

Council Meeting for May 2, 2022



CITY COUNCIL AGENDA

May 2, 2022

Final Agenda

7:00 P.M.

Note: All items presented are subject to final action.

PUBLIC NOTICE OF SPECIAL MEETING ADAMS COUNTY, TOWN OF QUINCY, ILLINOIS

Registered Requests to Speak

Discussion, consideration, approval and adoption of a Resolution to appoint Maggie Hoyt as Quincy Township Supervisor to fulfill vacancy created by resignation of Cindy Brink.

Other Related Township Business

PUBLIC FORUM

PETITIONS

- Ward 4** By AirMedCare Network requesting permission to have the Air Evac helicopter at St. Peter's School on May 11, 2022 from 10:00 a.m.-11:00 a.m. The Quincy Fire Department will be handling securing the landing zone during landing and takeoff.
- Ward 4** By St. Peter Catholic Church requesting to hold a raffle and have the bond requirement waived from May 31st through August 28th. The City Clerk recommends approval of the permit.
- Ward 7** By The Dock requesting permission to waive Liquor Ordinances, Sections 111.096(a) Consumption and Possession of Alcoholic Liquor on public streets, alleys, sidewalks and lots, and Section 111.067(a) Selling Outside of Licensed Premises at 701 Maine Street on May 14, 2022 for the American Downtown Classic Car & Art Show.

REPORT OF THE BOARD OF FIRE AND POLICE COMMISSION

Quincy Police Chief Appointment

REPORTS OF THE PLAN COMMISSION

- Ward 4** Recommending approval of a Non-Conforming Use Permit to allow for a duplex in a single-family residential zoning district at 1800 Spring Street/430 North 18th Street, zoned R1C.
- Ward 1** Recommending approval of a Planned Development to split the lot at 1300 North 2nd Street to allow for the construction of a single-family residential unit on each lot, zoned R2.

MAYOR'S APPOINTMENT

Catherine Daily to the Sister City Commission for a three year term ending May 31, 2025.

PROCLAMATIONS

Week of May 1st through May 7th as "Professional Municipal Clerks Week"

May 5th as a "Day of Prayer"

The month of May as "Preservation Month"

RESOLUTIONS

Chief of Police, Police Aldermanic Committee, and Finance Committee recommending approval to enter into a two year agreement with A Clean Slate, owned by Tammy Riley of Hannibal MO, to provide custodial services for the Quincy Police Department at a cost of \$28,797.00 per year.

Transit Director, Transit Advisory Committee, Director of Administration and Purchasing Director recommending approval to pay Gem City Ford in the amount of \$13,399.41 for engine repairs to bus 1603.

ORDINANCES

Adoption of an Ordinance entitled:

An Ordinance Amending The 2021-2022 Fiscal Year Budget. (Additional revenue will be used to increase the budget to Capital Projects fund #301, Quincy Public Library, and Sales Tax Rebates.)

An Ordinance Amending Title III (Administration) Of Chapter 45 (Finance) Of The Municipal Code Of The City Of Quincy Of 2015. (Defining Fix or Flatten language.)

REPORT OF FINANCE

**PUBLIC NOTICE OF SPECIAL MEETING
ADAMS COUNTY, TOWN OF QUINCY, ILLINOIS**

Public Notice is hereby given that a Special Meeting of the Town Board of the Township of Quincy will be held on May 2nd, 2022 at 7:00pm at the City Council Chambers, City of Quincy, 730 Maine Street, Quincy, Illinois to discuss, consider, approve and adopt a Resolution to appoint Maggie Hoyt as Quincy Township Supervisor to fulfill the vacancy created by the resignation of Cindy Brink. The appointment will be effective May 2nd, 2022 until the next election.

Laura Oakman, Township Clerk
Town of Quincy, Adams County, IL

Committee:
Dave Bauer, Chairman
Jeff Bergman, Member
Ben Uzelac, Member

TOWN BOARD OF QUINCY

May 2, 2022

AGENDA

7:00 p.m.

- 1) Discussion, consideration, approval and adoption of a Resolution to appoint Maggie Hoyt as Quincy Township Supervisor.
- 2) Any other related Township business.
- 3) Adjourn



AIR EVAC PUBLIC RELATIONS FLIGHT REQUEST

Base AE#: 5

| | | | |
|-------------------------------|---------------------------------|-------------------------------|--------------------------|
| Event: | <u>St. Peters School</u> | Date/Time: | <u>5/11/22 1000-1100</u> |
| Location: | <u>2500 Maine Street/Quincy</u> | Scheduled By: | <u>Penny</u> |
| Contact: | <u>Mrs. Cindy Venvertloh</u> | Phone Number: | <u>217-223-1120</u> |
| Alternate Phone #: | <u></u> | Alternate Phone #: | <u></u> |

LZ Training: _____ County: Adams Agency: _____

| | | | | | |
|-------------------------------------|-------------------------|--------------------------------|------------------------|-----------------|---------------------|
| <input checked="" type="checkbox"/> | Flight Marketing | Requesting Party: | <u></u> | Phone #: | <u></u> |
| <input checked="" type="checkbox"/> | Membership | Membership Coordinator: | <u>Penny Roberts</u> | Phone #: | <u>217-779-3744</u> |
| <input type="checkbox"/> | Early Activation | Program Director: | <u>Brandon Buckman</u> | Phone #: | <u>636-439-9584</u> |

Estimated Flight Hours: _____
Radio Frequencies: IREACH

LANDING ZONE DIRECTIONS

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|------------------------------------------------------------------------------------------------|
| Directly behind the school. I believe Isaac has already looked over the proposed landing zone. |
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PARTICIPATING AGENCIES

| | |
|----|--------------------------------------|
| 1. | QFD – Angie at QFD confirmed 4/27/22 |
| 2. | |
| 3. | |

SPECIAL INSTRUCTIONS

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| |

CREW ATTENDING

Pilot

Nurse

Paramedic

FOLLOW-UP COMMENTS

| |
|--|
| |
| |
| |

Completed As Scheduled? Total Flight Time: _____

Signed Off By: _____ Date: _____

Area Manager Approval: _____ Date: _____



Quincy Plan Commission

Tuesday, April 26, 2022

7:00 p.m.

Quincy City Council Chambers
Quincy City Hall (1st Floor) – 730 Maine Street

AGENDA

- Call the Meeting to Order
- Approval of the minutes of the regular meeting of the Quincy Plan Commission on Tuesday, March 22, 2022.
- Public Comment on Issue(s) Not Listed on the Agenda (limited to three minutes)
- Old Business
 - None
- New Business
 - A request by Barbara Nutt for a Non-Conforming Use Permit to allow for a duplex in a single-family residential zoning district at 1800 Spring Street/430 North 18th Street, zoned R1C (Ward 4) (**APPROVED**)
 - A request by 2x4s for Hope for a Special Permit for Planned Development to split the lot at 1300 North 2nd Street to allow for the construction of a single-family residential unit on each lot, zoned R2 (Ward 1) (**APPROVED**)
 - A request by the City of Quincy to vacate the northern-most 192 feet of the North/South alley bounded by Vermont Street, N. 5th Street, Hampshire Street, and N. 6th Street to allow for improvements to a parking lot owned and maintained by Adams County, zoned D2 (Ward 7) (**WITHDRAWN AT REQUEST OF CITY**)
- Additional Business for the Commission
- Adjournment

PLAN COMMISSION MEETING MINUTES

7:00 p.m., Tuesday, April 26, 2022
City Council Chambers, 730 Maine Street, Quincy, Illinois

ATTENDANCE

Commissioners

Present: Dave Bellis, Jim Citro, Greg Davis, Elaine Davis, Tony Dede, Andrew Jones, Amy Looten, Jeff Mays, George Meyer, Rick Smith

Absent: Chair Julie Brink, J. David Gilbert,

Vacant: 1 position

Staff Present: Bruce Alford, Chuck Bevelheimer, Jeffrey Conte, Gina Nottingham, Jason Parrott
To

CALL TO ORDER: Dede, serving as acting chair, called the meeting to order at 7:00 pm

Dede started the meeting by welcoming Jones to the Commission. Jones will serve as a 1 ½ mile representative on the Quincy Plan Commission.

APPROVAL OF MINUTES: Motion by Bellis, seconded by Smith to approve the minutes of the March 22, 2022 regular meeting as presented. Motion carried, all in favor.

PUBLIC COMMENT ON NON-AGENDA ITEMS: None

Public Hearing Requested by Barbara Nutt for a Non-Conforming Use Permit to allow for a duplex in a single-family residential zoning district at 1800 Spring Street/430 North 18th Street, zoned R1C (Ward 4)

Staff Review: Staff said it supports the issuance of the non-conforming use permit as requested. Staff said the petitioner stated that 1800 Spring Street/430 North 18th Street had been a duplex for more than 50 years. Staff found no previously issued permits allowing for its use as a duplex, even though the city's GIS shows two distinct address points. Staff said there are several duplexes nearby that are also located in single-family residential districts. Staff said the 2013 neighborhood land use plan also identified the lot as multi-family.

Questions for Staff: None

Petitioner: Barbara Nutt (Arnold, MO) said the house had been a duplex for decades. She said the family is trying to sell the property so this permit would bring it in line with city requirements.

Audience Comments: None

Commission Discussion: None

With no further discussion, Bellis made a motion, seconded by Mays to concur with the recommendation of staff and recommend approval of the non-conforming use permit for 1800 Spring Street/430 North 18th Street to allow for its continued use as a duplex in a single-family residential zoning district as requested. The motion carried with all present voting in favor.

