
FISCAL YEAR 2016 GENERAL FINANCIAL GOALS

During our budget process, the City seeks to adopt a budget with long-term financial policies in mind. These policies are designed to provide a framework for the administration to plan for future budgetary needs and to improve our City's financial position.

The budget was formed utilizing the following financial goals:

-Increase the city's projected year end general fund unassigned balance (ie "Cash Reserve Fund") to 7% of our operating expenses, with a goal to increase our year-end balance by 1% each year for the next three years. An adequate level of fund balance is essential to reduce potential and current risks (i.e. shortfalls in revenues and unanticipated expenditures) and ensures a stable cash flow.

-Reduce our reliance on fund balances to support operating expenses. The City should work towards a balanced budget under normal conditions. A balanced budget is defined as a budget where estimated revenues equal estimated expenses during a single fiscal year. A balanced budget shows prudent use of the City's resources and helps instill fiscal stability.

-Set a minimum level of funding for capital spending. The City will set aside a minimum of 23% of revenues derived from the Purchase Tax to ensure long-term investment in the City's infrastructure.

-Adopt a 5 Year Comprehensive Infrastructure Plan (CIP) on an annual basis. The CIP is a statement of the City's long and short-term capital improvement plans. The short-term is the first year of the CIP, which is incorporated into our annual operating budget. The long-term goal of the CIP is to provide for adequate funding to meet long term capital needs as determined by our citizens, alderpersons and administration.

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PURPOSE

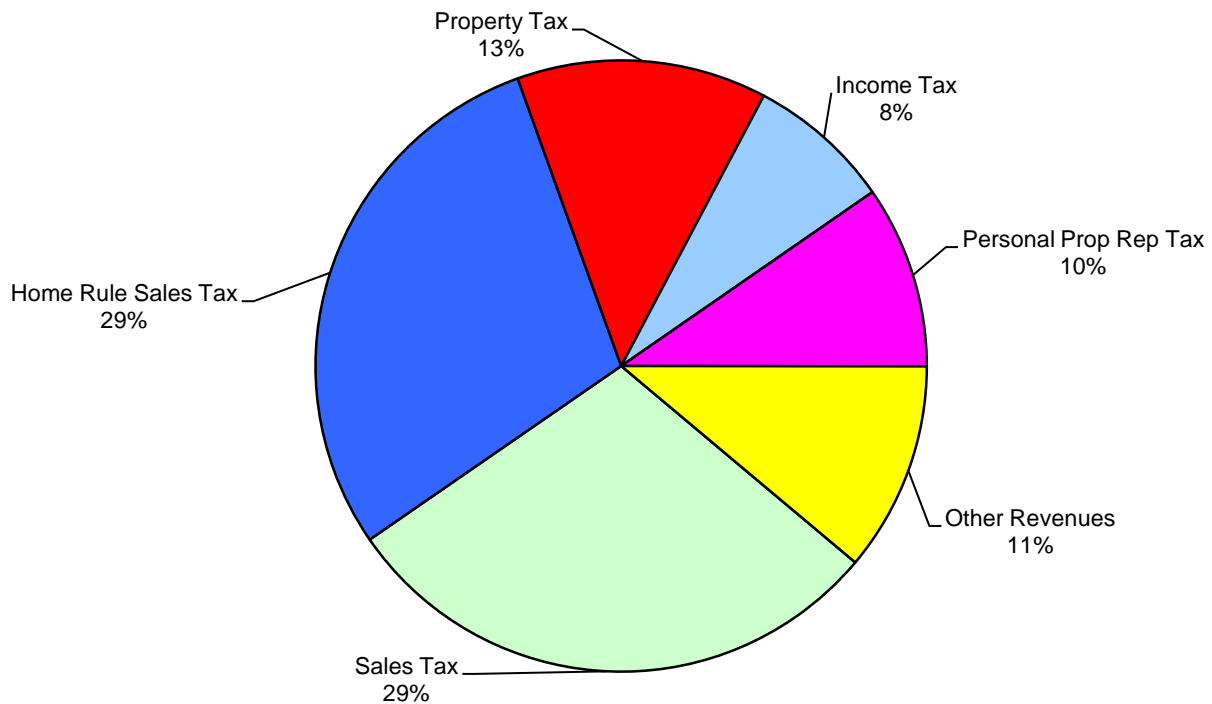
The purpose of the City of Quincy Operating revenues and expenditures is to give a view of all revenue sources available to the General Fund, Reserve Fund, and Capital Projects Fund. Eventhough the General Fund is the primary operating fund of the City, it is important to consider the entire revenue stream available.

OPERATING REVENUES

The City of Quincy's primary revenue source is sales tax, which includes the local home rule sales tax, also called "purchase tax". Nearly 60% of the City's revenues are derived from sales tax. Since the City initially implemented the Purchase Tax in 1991, changes have occured over the years that have allowed for the purchase tax to be used for operational needs as well as for the original intended use of capital infrastructure and debt service. The major change in Operating Revenues for FY 2015/2016 is the anticipated reduction in LGDF (Local Government Distributive Fund) revenue. The LGDF is shared state income tax money.

OPERATING REVENUES BY SOURCE

ACCOUNT DESCRIPTION	% of Total	2015/2016	2014/2015	2014/2015	2013/2014
		PROPOSED BUDGET	REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Sales Tax	29%	9,640,020	9,451,000	9,475,770	9,255,134
Home Rule Sales Tax	29%	9,588,000	9,400,000	9,428,751	9,219,345
Property Tax	13%	4,357,197	4,219,414	4,219,702	4,070,932
Income Tax	8%	2,513,646	3,973,907	3,945,684	3,929,012
Personal Prop Rep Tax	10%	3,180,495	3,155,046	3,313,000	3,395,597
Other Revenues	11%	3,652,702	3,523,760	3,668,313	3,817,173
Totals	100%	32,932,060	33,723,127	34,051,220	33,687,193

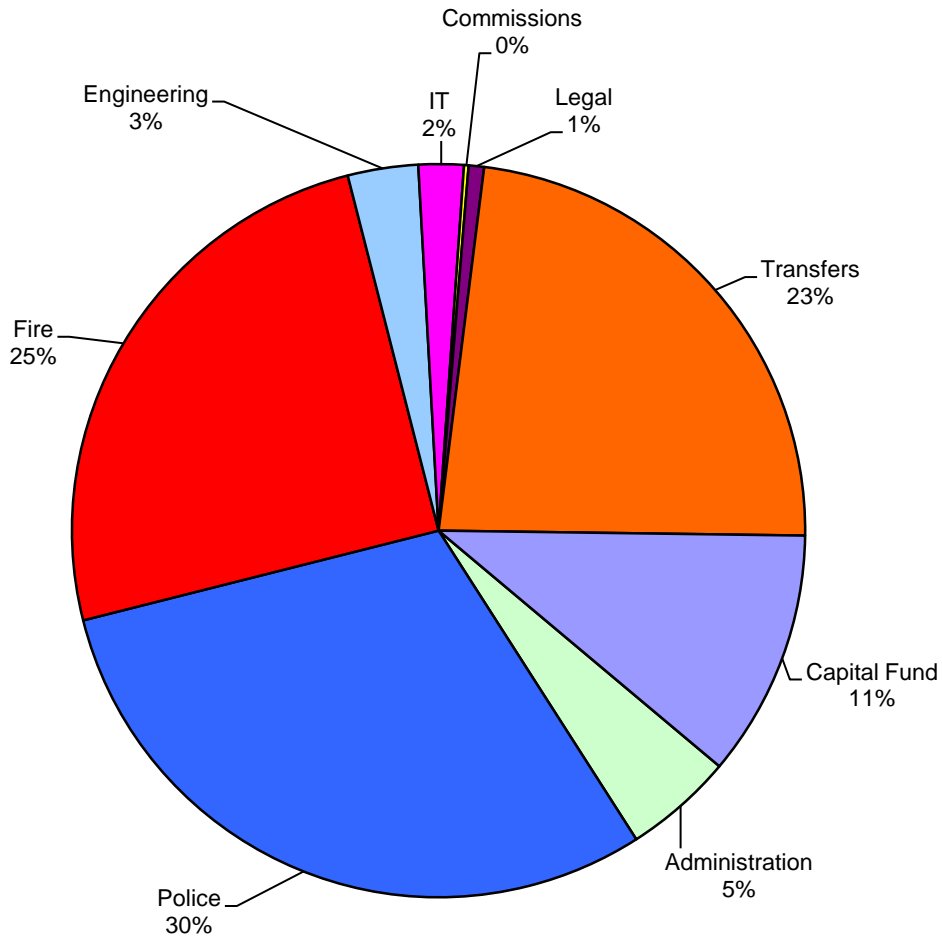


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OPERATING EXPENDITURES

The City of Quincy uses the operating revenues to fund the General Fund, Cash Reserve Fund, and the Capital Projects Fund. This Operating Revenue Summary shows the allocation of those resources.

ACCOUNT DESCRIPTION	% of Total	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Administration	4.8%	1,731,983	1,789,093	1,662,970	1,668,207
Police	30.1%	10,819,683	10,939,516	10,783,633	10,294,582
Fire	24.9%	8,958,465	9,029,582	8,999,240	8,701,633
Engineering	3.1%	1,114,821	1,213,344	1,075,719	1,055,339
IT	2.0%	715,031	658,609	646,761	655,966
Commissions	0.2%	72,509	72,490	49,021	42,512
Legal	0.7%	243,798	244,727	225,879	236,184
Transfers	23.2%	8,341,084	9,209,632	8,245,866	7,755,025
Capital Fund	10.9%	3,912,676	3,349,549	2,725,357	2,238,937
		35,910,050	36,506,542	34,414,446	32,648,385



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	General Fund	Special Revenue Funds	Capital Projects Funds	Debt Service Funds	Enterprise Funds	Internal Service Funds	Total
Beginning Balance, May 1	4,972,554	4,882,500	3,505,000	1,721,000	11,499,200	4,786,200	31,366,454
REVENUES							-
Taxes	21,061,900	1,705,834	386,000	1,625,892	45,207	-	24,824,833
Licenses & Permits	145,350	-	-	-	-	-	145,350
Charges for Services	976,264	350,200	121,284	-	11,097,280	10,522,648	23,067,676
Rent & Other Income	65,038	63,407	10,200	-	39,350	36,528	214,523
Interest Income	16,000	18,240	11,000	4,700	36,800	19,550	106,290
Debt Proceeds	-	-	-	-	-	-	-
Grants	56,000	4,311,653	-	115,132	1,500,100	-	5,982,885
Transfers In	7,873,093	1,647,576	2,525,240	673,717	460,056	3,262,741	16,442,423
Inter-Gov. Revenues	534,175	-	-	-	-	1,750,538	2,284,713
TOTAL REVENUE	30,727,820	8,096,910	3,053,724	2,419,441	13,178,793	15,592,005	73,068,693
Total Funds Available	35,700,374	12,979,410	6,558,724	4,140,441	24,677,993	20,378,205	104,435,147
EXPENDITURES							
Salaries & Benefits	20,830,281	3,975,787	-	-	4,342,111	10,302,750	39,450,929
Contracted Services	1,752,505	1,800,912	132,000	-	3,496,343	4,088,588	11,270,348
Commodities	784,427	409,326	4,000	-	1,883,714	1,442,663	4,524,130
Capital Outlay	194,718	4,651,804	4,528,046	-	12,170,438	356,993	21,901,999
Miscellaneous	78,943	273,931	311,500	4,600	553,965	277,241	1,500,180
Debt Service	15,416	-	82,442	3,853,181	157,624	149,667	4,258,330
Transfers	8,341,084	465,833	458,188	-	125,000	4,385	9,394,490
TOTAL EXPENDITURES	31,997,374	11,577,593	5,516,176	3,857,781	22,729,195	16,622,287	92,300,406
Ending Balance, April 30	3,703,000	1,401,817	1,042,548	282,660	1,948,798	3,755,918	12,134,741

FY	Tax Levy	Sales Tax		PPRT		Income Tax		Use Tax	
2000	3,682,819	6,482,070		2,523,717		3,138,269		490,805	
2001	3,803,793	6,587,505	1.63%	2,363,797	-6.34%	3,239,258	3.22%	526,519	7.28%
2002	3,979,034	6,732,501	2.20%	2,226,256	-5.82%	2,683,229	-17.17%	385,429	-26.80%
2003	4,011,587	6,788,749	0.84%	1,819,067	-18.29%	2,652,580	-1.14%	384,464	-0.25%
2004	3,449,301	6,951,904	2.40%	2,020,504	11.07%	2,442,936	-7.90%	375,169	-2.42%
2005	3,494,136	7,169,342	3.13%	2,302,885	13.98%	2,663,803	9.04%	415,256	10.69%
2006	3,431,814	7,407,847	3.33%	2,971,482	29.03%	3,065,402	15.08%	482,150	16.11%
2007	3,626,661	7,665,229	3.47%	3,228,811	8.66%	3,363,749	9.73%	523,805	8.64%
2008	3,815,449	8,027,543	4.73%	3,682,539	14.05%	3,712,396	10.36%	550,208	5.04%
2009	4,026,713	8,336,207	3.85%	3,371,831	-8.44%	3,708,877	-0.09%	585,373	6.39%
2010	4,238,910	8,184,065	-1.83%	2,984,580	-11.48%	2,405,267	-35.15%	482,511	-17.57%
2011	4,440,501	8,557,964	4.57%	3,317,505	11.15%	3,454,088	43.61%	556,167	15.27%
2012	4,431,684	8,749,676	2.24%	2,992,749	-9.79%	3,197,409	-7.43%	596,922	7.33%
2013	4,188,862	8,957,309	2.37%	2,967,135	-0.86%	3,987,933	24.72%	647,226	8.43%
2014	4,070,932	9,255,134	3.32%	3,395,597	14.44%	3,929,012	-1.48%	693,644	7.17%
2015*	4,169,414	9,451,000	2.12%	3,155,046	-7.08%	3,973,907	1.14%	723,267	4.27%
* budget									
5 yr avg	1.44%		2.92%		1.57%		12.11%		8.49%
	est. EAV growth								
Projected									
2016	4,357,197	9,640,020	2.00%	3,180,495	0.81%	2,513,646	-36.75%	784,217	8.43%
2017	4,419,941	9,832,820	2.00%	3,169,363	-0.35%	2,538,782	1.00%	807,744	3.00%
2018	4,483,588	10,029,477	2.00%	3,158,270	-0.35%	2,564,170	1.00%	831,976	3.00%
2019	4,548,151	10,230,066	2.00%	3,147,217	-0.35%	2,589,812	1.00%	856,935	3.00%
2020	4,613,645	10,434,668	2.00%	3,136,201	-0.35%	2,615,710	1.00%	882,643	3.00%
2021	4,680,081	10,643,361	2.00%	3,125,225	-0.35%	2,641,867	1.00%	909,122	3.00%

Assumptions:

- Tax Levy revenues will continue to grow by five year average of 1.44%, assuming the EAV grows by 1.44%
- Sales Tax assumes a steady growth of 2%
- PPRT has not experienced the dramatic declines as anticipated; FY 15 actual of \$3.3M is expected to decrease 4%
- FY 2016 Income Tax buget is expected to decline by \$1.46M due to state reduction in LGDF

The current distribution of \$97.80 per capita could be reduced to around \$50 per capita, our budget is around \$61.86 per capita

- Use Tax revenue will grow by 8.50%, we anticipate slightly slower growth than IML projection of \$19.40 per capita at \$19.30.

FY	Home Rule		General Fund Home Rule	% Split	Other GF revenues		Fund 301 total revenues	Total Operating Revenues
2000	3,280,366		1,214,374	37.02%	2,250,836		2,466,606	22,249,496
2001	3,331,069	1.55%	1,399,848	42.02%	2,311,637	2.70%	2,289,027	22,521,384
2002	3,296,711	-1.03%	1,635,828	49.62%	2,726,184	17.93%	1,738,320	22,106,781
2003	5,313,395	61.17%	3,003,370	56.52%	2,439,417	-10.52%	2,789,558	23,888,792
2004	7,126,242	34.12%	5,735,802	80.49%	2,059,524	-15.57%	2,020,026	25,055,166
2005	7,478,281	4.94%	6,697,615	89.56%	2,030,207	-1.42%	2,165,458	26,938,702
2006	7,653,179	2.34%	6,659,052	87.01%	2,244,771	10.57%	1,300,325	27,562,843
2007	7,842,630	2.48%	5,592,849	71.31%	2,333,585	3.96%	2,502,705	28,837,394
2008	8,237,377	5.03%	5,067,125	61.51%	2,159,506	-7.46%	3,254,160	30,268,926
2009	8,535,349	3.62%	5,496,965	64.40%	2,528,874	17.10%	3,108,678	31,163,518
2010	8,363,649	-2.01%	6,076,238	72.65%	3,326,538	31.54%	3,059,511	30,757,620
2011	8,813,517	5.38%	8,681,358	98.50%	1,218,080	-63.38%	883,055	31,108,718
2012	8,985,969	1.96%	6,685,624	74.40%	2,349,019	92.85%	2,814,741	31,817,824
2013	9,221,596	2.62%	7,144,900	77.48%	2,322,220	-1.14%	2,273,663	32,489,248
2014	9,219,345	-0.02%	7,116,412	77.19%	2,483,753	6.96%	2,742,711	33,687,195
2015*	9,400,000	1.96%	7,238,000	77.00%	2,631,918	5.97%	2,294,808	33,637,360
* budget								
5 yr avg			2.38%			8.25%		
					est. EAV growth		+\$5K interest	
Projected								
2015	9,588,000	2.00%	7,382,760	77.00%	2,863,485	8.80%	2,210,240	32,932,060
2016	9,731,820	1.50%	7,493,501	77.00%	2,906,437	1.50%	2,243,319	33,411,908
2017	9,877,797	1.50%	7,605,904	77.00%	2,950,034	1.50%	2,276,893	33,900,312
2018	10,025,964	1.50%	7,719,992	77.00%	2,994,284	1.50%	2,310,972	34,397,430
2019	10,176,354	1.50%	7,835,792	77.00%	3,039,199	1.50%	2,345,561	34,903,419
2020	10,328,999	1.50%	7,953,329	77.00%	3,084,787	1.50%	2,380,670	35,418,442

Assumptions:

- Home Rule (purchase tax) will grow by 2% followed by 1.5% growth thereafter
- Home Rule projections include a 77%/23% split between GF and Capital
- General Fund other revenues project conservative 1.5% growth

General Fund Expenses						
	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015 Budget	FY 2016 Budget
Salaries/Benefits	12,050,427	12,616,380	12,782,350	12,807,813	12,984,075	12,787,434
Health Insurance	2,022,808	2,053,148	2,204,130	2,423,367	2,674,890	2,387,700
Work Comp/MICA	666,512	733,043	1,086,054	1,167,229	1,190,846	1,225,924
Police Pension	1,721,099	1,883,702	1,673,930	1,712,179	1,835,056	2,106,874
Fire Pension	2,347,384	2,470,264	2,375,224	2,349,815	2,438,949	2,536,270
IMRF	222,115	265,155	316,297	291,313	283,154	246,112
Services	1,058,981	1,084,623	1,097,682	1,091,323	1,379,322	1,291,572
Supplies	745,304	753,689	716,606	616,540	781,693	784,427
Capital	34,686	68,748	60,773	114,108	150,259	194,718
Misc	66,363	68,120	66,157	63,549	83,829	79,843
Non-Dept Transfer	7,247,266	7,272,359	7,649,270	7,755,025	8,990,149	8,341,084
Debt Service	149,116	137,682	127,793	17,218	26,922	15,416
	<u>28,332,061</u>	<u>29,406,913</u>	<u>30,156,266</u>	<u>30,409,480</u>	<u>32,819,144</u>	<u>31,997,374</u>
		3.79%	2.55%	0.84%	7.92%	-2.50%

General Fund Expense Projections							
PROJECTIONS							
	FY 2016 Budget	5 yr avg	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Salaries/Benefits	12,787,434	1.97%	13,039,346	13,296,222	13,558,157	13,825,253	14,097,610
Health Insurance	2,387,700	5.43%	2,517,352	2,654,044	2,798,159	2,950,099	3,110,289
Work Comp/MICA	1,225,924	15.33%	1,413,858	1,630,603	1,880,574	2,168,866	2,501,353
Police Pension	2,106,874	4.52%	2,202,105	2,301,640	2,405,674	2,514,410	2,628,062
Fire Pension	2,536,270	1.62%	2,577,358	2,619,111	2,661,540	2,704,657	2,748,473
IMRF	246,112	4.42%	256,990	268,349	280,210	292,595	305,528
Services	1,291,572	6.19%	1,371,520	1,456,417	1,546,570	1,642,302	1,743,961
Supplies	784,427	2.88%	807,018	830,261	854,172	878,772	904,081
Capital	194,718	15.00%	223,926	257,515	296,142	340,563	391,647
Misc	79,843	5.47%	84,210	88,817	93,675	98,799	104,203
Non-Dept Transfers	8,341,084	4.48%	8,714,765	9,105,186	9,513,098	9,939,285	10,384,565
Debt Service	15,416	0.00%	15,416	0	0	0	0
	<u>31,997,374</u>		<u>33,223,865</u>	<u>34,508,164</u>	<u>35,887,971</u>	<u>37,355,603</u>	<u>38,919,773</u>
			3.83%	3.87%	4.00%	4.09%	4.19%

Note: 5 yr Avg do not apply to Capital and Debt Service

Assumptions:

- Annual GF expenses were grouped by category to determine historical increases from 2011-2015.
- The annual percentage increase was averaged over the past five years to project next five years.
- The 5 year historical average was applied to the FY 2016 budget to project future expenses.
- The Police and Fire pension projections were based on actual increases and NOT on the actuarial projections provided by Gabriel Roeder Smith as of 4/30/14.

Operating Cash Balance Projections

The combined overall cash flow for General Fund, Capital Projects Fund, and Cash Reserve Fund are projected below utilizing the revenue and expense projections from preceding pages. Capital Projects Fund expenditures are projected to grow at 1.5% which is the assumed revenue projection for the Home Rule Tax which funds the Capital Projects.

Fiscal Year Ending April 30:	2016 Projection	2017 Projection	2018 Projection	2019 Projection	2020 Projection	2021 Projection
Beg Balance:						
General Fund	3,000,000					
Cash Reserve Fund	1,972,544					
Capital Fund	1,770,000					
Total Beg Balance	6,742,544	3,764,554	(18,769)	(4,657,557)	(10,239,499)	(16,844,454)
Revenues:						
General Fund	30,721,820	31,168,589	31,623,419	32,086,458	32,557,858	33,037,772
Capital Fund	2,210,240	2,243,319	2,276,893	2,310,972	2,345,561	2,380,670
Total Revenues	32,932,060	33,411,908	33,900,312	34,397,430	34,903,419	35,418,442
Funds Available	39,674,604	37,176,462	33,881,543	29,739,873	24,663,920	18,573,988
General Fund	(31,997,374)	(33,223,865)	(34,508,164)	(35,887,971)	(37,355,603)	(38,919,773)
Capital Fund	(3,912,676)	(3,971,366)	(4,030,937)	(4,091,401)	(4,152,772)	(4,215,063)
Total Expenses	(35,910,050)	(37,195,231)	(38,539,100)	(39,979,372)	(41,508,374)	(43,134,836)
Year End Cash Balance	3,764,554	(18,769)	(4,657,557)	(10,239,499)	(16,844,454)	(24,560,848)

DEPARTMENT/DIVISION	4/30/12		4/30/13		4/30/14		FY 15 Budget		FY 16 Budget	
	FT	PT	FT	PT	FT	PT	FT	PT	FT	PT
1101 City Council		14		14		14		14		14
1301 Mayor	3		3		3		2		2	
1302 Treasurer	4		4		4.0125		4.0125		4	
1303 City Clerk	2		2		2		3		3	
1401 Dir of Admin	1		1		1		1		1	
1402 Purchasing	1		1		1		1		1	
1403 Build Maint	1		1		1		1		1	
1501 Comptroller	4		4		3.89		4		4	
1701 Fire/Police Comm		3		3		3		3		3
1901 MIS	4	0	5	1	5	0	5	0	6	0
Legal										
1601 Legal-Corp Counsel	0	1	0	1		1		1		1
1602 Asst Corp Counsel	0	1	0	1		1		1		1
1603 City Attorney	0	1	0	1		1		1		1
Police	0	3	0	3	0	3	0	3	0	3
2110 Police Admin	4		4		4		4		3	
2111 Police-Civilian	11	1	10	1	10	1	10	1	9	1
2112 Police-Patrol	70		70		71		71		67	
2114 Police Crossing Gds	0	29	0	23	0	23	0	23	0	23
2115 Evidence Tech	1	1	1	1	1	1	1	1	1	1
2116 Police-Human Officer	1		1		1	0	1	0	1	0
Fire	87	31	86	25	87	25	87	25	81	25
2210 Fire Dept-Admin	2		2		2		2		2	
2211 Fire - Civilian	2		2		2		2		2	
2212 Fire Fighters	61		60		60		58		55.3	
2214 Fire Training	1		1		1		1		1	
Engineering	66	0	65	0	65	0	63	0	60.3	0
3712 Engineering	8		8		6.25		6.25		5.5	
Planning & Development										
2411 Protective Inspections	4		4		4		4		4	
6310 Comm Dev-Admin	4		4	1	4	1	3.55	1	3.4	0
9-1-1	8	0	8	1	8	1	7.55	1	7.4	0
2310 911 Admin	20	0	20	0	20	1	20	1	20	1
Transit										
3410 Administration	0		0		0.5		0.95		1.1	
3412 Clerical	3		3		2.5		2.5		2.5	
3413 Drivers	20	10	20	19	20	16	20	17	15	17
3415 Maint Supervision					0.6		0.75		1.15	
	23	10	23	19	23.6	16	24.2	17	19.75	17

DEPARTMENT/DIVISION	4/30/12		4/30/13		4/30/14		FY 15 Budget		FY 16 Budget	
	FT	PT	FT	PT	FT	PT	FT	PT	FT	PT
Water										
3155 Water Distribution	9		11		10		10		10.5	
3156 Water Metering	6		6		5.5		4.6745		5.17	
3310 Utilities Administration	2		2		1.75		1.75		1.5	
3312 Commercial	3		3		3.071		3.896		3.825	
3314 Purification	15		16		14		14		14	
	35	0	38	0	34.321	0	34.3205	0	35.00	0
Sewer										
3150 Admin-Field Op/Sewer	0		0		0.11		0		0	
3157 Sewer Maint	10		9		10		9.55		10.55	
3321 Pretreatment	1		1		1		1		0	
3322 Waste water treatment	7		7		7		7		0	
	18	0	17	0	18.11	0	17.55	0	10.55	0
Airport										
4310 Administration	1		1		1		1		1	
4313 Maintenance	3		3		3		3.25		3.25	
	4	0	4	0	4	0	4.25	0	4.25	0
Barge Dock										
	1		1		0.5		0.5		0	
Central Garage/Services										
3115 Central Garage	8		8		6.9		7.75		7.37	
3110 Administration	4		4		3		2.5		2.5	
3112 Forestry	4		4		3		4		4	
3113 Garbage	6		6		6		6.7		6.7	
3114 Recycling	6		5		3		4.88		4.88	
3116 Paint & Sign Shop	1		1		1		1		1	
3152 Concrete	8		7		6.5		6		6	
3153 Street Cleaning	3		3		3		2.75		2.75	
	40	0	38	0	32	0	35.58	0	35.20	0
Self Insurance										
3810 Self Insurance	2		2		1.9165		1.9165		2	
3811 Risk Management	1		1		2		1.5		1.5	
	3		3		3.9165		3.4165		3.5	
TOTALS	333	61	332	66	324	63	324.63	64	304.45	63
TOTALS without 9-1-1	313	61	312	66	304	62	304.63	63	284.45	62

	General Fund	Cash Reserve	Total
Beginning Balance, May 1	3,000,000	1,972,554	4,972,554
REVENUES			
Taxes	21,061,900	-	21,061,900
Licenses & Permits	145,350	-	145,350
Charges for Services	976,264	-	976,264
Rent & Other Income	65,038	-	65,038
Interest Income	10,000	6,000	16,000
Debt Proceeds	-	-	-
Grants	56,000	-	56,000
Transfers In	7,873,093	250,000	8,123,093
Inter-Gov. Revenues	534,175	-	534,175
TOTAL REVENUE	30,721,820	256,000	30,977,820
Total Funds Available	33,721,820	2,228,554	35,950,374
EXPENDITURES			
City Council	256,203	-	256,203
Mayor	243,807	-	243,807
Treasurer	275,193	-	275,193
City Clerk	233,201	-	233,201
Director of Administrative Services	108,103	-	108,103
Purchasing	26,530	-	26,530
Building Maintenance	260,853	-	260,853
Comptroller	328,093	-	328,093
Legal	243,798	-	243,798
Commissions	72,509	-	72,509
Information Technology	715,031	-	715,031
Police	10,819,683	-	10,819,683
Fire	8,958,465	-	8,958,465
Engineering	1,114,821	-	1,114,821
Subtotal	23,656,290	-	23,656,290
<u>Transfers:</u>			
Planning & Development	333,425	-	333,425
9-1-1	815,651	-	815,651
Transit Lines	274,000	-	274,000
Airport	361,869	-	361,869
2013B HVAC pymt fund	116,493	-	116,493
Capital Fund	-	-	-
Central Garage	363,158	-	363,158
Central Services	2,899,583	-	2,899,583
Regional Training Facility	54,999	-	54,999
Landfill	152,000	-	152,000
Cash Reserve Fund	250,000	-	250,000
Sister City Fund	5,000	-	5,000
Other Subsidies/tax distributions	923,393	-	923,393
Library	1,791,513	-	1,791,513
TOTAL EXPENDITURES	31,997,374	-	31,997,374
Ending Balance, April 30	\$ 1,724,446	\$ 2,228,554	\$ 3,953,000

PURPOSE

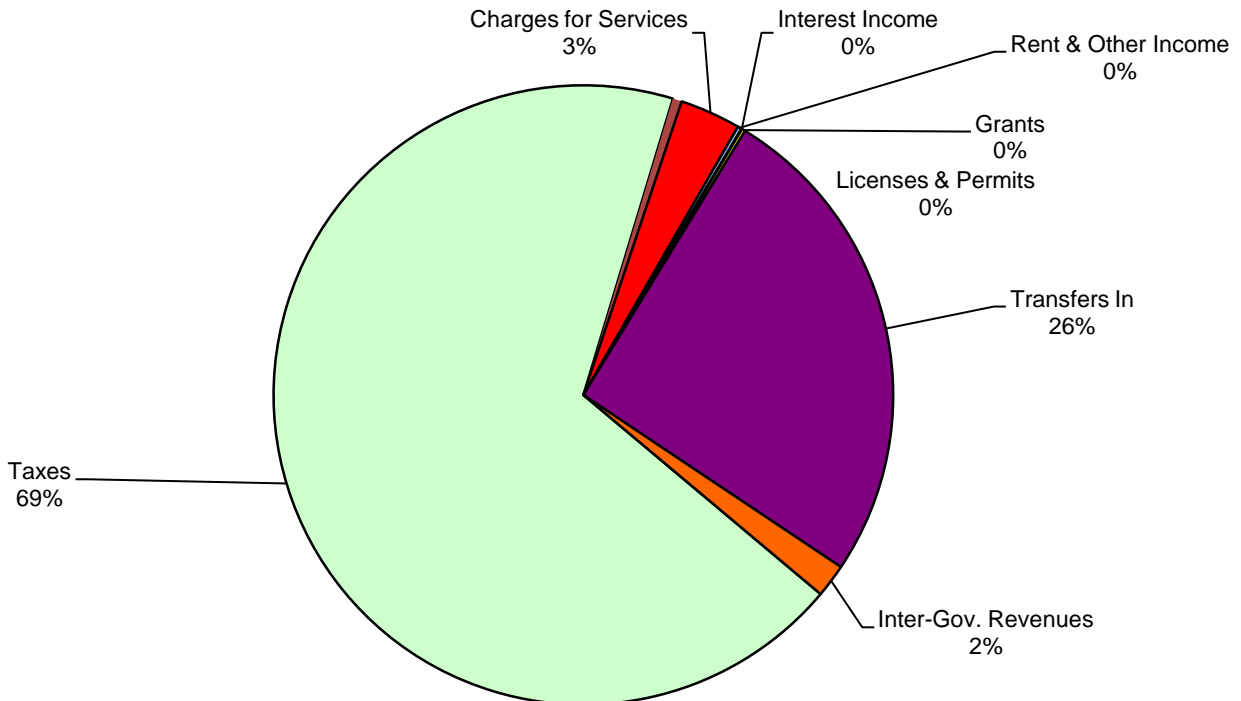
The General Fund is the primary operating fund of the City. It accounts for the resources used to pay for the services traditionally associated with local government. Included are general administration of the City, police and fire protection, engineering, subsidy and tax transfers, and any other activity for which a special fund has not been created.

The General Fund's primary revenue source is Taxation. Public Service taxes such as sales tax and income tax makes up over 52% of general fund revenues. Property taxes are approximately 14% of revenues and fund the Library and pensions. The anticipated reduction in LGDF (shared state income tax revenues) are estimated to decrease General Fund revenues by \$1,460,000.

The transfers in represent the revenue from the Purchase Tax Fund (77% of home rule sales tax) and transfers of Green Energy funding and Barge Dock funding.

GENERAL FUND REVENUES BY SOURCE

ACCOUNT DESCRIPTION	% of Total	2015/2016	2014/2015	2012/2013	2011/2012
		PROPOSED BUDGET	projected	YTD ACTUAL	YTD ACTUAL
Taxes	68.56%	21,061,900	22,061,059	22,387,770	21,864,128
Licenses & Permits	0.47%	145,350	147,625	152,469	152,459
Charges for Services	3.18%	976,264	895,591	953,598	939,932
Rent & Other Income	0.21%	65,038	74,508	58,984	83,434
Interest Income	0.03%	10,000	15,000	9,428	9,689
Grants	0.18%	56,000	51,000	78,689	74,711
Transfers In	25.63%	7,873,093	7,606,027	7,587,677	7,270,850
Inter-Gov. Revenues	1.74%	534,175	577,509	541,428	549,281
	100.00%	30,721,820	31,428,319	31,770,043	30,944,483



**CITY OF QUINCY
GENERAL FUND**

REVENUE DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Property Taxes					
001-0000-311.01-00	General Levy	-	-	-	-
001-0000-312.03-00	Special Service Area #2	50,000	50,000	49,496	49,514
001-0000-312.04-00	Fire Pension Fund	1,941,830	1,950,126	1,950,379	1,894,126
001-0000-312.05-00	Police Pension Fund	1,633,322	1,487,243	1,487,439	1,395,710
001-0000-312.06-00	Public Library	732,045	732,045	732,388	731,582
Franchise Taxes					
001-0000-313.01-00	CATV Franchise	350,000	340,000	365,678	342,427
001-0000-313.02-00	Telephone Franchise	46,000	46,100	51,917	53,556
001-0000-313.03-00	Electric Utility Franchise	23,000	23,000	25,234	22,650
001-0000-313.04-00	Ameren Gas & Electric	-	-	-	-
Public Service Taxes					
001-0000-314.02-01	Income Tax	2,513,646	3,973,907	3,945,684	3,929,012
001-0000-314.02-02	Personal Prop Replac. Tax	3,180,495	3,155,046	3,313,000	3,395,597
001-0000-314.02-03	General Sales Tax	9,640,020	9,451,000	9,475,770	9,255,134
001-0000-314.02-04	Use Tax	784,217	723,267	815,304	693,644
001-0000-314.02-07	Auto Rental Tax	17,325	17,325	17,515	16,495
001-0000-314.02-10	Video Gaming Tax	150,000	112,000	157,966	84,682
Interest Income					
001-0000-331.01-01	Deposit Accounts	10,000	15,000	9,428	9,689
Rent & Other Income					
001-0000-341.01-01	Parking Lot G	4,100	4,100	4,150	4,100
001-0000-341.01-03	Parking Lot I	300	300	300	300
001-0000-341.01-04	Parking Lot J	-	-	-	-
001-0000-341.03-00	706 Maine St.	47,988	47,208	47,338	46,912
001-0000-341.04-00	Equipment/Facilities	2,000	2,000	1,835	2,890
001-0000-342.01-00	Sale of Maps	50	100	96	62
001-0000-342.02-00	Telephone Collections	-	-	-	-
001-0000-342.03-00	Jury Duty Reimbursements	-	100	56	214
001-0000-342.04-00	Unclaimed Monies	-	100	239	-
001-0000-342.05-00	Refunds/Reimbursements	600	600	797	1,550
001-0000-342.09-00	Other	10,000	10,000	3,715	14,353
Sale of Property					
001-0000-350.00-00	Sale of Property	-	10,000	458	13,053
Licenses & Permits					
001-0000-361.01-01	Liquor License	116,000	116,000	115,500	114,346
001-0000-361.01-03	Peddlers License(Code GT)	250	250	195	140
001-0000-361.01-05	Amusements/Mach (Code GV)	6,500	7,000	5,460	5,935
001-0000-361.01-06	Circus/Carn.Perm(Code GW)	-	-	500	500
001-0000-361.01-08	Charitable Raffles	500	500	686	1,240
001-0000-361.01-09	Pull Tab/Jars-State Money	-	500	-	-
001-0000-361.01-10	Other License & Perm.(GX)	20,000	21,000	21,483	27,518
001-0000-361.02-01	Non-Bus Lic. & Permits	-	100	-	-
001-0000-361.02-02	Street Opening Permits	-	50	14	18
001-0000-361.02-03	Driveway Permits	-	25	6	22
001-0000-361.02-04	Cat Tag Permits	2,000	2,000	8,565	2,125

**CITY OF QUINCY
GENERAL FUND**

REVENUE DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Charges for Services					
001-0000-361.04-01	Freedom of Info Copies	500	500	375	644
001-0000-361.04-03	Bid Specs	300	300	1,545	430
001-0000-361.05-01	Issuing Fees	500	500	-	143
001-0000-361.05-11	NSF Check Fee	50	50	40	60
001-0000-361.07-01	Computer Services	12,000	12,000	13,565	12,950
001-0000-361.07-05	Report Fees	100	300	75	265
001-0000-361.07-08	Other Reimbursements	250	250	768	191
	<i>IT Services</i>	<i>12,350</i>	<i>12,550</i>	<i>14,408</i>	<i>13,406</i>
001-0000-362.01-01	Qcy Schl Dist. 172-QPD Liason	214,764	142,000	144,097	143,092
001-0000-362.01-02	Qcy Housing Auth.-QPD Liason	52,000	49,891	51,545	51,567
001-0000-362.01-03	Special Job Assignments	90,000	84,500	86,816	82,614
001-0000-362.01-04	False Alarms	3,000	3,000	3,000	3,180
001-0000-362.01-05	Report Fees	5,000	5,000	6,277	5,089
001-0000-362.01-06	Training	5,000	5,000	750	5,697
001-0000-362.01-07	Temp. Use of Manpower	5,000	5,000	4,069	5,934
001-0000-362.01-08	Other Reimbursements	5,000	5,000	30,398	5,508
001-0000-362.01-09	Witness/Subpeona Fees	5,000	5,000	8,501	4,954
001-0000-362.01-12	Area Agency Aging - Elder	30,000	32,500	27,500	30,000
001-0000-362.01-14	School Crossing Guards	12,000	45,000	46,771	48,532
001-0000-362.01-15	Cat Tags	-	-	(1,625)	-
	<i>Police Services</i>	<i>426,764</i>	<i>381,891</i>	<i>408,099</i>	<i>386,167</i>
001-0000-362.02-04	False Alarms	100	200	150	60
001-0000-362.02-05	Report Fees	100	100	117	58
001-0000-362.02-06	Training	10,500	10,000	15,417	13,165
001-0000-362.02-08	Other Reimbursements	-	-	3,608	204
	<i>Fire Services</i>	<i>10,700</i>	<i>10,300</i>	<i>19,292</i>	<i>13,486</i>
001-0000-362.03-03	Tree Sales	2,000	2,000	2,800	1,680
001-0000-362.03-05	Subdivision Street Lights	1,000	1,000	-	3,119
001-0000-362.03-08	Other Reimbursements	2,000	2,000	-	1,857
	<i>Streets & Hwy</i>	<i>5,000</i>	<i>5,000</i>	<i>2,800</i>	<i>6,656</i>
001-0000-362.04-01	Notice of Violations	20,000	20,000	13,760	16,160
001-0000-362.04-02	Parking Tickets	100	-	195	340
	<i>Motor Vehicles</i>	<i>20,100</i>	<i>20,000</i>	<i>13,955</i>	<i>16,500</i>
001-0000-362.05-00	Ordinance Fines	498,000	463,000	491,069	499,990
001-0000-362.05-01	Smoking Fines	-	-	250	250
001-0000-362.05-03	Failure to Appear Fines	2,000	1,500	1,765	2,200
	<i>Ordinances/Fines</i>	<i>500,000</i>	<i>464,500</i>	<i>493,084</i>	<i>502,440</i>
Inter-Governmental Revenues					
001-0000-363.09-01	Administrative Cost Share	497,075	542,321	496,457	477,133
001-0000-363.09-02	Space Cost Share	37,100	35,188	39,465	39,112
001-0000-363.09-03	Computer Cost Share	-	-	5,506	33,036

**CITY OF QUINCY
GENERAL FUND**

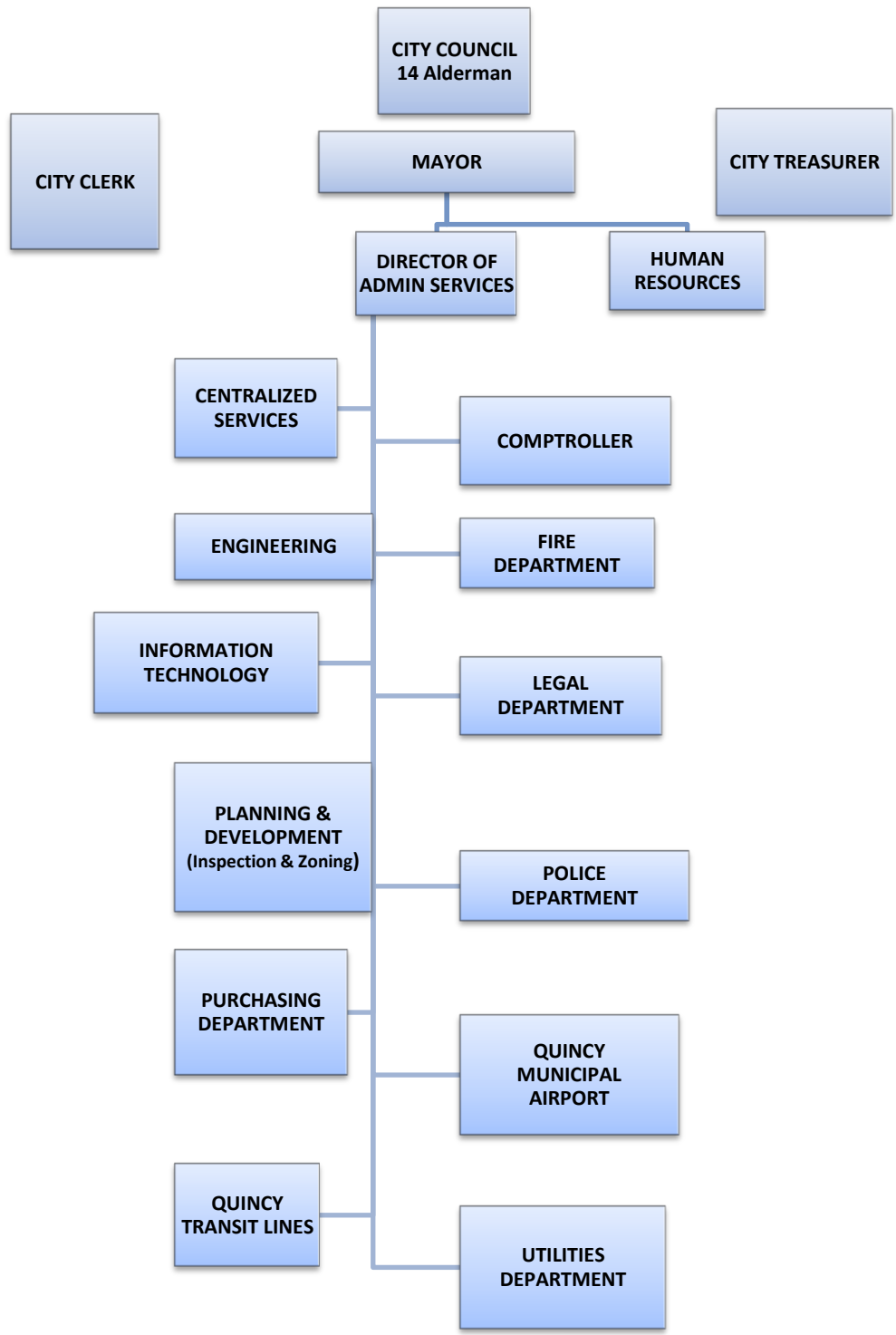
REVENUE DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Licenses & Permits					
001-0000-364.04-00	Revocable Lic/Permits	100	100	60	150
001-0000-364.09-00	Zoning/Sub-division Fees	-	100	-	465
Grants					
001-0000-381.03-01	FEMA Reimbursements	-	-	2,557	5,875
001-0000-382.01-10	Restricted Contributions	-	-	396	396
001-0000-382.02-01	State Grants	-	5,000	-	329
001-0000-382.02-02	Attorney General	20,000	18,000	15,048	23,437
001-0000-382.03-04	Bureau of Justice	3,000	3,000	4,094	-
001-0000-382.03-06	Dept. of Transportation	20,000	10,000	38,102	28,325
001-0000-382.03-07	Dept. of Homeland Security	13,000	15,000	18,492	16,350
Transfers In					
001-0000-391.01-06	From Police Dept Grant Fund	-	-	654	1,884
001-0000-391.01-09	From Franchise Fee "Green" Fnd	365,333	268,027	268,027	52,511
001-0000-391.01-51	From Purchase Tax Fund	7,382,760	7,238,000	7,218,996	7,116,455
001-0000-391.01-66	From Cash Reserve Fund	-	-	-	-
001-0000-391.01-67	From Municipal Dock Fund	125,000	100,000	100,000	100,000
001-0000-391.04-24	From 2004/1994 G/O Bond Fund	-	-	-	-
Totals		30,721,820	31,428,319	31,770,043	30,944,483

EXPENSE SUMMARY					
	2015/2016		2014/2015	2014/2015	2013/2014
ACCOUNT DESCRIPTION	PROPOSED	% Change	REVISED	PROJECTED	YTD
	BUDGET		BUDGET	ACTUAL	ACTUAL
Salaries	12,310,674	-2.67%	12,648,148	12,682,338	12,494,086
Benefits	8,519,607	1.08%	8,428,969	8,295,146	7,818,468
Contractual Services	1,752,505	-3.79%	1,821,583	1,560,033	1,530,492
Commodities	784,427	0.32%	781,948	711,649	617,292
Capital Outlay	194,718	24.15%	156,840	115,445	114,107
Miscellaneous	8,420,027	-9.39%	9,292,583	8,309,721	7,817,785
Debt Services	15,416	-42.74%	26,922	14,757	17,218
Totals	31,997,374	-3.50%	33,156,993	31,689,089	30,409,448

	2015/2016		2014/2015	2014/2015	2013/2014
Totals by Dept/Division	PROPOSED	% Change	REVISED	PROJECTED	YTD
	BUDGET		BUDGET	ACTUAL	ACTUAL
City Council	256,203	-3.94%	266,699	260,759	239,687
Mayor	243,807	-1.81%	248,312	232,785	287,499
Treasurer	275,193	-0.06%	275,352	256,551	258,434
City Clerk	233,201	-0.76%	234,997	213,791	181,484
Director of Admin Services	108,103	-2.22%	110,555	107,177	91,246
Purchasing	26,530	-58.11%	63,333	62,442	66,226
Building Maintenance	260,853	4.43%	249,799	205,917	220,338
Comptroller	328,093	-3.52%	340,046	323,548	323,293
Legal	243,798	-0.38%	244,727	225,879	236,184
Commissions	72,509	0.03%	72,490	49,021	42,513
Information Technology	715,031	8.57%	658,609	646,761	655,966
Police	10,819,683	-1.10%	10,939,516	10,783,633	10,294,582
Fire	8,958,465	-0.79%	9,029,582	8,999,240	8,701,633
Engineering	1,114,821	-8.12%	1,213,344	1,075,719	1,055,339
Non Departmental Transfers	8,341,084	-9.43%	9,209,632	8,245,866	7,755,025
Totals	31,997,374	-3.50%	33,156,993	31,689,089	30,409,449

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PURPOSE

The City is governed under the Mayoral/Aldermanic form of government. The legislative body of the City is the City Council. The Council is composed of fourteen aldermen, two from each of the City's seven wards, elected to serve four-year staggered terms. The City Council makes policy decisions necessary to maintain and enhance the health, safety and welfare of citizens and visitors to the City.

BUDGET SUMMARY

The City Council budget is down \$7,930 due to a reduction in the travel and registrations. This budget plans for two Alderman to attend IML conference in the fall. We also have anticipated a slight decrease in health benefits with ten alderman currently utilizing the city health insurance.

EXPENSE SUMMARY

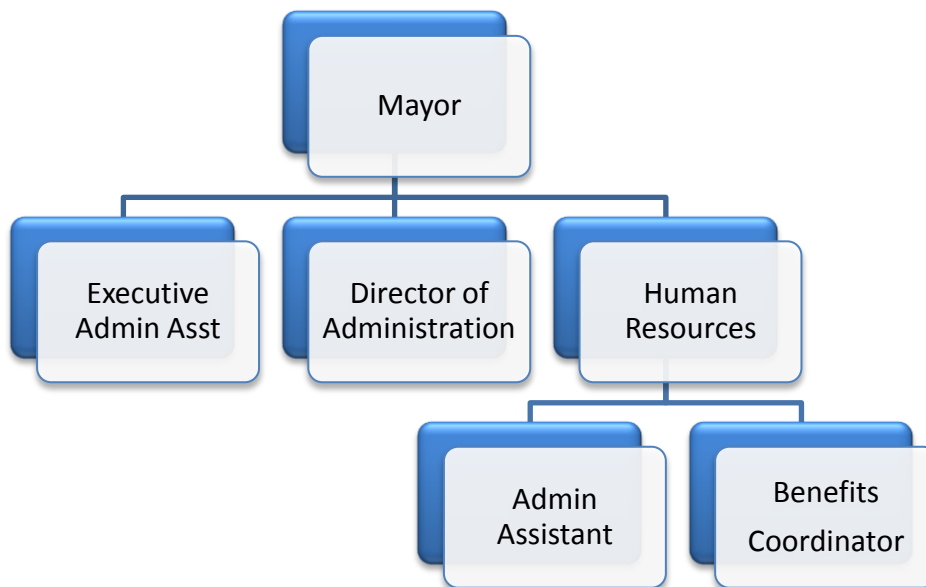
ACCOUNT DESCRIPTION	2015/2016	% Change	2014/2015	2014/2015	2013/2014
	PROPOSED BUDGET		REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Salaries	75,600	0.00%	75,600	74,201	74,201
Benefits	140,677	-1.53%	142,866	140,604	119,140
Contractual Services	14,426	-36.54%	22,733	20,754	20,782
Commodities	300	0.00%	300	-	262
Capital Outlay	-	0.00%	-	-	-
Miscellaneous	25,200	0.00%	25,200	25,200	25,302
Totals	256,203	-3.94%	266,699	260,759	239,687

STAFFING

	FY 2016	FY 2015	FY 2014	FY 2013
Authorized Positions	14	14	14	14

EXPENDITURE

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Salaries & Benefits					
001-1101-401.11-01	Regular Salary/Wages	75,600	75,600	74,201	74,201
001-1101-401.21-01	Group Insurance	124,226	125,583	124,859	102,989
001-1101-401.21-03	Board Paid Life Ins.	476	476	480	480
001-1101-401.21-04	Workers' Compensation	227	220	220	216
001-1101-401.22-01	Social Security	6,163	6,163	4,923	4,956
001-1101-401.22-02	Medicare	1,441	1,442	1,151	1,159
001-1101-401.23-01	IMRF	8,144	8,982	8,971	9,340
	Subtotal	216,277	218,466	214,805	193,341
Contractual Services					
001-1101-401.38-01	MICA	2,816	2,253	2,253	2,209
001-1101-401.38-02	Deductible	-	480	480	471
001-1101-401.39-01	Communications	11,000	11,000	10,346	11,821
001-1101-401.39-04	Travel	-	7,000	6,150	5,101
001-1101-401.39-07	Regist, Schools, Meetings	610	2,000	1,525	1,180
	Subtotal	14,426	22,733	20,754	20,782
Commodities					
001-1101-401.41-02	Office Supplies	300	300	-	262
Capital Outlay					
001-1101-401.52-08	Controllable	-	-	-	-
	Subtotal				
Miscellaneous					
001-1101-401.61-04	Other	-	-		
001-1101-401.61-05	Alderman Expense	25,200	25,200	25,200	25,302
	Subtotal	25,200	25,200	25,200	25,302
	Totals	256,203	266,699	260,759	239,687



PURPOSE

The Executive Branch of city government is made up of the Mayor, City Treasurer and City Clerk. Each is elected at large to serve four-year terms.

GOALS/OBJECTIVES

- Manage city resources with a focus on gaining efficiencies
- Work with the City Council to develop long-term financial strategies
- Represent the City in various intergovernmental activities, with news media, and in public relations meetings and events
- Improve government operations and performance
- Implement economic development strategies which will lead to long-term growth in our community

PAST FISCAL YEAR HIGHLIGHTS

- Worked with representatives from the District to propose/implement a new TIF Investment Strategy
- Launched a year-long celebration of the city's 175th Anniversary which included becoming a finalist for the All-America City Award
- Supported initiatives to improve the city's financial position such as the implementation of the Employee Health Clinic, changes in the health insurance carrier and the privatization of the waste water treatment plant
- Created the Quincy Compressor task force, bringing leaders from State and Local governments to retain Quincy Compressor. While unsuccessful, the effort did lead to the purchase of Ortman Fluid Power by Lehigh Fluid, leading to the retention of twenty jobs.

BUDGET SUMMARY

The Mayors budget is down \$4, 505 from last year's budget. The decrease is due mainly to a \$3,000 reduction in miscellaneous-dues.

EXPENSE SUMMARY

ACCOUNT DESCRIPTION	2015/2016	% Change	2014/2015	2014/2015	2013/2014
	PROPOSED BUDGET		REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Salaries	129,769	-0.39%	130,281	135,281	177,000
Benefits	45,712	-3.21%	47,227	48,916	61,909
Contractual Services	40,526	1.30%	40,004	27,456	28,457
Commodities	1,800	0.00%	1,800	1,562	1,479
Capital Outlay	1,500	0.00%	1,500	299	-
Miscellaneous	24,500	-10.91%	27,500	19,271	18,654
Totals	243,807	-1.81%	248,312	232,785	287,499

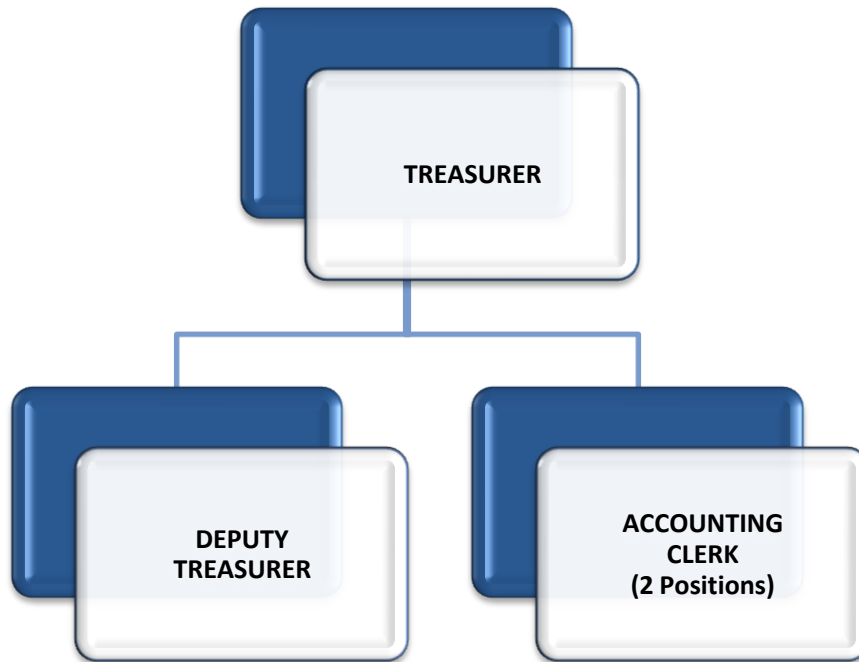
STAFFING

	FY 2016 PROPOSED	FY 2015 ACTUAL	FY 2014 ACTUAL	FY 2013 ACTUAL
Full Time Positions	2	2	3	3

The staffing is as follows:

- Mayor - 1
- Executive Assistant - 1

		EXPENDITURE			
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Salaries & Benefits					
001-1301-401.11-01	Regular Salary/Wages	126,824	126,812	131,203	158,394
001-1301-401.11-03	Sick Pay	-	393	131	-
001-1301-401.11-04	Holiday Pay	1,636	1,767	1,905	3,097
001-1301-401.11-15	Vacation Pay	1,309	1,309	2,042	3,470
001-1301-401.11-17	Sick Pay Buy Back	-	-	-	7,333
001-1301-401.11-18	Vacation Pay Buy Back	-	-	-	4,706
001-1301-401.12-01	Regular Salary/Wages	-	-	-	-
001-1301-401.21-01	Group Insurance	19,385	19,385	20,505	24,271
001-1301-401.21-03	Board Paid Life Ins.	69	70	74	102
001-1301-401.21-04	Workers' Compensation	1,164	1,130	1,130	1,108
001-1301-401.22-01	Social Security	8,077	8,085	8,216	10,879
001-1301-401.22-02	Medicare	1,882	1,882	1,922	2,544
001-1301-401.22-03	Unemployment Compensatic	250	200	200	-
001-1301-401.23-01	IMRF	14,885	16,475	16,869	23,005
	Subtotal	175,481	177,508	184,197	238,909
Contractual Services					
001-1301-401.31-02	Contracted Legal	-	-	-	-
001-1301-401.31-05	Other	1,250	1,250	-	-
001-1301-401.35-03	R&M-Office Furn & Equip	500	500	77	506
001-1301-401.36-01	Fleet Maintenance	-	-	-	-
001-1301-401.38-01	MICA	17,946	15,479	15,479	15,175
001-1301-401.38-02	Deductible	-	1,945	1,945	1,907
001-1301-401.38-03	Employee Bonds	30	30	30	-
001-1301-401.39-01	Communications	2,100	2,100	1,161	1,750
001-1301-401.39-02	Advertising/Publishing	5,200	5,200	3,081	2,272
001-1301-401.39-03	Printing & Binding	500	500	86	-
001-1301-401.39-04	Travel	7,000	7,000	3,357	5,124
001-1301-401.39-05	Mileage Reimbursement	4,000	4,000	1,002	1,410
001-1301-401.39-07	Regist, Schools, Meetings	2,000	2,000	1,238	313
	Subtotal	40,526	40,004	27,456	28,457
Commodities					
001-1301-401.41-01	Postage	500	340	325	297
001-1301-401.41-02	Office Supplies	800	800	577	1,022
001-1301-401.44-00	Books & Periodicals	500	660	660	160
	Subtotal	1,800	1,800	1,562	1,479
Capital Outlay					
001-1301-401.52-04	Office Equipment	-	-	-	-
001-1301-401.52-08	Controllable	1,500	1,500	299	-
	Subtotal	1,500	1,500	299	-
Miscellaneous					
001-1301-401.61-01	Dues	10,000	13,000	11,419	11,288
001-1301-401.61-03	Employee Awards	10,000	10,000	6,622	5,750
001-1301-401.61-04	Other	4,500	4,500	1,230	1,616
	Subtotal	24,500	27,500	19,271	18,654
	Totals	243,807	248,312	232,785	287,499



PURPOSE

The treasurer's office is responsible for tracking and collecting the monies owed the city, investing idle funds and reporting to the council the financial status of the city. Money collected by the office is deposited daily and paid out from orders or vouchers properly signed by the city comptroller and mayor. All bank accounts are reconciled by the treasurer's office, while the comptroller's office produces all checks. Idle funds are reviewed daily and invested according to anticipated need. The treasurer is the custodian of the fire and police pension funds.

GOALS/OBJECTIVES

- To provide prudent investment of city funds in priority order of safety, liquidity, and rate of return.
- Deliver flexible and effective cash management.
- Ensure accurate accounting of transactions.
- Provide accurate and timely financial information for the mayor and city council.
- Develop financial tools for assisting the mayor and city council in decision-making.
- Maintain highly motivated and productive employees.
- Implement an on-line bill pay program.

PAST FISCAL YEAR HIGHLIGHTS

- On-line bill pay is in the process of being implemented; however we are waiting on software enhancements from the vendor.

BUDGET SUMMARY

The treasurer's budget is down \$159. There is a \$2,000 increase in employee health coverage, which was offset by a decrease in salaries and contractual services.

EXPENSE SUMMARY

ACCOUNT DESCRIPTION	2015/2016	% Change	2014/2015	2014/2015	2013/2014
	PROPOSED BUDGET		REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Salaries	165,220	-1.04%	166,964	163,750	164,556
Benefits	85,561	2.49%	83,484	79,348	79,294
Contractual Services	15,962	-0.57%	16,054	8,885	9,649
Commodities	4,450	-8.25%	4,850	3,719	4,141
Capital Outlay	3,100	0.00%	3,100	-	-
Miscellaneous	900	0.00%	900	849	794
Totals	275,193	-0.06%	275,352	256,551	258,434

STAFFING

	FY 2016 PROPOSED	FY 2015 ACTUAL	FY 2014 ACTUAL	FY 2013 ACTUAL
Full Time Positions	4	4.0125	4.0125	4

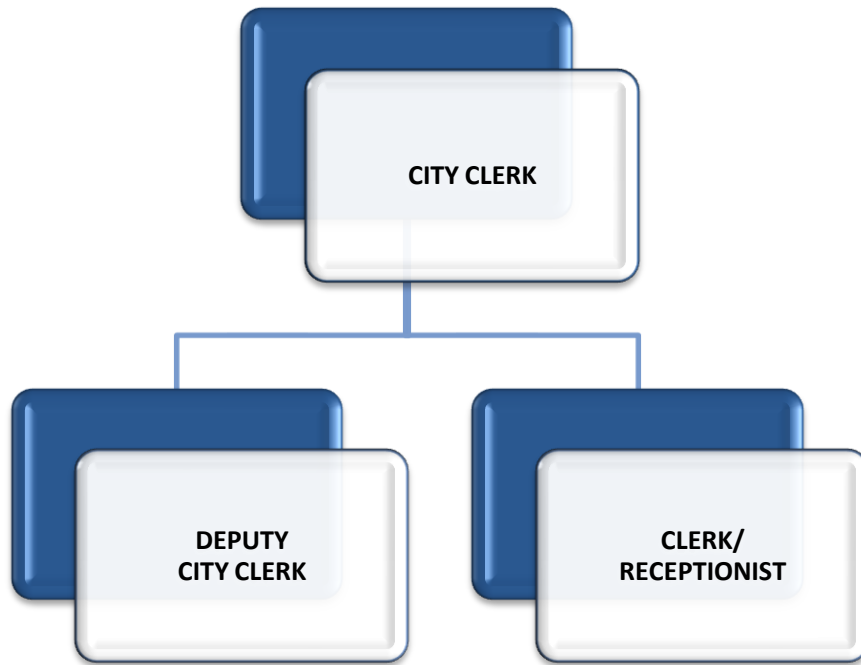
The Treasurer's Office staff is as follows:

- 1 - Treasurer
- 1 - Deputy Treasurer
- 2 - Accounting Clerks (The Treasurer supervises a third accounting clerk funded by the utilities dept)

**GENERAL FUND
EXECUTIVE BOARD**

**TREASURER
Detail**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Salaries & Benefits					
001-1302-401.11-01	Regular Salary/Wages	151,513	155,754	151,738	151,264
001-1302-401.11-03	Sick Pay	1,113	-	692	2,035
001-1302-401.11-04	Holiday Pay	4,770	4,815	4,746	4,813
001-1302-401.11-15	Vacation Pay	4,558	4,594	3,511	4,646
001-1302-401.11-16	Major Medical pay	-	-	742	-
001-1302-401.11-17	Sick Pay Buy Back	3,266	1,801	2,321	1,798
001-1302-401.11-18	Vacation Pay Buy Back	-	-	1,543	-
001-1302-401.21-01	Group Insurance	52,176	47,911	45,578	45,376
001-1302-401.21-03	Board Paid Life Ins.	137	140	138	138
001-1302-401.21-04	Workers' Compensation	1,157	1,123	1,123	1,101
001-1302-401.22-01	Social Security	10,244	10,371	9,374	9,201
001-1302-401.22-02	Medicare	2,396	2,399	2,192	2,152
001-1302-401.22-03	Unemployment Compensatic	500	400	400	-
001-1302-401.23-01	IMRF	18,951	21,140	20,543	21,326
	Subtotal	250,781	250,448	244,641	243,850
Contractual Services					
001-1302-401.35-03	R&M - Office Furn & Equip	500	500	-	84
001-1302-401.35-05	R&M - Other	200	200	68	70
001-1302-401.36-03	Rentals - Equipment & Veh	150	150	146	63
001-1302-401.38-01	MICA	3,712	3,088	3,088	3,027
001-1302-401.38-02	Deductible	-	516	516	506
001-1302-401.38-03	Employee Bonds	150	150	130	130
001-1302-401.39-01	Communications	800	1,000	712	793
001-1302-401.39-02	Advertising/Publishing	3,100	3,100	2,640	2,596
001-1302-401.39-03	Printing & Binding	500	500	-	-
001-1302-401.39-04	Travel	1,500	1,500	-	321
001-1302-401.39-05	Mileage Reimbursement	1,400	1,400	324	524
001-1302-401.39-07	Regist, Schools, Meetings	950	950	-	410
001-1302-401.39-08	Contracted Services	3,000	3,000	1,261	1,125
	Subtotal	15,962	16,054	8,885	9,649
Commodities					
001-1302-401.41-01	Postage	1,100	1,500	1,010	958
001-1302-401.41-02	Office Supplies	3,000	3,000	2,549	3,023
001-1302-401.44-00	Books & Periodicals	350	350	160	160
	Subtotal	4,450	4,850	3,719	4,141
Capital Outlay					
001-1302-401.52-08	Controllables	3,100	3,100	-	-
	Subtotal	3,100	3,100	-	-
Miscellaneous					
001-1302-401.61-01	Dues	700	700	832	722
001-1302-401.61-04	Other	200	200	-	66
001-1302-401.61-89	Over & Short	-	-	17	6
	Subtotal	900	900	849	794
	Totals	275,193	275,352	258,094	258,434



PURPOSE

The City Clerk, an elected official, or her appointed deputy, attends all City Council Meetings, keeps records of its proceedings, and publishes it in booklet form weekly along with ordinances passed. The City Clerk is also responsible for Executive Session minutes and recordings. The City Clerk maintains an up-to-date copy of the Municipal Code. The Clerk also attests and seals all contracts, licenses, permits of the City, handles City elections every two years and notifies city License holders of renewal of licenses issued by the City Clerk yearly. The City Clerk also is responsible for the supervision of the City Hall Phone receptionist and those duties.

