

CITY OF QUINCY

JEFF MAYS
DIRECTOR OF ADMINISTRATIVE
SERVICES



CITY HALL - 730 MAINE
QUINCY, IL 62301-4056
(217) 228-7730

To: The Mayor and the Quincy City Council

From: Jeff Mays, Director of Administrative Services

Date: April 1, 2022

On behalf of the City of Quincy budget team, the FY2022-2023 budget plan we are presenting today is balanced within anticipated recurring revenues and expenses. With the addition of two firefighter positions recommended by Council recently, it increases the overall budget headcount by 1 (from 313-314). It builds upon the city's re-investment in our streets, sewer and water infrastructure, reversing what, up until last year, was a 20 year trend of purchase tax revenues for general purposes. It continues funding for Quincy's comprehensive growth and housing initiatives. It fully funds pensions and establishes a funding mechanism for other post-employment liabilities (OPEB), so that tomorrow's taxpayers are not burdened with today's obligations.

For the coming year, we are projecting a minimal increase in general fund revenues. This is because we experienced unexpectedly robust revenues, driven by a surge in the personal property replacement taxes and strong sales tax performance in our current budget year. As sales, income, and personal property taxes generate nearly three-fourths of the total general revenue funds in the proposed budget, we will be monitoring their performance closely to see what impacts, if any, inflation or a possible economic downturn will have.

As a result, keeping our costs in line remains a large focus of this budget. We demonstrated this most recently in January. To better control our City's health insurance costs, the city moved from a self-insured health plan for city employees to a fully insured plan. Throughout the coming budget year, the city will continue to re-examine how we provide services to our residents and seek cost effective alternatives.

As past year experiences have shown, this budget document is a plan...a necessary first step at this moment. Many more steps will follow throughout the year. We appreciate and will be responsive to the guidance that the City Council and taxpayers have and will continue to provide as this budget year unfolds.

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The City's activities are budgeted and accounted for through the use of funds. A fund is a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures. The City's funds are arranged in accordance with the Governmental Accounting Standards Board (GASB) and standards set by the Government Finance Officers Association (GFOA). The following fund types are used in this document:

General Fund is the general operating fund of the City. The restricted portion of General Fund is called the Cash Reserve Fund.

Special Revenue Funds are used to account for revenues derived from specific taxes, grants, or other restricted governmental revenue sources that are legally restricted to expenditures for specified purposes. Special Revenue Funds used by the City include:

201 Planning & Dev	211 Traffic Signal	243 Federal Forfeiture	249 Police DUI
202 9-1-1 Fund	212 Town Road Tax	244 Police Crime Lab	250 Transit
204 9-1-1 Surcharge	240 Police Grants	245 Fire Education	252 DCCA Grant
205 Franchise Fee	241 Police Donations	246 Fire Donations	253 IHDA Grant
210 Motor Fuel Tax	242 State Forfeiture	247 Fire Grant	257 Bridge Lighting

Capital Project Funds are created to account for financial resources to be used for the acquisition or construction of major capital facilities and infrastructure, except for the projects financed by legally restricted special revenue funds and proprietary fund types. The City's Capital Projects Funds are:

301 Capital Projects Fund	309 Special Cap Proj Fund
312 TIF #2 Fund	313 TIF #3 Fund
314 Water EPA 2019 Proj Fund	315 Sewer EPA 2019 Proj Fund
323 2019 GO Street Proj Fund	395 QMEA Capital Reserve Fund
397 Fire Equip Rep Fund	

Debt Service Funds are used to account for the accumulation of resources for the payment of principal, interest, and agent fees for General Obligation Bonds/Debt issued on behalf of the Governmental Fund types.

Proprietary Funds are funds established to account for the self supporting municipal activities that are similar to private business. The activities are financed by sales and service fees. The City operates the following enterprise funds:

501 Water Fund	502 Sewer Fund
511 Airport Fund	512 Airport PFC Fund
514 Municipal Dock Fund	531 Regional Training Facility Fund
533 Garbage Fund	534 Recycle Fund

Internal Service Funds are funds that provide either benefits or services to other funds or departments of government on a cost-reimbursement basis, with the goal to 'break-even' rather than make a profit, are funds established to account for funds that the City has retained custodial ownership. These funds include the Self Insurance, Health Insurance Funds, Central Garage.

Trust and Agency Funds are funds established to account for funds that the City has retained custodial ownership. These funds include the Revolving Loan funds, Commission Funds (Lincoln, Human Rights, and Tree Board), and Tourism Tax Fund.

Component Units are legally separate entities that meet any of three tests: 1) the primary government appoints the voting majority of the board of the component unit and is able to impose its will or is in a relationship of financial burden or benefits; 2) the component unit is fiscally dependent upon the primary government; 3) the financial statements would be misleading if data from the component unit were not included. The Quincy Public Library and Woodlawn Cemetery are both component units of City government.

Basis of Accounting & Budgeting

The operating budget is adopted each fiscal year for all fund types. The modified accrual basis of accounting and budgeting is used for the Governmental Funds. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual. Expenditures are recorded when the related liability is incurred

Budgetary control is exercised by line item accounts, in an effort to monitor revenues and expenditures as they occur in relation to the approved budget. This allows for the management of expenditures as necessary to achieve a balance budget. A balanced budget occurs when the total expenditures and other financing expenses are equal to the total revenues and other financing sources resulting in no change of fund balance.

Amendment of Budget

Department Heads may initiate transfers of funds between line item accounts within the department upon approval of the Director of Administrative Services (DOAS) and the Comptroller. These are called "Line Item Transfers" and the Finance Committee reviews these transfers on a monthly basis.

Transfer of budget funds from one Department/Division to another Department/Division in excess of \$10,000 requires City Council approval, accomplished by a two-third majority vote. Increases or decreases in overall budget revenue or expenditures in excess of \$10,000 also require a two-thirds majority vote by City Council.

In FYE 2022/2023 no departmental transfer shall occur from any salary/benefit line item or from the fleet maintenance (expense account 36-01) without discussion/pre-approval from both the DOAS and Comptroller.

Adoption of Budget

November - The budget process starts with the Staffing Plan approvals. The Staffing Plans consist of salary and benefit information for each employee, transfers of shared positions, and calculations of full-time equivalencies for each department/division. Each department head reviews their plan and any staffing increases are submitted for authorization.

December - Pension Contributions. During the adoption of the tax levy, the City Council determines the level of funding of the pension contribution. In past years, the Council has committed fund balance during the tax levy in lieu of levying for the entire pension contribution not covered by other funding sources.

January - Revenue Estimates. City Staff develops a current year revenue projection based on the eight months (May - December) actual data. Staff discusses any local economic factors and makes a projection based on the past 5-year average. These revenue projections are used to project the following fiscal year and also a trend is projected for the next five years. This revenue projection is presented to City Council in February.

February - Each department is required to submit their budget requests. City Staff consisting of the Mayor, the Director of Administrative Services, the Comptroller, and the City Treasurer meet with each department head to review budget submissions, discuss any significant changes, and review requests for capital outlay. The process allows for expense adjustments so that spending is within revenue projections. February 28, 2022 the City Council is given presentation detailing all general fund revenue sources, historic data and projections.

March - The revenue estimates are updated based on the past ten months actual data (May - February) and compared to the staff reviewed expense projections. Final budget changes made and informal proposed budget is presented to City Council on March 28, 2022.

April 3, 2022 - Notice of Public Hearing is published in local newspaper.

April 4, 2022 - 21 days prior to Adoption - Budget document is available to public.

April 11, 2022 - Public Hearing & 1st Reading of Budget Ordinance

April 18, 2022 - 2nd Reading of Budget Ordinance

April 25, 2022 3rd Reading and Adoption of Budget Ordinance

The City Council adopted the Quincy Next Strategic Plan on March 12, 2018, the Quincy Transportation Plan on September 15, 2020 and the Riverfront Master Plan on April 21, 2021. Development priorities listed in the Plans as well as Administration initiatives include:

Transportation:

1. IL-57 Upgrade
2. State St Improvements
3. 3rd St and 4th St One ways to two Conversion
4. Harrison St and 24th St Roundabout
5. Hampshire St and Vermont St One-Way to Two-Way
6. 6th St Corridor Activation
7. Off-Street Downtown Transit Transfer Station
8. York and Jersey One-way to Two-way
9. 48th Street and State Street Roundabout
10. Quincy Barge Dock Elevation and Sea Wall Improvement

Riverfront:

1. Bury Overhead Electric Lines
2. Event Plaza, Interactive Play Area and Fountain Plaza
3. Terraced Riverfront Access & Courtesy Dock
4. Maine St Reconstruction, Scenic Overlook and Pedestrian Ramp
5. Stage & Access Area
6. High water Boat Ramp and Parking
7. Cruise Port Dock and Parking
8. Front Street Reconstruction
9. Kesler Park Trail
10. Pedestrian Bridge to Quinisspi Island

Economic Development:

1. Strategic Marketing Program (North Star)
2. Quincy Work Force Assistance Program (QWRAP) & Quincy Calling Campaign
3. Retail Marketing Program (NextSite)
4. Tourism Marketing Program (QACVB)
5. Vacant Big Box Retail Redevelopment Program
6. Land Bank Funding Support
7. Event Underwriting - Bet On Q
8. Hotel/Motel Development Fund
9. Small Rental Rehab Program (SRRP)
10. Vacant Land Development

Other Goals:

Job Creation in the City of Quincy, Small Rental Rehab housing program, Land Bank, Implement new financial software, Tyler/Munis with a go-live of October 2022
Continue to find ways to operate in a more efficient manner and explore options for Recycling Program.

SUMMARY OF PAST YEAR HIGHLIGHTS

Fiscal Year 2021/2022 began with seating of new Mayor Michael Troup along with several new alderman. The City had adopted a highly conservative General Fund budget given the uncertainty of the economic rebound from the Covid-19 pandemic.

Fiscally Responsible

- The new administration took office with five expired labor contracts. City staff has worked diligently to negotiate three-year labor contracts with the Fire Union, Transit Union, and Machinist Union. Both the Police Patrol union and Police Supervisor union are still in negotiations.
- The Mayor and Human Resources Manager recognized the funding issues with the previous self-funded health care and implemented a fully-funded Health Care Plan that should reduce future premiums, saving both City and employees money.
- The City saw major tax revenue increases in Sales Tax and Home Rule / Purchase Tax likely due to the State's passage of the "Level the Playing Field" act which allows for collection of local tax on internet based sales. State shared sources such as PPRT and Income Tax also exceeded the original adopted budget. The City used additional funding to commit labor and equipment to street maintenance, restore funding of future vehicle replacement, and fund pensions at 100% of the actuarial recommended contribution.
- Committed \$8 million to the Capital Projects fund for infrastructure funding
- Committed funding for the evaluation and potential rehabilitation of the current City Hall Building

Provide a high quality of life for all residents through Community Engagement**Provide Quality Services**

- In addition to our police department responding to over 30,000 service calls and fire department responding to nearly 3,500 calls for service, new police laptops were purchased through grant funding.
- Maintained safe streets during the first snow emergency in nearly 10 years
- Maintained safe housing by closing the Welcome Inn motel due to structural issues.
- Transferred from a 12-year Fire Chief to a new Fire chief

Economic Development

- The Mayor and Council continued supporting the five key foundations for our 45X30 Economic Growth program: Tourism, Retail Development, Strategic Marketing, Large store renovation assistance, and Entertainment Underwriting.
- Secured a developer for the vacant K-Mart building
 - Sale of property will increase assessed values on property, generating additional property taxes
 - Enhanced retail will ensure sales tax growth for the area taxing bodies
- Successfully launched QRAP (relocation assistance) to attract skilled workers to our city
- Recognized economic impact of the Quincy Regional Airport \$24.7 million

Invest in City-Wide infrastructure

- The City approved a \$2.7 million improvement to the Barge Dock
- The City continued the second phase of the \$20 million in street, sidewalk, and water/sewer line replacement, one of the largest capital investments in city history.
- Additional funding of \$8 million was made available to the Capital Projects Fund
- The City committed over \$9 million to improve and renovate our waste water treatment plant
- The City spent over \$6.5 million for major upgrades to its 1957 water treatment facility
- \$7.5 million has been allocated to move our water pumps off the flood plain.

FISCAL YEAR 2023 GENERAL FINANCIAL GOALS

During our budget process, the City seeks to adopt a budget with long-term financial policies in mind. These policies are designed to provide a framework for the administration to plan for future budgetary needs and to improve our City's financial position. The budget was formed utilizing the following financial goals:

- Maintain the city's projected year end general fund unassigned balance (i.e. "Cash Reserve Fund") to 10% of the General Fund operating expenses.** An adequate level of fund balance is essential to reduce potential and current risks (i.e. shortfalls in revenues and unanticipated expenditures) and ensures a stable cash flow. During the year, the cash reserve is used to loan Quincy Transit Lines due to cash flow issues with state reimbursement.
- **The City should maintain a balanced budget under normal conditions.** A balanced budget is defined as a budget where recurring estimated revenues equal recurring estimated expenses during a single fiscal year. A balanced budget shows prudent use of the City's resources and helps instill fiscal stability.

Restricted Cash for Pensions	\$	2,546,215
Plus Beginning Fund Balance	+ \$	5,000,000
FY 2023 GF revenues	+ \$	46,441,732
Less Restricted revenues	\$	(1,030,000)
Total Available	= \$	52,957,947
FY 2023 GF expenses	-	\$ 47,861,096
Ending Fund Balance	=	\$ 5,096,851

- **The City is fully funding pension costs.** Each year the Illinois Department of Insurance provides an actuarial minimum required contribution (ARC) for each pension plan. Additionally, the City hires a private actuarial firm to provide the annual contribution amount. The city has normally funded the higher of the two recommended contribution amounts to be 90% funded by 2040. **Both pension funds will plan to fund at the 100% ARC in FYE 2023.**

- Set a minimum level of funding for capital spending.** Revenues derived from the City's Purchase Tax are used to fund the Capital Projects. Our minimum Purchase Tax allocation has been as low 22% in the past 10 years. **This year's budget allocates over 40% of purchase tax revenues to Infrastructure.**

- Adopt a 5 Year Comprehensive Infrastructure Plan (CIP) on an annual basis.** The CIP is a statement of the City's long and short-term capital improvement plans. The short-term is the first year of the CIP, which is incorporated into our annual operating budget. The long-term goal of the CIP is to provide for adequate funding to meet long term capital needs as determined by our citizens, alderpersons and administration. This Comprehensive Infrastructure Plan can be found in the Appendix of this document.