Public Hearing requested by 2x4s for Hope for a Special Permit for Planned Development to split the lot at 1300 North 2nd Street to allow for the construction of a single-family residential unit on each lot, zoned R2 (Ward 1)

Staff Review: Staff said it supports the special permit for planned development to split the lot at 1300 North 2nd Street to allow for the construction of a single-family residential unit on each lot. Staff said each home would be a tiny home for a homeless veteran in the community. Staff said the lot would have the same density with two, single-family homes as it would for a single two-family structure. Staff said the lots would meet setback requirements, but the lot sizes would be approximately 70%-75% of the required size for an R2 zoning district.

Staff said it sees the addition of two single family residential units as outweighing the establishment of two smaller lots than allowed by city code.

Questions for Staff: None

Petitioner: Jordan Lenz (2x4s for Hope) said the goal is to start construction of one unit in June.

Audience Comments: Ward 1 Alderman Greg Fletcher said he and fellow Ward 1 Alderman Eric Entrup fully support the request and will support it during the City Council meeting.

Commission Discussion: None

With no further discussion, Citro made a motion, seconded by Looten to concur with the recommendation of staff and recommend approval of a special permit for planned development to split the lot at 1300 North 2nd Street to allow for the construction of a single-family residential unit on each lot as requested. The motion carried with all present voting in favor.

Public Hearing requested by the City of Quincy to vacate the northern-most 192 feet of the North/South alley bounded by Vermont Street, N. 5th Street, Hampshire Street, and N. 6th Street to allow for improvements to a parking lot owned and maintained by Adams County, zoned D2 (Ward 7)

Bevelheimer asked the petition be withdrawn from consideration until a design for the proposed parking lot is available to make sure the city wants to vacate the alley. Alford said there is no need for the commission to vote on the withdrawal.

ADDITIONAL BUSINESS FOR THE COMMISSION: None

ADJOURNMENT: With no further action to come before the commission, the meeting adjourned at 7:12 pm.

Submitted: Jason Parrott – Plan Commission Technical Secretary

REVIEW – SPECIAL PERMIT FOR PLANNED DEVELOPMENT

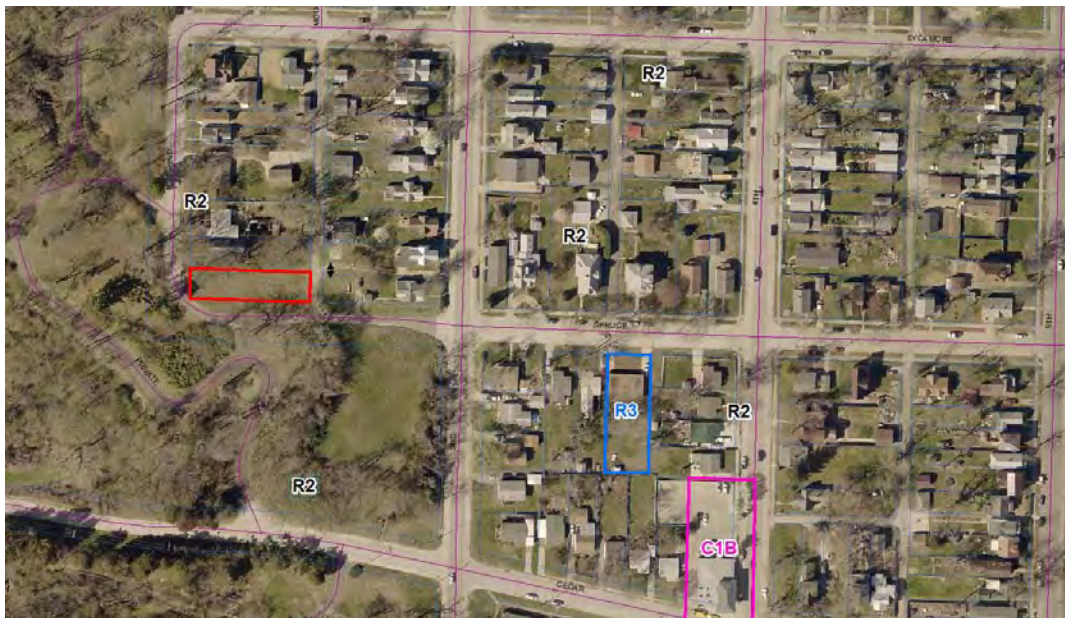
| | |
|--------------------------------------|-------------------------------------------------------------------------------------------------------------|
| Applicant/Owner or Prospective Owner | 2x4s for Hope (Jordan Lenz) 700 S. Hilltop Drive, Quincy, IL |
| Address(es) | 1300 North 2 nd Street |
| Parcel Size(s) | 46' x 188' = 8,644 square feet |
| Ward | 1 |
| Current Zoning | R2 (Two Family Residential) |
| Request | Split the lot at 1300 North 2nd into two lots Construct a single family residential unit on each new lot |



LOCATION/BACKGROUND:

The petitioner seeks a special permit for planned development for the vacant lot at 1300 North 2nd Street (shown in blue above). The petitioner provided staff a deed to the property. The special permit for planned development will allow the subject lot to be split into two lots.

A single-family residential unit will be constructed on each lot. The petitioner says each home will be approximately 575 square feet and will be provided to a homeless veteran from the community. The petitioner says they will be similar to other tiny homes constructed in the city for homeless veterans. The subject lot (shown in red below) is zoned R2 (two-family residential). The neighborhood in which the subject lot is located is zoned primarily R2.



CURRENT PLANNING:

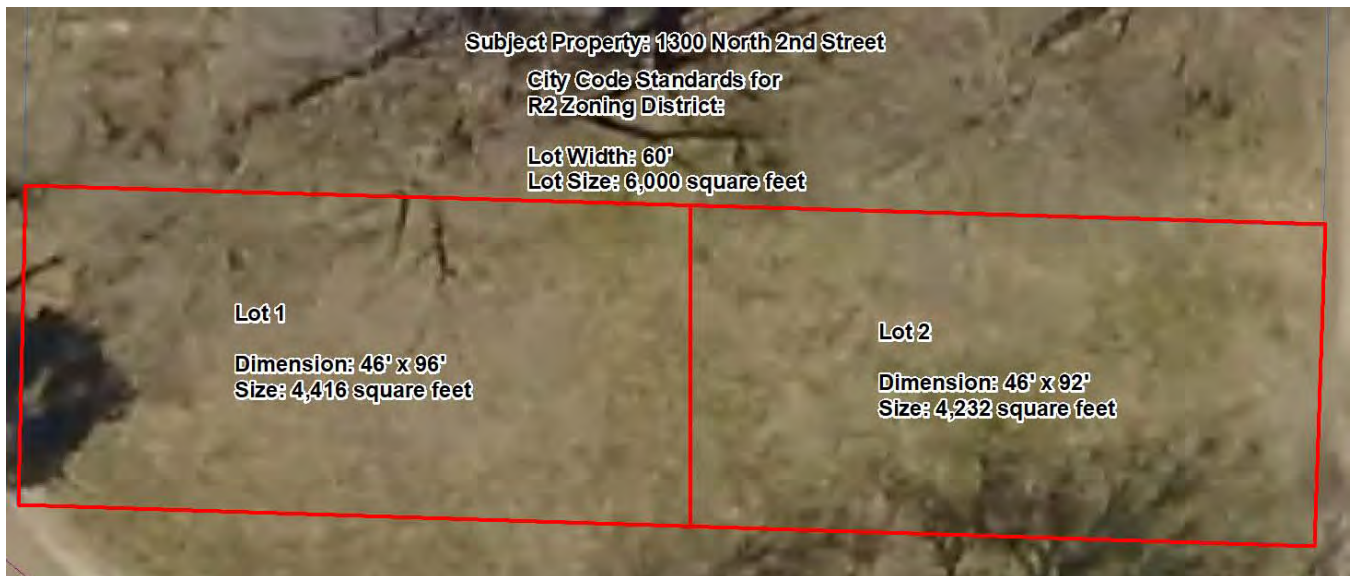
The 2013 Neighborhood Land Use Plan categorizes 1300 North 2nd Street as Undeveloped as the land was previously owned by the Quincy Park District prior to conveying the property to 2x4s for Hope

STAFF COMMENTS:

Staff supports the Special Permit for Planned Development as requested to split the lot at 1300 North 2nd Street into two lots and to construct a single-family residential unit on each lot. The property is currently zoned R2, so the density of the lot would not be changed if there were two, single-family residential units on the property compared to one, two-family unit.

Included in your packet is a survey plat for the subject lot that shows the layout of the homes and the driveways, which is the result of several meetings and email exchanges between staff and the petitioner. The petitioner says each home will have an east/west configuration, so the front door of the western home will face 2nd Street and the front door of the eastern home will face the alley. The survey plat shows that each home would meet the setback standards for an R2 district based on the east/west configuration (25' front yard/25' rear yard/5' side yards).

The reason this project requires a special permit for planned development is the size of the resulting lots. City code requires a minimum lot size of 6,000 square feet within an R2 Zoning District. As shown below, Lot 1 is 4,416 square feet (73% of the required lot size) and Lot 2 is 4,232 square feet (70%). Staff sees the lot width as a moot point as the existing lot does not meet the lot width standard.



Staff believes the opportunity to add two new single-family residential units to a vacant lot outweighs the fact that the lot sizes will be smaller than required to meet city standards for lot size. The size of the homes that will be constructed allows for standard setbacks to be achieved despite the reduced lot sizes. Staff has not been contacted by any neighbors or interested parties regarding the project.

STAFF RECOMMENDATION:

Staff recommends that the Plan Commission recommend approval of the Special Permit for Planned Development to split the lot at 1300 North 2nd Street into two lots that do not meet city standards for lot size and to construct a single-family residence on each resulting lot.