GOALS/OBJECTIVES

Adopt re-codified Code Book
Training Sessions on re-codified Code Book

BUDGET SUMMARY

The City Clerk overall budget has decreased \$1,796.

EXPENSE SUMMARY

ACCOUNT DESCRIPTION	2015/2016	% Change	2014/2015	2014/2015	2013/2014
	PROPOSED BUDGET		REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Salaries	139,830	-1.32%	141,696	135,069	103,089
Benefits	63,807	-2.73%	65,600	61,377	44,152
Contractual Services	27,464	6.86%	25,701	15,820	32,495
Commodities	1,450	0.00%	1,450	1,126	1,334
Capital Outlay	-	0.00%	-	-	-
Miscellaneous	650	18.18%	550	399	414
Totals	233,201	-0.76%	234,997	213,791	181,484

STAFFING

	FY 2016 PROPOSED	FY 2015 ACTUAL	FY 2014 ACTUAL	FY 2013 ACTUAL
Full Time Positions	3	2	2	2

The City Clerks's Office staff is as follows:

- 1 - City Clerk
- 1 - Deputy City Clerk
- 1 - Clerk/Receptionist

**GENERAL FUND
EXECUTIVE BOARD**

**CITY CLERK
Detail**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Salaries & Benefits					
001-1303-401.11-01	Regular Salary/Wages	126,087	138,262	121,591	96,330
001-1303-401.11-04	Holiday Pay	3,843	-	3,726	1,856
001-1303-401.11-15	Vacation Pay	6,466	-	5,873	3,122
001-1303-401.11-16	Major Medical Pay	-	-	445	-
001-1303-401.11-17	Sick Pay Buy Back	3,434	3,434	3,434	1,781
001-1303-401.21-01	Group Insurance	35,887	35,887	33,856	22,687
001-1303-401.21-03	Board Paid Life Ins.	103	103	98	69
001-1303-401.21-04	Workers' Compensation	420	408	408	400
001-1303-401.22-01	Social Security	8,762	8,847	8,054	6,145
001-1303-401.22-02	Medicare	2,049	2,049	1,884	1,437
001-1303-401.22-03	Unemployment Compensatic	375	300	300	-
001-1303-401.23-01	IMRF	16,211	18,006	16,777	13,414
	Subtotals	203,637	207,296	196,446	147,241
Contractual Services					
001-1303-401.35-03	Repair & Maint-OfficeEquip.	600	600	217	263
001-1303-401.38-01	MICA	3,030	2,442	2,442	2,394
001-1303-401.38-02	Deductible	-	500	500	490
001-1303-401.38-03	Employee Bonds	80	80	-	-
001-1303-401.39-01	Communications	350	350	319	315
001-1303-401.39-02	Advertising/Publishing	400	350	231	224
001-1303-401.39-03	Printing & Binding	12,000	12,000	10,313	12,624
001-1303-401.39-04	Travel	1,824	1,824	396	2,244
001-1303-401.39-05	Mileage Reimbursement	1,200	1,200	1,032	1,193
001-1303-401.39-07	Regist, Schools, Meetings	1,480	355	120	450
001-1303-401.39-08	Contracted Services	6,500	6,000	250	12,298
	Subtotals	27,464	25,701	15,820	32,495
Commodities					
001-1303-401.41-01	Postage	400	400	413	448
001-1303-401.41-02	Office Supplies	600	600	405	569
001-1303-401.44-00	Books & Periodicals	450	450	308	317
	Subtotals	1,450	1,450	1,126	1,334
Capital Outlay					
001-1303-401.52-08	Controllables	-	-	-	-
		-	-	-	-
Miscellaneous					
001-1303-401.61-01	Dues	500	400	315	335
001-1303-401.61-04	Other	150	150	84	79
		650	550	399	414
	Totals	233,201	234,997	213,791	181,484

PURPOSE

While working directly for the Mayor and the City Council, the Director of Administrative Services shares and oversees the responsibilities for the daily operations of the City. The Director serves the citizens of Quincy while working with the men and women who serve the community as city employees. The common mission is to maintain and enhance the quality of life for all Quincyans.

GOALS/OBJECTIVES

The Director of Administrative Services goals for the next fiscal year are:

- Continue to monitor and improve the controls & liabilities undertaken or incurred by the City.
- Monitor expenditures of City departments in order to create efficiencies and transparency.
- Work with the State of Illinois in disaster prevention, preparedness, response and recovery.
- Work with Human Resources to coordinate the operations of City departments

PAST FISCAL YEAR HIGHLIGHTS

- Worked with the Mayor, City Council, department heads to restructure Garbage/Recycling program to benefit and provide options for the citizens of Quincy.
- Worked with Mayor and department heads to create efficiencies and cost savings for departments which assisted in the path to a true operating budget.
- Implemented Employee Health Clinic, establishing partnership with Quincy Medical Group

BUDGET SUMMARY

The DOAS budget has a overall budget decrease of \$952.

EXPENSE SUMMARY

ACCOUNT DESCRIPTION	2015/2016	% Change	2014/2015	2014/2015	2013/2014
	PROPOSED BUDGET		REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Salaries	75,067	0.00%	75,067	75,067	66,264
Benefits	24,535	-3.50%	25,426	25,015	18,669
Contractual Services	7,101	-18.02%	8,662	6,969	5,977
Commodities	250	0.00%	250	87	85
Capital Outlay	300	0.00%	300	-	-
Miscellaneous	850	0.00%	850	39	251
Totals	108,103	-2.22%	110,555	107,177	91,246

STAFFING

	FY 2016 PROPOSED	FY 2015 ACTUAL	FY 2014 ACTUAL	FY 2013 ACTUAL
Full Time Positions	1	1	1	1

The Director of Administration's Office staff is as follows:

- 1 - Director of Administration

		EXPENDITURE			
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014/2015 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Salaries & Benefits					
001-1401-401.11-01	Regular Salary/Wages	68,571	67,230	69,437	61,540
001-1401-401.11-03	Sick Pay	-	1,050	-	-
001-1401-401.11-04	Holiday Pay	3,609	3,899	3,898	3,032
001-1401-401.11-15	Vacation Pay	2,887	2,888	1,732	-
001-1401-401.11-16	Major Medical Pay	-	-	-	(1,611)
001-1401-401.11-17	Sick Pay Buy Back	-	-	-	345
001-1401-401.11-18	Vacation Pay Buy Back	-	-	-	2,826
001-1401-401.12-01	Temporary Salary	-	-	-	132
001-1401-401.21-01	Group Insurance	8,907	8,907	8,760	3,976
001-1401-401.21-03	Board Paid Life Ins.	34	35	34	29
001-1401-401.21-04	Workers' Compensation	428	415	415	407
001-1401-401.22-01	Social Security	4,877	4,877	4,766	4,259
001-1401-401.22-02	Medicare	1,141	1,141	1,115	996
001-1401-401.22-03	Unemployment Compensatic	125	100	100	-
001-1401-401.23-01	IMRF	9,023	9,951	9,825	9,002
	Subtotal	99,602	100,493	100,082	84,933
Contractual Services					
001-1401-401.35-03	R&M-Office Furn & Equip	80	80	-	-
001-1401-401.36-03	Equipment and Vehicle	840	840	709	-
001-1401-401.38-01	MICA	651	408	408	400
001-1401-401.38-02	Deductible	-	224	224	220
001-1401-401.38-03	Employee Bonds	-	-	-	-
001-1401-401.39-01	Communications	1,120	1,200	441	735
001-1401-401.39-03	Printing & Binding	100	100	-	-
001-1401-401.39-04	Travel	-	1,500	1,282	1,275
001-1401-401.39-05	Mileage Reimbursement	3,600	3,600	3,600	3,052
001-1401-401.39-07	Regist, Schools, Meetings	710	710	305	295
001-1401-401.39-08	Contracted Services	-	-	-	-
	Subtotal	7,101	8,662	6,969	5,977
Commodities					
001-1401-401.41-01	Postage	50	50	1	3
001-1401-401.41-02	Office Supplies	150	150	86	82
001-1401-401.44-00	Books & Periodicals	50	50	-	-
	Subtotal	250	250	87	85
Capital Outlay					
001-1401-401.52-08	Controllables	300	300	-	-
	Subtotal	300	300	-	-
Miscellaneous					
001-1401-401.61-01	Dues	-	-	-	-
001-1401-401.61-04	Other	850	850	39	251
	Subtotal	850	850	39	251
	Totals	108,103	110,555	107,177	91,246



PURPOSE

The Purchasing Department is the office responsible for the acquisition of supplies, services, and construction in support of the operations of the Municipality. The Department is the entity within the Municipality authorized to issue Invitations to Bid and Requests for Proposal. The Department issues purchase orders, develops term contracts, and acquires supplies and services. The Department also disposes of all municipal surplus property and equipment.

The Purchasing Department is very conscious of its responsibility and accountability in the expenditure of public funds. Therefore, the Purchasing Department maintains a competitive bidding process in accordance with Federal and State laws, regulations, and Municipal ordinances.

GOALS/OBJECTIVES

- Review of current City contracts for potential cost saving measures.
- Implement strategic measures in order to analyze City purchasing habits.
- Review and rewrite City purchasing manual to correspond with today's procurement guidelines and

PAST FISCAL YEAR HIGHLIGHTS

- Restructured City Health Insurance cost saving an estimate \$700K.
- Restructure City's Bid/RFP process in order to get the most qualified bids and proposals.
- Review and implemented purchasing guidelines in order to create efficiencies.

BUDGET SUMMARY

The purchasing department is up \$9,126 which includes over \$10,000 for a potential retirement buyback of sick and vacation hours.

EXPENSE SUMMARY

ACCOUNT DESCRIPTION	2015/2016		2014/2015	2014/2015	2013/2014
	PROPOSED BUDGET	% Change	REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Salaries	16,404	-58.74%	39,761	39,198	39,177
Benefits	5,813	-70.08%	19,429	19,056	23,225
Contractual Services	3,938	2.47%	3,843	3,803	3,466
Commodities	275	77.42%	155	295	268
Capital Outlay	-	0.00%	-	-	-
Miscellaneous	100	-31.03%	145	90	90
Totals	26,530	-58.11%	63,333	62,442	66,226

STAFFING

	FY 2016 PROPOSED	FY 2015 ACTUAL	FY 2014 ACTUAL	FY 2013 ACTUAL
Authorized Positions	1	1	1	1

The Purchasing's Office staff is as follows:

- 1- Purchasing Assistant

**GENERAL FUND
CITY HALL**

**PURCHASING
Detail**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Salaries & Benefits					
001-1402-401.11-01	Regular Salary/Wages	6,244	33,205	32,209	32,837
001-1402-401.11-04	Holiday Pay	-	1,945	1,945	1,801
001-1402-401.11-15	Vacation Pay	-	2,882	3,315	2,810
001-1402-401.11-17	Sick Pay Buy Back	4,756	1,729	1,729	1,729
001-1402-401.11-18	Vacation Buy Back	5,404	-	-	-
001-1402-401.21-01	Group Insurance	1,746	10,479	10,306	9,356
001-1402-401.21-02	Retirees Insurance	-	-	-	5,024
001-1402-401.21-03	Board Paid Life Ins.	34	35	34	34
001-1402-401.21-04	Workers' Compensation	772	750	750	735
001-1402-401.22-01	Social Security	564	2,473	2,425	2,429
001-1402-401.22-02	Medicare	691	568	567	568
001-1402-401.22-03	Unemployment Compensatic	125	100	100	-
001-1402-401.23-01	IMRF	1,881	5,024	4,874	5,079
	Subtotals	22,217	59,190	58,254	62,402
Contractual Services					
001-1402-401.38-01	MICA	3,288	2,632	2,632	2,580
001-1402-401.38-02	Deductible	-	561	561	550
001-1402-401.38-03	Employee Bonds	-	-	-	-
001-1402-401.39-02	Advertising/Publishing	400	400	328	336
001-1402-401.39-04	Travel	-	100	-	-
001-1402-401.39-05	Mileage Reimbursement	-	50	282	-
001-1402-401.39-07	Regist, Schools, Meetings	250	100	-	-
	Subtotals	3,938	3,843	3,803	3,466
Commodities					
001-1402-401.41-01	Postage	75	55	45	53
001-1402-401.41-02	Office Supplies	100	100	250	215
001-1402-401.44-00	Books & Periodicals	100	-	-	-
	Subtotals	275	155	295	268
Capital Outlay					
001-1402-401.52-08	Controllable	-	-	-	-
	Subtotals	-	-	-	-
Miscellaneous					
001-1402-401.61-01	Dues	100	145	90	90
001-1402-401.61-04	Other	-	-	-	-
	Subtotals	100	145	90	90
	Totals	26,530	63,333	62,442	66,226

PURPOSE

The Building Maintenance division covers the maintenance of the City Hall building (including the Police Department) and the City Hall Annex. The purpose of this division is contain all building maintenace costs in one division. One union employee performs the janitorial/custodial/maintenance duties. The other major costs are gas/electric and routine repairs and maintenance.

GOALS/OBJECTIVES

- The FY 2016 budget proposes to make capital improvements such as:
- City Hall Annex roof repairs (resulting from a water leak)
 - Window glazing at City Hall

PAST FISCAL YEAR HIGHLIGHTS

- Concrete work on the plaza
- State mandated elevator repair

BUDGET SUMMARY

The Building Maintenance budget is up \$11,054. This includes \$10,000 increase in capital outlay for city hall window repair work. The salary increase is for one 822 union member. There are 53 weekly payrolls next fiscal which accounts for approximatly 1.92% of the salary/benefit increase.

EXPENSE SUMMARY

ACCOUNT DESCRIPTION	2015/2016	% Change	2014/2015	2014/2015	2013/2014
	PROPOSED BUDGET		REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Salaries	38,898	3.77%	37,485	36,447	36,928
Benefits	25,407	0.01%	25,404	24,605	28,905
Contractual Services	65,384	-2.90%	67,335	63,236	53,460
Commodities	81,000	1.95%	79,450	62,008	65,237
Capital Outlay	50,000	25.00%	40,000	19,605	35,793
Miscellaneous	164	31.20%	125	16	15
Totals	260,853	4.43%	249,799	205,917	220,338

STAFFING

	FY 2016 PROPOSED	FY 2015 ACTUAL	FY 2014 ACTUAL	FY 2013 ACTUAL
Authorized Positions	1	1	1	1

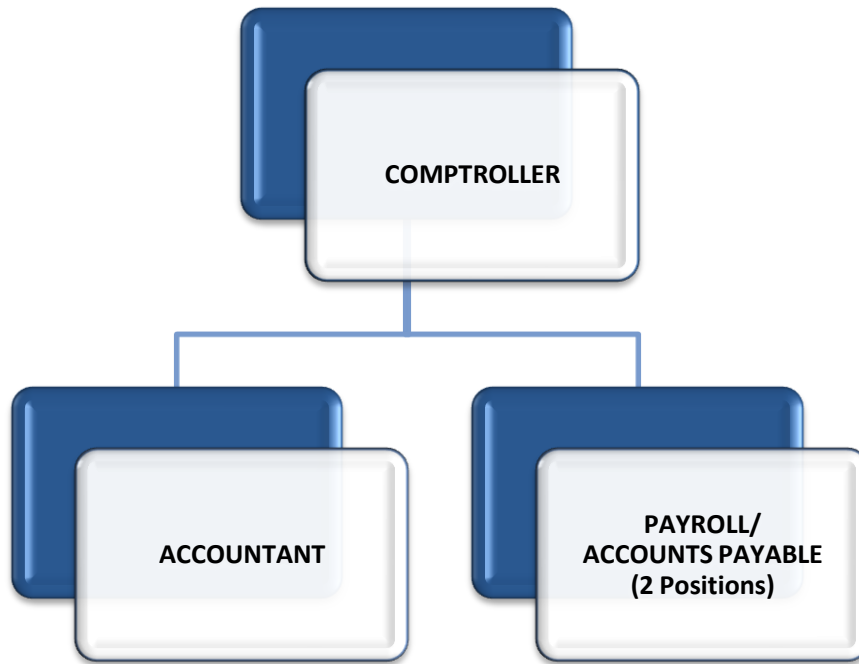
The Building Maintenance's staff is as follows:

1 - 822 Labor Grade 1

**GENERAL FUND
CITY HALL**

**BUILDING MAINTENANCE
Detail**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Salaries & Benefits					
001-1403-401.11-01	Regular Salary/Wages	33,041	32,177	31,076	31,363
001-1403-401.11-02	Overtime	179	250	77	175
001-1403-401.11-03	Sick Pay	157	-	17	153
001-1403-401.11-04	Holiday Pay	1,747	1,700	1,859	1,704
001-1403-401.11-15	Vacation Pay	2,097	1,700	1,928	1,908
001-1403-401.11-17	Sick Pay Buy Back	1,677	1,658	1,490	1,625
001-1403-401.21-01	Group Insurance	10,479	10,479	10,042	9,266
001-1403-401.21-02	Retirees Insurance	-	-	-	5,024
001-1403-401.21-03	Board Paid Life Ins.	34	34	33	34
001-1403-401.21-04	Workers' Compensation	7,324	7,110	7,110	6,971
001-1403-401.22-01	Social Security	2,414	2,346	2,255	2,284
001-1403-401.22-02	Medicare	565	549	527	534
001-1403-401.22-03	Unemployment Compensatic	125	100	100	-
001-1403-401.23-01	IMRF	4,466	4,786	4,538	4,792
	Subtotals	64,305	62,889	61,052	65,833
Contractual Services					
001-1403-401.31-05	Prof Svc-Other	4,500	6,300	6,375	5,700
001-1403-401.34-03	Custodial	750	1,000	680	-
001-1403-401.35-01	R&M - Buildings	25,000	24,069	17,063	7,354
001-1403-401.35-02	R&M - Mach & Equip	25,000	25,000	29,236	31,499
001-1403-401.35-03	R&M-Office Furn & Equip	4,000	4,000	4,266	3,228
001-1403-401.35-05	R&M-Other	-	1,000	-	-
001-1403-401.38-01	MICA	5,784	4,211	4,211	4,128
001-1403-401.38-02	Deductible	-	1,405	1,405	1,377
001-1403-401.39-01	Communications	100	100	-	77
001-1403-401.39-02	Advertising/Publishing	250	250	-	97
	Subtotals	65,384	67,335	63,236	53,460
Commodities					
001-1403-401.42-01	Natural Gas	15,000	15,000	12,617	12,288
001-1403-401.42-02	Electricity	60,000	58,800	44,354	47,211
001-1403-401.45-01	Building Supplies	500	650	523	129
001-1403-401.45-02	Custodial Supplies	4,500	4,500	3,932	5,088
001-1403-401.45-03	Equipment Consumable	500	500	582	521
001-1403-401.45-05	Small Tools/Small Equip.	500	-	-	-
	Subtotals	81,000	79,450	62,008	65,237
Capital Outlay					
001-1403-401.52-02	Buildings	50,000	-	-	-
001-1403-401.52-03	Improv other than Bldgs	-	40,000	19,605	35,793
	Subtotals	50,000	40,000	19,605	35,793
Miscellaneous					
001-1403-401.61-02	Taxes	164	75	16	15
001-1403-401.61-04	Other	-	50	-	-
	Subtotals	164	125	16	15
	Totals	260,853	249,799	205,917	220,338



PURPOSE

The Comptrollers Office is responsible for financial operations of the city. The office oversees the general ledger and all accounting operations, maintains all payroll records and payroll processing, verifies invoices to purchase orders, and accounts payable processing. In addition, the Comptroller's office manages fixed assets, oversees debt management and financial reporting. The Comptroller's office is responsible for preparation of the annual city budget and monitoring such budget. The annual tax levy is also the responsibility of the comptroller. All permanent records, leases, contracts, and agreements are maintained by the Comptroller's office.

GOALS/OBJECTIVES

The Comptroller's Office goals for the next fiscal year are simple:

- Continue to find ways to promote fiscal transparency
- Implement Electronic Funds Transfer (EFT) payments which would save time and money.
- Cross train all staff to better serve internal and external customers.

PAST FISCAL YEAR ACCOMPLISHMENTS

- Worked with auditors to ensure a timely annual financial report filing
- Prepared closeout FEMA worksheets for WWTP flooding reimbursement
- Issued the request for quotes on Garbage/Recycle Trucks to secure debt
- Provided fiscal analysis for the Garbage/Recycle study as well as for union contract negotiations

BUDGET SUMMARY

The Comptroller's budget decrease of \$10,753 is mainly due to benefits decreasing for an employee health dependent coverage change.

EXPENSE SUMMARY

ACCOUNT DESCRIPTION	2015/2016	% Change	2014/2015	2014/2015	2013/2014
	PROPOSED BUDGET		REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Salaries	205,469	-0.82%	207,172	204,053	202,537
Benefits	66,632	-12.43%	76,087	71,267	76,715
Contractual Services	44,242	-0.55%	44,487	38,384	32,586
Commodities	10,700	-2.73%	11,000	9,289	11,100
Miscellaneous	1,050	-19.23%	1,300	555	355
Totals	328,093	-3.52%	340,046	323,548	323,293

STAFFING

	FY 2016 PROPOSED	FY 2015 ACTUAL	FY 2014 ACTUAL	FY 2013 ACTUAL
Full Positions	4	4.00	3.89	3.87

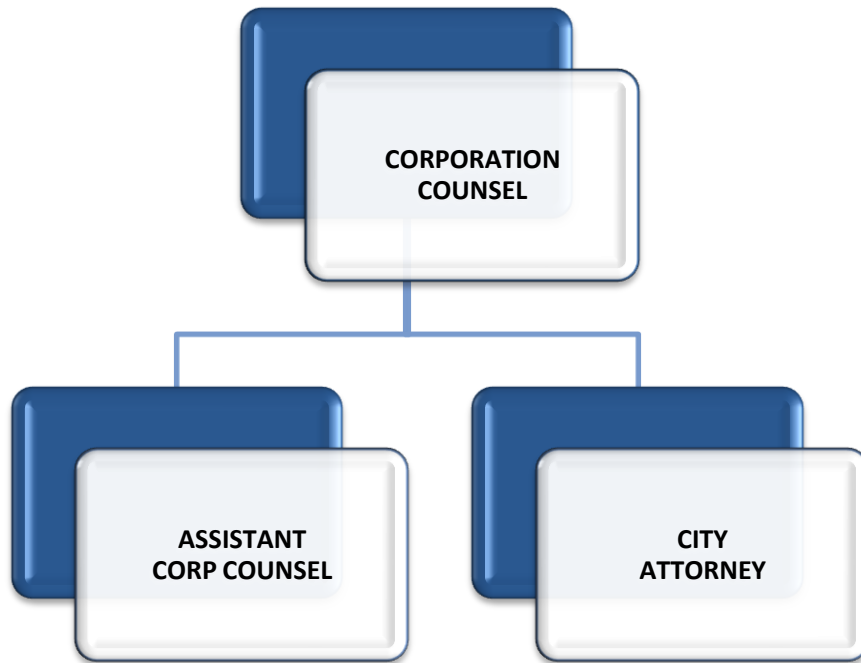
The Comptrollers Office staff is as follows:

- 1 - Comptroller
- 1 - Accountant
- 2 - Payroll/Accounts Payable Administrators

**GENERAL FUND
FINANCIAL ADMINISTRATION**

**COMPTROLLER
Detail**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Salaries & Benefits					
001-1501-401.11-01	Regular Salary/Wages	173,524	171,875	173,193	159,172
001-1501-401.11-03	Sick Pay	1,317	5,000	1,136	1,297
001-1501-401.11-04	Holiday Pay	9,522	10,000	10,251	8,428
001-1501-401.11-15	Vacation Pay	13,699	13,000	12,176	9,409
001-1501-401.11-16	Major Medical	-	-	-	-
001-1501-401.11-17	Sick Pay Buy Back	7,407	7,297	7,297	16,379
001-1501-401.11-18	Vacation Pay Buy Back	-	-	-	7,852
001-1501-401.21-01	Group Insurance	25,409	32,800	30,262	29,582
001-1501-401.21-02	Retirees Insurance	-	-	-	5,652
001-1501-401.21-03	Board Paid Life Ins.	137	140	137	120
001-1501-401.21-04	Workers' Compensation	733	712	712	698
001-1501-401.22-01	Social Security	12,923	12,871	11,665	11,632
001-1501-401.22-02	Medicare	3,022	2,978	2,728	2,720
001-1501-401.22-03	Unemployment Compensatic	500	400	400	-
001-1501-401.23-01	IMRF	23,908	26,186	25,363	26,311
	Subtotals	272,101	283,259	275,320	279,252
Contractual Services					
001-1501-401.31-01	Audit	31,000	30,480	25,975	19,036
001-1501-401.31-05	Other	6,000	6,000	5,954	5,496
001-1501-401.35-03	R&M-Office Furn & Equip	500	200	-	-
001-1501-401.36-03	Equipment and Vehicle	1,000	1,000	1,128	784
001-1501-401.38-01	MICA	3,632	3,038	3,038	2,978
001-1501-401.38-02	Deductible	-	489	489	479
001-1501-401.38-03	Employee Bonds	50	50	-	-
001-1501-401.39-01	Communications	660	630	667	671
001-1501-401.39-02	Advertising/Publishing	250	250	194	473
001-1501-401.39-03	Printing & Binding	-	-	-	-
001-1501-401.39-04	Travel	-	1,200	306	1,230
001-1501-401.39-05	Mileage Reimbursement	225	225	214	224
001-1501-401.39-07	Regist, Schools, Meetings	775	775	315	1,215
001-1501-401.39-08	Contracted Services	150	150	104	-
	Subtotals	44,242	44,487	38,384	32,586
Commodities					
001-1501-401.41-01	Postage	3,500	3,500	3,317	3,169
001-1501-401.41-02	Office Supplies	7,200	7,200	5,972	7,931
001-1501-401.44-00	Books & Periodicals	-	300	-	-
	Subtotals	10,700	11,000	9,289	11,100
Miscellaneous					
001-1501-401.61-01	Dues	1,000	1,100	555	355
001-1501-401.61-04	Other	50	200	-	-
	Subtotals	1,050	1,300	555	355
	Totals	328,093	340,046	323,548	323,293



PURPOSE

The Legal Department consists of three attorneys: Corporation Counsel, Assistant Corporation Counsel and City Attorney. As legal adviser to the Mayor, City Council, and all departments of the City, the Legal Department seeks to promote good, efficient and responsible government within bounds of federal and state constitutions and laws for all of the citizens of the City of Quincy. The Legal Department works to fulfill the duties and responsibilities incumbent upon local government for the citizens of the City.

GOALS/OBJECTIVES

- To provide excellent legal service to the various City Departments in as timely a manner as possible.
- To keep outside contractual legal services as minimal as possible.
- The Legal Department has assumed responsibility for the legal portion of the fix or flatten program.

BUDGET SUMMARY

The legal budget is down \$929. The reduction of Corporation Counsel benefits is offset by increase of City Attorney health insurance.

EXPENSE SUMMARY

ACCOUNT DESCRIPTION	2015/2016		2014/2015	2014/2015	2012/2013
	PROPOSED BUDGET	% Change	REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Salaries	173,980	0.00%	173,980	173,979	174,600
Benefits	45,953	-1.35%	46,580	36,504	38,785
Contractual Services	20,930	0.37%	20,852	15,066	21,735
Commodities	2,380	0.00%	2,380	330	910
Capital	-		-	-	-
Miscellaneous	555	-40.64%	935	-	154
Totals	243,798	-0.38%	244,727	225,879	236,184
Totals by Division					
Corporation Counsel	113,780	-7.11%	122,484	103,977	109,231
Assistant Corp Counsel	66,861	-1.71%	68,024	67,574	70,021
City Attorney	63,157	16.48%	54,219	54,328	56,932
	243,798	-0.38%	244,727	225,879	236,184

STAFFING

	FY 2016 PROPOSED	FY 2015 ACTUAL	FY 2014 ACTUAL	FY 2013 ACTUAL
Authorized Positions	3	3	3	3

The Legal staff is as follows:

- 1 - Corporation Counsel
- 1 - Assistant Corporation Counsel
- 1 - City Attorney

**GENERAL FUND
LEGAL SERVICES**

**CORPORATION COUNSEL
DETAIL**

		2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Salaries & Benefits					
001-1601-401.11-01	Regular Salary/Wages	71,029	71,029	71,029	71,226
001-1601-401.21-01	Group Insurance	16,287	16,290	16,019	10,735
001-1601-401.21-03	Board Paid Life Ins.	34	35	34	36
001-1601-401.21-04	Workers' Compensation	275	267	267	262
001-1601-401.22-01	Social Security	4,404	4,405	3,750	4,009
001-1601-401.22-02	Medicare	1,030	1,023	877	938
001-1601-401.22-03	Unemployment Compensatic	125	100	100	-
001-1601-401.23-01	IMRF	-	8,986	-	599
	Subtotals	93,184	102,135	92,076	87,805
Contractual Services					
001-1601-401.31-02	Contracted Legal	5,000	5,000	45	8,603
001-1601-401.38-01	MICA	8,496	7,181	7,181	7,040
001-1601-401.38-02	Deductible	-	1,068	1,068	1,047
001-1601-401.38-03	Employee Bonds	-	-	(40)	-
001-1601-401.39-01	Communications	1,950	1,950	712	1,643
001-1601-401.39-03	Printing & Binding	100	100	60	40
001-1601-401.39-04	Travel	1,500	1,500	1,804	1,534
001-1601-401.39-05	Mileage Reimbursement	100	100	-	-
001-1601-401.39-07	Regist, Schools, Meetings	600	600	725	455
001-1601-401.39-08	Contracted Services	-	-	45	-
	Subtotals	17,746	17,499	11,600	20,362
Commodities					
001-1601-401.41-01	Postage	100	100	-	39
001-1601-401.41-02	Office Supplies	-	-	12	53
001-1601-401.44-00	Books & Periodicals	2,250	2,250	289	818
	Subtotals	2,350	2,350	301	910
Miscellaneous					
001-1601-401.61-01	Dues	-	-	-	-
001-1601-401.61-04	Other	-	-	-	124
001-1601-401.61-07	Judgements/Court Costs	500	500	-	30
	Subtotals	500	500	-	154
	Totals	113,780	122,484	103,977	109,231

**GENERAL FUND
LEGAL SERVICES**

**ASSISTANT CORPORATION COUNSEL
DETAIL**

		2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Salaries & Benefits					
001-1602-401.11-01	Regular Salary/Wages	54,445	54,445	54,444	55,825
001-1602-401.21-01	Group Insurance	-	-	-	1,227
001-1602-401.21-03	Board Paid Life Ins.	34	35	34	36
001-1602-401.21-04	Workers' Compensation	178	172	172	169
001-1602-401.22-01	Social Security	3,376	3,376	3,400	3,455
001-1602-401.22-02	Medicare	789	790	795	808
001-1602-401.22-03	Unemployment Compensatic	125	100	100	-
001-1602-401.23-01	IMRF	6,245	6,888	6,814	7,288
	Subtotals	65,192	65,806	65,759	68,808
Contractual Services					
001-1602-401.39-01	Communications	314	318	214	-
001-1602-401.39-04	Travel	1,000	1,000	1,021	758
001-1602-401.39-07	Regist, Schools, Meetings	300	465	580	455
	Subtotals	1,614	1,783	1,815	1,213
Miscellaneous					
001-1602-401.61-04	Other	55	435	-	-
	Subtotals	55	435	-	-
	Totals	66,861	68,024	67,574	70,021

**GENERAL FUND
LEGAL SERVICES**

**CITY ATTORNEY
DETAIL**

		2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Salaries & Benefits					
001-1603-401.11-01	Regular Salary/Wages	48,506	48,506	48,506	47,549
001-1603-401.21-01	Group Insurance	8,907	-	-	-
001-1603-401.21-02	Retirees Insurance	-	-	-	5,024
001-1603-401.21-03	Board Paid Life Ins.	34	35	34	34
001-1603-401.21-04	Workers' Compensation	275	267	267	262
001-1603-401.22-01	Social Security	3,007	3,008	3,032	2,948
001-1603-401.22-02	Medicare	703	703	709	689
001-1603-401.22-03	Unemployment Compensatic	125	100	100	-
001-1603-401.23-01	IMRF	-	-	-	266
	Subtotals	61,557	52,619	52,648	56,772
Contractual Services					
001-1603-401.39-04	Travel	1,270	1,270	1,021	-
001-1603-401.39-07	Regist, Schools, Meetings	300	300	630	160
	Subtotals	1,570	1,570	1,651	160
001-1603-401.41-01	Postage	30	30	29	-
001-1603-401.41-02	Office Supplies	-	-	-	-
	Subtotals	30	30	29	-
	Totals	63,157	54,219	54,328	56,932

PURPOSE

The Boards & Commissions consists of four divisions. Board or commission members are appointed by the Mayor. Each commission has a separate budget as follows.

EXPENDITURES

ACCOUNT DESCRIPTION	2015/2016	% Change	2014/2015	2014/2015	2013/2014
	PROPOSED BUDGET		REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Salaries	16,791	-0.08%	16,805	16,280	15,140
Benefits	1,821	-0.05%	1,822	1,768	1,719
Contractual Services	38,147	0.09%	38,113	18,474	14,244
Commodities	13,250	0.00%	13,250	12,399	11,409
Capital	-		-	-	-
Miscellaneous	2,500	0.00%	2,500	100	-
Totals	72,509	0.03%	72,490	49,021	42,512

Totals by Division	2015/2016	% Change	2014/2015	2014/2015	2013/2014
	PROPOSED BUDGET		REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Fire & Police Commission	53,625	0.02%	53,616	32,537	27,466
Liquor Commission	5,384	0.19%	5,374	5,384	4,764
Tree Commission	11,000	0.00%	11,000	11,000	10,283
Human Rights Commission	2,500	0.00%	2,500	100	-
Totals	72,509	0.03%	72,490	49,021	42,513

STAFFING

	FY 2016	FY 2015	FY 2015	FY 2014
Authorized Fire & Police Commissioners	3	3	3	3

The Board of Fire and Police Commissioners was created in May 1972. It consists of three members appointed by the Mayor. Board members are: Stephen Meckes, 3 Year Term; Kerry Anders, 2 Year Term; and Barry Cheyne 1 Year Term. The Board of Fire and Police Commissioners is charged with the responsibility of hiring and promoting sworn members of the Quincy Fire and Police Departments. Testing is a major part of the Commission’s functionality and the budget is reflective of that.

The entry level testing process for both the Fire and Police Departments begin with written and agility tests and candidates eventually progress through polygraph and psychological tests and, finally, the physical exam. On the promotional level, testing costs include written tests and assessments by Illinois Chiefs’ Associations. The Board of Fire and Police Commissioner's is committed to hiring and promoting the best qualified candidates and utilizes these objective testing processes to aid in the selection of such individuals. Another substantial associated cost is advertising the entry-level testing. Although the Board advertises in area newspapers costs generally increase year to year.

In summary, the bulk of the budget submitted by the Board of Fire and Police Commissioners is directly related to the testing and hiring process.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Salaries & Benefits					
001-1701-401.11-01	Regular Salary/Wages	13,291	13,305	12,780	11,640
001-1701-401.21-04	Workers' Compensation	62	60	60	59
001-1701-401.22-01	Social Security	824	825	792	722
001-1701-401.22-02	Medicare	193	195	186	169
001-1701-401.23-01	IMRF	-	-	-	19
	Subtotals	14,370	14,385	13,818	12,609
Contractual Services					
001-1701-401.31-02	Contracted Legal	1,000	1,000	1,860	-
001-1701-401.31-05	Prof Svcs - Other	21,850	21,850	15,381	11,791
001-1701-401.32-01	Medical	6,800	6,800	(1,776)	391
001-1701-401.35-03	R&M-Office Furn & Equip	100	100	-	-
001-1701-401.38-01	MICA	805	558	558	547
001-1701-401.38-02	Deductible	-	223	223	219
001-1701-401.39-02	Advertising/Publishing	7,000	7,000	824	814
001-1701-401.39-05	Mileage Reimbursement	-	-	668	-
	Subtotals	37,555	37,531	17,738	13,762
Commodities					
001-1701-401.41-01	Postage	550	550	104	116
001-1701-401.41-02	Office Supplies	250	250	63	225
001-1701-401.61-01	Misc-Dues	800	800	765	754
001-1701-401.61-04	Misc-Other	100	100	49	-
	Subtotals	1,700	1,700	981	1,095
	Totals	53,625	53,616	32,537	27,466

**GENERAL FUND
BOARDS & COMMISSIONS**

**LIQUOR COMMISSION
Detail**

The Mayor acts as the Liquor Commissioner for the City of Quincy.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Salaries & Benefits					
001-1702-401.11-01	Regular Salary/Wages	3,500	3,500	3,500	3,500
001-1702-401.21-01	Group Insurance	-	-	-	-
001-1702-401.21-03	Board Paid Life Ins.	-	-	-	-
001-1702-401.21-04	Workers' Compensation	29	29	29	28
001-1702-401.22-01	Social Security	217	217	216	217
001-1702-401.22-02	Medicare	51	51	50	51
001-1702-401.23-01	IMRF	445	445	435	454
	Subtotals	4,242	4,242	4,230	4,250
Contractual Services					
001-1702-401.35-03	Repair & Maint Office Equip.	-	-	-	-
001-1702-401.38-01	MICA	342	107	107	105
001-1702-401.38-02	Deductible	-	225	225	221
001-1702-401.39-03	Printing & Binding	250	250	404	156
	Subtotals	592	582	736	482
Commodities					
001-1702-401.41-02	Office Supplies	550	550	418	32
Capital					
001-1702-401.52-04	Office Equipment	-	-	-	-
	Totals	5,384	5,374	5,384	4,764

BOARDS & COMMISSIONS

**TREE COMMISSION
Detail**

The Tree Commission's main expense is the trees purchased for the tree planting program.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Commodities					
001-1704-401.46-11	Other	11,000	11,000	11,000	10,282
Miscellaneous					
001-1704-401.-61.04	Other	-	-	-	1
	Totals	11,000	11,000	11,000	10,283

The Human Rights Commission budget represents costs relating to Human Rights training or publications.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PROPOSED BUDGET	REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Contractual Services					
001-1706-401.31-03	Instructional	-	-	-	-
001-1706-401.31-05	Other	-	-	-	-
001-1706-401.39-02	Advertising/Publishing	-	-	-	-
001-1706-401.39-04	Travel	-	-	-	-
		-	-	-	-
Commodities					
001-1706-401.41-01	Postage	-	-	-	-
Miscellaneous					
001-1706-401.61-04	Other	2,500	2,500	100	-
	Totals	2,500	2,500	100	-

**GENERAL FUND
NON-DEPARTMENTAL**

**Non-Departmental Transfers
Summary**

PURPOSE

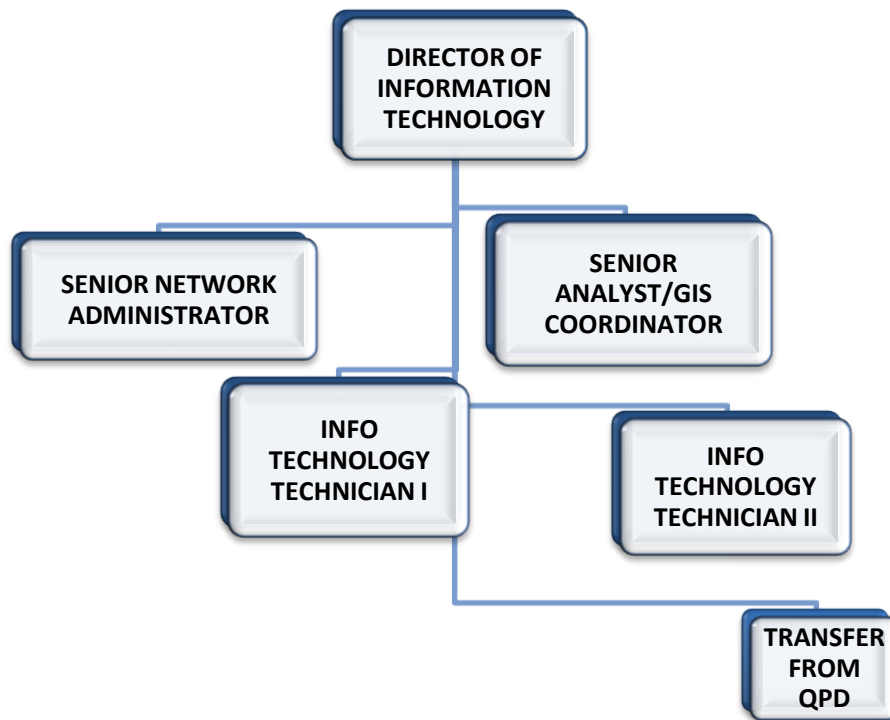
The General Fund of the City transfers out money on a regular basis. These transfers fall into three categories:

- 1) Subsidies to other City Departments to make up the shortage between their revenues and expenditures.
- 2) Subsidies to outside organizations, including the City's component unit, Woodland Cemetery.
- 3) Transfers of tax dollars collected that are owed to or have been levied for another entity.

In April 2012, City Council ammended the budget to phase-out the local agency subsidies with a 20% reduction over a 5 year period, with FY 2016 being the last year of subsidy payments.

EXPENDITURE

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Inter-Fund Transfers					
001-1801-491.62-02	Planning & Development	333,425	408,947	310,050	372,000
001-1801-491.62-03	9-1-1	815,651	820,800	809,300	761,600
001-1801-491.62-04	Cash Reserve Fund	250,000	734,209	677,000	-
001-1801-491.62-10	Quincy Transit Lines	274,000	318,861	316,625	304,784
001-1801-491.62-21	2013B HVAC Proj Pymt Fun	116,493	116,493	116,493	116,492
001-1801-491.62-15	Capital Projects Funds	-	105,000	-	-
001-1801-491.62-30	Quincy Regional Airport	361,869	393,250	279,481	396,681
001-1801-491.62-31	Central Garage Fund	363,158	333,455	373,511	331,586
001-1801-491.62-32	Central Services Fund	2,899,583	2,887,962	2,496,382	2,495,500
001-1801-491.62-34	Self Insurance Fund 611	-	-	-	-
001-1801-491.62-36	Reg. Training Facility	54,999	44,437	13,850	75,650
001-1801-491.62-41	Sister City Commission Fd	5,000	5,000	5,000	5,000
001-1801-491.62-52	Spec Tax Alloc-Tif #2	-	-	-	-
001-1801-491.62-60	Landfill Superfund	152,000	152,000	76,000	152,000
001-1801-491.62-90	Other	-	-	-	-
	Subtotals	5,626,178	6,320,414	5,473,692	5,011,293
Subsidies					
001-1802-406.62-82	Woodland Cemetery	180,000	180,000	178,500	174,000
001-1802-407.62-70	Friends of the Castle	1,000	2,000	2,250	3,000
001-1802-407.62-71	YMCA Teens	1,000	2,000	2,250	3,000
001-1802-407.62-73	Qcy Society of Fine Arts	5,580	11,160	12,555	16,740
001-1802-407.62-74	Retired Sr. Vol. Program	1,600	3,200	3,600	4,800
001-1802-407.62-75	Big Brother/Big Sister	712	1,424	1,602	2,136
001-1802-407.62-77	Qcy Vol. Emergency Corp.	449	899	1,011	1,348
001-1802-407.62-78	Redmon Lee Youth/Adult	2,352	3,960	4,950	7,920
001-1802-407.62-80	Alliance Build Comm(HCHY)	500	1,000	1,125	1,500
	Subtotals	193,193	205,643	207,843	214,444
Tax Distributions					
001-1803-401.62-88	Cullinan Sales Tax Rebate	173,000	173,000	126,832	140,939
001-1803-401.62-93	Twn Tax Reimb.-Melrose	-	-	-	-
001-1803-401.62-98	H/R Sales Tax Rebate	7,000	7,000	1,668	3,364
001-1803-402.62-97	Tri-Township Fire Dept.	200	200	46	161
001-1803-407.62-91	Quincy Public Library	1,791,513	1,953,375	1,917,865	1,940,543
001-1803-408.62-53	Serv Area #2-Hist Bus Dis	50,000	50,000	49,496	49,498
001-1803-491.62-89	Ltd Increm Sales Tax Fund	500,000	500,000	468,424	394,783
	Subtotals	2,521,713	2,683,575	2,564,331	2,529,288
	Totals	8,341,084	9,209,632	8,245,866	7,755,025



PURPOSE

The Department of Information Technology (DoIT) provides technology leadership for the City of Quincy, including governance, architecture, resources, and expertise in deploying modern information technologies to improve government efficiency.

DoIT is responsible for much of the technical infrastructure that makes city government run; telephones, radios, computer networks, desktop and server support, data center, web site, building and information security, INET and the municipal cable television channel.

DoIT supports all city entities including public safety, Utilities, Central Services and Quincy Municipal Airport.

GOALS/OBJECTIVES

- Replaced 50+ Computer systems that are over 8 yrs old.
- Enhance City’s GIS Initiative, including cloud mapping capabilities for mobile users.
- Upgrade Technology infrastructure in order to improve efficiencies.
- Review and Implement new Criminal Justice Information Security rules.
- Provide business strategies and process management in order to enhance City operational

PAST FISCAL YEAR HIGHLIGHTS

- Expansion of Permit and Code Enforcement software.
- Investigate online payment solutions.
- Investigation into dictation solutions for QPD officers and staff.
- Secure online access for City Council members to review Bid and RFP documents.
- Investigation into the replace of public safety laptops.

BUDGET SUMMARY

The IT Budget increase is \$57,022 over last year. A majority of this increase (\$52,354) is in Salary/Benefits due to the addition of a new technical position, which replaces a sworn officer position retiring in the Police department. By switching this to a non-union position, the City should save \$35K annually. Contractual Services are increasing \$14,0000 (\$12,000 in communication expense) while capital outlay is decreasing \$10,000.

EXPENSE SUMMARY

ACCOUNT DESCRIPTION	2015/2016	% Change	2014/2015	2014/2015	2013/2014
	PROPOSED BUDGET		REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Salaries	334,105	13.01%	295,649	293,935	298,793
Benefits	148,174	10.35%	134,276	129,931	125,334
Contractual Services	184,855	7.98%	171,187	178,215	184,463
Commodities	22,700	0.00%	22,700	17,922	13,909
Capital Outlay	16,500	-36.54%	26,000	18,704	28,711
Miscellaneous	795	-11.17%	895	810	805
Debt Services	7,902	0.00%	7,902	7,244	3,951
Totals	715,031	8.57%	658,609	646,761	655,966

STAFFING				
	FY 2016 PROPOSED	FY 2015 ACTUAL	FY 2014 ACTUAL	FY 2013 ACTUAL
Full Time Positions	6	5	5	5
Part Time Positions	0	0	0	1

- The Information Technology's staff is as follows:
- 1 - Director of Information Technology
 - 1 - Senior Network Administrator
 - 1 - Senior Analyst/GIS Coordinator
 - 1 - Info Technology Technician I
 - 1 - Info Technology Technician II
 - 1- Transfer from QPD

**GENERAL FUND
TECHNOLOGY SERVICES**

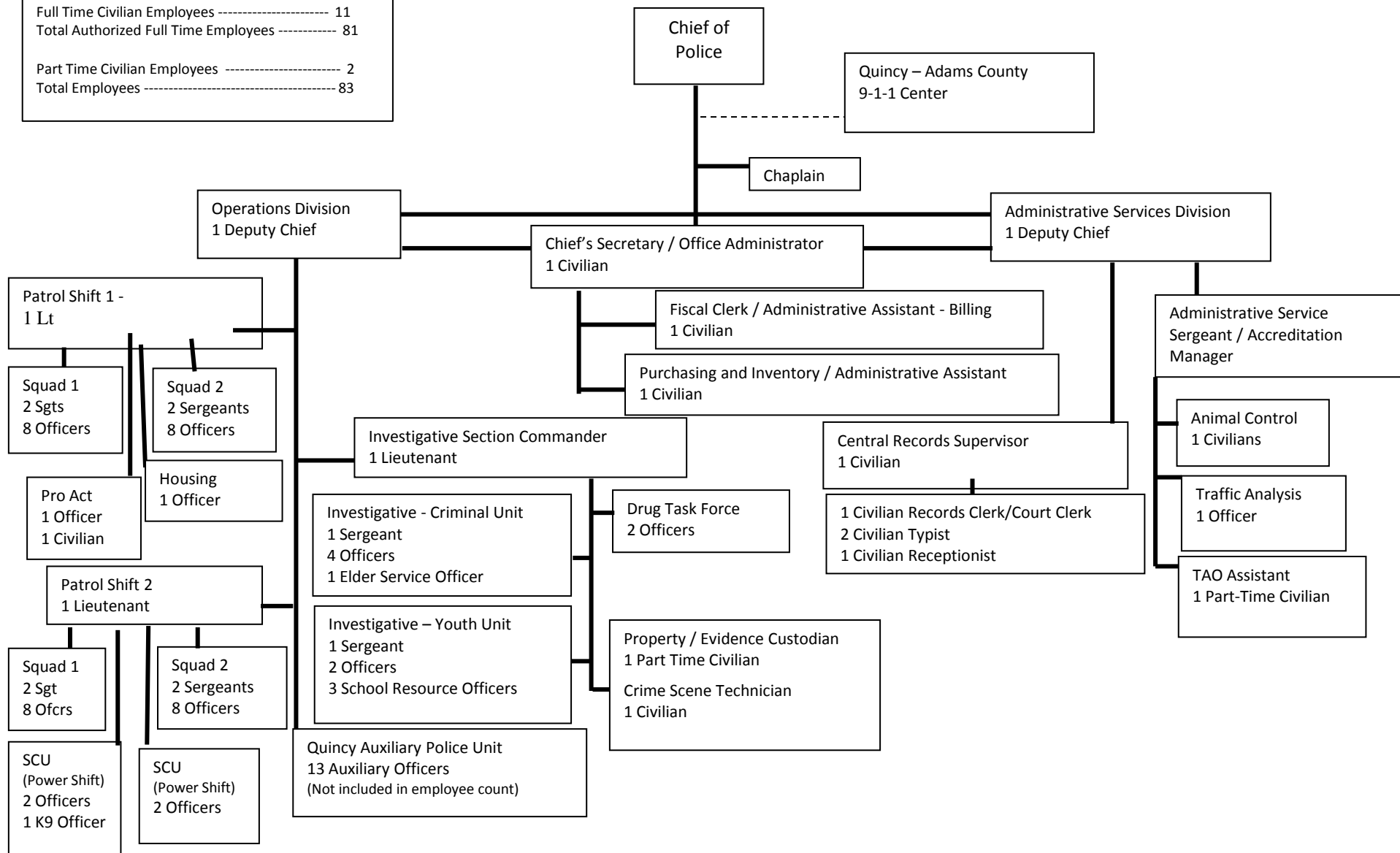
**INFORMATION TECHNOLOGY
Detail**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Salaries & Benefits					
001-1901-401.11-01	Regular Salary/Wages	288,872	251,423	246,100	252,663
001-1901-401.11-03	Sick Pay		-		
001-1901-401.11-04	Holiday Pay	15,505	14,669	14,591	13,808
001-1901-401.11-15	Vacation Pay	18,124	18,125	21,812	18,318
001-1901-401.11-17	Sick Pay Buy Back	11,604	11,432	11,432	12,336
001-1901-401.11-18	Vacation Pay Buy Back	-	-	-	-
001-1901-401.12-01	Regular Salary/Wages	-	-	-	1,668
001-1901-401.21-01	Group Insurance	81,869	72,971	71,759	65,145
001-1901-401.21-03	Board Paid Life Ins.	206	172	172	174
001-1901-401.21-04	Workers' Compensation	658	639	639	626
001-1901-401.22-01	Social Security	20,977	18,354	16,468	16,911
001-1901-401.22-02	Medicare	4,906	4,262	3,851	3,955
001-1901-401.22-03	Unemployment Compensatic	750	500	500	-
001-1901-401.23-01	IMRF	38,808	37,378	36,542	38,523
	Subtotals	482,279	429,925	423,866	424,127
Contractual Services					
001-1901-401.32-02	Computer	1,400	1,400	920	850
001-1901-401.35-02	R&M-Machinery & Equip	40,075	38,075	48,961	36,232
001-1901-401.35-03	R&M-Office Furn & Equip	35,005	34,806	27,540	39,311
001-1901-401.35-05	Repair & Maint - Other	-	-	346	685
001-1901-401.36-03	Equipment & Vehicle	2,280	2,280	1,796	1,205
001-1901-401.38-01	MICA	2,395	1,739	1,739	1,705
001-1901-401.38-02	Deductible	-	587	587	575
001-1901-401.39-01	Communications	102,000	90,000	94,308	99,192
001-1901-401.39-04	Travel	200	800	179	280
001-1901-401.39-05	Mileage Reimbursement	500	500	889	1,040
001-1901-401.39-07	Regist, Schools, Meetings	1,000	1,000	950	1,690
001-1901-401.39-08	Contracted Services	-	-	-	1,698
	Subtotals	184,855	171,187	178,215	184,463
Commodities					
001-1901-401.41-01	Postage	100	100	20	72
001-1901-401.41-02	Office Supplies	3,000	3,000	989	2,413
001-1901-401.44-00	Books & Periodicals	100	100	-	-
001-1901-401.46-11	Other	19,500	19,500	16,913	11,424
	Subtotals	22,700	22,700	17,922	13,909
		2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Capital Outlay					
001-1901-401.52-03	Improv other than Bldgs	-	-	-	-
001-1901-401.52-04	Office Equipment	10,000	10,000	2,525	2,441
001-1901-401.52-08	Controllable	6,500	16,000	16,179	26,270
	Subtotals	16,500	26,000	18,704	28,711
Miscellaneous					
001-1901-401.61-01	Dues	795	895	810	805
001-1901-401.61-04	Other	-	-	-	34
001-1901-409.72-00	Loan/Lease Payments	7,902	7,902	7,244	3,951
	Subtotals	8,697	8,797	8,054	4,790
		715,031	658,609	646,761	656,000

Quincy Police Department Organizational Chart FY 2016

Revised 4/13/15

Sworn Employees	70
Full Time Civilian Employees	11
Total Authorized Full Time Employees	81
Part Time Civilian Employees	2
Total Employees	83



PURPOSE

The Police Department operating budget is divided into eight divisions with their purpose defined as follows:

2110 Administration: Management of all employees and programs of the department. These positions include: Chief of Police, Deputy Chief of Administration, Administrative Services Sergeant, and Planning and Research Officer (4 total full time employees).

2111 Civilian: Functions to support the operations of the department: records, purchasing, payroll, and other administrative functions. These positions include the staff of the following offices: the Chiefs' Administrative Suite, Central Records, and the Pro-Act Unit (10 total full time employees and 1 total part time employee).

2112 Patrol: Responsible for carrying out the policing operations of the department. These positions include: Deputy Chief of Operations, Patrol and Detective Commanders, Patrol and Detective Sergeants, and officers of the Patrol Officer rank regardless of their assignment (71 total employees).

2113 Training: Costs for the training of the employees of the Patrol Division. This division has no staff (0 employees).

2114 Crossing Guards: School Crossing Guard Program previously funded 50/50 with Quincy Public Schools will continue operation thru the summer of 2015. This will transfer to the QPS in the beginning of the 2015/2016 school year.

2115 Evidence Tech: Responsible for the evidence collection and storage function of the department. These positions include: Crime Scene Technician and Evidence Custodian (1 total full time employee and 1 total part time employee).

2116 Humane Officers: Functions to operate the Animal Control Program for the department, as well as the costs of the Quincy Animal Shelter contract and cat trapping. These positions include: Animal Control Officer (1 total employee).

2117 Auxiliary: Functions to account for the Quincy Police Auxiliary Unit of the department (13 unpaid volunteers who receive a one-time stipend to be used for equipment).

GOALS/OBJECTIVES

- Give the responsibility of the Crossing Guard Program completely to Quincy Public Schools.
- Eliminate the sworn position of Planning and Research Officer; the duties of that office will be spread amongst existing employees.
- Eliminate the vacant typist position; assign typing overtime as needed.
- Create a Power Shift, or in some other way change scheduling, to make best use of our manpower and accommodate a reduction in manpower.
- Eliminate sworn officer positions necessary to come within this budget; decide which services will need to be restructured and or reduced to meet the reduction in manpower.
- Test equipment and software that will help make better use of the time (i.e., digital tickets, digital dictation, etc.).
- Replace failing pistol lights (year two of a three year project).
- Replace failing AED's (year two of a four year project).
- Replace pistols.

PAST FISCAL YEAR HIGHLIGHTS

- Year to Date: Responded to 41,805 calls for service, conducted 6,201 vehicle stops, and responded to 1,499 traffic crashes.
- Year to Date: Conducted 8,479 hours of officer training and provided 1,218 hours of presentations (including Dare)
- Made an arrest on an eight year old death investigation
- Held a multi agency active shooter exercise at Flynn Stadium
- Replaced failing pistol lights (year one of a three year project).
- Replaced failing AED's (year one of a four year project).
- Procured grant to replace the bulk of our rifle uppers.
- Replaced outdated and failing mobile data computers.
- Enhanced our computer and cell phone forensics capabilities.
- Purchased failing pistol night sights to put on new pistols.
- Officially reduced sworn staffing from 76 to 75; however, worked most of the year at 71 officers after

BUDGET SUMMARY

The Police budget is down \$104,733 for FY 2016. The majority of this decrease was the \$70K in Crossing Guards. Another \$54K was reduced in Civilians by not replacing a typist who retired in FY 2015. The Humane Officer budget is down \$34K due to reduction in contracted services. Administration is down nearly \$13K due to the retirement of a non-union position that will not be replaced; however, this includes a buyout costs of over \$50K which will be additional savings next year. The Patrol division is expected to increase by \$50K. The labor contract has not settled, but this budget includes a projected increase of 2.5% along with \$113K retro pay from FY 2015. The reduction of vacant positions offset these salary increases. The Training division is projected to increase \$17K.

EXPENSE SUMMARY

ACCOUNT DESCRIPTION	2015/2016		2014/2015	2014/2015	2013/2014
	PROPOSED BUDGET	% Change	REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Salaries	6,164,265	-3.88%	6,413,018	6,393,417	6,194,825
Benefits	3,768,866	4.19%	3,617,357	3,566,675	3,303,967
Contractual Services	682,161	-3.72%	708,483	600,423	625,697
Commodities	168,671	7.29%	157,205	155,121	124,135
Capital Outlay	26,340	-20.17%	32,996	58,789	38,968
Miscellaneous	9,380	-10.30%	10,457	9,208	6,990
Totals	10,819,683	-1.10%	10,939,516	10,783,633	10,294,582

Totals by Division		% Change			
2110 Administration	460,685	-3.23%	476,065	463,383	450,395
2111 Civilian	547,136	-9.37%	603,723	574,846	578,437
2112 Patrol	9,446,021	0.43%	9,405,350	9,354,252	8,870,433
2113 Training	67,600	33.93%	50,475	41,759	41,362
2114 Crossing Guards	24,833	-74.06%	95,729	94,632	93,712
2115 Evidence Tech	111,076	-0.16%	111,258	107,177	108,881
2116 Humane Officers	153,949	-18.37%	188,604	139,806	143,584
2117 Police Auxillary	8,383	0.49%	8,342	7,804	7,778
	10,819,683	-1.10%	10,939,546	10,783,659	10,294,582

STAFFING				
	FY 2016 PROPOSED	FY 2015 ACTUAL	FY 2014 ACTUAL	FY 2013 ACTUAL
Full Time Positions	81	87	87	86
Part Time Positions	2	25	25	25

The Quincy Police Department has eighty-two full time employees and two part time employees

The department has seventy-one sworn employees (police officers) broken down in the following ranks:

Chief of Police	1
Deputy Chief	2
Lieutenant	3
Sergeant	11
Patrol Officer	53
Total Sworn Personnel	70
Civilian (full-time)	11
Total Full Time	81

The department has eleven full-time and two part-time civilian employees.

