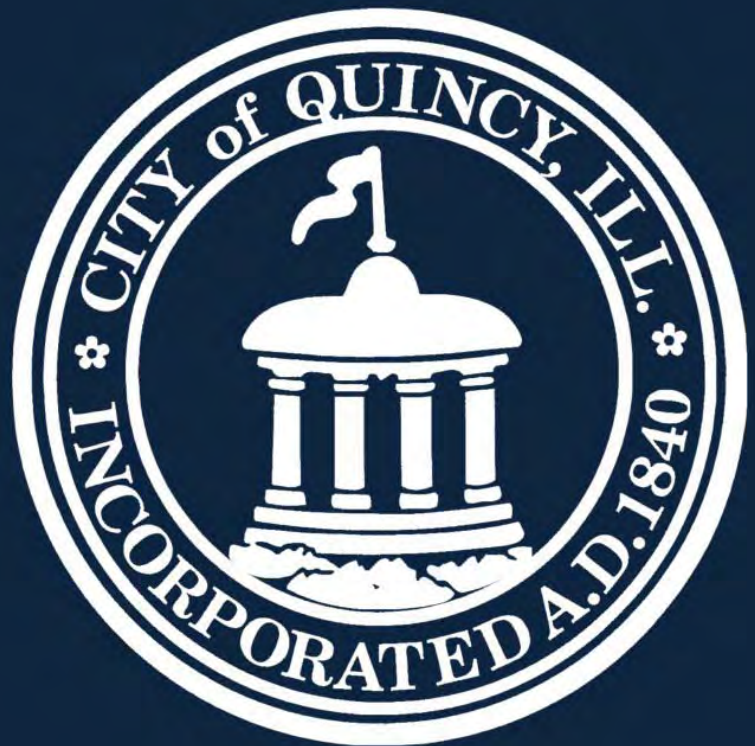


# Council Meeting for June 6, 2022



# **CITY COUNCIL AGENDA**

**June 6, 2022**

**Final Agenda**

**7:00 p.m.**

**Note: All items presented are subject to final action.**

## **PUBLIC FORUM**

## **MONTHLY REPORTS**

## **ANNUAL REPORT**

## **REPORTS OF PLAN COMMISSION**

The recommendation of approval to rezone 2009 Broadway Street from R1C (Single-Family Residential) to C2 (Commercial) for continued use as a parking lot, as requested, tabled for one week by Alderman Uzelac.

The recommendation of denial of an amendment to a Special Permit for Planned Development (Ordinance 93-51) for property located at 1537 North 24<sup>th</sup> Street (formerly 2304 Locust Street) to increase the number of overhead doors allowed from four to six and to replace the phrase “body shop” with the phrase “general auto repair.” carried over one week due to lack of quorum.

## **Requests To Speak**

## **MAYORS APPOINTMENT**

Todd Moore to the Zoning Board of Appeals for a one-year term expiring July 31, 2023

## **RESOLUTIONS**

Utilities and Engineering Director recommending approval be given to issue payment to the Quincy Landfills 2 & 3 Superfund in the amount of \$76,000.00 pursuant to the Quincy Landfill RD/RA Site Participation Agreement.

Utilities and Engineering Director and Utilities Committee recommending that the bids received for the Phase 3 Water Supply Improvement Project be rejected and the project be redesigned.

Utilities and Engineering Director and Utilities Committee recommending approval of the low bid from Carus Corporation of Peru, IL for the purchase of monosodium phosphate at the cost of \$6,900.00 per ton.

Utilities and Engineering Director and Utilities Committee recommending approval of the low quote from Hydro-Kinetics Corporation of St. Louis, MO in the amount of \$8,708.00 for a replacement sampler at the Waste Water Treatment Plant.

Utilities and Engineering Director and Utilities Committee recommending approval of the invoice from Hydro-Kinetics Corporation of St. Louis, MO in the amount of \$15,720.00 for the repair of a chemical feed control panel at the Wisman Pump Station.

Resolution to apply for a financial assistance grant under the IDOT for the purpose of off-setting eligible public transportation capital costs.

Fire Aldermanic Committee and Fire Chief recommending approval of the invoice in the amount of \$22,140 to Quincy University for housing and meals provided for the Western Illinois University Firefighting Practicum.

Technology Committee and the IT Manager recommending approval of the proposal to purchase the necessary Microsoft Office 365 licenses and the contract with Kroll to perform the migration in an amount not to exceed \$150,000 for the remainder of Fiscal Year 2023.

Technology Committee and the IT Manager recommending approval of the quote from Superion, LLC in the amount of \$72,157.53 for the annual software services agreement.

Technology Committee and the IT Manager recommending approval of the low quote of SHI International Corp. in the amount of \$9,048 for the annual maintenance contract renewal and migration to the cloud solution.

The Resolution Approving Use Of GOV HR Report As Guideline And Scale For City Administration To Use For Non-Union Employee Reviews, was tabled May 31<sup>st</sup> on a motion of Ald. Bauer.

## **ORDINANCES**

### **Adoption of an Ordinance entitled:**

The Ordinance Amending Chapter 39 (Other Officials And Departments) Of The Municipal Code Of The City Of Quincy. (Creating a Director of Public Works.) Tabled one week by Alderman Maples.

### **First Presentation of an Ordinance entitled:**

An Ordinance Amending The 2022-2023 Fiscal Year Budget. (Appropriate \$506,000 for Non-Departmental Disbursements.)

An Ordinance Granting A Special Use Permit For A Planned Development. (1301 College Ave., renovate a single-family residence into a two-family residence (duplex).

## **REPORT OF FINANCE**

**City of Quincy  
Department of Central Services**



**Kevin McClean  
Director**

**2020 Jennifer Road  
Quincy, IL 62301  
Phone: (217) 228-4520**

**STREET CLEANING  
MONTHLY REPORT**

DATE: May 4, 2022

To the Honorable Mayor and City Council:

The following is the report of the Street Cleaning Department for the month of April

City Blocks Swept – 338

Loads of Refuse Hauled – 13

Gallons of Water for Flushing – 3,500

Respectfully submitted,

**Kevin McClean  
Director  
Department of Central Services**

**City of Quincy  
Department of Central Services**



**Kevin McClean  
Director**

**2020 Jennifer Road  
Quincy, IL 62301  
Phone: (217) 228-4520**

**RECYCLING DIVISION  
MONTHLY REPORT**

Date: May 5, 2022

To the Honorable Mayor and City Council:

The following is a report of materials and quantities collected from the residential waste system for the month of April

<u>MATERIAL</u>	<u>POUNDS</u>	<u>TONS</u>
Fiber	81,600	40.80
Non-Fiber	33,850	16.925

Respectfully submitted,

Kevin McClean  
Director  
Department of Central Services

# City of Quincy Department of Central Services



Kevin McClean  
Director

2020 Jennifer Road  
Quincy, IL 62301  
Phone: (217) 228-4520

## SIGN AND PAINT MONTHLY REPORT

DATE: May 4, 2022

To the Honorable Mayor and City Council:

The following is the report of the Sign and Paint Department for the month of April

City Signs Replaced – 45

New Signs – 14

City Blocks Striped – 0

Feet of Curbs Painted – 0

Intersections Painted – 0

Parking Lots Painted - 0

Handicapped Parking Stalls Painted - 0

Barrels of Yellow Paint Used – 0

Barrels of White Paint Used – 0

Respectfully submitted,

Kevin McClean  
Director

# City of Quincy Department of Central Services



Kevin McClean  
Director

2020 Jennifer Road  
Quincy, IL 62301  
Phone: (217) 228-4520

## FORESTRY MONTHLY REPORT

Date: May 4, 2022

To the Honorable Mayor and City Council:

The following is a report of work done by the Forestry Department for the month of April

Trees Removed – 19 total  
Concrete Trip/Fall Hazard – 2  
Sewer Issue – 0  
Water Issue – 0  
Power Line Interference – 0  
Dead/Dying – 13  
Blocked Sign – 0  
Safety Hazard – 4  
Construction Work – 0

Stumps Removed – 1

Trees Trimmed – 5

Respectfully submitted,

Kevin McClean  
Director  
Department of Central Services



**City of Quincy  
Quincy Transit Lines**

**2020 Jennifer Road  
Quincy IL 62301**  
Marty Stegeman  
Transportation Director

**217-228-4550  
Fax: 217-228-4448**

Office: 217-228-4567

Quincy Transit Lines Annual Report  
PREPARED BY: MARTY STEGEMAN  
TRANSPORTATION DIRECTOR  
June 1, 2022

To: The Honorable Mayor and Quincy City Council

The following is the Annual Report of Quincy Transit Lines, starting May 1, 2021 and ending on April 30, 2022.

The City of Quincy operates Quincy Transit Lines for the betterment of the city residents in an effort to provide quality, reliable transportation in a safe environment. During Fiscal year 2022 Quincy Transit Lines provided 236,204 rides to the residents of Quincy and Adams County. This is an increase of more than 12% over FY 21.

Quincy Transit Lines operates four fixed routes within the city that are serviced by 8 buses Monday through Friday each week, on Saturday and Sunday two fixed routes are operated by 2 buses. Para transit services operate within Adams County and provide service to individuals with special needs and mobility issues.

The Quincy University Shuttle which is also a fixed route connecting with the rest of the fixed route system at 18<sup>th</sup> and Sycamore has been a huge success. At the end of the 11th year of service this service has provided 367,568 rides. For fiscal year 2022 we provided 9,350 rides.

We retained the Lexan safety screen enclosure which were installed during COVID and separates the driver from the passengers. This has had a dual effect of providing safety to our drivers and reduced exposure to disease.

Some highlights of FY 22:

- Recovered Indirect Administrative Costs should top \$310,000. (Transit operates on a State FY and the 4<sup>th</sup> quarter does not end until June 30, 2022). Transit will return all of this to the General Fund which leads to net INCOME to the City of Quincy from operate Quincy Transit Lines in excess of \$30,000
- Secured Grant funding for the Rehabilitation of the Old Transit Building adding an automated bus wash, rehabilitating a portion to create updated and new Office facilities and the replacement of all concrete surfaces at the Central Services facility. \$2.8 million obtained with no City Match required.
- Round II Illinois Grant funding to improve and relocate the 7<sup>th</sup> and Jersey transfer point. \$1.2 million obtained no City Match required
- Funding for camera systems to be installed on all vehicles, \$150,000 obtained, no City match required.





- Funding for radio upgrades \$28,000 obtained, no City match required.