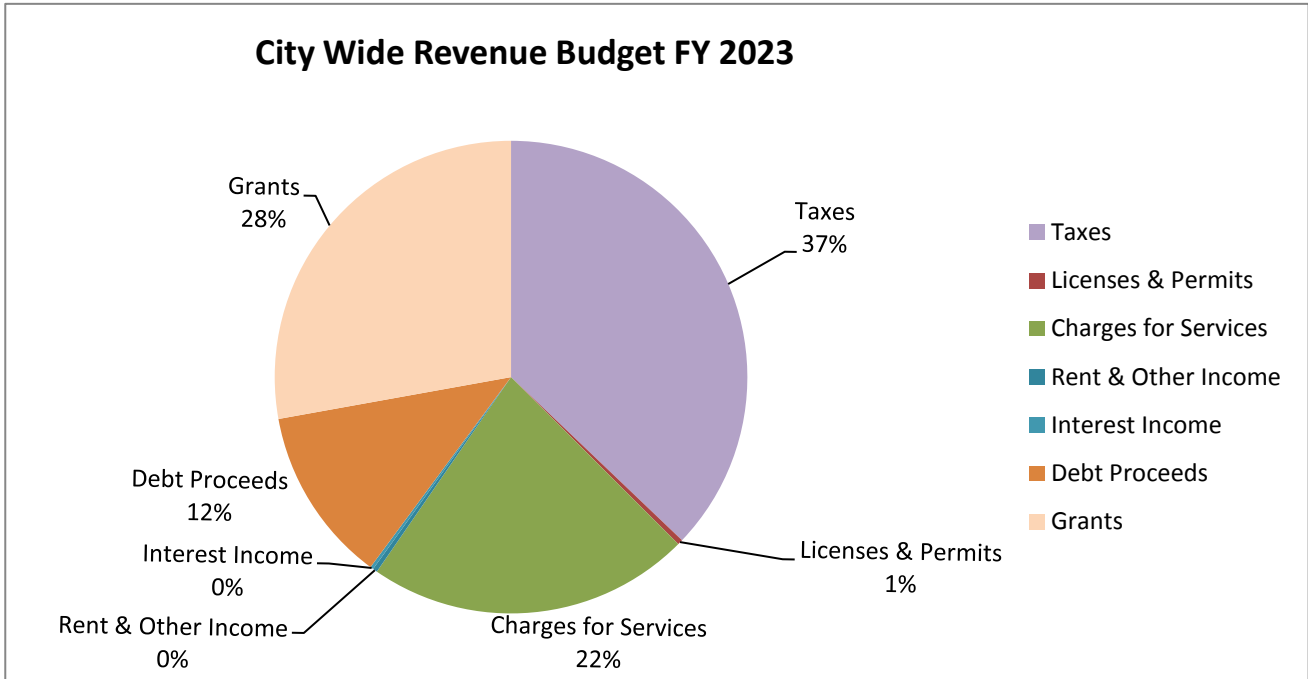
	4/30/22 Estimated Fund Balance	FY 2023 Plus: Revenues	FY 2023 Less: Expenses	4/30/23 Estimated Fund Balance
<u>General Fund</u>				
001-General Fund	7,000,000	46,441,732	47,861,096	5,580,636
011-Cash Reserve Fund	4,045,000	-	-	4,045,000
	11,045,000	46,441,732	47,861,096	9,625,636
<u>Special Revenue Funds</u>				
201-Planning & Development Fund	100	1,042,908	1,030,609	12,399
202-9-1-1 System Fund	100	1,246,915	1,246,915	100
203-Housing Resource Fund	1,057,000	7,000	504,000	560,000
204-9-1-1 Surcharge Fund	2,006,000	910,800	2,854,380	62,420
205-Franchise Fee "Green" Fund	46,000	501,520	500,250	47,270
210-Motor Fuel Tax Fund	3,446,000	2,056,312	5,212,127	290,185
211-Traffic Signal Fund	50,000	35,200	64,790	20,410
212-Town Road Tax Fund	94,000	6,750	100,000	750
213-Economic Growth Fund	1,500,000	1,502,000	2,500,000	502,000
214-Mid Town Business District Fund	106,000	240,200	240,000	106,200
224-Arts Commission Fund	10,000	2,100	10,000	2,100
240-Police Dept. Grants Fund	4,400	128,302	127,724	4,978
241-Police Donations Fund	41,000	8,400	48,850	550
242-State Forfeiture Fund	31,000	16,050	24,200	22,850
243-Federal Forfeiture Fund	4,600	5,010	7,000	2,610
244-Crime Lab Fund	11,400	9,800	17,200	4,000
245-Fire Dept. Education Fund	10,000	1,100	5,500	5,600
246-Fire Donations Fund	14,700	1,550	8,000	8,250
247-Fire Department Grant Fund	333	10	340	3
248-Police Criminal Reg Fee Fund	45,000	15,150	50,000	10,150
249-Police DUI Fund	88,000	27,300	80,000	35,300
250-Transit Fund	100	5,122,673	5,052,448	70,325
252-DCCA Grants Fund	2,900	918,000	900,000	20,900
253-IHDA Grants Fund	160,000	60,000	60,000	160,000
257-Bridge Lighting Fund	64,000	2,200	3,400	62,800
	8,792,633	13,867,250	20,647,733	2,012,150
<u>Capital Projects Funds</u>				
301-Capital Projects Fund	9,400,000	5,390,000	13,793,828	996,172
305 -Transit Cap Proj Fund	-	3,756,536	2,710,096	1,046,440
309-Special Capital Projects Fund	32,000	15,100	18,086	29,014
312-Special Tax Allocation TIF #2	816,000	607,000	1,327,200	95,800
313-Special Tax Allocation TIF #3	305,000	126,000	326,000	105,000
314-Water EPA 2019 Proj Fund	199,000	7,402,500	7,000,000	601,500
315-Sewer EPA 2019 Proj Fund	2,000	4,282,000	4,000,000	284,000
317-ARPA Fund	2,718,000	2,805,000	5,400,000	123,000
323-2019B GO Street Proj Fund	6,500,000	3,000	6,503,000	-
395-QMEA Capital Reserve Fund	140,000	20,700	138,000	22,700
397- Fire Equip Replacement Fund	145,000	78,019	223,000	19
	20,257,000	24,485,855	41,439,210	3,303,645

	4/30/22 Estimated Fund Balance	FY 2023 Plus: Revenues	FY 2023 Less: Expenses	4/30/23 Estimated Fund Balance
<u>Debt Service Funds</u>				
411-2009 OLC G/O Bond Fund	22,000	223,460	193,500	51,960
412-2009 Library G/O Bond Fund	228,000	440,500	440,000	228,500
415-2017 GO Bond (Jail)	10,200	652,450	661,200	1,450
416-2019B GO Bond	358,000	685,000	685,500	357,500
	618,200	2,001,410	1,980,200	639,410
<u>Enterprise Funds</u>				
501-Water Fund	4,420,000	12,395,000	13,584,217	3,230,783
502-Sewer Fund	5,050,000	10,815,000	13,157,807	2,707,193
511-Quincy Regional Airport Fund	840,807	19,488,118	20,007,020	321,905
512-Airport PFC Fund	297,400	45,500	342,574	326
513-Airport Hangar Fund	798,000	5,376,703	5,907,500	267,203
514-Municipal Dock Fund	638,500	2,013,000	2,647,694	3,806
531-Regional Training Facility	4,000	77,614	77,614	4,000
533-Garbage Fund	80,000	1,340,103	1,340,103	80,000
534-Recycle Fund	20,000	703,972	703,972	20,000
	12,148,707	52,255,010	57,768,501	6,635,216
<u>Internal Service Funds</u>				
601-Central Garage Fund	100	2,105,853	2,105,853	100
603-Vehicle Replacement Fund	1,196,000	335,056	950,000	581,056
611-Self Insurance Fund	1,345,000	2,643,994	2,363,256	1,625,738
612-Health Insurance Fund	206,000	5,912,753	5,283,300	835,453
613-Unemployment Comp. Fund	184,000	35,700	50,000	169,700
	2,931,100	11,033,356	10,752,409	3,212,047
<u>Trust & Agency Funds</u>				
701-Econ Dev. Rev Loan Fund	1,695,000	77,700	1,075,000	697,700
703-CBD Revolving Loan Fund	950,000	42,600	229,000	763,600
704-Nghbrhd Hsg Rev. Loan Fund	113,500	3,100	113,000	3,600
712-Sister City Commission Fund	64,000	22,050	32,950	53,100
719-Lincoln Bicentennial Commission	2,800	5,750	8,100	450
720-Human Right Commission	376	5	376	5
721-Landfill L/C Fund	350	376,000	376,000	350
724-Animal Rescue Trust	35,000	400	20,000	15,400
743-Tourism Tax Fund	83,000	1,051,600	1,078,960	55,640
	2,944,026	1,579,205	2,933,386	1,589,845
TOTALS	58,736,666	151,663,818	183,382,535	27,017,949

	General Fund/ Cash Reserve Fund	Special Revenue Funds	Capital Projects Funds	Debt Service Funds	Enterprise Funds	Internal Service Funds	Total
Beg Balance, May 1	11,045,000	8,792,633	20,257,000	618,200	12,148,707	2,931,100	55,792,640
REVENUES							-
Taxes	43,650,028	4,746,220	729,500	#####	45,000	-	50,947,798
Licenses & Permits	412,800	-	75,000	-	-	-	487,800
Charges for Services	720,700	838,100	-	-	20,222,522	8,584,747	30,366,069
Rent & Other Income	81,954	98,370	17,869	-	203,141	20,000	421,334
Interest Income	40,000	35,164	55,950	1,400	154,000	13,400	299,914
Debt Proceeds	-	-	11,000,000	-	5,500,000	-	16,500,000
Grants	48,000	6,323,296	6,556,536	-	25,269,654	-	38,197,486
Total before Transfers	44,953,482	12,041,150	18,434,855	#####	51,394,317	8,618,147	137,220,401
Transfers In	510,250	1,826,100	6,051,000	222,960	860,693	170,553	9,641,556
Inter-Gov. Revenues	998,000	-	-	-	-	2,244,656	3,242,656
TOTAL REVENUE	46,461,732	13,867,250	24,485,855	#####	52,255,010	11,033,356	150,104,613
Total Funds Available	57,506,732	22,659,883	44,742,855	#####	64,403,717	13,964,456	205,897,253
EXPENDITURES							
Salaries & Benefits	29,371,891	4,694,377	-	-	4,959,704	6,151,369	45,177,341
Contracted Services	4,137,495	3,435,871	973,545	-	7,203,347	2,344,415	18,094,673
Commodities	1,073,756	661,230	10,000	-	3,172,740	1,141,675	6,059,401
Capital Outlay	717,079	7,519,053	40,397,224	-	38,090,103	973,500	87,696,959
Miscellaneous	61,666	3,324,212	58,441	1,600	1,782,033	141,450	5,369,402
Debt Service	89,338	-	-	#####	2,560,574	-	4,628,512
Transfers to Outside Entities	3,027,525						3,027,525
Total before Transfers	38,478,750	19,634,743	41,439,210	#####	57,768,501	10,752,409	170,053,813
Interfund Transfers	9,382,346	1,009,590	-	-	-	-	10,391,936
TOTAL EXPENDITURES	47,861,096	20,644,333	41,439,210	#####	57,768,501	10,752,409	180,445,749
Ending Balance, Apr 30	9,645,636	2,015,550	3,303,645	639,410	6,635,216	3,212,047	25,451,504

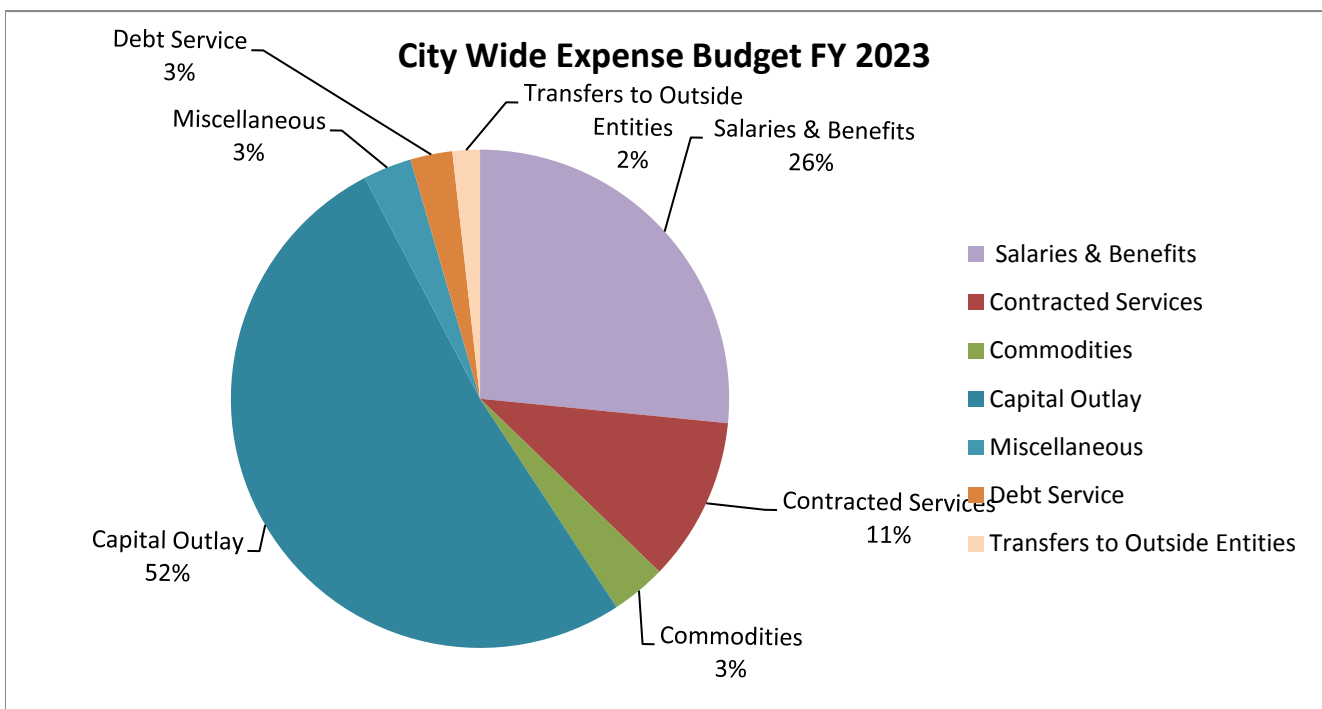
Revenue Budget by Source

The pie chart below depicts City Wide revenue by source. This chart shows all revenue types from all funds (excluding inter-fund transfers and administrative cost share transfers so as not to double count available resources).