**GENERAL FUND
PUBLIC SAFETY**

**POLICE DEPARTMENT
ADMINISTRATION**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Salaries & Benefits					
001-2110-402.11-01	Regular Salary/Wages	219,267	249,376	272,411	268,204
001-2110-402.11-02	Overtime	4,000	4,000	5,038	3,405
001-2110-402.11-03	Sick Pay	-	12,500	1,390	1,907
001-2110-402.11-04	Holiday Pay	12,662	14,000	10,118	9,086
001-2110-402.11-13	Training	300	300	1,240	187
001-2110-402.11-15	Vacation Pay	37,407	52,000	40,986	46,804
001-2110-402.11-17	Sick Pay Buy Back	39,652	15,500	13,016	14,470
001-2110-402.11-18	Vacation Day Buy Back	22,642	-	-	-
001-2110-402.11-19	Personal Day Pay	2,659	3,500	1,261	2,735
001-2110-402.21-01	Group Insurance	54,000	55,165	52,310	41,262
001-2110-402.21-03	Board Paid Life Ins.	137	137	136	137
001-2110-402.21-04	Workers' Compensation	23,753	23,061	23,061	22,609
001-2110-402.22-01	Social Security	-	-	-	2
001-2110-402.22-02	Medicare	1,171	1,191	1,040	1,136
001-2110-402.22-03	Unemployment Compensatic	500	400	400	-
	Subtotal	418,150	431,130	422,407	411,944
Contractual Services					
001-2110-402.31-02	Legal	-	-	-	-
001-2110-402.31-05	Other	250	250	194	177
001-2110-402.34-01	Disposal	830	800	487	644
001-2110-402.35-03	R&M-Office Furn & Equip	450	550	905	3,851
001-2110-402.36-03	Equipment & Vehicle	3,600	3,650	3,019	-
001-2110-402.39-01	Communications	1,500	1,500	1,432	1,520
001-2110-402.39-02	Advertising/Publishing	660	735	383	257
001-2110-402.39-03	Printing & Binding	1,200	1,885	622	1,200
001-2110-402.39-04	Travel	2,200	5,700	4,411	5,375
001-2110-402.39-05	Mileage Reimbursement	730	673	24	518
001-2110-402.39-07	Regist, Schools, Meetings	1,950	1,950	2,039	850
001-2110-402.39-08	Contracted Services	-	-	1,453	1,403
	Subtotal	13,370	17,693	14,969	15,795
Commodities					
001-2110-402.41-01	Postage	2,700	2,700	2,338	2,374
001-2110-402.41-02	Office Supplies	19,175	15,395	16,616	16,898
001-2110-402.44-00	Books & Periodicals	350	400	355	334
001-2110-402.45-05	Small Tools/Small Equip	-	100	90	-
001-2110-402.46-11	Other	1,200	-	196	-
001-2110-402.46-13	Photo	-	500	-	-
001-2110-402.47-02	Safety Equipment	85	300	134	39
	Subtotal	23,510	19,395	19,729	19,645
Capital Outlay					
001-2110-402.52-08	Controllable	500	2,215	1,716	-
	Subtotal	500	2,215	1,716	-
Miscellaneous					
001-2110-402.61-01	Dues	3,455	3,875	3,095	3,150
001-2110-402.61-03	Employee Awards	1,200	1,257	838	492
001-2110-402.61-04	Other	500	500	629	(631)
	Subtotal	5,155	5,632	4,562	3,011
	Totals	460,685	476,065	463,383	450,395

**GENERAL FUND
PUBLIC SAFETY**

**POLICE DEPARTMENT
CIVILIAN**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Salaries & Benefits					
001-2111-402.11-01	Regular Salary/Wages	289,905	324,287	319,248	310,946
001-2111-402.11-02	Overtime	10,635	4,000	1,311	6,221
001-2111-402.11-03	Sick Pay	11,343	15,500	14,495	12,663
001-2111-402.11-04	Holiday Pay	16,764	15,500	19,154	16,660
001-2111-402.11-15	Vacation Pay	21,375	22,000	24,050	21,164
001-2111-402.11-16	Major Medical Pay	10,000	10,000	689	20,936
001-2111-402.11-17	Sick Pay Buy Back	2,337	3,321	1,970	2,283
001-2111-402.11-18	Vacation Pay Buy Back	500	500	1,968	-
001-2111-402.12-01	Regular Salary/Wages	16,760	18,000	13,188	13,332
001-2111-402.21-01	Group Insurance	92,732	103,211	99,494	92,152
001-2111-402.21-03	Board Paid Life Ins.	309	343	302	309
001-2111-402.21-04	Workers' Compensation	1,358	1,319	1,319	1,293
001-2111-402.22-01	Social Security	23,300	25,262	23,423	23,918
001-2111-402.22-02	Medicare	5,448	5,856	5,478	5,594
001-2111-402.22-03	Unemployment Compensatic	1,250	1,000	1,000	-
001-2111-402.23-01	IMRF	41,620	51,424	47,633	50,659
	Subtotals	545,636	601,523	574,722	578,130
Contractual Services					
001-2111-402.39-04	Travel	100	1,450	20	9
001-2111-402.39-05	Mileage Reimbursement	600	300	255	149
001-2111-402.39-07	Regist, Schools, Meetings	800	450	(151)	149
	Subtotals	1,500	2,200	124	307
Capital Outlay					
001-2111-402.52-04	Office Equipment	-	-	-	-
	Totals	547,136	603,723	574,846	578,437

**GENERAL FUND
PUBLIC SAFETY**

**POLICE DEPARTMENT
PATROL**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Salaries & Benefits					
001-2112-402.11-01	Regular Salary/Wages	3,923,484	3,941,978	3,916,038	3,968,072
001-2112-402.11-02	Overtime	300,000	300,000	316,614	289,913
001-2112-402.11-03	Sick Pay	35,000	35,000	38,201	25,584
001-2112-402.11-04	Holiday Pay	65,000	65,000	71,648	59,490
001-2112-402.11-06	Educational Incentive		-	(108)	
001-2112-402.11-09	Special Job Assignment	90,000	100,000	85,147	79,049
001-2112-402.11-10	Court	30,000	30,000	28,527	32,463
001-2112-402.11-13	Training	80,000	80,000	93,635	89,776
001-2112-402.11-15	Vacation Pay	520,000	616,000	519,124	526,024
001-2112-402.11-17	Sick Pay Buy Back	167,383	190,000	249,845	114,786
001-2112-402.11-18	Vacation Pay Buy Back	40,267	31,000	75,977	-
001-2112-402.11-19	Personal Day Pay	45,000	45,000	47,961	46,832
001-2112-402.21-01	Group Insurance	879,034	944,978	900,664	846,138
001-2112-402.21-02	Retirees Insurance		-	-	5,652
001-2112-402.21-03	Board Paid Life Ins.	2,291	2,428	2,373	2,430
001-2112-402.21-04	Workers' Compensation	305,214	296,324	296,324	290,514
001-2112-402.21-08	Group Health-Disability	75,718	67,605	74,366	64,310
001-2112-402.22-01	Social Security	-	-	2	2
001-2112-402.22-02	Medicare	72,000	75,000	70,540	67,608
001-2112-402.22-03	Unemployment Compensatic	8,375	7,100	7,100	-
001-2112-402.23-05	Police Pension	2,106,874	1,875,723	1,882,190	1,712,179
	Subtotals	8,745,640	8,703,136	8,676,168	8,220,822
Contractual Services					
001-2112-402.31-05	Other	3,950	12,450	12,658	2,562
001-2112-402.32-01	Medical	3,200	12,084	15,137	19,464
001-2112-402.34-05	Uniform Cleaning	7,500	9,000	6,712	-
001-2112-402.35-02	R&M-Machinery & Equip	47,425	53,475	42,397	34,868
001-2112-402.35-03	R&M-Office Furn & Equip	12,875	10,195	7,033	1,900
001-2112-402.35-04	Vehicles	5,000	14,100	17,145	4,928
001-2112-402.35-05	Other	-	1,100	1,070	
001-2112-402.36-01	Fleet Maintenance	195,500	195,500	154,487	206,682
001-2112-402.36-03	Equipment & Vehicle	6,000	5,400	4,500	5,400
001-2112-402.38-01	MICA	176,340	152,924	152,924	149,925
001-2112-402.38-02	Deductible	-	18,280	18,280	17,922
001-2112-402.38-03	Employee Bonds	300	400	482	300
001-2112-402.39-01	Communications	58,265	51,865	52,890	52,507
001-2112-402.39-03	Printing & Binding	2,000	4,075	1,239	1,551
001-2112-402.39-07	Regist, Schools, Meetings	-	-	95	-
001-2112-402.39-08	Contracted Services	20,500	500	1,681	9,231
	Subtotals	538,855	541,348	488,730	507,249
Commodities					
001-2112-402.41-02	Office Supplies	200	200	189	31
001-2112-402.42-01	Natural Gas	30	30	30	6
001-2112-402.42-02	Electricity	700	700	632	801
001-2112-402.43-00	Food	200	700	60	100
001-2112-402.44-00	Books & Periodicals	1,880	2,160	1,373	2,454
001-2112-402.45-03	Equipment Consumable	52,053	50,050	57,837	42,059
001-2112-402.46-11	Other	18,623	17,130	16,562	11,164
001-2112-402.47-01	Clothing/Uniforms	48,000	48,115	41,729	34,516
001-2112-402.47-02	Safety Equipment	11,500	9,500	11,305	9,738
	Subtotals	133,186	128,585	129,717	100,869

**GENERAL FUND
POLICE DEPARTMENT**

PATROL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Capital Outlay					
001-2112-402.52-04	Office Equipment	-	10,166	10,165	-
001-2112-402.52-05	Machinery & Equipment		-	23,105	23,105
001-2112-402.52-06	Vehicles	8,000	8,000	11,352	12,052
001-2112-402.52-08	Controllables	17,840	12,615	12,451	3,811
	Subtotals	25,840	30,781	57,073	38,968
Miscellaneous					
001-2112-402.61-01	Dues	1,700	700	2,440	1,725
001-2112-402.61-04	Other	800	800	124	800
	Subtotals	2,500	1,500	2,564	2,525
Debt Service					
001-2112-402.72-00	Loan/Lease Payments	-	-	-	-
	Totals	9,446,021	9,405,350	9,354,252	8,870,433

**GENERAL FUND
PUBLIC SAFETY**

**POLICE DEPARTMENT
TRAINING**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Contractual Services					
001-2113-402.31-05	Prof Services - Other	-	-	-	-
001-2113-402.35-05	Repair & Maint/Other	-	-	-	-
001-2113-402.36-02	Rentals - Land & Building	5,800	5,800	5,550	5,575
001-2113-402.39-04	Travel	23,500	16,000	13,463	16,132
001-2113-402.39-05	Mileage Reimbursement	4,000	4,000	1,860	3,314
001-2113-402.39-07	Regist, Schools, Meetings	23,500	15,000	14,700	12,513
	Subtotals	56,800	40,800	35,573	37,534
Commodities					
001-2113-402.41-02	Office Supplies	-	-	-	-
001-2113-402.43-00	Food	1,650	1,650	1,000	1,719
001-2113-402.44-00	Books & Periodicals	500	1,075	222	337
001-2113-402.47-02	Safety Equipment	-	-	-	-
001-2113-402.47-03	Training Supplies	7,000	4,200	3,241	747
	Subtotals	9,150	6,925	4,463	2,803
Capital Outlay					
001-2113-402.52-04	Office Equipment	-	-	-	-
Miscellaneous					
001-2113-402.61-01	Dues	-	-	-	-
001-2113-402.61-03	Employee Awards	650	750	719	250
001-2113-402.61-04	Other	1,000	2,000	1,008	775
	Subtotals	1,650	2,750	1,727	1,025
	Totals	67,600	50,475	41,759	41,362

**GENERAL FUND
PUBLIC SAFETY**

**POLICE DEPARTMENT
SCHOOL CROSSING GUARDS**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Salaries & Benefits					
001-2114-402.11-01	Regular Salary/Wages	13,000	78,000	77,429	76,890
001-2114-402.21-04	Workers' Compensation	6,732	6,536	6,536	6,408
001-2114-402.22-01	Social Security	806	4,836	4,801	4,767
001-2114-402.22-02	Medicare	200	1,131	1,123	1,115
	Subtotals	20,738	90,503	89,889	89,180
Contractual Services					
001-2114-402.32-01	Medical	-	250	250	240
001-2114-402.38-01	MICA	4,095	2,051	2,051	2,011
001-2114-402.38-02	Deductible	-	1,925	1,925	1,887
	Subtotals	4,095	4,226	4,226	4,138
Commodities					
001-2114-402.47-01	Clothing/Uniforms	-	500	197	-
001-2114-402.61-04	Miscellaneous/Other	-	500	320	394
	Totals	24,833	95,729	94,632	93,712

**GENERAL FUND
POLICE DEPARTMENT**

**POLICE DEPARTMENT
EVIDENCE TECH**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Salaries & Benefits					
001-2115-402.11-01	Regular Salary/Wages	64,293	64,337	66,101	67,723
001-2115-402.11-02	Overtime	3,500	3,500	91	2,191
001-2115-402.11-03	Sick Pay	1,150	1,150	-	-
001-2115-402.11-04	Holiday Pay	2,104	2,100	2,272	2,104
001-2115-402.11-15	Vacation Pay	1,683	2,300	2,525	1,681
001-2115-402.21-01	Group Insurance	18,861	18,928	18,550	16,828
001-2115-402.21-03	Board Paid Life Ins.	34	34	34	34
001-2115-402.21-04	Workers' Compensation	3,512	3,410	3,410	3,343
001-2115-402.22-01	Social Security	4,509	4,559	4,189	4,399
001-2115-402.22-02	Medicare	1,055	1,055	980	1,029
001-2115-402.22-03	Unemployment Compensatic	250	200	200	-
001-2115-402.23-01	IMRF	8,350	9,275	8,825	9,549
	Subtotals	109,301	110,848	107,177	108,881
Contractual Services					
001-2115-402.39-02	Advertising/Publishing	-	110	-	-
001-2115-402.39-08	Contracted Services	-	300	-	-
	Subtotals	-	410	-	-
Commodities					
001-2115-402.41-02	Office Supplies	1,775	-	-	-
001-2115-402.45-03	Equipment Consumable	-	-	-	-
001-2115-402.46-11	Other	-	-	-	-
001-2115-402.46-13	Photo	-	-	-	-
	Subtotals	1,775	-	-	-
	Totals	111,076	111,258	107,177	108,881

**GENERAL FUND
PUBLIC SAFETY**

**POLICE DEPARTMENT
HUMANE OFFICER**

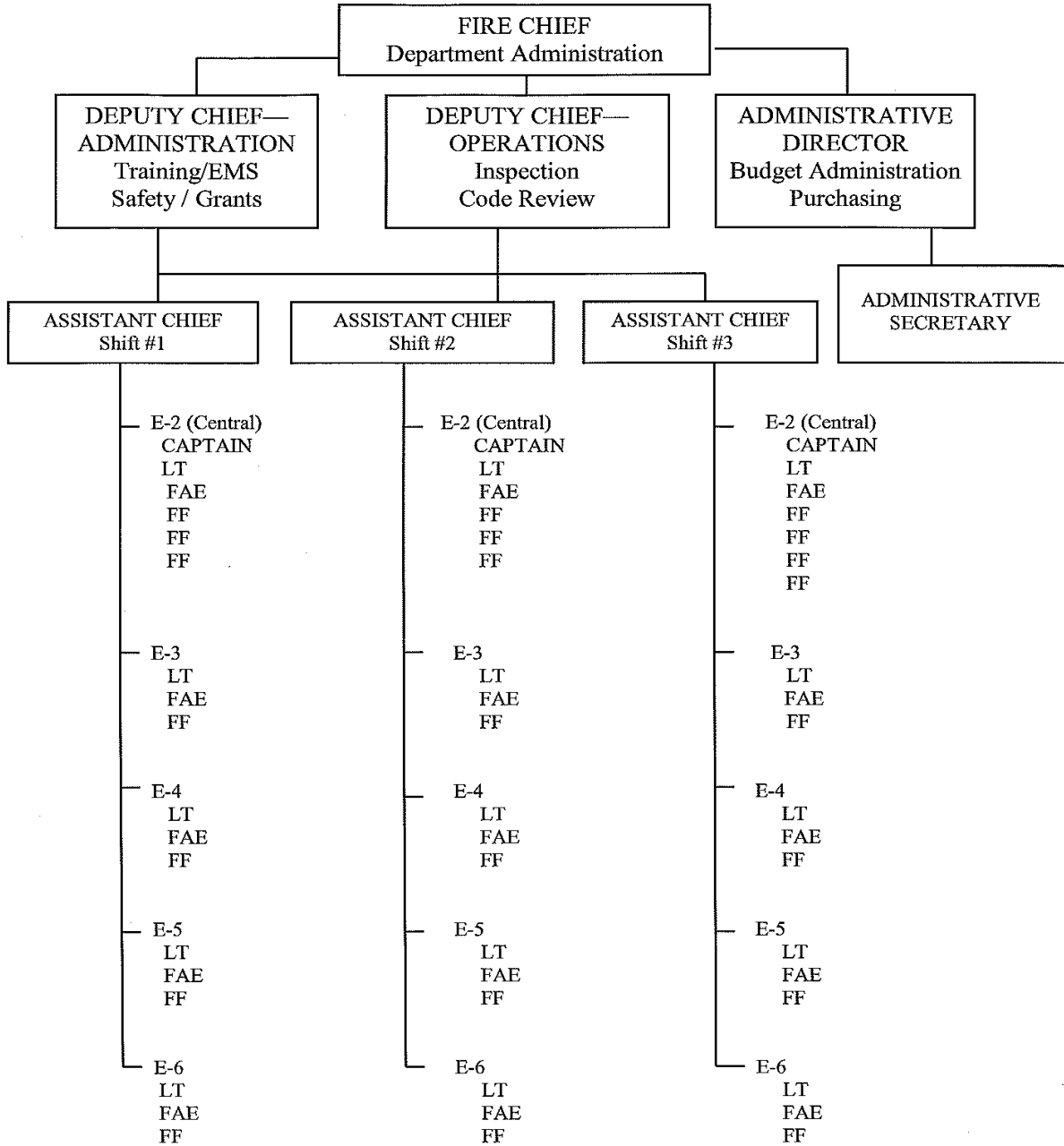
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Salaries & Benefits					
001-2116-402.11-01	Regular Salary/Wages	34,515	32,617	33,387	32,972
001-2116-402.11-02	Overtime	15,500	15,500	13,569	14,335
001-2116-402.11-03	Sick Pay	-	1,250	-	-
001-2116-402.11-04	Holiday Pay	1,939	1,660	2,051	1,881
001-2116-402.11-15	Vacation Pay	3,878	4,000	4,025	4,250
001-2116-402.11-16	Major Medical Pay	-	-	-	-
001-2116-402.11-17	Sick Pay Buy Back	1,861	1,842	1,825	1,806
001-2116-402.21-01	Group Insurance	14,931	14,931	14,684	14,236
001-2116-402.21-03	Board Paid Life Ins.	34	35	34	34
001-2116-402.21-04	Workers' Compensation	1,605	1,559	1,559	1,528
001-2116-402.22-01	Social Security	3,533	3,549	3,130	3,123
001-2116-402.22-02	Medicare	826	830	732	730
001-2116-402.22-03	Unemployment Comp.	125	100	100	-
001-2116-402.23-01	IMRF	6,536	7,020	6,829	7,162
001-2116-402.24-03	CDL Reimbursements	-	30	30	-
	Subtotals	85,283	84,923	81,955	82,057
Contractual Services					
001-2116-402.32-01	Medical	-	500	-	-
001-2116-402.35-02	R&M-Machinery & Equip	350	350	48	309
001-2116-402.36-01	Fleet Maintenance	7,000	7,000	5,655	5,739
001-2116-402.38-01	MICA	5,291	3,231	3,231	3,168
001-2116-402.38-02	Deductible	-	1,905	1,905	1,868
001-2116-402.39-01	Communications	400	400	485	446
001-2116-402.39-03	Printing & Binding	125	125	138	-
001-2116-402.39-04	Travel	600	2,770	471	132
001-2116-402.39-05	Mileage Reimbursement	150	650	-	-
001-2116-402.39-07	Regist, Schools, Meetings	500	1,750	475	125
001-2116-402.39-08	Contracted Services	53,125	83,125	44,393	48,887
	Subtotals	67,541	101,806	56,801	60,674
Commodities					
001-2116-402.45-03	Equipment Consumable	450	600	453	420
001-2116-402.46-11	Other	100	200	-	-
001-2116-402.47-01	Clothing/Uniforms	500	1,000	562	398
	Subtotals	1,050	1,800	1,015	818
Miscellaneous					
001-2116-402.61-01	Dues	75	75	35	35
	Totals	153,949	188,604	139,806	143,584

**GENERAL FUND
PUBLIC SAFETY**

**POLICE DEPARTMENT
AUXILLARY**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Salaries & Benefits					
001-2117-402.11-01	Regular Salary/Wages	6,500	6,500	6,000	6,000
001-2117-402.21-04	Workers' Compensation	1,386	1,345	1,345	1,319
001-2117-402.22-01	Social Security	403	403	372	372
001-2117-402.22-02	Medicare	94	94	87	87
	Totals	8,383	8,342	7,804	7,778

Quincy Fire Department Organizational Chart



PURPOSE

The Fire Department is budgetarily broken down into six different divisions. They are as follows:

2210 Administrative Division – This contains the salaries and expenses associated with the positions of Fire Chief and Deputy Chief of Operations.

2211 Civilian Division – This contains the salaries and expenses associated with the two civilian positions within the department, the Administrative Director and the Administrative Assistant.

2212 Suppression Division – This contains the salaries and expenses associated with the 60 individuals assigned to suppression activities. Additionally, this division houses all of the costs associated with equipment and apparatus needed to conduct suppression activities.

2213 Fire Prevention Division – This contains the expenses associated with code enforcement activities of the department.

2214 Training Division – This contains the salary of the Deputy Chief of Administration as well as the expenses associated with the training of all personnel.

2215 Building Maintenance Division – This contains the expenses associated with maintaining all five of the

GOALS/OBJECTIVES

- Maintain a level of service that maximizes every available dollar to ensure the best possible fire protection for the Citizens of Quincy
- Address roof repair and interior paint needs at Central Fire Station

PAST FISCAL YEAR HIGHLIGHTS

- Painted the Exterior of Station # 3
- Painted the Exterior of Central Fire Station
- Transferred dive equipment to Tri-Township Fire Department and disbanded the QFD Dive Team
- Completed an engine rebuild for 1996 Pierce Pumper located at Station #4

INCIDENT TYPES May 1, 2014-April 1, 2015

- Structure Fires : 61
- Vehicle Fires: 13
- Other Fires: 88
- EMS: 1,792
- Rescue: 171
- Hazardous Conditions: 187
- Service Calls: 380
- Good Intent Calls: 181
- False Calls: 449

BUDGET SUMMARY

The Fire Department budget is up \$8,483 compared to last year's budget. The Administrative Division has a \$17,086 increase due to purchase of Firehouse software. The Training Division has a \$4,719 increase due to travel/registrations increase. The Firefighters division is down by \$10K which consist of a \$45K reduction in services and supplies, a capital outlay increase of \$6K and salary/benefit increases of nearly \$29K. The labor contract has not settled, but this budget includes a projected increase of 2.5% along with an additional \$92K retro pay. The reduction of vacant positions offset these increases. This reduction in personnel will reduce the total number of fire stations to four.

EXPENSE SUMMARY

ACCOUNT DESCRIPTION	2015/2016	% Change	2014/2015	2014/2015	2013/2014
	PROPOSED BUDGET		REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Salaries	4,459,553	-0.97%	4,503,080	4,622,113	4,540,270
Benefits	3,925,406	-0.16%	3,931,607	3,905,109	3,684,022
Contractual Services	346,863	-9.84%	384,737	331,907	317,149
Commodities	165,201	-8.00%	179,558	130,668	141,858
Capital Outlay	51,478	148.73%	20,696	2,769	10,635
Miscellaneous	9,964	0.61%	9,904	6,674	7,699
Totals	8,958,465	-0.79%	9,029,582	8,999,240	8,701,633

Totals by Division

2210 Administration	295,337	5.72%	279,351	264,283	277,438
2211 Civilian	137,450	-1.89%	140,093	137,198	134,751
2212 Firefighters	8,291,778	-1.04%	8,378,874	8,408,355	8,107,416
2213 Prevention	15,916	-14.43%	18,599	9,582	10,834
2214 Training	152,784	3.19%	148,065	125,864	121,133
2215 Stations	65,200	0.93%	64,600	53,958	50,061
Totals	8,958,465	-0.79%	9,029,582	8,999,240	8,701,633

STAFFING

	FY 2016 PROPOSED	FY 2015 ACTUAL	FY 2014 ACTUAL	FY 2013 ACTUAL
Full Time Positions	60.30	63	65	65

This budget proposed staffing would be as follows:

- Chief – 1
- Deputy Chief – 2
- Assistant Chief – 3
- Captain – 3
- Lieutenant – 9
- Floating Lieutenant - 3
- Firefighter – 37.3
- Administrative Director (civilian) – 1
- Administrative Secretary (civilian) – 1

**GENERAL FUND
PUBLIC SAFETY**

**FIRE DEPARTMENT
ADMINISTRATION**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Salaries & Wages					
001-2210-402.11-01	Regular Salary/Wages	137,803	143,195	142,943	137,786
001-2210-402.11-03	Sick Pay	-	-	-	705
001-2210-402.11-04	Holiday Pay	8,364	9,368	9,033	8,364
001-2210-402.11-15	Vacation Pay	23,733	17,397	16,445	23,669
001-2210-402.11-17	Sick Pay Buy Back	12,044	12,045	11,339	12,044
001-2210-402.11-19	Personal Day Pay	4,075	4,015	5,553	3,382
001-2210-402.21-01	Group Insurance	28,337	28,345	27,870	25,301
001-2210-402.21-02	Retirees Insurance	-	-	-	5,024
001-2210-402.21-03	Board Paid Life Ins.	69	70	69	69
001-2210-402.21-04	Workers' Compensation	16,259	15,786	15,786	15,476
001-2210-402.22-02	Medicare	2,735	2,523	2,525	2,545
001-2210-402.22-03	Unemployment Comp.	250	200	200	-
	Subtotals	233,669	232,944	231,763	234,365
Contractual Services					
001-2210-402.31-05	Other	-	-	-	2,950
001-2210-402.35-02	R&M-Machinery & Equip	270	222	250	222
001-2210-402.35-03	R&M-Office Furn & Equip	1,200	1,400	1,372	1,584
001-2210-402.38-01	MICA	17,916	15,339	15,339	15,038
001-2210-402.38-02	Deductible	-	2,055	2,055	2,015
001-2210-402.39-01	Communications	5,716	10,056	4,879	8,970
001-2210-402.39-02	Advertising & Publishing	500	1,000	-	130
001-2210-402.39-03	Printing & Binding	500	500	499	157
001-2210-402.39-04	Travel	150	2,500	140	1,284
001-2210-402.39-05	Mileage Reimbursement	150	150	-	-
001-2210-402.39-07	Regist, Schools, Meetings	1,000	1,000	125	325
001-2210-402.39-08	Contracted Services	-	-	2,650	-
	Subtotals	27,402	34,222	27,309	32,675
Commodities					
001-2210-402.41-01	Postage	350	350	238	130
001-2210-402.41-02	Office Supplies	3,200	3,200	2,578	3,099
001-2210-402.46-11	Other	7,797	5,906	675	5,288
001-2210-402.47-01	Clothing/Uniforms	1,000	1,000	766	216
	Subtotals	12,347	10,456	4,257	8,733
Capital Outlay					
001-2210-402.52-04	Office Equipment	20,190	-	-	-
	Subtotals	20,190	-	-	-
Miscellaneous					
001-2210-402.61-01	Dues	979	979	529	944
001-2210-402.61-04	Other	750	750	425	721
	Subtotals	1,729	1,729	954	1,665
	Totals	295,337	279,351	264,283	277,438

**GENERAL FUND
PUBLIC SAFETY**

**FIRE DEPARTMENT
ADMIN-CIVILIAN**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Salaries & Benefits					
001-2211-402.11-01	Regular Salary/Wages	75,800	78,321	74,865	76,629
001-2211-402.11-02	Overtime	-	-	-	-
001-2211-402.11-03	Sick Pay	3,474	2,099	5,047	3,474
001-2211-402.11-04	Holiday Pay	4,370	5,594	4,720	4,370
001-2211-402.11-15	Vacation Pay	7,256	6,251	6,269	6,231
001-2211-402.21-01	Group Insurance	28,337	28,345	27,870	25,301
001-2211-402.21-03	Board Paid Life Ins.	69	70	69	69
001-2211-402.21-04	Workers' Compensation	514	499	499	489
001-2211-402.22-01	Social Security	5,636	5,740	5,160	5,215
001-2211-402.22-02	Medicare	1,318	1,319	1,206	1,220
001-2211-402.22-03	Unemployment Comp.	250	200	200	-
001-2211-402.23-01	IMRF	10,426	11,655	11,293	11,753
	Subtotals	137,450	140,093	137,198	134,751
Contractual Services					
001-2211-402.39-04	Travel	-	-	-	-
	Totals	137,450	140,093	137,198	134,751

**GENERAL FUND
PUBLIC SAFETY**

**FIRE DEPARTMENT
FIRE FIGHTERS**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Salaries & Benefits					
001-2212-402.11-01	Regular Salary/Wages	2,917,165	2,945,211	2,900,109	3,004,109
001-2212-402.11-02	Overtime	120,000	120,000	251,426	183,856
001-2212-402.11-03	Sick Pay	23,556	31,944	52,366	22,785
001-2212-402.11-04	Holiday Pay	110,254	112,152	109,313	109,941
001-2212-402.11-06	Educational Incentive	112,000	119,568	112,171	112,945
001-2212-402.11-07	Call-in	16,000	16,000	7,788	8,522
001-2212-402.11-08	Acting Officers	13,000	20,000	12,038	14,897
001-2212-402.11-12	Comp Hours	57,790	27,000	58,989	49,079
001-2212-402.11-15	Vacation Pay	290,532	253,580	302,316	294,821
001-2212-402.11-17	Sick Pay Buy Back	175,000	187,087	180,477	129,941
001-2212-402.11-18	Vacation Pay Buy Back	20,000	14,372	20,837	-
001-2212-402.11-19	Personal Day Pay	59,814	63,888	61,008	64,813
001-2212-402.11-20	Personal Day Pay Buy Back	2,454	2,396	3,738	-
001-2212-402.11-21	Kelly Days	177,079	223,606	185,333	180,119
001-2212-402.21-01	Group Insurance	790,737	839,964	813,996	753,834
001-2212-402.21-02	Fire Retiree's Free Ins.	-	-	-	16,328
001-2212-402.21-03	Board Paid Life Ins.	1,995	2,100	2,021	2,058
001-2212-402.21-04	Workers' Compensation	351,634	341,392	341,392	334,698
001-2212-402.21-08	Group Health-Disability	55,110	55,110	54,116	49,196
001-2212-402.22-02	Medicare	57,000	57,718	57,616	56,329
001-2212-402.22-03	Unemployment Comp.	7,250	5,900	5,900	-
001-2212-402.23-06	Firefighter's Pension	2,536,270	2,497,506	2,506,788	2,349,815
001-2212-402.24-01	Tuition	5,000	11,260	4,965	5,563
	Subtotal	7,899,640	7,947,754	8,044,703	7,743,649
Contractual Services					
001-2212-402.32-01	Medical	9,547	37,047	29,843	28,407
001-2212-402.34-05	Uniform Cleaning	11,000	15,600	8,561	-
001-2212-402.35-02	R&M-Machinery & Equip	25,000	25,125	24,905	15,303
001-2212-402.35-04	Vehicles	-	-	-	-
001-2212-402.35-05	R&M-Other	620	620	782	885
001-2212-402.36-01	Fleet Maintenance	44,684	50,000	45,563	49,278
001-2212-402.36-05	Vehicle Replacement	-	-	5,000	5,000
001-2212-402.38-01	MICA	154,703	141,327	141,327	138,556
001-2212-402.38-02	Deductible	-	8,870	8,870	8,696
001-2212-402.39-01	Communications	2,160	2,160	859	1,813
001-2212-402.39-07	Regist, School, Meetings	-	-	-	-
001-2212-402.39-08	Contracted Services	1,460	1,960	2,202	10,834
	Subtotal	249,174	282,709	267,912	258,772
Commodities					
001-2212-402.45-02	Custodial Supplies	3,440	3,440	3,546	3,226
001-2212-402.45-03	Equipment Consumable	9,000	7,827	9,192	6,214
001-2212-402.45-04	Equip Replacement Parts	2,000	3,300	1,028	256
001-2212-402.45-05	Small Tools/Small Equip.	100	100	427	254
001-2212-402.45-06	Maint Supplies-Vehicle	1,550	1,550	1,950	486
001-2212-402.46-11	Operational Supp- Other	19,781	18,778	16,349	15,076
001-2212-402.46-12	Gasoline/Diesel	40,000	49,400	32,707	40,637
001-2212-402.47-01	Clothing/Uniforms	36,595	39,665	23,934	29,873
001-2212-402.47-02	Safety Equipment	5,310	5,755	3,838	4,288
	Subtotal	117,776	129,815	92,971	100,310

**GENERAL FUND
PUBLIC SAFETY**

**FIRE DEPARTMENT
FIRE FIGHTERS**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Capital Outlay					
001-2212-402.52-05	Machinery & Equipment	2,300	5,120	-	-
001-2212-402.52-08	Controllable	22,888	13,476	2,769	4,685
	Subtotal	25,188	18,596	2,769	4,685
Debt Service					
001-2212-402.72-00	Loan/Lease Payments	-	-	-	-
	Totals	8,291,778	8,378,874	8,408,355	8,107,416

**GENERAL FUND
PUBLIC SAFETY**

**FIRE DEPARTMENT
FIRE PREVENTION**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Contractual Services					
001-2213-402.35-02	Machinery & Equipment	-	500	-	-
001-2213-402.38-01	MICA	2,285	-	-	-
001-2213-402.38-02	Deductible		2,219	2,219	2,175
001-2213-402.39-01	Communications	-	-	-	1,166
001-2213-402.39-04	Travel	400	1,900	451	29
001-2213-402.39-07	Regist, Schools, Meetings	3,200	3,200	510	235
	Subtotals	5,885	7,819	3,180	3,605
Commodities					
001-2213-402.44-00	Books & Periodicals	2,046	1,955	1,256	-
001-2213-402.46-11	Other	1,500	2,400	422	2,420
	Subtotals	3,546	4,355	1,678	2,420
Capital Outlay					
001-2213-402.52-08	Controllable	-	-	-	-
Miscellaneous					
001-2213-402.61-01	Dues	1,215	1,805	774	2,304
001-2213-402.61-04	Other	5,270	4,620	3,950	2,505
	Subtotals	6,485	6,425	4,724	4,809
	Totals	15,916	18,599	9,582	10,834

**GENERAL FUND
PUBLIC SAFETY**

**FIRE DEPARTMENT
TRAINING**

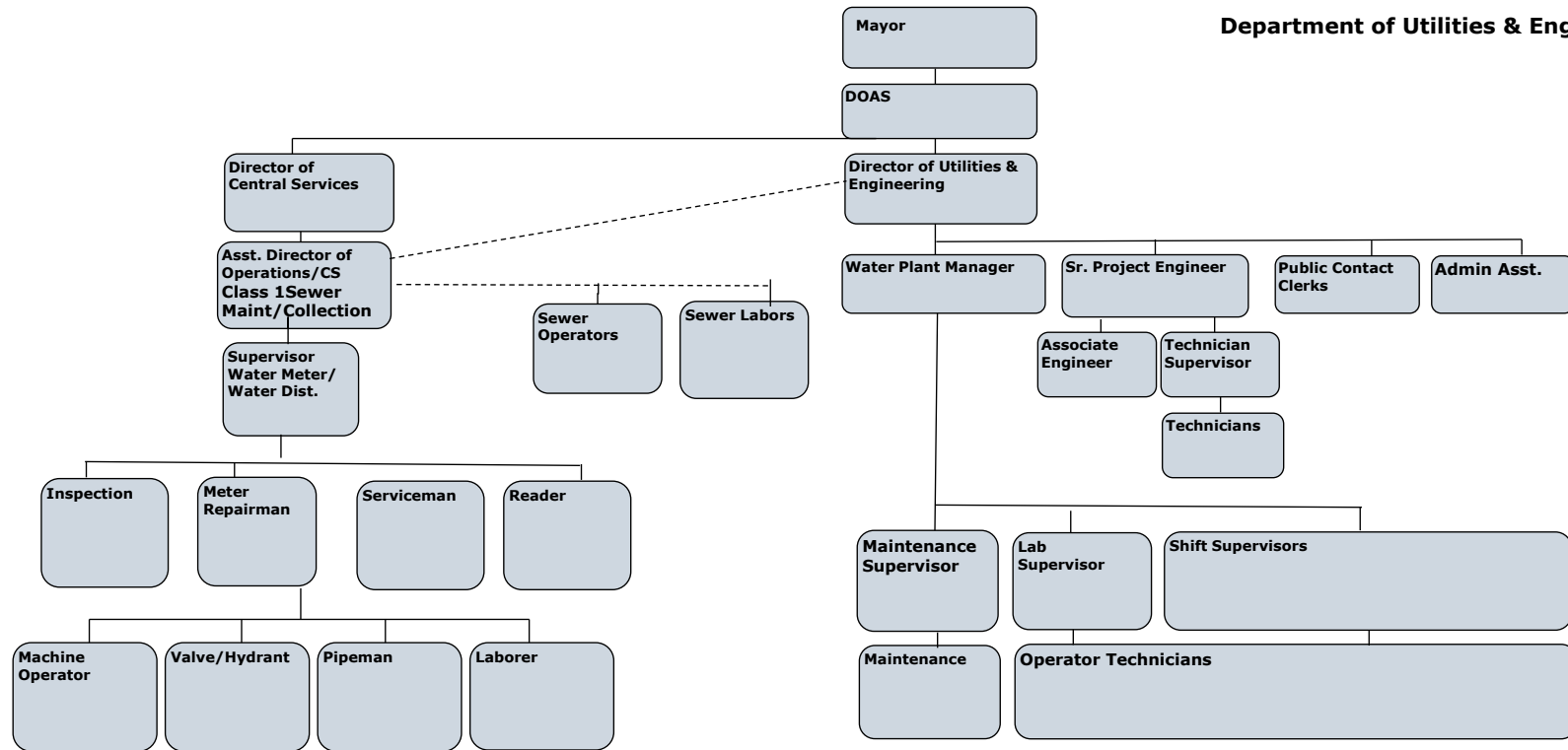
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Salaries & Benefits					
001-2214-402.11-01	Regular Salary/Wages	72,256	69,634	70,622	71,016
001-2214-402.11-04	Holiday Pay	3,956	4,431	4,273	3,956
001-2214-402.11-15	Vacation Pay	4,154	6,330	5,499	5,378
001-2214-402.11-16	Major Medical Pay	-	-	-	-
001-2214-402.11-17	Sick Pay Buy Back	5,697	5,697	5,697	5,539
001-2214-402.11-19	Personal Day Pay	1,927	1,899	1,899	1,899
001-2214-402.21-01	Group Insurance	17,859	17,862	17,576	15,972
001-2214-402.21-03	Board Paid Life Ins.	34	35	34	34
001-2214-402.21-04	Workers' Compensation	6,916	6,715	6,715	6,583
001-2214-402.22-02	Medicare	1,276	1,193	1,143	1,150
001-2214-402.22-03	Unemployment Comp.	125	100	100	-
	Subtotal	114,200	113,896	113,558	111,527
Contractual Services					
001-2214-402.31-03	Instructional	1,200	1,200	-	-
001-2214-402.39-01	Communications	552	552	227	514
001-2214-402.39-04	Travel	18,000	16,830	6,386	3,608
001-2214-402.39-05	Mileage Reimbursement	550	550	-	-
001-2214-402.39-07	Regist, Schools, Meetings	15,000	11,755	4,234	3,518
001-2214-402.39-08	Contracted Services	300	300	575	500
	Subtotal	35,602	31,187	11,422	8,140
Commodities					
001-2214-402.44-00	Books & Periodicals	945	945	-	-
001-2214-402.45-03	Equipment Consumable	500	500	-	-
001-2214-402.46-11	Operational Supplies/Other	487	487	437	913
001-2214-402.47-03	Training Supplies	-	-	-	-
	Subtotal	1,932	1,932	437	913
Capital Outlay					
001-2214-402.52-08	Controllable	-	-	-	-
Miscellaneous					
001-2214-402.61-01	Dues	500	500	344	334
001-2214-402.61-04	Other	550	550	103	219
	Subtotal	1,050	1,050	447	553
	Totals	152,784	148,065	125,864	121,133

**GENERAL FUND
PUBLIC SAFETY**

**FIRE DEPARTMENT
FIRE STATIONS**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Contractual Services					
001-2215-402.35-01	Repair & Maint - Buildings	28,300	28,300	21,584	12,557
001-2215-402.35-05	Repair & Maint - Other	500	500	500	1,400
	Subtotals	28,800	28,800	22,084	13,957
Commodities					
001-2215-402.42-01	Natural Gas	13,600	10,000	14,726	13,688
001-2215-402.42-02	Electricity	13,000	20,000	13,812	13,067
001-2215-402.45-01	Building Supplies	3,000	3,000	2,787	2,727
001-2215-402.45-02	Custodial Supplies	-	-	-	-
	Subtotals	29,600	33,000	31,325	29,482
Capital Outlay					
001-2215-402.52-02	Buildings	-	-	-	5,950
001-2215-402.52-07	Furniture & Fixtures	-	-	-	-
001-2215-402.52-08	Controllable	6,100	2,100	-	-
	Subtotals	6,100	2,100	-	5,950
Miscellaneous					
001-2215-402.61-04	Other	700	700	549	672
	Totals	65,200	64,600	53,958	50,061

Department of Utilities & Engineering



** Note: Left side of chart represents positions paid by the Utilities Department, but under the direction of the Director of Central Services

PURPOSE

The Engineering Department is responsible for the administration of public improvements within the City of Quincy. The Department duties include planning, estimating project costs, and designing & supervising construction of public infrastructure, such as water mains, sewer mains, streets, alleys and traffic control devices; review and evaluate proposed subdivisions and site plans for private construction; maintain traffic control devices within the City; maintain three (3) City-owned landfills; maintain City-owned parking lots; maintain the Amtrak station; and issue permits for excavations and improvements on City right-of-way.

GOALS/OBJECTIVES

The Engineering Department has set the following goals for the upcoming fiscal year:

- Increase productivity with respect to preparation of construction documents for public improvements
- Implement capital improvements at Landfill #4 to limit future monitoring and remediation expenses
- Work with the IT Department to update & improve utility infrastructure mapping through GIS
- Complete traffic sign inventory & develop sign replacement program (IDOT mandated)

PAST FISCAL YEAR HIGHLIGHTS

In the previous fiscal year, the Engineering Department:

- Designed and managed the rehabilitation of over 1 mile of local streets totaling nearly \$950k in construction, saving the city approximately \$100k compared to hiring a consulting engineer
- Designed and managed the replacement of eight (8) traffic signal controllers, saving the city approximately \$5k compared to hiring a consulting engineer
- Designed the Melview Road storm sewer and road improvements, saving the city approximately \$30k compared to hiring a consulting engineer
- Designed various improvement projects at the Water Treatment Plant totaling nearly \$2 million in construction, saving the city approximately \$150k compared to hiring a consulting engineer
- Designed various improvement projects at the Sewage Treatment Plant, saving the city approximately \$10k compared to hiring a consulting engineer
- Designed various improvement projects at Landfill #4, saving the city approximately \$10k compared to hiring a consulting engineer

BUDGET SUMMARY

The engineering budget is down by \$98,523, which represents a decrease of 8.12%. A majority of this reduction is in Engineering salaries. The administrative assistant position decreased from 1.0 FTE to 0.25 FTE, reducing the salary/benefits by nearly \$53K (shifting the difference to Utilities). This budget also includes over \$11,500 for retirement buyout of vacation and sick hours. The Amtrak division costs are down by \$11,000 while the Street Lights division costs are up by \$8,300.

**GENERAL FUND
ENGINEERING**

**ENGINEERING
SUMMARY**

EXPENSE SUMMARY					
ACCOUNT DESCRIPTION	2015/2016		2014/2015	2014/2015	2013/2014
	PROPOSED BUDGET	% Change	REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Salaries	315,723	-15.03%	371,590	319,548	406,706
Benefits	171,243	-19.15%	211,804	184,971	212,632
Contractual Services	260,506	-3.30%	269,392	230,641	180,332
Commodities	312,000	1.43%	307,600	317,123	241,165
Capital Outlay	45,500	41.09%	32,248	15,279	-
Miscellaneous	2,335	38.17%	1,690	644	1,237
Debt Services	7,514	-60.49%	19,020	7,513	13,267
Totals	1,114,821	-8.12%	1,213,344	1,075,719	1,055,339
Totals by Division					
3712 Engineering	545,302	-15.61%	646,138	554,923	662,470
3714 Amtrak	17,514	-39.25%	28,831	12,273	15,714
3716 Landfill	254,905	2.26%	249,275	202,482	141,176
3717 Parking Lot Maint	7,100	-4.05%	7,400	7,026	6,780
3718 Street Lights	290,000	2.95%	281,700	299,015	229,199
Totals	1,114,821	-8.12%	1,213,344	1,075,719	1,055,339

STAFFING				
	FY 2016 PROPOSED	FY 2015 ACTUAL	FY 2014 ACTUAL	FY 2013 ACTUAL
Full Time Positions	5.50	6.25	6.25	8.00

The proposed budget includes the following Engineering Department staff:

Position	Full Time Equivalents (FTE)
Director of Utilities & Engineering	0.25
Project engineer	1.00
Engineering technicians	4.00
Administrative assistant	<u>0.25</u>
Total	5.50

**GENERAL FUND
ENGINEERING**

**ENGINEERING
Detail**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Salaries & Benefits					
001-3712-404.11-01	Regular Salary/Wages	252,364	295,557	265,135	315,123
001-3712-404.11-02	Overtime	7,882	7,226	5,579	6,180
001-3712-404.11-03	Sick Pay	2,073	16,469	4,114	2,415
001-3712-404.11-04	Holiday Pay	13,818	19,214	15,883	17,764
001-3712-404.11-15	Vacation Pay	20,425	23,666	20,374	25,411
001-3712-404.11-17	Sick Pay Buy Back	15,336	9,458	8,463	30,741
001-3712-404.11-18	Vacation Pay Buy Back	3,825	-	-	9,072
001-3712-404.21-01	Group Insurance	77,594	112,918	90,198	94,148
001-3712-404.21-02	Retirees Insurance	-	-	-	5,652
001-3712-404.21-03	Board Paid Life Ins.	189	274	210	239
001-3712-404.21-04	Workers' Compensation	32,406	31,379	31,379	30,764
001-3712-404.22-01	Social Security	19,575	20,362	18,318	23,551
001-3712-404.22-02	Medicare	4,578	4,691	4,284	5,508
001-3712-404.22-03	Unemployment Comp.	688	800	800	-
001-3712-404.23-01	IMRF	36,213	41,380	39,782	52,770
	Subtotals	486,966	583,394	504,519	619,338
Contractual Services					
001-3712-404.31-02	Contracted Legal	2,500	-	-	-
001-3712-404.31-04	Engineering/Architectural	10,000	6,575	6,503	-
001-3712-404.31-05	Professional Servs-Other	500	500	105	1,683
001-3712-404.35-02	R&M-Machinery & Equip	3,600	3,600	3,164	3,259
001-3712-404.35-03	R&M-Office Furn & Equip	500	500	89	459
001-3712-404.35-05	Repair & Maint - Other	500	1,500	1,500	-
001-3712-404.35-06	Repair & Maint - Infrastructu	500	7,752	7,751	-
001-3712-404.36-01	Fleet Maintenance	8,500	8,500	3,648	6,898
001-3712-404.36-03	Equipment	2,500	1,000	1,800	1,209
001-3712-404.38-01	MICA	21,501	19,097	19,097	18,723
001-3712-404.38-02	Deductible	-	1,777	1,777	1,742
001-3712-404.39-01	Communications	1,200	3,825	1,615	3,698
001-3712-404.39-04	Travel	500	1,500	268	307
001-3712-404.39-05	Mileage Reimbursement	250	1,500	134	898
001-3712-404.39-07	Regist, Schools, Meetings	500	500	153	558
	Subtotals	53,051	58,126	47,604	39,434
Commodities					
001-3712-404.41-01	Postage	400	400	351	273
001-3712-404.41-02	Office Supplies	750	2,000	1,159	1,892
001-3712-404.44-00	Books & Periodicals	250	250	160	160
001-3712-404.45-03	Equipment Consumable	100	100	-	-
001-3712-404.45-04	Equip Replacement Parts	100	100	145	-
001-3712-404.45-05	Small Tools/small Equip.	1,000	250	296	111
001-3712-404.46-08	Paint	100	100	379	280
001-3712-404.46-11	Operational Supplies-Other	100	100	-	178
	Subtotals	2,800	3,300	2,490	2,894
Capital Outlay					
001-3712-404.52-08	Controllable	500	500	-	-
	Subtotals	500	500	-	-
Miscellaneous					
001-3712-404.61-01	Dues	500	500	-	410
001-3712-404.61-04	Other	1,485	318	310	394
	Subtotals	1,985	818	310	804
	Totals	545,302	646,138	554,923	662,470

**GENERAL FUND
ENGINEERING**

AMTRAK STATIONS

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Contractual Services					
001-3714-403.33-01	Water/Sewerage	150	100	40	-
001-3714-403.34-04	Lawn Care	1,000	-	-	-
001-3714-403.35-01	Repair & Maint - Buildings	2,250	331	-	13
001-3714-403.35-05	Repair & Maint - Other		300	-	-
	Subtotal	3,400	731	40	13
Commodities					
001-3714-403.42-02	Electricity	6,500	2,500	2,380	2,434
001-3714-403.45-01	Building Supplies	-	100	42	-
001-3714-403.45-02	Custodial Supplies	-	100	33	-
001-3714-403.45-03	Equipment Consumable	100	-	-	-
001-3714-403.46-11	Other	-	6,000	2,265	-
	Subtotal	6,600	8,700	4,720	2,434
Miscellaneous					
001-3714-403.61-04	Miscellaneous Other	-	380	-	-
Debt Service					
001-3714-409-72-00	Loan/Lease Payments	7,514	19,020	7,513	13,267
	Totals	17,514	28,831	12,273	15,714

**GENERAL FUND
ENGINEERING**

LANDFILL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Contractual Services					
001-3716-405.31-02	Contracted Legal	2,000	-	633	-
001-3716-405.31-05	Prof Services - Other	150,000	159,500	139,181	92,334
001-3716-405.33-01	Utilities-Water/Sewer	250	250	287	269
001-3716-405.35-01	Repair & Maint - Buildings	250	200	342	486
001-3716-405.35-02	R&M - Mach & Equip	20,000	20,000	11,274	13,146
001-3716-405.35-05	Repair & Maint - Other	500	100	53	49
001-3716-405.36-01	Fleet Maintenance	250	250	-	-
001-3716-405.38-01	MICA	25,905	22,933	22,933	22,483
001-3716-405.38-02	Deductible	-	2,217	2,217	2,174
001-3716-405.39-01	Communications	250	400	297	455
001-3716-405.39-02	Advertising/Publishing	100	-	-	-
001-3716-405.39-04	Travel	250	185	183	-
001-3716-405.39-07	Regist, Schools, Meetings	250	150	150	150
001-3716-405.39-08	Contracted Services	500	1,500	155	1,147
	Subtotal	200,505	207,685	177,705	132,693
Commodities					
001-3716-405.41-01	Postage	100	100	78	72
001-3716-405.42-01	Natural Gas	1,200	1,600	2,416	2,074
001-3716-405.42-02	Electricity	4,000	4,500	5,619	5,192
001-3716-405.42-03	Bottled Gas	100	100	-	64
001-3716-405.45-01	Building Supplies	100	100	77	36
001-3716-405.45-02	Custodial Supplies	500	-	408	-
001-3716-405.45-03	Equipment Consumable	2,500	2,500	210	12
001-3716-405.45-04	Equip Replacement Parts	250	250	179	419
001-3716-405.45-05	Small Tools/Small Equip.	250	200	68	136
001-3716-405.46-08	Paint	-	-	12	-
001-3716-405.46-11	Other	150	100	97	45
	Subtotal	9,150	9,450	9,164	8,050
Capital					
001-3716-405.52-03	Improv Other Than Build	45,000	31,748	15,279	-
Miscellaneous					
001-3716-405.61-04	Other	250	392	334	433
	Totals	254,905	249,275	202,482	141,176

**GENERAL FUND
ENGINEERING**

PARKING LOT MAINTENANCE

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Contractual Services					
001-3717-403.33-01	Water/Sewerage	50	50	13	27
001-3717-403.35-06	Repair & Maint-Infrastruct	500	100	-	784
	Subtotals	550	150	13	811
Commodities					
001-3717-403.42-02	Electricity	6,500	7,250	7,013	5,969
001-3717-403.45-03	Equipment Consumable	50	-	-	-
	Subtotals	6,550	7,250	7,013	5,969
	Totals	7,100	7,400	7,026	6,780

**GENERAL FUND
ENGINEERING**

STREET LIGHTS

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Contractual Services					
001-3718-403.35-06	Repair & Maint-Infrastruct	3,000	2,700	5,279	7,381
Commodities					
001-3718-403.42-02	Electricity	286,000	278,200	292,915	221,005
001-3718-403.46-11	Other	900	700	821	813
	Subtotal	286,900	278,900	293,736	221,818
Miscellaneous					
001-3718-403.61-04	Other	100	100	-	-
	Totals	290,000	281,700	299,015	229,199

CASH RESERVE FUND

SUMMARY

The Cash Reserve Fund was created in FY 2002 as a "rainy day" fund. The intended purpose of having the reserve is to cover unforeseen expenses or to replace unexpected revenue shortfall.

The current reserve balance just below \$2 million. The goal to reach a reserve of 7% of General Fund total expenditures by fiscal year end. The projected goal of cash reserve of \$2.2 million should be attained by allocating the \$250,000 this year.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Revenue					
011-0000-331.01-01	Interest Income	6,000	6,000		
011-0000-391.01-00	Transfers from Bank 01	250,000	677,000		
	Totals	256,000	683,000	-	-
Expenses					
Inter-Fund Transfers					
011-1301-491.62-00	Non-Departmental Transfer	-	-	-	-
011-1301-491.62-01	General Fund	-	-	-	-
011-1301-491.62-19	Hydro Bond pymt fund 413	-	-	-	-
011-1801-491-62-31	Central Garage Fund	-	-	-	-
011-1801-491-62-32	Central Services Fund	-	-	-	-
	Totals	-	-	-	-

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**CITY OF QUINCY
SPECIAL REVENUE FUNDS**

**Revenue/Expenditures & Change in Fund Balance
Summary**

Revised 4/16/15

	Planning & Devlpmnt 201	9-1-1 202	Housing Resource 203	9-1-1 Surcharge 204	Franchise Fee "Green" 205	NSP Housing Fund 206
Beginning Balance, May 1	100	100	89,000	974,000	182,000	-
REVENUES						
Taxes	-	-	-	342,000	388,334	-
Licenses & Permits	-	-	-	-	-	-
Charges for Services	225,200	-	30,000	-	-	-
Rent & Other Income	21,707	-	-	-	-	16,000
Interest Income	90	-	300	3,600	500	-
Debt Proceeds	-	-	-	-	-	-
Grants	11,200	544,200	-	-	-	-
Transfers In	557,925	815,651	-	-	-	-
Inter-Gov. Revenues	-	-	-	-	-	-
TOTAL REVENUE	816,122	1,359,851	30,300	345,600	388,834	16,000
Total Funds Available	816,222	1,359,951	119,300	1,319,600	570,834	16,000
EXPENDITURES						
Salaries & Benefits	639,954	1,249,697	-	-	-	-
Contracted Services	123,108	86,083	6,100	232,000	-	7,000
Commodities	11,215	23,611	-	-	-	-
Capital Outlay	-	-	-	1,083,600	-	-
Miscellaneous	41,845	460	1,200	-	-	1,000
Debt Service	-	-	-	-	-	-
Transfers	-	-	72,500	-	388,333	-
TOTAL EXPENDITURES	816,122	1,359,851	79,800	1,315,600	388,333	8,000
Ending Balance, April 30	\$ 100	\$ 100	\$ 39,500	\$ 4,000	\$ 182,501	\$ 8,000

**CITY OF QUINCY
SPECIAL REVENUE FUNDS**

**Revenue/Expenditures & Change in Fund Balance
Summary**

	Motor Fuel Tax 210	Traffic Signal 211	Town Road Tax 212	Police Grants 240	Police Donations 241	State Forfeiture 242
Beginning Balance, May 1	3,200,000	32,000	76,200	8,000	27,000	33,500
REVENUES						
Taxes	972,000	-	3,500	-	-	-
Licenses & Permits	-	-	-	-	-	-
Charges for Services	-	-	-	-	-	1,500
Rent & Other Income	-	-	-	-	24,500	-
Interest Income	8,000	100	200	-	500	1,500
Debt Proceeds	-	-	-	-	-	-
Grants	-	15,000	-	110,000	-	6,000
Transfers In	-	-	-	-	-	-
Inter-Gov. Revenues	-	-	-	-	-	-
TOTAL REVENUE	980,000	15,100	3,700	110,000	25,000	9,000
Total Funds Available	4,180,000	47,100	79,900	118,000	52,000	42,500
EXPENDITURES						
Salaries & Benefits	-	-	-	-	-	-
Contracted Services	170,700	33,750	-	5,000	-	-
Commodities	285,700	11,500	-	7,000	20,000	-
Capital Outlay	2,819,984	-	79,000	95,000	25,000	26,000
Miscellaneous	-	250	-	-	-	3,000
Debt Service	-	-	-	-	-	-
Transfers	-	-	-	5,000	-	-
TOTAL EXPENDITURES	3,276,384	45,500	79,000	112,000	45,000	29,000
Ending Cash Balance	\$ 903,616	\$ 1,600	\$ 900	\$ 6,000	\$ 7,000	\$ 13,500

CITY OF QUINCY
SPECIAL REVENUE FUNDS

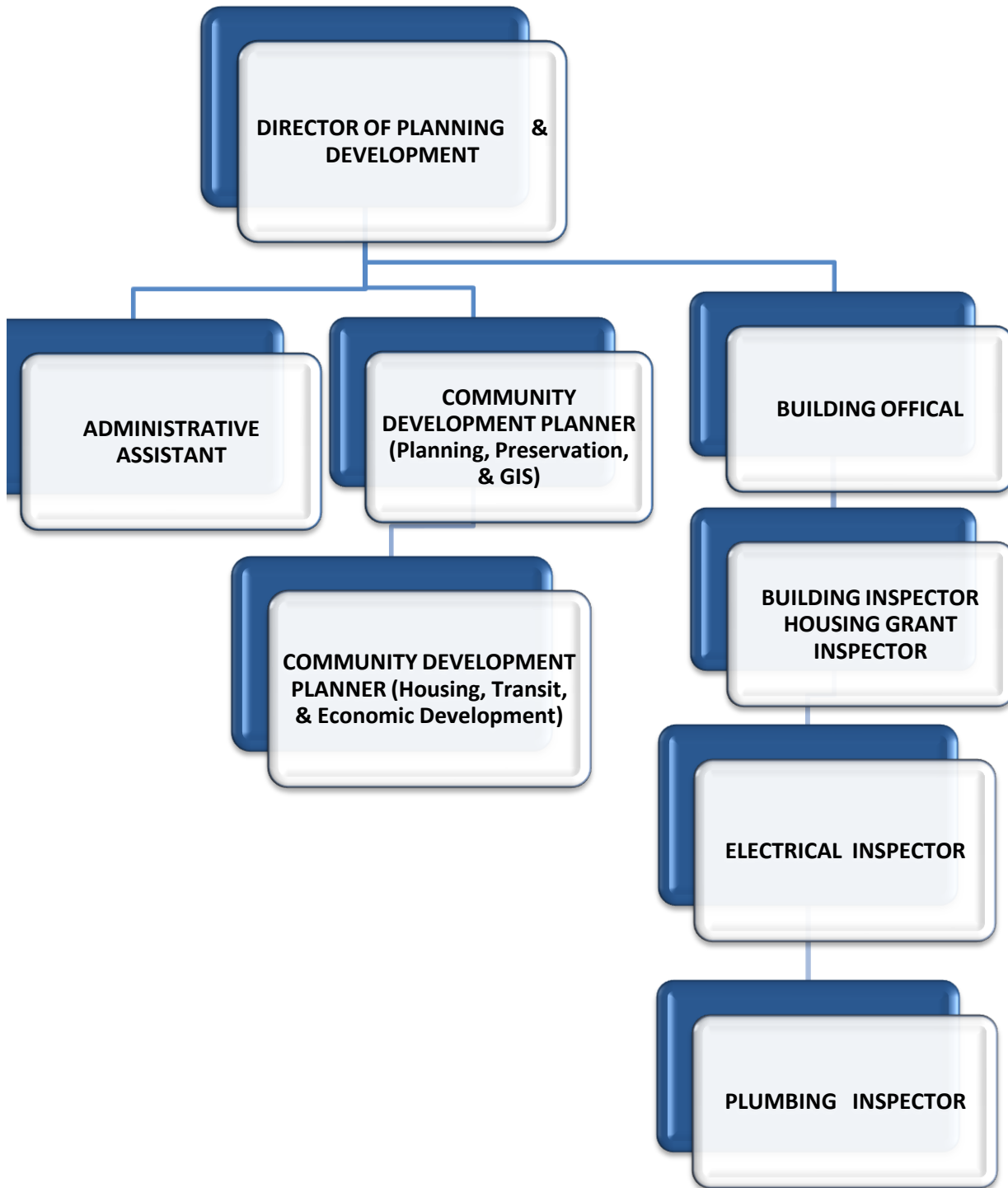
Revenue/Expenditures & Change in Fund Balance
Summary

	Federal Forfeiture 243	Crime Lab 244	Fire Educ. & Apparatus 245	Fire Donations 246	Fire Grant 247	Police DUI 249
Beginning Balance, May 1	15,000	16,000	7,500	5,000	-	82,000
REVENUES						
Taxes	-	-	-	-	-	-
Licenses & Permits	-	-	-	-	-	-
Charges for Services	-	15,300	-	-	-	-
Rent & Other Income	-	-	-	1,200	-	-
Interest Income	500	1,500	-	-	-	250
Debt Proceeds	-	-	-	-	-	-
Grants	5,000	-	500	-	23,000	65,000
Transfers In	-	-	-	-	-	-
Inter-Gov. Revenues	-	-	-	-	-	-
TOTAL REVENUE	5,500	16,800	500	1,200	23,000	65,250
Total Funds Available	20,500	32,800	8,000	6,200	23,000	147,250
EXPENDITURES						
Salaries & Benefits	-	-	-	-	-	-
Contracted Services	-	10,750	1,000	-	-	1,000
Commodities	-	12,450	1,000	800	-	9,100
Capital Outlay	5,000	5,000	-	1,000	23,000	66,500
Miscellaneous	-	1,250	-	-	-	-
Debt Service	-	-	-	-	-	-
Transfers	-	-	-	-	-	-
TOTAL EXPENDITURES	5,000	29,450	2,000	1,800	23,000	76,600
Ending Cash Balance	\$ 15,500	\$ 3,350	\$ 6,000	\$ 4,400	\$ -	\$ 70,650

CITY OF QUINCY
SPECIAL REVENUE FUNDS

Revenue/Expenditures & Change in Fund Balance
Summary

	Transit Lines 250	DCCA Grant 252	IHDA Grant 253	HUD Grant 255	Total
Beginning Balance, May	100	37,000	18,000	80,000	4,882,500
REVENUES					
Taxes		-	-	-	1,705,834
Licenses & Permits		-	-	-	-
Charges for Services	78,200	-	-	-	350,200
Rent & Other Income		-	-	-	63,407
Interest Income	1,200	-	-	-	18,240
Debt Proceeds		-	-	-	-
Grants	2,910,753	150,000	168,000	303,000	4,311,653
Transfers In	274,000	-	-	-	1,647,576
Inter-Gov. Revenues		-	-	-	-
TOTAL REVENUE	3,264,153	150,000	168,000	303,000	8,096,910
Total Funds Available	3,264,253	187,000	186,000	383,000	12,979,410
EXPENDITURES					
Salaries & Benefits	2,086,136				3,975,787
Contracted Services	938,421	20,000	156,500	9,500	1,800,912
Commodities	26,950				409,326
Capital Outlay	57,220	130,000		235,500	4,651,804
Miscellaneous	155,426		11,500	58,000	273,931
Debt Service					-
Transfers	-	-	-	-	465,833
TOTAL EXPENDITURES	3,264,153	150,000	168,000	303,000	11,577,593
Ending Cash Balance	\$ 100	\$ 37,000	\$ 18,000	\$ 80,000	\$ 1,401,817



PURPOSE

The Department of Planning and Development is comprised of two offices. Each office contributes to the development of the city and helps enhance the quality of life for its residents and businesses.

The Planning Office plans for short and long-range land use and development, leads economic development activities, and regulates land development. The office coordinates development plan reviews with other city departments and administers the Enterprise Zone, Tax Increment Finance Districts, and Economic Development Loan programs. It also administers grants for housing and transit services. The office provides staff support to seven City commissions or committees.

The Inspection Office enforces, administers zoning, building and property maintenance sections of the Municipal Code. Inspections are based upon construction benchmarks and building code standards. The office’s responsibilities include building, electrical, plumbing, and sign permit reviews, field inspections, and approvals. Inspection staff consults with the public, property owners and developers on proposed building projects and construction standards. Enforcement activities include code violation investigations, minimum housing, and nuisance abatement.

GOALS/OBJECTIVES

- Support implementation of The District and GREDF Strategic Plan.
- Update city’s zoning regulations.
- Continue integration of One Solution software into building and code enforcement permits.
- Implement Emerald Ash Bore Management Plan.
- Implement TIF Investment Plan.
- Adopt new building codes and fee schedule.
- Adopt new subdivision ordinance.
- Adopt occupancy permit program.
- Facilitate The District’s Special Service Area (SSA) renewal.

PAST FISCAL YEAR HIGHLIGHTS

- Prepared and submitted Enterprise Zone application to DCEO.
- Secured IHDA grant to renovate single-family homes to allow seniors to remain in their homes.
- Adopt Emerald Ash Borer Management Plan.
- Increase Site Plan and Plan Commission projects reviews.

