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### FISCAL YEAR 2017 GENERAL FINANCIAL GOALS

During our budget process, the City seeks to adopt a budget with long-term financial policies in mind. These policies are designed to provide a framework for the administration to plan for future budgetary needs and to improve our City's financial position.

The budget was formed utilizing the following financial goals:

**-Increase the city's projected year end general fund unassigned balance (i.e. "Cash Reserve Fund") to 10% of the General Fund operating expenses. This accomplishes the four year goal of building our cash reserve fund to 10% of expenses.** An adequate level of fund balance is essential to reduce potential and current risks (i.e. shortfalls in revenues and unanticipated expenditures) and ensures a stable cash flow.

**- The City should maintain a balanced budget under normal conditions.** A balanced budget is defined as a budget where estimated revenues equal estimated expenses during a single fiscal year. A balanced budget shows prudent use of the City's resources and helps instill fiscal stability.

**-Set a minimum level of funding for capital spending.** The City will set aside a minimum of 25% of revenues derived from the Purchase Tax to ensure long-term investment in the City's infrastructure.

**-Adopt a 5 Year Comprehensive Infrastructure Plan (CIP) on an annual basis.** The CIP is a statement of the City's long and short-term capital improvement plans. The short-term is the first year of the CIP, which is incorporated into our annual operating budget. The long-term goal of the CIP is to provide for adequate funding to meet long term capital needs as determined by our citizens, alderpersons and administration.

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**PURPOSE**

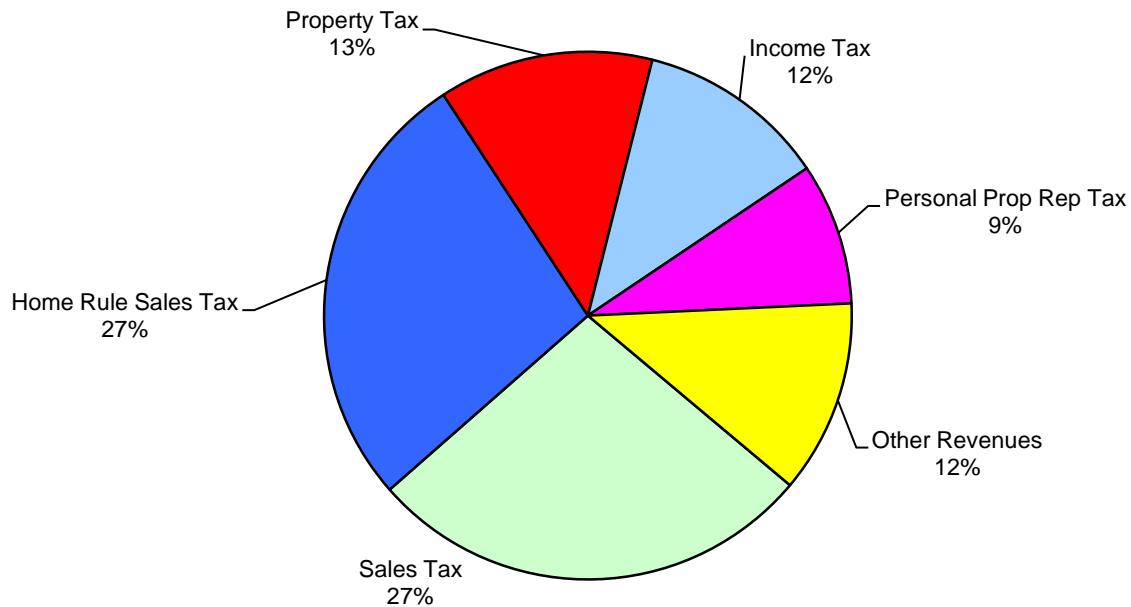
The purpose of the City of Quincy Operating revenues and expenditures is to give a view of all revenue sources available to the General Fund, Reserve Fund, and Capital Projects Fund. Eventhough the General Fund is the primary operating fund of the City, it is important to consider the entire revenue stream available.

**OPERATING REVENUES**

The City of Quincy's primary revenue source is sales tax, which includes the local home rule sales tax, also called "purchase tax". Over 50% of the City's revenues are derived from sales tax. Since the City initially implemented the Purchase Tax in 1991, changes have occured over the years that have allowed for the purchase tax to be used for operational needs as well as for the original intended use of capital infrastructure and debt service. The major change in Operating Revenues for FY 2016/2017 is the increase of State Income Tax LGDF (Local Government Distributive Fund) revenue from the previous fiscal. The state's budget crisis will hopefully not impact our FY 2017 revenue sources.

**OPERATING REVENUES BY SOURCE**

ACCOUNT DESCRIPTION	% of Total	2016/2017	2015/2016	2015/2016	2014/2015
		PROPOSED BUDGET	REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Sales Tax	27%	9,761,121	9,640,020	9,616,868	9,495,867
Home Rule Sales Tax	27%	9,695,769	9,588,000	9,695,769	9,479,769
Property Tax	13%	4,681,973	4,357,197	4,308,022	4,219,702
Income Tax	12%	4,144,566	2,513,646	4,394,000	3,945,684
Personal Prop Rep Tax	9%	3,091,685	3,528,681	3,533,233	3,313,024
Other Revenues	12%	4,217,781	3,766,932	4,050,093	3,824,959
<b>Totals</b>	<b>100%</b>	<b>35,592,895</b>	<b>33,394,476</b>	<b>35,597,985</b>	<b>34,279,005</b>

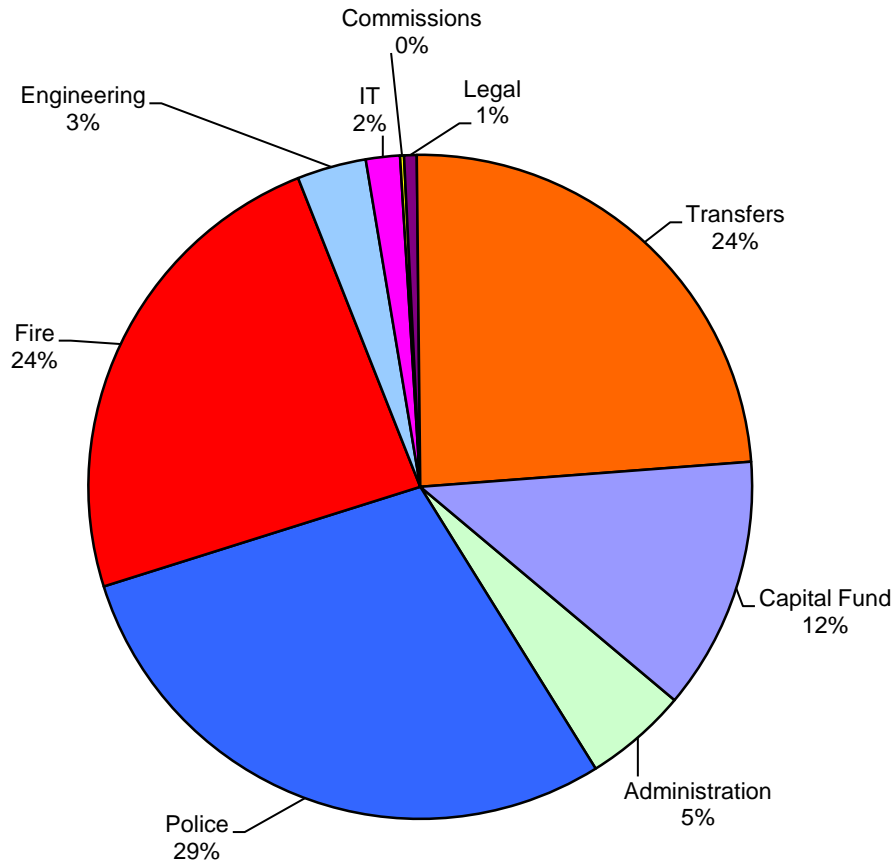


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**OPERATING EXPENDITURES**

The City of Quincy uses the operating revenues to fund the General Fund, Cash Reserve Fund, and the Capital Projects Fund. This Operating Revenue Summary shows the allocation of those resources.

ACCOUNT DESCRIPTION	% of Total	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
Administration	5.0%	1,946,598	1,734,242	1,588,893	1,657,408
Police	29.0%	11,224,841	10,975,559	10,996,599	10,715,382
Fire	23.9%	9,232,732	9,005,192	8,965,639	9,067,223
Engineering	3.4%	1,302,953	1,149,000	1,095,360	1,041,853
IT	1.7%	641,422	715,031	684,204	654,000
Commissions	0.2%	73,806	72,509	35,265	50,387
Legal	0.6%	237,504	243,798	226,101	227,338
Transfers	24.0%	9,273,155	9,663,526	9,086,887	8,388,835
Capital Fund	12.3%	4,766,863	4,080,625	2,326,427	1,582,231
		38,699,874	37,639,482	35,005,375	33,384,657



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	General Fund/ Cash Reserve Fund	Special Revenue Funds	Capital Projects Funds	Debt Service Funds	Enterprise Funds	Internal Service Funds	Total
<b>Beginning Balance, May 1</b>	5,731,968	3,566,700	4,354,468	438,010	9,853,785	6,195,200	30,140,131
<b>REVENUES</b>							-
Taxes	23,249,913	1,853,850	410,000	1,432,052	40,000	-	26,985,815
Licenses & Permits	150,300	-	94,500	-	-	-	244,800
Charges for Services	814,433	493,600	24,000	-	10,747,090	9,417,953	21,497,076
Rent & Other Income	59,422	70,077	17,850	-	35,600	50,199	233,148
Interest Income	20,032	17,650	11,300	3,550	17,100	20,050	89,682
Debt Proceeds	-	-	-	-	-	-	-
Grants	95,700	4,265,593	-	112,237	409,452	-	4,882,982
Transfers In	8,005,076	1,640,479	2,993,942	483,117	647,046	2,816,209	16,585,869
Inter-Gov. Revenues	529,109	-	-	-	-	1,702,977	2,232,086
<b>TOTAL REVENUE</b>	<b>32,923,985</b>	<b>8,341,249</b>	<b>3,551,592</b>	<b>2,030,956</b>	<b>11,896,288</b>	<b>14,007,388</b>	<b>72,751,458</b>
Total Funds Available	38,655,953	11,907,949	7,906,060	2,468,966	21,750,073	20,202,588	102,891,589
<b>EXPENDITURES</b>							
Salaries & Benefits	21,560,631	3,985,063	-	-	3,990,955	8,542,748	38,079,397
Contracted Services	1,741,672	1,737,970	332,410	-	3,777,316	3,632,687	11,222,055
Commodities	864,259	389,682	4,000	-	2,612,412	1,279,742	5,150,095
Capital Outlay	394,049	2,758,720	6,077,575	-	6,217,141	382,800	15,830,285
Miscellaneous	87,779	311,141	16,600	2,600	471,135	174,491	1,063,746
Debt Service	11,466	-	-	2,347,807	157,624	149,667	2,666,564
Transfers	8,215,155	423,249	480,000	-	150,000	1,364	9,269,768
<b>TOTAL EXPENDITURES</b>	<b>32,875,011</b>	<b>9,605,825</b>	<b>6,910,585</b>	<b>2,350,407</b>	<b>17,376,583</b>	<b>14,163,499</b>	<b>83,281,910</b>
<b>Ending Balance, April 30</b>	<b>5,780,942</b>	<b>2,302,124</b>	<b>995,475</b>	<b>118,559</b>	<b>4,373,490</b>	<b>6,039,089</b>	<b>19,609,679</b>

Note: General Fund Transfers adjusted so as not to include intra-fund transfers, to avoid double counting revenues

FY	Tax Levy	Sales Tax		PPRT		Income Tax		Use Tax	
2000	3,682,819	6,482,070		2,523,717		3,138,269		490,805	
2001	3,803,793	6,587,505	1.63%	2,363,797	-6.34%	3,239,258	3.22%	526,519	7.28%
2002	3,979,034	6,732,501	2.20%	2,226,256	-5.82%	2,683,229	-17.17%	385,429	-26.80%
2003	4,011,587	6,788,749	0.84%	1,819,067	-18.29%	2,652,580	-1.14%	384,464	-0.25%
2004	3,449,301	6,951,904	2.40%	2,020,504	11.07%	2,442,936	-7.90%	375,169	-2.42%
2005	3,494,136	7,169,342	3.13%	2,302,885	13.98%	2,663,803	9.04%	415,256	10.69%
2006	3,431,814	7,407,847	3.33%	2,971,482	29.03%	3,065,402	15.08%	482,150	16.11%
2007	3,626,661	7,665,229	3.47%	3,228,811	8.66%	3,363,749	9.73%	523,805	8.64%
2008	3,815,449	8,027,543	4.73%	3,682,539	14.05%	3,712,396	10.36%	550,208	5.04%
2009	4,026,713	8,336,207	3.85%	3,371,831	-8.44%	3,708,877	-0.09%	585,373	6.39%
2010	4,238,910	8,184,065	-1.83%	2,984,580	-11.48%	2,405,267	-35.15%	482,511	-17.57%
2011	4,440,501	8,557,964	4.57%	3,317,505	11.15%	3,454,088	43.61%	556,167	15.27%
2012	4,431,684	8,749,676	2.24%	2,992,749	-9.79%	3,197,409	-7.43%	596,922	7.33%
2013	4,188,862	8,957,309	2.37%	2,967,135	-0.86%	3,987,933	24.72%	647,226	8.43%
2014	4,070,932	9,255,134	3.32%	3,395,597	14.44%	3,929,012	-1.48%	693,644	7.17%
2015	4,219,702	9,495,867	2.60%	3,313,024	-2.43%	3,945,684	0.42%	782,471	12.81%
2016*	4,308,022	9,616,868	1.27%	3,533,233	6.65%	4,394,000	11.36%	888,621	13.57%
* projected									
<b>5 yr avg</b>			<b>2.36%</b>		<b>1.60%</b>		<b>5.52%</b>		<b>9.86%</b>
<b>Projected</b>									
2017	4,681,973	9,761,121	1.50%	3,091,685	-12.50%	4,144,566	-5.68%	914,243	2.88%
2018	4,549,389	9,956,343	2.00%	3,122,602	1.00%	4,227,457	2.00%	941,670	3.00%
2019	4,445,045	10,155,470	2.00%	3,153,828	1.00%	4,312,006	2.00%	969,920	3.00%
2020	4,703,606	10,358,580	2.00%	3,185,366	1.00%	4,398,247	2.00%	999,018	3.00%
2021	6,076,119	10,565,751	2.00%	3,217,220	1.00%	4,486,212	2.00%	1,028,989	3.00%
2022	6,164,664	10,777,066	2.00%	3,249,392	1.00%	4,575,936	2.00%	1,059,858	3.00%

## Assumptions:

- Tax Levy revenue based on EAV growing by 1.61% with no future debt
- Sales Tax assumes a conservative 1.5% growth for FY 2017 followed by 2% the next five years.
- PPRT amended to reflect 12.50% decrease based on over-allocation discovered in early 2016
- Income Tax projected at IML projection of \$102.00 per capita (40,633 \*102=4,144,566)
- Use Tax projected at \$22.50 per capita, slightly below IML suggestion of \$23.50 per capita (40,633\*22.50=914,243)



FY	Home Rule		General Fund Home Rule	% Split	Other GF revenues		Fund 301 total revenues	Total Operating Revenues
2000	3,280,366		1,214,374	37.02%	2,250,836		2,466,606	22,249,496
2001	3,331,069	1.55%	1,399,848	42.02%	2,311,637	2.70%	2,289,027	22,521,384
2002	3,296,711	-1.03%	1,635,828	49.62%	2,726,184	17.93%	1,738,320	22,106,781
2003	5,313,395	61.17%	3,003,370	56.52%	2,439,417	-10.52%	2,789,558	23,888,792
2004	7,126,242	34.12%	5,735,802	80.49%	2,059,524	-15.57%	2,020,026	25,055,166
2005	7,478,281	4.94%	6,697,615	89.56%	2,030,207	-1.42%	2,165,458	26,938,702
2006	7,653,179	2.34%	6,659,052	87.01%	2,244,771	10.57%	1,300,325	27,562,843
2007	7,842,630	2.48%	5,592,849	71.31%	2,333,585	3.96%	2,502,705	28,837,394
2008	8,237,377	5.03%	5,067,125	61.51%	2,159,506	-7.46%	3,254,160	30,268,926
2009	8,535,349	3.62%	5,496,965	64.40%	2,528,874	17.10%	3,108,678	31,163,518
2010	8,363,649	-2.01%	6,076,238	72.65%	3,326,538	31.54%	3,059,511	30,757,620
2011	8,813,517	5.38%	8,681,358	98.50%	1,218,080	-63.38%	883,055	31,108,718
2012	8,985,969	1.96%	6,685,624	74.40%	2,349,019	92.85%	2,814,741	31,817,824
2013	9,221,596	2.62%	7,144,900	77.48%	2,322,220	-1.14%	2,273,663	32,489,248
2014	9,219,345	-0.02%	7,116,412	77.19%	2,483,753	6.96%	2,742,711	33,687,195
2015	9,479,769	2.82%	7,299,483	77.19%	2,812,184	-2.95%	2,410,591	34,279,005
2016*	9,552,482	0.77%	7,355,411	77.19%	3,299,759	36.89%	2,202,071	35,597,985
* budget								
<b>5 yr avg</b>		<b>1.63%</b>				<b>11.54%</b>	+5K interest	
<b>Projected</b>								
2017	9,695,769	1.50%	7,271,827	75.00%	3,048,538	-7.61%	2,678,942	35,592,895
2018	9,841,206	1.50%	7,380,904	75.00%	3,094,266	1.50%	2,465,301	36,059,059
2019	9,988,824	1.50%	7,491,618	75.00%	3,140,680	1.50%	2,502,206	36,789,809
2020	10,138,656	1.50%	7,603,992	75.00%	3,187,790	1.50%	2,539,664	37,535,443
2021	10,290,736	1.50%	7,718,052	75.00%	3,235,607	1.50%	2,577,684	38,296,266
2022	10,445,097	1.50%	7,833,823	75.00%	3,284,141	1.50%	2,616,274	39,072,587

## Assumptions:

- Home Rule (purchase tax) will grow by 1.5% over FY 2016 projection
- Home Rule projections include revised split of 75%/25% split between GF and Capital
- General Fund other revenues will decline in FY 2017 (FY 2016 included \$500K MICA)
- General Fund other revenues for FY 2018-2022 project conservative 1.5% growth

General Fund Expenses						
	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016 Revised Budget	FY 2017 Budget
Salaries/Benefits	12,616,380	12,782,350	12,807,813	13,114,836	12,900,957	13,476,567
Health Insurance	2,053,148	2,204,130	2,423,367	2,596,569	2,491,179	2,254,591
Work Comp/MICA	733,043	1,086,054	1,167,229	1,190,697	1,226,549	1,030,586
Police Pension	1,883,702	1,673,930	1,712,179	1,889,460	2,139,325	2,293,934
Fire Pension	2,470,264	2,375,224	2,349,815	2,517,256	2,582,997	2,630,385
IMRF	265,155	316,297	291,313	263,053	244,028	257,753
Services	1,084,623	1,097,682	1,091,323	1,037,639	1,209,152	1,358,487
Supplies	753,689	716,606	616,540	644,797	777,117	863,359
Capital	68,748	60,773	114,108	78,687	162,818	394,049
Misc	68,120	66,157	63,549	65,185	80,793	88,679
Non-Dept Transfer	7,272,359	7,649,270	7,755,025	8,388,836	9,754,336	9,273,155
Debt Service	137,682	127,793	17,218	15,415	15,416	11,466
	<u>29,406,913</u>	<u>30,156,266</u>	<u>30,409,480</u>	<u>31,802,430</u>	<u>33,584,667</u>	<u>33,933,011</u>
		2.55%	0.84%	4.58%	5.60%	1.04%

General Fund Expense Projections							
PROJECTIONS							
	FY 2017 Budget	5 yr avg	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Salaries/Benefits	13,476,567	2.00%	13,746,098	14,021,020	14,301,441	14,587,470	14,879,219
Health Insurance	2,254,591	1.90%	2,297,428	2,341,079	2,385,560	2,430,886	2,477,072
Work Comp/MICA	1,030,586	8.73%	1,120,556	1,218,381	1,324,745	1,440,396	1,566,142
Police Pension	2,293,934	4.39%	2,394,638	2,499,762	2,609,502	2,724,059	2,843,645
Fire Pension	2,630,385	1.33%	2,665,369	2,700,819	2,736,739	2,773,138	2,810,021
IMRF	257,753	2.00%	262,908	268,166	273,530	279,000	284,580
Services	1,358,487	6.09%	1,441,219	1,528,989	1,622,105	1,720,891	1,825,693
Supplies	863,359	3.36%	892,368	922,351	953,342	985,375	1,018,483
Capital	394,049	0.00%	175,000	175,000	175,000	175,000	175,000
Misc	88,679	5.47%	93,530	98,646	104,042	109,733	115,735
Non-Dept Transfers	9,273,155	5.57%	9,789,670	10,334,954	10,910,611	11,518,332	12,159,903
Debt Service	11,466	0.00%	11,466	0	0	0	0
	33,933,011		34,890,250	36,109,168	37,396,617	38,744,278	40,155,494
			2.82%	3.49%	3.57%	3.60%	3.64%

Note: Salaries/Benefits 5 yr avg is 1.53%, but for projections we are using a 2% increase

Note: 5 yr Avg do not apply to Capital and Debt Service

Assumptions:

- Annual GF expenses were grouped by category to determine historical increases from 2012-2016.
- The annual percentage increase was averaged over the past five years to project next five years.
- The 5 year historical average was applied to the FY 2017 budget to project future expenses.
- The Police and Fire pension projections were based on actual increases and NOT on the actuarial projections provided by Gabriel Roeder Smith as of 4/30/14.

**Operating Cash Balance Projections**

The combined overall cash flow for General Fund, Capital Projects Fund, and Cash Reserve Fund are projected below utilizing the revenue and expense projections from preceding pages. Capital Projects Fund revenues are projected to grow at 1.5% which is the assumed revenue projection for the Home Rule Tax which funds the Capital Projects. The capital projects fund rarely spends the entire appropriation; the projections show spending the entire revenues generated in that year.

Fiscal Year Ending April 30:	2017	2018	2019	2020	2021	2022
	Projection	Projection	Projection	Projection	Projection	Projection
<b>Beg Balance:</b>						
General Fund	3,500,000					
Cash Reserve Fund	2,231,968					
Capital Fund	2,087,921					
<b>Total Beg Balance</b>	<b>7,819,889</b>	<b>4,712,910</b>	<b>3,416,418</b>	<b>1,594,853</b>	<b>(805,985)</b>	<b>(3,831,682)</b>
<b>Revenues:</b>						
General Fund	32,913,953	33,593,758	34,287,603	34,995,779	35,718,582	36,456,313
Capital Fund	2,678,942	2,465,301	2,502,206	2,539,664	2,577,684	2,616,274
<b>Total Revenues</b>	<b>35,592,895</b>	<b>36,059,059</b>	<b>36,789,809</b>	<b>37,535,443</b>	<b>38,296,266</b>	<b>39,072,587</b>
<b>Funds Available</b>	<b>43,412,784</b>	<b>40,771,969</b>	<b>40,206,227</b>	<b>39,130,296</b>	<b>37,490,281</b>	<b>35,240,905</b>
General Fund	(33,933,011)	(34,890,250)	(36,109,168)	(37,396,617)	(38,744,278)	(40,155,494)
Capital Fund	(4,766,863)	(2,465,301)	(2,502,206)	(2,539,664)	(2,577,684)	(2,616,274)
<b>Total Expenses</b>	<b>(38,699,874)</b>	<b>(37,355,551)</b>	<b>(38,611,374)</b>	<b>(39,936,281)</b>	<b>(41,321,962)</b>	<b>(42,771,769)</b>
<b>Year End Cash Balance</b>	<b>4,712,910</b>	<b>3,416,418</b>	<b>1,594,853</b>	<b>(805,985)</b>	<b>(3,831,682)</b>	<b>(7,530,863)</b>

DEPARTMENT/DIVISION	4/30/13		4/30/14		4/30/15		FY 16 Budget		FY 17 Budget	
	FT	PT	FT	PT	FT	PT	FT	PT	FT	PT
1101 City Council		14		14		14		14		14
1301 Mayor	3		3		2		2		2	
1302 Treasurer	4		4.0125		4.0125		4		4	
1303 City Clerk	2		2		3		3		3	
1401 Dir of Admin	1		1		1		1		1	
1402 Purchasing	1		1		1		1		1	
1403 Build Maint	1		1		1		1		1	
1501 Comptroller	4		3.89		4		4		4	
1701 Fire/Police Comm		3		3		3		3		3
1901 MIS	5	1	5	0	5	0	6	0	5	0
<b>Legal</b>										
1601 Legal-Corp Counsel	0	1		1		1		1		1
1602 Asst Corp Counsel	0	1		1		1		1		1
1603 City Attorney	0	1		1		1		1		1
<b>Police</b>	<b>0</b>	<b>3</b>	<b>0</b>	<b>3</b>	<b>0</b>	<b>3</b>	<b>0</b>	<b>3</b>	<b>0</b>	<b>3</b>
2110 Police Admin	4		4		4		3		3	
2111 Police-Civilian	10	1	10	1	9	1	9	1	10	1
2112 Police-Patrol	70		71		68		67		70	
2114 Police Crossing Gds	0	23	0	23	0	23	0	23	0	0
2115 Evidence Tech	1	1	1	1	1	1	1	1	1	1
2116 Police-Human Officer	1		1	0	1	0	1	0	1	0
<b>Fire</b>	<b>86</b>	<b>25</b>	<b>87</b>	<b>25</b>	<b>83</b>	<b>25</b>	<b>81</b>	<b>25</b>	<b>85</b>	<b>2</b>
2210 Fire Dept-Admin	2		2		2		2		2	
2211 Fire - Civilian	2		2		2		2		2	
2212 Fire Fighters	60		60		57		55.3		57	
2214 Fire Training	1		1		1		1		1	
<b>Engineering</b>	<b>65</b>	<b>0</b>	<b>65</b>	<b>0</b>	<b>62</b>	<b>0</b>	<b>60.3</b>	<b>0</b>	<b>62</b>	<b>0</b>
3712 Engineering	8		6.25		5.25		5.5		6	
<b>Planning &amp; Development</b>										
2411 Protective Inspections	4		4		4		4		4	
6310 Comm Dev-Admin	4	1	4	1	3.55	1	3.4	0	3.4	0
<b>9-1-1</b>	<b>8</b>	<b>1</b>	<b>8</b>	<b>1</b>	<b>7.55</b>	<b>1</b>	<b>7.4</b>	<b>0</b>	<b>7.4</b>	<b>0</b>
2310 911 Admin	20	0	20	1	20	1	20	1	20	1
<b>Transit</b>										
3410 Administration	0		0.5		0.95		1.1		1.6	
3412 Clerical	3		2.5		2.5		2.5		2.5	
3413 Drivers	20	19	20	16	20	17	15	17	14	21

DEPARTMENT/DIVISION	4/30/13		4/30/14		4/30/15		FY 16 Budget		FY 17 Budget	
	FT	PT	FT	PT	FT	PT	FT	PT	FT	PT
3415 Maint Supervision			0.6		0.65		1.15		1.65	
	<b>23</b>	<b>19</b>	<b>23.6</b>	<b>16</b>	<b>24.1</b>	<b>17</b>	<b>19.75</b>	<b>17</b>	<b>19.75</b>	<b>21</b>
<b>Water</b>										
3155 Water Distribution	11		10		10.87		10.5		12.87	
3156 Water Metering	6		5.5		4.675		5.17		4.17	
3310 Utilities Administration	2		1.75		1.75		1.5		1.5	
3312 Commercial	3		3.071		3.896		3.825		3.825	
3314 Purification	16		14		14		14		10	
	<b>38</b>	<b>0</b>	<b>34.321</b>	<b>0</b>	<b>35.1910</b>	<b>0</b>	<b>35.00</b>	<b>0</b>	<b>32.37</b>	<b>0</b>
<b>Sewer</b>										
3150 Admin-Field Op/Sewer	0		0.11		0		0		0	
3157 Sewer Maint	9		10		9.55		10.8		11.3	
3321 Pretreatment	1		1		0		0		0	
3322 Waste water treatment	7		7		0		0		0	
	<b>17</b>	<b>0</b>	<b>18.11</b>	<b>0</b>	<b>9.55</b>	<b>0</b>	<b>10.8</b>	<b>0</b>	<b>11.3</b>	<b>0</b>
<b>Airport</b>										
4310 Administration	1		1		1		1		1	
4313 Maintenance	3		3		3.25		3.25		4.25	
	<b>4</b>	<b>0</b>	<b>4</b>	<b>0</b>	<b>4.25</b>	<b>0</b>	<b>4.25</b>	<b>0</b>	<b>5.25</b>	<b>0</b>
<b>Barge Dock</b>	<b>1</b>		<b>0.5</b>		<b>0</b>		<b>0</b>		<b>0</b>	
<b>Central Garage/Services</b>										
3115 Central Garage	8		6.9		7.35		7.37		7.85	
3110 Administration	4		3		2		2.25		2.5	
3112 Forestry	4		3		3		4		4	
3113 Garbage	6		6		7.7		6.7		6.7	
3114 Recycling	5		3		4.88		4.88		4.63	
3116 Paint & Sign Shop	1		1		1		1		1	
3152 Concrete	7		6.5		6		6		6	
3153 Street Cleaning	3		3		2.75		2.75		2.75	
	<b>38</b>	<b>0</b>	<b>32</b>	<b>0</b>	<b>34.68</b>	<b>0</b>	<b>34.95</b>	<b>0</b>	<b>35.43</b>	<b>0</b>
<b>Self Insurance</b>										
3810 Self Insurance	2		1.9165		1.9165		2		1	
3811 Risk Management	1		2		1.5		1.5		1.5	
	3		3.9165		3.4165		3.5		2.5	
<b>TOTALS</b>	<b>332</b>	<b>66</b>	<b>324</b>	<b>63</b>	<b>310.00</b>	<b>64</b>	<b>304.45</b>	<b>63</b>	<b>308.00</b>	<b>44</b>
<b>TOTALS without 9-1-1</b>	<b>312</b>	<b>66</b>	<b>304</b>	<b>62</b>	<b>290.00</b>	<b>63</b>	<b>284.45</b>	<b>62</b>	<b>288.00</b>	<b>43</b>

	General Fund	Cash Reserve	Total
<b>Beginning Balance, May 1</b>	<b>3,500,000</b>	<b>2,231,968</b>	5,731,968
<b>REVENUES</b>			
Taxes	23,249,913	-	23,249,913
Licenses & Permits	150,300	-	150,300
Charges for Services	814,433	-	814,433
Rent & Other Income	59,422	-	59,422
Interest Income	10,000	10,032	20,032
Debt Proceeds	-	-	-
Grants	95,700	-	95,700
Transfers In	8,005,076	1,058,000	9,063,076
Inter-Gov. Revenues	529,109	-	529,109
<b>TOTAL REVENUE</b>	<b>32,913,953</b>	<b>1,068,032</b>	<b>33,981,985</b>
Total Funds Available	36,413,953	3,300,000	39,713,953
<b>EXPENDITURES</b>			
City Council	233,719	-	233,719
Mayor	237,757	-	237,757
Treasurer	273,346	-	273,346
City Clerk	231,426	-	231,426
Director of Administrative Services	112,337	-	112,337
Purchasing	71,768	-	71,768
Building Maintenance	457,665	-	457,665
Comptroller	328,580	-	328,580
Legal	237,504	-	237,504
Commissions	73,806	-	73,806
Information Technology	641,422	-	641,422
Police	11,224,841	-	11,224,841
Fire	9,232,732	-	9,232,732
Engineering	1,302,953	-	1,302,953
Subtotal	24,659,856	-	24,659,856
<u>Transfers:</u>			
Planning & Development	471,909	-	471,909
9-1-1	798,511	-	798,511
Transit Lines	275,059	-	275,059
Airport	556,272	-	556,272
2013B HVAC pymt fund	116,493	-	116,493
Capital Fund	250,000	-	250,000
Central Garage	239,864	-	239,864
Central Services	2,576,345	-	2,576,345
Regional Training Facility	60,774	-	60,774
Landfill	152,000	-	152,000
Cash Reserve Fund	1,058,000	-	1,058,000
Sister City Fund	5,000	-	5,000
Other Subsidies/tax distributions	903,500	-	903,500
Library	1,809,428	-	1,809,428
<b>TOTAL EXPENDITURES</b>	<b>33,933,011</b>	<b>-</b>	<b>33,933,011</b>
<b>Ending Balance, April 30</b>	<b>\$ 2,480,942</b>	<b>\$ 3,300,000</b>	<b>\$ 5,780,942</b>

**PURPOSE**

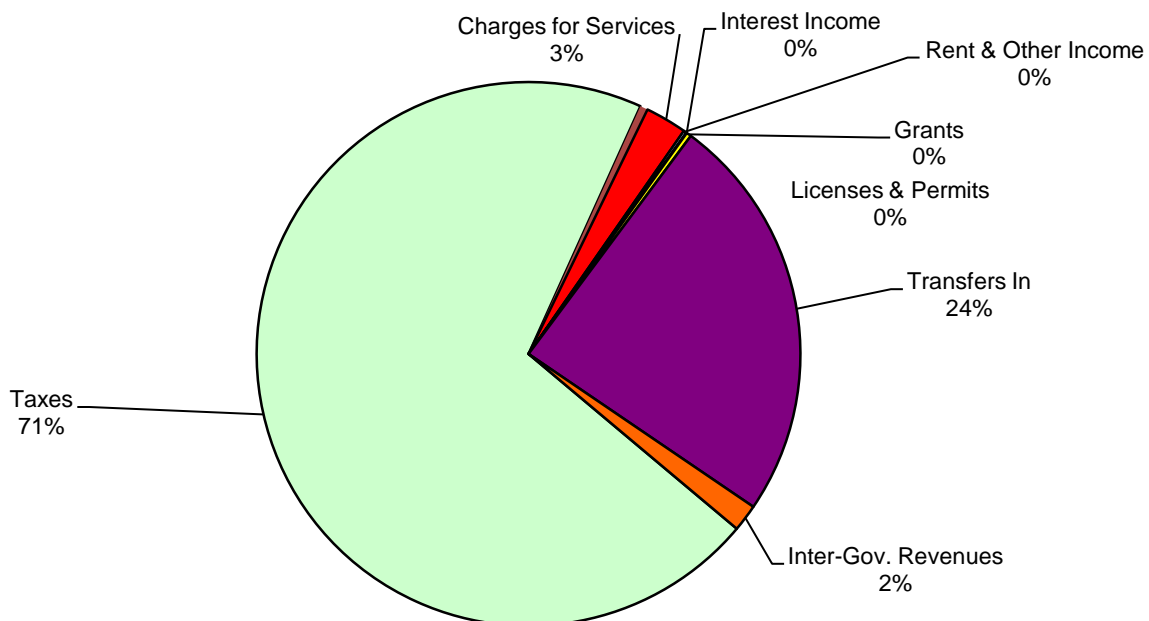
The General Fund is the primary operating fund of the City. It accounts for the resources used to pay for the services traditionally associated with local government. Included are general administration of the City, police and fire protection, engineering, subsidy and tax transfers, and any other activity for which a special fund has not been created.

The General Fund's primary revenue source is Taxation. Public Service taxes such as sales tax and income tax makes up over 52% of general fund revenues. Property taxes are approximately 14% of revenues and fund the Library and pensions.

The transfers in represent the revenue from the Purchase Tax Fund (75% of home rule sales tax) and transfers of Green Energy funding and Barge Dock funding.

**GENERAL FUND REVENUES BY SOURCE**

ACCOUNT DESCRIPTION	% of Total	2016/2017	2015/2016	2015/2016	2014/2015
		PROPOSED BUDGET	projected	YTD ACTUAL	YTD ACTUAL
Taxes	70.64%	23,249,913	21,410,086	23,458,908	22,374,510
Licenses & Permits	0.46%	150,300	145,350	159,422	153,599
Charges for Services	2.47%	814,433	979,684	784,005	949,778
Rent & Other Income	0.18%	59,422	65,038	623,834	58,974
Interest Income	0.03%	10,000	10,000	11,172	9,344
Grants	0.29%	95,700	56,000	75,554	91,688
Transfers In	24.32%	8,005,076	7,873,093	7,910,142	7,718,096
Inter-Gov. Revenues	1.61%	529,109	534,175	544,600	512,424
	100.00%	32,913,953	31,073,426	33,567,637	31,868,413





**CITY OF QUINCY  
GENERAL FUND**

**REVENUE DETAIL**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Property Taxes</b>					
001-0000-311.01-00	General Levy	-	-		
001-0000-312.03-00	Special Service Area #2	77,000	50,000	49,259	49,496
001-0000-312.04-00	Fire Pension Fund	2,043,489	1,941,830	1,919,924	1,950,379
001-0000-312.05-00	Police Pension Fund	1,829,439	1,633,322	1,614,869	1,487,439
001-0000-312.06-00	Public Library	732,045	732,045	723,971	732,388
<b>Franchise Taxes</b>					
001-0000-313.01-00	CATV Franchise	365,000	350,000	413,905	365,678
001-0000-313.02-00	Telephone Franchise	44,000	46,000	44,724	44,724
001-0000-313.03-00	Electric Utility Franchise	30,000	23,000	29,261	25,234
001-0000-313.04-00	Ameren Gas & Electric	-	-	-	-
<b>Public Service Taxes</b>					
001-0000-314.02-01	Income Tax	4,144,566	2,513,646	4,394,000	3,945,684
001-0000-314.02-02	Personal Prop Replac. Tax	3,091,685	3,528,681	3,533,233	3,313,024
001-0000-314.02-03	General Sales Tax	9,761,121	9,640,020	9,616,868	9,495,867
001-0000-314.02-04	Use Tax	914,243	784,217	888,621	782,471
001-0000-314.02-07	Auto Rental Tax	17,325	17,325	17,705	17,609
001-0000-314.02-10	Video Gaming Tax	200,000	150,000	212,568	164,517
<b>Interest Income</b>					
001-0000-331.01-01	Deposit Accounts	10,000	10,000	11,172	9,344
<b>Rent &amp; Other Income</b>					
001-0000-341.01-01	Parking Lot G	4,000	4,100	3,908	4,075
001-0000-341.01-03	Parking Lot I	300	300	300	300
001-0000-341.01-04	Parking Lot J				
001-0000-341.01-05	Parking Lot D	-	-	150	200
001-0000-341.03-00	706 Maine St.	48,072	47,988	48,002	47,468
001-0000-341.04-00	Equipment/Facilities	2,000	2,000	1,400	1,410
001-0000-342.01-00	Sale of Maps	50	50	68	92
001-0000-342.02-00	Telephone Collections				
001-0000-342.03-00	Jury Duty Reimbursements	-	-	208	74
001-0000-342.04-00	Unclaimed Monies	-	-	125	364
001-0000-342.05-00	Refunds/Reimbursements	1,000	600	562,828	797
001-0000-342.09-00	Other	3,000	10,000	3,991	3,043
001-0000-342.10-00	Penalties-Past Due	1,000	-	795	693
<b>Sale of Property</b>					
001-0000-350.00-00	Sale of Property	-	-	2,059	458
<b>Licenses &amp; Permits</b>					
001-0000-361.01-01	Liquor License	117,000	116,000	118,548	115,742
001-0000-361.01-03	Peddlers License(Code GT)	200	250	250	255
001-0000-361.01-05	Amusements/Mach (Code GV)	5,000	6,500	5,990	5,445
001-0000-361.01-06	Circus/Carn.Perm(Code GW)	500	-	1,400	500
001-0000-361.01-08	Charitable Raffles	500	500	-	686
001-0000-361.01-09	Pull Tab/Jars-State Money				
001-0000-361.01-10	Other License & Perm.(GX)	20,000	20,000	21,355	22,100
001-0000-361.01-11	Electronic Sign Messaging	-	-	1,500	-
001-0000-361.02-01	Non-Bus Lic. & Permits				

**CITY OF QUINCY  
GENERAL FUND**

**REVENUE DETAIL**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
001-0000-361.02-02	Street Opening Permits	-	-	24	28
001-0000-361.02-03	Driveway Permits	-	-	10	8
001-0000-361.02-04	Cat Tag Permits	7,000	2,000	10,285	8,805
<b>Charges for Services</b>					
001-0000-361.04-01	Freedom of Info Copies	500	500	605	446
001-0000-361.04-03	Bid Specs	1,000	300	1,060	1,645
001-0000-361.05-01	Issuing Fees	500	500	414	164
001-0000-361.05-11	NSF Check Fee	50	50	20	40
001-0000-361.07-01	Computer Services	12,000	12,000	23,830	29,778
001-0000-361.07-05	Report Fees	-	100	-	50
001-0000-361.07-08	Other Reimbursements	250	250	162	617
	<i>IT Services</i>	<i>12,250</i>	<i>12,350</i>	<i>23,992</i>	<i>30,445</i>
001-0000-362.01-01	Qcy Schl Dist. 172-QPD Liason	145,133	214,764	143,672	144,101
001-0000-362.01-02	Qcy Housing Auth.-QPD Liason	52,000	52,000	49,881	51,149
001-0000-362.01-03	Special Job Assignments	90,000	90,000	62,694	83,507
001-0000-362.01-04	False Alarms	3,000	3,000	2,520	3,330
001-0000-362.01-05	Report Fees	5,000	5,000	4,610	5,958
001-0000-362.01-06	Training	3,600	5,000	-	750
001-0000-362.01-07	Temp. Use of Manpower	5,000	5,000	3,869	2,903
001-0000-362.01-08	Other Reimbursements	5,000	5,000	766	29,771
001-0000-362.01-09	Witness/Subpeona Fees	5,000	5,000	9,169	10,054
001-0000-362.01-11	Police Badges & Patches	-	-	304	-
001-0000-362.01-12	Area Agency Aging - Elder	30,000	30,000	32,500	30,000
001-0000-362.01-14	School Crossing Guards	-	15,420	13,740	46,771
001-0000-362.01-15	Cat Tags	-	-	-	-
	<i>Police Services</i>	<i>343,733</i>	<i>430,184</i>	<i>323,725</i>	<i>408,294</i>
001-0000-362.02-04	False Alarms	100	100	240	180
001-0000-362.02-05	Report Fees	100	100	164	133
001-0000-362.02-06	Training	5,000	10,500	-	15,417
001-0000-362.02-08	Other Reimbursements	-	-	35	3,608
	<i>Fire Services</i>	<i>5,200</i>	<i>10,700</i>	<i>439</i>	<i>19,338</i>
001-0000-362.03-03	Tree Sales	2,000	2,000	-	2,800
001-0000-362.03-05	Subdivision Street Lights	-	1,000	-	-
001-0000-362.03-08	Other Reimbursements	2,000	2,000	-	-
	<i>Streets &amp; Hwy</i>	<i>4,000</i>	<i>5,000</i>	<i>-</i>	<i>2,800</i>
001-0000-362.04-01	Notice of Violations	15,000	20,000	13,510	12,880
001-0000-362.04-02	Parking Tickets	100	100	-	90
	<i>Motor Vehicles</i>	<i>15,100</i>	<i>20,100</i>	<i>13,510</i>	<i>12,970</i>
001-0000-362.05-00	Ordinance Fines	430,000	498,000	417,659	471,740
001-0000-362.05-01	Smoking Fines	100	-	100	100
001-0000-362.05-03	Failure to Appear Fines	2,000	2,000	2,481	1,796
	<i>Ordinances/Fines</i>	<i>432,100</i>	<i>500,000</i>	<i>420,240</i>	<i>473,636</i>

**CITY OF QUINCY  
GENERAL FUND**

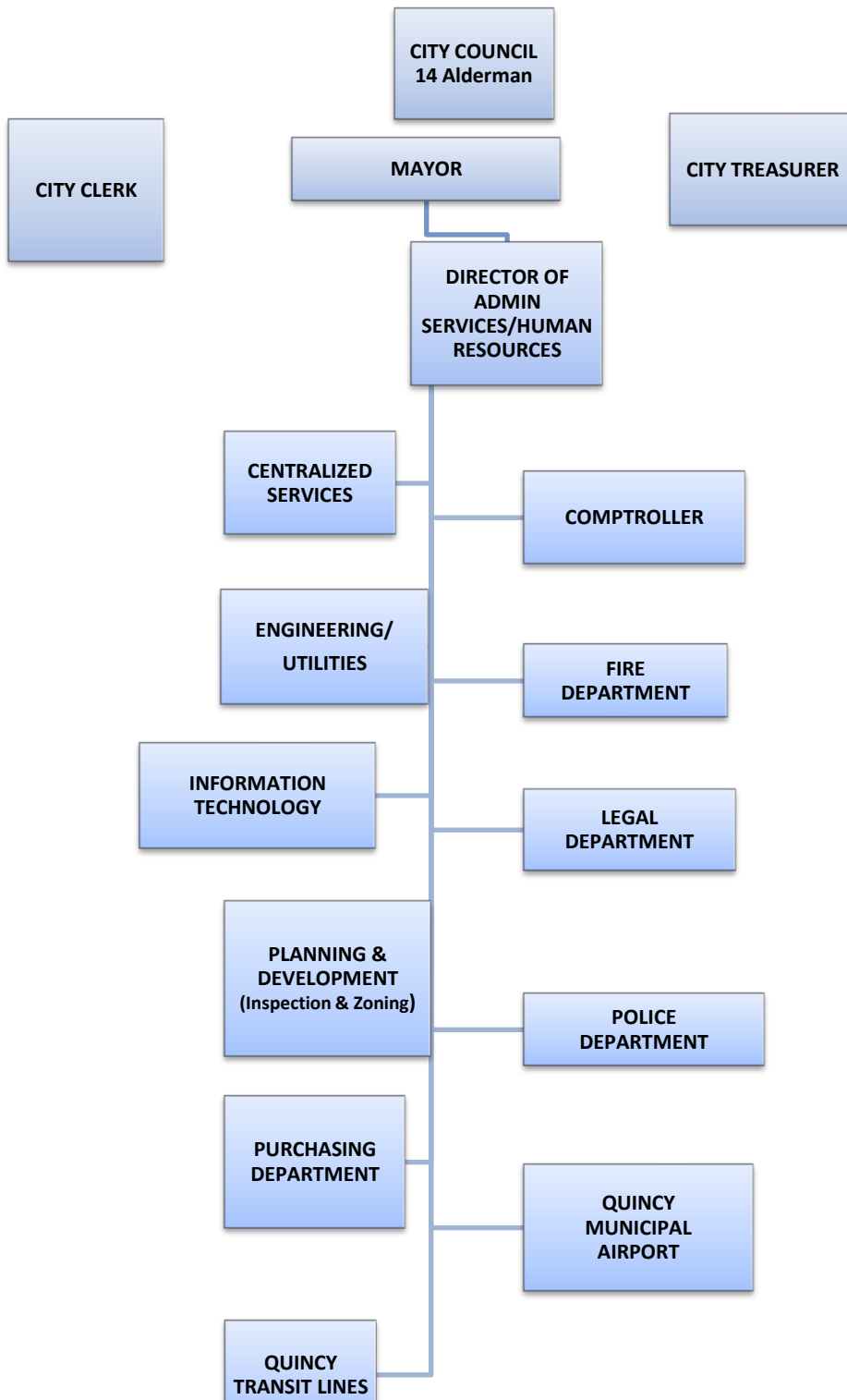
**REVENUE DETAIL**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Inter-Governmental Revenues</b>					
001-0000-363.09-01	Administrative Cost Share	487,433	497,075	501,433	472,888
001-0000-363.09-02	Space Cost Share	41,676	37,100	40,414	39,536
001-0000-363.09-03	Computer Cost Share	-	-	2,753	-
<b>Licenses &amp; Permits</b>					
001-0000-364.04-00	Revocable Lic/Permits	100	100	60	30
001-0000-364.09-00	Zoning/Sub-division Fees	-	-	-	-
<b>Grants</b>					
001-0000-381.03-01	FEMA Reimbursements	-	-	-	2,557
001-0000-382.01-10	Restricted Contributions	62,700	-	13,091	13,091
001-0000-382.02-01	State Grants	-	-	-	-
001-0000-382.02-02	Attorney General	15,000	20,000	13,859	11,584
001-0000-382.03-04	Bureau of Justice	3,000	3,000	3,996	4,094
001-0000-382.03-06	Dept. of Transportation	-	20,000	24,548	42,531
001-0000-382.03-07	Dept. of Homeland Security	15,000	13,000	20,060	17,831
<b>Transfers In</b>					
001-0000-391.01-06	From Police Dept Grant Fund	-	-	-	-
001-0000-391.01-09	From Franchise Fee "Green" Fnd	383,249	365,333	365,333	268,027
001-0000-391.01-15	Transfer from Capital Fund	200,000	-	-	-
001-0000-391.01-50	Tourism Tax Fund	-	-	22,940	50,586
001-0000-391.01-51	From Purchase Tax Fund	7,271,827	7,382,760	7,359,315	7,299,483
001-0000-391.01-67	From Municipal Dock Fund	150,000	125,000	125,000	100,000
001-0000-391.04-24	From 2004/1994 G/O Bond Fund	-	-	-	-
<b>Totals</b>		<b>32,913,953</b>	<b>31,073,426</b>	<b>33,567,637</b>	<b>31,868,413</b>

<b>EXPENSE SUMMARY</b>					
ACCOUNT DESCRIPTION	2016/2017	% Change	2015/2016	2015/2016	2014/2015
	PROPOSED		REVISED	PROJECTED	YTD
	BUDGET		BUDGET	ACTUAL	ACTUAL
Salaries	13,108,410	4.35%	12,562,180	12,766,593	12,786,701
Benefits	8,452,221	-1.27%	8,561,297	8,507,773	8,337,064
Contractual Services	1,741,672	4.59%	1,665,211	1,425,459	1,485,709
Commodities	864,259	2.28%	845,016	746,457	645,643
Capital Outlay	394,049	136.93%	166,318	70,823	78,686
Miscellaneous	9,360,934	-3.93%	9,743,419	9,147,054	8,453,208
Debt Services	11,466	-25.62%	15,416	14,789	15,415
<b>Totals</b>	<b>33,933,011</b>	<b>1.11%</b>	<b>33,558,857</b>	<b>32,678,948</b>	<b>31,802,426</b>

Totals by Dept/Division	2016/2017	% Change	2015/2016	2015/2016	2014/2015
	PROPOSED		REVISED	PROJECTED	YTD
	BUDGET		BUDGET	ACTUAL	ACTUAL
City Council	233,719	-8.78%	256,203	238,415	262,108
Mayor	237,757	-2.48%	243,807	220,408	225,905
Treasurer	273,346	-0.67%	275,193	266,756	262,753
City Clerk	231,426	-0.76%	233,201	230,431	230,971
Director of Admin Services	112,337	3.92%	108,103	106,106	107,629
Purchasing	71,768	149.29%	28,789	27,853	63,115
Building Maintenance	457,665	75.45%	260,853	176,946	181,861
Comptroller	328,580	0.15%	328,093	321,978	323,066
Legal	237,504	-2.58%	243,798	226,101	227,338
Commissions	73,806	1.79%	72,509	35,265	50,387
Information Technology	641,422	-10.29%	715,031	684,204	654,000
Police	11,224,841	2.27%	10,975,559	10,996,599	10,715,382
Fire	9,232,732	2.53%	9,005,192	8,965,639	9,067,223
Engineering	1,302,953	13.40%	1,149,000	1,095,360	1,041,853
Non Departmental Transfers	9,273,155	-4.04%	9,663,526	9,086,887	8,388,835
<b>Totals</b>	<b>33,933,011</b>	<b>1.11%</b>	<b>33,558,857</b>	<b>32,678,948</b>	<b>31,802,426</b>

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**PURPOSE**

The City is governed under the Mayoral/Aldermanic form of government. The legislative body of the City is the City Council. The Council is composed of fourteen aldermen, two from each of the City's seven wards, elected to serve four-year staggered terms. The City Council makes policy decisions necessary to maintain and enhance the health, safety and welfare of citizens and visitors to the City.

**BUDGET SUMMARY**

The City Council budget is down \$20,864 mainly due to a reduction in health insurance. This budget also reinstated the travel and registrations for IML conference in the fall.

**EXPENSE SUMMARY**

ACCOUNT DESCRIPTION	2016/2017	% Change	2015/2016	2015/2016	2014/2015
	PROPOSED BUDGET		REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Salaries	75,600	0.00%	75,600	74,201	74,201
Benefits	111,022	-20.16%	139,057	124,209	142,372
Contractual Services	20,097	39.31%	14,426	12,700	20,307
Commodities	300	0.00%	300	88	28
Capital Outlay	1,500	0.00%	1,620	1,620	-
Miscellaneous	25,200	0.00%	25,200	25,597	25,200
<b>Totals</b>	<b>233,719</b>	<b>-8.78%</b>	<b>256,203</b>	<b>238,415</b>	<b>262,108</b>

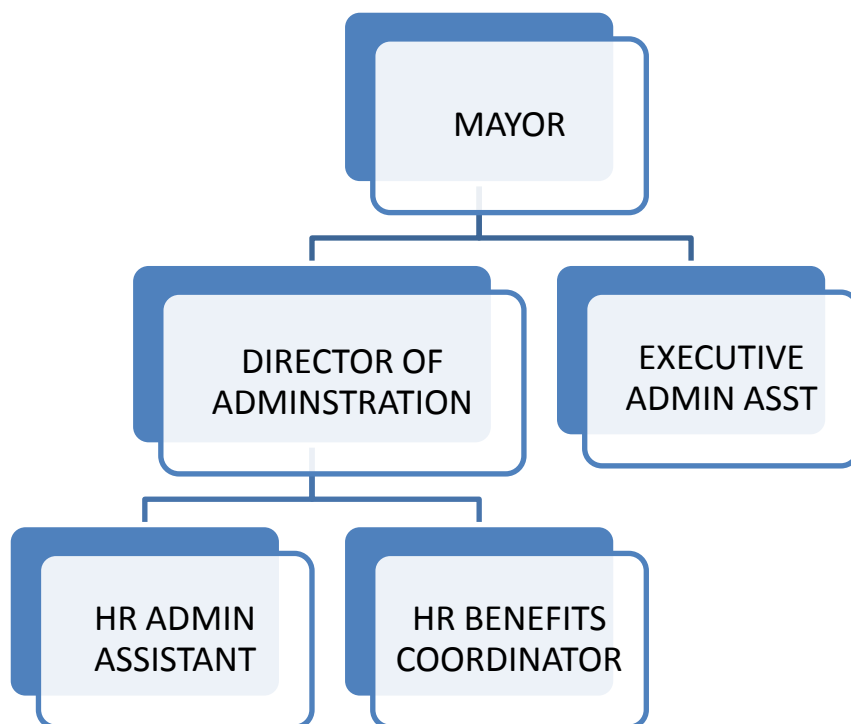
**STAFFING**

	FY 2017	FY 2016	FY 2015	FY 2014
Authorized Positions	14	14	14	14

EXPENDITURE

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Salaries &amp; Benefits</b>					
001-1101-401.11-01	Regular Salary/Wages	75,600	75,600	74,201	74,201
001-1101-401.21-01	Group Insurance	93,991	122,606	109,749	126,720
001-1101-401.21-03	Board Paid Life Ins.	952	476	466	480
001-1101-401.21-04	Workers' Compensation	188	227	227	220
001-1101-401.22-01	Social Security	6,250	6,163	5,099	4,952
001-1101-401.22-02	Medicare	1,462	1,441	1,193	1,158
001-1101-401.23-01	IMRF	8,179	8,144	7,475	8,842
	<b>Subtotal</b>	<b>186,622</b>	<b>214,657</b>	<b>198,410</b>	<b>216,573</b>
<b>Contractual Services</b>					
001-1101-401.38-01	MICA	2,337	2,816	2,816	2,253
001-1101-401.38-02	Deductible	-	-	-	480
001-1101-401.39-01	Communications	11,000	11,000	9,884	9,899
001-1101-401.39-04	Travel	6,150	-	-	6,150
001-1101-401.39-07	Regist, Schools, Meetings	610	610	-	1,525
	<b>Subtotal</b>	<b>20,097</b>	<b>14,426</b>	<b>12,700</b>	<b>20,307</b>
<b>Commodities</b>					
001-1101-401.41-02	Office Supplies	300	300	88	28
<b>Capital Outlay</b>					
001-1101-401.52-08	Controllable	1,500	1,620	1,620	-
	<b>Subtotal</b>				
<b>Miscellaneous</b>					
001-1101-401.61-04	Other	-	-	-	-
001-1101-401.61-05	Alderman Expense	25,200	25,200	25,597	25,200
	<b>Subtotal</b>	<b>25,200</b>	<b>25,200</b>	<b>25,597</b>	<b>25,200</b>
	<b>Totals</b>	<b>233,719</b>	<b>256,203</b>	<b>238,415</b>	<b>262,108</b>





**PURPOSE**

The Executive Branch of city government is made up of the Mayor, City Treasurer and City Clerk. Each is elected at large to serve four-year terms.

**GOALS/OBJECTIVES**

- Manage city resources with a focus on gaining efficiencies
- Work with the City Council to develop long-term financial strategies for the city and city services
- Improve government operations and performance
- Bring the City Council and the community together to form a new strategic plan for Quincy
- Represent the City in various intergovernmental activities, with news media, and in public relations meetings and events

**PAST FISCAL YEAR HIGHLIGHTS**

- Launched the Quincy Promise 4 year pilot program. The Quincy Promise offers tuition assistance, paid for by private donations, to high school students who wish to stay in our area and enroll in a field of study that is in demand in our region.
- Managed the 175<sup>th</sup> Celebration, including community-wide events such as a the Dogwood Festival weekend, the Bridge Lighting, and All-America City presentation.
- Worked with Adams County Emergency Management during the July windstorm to ensure safety, secure resources, and provide cleanup for area residents.

**BUDGET SUMMARY**

The Mayors budget is down \$6,050 from last year's budget. The decrease is due mainly to a reduction in contractual services of \$5,251.

**EXPENSE SUMMARY**

ACCOUNT DESCRIPTION	2016/2017		2015/2016	2015/2016	2014/2015
	PROPOSED BUDGET	% Change	REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Salaries	130,622	0.66%	129,769	130,283	130,282
Benefits	44,560	-2.52%	45,712	45,537	46,532
Contractual Services	34,775	-13.12%	40,026	27,876	27,315
Commodities	1,800	-21.74%	2,300	2,245	1,760
Capital Outlay	1,500	0.00%	1,500	-	299
Miscellaneous	24,500	0.00%	24,500	14,467	19,717
<b>Totals</b>	<b>237,757</b>	<b>-2.48%</b>	<b>243,807</b>	<b>220,408</b>	<b>225,905</b>

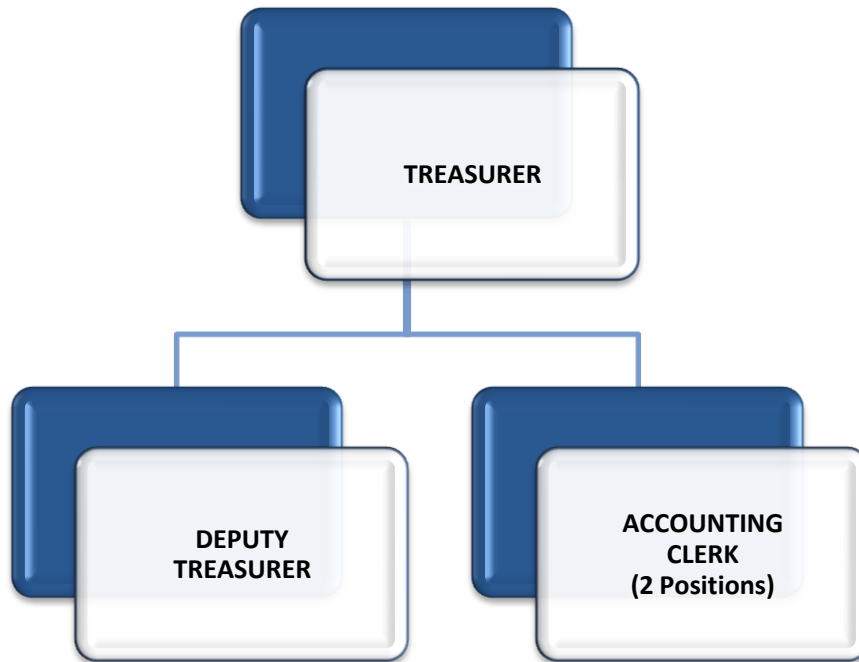
**STAFFING**

	FY 2017 PROPOSED	FY 2016 ACTUAL	FY 2015 ACTUAL	FY 2014 ACTUAL
Full Time Positions	2	2	2	3

The staffing is as follows:

- Mayor - 1
- Executive Assistant - 1

		EXPENDITURE			
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Salaries &amp; Benefits</b>					
001-1301-401.11-01	Regular Salary/Wages	127,468	126,824	126,775	127,168
001-1301-401.11-03	Sick Pay		-	262	131
001-1301-401.11-04	Holiday Pay	1,812	1,636	1,637	1,767
001-1301-401.11-15	Vacation Pay	1,342	1,309	786	1,216
001-1301-401.11-16	Major Medical		-	823	-
001-1301-401.21-01	Group Insurance	18,375	19,385	19,385	19,385
001-1301-401.21-03	Board Paid Life Ins.	138	69	66	69
001-1301-401.21-04	Workers' Compensation	966	1,164	1,164	1,130
001-1301-401.22-01	Social Security	8,098	8,077	7,903	7,904
001-1301-401.22-02	Medicare	1,894	1,882	1,848	1,849
001-1301-401.22-03	Unemployment Compensatic	250	250	250	200
001-1301-401.23-01	IMRF	14,839	14,885	14,921	15,995
	<b>Subtotal</b>	<b>175,182</b>	<b>175,481</b>	<b>175,820</b>	<b>176,814</b>
<b>Contractual Services</b>					
001-1301-401.31-02	Contracted Legal		-	-	-
001-1301-401.31-05	Other	1,250	1,250	-	-
001-1301-401.35-03	R&M-Office Furn & Equip	500	500	59	43
001-1301-401.36-01	Fleet Maintenance		-	-	-
001-1301-401.38-01	MICA	14,895	17,946	17,946	15,479
001-1301-401.38-02	Deductible		-	-	1,945
001-1301-401.38-03	Employee Bonds	30	30	-	40
001-1301-401.39-01	Communications	2,100	2,100	915	1,002
001-1301-401.39-02	Advertising/Publishing	4,000	4,700	2,838	3,161
001-1301-401.39-03	Printing & Binding	500	500	271	210
001-1301-401.39-04	Travel	6,000	7,000	4,229	3,282
001-1301-401.39-05	Mileage Reimbursement	3,500	4,000	211	933
001-1301-401.39-07	Regist, Schools, Meetings	2,000	2,000	1,407	1,220
	<b>Subtotal</b>	<b>34,775</b>	<b>40,026</b>	<b>27,876</b>	<b>27,315</b>
<b>Commodities</b>					
001-1301-401.41-01	Postage	500	500	502	425
001-1301-401.41-02	Office Supplies	800	1,100	1,083	675
001-1301-401.44-00	Books & Periodicals	500	700	660	660
	<b>Subtotal</b>	<b>1,800</b>	<b>2,300</b>	<b>2,245</b>	<b>1,760</b>
<b>Capital Outlay</b>					
001-1301-401.52-04	Office Equipment		-	-	-
001-1301-401.52-08	Controllable	1,500	1,500	-	299
	<b>Subtotal</b>	<b>1,500</b>	<b>1,500</b>	<b>-</b>	<b>299</b>
<b>Miscellaneous</b>					
001-1301-401.61-01	Dues	10,000	10,000	6,067	11,419
001-1301-401.61-03	Employee Awards	10,000	10,000	7,638	7,042
001-1301-401.61-04	Other	4,500	4,500	762	1,256
	<b>Subtotal</b>	<b>24,500</b>	<b>24,500</b>	<b>14,467</b>	<b>19,717</b>
	<b>Totals</b>	<b>237,757</b>	<b>243,807</b>	<b>220,408</b>	<b>225,905</b>



**PURPOSE**

The treasurer's office is responsible for tracking and collecting the monies owed the city, investing idle funds and reporting to the council the financial status of the city. Money collected by the office is deposited daily and paid out from orders or vouchers properly signed by the city comptroller and mayor. All bank accounts are reconciled by the treasurer's office, while the comptroller's office produces all checks. Idle funds are reviewed daily and invested according to anticipated need. The treasurer is the custodian of the fire and police pension funds.

**GOALS/OBJECTIVES**

- To provide prudent investment of city funds in priority order of safety, liquidity, and rate of return.
- Deliver flexible and effective cash management.
- Ensure accurate accounting of transactions.
- Provide accurate and timely financial information for the mayor and city council.
- Develop financial tools for assisting the mayor and city council in decision-making.
- Maintain highly motivated and productive employees.
- Implement an on-line bill pay program.

**PAST FISCAL YEAR HIGHLIGHTS**

- The Utility Department was moved to the first floor and resumed collecting the payments. The Treasurer's office reconciles and balances all receipts, which provides complete internal controls. This also provides a single convenient location for all customer services needs.
- Collection of past due utility payments has been added to the Illinois Office of Comptrollers Local Debt Recovery Program.
- On-line pay is in the process of being implemented; however we are still waiting on final software enhancements from the vendor.

**BUDGET SUMMARY**

The treasurer's budget is down \$1,847 due to decreases in worker's comp, health insurance and MICA. Capital is budgeted for the purchase of investment/tracking software.

**EXPENSE SUMMARY**

ACCOUNT DESCRIPTION	2016/2017	% Change	2015/2016	2015/2016	2014/2015
	PROPOSED BUDGET		REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Salaries	168,042	1.71%	165,220	166,509	166,710
Benefits	80,573	-5.83%	85,561	84,570	80,758
Contractual Services	15,481	-3.01%	15,962	8,370	8,560
Commodities	4,350	-2.25%	4,450	2,920	3,578
Capital Outlay	4,000	0.00%	3,100	3,920	2,488
Miscellaneous	900	0.00%	900	467	659
<b>Totals</b>	<b>273,346</b>	<b>-0.67%</b>	<b>275,193</b>	<b>266,756</b>	<b>262,753</b>

**STAFFING**

	FY 2017 PROPOSED	FY 2016 ACTUAL	FY 2015 ACTUAL	FY 2014 ACTUAL
Full Time Positions	4	4	4.0125	4.0125

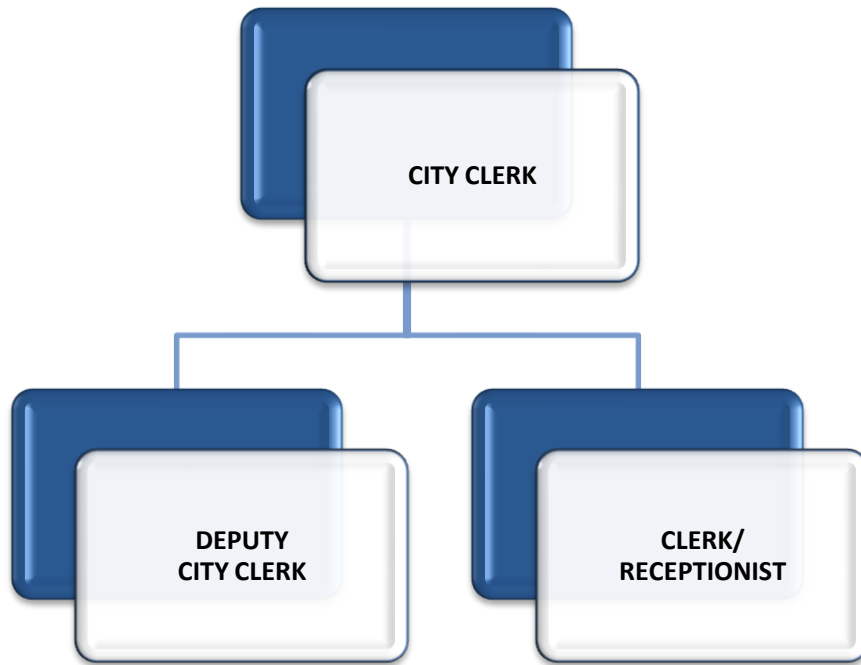
The Treasurer's Office staff is as follows:

- 1 - Treasurer
- 1 - Deputy Treasurer
- 2 - Accounting Clerks

**GENERAL FUND  
EXECUTIVE BOARD**

**TREASURER  
Detail**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Salaries &amp; Benefits</b>					
001-1302-401.11-01	Regular Salary/Wages	154,719	151,513	154,466	153,362
001-1302-401.11-03	Sick Pay	-	1,113	258	605
001-1302-401.11-04	Holiday Pay	5,294	4,770	4,772	4,744
001-1302-401.11-15	Vacation Pay	4,682	4,558	4,020	3,393
001-1302-401.11-16	Major Medical pay	-	-	-	742
001-1302-401.11-17	Sick Pay Buy Back	3,347	3,266	2,993	2,321
001-1302-401.11-18	Vacation Pay Buy Back	-	-	-	1,543
001-1302-401.21-01	Group Insurance	46,913	52,176	52,203	47,053
001-1302-401.21-03	Board Paid Life Ins.	274	137	132	138
001-1302-401.21-04	Workers' Compensation	960	1,157	1,157	1,123
001-1302-401.22-01	Social Security	10,403	10,244	9,326	9,428
001-1302-401.22-02	Medicare	2,433	2,396	2,181	2,205
001-1302-401.22-03	Unemployment Compensatic	500	500	500	400
001-1302-401.23-01	IMRF	19,090	18,951	19,071	20,411
	<b>Subtotal</b>	<b>248,615</b>	<b>250,781</b>	<b>251,079</b>	<b>247,468</b>
<b>Contractual Services</b>					
001-1302-401.35-03	R&M - Office Furn & Equip	500	500	-	-
001-1302-401.35-05	R&M - Other	200	200	-	68
001-1302-401.36-03	Rentals - Equipment & Veh	700	150	150	114
001-1302-401.38-01	MICA	3,081	3,712	3,712	3,088
001-1302-401.38-02	Deductible	-	-	-	516
001-1302-401.38-03	Employee Bonds	150	150	130	130
001-1302-401.39-01	Communications	800	800	504	688
001-1302-401.39-02	Advertising/Publishing	3,100	3,100	2,459	2,640
001-1302-401.39-03	Printing & Binding	500	500	-	-
001-1302-401.39-04	Travel	1,000	1,500	-	-
001-1302-401.39-05	Mileage Reimbursement	1,000	1,400	360	263
001-1302-401.39-07	Regist, Schools, Meetings	950	950	-	(175)
001-1302-401.39-08	Contracted Services	3,500	3,000	1,055	1,228
	<b>Subtotal</b>	<b>15,481</b>	<b>15,962</b>	<b>8,370</b>	<b>8,560</b>
<b>Commodities</b>					
001-1302-401.41-01	Postage	1,000	1,100	816	943
001-1302-401.41-02	Office Supplies	3,000	3,000	1,944	2,475
001-1302-401.44-00	Books & Periodicals	350	350	160	160
	<b>Subtotal</b>	<b>4,350</b>	<b>4,450</b>	<b>2,920</b>	<b>3,578</b>
<b>Capital Outlay</b>					
001-1302-401.52-08	Controllables	4,000	3,100	3,920	2,488
	<b>Subtotal</b>	<b>4,000</b>	<b>3,100</b>	<b>3,920</b>	<b>2,488</b>
<b>Miscellaneous</b>					
001-1302-401.61-01	Dues	700	700	432	632
001-1302-401.61-04	Other	200	200	-	-
001-1302-401.61-89	Over & Short	-	-	35	27
	<b>Subtotal</b>	<b>900</b>	<b>900</b>	<b>467</b>	<b>659</b>
	<b>Totals</b>	<b>273,346</b>	<b>275,193</b>	<b>266,756</b>	<b>262,753</b>



**PURPOSE**

The City Clerk, an elected official, or her appointed deputy, attends all City Council Meetings, keeps records of its proceedings, and publishes it in booklet form weekly along with ordinances passed. The City Clerk is also responsible for Executive Session minutes and recordings. The City Clerk maintains an up-to-date copy of the Municipal Code. The Clerk also attests and seals all contracts, licenses, permits of the City, handles City elections every two years and notifies city License holders of renewal of licenses issued by the City Clerk yearly. The City Clerk also is responsible for the supervision of the City Hall Phone receptionist and those duties.

**GOALS/OBJECTIVES**

Continued Exceptional Service to Public and City Departments  
Maintain Highly Motivated and Productive Employees

**PAST YEAR FISCAL HIGHLIGHTS**

Adopted re-codified Code Book

**BUDGET SUMMARY**

The City Clerk overall budget has decreased \$1,796. Decrease is due to insurance.

