

Council Meeting for May 2, 2022



**CITY COUNCIL AGENDA
SPECIAL MEETING**

**2:00 p.m.
Afternoon Meeting
Final Agenda
May 2, 2022**

Note: All items presented are subject to final action.

THE CALL

PUBLIC FORUM

MONTHLY REPORTS

ANNUAL REPORT

**REPORT OF THE POLICE PENSION FUND
FY 2021-2022**

PETITIONS

Ward Special Event Application from the Big River Steampunk Festival requesting permission to hold the Big River Steampunk Festival May 20th through May 21st in Clat Adams Park from 10:00 a.m. until 8:00 p.m. and May 22nd 10:00 a.m. until 4:00 p.m. The Quincy Police Department recommends approval of a Live Entertainment/Public Gathering License.
7 Emergency Management Services, the Quincy Police Department, and the Quincy Park District have been involved with the coordination of the event. The Department of Utilities & Engineering recommends approval of the application pending the submission of a Certificate of Liability Insurance by the applicant.

Ward Special Event Application from Port's Place and Quincy Public Library, requesting permission to hold a corn hole tournament with children's activities on the parking lot of the Quincy Public Library, 526 Jersey St. on Saturday, May 28th from 12:00 p.m. (noon) through 11:00 p.m. and Sunday, May 29th from 1:00 p.m. through 6:00 p.m. The Quincy Police Department recommends approval of the application to waive liquor ordinances 111.096(a) to allow for the consumption and possession of liquor on a public street, 111.096(d) permitting open liquor to leave the licensed premises, and 111.067(a) selling of liquor outside the licensed premises and the request for a Live Entertainment/ Public Gathering License for live music. Approval is recommended by the Department of Utilities & Engineering.
7

Ward Special Event Application from North Side Boat Club, 200 South Front St., requesting permission to hold an outdoor Memorial Day Dance on Saturday, May 28, 2022 from 7:00 p.m. and 12:00 a.m. in Edgewater Park adjacent to North Side Boat Club. The Quincy Police Department recommends approval of the application to waive liquor ordinances 111.096(d) permitting open liquor to leave the licensed premises and 111.067(a) allow for the selling of liquor outside the licensed premises and the Live Entertainment/Public Gathering License request for live music and dancing. Approval is recommended by the Department of Utilities & Engineering.
7

Special Event Application from the St. Francis Parish Picnic Committee requesting permission to hold its annual Parish Picnic on Saturday, June 11, 2022 between the hours of 5:00 p.m. and 12:00 a.m. They request the closure of North 17th St., alley between Oak St. and College Ave. to the alley between College Ave. and Elm St.; College Ave., 17th Street west to Underbrink's Bakery from 12:00 (noon) through 12:00 a.m. The Quincy Police Department recommends approval to waive liquor ordinance 111.096(a) for the consumption and possession of liquor on public streets, alleys, and sidewalks and a Live Entertainment/ Public Gathering License for the use of loud speakers and a live band. They request permission to erect three (3) tents and a stage at various locations on Church property which will be approved pending an inspection by the Quincy Fire Department once they are in place and prior to the start of the event. Applicant also requests that a City garbage truck be placed on-site from Friday, June 10th through Saturday, June 11th for the collection of garbage. Approval is recommended by the Department of Utilities & Engineering pending approval of the Live Entertainment/Public Gathering License by the Quincy Police Department.

RESOLUTION

Resolution by the City of Quincy urging the Comptroller of the State of Illinois to disallow payment of \$5 million from the 911 fund to the 988 fund and instead fund this new (and needed) initiative properly through the General Funds of the State of Illinois, as allowed by federal rules.

ORDINANCES

Second presentation of an Ordinance entitled:

An Ordinance Amending The 2021-2022 Fiscal Year Budget. (Additional revenue will be used to increase the budget to Capital Projects fund #301, Quincy Public Library, and Sales Tax Rebates.)

An Ordinance Amending Title III (Administration) Of Chapter 45 (Finance) Of The Municipal Code Of The City Of Quincy Of 2015. (Defining Fix or Flatten language.)

REPORT OF FINANCE

MAYOR'S APPOINTMENT

Patty Maples to fill the vacancy for 6th Ward Alderman

MICHAEL A. TROUP
MAYOR



CITY HALL
EST. 1840

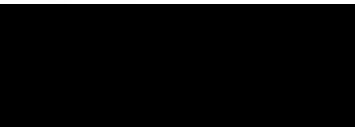
April 19, 2022

THE CALL

Honorable Laura Oakman, City Clerk
And ex-officio Town Clerk:

You will call a SPECIAL MEETING OF THE City Council for Monday, May 2, 2022 at 2:00 p.m. in the City Council Chambers, in City Hall, for the purpose of receiving monthly reports of City Officials, the annual report of City Officials, allowing any claims against the City and Town of Quincy which the Finance Committee and the Town Claims Committee may recommend, and for the transaction of any other business which may properly come before said Special Meeting.

Sincerely,



Michael A. Troup
Mayor
City of Quincy

MAT:arr

730 MAINE
QUINCY, IL 62301-4056
217.228.4545
QUINCYIL.GOV



OFFICE OF THE CITY CLERK
CITY OF QUINCY
LAURA OAKMAN

CITY HALL SUITE 129
730 MAINE STREET
QUINCY, IL 62301-4956

PHONE (217) 228-4510
FAX (217) 221-3664
LOakman@ci.quincy.il.us

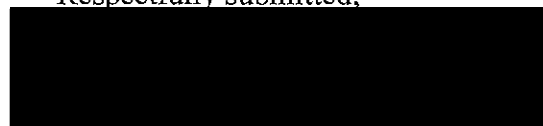
May 1, 2022

TO THE HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL:

I herewith submit a report of City Licenses and Permits issued by me during the month of April, 2022 the periods for which they were issued together with the fees collected and subsequently paid to the City Treasurer:

#	NAME	PERIOD	AMOUNT EACH	TOTAL
517	Cat Tags	1 Year	\$ 5.00	\$ 2,585.00
29	Electrical Contractor Registration (Master)	1 Year	\$ 100.00	\$ 2,900.00
6	Electrical Contractor Registration (Residential)	1 Year	\$ 60.00	\$ 360.00
3	Live Entertainment Public Gathering	One Day	\$ 150.00	\$ 450.00
1	Live Entertainment Public Gathering	Quarterly	\$ 200.00	\$ 200.00
1	Mobile Food Vendor	1 Year	\$ 240.00	\$ 240.00
17	Peddler	1 Year	\$ 25.00	\$ 425.00
1	Raffle	30 days	\$ 10.00	\$ 10.00
1	Raffle	365 days	\$ 60.00	\$ 60.00
154	Video Gaming	1 Year	\$ 100.00	\$ 15,400.00
7	Class C1-Special Event NFP Liquor License	One Day	\$ 50.00	\$ 350.00
3	Class C1-Special Event NFP Liquor License	Two Day	\$ 100.00	\$ 300.00
2	Class C1-Special Event NFP Liquor License	Three Day	\$ 150.00	\$ 300.00
5	Class G-Special Use Permit Liquor License	One Day	\$ 50.00	\$ 250.00
1	Class G-Special Use Permit Liquor License	Two Day	\$ 100.00	\$ 100.00
1	Class G-Special Use Permit Liquor License	Three Day	\$ 150.00	\$ 150.00
	Total Collected by the Treasurer's Office			\$ 24,080.00

Respectfully submitted,



LAURA OAKMAN
City Clerk

LO:ak

CITY OF QUINCY



LINDA K. MOORE, DBA
CITY TREASURER

Office of City Treasurer

CITY HALL + 730 MAINE STREET
QUINCY, IL 62301

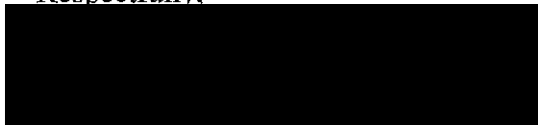
DATE: May 1, 2022

TO: MAYOR AND THE MEMBERS OF THE CITY COUNCIL

RE: CITY TREASURER'S MONTHLY REPORT

I hereby certify that the City Treasurer's Report for the month of April 2022 has been generated and is on file in the City Treasurer's office.

Respectfully,



Linda K. Moore, DBA
City Treasurer

LKM/lao



**City of Quincy
Department of Central Services**



**Kevin McClean
Director**

**2020 Jennifer Road
Quincy, IL 62301
Phone: (217) 228-4520**

FORESTRY MONTHLY REPORT

Date: April 5, 2022

To the Honorable Mayor and City Council:

The following is a report of work done by the Forestry Department for the month of March

Trees Removed – 16 total
Concrete Trip/Fall Hazard – 3
Sewer Issue – 2
Water Issue – 0
Power Line Interference – 5
Dead/Dying – 6
Blocked Sign – 0
Safety Hazard – 0
Construction Work – 0

Stumps Removed – 0

Trees Trimmed – 1

Respectfully submitted,

Kevin McClean
Director
Department of Central Services

City of Quincy Department of Central Services



Kevin McClean
Director

2020 Jennifer Road
Quincy, IL 62301
Phone: (217) 228-4520

SIGN AND PAINT MONTHLY REPORT

DATE: April 1, 2022

To the Honorable Mayor and City Council:

The following is the report of the Sign and Paint Department for the month of March

City Signs Replaced – 5

New Signs – 18

City Blocks Striped – 0

Feet of Curbs Painted – 0

Intersections Painted – 0

Parking Lots Painted - 0

Handicapped Parking Stalls Painted - 0

Barrels of Yellow Paint Used – 0

Barrels of White Paint Used – 0

Respectfully submitted,

Kevin McClean
Director

**City of Quincy
Department of Central Services**



**Kevin McClean
Director**

**2020 Jennifer Road
Quincy, IL 62301
Phone: (217) 228-4520**

**RECYCLING DIVISION
MONTHLY REPORT**

Date: April 22, 2022

To the Honorable Mayor and City Council:

The following is a report of materials and quantities collected from the residential waste system for the month of March

<u>MATERIAL</u>	<u>POUNDS</u>	<u>TONS</u>
Fiber	91,120	45.56
Non-Fiber	37,800	18.90
Corrugated Cardboard	880	.44

Respectfully submitted,

Kevin McClean
Director
Department of Central Services

**City of Quincy
Department of Central Services**



**Kevin McClean
Director**

**2020 Jennifer Road
Quincy, IL 62301
Phone: (217) 228-4520**

**STREET CLEANING
MONTHLY REPORT**

DATE: April 5, 2022

To the Honorable Mayor and City Council:

The following is the report of the Street Cleaning Department for the month of March

City Blocks Swept – 509

Loads of Refuse Hauled – 21

Gallons of Water for Flushing – 4,900

Respectfully submitted,

Kevin McClean
Director
Department of Central Services

CITY OF QUINCY



Office of City Treasurer

LINDA K. MOORE, DBA
CITY TREASURER

CITY HALL + 730 MAINE STREET
QUINCY, IL 62301

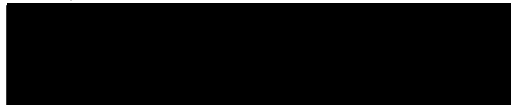
DATE: May 1, 2022

TO: MAYOR AND THE MEMBERS OF THE CITY COUNCIL

RE: CITY TREASURER'S ANNUAL REPORT

I hereby certify that the City Treasurer's Annual Report for fiscal year ending April 30, 2022 will be generated and on file in the City Treasurer's office by October 31, 2022.

Respectfully,



Linda K. Moore, DBA
City Treasurer

LKM: lao

TELEPHONE: 217-228-4575 + FAX: 217-221-3665



Printed on
Recycled Paper

CITY OF QUINCY



Office of City Treasurer

LINDA K. MOORE, DBA
CITY TREASURER

CITY HALL ♦ 730 MAINE STREET
QUINCY, IL 62301

MEMO

To: City Council, Police Pension Board, and Mayor Mike Troup

From: Linda Moore, City Treasurer

Date: May 2, 2022

Re: Required Reporting

In April 2021, after an extensive discussion among municipal treasurers, we determined that the interpretation of IL State Statute 40 ILCS 5/3-141 includes a report from the CITY treasurer stating monies the CITY collected on behalf of the Police Pension Fund. This does not include CITY money committed to the fund, only money the CITY received on behalf of the fund. Therefore, I am submitting the attached report to City Council.

