

# Council Meeting for April 25, 2022



# CITY COUNCIL AGENDA

April 25, 2022

Final Agenda

7:00 P.M.

**Note: All items presented are subject to final action.**

## PUBLIC FORUM

### PETITION

By St. Francis Scouts BSA Troop 22 requesting to conduct a raffle and have the bond requirement waived from April 28<sup>th</sup> until June 9, 2022. The City Clerk recommends approval of the permit.

## REPORT OF THE ZONING BOARD OF APPEALS

**Ward  
4**

Recommending approval of a request by David Roll to vary the Zoning Code of the City of Quincy 2015 to allow for the installation of a pool at 1636 Hampshire Street and to allow for the installation of a 6' fence at 1636 Hampshire Street.

## PROCLAMATION

April 29<sup>th</sup> as "Arbor Day"

## RESOLUTIONS

Resolution of the City of Quincy, Adams County, Illinois authorizing the City to enter into a Reciprocal Agreement on Exchange of Information with the Illinois Department of Revenue.

Transit Director, Transit Advisory Committee and Director of Information Technology recommending approval of the service maintenance and upgrade agreement with Route Match be renewed at a cost of \$19,210.

Intergovernmental Agreement For Funding Of The Small Rental Rehabilitation Program.

## ORDINANCES

### **Adoption of an Ordinance entitled:**

An Ordinance Adopting The Annual Operating Budget For The City Of Quincy, Illinois, For The Fiscal Year Ending April 30, 2023.

### **First presentation of an Ordinance entitled:**

An Ordinance Granting A Variation From Zoning Regulations. (To allow for the installation of a pool at 1636 Hampshire Street and to allow for the installation of a 6' fence.)

An Ordinance Amending The 2021-2022 Fiscal Year Budget. (Additional revenue will be used to increase the budget to Capital Projects fund #301, Quincy Public Library, and Sales Tax Rebates.)

An Ordinance Amending Title III (Administration) Of Chapter 45 (Finance) Of The Municipal Code Of The City Of Quincy Of 2015 (defining Fix or Flatten language).

## REPORT OF FINANCE

**Quincy Zoning Board of Appeals**  
**Staff Review of Petition for 1636 Hampshire**

|                                    |  |
|------------------------------------|--|
| Applicant/Owner/ Prospective Owner | David Roll   |
| Address(es)                        | 1636 Hampshire Street  |
| Parcel Size(s)                     | 10,911 Square Feet (per Pictometry.com)  |
| Ward                               | 4  |
| Current Zoning                     | R1A (Single Family Residential)  |
| Parcel                             | 23-1-1527-001-00   |
| Variance Requested                 | Variation from City Code (162.114[A]) to allow for construction of a pool in a front yard and from City Code (162.113[C]) to allow for the construction of a 6' fence in a front yard. |

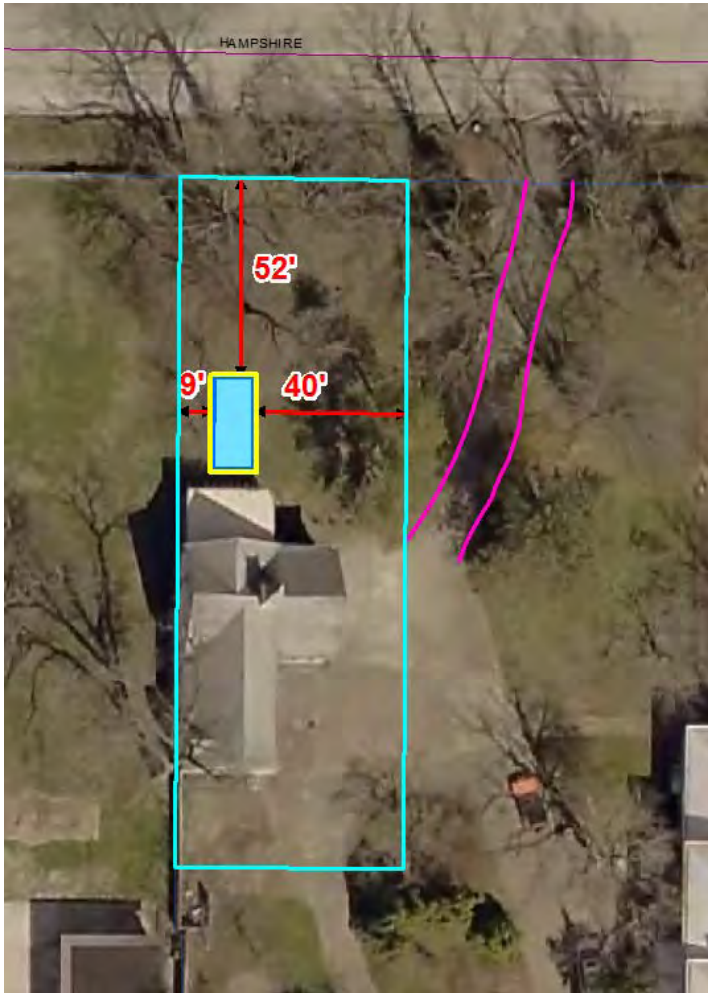


**Overhead View – 1636 Hampshire in Blue**



**Hampshire Street View of 1636 Hampshire – 04/12/2022**

**LOCATION/BACKGROUND:**



The subject lot at 1636 Hampshire Street is zoned R1A (single-family residential) and is located in Ward 4. The structure at 1636 Hampshire Street is the former Carriage House of 1651 Maine Street. The roughly 10,900 square foot lot that includes the Carriage House was divided from the parent lot (1651 Maine) in 1998. The current owner purchased the subject lot in 2021.

The petitioner seeks to construct a swimming pool surrounded by a six-foot tall fence as show to the left. The yellow line represents the fence while the blue area is the pool. The proposed setbacks were provided by the petitioner.

The deed to the subject lot establishes a perpetual driveway easement for access to Hampshire Street, as depicted by the two pink lines.

The petitioner believes the pool, if constructed in the proposed location, would be located in the side yard for his property because the Carriage House has an east/west configuration.

The Dept. of Planning & Development considers the proposed location of the pool to be the front yard as the street frontage for the subject lot is Hampshire Street.

City Code 162.114A states that pools shall be located in rear yards, so the petitioner seeks a variation from 162.114A to allow for the construction of the pool in a front yard.

City Code 162.113C states that fences/screens up to six feet in height may be placed in a side or a rear yard, so the petitioner seeks a variation from 162.113C to allow for the installation of a fence up to six-feet in height in the front yard.

**STAFF COMMENTS:**

City Code 40.125(C) states that when the ZBA considers a variation, it must determine if the proposed variation does any of the following:

- Impair an adequate supply of light and air to adjacent properties
- Unreasonably increase congestion in public streets
- Endanger Public Safety
- Unreasonably diminish established property values in the surrounding area
- Impair public health, safety or welfare.

Staff does not believe the requested variations would do anything listed above in City Code 40.125(C)

In addition, the ZBA shall only permit a variation where it is found that

- A) An exceptional or unusual physical condition of a lot, which condition, yard, given the applicable fence, sign, lot area, lot width or accessory structure size regulations, would prevent a reasonable or sensible arrangement of buildings, fences, or signs on the lot.
- B) The variation is consistent with conditions existing upon other properties in the immediate vicinity and in the same zoning district.
- C) Authorization of the variation will not be of substantial detriment to adjacent properties, and will not materially impair the intent and purpose of this subchapter or the public health, safety and general welfare.



Point A: Staff believes this lot has an exceptional or unusual physical condition. The division of the Carriage House lot from 1651 Maine Street in 1998 provided no side yard setback to the west of the Carriage House itself. The rear yard and the eastern side yard are entirely concrete as they are parts of existing driveways. As a result, the only portion of the property in which a pool could be constructed is the front yard, as shown in the previous photos.

The subject lot is also elevated from Hampshire Street itself. The street-view photograph on page one of the staff review shows a roughly 3-4 foot high brick wall along the sidewalk, showing that 1636 Hampshire is elevated

Point B: Staff is not aware of any other properties in the immediate vicinity that would have been divided in such a way that what was once in the rear of the yard (the Carriage House) is now the front of the yard.

Point C: Staff believes that this will not deter the public health, safety or general welfare of the adjacent properties, nor would it be a substantial detriment to adjacent properties.

Staff believes the entire southern frontage of Hampshire Street from 16<sup>th</sup> to 18<sup>th</sup> appears to be rear yards, one after the other. As a result, staff believes the construction of a pool and the installation of a six-foot tall fence in the front yard of 1636 Hampshire Street would not stand out as the neighboring properties could construct a pool or install a fence the same setback distance from Hampshire Street as the subject lot. In addition, the elevation of the subject lot would make it much more difficult for a passerby to even notice the pool and fence in the subject lot.

**STAFF RECOMMENDATION:**

Staff recommends the Zoning Board of Appeals approved the requested variance from City Code Chapter 162.114(A) to allow for the construction of a swimming pool in a front yard and the requested variance from City Code Chapter 162.113(C) to allow for the construction of a six-foot tall fence in a front yard.

# Quincy Zoning Board of Appeals

Tuesday, April 19, 2022

5:00 p.m.

Quincy City Council Chambers

Quincy City Hall (1<sup>st</sup> Floor) – 730 Maine Street



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## AGENDA

- 1) Call the Meeting to Order
- 2) Approve minutes of the Tuesday, October 19, 2021 regular meeting (No Meeting in Nov. 2021 through March 2022)
- 3) Public Hearing requested by David Roll to vary the Zoning Code of the City of Quincy (2015) to allow for the installation of a pool in the front yard of 1636 Hampshire Street and the installation of a 6' fence in the front yard of 1636 Hampshire Street: Zoned R1A, Ward 4  
**(Approved 5-1)**
- 4) Public Comment (limited to three minutes)
- 5) New Business
- 6) Adjournment

**Quincy Zoning Board of Appeals Minutes**  
**Tuesday, April 19, 2022**

A meeting of the Quincy Zoning Board of Appeals was held at 5:00 p.m. on Tuesday, April 19, 2022 in the Quincy City Council Chambers, City Hall, 1<sup>st</sup> Floor, 730 Maine Street.

Members Present: Terry Austin, John Basinger, Dave Bellis, Chairman Ron Frillman, Mike Martin, & Scott Richardson

Members Absent: None

Staff Present: Bruce Alford, Chuck Bevelheimer, Jason Parrott & Michael Seaver

- 1) **Call to Order:** Frillman called the meeting to order at 5:00 p.m.
- 2) **Approval of Minutes:** Martin moved to approve the minutes of the October 19, 2021 meeting as presented; seconded by Basinger. Motion carried, all in attendance voting in favor.
- 3) **Public Hearing requested by David Roll to vary the Zoning Code of the City of Quincy (2015) to allow for the installation of a pool in the front yard of 1636 Hampshire Street and the installation of a 6' fence in the front yard of 1636 Hampshire Street: Zoned R1A, Ward 4**

Frillman asked staff to read its review. Staff asked that the review, which had been shared previously with the board members and the petitioner, be entered into the record. Staff then read the recommendation, which is to approve the variances as requested.

Frillman asked the petitioner to address the board if they choose.

David Roll (1636 Hampshire) thanked staff for their help with the process. He provided a history of his property, which was split from 1651 Maine Street in the late 1990's. Roll said his home, the former Carriage House for 1651 Maine Street, has an east/west configuration, but the front yard is considered Hampshire Street, even though his front yard is the rear yard for his neighbors. He said he has no yard to the west and only concrete to the south, so he is limited to where he could place the pool and the fence. Roll said his neighbors could build a pool the same distance from Hampshire Street as his proposed location without the need for a variance because of the configuration of his home. He said the fence he plans to install will be a wrought iron fence to blend in with the neighborhood. Roll said the goal is to construction the pool as close as possible to his home, depending on the location of utilities.

Martin asked if it would be an in-ground pool. Roll said it would. Martin asked if there would be any amenities. Roll said there would not be a slide, a diving board or anything like that. Basinger said that the plans show the pool approximately 52' from Hampshire. He asked if the pool would be constructed any closer. Roll said the final location and the configuration would be based on utilities, but he said it would certainly be at least 30' from Hampshire. Martin asked about shielding the pool related equipment. Roll said a berm would protect the equipment from view.

