	4.25	4.25	4.75

REVENUE DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025 PROPOSED BUDGET	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL	2021/2022 YTD ACTUAL
<u>Revenues</u>						
534-0000-331.01-01	Interest Earnings	-	-	136	83	23
534-0000-376.02-01	Recyle Service Fee	-	-	5	294,509	356,806
534-0000-376.02-02	Recyle Decal Sales	-	-	465	953	1,337
534-0000-376.02-04	Sale of Recycled Material	-	-	3,204	20,273	33,489
534-0000-391.01-01	General Fund Subsidy*	-	-	7,861	132,511	129,000
534-0000-391-01-32	Central Services Fund	-	-	-	-	-
534-0000-391.01-65	Garbage Fund Subsidy	-	-	-	-	134,000
	Totals	-	-	11,671	448,329	654,655

FUND 534 RECYCLE FUND

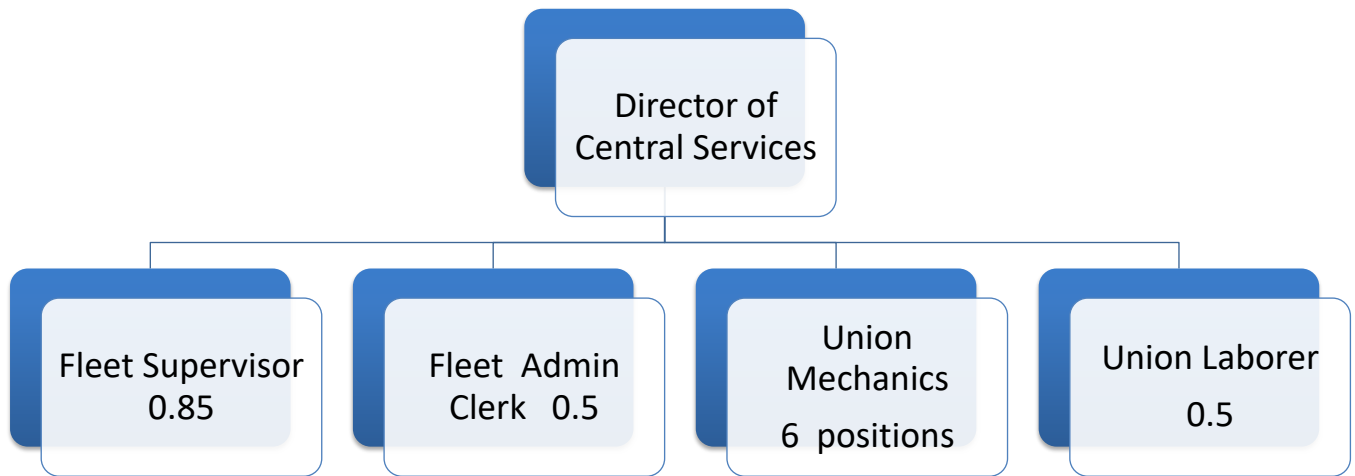
**RECYCLE
DETAIL**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025 PROPOSED BUDGET	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL	2021/2022 YTD ACTUAL
Salaries & Benefits						
534-3114-403.11-01	Regular Salary/Wages	-	-	14,594	156,480	178,760
534-3114-403.11-02	Overtime	-	-	124	6,770	3,007
534-3114-403.11-03	Sick Pay	-	-	378	3,091	4,777
534-3114-403.11-04	Holiday Pay	-	-	383	7,652	6,352
534-3114-403.11-14	Extra Pick-up	-	-	-	110	310
534-3114-403.11-15	Vacation Pay	-	-	443	6,030	6,468
534-3114-403.11-16	Major Medical Pay	-	-	-	-	-
534-3114-403.11-17	Sick Pay Buy Back	-	-	-	2,526	277
534-3114-403.11-18	Vacation Pay Buy Back	-	-	-	-	164
534-3114-403.21-01	Group Insurance	-	-	3,935	40,318	45,313
534-3114-403.21-03	Board Paid Life Ins	-	-	24	248	375
534-3114-403.22-01	Social Security	-	-	918	10,872	11,767
534-3114-403.22-02	Medicare	-	-	215	2,543	2,752
534-3114-403.22-03	Unemployment Comp.	-	-	-	400	400
534-3114-403.23-01	IMRF	-	-	459	9,595	16,778
534-3114-403.24-03	CDL Reimbursements	-	-	-	30	-
	Subtotal	0	0	21,473	246,665	277,500
Contractual Services						
534-3114-403.36-01	Fleet Maintenance	-	-	6,901	131,593	194,648
534-3114-403.36-05	Vehicle Replacement	-	-	8,332	49,992	-
534-3114-403.38-01	MICA	-	-	-	58,210	85,639
534-3114-403.39-01	Communications	-	-	254	1,003	1,005
534-3114-403.39-02	Advertising/Publishing	-	-	-	469	159
534-3114-403.39-03	Printing & Binding	-	-	-	-	1,822
534-3114-403.39-08	Contractual Services	-	-	21,577	31,221	4,212
	Subtotal	0	0	37,064	272,488	287,485
Commodities						
534-3114-403.41-01	Postage	-	-	-	2	3,571
534-3114-403.46-11	Other	-	-	-	-	11,108
534-3114-403.47-01	Clothing/Uniforms	-	-	-	117	205
	Subtotal	0	0	0	119	14,884
Debt Service						
534-3114-409.72-00	Loan/Lease Payments	-	-	-	-	-
	Subtotal	-	-	-	-	-
Other						
534-3114-403.61-08	Bad Debt Expense	-	-	764	644	1,138
534-3114-403.65-01	Admin Cost Share	-	-	2,316	13,896	13,488
	Subtotal	0	-	3,080	14,540	14,626
Transfers						
534-3114-491.62.22	Trnsfr 2014 GO Note Fd	-	-	-	-	51,908
	Totals	0	0	61,617	533,812	646,403

CITY OF QUINCY
INTERNAL SERVICE FUNDS

Revenue/Expenditures & Change in Fund Balance
Summary

	Central Garage 601	Vehicle Replcmnt 603	Self Insurance 611	Health Insurance 612	Unemp. Comp 613	Total
Beginning Balance, May 1	65,651	1,580,000	1,440,000	1,200,000	260,000	4,545,651
REVENUES						
Taxes	-	-	-	-	-	-
Licenses & Permits	-	-	-	-	-	-
Charges for Services	-	-	2,433,439	5,692,408	35,000	8,160,847
Rent & Other Income	-	-	-	-	-	-
Interest Income	1,000	10,000	78,900	8,000	2,000	99,900
Debt Proceeds						-
Grants						-
Transfers In	242,772					242,772
Inter-Gov. Revenues	2,121,375	503,487	-	-	-	2,624,862
TOTAL REVENUE	2,365,147	513,487	2,512,339	5,700,408	37,000	11,128,381
Total Funds Available	2,430,798	2,093,487	3,952,339	6,900,408	297,000	15,674,032
EXPENDITURES						
Salaries & Benefits	723,441		330,525	5,618,000		6,671,966
Contracted Services	408,834		2,314,302			2,723,136
Commodities	1,168,400		27,500			1,195,900
Capital Outlay	99,051	1,001,859	300			1,101,210
Miscellaneous		-	138,900	-	50,000	188,900
Debt Service						-
Transfers		410,000	-		-	410,000
TOTAL EXPENDITURES	2,399,726	1,411,859	2,811,527	5,618,000	50,000	12,291,112
Ending Balance, April 30	\$ 31,072	\$ 681,628	\$ 1,140,812	\$ 1,282,408	\$ 247,000	\$ 3,382,920



PURPOSE

The Central Garage provides all maintenance and repairs to the entire city fleet which includes the airport. This fleet consists of over three hundred (300) vehicles and pieces of equipment that are maintained by a staff of six (6) mechanics and one (1) utility personnel shared 50% with Transit. We operate on a schedule of two (2) shifts: 6:00 a.m.-2:00 p.m. and 2:00 p.m.-10:00 p.m. The Garage generates revenue by charging for fuel, parts, commercial repairs, and labor provided to other city departments.

GOALS/OBJECTIVES

- To provide efficient repairs and preventative maintenance to the city's fleet
- To maintain an adequate inventory of parts to ensure timely service
- To keep City vehicles and equipment in operation and minimize down time while in garage
- Maintain the internal billed labor rate at \$75 per hour, still below Quincy market rate of \$100 per hour
- Offer continuing education for the mechanics so they can better serve specialized equipment
- Maintain a safe working environment for our staff

PAST FISCAL YEAR HIGHLIGHTS

In April 2022 the City entered into a three-year contract for gas/diesel with Energy Petroleum which charges fuel station at 0.075/gallon over cost and delivery cost of bulk plant average plus 0.95/gallon. Central Garage processed over 3,500 job orders with 6 full-time mechanics. The garage has billed out 208,000 gallons of fuel and over 10,000 labor hours to city equipment.

BUDGET SUMMARY

The Central Garage budget anticipates slight increases for parts and budgeting slight decrease for fuel. Additionally, some vehicles require outside commercial repair which is expected to increase due to aging fleet and anticipated costs in commercial labor. The Garage will expect to bill the departments for these costs which will positively impact the revenue from Charges for Services. There is an increase for mechanic training/travel. The subsidy from the General Fund is expected to decrease. The capital outlay is planned for a diagnostic scan tool that includes software which will diagnose large vehicles.