BUDGET SUMMARY

The Planning and Development fund is projecting additional operational revenue of \$10,000 for electrical permits and \$3,000 plumbing permits. General subsidy is down \$72,622 due to utilizing subsidies from the Housing Revenue Fund. Expenses increased in the Inspections division by \$13,147 mainly due to certification increases, increase in employee health coverage, and \$5,700 increase in contracted services. The Administrative budget is down \$56,069. This is due to contracted services down \$12,000 and the salaries/benefits reduction of nearly \$45,000 due to elimination of part time staff and re-allocation of Community Development Planner from .60 to .40 FTEs, the increase shifted to Transit. The overall budget reduction is \$43,922.

PLANNING & DEVELOPMENT FUND

SUMMARY

REVENUE SUMMARY

ACCOUNT NUMBER	2015/2016		2014/2015	2014/2015	2013/2014
	PROPOSED BUDGET	% Change	REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Other Income	21,797	-35.51%	33,797	21,355	26,132
Charges for Services	225,200	6.23%	212,000	242,350	213,709
Local Econ Dev/Rehab Grant	11,200	0.00%	11,200	11,200	11,200
Transfers from General Fund	557,925	-7.93%	605,947	515,550	577,500
Total	816,122	-5.43%	862,944	790,455	828,541

EXPENSE SUMMARY

ACCOUNT DESCRIPTION	2015/2016		2014/2015	2014/2015	2013/2014
	PROPOSED BUDGET	% Change	REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Salaries	423,233	-7.18%	455,978	436,481	450,525
Benefits	216,721	-4.12%	226,045	213,373	207,512
Contractual Services	123,108	-8.37%	134,359	100,493	106,492
Commodities	11,215	39.25%	8,054	4,123	12,544
Capital Outlay	-	#DIV/0!	-	-	5,611
Miscellaneous	41,845	8.67%	38,508	34,651	37,406
Totals	816,122	-5.43%	862,944	789,121	820,090

Totals by Division

2411 Protective Inspection	443,307	2.84%	431,060	394,514	412,648
6310 Administration	359,164	-13.92%	417,233	387,471	393,730
6315 Planning Commision	7,900	0.00%	7,900	4,792	6,328
6316 Historic Preservation	4,251	0.00%	4,251	1,038	6,369
6317 Board of Appeals	1,500	-40.00%	2,500	1,306	1,015
Totals	816,122	-5.43%	862,944	789,121	820,090

STAFFING

	FY 2016 PROPOSED	FY 2015 ACTUAL	FY 2014 ACTUAL	FY 2013 ACTUAL
Full Time Positions	7.40	7.55	8.00	8.00
Part Time Positions	0.00	1.00	1.00	1.00

The Planning and Development Staffing is as follows:

Director of Planning and Development	1
Administrative Assistant	1
Community Development Planners	1.40
Building Official	1
Code Enforcement Officers	3
Total	7.40

REVENUES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
201-0000-331.01-01	Interest Income	90	90	8	18
201-0000-331.04-00	Origination & Loan Fees	15,000	15,000	15,930	9,881
201-0000-342.01-00	Sale of Maps	40	40	-	-
201-0000-342.05-00	Refunds/Reimbursements	1,667	1,667	1,667	4,667
201-0000-342.09-00	Other	-	-	-	-
201-0000-350.00-00	Sale of Property	5,000	17,000	3,750	11,566
201-0000-361.04-01	Freedom of Info Copies	-	-	-	-
201-0000-364.01-00	Building Permits	120,000	120,000	119,854	120,864
201-0000-364.02-00	Electrical Lic./Permits	70,000	60,000	78,777	59,175
201-0000-364.03-00	Plumbing Lic./Permits	23,000	20,000	26,398	21,990
201-0000-364.07-00	Special Zoning Permits	12,000	12,000	16,521	10,680
201-0000-364.09-00	Zoning/Sub-division Fees	200	-	800	1,000
201-0000-365.02-00	Demolition Reimbursements	-	-	-	-
201-0000-383.01-03	Local Econ Dev/Rehab Grar	11,200	11,200	11,200	11,200
201-0000-383.02-03	State Econ Dev/Rehab Grar	-	-	-	-
201-0000-391.01-01	Transfer from General Fund	333,425	408,947	310,050	372,000
201-0000-391.01-03	Housing Resource Fund	72,500	-	8,500	8,500
201-0000-391.01-36	Transfer from Econ Dev RLI	62,500	170,000	170,000	170,000
201-0000-391.01-37	CDAP RLF fund 702	62,500	-	-	-
201-0000-391.01-38	Transfer from CBD RLF	27,000	27,000	27,000	27,000
	Total	816,122	862,944	790,455	828,541

**PLANNING & DEVELOPMENT FUND
PROTECTIVE INSPECTIONS**

INSPECTIONS

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Salaries & Benefits					
201-2411-402.11-01	Regular Salary/Wages	188,039	210,917	185,927	178,819
201-2411-402.11-03	Sick Pay	106	-	80	103
201-2411-402.11-04	Holiday Pay	9,882	-	10,653	9,478
201-2411-402.11-15	Vacation Pay	11,069	-	7,966	5,946
201-2411-402.11-16	Major Medical Pay	-	-	-	-
201-2411-402.11-17	Sick Pay Buy Back	2,657	2,657	2,657	9,507
201-2411-402.11-18	Vacation Pay Buy Back	-	-	-	4,156
201-2411-402.12-01	Regular Salary/Wages	-	-	-	-
201-2411-402.21-01	Group Insurance	55,103	48,816	45,791	36,195
201-2411-402.21-02	Retirees Insurance	-	-	-	4,396
201-2411-402.21-03	Board Paid Life Ins.	137	137	137	131
201-2411-402.21-04	Workers' Compensation	34,303	33,304	33,304	32,651
201-2411-402.22-01	Social Security	13,129	13,286	11,959	12,276
201-2411-402.22-02	Medicare	3,070	3,052	2,797	2,871
201-2411-402.22-03	Unemployment Comp.	625	400	400	-
201-2411-402.23-01	IMRF	24,288	26,981	25,755	26,960
	Subtotals	342,408	339,550	327,426	323,489
Contracted Services					
201-2411-402.31-02	Contracted Legal	7,000	-	-	12,675
201-2411-402.31-05	Prof Svcs - Other	1,700	1,700	190	1,855
201-2411-402.33-02	Landfill Fees	12,500	12,500	5,902	1,634
201-2411-402.36-01	Fleet Maintenance	4,000	4,000	4,134	5,530
201-2411-402.37-01	Demolitions	20,000	20,000	15,600	3,850
201-2411-402.37-02	Nuisance Abatements	5,000	5,000	11	6,014
201-2411-402.38-01	MICA	12,086	9,109	9,109	8,930
201-2411-402.38-02	Deductible	-	2,625	2,625	2,574
201-2411-402.39-01	Communications	2,300	2,300	2,682	2,344
201-2411-402.39-02	Advertising/Publishing	1,500	1,500	895	1,247
201-2411-402.39-03	Printing & Binding	200	300	109	391
201-2411-402.39-04	Travel	-	900	136	1,024
201-2411-402.39-05	Mileage Reimbursement	-	1,500	-	28
201-2411-402.39-07	Regist, Schools, Meetings	2,000	2,000	1,411	1,782
	Subtotals	68,286	63,434	42,804	49,878
Commodities					
201-2411-402.41-01	Postage	1,500	1,200	420	7,311
201-2411-402.41-02	Office Supplies	500	500	-	1,551
201-2411-402.44-00	Books & Periodicals	1,600	200	183	193
	Subtotals	3,600	1,900	603	9,055
Capital Outlay					
201-2411-402.52-08	Controllable	-	-	-	5,611
	Subtotals	-	-	-	5,611
Miscellaneous					
201-2411-402.61-01	Dues	350	650	812	857
201-2411-402.61-04	Other	7,342	4,826	2,169	3,058
201-2411-402.65-01	Administrative	9,991	9,700	9,700	9,700
201-2411-402.65-02	Space	11,330	11,000	11,000	11,000
	Subtotals	29,013	26,176	23,681	24,615
	Totals	443,307	431,060	394,514	412,648

**PLANNING & DEVELOPMENT FUND
COMMERCIAL DEVELOPMENT**

COMMUNITY DEVELOPMENT-ADMINISTRATION

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Salaries & Benefits					
201-6310-408.11-01	Regular Salary/Wages	177,398	213,364	176,583	185,459
201-6310-408.11-03	Sick Pay	1,679	-	2,634	1,690
201-6310-408.11-04	Holiday Pay	9,798	-	12,211	11,307
201-6310-408.11-15	Vacation Pay	14,923	-	20,605	12,605
201-6310-408.11-17	Sick Pay Buy Back	7,682	7,960	7,142	8,039
201-6310-408.12-01	Regular Salary/Wages	-	21,080	10,023	19,095
201-6310-408.21-01	Group Insurance	43,007	49,031	46,760	43,690
201-6310-408.21-03	Board Paid Life Ins.	137	137	122	122
201-6310-408.21-04	Workers' Compensation	1,353	1,314	1,314	1,288
201-6310-408.22-01	Social Security	13,301	15,053	13,688	14,332
201-6310-408.22-02	Medicare	3,111	3,490	3,202	3,352
201-6310-408.22-03	Unemployment Comp.	550	400	400	-
201-6310-408.23-01	IMRF	24,607	30,644	27,744	28,917
	Subtotal	297,546	342,473	322,428	329,896
Contractual Services					
201-6310-408.31-01	Audit	5,720	5,720	5,147	5,225
201-6310-408.31-04	Engineering/Architectural	1,500	500	-	445
201-6310-408.31-05	Other	1,500	2,000	500	-
201-6310-408.35-03	R&M-Office Furn & Equip	-	-	711	5,094
201-6310-408.35-05	R&M-Other	-	-	-	-
201-6310-408.36-03	Equip and Vehicle Rental	4,000	4,400	3,122	-
201-6310-408.38-01	MICA	5,141	4,123	4,123	4,042
201-6310-408.38-02	Deductible	-	868	868	851
201-6310-408.39-01	Communications	500	718	551	662
201-6310-408.39-02	Advertising/Publishing	2,000	2,000	804	816
201-6310-408.39-03	Printing & Binding	200	200	269	692
201-6310-408.39-04	Travel	500	2,500	2,037	2,679
201-6310-408.39-05	Mileage Reimbursement	4,000	4,461	5,109	4,024
201-6310-408.39-07	Regist, Schools, Meetings	2,500	2,500	750	1,295
201-6310-408.39-08	Contracted Services	15,000	27,674	27,674	23,122
	Subtotal	42,561	57,664	51,665	48,947
Commodities					
201-6310-408.41-01	Postage	1,500	1,500	289	172
201-6310-408.41-02	Office Supplies	2,500	2,500	1,041	784
201-6310-408.44-00	Books & Periodicals	75	75	-	-
201-6310-408.46-11	Other	2,500	1,039	1,453	1,526
	Subtotal	6,575	5,114	2,783	2,482
Capital Outlay					
201-6310-408.52-08	Controllable	-	-	-	-
Miscellaneous					
201-6310-408.61-01	Dues	1,800	1,800	1,137	2,151
201-6310-408.61-04	Other	1,000	782	58	854
201-6310-408.65-01	Administrative	5,665	5,500	5,500	5,500
201-6310-408.65-02	Space	4,017	3,900	3,900	3,900
	Subtotal	12,482	11,982	10,595	12,405
	Totals	359,164	417,233	387,471	393,730

**PLANNING & DEVELOPMENT FUND
COMMERCIAL DEVELOPMENT**

PLANNING COMMISSION

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Contractual Services					
201-6315-408.31-05	Other	-	-	-	-
201-6315-408.39-02	Advertising/Publishing	6,000	6,000	3,701	5,002
201-6315-408.39-03	Printing/Binding	-	-	-	-
201-6315-408.39-08	Contracted Services	1,000	1,000	385	455
	Subtotal	7,000	7,000	4,086	5,457
Commodities					
201-6315-408.41-01	Postage	900	900	706	871
201-6315-408.41-02	Office Supplies	-	-	-	-
	Subtotal	900	900	706	871
	Totals	7,900	7,900	4,792	6,328

**PLANNING & DEVELOPMENT FUND
COMMUNITY DEVELOPMENT**

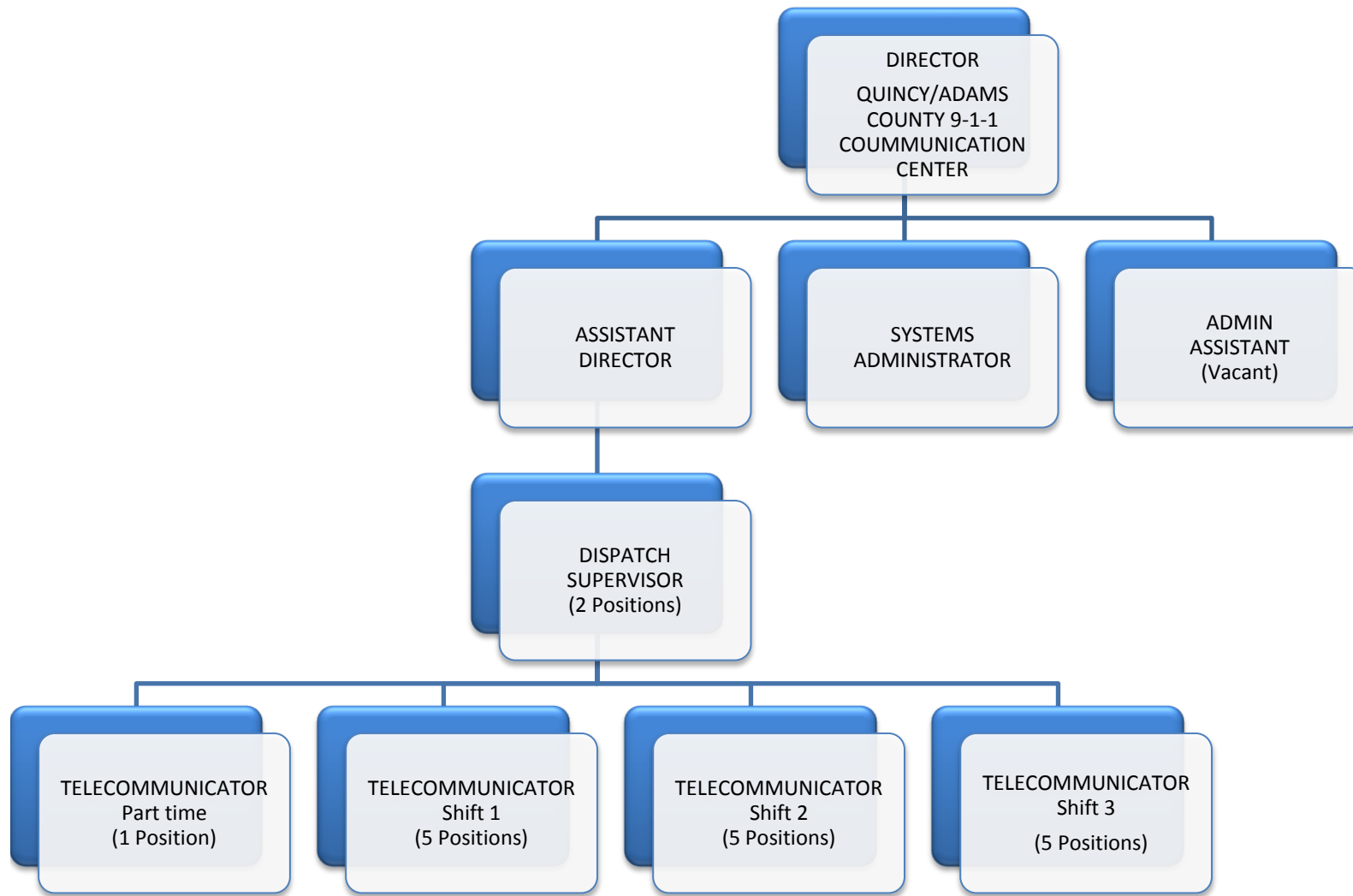
HISTORIC PRESERVATION COMMISSION

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Salaries & Benefits					
201-6316-408.12-01	Temporary Salary/Wages	-	-	-	4,321
201-6316-408.22-01	Social Security	-	-	-	268
201-6316-408.22-02	Medicare	-	-	-	63
		-	-	-	4,652
Contractual Services					
201-6316-408.31-05	Other	876	876	35	684
201-6316-408.39-02	Advertising/Publishing	-	-	343	347
201-6316-408.39-03	Printing & Binding	2,885	2,885	-	-
201-6316-408.39-04	Travel	-	-	(100)	-
201-6316-408.39-05	Mileage Reimbursement	-	-	222	-
201-6316-408.39-07	Regist, Schools, Meetings	-	-	132	164
	Subtotals	3,761	3,761	632	1,195
Commodities					
201-6316-408.41-01	Postage	140	140	31	136
201-6316-408.44-00	Books/Periodicals	-	-	-	-
201-6316-408.46-11	Other	-	-	-	-
	Subtotals	140	140	31	136
Miscellaneous					
201-6316-408.61-01	Dues	50	50	100	50
201-6316-408.61-04	Other	300	300	275	336
	Subtotals	350	350	375	386
	Totals	4,251	4,251	1,038	6,369

**PLANNING & DEVELOPMENT
COMMUNITY DEVELOPMENT**

BOARD OF APPEALS

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Contractual Services					
201-6317-408.39-02	Advertising/Publishing	1,500	2,500	1,306	1,015
Miscellaneous					
201-6317-408.61-04	Other	-	-	-	-
	Totals	1,500	2,500	1,306	1,015



PURPOSE

Quincy/Adams County 9-1-1 Center is an inter-governmental agency of both City of Quincy and the Adams County. The oversight authority is the City of Quincy and Adams County 9-1-1 Communications Systems Governing Board that consists of eleven members: three city alderman, three county board members, Quincy Police Chief, Quincy Fire Chief, Adams County Sheriff, Adams County Ambulance Director, and the Secretary of the Adams County Rural Fire Protection District Association. City of Quincy Alderman Mike Farha is the current 9-11 Governing Board Chairman. The 9-1-1 Director is the chief executive for Quincy/Adams County 9-1-1 System and reports directly to the 9-1-1 Governing Board. The 9-1-1 Director also functions as a department head in both the city and county governments. Funding is provided by the City of Quincy at 60% and Adams County at 40%.

GOALS/OBJECTIVES

It is the objective of the Quincy/Adams County 9-1-1 Communication Center Public Safety Answering Point (PSAP) to provide the citizens of the City of Quincy and Adams County with the most efficient emergency communications possible.

Center Philosophy. The Quincy/Adams County 9-1-1 Communication Center is a cooperative effort by public safety emergency service agencies including the Quincy Police Department, the Quincy Fire Department, Adams County Rural Fire Departments, the Adams County Ambulance and Emergency Service, and the Adams County Sheriff's Department. In public safety dispatching, the immediacy of many incidents cannot be overemphasized. Speedy communications can mean the difference between capturing a suspect and letting him get away, preventing a major fire and letting one escalate, or even life and death. Further, accuracy in communication is of utmost importance. Achievement of both speed and accuracy is the mark of successful public safety dispatching.

Goals. There are two primary goals for effective and efficient 9-1-1 dispatching:

- To provide 24-hour per day availability for receiving 9-1-1 and other public safety calls and dispatching law enforcement, fire protection, and emergency medical and ambulance services as needed.
- To provide an effective and efficient system that processes incoming calls and, as necessary, dispatch response units in an accurate and speedy manner.

These goals emphasize the need for emergency communications to be available to callers at all times, day or night, throughout the year, and to focus on two essential features of dispatching: doing the job well and doing it quickly.

PAST FISCAL YEAR HIGHLIGHTS

PAST FISCAL YEAR HIGHLIGHTS

Three staff retirements: Assistant Director Sharon Tedrow, 9-1-1 Telecommunicator Kay Jenkins and 9-1-1 Telecommunicator Linda Link.

Calendar Year 2014 Quincy/Adams County 9-1-1 Center Call Statistics:

121,087 total incoming calls received

Average 332 9-1-1 & non-emergency calls daily

41,574 total 9-1-1 calls (79% from cell phones; 21% from landline phones)

Average 114 9-1-1 calls daily

76,589 calls on non-emergency number (222-9360)

Average 210 daily

2,924 alarm line calls

Average 8 daily

REVENUE SUMMARY

ACCOUNT DESCRIPTION	2015/2016	% Change	2014/2015	2014/2015	2013/2014
	PROPOSED BUDGET		REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Other Reimbursements	-		-	-	21
Public Reimbursements	-		-	-	20
Adams County	544,200	-0.55%	547,200	526,427	512,332
General Fund	815,651	-0.63%	820,800	795,300	761,600
Total	1,359,851	-0.60%	1,368,000	1,321,727	1,273,973

EXPENSE SUMMARY

ACCOUNT NUMBER	2015/2016	% Change	2014/2015	2014/2015	2013/2014
	PROPOSED BUDGET		REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Salaries	862,712	-0.23%	864,727	854,644	824,432
Benefits	386,985	-1.66%	393,519	377,520	358,528
Contractual Services	86,083	-0.54%	86,551	75,239	81,721
Commodities	23,611	3.82%	22,743	19,583	17,962
Miscellaneous	460	0.00%	460	365	413
Totals	1,359,851	-0.60%	1,368,000	1,327,351	1,283,056

STAFFING

	FY 2016 PROPOSED	FY 2015 ACTUAL	FY 2014 ACTUAL	FY 2013 ACTUAL
Full Time Positions	20	20	20	20
Part Time Positions	1	1	1	0

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Salaries & Benefits					
202-2310-402.11-01	Regular Salary/Wages	680,090	679,455	660,739	660,899
202-2310-402.11-02	Overtime	40,000	35,000	54,576	38,658
202-2310-402.11-03	Sick Pay	14,323	15,726	23,360	21,489
202-2310-402.11-04	Holiday Pay	37,867	37,919	37,059	35,620
202-2310-402.11-15	Vacation Pay	54,283	56,006	52,126	53,406
202-2310-402.11-17	Sick Pay Buy Back	21,490	24,709	15,670	8,416
202-2310-402.11-18	Vacation Pay Buy Back	8,563	9,805	4,253	107
202-2310-402.11-19	Personal Day Pay	2,455	2,790	2,800	2,730
202-2310-402.11-20	Personal Day Pay Buy Back	3,641	3,317	4,061	3,107
202-2310-402.21-01	Group Insurance	209,961	202,589	189,772	180,071
202-2310-402.21-03	Board Paid Life Ins.	684	684	685	677
202-2310-402.21-04	Workers' Compensation	4,085	3,966	3,966	3,888
202-2310-402.22-01	Social Security	53,488	53,613	51,970	50,394
202-2310-402.22-02	Medicare	12,509	12,539	12,154	11,786
202-2310-402.22-03	Unemployment Comp.	2,625	2,000	2,000	-
202-2310-402.23-01	IMRF	98,953	113,448	112,173	106,787
202-2310-402.23-07	911 IAM National Pension	4,680	4,680	4,800	4,925
	Subtotal	1,249,697	1,258,246	1,232,164	1,182,960
Contractual Services					
202-2310-402.31-01	Audit	1,558	1,558	1,551	1,558
202-2310-402.31-02	Contracted Legal	-	1,740	1,740	-
202-2310-402.32-01	Medical	-	620	630	165
202-2310-402.34-03	Custodial Services	3,250	3,250	3,750	3,250
202-2310-402.35-01	Repair & Maint-Buildings	12,000	8,000	6,909	7,019
202-2310-402.35-03	R&M-Office Furn & Equip	2,000	-	-	-
202-2310-402.38-01	MICA	17,775	15,035	15,035	14,740
202-2310-402.38-02	Deductible	-	2,223	2,223	2,179
202-2310-402.39-01	Communications	43,000	51,000	38,245	49,706
202-2310-402.39-02	Advertising/Publishing	300	300	623	541
202-2310-402.39-03	Printing & Binding	500	500	-	280
202-2310-402.39-04	Travel	2,100	325	1,115	353
202-2310-402.39-05	Mileage Reimbursement	1,300	1,300	1,293	993
202-2310-402.39-07	Regist, Schools, Meetings	2,300	700	2,125	937
	Subtotal	86,083	86,551	75,239	81,721
Commodities					
202-2310-402.41-01	Postage	300	300	165	209
202-2310-402.41-02	Office Supplies	1,711	2,263	2,336	1,594
202-2310-402.42-02	Electricity	18,000	17,000	14,477	13,260
202-2310-402.45-02	Custodial Supplies	500	500	615	514
202-2310-402.45-03	Equipment Consumable	500	500	273	309
202-2310-402.45-04	Equip Replacement Parts	500	500	55	138
202-2310-402.47-01	Clothing/Uniforms	2,100	1,680	1,662	1,938
	Subtotal	23,611	22,743	19,583	17,962
Miscellaneous					
202-2310-402.61-01	Dues	460	460	321	413
202-2310-402.61-04	Other	-	-	44	-
	Subtotal	460	460	365	413
	Totals	1,359,851	1,368,000	1,327,351	1,283,056

The Housing Resource Fund is used to fund Housing development projects when other grant sources are not available. The main source of revenue is the administrative cost share from housing grants. The Housing grants vary and are not always closed out annually, so revenue/expenses fluctuate by year. These funds are also used to loan other housing funds to cover contractor payments, etc. pending receipt of reimbursement. The FY 2015/2016 budget includes a subsidy transfer to the General Fund in the amount of \$72,500.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Revenues					
203-0000-331.01-01	Deposit Accounts	300	100	400	485
203-0000-342.09-00	Miscellaneous Other	-	110,502	-	183
203-0000-361.05-02	Admin Fees	10,000	10,000	-	-
203-0000-363.09-01	Cost Share -Administrative	20,000	-	-	-
203-0000-391.01-53	Two Rivers Rental Rehab	-	-	-	-
	Totals	30,300	120,602	400	668

EXPENSE SUMMARY

	2015/2016 PROPOSED BUDGET	% Change	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Contractual Services	6,100	-94.42%	109,402	2,520	2,973
Miscellaneous	1,200	0.00%	1,200	-	-
Transfers	72,500	625.00%	10,000	18,500	18,500
Totals	79,800	-33.83%	120,602	21,020	21,473

EXPENDITURE DETAIL

Contractual Services

203-6313-408.31-02	Contracted Legal	600	600	-	150
203-6313-408.31-04	Engineering/Architectural	1,000	1,000	-	109
203-6313-408.31-05	Prof Svcs - Other	3,000	3,000	2,441	1,486
203-6313-408.35-01	Repair & Maint - Buildings	1,500	104,802	79	1,228
	Subtotal	6,100	109,402	2,520	2,973

Miscellaneous

203-6313-408.61-04	Miscellaneous-Other	1,200	1,200	-	-
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Transfers

203-1801-491.62-02	Planning & Development	72,500	-	8,500	8,500
203-1802-408.62-96	Two Rivers Regional Cncl	-	10,000	10,000	10,000
	Subtotal	72,500	10,000	18,500	18,500

Totals		79,800	120,602	21,020	21,473
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FUND 204 9-1-1 SURCHARGE FUND

SUMMARY

PURPOSE

The Quincy/Adams County 9-1-1 Governing Board also receives monthly revenue from the Illinois Wireless Emergency Telephone System Act (WETSA) for Fund 204. Fund 204 (WETSA funding) earmarks \$228,000 for operating expenses; the balance of the WETSA revenue is allotted for capital savings for capital equipment purchases in accordance with the 9-1-1 Governing Board's long-range Capital Equipment Replacement Plan. Major equipment replacement purchases are expected in 2016-2017.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Revenues					
204-0000-314.02-08	Wireless 9-1-1 Surcharge	342,000	336,000	369,792	366,718
204-0000-314.04-08	VOIP 9-1-1 Remit Fee		-		
204-0000-331.01-01	Interest Income	3,600	3,600	3,668	3,421
204-0000-342.09-00	Other	-	-	-	1,000
Totals		345,600	339,600	373,460	371,139
Expenses					
	Debt Service	-	-	-	-
	Contractual Services	232,000	236,000	191,885	214,944
	Commodities	-	-		
	Capital Outlay	1,083,600	965,600	47,762	4,821
	Transfers	-	-	-	-
Totals		1,315,600	1,201,600	239,647	219,765

EXPENDITURE DETAIL

Contractual Services

204-2310-402.35-01	Repair & Maint-Building	-	-	-	-
204-2310-402.35-03	Repair & Maint-Office Equip	90,500	95,000	53,059	81,879
204-2310-402.39-01	Communications	141,500	141,000	138,826	133,065
		232,000	236,000	191,885	214,944

Commodities

204-2310-402.41-02	Office Supplies	-	-	-	-
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Capital Outlay

204-2310-402.52-04	Office Equipment	1,083,600	965,600	47,762	4,821
204-2310-402.52-05	Machinery & Equip	-	-		-
Subtotal		1,083,600	965,600	47,762	4,821

Transfers

204-2310-491.62-29	2006 G/O Note Fund	-	-	-	-
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Totals		1,315,600	1,201,600	239,647	219,765
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PURPOSE

The Franchise Fee "Green Energy" Fund was created in FY 2012 following passage of a resolution on March 7, 2011. The Ameren Illinois electric and gas franchise fees are the source of revenue for this fund. The franchise revenues may be used as follows: 1) To fund utility costs that were once considered "utility credits" 2) use 50% of the balance to fund energy efficiency related improvements to city facilities and 3) use 50% of the balance to pay down the city hall's HVAC debt, fund city pension liabilities, and pay down other city bond indebtedness.

GOALS/OBJECTIVES

In FY 2016, the funds will transfer \$52,511 to the General Fund to replace lost utility credits. In addition funds will be used toward the city hall HVAC improvement debt and transferred to the General Fund to fund pensions.

PAST FISCAL YEAR HIGHLIGHTS

During FY 2015, the Franchise Fee "Green Energy" funds were used towards the new roof on a portion of the Main Terminal Building at the Airport. In addition, the Green Energy funds transferred \$215,516 towards the police/fire pensions, transferred \$52,511 to General Fund for utility credit.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
<u>Revenues</u>					
205-0000-313.04-00	Franchise Fees/Ameren	388,334	356,667	355,481	325,420
205-0000-331.01-01	Interest Income	500	500	663	436
	Totals	388,834	357,167	356,144	325,856
<u>Expenses</u>					
Capital Outlay					
205-1899-401.52-02	Buildings	-	85,000	-	58,707
205-1899-401.52-05	Machinery & Equipment				
	Subtotal	-	85,000	-	58,707
Transfers					
205-1801-491.62-01	Transfer to General Fund	365,333	268,027	268,027	52,511
205-1801-491.62-19	Transfer to Hydro Bond Fd	-	-	-	127,800
205-1801-491.62-21	2013B HVAC Proj Pymt Fur	23,000	23,000	23,000	23,000
	Totals	388,333	291,027	291,027	262,018

PURPOSE

The NSP grant awarded funds to construct/rehab the following properties:

- 1300 North 5th Street - 2 units
- 1238 North 8th Street - 2 units
- 515 North 5th Street - 4 units

These units are owned by the city and under property management of Transitions. The purpose of this fund is to account for all operating income/operating expenses of the properties .

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Revenues					
206-0000-331.01-01	Interest Income		16,000	-	-
206-0000-341.00-00	Rents & Leases	16,000	-	-	-
	Totals	16,000	16,000	-	-
Contractual Services					
206-6312-408.31-05	Other	5,200	5,200	-	-
206-6312-408.34-04	Lawn Care	1,800	1,800	-	-
	Subtotal	7,000	7,000	-	-
Miscellaneous					
206-6312-408.61-02	Taxes	500	500	-	-
206-6312-408.61-04	Other	500	500	-	-
	Subtotal	1,000	1,000	-	-
	Totals	8,000	8,000	-	-

FUND 210 MOTOR FUEL TAX

SUMMARY

PURPOSE

The City expects to receive \$972,000 in Motor Fuel Tax (MFT) Funds to be used for street maintenance, street repair and construction material. Major annual MFT Projects include asphalt resurfacing, chip seal resurfacing and pavement crack sealing. Reconstruction of street intersections and major street sections are also funded by MFT Funds.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Revenues					
210-0000-314.02-09	Motor Vehicle Fuel Tax	972,000	1,300,000	1,363,754	1,173,406
210-0000-331.01-01	Interest Income	8,000	5,000	18,135	15,473
210-0000-383.01-02	Local/Private-Infrast Grants	-	-	-	-
210-0000-383.02-01	State Gov-Operating Grants	-	-	15,436	15,436
210-0000-383.02-02	State Gov-Infrastruct Grant	-	-	-	-
	Totals	980,000	1,305,000	1,397,325	1,204,315
Expenses					
	Contractual Services	170,700	366,975	105,623	899,016
	Commodities	285,700	243,725	242,011	-
	Capital Outlay	2,819,984	1,589,300	1,530,872	41,463
	Transfers	-	-	-	-
	Totals	3,276,384	2,200,000	1,878,506	940,479

EXPENDITURE DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Contractual Services					
210-3713-403.31-04	Engineering/Architectural	20,000	200,000	5,000	690
210-3713-403.31-05	Prof Services/Other	-	15,000	-	-
210-3713-403.35-05	Repair & Maint/Other	-	10,000	2,909	7,254
210-3713-403.35-06	Repair & Maint/Infrastruct	150,000	141,225	97,162	891,072
210-3713-403.39-02	Advertising/Publishing	700	750	552	-
	Subtotal	170,700	366,975	105,623	899,016
Commodities					
210-3713-403.46-01	Concrete	124,000	131,600	131,600	-
210-3713-403.46-02	Asphalt	47,200	42,125	40,411	-
210-3713-403.46-03	Sand, Stone, Gravel	4,500	-	-	-
210-3713-403.46-04	Salt & Cinders	100,000	70,000	70,000	-
210-3713-403.46-05	Chemicals	10,000	-	-	-
	Subtotal	285,700	243,725	242,011	-
Capital Outlay					
210-3713-403.52-03	Improv other than Bldgs	-	-	88,657	-
210-3713-403.53-02	Streets-Replacement	2,619,984	1,414,300	1,411,987	41,463
210-3713-403.53-04	Traffic Signals	200,000	175,000	30,228	-
210-3713-403.53-09	Infrastructure-Other	-	-	-	-
	Subtotal	2,819,984	1,589,300	1,530,872	41,463
	Totals	3,276,384	2,200,000	1,878,506	940,479

FUND 211 TRAFFIC SIGNAL FUND

SUMMARY

PURPOSE

The Engineering Department maintains the traffic signal equipment at all signalized intersections within the city of Quincy.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Revenues					
211-0000-331.01-01	Interest Income	100	100	148	86
211-0000-342.09-00	Other	-	-	3,735	580
211-0000-362.03-02	Signs/Posts/Signals	-	-	3,344	1,159
211-0000-383.02-01	State Operating Grants	15,000	15,000	14,662	37,873
	Totals	15,100	15,100	21,889	39,698
Expenses					
Contractual Services					
211-3715-403.35-02	Rep & Mnt/ Mach & Equip	500	500	142	-
211-3715-403.35-05	Rep & Mnt/ Other	250	200	168	190
211-3715-403.35-06	Rep & Mnt/Infrastructure	30,000	34,800	12,593	8,876
211-3715-403.36-01	Fleet Maintenance	2,000	2,000	2,564	2,616
211-3715-403.39-01	Communications	250	250	-	77
211-3715-403.39-04	Travel	-	-	-	-
211-3715-403.39-05	Mileage Reimbursement	250	-	-	-
211-3715-403.39-07	Regist, Schools, Meetings	500	-	-	-
	Subtotal	33,750	37,750	15,467	11,759
Commodities					
211-3715-403.45-01	Building Supplies	-	-	-	-
211-3715-403.45-03	Equipment Consumable	500	1,000	-	-
211-3715-403.45-04	Equip Replacement Parts	10,000	8,000	4,232	7,620
211-3715-403.45-05	Small Tools/Small Equip.	500	500	418	302
211-3715-403.46-11	Other	500	500	220	238
	Subtotal	11,500	10,000	4,870	8,160
Miscellaneous					
211-3715-403.61-04	Other	250	250	203	215
	Totals	45,500	48,000	20,540	20,134

FUND 212 TOWN ROAD TAX FUND

SUMMARY

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Revenues					
212-0000-312.10-00	Town Road District Levy	3,500	3,500	3,439	3,500
212-0000-331.01-01	Interest Income	200	200	299	305
	Totals	3,700	3,700	3,738	3,805
Expenses					
Contractual Services					
212-1899-403.35-06	Rep & Maint/Infrastructure	-	-	-	-
Capital Outlay					
212-1899-403.52-03	Improv other than Bldgs	-	-	-	-
212-1899-403.53-02	Streets-Replacement	79,000	60,000	-	-
	Subtotal	79,000	60,000	-	-
Miscellaneous					
212-1899-403.61-04	Other	-	-	-	-
	Totals	79,000	60,000	-	-

FUND 240 POLICE DEPT GRANT FUND

SUMMARY

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Revenues					
240-0000-331.01-01	Interest Income		420	86	145
240-0000-382.02-02	Attorney General	10,000	10,000	5,000	5,000
240-0000-382.02-03	Local Law Enforcement	30,000	30,000	16,149	47,226
240-0000-382.03-04	Bureau of Justice	70,000	70,000	-	-
240-0000-382.03-06	Dept of Transportation	-	-	-	-
	Totals	110,000	110,420	21,235	52,371
Expenses					
Contractual Services					
240-2110-402.39-08	Contracted Services	5,000	5,000	-	-
Commodities					
240-2110-402.46-11	Other	7,000	7,000	4,912	8,385
Capital Outlay					
240-2110-402.52-05	Machinery & Equipment	25,000	25,000	8,572	38,652
240-2110-402.52-06	Vehicles	20,000	20,000	-	-
240-2110-402.52-08	Controllable	50,000	50,000	-	-
Miscellaneous					
240-2110-402.61-04	Other				
240-1801-491.62-01	Transfers to General Fund	2,500	2,500	668	1,917
240-1801-491.62-80	Transfers to Adams County	2,500	15,000	8,074	8,572
	Subtotals	5,000	17,500	8,742	10,489
	Totals	112,000	124,500	22,226	57,526

FUND 241 POLICE DONATIONS FUND

SUMMARY

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Revenues					
241-0000-321.00-00	Donations-Not Restricted	24,500	24,500	3,865	13,959
241-0000-331.01-01	Interest Income	500	500	101	111
241-0000-382.01-10	Restricted Contributions	-	-	(31,723)	3,000
	Totals	25,000	25,000	(27,757)	17,070
Expenses					
Commodities					
241-2110-402.46-11	Other	18,000	18,000	6,160	16,993
241-2110-402.47-02	Safety Equipment	2,000	2,000	-	-
Capital Outlay					
241-2110-402.52-05	Machinery & Equipment	-	-	-	-
241-2110-402.52-06	Vehicles	-	-	-	-
241-2110-402.52-08	Controllable	25,000	25,000	3,000	3,000
Miscellaneous					
241-2110-402.61-04	Other	-	-	-	-
	Totals	45,000	45,000	9,160	19,993

FUND 242 STATE FORFEITURE FUND

SUMMARY

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Revenues					
242-0000-331.01-01	Interest Income	1,500	1,500	152	164
242-0000-362.05-02	Drug Fines	1,500	1,500	1,791	1,092
242-0000-382.02-01	State Grants	-	-	-	-
242-0000-382.02-04	State Forfeitures	6,000	3,000	6,553	6,753
	Totals	9,000	6,000	8,496	8,009
Expenses					
Commodities					
242-2110-402.46-11	Other	-	10,000	-	2,264
Capital Outlay					
242-2110-402.52-05	Machinery & Equipment	8,000	10,000	-	10,325
242-2110-402.52-06	Vehicles	3,000	3,000	-	2,050
242-2110-402.52-08	Controllables	15,000	10,000	-	8,490
Miscellaneous					
242-2110-402.61-04	Other	3,000	3,000	-	-
	Totals	29,000	36,000	-	23,129

FUND 243 FEDERAL FORFEITURE FUND

SUMMARY

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Revenues					
243-0000-331.01-01	Interest Income	500	500	42	44
243-0000-382.03-02	Federal Forfeiture	5,000	5,000	15,733	-
	Totals	5,500	5,500	15,775	44
Expenses					
Capital Outlay					
243-2110-402.52-05	Machinery & Equipment	4,000	4,000	-	11,569
243-2110-402.52-06	Vehicles	1,000	1,000	-	29,391
Miscellaneous					
243-2110-402.61-04	Other	-	-	-	-
	Totals	5,000	5,000	-	40,960

FUND 244 CRIME LAB FUND

SUMMARY

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Revenues					
244-0000-331.01-01	Interest Income	1,500	1,500	75	105
244-0000-362.01-08	Other Reimbursements	15,000	15,000	12,570	12,591
244-0000-361.01-16	Fingerprinting Fees	300		700	-
	Totals	16,800	16,500	13,345	12,696
Expenses					
Salaries & Benefits					
244-2110-402.11-02	Overtime	-	-	-	-
244-2110-402.21-01	Group Insurance	-	-	-	-
244-2110-402.22-01	Social Security	-	-	-	-
244-2110-402.22-02	Medicare	-	-	-	-
Contractual Services					
244-2110-402.39-04	Travel	4,000	4,000	2,027	4,134
244-2110-402.39-05	Mileage Reimbursement	750	750	-	-
244-2110-402.39-07	Regist, Schools, Mtngs	4,000	4,000	7,800	6,570
244-2110-402.39-08	Contracted Services	2,000	2,000	105	1,085
Commodities					
244-2110-402.41-02	Office Supplies	1,000	1,000	229	-
244-2110-402.46-11	Operational Supples	10,200	11,400	10,888	6,693
244-2110-402.47-02	Safety Equipment	750	750	-	-
244-2110-402.47-03	Training Supplies	500	500	-	-
Capital Outlay					
244-2110-402.52-05	Machinery & Equipment	3,000	1,800	-	1,495
244-2110-402.52-08	Controllable	2,000	2,000	462	-
Miscellaneous					
244-2110-402.61-04	Other	1,250	1,250	-	-
	Totals	29,450	29,450	21,511	19,977

FUND 245 FIRE DEPT EDUCATION & APPARATUS FUND

SUMMARY

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Revenues					
245-0000-321.00-00	Donations-Not Restricted	500	500	-	-
245-0000-331.01-01	Interest Income	-	-	31	33
	Totals	500	500	31	33
Expenses					
Contractual Services					
245-2210-402.35-02	Rep & Maint/Mach & Equip	1,000	1,000	-	-
Commodities					
245-2210-402.46-11	Other	1,000	2,000	-	-
	Totals	2,000	3,000	-	-

FUND 246 FIRE DONATIONS FUND

SUMMARY

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Revenues					
246-0000-321.00-00	Donations-Not Restricted	1,200	10,790	5,535	1,635
246-0000-331.01-01	Interest Income	-	-	12	10
246-0000-382.01-01	Restricted Contributions	-	-	22,689	12,199
	Totals	1,200	10,790	28,236	13,844
Expenses					
Contractual Services					
246-2210-402.38-08	Professional Liability	-	-	-	-
Commodities					
246-2210-402.45-06	Vehicle	100	100	-	-
246-2210-402.46-11	Other	700	700	674	-
	Subtotal	800	800	674	-
Capital Outlay					
246-2210-402.52-05	Machinery & Equipment	1,000	11,490	23,689	12,199
Miscellaneous					
246-2210-402.61-04	Other	-	1,645	1,625	-
	Totals	1,800	13,935	25,988	12,199

FUND 247 FIRE DEPARTMENT GRANT FUND

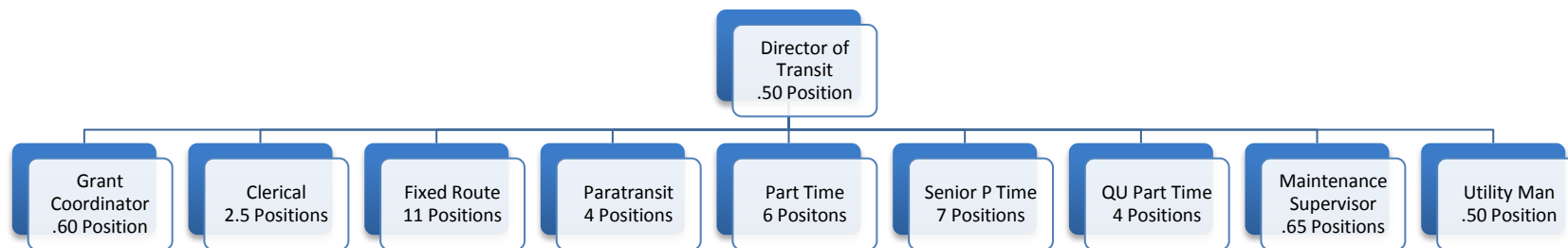
SUMMARY

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Revenues					
247-0000-331.01-01	Interest Income	-	-	-	-
247-0000-342.09-00	Other	-	-	-	88
247-0000-382.03-05	FEMA Grants	23,000	251,200	-	-
247-0000-383.01-04	Matching	-	-	-	-
	Totals	23,000	251,200	-	88
Expenses					
Commodities					
247-2210-402.46-11	Operational Supplies	-	-	-	-
Capital Outlay					
247-2210-402.52-05	Machinery & Equipment	-	251,200	-	-
247-2210-402.52-08	Controllable	23,000	-	-	-
	Totals	23,000	251,200	-	-

FUND 249 POLICE DUI FUND

SUMMARY

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Revenues					
249-0000-331.01-01	Interest Income	250	250	408	307
249-0000-362.01-10	DUI Reimbursement	65,000	65,000	43,791	40,277
	Totals	65,250	65,250	44,199	40,584
Expenses					
Contractual Services					
249-2110-402.39-08	Other Contracted Services	1,000	1,000	360	667
Commodities					
249-2110-402.41.01	Postage	100	100	-	-
249-2110-402.41.02	Office Supplies	3,000	3,000	-	-
249-2110-402.46-11	Operational Supplies-Other	6,000	6,000	3,749	5,404
		9,100	9,100	3,749	5,404
Capital Outlay					
249-2110-402.52-04	Office Equipment	2,000	2,000	-	-
249-2110-402.52-05	Machinery & Equipment	4,500	4,500	-	-
249-2110-402.52-08	Controllables	60,000	60,000	2,974	2,974
		66,500	66,500	2,974	2,974
Miscellaneous					
242-2110-402.61-04	Other	-	-	-	-
	Totals	76,600	76,600	7,083	9,045



PURPOSE

Quincy Transit Lines (QTL) has 8 fixed route buses Monday through Saturday which cover the entire City of Quincy. Fixed route service is provided by two buses on Sundays and Holidays. QTL provides paratransit demand service 7 days per week for residents of Quincy and parts of Adams County who qualify for the service. Senior rides service is provided Monday through Friday. QTL provides a demand response bus for residents on Friday evenings as well. Currently QTL has a shuttle that provides rides to Quincy University students on a contractual basis, these buses connect directly with other fixed route buses allowing students to travel the entire city and patronize local businesses.

GOALS/OBJECTIVES

Based on anticipated reductions in state funding, Transit operations expects the following changes:

- Reduce Staff by 4 Full Time Drivers and 1 Part Time Driver
- Reduce Routes on Saturdays from 8 Buses to 2 Buses
- Disabled and Elderly Service Cut from 5 Buses to 4 Buses Monday thru Friday and down to 1 Bus on Saturday and Sunday

PAST FISCAL YEAR HIGHLIGHTS

- On Target to Provide 525,029 Rides, this is an increase of 1,530 over last year.
- Disabled and Elderly annual riders is expected to be 35,000 for FY 2015.

REVENUE SUMMARY

ACCOUNT DESCRIPTION	2015/2016		2014/2015	2014/2015	2013/2014
	PROPOSED	% Change	REVISED	PROJECTED	YTD
	BUDGET		BUDGET	ACTUAL	ACTUAL
Other Income	1,200	0.00%	1,200	1,900	1,800
Charges for Services	78,200	-29.04%	110,200	92,799	92,671
Grants	2,910,753	-13.95%	3,382,439	2,634,299	2,931,112
Transfers from General Fund	274,000	-14.07%	318,861	316,625	304,784
Total	3,264,153	-14.39%	3,812,700	3,045,623	3,330,367

EXPENSE SUMMARY

ACCOUNT DESCRIPTION	2015/2016		2014/2015	2014/2015	2013/2014
	PROPOSED	% Change	REVISED	PROJECTED	YTD
	BUDGET		BUDGET	ACTUAL	ACTUAL
Salaries	1,357,043	-16.93%	1,633,532	1,431,850	1,504,444
Benefits	729,093	-13.68%	844,688	767,632	796,066
Contractual Services	938,421	-10.24%	1,045,520	747,211	783,230
Commodities	26,950	-5.97%	28,660	26,920	25,916
Capital Outlay	57,220	-11.97%	65,000	3,301	27,012
Miscellaneous	155,426	-20.42%	195,300	136,973	150,095
Totals	3,264,153	-14.39%	3,812,700	3,113,887	3,286,763

Totals by Division

3410 Administration	115,410	9.98%	104,934	103,015	108,553
3412 Clerical	143,841	-8.57%	157,317	145,055	145,297
3413 Drivers	1,750,676	-18.57%	2,149,996	1,896,021	1,981,826
3414 Operations	1,173,625	-11.80%	1,330,688	910,013	981,861
3415 Maintenance Supervision	80,601	15.53%	69,765	59,783	69,226
Totals	3,264,153	-14.39%	3,812,700	3,113,887	3,286,763

STAFFING				
	FY 2016 PROPOSED	FY 2015 ACTUAL	FY 2014 ACTUAL	FY 2013 ACTUAL
Authorized Full Time Positions	19.75	24.2	23.6	23
Authorized Part Time Positions	17	17	16	19

The proposed budget includes the following Transit Department staff:

Position	Full Time Equivalents (FTE)
Director of Transit	0.50
Clerical	3.10
Fixed Route	11.00
Paratransit	4.00
Part Time	6.00
Senior	7.00
QU	4.00
Utility Man	.50
Maintenance Supervisor	<u>0.65</u>
Total Full Time	19.75
Total Part Time	17.00

FUND 250 QUINCY TRANSIT LINES

REVENUE
DETAIL SUMMARY

		REVENUES			
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
250-0000-331.01-01	Interest Income	1,200	1,200	1,739	1,505
250-0000-342.09-00	Other	-	-	161	295
250-0000-361.06-01	Passenger Fares	68,000	100,000	86,942	85,727
250-0000-361.06-02	Special Transit Fares	10,200	10,200	5,857	6,944
250-0000-361.06-03	Charter Service	-	-	-	-
250-0000-383.01-01	Local/Operating Grants	150,000	185,000	156,007	173,761
250-0000-383.02-01	State/Operating Grants	2,140,500	2,577,439	1,878,039	2,141,342
250-0000-383.03-01	Federal/Operating Grants	600,253	600,000	600,253	600,253
250-0000-383.03-02	Cap Exp/Infrastr Grant	20,000	20,000	-	15,756
250-0000-383.03-06	Dept of Transportation Gran	-	-	-	-
250-0000-391.01-01	Transfer from General Fund	274,000	318,861	316,625	304,784
	Totals	3,264,153	3,812,700	3,045,623	3,330,367

FUND 250 QUINCY TRANSIT LINES

**TRANSIT
Administration
Detail**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Salaries & Benefits					
250-3410-403.11-01	Regular Salary/Wages	67,368	64,936	63,628	64,341
250-3410-403.11-03	Sick Pay	-	-	115	172
250-3410-403.11-04	Holiday Pay	3,709	1,700	2,317	2,117
250-3410-403.11-15	Vacation Pay	4,989	2,000	1,716	1,609
250-3410-403.11-17	Sick Pay Buy Back	3,561	2,974	2,923	3,037
250-3410-403.21-01	Group Insurance	15,217	13,645	13,343	12,272
250-3410-403.21-02	Retiree Insurance	-	-	-	5,652
250-3410-403.21-03	Board Paid Life Insurance	-	34	32	33
250-3410-403.21-04	Workers' Compensation	604	587	587	575
250-3410-403.22-01	Social Security	5,004	4,457	4,091	4,141
250-3410-403.22-02	Medicare	1,170	1,034	957	968
250-3410-403.22-03	Unemployment Comp.	138	100	100	-
250-3410-403.23-01	IMRF	9,258	9,075	8,814	9,244
	Totals	111,018	100,542	98,623	104,161
Commodities					
250-3410-403.36-02	Rentals/Land & Building	4,392	4,392	4,392	4,392
	Totals	115,410	104,934	103,015	108,553

**TRANSIT
Clerical
Detail**

Salaries & Benefits					
250-3412-403.11-01	Regular Salary/Wages	82,564	88,717	82,263	83,046
250-3412-403.11-03	Sick Pay	227	700	79	227
250-3412-403.11-04	Holiday Pay	4,505	3,698	4,866	4,505
250-3412-403.11-15	Vacation Pay	6,413	7,000	6,501	5,881
250-3412-403.11-17	Sick Pay Buy Back	2,544	2,729	2,651	2,544
250-3412-403.11-18	Vacation Pay Buy Back	-	-	-	-
250-3412-403.21-01	Group Insurance	28,422	32,874	28,908	29,352
250-3412-403.21-03	Board Paid Life Insurance	86	103	86	86
250-3412-403.21-04	Workers' Compensation	345	335	335	328
250-3412-403.22-01	Social Security	5,986	6,397	5,742	5,557
250-3412-403.22-02	Medicare	1,396	1,471	1,343	1,300
250-3412-403.22-03	Unemployment Comp.	313	300	300	-
250-3412-403.23-01	IMRF	11,040	12,993	11,981	12,471
	Totals	143,841	157,317	145,055	145,297

FUND 250 QUINCY TRANSIT LINES

**TRANSIT
DRIVERS
Detail**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Salaries & Benefits					
250-3413-403.11-01	Regular Salary/Wages	557,194	726,405	699,885	666,699
250-3413-403.11-02	Overtime	79,658	156,493	30,771	57,069
250-3413-403.11-03	Sick Pay	23,750	33,545	24,503	35,263
250-3413-403.11-04	Holiday Pay	17,672	21,097	23,273	22,647
250-3413-403.11-15	Vacation Pay	43,067	50,708	53,593	57,825
250-3413-403.11-16	Major Medical Pay	-	-	7,912	21,061
250-3413-403.11-17	Sick Pay Buy Back	7,910	8,011	16,901	9,893
250-3413-403.11-18	Vacation Pay Buy Back	-	-	644	4,630
250-3413-403.11-19	Personal Day Pay	11,347	19,840	16,505	18,768
250-3413-403.11-20	Personal Day Pay Buy Back	15,235	16,872	19,461	21,754
250-3413-403.12-01	Temporary Employee Wages	379,270	386,107	315,143	346,972
250-3413-403.12-02	Overtime	-	-	19,954	33,581
250-3413-403.21-01	Group Insurance	261,175	339,890	295,732	298,127
250-3413-403.21-03	Board Paid Life Insurance	823	912	870	869
250-3413-403.21-04	Workers' Compensation	140,946	136,841	136,841	134,158
250-3413-403.22-01	Social Security	64,986	76,682	72,357	76,761
250-3413-403.22-02	Medicare	15,198	17,934	16,923	17,953
250-3413-403.22-03	Unemployment Comp.	4,000	2,000	2,000	-
250-3413-403.23-01	IMRF	128,145	156,659	142,633	157,676
250-3413-403.24-03	CDL Reimbursement	300	-	120	120
	Totals	1,750,676	2,149,996	1,896,021	1,981,826

FUND 250 QUINCY TRANSIT LINES

**TRANSIT
OPERATIONS**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016	2014/2015	2014/2015	2013/2014
		PROPOSED BUDGET	REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Salaries & Benefits					
250-3414-403.24-03	CDL Reimbursements	-	600	-	-
	Subtotal	-	600	-	-
Contractual Services					
250-3414-403.31-01	Audit	8,250	8,250	7,541	7,625
250-3414-403.31-05	Other	59,564	59,564	465	600
250-3414-403.32-01	Medical	3,400	3,250	3,569	3,793
250-3414-403.34-03	Custodial	3,400	3,400	3,866	3,793
250-3414-403.35-01	Rep & Maint-Buildings	1,000	2,470	3,192	703
250-3414-403.35-02	Rep & Maint-Mach&Equip	500	1,550	1,298	750
250-3414-403.35-03	R&M-Office Furn & Equip	-	400	-	-
250-3414-403.35-05	Rep & Maint -Other	675	1,150	1,155	675
250-3414-403.36-01	Fleet Maintenance	718,627	806,430	594,661	640,156
250-3414-403.36-03	Rentals/Equip & Vehicle	1,200	1,200	1,137	1,113
250-3414-403.38-01	MICA	93,468	55,503	55,503	54,415
250-3414-403.38-02	Deductible	-	35,242	35,242	34,551
250-3414-403.39-01	Communications	12,000	12,000	9,820	13,765
250-3414-403.39-02	Advertising/Publishing	3,145	8,000	6,728	3,145
250-3414-403.39-03	Printing & Binding	4,200	4,700	5,704	2,946
250-3414-403.39-04	Travel	1,000	5,000	1,066	396
250-3414-403.39-05	Mileage Reimbursement	3,000	5,500	3,233	2,321
250-3414-403.39-07	Regist, Schools, Meetings	600	2,079	553	-
250-3414-403.39-08	Contracted Services	20,000	25,440	8,086	8,091
	Subtotal	934,029	1,041,128	742,819	778,838
Commodities					
250-3414-403.41-01	Postage	300	650	330	396
250-3414-403.41-02	Office Supplies	750	1,300	906	1,173
250-3414-403.42-01	Natural Gas	7,000	6,500	6,337	7,441
250-3414-403.42-02	Electricity	9,000	9,000	8,129	8,551
250-3414-403.45-01	Building Supplies	-	500	57	-
250-3414-403.45-02	Custodial Supplies	1,400	2,000	1,436	1,273
250-3414-403.45-04	Equip Replacement Parts	1,000	-	440	1,097
250-3414-403.45-05	Small Tools	1,000	-	600	-
250-3414-403.46-11	Other	1,000	800	777	461
250-3414-403.47-01	Clothing/Uniforms	5,000	7,410	7,403	4,822
250-3414-403.47-02	Safety Equipment	500	500	505	702
	Subtotal	26,950	28,660	26,920	25,916
Capital Outlay					
250-3414-403.52-02	Buildings	45,000	45,000	-	517
250-3414-403.52-03	Improv other than Bldgs	1,000	1,000	2,468	8,812
250-3414-403.52-04	Office Equipment	1,000	9,000	-	-
250-3414-403.52-05	Machinery & Equipment	10,000	10,000	-	16,276
250-3414-403.52-06	Vehicles	220	-	210	216
250-3414-403.52-08	Controllable	-	-	623	1,191
	Subtotal	57,220	65,000	3,301	27,012
Miscellaneous					
250-3414-403.61-01	Dues	4,400	4,500	4,400	4,400
250-3414-403.61-02	Taxes	-	500	-	-
250-3414-403.61-04	Other	150	300	34	-
250-3414-403.65-01	Cost Share/Administrative	150,876	190,000	132,539	145,695
	Subtotal	155,426	195,300	136,973	150,095
	Total	1,173,625	1,330,688	910,013	981,861

FUND 250 QUINCY TRANSIT LINES

TRANSIT
SUPERVISION

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Salaries & Benefits					
250-3415-403.11-01	Regular Salary/Wages	46,060	40,000	28,928	30,163
250-3415-403.11-02	Overtime	-	-	2,811	2,088
250-3415-403.11-03	Sick Pay	-	-	-	228
250-3415-403.11-04	Holiday Pay	-	-	1,521	1,340
250-3415-403.11-15	Vacation Pay	-	-	1,633	2,297
250-3415-403.11-17	Sick Pay Buy Back	-	-	1,353	4,687
250-3415-403.21-01	Group Insurance	16,148	12,190	7,218	8,901
250-3415-403.21-02	Retirees Insurance	-	-	-	2,512
250-3415-403.21-03	Board Paid Life Insurance	39	34	21	21
250-3415-403.21-04	Workers' Compensation	9,403	9,129	9,129	8,950
250-3415-403.22-01	Social Security	2,856	2,569	2,161	2,283
250-3415-403.22-02	Medicare	668	601	505	534
250-3415-403.22-03	Unemployment Comp.	144	-	-	-
250-3415-403.23-01	IMRF	5,283	5,242	4,503	5,222
	Totals	80,601	69,765	59,783	69,226

FUND 252 DCCA GRANT FUND

SUMMARY

Funds from Department of Commerce and Economic Opportunity's (DCEO) Community Development Assistance Program (CDAP) are placed in fund 252 to be utilized for projects that receive grant awards. Project include: Prince Agri Products, Kroc Center Streetscape and The District Wayfinding grants.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Revenues					
252-0000-383.01-04	Local/Private-Matching	-	-	-	-
252-0000-383.02-03	State Econ Dev/Rehab Grar	-	-	126,133	106,653
252-0000-383.03-01	Federal Operating Grant	150,000	680,000	37,554	222,396
252-0000-383.03-03	Federal Rehab Grant	-	-	-	-
	Totals	150,000	680,000	163,687	329,049
Expenses					
Contractual Services					
252-6312-408.31-02	Professional Svc/Legal	20,000	-	-	-
252-6312-408.31-05	Professional Svc/Other	-	130,000	44,583	26,333
252-6312-408.35-01	Repair & Maint-Buildings	-	-	-	-
	Subtotal	20,000	130,000	44,583	26,333
Capital Outlay					
252-6312-408.53-02	Streets-Replacement	130,000	469,690	115,158	184,842
252-6312-408.53-09	Other	-	80,310	80,310	-
	Subtotal	130,000	550,000	195,468	184,842
Miscellaneous					
252-6312-408.65-01	Administrative Cost Share	-	-	-	-
Transfers					
252-1804-408.62-83	Transfer to GREDF	-	-	-	-
	Totals	150,000	680,000	240,051	211,175

FUND 253 IHDA GRANT FUND

SUMMARY

Funds from Illinois Housing Development Authority (IHDA) are placed in Fund 253 to be utilized for projects that receive grant awards. Projects include: Single family Owner Occupied, Rental Rehab and Abandon Housing grants.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Revenues					
253-0000-331.01-01	Interest Income	-	-	22	30
253-0000-383.01-04	Local/Private-Matching	-	-		
253-0000-383.02-03	State-Econ Dev/Rehab Grar	168,000	283,000	49,432	139,188
	Totals	168,000	283,000	49,454	139,218
Expenses					
Contractual Services					
253-6312-408.31-02	Contracted Legal	500	500	-	-
253-6312-408.31-05	Other	1,000	1,000	1,000	-
253-6312-408.35-01	Buildings	155,000	271,500	31,743	120,023
Miscellaneous					
253-6312-408.65-01	Administrative Cost Share	11,500	10,000	-	-
	Totals	168,000	283,000	32,743	120,023

FUND 255 HUD GRANT FUND

SUMMARY

Funds from DCEO for Ike federal disaster recovering program were used for the water treatment generator. Fund 255 also is used to receive funds DCEO and HUD funds for the Riverfront Connector Trail project.

REVENUES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016	2014/2015	2014/2015	2013/2014
		PROPOSED BUDGET	REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
255-0000-383.03-01	Federal Operating Grants	-	-	59,755	339,861
255-0000-383.03-03	Federal Econ Dev/Rehab	303,000	441,756	43,821	18,818
Totals		303,000	441,756	103,576	358,679

EXPENSES

Purification

Contractual Services

255-3314-408.31-04	Engineering/Architectural	2,000	7,000	-	-
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Capital Outlay

255-3314-411.52-05	Machinery & Equipment	-	-	-	339,861
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Commercial Development

Contractual Services

255-6312-408.31-02	Legal	500	500	-	-
255-6312-408.31-04	Engineering/Architectural	5,000	5,000	-	4,318
255-6312-408.31-05	Prof Services - Other	1,000	25	24	427
255-6312-408.35-01	Repair & Maint - Building	-	-	33,190	33,190
255-6312-408.39-02	Advertising/Publishing	-	-	-	-
255-6312-408.39-08	Other Contracted Services	1,000	-	-	866
Subtotal		7,500	5,525	33,214	38,801

Commodities

255-6312-408.41-01	Postage	-	-	-	-
255-6312-408.46-11	Operational supplies-other	-	4,975	3,430	1,133
Subtotal		-	4,975	3,430	1,133

Capital Outlay

255-6312-408-52-01	Land	-	-	-	-
255-6312-408-52-03	Improv other than Building	235,500	242,000	98,604	-
Subtotal		235,500	242,000	98,604	-

Miscellaneous

255-6312-408.61-04	Miscellaneous-Other	-	-	-	-
255-6312-408.65-01	Administrative	58,000	180,756	-	-
Subtotal		58,000	180,756	-	-

Totals		303,000	440,256	135,248	379,795
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CITY OF QUINCY

Department of Utilities & Engineering

Jeffrey Conte, P.E.
Director of Utilities & E (217) 228-4527

City Hall - 730 Maine Street
Quincy, Illinois 62301-4048

Initial Issue Date – April 2, 2015

The Engineering Department presents the following Capital Improvement Plan (CIP) for the City of Quincy covering the period of fiscal years 2016 through 2020. This CIP was developed from input of staff, Department Heads, Aldermen and the Mayor's office, as well as the fiscal condition of the City and projected revenues over the course of the planning period. Total identified capital needs in excess of \$40 million for governmental activities far exceed the expected revenues of \$16 million. As such, the proposed CIP includes the consensus highest priority projects that can be completed with the available funds. Since priorities and available funds may change over time, the CIP shall be periodically reviewed and revised, but not less than annually.