REVIEW – PERMIT FOR NON-CONFORMING USE

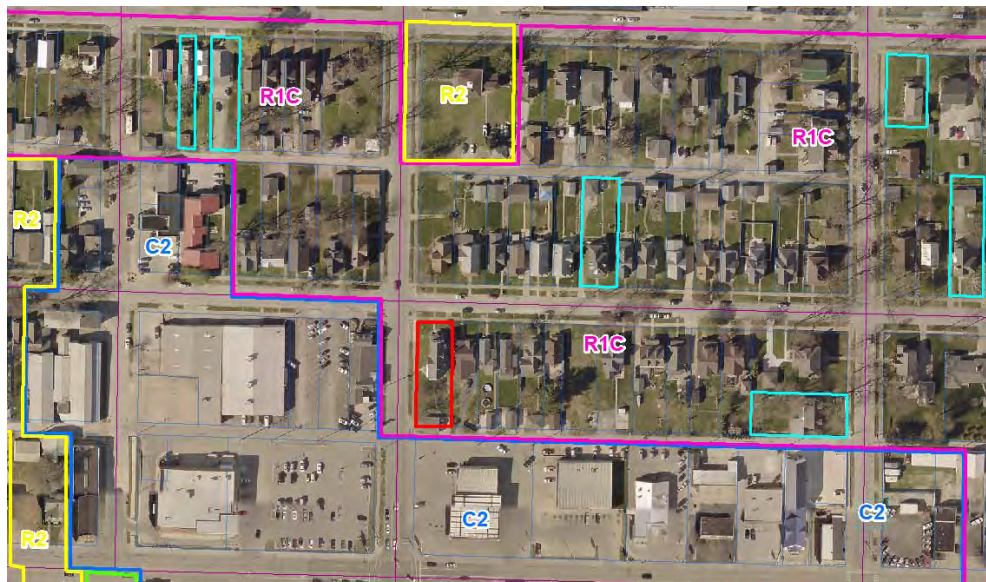
| | |
|--------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------|
| Applicant/Owner or Prospective Owner | Barbara Nutt |
| Address(es) | 1800 Spring Street/430 N. 18 th Street |
| Parcel Size(s) | 58' x 172' = 10,006 square feet |
| Ward | 4 |
| Current Zoning | R1C (Single Family Residential) |
| Request | Obtain a Non-Conforming Use Permit to operate a duplex in an R1C Zoning District at 1800 Spring Street/430 North 18 th Street |



LOCATION/BACKGROUND:

The petitioner seeks a non-conforming use permit for 1800 Spring Street (cream/yellow) & 430 North 18th Street (red) as shown above. The petitioner says the property has functioned as a duplex for more than 50 years. The petitioner says the Non-Conforming Use Permit is being requested ahead of the sale of the property. Staff found no city-issued permits that allow for the use of 1800 Spring Street/430 North 18th Street as a duplex, even though the city's GIS shows two distinct address points.

The subject lot (outlined in red below) is zoned R1C (single family residential). The properties outlined in light blue also have two distinct address points in the city's GIS despite being zoned single-family residential.



CURRENT PLANNING:

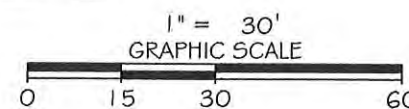
The 2013 Neighborhood Land Use Plan categorizes 1800 Spring Street/430 North 18th Street as Multi-Family use.

STAFF COMMENTS/RECOMMENDATION:

Staff supports the granting of the Non-Conforming Use Permit for the property at 1800 Spring Street/430 North 18th Street. Staff's recommendation is based on the property's use as a duplex for decades, the classification in the 2013 Neighborhood Land Use Plan, and the presence of multiple properties with two or more address points in the same neighborhood per the city GIS.

PLAT OF SURVEY

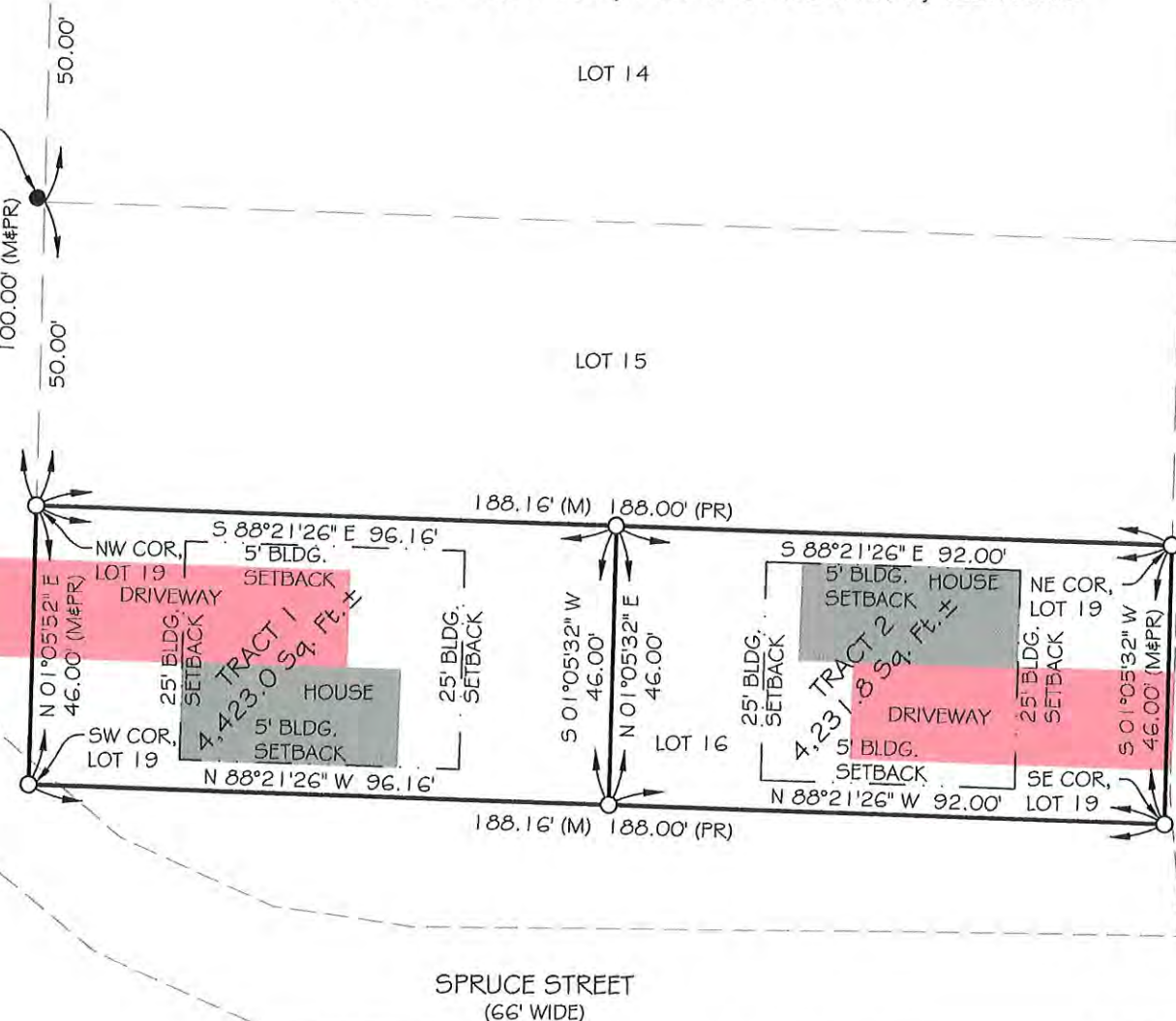
A TRACT BEING ALL OF LOT 16 IN BLOCK 9 OF FC MOORE SURVEY,
CITY OF QUINCY, ADAMS COUNTY, ILLINOIS



RECORDER'S USE ONLY

FOUND IRON PIN BEARS
N 60°44'55" W - 1.38'
FROM CORNER

SECOND STREET
(66' WIDE)



- SURVEYORS NOTES:**
- 1) THE PROFESSIONAL LAND SURVEYOR HAS MADE NO INVESTIGATION OR INDEPENDENT SEARCH FOR EASEMENTS OF RECORD, ENCUMBRANCES, RESTRICTIVE COVENANTS, OWNERSHIP TITLE EVIDENCE OR ANY OTHER FACTS THAT AN ACCURATE AND CURRENT TITLE SEARCH MAY DISCLOSE. THERE MAY EXIST OTHER DOCUMENTS OF RECORD OR NOT OF RECORD THAT MAY AFFECT THIS SURVEYED PARCEL.
 - 2) THE PROPERTY OWNER NAMES AND RECORDED DEED INFORMATION WERE OBTAINED FROM THE COUNTY RECORDER AND/OR COUNTY ASSESSOR OFFICE AND ARE CONSIDERED TO BE CURRENT. THE PROFESSIONAL LAND SURVEYOR MAKES NO GUARANTEES TO THE CORRECTNESS OF THE DEEDS OR THE CURRENT STATUS OF PROPERTY OWNERSHIP.
 - 3) BASIS OF BEARINGS IS BASED UPON THE ILLINOIS STATE PLANE COORDINATE SYSTEM OF 1983, WEST ZONE.
 - 4) BY GRAPHIC PLOTTING ONLY, THIS PROPERTY IS LOCATED IN ZONE "X" OR AREAS DETERMINED TO BE OUTSIDE THE 0.2% ANNUAL CHANCE FLOODPLAIN AS IDENTIFIED FOR THE COUNTY OF ADAMS, ILLINOIS BY THE FEDERAL EMERGENCY MANAGEMENT AGENCY ON FLOOD INSURANCE RATE MAP NUMBER 17001C0308D, DATED JUNE 2, 2011 AND IS NOT IN A SPECIAL FLOOD HAZARD AREA. NO FIELD SURVEYING WAS PERFORMED TO DETERMINE THIS ZONE.
 - 5) THE FIELD WORK WAS COMPLETED APRIL, 2022

THIS IS A RESULT OF MY SURVEY AS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION DURING APRIL 2022, WHICH I CERTIFY TO BE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF, AND THAT SAID SURVEY WAS EXECUTED IN ACCORDANCE WITH THE CURRENT ILLINOIS MINIMUM STANDARDS FOR A BOUNDARY SURVEY:

Norman D. Ellerbrock 4/14/2022

NORMAN D. ELLERBROCK
ILLINOIS PROFESSIONAL LAND SURVEYOR #35-3159
LICENSE EXPIRES NOVEMBER 30, 2022
ILLINOIS PROFESSIONAL DESIGN FIRM #184-006044



Legend

- #5 REBAR SET
- IRON PIN/PIPE FOUND
- ⊠ MONUMENT
- (M) DISTANCE MEASURED THIS SURVEY
- (PR) DISTANCE PER PLAT RECORD
- (DR) DISTANCE PER DEED RECORD

SUGGESTED PROPERTY DESCRIPTION
TRACT 1 - 0.01 ACRES (4,423 SQ. FT.)