**EXPENSE SUMMARY**

ACCOUNT DESCRIPTION	2016/2017	% Change	2015/2016	2015/2016	2014/2015
	PROPOSED BUDGET		REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Salaries	141,776	1.39%	139,830	141,369	141,696
Benefits	59,351	-6.98%	63,807	63,464	64,487
Contractual Services	27,949	1.95%	27,414	23,918	23,219
Commodities	1,500	0.00%	1,500	1,257	1,170
Capital Outlay	200	0.00%	-	-	-
Miscellaneous	650	0.00%	650	423	399
<b>Totals</b>	<b>231,426</b>	<b>-0.76%</b>	<b>233,201</b>	<b>230,431</b>	<b>230,971</b>

**STAFFING**

	FY 2017 PROPOSED	FY 2016 ACTUAL	FY 2015 ACTUAL	FY 2014 ACTUAL
Full Time Positions	3	3	2	2

The City Clerks's Office staff is as follows:

- 1 - City Clerk
- 1 - Deputy City Clerk
- 1 - Clerk/Receptionist



**GENERAL FUND  
EXECUTIVE BOARD**

**CITY CLERK  
Detail**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Salaries &amp; Benefits</b>					
001-1303-401.11-01	Regular Salary/Wages	127,597	126,087	128,558	128,086
001-1303-401.11-03	Sick Pay	-	-	327	-
001-1303-401.11-04	Holiday Pay	4,031	3,843	3,578	3,864
001-1303-401.11-15	Vacation Pay	6,628	6,466	5,799	5,867
001-1303-401.11-16	Major Medical Pay	-	-	-	445
001-1303-401.11-17	Sick Pay Buy Back	3,520	3,434	3,107	3,434
001-1303-401.21-01	Group Insurance	31,326	35,887	35,887	35,887
001-1303-401.21-03	Board Paid Life Ins.	206	103	99	103
001-1303-401.21-04	Workers' Compensation	349	420	420	408
001-1303-401.22-01	Social Security	8,837	8,762	8,465	8,457
001-1303-401.22-02	Medicare	2,067	2,049	1,980	1,978
001-1303-401.22-03	Unemployment Compensatic	375	375	375	300
001-1303-401.23-01	IMRF	16,191	16,211	16,238	17,354
	<b>Subtotals</b>	<b>201,127</b>	<b>203,637</b>	<b>204,833</b>	<b>206,183</b>
<b>Contractual Services</b>					
001-1303-401.35-03	Repair & Maint-OfficeEquip.	600	600	265	227
001-1303-401.38-01	MICA	2,515	3,030	3,030	2,442
001-1303-401.38-02	Deductible	-	-	-	500
001-1303-401.38-03	Employee Bonds	80	80	30	-
001-1303-401.39-01	Communications	350	350	322	320
001-1303-401.39-02	Advertising/Publishing	400	350	272	231
001-1303-401.39-03	Printing & Binding	12,500	12,000	10,268	10,253
001-1303-401.39-04	Travel	1,824	1,824	1,843	658
001-1303-401.39-05	Mileage Reimbursement	1,200	1,200	1,321	1,420
001-1303-401.39-07	Regist, Schools, Meetings	1,480	1,480	881	170
001-1303-401.39-08	Contracted Services	7,000	6,500	5,686	6,998
	<b>Subtotals</b>	<b>27,949</b>	<b>27,414</b>	<b>23,918</b>	<b>23,219</b>
<b>Commodities</b>					
001-1303-401.41-01	Postage	400	400	377	373
001-1303-401.41-02	Office Supplies	600	600	422	489
001-1303-401.44-00	Books & Periodicals	500	500	458	308
	<b>Subtotals</b>	<b>1,500</b>	<b>1,500</b>	<b>1,257</b>	<b>1,170</b>
<b>Capital Outlay</b>					
001-1303-401.52-04	Office Equipment	200	-	-	-
		200	-	-	-
<b>Miscellaneous</b>					
001-1303-401.61-01	Dues	500	500	325	315
001-1303-401.61-04	Other	150	150	98	84
		650	650	423	399
	<b>Totals</b>	<b>231,426</b>	<b>233,201</b>	<b>230,431</b>	<b>230,971</b>

**PURPOSE**

While working directly for the Mayor and the City Council, the Director of Administrative Services shares and oversees the responsibilities for the daily operations of the City. The Director serves the citizens of Quincy while working with the men and women who serve the community as city employees. The common mission is to maintain and enhance the quality of life for all Quincyans.

**GOALS/OBJECTIVES**

The Director of Administrative Services goals for the next fiscal year are:

- Continue to monitor and improve the controls & liabilities undertaken or incurred by the City.
- Monitor expenditures of City departments in order to create efficiencies and transparency.
- Work with the State of Illinois in disaster prevention, preparedness, response and recovery.

**PAST FISCAL YEAR HIGHLIGHTS**

- Worked with the Mayor, City Council, County, city employees, volunteers and contractors in coordinating the clean-up of the City of Quincy after the devastating July 13, 2016 windstorm.
- Worked with Insurace company to ensure that the city recieved the maximum reimbursement for the July 13, 2016 windstorm.
- Closely worked with City of Quincy workers compensation insurance to reduce premiums.

**BUDGET SUMMARY**

The DOAS budget has a overall budget increase of \$265,234 mainly due to added sick pay buydown.

**EXPENSE SUMMARY**

ACCOUNT DESCRIPTION	2016/2017	% Change	2015/2016	2015/2016	2014/2015
	PROPOSED BUDGET		REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Salaries	76,943	2.50%	75,067	75,068	75,067
Benefits	24,804	1.10%	24,535	24,352	25,015
Contractual Services	9,490	33.64%	7,101	6,350	7,264
Commodities	200	-20.00%	250	168	76
Capital Outlay	300	0.00%	300	-	-
Miscellaneous	600	-29.41%	850	168	207
<b>Totals</b>	<b>112,337</b>	<b>3.92%</b>	<b>108,103</b>	<b>106,106</b>	<b>107,629</b>

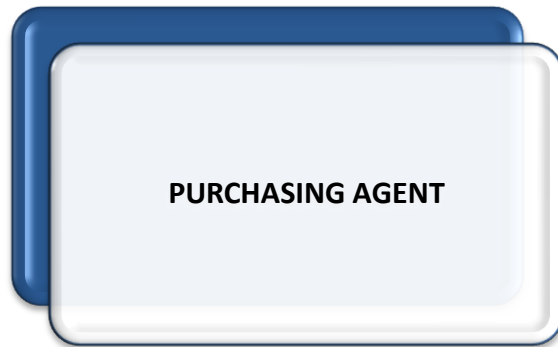
**STAFFING**

	FY 2017 PROPOSED	FY 2016 ACTUAL	FY 2015 ACTUAL	FY 2014 ACTUAL
Full Time Positions	1	1	1	1

The Director of Administration's Office staff is as follows:

- 1 - Director of Administration

		EXPENDITURE			
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Salaries &amp; Benefits</b>					
001-1401-401.11-01	Regular Salary/Wages	69,989	68,571	68,860	69,437
001-1401-401.11-03	Sick Pay		-	289	-
001-1401-401.11-04	Holiday Pay	3,995	3,609	3,609	3,898
001-1401-401.11-15	Vacation Pay	2,959	2,887	2,310	1,732
001-1401-401.11-16	Major Medical Pay	-	-		-
001-1401-401.11-17	Sick Pay Buy Back		-		-
001-1401-401.11-18	Vacation Pay Buy Back	-	-		-
001-1401-401.12-01	Temporary Salary	-	-		-
001-1401-401.21-01	Group Insurance	8,944	8,907	8,907	8,907
001-1401-401.21-03	Board Paid Life Ins.	68	34	33	34
001-1401-401.21-04	Workers' Compensation	355	428	428	415
001-1401-401.22-01	Social Security	4,994	4,877	4,740	4,764
001-1401-401.22-02	Medicare	1,168	1,141	1,109	1,114
001-1401-401.22-03	Unemployment Compensatic	125	125	125	100
001-1401-401.23-01	IMRF	9,150	9,023	9,010	9,681
	<b>Subtotal</b>	<b>101,747</b>	<b>99,602</b>	<b>99,420</b>	<b>100,082</b>
<b>Contractual Services</b>					
001-1401-401.35-03	R&M-Office Furn & Equip	80	80	-	-
001-1401-401.36-03	Equipment and Vehicle	840	840	751	818
001-1401-401.38-01	MICA	540	651	651	408
001-1401-401.38-02	Deductible	-	-	-	224
001-1401-401.38-03	Employee Bonds	-	-		-
001-1401-401.39-01	Communications	1,120	1,120	851	512
001-1401-401.39-03	Printing & Binding	100	100	-	-
001-1401-401.39-04	Travel	2,500	-	497	1,397
001-1401-401.39-05	Mileage Reimbursement	3,600	3,600	3,600	3,600
001-1401-401.39-07	Regist, Schools, Meetings	710	710	-	305
001-1401-401.39-08	Contracted Services	-	-	-	-
	<b>Subtotal</b>	<b>9,490</b>	<b>7,101</b>	<b>6,350</b>	<b>7,264</b>
<b>Commodities</b>					
001-1401-401.41-01	Postage	50	50	2	2
001-1401-401.41-02	Office Supplies	150	150	166	74
001-1401-401.44-00	Books & Periodicals	-	50	-	-
	<b>Subtotal</b>	<b>200</b>	<b>250</b>	<b>168</b>	<b>76</b>
<b>Capital Outlay</b>					
001-1401-401.52-08	Controllables	300	300	-	-
	<b>Subtotal</b>	<b>300</b>	<b>300</b>	<b>-</b>	<b>-</b>
<b>Miscellaneous</b>					
001-1401-401.61-01	Dues	-	-	-	-
001-1401-401.61-04	Other	600	850	168	207
	<b>Subtotal</b>	<b>600</b>	<b>850</b>	<b>168</b>	<b>207</b>
	<b>Totals</b>	<b>112,337</b>	<b>108,103</b>	<b>106,106</b>	<b>107,629</b>



**PURPOSE**

The Purchasing Department is the office responsible for the acquisition of supplies, services, and construction in support of the operations of the Municipality. The Department is the entity within the Municipality authorized to issue Invitations to Bid and Requests for Proposal. The Department issues purchase orders, develops term contracts, and acquires supplies and services. The Department also disposes of all municipal surplus property and equipment.

The Purchasing Department is very conscious of its responsibility and accountability in the expenditure of public funds. Therefore, the Purchasing Department maintains a competitive bidding process in accordance with Federal and State laws, regulations, and Municipal ordinances.

**GOALS/OBJECTIVES**

- Review of current City contracts for potential cost saving measures.
- Implement strategic measures in order to analyze City purchasing habits.
- Review all contracts in order to safe guard City liability during the purchasing and implementation process.
  
- Review and rewrite the City purchasing manual to correlate with the City's current procurement process.

**PAST FISCAL YEAR HIGHLIGHTS**

- Helped implement new Health Insurance program saving over \$1M
- Implemented Bid/RFP process that continue to see a rise in proposals.
- Implemented procedures that increased the numbers of items that qualified for bids.

**BUDGET SUMMARY**

The Purchasing Budget has increased by \$42,945. This is mainly due to shifting of one IT staff member to the Purchasing Department.

**EXPENSE SUMMARY**

ACCOUNT DESCRIPTION	2016/2017		2015/2016	2015/2016	2014/2015
	PROPOSED BUDGET	% Change	REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Salaries	43,436	144.99%	17,730	12,322	39,760
Benefits	24,678	265.82%	6,746	11,555	19,268
Contractual Services	3,249	-14.68%	3,808	3,658	3,819
Commodities	175	-36.36%	275	43	133
Capital Outlay	-	0.00%	-	-	-
Miscellaneous	230	0.00%	230	275	135
<b>Totals</b>	<b>71,768</b>	<b>149.29%</b>	<b>28,789</b>	<b>27,853</b>	<b>63,115</b>

**STAFFING**

	FY 2017 PROPOSED	FY 2016 ACTUAL	FY 2015 ACTUAL	FY 2014 ACTUAL
Authorized Positions	1	1	1	1

The Purchasing's Office staff is as follows:

- 1- Purchasing Agent

**GENERAL FUND  
CITY HALL**

**PURCHASING  
Detail**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Salaries &amp; Benefits</b>					
001-1402-401.11-01	Regular Salary/Wages	36,170	7,350	7,350	32,771
001-1402-401.11-04	Holiday Pay	2,156	145	144	1,945
001-1402-401.11-15	Vacation Pay	3,194	-	-	3,315
001-1402-401.11-17	Sick Pay Buy Back	1,916	4,831	4,828	1,729
001-1402-401.11-18	Vacation Buy Back	-	5,404	5,272	-
001-1402-401.21-01	Group Insurance	15,587	2,016	2,015	10,479
001-1402-401.21-02	Retirees Insurance	-	-	-	-
001-1402-401.21-03	Board Paid Life Ins.	68	34	8	34
001-1402-401.21-04	Workers' Compensation	641	772	772	750
001-1402-401.22-01	Social Security	2,693	1,090	1,090	2,460
001-1402-401.22-02	Medicare	630	691	255	575
001-1402-401.22-03	Unemployment Compensatic	125	125	125	100
001-1402-401.23-01	IMRF	4,934	2,018	2,018	4,870
	<b>Subtotals</b>	<b>68,114</b>	<b>24,476</b>	<b>23,877</b>	<b>59,028</b>
<b>Contractual Services</b>					
001-1402-401.38-01	MICA	2,729	3,288	3,288	2,632
001-1402-401.38-02	Deductible	-	-	-	561
001-1402-401.38-03	Employee Bonds	-	-	-	-
001-1402-401.39-02	Advertising/Publishing	400	400	370	344
001-1402-401.39-04	Travel	-	-	-	-
001-1402-401.39-05	Mileage Reimbursement	-	-	-	282
001-1402-401.39-07	Regist, Schools, Meetings	120	120	-	-
	<b>Subtotals</b>	<b>3,249</b>	<b>3,808</b>	<b>3,658</b>	<b>3,819</b>
<b>Commodities</b>					
001-1402-401.41-01	Postage	75	75	43	47
001-1402-401.41-02	Office Supplies	100	100	-	86
001-1402-401.44-00	Books & Periodicals	-	100	-	-
	<b>Subtotals</b>	<b>175</b>	<b>275</b>	<b>43</b>	<b>133</b>
<b>Capital Outlay</b>					
001-1402-401.52-08	Controllable	-	-	-	-
	<b>Subtotals</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Miscellaneous</b>					
001-1402-401.61-01	Dues	230	230	275	135
001-1402-401.61-04	Other	-	-	-	-
	<b>Subtotals</b>	<b>230</b>	<b>230</b>	<b>275</b>	<b>135</b>
	<b>Totals</b>	<b>71,768</b>	<b>28,789</b>	<b>27,853</b>	<b>63,115</b>



**PURPOSE**

The Building Maintenance division covers the maintenance of the City Hall building (including the Police Department) and the City Hall Annex. The purpose of this division is contain all building maintenace costs in one division. One union employee performs the janitorial/custodial/maintenance duties. The other major costs are gas/electric and routine repairs and maintenance.

**GOALS/OBJECTIVES**

- The FY 2017 budget proposes to make capital improvements such as:
- City Hall Annex window, wall, & floor repairs (resulting from a water leak)
  - Window glazing/Replacement at City Hall

**PAST FISCAL YEAR HIGHLIGHTS**

- Concrete work on the plaza
- State mandated elevator repair

**BUDGET SUMMARY**

The Building Maintenance budget is up \$196,812. This includes \$250,000 in capital outlay for city hall window repair work.

**EXPENSE SUMMARY**

ACCOUNT DESCRIPTION	2016/2017		2015/2016	2015/2016	2014/2015
	PROPOSED BUDGET	% Change	REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Salaries	39,350	1.16%	38,898	37,349	36,492
Benefits	22,697	-10.67%	25,407	24,513	24,722
Contractual Services	60,018	-8.21%	65,384	40,897	52,886
Commodities	85,500	5.56%	81,000	66,937	60,383
Capital Outlay	250,000	400.00%	50,000	7,250	7,362
Miscellaneous	100	-39.02%	164	-	16
Debt Service	-		-	-	-
<b>Totals</b>	<b>457,665</b>	<b>75.45%</b>	<b>260,853</b>	<b>176,946</b>	<b>181,861</b>

**STAFFING**

	FY 2017 PROPOSED	FY 2016 ACTUAL	FY 2015 ACTUAL	FY 2014 ACTUAL
Authorized Positions	1	1	1	1

The Building Maintenance's staff is as follows:

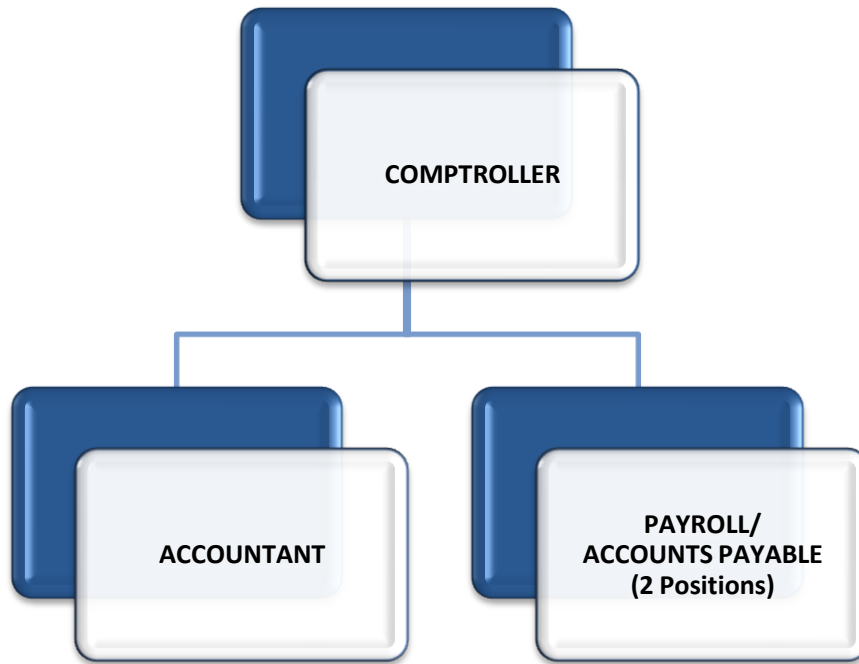
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**GENERAL FUND  
CITY HALL**

**BUILDING MAINTENANCE  
Detail**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Salaries &amp; Benefits</b>					
001-1403-401.11-01	Regular Salary/Wages	33,100	33,041	31,716	31,014
001-1403-401.11-02	Overtime	184	179	80	60
001-1403-401.11-03	Sick Pay	162	157	141	-
001-1403-401.11-04	Holiday Pay	2,016	1,747	1,757	1,860
001-1403-401.11-15	Vacation Pay	2,160	2,097	2,110	2,068
001-1403-401.11-17	Sick Pay Buy Back	1,728	1,677	1,545	1,490
001-1403-401.21-01	Group Insurance	8,944	10,479	9,926	10,215
001-1403-401.21-02	Retirees Insurance	-	-	-	-
001-1403-401.21-03	Board Paid Life Ins.	68	34	33	33
001-1403-401.21-04	Workers' Compensation	6,079	7,324	7,324	7,110
001-1403-401.22-01	Social Security	2,440	2,414	2,291	2,258
001-1403-401.22-02	Medicare	571	565	536	528
001-1403-401.22-03	Unemployment Compensatic	125	125	125	100
001-1403-401.23-01	IMRF	4,470	4,466	4,278	4,478
	<b>Subtotals</b>	<b>62,047</b>	<b>64,305</b>	<b>61,862</b>	<b>61,214</b>
<b>Contractual Services</b>					
001-1403-401.31-05	Prof Svc-Other	4,000	4,500	1,175	4,265
001-1403-401.34-03	Custodial	1,250	1,050	1,061	799
001-1403-401.35-01	R&M - Buildings	25,000	25,000	18,857	16,601
001-1403-401.35-02	R&M - Mach & Equip	20,867	25,000	12,299	22,146
001-1403-401.35-03	R&M-Office Furn & Equip	3,500	3,700	1,614	3,459
001-1403-401.35-05	R&M-Other	-	-	-	-
001-1403-401.38-01	MICA	4,801	5,784	5,784	4,211
001-1403-401.38-02	Deductible	-	-	-	1,405
001-1403-401.39-01	Communications	100	100	-	-
001-1403-401.39-02	Advertising/Publishing	500	250	107	-
	<b>Subtotals</b>	<b>60,018</b>	<b>65,384</b>	<b>40,897</b>	<b>52,886</b>
<b>Commodities</b>					
001-1403-401.42-01	Natural Gas	15,000	15,000	7,703	11,013
001-1403-401.42-02	Electricity	65,000	60,000	55,591	45,170
001-1403-401.45-01	Building Supplies	500	500	238	547
001-1403-401.45-02	Custodial Supplies	4,000	4,500	3,383	3,252
001-1403-401.45-03	Equipment Consumable	500	500	22	401
001-1403-401.45-05	Small Tools/Small Equip.	500	500	-	-
	<b>Subtotals</b>	<b>85,500</b>	<b>81,000</b>	<b>66,937</b>	<b>60,383</b>
<b>Capital Outlay</b>					
001-1403-401.52-02	Buildings	250,000	50,000	-	-
001-1403-401.52-03	Improv other than Bldgs	-	-	7,250	7,362
	<b>Subtotals</b>	<b>250,000</b>	<b>50,000</b>	<b>7,250</b>	<b>7,362</b>
<b>Miscellaneous</b>					
001-1403-401.61-02	Taxes	100	164	-	16
001-1403-401.61-04	Other	-	-	-	-
	<b>Subtotals</b>	<b>100</b>	<b>164</b>	<b>-</b>	<b>16</b>
	<b>Totals</b>	<b>457,665</b>	<b>260,853</b>	<b>176,946</b>	<b>181,861</b>



**PURPOSE**

The Comptrollers Office is responsible for financial operations of the city. The office oversees the general ledger and all accounting operations, maintains all payroll records and payroll processing, verifies invoices to purchase orders, and accounts payable processing. In addition, the Comptroller's office manages fixed assets, oversees debt management and financial reporting. The Comptroller's office is responsible for preparation of the annual city budget and monitoring such budget. The annual tax levy is also the responsibility of the comptroller. All permanent records, leases, contracts, and agreements are maintained by the Comptroller's office.

**GOALS/OBJECTIVES**

The Comptroller's Office goals for the next fiscal year are simple:

- Continue to find ways to promote fiscal transparency
- Implement Electronic Funds Transfer (EFT) payments which would save time and money.
- Cross train all staff to better serve internal and external customers.

**PAST FISCAL YEAR ACCOMPLISHMENTS**

- Worked with auditors to ensure a timely annual financial report filing
- Used a new pension acutarial firm which saved approximately \$10,000 in actuarial costs
- Provided necessary reporting and research in regards to Purchasing audit
- Implemented new pay codes/payroll tracking for revised labor contracts
- Assisted with the refinancing of the 2005 G/O Bond issue
- Hosted an IGFOA regional work comp/payroll seminar

**BUDGET SUMMARY**

The Comptroller's budget increase of \$487 is mainly due to a projected 2.5% salary increase offset by a health insurance savings.

**EXPENSE SUMMARY**

ACCOUNT DESCRIPTION	2016/2017	% Change	2015/2016	2015/2016	2014/2015
	PROPOSED BUDGET		REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Salaries	210,493	2.45%	205,469	206,707	207,172
Benefits	63,292	-5.01%	66,632	65,392	70,993
Contractual Services	43,045	-0.73%	43,362	38,912	36,233
Commodities	10,700	0.00%	10,700	9,427	8,313
Capital Outlay	500	-63.77%	1,380	1,380	-
Miscellaneous	550	0.00%	550	160	355
<b>Totals</b>	<b>328,580</b>	<b>0.15%</b>	<b>328,093</b>	<b>321,978</b>	<b>323,066</b>

**STAFFING**

	FY 2017 PROPOSED	FY 2016 ACTUAL	FY 2015 ACTUAL	FY 2014 ACTUAL
Full Positions	4.00	4.00	4.00	3.89

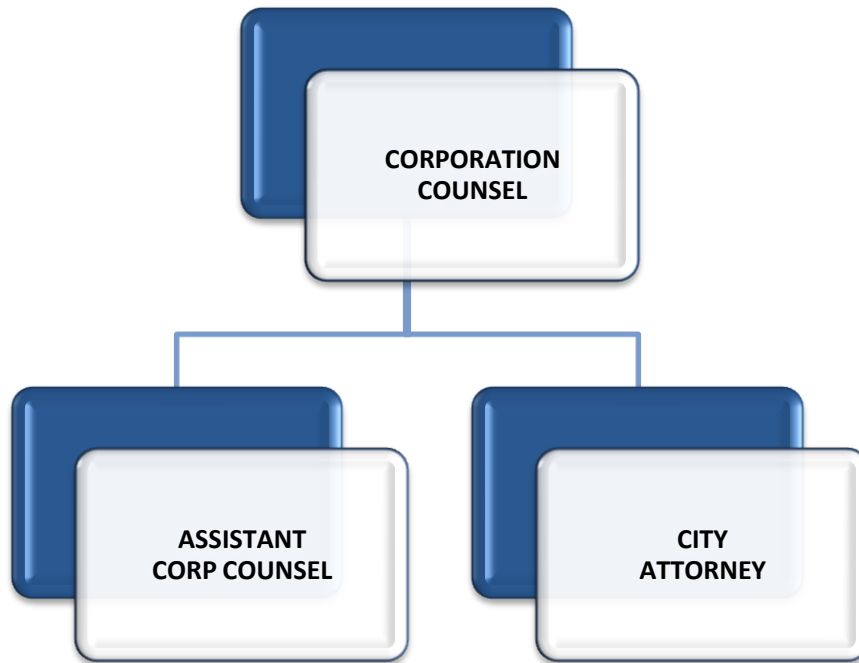
The Comptrollers Office staff is as follows:

- 1 - Comptroller
- 1 - Accountant
- 2 - Payroll/Accounts Payable Administrators

**GENERAL FUND  
FINANCIAL ADMINISTRATION**

**COMPTRROLLER  
Detail**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Salaries &amp; Benefits</b>					
001-1501-401.11-01	Regular Salary/Wages	177,081	173,524	174,660	176,261
001-1501-401.11-03	Sick Pay	1,350	1,317	1,164	1,603
001-1501-401.11-04	Holiday Pay	10,541	9,522	9,372	10,284
001-1501-401.11-15	Vacation Pay	14,041	13,699	12,866	11,727
001-1501-401.11-16	Major Medical	-	-	1,814	-
001-1501-401.11-17	Sick Pay Buy Back	7,480	7,407	6,831	7,297
001-1501-401.11-18	Vacation Pay Buy Back	-	-	-	-
001-1501-401.21-01	Group Insurance	21,895	25,409	25,409	29,667
001-1501-401.21-02	Retirees Insurance	-	-	-	-
001-1501-401.21-03	Board Paid Life Ins.	274	137	132	137
001-1501-401.21-04	Workers' Compensation	608	733	733	712
001-1501-401.22-01	Social Security	13,051	12,923	12,110	11,914
001-1501-401.22-02	Medicare	3,052	3,022	2,832	2,786
001-1501-401.22-03	Unemployment Compensatic	500	500	500	400
001-1501-401.23-01	IMRF	23,912	23,908	23,676	25,377
	<b>Subtotals</b>	<b>273,785</b>	<b>272,101</b>	<b>272,099</b>	<b>278,165</b>
<b>Contractual Services</b>					
001-1501-401.31-01	Audit	29,620	29,620	26,535	24,475
001-1501-401.31-05	Other	6,000	6,000	5,496	5,496
001-1501-401.35-03	R&M-Office Furn & Equip	500	500	80	-
001-1501-401.36-03	Equipment and Vehicle	1,000	1,000	1,066	867
001-1501-401.38-01	MICA	3,015	3,632	3,632	3,038
001-1501-401.38-02	Deductible	-	-	-	489
001-1501-401.38-03	Employee Bonds	50	50	40	-
001-1501-401.39-01	Communications	660	660	467	634
001-1501-401.39-02	Advertising/Publishing	750	750	688	45
001-1501-401.39-03	Printing & Binding	-	-	-	-
001-1501-401.39-04	Travel	300	-	78	306
001-1501-401.39-05	Mileage Reimbursement	225	225	149	214
001-1501-401.39-07	Regist, Schools, Meetings	775	775	610	565
001-1501-401.39-08	Contracted Services	150	150	71	104
	<b>Subtotals</b>	<b>43,045</b>	<b>43,362</b>	<b>38,912</b>	<b>36,233</b>
<b>Commodities</b>					
001-1501-401.41-01	Postage	3,500	3,500	3,248	3,318
001-1501-401.41-02	Office Supplies	7,200	7,200	6,179	4,995
001-1501-401.44-00	Books & Periodicals	-	-	-	-
	<b>Subtotals</b>	<b>10,700</b>	<b>10,700</b>	<b>9,427</b>	<b>8,313</b>
<b>Capital Outlay</b>					
001-1501-401.52-04	Office Equipment	-	-	-	-
001-1501-401.52-08	Controllable	500	1,380	1,380	-
	<b>Subtotals</b>	<b>500</b>	<b>1,380</b>	<b>1,380</b>	<b>-</b>
<b>Miscellaneous</b>					
001-1501-401.61-01	Dues	500	500	155	355
001-1501-401.61-04	Other	50	50	5	-
	<b>Subtotals</b>	<b>550</b>	<b>550</b>	<b>160</b>	<b>355</b>
	<b>Totals</b>	<b>328,580</b>	<b>328,093</b>	<b>321,978</b>	<b>323,066</b>



**PURPOSE**

The Legal Department consists of three attorneys: Corporation Counsel, Assistant Corporation Counsel and City Attorney. As legal adviser to the Mayor, City Council, and all departments of the City, the Legal Department seeks to promote good, efficient and responsible government within bounds of federal and state constitutions and laws for all of the citizens of the City of Quincy. The Legal Department works to fulfill the duties and responsibilities incumbent upon local government for the citizens of the City.

**GOALS/OBJECTIVES**

- To provide excellent legal service to the various City Departments in as timely a manner as possible.
- To keep outside contractual legal services as minimal as possible.
- The Legal Department has assumed responsibility for the legal portion of the fix or flatten program.

**PAST FISCAL YEAR ACCOMPLISHMENTS**

- Worked with Planning and Development to adopt new building codes
- Worked with Fire and Police Commission on ordinance changes
- Outside legal has been reduced from \$107,698 in FY 2013 to \$21,315 in FY 2016

**BUDGET SUMMARY**

The legal budget is down \$6,294 mainly due to saving in employee benefits.

**EXPENSE SUMMARY**

ACCOUNT DESCRIPTION	2016/2017		2015/2016	2015/2016	2013/2014
	PROPOSED BUDGET	% Change	REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Salaries	178,330	2.50%	173,980	173,979	173,979
Benefits	36,753	-20.02%	45,953	36,277	36,655
Contractual Services	19,486	-6.90%	20,930	15,826	16,490
Commodities	2,380	0.00%	2,380	19	214
Capital	-		-	-	-
Miscellaneous	555	0.00%	555	-	-
<b>Totals</b>	<b>237,504</b>	<b>-2.58%</b>	<b>243,798</b>	<b>226,101</b>	<b>227,338</b>
Totals by Division					
Corporation Counsel	113,535	-0.22%	113,780	106,744	105,801
Assistant Corp Counsel	68,425	2.34%	66,861	65,852	67,369
City Attorney	55,544	-12.05%	63,157	53,505	54,168
	<b>237,504</b>	<b>-2.58%</b>	<b>243,798</b>	<b>226,101</b>	<b>227,338</b>

**STAFFING**

	FY 2017 PROPOSED	FY 2016 ACTUAL	FY 2015 ACTUAL	FY 2014 ACTUAL
Authorized Positions	3	3	3	3

The Legal staff is as follows:

- 1 - Corporation Counsel
- 1 - Assistant Corporation Counsel
- 1 - City Attorney

**GENERAL FUND  
LEGAL SERVICES**

**CORPORATION COUNSEL  
DETAIL**

		2016/2017	2015/2016	2015/2016	2014/2015
		PROPOSED	REVISED	PROJECTED	YTD
		BUDGET	BUDGET	ACTUAL	ACTUAL
<b>Salaries &amp; Benefits</b>					
001-1601-401.11-01	Regular Salary/Wages	72,805	71,029	71,029	71,029
001-1601-401.21-01	Group Insurance	15,587	16,287	16,287	16,287
001-1601-401.21-03	Board Paid Life Ins.	68	34	33	34
001-1601-401.21-04	Workers' Compensation	228	275	275	267
001-1601-401.22-01	Social Security	4,514	4,404	3,771	3,735
001-1601-401.22-02	Medicare	1,056	1,030	882	874
001-1601-401.22-03	Unemployment Compensatic	125	125	125	100
001-1601-401.23-01	IMRF	-	-	-	-
	<b>Subtotals</b>	<b>94,383</b>	<b>93,184</b>	<b>92,402</b>	<b>92,326</b>
<b>Contractual Services</b>					
001-1601-401.31-02	Contracted Legal	5,000	5,000	4,298	1,795
001-1601-401.38-01	MICA	7,052	8,496	8,496	7,181
001-1601-401.38-02	Deductible	-	-	-	1,068
001-1601-401.38-03	Employee Bonds	-	-	-	-
001-1601-401.39-01	Communications	1,950	1,950	556	691
001-1601-401.39-03	Printing & Binding	100	100	-	20
001-1601-401.39-04	Travel	1,500	1,500	516	1,804
001-1601-401.39-05	Mileage Reimbursement	100	100	166	166
001-1601-401.39-07	Regist, Schools, Meetings	600	600	310	565
001-1601-401.39-08	Contracted Services	-	-	-	-
	<b>Subtotals</b>	<b>16,302</b>	<b>17,746</b>	<b>14,342</b>	<b>13,290</b>
<b>Commodities</b>					
001-1601-401.41-01	Postage	100	100	-	-
001-1601-401.41-02	Office Supplies	-	-	-	12
001-1601-401.44-00	Books & Periodicals	2,250	2,250	-	173
	<b>Subtotals</b>	<b>2,350</b>	<b>2,350</b>	<b>-</b>	<b>185</b>
<b>Miscellaneous</b>					
001-1601-401.61-01	Dues	-	-	-	-
001-1601-401.61-04	Other	-	-	-	-
001-1601-401.61-07	Judgements/Court Costs	500	500	-	-
	<b>Subtotals</b>	<b>500</b>	<b>500</b>	<b>-</b>	<b>-</b>
	<b>Totals</b>	<b>113,535</b>	<b>113,780</b>	<b>106,744</b>	<b>105,801</b>

**GENERAL FUND  
LEGAL SERVICES**

**ASSISTANT CORPORATION COUNSEL  
DETAIL**

		2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Salaries &amp; Benefits</b>					
001-1602-401.11-01	Regular Salary/Wages	55,806	54,445	54,444	54,444
001-1602-401.21-01	Group Insurance	-	-	-	-
001-1602-401.21-03	Board Paid Life Ins.	68	34	33	34
001-1602-401.21-04	Workers' Compensation	148	178	178	172
001-1602-401.22-01	Social Security	3,460	3,376	3,380	3,400
001-1602-401.22-02	Medicare	809	789	790	795
001-1602-401.22-03	Unemployment Compensatic	125	125	125	100
001-1602-401.23-01	IMRF	6,340	6,245	6,244	6,715
	<b>Subtotals</b>	<b>66,756</b>	<b>65,192</b>	<b>65,194</b>	<b>65,660</b>
<b>Contractual Services</b>					
001-1602-401.39-01	Communications	314	314	322	268
001-1602-401.39-04	Travel	1,000	1,000	171	1,021
001-1602-401.39-07	Regist, Schools, Meetings	300	300	165	420
	<b>Subtotals</b>	<b>1,614</b>	<b>1,614</b>	<b>658</b>	<b>1,709</b>
<b>Miscellaneous</b>					
001-1602-401.61-04	Other	55	55	-	-
	<b>Subtotals</b>	<b>55</b>	<b>55</b>	<b>-</b>	<b>-</b>
	<b>Totals</b>	<b>68,425</b>	<b>66,861</b>	<b>65,852</b>	<b>67,369</b>



**GENERAL FUND  
LEGAL SERVICES**

**CITY ATTORNEY  
DETAIL**

		2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Salaries &amp; Benefits</b>					
001-1603-401.11-01	Regular Salary/Wages	49,719	48,506	48,506	48,506
001-1603-401.21-01	Group Insurance	-	8,907	-	-
001-1603-401.21-02	Retirees Insurance	-	-	-	-
001-1603-401.21-03	Board Paid Life Ins.	68	34	33	34
001-1603-401.21-04	Workers' Compensation	228	275	275	267
001-1603-401.22-01	Social Security	3,083	3,007	3,016	3,032
001-1603-401.22-02	Medicare	721	703	705	709
001-1603-401.22-03	Unemployment Compensatic	125	125	125	100
001-1603-401.23-01	IMRF	-	-	-	-
	<b>Subtotals</b>	<b>53,944</b>	<b>61,557</b>	<b>52,660</b>	<b>52,648</b>
<b>Contractual Services</b>					
001-1603-401.39-04	Travel	1,270	1,270	516	1,021
001-1603-401.39-07	Regist, Schools, Meetings	300	300	310	470
	<b>Subtotals</b>	<b>1,570</b>	<b>1,570</b>	<b>826</b>	<b>1,491</b>
001-1603-401.41-01	Postage	30	30	19	29
001-1603-401.41-02	Office Supplies	-	-	-	-
	<b>Subtotals</b>	<b>30</b>	<b>30</b>	<b>19</b>	<b>29</b>
	<b>Totals</b>	<b>55,544</b>	<b>63,157</b>	<b>53,505</b>	<b>54,168</b>

**PURPOSE**

The Boards & Commissions consists of four divisions. Board or commission members are appointed by the Mayor. Each commission has a separate budget as follows.

**EXPENDITURES**

ACCOUNT DESCRIPTION	2016/2017	% Change	2015/2016	2015/2016	2014/2015
	PROPOSED BUDGET		REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Salaries	17,123	1.98%	16,791	16,791	16,791
Benefits	1,831	0.55%	1,821	1,777	1,801
Contractual Services	38,652	1.32%	38,147	14,502	19,326
Commodities	13,700	3.40%	13,250	1,506	12,369
Capital	-		-	-	-
Miscellaneous	2,500	0.00%	2,500	689	100
<b>Totals</b>	<b>73,806</b>	<b>1.79%</b>	<b>72,509</b>	<b>35,265</b>	<b>50,387</b>

Totals by Division	2016/2017	% Change	2015/2016	2015/2016	2014/2015
	PROPOSED BUDGET		REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Fire & Police Commission	53,985	0.67%	53,625	29,555	34,097
Liquor Commission	5,321	-1.17%	5,384	5,019	5,190
Tree Commission	12,000	9.09%	11,000	-	11,000
Human Rights Commission	2,500	0.00%	2,500	691	100
<b>Totals</b>	<b>73,806</b>	<b>1.79%</b>	<b>72,509</b>	<b>35,265</b>	<b>50,387</b>

**STAFFING**

	FY 2017	FY 2016	FY 2015	FY 2014
Authorized Fire & Police Commissioners	3	3	3	3

The Board of Fire and Police Commissioners was created in May 1972. It consists of three members appointed by the Mayor. Board members are: Stephen Meckes, 3 Year Term; Kerry Anders, 3 Year Term; and Barry Cheyne 3 Year Term. The Board of Fire and Police Commissioners is charged with the responsibility of hiring and promoting sworn members of the Quincy Fire and Police Departments. Testing is a major part of the Commission’s functionality and the budget is reflective of that.

The entry level testing process for both the Fire and Police Departments begin with written and agility tests and candidates eventually progress through polygraph and psychological tests and, finally, the physical exam. On the promotional level, testing costs include written tests and assessments by Illinois Chiefs’ Associations. The Board of Fire and Police Commissioner's is committed to hiring and promoting the best qualified candidates and utilizes these objective testing processes to aid in the selection of such individuals. Another substantial associated cost is advertising the entry-level testing. Although the Board advertises in area newspapers costs generally increase year to year.

In summary, the bulk of the budget submitted by the Board of Fire and Police Commissioners is directly related to the testing and hiring process.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Salaries &amp; Benefits</b>					
001-1701-401.11-01	Regular Salary/Wages	13,623	13,291	13,291	13,291
001-1701-401.21-04	Workers' Compensation	51	62	62	60
001-1701-401.22-01	Social Security	845	824	824	824
001-1701-401.22-02	Medicare	198	193	193	193
001-1701-401.23-01	IMRF		-		
	<b>Subtotals</b>	<b>14,717</b>	<b>14,370</b>	<b>14,370</b>	<b>14,368</b>
<b>Contractual Services</b>					
001-1701-401.31-02	Contracted Legal	1,000	1,000	3,250	4,560
001-1701-401.31-05	Prof Svcs - Other	22,750	21,850	4,503	14,086
001-1701-401.32-01	Medical	9,300	6,800	2,380	(1,776)
001-1701-401.35-03	R&M-Office Furn & Equip	-	100	-	-
001-1701-401.38-01	MICA	668	805	805	558
001-1701-401.38-02	Deductible	-	-	-	223
001-1701-401.39-02	Advertising/Publishing	4,400	7,000	2,557	427
001-1701-401.39-04	Travel	-	-	343	-
001-1701-401.39-05	Mileage Reimbursement	-	-	322	668
	<b>Subtotals</b>	<b>38,118</b>	<b>37,555</b>	<b>14,160</b>	<b>18,746</b>
<b>Commodities</b>					
001-1701-401.41-01	Postage	100	550	183	119
001-1701-401.41-02	Office Supplies	150	250	57	50
001-1701-401.61-01	Misc-Dues	800	800	765	765
001-1701-401.61-04	Misc-Other	100	100	20	49
	<b>Subtotals</b>	<b>1,150</b>	<b>1,700</b>	<b>1,025</b>	<b>983</b>
	<b>Totals</b>	<b>53,985</b>	<b>53,625</b>	<b>29,555</b>	<b>34,097</b>

**GENERAL FUND  
BOARDS & COMMISSIONS**

**LIQUOR COMMISSION  
Detail**

The Mayor acts as the Liquor Commissioner for the City of Quincy.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Salaries &amp; Benefits</b>					
001-1702-401.11-01	Regular Salary/Wages	3,500	3,500	3,500	3,500
001-1702-401.21-01	Group Insurance	-	-	-	-
001-1702-401.21-03	Board Paid Life Ins.	-	-	-	-
001-1702-401.21-04	Workers' Compensation	24	29	29	29
001-1702-401.22-01	Social Security	217	217	217	216
001-1702-401.22-02	Medicare	51	51	51	50
001-1702-401.23-01	IMRF	445	445	401	429
	<b>Subtotals</b>	<b>4,237</b>	<b>4,242</b>	<b>4,198</b>	<b>4,224</b>
<b>Contractual Services</b>					
001-1702-401.35-03	Repair & Maint Office Equip.	-	-	-	-
001-1702-401.38-01	MICA	284	342	342	107
001-1702-401.38-02	Deductible	-	-	-	225
001-1702-401.39-03	Printing & Binding	250	250	-	248
	<b>Subtotals</b>	<b>534</b>	<b>592</b>	<b>342</b>	<b>580</b>
<b>Commodities</b>					
001-1702-401.41-02	Office Supplies	550	550	479	386
<b>Capital</b>					
001-1702-401.52-04	Office Equipment	-	-	-	-
	<b>Totals</b>	<b>5,321</b>	<b>5,384</b>	<b>5,019</b>	<b>5,190</b>

**BOARDS & COMMISSIONS**

**TREE COMMISSION  
Detail**

The Tree Commission's main expense is the trees purchased for the tree planting program.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Commodities</b>					
001-1704-401.46-11	Other	12,000	11,000	-	11,000
<b>Miscellaneous</b>					
001-1704-401.-61.04	Other	-	-	-	-
	<b>Totals</b>	<b>12,000</b>	<b>11,000</b>	<b>-</b>	<b>11,000</b>

The Human Rights Commission budget represents costs relating to Human Rights training or publications.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PROPOSED BUDGET	REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
<b>Contractual Services</b>					
001-1706-401.31-03	Instructional	-	-	-	-
001-1706-401.31-05	Other	-	-	-	-
001-1706-401.39-02	Advertising/Publishing	-	-	-	-
001-1706-401.39-04	Travel	-	-	-	-
		-	-	-	-
<b>Commodities</b>					
001-1706-401.41-01	Postage	-	-	2	-
<b>Miscellaneous</b>					
001-1706-401.61-04	Other	2,500	2,500	689	100
	<b>Totals</b>	<b>2,500</b>	<b>2,500</b>	<b>691</b>	<b>100</b>

**GENERAL FUND  
NON-DEPARTMENTAL**

**Non-Departmental Transfers  
Summary**

**PURPOSE**

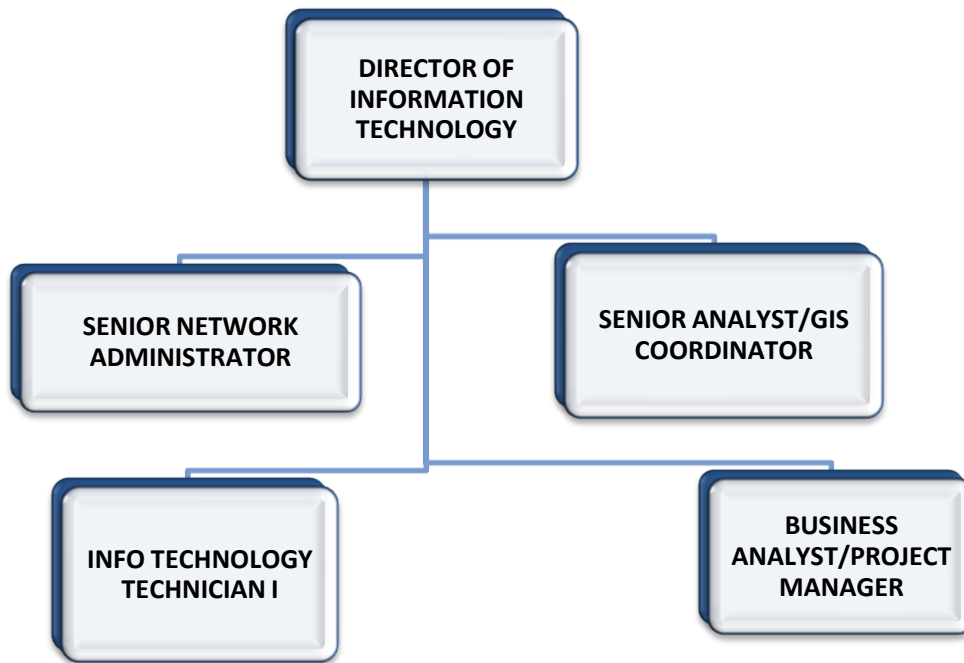
The General Fund of the City transfers out money on a regular basis. These transfers fall into three categories:

- 1) Subsidies to other City Departments to make up the shortage between their revenues and expenditures.
- 2) Subsidies to outside organizations, including the City's component unit, Woodland Cemetery.
- 3) Transfers of tax dollars collected that are owed to or have been levied for another entity.

In April 2012, City Council ammended the budget to phase-out the local agency subsidies with a 20% reduction over a 5 year period, with FY 2016 being the last year of subsidy payments.

**EXPENDITURE**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Inter-Fund Transfers</b>					
001-1801-491.62-02	Planning & Development	471,909	333,425	202,260	304,760
001-1801-491.62-03	9-1-1	798,511	815,651	766,016	796,816
001-1801-491.62-04	Cash Reserve Fund	1,058,000	250,000	250,000	677,000
001-1801-491.62-07	Water Fund 501	-	3,418	3,418	-
001-1801-491.62-10	Quincy Transit Lines	275,059	274,000	274,000	316,625
001-1801-491.62-21	2013B HVAC Proj Pymt Fun	116,493	116,493	116,493	116,493
001-1801-491.62-15	Capital Projects Funds	250,000		105,000	105,000
001-1801-491.62-30	Quincy Regional Airport	556,272	361,869	338,200	271,100
001-1801-491.62-31	Central Garage Fund	239,864	363,158	268,100	315,111
001-1801-491.62-32	Central Services Fund	2,576,345	4,135,400	3,902,093	2,614,475
001-1801-491.62-34	Self Insurance Fund 611	-	-	-	-
001-1801-491.62-36	Reg. Training Facility	60,774	74,999	57,737	44,437
001-1801-491.62-41	Sister City Commission Fd	5,000	5,000	5,000	5,000
001-1801-491.62-43	Sewer Fund	-	25,014	25,014	-
001-1801-491.62-60	Landfill Superfund	152,000	152,000	76,000	-
001-1801-491.62-90	Other	-	-	-	-
	<b>Subtotals</b>	<b>6,560,227</b>	<b>6,910,427</b>	<b>6,389,331</b>	<b>5,566,817</b>
<b>Subsidies</b>					
001-1802-406.62-82	Woodland Cemetery	183,300	180,000	180,000	180,000
001-1802-407.62-70	Friends of the Castle	-	1,000	1,000	2,000
001-1802-407.62-71	YMCA Teens	-	1,000	1,000	2,000
001-1802-407.62-73	Qcy Society of Fine Arts	-	5,580	5,580	11,160
001-1802-407.62-74	Retired Sr. Vol. Program	-	1,600	1,600	3,200
001-1802-407.62-75	Big Brother/Big Sister	-	712	712	1,424
001-1802-407.62-77	Qcy Vol. Emergency Corp.	-	449	449	899
001-1802-407.62-78	Redmon Lee Youth/Adult	-	2,352	588	3,960
001-1802-407.62-80	Alliance Build Comm(HCHY)	-	500	500	1,000
	<b>Subtotals</b>	<b>183,300</b>	<b>193,193</b>	<b>191,429</b>	<b>205,643</b>
<b>Tax Distributions</b>					
001-1803-401.62-88	Cullinan Sales Tax Rebate	140,000	173,000	125,996	126,832
001-1803-401.62-98	H/R Sales Tax Rebate	3,000	7,000	655	1,923
001-1803-402.62-97	Tri-Township Fire Dept.	200	200	-	46
001-1803-407.62-91	Quincy Public Library	1,809,428	1,829,706	1,891,449	1,969,654
001-1803-408.62-53	Serv Area #2-Hist Bus Dis	77,000	50,000	49,245	49,496
001-1803-491.62-89	Ltd Increm Sales Tax Fund	500,000	500,000	438,782	468,424
	<b>Subtotals</b>	<b>2,529,628</b>	<b>2,559,906</b>	<b>2,506,127</b>	<b>2,616,375</b>
	<b>Totals</b>	<b>9,273,155</b>	<b>9,663,526</b>	<b>9,086,887</b>	<b>8,388,835</b>



**PURPOSE**

The Department of Information Technology (DoIT) provides technology leadership for the City of Quincy, including governance, architecture, resources, and expertise in deploying modern information technologies to improve government efficiency.

DoIT is responsible for much of the technical infrastructure that makes city government run; telephones, radios, computer networks, desktop and server support, data center, web site, building and information security, INET and the municipal cable television channel.

DoIT supports all city entities including public safety, Utilities, Central Services and Quincy Municipal Airport. DoIT also supports all computer and network services for the Quincy Public Library.

**GOALS/OBJECTIVES**

- Update and implement new information security controls including new security cameras at various city facilities.
- Work with Quincy Police Department on body camera initiative.
- Enhance City's GIS Initiative, including cloud mapping capabilities for mobile users.
- Redevelop the City's Disaster Recovery strategy.
- Implement new Criminal Justice Information Security rules including two-factor authentication.
- Provide business strategies and process management to enhance City operational efficiencies
- Implementation of online payments.
- Implementation of new telephone system city wide to create more efficiencies and lower costs.

**PAST FISCAL YEAR HIGHLIGHTS**

- Replaced 40 Computer systems that are over 8 yrs olds.
- Implementation of document management system.
- Implementation of new QPD laptops and software in order to help officers be more efficient in the field.

**BUDGET SUMMARY**

The IT Budget has decreased by \$73,781. This is mainly due to the shifting of one IT staff member to the Purchasing Department. While Commodities and Capital Outlay have increased \$7,450, Contracted and Debt Services have decreased by \$12,860. It is estimated that the DoIT will bill approximately \$12,250 for services in the FY 2017. Capital funds will be used on network infrastructure and computer systems for all city departments.

**EXPENSE SUMMARY**

ACCOUNT DESCRIPTION	2016/2017		2015/2016	2015/2016	2014/2015
	PROPOSED BUDGET	% Change	REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Salaries	293,721	-12.09%	334,105	315,531	295,635
Benefits	115,359	-22.15%	148,174	136,243	130,926
Contractual Services	189,445	-0.22%	189,855	200,514	174,336
Commodities	22,700	0.00%	22,700	15,311	17,991
Capital Outlay	15,450	34.35%	11,500	8,328	26,400
Miscellaneous	795	0.00%	795	375	810
Debt Services	3,952	-49.99%	7,902	7,902	7,902
<b>Totals</b>	<b>641,422</b>	<b>-10.29%</b>	<b>715,031</b>	<b>684,204</b>	<b>654,000</b>



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STAFFING				
	FY 2017 PROPOSED	FY 2016 ACTUAL	FY 2015 ACTUAL	FY 2014 ACTUAL
Full Time Positions	5	6	5	5

- The Information Technology's staff is as follows:
- 1 - Director of Information Technology
  - 1 - Senior Network Administrator
  - 1 - Senior Analyst/GIS Coordinator
  - 1 - Info Technology Technician I
  - 1 - Business Analyst/Project Manager

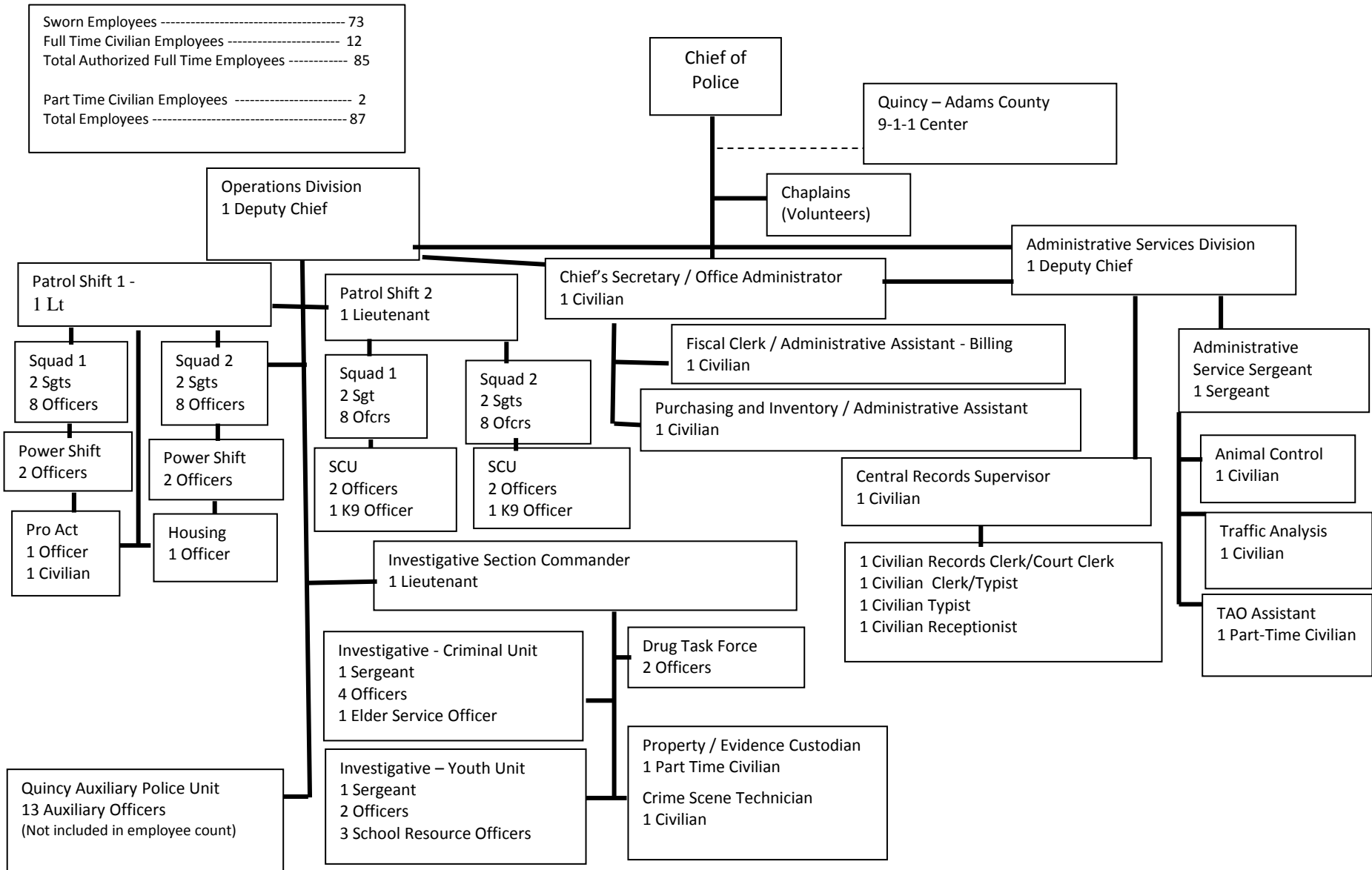
**GENERAL FUND  
TECHNOLOGY SERVICES**

**INFORMATION TECHNOLOGY  
Detail**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Salaries &amp; Benefits</b>					
001-1901-401.11-01	Regular Salary/Wages	252,276	288,872	272,665	250,037
001-1901-401.11-03	Sick Pay	-	-	1,373	-
001-1901-401.11-04	Holiday Pay	14,880	15,505	14,592	14,591
001-1901-401.11-15	Vacation Pay	16,763	18,124	16,842	19,575
001-1901-401.11-17	Sick Pay Buy Back	9,802	11,604	10,059	11,432
001-1901-401.11-18	Vacation Pay Buy Back	-	-	-	-
001-1901-401.12-01	Regular Salary/Wages	-	-	-	-
001-1901-401.21-01	Group Insurance	58,007	81,869	76,572	72,962
001-1901-401.21-03	Board Paid Life Ins.	344	206	186	172
001-1901-401.21-04	Workers' Compensation	546	658	658	639
001-1901-401.22-01	Social Security	18,211	20,977	17,781	16,557
001-1901-401.22-02	Medicare	4,259	4,906	4,158	3,872
001-1901-401.22-03	Unemployment Compensatic	625	750	750	500
001-1901-401.23-01	IMRF	33,367	38,808	36,138	36,224
	<b>Subtotals</b>	<b>409,080</b>	<b>482,279</b>	<b>451,774</b>	<b>426,561</b>
<b>Contractual Services</b>					
001-1901-401.32-02	Computer	1,400	1,400	750	250
001-1901-401.35-02	R&M-Machinery & Equip	43,000	40,075	42,538	48,961
001-1901-401.35-03	R&M-Office Furn & Equip	37,077	40,005	40,597	24,161
001-1901-401.35-05	Repair & Maint - Other	-	-	(153)	193
001-1901-401.36-03	Equipment & Vehicle	2,280	2,280	1,912	1,607
001-1901-401.38-01	MICA	1,988	2,395	2,395	1,739
001-1901-401.38-02	Deductible	-	-	-	587
001-1901-401.39-01	Communications	98,000	102,000	96,805	92,120
001-1901-401.39-04	Travel	500	200	227	179
001-1901-401.39-05	Mileage Reimbursement	600	500	478	889
001-1901-401.39-07	Regist, Schools, Meetings	600	1,000	1,870	950
001-1901-401.39-08	Contracted Services	4,000	-	13,095	2,700
	<b>Subtotals</b>	<b>189,445</b>	<b>189,855</b>	<b>200,514</b>	<b>174,336</b>
<b>Commodities</b>					
001-1901-401.41-01	Postage	200	100	301	146
001-1901-401.41-02	Office Supplies	2,900	3,000	1,216	1,033
001-1901-401.44-00	Books & Periodicals	100	100	-	-
001-1901-401.46-11	Other	19,500	19,500	13,794	16,812
		<b>22,700</b>	<b>22,700</b>	<b>15,311</b>	<b>17,991</b>
		<b>2016/2017 PROPOSED BUDGET</b>	<b>2015/2016 REVISED BUDGET</b>	<b>2015/2016 PROJECTED ACTUAL</b>	<b>2014/2015 YTD ACTUAL</b>
<b>Capital Outlay</b>					
001-1901-401.52-03	Improv other than Bldgs	-	-	-	2,941
001-1901-401.52-04	Office Equipment	2,000	5,000	1,890	2,525
001-1901-401.52-08	Controllable	13,450	6,500	6,438	20,934
	<b>Subtotals</b>	<b>15,450</b>	<b>11,500</b>	<b>8,328</b>	<b>26,400</b>
<b>Miscellaneous</b>					
001-1901-401.61-01	Dues	795	795	375	810
001-1901-401.61-04	Other	-	-	-	-
001-1901-409.72-00	Loan/Lease Payments	3,952	7,902	7,902	7,902
	<b>Subtotals</b>	<b>4,747</b>	<b>8,697</b>	<b>8,277</b>	<b>8,712</b>
		<b>641,422</b>	<b>715,031</b>	<b>684,204</b>	<b>654,000</b>

# Quincy Police Department Organizational Chart FY 2017

Revised 3/7/2016



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**PURPOSE**

The Police Department operating budget is divided into seven divisions as follows:

2110 Administration: Management of all employees and programs of the department. These positions include: Chief of Police, Deputy Chief of Administration, and Administrative Services Sergeant.

2111 Civilian: Functions to support the operations: records, purchasing, payroll. These positions include the staff of the following offices: the Chiefs' Administrative Suite, Central Records, traffic analysis/fleet and the Pro-Act Unit

2112 Patrol: Responsible for carrying out the policing operations of the department. These positions include: Deputy Chief of Operations, Patrol and Detective Commanders, Patrol and Detective Sergeants, and officers of the Patrol Officer rank regardless of their assignment

2113 Training: Costs for the training of the employees of the Patrol Division. This division has no staff

2115 Evidence Tech: Responsible for the evidence collection and storage function of the department. These positions include: Crime Scene Technician and PT Evidence Custodian

2116 Humane Officers: Includes Animal Control Program for the department, as well as the costs of the Quincy Animal Shelter contract and cat trapping. Animal Control Officer

2117 Auxiliary: Functions to account for the Quincy Police Auxiliary Unit of the department (13 unpaid volunteers who receive a one-time stipend to be used for equipment).

**GOALS/OBJECTIVES**

- Eliminate the sworn position of Traffic Analysis Officer/Fleet Manager; the officer will return to patrol.
- Create a civilian position of Traffic Analysis/Fleet Manager.
- Hire a 73rd Officer; combined with above will fill all sworn officer positions.
- Reduce the amount of overtime utilized.
- Implement program to address drugs and drug violence in our community.
- Implement digital tickets, which is a huge efficiency move.
- Enhance firearms training program.
- Replace failing pistol lights (year three of a three year project).
- Replace failing AED's (year three of a four year project). (Element 50)
- Purchase tablets for Field Training Officer and Detective use. (Element 50)
- Replace failing computers and printers (Element 50)
- Continue Test of Body Cameras (grant and donation funding only).
- Restructure and enhance recruiting efforts and internship program.

**PAST FISCAL YEAR HIGHLIGHTS**

- YTD: Responded to 27,584 calls for service and 1,085 traffic crashes, and conducted 3,907 vehicle stops
- YTD: Conducted 3,158 hours of officer training and provided 266 hours of DARE presentations.
- Investigated five homicides, resulting in the arrest of three subjects for murder.
- Started beginning stages of a program to address drugs and drug violence in our community.
- Replaced failing pistol lights (year two of a three year project).
- Replaced failing AED's (year two of a four year project).
- Began a test of Body Cameras using only grant and donation funding.
- Replaced failing rifle uppers.
- Changed firearms range to a local range to increase our firearms training program.
- Begain a power shift to assist with responding to calls during peak times.
- Increased sworn staffing from 70 to 72.
- Paid out unbudgeted retirements at \$88,000, Ran over budget on overtime by more than \$130,000
- Hired three unbudgeted officers for last four months of fiscal year \$73,000

**BUDGET SUMMARY**

The FY 2017 Police budget is up \$249,282 over current revised budget. However, it is only up \$255,772 (2.33%) from our current projected. It is important to understand when comparing our proposed FY 2017 budget to the current revised budget that many non-personnel related accounts in the current revised budget may be skewed due to cuts in spending and transfer on funds to make up for the shortfall in salaries and benefits. All but \$10,226 of the budget increase is due to personnel costs. The rise in personnel costs is due to raises, the increase in staff of 3 police officers and 1 civilian, budgeting to hire retirement replacements as soon as possible for a smoother transision, and budgeting for all likely retirements. The increase in non-personnel costs is due to moving the Mobile Training Unit costs from the Training Facility budget to the Police budget.

**EXPENSE SUMMARY**

ACCOUNT DESCRIPTION	2016/2017		2015/2016	2015/2016	2014/2015
	PROPOSED BUDGET	% Change	REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Salaries	6,554,491	1.88%	6,433,808	6,567,001	6,400,118
Benefits	3,804,845	0.71%	3,777,974	3,764,387	3,584,884
Contractual Services	681,572	16.08%	587,162	521,993	562,708
Commodities	150,463	-1.42%	152,635	128,067	134,415
Capital Outlay	13,710	-3.99%	14,280	6,994	24,089
Miscellaneous	19,760	103.71%	9,700	8,157	9,168
<b>Totals</b>	<b>11,224,841</b>	<b>2.27%</b>	<b>10,975,559</b>	<b>10,996,599</b>	<b>10,715,382</b>

Totals by Division		% Change			
2110 Administration	401,902	-21.20%	510,012	508,437	467,194
2111 Civilian	611,463	11.93%	546,299	537,984	572,600
2112 Patrol	9,838,678	2.57%	9,592,112	9,638,203	9,287,529
2113 Training	111,644	121.19%	50,475	53,014	41,414
2114 Crossing Guards	-	-100.00%	28,253	28,009	94,931
2115 Evidence Tech	100,054	-1.01%	101,076	101,022	107,314
2116 Humane Officers	152,953	10.08%	138,949	121,547	136,596
2117 Police Auxillary	8,147	-2.82%	8,383	8,383	7,804
	<u>11,224,841</u>	<u>2.27%</u>	<u>10,975,559</u>	<u>10,996,599</u>	<u>10,715,382</u>

**STAFFING**

	FY 2017 PROPOSED	FY 2016 ACTUAL	FY 2015 ACTUAL	FY 2014 ACTUAL
Full Time Positions	85	81	87	87
Part Time Positions	2	2	25	25

Rank/Position	count	Dept	FT count	PT count
Chief of Police	1	2110 Admin	3	-
Deputy Chief	2	2111 Civilian	10	1
Lietenant	3	2112 Patrol	70	-
Sergeant	11	2113 Training	-	-
Patrol Officer	56	2115 Evidence	1	1
Total Sworn	<u>73</u>	2116 Humane Off	1	-
Civilian (full-time)	12	2116 Auxillary	-	-
Total Full-time	<u>85</u>		<u>85</u>	<u>2</u>

**GENERAL FUND  
PUBLIC SAFETY**

**POLICE DEPARTMENT  
ADMINISTRATION**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Salaries &amp; Benefits</b>					
001-2110-402.11-01	Regular Salary/Wages	222,939	229,960	235,926	274,047
001-2110-402.11-02	Overtime	4,000	4,000	4,238	6,109
001-2110-402.11-03	Sick Pay	-	-	-	761
001-2110-402.11-04	Holiday Pay	12,841	12,662	10,898	10,118
001-2110-402.11-13	Training	2,000	1,400	1,324	1,507
001-2110-402.11-15	Vacation Pay	34,506	37,407	32,253	38,841
001-2110-402.11-17	Sick Pay Buy Back	12,327	71,289	71,288	13,016
001-2110-402.11-18	Vacation Day Buy Back	-	28,707	28,707	-
001-2110-402.11-19	Personal Day Pay	2,055	2,659	3,998	2,176
001-2110-402.21-01	Group Insurance	46,761	54,000	54,865	55,821
001-2110-402.21-03	Board Paid Life Ins.	206	137	100	136
001-2110-402.21-04	Workers' Compensation	19,715	23,753	23,753	23,061
001-2110-402.22-01	Social Security	-	-	-	-
001-2110-402.22-02	Medicare	3,082	2,008	1,813	1,020
001-2110-402.22-03	Unemployment Compensatic	375	500	375	400
	<b>Subtotal</b>	<b>360,807</b>	<b>468,482</b>	<b>469,538</b>	<b>427,013</b>
<b>Contractual Services</b>					
001-2110-402.31-02	Legal	-	-	-	-
001-2110-402.31-05	Other	250	250	27	143
001-2110-402.34-01	Disposal	1,215	1,109	1,109	487
001-2110-402.35-03	R&M-Office Furn & Equip	440	171	125	180
001-2110-402.36-03	Equipment & Vehicle	3,800	3,600	3,604	3,586
001-2110-402.39-01	Communications	1,300	1,500	1,924	1,779
001-2110-402.39-02	Advertising/Publishing	660	1,308	1,308	383
001-2110-402.39-03	Printing & Binding	1,050	195	577	576
001-2110-402.39-04	Travel	3,050	2,200	2,218	4,535
001-2110-402.39-05	Mileage Reimbursement	250	82	-	24
001-2110-402.39-07	Regist, Schools, Meetings	1,250	1,950	864	2,094
001-2110-402.39-08	Contracted Services	-	-	181	50
	<b>Subtotal</b>	<b>13,265</b>	<b>12,365</b>	<b>11,937</b>	<b>13,837</b>
<b>Commodities</b>					
001-2110-402.41-01	Postage	2,700	2,700	3,212	2,481
001-2110-402.41-02	Office Supplies	18,720	19,115	18,289	15,757
001-2110-402.44-00	Books & Periodicals	350	350	312	390
001-2110-402.45-05	Small Tools/Small Equip	-	-	-	90
001-2110-402.46-11	Other	55	1,200	-	196
001-2110-402.46-13	Photo	750	-	-	-
001-2110-402.47-02	Safety Equipment	200	85	37	102
	<b>Subtotal</b>	<b>22,775</b>	<b>23,450</b>	<b>21,850</b>	<b>19,016</b>
<b>Capital Outlay</b>					
001-2110-402.52-08	Controllable	-	560	559	1,716
	<b>Subtotal</b>	<b>-</b>	<b>560</b>	<b>559</b>	<b>1,716</b>
<b>Miscellaneous</b>					
001-2110-402.61-01	Dues	3,455	3,455	3,230	3,095
001-2110-402.61-03	Employee Awards	800	1,200	1,147	1,257
001-2110-402.61-04	Other	800	500	176	1,260
	<b>Subtotal</b>	<b>5,055</b>	<b>5,155</b>	<b>4,553</b>	<b>5,612</b>
	<b>Totals</b>	<b>401,902</b>	<b>510,012</b>	<b>508,437</b>	<b>467,194</b>

**GENERAL FUND  
PUBLIC SAFETY**

**POLICE DEPARTMENT  
CIVILIAN**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Salaries &amp; Benefits</b>					
001-2111-402.11-01	Regular Salary/Wages	340,880	289,905	301,586	317,362
001-2111-402.11-02	Overtime	10,848	10,635	10,930	2,576
001-2111-402.11-03	Sick Pay	13,105	11,343	13,126	14,804
001-2111-402.11-04	Holiday Pay	21,067	16,764	16,638	19,308
001-2111-402.11-15	Vacation Pay	22,211	21,375	19,842	22,943
001-2111-402.11-16	Major Medical Pay	-	10,000	4,132	689
001-2111-402.11-17	Sick Pay Buy Back	2,453	2,337	2,144	1,970
001-2111-402.11-18	Vacation Pay Buy Back	-	500	-	1,968
001-2111-402.12-01	Regular Salary/Wages	16,800	15,923	11,626	13,204
001-2111-402.21-01	Group Insurance	101,951	92,732	85,202	99,583
001-2111-402.21-03	Board Paid Life Ins.	686	309	264	297
001-2111-402.21-04	Workers' Compensation	1,127	1,358	1,358	1,319
001-2111-402.22-01	Social Security	25,992	23,300	22,344	23,348
001-2111-402.22-02	Medicare	6,079	5,448	5,226	5,461
001-2111-402.22-03	Unemployment Compensatic	1,250	1,250	1,125	1,000
001-2111-402.23-01	IMRF	46,164	41,620	42,191	46,793
	Subtotals	610,613	544,799	537,734	572,625
<b>Contractual Services</b>					
001-2111-402.39-04	Travel	-	100	-	20
001-2111-402.39-05	Mileage Reimbursement	200	600	-	255
001-2111-402.39-07	Regist, Schools, Meetings	650	800	250	(300)
	Subtotals	850	1,500	250	(25)
<b>Capital Outlay</b>					
001-2111-402.52-04	Office Equipment	-	-	-	-
	<b>Totals</b>	<b>611,463</b>	<b>546,299</b>	<b>537,984</b>	<b>572,600</b>

**GENERAL FUND  
PUBLIC SAFETY**

**POLICE DEPARTMENT  
PATROL**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Salaries &amp; Benefits</b>					
001-2112-402.11-01	Regular Salary/Wages	4,143,377	4,021,484	4,022,702	3,869,622
001-2112-402.11-02	Overtime	300,000	331,957	494,555	360,811
001-2112-402.11-03	Sick Pay	49,200	35,000	45,421	39,986
001-2112-402.11-04	Holiday Pay	73,300	65,000	70,171	77,025
001-2112-402.11-09	Special Job Assignment	90,000	90,000	55,820	84,153
001-2112-402.11-10	Court	30,000	30,000	28,851	28,778
001-2112-402.11-12	Comp Hours Buy Back	24,898	-	5,310	-
001-2112-402.11-13	Training	95,000	80,000	80,245	89,125
001-2112-402.11-15	Vacation Pay	530,750	520,000	508,120	527,994
001-2112-402.11-17	Sick Pay Buy Back	240,577	226,739	226,739	249,845
001-2112-402.11-18	Vacation Pay Buy Back	74,589	68,959	68,959	75,977
001-2112-402.11-19	Personal Day Pay	45,000	45,000	43,922	46,695
001-2112-402.21-01	Group Insurance	772,843	864,634	857,135	907,016
001-2112-402.21-03	Board Paid Life Ins.	4,644	2,291	2,220	2,352
001-2112-402.21-04	Workers' Compensation	258,916	305,214	305,214	296,324
001-2112-402.21-08	Group Health-Disability	75,718	75,718	75,718	75,718
001-2112-402.22-01	Social Security	-	-	-	1
001-2112-402.22-02	Medicare	82,873	72,000	74,730	70,965
001-2112-402.22-03	Unemployment Compensatic	8,875	8,375	8,250	7,100
001-2112-402.23-05	Police Pension	2,293,934	2,139,325	2,140,015	1,889,460
	<b>Subtotals</b>	<b>9,194,494</b>	<b>8,981,696</b>	<b>9,114,097</b>	<b>8,698,947</b>
<b>Contractual Services</b>					
001-2112-402.31-05	Other	3,950	3,950	1,789	11,890
001-2112-402.32-01	Medical	1,000	-	-	680
001-2112-402.34-05	Uniform Cleaning	6,500	7,500	6,607	7,941
001-2112-402.35-02	R&M-Machinery & Equip	43,825	39,750	39,350	42,217
001-2112-402.35-03	R&M-Office Furn & Equip	13,375	8,875	6,249	7,033
001-2112-402.35-04	Vehicles	5,000	5,780	5,158	14,948
001-2112-402.35-05	Other	-	-	-	1,070
001-2112-402.36-01	Fleet Maintenance	175,500	158,126	120,773	143,081
001-2112-402.36-03	Equipment & Vehicle	6,000	6,000	6,300	4,950
001-2112-402.38-01	MICA	149,761	176,440	176,340	152,924
001-2112-402.38-02	Deductible	-	-	-	18,280
001-2112-402.38-03	Employee Bonds	300	315	290	391
001-2112-402.39-01	Communications	79,365	58,265	54,187	48,147
001-2112-402.39-03	Printing & Binding	1,800	1,985	1,634	1,774
001-2112-402.39-07	Regist, Schools, Meetings	-	-	1,170	95
001-2112-402.39-08	Contracted Services	20,500	10,900	1,324	70
	<b>Subtotals</b>	<b>506,876</b>	<b>477,886</b>	<b>421,171</b>	<b>455,491</b>
<b>Commodities</b>					
001-2112-402.41-02	Office Supplies	200	200	-	189
001-2112-402.42-01	Natural Gas	30	30	-	30
001-2112-402.42-02	Electricity	700	700	596	457
001-2112-402.43-00	Food	200	200	-	60
001-2112-402.44-00	Books & Periodicals	1,880	1,880	1,544	1,316
001-2112-402.45-03	Equipment Consumable	46,823	33,178	17,163	42,059
001-2112-402.45-04	Equip Replacement Parts				224
001-2112-402.46-11	Other	11,523	18,623	20,453	14,787
001-2112-402.47-01	Clothing/Uniforms	49,352	49,999	48,797	39,767
001-2112-402.47-02	Safety Equipment	10,100	11,500	5,894	10,340
	<b>Subtotals</b>	<b>120,808</b>	<b>116,310</b>	<b>94,447</b>	<b>109,229</b>