The CIP for governmental activities will be funded by Home Rule sales taxes (HRST) and motor fuel taxes (MFT). Coordinated improvement of the City's water and sewer utilities was considered in this CIP. Enterprise funds (Funds 501 and 502) will be provided to complete utility improvements, if any are required, for each street improvement project. The proposed CIP would be funded as follows:

Motor Fuel Taxes	\$4,559,927
Home Rule Sales Taxes	2,735,000
Ward Enhancement Funds (reserves)	2,175,073
Water Enterprise Funds	1,710,000
Sewer Enterprise Funds	<u>4,975,000</u>
Total	\$16,155,000

The projects for the FY16 portion of the CIP are summarized on the following pages. Summaries for the complete CIP follow in Attachment 1. As noted previously, the CIP is subject to change based upon new information, availability of funds and/or changes in priorities.

FY16 CIP

Alley between Spruce & Cedar Streets, 16th to 18th Streets (Ward 1) – The proposed project includes remediation of a serious drainage issue, preparation for separation of sanitary and storm sewer, and reconstruction of the alley surface. The total project budget is \$260,000; the project will be paid using \$80,000 in Capital funds and \$180,000 in sewer funds.

Fifth Street, Maple to Locust Streets (Ward 1) – The proposed project consists of milling the existing street surface and overlaying with a new HMA surface. The project budget is \$80,000 which will be paid using MFT funds.

Sycamore Street, 14th to 15th Streets (Ward 1) – The proposed project consists of milling the existing street surface and overlaying with a new HMA surface. The project budget is \$80,000 which will be paid using MFT funds.

College Avenue, 20th to 24th Streets (Ward 2) – The proposed project consists of milling the existing street surface and overlaying with a new HMA surface. The project budget is \$300,000 which will be paid using Capital funds.

Second Street, College Avenue to Oak Street (Ward 2) – The proposed project consists of removing existing railroad tracks, replacing the existing drainage structures, milling the existing street surface and overlaying with a new HMA surface. The project budget is \$340,000 which will be paid using \$185,000 in sewer funds and \$155,000 in Capital funds.

Lindell Avenue, Santa Maria Drive to 36th Street (Ward 3) – The proposed project consists of milling the existing street surface and overlaying with a new HMA surface. The project budget is \$135,000 which will be paid using MFT funds.

Kentucky Street, 14th to 16th Streets (Ward 4) – The proposed project includes removal and replacement of the combined sewer, and replacement of the 6" water main. The street surface will be milled; the sewer and water main trenches will be capped with an asphalt base course and new HMA binder and surface courses constructed. The project budget is \$620,000; the project will be paid using \$190,000 MFT funds, \$130,000 in water funds and \$300,000 sewer funds.

Jersey Street, East Avenue to 24th Street (Ward 4) – The proposed project includes removal and replacement of the combined sewer. The street surface will be milled; the sewer trench will be capped with an asphalt base course and new HMA binder and surface courses constructed. The project budget is \$445,000; the project will be paid using \$75,000 in MFT funds, \$95,000 in Capital funds and \$300,000 in sewer funds.

East Avenue, Jersey Street to York Street (Ward 4) – The proposed project consists of removing and replacing the concrete curb; milling the existing street surface and overlaying with a new HMA surface. The project budget is \$160,000 which will be paid using MFT funds.

20th Street, Maine to Jersey Streets (Ward 4) – The proposed project includes removal and replacement of the combined sewer. The street surface will be milled; the sewer trench will be capped with an asphalt base course and new HMA binder and surface courses constructed. The project budget is \$160,000; the project will be paid using \$125,000 in Capital funds and \$35,000 in sewer funds.

Rodgers Court (Ward 5) – The proposed project consists of milling the existing street surface and overlaying with a new HMA surface. The project budget is \$40,000 which will be paid using MFT funds.

Random Court (Ward 5) – The proposed project consists of milling the existing street surface and overlaying with a new HMA surface. The project budget is \$60,000 which will be paid using MFT funds.

Meadowbrook Road, 36th Street to Hill & Brook (Ward 5) – The proposed project consists of milling the existing street surface and overlaying with a new HMA surface. The project budget is \$60,000 which will be paid using MFT funds.

Chateau Court (Ward 5) – The proposed project consists of milling the existing street surface and overlaying with a new HMA surface. The project budget is \$60,000 which will be paid using Capital funds.

Melview Road, Peters Lane to City Limits (Ward 6) – The proposed project consists of widening the road and construction of new curb & gutter; the existing surface will be milled; the aggregate base repaired; and new HMA binder and surface courses constructed. The project budget is \$350,000; the project will be paid using \$350,000 in MFT funds.

Sixth Street, Hampshire to Maine Streets (Ward 7) – The proposed project includes removal and replacement of the combined sewer. The street surface will be milled; the sewer trench will be capped with an asphalt base course and new HMA binder and surface courses constructed. The project budget is \$250,000; the project will be paid using \$175,000 in MFT funds and \$75,000 in sewer funds.

36th & Harrison Trunk Sewer (Community) – The proposed project consists of constructing a 12” sanitary sewer to serve future residential development east of 36th Street and south of Harrison Street. Tap fees will be developed by ordinance such that the City’s investment will be recovered as development occurs. The project budget is \$220,000 and will be paid using sewer funds.

East Broadway Booster Station (Community) – The proposed project consists of construction of a water booster pumping station that will increase pressure for residential, commercial and industrial water customers along the East Broadway corridor, which is roughly bounded by 42nd Street on the west and Maine Street on the south. The project budget is \$400,000 and will be paid using water funds.

Maine Street, 14th to 18th Streets (Community) – The proposed project consists of milling the existing street surface and overlaying with a new HMA surface. The project budget is \$300,000 which will be paid using MFT funds.

28th Street, Cedar Street to half-block south of Cherry Street (Community) – The proposed project consists of correcting existing drainage issue, removal of the existing street surface and construction of a new 8” thick concrete pavement. The project budget is \$335,000 and will be paid using \$300,000 in MFT funds and \$35,000 in Capital funds.

Jefferson Street, east of Gardner Expressway (Community) – The proposed project consists of milling the existing street surface and overlaying with a new HMA surface. The project budget is \$55,000 which will be paid using MFT funds.

**Attachment 1
Fire Year Capital Improvement Plan
Project Summaries**

Project #: 14102
Project Location: Spruce Street, 12th to 15th Streets
Ward: 1

Description: Separate sanitary & storm sewers; replace water main; reconstruct curb, gutter; mill surface, add aggregate base, construct HMA binder & surface courses.

Expenditures	FY16	FY17	FY18	FY19	FY20	Total
Design						-
Construction		610,000				610,000
Total	-	610,000	-	-	-	610,000

Funding Sources	FY16	FY17	FY18	FY19	FY20	Total
Motor Fuel Tax	-	-	-	-	-	-
Water Fund	-	170,000	-	-	-	170,000
Sewer Fund	-	160,000	-	-	-	160,000
Capital Projects Fund	-	280,000	-	-	-	280,000
Total	-	610,000	-	-	-	610,000

Project #: 14103
Project Location: Sycamore Street, 3rd to 5th Streets
Ward: 1

Description: Replace water main; reconstruct curb, gutter; mill surface, add aggregate base, construct HMA binder & surface courses.

Expenditures	FY16	FY17	FY18	FY19	FY20	Total
Design	-	-	-	-	-	-
Construction	-	-	-	345,000	-	345,000
Total	-	-	-	345,000	-	345,000

Funding Sources	FY16	FY17	FY18	FY19	FY20	Total
Motor Fuel Tax	-	-	-	91,831	-	91,831
Water Fund	-	-	-	125,000	-	125,000
Sewer Fund	-	-	-	50,000	-	50,000
Capital Projects Fund	-	-	-	78,169	-	78,169
Total	-	-	-	345,000	-	345,000

Project #: 14104
Project Location: Alley between Spruce Street & Cedar Street, 16th to 18th Street
Ward: 1

Description: Separate sanitary and storm sewers; mill & overlay asphalt street surface. Construct new sanitary sewer in alley between Cedar and Spruce Streets from N. 15th to N 18th Streets.

Expenditures	FY16	FY17	FY18	FY19	FY20	Total
Design	-	-	-	-	-	-
Construction	260,000	-	-	-	-	260,000
Total	260,000	-	-	-	-	260,000

Funding Sources	FY16	FY17	FY18	FY19	FY20	Total
Motor Fuel Tax	-	-	-	-	-	-
Water Fund	-	-	-	-	-	-
Sewer Fund	180,000	-	-	-	-	180,000
Capital Projects Fund	80,000	-	-	-	-	80,000
Total	260,000	-	-	-	-	260,000

Project #: 14106
Project Location: Highland Lane, 12th to 18th Streets
Ward: 1

Description: Construct storm sewers; construct curb, gutter; mill surface, add aggregate base, construct HMA binder & surface courses.

Expenditures	FY16	FY17	FY18	FY19	FY20	Total
Design	-	-	-	-	-	-
Construction	-	-	525,000	-	-	525,000
Total	-	-	525,000	-	-	525,000

Funding Sources	FY16	FY17	FY18	FY19	FY20	Total
Motor Fuel Tax	-	-	80,000	-	-	80,000
Water Fund	-	-	-	-	-	-
Sewer Fund	-	-	125,000	-	-	125,000
Capital Projects Fund	-	-	320,000	-	-	320,000
Total	-	-	525,000	-	-	525,000

Project #: 15107
Project Location: 5th Street, Maple Street to Locust Street
Ward: 1

Description: Construct storm sewers; construct curb, gutter; mill surface, add aggregate base, construct HMA binder & surface courses.

Expenditures	FY16	FY17	FY18	FY19	FY20	Total
Design	-	-	-	-	-	-
Construction	80,000	-	-	-	-	80,000
Total	80,000	-	-	-	-	80,000

Funding Sources	FY16	FY17	FY18	FY19	FY20	Total
Motor Fuel Tax	80,000	-	-	-	-	80,000
Water Fund	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-
Capital Projects Fund	-	-	-	-	-	-
Total	80,000	-	-	-	-	80,000

Project #: 15108
Project Location: Sycamore Street, 14th to 15th Streets
Ward: 1

Description: Mill & overlay asphalt street surface.

Expenditures	FY16	FY17	FY18	FY19	FY20	Total
Design	-	-	-	-	-	-
Construction	80,000	-	-	-	-	80,000
Total	80,000	-	-	-	-	80,000

Funding Sources	FY16	FY17	FY18	FY19	FY20	Total
Motor Fuel Tax	80,000	-	-	-	-	80,000
Water Fund	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-
Capital Projects Fund	-	-	-	-	-	-
Total	80,000	-	-	-	-	80,000

Project #: 15109
Project Location: 16th Street, Spruce to Locust
Ward: 1

Description: Separate sanitary and storm sewers; mill & overlay asphalt street surface.

Expenditures	FY16	FY17	FY18	FY19	FY20	Total
Design	-	-	-	-	-	-
Construction	-	-	-	-	600,000	600,000
Total	-	-	-	-	600,000	600,000

Funding Sources	FY16	FY17	FY18	FY19	FY20	Total
Motor Fuel Tax	-	-	-	-	230,000	230,000
Water Fund	-	-	-	-	-	-
Sewer Fund	-	-	-	-	370,000	370,000
Capital Projects Fund	-	-	-	-	-	-
Total	-	-	-	-	600,000	600,000

Project #: 15110
Project Location: 16th Street, Wells Avenue to Seminary Road
Ward: 1

Description: Mill & overlay asphalt street surface.

Expenditures	FY16	FY17	FY18	FY19	FY20	Total
Design	-	-	-	-	-	-
Construction	-	-	-	-	125,000	125,000
Total	-	-	-	-	125,000	125,000

Funding Sources	FY16	FY17	FY18	FY19	FY20	Total
Motor Fuel Tax	-	-	-	-	-	-
Water Fund	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-
Capital Projects Fund	-	-	-	-	125,000	125,000
Total	-	-	-	-	125,000	125,000

Project #: 14201
Project Location: College Avenue, 20th to 24th Streets
Ward: 2

Description: Mill & overlay asphalt street surface.

Expenditures	FY16	FY17	FY18	FY19	FY20	Total
Design						-
Construction	300,000	-	-	-	-	300,000
Total	300,000	-	-	-	-	300,000

Funding Sources	FY16	FY17	FY18	FY19	FY20	Total
Motor Fuel Tax	-	-	-	-	-	-
Water Fund	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-
Capital Projects Fund	300,000	-	-	-	-	300,000
Total	300,000	-	-	-	-	300,000

Project #: 14202
Project Location: Lind Street, 16th to 18th Streets
Ward: 2

Description: Separate sanitary and storm sewers; repair sewer; mill & overlay asphalt surface.

Expenditures	FY16	FY17	FY18	FY19	FY20	Total
Design	-	-	-	-	-	-
Construction	-	275,000	-	-	-	275,000
Total	-	275,000	-	-	-	275,000

Funding Sources	FY16	FY17	FY18	FY19	FY20	Total
Motor Fuel Tax	-	-	-	-	-	-
Water Fund	-	-	-	-	-	-
Sewer Fund	-	275,000	-	-	-	275,000
Capital Projects Fund	-	-	-	-	-	-
Total	-	275,000	-	-	-	275,000

Project #: 14203
Project Location: Second Street, College Avenue to Oak Street
Ward: 2

Description: Remove abandoned RR tracks. Replace drainage structures. Mill & overlay asphalt surface.

Expenditures	FY16	FY17	FY18	FY19	FY20	Total
Design	-	-	-	-	-	-
Construction	340,000	-	-	-	-	340,000
Total	340,000	-	-	-	-	340,000

Funding Sources	FY16	FY17	FY18	FY19	FY20	Total
Motor Fuel Tax	-	-	-	-	-	-
Water Fund	-	-	-	-	-	-
Sewer Fund	185,000	-	-	-	-	185,000
Capital Projects Fund	155,000	-	-	-	-	155,000
Total	340,000	-	-	-	-	340,000

Project #: 14204
Project Location: Spruce Street, 20th to 22nd Streets
Ward: 2

Description: Mill surface, add aggregate base & construct HMA binder and surface courses.

Expenditures	FY16	FY17	FY18	FY19	FY20	Total
Design	-	-	-	-	-	-
Construction	-	-	155,000	-	-	155,000
Total	-	-	155,000	-	-	155,000

Funding Sources	FY16	FY17	FY18	FY19	FY20	Total
Motor Fuel Tax	-	-	17,536	-	-	17,536
Water Fund	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-
Capital Projects Fund	-	-	137,464	-	-	137,464
Total	-	-	155,000	-	-	155,000

Project #: 14205
Project Location: Cherry Street, 18th to 22nd Streets
Ward: 2

Description: Mill surface, add aggregate base & construct HMA binder and surface courses.

Expenditures	FY16	FY17	FY18	FY19	FY20	Total
Design	-	-	-	-	-	-
Construction	-	-	-	350,000	-	350,000
Total	-	-	-	350,000	-	350,000

Funding Sources	FY16	FY17	FY18	FY19	FY20	Total
Motor Fuel Tax	-	-	-	350,000	-	350,000
Water Fund	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-
Capital Projects Fund	-	-	-	-	-	-
Total	-	-	-	350,000	-	350,000

Project #: 15208
Project Location: Spring Street, 2nd to 3rd Streets
Ward: 2

Description: Replace sanitary sewer. Mill & overlay asphalt street surface.

Expenditures	FY16	FY17	FY18	FY19	FY20	Total
Design	-	-	-	-	-	-
Construction	-	-	-	-	250,000	250,000
Total	-	-	-	-	250,000	250,000

Funding Sources	FY16	FY17	FY18	FY19	FY20	Total
Motor Fuel Tax	-	-	-	-	130,000	130,000
Water Fund	-	-	-	-	-	-
Sewer Fund	-	-	-	-	120,000	120,000
Capital Projects Fund	-	-	-	-	-	-
Total	-	-	-	-	250,000	250,000

Project #: 15209
Project Location: College Avenue, 4th to 5th Street
Ward: 2

Description: Separate sanitary and storm sewers; repair sewer; mill & overlay asphalt surface.

Expenditures	FY16	FY17	FY18	FY19	FY20	Total
Design	-	-	-	-	-	-
Construction	-	270,000	-	-	-	270,000
Total	-	270,000	-	-	-	270,000

Funding Sources	FY16	FY17	FY18	FY19	FY20	Total
Motor Fuel Tax	-	-	-	-	-	-
Water Fund	-	-	-	-	-	-
Sewer Fund	-	145,000	-	-	-	145,000
Capital Projects Fund	-	125,000	-	-	-	125,000
Total	-	270,000	-	-	-	270,000

Project #: 15210
Project Location: Elm Street, 6th to 7th Streets
Ward: 2

Description: Separate sanitary and storm sewers; repair sewer; mill & overlay asphalt surface.

Expenditures	FY16	FY17	FY18	FY19	FY20	Total
Design	-	-	-	-	-	-
Construction	-	-	235,000	-	-	235,000
Total	-	-	235,000	-	-	235,000

Funding Sources	FY16	FY17	FY18	FY19	FY20	Total
Motor Fuel Tax	-	-	70,000	-	-	70,000
Water Fund	-	-	-	-	-	-
Sewer Fund	-	-	145,000	-	-	145,000
Capital Projects Fund	-	-	20,000	-	-	20,000
Total	-	-	235,000	-	-	235,000

Project #: 15211
Project Location: 22nd Street, Oak to Lind
Ward: 2

Description: Separate sanitary and storm sewers; repair sewer; mill & overlay asphalt surface.

Expenditures	FY16	FY17	FY18	FY19	FY20	Total
Design	-	-	-	-	-	-
Construction	-	-	-	-	375,000	375,000
Total	-	-	-	-	375,000	375,000

Funding Sources	FY16	FY17	FY18	FY19	FY20	Total
Motor Fuel Tax	-	-	-	-	-	-
Water Fund	-	-	-	-	-	-
Sewer Fund	-	-	-	-	145,000	145,000
Capital Projects Fund	-	-	-	-	230,000	230,000
Total	-	-	-	-	375,000	375,000

Project #: 14304
Project Location: Nottingham Drive
Ward: 3

Description: Mill & overlay asphalt street surface.

Expenditures	FY16	FY17	FY18	FY19	FY20	Total
Design						-
Construction	-	-	195,000	-	-	195,000
Total	-	-	195,000	-	-	195,000

Funding Sources	FY16	FY17	FY18	FY19	FY20	Total
Motor Fuel Tax	-	-	195,000	-	-	195,000
Water Fund	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-
Capital Projects Fund	-	-	-	-	-	-
Total	-	-	195,000	-	-	195,000

Project #: 14305
Project Location: Lindell Avenue, Santa Maria Drive to 36th Street
Ward: 3

Description: Mill & overlay asphalt street surface.

Expenditures	FY16	FY17	FY18	FY19	FY20	Total
Design	-	-	-	-	-	-
Construction	135,000	-	-	-	-	135,000
Total	135,000	-	-	-	-	135,000

Funding Sources	FY16	FY17	FY18	FY19	FY20	Total
Motor Fuel Tax	135,000	-	-	-	-	135,000
Water Fund	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-
Capital Projects Fund	-	-	-	-	-	-
Total	135,000	-	-	-	-	135,000

Project #: 14306
Project Location: College Avenue, North College Avenue to 36th Street
Ward: 3

Description: Mill & overlay asphalt street surface.

Expenditures	FY16	FY17	FY18	FY19	FY20	Total
Design	-	-	-	-	-	-
Construction	-	-	115,000	-	-	115,000
Total	-	-	115,000	-	-	115,000

Funding Sources	FY16	FY17	FY18	FY19	FY20	Total
Motor Fuel Tax	-	-	115,000	-	-	115,000
Water Fund	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-
Capital Projects Fund	-	-	-	-	-	-
Total	-	-	115,000	-	-	115,000

Project #: 14308
Project Location: Colonial Court
Ward: 3

Description: Mill & overlay asphalt street surface.

Expenditures	FY16	FY17	FY18	FY19	FY20	Total
Design	-	-	-	-	-	-
Construction	-	-	-	50,000	-	50,000
Total	-	-	-	50,000	-	50,000

Funding Sources	FY16	FY17	FY18	FY19	FY20	Total
Motor Fuel Tax	-	-	-	-	-	-
Water Fund	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-
Capital Projects Fund	-	-	-	50,000	-	50,000
Total	-	-	-	50,000	-	50,000

Project #: 14309
Project Location: Christopher Court
Ward: 3

Description: Mill & overlay asphalt street surface.

Expenditures	FY16	FY17	FY18	FY19	FY20	Total
Design	-	-	-	-	-	-
Construction	-	-	-	-	55,000	55,000
Total	-	-	-	-	55,000	55,000

Funding Sources	FY16	FY17	FY18	FY19	FY20	Total
Motor Fuel Tax	-	-	-	-	-	-
Water Fund	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-
Capital Projects Fund	-	-	-	-	55,000	55,000
Total	-	-	-	-	55,000	55,000

Project #: 15310
Project Location: 29th Street & Whewell Avenue
Ward: 3

Description: Mill & overlay asphalt street surface.

Expenditures	FY16	FY17	FY18	FY19	FY20	Total
Design	-	-	-	-	-	-
Construction	-	105,000	-	-	-	105,000
Total	-	105,000	-	-	-	105,000

Funding Sources	FY16	FY17	FY18	FY19	FY20	Total
Motor Fuel Tax	-	105,000	-	-	-	105,000
Water Fund	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-
Capital Projects Fund	-	-	-	-	-	-
Total	-	105,000	-	-	-	105,000

Project #: 15311
Project Location: Kenwood Avenue, College Avenue to Elm Street
Ward: 3

Description: Mill & overlay asphalt street surface.

Expenditures	FY16	FY17	FY18	FY19	FY20	Total
Design	-	-	-	-	-	-
Construction	-	-	-	-	65,000	65,000
Total	-	-	-	-	65,000	65,000

Funding Sources	FY16	FY17	FY18	FY19	FY20	Total
Motor Fuel Tax	-	-	-	-	-	-
Water Fund	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-
Capital Projects Fund	-	-	-	-	65,000	65,000
Total	-	-	-	-	65,000	65,000

Project #: 14402
Project Location: Kentucky Street, 14th to 16th Streets
Ward: 4

Description: Separate sanitary & storm sewers; replace water main; reconstruct curb, gutter & asphalt street surface.

Expenditures	FY16	FY17	FY18	FY19	FY20	Total
Design						-
Construction	620,000	-	-	-	-	620,000
Total	620,000	-	-	-	-	620,000

Funding Sources	FY16	FY17	FY18	FY19	FY20	Total
Motor Fuel Tax	190,000	-	-	-	-	190,000
Water Fund	130,000	-	-	-	-	130,000
Sewer Fund	300,000	-	-	-	-	300,000
Capital Projects Fund	-	-	-	-	-	-
Total	620,000	-	-	-	-	620,000

Project #: 14403
Project Location: Lincoln Hill, Northwest
Ward: 4

Description: Construct curb & gutter; mill & overlay asphalt street surface.

Expenditures	FY16	FY17	FY18	FY19	FY20	Total
Design	-	-	-	-	-	-
Construction	-	180,000	-	-	-	180,000
Total	-	180,000	-	-	-	180,000

Funding Sources	FY16	FY17	FY18	FY19	FY20	Total
Motor Fuel Tax	-	-	-	-	-	-
Water Fund	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-
Capital Projects Fund	-	180,000	-	-	-	180,000
Total	-	180,000	-	-	-	180,000

Project #: 15408
Project Location: Jersey Street, East Avenue to 24th Street
Ward: 4

Description: Construct curb & gutter; mill surface; aggregate base; HMA binder & surface courses.

Expenditures	FY16	FY17	FY18	FY19	FY20	Total
Design	-	-	-	-	-	-
Construction	445,000	-	-	-	-	445,000
Total	445,000	-	-	-	-	445,000

Funding Sources	FY16	FY17	FY18	FY19	FY20	Total
Motor Fuel Tax	75,000	-	-	-	-	75,000
Water Fund	-	-	-	-	-	-
Sewer Fund	300,000	-	-	-	-	300,000
Capital Projects Fund	95,000	-	-	-	-	95,000
Total	470,000	-	-	-	-	470,000

Project #: 15406
Project Location: East Avenue, Jersey Street to York Street
Ward: 4

Description: Remove & replace curb & gutter. Mill and overlay asphalt surface.

Expenditures	FY16	FY17	FY18	FY19	FY20	Total
Design	-	-	-	-	-	-
Construction	160,000	-	-	-	-	160,000
Total	160,000	-	-	-	-	160,000

Funding Sources	FY16	FY17	FY18	FY19	FY20	Total
Motor Fuel Tax	160,000	-	-	-	-	160,000
Water Fund	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-
Capital Projects Fund	-	-	-	-	-	-
Total	160,000	-	-	-	-	160,000

Project #: 14405
Project Location: Vermont Street, 25th to 27th Streets
Ward: 4

Description: Replace defective sanitary sewer.

Expenditures	FY16	FY17	FY18	FY19	FY20	Total
Design	-	-	-	-	-	-
Construction	-	-	-	-	275,000	275,000
Total	-	-	-	-	275,000	275,000

Funding Sources	FY16	FY17	FY18	FY19	FY20	Total
Motor Fuel Tax	-	-	-	-	-	-
Water Fund	-	-	-	-	-	-
Sewer Fund	-	-	-	-	275,000	275,000
Capital Projects Fund	-	-	-	-	-	-
Total	-	-	-	-	275,000	275,000

Project #: 15407
Project Location: Hampshire Street, 18th to 20th Streets
Ward: 4

Description: Replace defective sanitary sewer.

Expenditures	FY16	FY17	FY18	FY19	FY20	Total
Design	-	-	-	-	-	-
Construction	-	-	-	230,000	-	230,000
Total	-	-	-	230,000	-	230,000

Funding Sources	FY16	FY17	FY18	FY19	FY20	Total
Motor Fuel Tax	-	-	-	-	-	-
Water Fund	-	-	-	-	-	-
Sewer Fund	-	-	-	230,000	-	230,000
Capital Projects Fund	-	-	-	-	-	-
Total	-	-	-	230,000	-	230,000

Project #: 15408b
Project Location: Kentucky Street, 16th to 18th Streets
Ward: 4

Description: Separate sanitary & storm sewers; replace water main; reconstruct curb, gutter & asphalt street surface.

Expenditures	FY16	FY17	FY18	FY19	FY20	Total
Design						-
Construction	-	-	480,000	-	-	480,000
Total	-	-	480,000	-	-	480,000

Funding Sources	FY16	FY17	FY18	FY19	FY20	Total
Motor Fuel Tax	-	-	125,768	-	-	125,768
Water Fund	-	-	115,000	-	-	115,000
Sewer Fund	-	-	245,000	-	-	245,000
Capital Projects Fund	-	-	49,232	-	-	49,232
Total	-	-	535,000	-	-	535,000

Project #: 15409
Project Location: 20th Street, Maine Street to Jersey Street
Ward: 4

Description: Separate sanitary & storm sewers; replace water main; reconstruct curb, gutter & asphalt street surface.

Expenditures	FY16	FY17	FY18	FY19	FY20	Total
Design						-
Construction	160,000	-	-	-	-	160,000
Total	160,000	-	-	-	-	160,000

Funding Sources	FY16	FY17	FY18	FY19	FY20	Total
Motor Fuel Tax	-	-	-	-	-	-
Water Fund	-	-	-	-	-	-
Sewer Fund	35,000	-	-	-	-	35,000
Capital Projects Fund	125,000	-	-	-	-	125,000
Total	160,000	-	-	-	-	160,000

Project #: 14502
Project Location: Manor Hill Drive, Harrison Street to Curtis Creek Road
Ward: 5

Description: Mill surface, add aggregate base & construct HMA binder and surface courses.

Expenditures	FY16	FY17	FY18	FY19	FY20	Total
Design						-
Construction	-	-	-	305,000	-	305,000
Total	-	-	-	305,000	-	305,000

Funding Sources	FY16	FY17	FY18	FY19	FY20	Total
Motor Fuel Tax	-	-	-	252,573	-	252,573
Water Fund	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-
Capital Projects Fund	-	-	-	52,427	-	52,427
Total	-	-	-	305,000	-	305,000

Project #: 14504
Project Location: Rodgers Court
Ward: 5

Description: Mill surface, add aggregate base & construct HMA binder and surface courses.

Expenditures	FY16	FY17	FY18	FY19	FY20	Total
Design	-	-	-	-	-	-
Construction	40,000	-	-	-	-	40,000
Total	40,000	-	-	-	-	40,000

Funding Sources	FY16	FY17	FY18	FY19	FY20	Total
Motor Fuel Tax	40,000	-	-	-	-	40,000
Water Fund	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-
Capital Projects Fund	-	-	-	-	-	-
Total	40,000	-	-	-	-	40,000

Project #: 14505
Project Location: Random Court
Ward: 5

Description: Mill surface, add aggregate base & construct HMA binder and surface courses.

Expenditures	FY16	FY17	FY18	FY19	FY20	Total
Design	-	-	-	-	-	-
Construction	60,000	-	-	-	-	60,000
Total	60,000	-	-	-	-	60,000

Funding Sources	FY16	FY17	FY18	FY19	FY20	Total
Motor Fuel Tax	60,000	-	-	-	-	60,000
Water Fund	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-
Capital Projects Fund	-	-	-	-	-	-
Total	60,000	-	-	-	-	60,000

Project #: 14506
Project Location: Curved Creek Road, Curved Creek Court to cul-de-sac
Ward: 5

Description: Construct storm sewer; construct curb & gutter; mill surface, add aggregate base & construct HMA binder and surface courses.

Expenditures	FY16	FY17	FY18	FY19	FY20	Total
Design	-	-	-	-	-	-
Construction	-	-	410,000	-	-	410,000
Total	-	-	410,000	-	-	410,000

Funding Sources	FY16	FY17	FY18	FY19	FY20	Total
Motor Fuel Tax	-	-	-	-	-	-
Water Fund	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-
Capital Projects Fund	-	-	410,000	-	-	410,000
Total	-	-	410,000	-	-	410,000

Project #: 15507
Project Location: Cypress Drive
Ward: 5

Description: Construct storm sewer; construct curb & gutter; mill surface, add aggregate base & construct HMA binder and surface courses.

Expenditures	FY16	FY17	FY18	FY19	FY20	Total
Design	-	-	-	-	-	-
Construction	-	-	210,000	-	-	210,000
Total	-	-	210,000	-	-	210,000

Funding Sources	FY16	FY17	FY18	FY19	FY20	Total
Motor Fuel Tax	-	-	-	-	-	-
Water Fund	-	-	-	-	-	-
Sewer Fund	-	-	135,000	-	-	135,000
Capital Projects Fund	-	-	75,000	-	-	75,000
Total	-	-	210,000	-	-	210,000

Project #: 15508
Project Location: Southfield Drive
Ward: 5

Description: Construct storm sewer; construct curb & gutter; mill surface, add aggregate base & construct HMA binder and surface courses.

Expenditures	FY16	FY17	FY18	FY19	FY20	Total
Design	-	-	-	-	-	-
Construction	-	-	185,000	-	-	185,000
Total	-	-	185,000	-	-	185,000

Funding Sources	FY16	FY17	FY18	FY19	FY20	Total
Motor Fuel Tax	-	-	135,000	-	-	135,000
Water Fund	-	-	-	-	-	-
Sewer Fund	-	-	50,000	-	-	50,000
Capital Projects Fund	-	-	-	-	-	-
Total	-	-	185,000	-	-	185,000

Project #: 15509
Project Location: Kenmar Terrace, 24th Street to Cul-de-Sac
Ward: 5

Description: Mill surface, add aggregate base & construct HMA binder and surface courses.

Expenditures	FY16	FY17	FY18	FY19	FY20	Total
Design	-	-	-	-	-	-
Construction	-	65,000	-	-	-	65,000
Total	-	65,000	-	-	-	65,000

Funding Sources	FY16	FY17	FY18	FY19	FY20	Total
Motor Fuel Tax	-	65,000	-	-	-	65,000
Water Fund	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-
Capital Projects Fund	-	-	-	-	-	-
Total	-	65,000	-	-	-	65,000

Project #: 15510
Project Location: Wilmar Drive, Harrison Street to 1000' south of Harrison Street
Ward: 5

Description: Mill surface, add aggregate base & construct HMA binder and surface courses.

Expenditures	FY16	FY17	FY18	FY19	FY20	Total
Design	-	-	-	-	-	-
Construction	-	-	-	-	95,000	95,000
Total	-	-	-	-	95,000	95,000

Funding Sources	FY16	FY17	FY18	FY19	FY20	Total
Motor Fuel Tax	-	-	-	-	-	-
Water Fund	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-
Capital Projects Fund	-	-	-	-	95,000	95,000
Total	-	-	-	-	95,000	95,000

Project #: 15511
Project Location: Meadbrook Road, 36th Street to Hill & Brook
Ward: 5

Description: Mill surface, add aggregate base & construct HMA binder and surface courses.

Expenditures	FY16	FY17	FY18	FY19	FY20	Total
Design	-	-	-	-	-	-
Construction	60,000	-	-	-	-	60,000
Total	60,000	-	-	-	-	60,000

Funding Sources	FY16	FY17	FY18	FY19	FY20	Total
Motor Fuel Tax	-	-	-	-	-	-
Water Fund	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-
Capital Projects Fund	60,000	-	-	-	-	60,000
Total	60,000	-	-	-	-	60,000

Project #: 15512
Project Location: Chateau Court
Ward: 5

Description: Mill surface, add aggregate base & construct HMA binder and surface courses.

Expenditures	FY16	FY17	FY18	FY19	FY20	Total
Design	-	-	-	-	-	-
Construction	60,000	-	-	-	-	60,000
Total	60,000	-	-	-	-	60,000

Funding Sources	FY16	FY17	FY18	FY19	FY20	Total
Motor Fuel Tax	-	-	-	-	-	-
Water Fund	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-
Capital Projects Fund	60,000	-	-	-	-	60,000
Total	60,000	-	-	-	-	60,000

Project #: 15513
Project Location: Edgewood Drive
Ward: 5

Description: Mill surface, add aggregate base & construct HMA binder and surface courses.

Expenditures	FY16	FY17	FY18	FY19	FY20	Total
Design	-	-	-	-	-	-
Construction	-	90,000	-	-	-	90,000
Total	-	90,000	-	-	-	90,000

Funding Sources	FY16	FY17	FY18	FY19	FY20	Total
Motor Fuel Tax	-	-	-	-	-	-
Water Fund	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-
Capital Projects Fund	-	90,000	-	-	-	90,000
Total	-	90,000	-	-	-	90,000

Project #: 14601
Project Location: Melview Road, Peters Lane to City Limits
Ward: 6

Description: Construct curb & gutter; mill surface, add aggregate base & construct HMA binder and surface courses.

Expenditures	FY16	FY17	FY18	FY19	FY20	Total
Design						-
Construction	350,000	-	-	-	-	350,000
Total	350,000	-	-	-	-	350,000

Funding Sources	FY16	FY17	FY18	FY19	FY20	Total
Motor Fuel Tax	350,000	-	-	-	-	350,000
Water Fund	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-
Capital Projects Fund	-	-	-	-	-	-
Total	350,000	-	-	-	-	350,000

Project #: 14604
Project Location: Center Grandview Drive & North Grandview Drive
Ward: 6

Description: Mill & overlay asphalt street surface.

Expenditures	FY16	FY17	FY18	FY19	FY20	Total
Design	-	-	-	-	-	-
Construction	-	245,000	-	-	-	245,000
Total	-	245,000	-	-	-	245,000

Funding Sources	FY16	FY17	FY18	FY19	FY20	Total
Motor Fuel Tax	-	-	-	-	-	-
Water Fund	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-
Capital Projects Fund	-	245,000	-	-	-	245,000
Total	-	245,000	-	-	-	245,000

Project #: 14605
Project Location: Elmwood Drive, East & West
Ward: 6

Description: Construct curb & gutter; mill surface, add aggregate base & construct HMA binder and surface courses.

Expenditures	FY16	FY17	FY18	FY19	FY20	Total
Design	-	-	-	-	-	-
Construction	-	-	305,000	-	-	305,000
Total	-	-	305,000	-	-	305,000

Funding Sources	FY16	FY17	FY18	FY19	FY20	Total
Motor Fuel Tax	-	-	93,573	-	-	93,573
Water Fund	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-
Capital Projects Fund	-	-	211,427	-	-	211,427
Total	-	-	305,000	-	-	305,000

Project #: 14606
Project Location: South 15th Street, Jefferson to Madison Streets
Ward: 6

Description: Mill & overlay asphalt street surface.

Expenditures	FY16	FY17	FY18	FY19	FY20	Total
Design	-	-	-	-	-	-
Construction	-	-	-	50,000	-	50,000
Total	-	-	-	50,000	-	50,000

Funding Sources	FY16	FY17	FY18	FY19	FY20	Total
Motor Fuel Tax	-	-	-	50,000	-	50,000
Water Fund	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-
Capital Projects Fund	-	-	-	-	-	-
Total	-	-	-	50,000	-	50,000

Project #: 15607
Project Location: Payson Avenue, 18th to 19th Streets
Ward: 6

Description: Construct storm sewer; construct curb & gutter; mill surface, add aggregate base & construct HMA binder and surface courses.

Expenditures	FY16	FY17	FY18	FY19	FY20	Total
Design	-	-	-	-	-	-
Construction	-	-	-	-	240,000	240,000
Total	-	-	-	-	240,000	240,000

Funding Sources	FY16	FY17	FY18	FY19	FY20	Total
Motor Fuel Tax	-	-	-	-	80,000	80,000
Water Fund	-	-	-	-	-	-
Sewer Fund	-	-	-	-	160,000	160,000
Capital Projects Fund	-	-	-	-	-	-
Total	-	-	-	-	240,000	240,000

Project #: 15608
Project Location: Monroe Street, 16th to 18th Streets
Ward: 6

Description: Separate sanitary & storm sewers; reconstruct curb, gutter & asphalt street surface.

Expenditures	FY16	FY17	FY18	FY19	FY20	Total
Design	-	-	-	-	-	-
Construction	-	-	-	-	165,000	165,000
Total	-	-	-	-	165,000	165,000

Funding Sources	FY16	FY17	FY18	FY19	FY20	Total
Motor Fuel Tax	-	-	-	-	-	-
Water Fund	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-
Capital Projects Fund	-	-	-	-	165,000	165,000
Total	-	-	-	-	165,000	165,000

Project #: 14703
Project Location: York Street, Front to 2nd Streets
Ward: 7

Description: Separate sanitary & storm sewers; replace water main; reconstruct curb, gutter & asphalt street surface.

Expenditures	FY16	FY17	FY18	FY19	FY20	Total
Design						-
Construction	-	365,000	-	-	-	365,000
Total	-	365,000	-	-	-	365,000

Funding Sources	FY16	FY17	FY18	FY19	FY20	Total
Motor Fuel Tax	-	-	-	-	-	-
Water Fund	-	115,000	-	-	-	115,000
Sewer Fund	-	130,000	-	-	-	130,000
Capital Projects Fund	-	120,000	-	-	-	120,000
Total	-	365,000	-	-	-	365,000

Project #: 14704
Project Location: State Street, Front to 3rd Streets
Ward: 7

Description: Replace water main; reconstruct curb, gutter & asphalt street surface.

Expenditures	FY16	FY17	FY18	FY19	FY20	Total
Design	-	-	-	-	-	-
Construction	-	210,000	-	-	-	210,000
Total	-	210,000	-	-	-	210,000

Funding Sources	FY16	FY17	FY18	FY19	FY20	Total
Motor Fuel Tax	-	110,000	-	-	-	110,000
Water Fund	-	100,000	-	-	-	100,000
Sewer Fund	-	-	-	-	-	-
Capital Projects Fund	-	-	-	-	-	-
Total	-	210,000	-	-	-	210,000

Project #: 14705
Project Location: Payson Avenue, 5th to 8th Streets
Ward: 7

Description: Separate sanitary & storm sewers; replace water main; reconstruct curb, gutter & asphalt street surface.

Expenditures	FY16	FY17	FY18	FY19	FY20	Total
Design	-	-	-	-	-	-
Construction	-	-	995,000	-	-	995,000
Total	-	-	995,000	-	-	995,000

Funding Sources	FY16	FY17	FY18	FY19	FY20	Total
Motor Fuel Tax	-	-	-	-	-	-
Water Fund	-	-	205,000	-	-	205,000
Sewer Fund	-	-	460,000	-	-	460,000
Capital Projects Fund	-	-	330,000	-	-	330,000
Total	-	-	995,000	-	-	995,000

Project #: 14706
Project Location: Ohio Street, 6th to 9th Streets
Ward: 7

Description: Separate sanitary & storm sewers; replace water main; reconstruct curb, gutter & asphalt street surface.

Expenditures	FY16	FY17	FY18	FY19	FY20	Total
Design	-	-	-	-	-	-
Construction	-	-	-	960,000	-	960,000
Total	-	-	-	960,000	-	960,000

Funding Sources	FY16	FY17	FY18	FY19	FY20	Total
Motor Fuel Tax	-	-	-	33,646	-	33,646
Water Fund	-	-	-	200,000	-	200,000
Sewer Fund	-	-	-	430,000	-	430,000
Capital Projects Fund	-	-	-	296,354	-	296,354
Total	-	-	-	960,000	-	960,000

Project #: 14707
Project Location: South 13th Street, State Street to Payson Avenue
Ward: 7

Description: Replace water main; reconstruct curb, gutter & asphalt street surface.

Expenditures	FY16	FY17	FY18	FY19	FY20	Total
Design	-	-	-	-	-	-
Construction	-	-	-	-	380,000	380,000
Total	-	-	-	-	380,000	380,000

Funding Sources	FY16	FY17	FY18	FY19	FY20	Total
Motor Fuel Tax	-	-	-	-	230,000	230,000
Water Fund	-	-	-	-	150,000	150,000
Sewer Fund	-	-	-	-	-	-
Capital Projects Fund	-	-	-	-	-	-
Total	-	-	-	-	380,000	380,000

Project #: 15710
Project Location: Madison Street, 10th to 12th Streets
Ward: 7

Description: Mill & overlay asphalt street surface.

Expenditures	FY16	FY17	FY18	FY19	FY20	Total
Design	-	-	-	-	-	-
Construction	-	-	-	-	165,000	165,000
Total	-	-	-	-	165,000	165,000

Funding Sources	FY16	FY17	FY18	FY19	FY20	Total
Motor Fuel Tax	-	-	-	-	-	-
Water Fund	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-
Capital Projects Fund	-	-	-	-	165,000	165,000
Total	-	-	-	-	165,000	165,000

Project #: 15709
Project Location: Sixth Street, Hampshire to Vermont Streets
Ward: 7

Description: Separate sanitary & storm sewers; replace water main; reconstruct curb, gutter & asphalt street surface.

Expenditures	FY16	FY17	FY18	FY19	FY20	Total
Design	-	-	-	-	-	-
Construction	250,000	-	-	-	-	250,000
Total	250,000	-	-	-	-	250,000

Funding Sources	FY16	FY17	FY18	FY19	FY20	Total
Motor Fuel Tax	175,000	-	-	-	-	175,000
Water Fund	-	-	-	-	-	-
Sewer Fund	75,000	-	-	-	-	75,000
Capital Projects Fund	-	-	-	-	-	-
Total	250,000	-	-	-	-	250,000

Project #: 15512
Project Location: 36th & Harrison
Ward: 5

Description: Extend sanitary trunk sewer to Harrison Court area to permit additional development in southeast corner of Quincy

Expenditures	FY16	FY17	FY18	FY19	FY20	Total
Design	-	-	-	-	-	-
Construction	250,000	-	-	-	-	250,000
Total	250,000	-	-	-	-	250,000

Funding Sources	FY16	FY17	FY18	FY19	FY20	Total
Motor Fuel Tax	-	-	-	-	-	-
Water Fund	-	-	-	-	-	-
Sewer Fund	250,000	-	-	-	-	250,000
Capital Projects Fund	-	-	-	-	-	-
Total	250,000	-	-	-	-	250,000

Project #: 15311
Project Location: Koch's Lane
Ward: 3

Description: Construct new water booster pumping station to create high pressure zone for east Quincy.

Expenditures	FY16	FY17	FY18	FY19	FY20	Total
Design	-	-	-	-	-	-
Construction	400,000	-	-	-	-	400,000
Total	400,000	-	-	-	-	400,000

Funding Sources	FY16	FY17	FY18	FY19	FY20	Total
Motor Fuel Tax	-	-	-	-	-	-
Water Fund	400,000	-	-	-	-	400,000
Sewer Fund	-	-	-	-	-	-
Capital Projects Fund	-	-	-	-	-	-
Total	400,000	-	-	-	-	400,000

Project #: 15310
Project Location: Titan Wheel (28th Street, Cedar Street to half block south of Cherry Street)
Ward: 3

Description:

Expenditures	FY16	FY17	FY18	FY19	FY20	Total
Design	-	-	-	-	-	-
Construction	335,000	-	-	-	-	335,000
Total	335,000	-	-	-	-	335,000

Funding Sources	FY16	FY17	FY18	FY19	FY20	Total
Motor Fuel Tax	300,000	-	-	-	-	300,000
Water Fund	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-
Capital Projects Fund	35,000	-	-	-	-	35,000
Total	335,000	-	-	-	-	335,000

Project #: 15901
Project Location: Maine Street, 14th to 18th Streets
Ward: 3

Description: Mill and overlay 2" asphalt surface

Expenditures	FY16	FY17	FY18	FY19	FY20	Total
Design	-	-	-	-	-	-
Construction	300,000	-	-	-	-	300,000
Total	300,000	-	-	-	-	300,000

Funding Sources	FY16	FY17	FY18	FY19	FY20	Total
Motor Fuel Tax	300,000	-	-	-	-	300,000
Water Fund	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-
Capital Projects Fund	-	-	-	-	-	-
Total	300,000	-	-	-	-	300,000

Project #: 15902
Project Location: Jefferson Street at Gardner Expressway Intersection
Ward: 7

Description: Mill and overlay 2" asphalt surface

Expenditures	FY16	FY17	FY18	FY19	FY20	Total
Design		-	-	-	-	-
Construction	55,000	-	-	-	-	55,000
Total	55,000	-	-	-	-	55,000

Funding Sources	FY16	FY17	FY18	FY19	FY20	Total
Motor Fuel Tax	55,000	-	-	-	-	55,000
Water Fund	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-
Capital Projects Fund	-	-	-	-	-	-
Total	55,000	-	-	-	-	55,000

Project #: 15903
Project Location: Alley south of Broadway, from 30th Street to one block west
Ward: 5

Description: Mill and overlay 2" asphalt surface

Expenditures	FY16	FY17	FY18	FY19	FY20	Total
Design		-	-	-	-	-
Construction	-	30,000	-	-	-	30,000
Total	-	30,000	-	-	-	30,000

Funding Sources	FY16	FY17	FY18	FY19	FY20	Total
Motor Fuel Tax	-	-	-	-	-	-
Water Fund	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-
Capital Projects Fund	-	30,000	-	-	-	30,000
Total	-	30,000	-	-	-	30,000

Capital Improvement Plan FY16 - FY20

Ward Spending by Source of Funds

Ward	MFT	Ward Enhancement	Capital Funds	Water Fund	Sewer Fund	Total
1	\$ 561,831	508,169	\$ 375,000	\$ 295,000	\$ 885,000	\$ 2,625,000
2	567,536	487,464	480,000	-	1,015,000	2,550,000
3	550,000	-	170,000	-	-	720,000
4	550,768	49,232	400,000	245,000	1,385,000	2,630,000
5	552,573	427,427	415,000	-	185,000	1,580,000
6	573,573	206,427	415,000	-	160,000	1,355,000
7	548,646	496,354	415,000	770,000	1,095,000	3,325,000
Multi- Ward/Community	655,000	-	65,000	400,000	250,000	1,370,000
	\$ 4,559,927	\$ 2,175,073	\$ 2,735,000	\$ 1,710,000	\$ 4,975,000	\$ 16,155,000

Ward Spending per FY

Ward	FY16	FY17	FY18	FY19	FY20	Total
1	\$ 420,000	\$ 610,000	\$ 525,000	\$ 345,000	\$ 725,000	\$ 2,625,000
2	640,000	545,000	390,000	350,000	625,000	2,550,000
3	135,000	105,000	310,000	50,000	120,000	720,000
4	1,410,000	180,000	535,000	230,000	275,000	2,630,000
5	220,000	155,000	805,000	305,000	95,000	1,580,000
6	350,000	245,000	305,000	50,000	405,000	1,355,000
7	250,000	575,000	995,000	960,000	545,000	3,325,000
Multi- Ward/Community	1,340,000	30,000	-	-	-	1,370,000
	\$ 4,765,000	\$ 2,445,000	\$ 3,865,000	\$ 2,290,000	\$ 2,790,000	\$ 16,155,000

Fund Spending per FY

Fund	FY16	FY17	FY18	FY19	FY20	Total
MFT	\$ 2,000,000	\$ 280,000	\$ 831,877	\$ 778,050	\$ 670,000	\$ 4,559,927
Water	530,000	385,000	320,000	325,000	150,000	1,710,000
Sewer	1,325,000	710,000	1,160,000	710,000	1,070,000	4,975,000
Capital Projects	910,000	1,070,000	1,553,123	476,950	900,000	4,910,073
	\$ 4,765,000	\$ 2,445,000	\$ 3,865,000	\$ 2,290,000	\$ 2,790,000	\$ 16,155,000

CITY OF QUINCY
CAPITAL PROJECTS FUNDS

Revenue/Expenditures & Change in Fund Balance
Revised 4/16/15

	Capital Projects 301	Arts Corridor 303	Sanitation Conn Fee 306	Special Capital 309	Special Tax Alloc TIF #2 312	Special Tax Alloc TIF #3 313
Beginning Balance, May 1	1,770,000	14,000	364,000	13,000	350,000	25,000
REVENUES						
Taxes					370,000	16,000
Licenses & Permits						
Charges for Services			24,000			
Rent & Other Income				10,200		
Interest Income	5,000	100	1,200	200	1,500	
Debt Proceeds						
Grants						
Transfers In	2,205,240					
Inter-Gov. Revenues		-	-	-	-	-
TOTAL REVENUE	2,210,240	100	25,200	10,400	371,500	16,000
Total Funds Available	3,980,240	14,100	389,200	23,400	721,500	41,000
EXPENDITURES						
Salaries & Benefits						
Contracted Services	50,000	14,000	-	5,000	63,000	-
Commodities				4,000		
Capital Outlay	3,322,046		200,000		300,000	40,000
Miscellaneous			10,000	1,500	300,000	
Debt Service	82,442					
Transfers	458,188					
TOTAL EXPENDITURES	3,912,676	14,000	210,000	10,500	663,000	40,000
Ending Balance, April 30	\$ 67,564	\$ 100	\$ 179,200	\$ 12,900	\$ 58,500	\$ 1,000

**CITY OF QUINCY
CAPITAL PROJECTS FUNDS**

**Revenue/Expenditures & Change in Fund Balance
Summary**

	CDAP Capital Grant 316	2009 G/O OLC Proj 321	Sewer Equip Replac. 394	QMEA Cap Res 395	Fire Equip/ Improv. 397	Total
Beginning Balance, May 1	35,000	166,000	237,000	199,000	332,000	3,505,000
REVENUES						
Taxes						386,000
Licenses & Permits					94,500	94,500
Charges for Services						24,000
Rent & Other Income					2,784	12,984
Interest Income		500	800	700	1,000	11,000
Debt Proceeds						-
Grants						-
Transfers In	300,000			20,000		2,525,240
Inter-Gov. Revenues	-	-	-	-	-	-
TOTAL REVENUE	300,000	500	800	20,700	98,284	3,053,724
Total Funds Available	335,000	166,500	237,800	219,700	430,284	6,558,724
EXPENDITURES						
Salaries & Benefits	-	-	-	-	-	-
Contracted Services						132,000
Commodities						4,000
Capital Outlay	300,000	166,000	200,000	-	-	4,528,046
Miscellaneous	-	-	-	-	-	311,500
Debt Service	-	-	-	-	-	82,442
Transfers	-	-	-	-	-	458,188
TOTAL EXPENDITURES	300,000	166,000	200,000	-	-	5,516,176
Ending Balance, April 30	\$ 35,000	\$ 500	\$ 37,800	\$ 219,700	\$ 430,284	\$ 1,042,548

PURPOSE

The Capital Projects Fund is the main fund for major city projects and infrastructure improvements. The revenue source for these projects is Home Rule Sales Tax. Each year a percentage of home rule sales tax is allocated to Capital. For FY 2016, 23% of Home Rule Sales Tax will be allocated to capital. We are projecting a 2% growth in Home Rule Sales Tax.

GOALS/OBJECTIVES

- \$525,000 Ward Funds
- \$200,000 for Landfill 4
- \$205,000 to replace Concrete dump trucks
- \$165,000 for Hydro final debt payment
- \$152,000 to replace Forestry end-loader
- \$82,442 for Fire Truck debt
- \$63,000 for Ward clean up
- \$250,000 Central Services subsidy
- \$175,000 for five new Police Vehicles
- \$154,000 to the Enhancement Fund program
- \$70,250 to replace Street Sweeper
- \$63,000 for IT network & access control
- \$22,000 to replace Paint & Sign truck
- \$12,000 for City Hall video surveillance
- \$19,000 for Police pistols & interrogation system

PAST FISCAL YEAR HIGHLIGHTS

Some of the projects funded by Capital in FY 2015 were Enhancement Funds, Central Services subsidy, three new police cars, fire truck debt, final payment on Permit software, Weiss Lane project, ward clean up, Airport airfield striping and paint runway repair, and many other ward and street projects.

REVENUE SUMMARY

ACCOUNT NUMBER	2015/2016		2014/2015	2014/2015	2013/2014
	PROPOSED	% Change	REVISED	PROJECTED	YTD
	BUDGET		BUDGET	ACTUAL	ACTUAL
Rent & Other Income	0	0.00%	0	0	0
Interest Income	5,000	0.00%	5,000	4,679	4,468
Grants	0	-100.00%	7,613	109,035	617,797
Transfers from Purchase Tax Fund	2,205,240	-3.37%	2,282,195	2,167,463	2,120,445
Total Revenues	2,210,240	-3.69%	2,294,808	2,281,177	2,742,710

EXPENSE SUMMARY

Totals by Division	2015/2016		2014/2015	2014/2015	2013/2014
	PROPOSED	% Change	REVISED	PROJECTED	YTD
	BUDGET		BUDGET	ACTUAL	ACTUAL
Building Maintenance	12,000	#DIV/0!	0	2,956	43,480
Interfund Transfers	458,188	-38.12%	740,390	740,390	1,304,866
Information Technology	68,000	353.33%	15,000	0	0
Police Dept.	194,000	45.32%	133,500	138,399	141,515
Fire Dept.	82,442	-55.60%	185,682	175,681	203,551
Forestry	202,000	304.00%	50,000	0	0
Concrete(Street Maintenance)	2,603,796	31.51%	1,979,915	422,349	1,098,302
Paint & Sign Shop	22,000	#DIV/0!	0	0	0
Street Cleaning	70,250	#DIV/0!	0	0	0
Landfill	200,000	#DIV/0!	0	0	0
Street Lights	0	#DIV/0!	0	0	0
Airport	0	-100.00%	110,596	46,318	-34,965
Commercial Development	0	-100.00%	52,884	52,712	101,315
Totals	3,912,676	19.73%	3,267,967	1,578,805	2,858,064

FUND 301 CAPITAL PROJECTS FUND

DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
REVENUES					
301-0000-331.01-01	Interest Income	5,000	5,000	4,679	4,468
301-0000-342.09-00	Other	0	0	0	0
301-0000-350.00-00	Sale of Property	0	0	0	0
301-0000-362.02-09	Sale of Fire Service	0	0	0	0
301-0000-382.01-04	Local -Quincy Park District	0	0	0	75,000
301-0000-382.02-03	Dept. of Transportation	0	7,613	109,035	542,797
301-0000-382.03-07	Federal Homeland Security	0	0	0	0
301-0000-383.03-02	Federal Infrastructure Grant	0	0	0	0
301-0000-391.01-01	Trnsfr from General Fund	0	105,000	0	0
301-0000-391.01-07	Trnsfr from Fire Grant Fund	0	0	0	0
301-0000-391.01-20	Trnsfr from Fire Equip Fund	0	0	0	0
301-0000-391.01-36	Econ Dev Rev Loan Fund	0	0	0	17,500
301-0000-391.01-51	Tnsfr from Purchase Tax	2,205,240	2,162,000	2,152,268	2,102,945
301-0000-391.01-59	Airport PFC Fund 512	0	15,195	15,195	0
301-0000-391.01-67	Tnsfr from Mun. Dock Fund	0	0	0	0
301-0000-392-03-00	Loan Proceeds	0	0	0	0
	Totals	2,210,240	2,294,808	2,281,177	2,742,710
<u>Building Maintenance</u>					
301-1403-401.52-05	Machinery & Equipment	12,000	0	2,956	43,480
<u>Interfund Transfers</u>					
301-1801-491.62-19	Hydro Bond pymnt Fund	165,000	490,390	490,390	490,390
301-1801-491.62-30	Quincy Regional Airport	43,188	0	0	564,476
301-1801-491.62-32	Central Services Fund	250,000	250,000	250,000	250,000
	Subtotal	458,188	740,390	740,390	1,304,866
<u>IT Dept.</u>					
301-1901-401.52-03	Improv other than Bldgs	13,000	0	0	0
301-1901-401.52-04	Office Equipment	55,000	15,000	0	0
	Subtotal	68,000	15,000	0	0
<u>Police Dept.</u>					
301-2110-402.52-05	Machinery & Equipment	10,000	0	0	0
301-2110-402.52-06	Vehicles	175,000	133,500	138,399	141,515
301-2110-402.52-08	Controllable	9,000	0	0	0
	Subtotal	194,000	133,500	138,399	141,515
<u>Fire Dept.</u>					
301-2210-402.52-03	Improv other than Bldgs	0	10,000	0	0
301-2210-402.52-05	Machinery & Equipment	0	0	0	27,870
301-2210-409.72-00	Loan/Lease Payments	82,442	175,682	175,681	175,681
	Subtotal	82,442	185,682	175,681	203,551
<u>Forestry</u>					
301-3112-403.39-08	Emerald Ash Borer	50,000	50,000	0	0
301-3112-403.52-05	Machinery & Equipment	152,000	0	0	0
	Subtotal	202,000	50,000	0	0
<u>Paint & Sign Shop</u>					
301-3116-403.52-06	Vehicles	22,000	0	0	0
	Subtotal	22,000	0	0	0

FUND 301 CAPITAL PROJECTS FUND

DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Concrete(Street Maintenance)					
301-3152-403.52-06	Vehicles	205,000	0	0	0
301-3152-403.53-08	Neighborhood Enhancemen	950,000	795,743	0	251,500
301-3152-403.53-09	Other	0	250,000	250,000	20,314
301-3152-403.54-01	Ward 1	226,941	133,478	56,608	183,234
301-3152-403.54-02	Ward 2	236,265	160,315	3,709	34,819
301-3152-403.54-03	Ward 3	238,770	172,796	9,153	20,140
301-3152-403.54-04	Ward 4	167,175	91,891	10,479	55,425
301-3152-403.54-05	Ward 5	182,215	105,508	2,293	107,424
301-3152-403.54-06	Ward 6	185,012	115,182	9,170	124,586
301-3152-403.54-07	Ward 7	149,418	94,660	20,596	102,907
301-3152-403.54-17	Ward Clean Up	63,000	60,342	60,341	57,953
301-3152-403.54-30	Sidewalks	0	0	0	140,000
301-3152-403.54-31	IDOT Matching	0	0	0	0
	Subtotal	2,603,796	1,979,915	422,349	1,098,302
Street Cleaning					
	301-3153-403.52-05	70,250	0	0	0
	Subtotal	70,250	0	0	0
Engineering					
301-3712-404.31-04	Engineering /Architechtrual	0	0	0	0
301-3715-403-39-08	Contracted Services	0	0	0	0
	Subtotal	0	0	0	0
Landfill					
301-3716-405.54-43	Landfill #1 - 36th & Wisman	0	0	0	0
301-3716-405.54-44	Landfill #4 - Burton	200,000	0	0	0
	Subtotal	200,000	0	0	0
Airport					
301-4310-413.31-04	Engineering/Architectural	0	11,620	11,619	0
301-4310-413.52-02	Buildings	0	16,188	0	0
301-4310-413.52-03	Improv other than Bldgs	0	20,000	0	0
301-4310-413.52-05	Machinery & Equipment	0	25,000	24,708	0
301-4310-413.52-06	Vehicles	0	0	0	0
301-4310-413.53-06	Infrastructure Lighting	0	7,533	3,083	
301-4310-413.53-09	Infrastructure Other	0	10,195	6,850	26,231
301-4310-413.54-10	Roof Repair	0	20,000	0	0
301-4310-413.54-21	Matching Funds	0	60	58	-61,196
	Subtotal	0	110,596	46,318	-34,965
Commercial Development					
301-6310-408.39-08	Contracted Services	0	3,400	3,264	36,437
301-6310-408.52-04	Office Equipment	0	49,484	49,448	64,878
301-6310-408.53-05	Machinery & Equipment	0	0	0	0
301-6310-408.53-09	Infrastructure-Other	0	0	0	0
301-6310-408.54-45	Hydropower Project	0	0	0	0
	Subtotal	0	52,884	52,712	101,315
	Totals	3,912,676	3,267,967	1,578,805	2,858,064

FUND 303 ARTS CORRIDOR CAPITAL PROJECTS FUND

SUMMARY

The Arts Corridor Capital Projects fund was established in 1998 with \$30,000 of private funds and \$50,000 Rotary Challenge grant for the Arts Corridor improvement. The funds have been used to fund projects such as:

- Relocating John Wood Statue to south west corner of Washington Park
- Moments of the Cross Road Sculpture
- Washington Theatre Feasibility Study
- Masonry work at Quincy Society of Fine Arts
- Downtown Building Murals
- Other Downtown Art/Beautification projects

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
<u>Revenue</u>					
303-0000-331.01-01	Interest Income	100	40	57	62
303-0000-342.09-00	Other	0			
	Total	100	40	57	62
<u>Expenses</u>					
<u>Contractual Services</u>					
303-6310-407.31-04	Engineering/Architectural	0	0	0	0
303-6310-407.31-05	Other	14,000	14,000	0	4,000
303-6310-407.39-08	Contracted Services	0	0		0
	Total	14,000	14,000	0	4,000

FUND 306 SANITATION CONNECTION FEE/EXPANSION FUND

SUMMARY

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Revenue					
306-0000-331.01-01	Interest Income	1,200	1,500	1,413	1,660
306-0000-372.04-00	Connection Charges	24,000	30,000	26,167	32,562
	Totals	25,200	31,500	27,580	34,222
Expenses					
306-3158-412.39-08	Contracted Services	0	0	0	0
306-3158-412.53-03	Capital/Infrastructure	0	0	0	178,980
306-3158-412.53-09	Other	200,000	0	0	0
306-3158-412.61-06	Refunds	10,000	10,000	0	4,112
	Totals	210,000	10,000	0	183,092

FUND 309 SPECIAL CAPITAL PROJECTS FUND

SUMMARY

The Special Capital Projects Fund was created in FY 2000 to track special capital projects and is essentially the operating fund for the Washington Theatre. All project costs related the Washington Theatre are tracked separately within this fund to make sure revenues are sufficient to cover expenses.