A TRACT OF LAND BEING THE WEST 96.16 FEET OF LOT 16 OF BLOCK 9 OF FC MOORE SURVEY, CITY OF QUINCY, ADAMS COUNTY, ILLINOIS.

SUGGESTED PROPERTY DESCRIPTION
TRACT 2 - 0.01 ACRES (4,231.8 SQ. FT.)

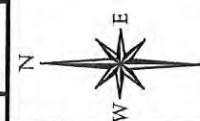
A TRACT OF LAND BEING THE EAST 92.00 FEET OF LOT 16 OF BLOCK 9 OF FC MOORE SURVEY, CITY OF QUINCY, ADAMS COUNTY, ILLINOIS.

| | | | | | |
|-----------|-------------|-----------------|-------|-------|---------|
| SHEET NO. | PROJECT NO. | DRAWING NAME | FIELD | DRAWN | CHECKED |
| 1 OF 1 | 22-0052 | BOUNDARY SURVEY | RL | PWS | NDE |

FOUR POINTS LAND SURVEYING
& ENGINEERING, INC.

17 NORTHFORT PLAZA
HANNIBAL, MO. 63401
573-406-5533

ILLINOIS PROFESSIONAL DESIGN FIRM #184-006044



PREPARED FOR:
2x4s FOR HOPE

CITY OF QUINCY, ILLINOIS

Official Proclamation

WHEREAS, The Office of the Professional Municipal Clerk, a time honored and vital part of local government exists throughout the world; and

WHEREAS, The Office of the Professional Municipal Clerk is the oldest among public servants; and

WHEREAS, The Office of the Professional Municipal Clerk provides the professional link between the citizens, the local governing bodies and agencies of government at other levels; and

WHEREAS, Professional Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all; and

WHEREAS, The Professional Municipal Clerk serves as the information center on functions of local government and community; and

WHEREAS, Professional Municipal Clerks continually strive to improve the administration of the affairs of the Office of the Professional Municipal Clerk through participation in education programs, seminars, workshops and the annual meetings of their state, provincial, county and international professional organizations; and

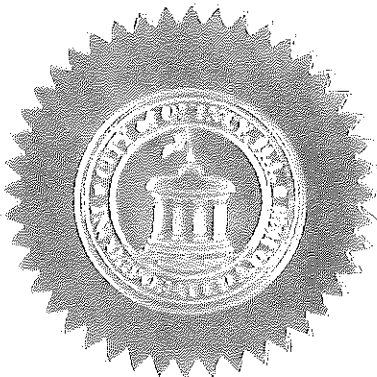
WHEREAS, the Quincy City Clerk Laura Oakman and Deputy Clerk Amanda Keck have over 50 years of combined service to the City of Quincy; and

WHEREAS, It is most appropriate that we recognize the accomplishments of the Office of the Professional Municipal Clerk.

NOW, THEREFORE, I, Michael A. Troup, Mayor of the City of Quincy, on behalf of the City Council and the citizens of Quincy, do hereby proclaim the week of May 1 through May 7, 2022, as

PROFESSIONAL MUNICIPAL CLERKS WEEK

in the City of Quincy and I encourage citizens to and further extend appreciation to our Professional Municipal Clerk, Laura Oakman and Deputy City Clerk Amanda Keck and to all Professional Municipal Clerks for the vital services they perform and their exemplary dedication to the communities they represent.



**IN TESTIMONY WHEREOF, I HAVE
HEREUNTO SET MY HAND AND CAUSED TO
BE AFFIXED THE SEAL OF THE CITY OF
QUINCY ON THIS 1ST DAY OF MAY IN THE
YEAR OF OUR LORD TWO THOUSAND TWENTY-TWO.**

**MICHAEL A. TROUP
MAYOR, CITY OF QUINCY**

CITY OF QUINCY, ILLINOIS

Official P r o c l a m a t i o n

WHEREAS, Throughout the history of America, faith in Almighty God has been deeply rooted in the foundation and building up of this great nation. From the early pilgrims to the Continental Congress, to the many Presidents and Governors who have served, we have exalted the Lord; giving Him praise and overflowing with gratitude throughout the generations as He carries us through times of great crisis and celebration; and

WHEREAS, In our city and across America the observance of the National Day of Prayer will be held on Thursday, May 5, 2022, with the theme, "Exalt The Lord Who Has Established Us," based on the verses in Colossians 2:6-7, "Therefore as you have received Christ Jesus the Lord, so walk in Him, having been firmly rooted and now being built up in Him and established in your faith, just as you were instructed, and overflowing with gratitude."; and

WHEREAS, A National Day of Prayer has been a part of our heritage since it was declared by the First Continental Congress in 1775 and a Public Law established in the United States Congress in 1952 approved by a Joint Resolution and later amended by Congress and President Reagan with Public Law 100-307 in 1988, affirming that it is essential for us as a nation to pray and directs the President of the United States to set aside and proclaim the first Thursday of May annually as a National Day of Prayer; and

WHEREAS, Leaders and citizens of our nation are afforded the privilege of prayer, affirming our spiritual legacy of instituting times of thankfulness and renewed reliance on Almighty God; we ought to exercise the freedoms we have to gather and pray, to unify hearts, communities, and our country, while we hold dear to our faith, freedoms, and to one another as fellow Americans all fearfully and wonderfully created in the image of God. May we take time to pray for our nation and our neighbors.

NOW, THEREFORE, I, Michael A. Troup, Mayor of the City of Quincy, on behalf of the City Council and the citizens of Quincy, do hereby proclaim May 5, 2022 as a

DAY OF PRAYER

throughout the City of Quincy and I encourage citizens to participate in daily individual prayer and to provide support for government and business leaders that they may provide wise, courageous and ethical leadership 'Under God' at every level.

**IN TESTIMONY WHEREOF, I HAVE
HEREUNTO SET MY HAND AND CAUSED TO
BE AFFIXED THE SEAL OF THE CITY OF
QUINCY ON THIS 5TH DAY OF MAY IN THE
YEAR OF OUR LORD TWO THOUSAND TWENTY-TWO.**


MICHAEL A. TROUP
MAYOR, CITY OF QUINCY

CITY OF QUINCY, ILLINOIS

Official Proclamation

WHEREAS, National Preservation Week was first proposed in 1972 by the National Trust for Historic Preservation as an opportunity to relate local and state preservation progress to the national effort for the mutual benefits of both; and

WHEREAS: President Richard Nixon signed a Joint Congressional Resolution on May 5, 1973 designating the week of May 6-12, 1973 as the first National Preservation Week; and

WHEREAS: in 2005, the National Trust for Historic Preservation extended National Preservation Week to National Preservation Month, allowing for the month of May to be used to raise awareness about the importance of preservation; and

WHEREAS: the National Park Service says Preservation is a conversation with our past about our future, providing opportunities to examine the importance of our history and how to preserve it; and

WHEREAS: the Quincy Preservation Commission has led the way in promoting preservation efforts throughout the city for thirty-nine years; and

WHEREAS: the rich history of the City of Quincy is evident through the designation of five areas as local historic districts, more than 100 properties as local landmarks, and multiple entries in the National Register of Historic Places;

NOW, THEREFORE, I, Michael A. Troup, Mayor of the City of Quincy, on behalf of the City Council and the citizens of Quincy, do hereby proclaim the month of May as

PRESERVATION MONTH

in the City of Quincy and I all citizens to celebrate Preservation Month and to support efforts to preserve the history of our city for current and future generations.

**IN TESTIMONY WHEREOF, I HAVE
HEREUNTO SET MY HAND AND CAUSED TO
BE AFFIXED THE SEAL OF THE CITY OF
QUINCY ON THIS 2ND DAY OF MAY IN THE
YEAR OF OUR LORD TWO THOUSAND TWENTY-TWO.**


MICHAEL A. TROUP
MAYOR, CITY OF QUINCY



DEPARTMENT OF POLICE CITY OF QUINCY

From the Office of Robert A. Copley, Chief of Police
530 Broadway - Quincy, Illinois 62301-4058
Phone (217) 228-4480, Fax (217) 221-2269

April 29, 2022

Mayor Mike Troup
Members of the Quincy City Council
Quincy City Hall
730 Maine Street
Quincy, IL 62301

RE: CUSTODIAL SERVICES CONTRACT

Dear Mayor Troup and Members of the Quincy City Council:

The purpose of this letter is to provide information and ask for your approval for the Quincy Police Department to enter into a contract with A Clean Slate to provide custodial service for the Quincy Police Department facility located at 530 Broadway. A Clean Slate was the only vendor to submit a proposal after we lost our previous vendor, Thorough Commercial Cleaning, and we feel this proposal is an adequate fit for our needs.

The new Quincy Police Department facility is a 10,000 foot facility located on the second floor of the north wing of the new Adams County Jail / Courthouse expansion building. The building is leased from Adams County; the lease agreement does not include custodial service. We knew that once we moved into the new facility we would be responsible for arranging janitorial service.