Additionally, as has been customary on the 2nd Tuesday of May, the City Council and Mayor Troup will receive a more complete report from me, as treasurer of the Police Pension Fund, that includes all monies paid to the pension fund (including Video Gaming, Green Energy, City Supplemental contributions, etc). You will receive a report for both the Police and Fire Pension Funds.

If you have any questions, comments, or concerns, please reach out to me.

Thank you.

TELEPHONE: 217-228-4575 ♦ FAX: 217-221-3665

CITY OF QUINCY



Office of City Treasurer

LINDA K. MOORE, DBA
CITY TREASURER

CITY HALL ♦ 730 MAINE STREET
QUINCY, IL 62301

To: Quincy Police Pension Fund Board of Trustees,
Mayor Michael Troupe, and Members of Quincy City Council

In accordance with the requirements of Illinois Compiled Statutes section 40 ILCS 5/3-141, I Linda K. Moore, the duly elected Treasurer of the City of Quincy, hereby submit the following report of all monies collected and expended by the City of Quincy on behalf of the Quincy Police Pension Fund during the fiscal year beginning May 1, 2021 and ending April 30, 2022.

Beginning Funds held by Municipality		\$ 0.00
IL PPRT Received by Municipality	\$ 949,987.39	
Employee pension contributions withheld	\$ 503,004.18	
Total Funds Received		\$ 1,452,991.57
IL PPRT Transferred to Pension Fund	\$ 949,987.39	
Employee pension contributions transferred to Pension Fund	\$ 503,004.18	
Total Funds Expended		\$ 1,452,991.57
Ending Funds held by Municipality		\$ 0.00

I am not aware of any other Official that is in possession of funds for the benefit of the Quincy Police Pension Fund. If such Official(s) exist, a separate sworn statement shall be provided by each such custodian of funds on behalf of said Quincy Police Pension Fund.

The undersigned, Treasurer of the City of Quincy, Adams County, Illinois, do hereby certify that the forgoing statement is true and correct, to the best of my knowledge and belief.

Signed this 2nd day of May, 2022

Linda K. Moore, Treasurer
City of Quincy



City of Quincy Department of Utilities & Engineering

To: Mayor and Quincy City Council
Cc: Laura Oakman, Jeff Mays, Rob Copley, Kevin McClean, Bernie Vahlkamp
From: Jeffrey Conte, Director of Utilities & Engineering
Date: May 2, 2022
Subject: Special Event Application – Steampunk Festival

Mayor and City Council Members,

The Department of Utilities and Engineering has received a Special Event Application from Tammy Riley of the Big River Steampunk Festival requesting permission to hold the Big River Steampunk Festival May 20th through May 22nd in Clat Adams Park.

The Quincy Police Department recommends approval of a Live Entertainment/Public Gathering License for event.

Emergency Management Services, the Quincy Police Department, and the Quincy Park District have been involved with the coordination of the event.

The Department of Utilities & Engineering recommends approval of the application pending the submission of a Certificate of Liability Insurance by the applicant.



City of Quincy Department of Utilities & Engineering

To: Mayor and Quincy City Council
Cc: Laura Oakman, Jeff Mays, Rob Copley, Kevin McClean
From: Jeffrey Conte, Director of Utilities & Engineering
Date: May 2, 2022
Subject: Special Event Application – 1st Annual Books & Bags Event

Mayor and City Council Members,

The Department of Utilities & Engineering has received a Special Event Application from Blaise Haxel, owner of Port's Place, and Kathleen Helsabeck, Director of the Quincy Public Library, requesting permission to hold a corn hole tournament with children's activities and live music on the parking lot of the Quincy Public Library located at 526 Jersey Street. The event will be held on Saturday, May 28th from 12:00 p.m. (noon) through 11:00 p.m. and on Sunday, May 29th from 1:00 p.m. through 6:00 p.m. Proceeds from the event will help fund the Quincy Public Mobile Library.

The applicants request that liquor ordinances 111.096(a), 111.096(d), and 111.067(a) be waived to allow for the consumption and possession of liquor on a public street, permitting open liquor to leave the licensed premises, and selling of liquor outside the licensed premises. The applicants also request a Live Entertainment/Public Gathering License for live music. The Quincy Police Department recommends approval of both requests.

The applicant has submitted all required documentation and approval is recommended by the Department of Utilities & Engineering.



City of Quincy Department of Utilities & Engineering

To: Mayor and Quincy City Council
Cc: Laura Oakman, Jeff Mays, Rob Copley, Kevin McClean
From: Jeffrey Conte, Director of Utilities & Engineering
Date: May 2, 2022
Subject: Special Event Application – NSBC Memorial Day Bash

Mayor and City Council Members,

The Department of Utilities & Engineering has received a Special Event Application from Tyler Hill on behalf of North Side Boat Club located at 200 South Front Street. The applicant is requesting permission to hold an outdoor Memorial Day Dance on Saturday, May 28, 2022 between the hours of 7:00 p.m. and 12:00 a.m. (midnight) in Edgewater Park which is adjacent to North Side Boat Club.

The applicant requests that liquor ordinances 111.096(d) and 111.067(a) be waived permitting open liquor to leave the licensed premises and to allow for the selling of liquor outside the licensed premises. The applicant also requests a Live Entertainment/Public Gathering License for live music and dancing. The Quincy Police Department recommends approval of both requests.

The applicant has submitted all required documentation and approval is recommended by the Department of Utilities & Engineering.



City of Quincy Department of Utilities & Engineering

To: Mayor and Quincy City Council
Cc: Laura Oakman, Jeff Mays, Rob Copley, Kevin McClean, Bernie Vahlkamp
From: Jeffrey Conte, Director of Utilities & Engineering
Date: May 2, 2022
Subject: Special Event Application – St. Francis Parish Picnic

Mayor and City Council Members,

The Department of Utilities and Engineering has received a Special Event Application from the St. Francis Parish Picnic Committee requesting permission to hold its annual Parish Picnic on Saturday, June 11, 2022 between the hours of 5:00 pm. and 12:00 a.m. (midnight).