Revenues are down due to the secondary tenant not in space. No major expenses are expected, just basic maintenance, utilities, and taxes.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Revenues					
309-0000-321.00-00	Donations		0		
309-0000-331.01-01	Interest Income	200	200	51	47
309-0000-341.04-00	Rent-Washington Theatre	10,200	14,400	10,200	14,650
309-0000-342.09-00	Other	0	0		0
	Totals	10,400	14,600	10,251	14,697
Expenses					
Contractual Services					
309-1899-401.35-01	Repair & Maint/Buildings	5,000	15,950	1,603	3,012
309-1899-401.39-08	Contracted Services	0	0	0	0
	Subtotal	5,000	15,950	1,603	3,012
Commodities					
309-1899-401.42-02	Electricity	4,000	5,050	3,061	593
Miscellaneous					
309-1899-401.61-02	Taxes	1,500	1,600	1,492	1,474
	Totals	10,500	22,600	6,156	5,079

FUND 312 SPECIAL TAX ALLOCATION TIF #2

SUMMARY

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Revenues					
312-0000-311.01-00	General Levy	370,000	360,000	379,559	350,624
312-0000-331.01-01	Interest Income	1,500	1,500	1,046	2,304
312-0000-331.01-02	Tax Payments	0	0	110	113
312-0000-342.09-00	Other	0	0	0	24
312-0000-383.02-03	Econ Dev/Rehab Grant	0	0	11,192	0
	Totals	371,500	361,500	391,907	353,065
Expenses					
Contractual Services					
312-3712-408.31-04	Engineering/Architectural	63,000	60,000	36,542	58,086
312-3712-408.31-05	Prof Services/Other	0	0	0	0
312-3712-408.35-06	Infrastructure	0	1,750	0	0
312-3712-408.39-02	Advertising/Publishing	0	500	313	0
312-3712-408.39-07	Regist, Schools, Meetings	0	1,100	1,050	0
312-3712-408.39-08	Contracted-Other	0	0	382,985	483,219
	Subtotal	63,000	63,350	420,890	541,305
Capital Outlay					
312-3712-408.52-01	Land	0	0	0	0
312-3712-408.52-02	Buildings		0	7,597	27,995
312-3712-408.53-02	Streets-Replacement	300,000	306,250	86,714	326,185
312-3712-408.53-06	Infrastructure-Lighting	0	0	2,292	0
312-3712-408.53-09	Infrastructure-Other	0	9,550	9,270	776
		300,000	315,800	105,873	354,956
Miscellaneous					
312-3712-408.61-01	Dues	0	850	850	0
312-3712-408.61-04	Other	300,000	0	0	0
	Totals	663,000	380,000	527,613	896,261

FUND 313 SPECIAL TAX ALLOCATION TIF #3

SUMMARY

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Revenues					
313-0000-311.01-00	General Levy	16,000	14,000	16,105	13,866
313-0000-331.01-01	Interest Income		0	93	144
313-0000-331.01-02	Tax Payments		0	5	4
	Totals	16,000	14,000	16,203	14,014
Expenses					
Contractual Services					
313-3712-408.31-04	Engineering/Architectural	0	0	0	0
313-3712-408.39-08	Contracted Services	0	0	20,805	20,805
Capital Outlay					
313-3712-408.53-09	Infrastructure-Other	40,000	24,000	7,667	7,199
	Totals	40,000	24,000	28,472	28,004

FUND 316 CDAP CAPITAL GRANT

SUMMARY

This fund was created FY 2014 for the granting of CDAP funds for capital improvement projects. The first project was the South Quincy Sanitation Sewer Extension Project. The CDAP RLF Committee approved the disbursement to transfer CDAP loan funds to grant infrastructure improvements to promote economic development.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Revenues					
316-0000-331.01-01	Deposit Accounts	0	0	143	186
316-0000-391.01-39	Trnsfr from CDAP RLF	300,000	0	0	90,000
	Totals	300,000	0	143	90,186
Expenses					
Capital Outlay					
316-6310-408.53-09	Infrastructure-Other	300,000	0	0	54,669
	Totals	300,000	0	0	54,669

FUND 321 2009 G/O OLC PROJECT

SUMMARY

This fund was created in FY 2010 (October 2009) when the \$1,202,681 in G/O Bond were issued for the OLC improvements. After five years, they still have \$166,000 of unspent bond funds.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Revenues					
321-0000-331.01-01	Interest Income	500	3,000	1,041	2,840
321-0000-392.01-00	General Obligation Bonds	0	0	0	0
	Totals	500	3,000	1,041	2,840
Expenses					
Contractual Services					
321-1899-401.31-04	Engineering/Architectural	0	0	0	0
321-1899-401.31-05	Prof Svcs/Other	0	0	0	0
	Subtotal	0	0	0	0
Capital Outlay					
321-1899-401.52-01	Land	0	0	0	0
321-1899-401.52-02	Buildings		237,000	0	38,477
321-1899-401.52-03	Improv other than Building	166,000	0	163,651	43,385
321-1899-401.52-04	Office Equipment	0	0	0	0
321-1899-401.52-07	Furniture/Fixtures	0	0	0	2,040
	Totals	166,000	237,000	163,651	83,902

FUND 394 SEWER EQUIPMENT REPLACEMENT FUND

SUMMARY

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Revenues					
394-0000-331.01-01	Interest Income	800	900	949	999
	Totals	800	900	949	999
Expenses					
394-3322-412.39-08	Contracted Services	0	0		
394-3322-412.53-09	Infrastructure-Other	200,000	150,000	0	0
	Totals	200,000	150,000	0	0

FUND 395 QMEA CAPITAL RESERVE FUND

SUMMARY

The QMEA Capital Reserve Fund was created to use excess hotel/motel tax collections for capital needs at the Oakley-Lindsey Center. Previously, the OLC received operational funds up to \$500,000 of the net disbursement. The excess collections up to \$40,000 was transferred to this fund for future capital needs. In FY 2015, the agreement was changed allowing the OLC to increase the maximum limit of disbursements from \$500,000 to \$750,000. This new agreement included the OLC forfeiture of these funds to the City of Quincy and also changed the distribution method to allow for any net distribution in excess of \$750,000 to allocate the next \$20,000 to this Capital Reserve Fund.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Revenues					
395-0000-331.01-01	Interest Income	700	700	730	618
395-0000-391.01-50	From Tourism Tax Fund	20,000	36,000	40,000	47,583
	Totals	20,700	36,700	40,730	48,201
Expenses					
395-1899-401.31-04	Contracted Services	0	10,000	0	0
395-1899-401.35-05	Repair & Maint- Other	0	35,000	0	0
395-1899-401.52-02	Capital Outlay-building	0	40,000	0	0
395-1899-401.62-01	General Fund Transfer	0	0	0	0
	Totals	0	85,000	0	0

FUND 397 FIRE EQUIPMENT/IMPROVEMENT FUND

SUMMARY

This fund was created in FY 2012. The purpose of the Fire Equipment Improvement Fund is to utilize the revenue from the Illinois Veteran's Home fire protection for the specific purpose of fire equipment replacement.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Revenues					
397-0000-331.01-01	Interest Income	1,000	1,000	1,243	944
397-0000-362.02-01	Veteran's Home Protection	94,500	94,000	94,637	94,783
397-0000-362.02-09	Sale of Service	2,784	2,800	2,784	2,784
397-0000-391.01-15	Transfer from Capital Fund	0	0	0	0
	Totals	98,284	97,800	98,664	98,511
Expenses					
397-1801-491.62-15	Transfer to Capital Fund	0	0	0	0
397-2210-402-52-02	Capital Outlay/Buildings	0	0	0	0
397-2210-402-52-05	Machinery & Equip	0	0	0	0
397-2210-402-52-06	Vehicles	0	20,000	0	0
	Totals	0	20,000	0	0

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**CITY OF QUINCY
DEBT SERVICE FUNDS**

**Revenue/Expenditures & Change in Fund Balance
Summary**

	1996 G/O Bond 403	2013B HVAC Proj 406	1999 G/O Bond 407	2005 G/O Bond 409	2009 OLC G/O Bond 411	2009 Library G/O Fund 412
Beginning Balance, May 1	143,000	-	72,000	55,000	17,000	141,000
REVENUES						
Taxes			97,675	1,172,351		355,866
Licenses & Permits						
Charges for Services						
Rent & Other Income						
Interest Income	800		500	1,000	100	1,300
Debt Proceeds						
Grants						115,132
Transfers In	216,000	139,493	-	107,624	45,600	
Inter-Gov. Revenues						
TOTAL REVENUE	216,800	139,493	98,175	1,280,975	45,700	472,298
Total Funds Available	359,800	139,493	170,175	1,335,975	62,700	613,298
EXPENDITURES						
Salaries & Benefits						
Contracted Services						
Commodities						
Capital Outlay						
Miscellaneous	1,000		1,000	1,000	-	600
Debt Service	213,160	139,492	97,675	1,279,975	44,215	470,998
Transfers						
TOTAL EXPENDITURES	214,160	139,492	98,675	1,280,975	44,215	471,598
Ending Balance, Apr 30	\$ 145,640	\$ 1	\$ 71,500	\$ 55,000	\$ 18,485	\$ 141,700

**CITY OF QUINCY
DEBT SERVICE FUNDS**

**Revenue/Expenditures & Change in Fund Balance
Summary**

	2009 Hydro Bond Fund 413	2014 G&R G/O Bond 414	Total
Beginning Balance, May 1	1,293,000	-	1,721,000
REVENUES			
Taxes			1,625,892
Licenses & Permits			-
Charges for Services			-
Rent & Other Income			-
Interest Income	1,000	1,000	4,700
Debt Proceeds			-
Grants			115,132
Transfers In	165,000	149,666	673,717
Inter-Gov. Revenues			-
TOTAL REVENUE	166,000	150,666	2,419,441
Total Funds Available	1,459,000	150,666	4,140,441
EXPENDITURES			
Salaries & Benefits			-
Contracted Services		-	-
Commodities			-
Capital Outlay			-
Miscellaneous	1,000	-	4,600
Debt Service	1,458,000	149,666	3,853,181
Transfers			-
TOTAL EXPENDITURES	1,459,000	149,666	3,857,781
Ending Balance, Apr 30	\$ -	\$ 1,000	\$ 282,660

FUND 403 1996 G/O BOND FUND

SUMMARY

PURPOSE

These bonds were originally issued in 1996 and are funded in full by the City's Hotel/Motel Tax. The Tourism Tax Fund 743 transfers funds to make the payments. Following a refinance in April 2013, (Series 2013A-\$825,000), the final payment will be April 2017.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Revenues					
403-0000-331.01-01	Interest Income	800	800	1,300	1,269
403-0000-391.01-50	From Tourism Tax Fund	216,000	216,000	216,000	229,830
403-0000-392.03-00	Loan Proceeds	0	0		0
	Totals	216,800	216,800	217,300	231,099
Expenses					
Miscellaneous					
403-1899-409.61-04	Other	1,000	1,000	0	0
Debt Service					
403-1899-409.71-01	Bond Pymnts-Pricipal	207,886	204,554	204,078	1,026,265
403-1899-409.71-02	Bond Pymnts-Interest	5,274	8,606	9,082	23,228
403-1899-409.72-00	Loan/Lease Pymnts	0	0		0
	Subtotals	213,160	213,160	213,160	1,049,493
	Totals	214,160	214,160	213,160	1,049,493

FUND 406 2013B HVAC PROJECT PAYMENT FUND

SUMMARY

PURPOSE

The City Hall HVAC upgrade expense was previously part of the General Fund - Building Maintenance division debt service. After the loan was refinanced in April 2013, the auditor's recommended this to be included with the Debt Service Funds. The General Fund and the Green Energy Fund both transfer funds sufficient to make the payments on the HVAC upgrade. This \$907,000 note was refinanced in April 2013, with final payment April 2020.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Revenue					
406-0000-391.01-01	General Fund	116,493	116,493	116,493	116,492
406-0000-391.01-09	Franchise Fee "Green" fnd	23,000	23,000	23,000	23,000
	Totals	139,493	139,493	139,493	139,492
Debt Service					
406-1899-409.71-01	Bond Pymnts-Principal	126,730	124,120	123,697	121,531
406-1899-409.71-02	Bond Pymnts-Interest	12,762	15,373	15,795	17,961
	Subtotal	139,492	139,493	139,492	139,492
	Totals	139,492	139,493	139,492	139,492

FUND 407 2010/1999 G/O BOND FUND

SUMMARY

PURPOSE

The 1999 G/O Bonds were issued for a broad range of projects. These bonds were partially refunded in 2005, with another refund/reissue in 2010. The final payment on this Series 2010 GO Refunding Bond will be in FY 2020. This is levied by the City of Quincy and funded through property taxes.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Revenue					
407-0000-311.01-00	General Levy	97,675	94,810	95,882	87,266
407-0000-331.01-01	Interest Income	500	1,000	432	676
407-0000-342.09-00	Other	0	0	0	0
	Totals	98,175	95,810	96,314	87,942
Expenses					
Miscellaneous					
407-1899-409.61-04	Other	1,000	1,000	500	500
Debt Service					
407-1899-409.71-01	Principal	85,000	80,000	80,000	70,000
407-1899-409.71-02	Interest	12,675	14,810	15,670	16,423
	Subtotal	97,675	94,810	95,670	86,423
	Totals	98,675	95,810	96,170	86,923

FUND 409 2005 G/O BOND FUND

SUMMARY

PURPOSE

The 2005A G/O Refunding Bonds were issued to refund all of Series 2000 and portions of Series 1998 and 1999. Savings from refinancing will be \$841,923 over the remaining life of the bonds. The final payment on these bonds will be FY 2020. The majority of this debt is levied by the City of Quincy and funded through property taxes; the Utilities department transfers about \$108,000 towards the debt.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Revenue					
409-0000-311.01-00	General Levy	1,172,351	1,168,726	1,180,975	1,183,432
409-0000-331.01-01	Interest Income	1,000	1,000	1,292	2,358
409-0000-391.01-01	From General Fund	0	0	0	0
409-0000-391.01-28	From Utilities-Water	53,812	53,812	53,812	53,812
409-0000-391.01-29	From Utilities-Sewer	53,812	53,812	53,812	53,812
	Totals	1,280,975	1,277,350	1,289,891	1,293,414
Expenses					
Miscellaneous					
409-1899-409.61-04	Other	1,000	1,000	292	292
Debt Service					
409-1899-409.71-01	Principal	1,055,000	1,000,000	1,000,000	955,000
409-1899-409.71-02	Interest	224,975	276,350	301,350	325,225
	Subtotal	1,279,975	1,276,350	1,301,350	1,280,225
	Totals	1,280,975	1,277,350	1,301,642	1,280,517

FUND 411 2009 OAKLEY-LINDSAY CENTER G/O FUND

SUMMARY

PURPOSE

The 2009B series Oakley-Lindsay Center Bonds were issued to finance improvements to the Oakley-Lindsay Center. These bonds are also funded in full by the City's Hotel/Motel Tax. Final payment to be made FY 2023.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Revenue					
411-0000-331.01-01	Interest Income	100	100	54	61
411-0000-391.01-50	From Tourism Tax Fund	45,600	45,600	45,600	45,600
	Totals	45,700	45,700	45,654	45,661
Expenses					
Debt Service					
411-1899-409.61-04	Misc-Other	0	1,000	500	500
411-1899-409.71-01	Principal	0	44,215	0	0
411-1899-409.71-02	Interest	44,215	0	44,215	44,215
	Totals	44,215	45,215	44,715	44,715

FUND 412 2009 LIBRARY G/O FUND

SUMMARY

The Series 2009C Library G/O Bonds were issued to finance improvements to the Quincy Public Library. This is levied by the City of Quincy and funded through property taxes. The final payment will be made FY 2029.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Revenue					
412-0000-311.01-00	General Levy	355,866	344,726	348,263	324,654
412-0000-331.01-01	Interest Income	1,300	2,000	943	1,741
412-0000-342.09-00	Misc-Other	0	0	0	0
412-0000-381.03-03	Stimulus Rebate	115,132	118,112	118,049	119,551
	Totals	472,298	464,838	467,255	445,946
Expenses					
Debt Service					
412-1899-409.61-04	Misc-Other	600	600	600	600
412-1899-409.71-01	Principal	195,000	180,000	180,000	165,000
412-1899-409.71-02	Interest	275,998	282,838	282,838	288,613
	Totals	471,598	463,438	463,438	454,213

FUND 413 2009 HYDRO BOND PAYMENT FUND

SUMMARY

The Series 2009A Hydro bonds were issued for the hydro electric project. In FY 2012 the remaining bond proceeds were used to pay down the existing debt. The current repayment plan diverts funds from the Capital Projects Fund 301 until FY 2016 when the final payment is due.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Revenue					
413-0000-331.01-01	Interest Income	1,000	300	4,411	2,704
413-0000-391.01-09	Trnsf from Franch Fee Fnd	0	0	0	127,800
413-0000-391.01-15	Trnsf from Capital Proj Fund	165,000	490,390	490,390	490,390
413-0000-391.01-33	Trnsr from Vehicle Replace	0	0	0	0
413-0000-391.01-66	Trnsfr from Cash Reserve	0	0	0	0
413-0000-391.16-01	Trnsfr from 2009 G/O Hydro	0	0	0	0
	Totals	166,000	490,690	494,801	620,894

Expenses

Debt Service

413-1899-409.61-04	Misc-Other	1,000	1,000	500	500
413-1899-409.71-01	Principal	1,068,634	0	0	0
413-1899-409.71-02	Interest	389,366	0	0	0
	Totals	1,459,000	1,000	500	500

FUND 414 2009 G/O Bond G & R Trucks

SUMMARY

The Series 2014 G/O Note was issued December 2014 (Ord 2014-32) in the amount of \$973,518. The debt was issued to purchase three garbage trucks and two recycle trucks. Central Services fund 602 transfers the funds to make debt payments.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Revenue					
414-0000-331.01-01	Interest Income	1,000	0	0	0
414-0000-391.01-09	Trnsf from Franch Fee Fnd	0	0	0	0
414-0000-391.01-15	Trnsf from Capital Proj Fund	0	0	0	0
414-0000-391.01-32	Central Services Fund	149,666	53,000	49,840	0
414-0000-391.01-33	Trnsr from Vehicle Replace		0		
414-0000-391.01-66	Trnsfr from Cash Reserve		0		
414-0000-391.16-01	Trnsfr from 2009 G/O Hydro		0		
414-0000-392.03-00	Loan Proceeds	0	973,518	973,518	0
	Totals	150,666	1,026,518	1,023,358	0

Expenses

Contractual Services

414-1899-409.31-02	Legal	0	3,000	0	0
	Subtotal	0	3,000	0	0

Debt Service

414-1899-409.71-01	Principal	149,666	45,000	21,602	0
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414-1899-409.71-02	Interest	0	5,000	3,318	0
	Subtotal	149,666	50,000	24,920	0
Commodities					
414-1899-409.61-04	Misc-Other				
414-1899-409.71-01	Principal		0	0	0
414-1899-409.71-02	Interest		0	0	0
414-1899-491.62-13	Central Services Fund	0	973,518		
	Subtotal	0	973,518	0	0
	Totals	149,666	1,026,518	24,920	0

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**CITY OF QUINCY
ENTERPRISE FUNDS**

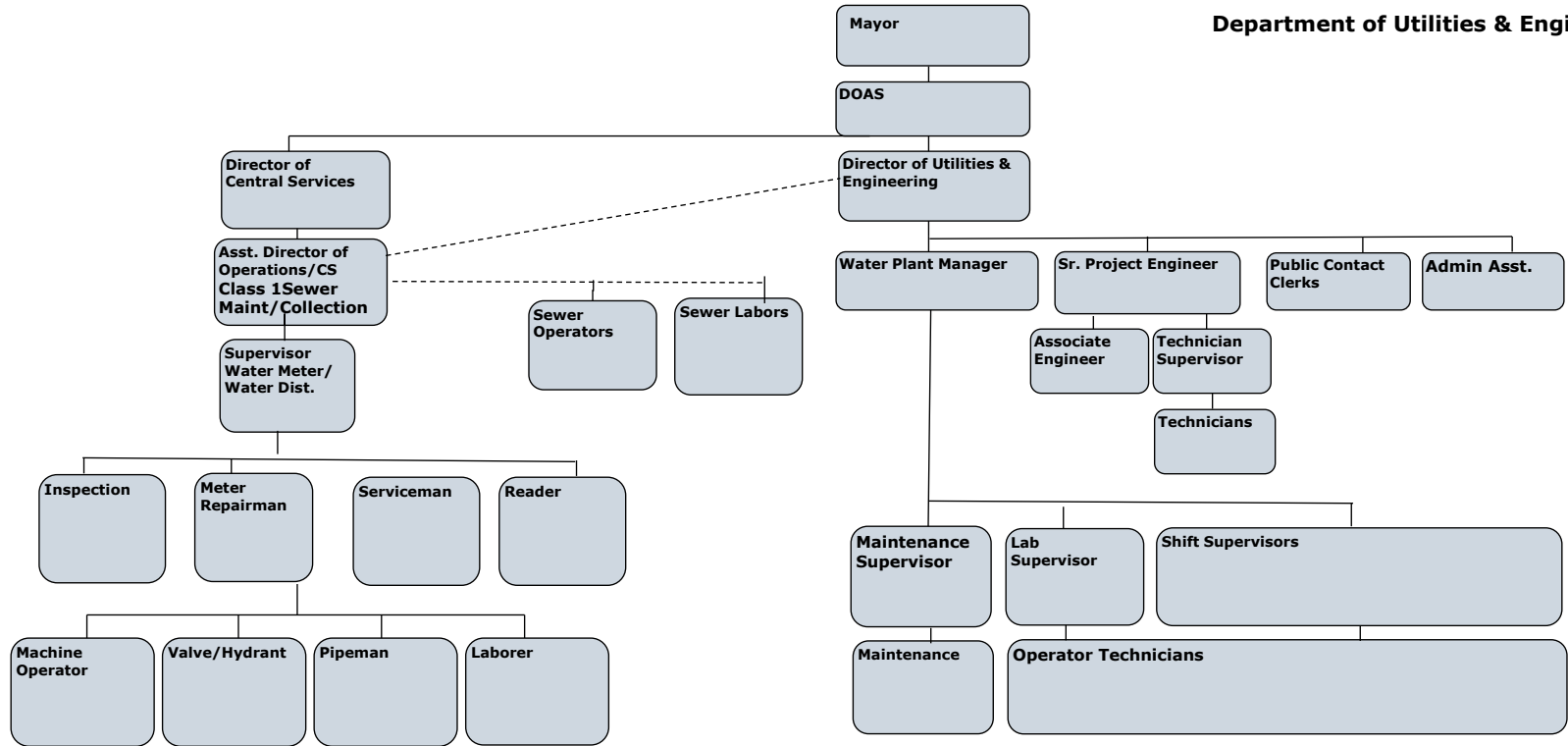
**Revenue/Expenditures & Change in Fund Balance
Summary**

Revised 4/16/15

	Water Fund 501	Sewer Fund 502	Airport Fund 511	Airport PFC 512	Airport Hangar 513
Beginning Balance, May 1	7,800,000	3,000,000	100	224,000	200,000
REVENUES					
Taxes	-	-	-	45,207	-
Licenses & Permits	-	-	-	-	-
Charges for Services	5,741,000	4,782,000	250,680	-	100,000
Rent & Other Income	34,000	1,000	-	-	350
Interest Income	25,000	10,000	50	850	-
Debt Proceeds	-	-	-	-	-
Grants	-	1,500,000	-	-	-
Transfers In	-	-	405,057	-	-
Inter-Gov. Revenues	-	-	-	-	-
TOTAL REVENUE	5,800,000	6,293,000	655,787	46,057	100,350
Total Funds Available	13,600,000	9,293,000	655,887	270,057	300,350
EXPENDITURES					
Salaries & Benefits	2,950,959	1,067,579	319,258	-	-
Contracted Services	1,027,725	2,269,262	149,008	-	8,500
Commodities	1,228,443	500,208	136,613	-	1,500
Capital Outlay	7,295,500	4,661,750	43,188	125,000	-
Miscellaneous	261,701	276,244	7,720	-	8,300
Debt Service	53,812	53,812	-	-	-
Transfers	-	-	-	-	-
TOTAL EXPENDITURES	12,818,140	8,828,855	655,787	125,000	18,300
Ending Balance, April 30	\$ 781,860	\$ 464,145	\$ 100	\$ 145,057	\$ 282,050

	Municipal Barge Dock 514	Reg Trng Facility 531	Total
Beginning Balance, May 1	275,000	100	11,499,200
REVENUES			
Taxes	-	-	45,207
Licenses & Permits	-	-	-
Charges for Services	179,100	44,500	11,097,280
Rent & Other Income	-	4,000	39,350
Interest Income	900	-	36,800
Debt Proceeds	-	-	-
Grants	-	100	1,500,100
Transfers In	-	54,999	460,056
Inter-Gov. Revenues	-	-	-
TOTAL REVENUE	180,000	103,599	13,178,793
Total Funds Available	455,000	103,699	24,677,993
EXPENDITURES			
Salaries & Benefits	-	4,315	4,342,111
Contracted Services	4,014	37,834	3,496,343
Commodities	5,500	11,450	1,883,714
Capital Outlay	45,000	-	12,170,438
Miscellaneous	-	-	553,965
Debt Service	-	50,000	157,624
Transfers	125,000	-	125,000
TOTAL EXPENDITURES	179,514	103,599	22,729,195
Ending Balance, April 30	\$ 275,486	\$ 100	\$ 1,948,798

Department of Utilities & Engineering



** Note: Left side of chart represents positions paid by the Utilities Department, but under the direction of the Director of Central Services

PURPOSE

The Water Department is responsible for the treatment, storage and distribution of potable water to residential, commercial, industrial and other users, as well as the financial management of the water utility. The Water Department is funded by user charges for water service, which charges include fixed quarterly meter charges, fire protection charges and other miscellaneous charges; and metered consumption charges. As an enterprise fund, the fund is expected to be self-sufficient and revenues for services rendered should fund all expenses associated with the maintenance and administration of the water utility.

Revenue projections for FY16 are based upon revenues generated in the preceding fiscal year. The volume of water sold in FY16 is not expected to vary appreciably from the preceding year. Operating revenues for FY16 are projected to be \$5.76 million. Operating expenses, excluding debt service and capital improvement expenses, are projected to be \$5.38 million, which is roughly \$240,000 (2.2%) greater than FY15. This increase is due in large part to planned disposal of a backlog of lime sludge. Net operating income (which excludes non-operating revenues, debt service and capital improvement expenses) is projected to be \$380,000. Non-operating revenues and debt service expenses of \$39,500 and \$53,812 respectively are projected to bring the total net income to \$365,500 before any capital expenditures.

A total capital expense budget of \$7,295,500 is proposed. Proposed capital improvements include:

- Replacement of existing chemical feed systems, underground piping and various site improvement at the WTP (\$2.8 million)
- Construction of a new solids contact clarifier at the WTP (\$1.8 million)
- Rehabilitation of the existing sand filters at the WTP (\$400,000)
- Carry-over of the lime sludge pumping system replacement project (\$365,000)
- Carry-over of the filter flow meter and controls replacement project (\$360,000)
- Water meter replacement (\$300,000)
- Water main extensions and replacements (\$625,000)
- Pumping station improvements (\$500,000)
- Vehicle and equipment replacement (\$145,000)

Cash reserves of \$6.93 million are needed to fund the proposed capital expenditures. With a projected beginning cash reserve balance of \$8.0 million on May 1, 2015, the cash reserve balance on April 30,

GOALS/OBJECTIVES

The Utilities Department has set the following goals for FY 2015:

- Continue major capital improvement program at the water treatment plant to improve reliability and reduce operating labor
- Improve water flow & pressure to customers in the expanding east Broadway corridor
- Add backup power generators at pumping stations
- Reduce water losses by instituting a leak detection and repair program

The proposed budget of \$12.73 million is a 1.8% increase from the previous budget. This increase is due largely to planned disposal of a backlog of lime sludge.

PAST FISCAL YEAR HIGHLIGHTS

In the previous fiscal, the Utilities Department:

- Consolidated operations of the WTP to two shifts per day on most days
- Reduced WTP labor expenses approximately \$40k over the previous year by consolidating operations and other management practices
- Reduced chemical expenses approximately \$80k over the previous year through better management practices
- Reduced administrative personnel expenses over \$20k by eliminating middle management position; future years should see annual savings over \$50k
- Invested nearly \$2 million in capital improvements at the WTP

REVENUE SUMMARY

ACCOUNT NUMBER	2015/2016	% Change	2014/2015	2014/2015	2013/2014
	PROPOSED BUDGET		REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Other Income	59,000	29.68%	45,498	74,171	60,993
Charges for Services	5,741,000	0.52%	5,711,200	5,924,909	6,150,369
Grants	-	0.00%	-	-	-
Total	5,800,000	0.75%	5,756,698	5,999,080	6,211,362

EXPENSE SUMMARY

ACCOUNT DESCRIPTION	2015/2016	% Change	2014/2015	2014/2015	2013/2014
	PROPOSED BUDGET		REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Salaries	1,867,714	6.19%	1,758,913	1,633,365	1,683,483
Benefits	1,083,245	1.02%	1,072,311	1,023,566	1,022,569
Contractual Services	1,027,725	23.81%	830,082	668,514	575,652
Commodities	1,228,443	-3.11%	1,267,837	1,244,304	1,188,994
Capital Outlay	7,295,500	-1.28%	7,389,971	1,411,591	(5,353)
Miscellaneous	261,701	2.53%	255,250	257,784	252,162
Debt Service	53,812	0.00%	53,812	53,812	53,812
Totals	12,818,140	1.50%	12,628,176	6,292,936	4,771,319

Totals by Division

3155 Utilities	1,943,076	46.16%	1,329,457	1,066,013	911,021
3156 Water Meter	873,500	10.71%	788,965	464,382	447,826
3310 Admin	614,737	-7.08%	661,576	637,478	658,731
3312 Commercial	308,088	5.43%	292,207	292,858	257,337
3313 Pump Stations	876,500	125.95%	387,912	305,929	355,101
3314 Purification	8,202,239	-9.45%	9,058,059	3,478,765	2,038,534
3316 Sludge Disp	-	-100.00%	110,000	47,511	78,480
3317 Floridation	-	#DIV/0!	-	-	24,289
Totals	12,818,140	1.50%	12,628,176	6,292,936	4,771,319

**FUND 501 WATER FUND
UTILITIES DEPARTMENT**

SUMMARY

STAFFING				
	FY 2016 PROPOSED	FY 2015 ACTUAL	FY 2014 ACTUAL	FY 2013 ACTUAL
Authorized Full Time Positions	35	34.3205	34.321	38

The proposed budget includes the following Water Department staff:

Water Distribution -3155

- 1.00 Supervisor
- 0.50 Clerical (non-union)
- 9.00 822 union laborers/operators
- 10.50

Water Metering -3156

- 1.00 Supervisor
- 4.17 822 union laborers/operators
- 5.17

Utilities Admin -3310

- 0.75 Director
- 0.75 Administrator
- 1.50

Commercial – 3312

- 2.825 822 union laborers/operators
- 1.00 Clerical (non-union)
- 3.825

Purification - 3314

- 7.00 Supervisors
- 7.00 822 union laborers/operators

35 Total FTEs

**FUND 501 WATER FUND
UTILITIES DEPARTMENT**

**REVENUE
DETAIL**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Revenue					
501-0000-331.01-01	Interest Income	25,000	21,322	32,355	32,073
501-0000-341.04-00	Equipment/Facilities	34,000	24,176	34,012	28,920
501-0000-342.03-00	Jury Duty Reimb	0	0	16	0
501-0000-342.09-00	Other	0	0	7,788	
501-0000-371.01-00	Metered Water Sales	5,610,000	5,632,000	5,761,602	6,005,191
501-0000-371.02-00	Fire Protection Fees	53,000	27,500	60,362	62,631
501-0000-371.03-04	Misc Water Sales	0	0	1,812	1,673
501-0000-371.04-00	Service Connection Fees	5,000	0	0	0
501-0000-371.05-00	Miscellaneous	0	0	0	425
501-0000-371.05-01	Penalties - Past Due	80,000	75,500	85,071	82,697
501-0000-371.05-02	Consumer Service Chg	17,500	15,000	16,940	19,524
501-0000-371.05-03	Mdse Sales/Services	0	2,000	17,697	5,970
501-0000-371.05-04	Laboratory Fees	0	12,700	10,055	11,464
501-0000-371.05-06	Forfeited Deposits	0	0	0	0
501-0000-371.05-07	Water Services In Kind	-50,000	-65,500	-46,678	-55,377
501-0000-371.05-08	Salvage Scrap Sales	5,000	11,700	16,968	15,091
501-0000-371.05-09	NSF Check Reimbursement	500	300	1,080	1,080
501-0000-371.05-10	Collect Uncollectable	0	0	0	0
501-0000-371.05-11	Consumer Main Deposits	20,000	0	0	0
501-0000-381.03-01	FEMA Reimbursements	0	0	0	0
501-0000-391.01-14	Trnsfr frm Energy Grant Fur	0	0	0	0
	Totals	5,800,000	5,756,698	5,999,080	6,211,362

**FUND 501 WATER FUND
UTILITIES DEPARTMENT**

**WATER DISTRIBUTION
DETAIL**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016	2014/2015	2014/2015	2013/2014
		PROPOSED BUDGET	REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Salaries & Benefits					
501-3155-411.11-01	Regular Salary/Wages	414,610	461,520	358,685	295,849
501-3155-411.11-02	Overtime	118,991	76,567	43,005	58,109
501-3155-411.11-03	Sick Pay	7,103	0	10,033	10,654
501-3155-411.11-04	Holiday Pay	21,626	0	24,347	21,022
501-3155-411.11-15	Vacation	18,396	0	25,077	25,881
501-3155-411.11-16	Major Medical	0	0	0	0
501-3155-411.11-17	Sick Pay buyback	7,986	5,588	6,240	10,151
501-3155-411.11-18	Vacation Pay buyback	0	0	0	1,801
501-3155-411.21-01	Group Insurance	126,308	124,168	114,938	96,105
501-3155-411.21-02	Retirees Insurance	0	7,293	0	5,024
501-3155-411.21-03	Board Pd Life Insurance	360	378	340	318
501-3155-411.21-04	Workers' Compensation	78,356	76,074	76,074	74,582
501-3155-411.22-01	Social Security	34,733	27,286	28,624	26,206
501-3155-411.22-02	Medicare	8,123	6,354	6,695	6,129
501-3155-411.22-03	Unemployment Comp.	1,375	1,100	1,100	0
501-3155-411.23-01	IMRF	64,256	63,792	58,012	54,842
501-3155-411.23-02	IMRF ERI - Employer Cont.	100	0	0	0
501-3155-411.24-03	CDL Reimbursements	0	100	35	-150
	Subtotal	902,323	850,220	753,205	686,523
Contractual Services					
501-3155-411.31-04	Engineering/Architectural	25,000	20,000	5,644	0
501-3155-411.35-02	Rep & Maint-Mach&Equip	5,000	31,337	6,332	3,737
501-3155-411.35-05	Rep & Maint-Other	1,000	1,000	144	911
501-3155-411.35-06	Rep & Maint-Infrastructure	50,000	5,000	6,606	6,001
501-3155-411.36-01	Fleet Maintenance	65,000	85,000	65,047	83,878
501-3155-411.36-02	Land	0	1,022	1,021	0
501-3155-411.36-03	Equipment & Vehicle	0	0	0	0
501-3155-411.36-05	Vehicle Replacement	28,000	28,000	13,068	7,104
501-3155-411.38-05	Boiler & Machinery Ins.	5,000	5,000	0	4,059
501-3155-411.39-01	Communications	1,800	2,500	2,565	2,204
501-3155-411.39-02	Advertising/Publishing	400	0	0	0
501-3155-411.39-03	Printing & Binding	0	200	242	0
501-3155-411.39-05	Mileage Reimbursement	0	500	167	0
501-3155-411.39-06	JULIE Location Requests	3,500	5,000	6,666	2,255
501-3155-411.39-07	Regist, Schools, Meetings	0	250	50	0
	Subtotal	184,700	184,809	107,552	110,149
Commodities					
501-3155-411.41-02	Office Supplies	753	1,750	1,326	608
501-3155-411.42-02	Electricity	2,500	4,200	2,971	1,539
501-3155-411.45-02	Custodial Supplies	500	500	576	346
501-3155-411.45-03	Equipment Consumable	2,300	2,300	2,499	1,133
501-3155-411.45-04	Equip Replacement Parts	700	950	911	581
501-3155-411.45-05	Small Tools/Small Equip.	3,500	3,500	3,127	2,292
501-3155-411.46-01	Concrete	54,000	40,000	43,067	29,325
501-3155-411.46-02	Asphalt	5,000	5,000	20	0
501-3155-411.46-03	Sand, Stone & Gravel	22,000	22,000	25,280	26,441
501-3155-411.46-08	Paint	1,000	1,500	1,220	2,321
501-3155-411.46-09	Pipe	300	300	153	349
501-3155-411.46-10	Lumber	2,000	2,000	1,942	1,012
501-3155-411.46-11	Operational Supplies-Other	35,000	35,000	45,155	46,718
501-3155-411.47-01	Clothing/Uniforms	1,000	1,000	389	0

**FUND 501 WATER FUND
UTILITIES DEPARTMENT**

**WATER DISTRIBUTION
DETAIL**

501-3155-411.47-02	Safety Equipment	5,000	5,000	3,250	1,061
501-3155-411.47-03	Training Supplies	0	500	0	0
	Subtotal	135,553	125,500	131,886	113,726
Capital Outlay					
501-3155-411.52-05	Machinery & Equipment	35,000	35,000	36,251	0
501-3155-411.52-06	Vehicles	60,000	25,000	623	623
501-3155-411.52-08	Controllable	500	750	384	0
501-3155-411.53-03	Utility Piping, meters, etc	625,000	108,178	36,112	0
	Subtotal	720,500	168,928	73,370	623
	Totals	1,943,076	1,329,457	1,066,013	911,021

**FUND 501 WATER FUND
UTILITIES DEPARTMENT**

**WATER METERING
DETAIL**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Salaries & Benefits					
501-3156-411.11-01	Regular Salary/Wages	210,256	207,626	166,159	168,108
501-3156-411.11-02	Overtime	27,449	20,319	14,718	15,221
501-3156-411.11-03	Sick Pay	4,047	0	3,337	3,143
501-3156-411.11-04	Holiday Pay	12,998	0	12,155	11,143
501-3156-411.11-15	Vacation	18,669	0	21,155	19,604
501-3156-411.11-16	Major Medical	0	0	0	0
501-3156-411.11-17	Sick Pay buyback	8,749	6,012	6,853	6,190
501-3156-411.11-18	Vacation Pay buyback	10,187	0	0	1,949
501-3156-411.21-01	Group Insurance	68,513	61,230	63,524	58,311
501-3156-411.21-02	Retirees Insurance	0	18,650	0	15,700
501-3156-411.21-03	Board Pd Life Insurance	178	160	165	161
501-3156-411.21-04	Workers' Compensation	55,388	53,774	53,774	52,720
501-3156-411.22-01	Social Security	17,328	14,555	12,967	12,924
501-3156-411.22-02	Medicare	4,052	3,395	3,033	3,023
501-3156-411.22-03	Unemployment Comp.	584	630	600	0
501-3156-411.23-01	IMRF	32,056	29,677	27,922	29,224
501-3156-411.24-03	CDL Reimbursements	100	100	30	0
	Subtotal	470,554	416,128	386,392	397,421
Contractual Services					
501-3156-411.35-01	Repair & Maint -Buildings	0	200	0	0
501-3156-411.35-02	Rep & Maint-Mach & Equip	500	1,500	879	1,437
501-3156-411.35-05	Rep & Maint-Other	5,000	2,500	2,597	966
501-3156-411.36-01	Fleet Maintenance	35,000	25,000	24,461	24,980
501-3156-411.36-05	Vehicle Replacement	6,000	6,000	5,988	5,988
501-3156-411.38-05	Boiler & Machinery Ins.	10,000	10,000	0	9,278
501-3156-411.39-01	Communications	800	800	1,084	867
501-3156-411.39-03	Printing & Binding	0	600	539	901
501-3156-411.39-08	Contracted Services	1,200	1,200	1,408	1,350
	Subtotal	58,500	47,800	36,956	45,767
Commodities					
501-3156-411.41-02	Office Supplies	796	600	507	439
501-3156-411.45-02	Custodial Supplies	500	1,200	625	994
501-3156-411.45-03	Equipment Consumable	600	1,350	1,202	1,634
501-3156-411.45-04	Equip Replacement Parts	500	100	560	53
501-3156-411.45-05	Small Tools/Small Equip.	1,500	1,000	1,866	1,017
501-3156-411.46-08	Paint	0	50	4	18
501-3156-411.46-09	Pipe	50	0	0	
501-3156-411.46-11	Other	500	1,000	551	483
	Subtotal	4,446	5,300	5,315	4,638
Capital Outlay					
501-3156-411.52-06	Vehicles	40,000	35,000	0	0
501-3156-411.53-03	Infrastructure-Meters	300,000	284,737	35,719	0
	Subtotal	340,000	319,737	35,719	0
	Totals	873,500	788,965	464,382	447,826

**FUND 501 WATER FUND
UTILITIES DEPARTMENT**

**UTILITIES-ADMINISTRATION
DETAIL**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Salaries & Wages					
501-3310-411.11-01	Regular Salary/Wages	91,099	121,871	105,275	121,855
501-3310-411.11-03	Sick Pay	-	-	406	685
501-3310-411.11-04	Holiday Pay	4,667	-	5,774	7,065
501-3310-411.11-15	Vacation	4,756	-	4,203	15,679
501-3310-411.11-17	Sick Pay buyback	-	2,350	6,847	15,887
501-3310-411.11-18	Vacation Pay buyback	-	-	2,634	6,522
501-3310-411.21-01	Group Insurance	26,752	28,325	24,240	24,111
501-3310-411.21-03	Board Pd Life Insurance	51	60	57	71
501-3310-411.21-04	Workers' Compensation	11,772	11,429	11,429	11,205
501-3310-411.22-01	Social Security	6,255	7,708	7,114	9,949
501-3310-411.22-02	Medicare	1,463	1,795	1,664	2,327
501-3310-411.22-03	Unemployment Comp.	188	175	100	-
501-3310-411.23-01	IMRF	11,571	15,708	15,640	22,031
	Subtotal	158,574	189,421	185,383	237,387
Contractual Services					
501-3310-411.31-01	Audit	10,000	10,000	6,944	6,950
501-3310-411.31-02	Contracted Legal	10,000	-	-	-
501-3310-411.31-04	Engineering/Architectural	-	-	-	270
501-3310-411.31-05	Prof Svc-Other	4,500	4,500	3,188	2,250
501-3310-411.32-02	Technical Svc-Computer	17,500	17,500	10,299	9,540
501-3310-411.38-01	MICA	91,725	70,322	70,322	68,943
501-3310-411.38-02	Deductible	-	18,731	18,731	18,364
501-3310-411.39-01	Communications	500	5,000	105	2,528
501-3310-411.39-02	Advertising/Publishing	-	-	104	-
501-3310-411.39-03	Printing & Binding	5,000	1,000	4,830	1,223
501-3310-411.39-04	Travel	-	-	1,032	-
501-3310-411.39-05	Mileage Reimbursement	250	2,700	-	2,400
501-3310-411.39-06	JULIE Location Requests	-	-	-	2,395
501-3310-411.39-07	Regist, Schools, Meetings	250	-	153	-
501-3310-411.39-08	Contracted Services	-	1,500	-	50
	Subtotal	139,725	131,253	115,708	114,913
Commodities					
501-3310-411.41-01	Postage	500	500	279	372
501-3310-411.41-02	Office Supplies	425	200	132	85
	Subtotal	925	700	411	457
Capital Outlay					
501-3310-411.52-04	Office Equipment	-	31,140	24,380	-
Miscellaneous					
501-3310-411.61-01	Dues	250	250	-	10
501-3310-411.61-04	Other	-	-	-	5
501-3310-411.61-08	Bad Debt Expense	40,000	40,000	39,507	39,600
501-3310-411.61-89	Over & Short	-	-	3,828	856
501-3310-411.65-01	Administrative cost share	211,151	205,000	204,498	201,986
501-3310-411.65-02	Space cost share	10,300	10,000	9,951	9,705
501-3310-491.62-26	1998 G/O Bond Fund	53,812	53,812	53,812	53,812
501-3310-491.62-31	Central Garage	-	-	-	-
	Subtotal	315,513	309,062	311,596	305,974
	Totals	614,737	661,576	637,478	658,731

**FUND 501 WATER FUND
UTILITIES DEPARTMENT**

**COMMERCIAL
DETAIL**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Salaries & Benefits					
501-3312-411.11-01	Regular Salary/Wages	137,869	151,736	131,641	136,244
501-3312-411.11-02	Overtime	532	1,140	108	516
501-3312-411.11-03	Sick Pay	3,058	-	2,973	3,109
501-3312-411.11-04	Holiday Pay	5,588	-	6,017	5,613
501-3312-411.11-15	Vacation	6,706	-	7,566	5,539
501-3312-411.11-16	Major Medical	-	-	-	39
501-3312-411.11-17	Sick Pay buyback	1,583	1,563	1,479	1,284
501-3312-411.11-18	Vacation Pay buyback	-	-	0	0
501-3312-411.21-01	Group Insurance	45,006	44,456	46,006	42,852
501-3312-411.21-03	Board Pd Life Insurance	200	129	129	132
501-3312-411.21-04	Workers' Compensation	1,429	1,387	1,387	1,360
501-3312-411.22-01	Social Security	9,633	9,636	8,558	8,812
501-3312-411.22-02	Medicare	2,253	2,243	2,001	2,060
501-3312-411.22-03	Unemployment Comp.	478	389	200	0
501-3312-411.23-01	IMRF	17,822	19,628	18,642	19,753
	Subtotal	232,157	232,307	226,707	227,313
Contractual Services					
501-3312-411.35-02	R&M-Machinery & Equip	0	500	0	0
501-3312-411.35-03	R&M-Office Furn & Equip	500	500	161	0
501-3312-411.36-03	Equipment & Vehicle	1,500	1,500	942	0
501-3312-411.38-05	Boiler & Machinery Ins.	5,000	1,350	0	1,160
501-3312-411.39-02	Advertising/Publishing	0	0	112	0
501-3312-411.39-03	Printing & Binding	0	0	2,070	0
501-3312-411.39-04	Travel	500	500	0	0
501-3312-411.39-05	Mileage Reimbursement	300	0	0	0
501-3312-411.39-07	Regist, Schools, Meetings	0	300	0	0
501-3312-411.39-08	Contracted Services	27,500	10,500	17,244	13,770
	Subtotal	35,300	15,150	20,529	14,930
Commodities					
501-3312-411.41-01	Postage	27,000	21,324	24,596	18,293
501-3312-411.41-02	Office Supplies	3,631	4,750	3,137	2,777
	Subtotal	30,631	26,074	27,733	21,070
Capital Outlay					
501-3312-411.52-04	Office Equipment	10,000	18,676	17,889	0
501-3312-411.52-05	Machinery & Equipment	0	0	0	-5,976
		10,000	18,676	17,889	-5,976
Miscellaneous					
501-3312-411.61-04	Other	0	0	0	0
	Totals	308,088	292,207	292,858	257,337

**FUND 501 WATER FUND
UTILITIES DEPARTMENT**

**PUMP STATIONS
DETAIL**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Salaries & Benefits					
501-3313-411.12-01	Regular Salary/Wages	0	6,000	0	2,838
501-3313-411.12-02	Overtime	0	0	0	0
501-3313-411.22-01	Social Security	0	372	0	176
501-3313-411.22-02	Medicare	0	87	0	41
	Subtotals	0	6,459	0	3,055
Contractual Services					
501-3313-411.35-01	Repair & Maint-Buildings	50,000	10,000	334	-
501-3313-411.35-02	R&M-Mach & Equipment	5,000	5,000	386	-
501-3313-411.35-05	Repair & Maint-Other	1,000	1,000	-	-
501-3313-411.38-05	Boiler & Machinery Ins.	20,000	17,000	-	14,497
501-3313-411.39-01	Communications	-	-	-	-
	Subtotals	76,000	33,000	720	14,497
Commodities					
501-3313-411.42-01	Natural Gas	500	5,000	624	1,954
501-3313-411.42-02	Electricity	300,000	343,453	304,585	335,595
	Subtotals	300,500	348,453	305,209	337,549
Capital Outlay					
501-3313-411.52-05	Machinery & Equipment	0	0	0	0
501-3313-411.53-09	Other	500,000	0	0	0
	Subtotals	500,000	0	0	0
	Totals	876,500	387,912	305,929	355,101

**FUND 501 WATER FUND
UTILITIES DEPARTMENT**

**PURIFICATION
DETAIL**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Salaries & Benefits					
501-3314-411.11-01	Regular Salary/Wages	597,305	655,153	555,628	594,111
501-3314-411.11-02	Overtime	31,285	25,480	14,872	8,503
501-3314-411.11-03	Sick Pay	15,761	0	6,783	17,490
501-3314-411.11-04	Holiday Pay	29,677	0	29,550	33,279
501-3314-411.11-15	Vacation	41,111	0	34,991	28,369
501-3314-411.11-16	Major Medical	0	0	0	2,604
501-3314-411.11-17	Sick Pay buyback	15,650	15,988	20,377	22,412
501-3314-411.11-18	Vacation buyback	0	0	4,477	5,015
501-3314-411.21-01	Group Insurance	164,789	150,915	159,286	154,614
501-3314-411.21-03	Board Pd Life Insurance	395	481	460	497
501-3314-411.21-04	Workers' Compensation	149,335	144,986	144,986	142,143
501-3314-411.22-01	Social Security	45,460	43,514	40,020	42,848
501-3314-411.22-02	Medicare	10,632	10,090	9,359	10,021
501-3314-411.22-03	Unemployment Comp.	1,750	1,400	1,300	0
501-3314-411.23-01	IMRF	84,101	88,582	83,045	92,367
501-3314-411.24-03	CDL Reimbursements	100	100	110	80
	Subtotal	1,187,351	1,136,689	1,105,244	1,154,353
Contractual Services					
501-3314-411.31-04	Engineering/Architectural	150,000	150,000	126,550	0
501-3314-411.31-05	Prof Svc-Other	0	5,000	5,723	4,195
501-3314-411.34-01	Cleaning Svc-Disposal	7,000	6,450	5,975	3,961
501-3314-411.34-03	Custodial	500	400	126	0
501-3314-411.35-01	Repair & Maint-Buildings	50,000	50,000	21,446	530
501-3314-411.35-02	R & M-Machinery & Equip	50,000	45,000	86,782	77,708
501-3314-411.35-03	Office Furniture & Equip	500	580	332	0
501-3314-411.35-05	Repair & Maint - Other	0	1,000	0	0
501-3314-411.36-01	Fleet Maintenance	7,000	7,000	5,209	3,538
501-3314-411.36-03	Equipment & Vehicle	500	420	435	0
501-3314-411.38-05	Boiler & Machinery Ins.	40,000	35,000	82,648	105,842
501-3314-411.39-01	Communications	0	2,070	1,527	24
501-3314-411.39-02	Advertising/Publishing	0	3,500	1,320	67
501-3314-411.39-03	Printing & Binding	0	500	398	834
501-3314-411.39-05	Mileage Reimbursement	0	500	128	0
501-3314-411.39-07	Regist, Schools, Meetings	0	650	745	0
501-3314-411.39-08	Contracted Services	228,000	0	194	217
	Subtotal	533,500	308,070	339,538	196,916

**FUND 501 WATER FUND
UTILITIES DEPARTMENT**

**PURIFICATION
DETAIL**

Commodities					
501-3314-411.41-01	Postage	500	510	9	81
501-3314-411.41-02	Office Supplies	1,000	1,000	1,530	1,641
501-3314-411.42-01	Natural Gas	8,500	8,500	10,741	11,484
501-3314-411.42-02	Electricity	85,000	85,000	29,002	16,301
501-3314-411.45-01	Building Supplies	2,500	4,000	2,610	5,395
501-3314-411.45-02	Custodial Supplies	4,000	3,600	3,612	2,606
501-3314-411.45-03	Equipment Consumable	1,500	11,500	3,044	6,508
501-3314-411.45-04	Equip Replacement Parts	8,000	5,800	5,953	4,437
501-3314-411.45-05	Small Tools/Small Equip.	15,000	7,500	13,896	2,722
501-3314-411.46-05	Chemicals	565,000	565,000	624,528	574,304
501-3314-411.46-10	Lumber	0	0	0	34
501-3314-411.46-11	Operational supplies-Other	6,888	6,000	7,289	5,417
501-3314-411.46-12	Gasoline/Diesel	3,500	3,500	2,784	0
501-3314-411.46-14	Laboratory	50,000	54,900	66,320	55,874
501-3314-411.47-02	Safety Equipment	5,000	5,000	2,432	461
	Subtotal	756,388	761,810	773,750	687,265
Capital Outlay					
501-3314-411.52-02	Buildings	0	0	126,481	0
501-3314-411.52-04	Office Equipment	0	0	-3,523	0
501-3314-411.52-05	Machinery & Equipment	0	6,806,490	1,121,260	0
501-3314-411.52-06	Vehicles	0	45,000	16,015	0
501-3314-411.53-09	Other	5,725,000	0	0	0
	Subtotal	5,725,000	6,851,490	1,260,233	0
	Totals	8,202,239	9,058,059	3,478,765	2,038,534

**FUND 501 WATER FUND
UTILITIES DEPARTMENT**

**SLUDGE DISPOSAL
DETAIL**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Contractual Services					
501-3316-411.39-08	Contracted Services	0	110,000	47,511	78,480
	Totals	0	110,000	47,511	78,480

**FLUORIDATION
DETAIL**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Commodities					
501-3317-411.46-05	Chemicals	0	0	0	24,289
	Totals	0	0	0	24,289

PURPOSE

The Sewer Department is responsible for the collection, treatment and disposal of sanitary and combined (sanitary + storm water) sewage generated in areas served by public sewers, as well as the financial management of the sewer utility. The Sewer Department is funded by user charges for sewer service, which charges are based upon metered water consumption. As an enterprise fund, the fund is expected to be self-sufficient and revenues for services rendered should fund all expenses associated with the maintenance and administration of the sewer utility.

Revenue projections for FY16 are based upon revenues generated in the preceding fiscal year, with little variation expected. Operating revenues for FY16 are projected to be \$4,920,000, which is roughly \$134,000 (2.8%) higher than the amount in the previous year's budget. Operating expenses, excluding debt service and capital improvements, are projected to be \$4,194,464, which is roughly \$293,000 (7.5%) more than the amount in the previous year's budget. The increase in operating expenses is due primarily to the following factors:

- \$254,250 additional planned repair & maintenance expenses
- \$160,000 for additional sludge disposal quantities
- \$127,771 additional plant & property insurance premiums
- \$120,000 additional design engineering fees
- \$429,856 reduction in personnel expenses due to contracted operation of WWTP

Net operating income (which excludes non-operating revenues, debt service and capital improvement expenses) is projected to be \$725,856. Non-operating revenues and debt service expenses of are projected to bring reduce the total net income to \$682,784 before any capital expenditures.

A total capital expense budget of \$4,826,750 is proposed. Capital improvements include the following projects:

- Replacement of the sludge digestion system (\$2.5 million)
- Replacement and extension of sewer pipes and appurtenances (\$1.25 million)
- Construction of a CSO flow metering systems (\$400,000)
- Construction of the Einhaus Lane pumping station (\$300,000)
- Rehabilitation of Wet Weather Screw Pump #1 (\$200,000)
- Vehicle and equipment replacement (176,750)

Cash reserves of \$4.14 million are needed to fund the proposed capital expenditures. With a projected beginning cash reserve balance of \$5.25 million on May 1, 2015, the cash reserve balance on April 30, 2016 is

GOALS/OBJECTIVES

The Utilities Department has set the following goals for FY 2016:

- Commence major capital improvements at the wastewater treatment plant to improve reliability and reduce operating labor
- Replace/rehabilitate damaged sewers and separate combined sewers where possible
- Replace Spring Lake pumping station with Einhaus Lane pumping station to remediate existing problems and permit additional development
- Extend trunk sewer east of 36th and Harrison to permit additional development
- Institute sewage collection and pumping system assessment program
- Improve workplace safety by eliminating hazards

PAST FISCAL YEAR HIGHLIGHTS

In the past fiscal year, the Utilities Department:

- Received proposals and contracted sludge hauling & disposal operations to a specialized land application contractor, saving the city approximately \$350k over the next three (3) fiscal years
- Received proposals and contracted WWTP management and labor to a private firm, saving the city approximately \$375k in the first year of the contract

**FUND 502 SEWER FUND
UTILITIES DEPARTMENT**

SUMMARY

Revised 4/13/15

REVENUE SUMMARY

ACCOUNT NUMBER	2015/2016		2014/2015	2014/2015	2013/2014
	PROPOSED BUDGET	% Change	REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Other Income	11,000	-99.73%	4,014,193	2,030,545	1,020,723
Charges for Services	4,782,000	3.60%	4,616,000	4,241,576	4,402,615
Grants	1,500,000	0.00%	-	(21,717)	405,954
Total	6,293,000	-27.08%	8,630,193	6,250,404	5,829,292

EXPENSE SUMMARY

ACCOUNT DESCRIPTION	2015/2016		2014/2015	2014/2015	2013/2014
	PROPOSED BUDGET	% Change	REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Salaries	568,539	-32.35%	840,380	854,928	825,436
Benefits	499,040	-24.43%	660,370	645,321	616,087
Contractual Services	2,269,262	47.85%	1,534,854	1,347,677	2,435,728
Commodities	500,208	-17.03%	602,900	432,239	128,800
Capital Outlay	4,661,750	-19.29%	5,775,650	5,301,288	245,052
Miscellaneous	330,056	1.06%	326,587	322,586	318,088
Totals	8,828,855	-9.36%	9,740,741	8,904,039	4,569,191

Totals by Division

3150 Administration	323,112	-0.11%	323,462	296,130	316,587
3157 Sewer Maintenance	2,941,610	19.41%	2,463,534	2,176,133	1,232,511
3321 Pretreatment	12,651	-83.46%	76,476	74,685	73,775
3322 Waste Water	5,551,482	-19.28%	6,877,269	6,357,092	2,946,322
Totals	8,828,855	-9.36%	9,740,741	8,904,040	4,569,195

STAFFING

	FY 2016 PROPOSED	FY 2015 ACTUAL	FY 2014 ACTUAL	FY 2013 ACTUAL
Authorized Full Time Positions	10.55	17.55	18.11	17

The proposed budget includes the following Sewer Department staff:

Sewer Maintenance

0.50 Asst. Director
 0.50 Safety Coordinator
 1.00 Supervisor
8.55 822 union laborers/operators

10.55

10.55 Total FTEs

**FUND 502 SEWER FUND
UTILITIES DEPARTMENT**

Revised 4/13/15

**REVENUE
DETAIL**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Revenues					
502-0000-331.01-01	Interest Income	10,000	14,193	14,986	20,723
502-0000-342.09-00	Other	1,000	4,000,000	2,015,559	1,000,000
502-0000-372.01-00	User Charges	4,500,000	4,400,000	4,003,290	4,083,696
502-0000-372.02-00	Surcharges	350,000	300,000	289,248	383,175
502-0000-372.03-00	Miscellaneous	1,000	1,000	1,000	180
502-0000-372.03-01	Sewer Services In Kind	-69,000	-85,000	-51,962	-64,436
502-0000-381.03-01	FEMA Reimbursements	1,500,000	0	-21,717	405,954
	Totals	6,293,000	8,630,193	6,250,404	5,829,292
Expenses					
	Salaries & Benefits	1,067,579	1,500,750	1,500,250	1,441,527
	Contractual Services	2,269,262	1,534,854	1,347,677	2,435,728
	Commodities	500,208	602,900	432,239	128,800
	Capital Outlay	4,661,750	5,775,650	5,301,288	245,052
	Miscellaneous	276,244	272,625	268,774	264,276
	Debt Service	53,812	53,812	53,812	53,812
	Totals	8,828,855	9,740,591	8,904,040	4,569,195

**FUND 502 SEWER FUND
UTILITIES DEPARTMENT**

**ADMINISTRATION/FIELD OPERATIONS
DETAIL**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Salaries & Benefits					
502-3150-412.11-01	Regular Salary/Wages	0	0	1,241	7,552
502-3150-412.11-03	Sick Pay	0	0	0	
502-3150-412.11-04	Holiday Pay	0	0	33	408
502-3150-412.11-15	Vacation	0	0	33	518
502-3152-412.11-17	Sick Pay Buyback	0	0	0	359
502-3150-412.21-01	Group Insurance	0	0		
502-3150-412.21-03	Board Paid Life Ins.	0	0	1	4
502-3150-412.22-01	Social Security	0	0	78	534
502-3150-412.22-02	Medicare	0	0	18	125
502-3150-412.23-01	IMRF	0	0	165	1,152
	Subtotal	0	0	1,569	10,652
Contractual Services					
502-3150-412.31-01	Audit	7,200	7,200	4,417	4,500
502-3150-412.31-02	Contracted Legal	15,000	15,000	0	4,756
502-3150-412.31-04	Engineering/Architectural	0	15,000	1,220	16,838
502-3150-412.31-05	Professional/Other	0	0	3,188	2,250
502-3150-412.32-02	Computer	10,000	6,541	6,540	6,350
502-3150-412.39-01	Communications	2,500	2,500	4,604	4,464
502-3150-412.39-02	Advertising/Publishing	100	100	0	403
502-3150-412.39-04	Travel	100	59	0	44
502-3150-412.39-06	JULIE Location Requests	3,500	3,500	0	2,395
502-3150-412.39-08	Contracted Services	0	500	0	0
	Subtotal	38,400	50,400	19,969	42,000
Commodities					
502-3150-412.41-01	Postage	50	50	35	32
502-3150-412.41-02	Office Supplies	50	50	22	22
502-3150-412.41-03	Shared Billing Expense	30,000	23,000	24,596	18,293
	Subtotal	30,100	23,100	24,653	18,347
Capital Outlay					
502-3150-412.52-04	Office Equipment	0	0	0	0
502-3150-412.52-05	Machinery & Equipment	0	0	0	0
	Subtotal	0	0	0	0
Miscellaneous					
502-3150-412.61-06	Refunds	0	150	0	0
502-3150-412.61-08	Bad Debt Expense	30,000	30,000	30,622	28,748
502-3150-412.65-01	Administrative cost share	164,800	160,000	159,526	157,157
502-3150-412.65-02	Space cost share	6,000	6,000	5,979	5,871
502-3150-491.62-26	2005 G/O Bond Fund	53,812	53,812	53,812	53,812
	Subtotal	254,612	249,962	249,939	245,588
Debt Service					
502-3150-409.72-00	Loan/Lease Payments	0	0	0	0
	Totals	323,112	323,462	296,130	316,587

**FUND 502 SEWER FUND
UTILITIES DEPARTMENT**

**SEWER MAINTENANCE & COLLECTION
DETAIL**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Salaries & Benefits					
502-3157-412.11-01	Regular Salary/Wages	408,684	418,832	367,018	350,671
502-3157-412.11-02	Overtime	81,208	42,536	40,583	53,766
502-3157-412.11-03	Sick Pay	12,771	-	15,453	11,309
502-3157-412.11-04	Holiday Pay	26,735	-	23,332	20,392
502-3157-412.11-15	Vacation	33,839	-	28,740	27,128
502-3157-412.11-17	Sick Pay Buyback	5,302	5,302	7,599	5,302
502-3157-412.11-18	Vacation Pay buyback	-	-	567	-
502-3157-412.21-01	Group Insurance	148,987	145,877	138,145	127,176
502-3157-412.21-03	Board Paid Life Ins.	328	343	347	324
502-3157-412.21-04	Workers' Compensation	150,426	146,045	146,045	143,181
502-3157-412.22-01	Social Security	35,531	29,183	28,321	27,074
502-3157-412.22-02	Medicare	8,182	6,804	6,623	6,331
502-3157-412.22-03	Unemployment Comp.	1,319	1,200	1,200	-
502-3157-412.23-01	IMRF	65,542	59,494	60,111	60,694
502-3157-412.24-03	CDL Reimbursements	125	125	110	55
	Subtotal	978,979	855,741	864,194	833,403
Contractual Services					
502-3157-412.31-02	Prof Svcs - Legal	-	(25)	-	-
502-3157-412.31-03	Prof Svcs - Instructional	-	1,000	-	-
502-3157-412.31-04	Engineering/Architectural	150,000	150,000	20,936	-
502-3157-412.35-02	Rep & Maint-Mach & Equip	10,000	10,000	6,267	3,977
502-3157-412.35-05	Repair & Maint-Other	-	1,000	400	878
502-3157-412.35-06	Repair & Maint - Infrastr	40,000	39,750	18,423	35,359
502-3157-412.36-01	Fleet Maintenance	145,000	145,000	120,643	126,200
502-3157-412.36-03	Equipment & Vehicle	-	7,000	3,000	-
502-3157-412.36-05	Vehicle Replacement	48,000	48,000	38,544	46,895
502-3157-412.38-01	MICA	30,687	20,291	20,291	19,893
502-3157-412.38-02	Deductible	-	9,502	9,502	9,316
502-3157-412.39-01	Communications	2,000	2,000	2,458	2,244
502-3157-412.39-02	Advertising/Publishing	2,000	1,000	940	-
502-3157-412.39-03	Printing & Binding	5,000	5,000	4,632	1,223
502-3157-412.39-04	Travel	500	500	-	-
502-3157-412.39-05	Mileage Reimbursement	100	100	-	-
502-3157-412.39-06	JULIE Location Requests	-	5,300	6,014	1,602
502-3157-412.39-07	Regist, Schools, Meetings	200	400	-	-
502-3157-412.39-08	Contracted Services	25,000	2,500	567	1,685
	Subtotal	458,487	448,318	252,617	249,272
Commodities					
502-3157-412.41-01	Postage	-	100	-	-
502-3157-412.41-02	Office Supplies	-	50	-	-
502-3157-412.42-02	Electricity	18,000	18,000	13,106	18,558
502-3157-412.45-01	Building Supplies	-	200	342	528
502-3157-412.45-02	Custodial Supplies	-	200	-	412
502-3157-412.45-03	Equipment Consumable	1,000	500	671	442
502-3157-412.45-04	Equip Replacement Parts	7,000	3,500	6,961	3,610
502-3157-412.45-05	Small Tools/Small Equip.	4,000	4,000	2,788	1,754
502-3157-412.46-01	Concrete	85,000	60,000	58,758	59,373
502-3157-412.46-02	Asphalt	2,000	1,100	971	-
502-3157-412.46-03	Sand, Stone & Gravel	10,000	10,000	8,346	7,133
502-3157-412.46-07	Barricades	500	500	-	-
502-3157-412.46-08	Paint	200	100	126	168