FUND 601 CENTRAL GARAGE FUND

SUMMARY

REVENUE SUMMARY					
ACCOUNT NUMBER	2024/2025	% Change	2023/2024	2023/2024	2022/2023
	PROPOSED		REVISED	PROJECTED	YTD
	BUDGET		BUDGET	ACTUAL	ACTUAL
Other Income	1,000	233.33%	300	3,525	11,596
Charges for Services	2,121,375	3.30%	2,053,700	1,940,909	2,128,234
Transfers In	242,772	-5.81%	257,747	123,500	141,600
Total	2,365,147	2.31%	2,311,747	2,067,934	2,281,430

EXPENSE SUMMARY					
ACCOUNT DESCRIPTION	2024/2025	% Change	2023/2024	2023/2024	2022/2023
	PROPOSED		REVISED	PROJECTED	YTD
	BUDGET		BUDGET	ACTUAL	ACTUAL
Salaries & Benefits	723,441	16.32%	621,926	610,766	622,433
Contractual Services	408,834	5.35%	388,071	300,643	354,851
Commodities	1,168,400	-4.11%	1,218,449	1,141,997	1,271,953
Capital Outlay	99,051	18.91%	83,301	84,172	8,540
Totals	2,399,726	3.81%	2,311,747	2,137,578	2,257,777

STAFFING				
	FY 2025 PROPOSED	FY 2024 Budget	FY 2023 Budget	FY 2022 Budget
Authorized Full Time Positions	7.85	7.85	7.85	7.85

- Staffing:
- 0.85 Supervisors (split with Transit)
 - 0.50 Administration
 - 6.00 822 union Mechanics
 - 0.50 822 union Utility laborer
 - 7.85 TOTAL

FUND 601 CENTRAL GARAGE FUND

**REVENUE
DETAIL**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025 PROPOSED BUDGET	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL	2021/2022 YTD ACTUAL
<u>Revenues</u>						
601-0000-331.01-01		1,000	300	1,688	1,079	148
601-0000-342.08-00	Postage	-	-	1,837	10,166	15,309
601-0000-342.09-00	Other	-	-	-	351	-
601-0000-350.00-00	Sale of Property	-	-	-	-	-
601-0000-363.02-01	City Hall	100	100	130	61	61
601-0000-363.02-02	Engineering Dept.	400	600	507	657	589
601-0000-363.02-03	Fire Dept.	8,000	8,000	10,336	9,790	8,328
601-0000-363.02-04	Police Dept.	6,000	6,000	6,501	6,008	5,734
601-0000-363.02-05	Transit Fund	360,000	290,000	318,029	295,446	250,280
601-0000-363.02-06	Water Fund	92,750	65,000	84,683	72,404	74,484
601-0000-363.02-07	Sewer Fund	135,500	120,000	121,195	112,559	123,882
601-0000-363.02-08	Airport Fund	30,750	25,000	41,049	44,105	25,536
601-0000-363.02-09	Central Services Fund	18,000	18,000	19,939	18,328	16,747
601-0000-363.02-10	Garbage Fund	61,375	50,000	51,226	53,541	57,290
601-0000-363.02-11	Recycle Fund	-	-	4,517	39,895	72,160
601-0000-363.02-90	Summary Total Chrgs	1,393,500	1,456,000	1,269,999	1,460,198	1,150,056
601-0000-363.02-99	Outside Entities	15,000	15,000	12,798	15,242	12,448
601-0000-391.01-01	General Fund	242,772	257,747	123,500	141,600	105,600
	Totals	<u>2,365,147</u>	<u>2,311,747</u>	<u>2,067,934</u>	<u>2,281,430</u>	<u>1,918,652</u>

FUND 601 CENTRAL GARAGE

FLEET MAINTENANCE
DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025 PROPOSED BUDGET	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL	2021/2022 YTD ACTUAL
<u>Salaries & Benefits</u>						
601-3115-403.11-01	Regular Salary/Wages	430,408	369,300	381,465	374,328	358,640
601-3115-403.11-02	Overtime	26,176	26,176	21,603	18,428	20,905
601-3115-403.11-03	Sick Pay	18,389	15,900	11,832	14,562	14,940
601-3115-403.11-04	Holiday Pay	27,020	23,231	21,586	22,828	18,980
601-3115-403.11-15	Vacation Pay	26,595	23,620	20,625	26,767	18,098
601-3115-403.11-16	Major Medical Pay	-	-	4,227	7,458	1,934
601-3115-403.11-17	Sick Pay Buy Back	4,267	2,369	1,554	626	2,395
601-3115-403.11-18	Vac Pay Buy Back	-	-	984	984	3,360
601-3115-403.21-01	Group Insurance	126,593	105,900	97,645	96,997	89,120
601-3115-403.21-03	Board Paid Life Ins	856	810	702	730	720
601-3115-403.22-01	Social Security	33,037	28,557	27,509	28,035	26,623
601-3115-403.22-02	Medicare	7,726	6,679	6,434	6,556	6,226
601-3115-403.22-03	Unemployment Comp	1,000	900	900	900	900
601-3115-403.23-01	IMRF	21,314	18,424	13,640	23,174	36,875
601-3115-403.24-03	CDL Reimbursements	60	60	60	60	60
	Subtotal	<u>723,441</u>	<u>621,926</u>	<u>610,766</u>	<u>622,433</u>	<u>599,776</u>

Contractual Services

601-3115-403.34-06	Linens Mats,uniform	2,800	2,600	2,469	1,608	1,971
601-3115-403.35-02	R & M - Mach & Equip	19,500	15,250	13,544	12,774	14,138
601-3115-403.35-04	R&M-Vehicle	240,000	240,000	173,370	257,693	147,269
601-3115-403.35-07	Outside Entities	-	-	631	631	-
601-3115-403.36-01	Fleet Maintenance	8,500	8,500	7,746	2,999	5,808
601-3115-403.36-05	Vehicle Replacement	13,500	8,400	8,400	8,400	8,400
601-3115-403.36-89	Short/Over	1,000	1,000	(4,584)	(4,307)	531
601-3115-403.36-90	Garage Default Exp	15,000	15,000	3,087	616	5,180
601-3115-403.38-01	MICA	81,449	77,571	77,570	69,260	66,693
601-3115-403.39-01	Communications	1,585	1,350	1,764	1,392	905
601-3115-403.39-02	Advertising/Publishing	500	400	443	251	275
601-3115-403.39-04	Travel	4,000	4,150	3,274	395	949
601-3115-403.39-05	Mileage Reimb	1,500	750	-	-	-
601-3115-403.39-07	Regist, Schools, Mtgs	19,000	12,100	12,689	2,619	1,377
601-3115-403.39-08	Contracted Services	500	1,000	240	520	240
	Subtotal	408,834	388,071	300,643	354,851	253,736

Commodities

601-3115-403.41-01	Postage	-	-	-	5,000	18,028
601-3115-403.41-02	Office Supplies	1,800	2,000	1,627	1,893	1,194
601-3115-403.45-01	Building Supplies	-	-	-	110	-
601-3115-403.45-02	Custodial Supplies	-	-	-	76	-
601-3115-403.45-03	Equip Consumable	-	-	325	139	-
601-3115-403.45-04	Equip Replace Parts	472,500	450,000	476,644	446,299	404,448
601-3115-403.45-05	Small Tools/Equip	5,100	8,000	3,893	6,105	4,173
001-3115-403.45-06	Vehicle	-	-	-	-	518
601-3115-403.46-11	Other	8,000	29,500	24,111	25,290	22,607
601-3115-403.46-12	Gasoline/Diesel	681,000	728,949	635,397	787,041	587,536
601-3115-403.47-02	Safety Equipment	-	-	-	-	-
	Subtotal	1,168,400	1,218,449	1,141,997	1,271,953	1,038,504

FUND 601 CENTRAL GARAGE

FLEET MAINTENANCE
DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025 PROPOSED BUDGET	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL	2021/2022 YTD ACTUAL
	Capital Outlay					-
601-3115-403.52-02	Buildings	65,551	65,551	65,551	-	-
601-3115-403.52-06	Vehicles	-	-	-	-	-
601-3115-403.52-08	Controllable	33,500	17,750	18,621	8,540	5,835
	Subtotal	99,051	83,301	84,172	8,540	5,835
	Miscellaneous					
601-3115-403.61-04	Other	-	-	-	-	-
601-3115-403.61-08	Bad Debt Expense	-	-	-	-	-
	Subtotal	-	-	-	-	-
	Totals	2,399,726	2,311,747	2,137,578	2,257,777	1,897,851

FUND 603 VEHICLE REPLACEMENT FUND

SUMMARY

PURPOSE

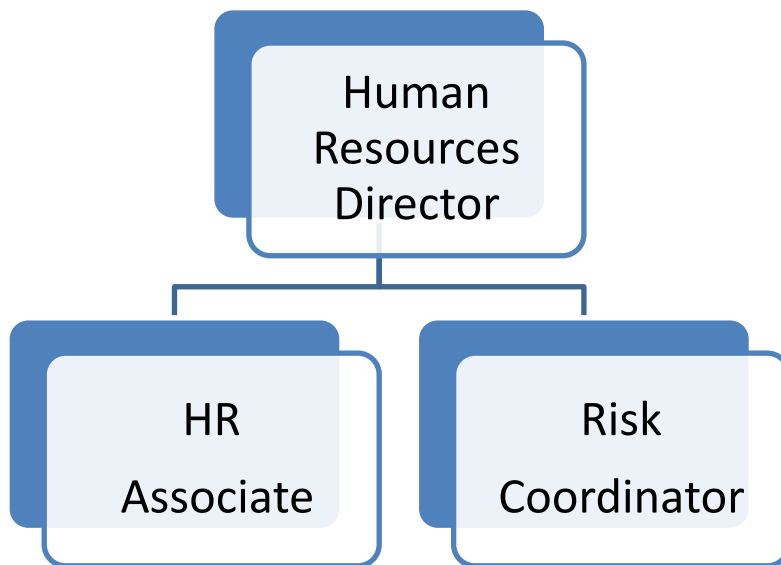
The Vehicle Replacement Fund was established during FY 2003. The purpose of the vehicle replacement program is for each department to set aside funds from their budget from the time a vehicle is put into service so that there is adequate funds to replace that vehicle at the end of its useful life. Nearly all city departments participated from FY 2003-2009. In FY 2010, many departments stopped participating due to budget constraints. We are attempting to build the vehicle replacement costs back into the budget. In FY 2021, the Water and Sewer fund balances were moved back to the enterprise fund. The Vehicle Replacement Fund is only being used by General Fund, Garbage Fund and Airport. subsidized departments.