Transit Staff as of April 28, 2021:

Marty Stegeman, Transportation Director

Jessica Purcell, Dispatcher

Megan Meyer, Grant Administrator

Elizabeth Moore, Part Time Dispatcher / Fleet Administrator

Lisa Theurer, Dispatcher

Operations Staff as of April 28, 2021:

12 Full time Fixed Route Operators

5 Para-transit Operators

6 Part time Operators

6 Senior Transportation Drivers (1 position unfilled)

4 Quincy University Operators

Respectfully Submitted,

[Redacted Signature]  
Marty Stegeman  
Transportation Director  
June 1, 2022

**City of Quincy**  
Quincy Plan Commission  
05 / 24 / 2022  
Staff Review

Petitioner: Donna Holtmeyer  
Petition: Rezone 2009 Broadway Street (R1C to C2)  
Ward: 4



**BACKGROUND:**

The subject lot (shown in yellow above) is approximately 7,500 square feet and zoned R1C (single-family residential). It is hard-surface and there is an existing chain-link fence that runs east-west across it. The northern portion measures 3,400 square feet while the southern portion (fronting Broadway) is 4,100 square feet. The northern portion includes an unfinished shed or garage. There are residential units to the immediate north and east (zoned R1C), a retail store to the immediate south (zoned C2) and a vacant commercial property to the immediate west (zoned C2). The vacant commercial property (2007 Broadway Street) is also owned by the petitioner.

The petitioner says a potential lessee is interested in the vacant commercial building for use as one (and possibly two) gaming parlors with alcohol sales. That lot is zoned C2, which allows for alcohol sales, which is a requirement to operate a gaming parlor. The lease would include the use of the southern portion of the subject lot for parking, similar to its prior uses as a parking lot for the vacant commercial building. The subject lot is zoned R1C. A parking lot is not a permitted use in an R1C zoning district.

Staff informed the potential lessee of the need to rezone the subject lot for continued use as a parking lot. C2 zoning would be in line with the existing zoning for 2007 Broadway Street.

Records available through the Quincy Township Assessor's Office do not indicate any past use of the subject lot as a residence. It is unclear how long the subject lot has been a hard-surface parking lot.

Staff has not received any calls regarding the petition.

NEIGHBORHOOD LAND USE:

The 2013 Neighborhood Land Use Plan identifies 2009 Broadway Street as commercial use.

STAFF COMMENTS/RECOMMENDATION:

Staff supports the rezoning of 2009 Broadway Street from R1C (single-family residential) to C2 (commercial) as proposed.

The subject lot is identified as commercial in the 2013 Neighborhood Land Use Plan, is contiguous to the C2 zoning classification for 2007 Broadway Street, and has previously been used as a hard surface parking lot.

The rezoning would also bring the subject lot in compliance with City Code as a parking lot is not a permitted use in an R1C zoning district.

City Code requires landscape buffers and sight-proof fencing in most instances in which a commercial parking lot abuts a residential property. While this rezoning would result in such a scenario, the petitioner would not be required to add the landscaping buffers and sight-proof landscaping because this is an established, long-existing parking lot.

Submitted by: Jason Parrott (5/16/2022)

**City of Quincy**  
Quincy Plan Commission  
05 / 24 / 2022  
Staff Review

Petitioner: Shottenkirk Chevrolet (represented by Ben Sheedy)  
Petition: Amend Special Permit for Planned Development (Ordinance 93-51) for property located at 1537 North 24<sup>th</sup> Street (formerly 2304 Locust Street). The amendment would increase the number of overhead doors on the western elevation of 1547 North 24<sup>th</sup> Street from four to six and would replace the phrase “Body Shop” with the phrase “General Auto Repair.”  
Ward: 3



**BACKGROUND:**

The subject lot is at the southwest corner of 24<sup>th</sup> and Locust Streets. It is a vehicle dealership with onsite sales, maintenance and repairs. The Ordinance under consideration (93-51) refers to a parking lot (shown above in yellow) in the northwest corner of the subject lot.

The previous address of the parking lot was 2304 Locust Street. There was a home located at 2304 Locust Street until late 1988 when it was relocated to the 1200 block of Monroe Street. The parking lot was combined with 1537 North 24<sup>th</sup> Street in 1995.

The parking lot is approximately 9,000 square feet and is zoned R1C (single-family residential). A parking lot is not a permitted use in an R1C zoning district. The remainder of 1537 North 24<sup>th</sup> Street is zoned C2, of which a vehicle dealership with on-site sales and maintenance is permitted.

A copy of ordinance 93-51 is included in your packet. As stated above, the petitioner seeks to replace the single reference to "BODY SHOP" in the ordinance with the phrase "GENERAL AUTO REPAIR" to better reflect the work done at the business and to increase the number of overhead doors allowed on the western wall of the building from four to six (section six).

Staff would note at this time that the petitioner has already installed the two additional overhead doors that are mentioned in the proposed amendment to the Special Permit for Planned Development. So this request is to seek permission to increase the number of doors after the number of doors has already been installed.

As shown in the photo above, the four blue circles represent the doors that were in place prior to March 16, 2022 while the two red circles represent the new overhead doors that have been installed since March 16, 2022.

**TIMELINE:**

Staff believes it is appropriate to provide a history of this ordinance as it dates back to the mid-1980's. The information that follows was obtained to the best of staff's ability based on available documents and records.

Buford Ward Chevrolet operated at 24<sup>th</sup> and Locust Streets in the mid-1980's. There was a home located at 2304 Locust Street (shown in yellow above) due west of the vehicle dealership.

**1988-1993**

On three occasions (1988, 1990, and 1993), Buford Ward petitioned the Quincy Plan Commission for a Special Permit for Planned Development to construct a hard-surface employee parking lot at 2304 Locust Street. The requests in 1990 and 1993 also requested permission to provide employees access to the main building.

The 1988 and 1990 petitions were denied by the Quincy Plan Commission. Staff notes at the time indicate a significant amount of opposition from neighbors at each Plan Commission meeting as well as the submission of petitions (50+ signatures) and letters in opposition of the proposed parking lot. Neither request was submitted to the Quincy City Council following the recommendation for denial by the Quincy Plan Commission.

Buford Ward also requested to rezone the property at 2304 Locust Street from R1C to C2 in 1989, but records indicate that request was withdrawn before reaching the Plan Commission.

The Quincy Plan Commission recommended approval of the 1993 petition for a Special Permit for Planned Development to construct a hard-surface employee parking lot at 2304 Locust Street on a 5-4 vote. Records indicate there again was heavy opposition to the proposal.

The recommendation to approve the Special Permit for Planned Development from the Plan Commission included seven conditions, listed below:

- Water retention, approved by the City Engineer, must be provided on south end of the parking lot

- Hours of operation for the body shop are from 6am-6pm, Monday-Friday only
- A six-foot-high fence will be constructed along the south property line and 5-foot from the west property line. Landscaping will be provided along the west side of the fence.
- This parking lot is for employees only. No cars will be there overnight. No wrecked cars will be parking on this lot
- Snow is to be piled along the south fence line, near drain
- The overhead doors must be kept closed at all times except when a car is being driven in or out of them
- A final plat must be submitted showing the above requirements prior to final approval.

Ordinance 93-51 (SP for PD for 2304 Locust Street) was presented to the Quincy City Council for consideration in September 1993. The final vote was held on October 12, 1993. Staff has been told that prior to the final vote by the Quincy City Council, an informal meeting took place at the site of the proposed parking lot between the business and its representatives, some of the neighbors, and several members of the Quincy City Council. It was during this meeting that several amendments to Ordinance 93-51 were discussed and agreed upon. 3<sup>rd</sup> Ward Alderman Roger Schoenekase presented the amended ordinance for final approval on October 12, 1993.

The final ordinance is attached with this review. The commission should note Section 3/Item 6:

- The four overhead doors must be kept closed at all times except when a vehicle is being driven in or out of them. All doors to be installed will be kept to the rear portion of the building as agreed to.

The final version of Ordinance 93-51 specifically mentions four overhead doors while the original version of Ordinance 93-51 does not mention a specific number of overhead doors. Staff believes, based on discussions that will be mentioned later, that four was selected for a reason. Again, the City Council approved 93-51 with the four-overhead door reference in October 1993.

#### 1995-2001

In 1995, the vacant lot at 2304 Locust Street was merged into the subject lot, 1537 North 24<sup>th</sup>

Shottenkirk Chevrolet acquired the vehicle dealership in 2001. Staff should note that a copy of Ordinance 93-51 was recorded, so it would have been available to the Shottenkirk Chevrolet at the time of purchase.

#### 2022

Shottenkirk Chevrolet called me on March 16, 2022. An employee said the business planned to install two additional overhead doors on the west side of the building at 1537 North 24<sup>th</sup> Street. He said as crews began to work, a neighbor said the additional doors were not allowed because of Ordinance 93-51. I suggested Shottenkirk halt construction so the city could look into the matter. I contacted the City Clerk's office to get a copy of 93-51. After that, I pulled the file for the SP for PD for 2304 Locust Street from our archives and reviewed it with Planning Director Chuck Bevelheimer. Our analysis was the number of doors was limited to four. I informed Shottenkirk of our analysis and said any additional doors would require an amendment to the SP for PD and Ordinance 93-51. I also asked the business to continue halting construction.

Staff should note at this time that there is no limit to the number of doors that would be allowed to the building as it is zoned C2. But because the number of doors was specifically mentioned in Ordinance 93-51, staff interpreted the Ordinance would take precedent over the C2 allowances.

At almost the exact same time as my conversation with a representative of Shottenkirk Chevrolet, Building Inspector Michael Seaver received a phone call from the local architect on the project, asking about the installation of the doors. Seaver went to the archives to look for the file on 2304 Locust Street, but did not find the file because Bevelheimer and myself were reviewing it. As a result, Seaver provided the architect an email that said the construction was allowed to proceed.

I received a phone call soon after from a neighbor stating that construction had resumed. I called the business and they said they received permission to proceed from the building inspector. Myself, Bevelheimer and Seaver quickly met and realized we received simultaneous phone calls seeking the same information and because Bevelheimer and I had the file, Seaver could not find it. Seaver quickly alerted the architect of the situation and construction was halted.

A neighbor, on March 25, 2022, visited the Department of Planning and Development and said construction had resumed. The neighbor also followed up with a phone call. I called and emailed the general manager to remind the business of the special permit, but received no response. I drove by the business after work and saw that one new door opening had been cut.

I called the business on March 28, 2022 and was told the decision to proceed with the installation of the doors came from the corporate office in West Burlington, Iowa. Staff left a message with the corporate office and ended up speaking with the petitioner, Ben Sheedy.

