

Council Meeting for July 18, 2022



CITY COUNCIL AGENDA

July 18, 2022

Final Agenda

7:00 p.m.

Note: All items presented are subject to final action.

PUBLIC FORUM

PETITIONS

Wards 3, 4 A Special Event Application from Kelly Weiman on behalf of the Quincy Public Schools requesting permission to hold the Quincy FFA Barnyard Fun Run and 5K on Saturday, September 10th. The run/walk event will begin at Quincy High School, 3322 Maine, and proceed east on Maine St., turn around in Flinn Stadium parking lot, 4400 Maine, and return to the starting point. Closure of the following streets from 7:30 a.m. until 10:30 a.m. on the day of the event is requested and barricades and cones are needed for the closures: Southern eastbound lane of traffic and sidewalk on Maine St., 33rd St. to the east edge of Flinn Stadium, 4400 Maine St. and temporary closure of intersections at 33rd and Maine and 36th and Maine as participants pass through the intersections. The applicant also requests that Auxiliary Officers assist with traffic control during the event. Businesses and residences along the event route will be notified thirty days prior to the event. The applicant has submitted all of the required documentation and approval is recommended by the Department of Utilities & Engineering.

Ward 3 A Special Event Application from Ted Wemhoener, owner of North End Tavern, 1130 North 24th St., requesting permission to hold an outdoor party on Friday, July 22, 2022, between the hours of 6:00 p.m. and 10:00 p.m. The applicant requests the closure of Cedar St., North 24th St. to the east end of the applicant's property, from 5:00 p.m. to 10:00 p.m. on Friday, July 22nd and barricades needed. The applicant requests that liquor ordinances be waived to allow for the consumption and possession of liquor on a public street, permitting open liquor to leave the licensed premises, and selling of liquor outside the licensed premises. The applicant has requested a Live Entertainment/Public Gathering License for the event. Based upon results of a neighborhood canvas, the Quincy Police Department did not make a recommendation for approval or denial of this request. The Department of Utilities and Engineering presents this request to the City Council.

Ward 1 A Special Event Application from RiverFest Quincy requesting permission to hold the RiverFest music festival August 4th through August 6th in Lincoln Park. The applicant requests the closure of Bonansinga Drive, Cedar St. to Bob Bangert Park from 3:00 p.m. until 3:00 a.m. on each day of the event and barricades are needed. The applicant requests that "No Parking" signs be placed on both sides of Bonansinga Dr. from Cedar St. to Bob Bangert Parking on Friday, August 4th. The applicant also requests that the City provide orange safety cones that will be used for pedestrian walking lanes. The Quincy Park District has approved the use of Lincoln Park until 3:00 a.m. for the event. The event organizers request that liquor ordinance 111.066 be waived to allow for the sale of alcohol until 3:00 a.m. on the days of the event. A Live Entertainment/Public Gathering License has been requested and the applicant asks for the waiver of noise ordinances to allow for the playing of music until 3:00 a.m. The applicant requests permission to erect tents and a stage at various locations on Park District property. The temporary structures are approved pending an inspection of the structures by the Quincy Fire Department once the tents and stage are in place and prior to the start of the event. The Quincy Police Department, Quincy Fire Department, Adams County Emergency Management Services, and Quincy Park District have been involved with the coordination of the event. The applicant has submitted all required documentation and approval is recommended by the Department of Utilities & Engineering.

Wards 4,6,7 A Special Event Application from Caitlin Kendrick, coordinator of the Quincy to Peoria St. Jude Run, requesting the closure of the west half of Parking Lot F, located on Vermont St. between 4th and 5th Streets, beginning at 8:00 p.m. on Wednesday, August 3rd through 5:00 p.m. on Friday, August 5th and that the City provides barricades for the closure. The parking lot will be closed to accommodate motor homes that are used along the run route between Memphis, Tennessee and Peoria, IL. The applicant also requests that "No Parking" signs be placed on the following dates at the requested locations and that the City assist with the placement of the signs: Friday, August 5th from 2:00 p.m. through 4:00 p.m. - Maine St., 7th to 8th Streets (eastbound); Maine S., 18th to 20th Streets (eastbound); Sunday, August 7th from 11:00 a.m. through 2:00 p.m. - Jefferson St., 20th to 21st Streets (westbound). The applicant has submitted all required documentation and approval is recommended by the Department of Utilities & Engineering.

By Adams County Farm Bureau requesting permission to conduct a raffle and have the bond requirement waived from July 25th to August 11th. The City Clerk recommends approval of the permit.

SALES TAX REPORT

April, 2022 - \$1,030,895.01

HOME RULE SALES TAX REPORT

April, 2022 - \$1,000,055.54

PROCLAMATION

Phil and Bonnie Conover Day

RESOLUTIONS

Quincy Transit Lines Director and the Comptroller recommending approval of a short-term loan of up to \$750,000, as needed, from the Cash Reserve Fund to the Quincy Transit Lines to pay operating expenses.

Resolution requesting permission from IDOT to temporarily close the left lane of westbound U.S. Route 24, a State Highway in the City of Quincy from the west terminus of State Route 104 to the Missouri State Line on September 10th for the “Moonlight Ride for Hunger Bicycle Ride”, 7:00 p.m. to 8:00 p.m.

Resolution requesting permission from MODOT to temporarily close the left lane of eastbound U.S. Route 24, a State Highway in Marion County from the west end of Memorial Bridge to the Illinois State Line on September 10th for the “Moonlight Ride for Hunger Bicycle Ride”, 7:00 p.m. to 8:00 p.m.

Interim Airport Director recommending approval of the amendment to the agreement with Hanson Professional Services for services related to the Airport Layout Plan update in the amount of \$17,985.

Interim Airport Director and Purchasing Director recommending approval of the quote from QBE Insurance Corporation of New York, NY for the renewal of general airport liability insurance in the amount of \$10,551.

ORDINANCES

Adoption of an ordinance:

An Ordinance Amending The 2022-2023 Fiscal Year Budget. (Increase expenses for the demolition of 649 State Street.)

Second presentation of an ordinance:

Ward An Ordinance Amending The District Map Which Is Made A Part Of Section 162.002 Of The
5 Municipal Code Of The City Of Quincy Of 2015. (1621 S. 24th, R1A to R2.)

REPORT OF FINANCE



**City of Quincy
Quincy Transit Lines**

**2020 Jennifer Road
Quincy IL 62301
Marty Stegeman
Transportation Director**

**217-228-4550
Fax: 217-228-4448**

Office: 217-228-4567

July 11, 2022

**Mayor Mike Troup
Honorable City Council Members**

Included on the Agenda for July 18, 2022 is a Resolution requesting a short term loan to Transit to defray operating expenses until State and Federal funding begins to come in to reimburse the expenses we accrue. This is a normal every year resolution to assist Transit and the loan funds have always been reimbursed to the General Fund

Grant applications have been submitted to IDOT for grant funds with awards pending in the amounts shown below for IDOT fiscal year 2023 (which begins July 1, 2022) in the total amount of \$4,079,965.00.

DOWNSTATE Grant-----	\$ <u>3,479,712.00</u>
FEDERAL Grant (5311) -----	\$ <u>600,253.00</u>
FEDERAL Grant (5311 CARES Act)-----	\$ <u>606,982.00</u>

Total of all Programs ----- \$ 4,686,947.00 (for eligible, actual expenses)

If you have questions please feel free to contact me at your convenience.

Marty Stegeman
Transportation Director
2020 Jennifer Rd.
Quincy, IL 62301
217-228-4567

Resolution

WHEREAS, the City of Quincy has been allocated funding from the Division of Public Transportation, Department of Transportation, State of Illinois, for a financial assistance grant under Section 5311 of the Federal Transit Act of 1991, as amended (49 U.S.C. § 5311), in the amount of \$600,253 for the purpose of off-setting a portion of the Public Transportation Program operating deficits of Quincy Transit Lines, and;

WHEREAS, in addition to the above-mentioned grant, the City of Quincy has submitted an application for grant funding from the Illinois Downstate Public Transportation Operating Assistance (DOAP) with the State of Illinois under the provisions of the Illinois Downstate Public Transportation Act (30 IL CS 740/2-1, et. seq.) up to an amount of \$3,479,712.00 and;

WHEREAS, the City has traditionally funded the Transit Lines for several months of operations while we wait for Grant funding to be received, and;

WHEREAS, the grant funds have always been paid to the City and the loan amount has always been repaid to the Cash Reserve Fund, and;

WHEREAS, in order to cover the costs of providing uninterrupted essential transit service for the citizens of the Quincy area, it will be necessary to secure a short-term loan from the Cash Reserve Fund in the estimated amount up to \$750,000, said amount to be repaid with grant funds once received; now,

THEREFORE, the Director of Quincy Transit Lines and the Comptroller respectfully request that the Mayor and City Council approve a short-term loan of up to \$750,000, as needed, from the Cash Reserve Fund to the Quincy Transit Lines to pay operating expenses.

Marty Stegeman
Director of Operations
Quincy Transit Lines

Sheri Ray
Comptroller

RESOLUTION

WHEREAS, WGCA and Horizons are sponsoring the Moonlight Ride for Hunger Bicycle Ride on Saturday, September 10, 2022 in the city of Quincy; and,

WHEREAS, the purpose of this event is to raise funds to benefit Horizons of Quincy and assist with their mission of battling hunger in our community; and,

WHEREAS, this bicycle ride will require the temporary closure of the left lane of westbound U.S. Route 24, a State Highway in the city of Quincy from the west terminus of State Route 104 to the Missouri State; and,

WHEREAS, Section 4-408 of the Illinois Highway Code authorizes the Department of Transportation to issue permits to local authorities to temporarily close portions of State Highways for such public purposes;

NOW, THEREFORE BE IT RESOLVED by the Quincy City Council that permission to close the left lane of westbound U.S. Route 24, a State Highway in the city of Quincy from the west terminus of State Route 104 to the Missouri State as above designated, be requested of the Illinois Department of Transportation by the Director of Public Works.