Expenses by Source

The pie chart below depicts City Wide expenses by source. All city funds are included in the chart.

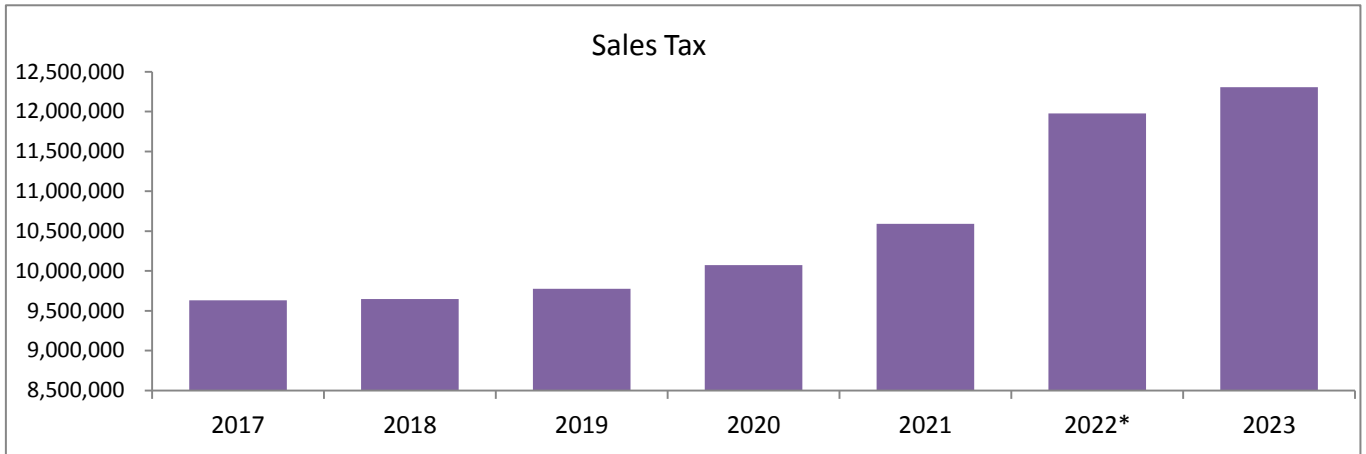


DEPARTMENT/DIVISION	FY 19 Budget		FY 20 Budget		FY 21 Budget		FY 22 Budget		Proposed FY 23	
	Full-Time	PT	Full-Time	PT	Full-Time	PT	Full-Time	PT	Full-Time	PT
1101 City Council		14		14		14		14		14
1301 Mayor	2		2		2		2		2	
1302 Treasurer	3.4		3.4		3.4		3.4		3.4	1
1303 City Clerk	3		3		3		2		2	
1401 Dir of Admin	1		1		1		1		1	
1402 Purchasing	1		1		1		1		1	
1403 Build Maint	1		1		1		1		1	
1501 Comptroller	4		4		4		4		4	
1701 Fire/Police Comm		3		3		3		3		3
1901 MIS	4	0	4		4		3		3	
1600 Legal		3		3		3		3		3
Police										
2110 Police Admin	3		3		3		3		3	
2111 Police-Civilian	11	1	11.6	1	11	1	11	1	11	1
2112 Police-Patrol	70		71		70		70		70	
2113 Police-Training	0	0								
2115 Evidence Tech	1	1	1	1	1	1	1	1	1	1
2116 Police-Humane Officer	1	0	1		1		1		1	
	86	2	87.6	2	86	2	86	2	86	2
Fire										
2210 Fire Dept-Admin	2		2		2		2		2	
2211 Fire - Civilian	2		2		2		2		2	
2212 Fire Fighters	57		57		57		55		57	
2214 Fire Training	1		1		1		1		1	
	62	0	62	0	62	0	60	0	62	0
Central Services										
3110 Administration	2.5		2.5		2.5		2.5		2.5	
3112 Forestry	4.75		4		4		4		4	
3116 Paint & Sign Shop	2		2		2.5		2.5		2.5	
3117 Nuisance Abatement					1		2		2	
3152 Concrete	6		6		4.5		5.5		5.5	
3154 Brush/Compost	0		0		0		0		0	
	15.25	0	14.50	0	14.50	0	16.50	0	16.50	0
Engineering										
3712 Engineering	4.85		5.1		5.25		6.13		6.13	
Planning & Development										
2410 Admin-Zoning	0		0		0		0		0	
2411 Protective Inspections	4	1	4	1	4	1	3	1	3	1
3117 Nuisance Abatement							1		1	
6310 Comm Dev-Admin	3.4		3.4		3		4		4	
6311 Comm Dev-Planning	0		0		0		0		0	
	7.4	1	7.4	1	7	1	8	1	8	1

DEPARTMENT/DIVISION	FY 19 Budget		FY 20 Budget		FY 21 Budget		FY 22 Budget		Proposed FY 23	
	Full-Time	PT	Full-Time	PT	Full-Time	PT	Full-Time	PT	Full-Time	PT
9-1-1										
202 9-1-1 System	21	2	21	1	18		17		17	3
204 9-1-1 ETSA					3		4		4	
	21	2	21	1	21	0	21	0	21	3
Transit										
3410 Administration	1.6		1.6		2		2		2	
3412 Clerical	2.5		3.5		2.5		2.5		2.5	
3413 Drivers	15	20	16	17	17	18	17	18	17	17
3415 Maint Supervision	2.15		2.15		2.15		2.15		2.15	
	21.25	20	23.25	17	23.65	18	23.65	18	23.65	17
Water										
3155 Water Distribution	12.75		12.75		12.5		14.5		14.5	
3156 Water Metering	5.00		5.00		5		5		5	
3310 Utilities Administration	2.1		2.1		2.1		2.22		2.22	
3312 Commercial	3		3		3		3		3	
3314 Purification	11		11		10		11		11	
	33.85	0	33.85	0	32.60	0	35.72	0	35.72	0
Sewer										
3150 Admin-Field Op/Sewer	0		0		0		0		0	
3153 Street Cleaning	1.5		1.5		1.25		1.25		1.25	
3157 Sewer Maint	11.15		7.9		9.25		7.25		7.25	
3321 Pretreatment	0.25		0.25		0.25		0.25		0.25	
	12.9		9.65		10.75		8.75		8.75	
Airport										
4310 Administration	1.4	0	1.4		1	1	2		2	
4313 Maintenance	4.25		5		4		4		4	
	5.65	0	6.4	0	5	1	6	0	6	0
Garbage										
3113 Garbage	6.75		6.75		7.75		7.75		7.75	
3114 Recycling	4.75		4.75		4.25		4.25		4.25	
Central Garage										
3115 Central Garage	7.85		7.85		7.85		7.85		7.85	
Self Insurance										
3810 Self Insurance	1.6		1		2		2		2	
3811 Risk Management	1.5		1.5		2		2		1	
	3.1		2.5		4		4		3	
TOTALS	312.00	45	312.00	41	311.00	41	313.00	41	314.00	44

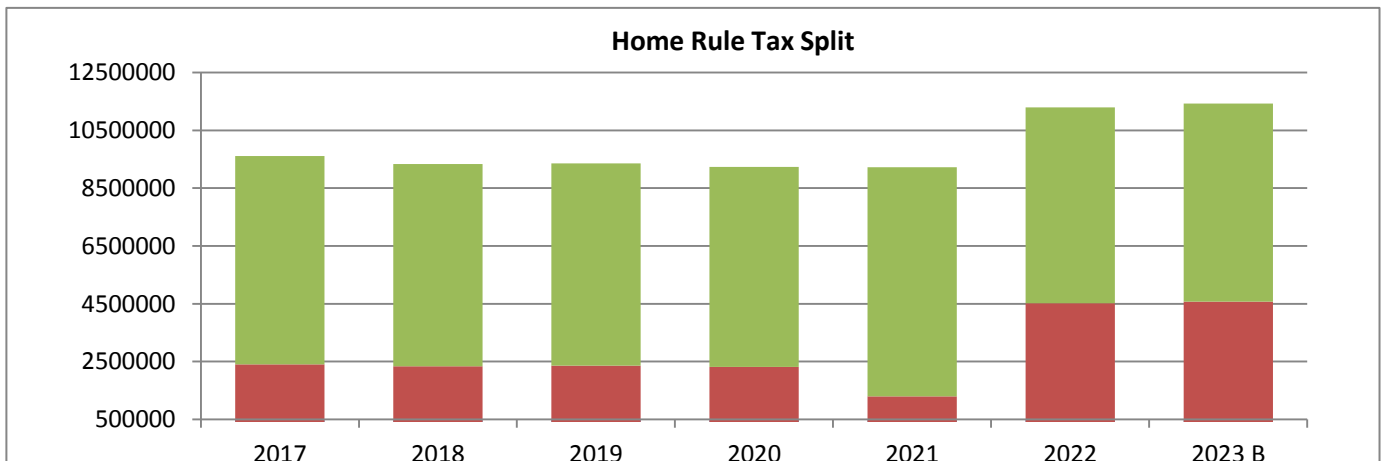
SALES TAX

The State of Illinois collects sales tax from retailers operating within the City limits. The State imposed rate is 6.25%. The State distributes 1% back to the City. The City reviews the past 5-year trend to project the future 5-year trend, adjusted for any national or local economic factors. FY 2022 is projected to be 11% above FY 2021, over a million dollar increase. This is due mainly to the Level the Playing Field public act 101-0031 and 101-0604 enacted on January 1, 2021, which requires remote retailers to collect local sales tax. Sales Tax makes up 26% of General Fund revenues and all sales tax revenues support



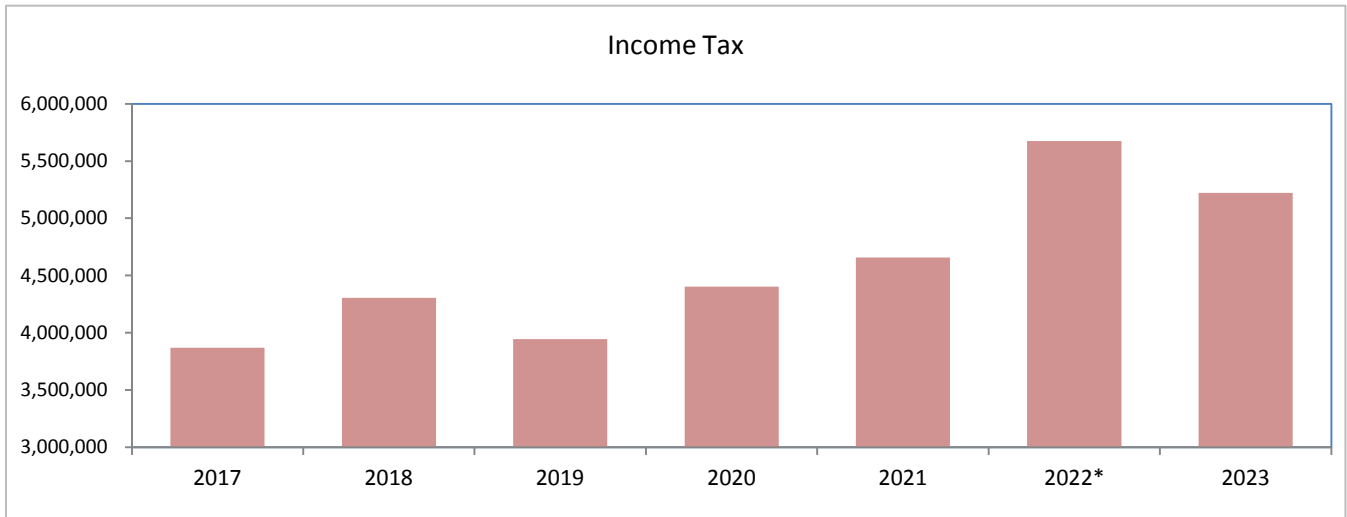
HOME RULE "PURCHASE" TAX

Home Rule units of government (cities with elected officials and more than 25,000 people) have the authority to impose a tax on those in the business of selling tangible personal property at retail in their jurisdiction. The Home Rule Sales Tax rate is set by the City; and collected by the State. The City's Home Rule rate of 1.5% does not apply to groceries, drugs, and personal property licensed through the Secretary of State's office (vehicles, campers, trailers, motorcycles, etc). The City's current rate took effect on June 1, 2002 when the rate increased from 0.75% to 1.50%. Ordinance 9315, adopted September 18, 2017, maintains the rate of 1.5% and requires an annual review of the rate during the budget process. The Home Rule tax is split between General Fund operations and Infrastructure spending in the Capital Projects Fund #301. The funding split is approved during the budget process. The State currently imposes an administrative collection fee of 1.5%. FY 2022 is expected to be 18% over FY 2021. The excess receipts were used to increase the distribution percentages as 60% GF and 40% Capital Projects Fund. FY 2023 is projected at the 5-year average growth of 1.55%. Home Rule "Purchase" Tax represents 25% of the General Fund revenue.