In FY 2024 the following replacements were funded :
 Forestry - 2008 International 7400 truck (#72) ~ \$71,000
 Concrete - 2003 Ford F350 dump truck (#107) ~ \$22,000

The FY 2025 budget plans for using existing funds from:
 Concrete - 2008 International Dump truck (#24) ~ \$120,000 for total purchase \$200K
 Garbage transfer to the enterprise fund of \$410,000 to purchase new garbage trucks

Remained budget is contingency funding for unexpected replacements.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025 PROPOSED BUDGET	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL	2021/2022 YTD ACTUAL
<u>Revenues</u>						
603-0000-331.01-01	Deposit Accounts	10,000	7,000	57,578	20,214	3,632
603-0000-363.03-02	Engineering Department	24,941	14,340	14,340	14,340	14,340
603-0000-363.03-03	Fire Department	82,000	7,000	6,936	6,936	6,936
603-0000-363.03-04	Police Department	116,246				
603-0000-363.03-08	Airport Fund	16,800	16,500	16,348	16,348	16,113
603-0000-363.03-09	Central Services Fund	-	130,000	91,509	124,086	71,616
603-0000-363.03-10	Central Garage	13,500	-	2,800	-	-
603-0000-363.03-11	Garbage Fund	250,000	110,000	138,334	110,004	50,004
603-0000-363.03-12	Recycle Fund	-	-	-	49,992	-
603-0000-363.04-12	Forestry	62,000		19,178		
603-0000-363.04-16	Paint & Sign	17,352		5,784		
603-0000-363.04-17	Nuisance Abatement	10,044		3,348		
603-0000-363.04-52	Concrete	58,488		27,156		
	Totals	<u>661,371</u>	<u>284,840</u>	<u>383,311</u>	<u>341,920</u>	<u>162,641</u>
<u>Expenses</u>						
Transfers						
603-1801-491-62-63	Transfr to Garbage	410,000	-	-	-	-
Capital Outlay						
603-3115-403.52-05	Machinery & Equip	300,000	300,000	-	-	-
603-3115-403.52-06	Vehicles	701,859	650,000	118,992	139,994	-
	Subtotal	<u>1,001,859</u>	<u>950,000</u>	<u>118,992</u>	<u>139,994</u>	<u>-</u>
	Totals	<u>1,411,859</u>	<u>950,000</u>	<u>118,992</u>	<u>139,994</u>	<u>-</u>



**FUND 611 SELF INSURANCE FUND
HUMAN RESOURCES**

SUMMARY

PURPOSE

The Self Insurance Fund provides liability coverage for the City's workforce and all City-owned properties having an insured value in excess of \$85,000,000. The fund consists of three divisions: Administration, Risk Management, and Premiums & Benefits. The Administration division provides support and function for all City departments through recruiting and employee selection, the development of employee policies and procedures, compensation and benefit administration, including the administration of six **Collective Bargaining Units**. The Risk Management division handle all worker's compensation claims and liability coverage claims investigate claims and inspect all City property for safety concerns. The Premiums and Benefits division is for the liability insurance coverage premiums and deductibles. This fund generates revenue from charges to other city departments with a labor force, significant property, and liability exposure.

GOALS/OBJECTIVES

- Effectively manage Liability and Workers compensation claims in order to reduce the financial obligation of the City.
- Move the City's Risk Management initiative towards an Enterprise Risk Management program.
- Prepare for impending retirements in key positions and prepare/advise on succession plans.
- Sustain effective recruitment practices in a tightening job market.

PAST YEAR HIGHLIGHTS

- HR director position was vacant from Nov 16, 2023 until March 18, 2024 when new director, Kelly Japcon started
- The MICA premium increased in FYE 2024 by \$154,000, an 8.33% increase over last year's rate of \$1,851,036 to \$2,005,317
- HR processed 53 new hires, 46 terminations which includes 10 retirees

BUDGET SUMMARY

The City's MICA premium is the major component of the Self Insurance Fund. The FY2025 premium billed to departments increased 5% in anticipation of a premium increase of 5%. The Employee Occupational Health Contract was formerly paid under the Employee Health Clinic (in Fund 612) and that cost of \$60,000 is now reflected in this fund. The Police and Fire department and Transit all contribute towards the cost of the Occupational Health Clinic.

REVENUE SUMMARY

ACCOUNT DESCRIPTION	2024/2025	% Change	2023/2024	2023/2024	2022/2023
	PROPOSED BUDGET		REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Other Income	78,900	952.00%	7,500	59,087	23,762
Charges for Services	2,433,439	6.13%	2,292,789	2,286,788	2,676,929
Grants	-		-	-	-
Total	2,512,339	9.22%	2,300,289	2,345,875	2,700,691

EXPENSE SUMMARY

ACCOUNT DESCRIPTION	2024/2025	% Change	2023/2024	2023/2024	2022/2023
	PROPOSED BUDGET		REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Salaries & Benefits	330,525	2.80%	321,514	266,719	260,392
Insurance Claims	134,000	19.64%	112,000	37,157	187,375
Contractual Services	2,314,302	3.36%	2,239,171	2,137,241	2,027,821
Commodities	27,500	32.06%	20,824	20,394	23,176
Miscellaneous	4,900	0.00%	4,900	4,478	1,869
Capital Outlay	300		676	676	-
Totals	2,811,527	4.17%	2,699,085	2,466,665	2,500,633

STAFFING

	FY 2025 PROPOSED	FY 2024 Budget	FY 2023 Budget	FY 2022 Budget
Authorized Full Time Positions	3	3	4	4

FUND 611 SELF INSURANCE FUND

**REVENUE
DETAIL**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025 PROPOSED BUDGET	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL	2021/2022 YTD ACTUAL
<u>Revenues</u>						
611-0000-331.01-01	Interest Income	25,000	7,500	59,087	23,762	4,576
611-0000-342.06-00	Restitution	-	-	-	-	-
611-0000-342.09-00	Other	53,900	-	(23,251)	550,069	12,488
611-0000-361.04-01	Freedom of Info copies	-	-	-	-	-
611-0000-361.05-04	Premiums	2,363,839	2,237,789	2,244,814	2,056,233	2,153,501
611-0000-361.05-05	Premium Rebates	-	-	-	-	-
611-0000-361.05-08	Premium-Outside Entities	36,000	27,000	32,147	24,110	22,328
611-0000-361.05-10	Premiums - Life Ins	33,600	28,000	33,078	31,517	31,064
611-0000-381.03-06	Fed Grant - CURES	-	-	-	-	-
611-0000-383.01-01	Operating Grants	-	-	-	4,500	-
611-0000-391.01-13	Trnfr from ARPA fund 317	-	-	-	15,000	-
	Totals	2,512,339	2,300,289	2,345,875	2,705,191	2,223,957

**FUND 611 SELF INSURANCE FUND
HUMAN RESOURCES**

**ADMINISTRATION
DETAIL**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025	2023/2024	2023/2024	2022/2023	2021/2022
		PROPOSED BUDGET	REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL	YTD ACTUAL
Salaries & Benefits						
611-3810-401.11-01	Regular Salary/Wages	130,146	123,102	106,947	94,171	71,961
611-3810-401.11-03	Sick Pay	-	-	1,452	3,320	822
611-3810-401.11-04	Holiday Pay	8,634	8,157	4,553	5,226	4,219
611-3810-401.11-15	Vacation Pay	7,518	7,090	2,373	5,204	3,460
611-3810-401.11-17	Sick Pay Buy Back	-	-	796	1,047	-
611-3810-401.11-18	Vacation Pay Buy Back	-	-	3,538	4,267	-
611-3810-401.12-01	Temp Salary/Wages	-	7,200	-	-	-
611-3810-401.21-01	Group Insurance	49,679	46,320	26,319	30,908	13,436
611-3810-401.21-03	Board Paid Life Ins.	194	194	175	179	151
611-3810-401.22-01	Social Security	9,070	8,578	6,846	6,419	4,849
611-3810-401.22-02	Medicare	2,121	2,006	1,601	1,501	1,134
611-3810-401.22-03	Unemployment Comp	200	200	200	200	200
611-3810-401.23-01	IMRF	5,852	5,534	3,218	5,591	6,571
	Subtotal	213,414	208,381	158,018	158,033	106,803
Contractual Services						
611-3810-401.31-01	Audit	-	-	-	-	-
611-3810-401.31-02	Contracted Legal	95,000	90,000	109,073	56,929	53,212
611-3810-401.31-05	Prof Svc - Other	5,000	5,000	2,909	23,357	23,739
611-3810-401.32-01	Medical	65,000	45,000	4,521	4,276	3,953
611-3810-401.35-03	R&M-Furniture & Equip	-	-	-	-	-
611-3810-401.36-03	Equipment and Vehicle	1,800	1,800	1,794	1,546	1,101
611-3810-401.38-01	MICA	2,752	2,621	2,620	2,340	1,855
611-3810-401.38-03	Employee Bonds	50	50	-	-	-
611-3810-401.38-04	Other Insurance	-	2,000	1,853	-	-
611-3810-401.39-01	Communications	900	900	1,097	1,362	518
611-3810-401.39-02	Advertising/Publishing	700	700	955	514	379
611-3810-401.39-03	Printing & Binding	-	-	-	30	-
611-3810-401.39-04	Travel	1,000	250	1,114	223	-
611-3810-401.39-05	Mileage Reimb	250	250	684	226	-
611-3810-401.39-07	Regist, Schools, Mtgs	1,500	1,500	985	1,774	-
611-3810-401.39-08	Contracted Services	1,000	5,000	-	5,000	-
	Subtotal	174,952	155,071	127,605	97,577	84,757
Commodities						
611-3810-401.41-01	Postage	200	200	146	71	109
611-3810-401.41-02	Office Supplies	1,600	1,600	757	1,057	1,736
611-3810-401.44-00	Books & Periodicals	-	-	-	-	-
	Subtotal	1,800	1,800	903	1,128	1,845
Miscellaneous						
611-3810-401.61-01	Dues	4,000	4,000	4,103	1,344	1,150
611-3810-401.61-01	Employee Awards	900	900	375	525	290
611-3810-401.61-04	Other	-	-	-	-	6
611-3810-401.65-01	Admin Cost Share	-	-	-	-	-
611-3810-401.65-02	Space Cost Share	-	-	-	-	-
	Subtotal	4,900	4,900	4,478	1,869	1,446
Transfers						
611-1801-491.62-00	Transfer to GF	-	-	-	-	-
	Subtotal	-	-	-	-	-
	Totals	395,066	370,152	291,004	258,607	194,851