Staff and city leaders spoke by phone with Mr. Sheedy twice on March 28, 2022 regarding the installation of the two additional doors. Mr. Sheedy said he had been in communication with city staff regarding this project since April 2021 and had purchased the doors based on those conversations. Staff has been unable to find any record of such communication regarding the installation of more overhead doors. Mr. Sheedy also cited the letter received from the Inspection Department on March 16 allowing the installation to begin. Staff informed him of the circumstances surrounding that letter (as described above). Mr. Sheedy said in the opinion of his company's legal counsel, the ordinance is quite vague and that the business is well within its rights to install the two additional overhead doors. The city said it would continue to look into the issue.

The two new overhead doors were fully installed prior to April 15, 2022, resulting in three doors on the southern portion of the western wall and three doors on the northern portion.

Staff met twice with some of the neighbors of the subject lot to discuss the history of the project and the process moving forward.

Staff contacted individuals involved in the discussions in 1993 ahead of the passage of Ordinance 93-51.

- Judi Maas (retired city zoning administrator) - 4/7/22
- Terry Gruessmeyer (former 1<sup>st</sup> ward alderman) - 4/8/22
  - o The opinions of Maas and Gruessmeyer are the four overhead doors mentioned as Section 3/Item 6 of Ordinance 93-51 means only four overhead doors.
- Roger Schoenekase (former 3<sup>rd</sup> ward alderman) - 4/11/22
  - o Schoenekase said the final language of Ordinance 93-51 was based on a meeting at the site with the service manager for Buford Ward, the neighbors, and aldermen. He said the four doors were all that Buford Ward wanted at the time and that a compromise was necessary on the part of the neighbors to permit access. The neighbors wanted to make sure the doors remained closed unless a vehicle was entering/exiting. The ordinance was based on the agreement from all sides involved.
- Gary Sparks (former Director of Administrative Services) - 4/7/22
- Bob Klingele (former 3<sup>rd</sup> Ward alderman) - 4/7/22
  - o Sparks and Klingele recalled the situation but could not remember specifics.

Staff and city leaders met again with Mr. Sheedy, in person, the week of April 25. During that meeting, Shottenkirk Chevrolet (via Mr. Sheedy) received a Notice of Zoning Violation:

- Vehicles are parked in the parking lot after 6:00 pm during the week and on weekends
- Two overhead doors have been added to the building.

Mr. Sheedy asked about potential remedies to the Notice of Zoning Violation. Staff responded:

- Apply to have the parking lot previously identified as 2304 Locust Street rezoned from R1C to C2, to align it with the rest of the property at 1537 North 24<sup>th</sup> Street. A parking lot is a permitted use in a C2 zoning district.
- Apply to amend the SP for PD in Ordinance 93-51 to allow for a total of six overhead doors, as opposed to the four overhead doors that are identified in the ordinance.

Mr. Sheedy said the business would consider its options. It did submit this petition prior to the deadline for inclusion on the May 2020 Quincy Plan Commission agenda.

Since the public notification process began, the city has received one phone call regarding the petition. The caller asked several questions of staff, but did not have any comments.

#### **NEIGHBORHOOD LAND USE:**

The Neighborhood Land Use Plan of 2013 identifies the parking lot area that was previously 2304 Locust Street as commercial.

#### **STAFF COMMENTS/RECOMMENDATION**

Staff recommends the Quincy Plan Commission recommend approval of the amendment to Section 3/Item 2 of the Special Permit for Planned Development to allow for the phrase "BODY SHOP" to be replaced by the phrase "GENERAL AUTO REPAIR." Staff believes the amended language is in line with the vehicle maintenance/repair work being done at the dealership based on the description of the work provided by the petitioner.



The preparation of a staff review almost exclusively involves staff determining how a petition fits in with City Code, Long-Range Planning, and Land Use/Zoning requirements. Staff recommendations do not take into account potential public support or opposition to a petition.

So in a vacuum, when reviewing the request to amend Section 3/Item 6 to allow for an increase in the number of overhead doors from four to six in a vacuum, staff would support the Quincy Plan Commission recommending approval of the increase of allowable overhead doors from four to six. A C2-zoned building does not have a limit in the number of exterior doors that can be constructed and staff does not see the addition of two more overhead doors as having a significant impact on the neighborhood so long as the business abides by the terms of Ordinance 93-51 and limits the hours of operations and requires the doors to be shut when not in use.

Again... this recommendation would not take into account public support or opposition.

BUT... staff is extremely concerned with the precedent that could be set by the granting of the amendment to this Special Permit for Planned Development to allow for the addition of two more overhead doors. The concern is that the holder of the SP for PD blatantly ignored it, despite repeated requests from city staff, and is now seeking forgiveness instead of permission.

Staff's interpretation of Ordinance 93-51 from the start has been that the business could only install a maximum of four overhead doors. Any addition beyond that would require an amendment to the Special Permit for Planned Development established in Ordinance 93-51.

But staff does not believe the issue at hand is the appearance or the practicality of the overhead doors. It is the expectations of the community that when a Special Permit for Planned Development is granted by the Quincy City Council, it will be enforced.

Staff acknowledges the language of the ordinance could have been written in a more clear and concise manner, but it is the belief of city staff that the intent of Ordinance 93-51, as written, is that there should be a maximum of four overhead doors along the western wall of the building, no more.

There have been plenty of opportunities since this issue came to light two months ago that the parties involved could have reached an understanding on the language of Ordinance 93-51 that is mutually beneficial to everyone. Instead, despite several requests from city staff to halt construction, the business proceeded with the installation of the two new overhead doors and is seeking the authority to maintain them.

There must be an expectation that when the Quincy City Council approves a Special Permit for Planned Development that the Special Permit for Planned Development will be enforced and that the recipient will not be allowed to pick and choose what they follow and what they ignore.

So to reiterate, in a vacuum, staff would recommend the Plan Commission recommend approval of the amendment to allow for two additional overhead doors based on the preparation of staff review and the procedure used to do so, without taking into account public input. But staff would

echo its concerns regarding the need to protect the validity of Special Permits for Planned Developments and similar documents going forward.

## ORDINANCE NO. 93-51

### AN ORDINANCE GRANTING A SPECIAL USE PERMIT FOR A PLANNED DEVELOPMENT, AS AMENDED.

WHEREAS, E. Buford Ward did previously file a request for approval of Conceptual Plan, Preliminary Plat and Final Plat with the City of Quincy, all in accordance with the ordinances as provided; and,

WHEREAS, said Conceptual Plan and Preliminary Plat have been approved by the City of Quincy, all in accordance with the Ordinances as provided, and,

WHEREAS, all requirements of Article IX of Chapter 29 of the Ordinances of the City of Quincy have otherwise been complied with except in final plat approval.

NOW, THEREFORE, pursuant to Article IX of Chapter 29 of the Ordinances of the City of Quincy, be it ordained by the Mayor and City Council for the City of Quincy, Adams County, Illinois, that the conceptual plan and preliminary plat be approved subject to the conditions specified hereafter and that a Special Permit for a Planned Development be and hereby is granted as follows:

#### SECTION 1. Legal Description:

A part of Lot 10 in Baker's and Others Addition to the City of Quincy, Illinois, bounded and described as follows: Beginning on the North line of said Lot 10 at a point 100 feet East of the Northeast corner of said Lot 10, thence running East along said North line a distance of 53.88 feet, thence South on a line parallel with the East line of said Lot 10 a distance of 160 feet, thence West to a point 100 feet East of the West line of said Lot 10 and thence North to the place of beginning, situated in the County of Adams and State of Illinois. Commonly known as 2304 Locust Street, Quincy.

#### SECTION 2. Use

Parking for Buford Ward Chevrolet, Inc. and access to applicant's building in a westerly direction.

**SECTION 3. Plan**

A paved parking lot with west 8" curbing will be provided on the vacant lot subject to:

- 1) Water retention, approved by the City Engineer must be provided on the south end of the parking lot and the 8" pipe would be extended to the storm sewer basin located at the end of Maple Street. A new basin would be installed on south line.
- 2) Hours of operation for the body shop are from 6 a.m. to 6 p.m. **Monday thru Friday only.** No one is allowed to work on vehicles except during these hours.
- 3) An 8 foot tall solid fence constructed along the south property (behind the 8 inch curbing) would go from existing building to the property pin on the west side of the property behind 2304 Locust Street lot or better known as 2239 Maple. This 8 foot tall fence would have installed a vehicle gate with lock for access only during business hours and next to the existing building on commercially zoned area.
- 4) This parking lot is for employees of Buford Ward Chevrolet, Inc. only. No vehicles will be left on parking lot overnight. No wrecked vehicles will be parked on this lot. No trash dumpsters, oil or other containers will be allowed on lot. No additional lights will be added so the existing lights will remain as is. No exhausting vents or fans to be installed in west wall.
- 5) Snow is to be piled along the south fence line, near drain and south curbing.
- 6) The four overhead doors must be kept closed at all times except when a vehicle is being driven in or out of them. All doors to be installed will be kept to the rear portion of the building as agreed to.
- 7) Graduating wood fencing will be constructed at 12' 6" back from west property line of lot known as 2304 Locust. All ownership remains the same. Maintenance of 12' 6" landscaping to be of owners of 2304 Locust property. The starting and stopping points of the fencing, trees, shrubs, mulches and decorative rock will mutually agreed to by owners of 2300 Locust property and owners of 2304 Locust property.

**SECTION 4. Final Plat**

The granting of this Special Permit for a Planned Development is subject to submission of a final plat showing the location of the facilities and improvements, in accordance with Section 29.907 of the Municipal Code. No building permit shall be issued for any structure

within the Planned Development premises until the final plat has been filed, approved and recorded.

ADOPTED: October 12, 1993

JANET HUTMACHER  
City Clerk  
By: Jenny Hayden, Deputy

APPROVED: October 13, 1993

CHARLES W. SCHOLZ  
Mayor

Officially published in pamphlet form this 14th day of October, 1993.

# CITY OF QUINCY

## Department of Utilities and Engineering

City Hall, Second Floor, 730 Maine Street  
Quincy, Illinois 62301

To: Mayor & City Council

From: J. Conte

cc:

Date: June 3, 2022

Subject: Resolutions on June 6<sup>th</sup> City Council Meeting

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### **Request to Pay Landfill Super Fund Cash Call (Fund 721)**

Landfills #2 & 3 were declared Super Fund sites by the Environmental Protection Agency. By a U.S. Court Order, remediation of these landfills is funded by those parties who dumped wastes there and the cost share is dictated by each party's contribution to the landfill. When the maintenance account is depleted, the Super Fund Steering Committee will issue a "cash call" whereby all parties contribute a fixed percentage of the needed cash. The City's portion is \$76,000 per cash call; this is the first of 2 cash calls that are expected this fiscal year.