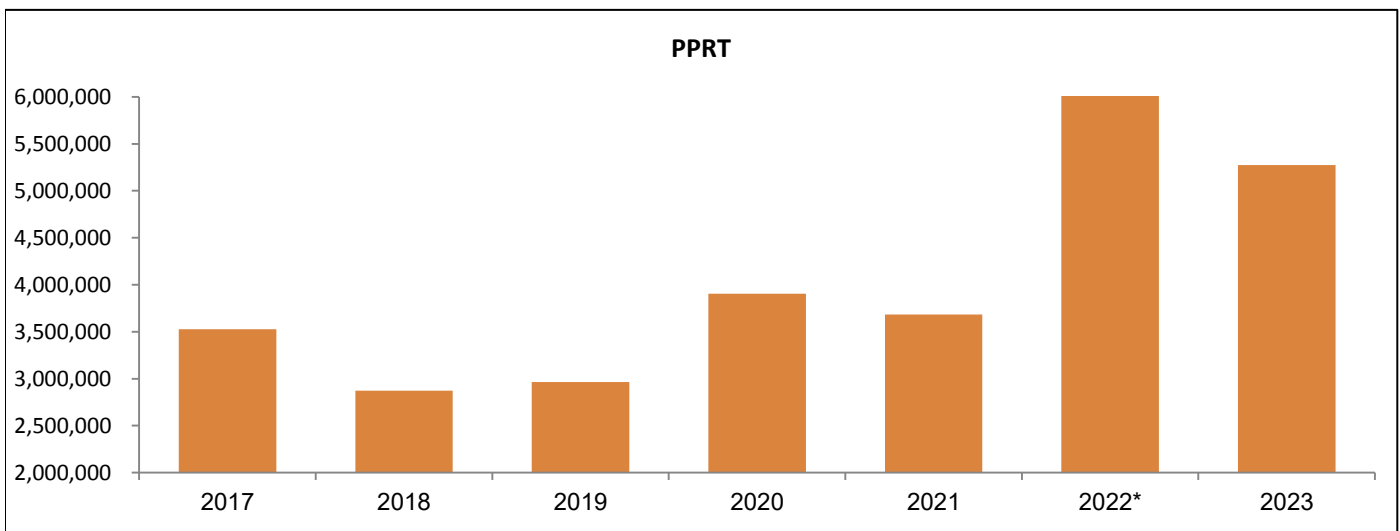
INCOME TAX

The State of Illinois taxes the income of individuals and corporations at the rate of 4.95% (individuals) and 7% (corporations). The State uses a Local Government Distributive Fund (LGDF) to distribute the respective amounts to each city/county within the state. The amount each locality receives is based on its population in proportion to the total state population. The City's population declined 2.17% since the 2010 census of 40,633 to the 2020 census of 39,463. The funding formula for distributions changes with each State budget passage. Income Tax represents 11% of the FY2023 General Fund revenue. FY 2023 is projected at the IML estimate of \$132.30 per capita



PERSONAL PROPERTY REPLACEMENT TAX

The State of Illinois enacted this tax in August, 1979. Replacement Taxes are revenues collected by the State and paid to local governments to replace money that was lost by local governments when their powers to impose personal property taxes were taken away. Corporations, partnerships, S corporations, and public utilities pay these taxes along with their state income tax payments. The City's PPRT funds are distributed as follows: Police Pension 9.32%, Fire Pension 13.42%, Library 10.969%. The General Fund receives the remaining 66.29% for operations. FY 2020 saw major increase mainly due to the Governor's Tax Amnesty Program and FY 2022 is projected to be 75% higher than FY 2021. The IML has projected an 18% decline for FYE 2023; however the City projections are more conservative at 18% decline. PPRT revenues make up 11% of the General Fund total revenues.

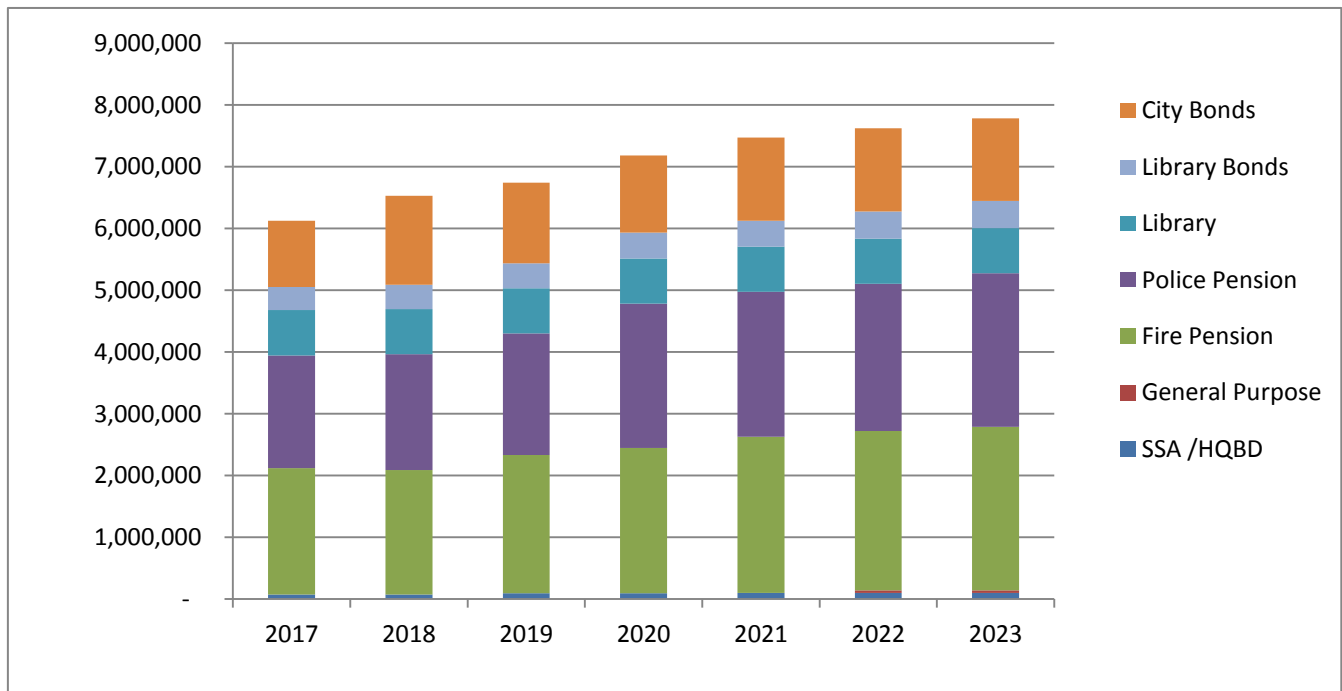


PROPERTY TAX

The City's property tax levy passed in December 2021 will be billed, collected, and disbursed by the County during fiscal year 2022/2023. The property tax levy consists of pensions obligations, library funding, and city and library bond debt. The bond portion of the levy is receipted into the appropriate Debt Service funds. The remaining General Fund portion of the property tax levy makes up 15% of total General Fund revenues. The pass-through amounts for the Quincy Public Library and Historic Quincy Business District are budgeted as tax distributions.

Any changes in property assessments have significant impact upon the General Fund. Property is assessed at 1/3 of market value less a homestead exemption for those who qualify. The tax rate is applied to each one hundred dollars of assessed valuation to determine the amount of property tax. The City proposed a tax levy that should produce a flat tax rate for 2021 with total tax of \$1.078 per \$100 of assessed property value.

FY	SSA /HQBD	General Purpose	Fire Pension	Police Pension	Library	GF portion	Library Bonds	City Bonds
2017	76,569	-	2,042,068	1,828,188	731,763	4,678,588	373,937	1,071,884
2018	75,372	-	2,013,460	1,878,099	730,578	4,697,510	392,686	1,438,594
2019	95,000	-	2,236,336	1,969,335	732,045	5,032,716	402,258	1,306,564
2020	96,070	-	2,349,012	2,336,629	732,303	5,514,014	419,003	1,248,119
2021	98,880	-	2,531,042	2,346,723	730,441	5,707,086	421,232	1,346,986
2022	99,707	40,069	2,581,846	2,382,952	732,052	5,836,626	438,873	1,345,520
2023	102,000	40,000	2,645,676	2,487,541	732,052	6,007,269	440,000	1,337,050



OPERATING EXPENDITURES**Salaries & Benefits**

The City has six labor unions with contracts: 822/Machinists, Police Patrol, Police Lieutenants & Supervisors, Fire Fighters, 9-1-1, and Transit Union. During this past year the Machinists, Fire, and Transit union all negotiated new three year contracts which call for 2.75% for FYE 2023 as annual wage increase. Neither of the Police contracts have settled; however that budget plans for 2.75% in FYE 2022 as well as 2.75% in FYE 2023. The 9-1-1 contract expires April 30, 2022. The City switched to a fully funded health care plan effective January 1, 2022 with no change in the group health insurance premiums. All city departmental contributions for health insurance are paid to the Health Insurance Fund #612 which pays claims as a self-insured plan and now the premiums for fully funded health.

Pension increases for Police and Fire are increasing 2% about \$188,000. The City funded pensions in FYE 2022 at the 100% ARC and plans to fund FYE 2023 pension contributions at 100% ARC. The IMRF employer rate for the 2022 calendar year is 6.18%, which is a decrease of 35% to the calendar 2021 rate of 9.59%.

Contracted Services

This category of spending represents Professional services (audit, legal, engineering), Technical services (medical, utility, cleaning), and Repair and Maintenance Services (building repairs, vehicle repairs, infrastructure repairs), Rentals (our internal fleet and vehicle replacement is included here), Insurance (which includes MICA, the city wide insurance for workers comp and property liability), and other services such as communications, travel, registrations, etc. The City's work comp/general liability expense is projected at a 8% increase over FY 2022. However, due to allocation based on exposures and experience, the General Fund portion decreased slightly.

Commodities

This category of spending represents the supplies purchased. Example include office supplies, energy (gas and electric), building and maintenance supplies, tools, and operational supplies for the departments type of business (examples include concrete, chemicals, paint, pipe, medical supplies, amunition, etc.)

Capital Outlay

This category has different thresholds for asset types. Any equipment purchases of \$5,000 or more with an estimated useful life of 5 years or more is considered capital outlay. The threshold for buildings and street projects is \$25,000. The City adopted a new capital project fund expense policy which re-allocates recurring capital outlay to the departmental budgets. This practice will allow for the home rule funding to be used for true capital projects such as street projects and infrastructure improvements. Each department's narrative should reflect capital spending.

Miscellaneous This category represents costs like dues, taxes, and other miscellaneous expense.

Debt Service

The majority of our debt service is represented in our Debt Service Funds. This includes the debt payments for the city issued General Obligation bonds. Any lease payments would be displayed in this element.

Transfers

The Transfers can be internal fund transfers which represent subsidy funding or the transfers can be external funding to component units such as the Quincy Public Library or non-departmental transfers for sales tax rebates, cost share tranfers, etc.

Note: Not all revenue sources are displayed

FY	Sales Tax		PPRT		Income Tax		Use Tax		Home Rule		Total Revenues (GF&Capital)	
2014	9,255,134	3.32%	3,395,597	14.44%	3,929,012	-1.48%	693,644	7.17%	9,219,345	-0.02%	33,687,195	3.69%
2015	9,495,867	2.60%	3,313,024	-2.43%	3,945,684	0.42%	782,471	12.81%	9,479,769	2.82%	34,279,005	1.76%
2016	9,649,109	1.61%	3,356,477	1.31%	4,338,717	9.96%	935,100	19.51%	9,572,958	0.98%	35,450,003	3.42%
2017	9,630,497	-0.19%	3,525,816	5.05%	3,868,781	-10.83%	992,766	6.17%	9,606,524	0.35%	35,792,782	0.97%
2018	9,648,771	0.19%	2,873,888	-18.49%	4,304,065	11.25%	1,054,067	6.17%	9,331,575	-2.86%	35,209,570	-1.63%
2019	9,775,223	1.31%	2,966,072	3.21%	3,945,016	-8.34%	1,201,398	13.98%	9,352,738	0.23%	36,656,145	4.11%
2020	10,075,198	3.07%	3,904,970	31.65%	4,403,980	11.63%	1,402,070	16.70%	9,238,067	-1.23%	38,990,497	6.37%
2021	10,591,863	5.13%	3,681,896	-5.71%	4,658,057	5.77%	1,816,678	29.57%	9,223,282	-0.16%	42,459,512	8.90%
2022*	11,975,880	13.07%	6,433,000	74.72%	5,674,666	21.82%	1,603,421	-11.74%	11,119,500	20.56%	47,997,958	23.10%
* projected												
5 yr avg		4.55%	17.08%		8.43%		10.94%		3.31%			
Projected												
2023	12,305,217	2.75%	5,275,000	-18.00%	5,220,955	-8.00%	1,479,863	-7.71%	11,425,000	2.75%	46,461,732	-3.20%
2024	12,612,847	2.50%	5,380,500	2.00%	5,286,217	1.25%	1,509,460	2.00%	11,624,938	1.75%	47,340,885	1.89%
2025	12,928,168	2.50%	5,488,110	2.00%	5,352,295	1.25%	1,539,649	2.00%	11,828,374	1.75%	48,249,552	1.92%
2026	13,251,373	2.50%	5,597,872	2.00%	5,419,198	1.25%	1,570,442	2.00%	12,035,370	1.75%	49,178,186	1.92%
2027	13,582,657	2.50%	5,709,830	2.00%	5,486,938	1.25%	1,601,851	2.00%	12,245,989	1.75%	50,127,251	1.93%
2028	13,922,223	2.50%	5,824,026	2.00%	5,555,525	1.25%	1,633,888	2.00%	12,460,294	1.75%	51,097,219	1.94%

Assumptions: Population 39,463 (2020 census) down 2.87% from 40,633 (2010 census)

- Tax Levy revenue for FY 2024-2028 based on 2021 5yr EAV average growth of 2.82%
- Sales Tax projected at conservative growth of 2.75% (below 5-year avg 4.55%)
- PPRT projected more conservative than IML estimate of 11% decline from FY 2022, assumes 18% decline to FY 2022
- Income Tax is population based at IML \$132.30 per capita
- Use Tax is population based at IML \$37.50 per capita
- Home Rule (purchase tax) projected 2.75% growth, slightly behind 5 yr average of 3.31%
- Home Rule/Purchase Tax split 56% GF, 44% Capital