**FUND 611 SELF INSURANCE FUND
HUMAN RESOURCES**

**RISK MANAGEMENT
DETAIL**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025	2023/2024	2023/2024	2022/2023	2021/2022
		PROPOSED BUDGET	REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL	YTD ACTUAL
Salaries & Benefits						
611-3811-401.11-01	Regular Salary/Wages	42,576	41,137	38,978	35,706	51,101
611-3811-401.11-03	Sick Pay	-	0	1,347	2,004	1,713
611-3811-401.11-04	Holiday Pay	2,526	2,440	2,256	2,200	2,918
611-3811-401.11-15	Vacation Pay	1,804	1,743	2,239	2,397	5,308
611-3811-401.11-16	Major Medical Pay	-	-	174	-	-
611-3811-401.11-17	Sick Pay Buy Back	-	-	-	-	5,043
611-3811-401.11-18	Vac Pay Buy Back	-	-	-	-	4,765
611-3811-401.21-01	Group Insurance	30,944	28,736	26,885	23,070	12,886
611-3811-401.21-03	Board Paid Life Ins	97	97	97	90	123
611-3811-401.22-01	Social Security	2,908	2,810	2,127	2,060	4,074
611-3811-401.22-02	Medicare	680	657	497	482	953
611-3811-401.22-03	Unemployment Comp	100	100	100	100	200
611-3811-401.23-01	IMRF	1,876	1,813	1,323	2,112	6,617
	Subtotal	83,511	79,533	76,023	70,221	95,701
Contractual Services						
611-3811-401.31-02	Contracted Legal	30,000	32,500	-	58,495	6,835
611-3811-401.35-05	Other	5,000	-	212	12,355	-
611-3811-401.36-01	Fleet Maintenance	1,000	1,000	790	313	779
611-3811-401.39-01	Communications	600	600	365	-	587
611-3811-401.39-02	Advertising/Publishing	-	-	-	-	-
611-3811-401.39-03	Printing & Binding	-	-	-	32	-
611-3811-401.39-04	Travel	500	250	-	-	-
611-3811-401.39-05	Mileage Reimb	250	250	-	-	-
611-3811-401.39-07	Regist, Schools, Mtgs	1,000	1,500	-	-	143
611-3811-401.39-08	Contracted Services	1,000	3,000	2,952	8,013	2,960
	Subtotal	39,350	39,100	4,319	79,208	11,304
Commodities						
611-3811-401.41-02	Postage	-	-	-	-	18
611-3811-401.41-02	Office Supplies	500	500	621	505	25
611-3811-401.46-11	Operational Supplies	200	200	-	1,408	478
611-3811-401.47-01	Clothing/Uniforms	25,000	18,324	15,120	19,561	18,610
611-3811-401.47-02	Safety Equipment	-	-	3,750	574	32
611-3811-401.47-03	Training Supplies	-	-	-	-	135
	Subtotal	25,700	19,024	19,491	22,048	19,298
Capital						
611-3811-401.52-08	Controllable	300	676	676	-	415
Miscellaneous						
611-3811-401.61-01	Dues	-	-	-	-	-
611-3811-401.61-04	Other	-	-	-	-	42
		-	-	-	-	42
	Totals	148,861	138,333	100,509	171,477	126,760

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025 PROPOSED BUDGET	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL	2021/2022 YTD ACTUAL
Salaries & Benefits						
611-3812-401.11-01	Regular Salary/Wages	-	-	-	-	-
611-3812-401.21-01	Group Insurance	-	-	-	-	-
611-3812-401.21-03	Board Paid Life Ins	33,600	33,600	32,678	32,138	31,597
611-3812-401.22-01	Social Security	-	-	-	-	-
611-3812-401.22-02	Medicare	-	-	-	-	-
611-3812-401.23-01	IMRF	-	-	-	-	-
	Subtotal	33,600	33,600	32,678	32,138	31,597
Insurance Premiums/Claims						
611-3812-401.25-01	Claims-Vehicles	60,000	60,000	18,368	44,468	51,995
611-3812-401.25-02	Claims-Prop Liability	10,000	20,000	14,431	34,683	15,225
611-3812-401.25-03	Claims-Equipment	4,000	4,000	-	-	-
611-3812-401.25-04	Claims-Casualty	10,000	8,000	352	1,039	5,011
611-3812-401.25-05	Claims-Other	50,000	20,000	4,006	107,185	15,011
	Subtotal	134,000	112,000	37,157	187,375	87,242
Contractual Services						
611-3812-401.38-01	Insurance-MICA	2,100,000	2,045,000	2,005,317	1,851,036	1,724,722
Capital Outlay						
611-3812-401.52-08	Controllable	-	-	-	-	-
	Total	2,267,600	2,190,600	2,075,152	2,070,549	1,843,561

**FUND 612 HEALTH INSURANCE FUND
HUMAN RESOURCES**

**PREMIUMS & BENEFITS
SUMMARY**

PURPOSE

The City's health insurance coverage is now a fully insured plan administered by a Third Party Administrator and utilizes a national network for accessing discounts for health care. The health Insurance plan participants include City, 911 employees and retirees. The fund revenues are the contributions paid by employees, employer and retirees; the fund expenses are the health insurance costs of the health plan.

GOALS/OBJECTIVES

- Educate employees regarding best use of benefits and health clinic options
- Research cost saving and efficiencies with health insurance

PAST FISCAL YEAR HIGHLIGHTS

- Cancelled APL Policy in Aug 2023, recieved a refund of \$675,000
- Renegotiated a new Blue Cross Blue Shield Plan through Gallagher Benefit Services for CY 2024
- Ended the Employee Health Clinic, but maintained the Occupational Health Clinic
- Offered three plans: Low Deductible, \$3200/\$6,400 HSA deductible, and high deductible HSA
- Worked closely worth QMG and Blessing to settle accounts from Coalition

BUDGET SUMMARY

The City's health plan remains fully insured. Two optional plans for employee healthcare were developed and offered in response to insurance committee member requests. Anticipated plan revenues and expenses have stabilized and are in balance. In FYE 2025, the health insurance fund plans to begin to repay the \$840,000 borrowed from the Self-Insurance Fund in FYE 2021 in response to the self-insurance health funding crisis.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025 PROPOSED BUDGET	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL	2021/2022 YTD ACTUAL
<u>Revenues</u>						
612-0000-331.01-01	Interest Income	8,000	2,000	30,299	6,448	2,556
612-0000-342.05-01	Reinsurance	-	100,000	-	-	-
612-0000-342.09-00	Other	-	53,900	728,936	53,900	-
612-0000-342.05-04	Premiums	82,000	-	(41,332)	-	-
612-0000-361.05-06	Premiums-City	4,545,408	4,160,000	4,378,249	4,228,978	4,169,930
612-0000-361.05-07	Premiums-Employee	940,000	1,296,000	941,994	908,292	1,013,305
612-0000-361.05-09	Premiums-Retirees	125,000	144,608	139,830	162,646	307,392
612-0000-392.03-00	Loan Proceeds	-	-	-	-	-
	Totals	<u>5,700,408</u>	<u>5,756,508</u>	<u>6,177,976</u>	<u>5,360,264</u>	<u>5,493,183</u>
<u>Expenses</u>						
Salaries & Benefits						
612-3812-401.21-01	Group Insurance	5,483,000	5,498,800	5,370,119	5,162,424	2,132,630
612-3812-401.21-05	Health Clinic	-	186,000	145,296	172,432	219,600
612-3812-401.21-06	Group Health-Claims	-	-	10,853	73,530	2,722,711
612-3812-401.21-07	Group Hlth-Fixed Cost	135,000	-	32,559	843	774,347
612-3812-401.21-10	HSA Employer Cont	82,000	-	-	-	-
Purchased Services						
612-3812-401.39-08	Contracted Services	-	1,200	-	-	-
	Totals	<u>5,700,000</u>	<u>5,686,000</u>	<u>5,558,827</u>	<u>5,409,229</u>	<u>5,849,288</u>

**FUND 613 UNEMPLOYMENT COMPENSATION FUND
HUMAN RESOURCES**

SUMMARY

PURPOSE

The City has established a self-funded account to pay potential unemployment claims. The funding of the plan comes from each department based on a fixed cost per employee. This fund should maintain a balance that will cover future potential unemployment claims.

BUDGET SUMMARY

Each department with employees recognized a \$100 per head fee that is charged to Unemp Comp (22-03) These amounts are transferred into this fund for potential unemployment claims.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025 PROPOSED BUDGET	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL	2021/2022 YTD ACTUAL
<u>Revenues</u>						
613-0000-331.01-01	Interest Income	2,000	1,000	9,829	3,601	545
613-0000-361.05-04	Premiums	35,000	35,000	34,150	34,250	34,050
	Totals	<u>37,000</u>	<u>36,000</u>	<u>43,979</u>	<u>37,851</u>	<u>34,595</u>
<u>Expenses</u>						
<u>Salaries & Benefits</u>						
613-3812-401.25-06	Claims-Unemply Comp	50,000	50,000	-	-	3,338
<u>Transfers</u>						
613-1801-491.62-01	General Fund	-	-	-	-	-
613-1801-491.62-02	Planning & Dev	-	-	-	-	-
	Totals	<u>50,000</u>	<u>50,000</u>	<u>-</u>	<u>-</u>	<u>3,338</u>

**CITY OF QUINCY
TRUST & AGENCY FUNDS**

Revenue/Expenditures & Change in Fund Balance

	Economic Dev RLF 701	CBD RLF 703	Nghbrd Hsg RLF 704	Sister City 712	Lincoln Bicentennial 719
Beginning Balance, May 1	1,840,000	770,000	180,000	119,000	13,000
REVENUES					
Taxes					
Licenses & Permits					
Charges for Services					
Rent & Other Income	87,000	-		30,000	-
Interest Income	9,000	20,800	3,530	50	300
Debt Proceeds					
Grants					5,000
Transfers In		-		2,000	-
Inter-Gov. Revenues					
TOTAL REVENUE	96,000	20,800	3,530	32,050	5,300
Total Funds Available	1,936,000	790,800	183,530	151,050	18,300
EXPENDITURES					
Salaries & Benefits					
Contracted Services	4,000	4,000		10,000	2,400
Commodities				200	3,000
Capital Outlay				-	
Miscellaneous	1,005,000	255,000	120,000	60,800	3,000
Debt Service					
Transfers	100,000	20,000	30,000		
TOTAL EXPENDITURES	1,109,000	279,000	150,000	71,000	8,400
Ending Balance, April 30	\$ 827,000	\$ 511,800	\$ 33,530	\$ 80,050	\$ 9,900