Frillman asked if anyone in the audience would like to comment on the request. Marlana Minnick (1651 Maine) said she had only received notice of the meeting, but had not seen the drawing showing the location of the pool. She provided a history of 1651 Maine and 1636 Hampshire. Minnick said the Carriage House is a historic property and the installation of the pool at 1636 Hampshire will reduce the historic value of the property and the property value of their home at 1651 Maine. Minnick also questioned why staff would say in its report that the project was a done deal. Staff told Minnick that the staff review simply provides a recommendation to the ZBA, but that the ZBA and eventually the City Council has the final say. Staff also provided Minnick a copy of the staff review so she could see the proposed location of the pool.

Bellis asked staff regarding the historic nature. Staff described the landmark process to the ZBA and said the Carriage House is mentioned in City Code as a landmark property, but added that the code does not prevent the addition of a pool to the property. Bellis asked if any city official or commission approved the lot split. Alford said it's likely the property went to the Plan Commission in the late 1990's as a small tract subdivision.

There was an extended conversation related to the historic nature of the property. Martin said the historic designation does not prevent the installation of the pool. The commission further discussed the nature of the lot layout for 1636 Hampshire including entrance/exit for the property. Frillman said there is an 8' fence in the rear yard of 1651 Maine Street, so the 6' fence at 1636 Hampshire Street seems appropriate. Bellis said he sees the tennis court in the rear of 1651 Maine Street and the pool at 1636 Hampshire as similar because they are similar distances from Hampshire Street.

Richardson asked about the process for ZBA, asking about the impact to neighboring properties. He asked if this opinion from the neighbor was taken into consideration when the staff review was prepared. Bevelheimer said the staff review is completed based on a review of the code and does not take into account any potential comment during the public hearing as it is not known at the time if anyone will speak at the hearing.

Martin asked Minnick if she was still opposed after seeing the layout of the pool. Minnick said she was because she believes it will devalue the property of their home at 1651 Maine. She said 1651 Maine is the only property that will be affected by this. The commission further discussed the potential impact of the pool on the property values. Frillman asked about notification. Staff said notification took place and the neighbors had the opportunity to attend the meeting.

Martin made a motion, seconded by Bellis, to concur with the staff review and recommend approval to vary the requirement that a pool shall be located in a rear yard to allow for the construction of a pool at a location that is not within the required front yard as defined in Section 162.060 and 162.061(A) and to vary the requirement that a fence/screen six-feet in height or less may be located in a side or rear yard to allow for the construction of a six-foot fence at a location that is not within the required front yard as defined in Section 162.060 and 162.061(A) as requested.

The commission then discussed the definition of yards in City Code. Basinger said the area outside of the required yard dimensions (setbacks) is considered a buildable area, so the variance should allow for the installation of the pool and fence within the buildable area, outside of the required yard dimensions to avoid saying the pool or fence could be constructed in the front yard. Alford said the variance should state the installation of each is not allowed within the required front yard. Basinger said he was acceptable of that so long as it is not allowed within a required front yard.

With no further discussion, the board voted 5-1 in support of the motion for the pool and fence.

- 4) **Public Comment (Limited to Three Minutes):** None
- 5) **New Business:** None
- 6) **Adjournment:** The meeting adjourned at 5:30 pm

**Submitted by Jason Parrott** – Secretary – Quincy Zoning Board of Appeals.





# CITY OF QUINCY

DEPARTMENT OF PLANNING & DEVELOPMENT

706 Maine Street | Third Floor | Quincy, IL 62301

Office: 217-228-4515 | Fax: 217-221-2288

## PETITION FOR VARIANCE: MAJOR CHANGE

### Petition

On (date): 02/16/22, the undersigned applied to the Building Inspector of the City


of Quincy for a permit to POOL PERMIT & 6FT FENCE PERMIT

on real estate commonly known as (address): 1636 HAMPSHIRE

This permit was refused by the Building Inspector of the City of Quincy due to: ORDINANCE

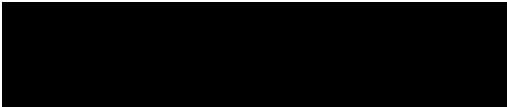



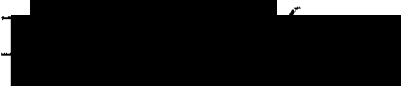
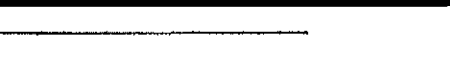


PROHIBITION FOR HAVING A POOL/6FT FENCE IN FRONT YARD. HOWEVER I WOULD PETITION DUE TO THE UNIQUE PLACEMENT/ORIENTATION OF MY LOT I WOULD CONSIDER THE PARCEL OF MY LOT A SIDE YARD NOT A FRONT YARD. I do hereby appeal this major change to the Quincy Zoning Board of Appeals and ask that a variance be granted to allow for the following:

THE BUILDING/PLACEMENT OF A POOL IN THE NORTHERN PORTION OF MY LOT & A 6FT. FENCE SURROUNDING PERIMETER

Signature:   
Address: 1636 HAMPSHIRE  
QUINCY IL 62301

Printed Name: DAVID ROLL  
Phone #: 217-617-0981

ACTION TAKEN BY ZONING BOARD OF APPEALS: APPROVED

|                   |  |   |
|-------------------|--|---|
| MEMBERS VOTING    |  |  |
| - IN FAVOR:       |  |  |
| - IN OPPOSITION:  |  |  |
| - ABSTAIN/ABSENT: |  |  |

NOTES: \_\_\_\_\_

## Reasons for Requesting Variance

Explain why the strict application of the city's Zoning Ordinance is not possible on the lot(s) listed in the petition, citing special circumstances or practical difficulties.

DUE TO EXISTING PROPERTY LINES THERE IS INSUFFICIENT ROOM TO ACCOMMODATE THE PROJECT ANYWHERE WITHIN THE LOT. THE NORTHERN SECTION OF THE LOT IS THE ONLY PLACE THAT CAN ACCOMMODATE THE PLACEMENT OF THE POOL.

Explain why the lot(s) listed in the petition has/have an exceptional or unusual physical characteristic, requiring the need for a variance, compared to lots with the same zoning district.

OUR RESIDENCE WAS FORMERLY THE CARRIAGE HOUSE FOR 1651 MAINE STREET AND AS SUCH WAS PREVIOUSLY CONTAINED IN 1651 MAINE ST. LOT. APPROXIMATELY 75 YEARS ~~AGO~~ <sup>AGO</sup> THE PREVIOUS

Explain how the variance is NOT the result of a situation or condition that was knowingly or deliberately created by the Petitioner

SEE BACK

I WAS NOT INVOLVED IN THE REDRAWINGS OF THE CURRENT

PROPERTY LINES. I HAVE NOT ALTERED OR BUILT ANYTHING ON THE LOT THAT WOULD HAVE AFFECTED THE PLACEMENT OF THE PROPOSED POOL.  
Explain why the variance will NOT alter the essential character of the neighborhood

IF THE NEIGHBORS TO THE EAST AND WEST OF ME CAN BUILD ON THE NORTHERN PORTIONS OF THEIR LOTS EXTENDING PAST THE "FEET" OF MY RESIDENCE W/O REQUIRING A VARIANCE THEN ALLOWING ME TO DO SO WOULD NOT ALTER ANYTHING.

Explain why the variance will NOT cause a nuisance to adjacent lots

AGAIN IF MY NEIGHBORS CAN DO THE SAME WITHOUT A VARIANCE THEN ALLOWING ME TO DO SO DOES NOT CREATE A NUISANCE TO SURROUNDING PROPERTY OWNERS.

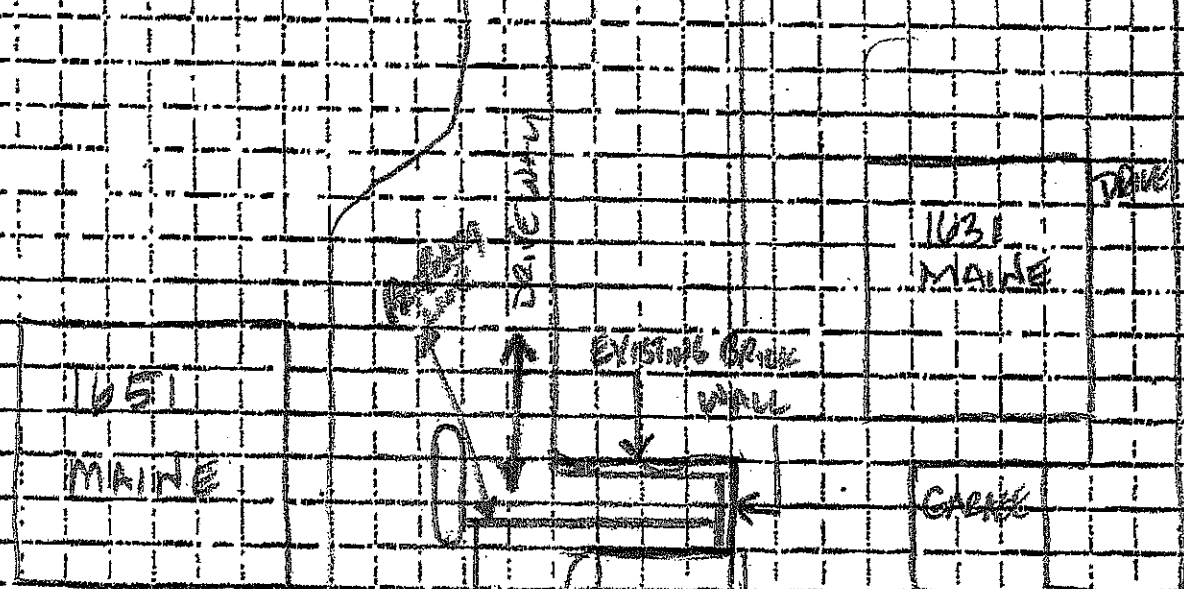
Explain how the variance requested represents the minimum deviation necessary from the requirements of the Zoning Code? ie: (if you are seeking a 10' setback encroachment, could you get by with an 8' encroachment?)

DUE TO THE UNIQUE CHARACTERISTICS OF MY LOT THERE IS NOT ANOTHER PLACE POSSIBLE ON THE LOT TO PLACE THE POOL.

I AM SIMPLY ASKING PERMISSION TO UTILIZE THE NORTHERN PORTION OF MY LOT. IF MY NEIGHBORS TO THE EAST & WEST CAN UTILIZE THE NORTHERN PORTIONS OF THEIR LOTS FOR THE SAME PURPOSE W/O A VARIANCE I FEEL ALLOWING ME TO

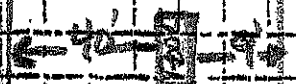
OWNER ELECTED TO DIVIDE THE CARRIAGE HOUSE FROM 1651 MAINE ST. AND TO SELL 1651 MAINE ST. AT THAT TIME THE PROPERTY LINES WERE REDRAWN AND THE PROPERTIES WERE SEPERATED. THE CARRIAGE HOUSE WAS THEN GIVEN THE ADDRESS OF 1636 HAMPSHIRE. THE CARRIAGE HOUSE IS ACTUALLY POSITIONED/ORIENTATED FACING EAST. HOWEVER, DUE TO HAVING A HAMPSHIRE ADDRESS WHAT I CONSIDER MY SIDE YARD (THE NORTHERN PORTION OF THE LOT) CITY ORDINANCE AS WRITTEN CONSIDERS THIS THE FRONT YARD AND PROHIBITS POOLS & FENCES OVER FOUR FEET IN HEIGHT. THE BOUNDARIES OF THE LOT DOES NOT ALLOW FOR SUFFICIENT ROOM FOR A POOL ON THE EAST, WEST OR SOUTH PORTIONS OF THE LOT. THE NORTHERN PORTION OF THE LOT IS <sup>THE ONLY</sup> AREA WHERE THE POOL COULD BE BUILT. ADDITIONALLY, IF THE OWNERS OF THE PROPERTIES ON EITHER SIDE OF ME, 1651 MAINE TO MY EAST & 1631 MAINE TO MY WEST ELECTED TO BUILD A POOL IN THE NORTHERN SECTIONS OF THEIR PROPERTY THEY WOULD BE ALLOWED TO DO SO WITHOUT REQUIRING A VARIANCE, EVEN IF THEIR POOL EXTENDED PAST THE "FRONT" OF MY RESIDENCE. CURRENTLY 1651 MAINE ST. HAS A TENNIS COURT AND 8 FOOT FENCE LOCATED IN THE NORTHWESTERN PORTION OF THEIR LOT THAT EXTENDS WELL PAST THE "FRONT" OF MY RESIDENCE. IF THE PROPERTY OWNERS ON EITHER SIDE OF ME CAN BUILD IN THE NORTHERN SECTIONS OF THEIR LOT THEN ALLOWING ME TO DO THE SAME WOULD NOT ALTER THE CHARACTER OF THE LOT OR HAVE A NEGATIVE IMPACT. ANOTHER CONSIDERING FACTOR IS MY LOT SITS ELEVATED FROM THE STREET LEVEL BY APPROXIMATELY 6 FT WHICH PROVIDES AN ADDITIONAL BUFFER.