The applicant requests the closure of the following streets from 12:00 (noon) through 12:00 (midnight) on Saturday, June 11th:

- North 17th Street, alley between Oak Street and College Avenue to the alley between College Avenue and Elm Street
- College Avenue, 17th Street west to Underbrink's Bakery

The Quincy Police Department recommends approval of an Application for Waiver of Liquor Ordinance 111.096(a) to allow for the consumption and possession of liquor on public streets, alleys, and sidewalks. The applicant has also requested a Live Entertainment/Public Gathering License for the use of loud speakers and a live band.

The applicant requests permission to erect three (3) tents and a stage at various locations on Church property. The temporary structures are approved pending an inspection of the structures by the Quincy Fire Department once the tents and stage are in place and prior to the start of the event.

The applicant also requests that a City garbage truck be placed on-site from Friday, June 10th through Saturday, June 11th for the collection of garbage.

The applicant has submitted all required documentation and approval is recommended by the Department of Utilities & Engineering pending approval of the Live Entertainment/Public Gathering License by the Quincy Police Department.

RESOLUTION

WHEREAS, the US Congress has had a longstanding concern about the practice by some states and local jurisdictions of diverting 911 fees for non-911 purposes and has directed the Federal Communications Commission (FCC) to create a 911 Strike Force to end diversions of 911 funds.

WHEREAS, in July 2020, the FCC created a 988 suicide prevention and veterans crisis hotline and required all telecommunications carriers and VOIP service providers to provide a two year transition period to roll this service out to the public.

WHEREAS, the Illinois Legislature passed a state budget last week that diverted \$5 million from 911 funds to create a 988 suicide prevention and veterans’ crisis hotline, an action that the FCC has specifically cited as an ineligible expense for 911 funds that makes the State of Illinois ineligible for federal grant funds at a time when Next Generation 911 initiatives are ramping up.

WHEREAS, the Quincy/Adams County 911 Communications Center has an annual operating budget of nearly \$2 million dollars, of which our portion of Illinois 911 provides for only \$732,000 and such a diversion will reduce our funding from the State of Illinois and thereby shift an even greater burden of funding on to local taxpayers.

NOW, THEREFORE BE IT HEREBY RESOLVED, that the City of Quincy urges the Comptroller of the State of Illinois to disallow payment of \$5 million from the 911 fund to the 988 fund and instead fund this new (and needed) initiative properly through the General Funds of the State of Illinois, as allowed by federal rules.

BE IT FURTHER RESOLVED that copies of this Resolution be provided to the Comptroller of the State of Illinois and to State Representative Randy Frese and State Senator Jil Tracy.

Dated

Mayor

Dated

Clerk



CITY OF QUINCY

Comptroller's Office

Sheri L. Ray
Comptroller

CITY HALL – 730 MAINE STREET
Quincy, Illinois 62301-4056
217-228-4517

MEMORANDUM

TO: Mayor and City Council
FROM: Sheri Ray
DATE: April 21, 2022
SUBJECT: Year End Supplemental Budget Ordinance

Please find attached the Supplemental Budget Ordinance to be presented at the April 25, 2022 Council Meeting. The purpose of this supplemental is to amend the budget for the following:

General Fund

Capital Projects Fund. The Home Rule/Purchase Tax funds this distribution. Since purchase tax exceeded budget and we increased the home rule split to 75%, we need to amend the distribution to Capital Projects from \$8.1 million to \$9.6 million, an increase of \$1,500,000.

Sales Tax Rebates. The City rebates both Quincy Mall (Cullinan) and Prairie Crossing. This past year we changed disbursements to quarterly which allowed for 13 months of rebate, instead of 12. Additionally, additional sales tax revenues drove the rebate higher than expected. We need to increase budget by \$156,000 for sales tax rebates.

Quincy Public Library. The Library receives the property tax we levy on their behalf, a city subsidy, and 10.969% of PPRT. Unlike pensions, where we reduce our city subsidy if PPRT comes in over budget, the Library distribution originally planned at \$1.78 million is actually at \$2.33 million, \$230,000 more than planned.

Quincy Township. The Township is planning to disburse \$400,000 of their excess PPRT to the City for the purpose of Small Rental Rehab to be deposited into Fund 203 Housing Resource Fund.

Mid Town Business District Fund

The fund had to distribute \$25,000 to the Central Business District RLF #703 which paid for the PGAV Planners fees associated with setting up the Mid Town Business District. This distribution was not budgeted.

Traffic Signal Fund

The fund had to reimburse \$21,400 to the Motor Fuel Tax fund for two traffic signal boxes damaged through an accident. This expense was not budgeted.

If you have any questions, please let me know.

CC: Lonnie Dunn, Corporation Counsel
City Clerk Laura Oakman
Jeff Mays, Director of Admin Services

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE 2021-2022 FISCAL YEAR BUDGET

WHEREAS, the City Council of the City of Quincy, Adams County, Illinois, hereinbefore adopted Ordinance No. 21-21, an annual budget for general corporate and special corporate purposes for the City of Quincy for the fiscal year beginning May 1, 2021 and ending April 30, 2022; and

WHEREAS, the City Council has determined that expenditures, as set forth in said ordinance for certain operations, acquisitions, and projects within and for the various departments of the City will exceed the amounts provided in said ordinance and which expenditure will increase the total annual budget; and,

WHEREAS, there exists certain revenues, not included in the annual budget, which are available for expenditure by the City; and,

WHEREAS, Section 43.18 (Annual budget-Council transfers, revisions, or amendments) of the Quincy City Code reserved to the City Council the authority to amend the annual budget to increase the budget (upon a two-thirds vote of the Council) provided funds are available for said increase; and,

WHEREAS, the Quincy Township is making a contribution to the City in the amount of \$400,000 to be deposited into the Housing Resource Fund #203 for the purpose of funding the small rental rehab program; and,