**GENERAL FUND  
POLICE DEPARTMENT**

**PATROL**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Capital Outlay</b>					
001-2112-402.52-04	Office Equipment	-	-		10,165
001-2112-402.52-05	Machinery & Equipment	-	-	-	-
001-2112-402.52-06	Vehicles	-	-	-	668
001-2112-402.52-08	Controllables	13,710	13,720	6,435	11,540
	<b>Subtotals</b>	<b>13,710</b>	<b>13,720</b>	<b>6,435</b>	<b>22,373</b>
<b>Miscellaneous</b>					
001-2112-402.61-01	Dues	1,990	1,700	1,458	1,365
001-2112-402.61-04	Other	800	800	595	124
	<b>Subtotals</b>	<b>2,790</b>	<b>2,500</b>	<b>2,053</b>	<b>1,489</b>
<b>Debt Service</b>					
001-2112-402.72-00	Loan/Lease Payments	-	-	-	-
	<b>Totals</b>	<b>9,838,678</b>	<b>9,592,112</b>	<b>9,638,203</b>	<b>9,287,529</b>

**GENERAL FUND  
PUBLIC SAFETY**

**POLICE DEPARTMENT  
TRAINING**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Contractual Services</b>					
001-2113-402.31-05	Prof Services - Other	-	-		
001-2113-402.35-05	Repair & Maint/Other	-	-		
001-2113-402.36-02	Rentals - Land & Building	12,167	7,775	7,775	5,550
001-2113-402.39-04	Travel	41,230	15,700	19,105	17,446
001-2113-402.39-05	Mileage Reimbursement	3,956	4,000	2,067	1,860
001-2113-402.39-07	Regist, Schools, Meetings	36,586	11,300	12,876	9,918
001-2113-402.39-08	Contracted Services	-	-	-	-
	<b>Subtotals</b>	<b>93,939</b>	<b>38,775</b>	<b>41,823</b>	<b>34,774</b>
<b>Commodities</b>					
001-2113-402.41-02	Office Supplies	-	-	-	-
001-2113-402.43-00	Food	1,600	1,650	870	1,000
001-2113-402.44-00	Books & Periodicals	580	500	536	540
001-2113-402.47-01	Clothing/Uniforms				
001-2113-402.47-02	Safety Equipment		-		
001-2113-402.47-03	Training Supplies	3,650	7,900	8,589	3,388
	<b>Subtotals</b>	<b>5,830</b>	<b>10,050</b>	<b>9,995</b>	<b>4,928</b>
<b>Capital Outlay</b>					
001-2113-402.52-04	Office Equipment	-	-	-	-
<b>Miscellaneous</b>					
001-2113-402.61-01	Dues	9,125	-	-	-
001-2113-402.61-03	Employee Awards	750	650	689	719
001-2113-402.61-04	Other	2,000	1,000	507	993
	<b>Subtotals</b>	<b>11,875</b>	<b>1,650</b>	<b>1,196</b>	<b>1,712</b>
	<b>Totals</b>	<b>111,644</b>	<b>50,475</b>	<b>53,014</b>	<b>41,414</b>

**GENERAL FUND  
PUBLIC SAFETY**

**POLICE DEPARTMENT  
SCHOOL CROSSING GUARDS**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Salaries &amp; Benefits</b>					
001-2114-402.11-01	Regular Salary/Wages	-	15,880	15,664	77,726
001-2114-402.21-04	Workers' Compensation	-	6,732	6,732	6,536
001-2114-402.22-01	Social Security	-	991	971	4,819
001-2114-402.22-02	Medicare	-	235	227	1,127
	<b>Subtotals</b>	-	23,838	23,594	90,208
<b>Contractual Services</b>					
001-2114-402.32-01	Medical	-	-	-	230
001-2114-402.38-01	MICA	-	4,095	4,095	2,051
001-2114-402.38-02	Deductible	-	-	-	1,925
	<b>Subtotals</b>	-	4,095	4,095	4,206
<b>Commodities</b>					
001-2114-402.47-01	Clothing/Uniforms	-	-	-	197
001-2114-402.61-04	Miscellaneous/Other	-	320	320	320
	<b>Totals</b>	-	<b>28,253</b>	<b>28,009</b>	<b>94,931</b>

**GENERAL FUND  
POLICE DEPARTMENT**

**POLICE DEPARTMENT  
EVIDENCE TECH**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Salaries &amp; Benefits</b>					
001-2115-402.11-01	Regular Salary/Wages	65,035	64,293	59,945	66,054
001-2115-402.11-02	Overtime	3,500	3,500	468	91
001-2115-402.11-03	Sick Pay	1,150	1,150	5,049	-
001-2115-402.11-04	Holiday Pay	2,415	2,104	1,767	2,272
001-2115-402.11-15	Vacation Pay	1,725	1,683	842	2,525
001-2115-402.11-16	Major Medical Pay	-	-	5,049	-
001-2115-402.21-01	Group Insurance	8,944	8,861	9,186	18,873
001-2115-402.21-03	Board Paid Life Ins.	68	34	33	34
001-2115-402.21-04	Workers' Compensation	2,915	3,512	3,512	3,410
001-2115-402.22-01	Social Security	4,583	4,509	4,306	4,189
001-2115-402.22-02	Medicare	1,072	1,055	1,008	981
001-2115-402.22-03	Unemployment Compensatic	250	250	250	200
001-2115-402.23-01	IMRF	8,397	8,350	8,374	8,685
	<b>Subtotals</b>	<b>100,054</b>	<b>99,301</b>	<b>99,789</b>	<b>107,314</b>
<b>Contractual Services</b>					
001-2115-402.39-02	Advertising/Publishing	-	-	-	-
001-2115-402.39-08	Contracted Services	-	-	-	-
	<b>Subtotals</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Commodities</b>					
001-2115-402.41-02	Office Supplies	-	1,775	1,233	-
001-2115-402.45-03	Equipment Consumable	-	-	-	-
001-2115-402.46-11	Other	-	-	-	-
001-2115-402.46-13	Photo	-	-	-	-
	<b>Subtotals</b>	<b>-</b>	<b>1,775</b>	<b>1,233</b>	<b>-</b>
	<b>Totals</b>	<b>100,054</b>	<b>101,076</b>	<b>101,022</b>	<b>107,314</b>

**GENERAL FUND  
PUBLIC SAFETY**

**POLICE DEPARTMENT  
HUMANE OFFICER**

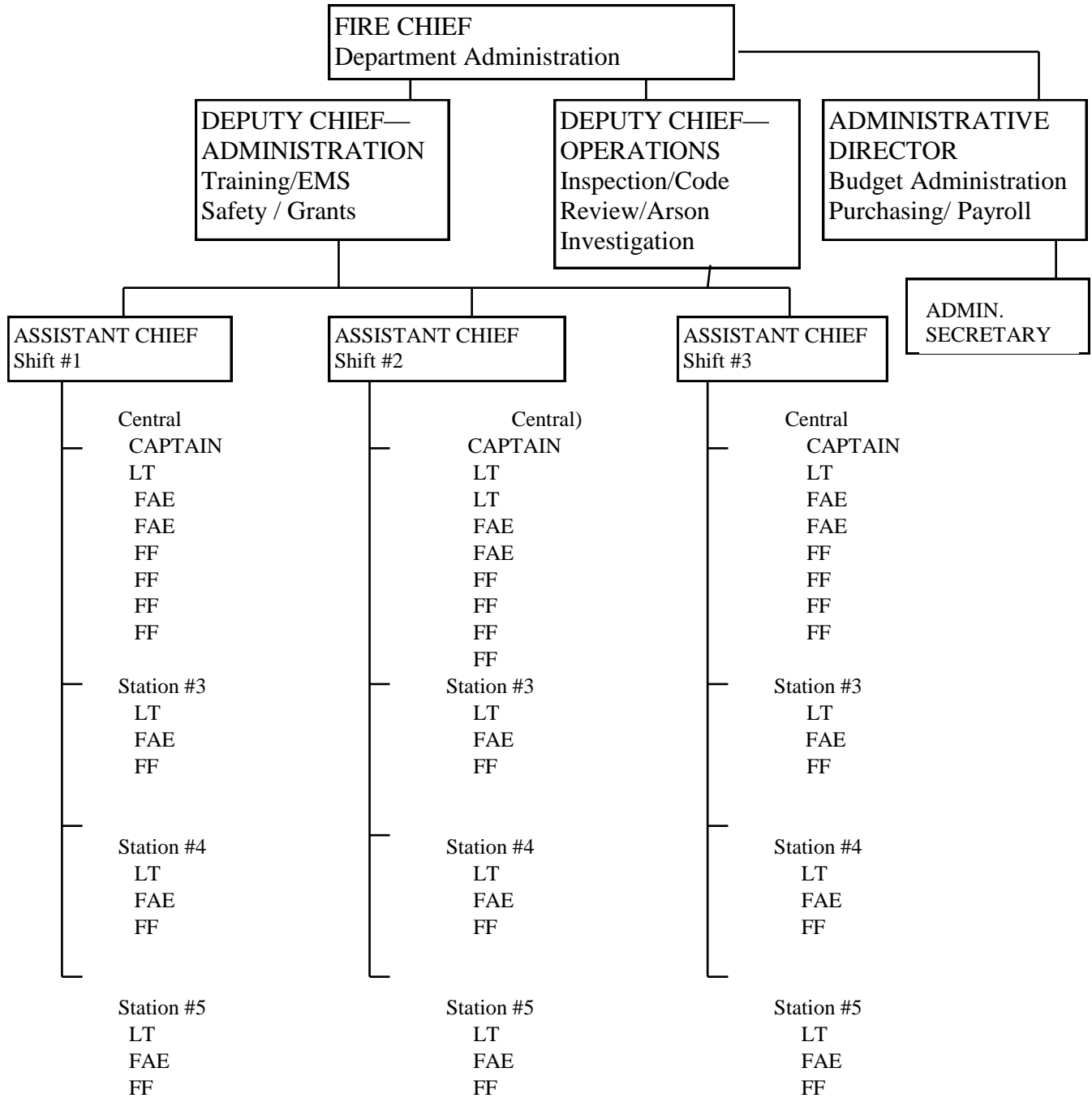
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Salaries &amp; Benefits</b>					
001-2116-402.11-01	Regular Salary/Wages	35,321	34,515	34,980	33,713
001-2116-402.11-02	Overtime	15,972	15,500	9,987	12,687
001-2116-402.11-03	Sick Pay	-	-	-	-
001-2116-402.11-04	Holiday Pay	2,237	1,939	1,785	2,053
001-2116-402.11-15	Vacation Pay	3,995	3,878	3,623	3,762
001-2116-402.11-16	Major Medical Pay	-	-	-	-
001-2116-402.11-17	Sick Pay Buy Back	1,918	1,861	1,871	1,825
001-2116-402.21-01	Group Insurance	12,951	14,931	14,626	14,930
001-2116-402.21-03	Board Paid Life Ins.	68	34	33	34
001-2116-402.21-04	Workers' Compensation	1,332	1,605	1,605	1,559
001-2116-402.22-01	Social Security	3,685	3,533	2,944	3,074
001-2116-402.22-02	Medicare	864	826	689	719
001-2116-402.22-03	Unemployment Comp.	125	125	125	100
001-2116-402.23-01	IMRF	6,753	6,536	5,985	6,635
001-2116-402.24-03	CDL Reimbursements	-	-	-	30
	<b>Subtotals</b>	<b>85,221</b>	<b>85,283</b>	<b>78,253</b>	<b>81,121</b>
<b>Contractual Services</b>					
001-2116-402.32-01	Medical	-	-	-	-
001-2116-402.35-02	R&M-Machinery & Equip	350	350	-	-
001-2116-402.36-01	Fleet Maintenance	7,000	7,000	4,102	5,200
001-2116-402.38-01	MICA	4,392	5,291	5,291	3,231
001-2116-402.38-02	Deductible	-	-	-	1,905
001-2116-402.39-01	Communications	400	400	364	435
001-2116-402.39-03	Printing & Binding	125	125	-	138
001-2116-402.39-04	Travel	600	600	454	471
001-2116-402.39-05	Mileage Reimbursement	150	150	-	-
001-2116-402.39-07	Regist, Schools, Meetings	500	500	375	475
001-2116-402.39-08	Contracted Services	53,125	38,125	32,131	42,570
	<b>Subtotals</b>	<b>66,642</b>	<b>52,541</b>	<b>42,717</b>	<b>54,425</b>
<b>Commodities</b>					
001-2116-402.45-03	Equipment Consumable	450	450	385	453
001-2116-402.46-11	Other	100	100	-	-
001-2116-402.47-01	Clothing/Uniforms	500	500	157	562
	<b>Subtotals</b>	<b>1,050</b>	<b>1,050</b>	<b>542</b>	<b>1,015</b>
<b>Miscellaneous</b>					
001-2116-402.61-01	Dues	40	75	35	35
	<b>Totals</b>	<b>152,953</b>	<b>138,949</b>	<b>121,547</b>	<b>136,596</b>

**GENERAL FUND  
PUBLIC SAFETY**

**POLICE DEPARTMENT  
AUXILLARY**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Salaries &amp; Benefits</b>					
001-2117-402.11-01	Regular Salary/Wages	6,500	6,500	6,500	6,000
001-2117-402.21-04	Workers' Compensation	1,150	1,386	1,386	1,345
001-2117-402.22-01	Social Security	403	403	403	372
001-2117-402.22-02	Medicare	94	94	94	87
	<b>Totals</b>	<b>8,147</b>	<b>8,383</b>	<b>8,383</b>	<b>7,804</b>

## Quincy Fire Department Organizational Chart



**PURPOSE**

The Fire Department is budgetarily broken down into six different divisions. They are as follows:

2210 Administrative Division – This contains the salaries and expenses associated with the positions of Fire Chief and Deputy Chief of Operations.

2211 Civilian Division – This contains the salaries and expenses associated with the two civilian positions within the department, the Administrative Director and the Administrative Assistant.

2212 Suppression Division – This contains the salaries and expenses associated with the 60 individuals assigned to suppression activities. Additionally, this division houses all of the costs associated with equipment and apparatus needed to conduct suppression activities.

2213 Fire Prevention Division – This contains the expenses associated with code enforcement activities of the department.

2214 Training Division – This contains the salary of the Deputy Chief of Administration as well as the expenses associated with the training of all personnel.

2215 Building Maintenance Division – This contains the expenses associated with maintaining all five of the Quincy Fire Department stations.

**GOALS/OBJECTIVES**

- Maintain a level of service that maximizes every available dollar to ensure the best possible fire protection for the Citizens of Quincy
- This year's budget for the fire department is based upon maintaining a manning level of 58 sworn officers and two civilian support personnel. The budget will support operations that maintain 4 stations, 7 pumpers, 1 heavy rescue unit and one aerial platform unit. Additionally, there is a variety of vehicles that are maintained to support special operations of the department.

**PAST FISCAL YEAR HIGHLIGHTS**

- Updated Firehouse Fire Response and data management software
- Worked with Adams County 9-1-1 and the Foreign Fire Insurance Board for the purchase and installation of new mobile data terminals in the trucks
- Body work and repairs to Engines #5 & #6
- Replaced medical suction units on pumpers

**BUDGET SUMMARY**

For salaries and benefits there are some increases that have been budgeted for the first time. The collective bargaining agreement that was reached between the Union and the City calls for an increase to holiday pay, time-due pay and the ability to buy down some accrued liability in the area of comp time. The department had to absorb those costs in the last fiscal year. This year they are included in the budget plan.

The department anticipates three retirements this year and is planning on filling the vacated positions. The retirements require that we budget for the buyout of accrued benefits; the filling of vacancies requires that we budget for the training of the new firefighters and the outfitting of them with new firefighting gear.



**BUDGET SUMMARY (cont'd)**

The department has applied for an Assistance to Firefighter's Grant. This budget includes a 10% match that is required should grant be awarded. The grant request was for dollars to replace all the front line Self-Contained Breathing Apparatus on the department. The expected useful service life of those units will be reached in 2020 and it is time to plan for their replacement. Should the grant be awarded, the Quincy Fire Department' share would be \$27,000.

**EXPENSE SUMMARY**

ACCOUNT DESCRIPTION	2016/2017	% Change	2015/2016	2015/2016	2014/2015
	PROPOSED BUDGET		REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Salaries	4,782,498	7.24%	4,459,553	4,543,980	4,708,722
Benefits	3,880,884	-2.25%	3,970,133	3,959,301	3,924,007
Contractual Services	338,316	-0.35%	339,488	280,169	310,286
Commodities	164,941	-5.25%	174,076	134,310	114,571
Capital Outlay	57,689	10.99%	51,978	41,331	2,769
Miscellaneous	8,404	-15.66%	9,964	6,548	6,868
<b>Totals</b>	<b>9,232,732</b>	<b>2.53%</b>	<b>9,005,192</b>	<b>8,965,639</b>	<b>9,067,223</b>

**Totals by Division**

2210 Administration	276,166	-6.49%	295,337	283,776	264,604
2211 Civilian	129,589	-5.72%	137,450	134,837	139,109
2212 Firefighters	8,578,325	2.87%	8,339,005	8,356,136	8,467,842
2213 Prevention	15,852	2.83%	15,416	11,150	10,147
2214 Training	164,362	7.58%	152,784	136,265	135,983
2215 Stations	68,438	4.97%	65,200	43,475	49,538
<b>Totals</b>	<b>9,232,732</b>	<b>2.53%</b>	<b>9,005,192</b>	<b>8,965,639</b>	<b>9,067,223</b>

**STAFFING**

	FY 2017 PROPOSED	FY 2016 ACTUAL	FY 2015 ACTUAL	FY 2014 ACTUAL
Full Time Positions	62.00	60.30	63	65

This budget proposed staffing would be as follows:

- Chief – 1
- Deputy Chief – 2
- Assistant Chief – 3
- Captain – 3
- Lieutenant – 9
- Floating Lieutenant - 3
- Firefighter – 39
- Administrative Director (civilian) – 1
- Administrative Secretary (civilian) – 1

**GENERAL FUND  
PUBLIC SAFETY**

**FIRE DEPARTMENT  
ADMINISTRATION**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Salaries &amp; Wages</b>					
001-2210-402.11-01	Regular Salary/Wages	154,903	137,803	143,542	142,846
001-2210-402.11-03	Sick Pay	-	-	-	-
001-2210-402.11-04	Holiday Pay	8,607	8,364	8,387	9,033
001-2210-402.11-15	Vacation Pay	17,904	23,733	18,651	17,661
001-2210-402.11-17	Sick Pay Buy Back	12,092	12,044	12,092	11,339
001-2210-402.11-19	Personal Day Pay	-	4,075	3,667	4,434
001-2210-402.21-01	Group Insurance	24,531	28,337	27,728	28,337
001-2210-402.21-02	Retirees Insurance	-	-	-	-
001-2210-402.21-03	Board Paid Life Ins.	138	69	66	69
001-2210-402.21-04	Workers' Compensation	13,495	16,259	16,259	15,786
001-2210-402.22-02	Medicare	2,806	2,735	2,529	2,523
001-2210-402.22-03	Unemployment Comp.	250	250	250	200
	<b>Subtotals</b>	<b>234,726</b>	<b>233,669</b>	<b>233,171</b>	<b>232,228</b>
<b>Contractual Services</b>					
001-2210-402.31-05	Other	-	-	-	-
001-2210-402.35-02	R&M-Machinery & Equip	270	270	270	236
001-2210-402.35-03	R&M-Office Furn & Equip	1,200	1,200	1,037	1,070
001-2210-402.38-01	MICA	14,870	17,916	17,916	15,339
001-2210-402.38-02	Deductible	-	-	-	2,055
001-2210-402.39-01	Communications	5,716	5,716	3,409	4,700
001-2210-402.39-02	Advertising & Publishing	500	500	436	396
001-2210-402.39-03	Printing & Binding	500	500	116	499
001-2210-402.39-04	Travel	1,250	(550)	137	140
001-2210-402.39-05	Mileage Reimbursement	150	150	-	-
001-2210-402.39-07	Regist, Schools, Meetings	1,000	1,000	290	-
001-2210-402.39-08	Contracted Services	-	-	91	2,650
	<b>Subtotals</b>	<b>25,456</b>	<b>26,702</b>	<b>23,702</b>	<b>27,085</b>
<b>Commodities</b>					
001-2210-402.41-01	Postage	350	350	242	290
001-2210-402.41-02	Office Supplies	3,200	3,900	3,067	2,146
001-2210-402.46-11	Other	9,205	7,797	1,244	710
001-2210-402.47-01	Clothing/Uniforms	1,500	1,000	578	751
	<b>Subtotals</b>	<b>14,255</b>	<b>13,047</b>	<b>5,131</b>	<b>3,897</b>
<b>Capital Outlay</b>					
001-2210-402.52-04	Office Equipment	-	20,190	19,253	-
001-2210-402.52-08	Controllable	-	-	608	-
	<b>Subtotals</b>	<b>-</b>	<b>20,190</b>	<b>19,861</b>	<b>-</b>
<b>Miscellaneous</b>					
001-2210-402.61-01	Dues	979	979	1,419	979
001-2210-402.61-04	Other	750	750	492	415
	<b>Subtotals</b>	<b>1,729</b>	<b>1,729</b>	<b>1,911</b>	<b>1,394</b>
	<b>Totals</b>	<b>276,166</b>	<b>295,337</b>	<b>283,776</b>	<b>264,604</b>

**GENERAL FUND  
PUBLIC SAFETY**

**FIRE DEPARTMENT  
ADMIN-CIVILIAN**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Salaries &amp; Benefits</b>					
001-2211-402.11-01	Regular Salary/Wages	77,337	77,175	76,889	75,274
001-2211-402.11-02	Overtime	-	-	-	-
001-2211-402.11-03	Sick Pay	3,561	2,099	3,850	5,599
001-2211-402.11-04	Holiday Pay	4,838	4,370	4,370	4,720
001-2211-402.11-15	Vacation Pay	7,438	7,256	7,156	6,672
001-2211-402.21-01	Group Insurance	17,888	28,337	24,422	28,337
001-2211-402.21-03	Board Paid Life Ins.	138	69	66	69
001-2211-402.21-04	Workers' Compensation	427	514	514	499
001-2211-402.22-01	Social Security	5,777	5,636	5,473	5,232
001-2211-402.22-02	Medicare	1,351	1,318	1,280	1,223
001-2211-402.22-03	Unemployment Comp.	250	250	250	200
001-2211-402.23-01	IMRF	10,584	10,426	10,567	11,284
	<b>Subtotals</b>	<b>129,589</b>	<b>137,450</b>	<b>134,837</b>	<b>139,109</b>
<b>Contractual Services</b>					
001-2211-402.39-04	Travel	-	-	-	-
	<b>Totals</b>	<b>129,589</b>	<b>137,450</b>	<b>134,837</b>	<b>139,109</b>

**GENERAL FUND  
PUBLIC SAFETY**

**FIRE DEPARTMENT  
FIRE FIGHTERS**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Salaries &amp; Benefits</b>					
001-2212-402.11-01	Regular Salary/Wages	3,109,857	2,917,165	2,979,467	2,949,560
001-2212-402.11-02	Overtime	170,000	120,000	125,126	278,393
001-2212-402.11-03	Sick Pay	31,459	23,556	33,742	62,267
001-2212-402.11-04	Holiday Pay	128,921	110,254	125,039	109,313
001-2212-402.11-06	Educational Incentive	115,655	112,000	109,928	112,171
001-2212-402.11-07	Call-in	16,000	16,000	5,702	6,858
001-2212-402.11-08	Acting Officers	12,897	13,000	10,462	11,854
001-2212-402.11-12	Comp Hours	71,257	57,790	36,172	59,986
001-2212-402.11-15	Vacation Pay	315,621	290,532	309,106	294,786
001-2212-402.11-17	Sick Pay Buy Back	206,627	175,000	168,100	180,477
001-2212-402.11-18	Vacation Pay Buy Back	22,775	20,000	11,757	20,837
001-2212-402.11-19	Personal Day Pay	-	59,814	64,522	59,586
001-2212-402.11-20	Personal Day Pay Buy Back	-	2,454	925	3,738
001-2212-402.11-21	Kelly Days	202,911	177,079	187,635	184,149
001-2212-402.21-01	Group Insurance	711,555	790,737	781,505	820,577
001-2212-402.21-02	Fire Retiree's Free Ins.	-	-	-	-
001-2212-402.21-03	Board Paid Life Ins.	3,846	1,995	1,851	2,006
001-2212-402.21-04	Workers' Compensation	304,316	351,634	351,634	341,392
001-2212-402.21-08	Group Health-Disability	55,110	55,110	55,099	55,099
001-2212-402.22-02	Medicare	62,685	57,000	56,861	58,848
001-2212-402.22-03	Unemployment Comp.	7,500	7,250	7,000	5,900
001-2212-402.23-06	Firefighter's Pension	2,630,385	2,582,997	2,588,656	2,517,256
001-2212-402.24-01	Tuition	5,000	3,000	1,368	3,187
	<b>Subtotal</b>	<b>8,184,377</b>	<b>7,944,367</b>	<b>8,011,657</b>	<b>8,138,240</b>
<b>Contractual Services</b>					
001-2212-402.32-01	Medical	9,547	6,547	-	3,055
001-2212-402.34-05	Uniform Cleaning	11,000	11,000	9,231	9,262
001-2212-402.35-02	R&M-Machinery & Equip	31,250	25,000	19,113	20,717
001-2212-402.35-04	Vehicles	-	-	-	-
001-2212-402.35-05	R&M-Other	500	620	642	342
001-2212-402.36-01	Fleet Maintenance	45,000	44,684	42,436	62,308
001-2212-402.36-05	Vehicle Replacement	-	-	-	-
001-2212-402.38-01	MICA	128,403	154,703	154,703	141,327
001-2212-402.38-02	Deductible	-	-	-	8,870
001-2212-402.39-01	Communications	2,160	2,160	1,486	750
001-2212-402.39-07	Regist, School, Meetings	-	-	-	-
001-2212-402.39-08	Contracted Services	1,460	1,460	886	1,158
	<b>Subtotal</b>	<b>229,320</b>	<b>246,174</b>	<b>228,497</b>	<b>247,789</b>
<b>Commodities</b>					
001-2212-402.45-02	Custodial Supplies	3,536	5,440	3,796	3,507
001-2212-402.45-03	Equipment Consumable	6,027	9,000	11,718	8,477
001-2212-402.45-04	Equip Replacement Parts	1,850	2,000	311	992
001-2212-402.45-05	Small Tools/Small Equip.	100	100	556	233
001-2212-402.45-06	Maint Supplies-Vehicle	1,350	1,550	378	1,531
001-2212-402.46-11	Operational Supp- Other	17,581	19,781	11,050	14,489
001-2212-402.46-12	Gasoline/Diesel	37,000	40,000	22,126	28,393
001-2212-402.47-01	Clothing/Uniforms	39,085	39,595	36,058	21,422
001-2212-402.47-02	Safety Equipment	6,510	5,310	8,519	-
	<b>Subtotal</b>	<b>113,039</b>	<b>122,776</b>	<b>94,512</b>	<b>79,044</b>

**GENERAL FUND  
PUBLIC SAFETY**

**FIRE DEPARTMENT  
FIRE FIGHTERS**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Capital Outlay</b>					
001-2212-402.52-05	Machinery & Equipment	27,000	2,300	-	-
001-2212-402.52-08	Controllable	24,589	23,388	21,470	2,769
	<b>Subtotal</b>	<b>51,589</b>	<b>25,688</b>	<b>21,470</b>	<b>2,769</b>
<b>Debt Service</b>					
001-2212-402.72-00	Loan/Lease Payments	-	-	-	-
	<b>Totals</b>	<b>8,578,325</b>	<b>8,339,005</b>	<b>8,356,136</b>	<b>8,467,842</b>

**GENERAL FUND  
PUBLIC SAFETY**

**FIRE DEPARTMENT  
FIRE PREVENTION**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Contractual Services</b>					
001-2213-402.35-02	Machinery & Equipment	-	-		
001-2213-402.38-01	MICA	1,897	2,285	2,285	-
001-2213-402.38-02	Deductible	-	-	-	2,219
001-2213-402.39-01	Communications	-	-	-	-
001-2213-402.39-04	Travel	1,900	400	528	661
001-2213-402.39-07	Regist, Schools, Meetings	3,200	3,200	2,170	1,510
	<b>Subtotals</b>	<b>6,997</b>	<b>5,885</b>	<b>4,983</b>	<b>4,390</b>
<b>Commodities</b>					
001-2213-402.44-00	Books & Periodicals	2,055	1,546	1,305	1,256
001-2213-402.46-11	Other	2,000	1,500	845	-
	<b>Subtotals</b>	<b>4,055</b>	<b>3,046</b>	<b>2,150</b>	<b>1,256</b>
<b>Capital Outlay</b>					
001-2213-402.52-08	Controllable	-	-	-	-
<b>Miscellaneous</b>					
001-2213-402.61-01	Dues	1,230	1,215	1,409	565
001-2213-402.61-04	Other	3,570	5,270	2,608	3,936
	<b>Subtotals</b>	<b>4,800</b>	<b>6,485</b>	<b>4,017</b>	<b>4,501</b>
	<b>Totals</b>	<b>15,852</b>	<b>15,416</b>	<b>11,150</b>	<b>10,147</b>

**GENERAL FUND  
PUBLIC SAFETY**

**FIRE DEPARTMENT  
TRAINING**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Salaries &amp; Benefits</b>					
001-2214-402.11-01	Regular Salary/Wages	75,156	72,256	70,766	69,989
001-2214-402.11-04	Holiday Pay	4,129	3,956	3,997	4,273
001-2214-402.11-12	Comp Hours buyback	-	-	9,179	9,179
001-2214-402.11-15	Vacation Pay	6,607	4,154	6,032	6,132
001-2214-402.11-16	Major Medical Pay	-	-	-	-
001-2214-402.11-17	Sick Pay Buy Back	5,946	5,697	5,801	5,697
001-2214-402.11-19	Personal Day Pay	-	1,927	1,918	1,899
001-2214-402.21-01	Group Insurance	15,587	17,859	17,571	17,859
001-2214-402.21-03	Board Paid Life Ins.	68	34	33	34
001-2214-402.21-04	Workers' Compensation	5,740	6,916	6,916	6,715
001-2214-402.22-02	Medicare	1,332	1,276	1,278	1,275
001-2214-402.22-03	Unemployment Comp.	125	125	125	100
	<b>Subtotal</b>	<b>114,690</b>	<b>114,200</b>	<b>123,616</b>	<b>123,152</b>
<b>Contractual Services</b>					
001-2214-402.31-03	Instructional	1,200	525	525	-
001-2214-402.39-01	Communications	625	552	(23)	190
001-2214-402.39-04	Travel	25,110	18,000	3,697	5,463
001-2214-402.39-05	Mileage Reimbursement	550	550	-	-
001-2214-402.39-07	Regist, Schools, Meetings	18,720	12,000	3,944	6,258
001-2214-402.39-08	Contracted Services	300	300	-	75
	<b>Subtotal</b>	<b>46,505</b>	<b>31,927</b>	<b>8,143</b>	<b>11,986</b>
<b>Commodities</b>					
001-2214-402.44-00	Books & Periodicals	945	945	-	-
001-2214-402.45-03	Equipment Consumable	500	500	-	-
001-2214-402.46-11	Operational Supplies/Other	547	4,162	3,886	421
001-2214-402.47-03	Training Supplies	-	-	-	-
	<b>Subtotal</b>	<b>1,992</b>	<b>5,607</b>	<b>3,886</b>	<b>421</b>
<b>Capital Outlay</b>					
001-2214-402.52-08	Controllable	-	-	-	-
<b>Miscellaneous</b>					
001-2214-402.61-01	Dues	625	500	459	344
001-2214-402.61-04	Other	550	550	161	80
	<b>Subtotal</b>	<b>1,175</b>	<b>1,050</b>	<b>620</b>	<b>424</b>
	<b>Totals</b>	<b>164,362</b>	<b>152,784</b>	<b>136,265</b>	<b>135,983</b>

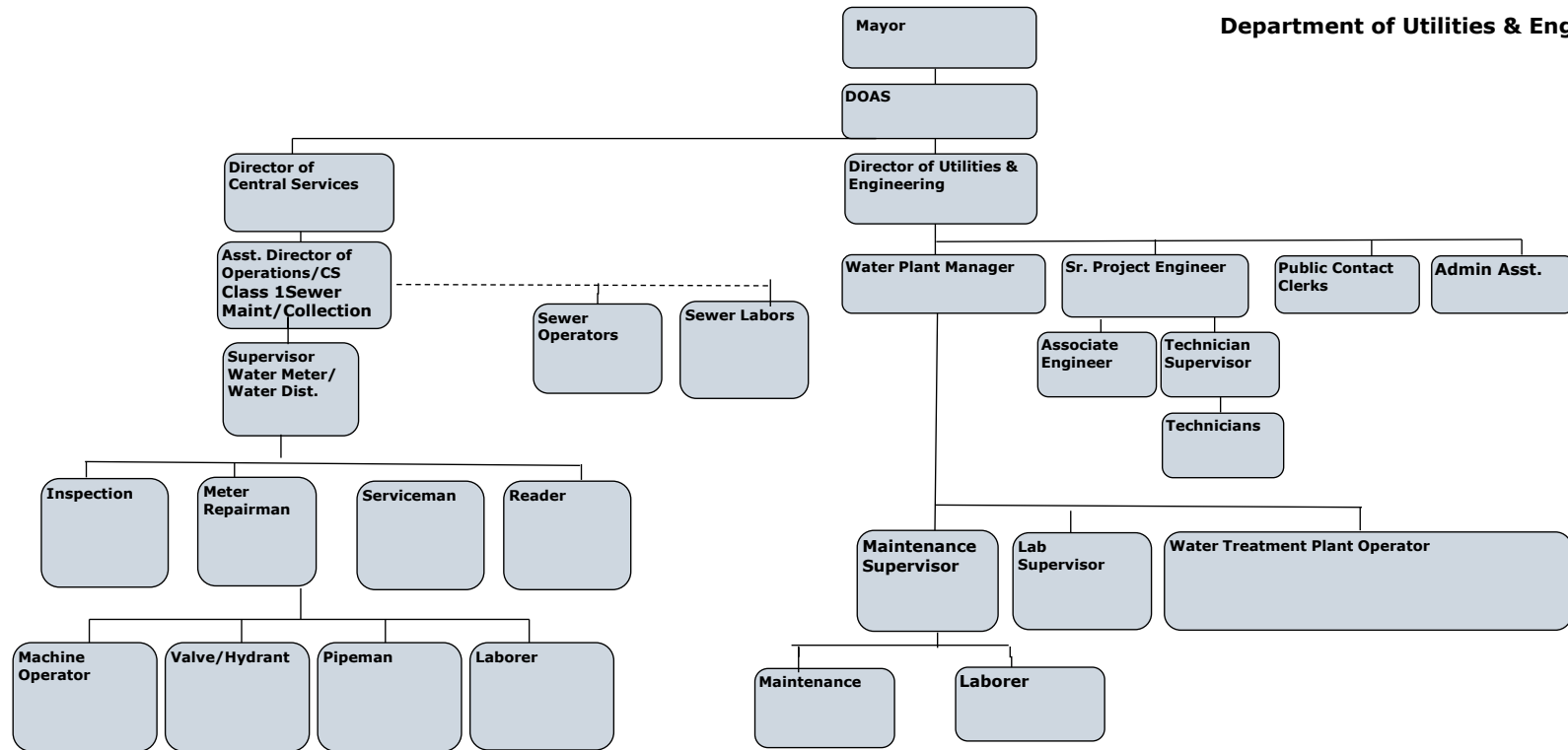
**GENERAL FUND  
PUBLIC SAFETY**

**FIRE DEPARTMENT  
FIRE STATIONS**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Contractual Services</b>					
001-2215-402.35-01	Repair & Maint - Buildings	29,538	28,300	14,844	19,036
001-2215-402.35-05	Repair & Maint - Other	500	500	-	-
	<b>Subtotals</b>	<b>30,038</b>	<b>28,800</b>	<b>14,844</b>	<b>19,036</b>
<b>Commodities</b>					
001-2215-402.42-01	Natural Gas	15,600	13,600	9,875	13,219
001-2215-402.42-02	Electricity	13,000	13,000	17,119	13,848
001-2215-402.45-01	Building Supplies	3,000	3,000	1,637	2,886
001-2215-402.45-02	Custodial Supplies			-	
	<b>Subtotals</b>	<b>31,600</b>	<b>29,600</b>	<b>28,631</b>	<b>29,953</b>
<b>Capital Outlay</b>					
001-2215-402.52-02	Buildings	-	-	-	-
001-2215-402.52-07	Furniture & Fixtures	-	-	-	-
001-2215-402.52-08	Controllable	6,100	6,100	-	-
	<b>Subtotals</b>	<b>6,100</b>	<b>6,100</b>	<b>-</b>	<b>-</b>
<b>Miscellaneous</b>					
001-2215-402.61-04	Other	700	700	-	549
	<b>Totals</b>	<b>68,438</b>	<b>65,200</b>	<b>43,475</b>	<b>49,538</b>



## Department of Utilities & Engineering



\*\* Note: Left side of chart represents positions paid by the Utilities Department, but under the direction of the Director of Central Services

**PURPOSE**

The Engineering Department is responsible for the administration of public improvements within the City of Quincy. The Department duties include planning, estimating project costs, and designing & supervising construction of public infrastructure, such as water mains, sewer mains, streets, alleys and traffic control devices; review and evaluate proposed subdivisions and site plans for private construction; maintain traffic control devices within the City; maintain three (3) City-owned landfills; maintain City-owned parking lots; maintain the Amtrak station; and issue permits for excavations and improvements on City right-of-way.

**GOALS/OBJECTIVES**

The Engineering Department has set the following goals for the upcoming fiscal year:

- Increase productivity with respect to preparation of construction documents for public improvements
- Implement capital improvements at Landfill #4 to limit future monitoring and remediation expenses
- Work with the IT Department to update & improve utility infrastructure mapping through GIS

**PAST FISCAL YEAR HIGHLIGHTS**

In the previous fiscal year, the Engineering Department:

- Designed and managed the rehabilitation of over 3 miles of local streets totaling over \$1.6 million in construction, saving the city approximately \$150K compared to hiring a consulting engineer
- Designed the rehabilitation of the intersection of 28th & Cedar Street to address flooding and access issues, savings the city approximately \$35K compared to hiring a consulting engineer
- Designed various improvement projects for the City's water & sewer infrastructure totaling nearly \$1 million in construction, saving the city approximately \$105K compared to hiring a consulting engineer

**BUDGET SUMMARY**

The engineering budget is up by \$293,953 which represents an increase of 27.12%. A majority of this increase is due to the addition of a Project Engineer which will increase salaries/benefits. The Street Lights division will see an increase due to increase in energy costs.

**EXPENSE SUMMARY**

ACCOUNT DESCRIPTION	2016/2017		2015/2016	2015/2016	2014/2015
	PROPOSED BUDGET	% Change	REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Salaries	395,985	33.62%	296,360	305,503	320,076
Benefits	181,572	13.64%	159,785	166,196	184,644
Contractual Services	260,097	-4.43%	272,146	229,774	222,960
Commodities	405,550	6.95%	379,200	384,159	290,642
Capital Outlay	49,200	60.47%	30,660	-	15,279
Miscellaneous	3,035	-9.00%	3,335	2,841	739
Debt Services	7,514	0.00%	7,514	6,887	7,513
<b>Totals</b>	<b>1,302,953</b>	<b>13.40%</b>	<b>1,149,000</b>	<b>1,095,360</b>	<b>1,041,853</b>

Totals by Division

3712 Engineering	647,238	25.80%	514,481	508,130	553,311
3714 Amtrak	17,514	0.00%	17,514	10,630	12,427
3716 Landfill	250,501	-1.73%	254,905	203,467	200,173
3717 Parking Lot Maint	8,700	22.54%	7,100	8,199	7,024
3718 Street Lights	379,000	6.76%	355,000	364,934	268,918
<b>Totals</b>	<b>1,302,953</b>	<b>13.40%</b>	<b>1,149,000</b>	<b>1,095,360</b>	<b>1,041,853</b>

**STAFFING**

	FY 2017 PROPOSED	FY 2016 ACTUAL	FY 2015 ACTUAL	FY 2014 ACTUAL
Full Time Positions	6.00	5.50	6.25	6.25

The proposed budget includes the following Engineering Department staff:

<b>Position</b>	<b>Full Time Equivalents (FTE)</b>
Director of Utilities & Engineering	0.25
Project Engineer	1.00
Associate Engineer	1.00
Engineering Technicians	1.50
Environmental Coordinator	1.00
Traffic Signal Coordinator	1.00
Administrative assistant	<u>0.25</u>
<b>Total</b>	<b>6.00</b>

**GENERAL FUND  
ENGINEERING**

**ENGINEERING  
Detail**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Salaries &amp; Benefits</b>					
001-3712-404.11-01	Regular Salary/Wages	321,151	233,001	248,769	267,252
001-3712-404.11-02	Overtime	6,090	7,882	5,010	4,921
001-3712-404.11-03	Sick Pay	6,600	2,073	4,245	4,050
001-3712-404.11-04	Holiday Pay	19,863	13,818	12,264	15,813
001-3712-404.11-15	Vacation Pay	21,268	20,425	17,101	19,577
001-3712-404.11-17	Sick Pay Buy Back	14,890	15,336	11,848	8,463
001-3712-404.11-18	Vacation Pay Buy Back	6,123	3,825	6,266	-
001-3712-404.21-01	Group Insurance	78,313	69,502	76,272	90,314
001-3712-404.21-03	Board Paid Life Ins.	412	189	177	207
001-3712-404.21-04	Workers' Compensation	26,897	32,406	32,406	31,379
001-3712-404.22-01	Social Security	24,526	18,430	17,516	18,370
001-3712-404.22-02	Medicare	5,736	4,578	4,097	4,296
001-3712-404.22-03	Unemployment Comp.	750	688	688	800
001-3712-404.23-01	IMRF	44,938	33,992	35,010	39,278
001-3712-404.24-03	CDL Reimbursements	-	-	30	-
	<b>Subtotals</b>	<b>577,557</b>	<b>456,145</b>	<b>471,699</b>	<b>504,720</b>
<b>Contractual Services</b>					
001-3712-404.31-02	Contracted Legal	1,500	2,500	-	-
001-3712-404.31-04	Engineering/Architectural	25,000	6,200	-	6,503
001-3712-404.31-05	Professional Servs-Other	500	500	-	105
001-3712-404.35-02	R&M-Machinery & Equip	2,500	3,600	-	2,164
001-3712-404.35-03	R&M-Office Furn & Equip	500	500	-	89
001-3712-404.35-05	Repair & Maint - Other	500	500	-	1,500
001-3712-404.35-06	Repair & Maint - Infrastructu	500	500	1,597	7,751
001-3712-404.36-01	Fleet Maintenance	7,000	8,500	4,392	3,144
001-3712-404.36-03	Equipment	2,500	2,500	1,966	1,799
001-3712-404.38-01	MICA	17,846	21,501	21,501	19,097
001-3712-404.38-02	Deductible	-	-	-	1,777
001-3712-404.39-01	Communications	2,500	2,700	1,813	1,376
001-3712-404.39-02	Advertising/Publishing	1,500	1,800	1,377	-
001-3712-404.39-04	Travel	500	500	-	268
001-3712-404.39-05	Mileage Reimbursement	250	250	-	134
001-3712-404.39-07	Regist, Schools, Meetings	500	500	-	153
	<b>Subtotals</b>	<b>63,596</b>	<b>52,551</b>	<b>32,646</b>	<b>45,860</b>
<b>Commodities</b>					
001-3712-404.41-01	Postage	400	400	370	480
001-3712-404.41-02	Office Supplies	1,000	1,250	1,300	1,206
001-3712-404.44-00	Books & Periodicals	250	250	160	160
001-3712-404.45-03	Equipment Consumable	100	100	-	-
001-3712-404.45-04	Equip Replacement Parts	100	100	-	145
001-3712-404.45-05	Small Tools/small Equip.	1,500	1,000	345	296
001-3712-404.46-08	Paint	300	100	-	99
001-3712-404.46-11	Operational Supplies-Other	100	100	115	35
	<b>Subtotals</b>	<b>3,750</b>	<b>3,300</b>	<b>2,290</b>	<b>2,421</b>
<b>Capital Outlay</b>					
001-3712-404.52-08	Controllable	500	500	-	-
	<b>Subtotals</b>	<b>500</b>	<b>500</b>	<b>-</b>	<b>-</b>
<b>Miscellaneous</b>					
001-3712-404.61-01	Dues	500	500	97	-
001-3712-404.61-04	Other	1,335	1,485	1,398	310
	<b>Totals</b>	<b>647,238</b>	<b>514,481</b>	<b>508,130</b>	<b>553,311</b>

**GENERAL FUND  
ENGINEERING**

**AMTRAK STATIONS**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Contractual Services</b>					
001-3714-403.33-01	Water/Sewerage	150	150	40	53
001-3714-403.34-04	Lawn Care	1,000	1,000	-	-
001-3714-403.35-01	Repair & Maint - Buildings	2,250	2,250	1	-
001-3714-403.35-05	Repair & Maint - Other	-	-	170	-
001-3714-403.36-02	Land & Building	-	-	626	-
	<b>Subtotal</b>	<b>3,400</b>	<b>3,400</b>	<b>837</b>	<b>53</b>
<b>Commodities</b>					
001-3714-403.42-02	Electricity	6,500	6,500	2,816	2,521
001-3714-403.45-01	Building Supplies	-	-	90	42
001-3714-403.45-02	Custodial Supplies	-	-	-	33
001-3714-403.45-03	Equipment Consumable	100	100	-	-
001-3714-403.46-11	Other	-	-	-	2,265
	<b>Subtotal</b>	<b>6,600</b>	<b>6,600</b>	<b>2,906</b>	<b>4,861</b>
<b>Miscellaneous</b>					
001-3714-403.61-04	Miscellaneous Other	-	-	-	-
<b>Debt Service</b>					
001-3714-409-72-00	Loan/Lease Payments	7,514	7,514	6,887	7,513
	<b>Totals</b>	<b>17,514</b>	<b>17,514</b>	<b>10,630</b>	<b>12,427</b>

**GENERAL FUND  
ENGINEERING**

**LANDFILL**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Contractual Services</b>					
001-3716-405.31-02	Contracted Legal	1,000	2,000	-	633
001-3716-405.31-05	Prof Services - Other	143,800	143,048	132,138	141,227
001-3716-405.33-01	Utilities-Water/Sewer	250	340	318	286
001-3716-405.35-01	Repair & Maint - Buildings	250	250	89	73
001-3716-405.35-02	R&M - Mach & Equip	15,000	32,000	28,577	7,561
001-3716-405.35-05	Repair & Maint - Other	250	500	47	56
001-3716-405.36-01	Fleet Maintenance	250	250	-	-
001-3716-405.38-01	MICA	21,501	25,905	25,905	22,933
001-3716-405.38-02	Deductible	-	-	-	2,217
001-3716-405.39-01	Communications	350	350	358	270
001-3716-405.39-02	Advertising/Publishing	250	900	876	-
001-3716-405.39-04	Travel	250	250	-	183
001-3716-405.39-07	Regist, Schools, Meetings	250	250	550	150
001-3716-405.39-08	Contracted Services	6,000	6,452	4,464	-
	<b>Subtotal</b>	<b>189,401</b>	<b>212,495</b>	<b>193,322</b>	<b>175,589</b>
<b>Commodities</b>					
001-3716-405.41-01	Postage	100	100	79	78
001-3716-405.42-01	Natural Gas	1,200	1,200	1,667	2,329
001-3716-405.42-02	Electricity	6,300	5,000	5,459	5,628
001-3716-405.42-03	Bottled Gas	100	100	-	-
001-3716-405.45-01	Building Supplies	100	100	-	77
001-3716-405.45-02	Custodial Supplies	250	500	16	408
001-3716-405.45-03	Equipment Consumable	-	2,500	22	198
001-3716-405.45-04	Equip Replacement Parts	2,000	1,100	1,083	179
001-3716-405.45-05	Small Tools/Small Equip.	1,000	250	495	19
001-3716-405.46-08	Paint	-	-	-	-
001-3716-405.46-11	Other	150	150	119	33
	<b>Subtotal</b>	<b>11,200</b>	<b>11,000</b>	<b>8,940</b>	<b>8,949</b>
<b>Capital</b>					
001-3716-405.52-03	Improv Other Than Build	48,700	30,160	-	15,279
<b>Miscellaneous</b>					
001-3716-405.61-04	Other	1,200	1,250	1,205	356
	<b>Totals</b>	<b>250,501</b>	<b>254,905</b>	<b>203,467</b>	<b>200,173</b>

**GENERAL FUND  
ENGINEERING**

**PARKING LOT MAINTENANCE**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Contractual Services</b>					
001-3717-403.33-01	Water/Sewerage	200	200	166	-
001-3717-403.35-06	Repair & Maint-Infrastruct	500	500	484	-
	<b>Subtotals</b>	<b>700</b>	<b>700</b>	<b>650</b>	<b>-</b>
<b>Commodities</b>					
001-3717-403.42-02	Electricity	8,000	6,400	7,549	7,024
001-3717-403.45-03	Equipment Consumable	-	-	-	-
	<b>Subtotals</b>	<b>8,000</b>	<b>6,400</b>	<b>7,549</b>	<b>7,024</b>
	<b>Totals</b>	<b>8,700</b>	<b>7,100</b>	<b>8,199</b>	<b>7,024</b>

**GENERAL FUND  
ENGINEERING**

**STREET LIGHTS**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Contractual Services</b>					
001-3718-403.35-06	Repair & Maint-Infrastruct	3,000	3,000	2,319	1,458
<b>Commodities</b>					
001-3718-403.42-02	Electricity	375,000	351,000	361,599	266,722
001-3718-403.46-11	Other	1,000	900	875	665
	<b>Subtotal</b>	<b>376,000</b>	<b>351,900</b>	<b>362,474</b>	<b>267,387</b>
<b>Miscellaneous</b>					
001-3718-403.61-04	Other	-	100	141	73
	<b>Totals</b>	<b>379,000</b>	<b>355,000</b>	<b>364,934</b>	<b>268,918</b>

**CASH RESERVE FUND**

**SUMMARY**

The Cash Reserve Fund was created in FY 2002 as a "rainy day" fund. The intended purpose of having the reserve is to cover unforeseen expenses or to replace unexpected revenue shortfall.

The current reserve balance just below \$2 million. The goal to reach a reserve of 7% of General Fund total expenditures by fiscal year end. The projected goal of cash reserve of \$2.2 million should be attained by allocating the \$250,000 this year.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Revenue</b>					
011-0000-331.01-01	Interest Income	10,032	6,000	7,945	6,586
011-0000-391.01-00	Transfers from Bank 01	1,058,000	250,000	250,000	677,000
	<b>Totals</b>	<b>1,068,032</b>	<b>256,000</b>	<b>257,945</b>	<b>683,586</b>
<b>Expenses</b>					
<b>Inter-Fund Transfers</b>					
011-1301-491.62-00	Non-Departmental Transfer	-	-	-	-
011-1301-491.62-01	General Fund	-	-	-	-
011-1301-491.62-19	Hydro Bond pymt fund 413	-	-	-	-
011-1801-491-62-31	Central Garage Fund	-	-	-	-
011-1801-491-62-32	Central Services Fund	-	-	-	-
	<b>Totals</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>



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**CITY OF QUINCY**  
**SPECIAL REVENUE FUNDS**

**Revenue/Expenditures & Change in Fund Balance**  
**Summary**

	Planning & Devlpmnt 201	9-1-1 202	Housing Resource 203	9-1-1 Surcharge 204	Franchise Fee "Green" 205	Motor Fuel Tax 210
<b>Beginning Balance, May 1</b>	100	100	46,000	712,000	64,800	2,300,000
<b>REVENUES</b>						
Taxes	-	-	-	396,000	406,250	1,048,000
Licenses & Permits	-	-	-	-	-	-
Charges for Services	291,400	-	106,000	-	-	-
Rent & Other Income	25,000	-	16,877	-	-	-
Interest Income	-	-	200	3,600	550	10,000
Debt Proceeds	-	-	-	-	-	-
Grants	-	532,340	-	-	-	-
Transfers In	566,909	798,511	-	-	-	-
Inter-Gov. Revenues	-	-	-	-	-	-
<b>TOTAL REVENUE</b>	<b>883,309</b>	<b>1,330,851</b>	<b>123,077</b>	<b>399,600</b>	<b>406,800</b>	<b>1,058,000</b>
Total Funds Available	883,409	1,330,951	169,077	1,111,600	471,600	3,358,000
<b>EXPENDITURES</b>						
Salaries & Benefits	664,331	1,237,505	-	-	-	-
Contracted Services	170,345	68,604	121,877	145,000	-	70,700
Commodities	8,555	24,282	-	-	-	275,700
Capital Outlay	2,500	-	-	644,600	-	1,405,000
Miscellaneous	37,578	460	1,200	-	-	-
Debt Service	-	-	-	-	-	-
Transfers	-	-	-	-	406,249	-
<b>TOTAL EXPENDITURES</b>	<b>883,309</b>	<b>1,330,851</b>	<b>123,077</b>	<b>789,600</b>	<b>406,249</b>	<b>1,751,400</b>
<b>Ending Balance, April 30</b>	<b>\$ 100</b>	<b>\$ 100</b>	<b>\$ 46,000</b>	<b>\$ 322,000</b>	<b>\$ 65,351</b>	<b>\$ 1,606,600</b>

**CITY OF QUINCY**  
**SPECIAL REVENUE FUNDS**

**Revenue/Expenditures & Change in Fund Balance**  
**Summary**

	Traffic Signal 211	Town Road Tax 212	Police Grants 240	Police Donations 241	State Forfeiture 242	Federal Forfeiture 243
<b>Beginning Balance, May 1</b>	21,000	80,000	24,000	20,000	38,000	21,000
<b>REVENUES</b>						
Taxes	-	3,600	-	-	-	-
Licenses & Permits	-	-	-	-	-	-
Charges for Services	-	-	-	-	1,500	-
Rent & Other Income	2,500	-	-	24,500	-	-
Interest Income	100	300	100	500	250	100
Debt Proceeds	-	-	-	-	-	-
Grants	15,000	-	105,000	-	7,000	5,000
Transfers In	-	-	-	-	-	-
Inter-Gov. Revenues	-	-	-	-	-	-
<b>TOTAL REVENUE</b>	<b>17,600</b>	<b>3,900</b>	<b>105,100</b>	<b>25,000</b>	<b>8,750</b>	<b>5,100</b>
Total Funds Available	38,600	83,900	129,100	45,000	46,750	26,100
<b>EXPENDITURES</b>						
Salaries & Benefits	-	-	-	-	-	-
Contracted Services	32,600	-	5,000	2,000	-	-
Commodities	5,550	-	7,000	18,000	-	-
Capital Outlay	-	83,900	90,000	25,000	26,000	5,000
Miscellaneous	227	-	-	-	3,000	3,000
Debt Service	-	-	-	-	-	-
Transfers	-	-	17,000	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>38,377</b>	<b>83,900</b>	<b>119,000</b>	<b>45,000</b>	<b>29,000</b>	<b>8,000</b>
<b>Ending Cash Balance</b>	<b>\$ 223</b>	<b>\$ -</b>	<b>\$ 10,100</b>	<b>\$ -</b>	<b>\$ 17,750</b>	<b>\$ 18,100</b>

**CITY OF QUINCY  
SPECIAL REVENUE FUNDS**

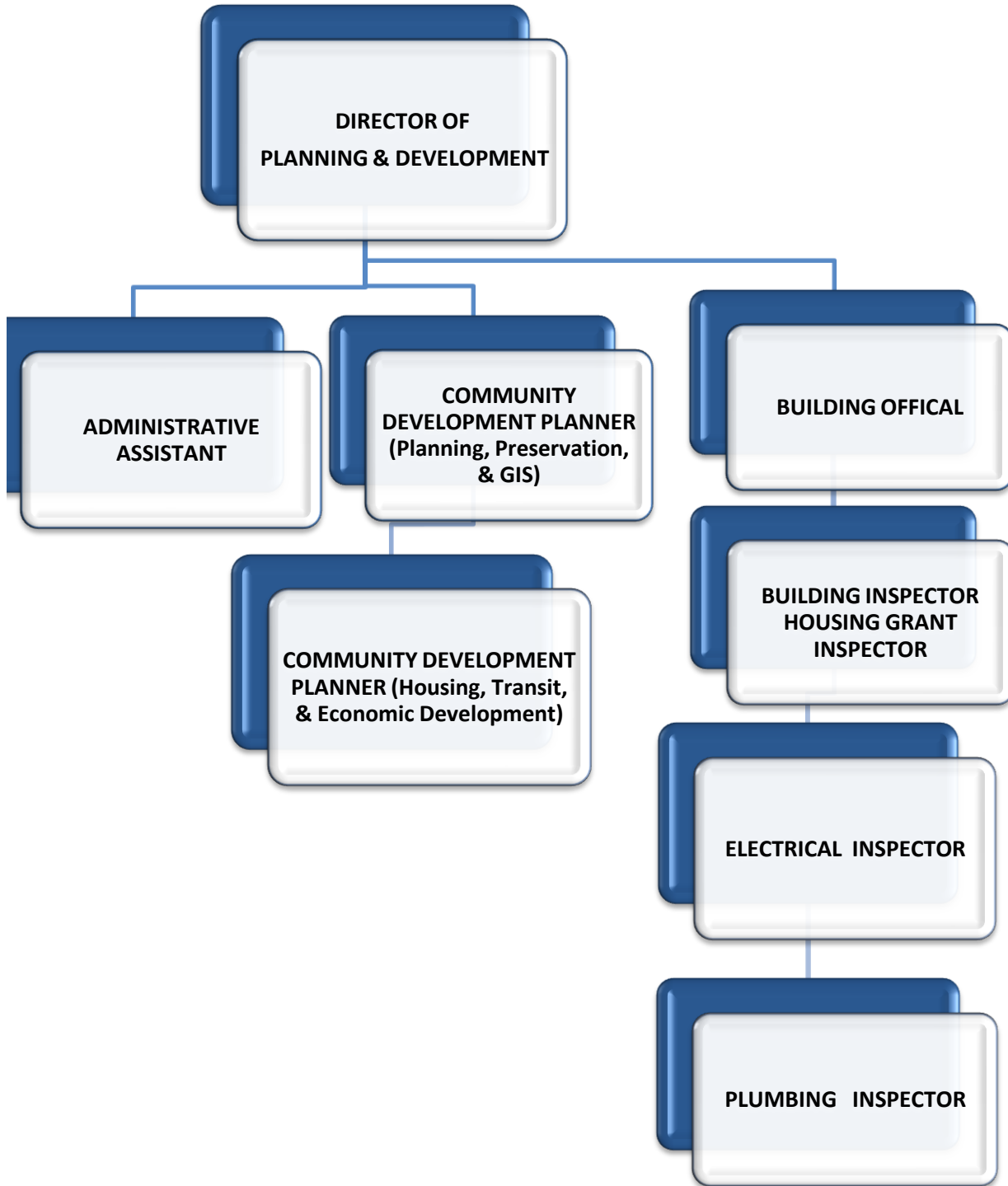
**Revenue/Expenditures & Change in Fund Balance  
Summary**

	Crime Lab 244	Fire Educ. & Apparatus 245	Fire Donations 246	Fire Grant 247	Police DUI 249
<b>Beginning Balance, May 1</b>	21,000	7,700	10,000	-	99,000
<b>REVENUES</b>					
Taxes	-	-	-	-	-
Licenses & Permits	-	-	-	-	-
Charges for Services	16,500	-	-	-	-
Rent & Other Income	-	-	1,200	-	-
Interest Income	250	-	-	-	500
Debt Proceeds	-	-	-	-	-
Grants	-	500	-	297,000	65,000
Transfers In	-	-	-	-	-
Inter-Gov. Revenues	-	-	-	-	-
<b>TOTAL REVENUE</b>	<b>16,750</b>	<b>500</b>	<b>1,200</b>	<b>297,000</b>	<b>65,500</b>
Total Funds Available	37,750	8,200	11,200	297,000	164,500
<b>EXPENDITURES</b>					
Salaries & Benefits	-	-	-	-	-
Contracted Services	7,750	1,000	-	-	2,000
Commodities	12,450	1,000	800	-	9,100
Capital Outlay	5,000	-	1,000	297,000	66,500
Miscellaneous	1,250	-	-	-	-
Debt Service	-	-	-	-	-
Transfers	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>26,450</b>	<b>2,000</b>	<b>1,800</b>	<b>297,000</b>	<b>77,600</b>
<b>Ending Cash Balance</b>	<b>\$ 11,300</b>	<b>\$ 6,200</b>	<b>\$ 9,400</b>	<b>\$ -</b>	<b>\$ 86,900</b>

**CITY OF QUINCY  
SPECIAL REVENUE FUNDS**

**Revenue/Expenditures & Change in Fund Balance  
Summary**

	Transit Lines 250	DCCA Grant 252	IHDA Grant 253	HUD Grant 255	Total
<b>Beginning Balance, May</b>	100	2,900	21,000	78,000	<b>3,566,700</b>
<b>REVENUES</b>					
Taxes		-	-	-	<b>1,853,850</b>
Licenses & Permits		-	-	-	-
Charges for Services	78,200	-	-	-	<b>493,600</b>
Rent & Other Income		-	-	-	<b>70,077</b>
Interest Income	1,200	-	-	-	<b>17,650</b>
Debt Proceeds		-	-	-	-
Grants	2,910,753	150,000	80,000	98,000	<b>4,265,593</b>
Transfers In	275,059	-	-	-	<b>1,640,479</b>
Inter-Gov. Revenues		-	-	-	-
<b>TOTAL REVENUE</b>	<b>3,265,212</b>	<b>150,000</b>	<b>80,000</b>	<b>98,000</b>	<b>8,341,249</b>
Total Funds Available	3,265,312	152,900	101,000	176,000	<b>11,907,949</b>
<b>EXPENDITURES</b>					
Salaries & Benefits	2,083,227				<b>3,985,063</b>
Contracted Services	942,094	100,000	69,000	-	<b>1,737,970</b>
Commodities	27,245				<b>389,682</b>
Capital Outlay	57,220	50,000		-	<b>2,758,720</b>
Miscellaneous	155,426		11,000	98,000	<b>311,141</b>
Debt Service					-
Transfers	-	-	-	-	<b>423,249</b>
<b>TOTAL EXPENDITURES</b>	<b>3,265,212</b>	<b>150,000</b>	<b>80,000</b>	<b>98,000</b>	<b>9,605,825</b>
<b>Ending Cash Balance</b>	<b>\$ 100</b>	<b>\$ 2,900</b>	<b>\$ 21,000</b>	<b>\$ 78,000</b>	<b>\$ 2,302,124</b>



**PURPOSE**

The Department of Planning and Development is comprised of two offices. Each office contributes to the development of the city and helps enhance the quality of life for its residents and businesses.

The Planning Office plans for short and long-range land use and development, leads economic development activities, and regulates land development. The office coordinates development plan reviews with other city departments and administers the Enterprise Zone, Tax Increment Finance Districts, and Economic Development Loan programs. It also administers grants for housing and transit services. The office provides staff support to seven City commissions or committees.

The Inspection Office enforces, administers zoning, building and property maintenance sections of the Municipal Code. Inspections are based upon construction benchmarks and building code standards. The office’s responsibilities include building, electrical, plumbing, and sign permit reviews, field inspections, and approvals. Inspection staff consults with the public, property owners and developers on proposed building projects and construction standards. Enforcement activities include code violation investigations, minimum housing, and nuisance abatement.

**GOALS/OBJECTIVES**

- Update city’s zoning regulations.
- Continue staff utilization of One Solution code enforcement software for Nuisance abatement.
- Implement Emerald Ash Bore Management Plan – Treatment of more ash trees.
- Adopt new building codes and fee schedule.
- Develop occupancy permit program.
- Implement City’s Wayfinding and Signage Program in partnership with The District.
- Develop with community partners a Citywide Strategic Economic Development Plan.

**PAST FISCAL YEAR HIGHLIGHTS**

- Received Enterprise Zone certification
- Secured IHDA grant to renovate single-family homes to allow seniors to remain in their homes.
- Treated 186 Trees for Emerald Ash Borer per EAB Management Plan.
- Completed 2<sup>nd</sup> Street TIF/IDOT grant rebuild project.
- Worked with The District and the Council to adopt a new Special Service Area ordinance.
- Implemented TIF Investment Plan with 4 new downtown rental rehab projects.
- City Council adopted new subdivision ordinance.
- Worked with Community Partners to develop the Brand “Right on Q”.

**BUDGET SUMMARY**

The Planning and Development fund is projecting additional operational revenue of \$58,000 assuming an increase in permit fees. The overall expenditures are up \$67,000 mainly due to the following:

- \$47,500 additional for fix/flatten nuisance abatement cost and landfill fees
- \$26,000 for anticipated retirement buybacks of three employees (\$12K-Inspections, \$14K-Admin)
- \$10,000 for the H.T.E. annual maintenance of the ONE solutions software
- \$2,500 for graphic software/hardware equipment

The General Fund subsidy is up \$138,000 due to the the increase in expenses and \$55,000 decrease in subsidy from the Housing Revenue Fund.