We initially explored several custodial service options. Ultimately, it was decided the best, most efficient option would be to find an independent contractor to provide custodial services. This initial effort resulted in our obtaining services from Thorough Commercial Cleaning – Pearl Harris, Owner. This has worked out well over the last two years and we have been happy with the results. Unfortunately, Ms. Harris took a full time job with another company and had to terminate her contract at the beginning of April.

Upon learning we would need a new custodial services vendor, Deputy Chief Yates worked with Purchasing Director, Mary-Ann Ervin, to publish a request for proposal. The proposal was posted for three weeks. On April 7th, one submission had been received. The submission came from A Clean Slate, Tammy Riley – Owner, of Hannibal, Missouri.

“Service - Pride - Dignity”

QUINCY POLICE DEPARTMENT

Police Aldermanic Committee

April 29, 2022

Page 2

The original proposal listed two employees for four hours a day (8 hours a day total), five days a week for a total annual cost of \$38,400. DC Yates met with Ms. Riley on April 12th to give a tour of our facility and discuss the proposal. Ms. Riley and DC Yates negotiated a reduction in hours from eight hours a day to six, which reduced the annual cost to \$28,797.00. We budgeted \$30,000 for janitorial services in the FY-23 budget.

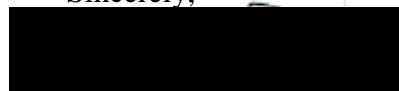
Deputy Chief Yates conducted a background investigation of Ms. Riley and her partner, Robert Wittner. This investigation includes a criminal history check, local law enforcement involvement check and a reference check. No issues were found that would disqualify Ms. Riley or Mr. Wittner from being allowed access to the Quincy Police Department's secure facility. The reference contacted had positive things to say about the work done by A Clean Slate and recommended their service.

Contracting custodial services for the Quincy Police Department has several advantages. First, we have a dedicated vendor focused on keeping our facility clean, sanitized, and looking new. Obtaining service through an independent contractor allows the City of Quincy to avoid hiring a new employee. The City is able to reduce costs by avoiding the expenses associated with hiring a new employee. I believe this is the best option for our department and the City of Quincy.

I am asking for your approval to enter into a two year Custodial Services contract with A Clean Slate, Hannibal, Missouri, at an annual cost of \$28,797.00. If you have any questions, please feel free to contact me. In my absence you may contact Deputy Chief Yates.

Thank you for your attention in this matter.

Sincerely,

A black rectangular redaction box covers the signature of the Chief of Police.

Chief of Police

RAC/ay

Cc: Mayor Mike Troup
Mr. Jeff Mays, Director of Administration
Ms. Mary-Ann Ervin
Deputy Chiefs Pilkington
Ms. Michele Flaiz
Ms. Gail Newell

RESOLUTION

WHEREAS, the police department is now operating from our new facility at 530 Broadway; and

WHEREAS, the police department lost our custodial services provider, Thorough Commercial Cleaning, on April 7th, 2022; and

WHEREAS, the police department has considered various options to provide adequate custodial services to keep the Quincy Police Department headquarters building clean, sanitized, and looking new; and

WHEREAS, the police department budgeted \$30,000 for custodial services for the new facility in the fiscal year 2023 budget; and

WHEREAS, the decision was made to publish a request for private entities to submit proposals to provide custodial services through the City of Quincy's Purchasing Department with specific guidelines; and

WHEREAS, a single vendor, A Clean Slate, owned by Tammy Riley of Hannibal MO, was the only vendor to submit a proposal; and

WHEREAS, Ms. Riley (DBA) A Clean Slate, submitted a two year contract proposal at a cost of \$28,797.00 per year; and

WHEREAS, Ms. Riley and her partner, Robert Wittner have passed a background check and is in all ways qualified to receive the Custodial Services Contract; and

THEREFORE BE IT RESOLVED, the Chief of Police, Police Aldermanic Committee, and Finance Committee recommend to the full City Council that the Quincy Police Department be granted authority to enter into a two year agreement with A Clean Slate, owned by Tammy Riley of Hannibal MO, to provide custodial services for the Quincy Police Department at a cost of \$28,797.00 per year.

Robert Copley
Chief of Police

May 2, 2022



**City of Quincy
Quincy Transit Lines**

**2020 Jennifer Road
Quincy IL 62301**

**217-228-4550
Fax: 217-228-4448**

April 27, 2022

**Mayor Mike Troup
Honorable City Council Members**

On the Agenda Monday May 2, 2022 you will find a resolution to authorize the repair of bus 1603. This is a Ford bus and is one of our front line vehicles.

This vehicle has experienced an engine failure. The vehicle has 194,456 miles on it and the warranty on the engine ended at 100,000 miles. Our buses are provided to us under a State Grant at no cost to the City. We have applied for replacement buses but have been told not to expect anything prior to July of 2024. We cannot deadline this bus and wait for a replacement as it needs to be on the street to fulfill our transit operations.

The cost to replace the engine is \$13,399.41 with Gem City Ford. We attempted to get other vendors for this engine however; neither O'Reilly Auto Parts nor Advance Auto Supply could source this engine.

I am asking for you to approve the repair to bus 1603 so that we can return it to our service and meet our contractual obligations.

Please do not hesitate to call me if you have any questions.

Respectfully;

**Marty Stegeman
Transit Director
(217) 228-4567
(217) 430-5587 cell**

RESOLUTION

WHEREAS, The City of Quincy, Quincy Transit Lines, owns and operates a fleet of 16 buses; and

WHEREAS, the City of Quincy, Quincy Transit Lines receives buses from the State of Illinois at no cost to the City; and

WHEREAS, the Quincy Transit Lines is mandated to maintain and repair these buses by the Illinois Department of Transportation; and

WHEREAS, bus 1603 is a front line bus and generates revenue through our advertising contract; and

WHEREAS, bus 1603 has experienced an engine failure; and

WHEREAS, this is a sole source repair from Gem City Ford; and

WHEREAS, Gem City Ford has quoted a cost of \$13,399.41 for this engine repair, now

THEREFORE BE IT RESOLVED, the Transportation Director, The Transportation Committee, the Director of Administration and the Purchasing Director recommends to the Mayor and City Council Gem City Ford hired allowed to complete this repair.

Marty Stegeman
Transportation Director

May 2, 2022



CITY OF QUINCY

Comptroller's Office

Sheri L. Ray
Comptroller

CITY HALL – 730 MAINE STREET
Quincy, Illinois 62301-4056
217-228-4517

MEMORANDUM

TO: Mayor and City Council
FROM: Sheri Ray
DATE: April 21, 2022
SUBJECT: Year End Supplemental Budget Ordinance

Please find attached the Supplemental Budget Ordinance to be presented at the April 25, 2022 Council Meeting. The purpose of this supplemental is to amend the budget for the following:

General Fund

Capital Projects Fund. The Home Rule/Purchase Tax funds this distribution. Since purchase tax exceeded budget and we increased the home rule split to 75%, we need to amend the distribution to Capital Projects from \$8.1 million to \$9.6 million, an increase of \$1,500,000.

Sales Tax Rebates. The City rebates both Quincy Mall (Cullinan) and Prairie Crossing. This past year we changed disbursements to quarterly which allowed for 13 months of rebate, instead of 12. Additionally, additional sales tax revenues drove the rebate higher than expected. We need to increase budget by \$156,000 for sales tax rebates.

Quincy Public Library. The Library receives the property tax we levy on their behalf, a city subsidy, and 10.969% of PPRT. Unlike pensions, where we reduce our city subsidy if PPRT comes in over budget, the Library distribution originally planned at \$1.78 million is actually at \$2.33 million, \$230,000 more than planned.

Quincy Township. The Township is planning to disburse \$400,000 of their excess PPRT to the City for the purpose of Small Rental Rehab to be deposited into Fund 203 Housing Resource Fund.

Mid Town Business District Fund

The fund had to distribute \$25,000 to the Central Business District RLF #703 which paid for the PGAV Planners fees associated with setting up the Mid Town Business District. This distribution was not budgeted.

Traffic Signal Fund

The fund had to reimburse \$21,400 to the Motor Fuel Tax fund for two traffic signal boxes damaged through an accident. This expense was not budgeted.

If you have any questions, please let me know.

CC: Lonnie Dunn, Corporation Counsel
City Clerk Laura Oakman
Jeff Mays, Director of Admin Services

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE 2021-2022 FISCAL YEAR BUDGET

WHEREAS, the City Council of the City of Quincy, Adams County, Illinois, hereinbefore adopted Ordinance No. 21-21, an annual budget for general corporate and special corporate purposes for the City of Quincy for the fiscal year beginning May 1, 2021 and ending April 30, 2022; and

WHEREAS, the City Council has determined that expenditures, as set forth in said ordinance for certain operations, acquisitions, and projects within and for the various departments of the City will exceed the amounts provided in said ordinance and which expenditure will increase the total annual budget; and,

WHEREAS, there exists certain revenues, not included in the annual budget, which are available for expenditure by the City; and,

WHEREAS, Section 43.18 (Annual budget-Council transfers, revisions, or amendments) of the Quincy City Code reserved to the City Council the authority to amend the annual budget to increase the budget (upon a two-thirds vote of the Council) provided funds are available for said increase; and,

WHEREAS, the Quincy Township is making a contribution to the City in the amount of \$400,000 to be deposited into the Housing Resource Fund #203 for the purpose of funding the small rental rehab program; and,

WHEREAS, the General Fund has received additional revenues over and above the anticipated budget from all major revenue sources; PPRT revenue is statutorily distributed to the pensions and library; and, Home Rule Purchase Tax is distributed to the Capital Projects Fund; and,

WHEREAS, this additional revenue will be used to increase the budget to distribute to the following: Capital Projects fund #301, Quincy Public Library, and Sales Tax Rebates; and,

WHEREAS, both the Traffic Signal Fund #211 and the Mid-Town Business District Fund #214 have available fund balance that can be used to increase the budget to make inter-fund distributions; and,