MAINE STREET



1020 HANGING

(EXISTING FENCE)



PROPERTY LINE

PROPERTY LINE

(EXISTING BRICK WALL)

HAMPSHIRE STREET



CITY OF QUINCY, ILLINOIS

Official  
**P**roclamation

**WHEREAS:** In 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees; and

**WHEREAS:** This holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska and Arbor Day is now observed throughout the nation and the world; and

**WHEREAS:** Trees reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife; and

**WHEREAS:** Trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products; and

**WHEREAS:** Trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community; and

**WHEREAS:** Trees, wherever they are planted, are a source of joy and spiritual renewal; and

**WHEREAS:** The City of Quincy has been recognized as a Tree City USA for thirty-six years by the Arbor Day Foundation; and

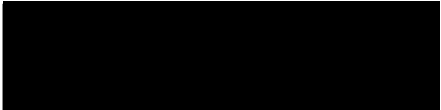
**WHEREAS:** The City of Quincy has received a 2021 Tree City USA Growth Award from the Arbor Day Foundation.

**NOW, THEREFORE, I,** Michael A. Troup, Mayor of the City of Quincy, on behalf of the City Council and the citizens of Quincy, do hereby proclaim Friday, April 29<sup>th</sup> as

 **Arbor Day**

in the City of Quincy and I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands. I further urge all citizens to plant trees to gladden the heart and promote the well-being of this and future generations.

IN TESTIMONY WHEREOF, I HAVE  
HEREUNTO SET MY HAND AND CAUSED TO  
BE AFFIXED THE SEAL OF THE CITY OF  
QUINCY ON THIS 29<sup>TH</sup> DAY OF APRIL IN THE  
YEAR OF OUR LORD TWO THOUSAND TWENTY-TWO.

  
MICHAEL A. TROUP  
MAYOR, CITY OF QUINCY

# CITY OF QUINCY



*Office of City Treasurer*

LINDA K. MOORE, DBA  
CITY TREASURER

CITY HALL ♦ 730 MAINE STREET  
QUINCY, IL 62301

## MEMO

To: City Council  
From: Linda Moore, Treasurer  
Date: , 2022  
Re: Reciprocal Agreement Renewal with IL Department of Revenue

After each Mayoral Election and annually thereafter, the city must update the agreement to share financial information that was obtained pursuant to the Illinois Retailers' Occupation Tax Act, the Service occupation Tax Act the Use Tax Act, and the Service Use Tax Act. The financial information is limited to the net revenue distributed to the City.

The Chief Executive Officer, the Mayor, submits a letter to the Illinois Department of Revenue with the list of names authorized to receive and/or view this information. Recently, our tax audit partner, Azavar Audit Solutions, became licensed as a "Registered Third-Party" which means they've gone through IDOR's stringent vetting process and paid due fees such that they are now authorized by contracted clients for purposes of requesting/reviewing the confidential data from the IL Department of Revenue for audit purposes. Therefore, I've added their audit personnel to this year's resolution.

I'm asking Council to pass the attached resolution authorizing the City to update this annual reciprocal agreement with the Illinois Department of Revenue.

If you have any questions, please let me know.

Thank you.



**A RESOLUTION OF THE CITY OF QUINCY, ADAMS COUNTY, ILLINOIS  
AUTHORIZING THE CITY TO ENTER INTO A RECIPROCAL AGREEMENT ON  
EXCHANGE OF INFORMATION WITH THE ILLINOIS DEPARTMENT OF  
REVENUE**

WHEREAS, Public Act 99-517 made changes to the statute regarding the furnishing of confidential taxpayer information to local governments; and,

WHEREAS, as a result of this legislative change, the Illinois Department of Revenue has made changes to the Reciprocal Agreement on Exchange of Information; and,

WHEREAS, due to the sensitive nature of this confidential taxpayer data, that Illinois Department of Revenue has added a new requirement which requires each authorized person to complete and sign an Attachment B, Acknowledgement of Restrictions on Use and Disclosure of Confidential Financial Information; and,

WHEREAS, the current Reciprocal Agreement on Exchange of Information must be updated following the municipal elections; and,

WHEREAS, the Mayor, the Director of Administrative Services, the City Treasurer, the Deputy Treasurer, and the City Comptroller are authorized to view this information, and each individual authorized under the agreement has completed Attachment B; and,

WHEREAS, Azavar Audit Solutions is now an authorized Third-Party with the Illinois Department of Revenue and the following individuals are authorized by Azavar to Review confidential information for audit purposes; Jason Perry, Azavar President; Michele Birmingham, Audit Manager; Mordecai Benson, Analyst; and Tarik Ziyadoglu, Software Engineer;

**NOW, THEREFORE**, BE IT RESOLVED by the City Council of the City of Quincy, Adams County, Illinois, that the Mayor and the City Clerk of the City of Quincy are hereby authorized to execute and attest, respectively, the “Reciprocal Agreement for Exchange of Confidential Information Annual Recertification Letter, Attachment A and Attachment B” a copy of which is attached hereto and incorporated herein by reference as “Resolution Exhibit No. 1” and Attachment A & B;

This Resolution shall be in full force and effect from and after its passage, approval and publication in the manner provided by law.

Passed and approved this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

Ayes:

Nays:

Absent:

Submitted by: Linda Moore, Treasurer

May 1, 2022

Illinois Department of Revenue  
Local Tax Allocation Division (MC 3-500)  
101 W Jefferson St  
Springfield, IL 62702-5145

Email: [rev.localtax@illinois.gov](mailto:rev.localtax@illinois.gov)

To Local Tax Division:

The City of Quincy is requesting, pursuant to the Reciprocal Agreements on Exchange of Information, the remittance reports available to this municipality for businesses registered in our jurisdiction for the current calendar year.

The following list of employees or individuals are authorized to view and electronically request the confidential information through My Local Tax portal:

Mike Troup, Mayor  
Sheri Ray, Comptroller  
Linda Moore, Treasurer  
Jeff Mays, Director of Administrative Services  
Lori Oliver, Deputy Treasurer  
Third Party employees of Azavar Audit Solutions  
    Jason Perry                      Azavar President  
    Michele Bermingham          Audit Manager  
    Mordecai Benson              Analyst  
    Tarik Ziyadoglu               Software Engineer

Sincerely,

Mike Troup, Mayor



September 1, 2016 and after

**RECIPROCAL AGREEMENT ON EXCHANGE OF INFORMATION  
BETWEEN THE CITY OF QUINCY AND THE  
ILLINOIS DEPARTMENT OF REVENUE**

The Illinois Department of Revenue (the "Department"), in accordance with the statutes of the State of Illinois, agrees to share under the terms of this Reciprocal Agreement on Exchange of Information (the "Reciprocal Agreement") with the City of \_\_\_\_\_ QUINCY \_\_\_\_\_ (the "Municipality") financial information obtained pursuant to the Illinois Retailers' Occupation Tax Act, the Service Occupation Tax Act, the Use Tax Act, and the Service Use Tax Act (the "Tax Acts"). For purposes of this Reciprocal Agreement, "financial information" means the following information for each retailer or serviceman in the Municipality: (1) the business name; (2) the business address; (3) the standard classification number assigned to the business; (4) net revenue distributed to the requesting municipality that is directly related to the requesting municipality's local share of the proceeds under the Use Tax Act, the Service Use Tax Act, the Service Occupation Tax Act, and the Retailers' Occupation Tax Act distributed from the Local Government Tax Fund, and, if applicable, any locally imposed retailers' occupation tax or service occupation tax; and (5) a listing of all businesses within the requesting municipality by account identification number and address.

It is further agreed that all information exchanged will be used only for the official purposes of the State and of the Municipality and shall be kept confidential in accordance with the Tax Acts. Each party agrees to take appropriate steps to protect from unauthorized disclosure the tax information obtained pursuant to this Reciprocal Agreement and to destroy it when no longer needed by shredding or other appropriate means.

The Municipality agrees to follow the procedures to protect the confidentiality of information provided in "Minimum Standards Required to Safeguard Information Given as a Result of a Reciprocal Agreement on the Exchange of Information," which is incorporated into this Reciprocal Agreement as Attachment A. Both parties understand and agree that the Department will not provide any information under this Reciprocal Agreement to the Municipality unless and until the Municipality signs Attachment A.

It is agreed that only the chief executive officer of the Municipality will initiate a Reciprocal Agreement with the Department. Information provided to the Municipality under this Reciprocal Agreement may be shared with or viewed by only persons who are directly involved in the financial operations of the Municipality, including Municipal employees, and persons, such as attorneys or accountants, retained by the Municipality. The information provided shall not, however, be shared with or viewed by any person who is compensated by the Municipality for services rendered on a contingent basis or any other similar method that may impair that person's independence or the perception of that person's independence. The chief executive officer shall provide the Department with a list of names and official titles of persons designated by him or her as persons exclusively authorized to request, view, or receive financial information on his or her behalf. The list shall be on Municipal letterhead and shall be signed by the chief executive officer. The information provided by the Department shall not be viewed by or shared with anyone who is not on the list. Each person designated to request, view, or receive financial information must acknowledge to the Department that he or she received and reviewed this Reciprocal Agreement and understands the legal and contractual obligation to maintain the confidentiality of this information by signing and returning Attachment B, which attachment shall be incorporated into this Reciprocal Agreement. The

Department agrees to provide the Municipality with a written list showing the names and official titles of Department employees designated by it to request, view, or receive financial information from the Municipality. Both parties agree to furnish additions to and deletions from the lists as they occur. It is agreed that no information provided under this Reciprocal Agreement will be provided by telephone or pursuant to a telephone request.

Both parties understand and agree that the Department will not provide any information under this Reciprocal Agreement to the Municipality unless and until the Municipality provides:

- a signed copy of this Reciprocal Agreement;
- a signed copy of Attachment A;
- a list of names and official titles of persons exclusively authorized to request, view, or receive financial information on Municipal letterhead, signed by the chief executive officer; and
- a completed and signed Attachment B for each person designated by the chief executive officer of the Municipality as authorized to request, view, or receive financial information.

It is further agreed that either party for administrative reasons may refuse to share information.

This Reciprocal Agreement may be canceled by either party at any time and will be canceled in the event of any unauthorized use or disclosure (verbally, in writing, or by any other means) of confidential financial information obtained pursuant to this Reciprocal Agreement or failure to abide by the procedures set forth by the Department for safeguarding the confidentiality of such confidential financial information.

Illinois Department of Revenue

CITY OF QUINCY  
Municipality

\_\_\_\_\_  
Director

\_\_\_\_\_  
Chief Executive of the Municipality

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of the Municipality

\_\_\_\_\_  
Date

## ATTACHMENT A

### MINIMUM STANDARDS REQUIRED TO SAFEGUARD INFORMATION GIVEN AS A RESULT OF A RECIPROCAL AGREEMENT ON THE EXCHANGE OF INFORMATION

1. All requests for information under the Reciprocal Agreement on the Exchange of Information (the "Reciprocal Agreement") will be in writing, on letterhead of the [Municipality][County] and addressed to the Local Tax Allocation Division at the Illinois Department of Revenue (the "Department").
2. Information received under the Reciprocal Agreement will be kept in a locked storage facility, e.g., locked file cabinet, closet, or desk that is only accessible by persons authorized under the Reciprocal Agreement to receive information. Any information stored in an electronic format shall be password protected and restricted to only those persons authorized under the Reciprocal Agreement to receive information.
3. Any [Municipality][County] that receives information under the Reciprocal Agreement will promptly notify the Department when a person who has been authorized to receive information under the Reciprocal Agreement, leaves employment of the [Municipality][County] or otherwise is no longer authorized by statute or by the [Municipality][County] to receive the information.
4. Any [Municipality][County] that receives information under the Reciprocal Agreement will report to the Department any possible or suspected breach of confidentiality of the information as soon as possible, but no later than the close of business on the business day following the date of discovery.
5. The proper method for destruction of information that is no longer needed is shredding or destruction of the CDs.
6. Any [Municipality][County] that receives information under the Reciprocal Agreement will not share the information with or allow the information to be viewed by any person who is compensated by the Municipality or County for services rendered on a contingent basis or any other similar method that may impair that person's independence or the perception of that person's independence.
7. Any person who divulges confidential information in any manner, except in accordance with a proper judicial order or as otherwise provided by law, is guilty of a Class B misdemeanor with a fine not to exceed \$7,500.00 per disclosure. Confidential information includes any information collected by the Department from any return or investigation other than name and address of the taxpayer. Disclosure of confidential information to [Municipal][County] Employees, contractors, or vendors who are not explicitly authorized to view such information under the Reciprocal Agreement constitutes unauthorized disclosure.
8. Information received under the Reciprocal Agreement is exempt from disclosure under section 7(1)(a) of the Freedom of Information Act (FOIA). Section 11 of the Retailer's Occupation Tax Act (ROTA) specifically prohibits disclosure of this information. To ensure uniform responses among recipients of confidential tax information, a [Municipality][County] that receives a FOIA request for information received under the Reciprocal Agreement shall (a) deny the request pursuant to section 7(1)(a) of FOIA; (b) notify the Department of Revenue of the request; and (c) keep the Department apprised of any proceedings instituted to compel the release of information under FOIA.