BE IT FURTHER RESOLVED that this closure shall occur during the approximate time period between 7:00 p.m. and 8:00 p.m. on Saturday, September 10, 2022.

BE IT FURTHER RESOLVED that this closure is for the public purpose of the Moonlight Ride for Hunger Bicycle Ride.

BE IT FURTHER RESOLVED that traffic from that closed portion of highway shall be detoured over routes with an all-weather surface that can accept the anticipated traffic, which will be maintained to the satisfaction of the Department and which is conspicuously marked for the benefit of traffic diverted from the State Highway.

BE IT FURTHER RESOLVED that the ride sponsors WGCA and Horizons assume full responsibility for the direction, protection, and regulation of vehicular traffic during the time the detour is in effect.

BE IT FURTHER RESOLVED that police officers or authorized flaggers shall, at the expense of the sponsors, be positioned at each end of the closed section and at other points (such as intersections) as may be necessary to assist in directing traffic through the detour.

BE IT FURTHER RESOLVED that police officers, flaggers, and officials shall permit emergency vehicles in emergency situations to pass through the closed area as swiftly as it is safe for all concerned.

BE IT FURTHER RESOLVED that all debris shall be removed by the sponsors prior to reopening the State Highway.

BE IT FURTHER RESOLVED that such signs, flags, barricades, etc., shall be used by the sponsors may be approved by the Illinois Department of Transportation.

BE IT FURTHER RESOLVED that the closure and detour shall be marked according to the Illinois Manual on Uniform Traffic Control Devices.

BE IT FURTHER RESOLVED that WGCA and Horizons hereby agree to assume all liabilities and pay all claims for any damage which shall be occasioned by the closing described above.

BE IT FURTHER RESOLVED that WGCA and Horizons shall provide a comprehensive general liability insurance policy or an additional insured endorsement in the amount of \$100,000 per person and \$2,000,000 aggregate which has the Illinois Department of Transportation and its officials, employees and agents as named insures and which protects them from all claims arising from the requested road closing.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Illinois Department of Transportation to serve as a formal request for the permission sought in this Resolution and to operate as part of the conditions of said permission.

Passed this _____ day of July, 2022

Michael A. Troup, Mayor

Laura Oakman, City Clerk

(SEAL)

RESOLUTION

WHEREAS, on September 10, 2022, WGCA and Horizons are sponsoring the Moonlight Ride for Hunger Bicycle Ride to promote and benefit Horizons of Quincy, Illinois and assist with their mission of battling hunger in the city of Quincy, Illinois; and,

WHEREAS, this ride will require the temporary closure of the left lane of eastbound U.S. Route 24, a State Highway in Marion County from the west end of the Memorial Bridge to the Illinois State Line; now,

THEREFORE BE IT RESOLVED, by the Quincy City Council that permission to close the left lane of eastbound U.S. Route 24, a State Highway in Marion County from the west end of the Memorial Bridge to the Illinois State Line as above designated, be requested of the Missouri Department of Transportation.

BE IT FURTHER RESOLVED that this closure shall occur during the approximate time period between 7:00 p.m. and 8:00 p.m. on Saturday, September 10, 2022.

BE IT FURTHER RESOLVED that this closure is for the public purpose of the Moonlight Ride for Hunger Bicycle Ride.

BE IT FURTHER RESOLVED, that the traffic from that closed portion of highway shall be detoured over routes with an all-weather surface that can accept the anticipated traffic.

BE IT FURTHER RESOLVED, that all debris shall be removed by the sponsors prior to the reopening the State Highway.

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Missouri Department of Transportation to serve as a formal request for the permission sought in this Resolution and to operate as part of the conditions of said permission.

Passed this _____ day of July, 2022

Michael A. Troup, Mayor

Laura Oakman, City Clerk

(SEAL)

RESOLUTION

WHEREAS, the City of Quincy is the owner and operator of the Quincy Regional Airport; and,

WHEREAS, the airport is required by the Federal Aviation Administration (FAA) to keep and maintain an up-to-date Airport Layout Plan (ALP); and,

WHEREAS, on August 1, 2018 the City of Quincy entered into an agreement with Hanson Professional Services for engineering services related to a runway reconstruction project; and,

WHEREAS, the City wishes to amend the original agreement with Hanson to also include required updates to the current ALP; and,

WHEREAS, the total contract cost is amended to \$188,799 which is an additional cost of \$17,985; and,

WHEREAS, this amendment will be 90% funded by the FAA's Airport Improvement Program, 5% by the State and 5% by the City of Quincy; and,

WHEREAS, the city share of this portion of the grant is included in the current fiscal year budget; and,

WHEREAS, the City of Quincy will act as the pass through for all federal and state funds; now,

THEREFORE BE IT RESOLVED, the Interim Airport Director recommends to the Mayor and City Council that the amendment to the agreement with Hanson Professional Services for services related to the Airport Layout Plan update be approved in the amount of \$17,985.

Gabriel Hanafin
Interim Airport Director
July 18, 2022

Hanson Professional Services Inc.
PSA Amendment
LEGL0200- UIN-4697
Amendment No. 2 (21A0065)

WHEREAS, City of Quincy, Illinois, subsequently referred to as "Client," and Hanson Professional Services Inc., subsequently referred to as "Hanson," have previously entered into a Standard Agreement for Consulting Services (Agreement) dated August 1, 2018, in connection with UIN-4697, Reconstruct Runway 13/31, Phase 2 , subsequently referred to as "Project," and

WHEREAS, the Client has ordered certain additions to the services being provided by Hanson for the Project.

NOW, THEREFORE, this AMENDMENT to the Agreement is made this 7th day of October, 2021 to revise the Scope of Services and Cost of Services as provided herein. All other terms and conditions of the Agreement remain unchanged.

The Scope of Planning and Special Services is modified as follows:

Updates to the DRAFT Airport Layout Plan dated September 2017 in order to address review comments from the FAA received on September 2, 2021, including resubmittal to the FAA and IDOT-Aeronautics, as detailed on the attached pages. Estimated completion time is six (6) weeks, excluding agency review time by the Client, IDOT-Aeronautics, and the Federal Aviation Administration.

The Cost of Planning and Special Services is modified as follows:

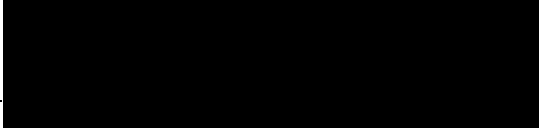
Cost of Planning and Special Services in Agreement	\$	0.00
Total of Previous Planning and Special Services Amendments	\$	0.00
Increase of Planning and Special Services this Amendment	\$	17,985.00
Cost of Planning and Special Services with all Amendments	\$	17,985.00

Revise Section II. Consultant Compensation, D – Planning and Special Services, to read, "For services outlined in Section I.D., Planning and Special Services, and further detailed in Section I.H., Detailed Scope of Services, cost plus a fixed payment of \$2,277.60, total amount not to exceed \$17,985.00, unless..."

Client and Hanson hereby agree to and accept the terms as stated herein.

Hanson Professional Services Inc.

City of Quincy, Illinois

By: 

By: _____

Title: _____

Title: _____

Date: _____

Date: _____



COST PROPOSAL FOR SPECIAL SERVICES

Hanson Professional Services Inc.

10/07/21

Quincy Regional Airport

Project Title: ALP Revisions

Phase: Sp. Services

Hanson Project No.: 21A0065

State Project No.: UIN-4697

**DIRECT LABOR PROPOSED
AVG. HOURLY RATE ^{1,3}**

	PM \$70.73	Sr. Pr. Eng. \$60.08	Pr. Eng. \$54.48	Sr. El. Eng. \$68.70	Engineer \$38.45	Sr. Tech. \$41.56	Clerical \$32.16	TOTAL HOURS	TOTAL COST	
Update cover sheet										
New signatures and dates					1			1	\$ 38.45	
Update Runway Data Table										
Revise Runway 18/36 closure timing					1			1	\$ 38.45	
Revise wind coverage for Runway 18/36 closure					4			4	\$ 153.80	
Revise Runway 4/22 for regrading					1			1	\$ 38.45	
Evaluation ROFA resolution options	8				16			24	\$ 1,181.04	
Update MOS requests	4				4			8	\$ 436.72	
Update Airport Layout Drawing										
Depict updated RVZs for no RVZ if not physically intersecting					1			1	\$ 38.45	
Update Future Airport Layout Drawing										
Change removal of Runway 18/36 and TW E to future					1			1	\$ 38.45	
Update ARP for removal of Runway 18/36					1			1	\$ 38.45	
Evaluate TW E, D and RW 13/31 connection and revise drawing	2				2			4	\$ 218.36	
Round outer corners of parallel taxiways in future/ultimate					1			1	\$ 38.45	
Revise RVZ for future vs ultimate removal of RW 18/36					1			1	\$ 38.45	
Update RW 4/22 elevations per regrading plans					1			1	\$ 38.45	
RSA determination review					4			4	\$ 153.80	
Inner Portion of Approach										
Add future Runway 4 approach with raised end	1				8			9	\$ 378.33	
Runway Profile Drawing										
Add future Runway 4 profile with raised end	1				4			5	\$ 224.53	
Airport Airspace										
Revised drawing for raised Runway 4 end					4			4	\$ 153.80	
Other Sheets										
Update other sheets to reflect the above changes	2				8			10	\$ 449.06	
Review revised ALP drawing set	4				4			8	\$ 436.72	
Narrative Report										
Prepare addendum identifying changes and additions since report	8				2			10	\$ 642.74	
Project Management										
Revision scope formulation	4							4	\$ 282.92	
Project administration	8							8	\$ 565.84	
DIRECT SALARY COSTS	42	0	0	0	69	0	0	111	\$ 5,623.71	
	\$2,970.66	\$0.00	\$0.00	\$0.00	\$2,653.05	\$0.00	\$0.00			
							Average Rate per Hour		\$ 50.66	
LABOR AND GENERAL AND ADMINISTRATIVE OVERHEAD*								APPROVED RATE:	174.42	\$ 9,808.87
DIRECT NONSALARY EXPENSES										
Lodging (excluded from profit)					0	NT @	\$ 75.00	per NT	\$ -	
Meals/Per Diem (excluded from profit)					0	DY @	\$ 28.00	per DY	\$ -	
Transportation					0	MI @	\$ 0.560	per MI	\$ -	
Materials and Supplies					0	LS @	\$ 25.00	per LS	\$ -	
Printing					1	LS @	\$ 275.00	per LS	\$ 275.00	
Other Costs (excluding outside services)					0	LS @	\$ -	per LS	\$ -	
SUBTOTAL FOR DIRECT NONSALARY EXPENSES									\$ 275.00	
FIXED PAYMENT²								APPROVED RATE:	14.5	\$ 2,277.60
OUTSIDE SERVICES									\$ -	
TOTAL AMOUNT NOT TO EXCEED (Rounded down to nearest dollar)									\$ 17,985.00	