**CITY OF QUINCY
TRUST & AGENCY FUNDS**

Revenue/Expenditures & Change in Fund Balance

	Human Rights 720	Landfill L/C 721	Animal Rescue 724	Tourism Tax 743	Total
Beginning Balance, May 1	395	370	5,700	126,000	3,054,465
REVENUES					
Taxes				1,482,000	1,482,000
Licenses & Permits					-
Charges for Services					-
Rent & Other Income	-				117,000
Interest Income	10		200	4,000	37,890
Debt Proceeds					-
Grants					5,000
Transfers In					2,000
Inter-Gov. Revenues		376,000		-	376,000
TOTAL REVENUE	10	376,000	200	1,486,000	2,019,890
Total Funds Available	405	376,370	5,900	1,612,000	5,074,355
EXPENDITURES					
Salaries & Benefits				-	-
Contracted Services	280	76,000	5,900	-	102,580
Commodities			-	-	3,200
Capital Outlay		300,000		-	300,000
Miscellaneous	100			44,460	1,488,360
Debt Service				-	-
Transfers				1,566,000	1,716,000
TOTAL EXPENDITURES	380	376,000	5,900	1,610,460	3,610,140
Ending Cash Balance	\$ 25	\$ 370	\$ -	\$ 1,540	\$ 1,464,215

FUND 701 Q-Fund ECONOMIC DEVELOPMENT REVOLVING LOAN FUND

SUMMARY

PURPOSE

The Quincy Economic Development Revolving Loan Fund (RLF) was established to offer financing to businesses already working with private-sector lenders. Companies can spend these public funds on projects including, but not limited to, job creation, retention, business expansion, and investments in real estate, machinery, or equipment. The goals and objectives of the Q-Fund are to stimulate economic growth, increase the City's property and sales tax bases, create employment opportunities, and attract new residents to Quincy through the creation of employment and business expansions. The Q-Fund dollars will support existing industrial, commercial, or service-related businesses located in Quincy; existing and start-ups businesses considering relocating to Quincy; and new or existing businesses that are minority-owned or female-owned.

The State of Illinois recently changed the requirements which allowed the CDAP RLF #702 and SBE Loan Fund #706 to be closed out and merged into this Fund 701, which was renamed the Q-Fund Economic Development Revolving Loan Fund in FY 2022.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025 PROPOSED BUDGET	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL	2021/2022 YTD ACTUAL
<u>Revenues</u>						
701-0000-331.01-01	Interest Income	1,000	1,000	73,794	29,652	4,218
701-0000-331.01-04	Interest/Income Loans	8,000	8,000	7,866	10,362	11,681
701-0000-331.09-00	Revolving Loan Principal	87,000	87,000	96,153	109,286	178,228
701-0000-342.09-00	Other	-	-	-	-	-
701-0000-391.01-39	From SBE Loan Fnd 706	-	-	-	-	488,523
701-0000-391.08-39	From CDA RLF fund 702	-	-	-	-	685,526
	Totals	96,000	96,000	177,813	149,300	1,368,176
<u>Expenses</u>						
Contractual Services						
701-6319-408.31-02	Contracted Legal	1,000	1,000	-	-	-
701-6319-408.31-05	Other	-	-	-	-	-
701-6319-408.39-08	Contracted Services	3,000	3,000	-	-	112
	Subtotal	4,000	4,000	-	-	112
Miscellaneous						
701-6319-408.61-04	Miscellaneous Other	5,000	5,000	-	-	210
701-6319-408.63-01	Loan Disb.-Econ. Dev.	1,000,000	1,000,000	-	-	-
701-6319-408.63-02	Uncollectible Loans	-	-	50,000	-	-
	Subtotal	1,005,000	1,005,000	50,000	-	210
Transfers						
701-1801-491.62-02	Planning & Development	30,000	30,000	30,000	-	-
701-1801-491.62-15	Capital Projects Fund	-	-	-	-	-
701-1801-491.62-38	CBD Revolving Loan Fd	-	-	-	-	-
701-1801-491.62-68	SBE Loan Fund 706	-	-	-	-	-
701-1802-408.62-83	GREDF	70,000	70,000	69,998	70,000	70,000
701-1802-408.62-84	Hist. Business District	-	-	-	-	-
701-1802-408.62-85	GREDF Economic Incent	-	-	-	-	-
	Subtotal	100,000	100,000	99,998	70,000	70,000
	Totals	1,109,000	1,109,000	149,998	70,000	70,322

FUND 703 CBD REVOLVING LOAN FUND

SUMMARY

The Quincy Central Business District Revolving Loan Program was established to stimulate the preservation and revitalization of the City's historic downtown by providing financial assistance to any current or prospective purchaser of commercial or commercial/residential properties for business purposes in the core area bounded by the Riverfront, Twelfth Street, Oak Street, and Payson Avenue.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025 PROPOSED BUDGET	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL	2021/2022 YTD ACTUAL
<u>Revenues</u>						
703-0000-331.01-01	Interest Income	2,300	2,300	34,474	13,169	2,339
703-0000-331.01-04	Interest Income/Loans	7,100	7,600	9,554	10,040	9,996
703-0000-331.09-00	Revolving Loan Principal	11,400	18,000	17,956	18,456	30,561
703-0000-342.09-00	Other	-	-	-	-	-
703-0000-391.01-11	Mid Town Bus Dis Fd214	-	-	-	-	25,000
703-0000-391.01-36	Econ Dev Rev Loan Fund	-	-	-	-	-
	Totals	20,800	27,900	61,984	41,665	67,896
<u>Expenses</u>						
<u>Contractual Services</u>						
703-6319-408.31-02	Contracted Legal	1,000	1,000	-	-	-
703-6319-408.31-05	Professional Svc - Other	3,000	3,000	2,010	-	7,500
<u>Miscellaneous</u>						
703-6319-408.61-04	Other	5,000	5,000	-	-	304
703-6319-408.63-01	Loan Disb.-Econ. Dev.	250,000	250,000	50,000	-	50,000
703-6319-408.63-02	Uncollectible Loans	-	-	-	-	-
<u>Transfers</u>						
703-1801-491.62-02	Planning & Development	20,000	20,000	20,000	25,000	60,000
	Totals	279,000	279,000	72,010	25,000	117,804

FUND 704 NEIGHBORHOOD HOUSING REV LOAN FUND

SUMMARY

Funds are used to support housing developments that meet low-income guidelines.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025 PROPOSED BUDGET	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL	2021/2022 YTD ACTUAL
<u>Revenues</u>						
704-0000-331.01-01	Interest Income	1,000	1,000	7,686	3,713	367
704-0000-331.01-04	Interest Income/Loans	330	400	382	458	550
704-0000-331.09-00	Revolving Loan Principal	2,200	-	2,423	2,607	2,565
704-0000-342.09-00	Misc/Other Revenue	-	-	-	-	-
704-0000-391-18-00	Transfer from Bank 18	-	-	-	-	-
	Totals	3,530	1,400	10,491	6,778	3,482
<u>Expenses</u>						
<u>Contractual Services</u>						
704-6319-408.31-02	Contracted Legal	-	-	-	-	-
704-6319-408.31-05	Professional Svc - Other	-	-	-	-	-
704-6319-408.35-01	Repair & Maint - Building	-	-	-	-	-
704-6319-408.38-09	Insurance-Liability	-	-	-	-	-
		-	-	-	-	-
<u>Miscellaneous</u>						
704-6319-408.61-02	Taxes	-	-	-	-	-
704-6319-408.63-01	Loan Disb.-Econ. Dev.	120,000	120,000	-	-	-
		120,000	120,000	-	-	-
<u>Transfers</u>						
704-1801-491-62-02	Planning & Dev	10,000	10,000	10,000	35,000	-
704-1801-491.62-12	DCCA Grant Fund	20,000	20,000	-	-	-
		30,000	30,000	10,000	35,000	-
		150,000	150,000	10,000	35,000	-

FUND 712 SISTER CITY COMMISSION

SUMMARY

The Sister City Commission Fund was established to hold the funds for the commission. The Sister City Commission has received General Fund subsidies year to year. The Sister City Commission also hosts the annual Germanfest which raises funding. The funds are related to student exchanges and travel costs to and from Hereford, Germany by Quincy Notre Dame, the Quincy University Men's Soccer team and Quincy University Choir. Quincy Senior High school German students also receive financial support with their educational needs and travel expenses.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025 PROPOSED BUDGET	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL	2021/2022 YTD ACTUAL
<u>Revenue</u>						
712-0000-321.00-00	Donations-Not Restricted	25,000	15,000	59,380	55,903	25,725
712-0000-331.01-01	Interest Income	50	50	4,391	1,632	204
712-0000-342.09-00	Other	5,000	10,000	-	1,581	-
712-0000-361.05-03	Public Reimbursements	-	-	-	-	-
712-0000-391.01-01	General Fund	2,000	2,000	-	-	-
	Totals	32,050	27,050	63,771	59,116	25,929
<u>Expenses</u>						
<u>Contractual Services</u>						
712-1705-407.39-04	Travel	10,000	2,500	-	2,500	6,000
<u>Commodities</u>						
712-1705-407.41-01	Postage	200	200	64	31	35
<u>Miscellaneous</u>						
712-1705-407.61-01	Dues	800	800	-	710	710
712-1705-407.61-04	Other	60,000	43,000	44,083	35,905	5,887
	Subtotal	60,800	43,800	44,083	36,615	6,597
	Totals	71,000	46,500	44,147	39,146	12,632