**FUND 502 SEWER FUND
UTILITIES DEPARTMENT**

**SEWER MAINTENANCE & COLLECTION
DETAIL**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
502-3157-412.46-09	Pipe	2,000	1,350	1,676	3,956
502-3157-412.46-10	Lumber	2,000	2,000	1,895	3,055
502-3157-412.46-11	Other	5,000	3,000	3,748	4,744
502-3157-412.46-12	Gasoline/Diesel	-	100	120	120
502-3157-412.46-13	Photo	-	100	-	-
502-3157-412.47-01	Clothing/Uniforms	250	250	140	124
502-3157-412.47-02	Safety Equipment	5,000	5,100	1,495	4,643
502-3157-412.47-03	Training Supplies	-	150	-	-
	Subtotal	141,950	110,300	101,143	108,620
Capital Outlay					
502-3157-412.52-03	Improv other than Bldgs	1,235,000	999,500	924,115	-
502-3157-412.52-04	Office Equipment	-	200	-	-
502-3157-412.52-05	Machinery & Equipment	80,000	2,000	32,754	32,754
502-3157-412.52-06	Vehicles	46,000	45,000	623	-
502-3157-412.52-08	Controllable	750	750	384	-
502-3157-412.53-03	Infrastructure	-	1,450	264	8,462
	Subtotal	1,361,750	1,048,900	958,140	41,216
Miscellaneous					
502-3157-412.61-01	Dues	-	150	-	-
502-3157-412.61-04	Other	444	125	39	-
		444	275	39	-
	Totals	2,941,610	2,463,534	2,176,133	1,232,511

**FUND 502 SEWER FUND
UTILITIES DEPARTMENT**

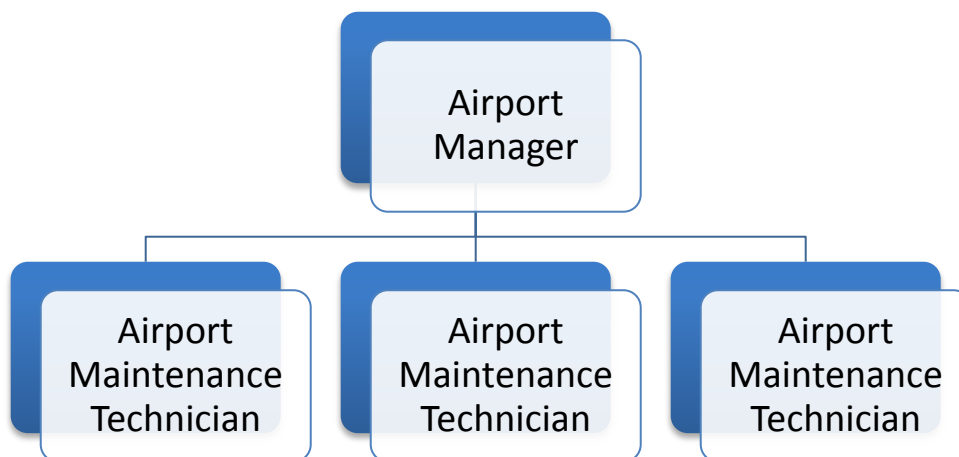
**PRETREATMENT
DETAIL**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Salaries & Benefits					
502-3321-412.11-01	Regular Salary/Wages	0	41,587	33,421	34,008
502-3321-412.11-02	Overtime	0	2,801	1,919	2,383
502-3321-412.11-03	Sick Pay	0	0	2,827	1,712
502-3321-412.11-04	Holiday Pay	0	0	1,678	1,979
502-3321-412.11-15	Vacation	0	0	3,577	3,443
502-3321-412.21-01	Group Insurance	0	10,479	10,306	9,356
502-3321-412.21-03	Board Paid Life Ins.	0	34	34	34
502-3321-412.21-04	Workers' Compensation	8,107	7,871	7,871	7,717
502-3321-412.22-01	Social Security	0	2,777	2,541	2,570
502-3321-412.22-02	Medicare	0	649	594	601
502-3321-412.22-03	Unemployment Comp.	0	100	100	0
502-3321-412.23-01	IMRF	0	5,666	5,405	5,647
502-3321-412.24-03	CDL Reimbursements	0	100	0	0
	Subtotal	8,107	72,064	70,273	69,450
Contractual Services					
502-3321-412.38-01	MICA	4,544	3,202	3,202	3,139
502-3321-412.38-02	Deductible	0	1,210	1,210	1,186
	Subtotal	4,544	4,412	4,412	4,325
	Totals	12,651	76,476	74,685	73,775

**FUND 502 SEWER FUND
UTILITIES DEPARTMENT**

**WASTE WATER TREATMENT
DETAIL**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Salaries & Benefits					
502-3322-412.11-01	Regular Salary/Wages	0	291,110	244,359	231,275
502-3322-412.11-02	Overtime	0	34,619	32,731	33,105
502-3322-412.11-03	Sick Pay	0	0	7,966	6,068
502-3322-412.11-04	Holiday Pay	0	0	16,081	11,397
502-3322-412.11-15	Vacation	0	0	21,932	16,870
502-3322-412.11-17	Sick Pay Buyback	0	3,593	3,838	4,413
502-3322-412.11-18	Vacation Pay Buyback	0	0	0	1,378
502-3322-412.21-01	Group Insurance	0	97,015	94,302	85,399
502-3322-412.21-03	Board Paid Life Ins.	0	240	240	238
502-3322-412.21-04	Workers' Compensation	80,493	78,148	78,148	76,616
502-3322-412.22-01	Social Security	0	20,591	18,786	17,603
502-3322-412.22-02	Medicare	0	4,816	4,393	4,117
502-3322-412.22-03	Unemployment Comp.	0	700	700	0
502-3322-412.23-01	IMRF	0	42,013	40,738	39,493
502-3322-412.24-03	CDL Reimbursements	0	100	0	50
	Subtotal	80,493	572,945	564,214	528,022
Contractual Services					
502-3322-412.31-04	Engineering/Architectural	120,000	0	0	0
502-3322-412.31-05	Other	754,123	528,500	667,270	950,542
502-3322-412.35-01	Buildings	300,000	0	0	0
502-3322-412.35-02	R&M/Machinery & Equip	105,000	170,000	160,523	733,872
502-3322-412.36-01	Fleet Maintenance	0	0	-18	0
502-3322-412.36-03	Equipment & Vehicle	0	5,650	0	87,925
502-3322-412.36-05	Vehicle Replacement	0	2,430	2,424	2,424
502-3322-412.38-01	MICA	53,708	44,519	44,519	43,646
502-3322-412.38-02	Deductible	0	7,625	7,625	7,475
502-3322-412.38-04	Fire Insurance	0	25,500	0	0
502-3322-412.38-05	Boiler & Machinery Ins.	75,000	25,500	87,215	87,215
502-3322-412.39-02	Advertising/Publishing	0	0	239	0
502-3322-412.39-08	Contracted Services	360,000	222,000	100,882	227,032
	Subtotal	1,767,831	1,031,724	1,070,679	2,140,131
Commodities					
502-3322-412.42-01	Natural Gas	5,000	12,000	447	0
502-3322-412.42-02	Electricity	295,000	341,500	256,680	1,833
502-3322-412.42-03	Bottled Gas	0	38,000	0	0
502-3322-412.46-05	Chemicals	10,000	0	0	0
502-3322-412.46-11	Other	10,000	0	56	0
502-3322-412.46-12	Gasoline/Diesel	3,158	78,000	49,260	0
502-3322-412.47-02	Safety Equipment	5,000	0	0	0
	Subtotal	328,158	469,500	306,443	1,833
Capital Outlay					
502-3322-412.52-02	Buildings	0	0	0	0
502-3322-412.52-03	Improv other than Bldgs	3,300,000	0	0	0
502-3322-412.52-05	Machinery & Equipment	0	4,726,750	4,343,148	203,836
	Subtotal	3,300,000	4,726,750	4,343,148	203,836
Miscellaneous					
502-3322-412.61-01	Dues	72,500	73,500	72,500	72,500
502-3322-412.61-04	Other	2,500	2,850	108	0
	Subtotal	75,000	76,350	72,608	72,500
	Totals	5,551,482	6,877,269	6,357,092	2,946,322



PURPOSE

The Quincy Regional Airport-Baldwin Field is owned and operated by the City of Quincy. The purpose is to provide a safe and secure infrastructure for air travel that supports our local economic, personal, and recreational travelers. The airfield is open and available 24 hours per day, 365 days per year for general aviation; with the exception of any severe weather event that inhibits runways. Baldwin Field hosts its own snow removal capabilities and supports an ARFF apparatus specialized for aviation response. The commercial operations are a partnership with Cape Air who offers 72 essential air service routes a week to and from St. Louis, MO. The number of commercial passengers to and from Quincy Regional airport totals more than 20,000 annually. The main passenger terminal is open every day of the year approximately 16 hours a day. The private aviation side of our airfield houses more than 50 aircraft. Our general aviation sector provides long range travel needs for the business leaders of our community that supports the growth and development of our city's local economy. The City currently employs (3.25) union employees to maintain the city owned buildings and infrastructure on the 1,100-acre facility, performs upkeep on over 1,000 visual indicators, and meets all scheduled Part 139 requirements of airfield systems. Quincy Regional Airport's impact to our economy was measured in 2012 and labeled as \$13.8 million dollars.

GOALS/OBJECTIVES

- Continue to ensure safe and secure facilities for aviation operations
- Support Cape Air's growth and high level of customer service
- Preposition the airport's support of Cape Air's enplanements to maintain Primary AIP Entitlement Funds
- Wildlife Hazard Assessment of airfield and Wildlife Mitigation Plan
- Implement and over see taxiway delta realignment

PAST FISCAL YEAR HIGHLIGHTS

- Paint Equipment
- Observation Deck
- Wildlife Hazard Assessment
- Runway 18-36 Repairs
- Airfield Signs

BUDGET SUMMARY

A significant accounting change is occurring in the FY 2015/2016 budget for the Airport Fund. Since the airport fund is an Enterprise (proprietary) fund, all capital expenses should be accounted for in the enterprise fund. Historically, any capital improvements for the airport were accounted for in the Capital Projects Fund #301. This funding of capital projects will now be shown as a transfer from Capital Projects Fund 301 and included in the airport budget. This year the capital projects funding is \$43,188 which is a carryover from the capital allocation from FYE 2015.

While the Airport budget grew by \$14,032, the General Fund subsidy to the Airport is down from last fiscal year by nearly \$30,000, a 7.6% decrease.

REVENUE SUMMARY

ACCOUNT NUMBER	2014/2015		2013/2014	2013/2014	2012/2013
	PROPOSED BUDGET	% Change	REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Other Income	50	-60.00%	125	63	51
Charges for Services	250,680	0.32%	249,880	261,692	249,652
Grants	-	0.00%	-	-	10,676
Transfers In	405,057	0.00%	393,250	293,481	396,681
Total	655,787	1.95%	643,255	555,236	657,060

EXPENSE SUMMARY

ACCOUNT DESCRIPTION	2015/2016	% Change	2014/2015	2014/2015	2013/2014
	PROPOSED BUDGET		REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Salaries	210,810	-4.40%	220,502	203,981	214,204
Benefits	108,448	-6.31%	115,758	106,033	112,954
Contractual Services	149,008	-6.15%	158,780	115,271	146,294
Commodities	136,613	-2.92%	140,715	130,015	129,137
Capital Outlay	43,188	#DIV/0!	0	445,568	16,659
Miscellaneous	7,720	2.93%	7,500	8,561	7,996
Totals	655,787	1.95%	643,255	1,009,429	627,244

Totals by Division

4310 Administration	77,949	-6.00%	82,922	77,091	89,125
4313 Maintenance	241,309	-4.75%	253,338	232,923	238,033
4314 Operations	333,346	9.69%	303,905	698,261	298,904
4315 Fire Protection	3,183	3.01%	3,090	1,154	1,182
Totals	655,787	1.95%	643,255	1,009,429	627,244

STAFFING

	FY 2016 PROPOSED	FY 2015 ACTUAL	FY 2014 ACTUAL	FY 2013 ACTUAL
Authorized Full Time Positions	4.25	4.25	4.5	4

The proposed budget includes the following Engineering Department staff:

Position	Full Time Equivalents (FTE)
Airport Manager	1.00
Airport Maintenance Technician	3.25
Total	4.25

FUND 511 AIRPORT FUND

REVENUE
DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Revenues					
511-0000-331.01-01	Deposit Accounts	50	125	63	51
511-0000-350.00-00	Sale of Property	0	0	0	0
511-0000-373.01-00	Farm Income	155,000	152,900	152,900	152,900
511-0000-373.03-00	Landing Fees	7,000	7,000	7,630	7,697
511-0000-373.04-00	Use of Equip/Facilities	0	0	0	156
511-0000-373.05-02	Rents/Leases-Airline	10,080	10,080	600	1,440
511-0000-373.05-03	Rents/Leases-FBO	18,000	18,000	18,000	18,000
511-0000-373.05-04	Rents/Leases-Tiedowns	300	450	0	360
511-0000-373.05-05	Rents/Leases-Cargo & Han	12,750	12,750	21,227	12,100
511-0000-373.05-06	Rents/Leases-Terminal	35,000	35,000	45,822	44,329
511-0000-373.05-07	Rents/Leases-Farm House	0	0	0	0
511-0000-373.05-08	Rents/Leases-Restaurant	0	0	0	405
511-0000-373.05-09	Rents/Leases-Parking	350	400	396	396
511-0000-373.05-10	Rents/Leases-AARF Bldg	1,800	1,800	1,811	1,141
511-0000-373.06-00	Trash Disposal Fees	1,000	1,000	1,045	1,020
511-0000-373.07-00	Other	2,000	2,000	4,212	2,154
511-0000-373.08-00	Concessions	1,000	1,000	1,614	877
511-0000-373.09-00	Utility Fees	5,500	6,000	5,633	5,713
511-0000-373.10-00	Vending	900	1,500	802	964
511-0000-373.12-00	Special Permit Fees	0	0	0	0
511-0000-382.01-10	Restricted Contributions	0	0	10,000	0
511-0000-381.03-01	FEMA Reimbursements	0	0	0	0
511-0000-382.02-03	State Gov-Dept.of Transpor	0	0	0	10,676
511-0000-391.01-01	From General Fund	361,869	393,250	293,481	396,681
511-0000-391.01-15	From Capital Projects Fund	43,188	0	0	0
511-0000-391.01-31	From Airport Hangar Fund	0	0	0	0
	Totals	655,787	643,255	565,236	657,060

FUND 511 AIRPORT FUND

AIRPORT-ADMINISTRATION
DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Salaries & Wages					
511-4310-413.11-01	Regular Salary/Wages	49,154	55,011	49,776	53,463
511-4310-413.11-03	Sick Pay	0	0	0	0
511-4310-413.11-04	Holiday Pay	2,587	0	2,794	2,825
511-4310-413.11-15	Vacation Pay	2,070	0	414	1,095
511-4310-413.11-17	Sick Pay Buy Back	0	0	0	3,582
511-4310-413.11-18	Vacation Pay Buy Back	0	0	0	1,652
511-4310-413.12-01	Regular Salary/Wages	0	0	0	3,688
511-4310-413.21-01	Group Insurance	13,359	16,287	13,138	9,423
511-4310-413.21-03	Board Paid Life Ins.	34	34	34	40
511-4310-413.21-04	Workers' Compensation	332	322	322	316
511-4310-413.22-01	Social Security	3,336	3,411	3,138	3,989
511-4310-413.22-02	Medicare	780	798	734	933
511-4310-413.22-03	Unemployment Comp.	125	100	100	0
511-4310-413.23-01	IMRF	6,172	6,959	6,641	8,119
	Subtotal	77,949	82,922	77,091	89,125
	Totals	77,949	82,922	77,091	89,125

FUND 511 AIRPORT FUND

MAINTENANCE/OPERATIONS
DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Salaries & Benefits					
511-4313-413.11-01	Regular Salary/Wages	121,993	128,180	115,634	125,892
511-4313-413.11-02	Overtime	11,787	13,923	11,633	9,342
511-4313-413.11-03	Sick Pay	2,809	2,800	2,003	310
511-4313-413.11-04	Holiday Pay	5,894	7,134	7,292	5,260
511-4313-413.11-15	Vacation Pay	6,286	6,804	5,399	4,350
511-4313-413.11-16	Major Medical Pay		0		
511-4313-413.11-17	Sick Pay Buy Back	4,230	4,200	4,067	2,745
511-4313-413.11-08	Vacation Pay Buy Back	0	0	1,669	0
511-4313-413.12-01	Temporary Employees	4,000	2,450	3,300	0
511-4313-413.12-02	Temporary Overtime	0	0	0	0
511-4313-413.21-01	Group Insurance	41,436	42,372	40,163	38,019
511-4313-413.21-02	Retirees Insurance	0	0	0	10,048
511-4313-413.21-03	Board Paid Life Ins.	103	103	110	117
511-4313-413.21-04	Workers' Compensation	12,719	12,348	12,348	12,106
511-4313-413.22-01	Social Security	9,576	10,239	8,649	8,637
511-4313-413.22-02	Medicare	2,240	2,395	2,023	2,020
511-4313-413.22-03	Unemployment Comp.	407	300	300	0
511-4313-413.23-01	IMRF	17,715	20,000	18,333	19,187
511-4313-413.24-03	CDL Reimbursements	114	90	0	0
	Totals	241,309	253,338	232,923	238,033

FUND 511 AIRPORT FUND

OPERATIONS
DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Contractual Services					
511-4314-413.31-01	Audit	1,320	1,320	1,186	1,200
511-4314-413.31-04	Engineering/Architectural	0	0	0	6,399
511-4314-413.31-05	Other	0	0	0	385
511-4314-413.33-01	Water/Sewerage	1,600	1,545	996	1,187
511-4314-413.34-01	Disposal	1,350	1,236	1,230	1,133
511-4314-413.34-03	Custodial	2,200	2,065	1,761	1,823
511-4314-413.35-01	Repair & Maint-Buildings	6,500	11,500	3,986	15,484
511-4314-413.35-02	R&M-Mach & Equip	9,000	12,000	6,308	7,705
511-4314-413.35-03	R&M-Office Furn & Equip.	0	0	9	9
511-4314-413.35-05	Repair & Maint -Other	0	0	141	2,085
511-4314-413.35-06	Repair & Maint -Infrastructu	8,000	11,000	1,273	1,229
511-4314-413.35-08	Repair & Maint-Restaurant	3,100	3,100	2,045	643
511-4314-413.36-01	Fleet Maintenance	14,000	25,500	12,699	19,141
511-4314-413.36-05	Vehicle Replacement	3,000	0	0	0
511-4314-413.38-01	MICA	66,238	61,431	61,431	60,226
511-4314-413.38-02	Deductible	0	2,878	2,878	2,822
511-4314-413.38-06	Airport Liability	10,500	8,220	8,211	8,579
511-4314-413.39-01	Communications	6,200	6,895	5,317	6,403
511-4314-413.39-02	Advertising/Publishing	9,000	1,560	1,415	1,803
511-4314-413.39-03	Printing & Binding	300	300	0	102
511-4314-413.39-04	Travel	200	2,480	1,517	532
511-4314-413.39-05	Mileage Reimbursement	600	0	0	1,841
511-4314-413.39-07	Regist, Schools, Meetings	900	500	305	713
511-4314-413.39-08	Contracted Services	5,000	5,250	2,563	4,850
	Subtotal	149,008	158,780	115,271	146,294
511-4314-413.41-01	Postage	130	200	88	66
511-4314-413.41-02	Office Supplies	600	900	479	183
511-4314-413.42-01	Natural Gas	3,800	3,675	3,862	4,582
511-4314-413.42-02	Electricity	90,000	88,350	94,052	92,429
511-4314-413.44-00	Books & Periodicals	375	350	0	174
511-4314-413.45-01	Building Supplies	1,350	2,350	410	1,480
511-4314-413.45-02	Custodial Supplies	2,200	2,200	1,703	1,753
511-4314-413.45-03	Equipment Consumable	1,500	1,500	773	775
511-4314-413.45-04	Equip Replacement Parts	3,000	3,500	2,040	4,119
511-4314-413.45-05	Small Tools/Small Equip.	2,000	2,600	979	211
511-4314-413.46-01	Concrete	225	225	0	0
511-4314-413.46-02	Asphalt	0	0	100	0
511-4314-413.46-03	Sand, Stone & Gravel	2,500	3,500	2,677	3,517
511-4314-413.46-04	Salt & Cinders	350	350	0	50
511-4314-413.46-05	Chemicals	3,000	5,500	2,272	994
511-4314-413.46-06	Signs & Posts	250	750	403	158
511-4314-413.46-08	Paint	850	1,500	1,118	230
511-4314-413.46-11	Other	0	0	111	308
511-4314-413.46-12	Gasoline/Diesel	21,000	20,000	18,948	18,103
511-4314-413.47-01	Clothing/Uniforms	175	175	0	0
511-4314-413.47-02	Safety Equipment	125	0	0	5
	Subtotal	133,430	137,625	130,015	129,137

FUND 511 AIRPORT FUND

OPERATIONS
DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Capital Outlay					
511-4314-413.52-02	Buildings	0	0		
511-4314-413.52-03	Improv other than Bldgs	16,188	0	444,104	15,195
511-4314-413.52-04	Office Equipment	0	0		
511-4314-413.52-08	Controllable	0	0	1,464	1,464
511-4314-413.53-09	Infrastructure-Other	27,000	0	0	0
	Subtotal	43,188	0	445,568	16,659
Miscellaneous					
511-4314-413.61-01	Dues	725	0	0	78
511-4314-413.61-02	Taxes	6,995	6,500	6,407	5,678
511-4314-413.61-04	Other	0	1,000	1,000	1,058
	Subtotal	7,720	7,500	7,407	6,814
	Totals	333,346	303,905	698,261	298,904

FUND 511 AIRPORT FUND

FIRE PROTECTION SERVICES
SUMMARY

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Salaries & Benefits					
511-4315-413.11-01	Regular Salary/Wages	0	0	0	0
511-4315-413.11-02	Overtime	0	0	0	0
511-4315-413.21-01	Group Insurance	0	0	0	0
511-4315-413.21-03	Board Paid Life Ins.	0	0	0	0
511-4315-413.22-02	Medicare	0	0	0	0
511-4315-413.22-03	Unemployment Comp	0	0	0	0
	Subtotal	0	0	0	0
Contractual Services					
511-4315-413.39-04	Travel	0	0	0	0
511-4315-413.39-07	Regist, Schools, Meetings	0	0	0	0
511-4315-413.39-08	Other Contracted Svcs	0	0	0	0
	Subtotal	0	0	0	0
Commodities					
511-4315-413.47-01	Clothing/Uniforms	0	0	0	0
511-4315-413.47-02	Safety Equipment	0	0	0	0
511-4315-413.47-03	Training Supplies	3,183	3,090	1,154	1,182
	Subtotal	3,183	3,090	1,154	1,182
	Totals	3,183	3,090	1,154	1,182

PURPOSE

The Airport's PFC Fund collects passenger facility charge fees from airline ticket sales. The airport typically receives \$4.50 per ticketed passenger that originates from our airport. These funds are used to cover the local share of capital improvement projects from state or federal grants as the fund balance allows.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Revenues					
512-0000-314.03-01	Airport PFC Charge	45,207	46,350	38,882	41,748
512-0000-331.01-01	Deposit Accounts	850	880	834	772
512-0000-342.09-00	Other	-	-	-	-
512-0000-382.02-03	Dept. of Transportation	-	-	-	-
512-0000-382.03-06	Federal Dept of Transport	-	-	-	-
	Totals	46,057	47,230	39,716	42,520
Expenses					
Contractual Services					
512-4310-413.31-04	Engineering/Architectural	-	66,560	-	-
512-4310-413.31-05	Other	-	-	-	-
	Subtotal	-	66,560	-	-
Capital Outlay					
512-4310-413.52-02	Buildings	-	-	-	-
512-4310-413.52-03	Improv other than Bldgs	125,000	45,000	-	-
512-4310-413.53-09	Other	-	-	-	-
	Subtotal	125,000	45,000	-	-
Transfers					
512-1801-491.62-15	Interfund Transfers	-	15,195	15,195	-
	Totals	125,000	126,755	15,195	-

FUND 513 AIRPORT HANGAR FUND

SUMMARY

PURPOSE

The Airport Hangar Fund collects lease revenues from tenants to cover current loan payments. The current goal of this fund is to finance the construction of new T-hangars with fees collected from airport users to avoid any expenditure of city funds to build new hangars. A continuous cycle of funding replacement and repair cost on city owned structures will help ensure a viable airport for growth and development.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Revenues					
513-0000-331.01-01	Deposit Accounts	350	300	600	300
513-0000-341.02-00	Airport Hangar Rent	100,000	115,000	121,194	112,254
513-0000-342.09-00	Other	0	0	50	15
513-0000-392.03-00	Loan Proceeds	0	-	0	0
	Totals	100,350	115,300	121,844	112,569
Expenses					
Contractual Services					
513-4310-413.31-04	Engineering/Architectural	0	0	0	0
513-4310-413.35-01	Buildings	8,500	7,500	2,226	339
513-4310-413.35-05	Other	0	0	425	0
513-4310-413.35-06	Infrastructure	0	0	2,049	0
513-4310-413.39-02	Advertising/Publishing	0	15,000	9,505	0
	Subtotal	8,500	22,500	14,205	339
Commodities					
513-4310-413.45-01	Building Supplies	1,500	0	0	0
Capital Outlay					
513-4310-413.52-02	Buildings	0	0	0	0
513-4310-413.52-03	Improv other than Bldgs	0	0	0	0
	Subtotal	0	0	0	0
Miscellaneous					
513-4310-413.61-02	Taxes	8,300	8,250	7,763	8,065
513-1801-491-62-30	Transfer to Qcy Reg Aiport	0	0	0	0
		8,300	8,250	7,763	8,065
Debt Service					
513-4310-409.72-00	Loan/Lease Payments	0	0	0	53,613
	Totals	18,300	30,750	21,968	62,017

PURPOSE

The Quincy Regional Barge Dock is owned by the City of Quincy and has been operated by the City since May of 2000. The fund generates revenue based on charges per ton for all barges unloaded at our dock. Engineering Staff oversees Barge Dock operations.

GOALS/OBJECTIVES

- Achieve more income thru barge traffic
- Look into increasing dock fees for January 2015 by 10 cents a ton
- Keep parking drive up with gravel
- Dust control from the milling

PAST FISCAL YEAR HIGHLIGHTS

This has been a very successful year for the barge dock. Income has been up for the most of the year while keeping expenses under control. \$100,000 of this income was transferred to General Fund.

This dock is open year round weather permitting. There was no activity during January and February of 2014. YTD tonnage = 319,201

REVENUE SUMMARY

ACCOUNT NUMBER	2015/2016		2014/2015	2014/2015	2013/2014
	PROPOSED BUDGET	% Change	REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Other Income	900	0.00%	900	992	828
Charges for Services	179,100	2.34%	175,000	194,245	203,427
Grants	-	0.00%	-	-	-
Total	180,000	2.33%	175,900	195,237	204,255

EXPENSE SUMMARY

ACCOUNT DESCRIPTION	2015/2016		2014/2015	2014/2015	2013/2014
	PROPOSED BUDGET	% Change	REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Salaries	-	-100.00%	31,784	14,564	24,840
Benefits	-	-100.00%	14,080	6,324	11,920
Contractual Services	4,014	-20.06%	5,021	3,716	5,063
Commodities	5,500	0.00%	5,500	4,362	1,972
Capital Outlay	45,000	#DIV/0!	0	0	0
Transfers	125,000	25.00%	100,000	100,000	100,000
Totals	179,514	14.79%	156,385	128,966	143,795

STAFFING

	FY 2016 PROPOSED	FY 2015 BUDGET	FY 2015 ACTUAL	FY 2014 ACTUAL
Authorized Full Time Positions	0	0.5	0.5	0.5

FUND 514 MUNICIPAL BARGE DOCK FUND

SUMMARY

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Revenues					
514-0000-331.01-01	Deposit Accounts	900	900	992	828
514-0000-374.01-00	Dock Fees	179,100	175,000	194,245	203,427
514-0000-381.03-01	FEMA Reimbursement			-	-
	Totals	180,000	175,900	195,237	204,255
Expenses					
Salaries & Benefits					
514-4410-414.11-01	Regular Salary/Wages	0	22,342	7,128	21,695
514-4410-414.11-03	Sick Pay	0	0	1,445	-
514-4410-414.11-04	Holiday Pay	0	1,300	289	1,204
514-4410-414.11-15	Vacation Pay	0	1,400	2,697	1,649
514-4410-414.11-17	Sick Pay buyback	0	2,889	2,552	292
514-4410-414.11-18	Vacation Pay buyback	0	3,853	453	-
514-4410-414.21-01	Group Insurance	0	7,465	3,395	6,992
514-4410-414.21-03	Board Paid Life Ins.	0	17	8	17
514-4410-414.21-04	Workers' Compensation	0	83	83	81
514-4410-414.22-01	Social Security	0	1,975	807	1,305
514-4410-414.22-02	Medicare	0	465	189	305
514-4410-414.22-03	Unemployment Compensati	0	50	-	-
514-4410-414.23-01	IMRF	0	4,025	1,842	3,220
	Subtotal	0	45,864	20,888	36,760
Contractual Services					
514-4410-414.31-01	Audit	600	561	456	465
514-4410-414.31-04	Engineering/Architectural		-		
514-4410-414.33-01	Water/Sewerage	200	200	-	-
514-4410-414.35-02	R&M - Mach & Equipment	-	1,000	1,024	1,485
514-4410-414.35-06	Infrastructure	1,000	-	-	-
514-4410-414.38-01	MICA	1,658	1,610	1,610	1,578
514-4410-414.39-01	Communications	-	-	-	-
514-4410-414.39-02	Advertising/Publishing	-	-	-	-
514-4410-414.39-05	Mileage Reimbursement	556	1,400	526	1,350
514-4410-414.39-08	Contracted Services	-	250	100	185
	Subtotal	4,014	5,021	3,716	5,063
Commodities					
514-4410-414.42-02	Electricity	1,000	2,000	1,095	1,128
514-4410-414.46-03	Sand, Stone & Gravel	3,000	2,500	2,127	105
514-4410-414.46-11	Other	1,500	1,000	1,140	739
	Subtotal	5,500	5,500	4,362	1,972
Capital Outlay					
514-4410-414.52-03	Improv other than Bldgs	45,000	-	-	-
514-4410-414.52-08	Controllable	-	-	-	-
	Subtotal	45,000	-	-	-
Transfers					
514-4410-491.62-01	General Fund	125,000	100,000	100,000	100,000
	Totals	179,514	156,385	128,966	143,795

PURPOSE

The Quincy Regional Training Facility will begin its 9th year of operation in May of 2014. The facility continues to be used by emergency services organizations in the Quincy Area. The 2013 Fire College hosted 145 firefighters over a two day period in March. Additionally, the facility was used by the Adams County Ambulance Service, Tri-Township Fire Department and John Wood Community College. In the upcoming fiscal year the facility will host three weeks worth of basic firefighter training in conjunction with Western Illinois University out of Macomb.

The new classroom space was occupied in July of 2013. The facility has proven to be an adequate space for both the Quincy Police and Fire Departments to conduct classroom training sessions. The Police K-9 Units and Emergency Response Team use the facility on a regular basis.

The budget for the upcoming fiscal year anticipates an increase in revenue and expenses related with the new cooperative venture with Western Illinois University. Additionally, it includes \$50,000 to be applied toward debt retirement. The debt should be paid off in four years, or FYE 2018.

GOALS/OBJECTIVES

- Maintain facilities to ensure consistent, and safe use by all area emergency responders
- Continue to provide quality, low cost training through the 10th Annual Fire College event
- Conduct the first every Western Illinois Fire Science Gateway Program in June 2015

PAST FISCAL YEAR HIGHLIGHTS

- Conducted Fire College with 135 firefighters representing 31 different departments from Illinois and Missouri
- Assisted Salvation Army in housing their Emergency Response Vehicle in exchange for some facility upgrades
- Continued paid memberships with Adams County Ambulance, John Wood Community College and Tri-township Fire Department

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Revenues					
531-0000-321.00-00	Donations-Not Restricted	100	100	29,601	29,601
531-0000-331.01-01	Interest Income	0	0	4	3
531-0000-341.07-02	Rent/Fire Services	4,000	2,000	750	1,050
531-0000-342.09-00	Other	0	0	500	1,640
531-0000-375.01-01	Tuition/Police Services	0	0	0	
531-0000-375.01-02	Tuition/Fire Services	44,500	79,000	9,050	5,945
531-0000-375.02-02	Room & Board/Fire Svcs	0	0	0	
531-0000-382.02-01	State Grants	0	0	0	
531-0000-391.01-01	Trnsfr from General Fund	54,999	44,437	13,850	75,650
	Totals	103,599	125,537	53,755	113,889
Expenses					
	Salaries & Benefits	4,315	6,940	2,456	2,456
	Contractual Services	32,009	48,247	9,562	10,616
	Commodities	11,450	14,450	35,000	5,710
	Capital Outlay	0	0	0	3,105
	Miscellaneous	0	0	0	0
	Debt Service	50,000	50,000	50,000	50,000
	Totals	97,774	119,637	97,018	71,887

FUND 531 REGIONAL TRAINING FACILITY

**POLICE
DETAIL**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Contractual Services					
531-2110-402.31-03	Instructional	5,625	5,700	5,625	5,700
531-2110-402.35-02	R&M -Machinery & Equip	200	200	0	0
	Subtotal	5,825	5,900	5,625	5,700
Capital Outlay					
531-2110-402.52-02	Buildings	0	0	29,008	0
	Subtotal	0	0	29,008	0
Debt Service					
531-2110-402.72-00	Loan/Lease Payments	25,000	25,000	25,000	25,000
	Totals	30,825	30,900	59,633	30,700

**FIRE
DETAIL**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2014/2015 PROPOSED BUDGET	2013/2014 REVISED BUDGET	2013/2014 PROJECTED ACTUAL	2012/2013 YTD ACTUAL
Salaries & Benefits					
531-2210-402.11-01	Regular Salary/Wages	3,825	6,450	2,025	2,025
531-2210-402.21-01	Group Insurance	430	430	402	402
531-2210-402.21-03	Board Paid Life Ins	10	10	1	1
531-2210-402.22-02	Medicare	50	50	28	28
	Subtotal	4,315	6,940	2,456	2,456
Contractual Services					
531-2210-402.31-03	Instructional	0	0	830	830
531-2210-402.31-04	Engineering/Architectural	1,000	1,000	0	500
531-2210-402.31-05	Other	12,159	24,318	0	0
531-2210-402.34-03	Custodial	1,680	1,380	1,378	502
531-2210-402.35-01	Buildings	1,000	1,000	818	368
531-2210-402.35-02	Machinery & Equipment	1,000	1,000	0	527
531-2210-402.38-01	MICA	4,170	3,099	3,099	3,038
531-2210-402.38-02	Deductible	0	950	950	931
531-2210-403.39-02	Advertising/Publishing	500	500	0	0
531-2210-402.39-04	Travel/Lodging	4,500	9,000	0	0
531-2210-403.39-08	Contracted Services	6,000	6,000	2,487	3,920
	Subtotal	32,009	48,247	9,562	10,616
Commodities					
531-2210-402.42-01	Natural Gas	1,000	1,000	956	827
531-2210-402.42-02	Electricity	2,500	2,500	1,881	2,047
531-2210-402.43-03	Bottled Gas	0	0	228	0
531-2210-402.43-00	Food	5,000	8,000	1,418	1,415
531-2210-402.45-01	Building Supplies	250	250	171	226
531-2210-402.45-02	Custodial Supplies	250	250	73	172
531-2210-402.45-03	Equipment Consumable	100	100	0	0
531-2210-402.45-04	Equip Replacement Parts	200	200	0	0
531-2210-402.45-05	Small Tools/Small Equip	150	150	0	0
531-2210-402.46-11	Other	2,000	2,000	1,265	1,023
	Subtotal	11,450	14,450	5,992	5,710
Capital Outlay					
531-2210-402.52-08	Controllable	0	0	0	3,105
	Subtotal	0	0	0	3,105
Debt Service					
531-2210-402.72-00	Loan/Lease Payments	25,000	25,000	25,000	25,000
	Totals	72,774	94,637	43,010	46,887

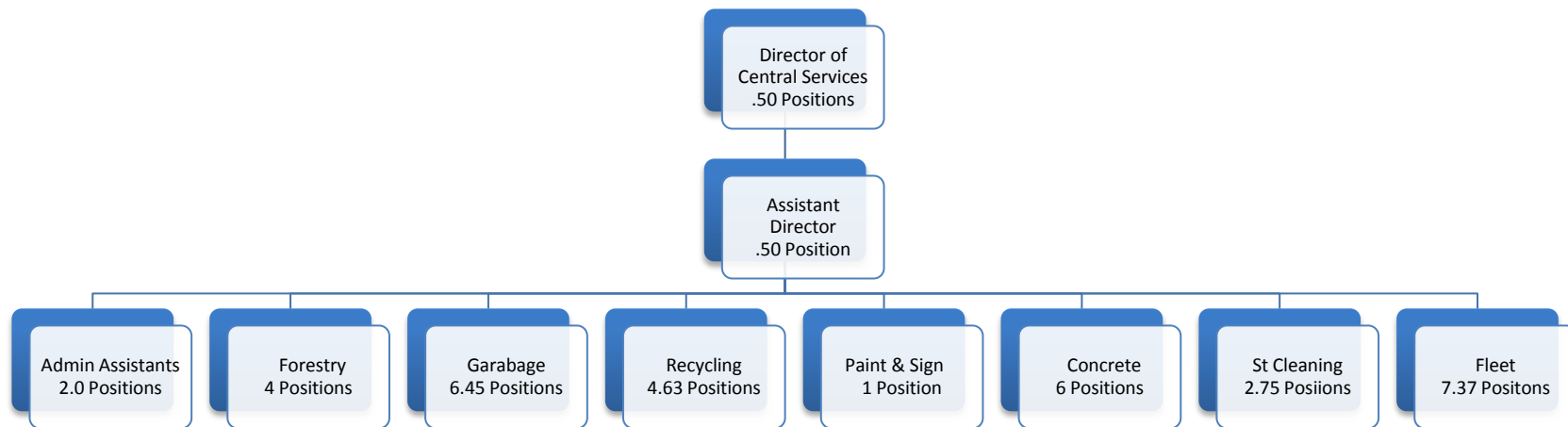
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CITY OF QUINCY
INTERNAL SERVICE FUNDS

Revenue/Expenditures & Change in Fund Balance
Summary

Revised 4/16/15

	Central Garage 601	Central Services 602	Vehicle Replcmnt 603	Self Insurance 611	Health Insurance 612	Unemp. Comp 613	Total
Beginning Balance, May 1	100	100	1,400,000	2,400,000	886,000	100,000	4,786,200
REVENUES							
Taxes	-	-	-	-	-	-	-
Licenses & Permits	-	-	-	-	-	-	-
Charges for Services	1,500	1,102,305		2,915,101	6,458,742	45,000	10,522,648
Rent & Other Income	25,000	11,528		-			36,528
Interest Income	100	50	5,000	9,000	5,000	400	19,550
Debt Proceeds							-
Grants							-
Transfers In	363,158	2,899,583					3,262,741
Inter-Gov. Revenues	1,572,348		178,190	-	-	-	1,750,538
TOTAL REVENUE	1,962,106	4,013,466	183,190	2,924,101	6,463,742	45,400	15,592,005
Total Funds Available	1,962,206	4,013,566	1,583,190	5,324,101	7,349,742	145,400	20,378,205
EXPENDITURES							
Salaries & Benefits	624,046	2,151,881		294,251	7,232,572		10,302,750
Contracted Services	227,237	1,382,558		2,478,793			4,088,588
Commodities	1,110,323	319,290		13,050			1,442,663
Capital Outlay	500	10,000	346,493				356,993
Miscellaneous		70	100,000	40,421	750	136,000	277,241
Debt Service		149,667					149,667
Transfers				4,385			4,385
TOTAL EXPENDITURES	1,962,106	4,013,466	446,493	2,830,900	7,233,322	136,000	16,622,287
Ending Balance, April 30	\$ 100	\$ 100	\$ 1,136,697	\$ 2,493,201	\$ 116,420	\$ 9,400	\$ 3,755,918



PURPOSE

The Central Garage Fund provides for maintenance and repair of the entire City fleet. The City fleet consists of 293 vehicles / equipment pieces that are maintained by a staff of 7 mechanics. We operate two shifts on the mechanic pool 6:00pm to 2:00pm and 2:00pm to 10:00pm. Mechanics have one supervisor assigned to the garage. The fund generates revenues based upon billing labor, fuel, and parts charges to other City Departments. This fund purchases all fuel, parts, and commercial repairs for all city vehicles.

GOALS/OBJECTIVES

We intend to move the garage forward with the new supervisor bringing in new ideas for our inventory. The first step towards this is meeting with our vendors individually to ensure they will begin delivering items on an as needed basis. This will reduce the lost time we have from sending a person out to pick up parts. We will also be looking at having them come in weekly to keep our inventory of regularly used items in stock such as oil filters. We will continue to work closely on ensuring our services are billed properly.

PAST FISCAL YEAR HIGHLIGHTS

In the past year the garage operated under the supervision of a lead-man mechanic. During the year, we hired a full-time Garage Supervisor as budgeted. We still have progress to make but have been moving towards better record keeping. The billing of parts and labor to the appropriate department has improved as well.

BUDGET SUMMARY

The Central Garage budget is up \$8,651 compared to last budget. The savings of over \$24K in salaries/benefits is due to replacing a retiring mechanic with a utility man who would be a shared expense with Transit. There are projected increases: \$60K in fuel and \$12K in parts which is offset by a \$40K reduction in commercial repairs.

The Central Garage revenue from service is expected to decline with newer vehicles in the fleet. Thus, an increased subsidy is required of the General Fund in the amount of \$30,603.

REVENUE SUMMARY

ACCOUNT NUMBER	2015/2016		2014/2015	2014/2015	2013/2014
	PROPOSED BUDGET	% Change	REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Other Income	25,100	24.26%	20,200	26,239	28,186
Charges for Services	1,573,848	-1.68%	1,600,700	1,375,396	1,616,810
Grants	-	0.00%	-	-	-
Transfers from General Fund	363,158	8.91%	333,455	333,455	331,586
Total	1,962,106	21.05%	1,620,900	1,401,635	1,644,996

EXPENSE SUMMARY

ACCOUNT DESCRIPTION	2014/2015		2013/2014	2013/2014	2012/2013
	PROPOSED BUDGET	% Change	REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Salaries	382,658	-0.23%	383,534	347,312	402,962
Benefits	241,388	-9.03%	265,356	223,027	253,804
Contractual Services	227,237	-15.58%	269,165	226,680	239,426
Commodities	1,110,323	7.19%	1,035,800	1,019,093	1,079,840
Capital Outlay	500	0.00%	500	435	435
Totals	1,962,106	0.40%	1,954,355	1,816,547	1,976,467

STAFFING

	FY 2015 PROPOSED	FY 2015 ACTUAL	FY 2014 ACTUAL	FY 2013 ACTUAL
Authorized Full Time Positions	7.37	7.75	6.9	8

Staffing:

- 0.35 Supervisor (split with Transit)
- 0.50 Administration
- 6.02 Mechanics
- 0.50 Utility Man (split with Transit)

FUND 601 CENTRAL GARAGE FUND

**REVENUE
DETAIL**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Revenues					
601-0000-331.01-01	Deposit Accounts	100	200	70	98
601-0000-342.08-00	Postage	25,000	20,000	26,129	28,088
601-0000-342.09-00	Other	-	-	40	-
601-0000-350.00-00	Sale of Property	-	-	-	(1,993)
601-0000-363.02-01	City Hall	-	-	82	32
601-0000-363.02-02	Engineering Dept.	600	300	577	716
601-0000-363.02-03	Fire Dept.	4,400	4,700	4,478	5,770
601-0000-363.02-04	Police Dept.	8,200	10,000	8,247	10,735
601-0000-363.02-05	Transit Fund	220,000	240,000	221,456	246,309
601-0000-363.02-06	Water Fund	32,000	35,000	32,900	40,592
601-0000-363.02-07	Sewer Fund	41,000	50,000	41,020	49,876
601-0000-363.02-08	Airport Fund	1,200	1,200	1,282	1,852
601-0000-363.02-09	Central Services Fund	22,000	26,000	23,960	29,864
601-0000-363.02-90	Summary Total Charges	1,224,948	1,214,000	1,023,102	1,209,077
601-0000-363.02-99	Outside Entities	18,000	18,000	16,647	19,077
601-0000-365.07-00	Sale of Recycle Materials	1,500	1,500	1,645	2,910
601-0000-391.01-01	General Fund	363,158	333,455	333,455	331,586
	Totals	1,962,106	1,954,355	1,735,090	1,974,589

FUND 601 CENTRAL GARAGE

**FLEET MAINTENANCE
DETAIL**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Salaries & Benefits					
601-3115-403.11-01	Regular Salary/Wages	301,866	313,513	249,238	308,933
601-3115-403.11-02	Overtime	18,702	10,334	18,406	26,752
601-3115-403.11-03	Sick Pay	11,997	11,888	10,032	11,949
601-3115-403.11-04	Holiday Pay	15,467	18,609	13,036	17,360
601-3115-403.11-15	Vacation Pay	16,949	22,018	22,611	26,232
601-3115-403.11-16	Major Medical Pay	-	-	21,257	-
601-3115-403.11-17	Sick Pay Buy Back	14,742	7,172	9,803	11,736
601-3115-403.11-18	Vacation Pay Buy Back	2,935	-	2,929	-
601-3115-403.21-01	Group Insurance	107,951	126,705	96,500	107,814
601-3115-403.21-02	Retirees Insurance	-	-	-	8,164
601-3115-403.21-03	Board Paid Life Insurance	286	274	235	260
601-3115-403.21-04	Workers' Compensation	59,201	57,477	57,477	56,350
601-3115-403.22-01	Social Security	23,640	24,451	20,045	23,328
601-3115-403.22-02	Medicare	5,530	5,713	4,688	5,456
601-3115-403.22-03	Unemployment Comp.	1,000	800	800	-
601-3115-403.23-01	IMRF	43,720	49,876	43,172	52,382
601-3115-403.24-03	CDL Reimbursements	60	60	110	50
	Subtotal	624,046	648,890	570,339	656,766
Contractual Services					
601-3115-403.35-02	R & M - Machinery & Equip	3,000	1,500	9,861	1,811
601-3115-403.35-04	Repair & Maint - Vehicles	180,000	220,000	165,666	197,680
601-3115-403.35-05	Repair & Maint - Other	-	-	140	140
601-3115-403.35-07	Outside Entities	-	-	(86)	-
601-3115-403.36-01	Fleet Maintenance	5,000	6,300	7,950	4,749
601-3115-403.36-89	Short/Over	-	-	1,384	1,384
601-3115-403.36-90	Garage Default Expense	8,000	8,000	8,752	(292)
601-3115-403.38-01	MICA	24,787	22,909	22,909	22,460
601-3115-403.38-02	Deductible	-	1,156	1,156	1,133
601-3115-403.39-01	Communications	1,800	2,600	2,616	2,195
601-3115-403.39-02	Advertising/Publishing	150	100	194	82
601-3115-403.39-04	Travel	-	1,000	800	1,488
601-3115-403.39-05	Mileage Reimbursement	500	-	315	-
601-3115-403.39-07	Regist, Schools, Meetings	1,000	1,000	1,643	2,936
601-3115-403.39-08	Contracted Services	3,000	4,600	3,380	3,660
	Subtotal	227,237	269,165	226,680	239,426
Commodities					
601-3115-403.41-01	Postage	25,000	25,000	28,500	25,339
601-3115-403.41-02	Office Supplies	500	600	604	702
601-3115-403.44-00	Books & Periodicals	375	375	348	-
601-3115-403.45-03	Equip Consumable	-	-	510	627
601-3115-403.45-04	Equip Replacement Parts	242,058	229,625	220,138	275,050
601-3115-403.45-05	Small Tools/Small Equip.	9,000	7,000	10,227	6,677
601-3115-403.46-11	Other	12,500	12,500	11,258	14,544
601-3115-403.46-12	Gasoline/Diesel	820,890	760,700	747,508	756,901
601-3115-403.47-02	Safety Equipment	-	-	-	-
	Subtotal	1,110,323	1,035,800	1,019,093	1,079,840
Capital Outlay					
601-3115-403.52-08	Controllable	500	500	435	435
	Totals	1,962,106	1,954,355	1,816,547	1,976,467

PURPOSE

The Central Services Fund consists of several divisions; Administration, Forestry, Garbage, Recycling, Paint / Sign, Street Cleaning, Concrete, and Brush and compost. These divisions cover a large body of work for the entire City. Central Services is responsible for the cleanliness of the city, the repair of concrete and street issues, and the removal of trees and maintaining of Right of Way grass as well as nuisance abatement. Roadway striping and street signage as well are the responsibility of this Department.

GOALS/OBJECTIVES

Central Services will be starting the new tote garbage service in late May to early June of 2015. We hope to find ways over the next year make this service the most efficient possible. We will continue our concrete work moving from ward to ward in a more controlled manner. Our Forestry Division will continue removing trees; we will also be trying a new plan for trees that are too tall for our equipment. Instead of having an outside contractor do the entire tree, we will remove the portion of the tree we can safely remove and then call in an outside contractor to remove the top of the tree. It is hoped that this will save us a couple hundred dollars per tree.

PAST FISCAL YEAR HIGHLIGHTS

Forestry continues to move forward and improve; in 2012 when we looked at the trees remaining to be removed the list was in excess of 200 trees in February. We had a stump list of more than 60 pending jobs. As of today going into spring we have only 24 trees pending removal and only 20 stumps pending. We had a much milder winter than the year before, using approximately 2,914 tons of salt as compared to 3,636 last year. This has allowed us to lower our salt purchase for next year. We have approximately 2,000 tons left.

Last fiscal we purchased two new Recycle Trucks which arrived in December 2014. The new Garbage Trucks are expected to arrive before year end. The debt payments for this is made by transferring funds to Fund 314 (a debt service fund for the General Obligation Note).

BUDGET SUMMARY

The Central Services Fund has an overall budget reduction of \$1,047,192. This is mainly due to the capital purchase of Garbage/Recycle trucks last fiscal. Salaries are up \$75,061 which is due in part to 53 pay periods for weekly-paid 822 union personnel. In addition, this budget includes over \$16K for two retirement buyouts. Contractual Services are down due to the fleet maintenance costs decreasing by over \$80K in the garbage/recycle departments alone. The salt savings of \$117K is reflected in the Administrative division - Commodities.

REVENUE SUMMARY

ACCOUNT NUMBER	2015/2016		2014/2015	2014/2015	2013/2014
	PROPOSED	% Change	REVISED	PROJECTED	YTD
	BUDGET		BUDGET	ACTUAL	ACTUAL
Other Income	11,578	0.00%	11,578	12,946	13,906
Charges for Services	788,705	-12.88%	905,286	876,765	709,387
Transfers	3,213,183	-23.02%	4,174,180	3,323,254	2,807,923
Total	4,013,466	-21.17%	5,091,044	4,212,965	3,531,216

FUND 602 CENTRAL SERVICES FUND

SUMMARY

EXPENSE SUMMARY

ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	% Change	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Salaries	1,288,776	4.57%	1,232,482	1,216,774	1,262,990
Benefits	863,105	-0.32%	865,854	813,201	818,183
Contractual Services	1,382,558	-5.45%	1,462,294	1,294,153	1,358,237
Commodities	319,290	-24.27%	421,602	403,532	91,696
Capital Outlay	10,000	-98.98%	982,192	980,695	1,111
Miscellaneous	70	-78.13%	320	384	694
Debt Services	149,667	18.50%	126,300	49,840	-
Totals	4,013,466	-21.17%	5,091,044	4,758,579	3,532,911

Totals by Division

3110 Admin	405,512	-28.71%	568,815	545,373	321,840
3112 Forestry	461,149	17.41%	392,775	398,474	372,842
3113 Garbage	1,036,725	-30.78%	1,497,785	1,337,545	842,281
3114 Recycling	610,402	-48.02%	1,174,347	1,046,118	498,950
3116 Paint & Sign	125,236	4.72%	119,587	110,694	117,230
3152 Concrete	572,743	6.57%	537,424	510,980	613,491
3153 St Cleaning	245,869	0.57%	244,481	229,925	236,915
3154 Brush Compost	555,830	0.00%	555,830	580,093	529,362
Totals	4,013,466	-21.17%	5,091,044	4,759,202	3,532,911

STAFFING

	FY 2016 PROPOSED	FY 2015 ACTUAL	FY 2014 ACTUAL	FY 2013 ACTUAL
Authorized Full Time Positions	27.83	27.83	25.1	30

The proposed budget includes the following Central Services Department staff:

Position	Full Time Equivalents (FTE)
Director of Central Services	0.50
Assistant Director of Central Servcies	0.50
Clerical	2.00
Forestry	4.00
Garbage	6.70
Recycling	4.88
Paint & Sign	1.00
Concrete	6.00
Street Cleaning	<u>2.75</u>
Total	27.83

FUND 602 CENTRAL SERVICES FUND

**REVENUE
DETAIL**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Revenues					
602-0000-331.01-01	Deposit Accounts	50	50	5	7
602-0000-341.04-00	Equipment/Facilities	11,028	11,028	12,941	13,899
602-0000-342.09-00	Other	500	500	-	-
602-0000-362.03-01	Demolition Reimb.	-	-	-	-
602-0000-362.03-02	Signs/Posts/Signals	-	-	-	299
602-0000-362.03-04	Weed Cleaning/Removal	15,000	15,000	24,069	27,656
602-0000-362.03-08	Other Reimbursements	2,000	2,000	1,394	9,000
602-0000-363.01-03	Personnel	-	-	3,600	3,600
602-0000-365.03-00	Garbage/Recycl. Stickers	-	-	110,017	600,472
602-0000-365.03-01	Garbage Sticker Sales	592,825	692,848	675,383	-
602-0000-365.03-02	Garbage Tote Service	113,880	39,438	44	-
602-0000-365.03-03	Garbage Tote Sales	-	90,000	-	-
602-0000-365.05-00	Private Sources	-	-	-	-
602-0000-365.07-00	Sale of Recycle Material	65,000	66,000	62,258	68,360
602-0000-365.08-01	Yard Waste Stickers	-	-	-	-
602-0000-381.03-01	FEMA Reimb.	-	-	-	-
602-0000-391.01-01	General Fund	2,899,583	2,887,962	2,496,382	2,495,500
602-0000-391.01-15	Capital Projects Fund	250,000	250,000	250,000	250,000
602-0000-391.01-21	2014 GO Note Fund - G&R	-	973,518	514,218	-
602-0000-391.01-28	Utilities - Water Fund	45,600	45,150	45,149	45,146
602-0000-391.01-29	Utilities - Sewer Fund	18,000	17,550	17,505	17,277
602-0000-391.01-66	Cash Reserve Fund	-	-	-	-
602-0000-392.03-00	Loan Proceeds	-	-	-	-
	Totals	4,013,466	5,091,044	4,212,965	3,531,216

FUND 602 CENTRAL SERVICES FUND

ADMINISTRATION
DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Salaries & Benefits					
602-3110-403.11-01	Regular Salary/Wages	94,500	100,003	103,893	132,920
602-3110-403.11-02	Overtime		500	-	28
602-3110-403.11-03	Sick Pay	620	1,000	2,696	984
602-3110-403.11-04	Holiday Pay	5,138	8,460	5,934	7,102
602-3110-403.11-15	Vacation Pay	6,992	8,793	10,194	8,591
602-3110-403.11-16	Major Medical Pay				
602-3110-403.11-17	Sick Pay Buy Back	4,103	6,760	6,423	4,682
602-3110-403.11-18	Vacation Pay Buy Back				
602-3110-403.11-18	Vacation Pay Buy Back	-	3,853	453	-
602-3110-403-12-01	Temp. Empl-Regular Salary	5,503	7,295	6,641	4,975
602-3110-403.21-01	Group Insurance	28,337	43,175	29,034	32,383
602-3110-403.21-03	Board Paid Life Insurance	51	103	80	99
602-3110-403.21-04	Workers' Compensation	13,231	12,846	12,846	12,594
602-3110-403.22-01	Social Security	7,338	8,940	8,021	9,114
602-3110-403.22-02	Medicare	1,716	2,074	1,876	2,132
602-3110-403.22-03	Unemployment Comp.	250	300	300	-
602-3110-403.23-01	IMRF	12,957	18,202	16,181	20,582
	Subtotals	180,736	222,304	204,572	236,186
Contractual Services					
602-3110-403.31-05	Prof Svcs - Other	2,100	2,100	2,100	2,100
602-3110-403.34-03	Custodial	720	720	451	555
602-3110-403.35-01	Buildings	7,000	6,800	7,980	4,017
602-3110-403.35-02	Machinery & Equipment	1,000	1,000	586	2,384
602-3110-403.35-03	R&M-Office Furn & Equip	-	-	170	-
602-3110-403.35-05	R&M-Other	-	-	627	1,851
602-3110-403.36-01	Fleet Maintenance	2,500	2,500	2,041	2,272
602-3110-403.36-03	Equipment & Vehicle	-	-	845	-
602-3110-403.38-01	MICA	13,806	4,695	4,695	4,603
602-3110-403.38-02	Deductible	-	8,709	8,709	8,538
602-3110-403.39-01	Communications	600	600	690	811
602-3110-403.39-02	Advertising/Publishing	200	200	366	604
602-3110-403.39-03	Printing & Binding	350	300	275	127
602-3110-403.39-04	Travel	-	1,100	556	181
602-3110-403.39-05	Mileage Reimb	-	2,300	2,409	2,507
602-3110-403.39-07	Regist, Schools, Meetings	500	500	153	69
602-3110-403.39-08	Contracted Services	3,500	3,500	3,179	3,611
	Subtotals	32,276	35,024	35,832	34,230
Commodities					
602-3110-403.41-01	Postage	100	100	10	75
602-3110-403.41-02	Office Supplies	980	980	599	1,494
602-3110-403.42-01	Natural Gas	11,000	9,630	10,340	12,147
602-3110-403.42-02	Electricity	12,000	15,557	13,263	13,889
602-3110-403.45-01	Building Supplies	500	500	354	171
602-3110-403.45-02	Custodial Supplies	1,000	1,000	927	699
602-3110-403.45-03	Equipment Consumable	250	200	522	260
602-3110-403.45-04	Equip Replacement Parts	200	200	99	32
602-3110-403.45-05	Small Tools/Small Equip.	100	100	35	-
602-3110-403.46-04	Salt & Cinders	150,000	267,000	272,014	8,896
602-3110-403.46-05	Chemicals	10,000	10,000	193	6,871
602-3110-403.46-11	Other	300	300	771	1,111
602-3110-403.47-01	Clothing/Uniforms	-	-	90	-

FUND 602 CENTRAL SERVICES FUND

ADMINISTRATION
DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
602-3110-403.47-02	Safety Equipment	6,000	5,600	5,368	5,085
	Subtotals	192,430	311,167	304,585	50,730
Capital Outlay					
602-3110-403.52-04	Office Equipment	-	-	-	-
602-3110-403.52-08	Controllable	-	-	-	-
	Subtotals	-	-	-	-
Miscellaneous					
602-3110-403.61-01	Dues	70	320	320	585
602-3110-403.61-04	Other	-	-	64	109
	Subtotals	70	320	384	694
	Totals	405,512	568,815	545,373	321,840

FUND 602 CENTRAL SERVICES FUND

FORESTRY
DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Salaries & Benefits					
602-3112-403.11-01	Regular Salary/Wages	145,655	139,016	127,579	117,848
602-3112-403.11-02	Overtime	19,549	8,000	10,183	12,037
602-3112-403.11-03	Sick Pay	3,181	4,000	3,180	3,527
602-3112-403.11-04	Holiday Pay	8,046	7,650	8,154	6,603
602-3112-403.11-15	Vacation Pay	13,689	12,000	15,338	11,227
602-3112-403.11-16	Major Medical Pay				
602-3112-403.11-17	Sick Pay Buy Back	1,852	1,832	6,647	5,976
602-3112-403.11-18	Vacation Pay Buy Back	-	-	208	6,386
602-3112-403.12-01	Part-Time Salary/Wages	14,438	12,769	12,769	16,354
602-3112-403.21-01	Group Insurance	61,127	56,768	55,932	45,129
602-3112-403.21-03	Board Paid Life Insurance	137	103	129	124
602-3112-403.21-04	Workers' Compensation	43,602	42,332	42,332	41,502
602-3112-403.22-01	Social Security	12,878	10,033	10,594	10,713
602-3112-403.22-02	Medicare	5,654	2,346	2,478	2,506
602-3112-403.22-03	Unemployment Comp.	500	400	400	-
602-3112-403.23-01	IMRF	44,729	20,471	21,228	21,242
602-3112-403.24-03	CDL Reimbursements	30	20	30	80
	Subtotal	375,067	317,740	317,181	301,254
Contractual Services					
602-3112-403.35-02	Machinery & Equipment	300	56	59	285
602-3112-403.35-05	Other	-	-	59	-
602-3112-403.36-01	Fleet Maintenance	46,000	46,000	55,335	50,827
602-3112-403.36-03	Equipment & Vehicle	-	-	-	-
602-3112-403.38-01	MICA	12,732	12,361	12,361	12,119
602-3112-403.39-01	Communications	150	-	-	77
602-3112-403.39-05	Mileage Reimbursement	-	-	1,577	4,051
602-3112-403.39-07	Regist, Schools, Meetngs	-	-	-	-
602-3112-403.39-08	Contracted Services	10,000	994	200	200
	Subtotal	69,182	59,411	69,591	67,559
Commodities					
602-3112-403.45-03	Equipment Consumable	1,150	1,150	975	1,119
602-3112-403.45-04	Equip Replacement Parts	1,000	1,000	563	675
602-3112-403.45-05	Small Tools/Small Equip.	1,500	1,000	1,582	264
602-3112-403.46-05	Chemicals	750	750	11	165
602-3112-403.46-07	Barricades	-	-	160	-
602-3112-403.46-11	Other	2,500	2,800	1,234	1,138
602-3112-403.47-01	Clothing/Uniforms	-	-	-	180
602-3112-403.47-02	Safety Equipment	-	250	-	-
	Subtotal	6,900	6,950	4,525	3,541
Capital Outlay					
602-3112-403.52-05	Machinery & Equipment	10,000	8,674	7,177	-
602-3112-403.52-08	Controllable	-	-	-	488
	Subtotal	10,000	8,674	7,177	488
	Totals	461,149	392,775	398,474	372,842