**PLANNING & DEVELOPMENT FUND**

**SUMMARY**

**REVENUE SUMMARY**

ACCOUNT NUMBER	2016/2017		2015/2016	2015/2016	2014/2015
	PROPOSED BUDGET	% Change	REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Other Income	25,000	14.69%	21,797	17,955	18,699
Charges for Services	291,400	29.40%	225,200	294,599	269,275
Local Econ Dev/Rehab Grant	-	-100.00%	11,200	12,133	11,200
Transfers from General Fund	566,909	1.61%	557,925	426,760	501,760
<b>Total</b>	<b>883,309</b>	<b>8.23%</b>	<b>816,122</b>	<b>751,447</b>	<b>800,934</b>

**EXPENSE SUMMARY**

ACCOUNT DESCRIPTION	2016/2017		2015/2016	2015/2016	2014/2015
	PROPOSED BUDGET	% Change	REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Salaries	459,782	8.64%	423,233	423,976	439,624
Benefits	204,549	-5.62%	216,721	213,092	216,680
Contractual Services	170,345	38.37%	123,108	81,915	101,769
Commodities	8,555	-23.72%	11,215	5,026	3,614
Capital Outlay	2,500	#DIV/0!	-	-	-
Miscellaneous	37,578	-10.20%	41,845	37,701	35,810
<b>Totals</b>	<b>883,309</b>	<b>8.23%</b>	<b>816,122</b>	<b>761,710</b>	<b>797,497</b>

Totals by Division

2411 Protective Inspection	496,370	11.97%	443,307	402,151	401,290
6310 Administration	372,239	3.64%	359,164	348,721	387,674
6315 Planning Commision	7,900	0.00%	7,900	7,202	5,055
6316 Historic Preservation	5,300	24.68%	4,251	2,652	2,172
6317 Board of Appeals	1,500	0.00%	1,500	984	1,306
<b>Totals</b>	<b>883,309</b>	<b>8.23%</b>	<b>816,122</b>	<b>761,710</b>	<b>797,497</b>

**STAFFING**

	FY 2017 PROPOSED	FY 2016 ACTUAL	FY 2015 ACTUAL	FY 2014 ACTUAL
Full Time Positions	7.40	7.40	7.55	8.00
Part Time Positions	0.00	0.00	1.00	1.00

The Planning and Development Staffing is as follows:

Director of Planning and Development	1.00
Administrative Assistant	1.00
Community Development Planners	1.40
Building Official	1.00
Code Enforcement Officers	3.00
<b>Total</b>	<b>7.40</b>



REVENUES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
201-0000-331.01-01	Interest Income	-	90	28	11
201-0000-331.04-00	Origination & Loan Fees	15,000	15,000	2,317	13,271
201-0000-342.01-00	Sale of Maps	-	40	-	-
201-0000-342.05-00	Refunds/Reimbursements	-	1,667	-	1,667
201-0000-342.09-00	Other	-	-	-	-
201-0000-350.00-00	Sale of Property	10,000	5,000	15,610	3,750
201-0000-361.04-01	Freedom of Info Copies	-	-	-	-
201-0000-364.01-00	Building Permits	160,000	120,000	180,581	140,743
201-0000-364.02-00	Electrical Lic./Permits	80,000	70,000	76,837	81,300
201-0000-364.03-00	Plumbing Lic./Permits	23,000	23,000	21,216	26,611
201-0000-364.07-00	Special Zoning Permits	18,000	12,000	15,365	19,721
201-0000-364.09-00	Zoning/Sub-division Fees	400	200	400	800
201-0000-364.11-00	Enterprise Zone Permit Fee:	10,000	-	-	-
201-0000-365.02-00	Demolition Reimbursements	-	-	200	100
201-0000-383.01-03	Local Econ Dev/Rehab Grar	-	11,200	12,133	11,200
201-0000-383.02-03	State Econ Dev/Rehab Grar	-	-	-	-
201-0000-391.01-01	Transfer from General Fund	471,909	333,425	202,260	304,760
201-0000-391.01-03	Housing Resource Fund	-	72,500	72,500	-
201-0000-391.01-36	Transfer from Econ Dev RLI	62,500	62,500	62,500	170,000
201-0000-391.01-37	CDAP RLF fund 702	5,500	62,500	62,500	-
201-0000-391.01-38	Transfer from CBD RLF	27,000	27,000	27,000	27,000
	<b>Total</b>	<b>883,309</b>	<b>816,122</b>	<b>751,447</b>	<b>800,934</b>

**PLANNING & DEVELOPMENT FUND  
PROTECTIVE INSPECTIONS**

**INSPECTIONS**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Salaries &amp; Benefits</b>					
201-2411-402.11-01	Regular Salary/Wages	195,750	188,039	186,954	187,241
201-2411-402.11-03	Sick Pay	111	106	453	340
201-2411-402.11-04	Holiday Pay	11,413	9,882	9,932	10,657
201-2411-402.11-15	Vacation Pay	7,179	11,069	12,209	9,916
201-2411-402.11-16	Major Medical Pay	-	-	-	-
201-2411-402.11-17	Sick Pay Buy Back	8,704	2,657	2,657	2,657
201-2411-402.11-18	Vacation Pay Buy Back	5,971	-	-	-
201-2411-402.12-01	Regular Salary/Wages	-	-	-	-
201-2411-402.21-01	Group Insurance	49,063	55,103	53,400	48,936
201-2411-402.21-02	Retirees Insurance	-	-	-	-
201-2411-402.21-03	Board Paid Life Ins.	274	137	132	137
201-2411-402.21-04	Workers' Compensation	28,471	34,303	34,303	33,304
201-2411-402.22-01	Social Security	14,206	13,129	12,051	12,084
201-2411-402.22-02	Medicare	3,322	3,070	2,818	2,826
201-2411-402.22-03	Unemployment Comp.	500	625	500	400
201-2411-402.23-01	IMRF	26,029	24,288	24,305	25,792
	<b>Subtotals</b>	<b>350,993</b>	<b>342,408</b>	<b>339,714</b>	<b>334,290</b>
<b>Contracted Services</b>					
201-2411-402.31-02	Contracted Legal	-	7,000	-	-
201-2411-402.31-05	Prof Svcs - Other	1,700	1,700	-	-
201-2411-402.33-02	Landfill Fees	40,000	12,500	2,650	6,302
201-2411-402.36-01	Fleet Maintenance	4,000	4,000	3,220	3,593
201-2411-402.37-01	Demolitions	40,000	20,000	14,200	15,600
201-2411-402.37-02	Nuisance Abatements	5,000	5,000	78	26
201-2411-402.38-01	MICA	10,031	12,086	12,086	9,109
201-2411-402.38-02	Deductible	-	-	-	2,625
201-2411-402.39-01	Communications	2,300	2,300	1,646	2,596
201-2411-402.39-02	Advertising/Publishing	1,000	1,500	541	701
201-2411-402.39-03	Printing & Binding	200	200	32	109
201-2411-402.39-04	Travel	-	-	28	160
201-2411-402.39-05	Mileage Reimbursement	-	-	-	-
201-2411-402.39-07	Regist, Schools, Meetings	2,000	2,000	1,432	1,714
201-2411-402.39-08	Contracted Services	10,000	-	-	-
	<b>Subtotals</b>	<b>116,231</b>	<b>68,286</b>	<b>35,913</b>	<b>42,535</b>
<b>Commodities</b>					
201-2411-402.41-01	Postage	900	1,500	568	436
201-2411-402.41-02	Office Supplies	-	500	-	-
201-2411-402.44-00	Books & Periodicals	1,000	1,600	930	183
	<b>Subtotals</b>	<b>1,900</b>	<b>3,600</b>	<b>1,498</b>	<b>619</b>
<b>Capital Outlay</b>					
201-2411-402.52-08	Controllable	2,500	-	-	-
	<b>Subtotals</b>	<b>2,500</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Miscellaneous</b>					
201-2411-402.61-01	Dues	425	350	905	822
201-2411-402.61-04	Other	3,000	7,342	2,903	2,324
201-2411-402.65-01	Administrative	9,991	9,991	9,943	9,700
201-2411-402.65-02	Space	11,330	11,330	11,275	11,000
	<b>Subtotals</b>	<b>24,746</b>	<b>29,013</b>	<b>25,026</b>	<b>23,846</b>
	<b>Totals</b>	<b>496,370</b>	<b>443,307</b>	<b>402,151</b>	<b>401,290</b>

**PLANNING & DEVELOPMENT FUND  
COMMERCIAL DEVELOPMENT**

**COMMUNITY DEVELOPMENT-ADMINISTRATION**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Salaries &amp; Benefits</b>					
201-6310-408.11-01	Regular Salary/Wages	186,972	177,398	176,434	178,498
201-6310-408.11-03	Sick Pay	1,721	1,679	4,293	3,478
201-6310-408.11-04	Holiday Pay	10,846	9,798	9,919	12,211
201-6310-408.11-15	Vacation Pay	9,354	14,923	16,187	20,036
201-6310-408.11-17	Sick Pay Buy Back	13,342	7,682	4,938	7,142
201-6310-408.11-18	Vacation Pay Buy Back	8,419	-	-	-
201-6310-408.12-01	Regular Salary/Wages	-	-	-	7,448
201-6310-408.21-01	Group Insurance	37,054	43,007	43,178	46,883
201-6310-408.21-03	Board Paid Life Ins.	234	137	113	122
201-6310-408.21-04	Workers' Compensation	1,123	1,353	1,353	1,314
201-6310-408.22-01	Social Security	14,301	13,301	12,842	13,679
201-6310-408.22-02	Medicare	3,345	3,111	3,004	3,199
201-6310-408.22-03	Unemployment Comp.	425	550	425	400
201-6310-408.23-01	IMRF	26,202	24,607	24,668	27,604
	<b>Subtotal</b>	<b>313,338</b>	<b>297,546</b>	<b>297,354</b>	<b>322,014</b>
<b>Contractual Services</b>					
201-6310-408.31-01	Audit	5,877	5,720	5,147	5,147
201-6310-408.31-04	Engineering/Architectural	-	1,500	-	-
201-6310-408.31-05	Other	500	1,500	-	500
201-6310-408.35-03	R&M-Office Furn & Equip	-	-	-	-
201-6310-408.35-05	R&M-Other	-	-	-	-
201-6310-408.36-03	Equip and Vehicle Rental	4,000	4,000	3,890	3,751
201-6310-408.38-01	MICA	4,267	5,141	5,141	4,123
201-6310-408.38-02	Deductible	-	-	-	868
201-6310-408.39-01	Communications	500	500	114	515
201-6310-408.39-02	Advertising/Publishing	900	2,000	240	804
201-6310-408.39-03	Printing & Binding	200	200	-	192
201-6310-408.39-04	Travel	2,500	500	257	2,248
201-6310-408.39-05	Mileage Reimbursement	4,000	4,000	4,061	5,124
201-6310-408.39-07	Regist, Schools, Meetings	3,000	2,500	150	755
201-6310-408.39-08	Contracted Services	15,000	15,000	16,622	27,674
	<b>Subtotal</b>	<b>40,744</b>	<b>42,561</b>	<b>35,622</b>	<b>51,701</b>
<b>Commodities</b>					
201-6310-408.41-01	Postage	1,500	1,500	90	274
201-6310-408.41-02	Office Supplies	1,600	2,500	920	1,083
201-6310-408.44-00	Books & Periodicals	75	75	-	-
201-6310-408.46-11	Other	2,500	2,500	2,030	963
	<b>Subtotal</b>	<b>5,675</b>	<b>6,575</b>	<b>3,040</b>	<b>2,320</b>
<b>Capital Outlay</b>					
201-6310-408.52-08	Controllable	-	-	-	-
<b>Miscellaneous</b>					
201-6310-408.61-01	Dues	1,800	1,800	2,021	1,231
201-6310-408.61-04	Other	1,000	1,000	1,048	1,008
201-6310-408.65-01	Administrative	5,665	5,665	5,638	5,500
201-6310-408.65-02	Space	4,017	4,017	3,998	3,900
	<b>Subtotal</b>	<b>12,482</b>	<b>12,482</b>	<b>12,705</b>	<b>11,639</b>
	<b>Totals</b>	<b>372,239</b>	<b>359,164</b>	<b>348,721</b>	<b>387,674</b>

**PLANNING & DEVELOPMENT FUND  
COMMERCIAL DEVELOPMENT**

**PLANNING COMMISSION**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Contractual Services</b>					
201-6315-408.31-05	Other	-	-	-	-
201-6315-408.39-02	Advertising/Publishing	6,000	6,000	5,816	3,671
201-6315-408.39-03	Printing/Binding		-	328	328
201-6315-408.39-08	Contracted Services	1,000	1,000	578	403
	<b>Subtotal</b>	<b>7,000</b>	<b>7,000</b>	<b>6,722</b>	<b>4,402</b>
<b>Commodities</b>					
201-6315-408.41-01	Postage	900	900	480	653
201-6315-408.41-02	Office Supplies		-	-	-
	<b>Subtotal</b>	<b>900</b>	<b>900</b>	<b>480</b>	<b>653</b>
	<b>Totals</b>	<b>7,900</b>	<b>7,900</b>	<b>7,202</b>	<b>5,055</b>

**PLANNING & DEVELOPMENT FUND  
COMMUNITY DEVELOPMENT**

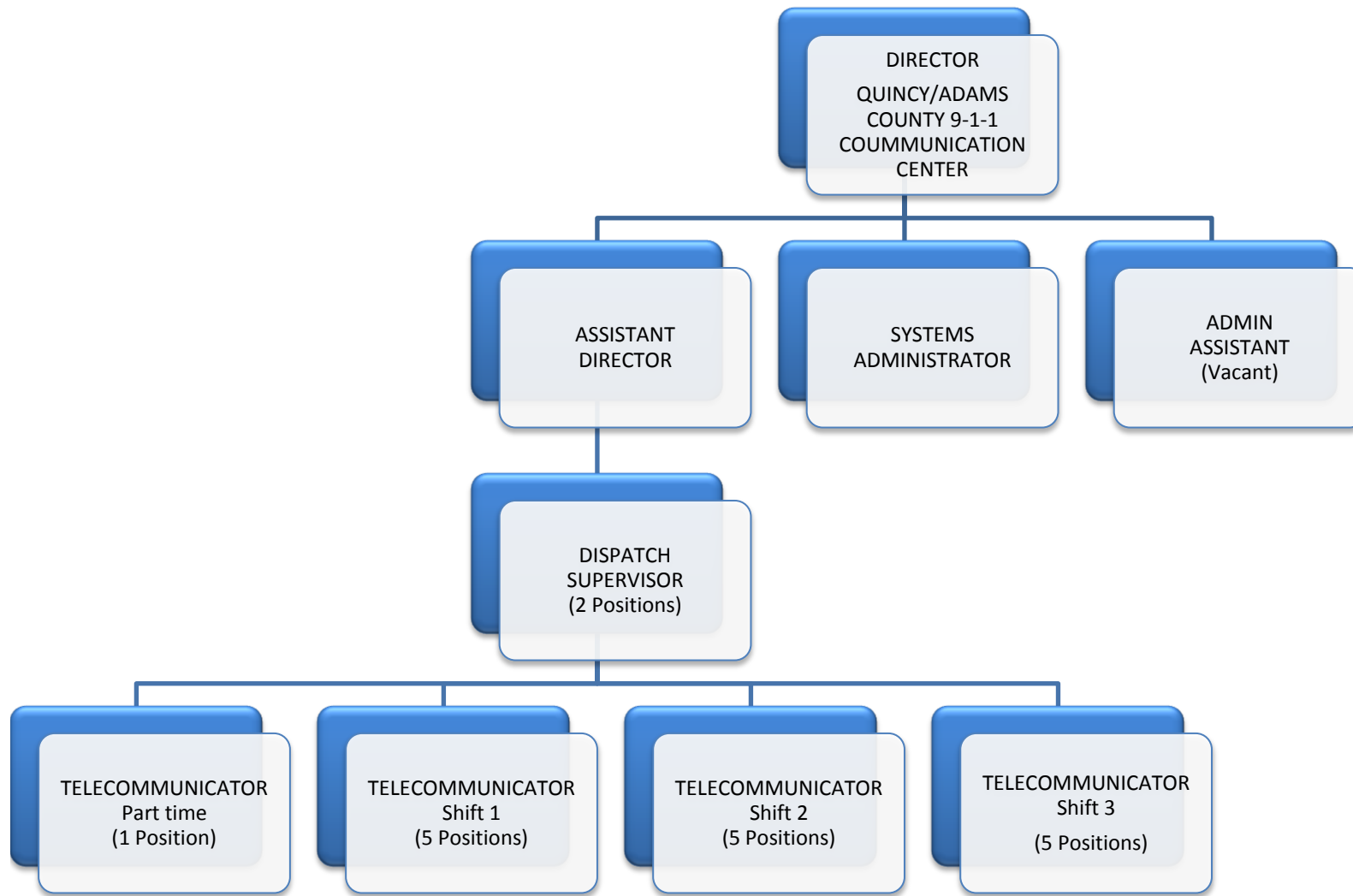
**HISTORIC PRESERVATION COMMISSION**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Salaries &amp; Benefits</b>					
201-6316-408.12-01	Temporary Salary/Wages	-	-	-	-
201-6316-408.22-01	Social Security	-	-	-	-
201-6316-408.22-02	Medicare	-	-	-	-
<b>Contractual Services</b>					
201-6316-408.31-05	Other	700	876	-	-
201-6316-408.39-02	Advertising/Publishing	80	-	78	67
201-6316-408.39-03	Printing & Binding	3,000	1,903	-	-
201-6316-408.39-04	Travel	-	-	-	(100)
201-6316-408.39-05	Mileage Reimbursement	-	-	-	222
201-6316-408.39-07	Regist, Schools, Meetings	90	-	82	103
201-6316-408.39-08	Contracted Services	1,000	982	2,514	1,533
	<b>Subtotals</b>	<b>4,870</b>	<b>3,761</b>	<b>2,674</b>	<b>1,825</b>
<b>Commodities</b>					
201-6316-408.41-01	Postage	80	140	8	22
201-6316-408.44-00	Books/Periodicals	-	-	-	-
201-6316-408.46-11	Other	-	-	-	-
	<b>Subtotals</b>	<b>80</b>	<b>140</b>	<b>8</b>	<b>22</b>
<b>Miscellaneous</b>					
201-6316-408.61-01	Dues	50	50	-	50
201-6316-408.61-04	Other	300	300	(30)	275
	<b>Subtotals</b>	<b>350</b>	<b>350</b>	<b>(30)</b>	<b>325</b>
	<b>Totals</b>	<b>5,300</b>	<b>4,251</b>	<b>2,652</b>	<b>2,172</b>

**PLANNING & DEVELOPMENT  
COMMUNITY DEVELOPMENT**

**BOARD OF APPEALS**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Contractual Services</b>					
201-6317-408.39-02	Advertising/Publishing	1,500	1,500	984	1,306
<b>Miscellaneous</b>					
201-6317-408.61-04	Other	-	-	-	-
	<b>Totals</b>	<b>1,500</b>	<b>1,500</b>	<b>984</b>	<b>1,306</b>



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### PURPOSE

Quincy/Adams County 9-1-1 Center is an inter-governmental agency of both City of Quincy and the Adams County. The oversight authority is the City of Quincy and Adams County 9-1-1 Communications Systems Governing Board that consists of eleven members: three city alderman, three county board members, Quincy Police Chief, Quincy Fire Chief, Adams County Sheriff, Adams County Ambulance Director, and the Secretary of the Adams County Rural Fire Protection District Association. City of Quincy Alderman Mike Farha is the current 9-1-1 Governing Board Chairman. The 9-1-1 Director is the chief executive for Quincy/Adams County 9-1-1 System and reports directly to the 9-1-1 Governing Board. The 9-1-1 Director also functions as a department head in both the city and county governments. Funding is provided by the City of Quincy at 60% and Adams County at 40%.

### GOALS/OBJECTIVES

It is the objective of the Quincy/Adams County 9-1-1 Communication Center Public Safety Answering Point (PSAP) to provide the citizens of the City of Quincy and Adams County with the most efficient emergency communications possible.

Center Philosophy. The Quincy/Adams County 9-1-1 Communication Center is a cooperative effort by public safety emergency service agencies including the Quincy Police Department, the Quincy Fire Department, Adams County Rural Fire Departments, the Adams County Ambulance and Emergency Service, and the Adams County Sheriff's Department. In public safety dispatching, the immediacy of many incidents cannot be overemphasized. Speedy communications can mean the difference between capturing a suspect and letting him get away, preventing a major fire and letting one escalate, or even life and death. Further, accuracy in communication is of utmost importance. Achievement of both speed and accuracy is the mark of successful public safety dispatching.

Goals. There are two primary goals for effective and efficient 9-1-1 dispatching:

- To provide 24-hour per day availability for receiving 9-1-1 and other public safety calls and dispatching law enforcement, fire protection, and emergency medical and ambulance services as needed.
- To provide an effective and efficient system that processes incoming calls and, as necessary, dispatch response units in an accurate and speedy manner.

These goals emphasize the need for emergency communications to be available to callers at all times, day or night, throughout the year, and to focus on two essential features of dispatching: doing the job well and doing it quickly.

### PAST FISCAL YEAR HIGHLIGHTS

#### PAST FISCAL YEAR HIGHLIGHTS

Calendar Year 2015 Quincy/Adams County 9-1-1 Center Call Statistics:

119,042 total incoming calls received

Average 326 9-1-1 & non-emergency calls daily

41,064 total 9-1-1 calls (78% from cell phones; 22% from landline phones)

Average 113 9-1-1 calls daily

74,400 calls on non-emergency number (222-9360)

Average 204 daily

3,578 alarm line calls

Average 10 daily

**REVENUE SUMMARY**

ACCOUNT DESCRIPTION	2016/2017	% Change	2015/2016	2015/2016	2014/2015
	PROPOSED BUDGET		REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Other Reimbursements	-		-	-	-
Public Reimbursements	-		-	-	-
Adams County	532,340	-2.18%	544,200	529,396	534,386
General Fund	798,511	-2.10%	815,651	780,016	796,816
<b>Total</b>	<b>1,330,851</b>	<b>-2.13%</b>	<b>1,359,851</b>	<b>1,309,412</b>	<b>1,331,202</b>

**EXPENSE SUMMARY**

ACCOUNT NUMBER	2016/2017	% Change	2015/2016	2015/2016	2014/2015
	PROPOSED BUDGET		REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Salaries	876,231	1.57%	862,712	855,569	857,347
Benefits	361,274	-6.64%	386,985	365,679	378,765
Contractual Services	68,604	-20.30%	86,083	78,187	75,466
Commodities	24,282	2.84%	23,611	22,275	19,834
Miscellaneous	460	0.00%	460	321	365
<b>Totals</b>	<b>1,330,851</b>	<b>-2.13%</b>	<b>1,359,851</b>	<b>1,322,031</b>	<b>1,331,777</b>

**STAFFING**

	FY 2017 PROPOSED	FY 2016 ACTUAL	FY 2015 ACTUAL	FY 2014 ACTUAL
Full Time Positions	20	20	20	20
Part Time Positions	1	2	1	1

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017	2015/2016	2015/2016	2014/2015
		PROPOSED BUDGET	REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
202-0000-342.09-00	Other Reimburs	-	-	-	-
202-0000-361.05-03	Public Reimburs	-	-	-	-
202-0000-382.01-01	Adams County	532,340	544,200	529,396	534,386
202-0000-391.01-01	General Fund	798,511	815,651	780,016	796,816
<b>Total</b>		<b>1,330,851</b>	<b>1,359,851</b>	<b>1,309,412</b>	<b>1,331,202</b>



ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Salaries &amp; Benefits</b>					
202-2310-402.11-01	Regular Salary/Wages	687,922	680,090	658,546	662,938
202-2310-402.11-02	Overtime	44,000	40,000	68,164	51,096
202-2310-402.11-03	Sick Pay	15,264	14,323	23,346	21,729
202-2310-402.11-04	Holiday Pay	38,071	37,867	37,212	37,718
202-2310-402.11-15	Vacation Pay	53,997	54,283	48,542	51,036
202-2310-402.11-17	Sick Pay Buy Back	22,075	21,490	13,443	21,576
202-2310-402.11-18	Vacation Pay Buy Back	8,777	8,563	572	4,253
202-2310-402.11-19	Personal Day Pay	2,442	2,455	2,705	2,940
202-2310-402.11-20	Personal Day Pay Buy Back	3,683	3,641	3,039	4,061
202-2310-402.21-01	Group Insurance	181,800	209,961	192,186	192,603
202-2310-402.21-03	Board Paid Life Ins.	1,368	684	656	688
202-2310-402.21-04	Workers' Compensation	3,391	4,085	4,085	3,966
202-2310-402.22-01	Social Security	54,326	53,488	51,689	52,041
202-2310-402.22-02	Medicare	12,705	12,509	12,088	12,171
202-2310-402.22-03	Unemployment Comp.	2,500	2,625	2,500	2,000
202-2310-402.23-01	IMRF	100,504	98,953	97,771	111,000
202-2310-402.23-07	911 IAM National Pension	4,680	4,680	4,704	4,296
	<b>Subtotal</b>	<b>1,237,505</b>	<b>1,249,697</b>	<b>1,221,248</b>	<b>1,236,112</b>
<b>Contractual Services</b>					
202-2310-402.31-01	Audit	1,601	1,558	1,551	1,551
202-2310-402.31-02	Contracted Legal	-	-	-	1,740
202-2310-402.32-01	Medical	-	-	-	465
202-2310-402.34-03	Custodial Services	3,250	3,250	3,500	3,000
202-2310-402.35-01	Repair & Maint-Buildings	13,000	12,000	6,753	7,278
202-2310-402.35-03	R&M-Office Furn & Equip	2,500	2,000	2,994	-
202-2310-402.38-01	MICA	14,753	17,775	17,775	15,035
202-2310-402.38-02	Deductible	-	-	-	2,223
202-2310-402.39-01	Communications	26,000	43,000	40,050	38,852
202-2310-402.39-02	Advertising/Publishing	300	300	608	623
202-2310-402.39-03	Printing & Binding	500	500	280	-
202-2310-402.39-04	Travel	2,300	2,100	1,216	1,226
202-2310-402.39-05	Mileage Reimbursement	1,500	1,300	2,034	1,785
202-2310-402.39-07	Regist, Schools, Meetings	2,900	2,300	1,426	1,688
	<b>Subtotal</b>	<b>68,604</b>	<b>86,083</b>	<b>78,187</b>	<b>75,466</b>
<b>Commodities</b>					
202-2310-402.41-01	Postage	300	300	202	115
202-2310-402.41-02	Office Supplies	1,882	1,511	1,495	1,966
202-2310-402.42-02	Electricity	18,500	18,000	17,173	15,146
202-2310-402.45-02	Custodial Supplies	500	700	443	581
202-2310-402.45-03	Equipment Consumable	500	500	471	243
202-2310-402.45-04	Equip Replacement Parts	500	500	515	121
202-2310-402.47-01	Clothing/Uniforms	2,100	2,100	1,976	1,662
	<b>Subtotal</b>	<b>24,282</b>	<b>23,611</b>	<b>22,275</b>	<b>19,834</b>
<b>Miscellaneous</b>					
202-2310-402.61-01	Dues	460	460	321	321
202-2310-402.61-04	Other	-	-	-	44
	<b>Subtotal</b>	<b>460</b>	<b>460</b>	<b>321</b>	<b>365</b>
	<b>Totals</b>	<b>1,330,851</b>	<b>1,359,851</b>	<b>1,322,031</b>	<b>1,331,777</b>

**FUND 203 HOUSING RESOURCE FUND**

**SUMMARY**

The Housing Resource Fund is used to fund Housing development projects when other grant sources are not available. The main source of revenue is the administrative cost share from housing grants. The Housing grants vary and are not always closed out annually, so revenue/expenses fluctuate by year. These funds are also used to loan other housing funds to cover contractor payments, etc. pending receipt of reimbursement. The FY 2015/2016 budget includes a subsidy transfer to the General Fund in the amount of \$72,500.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Revenues</b>					
203-0000-331.01-01	Deposit Accounts	200	300	179	392
203-0000-342.09-00	Miscellaneous Other	16,877	-	-	-
203-0000-361.05-02	Admin Fees	106,000	10,000	-	-
203-0000-363.09-01	Cost Share -Administrative	-	20,000	28,975	-
203-0000-391.01-53	Two Rivers Rental Rehab	-	-	-	-
<b>Totals</b>		<b>123,077</b>	<b>30,300</b>	<b>29,154</b>	<b>392</b>

**EXPENSE SUMMARY**

	2016/2017 PROPOSED BUDGET	% Change	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
Contractual Services	121,877	27.49%	95,600	565	2,653
Miscellaneous	1,200	0.00%	1,200	185	-
Transfers	-	-100.00%	72,500	75,000	10,000
<b>Totals</b>	<b>123,077</b>	<b>-27.30%</b>	<b>169,300</b>	<b>75,750</b>	<b>12,653</b>

**EXPENDITURE DETAIL**

<b>Contractual Services</b>					
203-6313-408.31-02	Contracted Legal	500	600	-	-
203-6313-408.31-04	Engineering/Architectural	1,000	1,000	-	-
203-6313-408.31-05	Prof Svcs - Other	3,000	3,000	219	2,416
203-6313-408.35-01	Repair & Maint - Buildings	117,377	91,000	346	237
<b>Subtotal</b>		<b>121,877</b>	<b>95,600</b>	<b>565</b>	<b>2,653</b>
<b>Miscellaneous</b>					
203-6313-408.61-04	Miscellaneous-Other	1,200	1,200	185	-
<b>Transfers</b>					
203-1801-491.62-02	Planning & Development	-	72,500	72,500	-
203-1802-408.62-96	Two Rivers Regional Cncl	-	-	2,500	10,000
<b>Subtotal</b>		<b>-</b>	<b>72,500</b>	<b>75,000</b>	<b>10,000</b>
<b>Totals</b>		<b>123,077</b>	<b>169,300</b>	<b>75,750</b>	<b>12,653</b>

FUND 204 9-1-1 SURCHARGE FUND

SUMMARY

PURPOSE

The Quincy/Adams County 9-1-1 Governing Board also receives monthly revenue from the Illinois State 9-1-1 surcharge for Fund 204. Fund 204 earmarks a portion for operating expenses; the balance of the revenue is allotted for capital savings for capital equipment purchases in accordance with the 9-1-1 Governing Board's long-range Capital Equipment Replacement Plan.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Revenues</b>					
204-0000-314.02-08	IL State 9-1-1 Surcharge	396,000	342,000	349,630	380,126
204-0000-314.04-08	VOIP 9-1-1 Remit Fee				
204-0000-331.01-01	Interest Income	3,600	3,600	3,822	3,794
204-0000-342.09-00	Other	-	-	20,683	
<b>Totals</b>		<b>399,600</b>	<b>345,600</b>	<b>374,135</b>	<b>383,920</b>
<b>Expenses</b>					
	Debt Service	-	-	-	-
	Contractual Services	145,000	232,000	133,825	192,210
	Commodities	-	-	-	-
	Capital Outlay	644,600	1,083,600	999,948	47,762
	Transfers	-	-	-	-
<b>Totals</b>		<b>789,600</b>	<b>1,315,600</b>	<b>1,133,773</b>	<b>239,972</b>

EXPENDITURE DETAIL

Contractual Services

204-2310-402.35-01	Repair & Maint-Building	-	-	-	-
204-2310-402.35-03	Repair & Maint-Office Equip	104,000	90,500	55,539	52,937
204-2310-402.39-01	Communications	41,000	141,500	78,286	139,273
		145,000	232,000	133,825	192,210

Commodities

204-2310-402.41-02	Office Supplies	-	-	-	-
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Capital Outlay

204-2310-402.52-04	Office Equipment	644,600	1,083,600	993,402	47,762
204-2310-402.52-05	Machinery & Equip			6,546	-
<b>Subtotal</b>		<b>644,600</b>	<b>1,083,600</b>	<b>999,948</b>	<b>47,762</b>

Transfers

204-2310-491.62-29	2006 G/O Note Fund	-	-	-	-
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<b>Totals</b>		<b>789,600</b>	<b>1,315,600</b>	<b>1,133,773</b>	<b>239,972</b>
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**PURPOSE**

The Franchise Fee "Green Energy" Fund was created in FY 2012 following passage of a resolution on March 7, 2011. The Ameren Illinois electric and gas franchise fees are the source of revenue for this fund. The franchise revenues may be used as follows: 1) To fund utility costs that were once considered "utility credits" 2) use 50% of the balance to fund energy efficiency related improvements to city facilities and 3) use 50% of the balance to pay down the city hall's HVAC debt, fund city pension liabilities, and pay down other city bond indebtedness.

**GOALS/OBJECTIVES**

In FY 2017, the fund will transfer \$383,249 to the General Fund: \$52,511 for lost utility credits. \$165,369 to Fire Pension and \$165,369 to Police Pension. In addition, \$23,000 will be transferred to the 2013B HVAC debt service fund to pay for the city hall HVAC improvement.

**PAST FISCAL YEAR HIGHLIGHTS**

During FY 2016, the Franchise Fee "Green Energy" funds addition, the Green Energy funds transferred \$312,822 towards the police/fire pensions, transferred \$52,511 to General Fund for utility credit, and transferred \$23,000 to the HVAC debt service fund.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b><u>Revenues</u></b>					
205-0000-313.04-00	Franchise Fees/Ameren	406,250	388,334	379,528	362,147
205-0000-331.01-01	Interest Income	550	500	661	712
<b>Totals</b>		<b>406,800</b>	<b>388,834</b>	<b>380,189</b>	<b>362,859</b>
<b><u>Expenses</u></b>					
<b>Capital Outlay</b>					
205-1899-401.52-02	Buildings	-	-	85,000	85,000
205-1899-401.52-05	Machinery & Equipment	-	-	-	-
<b>Subtotal</b>		<b>-</b>	<b>-</b>	<b>85,000</b>	<b>85,000</b>
<b>Transfers</b>					
205-1801-491.62-01	Transfer to General Fund	383,249	365,333	365,333	268,027
205-1801-491.62-19	Transfer to Hydro Bond Fd	-	-	-	-
205-1801-491.62-21	2013B HVAC Proj Pymt Fur	23,000	23,000	23,000	23,000
<b>Totals</b>		<b>406,249</b>	<b>388,333</b>	<b>473,333</b>	<b>376,027</b>

**FUND 210 MOTOR FUEL TAX**

**SUMMARY**

**PURPOSE**

The City expects to receive \$1,048,000 in Motor Fuel Tax (MFT) Funds to be used for street maintenance, street repair and construction material. Major annual MFT Projects include asphalt resurfacing, chip seal resurfacing and pavement crack sealing. Reconstruction of street intersections and major street sections are also funded by MFT Funds.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Revenues</b>					
210-0000-314.02-09	Motor Vehicle Fuel Tax	1,048,000	972,000	985,781	1,326,796
210-0000-331.01-01	Interest Income	10,000	8,000	13,368	18,555
210-0000-383.01-02	Local/Private-Infrast Grants	-	-	-	-
210-0000-383.02-01	State Gov-Operating Grants	-	-	-	-
210-0000-383.02-02	State Gov-Infrastruct Grant	-	-	-	-
	<b>Totals</b>	<b>1,058,000</b>	<b>980,000</b>	<b>999,149</b>	<b>1,345,351</b>
<b>Expenses</b>					
	Contractual Services	70,700	170,700	5,815	53,770
	Commodities	275,700	285,700	276,805	91,805
	Capital Outlay	1,405,000	2,819,984	2,727,759	1,027,295
	Transfers	-	-	-	-
	<b>Totals</b>	<b>1,751,400</b>	<b>3,276,384</b>	<b>3,010,379</b>	<b>1,172,870</b>

**EXPENDITURE DETAIL**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Contractual Services</b>					
210-3713-403.31-04	Engineering/Architectural	20,000	20,000	-	-
210-3713-403.31-05	Prof Services/Other	-	-	-	-
210-3713-403.35-05	Repair & Maint/Other	-	-	-	2,909
210-3713-403.35-06	Repair & Maint/Infrastruct	50,000	150,000	5,262	50,309
210-3713-403.39-02	Advertising/Publishing	700	700	553	552
	<b>Subtotal</b>	<b>70,700</b>	<b>170,700</b>	<b>5,815</b>	<b>53,770</b>
<b>Commodities</b>					
210-3713-403.46-01	Concrete	124,000	124,000	124,961	1,444
210-3713-403.46-02	Asphalt	47,200	47,200	51,844	20,361
210-3713-403.46-03	Sand, Stone, Gravel	4,500	4,500	-	-
210-3713-403.46-04	Salt & Cinders	100,000	100,000	100,000	70,000
210-3713-403.46-05	Chemicals	-	10,000	-	-
	<b>Subtotal</b>	<b>275,700</b>	<b>285,700</b>	<b>276,805</b>	<b>91,805</b>
<b>Capital Outlay</b>					
210-3713-403.52-03	Improv other than Bldgs	-	-	8,009	-
210-3713-403.53-02	Streets-Replacement	1,350,000	2,619,984	2,521,878	890,007
210-3713-403.53-04	Traffic Signals	55,000	200,000	197,872	137,288
210-3713-403.53-09	Infrastructure-Other	-	-	-	-
	<b>Subtotal</b>	<b>1,405,000</b>	<b>2,819,984</b>	<b>2,727,759</b>	<b>1,027,295</b>
	<b>Totals</b>	<b>1,751,400</b>	<b>3,276,384</b>	<b>3,010,379</b>	<b>1,172,870</b>

FUND 211 TRAFFIC SIGNAL FUND

SUMMARY

PURPOSE

The Engineering Department maintains the traffic signal equipment at all signalized intersections within the city of Quincy.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Revenues</b>					
211-0000-331.01-01	Interest Income	100	100	109	146
211-0000-342.09-00	Other	500	-	4,160	3,903
211-0000-362.03-02	Signs/Posts/Signals	2,000	-	14,697	14,336
211-0000-383.02-01	State Operating Grants	15,000	15,000	32,715	13,713
	<b>Totals</b>	<b>17,600</b>	<b>15,100</b>	<b>51,681</b>	<b>32,098</b>
<b>Expenses</b>					
<b>Contractual Services</b>					
211-3715-403.35-02	Rep & Mnt/ Mach & Equip	250	500	-	142
211-3715-403.35-05	Rep & Mnt/ Other	-	250	12,748	12,916
211-3715-403.35-06	Rep & Mnt/Infrastructure	30,000	30,000	30,109	9,601
211-3715-403.36-01	Fleet Maintenance	2,000	2,000	2,514	2,601
211-3715-403.39-01	Communications	100	250	-	-
211-3715-403.39-04	Travel	-	-	-	-
211-3715-403.39-05	Mileage Reimbursement	-	250	-	-
211-3715-403.39-07	Regist, Schools, Meetings	250	500	-	-
	<b>Subtotal</b>	<b>32,600</b>	<b>33,750</b>	<b>45,371</b>	<b>25,260</b>
<b>Commodities</b>					
211-3715-403.45-01	Building Supplies	-	-	-	-
211-3715-403.45-03	Equipment Consumable	250	500	11	-
211-3715-403.45-04	Equip Replacement Parts	4,000	10,000	3,622	4,202
211-3715-403.45-05	Small Tools/Small Equip.	500	500	462	323
211-3715-403.46-11	Other	800	500	484	220
	<b>Subtotal</b>	<b>5,550</b>	<b>11,500</b>	<b>4,579</b>	<b>4,745</b>
<b>Miscellaneous</b>					
211-3715-403.61-04	Other	227	250	142	181
	<b>Totals</b>	<b>38,377</b>	<b>45,500</b>	<b>50,092</b>	<b>30,186</b>

FUND 212 TOWN ROAD TAX FUND

SUMMARY

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Revenues</b>					
212-0000-312.10-00	Town Road District Levy	3,600	3,500	3,625	3,439
212-0000-331.01-01	Interest Income	300	200	305	305
	<b>Totals</b>	<b>3,900</b>	<b>3,700</b>	<b>3,930</b>	<b>3,744</b>
<b>Expenses</b>					
<b>Contractual Services</b>					
212-1899-403.35-06	Rep & Maint/Infrastructure	-	-	-	-
<b>Capital Outlay</b>					
212-1899-403.52-03	Improv other than Bldgs	-	-	-	-
212-1899-403.53-02	Streets-Replacement	83,900	79,000	-	-
	Subtotal	83,900	79,000	-	-
<b>Miscellaneous</b>					
212-1899-403.61-04	Other	-	-	-	-
	<b>Totals</b>	<b>83,900</b>	<b>79,000</b>	<b>-</b>	<b>-</b>

FUND 240 POLICE DEPT GRANT FUND

SUMMARY

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Revenues</b>					
240-0000-331.01-01	Interest Income	100	-	110	91
240-0000-382.02-02	Attorney General	5,000	10,000	2,500	5,000
240-0000-382.03-03	Local Law Enforcement	30,000	30,000	14,409	16,149
240-0000-382.03-04	Bureau of Justice	70,000	70,000	-	-
240-0000-382.03-06	Dept of Transportation		-		
	<b>Totals</b>	<b>105,100</b>	<b>110,000</b>	<b>17,019</b>	<b>21,240</b>
<b>Expenses</b>					
<b>Contractual Services</b>					
240-2110-402.39-08	Contracted Services	5,000	5,000	-	-
<b>Commodities</b>					
240-2110-402.46-11	Other	7,000	7,000	1,207	931
<b>Capital Outlay</b>					
240-2110-402.52-05	Machinery & Equipment	20,000	25,000	8,179	-
240-2110-402.52-06	Vehicles	20,000	20,000	-	-
240-2110-402.52-08	Controllable	50,000	45,296	-	-
<b>Miscellaneous</b>					
240-2110-402.61-04	Other				
240-1801-491.62-01	Transfers to General Fund	2,000	2,500	-	-
240-1801-491.62-80	Transfers to Adams County	15,000	7,204	7,204	8,074
	Subtotals	17,000	9,704	7,204	8,074
	<b>Totals</b>	<b>119,000</b>	<b>112,000</b>	<b>16,590</b>	<b>9,005</b>



FUND 241 POLICE DONATIONS FUND

SUMMARY

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Revenues</b>					
241-0000-321.00-00	Donations-Not Restricted	24,500	24,500	5,579	4,090
241-0000-331.01-01	Interest Income	500	500	89	102
241-0000-382.01-10	Restricted Contributions	-	-	-	(34,723)
	<b>Totals</b>	<b>25,000</b>	<b>25,000</b>	<b>5,668</b>	<b>(30,531)</b>
<b>Expenses</b>					
<b>Contractual Services</b>					
241-2110-402.35-04	Vehicles	2,000	1,750	1,705	-
<b>Commodities</b>					
241-2110-402.46-11	Other	16,000	16,250	7,436	5,783
241-2110-402.47-02	Safety Equipment	2,000	2,000	-	-
<b>Capital Outlay</b>					
241-2110-402.52-05	Machinery & Equipment	-	-	-	-
241-2110-402.52-06	Vehicles	-	-	-	-
241-2110-402.52-08	Controllable	25,000	25,000	2,328	-
<b>Miscellaneous</b>					
241-2110-402.61-04	Other	-	-	-	-
	<b>Totals</b>	<b>45,000</b>	<b>45,000</b>	<b>11,469</b>	<b>5,783</b>

**FUND 242 STATE FORFEITURE FUND**

**SUMMARY**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Revenues</b>					
242-0000-331.01-01	Interest Income	250	1,500	152	156
242-0000-362.05-02	Drug Fines	1,500	1,500	2,829	2,693
242-0000-382.02-01	State Grants	-	-	-	-
242-0000-382.02-04	State Forfeitures	7,000	6,000	4,791	7,053
	<b>Totals</b>	<b>8,750</b>	<b>9,000</b>	<b>7,772</b>	<b>9,902</b>
<b>Expenses</b>					
<b>Commodities</b>					
242-2110-402.46-11	Other	-	-	-	-
<b>Capital Outlay</b>					
242-2110-402.52-05	Machinery & Equipment	8,000	8,000	-	-
242-2110-402.52-06	Vehicles	3,000	3,000	-	-
242-2110-402.52-08	Controllables	15,000	15,000	10,332	6,400
<b>Miscellaneous</b>					
242-2110-402.61-04	Other	3,000	3,000	1,381	-
	<b>Totals</b>	<b>29,000</b>	<b>29,000</b>	<b>11,713</b>	<b>6,400</b>

**FUND 243 FEDERAL FORFEITURE FUND**

**SUMMARY**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
<b>Revenues</b>					
243-0000-331.01-01	Interest Income	100	500	73	53
243-0000-382.03-02	Federal Forfeiture	5,000	5,000	8,000	15,733
	<b>Totals</b>	<b>5,100</b>	<b>5,500</b>	<b>8,073</b>	<b>15,786</b>
<b>Expenses</b>					
<b>Capital Outlay</b>					
243-2110-402.52-05	Machinery & Equipment	4,000	500	-	-
243-2110-402.52-06	Vehicles	1,000	700	-	-
<b>Miscellaneous</b>					
243-2110-402.61-04	Other	3,000	3,800	3,195	-
	<b>Totals</b>	<b>8,000</b>	<b>5,000</b>	<b>3,195</b>	<b>-</b>

FUND 244 CRIME LAB FUND

SUMMARY

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Revenues</b>					
244-0000-331.01-01	Interest Income	250	1,500	76	72
244-0000-362.01-08	Other Reimbursements	15,000	15,000	12,360	12,438
244-0000-361.01-16	Fingerprinting Fees	1,500	300	2,075	1,175
244-0000-362.01-17	Electronic Tickets	2,500	-	1,878	66
	<b>Totals</b>	<b>19,250</b>	<b>16,800</b>	<b>16,389</b>	<b>13,751</b>
<b>Expenses</b>					
<b>Salaries &amp; Benefits</b>					
244-2110-402.11-02	Overtime	-	-	-	-
244-2110-402.21-01	Group Insurance	-	-	-	-
244-2110-402.22-01	Social Security	-	-	-	-
244-2110-402.22-02	Medicare	-	-	-	-
<b>Contractual Services</b>					
244-2110-402.39-04	Travel	1,000	4,000	91	2,044
244-2110-402.39-05	Mileage Reimbursement	750	750	-	-
244-2110-402.39-07	Regist, Schools, Mtngs	4,000	4,000	-	3,950
244-2110-402.39-08	Contracted Services	2,000	2,000	240	150
<b>Commodities</b>					
244-2110-402.41-02	Office Supplies	1,000	1,000	255	229
244-2110-402.46-11	Operational Supples	10,200	10,200	10,019	10,057
244-2110-402.47-02	Safety Equipment	750	750	-	-
244-2110-402.47-03	Training Supplies	500	500	-	-
<b>Capital Outlay</b>					
244-2110-402.52-05	Machinery & Equipment	3,000	3,000	-	-
244-2110-402.52-08	Controllable	2,000	2,000	28	459
<b>Miscellaneous</b>					
244-2110-402.61-04	Other	1,250	1,250	-	-
	<b>Totals</b>	<b>26,450</b>	<b>29,450</b>	<b>10,633</b>	<b>16,889</b>

**FUND 245 FIRE DEPT EDUCATION & APPARATUS FUND**

**SUMMARY**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Revenues</b>					
245-0000-321.00-00	Donations-Not Restricted	500	500	-	-
245-0000-331.01-01	Interest Income	-	-	30	31
	<b>Totals</b>	<b>500</b>	<b>500</b>	<b>30</b>	<b>31</b>
<b>Expenses</b>					
<b>Contractual Services</b>					
245-2210-402.35-02	Rep & Maint/Mach & Equip	1,000	1,000	-	-
<b>Commodities</b>					
245-2210-402.46-11	Other	1,000	1,000	-	-
	<b>Totals</b>	<b>2,000</b>	<b>2,000</b>	<b>-</b>	<b>-</b>

**FUND 246 FIRE DONATIONS FUND**

**SUMMARY**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Revenues</b>					
246-0000-321.00-00	Donations-Not Restricted	1,200	1,200	33,261	7,135
246-0000-331.01-01	Interest Income	-	-	24	14
246-0000-382.01-10	Restricted Contributions	-	-	-	10,490
246-0000-391.10-90	Other			2,388	
	<b>Totals</b>	<b>1,200</b>	<b>1,200</b>	<b>35,673</b>	<b>17,639</b>
<b>Expenses</b>					
<b>Contractual Services</b>					
246-2210-402.38-08	Professional Liability	-	-	-	-
<b>Commodities</b>					
246-2210-402.45-06	Vehicle	100	100	-	-
246-2210-402.46-11	Other	700	700	500	674
	<b>Subtotal</b>	<b>800</b>	<b>800</b>	<b>500</b>	<b>674</b>
<b>Capital Outlay</b>					
246-2210-402.52-05	Machinery & Equipment	1,000	1,000	-	11,490
<b>Miscellaneous</b>					
246-2210-402.61-04	Other	-	-	-	-
	<b>Totals</b>	<b>1,800</b>	<b>1,800</b>	<b>500</b>	<b>12,164</b>

FUND 247 FIRE DEPARTMENT GRANT FUND

SUMMARY

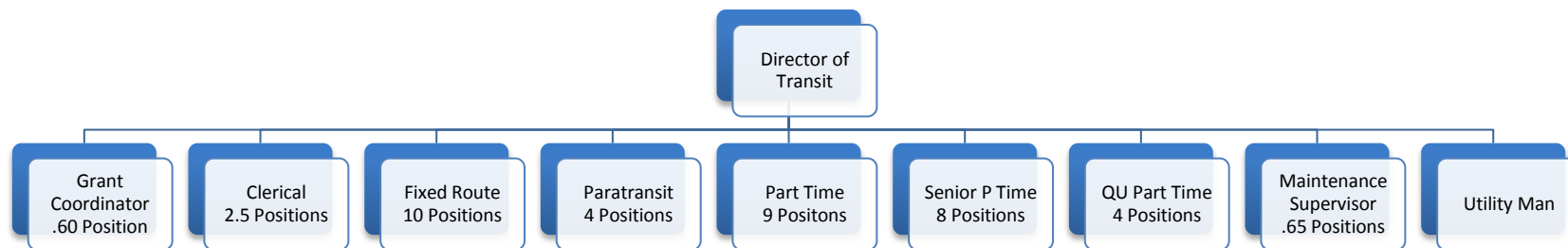
The Fire Dept Grant Fund expects to receive a \$297,000 grant for the purchase and replacement of all firefighting Self-Contained Breathing Apparatus.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Revenues</b>					
247-0000-331.01-01	Interest Income	-	-	-	-
247-0000-342.09-00	Other	-	-	-	-
247-0000-382.03-05	FEMA Grants	297,000	23,000	-	-
247-0000-391.01-01	General Fund	-	-	2,131	-
	<b>Totals</b>	<b>297,000</b>	<b>23,000</b>	<b>2,131</b>	<b>-</b>
<b>Expenses</b>					
<b>Commodities</b>					
247-2210-402.46-11	Operational Supplies	-	-	-	-
<b>Capital Outlay</b>					
247-2210-402.52-05	Machinery & Equipment	-	-	-	-
247-2210-402.52-08	Controllable	297,000	23,000	-	-
	<b>Totals</b>	<b>297,000</b>	<b>23,000</b>	<b>-</b>	<b>-</b>

**FUND 249 POLICE DUI FUND**

**SUMMARY**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Revenues</b>					
249-0000-331.01-01	Interest Income	500	250	355	416
249-0000-362.01-10	DUI Reimbursement	65,000	65,000	36,464	43,417
	<b>Totals</b>	<b>65,500</b>	<b>65,250</b>	<b>36,819</b>	<b>43,833</b>
<b>Expenses</b>					
<b>Contractual Services</b>					
249-2110-402.39-07	Regist, Schools, Meetings	600	600	279	-
249-2110-402.39-08	Other Contracted Services	1,400	1,400	-	360
<b>Commodities</b>					
249-2110-402.41.01	Postage	100	100	-	-
249-2110-402.41.02	Office Supplies	3,000	3,000	5,246	3,018
249-2110-402.46-11	Operational Supplies-Other	6,000	6,000	6,856	5,055
		9,100	9,100	12,102	8,073
<b>Capital Outlay</b>					
249-2110-402.52-04	Office Equipment	2,000	2,000	-	-
249-2110-402.52-05	Machinery & Equipment	4,500	4,500	-	-
249-2110-402.52-08	Controllables	60,000	59,000	47,192	41,352
		66,500	65,500	47,192	41,352
<b>Miscellaneous</b>					
242-2110-402.61-04	Other	-	-	-	-
	<b>Totals</b>	<b>77,600</b>	<b>76,600</b>	<b>59,573</b>	<b>49,785</b>



**PURPOSE**

Quincy Transit Lines (QTL) has 8 fixed route buses Monday through Saturday which cover the entire City of Quincy. Fixed route service is provided by two buses on Sundays and Holidays. QTL provides paratransit demand service 7 days per week for residents of Quincy and parts of Adams County who qualify for the service. Senior rides service is provided Monday through Friday. QTL provides a demand response bus for residents on Friday evenings as well. Currently QTL has a shuttle that provides rides to Quincy University students on a contractual basis, these buses connect directly with other fixed route buses allowing students to travel the entire city and patronize local businesses.

**GOALS/OBJECTIVES**

- To extend Transit services to the entire county. This will be a gradual process . The first step in the process will be to extend Disabled and Elderly services. The current limitation to this is the need for additional buses. Both the State and Federal Department of Transportation were involved in the process and are supportive of expanding services. We have a current funding level of more than \$4 million dollars. We routinely do not draw down the entire grant amount. During FY 2017, we anticipate drawing down just over 50% of our grant funds. Capital funds will be used as match money for any grants received.

**PAST FISCAL YEAR HIGHLIGHTS**

- On Target to Provide 525,029 Rides, this is an increase of 1,530 over last year.
- Disabled and Elderly annual riders is expected to be 35,000 for FY 2015.

**REVENUE SUMMARY**

ACCOUNT DESCRIPTION	2016/2017		2015/2016	2015/2016	2014/2015
	PROPOSED	% Change	REVISED	PROJECTED	YTD
	BUDGET		BUDGET	ACTUAL	ACTUAL
Other Income	1,200	0.00%	1,200	3,025	2,080
Charges for Services	78,200	0.00%	78,200	83,482	94,150
Grants	2,910,753	0.00%	2,910,753	3,219,686	2,746,457
Transfers from General Fund	275,059	0.39%	274,000	274,000	316,625
<b>Total</b>	<b>3,265,212</b>	<b>0.03%</b>	<b>3,264,153</b>	<b>3,580,193</b>	<b>3,159,312</b>

**EXPENSE SUMMARY**

ACCOUNT DESCRIPTION	2016/2017		2015/2016	2015/2016	2014/2015
	PROPOSED	% Change	REVISED	PROJECTED	YTD
	BUDGET		BUDGET	ACTUAL	ACTUAL
Salaries	1,437,936	5.96%	1,357,043	1,426,028	1,427,503
Benefits	645,291	-11.50%	729,163	730,071	766,402
Contractual Services	942,094	0.32%	939,106	739,178	743,608
Commodities	27,245	4.01%	26,195	20,106	26,305
Capital Outlay	57,220	0.00%	57,220	-	2,678
Miscellaneous	155,426	0.00%	155,426	121,564	105,707
<b>Totals</b>	<b>3,265,212</b>	<b>0.03%</b>	<b>3,264,153</b>	<b>3,036,947</b>	<b>3,072,203</b>

Totals by Division

3410 Administration	190,334	64.92%	115,410	114,538	103,114
3412 Clerical	142,550	-0.90%	143,841	147,382	146,460
3413 Drivers	1,649,525	-5.78%	1,750,746	1,828,794	1,892,709
3414 Operations	1,177,593	0.34%	1,173,555	877,056	874,506
3415 Maintenance Supervision	105,210	30.53%	80,601	69,177	56,014
<b>Totals</b>	<b>3,265,212</b>	<b>0.03%</b>	<b>3,264,153</b>	<b>3,036,947</b>	<b>3,072,803</b>



STAFFING				
	FY 2017 PROPOSED	FY 2016 ACTUAL	FY 2015 ACTUAL	FY 2014 ACTUAL
Authorized Full Time Positions	19.75	19.75	24.2	23.6
Authorized Part Time Positions	21	17	17	16

The proposed budget includes the following Transit Department staff:

<b>Position</b>	<b>Full Time Equivalents (FTE)</b>
Director of Transit	1.00
Grant Administrator	0.60
Clerical	2.50
Fixed Route / Para Drivers	14.00
Utility Man	1.00
<u>Maintenance Supervisor</u>	<u>0.65</u>
Total Full-Time	19.75
Part Time	9.00
Senior Drivers	8.00
<u>QU drivers</u>	<u>4.00</u>

FUND 250 QUINCY TRANSIT LINES

REVENUE  
DETAIL SUMMARY

		REVENUES			
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
250-0000-331.01-01	Interest Income	1,200	1,200	3,025	1,919
250-0000-342.09-00	Other	-	-	-	161
250-0000-361.06-01	Passenger Fares	68,000	68,000	76,239	87,443
250-0000-361.06-02	Special Transit Fares	10,200	10,200	7,243	6,707
250-0000-361.06-03	Charter Service	-	-	-	-
250-0000-383.01-01	Local/Operating Grants	150,000	150,000	159,089	150,115
250-0000-383.02-01	State/Operating Grants	2,140,500	2,140,500	2,460,344	1,996,089
250-0000-383.03-01	Federal/Operating Grants	600,253	600,253	600,253	600,253
250-0000-383.03-02	Cap Exp/Infrastr Grant	20,000	20,000	-	-
250-0000-383.03-06	Dept of Transportation Gran	-	-	-	-
250-0000-391.01-01	Transfer from General Fund	275,059	274,000	274,000	316,625
	<b>Totals</b>	<b>3,265,212</b>	<b>3,264,153</b>	<b>3,580,193</b>	<b>3,159,312</b>

**FUND 250 QUINCY TRANSIT LINES**

**TRANSIT  
Administration  
Detail**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Salaries &amp; Benefits</b>					
250-3410-403.11-01	Regular Salary/Wages	113,538	67,368	69,045	63,628
250-3410-403.11-03	Sick Pay	-	-	43	115
250-3410-403.11-04	Holiday Pay	6,596	3,709	3,534	2,317
250-3410-403.11-15	Vacation Pay	3,519	4,989	3,419	1,716
250-3410-403.11-17	Sick Pay Buy Back	8,243	3,561	3,465	2,923
250-3410-403.11-18	Vacation Pay Buy Back	3,506	-	-	-
250-3410-403.21-01	Group Insurance	23,282	15,217	15,049	13,570
250-3410-403.21-02	Retiree Insurance	-	-	-	-
250-3410-403.21-03	Board Paid Life Insurance	-	-	36	32
250-3410-403.21-04	Workers' Compensation	501	604	604	587
250-3410-403.22-01	Social Security	8,701	5,004	4,625	4,088
250-3410-403.22-02	Medicare	1,975	1,170	1,082	956
250-3410-403.22-03	Unemployment Comp.	138	138	138	100
250-3410-403.23-01	IMRF	15,943	9,258	9,106	8,690
	<b>Totals</b>	<b>185,942</b>	<b>111,018</b>	<b>110,146</b>	<b>98,722</b>
<b>Commodities</b>					
250-3410-403.36-02	Rentals/Land & Building	4,392	4,392	4,392	4,392
	<b>Totals</b>	<b>190,334</b>	<b>115,410</b>	<b>114,538</b>	<b>103,114</b>

**TRANSIT  
Clerical  
Detail**

<b>Salaries &amp; Benefits</b>					
250-3412-403.11-01	Regular Salary/Wages	84,182	82,564	84,376	83,748
250-3412-403.11-03	Sick Pay	233	227	59	-
250-3412-403.11-04	Holiday Pay	5,063	4,505	4,505	4,866
250-3412-403.11-15	Vacation Pay	6,573	6,413	6,174	6,501
250-3412-403.11-17	Sick Pay Buy Back	2,607	2,544	4,325	2,651
250-3412-403.11-18	Vacation Pay Buy Back	-	-	-	-
250-3412-403.21-01	Group Insurance	24,365	28,422	28,422	28,765
250-3412-403.21-03	Board Paid Life Insurance	172	86	83	86
250-3412-403.21-04	Workers' Compensation	286	345	345	335
250-3412-403.22-01	Social Security	6,117	5,986	5,989	5,864
250-3412-403.22-02	Medicare	1,431	1,396	1,401	1,372
250-3412-403.22-03	Unemployment Comp.	313	313	313	300
250-3412-403.23-01	IMRF	11,208	11,040	11,390	11,972
	<b>Totals</b>	<b>142,550</b>	<b>143,841</b>	<b>147,382</b>	<b>146,460</b>

**FUND 250 QUINCY TRANSIT LINES**

**TRANSIT  
DRIVERS  
Detail**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Salaries &amp; Benefits</b>					
250-3413-403.11-01	Regular Salary/Wages	526,308	557,194	626,906	701,543
250-3413-403.11-02	Overtime	82,283	79,658	79,950	30,031
250-3413-403.11-03	Sick Pay	33,279	23,750	42,264	31,242
250-3413-403.11-04	Holiday Pay	18,494	17,672	22,623	23,273
250-3413-403.11-15	Vacation Pay	51,844	43,067	40,199	50,234
250-3413-403.11-16	Major Medical Pay	-	-	42,821	7,135
250-3413-403.11-17	Sick Pay Buy Back	8,856	7,910	8,455	14,961
250-3413-403.11-18	Vacation Pay Buy Back	-	-	1,354	-
250-3413-403.11-19	Personal Day Pay	13,630	11,347	11,331	16,582
250-3413-403.11-20	Personal Day Pay Buy Back	19,893	15,235	21,396	17,794
250-3413-403.12-01	Temporary Employee Wages	381,972	379,270	258,720	311,074
250-3413-403.12-02	Overtime	-	-	50,856	21,480
250-3413-403.21-01	Group Insurance	205,452	261,175	260,501	298,583
250-3413-403.21-03	Board Paid Life Insurance	1,646	823	733	867
250-3413-403.21-04	Workers' Compensation	116,985	140,946	140,946	136,841
250-3413-403.22-01	Social Security	68,125	64,986	70,896	72,124
250-3413-403.22-02	Medicare	14,214	15,198	16,581	16,869
250-3413-403.22-03	Unemployment Comp.	4,375	4,000	4,000	2,000
250-3413-403.23-01	IMRF	101,869	128,145	127,906	140,076
250-3413-403.24-03	CDL Reimbursement	300	370	356	-
	<b>Totals</b>	<b>1,649,525</b>	<b>1,750,746</b>	<b>1,828,794</b>	<b>1,892,709</b>

**FUND 250 QUINCY TRANSIT LINES**

**TRANSIT  
OPERATIONS**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017	2015/2016	2015/2016	2014/2015
		PROPOSED BUDGET	REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
<b>Salaries &amp; Benefits</b>					
250-3414-403.24-03	CDL Reimbursements	-	-	600	600
	<b>Subtotal</b>	-	-	600	600
<b>Contractual Services</b>					
250-3414-403.31-01	Audit	8,500	8,250	7,542	7,541
250-3414-403.31-05	Other	72,064	59,564	525	360
250-3414-403.32-01	Medical	2,150	3,400	-	2,949
250-3414-403.34-03	Custodial	3,400	3,400	3,738	3,862
250-3414-403.35-01	Rep & Maint-Buildings	3,000	1,755	1,843	3,109
250-3414-403.35-02	Rep & Maint-Mach&Equip	1,000	1,500	983	1,298
250-3414-403.35-05	Rep & Maint -Other	1,000	675	782	1,155
250-3414-403.36-01	Fleet Maintenance	719,565	718,627	600,034	594,720
250-3414-403.36-03	Rentals/Equip & Vehicle	1,200	1,200	1,082	1,048
250-3414-403.38-01	MICA	77,578	93,468	93,468	55,503
250-3414-403.38-02	Deductible	-	-	-	35,242
250-3414-403.39-01	Communications	12,000	12,000	7,648	8,327
250-3414-403.39-02	Advertising/Publishing	3,145	3,145	3,159	8,281
250-3414-403.39-03	Printing & Binding	7,000	4,200	3,294	2,318
250-3414-403.39-04	Travel	2,000	1,000	407	796
250-3414-403.39-05	Mileage Reimbursement	3,500	1,930	1,504	3,487
250-3414-403.39-07	Regist, Schools, Meetings	600	600	200	553
250-3414-403.39-08	Contracted Services	20,000	20,000	8,577	8,667
	<b>Subtotal</b>	937,702	934,714	734,786	739,216
<b>Commodities</b>					
250-3414-403.41-01	Postage	350	300	518	366
250-3414-403.41-02	Office Supplies	750	750	1,004	1,034
250-3414-403.42-01	Natural Gas	7,000	7,000	3,959	4,974
250-3414-403.42-02	Electricity	9,000	9,000	10,472	9,339
250-3414-403.45-01	Building Supplies	-	-	122	57
250-3414-403.45-02	Custodial Supplies	1,400	1,400	866	1,414
250-3414-403.45-04	Equip Replacement Parts	1,000	1,000	-	196
250-3414-403.45-05	Small Tools	245	245	-	600
250-3414-403.46-08	Paint	2,000	-	-	-
250-3414-403.46-11	Other	-	1,000	-	777
250-3414-403.47-01	Clothing/Uniforms	5,000	5,000	3,300	7,403
250-3414-403.47-02	Safety Equipment	500	500	(135)	145
	<b>Subtotal</b>	27,245	26,195	20,106	26,305
<b>Capital Outlay</b>					
250-3414-403.52-02	Buildings	45,000	45,000	-	-
250-3414-403.52-03	Improv other than Bldgs	-	1,000	-	2,468
250-3414-403.52-04	Office Equipment	-	1,000	-	-
250-3414-403.52-05	Machinery & Equipment	10,000	10,000	-	-
250-3414-403.52-06	Vehicles	-	220	-	210
250-3414-403.52-08	Controllable	2,220	-	-	-
	<b>Subtotal</b>	57,220	57,220	-	2,678
<b>Miscellaneous</b>					
250-3414-403.61-01	Dues	4,400	4,400	-	4,400
250-3414-403.61-02	Taxes	-	-	-	-
250-3414-403.61-04	Other	150	150	38	34
250-3414-403.65-01	Cost Share/Administrative	150,876	150,876	121,526	101,273
	<b>Subtotal</b>	155,426	155,426	121,564	105,707
	<b>Total</b>	<b>1,177,593</b>	<b>1,173,555</b>	<b>877,056</b>	<b>874,506</b>

FUND 250 QUINCY TRANSIT LINES

TRANSIT  
SUPERVISION

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Salaries &amp; Benefits</b>					
250-3415-403.11-01	Regular Salary/Wages	58,579	46,060	37,143	26,846
250-3415-403.11-02	Overtime	-	-	396	2,572
250-3415-403.11-03	Sick Pay	2,296	-	252	-
250-3415-403.11-04	Holiday Pay	3,828	-	2,145	1,509
250-3415-403.11-15	Vacation Pay	2,614	-	272	1,409
250-3415-403.11-17	Sick Pay Buy Back	-	-	-	1,353
250-3415-403.21-01	Group Insurance	17,363	16,148	11,931	6,534
250-3415-403.21-02	Retirees Insurance	-	-	-	-
250-3415-403.21-03	Board Paid Life Insurance	112	39	34	20
250-3415-403.21-04	Workers' Compensation	7,804	9,403	9,403	9,129
250-3415-403.22-01	Social Security	4,047	2,856	2,283	2,024
250-3415-403.22-02	Medicare	946	668	534	473
250-3415-403.22-03	Unemployment Comp.	207	144	144	-
250-3415-403.23-01	IMRF	7,414	5,283	4,640	4,145
	<b>Totals</b>	<b>105,210</b>	<b>80,601</b>	<b>69,177</b>	<b>56,014</b>

FUND 252 DCCA GRANT FUND

SUMMARY

Funds from Department of Commerce and Economic Opportunity's (DCEO) Community Development Assistance Program (CDAP) are placed in fund 252 to be utilized for projects that receive grant awards. Project include: Prince Agri Products, Kroc Center Streetscape and The District Wayfinding grants.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Revenues</b>					
252-0000-383.01-04	Local/Private-Matching	-	-	-	-
252-0000-383.02-03	State Econ Dev/Rehab Grar	-	-	-	21,157
252-0000-383.03-01	Federal Operating Grant	150,000	150,000	-	-
252-0000-383.03-03	Federal Rehab Grant	-	-	-	-
	<b>Totals</b>	<b>150,000</b>	<b>150,000</b>	<b>-</b>	<b>21,157</b>
<b>Expenses</b>					
<b>Contractual Services</b>					
252-6312-408.31-02	Professional Svc/Legal	20,000	20,000	-	-
252-6312-408.31-05	Professional Svc/Other	-	-	-	18,250
252-6312-408.35-01	Repair & Maint-Buildings	-	-	-	-
252-6312-408.39-08	Contracted Services	80,000	-	-	-
	<b>Subtotal</b>	<b>100,000</b>	<b>20,000</b>	<b>-</b>	<b>18,250</b>
<b>Capital Outlay</b>					
252-6312-408.53-02	Streets-Replacement	50,000	92,446	-	-
252-6312-408.53-09	Other	-	-	-	80,310
	<b>Subtotal</b>	<b>50,000</b>	<b>92,446</b>	<b>-</b>	<b>80,310</b>
<b>Miscellaneous</b>					
252-6312-408.65-01	Administrative Cost Share	-	37,554	-	-
<b>Transfers</b>					
252-1804-408.62-83	Transfer to GREDF	-	-	-	-
252-1804-491.62-01	General Fund	-	37,554	37,554	-
	<b>Totals</b>	<b>150,000</b>	<b>150,000</b>	<b>37,554</b>	<b>98,560</b>

**FUND 253 IHDA GRANT FUND**

**SUMMARY**

Funds from Illinois Housing Development Authority (IHDA) are placed in Fund 253 to be utilized for projects that receive grant awards. Projects include: Single family Owner Occupied, Rental Rehab and Abandon Housing grants.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Revenues</b>					
253-0000-331.01-01	Interest Income	-	-	19	21
253-0000-383.01-04	Local/Private-Matching	-	-	-	-
253-0000-383.02-03	State-Econ Dev/Rehab Grar	-	168,000	165,161	60,692
253-0000-383.03-03	Fed-Econ Dev/Rehab Grant	80,000	-	-	-
	<b>Totals</b>	<b>80,000</b>	<b>168,000</b>	<b>165,180</b>	<b>60,713</b>
<b>Expenses</b>					
<b>Contractual Services</b>					
253-6312-408.31-02	Contracted Legal	500	500	-	-
253-6312-408.31-05	Other	1,000	1,000	-	1,000
253-6312-408.35-01	Buildings	67,500	137,525	154,816	49,795
<b>Miscellaneous</b>					
253-6312-408.65-01	Administrative Cost Share	11,000	28,975	28,975	-
	<b>Totals</b>	<b>80,000</b>	<b>168,000</b>	<b>183,791</b>	<b>50,795</b>



**FUND 255 HUD GRANT FUND**

**SUMMARY**

Funds from DCEO for Ike federal disaster recovering program were used for the water treatment generator. Fund 255 also is used to receive funds DCEO and HUD funds for the Riverfront Connector Trail project.

**REVENUES**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017	2015/2016	2015/2016	2014/2015
		PROPOSED BUDGET	REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
255-0000-383.03-01	Federal Operating Grants	-	-	-	59,755
255-0000-383.03-03	Federal Econ Dev/Rehab	98,000	303,000	58,207	101,756
	<b>Totals</b>	<b>98,000</b>	<b>303,000</b>	<b>58,207</b>	<b>161,511</b>

**EXPENSES**

Purification

**Contractual Services**

255-3314-408.31-04	Engineering/Architectural	-	2,000	-	-
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**Capital Outlay**

255-3314-411.52-05	Machinery & Equipment	-	-	-	-
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Commercial Development

**Contractual Services**

255-6312-408.31-02	Legal	-	500	-	-
255-6312-408.31-04	Engineering/Architectural	-	-	112	88
255-6312-408.31-05	Prof Services - Other	-	1,000	-	24
255-6312-408.35-01	Repair & Maint - Building	-	1,200	388	-
255-6312-408.39-02	Advertising/Publishing	-	-	-	-
255-6312-408.39-08	Other Contracted Services	-	1,000	56	-
	<b>Subtotal</b>	-	3,700	556	112

**Commodities**

255-6312-408.41-01	Postage	-	-	-	-
255-6312-408.46-11	Operational supplies-other	-	3,800	2,747	3,246
	<b>Subtotal</b>	-	3,800	2,747	3,246

**Capital Outlay**

255-6312-408-52-01	Land	-	-	-	-
255-6312-408-52-03	Improv other than Building	-	235,500	-	98,604
	<b>Subtotal</b>	-	235,500	-	98,604

**Miscellaneous**

255-6312-408.61-04	Miscellaneous-Other	-	-	-	-
255-6312-408.65-01	Administrative	98,000	58,000	-	-
	<b>Subtotal</b>	98,000	58,000	-	-

	<b>Totals</b>	<b>98,000</b>	<b>303,000</b>	<b>3,303</b>	<b>101,962</b>
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# CITY OF QUINCY

## *Department of Utilities & Engineering*

Jeffrey Conte, P.E.  
Director of Utilities & Engineering  
(217) 228-4527

City Hall - 730 Maine Street  
Quincy, Illinois 62301-4048

### **Initial Issue Date – March 24, 2016**

The Engineering Department presents the following Capital Improvement Plan (CIP) for the City of Quincy covering the period of fiscal years 2017 through 2021. This CIP was developed from input of staff, Department Heads, Aldermen and the Mayor's office, as well as the fiscal condition of the City and projected revenues over the course of the planning period. Total identified capital needs in excess of \$40 million for governmental activities far exceed the expected revenues of \$20 million. As such, the proposed CIP includes the consensus highest priority projects that can be completed with the available funds. Since priorities and available funds may change over time, the CIP shall be periodically reviewed and revised, but not less than annually. The CIP for governmental activities will be funded by Home Rule sales taxes (HRST) and motor fuel taxes (MFT) and federal transportation (FAU) funds. Coordinated improvement of the City's water and sewer utilities was considered in this CIP. Enterprise funds (Funds 501 and 502) will be provided to complete utility improvements, if any are required, for each street improvement project. The proposed CIP would be funded as follows:

Motor Fuel Taxes	\$5,159,000
Home Rule Sales Taxes	3,168,900
Ward Enhancement Funds (reserves)	2,951,100
Water Enterprise Funds	3,705,000
Sewer Enterprise Funds	2,695,000
Federal (FAU) Funds	1,856,000
General (Engineering Dept) Funds	<u>290,000</u>
<b>Total</b>	<b>\$19,825,000</b>

The projects for the FY17 portion of the CIP are summarized on the following pages. Summaries for the complete CIP follow in Attachment 1. As noted previously, the CIP is subject to change based upon new information, availability of funds and/or changes in priorities.

## **FY17 CIP**

Spruce Street, 12<sup>th</sup> to 15<sup>th</sup> Streets (Ward 1) – The proposed project consists replacing 6” cast iron water main installed in 1905-11, reconstructing the concrete curb & gutter, milling the existing street surface and overlaying with a new hot-mix asphalt (HMA) surface. The project budget is \$410,000 which will be paid using \$170,000 in water funds and \$240,000 in Capital funds.

Second Street, College Avenue to Oak Street (Ward 2) – The proposed project consists of removing existing railroad tracks, replacing the existing drainage structures, replacing 6” cast iron water main that was installed in 1899, milling the existing street surface and overlaying with a new HMA surface. The project budget is \$430,000 which will be paid using \$85,000 in water funds, \$175,000 in sewer funds and \$170,000 in Capital funds.

College Avenue, 4<sup>th</sup> to 5<sup>th</sup> Streets (Ward 2) – The proposed project consists replacing 6” cast iron water main installed in 1911, reconstructing the concrete curb & gutter, milling the existing street surface and overlaying with a new HMA surface. The project budget is \$315,000 which will be paid using \$60,000 in water funds and \$110,000 in Capital funds.

Abbey Ridge Road, Columbus Road to Nottingham Drive (Ward 3) – The proposed project consists of milling the existing street surface and overlaying with a new HMA surface. The project budget is \$90,000 which will be paid using MFT funds.

Lindell Avenue, 30<sup>th</sup> to 36<sup>th</sup> Streets (Ward 3) – The proposed project consists of milling the existing street surface and overlaying with a new HMA surface. The project budget is \$360,000 which will be paid using Capital funds.

Lincoln Hill Northwest & Lincoln Hill Court Northwest (Ward 4) – The proposed project consists of constructing concrete curb & gutter, milling the existing street surface and overlaying with a new HMA surface. The project budget is \$230,000 which will be paid using Capital funds.

Aldo Boulevard, 22<sup>nd</sup> to 23<sup>rd</sup> Streets (Ward 4) – The proposed project consists of replacing defective sewer main from 21<sup>st</sup> Street to 23<sup>rd</sup> Streets, removing & replacing concrete curb & gutter, milling the existing street surface and overlaying with a new HMA surface. The project budget is \$405,000 which will be paid using \$265,000 in sewer funds and \$140,000 in MFT funds.

South Glendale Drive, from Glendale Drive eastward 500 ft (Ward 4) – The proposed project consists of constructing a storm water inlet, milling the existing street surface and overlaying with a new HMA surface. The project budget is \$50,000 which will be paid using MFT funds.

Manor Hill Drive, Harrison Street to Curtis Creek Road (Ward 5) – The proposed project consists of milling the existing street surface and overlaying with a new HMA surface. The project budget is \$315,000 which will be paid using MFT funds.

Meadowbrook Road, 36<sup>th</sup> Street to Hill & Brook (Ward 5) – The proposed project consists of milling the existing street surface and overlaying with a new HMA surface. The project budget is \$50,000 which will be paid using MFT funds.

Edgewood Drive (Ward 5) – The proposed project consists of milling the existing street surface and overlaying with a new HMA surface. The project budget is \$75,000 which will be paid using MFT funds.

Monroe Street, 18<sup>th</sup> to 19<sup>th</sup> Streets (Ward 6) – The proposed project includes remediation of a serious drainage issue through construction of concrete curb & gutter; regrading and reconstructing the north mid-block alley; milling the existing street surface and overlaying with a new HMA surface. The total project budget is \$105,000; the project will be paid using Capital funds.

Madonna Drive, St. Charles Drive to cul-de-sac (Ward 6) – The proposed project consists of milling the existing street surface and overlaying with a new HMA surface. The project budget is \$200,000 which will be paid using MFT funds.

Alley between Van Buren & Jackson Street, 18<sup>th</sup> Street to 19<sup>th</sup> Street (Ward 6) – The proposed project includes remediation of a serious drainage issue through construction of concrete curb & gutter; construction of a storm water inlet; regrading the alley; milling the existing surface and overlaying with a new HMA surface. The total project budget is \$230,000; the project will be paid using \$80,000 in sewer funds and \$150,000 in Capital funds.

Ohio Street, 6<sup>th</sup> to 8<sup>th</sup> Streets (Ward 7) – The proposed project consists replacing 6” cast iron water main installed in 1889, reconstructing the concrete curb & gutter, milling the existing street surface and overlaying with a new HMA surface. The project budget is \$375,000 which will be paid using \$135,000 in water funds and \$240,000 in Capital funds.

Sixth Street, Hampshire to Maine Streets (Ward 7) – The proposed project includes removing and replacing the combined sewer and replacing 10” cast iron water main installed in 1882. The street surface will be milled; the water and sewer trenches will be capped with an asphalt base course and new HMA binder and surface courses constructed. The project budget is \$320,000; the project will be paid using \$70,000 in water funds, \$75,000 in sewer funds and \$175,000 in Capital funds.

Northeast Corner of 8<sup>th</sup> & Hampshire (Ward 7) – The proposed project consists for replacing deteriorated concrete curb and sidewalks around the U.S. Postal facility. The project budget is \$100,000 which will be paid using Capital Funds.

36<sup>th</sup> & Harrison Trunk Sewer (Community) – The proposed project consists of constructing a 12” sanitary sewer to serve future residential development east of 36<sup>th</sup> Street and south of Harrison Street. Tap fees will be developed by ordinance such that the City’s investment will be recovered as development occurs. The project budget is \$250,000 and will be paid using sewer funds.

R.J. Peters Drive, Gardner Expressway to 8<sup>th</sup> Street (Community) – The proposed project consists of milling the existing street surface, repairing the aggregate base course and overlaying with a new HMA surface. The project budget is \$210,000 which will be paid using \$42,000 in MFT funds and \$168,000 in FAU funds.

28<sup>th</sup> Street, Chestnut to Cherry Streets (Community) – The proposed project consists of milling the existing street surface and overlaying with a new HMA surface. The project budget is \$110,000 which will be paid using \$22,000 in MFT funds and \$88,000 in FAU funds.

Intersection of 18<sup>th</sup> & Maine, northward to concrete pavement (Community) – The proposed project consists of replacing the concrete curb & gutter, milling the existing street surface and overlaying with a new HMA surface. The project budget is \$50,000 which will be paid using \$10,000 in MFT funds and \$40,000 in FAU funds.

Maine Street, 14<sup>th</sup> to 18<sup>th</sup> Streets (Community) – The proposed project consists of replacing the concrete curb & gutter, milling the existing street surface and overlaying with a new HMA surface. The project budget is \$170,000 which will be paid using \$34,000 in MFT funds and \$136,000 in FAU funds.

Chestnut Street, 28<sup>th</sup> to 30<sup>th</sup> Streets (Community) – The proposed project consists of milling the existing street surface, repairing the base course and overlaying with a new HMA surface. The project budget is \$160,000 which will be paid using MFT funds.

**Attachment 1  
Fire Year Capital Improvement Plan  
Project Summaries**

**Capital Improvement Plan FY17 - FY21**

**Ward Spending by Source of Funds**

Ward	Engineering Fund 001	MFT Fund 210	Capital Fund 301	Enterprise Funds 501 & 502	Federal Funds	Total
1	70,000	\$ 610,000	\$ 1,100,000	\$ 750,000	\$ -	\$ 2,530,000
2	65,000	660,000	1,065,000	1,625,000	-	3,415,000
3	-	470,000	585,000	-	-	1,055,000
4	-	455,000	590,000	885,000	-	1,930,000
5	25,000	770,000	950,000	345,000	-	2,090,000
6	35,000	715,000	725,000	140,000	-	1,615,000
7	95,000	855,000	1,105,000	1,805,000	-	3,860,000
Community	-	624,000	-	850,000	1,856,000	3,330,000
	\$ 290,000	\$ 5,159,000	\$ 6,120,000	\$ 6,400,000	\$ 1,856,000	\$ 19,825,000

**Ward Spending per FY**

Ward	FY17	FY18	FY19	FY20	FY21	Total
1	\$ 430,000	\$ 995,000	\$ 600,000	\$ 190,000	\$ 315,000	\$ 2,530,000
2	600,000	590,000	540,000	685,000	1,000,000	3,415,000
3	450,000	155,000	115,000	110,000	225,000	1,055,000
4	685,000	480,000	460,000	305,000	-	1,930,000
5	465,000	1,060,000	175,000	265,000	125,000	2,090,000
6	535,000	175,000	310,000	250,000	345,000	1,615,000
7	840,000	1,360,000	895,000	145,000	620,000	3,860,000
Community	950,000	940,000	1,200,000	240,000	-	3,330,000
	\$ 4,955,000	\$ 5,755,000	\$ 4,295,000	\$ 2,190,000	\$ 2,630,000	\$ 19,825,000

**Fund Spending per FY**

Fund	FY17	FY18	FY19	FY20	FY21	Total
Engineering 001	\$ 100,000	\$ 100,000	\$ 40,000	\$ 50,000	\$ -	\$ 290,000
MFT 210	1,138,000	888,000	1,245,000	813,000	1,075,000	5,159,000
Capital 310	1,920,000	1,880,000	1,015,000	685,000	620,000	6,120,000
Water 501	520,000	685,000	1,285,000	330,000	885,000	3,705,000
Sewer 502	845,000	1,450,000	230,000	120,000	50,000	2,695,000
Federal	432,000	752,000	480,000	192,000	-	1,856,000
	\$ 4,955,000	\$ 5,755,000	\$ 4,295,000	\$ 2,190,000	\$ 2,630,000	\$ 19,825,000

**Project #:** 14102  
**Project Location:** Spruce Street, 12th to 15th Streets  
**Ward:** 1  
**Description:** Replace water main; reconstruct curb & gutter; mill surface; construct HMA binder & surface courses.