	General Fund Expenses						5 yr avg	Proj Factor	PROJECTIONS				
	FY 2018	FY 2019	FY 2020	27PPs FY 2021	FY 2022 Budget	FY 2023 Budget			FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
Salaries	14,348,582	14,623,234	13,922,271	15,418,917	16,161,609	16,723,421	2.98%	2.75%	16,969,595	17,436,259	17,915,756	18,408,439	18,914,671
Health Insurance	2,206,382	2,273,025	2,418,135	3,384,780	3,145,556	3,032,471	7.74%	7.50%	3,259,906	3,504,399	3,767,229	4,049,771	4,353,504
MICA	855,904	897,854	861,358	1,065,291	1,065,257	1,013,640	3.93%	2.00%	1,033,913	1,054,591	1,075,683	1,097,197	1,119,140
Police Pension	2,822,719	2,860,093	3,342,597	4,103,989	4,404,948	4,440,613	9.82%	8.00%	4,795,862	5,179,531	5,593,893	6,041,405	6,524,717
Fire Pension	3,116,182	3,274,394	3,537,670	4,514,529	4,822,000	4,973,845	10.14%	8.00%	5,371,753	5,801,493	6,265,612	6,766,861	7,308,210
IMRF	261,640	215,321	194,986	369,846	335,012	201,541	2.65%	2.00%	205,572	209,683	213,877	218,154	222,518
Services	1,256,324	1,096,883	1,287,949	2,522,136	2,642,265	3,123,855	24.70%	2.50%	3,201,951	3,282,000	3,364,050	3,448,151	3,534,355
Supplies	774,549	700,685	811,423	687,764	1,000,936	1,073,756	8.77%	2.50%	1,100,600	1,128,115	1,156,318	1,185,226	1,214,856
Capital	122,316	160,924	206,322	252,248	400,475	717,079	43.40%	0.00%	300,000	300,000	300,000	300,000	300,000
Misc	71,545	67,381	69,740	202,674	51,309	61,666	26.76%	0.00%	61,666	61,666	61,666	61,666	61,666
Non-Dept Trnsfr	8,014,367	8,237,795	8,274,263	5,122,783	15,325,233	12,409,871	26.8%	1.00%	12,533,970	12,659,309	12,785,903	12,913,762	13,042,899
Debt Service	7,513	7,806	89,338	89,338	89,338	89,338		0.00%	89,338	8,100	8,100	8,100	8,100
	<u>33,858,023</u>	<u>34,415,395</u>	<u>35,016,052</u>	<u>37,734,295</u>	<u>49,443,938</u>	<u>47,861,096</u>			<u>48,924,126</u>	<u>50,625,147</u>	<u>52,508,087</u>	<u>54,498,733</u>	<u>56,604,638</u>
<i>Annual Increase</i>		1.65%	1.75%	7.76%	31.03%	-3.20%			2.22%	3.48%	3.72%	3.79%	3.86%

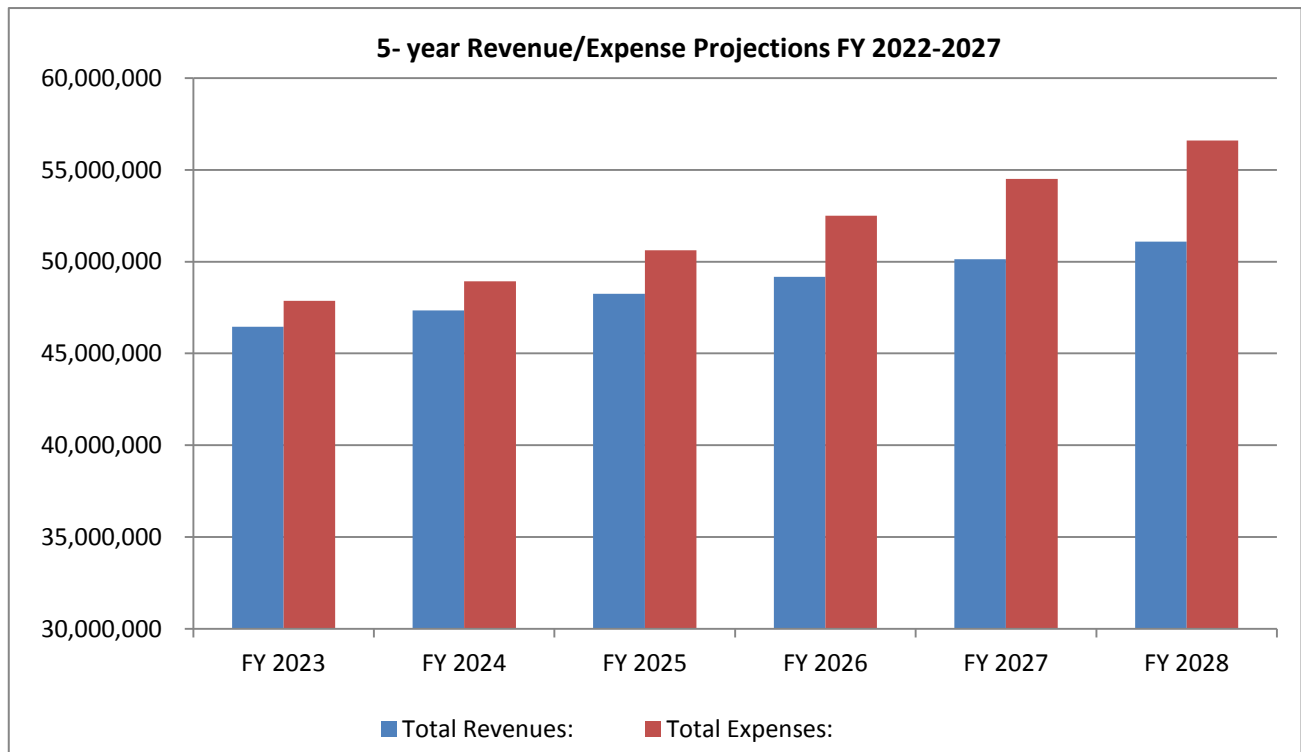
Assumptions for 5-year projections:

- Salaries/Benefits 2.75% increase over FY 2023 budget
- Health Insurance projected at 7.5%
- MICA projected below 5-year average, assuming premium reductions
- IMRF 5 yr average skewed by Public Works payroll shift to GF, assuming 2%
- Services and Supplies are both projected to grow at 2.5% economic impacts
- Capital outlay is projected to stay flat at \$300K per year
- Non-Dept Transfers projected to grow by 1% to account for fund subsidy increases
- Non-Dept Transfers do not include internal transfer to Reserve

Operating Cash Balance Projections

The combined overall cash flow for General Fund (including the Cash Reserve Fund) are projected below utilizing the revenue and expense projections from preceding pages.

Fiscal Year Ending April 30:	FY 2023 Projection	FY 2024 Projection	FY 2025 Projection	FY 2026 Projection	FY 2027 Projection	FY 2028 Projection
Beg Balance:						
General Fund	7,000,000					
Cash Reserve Fund	4,045,000					
Total Beg Balance	11,045,000	9,645,636	8,062,396	5,686,801	2,356,900	(2,014,582)
Total Revenues:	46,461,732	47,340,885	48,249,552	49,178,186	50,127,251	51,097,219
Funds Available	57,506,732	56,986,521	56,311,948	54,864,988	52,484,151	49,082,638
Total Expenses:	47,861,096	48,924,126	50,625,147	52,508,087	54,498,733	56,604,638
Year End Cash Balance	9,645,636	8,062,396	5,686,801	2,356,900	(2,014,582)	(7,522,000)



	General Fund	Cash Reserve	Total	
Beginning Balance, May 1	7,000,000	4,045,000	11,045,000	
REVENUES				
Taxes	43,650,028	-	43,650,028	
Licenses & Permits	412,800	-	412,800	
Charges for Services	720,700	-	720,700	
Rent & Other Income	81,954	-	81,954	
Interest Income	20,000	20,000	40,000	
Grants	48,000	-	48,000	
Transfers In	510,250	-	510,250	
Inter-Gov. Revenues	998,000	-	998,000	
TOTAL REVENUE	46,441,732	20,000	46,461,732	
Total Funds Available	53,441,732	4,065,000	57,506,732	
EXPENDITURES				
City Council	183,862	-	183,862	
Mayor	222,800	-	222,800	
Treasurer	330,430	-	330,430	
City Clerk	188,907	-	188,907	
Director of Administrative Services	119,133	-	119,133	
Purchasing	83,083	-	83,083	
Building Maintenance	311,183	-	311,183	
Comptroller	389,034	-	389,034	
Legal	274,656	-	274,656	
Commissions	82,183	-	82,183	
Information Technology	563,929	-	563,929	
Police	15,339,088	-	15,339,088	
Fire	12,967,047	-	12,967,047	
Public Works	3,076,193	-	3,076,193	
Engineering	1,314,697	-	1,314,697	
Subtotal	35,446,225	-	35,446,225	
<u>Transfers:</u>				
Planning & Development	732,808	-	732,808	
9-1-1	748,149	-	748,149	
Transit Lines	285,143	-	285,143	
Airport	437,323	-	437,323	
Capital Fund	5,350,000	-	5,350,000	
Garbage Fund	110,369	-	110,369	
Recycle Fund	295,387	-	295,387	
Central Garage	170,553	-	170,553	
Regional Training Facility	17,614	-	17,614	
Landfill	376,000	-	376,000	
Cash Reserve Fund	350,000	*	-	
Sister City Fund	2,000	-	2,000	
Other fund transfers	507,000	-	507,000	
Other Subsidies/tax distributions	1,054,100	-	1,054,100	
Library	1,978,425	-	1,978,425	
TOTAL EXPENDITURES	47,861,096	-	47,861,096	
Ending Balance, April 30	\$ 5,580,636	\$ 4,065,000	\$ 9,645,636	20%

*Adjust for Transfers to Reserve to avoid double counting revenues/expenses

PURPOSE

The General Fund is the primary operating fund of the City. It accounts for the resources used to pay for the services traditionally associated with local government. Included are general administration of the City, police and fire protection, engineering, subsidy and tax transfers, and any other activity for which a special fund has not been created.

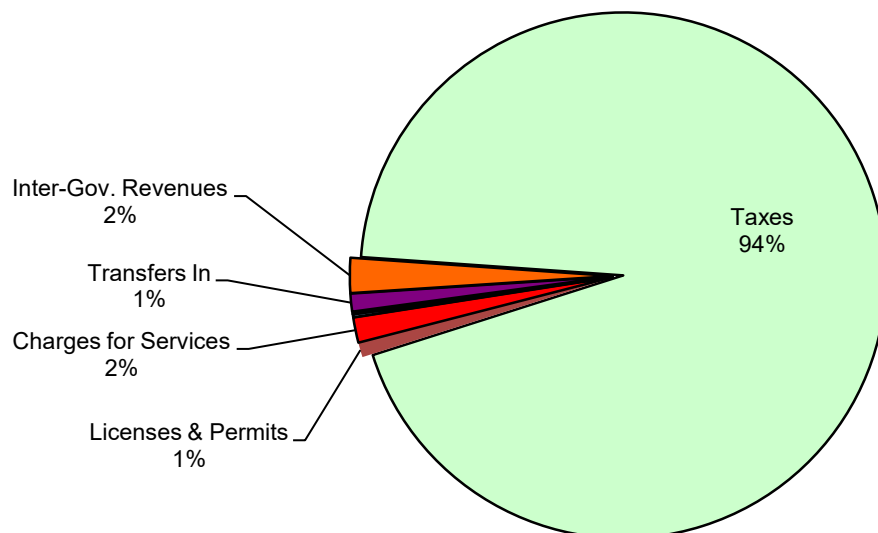
The General Fund's primary revenue source is Taxation. Sales tax 26%, Purchase Tax 23%, Income tax 11%, and PPRT 9% account for nearly three-fourths of the the total revenue. Property taxes are approximately 15% of the total revenues and fund the Library and pensions.

This year the General Fund will receipt 100% of the home rule/purchase tax fund and distribute to Capital Project Fund.

The Transfers In are from the Green Energy fund and Barge Dock fund. Inter-governmental revenues represent cost share charges paid by other funds.

GENERAL FUND REVENUES BY SOURCE

ACCOUNT DESCRIPTION	% of Total	2022/2023	2021/2022	2021/2022	2020/2021
		PROPOSED BUDGET	REVISED BUDGET	YTD Projected	YTD ACTUAL
Taxes	93.99%	43,650,028	43,607,107	44,772,172	35,659,776
Licenses & Permits	0.89%	412,800	269,700	364,424	253,741
Charges for Services	1.55%	720,700	684,200	742,489	679,486
Rent & Other Income	0.18%	81,954	53,354	106,860	82,652
Interest Income	0.04%	20,000	20,000	37,000	28,916
Grants	0.10%	48,000	48,000	91,993	1,483,990
Transfers In	1.10%	510,250	710,250	471,011	1,459,012
Inter-Gov. Revenues	2.15%	998,000	999,000	1,032,083	968,480
	100.00%	46,441,732	46,391,611	47,618,033	40,616,055



**CITY OF QUINCY
GENERAL FUND**

REVENUE DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Property Taxes						
001-0000-311.01-00	General Levy	40,000	40,000	40,069	-	-
001-0000-312.03-00	Special Service Area #2	102,000	99,000	99,707	98,880	96,070
001-0000-312.04-00	Fire Pension Fund	2,645,676	2,578,337	2,581,846	2,525,524	2,349,012
001-0000-312.05-00	Police Pension Fund	2,487,541	2,379,697	2,382,952	2,341,616	2,336,629
001-0000-312.06-00	Public Library	732,052	732,045	733,044	730,441	732,303
		6,007,269	5,829,079	5,837,618	5,696,461	5,514,014
Franchise Taxes						
001-0000-313.01-00	CATV Franchise	280,000	325,000	310,474	326,884	422,816
001-0000-313.02-00	Telephone Franchise	44,724	44,724	44,724	44,724	44,724
001-0000-313.03-00	Electric Utility Franchise	10,000	10,000	20,887	20,494	22,631
001-0000-313.04-00	Ameren Gas & Electric	-	-	-	-	-
		334,724	379,724	376,085	392,102	490,171
Public Service Taxes						
001-0000-314.01-01	Home Rule (Purch) Tax	11,425,000	10,855,476	11,119,500	7,932,022	6,928,550
001-0000-314.01-03	Public Safety Fee	-	-	130	12	4,308
001-0000-314.01-05	Other Local Taxes	722,000	660,000	739,417	408,917	-
001-0000-314.02-01	Income Tax	5,220,955	5,354,200	5,674,666	4,658,057	4,403,980
001-0000-314.02-02	Personal Prop Replac. Tax	5,275,000	6,471,506	6,433,000	3,681,896	3,904,970
001-0000-314.02-03	General Sales Tax	12,305,217	11,768,173	11,975,880	10,591,863	10,075,198
001-0000-314.02-04	Use Tax	1,479,863	1,631,169	1,603,421	1,816,678	1,402,070
001-0000-314.02-07	Auto Rental Tax	20,000	20,000	23,866	19,694	20,872
001-0000-314.02-10	Video Gaming Tax	800,000	600,000	929,415	428,862	629,962
001-0000-314.02-12	Other State Shared Tax	60,000	37,780	59,174	33,212	6,649
		37,308,035	37,398,304	38,558,469	29,571,213	27,376,559
Interest Income						
001-0000-331.01-01	Deposit Accounts	20,000	20,000	37,000	28,916	35,604
Rent & Other Income						
001-0000-341.01-01	Parking Lot G	4,000	4,000	4,325	4,325	10,025
001-0000-341.01-03	Parking Lot I	1,300	1,300	800	1,050	1,325
001-0000-341.03-00	706 Maine St.	27,600	-	21,850	-	-
001-0000-341.04-00	Equipment/Facilities	1,500	1,500	1,470	1,520	1,476
001-0000-341.04-01	Cell Tower Lease	17,054	17,054	16,454	17,875	-
001-0000-342.01-00	Sale of Maps	-	-	20	24	47
001-0000-342.03-00	Jury Duty Reimb	-	-	55	113	56
001-0000-342.05-00	Refunds/Reimb	500	500	14,905	2,346	114,788
001-0000-342.09-00	Other	3,000	3,000	11,706	15,790	11,237
001-0000-342.10-00	Penalties-Past Due	-	-	-	-	36
001-0000-342.11-00	Donations/Contributions	-	-	500	-	-
001-0000-343.02-01	Royalty/Utility Service Line	26,000	25,000	28,989	26,981	166,593
		80,954	52,354	101,074	70,024	305,583
Sale of Property						
001-0000-350.00-00	Sale of Property	1,000	1,000	5,786	12,628	4,593
Licenses & Permits						
001-0000-361.01-01	Liquor License	130,000	103,000	129,180	97,415	135,850
001-0000-361.01-03	Peddlers License(GT)	600	1,000	425	475	750
001-0000-361.01-04	Massage Permits	-	-	-	-	475
001-0000-361.01-05	Amusements/Mach (GV)	6,000	10,000	6,170	7,440	10,400