### **Recommendation to Reject Bids (Fund 501)**

Bids were received on May 25<sup>th</sup> for the Phase 3 Water Supply Project which includes demolition of the existing water treatment plant pump station, and construction of a new pump station in the same location but on top of fill in order to get the pump station out of the flood plain. In addition to the threat of flooding, the pump station itself is deteriorated and only able to produce about 70% of the design capacity.

Three bids were received:

Williams Brothers Construction	\$12,470,000
Leander Construction	12,816,000
L. Keeley Construction	12,820,000

Although the bids were relatively close to each other, **the low bid was 50% above** the Engineer's Estimate of \$8.26 million and well above the **\$7.5 million** in loan funding authorized by City Council.

The Utilities Committee discussed at length how to proceed. Relevant facts that informed this discussion include:

- Illinois EPA loan funding is available to the City to cover the entire \$12.5 million
- Illinois EPA loan funding has an interest rate of 1.11% for loans closed by June 30<sup>th</sup>

# CITY OF QUINCY

## Department of Utilities and Engineering

City Hall, Second Floor, 730 Maine Street  
Quincy, Illinois 62301

- If the project is delayed, the City will almost certainly to pay a much higher interest rate for borrowed funds, perhaps 3-4 times the current IEPA rate, thus eroding any savings in debt service cost from a redesigned, less expensive project
- Williams Brothers Construction, the low bidder on the project, has worked at the WTP previously and was the General Contractor for the new Adams County Jail

Ultimately, the Committee concluded that the best course of action was to reject all bids; advertise for bids to supply the pumps and other expensive long lead equipment; and re-advertise for construction bids closer to the delivery of the equipment when, hopefully, the construction market is less chaotic. In the meantime, the Department of Utilities & Engineering will consider alternatives that could lower the cost of construction, including altering the existing buildings to raise the equipment above the flood elevation and hardening the structure against flood damage (rather than constructing new buildings on higher ground).

The Utilities Committee sent a recommendation to City Council to reject all bids for the Phase 3 Water Supply Improvement project.

### **Request to Purchase Chemicals (Fund 501)**

Bids were received for supplying one truckload (20 to 23 tons) of monosodium phosphate, which is added at the water treatment plant for control of lead corrosion in household plumbing. Two bids were received, with the **low bid of \$6,900 per ton** submitted by Carus Corporation (Peru, IL). The second bid was in the amount of \$7,540 per ton.

For reference sake, last year the City purchased monosodium phosphate from Carus at a price of **\$2,020 per ton**. The phosphate price increase is expected to increase the water treatment plant operating cost roughly \$136,000 per year, or \$0.132 per hundred cubic feet of water sold. Overall, chemical costs are expected to grow roughly \$310,000 in FY23 (roughly 13.3% of FY22's operating profit).

The Utilities Committee considered this matter and made a referral to City Council to purchase monosodium phosphate from the low bidder, Carus Corporation, at a cost of \$6,900 per ton.

### **Request to Purchase Equipment (Fund 502)**

The City's NPDES permit requires the collection of so-called 24-hour composite samples of the plant raw sewage and treated effluent, three days per week. This is accomplished with an automatic sample collection device with refrigeration to preserve the samples. One of the two samplers requires replacement. The City received quotes from two manufacturer's that provide proven, dependable samplers. The low quote of \$8,708 was received from Hydro-Kinetics for a sampler manufactured by Isco, which is identical to the City's operable sampler.

# CITY OF QUINCY

## Department of Utilities and Engineering

City Hall, Second Floor, 730 Maine Street  
Quincy, Illinois 62301

USA Bluebook submitted a quote of \$8,977.25 for a competitive sampler manufactured by Hach.

The Utilities Committee considered this matter and made a referral to City Council to purchase the Isco automatic refrigerated sampler based upon the low quote.

### **Request to Pay Invoice (Fund 502)**

The chemical feed control panel located at the Wismann Standpipe was damaged by a lightning strike. The chemical feed panel was installed to automate the addition of chlorine and ammonia during periods of low chloramine residual, as required by the Illinois EPA.

The control panel was sent to the original manufacturer's facility for repair and replacement of damaged electronic components. A bill for repair in the amount of \$15,720 has been received.

The Utilities Committee considered this matter and made a recommendation to City Council to pay the repair invoice.

If you have questions or concerns about this, please feel free to contact me.

## **RESOLUTION**

**WHEREAS**, the City of Quincy is required by a March 1996 United States District Court order to participate in the maintenance of the closed Quincy Municipal Landfills 2 & 3; and,

**WHEREAS**, the Adams County Quincy Landfills 2 & 3 Superfund Steering Committee has requested payment from the bodies required to participate in the maintenance of this site pursuant to the Quincy Landfill RD/RA Site Participation Agreement; and,

**WHEREAS**, funding for this obligation is available in the 2022/2023 fiscal year budget.

**NOW, THEREFORE BE IT RESOLVED**, that the Director of Utilities and Engineering recommends to the Mayor and Quincy City Council that authority be given to issue payment to the Quincy Landfills 2 & 3 Superfund in the amount of \$76,000.00.

Jeffrey Conte , P.E.  
Director Utilities & Engineering

June 6, 2022



## RESOLUTION

**WHEREAS**, the Department of Utilities and Engineering recently requested bids for the Phase 3 Water Supply Improvement Project which includes the demolition of the existing Water Treatment Plant pump station and construction of a new pump station out of the flood plain; and,

**WHEREAS**, the following bids were received:

L. Keeley Construction St. Louis, Missouri	\$12,820,000.00
Leander Construction Canton, Illinois	\$12,816,000.00
Williams Brothers Construction Peoria, Illinois	\$12,470,000.00
Engineer's Estimate	\$ 8,260,000.00

**WHEREAS**, the Director of Utilities and Engineering has reviewed the bids and finds them acceptable for consideration.

**NOW, THEREFORE BE IT RESOLVED**, that the Director of Utilities and Engineering and Utilities Committee recommend to the Mayor and Quincy City Council that the bids received for the Phase 3 Water Supply Improvement Project be rejected and the project be redesigned.

Jeffrey Conte, P.E.  
Director of Utilities & Engineering

June 6, 2022

## **RESOLUTION**

**WHEREAS**, the Department of Utilities and Engineering requested sealed competitive bids for the purchase of monosodium phosphate which is used for the treatment of drinking water at the Water Treatment Plant; and

**WHEREAS**, the following bids were received:

Shannon Chemical Corporation Malvern, PA	\$7,540.00 per ton
Carus Corporation Peru, IL	\$6,900.00 per ton

**WHEREAS**, the Director of Utilities and Engineering has reviewed the bids and finds them to be acceptable; and,

**WHEREAS**, funding for this purchase is available in the 2022/2023 Water Fund fiscal year budget.

**NOW, THEREFORE BE IT RESOLVED**, that the Director of Utilities and Engineering and Utilities Committee recommend to the Mayor and Quincy City Council that the low bid from Carus Corporation of Peru, Illinois for the purchase of monosodium phosphate at the cost of \$6,900.00 per ton be accepted.

Jeffrey Conte, P.E.  
Director of Utilities & Engineering

June 6, 2022

## RESOLUTION

**WHEREAS**, the City of Quincy owns the Waste Water Treatment Plant and is permitted by the Illinois Environmental Protection Agency to discharge treated municipal and industrial effluent and storm water; and,

**WHEREAS**, the permit requires the collection of composite samples of plant raw sewage and treated effluent three days per week; and,

**WHEREAS**, one of the automatic devices used for the collection of samples recently failed and requires replacement; and,

**WHEREAS**, the City requested quotes for a replacement sampler and the following quotes were received:

Hydro-Kinetics St. Louis, Missouri	\$8,708.00
USA Blue Book Gurnee, Illinois	\$8,977.25

**WHEREAS**, the quotes have been reviewed by the Director of Utilities and Engineering and found to be acceptable; and,

**WHEREAS**, funding for this purchase is available in the 2022/2023 Sewer Fund fiscal year budget.

**NOW, THEREFORE BE IT RESOLVED**, that the Director of Utilities and Engineering and Utilities Committee recommend to the Mayor and Quincy City Council that the low quote from Hydro-Kinetics Corporation of St. Louis, Missouri in the amount of \$8,708.00 be accepted.

Jeffrey Conte, P.E.  
Director of Utilities & Engineering

June 6, 2022

## **RESOLUTION**

**WHEREAS**, the chemical feed control panel at the Wisman Pump Station was damaged by lightning and required repair; and,

**WHEREAS**, the control panel was returned to the original manufacturer for the repair and replacement of damaged electronic components; and,

**WHEREAS**, the control panel has been repaired and an invoice received in the amount of \$15,720.00 for the repair of the equipment; and,

**WHEREAS**, funding for this repair is available in the 2022/2023 Water Fund fiscal year budget.

**NOW, THEREFORE BE IT RESOLVED**, that the Director of Utilities and Engineering and Utilities Committee recommend to the Mayor and Quincy City Council that normal bidding requirements be waived and the invoice from Hydro-Kinetics Corporation of St. Louis, Missouri in the amount of \$15,720.00 be approved for payment.

Jeffrey Conte, P.E.  
Director of Utilities & Engineering

June 6, 2022



**City of Quincy  
Quincy Transit Lines**

**2020 Jennifer Road  
Quincy IL 62301**  
Marty Stegeman  
Transportation Director

**217-228-4550  
Fax: 217-228-4448**

Office: 217-228-4567

June 3, 2022

To: The Honorable Mayor Troup and  
City Council members  
From: Marty Stegeman  
Transportation Director  
Re: Quincy Transit Lines  
Illinois Capital Grant Round III  
All;

Included in this week's agenda you will find a resolution requesting authorization to apply for 2 Capital Grants under the Round III grant released this week.

I am asking to be allowed to apply for 2 individual grants. The first application will be an effort to acquire the remaining balance of the 7<sup>th</sup> and Jersey transfer point rebuild / relocation.

The second application will be asking for funding to build a new bus storage facility on ground the City owns east of the current Training Facility at 1900 Seminary Road. The purpose of this grant would be two fold. First it would bring all Transit operations into one facility footprint and secondly it would free up spaces that is currently being used to store our buses for use by Central Services.

This resolution is simply permission to apply and does not obligate the City to any spending. These are also 100% funded grants with no match included.

I am asking for your support in allowing me to apply for these grants.