NOTES:

- IDOT letter dated January 26, 2021.
- Fixed Payment (Profit) = (14.5%) * [Direct Salary Costs + (OHB)*(Direct Salary Costs) + Transportation + Material & Supplies + Printing + Other Costs (excl. outside services)].
- Sr. El. Engineer and Sr. Proj. Eng. rate shown is actual rate.
- IDOT letter dated January 9, 2018.

FAA COMMENTS FORM

Project Name: Quincy Regional Airport--UIN--Airport Layout Plan
 Reviewed by: AGL/Chicago ADO--Mike J. Brown
 Prepared by: Hanson Professional Services - Susan Zellers
 Plan Date: September 1, 2017

No.	Page No.	Section	Comment	Recommended Action	Bonus clarification on Recommended Action	Include changes within revised ALP
1	1	Title blocks	The preparing planner and airport director have changed.	Update the title block names.		X
2	2	Runway Data table	Runway 18/36 is being removed in the near term.	Change all lines for Future 18/36 to "TO BE CLOSED" and "N/A."		X
3	2	Runway Data table	Is TDZE changing with RW 4/22 grade changes?	Confirm or revise data from construction design.		X
4	2	Runway Data table	The OFZ for RW 4/22 is shown as 800' wide in all three phases Was this meant to be the OFA?	Correct the OFZ width in all three phases.	Do not do "Recommended Action"	--
5	2	Future Design Aircraft	Runway 18/36 is being removed in the near term.	Change all entries for Future 18/36 to "N/A".		X
6	2	Modifications to Standards	The MOS for line of sight for RW 4/22 was denied.	Remove proposed MOS.		X
7	2	Modifications to Standards	When preparing an ALP, existing violations of design standards should be planned to reach compliance. The ROFA violations on runways 4, 13 & 31 should be resolved, at least as an Ultimate solution. Only approved MOS can be shown on the ALP. A new MOS is limited to a five year duration.	Explore means to address these ROFA violations, including removing objects or using declared distances. If the airport does not believe any means are viable in the Future term, show them as Ultimate changes. A new MOS analysis and request must be submitted in the FAA's ADIP portal and be approved prior to ALP approval.	May need to do a wingtip study of design aircraft at edge of the RSA in order to be considered for ROFA MOS. ADIP and airspace are required.	X
8	2	Wind coverage	With the 18/36 removal, its coverage is no longer considered.	Develop combined wind coverage for only 4/22 and 13/31.		X
9	3	Airport Layout Drawing	The title is unclear.	Revise title to Existing Airport Layout Drawing.		X
10	4	Future & Ultimate Airport Layout Drawing	The removal of RW 18/36 and Taxiway E are shown as Ultimate projects.	Change these removals to Future projects. If there are no remaining Ultimate projects, remove this category from the legend and sheet title.		X
11	4	Future & Ultimate Airport Layout Drawing	With the removal of 18/36 in the Future phase, the Future ARP location is incorrect.	Remove the current Future ARP and relabel the Ultimate ARP as Future ARP.		X
12	4	Future & Ultimate Airport Layout Drawing	The last remaining portion of existing TW E joins TW D and RW 13 at an awkward angle and is not useful for traffic using 13/31.	Remove remaining portion of E. If necessary, add a 90 degree taxiway connector D2 closer to the 13 end as either a Future or Ultimate improvement.		X
13	4	Future & Ultimate Airport Layout Drawing	The square corner of the TW D connector to the RW 31 end and TW A connector to the 22 end could lead to wrong surface confusion with the runway.	Round the outer fillet of the TWs as a visual queue aid for landing aircraft, either as a Future or Ultimate condition.		X
14	4	Future & Ultimate Airport Layout Drawing	The Existing/Future Runway Visibility Zone can be removed, as 18/36 will not remain in the Future condition	Remove Existing/Future RVZ, as shown, from this sheet. Change the Ultimate RVZ to be the Future RVZ.		X
15	4	Future & Ultimate Airport Layout Drawing	With the 4/22 reconstruction in the near term, the Future RW 4 elevation is incorrect.	Revise the Future RW 4 elevation per current project planning.		X
16		Inner Portion of Approach Drawings	There is no inner approach drawing for the Future condition for RW 4, which will have a raised RW end.	Add Future RW 4 end sheet to provide clearance of identified objects.		X
17		Runway Profiles	There is no runway profile for the Future condition for RW 4, which will have a raised RW end.	Add Future RW 4 end sheet to illustrate line of sight corrections.		X
18		<i>New comment</i>	<i>The RSADs should be updated based on the ALP approval. The RSAs were clear in the last determinations in 2018, after accounting for declared distances on 13/31.</i>	<i>Recheck the RSAs on 4-22 and 13-31 for objects and grades. Prepare an improvement plan to address any remaining objects.</i>		X

RESOLUTION

WHEREAS, the City of Quincy is the owner and operator of the Quincy Regional Airport; and,

WHEREAS, the City of Quincy holds general airport liability insurance to cover damages arising from the use of airport property for aircraft movement or storage; and,

WHEREAS, the liability insurance is renewed annually; and

WHEREAS, the current policy with QBE Insurance Corporation is set to expire July 31, 2022; and,

WHEREAS, the City sought quotes for airport liability insurance; and,

WHEREAS, the following two quotes were received:

<u>Carrier</u>	<u>Annual Premium</u>
Starr Companies	\$7,550
QBE Insurance Corporation	\$10,551; and,

WHEREAS, the coverages offered by QBE Insurance Corporation were most fitting for the needs of the airport; and,

WHEREAS, the cost will be fully reimbursable through COVID relief funds.

NOW, THEREFORE BE IT RESOLVED, the Interim Airport Director and Purchasing Director recommend to the Mayor and City Council that the quote from QBE Insurance Corporation of New York, NY for the renewal of general airport liability insurance be accepted in the amount of \$10,551.

Gabriel Hanafin
Interim Airport Director
July 18, 2022



QBE Commercial General Liability Proposal

Named Insured: City of Quincy
 Policy Period: 08/01/2022 - 08/01/2023
 Quote #: 123000083

Address: 1645 Highway 104
 Quincy, IL 62305

Agency: Cason, Huff, & Schlueter
 Licensed Broker: 331 South 36th Suite 5
 Licensed Broker Email: Quincy, Illinois 62301

Broker Contact: Chris Tate
 Broker Contact Email: ctate@ARLINGTONROE.COM

Coverage	Limit	Premium	Form No.
Bodily Injury & Property Damage resulting from your aviation operations:	\$15,000,000	\$8,871	GL1000
Damage to Premises Rented to You:	\$200,000	Included	
Medical Expense Limit: Each Person	\$5,000	Included	
Personal & Advertising Injury Aggregate Limit:	\$15,000,000	Included	
General Aggregate Limit:	Not Applicable		
Products/ Completed Operations Aggregate Limit:	\$15,000,000	\$840	

Hangarkeepers Liability	Limit	Premium	Form No.
	\$15,000,000 Each Aircraft		
	\$15,000,000 Each Occurrence		
	Deductible \$1,000 Each Aircraft	\$840	GL1000

Policy Premium:	\$10,551
Endorsement Premium:	\$0
WAR/ TRIA:	\$0
Total Annual Premium:	\$10,551
Taxes, Fees & Surcharges:	\$0.00

Taxes, Fees & Surcharges are not included in the Total Annual Premium

Notes:

2022 renewal quote is \$10,551 excluding WAR/TRIA.

WAR/TRIA available for an additional premium of \$1,055.

Quotation Date: 07/01/2022

Policy Form: GL1000

CGL Forms Schedule

All Mandatory Endorsements and State Amendatory Endorsements are included in our proposal/policy.

Form No	Endorsement	Details	Premium
QBAV-2029 (05-11)	Airport Expansion Endorsement - 2-1	Per Endorsement	Included
QBAV-2047 (05-11)	Aviation Date Recognition Endorsement with Limited Coverage Grant (Option 4)-1	Per Endorsement	Included
QBAV-2200 (10-12)	Non-Owned Aircraft: Liability Endorsement - Coverage A-1	Per Endorsement	Included
QBAV-2223 (05-11)	Pollution or Contamination of Products Sold or Supplied-1	Per Endorsement	Included
QBAV-2281 (05-11)	Waiver of Governmental Immunity-1	Per Endorsement	Included

THE CITY COUNCIL

OFFICIAL PROCEEDINGS

REGULAR MEETING

Quincy, Illinois, July 11, 2022

The regular meeting of the City Council was held this day at 7:00 p.m. with Mayor Michael A. Troup presiding.