WHEREAS, the City is a home rule unit of local government under the Constitution of the State of Illinois, Article VII, Section 6 and this ordinance is adopted pursuant to said authority and the authority of Section 43.18 of the Quincy City Code.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF QUINCY, ADAMS COUNTY, ILLINOIS, as follows:

1. That the annual operating budget set forth in Ordinance No. 20-13 of the City of Quincy, be and is hereby amended by authorizing the increase/decrease in revenues and expenditure as follows:

2. **General Fund #001**

Decrease/Increase for the SRRP budget, increasing Capital:

| | |
|--------------------------------------------------------|---------------|
| Non-Departmental Transfer SRRP (001-1801-491.62-90) | \$ (400,000) |
| Transfer to Capital Projects Fund (001-1801-491.62-15) | \$ 400,000 |

Increased Expenses:

| | |
|--------------------------------------------------------|--------------|
| Transfer to Capital Projects Fund (001-1801-491.62-15) | \$ 1,500,000 |
| Cullinan Sales Tax Rebate (001-1803-401.62-88) | \$ 40,000 |
| Prairie Crossing Sales Tax Rebate (001-1803-401.62-89) | \$ 116,000 |
| Quincy Public Library (001-1803-407.62-91) | \$ 230,000 |

Housing Resource Fund #203

Decrease/Increase Revenues:

| | |
|-------------------------------------------------------------|---------------|
| Transfers from GF (203-00000-391.01-01) | \$ (400,000) |
| Local Sources/Restricted Contributions (203-0000-382.01-10) | \$ 400,000 |

Traffic Signal Fund #211

Increased Expenses:

| | |
|------------------------------------------------------|-----------|
| Transfer to Motor Fuel Tax fund (211-3715-491.62-05) | \$ 21,400 |
|------------------------------------------------------|-----------|

Mid Town Business District Fund #214

Increased Expenses:

Transfer to CBD RLF (214-1801-491.62-38)

\$ 25,000

3. That this Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form in accordance with law.

ADOPTED _____

City Clerk

APPROVED _____

Mayor

Officially published in pamphlet form this _____ day of _____, 2022.



CITY OF QUINCY

Comptroller's Office

Sheri L. Ray
Comptroller

CITY HALL – 730 MAINE STREET
Quincy, Illinois 62301-4056
217-228-4517

MEMORANDUM

TO: Mayor and City Council
FROM: Sheri Ray
DATE: April 22, 2022
SUBJECT: Amendment to Proposed Budget for Fiscal Year 2022/2023

Please find attached a Proposed Budget Amendment “Exhibit B” which has been discussed in the budget hearings. This amendment will need to be introduced at the Third Reading of the Ordinance to adopt the Fiscal Year 2022/2023 Budget.

This amendment is to cover rollovers which are expenses budgeted in FYE 2022 that did not get expended and need to be re-budgeted in FYE 2023, additional funding from the Township, and some other changes.

General Fund/ Capital Projects Fund. The Home Rule/Purchase Tax funds this distribution. Since purchase tax exceeded budget and we increased the home rule split to 75%, we need to amend the distribution to Capital Projects from \$8.1 million to \$9.6 million, an increase of \$1,500,000.

Sales Tax Rebates. The City rebates both Quincy Mall (Cullinan) and Prairie Crossing. This past year we changed disbursements to quarterly which allowed for 13 months of rebate, instead of 12. Additionally, additional sales tax revenues drove the rebate higher than expected. We need to increase budget by \$156,000 for sales tax rebates.

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Traffic Signal Fund

The fund had to reimburse \$21,400 to the Motor Fuel Tax fund for two traffic signal boxes damaged through an accident. This expense was not budgeted.

If you have any questions, please let me know.

CC: Lonnie Dunn, Corporation Counsel
City Clerk Laura Oakman
Jeff Mays, Director of Admin Services
Jeffrey Conte, Utilities
Kevin McClean, Central Services
Chuck Bevelheimer, Planning & Development

ORDINANCE NO. _____

**AN ORDINANCE AMENDING TITLE III (ADMINISTRATION)
OF CHAPTER 45 (FINANCE) OF THE
MUNICIPAL CODE OF THE CITY OF QUINCY OF 2015**

WHEREAS, the City of Quincy (the “City”); is an Illinois home rule municipal corporation organized and operating pursuant to Article VII of the Illinois Constitution of 1970; and

WHEREAS, Section 2 of Ordinance 9408 states: “Twenty-five percent of the taxes collected by the City of Quincy pursuant to §45.150 shall be set aside to fund the City’s Fix or Flatten program; and

WHEREAS, this section of Ordinance 9408 does not define: 1.) the term “set aside” 2.) the costs eligible to be included in the fix and flatten program and 3.) how unspent funds should be treated at each fiscal year end; and,

WHEREAS, the purpose of this amending ordinance is to define what costs are to be included in the fix and flatten program, and to add clarity on how the 25% portion of the tax shall be carried forward year to year; and,

WHEREAS, the 25% of local cannabis tax collected in the fiscal year ending April 30 will be set aside by means of a Transfer to Planning and Development Fund and funds put in Restricted Cash, and this transfer shall occur in the first month of each fiscal year and shall sunset after the fifth and final transfer as stated below:

| Transfer | Cannabis Sales | Transferred |
|----------|----------------|-------------|
| 1 | FYE 4/30/2021 | May 2021 |
| 2 | FYE 4/30/2022 | May 2022 |
| 3 | FYE 4/30/2023 | May 2023 |
| 4 | FYE 4/30/2024 | May 2024 |
| 5 | FYE 4/30/2025 | May 2025 |

WHEREAS, the Planning and Development Fund 201 shall hold the funding in restricted cash until eligible costs as defined by this ordinance occur, at which time the funds are unrestricted and available for spend; and,

WHEREAS, the eligible costs to be considered associated with Fix and Flatten program will be the actual annual expenses of the Planning & Development Fund 201 Nuisance Abatement division 3117 line items:

| | |
|--------------------|--------------------------------------------------|
| 201-3117-403.31-02 | Professional Services/Legal |
| 201-3117-403.33-02 | Landfill Fees |
| 201-3117-403.37-01 | Demolitions |
| 201-3117-403.39-02 | Advertising/Publishing (legal notices) |
| 201-3117-403.61-04 | Misc Other (filing fees) |
| 201-3117-403.62-94 | Non Dept Transfer/Two Rivers Land Bank Authority |

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF QUINCY, IN ADAMS COUNTY, ILLINOIS, AS FOLLOWS:

Section 1. The foregoing recitals represent the purpose and intent of this Ordinance and as such shall be incorporated as though fully set forth herein. In the event of any ambiguity or invalidity regarding the enforcement of this Ordinance, it is the intent of the corporate authorities that this Ordinance be liberally construed or reformed to accomplish the purpose and intent so described.

Section 2. There is hereby an amendment to Chapter 45 (Finance), Section 152, which is to be read as follows:

§ 45.152 PROCEEDS TO FUND FIX AND FLATTEN PROGRAM

Twenty-five percent of the taxes collected by the City of Quincy pursuant to §45.150 shall be spent to fund the City's Fix or Flatten Program which is paid for currently by the following line items in the City's budget:

- 201-3117-403.31-02 Professional Services/Legal
- 201-3117-403.33-02 Landfill Fees
- 201-3117-403.37-01 Demolitions
- 201-3117-403.39-02 Advertising/Publishing (legal notices)
- 201-3117-403.61-04 Misc Other (filing fees)
- 201-3117-403.62-94 Non Dept Transfer/Two Rivers Land Bank Authority

The City shall budget the available funding into these line items and any unspent funds in a line item shall be carried forward to the next fiscal year to be re-appropriated. Should the line items change which fund the fix or flatten program, the monies shall be placed in those line items.

Section 3. All ordinances and parts of ordinances in conflict with the provisions of this ordinance shall be and the same are, to the extent of such conflict, hereby repealed.

Section 4. This Ordinance shall be in full force and effect from and after its passage, approval and publication as provided by law.

ADOPTED: _____

CITY CLERK

APPROVED: _____

MAYOR

Officially published in pamphlet form this ____ day of _____, 2022.

Proposed Budget Amendments - Exhibit B"

| Account: | Description | Original Proposed FY 2023 Budget | Amendment | Revised FY 2023 Budget |
|-------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------|-----------|---------------------------|
| <u>GF-Non Departmental</u> | | | | |
| 001-1801-491.62-02 | Transfer to Planning & Dev <i>Assuming we need to increase for Fix/Flatten Beautification ordinance</i> | 726,249 | 6,559 | 732,808 |
| 001-1801-491.62-15 | Transfer to Capital Proj Fund | 5,000,000 | 350,000 | 5,350,000 |
| 001-1801-491.62-90 | Non-Dept Disbursements <i>OPEB disbursement not made due to delay in setting up trust, carry over expense</i> | 257,000 | 250,000 | 507,000 |
| 001-1801-491.62-30 | Transfer to Airport | 402,700 | 34,623 | 437,323 |
| <u>GF-Forestry</u> | | | | |
| 001-3112-403.52.06 | Cap Outlay/Vehicles <i>Increase GF portion of capital outlay for Knapheide / Trucks not delivered</i> | 276,000 | 11,518 | 287,518 |
| <u>Planning</u> | | | | |
| 201-0000-391-01-01 | Transfer from General Fund | 726,249 | 6,559 | 732,808 |
| <u>Housing Resource Fund</u> | | | | |
| 203-6313-408-63-05 | SRRP 5yr forgiv loan | 250,000 | 250,000 | 500,000 |
| <u>Capital Projects Fund</u> | | | | |
| 301-0000-391-01-01 | Transfers from GF | 5,000,000 | 350,000 | 5,350,000 |
| 301-3152-403.54-01 | Ward 1 | 624,825 | 50,000 | 674,825 |
| 301-3152-403.54-02 | Ward 2 | 658,166 | 47,665 | 705,831 |
| 301-3152-403.54-03 | Ward 3 | 625,018 | 50,000 | 675,018 |
| 301-3152-403.54-04 | Ward 4 | 613,463 | 50,000 | 663,463 |
| 301-3152-403.54-05 | Ward 5 | 685,215 | 38,162 | 723,377 |
| 301-3152-403.54-06 | Ward 6 | 639,003 | 50,000 | 689,003 |
| 301-3152-403.54-07 | Ward 7 | 700,414 | 44,318 | 744,732 |
| <u>TIF #2 West</u> | | | | |
| 312-0000-311.01-00 | General Levy <i>County issued the Tax Computation Report which showed TIF West at \$602,000 revenues Need to increase roll over disbursements for grants and add'l street projects</i> | 525,000 | 77,000 | 602,000 |
| 312-3712-408.53-02 | Infrastructure/Streets | 979,000 | 27,000 | 1,006,000 |
| 312-3712-408.62-87 | Rental Rehab Grants | - | 50,000 | 50,000 |
| <u>Water EPA</u> | | | | |
| 314-0000-391-01-28 | Transfer from 501 | 0 | 400,000 | 400,000 |
| <u>Sewer EPA</u> | | | | |
| 315-0000-391-01-29 | Transfer from 502 | 0 | 281,000 | 281,000 |