The City of QUINCY agrees to abide by the aforementioned standards in safeguarding the information that it receives pursuant to the Reciprocal Agreement, which it has entered into with the Illinois Department of Revenue.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

**ATTACHMENT B**

**Acknowledgment of Restrictions on Use and Disclosure of Confidential Financial Information**

I, \_\_\_\_\_, am currently employed as [a][an] \_\_\_\_\_ with [the [Town][City][Village][County] of \_\_\_\_\_ (the [“Municipality”][“County”])][name of non-government entity]. I am authorized under the Reciprocal Agreement on Exchange of Information between [name of Municipality][name of County] and the Illinois Department of Revenue to request, view, or receive confidential financial information on behalf of the [Municipality][County]. I have received and reviewed the Reciprocal Agreement on the Exchange of Information and I understand its terms.

By my signature below I acknowledge that the unauthorized use or disclosure of confidential financial information obtained under the Reciprocal Agreement is prohibited by law. I further acknowledge that any person who divulges confidential financial information in any manner, except pursuant to a court order or as otherwise authorized by law, is guilty of a Class B misdemeanor and subject to a fine of up to \$7,500 per disclosure. I understand that disclosing confidential financial information to persons who are not explicitly authorized under the Reciprocal Agreement constitutes unauthorized use and disclosure.

Employer: (Please print) \_\_\_\_\_

Position/Title: (Please print) \_\_\_\_\_

\_\_\_\_\_  
[Signature]

\_\_\_\_\_  
[Date]



**City of Quincy  
Quincy Transit Lines**

**2020 Jennifer Road  
Quincy IL 62301**

**217-228-4550  
Fax: 217-228-4448**

**March 20, 2022**

**Mayor Mike Troup  
Honorable City Council Members**

**Included in next Monday's agenda you will find a resolution to authorize the renewal of the Route Match Service agreement, the fees include Core system Maintenance and troubleshooting as well as 5 user hosting fees.**

**Route Match has been working well with us since our upgrade to the system. I am asking for your support in authorizing the payment of these annual contract fees.**

**If you have questions regarding this please feel free to contact me, at the numbers listed below.**

**Respectfully;**

**Marty Stegeman  
Transportation Director  
(217) 885-3285  
(217) 430-5587 cell**

**RESOLUTION**

WHEREAS, The City of Quincy, Quincy Transit Lines, owns and operates a fleet of 16 buses; and

WHEREAS, the City of Quincy purchased scheduling software from Route Match in 2011; and

WHEREAS, the software was updated to improve the efficiency of our system; and

WHEREAS, the City Council approved the upgrade to the software July 15 of 2019; and

WHEREAS, The upgraded Route Match includes an annual maintenance agreement in the amount of \$19,210 broken down as:

|  |         |
|--|---------|
| Technical Support & Maintenance (Core System)..... | \$7,210 |
| Annual Hosting fee – 5 users.....                  | \$6,000 |
| Annual IVR fee (automated call reminder).....      | \$3,000 |
| Technical support of IVR call system.....          | \$3,000 |

WHEREAS, and the Illinois Department of Transportation Downstate Assistance Program (DOAP) Grant allows this expense to be reimbursed; now

THEREFORE BE IT RESOLVED, the Transportation Director, Transit Advisory Committee and Director of Information Technology recommend to the Mayor and City Council that the service maintenance and upgrade agreement with Route Match be renewed at a cost of \$19,210.

Marty Stegeman  
Transportation Director

Corey Dean  
Director of Information Technology

March 25, 2022

RESOLUTION

WHEREAS, the City of Quincy has allocated funds to establish a Small Rental Rehabilitation Program (the "Program") as a financial incentive for the development of residential rental housing and/or rehabilitation of existing and distressed residential rental housing;

WHEREAS, the Township of Quincy is wholly within the City of Quincy and is a coterminous township;

WHEREAS, the Township has in its possession certain funds and has determined it in the best interest of the Township to use said funds to participate in and contribute to the City of Quincy's Small Rental Rehabilitation Program;

WHEREAS, the Parties have authority to enter into an Intergovernmental Agreement pursuant to Illinois Constitution, Article VII, Section 10 (Intergovernmental Cooperation) and the Intergovernmental Cooperation Act (5 ILCS 220/1 et seq.);

WHEREAS, it is in the best interest of the Parties, their residents, and the general public that said Funds be allocated to the Program.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Mayor and City Council that the City of Quincy may enter into the Intergovernmental Agreement for Funding of the Small Rental Rehabilitation Program attached hereto, which is with the with the Township of Quincy.

\_\_\_\_\_  
Dated

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Dated

\_\_\_\_\_  
Clerk



**INTERGOVERNMENTAL AGREEMENT FOR FUNDING OF THE SMALL RENTAL REHABILITATION PROGRAM**

This Agreement is made this \_\_\_\_ day of April, 2022, by and between the City of Quincy, an Illinois Municipal Corporation, organized under the Illinois Municipal Code (65 ILCS 5/1-1-1 et seq.)(hereinafter, the “City”) and the Township of Quincy, a Township organized under the Illinois Township Code (60 ILCS 1/1-1 et seq.), (hereinafter, the “Township”). The City and Township may together be referred to as the “Parties.”

WHEREAS, the City of Quincy has allocated funds to establish a Small Rental Rehabilitation Program (the “Program”) as a financial incentive for the development of residential rental housing and/or rehabilitation of existing and distressed residential rental housing;

WHEREAS, the Township of Quincy is wholly within the City of Quincy and is a coterminous township;

WHEREAS, the Township has in its possession certain funds and has determined it in the best interest of the Township to use said funds to participate in and contribute to the City of Quincy’s Small Rental Rehabilitation Program;

WHEREAS, the Parties have authority to enter into this Agreement pursuant to Illinois Constitution, Article VII, Section 10 (Intergovernmental Cooperation) and the Intergovernmental Cooperation Act (5 ILCS 220/1 et seq.);

WHEREAS, it is in the best interest of the Parties, their residents, and the general public that said Funds be allocated to the Program; and

WHEREAS, it is of mutual benefit to both Parties that they enter into this Agreement for the mutual benefit of the residents and general public to enhance better housing for the general safety and welfare of those so in need thereof;

NOW THEREFORE, in consideration of the matters set forth above, the agreements contained in this Agreement, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties agree as follows:

1. Contribution of Funds and Use of Funds. Upon the execution of this Agreement by the parties, the Township shall provide to the City the total sum of four hundred thousand dollars (\$400,000.00) (the “funds”) for use in the Program. Said funds shall be deposited in the Fund 203 Housing Resource Fund held by the City. Said funds shall be used solely for the Program, and shall be used in accordance with the guidelines and procedures established and adopted by the City for the Program which are currently set forth in Ordinance No. 21-46, but may be amended by the City Council.

2. Payout of Funds Under the Program. The City shall be solely responsible for the payment of funds received from the Township to participants in the Program. The Township shall assume no responsibility for the administration of the Program.

3. Indemnification. The City shall be solely responsible for any and all actions, claims, suits for damages, claimed liability, any and all claims of obligations to indemnify imposed by law, claims for personal injury, claims for damage to property, economic damages or contractual claims arising out of or in connection with this Agreement, the use of funds contributed by the Township herein, and the Program. The City shall defend, indemnify and hold the Township, its officers, agents and employees harmless from any and all such claims, losses, costs, damage or expense, injury to persons or property, including reasonable attorney's fees.

4. Accounting. The City shall provide to the Township every six months an accounting demonstrating the manner and amount in which funds provided by the Township herein were utilized.

5. Notices. All notices or other communications regarding this Agreement shall be in writing and shall be deemed to have been given when the same are (i) deposited in the US Mail and sent by first class mail, postage prepaid; or (ii) physically delivered in each case to the Township or City at their respective addresses set for below (or as otherwise designated by notice to the other):

a. If to the Township:

b. If to the City:

6. Governing Law. This Agreement shall be deemed to be an intergovernmental agreement made in accordance with and governed by the laws of the State of Illinois.

7. Authorization. The Parties agree that they have taken all actions necessary to establish any necessary resolutions, referenda, ordinances, or other actions required to allow each Party to participate in the Program and to enter into this Agreement, and that they are authorized to enter into this Agreement. Copies of documents evidencing such actions are attached hereto as Exhibit B.

8. Modification. This Agreement may be modified only by an instrument in writing signed by both parties authorized agents.

9. Counterparts. This Agreement may be signed in any number of counterparts with the same effect as if the signatures thereto and hereto are upon the same instrument on the same date.

10. Termination. The Township may, upon 10 days written notice, terminate this Agreement and recoup funds provided to the City if it is determined by the Township that there has been a material breach of the Agreement by the City. With 10 days of receipt of such notice from the Township, the City shall have the opportunity to effect a cure of the breach. Failure of

the City to cure or provide adequate reasons why it is unable to reasonably cure the breach in the time allotted shall result in termination of the Agreement. Upon such termination, the City shall repay to the Township all funds provided by it.

11. Entire Agreement. This Agreement constitutes the entire Agreement of the Parties with regard to the subject matter hereof.

IN WITNESS WHEREOF, the Parties have executed this Agreement on the date first written above.

The City of Quincy

\_\_\_\_\_  
Attest: City Clerk

By: \_\_\_\_\_  
Mayor

The Township of Quincy

\_\_\_\_\_  
Attest: Township Clerk

By: \_\_\_\_\_  
Supervisor



**OFFICE OF THE COMPTROLLER  
CITY OF QUINCY  
SHERI L. RAY, COMPTROLLER**

**CITY HALL SUITE 207  
730 MAINE STREET  
QUINCY, ILLINOIS 62301-4056**

**TELEPHONE  
(217) 228-4517  
FAX (217) 222-2132**

**MEMORANDUM**

**TO:** Mayor and City Council  
**FROM:** Sheri Ray  
**DATE:** April 8, 2022  
**SUBJECT:** Budget Ordinance

I have submitted the attached Budget Ordinance to the City Clerk for placement on the agenda for the first reading on April 11, 2022.

We will plan to have Budget Hearings before the City Council Meeting on April 11, April 18, and April 25th. Each budget hearing will have an agenda, but as always, if there is a topic you feel needs more discussion, please let us know so we can plan ahead.

If you have any questions, please feel free to contact me.

**CC:** Lonnie Dun, Corporation Counsel  
City Clerk Laura Oakman  
DOAS, Jeff Mays

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE ADOPTING THE ANNUAL OPERATING  
BUDGET FOR THE CITY OF QUINCY, ILLINOIS,  
FOR THE FISCAL YEAR ENDING APRIL 30, 2023**

**WHEREAS**, the City of Quincy, Illinois, is a home rule unit of local government under the Illinois Constitution, 1970, Article VII, Section 6; and,

**WHEREAS**, pursuant to Article VII, Section 6 (a) of the Illinois Constitution, 1970, the City of Quincy may exercise any power and perform any function pertaining to its government and affairs including, but not limited to, the power to regulate for the protection of the public health, safety, morals and welfare; and,

**WHEREAS**, pursuant to its home rule authority and pursuant to statutory authorization, the City of Quincy has adopted, pursuant to Chapter 43 of the Quincy Municipal Code, a modified budget system, as provided in the Illinois Municipal Code (65 ILCS 5/8-2-9.1 et. seq.) in lieu of the appropriation ordinance system; and,

**WHEREAS**, the City Council of the City of Quincy, Illinois has heretofore appointed the City Comptroller, to serve as budget officer of the City of Quincy, Illinois; and,

**WHEREAS**, the Budget Officer, has prepared and submitted to the City Council for its consideration, a proposed budget for the fiscal year beginning May 1, 2022 and ending April 30, 2023, for the City of Quincy, Illinois; and,

**WHEREAS**, the proposed tentative budget was distributed and made available for public inspection at least twenty-one (21) days prior to its adoption, as required by ordinance.