Marty Stegeman  
Transportation Director  
2020 Jennifer Rd.  
Quincy, IL 62301  
217-228-4567

Governing Board Resolution

Resolution

This resolution authorizes the submittal of two (2) applications Dated July 29, 2022 for a Public Transportation Capital Assistance Grant under the Illinois Department of Transportation's general authority to make such grants

WHEREAS, The provision and improvement of public transportation facilities, rolling stock, equipment and services is essential to the development of safe, efficient, functional public transportation; and

WHEREAS, The Illinois Department of Transportation has the authority to make such Grants and makes funds available to offset eligible capital costs required for providing and improving public transportation facilities, rolling stock, equipment and services; and

WHEREAS, Grants for said funds will impose certain obligations upon the recipient.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BOARD OF THE City of Quincy:

Section 1. That an application be made to the Division of Public & Intermodal Transportation, Department of Transportation, State of Illinois (The Department), for a financial assistance grant under the Illinois Department of Transportation's general authority to make such Grants, for the purpose of off-setting eligible public transportation capital costs of the

Section 2. That Mayor of the City of Quincy is hereby authorized and directed to sign and submit such application on behalf of the

Section 3. That the Mayor of the City of Quincy is authorized to furnish such additional information as may be required by the Department in connection with the aforesaid application for said Grant.

Section 4. That Mayor of the City of Quincy is hereby authorized and directed to execute on behalf of the the Grant Agreement or subsequent Grant Agreement Amendments resulting from aforesaid application.

Section 5. That Mayor of the City of Quincy is hereby authorized and directed to sign such documents as may be required by the Department to request payment for the project funding authorized under aforesaid Grant Agreement.

PRESENT and ADOPTED the 6th day of June, 2022

\_\_\_\_\_  
(Michael A. Troup)  
  
\_\_\_\_\_  
Mayor  
Title

ATTEST: \_\_\_\_\_  
(Laura Oakman)  
  
\_\_\_\_\_  
City Clerk  
Title

**Resolution**

WHEREAS, the Quincy Regional Training Facility hosted the Western Illinois University Firefighting Practicum; and,

WHEREAS, the event ran from March 20 – April 29, 2022; and,

WHEREAS, the event required that all students reside on the Quincy University campus during the event; and,

WHEREAS, the students were housed with meals provided by Quincy University; and,

WHEREAS, the total costs for the housing and meals provided by Quincy University combined was \$22,140.00; and,

WHEREAS, the 9 students each paid a lab fee in the amount of \$6,200 each for the course; and,

WHEREAS, the total lab fee of \$55,800 covers all of the costs associated with the class; and,

WHEREAS, the lab fee was deposited in the Quincy Regional Training Facility Enterprise Fund to cover the costs of the practicum; and,

NOW THEREFORE BE IT RESOLVED, that the Fire Aldermanic Committee and the Fire Chief recommend to the Mayor and City Council that the Fire Chief be authorized to pay the invoice in the amount of \$22,140.00 to Quincy University of Quincy.

Respectfully Submitted,

Bernard Vahlkamp  
Fire Chief  
June 6, 2022



# CITY OF QUINCY

*Department of Information Technology*

Corey Dean  
IT Manager  
City Hall – 730 Maine Street  
Quincy, IL 62301  
(217) 221-3675

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## MEMORANDUM

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TO: Mayor and Members of the City Council

FROM: Corey Dean

DATE: June 3, 2022

RE: Microsoft Exchange Migration to Office 365 and Exchange Online

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The City of Quincy currently utilizes Microsoft Exchange Servers for email services. These servers were encrypted during the recent Cybersecurity event and are currently running in a degraded state.

The IT Department does not have the in-house experience to properly deal with this scenario and felt it would be best to contract with Kroll to aid in the recovery process. We discussed the issue with our cybersecurity support team at Kroll, they felt that the best course of action would be to migrate our email to Microsoft's Office 365 Exchange Online solution.

We have received a quote from Kroll to perform the migration process and we are awaiting the official pricing from Microsoft's State of Illinois contract to obtain the necessary licensing costs for this project. At this time, we estimate that the professional services migration costs and the necessary Microsoft licensing costs for the remainder of Fiscal Year 2023 will not exceed a total cost of \$150,000.00.

**Recommendation:** The IT Manager and the Technology Committee recommends the approval of the proposal to purchase the necessary Microsoft Office 365 licenses and that the contract with Kroll to perform the migration be approved for an amount not to exceed \$150,000 for the remainder of Fiscal Year 2023.

Thank you and please let me know if you have any questions.

Corey Dean  
IT Manager



## **RESOLUTION**

WHEREAS, the City of Quincy, Information Technology Department has the responsibility of maintaining email system for use by all city departments; and,

WHEREAS, City of Quincy currently utilizes in house Microsoft Exchange Servers for the email infrastructure; and,

WHEREAS, the current state of the Microsoft Exchange Servers is degraded; and,

WHEREAS, the Microsoft Office 365 Exchange Online solution provides more security and protection than the in house Microsoft Exchange server infrastructure; and,

WHEREAS, the repair process would be best accomplished migrating to the Microsoft Office 365 Exchange Online solution; now

THEREFORE BE IT RESOLVED, the Technology Committee and the IT Manager recommend to the Mayor and City Council that the proposal to purchase the necessary Microsoft Office 365 licenses and that the contract with Kroll to perform the migration be approved for an amount not to exceed \$150,000 for the remainder of Fiscal Year 2023.

Corey Dean  
IT Manager

June 6, 2022



# CITY OF QUINCY

*Department of Information Technology*

*Corey Dean  
IT Manager  
City Hall – 730 Maine Street  
Quincy, IL 62301  
(217) 221-3675*

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## MEMORANDUM

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TO: Mayor and Members of the City Council

FROM: Corey Dean

DATE: June 3, 2022

RE: Annual Superior/Central Square Software Services

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This letter is to inform you of the resolution being presented to council Monday, June 6, 2022. In 1997, The City of Quincy entered into a contract with Superior LLC, formally SunGard Public Sector, to purchase their Financial and Utility billing software. This contract also stipulated that the City of Quincy would pay yearly for service and support costs. Currently, all financial information for the City of Quincy and Quincy Public Library is being maintained by the Superior system. The City has the following Superior components:

- GMBA – Accounting Software
- IBM Q-Rep Reporting
- Asset Tracking
- Payroll
- Cash Receipts
- Accounts Receivable
- Purchasing / Inventory
- Fleet Management
- Utility Billing
- Online Bill Pay Utilities
- Online Bill Pay Accounts Receivable
- Land Management
- SunGard Document Management System
- IBM Cognos Reporting

Under this agreement, Superior provides 24/7 software support services, provides yearly programming upgrades, discounted training fees and guarantees that the software will be kept current with state and federal requirements.

As you know, we are currently involved in the pre-implementation phase for the Financial and Human Capital Management modules of the migration of our Financial System away from Central Square and to the Tyler MUNIS system. Both of those modules are currently slated to go live on Monday, October 3<sup>rd</sup>, 2022. The next phase includes the migration of Utility Billing to the Tyler MUNIS system. Once the Utility Billing functions are migrated then that will allow us to drop the vast majority of these components from the maintenance contract.

Even though we are in the process of moving away from the Central Square system, we will continue to use it until we are able to fully cut over to the MUNIS system. For this additional reason it is extremely important for us to keep up with our maintenance agreement.

Looking ahead, I am hopeful that our progress on the Utility Billing migration will be on schedule and that my team will be able to negotiate a month-to-month contract scenario for the 2023-2024 year, which would save some money on the contract renewal process.

Appropriated money was budgeted in the Information Technology, Planning & Development, and Utilities Department budgets. The Technology Committee met on Monday, May 2, 2022 and has given their approval for this expenditure up to \$83,372.27. At that meeting I explained that we were dropping the One Solution maintenance because the experience support team personnel for that product have essentially disbanded and the product continues to have problems. The removal of the One Solution maintenance has brought the annual maintenance contract cost down to \$72,157.53. I would recommend that the City Council approve this expenditure for \$72,157.53.

If you have any questions concerning this, please feel free to call me.

Thank you.

Corey Dean  
IT Manager

## **RESOLUTION**

WHEREAS, the City of Quincy, Information Technology Department has the responsibility of maintaining the AS/400 computer system for use by all city departments; and,

WHEREAS, the financial and utility billing systems are maintained by Superior for the City of Quincy and the Quincy Public Library; and,

WHEREAS, Superior LLC, formally SunGard Public Sector, will provide software support services, yearly programming upgrades and make any changes mandated by state or federal regulations; and,

WHEREAS, funding has been appropriated in the current fiscal year budget; now

THEREFORE BE IT RESOLVED, the Technology Committee and the IT Manager recommend to the Mayor and City Council that the normal bidding requirements be waived and the quote from Superior, LLC in the amount of \$72,157.53 be accepted for the annual software services agreement.

Corey Dean  
IT Manager

June 6, 2022



# CITY OF QUINCY

*Department of Information Technology*

Corey Dean  
IT Manager  
City Hall – 730 Maine Street  
Quincy, IL 62301  
(217) 221-3675

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## MEMORANDUM

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TO: Mayor and Members of the City Council

FROM: Corey Dean

DATE: June 3, 2022

RE: Barracuda Networks – Annual Maintenance

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The City of Quincy currently utilizes three Barracuda Networks' appliances: Barracuda Email Security Gateway, Barracuda Message Archiver, and the Barracuda Web Security Gateway. In FY22 we made some maintenance contract modifications to have all of them come due at the end of May each year.

At the May 6th, 2022 City Council Meeting, the Council approved the purchase of the Check Point Firewalls to be implemented into our network environment. Because of the increased functionality, this solution replaces the need for the Barracuda Web Security Gateway.

During our current security challenges, we determined the need to have offsite storage for incoming emails that cannot be delivered. Previous discussions with Barracuda Networks found that migration of our current appliance to the cloud solution would provide unlimited storage of our email in the case of an outage, all of that email will then be delivered once services are restored, and (2) they also provide unlimited storage for the Message Archiver compared to our onsite appliance which is currently 65% full.

We received quotes for both the appliance option and the Cloud option. The combined cost of the appliance option is \$8,075.76. The combined cost of the Cloud option is \$9,048.00.

**Recommendation:** The IT Manager and the Technology Committee recommends that we move forward with the \$9,048.00 renewal and migration to the Cloud solution.

Thank you and please let me know if you have any questions.