WHEREAS, the General Fund has received additional revenues over and above the anticipated budget from all major revenue sources; PPRT revenue is statutorily distributed to the pensions and library; and, Home Rule Purchase Tax is distributed to the Capital Projects Fund; and,

WHEREAS, this additional revenue will be used to increase the budget to distribute to the following: Capital Projects fund #301, Quincy Public Library, and Sales Tax Rebates; and,

WHEREAS, both the Traffic Signal Fund #211 and the Mid-Town Business District Fund #214 have available fund balance that can be used to increase the budget to make inter-fund distributions; and,

WHEREAS, the City is a home rule unit of local government under the Constitution of the State of Illinois, Article VII, Section 6 and this ordinance is adopted pursuant to said authority and the authority of Section 43.18 of the Quincy City Code.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF QUINCY, ADAMS COUNTY, ILLINOIS, as follows:

1. That the annual operating budget set forth in Ordinance No. 20-13 of the City of Quincy, be and is hereby amended by authorizing the increase/decrease in revenues and expenditure as follows:

2. **General Fund #001**

Decrease/Increase for the SRRP budget, increasing Capital:

Non-Departmental Transfer SRRP (001-1801-491.62-90)	\$ (400,000)
Transfer to Capital Projects Fund (001-1801-491.62-15)	\$ 400,000

Increased Expenses:

Transfer to Capital Projects Fund (001-1801-491.62-15)	\$ 1,500,000
Cullinan Sales Tax Rebate (001-1803-401.62-88)	\$ 40,000
Prairie Crossing Sales Tax Rebate (001-1803-401.62-89)	\$ 116,000
Quincy Public Library (001-1803-407.62-91)	\$ 230,000

Housing Resource Fund #203

Decrease/Increase Revenues:

Transfers from GF (203-00000-391.01-01)	\$ (400,000)
Local Sources/Restricted Contributions (203-0000-382.01-10)	\$ 400,000

Traffic Signal Fund #211

Increased Expenses:

Transfer to Motor Fuel Tax fund (211-3715-491.62-05)	\$ 21,400
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Mid Town Business District Fund #214

Increased Expenses:

Transfer to CBD RLF (214-1801-491.62-38)

\$ 25,000

3. That this Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form in accordance with law.

ADOPTED _____

City Clerk

APPROVED _____

Mayor

Officially published in pamphlet form this _____ day of _____, 2022.



CITY OF QUINCY

Comptroller's Office

Sheri L. Ray
Comptroller

CITY HALL – 730 MAINE STREET
Quincy, Illinois 62301-4056
217-228-4517

MEMORANDUM

TO: Mayor and City Council
FROM: Sheri Ray
DATE: April 22, 2022
SUBJECT: Amendment to Proposed Budget for Fiscal Year 2022/2023

Please find attached a Proposed Budget Amendment “Exhibit B” which has been discussed in the budget hearings. This amendment will need to be introduced at the Third Reading of the Ordinance to adopt the Fiscal Year 2022/2023 Budget.

This amendment is to cover rollovers which are expenses budgeted in FYE 2022 that did not get expended and need to be re-budgeted in FYE 2023, additional funding from the Township, and some other changes.

General Fund/ Capital Projects Fund. The Home Rule/Purchase Tax funds this distribution. Since purchase tax exceeded budget and we increased the home rule split to 75%, we need to amend the distribution to Capital Projects from \$8.1 million to \$9.6 million, an increase of \$1,500,000.

Sales Tax Rebates. The City rebates both Quincy Mall (Cullinan) and Prairie Crossing. This past year we changed disbursements to quarterly which allowed for 13 months of rebate, instead of 12. Additionally, additional sales tax revenues drove the rebate higher than expected. We need to increase budget by \$156,000 for sales tax rebates.

Quincy Public Library. The Library receives the property tax we levy on their behalf, a city subsidy, and 10.969% of PPRT. Unlike pensions, where we reduce our city subsidy if PPRT comes in over budget, the Library distribution originally planned at \$1.78 million is actually at \$2.33 million, \$230,000 more than planned.

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Mid Town Business District Fund

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If you have any questions, please let me know.

CC: Lonnie Dunn, Corporation Counsel
City Clerk Laura Oakman
Jeff Mays, Director of Admin Services
Jeffrey Conte, Utilities
Kevin McClean, Central Services
Chuck Bevelheimer, Planning & Development

ORDINANCE NO. _____

**AN ORDINANCE AMENDING TITLE III (ADMINISTRATION)
OF CHAPTER 45 (FINANCE) OF THE
MUNICIPAL CODE OF THE CITY OF QUINCY OF 2015**

WHEREAS, the City of Quincy (the “City”); is an Illinois home rule municipal corporation organized and operating pursuant to Article VII of the Illinois Constitution of 1970; and

WHEREAS, Section 2 of Ordinance 9408 states: “Twenty-five percent of the taxes collected by the City of Quincy pursuant to §45.150 shall be set aside to fund the City’s Fix or Flatten program; and

WHEREAS, this section of Ordinance 9408 does not define: 1.) the term “set aside” 2.) the costs eligible to be included in the fix and flatten program and 3.) how unspent funds should be treated at each fiscal year end; and,

WHEREAS, the purpose of this amending ordinance is to define what costs are to be included in the fix and flatten program, and to add clarity on how the 25% portion of the tax shall be carried forward year to year; and,

WHEREAS, the 25% of local cannabis tax collected in the fiscal year ending April 30 will be set aside by means of a Transfer to Planning and Development Fund and funds put in Restricted Cash, and this transfer shall occur in the first month of each fiscal year and shall sunset after the fifth and final transfer as stated below:

Transfer	Cannabis Sales	Transferred
1	FYE 4/30/2021	May 2021
2	FYE 4/30/2022	May 2022
3	FYE 4/30/2023	May 2023
4	FYE 4/30/2024	May 2024
5	FYE 4/30/2025	May 2025

WHEREAS, the Planning and Development Fund 201 shall hold the funding in restricted cash until eligible costs as defined by this ordinance occur, at which time the funds are unrestricted and available for spend; and,

WHEREAS, the eligible costs to be considered associated with Fix and Flatten program will be the actual annual expenses of the Planning & Development Fund 201 Nuisance Abatement division 3117 line items:

201-3117-403.31-02	Professional Services/Legal
201-3117-403.33-02	Landfill Fees
201-3117-403.37-01	Demolitions
201-3117-403.39-02	Advertising/Publishing (legal notices)
201-3117-403.61-04	Misc Other (filing fees)
201-3117-403.62-94	Non Dept Transfer/Two Rivers Land Bank Authority

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF QUINCY, IN ADAMS COUNTY, ILLINOIS, AS FOLLOWS:

Section 1. The foregoing recitals represent the purpose and intent of this Ordinance and as such shall be incorporated as though fully set forth herein. In the event of any ambiguity or invalidity regarding the enforcement of this Ordinance, it is the intent of the corporate authorities that this Ordinance be liberally construed or reformed to accomplish the purpose and intent so described.