**CITY OF QUINCY
GENERAL FUND**

REVENUE DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
001-0000-361.01-06	Circus/Carn.Perm(GW)	-	-	-	-	100
001-0000-361.01-09	PullTab/Jars-State Money	700	1,000	674	893	930
001-0000-361.01-10	Other Lic & Perm.(GX)	25,000	25,000	25,100	24,545	36,775
001-0000-361.01-11	Elect Sign Messaging	2,000	1,500	1,500	3,000	-
001-0000-361.01-12	Video Gaming LL Class I	200,000	83,400	159,294	75,100	100,000
001-0000-361.01-13	Video Game Term Fee	30,000	22,400	30,500	26,200	25,700
001-0000-361.01-14	Wireless Facility Permits	5,000	5,000	-	2,000	24,000
001-0000-361.01-15	Wireless Facility Fees	-	4,400	-	-	-
001-0000-361.01-16	Garbage Private Hauler	4,000	5,000	3,000	4,000	-
001-0000-361.02-02	Street Opening Permits	-	-	2	6	22
001-0000-361.02-03	Driveway Permits	-	-	4	12	42
001-0000-361.02-04	Cat Tag Permits	8,000	8,000	6,820	12,265	6,930
001-0000-361.02-05	Special Event Licenses	1,500	-	1,425	375	-
		412,800	269,700	364,094	253,726	341,974
Charges for Services						
001-0000-361.04-01	Freedom of Info Copies	200	200	475	374	161
001-0000-361.04-03	Bid Specs	100	100	-	-	1
001-0000-361.05-01	Issuing Fees	200	200	269	73	201
001-0000-361.05-11	NSF Check Fee	-	-	-	-	-
001-0000-361.07-01	Computer Services	-	-	-	65	(18,000)
001-0000-361.07-08	Other Reimbursements	-	-	210	181	225
	<i>IT Services</i>	-	-	210	246	(17,775)
001-0000-362.01-01	Schl Dist.-QPD Liason	200,000	190,000	200,494	204,439	190,582
001-0000-362.01-02	Qcy Housing Auth Liason	55,000	55,000	55,961	50,321	56,683
001-0000-362.01-03	Special Job Assignments	15,000	15,000	12,432	1,108	9,350
001-0000-362.01-04	False Alarms	5,000	5,000	4,200	3,930	6,030
001-0000-362.01-05	Report Fees	5,000	5,000	7,410	4,890	5,572
001-0000-362.01-08	Other Reimbursements	-	-	-	18,758	60
001-0000-362.01-09	Witness/Subpeona Fees	5,000	5,000	4,937	4,001	5,958
001-0000-362.01-11	Police Badges & Patches	-	-	646	-	295
001-0000-362.01-12	Agency Aging - Elder	40,000	40,000	36,667	36,691	46,871
	<i>Police Services</i>	325,000	315,000	322,747	324,138	321,401
001-0000-362.02-04	False Alarms	-	-	30	40	30
001-0000-362.02-05	Report Fees	-	-	129	93	77
001-0000-362.02-06	Training	200	200	7,444	-	4,177
001-0000-362.02-08	Other Reimbursements	-	-	-	-	-
	<i>Fire Services</i>	200	200	7,603	133	4,284
001-0000-362.03-02	Signs/Posts/ Signals	-	-	-	413	-
001-0000-362.03-03	Tree Sales	2,000	2,000	2,150	-	-
001-0000-362.03-04	Weed Cleaning/Removal	5,000	5,000	48,849	26,279	-
001-0000-362.03-05	Subdivision Street Lights	-	-	1,871	-	-
001-0000-362.03-08	Other Reimbursements	1,500	-	1,349	1,797	1,446
	<i>Streets & Hwy</i>	8,500	7,000	54,219	28,489	1,446
001-0000-362.04-01	Notice of Violations	10,000	10,000	6,170	6,615	11,240
	<i>Motor Vehicles</i>	10,000	10,000	6,170	6,615	11,240

**CITY OF QUINCY
GENERAL FUND**

REVENUE DETAIL

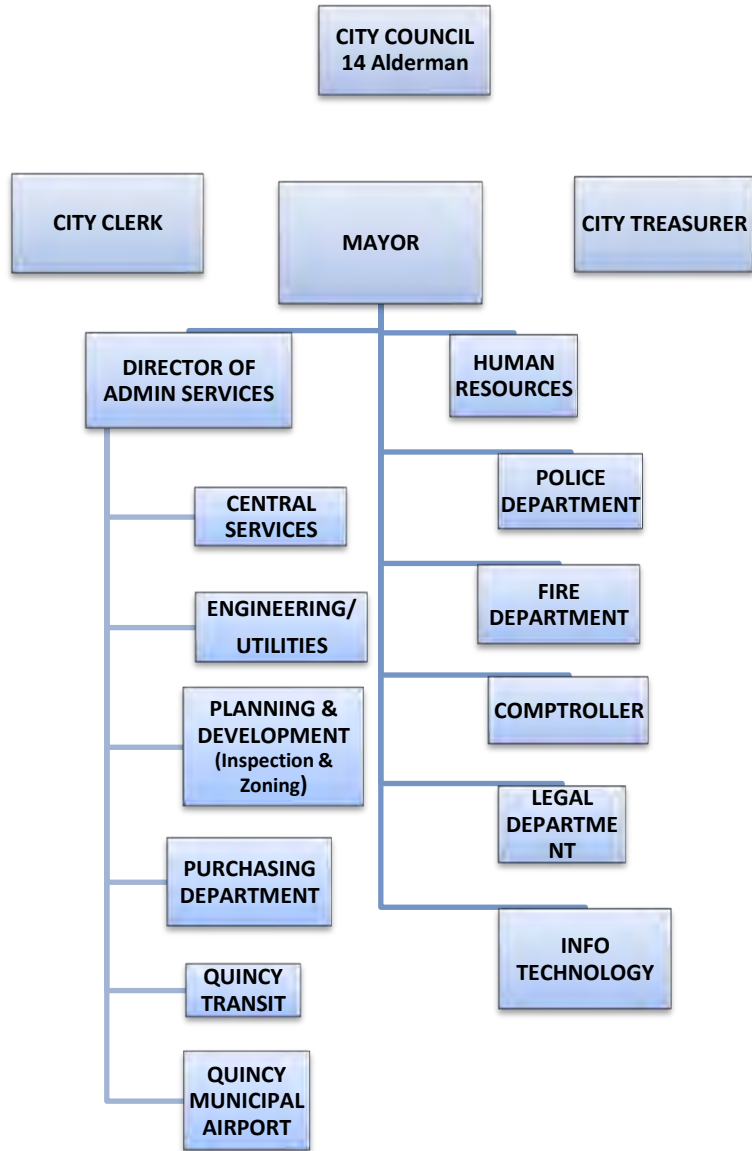
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
001-0000-362.05-00	Ordinance Fines	375,000	350,000	348,725	317,893	411,994
001-0000-362.05-01	Smoking Fines	-	-	-	-	-
001-0000-362.05-03	Failure to Appear Fines	1,500	1,500	2,071	1,525	2,654
	<i>Ordinances/Fines</i>	<i>376,500</i>	<i>351,500</i>	<i>350,796</i>	<i>319,418</i>	<i>414,648</i>
Inter-Governmental Revenues						
001-0000-363.09-01	Admin Cost Share	689,000	689,000	693,307	664,565	481,082
001-0000-363.09-02	Space Cost Share	24,000	25,000	24,000	24,000	58,168
001-0000-363.09-04	Transit Cost Share	285,000	285,000	314,776	279,915	312,156
	<i>Inter Gov Revenues</i>	<i>998,000</i>	<i>999,000</i>	<i>1,032,083</i>	<i>968,480</i>	<i>851,406</i>
Licenses & Permits						
001-0000-364.04-00	Revocable Lic/Permits	-	-	75	15	60
001-0000-364.09-00	Zoning/Sub-division Fees	-	-	255	-	-
Grants						
001-0000-381.03-01	FEMA Reimbursements	-	-	-	4,798	-
001-0000-381.03-06	CURES funding	-	-	-	1,426,741	-
001-0000-382.01-10	Restricted Contributions	-	-	-	-	-
001-0000-382.02-01	State Grants	-	-	4,059	190	-
001-0000-382.02-02	Attorney General	15,000	15,000	37,113	14,683	12,746
001-0000-382.03-01	Federal COPS Grant	-	-	-	-	99,500
001-0000-382.03-04	Bureau of Justice	3,000	3,000	3,289	28,260	28,940
001-0000-382.03-06	Dept. of Transportation	20,000	20,000	36,856	5,657	36,210
001-0000-382.03-07	Homeland Security	10,000	10,000	10,676	3,661	18,027
Transfers In						
001-0000-391.01-00	Transfers from Bank "1"	-	-	-	-	75,000
001-0000-391.01-09	Franchise "Green" Fnd	500,250	500,250	462,511	462,511	428,959
001-0000-391.01-10	Crim Reg Fee Fnd 248	10,000	10,000	8,500	8,767	-
001-0000-391.01-15	Trnsfr from Capital Fund	-	-	-	10,044	1,950
001-0000-391.01-20	Trnsfr from Fire Fund 397	-	-	-	-	90,000
001-0000-391.01-32	Trnsfr from Cent Svc 602	-	-	-	385,540	-
001-0000-391.01-50	Tourism Tax Fund	-	-	-	-	6,765
001-0000-391.01-51	From Purchase Tax Fund	-	-	-	-	-
001-0000-391.01-67	From Barge Dock Fund	-	200,000	-	200,000	160,000
001-0000-391.16-00	From Debt Service Funds	-	-	-	392,150	-
	Totals	46,441,732	46,391,611	47,618,032	40,616,053	36,613,668

EXPENSE SUMMARY

This summary includes General Fund transfers to the Cash Reserve Fund in the Transfers Expense.

ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	% Change	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Salaries & Benefits	29,371,891	1.74%	28,869,125	27,618,064	27,792,061	23,415,659
Contractual Services	4,137,495	11.60%	3,707,522	3,807,013	3,587,427	2,149,307
Commodities	1,073,756	7.28%	1,000,936	781,370	687,764	811,423
Capital Outlay	717,079	79.06%	400,475	333,284	252,248	206,322
Miscellaneous	61,666	20.19%	51,309	42,098	202,674	69,740
Debt Services	89,338	0.00%	89,338	89,338	89,338	89,338
Transfers	12,409,871	-19.02%	15,325,233	15,079,376	5,122,783	8,274,263
Totals	47,861,096	-3.20%	49,443,938	47,750,543	37,734,295	35,016,052

Totals by Dept/Division	2022/2023 PROPOSED BUDGET	% Change	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 PROJECTED ACTUAL	2019/2020 YTD ACTUAL
City Council	183,862	-20.57%	231,473	189,371	238,754	239,156
Mayor	222,800	2.27%	217,849	197,666	208,021	201,557
Treasurer	330,430	7.88%	306,288	245,182	312,901	295,975
City Clerk	188,907	-1.61%	192,007	176,048	214,296	207,716
Director of Admin Services	119,133	-2.65%	122,374	116,090	118,331	111,484
Purchasing	83,083	-0.25%	83,289	80,146	84,709	72,873
Building Maintenance	311,183	-3.73%	323,229	270,255	273,030	242,305
Comptroller	389,034	0.15%	388,457	367,003	350,415	313,087
Legal	274,656	1.33%	271,060	261,253	257,355	237,820
Commissions	82,183	9.43%	75,098	63,109	35,687	28,892
Information Technology	563,929	0.21%	562,760	587,648	660,437	603,446
Police	15,339,088	4.76%	14,641,740	13,850,995	13,823,432	12,817,652
Fire	12,967,047	4.96%	12,354,258	12,293,201	11,929,333	10,259,516
Public Works	3,076,193	0.54%	3,059,528	2,967,465	2,926,548	-
Engineering	1,314,697	2.37%	1,284,294	1,005,735	1,046,230	1,109,041
Non Departmental	12,414,871	-19.02%	15,330,233	15,079,376	5,254,815	8,275,532
Totals	47,861,096	-3.20%	49,443,937	47,750,543	37,734,294	35,016,052



PURPOSE

The City is governed under the Mayoral/Aldermanic form of government. The legislative body of the City is the City Council. The Council is composed of fourteen aldermen, two from each of the City's seven wards, elected to serve four-year staggered terms. The City Council meets weekly and makes policy decisions necessary to maintain and enhance the health, safety and welfare of citizens and visitors to the City.

BUDGET SUMMARY

Over 90% of the proposed budget for the Legislative Board is made up of the salaries and benefits for the fourteen city aldermen. The contractual services budget for the board is cell phone and I-pad communication services. In FY2022 the salary stipend of \$150/month was moved from Miscellaneous Expense to a Salary Expense. There is \$1800 in the budget if replacements are needed.