Corey Dean  
IT Manager



Pricing Proposal  
Quotation #: 22094797  
Created On: 6/1/2022  
Valid Until: 6/30/2022

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## IL-City of Quincy

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## Inside Account Executive

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### Corey Dean

730 Maine Street  
Quincy, IL 62301  
United States  
Phone: (217) 221-3675  
Fax:  
Email: cdean@quincyil.gov

### Christopher Owens

290 Davidson Ave  
Somerset, NJ 08873  
Phone: 732-868-8849  
Fax: 732-  
Email: christopher\_owens@shi.com

All Prices are in US Dollar (USD)

Product	Qty	Your Price	Total
1 BARRACUDA NETWORKS : Email Protection, Email Gateway Defense, per User, 1 Month Barracuda - Part#: EP-EGD-USR-1M	2784	\$1.62	\$4,510.08
2 BARRACUDA NETWORKS : Email Protection, Cloud Archiving Service, per User, 1 Month Barracuda - Part#: EP-CAS-USR-1M	2784	\$1.63	\$4,537.92
		Total	\$9,048.00

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### Additional Comments

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Please note, if Emergency Connectivity Funds (ECF) will be used to pay for all or part of this quote, please let us know as we will need to ensure compliance with the funding program.





Hardware items on this quote may be updated to reflect changes due to industry wide constraints and fluctuations.

Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date set above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order.

SHI International Corp. is 100% Minority Owned, Woman Owned Business.  
TAX ID# 22-3009648; DUNS# 61-1429481; CCR# 61-243957G; CAGE 1HTF0

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*The Products offered under this proposal are resold in accordance with the [SHI Online Customer Resale Terms and Conditions](#), unless a separate resale agreement exists between SHI and the Customer.*

Your cart				
Item	Unit price	Qty	Total	
Contract: <b>Open Market</b>				
<u>Barracuda E-Mail Protection Email Gateway Defense - subscription license (1 month) - 1 user</u> Insight #: EP-EGD-USR-1M Mfr #: EP-EGD-USR-1M	USD <b>\$2.84</b>	2784   non-shippable item	USD <b>\$7,906.56</b>	
<u>Barracuda E-Mail Protection - subscription license (1 month) - 1 user - with Barracuda Cloud Archiving Service</u> Insight #: EP-CAS-USR-1M Mfr #: EP-CAS-USR-1M	USD <b>\$3.54</b>	2784   non-shippable item	USD <b>\$9,855.36</b>	

<b>Subtotal</b>	USD <b>\$17,761.92</b>
<b>Estimated Shipping</b>	USD <b>\$0.00</b>
<b>Tax estimate</b>	USD <b>\$0.00</b>
<hr/>	
<b>Total</b>	USD <b>\$17,761.92</b>

Shipping Delays: Due to global supply chain constraints, delivery on some items may be delayed. [Learn More](#)



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Software

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Account


5568 Items

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Email Cart

ITEM	AVAILABILITY	PRICE	QUANTITY	ITEM TOTAL
 <b>Barracuda E-Mail Protection Email Gateway Defense - subscription license (1)</b> MFG Part: EP-EGD-USR-1M CDW Part: 6798939 UNSPSC:	In Stock	<b>\$3.79</b> My CDW•G Price	2784	\$10,551.36

[^ Top Recommendations](#)

 <b>Barracuda E-Mail Protection - subscription license (1 month) - 1 user - wit</b> MFG Part: EP-CAS-USR-1M CDW Part: 6796988 UNSPSC:	In Stock	<b>\$3.79</b> My CDW•G Price	2784	\$10,551.36
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[^ Top Recommendations](#)

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Barracuda E-Mail  
Protection Advanced



Barracuda Message  
Archiver Mirrored



Barracuda Advanced  
Threat Protection for



Barracuda E-Mail  
Protection Email



ST650 SmartMount®  
Universal Tilt Wall



## **RESOLUTION**

WHEREAS, the City of Quincy, Information Technology Department has the responsibility of maintaining email system for use by all city departments; and,

WHEREAS, City of Quincy currently utilizes appliance solutions from Barracuda Networks to provide security and archiving services; and,

WHEREAS, Barracuda Networks charges an annual maintenance contract which expires on 5/31/2022; and,

WHEREAS, funding has been appropriated in the current fiscal year budget; now

THEREFORE BE IT RESOLVED, the Technology Committee and the IT Manager recommend to the Mayor and City Council that the low quote of SHI International Corp. in the amount of \$9,048 be accepted for the annual maintenance contract renewal and migration to the cloud solution.

Corey Dean  
IT Manager

June 6, 2022

RESOLUTION APPROVING USE OF GOV HR REPORT  
AS GUIDELINE AND SCALE FOR CITY ADMINISTRATION TO USE FOR NON-UNION  
EMPLOYEE REVIEWS

WHEREAS, the City Council of the City of Quincy requested a report on non-union employees duties and classifications compared to other similarly situated Illinois municipalities;

WHEREAS, the City of Quincy hired GOV HR to complete a report on non-union city employees duties and classification;

WHEREAS, the Personnel Committee has reviewed the GOV HR report and the job duties and classifications listed therein.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the City Council that the City Administration use the GOV HR report as a guideline and scale for non-union employees in the City of Quincy regarding employee duties and classification.

\_\_\_\_\_  
Dated

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Dated

\_\_\_\_\_  
Clerk

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE AMENDING CHAPTER 39 (OTHER OFFICIALS AND DEPARTMENTS) OF THE MUNICIPAL CODE OF THE CITY OF QUINCY (CREATING A DIRECTOR OF PUBLIC WORKS)**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF QUINCY, IN ADAMS COUNTY, ILLINOIS, AS FOLLOWS:

Section 1. That Section 39.80 of the Municipal Code of the City of Quincy be and hereby is created to read as follows:

**39.80 DIRECTOR OF PUBLIC WORKS.**

(A) There is hereby created the Office of Director of Public Works, the appointment to which shall be made by the Mayor with the advice and consent of the members of the City Council. A Director of Public Works appointed on an interim basis may only hold said office for 180 days. Prior to the expiration of 180 days from said Director's appointment, they must receive the advice and consent of the Council, or their employment by the city is terminated.

(B) The Mayor may remove the Director of Public Works appointed under this Code, on any written charge, whenever the Mayor is of the opinion that the interests of the municipality demand removal. The Mayor shall report the reasons for the removal to the corporate authorities at a meeting to be held not less than five nor more than ten days after the removal. If the Mayor fails or refuses to report to the corporate authorities the reasons for the removal, or if the corporate authorities by a two-thirds vote of all members authorized by law to be elected disapprove of the removal, the Director of Public Works thereupon shall be restored to Director of Public Works. The vote shall be by yeas and nays, which shall be entered upon the journal of the corporate authorities. Upon restoration, the Director of Public Works shall give a new bond and take a new oath of office. No Director of Public Works shall be removed a second time for the same offense.

Section 2. That Section 39.81 of the Municipal Code of the City of Quincy be and hereby is created to read as follows:

**39.81 OATH AND BOND.**

The Director of Public Works is hereby declared to be a city official and shall subscribe to the oath of office and shall be bonded in the sum of \$1,000 before commencing upon the duties of the office.

Section 3. That Section 39.82 of the Municipal Code of the City of Quincy be and hereby is created to read as follows:

**39.82 DUTIES.**

The Director of Public Works shall:

1. Perform all the duties and functions of Director of Utilities and Engineering as required by this Code and specifically provide oversight for the Water Department, Water Treatment Plant, Waste Water Treatment Plant, and Sewer Department; and,
2. Manage and provide oversight for the Engineering Department; and,
3. Manage and provide oversight for the Department of Central Services, specifically including Garbage, Recycling, Forestry, Street Department, Paint and Signs, Central Garage and Nuisance Abatement.

Section 4. All ordinances and parts of ordinances in conflict with the provisions of this ordinance shall be and the same are, to the extent of such conflict, hereby repealed.

Section 5. This ordinance shall be in full force and effect immediately from and its passage, approval and publication.

ADOPTED: \_\_\_\_\_

\_\_\_\_\_  
CITY CLERK

APPROVED: \_\_\_\_\_

\_\_\_\_\_  
MAYOR

Officially published in pamphlet form this \_\_\_\_ day of \_\_\_\_\_, 2022.



# CITY OF QUINCY

## Comptroller's Office

Sheri L. Ray  
Comptroller

CITY HALL – 730 MAINE STREET  
Quincy, Illinois 62301-4056  
217-228-4517

### MEMORANDUM

TO: Mayor and City Council  
FROM: Sheri Ray  
DATE: June 2, 2022  
SUBJECT: Supplemental Budget Ordinance

Please find attached the Supplemental Budget Ordinance to be presented at the June 6, 2022 Council Meeting. This supplemental was discussed at the May 23, 2022 Finance Committee Meeting. However, the actual documents were not available to present at that time. The purpose of this supplemental is to amend the budget for the following:

#### Cash Reserve Fund #011

The Cash Reserve Fund has an available fund balance of \$4 million. This supplemental will appropriate \$506,000 for Non-Departmental Disbursements. This covers the expenditure made to Coveware.

#### Self Insurance Fund #611

The Self Insurance fund has budgeted a 4/30/2023 un-appropriated fund balance of \$1.63 million. This fund balance may be used to increase the annual budget. The costs related to the Cyber incident are being processed through the City's liability insurance. Because both the Quincy Public Library and City of Quincy were affected and have separate insurance policies, the total cost and reimbursements are only estimates at this time. This supplemental will allow for additional expenditures, as well as anticipated reimbursement.

Lastly, the Self Insurance Fund was adopted with a 23% reduction in salary and benefits due to a reduction in full-time positions from 3.5 to 3.0. However, there was an omission for some salary changes. This supplemental would increase the total salary and benefits from \$257,876 to \$277,510, which is still nearly \$56,000 less than the FYE 2022 salary/benefit budget of \$333,493.

If you have any questions, please let me know.