**WHEREAS**, the City Council has considered said budget and has scheduled, published notice and conducted hearings thereon as required and has determined that said budget should be adopted.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF QUINCY, ILLINOIS, AS FOLLOWS:**

**SECTION 1.** That the attached budget, prepared by the budget officer of the City of Quincy, hereby made a part of this Ordinance as Exhibit "A", be and is hereby adopted and established by the City Council of the City of Quincy, Illinois, as the annual operating budget for the City of Quincy, Illinois, for the fiscal year beginning May 1, 2022 and ending April 30, 2023.

**SECTION 2.** That the City Clerk be and is hereby directed and authorized to file a certified copy of this approving ordinance and the attached budget document with the County Clerk for Adams County, Illinois, within thirty (30) days after adopting of this Ordinance.

**SECTION 3.** That the Budget Officer is hereby directed and authorized to file along with the certified copy of this Ordinance, an estimate of revenues by source anticipated to be received by the City of Quincy during the 2022-2023 fiscal year covered by the approved budget.

**SECTION 4.** That all ordinances and parts thereof in conflict herewith are expressly repealed and are of no other force and effect.

SECTION 5. That repeal of any ordinance shall not affect any rights accrued or liability incurred under said repealed ordinance to the effective date hereof. The provisions of this Ordinance, insofar as they are the same or substantially the same as those of any prior ordinance, shall be construed as a continuation of said prior ordinance.

SECTION 6. That it is the intention of the City Council of the City of Quincy that this Ordinance and every provision thereof shall be considered separable, and the invalidity of any section, clause, or provision of this Ordinance shall not affect the validity of any other portion of this Ordinance.

SECTION 7. That this Ordinance shall be in full force and effect from and after its passage, approval, recording and publication in pamphlet form in accordance with law.

ADOPTED:

City Clerk

APPROVED:

Mayor

Officially published in pamphlet form this      day of                      2022.

**ORDINANCE NO.**

**AN ORDINANCE GRANTING A VARIATION FROM ZONING REGULATIONS**

**WHEREAS**, the City of Quincy is a home rule unit of local government pursuant to the provision of Section 6, Article VII (Local Government) of the Constitution of the State of Illinois; and,

**WHEREAS**, pursuant to such authority, this Ordinance is being adopted; and,

**WHEREAS**, the Board of Zoning Appeals of the City of Quincy, Adams County, Illinois, after public hearing and consideration of all relevant factors, has recommended that a variation be granted from the zoning regulations of the City of Quincy, Adams County, Illinois.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF QUINCY, IN ADAMS COUNTY, ILLINOIS**, as follows:

**Section 1. PERMIT**: The variation attached hereto and incorporated herein by this reference is hereby granted, subject to the applicant recording a certified copy hereof with the Adams County Recorder of Deeds and subject to the applicable provisions of the Municipal Code of the City of Quincy (2015). This Ordinance shall serve as a permit allowing such variation. The real estate to which the variation applies may be occupied and used consistent with such variation, but is subject to all other applicable zoning regulations.

**Section 2. SAVING CLAUSE**: Nothing in this Ordinance shall be construed to affect any suit or proceeding pending in any court, or any rights acquitted, or liability incurred, or any cause or causes of action acquired or existing, or permits or licenses issued under any act or ordinance hereby repealed or amended; nor shall any just or legal right or remedy of any character be lost, impaired or affected by this Ordinance.

**Section 3. REPEAL**: All ordinances and parts of ordinances in conflict with the provisions of this Ordinance shall be, and the same are, to the extent of such conflict, hereby repealed.

**Section 4. EFFECTIVE DATE**: This Ordinance shall be in full force and effect immediately upon its passage, approval and publication as provided by law.

ADOPTED:

CITY CLERK

APPROVED:

MAYOR

Officially published in pamphlet form this            day of            , 2022.

## **VARIATION**

### **APPLICANTS / OWNERS:**

David Roll

### **REAL ESTATE TO WHICH VARIATION APPLIES:**

1636 Hampshire Street

### **LEGALLY DESCRIBED AS:**

The West Sixty (60) feet of the North One Hundred Eighty-Three (183) feet of Lot Thirty-Nine (39) in Nevins' addition to the City of Quincy, Adams County, Illinois, said tract being shown on Plat of Survey prepared by Klingner and Associates, P.C. and recorded in Book 15 of Plats, at Page 940, to which reference is made for greater certainty, together with: (A) a perpetual driveway easement for ingress and egress from and to Hampshire Street only, over and across the adjoining premises as contained in a Warranty Deed from George M. Irwin to Larry C. Minnick and Marlana K. Minnick dated November 3, 1997 and recorded in Book 523 of Deeds, at Page 3798, in the Recorder's Office, Adams County, Illinois; and (B) all right, title and interest the Grantor may have by virtue of the restriction not to subdivide the adjoining premises as contained in said Warranty Deed.

### **DESCRIPTION OF VARIATION:**

From Section 162.114(A) of the Municipal Code of Quincy of 2015 to vary the requirement that a pool shall be located in a rear yard to allow for the construction of a pool at a location that is not within the required front yard as defined in Section 162.060 and 162.061(A).

From Section 162.113(C) of the Municipal Code of Quincy of 2015 to vary the requirement that a fence/screen six-feet in height or less may be located in a side or rear yard to allow for the construction of a six-foot fence at a location that is not within the required front yard as defined in Section 162.060 and 162.061(A).





# CITY OF QUINCY

## Comptroller's Office

Sheri L. Ray  
Comptroller

CITY HALL – 730 MAINE STREET  
Quincy, Illinois 62301-4056  
217-228-4517

### MEMORANDUM

TO: Mayor and City Council  
FROM: Sheri Ray  
DATE: April 21, 2022  
SUBJECT: Year End Supplemental Budget Ordinance

Please find attached the Supplemental Budget Ordinance to be presented at the April 25, 2022 Council Meeting. The purpose of this supplemental is to amend the budget for the following:

#### General Fund

**Capital Projects Fund.** The Home Rule/Purchase Tax funds this distribution. Since purchase tax exceeded budget and we increased the home rule split to 75%, we need to amend the distribution to Capital Projects from \$8.1 million to \$9.6 million, an increase of \$1,500,000.

**Sales Tax Rebates.** The City rebates both Quincy Mall (Cullinan) and Prairie Crossing. This past year we changed disbursements to quarterly which allowed for 13 months of rebate, instead of 12. Additionally, additional sales tax revenues drove the rebate higher than expected. We need to increase budget by \$156,000 for sales tax rebates.

**Quincy Public Library.** The Library receives the property tax we levy on their behalf, a city subsidy, and 10.969% of PPRT. Unlike pensions, where we reduce our city subsidy if PPRT comes in over budget, the Library distribution originally planned at \$1.78 million is actually at \$2.33 million, \$230,000 more than planned.

**Quincy Township.** The Township is planning to disburse \$400,000 of their excess PPRT to the City for the purpose of Small Rental Rehab to be deposited into Fund 203 Housing Resource Fund.

#### Mid Town Business District Fund

The fund had to distribute \$25,000 to the Central Business District RLF #703 which paid for the PGAV Planners fees associated with setting up the Mid Town Business District. This distribution was not budgeted.

#### Traffic Signal Fund

The fund had to reimburse \$21,400 to the Motor Fuel Tax fund for two traffic signal boxes damaged through an accident. This expense was not budgeted.

If you have any questions, please let me know.

CC: Lonnie Dunn, Corporation Counsel  
City Clerk Laura Oakman  
Jeff Mays, Director of Admin Services

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE AMENDING THE 2021-2022 FISCAL YEAR BUDGET**

**WHEREAS**, the City Council of the City of Quincy, Adams County, Illinois, hereinbefore adopted Ordinance No. 21-21, an annual budget for general corporate and special corporate purposes for the City of Quincy for the fiscal year beginning May 1, 2021 and ending April 30, 2022; and

**WHEREAS**, the City Council has determined that expenditures, as set forth in said ordinance for certain operations, acquisitions, and projects within and for the various departments of the City will exceed the amounts provided in said ordinance and which expenditure will increase the total annual budget; and,

**WHEREAS**, there exists certain revenues, not included in the annual budget, which are available for expenditure by the City; and,

**WHEREAS**, Section 43.18 (Annual budget-Council transfers, revisions, or amendments) of the Quincy City Code reserved to the City Council the authority to amend the annual budget to increase the budget (upon a two-thirds vote of the Council) provided funds are available for said increase; and,

**WHEREAS**, the Quincy Township is making a contribution to the City in the amount of \$400,000 to be deposited into the Housing Resource Fund #203 for the purpose of funding the small rental rehab program; and,

**WHEREAS**, the General Fund has received additional revenues over and above the anticipated budget from all major revenue sources; PPRT revenue is statutorily distributed to the pensions and library; and, Home Rule Purchase Tax is distributed to the Capital Projects Fund; and,

**WHEREAS**, this additional revenue will be used to increase the budget to distribute to the following: Capital Projects fund #301, Quincy Public Library, and Sales Tax Rebates; and,

**WHEREAS**, both the Traffic Signal Fund #211 and the Mid-Town Business District Fund #214 have available fund balance that can be used to increase the budget to make inter-fund distributions; and,

**WHEREAS**, the City is a home rule unit of local government under the Constitution of the State of Illinois, Article VII, Section 6 and this ordinance is adopted pursuant to said authority and the authority of Section 43.18 of the Quincy City Code.

**NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF QUINCY, ADAMS COUNTY, ILLINOIS**, as follows:

1. That the annual operating budget set forth in Ordinance No. 20-13 of the City of Quincy, be and is hereby amended by authorizing the increase/decrease in revenues and expenditure as follows:

2. **General Fund #001**

*Decrease/Increase for the SRRP budget, increasing Capital:*

|  |               |
|--|---------------|
| Non-Departmental Transfer SRRP (001-1801-491.62-90)    | \$ ( 400,000) |
| Transfer to Capital Projects Fund (001-1801-491.62-15) | \$ 400,000    |

*Increased Expenses:*

|  |              |
|--|--------------|
| Transfer to Capital Projects Fund (001-1801-491.62-15) | \$ 1,500,000 |
| Cullinan Sales Tax Rebate (001-1803-401.62-88)         | \$ 40,000    |
| Prairie Crossing Sales Tax Rebate (001-1803-401.62-89) | \$ 116,000   |
| Quincy Public Library (001-1803-407.62-91)             | \$ 230,000   |

**Housing Resource Fund #203**

*Decrease/Increase Revenues:*

|   |               |
|---|---------------|
| Transfers from GF (203-00000-391.01-01)                     | \$ ( 400,000) |
| Local Sources/Restricted Contributions (203-0000-382.01-10) | \$ 400,000    |

**Traffic Signal Fund #211**

*Increased Expenses:*

|  |           |
|--|-----------|
| Transfer to Motor Fuel Tax fund (211-3715-491.62-05) | \$ 21,400 |
|--|-----------|

**Mid Town Business District Fund #214**

*Increased Expenses:*

Transfer to CBD RLF (214-1801-491.62-38)

\$ 25,000

3. That this Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form in accordance with law.

ADOPTED \_\_\_\_\_

\_\_\_\_\_  
City Clerk

APPROVED \_\_\_\_\_

\_\_\_\_\_  
Mayor

Officially published in pamphlet form this            day of            , 2022.



# CITY OF QUINCY

## Comptroller's Office

Sheri L. Ray  
Comptroller

CITY HALL – 730 MAINE STREET  
Quincy, Illinois 62301-4056  
217-228-4517

### MEMORANDUM

TO: Mayor and City Council  
FROM: Sheri Ray  
DATE: April 22, 2022  
SUBJECT: Amendment to Proposed Budget for Fiscal Year 2022/2023

Please find attached a Proposed Budget Amendment “Exhibit B” which has been discussed in the budget hearings. This amendment will need to be introduced at the Third Reading of the Ordinance to adopt the Fiscal Year 2022/2023 Budget.