Section 2. There is hereby an amendment to Chapter 45 (Finance), Section 152, which is to be read as follows:

§ 45.152 PROCEEDS TO FUND FIX AND FLATTEN PROGRAM

Twenty-five percent of the taxes collected by the City of Quincy pursuant to §45.150 shall be spent to fund the City's Fix or Flatten Program which is paid for currently by the following line items in the City's budget:

- 201-3117-403.31-02 Professional Services/Legal
- 201-3117-403.33-02 Landfill Fees
- 201-3117-403.37-01 Demolitions
- 201-3117-403.39-02 Advertising/Publishing (legal notices)
- 201-3117-403.61-04 Misc Other (filing fees)
- 201-3117-403.62-94 Non Dept Transfer/Two Rivers Land Bank Authority

The City shall budget the available funding into these line items and any unspent funds in a line item shall be carried forward to the next fiscal year to be re-appropriated. Should the line items change which fund the fix or flatten program, the monies shall be placed in those line items.

Section 3. All ordinances and parts of ordinances in conflict with the provisions of this ordinance shall be and the same are, to the extent of such conflict, hereby repealed.

Section 4. This Ordinance shall be in full force and effect from and after its passage, approval and publication as provided by law.

ADOPTED: _____

CITY CLERK

APPROVED: _____

MAYOR

Officially published in pamphlet form this ____ day of _____, 2022.

Proposed Budget Amendments - Exhibit B''

Account:	Description	Original Proposed FY 2023 Budget	Amendment	Revised FY 2023 Budget
<u>GF-Non Departmental</u>				
001-1801-491.62-02	Transfer to Planning & Dev <i>Assuming we need to increase for Fix/Flatten Beautification ordinance</i>	726,249	6,559	732,808
001-1801-491.62-15	Transfer to Capital Proj Fund	5,000,000	350,000	5,350,000
001-1801-491.62-90	Non-Dept Disbursements <i>OPEB disbursement not made due to delay in setting up trust, carry over expense</i>	257,000	250,000	507,000
001-1801-491.62-30	Transfer to Airport	402,700	34,623	437,323
<u>GF-Forestry</u>				
001-3112-403.52.06	Cap Outlay/Vehicles <i>Increase GF portion of capital outlay for Knapheide / Trucks not delivered</i>	276,000	11,518	287,518
<u>Planning</u>				
201-0000-391-01-01	Transfer from General Fund	726,249	6,559	732,808
<u>Housing Resource Fund</u>				
203-6313-408-63-05	SRRP 5yr forgiv loan	250,000	250,000	500,000
<u>Capital Projects Fund</u>				
301-0000-391-01-01	Transfers from GF	5,000,000	350,000	5,350,000
301-3152-403.54-01	Ward 1	624,825	50,000	674,825
301-3152-403.54-02	Ward 2	658,166	47,665	705,831
301-3152-403.54-03	Ward 3	625,018	50,000	675,018
301-3152-403.54-04	Ward 4	613,463	50,000	663,463
301-3152-403.54-05	Ward 5	685,215	38,162	723,377
301-3152-403.54-06	Ward 6	639,003	50,000	689,003
301-3152-403.54-07	Ward 7	700,414	44,318	744,732
<u>TIF #2 West</u>				
312-0000-311.01-00	General Levy <i>County issued the Tax Computation Report which showed TIF West at \$602,000 revenues Need to increase roll over disbursements for grants and add'l street projects</i>	525,000	77,000	602,000
312-3712-408.53-02	Infrastructure/Streets	979,000	27,000	1,006,000
312-3712-408.62-87	Rental Rehab Grants	-	50,000	50,000
<u>Water EPA</u>				
314-0000-391-01-28	Transfer from 501	0	400,000	400,000
<u>Sewer EPA</u>				
315-0000-391-01-29	Transfer from 502	0	281,000	281,000

Proposed Budget Amendments - Exhibit B"

Account:	Description	Original Proposed FY 2023 Budget	Amendment	Revised FY 2023 Budget
<u>Water</u>				
501-00000-392.03-00	Loan Proceeds	0	2,250,000	2,250,000
<i>Increase loan proceeds revenue and expenses</i>				
501-3155-411.36-01	Distribution/Fleet Maint	115,000	60,000	175,000
501-3155-411.53-03	Distribution/Capital	3,080,000	971,000	4,051,000
501-3310-411.52-04	Admin/Office Eqp	0	122,718	122,718
501-3310-491.62-62	Admin/Trnfr to EPA fund	0	400,000	400,000
501-3310-411.72-00	Debt Service	785,000	210,000	995,000
501-3314-411.36-01	Purification/Fleet Maint	11,000	9,000	20,000
501-3314-411.39-08	Purification/Other Svc	300,000	130,000	430,000
501-3314-411.42-02	Purification/Electric	500,000	100,000	600,000
501-3314-411.46-05	Purification/Chemicals	800,000	50,000	850,000
501-3314-411.52-08	Purification/Controllable	10,000	15,000	25,000
<u>Sewer</u>				
502-0000-392-03-00	Loan Proceeds	0	2,750,000	2,750,000
<i>Increase loan proceeds revenue and expenses</i>				
502-3150-412-52-04	Admin/Office Eqp	0	122,718	122,718
502-3150-491-62-67	Sewer EPA proj fund	0	281,000	281,000
502-3150-409-72-00	Debt Service	1,260,000	280,000	1,540,000
502-3157-412-31-04	Sewer-Prof Svc/Engineer	440,000	210,000	650,000
502-3157-412-52-03	Sewer-Improv oth Bldg	3,696,000	1,984,000	5,680,000
<u>Airport</u>				
511-0000-391-01-01	Transfers from GF	402,700	34,623	437,323
<i>Increase GF subsidy and expenses</i>				
511-4310-413.11-01	Regular Salary/Wages	111,976	19,609	131,585
511-4310-413.11-04	Holiday Pay	6,643	1,163	7,806
511-4310-413.11-15	Vacation Pay	4,745	831	5,576
511-4310-413.21.01	Group Insurance	12,056	10,033	22,089
511-4310-413.22.01	Social Security	7,649	1,339	8,988
511-4310-413.22.02	Medicare	1,789	313	2,102
511-4310-413.23.01	IMRF	7,624	1335	8,959