CC: Lonnie Dunn, Corporation Counsel  
City Clerk Laura Oakman  
Jeff Mays, Director of Admin Services  
Carrie Potter, Director of Human Resources

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE AMENDING THE 2022-2023 FISCAL YEAR BUDGET

WHEREAS, the City Council of the City of Quincy, Adams County, Illinois, hereinbefore adopted Ordinance No. 22-11, an annual budget for general corporate and special corporate purposes for the City of Quincy for the fiscal year beginning May 1, 2022 and ending April 30, 2023; and

WHEREAS, the City Council has determined that expenditures, as set forth in said ordinance for certain operations, acquisitions, and projects within and for the various departments of the City will exceed the amounts provided in said ordinance and which expenditure will increase the total annual budget; and,

WHEREAS, there exists certain revenues, not included in the annual budget, which are available for expenditure by the City; and,

WHEREAS, Section 43.18 (Annual budget-Council transfers, revisions, or amendments) of the Quincy City Code reserved to the City Council the authority to amend the annual budget to increase the budget (upon a two-thirds vote of the Council) provided funds are available for said increase; and,

WHEREAS, the Cash Reserve Fund #011 and the Self Insurance Fund #611 each has unbudgeted fund balance available to be appropriated for necessary expenses; and,

WHEREAS, the Cash Reserve Funds will be used to increase the Cash Reserve Fund budget for Non-departmental disbursements related to the cyber incident; and,

WHEREAS, the Self Insurance Funds will be used to increase the salaries/benefits which were not reflected with the head count reduction; and,

WHEREAS, the City is a home rule unit of local government under the Constitution of the State of Illinois, Article VII, Section 6 and this ordinance is adopted pursuant to said authority and the authority of Section 43.18 of the Quincy City Code.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF QUINCY, ADAMS COUNTY, ILLINOIS, as follows:

1. That the annual operating budget set forth in Ordinance No. 22-11 of the City of Quincy, be and is hereby amended by authorizing the increase/decrease in revenues and expenditure as follows:

2. **Cash Reserve Fund #011**

*Increase Expenditures using fund balance:*

Non-Departmental Transfer (011-1301-491.62-00) \$ 506,000

**Self Insurance Fund #611**

*Increased Revenue:*

Misc Revenue/Reimbursements (611-0000-342-09.00) \$ 250,000

*Increased Expenses:*

Human Resources/Salaries (611-3810-411-401.11-01) \$ 17,248

Human Resources/Soc Sec Tax (611-3810-401.22-01) \$ 1,070

Human Resources/Medicare (611-3810-401.22-01) \$ 250

Human Resources/IMRF (611-3810-401.23-01) \$ 1,066

Premiums/Claims Other (611-3812-401.25-05) \$ 250,000

3. That this Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form in accordance with law.

ADOPTED \_\_\_\_\_

\_\_\_\_\_  
City Clerk

APPROVED \_\_\_\_\_

\_\_\_\_\_  
Mayor

Officially published in pamphlet form this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

# THE CITY COUNCIL

## OFFICIAL PROCEEDINGS

### REGULAR MEETING

Quincy, Illinois, May 31, 2022

Monday, May 30, 2022, being a legal holiday, the regular meeting of the City Council was held this day at 7:00 p.m. with Mayor Michael A. Troup presiding.

The following members were physically present:

Ald. Fletcher, Bergman, Bauer, Mays, Freiburg, Maples, Uzelac, Holtschlag. 8.

Absent: Ald. Entrup, Farha, Sassen, Rein, Mast, Reis. 6.

Ald. Bergman moved the absent aldermen be allowed the usual compensation for this meeting. Motion carried.

The minutes of the regular meeting of the City Council held May 23, 2022, were approved as printed, on a motion of Ald. Bergman. Motion carried.

Corporation Counsel: Lonnie Dunn.

### PUBLIC FORUM

Emily Lombardi, Executive Director of The District, provided a recap of recent events.

Mat Sanders, 815 Kentucky Street, stated he feels there is a lack of empathy from city officials with respect to events occurring at Jason Priest's home.

Gina Veneris, 2034 State Street, stated her son, Howie Law, passed away 7/7/21 at 2309 State Street, Jason Priest's home, due to an overdose.

Denise Wilkey, 2311 State Street, described various negative issues with Jason Priest as a neighbor.

Kathleen Helsabeck, Quincy Public Library, provided an update on upcoming activities.

**The Interim Deputy City Clerk presented and read the following:**

### PETITIONS

A Special Event Application from Fishing for Freedom Quincy requesting permission to hold their annual Fishing for Freedom Fishing Tournament on Friday, June 3rd through Sunday, June 5th in Kessler Park. The Quincy Police Department recommends approval of a Live Entertainment/Public Gathering Permit for the use of loud speakers. The applicant has submitted all required documentation and approval is recommended by the Department of Utilities & Engineering.

Ald. Bauer moved the prayer of the petition be granted and the proper authorities notified. Motion carried.

A Special Event Application from the Quincy Notre Dame Cross Country Team requesting permission to hold the 21st Annual Raider Challenge on Saturday, June 25, 2022. They request the closure of the following streets from 6:00 a.m. through 10:00 a.m. on Saturday, June 25th, and that the City provide barricades: Jackson Street, 8th Street to 12th Streets; R.J. Peters Drive, Gardner Expressway to 8th Street; Southbound lane of South 12th Street, R.J. Peters Drive to Jackson Street; Eastbound lane of Jackson Street and Gardner Expressway to 5th Street. The Quincy Park District has approved the closure of roads in South Park and Indian Mounds Park to accommodate the race route. The applicant has submitted all required documentation and approval is recommended by the Department of Utilities & Engineering.

Ald. Maples moved the prayer of the petition be granted and the proper authorities notified. Motion carried.

A Special Event Application from The District and Q-Fest Steering Committee requesting permission to hold Q-Fest on Friday, June 24th through Sunday, June 26th in downtown Quincy. They request the closure of the following streets and parking lot from 12:00 (noon) on Friday, June 24th through 6:00 p.m. on Sunday, June 26th, and that the City provide barricades: Maine Street, 4th to 6th Streets, South 5th Street, Jersey to Maine Streets, Parking Lot G, Maine Street to Jail Alley, and that "No Parking" signs be placed at the following locations beginning at 7:00 a.m. on Friday, June 24th: Maine Street, 4th to 6th Streets and North, South, and East Sides of Washington Park. The Quincy Police Department has approved both the Waiver of Liquor Ordinances and Live Entertainment/Public Gathering License and approval is recommended by the Department of Utilities & Engineering.

Ald. Holtschlag moved the prayer of the petition be granted and the proper authorities notified. Motion carried.

By J & M Displays, Inc. requesting permission to hold a fireworks display for the Quincy Freedom Fest on July 4th at Quinssippi Island at approximately 9:30 p.m. The Quincy Fire Department has given their approval.

Ald. Fletcher moved the prayer of the petition be granted and the proper authorities notified. Motion carried.

By the Elks Club requesting to conduct a raffle and have the bond requirements waived from June 1st to September

1st. The City Clerk recommends approval of the permit.

Ald. Holtschlag moved the prayer of the petition be granted. Motion carried.

### **ANNUAL REPORT**

The annual report for the Quincy Fire Department for FY 2021-2022 was ordered received and filed on a motion of Ald. Uzelac. Motion carried.

### **REPORTS OF THE PLAN COMMISSION**

Recommending approval of a Special Permit for a Planned Development to renovate 1301 College Avenue, an existing single-family residence within a single-family zoning district, for use as a two-family residential unit (duplex), presently zoned R1C.

Ald. Bauer moved the report be received and concurred in and an ordinance drafted. Motion carried.

Recommending approval to rezone 2009 Broadway Street from R1C (Single-Family Residential) to C2 (Commercial) for continued use as a parking lot, as requested.

Ald. Bauer, seconded by Ald. Uzelac, moved the report be tabled one week in light of the 4th Ward Aldermen being absent. Motion carried.

Recommending denial of an amendment to a Special Permit for a Planned Development (Ordinance 93-51) for property located at 1537 North 24th Street (formerly 2304 Locust Street) to increase the number of overhead doors allowed from four to six and to replace the phrase “body shop” with the phrase “general auto repair.”

### **REQUESTS TO SPEAK**

#### **Rules Suspended**

Ald. Mays moved the rules be suspended at this time to hear from the speakers. Motion carried.

Kathleen Huner, 2300 Locust Street, stated Shottenkirk added the additional two doors without city approval and she felt they compromised with the original four but now ended up with six.

Gerald Huner, 2300 Locust Street, requested council concur with the Plan Commission’s recommendation for denial and described the nuisances with the additional two doors.

Lonnie Schuyler, GM for Shottenkirk, stated Petitioner needed additional space. They are trying to be good neighbors; sometimes the additional bays go unused due to part shortages.

Ben Dyer, 3000 Cabot Road, owns 2315 and 2234 Locust. His mom lives at 2239 Maple, and the dealership existed before most of the homes were built. They have never had issues.

Chris Scholz of Scholz, Loos, Palmer, Siebers & Duesterhaus, LLP, distributed a handout with facts, a timeline, schematic and asked to table the matter to allow Petitioner to alleviate issues with the Huners.

Ben Sheedy, 309 S. Gear Avenue, West Burlington, IA, went through employees, wages paid, sales tax, state sales tax, property taxes paid in 2021 and monies donated to area agencies by Shottenkirk as well as a permit and construction timeline.

Ald. Bauer moved the rules be resumed. Motion carried.

Ald. Bauer abstained; the Petition will carry over to the June 6, 2022 meeting due to lack of a quorum.

### **MAYOR’S APPOINTMENT**

By Mayor Michael A. Troup making the appointment of Rev. Carl R. Terry, III, to the Zoning Board of Appeals for an initial one-year term, expiring on June 30, 2023.

Ald. Uzelac moved the appointment be confirmed. Motion carried.

### **RESOLUTION**

Ald. Bauer moved to table the Resolution for one week, seconded by Ald. Uzelac. Motion carried.

### **RESOLUTION AUTHORIZING EXECUTION AND AMENDMENT OF FEDERAL 5339 GRANT AGREEMENT**

WHEREAS, the provision of public transit service is essential to the transportation of persons in the non-urbanized area; and

WHEREAS, 49 U.S.C. § 5339 (“Section 5339”), makes funds available to the State of Illinois to help offset certain operating deficits and administrative expenses of a system providing public transit service in non-urbanized areas; and

WHEREAS, the State of Illinois, acting by and through the Illinois Department of Transportation, is authorized by 30 ILCS 740/3-1 et seq. to provide the Section 5339 grant; and

WHEREAS, grants for said funds will impose certain obligations upon the recipient, including the provision by it of the



local share of funds necessary to cover costs not covered by funds provided under Section 5339.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BOARD OF THE CITY OF QUINCY.

Section 1. That an application be made to the Office of Intermodal Project Implementation, Department of Transportation, State of Illinois, for a financial assistance grant under Section 5339 for fiscal year 2022 for the purpose of off-setting a portion of the Public Transportation Program operating deficits of the City of Quincy.

Section 2. That while participating in said operating assistance program the City of Quincy will provide all required local matching funds.

Section 3. That the Mayor is hereby authorized and directed to execute and file on behalf of the City of Quincy such application.

Section 4. That the Mayor is authorized to furnish such additional information as may be required by the Office of Intermodal Project Implementation and the Federal Transit Administration in connection with the aforesaid application for said grant.