The following members were physically present:

Ald. Fletcher, Entrup, Bergman, Bauer, Mays, Freiburg, Farha, Sassen, Rein, Mast, Reis, Maples, Uzelac, Holtschlag.

14.

The minutes of the regular meeting of the City Council held July 5, 2022, and the Quincy Township held June 13, 2022, were approved as printed on a motion of Ald. Entrup. Motion carried.

Corporation Counsel: Lonnie Dunn.

Ald. Bauer moved the City Council sit as a Town Board. Motion carried.

The City Clerk and Ex-officio Town Clerk presented and read the following:

TOWN BUSINESS

Registered Request to Speak

No one registered to speak.

Resolution to confirm Township Map, 2020 population/2021 Equalized Assessed Value

WHEREAS, the Office of Supervisor of Assessments for the County of Adams, pursuant to the Property Tax Code (35 ILCS 200/2-10) is mandated to prepare a map of all townships within said county for purposes of determining the boundaries, population based upon the 2020 census and 2021 equalized assessed value.

WHEREAS, Georgene Zimmerman, the Supervisor of Assessments for the county has provided to Quincy Township her map, census population information and equalized assessed value, a copy of which is attached hereto.

WHEREAS, the Township Supervisor, Maggie Hoyt and the Township Assessor, Lisa Gasko, had ample opportunity to review the information provided by Georgene Zimmerman.

WHEREAS, the Township Supervisor and Township Assessor have determined the same to be accurate and correct.

WHEREAS, the Supervisor of Assessments for said county requests that a letter of confirmation be provided to her to be approved by the Town Board.

WHEREAS, a proposed letter is hereby submitted with this resolution.

NOW, THEREFORE, BE IT RESOLVED that the Town Board hereby approves said letter and authorizes the Township Supervisor, Maggie Hoyt and Township Assessor, Lisa Gasko to execute said letter and provide the same to Georgene Zimmerman.

This resolution was duly adopted at a regular meeting of the Township Board of Quincy Township on the 11th day of July, 2022, after due notice had been given.

Ald. Bauer moved for the adoption of the resolution, seconded by Ald. Uzelac, and on the roll call each of the 14 Aldermen voted yea. Motion carried.

Yea	14
Nay	0
Abstain	0

Laura Oakman, Township Clerk

Report of the Quincy Township Supervisor for General Assistance for the month of June, 2022

DISBURSEMENTS

Relief orders were issued
to 17 cases containing 30

individuals at an average grant per case of \$203.59 \$ 6,107.65

CASH ACCOUNT

Balance June 1, 2022
 GA Checking \$ 5,890.00
 GA Money Market 46,076.50
 Interest 6.99
 Total \$51,973.49

Obligations paid during the month (6,107.65)
 Bank Fee (9.39)
 (will be refunded, bank error)

Balance June 30th, 2022 **\$45,856.54**

Maggie Hoyt
 Supervisor Quincy Township

We the undersigned auditing committee to which were referred the above bills respectfully report it has examined same and recommend their payment.

Dave Bauer, Chairman
 Jeff Bergman
 Ben Uzelac

Ald. Bauer, seconded by Ald. Uzelac, moved the report be received and vouchers be issued for the payment of disbursements and administrative bills for the various amounts, and on the roll call each of 14 Aldermen voted yea. Motion carried.

**Report of the Town of Quincy Auditing Committee
 Bill Payments for All Vendors
 July 2022**

<u>Vendor</u>	<u>Amount</u>
Adams	386.04
Alarm Systems	47.50
Ameren Illinois	62.71
City of Quincy Self Insurance	39.14
DEVNET	1,704.49
Digital Copy Systems	25.22
Illinois School Supply	224.75
Illinois Trustees Association	30.00
Maggie Hoyt (Reimbursement for Quickbook Training)	25.00
Marco	41.50
O'Donnell's	<u>56.00</u>
Total	\$ 2,642.35

Committee:
 Dave Bauer, Chairman
 Jeff Bergman
 Ben Uzelac

Ald. Bauer, seconded by Ald. Uzelac, moved the reports be received and vouchers be issued for the various amounts and on the roll call each of the 14. Motion carried.

Trustee Comments and Discussion

There were no Trustee comments.

The meeting resumed its sitting as a City Council on a motion of Ald. Bauer.

PUBLIC FORUM

No one was present to speak.

PETITIONS

By Bryce Rupp (Rupp Enterprises) requesting a subdivision (dividing one lot into eight lots) of property located at 2001 Jefferson Street under the “small tracts” provision of the Subdivision Ordinance (zoned R1C).

Ald. Farha moved the petition be received and referred to the Plan Commission for study and to report back. Motion carried.

By John Schutte requesting a Special Permit for a Planned Development to obtain a liquor license as a means to operate multiple video gaming terminals at 1034 North 4th Street (zoned R3).

Ald. Bauer moved the petition be received and referred to the Plan Commission for study and to report back. Motion carried.

By the Knights of Columbus requesting permission to conduct a raffle and have the bond requirement waived from July 1, 2022, to June 30, 2023. The City Clerk recommends approval of the permit.

Ald. Rein moved the prayer of the petition be granted.

PROCLAMATION

By Michael A. Troup proclaiming July 16th as “Doc Preston Day.”

Ald. Reis moved the proclamation be received and filed. Motion carried.

RESOLUTION

WHEREAS, the Department of Utilities required the purchase of six (6) 4 inch fire service water meters and two hundred (200) remote cellular readers; and,

WHEREAS, Badger meters offered by Midwest Meter, Inc. offers the automatic meter reading technology that is compatible with the automatic meter reading system employed by the City of Quincy thus qualifying them as a sole source provider; and,

WHEREAS, the City has received invoices from Midwest Meter, Inc. of Edinburg, Illinois, totaling \$55,900.00 for the purchase of the water meters and readers; and,

WHEREAS, funding for the purchases is available in the 2022/2023 Water Fund fiscal year budget.

NOW, THEREFORE BE IT RESOLVED, that the Director of Utilities and Engineering and the Utilities Committee recommend to the Mayor and Quincy City Council that normal bidding requirements be waived and the invoices from Midwest Meter, Inc. of Edinburg, Illinois, totaling \$55,900.00 be approved for payment.

Jeffrey Conte, P.E.

Director of Public Works

Ald. Bauer moved for the adoption of the resolution, seconded by Ald. Freiburg, and on the roll call each of the 14 Aldermen voted yea. Motion carried.

RESOLUTION

WHEREAS, the lime sludge basins at the Waste Water Treatment Plant reached maximum capacity resulting in the need to remove and dispose of excess lime sludge; and,

WHEREAS, the excessive lime sludge was loaded and hauled to the Backridge Landfill for disposal; and,

WHEREAS, the Department of Utilities has received an invoice from Republic Services of Quincy, Illinois, in the amount of \$62,527.65 for disposal and dumping fees associated with the removal of the sludge material; and,

WHEREAS, funding for this service is available in the 2022/2023 Sewer Fund fiscal year budget.

NOW, THEREFORE BE IT RESOLVED, that the Director of Utilities and Engineering and the Utilities Committee recommend to the Mayor and Quincy City Council that normal bidding requirements be waived and the invoice from Republic Services of Quincy, Illinois, in the amount \$62,527.65 be approved for payment.

Jeffrey Conte, P.E.

Director of Public Works

Ald. Bauer moved for the adoption of the resolution, seconded by Ald. Freiburg, and on the roll call each of the 14 Aldermen voted yea. Motion carried.

RESOLUTION

WHEREAS, the City of Quincy owns the Waste Water Treatment Plant and is permitted by the Illinois Environmental Protection Agency to discharge treated municipal and industrial effluent and storm water; and,

WHEREAS, the City is assessed an annual fee for its National Pollutant Discharge Elimination System (NPDES) Permit; and,

WHEREAS, the City of Quincy has received an invoice from the Illinois Environmental Protection Agency in the

amount of \$72,500.00 for the annual permit fee; and,

WHEREAS, funding for the permit fee is available in the 2022/2023 Sewer Fund fiscal year budget.

NOW, THEREFORE BE IT RESOLVED, that the Director of Utilities and Engineering and the Utilities Committee recommend to the Mayor and Quincy City Council that the invoice in the amount of \$72,500.00 from the Illinois Environmental Protection Agency for annual NPDES Permit fee be approved for payment.

Jeffrey Conte, P.E.

Director of Public Works

Ald. Bauer moved for the adoption of the resolution, seconded by Ald. Freiburg, and on the roll call the following vote resulted: Yeas: Bauer, Mays, Freiburg, Mast, Reis, Maples, Uzelac, Holtschlag. 8. Nays: Ald. Bergman, Farha, Sassen, Rein, Fletcher, Entrup. 6. Motion carried.

RESOLUTION

WHEREAS, the City of Quincy annually applies for the BJA Edward Byrne Memorial Justice Assistance Grant (JAG); and

WHEREAS, there is a requirement that a resolution be adopted allowing for the application of the JAG grants, and

WHEREAS, the grant must be shared with the Adams County Sheriff’s Department; and

WHEREAS, the Quincy Police Department and the Adams County Sheriff’s Department jointly agreed that the Quincy Police Department will act as administrator of the JAG grant; and

WHEREAS, the \$18,930.00 grant will be shared equally with the Adams County Sheriff’s Department; now

THEREFORE BE IT RESOLVED, the Chief of Police recommends to the Mayor and City Council that the Police Department be granted authority to apply for the BJA FY 22 Edward Byrne Memorial Justice Assistance Grant Program – Local Solicitation.

Adam Yates

Chief of Police

Ald. Rein moved for the adoption of the resolution, seconded by Ald. Sassen, and on the roll call each of the 14 Aldermen voted yea. Motion carried.

ORDINANCE

Second presentation of an ordinance: An Ordinance Amending The 2022-2023 Fiscal Year Budget. (Increase expenses for the demolition of 649 State Street.)