THE CITY COUNCIL

OFFICIAL PROCEEDINGS

REGULAR MEETING

Quincy, Illinois, April 25, 2022

The regular meeting of the City Council was held this day at 7:00 p.m. with Mayor Michael A. Troup presiding.

The following members were physically present:

Ald. Fletcher, Entrup, Bergman, Mays, Freiburg, Farha, Sassen, Rein, Mast, Reis, Uzelac, Holtschlag. 12. Absent: Ald. Bauer. 1. Vacancy: 1.

Ald. Uzelac moved Ald. Bauer be allowed the usual compensation for this meeting. Motion carried.

The minutes of the regular meeting of the City Council held April 18, 2022, were approved, on motion of Ald. Entrup. Motion carried.

Legal Counsel: Corporation Counsel Lonnie Dunn.

PUBLIC FORUM

No one was present to speak.

The City Clerk presented and read the following:

PETITION

By St. Francis Scouts BSA Troop 22 requesting to conduct a raffle and have the bond requirement waived from April 28th until June 9, 2022. The City Clerk recommends approval of the permit.

Ald. Bergman moved the prayer of the petition be granted. Motion carried.

REPORT OF THE ZONING BOARD OF APPEALS

Recommending approval of a request by David Roll to vary the Zoning Code of the City of Quincy 2015 to allow for the installation of a pool at 1636 Hampshire Street and to allow for the installation of a 6' fence at 1636 Hampshire Street.

Ald. Farha moved to concur in the recommendation of the Zoning Board of Appeals and an ordinance drafted. Motion carried.

PROCLAMATION

By Mayor Michael A. Troup proclaiming April 29th as "Arbor Day."

Ald. Uzelac moved the proclamation be received and filed. Motion carried.

A RESOLUTION OF THE CITY OF QUINCY, ADAMS COUNTY, ILLINOIS, AUTHORIZING THE CITY TO ENTER INTO A RECIPROCAL AGREEMENT ON EXCHANGE OF INFORMATION WITH THE ILLINOIS DEPARTMENT OF REVENUE

WHEREAS, Public Act 99-517 made changes to the statute regarding the furnishing of confidential taxpayer information to local governments; and,

WHEREAS, as a result of this legislative change, the Illinois Department of Revenue has made changes to the Reciprocal Agreement on Exchange of Information; and,

WHEREAS, due to the sensitive nature of this confidential taxpayer data, the Illinois Department of Revenue has added a new requirement which requires each authorized person to complete and sign an Attachment B, Acknowledgement of Restrictions on Use and Disclosure of Confidential Financial Information; and,

WHEREAS, the current Reciprocal Agreement on Exchange of Information must be updated following the municipal elections; and,

WHEREAS, the Mayor, the Director of Administrative Services, the City Treasurer, the Deputy Treasurer, and the City Comptroller are authorized to view this information, and each individual authorized under the agreement has completed Attachment B; and,

WHEREAS, Azavar Audit Solutions is now an authorized Third-Party with the Illinois Department of Revenue and the following individuals are authorized by Azavar to Review confidential information for audit purposes; Jason Perry, Azavar President; Michele Bermingham, Audit Manager; Mordecai Benson, Analyst; and Tarik Ziyadoglu, Software Engineer;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Quincy, Adams County, Illinois, that the

Mayor and the City Clerk of the City of Quincy are hereby authorized to execute and attest, respectively, the “Reciprocal Agreement for Exchange of Confidential Information Annual Recertification Letter, Attachment A and Attachment B” a copy of which is attached hereto and incorporated herein by reference as “Resolution Exhibit No. 1” and Attachment A & B;

This Resolution shall be in full force and effect from and after its passage, approval and publication in the manner provided by law.

Passed and approved this 26th day of April, 2022.

Ayes: 12 Nays: 0 Absent: 1 Vacancy: 1

Linda Moore
City Treasurer

Ald. Reis moved for the adoption of the resolution, seconded by Ald. Uzelac, and on the roll call each of the 12 Aldermen voted yea, 1 absent, 1 vacancy. Motion carried.

RESOLUTION

WHEREAS, the City of Quincy, Quincy Transit Lines, owns and operates a fleet of 16 buses; and
WHEREAS, the City of Quincy purchased scheduling software from Route Match in 2011; and
WHEREAS, the software was updated to improve the efficiency of our system; and
WHEREAS, the City Council approved the upgrade to the software July 15th of 2019; and
WHEREAS, the upgraded Route Match includes an annual maintenance agreement in the amount of \$19,210 broken down as:

Technical Support & Maintenance (Core System).....	\$7,210
Annual Hosting fee – 5 users	\$6,000
Annual IVR fee (automated call reminder).....	\$3,000
Technical support of IVR call system	\$3,000

WHEREAS, the Illinois Department of Transportation Downstate Assistance Program (DOAP) Grant allows this expense to be reimbursed; now

THEREFORE BE IT RESOLVED, the Transportation Director, the Transit Advisory Committee and the Director of Information Technology recommend to the Mayor and City Council that the service maintenance and upgrade agreement with Route Match be renewed at a cost of \$19,210.