<b>Expenditures</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Design	-	-	-	-	-	-
Construction	410,000	-	-	-	-	410,000
<b>Total</b>	<b>410,000</b>	-	-	-	-	<b>410,000</b>

<b>Funding Sources</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Motor Fuel Tax	-	-	-	-	-	-
Engineering	-	-	-	-	-	-
Water Fund	170,000	-	-	-	-	170,000
Sewer Fund	-	-	-	-	-	-
Capital Projects Fund	240,000	-	-	-	-	240,000
<b>Total</b>	<b>410,000</b>	-	-	-	-	<b>410,000</b>

**Project #:** 14103  
**Project Location:** Sycamore Street, 3rd to 5th Streets  
**Ward:** 1  
**Description:** Replace water main; reconstruct curb & gutter; mill surface; construct HMA binder & surface courses.

<b>Expenditures</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Design	-	-	-	-	-	-
Construction	-	-	-	-	315,000	315,000
<b>Total</b>	-	-	-	-	<b>315,000</b>	<b>315,000</b>

<b>Funding Sources</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Motor Fuel Tax	-	-	-	-	140,000	140,000
Engineering	-	-	-	-	-	-
Water Fund	-	-	-	-	125,000	125,000
Sewer Fund	-	-	-	-	50,000	50,000
Capital Projects Fund	-	-	-	-	-	-
<b>Total</b>	-	-	-	-	<b>315,000</b>	<b>315,000</b>



**Project #:** 14106  
**Project Location:** Highland Lane, 12th Street to 18th Street  
**Ward:** 1  
**Description:** Construct storm sewers; construct curb & gutter; mill surface; add aggregate base; construct HMA binder & surface courses.

<b>Expenditures</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Design	10,000	-	-	-	-	10,000
Construction	-	455,000	-	-	-	455,000
<b>Total</b>	<b>10,000</b>	<b>455,000</b>	-	-	-	<b>465,000</b>

<b>Funding Sources</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Motor Fuel Tax	-	-	-	-	-	-
Engineering	10,000	-	-	-	-	10,000
Water Fund	-	-	-	-	-	-
Sewer Fund	-	125,000	-	-	-	125,000
Capital Projects Fund	-	330,000	-	-	-	330,000
<b>Total</b>	<b>10,000</b>	<b>455,000</b>	-	-	-	<b>465,000</b>

**Project #:** 15109  
**Project Location:** 16th Street, Spruce to Locust  
**Ward:** 1  
**Description:** Mill & overlay asphalt street surface.

<b>Expenditures</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Design	-	-	-	-	-	-
Construction	-	-	-	190,000	-	190,000
<b>Total</b>	-	-	-	<b>190,000</b>	-	<b>190,000</b>

<b>Funding Sources</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Motor Fuel Tax	-	-	-	190,000	-	190,000
Engineering	-	-	-	-	-	-
Water Fund	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-
Capital Projects Fund	-	-	-	-	-	-
<b>Total</b>	-	-	-	<b>190,000</b>	-	<b>190,000</b>

**Project #:** 15110  
**Project Location:** 16th Street, Locust Street to Seminary Road  
**Ward:** 1  
**Description:** Construct concrete curb, gutters and storm sewer. Mill & overlay asphalt street surface.

<b>Expenditures</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Design	10,000	-	-	-	-	10,000
Construction	-	490,000	-	-	-	490,000
<b>Total</b>	<b>10,000</b>	<b>490,000</b>	-	-	-	<b>500,000</b>

<b>Funding Sources</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Motor Fuel Tax	-	-	-	-	-	-
Engineering	10,000	-	-	-	-	10,000
Water Fund	-	-	-	-	-	-
Sewer Fund	-	280,000	-	-	-	280,000
Capital Projects Fund	-	210,000	-	-	-	210,000
<b>Total</b>	<b>10,000</b>	<b>490,000</b>	-	-	-	<b>500,000</b>

**Project #:** 16111  
**Project Location:** Wells Avenue, 16th to 18th; Center Avenue, 16th to 18th; 17th Street, Locust to Seminary  
**Ward:** 1  
**Description:** Construct concrete curb & gutters. Mill & overlay asphalt street surface.

<b>Expenditures</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Design	-	50,000	-	-	-	50,000
Construction	-	-	520,000	-	-	520,000
<b>Total</b>	-	<b>50,000</b>	<b>520,000</b>	-	-	<b>570,000</b>

<b>Funding Sources</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Motor Fuel Tax	-	-	200,000	-	-	200,000
Engineering	-	50,000	-	-	-	50,000
Water Fund	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-
Capital Projects Fund	-	-	320,000	-	-	320,000
<b>Total</b>	-	<b>50,000</b>	<b>520,000</b>	-	-	<b>570,000</b>

**Project #:** 16112  
**Project Location:** 2nd Street, Locust Street to Riverview Avenue & Riverview Avenue, 2nd Street to west end  
**Ward:** 1  
**Description:** Mill & overlay existing asphalt surface.

<b>Expenditures</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Design	-	-	-	-	-	-
Construction	-	-	80,000	-	-	80,000
<b>Total</b>	-	-	<b>80,000</b>	-	-	<b>80,000</b>

<b>Funding Sources</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Motor Fuel Tax	-	-	80,000	-	-	80,000
Engineering	-	-	-	-	-	-
Water Fund	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-
Capital Projects Fund	-	-	-	-	-	-
<b>Total</b>	-	-	<b>80,000</b>	-	-	<b>80,000</b>

**Project #:** 14202  
**Project Location:** Lind Street, 16th to 18th Streets  
**Ward:** 2  
**Description:** Replace water main; mill surface; construct HMA binder & surface courses.

<b>Expenditures</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Design	-	-	-	-	-	-
Construction	-	285,000	-	-	-	285,000
<b>Total</b>	-	<b>285,000</b>	-	-	-	<b>285,000</b>

<b>Funding Sources</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Motor Fuel Tax	-	145,000	-	-	-	145,000
Engineering	-	-	-	-	-	-
Water Fund	-	135,000	-	-	-	135,000
Sewer Fund	-	5,000	-	-	-	5,000
Capital Projects Fund	-	-	-	-	-	-
<b>Total</b>	-	<b>285,000</b>	-	-	-	<b>285,000</b>

**Project #:** 14203  
**Project Location:** Second Street, Oak Street to College Avenue  
**Ward:** 2  
**Description:** Remove abandoned RR tracks. Replace drainage structures. Replace water main. Mill surface, add aggregate base & construct HMA binder and surface courses.

<b>Expenditures</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Design	-	-	-	-	-	-
Construction	430,000	-	-	-	-	430,000
<b>Total</b>	<b>430,000</b>	-	-	-	-	<b>430,000</b>

<b>Funding Sources</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Motor Fuel Tax	-	-	-	-	-	-
Engineering	-	-	-	-	-	-
Water Fund	85,000	-	-	-	-	85,000
Sewer Fund	175,000	-	-	-	-	175,000
Capital Projects Fund	170,000	-	-	-	-	170,000
<b>Total</b>	<b>430,000</b>	-	-	-	-	<b>430,000</b>

**Project #:** 14204

**Project Location:** Spruce Street, 20th to 22nd Streets

**Ward:** 2

**Description:** Replace water main; remove and replace sidewalk, curb & gutter; mill surface; construct HMA binder & surface courses.

<b>Expenditures</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Design	-	-	-	-	-	-
Construction	-	-	510,000	-	-	510,000
<b>Total</b>	-	-	<b>510,000</b>	-	-	<b>510,000</b>

<b>Funding Sources</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Motor Fuel Tax	-	-	-	-	-	-
Engineering	-	-	-	-	-	-
Water Fund	-	-	250,000	-	-	250,000
Sewer Fund	-	-	-	-	-	-
Capital Projects Fund	-	-	260,000	-	-	260,000
<b>Total</b>	-	-	<b>510,000</b>	-	-	<b>510,000</b>

**Project #:** 15208

**Project Location:** Spring Street, 2nd to 3rd Streets

**Ward:** 2

**Description:** Replace water main; mill surface; construct HMA binder & surface courses.

<b>Expenditures</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Design	-	-	30,000	-	-	30,000
Construction	-	-	-	290,000	-	290,000
<b>Total</b>	-	-	<b>30,000</b>	<b>290,000</b>	-	<b>320,000</b>

<b>Funding Sources</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Motor Fuel Tax	-	-	-	110,000	-	110,000
Engineering	-	-	30,000	-	-	30,000
Water Fund	-	-	-	60,000	-	60,000
Sewer Fund	-	-	-	120,000	-	120,000
Capital Projects Fund	-	-	-	-	-	-
<b>Total</b>	-	-	<b>30,000</b>	<b>290,000</b>	-	<b>320,000</b>

**Project #:** 15209  
**Project Location:** College Avenue, 4th to 5th Street  
**Ward:** 2  
**Description:** Replace water main; remove and replace curb & gutter; mill surface; construct HMA binder & surface courses.

<b>Expenditures</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Design	-	-	-	-	-	-
Construction	170,000	-	-	-	-	170,000
<b>Total</b>	<b>170,000</b>	-	-	-	-	<b>170,000</b>

<b>Funding Sources</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Motor Fuel Tax	-	-	-	-	-	-
Engineering	-	-	-	-	-	-
Water Fund	60,000	-	-	-	-	60,000
Sewer Fund	-	-	-	-	-	-
Capital Projects Fund	110,000	-	-	-	-	110,000
<b>Total</b>	<b>170,000</b>	-	-	-	-	<b>170,000</b>

**Project #:** 15210  
**Project Location:** Elm Street, 6th to 7th Streets  
**Ward:** 2  
**Description:** Replace water main; remove and replace curb & gutter; mill surface; construct HMA binder & surface courses.

<b>Expenditures</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Design	-	-	-	-	-	-
Construction	-	305,000	-	-	-	305,000
<b>Total</b>	-	<b>305,000</b>	-	-	-	<b>305,000</b>

<b>Funding Sources</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Motor Fuel Tax	-	95,000	-	-	-	95,000
Engineering	-	-	-	-	-	-
Water Fund	-	65,000	-	-	-	65,000
Sewer Fund	-	145,000	-	-	-	145,000
Capital Projects Fund	-	-	-	-	-	-
<b>Total</b>	-	<b>305,000</b>	-	-	-	<b>305,000</b>

**Project #:** 15211  
**Project Location:** 22nd Street, Oak to Lind  
**Ward:** 2  
**Description:** Replace water main; mill surface; construct HMA binder & surface courses.

<b>Expenditures</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Design	-	-	-	-	-	-
Construction	-	-	-	360,000	-	360,000
<b>Total</b>	-	-	-	<b>360,000</b>	-	<b>360,000</b>

<b>Funding Sources</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Motor Fuel Tax	-	-	-	-	-	-
Engineering	-	-	-	-	-	-
Water Fund	-	-	-	150,000	-	150,000
Sewer Fund	-	-	-	-	-	-
Capital Projects Fund	-	-	-	210,000	-	210,000
<b>Total</b>	-	-	-	<b>360,000</b>	-	<b>360,000</b>

**Project #:** 16212  
**Project Location:** Cherry Street, 18th Street to 20th Street  
**Ward:** 2  
**Description:** Replace water main; remove and replace curb & gutter; mill surface; construct HMA binder & surface courses.

<b>Expenditures</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Design	-	-	-	-	-	-
Construction	-	-	-	-	345,000	345,000
<b>Total</b>	-	-	-	-	<b>345,000</b>	<b>345,000</b>

<b>Funding Sources</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Motor Fuel Tax	-	-	-	-	220,000	220,000
Engineering	-	-	-	-	-	-
Water Fund	-	-	-	-	125,000	125,000
Sewer Fund	-	-	-	-	-	-
Capital Projects Fund	-	-	-	-	-	-
<b>Total</b>	-	-	-	-	<b>345,000</b>	<b>345,000</b>

**Project #:** 16213  
**Project Location:** 15th Street, College Avenue to Elm Street  
**Ward:** 2  
**Description:** Replace water main; remove and replace curb & gutter; mill surface; construct HMA binder & surface courses.

<b>Expenditures</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Design	-	-	-	-	-	-
Construction	-	-	-	-	150,000	150,000
<b>Total</b>	-	-	-	-	<b>150,000</b>	<b>150,000</b>

<b>Funding Sources</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Motor Fuel Tax	-	-	-	-	-	-
Engineering	-	-	-	-	-	-
Water Fund	-	-	-	-	60,000	60,000
Sewer Fund	-	-	-	-	-	-
Capital Projects Fund	-	-	-	-	90,000	90,000
<b>Total</b>	-	-	-	-	<b>150,000</b>	<b>150,000</b>

**Project #:** 16214  
**Project Location:** 9th Street, Elm Street to Lind Street  
**Ward:** 2  
**Description:** Replace water main; remove and replace curb & gutter; mill surface; construct HMA binder & surface courses.

<b>Expenditures</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Design	-	-	-	10,000	-	10,000
Construction	-	-	-	-	150,000	150,000
<b>Total</b>	-	-	-	<b>10,000</b>	<b>150,000</b>	<b>160,000</b>

<b>Funding Sources</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Motor Fuel Tax	-	-	-	-	90,000	90,000
Engineering	-	-	-	10,000	-	10,000
Water Fund	-	-	-	-	60,000	60,000
Sewer Fund	-	-	-	-	-	-
Capital Projects Fund	-	-	-	-	-	-
<b>Total</b>	-	-	-	<b>10,000</b>	<b>150,000</b>	<b>160,000</b>



**Project #:** 16215  
**Project Location:** College Avenue, 10th Street to 12th Street  
**Ward:** 2  
**Description:** Replace water main; remove and replace curb & gutter; mill surface; construct HMA binder & surface courses.

<b>Expenditures</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Design	-	-	-	25,000	-	25,000
Construction	-	-	-	-	355,000	355,000
<b>Total</b>	-	-	-	<b>25,000</b>	<b>355,000</b>	<b>380,000</b>

<b>Funding Sources</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Motor Fuel Tax	-	-	-	-	-	-
Engineering	-	-	-	25,000	-	25,000
Water Fund	-	-	-	-	130,000	130,000
Sewer Fund	-	-	-	-	-	-
Capital Projects Fund	-	-	-	-	225,000	225,000
<b>Total</b>	-	-	-	<b>25,000</b>	<b>355,000</b>	<b>380,000</b>

**Project #:** 14308  
**Project Location:** Colonial Court  
**Ward:** 3  
**Description:** Mill surface; construct HMA binder & surface courses.

<b>Expenditures</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Design		-	-	-	-	-
Construction	-	35,000	-	-	-	35,000
<b>Total</b>	-	<b>35,000</b>	-	-	-	<b>35,000</b>

<b>Funding Sources</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Motor Fuel Tax	-	35,000	-	-	-	35,000
Engineering	-	-	-	-	-	-
Water Fund	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-
Capital Projects Fund	-	-	-	-	-	-
<b>Total</b>	-	<b>35,000</b>	-	-	-	<b>35,000</b>

**Project #:** 15311  
**Project Location:** Kenwood Avenue, College Avenue to Elm Street  
**Ward:** 3  
**Description:** Mill surface; construct HMA binder & surface courses.

<b>Expenditures</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Design		-	-	-	-	-
Construction	-	55,000	-	-	-	55,000
<b>Total</b>	-	<b>55,000</b>	-	-	-	<b>55,000</b>

<b>Funding Sources</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Motor Fuel Tax	-	55,000	-	-	-	55,000
Engineering	-	-	-	-	-	-
Water Fund	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-
Capital Projects Fund	-	-	-	-	-	-
<b>Total</b>	-	<b>55,000</b>	-	-	-	<b>55,000</b>

**Project #:** 15313  
**Project Location:** Abbey Ridge, Columbus Road to Nottingham Drive  
**Ward:** 3  
**Description:** Mill surface; construct HMA binder & surface courses.

<b>Expenditures</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Design		-	-	-	-	-
Construction	90,000	-	-	-	-	90,000
<b>Total</b>	<b>90,000</b>	-	-	-	-	<b>90,000</b>

<b>Funding Sources</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Motor Fuel Tax	90,000	-	-	-	-	90,000
Engineering	-	-	-	-	-	-
Water Fund	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-
Capital Projects Fund	-	-	-	-	-	-
<b>Total</b>	<b>90,000</b>	-	-	-	-	<b>90,000</b>

**Project #:** 15314  
**Project Location:** Cardinal Terrace, Broadway southward to end  
**Ward:** 3  
**Description:** Mill surface; construct HMA binder & surface courses.

<b>Expenditures</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Design		-	-	-	-	-
Construction	-	65,000	-	-	-	65,000
<b>Total</b>	-	<b>65,000</b>	-	-	-	<b>65,000</b>

<b>Funding Sources</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Motor Fuel Tax	-	65,000	-	-	-	65,000
Engineering	-	-	-	-	-	-
Water Fund	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-
Capital Projects Fund	-	-	-	-	-	-
<b>Total</b>	-	<b>65,000</b>	-	-	-	<b>65,000</b>

**Project #:** 16315  
**Project Location:** Lindell Avenue, 30th to 36th Street  
**Ward:** 3  
**Description:** Mill surface; construct HMA binder & surface courses.

<b>Expenditures</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Design		-	-	-	-	-
Construction	360,000	-	-	-	-	360,000
<b>Total</b>	<b>360,000</b>	-	-	-	-	<b>360,000</b>

<b>Funding Sources</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Motor Fuel Tax	-	-	-	-	-	-
Engineering	-	-	-	-	-	-
Water Fund	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-
Capital Projects Fund	360,000	-	-	-	-	360,000
<b>Total</b>	<b>360,000</b>	-	-	-	-	<b>360,000</b>

**Project #:** 16316  
**Project Location:** Forrest Avenue, College Avenue to Elm Street  
**Ward:** 3  
**Description:** Mill surface; construct HMA binder & surface courses.

<b>Expenditures</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Design		-	-	-	-	-
Construction	-	-	115,000	-	-	115,000
<b>Total</b>	-	-	<b>115,000</b>	-	-	<b>115,000</b>

<b>Funding Sources</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Motor Fuel Tax	-	-	115,000	-	-	115,000
Engineering	-	-	-	-	-	-
Water Fund	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-
Capital Projects Fund	-	-	-	-	-	-
<b>Total</b>	-	-	<b>115,000</b>	-	-	<b>115,000</b>

**Project #:** 16317  
**Project Location:** Oakland Avenue, College Avenue to Elm Street  
**Ward:** 3  
**Description:** Mill surface; construct HMA binder & surface courses.

<b>Expenditures</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Design		-	-	-	-	-
Construction	-	-	-	110,000	-	110,000
<b>Total</b>	-	-	-	<b>110,000</b>	-	<b>110,000</b>

<b>Funding Sources</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Motor Fuel Tax	-	-	-	110,000	-	110,000
Engineering	-	-	-	-	-	-
Water Fund	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-
Capital Projects Fund	-	-	-	-	-	-
<b>Total</b>	-	-	-	<b>110,000</b>	-	<b>110,000</b>

**Project #:** 16318  
**Project Location:** College Avenue, North College to 36th Street  
**Ward:** 3  
**Description:** Construct curb & gutter. Mill asphalt surface; construct HMA binder & surface courses.

<b>Expenditures</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Design		-	-	-	-	-
Construction	-	-	-	-	225,000	225,000
<b>Total</b>	-	-	-	-	<b>225,000</b>	<b>225,000</b>

<b>Funding Sources</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Motor Fuel Tax	-	-	-	-	-	-
Engineering	-	-	-	-	-	-
Water Fund	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-
Capital Projects Fund	-	-	-	-	225,000	225,000
<b>Total</b>	-	-	-	-	<b>225,000</b>	<b>225,000</b>

**Project #:** 14403  
**Project Location:** Lincoln Hill Northwest & Lincoln Hill Court Northwest  
**Ward:** 4  
**Description:** Construct curb & gutter; mill surface; construct HMA binder & surface courses.

<b>Expenditures</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Design	-	-	-	-	-	-
Construction	230,000	-	-	-	-	230,000
<b>Total</b>	<b>230,000</b>	-	-	-	-	<b>230,000</b>

<b>Funding Sources</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Motor Fuel Tax	-	-	-	-	-	-
Engineering	-	-	-	-	-	-
Water Fund	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-
Capital Projects Fund	230,000	-	-	-	-	230,000
<b>Total</b>	<b>230,000</b>	-	-	-	-	<b>230,000</b>

**Project #:** 15407  
**Project Location:** Hampshire Street, 18th to 20th Streets  
**Ward:** 4  
**Description:** Replace defective sanitary sewer; replace water main; mill surface; construct HMA binder & surface courses.

<b>Expenditures</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Design	-	-	-	-	-	-
Construction	-	-	460,000	-	-	460,000
<b>Total</b>	-	-	<b>460,000</b>	-	-	<b>460,000</b>

<b>Funding Sources</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Motor Fuel Tax	-	-	130,000	-	-	130,000
Engineering	-	-	-	-	-	-
Water Fund	-	-	100,000	-	-	100,000
Sewer Fund	-	-	230,000	-	-	230,000
Capital Projects Fund	-	-	-	-	-	-
<b>Total</b>	-	-	<b>460,000</b>	-	-	<b>460,000</b>

**Project #:** 15408  
**Project Location:** Kentucky Street, 16th Street to 18th Street  
**Ward:** 4  
**Description:** Replace water main; remove and replace curb & gutter; mill surface; construct HMA binder & surface courses.

<b>Expenditures</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Design	-	-	-	-	-	-
Construction	-	-	-	305,000	-	305,000
<b>Total</b>	-	-	-	<b>305,000</b>	-	<b>305,000</b>

<b>Funding Sources</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Motor Fuel Tax	-	-	-	185,000	-	185,000
Engineering	-	-	-	-	-	-
Water Fund	-	-	-	120,000	-	120,000
Sewer Fund	-	-	-	-	-	-
Capital Projects Fund	-	-	-	-	-	-
<b>Total</b>	-	-	-	<b>305,000</b>	-	<b>305,000</b>

**Project #:** 16409  
**Project Location:** East Avenue, Jersey Street to Maine Street; West Avenue, 20th Street to Maine Street  
**Ward:** 4  
**Description:** Replace water main; remove and replace curb & gutter; mill surface; construct HMA binder & surface courses.

<b>Expenditures</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Design	-	-	-	-	-	-
Construction	-	480,000	-	-	-	480,000
<b>Total</b>	-	<b>480,000</b>	-	-	-	<b>480,000</b>

<b>Funding Sources</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Motor Fuel Tax	-	-	-	-	-	-
Engineering	-	-	-	-	-	-
Water Fund	-	170,000	-	-	-	170,000
Sewer Fund	-	-	-	-	-	-
Capital Projects Fund	-	310,000	-	-	-	310,000
<b>Total</b>	-	<b>480,000</b>	-	-	-	<b>480,000</b>

**Project #:** 16411  
**Project Location:** Aldo Boulevard, 22nd Street to 23rd Street  
**Ward:** 4  
**Description:** Replace sewer from 21st St to 23rd St. Remove and replace curb & gutter; mill surface; construct HMA binder & surface courses.

<b>Expenditures</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Design	-	-	-	-	-	-
Construction	405,000	-	-	-	-	405,000
<b>Total</b>	<b>405,000</b>	-	-	-	-	<b>405,000</b>

<b>Funding Sources</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Motor Fuel Tax	140,000	-	-	-	-	140,000
Engineering	-	-	-	-	-	-
Water Fund	-	-	-	-	-	-
Sewer Fund	265,000	-	-	-	-	265,000
Capital Projects Fund	-	-	-	-	-	-
<b>Total</b>	<b>405,000</b>	-	-	-	-	<b>405,000</b>

**Project #:** 16412  
**Project Location:** South Glendale, Glendale Drive to 500 LF East  
**Ward:** 4  
**Description:** Construct storm water inlet; mill surface; construct HMA binder & surface courses.

<b>Expenditures</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Design	-	-	-	-	-	-
Construction	50,000	-	-	-	-	50,000
<b>Total</b>	<b>50,000</b>	-	-	-	-	<b>50,000</b>

<b>Funding Sources</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Motor Fuel Tax	-	-	-	-	-	-
Engineering	-	-	-	-	-	-
Water Fund	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-
Capital Projects Fund	50,000	-	-	-	-	50,000
<b>Total</b>	<b>50,000</b>	-	-	-	-	<b>50,000</b>



**Project #:** 14502  
**Project Location:** Manor Hill Drive, Harrison Street to Curtis Creek Road  
**Ward:** 5  
**Description:** Mill surface, add aggregate base & construct HMA binder and surface courses.

<b>Expenditures</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Design	-	-	-	-	-	-
Construction	315,000	-	-	-	-	315,000
<b>Total</b>	<b>315,000</b>	-	-	-	-	<b>315,000</b>

<b>Funding Sources</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Motor Fuel Tax	315,000	-	-	-	-	315,000
Engineering	-	-	-	-	-	-
Water Fund	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-
Capital Projects Fund	-	-	-	-	-	-
<b>Total</b>	<b>315,000</b>	-	-	-	-	<b>315,000</b>

**Project #:** 14506  
**Project Location:** Curved Creek Road, Curved Creek Court to cul-de-sac  
**Ward:** 5  
**Description:** Construct storm sewer; construct curb & gutter; mill surface, add aggregate base; construct HMA binder & surface courses.

<b>Expenditures</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Design	15,000	-	-	-	-	15,000
Construction	-	545,000	-	-	-	545,000
<b>Total</b>	<b>15,000</b>	<b>545,000</b>	-	-	-	<b>560,000</b>

<b>Funding Sources</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Motor Fuel Tax	-	-	-	-	-	-
Engineering	15,000	-	-	-	-	15,000
Water Fund	-	-	-	-	-	-
Sewer Fund	-	160,000	-	-	-	160,000
Capital Projects Fund	-	385,000	-	-	-	385,000
<b>Total</b>	<b>15,000</b>	<b>545,000</b>	-	-	-	<b>560,000</b>

**Project #:** 15507  
**Project Location:** Cypress Drive  
**Ward:** 5  
**Description:** Construct storm sewer; construct curb & gutter; mill surface, add aggregate base; construct HMA binder & surface courses.

<b>Expenditures</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Design	5,000	-	-	-	-	5,000
Construction	-	205,000	-	-	-	205,000
<b>Total</b>	<b>5,000</b>	<b>205,000</b>	-	-	-	<b>210,000</b>

<b>Funding Sources</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Motor Fuel Tax	-	-	-	-	-	-
Engineering	5,000	-	-	-	-	5,000
Water Fund	-	-	-	-	-	-
Sewer Fund	-	135,000	-	-	-	135,000
Capital Projects Fund	-	70,000	-	-	-	70,000
<b>Total</b>	<b>5,000</b>	<b>205,000</b>	-	-	-	<b>210,000</b>

**Project #:** 15508  
**Project Location:** Southfield Drive  
**Ward:** 5  
**Description:** Construct storm sewer; construct curb & gutter; mill surface, add aggregate base; construct HMA binder & surface courses.

<b>Expenditures</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Design	5,000	-	-	-	-	5,000
Construction	-	180,000	-	-	-	180,000
<b>Total</b>	<b>5,000</b>	<b>180,000</b>	-	-	-	<b>185,000</b>

<b>Funding Sources</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Motor Fuel Tax	-	-	-	-	-	-
Engineering	5,000	-	-	-	-	5,000
Water Fund	-	-	-	-	-	-
Sewer Fund	-	50,000	-	-	-	50,000
Capital Projects Fund	-	130,000	-	-	-	130,000
<b>Total</b>	<b>5,000</b>	<b>180,000</b>	-	-	-	<b>185,000</b>

**Project #:** 15509  
**Project Location:** Kenmar Terrace, 24th Street to Cul-de-Sac  
**Ward:** 5  
**Description:** Mill surface; construct HMA binder & surface courses.

<b>Expenditures</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Design	-	-	-	-	-	-
Construction	-	130,000	-	-	-	130,000
<b>Total</b>	-	<b>130,000</b>	-	-	-	<b>130,000</b>

<b>Funding Sources</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Motor Fuel Tax	-	130,000	-	-	-	130,000
Engineering	-	-	-	-	-	-
Water Fund	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-
Capital Projects Fund	-	-	-	-	-	-
<b>Total</b>	-	<b>130,000</b>	-	-	-	<b>130,000</b>

**Project #:** 15510  
**Project Location:** Wilmar Drive, Harrison Street to 1000' south of Harrison Street  
**Ward:** 5  
**Description:** Mill surface; construct HMA binder & surface courses.

<b>Expenditures</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Design	-	-	-	-	-	-
Construction	-	-	75,000	-	-	75,000
<b>Total</b>	-	-	<b>75,000</b>	-	-	<b>75,000</b>

<b>Funding Sources</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Motor Fuel Tax	-	-	-	-	-	-
Engineering	-	-	-	-	-	-
Water Fund	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-
Capital Projects Fund	-	-	75,000	-	-	75,000
<b>Total</b>	-	-	<b>75,000</b>	-	-	<b>75,000</b>

**Project #:** 15511  
**Project Location:** Meadowbrook Road, 36th Street to Hill & Brook  
**Ward:** 5  
**Description:** Mill surface; construct HMA binder & surface courses.

<b>Expenditures</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Design	-	-	-	-	-	-
Construction	50,000	-	-	-	-	50,000
<b>Total</b>	<b>50,000</b>	-	-	-	-	<b>50,000</b>

<b>Funding Sources</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Motor Fuel Tax	50,000	-	-	-	-	50,000
Engineering	-	-	-	-	-	-
Water Fund	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-
Capital Projects Fund	-	-	-	-	-	-
<b>Total</b>	<b>50,000</b>	-	-	-	-	<b>50,000</b>

**Project #:** 15513  
**Project Location:** Edgewood Drive  
**Ward:** 5  
**Description:** Mill surface; construct HMA binder & surface courses.

<b>Expenditures</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Design	-	-	-	-	-	-
Construction	75,000	-	-	-	-	75,000
<b>Total</b>	<b>75,000</b>	-	-	-	-	<b>75,000</b>

<b>Funding Sources</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Motor Fuel Tax	75,000	-	-	-	-	75,000
Engineering	-	-	-	-	-	-
Water Fund	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-
Capital Projects Fund	-	-	-	-	-	-
<b>Total</b>	<b>75,000</b>	-	-	-	-	<b>75,000</b>

**Project #:** 16514  
**Project Location:** Callaway Drive, Cambridge Road to 36th Street  
**Ward:** 5  
**Description:** Mill surface; construct HMA binder & surface courses.

<b>Expenditures</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Design	-	-	-	-	-	-
Construction	-	-	-	75,000	-	75,000
<b>Total</b>	-	-	-	<b>75,000</b>	-	<b>75,000</b>

<b>Funding Sources</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Motor Fuel Tax	-	-	-	75,000	-	75,000
Engineering	-	-	-	-	-	-
Water Fund	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-
Capital Projects Fund	-	-	-	-	-	-
<b>Total</b>	-	-	-	<b>75,000</b>	-	<b>75,000</b>

**Project #:** 16515  
**Project Location:** 28th Street, Midlan Drive to Harrison Street  
**Ward:** 5  
**Description:** Mill surface; construct HMA binder & surface courses.

<b>Expenditures</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Design	-	-	-	-	-	-
Construction	-	-	100,000	-	-	100,000
<b>Total</b>	-	-	<b>100,000</b>	-	-	<b>100,000</b>

<b>Funding Sources</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Motor Fuel Tax	-	-	-	-	-	-
Engineering	-	-	-	-	-	-
Water Fund	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-
Capital Projects Fund	-	-	100,000	-	-	100,000
<b>Total</b>	-	-	<b>100,000</b>	-	-	<b>100,000</b>

**Project #:** 16516  
**Project Location:** Cheswick Road, 30th Street to cul-de-sac  
**Ward:** 5  
**Description:** Mill surface; construct HMA binder & surface courses.

<b>Expenditures</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Design	-	-	-	-	-	-
Construction	-	-	-	-	125,000	125,000
<b>Total</b>	-	-	-	-	<b>125,000</b>	<b>125,000</b>

<b>Funding Sources</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Motor Fuel Tax	-	-	-	-	125,000	125,000
Engineering	-	-	-	-	-	-
Water Fund	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-
Capital Projects Fund	-	-	-	-	-	-
<b>Total</b>	-	-	-	-	<b>125,000</b>	<b>125,000</b>

**Project #:** 16517  
**Project Location:** Monroe Street, 24th Street to 28th Street  
**Ward:** 5  
**Description:** Mill surface; construct HMA binder & surface courses.

<b>Expenditures</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Design	-	-	-	-	-	-
Construction	-	-	-	190,000	-	190,000
<b>Total</b>	-	-	-	<b>190,000</b>	-	<b>190,000</b>

<b>Funding Sources</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Motor Fuel Tax	-	-	-	-	-	-
Engineering	-	-	-	-	-	-
Water Fund	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-
Capital Projects Fund	-	-	-	190,000	-	190,000
<b>Total</b>	-	-	-	<b>190,000</b>	-	<b>190,000</b>

**Project #:** 14606  
**Project Location:** South 15th Street, Jefferson to Madison Streets  
**Ward:** 6  
**Description:** Mill surface; construct HMA binder & surface courses.

<b>Expenditures</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Design	-	-	-	-	-	-
Construction	-	-	40,000	-	-	40,000
<b>Total</b>	-	-	<b>40,000</b>	-	-	<b>40,000</b>

<b>Funding Sources</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Motor Fuel Tax	-	-	40,000	-	-	40,000
Engineering	-	-	-	-	-	-
Water Fund	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-
Capital Projects Fund	-	-	-	-	-	-
<b>Total</b>	-	-	<b>40,000</b>	-	-	<b>40,000</b>

**Project #:** 15608  
**Project Location:** Monroe Street, 16th to 18th Streets  
**Ward:** 6  
**Description:** Construct curb & gutter; mill surface; construct HMA binder & surface courses.

<b>Expenditures</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Design	-	-	-	-	-	-
Construction	-	-	-	140,000	-	140,000
<b>Total</b>	-	-	-	<b>140,000</b>	-	<b>140,000</b>

<b>Funding Sources</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Motor Fuel Tax	-	-	-	-	-	-
Engineering	-	-	-	-	-	-
Water Fund	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-
Capital Projects Fund	-	-	-	140,000	-	140,000
<b>Total</b>	-	-	-	<b>140,000</b>	-	<b>140,000</b>

**Project #:** 16609  
**Project Location:** Monroe Street, 18th Street to 19th Street  
**Ward:** 6  
**Description:** Construct curb & gutter; construct storm water inlets; regrade & resurface alley to north; mill surface; construct HMA binder & surface courses.

<b>Expenditures</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Design	10,000	-	-	-	-	10,000
Construction	95,000	-	-	-	-	95,000
<b>Total</b>	<b>105,000</b>	-	-	-	-	<b>105,000</b>

<b>Funding Sources</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Motor Fuel Tax	-	-	-	-	-	-
Engineering	10,000	-	-	-	-	10,000
Water Fund	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-
Capital Projects Fund	95,000	-	-	-	-	95,000
<b>Total</b>	<b>105,000</b>	-	-	-	-	<b>105,000</b>

**Project #:** 16610  
**Project Location:** Madonna Drive, St. Charles Drive to cul-de-sac  
**Ward:** 6  
**Description:** Mill surface; construct HMA binder & surface courses.

<b>Expenditures</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Design	-	-	-	-	-	-
Construction	200,000	-	-	-	-	200,000
<b>Total</b>	<b>200,000</b>	-	-	-	-	<b>200,000</b>

<b>Funding Sources</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Motor Fuel Tax	200,000	-	-	-	-	200,000
Engineering	-	-	-	-	-	-
Water Fund	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-
Capital Projects Fund	-	-	-	-	-	-
<b>Total</b>	<b>200,000</b>	-	-	-	-	<b>200,000</b>



**Project #:** 16611  
**Project Location:** Vail Drive & Aspen Drive  
**Ward:** 6  
**Description:** Mill surface; construct HMA binder & surface courses.

<b>Expenditures</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Design	-	-	-	-	-	-
Construction	-	175,000	-	-	-	175,000
<b>Total</b>	-	<b>175,000</b>	-	-	-	<b>175,000</b>

<b>Funding Sources</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Motor Fuel Tax	-	175,000	-	-	-	175,000
Engineering	-	-	-	-	-	-
Water Fund	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-
Capital Projects Fund	-	-	-	-	-	-
<b>Total</b>	-	<b>175,000</b>	-	-	-	<b>175,000</b>

**Project #:** 16612  
**Project Location:** Elmwood Drive West, Elmwood Drive North & Elmwood Drive East  
**Ward:** 6  
**Description:** Remove and replace curb & gutter; mill surface; construct HMA binder & surface courses.

<b>Expenditures</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Design	-	-	-	-	-	-
Construction	-	-	260,000	-	-	260,000
<b>Total</b>	-	-	<b>260,000</b>	-	-	<b>260,000</b>

<b>Funding Sources</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Motor Fuel Tax	-	-	-	-	-	-
Engineering	-	-	-	-	-	-
Water Fund	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-
Capital Projects Fund	-	-	260,000	-	-	260,000
<b>Total</b>	-	-	<b>260,000</b>	-	-	<b>260,000</b>

**Project #:** 16613  
**Project Location:** South 23rd Street, Cherry Lane to end & Brookmeade Drive  
**Ward:** 6  
**Description:** Mill surface; construct HMA binder & surface courses.

<b>Expenditures</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Design	-	-	-	-	-	-
Construction	-	-	-	-	120,000	120,000
<b>Total</b>	-	-	-	-	<b>120,000</b>	<b>120,000</b>

<b>Funding Sources</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Motor Fuel Tax	-	-	-	-	120,000	120,000
Engineering	-	-	-	-	-	-
Water Fund	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-
Capital Projects Fund	-	-	-	-	-	-
<b>Total</b>	-	-	-	-	<b>120,000</b>	<b>120,000</b>

**Project #:** 16614  
**Project Location:** Van Buren Street, 8th Street to 9th Street  
**Ward:** 6  
**Description:** Remove and replace curb & gutter; mill surface; construct HMA binder & surface courses.

<b>Expenditures</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Design	-	-	10,000	-	-	10,000
Construction	-	-	-	95,000	-	95,000
<b>Total</b>	-	-	<b>10,000</b>	<b>95,000</b>	-	<b>105,000</b>

<b>Funding Sources</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Motor Fuel Tax	-	-	-	95,000	-	95,000
Engineering	-	-	10,000	-	-	10,000
Water Fund	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-
Capital Projects Fund	-	-	-	-	-	-
<b>Total</b>	-	-	<b>10,000</b>	<b>95,000</b>	-	<b>105,000</b>

**Project #:** 16615  
**Project Location:** Mary Lane, Klondike Road to St. Charles Drive  
**Ward:** 6  
**Description:** Mill surface; construct HMA binder & surface courses.

<b>Expenditures</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Design	-	-	-	-	-	-
Construction	-	-	-	-	85,000	85,000
<b>Total</b>	-	-	-	-	<b>85,000</b>	<b>85,000</b>

<b>Funding Sources</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Motor Fuel Tax	-	-	-	-	85,000	85,000
Engineering	-	-	-	-	-	-
Water Fund	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-
Capital Projects Fund	-	-	-	-	-	-
<b>Total</b>	-	-	-	-	<b>85,000</b>	<b>85,000</b>

**Project #:** 16616  
**Project Location:** Ohio Street, 18th Street to 19th Street  
**Ward:** 6  
**Description:** Replace water main; remove and replace curb & gutter; mill surface; construct HMA binder & surface courses.

<b>Expenditures</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Design	-	-	-	15,000	-	15,000
Construction	-	-	-	-	140,000	140,000
<b>Total</b>	-	-	-	<b>15,000</b>	<b>140,000</b>	<b>155,000</b>

<b>Funding Sources</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Motor Fuel Tax	-	-	-	-	-	-
Engineering	-	-	-	15,000	-	15,000
Water Fund	-	-	-	-	60,000	60,000
Sewer Fund	-	-	-	-	-	-
Capital Projects Fund	-	-	-	-	80,000	80,000
<b>Total</b>	-	-	-	<b>15,000</b>	<b>140,000</b>	<b>155,000</b>

**Project #:** 16617  
**Project Location:** Alley between Jackson & Van Buren, 18th Street to 19th Street  
**Ward:** 6  
**Description:** Replace water main; remove and replace curb & gutter; mill surface; construct HMA binder & surface courses.

<b>Expenditures</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Design	-	-	-	-	-	-
Construction	230,000	-	-	-	-	230,000
<b>Total</b>	<b>230,000</b>	-	-	-	-	<b>230,000</b>

<b>Funding Sources</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Motor Fuel Tax	-	-	-	-	-	-
Engineering	-	-	-	-	-	-
Water Fund	-	-	-	-	-	-
Sewer Fund	80,000	-	-	-	-	80,000
Capital Projects Fund	150,000	-	-	-	-	150,000
<b>Total</b>	<b>230,000</b>	-	-	-	-	<b>230,000</b>

**Project #:** 14703

**Project Location:** York Street, Front to 2nd Streets

**Ward:** 7

**Description:** Separate sanitary & storm sewers; replace water main; construct curb & gutter; mill surface; add aggregate base; construct HMA binder & surface courses.

<b>Expenditures</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Design	35,000	-	-	-	-	35,000
Construction	-	320,000	-	-	-	320,000
<b>Total</b>	<b>35,000</b>	<b>320,000</b>	-	-	-	<b>355,000</b>

<b>Funding Sources</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Motor Fuel Tax	-	-	-	-	-	-
Engineering	35,000	-	-	-	-	35,000
Water Fund	-	115,000	-	-	-	115,000
Sewer Fund	-	130,000	-	-	-	130,000
Capital Projects Fund	-	75,000	-	-	-	75,000
<b>Total</b>	<b>35,000</b>	<b>320,000</b>	-	-	-	<b>355,000</b>

**Project #:** 14704

**Project Location:** State Street, Front to 3rd Streets

**Ward:** 7

**Description:** Replace water main; remove and replace curb & gutter; mill surface; construct HMA binder & surface courses.

<b>Expenditures</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Design	-	-	-	-	-	-
Construction	-	-	-	-	195,000	195,000
<b>Total</b>	-	-	-	-	<b>195,000</b>	<b>195,000</b>

<b>Funding Sources</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Motor Fuel Tax	-	-	-	-	95,000	95,000
Engineering	-	-	-	-	-	-
Water Fund	-	-	-	-	100,000	100,000
Sewer Fund	-	-	-	-	-	-
Capital Projects Fund	-	-	-	-	-	-
<b>Total</b>	-	-	-	-	<b>195,000</b>	<b>195,000</b>

**Project #:** 14706  
**Project Location:** Ohio Street, 6th Street to 8th Street  
**Ward:** 7  
**Description:** Replace water main; remove and replace curb & gutter; mill surface; construct HMA binder & surface courses.

<b>Expenditures</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Design	-	-	-	-	-	-
Construction	375,000	-	-	-	-	375,000
<b>Total</b>	<b>375,000</b>	-	-	-	-	<b>375,000</b>

<b>Funding Sources</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Motor Fuel Tax	-	-	-	-	-	-
Engineering	-	-	-	-	-	-
Water Fund	135,000	-	-	-	-	135,000
Sewer Fund	-	-	-	-	-	-
Capital Projects Fund	240,000	-	-	-	-	240,000
<b>Total</b>	<b>375,000</b>	-	-	-	-	<b>375,000</b>

**Project #:** 15709  
**Project Location:** Sixth Street, Hampshire to Vermont Streets  
**Ward:** 7  
**Description:** Separate sanitary & storm sewers; replace water main; remove and replace sidewalk, curb & gutter; mill surface; construct HMA binder & surface courses.

<b>Expenditures</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Design	-	-	-	-	-	-
Construction	320,000	-	-	-	-	320,000
<b>Total</b>	<b>320,000</b>	-	-	-	-	<b>320,000</b>

<b>Funding Sources</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Motor Fuel Tax	-	-	-	-	-	-
Engineering	-	-	-	-	-	-
Water Fund	70,000	-	-	-	-	70,000
Sewer Fund	75,000	-	-	-	-	75,000
Capital Projects Fund	175,000	-	-	-	-	175,000
<b>Total</b>	<b>320,000</b>	-	-	-	-	<b>320,000</b>

**Project #:** 15710  
**Project Location:** Madison Street, 10th to 12th Streets  
**Ward:** 7  
**Description:** Mill surface; construct HMA binder & surface courses.

<b>Expenditures</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Design	-	-	-	-	-	-
Construction	-	-	-	145,000	-	145,000
<b>Total</b>	-	-	-	<b>145,000</b>	-	<b>145,000</b>

<b>Funding Sources</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Motor Fuel Tax	-	-	-	-	-	-
Engineering	-	-	-	-	-	-
Water Fund	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-
Capital Projects Fund	-	-	-	145,000	-	145,000
<b>Total</b>	-	-	-	<b>145,000</b>	-	<b>145,000</b>

**Project #:** 16711  
**Project Location:** Sidewalk at northeast corner of 8th & Hampshire  
**Ward:** 7  
**Description:** Remove & replace concrete curb and sidewalk around U.S. Post Office.

<b>Expenditures</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Design	-	-	-	-	-	-
Construction	100,000	-	-	-	-	100,000
<b>Total</b>	<b>100,000</b>	-	-	-	-	<b>100,000</b>

<b>Funding Sources</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Motor Fuel Tax	-	-	-	-	-	-
Engineering	-	-	-	-	-	-
Water Fund	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-
Capital Projects Fund	100,000	-	-	-	-	100,000
<b>Total</b>	<b>100,000</b>	-	-	-	-	<b>100,000</b>

**Project #:** 16712

**Project Location:** Adams Street, 5th Street to 8th Street

**Ward:**

**Description:** Replace water main; remove and replace curb & gutter; mill surface; construct HMA binder & surface courses.

<b>Expenditures</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Design	10,000	-	-	-	-	10,000
Construction	-	990,000	-	-	-	990,000
<b>Total</b>	<b>10,000</b>	<b>990,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,000,000</b>

<b>Funding Sources</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Motor Fuel Tax	-	-	-	-	-	-
Engineering	10,000	-	-	-	-	10,000
Water Fund	-	200,000	-	-	-	200,000
Sewer Fund	-	420,000	-	-	-	420,000
Capital Projects Fund	-	370,000	-	-	-	370,000
<b>Total</b>	<b>10,000</b>	<b>990,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,000,000</b>

**Project #:** 16713

**Project Location:** Kentucky Street, 8th Street to 9th Street

**Ward:** 7

**Description:** Replace water main; remove and replace curb & gutter; mill surface; construct HMA binder & surface courses.

<b>Expenditures</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Design	-	-	-	-	-	-
Construction	-	-	215,000	-	-	215,000
<b>Total</b>	<b>-</b>	<b>-</b>	<b>215,000</b>	<b>-</b>	<b>-</b>	<b>215,000</b>

<b>Funding Sources</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Motor Fuel Tax	-	-	140,000	-	-	140,000
Engineering	-	-	-	-	-	-
Water Fund	-	-	75,000	-	-	75,000
Sewer Fund	-	-	-	-	-	-
Capital Projects Fund	-	-	-	-	-	-
<b>Total</b>	<b>-</b>	<b>-</b>	<b>215,000</b>	<b>-</b>	<b>-</b>	<b>215,000</b>



**Project #:** 16714  
**Project Location:** Jersey Street, 4th to 8th Street  
**Ward:** 7  
**Description:** Replace water main; remove and replace curb & gutter; mill surface; construct HMA binder & surface courses.

<b>Expenditures</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Design	-	50,000	-	-	-	50,000
Construction	-	-	680,000	-	-	680,000
<b>Total</b>	-	<b>50,000</b>	<b>680,000</b>	-	-	<b>730,000</b>

<b>Funding Sources</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Motor Fuel Tax	-	-	420,000	-	-	420,000
Engineering	-	50,000	-	-	-	50,000
Water Fund	-	-	260,000	-	-	260,000
Sewer Fund	-	-	-	-	-	-
Capital Projects Fund	-	-	-	-	-	-
<b>Total</b>	-	<b>50,000</b>	<b>680,000</b>	-	-	<b>730,000</b>

**Project #:** 16715  
**Project Location:** 7th Street, Kentucky Street to Jersey Street  
**Ward:** 7  
**Description:** Replace water main; remove and replace curb & gutter; mill surface; construct HMA binder & surface courses.

<b>Expenditures</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Design	-	-	-	-	-	-
Construction	-	-	-	-	425,000	425,000
<b>Total</b>	-	-	-	-	<b>425,000</b>	<b>425,000</b>

<b>Funding Sources</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Motor Fuel Tax	-	-	-	-	200,000	200,000
Engineering	-	-	-	-	-	-
Water Fund	-	-	-	-	225,000	225,000
Sewer Fund	-	-	-	-	-	-
Capital Projects Fund	-	-	-	-	-	-
<b>Total</b>	-	-	-	-	<b>425,000</b>	<b>425,000</b>

**Project #:** 15512  
**Project Location:** 36th & Harrison  
**Ward:** 5  
**Description:** Extend sanitary trunk sewer to Harrison Court area to permit additional development in southeast corner of Quincy

<b>Expenditures</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Design	-	-	-	-	-	-
Construction	250,000	-	-	-	-	250,000
<b>Total</b>	<b>250,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>250,000</b>

<b>Funding Sources</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Motor Fuel Tax	-	-	-	-	-	-
Engineering	-	-	-	-	-	-
Water Fund	-	-	-	-	-	-
Sewer Fund	250,000	-	-	-	-	250,000
Federal Funds	-	-	-	-	-	-
Capital Projects Fund	-	-	-	-	-	-
<b>Total</b>	<b>250,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>250,000</b>

**Project #:** 16001  
**Project Location:** RJ Peters Drive, Gardner Expressway to 8th Street  
**Ward:** 6  
**Description:** Mill surface; repair aggregate base; construct HMA binder & surface courses.

<b>Expenditures</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Design	-	-	-	-	-	-
Construction	210,000	-	-	-	-	210,000
<b>Total</b>	<b>210,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>210,000</b>

<b>Funding Sources</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Motor Fuel Tax	42,000	-	-	-	-	42,000
Engineering	-	-	-	-	-	-
Water Fund	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-
Federal Funds	168,000	-	-	-	-	168,000
Capital Projects Fund	-	-	-	-	-	-
<b>Total</b>	<b>210,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>210,000</b>

**Project #:** 16002  
**Project Location:** 28th Street, Chestnut Street to Cherry  
**Ward:** 3  
**Description:** Mill surface; construct HMA binder & surface courses.

<b>Expenditures</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Design	-	-	-	-	-	-
Construction	110,000	-	-	-	-	110,000
<b>Total</b>	<b>110,000</b>	-	-	-	-	<b>110,000</b>

<b>Funding Sources</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Motor Fuel Tax	22,000	-	-	-	-	22,000
Engineering	-	-	-	-	-	-
Water Fund	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-
Federal Funds	88,000	-	-	-	-	88,000
Capital Projects Fund	-	-	-	-	-	-
<b>Total</b>	<b>110,000</b>	-	-	-	-	<b>110,000</b>

**Project #:** 16003  
**Project Location:** 18th Street, Maine Street northward to concrete pavement  
**Ward:** 4  
**Description:** Mill surface; construct HMA binder & surface courses.

<b>Expenditures</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Design	-	-	-	-	-	-
Construction	50,000	-	-	-	-	50,000
<b>Total</b>	<b>50,000</b>	-	-	-	-	<b>50,000</b>

<b>Funding Sources</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Motor Fuel Tax	10,000	-	-	-	-	10,000
Engineering	-	-	-	-	-	-
Water Fund	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-
Federal Funds	40,000	-	-	-	-	40,000
Capital Projects Fund	-	-	-	-	-	-
<b>Total</b>	<b>50,000</b>	-	-	-	-	<b>50,000</b>

**Project #:** 16004  
**Project Location:** Maine Street, 12th Street to 14th Street  
**Ward:** 7  
**Description:** Mill surface; construct HMA binder & surface courses.

<b>Expenditures</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Design	-	-	-	-	-	-
Construction	170,000	-	-	-	-	170,000
<b>Total</b>	<b>170,000</b>	-	-	-	-	<b>170,000</b>

<b>Funding Sources</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Motor Fuel Tax	34,000	-	-	-	-	34,000
Engineering	-	-	-	-	-	-
Water Fund	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-
Federal Funds	136,000	-	-	-	-	136,000
Capital Projects Fund	-	-	-	-	-	-
<b>Total</b>	<b>170,000</b>	-	-	-	-	<b>170,000</b>

**Project #:** 16005  
**Project Location:** 18th Street, Chestnut to Maple  
**Ward:** 1 & 2  
**Description:** Remove and replace curb & gutter; mill surface; add aggregate base; construct HMA binder & surface courses.

<b>Expenditures</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Design	-	-	-	-	-	-
Construction	-	-	-	-	-	-
<b>Total</b>	-	-	-	-	-	-

<b>Funding Sources</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Motor Fuel Tax	-	104,000	-	-	-	104,000
Engineering	-	-	-	-	-	-
Water Fund	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-
Federal Funds	-	416,000	-	-	-	416,000
Capital Projects Fund	-	-	-	-	-	-
<b>Total</b>	-	<b>520,000</b>	-	-	-	<b>520,000</b>

**Project #:** 16006  
**Project Location:** Hampshire Street, 8th Street to 10th Street  
**Ward:** 7  
**Description:** Remove and replace curb & gutter; mill surface; construct HMA binder & surface courses.

Expenditures	FY17	FY18	FY19	FY20	FY21	Total
Design	-	-	-	-	-	-
Construction	-	-	-	-	-	-
<b>Total</b>	-	-	-	-	-	-

Funding Sources	FY17	FY18	FY19	FY20	FY21	Total
Motor Fuel Tax	-	40,000	-	-	-	40,000
Engineering	-	-	-	-	-	-
Water Fund	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-
Federal Funds	-	160,000	-	-	-	160,000
Capital Projects Fund	-	-	-	-	-	-
<b>Total</b>	-	<b>200,000</b>	-	-	-	<b>200,000</b>

**Project #:** 16007  
**Project Location:** Jefferson Street, 12th Street to 15th Street  
**Ward:** 6  
**Description:** Mill surface; construct HMA binder & surface courses.

Expenditures	FY17	FY18	FY19	FY20	FY21	Total
Design	-	-	-	-	-	-
Construction	-	-	-	-	-	-
<b>Total</b>	-	-	-	-	-	-

Funding Sources	FY17	FY18	FY19	FY20	FY21	Total
Motor Fuel Tax	-	44,000	-	-	-	44,000
Engineering	-	-	-	-	-	-
Water Fund	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-
Federal Funds	-	176,000	-	-	-	176,000
Capital Projects Fund	-	-	-	-	-	-
<b>Total</b>	-	<b>220,000</b>	-	-	-	<b>220,000</b>

**Project #:** 16008  
**Project Location:** 12th Street, Maine Street to Broadway  
**Ward:** 7  
**Description:** Remove and replace curb & gutter; mill surface; construct HMA binder & surface courses.

Expenditures	FY17	FY18	FY19	FY20	FY21	Total
Design	-	-	-	-	-	-
Construction	-	-	-	-	-	-
<b>Total</b>	-	-	-	-	-	-

Funding Sources	FY17	FY18	FY19	FY20	FY21	Total
Motor Fuel Tax	-	-	36,000	-	-	36,000
Engineering	-	-	-	-	-	-
Water Fund	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-
Federal Funds	-	-	144,000	-	-	144,000
Capital Projects Fund	-	-	-	-	-	-
<b>Total</b>	-	-	<b>180,000</b>	-	-	<b>180,000</b>

**Project #:** 16009  
**Project Location:** 24th Street, Harrison to State Street  
**Ward:** 4 & 5  
**Description:** Replace water main; remove and replace curb & gutter; mill surface; construct HMA binder & surface courses.

Expenditures	FY17	FY18	FY19	FY20	FY21	Total
Design	-	-	-	-	-	-
Construction	-	-	-	-	-	-
<b>Total</b>	-	-	-	-	-	-

Funding Sources	FY17	FY18	FY19	FY20	FY21	Total
Motor Fuel Tax	-	-	84,000	-	-	84,000
Engineering	-	-	-	-	-	-
Water Fund	-	-	600,000	-	-	600,000
Sewer Fund	-	-	-	-	-	-
Federal Funds	-	-	336,000	-	-	336,000
Capital Projects Fund	-	-	-	-	-	-
<b>Total</b>	-	-	<b>1,020,000</b>	-	-	<b>1,020,000</b>

**Project #:** 16010  
**Project Location:** Jackson Street, 22nd Street to 24th Street  
**Ward:** 4  
**Description:** Remove and replace curb & gutter; mill surface; construct HMA binder & surface courses.

Expenditures	FY17	FY18	FY19	FY20	FY21	Total
Design	-	-	-	-	-	-
Construction	-	-	-	-	-	-
<b>Total</b>	-	-	-	-	-	-

Funding Sources	FY17	FY18	FY19	FY20	FY21	Total
Motor Fuel Tax	-	-	-	24,000	-	24,000
Engineering	-	-	-	-	-	-
Water Fund	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-
Federal Funds	-	-	-	96,000	-	96,000
Capital Projects Fund	-	-	-	-	-	-
<b>Total</b>	-	-	-	<b>120,000</b>	-	<b>120,000</b>

**Project #:** 16011  
**Project Location:** 26th Street, Cedar Street to Chestnut Street  
**Ward:** 3  
**Description:** Remove and replace curb & gutter; mill surface; construct HMA binder & surface courses.

Expenditures	FY17	FY18	FY19	FY20	FY21	Total
Design	-	-	-	-	-	-
Construction	-	-	-	-	-	-
<b>Total</b>	-	-	-	-	-	-

Funding Sources	FY17	FY18	FY19	FY20	FY21	Total
Motor Fuel Tax	-	-	-	24,000	-	24,000
Engineering	-	-	-	-	-	-
Water Fund	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-
Federal Funds	-	-	-	96,000	-	96,000
Capital Projects Fund	-	-	-	-	-	-
<b>Total</b>	-	-	-	<b>120,000</b>	-	<b>120,000</b>

**Project #:** 16012  
**Project Location:** Chestnut Street, 28th Street to 30th Street  
**Ward:** 3  
**Description:** Mill surface; construct HMA binder & surface courses.

<b>Expenditures</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Design	-	-	-	-	-	-
Construction	160,000	-	-	-	-	160,000
<b>Total</b>	<b>160,000</b>	-	-	-	-	<b>160,000</b>

<b>Funding Sources</b>	<b>FY17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>Total</b>
Motor Fuel Tax	160,000	-	-	-	-	160,000
Engineering	-	-	-	-	-	-
Water Fund	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-
Federal Funds	-	-	-	-	-	-
Capital Projects Fund	-	-	-	-	-	-
<b>Total</b>	<b>160,000</b>	-	-	-	-	<b>160,000</b>



**CITY OF QUINCY**  
**CAPITAL PROJECTS FUNDS**

**Revenue/Expenditures & Change in Fund Balance**

	Capital Projects 301	Arts Corridor 303	Sanitation Conn Fee 306	Special Capital 309	Special Tax Alloc TIF #2 312	Special Tax Alloc TIF #3 313
<b>Beginning Balance, May 1</b>	<b>2,087,921</b>	<b>14,300</b>	<b>392,000</b>	<b>18,000</b>	<b>740,000</b>	<b>44,447</b>
<b>REVENUES</b>						
Taxes					390,000	20,000
Licenses & Permits						
Charges for Services			24,000			
Rent & Other Income				15,000		
Interest Income	5,000	100	1,200	200	1,500	
Debt Proceeds						
Grants						
Transfers In	2,673,942					
Inter-Gov. Revenues		-	-	-	-	-
<b>TOTAL REVENUE</b>	<b>2,678,942</b>	<b>100</b>	<b>25,200</b>	<b>15,200</b>	<b>391,500</b>	<b>20,000</b>
Total Funds Available	4,766,863	14,400	417,200	33,200	1,131,500	64,447
<b>EXPENDITURES</b>						
Salaries & Benefits						
Contracted Services	50,310	14,000	-	9,600	208,500	-
Commodities				4,000		
Capital Outlay	4,236,553		350,000		771,500	64,447
Miscellaneous			10,000	1,600	5,000	
Debt Service	-					
Transfers	480,000					
<b>TOTAL EXPENDITURES</b>	<b>4,766,863</b>	<b>14,000</b>	<b>360,000</b>	<b>15,200</b>	<b>985,000</b>	<b>64,447</b>
<b>Ending Balance, April 30</b>	<b>\$ -</b>	<b>\$ 400</b>	<b>\$ 57,200</b>	<b>\$ 18,000</b>	<b>\$ 146,500</b>	<b>\$ -</b>

**CITY OF QUINCY  
CAPITAL PROJECTS FUNDS**

**Revenue/Expenditures & Change in Fund Balance  
Summary**

	CDAP Capital Grant 316	2009 G/O OLC Proj 321	Sewer Equip Replac. 394	QMEA Cap Res 395	Fire Equip/ Improv. 397	<b>Total</b>
<b>Beginning Balance, May 1</b>	<b>35,000</b>	<b>154,600</b>	<b>238,000</b>	<b>199,800</b>	<b>430,400</b>	<b>4,354,468</b>
<b>REVENUES</b>						
Taxes						<b>410,000</b>
Licenses & Permits					94,500	<b>94,500</b>
Charges for Services						<b>24,000</b>
Rent & Other Income					2,850	<b>17,850</b>
Interest Income		500	800	700	1,300	<b>11,300</b>
Debt Proceeds						-
Grants						-
Transfers In	300,000			20,000		<b>2,993,942</b>
Inter-Gov. Revenues	-	-	-	-	-	-
<b>TOTAL REVENUE</b>	<b>300,000</b>	<b>500</b>	<b>800</b>	<b>20,700</b>	<b>98,650</b>	<b>3,551,592</b>
Total Funds Available	335,000	155,100	238,800	220,500	529,050	<b>7,906,060</b>
<b>EXPENDITURES</b>						
Salaries & Benefits	-	-	-	-	-	-
Contracted Services				50,000		<b>332,410</b>
Commodities						<b>4,000</b>
Capital Outlay	300,000	155,075	200,000	-	-	<b>6,077,575</b>
Miscellaneous	-	-	-	-	-	<b>16,600</b>
Debt Service	-	-	-	-	-	-
Transfers	-	-	-	-	-	<b>480,000</b>
<b>TOTAL EXPENDITURES</b>	<b>300,000</b>	<b>155,075</b>	<b>200,000</b>	<b>50,000</b>	<b>-</b>	<b>6,910,585</b>
<b>Ending Balance, April 30</b>	<b>\$ 35,000</b>	<b>\$ 25</b>	<b>\$ 38,800</b>	<b>\$ 170,500</b>	<b>\$ 529,050</b>	<b>\$ 995,475</b>

**PURPOSE**

The Capital Projects Fund is the main fund for major city projects and infrastructure improvements. The revenue source for these projects is Home Rule Sales Tax. Each year a percentage of home rule sales tax is allocated to Capital. For FY 2017, 25% of Home Rule Sales Tax will be allocated to capital, this represents a 2% increase over the FY 2016 allocation. Home Rule Sales Tax is projected to increase 1.5% over FY 2016 projections.

**GOALS/OBJECTIVES**

- \$30,000 to Airport
- \$45,000 Annex building repairs
- \$132,000 for Fire Station reserve
- \$65,000 for Ward clean up
- ~~\$150,000 Central Fire/Ambulance build-out~~
- \$40,000 Central Garage Hoist
- \$250,000 Central Services subsidy
- \$132,000 for five new Police Vehicles
- \$50,000 for IT network infrastructure
- \$8,000 for City Hall video surveillance
- ~~\$50,000 for Mayor's future youth initiative~~
- \$25,000 for airport runway paint reserve

**PAST FISCAL YEAR HIGHLIGHTS**

Some of the projects funded by Capital in FY 2016 were Enhancement Funds, final Hydro payment, IT network infrastructure, Central Services endloader and dump trucks, Central Services subsidy, new police cars, fire truck debt, ward clean up, Airport projects, and many other ward and street projects.

**REVENUE SUMMARY**

ACCOUNT NUMBER	2017/2016		2015/2016	2015/2016	2014/2015
	PROPOSED BUDGET	% Change	REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Interest Income	5,000	0.00%	5,000	6,516	5,242
Grants	0		0	0	104,789
Transfers from General Fund	250,000	125.61%	110,810	105,000	105,000
Transfers from Purchase Tax Fund	2,423,942	9.92%	2,205,240	2,198,225	2,180,365
Transfers from Airport PFC Fund	0		0	0	15,195
<b>Total Revenues</b>	<b>2,678,942</b>	<b>15.42%</b>	<b>2,321,050</b>	<b>2,309,741</b>	<b>2,410,591</b>

**EXPENSE SUMMARY**

Totals by Division	2017/2016		2015/2016	2015/2016	2014/2015
	PROPOSED BUDGET	% Change	REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Mayor	-		-	-	-
Building Maintenance	65,000	441.67%	12,000	0	0
Interfund Transfers	480,000	-15.04%	564,966	558,477	740,390
Information Technology	50,000	-26.47%	68,000	66,817	14,958
Police Dept.	185,000	-4.64%	194,000	141,861	129,578
Fire Dept.	132,000	40.12%	94,204	121,400	175,681
Forestry	50,310	-65.06%	144,007	110,697	0
Fleet	40,000		0	0	0
Concrete(Street Maintenance)	3,530,262	30.21%	2,711,198	1,297,966	409,078
Paint & Sign Shop	0	-100.00%	22,000	0	0
Street Cleaning	0	-100.00%	70,250	0	0
Landfill	209,291	4.65%	200,000	15,709	0
Street Lights	0	#DIV/0!	0	0	0
Airport	25,000	#DIV/0!	0	13,500	59,818
Commercial Development	0	#DIV/0!	0	0	52,728
<b>Totals</b>	<b>4,766,863</b>	<b>16.82%</b>	<b>4,080,625</b>	<b>2,326,427</b>	<b>1,582,231</b>

FUND 301 CAPITAL PROJECTS FUND

DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>REVENUES</b>					
301-0000-331.01-01	Interest Income	5,000	5,000	6,516	5,242
301-0000-350.00-00	Sale of Property	0	0	0	0
301-0000-362.02-09	Sale of Fire Service	0	0	0	0
301-0000-382.01-04	Local -Quincy Park District	0	0	0	0
301-0000-382.02-03	Dept. of Transportation	0	0	0	104,789
301-0000-382.03-07	Federal Homeland Security	0	0	0	0
301-0000-383.03-02	Federal Infrastructure Grant	0	0	0	0
301-0000-391.01-01	Trnsfr from General Fund	250,000	110,810	105,000	105,000
301-0000-391.01-51	Trnsfr from Purchase Tax	2,423,942	2,205,240	2,198,225	2,180,365
301-0000-391.01-59	Airport PFC Fund 512	0	0	0	15,195
301-0000-391.01-67	Trnsfr from Mun. Dock Func	0	0	0	0
301-0000-392-03-00	Loan Proceeds	0	0	0	0
	<b>Totals</b>	<b>2,678,942</b>	<b>2,321,050</b>	<b>2,309,741</b>	<b>2,410,591</b>
<b>EXPENSES</b>					
<b>Mayor</b>					
301-1301-401.54-01	Future Youth Initiative	0	0	0	0
<b>Building Maintenance</b>					
301-1403-401.52-02	Buildings	45,000	0	0	0
301-1403-401.52-05	Machinery & Equipment	20,000	12,000	0	0
	<b>Subtotal</b>	<b>65,000</b>	<b>12,000</b>	<b>0</b>	<b>0</b>
<b>Interfund Transfers</b>					
301-1801-491.62-01	Transfer to General Fund	200,000			
301-1801-491.62-19	Hydro Bond pymnt Fund	0	160,304	153,815	490,390
301-1801-491.62-30	Quincy Regional Airport	30,000	154,662	154,662	0
301-1801-491.62-32	Central Services Fund	250,000	250,000	250,000	250,000
	<b>Subtotal</b>	<b>480,000</b>	<b>564,966</b>	<b>558,477</b>	<b>740,390</b>
<b>IT Dept.</b>					
301-1901-401.52-03	Improv other than Bldgs		13,000	4,380	0
301-1901-401.52-04	Office Equipment	50,000	55,000	62,437	14,958
	<b>Subtotal</b>	<b>50,000</b>	<b>68,000</b>	<b>66,817</b>	<b>14,958</b>
<b>Police Dept.</b>					
301-2110-402.52-05	Machinery & Equipment	10,000	10,000	0	0
301-2110-402.52-06	Vehicles	175,000	175,000	132,703	129,578
301-2110-402.52-08	Controllable	0	9,000	9,158	0
	<b>Subtotal</b>	<b>185,000</b>	<b>194,000</b>	<b>141,861</b>	<b>129,578</b>
<b>Fire Dept.</b>					
301-2210-402.52-03	Improv other than Bldgs	0	0	0	0
301-2210-402.54-10	Fire Station Reserve	132,000	0	0	0
301-2210-409.72-00	Loan/Lease Payments	0	94,204	121,400	175,681
	<b>Subtotal</b>	<b>132,000</b>	<b>94,204</b>	<b>121,400</b>	<b>175,681</b>
<b>Forestry</b>					
301-3112-403.39-08	Emerald Ash Borer	50,310	50,000	16,690	0
301-3112-403.52-05	Machinery & Equipment	0	94,007	94,007	0
	<b>Subtotal</b>	<b>50,310</b>	<b>144,007</b>	<b>110,697</b>	<b>0</b>

**FUND 301 CAPITAL PROJECTS FUND**

**DETAIL**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Fleet</b>					
301-3115-403.52-02	Buildings	40,000	0	0	0
	<b>Subtotal</b>	<b>40,000</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Paint &amp; Sign Shop</b>					
301-3116-403.52-06	Vehicles	0	22,000	0	0
	<b>Subtotal</b>	<b>0</b>	<b>22,000</b>	<b>0</b>	<b>0</b>
<b>Concrete(Street Maintenance)</b>					
301-3152-403.52-06	Vehicles	0	205,000	205,000	0
301-3152-403.53-08	Neighborhood Enhancemen	1,187,155	950,000	947,850	0
301-3152-403.53-09	Other	0	0	0	232,993
301-3152-403.54-01	Ward 1	355,977	242,771	12,399	56,537
301-3152-403.54-02	Ward 2	360,433	252,095	14,397	2,906
301-3152-403.54-03	Ward 3	387,946	254,600	36,188	9,462
301-3152-403.54-04	Ward 4	265,574	183,005	8,530	11,715
301-3152-403.54-05	Ward 5	283,421	198,045	922	2,293
301-3152-403.54-06	Ward 6	301,822	200,842	2,230	9,970
301-3152-403.54-07	Ward 7	322,934	165,248	10,859	22,861
301-3152-403.54-17	Ward Clean Up	65,000	59,592	59,591	60,341
301-3152-403.54-30	Sidewalks	0	0	0	0
301-3152-403.54-31	IDOT Matching		0		
	<b>Subtotal</b>	<b>3,530,262</b>	<b>2,711,198</b>	<b>1,297,966</b>	<b>409,078</b>
<b>Street Cleaning</b>					
301-3153-403.52-05	Machinery & Equipment	0	70,250	0	0
	<b>Subtotal</b>	<b>0</b>	<b>70,250</b>	<b>0</b>	<b>0</b>
<b>Landfill</b>					
301-3716-405.54-43	Landfill #1 - 36th & Wisman	0	0	0	0
301-3716-405.54-44	Landfill #4 - Burton	209,291	200,000	15,709	0
	<b>Subtotal</b>	<b>209,291</b>	<b>200,000</b>	<b>15,709</b>	<b>0</b>
<b>Airport</b>					
301-4310-413.31-04	Engineering/Architectural	0	0	0	11,619
301-4310-413.52-05	Machinery & Equipment	0	0		24,708
301-4310-413.53-06	Infrastructure Lighting	0	0	0	3,083
301-4310-413.53-09	Infrastructure Other	0	0	0	6,850
301-4310-413.54-10	Roof Repair	0	0	13,500	13,500
301-4310-413.54-21	Matching Funds	0	0	0	58
301-4310-413.52-22	Runway Paint Reserve	25,000	0	0	
	<b>Subtotal</b>	<b>25,000</b>	<b>0</b>	<b>13,500</b>	<b>59,818</b>
<b>Commercial Development</b>					
301-6310-408.39-08	Contracted Services	0	0	0	3,280
301-6310-408.52-04	Office Equipment	0	0	0	49,448
	<b>Subtotal</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>52,728</b>
	<b>Totals</b>	<b>4,766,863</b>	<b>4,080,625</b>	<b>2,326,427</b>	<b>1,582,231</b>

**FUND 303 ARTS CORRIDOR CAPITAL PROJECTS FUND**

**SUMMARY**

The Arts Corridor Capital Projects fund was established in 1998 with \$30,000 of private funds and \$50,000 Rotary Challenge grant for the Arts Corridor improvement. The funds have been used to fund projects such as:

- Relocating John Wood Statue to south west corner of Washington Park
- Moments of the Cross Road Sculpture
- Washington Theatre Feasibility Study
- Masonry work at Quincy Society of Fine Arts
- Downtown Building Murals
- Other Downtown Art/Beautification projects

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Revenue</b>					
303-0000-331.01-01	Interest Income	100	100	52	58
303-0000-342.09-00	Other	0	0	0	0
	<b>Total</b>	<b>100</b>	<b>100</b>	<b>52</b>	<b>58</b>
<b>Expenses</b>					
<b>Contractual Services</b>					
303-6310-407.31-04	Engineering/Architectural	0	0	0	0
303-6310-407.31-05	Other	14,000	14,000	0	0
303-6310-407.39-08	Contracted Services	0	0	0	0
	<b>Total</b>	<b>14,000</b>	<b>14,000</b>	<b>0</b>	<b>0</b>

**FUND 306 SANITATION CONNECTION FEE/EXPANSION FUND**

**SUMMARY**

The Sanitation Connection Fee Fund was created prior to the 1960s to hold all sewer connection fees for permits for permises not within the corporate boundaries of the City of Quincy. These fees are held in a separate fund for the purpose of being used for future expansion of city sewer infrastructure. In FY 2017, \$350,000 is budgeted to extend sewer at 36th & Harrison to serve development southeast of the intersection.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Revenue</b>					
306-0000-331.01-01	Interest Income	1,200	1,200	1,361	1,445
306-0000-372.04-00	Connection Charges	24,000	24,000	26,465	24,534
	<b>Totals</b>	<b>25,200</b>	<b>25,200</b>	<b>27,826</b>	<b>25,979</b>
<b>Expenses</b>					
306-3158-412.39-08	Contracted Services	0	0	0	0
306-3158-412.53-03	Capital/Infrastructure	0	0	0	0
306-3158-412.53-09	Other	350,000	200,000	0	0
306-3158-412.61-06	Refunds	10,000	10,000	0	0
	<b>Totals</b>	<b>360,000</b>	<b>210,000</b>	<b>0</b>	<b>0</b>

**FUND 309 SPECIAL CAPITAL PROJECTS FUND**

**SUMMARY**

The Special Capital Projects Fund was created in FY 2000 to track special capital projects and is now essentially the operating fund for the Washington Theatre. All project costs related the Washington Theatre are tracked seperately within this fund to make sure revenues are sufficient to cover expenses.

