



CITY OF QUINCY

Department of Utilities & Engineering

A G E N D A

Utilities Committee Meeting

Thursday, June 2, 2022 - 4:00 p.m.

City Hall Conference Room #235

1. Approval of Minutes
2. Public Comment (3 minute limit)
3. Old Business
4. Utility Fund Financial Update

5. New Business

Water Fund

- Chemical Bids
- Phase 3 Water Supply Improvement Project Bid Results
- Wisman Pump Station Control Panel
- Late Additions - Water

Sewer Fund

- WWTP Report
- Effluent Sampler Purchase
- Sludge Hauling Contract
- Late Additions - Sewer

6. Adjournment



Utilities Committee Meeting Minutes May 5, 2022

The monthly meeting of the Utilities Committee was held at 4:00 p.m. on Thursday, May 5, 2022, in the Engineering Department Conference Room. Members present were Alderman Dave Bauer, Alderman Parker Freiburg, Alderman John Mast, and Dan Cook. Director of Utilities & Engineering Jeffrey Conte, Assistant Corporation Counsel Bruce Alford, Trampas Price, and Theresa Alford were also present. The meeting was called to order at 4:00 p.m.

Approval of Minutes

Alderman Mast, seconded by Dan Cook, moved that the minutes from the April 7, 2022, meeting be approved as distributed.

Public Comment

Utility Fund Financial Update

The Water Fund ended the fiscal year with \$8.42 million in revenues and \$6.09 million in expenses. The fund had a net operating income of \$2.3 million and there is \$4.66 million in the reserve fund.

The Sewer Fund ended FY23 with \$6.5 million in revenues and \$4.07 million in expenses. The fund ended the fiscal year with a net operating income of \$2.5 million and \$5.1 million in the reserve fund.

New Business

Water Fund

Lead Service Lines

Lead Service Line notification letters were mailed to approximately six (6) thousand water customers notifying them that they may have a lead water service line. Staff has been receiving calls inquiring about when lines will be replaced. Crews have replaced twenty (20) lead service lines since January 1st.

Chemical Bids

The City recently opened bids for the purchase of water treatment chemicals from May 1, 2022, through July 1, 2022. Bids are normally requested for an annual purchase price but were requested on a quarterly basis due to the current instability of the chemical and trucking markets. Based on average chemical dosing, there will be an overall chemical expense increase of 28.5% (\$175,000) over the current fiscal year.

Action: Accept low bids and send to City Council for approval with Committee recommendation.

Motion: Mast

Second: Freiburg

Motion Carried

Residential Development Incentive Program

Director of Planning and Development Chuck Bevelheimer was present to discuss a proposed incentive program for the development and construction of residential housing on approximately three hundred (300) vacant lots west of 12th Street. Administration proposes waiving water and sewer connection fees as an incentive to perspective developers and the City will reimburse the Water and Sewer Funds with ARP funding. The Committee proposes the following:

- Limit the development area to west of 12th Street, Locust to Harrison Streets.
- Cap incentive at \$10,000 for sewer and \$5,000 for water.
- Incentives sunset in 2024 (coincides with end of ARP funding).

Action: Committee approval with proposed program stipulations.

Motion: Mast Second: Cook Motion Carried

Water Meter Supplies Purchase

The Department requires the purchase of fifteen (15) 6" gate valves for the replacement and installation of 6" commercial water meters. Core and Main quoted the \$12,300 for the purchase of the gate valves.

Action: Send to City Council with Committee recommendation for approval.

Motion: Mast Second: Cook Motion Carried

Sewer Fund

Waste Water Treatment Plant Report

Trampas Price was in attendance to present the monthly report.

Ellington Road Lift Station

Only one (1) of three (3) pumps is currently operational at this lift station. Conte is looking at replacing the entire station as the design of the current station is unsafe.

Solar Farm

Klingner and Associates has submitted a proposal in the amount of \$27,500 to provide assistance with the selection of a partner for the development of solar farms at the Waste Water Treatment Plant, Reservoir, and Central Fire Station.

Action: Send to City Council with Committee recommendation for approval.

Motion: Cook Second: Mast Motion Carried

Adjournment

With no other items to discuss, the meeting was adjourned on a motion by Alderman Mast, seconded by Alderman Freiburg.

Respectfully submitted,

Jeffrey Conte, P.E.
Director of Utilities & Engineering
May 24, 2022