Section 5. That the Mayor is hereby authorized and directed to execute and file on behalf of the City of Quincy Section 5339 Grant Agreement (“Agreement”) with the Illinois Department of Transportation, and amend such Agreement, if necessary, in order to obtain grant assistance under the provisions of Section 5339 for fiscal year 2022.

Section 6. That the Mayor is hereby authorized to provide such information and to file such documents as may be required to perform the Agreement and to receive the grant for fiscal year 2022.

PRESENTED and ADOPTED this 31st day of May, 2022.

ATTEST: Laura Oakman, City Clerk  
Michael A. Troup, Mayor

Ald. Bauer moved for the adoption of the resolution, seconded by Ald. Uzelac, and on the roll call each of the 8 Aldermen voted yea, with 6 absent. Motion carried.

**RESOLUTION**

WHEREAS, the Quincy Police Department relies on instantaneous communications with its patrol officers in the field for the safety of the officers and the general public; and

WHEREAS, the Quincy Police Department has a Mobile Data Computer Communications System which allows for the transmission of data from the patrol cars to the 9-1-1 Emergency Dispatch Center, other patrol officers, and the Watch Commander; and

WHEREAS, the Mobile Data System relies on computer software provided by Caliber Public Safety DBA InterAct Public Safety Systems, Chicago, IL; and

WHEREAS, the Quincy Police Department must pay a yearly license and maintenance fee to our sole source provider in order to operate the system; and

WHEREAS, the yearly support and maintenance fee of \$20,082.10 is now due and funding has been appropriated in the current fiscal year budget; now

THEREFORE, BE IT RESOLVED, the Interim Chief of Police recommends to the Mayor and City Council that the normal bidding requirements be waived and the agreement with Caliber Public Safety, DBA InterAct Public Safety Systems of Chicago, IL, in the amount of \$20,082.10 be extended for another year to cover the period from July 1, 2022 through June 30, 2023.

Adam C. Yates  
Interim Chief of Police

Ald. Bauer moved for the adoption of the resolution, seconded by Ald. Bergman, and on the roll call each of the 8 Aldermen voted yea with 6 absent. Motion carried.

**ORDINANCE**

Adoption of an Ordinance entitled: An Ordinance Amending Chapter 39 (Other Officials And Departments) Of The Municipal Code Of The City Of Quincy. (Creating a Director of Public Works.)

Ald. Maples moved to table the adoption of the ordinance for one week, seconded by Ald. Uzelac. Motion carried.

**REPORT OF FINANCE COMMITTEE**

Quincy, Illinois, May 31, 2022

	Transfers	Expenditures	Payroll
City Hall.....		3,978.10	31,225.31
9-1-1.....	36,000.00		
Building Maintenance.....		16,320.72	
Comptroller.....		458.00	10,925.81

Legal Department .....		0.00	9,150.92
Commissions.....		4,670.00	634.60
IT Department.....		0.00	8,636.37
Police Department.....		502,756.02	248,651.85
Fire Department .....		593,821.47	189,353.38
Public Works.....		150.98	39,802.41
Engineering .....		1,890.62	23,151.87
Tax Distribution/Subsidies .....		325,690.64	
<b>GENERAL FUND SUBTOTAL .....</b>	<b>36,000.00</b>	<b>1,449,736.55</b>	<b>561,532.52</b>
Planning and Devel.....		3,153.40	21,711.80
911 System.....		0.00	42,125.63
911 Surcharge Fund.....		116.75	
Traffic Signal Fund.....		23.11	
Econ Dev Growth Fund.....		6,250.00	
Crime Lab Fund.....		235.00	
Transit Fund.....		31,244.23	67,866.94
Capital Projects Fund.....		1,376.25	
Special Capital Funds .....		210.00	
Water Fund .....		113,112.61	80,824.58
Sewer Fund .....		206,264.79	19,174.59
Quincy Regional Airport Fund.....		292,781.93	15,391.14
Garbage Fund.....		0.00	13,499.99
Recycle Fund .....		250.21	9,421.97
Central Garage .....		8,923.54	23,545.23
Self Insurance .....		655.59	6,295.54
Neighborhood Housing RLF .....		0.00	
To Planning.....	35,000.00		
Sister City Commission Fund.....		2,160.59	
<b>BANK 01 TOTALS .....</b>	<b>71,000.00</b>	<b>2,116,494.55</b>	<b>861,389.93</b>
Motor Fuel Tax.....			
2,550.00 .....			
<b>ALL FUNDS TOTALS .....</b>	<b>71,000.00</b>	<b>2,119,044.55</b>	<b>861,389.93</b>

Jack Holtschlag

**Finance Committee**

Ald. Holtschlag, seconded by Ald. Bergman, moved the reports be received and vouchers be issued for the various amounts and on the roll call each of the 8 Aldermen voted yea, with 6 absent. Motion carried.

**MOTIONS**

Ald. Fletcher moved to allow 2x4 For Hope to close both ends of the alley at 4th Street, west around the curve, from June 11th - 12th and the city provide barricades. Motion carried.

Ald. Maples moved to allow Quincy Grand Prix of Karting street closures from 7:00 a.m. through 7:00 p.m. on Saturday, June 11th and Sunday, June 12th, at South 12th Street, at 14th Street from Harrison to Jackson Street, and “No Parking” signs from Jackson Street from QND’s western most entrance to 12th Street, South 12th Street from Jackson Street to Hy-Vee entrance (both sides of the street), South 12th Street from Hy-Vee entrance to Cherry Lane (east side of the street) and VanBuren Street from 14th to 15th (both sides of the street). The original Special Event application was approved April 4, 2022, by City Council.

The City Council adjourned at 7:55 p.m. on a motion of Ald. Holtschlag. Motion carried.

**LAURA OAKMAN**

City Clerk

**AMANDA KECK**

Interim Deputy City Clerk



## DEPARTMENT OF CENTRAL SERVICES COMMITTEE MEETING NOTICE

A Central Services Committee meeting will be held Monday, June 6th, 2022, in the **Engineering Conference Room (#234), 2<sup>nd</sup> Floor, City Hall at 6:00 p.m.**

### Agenda

1. Call Meeting to Order
2. Approval of Minutes
3. Public Comment (3 minutes)
4. Old Business
  - a) Recycling
5. New Business
  - a) Contract with Klingner & Associates PC for Construction Inspection
  - b) Review of bids for "2022 – 7th Ward Capital Improvements" (MR 658)
  - c) FEMA Review Fee - Fox Run
  - d) Evaluation of Engineering Qualifications for Harrison St. Bridge
  - e) Oil Bids
6. Late Additions

Respectfully submitted,

Kevin McClean  
Central Services Director



# CITY OF QUINCY

*Department of Information Technology*

Corey Dean  
IT Manager  
City Hall – 730 Maine Street  
Quincy, IL 62301  
(217) 221-3675

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## Technology Committee Meeting

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**Monday, June 6, 2022 – 6:00 PM**

**Location: 2nd Floor IT Training Room**

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### AGENDA

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1. Call to Order
2. Approval of Minutes from Previous Meeting
3. Public Comments (3 minute limit)
4. Barracuda Networks – Annual Maintenance
5. Microsoft Exchange Migration to Office 365
6. Update on Recovery
7. Late Additions
8. Adjournment

## **AGENDA**

### **FIRE ALDERMANIC MEETING**

**MONDAY, June 6, 2022**

**City Hall – Caucus Room**

**6:30 PM**

### **Items of Discussion**

1. Public Comments (limit 3 minutes)
2. Payment of Quincy University invoice

# Quincy Preservation Commission

Tuesday, June 7, 2022

5:30 p.m.

Quincy City Council Chambers

Quincy City Hall (1<sup>st</sup> Floor) – 730 Maine Street



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## AGENDA

- 1) **Call the Meeting to Order**
- 2) **Approval of the minutes from the May 3, 2022 regular meeting**
- 3) **Planning & Development Update**
- 4) **Ongoing Topics**
  - a) **Landmarks**
  - b) **Demolitions**
  - c) **Survey of Historic Districts**
  - d) **Preservation Fund**
  - e) **Bylaws**
- 5) **New Business**
  - a) **Preservation Dinner**
    - i) **Recap**
    - ii) **Early Thoughts for 2023**
  - b) **1550 Maine Street (Lorenzo Bull House)**
    - i) **Landmark Pre-Application**
    - ii) **Protected Features**
  - c) **Other items of interest to the Commission**
- 6) **General Public Comment (limited to three minutes)**
- 7) **Adjournment**



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AERONAUTICS COMMITTEE  
MEETING AGENDA

The regular meeting of the Aeronautics Committee will be held on **Wednesday June 8<sup>th</sup>, at 4:30 p.m. in Council Chambers at City Hall, 700 Maine Street Quincy, Illinois 62301.**

1. Call to Order
2. Approval of Minutes
3. Old Business
  - Recommendation of Lease with BlueHaven Café
4. Engineering Report
5. Airport Director's Report
  - Essential Air Service Update
  - Runway Construction Update
6. New Business
  - Recommendation of Contract with GateKeeper Systems, Inc. for Continued use of Airport Compliance Software
  - Recommendation of Admendment to Repackaging Agreement with Crawford, Murphy, and Tilly, Inc.
7. Public Comment
8. Adjournment

# BOARD OF FIRE AND POLICE COMMISSIONERS

## Meeting

**Date:** Tuesday, June 14, 2022

**Time:** 9:00 a.m.

**Place:** Caucus Room

### Agenda:

1. Call to Order and Roll Call
2. Public Comments – limit to 3 minutes
3. Approve Minutes of Last Meeting
4. Correspondence/Invoices
5. Pending Business
  - a. Interim Chief Yates – 9:15 a.m.
    - i. Validate police officer hiring requirements/approvals and promotions
    - ii. Provide status update on police/fire candidate background investigations
    - iii. **EXECUTIVE SESSION: Regarding Personnel Matters, pursuant to the Open Meetings Act of 5 ILCS 120/2(c)(1).** Discuss leave of absence employee status. Review Interim Police Chief screening documents.
  - b. Chief Valkamp – 9:45 a.m.
    - i. Review final firefighter job announcement, post July 2022
    - ii. Validate timing of firefighter hiring
  - c. Old Business
    - i. Review annual and monthly suspense's; updated chart
    - ii. Review FOIA response
6. New Business –
  - i. City agenda language for swearing in police chief
  - ii. Executive session 6-month review plan; July review
  - iii. Commission future actions
    - QPD patrol officer eligibility lists due Feb 2023, job announcement, Sept 2022; Lt and Sgt eligibility lists due April 2023; job announcement, Nov 2022
    - QFD Lt, Capt, and Asst Chief eligibility lists due April 2023; job announcement, Nov 2022.
7. Adjournment