ORDINANCE

First presentation of an ordinance: An Ordinance Amending The District Map Which Is Made A Part Of Section 162.002 Of The Municipal Code Of The City Of Quincy Of 2015. (1621 S. 24th, R1A to R2.

REPORT OF FINANCE COMMITTEE

Quincy, Illinois, July 11, 2022

	Transfers	Expenditures	Payroll
City Hall.....		2,837.91	34,362.37
Planning & Dev	32,500.00		
9-1-1.....	34,500.00		
Transit.....	179,943.00		
Building Maintenance.....		203.63	
Comptroller		260.33	11,094.64
Legal Department		121.03	9,150.92
Commissions.....		10,233.52	634.60
IT Department.....		10,418.08	9,169.89
Police Department.....		16,552.18	389,839.82
Fire Department		4,326.74	357,901.72
Public Works.....		3,041.74	42,874.81
Engineering		3,209.53	15,391.72
Tax Distribution/Subsidies		78,225.00	
GENERAL FUND SUBTOTAL	246,943.00	129,429.69	870,420.49
Planning and Devel		4,228.40	22,678.94
911 System.....		257.40	41,674.51
911 Surcharge Fund		37,990.00	
Traffic Signal Fund.....		3,022.05	

Econ Dev Growth Fund		10,106.90	
Crime Lab Fund		14.99	
Transit Fund.....		1,278.60	75,802.58
Capital Projects Fund.....		340,641.91	
Transit Facility Cap Proj Fund		2,776.92	
Special Capital Funds		132.10	
Special Tax Alloc - TIF #2		850.00	
Water EPA 2019 Proj Fund		58,986.76	
Water Fund		372,494.94	91,030.86
Sewer Fund		283,207.00	19,252.44
Quincy Regional Airport Fund		9,404.25	14,353.07
Garbage Fund.....		33.09	13,132.82
Recycle Fund		33.09	7,067.70
Central Garage		110,044.76	24,076.81
Self Insurance		1,430.56	9,268.97
Health Insurance Fund		34,837.04	
Sister City Commission Fund		494.00	
Tourism Tax Fund		65,765.81	
BANK 01 TOTALS	246,943.00	1,467,460.26	1,188,759.19
Motor Fuel Tax		62,163.28	
2019B GO Street Proj		731,304.36	
ALL FUNDS TOTALS	246,943.00	2,260,927.90	1,188,759.19

Michael Farha
Jack Holtschlag
Anthony E. Sassen
Mike Rein
Richie Reis
Finance Committee

Ald. Farha, seconded by Ald. Sassen, moved the reports be received and vouchers be issued for the various amounts and on a roll call the following vote resulted: Yeas: Fletc her, Entrup, Bergman, Bauer, Mays, Farha, Sassen, Rein, Mast, Reis, Maples, Uzelac, Holtschlag. 13. Abstain: Ald. Freiburg. 1. Motion carried.

CITY TOURISM AND MARKETING QUARTERLY REPORT

Holly Cain with the Quincy Area Convention & Visitors Bureau gave a quarterly report on tourism in the Quincy area.

MOTION

Ald. Bauer moved to allow Club West, 1023 N. 10th Street, to hold a “Carson Gay, Celebration of Life” event on July 17th from 1:00 p.m. to 4:00 p.m. They request to close North 10th Street, Chestnut to Cherry Street with barricades. The Quincy Police Department recommends that liquor ordinances be waived to allow for the consumption of liquor on a public street or lot and permitting open liquor to leave the licensed premises. Live Entertainment/Public Gathering license is pending per the Quincy Police Department’s approval. Motion carried.

The City Council adjourned at 7:45 p.m. on a motion of Ald. Holtschlag. Motion carried.

LAURA OAKMAN
City Clerk

**Quincy Public Library
Board of Trustees Meeting
June 14, 2022
Minutes**

The regular meeting of the Quincy Public Library Board of Trustees was called to order at 6:00 p.m. on Tuesday, June 14, 2022, with Kathy Ridder presiding. Trustees present: Angela Ketteyman, Cheryl Predmore, Megan Duesterhaus-AuBuchon, Dean LaVelle, and Jon Hoover. Trustees absent: Clairice Hetzler, Harry Ruth, and Ben Uzelac. Others present: Amanda Griesbaum, Kim Akers, and Phyllis Robertson – TQ Liaison.

I. APPROVAL OF AGENDA

Kathy Ridder asked that the agenda be revised to table the motion to approve the draft Tuition Reimbursement Policy. Cheryl Predmore moved to approve the agenda as revised. Megan Duesterhaus-AuBuchon seconded and the motion carried.

II. APPROVAL OF MINUTES

The minutes from the May 10, 2022, regular meeting minutes and the May 13, 2022, Board Retreat minutes were presented for approval. Angela Ketteyman moved to approve both sets of minutes as presented. Dean LaVelle seconded and the motion carried.

III. BOARD EDUCATION

No Board Education was presented for the meeting.

IV. PRESIDENT'S COMMENTS

Kathy Ridder stated that she and Clairice Hetzler met with Katie Kraushaar to discuss remarks she made at the May Board meeting. Ms. Ridder said it was a very positive meeting and shared the main issues discussed. Those issues include concerns over the lack of training for new hires by qualified staff, the lack of staff input on important decisions affecting the Library, and not following standards in *Serving Our Public* in the creation of job descriptions and hiring practices. Ms. Ridder stated that the Board will follow up on these concerns. Ms. Ridder then reported that she is forming an Ad Hoc Strategic Planning Committee to work on the long range plan for the Library and its support organizations. The committee will consist of two QPL Board Members, two TQ Board Members, two Mary Weems Barton/Quincy Public Library Foundation Members, two Friends of the Library, and four staff members, two of which will be from Administration. After the committee is formed and begins work, members of the community will be included in the discussion. The committee will work on developing one-, three-, and five-year plans and work on long term goals.

V. RECOGNITION OF CORRESPONDENCE

Amanda Griesbaum presented three comments from the public suggestion box complimenting the Library on providing computers for the public, suggesting the inclusion of scrapbooking supplies such as a Cricuit in the Library of Things, and asking for lockers at Rooney School. Ms. Griesbaum stated that the Library has considered installing lockers at all of the schools. Other correspondence included a thank you note

from Nellie Fifer who spent a day at the Library job shadowing, a note from Julie Anderson of the Quincy Children's Museum thanking the Library for providing outreach opportunities for the museum, and a Facebook post from Melissa Lithila thanking Bill Waters for introducing her daughter to the children's area. A note from the Sister Cities Commission-Germanfest was also included thanking the Library for providing financial assistance, however Ms. Griesbaum stated the Library did not provide financial assistance but rather loaned several children's games for the event. Dean LaVelle stated that he worked with the Children's Museum at the Summer Reading Kickoff and noted that Amy Peters of the museum was very complimentary of Natascha Will, specifically how hard she works on the children's programs and the support she has provided for the museum to partner with the Library.

VI. PUBLIC COMMENTS

Friends of the Library Bookstore Manager Geri Grawe spoke about the Friends working with the Board on strategic planning.

VII. LIBRARY REPORTS

A. Director's Report. Amanda Griesbaum reported that the doors ceased counting at the beginning of the cyber attack but have since starting recording traffic numbers again. Even without several days of reporting, daily traffic numbers are increasing with the beginning of summer reading as are checkout numbers. The number of cardholders has also increased from May of 2021 from 16,605 to 18,946. Senior Delivery Specialist Christian Bridgewater has resigned his position and moved to a new full-time position elsewhere. Jerry Rumley in the Maintenance Department also resigned his position. Kathy Ridder asked if Keck had responded to the service requests, or if TMI took care of the problems. Kim Akers stated that Keck did respond but TMI ultimately did the repairs. The Board also asked if Keck was supposed to be doing the maintenance and cleaning that TMI reported had not been done. Ms. Griesbaum said she was unsure of that answer, but would ask Kathleen Helsabeck and Will Matlick. She reported that all of the public computers are still down thanks to the cyber attack, but Adams continues to work on restoring the networks. She noted that the migration to Windows 10 has been put on hold until after everything has been restored. The Books and Bags event hosted by Port's Place was a success with the owners reporting that they reached their goal of raising \$5,000 for the mobile library project. Victoria DeMent reported that the Libations for the Library event was a huge success and raised over \$22,000 for the mobile library project. In addition to the monetary rewards, Table Sixteen Productions has stated that they would like to do free videos for the Library, and WGEM asking to partner with the Library on future events. She announced that the Library is making plans to have this become an annual event with next year's tentative date as May 20, 2023. The Summer Reading Kickoff was also a great success with over 1,000 people in attendance, 232 patrons registering for summer reading, and 48 new library card registrations.

B. Financial Report. Cheryl Predmore reported that the balance in the Homebank account as of May 31, 2022, was \$1,139,093.25, and the balance in the building reserve fund was \$400,633.90.

VIII. COMMITTEE REPORTS

A. Audit Report – Cheryl Predmore: Cheryl Predmore presented the Expenditure Approval Reports as of May 31, 2022. The reported dated May 23, 2022, was the first set of invoices for FY22/23, the report dated June 2, 2022, was for a summer reading kickoff invoice, and the report dated June 14, 2022, was for the remaining invoices for May. Ms. Predmore noted that the May 23 report included the deposit for the mobile library and an initial payment for the window replacement. The June 14 report included a check to Keck for \$34,688.75 for work done since January and the replacement of three compressors. Ms. Predmore recommended that the Keck check be held until the questions raised in the Director’s Report could be answered. There being no further discussion, Cheryl Predmore moved to approve the three reports in the amount of \$330,855.99 as presented, but to hold the check for Keck until the questions are answered. Megan Duesterhaus-AuBuchon seconded. A roll call vote was held with the following results:

Dean LaVelle	yes	Angela Kettelman	yes
Cheryl Predmore	yes	Megan Duesterhaus-Aubuchon	yes
Jon Hoover	yes	Clairice Hetzler	absent
Kathy Ridder	yes	Ben Uzelac	absent
Harry Ruth	absent		

The motion carried with six yes votes, zero no votes, and three absent.