Revenues are projected to increase in FY 2017 with two tenants: Heimer Accounting and Elite Dance Studio. The expenses of the fund include basic maintenance, utilities, and taxes.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Revenues</b>					
309-0000-321.00-00	Donations		0		
309-0000-331.01-01	Interest Income	200	200	57	54
309-0000-341.04-00	Rent-Washington Theatre	15,000	10,200	14,250	9,350
309-0000-342.09-00	Other	0	0	860	0
	<b>Totals</b>	<b>15,200</b>	<b>10,400</b>	<b>15,167</b>	<b>9,404</b>
<b>Expenses</b>					
<b>Contractual Services</b>					
309-1899-401.35-01	Repair & Maint/Buildings	9,600	5,000	4,761	1,779
309-1899-401.39-08	Contracted Services		0		
	<b>Subtotal</b>	<b>9,600</b>	<b>5,000</b>	<b>4,761</b>	<b>1,779</b>
<b>Commodities</b>					
309-1899-401.42-02	Electricity	4,000	4,000	4,395	4,116
<b>Miscellaneous</b>					
309-1899-401.61-02	Taxes	1,600	1,500	1,456	1,492
	<b>Totals</b>	<b>15,200</b>	<b>10,500</b>	<b>10,612</b>	<b>7,387</b>



**FUND 312 SPECIAL TAX ALLOCATION TIF #2**

**SUMMARY**

The Tax Increment Financing (TIF) is a governmental financing tool that the City of Quincy uses to fund public infrastructure construction, promote development, and to expand the future tax base.

TIF #2, also known as TIF West, was established in 1998 and expires in 2021.

The goal is to direct TIF revenues when possible toward: 50% private investment, upper floor residential, economic development incentives to attract new business, 35% toward infrastructure needs, and 15% toward discretionary projects.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Revenues</b>					
312-0000-311.01-00	General Levy	390,000	370,000	393,798	379,559
312-0000-331.01-01	Interest Income	1,500	1,500	2,025	1,128
312-0000-331.01-02	Tax Payments	0	0	108	110
312-0000-342.09-00	Other	0	0	0	0
312-0000-383.01-03	Econ Dev/Rehab Grant	0	0	12,447	0
312-0000-383.02-03	Econ Dev/Rehab Grant	0	0	0	11,192
	<b>Totals</b>	<b>391,500</b>	<b>371,500</b>	<b>408,378</b>	<b>391,989</b>
<b>Expenses</b>					
<b>Contractual Services</b>					
312-3712-408.31-04	Engineering/Architectural	17,000	63,000	2,879	33,663
312-3712-408.31-05	Prof Services/Other	40,000	0	0	0
312-3712-408.35-06	Infrastructure	0	0	1,730	1,730
312-3712-408.39-02	Advertising/Publishing	0	0	149	463
312-3712-408.39-07	Regist, Schools, Meetings	1,500	1,050	1,050	1,050
312-3712-408.39-08	Contracted-Other	150,000	0	0	29
	<b>Subtotal</b>	<b>208,500</b>	<b>64,050</b>	<b>5,808</b>	<b>36,935</b>
<b>Capital Outlay</b>					
312-3712-408.52-01	Land	0	0	0	0
312-3712-408.52-02	Buildings	0	0	0	0
312-3712-408.53-02	Streets-Replacement	566,500	300,000	36,203	22,058
312-3712-408.53-06	Infrastructure-Lighting	0	0	0	2,292
312-3712-408.53-07	Rental Rehab	130,000	0	0	0
312-3712-408.53-09	Infrastructure-Other	75,000	0	0	8,822
		<b>771,500</b>	<b>300,000</b>	<b>36,203</b>	<b>33,172</b>
<b>Miscellaneous</b>					
312-3712-408.61-01	Dues	0	0	0	850
312-3712-408.61-04	Other	5,000	298,950	5,971	0
	<b>Totals</b>	<b>985,000</b>	<b>663,000</b>	<b>47,982</b>	<b>70,957</b>

**FUND 313 SPECIAL TAX ALLOCATION TIF #3**

**SUMMARY**

The Tax Increment Financing (TIF) is a governmental financing tool that the City of Quincy uses to fund public infrastructure construction, promote development, and to expand the future tax base.

TIF #3, also known as TIF East, was established in 2010 and expires in 2033.

The goal is to direct TIF revenues when possible toward: 50% private investment, upper floor residential, economic development incentives to attract new business, 35% toward infrastructure needs, and 15% toward discretionary projects.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Revenues</b>					
313-0000-311.01-00	General Levy	20,000	16,000	18,915	16,105
313-0000-331.01-01	Interest Income	0	0	126	89
313-0000-331.01-02	Tax Payments		0	5	5
	<b>Totals</b>	<b>20,000</b>	<b>16,000</b>	<b>19,046</b>	<b>16,199</b>
<b>Expenses</b>					
<b>Contractual Services</b>					
313-3712-408.31-04	Engineering/Architectural	0	0	0	0
313-3712-408.39-08	Contracted Services	0	0		
<b>Capital Outlay</b>					
313-3712-408.53-09	Infrastructure-Other	64,447	40,000	0	1,667
	<b>Totals</b>	<b>64,447</b>	<b>40,000</b>	<b>0</b>	<b>1,667</b>

FUND 316 CDAP CAPITAL GRANT

SUMMARY

This fund was created FY 2014 for the granting of CDAP funds for capital improvement projects. The first project was the South Quincy Sanitation Sewer Extension Project. The CDAP RLF Committee approved the disbursement to transfer CDAP loan funds to grant infrastructure improvements to promote economic development.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Revenues</b>					
316-0000-331.01-01	Deposit Accounts	0	0	130	144
316-0000-391.01-39	Trnsfr from CDAP RLF	300,000	300,000	0	0
	<b>Totals</b>	<b>300,000</b>	<b>300,000</b>	<b>130</b>	<b>144</b>
<b>Expenses</b>					
<b>Capital Outlay</b>					
316-6310-408.53-09	Infrastructure-Other	300,000	300,000	0	0
	<b>Totals</b>	<b>300,000</b>	<b>300,000</b>	<b>0</b>	<b>0</b>

FUND 321 2009 G/O OLC PROJECT

SUMMARY

This fund was created in FY 2010 (October 2009) when the \$1,202,681 in General Obligation Bonds were issued for the OLC improvements. The OLC Bond project fund still has approximately \$155,000 of unspent bond funds.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Revenues</b>					
321-0000-331.01-01	Interest Income	500	500	753	915
321-0000-392.01-00	General Obligation Bonds	0	0	0	0
	<b>Totals</b>	<b>500</b>	<b>500</b>	<b>753</b>	<b>915</b>
<b>Expenses</b>					
<b>Contractual Services</b>					
321-1899-401.31-04	Engineering/Architectural	0	0	0	0
321-1899-401.31-05	Prof Svcs/Other	0	0	0	0
	<b>Subtotal</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Capital Outlay</b>					
321-1899-401.52-01	Land	0	0	0	0
321-1899-401.52-02	Buildings	0	0	0	0
321-1899-401.52-03	Improv other than Building	155,075	166,000	12,722	134,626
321-1899-401.52-04	Office Equipment	0	0	0	0
321-1899-401.52-07	Furniture/Fixtures	0	0	0	0
	<b>Totals</b>	<b>155,075</b>	<b>166,000</b>	<b>12,722</b>	<b>134,626</b>

**FUND 394 SEWER EQUIPMENT REPLACEMENT FUND**

**SUMMARY**

The Sewer Equipment Replacement Fund was created to hold funds for the specific purpose of replacing sewer equipment. Some of the past expenses have included:

- \$584,000 for WWTP jet aeration retrofit (FY 2000-FY 2001)
- \$48,000 for a new electrical control panel on primary clarifier (FY 2003-2004)
- \$93,000 for replacement/installation of gorman rupp pumps at WWTP (FY 2007)
- \$48,000 to replace hoffman blower at WWTP (FY 2010)
- \$43,000 to replace electric motor on highwater pump, clarifier valves (FY 2011)
- \$20,000 to replace a solids handling pump (FY 2012)
- \$59,000 to replace clarifier drive assembly (FY 2013)

In FY 2017, \$200,000 is budgeted for replacement of equipment at the North 12th Street pump station, Spring Lake Estates Lift Station, and CSO structures.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Revenues</b>					
394-0000-331.01-01	Interest Income	800	800	863	961
	<b>Totals</b>	<b>800</b>	<b>800</b>	<b>863</b>	<b>961</b>
<b>Expenses</b>					
394-3322-412.39-08	Contracted Services	0	0		
394-3322-412.53-09	Infrastructure-Other	200,000	200,000	0	0
	<b>Totals</b>	<b>200,000</b>	<b>200,000</b>	<b>0</b>	<b>0</b>

FUND 395 QMEA CAPITAL RESERVE FUND

SUMMARY

The QMEA Capital Reserve Fund was created to use excess hotel/motel tax collections for capital needs at the Oakley-Lindsey Center. Previously, the OLC received operational funds up to \$500,000 of the net disbursement. The excess collections up to \$40,000 was transferred to this fund for future capital needs. In FY 2015, the agreement was changed allowing the OLC to increase the maximum limit of disbursements from \$500,000 to \$750,000. This new agreement included the OLC forfeiture of these funds to the City of Quincy and also changed the distribution method to allow for any net distribution in excess of \$750,000 to allocate the next \$20,000 to this Capital Reserve Fund.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Revenues</b>					
395-0000-331.01-01	Interest Income	700	700	724	764
395-0000-391.01-50	From Tourism Tax Fund	20,000	20,000	0	40,000
	<b>Totals</b>	<b>20,700</b>	<b>20,700</b>	<b>724</b>	<b>40,764</b>
<b>Expenses</b>					
395-1899-401.31-04	Contracted Services	50,000	0	0	0
395-1899-401.35-05	Repair & Maint- Other	0	0	0	0
395-1899-401.52-02	Capital Outlay-building	0	0	0	0
395-1899-401.62-01	General Fund Transfer	0	0	0	0
	<b>Totals</b>	<b>50,000</b>	<b>0</b>	<b>0</b>	<b>0</b>

**FUND 397 FIRE EQUIPMENT/IMPROVEMENT FUND**

**SUMMARY**

This fund was created in FY 2012. The purpose of the Fire Equipment Improvement Fund is to utilize the revenue from the Illinois Veteran's Home fire protection for the specific purpose of fire equipment replacement.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Revenues</b>					
397-0000-331.01-01	Interest Income	1,300	1,000	1,440	1,319
397-0000-362.02-01	Veteran's Home Protection	94,500	94,500	93,444	94,637
397-0000-362.02-09	Sale of Service	2,850	2,784	2,869	0
397-0000-391.01-15	Transfer from Capital Fund	0	0		
	<b>Totals</b>	<b>98,650</b>	<b>98,284</b>	<b>97,753</b>	<b>95,956</b>
<b>Expenses</b>					
397-1801-491.62-15	Transfer to Capital Fund	0	0	0	0
397-2210-402-52-02	Capital Outlay/Buildings	0	0	0	0
397-2210-402-52-05	Machinery & Equip	0	0	0	0
397-2210-402-52-06	Vehicles	0	0	0	0
	<b>Totals</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

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**CITY OF QUINCY**  
**DEBT SERVICE FUNDS**

**Revenue/Expenditures & Change in Fund Balance**  
**Summary**

	1996 G/O Bond 403	2013B HVAC Proj 406	1999 G/O Bond 407	2005 G/O Bond 409	2009 OLC G/O Bond 411	2009 Library G/O Fund 412	2014 G&R G/O Bond 414
<b>Beginning Balance, May 1</b>	<b>145,000</b>	<b>10</b>	<b>72,000</b>	<b>58,000</b>	<b>22,000</b>	<b>141,000</b>	<b>-</b>
<b>REVENUES</b>							
Taxes			90,200	971,476		370,376	
Licenses & Permits							
Charges for Services							
Rent & Other Income							
Interest Income	1,000		500	1,000	50	1,000	-
Debt Proceeds							
Grants						112,237	
Transfers In	68,000	139,493	-	107,624	168,000		299,334
Inter-Gov. Revenues							
<b>TOTAL REVENUE</b>	<b>69,000</b>	<b>139,493</b>	<b>90,700</b>	<b>1,080,100</b>	<b>168,050</b>	<b>483,613</b>	<b>299,334</b>
Total Funds Available	214,000	139,503	162,700	1,138,100	190,050	624,613	299,334
<b>EXPENDITURES</b>							
Salaries & Benefits							
Contracted Services							-
Commodities							
Capital Outlay							
Miscellaneous	-		1,000	1,000	-	600	-
Debt Service	213,160	139,493	90,200	1,079,100	44,215	482,613	299,026
Transfers							
<b>TOTAL EXPENDITURES</b>	<b>213,160</b>	<b>139,493</b>	<b>91,200</b>	<b>1,080,100</b>	<b>44,215</b>	<b>483,213</b>	<b>299,026</b>
<b>Ending Balance, Apr 30</b>	<b>\$ 840</b>	<b>\$ 10</b>	<b>\$ 71,500</b>	<b>\$ 58,000</b>	<b>\$ 145,835</b>	<b>\$ 141,400</b>	<b>\$ 308</b>

**FUND 403 1996 G/O BOND FUND**

**SUMMARY**

**PURPOSE**

These bonds were originally issued in 1996 and are funded in full by the City's Hotel/Motel Tax. The Tourism Tax Fund 743 transfers funds to make the payments. Following a refinance in April 2013, (Series 2013A-\$825,000), the final payment will be April 2017.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Revenues</b>					
403-0000-331.01-01	Interest Income	1,000	800	1,337	1,694
403-0000-391.01-50	From Tourism Tax Fund	68,000	216,000	216,000	216,000
403-0000-392.03-00	Loan Proceeds		0		
	<b>Totals</b>	<b>69,000</b>	<b>216,800</b>	<b>217,337</b>	<b>217,694</b>
<b>Expenses</b>					
<b>Miscellaneous</b>					
403-1899-409.61-04	Other	0	1,000	0	0
<b>Debt Service</b>					
403-1899-409.71-01	Bond Pymnts-Pricipal	211,294	207,886	207,353	204,614
403-1899-409.71-02	Bond Pymnts-Interest	1,866	5,274	5,807	8,547
403-1899-409.72-00	Loan/Lease Pymnts		0		
	<b>Subtotals</b>	<b>213,160</b>	<b>213,160</b>	<b>213,160</b>	<b>213,161</b>
	<b>Totals</b>	<b>213,160</b>	<b>214,160</b>	<b>213,160</b>	<b>213,161</b>

**FUND 406 2013B HVAC PROJECT PAYMENT FUND**

**SUMMARY**

**PURPOSE**

The City Hall HVAC upgrade expense was previously part of the General Fund - Building Maintenance division debt service (as it was originally a \$1.295M lease). After the loan was refinanced in April 2013, the auditor's recommended this to be included with the Debt Service Funds. The General Fund and the Green Energy Fund both transfer funds sufficient to make the payments on the HVAC upgrade. This \$907,000 note was refinanced in April 2013, with final payment April 2020.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Revenue</b>					
406-0000-391.01-01	General Fund	116,493	116,493	116,493	116,493
406-0000-391.01-09	Franchise Fee "Green" fnd	23,000	23,000	23,000	23,000
	<b>Totals</b>	<b>139,493</b>	<b>139,493</b>	<b>139,493</b>	<b>139,493</b>
<b>Debt Service</b>					
406-1899-409.71-01	Bond Pymnts-Principal	129,461	126,730	124,119	124,119
406-1899-409.71-02	Bond Pymnts-Interest	10,032	12,762	15,373	15,373
	<b>Subtotal</b>	<b>139,493</b>	<b>139,492</b>	<b>139,492</b>	<b>139,492</b>
	<b>Totals</b>	<b>139,493</b>	<b>139,492</b>	<b>139,492</b>	<b>139,492</b>

**FUND 407 2010/1999 G/O BOND FUND**

**SUMMARY**

**PURPOSE**

The 1999 G/O Bonds were issued for a broad range of projects. These bonds were partially refunded in 2005, with another refund/reissue in 2010. The final payment on this Series 2010 GO Refunding Bond will be in FY 2020. This is levied by the City of Quincy and funded through property taxes.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Revenue</b>					
407-0000-311.01-00	General Levy	90,200	97,675	97,612	95,882
407-0000-331.01-01	Interest Income	500	500	401	434
	<b>Totals</b>	<b>90,700</b>	<b>98,175</b>	<b>98,013</b>	<b>96,316</b>
<b>Expenses</b>					
<b>Miscellaneous</b>					
407-1899-409.61-04	Other	1,000	1,000	500	500
<b>Debt Service</b>					
407-1899-409.71-01	Principal	80,000	85,000	85,000	80,000
407-1899-409.71-02	Interest	10,200	12,675	19,650	14,810
	<b>Subtotal</b>	<b>90,200</b>	<b>97,675</b>	<b>104,650</b>	<b>94,810</b>
	<b>Totals</b>	<b>91,200</b>	<b>98,675</b>	<b>104,650</b>	<b>94,810</b>

**FUND 409 2005 G/O BOND FUND**

**SUMMARY**

**PURPOSE**

The 2015A G/O Refunding Bonds were issued to refund the 2005A Ref Bonds which were issued to refund all of Series 2000 and portions of Series 1998 and 1999. The 2015 refinance was set to put all savings of approximately \$200K in the 2016 levy collected in FY 2017. The final payment on these bonds will be FY 2020. The majority of this debt is levied by the City of Quincy and funded through property taxes; the Utilities department transfers about \$108,000 towards the debt.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Revenue</b>					
409-0000-311.01-00	General Levy	971,476	1,172,351	1,171,019	1,180,975
409-0000-331.01-01	Interest Income	1,000	1,000	1,056	1,298
409-0000-342.09-00	Other	0	0	914	0
409-0000-391.01-28	From Utilities-Water	53,812	53,812	53,812	53,812
409-0000-391.01-29	From Utilities-Sewer	53,812	53,812	53,812	53,812
	<b>Totals</b>	<b>1,080,100</b>	<b>1,280,975</b>	<b>1,280,613</b>	<b>1,289,897</b>
<b>Expenses</b>					
<b>Miscellaneous</b>					
409-1899-409.61-04	Other	1,000	1,000	792	292
<b>Debt Service</b>					
409-1899-409.71-01	Principal	990,000	1,055,000	1,180,000	1,000,000
409-1899-409.71-02	Interest	89,100	224,975	222,696	276,350
	<b>Subtotal</b>	<b>1,079,100</b>	<b>1,279,975</b>	<b>1,402,696</b>	<b>1,276,350</b>
	<b>Totals</b>	<b>1,080,100</b>	<b>1,280,975</b>	<b>1,403,488</b>	<b>1,276,642</b>

FUND 411 2009 OAKLEY-LINDSAY CENTER G/O FUND

SUMMARY

PURPOSE

The 2009B series Oakley-Lindsay Center Bonds were issued to finance improvements to the Oakley-Lindsay Center. These bonds are also funded in full by the City's Hotel/Motel Tax. Final payment to be made FY 2023.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Revenue</b>					
411-0000-331.01-01	Interest Income	50	100	56	56
411-0000-391.01-50	From Tourism Tax Fund	168,000	45,600	45,600	45,600
	<b>Totals</b>	<b>168,050</b>	<b>45,700</b>	<b>45,656</b>	<b>45,656</b>
<b>Expenses</b>					
<b>Debt Service</b>					
411-1899-409.61-04	Misc-Other	0	500	500	500
411-1899-409.71-01	Principal	0	0		
411-1899-409.71-02	Interest	44,215	44,215	44,215	44,215
	<b>Totals</b>	<b>44,215</b>	<b>44,715</b>	<b>44,715</b>	<b>44,715</b>

FUND 412 2009 LIBRARY G/O FUND

SUMMARY

The Series 2009C Library G/O Bonds were issued to finance improvements to the Quincy Public Library. The bond issue qualified as a Build America Bonds and qualifies for a stimulus rebate. The remaining is levied by the City of Quincy and funded through property taxes. The final payment will be made FY 2029.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Revenue</b>					
412-0000-311.01-00	General Levy	370,376	355,866	355,528	348,263
412-0000-331.01-01	Interest Income	1,000	1,300	974	949
412-0000-342.09-00	Misc-Other	0	0	0	0
412-0000-381.03-03	Stimulus Rebate	112,237	115,132	115,443	118,049
	<b>Totals</b>	<b>483,613</b>	<b>472,298</b>	<b>471,945</b>	<b>467,261</b>
<b>Expenses</b>					
<b>Debt Service</b>					
412-1899-409.61-04	Misc-Other	600	600	600	600
412-1899-409.71-01	Principal	215,000	195,000	195,000	180,000
412-1899-409.71-02	Interest	267,613	275,998	275,998	282,838
	<b>Totals</b>	<b>483,213</b>	<b>471,598</b>	<b>471,598</b>	<b>463,438</b>

FUND 414 2009 G/O Bond G & R Trucks

SUMMARY

The Series 2014 G/O Note was issued December 2014 (Ord 2014-32) in the amount of \$973,518. The debt was issued to purchase three garbage trucks and two recycle trucks. Central Services fund 602 transfers the funds to make debt payments.

The FY 2017 budget includes an additional transfer from the Central Service fund in the amount of \$149,513 which represents one additional annual payment of principal to be applied to the outstanding balance. This additional transfer is based on revenues hitting targets for the fiscal year.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Revenue</b>					
414-0000-331.01-01	Interest Income	0	1,000	0	0
414-0000-391.01-09	Trnsf from Franch Fee Fnd	0	0	0	0
414-0000-391.01-15	Trnsf from Capital Proj Fund	0	0	0	0
414-0000-391.01-32	Central Services Fund	299,334	149,666	137,060	49,840
414-0000-391.01-33	Trnsfr from Vehicle Replace	0			
414-0000-391.01-66	Trnsfr from Cash Reserve	0			
414-0000-391.16-01	Trnsfr from 2009 G/O Hydro	0			
414-0000-392.03-00	Loan Proceeds	0	0		973,518
	<b>Totals</b>	<b>299,334</b>	<b>150,666</b>	<b>137,060</b>	<b>1,023,358</b>
<b>Expenses</b>					
<b>Contractual Services</b>					
414-1899-409.31-02	Legal	0	0	0	0
	<b>Subtotal</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Debt Service</b>					
414-1899-409.71-01	Principal	283,760	149,666	129,780	43,220
414-1899-409.71-02	Interest	15,266	0	19,740	6,620
	<b>Subtotal</b>	<b>299,026</b>	<b>149,666</b>	<b>149,520</b>	<b>49,840</b>
<b>Commodities</b>					
414-1899-409.61-04	Misc-Other	0	0	0	0
414-1899-409.71-01	Principal	0	0	0	0
414-1899-409.71-02	Interest	0	0	0	0
414-1899-491.62-32	Central Services Fund	0	0	459,300	973,815
	<b>Subtotal</b>	<b>0</b>	<b>0</b>	<b>459,300</b>	<b>973,815</b>
	<b>Totals</b>	<b>299,026</b>	<b>149,666</b>	<b>608,820</b>	<b>1,023,655</b>

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**CITY OF QUINCY  
ENTERPRISE FUNDS**

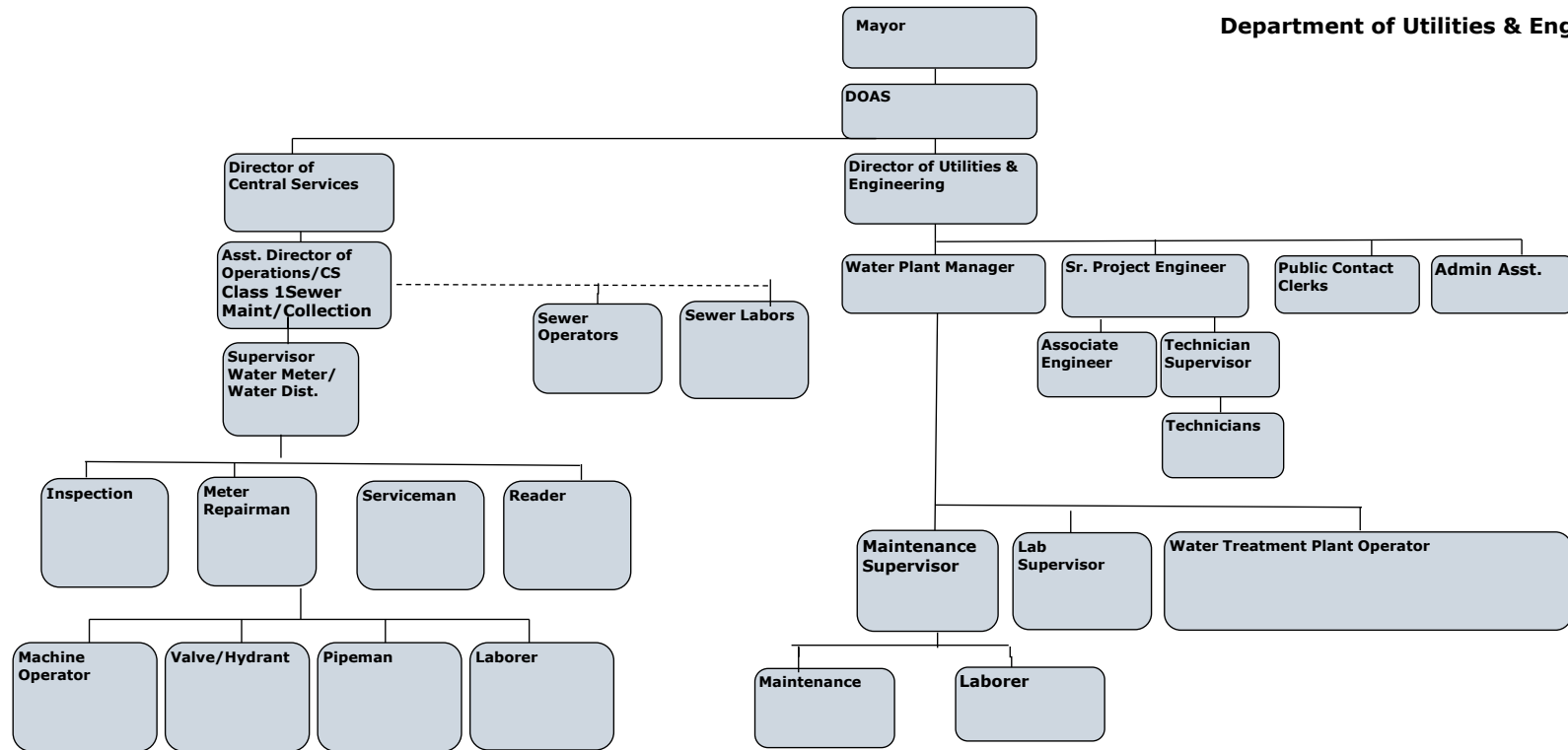
**Revenue/Expenditures & Change in Fund Balance  
Summary**

	Water Fund 501	Sewer Fund 502	Airport Fund 511	Airport PFC 512	Airport Hangar 513
<b>Beginning Balance, May 1</b>	<b>5,000,000</b>	<b>4,000,000</b>	<b>17,685</b>	<b>169,000</b>	<b>314,000</b>
<b>REVENUES</b>					
Taxes	-	-	-	40,000	-
Licenses & Permits	-	-	-	-	-
Charges for Services	5,926,000	4,240,000	263,040	-	100,000
Rent & Other Income	34,000	-	-	-	600
Interest Income	5,000	10,000	50	850	-
Debt Proceeds	-	-	-	-	-
Grants	-	-	409,352	-	-
Transfers In	-	-	586,272	-	-
Inter-Gov. Revenues	-	-	-	-	-
<b>TOTAL REVENUE</b>	<b>5,965,000</b>	<b>4,250,000</b>	<b>1,258,714</b>	<b>40,850</b>	<b>100,600</b>
Total Funds Available	10,965,000	8,250,000	1,276,399	209,850	414,600
<b>EXPENDITURES</b>					
Salaries & Benefits	2,568,808	997,656	419,308	-	-
Contracted Services	868,109	2,630,556	250,084	-	8,500
Commodities	1,739,932	695,100	162,380	-	1,500
Capital Outlay	3,155,500	2,471,000	435,527	113,022	-
Miscellaneous	205,744	247,991	9,100	-	8,300
Debt Service	53,812	53,812	-	-	-
Transfers	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>8,591,905</b>	<b>7,096,115</b>	<b>1,276,399</b>	<b>113,022</b>	<b>18,300</b>
<b>Ending Balance, April 30</b>	<b>\$ 2,373,095</b>	<b>\$ 1,153,885</b>	<b>\$ -</b>	<b>\$ 96,828</b>	<b>\$ 396,300</b>

	Municipal Barge Dock 514	Reg Trng Facility 531	Total
<b>Beginning Balance, May 1</b>	<b>353,000</b>	<b>100</b>	<b>9,853,785</b>
<b>REVENUES</b>			
Taxes	-	-	<b>40,000</b>
Licenses & Permits	-	-	-
Charges for Services	200,000	18,050	<b>10,747,090</b>
Rent & Other Income	-	1,000	<b>35,600</b>
Interest Income	1,200	-	<b>17,100</b>
Debt Proceeds	-	-	-
Grants	-	100	<b>409,452</b>
Transfers In	-	60,774	<b>647,046</b>
Inter-Gov. Revenues	-	-	-
<b>TOTAL REVENUE</b>	<b>201,200</b>	<b>79,924</b>	<b>11,896,288</b>
Total Funds Available	554,200	80,024	<b>21,750,073</b>
<b>EXPENDITURES</b>			
Salaries & Benefits	-	5,183	<b>3,990,955</b>
Contracted Services	3,176	16,891	<b>3,777,316</b>
Commodities	5,650	7,850	<b>2,612,412</b>
Capital Outlay	42,092	-	<b>6,217,141</b>
Miscellaneous	-	-	<b>471,135</b>
Debt Service	-	50,000	<b>157,624</b>
Transfers	150,000	-	<b>150,000</b>
<b>TOTAL EXPENDITURES</b>	<b>200,918</b>	<b>79,924</b>	<b>17,376,583</b>
<b>Ending Balance, April 30</b>	<b>\$ 353,282</b>	<b>\$ 100</b>	<b>\$ 4,373,490</b>



## Department of Utilities & Engineering



\*\* Note: Left side of chart represents positions paid by the Utilities Department, but under the direction of the Director of Central Services

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**PURPOSE**

The Water Department is responsible for the treatment, storage and distribution of potable water to residential, commercial, industrial and other users, as well as the financial management of the water utility. The Water Department is funded by user charges for water service, which charges include fixed quarterly meter charges, fire protection charges and other miscellaneous charges; and metered consumption charges. As an enterprise fund, the fund is expected to be self-sufficient and revenues for services rendered should fund all expenses associated with the maintenance and administration of the water utility.

Revenue projections for FY17 are based upon revenues generated in the preceding fiscal year. The volume of water sold in FY17 is not expected to vary appreciably from the preceding year. Operating revenues for FY17 are projected to be \$5.98 million. Operating expenses, excluding debt service and capital improvement expenses, are projected to be \$5.48 million, which will result in a net operating income of approximately \$500K in FY17. Operating expenses are projected to be roughly \$333K greater than actual expenses FY16. This increase is due in large part to planned disposal of a backlog of lime sludge (107K), as well as price increase for electricity (129K) and chemicals (65K).

A total capital expense budget of \$3.16 million is proposed. Proposed capital improvements include:

- Construction of a new solids contract clarifier at the WTP (1.93 million)
- Water main extensions and replacements (\$520K)
- Construction of the Wisman Booster Pump Station (\$500K)
- Vehicle and equipment replacement (\$206K)

Cash reserves of \$2.72 million are needed to fund the proposed capital expenditures. With a projected beginning cash reserve balance of \$4.100 million on May 1, 2016, the cash reserve balance on April 30, 2017 is projected to be approximately \$1.38 million.

**GOALS/OBJECTIVES**

The Utilities Department has set the following goals for FY 2017:

- Continue major capital improvement program at the water treatment plant and booster pump station to improve reliability and reduce operating labor
- Improve water flow & pressure to customers in the expanding east Broadway corridor
- Consolidate operations at the WTP which was made possible by capital improvements in FY15 & FY16 in order to reduce operating costs
- Reduce water losses by instituting a leak detection and repair program

**PAST FISCAL YEAR HIGHLIGHTS**

In the previous fiscal, the Utilities Department:

- Had a net operating profit projected to be in excess of \$830K (14% of operating revenues)
- Invested more than \$4.5 million in capital improvements at the WTP
- Reduced the need for laborers at the water treatment plant from 8 FTE down to 4 FTE
- Automated the application of treatment chemicals to minimize chemical waste and improve water quality
- Added coagulant and polymer feed systems to the lime softening process to reduce the lime and carbon dioxide usage, and thereby the overall amount of annual chemical expenses

**FUND 501 WATER FUND  
UTILITIES DEPARTMENT**

**SUMMARY**

**REVENUE SUMMARY**

ACCOUNT NUMBER	2016/2017	% Change	2015/2016	2015/2016	2014/2015
	PROPOSED		REVISED	PROJECTED	YTD
	BUDGET		BUDGET	ACTUAL	ACTUAL
Other Income	39,000	-33.90%	59,000	60,910	74,695
Charges for Services	5,935,000	3.74%	5,721,000	5,948,426	5,899,071
Grants	-	0.00%	3,418	-	-
Transfers	-	0.00%	-	3,418	-
<b>Total</b>	<b>5,974,000</b>	<b>3.30%</b>	<b>5,783,418</b>	<b>6,012,754</b>	<b>5,973,766</b>

**EXPENSE SUMMARY**

ACCOUNT DESCRIPTION	2016/2017	% Change	2015/2016	2015/2016	2014/2015
	PROPOSED		REVISED	PROJECTED	YTD
	BUDGET		BUDGET	ACTUAL	ACTUAL
Salaries	1,626,138	-12.93%	1,867,714	1,680,254	1,647,302
Benefits	942,670	-12.99%	1,083,365	1,039,611	1,032,624
Contractual Services	868,109	-16.10%	1,034,658	719,025	637,962
Commodities	1,739,932	13.82%	1,528,643	1,539,069	1,214,599
Capital Outlay	3,155,500	-54.85%	6,988,247	5,871,525	844,028
Miscellaneous	205,744	-21.38%	261,701	235,275	253,283
Debt Service	53,812	0.00%	53,812	53,812	53,812
<b>Totals</b>	<b>8,591,905</b>	<b>-32.97%</b>	<b>12,818,140</b>	<b>11,138,571</b>	<b>5,683,610</b>

Totals by Division

3155 Utilities	1,881,056	9.65%	1,715,458	1,431,562	1,166,595
3156 Water Meter	744,194	-14.80%	873,500	702,015	519,489
3310 Admin	540,344	-14.21%	629,813	591,801	628,298
3312 Commercial	311,974	2.96%	303,012	291,128	295,692
3313 Pump Stations	952,000	-24.94%	1,268,285	1,232,622	304,516
3314 Purification	4,162,337	-48.15%	8,028,072	6,864,765	2,700,248
3316 Sludge Disp	-	#DIV/0!	-	24,678	68,772
3317 Floridation	-	#DIV/0!	-	-	-
<b>Totals</b>	<b>8,591,905</b>	<b>-32.97%</b>	<b>12,818,140</b>	<b>11,138,571</b>	<b>5,683,610</b>

**STAFFING**

	FY 2017 PROPOSED	FY 2016 ACTUAL	FY 2015 ACTUAL	FY 2014 ACTUAL
Authorized Full Time Positions	32.37	35	34.3205	34.321

**FUND 501 WATER FUND  
UTILITIES DEPARTMENT**

**SUMMARY**

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The proposed budget includes the following Water Department staff:

Water Distribution -3155

1.00 Supervisor  
0.50 Clerical (non-union)  
11.37 822 union laborers/operators  
12.87

Water Metering -3156

4.17 822 union laborers/operators  
4.17

Utilities Admin -3310

0.75 Director  
0.75 Administrator  
1.50

Commercial – 3312

2.825 822 union laborers/operators  
1.00 Clerical (non-union)  
3.825

Purification - 3314

6.00 Non-union  
4.00 822 union laborers/operators  
10.00

**32.37 Total FTEs**

**FUND 501 WATER FUND  
UTILITIES DEPARTMENT**

**REVENUE  
DETAIL**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Revenue</b>					
501-0000-331.01-01	Interest Income	5,000	25,000	26,501	32,879
501-0000-341.04-00	Equipment/Facilities	34,000	34,000	34,012	34,012
501-0000-342.03-00	Jury Duty Reimb	0	0	0	16
501-0000-342.09-00	Other	0	0	397	7,788
501-0000-371.01-00	Metered Water Sales	5,849,500	5,610,000	5,849,562	5,740,452
501-0000-371.02-00	Fire Protection Fees	26,000	53,000	25,077	52,288
501-0000-371.03-04	Misc Water Sales	0	0	1,234	1,256
501-0000-371.04-00	Service Connection Fees	500	5,000	0	0
501-0000-371.05-00	Miscellaneous	0	0	0	0
501-0000-371.05-01	Penalties - Past Due	90,000	80,000	90,734	85,407
501-0000-371.05-02	Consumer Service Chg	16,000	17,500	16,180	17,440
501-0000-371.05-03	Mdse Sales/Services	9,000	0	9,117	17,924
501-0000-371.05-04	Laboratory Fees	0	0	0	8,651
501-0000-371.05-06	Forfeited Deposits		0	0	
501-0000-371.05-07	Water Services In Kind	-58,000	-50,000	-56,826	-46,432
501-0000-371.05-08	Salvage Scrap Sales	1,000	5,000	12,387	21,045
501-0000-371.05-09	NSF Check Reimbursement	1,000	500	961	1,040
501-0000-371.05-10	Collect Uncollectable	0	0	0	0
501-0000-371.05-11	Consumer Main Deposits	0	20,000	0	0
501-0000-381.03-01	FEMA Reimbursements	0	0	0	0
501-0000-391.01-01	General Fund	0	3,418	3,418	0
501-0000-391.01-14	Trnsfr frm Energy Grant Fur	0	0	0	0
	<b>Totals</b>	<b>5,974,000</b>	<b>5,803,418</b>	<b>6,012,754</b>	<b>5,973,766</b>

**FUND 501 WATER FUND  
UTILITIES DEPARTMENT**

**WATER DISTRIBUTION  
DETAIL**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Salaries &amp; Benefits</b>					
501-3155-411.11-01	Regular Salary/Wages	492,965	414,610	368,686	374,870
501-3155-411.11-02	Overtime	46,713	118,991	51,717	45,530
501-3155-411.11-03	Sick Pay	11,857	7,103	10,861	10,014
501-3155-411.11-04	Holiday Pay	31,611	21,626	22,771	23,996
501-3155-411.11-15	Vacation	31,316	18,396	25,376	24,363
501-3155-411.11-16	Major Medical	0	0	0	0
501-3155-411.11-17	Sick Pay buyback	3,790	7,986	15,448	6,240
501-3155-411.11-18	Vacation Pay buyback	0	0	12,024	0
501-3155-411.21-01	Group Insurance	145,999	126,308	112,735	120,234
501-3155-411.21-02	Retirees Insurance	0	0	0	0
501-3155-411.21-03	Board Pd Life Insurance	756	360	331	350
501-3155-411.21-04	Workers' Compensation	65,035	78,356	78,356	76,074
501-3155-411.22-01	Social Security	39,816	34,733	30,751	29,654
501-3155-411.22-02	Medicare	9,312	8,123	7,192	6,935
501-3155-411.22-03	Unemployment Comp.	1,234	1,375	1,375	1,100
501-3155-411.23-01	IMRF	72,953	64,256	73,101	59,348
501-3155-411.23-02	IMRF ERI - Employer Cont.	0	100	0	0
501-3155-411.24-03	CDL Reimbursements	120	120	60	65
	<b>Subtotal</b>	<b>953,477</b>	<b>902,443</b>	<b>810,784</b>	<b>778,773</b>
<b>Contractual Services</b>					
501-3155-411.31-04	Engineering/Architectural	25,000	50,000	38,457	8,488
501-3155-411.35-02	Rep & Maint-Mach&Equip	5,000	5,000	14,097	4,973
501-3155-411.35-05	Rep & Maint-Other	200	1,000	0	129
501-3155-411.35-06	Rep & Maint-Infrastructure	50,000	50,000	8,956	4,306
501-3155-411.36-01	Fleet Maintenance	60,000	65,000	55,220	59,518
501-3155-411.36-02	Land	0	0	1,052	1,021
501-3155-411.36-03	Equipment & Vehicle	0	0	0	0
501-3155-411.36-05	Vehicle Replacement	13,429	28,000	11,781	13,696
501-3155-411.38-05	Boiler & Machinery Ins.	5,000	5,000	10,000	5,000
501-3155-411.39-01	Communications	1,800	1,800	1,732	2,112
501-3155-411.39-02	Advertising/Publishing	750	900	1,036	140
501-3155-411.39-03	Printing & Binding	0	450	449	242
501-3155-411.39-05	Mileage Reimbursement	0	0	0	167
501-3155-411.39-06	JULIE Location Requests	3,250	3,500	3,465	5,212
501-3155-411.39-07	Regist, Schools, Meetings	0	0	0	50
501-3155-411.39-08	Contracted Services	0	275	260	0
	<b>Subtotal</b>	<b>164,429</b>	<b>210,925</b>	<b>146,505</b>	<b>105,054</b>
<b>Commodities</b>					
501-3155-411.41-02	Office Supplies	750	753	906	1,281
501-3155-411.42-02	Electricity	3,700	2,500	3,740	4,062
501-3155-411.45-02	Custodial Supplies	500	500	377	564
501-3155-411.45-03	Equipment Consumable	1,500	2,300	1,209	2,067
501-3155-411.45-04	Equip Replacement Parts	750	1,700	1,464	620
501-3155-411.45-05	Small Tools/Small Equip.	3,000	3,500	2,741	2,518
501-3155-411.46-01	Concrete	50,000	54,000	41,728	44,677
501-3155-411.46-02	Asphalt	2,500	5,000	0	20
501-3155-411.46-03	Sand, Stone & Gravel	22,000	22,000	19,441	20,321
501-3155-411.46-08	Paint	1,000	1,000	1,452	1,032
501-3155-411.46-09	Pipe	200	300	71	96
501-3155-411.46-10	Lumber	1,500	2,000	1,030	1,598
501-3155-411.46-11	Operational Supplies-Other	85,000	92,500	142,442	71,893

**FUND 501 WATER FUND  
UTILITIES DEPARTMENT**

**WATER DISTRIBUTION  
DETAIL**

501-3155-411.47-01	Clothing/Uniforms	750	1,000	823	389
501-3155-411.47-02	Safety Equipment	4,500	5,000	4,420	2,575
501-3155-411.47-03	Training Supplies	0	0	0	0
	<b>Subtotal</b>	<b>177,650</b>	<b>194,053</b>	<b>221,844</b>	<b>153,713</b>
<b>Capital Outlay</b>					
501-3155-411.52-05	Machinery & Equipment	65,000	35,000	0	36,251
501-3155-411.52-06	Vehicles	-	60,000	20,167	20,167
501-3155-411.52-08	Controllable	500	500	4525	384
501-3155-411.53-03	Utility Piping, meters, etc	520,000	312,537	194,110	72,253
501-3155-411.53-09	Other	-	-	33,627	0
	<b>Subtotal</b>	<b>585,500</b>	<b>408,037</b>	<b>252,429</b>	<b>129,055</b>
	<b>Totals</b>	<b>1,881,056</b>	<b>1,715,458</b>	<b>1,431,562</b>	<b>1,166,595</b>

**FUND 501 WATER FUND  
UTILITIES DEPARTMENT**

**WATER METERING  
DETAIL**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Salaries &amp; Benefits</b>					
501-3156-411.11-01	Regular Salary/Wages	157,107	210,256	163,694	166,210
501-3156-411.11-02	Overtime	18,615	27,449	17,313	15,409
501-3156-411.11-03	Sick Pay	2,867	4,047	5,311	4,310
501-3156-411.11-04	Holiday Pay	11,801	12,998	10,587	12,163
501-3156-411.11-15	Vacation	17,699	18,669	17,410	21,782
501-3156-411.11-16	Major Medical	0	0	1,803	0
501-3156-411.11-17	Sick Pay buyback	4,727	8,749	9,590	6,853
501-3156-411.11-18	Vacation Pay buyback	0	10,187	4,741	0
501-3156-411.21-01	Group Insurance	51,873	68,513	59,263	65,032
501-3156-411.21-02	Retirees Insurance		0		
501-3156-411.21-03	Board Pd Life Insurance	286	178	153	165
501-3156-411.21-04	Workers' Compensation	45,972	55,388	55,388	53,774
501-3156-411.22-01	Social Security	13,139	17,328	13,330	13,076
501-3156-411.22-02	Medicare	3,073	4,052	3,118	3,058
501-3156-411.22-03	Unemployment Comp.	522	584	584	600
501-3156-411.23-01	IMRF	24,075	32,056	29,935	27,799
501-3156-411.24-03	CDL Reimbursements	90	100	60	60
	<b>Subtotal</b>	<b>351,846</b>	<b>470,554</b>	<b>392,280</b>	<b>390,291</b>
<b>Contractual Services</b>					
501-3156-411.35-01	Repair & Maint -Buildings	0	0	75	0
501-3156-411.35-02	Rep & Maint-Mach & Equip	750	500	839	1,039
501-3156-411.35-03	Office Furniture & Equip	0		30	30
501-3156-411.35-05	Rep & Maint-Other	3,000	5,000	2,285	2,597
501-3156-411.36-01	Fleet Maintenance	25,000	35,000	18,443	24,057
501-3156-411.36-05	Vehicle Replacement	7,048	6,000	5,988	5,988
501-3156-411.38-05	Boiler & Machinery Ins.	10,000	10,000	20,000	10,000
501-3156-411.39-01	Communications	800	800	368	832
501-3156-411.39-03	Printing & Binding	500	408	408	0
501-3156-411.39-08	Contracted Services	1,300	1,500	1,685	1,450
	<b>Subtotal</b>	<b>48,398</b>	<b>59,208</b>	<b>50,121</b>	<b>45,993</b>
<b>Commodities</b>					
501-3156-411.41-01	Postage	0	0	18	10
501-3156-411.41-02	Office Supplies	750	796	468	507
501-3156-411.45-02	Custodial Supplies	700	1,000	840	574
501-3156-411.45-03	Equipment Consumable	700	1,050	1,044	509
501-3156-411.45-04	Equip Replacement Parts	500	1,250	625	575
501-3156-411.45-05	Small Tools/Small Equip.	1,200	1,500	2,118	1,627
501-3156-411.46-08	Paint	0	0	25	25
501-3156-411.46-09	Pipe	100	50	247	0
501-3156-411.46-11	Other	250,000	210,500	214,841	5,451
	<b>Subtotal</b>	<b>253,950</b>	<b>216,146</b>	<b>220,226</b>	<b>9,278</b>
<b>Capital Outlay</b>					
501-3156-411.52-06	Vehicles	50,000	40,000	0	0
501-3156-411.53-03	Infrastructure-Meters	40,000	87,592	39,388	73,927
	<b>Subtotal</b>	<b>90,000</b>	<b>127,592</b>	<b>39,388</b>	<b>73,927</b>
	<b>Totals</b>	<b>744,194</b>	<b>873,500</b>	<b>702,015</b>	<b>519,489</b>



**FUND 501 WATER FUND  
UTILITIES DEPARTMENT**

**UTILITIES-ADMINISTRATION  
DETAIL**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Salaries &amp; Wages</b>					
501-3310-411.11-01	Regular Salary/Wages	92,592	91,099	91,635	103,600
501-3310-411.11-03	Sick Pay	-	-	-	210
501-3310-411.11-04	Holiday Pay	5,568	4,667	4,850	5,695
501-3310-411.11-15	Vacation	4,875	4,756	4,847	3,449
501-3310-411.11-17	Sick Pay buyback	-	-	618	6,847
501-3310-411.11-18	Vacation Pay buyback	-	-	-	2,634
501-3310-411.21-01	Group Insurance	21,404	26,752	26,751	24,929
501-3310-411.21-03	Board Pd Life Insurance	102	51	50	56
501-3310-411.21-04	Workers' Compensation	9,771	11,772	11,772	11,429
501-3310-411.22-01	Social Security	6,411	6,255	5,775	6,959
501-3310-411.22-02	Medicare	1,499	1,463	1,350	1,628
501-3310-411.22-03	Unemployment Comp.	188	188	188	100
501-3310-411.23-01	IMRF	11,746	11,571	11,676	15,110
	<b>Subtotal</b>	<b>154,156</b>	<b>158,574</b>	<b>159,512</b>	<b>182,646</b>
<b>Contractual Services</b>					
501-3310-411.31-01	Audit	10,000	10,000	6,845	6,944
501-3310-411.31-02	Contracted Legal	5,000	10,000	-	-
501-3310-411.31-04	Engineering/Architectural	-	-	-	-
501-3310-411.31-05	Prof Svc-Other	2,000	4,500	188	2,063
501-3310-411.32-02	Technical Svc-Computer	15,000	17,500	9,887	9,911
501-3310-411.38-01	MICA	76,132	91,725	91,725	70,322
501-3310-411.38-02	Deductible	-	-	-	18,731
501-3310-411.39-01	Communications	500	500	-	45
501-3310-411.39-02	Advertising/Publishing	-	-	-	104
501-3310-411.39-03	Printing & Binding	5,000	5,000	2,915	4,334
501-3310-411.39-04	Travel	-	-	-	1,032
501-3310-411.39-05	Mileage Reimbursement	250	250	-	-
501-3310-411.39-06	JULIE Location Requests	-	-	-	-
501-3310-411.39-07	Regist, Schools, Meetings	250	250	-	153
501-3310-411.39-08	Contracted Services	-	-	-	-
	<b>Subtotal</b>	<b>114,132</b>	<b>139,725</b>	<b>111,560</b>	<b>113,639</b>
<b>Commodities</b>					
501-3310-411.41-01	Postage	8,500	5,576	5,483	327
501-3310-411.41-02	Office Supplies	500	425	659	211
	<b>Subtotal</b>	<b>9,000</b>	<b>6,001</b>	<b>6,142</b>	<b>538</b>
<b>Capital Outlay</b>					
501-3310-411.52-04	Office Equipment	5,000	10,000	25,500	24,380
<b>Miscellaneous</b>					
501-3310-411.61-01	Dues	50	250	-	-
501-3310-411.61-04	Other	-	-	653	-
501-3310-411.61-08	Bad Debt Expense	24,000	40,000	14,197	34,455
501-3310-411.61-89	Over & Short	-	-	51	3,828
501-3310-411.65-01	Administrative cost share	169,585	164,646	171,371	205,000
501-3310-411.65-02	Space cost share	10,609	10,300	10,250	10,000
501-3310-491.62-26	1998 G/O Bond Fund	53,812	53,812	53,812	53,812
501-3310-491.62-32	Central Services Fund	-	46,505	38,753	-
	<b>Subtotal</b>	<b>258,056</b>	<b>315,513</b>	<b>289,087</b>	<b>307,095</b>
	<b>Totals</b>	<b>540,344</b>	<b>629,813</b>	<b>591,801</b>	<b>628,298</b>

**FUND 501 WATER FUND  
UTILITIES DEPARTMENT**

**COMMERCIAL  
DETAIL**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Salaries &amp; Benefits</b>					
501-3312-411.11-01	Regular Salary/Wages	146,136	137,869	135,164	130,263
501-3312-411.11-02	Overtime	547	532	1,992	87
501-3312-411.11-03	Sick Pay	3,143	3,058	3,607	3,652
501-3312-411.11-04	Holiday Pay	6,802	5,588	6,013	6,007
501-3312-411.11-15	Vacation	5,365	6,706	9,397	7,759
501-3312-411.11-16	Major Medical	-	-	-	-
501-3312-411.11-17	Sick Pay buyback	1,700	1,583	2,785	1,479
501-3312-411.11-18	Vacation Pay buyback		-	1,449	0
501-3312-411.21-01	Group Insurance	38,155	45,006	42,358	46,756
501-3312-411.21-03	Board Pd Life Insurance	262	200	126	128
501-3312-411.21-04	Workers' Compensation	1,186	1,429	1,429	1,387
501-3312-411.22-01	Social Security	10,149	9,633	9,343	8,499
501-3312-411.22-02	Medicare	2,374	2,253	2,185	1,987
501-3312-411.22-03	Unemployment Comp.	478	478	478	200
501-3312-411.23-01	IMRF	18,595	17,822	18,371	18,309
	<b>Subtotal</b>	<b>234,892</b>	<b>232,157</b>	<b>234,697</b>	<b>226,513</b>
<b>Contractual Services</b>					
501-3312-411.35-02	R&M-Machinery & Equip	1500	1140	1347	0
501-3312-411.35-03	R&M-Office Furn & Equip	500	500	282	161
501-3312-411.36-03	Equipment & Vehicle	1,500	1,500	1,651	1,278
501-3312-411.38-05	Boiler & Machinery Ins.	5,000	5,000	6,350	1,350
501-3312-411.39-02	Advertising/Publishing	0	0	0	112
501-3312-411.39-03	Printing & Binding	0	0	0	2,070
501-3312-411.39-04	Travel	500	500	0	0
501-3312-411.39-05	Mileage Reimbursement	250	300	0	0
501-3312-411.39-07	Regist, Schools, Meetings	0	0	0	0
501-3312-411.39-08	Contracted Services	22,000	26,360	19,802	16,421
	<b>Subtotal</b>	<b>31,250</b>	<b>35,300</b>	<b>29,432</b>	<b>21,392</b>
<b>Commodities</b>					
501-3312-411.41-01	Postage	27,232	21,924	18,826	25,759
501-3312-411.41-02	Office Supplies	3,600	3,631	4,169	3,352
	<b>Subtotal</b>	<b>30,832</b>	<b>25,555</b>	<b>22,995</b>	<b>29,111</b>
<b>Capital Outlay</b>					
501-3312-411.52-04	Office Equipment	15,000	10,000	2,127	18,676
501-3312-411.52-05	Machinery & Equipment	0	0	1,877	0
		<b>15,000</b>	<b>10,000</b>	<b>4,004</b>	<b>18,676</b>
<b>Miscellaneous</b>					
501-3312-411.61-04	Other	0	0	0	0
	<b>Totals</b>	<b>311,974</b>	<b>303,012</b>	<b>291,128</b>	<b>295,692</b>

**FUND 501 WATER FUND  
UTILITIES DEPARTMENT**

**PUMP STATIONS  
DETAIL**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Salaries &amp; Benefits</b>					
501-3313-411.12-01	Regular Salary/Wages	0	0	0	
501-3313-411.12-02	Overtime	0	0	0	
501-3313-411.22-01	Social Security	0	0	0	
501-3313-411.22-02	Medicare	0	0	0	
	<b>Subtotals</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Contractual Services</b>					
501-3313-411.35-01	Repair & Maint-Buildings	25,000	30,000	757	334
501-3313-411.35-02	R&M-Mach & Equipment	5,000	5,000	9,294	386
501-3313-411.35-05	Repair & Maint-Other	1,000	1,000	-	-
501-3313-411.38-05	Boiler & Machinery Ins.	20,000	20,000	37,000	17,000
501-3313-411.39-01	Communications		-	-	-
	<b>Subtotals</b>	<b>51,000</b>	<b>56,000</b>	<b>47,051</b>	<b>17,720</b>
<b>Commodities</b>					
501-3313-411.42-01	Natural Gas	1,000	500	870	432
501-3313-411.42-02	Electricity	400,000	300,000	272,916	286,364
	<b>Subtotals</b>	<b>401,000</b>	<b>300,500</b>	<b>273,786</b>	<b>286,796</b>
<b>Capital Outlay</b>					
501-3313-411.52-05	Machinery & Equipment		0	0	0
501-3313-411.53-09	Other	500,000	911,785	911,785	0
	<b>Subtotals</b>	<b>500,000</b>	<b>911,785</b>	<b>911,785</b>	<b>0</b>
	<b>Totals</b>	<b>952,000</b>	<b>1,268,285</b>	<b>1,232,622</b>	<b>304,516</b>

**FUND 501 WATER FUND  
UTILITIES DEPARTMENT**

**PURIFICATION  
DETAIL**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Salaries &amp; Benefits</b>					
501-3314-411.11-01	Regular Salary/Wages	429,500	597,305	576,528	552,999
501-3314-411.11-02	Overtime	7,712	31,285	15,315	13,954
501-3314-411.11-03	Sick Pay	13,673	15,761	7,685	4,589
501-3314-411.11-04	Holiday Pay	27,255	29,677	22,864	29,289
501-3314-411.11-15	Vacation	35,739	41,111	42,925	38,195
501-3314-411.11-16	Major Medical	0	0	0	0
501-3314-411.11-17	Sick Pay buyback	14,463	15,650	15,248	20,377
501-3314-411.11-18	Vacation buyback	0	0	0	4,477
501-3314-411.21-01	Group Insurance	118,595	164,789	162,122	160,409
501-3314-411.21-03	Board Pd Life Insurance	960	395	472	455
501-3314-411.21-04	Workers' Compensation	123,948	149,335	149,335	144,986
501-3314-411.22-01	Social Security	32,860	45,460	40,797	39,825
501-3314-411.22-02	Medicare	7,685	10,632	9,541	9,313
501-3314-411.22-03	Unemployment Comp.	1,750	1,750	1,750	1,300
501-3314-411.23-01	IMRF	60,207	84,101	77,950	81,505
501-3314-411.24-03	CDL Reimbursements	90	100	60	30
	<b>Subtotal</b>	<b>874,437</b>	<b>1,187,351</b>	<b>1,122,592</b>	<b>1,101,703</b>
<b>Contractual Services</b>					
501-3314-411.31-04	Engineering/Architectural	75,000	150,000	50,279	145,768
501-3314-411.31-05	Prof Svc-Other	0	0	2,690	4,811
501-3314-411.34-01	Cleaning Svc-Disposal	5,000	7,000	5,329	5,948
501-3314-411.34-03	Custodial	750	500	519	190
501-3314-411.35-01	Repair & Maint-Buildings	20,000	50,000	7,450	23,820
501-3314-411.35-02	R & M-Machinery & Equip	40,000	50,000	34,828	39,138
501-3314-411.35-03	Office Furniture & Equip	250	500	483	588
501-3314-411.35-05	Repair & Maint - Other	0	0	0	0
501-3314-411.36-01	Fleet Maintenance	6,000	7,000	5,831	5,342
501-3314-411.36-03	Equipment & Vehicle	500	500	423	522
501-3314-411.38-05	Boiler & Machinery Ins.	76,400	40,000	72,127	32,128
501-3314-411.39-01	Communications	3,750	0	3,549	2,135
501-3314-411.39-02	Advertising/Publishing	1,000	0	3,216	3,578
501-3314-411.39-03	Printing & Binding	0	0	0	398
501-3314-411.39-05	Mileage Reimbursement	0	0	0	128
501-3314-411.39-07	Regist, Schools, Meetings	250	0	300	845
501-3314-411.39-08	Contracted Services	230,000	228,000	122,654	53
	<b>Subtotal</b>	<b>458,900</b>	<b>533,500</b>	<b>309,678</b>	<b>265,392</b>

**FUND 501 WATER FUND  
UTILITIES DEPARTMENT**

**PURIFICATION  
DETAIL**

<b>Commodities</b>					
501-3314-411.41-01	Postage	250	500	46	0
501-3314-411.41-02	Office Supplies	750	1,000	429	1,479
501-3314-411.42-01	Natural Gas	8,500	8,500	7,298	8,968
501-3314-411.42-02	Electricity	145,000	115,000	144,186	62,173
501-3314-411.45-01	Building Supplies	2,500	2,500	2,340	3,653
501-3314-411.45-02	Custodial Supplies	4,000	4,000	3,757	3,271
501-3314-411.45-03	Equipment Consumable	1,500	1,500	2,854	3,015
501-3314-411.45-04	Equip Replacement Parts	6,000	8,000	3,340	7,035
501-3314-411.45-05	Small Tools/Small Equip.	10,000	15,000	6,848	13,047
501-3314-411.46-05	Chemicals	628,000	565,000	562,951	560,912
501-3314-411.46-10	Lumber	0	0	128	128
501-3314-411.46-11	Operational supplies-Other	6,000	6,888	2,725	5,940
501-3314-411.46-12	Gasoline/Diesel	2,000	3,500	0	2,784
501-3314-411.46-14	Laboratory	50,000	50,000	54,152	60,057
501-3314-411.47-02	Safety Equipment	3,000	5,000	3,022	2,701
	<b>Subtotal</b>	<b>867,500</b>	<b>786,388</b>	<b>794,076</b>	<b>735,163</b>
<b>Capital Outlay</b>					
501-3314-411.52-02	Buildings	0	0	0	132,982
501-3314-411.52-04	Office Equipment	0	0		
501-3314-411.52-05	Machinery & Equipment	0	4,278,786	4,294,077	448,993
501-3314-411.52-06	Vehicles	30,000	0	0	16,015
501-3314-411.53-09	Other	1,930,000	1,242,047	344,342	0
	<b>Subtotal</b>	<b>1,960,000</b>	<b>5,520,833</b>	<b>4,638,419</b>	<b>597,990</b>
<b>Miscellaneous</b>					
501-3314-411.61-04	Other	1,500	0		0
	<b>Totals</b>	<b>4,162,337</b>	<b>8,028,072</b>	<b>6,864,765</b>	<b>2,700,248</b>

**FUND 501 WATER FUND  
UTILITIES DEPARTMENT**

**SLUDGE DISPOSAL  
DETAIL**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Contractual Services</b>					
501-3316-411.39-08	Contracted Services	0	0	24,678	68,772
	<b>Totals</b>	<b>0</b>	<b>0</b>	<b>24,678</b>	<b>68,772</b>

**FLUORIDATION  
DETAIL**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Commodities</b>					
501-3317-411.46-05	Chemicals	0	0	0	0
	<b>Totals</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

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**PURPOSE**

The Sewer Department is responsible for the collection, treatment and disposal of sanitary and combined (sanitary + storm water) sewage generated in areas served by public sewers, as well as the financial management of the sewer utility. The Sewer Department is funded by user charges for sewer service, which charges are based upon metered water consumption. As an enterprise fund, the fund is expected to be self-sufficient and revenues for services rendered should fund all expenses associated with the maintenance and administration of the sewer utility.

Revenue projections for FY17 are based upon revenues generated in the preceding fiscal year, with little variation expected. Operating revenues for FY17 are projected to be \$4.25million. Operating expenses, excluding debt service and capital improvements, are projected to be \$4.52 million, which will result in a net operating loss of \$281K. The net loss is largely due to a one-time expense of \$500K for consulting engineering services for the mandated combined sewer overflow (CSO) long-term control plan (LTCP) and \$100K for design engineering services for improvements to the wastewater treatment plant. A total capital expense budget of \$2.4 million is proposed. Capital improvements include the following projects:

- Replacement of the treatment plant wet weather screw pumps (\$1.55 million)
- Construction of a CSO flow metering systems (\$375K)
- Replacement and extension of sewer pipes and appurtenances (\$395K)
- Vehicle and equipment replacement (\$151K)

Cash reserves of \$2.78 million are needed to fund the proposed capital expenditures and operating loss. With a projected beginning cash reserve balance of \$3.9 million on May 1, 2016, the cash reserve balance on April 30, 2017 is projected to be approximately \$1.12 million.

**GOALS/OBJECTIVES**

The Utilities Department has set the following goals for FY 2017:

- Update the CSO LTCP to satisfy EPA mandate and plan for long term sewer separation and replacement
- Extend trunk sewer east of 36th and Harrison to permit additional development
- Replace the wet weather pumping system at the WWTP

The proposed budget is a \$2.12 million (44%) increase over projected actual expenses for FY16. The increased cost is attributed to a \$1.9 million increase in planned capital expenditures and \$380K increase in consulting engineering services.

**PAST FISCAL YEAR HIGHLIGHTS**

In the past fiscal year, the Sewer Department:

- Had net operating profit projected to be in excess of \$360K (8.7)
- Reduced operating expenses (excluding real property insurance and biosolids disposal) more than \$125K (3.6%) from the previous year.
- Invested nearly \$1 million in capital improvements to the wastewater collection & treatment systems.