EXPENSE SUMMARY

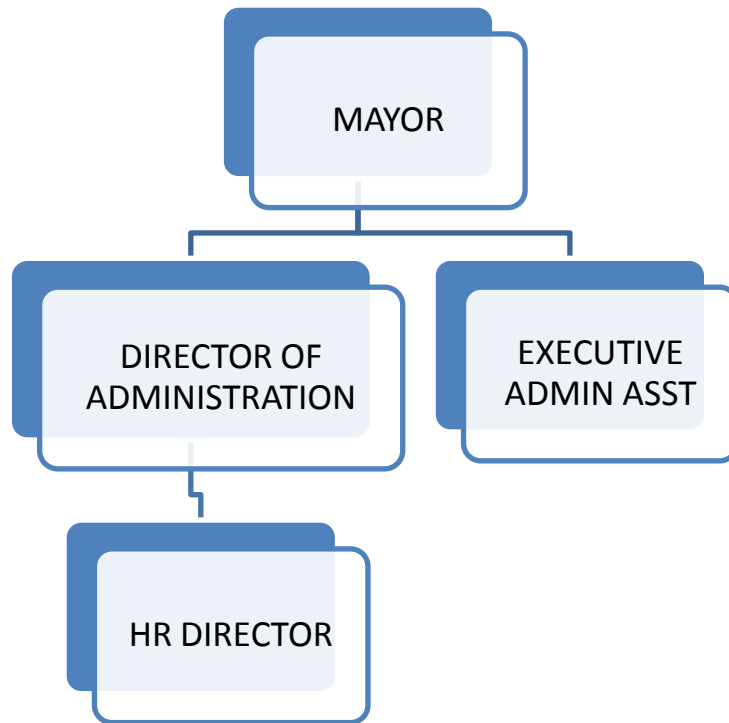
ACCOUNT DESCRIPTION	2022/2023	% Change	2021/2022	2021/2022	2020/2021
	PROPOSED BUDGET		REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Salaries& Benefits	169,172	-22.09%	217,134	173,830	203,922
Contractual Services	12,240	2.95%	11,889	9,456	8,540
Commodities	150	0.00%	150	39	120
Capital Outlay	1,800	0.00%	1,800	770	630
Miscellaneous	500	0.00%	500	5,276	25,542
Totals	183,862	-20.57%	231,473	189,371	238,754

STAFFING

	FY 2023 PROPOSED	FY 2022 ACTUAL	FY 2021 ACTUAL	FY 2020 ACTUAL
Authorized Positions	14	14	14	14

EXPENDITURE

Account	Description	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Salaries & Benefits						
001-1101-401.11-01	Regular Salary/Wages	74,200	74,200	73,882	76,748	72,978
001-1101-401.11-14	Exp Reimb Comp	25,200	25,200	20,157	-	-
001-1101-401.21-01	Group Insurance	58,257	104,767	68,764	115,774	114,371
001-1101-401.21-03	Board Paid Life Ins.	1,278	1,278	1,215	988	938
001-1101-401.21-04	Workers' Comp		-	-	-	-
001-1101-401.22-01	Social Security	6,163	6,163	5,343	5,327	5,334
001-1101-401.22-02	Medicare	1,441	1,441	1,250	1,246	1,248
001-1101-401.23-01	IMRF	2,633	4,085	3,219	3,839	3,200
	Subtotal	169,172	217,134	173,830	203,922	198,069
Contractual Services						
001-1101-401.38-01	MICA	440	367	367	367	2,507
001-1101-401.39-01	Communications	8,900	8,600	8,989	8,173	7,856
001-1101-401.39-04	Travel	1,600	1,572	-	-	1,240
001-1101-401.39-07	Regist, Schools, Mtgs	1,300	1,350	100	-	985
	Subtotal	12,240	11,889	9,456	8,540	12,588
Commodities						
001-1101-401.41-02	Office Supplies	150	150	39	120	-
Capital Outlay						
001-1101-401.52-08	Controllable	1,800	1,800	770	630	2,775
Miscellaneous						
001-1101-401.61-04	Other	500	500	430	109	940
001-1101-401.61-05	Alderman Expense	-	-	4,846	25,433	24,784
	Subtotal	500	500	5,276	25,542	25,724
	Totals	183,862	231,473	189,371	238,754	239,156



PURPOSE

The Executive Branch of city government is made up of the Mayor, City Treasurer, and City Clerk. Each is elected at large to serve four-year terms. Michael Troup was sworn in as Mayor in May 2021.

GOALS/OBJECTIVES

- Manage city resources with a focus on gaining efficiencies
- Improve government operations and performance
- Lead the City, City staff, and City Council in a positive approach in regard to leadership, communications, and public interactions.
- Work with the City Council to develop long-term financial strategies for the City and city services
- Represent the City in various intergovernmental activities, with news media, in public relations, meetings and events
- Build relationships with Federal and State officials to seek support and funding regarding legislation that could positively impact the City of Quincy and our surrounding areas
- Promote Quincy and support events of area businesses to attract workers to Quincy and Tri-State area to fill available jobs, attract visitors, and encourage a positive and fulfilling environment to current residents.

Specific Goals/Objectives for 2022-2023 Fiscal Year:

- Send out Christmas cards from the Mayor's Office.
- Participate in another group such as National League of Cities or Mississippi River Cities & Town Initiatives (MRCTI).
- Attend the National League of Cities Conference next year.
- Work to improve housing in Quincy via the Rental Rehab program and other incentives for residential housing developers.
- Attract Developers to establish additional hotels in Quincy, and grow our hotel rooms to 1,000-1,200 rooms.

PAST FISCAL YEAR HIGHLIGHTS

- Attended the US Conference of Mayors event. Found this to be very informative and helpful in building relationships with other Mayors and leaders.
- Attended the IML Annual Conference and Annual Board meeting.
- Used funds to set up a coffee bar area to create a welcoming environment for those who come to the Mayor's Office for meetings and appointments.
- The Employee Awards program was laid out with specific guidelines and benchmarks to make it fair and clear for Employees

BUDGET SUMMARY

The Mayor's budget is relatively unchanged to the 2022 revised budget. The increase in services is to allow for normal Mayoral travel now that restrictions have been lifted. There is also increases for Employee Awards including the need to repurchase Dignitary gifts, and costs to become a member of one of the government affiliate groups (National League of Cities or MRCTI).

EXPENSE SUMMARY

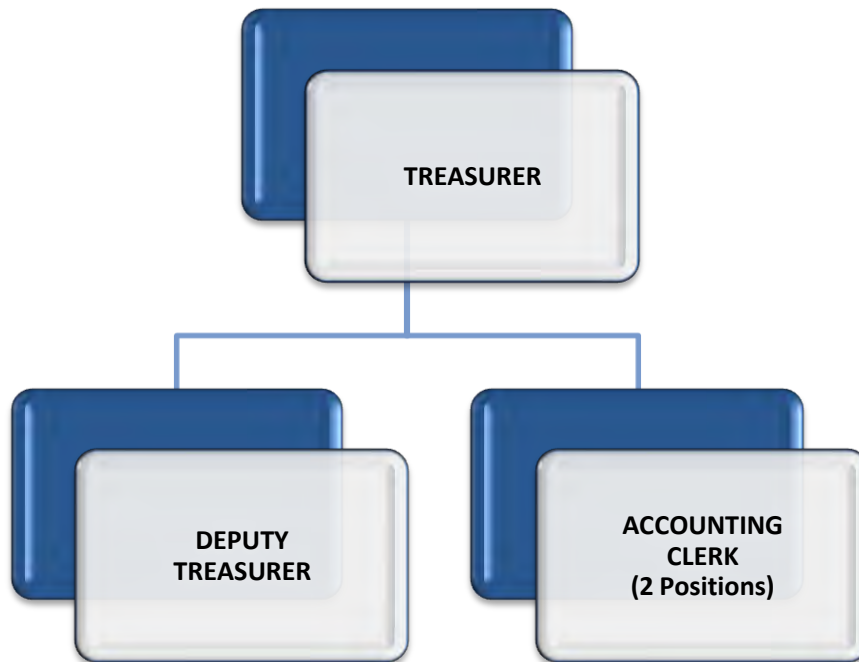
ACCOUNT DESCRIPTION	2022/2023	% Change	2021/2022	2021/2022	2020/2021
	PROPOSED BUDGET		REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Salaries & Benefits	186,190	-2.97%	191,896	173,915	190,612
Contractual Services	13,710	37.75%	9,953	9,090	4,199
Commodities	2,100	16.67%	1,800	1,049	999
Capital Outlay	800	0.00%	360	360	-
Miscellaneous	20,000	44.51%	13,840	13,252	12,211
Totals	222,800	2.27%	217,849	197,666	208,021

STAFFING

	FY 2023 PROPOSED	FY 2022 ACTUAL	FY 2021 ACTUAL	FY 2020 ACTUAL
Full Time Positions	2	2	2	2

The staffing is as follows: Mayor and the Executive Assistant

		EXPENDITURE				
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Salaries & Benefits						
001-1301-401.11-01	Regular Salary/Wages	129,774	132,087	129,662	131,755	127,749
001-1301-410.11-02	Overtime	-	-	-	71	-
001-1301-401.11-03	Sick Pay	-	-	648	3,419	785
001-1301-401.11-04	Holiday Pay	2,019	2,069	1,983	2,173	1,996
001-1301-401.11-15	Vacation Pay	1,442	-	2,106	874	1,428
001-1301-401.11-17	Sick Pay Buy Back	-	971	1,252	-	178
001-1301-401.11-18	Vacation Pay Buy Back	-	2,766	2,010	-	-
001-1301-401.21-01	Group Insurance	34,145	29,848	12,995	26,971	19,756
001-1301-401.21-03	Board Paid Life Ins.	183	183	181	141	136
001-1301-401.21-04	Workers' Comp	-	-	-	-	-
001-1301-401.22-01	Social Security	8,261	8,549	8,405	8,484	8,108
001-1301-401.22-02	Medicare	1,932	1,999	1,966	1,984	1,896
001-1301-401.22-03	Unemployment Comp	200	200	200	200	200
001-1301-401.23-01	IMRF	8,234	13,224	12,507	14,540	11,422
	Subtotal	186,190	191,896	173,915	190,612	173,654
Contractual Services						
001-1301-401.35-03	R&M-Office Furn & Equip	100	100	-	-	-
001-1301-401.38-01	MICA	1,560	1,608	1,608	1,608	2,838
001-1301-401.38-03	Employee Bonds	50	50	45	45	-
001-1301-401.39-01	Communications	1,100	1,000	1,230	753	748
001-1301-401.39-02	Advertising/Publishing	2,500	2,500	1,104	1,603	2,289
001-1301-401.39-03	Printing & Binding	400	195	210	-	-
001-1301-401.39-04	Travel	4,000	3,000	2,791	60	4,636
001-1301-401.39-05	Mileage Reimb	1,000	500	292	130	145
001-1301-401.39-07	Regist, Schools, Mtgs	3,000	1,000	1,810	-	2,840
	Subtotal	13,710	9,953	9,090	4,199	13,496
Commodities						
001-1301-401.41-01	Postage	400	400	196	335	164
001-1301-401.41-02	Office Supplies	1,000	700	603	4	707
001-1301-401.44-00	Books & Periodicals	700	700	250	660	760
	Subtotal	2,100	1,800	1,049	999	1,631
Capital Outlay						
001-1301-401.52-04	Office Equipment	-	-	-	-	-
001-1301-401.52-08	Controllable	800	360	360	-	-
	Subtotal	800	360	360	-	-
Miscellaneous						
001-1301-401.61-01	Dues	10,500	6,500	6,071	5,989	6,119
001-1301-401.61-03	Employee Awards	8,000	6,000	5,346	4,729	4,306
001-1301-401.61-04	Other	1,500	1,340	1,835	1,493	2,351
	Subtotal	20,000	13,840	13,252	12,211	12,776
	Totals	222,800	217,849	197,666	208,021	201,557



PURPOSE

The Treasurer's office is responsible for tracking and collecting the monies owed the city, investing idle funds and reporting to the council the financial status of the city. Money collected by the office is deposited daily and all bank accounts are reconciled by the treasurer's office. The office manages the accounts receivable process from invoicing to collection. Idle funds are reviewed daily and invested according to anticipated need. The Treasurer is the custodian of the fire and police pension funds.

GOALS/OBJECTIVES

The goals of the Treasurer's Office are to provide prudent investment of city funds in priority order of safety, liquidity and rate of return; deliver flexible and effective cash management; ensure accurate accounting of transactions; and provide accurate and timely financial information for the mayor and city council.

PAST FISCAL YEAR HIGHLIGHTS

We are in Year 3 of the tax audit conducted by Azavar Government Solutions. To date, the City has received nearly \$150,000 in incremental tax revenue as a result of these audits.

Collection of local tax, including hotel/motel and food/beverage tax, was moved to an online platform, <https://lata.localgov.org>, in February 2020. This new platform offers an easy, convenient, and safe mechanism for the reporting, collection, and auditing of hotel/motel and food/beverage taxes. The Treasurer's Office began collecting food and beverage & alcoholic beverage tax of 1% in February.

The City maintains over \$31 million in investments across all funds. Average interest rates on investments have been declining since mid-2019. The current average is .35%.

The Treasurer became a Certified Public Finance Administrator in May 2021. She is also a Certified Municipal Treasurer and a Certified Public Funds Investment Manager.

WHAT TO EXPECT IN 2023

- The treasurer's office is back to full staff for FY23 in anticipation of the conversion to Tyler Munis from the current HTE system.
- The city will pay out the final cable and hotel audit payments in FY23.