FUND 719 LINCOLN BICENTENNIAL COMMISSION

SUMMARY

This fund was established in FY 2006 and started with private contributions for the Lincoln Bicentennial celebration and Looking for Lincoln projects. The Lincoln Interruptive Center Advisory Board currently solicits private funds or seeks grants for Lincoln event programming and renovates the Lincoln Interpretative Center which is located at 128 N. 5th Street.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025 PROPOSED BUDGET	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL	2021/2022 YTD ACTUAL
<u>Revenues</u>						
719-0000-321.00-00	Donations-Not Restricted	-	-	-	-	-
719-0000-331.01-01	Interest Income	300	100	576	327	12
719-0000-342.05-00	Refunds/Reimbursements	-	-	3,482	-	-
719-0000-342.09-00	Miscellaneous Other	-	150	-	-	-
719-0000-382.01-10	Local Source Restricted Cont	5,000	5,000	19,088	43,700	300
719-0000-382.02-01	State Grant	-	-	-	-	-
719-0000-391.01-01	Trnsfr from General Fund	-	-	-	-	-
	Totals	5,300	5,250	23,146	44,027	312
<u>Expenses</u>						
<u>Contractual Services</u>						
719-1707-407.31-03	Instructional	-	-	-	-	-
719-1707-407.31-05	Prof Svc - Other	-	-	-	-	-
719-1707-407.33-01	Water/Sewerage	-	300	207	34	-
719-1707-407.35-01	Repair & Maint - Building	100	1,000	100	100	-
719-1707-407.39-02	Advertising/Publishing	-	-	-	-	-
719-1707-407.39-08	Contracted Services	2,300	2,500	1,630	2,501	1,918
	Subtotal	2,400	3,800	1,937	2,635	1,918
<u>Commodities</u>						
719-1707-407.41-01	Postage	-	-	-	1	-
719-1707-407.41-02	Office Supplies	-	-	-	-	-
719-1707-407.42-01	Natural Gas	1,500	3,000	903	666	-
719-1707-407.42-02	Electricity	1,500	2,500	454	335	-
	Subtotal	3,000	5,500	1,357	1,002	-
<u>Miscellaneous</u>						
719-1707-407.61-01	Dues	-	-	100	100	-
719-1707-407.61-04	Other	3,000	18,981	21,275	31,597	-
719-1707-407.62-90	Non-Dept. Disbursements	-	-	-	-	-
	Totals	8,400	28,281	24,669	35,334	1,918

FUND 720 HUMAN RIGHTS COMMISSION

SUMMARY

This fund was created in FY 2008 to collect/disburse the Human Rights Commission donations for the African-American Cultural Fair and Human Rights Study Circles.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025 PROPOSED BUDGET	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL	2021/2022 YTD ACTUAL
<u>Revenues</u>						
720-0000-321.00-00	Donations	-	-	-	-	-
720-0000-331.01-01	Interest	10	10	16	7	1
720-0000-349.09-00	Other	-	-	-	-	-
	Totals	10	10	16	7	1
<u>Expenses</u>						
<u>Contractual Services</u>						
720-1706-407.31-03	Instructional	-	-	-	-	-
720-1706-407.31-05	Other	-	-	-	-	-
720-1706-407.39-02	Advertising/Publishing	280	280	-	-	-
720-1706-407.39-08	Contracted Services	-	-	-	-	-
	Subtotal	280	280	-	-	-
<u>Commodities</u>						
720-1706-407.41-01	Postage	-	-	-	-	-
720-1706-407.41-02	Office Supplies	100	100	-	-	-
	Subtotal	100	100	-	-	-
<u>Miscellaneous</u>						
720-1706-407.61-04	Other	-	-	-	-	-
	Totals	380	380	-	-	-

PURPOSE

The Landfill Superfund fund was created to collect/disperse costs related to remedial action at Municipal Landfills No. 2 & No. 3. The City and other participating defendants entered into a settlement agreement in 1995 with the U.S. EPA to share expenses and obligations for remediation and monitoring of the closed landfills. The settlement agreement established the "Quincy Landfill Remedial Design/Remedial Action group" (RD/RA Group), and defined the City's share of responsibility as 38% of the total. Historically, the RD/RA Group issues cash calls in increments of \$200,000 to pay expenses, of which the City is responsible for \$76,000. For the coming Fiscal Year, one cash call is anticipated. In addition, the RD/RA is proposing construction of a forcemain to transfer leachate from the landfill to the City's sanitary sewer to reduce the long term operating expense. The City's portion of the construction project is estimated at \$300,000 which is included in the proposed FY25 budget.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025 PROPOSED BUDGET	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL	2021/2022 YTD ACTUAL
<u>Revenue</u>						
721-0000-331.01-01	Interest Income	-	-	15	6	1
721-0000-391.01-01	From General Fund	376,000	376,000	-	76,000	-
	Totals	376,000	376,000	15	76,006	1
<u>Expenses</u>						
<u>Contractual Services</u>						
721-3716-405.39-08	Contracted Services	76,000	76,000	-	76,000	-
<u>Capital Outlay</u>						
721-3716-405.53-09	Infrastructure-Other	300,000	300,000	-	-	-
	Totals	376,000	376,000	-	76,000	-

FUND 724 ANIMAL RESCUE FUND

SUMMARY

In the fall of 2016 the “Quincy Animal Shelter” was named as a beneficiary of the Lori Nazimek estate (\$61,799.60). Because the city operates the animal shelter, we receipted these funds in FY 2017 as General Fund revenue (per the auditors). At that time, it was assumed these funds were to be used for costs already being incurred by our animal shelter contract. However, it was later determined that the city contract does not cover Rescue Costs. Therefore, this fund was moved to a Trust & Agency fund and we created this fund in FYE 2018. These funds cannot be used to offset day to day animal shelter operations. The contracted animal clinic tracks their cost of animal rescue and bills the city/this fund separately as rescued animals are treated. FYE 2025 will likely be the last year of this fund due the exhaustion of the trust funds.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025 PROPOSED BUDGET	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL	2021/2022 YTD ACTUAL
<u>Revenues</u>						
724-0000-321.00-00	Donations	-	-	-	-	-
724-0000-331.01-01	Interest	200	200	556	428	108
724-0000-391-01-01	Transfers from GF	-	-	-	-	-
	Totals	200	200	556	428	108
<u>Expenses</u>						
Contractual Services						
724-2116-402-39-08	Contracted Services	5,900	18,500	14,457	17,070	1,005
Commodities						
724-1704-407.46-11	Operational Supplies	-	-	-	-	-
	Subtotal	-	-	-	-	-
	Totals	5,900	18,500	14,457	17,070	1,005

FUND 743 TOURISM TAX FUND

SUMMARY

The Tourism Tax Fund receives all City Hotel/Motel Tax revenues. The current city Hotel/Motel tax rate is 8% as established by Ordinance 9314 adopted September 18, 2017. This ordinance calls for an annual rate review to occur each budget year. In January 2021, City Council adopted a resolution to maintain the same rate of 8% for another year.

The Hotel/Motel tax revenues are re-distributed based on the inter-governmental agreement with the QMEA (Quincy Metropolitan Exposition & Auditorium) / Oakley-Lindsay Center. This agreement was last amended February 17, 2015 as Ordinance 2015-07.

The City administers the fund and receives a 3% administrative cost share. Since there is no longer bond debt, the former debt service amount is transferred to the QMEA Capital Reserve Fund 395. The remaining is disbursed as allowed based on the current agreement.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025 PROPOSED BUDGET	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL	2021/2022 YTD ACTUAL
<u>Revenues</u>						
743-0000-314.01-02	Hotel/Motel Tax	1,482,000	1,350,000	1,356,571	1,238,931	1,062,347
743-0000-314.01-08	Penalties on Delinq.Tax	-	-	-	637	47
743-0000-331.01-01	Interest Income	4,000	1,000	7,278	2,918	420
743-0000-331.01-02	Interest Tax Payments	-	600	-	255	65
	Totals	1,486,000	1,351,600	1,363,849	1,242,741	1,062,879
<u>Expenses</u>						
<u>Transfers</u>						
743-1803-401.62-56	Oakley-Lindsay Center	900,000	860,000	812,792	859,925	803,080
743-1803-491.62-01	General Fund	450,000	238,000	326,042	92,342	-
743-1803-491.62-23	2009 OLC G/O Bond Fd	-	-	-	148,640	222,960
743-1803-491.62-25	1996 G/O (H/M) Bond Fd	-	-	-	-	-
743-1803-491.62-96	QMEA Capital Reserve Fd	216,000	216,000	216,000	92,000	-
743-1899-401.61-04	Other	-	-	-	-	-
743-1899-401.65-01	Cost Share Administrative	44,460	36,000	41,812	28,010	21,062
	Totals	1,610,460	1,350,000	1,396,646	1,220,917	1,047,102

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PURPOSE

Quincy Public Library is an essential community service providing its patrons with materials, facilities, and programs to meet lifelong learning, cultural, and recreational needs. QPL is indispensable in providing access to information, educational opportunities and a place for community which helps Quincy maintain its strong standard of living

GOALS AND OBJECTIVES

Quincy Public Library’s vision of creating, supporting, and promoting a literate community is firmly grounded by a strategic plan to fulfill community needs and encourage lifelong literacy. QPL goals include increase attendance in our early literacy programs by 10% each year. To grow our active cardholder base and reach out to those who are less active about ways to make the library a more user friendly, community centered space.

PAST FISCAL YEAR HIGHLIGHTS

The Library sees an average of 8,500 patrons a month and 350 patrons a day. For the FY2022 year, 9,750 patrons participated in programs and for FY2023, the participations increased to 10,055. During the same time period the patron computer usage went from 17,292 sessions in FY2022 to 20,852 in FY 2023. QPL has a holding of 158,806 physical items and 1,768,699 materials that includes ebooks and audiobooks.

The library held an outstanding Summer Read program that consisted of 100 programs for all ages during the months of June and July. This year the library hosted a community event with the New York Times best selling book Maid by Stephanie Land. Ms. Land came to Quincy for a great author talk about her book, her story, and her writing process.

The library continued to campaign and fundraise for a new mobile library. This vehicle is expected to be here in the Winter of 2024. The mobile library will offer materials, Wi-Fi, laptops, chrome books, and programs while attending a variety of Quincy events and neighborhoods.