**FUND 502 SEWER FUND  
UTILITIES DEPARTMENT**

**SUMMARY**

<b>REVENUE SUMMARY</b>					
ACCOUNT NUMBER	2016/2017		2015/2016	2015/2016	2014/2015
	PROPOSED	% Change	REVISED	PROJECTED	YTD
	BUDGET		BUDGET	ACTUAL	ACTUAL
Other Income	10,000	-9.09%	11,000	13,636	2,029,468
Charges for Services	4,240,000	-11.33%	4,782,000	4,122,008	4,117,828
Grants	-	0.00%	1,500,000	1,108,709	(21,717)
Transfers	-	0.00%	-	25,014	-
<b>Total</b>	<b>4,250,000</b>	<b>-32.46%</b>	<b>6,293,000</b>	<b>5,269,367</b>	<b>6,125,579</b>

<b>EXPENSE SUMMARY</b>					
ACCOUNT DESCRIPTION	2016/2017		2015/2016	2015/2016	2014/2015
	PROPOSED	% Change	REVISED	PROJECTED	YTD
	BUDGET		BUDGET	ACTUAL	ACTUAL
Salaries	553,842	-5.79%	587,902	540,997	848,012
Benefits	443,814	-13.06%	510,498	474,526	642,121
Contractual Services	2,630,556	7.31%	2,451,310	1,904,492	1,389,108
Commodities	695,100	22.12%	569,208	661,479	577,376
Capital Outlay	2,471,000	-43.98%	4,410,702	952,487	4,886,596
Miscellaneous	301,803	-8.56%	330,056	310,443	319,791
<b>Totals</b>	<b>7,096,115</b>	<b>-19.91%</b>	<b>8,859,676</b>	<b>4,844,424</b>	<b>8,663,004</b>

Totals by Division					
3150 Administration	279,141	-13.61%	323,112	279,987	293,072
3157 Sewer Maintenance	2,933,395	-1.31%	2,972,431	1,750,879	1,898,194
3321 Pretreatment	10,501	-16.99%	12,651	23,466	75,264
3322 Waste Water	3,873,078	-30.23%	5,551,482	2,790,092	6,396,474
<b>Totals</b>	<b>7,096,115</b>	<b>-19.91%</b>	<b>8,859,676</b>	<b>4,844,424</b>	<b>8,663,004</b>

<b>STAFFING</b>				
	FY 2017	FY 2016	FY 2015	FY 2014
	PROPOSED	ACTUAL	ACTUAL	ACTUAL
Authorized Full Time Positions	11.30	10.80	17.55	18.11

The proposed budget includes the following Sewer Department staff:

**Sewer Maintenance**

- 0.75 Asst. Director
- 0.50 Safety Coordinator
- 10.05 822 union laborers/operators
- 11.30

11.30 Total FTEs



**FUND 502 SEWER FUND  
UTILITIES DEPARTMENT**

**REVENUE  
DETAIL**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Revenues</b>					
502-0000-331.01-01	Interest Income	10,000	10,000	13,503	13,776
502-0000-342.09-00	Other	0	1,000	133	2,015,692
502-0000-372.01-00	User Charges	4,000,000	4,500,000	3,938,979	3,912,455
502-0000-372.02-00	Surcharges	240,000	350,000	246,484	256,153
502-0000-372.03-00	Miscellaneous	0	1,000	0	1,000
502-0000-372.03-01	Sewer Services In Kind		-69,000	-63,455	-51,780
502-0000-381.03-01	FEMA Reimbursements		1,500,000	1,108,709	-21,717
502-0000-391.01-01	General Fund	0	25,014	25,014	0
	<b>Totals</b>	<b>4,250,000</b>	<b>6,318,014</b>	<b>5,269,367</b>	<b>6,125,579</b>
<b>Expenses</b>					
	Salaries & Benefits	997,656	1,098,400	1,015,523	1,490,133
	Contractual Services	2,630,556	2,451,310	1,904,492	1,389,108
	Commodities	695,100	569,208	661,479	577,376
	Capital Outlay	2,471,000	4,410,702	952,487	4,886,596
	Miscellaneous	247,991	258,167	241,567	265,979
	Debt Service	53,812	53,812	53,812	53,812
	<b>Totals</b>	<b>7,096,115</b>	<b>8,841,599</b>	<b>4,829,360</b>	<b>8,663,004</b>

**FUND 502 SEWER FUND  
UTILITIES DEPARTMENT**

**ADMINISTRATION/FIELD OPERATIONS  
DETAIL**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Salaries &amp; Benefits</b>					
502-3150-412.11-01	Regular Salary/Wages	0	0		
502-3150-412.11-03	Sick Pay	0	0		
502-3150-412.11-04	Holiday Pay	0	0		
502-3150-412.11-15	Vacation	0	0		
502-3152-412.11-17	Sick Pay Buyback	0	0		
502-3150-412.21-01	Group Insurance	0	0		
502-3150-412.21-03	Board Paid Life Ins.	0	0		
502-3150-412.22-01	Social Security	0	0		
502-3150-412.22-02	Medicare	0	0		
502-3150-412.23-01	IMRF	0	0		
	<b>Subtotal</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Contractual Services</b>					
502-3150-412.31-01	Audit	4,538	7,200	4,417	4,417
502-3150-412.31-02	Contracted Legal	5,000	12,860	0	0
502-3150-412.31-04	Engineering/Architectural	0	0	2,507	3,727
502-3150-412.31-05	Professional/Other	0	0	188	2,063
502-3150-412.32-02	Computer	10,000	10,000	6,737	6,540
502-3150-412.35-02	Machinery & Equipment	1,500	1,140	1,139	0
502-3150-412.39-01	Communications	4,000	3,500	3,668	3,393
502-3150-412.39-02	Advertising/Publishing	100	100	0	0
502-3150-412.39-04	Travel	100	100	0	0
502-3150-412.39-06	JULIE Location Requests	0	3,500	3,465	0
502-3150-412.39-08	Contracted Services	0	0	0	0
	<b>Subtotal</b>	<b>25,238</b>	<b>38,400</b>	<b>22,121</b>	<b>20,140</b>
<b>Commodities</b>					
502-3150-412.41-01	Postage	50	50	70	36
502-3150-412.41-02	Office Supplies	50	50	37	0
502-3150-412.41-03	Shared Billing Expense	27,500	30,000	21,789	25,757
	<b>Subtotal</b>	<b>27,600</b>	<b>30,100</b>	<b>21,896</b>	<b>25,793</b>
<b>Capital Outlay</b>					
502-3150-412.52-04	Office Equipment	0	0	0	0
502-3150-412.52-05	Machinery & Equipment	0	0	0	0
	<b>Subtotal</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Miscellaneous</b>					
502-3150-412.61-06	Refunds	0	0	0	0
502-3150-412.61-08	Bad Debt Expense	15,000	30,000	12,008	27,327
502-3150-412.65-01	Administrative cost share	151,126	146,723	148,936	160,000
502-3150-412.65-02	Space cost share	6,365	6,000	6,150	6,000
502-3150-491.62-26	2005 G/O Bond Fund	53,812	53,812	53,812	53,812
502-3150-491.62-32	Central Services Fund		18,077	15,064	
	<b>Subtotal</b>	<b>226,303</b>	<b>254,612</b>	<b>235,970</b>	<b>247,139</b>
<b>Debt Service</b>					
502-3150-409.72-00	Loan/Lease Payments	0	0	0	0
	<b>Totals</b>	<b>279,141</b>	<b>323,112</b>	<b>279,987</b>	<b>293,072</b>

**FUND 502 SEWER FUND  
UTILITIES DEPARTMENT**

**SEWER MAINTENANCE & COLLECTION  
DETAIL**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Salaries &amp; Benefits</b>					
502-3157-412.11-01	Regular Salary/Wages	428,508	428,047	351,720	367,597
502-3157-412.11-02	Overtime	57,488	81,208	49,307	39,708
502-3157-412.11-03	Sick Pay	12,172	12,771	14,236	14,897
502-3157-412.11-04	Holiday Pay	27,594	26,735	21,181	23,288
502-3157-412.11-15	Vacation	26,882	33,839	22,061	27,424
502-3157-412.11-17	Sick Pay Buyback	1,198	5,302	8,262	7,599
502-3157-412.11-18	Vacation Pay buyback		-	6,096	567
502-3157-412.21-01	Group Insurance	142,255	157,079	116,519	137,416
502-3157-412.21-03	Board Paid Life Ins.	652	328	318	344
502-3157-412.21-04	Workers' Compensation	191,663	150,426	150,426	146,045
502-3157-412.22-01	Social Security	31,909	36,676	27,707	28,285
502-3157-412.22-02	Medicare	10,129	8,182	6,480	6,615
502-3157-412.22-03	Unemployment Comp.	1,288	1,319	1,319	1,200
502-3157-412.23-01	IMRF	59,089	67,763	54,153	59,016
502-3157-412.24-03	CDL Reimbursements	100	125	90	90
	<b>Subtotal</b>	<b>990,927</b>	<b>1,009,800</b>	<b>829,875</b>	<b>860,091</b>
<b>Contractual Services</b>					
502-3157-412.31-02	Prof Svcs - Legal	-	-	-	-
502-3157-412.31-03	Prof Svcs - Instructional	-	-	-	-
502-3157-412.31-04	Engineering/Architectural	500,000	150,000	57,458	21,770
502-3157-412.35-02	Rep & Maint-Mach & Equip	20,000	17,000	19,082	7,476
502-3157-412.35-05	Repair & Maint-Other	2,000	-	1,750	2,150
502-3157-412.35-06	Repair & Maint - Infrastr	130,000	128,000	106,789	18,118
502-3157-412.36-01	Fleet Maintenance	135,000	145,000	120,857	116,067
502-3157-412.36-03	Equipment & Vehicle	-	-	187	3,000
502-3157-412.36-05	Vehicle Replacement	59,098	48,000	47,251	40,790
502-3157-412.38-01	MICA	25,470	30,687	30,687	20,291
502-3157-412.38-02	Deductible	-	-	-	9,502
502-3157-412.39-01	Communications	1,500	2,000	642	2,034
502-3157-412.39-02	Advertising/Publishing	1,000	2,000	790	1,082
502-3157-412.39-03	Printing & Binding	2,500	5,000	385	4,136
502-3157-412.39-04	Travel	100	500	-	-
502-3157-412.39-05	Mileage Reimbursement	100	100	-	-
502-3157-412.39-06	JULIE Location Requests	3,500	-	-	5,212
502-3157-412.39-07	Regist, Schools, Meetings	200	200	-	-
502-3157-412.39-08	Contracted Services	5,000	25,000	1,311	567
	<b>Subtotal</b>	<b>885,468</b>	<b>553,487</b>	<b>387,189</b>	<b>252,195</b>
<b>Commodities</b>					
502-3157-412.41-01	Postage	-	-	26	26
502-3157-412.41-02	Office Supplies	-	-	12	12
502-3157-412.42-02	Electricity	29,000	27,000	29,484	16,607
502-3157-412.45-01	Building Supplies		-	-	342
502-3157-412.45-02	Custodial Supplies		-	86	-
502-3157-412.45-03	Equipment Consumable	1,000	1,000	422	598
502-3157-412.45-04	Equip Replacement Parts	2,000	7,000	812	1,882
502-3157-412.45-05	Small Tools/Small Equip.	2,000	4,000	1,059	2,747
502-3157-412.46-01	Concrete	65,000	85,000	60,014	58,972
502-3157-412.46-02	Asphalt	1,000	2,000	-	971
502-3157-412.46-03	Sand, Stone & Gravel	15,000	10,000	13,772	9,304
502-3157-412.46-07	Barricades	500	500	-	-
502-3157-412.46-08	Paint	500	200	476	126

**FUND 502 SEWER FUND  
UTILITIES DEPARTMENT**

**SEWER MAINTENANCE & COLLECTION  
DETAIL**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
502-3157-412.46-09	Pipe	3,000	2,000	2,470	1,691
502-3157-412.46-10	Lumber	2,000	2,000	1,922	1,529
502-3157-412.46-11	Other	10,000	5,000	7,646	2,827
502-3157-412.46-12	Gasoline/Diesel	-	-	-	-
502-3157-412.46-13	Photo	-	-	-	-
502-3157-412.47-01	Clothing/Uniforms	500	250	342	140
502-3157-412.47-02	Safety Equipment	4,000	5,000	3,076	921
502-3157-412.47-03	Training Supplies	-	-	-	-
	<b>Subtotal</b>	<b>135,500</b>	<b>150,950</b>	<b>121,619</b>	<b>98,695</b>
<b>Capital Outlay</b>					
502-3157-412.52-03	Improv other than Bldgs	770,000	1,131,000	393,708	686,526
502-3157-412.52-04	Office Equipment	-	-	-	-
502-3157-412.52-05	Machinery & Equipment	125,000	80,000	18,240	-
502-3157-412.52-06	Vehicles	26,000	46,000	-	-
502-3157-412.52-08	Controllable	-	750	-	384
502-3157-412.53-03	Infrastructure	-	-	-	264
	<b>Subtotal</b>	<b>921,000</b>	<b>1,257,750</b>	<b>411,948</b>	<b>687,174</b>
<b>Miscellaneous</b>					
502-3157-412.61-01	Dues	-	-	-	-
502-3157-412.61-04	Other	500	444	248	39
		500	444	248	39
	<b>Totals</b>	<b>2,933,395</b>	<b>2,972,431</b>	<b>1,750,879</b>	<b>1,898,194</b>

**FUND 502 SEWER FUND  
UTILITIES DEPARTMENT**

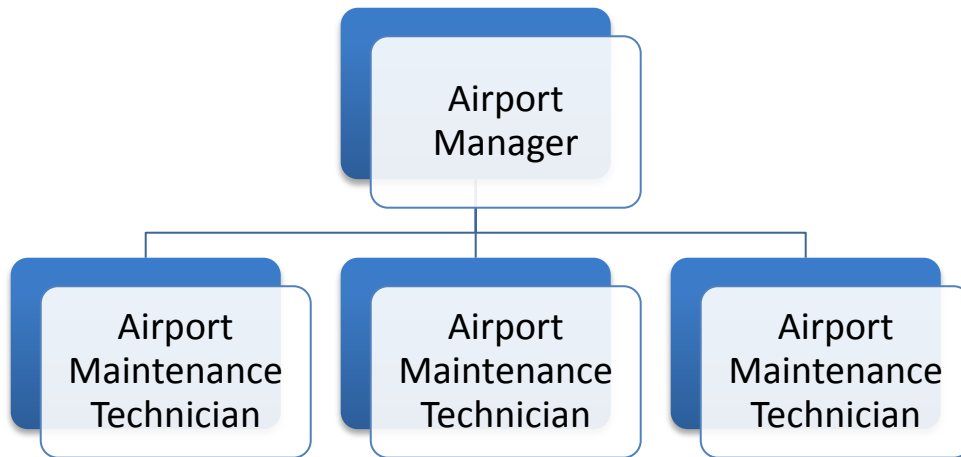
**PRETREATMENT  
DETAIL**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Salaries &amp; Benefits</b>					
502-3321-412.11-01	Regular Salary/Wages	0	0	6,577	33,500
502-3321-412.11-02	Overtime	0	0	382	2,264
502-3321-412.11-03	Sick Pay	0	0	460	2,969
502-3321-412.11-04	Holiday Pay	0	0	160	1,679
502-3321-412.11-15	Vacation	0	0	0	3,418
502-3321-412.21-01	Group Insurance	0	0	1,814	10,479
502-3321-412.21-03	Board Paid Life Ins.	0	0	6	34
502-3321-412.21-04	Workers' Compensation	6,729	8,107	8,107	7,871
502-3321-412.22-01	Social Security	0	0	443	2,562
502-3321-412.22-02	Medicare	0	0	104	599
502-3321-412.22-03	Unemployment Comp.	0	0	0	100
502-3321-412.23-01	IMRF	0	0	869	5,377
502-3321-412.24-03	CDL Reimbursements	0	0	0	0
	<b>Subtotal</b>	<b>6,729</b>	<b>8,107</b>	<b>18,922</b>	<b>70,852</b>
<b>Contractual Services</b>					
502-3321-412.38-01	MICA	3,772	4,544	4,544	3,202
502-3321-412.38-02	Deductible	0	0	0	1,210
	<b>Subtotal</b>	<b>3,772</b>	<b>4,544</b>	<b>4,544</b>	<b>4,412</b>
	<b>Totals</b>	<b>10,501</b>	<b>12,651</b>	<b>23,466</b>	<b>75,264</b>

**FUND 502 SEWER FUND  
UTILITIES DEPARTMENT**

**WASTE WATER TREATMENT  
DETAIL**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Salaries &amp; Benefits</b>					
502-3322-412.11-01	Regular Salary/Wages	0	0	41,981	241,926
502-3322-412.11-02	Overtime	0	0	1,582	30,644
502-3322-412.11-03	Sick Pay	0	0	1,319	8,294
502-3322-412.11-04	Holiday Pay	0	0	2,283	15,932
502-3322-412.11-15	Vacation	0	0	3,150	22,468
502-3322-412.11-17	Sick Pay Buyback	0	0	6,654	3,838
502-3322-412.11-18	Vacation Pay Buyback	0	0	3,586	0
502-3322-412.21-01	Group Insurance	0	0	14,295	94,323
502-3322-412.21-03	Board Paid Life Ins.	0	0	38	239
502-3322-412.21-04	Workers' Compensation	0	80,493	80,493	78,148
502-3322-412.22-01	Social Security	0	0	3,566	18,592
502-3322-412.22-02	Medicare	0	0	834	4,348
502-3322-412.22-03	Unemployment Comp.	0	0	0	700
502-3322-412.23-01	IMRF	0	0	6,945	39,738
	<b>Subtotal</b>	<b>0</b>	<b>80,493</b>	<b>166,726</b>	<b>559,190</b>
<b>Contractual Services</b>					
502-3322-412.31-04	Engineering/Architectural	150,000	120,000	0	0
502-3322-412.31-05	Other	780,000	754,123	776,914	587,941
502-3322-412.34-01	Disposal	2,000	5,000	1,998	0
502-3322-412.35-01	Buildings	50,000	278,500	13,311	0
502-3322-412.35-02	R&M/Machinery & Equip	150,000	105,000	111,141	171,722
502-3322-412.36-01	Fleet Maintenance	1,500	1,500	1,401	50
502-3322-412.36-03	Equipment & Vehicle	500	475	2,621	2,200
502-3322-412.36-05	Vehicle Replacement	0	0	606	2,424
502-3322-412.38-01	MICA	44,578	53,708	53,708	44,519
502-3322-412.38-02	Deductible	0	0	0	7,625
502-3322-412.38-04	Fire Insurance	0	0	21,052	21,052
502-3322-412.38-05	Boiler & Machinery Ins.	175,000	173,573	185,535	11,962
502-3322-412.39-01	Communications	1,500	1,500	1,188	0
502-3322-412.39-02	Advertising/Publishing	1,000	1,500	1,150	336
502-3322-412.39-08	Contracted Services	360,000	360,000	320,013	262,530
	<b>Subtotal</b>	<b>1,716,078</b>	<b>1,854,879</b>	<b>1,490,638</b>	<b>1,112,361</b>
<b>Commodities</b>					
502-3322-412.42-01	Natural Gas	6,500	5,000	5,265	481
502-3322-412.42-02	Electricity	450,000	295,000	444,630	402,557
502-3322-412.46-05	Chemicals	5,000	10,000	2,680	0
502-3322-412.46-11	Other	10,000	10,000	9,756	590
502-3322-412.46-12	Gasoline/Diesel	50,000	53,158	48,197	49,260
502-3322-412.46-14	Laboratory	10,000	10,000	7,436	0
502-3322-412.47-02	Safety Equipment	500	5,000	0	0
	<b>Subtotal</b>	<b>532,000</b>	<b>388,158</b>	<b>517,964</b>	<b>452,888</b>
<b>Capital Outlay</b>					
502-3322-412.52-02	Buildings	1,550,000	0	0	0
502-3322-412.52-03	Improv other than Bldgs	0	3,152,952	197,978	0
502-3322-412.52-05	Machinery & Equipment	0	0	342,561	4,199,422
	<b>Subtotal</b>	<b>1,550,000</b>	<b>3,152,952</b>	<b>540,539</b>	<b>4,199,422</b>
<b>Miscellaneous</b>					
502-3322-412.61-01	Dues	72,500	72,500	72,500	72,500
502-3322-412.61-04	Other	2,500	2,500	1,725	113
	<b>Subtotal</b>	<b>75,000</b>	<b>75,000</b>	<b>74,225</b>	<b>72,613</b>
	<b>Totals</b>	<b>3,873,078</b>	<b>5,551,482</b>	<b>2,790,092</b>	<b>6,396,474</b>



### PURPOSE

The Quincy Regional Airport-Baldwin Field is owned and operated by the City of Quincy. The purpose is to provide a safe and secure infrastructure for air travel that supports our local economic, personal, and recreational travelers. The airfield is open and available 24 hours per day, 365 days per year for general aviation; with the exception of any severe weather event that inhibits runways. Baldwin Field hosts its own snow removal capabilities and supports an ARFF apparatus specialized for aviation response. The commercial operations are a partnership with Cape Air who offers 72 essential air service routes a week to and from St. Louis, MO. The number of commercial passengers to and from Quincy Regional airport totals more than 20,000 annually. The main passenger terminal is open every day of the year approximately 16 hours a day. The private aviation side of our airfield houses more than 50 aircraft. Our general aviation sector provides long range travel needs for the business leaders of our community that supports the growth and development of our city's local economy. The City maintains all the city-owned buildings and infrastructure on the 1,100-acre facility, performs upkeep on over 1,000 visual indicators, and meets all scheduled Part 139 requirements of airfield systems. Quincy Regional Airport's impact to our economy was measured in 2012 and labeled as \$13.8 million dollars.

### GOALS/OBJECTIVES

- Continue to ensure safe and secure facilities for aviation operations
- Support Cape Air's growth and high level of customer service

#### Projects for 2017: (Federal)

- Taxiway "D" will be realigned to meet current FAA standards. Project is funded in the following manner 90% Federal, 5% State and 5% Local
- Fence Skirting will be installed around the entire perimeter of the airport. This has been another major concern for the FAA. Project Funding is also 90% Federal, 5% State and 5% Local.

#### Other Local Only Projects

- Runway 4 / 22 needs to be repainted and additional funds have been included to complete this work. Set aside \$25,000
- Taxiway "E" needs to have the paint removed and reapplied, this is not a job we can do with our staff. We do not have the removal equipment and will be bid out. Set aside \$100,000.
- Runways Safety Area maintenance. We have some extensive dirt work to do to repair areas within 250 of each Runway in the grass to bring them back to safety standards. This is manual labor primarily. We may need to

### PAST FISCAL YEAR HIGHLIGHTS

- Paid over 75% of Airport Layout Plan (UIN3841) project expenses
- Paid nearly 40% of Wildlife Assessment Study (UIN 4418) project expenses
- Purchased new John Deere 6125 Tractor (add'l funding from Vehicle Replacement Fund)

### BUDGET SUMMARY

The proposed budget for Quincy Regional Airport is significantly higher than in the past several years. The proposed budget is an increase of \$416,846 over the FY 2016 Budget. The Airport since 2012 has been under the scrutiny of the FAA for maintenance and repair issues on the airfield. Repeated concerns for the runway / taxiway paint markings and pavement condition have been pointed out. Many issues have come together to create the situation we are in today. Maintenance issues relate directly back to reductions in manpower at the airport. The airport lost one maintenance supervisor and one maintenance labor position in 2010. Since that time maintenance has continued to get more difficult to complete. It should be noted that of the total budget \$409,352 is the anticipated Federal share that is covering the Federal Projects listed below.

Currently we have only one day per week when there is more than one person on staff at the same time. Most of the pavement and marking issues we have on the airfield require at least two people to repair. Included in this budget is the reinstatement of a fourth labor position as well as a full-time manager position.



FUND 511 AIRPORT FUND

SUMMARY

<b>BUDGET SUMMARY (cont'd)</b>		
Federal Projects	FY17 Rev	FY 17 Exp
UN3841 Airport Layout Plan	19,608	-
UN4418 Wildlife Assessment Project	29,172	37,329
UN4332 Realign Taxiway D	360,572	360,572 (local match paid in FY2016 from PFC Funds)
Contingency	-	7,626
	<u>409,352</u>	<u>405,527</u>

<b>REVENUE SUMMARY</b>					
	2016/2017		2015/2016	2015/2016	2014/2015
ACCOUNT NUMBER	PROPOSED	% Change	REVISED	PROJECTED	YTD
	BUDGET		BUDGET	ACTUAL	ACTUAL
Other Income	50	0.00%	50	56	54
Charges for Services	263,040	4.93%	250,680	278,252	266,948
Grants	409,352	323.39%	96,684	58,076	10,000
Transfers In	586,272	13.50%	516,531	478,862	271,100
<b>Total</b>	<b>1,258,714</b>	<b>45.69%</b>	<b>863,945</b>	<b>815,246</b>	<b>548,102</b>

<b>EXPENSE SUMMARY</b>					
	2016/2017		2015/2016	2015/2016	2014/2015
ACCOUNT DESCRIPTION	PROPOSED	% Change	REVISED	PROJECTED	YTD
	BUDGET		BUDGET	ACTUAL	ACTUAL
Salaries	287,720	37.22%	209,684	215,445	207,136
Benefits	131,588	21.39%	108,399	106,702	107,344
Contractual Services	250,084	72.98%	144,577	135,989	117,286
Commodities	162,380	9.37%	148,466	128,548	132,289
Capital Outlay	435,527	81.68%	239,717	183,117	0
Miscellaneous	9,100	4.48%	8,710	9,341	8,561
<b>Totals</b>	<b>1,276,399</b>	<b>48.50%</b>	<b>859,553</b>	<b>779,142</b>	<b>572,616</b>

Totals by Division					
4310 Administration	118,926	52.57%	77,949	76,163	77,207
4313 Maintenance	300,382	25.09%	240,134	245,984	237,273
4314 Operations	854,091	58.67%	538,287	456,364	256,982
4315 Fire Protection	3,000	-5.75%	3,183	631	1,154
<b>Totals</b>	<b>1,276,399</b>	<b>48.50%</b>	<b>859,553</b>	<b>779,142</b>	<b>572,616</b>

<b>STAFFING</b>				
	FY 2017	FY 2016	FY 2015	FY 2014
	PROPOSED	ACTUAL	ACTUAL	ACTUAL
Authorized Full Time Positions	5.25	4.25	4.25	4.5

The proposed budget includes the following staff:

Position	Full Time Equivalents (FTE)
Airport Manager	1.00
Airport Maintenance Technician	4.25
<b>Total</b>	<b>5.25</b>

FUND 511 AIRPORT FUND

REVENUE  
DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Revenues</b>					
511-0000-331.01-01	Deposit Accounts	50	50	56	54
511-0000-350.00-00	Sale of Property	0	0	0	0
511-0000-373.01-00	Farm Income	161,000	155,000	177,210	157,410
511-0000-373.03-00	Landing Fees	7,000	7,000	7,446	7,655
511-0000-373.04-00	Use of Equip/Facilities	0	0	0	0
511-0000-373.05-02	Rents/Leases-Airline	10,080	10,080	9,934	600
511-0000-373.05-03	Rents/Leases-FBO	18,360	18,000	18,000	18,000
511-0000-373.05-04	Rents/Leases-Tiedowns	300	300	0	0
511-0000-373.05-05	Rents/Leases-Cargo & Han	15,750	12,750	15,710	21,823
511-0000-373.05-06	Rents/Leases-Terminal	38,000	35,000	37,543	45,830
511-0000-373.05-09	Rents/Leases-Parking	350	350	396	396
511-0000-373.05-10	Rents/Leases-AARF Bldg	1,800	1,800	1,823	1,811
511-0000-373.06-00	Trash Disposal Fees	1,000	1,000	1,020	1,045
511-0000-373.07-00	Other	2,000	2,000	1,884	4,212
511-0000-373.08-00	Concessions	1,000	1,000	768	1,644
511-0000-373.09-00	Utility Fees	5,500	5,500	5,662	5,735
511-0000-373.10-00	Vending	900	900	856	787
511-0000-373.12-00	Special Permit Fees	0	0	0	0
511-0000-382.01-10	Restricted Contributions	0	0	0	10,000
511-0000-381.03-01	FEMA Reimbursements	0	0	0	0
511-0000-382.02-03	State Gov-Dept.of Transpor	409,352	96,684	58,076	0
511-0000-391.01-01	From General Fund	556,272	361,869	324,200	271,100
511-0000-391.01-15	From Capital Projects Fund	30,000	154,662	154,662	0
511-0000-391.01-31	From Airport Hangar Fund		0		
	<b>Totals</b>	<b>1,258,714</b>	<b>863,945</b>	<b>815,246</b>	<b>548,102</b>

**FUND 511 AIRPORT FUND**

**AIRPORT-ADMINISTRATION  
DETAIL**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Salaries &amp; Wages</b>					
511-4310-413.11-01	Regular Salary/Wages	74,431	49,154	45,821	49,776
511-4310-413.11-03	Sick Pay	0	0	95	0
511-4310-413.11-04	Holiday Pay	4,415	2,587	2,045	2,794
511-4310-413.11-15	Vacation Pay	3,154	2,070	1,169	414
511-4310-413.11-17	Sick Pay Buy Back	2,111	0	2,858	0
511-4310-413.11-18	Vacation Pay Buy Back	0	0	2,967	0
511-4310-413.12-01	Regular Salary/Wages	0	0	0	0
511-4310-413.21-01	Group Insurance	17,319	13,359	10,633	13,359
511-4310-413.21-03	Board Paid Life Ins.	68	34	23	34
511-4310-413.21-04	Workers' Compensation	276	332	332	322
511-4310-413.22-01	Social Security	5,553	3,336	3,079	3,132
511-4310-413.22-02	Medicare	1,299	780	720	733
511-4310-413.22-03	Unemployment Comp.	125	125	125	100
511-4310-413.23-01	IMRF	10,175	6,172	6,296	6,543
	<b>Subtotal</b>	<b>118,926</b>	<b>77,949</b>	<b>76,163</b>	<b>77,207</b>
	<b>Totals</b>	<b>118,926</b>	<b>77,949</b>	<b>76,163</b>	<b>77,207</b>

**FUND 511 AIRPORT FUND**

**MAINTENANCE/OPERATIONS  
DETAIL**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Salaries &amp; Benefits</b>					
511-4313-413.11-01	Regular Salary/Wages	162,718	121,993	125,252	116,799
511-4313-413.11-02	Overtime	12,140	11,787	16,087	13,814
511-4313-413.11-03	Sick Pay	4,350	2,809	1,656	2,157
511-4313-413.11-04	Holiday Pay	9,065	5,894	5,014	7,074
511-4313-413.11-15	Vacation Pay	8,093	6,286	6,134	5,272
511-4313-413.11-16	Major Medical Pay	0	0	0	0
511-4313-413.11-17	Sick Pay Buy Back	4,343	4,230	3,474	4,067
511-4313-413.11-08	Vacation Pay Buy Back	0	0	0	1,669
511-4313-413.12-01	Temporary Employees	2,900	2,874	2,873	3,300
511-4313-413.12-02	Temporary Overtime		0		
511-4313-413.21-01	Group Insurance	46,317	41,436	42,775	41,002
511-4313-413.21-02	Retirees Insurance	0	0	0	0
511-4313-413.21-03	Board Paid Life Ins.	274	103	111	110
511-4313-413.21-04	Workers' Compensation	10,557	12,719	12,719	12,348
511-4313-413.22-01	Social Security	12,711	9,576	9,243	8,833
511-4313-413.22-02	Medicare	2,973	2,240	2,162	2,066
511-4313-413.22-03	Unemployment Comp.	532	407	407	300
511-4313-413.23-01	IMRF	23,289	17,715	18,047	18,462
511-4313-413.24-03	CDL Reimbursements	120	65	30	0
	<b>Totals</b>	<b>300,382</b>	<b>240,134</b>	<b>245,984</b>	<b>237,273</b>

FUND 511 AIRPORT FUND

OPERATIONS  
DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Contractual Services</b>					
511-4314-413.31-01	Audit	1,356	1,320	1,187	1,186
511-4314-413.31-04	Engineering/Architectural	1,500	1,307	1,439	0
511-4314-413.31-05	Other	1,800	0	0	0
511-4314-413.33-01	Water/Sewerage	1,600	1,600	1,148	1,011
511-4314-413.34-01	Disposal	1,350	1,350	1,248	1,233
511-4314-413.34-03	Custodial	2,200	2,200	2,116	1,670
511-4314-413.34-05	Uniforms	0	0	332	0
511-4314-413.35-01	Repair & Maint-Buildings	6,500	6,500	6,118	3,195
511-4314-413.35-02	R&M-Mach & Equip	24,500	9,000	13,970	5,684
511-4314-413.35-03	R&M-Office Furn & Equip.	0	0	315	0
511-4314-413.35-05	Repair & Maint -Other	0	0	38	69
511-4314-413.35-06	Repair & Maint -Infrastructur	102,000	17,023	1,867	2,857
511-4314-413.35-08	Repair & Maint-Restaurant	500	803	285	1,778
511-4314-413.36-01	Fleet Maintenance	12,000	14,000	14,356	11,768
511-4314-413.36-05	Vehicle Replacement	7,000	3,000	4,281	1,781
511-4314-413.38-01	MICA	54,978	66,238	66,238	61,431
511-4314-413.38-02	Deductible	0	0	0	2,878
511-4314-413.38-06	Airport Liability	10,500	8,211	8,211	8,211
511-4314-413.39-01	Communications	6,000	6,200	5,562	5,357
511-4314-413.39-02	Advertising/Publishing	9,000	1,125	932	1,438
511-4314-413.39-03	Printing & Binding	300	300	49	0
511-4314-413.39-04	Travel	400	200	566	1,517
511-4314-413.39-05	Mileage Reimbursement	600	600	242	0
511-4314-413.39-07	Regist, Schools, Meetings	1,000	900	790	305
511-4314-413.39-08	Contracted Services	5,000	2,700	4,699	3,917
	<b>Subtotal</b>	<b>250,084</b>	<b>144,577</b>	<b>135,989</b>	<b>117,286</b>
511-4314-413.41-01	Postage	130	130	57	90
511-4314-413.41-02	Office Supplies	600	600	635	548
511-4314-413.42-01	Natural Gas	4,000	3,800	3,720	3,661
511-4314-413.42-02	Electricity	90,000	90,000	85,592	95,576
511-4314-413.44-00	Books & Periodicals	0	375	0	0
511-4314-413.45-01	Building Supplies	1,350	1,350	514	414
511-4314-413.45-02	Custodial Supplies	2,200	2,200	1,620	2,006
511-4314-413.45-03	Equipment Consumable	1,500	1,500	561	1,008
511-4314-413.45-04	Equip Replacement Parts	3,000	3,000	3,912	1,774
511-4314-413.45-05	Small Tools/Small Equip.	2,000	2,000	431	979
511-4314-413.46-01	Concrete	3,000	225	136	0
511-4314-413.46-02	Asphalt	0	0	0	100
511-4314-413.46-03	Sand, Stone & Gravel	2,500	2,500	163	1,504
511-4314-413.46-04	Salt & Cinders	350	350	119	0
511-4314-413.46-05	Chemicals	7,000	500	830	2,830
511-4314-413.46-06	Signs & Posts	250	250	1,480	403
511-4314-413.46-08	Paint	25,000	15,154	14,324	1,052
511-4314-413.46-11	Other	0	0	1,122	111
511-4314-413.46-12	Gasoline/Diesel	16,000	21,000	12,990	20,233
511-4314-413.47-01	Clothing/Uniforms	200	224	32	0
511-4314-413.47-02	Safety Equipment	300	125	310	0
	<b>Subtotal</b>	<b>159,380</b>	<b>145,283</b>	<b>128,548</b>	<b>132,289</b>

FUND 511 AIRPORT FUND

OPERATIONS  
DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Capital Outlay</b>					
511-4314-413.52-02	Buildings	0	1,884	0	0
511-4314-413.52-03	Improv other than Bldgs	0	210,833	164,968	0
511-4314-413.52-04	Office Equipment		0		
511-4314-413.52-05	Machinery & Equipment	25,000	17,476	17,475	0
511-4314-413.52-07	Furniture & Fixtures				
511-4314-413.52-08	Controllable	5,000	0	674	0
511-4314-413.53-09	Infrastructure-Other	405,527	9,524	0	0
	<b>Subtotal</b>	<b>435,527</b>	<b>239,717</b>	<b>183,117</b>	<b>0</b>
<b>Miscellaneous</b>					
511-4314-413.61-01	Dues	1,000	1,252	725	0
511-4314-413.61-02	Taxes	7,100	6,995	7,080	6,407
511-4314-413.61-04	Other	1,000	463	905	1,000
	<b>Subtotal</b>	<b>9,100</b>	<b>8,710</b>	<b>8,710</b>	<b>7,407</b>
	<b>Totals</b>	<b>854,091</b>	<b>538,287</b>	<b>456,364</b>	<b>256,982</b>

FUND 511 AIRPORT FUND

FIRE PROTECTION SERVICES  
SUMMARY

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Salaries &amp; Benefits</b>					
511-4315-413.11-01	Regular Salary/Wages	0	0	0	0
511-4315-413.11-02	Overtime	0	0	0	0
511-4315-413.21-01	Group Insurance	0	0	0	0
511-4315-413.21-03	Board Paid Life Ins.	0	0	0	0
511-4315-413.22-02	Medicare	0	0	0	0
511-4315-413.22-03	Unemployment Comp	0	0	0	0
	<b>Subtotal</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Contractual Services</b>					
511-4315-413.39-04	Travel	0	0	0	0
511-4315-413.39-07	Regist, Schools, Meetings	0	0	0	0
511-4315-413.39-08	Other Contracted Svcs	0	0	0	0
	<b>Subtotal</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Commodities</b>					
511-4315-413.47-01	Clothing/Uniforms	0	0	0	0
511-4315-413.47-02	Safety Equipment	0	0	0	0
511-4315-413.47-03	Training Supplies	3,000	3,183	631	1,154
	<b>Subtotal</b>	<b>3,000</b>	<b>3,183</b>	<b>631</b>	<b>1,154</b>
	<b>Totals</b>	<b>3,000</b>	<b>3,183</b>	<b>631</b>	<b>1,154</b>

**PURPOSE**

The Airport's PFC Fund collects passenger facility charge fees from airline ticket sales. The airport typically receives \$4.50 per ticketed passenger that originates from our airport. We also receive smaller amounts from other airlines as well which are very difficult to calculate so we do not include them here. These funds are used to cover the local share of capital improvement projects from state or federal grants as the fund balance allows.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Revenues</b>					
512-0000-314.03-01	Airport PFC Charge	40,000	45,207	36,807	39,845
512-0000-331.01-01	Deposit Accounts	850	850	783	860
512-0000-342.09-00	Other	-	-	-	-
512-0000-382.02-03	Dept. of Transportation	-	-	-	-
512-0000-382.03-06	Federal Dept of Transport	-	-	-	-
	<b>Totals</b>	<b>40,850</b>	<b>46,057</b>	<b>37,590</b>	<b>40,705</b>
<b>Expenses</b>					
<b>Contractual Services</b>					
512-4310-413.31-04	Engineering/Architectural	-	-	-	-
512-4310-413.31-05	Other	-	-	-	-
	<b>Subtotal</b>	-	-	-	-
<b>Capital Outlay</b>					
512-4310-413.52-02	Buildings	-	-	-	-
512-4310-413.52-03	Improv other than Bldgs	113,022	125,000	87,205	-
512-4310-413.53-09	Other	-	-	-	-
	<b>Subtotal</b>	<b>113,022</b>	<b>125,000</b>	<b>87,205</b>	-
<b>Transfers</b>					
512-1801-491.62-15	Interfund Transfers	-	-	-	15,195
	<b>Totals</b>	<b>113,022</b>	<b>125,000</b>	<b>87,205</b>	<b>15,195</b>

FUND 513 AIRPORT HANGAR FUND

SUMMARY

PURPOSE

The Airport Hangar Fund collects lease revenues from tenants to cover current loan payments. The current goal of this fund is to finance the construction of new T-hangars with fees collected from airport users to avoid any expenditure of city funds to build new hangars. A continuous cycle of funding replacement and repair cost on city owned structures will help ensure a viable airport for growth and development.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Revenues</b>					
513-0000-331.01-01	Deposit Accounts	600	350	1,001	670
513-0000-341.02-00	Airport Hangar Rent	100,000	100,000	126,584	123,576
513-0000-342.09-00	Other	0	0	195	50
513-0000-391.01-31	Airport Hangar Fund	0	0	4392	0
513-0000-392.03-00	Loan Proceeds	0	0	0	0
	<b>Totals</b>	<b>100,600</b>	<b>100,350</b>	<b>132,172</b>	<b>124,296</b>
<b>Expenses</b>					
<b>Contractual Services</b>					
513-4310-413.31-04	Engineering/Architectural	0	0	0	0
513-4310-413.35-01	Buildings	8,500	8,500	0	2,226
513-4310-413.35-05	Other	0	0	338	763
513-4310-413.35-06	Infrastructure	0	0	551	2049
513-4310-413.39-02	Advertising/Publishing	0	0	525	10030
	<b>Subtotal</b>	<b>8,500</b>	<b>8,500</b>	<b>1,414</b>	<b>15,068</b>
<b>Commodities</b>					
513-4310-413.45-01	Building Supplies	1,500	1,500	131	0
<b>Capital Outlay</b>					
513-4310-413.52-02	Buildings	0	0	0	0
513-4310-413.52-03	Improv other than Bldgs	0	0	0	0
	<b>Subtotal</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Miscellaneous</b>					
513-4310-413.61-02	Taxes	8,300	8,300	7,733	7,763
513-1801-491-62-30	Transfer to Qcy Reg Aiport	0	0	0	0
	<b>Subtotal</b>	<b>8,300</b>	<b>8,300</b>	<b>7,733</b>	<b>7,763</b>
<b>Debt Service</b>					
513-4310-409.72-00	Loan/Lease Payments	0	0	0	0
	<b>Totals</b>	<b>18,300</b>	<b>18,300</b>	<b>9,278</b>	<b>22,831</b>

**PURPOSE**

The Quincy Regional Barge Dock is owned by the City of Quincy and has been operated by the City since May of 2000. The fund generates revenue based on charges per ton for all barges unloaded at our dock. Engineering Staff oversees Barge Dock operations.

**GOALS/OBJECTIVES**

- Achieve more income thru increased barge traffic
- Consider increasing dock fees by 10 cents a ton
- Keep parking drive up with gravel
- Capital outlay to replace manual access gate with automated slide gate to increase security

**PAST FISCAL YEAR HIGHLIGHTS**

This has been a very successful year for the barge dock. Income has been up for the most of the year while keeping expenses under control. \$125,000 of this income was transferred to General Fund.

This dock is open year round weather permitting. Thru the first eight period of FY16 276,999 tons of material were unloaded at the barge dock, compared to 280,988 tons in all of FY15.

**REVENUE SUMMARY**

ACCOUNT NUMBER	2016/2017		2015/2016	2015/2016	2014/2015
	PROPOSED BUDGET	% Change	REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Other Income	1,200	33.33%	900	1,295	1,048
Charges for Services	200,000	11.67%	179,100	210,194	188,500
Grants	-	0.00%	-	-	-
<b>Total</b>	<b>201,200</b>	<b>11.78%</b>	<b>180,000</b>	<b>211,489</b>	<b>189,548</b>

**EXPENSE SUMMARY**

ACCOUNT DESCRIPTION	2016/2017		2015/2016	2015/2016	2014/2015
	PROPOSED BUDGET	% Change	REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Salaries	-	#DIV/0!	-	-	10,711
Benefits	-	#DIV/0!	-	-	4,557
Contractual Services	3,176	-20.88%	4,014	2,114	2,627
Commodities	5,650	2.73%	5,500	1,980	4,394
Capital Outlay	42,092	-6.46%	45,000	0	0
Transfers	150,000	20.00%	125,000	125,000	100,000
<b>Totals</b>	<b>200,918</b>	<b>11.92%</b>	<b>179,514</b>	<b>129,094</b>	<b>122,289</b>

**STAFFING**

	FY 2017 PROPOSED	FY 2016 BUDGET	FY 2015 ACTUAL	FY 2014 ACTUAL
Authorized Full Time Positions	0	0	0.5	0.5



FUND 514 MUNICIPAL BARGE DOCK FUND

SUMMARY

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Revenues</b>					
514-0000-331.01-01	Deposit Accounts	1,200	900	1,204	1,048
514-0000-374.01-00	Dock Fees	200,000	179,100	210,194	188,500
514-0000-381.03-01	FEMA Reimbursement			-	-
	<b>Totals</b>	<b>201,200</b>	<b>180,000</b>	<b>211,398</b>	<b>189,548</b>
<b>Expenses</b>					
<b>Salaries &amp; Benefits</b>					
514-4410-414.11-01	Regular Salary/Wages	0	0	-	3,371
514-4410-414.11-03	Sick Pay	0	0	-	1,445
514-4410-414.11-04	Holiday Pay	0	0	-	193
514-4410-414.11-15	Vacation Pay	0	0	-	2,697
514-4410-414.11-17	Sick Pay buyback	0	0	-	2,552
514-4410-414.11-18	Vacation Pay buyback	0	0	-	453
514-4410-414.21-01	Group Insurance	0	0	-	2,370
514-4410-414.21-03	Board Paid Life Ins.	0	0	-	5
514-4410-414.21-04	Workers' Compensation	0	0	-	83
514-4410-414.22-01	Social Security	0	0	-	603
514-4410-414.22-02	Medicare	0	0	-	141
514-4410-414.22-03	Unemployment Compensati	0	0	-	-
514-4410-414.23-01	IMRF	0	0	-	1,355
	<b>Subtotal</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>15,268</b>
<b>Contractual Services</b>					
514-4410-414.31-01	Audit	600	600	456	456
514-4410-414.31-04	Engineering/Architectural	-	-	-	-
514-4410-414.33-01	Water/Sewerage	200	200	-	-
514-4410-414.35-02	R&M - Mach & Equipment	-	-	-	130
514-4410-414.35-06	Infrastructure	1,000	1,000	-	-
514-4410-414.38-01	MICA	1,376	1,658	1,658	1,610
514-4410-414.39-01	Communications	-	-	-	-
514-4410-414.39-02	Advertising/Publishing	-	-	-	-
514-4410-414.39-05	Mileage Reimbursement	-	556	-	331
514-4410-414.39-08	Contracted Services	-	-	-	100
	<b>Subtotal</b>	<b>3,176</b>	<b>4,014</b>	<b>2,114</b>	<b>2,627</b>
<b>Commodities</b>					
514-4410-414.42-02	Electricity	1,150	1,000	1,047	1,127
514-4410-414.46-03	Sand, Stone & Gravel	3,000	3,000	933	2,127
514-4410-414.46-11	Other	1,500	1,500	-	1,140
	<b>Subtotal</b>	<b>5,650</b>	<b>5,500</b>	<b>1,980</b>	<b>4,394</b>
<b>Capital Outlay</b>					
514-4410-414.52-03	Improv other than Bldgs	42,092	45,000	-	-
514-4410-414.52-08	Controllable	-	-	-	-
	<b>Subtotal</b>	<b>42,092</b>	<b>45,000</b>	<b>-</b>	<b>-</b>
<b>Transfers</b>					
514-4410-491.62-01	General Fund	150,000	125,000	125,000	100,000
	<b>Totals</b>	<b>200,918</b>	<b>179,514</b>	<b>129,094</b>	<b>122,289</b>

**PURPOSE**

The Quincy Regional Training Facility will begin its 11<sup>th</sup> year of operation in May of 2016. The facility continues to be used by emergency services organizations in the Quincy Area. It is the site for the annual Fire College which is hosted over a two day period in March. Additionally, the facility was used by the Adams County Ambulance Service, Tri-Township Fire Department and John Wood Community College.

The new classroom space was occupied in July of 2013. The facility has proven to be an adequate space for both the Quincy Police and Fire Departments to conduct classroom training sessions. The Police K-9 Units and Emergency Response Team use the facility on a regular basis.

The budget for the upcoming fiscal year anticipates a slight increase in the revenue and expenses related with the new cooperative venture with Western Illinois University. Additionally, it includes \$50,000 to be applied toward debt retirement. The debt should be paid off in FYE 2018.

**GOALS/OBJECTIVES**

- Maintain facilities to ensure consistent, and safe use by all area emergency responders
- Continue to provide quality, low cost training through the 11th Annual Fire College event

**PAST FISCAL YEAR HIGHLIGHTS**

- Conducted Fire College with 135 firefighters representing 31 different departments from Illinois and Missouri
- Assisted Salvation Army in housing their Emergency Response Vehicle in exchange for some facility upgrades
- Continued paid memberships with Adams County Ambulance, John Wood Community College and Tri-township Fire Department

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Revenues</b>					
531-0000-321.00-00	Donations-Not Restricted	100	100	203	203
531-0000-331.01-01	Interest Income	0	0	3	4
531-0000-341.07-02	Rent/Fire Services	1,000	4,000	1,805	805
531-0000-342.09-00	Other	0	0	613	483
531-0000-375.01-01	Tuition/Police Services		0		
531-0000-375.01-02	Tuition/Fire Services	18,050	24,500	19,170	26,250
531-0000-375.02-02	Room & Board/Fire Svcs	0	0	0	0
531-0000-382.01-10	Restricted Contributions	0	0	5,895	5,895
531-0000-382.02-01	State Grants	0	0	0	0
531-0000-391.01-01	Trnsfr from General Fund	60,774	74,999	57,737	44,437
	<b>Totals</b>	<b>79,924</b>	<b>103,599</b>	<b>85,426</b>	<b>78,077</b>
<b>Expenses</b>					
	Salaries & Benefits	5,183	4,315	1,578	1,028
	Contractual Services	16,891	37,834	24,682	15,032
	Commodities	7,850	11,450	5,520	6,110
	Capital Outlay	0	0	0	0
	Miscellaneous	0	0	0	0
	Debt Service	50,000	50,000	50,000	50,000
	<b>Totals</b>	<b>79,924</b>	<b>103,599</b>	<b>81,780</b>	<b>72,170</b>

**FUND 531 REGIONAL TRAINING FACILITY**

**POLICE  
DETAIL**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Contractual Services</b>					
531-2110-402.31-03	Instructional	0	5,625	5,250	5,625
531-2110-402.35-02	R&M -Machinery & Equip	0	200	0	0
	<b>Subtotal</b>	0	5,825	5,250	5,625
<b>Debt Service</b>					
531-2110-402.72-00	Loan/Lease Payments	25,000	25,000	25,000	25,000
	<b>Totals</b>	<b>25,000</b>	<b>30,825</b>	<b>30,250</b>	<b>30,625</b>

**FIRE  
DETAIL**

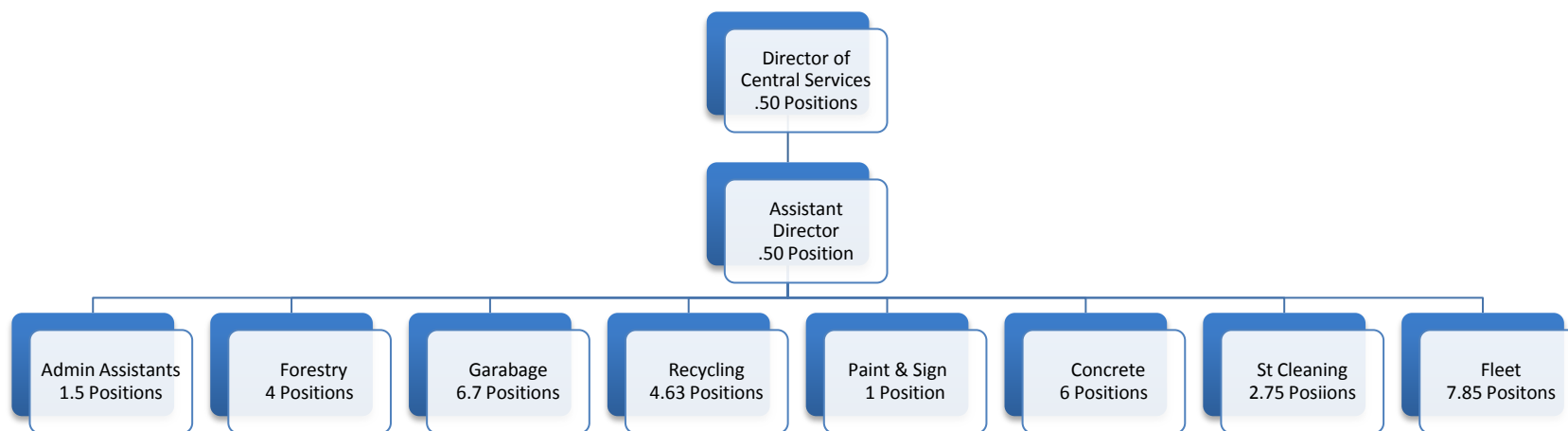
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Salaries &amp; Benefits</b>					
531-2210-402.11-01	Regular Salary/Wages	4,700	3,825	1,315	865
531-2210-402.21-01	Group Insurance	387	430	244	151
531-2210-402.21-03	Board Paid Life Ins	20	10	1	0
531-2210-402.22-02	Medicare	76	50	18	12
	<b>Subtotal</b>	5,183	4,315	1,578	1,028
<b>Contractual Services</b>					
531-2210-402.31-03	Instructional	0	0	160	160
531-2210-402.31-04	Engineering/Architectural	1,000	1,000	0	0
531-2210-402.31-05	Other	0	12,159	0	0
531-2210-402.34-03	Custodial	1,880	1,680	1,304	1,378
531-2210-402.35-01	Buildings	1,800	1,000	1,965	1,344
531-2210-402.35-02	Machinery & Equipment	1,000	1,000	445	0
531-2210-402.38-01	MICA	3,461	4,170	4,170	3,099
531-2210-402.38-02	Deductible	0	0	0	950
531-2210-403.39-02	Advertising/Publishing	500	500	0	0
531-2210-402.39-04	Travel/Lodging	1,250	4,500	4,798	0
531-2210-403.39-08	Contracted Services	6,000	6,000	6,590	2,476
	<b>Subtotal</b>	16,891	32,009	19,432	9,407
<b>Commodities</b>					
531-2210-402.42-01	Natural Gas	1,000	1,000	885	849
531-2210-402.42-02	Electricity	1,900	2,500	2,203	2,640
531-2210-402.43-03	Bottled Gas	0	0	0	0
531-2210-402.43-00	Food	2,000	5,000	1,393	1,393
531-2210-402.45-01	Building Supplies	250	250	143	184
531-2210-402.45-02	Custodial Supplies	250	250	0	0
531-2210-402.45-03	Equipment Consumable	100	100	0	0
531-2210-402.45-04	Equip Replacement Parts	200	200	0	0
531-2210-402.45-05	Small Tools/Small Equip	150	150	0	0
531-2210-402.46-11	Other	2,000	2,000	896	1,044
	<b>Subtotal</b>	7,850	11,450	5,520	6,110
<b>Debt Service</b>					
531-2210-402.72-00	Loan/Lease Payments	25,000	25,000	25,000	25,000
	<b>Totals</b>	<b>54,924</b>	<b>72,774</b>	<b>51,530</b>	<b>41,545</b>

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**CITY OF QUINCY**  
**INTERNAL SERVICE FUNDS**

**Revenue/Expenditures & Change in Fund Balance**  
**Summary**

	Central Garage 601	Central Services 602	Vehicle Replcmnt 603	Self Insurance 611	Health Insurance 612	Unemp. Comp 613	<b>Total</b>
<b>Beginning Balance, May 1</b>	100	100	1,500,000	2,600,000	2,000,000	95,000	<b>6,195,200</b>
<b>REVENUES</b>							
Taxes	-	-	-	-	-	-	-
Licenses & Permits	-	-	-	-	-	-	-
Charges for Services	1,500	1,249,632		2,432,406	5,692,415	42,000	<b>9,417,953</b>
Rent & Other Income	35,800	14,399		-			<b>50,199</b>
Interest Income	100	50	5,000	9,000	5,500	400	<b>20,050</b>
Debt Proceeds							-
Grants							-
Transfers In	239,864	2,576,345					<b>2,816,209</b>
Inter-Gov. Revenues	1,503,044		199,933	-	-	-	<b>1,702,977</b>
<b>TOTAL REVENUE</b>	<b>1,780,308</b>	<b>3,840,426</b>	<b>204,933</b>	<b>2,441,406</b>	<b>5,697,915</b>	<b>42,400</b>	<b>14,007,388</b>
Total Funds Available	1,780,408	3,840,526	1,704,933	5,041,406	7,697,915	137,400	<b>20,202,588</b>
<b>EXPENDITURES</b>							
Salaries & Benefits	603,572	2,033,104		226,562	5,679,510		<b>8,542,748</b>
Contracted Services	229,724	1,328,655		2,074,308			<b>3,632,687</b>
Commodities	943,012	323,680		13,050			<b>1,279,742</b>
Capital Outlay	4,000	5,000	373,800				<b>382,800</b>
Miscellaneous		320	-	40,421	3,750	130,000	<b>174,491</b>
Debt Service		149,667					<b>149,667</b>
Transfers				1,364			<b>1,364</b>
<b>TOTAL EXPENDITURES</b>	<b>1,780,308</b>	<b>3,840,426</b>	<b>373,800</b>	<b>2,355,705</b>	<b>5,683,260</b>	<b>130,000</b>	<b>14,163,499</b>
<b>Ending Balance, April 30</b>	<b>\$ 100</b>	<b>\$ 100</b>	<b>\$ 1,331,133</b>	<b>\$ 2,685,701</b>	<b>\$ 2,014,655</b>	<b>\$ 7,400</b>	<b>\$ 6,039,089</b>



**PURPOSE**

The Central Garage Fund provides for maintenance and repair of the entire City fleet. The City fleet consists of 300 vehicles / equipment pieces that are maintained by a staff of 6 mechanics and 1 utility person. We operate two shifts on the mechanic pool 6:00am to 2:00pm and 2:00pm to 10:00pm. Mechanics have one supervisor assigned to the garage. The fund generates revenues based upon billing labor, fuel, and parts charges to other City Departments. This fund purchases all fuel, parts, and commercial repairs for all city vehicles.

**GOALS/OBJECTIVES**

- Continue to monitor inventory and increase
- Continue to monitor mechanic productivity and maintain chain of communication
- Continue to ensure our services are billed properly to all departments

**PAST FISCAL YEAR HIGHLIGHTS**

In the past year the garage operated under the supervision of a full-time Garage Supervisor as budgeted. He has worked closely with our vendors to ensure they are delivering inventory items on an as needed basis. He has found new vendors and options for repairs that have saved us on repair time and costs. The billing of parts and labor to the appropriate department has improved as well.

**BUDGET SUMMARY**

The Central Garage budget is reduced by \$189,298 compared to last budget. Projected savings; \$27K in Employee Insurance; \$12K in Repair/Maintenance due to the addition of newer vehicles; \$172K in Operational Supplies due to the national projections of fuel prices. Projected increases: \$14K in Salary/Wages due to the addition of a utility person who would be a shared expense with Transit; \$4K in Capital Outlay for needed diagnostic software. A decreased subsidy is required of the General Fund in the amount of \$123,294.

**REVENUE SUMMARY**

ACCOUNT NUMBER	2016/2017		2015/2016	2015/2016	2014/2015
	PROPOSED BUDGET	% Change	REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Other Income	35,900	10.12%	32,600	33,873	27,087
Charges for Services	1,504,544	-22.33%	1,937,006	1,556,089	1,684,966
Grants	-	0.00%	-	-	-
Transfers from General Fund	239,864	-33.95%	363,158	268,100	315,111
<b>Total</b>	<b>1,780,308</b>	<b>-9.61%</b>	<b>1,969,606</b>	<b>1,589,962</b>	<b>1,712,053</b>

**EXPENSE SUMMARY**

ACCOUNT DESCRIPTION	2016/2017		2014/2015	2014/2015	2014/2015
	PROPOSED BUDGET	% Change	REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Salaries	397,129	3.78%	382,658	380,106	353,499
Benefits	206,443	-14.48%	241,388	227,192	224,707
Contractual Services	229,724	0.40%	228,818	254,926	265,636
Commodities	943,012	-15.52%	1,116,242	727,677	887,764
Capital Outlay	4,000	700.00%	500	-	-
<b>Totals</b>	<b>1,780,308</b>	<b>-9.61%</b>	<b>1,969,606</b>	<b>1,589,901</b>	<b>1,731,606</b>

STAFFING				
	FY 2017 PROPOSED	FY 2016 ACTUAL	FY 2015 ACTUAL	FY 2014 ACTUAL
Authorized Full Time Positions	7.85	7.37	6.9	8

Staffing:

- 0.35 Supervisor (split with Transit)
- 0.50 Administration
- 6.00 Mechanics
- 1.00 Utility Man (split with Transit)



**FUND 601 CENTRAL GARAGE FUND**

**REVENUE  
DETAIL**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Revenues</b>					
601-0000-331.01-01	Deposit Accounts	100	100	62	74
601-0000-342.08-00	Postage	35,500	32,500	32,432	26,973
601-0000-342.09-00	Other	300	-	1,379	40
601-0000-350.00-00	Sale of Property	-	-	-	-
601-0000-363.02-01	City Hall	-	-	78	128
601-0000-363.02-02	Engineering Dept.	800	600	795	443
601-0000-363.02-03	Fire Dept.	5,500	4,400	5,660	4,543
601-0000-363.02-04	Police Dept.	8,000	8,200	8,071	8,168
601-0000-363.02-05	Transit Fund	300,000	220,000	315,433	231,449
601-0000-363.02-06	Water Fund	37,500	32,000	34,826	32,867
601-0000-363.02-07	Sewer Fund	56,000	41,000	56,097	40,401
601-0000-363.02-08	Airport Fund	1,200	1,200	1,135	835
601-0000-363.02-09	Central Services Fund	23,500	22,000	22,882	22,356
601-0000-363.02-90	Summary Total Charges	1,052,544	1,224,948	831,467	1,011,920
601-0000-363.02-99	Outside Entities	18,000	18,000	11,496	15,585
601-0000-365.07-00	Sale of Recycle Materials	1,500	1,500	49	1,160
601-0000-391.01-01	General Fund	239,864	363,158	268,100	315,111
	<b>Totals</b>	<b>1,780,308</b>	<b>1,969,606</b>	<b>1,589,962</b>	<b>1,712,053</b>

**FUND 601 CENTRAL GARAGE**

**FLEET MAINTENANCE  
DETAIL**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Salaries &amp; Benefits</b>					
601-3115-403.11-01	Regular Salary/Wages	322,194	301,866	301,025	255,000
601-3115-403.11-02	Overtime	18,553	18,702	22,601	19,528
601-3115-403.11-03	Sick Pay	14,141	11,997	8,906	9,318
601-3115-403.11-04	Holiday Pay	19,976	15,467	16,554	13,197
601-3115-403.11-15	Vacation Pay	18,991	16,949	19,990	22,467
601-3115-403.11-16	Major Medical Pay	-	-	-	21,257
601-3115-403.11-17	Sick Pay Buy Back	3,274	14,742	8,856	9,803
601-3115-403.11-18	Vacation Pay Buy Back	-	2,935	2,174	2,929
601-3115-403.21-01	Group Insurance	80,262	107,951	95,427	97,648
601-3115-403.21-02	Retirees Insurance	-	-	-	-
601-3115-403.21-03	Board Paid Life Insurance	538	286	250	239
601-3115-403.21-04	Workers' Compensation	49,137	59,201	59,201	57,477
601-3115-403.22-01	Social Security	24,622	23,640	22,455	20,437
601-3115-403.22-02	Medicare	5,758	5,530	5,251	4,780
601-3115-403.22-03	Unemployment Comp.	982	1,000	1,000	800
601-3115-403.23-01	IMRF	45,114	43,720	43,548	43,266
601-3115-403.24-03	CDL Reimbursements	30	60	60	60
	<b>Subtotal</b>	<b>603,572</b>	<b>624,046</b>	<b>607,298</b>	<b>578,206</b>
<b>Contractual Services</b>					
601-3115-403.35-02	R & M - Machinery & Equip	3,000	3,000	8,247	11,333
601-3115-403.35-04	Repair & Maint - Vehicles	168,172	180,000	196,400	210,660
601-3115-403.35-05	Repair & Maint - Other	250	-	227	-
601-3115-403.35-07	Outside Entities	-	-	221	173
601-3115-403.36-01	Fleet Maintenance	5,000	5,000	2,750	3,645
601-3115-403.36-89	Short/Over	7,228	-	7,228	7,221
601-3115-403.36-90	Garage Default Expense	15,828	8,000	6,849	-
601-3115-403.38-01	MICA	20,573	24,787	24,787	22,909
601-3115-403.38-02	Deductible	-	-	-	1,156
601-3115-403.39-01	Communications	1,828	1,800	1,664	2,348
601-3115-403.39-02	Advertising/Publishing	115	150	115	194
601-3115-403.39-04	Travel	-	-	-	792
601-3115-403.39-05	Mileage Reimbursement	-	500	-	315
601-3115-403.39-07	Regist, Schools, Meetings	2,731	2,581	3,110	1,494
601-3115-403.39-08	Contracted Services	4,999	3,000	3,328	3,396
	<b>Subtotal</b>	<b>229,724</b>	<b>228,818</b>	<b>254,926</b>	<b>265,636</b>
<b>Commodities</b>					
601-3115-403.41-01	Postage	35,500	32,500	36,500	27,500
601-3115-403.41-02	Office Supplies	608	500	479	526
601-3115-403.44-00	Books & Periodicals	375	375	-	370
601-3115-403.45-03	Equip Consumable	-	-	-	450
601-3115-403.45-04	Equip Replacement Parts	237,231	242,058	241,098	210,803
601-3115-403.45-05	Small Tools/Small Equip.	9,606	9,000	9,178	7,325
601-3115-403.46-11	Other	12,551	10,919	11,134	9,018
601-3115-403.46-12	Gasoline/Diesel	647,141	820,890	429,288	631,772
601-3115-403.47-02	Safety Equipment	-	-	-	-
	<b>Subtotal</b>	<b>943,012</b>	<b>1,116,242</b>	<b>727,677</b>	<b>887,764</b>
<b>Capital Outlay</b>					
601-3115-403.52-08	Controllable	4,000	500	-	-
	<b>Totals</b>	<b>1,780,308</b>	<b>1,969,606</b>	<b>1,589,901</b>	<b>1,731,606</b>

**PURPOSE**

The Central Services Fund consists of several divisions; Administration, Forestry, Garbage, Recycling, Paint / Sign, Street Cleaning, Concrete, and Brush and compost. These divisions cover a large body of work for the entire City. Central Services is responsible for the cleanliness of the city, the repair of concrete and street issues, and the removal of trees and maintaining of Right of Way grass as well as nuisance abatement. Roadway striping and street signage are also the responsibility of this Department.

**GOALS/OBJECTIVES**

Central Services will continue to service and assist in the growth of the new tote garbage program. We will continue to work with Utilities to find ways over the next year make this service as efficient as possible. We also continue our concrete work moving from ward to ward in an efficiently scheduled manner. Our Forestry Division will continue maintaining and removing trees, along with assisting in efforts recommended by the Tree Commission. We have implemented and refined procedures to make our pothole repairs as long-lasting and consistent as possible. We plan to increase the efficiency and frequency of the street sweeping with the purchase of a new sweeper.

**PAST FISCAL YEAR HIGHLIGHTS**

Forestry and Concrete had a difficult year with the damage from the July storm and many resources had to be committed to cleanup for several months. We were able to get some much needed maintenance done to City trees and sidewalks during this process. We had a much milder winter than the year before, using approximately 1400 tons of salt as compared to 2900 tons last year. We have approximately 2500 tons of salt left in reserves.

**BUDGET SUMMARY**

The Central Services Fund has an overall budget reduction of \$1,242,977. This is mainly due to the FY 2016 budget increase for the storm expenses: the Forestry Division had over \$1.3 million in additional expenses due to the storm clean up while the Concrete Division had nearly \$160,000 in capital outlay for the replacement sidewalks. The FY 2016 original adopted budget was \$4,013,466. The FY 2017 proposed budget is acutally a decrease. This budget also includes an additional annual payment on the garbage/recycle truck debt.

**REVENUE SUMMARY**

ACCOUNT NUMBER	2016/2017		2015/2016	2015/2016	2014/2015
	PROPOSED	% Change	REVISED	PROJECTED	YTD
	BUDGET		BUDGET	ACTUAL	ACTUAL
Other Income	14,449	24.80%	11,578	14,899	12,946
Charges for Services	999,632	26.74%	788,705	1,051,380	907,789
Transfers	2,826,345	-36.47%	4,449,000	4,675,660	3,900,693
<b>Total</b>	<b>3,840,426</b>	<b>-26.84%</b>	<b>5,249,283</b>	<b>5,741,939</b>	<b>4,821,428</b>

**EXPENSE SUMMARY**

ACCOUNT DESCRIPTION	2016/2017	% Change	2015/2016	2015/2016	2014/2015
	PROPOSED BUDGET		REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Salaries	1,271,756	-1.41%	1,289,991	1,268,077	1,222,811
Benefits	761,348	-5.29%	803,885	800,748	816,536
Contractual Services	1,328,655	-49.35%	2,623,113	2,631,542	1,310,195
Commodities	323,680	60.55%	201,607	225,068	401,354
Capital Outlay	5,000	-97.23%	180,560	180,464	980,695
Miscellaneous	320	-30.43%	460	70	320
Debt Services	149,667	0.00%	149,667	137,060	49,840
<b>Totals</b>	<b>3,840,426</b>	<b>-26.84%</b>	<b>5,249,283</b>	<b>5,243,029</b>	<b>4,781,751</b>

Totals by Division

3110 Admin	430,144	18.42%	363,227	339,808	531,461
3112 Forestry	401,092	-77.62%	1,792,201	1,784,126	396,477
3113 Garbage	970,404	3.46%	937,925	983,782	1,370,880
3114 Recycling	550,300	-2.94%	566,970	561,944	1,101,293
3116 Paint & Sign	126,127	0.71%	125,236	119,031	108,908
3152 Concrete	568,784	-16.24%	679,025	677,801	507,319
3153 St Cleaning	231,729	-3.39%	239,869	232,518	228,772
3154 Brush Compost	561,846	3.12%	544,830	544,019	536,641
<b>Totals</b>	<b>3,840,426</b>	<b>-26.84%</b>	<b>5,249,283</b>	<b>5,243,029</b>	<b>4,781,751</b>

**STAFFING**

	FY 2017 PROPOSED	FY 2016 ACTUAL	FY 2015 ACTUAL	FY 2014 ACTUAL
Authorized Full Time Positions	27.58	27.58	27.83	25.1

The proposed budget includes the following Central Services Department staff:

Position	Full Time Equivalents (FTE)
Director of Central Services	1.00
Clerical	1.50
Forestry	4.00
Garbage (includes 0.25 Asst. Dir.)	6.70
Recycling	4.63
Paint & Sign	1.00
Concrete	6.00
Street Cleaning	2.75
<b>Total</b>	<b>27.58</b>

**FUND 602 CENTRAL SERVICES FUND**

**REVENUE  
DETAIL**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Revenues</b>					
602-0000-331.01-01	Deposit Accounts	50	50	42	5
602-0000-341.04-00	Equipment/Facilities	13,899	11,028	14,857	12,941
602-0000-342.09-00	Other	500	500	-	-
602-0000-362.03-01	Demolition Reimb.	-	-	-	-
602-0000-362.03-02	Signs/Posts/Signals	-	-	-	-
602-0000-362.03-04	Weed Cleaning/Removal	15,000	15,000	40,724	22,994
602-0000-362.03-08	Other Reimbursements	2,000	2,000	-	1,206
602-0000-363.01-03	Personnel	3,600	-	3,600	3,600
602-0000-365.03-00	Garbage/Recycl. Stickers	1,152	-	1,152	1,152
602-0000-365.03-01	Garbage Sticker Sales	798,000	592,825	797,880	815,153
602-0000-365.03-02	Garbage Tote Service	120,000	113,880	100,871	44
602-0000-365.03-03	Garbage Tote Sales	5,760	-	47,760	60
602-0000-365.05-00	Private Hauler Licenses	4,000	-	4,000	2,000
602-0000-365.06-00	Disposal Fees	120	-	(120)	(120)
602-0000-365.07-00	Sale of Recycle Material	50,000	65,000	55,513	61,700
602-0000-365.08-01	Yard Waste Stickers	-	-	-	-
602-0000-381.03-01	FEMA Reimb.	-	-	-	-
602-0000-391.01-01	General Fund	2,576,345	4,135,400	3,902,093	2,614,475
602-0000-391.01-15	Capital Projects Fund	250,000	250,000	250,000	250,000
602-0000-391.01-21	2014 GO Note Fund - G&R	-	-	459,300	973,518
602-0000-391.01-28	Utilities - Water Fund	-	45,600	46,278	45,150
602-0000-391.01-29	Utilities - Sewer Fund	-	18,000	17,989	17,550
602-0000-391.01-66	Cash Reserve Fund	-	-	-	-
602-0000-392.03-00	Loan Proceeds	-	-	-	-
	<b>Totals</b>	<b>3,840,426</b>	<b>5,249,283</b>	<b>5,741,939</b>	<b>4,821,428</b>

FUND 602 CENTRAL SERVICES FUND

ADMINISTRATION  
DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Salaries &amp; Benefits</b>					
602-3110-403.11-01	Regular Salary/Wages	113,017	106,500	108,288	97,344
602-3110-403.11-03	Sick Pay	636	620	1,283	2,706
602-3110-403.11-04	Holiday Pay	6,735	5,138	5,773	5,742
602-3110-403.11-15	Vacation Pay	6,972	6,992	3,161	10,202
602-3110-403.11-17	Sick Pay Buy Back	2,032	4,103	1,983	6,423
602-3110-403.11-18	Vacation Pay Buy Back	-	-	-	453
602-3110-403-12-01	Temp. Empl-Regular Salary	5,530	7,378	7,335	7,173
602-3110-403.21-01	Group Insurance	26,368	25,037	24,564	27,186
602-3110-403.21-03	Board Paid Life Insurance	172	51	78	74
602-3110-403.21-04	Workers' Compensation	10,982	13,231	13,231	12,846
602-3110-403.22-01	Social Security	8,380	7,938	7,647	7,700
602-3110-403.22-02	Medicare	1,960	1,716	1,788	1,801
602-3110-403.22-03	Unemployment Comp.	344	250	250	300
602-3110-403.23-01	IMRF	14,742	14,057	13,799	15,125
	<b>Subtotals</b>	<b>197,870</b>	<b>193,011</b>	<b>189,180</b>	<b>195,075</b>
<b>Contractual Services</b>					
602-3110-403.31-05	Prof Svcs - Other	2,175	2,175	2,175	2,100
602-3110-403.34-03	Custodial	720	720	428	441
602-3110-403.35-01	Buildings	7,000	3,015	3,080	6,350
602-3110-403.35-02	Machinery & Equipment	1,500	1,000	834	447
602-3110-403.35-03	R&M-Office Furn & Equip	100	-	-	170
602-3110-403.35-05	R&M-Other	-	-	250	627
602-3110-403.36-01	Fleet Maintenance	2,500	750	-	1,557
602-3110-403.36-03	Equipment & Vehicle	300	-	780	975
602-3110-403.38-01	MICA	11,459	13,806	13,806	4,695
602-3110-403.38-02	Deductible	-	-	-	8,709
602-3110-403.39-01	Communications	1,000	1,400	1,032	621
602-3110-403.39-02	Advertising/Publishing	200	200	112	112
602-3110-403.39-03	Printing & Binding	350	350	90	230
602-3110-403.39-04	Travel	-	-	-	203
602-3110-403.39-05	Mileage Reimb	-	265	415	2,278
602-3110-403.39-07	Regist, Schools, Meetings	500	500	100	153
602-3110-403.39-08	Contracted Services	5,000	3,500	4,205	3,087
	<b>Subtotals</b>	<b>32,804</b>	<b>27,681</b>	<b>27,307</b>	<b>32,755</b>
<b>Commodities</b>					
602-3110-403.41-01	Postage	100	100	22	9
602-3110-403.41-02	Office Supplies	1,600	1,665	1,755	651
602-3110-403.42-01	Natural Gas	9,700	11,000	6,459	8,115
602-3110-403.42-02	Electricity	17,500	12,000	17,087	15,237
602-3110-403.45-01	Building Supplies	500	500	126	354
602-3110-403.45-02	Custodial Supplies	1,000	1,000	785	787
602-3110-403.45-03	Equipment Consumable	1,000	250	529	553
602-3110-403.45-04	Equip Replacement Parts	200	200	75	99
602-3110-403.45-05	Small Tools/Small Equip.	-	100	515	-
602-3110-403.46-04	Salt & Cinders	149,750	99,350	84,128	272,014
602-3110-403.46-05	Chemicals	10,000	10,000	4,892	193
602-3110-403.46-07	Barricades	1,500	-	1,269	-
602-3110-403.46-11	Other	300	300	(115)	56
602-3110-403.47-01	Clothing/Uniforms	-	-	-	90

FUND 602 CENTRAL SERVICES FUND

ADMINISTRATION  
DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
602-3110-403.47-02	Safety Equipment	6,000	6,000	5,724	5,153
	<b>Subtotals</b>	199,150	142,465	123,251	303,311
<b>Capital Outlay</b>					
602-3110-403.52-04	Office Equipment	-	-	-	-
602-3110-403.52-08	Controllable	-	-	-	-
	<b>Subtotals</b>	-	-	-	-
<b>Miscellaneous</b>					
602-3110-403.61-01	Dues	250	70	-	320
602-3110-403.61-04	Other	70	-	70	-
	<b>Subtotals</b>	320	70	70	320
	<b>Totals</b>	<b>430,144</b>	<b>363,227</b>	<b>339,808</b>	<b>531,461</b>

FUND 602 CENTRAL SERVICES FUND

FORESTRY  
DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Salaries &amp; Benefits</b>					
602-3112-403.11-01	Regular Salary/Wages	150,089	148,255	152,438	127,707
602-3112-403.11-02	Overtime	11,737	19,549	17,336	10,277
602-3112-403.11-03	Sick Pay	3,247	3,181	2,448	3,393
602-3112-403.11-04	Holiday Pay	9,230	8,046	7,078	8,164
602-3112-403.11-15	Vacation Pay	13,231	13,689	10,071	15,322
602-3112-403.11-16	Major Medical Pay				
602-3112-403.11-17	Sick Pay Buy Back	1,907	9,152	4,891	6,647
602-3112-403.11-18	Vacation Pay Buy Back	-	-	-	208
602-3112-403.12-01	Part-Time Salary/Wages	14,438	11,878	11,680	12,769
602-3112-403.21-01	Group Insurance	42,420	49,327	46,942	57,136
602-3112-403.21-03	Board Paid Life Insurance	274	137	120	129
602-3112-403.21-04	Workers' Compensation	36,190	43,602	43,602	42,332
602-3112-403.22-01	Social Security	12,640	12,878	12,009	10,546
602-3112-403.22-02	Medicare	2,956	3,154	2,809	2,466
602-3112-403.22-03	Unemployment Comp.	500	500	500	400
602-3112-403.23-01	IMRF	23,160	23,129	22,237	21,035
602-3112-403.24-03	CDL Reimbursements	30	30	30	30
	<b>Subtotal</b>	<b>322,049</b>	<b>346,507</b>	<b>334,191</b>	<b>318,561</b>
<b>Contractual Services</b>					
602-3112-403.35-02	Machinery & Equipment	210	210	235	96
602-3112-403.35-05	Other	50	60	31	59
602-3112-403.36-01	Fleet Maintenance	46,000	42,000	41,271	52,676
602-3112-403.36-03	Equipment & Vehicle	-	955	4,652	-
602-3112-403.36-05	Vehicle Replacement	9,485	-	-	-
602-3112-403.38-01	MICA	10,568	12,732	12,732	12,361
602-3112-403.39-01	Communications	-	150	-	-
602-3112-403.39-02	Advertising/Publishing	230	-	345	-
602-3112-403.39-05	Mileage Reimbursement	-	-	-	993
602-3112-403.39-07	Regist, Schools, Meetngs	-	-	-	-
602-3112-403.39-08	Contracted Services	-	1,361,097	1,363,771	-
	<b>Subtotal</b>	<b>66,543</b>	<b>1,417,204</b>	<b>1,423,037</b>	<b>66,185</b>
<b>Commodities</b>					
602-3112-403.45-03	Equipment Consumable	2,000	1,650	1,816	941
602-3112-403.45-04	Equip Replacement Parts	1,000	1,000	510	551
602-3112-403.45-05	Small Tools/Small Equip.	1,500	1,500	1,328	1,500
602-3112-403.46-05	Chemicals	250	750	17	-
602-3112-403.46-07	Barricades	-	-	-	160
602-3112-403.46-11	Other	2,500	2,000	1,574	1,243
602-3112-403.47-01	Clothing/Uniforms	90	90	90	-
602-3112-403.47-02	Safety Equipment	160	-	159	159
	<b>Subtotal</b>	<b>7,500</b>	<b>6,990</b>	<b>5,494</b>	<b>4,554</b>
<b>Capital Outlay</b>					
602-3112-403.52-05	Machinery & Equipment	-	20,000	20,000	7,177
602-3112-403.52-08	Controllable	5,000	1,500	1,404	-
	<b>Subtotal</b>	<b>5,000</b>	<b>21,500</b>	<b>21,404</b>	<b>7,177</b>
	<b>Totals</b>	<b>401,092</b>	<b>1,792,201</b>	<b>1,784,126</b>	<b>396,477</b>



FUND 602 CENTRAL SERVICES FUND

GARBAGE  
DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Salaries &amp; Benefits</b>					
602-3113-403.11-01	Regular Salary/Wages	257,327	259,079	252,061	245,541
602-3113-403.11-02	Overtime	3,665	7,801	11,182	2,234
602-3113-403.11-03	Sick Pay	1,112	1,080	4,739	3,476
602-3113-403.11-04	Holiday Pay	14,177	11,411	10,813	12,252
602-3113-403.11-14	Extra Pick-up	650	-	430	521
602-3113-403.11-15	Vacation Pay	13,508	13,074	12,968	14,235
602-3113-403.11-16	Major Medical Pay		12,720	9,617	-
602-3113-403.11-17	Sick Pay Buy Back	7,300	7,989	11,056	6,346
602-3113-403.11-18	Vacation Pay Buy Back	-	4,546	4,439	-
602-3113-403.21-01	Group Insurance	77,203	83,656	85,207	86,665
602-3113-403.21-03	Board Paid Life Insurance	460	230	232	230
602-3113-403.21-04	Workers' Compensation	40,809	49,168	49,168	47,736
602-3113-403.22-01	Social Security	18,453	18,910	18,304	16,359
602-3113-403.22-02	Medicare	4,316	4,423	4,281	3,826
602-3113-403.22-03	Unemployment Comp.	838	838	838	600
602-3113-403.23-01	IMRF	33,811	36,684	36,337	34,881
602-3113-403.24-03	CDL Reimbursements	30	60	30	30
	<b>Subtotal</b>	<b>473,659</b>	<b>511,669</b>	<b>511,702</b>	<b>474,932</b>
<b>Contractual Services</b>					
602-3113-403.33-02	Landfill Fees	200,000	179,800	177,935	173,418
602-3113-403.33-03	Taxes	25,000	20,000	22,217	21,874
602-3113-403.35-02	Machinery & Equip		-		
602-3113-403.36-01	Fleet Maintenance	60,000	57,900	58,509	85,064
602-3113-403.36-05	Vehicle Replacement	50,000	50,000	50,000	50,000
602-3113-403.37-02	Nuisance Abatements	-	-	-	-
602-3113-403.38-01	MICA	24,953	30,064	30,064	22,259
602-3113-403.38-02	Deductible	-	-	-	6,929
602-3113-403.39-03	Printing & Binding	1,000	16,310	15,453	320
	<b>Subtotal</b>	<b>360,953</b>	<b>354,074</b>	<b>354,178</b>	<b>359,864</b>
<b>Commodities</b>					
602-3113-403.45-05	Small Tools/Small Equip.		-		
602-3113-403.46-11	Operational Supplies-Other	65,000	1,000	53,177	53,210
602-3113-403.47-01	Clothing/Uniforms	60	60	61	60
602-3113-403.47-02	Safety Equipment	120	120	-	-
	<b>Subtotal</b>	<b>65,180</b>	<b>1,180</b>	<b>53,238</b>	<b>53,270</b>
<b>Capital Outlay</b>					
602-3113-403.52-06	Vehicles	-	-	-	459,300
	<b>Subtotal</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>459,300</b>
<b>Debt Service</b>					
602-3113-403.61-08	Bad Debt Expense		390	254	
602-3113-409.72-00	Loan/Lease Payments	-	-	-	-
	<b>Subtotal</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Transfers</b>					
602-3113-491.62-22	2014 GO Note Fund G&R tr	70,612	70,612	64,664	23,514
	<b>Totals</b>	<b>970,404</b>	<b>937,925</b>	<b>983,782</b>	<b>1,370,880</b>