B. Finance – Cheryl Predmore: Cheryl Predmore reported that the Finance Committee did not meet.

C. Building and Grounds – Harry Ruth: Harry Ruth was absent. The Building & Grounds Committee did not meet. The Board suggested a meeting with Jeffrey Conte from the City to further discuss the HVAC system and the recent replacement of the compressors.

D. Policy – Megan Duesterhaus-AuBuchon: Megan Duesterhaus-AuBuchon reported that the Policy Committee met on May 27, 2022, where they continued the discussion on the draft Tuition Reimbursement Policy, and discussed the draft Board/Director Relations Policy and the draft Consent Agenda. She noted that the policy is ready for approval but because of the cyber attack, the updated draft could not be accessed at this time, therefore the motion was tabled until July. Ms. Duesterhaus-AuBuchon then presented the draft Board/Director Relations Policy stating that the committee reviewed the policy and made no changes. There being no further discussion, Megan Duesterhaus-AuBuchon moved to approve the draft policy as presented. Angela Kettelman seconded and the motion carried. Ms. Duesterhaus-AuBuchon presented the draft Consent Agenda stating that this agenda will be used starting with the July meeting. When the Board approves Item I. Approval of Consent Agenda, they will approve the overall agenda, minutes from the previous meeting, all committee reports, correspondence, and the financial reports with one motion. Any forms of motion will be presented and approved under New Business. If a Board Member would like to discuss a specific committee report, it can be pulled out of the consent agenda and discussed prior

to Item II. Board Education. There being no further discussion, Megan Duesterhaus-AuBuchon moved to approve the draft Consent Agenda as presented. Cheryl Predmore seconded and the motion carried.

E. Ad Hoc Advocacy – Dean LaVelle: Dean LaVelle reported that the Advocacy Committee did not meet, but he would like to schedule a meeting in the coming weeks.

F. Mary Weems Barton/Quincy Public Library Foundation: Kathy Ridder stated that the Foundation met on May 18, 2022, where they heard a detailed investment report from Scott Ruff of Edward Jones and discussed final plans for the Libations for the Library event.

IX. UNFINISHED BUSINESS

A. Report from Nominating Committee. The minutes from the May 25, 2022, meeting were included in the Board packet. Kathy Ridder stated that the committee is recommending the following slate of officers for FY22/23:

President	Kathy Ridder
Vice President	Dean LaVelle
Secretary/Treasurer	Cheryl Predmore

She noted that all Board Members have agreed to retain their seats and all committees will remain the same. The slate of officers will be approved at the July annual meeting.

X. NEW BUSINESS

A. Dean LaVelle stated that Rotary has recently started work on a literacy grant and may award that grant to the Library. He also noted that Katie Kraushaar is a member of Rotary and represented the Library in that organization. With her moving to a new job, he encouraged someone else from the Library to join Rotary, but noted it was not a requirement for future grants and donations.

B. Amanda Griesbaum stated that the Library had received a request to look into installing solar panels on the mobile library. She and Kathleen Helsabeck are researching the possibility.

XI. PUBLIC COMMENTS

Amanda Griesbaum and Victoria DeMent were asked to introduce themselves to the public in attendance.

XII. EXECUTIVE SESSION

Megan Duesterhaus-AuBuchon moved to adjourn the regular session and move into executive session for the purpose of discussing minutes of meetings lawfully closed. Angela Kettelman seconded and the motion carried. The regular meeting was adjourned at 6:39 p.m. Cheryl Predmore moved to adjourn the executive session and reconvene into regular session. Dean LaVelle seconded and the executive session was adjourned at 6:42

p.m. Angela Ketteyman moved to keep the July 9, 2019, minutes closed and open the January 20, 2022, and April 12, 2022, minutes. Megan Duesterhaus-AuBuchon seconded and the motion carried. There being no further discussion, Megan Duesterhaus-AuBuchon moved to adjourn the meeting at 6:43 p.m. Dean Lavelle seconded and the meeting was adjourned.

Respectfully submitted,

Kimberly Akers



Quincy Public Library

BOARD OF TRUSTEES MEETING AGENDA

- I. Oath of Office
- II. Approval of Consent Agenda
 - a. Agenda
 - b. Minutes
 - c. Committee Reports
 - i. Finance
 - ii. Building and Grounds
 - iii. Personnel
 - iv. Policy
 - v. MWB/QPL Foundation
 - vi. Recognition of Correspondence
 - vii. Financial Reports
- III. Board Education
- IV. President Comments
- V. Public Comments
- VI. Director's Report
- VII. Unfinished Business
- VIII. New Business
 - a. Expenditure Approval – June 30, 2022 Report
 - b. Form of Motion – Daikin/TMI Contract
 - c. Form of Motion – draft Tuition Reimbursement Policy
- IX. Public Comment



Quincy Public Library

BOARD OF TRUSTEES *Form of Motion*

Meeting: Board of Trustees

Date: July 12, 2022

Recommended By: _____ **Date:** _____

Proposed Motion: Move that the Board approve the list of meeting dates for FY22/23 as presented.

Financial Impact:

Funding Source:

Comments:

Motion made by _____ **Seconded by** _____

Motion Passed? _____ **Yes** _____ **No**



NOTICE OF SCHEDULE OF PUBLIC MEETINGS

TO ALL WHOM IT MAY CONCERN:

YOU ARE HEREBY NOTIFIED THAT the following is a schedule of regular meetings of the Board of Trustees for the Quincy Public Library for the year beginning July 1, 2022, and ending on June 30, 2023:

July 12, 2022
August 9, 2022
September 13, 2022
October 11, 2022
November 8, 2022
December 13, 2022

January 10, 2023
February 14, 2023
March 14, 2023
April 11, 2023
May 9, 2023
June 13, 2023

All such meetings shall be held at 6:00 p.m. in the Large Meeting Room of the Quincy Public Library, 526 Jersey Street, Quincy, Illinois 62301, and shall be open to the public, consistent with the requirements of the Illinois Open Meetings Act,

Approved this _____ day of _____, 2022.

Executive Director
Quincy Public Library



Quincy Public Library

BOARD OF TRUSTEES *Form of Motion*

Meeting: Board of Trustees

Date: July 12, 2022

Recommended By: Nominating Committee **Date:** June 24, 2022

Proposed Motion: Move that the Board approve the slate of officers for FY22/23 as presented:

President	Dean LaVelle
Vice President	Clairice Hetzler
Secretary/Treasurer	Cheryl Predmore

Financial Impact:

Funding Source:

Comments:

Motion made by _____ **Seconded by** _____

Motion Passed? _____ **Yes** _____ **No**

MEMORANDUM

To: City Council
CC: Mayor, Aeronautics Committee
From: Gabriel Hanafin, Interim Airport Director
Re: Solar Glare Study
Date: 7/18/2022

BACKGROUND

The City Council approved a contract with Veregy to provide services related to the upcoming solar project at the airport. Included in the approved agreement was the requirement of Veregy to conduct a glare study on the proposed solar array to determine if the solar panels would produce glare that could negatively affect flight operations in and around Quincy Regional Airport.

AERONAUTICS COMMITTEE

On Wednesday, July 13th, I presented the Aeronautics Committee with the findings of that study. It was determined that the solar array posed no risk to pilots arriving or departing Quincy Regional Airport.

Attached herein is a letter from the Aeronautics Committee to the Federal Aviation Administration acknowledging they have received and concur with the findings of the glare study. Supporting documents showing the actual results of the study are also included.

If you have any questions regarding this study or any other airport business please feel free to reach out to me via email at ghanafin@quincyl.gov or on my cell at 217-577-3102.





June 6th, 2022

To: Mike Brown
FAA AGL Plan Reviewer
2300 E Devon Ave
Des Plaines, IL 60018-4696

RE: Quincy Regional Airport (KUIIN) – Terminal Airport Solar Project Glare Review Confirmation

Mr. Brown,

The purpose of this letter is to inform you that the Quincy Aeronautics Committee has received, reviewed & accepted the FAA Glare Analysis completed by Veregy Inc. for the installation of a ground mounted solar array adjacent to the airport terminal auto parking lot. The Solar array was analyzed utilizing Forge Solar Glare analysis and provides passing results for all applicable parameters. The ATCT was NA as we do not have an Air traffic Control Tower at our facility.

In accordance with the May 11, 2021, FAA Document: 2021-09862 and based upon the Analysis Report completed by Veregy Inc. on July 6th, 2020 we are affirming that the installation of this solar array will not cause any negative impacts to pilots.

This letter shall be included within our 7460-1 submittal. A full copy of the Glare Analysis is available upon request if desired.