FYE 2024 was the first year of a new three-year labor agreement that had significant pay increases in year one for the state minimum wage adjustments. The contract will expire 4/30/2026. Salaries for FYE 2025 have increased 2.39%, an increase of \$25,965. The additional increase of \$146,416 is due increasing head count:

- Add Non-Union Communications/Development position (formally in union)
- Salary adjustment for Union Outreach specialist
- Salary adjustment Promotion to Union Librarian
- Increase Two FT union positions in Reference department
- Add new FT union position on Mobile Library
- Add new Part-time position on Mobile Library
- Addition of one summer intern

The library has reorganized throughout the departments to allow for the addition of mobile library staff. In 2023, the Communications/Development Coordinator positions were moved out of the bargaining unit.

The PPRT revenues exceeded projections resulting in an additional \$60,000 in revenue. The library contracted with Lauterbach and Amen to provide accounting and finance services for the Quincy Public Library, Townships of the Quincy Area Public Library District, and the Mary Weems Barton/Quincy Public Library Foundation.

Budget Summary

Beginning Balance May 1, 2024	750,727
Budgeted Revenue	3,304,429
Total Available	4,055,156
Budgeted Expenditures	3,298,814
Ending Balance April 30, 2025	756,342

QPL is budgeting to receive \$2,352,425 from the City of Quincy which is a \$374,000 increase over the current year budget. Additionally, QPL is budgeted to receive \$463,269 from the Townships of the Quincy Area Public Library District which is made up of portions of the surrounding Townships of Melrose, Gilmer, Ellington and Riverside. This is a 13% increase over current year budget. QPL also expects to receive \$310,000 from the Mary Weems Barton Foundation for programming and largely for the new mobile library. Any remaining revenue budgeted is from grants and donations. The proposed expenditures anticipates additional increases in salaries and benefits and contractual services.

ACCOUNT DESCRIPTION	REVENUE SUMMARY					
	2024/2025	% Change	2023/2024	2023/2024	2022/2023	2021/2022
	PROPOSED BUDGET		REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL	YTD ACTUAL
Revenues						
City of Quincy Funding	2,352,425	18.90%	1,978,425	2,038,755	1,558,711	2,369,107
QPL Per Capita	58,207	0.00%	58,207	58,207	58,208	59,934
Township QAPLD	463,269	12.98%	410,057	432,807	420,108	496,447
Grants	50,000	16.28%	43,000	8,500	13,340	47,414
Book Revenue	4,000	0.00%	4,000	4,438	6,540	4,135
Charges for Services	14,600	0.00%	14,600	23,462	10,120	13,785
Donations & Memorials	360,428	25.58%	287,000	164,573	131,487	321,775
Interest	1,500	0.00%	1,500	20,000	13,677	1,694
Rebates & Refunds	-		-	-	-	1,974
Miscellaneous	-		-	10,585	16,330	215
Total Revenues	3,304,429	18.15%	2,796,789	2,761,327	2,228,521	3,316,480

ACCOUNT DESCRIPTION	EXPENSE SUMMARY					
	2024/2025	% Change	2023/2024	2023/2024	2022/2023	2021/2022
	PROPOSED BUDGET		REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL	YTD ACTUAL
Salaries & Benefits	2,037,010	10%	1,853,519	1,602,785	1,504,662	1,496,807
Contractual Services	471,154	11%	426,056	443,042	898,998	443,985
Commodities	413,150	-8%	449,800	460,246	392,590	597,236
Capital Outlay	327,000	-51%	672,000	483,338	301,731	101,576
Grant Expenses	50,500	17%	43,000	57,998	28,217	3,800
Totals	3,298,814	-4%	3,444,375	3,047,409	3,126,198	2,643,404

Totals by Division						
0101 Administration	2,402,055	13.39%	2,118,479	1,894,996	2,099,871	1,781,208
0103 Marketing & Events	47,500	-47.80%	91,000	80,494	50,229	42,530
0104 Childrens	31,800	11.38%	28,550	25,425	37,692	29,880
0105 Adult/Circulation	159,474	9.96%	145,025	171,982	143,516	143,544
0106 Outreach	52,400	-27.02%	71,800	45,052	22,805	26,953
0107 Young Adult	7,550	0.00%	7,550	6,214	7,458	7,133
0108 Reference	49,500	0.00%	49,500	67,504	44,377	242,101
0109 Audio Visual	103,000	2.49%	100,500	97,246	105,520	102,397
0110 Tech Services	46,535	22.55%	37,971	52,775	39,498	47,299
0111 Maintenance	399,000	-49.75%	794,000	605,721	575,233	220,359
Totals	3,298,814	-4.23%	3,444,375	3,047,409	3,126,198	2,643,404

STAFFING				
Authorized Staffing	FY 2025 PROPOSED	FY 2024 Budget	FY 2023 Budget	FY 2022 Budget
Full-Time Non-Union	5	4	5	5
Full-Time Union	26	24	22	21
Part-Time Union	5	6	9	12
Part-Time Intern	1	0	0	0
TOTAL	37	34	36	38

Quincy Public Library

Revenue

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2024/2025	2023/2024	2023/2024	2022/2023	2021/2022
		PROPOSED BUDGET	REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL	YTD ACTUAL
<u>Revenues</u>						
001-0000-311.05-00	Property Tax Levy	732,052	732,052	732,054	731,030	733,044
001-0000-311.06-00	City Subsidy	788,265	364,459	364,457	16,689	697,246
001-0000-311.10-00	PPRT Funds	832,108	881,914	942,244	810,992	938,817
001-0000-312.00-00	QPL Per Capita	58,207	58,207	58,207	58,208	59,934
001-0000-313.00-00	TQAPLD contract receipts	330,192	330,192	330,192	405,243	305,282
001-0000-314.00-00	TQ Per Capita	14,865	14,865	14,865	14,865	16,403
001-0000-315.02-00	TQAPLD	118,212	65,000	87,750	-	174,762
001-0000-321.00-00	Grants	10,000	10,000	8,500	13,340	47,414
001-0000-321.05-00	Big Read	40,000	33,000	-	-	-
001-0000-331.00-00	Lost/Damaged	4,000	4,000	4,438	6,540	4,135
001-0000-338.00-00	Landrum Books Sales	-	-	-	-	-
001-0000-341.01-00	Copier Fees	2,000	2,000	2,940	1,731	1,751
001-0000-341.02-00	Fax Machines	-	-	-	-	-
001-0000-341.03-00	Fines and Fees	500	500	364	420	2,246
001-0000-341.04-00	LAN Printers	5,000	5,000	4,315	2,758	3,797
001-0000-341.05-00	Genealogy Research	100	100	8,177	10	91
001-0000-341.06-00	Non Resident Cards	7,000	7,000	7,666	5,200	5,900
001-0000-351.00-00	Donations & Memorials	20,428	45,000	84,379	57,352	200,029
001-0000-351.04-00	Weems Barton Foundation	310,000	232,000	64,739	49,135	102,538
001-0000-351.05-00	Friends of the Library	30,000	10,000	15,455	25,000	19,208
001-0000-360.01-00	Miscellaneous	-	-	-	-	-
001-0000-361.00-00	Interest	1,500	1,500	20,000	13,677	1,694
001-0000-362.00-00	Rebates and Refunds	-	-	-	-	1,974
001-0000-363.00-00	Miscellaneous	-	-	10,585	16,330	215
001-0000-370.00-00	Fund Raising	-	-	-	-	-
	TOTAL REVENUES	3,304,429	2,796,789	2,761,327	2,228,521	3,316,480

Quincy Public Library

Expenses

		2024/2025	2023/2024	2023/2024	2022/2023	2021/2022
		PROPOSED	REVISED	PROJECTED	YTD	YTD
		BUDGET	BUDGET	ACTUAL	ACTUAL	ACTUAL
ADMINISTRATION						
Salaries & Benefits						
001-0101-451.11-01	Salary/Wages	1,533,330	1,361,249	1,237,570	1,131,125	1,100,066
001-0101-451.11-02	Overtime	5,000	5,000	4,496	3,687	1,160
001-0101-451.21-01	Health/Life	218,749	205,978	186,406	173,101	163,754
001-0101-451.21-02	Vision/Dental	16,610	16,610	19,114	15,521	12,659
001-0101-451.21-03	Life Ins/EE benefit	2,021	2,021	2,021	130	-
001-0101-451.21.05	Health Clinic	15,000	16,000	15,120	16,603	17,005
001-0101-451.22-01	FICA	117,300	103,705	91,929	83,584	80,770
001-0101-451.22-03	Unemployment	4,000	4,000	1,607	3,943	3,284
001-0101-451.23-01	IMRF	125,000	138,956	44,522	76,969	118,109
Total Salaries and Benefits		2,037,010	1,853,519	1,602,785	1,504,662	1,496,807
Contract Services						
001-0101-451.31.01	Accounting	7,725	7,500	20	5,450	4,635
001-0101-451.31.02	Legal	7,000	3,500	13,042	10,828	1,018
001-0101-451.31.04	Other	1,560	1,560	1,040	1,924	1,560
001-0101-451.31.06	Computer Technician	18,000	-	-	292,304	18,000
001-0101-451.32-03	Other Equip Contracts	65,000	63,000	61,970	36,290	21,735
001-0101-451.34-01	Training	-	18,000	-	-	-
001-0101-451.34-02	Meetings	4,000	10,000	17,116	18,535	7,800
001-0101-451.34-03	Conferences	6,000	6,000	3,738	12,664	4,283
001-0101-451.34-04	QPL Day	16,000	10,000	1,441	13,135	2,063
001-0101-451.35-02	Computers	15,000	15,000	28,743	27,832	7,498
001-0101-451.37-01	Telephone	7,000	7,000	12,415	8,000	7,872
001-0101-451.38-01	Liability/Work Comp	53,460	48,600	67,737	56,883	46,850
001-0101-451.39-03	Travel (Local)	500	1,000	78	982	-
001-0101-451.39-04	Staff Recruitment & Mn	1,500	1,000	2,143	3,010	1,132
001-0101-451.39-07	Dues & Memberships	4,500	4,500	293	3,810	3,768
001-0101-451.39-08	Bank & Finance Fees	600	600	1,176	646	294
001-0101-451-.39-09	Miscellaneous	-	-	-	7	-
		207,845	197,260	210,952	492,298	128,508
Commodities						
001-0101-451.41-01	Department supplies	6,000	6,000	10,599	7,535	5,457
001-0101-451.41-02	Board	200	200	333	249	1,251
001-0101-451.41-03	Specialty Supplies	2,000	2,000	5,759	962	1,088
001-0101-451.41-07	Postage	5,000	5,000	5,415	3,986	4,214
001-0101-451.41-08	Donor Relations Supply	500	500	406	-	-
001-0101-451.43-00	Books	1,000	1,000	749	680	487
001-0101-451.46-00	Programs	-	-	-	1,159	-
001-0101-451.47-00	Public Relations	-	-	-	7	-
001-0101-451.48.00	Material from Donation	-	-	-	18,679	38,020
		14,700	14,700	23,261	33,257	50,517
Grant Expenses						
001-0101-451.50-01	Big Read Grant	40,500	43,000	57,998	28,217	3,000
001-0101-451.50-19	Miscellaneous	10,000	-	-	-	800
		50,500	43,000	57,998	28,217	3,800