Proposed Budget Amendments - Exhibit B"

| Account: | Description | Original Proposed FY 2023 Budget | Amendment | Revised FY 2023 Budget |
|-----------------------|----------------------------------------------------|----------------------------------------|-----------|---------------------------|
| <u>Water</u> | | | | |
| 501-00000-392.03-00 | Loan Proceeds | 0 | 2,250,000 | 2,250,000 |
| | <i>Increase loan proceeds revenue and expenses</i> | | | |
| 501-3155-411.36-01 | Distribution/Fleet Maint | 115,000 | 60,000 | 175,000 |
| 501-3155-411.53-03 | Distribution/Capital | 3,080,000 | 971,000 | 4,051,000 |
| 501-3310-411.52-04 | Admin/Office Eqp | 0 | 122,718 | 122,718 |
| 501-3310-491.62-62 | Admin/Trnfr to EPA fund | 0 | 400,000 | 400,000 |
| 501-3310-411.72-00 | Debt Service | 785,000 | 210,000 | 995,000 |
| 501-3314-411.36-01 | Purification/Fleet Maint | 11,000 | 9,000 | 20,000 |
| 501-3314-411.39-08 | Purification/Other Svc | 300,000 | 130,000 | 430,000 |
| 501-3314-411.42-02 | Purification/Electric | 500,000 | 100,000 | 600,000 |
| 501-3314-411.46-05 | Purification/Chemicals | 800,000 | 50,000 | 850,000 |
| 501-3314-411.52-08 | Purification/Controllable | 10,000 | 15,000 | 25,000 |
| <u>Sewer</u> | | | | |
| 502-0000-392-03-00 | Loan Proceeds | 0 | 2,750,000 | 2,750,000 |
| | <i>Increase loan proceeds revenue and expenses</i> | | | |
| 502-3150-412-52-04 | Admin/Office Eqp | 0 | 122,718 | 122,718 |
| 502-3150-491-62-67 | Sewer EPA proj fund | 0 | 281,000 | 281,000 |
| 502-3150-409-72-00 | Debt Service | 1,260,000 | 280,000 | 1,540,000 |
| 502-3157-412-31-04 | Sewer-Prof Svc/Engineer | 440,000 | 210,000 | 650,000 |
| 502-3157-412-52-03 | Sewer-Improv oth Bldg | 3,696,000 | 1,984,000 | 5,680,000 |
| <u>Airport</u> | | | | |
| 511-0000-391-01-01 | Transfers from GF | 402,700 | 34,623 | 437,323 |
| | <i>Increase GF subsidy and expenses</i> | | | |
| 511-4310-413.11-01 | Regular Salary/Wages | 111,976 | 19,609 | 131,585 |
| 511-4310-413.11-04 | Holiday Pay | 6,643 | 1,163 | 7,806 |
| 511-4310-413.11-15 | Vacation Pay | 4,745 | 831 | 5,576 |
| 511-4310-413.21.01 | Group Insurance | 12,056 | 10,033 | 22,089 |
| 511-4310-413.22.01 | Social Security | 7,649 | 1,339 | 8,988 |
| 511-4310-413.22.02 | Medicare | 1,789 | 313 | 2,102 |
| 511-4310-413.23.01 | IMRF | 7,624 | 1335 | 8,959 |

THE CITY COUNCIL

OFFICIAL PROCEEDINGS

REGULAR MEETING

Quincy, Illinois, April 25, 2022

The regular meeting of the City Council was held this day at 7:00 p.m. with Mayor Michael A. Troup presiding.

The following members were physically present:

Ald. Fletcher, Entrup, Bergman, Mays, Freiburg, Farha, Sassen, Rein, Mast, Reis, Uzelac, Holtschlag. 12. Absent: Ald. Bauer. 1. Vacancy: 1.

Ald. Uzelac moved Ald. Bauer be allowed the usual compensation for this meeting. Motion carried.

The minutes of the regular meeting of the City Council held April 18, 2022, were approved, on motion of Ald. Entrup. Motion carried.

Legal Counsel: Corporation Counsel Lonnie Dunn.

PUBLIC FORUM

No one was present to speak.

The City Clerk presented and read the following:

PETITION

By St. Francis Scouts BSA Troop 22 requesting to conduct a raffle and have the bond requirement waived from April 28th until June 9, 2022. The City Clerk recommends approval of the permit.

Ald. Bergman moved the prayer of the petition be granted. Motion carried.

REPORT OF THE ZONING BOARD OF APPEALS

Recommending approval of a request by David Roll to vary the Zoning Code of the City of Quincy 2015 to allow for the installation of a pool at 1636 Hampshire Street and to allow for the installation of a 6' fence at 1636 Hampshire Street.

Ald. Farha moved to concur in the recommendation of the Zoning Board of Appeals and an ordinance drafted. Motion carried.

PROCLAMATION

By Mayor Michael A. Troup proclaiming April 29th as "Arbor Day."

Ald. Uzelac moved the proclamation be received and filed. Motion carried.

A RESOLUTION OF THE CITY OF QUINCY, ADAMS COUNTY, ILLINOIS, AUTHORIZING THE CITY TO ENTER INTO A RECIPROCAL AGREEMENT ON EXCHANGE OF INFORMATION WITH THE ILLINOIS DEPARTMENT OF REVENUE

WHEREAS, Public Act 99-517 made changes to the statute regarding the furnishing of confidential taxpayer information to local governments; and,

WHEREAS, as a result of this legislative change, the Illinois Department of Revenue has made changes to the Reciprocal Agreement on Exchange of Information; and,

WHEREAS, due to the sensitive nature of this confidential taxpayer data, the Illinois Department of Revenue has added a new requirement which requires each authorized person to complete and sign an Attachment B, Acknowledgement of Restrictions on Use and Disclosure of Confidential Financial Information; and,

WHEREAS, the current Reciprocal Agreement on Exchange of Information must be updated following the municipal elections; and,

WHEREAS, the Mayor, the Director of Administrative Services, the City Treasurer, the Deputy Treasurer, and the City Comptroller are authorized to view this information, and each individual authorized under the agreement has completed Attachment B; and,

WHEREAS, Azavar Audit Solutions is now an authorized Third-Party with the Illinois Department of Revenue and the following individuals are authorized by Azavar to Review confidential information for audit purposes; Jason Perry, Azavar President; Michele Bermingham, Audit Manager; Mordecai Benson, Analyst; and Tarik Ziyadoglu, Software Engineer;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Quincy, Adams County, Illinois, that the

Mayor and the City Clerk of the City of Quincy are hereby authorized to execute and attest, respectively, the “Reciprocal Agreement for Exchange of Confidential Information Annual Recertification Letter, Attachment A and Attachment B” a copy of which is attached hereto and incorporated herein by reference as “Resolution Exhibit No. 1” and Attachment A & B;

This Resolution shall be in full force and effect from and after its passage, approval and publication in the manner provided by law.

Passed and approved this 26th day of April, 2022.

Ayes: 12 Nays: 0 Absent: 1 Vacancy: 1

Linda Moore
City Treasurer

Ald. Reis moved for the adoption of the resolution, seconded by Ald. Uzelac, and on the roll call each of the 12 Aldermen voted yea, 1 absent, 1 vacancy. Motion carried.

RESOLUTION

WHEREAS, the City of Quincy, Quincy Transit Lines, owns and operates a fleet of 16 buses; and

WHEREAS, the City of Quincy purchased scheduling software from Route Match in 2011; and

WHEREAS, the software was updated to improve the efficiency of our system; and

WHEREAS, the City Council approved the upgrade to the software July 15th of 2019; and

WHEREAS, the upgraded Route Match includes an annual maintenance agreement in the amount of \$19,210 broken down as:

| | |
|----------------------------------------------------|---------|
| Technical Support & Maintenance (Core System)..... | \$7,210 |
| Annual Hosting fee – 5 users | \$6,000 |
| Annual IVR fee (automated call reminder)..... | \$3,000 |
| Technical support of IVR call system | \$3,000 |

WHEREAS, the Illinois Department of Transportation Downstate Assistance Program (DOAP) Grant allows this expense to be reimbursed; now

THEREFORE BE IT RESOLVED, the Transportation Director, the Transit Advisory Committee and the Director of Information Technology recommend to the Mayor and City Council that the service maintenance and upgrade agreement with Route Match be renewed at a cost of \$19,210.

Marty Stegeman
Transportation Director
Corey Dean
Director of Information Technology

Ald. Rein moved for the adoption of the resolution, seconded by Ald. Fletcher, and on the roll call each of the 12 Aldermen voted yea, 1 absent, 1 vacancy. Motion carried.