FUND 602 CENTRAL SERVICES FUND

GARBAGE
DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Salaries & Benefits					
602-3113-403.11-01	Regular Salary/Wages	259,079	240,780	240,865	223,492
602-3113-403.11-02	Overtime	7,421	2,607	2,138	4,986
602-3113-403.11-03	Sick Pay	1,080	1,000	2,847	1,347
602-3113-403.11-04	Holiday Pay	11,411	10,871	11,389	9,466
602-3113-403.11-14	Extra Pick-up	-	-	401	960
602-3113-403.11-15	Vacation Pay	13,074	12,000	15,198	12,061
602-3113-403.11-17	Sick Pay Buy Back	7,989	9,097	6,346	3,841
602-3113-403.11-18	Vacation Pay Buy Back	-	-	-	-
602-3113-403.11-18	Vacation Pay Buy Back	4,546	4,828	-	-
602-3113-403.21-01	Group Insurance	91,656	85,657	84,600	73,290
602-3113-403.21-03	Board Paid Life Insurance	230	230	227	225
602-3113-403.21-04	Workers' Compensation	49,168	47,736	47,736	46,800
602-3113-403.22-01	Social Security	18,910	17,732	16,025	14,936
602-3113-403.22-02	Medicare	4,423	4,401	3,748	3,493
602-3113-403.22-03	Unemployment Comp.	838	600	600	-
602-3113-403.23-01	IMRF	34,984	38,394	34,719	33,205
602-3113-403.24-03	CDL Reimbursements	60	-	50	150
	Subtotal	504,869	475,933	466,889	428,252
Contractual Services					
602-3113-403.33-02	Landfill Fees	200,000	220,000	178,739	205,738
602-3113-403.33-03	Taxes	20,000	20,794	21,870	22,448
602-3113-403.35-02	Machinery & Equip	-	-	-	-
602-3113-403.35-05	Other	-	-	-	-
602-3113-403.36-01	Fleet Maintenance	80,000	130,570	88,245	128,825
602-3113-403.36-05	Vehicle Replacement	50,000	50,000	-	-
602-3113-403.37-02	Nuisance Abatements	-	-	-	74
602-3113-403.38-01	MICA	30,064	22,259	22,259	21,823
602-3113-403.38-02	Deductible	-	6,929	6,929	6,793
602-3113-403.39-03	Printing & Binding	16,000	13,000	16,530	26,472
	Subtotal	396,064	463,552	334,572	412,173
Commodities					
602-3113-403.45-05	Small Tools/Small Equip.	-	-	-	-
602-3113-403.46-11	Operational Supplies-Other	65,000	54,940	53,210	1,856
602-3113-403.47-01	Clothing/Uniforms	60	60	60	-
602-3113-403.47-02	Safety Equipment	120	-	-	-
	Subtotal	65,180	55,000	53,270	1,856
Capital Outlay					
602-3113-403.52-06	Vehicles	-	459,300	459,300	-
	Subtotal	-	459,300	459,300	-
Debt Service					
602-3113-409.72-00	Loan/Lease Payments	-	19,000	-	-
	Subtotal	-	19,000	-	-
602-3113-491.62-22	2014 GO Note Fund G&R tr	70,612	25,000	23,514	-
		1,036,725	1,497,785	1,337,545	842,281

FUND 602 CENTRAL SERVICES FUND

RECYCLE
DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Salaries & Benefits					
602-3114-403.11-01	Regular Salary/Wages	173,422	184,086	182,282	161,444
602-3114-403.11-02	Overtime	10,473	8,661	7,805	10,949
602-3114-403.11-03	Sick Pay	309	5,000	3,024	3,775
602-3114-403.11-04	Holiday Pay	8,618	7,550	6,818	6,616
602-3114-403.11-14	Extra Pick-up	-	-	220	530
602-3114-403.11-15	Vacation Pay	8,387	7,200	6,441	6,701
602-3114-403.11-17	Sick Pay Buy Back	2,718	2,698	2,682	5,407
602-3114-403.11-18	Vacation Pay Buy Back	-	-	-	2,395
602-3114-403.21-01	Group Insurance	48,502	51,657	51,858	52,420
602-3114-403.21-03	Board Paid Life Insurance	193	169	167	179
602-3114-403.21-04	Workers' Compensation	51,979	50,466	50,466	49,476
602-3114-403.22-01	Social Security	11,081	12,772	12,489	11,844
602-3114-403.22-02	Medicare	2,943	3,023	2,921	2,770
602-3114-403.22-03	Unemployment Comp.	610	400	400	-
602-3114-403.23-01	IMRF	21,027	26,530	26,053	25,663
602-3114-403.24-03	CDL Reimbursements	-	-	50	50
	Subtotal	340,262	360,212	353,676	340,219
Contractual Services					
602-3114-403.36-01	Fleet Maintenance	80,000	110,000	95,893	104,646
602-3114-403.36-05	Vehicle Replacement	50,000	50,000	-	-
602-3114-403.38-01	MICA	45,955	38,183	38,183	37,434
602-3114-403.38-02	Deductible	-	6,434	6,434	6,308
602-3114-403.39-01	Communications	250	250	-	-
602-3114-403.39-02	Advertising/Publishing	350	250	313	149
602-3114-403.39-03	Printing & Binding	-	-	-	-
	Subtotal	176,555	205,117	140,823	148,537
Commodities					
602-3114-403.41-01	Postage	-	-	-	-
602-3114-403.41-02	Office Supplies	100	150	-	92
602-3114-403.45-02	Custodial Supplies	-	-	-	-
602-3114-403.45-05	Small Tools/Small Equip.	-	-	-	-
602-3114-403.46-11	Other	14,000	12,000	10,994	9,862
602-3114-403.47-01	Clothing/Uniforms	350	350	81	160
602-3114-403.47-02	Safety Equipment	80	-	-	80
	Subtotal	14,530	12,500	11,075	10,194
Capital Outlay					
602-3114-403.52-06	Vehicles	-	514,218	514,218	-
	Subtotal	-	514,218	514,218	-
Debt Service					
602-3114-409.72-00	Loan/Lease Payments	-	54,300	-	-
	Subtotal	-	54,300	-	-
602-3114-491.62.22	2014 GO Note Fund G&R tr	79,055	28,000	26,326	-
	Totals	610,402	1,174,347	1,046,118	498,950

FUND 602 CENTRAL SERVICES FUND

PAINT & SIGN SHOP
DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Salaries & Wages					
602-3116-403.11-01	Regular Salary/Wages	34,967	40,662	33,326	32,349
602-3116-403.11-02	Overtime	2,894	1,525	1,711	3,169
602-3116-403.11-03	Sick Pay	2,124	-	1,949	2,677
602-3116-403.11-04	Holiday Pay	1,994	-	2,110	1,935
602-3116-403.11-15	Vacation Pay	3,191	-	3,280	3,246
602-3116-403.11-16	Major Medical Pay				
602-3116-403.11-17	Sick Pay Buy Back				
602-3116-403.11-18	Vacation Pay Buy Back				
602-3116-403.11-18	Vacation Pay Buy Back				
602-3116-403.21-01	Group Insurance	10,479	10,479	10,306	9,356
602-3116-403.21-02	Retiree Insurance	-	-	-	5,024
602-3116-403.21-03	Board Paid Life Insurance	34	34	34	34
602-3116-403.21-04	Workers' Compensation	13,227	12,842	12,842	12,590
602-3116-403.22-01	Social Security	2,804	2,644	2,612	2,674
602-3116-403.22-02	Medicare	656	618	611	625
602-3116-403.22-03	Unemployment Comp.	125	100	100	-
602-3116-403.23-01	IMRF	5,187	5,395	5,263	5,619
	Subtotal	77,682	74,299	74,144	79,298
Contractual Services					
602-3116-403.35-05	Repair & Maint Other	50	50	20	-
602-3116-403.36-01	Fleet Maintenance	8,000	10,000	5,046	8,199
602-3116-403.36-03	Equipment & Vehicle	100	100	-	-
602-3116-403.38-01	MICA	4,829	4,688	4,688	4,596
602-3116-403.39-03	Printing & Binding	175	175	175	-
	Subtotal	13,154	15,013	9,929	12,795
Commodities					
602-3116-403.45-03	Equipment Consumable	-	-	119	92
602-3116-403.45-05	Small Tools/Small Equip.	150	150	-	255
602-3116-403.46-06	Signs & Posts	10,000	6,325	4,389	4,893
602-3116-403.46-07	Barricades	-	-	-	-
602-3116-403.46-08	Paint	23,500	23,500	20,325	18,566
602-3116-403.46-11	Other	750	300	1,165	708
	Subtotal	34,400	30,275	25,998	24,514
Capital Outlay					
602-3116-403.52-06	Vehicles	-	-	-	-
602-3116-403.52-08	Controllable			623	623
	Totals	125,236	119,587	110,694	117,230

FUND 602 CENTRAL SERVICES FUND

CONCRETE (STREET MAINTENANCE)
DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Salaries & Benefits					
602-3152-403.11-01	Regular Salary/Wages	229,256	241,140	188,663	233,459
602-3152-403.11-02	Overtime	16,708	15,031	9,284	19,558
602-3152-403.11-03	Sick Pay	7,792	-	11,310	9,894
602-3152-403.11-04	Holiday Pay	11,648	-	11,357	14,114
602-3152-403.11-15	Vacation Pay	12,360	-	15,911	22,796
602-3152-403.11-16	Major Medical Pay	-	-	10,464	1,522
602-3152-403.11-17	Sick Pay Buy Back	6,365	1,695	2,132	7,838
602-3152-403.11-18	Vacation Pay Buy Back	-	-	-	-
602-3152-403.11-18	Vacation Pay Buy Back	3,277	-	-	749
602-3152-403.21-01	Group Insurance	74,703	83,835	73,346	78,134
602-3152-403.21-02	Retiree Insurance	-	-	-	5,024
602-3152-403.21-03	Board Paid Life Insurance	206	207	204	231
602-3152-403.21-04	Workers' Compensation	45,870	44,534	44,534	43,661
602-3152-403.22-01	Social Security	17,867	18,515	14,871	18,458
602-3152-403.22-02	Medicare	3,979	4,330	3,478	4,316
602-3152-403.22-03	Unemployment Comp.	4,179	650	600	-
602-3152-403.23-01	IMRF	33,055	37,776	30,950	40,206
602-3152-403.24-03	CDL Reimbursements	-	90	110	50
	Subtotal	467,265	447,803	417,214	500,010
Contractual Services					
602-3152-403.35-02	Machinery & Equipment	-	-	-	-
602-3152-403.35-05	Other	-	-	-	-
602-3152-403.36-01	Fleet Maintenance	75,000	60,000	65,576	88,978
602-3152-403.38-01	MICA	24,628	14,363	14,363	14,081
602-3152-403.38-02	Deductible	-	9,548	9,548	9,361
602-3152-403.39-08	Contracted Services	-	-	200	200
	Subtotal	99,628	83,911	89,687	112,620
Commodities					
602-3152-403.45-03	Equipment Consumable	200	220	-	-
602-3152-403.45-04	Equip Replacement Parts	200	220	-	-
602-3152-403.45-05	Small Tools/Small Equip.	600	600	567	612
602-3152-403.46-01	Concrete	4,000	3,720	2,990	179
602-3152-403.46-03	Sand, Stone & Gravel	200	200	-	-
602-3152-403.46-07	Barricades	200	250	80	-
602-3152-403.46-10	Lumber	200	250	-	-
602-3152-403.46-11	Other	250	250	442	70
	Subtotal	5,850	5,710	4,079	861
Capital Outlay					
602-3152-403.52-05	Machinery & Equipment	-	-	-	-
602-3152-403.52-08	Controllable	-	-	-	-
	Subtotal	-	-	-	-
	Totals	572,743	537,424	510,980	613,491

FUND 602 CENTRAL SERVICES FUND

**STREET CLEANING
DETAIL**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Salaries & Benefits					
602-3153-403.11-01	Regular Salary/Wages	100,432	109,738	91,573	90,367
602-3153-403.11-02	Overtime	5,111	3,008	4,752	8,294
602-3153-403.11-03	Sick Pay	2,234	-	3,164	2,158
602-3153-403.11-04	Holiday Pay	5,852	-	6,341	5,527
602-3153-403.11-15	Vacation Pay	9,389	-	9,593	8,036
602-3153-403.11-16	Major Medical Pay	-	-	-	296
602-3153-403.11-17	Sick Pay Buy Back	1,389	1,374	1,106	1,796
602-3153-403.21-01	Group Insurance	36,196	41,732	36,293	36,239
602-3153-403.21-03	Board Paid Life Insurance	94	103	95	93
602-3153-403.21-04	Workers' Compensation	21,079	20,465	20,465	20,064
602-3153-403.22-01	Social Security	7,734	7,124	6,574	6,464
602-3153-403.22-02	Medicare	1,809	1,666	1,538	1,512
602-3153-403.22-03	Unemployment Comp.	344	300	300	-
602-3153-403.23-01	IMRF	14,307	14,535	14,475	15,078
602-3153-403.24-03	CDL Reimbursements	30	-	30	30
	Subtotal	206,000	200,045	196,299	195,954
Contractual Services					
602-3153-403.36-01	Fleet Maintenance	25,000	30,000	19,190	26,808
602-3153-403.38-01	MICA	14,869	10,260	10,260	10,059
602-3153-403.38-02	Deductible	-	4,176	4,176	4,094
	Subtotal	39,869	44,436	33,626	40,961
Commodities					
602-3153-403.45-05	Small Tools/Small Equip.	-	-	-	-
602-3153-403.47-02	Safety Equipment	-	-	-	-
	Subtotal	-	-	-	-
	Totals	245,869	244,481	229,925	236,915

FUND 602 CENTRAL SERVICES FUND

**BRUSH/COMPOST
DETAIL**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Contractual Services					
602-3154-403.39-08	Contracted Services	555,830	555,830	580,093	529,362
	Totals	555,830	555,830	580,093	529,362

FUND 603 VEHICLE REPLACEMENT FUND

SUMMARY

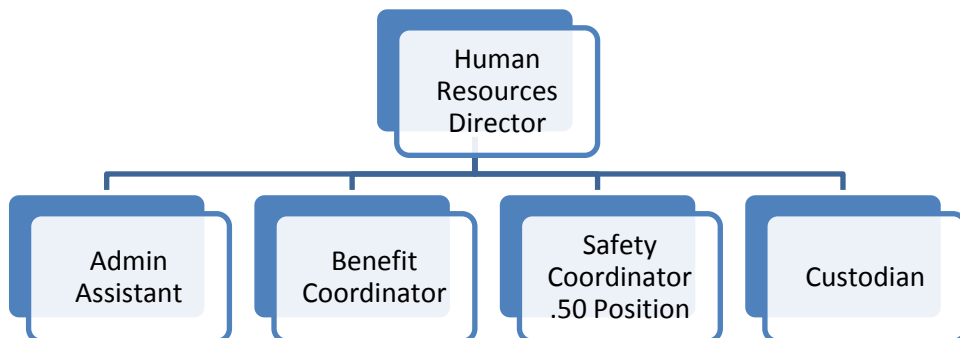
PURPOSE

The Vehicle Replacement Fund was established during FY 2003. The purpose of the vehicle replacement program is for each department to set aside funds from their budget from the time a vehicle is put into service so that there is adequate funds to replace that vehicle at the end of its useful life. Nearly all city departments participated from FY 2003-2009. Since FY 2010, only the water and sewer funds have been participating in the Vehicle Replacement Program. There are over 50 vehicles that are currently in the program.

The FY 2016 budget plans for the following replacements:

- Street Cleaning - \$114,750 allocated to 2003 Elgin sweeper to replace 1995 Elgin sweeper
- Concrete - \$105,044 allocated among two street cleaning dump trucks and two concrete dump trucks to replace 1995 Sewer Dump Truck (with \$50,000 from fund Capital projects fund)
- Water Metering - \$64,799 allocated replace three vans
- Sewer - \$18,900 allocated to 2008 pick up to purchase another engineering/utilities truck
- Fire - \$42,800 to replace 2002 Ford Excursion - Incident Command Vehicle
- Contingency - \$100,000

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Revenues					
603-0000-331.01-01	Deposit Accounts	5,000	5,000	5,293	5,433
603-0000-363.03-03	Fire Department	-	-	5,000	5,000
603-0000-363.03-06	Water Fund	27,190	16,500	19,056	13,092
603-0000-363.03-07	Sewer Fund	48,000	53,815	40,968	49,319
603-0000-363.03-08	Airport Fund	3,000	-	-	-
603-0000-363.03-09	Central Services Fund	100,000	-	-	-
603-0000-391.01-15	From Capital Proj Fund	-	-	-	-
		183,190	75,315	70,317	72,844
Expenses					
Contractual Services					
603-3115-403.31-05	Professional Services	-	-	-	-
Capital Outlay					
603-3115-403.52-05	Machinery & Equipment	114,750	-	-	-
603-3115-403.52-06	Vehicles	231,743	132,000	-	-
Miscellaneous					
603-3115-403.61-04	Other	100,000	-	-	-
Tranfers					
603-1801-491.62-19	To Hydro Bond Pymnt Fund	-	-	-	-
	Totals	446,493	132,000	-	-



PURPOSE

The Self Insurance Fund provides liability coverage for the City's workforce and all City-owned properties having an insured value in excess of \$85,000,000. The fund consists of three divisions: Administration, Risk Management, and Premiums & Benefits. The fund is administered by the Human Resource Director.

The Administration division, which consists of a director and a human resources administrator, provides support function for all City departments through recruiting and employee selection, the development of employee policies and procedures, compensation and benefit administration, including the administration of five Collective Bargaining Units.

The Risk Management division consists of a benefits coordinator who processes worker compensation claims and liability coverage claims and a safety coordinator who investigates claims and inspects all City property for safety concerns.

The Premiums and Benefits division is for the liability insurance coverage premiums and deductibles.

The staff of Fund 611 also administers the Health Insurance Fund 612 and the Unemployment Compensation

GOALS/OBJECTIVES

- Research transitioning weekly payrolls to bi-weekly payrolls
- Research classification and compensation strategy and plan

PAST FISCAL YEAR HIGHLIGHTS

- Reviewed and updated job descriptions for all administrative City personnel
- Developed performance review program and began implementation of a merit-based system
- Evaluated current safety training program in an effort to reduce work-related injuries

REVENUE SUMMARY

ACCOUNT DESCRIPTION	2015/2016		2014/2015	2014/2015	2013/2014
	PROPOSED BUDGET	% Change	REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Other Income	9,000	5.88%	8,500	10,010	11,709
Charges for Services	2,915,101	2.88%	2,833,626	2,832,877	2,779,101
Total	2,924,101	2.88%	2,842,126	2,842,887	2,790,810

EXPENSE SUMMARY

ACCOUNT DESCRIPTION	2015/2016		2014/2015	2014/2015	2013/2014
	PROPOSED BUDGET	% Change	REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Salaries	176,327	-9.93%	195,766	182,554	222,952
Benefits	87,924	-19.37%	109,051	85,997	112,458
Contractual Services	2,478,793	2.35%	2,421,814	2,345,678	2,320,245
Commodities	13,050	-2.97%	13,450	11,229	12,211
Miscellaneous	40,421	-1.73%	41,132	39,244	39,244
Transfers	4,385	-14.57%	5,133	4,759	5,881
Insurance Claims	30,000	0.00%	30,000	25,279	30,538
Totals	2,830,900	0.52%	2,816,346	2,694,740	2,743,529

STAFFING

	FY 2016 PROPOSED	FY 2015 ACTUAL	FY 2014 ACTUAL	FY 2013 ACTUAL
Authorized Full Time Positions	3.5	3.42	3.92	3

FUND 611 SELF INSURANCE FUND

REVENUE
DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Revenues					
611-0000-331.01-01	Interest Income	9,000	8,000	8,998	9,105
611-0000-342.06-00	Restitution	-	500	1,012	2,604
611-0000-361.04-01	Freedom of Info copies	-	-	-	346
611-0000-361.05-04	Premiums	2,820,824	2,819,626	2,818,833	2,764,336
611-0000-361.05-05	Premium Rebates	-	-	-	-
611-0000-361.05-08	Premiums-Outside Entities	82,569	-	-	-
611-0000-361.05-10	Premiums - Life Insurance	11,708	14,000	14,044	14,419
	Totals	2,924,101	2,842,126	2,842,887	2,790,810

**FUND 611 SELF INSURANCE FUND
HUMAN RESOURCES**

**ADMINISTRATION
DETAIL**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Salaries & Benefits					
611-3810-401.11-01	Regular Salary/Wages	98,213	112,084	92,858	112,504
611-3810-401.11-03	Sick Pay	1,678	778	1,893	1,015
611-3810-401.11-04	Holiday Pay	5,298	6,235	5,438	6,073
611-3810-401.11-15	Vacation Pay	5,016	6,705	1,638	6,255
611-3810-401.11-16	Major Medical Pay	-	-	-	428
611-3810-401.11-17	Sick Pay Buy Back	-	4,119	10,985	4,119
611-3810-401.11-18	Vacation Pay Buy Back	-	-	5,450	-
611-3810-401.21-01	Group Insurance	8,907	10,479	5,883	9,356
611-3810-401.21-03	Board Paid Life Ins.	69	68	63	66
611-3810-401.21-04	Workers' Compensation	1,165	1,131	1,131	1,109
611-3810-401.22-01	Social Security	6,833	8,164	7,224	7,866
611-3810-401.22-02	Medicare	1,598	1,899	1,690	1,840
611-3810-401.22-03	Unemployment Comp.	188	200	200	-
611-3810-401.23-01	IMRF	12,641	16,634	14,760	16,902
	Subtotal	141,606	168,496	149,213	167,533
Contractual Services					
611-3810-401.31-01	Audit	4,435	4,435	3,924	3,991
611-3810-401.31-02	Contracted Legal	97,370	97,370	24,311	23,206
611-3810-401.31-05	Prof Svc - Other	200	200	150	144
611-3810-401.32-01	Medical	-	9,000	8,028	6,515
611-3810-401.35-03	R&M-Office Furn & Equip	100	100	-	-
611-3810-401.36-03	Equipment and Vehicle	100	-	-	-
611-3810-401.38-01	MICA	4,112	3,992	3,992	3,914
611-3810-401.39-01	Communications	600	1,500	1,081	1,801
611-3810-401.39-02	Advertising/Publishing	300	392	392	125
611-3810-401.39-03	Printing & Binding	-	26	26	-
611-3810-401.39-04	Travel	-	1,302	1,458	395
611-3810-401.39-05	Mileage Reimbursement	500	500	473	103
611-3810-401.39-07	Regist, Schools, Meetings	1,182	305	305	-
611-3810-401.39-08	Contracted Services	-	-	-	650
	Subtotal	108,899	119,122	44,140	40,844
611-3810-401.41-01	Postage	500	500	515	677
611-3810-401.41-02	Office Supplies	400	400	107	335
611-3810-401.47-02	Safety Equipment	-	400	(420)	-
	Subtotal	900	1,300	202	1,012
Miscellaneous					
611-3810-401.61-03	Employee Awards	-	-	-	-
611-3810-401.61-04	Other	-	1,888	-	-
611-3810-401.65-01	Administrative Cost Share	36,050	35,000	35,000	35,000
611-3810-401.65-02	Space Cost Share	4,371	4,244	4,244	4,244
	Subtotal	40,421	41,132	39,244	39,244
611-1802-401.62-86	Retiree Insurance Subsidy	3,636	3,636	3,636	3,636
611-1802-402.62-85	Qcy Area Safety Council	749	1,497	1,123	2,245
	Subtotal	4,385	5,133	4,759	5,881
	Totals	296,211	335,183	237,558	254,514

**FUND 611 SELF INSURANCE FUND
HUMAN RESOURCES**

**RISK MANAGEMENT
DETAIL**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Salaries & Benefits					
611-3811-401.11-01	Regular Salary/Wages	55,304	55,225	57,963	77,137
611-3811-401.11-04	Holiday Pay	3,039	2,983	3,329	4,324
611-3811-401.11-15	Vacation Pay	4,862	4,773	5,586	6,946
611-3811-401.11-17	Sick Pay Buy Back	2,917	2,864	2,864	4,151
611-3811-401.21-01	Group Insurance	19,408	19,409	20,486	24,874
611-3811-401.21-03	Board Paid Life Ins.	43	61	54	68
611-3811-401.21-04	Workers' Compensation	-	-	-	-
611-3811-401.22-01	Social Security	4,100	4,096	3,950	5,243
611-3811-401.22-02	Medicare	959	941	924	1,226
611-3811-401.22-03	Unemployment Comp.	188	150	100	-
611-3811-401.23-01	IMRF	7,584	8,319	8,687	12,003
	Subtotal	98,404	98,821	103,943	135,972
Contractual Services					
611-3811-401.36-01	Fleet Maintenance	1,500	1,500	823	1,260
611-3811-401.39-01	Communications	-	-	(45)	(165)
611-3811-401.39-04	Travel	-	150	18	120
611-3811-401.39-05	Mileage Reimbursement	150	150	-	-
611-3811-401.39-07	Regist, Schools, Meetings	150	150	-	-
	Subtotal	1,800	1,950	796	1,215
Commodities					
611-3811-401.41-02	Office Supplies	150	150	-	135
611-3811-401.47-01	Clothing/Uniforms	12,000	12,000	10,837	10,974
611-3811-401.47-03	Training Supplies	-	-	190	90
	Subtotal	12,150	12,150	11,027	11,199
	Totals	112,354	112,921	115,766	148,386

FUND 611 SELF INSURANCE FUND

**PREMIUMS & BENEFITS
DETAIL**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Salaries & Benefits					
611-3812-401.21-03	Board Paid Life Ins.	24,241	37,500	20,845	31,905
611-3812-401.25-01	Claims-Vehicles	12,000	12,000	8,719	14,336
611-3812-401.25-02	Claims-Property Liability	10,000	10,000	12,215	7,934
611-3812-401.25-03	Claims-Equipment	5,000	5,000	124	1,138
611-3812-401.25-04	Claims-Casualty	2,500	2,500	1,221	6,130
611-3812-401.25-05	Claims-Other	500	500	3,000	1,000
	Subtotal	54,241	67,500	46,124	62,443
Contractual Services					
611-3812-401.38-01	MICA	2,368,094	2,300,742	2,300,742	2,278,186
	Total	2,422,335	2,368,242	2,346,866	2,340,629

PURPOSE

The City's health insurance coverage is a self-funded plan administered by a Third Party Administrator and utilizes a local network for accessing discounts for health care. The funding of the plan comes from City and employee contributions. Our plan year coincides with the fiscal year.

In addition, the fund revenues are defined as premiums paid by employees, employer, retirees, and outside entities; the fund expenses are the health insurance claims and fixed costs for the health plan.

GOALS/OBJECTIVES

- Educate employees regarding best use of benefits and health clinic options
- Review use and need of supplemental (voluntary) benefits
- Monitor effectiveness of new health clinic initiative
- Implement at least one wellness initiative
- Research prescription management/cost savings programs

PAST FISCAL YEAR HIGHLIGHTS

- Explored health insurance options looking for ways to reduce costs
- Implemented employee health clinic
- Changed insurance carriers

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2013/2014 PROJECTED ACTUAL	2012/2013 YTD ACTUAL
Revenues					
612-0000-331.01-01	Interest Income	5,000	5,000	4,257	3,107
612-0000-342.09-00	Other	6,499	-	-	-
612-0000-361.05-04	Premiums	5,000	5,000	4,366	3,437
612-0000-361.05-06	Premiums-City	3,946,077	4,465,806	4,235,029	3,987,211
612-0000-361.05-07	Premiums-Employee	1,194,606	1,004,955	851,607	813,652
612-0000-361.05-08	Premiums-Outside Entities	766,300	901,908	798,759	742,402
612-0000-361.05-09	Premiums-Retirees	540,260	860,219	637,539	597,975
	Totals	6,463,742	7,242,888	6,531,557	6,147,784
Expenses					
Salaries & Benefits					
612-3812-401.21-01	Group Insurance	-	-	-	-
612-3812-401.21-05	Health Clinic	120,000	-	40,000	-
612-3812-401.21-06	Group Health-Claims	6,291,267	5,828,520	5,070,489	5,250,388
612-3812-401.21-07	Group Health-Fixed Cost	778,983	764,184	805,855	780,532
612-3812-401.21-09	ACA Costs	42,322	-	28,195	-
Miscellaneous					
612-3812-401.61-01	Dues	750	-	-	-
	Totals	7,233,322	6,592,704	5,944,539	6,030,920

**FUND 613 UNEMPLOYMENT COMPENSATION FUND
HUMAN RESOURCES**

SUMMARY

PURPOSE

The City has established a self-funded account to pay potential unemployment claims. The funding of the plan comes from each department based on a fixed cost per employee.

GOALS/OBJECTIVES

- Maintain a fund balance that will cover possible claims

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Revenues					
613-0000-331.01-01	Interest Income	400	600	388	503
613-0000-361.05-04	Premiums	45,000	32,500	33,100	-
	Totals	45,400	33,100	33,488	503
Expenses					
Salaries & Benefits					
613-3812-401.25-06	Claims-Unemplymnt Comp.	136,000	109,000	24,943	47,539
	Totals	136,000	109,000	24,943	47,539

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**CITY OF QUINCY
TRUST & AGENCY FUNDS**

Revenue/Expenditures & Change in Fund Balance

	Economic Dev RLF 701	CDAP RLF 702	CBD RLF 703	Nghbrhd Hsg Rehab 704	DOE Loan 705	Risk Watch 711
Beginning Balance, May 1	968,000	850,000	290,000	50,000	50,000	3,500
REVENUES						
Taxes						
Licenses & Permits						
Charges for Services						
Rent & Other Income	150,000	130,000	80,000	60,700	1,400	500
Interest Income	22,500	32,700	30,600	200	280	
Debt Proceeds						
Grants						
Transfers In			-			
Inter-Gov. Revenues						
TOTAL REVENUE	172,500	162,700	110,600	60,900	1,680	500
Total Funds Available	1,140,500	1,012,700	400,600	110,900	51,680	4,000
EXPENDITURES						
Salaries & Benefits						
Contracted Services	16,000		3,000	25,639	100	
Commodities						1,000
Capital Outlay						
Miscellaneous	500,000	500,000	300,000	7,639	47,580	500
Debt Service						
Transfers	127,500	362,500	27,000			
TOTAL EXPENDITURES	643,500	862,500	330,000	33,278	47,680	1,500
Ending Balance, April 30	\$ 497,000	\$ 150,200	\$ 70,600	\$ 77,622	\$ 4,000	\$ 2,500

**CITY OF QUINCY
TRUST & AGENCY FUNDS**

**Revenue/Expenditures & Change in Fund Balance
Summary**

	Sister City 712	Stay Alive House 713	Lincoln Bicentennial 719	Human Rights 720	Landfill L/C 721	Quincy City Tree Bd 722
Beginning Balance, May 1	14,000	1,700	1,200	600	300	19,000
REVENUES						
Taxes						
Licenses & Permits						
Charges for Services						
Rent & Other Income	-	400	-	-	-	2,500
Interest Income	-	-			-	100
Debt Proceeds						
Grants						
Transfers In	5,000					
Inter-Gov. Revenues					152,000	
TOTAL REVENUE	5,000	400	-	-	152,000	2,600
Total Funds Available	19,000	2,100	1,200	600	152,300	21,600
EXPENDITURES						
Salaries & Benefits						
Contracted Services	4,000	-	-	-	152,000	8,000
Commodities	-	1,000				11,000
Capital Outlay						
Miscellaneous	5,000					
Debt Service						
Transfers						
TOTAL EXPENDITURES	9,000	1,000	-	-	152,000	19,000
Ending Cash Balance	\$ 10,000	\$ 1,100	\$ 1,200	\$ 600	\$ 300	\$ 2,600

**CITY OF QUINCY
TRUST & AGENCY FUNDS**

**Revenue/Expenditures & Change in Fund Balance
Summary**

	Bridge Lighting 723	IMRF Escrow 742	Tourism Tax 743	Purchase Tax 744	Incremental Sales Tax 745	Total
Beginning Balance, May 1	153,330	-	30,000	-	-	2,431,630
REVENUES						
Taxes			860,000	9,588,000	-	10,448,000
Licenses & Permits						-
Charges for Services						-
Rent & Other Income	-					425,500
Interest Income	500		300		-	87,180
Debt Proceeds						-
Grants	-					-
Transfers In					500,000	505,000
Inter-Gov. Revenues	-	-	-	-	-	152,000
TOTAL REVENUE	500	-	860,300	9,588,000	500,000	11,617,680
Total Funds Available	153,830	-	890,300	9,588,000	500,000	14,049,310
EXPENDITURES						
Salaries & Benefits	-	-	-	-	-	-
Contracted Services	-	-	-	-	-	208,739
Commodities	-	-	-	-	-	13,000
Capital Outlay	153,330	-	-	-	-	153,330
Miscellaneous	-	-	-	-	-	1,360,719
Debt Service	-	-	-	-	-	-
Transfers			866,470	9,588,000	500,000	11,471,470
TOTAL EXPENDITURES	153,330	-	866,470	9,588,000	500,000	13,207,258
Ending Cash Balance	\$ 500	\$ -	\$ 23,830	\$ -	\$ -	\$ 842,052

FUND 701 ECONOMIC DEVELOPMENT FUND

SUMMARY

PURPOSE

Funds are used to offer low interest loan to new or expanding manufacturing, distribution, warehouse, and packaging or professional that creates or retains permanent jobs. For FY 2016 there is \$10,000 in contracted

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Revenues					
701-0000-331.01-01	Interest Income	10,500	9,000	8,078	9,933
701-0000-331.01-04	Interest/Loans	12,000	14,000	10,233	11,472
701-0000-331.09-00	Revolving Loan Principal	150,000	200,000	66,204	148,228
701-0000-342.09-00	Other	-	-	-	900
701-0000-363.09-01	Cost Share Revenue/Admin	-	-	-	-
	Totals	172,500	223,000	84,515	170,533
Expenses					
Contractual Services					
701-6319-408.31-02	Contracted Legal	6,000	5,000	3,845	3,938
701-6319-408.31-05	Other	-	-	-	302
701-6319-408.39-08	Contracted Services	10,000	10,000	10,000	-
	Subtotal	16,000	15,000	13,845	4,240
Miscellaneous					
701-6319-408.61-04	Miscellaneous Other	-	-	-	-
701-6319-408.63-01	Loan Disb.-Econ. Dev.	500,000	936,110	-	-
701-6319-408.63-02	Uncollectible Loans	-	-	398,280	398,280
	Subtotal	500,000	936,110	398,280	398,280
Transfers					
701-1801-491.62-02	Planning & Development	62,500	170,000	170,000	170,000
701-1801-491.62-15	Capital Projects Fund	-	-	-	17,500
701-1801-491.62-38	CBD Revolving Loan Fund	-	4,890	4,890	300,000
701-1802-408.62-83	GREDF	50,000	50,000	50,000	49,900
701-1802-408.62-84	Hist. Business District	15,000	15,000	15,000	15,000
	Subtotal	127,500	239,890	239,890	552,400
	Totals	643,500	1,191,000	652,015	954,920

FUND 702 CDAP REVOLVING LOAN FUND

SUMMARY

Funds are used to offer low interest loan to new or expanding manufacturing, distribution, warehouse, and packaging or professional that creates or retains permanent jobs.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Revenue					
702-0000-331.01-01	Interest Income	7,500	15,000	4,188	6,069
702-0000-331.01-04	Interest Loans	25,200	36,000	22,787	18,009
702-0000-331.09-00	Revolving Loan Principal	130,000	140,000	221,668	122,552
	Totals	162,700	191,000	248,643	146,630
Expenses					
Miscellaneous					
702-6319-408.63-01	Loan Disb.-Econ. Dev.	500,000	503,000	485,588	-
Transfers					
702-1801-491.62-02	Planning & Development	62,500	-	-	-
702-1801-491.62-20	CDAP Capital Grant Fund	300,000	300,000	-	90,000
	Totals	862,500	803,000	485,588	90,000

FUND 703 CBD REVOLVING LOAN FUND

SUMMARY

Funds are used to offer low interest loans for purchase of buildings within Quincy's downtown.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Revenues					
703-0000-331.01-01	Interest Income	3,000	13,000	1,647	1,089
703-0000-331.01-04	Interest Income/Loans	27,600	24,000	28,429	29,282
703-0000-331.09-00	Revolving Loan Principal	80,000	80,000	226,240	86,205
703-0000-342.09-00	Other	-	-	2,430	-
703-0000-391.01-36	Econ Dev Rev Loan Fund	-	-	4,890	300,000
	Totals	110,600	117,000	263,636	416,576
Expenses					
Contractual Services					
703-6319-408.31-02	Contracted Legal	3,000	3,000	735	-
703-6319-408.31-05	Professional Svc - Other	-	23,940	-	-
Miscellaneous					
703-6319-408.63-01	Loan Disb.-Econ. Dev.	300,000	353,060	43,500	397,500
703-6319-408.63-02	Uncollectible Loans	-	-	113,755	-
Transfers					
703-1801-491.62-02	Planning & Development	27,000	27,000	27,000	27,000
	Totals	330,000	407,000	184,990	424,500

FUND 704 NEIGHBORHOOD HOUSING REV LOAN FUND

SUMMARY

Funds are used to support housing developments that meet low income guidelines.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Revenues					
704-0000-331.01-01	Interest Income	200	200	189	174
704-0000-331.01-04	Interest Income/Loans	-	200	-	-
704-0000-331.09-00	Revolving Loan Principal	2,700	2,500	3,218	2,920
704-0000-341-08-00	Housing		-	-	-
704-0000-342.09-00	Other	-	44,900	-	-
704-0000-363.09-01	Administrative	58,000	95,000	-	-
	Totals	60,900	142,800	3,407	3,094
Expenses					
Contractual Services					
704-6319-408.31-02	Contracted Legal	3,000	7,000	-	-
704-6319-408.31-05	Professional Svc - Other	10,000	44,000		6,200
704-6319-408.35-01	Repair & Maint - Building	5,000	7,638	-	-
704-6319-408.38-09	Insurance-Liability	7,639	7,639	-	-
		25,639	66,277	-	6,200
Miscellaneous					
704-6319-408.61-02	Taxes	7,639	7,639	-	-
704-6319-408.63-01	Loan Disb.-Econ. Dev.	-	68,884	-	-
	Totals	33,278	142,800	-	6,200

FUND 705 ENERGY LOAN FUND (DOE)

SUMMARY

Funds are used to offer low interest loans for energy efficient improvements to existing buildings.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Revenues					
705-0000-331.01-01	Interest Income	230	300	241	216
705-0000-331.01-04	Interest Income/Loans	50	2,200	76	259
705-0000-331.09-00	Revolving Loan Principal	1,400	20,000	5,240	16,353
705-0000-342.09-00	Other	-	-	-	-
705-0000-391.01-14	Trnsfr from DOE Grant Func	-	-	-	-
	Totals	1,680	22,500	5,557	16,828
Expenses					
Contractual Services					
705-6319-408.31-02	Contracted Legal	100	500	-	-
Miscellaneous					
705-6319-408.63-01	Loan Disbursement	47,580	72,000	-	-
	Totals	47,680	72,500	-	-

FUND 711 RISK WATCH / LEARN NOT TO BURN

SUMMARY

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Revenues					
711-0000-321.00-00	Donations-Not Restricted	500	500	1,000	-
711-0000-331.01-01	Interest Income	-	-	11	12
711-0000-381.03-01	FEMA Reimbursements	-	-	-	-
	Totals	500	500	1,011	12
Expenses					
Commodities					
711-2210-402.46-11	Other	1,000	1,000	169	393
Miscellaneous					
711-2210-402.61-04	Other	500	500	-	-
	Totals	1,500	1,500	169	393

FUND 712 SISTER CITY

SUMMARY

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Revenue					
712-0000-321.00-00	Donations-Not Restricted	-	2,500	2,500	-
712-0000-331.01-01	Interest Income	-	-	20	59
712-0000-342.09-00	Other	-	6,145	2,685	5,216
712-0000-361.05-03	Public Reimbursements	-	-	-	-
712-0000-391.01-01	General Fund	5,000	5,000	5,000	5,000
	Totals	5,000	13,645	10,205	10,275
Expenses					
Contractual Services					
712-1705-407.39-04	Travel	4,000	8,500	5,216	-
Commodities					
712-1705-407.41-01	Postage	-	-	-	-
Miscellaneous					
712-1705-407.61-01	Dues	-	1,000	660	560
712-1705-407.61-04	Other	5,000	12,000	13,757	8,221
	Subtotal	5,000	13,000	14,417	8,781
	Totals	9,000	21,500	19,633	8,781

FUND 713 STAY ALIVE HOUSE

SUMMARY

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Revenues					
713-0000-321.00-00	Donations-Not Restricted	400	-	400	-
713-0000-331.01-01	Interest Income	-	-	7	7
	Totals	400	-	407	7
Expenses					
Contractual Services					
713-2210-402.39-02	Advertising/Publishing	-	-	-	-
Commodities					
713-2210-402.46-11	Other	1,000	1,700	-	229
	Totals	1,000	1,700	-	229

FUND 719 LINCOLN BICENTENNIAL COMMISSION

SUMMARY

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Revenues					
719-0000-321.00-00	Donations-Not Restricted	-	-	-	-
719-0000-331.01-01	Interest Income	-	-	3	9
719-0000-342.09-00	Miscellaneous Other	-	-	-	-
719-0000-361-05-03	Public Reimbursements	-	-	-	-
719-0000-382.01-10	Local Source Restricted Cor	-	-	-	-
719-0000-382.02-01	State Grant	-	-	-	-
	Totals	-	-	3	9
Expenses					
Contractual Services					
719-1707-407.31-03	Instructional	-	-	-	-
719-1707-407.31-05	Prof Svc - Other	-	1,200	552	1,298
719-1707-407.35-01	Repair & Maint - Building	-	-	-	-
719-1707-407.39-02	Advertising/Publishing	-	-	-	-
719-1707-407.39-08	Contracted Services	-	-	-	-
	Subtotal	-	1,200	552	1,298
Commodities					
719-1707-407.41-01	Postage	-	-	-	-
719-1707-407.41-02	Office Supplies	-	-	-	-
	Subtotal	-	-	-	-
Miscellaneous					
719-1707-407.61-04	Other	-	-	-	-
719-1707-407.62-90	Non-Dept. Disbursements	-	-	-	-
	Totals	-	1,200	552	1,298

FUND 720 HUMAN RIGHTS COMMISSION

SUMMARY

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Revenues					
720-0000-321.00-00	Donations	-	-	-	-
720-0000-331.01-01	Interest	-	-	2	3
720-0000-349.09-00	Other	-	-	-	-
	Totals	-	-	2	3
Expenses					
Contractual Services					
720-1706-407.31-03	Instructional	-	600	-	-
720-1706-407.31-05	Other	-	-	-	-
720-1706-407.39-02	Advertising/Publishing	-	-	-	-
	Subtotal	-	600	-	-
Commodities					
720-1706-407.41-01	Postage	-	-	-	-
720-1706-407.41-02	Office Supplies	-	-	-	-
	Subtotal	-	-	-	-
Miscellaneous					
720-1706-407.61-04	Other	-	-	-	-
	Totals	-	600	-	-

FUND 721 LANDFILL L/C FUND

SUMMARY

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Revenue					
721-0000-331.01-01	Interest Income	-	-	1	1
721-0000-391.01-01	From General Fund	152,000	152,000	76,000	152,000
	Totals	152,000	152,000	76,001	152,001
Expenses					
Contractual Services					
721-3716-405.39-08	Contracted Services	152,000	152,000	-	76,000
	Totals	152,000	152,000	-	76,000
Miscellaneous					
721-3716-405.61-04	Miscellaneous	-	-	76,000	76,000
	Totals	-	-	76,000	76,000

FUND 722 QUINCY CITY TREE BOARD

SUMMARY

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Revenues					
722-0000-321.00-00	Donations	2,500	-	2,500	-
722-0000-331.01-01	Interest	100	100	70	88
	Totals	2,600	100	2,570	88
Expenses					
Contractual Services					
722-1704-407.39-08	Contracted Services	8,000	8,000	7,680	-
Commodities					
722-1704-407.46-11	Oper. Supplies-Other	11,000	11,000	6,501	3,515
	Subtotal	11,000	11,000	6,501	3,515
	Totals	19,000	19,000	14,181	3,515

FUND 723 BRIDGE LIGHTING FUND

SUMMARY

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Revenues					
723-0000-331.01-01	Interest	500	-	-	-
723-0000-382.01-10	Local Source Restricted Cor	-	-	-	5,500
723-0000-383.02-02	Cap Exp/Infrast. Grant	-	-	-	33,880
	Totals	500	-	-	39,380
Expenses					
Contractual Services					
723-6313-407.31-04	Engineering/Archtectural	-	-	-	52,250
Infrastructure					
723-6313-407.53-06	Lighting	153,330	155,950	2,750	-
Miscellaneous					
723-6313-407.61-04	Other	-	50	50	-
	Totals	153,330	156,000	2,800	52,250

FUND 743 TOURISM TAX FUND

SUMMARY

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Revenues					
743-0000-314.01-02	Hotel/Motel Tax	860,000	912,000	941,377	875,287
743-0000-314.01-08	Penalties on Delinq.Taxes	-	-	2,547	-
743-0000-331.01-01	Interest Income	300	300	288	259
743-0000-331.01-02	Interest Tax Payments	-	-	2,359	-
	Totals	860,300	912,300	946,571	875,546
Expenses					
Transfers					
743-1803-401.62-56	Oakley-Lindsay Center	514,870	589,000	614,658	535,145
743-1803-491.62-01	General Fund	-	71,105	27,646	-
743-1803-491.62-23	2009 OLC G/O Bond Fund	45,600	45,600	45,600	45,600
743-1803-491.62-25	1996 G/O (H/M) Bond Fund	216,000	211,000	216,000	229,830
743-1803-491.62-96	QMEA Capital Reserve Fun	40,000	40,000	40,000	47,583
743-1899-401.61-04	Other	30,000	-	2,000	2,000
743-1899-401.65-01	Cost Share Administrative	20,000	19,275	17,854	17,554
	Totals	866,470	975,980	963,758	877,712

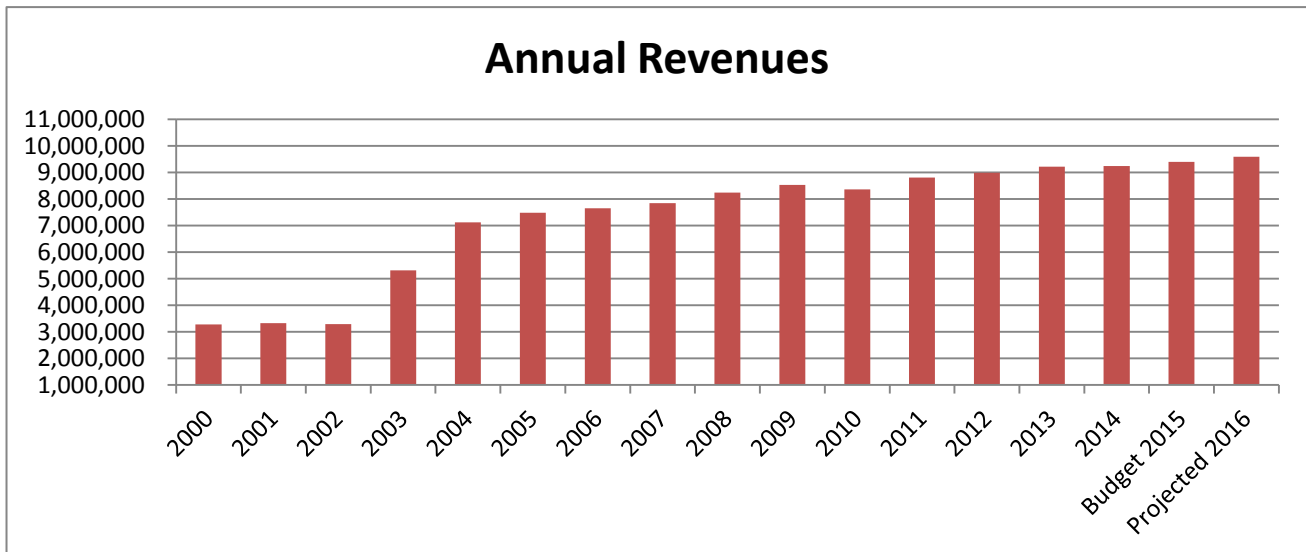
FUND 744 PURCHASE TAX FUND

SUMMARY

The Purchase Tax Fund accounts for all of the 1.5% of the home rule sales tax collected in the City. Since the City initially implemented the Purchase Tax in 1991, changes have occurred over the years that have allowed for the purchase tax to be used for operational needs as well as for the original intended use of capital infrastructure and debt service.

The purchase tax rate increased from .75% to 1.5% effective June 1, 2002 (FY 2003). Each year a percentage is determined for General Fund operational and for Capital Projects. For FY 2016, the purchase tax split will be 77% General Fund and 23% Capital Projects. The projected revenue growth

Fiscal Year Ending	Annual Revenues	Increase (Decrease) over previous year	Capital Fund 301	General Fund 001
2000	3,280,366		63.00%	37.00%
2001	3,331,069	1.55%	58.00%	42.00%
2002	3,296,711	-1.03%	50.38%	49.62%
2003	5,313,395	61.17%	43.50%	56.50%
2004	7,126,242	34.12%	19.52%	80.48%
2005	7,478,281	4.94%	10.44%	89.56%
2006	7,653,179	2.34%	13.01%	86.99%
2007	7,842,630	2.48%	28.69%	71.31%
2008	8,237,377	5.03%	38.49%	61.51%
2009	8,535,349	3.62%	35.60%	64.40%
2010	8,363,649	-2.01%	27.35%	72.65%
2011	8,813,517	5.38%	1.50%	98.50%
2012	8,985,969	1.96%	33.00%	67.00%
2013	9,221,596	2.62%	22.52%	77.48%
2014	9,245,447	0.26%	22.81%	77.19%
Budget 2015	9,400,000	1.67%	23.00%	77.00%
Projected 2016	9,588,000	2.00%	23.00%	77.00%



FUND 744 PURCHASE TAX FUND

SUMMARY

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Revenues					
744-0000-314.01-01	Home Rule(Purchase)Tax	9,588,000	9,400,000	9,371,185	9,219,345
744-0000-331.01-01	Interest Income	-	-		11
	Totals	9,588,000	9,400,000	9,371,185	9,219,356
Expenses					
Transfers					
744-1803-491.62-01	To General Fund	7,382,760	7,238,000	7,218,996	7,116,455
744-1803-491.62-15	To Capital Projects Fund	2,205,240	2,162,000	2,152,268	2,102,945
	Totals	9,588,000	9,400,000	9,371,264	9,219,400

FUND 745 INCREMENTAL SALES TAX FUND

SUMMARY

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Revenues					
745-0000-331.01-01	Interest Income	-	-	-	3
745-0000-391.01-01	From General Fund	500,000	500,000	468,424	394,783
	Totals	500,000	500,000	468,424	394,786
Expenses					
Transfers					
745-1803-401.61-04	Other	500,000	500,000	468,442	394,783
	Totals	500,000	500,000	468,442	394,783

Goals and Objectives

QPL will offer a variety of high-quality services and programs to the community on-site, off-site, and electronically. The Library will maintain and improve the quality of its existing programs and services while exploring potential expansion.

QPL will offer its facility as a meeting place for the community, and will maintain and improve the experiences of community members, both at the Library and in its electronic offerings.

QPL will ensure that the community and surroundings area are well informed of everything the Library has to offer, and of opportunities to become more involved in a variety of ways.

QPL will identify and promote efficiency in operations. The Library will seek appropriate financing through taxes, grants, and other sources, in order to maintain the quality and number of services and programs offered.

QPL will employ, maintain, and develop the highest quality staff available, in order to offer the best user experience.

REVENUE SUMMARY

ACCOUNT DESCRIPTION	2015/2016	% Change	2014/2015	2014/2015	2013/2014
	PROPOSED BUDGET		REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Revenues					
City of Quincy Funding	1,791,513	-7.77%	1,942,399	1,984,152	1,940,543
Town of Quincy Funding	308,225	1.74%	302,962	301,571	293,534
Grants	45,000	-18.92%	55,500	62,041	14,025
Sales	3,000	0.00%	3,000	2,448	2,596
Fees and Services	44,000	-5.88%	46,750	45,103	47,435
Donations	36,500	-48.23%	70,500	67,120	55,067
Interest	800	-20.00%	1,000	798	849
Rebates & Refunds	-	0.00%	-	433	330
Miscellaneous	-	0.00%	-	-	184
Total Revenues	2,229,038	-7.97%	2,422,111	2,463,666	2,354,563

EXPENSE SUMMARY

ACCOUNT DESCRIPTION	2015/2016	% Change	2014/2015	2014/2015	2013/2014
	PROPOSED BUDGET		REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Salaries	1,120,000	-0.88%	1,130,000	1,104,088	1,094,012
Benefits	513,930	-8.42%	561,180	541,477	516,700
Contractual Services	603,711	-5.12%	636,257	312,832	303,404
Commodities	504,847	-17.33%	610,670	430,310	370,017
Capital Outlay	5,350	-86.44%	39,452	33,491	13,453
Grant Expenses	-		24,460	22,773	26,344
Totals	2,747,838	-8.47%	3,002,019	2,422,198	2,297,586

Totals by Division					
0101 Administration	2,116,873	-5.33%	2,236,159	1,849,785	1,806,864
0103 Marketing & Events	31,700	-2.31%	32,450	13,831	33,263
0104 Childrens	36,750	-5.77%	39,000	41,906	48,817
0105 Adult/Circulation	135,650	-10.49%	151,550	140,722	137,610
0106 Outreach	40,500	-8.47%	44,250	55,505	42,041
0107 Young Adult	9,100	-2.36%	9,320	8,778	8,649
0108 Reference	161,750	-38.71%	263,900	116,165	59,429
0109 Audio Visual	65,700	0.31%	65,500	64,306	53,370
0110 Tech Services	38,415	-2.99%	39,600	40,121	38,052
0111 Maintenance	111,400	-7.39%	120,290	113,852	108,054
Totals	<u>2,747,838</u>	<u>-8.47%</u>	<u>3,002,019</u>	<u>2,444,971</u>	<u>2,336,149</u>

Quincy Public Library

Revenue

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
Revenues					
001-0000-311.00-00	Quincy Tax Funds	1,791,513	1,942,399	1,984,152	1,940,543
001-0000-312.00-00	QPL Per Capita	45,000	41,750	50,791	(9,035)
001-0000-313.00-00	TQAPLD Contract Receipts	245,975	289,060	315,472	231,855
001-0000-314.00-00	TQ Per Capita	12,000	13,902	(13,901)	11,429
001-0000-315.02-00	TQAPLD	50,250	-	-	50,250
001-0000-321.00-00	Grants	-	2,000	3,800	500
001-0000-321.05-00	Big Read	-	9,000	5,200	12,210
001-0000-321.12-00	Back to Books	-	-	-	5,000
001-0000-321.13-00	ILEAD USA	-	-	-	4,000
001-0000-321.14-00	CFQA	-	2,750	2,250	1,000
001-0000-321.15-00	Arts Quincy	-	-	-	350
001-0000-331.00-00	Lost/Damaged	3,000	3,000	2,323	2,461
001-0000-332.00-00	Used Book Sales	-	-	-	-
001-0000-338.00-00	Landrum Book Sales	-	-	125	135
001-0000-341.01-00	Copier Fees	-	-	1,795	2,015
001-0000-341.02-00	Fax Machines	-	-	7	225
001-0000-341.03-00	Fines and Fees	36,000	38,750	26,977	27,386
001-0000-341.04-00	LAN Printers	-	-	7,196	7,267
001-0000-341.05-00	Genealogy Research	-	-	1,278	1,382
001-0000-341.06-00	Non Resident Cards	8,000	8,000	7,850	9,100
001-0000-341.07-00	Reader Printer	-	-	-	60
001-0000-341.09-00	Other	-	-	-	-
001-0000-351.00-00	Donations & Memorials	11,500	42,000	45,361	12,812
001-0000-351.04-00	Weems Barton Foundation	-	3,500	3,500	9,300
001-0000-351.05-00	Friends of the Library	25,000	25,000	18,259	32,955
001-0000-351.07-00	IL Preservation Fund	-	-	-	-
001-0000-361.00-00	Interest	800	1,000	798	849
001-0000-362.00-00	Rebates and Refunds	-	-	433	330
001-0000-363.00-00	Miscellaneous	-	-	-	60
001-0000-370.00-00	Fund Raising	-	-	-	124
		2,229,038	2,422,111	2,463,666	2,354,563

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2015/2016 PROPOSED BUDGET	2014/2015 REVISED BUDGET	2014/2015 PROJECTED ACTUAL	2013/2014 YTD ACTUAL
<u>Administration</u>					
<u>Salaries & Benefits</u>					
001-0101-451.11-01	Salary/Wages	1,120,000	1,130,000	1,103,942	1,093,118
001-0101-451.11-02	Overtime	-	-	146	894
001-0101-451.21-01	Health/Life	298,850	320,600	318,005	290,024
001-0101-451.22-01	FICA	85,680	86,500	81,080	80,286
001-0101-451.22-03	Unemployment	3,000	11,080	7,149	10,377
001-0101-451.23-01	IMRF	126,400	143,000	135,243	136,013
Total Salaries and Benefits		1,633,930	1,691,180	1,645,565	1,610,712
<u>Contract Services</u>					
001-0101-451.31.01	Accounting	6,000	6,000	5,182	3,630
001-0101-451.31.02	Legal	2,500	3,000	2,355	2,245
001-0101-451.31.03	Collections	1,500	1,500	967	1,297
001-0101-451.31.04	Other	1,800	1,800	1,950	1,800
001-0101-451.31.06	Computer Technician	18,000	36,000	19,336	17,659
001-0101-451.32-03	Other Equipment Contracts	21,000	21,000	23,782	20,644
001-0101-451.32-04	RSA	-	-	500	-
001-0101-451.32-05	YSB Lease	295,426	295,426	-	-
001-0101-451.34-02	Meetings	1,000	1,000	229	990
001-0101-451.34-03	Conferences	5,000	-	317	5,370
001-010-451.34-04	QPL Day	1,000	1,750	2,062	1,358
001-0101-451.35-02	Computers	2,000	2,000	1,535	1,863
001-0101-451.37-01	Telephone	3,500	3,000	2,195	2,230
001-0101-451.38-01	MICA	65,520	60,104	60,104	59,509
001-0101-451.38-03	Surety Bond	-	2,037	2,037	-
001-0101-451.39-01	Legal Advertising	500	500	351	209
001-0101-451.39-03	Travel (Local)	1,000	900	949	1,106
001-0101-451.39-04	Staff Recruitment & Mntn	300	400	437	187
001-0101-451.39-07	Dues & Memberships	1,200	1,200	1,324	2,236
001-0101-451.39-08	Banking & Finance Fees	600	600	829	634
001-0101-451.39-11	Directors Expense	-	-	42	141
001-0101-451.39-12	Credit Card Fees	150	150	43	100
Total Contracted Services		427,996	438,367	126,526	123,208
<u>Commodities</u>					
001-0101-451.41-01	Department	9,397	10,400	8,476	9,648
001-0101-451.41-02	Board	200	300	259	484
001-0101-451.41-03	Specialty Supplies	2,000	2,000	1,745	1,715
001-0101-451.41-07	Postage	3,000	4,000	4,590	5,662
001-0101-451.41-08	Donor Relations Supplies	1,000	1,000	783	977
001-0101-451.43-00	Books	200	-	-	-
001-0101-451.46-00	Programs	-	-	(33)	-
001-0101-451.48.00	Donations & Memorials	33,800	25,000	5,610	14,661
Total Commodities		49,597	42,700	21,430	33,147

Quincy Public Library

Expenses

Grant Expenses

001-0101-451.50-01	Big Read Grant	-	21,710	21,161	15,523
001-0101-451.50-12	Back to Books	-	-	-	4,960
001-0101-451.50-13	ILEAD USA	-	-	-	3,987
001-0101-451.50-14	CFQA	-	2,750	1,612	724
001-0101-451.50-15	Arts Quincy	-	-	-	1,150
Total Grant Expenses		-	24,460	22,773	26,344

Capital

001-0101-451.52-02	Computers	5,350	12,750	6,790	13,453
001-0101-451.52-10	Vehicles	-	26,702	26,701	-
Total Capital		5,350	39,452	33,491	13,453

Marketing & Events

Commodities

001-0103-451.46-00	Programs	12,000	12,000	7,877	12,426
001-0103-451.47-00	Public Relations	18,000	19,000	4,008	18,891
001-0103-451.48-00	Donations & Memorials	1,700	1,450	1,946	1,946
Total Commodities		31,700	32,450	13,831	33,263

Childrens

Commodities

001-0104-451.43-00	Books	29,000	29,000	27,852	28,848
001-0104-451.43-02	Purchased From Donations	-	-	-	-
001-0104-451.44-00	Periodicals	900	1,000	979	928
001-0104-451.45-00	AV Materials	6,600	7,000	6,736	6,898
001-0104-451.48-00	Donations & Memorials	250	2,000	6,339	12,143
Total Commodities		36,750	39,000	41,906	48,817

Adult/Circulation

Contract Services

001-0105-451.32-02	Automation Sys. Serv Cont	-	51,000	50,640	48,022
001-0105-451.32-03	Other Equipment Contracts	4,500	5,500	3,390	5,269
001-0105-451.32-04	RSA	40,000	500	-	-
Total Contract Services		44,500	57,000	54,030	53,291

Quincy Public Library

Expenses

Commodities

001-0105-451.41-05	Dynix Supplies	6,500	6,500	6,402	6,326
001-0105-451.43-00	Books	78,000	80,000	75,306	72,931
001-0105-451.43-02	Purchased From Donations	-	-	-	-
001-0105-451.44-00	Periodicals	6,400	6,400	4,944	5,046
001-0105-451.48-00	Donations & Memorials	250	1,650	40	16
Total Commodities		91,150	94,550	86,692	84,319

Outreach

Commodities

001-0106-451.43-00	Books	24,750	25,000	31,860	24,867
001-0106-451.43-02	Purchased From Donations	-	-	-	-
001-0106-451.43-30	School Books	9,750	10,000	13,725	9,938
001-0106-451.44-00	Periodicals	750	750	768	1,224
001-0106-451.45-00	AV Materials	5,000	6,000	6,013	5,983
001-0106-451.48-00	Donations & Memorials	250	2,500	3,139	29
Total Commodities		40,500	44,250	55,505	42,041

Young Adult

Commodities

001-0107-451.43-00	Books	6,500	6,500	5,601	6,327
001-0107-451.44-00	Periodicals	500	500	360	480
001-0107-451.45-00	AV Materials	2,100	2,300	2,817	1,842
001-0107-451.48-00	Donations & Memorials	-	20	-	-
Total Commodities		9,100	9,320	8,778	8,649

Reference

Commodities

001-0108-451.41-01	Department	500	1,000	513	1,126
001-0108-451.43-00	Books	12,000	13,000	16,461	13,477
001-0108-451.43-02	Purchased from Donations	-	-	-	-
001-0108-451.44-00	Periodicals	12,600	13,000	14,916	9,196
001-0108-451.45-01	Digital/Electronic	132,800	232,800	81,029	19,661
001-0108-451.45-06	Microfilm	3,600	3,600	3,181	3,017
001-0108-451.48-00	Donations & Memorials	250	500	65	733
Total Commodities		161,750	263,900	116,165	47,210

Capital

001-0108-451.52-01	Equipment Capital Outlay	-	-	-	12,219
Total Capital		-	-	-	12,219

Audio Visual

Commodities

001-0109-451.41-01	Department	2,000	2,000	1,264	2,301
001-0109-451.45-00	AV Materials	34,900	35,500	37,872	33,175
001-0109-451.45-03	Digital/Electronic	28,800	28,000	25,170	17,894
001-0109-451.45-04	Playaway	-	-	-	-
001-0109-451.48-00	Donations & Memorials	-	-	-	-
Total Commodities		65,700	65,500	64,306	53,370

Technical Services

Contracted Services

001-0110-451.37-04	OCLC	29,815	30,600	29,067	29,067
Total Contracted Services		29,815	30,600	29,067	29,067

Commodities

001-0110-451.41-01	Department	8,600	9,000	11,054	8,985
Total Commodities		8,600	9,000	11,054	8,985

Maintenance

Contracted Services

001-0111-451.32-01	Building Service Contract	14,000	14,000	14,777	13,678
001-0111-451.33-01	Electricity	63,150	63,150	66,486	63,151
001-0111-451.33-02	Water	3,000	3,000	1,480	1,639
001-0111-451.35-01	Building Repair Maintenance	6,000	14,140	8,910	4,780
001-0111-451.35-03	Equipment Repair	11,250	12,000	8,945	10,915
001-0111-451.35-05	Vehicles	4,000	4,000	2,611	3,675
Total Contracted Services		101,400	110,290	103,209	97,838

Commodities

001-0111-451.41-03	Specialty Supplies	10,000	10,000	10,643	10,216
Total Commodities		10,000	10,000	10,643	10,216

2,747,838	3,002,019	2,444,971	2,336,149
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