FUND 602 CENTRAL SERVICES FUND

RECYCLE  
DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Salaries &amp; Benefits</b>					
602-3114-403.11-01	Regular Salary/Wages	168,096	173,422	179,705	188,266
602-3114-403.11-02	Overtime	4,997	10,473	10,944	8,349
602-3114-403.11-03	Sick Pay	4,290	309	2,459	3,473
602-3114-403.11-04	Holiday Pay	8,897	8,618	3,267	7,601
602-3114-403.11-14	Extra Pick-up	360	-	290	300
602-3114-403.11-15	Vacation Pay	-	8,387	4,842	6,665
602-3114-403.11-17	Sick Pay Buy Back	-	2,718	-	2,682
602-3114-403.11-18	Vacation Pay Buy Back	-	-	-	-
602-3114-403.21-01	Group Insurance	47,670	32,502	35,422	53,676
602-3114-403.21-03	Board Paid Life Insurance	318	193	158	169
602-3114-403.21-04	Workers' Compensation	43,143	51,979	51,979	50,466
602-3114-403.22-01	Social Security	12,058	11,081	12,216	12,930
602-3114-403.22-02	Medicare	2,820	2,943	2,857	3,024
602-3114-403.22-03	Unemployment Comp.	579	610	610	400
602-3114-403.23-01	IMRF	22,094	21,027	23,081	26,689
602-3114-403.24-03	CDL Reimbursements	-	-	-	-
	<b>Subtotal</b>	<b>315,322</b>	<b>324,262</b>	<b>327,830</b>	<b>364,690</b>
<b>Contractual Services</b>					
602-3114-403.36-01	Fleet Maintenance	56,000	47,300	54,989	90,054
602-3114-403.36-05	Vehicle Replacement	50,000	50,000	50,000	50,000
602-3114-403.38-01	MICA	38,143	45,955	45,955	38,183
602-3114-403.38-02	Deductible	-	-	-	6,434
602-3114-403.39-01	Communications	-	250	-	-
602-3114-403.39-02	Advertising/Publishing	350	8,618	230	313
602-3114-403.39-03	Printing & Binding	-	-	-	-
	<b>Subtotal</b>	<b>144,493</b>	<b>152,123</b>	<b>151,174</b>	<b>184,984</b>
<b>Commodities</b>					
602-3114-403.41-01	Postage	-	-	-	-
602-3114-403.41-02	Office Supplies	-	100	-	-
602-3114-403.45-02	Custodial Supplies	-	-	-	-
602-3114-403.45-05	Small Tools/Small Equip.	-	-	-	-
602-3114-403.46-11	Other	11,000	11,000	10,544	10,994
602-3114-403.47-01	Clothing/Uniforms	350	350	-	81
602-3114-403.47-02	Safety Equipment	80	80	-	-
	<b>Subtotal</b>	<b>11,430</b>	<b>11,530</b>	<b>10,544</b>	<b>11,075</b>
<b>Capital Outlay</b>					
602-3114-403.52-06	Vehicles	-	-	-	514,218
	<b>Subtotal</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>514,218</b>
<b>Debt Service</b>					
602-3114-409.72-00	Loan/Lease Payments	-	-	-	-
	<b>Subtotal</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
602-3114-491.62.22	2014 GO Note Fund G&R tr	79,055	79,055	72,396	26,326
	<b>Totals</b>	<b>550,300</b>	<b>566,970</b>	<b>561,944</b>	<b>1,101,293</b>

FUND 602 CENTRAL SERVICES FUND

PAINT & SIGN SHOP  
DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Salaries &amp; Wages</b>					
602-3116-403.11-01	Regular Salary/Wages	39,223	37,867	36,664	33,595
602-3116-403.11-02	Overtime	2,981	2,894	3,156	1,737
602-3116-403.11-03	Sick Pay	2,188	2,124	2,356	1,720
602-3116-403.11-04	Holiday Pay	2,301	1,994	1,992	2,111
602-3116-403.11-15	Vacation Pay	3,287	3,191	3,805	3,322
602-3116-403.21-01	Group Insurance	8,944	10,479	10,319	10,479
602-3116-403.21-03	Board Paid Life Insurance	70	34	34	34
602-3116-403.21-04	Workers' Compensation	10,978	13,227	13,227	12,842
602-3116-403.22-01	Social Security	3,099	3,004	2,939	2,619
602-3116-403.22-02	Medicare	725	656	687	612
602-3116-403.22-03	Unemployment Comp.	125	125	125	100
602-3116-403.23-01	IMRF	5,678	5,537	5,494	5,198
	<b>Subtotal</b>	<b>79,599</b>	<b>81,132</b>	<b>80,798</b>	<b>74,369</b>
<b>Contractual Services</b>					
602-3116-403.35-05	Repair & Maint Other	-	30	-	20
602-3116-403.36-01	Fleet Maintenance	8,000	4,550	3,384	4,591
602-3116-403.36-03	Equipment & Vehicle	-	100	-	-
602-3116-403.38-01	MICA	4,008	4,829	4,829	4,688
602-3116-403.39-03	Printing & Binding	-	195	-	175
	<b>Subtotal</b>	<b>12,008</b>	<b>9,704</b>	<b>8,213</b>	<b>9,474</b>
<b>Commodities</b>					
602-3116-403.45-03	Equipment Consumable	150	-	106	30
602-3116-403.45-05	Small Tools/Small Equip.	300	330	179	-
602-3116-403.46-06	Signs & Posts	10,000	10,000	8,608	3,555
602-3116-403.46-07	Barricades	-	-	-	-
602-3116-403.46-08	Paint	23,500	23,500	21,091	20,315
602-3116-403.46-11	Other	570	570	36	1,165
	<b>Subtotal</b>	<b>34,520</b>	<b>34,400</b>	<b>30,020</b>	<b>25,065</b>
<b>Capital Outlay</b>					
602-3116-403.52-06	Vehicles	-	-	-	-
602-3116-403.52-08	Controllable	-	-	-	-
	<b>Totals</b>	<b>126,127</b>	<b>125,236</b>	<b>119,031</b>	<b>108,908</b>

FUND 602 CENTRAL SERVICES FUND

CONCRETE (STREET MAINTENANCE)  
DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Salaries &amp; Benefits</b>					
602-3152-403.11-01	Regular Salary/Wages	216,603	193,256	180,619	181,153
602-3152-403.11-02	Overtime	17,164	16,708	14,741	9,168
602-3152-403.11-03	Sick Pay	8,071	7,792	10,221	12,228
602-3152-403.11-04	Holiday Pay	13,425	11,648	11,162	11,164
602-3152-403.11-15	Vacation Pay	16,000	12,360	15,675	15,357
602-3152-403.11-16	Major Medical Pay	-	-	8,623	16,515
602-3152-403.11-17	Sick Pay Buy Back	3,019	6,365	6,934	2,132
602-3152-403.11-18	Vacation Pay Buy Back	2,384	3,277	2,384	-
602-3152-403.21-01	Group Insurance	77,113	78,132	83,518	74,415
602-3152-403.21-02	Retiree Insurance	-	-	-	-
602-3152-403.21-03	Board Paid Life Insurance	412	206	203	205
602-3152-403.21-04	Workers' Compensation	38,072	45,870	45,870	44,534
602-3152-403.22-01	Social Security	17,016	17,867	14,481	14,822
602-3152-403.22-02	Medicare	3,980	3,979	3,387	3,467
602-3152-403.22-03	Unemployment Comp.	750	750	750	600
602-3152-403.23-01	IMRF	31,178	33,055	28,644	30,331
602-3152-403.24-03	CDL Reimbursements	30	30	60	90
	<b>Subtotal</b>	<b>445,217</b>	<b>431,295</b>	<b>427,272</b>	<b>416,181</b>
<b>Contractual Services</b>					
602-3152-403.35-02	Machinery & Equipment	-	-	-	-
602-3152-403.35-05	Other	-	-	-	-
602-3152-403.36-01	Fleet Maintenance	75,000	59,000	64,320	63,148
602-3152-403.36-05	Vehicle Replacement	22,226	-	-	-
602-3152-403.38-01	MICA	20,441	24,628	24,628	14,363
602-3152-403.38-02	Deductible	-	-	-	9,548
602-3152-403.39-08	Contracted Services	-	-	-	-
	<b>Subtotal</b>	<b>117,667</b>	<b>83,628</b>	<b>88,948</b>	<b>87,059</b>
<b>Commodities</b>					
602-3152-403.45-03	Equipment Consumable	200	200	113	-
602-3152-403.45-04	Equip Replacement Parts	200	200	171	-
602-3152-403.45-05	Small Tools/Small Equip.	600	650	493	567
602-3152-403.46-01	Concrete	4,000	2,788	1,138	2,990
602-3152-403.46-03	Sand, Stone & Gravel	-	170	-	-
602-3152-403.46-07	Barricades	-	200	-	80
602-3152-403.46-10	Lumber	-	200	7	-
602-3152-403.46-11	Other	600	250	599	442
602-3152-403.47-01	Clothing/Uniforms	-	384	-	-
602-3152-403.47-02	Safety Equipment	300	-	-	-
	<b>Subtotal</b>	<b>5,900</b>	<b>5,042</b>	<b>2,521</b>	<b>4,079</b>
<b>Capital Outlay</b>					
602-3152-403.52-05	Machinery & Equipment	-	-	-	-
602-3152-403.52-08	Controllable	-	-	-	-
602-3152-403.53-09	Other	-	159,060	159,060	-
	<b>Subtotal</b>	<b>-</b>	<b>159,060</b>	<b>159,060</b>	<b>-</b>
	<b>Totals</b>	<b>568,784</b>	<b>679,025</b>	<b>677,801</b>	<b>507,319</b>

**FUND 602 CENTRAL SERVICES FUND**

**STREET CLEANING  
DETAIL**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Salaries &amp; Benefits</b>					
602-3153-403.11-01	Regular Salary/Wages	96,515	100,432	87,618	90,982
602-3153-403.11-02	Overtime	5,264	5,111	5,643	4,909
602-3153-403.11-03	Sick Pay	2,301	2,234	2,559	3,022
602-3153-403.11-04	Holiday Pay	6,750	5,852	5,863	6,196
602-3153-403.11-15	Vacation Pay	9,670	9,389	8,960	9,923
602-3153-403.11-16	Major Medical Pay	-	-	5,130	-
602-3153-403.11-17	Sick Pay Buy Back	1,430	1,389	1,395	1,106
602-3153-403.21-01	Group Insurance	36,221	36,196	37,818	36,227
602-3153-403.21-03	Board Paid Life Insurance	188	94	91	95
602-3153-403.21-04	Workers' Compensation	17,496	21,079	21,079	20,465
602-3153-403.22-01	Social Security	7,560	7,734	6,402	6,567
602-3153-403.22-02	Medicare	1,768	1,809	1,497	1,536
602-3153-403.22-03	Unemployment Comp.	344	344	344	300
602-3153-403.23-01	IMRF	13,851	14,307	13,423	14,211
602-3153-403.24-03	CDL Reimbursements	30	30	30	-
	<b>Subtotal</b>	<b>199,388</b>	<b>206,000</b>	<b>197,852</b>	<b>195,539</b>
<b>Contractual Services</b>					
602-3153-403.36-01	Fleet Maintenance	20,000	19,000	19,797	18,797
602-3153-403.38-01	MICA	12,341	14,869	14,869	10,260
602-3153-403.38-02	Deductible		-		4,176
	<b>Subtotal</b>	<b>32,341</b>	<b>33,869</b>	<b>34,666</b>	<b>33,233</b>
<b>Commodities</b>					
602-3153-403.45-05	Small Tools/Small Equip.	-	-	-	-
602-3153-403.47-02	Safety Equipment	-	-	-	-
	<b>Subtotal</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
	<b>Totals</b>	<b>231,729</b>	<b>239,869</b>	<b>232,518</b>	<b>228,772</b>

**FUND 602 CENTRAL SERVICES FUND**

**BRUSH/COMPOST  
DETAIL**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Contractual Services</b>					
602-3154-403.39-08	Contracted Services	561,846	544,830	544,019	536,641
	<b>Totals</b>	<b>561,846</b>	<b>544,830</b>	<b>544,019</b>	<b>536,641</b>

**FUND 603 VEHICLE REPLACEMENT FUND**

**SUMMARY**

**PURPOSE**

The Vehicle Replacement Fund was established during FY 2003. The purpose of the vehicle replacement program is for each department to set aside funds from their budget from the time a vehicle is put into service so that there is adequate funds to replace that vehicle at the end of its useful life. Nearly all city departments participated from FY 2003-2009. In FY 2010, many departments stopped participating due to budget constraints.

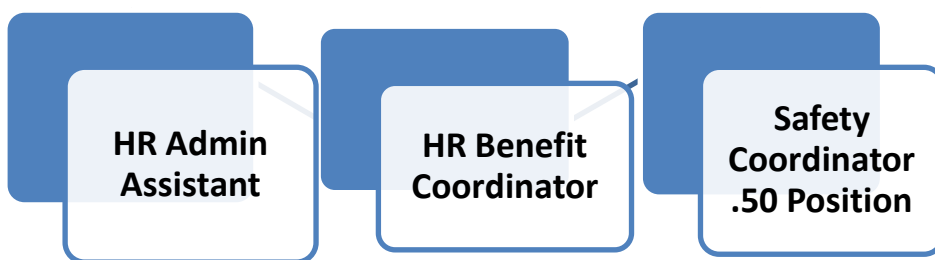
In FY 2016 these funds were used to purchase the following:

- Airport Tractor (portion funding by Airport)
- Two Water Meter Vans
- Concrete Dump Truck

The FY 2017 budget plans for the following replacements:

- Street Cleaning - \$114,750 allocated to 2003 Elgin sweeper to replace 1995 Elgin sweeper
- Fire - \$42,800 to replace 2002 Ford Excursion - Incident Command Vehicle
- Fire - \$16,000 to replace 2004 Chevy Impala - Fire Chief's car
- Contingency - \$200,000

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Revenues</b>					
603-0000-331.01-01	Deposit Accounts	5,000	5,000	5,822	5,414
603-0000-363.03-03	Fire Department		-		
603-0000-363.03-06	Water Fund	20,477	27,190	17,769	19,684
603-0000-363.03-07	Sewer Fund	59,098	48,000	47,857	43,214
603-0000-363.03-08	Airport Fund	7,000	3,000	4,281	1,781
603-0000-363.03-09	Central Services Fund	113,358	100,000	183,333	100,000
603-0000-391.01-15	From Capital Proj Fund		-	-	-
		<b>204,933</b>	<b>183,190</b>	<b>259,062</b>	<b>170,093</b>
<b>Expenses</b>					
<b>Contractual Services</b>					
603-3115-403.31-05	Professional Services	-	-	-	-
<b>Capital Outlay</b>					
603-3115-403.52-05	Machinery & Equipment	115,000	114,750	64,844	-
603-3115-403.52-06	Vehicles	258,800	231,743	50,943	-
<b>Miscellaneous</b>					
603-3115-403.61-04	Other	-	100,000	-	-
<b>Tranfers</b>					
603-1801-491.62-19	To Hydro Bond Pymnt Fund	-	-	-	-
	<b>Totals</b>	<b>373,800</b>	<b>446,493</b>	<b>115,787</b>	<b>-</b>



**FUND 611 SELF INSURANCE FUND  
HUMAN RESOURCES**

**SUMMARY**

**PURPOSE**

The Self Insurance Fund provides liability coverage for the City's workforce and all City-owned properties having an insured value in excess of \$85,000,000. The fund consists of three divisions: Administration, Risk Management, and Premiums & Benefits. The fund is administered by the Human Resource Director.

The Administration division, which consists of a human resources administrator, provides support function for all City departments through recruiting and employee selection, the development of employee policies and procedures, compensation and benefit administration, including the administration of five Collective Bargaining Units.

The Risk Management division consists of a benefits coordinator who processes worker compensation claims and liability coverage claims and a safety coordinator who investigates claims and inspects all City property for safety concerns.

The Premiums and Benefits division is for the liability insurance coverage premiums and deductibles.

The staff of Fund 611 also administers the Health Insurance Fund 612 and the Unemployment Compensation

**GOALS/OBJECTIVES**

- Research transitioning weekly payrolls to bi-weekly payrolls
- Research classification and compensation strategy and plan

**PAST FISCAL YEAR HIGHLIGHTS**

- Reviewed and updated job descriptions for all administrative City personnel
- Developed performance review program and began implementation of a merit-based system
- Evaluated current safety training program in an effort to reduce work-related injuries

**REVENUE SUMMARY**

ACCOUNT DESCRIPTION	2016/2017		2015/2016	2015/2016	2014/2015
	PROPOSED BUDGET	% Change	REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Other Income	9,000	0.00%	9,000	11,651	10,442
Charges for Services	2,432,406	-16.56%	2,915,101	2,916,437	2,832,736
<b>Total</b>	<b>2,441,406</b>	<b>-16.51%</b>	<b>2,924,101</b>	<b>2,928,088</b>	<b>2,843,178</b>

**EXPENSE SUMMARY**

ACCOUNT DESCRIPTION	2016/2017		2015/2016	2015/2016	2014/2015
	PROPOSED BUDGET	% Change	REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Salaries	108,336	-37.13%	172,327	130,680	177,321
Benefits	87,726	-3.09%	90,524	79,992	89,807
Contractual Services	2,074,308	-16.33%	2,479,193	2,433,303	2,369,856
Commodities	13,050	-7.12%	14,050	14,709	12,640
Miscellaneous	40,421	0.00%	40,421	40,225	39,244
Transfers	1,364	-68.89%	4,385	3,663	5,133
Insurance Claims	30,500	1.67%	30,000	22,257	23,097
<b>Totals</b>	<b>2,355,705</b>	<b>-16.79%</b>	<b>2,830,900</b>	<b>2,724,829</b>	<b>2,717,098</b>

**STAFFING**

	FY 2017 PROPOSED	FY 2016 ACTUAL	FY 2015 ACTUAL	FY 2014 ACTUAL
Authorized Full Time Positions	2.5	3.5	3.42	3.92



FUND 611 SELF INSURANCE FUND

REVENUE  
DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Revenues</b>					
611-0000-331.01-01	Interest Income	9,000	9,000	9,223	9,193
611-0000-342.06-00	Restitution	-	-	2,428	1,249
611-0000-361.04-01	Freedom of Info copies	-	-	-	-
611-0000-361.05-04	Premiums	2,341,284	2,820,824	2,740,659	2,738,668
611-0000-361.05-05	Premium Rebates	-	-	-	-
611-0000-361.05-08	Premiums-Outside Entities	68,534	82,569	162,735	80,165
611-0000-361.05-10	Premiums - Life Insurance	22,588	11,708	13,043	13,903
	<b>Totals</b>	<b>2,441,406</b>	<b>2,924,101</b>	<b>2,928,088</b>	<b>2,843,178</b>

**FUND 611 SELF INSURANCE FUND  
HUMAN RESOURCES**

**ADMINISTRATION  
DETAIL**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Salaries &amp; Benefits</b>					
611-3810-401.11-01	Regular Salary/Wages	36,911	94,213	58,759	90,804
611-3810-401.11-03	Sick Pay	-	1,678	1,198	2,111
611-3810-401.11-04	Holiday Pay	2,152	5,298	2,481	5,376
611-3810-401.11-15	Vacation Pay	2,392	5,016	1,955	1,664
611-3810-401.11-16	Major Medical Pay	-	-	-	-
611-3810-401.11-17	Sick Pay Buy Back	342	-	444	10,985
611-3810-401.11-18	Vacation Pay Buy Back	-	-	2,683	5,450
611-3810-401.21-01	Group Insurance	8,944	8,907	3,083	5,814
611-3810-401.21-03	Board Paid Life Ins.	68	69	45	63
611-3810-401.21-04	Workers' Compensation	967	1,165	1,165	1,131
611-3810-401.22-01	Social Security	2,591	6,833	4,116	7,118
611-3810-401.22-02	Medicare	606	1,598	963	1,665
611-3810-401.22-03	Unemployment Comp.	125	188	188	200
611-3810-401.23-01	IMRF	4,748	12,641	7,738	14,316
	<b>Subtotal</b>	<b>59,846</b>	<b>137,606</b>	<b>84,818</b>	<b>146,697</b>
<b>Contractual Services</b>					
611-3810-401.31-01	Audit	4,556	4,435	3,920	3,924
611-3810-401.31-02	Contracted Legal	97,370	91,964	48,745	48,969
611-3810-401.31-05	Prof Svc - Other	200	200	345	118
611-3810-401.32-01	Medical	4,000	4,000	4,695	8,063
611-3810-401.35-03	R&M-Office Furn & Equip	100	100	-	-
611-3810-401.36-03	Equipment and Vehicle	100	100	-	-
611-3810-401.38-01	MICA	3,413	4,112	4,112	3,992
611-3810-401.39-01	Communications	600	600	504	848
611-3810-401.39-02	Advertising/Publishing	300	300	136	392
611-3810-401.39-03	Printing & Binding	100	-	-	26
611-3810-401.39-04	Travel	500	-	-	1,302
611-3810-401.39-05	Mileage Reimbursement	500	500	-	402
611-3810-401.39-07	Regist, Schools, Meetings	1,000	1,182	12	305
611-3810-401.39-08	Contracted Services	-	-	-	-
	<b>Subtotal</b>	<b>112,739</b>	<b>107,493</b>	<b>62,469</b>	<b>68,341</b>
611-3810-401.41-01	Postage	500	500	484	602
611-3810-401.41-02	Office Supplies	400	400	91	107
611-3810-401.47-02	Safety Equipment	-	-	-	-
	<b>Subtotal</b>	<b>900</b>	<b>900</b>	<b>575</b>	<b>709</b>
<b>Miscellaneous</b>					
611-3810-401.61-03	Employee Awards	-	-	-	-
611-3810-401.61-04	Other	-	-	-	-
611-3810-401.65-01	Administrative Cost Share	36,050	36,050	35,875	35,000
611-3810-401.65-02	Space Cost Share	4,371	4,371	4,350	4,244
	<b>Subtotal</b>	<b>40,421</b>	<b>40,421</b>	<b>40,225</b>	<b>39,244</b>
611-1802-401.62-86	Retiree Insurance Subsidy	1,364	3,636	2,727	3,636
611-1802-402.62-85	Qcy Area Safety Council	-	749	936	1,497
	<b>Subtotal</b>	<b>1,364</b>	<b>4,385</b>	<b>3,663</b>	<b>5,133</b>
	<b>Totals</b>	<b>215,270</b>	<b>290,805</b>	<b>191,750</b>	<b>260,124</b>

**FUND 611 SELF INSURANCE FUND  
HUMAN RESOURCES**

**RISK MANAGEMENT  
DETAIL**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Salaries &amp; Benefits</b>					
611-3811-401.11-01	Regular Salary/Wages	55,359	55,304	55,388	54,866
611-3811-401.11-04	Holiday Pay	3,351	3,039	2,983	3,222
611-3811-401.11-15	Vacation Pay	4,893	4,862	4,608	5,429
611-3811-401.11-17	Sick Pay Buy Back	2,936	2,917	2,864	2,864
611-3811-401.21-01	Group Insurance	16,738	19,408	19,408	19,580
611-3811-401.21-03	Board Paid Life Ins.	102	43	50	52
611-3811-401.21-04	Workers' Compensation		-		
611-3811-401.22-01	Social Security	4,125	4,100	3,832	3,770
611-3811-401.22-02	Medicare	965	959	896	882
611-3811-401.22-03	Unemployment Comp.	188	188	188	100
611-3811-401.23-01	IMRF	7,559	7,584	7,542	8,138
	<b>Subtotal</b>	<b>96,216</b>	<b>98,404</b>	<b>97,759</b>	<b>98,903</b>
<b>Contractual Services</b>					
611-3811-401.36-01	Fleet Maintenance	-	1,500	643	788
611-3811-401.39-01	Communications	-	-	-	(15)
611-3811-401.39-04	Travel	500	-	291	-
611-3811-401.39-05	Mileage Reimbursement	150	150	-	-
611-3811-401.39-07	Regist, Schools, Meetings	150	150	-	-
	<b>Subtotal</b>	<b>800</b>	<b>1,800</b>	<b>934</b>	<b>773</b>
<b>Commodities</b>					
611-3811-401.41-02	Office Supplies	150	150	75	-
611-3811-401.47-01	Clothing/Uniforms	12,000	13,000	14,059	11,741
611-3811-401.47-03	Training Supplies	-	-		190
	<b>Subtotal</b>	<b>12,150</b>	<b>13,150</b>	<b>14,134</b>	<b>11,931</b>
	<b>Totals</b>	<b>109,166</b>	<b>113,354</b>	<b>112,827</b>	<b>111,607</b>

**FUND 611 SELF INSURANCE FUND**

**PREMIUMS & BENEFITS  
DETAIL**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Salaries &amp; Benefits</b>					
611-3812-401.21-03	Board Paid Life Ins.	40,000	26,841	30,778	26,978
611-3812-401.25-01	Claims-Vehicles	12,000	12,000	7,447	7,418
611-3812-401.25-02	Claims-Property Liability	10,000	10,000	4,436	10,638
611-3812-401.25-03	Claims-Equipment	5,000	5,000	6,051	124
611-3812-401.25-04	Claims-Casualty	2,500	2,500	3,000	1,000
611-3812-401.25-05	Claims-Other	1,000	500	1,323	3,917
	<b>Subtotal</b>	<b>70,500</b>	<b>56,841</b>	<b>53,035</b>	<b>50,075</b>
<b>Contractual Services</b>					
611-3812-401.38-01	MICA	1,960,769	2,369,900	2,369,900	2,300,742
	<b>Total</b>	<b>2,031,269</b>	<b>2,426,741</b>	<b>2,422,935</b>	<b>2,350,817</b>

**PURPOSE**

The City's health insurance coverage is a self-funded plan administered by a Third Party Administrator and utilizes a local network for accessing discounts for health care. The funding of the plan comes from City and employee contributions. Our plan year coincides with the fiscal year.

In addition, the fund revenues are defined as premiums paid by employees, employer, retirees, and outside entities; the fund expenses are the health insurance claims and fixed costs for the health plan.

**GOALS/OBJECTIVES**

- Educate employees regarding best use of benefits and health clinic options
- Review use and need of supplemental (voluntary) benefits
- Continue to monitor effectiveness of city health clinic
- Implement at least one wellness initiative
- Research prescription management/cost savings programs

**PAST FISCAL YEAR HIGHLIGHTS**

- Continue to explore health insurance options, looking for ways to reduce costs
- Successfully ended first year of health clinic saving city approximately \$250,000
- Monitored Blue Cross Blue Shield savings and discounts

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Revenues</b>					
612-0000-331.01-01	Interest Income	5,500	5,000	6,980	4,380
612-0000-342.09-00	Other	-	6,499	277,889	-
612-0000-361.05-04	Premiums	-	5,000	25,348	6,351
612-0000-361.05-06	Premiums-City	3,614,851	3,946,077	4,060,556	4,278,911
612-0000-361.05-07	Premiums-Employee	869,691	1,194,606	845,933	858,400
612-0000-361.05-08	Premiums-Outside Entities	761,515	766,300	754,524	803,306
612-0000-361.05-09	Premiums-Retirees	446,358	540,260	468,593	639,861
	<b>Totals</b>	<b>5,697,915</b>	<b>6,463,742</b>	<b>6,439,823</b>	<b>6,591,209</b>
<b>Expenses</b>					
<b>Salaries &amp; Benefits</b>					
612-3812-401.21-01	Group Insurance	-	-	-	-
612-3812-401.21-05	Health Clinic	120,000	120,000	90,000	40,000
612-3812-401.21-06	Group Health-Claims	4,776,179	6,291,267	4,801,454	5,873,276
612-3812-401.21-07	Group Health-Fixed Cost	751,331	778,983	758,757	851,086
612-3812-401.21-09	ACA Costs	32,000	42,322	29,854	28,195
<b>Miscellaneous</b>					
612-3812-401.61-01	Dues	750	750	750	-
612-3812-401.61-04	Other	3,000	-	-	-
	<b>Totals</b>	<b>5,683,260</b>	<b>7,233,322</b>	<b>5,680,815</b>	<b>6,792,557</b>

**FUND 613 UNEMPLOYMENT COMPENSATION FUND  
HUMAN RESOURCES**

**SUMMARY**

**PURPOSE**

The City has established a self-funded account to pay potential unemployment claims. The funding of the plan comes from each department based on a fixed cost per employee.

**GOALS/OBJECTIVES**

- Maintain a fund balance that will cover possible claims

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Revenues</b>					
613-0000-331.01-01	Interest Income	400	400	397	398
613-0000-361.05-04	Premiums	42,000	45,000	40,602	33,100
	<b>Totals</b>	<b>42,400</b>	<b>45,400</b>	<b>40,999</b>	<b>33,498</b>
<b>Expenses</b>					
<b>Salaries &amp; Benefits</b>					
613-3812-401.25-06	Claims-Unemplymnt Comp.	130,000	136,000	46,225	24,943
	<b>Totals</b>	<b>130,000</b>	<b>136,000</b>	<b>46,225</b>	<b>24,943</b>

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**CITY OF QUINCY  
TRUST & AGENCY FUNDS**

**Revenue/Expenditures & Change in Fund Balance  
Summary**

	Economic Dev RLF 701	CDAP RLF 702	CBD RLF 703	Nghbrhd Hsg Rehab 704	DOE Loan 705	Sister City 712
<b>Beginning Balance, May 1</b>	<b>790,000</b>	<b>940,000</b>	<b>640,000</b>	<b>50,000</b>	<b>62,700</b>	<b>4,600</b>
<b>REVENUES</b>						
Taxes						
Licenses & Permits						
Charges for Services						
Rent & Other Income	76,000	92,000	71,000	1,400	-	-
Interest Income	13,000	27,400	23,500	100	200	-
Debt Proceeds						
Grants						
Transfers In			-			5,000
Inter-Gov. Revenues						
<b>TOTAL REVENUE</b>	<b>89,000</b>	<b>119,400</b>	<b>94,500</b>	<b>1,500</b>	<b>200</b>	<b>5,000</b>
Total Funds Available	879,000	1,059,400	734,500	51,500	62,900	9,600
<b>EXPENDITURES</b>						
Salaries & Benefits						
Contracted Services	13,000		3,000	1,500	-	4,000
Commodities						-
Capital Outlay						
Miscellaneous	500,000	500,000	300,000	-	62,700	5,600
Debt Service						
Transfers	142,500	362,500	27,000			
<b>TOTAL EXPENDITURES</b>	<b>655,500</b>	<b>862,500</b>	<b>330,000</b>	<b>1,500</b>	<b>62,700</b>	<b>9,600</b>
<b>Ending Balance, April 30</b>	<b>\$ 223,500</b>	<b>\$ 196,900</b>	<b>\$ 404,500</b>	<b>\$ 50,000</b>	<b>\$ 200</b>	<b>\$ -</b>

**CITY OF QUINCY  
TRUST & AGENCY FUNDS**

**Revenue/Expenditures & Change in Fund Balance  
Summary**

	Lincoln Bicentennial 719	Human Rights 720	Landfill L/C 721	Quincy City Tree Bd 722	Bridge Lighting 723	Tourism Tax 743
<b>Beginning Balance, May 1</b>	<b>609</b>	<b>642</b>	<b>300</b>	<b>7,600</b>	<b>69,000</b>	<b>100,000</b>
<b>REVENUES</b>						
Taxes						1,050,000
Licenses & Permits						
Charges for Services						
Rent & Other Income	-	-		2,500	-	
Interest Income		-		30	-	500
Debt Proceeds						
Grants					422,120	
Transfers In						
Inter-Gov. Revenues			152,000		-	-
<b>TOTAL REVENUE</b>	<b>-</b>	<b>-</b>	<b>152,000</b>	<b>2,530</b>	<b>422,120</b>	<b>1,050,500</b>
Total Funds Available	609	642	152,300	10,130	491,120	1,150,500
<b>EXPENDITURES</b>						
Salaries & Benefits					-	-
Contracted Services	608	642	152,000	7,700	-	-
Commodities				-	-	-
Capital Outlay					446,561	-
Miscellaneous					-	-
Debt Service					-	-
Transfers						1,050,000
<b>TOTAL EXPENDITURES</b>	<b>608</b>	<b>642</b>	<b>152,000</b>	<b>7,700</b>	<b>446,561</b>	<b>1,050,000</b>
<b>Ending Cash Balance</b>	<b>\$ 1</b>	<b>\$ -</b>	<b>\$ 300</b>	<b>\$ 2,430</b>	<b>\$ 44,559</b>	<b>\$ 100,500</b>



**CITY OF QUINCY  
TRUST & AGENCY FUNDS**

**Revenue/Expenditures & Change in Fund Balance  
Summary**

	Purchase Tax 744	Incremental Sales Tax 745	Total
<b>Beginning Balance, May 1</b>	-	-	<b>2,665,451</b>
<b>REVENUES</b>			
Taxes	9,695,769	-	<b>10,745,769</b>
Licenses & Permits			-
Charges for Services			-
Rent & Other Income			<b>242,900</b>
Interest Income		-	<b>64,730</b>
Debt Proceeds			-
Grants			<b>422,120</b>
Transfers In		500,000	<b>505,000</b>
Inter-Gov. Revenues	-	-	<b>152,000</b>
<b>TOTAL REVENUE</b>	<b>9,695,769</b>	<b>500,000</b>	<b>12,132,519</b>
Total Funds Available	9,695,769	500,000	<b>14,797,970</b>
<b>EXPENDITURES</b>			
Salaries & Benefits	-	-	-
Contracted Services	-	-	<b>182,450</b>
Commodities	-	-	-
Capital Outlay	-	-	<b>446,561</b>
Miscellaneous	-	-	<b>1,368,300</b>
Debt Service	-	-	-
Transfers	9,695,769	500,000	<b>11,777,769</b>
<b>TOTAL EXPENDITURES</b>	<b>9,695,769</b>	<b>500,000</b>	<b>13,775,080</b>
<b>Ending Cash Balance</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,022,890</b>

FUND 701 ECONOMIC DEVELOPMENT FUND

SUMMARY

PURPOSE

Funds are used to offer low interest loan to new or expanding manufacturing, distribution, warehouse, and packaging or professional that creates or retains permanent jobs. For FY 2016 there is \$10,000 in contracted services for the Branding Initiative (payable to GREDF) started in FY 2015.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Revenues</b>					
701-0000-331.01-01	Interest Income	2,000	10,500	2,941	8,029
701-0000-331.01-04	Interest/Income Loans	11,000	12,000	8,843	9,966
701-0000-331.09-00	Revolving Loan Principal	76,000	150,000	117,594	116,471
701-0000-342.09-00	Other	-	-	6,840	-
701-0000-363.09-01	Cost Share Revenue/Admin	-	-	-	-
	<b>Totals</b>	<b>89,000</b>	<b>172,500</b>	<b>136,218</b>	<b>134,466</b>
<b>Expenses</b>					
<b>Contractual Services</b>					
701-6319-408.31-02	Contracted Legal	3,000	6,000	-	3,845
701-6319-408.31-05	Other	-	-	-	-
701-6319-408.39-08	Contracted Services	10,000	10,000	10,000	10,000
	<b>Subtotal</b>	<b>13,000</b>	<b>16,000</b>	<b>10,000</b>	<b>13,845</b>
<b>Miscellaneous</b>					
701-6319-408.61-04	Miscellaneous Other	-	-	-	-
701-6319-408.63-01	Loan Disb.-Econ. Dev.	500,000	500,000	-	-
701-6319-408.63-02	Uncollectible Loans	-	-	410,323	-
	<b>Subtotal</b>	<b>500,000</b>	<b>500,000</b>	<b>410,323</b>	<b>-</b>
<b>Transfers</b>					
701-1801-491.62-02	Planning & Development	62,500	62,500	62,500	170,000
701-1801-491.62-15	Capital Projects Fund	-	-	-	-
701-1801-491.62-38	CBD Revolving Loan Fund	-	-	-	4,890
701-1802-408.62-83	GREDF	50,000	50,000	50,000	50,000
701-1802-408.62-84	Hist. Business District	15,000	15,000	15,000	15,000
701-1802-408.62-85	GREDF Economic Incentive	15,000	-	-	-
	<b>Subtotal</b>	<b>142,500</b>	<b>127,500</b>	<b>127,500</b>	<b>239,890</b>
	<b>Totals</b>	<b>655,500</b>	<b>643,500</b>	<b>547,823</b>	<b>253,735</b>

**FUND 702 CDAP REVOLVING LOAN FUND**

**SUMMARY**

Funds are used to offer low interest loan to new or expanding manufacturing, distribution, warehouse, and packaging or professional that creates or retains permanent jobs.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Revenue</b>					
702-0000-331.01-01	Interest Income	2,400	7,500	4,285	4,131
702-0000-331.01-04	Interest Income/Loans	25,000	25,200	21,138	23,739
702-0000-331.09-00	Revolving Loan Principal	92,000	130,000	83,213	214,680
	<b>Totals</b>	<b>119,400</b>	<b>162,700</b>	<b>108,636</b>	<b>242,550</b>
<b>Expenses</b>					
<b>Miscellaneous</b>					
702-6319-408.63-01	Loan Disb.-Econ. Dev.	500,000	500,000	-	485,588
702-6319-408.63-02	Uncollectible Loans	-	-	438,582	-
<b>Transfers</b>					
702-1801-491.62-02	Planning & Development	62,500	62,500	62,500	-
702-1801-491.62-20	CDAP Capital Grant Fund	300,000	300,000	-	-
	<b>Totals</b>	<b>862,500</b>	<b>862,500</b>	<b>501,082</b>	<b>485,588</b>

FUND 703 CBD REVOLVING LOAN FUND

SUMMARY

Funds are used to offer low interest loans for purchase of buildings within Quincy's downtown.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Revenues</b>					
703-0000-331.01-01	Interest Income	2,000	3,000	1,964	1,786
703-0000-331.01-04	Interest Income/Loans	21,500	27,600	21,740	26,351
703-0000-331.09-00	Revolving Loan Principal	71,000	80,000	192,739	222,718
703-0000-342.09-00	Other	-	-	-	2,430
703-0000-391.01-36	Econ Dev Rev Loan Fund	-	-	-	4,890
	<b>Totals</b>	<b>94,500</b>	<b>110,600</b>	<b>216,443</b>	<b>258,175</b>
<b>Expenses</b>					
<b>Contractual Services</b>					
703-6319-408.31-02	Contracted Legal	3,000	3,000	-	735
703-6319-408.31-05	Professional Svc - Other		-		
<b>Miscellaneous</b>					
703-6319-408.63-01	Loan Disb.-Econ. Dev.	300,000	300,000		
703-6319-408.63-02	Uncollectible Loans		-		
<b>Transfers</b>					
703-1801-491.62-02	Planning & Development	27,000	27,000	27,000	27,000
	<b>Totals</b>	<b>330,000</b>	<b>330,000</b>	<b>27,000</b>	<b>27,735</b>

FUND 704 NEIGHBORHOOD HOUSING REV LOAN FUND

SUMMARY

Funds are used to support housing developments that meet low income guidelines.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Revenues</b>					
704-0000-331.01-01	Interest Income	100	200	182	193
704-0000-331.01-04	Interest Income/Loans		-		
704-0000-331.09-00	Revolving Loan Principal	1,400	2,700	2,914	3,312
704-0000-341-08-00	Housing			-	-
704-0000-342.09-00	Other		-	-	-
704-0000-363.09-01	Administrative	-	58,000	-	-
	<b>Totals</b>	<b>1,500</b>	<b>60,900</b>	<b>3,096</b>	<b>3,505</b>
<b>Expenses</b>					
<b>Contractual Services</b>					
704-6319-408.31-02	Contracted Legal	500	3,000	-	-
704-6319-408.31-05	Professional Svc - Other	500	10,000		
704-6319-408.35-01	Repair & Maint - Building	500	5,000	-	-
704-6319-408.38-09	Insurance-Liability	-	7,639	-	-
		1,500	25,639	-	-
<b>Miscellaneous</b>					
704-6319-408.61-02	Taxes		7,639	-	-
704-6319-408.63-01	Loan Disb.-Econ. Dev.		-	-	-
	<b>Totals</b>	<b>1,500</b>	<b>33,278</b>	<b>-</b>	<b>-</b>

FUND 705 ENERGY LOAN FUND (DOE)

SUMMARY

Funds are used to offer low interest loans for energy efficient improvements to existing buildings.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Revenues</b>					
705-0000-331.01-01	Interest Income	200	230	226	246
705-0000-331.01-04	Interest Income/Loans	-	50	64	36
705-0000-331.09-00	Revolving Loan Principal	-	1,400	1,318	2,434
705-0000-342.09-00	Other		-	-	-
705-0000-391.01-14	Trnsfr from DOE Grant Fund		-	-	-
	<b>Totals</b>	<b>200</b>	<b>1,680</b>	<b>1,608</b>	<b>2,716</b>
<b>Expenses</b>					
<b>Contractual Services</b>					
705-6319-408.31-02	Contracted Legal	-	100	-	-
<b>Miscellaneous</b>					
705-6319-408.63-01	Loan Disbursement	62,700	47,580	-	-
	<b>Totals</b>	<b>62,700</b>	<b>47,680</b>	<b>-</b>	<b>-</b>

**FUND 711 RISK WATCH / LEARN NOT TO BURN**

**SUMMARY**

In FY 2016, this fund was closed out and the balance of \$2,388 was moved to the Fire Donations Fund 246.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Revenues</b>					
711-0000-321.00-00	Donations-Not Restricted	-	500	-	-
711-0000-331.01-01	Interest Income	-	-	8	11
711-0000-381.03-01	FEMA Reimbursements	-	-	-	-
	<b>Totals</b>	<b>-</b>	<b>500</b>	<b>8</b>	<b>11</b>
<b>Expenses</b>					
<b>Commodities</b>					
711-2210-402.46-11	Other	-	-	-	169
<b>Miscellaneous</b>					
711-2210-402.61-04	Other		500	-	-
711-2210-491.62-90	Other		2,388	2,388	-
	<b>Totals</b>	<b>-</b>	<b>2,888</b>	<b>2,388</b>	<b>169</b>

FUND 712 SISTER CITY COMMISSION

SUMMARY

The Sister City Commission Fund was established to hold the funds for the commission. The Sister City Commission receives a \$5,000 subsidy from the General Fund each year. The expenses are mainly related to the Hereford, Germany exchange.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Revenue</b>					
712-0000-321.00-00	Donations-Not Restricted	-	-	75	2,500
712-0000-331.01-01	Interest Income	-	-	14	15
712-0000-342.09-00	Other	-	-	3,618	2,665
712-0000-361.05-03	Public Reimbursements	-	-	-	-
712-0000-391.01-01	General Fund	5,000	5,000	5,000	5,000
	<b>Totals</b>	<b>5,000</b>	<b>5,000</b>	<b>8,707</b>	<b>10,180</b>
<b>Expenses</b>					
<b>Contractual Services</b>					
712-1705-407.39-04	Travel	4,000	3,964	4,680	8,219
<b>Commodities</b>					
712-1705-407.41-01	Postage	-	36	36	-
<b>Miscellaneous</b>					
712-1705-407.61-01	Dues	600	-	735	660
712-1705-407.61-04	Other	5,000	5,000	3,848	10,312
	<b>Subtotal</b>	<b>5,600</b>	<b>5,000</b>	<b>4,583</b>	<b>10,972</b>
	<b>Totals</b>	<b>9,600</b>	<b>9,000</b>	<b>9,299</b>	<b>19,191</b>



FUND 713 STAY ALIVE HOUSE

SUMMARY

In FY 2016, this fund was closed out and the balance of \$2,100 was moved to the Fire Donations Fund 246.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Revenues</b>					
713-0000-321.00-00	Donations-Not Restricted	-	400	-	400
713-0000-331.01-01	Interest Income	-	-	8	8
	<b>Totals</b>	<b>-</b>	<b>400</b>	<b>8</b>	<b>408</b>
<b>Expenses</b>					
<b>Contractual Services</b>					
713-2210-402.39-02	Advertising/Publishing	-	-	-	-
<b>Commodities</b>					
713-2210-402.46-11	Other	-	-	-	-
713-2210-491.62-90	Other	-	2,131	2,131	-
	<b>Totals</b>	<b>-</b>	<b>2,131</b>	<b>2,131</b>	<b>-</b>

FUND 719 LINCOLN BICENTENNIAL COMMISSION

SUMMARY

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Revenues</b>					
719-0000-321.00-00	Donations-Not Restricted	3	-	3	2
719-0000-331.01-01	Interest Income	-	-	-	-
719-0000-342.09-00	Miscellaneous Other	-	-	-	-
719-0000-361-05-03	Public Reimbursements	-	-	-	-
719-0000-382.01-10	Local Source Restricted Cor	-	1,732	1,375	-
719-0000-382.02-01	State Grant	-	-	-	-
	<b>Totals</b>	<b>3</b>	<b>1,732</b>	<b>1,378</b>	<b>2</b>
<b>Expenses</b>					
<b>Contractual Services</b>					
719-1707-407.31-03	Instructional	-	-	-	-
719-1707-407.31-05	Prof Svc - Other	-	-	-	552
719-1707-407.35-01	Repair & Maint - Building	-	-	-	-
719-1707-407.39-02	Advertising/Publishing	-	-	-	-
719-1707-407.39-08	Contracted Services	608	1,732	1,501	-
	<b>Subtotal</b>	<b>608</b>	<b>1,732</b>	<b>1,501</b>	<b>552</b>
<b>Commodities</b>					
719-1707-407.41-01	Postage	-	-	-	-
719-1707-407.41-02	Office Supplies	-	-	-	-
	<b>Subtotal</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Miscellaneous</b>					
719-1707-407.61-04	Other	-	-	-	-
719-1707-407.62-90	Non-Dept. Disbursements	-	-	-	-
	<b>Totals</b>	<b>608</b>	<b>1,732</b>	<b>1,501</b>	<b>552</b>

FUND 720 HUMAN RIGHTS COMMISSION

SUMMARY

This fund was created in FY 2008 to collect/disburse the Human Rights Commission donations for the African-American Cultural Fair and Human Rights Study Circles. The current balance is around \$642.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Revenues</b>					
720-0000-321.00-00	Donations	-	-	-	-
720-0000-331.01-01	Interest	-	-	2	3
720-0000-349.09-00	Other	-	-	-	-
	<b>Totals</b>	<b>-</b>	<b>-</b>	<b>2</b>	<b>3</b>
<b>Expenses</b>					
<b>Contractual Services</b>					
720-1706-407.31-03	Instructional	-	-	-	-
720-1706-407.31-05	Other	-	-	-	-
720-1706-407.39-08	Contracted Services	642	-	-	-
	<b>Subtotal</b>	<b>642</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Commodities</b>					
720-1706-407.41-01	Postage	-	-	-	-
720-1706-407.41-02	Office Supplies	-	-	-	-
	<b>Subtotal</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Miscellaneous</b>					
720-1706-407.61-04	Other	-	-	-	-
	<b>Totals</b>	<b>642</b>	<b>-</b>	<b>-</b>	<b>-</b>

FUND 721 LANDFILL SUPER FUND

SUMMARY

The Landfill Superfund was created to collect/disburse costs related to the remedial action at Landfills 2 & 3. The city entered into a Site Participation agreement in 1995 with other participating defendants to share expenses and obligations. The site participation agreement established the Quincy Landfill Remedial Design/Remedial Action "RD/RA" group. Historically, the group requests a cash call. The amount was \$76,000 from FY 2009-2012. In FY 2013, two cash calls were needed totaling \$152,000. The FY 2014 and FY 2015 cash calls were \$76,000 each year. We have been budgeting for two cash calls since FY 2013.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Revenue</b>					
721-0000-331.01-01	Interest Income	-	-	1	1
721-0000-391.01-01	From General Fund	152,000	152,000	76,000	-
	<b>Totals</b>	<b>152,000</b>	<b>152,000</b>	<b>76,001</b>	<b>1</b>
<b>Expenses</b>					
<b>Contractual Services</b>					
721-3716-405.39-08	Contracted Services	152,000	152,000	76,000	-
	<b>Totals</b>	<b>152,000</b>	<b>152,000</b>	<b>76,000</b>	<b>-</b>
<b>Miscellaneous</b>					
721-3716-405.61-04	Miscellaneous	-	-	-	-
	<b>Totals</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**FUND 722 QUINCY CITY TREE BOARD**

**SUMMARY**

The City Tree Board fund was established in FY 2007 when Ameren started awarding us the Tree Replacement Grant (Right Tree, Right Place). Over the past ten years, the city has recieved nearly \$40,000 in funding:

- FY 2007 \$2,500
- FY 2008 \$10,000
- FY 2009 \$10,000
- FY 2010 \$10,000
- FY 2011 \$8,000
- FY 2012 \$6,000
- FY 2015 \$2,500

These funds are used for replanting of dead/damaged trees as well as occassional tree removal.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Revenues</b>					
722-0000-321.00-00	Donations	2,500	2,500	-	2,500
722-0000-331.01-01	Interest	30	100	28	63
	<b>Totals</b>	<b>2,530</b>	<b>2,600</b>	<b>28</b>	<b>2,563</b>
<b>Expenses</b>					
<b>Contractual Services</b>					
722-1704-407.39-08	Contracted Services	7,700	8,000	-	7,680
<b>Commodities</b>					
722-1704-407.46-11	Oper. Supplies-Other	-	11,000	132	5,711
	<b>Subtotal</b>	<b>-</b>	<b>11,000</b>	<b>132</b>	<b>5,711</b>
	<b>Totals</b>	<b>7,700</b>	<b>19,000</b>	<b>132</b>	<b>13,391</b>

**FUND 723 BRIDGE LIGHTING FUND**

**SUMMARY**

The Bridge Lighting Fund was created in FY 2013 to hold all the local donations for the Bridge Lighting project. IDOT granted the City a \$456,000 federal transportation enhancement grant, which requires a local match of \$124,000. The private sector to date has contributed \$174,500 towards the local match and operational costs. Klingner has done the engineering work and Brown Electric won the IDOT construction bid in 2014. The city has paid \$85,059 to IDOT towards the cost of project.

		FY 14 paid	FY 15 paid	FY 16 paid	balance to pay
Construction Cost:	\$531,620	-	-	85,059	\$446,561
Engineering cost:	\$55,000	52,250	2,750	-	\$0
<b>Total Project Cost:</b>	<b>\$586,620</b>				<b>\$446,561</b>

		FY 14 rec'd	FY 14 rec'd	FY 14 rec'd	balance to receive
Funding:					
IDOT Grant:	\$456,000	33,880	-	-	\$422,120
Private Contributions:	\$174,500				
<b>Total Funding:</b>	<b>\$630,500</b>				
<b>Total Funding:</b>	<b>\$630,500</b>				
Less Project Costs	<b>(\$586,620)</b>				
<b>Remaining Oper funds:</b>	<b>\$43,880</b>				

**REVENUES**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Revenues</b>					
723-0000-331.01-01	Interest	-	500	-	-
723-0000-382.01-10	Local-Restricted Contributio	-	-	1,000	-
723-0000-383.02-02	Cap Exp/Infrast. Grant	422,120			
	<b>Totals</b>	<b>-</b>	<b>500</b>	<b>1,000</b>	<b>-</b>

**EXPENSES**

<b>Contractual Services</b>					
723-6313-407.31-04	Engineering/Archtectural	-	-	-	-
<b>Infrastructure</b>					
723-6313-407.53-06	Lighting	446,561	153,330	120,000	2,750
<b>Miscellaneous</b>					
723-6313-407.61-04	Other				50
	<b>Totals</b>	<b>446,561</b>	<b>153,330</b>	<b>120,000</b>	<b>2,800</b>

FUND 743 TOURISM TAX FUND

SUMMARY

The Tourism Tax Fund receives all City Hotel/Motel Tax revenues. These revenues are re-distributed based on the inter-governmental agreement with the Oakley-Lindsay Center.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Revenues</b>					
743-0000-314.01-02	Hotel/Motel Tax	1,050,000	1,031,000	994,823	954,533
743-0000-314.01-08	Penalties on Delinq.Taxes	-	-	135	2,547
743-0000-331.01-01	Interest Income	500	300	376	296
743-0000-331.01-02	Interest Tax Payments	-	-	-	2,359
	<b>Totals</b>	<b>1,050,500</b>	<b>1,031,300</b>	<b>995,334</b>	<b>959,735</b>

**Expenses**

**Transfers**

743-1803-401.62-56	Oakley-Lindsay Center	750,000	682,450	667,748	561,807
743-1803-491.62-01	General Fund	20,000	-	22,940	50,586
743-1803-491.62-23	2009 OLC G/O Bond Fund	168,000	45,600	45,600	45,600
743-1803-491.62-25	1996 G/O (H/M) Bond Fund	68,000	216,000	216,000	216,000
743-1803-491.62-96	QMEA Capital Reserve Fun	20,000	40,000	-	40,000
743-1899-401.61-04	Other	3,000	-	-	-
743-1899-401.65-01	Cost Share Administrative	21,000	33,420	-	-
	<b>Totals</b>	<b>1,050,000</b>	<b>1,017,470</b>	<b>952,288</b>	<b>913,993</b>

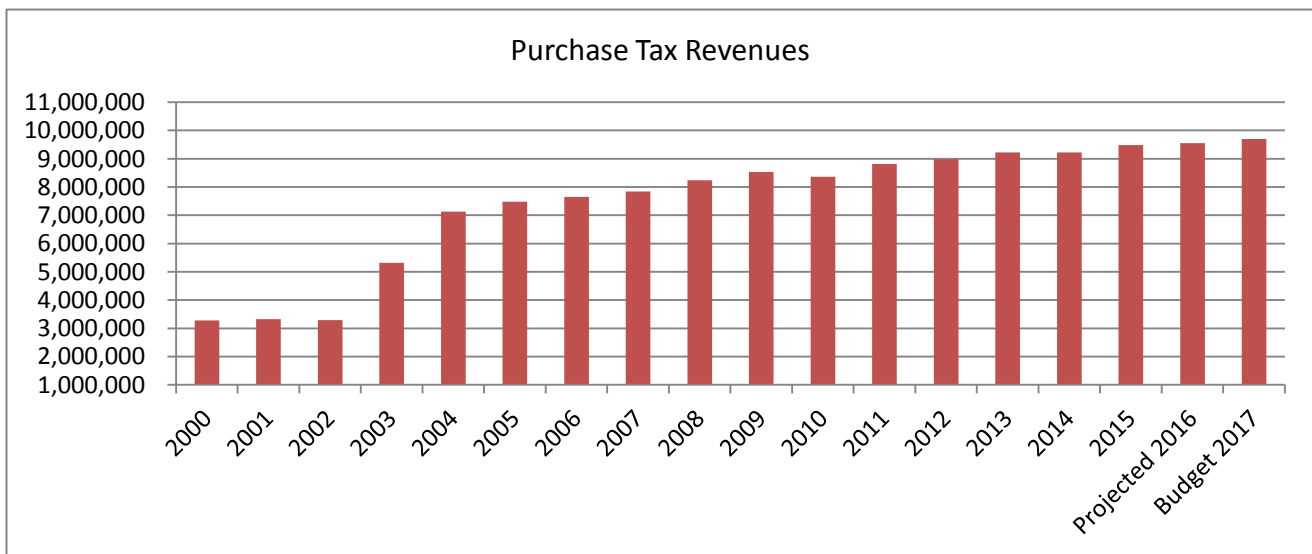
**FUND 744 PURCHASE TAX FUND**

**SUMMARY**

The Purchase Tax Fund accounts for all of the 1.5% of the home rule sales tax collected in the City. Since the City initially implemented the Purchase Tax in 1991, changes have occurred over the years that have allowed for the purchase tax to be used for operational needs as well as for the original intended use of capital infrastructure and debt service.

The purchase tax rate increased from .75% to 1.5% effective June 1, 2002 (FY 2003). Each year a percentage is determined for General Fund operational and for Capital Projects. For FY 2017, the purchase tax split will be 75% General Fund and 25% Capital Projects. The change in this split represents the General Fund's ability to reduce reliance on Home Rule tax and increase the amount allocated to Capital Projects. The FY 2017 revenue growth is projected at 1.5% over 2016 projections.

Fiscal Year Ending	Annual Revenues	Increase (Decrease) over previous year	Capital Fund 301	General Fund 001
2000	3,280,366		63.00%	37.00%
2001	3,331,069	1.55%	58.00%	42.00%
2002	3,296,711	-1.03%	50.38%	49.62%
2003	5,313,395	61.17%	43.50%	56.50%
2004	7,126,242	34.12%	19.52%	80.48%
2005	7,478,281	4.94%	10.44%	89.56%
2006	7,653,179	2.34%	13.01%	86.99%
2007	7,842,630	2.48%	28.69%	71.31%
2008	8,237,377	5.03%	38.49%	61.51%
2009	8,535,349	3.62%	35.60%	64.40%
2010	8,363,649	-2.01%	27.35%	72.65%
2011	8,813,517	5.38%	1.50%	98.50%
2012	8,985,969	1.96%	33.00%	67.00%
2013	9,221,596	2.62%	22.52%	77.48%
2014	9,219,345	-0.02%	22.81%	77.19%
2015	9,479,769	2.82%	23.00%	77.00%
Projected 2016	9,552,482	0.77%	23.00%	77.00%
Budget 2017	9,695,769	1.50%	25.00%	75.00%





FUND 744 PURCHASE TAX FUND

SUMMARY

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Revenues</b>					
744-0000-314.01-01	Home Rule(Purchase)Tax	9,695,769	9,588,000	9,557,458	9,479,769
744-0000-331.01-01	Interest Income	-	-	82	91
	<b>Totals</b>	<b>9,695,769</b>	<b>9,588,000</b>	<b>9,557,540</b>	<b>9,479,860</b>
<b>Expenses</b>					
<b>Transfers</b>					
744-1803-491.62-01	To General Fund	7,368,784	7,382,760	7,359,315	7,299,483
744-1803-491.62-15	To Capital Projects Fund	2,326,985	2,205,240	2,198,225	2,180,365
	<b>Totals</b>	<b>9,695,769</b>	<b>9,588,000</b>	<b>9,557,540</b>	<b>9,479,848</b>

**FUND 745 INCREMENTAL SALES TAX FUND**

**SUMMARY**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
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The Incremental Sales Tax Fund was set up to account for the Prairie Crossing Incremental Sales Tax per agreement. Every November, February, and June the State of Illinois sends the sales tax data and we calculate the rebate to transfer into this fund from the General Fund. All transfers are made directly to the

**Revenues**

745-0000-331.01-01	Interest Income	-	-		
745-0000-391.01-01	From General Fund	500,000	500,000	438,782	468,424
	<b>Totals</b>	<b>500,000</b>	<b>500,000</b>	<b>438,782</b>	<b>468,424</b>

**Expenses**

**Transfers**

745-1803-401.61-04	Other	500,000	500,000	438,782	468,442
	<b>Totals</b>	<b>500,000</b>	<b>500,000</b>	<b>438,782</b>	<b>468,442</b>

Goals and Objectives

QPL will offer a variety of high-quality services and programs to the community on-site, off-site, and electronically. The Library will maintain and improve the quality of its existing programs and services while exploring potential expansion.

QPL will offer its facility as a meeting place for the community, and will maintain and improve the experiences of community members, both at the Library and in its electronic offerings.

QPL will ensure that the community and surroundings area are well informed of everything the Library has to offer, and of opportunities to become more involved in a variety of ways.

QPL will identify and promote efficiency in operations. The Library will seek appropriate financing through taxes, grants, and other sources, in order to maintain the quality and number of services and programs offered.

QPL will employ, maintain, and develop the highest quality staff available, in order to offer the best

**REVENUE SUMMARY**

ACCOUNT DESCRIPTION	2016/2017		2015/2016	2015/2016	2014/2015
	PROPOSED BUDGET	% Change	REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
<b>Revenues</b>					
City of Quincy Funding	1,809,428	1.00%	1,791,513	1,831,916	1,969,654
Town of Quincy Funding	317,506	2.38%	310,125	308,694	316,864
Grants	50,791	1085.32%	4,285	55,076	61,041
Sales	3,000	0.00%	3,000	2,749	1,980
Fees and Services	44,000	8.91%	40,400	41,813	45,346
Donations	36,500	-58.07%	87,041	84,731	71,953
Interest	800	0.00%	800	872	797
Rebates & Refunds	-	0.00%	3,000	3,013	152
Miscellaneous	-	0.00%	-	-	-
<b>Total Revenues</b>	<b>2,262,025</b>	<b>0.98%</b>	<b>2,240,164</b>	<b>2,328,864</b>	<b>2,467,787</b>

**EXPENSE SUMMARY**

ACCOUNT DESCRIPTION	2016/2017		2015/2016	2015/2016	2014/2015
	PROPOSED BUDGET	% Change	REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Salaries	1,136,600	1.85%	1,116,000	1,098,702	1,110,158
Benefits	491,050	1.30%	484,745	485,694	540,970
Contractual Services	323,540	-47.29%	613,803	299,654	323,337
Commodities	421,074	-21.38%	535,550	448,227	479,633
Capital Outlay	5,350	0.00%	5,350	9,687	38,676
Grant Expenses	36,485		78,161	40,154	22,048
<b>Totals</b>	<b>2,414,099</b>	<b>-14.80%</b>	<b>2,833,609</b>	<b>2,341,964</b>	<b>2,492,774</b>
Totals by Division					
0101 Administration	1,855,955	-15.39%	2,193,609	1,825,890	1,882,835
0103 Marketing & Events	33,724	12.41%	30,000	20,650	17,375
0104 Childrens	37,000	-15.14%	43,603	38,302	38,356
0105 Adult/Circulation	140,625	-4.44%	147,160	141,873	135,126
0106 Outreach	41,600	-24.88%	55,375	42,385	45,297
0107 Young Adult	9,200	0.00%	9,200	10,657	8,850
0108 Reference	62,000	-56.74%	143,312	113,019	177,627
0109 Audio Visual	75,700	0.00%	75,700	65,858	58,753
0110 Tech Services	34,545	288.15%	8,900	6,234	38,083
0111 Maintenance	123,750	-2.37%	126,750	117,250	112,520
<b>Totals</b>	<b>2,414,099</b>	<b>-14.80%</b>	<b>2,833,609</b>	<b>2,382,118</b>	<b>2,514,822</b>

Quincy Public Library

Revenue

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b>Revenues</b>					
001-0000-311.00-00	Quincy Tax Funds	1,809,428	1,791,513	1,831,916	1,969,654
001-0000-311.10-00	PPRT Funds		30,000		
001-0000-312.00-00	QPL Per Capita	50,791	-	50,791	50,791
001-0000-313.00-00	TQAPLD Contract Receipts	253,355	245,975	166,490	238,811
001-0000-314.00-00	TQ Per Capita	13,901	13,900	41,704	27,803
001-0000-315.02-00	TQAPLD	50,250	50,250	100,500	50,250
001-0000-321.00-00	Grants	-	4,285	4,285	1,500
001-0000-321.02-00	LLSAP Membership	-	68,276	68,276	-
001-0000-321.05-00	Big Read	-	-	-	6,000
001-0000-321.12-00	Back to Books	-	-	-	-
001-0000-321.13-00	ILEAD USA	-	-	-	-
001-0000-321.14-00	CFQA	-	-	-	2,750
001-0000-321.15-00	Arts Quincy	-	-	-	-
001-0000-331.00-00	Lost/Damaged	3,000	3,000	2,749	1,855
001-0000-332.00-00	Used Book Sales	-	-	-	-
001-0000-338.00-00	Landrum Book Sales	-	-	-	125
001-0000-341.01-00	Copier Fees	-	-	1,953	1,793
001-0000-341.02-00	Fax Machines	-	-	290	291
001-0000-341.03-00	Fines and Fees	36,000	33,000	24,822	28,055
001-0000-341.04-00	LAN Printers	-	-	7,106	7,288
001-0000-341.05-00	Genealogy Research	-	-	642	819
001-0000-341.06-00	Non Resident Cards	8,000	7,400	7,000	7,100
001-0000-341.07-00	Reader Printer	-	-	-	-
001-0000-341.09-00	Other	-	-	-	-
001-0000-351.00-00	Donations & Memorials	11,500	40,000	54,716	53,672
001-0000-351.04-00	Weems Barton Foundation	-	22,041	5,652	3,500
001-0000-351.05-00	Friends of the Library	25,000	25,000	24,363	14,781
001-0000-351.07-00	IL Preservation Fund	-	-	-	-
001-0000-360.01-00	Miscellaneous	-	420	419	-
001-0000-361.00-00	Interest	800	800	872	797
001-0000-362.00-00	Rebates and Refunds	-	3,000	3,013	152
001-0000-363.00-00	Miscellaneous	-	-	-	-
001-0000-370.00-00	Fund Raising	-	-	-	-
		<b>2,262,025</b>	<b>2,338,860</b>	<b>2,397,559</b>	<b>2,467,787</b>

Quincy Public Library

Expenses

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2016/2017 PROPOSED BUDGET	2015/2016 REVISED BUDGET	2015/2016 PROJECTED ACTUAL	2014/2015 YTD ACTUAL
<b><u>Administration</u></b>					
<b><u>Salaries &amp; Benefits</u></b>					
001-0101-451.11-01	Salary/Wages	1,136,600	1,116,000	1,098,386	1,109,878
001-0101-451.11-02	Overtime		-	316	280
001-0101-451.21-01	Health/Life	276,700	271,745	278,800	320,299
001-0101-451.22-01	FICA	86,950	85,375	80,644	81,571
001-0101-451.22-03	Unemployment	3,000	3,000	2,705	4,695
001-0101-451.23-01	IMRF	124,400	124,625	123,545	134,405
Total Salaries and Benefits		1,627,650	1,600,745	1,584,396	1,651,128
<b><u>Contract Services</u></b>					
001-0101-451.31.01	Accounting	6,000	6,000	5,091	4,932
001-0101-451.31.02	Legal	2,500	2,500	630	2,805
001-0101-451.31.03	Collections	1,500	1,500	967	958
001-0101-451.31.04	Other	1,800	1,800	1,800	1,950
001-0101-451.31.06	Computer Technician	18,000	36,000	23,254	30,835
001-0101-451.32-03	Other Equipment Contracts	22,000	22,000	23,433	22,057
001-0101-451.32-04	RSA	-	-	-	500
001-0101-451.32-05	YSB Lease	-	291,926	4,274	-
001-0101-451.34-02	Meetings	1,000	1,000	710	272
001-0101-451.34-03	Conferences	5,500	5,500	3,508	373
001-010-451.34-04	QPL Day	1,000	1,000	1,048	1,738
001-0101-451.35-02	Computers	2,000	2,000	1,345	2,250
001-0101-451.37-01	Telephone	3,500	3,500	2,814	2,133
001-0101-451.38-01	MICA	65,520	61,907	61,907	60,104
001-0101-451.38-03	Surety Bond	-	-	-	2,037
001-0101-451.39-01	Legal Advertising	500	500	238	351
001-0101-451.39-03	Travel (Local)	1,000	1,000	475	829
001-0101-451.39-04	Staff Recruitment & Mnnt	300	370	339	437
001-0101-451.39-07	Dues & Memberships	1,800	1,800	2,618	1,684
001-0101-451.39-08	Banking & Finance Fees	600	600	443	526
001-0101-451.39-11	Directors Expense		-		
001-0101-451.39-12	Credit Card Fees	150	150	39	43
Total Contracted Services		134,670	441,053	134,933	136,814
<b><u>Commodities</u></b>					
001-0101-451.41-01	Department	9,900	9,900	11,482	8,929
001-0101-451.41-02	Board	200	200	75	209
001-0101-451.41-03	Specialty Supplies	2,000	2,000	387	1,668
001-0101-451.41-07	Postage	3,000	5,000	4,516	4,000
001-0101-451.41-08	Donor Relations Supplies	1,000	1,000	637	558
001-0101-451.43-00	Books	200	200	254	-
001-0101-451.46-00	Programs	-	-		(33)
001-0101-451.48.00	Donations & Memorials	35,500	50,000	39,369	18,838
Total Commodities		51,800	68,300	56,720	34,169

**Quincy Public Library**

**Expenses**

**Grant Expenses**

001-0101-451.50-01	Big Read Grant	2,000	5,850	3,481	21,161
001-0101-451.50-07	LLSAP Membership	34,485	68,276	32,638	-
001-0101-451.50-08	Rails CE	-	3,035	3,035	-
001-0101-451.50-12	Back to Books	-	-	-	-
001-0101-451.50-13	ILEAD USA	-	-	-	-
001-0101-451.50-14	CFQA	-	-	-	887
001-0101-451.50-15	Arts Quincy	-	500	500	-
001-0101-451.50-19	Miscellaneous	-	500	500	-
Total Grant Expenses		36,485	78,161	40,154	22,048

**Capital**

001-0101-451.52-02	Computers	5,350	5,350	9,687	11,975
001-0101-451.52-10	Vehicles	-	-	-	26,701
Total Capital		5,350	5,350	9,687	38,676

**Marketing & Events**

**Commodities**

001-0103-451.46-00	Programs	12,000	12,000	12,254	10,120
001-0103-451.47-00	Public Relations	21,724	18,000	8,396	5,805
001-0103-451.48-00	Donations & Memorials	-	-	-	1,450
Total Commodities		33,724	30,000	20,650	17,375

**Childrens**

**Commodities**

001-0104-451.43-00	Books	29,000	29,000	27,856	29,422
001-0104-451.43-02	Purchased From Donations	-	-	-	-
001-0104-451.44-00	Periodicals	950	1,043	1,043	979
001-0104-451.45-00	AV Materials	6,800	11,800	9,057	6,992
001-0104-451.48-00	Donations & Memorials	250	1,760	346	963
Total Commodities		37,000	43,603	38,302	38,356

**Adult/Circulation**

**Contract Services**

001-0105-451.32-02	Automation Sys. Serv Cont	44,475	51,000	50,455	50,640
001-0105-451.32-03	Other Equipment Contracts	4,500	4,500	4,054	3,390
001-0105-451.32-04	RSA	500	500	500	-
Total Contract Services		49,475	56,000	55,009	54,030

**Quincy Public Library**

**Expenses**

**Commodities**

001-0105-451.41-05	Dynix Supplies	6,500	6,500	6,169	6,402
001-0105-451.43-00	Books	78,000	78,000	75,663	69,710
001-0105-451.43-02	Purchased From Donations		-		
001-0105-451.44-00	Periodicals	6,400	6,400	4,760	4,944
001-0105-451.48-00	Donations & Memorials	250	260	272	40
Total Commodities		91,150	91,160	86,864	81,096

**Outreach**

**Commodities**

001-0106-451.43-00	Books	24,750	24,750	24,498	26,259
001-0106-451.43-02	Purchased From Donations		-		
001-0106-451.43-30	School Books	10,000	20,000	6,539	8,642
001-0106-451.44-00	Periodicals	750	750	351	768
001-0106-451.45-00	AV Materials	5,850	5,850	5,816	5,952
001-0106-451.48-00	Donations & Memorials	250	4,025	5,181	3,676
Total Commodities		41,600	55,375	42,385	45,297

**Young Adult**

**Commodities**

001-0107-451.43-00	Books	6,500	6,500	7,929	6,389
001-0107-451.44-00	Periodicals	500	500	407	360
001-0107-451.45-00	AV Materials	2,200	2,200	2,321	2,101
001-0107-451.48-00	Donations & Memorials	-	-	-	-
Total Commodities		9,200	9,200	10,657	8,850

**Reference**

**Commodities**

001-0108-451.41-01	Department	500	500	368	644
001-0108-451.43-00	Books	12,100	12,100	14,081	16,119
001-0108-451.43-02	Purchased from Donations		-		
001-0108-451.44-00	Periodicals	12,750	12,750	8,648	14,956
001-0108-451.45-01	Digital/Electronic	32,800	114,112	87,015	142,612
001-0108-451.45-06	Microfilm	3,600	3,600	2,812	3,181
001-0108-451.48-00	Donations & Memorials	250	250	95	115
Total Commodities		62,000	143,312	113,019	177,627

**Capital**

001-0108-451.52-01	Equipment Capital Outlay	-	-	-	-
Total Capital		-	-	-	-

**Audio Visual**

**Commodities**

001-0109-451.41-01	Department	2,000	2,000	581	1,333
001-0109-451.45-00	AV Materials	34,900	34,900	33,118	34,540
001-0109-451.45-03	Digital/Electronic	38,800	38,800	32,159	22,880
001-0109-451.45-04	Playaway	-	-	-	-
001-0109-451.48-00	Donations & Memorials	-	-	-	-
Total Commodities		75,700	75,700	65,858	58,753

Quincy Public Library

Expenses

**Technical Services**

**Contracted Services**

001-0110-451.37-04 OCLC	25,645	-	-	29,067
Total Contracted Services	25,645	-	-	29,067

**Commodities**

001-0110-451.41-01 Department	8,900	8,900	6,234	9,016
Total Commodities	8,900	8,900	6,234	9,016

**Maintenance**

**Contracted Services**

001-0111-451.32-01 Building Service Contract	14,500	14,500	15,168	14,376
001-0111-451.33-01 Electricity	76,000	76,000	73,413	66,579
001-0111-451.33-02 Water	2,000	2,000	1,829	1,918
001-0111-451.35-01 Building Repair Maintenance	6,000	9,000	12,779	13,452
001-0111-451.35-03 Equipment Repair	11,250	11,250	3,606	4,755
001-0111-451.35-05 Vehicles	4,000	4,000	2,917	2,346
Total Contracted Services	113,750	116,750	109,712	103,426

**Commodities**

001-0111-451.41-03 Specialty Supplies	10,000	10,000	7,538	9,094
Total Commodities	10,000	10,000	7,538	9,094

	<b>2,414,099</b>	<b>2,833,609</b>	<b>2,382,118</b>	<b>2,514,822</b>
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