Sincerely,

Dave Bauer, Aeronautics Committee Chair

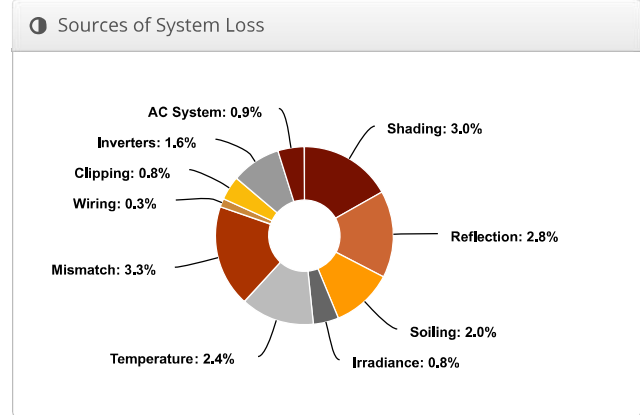
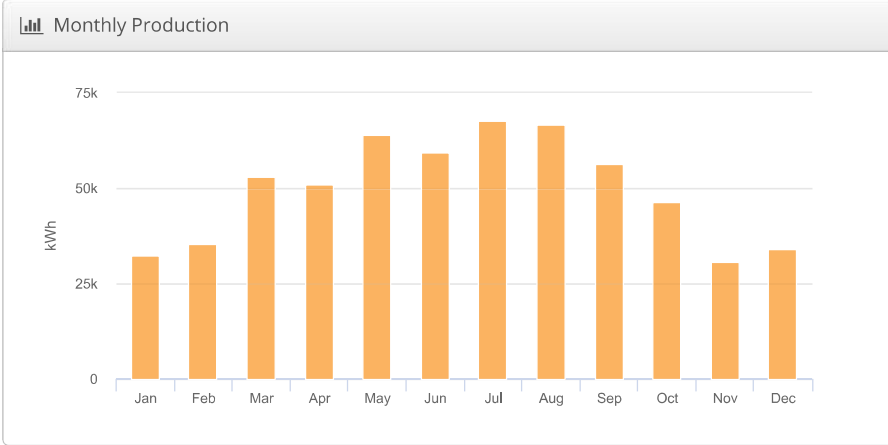
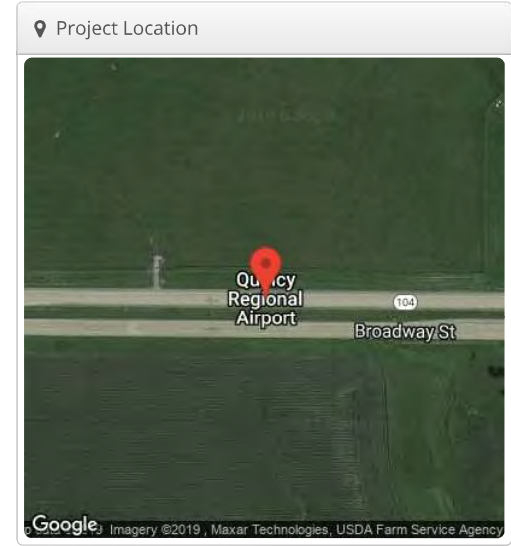
CC:
ILDOT Office of Aviation – Deputy Director, Clayton Stambaugh
Crawford Murphy Tilly – Lana Sumner

QRA Ground Mount Interconnection Application (msf) Quincy Airport, 1645 IL-104,

Quincy, IL 62305

Report	
Project Name	Quincy Airport
Project Address	1645 IL-104, Quincy, IL 62305
Prepared By	Mark Frost mfrost@johnsonmellohsolutions.com

System Metrics	
Design	QRA Ground Mount Interconnection Application (msf)
Module DC Nameplate	459.9 kW
Inverter AC Nameplate	360.0 kW Load Ratio: 1.28
Annual Production	596.5 MWh
Performance Ratio	83.4%
kWh/kWp	1,297.1
Weather Dataset	TMY, QUINCY MUNI BALDWIN FLD, NSRDB (tmy3, II)
Simulator Version	6072a5c4bc-9b44689add-8ae5fc1c51-0ff8d60dc1



Annual Production			
	Description	Output	% Delta
Irradiance (kWh/m ²)	Annual Global Horizontal Irradiance	1,362.7	
	POA Irradiance	1,556.0	14.2%
	Shaded Irradiance	1,509.1	-3.0%
	Irradiance after Reflection	1,466.4	-2.8%
	Irradiance after Soiling	1,437.0	-2.0%
	Total Collector Irradiance	1,437.0	0.0%
Energy (kWh)	Nameplate	660,502.4	
	Output at Irradiance Levels	655,048.9	-0.8%
	Output at Cell Temperature Derate	639,339.2	-2.4%
	Output After Mismatch	618,122.9	-3.3%
	Optimal DC Output	616,384.1	-0.3%
	Constrained DC Output	611,576.9	-0.8%
	Inverter Output	601,696.0	-1.6%
	Energy to Grid	596,535.0	-0.9%
Temperature Metrics			
	Avg. Operating Ambient Temp		14.8 °C
	Avg. Operating Cell Temp		22.3 °C
Simulation Metrics			
	Operating Hours	4422	
	Solved Hours	4422	



Condition Set												
Description	Condition Set 2											
Weather Dataset	TMY, QUINCY MUNI BALDWIN FLD, NSRDB (tmy3, II)											
Solar Angle Location	Meteo Lat/Lng											
Transposition Model	Perez Model											
Temperature Model	Sandia Model											
Temperature Model Parameters	Rack Type	a	b	Temperature Delta								
	Fixed Tilt	-3.56	-0.075	3°C								
	Flush Mount	-2.81	-0.0455	0°C								
	East-West	-3.56	-0.075	3°C								
Soiling (%)	Carport	-3.56	-0.075	3°C								
	J	F	M	A	M	J	J	A	S	O	N	D
	2	2	2	2	2	2	2	2	2	2	2	2
	Irradiation Variance: 5%											
Cell Temperature Spread	4° C											
Module Binning Range	-2.5% to 2.5%											
AC System Derate	0.50%											
Module Characterizations	Module	Characterization										
	Q.PEAK L-G4.2 365 (Hanwha)	Spec Sheet Characterization, PAN										
Component Characterizations	Device	Characterization										
	CPS SCA60KTL-DO/US-480 V2.0 (Chint Power Systems)	Default Characterization										

Components		
Component	Name	Count
Inverters	CPS SCA60KTL-DO/US-480 V2.0 (Chint Power Systems)	6 (360.0 kW)
AC Panels	2 input AC Panel	3
AC Home Runs	1 AWG (Copper)	6 (2,695.7 ft)
AC Home Runs	1000 MCM (Copper)	3 (7,399.2 ft)
Strings	10 AWG (Copper)	72 (18,373.0 ft)
Module	Hanwha, Q.PEAK L-G4.2 365 (365W)	1,260 (459.9 kW)

Wiring Zones			
Description	Combiner Poles	String Size	Stringing Strategy
Wiring Zone	12	6-18	Along Racking

Field Segments									
Description	Racking	Orientation	Tilt	Azimuth	Intrarow Spacing	Frame Size	Frames	Modules	Power
Field Segment 1	Fixed Tilt	Portrait (Vertical)	25°	180°	12.0 ft	2x9	70	1,260	459.9 kW

Detailed Layout





FORGESOLAR GLARE ANALYSIS

Project: **Quincy Airport**

Proposed ground-mount PV system

Site configuration: **Quincy Airport**

Analysis conducted by John Mitman (john@naturalpowerandenergy.com) at 18:16 on 06 Jul, 2020.

U.S. FAA 2013 Policy Adherence

The following table summarizes the policy adherence of the glare analysis based on the 2013 U.S. Federal Aviation Administration Interim Policy 78 FR 63276. This policy requires the following criteria be met for solar energy systems on airport property:

- No "yellow" glare (potential for after-image) for any flight path from threshold to 2 miles
- No glare of any kind for Air Traffic Control Tower(s) ("ATCT") at cab height.
- Default analysis and observer characteristics (see list below)

ForgeSolar does not represent or speak officially for the FAA and cannot approve or deny projects. Results are informational only.

COMPONENT	STATUS	DESCRIPTION
Analysis parameters	PASS	Analysis time interval and eye characteristics used are acceptable
2-mile flight path(s)	PASS	Flight path receptor(s) do not receive yellow glare
ATCT(s)	N/A	No ATCT receptors designated

Default glare analysis parameters and observer eye characteristics (for reference only):

- Analysis time interval: 1 minute
- Ocular transmission coefficient: 0.5
- Pupil diameter: 0.002 meters
- Eye focal length: 0.017 meters
- Sun subtended angle: 9.3 milliradians

FAA Policy 78 FR 63276 can be read at <https://www.federalregister.gov/d/2013-24729>

SITE CONFIGURATION

Analysis Parameters

DNI: peaks at 1,000.0 W/m²
 Time interval: 1 min
 Ocular transmission coefficient: 0.5
 Pupil diameter: 0.002 m
 Eye focal length: 0.017 m
 Sun subtended angle: 9.3 mrad
 Site Config ID: 40794.7457



PV Array(s)

Name: PV array 1
Axis tracking: Fixed (no rotation)
Tilt: 25.0°
Orientation: 180.0°
Rated power: 459.9 kW
Panel material: Smooth glass with AR coating
Reflectivity: Vary with sun
Slope error: correlate with material



Vertex	Latitude (°)	Longitude (°)	Ground elevation (ft)	Height above ground (ft)	Total elevation (ft)
1	39.935655	-91.194178	759.48	0.00	759.48
2	39.935918	-91.194574	758.23	0.00	758.23
3	39.935120	-91.195433	756.26	0.00	756.26
4	39.934857	-91.194961	754.42	0.00	754.42

Flight Path Receptor(s)

Name: Runway 13

Description:

Threshold height: 50 ft

Direction: 135.0°

Glide slope: 3.0°

Pilot view restricted? Yes

Vertical view: 30.0°

Azimuthal view: 50.0°



Point	Latitude (°)	Longitude (°)	Ground elevation (ft)	Height above ground (ft)	Total elevation (ft)
Threshold	39.943775	-91.197929	764.71	50.00	814.71
Two-mile	39.964219	-91.224627	717.76	650.40	1368.17

Name: Runway 18

Description:

Threshold height: 50 ft

Direction: 179.0°

Glide slope: 3.0°

Pilot view restricted? Yes

Vertical view: 30.0°

Azimuthal view: 50.0°



Point	Latitude (°)	Longitude (°)	Ground elevation (ft)	Height above ground (ft)	Total elevation (ft)
Threshold	39.950839	-91.199384	756.85	50.00	806.86
Two-mile	39.979748	-91.200043	742.91	617.40	1360.31

Name: Runway 22

Description:

Threshold height: 50 ft

Direction: 220.0°

Glide slope: 3.0°

Pilot view restricted? Yes

Vertical view: 30.0°

Azimuthal view: 50.0°



Point	Latitude (°)	Longitude (°)	Ground elevation (ft)	Height above ground (ft)	Total elevation (ft)
Threshold	39.950576	-91.183677	746.32	50.00	796.32
Two-mile	39.972725	-91.159406	722.90	626.88	1349.78

Name: Runway 31

Description:

Threshold height: 50 ft

Direction: 315.0°

Glide slope: 3.0°

Pilot view restricted? Yes

Vertical view: 30.0°

Azimuthal view: 50.0°



Point	Latitude (°)	Longitude (°)	Ground elevation (ft)	Height above ground (ft)	Total elevation (ft)
Threshold	39.937021	-91.189192	766.38	50.00	816.38
Two-mile	39.916576	-91.162497	770.65	599.18	1369.84

Name: Runway 36

Description:

Threshold height: 50 ft

Direction: 1.0°

Glide slope: 3.0°

Pilot view restricted? Yes

Vertical view: 30.0°

Azimuthal view: 50.0°



Point	Latitude (°)	Longitude (°)	Ground elevation (ft)	Height above ground (ft)	Total elevation (ft)
Threshold	39.937448	-91.199170	754.94	50.00	804.95
Two-mile	39.908540	-91.199829	730.33	628.07	1358.40

Name: Runway 4

Description:

Threshold height: 50 ft

Direction: 40.0°

Glide slope: 3.0°

Pilot view restricted? Yes

Vertical view: 30.0°

Azimuthal view: 50.0°



Point	Latitude (°)	Longitude (°)	Ground elevation (ft)	Height above ground (ft)	Total elevation (ft)
Threshold	39.938600	-91.196895	756.74	50.00	806.75
Two-mile	39.916452	-91.221162	692.20	668.00	1360.20

GLARE ANALYSIS RESULTS

Summary of Glare

PV Array Name	Tilt (°)	Orient (°)	"Green" Glare min	"Yellow" Glare min	Energy kWh
PV array 1	25.0	180.0	2,077	0	1,077,000.0

Total annual glare received by each receptor

Receptor	Annual Green Glare (min)	Annual Yellow Glare (min)
Runway 13	0	0
Runway 18	0	0
Runway 22	0	0
Runway 31	328	0
Runway 36	0	0
Runway 4	1749	0

Results for: PV array 1

Receptor	Green Glare (min)	Yellow Glare (min)
Runway 13	0	0
Runway 18	0	0
Runway 22	0	0
Runway 31	328	0
Runway 36	0	0
Runway 4	1749	0

Flight Path: Runway 13

0 minutes of yellow glare
0 minutes of green glare

Flight Path: Runway 18

0 minutes of yellow glare
0 minutes of green glare

Flight Path: Runway 22

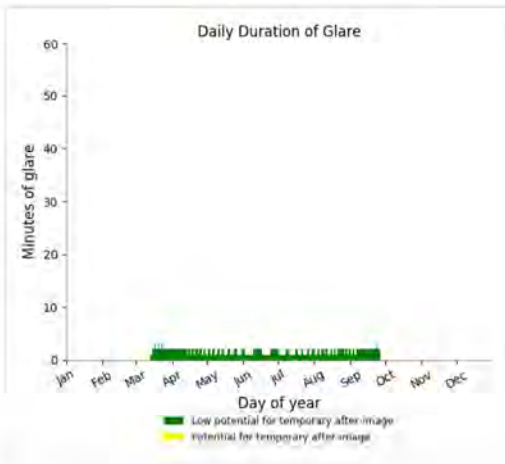
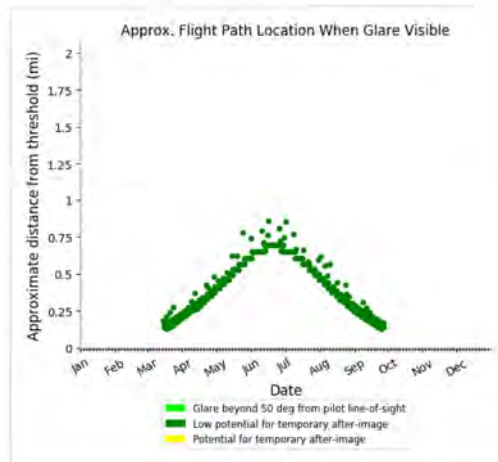
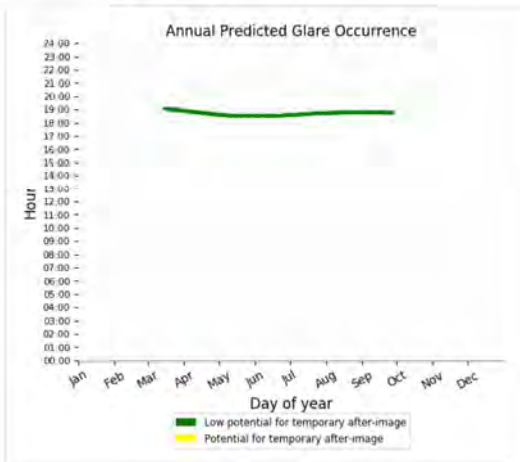
0 minutes of yellow glare

0 minutes of green glare

Flight Path: Runway 31

0 minutes of yellow glare

328 minutes of green glare



Flight Path: Runway 36

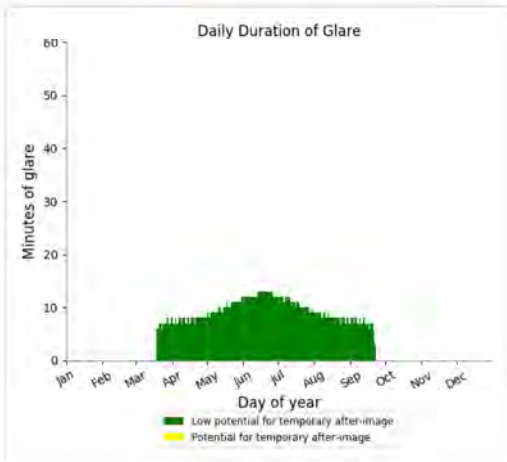
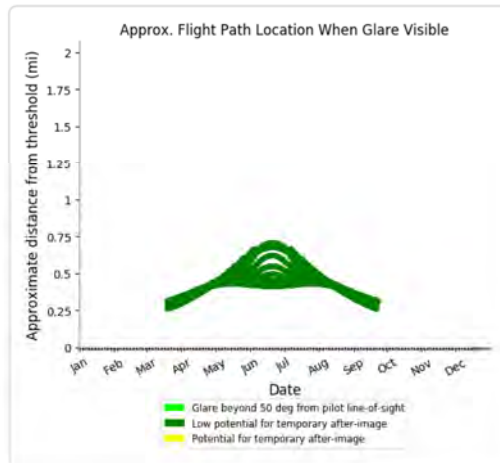
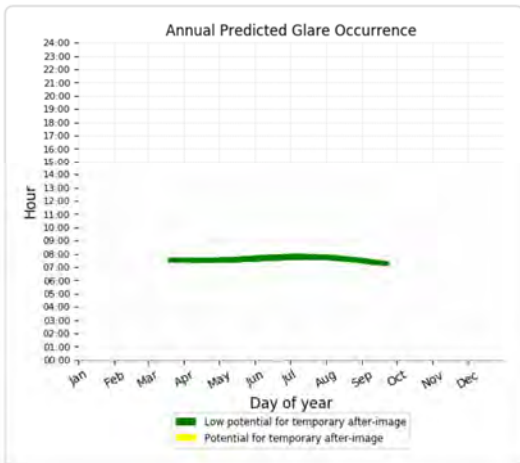
0 minutes of yellow glare

0 minutes of green glare

Flight Path: Runway 4

0 minutes of yellow glare

1749 minutes of green glare



Assumptions

"Green" glare is glare with low potential to cause an after-image (flash blindness) when observed prior to a typical blink response time.

"Yellow" glare is glare with potential to cause an after-image (flash blindness) when observed prior to a typical blink response time.

Times associated with glare are denoted in Standard time. For Daylight Savings, add one hour.

Glare analyses do not account for physical obstructions between reflectors and receptors. This includes buildings, tree cover and geographic obstructions.

Several calculations utilize the PV array centroid, rather than the actual glare spot location, due to algorithm limitations. This may affect results for large PV footprints. Additional analyses of array sub-sections can provide additional information on expected glare.

The subtended source angle (glare spot size) is constrained by the PV array footprint size. Partitioning large arrays into smaller sections will reduce the maximum potential subtended angle, potentially impacting results if actual glare spots are larger than the sub-array size. Additional analyses of the combined area of adjacent sub-arrays can provide more information on potential glare hazards. (See previous point on related limitations.)

Glare locations displayed on receptor plots are approximate. Actual glare-spot locations may differ.

Glare vector plots are simplified representations of analysis data. Actual glare emanations and results may differ.

The glare hazard determination relies on several approximations including observer eye characteristics, angle of view, and typical blink response time. Actual results and glare occurrence may differ.

Hazard zone boundaries shown in the Glare Hazard plot are an approximation and visual aid based on aggregated research data. Actual ocular impact outcomes encompass a continuous, not discrete, spectrum.

Refer to the Help page at www.forgesolar.com/help/ for assumptions and limitations not listed here.

AGENDA
POLICE ALDERMANIC COMMITTEE MEETING
Monday, July 18, 2022

DATE: Monday, July 18, 2022

PLACE: Caucus Room

TIME: 6:15 p.m.

- I. Call meeting to order
- II. Approve Minutes
- III. Public Comment (limited to 3 minutes per person)
- IV. Old Business
- V. New Business
 - QPD reimbursement contract for new hires
 - Kathy Entrup contract
 - Optimal Change PO
 - Missouri residency
- VI. Adjourn