Marty Stegeman
Transportation Director
Corey Dean
Director of Information Technology

Ald. Rein moved for the adoption of the resolution, seconded by Ald. Fletcher, and on the roll call each of the 12 Aldermen voted yea, 1 absent, 1 vacancy. Motion carried.

RESOLUTION

WHEREAS, the City of Quincy has allocated funds to establish a Small Rental Rehabilitation Program (the “Program”) as a financial incentive for the development of residential rental housing and/or rehabilitation of existing and distressed residential rental housing;

WHEREAS, the Township of Quincy is wholly within the City of Quincy and is a coterminous township;

WHEREAS, the Township has in its possession certain funds and has determined it in the best interest of the Township to use said funds to participate in and contribute to the City of Quincy’s Small Rental Rehabilitation Program;

WHEREAS, the Parties have authority to enter into an Intergovernmental Agreement pursuant to Illinois Constitution, Article VII, Section 10 (Intergovernmental Cooperation) and the Intergovernmental Cooperation Act (5 ILCS 220/1 et seq.);

WHEREAS, it is in the best interest of the Parties, their residents, and the general public that said Funds be allocated to the Program.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Mayor and City Council that the City of Quincy may enter into the Intergovernmental Agreement for Funding of the Small Rental Rehabilitation Program attached hereto, which is with the Township of Quincy.

Ald. Uzelac moved for the adoption of the resolution, seconded by Ald. Holtschlag, and on the roll call the following vote resulted: Yeas: Ald. Mast, Reis, Uzelac, Holtschlag, Fletcher, Entrup, Bergman, Mays, Freiburg, Farha, Rein. 11. Nay: Ald. Sassen. 1. Absent: Ald. Bauer. 1, Vacancy. 1. Motion carried.

ORDINANCE

Adoption of an Ordinance entitled: An Ordinance Adopting The Annual Operating Budget For The City Of Quincy, Illinois, For The Fiscal Year Ending April 30, 2023.

Ald. Farha moved to amend the ordinance using Exhibit B, seconded by Ald. Bergman. Motion carried.

Ald. Farha moved for the adoption of the ordinance, as amended, seconded by Ald. Freiburg, and on the roll call the following vote resulted: Yeas: Ald. Freiburg, Farha, Sassen, Mast, Reis, Uzelac, Holtschlag, Fletcher, Entrup, Bergman, Mays. 11. Nay: Ald. Rein. 1. Absent: Ald. Bauer. 1, Vacancy. 1. Motion carried.

The Chair, Mayor Michael A. Troup, declared the motion carried and the ordinance adopted, as amended.

ORDINANCE

First presentation of an Ordinance entitled: An Ordinance Granting A Variation From Zoning Regulations. (To allow for the installation of a pool at 1636 Hampshire Street and to allow for the installation of a 6' fence.)

Ald. Sassen moved the requirements of Section 32.31 of the City Code of the City of Quincy be waived and the ordinance adopted, seconded by Ald. Farha, and on the roll call each of the 12 Aldermen voted yea, 1 absent, 1 vacancy. Motion carried.

The Chair, Mayor Michael A. Troup, declared the motion carried and the ordinance adopted.

ORDINANCE

First presentation of an Ordinance entitled: An Ordinance Amending The 2021-2022 Fiscal Year Budget. (Additional revenue will be used to increase the budget to Capital Projects fund #301, Quincy Public Library, and Sales Tax Rebates.)

ORDINANCE

First presentation of an Ordinance entitled: An Ordinance Amending Title III (Administration) Of Chapter 45 (Finance) Of The Municipal Code Of The City Of Quincy Of 2015. (Defining Fix or Flatten language.)

REPORT OF FINANCE COMMITTEE

Quincy, Illinois, April 25, 2022

	Transfers	Expenditures	Payroll
City Hall.....		3,394.62	
Building Maintenance.....		120.10	
Comptroller.....		57.22	
Legal Department.....		762.81	
Commissions.....		3,308.63	
IT Department.....		5,163.36	
Police Department.....		27,511.24	
Fire Department.....		12,881.37	
Public Works.....		2,758.20	
Engineering.....		3,125.56	
GENERAL FUND SUBTOTAL	0.00	59,083.11	0.00
Planning and Devel.....		1,785.84	
911 Surcharge Fund.....		44.18	
Traffic Signal Fund.....		234.12	
Econ Dev Growth Fund.....		32,472.97	
Police DUI Fund.....		151.00	
Transit Fund.....		3,469.21	
Capital Projects Fund.....		43,910.95	
Special Capital Funds.....		1,739.08	
Water Fund.....		120,142.88	
Sewer Fund.....		108,719.60	
Quincy Regional Airport Fund.....		409,544.18	
Regional Training Facility.....		603.96	
Garbage Fund.....		122.70	
Recycle Fund.....		6,052.48	
Central Garage.....		74,438.24	
Self Insurance.....		12,822.55	
BANK 01 TOTALS	0.00	876,882.51	0.00
Motor Fuel Tax.....		843.98	
ALL FUNDS TOTALS	0.00	877,726.49	0.00

Michael Farha
Jack Holtschlag
Anthony E. Sassen
Mike Rein
Richie Reis

Finance Committee

Ald. Farha, seconded by Ald. Sassen, moved the reports be received and vouchers be issued for the various amounts and on the roll call each of the 12 Aldermen voted yea, 1 absent, 1 vacancy. Motion carried.

MOTIONS

Ald. Mast moved to allow a block party closing Hampton Lane from Harrison Plaza to Cadbury Ridge on May 7th from 10:00 a.m. to 10:00 p.m. Barricades needed.

Ald. Uzelac moved to allow a dumpster in Lot G for 3 weeks beginning tomorrow. Motion carried.

Ald. Holtschlag moved to allow the closure of an alley behind Mr. Bills for a fundraiser on April 30th. Barricades needed and alcohol will be on the parking lot. Motion carried.

Ald. Holtschlag moved to allow the closure of 5th Street, Maine to Jersey, on April 27th to allow for crane work from 7:00 a.m. to 3:30 p.m. Motion carried.

The City Council adjourned at 7:29 p.m. on a motion of Ald. Holtschlag. Motion carried.

LAURA OAKMAN
City Clerk