This amendment is to cover rollovers which are expenses budgeted in FYE 2022 that did not get expended and need to be re-budgeted in FYE 2023, additional funding from the Township, and some other changes.

General Fund/ Capital Projects Fund. The Home Rule/Purchase Tax funds this distribution. Since purchase tax exceeded budget and we increased the home rule split to 75%, we need to amend the distribution to Capital Projects from \$8.1 million to \$9.6 million, an increase of \$1,500,000.

Sales Tax Rebates. The City rebates both Quincy Mall (Cullinan) and Prairie Crossing. This past year we changed disbursements to quarterly which allowed for 13 months of rebate, instead of 12. Additionally, additional sales tax revenues drove the rebate higher than expected. We need to increase budget by \$156,000 for sales tax rebates.

Quincy Public Library. The Library receives the property tax we levy on their behalf, a city subsidy, and 10.969% of PPRT. Unlike pensions, where we reduce our city subsidy if PPRT comes in over budget, the Library distribution originally planned at \$1.78 million is actually at \$2.33 million, \$230,000 more than planned.

Quincy Township. The Township is planning to disburse \$400,000 of their excess PPRT to the City for the purpose of Small Rental Rehab to be deposited into Fund 203 Housing Resource Fund.

#### Mid Town Business District Fund

The fund had to distribute \$25,000 to the Central Business District RLF #703 which paid for the PGAV Planners fees associated with setting up the Mid Town Business District. This distribution was not budgeted.

#### Traffic Signal Fund

The fund had to reimburse \$21,400 to the Motor Fuel Tax fund for two traffic signal boxes damaged through an accident. This expense was not budgeted.

If you have any questions, please let me know.

CC: Lonnie Dunn, Corporation Counsel  
City Clerk Laura Oakman  
Jeff Mays, Director of Admin Services  
Jeffrey Conte, Utilities  
Kevin McClean, Central Services  
Chuck Bevelheimer, Planning & Development

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE AMENDING TITLE III (ADMINISTRATION)  
OF CHAPTER 45 (FINANCE) OF THE  
MUNICIPAL CODE OF THE CITY OF QUINCY OF 2015**

**WHEREAS**, the City of Quincy (the “City”); is an Illinois home rule municipal corporation organized and operating pursuant to Article VII of the Illinois Constitution of 1970; and

**WHEREAS**, Section 2 of Ordinance 9408 states: “Twenty-five percent of the taxes collected by the City of Quincy pursuant to §45.150 shall be set aside to fund the City’s Fix or Flatten program; and

**WHEREAS**, this section of Ordinance 9408 does not define: 1.) the term “set aside” 2.) the costs eligible to be included in the fix and flatten program and 3.) how unspent funds should be treated at each fiscal year end; and,

**WHEREAS**, the purpose of this amending ordinance is to define what costs are to be included in the fix and flatten program, and to add clarity on how the 25% portion of the tax shall be carried forward year to year; and,

**WHEREAS**, the 25% of local cannabis tax collected in the fiscal year ending April 30 will be set aside by means of a Transfer to Planning and Development Fund and funds put in Restricted Cash, and this transfer shall occur in the first month of each fiscal year and shall sunset after the fifth and final transfer as stated below:

| Transfer | Cannabis Sales | Transferred |
|----------|----------------|-------------|
| 1        | FYE 4/30/2021  | May 2021    |
| 2        | FYE 4/30/2022  | May 2022    |
| 3        | FYE 4/30/2023  | May 2023    |
| 4        | FYE 4/30/2024  | May 2024    |
| 5        | FYE 4/30/2025  | May 2025    |

**WHEREAS**, the Planning and Development Fund 201 shall hold the funding in restricted cash until eligible costs as defined by this ordinance occur, at which time the funds are unrestricted and available for spend; and,

**WHEREAS**, the eligible costs to be considered associated with Fix and Flatten program will be the actual annual expenses of the Planning & Development Fund 201 Nuisance Abatement division 3117 line items:

- 201-3117-403.31-02 Professional Services/Legal
- 201-3117-403.33-02 Landfill Fees
- 201-3117-403.37-01 Demolitions
- 201-3117-403.39-02 Advertising/Publishing (legal notices)
- 201-3117-403.61-04 Misc Other (filing fees)
- 201-3117-403.62-94 Non Dept Transfer/Two Rivers Land Bank Authority

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF QUINCY, IN ADAMS COUNTY, ILLINOIS, AS FOLLOWS:

Section 1. The foregoing recitals represent the purpose and intent of this Ordinance and as such shall be incorporated as though fully set forth herein. In the event of any ambiguity or invalidity regarding the enforcement of this Ordinance, it is the intent of the corporate authorities that this Ordinance be liberally construed or reformed to accomplish the purpose and intent so described.

Section 2. There is hereby an amendment to Chapter 45 (Finance), Section 152, which is to be read as follows:

§ 45.152 PROCEEDS TO FUND FIX AND FLATTEN PROGRAM

Twenty-five percent of the taxes collected by the City of Quincy pursuant to §45.150 shall be spent to fund the City's Fix or Flatten Program which is paid for currently by the following line items in the City's budget:

- 201-3117-403.31-02 Professional Services/Legal
- 201-3117-403.33-02 Landfill Fees
- 201-3117-403.37-01 Demolitions
- 201-3117-403.39-02 Advertising/Publishing (legal notices)
- 201-3117-403.61-04 Misc Other (filing fees)
- 201-3117-403.62-94 Non Dept Transfer/Two Rivers Land Bank Authority

The City shall budget the available funding into these line items and any unspent funds in a line item shall be carried forward to the next fiscal year to be re-appropriated. Should the line items change which fund the fix or flatten program, the monies shall be placed in those line items.

Section 3. All ordinances and parts of ordinances in conflict with the provisions of this ordinance shall be and the same are, to the extent of such conflict, hereby repealed.

Section 4. This Ordinance shall be in full force and effect from and after its passage, approval and publication as provided by law.

ADOPTED: \_\_\_\_\_

\_\_\_\_\_  
CITY CLERK

APPROVED: \_\_\_\_\_

\_\_\_\_\_  
MAYOR

Officially published in pamphlet form this \_\_\_\_ day of \_\_\_\_\_, 2022.

## Proposed Budget Amendments - Exhibit B''

| Account:                            | Description   | Original<br>Proposed FY<br>2023 Budget | Amendment | Revised FY 2023<br>Budget |
|-------------------------------------|---|--|-----------|---------------------------|
| <b><u>GF-Non Departmental</u></b>   |   |  |           |                           |
| 001-1801-491.62-02                  | Transfer to Planning & Dev<br><i>Assuming we need to increase for Fix/Flatten Beautification ordinance</i>  | 726,249                                | 6,559     | 732,808                   |
| 001-1801-491.62-15                  | Transfer to Capital Proj Fund   | 5,000,000                              | 350,000   | 5,350,000                 |
| 001-1801-491.62-90                  | Non-Dept Disbursements<br><i>OPEB disbursement not made due to delay in setting up trust, carry over expense</i>  | 257,000                                | 250,000   | 507,000                   |
| 001-1801-491.62-30                  | Transfer to Airport   | 402,700                                | 34,623    | 437,323                   |
| <b><u>GF-Forestry</u></b>           |   |  |           |                           |
| 001-3112-403.52.06                  | Cap Outlay/Vehicles<br><i>Increase GF portion of capital outlay for Knapheide / Trucks not delivered</i>  | 276,000                                | 11,518    | 287,518                   |
| <b><u>Planning</u></b>              |   |  |           |                           |
| 201-0000-391-01-01                  | Transfer from General Fund  | 726,249                                | 6,559     | 732,808                   |
| <b><u>Housing Resource Fund</u></b> |   |  |           |                           |
| 203-6313-408-63-05                  | SRRP 5yr forgiv loan  | 250,000                                | 250,000   | 500,000                   |
| <b><u>Capital Projects Fund</u></b> |   |  |           |                           |
| 301-0000-391-01-01                  | Transfers from GF   | 5,000,000                              | 350,000   | 5,350,000                 |
| 301-3152-403.54-01                  | Ward 1  | 624,825                                | 50,000    | 674,825                   |
| 301-3152-403.54-02                  | Ward 2  | 658,166                                | 47,665    | 705,831                   |
| 301-3152-403.54-03                  | Ward 3  | 625,018                                | 50,000    | 675,018                   |
| 301-3152-403.54-04                  | Ward 4  | 613,463                                | 50,000    | 663,463                   |
| 301-3152-403.54-05                  | Ward 5  | 685,215                                | 38,162    | 723,377                   |
| 301-3152-403.54-06                  | Ward 6  | 639,003                                | 50,000    | 689,003                   |
| 301-3152-403.54-07                  | Ward 7  | 700,414                                | 44,318    | 744,732                   |
| <b><u>TIF #2 West</u></b>           |   |  |           |                           |
| 312-0000-311.01-00                  | General Levy<br><i>County issued the Tax Computation Report which showed TIF West at \$602,000 revenues<br/>Need to increase roll over disbursements for grants and add'l street projects</i> | 525,000                                | 77,000    | 602,000                   |
| 312-3712-408.53-02                  | Infrastructure/Streets  | 979,000                                | 27,000    | 1,006,000                 |
| 312-3712-408.62-87                  | Rental Rehab Grants   | -                                      | 50,000    | 50,000                    |
| <b><u>Water EPA</u></b>             |   |  |           |                           |
| 314-0000-391-01-28                  | Transfer from 501   | 0                                      | 400,000   | 400,000                   |
| <b><u>Sewer EPA</u></b>             |   |  |           |                           |
| 315-0000-391-01-29                  | Transfer from 502   | 0                                      | 281,000   | 281,000                   |

## Proposed Budget Amendments - Exhibit B"

| Account:              | Description  | Original<br>Proposed FY<br>2023 Budget | Amendment | Revised FY 2023<br>Budget |
|-----------------------|--|--|-----------|---------------------------|
| <b><u>Water</u></b>   |  |  |           |                           |
| 501-00000-392.03-00   | Loan Proceeds                                      | 0                                      | 2,250,000 | 2,250,000                 |
|                       | <i>Increase loan proceeds revenue and expenses</i> |  |           |                           |
| 501-3155-411.36-01    | Distribution/Fleet Maint                           | 115,000                                | 60,000    | 175,000                   |
| 501-3155-411.53-03    | Distribution/Capital                               | 3,080,000                              | 971,000   | 4,051,000                 |
| 501-3310-411.52-04    | Admin/Office Eqp                                   | 0                                      | 122,718   | 122,718                   |
| 501-3310-491.62-62    | Admin/Trnfr to EPA fund                            | 0                                      | 400,000   | 400,000                   |
| 501-3310-411.72-00    | Debt Service                                       | 785,000                                | 210,000   | 995,000                   |
| 501-3314-411.36-01    | Purification/Fleet Maint                           | 11,000                                 | 9,000     | 20,000                    |
| 501-3314-411.39-08    | Purification/Other Svc                             | 300,000                                | 130,000   | 430,000                   |
| 501-3314-411.42-02    | Purification/Electric                              | 500,000                                | 100,000   | 600,000                   |
| 501-3314-411.46-05    | Purification/Chemicals                             | 800,000                                | 50,000    | 850,000                   |
| 501-3314-411.52-08    | Purification/Controllable                          | 10,000                                 | 15,000    | 25,000                    |
| <b><u>Sewer</u></b>   |  |  |           |                           |
| 502-0000-392-03-00    | Loan Proceeds                                      | 0                                      | 2,750,000 | 2,750,000                 |
|                       | <i>Increase loan proceeds revenue and expenses</i> |  |           |                           |
| 502-3150-412-52-04    | Admin/Office Eqp                                   | 0                                      | 122,718   | 122,718                   |
| 502-3150-491-62-67    | Sewer EPA proj fund                                | 0                                      | 281,000   | 281,000                   |
| 502-3150-409-72-00    | Debt Service                                       | 1,260,000                              | 280,000   | 1,540,000                 |
| 502-3157-412-31-04    | Sewer-Prof Svc/Engineer                            | 440,000                                | 210,000   | 650,000                   |
| 502-3157-412-52-03    | Sewer-Improv oth Bldg                              | 3,696,000                              | 1,984,000 | 5,680,000                 |
| <b><u>Airport</u></b> |  |  |           |                           |
| 511-0000-391-01-01    | Transfers from GF                                  | 402,700                                | 34,623    | 437,323                   |
|                       | <i>Increase GF subsidy and expenses</i>            |  |           |                           |
| 511-4310-413.11-01    | Regular Salary/Wages                               | 111,976                                | 19,609    | 131,585                   |
| 511-4310-413.11-04    | Holiday Pay  | 6,643                                  | 1,163     | 7,806                     |
| 511-4310-413.11-15    | Vacation Pay                                       | 4,745                                  | 831       | 5,576                     |
| 511-4310-413.21.01    | Group Insurance                                    | 12,056                                 | 10,033    | 22,089                    |
| 511-4310-413.22.01    | Social Security                                    | 7,649                                  | 1,339     | 8,988                     |
| 511-4310-413.22.02    | Medicare   | 1,789                                  | 313       | 2,102                     |
| 511-4310-413.23.01    | IMRF   | 7,624                                  | 1335      | 8,959                     |



# THE CITY COUNCIL

## OFFICIAL PROCEEDINGS

### REGULAR MEETING

Quincy, Illinois, April 18, 2022

The regular meeting of the City Council was held this day at 7:00 p.m. with Mayor Michael A. Troup presiding.