RESOLUTION

WHEREAS, the City of Quincy has allocated funds to establish a Small Rental Rehabilitation Program (the “Program”) as a financial incentive for the development of residential rental housing and/or rehabilitation of existing and distressed residential rental housing;

WHEREAS, the Township of Quincy is wholly within the City of Quincy and is a coterminous township;

WHEREAS, the Township has in its possession certain funds and has determined it in the best interest of the Township to use said funds to participate in and contribute to the City of Quincy’s Small Rental Rehabilitation Program;

WHEREAS, the Parties have authority to enter into an Intergovernmental Agreement pursuant to Illinois Constitution, Article VII, Section 10 (Intergovernmental Cooperation) and the Intergovernmental Cooperation Act (5 ILCS 220/1 et seq.);

WHEREAS, it is in the best interest of the Parties, their residents, and the general public that said Funds be allocated to the Program.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Mayor and City Council that the City of Quincy may enter into the Intergovernmental Agreement for Funding of the Small Rental Rehabilitation Program attached hereto, which is with the Township of Quincy.

Ald. Uzelac moved for the adoption of the resolution, seconded by Ald. Holtschlag, and on the roll call the following vote resulted: Yeas: Ald. Mast, Reis, Uzelac, Holtschlag, Fletcher, Entrup, Bergman, Mays, Freiburg, Farha, Rein. 11. Nay: Ald. Sassen. 1. Absent: Ald. Bauer. 1, Vacancy. 1. Motion carried.

ORDINANCE

Adoption of an Ordinance entitled: An Ordinance Adopting The Annual Operating Budget For The City Of Quincy, Illinois, For The Fiscal Year Ending April 30, 2023.

Ald. Farha moved to amend the ordinance using Exhibit B, seconded by Ald. Bergman. Motion carried.

Ald. Farha moved for the adoption of the ordinance, as amended, seconded by Ald. Freiburg, and on the roll call the following vote resulted: Yeas: Ald. Freiburg, Farha, Sassen, Mast, Reis, Uzelac, Holtschlag, Fletcher, Entrup, Bergman, Mays. 11. Nay: Ald. Rein. 1. Absent: Ald. Bauer. 1, Vacancy. 1. Motion carried.

The Chair, Mayor Michael A. Troup, declared the motion carried and the ordinance adopted, as amended.

ORDINANCE

First presentation of an Ordinance entitled: An Ordinance Granting A Variation From Zoning Regulations. (To allow for the installation of a pool at 1636 Hampshire Street and to allow for the installation of a 6' fence.)

Ald. Sassen moved the requirements of Section 32.31 of the City Code of the City of Quincy be waived and the ordinance adopted, seconded by Ald. Farha, and on the roll call each of the 12 Aldermen voted yea, 1 absent, 1 vacancy. Motion carried.

The Chair, Mayor Michael A. Troup, declared the motion carried and the ordinance adopted.

ORDINANCE

First presentation of an Ordinance entitled: An Ordinance Amending The 2021-2022 Fiscal Year Budget. (Additional revenue will be used to increase the budget to Capital Projects fund #301, Quincy Public Library, and Sales Tax Rebates.)

ORDINANCE

First presentation of an Ordinance entitled: An Ordinance Amending Title III (Administration) Of Chapter 45 (Finance) Of The Municipal Code Of The City Of Quincy Of 2015. (Defining Fix or Flatten language.)

REPORT OF FINANCE COMMITTEE

Quincy, Illinois, April 25, 2022

| | Transfers | Expenditures | Payroll |
|-----------------------------------|-------------|-------------------|-------------|
| City Hall..... | | 3,394.62 | |
| Building Maintenance..... | | 120.10 | |
| Comptroller..... | | 57.22 | |
| Legal Department..... | | 762.81 | |
| Commissions..... | | 3,308.63 | |
| IT Department..... | | 5,163.36 | |
| Police Department..... | | 27,511.24 | |
| Fire Department..... | | 12,881.37 | |
| Public Works..... | | 2,758.20 | |
| Engineering..... | | 3,125.56 | |
| GENERAL FUND SUBTOTAL | 0.00 | 59,083.11 | 0.00 |
| Planning and Devel..... | | 1,785.84 | |
| 911 Surcharge Fund..... | | 44.18 | |
| Traffic Signal Fund..... | | 234.12 | |
| Econ Dev Growth Fund..... | | 32,472.97 | |
| Police DUI Fund..... | | 151.00 | |
| Transit Fund..... | | 3,469.21 | |
| Capital Projects Fund..... | | 43,910.95 | |
| Special Capital Funds..... | | 1,739.08 | |
| Water Fund..... | | 120,142.88 | |
| Sewer Fund..... | | 108,719.60 | |
| Quincy Regional Airport Fund..... | | 409,544.18 | |
| Regional Training Facility..... | | 603.96 | |
| Garbage Fund..... | | 122.70 | |
| Recycle Fund..... | | 6,052.48 | |
| Central Garage..... | | 74,438.24 | |
| Self Insurance..... | | 12,822.55 | |
| BANK 01 TOTALS | 0.00 | 876,882.51 | 0.00 |
| Motor Fuel Tax..... | | 843.98 | |
| ALL FUNDS TOTALS | 0.00 | 877,726.49 | 0.00 |

Michael Farha
Jack Holtschlag
Anthony E. Sassen
Mike Rein
Richie Reis

Finance Committee

Ald. Farha, seconded by Ald. Sassen, moved the reports be received and vouchers be issued for the various amounts and on the roll call each of the 12 Aldermen voted yea, 1 absent, 1 vacancy. Motion carried.

MOTIONS

Ald. Mast moved to allow a block party closing Hampton Lane from Harrison Plaza to Cadbury Ridge on May 7th from 10:00 a.m. to 10:00 p.m. Barricades needed.

Ald. Uzelac moved to allow a dumpster in Lot G for 3 weeks beginning tomorrow. Motion carried.

Ald. Holtschlag moved to allow the closure of an alley behind Mr. Bills for a fundraiser on April 30th. Barricades needed and alcohol will be on the parking lot. Motion carried.

Ald. Holtschlag moved to allow the closure of 5th Street, Maine to Jersey, on April 27th to allow for crane work from 7:00 a.m. to 3:30 p.m. Motion carried.

The City Council adjourned at 7:29 p.m. on a motion of Ald. Holtschlag. Motion carried.

LAURA OAKMAN
City Clerk



**MEETING OF THE BOARD OF FIRE & POLICE COMMISSION
SPECIAL MEETING NOTICE**

Monday, May 2, 2022
10:00 AM

A meeting of the Board of Fire and Police Commission will be held Monday, May 2, 2022, in the Council Chambers in City Hall (730 Maine St, Quincy, IL 62301) at 10:00 a.m.

Agenda

1. Call Meeting to Order/Roll Call
2. Public Comment (3 minutes)
3. Approve Minutes of Last Meeting
4. Old Business –
5. New Business –
 - a. **EXECUTIVE SESSION: Regarding Personnel Matters, pursuant to the Open Meetings Act of 5 ILCS 120/2(c)(1):** Discussion with the Mayor regarding a Police Chief appointment, acting Police Chief discussion and Candidate screening requirements.
 - b. City Council meeting and police chief announcement logistics
6. Adjournment

Respectfully submitted,

Barry Cheyne
Chairman
Quincy Fire & Police Commission



CITY OF QUINCY

Department of Information Technology

Corey Dean
IT Manager
City Hall – 730 Maine Street
Quincy, IL 62301
(217) 221-3675

Technology Committee Meeting

Monday, May 2, 2022 – 6:15 PM

Location: 2nd Floor IT Training Room

AGENDA

1. Call to Order
2. Approval of Minutes from Previous Meeting
3. Public Comments (3 minute limit)
4. Checkpoint Firewall Solution
5. Central Square (HTE) – Annual Maintenance
6. Smartsheet – Annual Maintenance
7. Barracuda Networks – Annual Maintenance
8. Tyler Technologies – Annual Maintenance/Implementation Update
9. KnowBe4 – Baseline Testing/Training, 2nd Year Payment, Pro-rated Licenses
10. Granicus Website Solution Options
11. Late Additions
12. Adjournment

Quincy Preservation Commission

Tuesday, May 3, 2022

5:30 p.m.

Quincy City Council Chambers

Quincy City Hall (1st Floor) – 730 Maine Street



AGENDA

- 1) Call the Meeting to Order
- 2) Approval of the minutes from the April 5, 2022 regular meeting
- 3) Ongoing Topics
 - a) Landmarks
 - b) Demolitions
 - c) Survey of Historic Districts
- 4) New Business
 - a) Preservation Dinner
 - i) Menu
 - ii) Headcount
 - iii) Invitations
 - iv) Other
 - b) Certificate of Appropriateness
 - i) 222 S. 16th
 - c) Preservation Fund
 - d) Other items of interest to the Commission
- 5) General Public Comment (limited to three minutes)
- 6) Adjournment

****Immediately Following Meeting****

Meeting – Subcommittee – Landmark Application for 1550 Maine

- 1) Call Meeting to Order
- 2) Review & Determine Exterior Features
- 3) Discuss Timeline
- 4) Adjournment



AERONAUTICS COMMITTEE
MEETING AGENDA

The regular meeting of the Aeronautics Committee will be held on **Wednesday May 4th**, at **12:00 p.m. in Council Chambers at City Hall, 700 Maine Street Quincy, Illinois 62301.**

1. Call to Order
2. Approval of Minutes
3. Old Business
 - Restaurant Lease Discussion and Recommendation
4. Engineering Report
5. Airport Director's Report
 - Cape Air Enplanement and Cancellation Report
 - Runway Construction Update
6. New Business
 - Recommendation of Proposal to Convert Fueling System
 - Recommendation of a Reimbursable Agreement with FAA
7. Public Comment
8. Adjournment