Quincy Public Library

Expenses

	2024/2025 PROPOSED BUDGET	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL	2021/2022 YTD ACTUAL
Capital					
001-0101-451.52-01 Equip Capital Outlay	-	-			9,877
001-0101-451.52-02 Computers	92,000	10,000	-	41,437	91,699
	92,000	10,000	-	41,437	101,576
ADMINISTRATION TOTAL	2,402,055	2,118,479	1,894,996	2,099,871	1,781,208

MARKETING & EVENTS

Commodities					
001-0103-451.46-00 Programs	22,500	22,000	41,590	24,233	9,183
001-0103-451.47-00 Public Relations	25,000	69,000	38,904	24,113	18,485
001-0103-451.48-00	-	-	-	1,883	14,862
MARKETING & EVENTS TOTAL	47,500	91,000	80,494	50,229	42,530

CHILDRENS

Commodities					
001-0104-451.43-00 Books	25,000	25,000	20,857	34,224	24,576
001-0104-451.44-00 Periodicals	800	800	895	709	707
001-0104-451.45-00 AV Materials	6,000	2,750	3,673	2,758	2,559
CHILDRENS TOTAL	31,800	28,550	25,425	37,692	29,880

CIRCULATION

Contract Services					
001-0105-451.32-02 Auto System Serv Cont	23,000	23,000	192	17,758	21,690
001-0105-451.32-04 RSA	49,774	48,325	72,397	46,917	46,399
Subtotal	72,774	71,325	72,589	64,675	67,839
Commodities					
001-0105-451.41-05 Circ Supplies	2,700	2,700	8,344	483	2,609
001-0105-451.43-00 Books	80,000	67,000	86,042	74,407	67,802
001-0105-451.44-00 Periodicals	4,000	4,000	5,007	3,951	3,574
Subtotal	86,700	73,700	99,393	78,841	75,705
ADULT/CIRCULATION TOTAL	159,474	145,025	171,982	143,516	143,544

OUTREACH

Commodities					
001-0106-451.43-00 Books	22,000	36,700	25,746	12,216	19,798
001-0106-451.43-30 School Books	30,000	4,700	17,160	8,869	5,635
001-0106-451.44-00 Periodicals	400	400	335	242	398
001-0106-451.45-00 AV Materials	-	30,000	1,811	222	1,122
001-0106-451.48-00 Materials from donator	-	-	-	1,255	-
OUTREACH TOTAL	52,400	71,800	45,052	22,805	26,953

YOUNG ADULT

Commodities					
001-0107-451.43-00 Books	7,250	7,250	5,817	7,265	6,753
001-0107-451.44-00 Periodicals	300	300	397	193	270
001-0107-451.45-00 AV Materials	-	-	-	-	110
YOUNG ADULT TOTAL	7,550	7,550	6,214	7,458	7,133

Quincy Public Library

Expenses

	2024/2025 PROPOSED BUDGET	2023/2024 REVISED BUDGET	2023/2024 PROJECTED ACTUAL	2022/2023 YTD ACTUAL	2021/2022 YTD ACTUAL
<u>REFERENCE</u>					
Commodities					
001-0108-451.41-01 Department Supplies	500	500	512	823	311
001-0108-451.43-00 Books	6,500	6,500	2,411	2,962	5,191
001-0108-451.44-00 Periodicals	10,000	10,000	12,463	10,023	9,567
001-0108-451.45-01 Digital/Electronic	30,000	30,000	49,313	30,570	226,997
001-0108-451.45-06 Microfilm	2,500	2,500	2,805	-	31
REFERENCES TOTAL	49,500	49,500	67,504	44,377	242,101
<u>AUDIO VISUAL</u>					
001-0109-451.41-01 Department	7,000	4,500	248	6,063	3,072
001-0109-451.45-00 AV Materials	38,000	38,000	42,317	38,483	40,740
001-0109-451.45-01 Digital/Electronic	58,000	58,000	54,681	60,974	58,585
AUDIO/VISUAL TOTAL	103,000	100,500	97,246	105,520	102,397
<u>TECH SERVICES</u>					
Contracted Services					
001-0110-451.37-04 OCLC	36,535	35,471	45,897	35,471	33,977
Commodities					
001-0110-451.41-01 Department	10,000	2,500	6,878	4,027	13,322
TECH SERVICES TOTAL	46,535	37,971	52,775	39,498	47,299
<u>MAINTENANCE</u>					
Contracted Services					
001-0111-451.32-01 Building Service Contr	10,000	10,000	4,308	8,943	13,297
001-0111-451.33-01 Electricity	80,000	60,000	75,000	86,968	69,270
001-0111-451.33-02 Water	3,000	3,000	3,705	3,705	2,384
001-0111-451.35-01 Building Repair Maint	30,000	20,000	23,710	112,686	86,998
001-0111-451.35-03 Equipment Repair	25,000	25,000	3,000	87,888	37,457
001-0111-451.35-05 Vehicle Repair Mainten	6,000	4,000	3,881	6,365	4,255
Total Contracted Services	154,000	122,000	113,604	306,554	213,661
Commodities					
001-0111-451.41-03 Specialty Supplies	10,000	10,000	8,779	8,385	6,698
Total Commodities	10,000	10,000	8,779	8,385	6,698
Capital Outlay					
001-0111-451.52-00 Capital Outlay	235,000	152,000	-	-	-
001-0111-451.52-01 Equipment Capital Outl	-	35,000	-	-	-
001-0111-451.52-04 Building Capital Outlay	-	475,000	483,338	109,151	-
001-0111-451.52-12 Vehicle	-	-	-	151,144	-
Total Capital Outlay	235,000	662,000	483,338	260,295	-
MAINTENANCE TOTAL	399,000	794,000	605,721	575,233	220,359
TOTAL EXPENDITURE	3,298,814	3,444,375	3,047,409	3,126,198	2,643,404

Woodland Cemetary

Summary

	2024/2025		2023/2024	2023/2024	2022/2023	2021/2022
	PROPOSED	% Change	REVISED	PROJECTED	YTD	YTD
	BUDGET		BUDGET	ACTUAL	ACTUAL	ACTUAL
Income:						
Appropriations	284,900	3.00%	276,600	276,600	276,600	240,000
Burials	5,000	0.00%	5,000	3,425	6,525	5,475
Dividend Income-ABG Trust	0	%	0	0	17,744	0
Dividend Inc-Mausoleum	0		0	0	28	0
Dividend Inc-Merc	0		0	0	28,998	0
Donation	500	0.00%	500	2,850	251	37,225
Realized Gains-ABG	0	0.00%	0	0	-16,067	0
Realized Gains-Mausoleum	0		0	0	54	0
Realized Gains-Merc	0		0	0	-23,765	0
Recycling	0		0	0	628	0
Sale of Lots	2,000	0.00%	2,000	1,250	1,900	8,050
Unrealized Gain-ABG Trust	0		0	0	-13,735	0
Unrealized Gain-Mausoleum	0		0	0	-140	0
Unrealized Gain-Merc	0		0	0	-24,718	0
Unrealized Gain-Wells Fargo	0	0.00%	0	0	848	0
Total Income	292,400	2.92%	284,100	284,125	255,151	290,750
Expenses:						
Audit	2,060	3.00%	2,000	2,000	2,000	2,000
Capital Improvements	3,000	-79.44%	14,589	107,124	195,054	31,281
City Vault Project	0		0	21,750	12,713	
Equipment	0	#DIV/0!	0	38,290	2,152	4,217
Equipment- Small	0	#DIV/0!	0	892	1,308	2,174
Insurance	12,727	10.00%	11,570	7,421	7,951	7,749
Labor	104,000	-4.45%	108,840	45,315	45,768	35,247
Licenses	400	0.00%	400	377	352	352
Maintenance/Supplies	12,000	25.92%	9,530	32,929	6,232	6,038
Mausoleum Repairs	0		0	34,595	200	35
MICA	24,750	10.00%	22,500	20,600	18,980	17,574
Miscellaneous	731	-39.08%	1,200	200	1,103	659
Mowers	7,000	133.33%	3,000	1,500	1,142	24,933
Office	5,000	56.25%	3,200	1,270	3,155	10,111
Office Staff	15,600	#DIV/0!	0	0	0	0
Other taxes	3,850	0.00%	3,850	3,900	2,809	3,661
PAYROLL TAXES	14,090	8.51%	12,985	8,511	7,297	8,540
Salaries	64,592	6.00%	60,936	65,936	63,242	63,316
Tree Fund	5,000	-50.00%	10,000	5,000	12,500	15,000
Gasoline	6,600	-26.67%	9,000	5,000	6,095	4,588
Truck Expense	0		0	150	0	113
Trustee Fees-ABG	0		0	0	3,722	0
Trustee Fees-Mausoleum	0		0	0	1,112	0
Trustee Fees-Merc	0		0	0	5,193	0
Utilites: Electric	8,000	0.00%	8,000	7,000	8,669	8,393
Utilities: Telephone	1,500	0.00%	1,500	1,376	1,042	1,280
Utilities: Water	1,500	50.00%	1,000	1,203	728	751
Total Expenses	292,400	2.92%	284,100	412,339	410,522	248,012