The following members were physically present:

Ald. Fletcher, Entrup, Bergman, Bauer, Mays, Freiburg, Farha, Sassen, Rein, Mast, Reis, Awerkamp, Uzelac, Holtschlag. 14.

### MINUTES AMENDED

Ald. Bergman moved the minutes of the April 11, 2022, meeting be amended to show the correct roll call for the QWRAP Resolution which is: Yeas: Ald. Bauer, Mays, Freiburg, Rein, Mast, Awerkamp, Uzelac, Holtschlag, Entrup. 9. Nays: Ald. Bergman, Sassen, Reis, Fletcher. 4. Absent: Ald. Farha. 1.

The minutes of the regular meeting of the City Council held April 11, 2022, were approved, as amended, on motion of Ald. Entrup. Motion carried.

Legal Counsel: Assistant Corporation Counsel Bruce Alford.

### PUBLIC FORUM

No one was present to speak.

**The City Clerk presented and read the following:**

### PETITIONS

Special Event Application by St. Dominic's Junefest requesting permission to hold its annual Junefest on Saturday, June 4th from 5:00 p.m. to 12:00 a.m. (midnight) at the St. Dominic School grounds located at 4100 Columbus Rd. Applicant requests a Live Entertainment/Public Gathering License for music and the use of loud speakers. Applicant also requests permission to erect one 40x60 tent and a temporary stage for the event. The Department of Planning and Development approves the Temporary Structure Permit pending an inspection of the structures by the Quincy Fire Department once the tent and stage are in place and prior to the start of the event. The Department of Utilities & Engineering recommends approval of the event pending approval of the Live Entertainment/Public Gathering License by the Quincy Police Department.

Ald. Freiburg moved the prayer of the petition be granted and the proper authorities notified. Motion carried.

Special Event Application from Threshold of Pain, 701 Maine St., requesting permission to hold an American Downtown Classic Car and Art Show on Saturday, May 14th from 11:00 a.m. to 10:00 p.m. The closure of the following streets is requested from 8:00 a.m. through 12:00 a.m. (midnight): 7th St., Maine to Hampshire St.; and Maine St., 6th to 8th St. with barricades. Permission to assemble a stage at the intersection of 7th and Maine St. is requested and approval for the assembly of the stage is recommended pending an inspection by the Quincy Fire Department once the stage is in place and prior to the start of the event. Applicant has submitted all required documentation and approval is recommended by the Department of Utilities & Engineering pending the approval of the Live Entertainment/Public Gathering License by the Quincy Police Department.

Ald. Holtschlag moved the prayer of the petition be granted and the proper authorities notified. Motion carried.

### SALES TAX REPORTS

The report of the Illinois Department of Revenue showing sales tax collected for the month of February, 2022 in the amount of \$885,587.73 was ordered received and filed on a motion of Ald. Farha. Motion carried.

### HOME RULE SALES TAX REPORTS

The report of the city's 1-1/2% home rule sales tax collected for the month of February, 2022 in the amount of \$803,798.45 was ordered received and filed on a motion of Ald. Farha. Motion carried.

**MAYOR’S APPOINTMENT**

By Mayor Michael A. Troup making the appointment of Beth Young to the Quincy Tree Commission for a three-year term expiring on 4/30/25.

Ald. Reis moved the appointment be confirmed. Motion carried.

**RESOLUTION AUTHORIZING RETAIL/HOSPITALITY DEVELOPMENT PROGRAM, AS AMENDED**

WHEREAS, the Illinois Office of Tourism estimates the average person visiting a community on a “day-trip” spends \$102, and

WHEREAS, the average overnight visitor spends \$250 on hotel/motel rooms, food and other hospitality services; and

WHEREAS, the Oakley Lindsay Center, Quincy Area Convention and Visitors Bureau (QACVB) and local organizations promote events that draw visitors to Quincy; and

WHEREAS, the City of Quincy also financially supports local events through the BET on Q and QACVB Tourism Marketing Programs; and

WHEREAS, the more people who visit Quincy, the more money is spent in hospitality services including hotels, restaurants, bars and local retail shops; and

WHEREAS, the creation of the Retail/Hospitality Development Program (RHDP) would incentivize developers to build new retail and hospitality developments in the City’s Hospitality Corridor.

NOW, THEREFORE, BE IT RESOLVED as follows:

- 1) That the Quincy City Council authorize the Quincy Retail/Hospitality Development Program;
- 2) That the Retail/Hospitality Development Program funds come from Economic Growth Fund 213;
- 3) That the Quincy City Council will direct \$500,000 in food and beverage tax revenue to the Retail/Hospitality Development Program.

This Resolution shall be in full force and effect from and after its passage, as provided by law.

Adopted this 18th day of April, 2022.

Laura Oakman  
City Clerk

Approved this 19th day of April, 2022.

Michael A. Troup  
Mayor

Ald. Holtschlag, seconded by Ald. Uzelac, moved to amend the resolution to change the name Hotel Development Program to Retail/Hospitality Development Program. Motion carried.

Ald. Holtschlag moved for the adoption of the resolution, as amended, seconded by Ald. Uzelac, and on the roll call the following vote resulted: Yeas: Ald. Mast, Reis, Awerkamp, Uzelac, Holtschlag, Fletcher, Entrup, Mays, Freiburg. 9. Nays: Ald. Sassen, Rein, Bergman, Bauer, Farha. 5. Motion carried.

**RESOLUTION**

WHEREAS, the City of Quincy annually purchases materials for the maintenance of streets and sidewalks funded by the Motor Fuel Tax (MFT); and,

WHEREAS, the Department of Utilities and Engineering requested sealed, competitive bids for the purchase of materials required for annual street and sidewalk maintenance; and,

WHEREAS, the following bids were received:

Concrete

R.L. Brink Corporation

Quincy, Illinois \$185,807.50

Engineer’s Estimate \$218,275.00

Patching Material

Diamond Construction Company

Quincy, Illinois \$ 60,700.00

Engineer’s Estimate \$ 71,400.00

WHEREAS, the Director of Utilities and Engineering has reviewed the bids and finds them to be acceptable; and,

WHEREAS, funding for the purchase of maintenance materials will be available in the 2022/2023 Motor Fuel Tax Fund fiscal year budget.

NOW, THEREFORE BE IT RESOLVED, the Director of Utilities and Engineering and the Central Services Committee recommend to the Mayor and Quincy City Council that the low, responsible, and qualified bid for each material, as listed above, be approved subject to approval by the Illinois Department of Transportation.

Jeffrey Conte, P.E.  
Director of Utilities & Engineering

Ald. Holtschlag moved for the adoption of the resolution, seconded by Ald. Entrup, and on the roll call the following vote resulted: Yeas: Ald. Awerkamp, Uzelac, Holtschlag, Fletcher, Entrup, Bergman, Bauer, Mays, Farha, Sassen, Rein, Mast, Reis. 13. Abstain: Ald. Freiburg. 1. Motion carried.

### **RESOLUTION**

WHEREAS, the HVAC system at the Quincy Public Library is failing and requires diagnostic testing and evaluation to determine if the system can be repaired or needs replacing; and,

WHEREAS, the City has received a proposal from Daikin-TMI, LLC, of St. Louis, Missouri, in the amount of \$9,150.00 for the HVAC diagnostic and evaluation services; and,

WHEREAS, the consulting firm has the expertise and resources required to provide the services needed in a timely manner and qualifies as a sole source provider under Section 2.8 of the City of Quincy's Purchasing Policy Manual that was adopted on October 4, 2021; and,

WHEREAS, funding for this service is available in the 2022/2023 fiscal year budget.

NOW, THEREFORE BE IT RESOLVED, that the Director of Utilities and Engineering and the Quincy Public Library Director recommend to the Mayor and Quincy City Council that normal bidding requirements be waived and the quote from Daikin-TMI, LLC, of St. Louis, Missouri, in the amount of \$9,150.00 be accepted.

Jeffrey Conte, P.E.

Director of Utilities & Engineering

Ald. Uzelac moved for the adoption of the resolution, seconded by Ald. Holtschlag, and on the roll call each of the 14 Aldermen voted yea. Motion carried.

### **CITY OF QUINCY COUNCIL RESOLUTION IN SUPPORT OF TAX INCREMENT FINANCING**

WHEREAS, the City has the responsibility to promote economic development and revitalization of underperforming areas within the City; and

WHEREAS, the City recognizes that Tax Increment Financing (TIF) is a means to address areas of blight, support development and promote local job creation and retention; and

WHEREAS, TIF incentives directly contribute to the expansion of the local tax base and attract private development and new businesses to the City; and

WHEREAS, the availability of TIF is a critical mechanism to spur economic development for the City; and

WHEREAS, the Mayor and City Council of Quincy find that the availability of TIF as an economic development tool is essential for the continuing economic vitality of the City.

NOW, THEREFORE, be it resolved by the City Council for the City of Quincy as follows:

Section 1. The foregoing recitals shall be and are hereby incorporated as findings of fact as if said recitals were fully set forth herein.

Section 2. The City urges the Illinois General Assembly and Governor to protect TIF in its current form as a valuable economic development tool without additional restrictions on municipal governments and the communities they serve.

Section 3. The City Clerk shall forward a copy of this Resolution to the Illinois Municipal League.

Passed this 18th day of April, 2022.

Laura Oakman

City Clerk

Approved this 19th day of April, 2022.

Michael A. Troup

Mayor

Ald. Uzelac moved for the adoption of the resolution, seconded by Ald. Holtschlag, and on the roll call each of the 14 Aldermen voted yea. Motion carried.

### **RESOLUTION AUTHORIZING THE CITY TO ENTER INTO MID-TOWN BUSINESS DISTRICT REDEVELOPMENT AGREEMENT WITH QUINCY-CULLINAN, LLC (THE QUINCY TOWN CENTER ROOF PROJECT)**

WHEREAS, pursuant to Illinois Statute 65 ILCS 5/8-11-20 et seq., as amended, the City of Quincy, an Illinois Municipality, (the "City") has the authority to provide incentives to developers to promote the development or redevelopment of land; and

WHEREAS, pursuant to 65 ILCS 5/8-1-2.5, a municipality may appropriate and expend funds for economic development purposes, including, without limitation for commercial enterprises that are deemed necessary or desirable for the promotion of economic development within the community; and

WHEREAS, pursuant to the Business District Development and Redevelopment Act (65 ILCS 5/11-74.3-1 et. seq. and the “Act”), the City has the authority to establish a Business Development District wherein it may impose a tax, the revenues from which, may be used to pay certain Business District Project Costs including financing costs; and

WHEREAS, on March 29, 2021, the City adopted a Business District under the Business District Development and Redevelopment Act known as Mid-Town Business District (the “Business District” or “MBD”) and imposed a One Percent (1%) Business District Retailers’ Occupation Tax, a One Percent (1%) Business District Service Occupation Tax, and a One Percent (1%) Business District Hotel Operators’ Occupation Tax therein; and

WHEREAS, included in the MBD Redevelopment Project Area is property currently owned by the Developer and known as Quincy Town Center (f/k/a Quincy Mall) (the “Property”); and

WHEREAS, the Developer’s proposed Project is consistent with the Mid-Town Business District Redevelopment Plan and Projects for the Redevelopment Project Area and further conforms to the land uses of the City as adopted, and the Developer requested that incentives for the development be provided by the City and that such incentives include the reimbursement of funds payable solely from the MBD Special Tax Allocation Fund; and

WHEREAS, the City has determined that the Redevelopment Agreement attached hereto as Exhibit “A” (the “Agreement”) is in the best interest of the citizens of the City of Quincy.

THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF QUINCY, AN ILLINOIS MUNICIPALITY, THAT:

1. The Redevelopment Agreement hereto attached as *Exhibit “A”* by and between the City of Quincy, Adams County, Illinois (the “City”) and Quincy-Cullinan, LLC, an Illinois limited liability company (the “Developer”) is hereby approved.

2. The Mayor is hereby authorized and directed to enter into and execute on behalf of the City said Redevelopment Agreement and the City Clerk of the City of Quincy is hereby authorized and directed to attest such execution.

3. The Redevelopment Agreement shall be effective on the \_\_\_\_\_ day of \_\_\_\_\_, 2022.

4. This Resolution shall be in full force and effect from and after its passage and approval as required by law.

ADOPTED: April 18, 2022  
Laura Oakman  
City Clerk

APPROVED: April 19, 2022  
Michael A. Troup  
Mayor

Officially published in pamphlet form this 21st day of April, 2022.

**Request to Speak**

Written request to speak under suspended rules by Mike Jenkins, Quincy Town Center and Cullinan Property Representative, concerning the above resolution.

Ald. Farha moved the rules be suspended at this time to hear from the above individual. Motion carried.

Mike Jenkins, Quincy Town Center and Cullinan Property manager, stated that they are seeking to access accrued funds for future repairs to the roof. They want to proactively take steps now before it becomes a larger issue.

Ald. Farha moved the rules be resumed. Motion carried.

Ald. Farha moved for the adoption of the resolution, seconded by Ald. Freiburg, and on the roll call the following vote resulted: Yeas: Uzelac, Holtschlag, Fletcher, Entrup, Mays, Freiburg, Farha, Rein, Mast, Awerkamp. 10. Nays: Ald. Bergman, Bauer, Sassen, Reis. 4. Motion carried.

**ORDINANCE**

Second presentation of an Ordinance entitled: An Ordinance Adopting The Annual Operating Budget For The City Of Quincy, Illinois, For The Fiscal Year Ending April 30, 2023.

**REPORT OF FINANCE COMMITTEE**

Quincy, Illinois, April 18, 2022

|                           | Transfers | Expenditures | Payroll   |
|---------------------------|-----------|--------------|-----------|
| City Hall.....            |           | 51.52        | 32,830.95 |
| Planning & Dev .....      | 20,500.00 |              |           |
| 9-1-1.....                | 33,000.00 |              |           |
| Building Maintenance..... |           | 686.40       |           |
| Comptroller .....         |           | 138.42       | 11,236.88 |
| Legal Department .....    |           | 0.00         | 8,905.92  |
| Commissions.....          |           | 0.00         | 634.60    |

|                                    |                  |                     |                   |
|------------------------------------|------------------|---------------------|-------------------|
| IT Department.....                 |                  | 0.00                | 8,070.54          |
| Police Department.....             |                  | 334,356.55          | 231,347.47        |
| Fire Department .....              |                  | 328,371.60          | 198,361.02        |
| Public Works.....                  |                  | 3,589.56            | 40,912.42         |
| Engineering .....                  |                  | 21,305.35           | 21,468.27         |
| Tax Distribution/Subsidies .....   |                  | 263,386.97          |                   |
| <b>GENERAL FUND SUBTOTAL .....</b> | <b>53,500.00</b> | <b>951,886.37</b>   | <b>553,768.07</b> |
| Planning and Devel.....            |                  | 0.00                | 21,357.03         |
| 911 System.....                    |                  | 0.00                | 41,487.80         |
| 911 Surcharge Fund.....            |                  | 365.00              |                   |
| Traffic Signal Fund.....           |                  | 841.55              |                   |
| Econ Dev Growth Fund.....          |                  | 21,889.50           |                   |
| Transit Fund.....                  |                  | 1,528.62            | 70,956.70         |
| Transit Fund Cap Proj.....         |                  | 2,550.00            |                   |
| Special Tax Alloc - TIF #2.....    |                  | 6,625.75            |                   |
| Water Fund .....                   |                  | 59,944.79           | 79,426.29         |
| Sewer Fund .....                   |                  | 71,294.60           | 17,400.45         |
| Quincy Regional Airport Fund.....  |                  | 42,353.09           | 11,751.09         |
| Regional Training Facility.....    |                  | 174.76              |                   |
| Garbage Fund.....                  |                  | 0.00                | 12,907.87         |
| Recycle Fund .....                 |                  | 156.38              | 8,706.92          |
| Central Garage .....               |                  | 19,418.83           | 22,773.07         |
| Self Insurance .....               |                  | 1,333.90            | 4,365.04          |
| Unemployment Comp Fund .....       |                  | 3,337.91            |                   |
| Sister City Commission Fund.....   |                  | 100.00              |                   |
| Tourism Tax Fund .....             |                  | 49,725.32           |                   |
| <b>BANK 01 TOTALS .....</b>        | <b>53,500.00</b> | <b>1,233,526.37</b> | <b>844,900.33</b> |
| Motor Fuel Tax.....                |                  | 121,216.83          |                   |
| <b>ALL FUNDS TOTALS .....</b>      | <b>53,500.00</b> | <b>1,354,743.20</b> | <b>844,900.33</b> |

Michael Farha  
Jack Holtschlag  
Anthony E. Sassen  
Mike Rein  
Richie Reis

**Finance Committee**

Ald. Farha, seconded by Ald. Sassen, moved the reports be received and vouchers be issued for the various amounts and on a roll call the following vote resulted: Ald. Fletcher, Entrup, Bergman, Bauer, Mays, Farha, Sassen, Rein, Mast, Reis, Awerkamp, Uzelac, Holtschlag. 13. Abstain: Ald. Freiburg. 1. Motion carried.

The City Council adjourned at 7:48 p.m. on a motion of Ald. Holtschlag. Motion carried.

**LAURA OAKMAN**  
City Clerk



## **Sister City Commission Agenda**

**In-Person Meeting at 4:30 pm**

**April 21, 2022**

**City Hall Council Chambers**

### **Call to Order**

**Approval of Minutes/Financials**

**Old business:**

**New business:**

**Germanfest:**

Sponsorships – Signe, Trenton

Food – Mary-Ann, Casey, Mecki

Beer – Andy, Scott

- need Beer serving & ticket booth volunteers, email Andy

- Cups – # to be purchased?

- City liquor license

- State liquor license

Entertainment - Mecki

Marketing – Trenton, Casey

Kinderplatz – Nicky & Mary-Ann

Insurance –

Electrician – Steve Jansen

T-shirts for Commission Members & Event Main Volunteers

- Need list of our main event volunteers w/ shirt sizes to be ordered

Event Signs

- discuss date to put up signs around town & help Andy get out

- order signs for Kinderplatz - Signe

- order signs for around stage area with sponsors listed - Signe

Request for Payment?

**Next Meeting – 5 May 2022**



**PERSONNEL  
COMMITTEE MEETING NOTICE**

Monday, April 25, 2022  
4:30 PM

A Personnel Committee meeting will be held Monday, April 25<sup>th</sup>, 2022 in the Caucus Conference Room of City Hall at 4:30 p.m.

Agenda

1. Call Meeting to Order
2. Approval of Minutes
3. Public Comment (3 minutes)
4. EXECUTIVE SESSION—per 5 ILCS 120/2(c)(1) Personnel
5. GovHR Personnel Recommendations
6. City-Owned Cell Phone Users
7. Late Additions

Respectfully submitted,

Carrie Potter  
Human Resources Manager



**OFFICE OF THE COMPTROLLER  
CITY OF QUINCY  
SHERI L. RAY, COMPTROLLER**

**CITY HALL SUITE 207  
730 MAINE STREET  
QUINCY, ILLINOIS 62301-4056**

**TELEPHONE  
(217) 228-4517  
FAX (217) 222-2132**

## **BUDGET REVIEW HEARING**

**MONDAY, APRIL 25, 2022**

**6:00 P.M.**

**CITY HALL – COUNCIL CHAMBERS**

### **AGENDA:**

- 1) Enterprise Funds 533-534**
- 2) Internal Service Funds 601-613**
- 3) Trust & Agency Funds**
- 4) Component Units – Library & Cemetery**
- 5) Other business**
- 6) Public Comment**

**CC: Mayor Mike Troup  
Lonnie Dun, Corporation Counsel  
City Clerk, Laura Oakman  
DOAS, Jeff Mays**





**MEETING OF THE BOARD OF FIRE AND POLICE COMMISSION  
SPECIAL MEETING NOTICE**

Tuesday, April 26, 2022  
10:30 AM

A meeting of the Board of Fire and Police Commission will be held Tuesday, April 26, 2022 in the Caucus Room in City Hall (730 Maine St, Quincy, IL 62301) at 10:30 a.m.

Agenda

1. Call Meeting to Order/Roll Call
2. Public Comment (3 minutes)
3. Approve Minutes of Last Meeting
4. Old Business – Discuss final police chief search logistics details for April 28 and 29.
5. New Business -
  - a. **EXECUTIVE SESSION: Regarding Personnel Matters, pursuant to the Open Meetings Act of 5 ILCS 120/2(c)(1)-** Review stakeholder and commission interview questions and scoresheets for Quincy Police Chief candidates.
  - b. Discuss city council agenda item and swearing in date.
6. Adjournment

Respectfully submitted,

Barry Cheyne  
Chairman  
Quincy Fire & Police Commission



**MEETING OF THE BOARD OF FIRE AND POLICE COMMISSION  
SPECIAL MEETING NOTICE**

Friday, April 29, 2022  
7:45 AM

A meeting of the Board of Fire and Police Commission will be held Friday, April 29, 2022 in the Caucus Room in City Hall (730 Maine St, Quincy, IL 62301) at 7:45 a.m.

Agenda

1. Call Meeting to Order/Roll Call
2. Public Comment (3 minutes)
3. Approve Minutes of Last Meeting
4. Old Business
5. New Business:
  - a. **EXECUTIVE SESSION: Regarding Personnel Matters, pursuant to the Open Meetings Act of 5 ILCS 120/2(c)(1)-** Stakeholder interviews with prospective Quincy Police Chief candidates.
6. Adjournment

Respectfully submitted,

Barry Cheyne  
Chairman  
Quincy Fire and Police Commission



**MEETING OF THE BOARD OF FIRE AND POLICE COMMISSION  
SPECIAL MEETING NOTICE**

Friday, April 29, 2022  
12:15 PM

A meeting of the Board of Fire and Police Commission will be held Friday, April 29, 2022 in the Caucus Room in City Hall (730 Maine St, Quincy, IL 62301) at 12:15 p.m.

Agenda

1. Call Meeting to Order/Roll Call
2. Public Comment (3 minutes)
3. Approve Minutes of Last Meeting
4. Old Business
5. New Business:
  - a. **EXECUTIVE SESSION: Regarding Personnel Matters, pursuant to the Open Meetings Act of 5 ILCS 120/2(c)(1)-** Commission interviews with prospective Quincy Police Chief candidates.
6. Adjournment

Respectfully submitted,

Barry Cheyne  
Chairman  
Quincy Fire and Police Commission



**MEETING OF THE BOARD OF FIRE & POLICE COMMISSION  
SPECIAL MEETING NOTICE**

Monday, May 2, 2022  
10:00 AM

A meeting of the Board of Fire and Police Commission will be held Monday, May 2, 2022, in the Council Chambers in City Hall (730 Maine St, Quincy, IL 62301) at 10:00 a.m.

Agenda

1. Call Meeting to Order/Roll Call
2. Public Comment (3 minutes)
3. Approve Minutes of Last Meeting
4. Old Business –
5. New Business –
  - a. **EXECUTIVE SESSION: Regarding Personnel Matters, pursuant to the Open Meetings Act of 5 ILCS 120/2(c)(1):** Discussion with the Mayor regarding a Police Chief appointment
  - b. City Council meeting and police chief announcement logistics
6. Adjournment

Respectfully submitted,

Barry Cheyne  
Chairman  
Quincy Fire & Police Commission