EXPENSE SUMMARY

ACCOUNT DESCRIPTION	2022/2023	% Change	2021/2022	2021/2022	2020/2021
	PROPOSED BUDGET		REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Salaries & Benefits	262,018	5.73%	247,828	207,397	244,880
Contractual Services	62,325	18.39%	52,645	32,748	64,645
Commodities	3,860	14.88%	3,360	2,808	2,624
Capital Outlay	1,200	0.00%	1,530	1,527	-
Miscellaneous	1,027	11.03%	925	702	752
Totals	330,430	7.88%	306,288	245,182	312,901

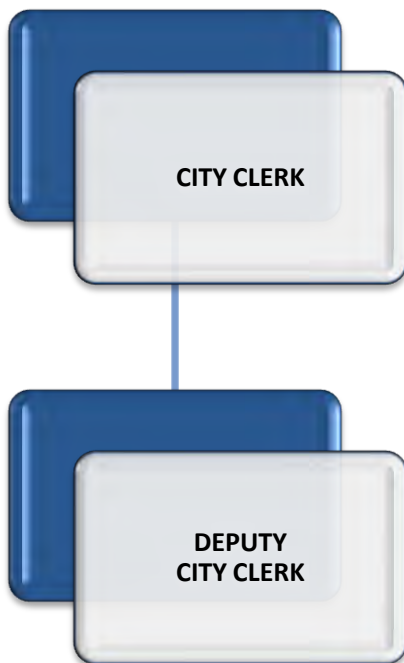
STAFFING

	FY 2023 PROPOSED	FY 2022 ACTUAL	FY 2021 ACTUAL	FY 2020 ACTUAL
Full Time Positions	3.4	3.4	3	3

**GENERAL FUND
EXECUTIVE BOARD**

**TREASURER
Detail**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Salaries & Benefits						
001-1302-401.11-01	Regular Salary/Wages	169,173	157,527	134,844	141,980	142,300
001-1302-401.11-02	Overtime	-	-	169	977	-
001-1302-401.11-03	Sick Pay	-	-	374	3,200	1,604
001-1302-401.11-04	Holiday Pay	5,707	5,608	3,553	4,928	4,932
001-1302-401.11-15	Vacation Pay	4,845	4,754	3,017	5,092	4,974
001-1302-401.11-17	Sick Pay Buy Back	3,166	3,293	1,874	2,345	932
001-1302-401.11-18	Vacation Pay Buy Back	-	-	-	116	-
001-1302-401.12-01	Regular Salary/Wages	9,000	-	11,083	8,253	-
001-1302-401.21-01	Group Insurance	48,757	52,463	33,371	55,457	44,115
001-1302-401.21-03	Board Paid Life Ins.	310	384	245	227	232
001-1302-401.21-04	Workers' Compensation	-	-	-	-	-
001-1302-401.22-01	Social Security	11,277	10,613	9,180	9,755	8,811
001-1302-401.22-02	Medicare	2,637	2,482	2,147	2,281	2,061
001-1302-401.22-03	Unemployment Comp	400	400	400	400	400
001-1302-401.23-01	IMRF	6,746	10,304	7,140	9,869	8,042
	Subtotal	262,018	247,828	207,397	244,880	218,403
Contractual Services						
001-1302-401.31-01	Prof Svcs/Audit	22,000	22,000	10,139	17,761	10,174
001-1302-401.31-05	Other	-	-	-	-	26
001-1302-401.35-03	R&M - Furniture & Equip	250	250	-	-	-
001-1302-401.35-05	R&M - Other	-	-	-	-	-
001-1302-401.36-03	Rental - Equip & Vehicle	1,440	870	440	480	662
001-1302-401.38-01	MICA	2,850	2,355	2,355	2,355	3,070
001-1302-401.38-03	Employee Bonds	500	500	424	424	-
001-1302-401.39-01	Communications	500	700	426	531	533
001-1302-401.39-02	Advertising/Publishing	3,160	3,160	3,158	2,176	2,915
001-1302-401.39-03	Printing & Binding	400	400	-	-	44
001-1302-401.39-04	Travel	1,600	1,600	391	-	1,513
001-1302-401.39-05	Mileage Reimb	750	750	557	129	730
001-1302-401.39-07	Regist, Schools, Mtgs	590	60	250	1,163	780
001-1302-401.39-08	Contracted Services	28,285	20,000	14,608	39,626	54,027
	Subtotal	62,325	52,645	32,748	64,645	74,474
Commodities						
001-1302-401.41-01	Postage	1,200	1,200	799	1,050	1,045
001-1302-401.41-02	Office Supplies	2,500	2,000	1,849	1,414	1,333
001-1302-401.44-00	Books & Periodicals	160	160	160	160	160
	Subtotal	3,860	3,360	2,808	2,624	2,538
Capital Outlay						
001-1302-401.52-08	Controllables	1,200	1,530	1,527	-	-
	Subtotal	1,200	1,530	1,527	-	-
Miscellaneous						
001-1302-401.61-01	Dues	652	550	452	652	292
001-1302-401.61-04	Other	300	300	200	95	200
001-1302-401.61-89	Over & Short	75	75	50	5	68
	Subtotal	1,027	925	702	752	560
	Totals	330,430	306,288	245,182	312,901	295,975



PURPOSE

The City Clerk, an elected official, or the appointed deputy, attends all City Council Meetings, presents the agenda, keeps records of its proceedings, and publishes it in booklet form weekly along with ordinances passed. The City Clerk's office maintains the Municipal Codebook. The City Clerk's office attests and seals all contracts, licenses, permits and handles the city elections every two years. The City Clerk's office issues certain city licenses.

GOALS/OBJECTIVES

- Consistently update the City codebook
- The City Clerk will receive her Registered Municipal Clerk Status
- Work with the IT department to establish a "Peak Agenda" electronic program to simplify the creation and management of agendas and minutes.

PAST FISCAL YEAR HIGHLIGHTS

- The City Clerk's office helped simplify the Special Events application for better efficiency
- The City Clerk attended the Municipal Clerk's Seminar and training

BUDGET SUMMARY

Commodities are down as we are not acquiring certain periodicals for the Fiscal Year 2023.

EXPENSE SUMMARY

ACCOUNT DESCRIPTION	2022/2023		2021/2022	2021/2022	2020/2021
	PROPOSED BUDGET	% Change	REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Salaries & Benefits	158,947	-1.52%	161,407	150,625	193,470
Contractual Services	27,830	-2.06%	28,416	23,659	18,921
Commodities	1,580	-3.30%	1,634	1,369	1,375
Capital Outlay	-	0.00%	-	-	-
Miscellaneous	550	0.00%	550	395	530
Totals	188,907	-1.61%	192,007	176,048	214,296

STAFFING

	FY 2023 PROPOSED	FY 2022 ACTUAL	FY 2021 ACTUAL	FY 2020 ACTUAL
Full Time Positions	2	2	3	3

The City Clerks's Office staff is as follows:

- 1 - City Clerk
- 1 - Deputy City Clerk

**GENERAL FUND
EXECUTIVE BOARD**

**CITY CLERK
Detail**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Salaries & Benefits						
001-1303-401.11-01	Regular Salary/Wages	105,119	104,018	101,118	120,485	124,107
001-1303-401.11-03	Sick Pay		-	-	489	318
001-1303-401.11-04	Holiday Pay	2,440	2,375	2,018	2,428	3,708
001-1303-401.11-15	Vacation Pay	1,743	1,696	-	2,903	3,762
001-1303-401.11-17	Sick Pay Buy Back		-	-	4,540	1,289
001-1303-401.11-18	Vacation Pay buy back		-	-	2,011	-
001-1303-401.21-01	Group Insurance	34,145	34,300	30,658	36,263	21,276
001-1303-401.21-03	Board Paid Life Ins.	183	183	104	162	204
001-1303-401.21-04	Workers' Compensation		-	-	-	-
001-1303-401.22-01	Social Security	6,777	6,702	5,811	7,992	8,052
001-1303-401.22-02	Medicare	1,585	1,567	1,359	1,869	1,883
001-1303-401.22-03	Unemployment Comp	200	200	200	300	300
001-1303-401.23-01	IMRF	6,755	10,366	9,357	14,028	11,496
	Subtotal	158,947	161,407	150,625	193,470	176,395
Contractual Services						
001-1303-401.31-01	Audit	-	-	-	1,000	-
001-1303-401.35-03	R&M Office Equip		-	-	-	-
001-1303-401.36-03	Equipment and Vehicle	800	800	691	696	724
001-1303-401.38-01	MICA	1,430	2,070	2,070	2,070	2,856
001-1303-401.38-03	Employee Bonds		-	45	95	30
001-1303-401.39-01	Communications	350	350	300	273	211
001-1303-401.39-02	Advertising/Publishing		-	-	-	-
001-1303-401.39-03	Printing & Binding	13,000	13,000	10,576	10,396	12,852
001-1303-401.39-04	Travel	2,500	2,446	1,594	-	2,876
001-1303-401.39-05	Mileage Reimb	1,150	1,350	398	-	1,404
001-1303-401.39-07	Regist, Schools, Mtgs	1,100	900	951	163	893
001-1303-401.39-08	Contracted Services	7,500	7,500	7,034	4,228	7,730
	Subtotal	27,830	28,416	23,659	18,921	29,576
Commodities						
001-1303-401.41-01	Postage	430	430	350	438	398
001-1303-401.41-02	Office Supplies	550	550	390	549	302
001-1303-401.44-00	Books & Periodicals	600	654	629	388	545
	Subtotal	1,580	1,634	1,369	1,375	1,245
Capital Outlay						
001-1303-401.52-08	Controllables	-	-	-	-	-
		-	-	-	-	-
Miscellaneous						
001-1303-401.61-01	Dues	550	550	395	530	500
001-1303-401.61-04	Other	-	-	-	-	-
		550	550	395	530	500
	Totals	188,907	192,007	176,048	214,296	207,716



PURPOSE

Working directly for the Mayor and under authority granted by the City Council, the Director oversees the daily operations of the City creating a collaborative and collegial workplace environment.

GOALS/OBJECTIVES

- To assist in budget creation and fiscal management
- To provide support for the City Council on legislative and constituent issues
- To act as a liaison between the City Council and the administration
- To provide support for all departments with a focus on efficiency and transparency

PAST FISCAL YEAR HIGHLIGHTS

- DOAS enhanced communications with the aldermen and senior staff
- DOAS contributed to the development, passage and implementation of the city's 45x30 economic growth program, budgets and budgetary adjustments, Covid relief programs for small businesses, and the Quincy Beautification agenda

BUDGET SUMMARY

The DOAS budget has relatively no change. The overall decrease can be attributed to the additional health contribution made in FY2021.

EXPENSE SUMMARY

ACCOUNT DESCRIPTION	2022/2023	% Change	2021/2022	2021/2022	2020/2021
	PROPOSED BUDGET		REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Salaries & Benefits	111,303	-2.90%	114,631	108,247	111,711
Contractual Services	7,080	0.53%	7,043	7,148	6,339
Commodities	150	50.00%	100	94	60
Capital Outlay	-	0.00%	-	-	-
Miscellaneous	600	0.00%	600	601	221
Totals	119,133	-2.65%	122,374	116,090	118,331

STAFFING

	FY 2023 PROPOSED	FY 2022 ACTUAL	FY 2021 ACTUAL	FY 2020 ACTUAL
Full Time Positions	1	1	1	1

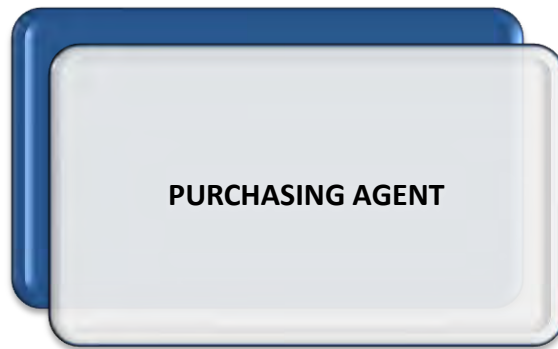
The Director of Administration's Office staff is as follows:

- 1 - Director of Administration

**GENERAL FUND
CITY HALL**

**ADMINISTRATIVE SERVICES
Detail**

		EXPENDITURE				
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Salaries & Benefits						
001-1401-401.11-01	Regular Salaries	84,848	88,602	79,230	74,978	70,846
001-1401-401.11-03	Sick Pay		-	-		
001-1401-401.11-04	Holiday Pay	5,256	5,256	4,860	4,480	4,113
001-1401-401.11-15	Vacation Pay	7,509	3,754	7,400	905	1,471
001-1401-401.11-16	Major Medical Pay		-	-		-
001-1401-401.12-01	Temporary Salary		-	-	-	180
001-1401-401.21-01	Group Insurance		-	1,046	16,654	13,541
001-1401-401.21-03	Board Paid Life Ins.	91	91	87	71	68
001-1401-401.21-04	Workers' Comp		-	-		-
001-1401-401.22-01	Social Security	6,052	6,052	5,874	4,925	4,696
001-1401-401.22-02	Medicare	1,415	1,415	1,374	1,152	1,098
001-1401-401.22-03	Unemployment Comp	100	100	100	100	100
001-1401-401.23-01	IMRF	6,032	9,361	8,276	8,446	6,577
	Subtotal	111,303	114,631	108,247	111,711	102,690
Contractual Services						
001-1401-401.36-03	Rent Equip & Vehicle		-	-		-
001-1401-401.38-01	MICA	930	843	843	843	2,503
001-1401-401.38-03	Employee Bonds	50	50	50	50	-
001-1401-401.39-01	Communications	1,000	1,000	531	530	529
001-1401-401.39-03	Printing & Binding	-	50	-		-
001-1401-401.39-04	Travel	1,000	1,000	769	-	1,040
001-1401-401.39-05	Mileage Reimb	3,600	3,600	3,600	3,600	3,600
001-1401-401.39-07	Regist, Schools, Mtgs	500	500	310	271	350
001-1401-401.39-08	Contracted Services	0	0	1045	1045	0
	Subtotal	7,080	7,043	7,148	6,339	8,022
Commodities						
001-1401-401.41-01	Postage	25	25	-	-	-
001-1401-401.41-02	Office Supplies	125	75	94	60	72
001-1401-401.44-00	Books & Periodicals	-	-	-	-	-
	Subtotal	150	100	94	60	72
Capital Outlay						
001-1401-401.52-04	Office Equipment	-	-	-		-
001-1401-401.52-07	Furniture & Fixtures	-	-	-	-	-
001-1401-401.52-08	Controllables	-	-	-	-	-
	Subtotal	-	-	-	-	-
Miscellaneous						
001-1401-401.61-01	Dues	-	-	-		-
001-1401-401.61-04	Other	600	600	601	221	700
	Subtotal	600	600	601	221	700
	Totals	119,133	122,374	116,090	118,331	111,484



PURPOSE

The Purchasing Department is responsible for acquisition of supplies, services and construction to support the operation of the City's various departments. Purchasing verifies requests for payment with bid information submitted, verifies receipt of items by comparing actual billings with quotes offered. Authorizes payments for purchases when offered with proper authority and prepares resolutions for purchase agreements that require City Council approval.

The Purchasing Department maintains and manages the bid process in accordance with the various laws, regulations and ordinances in place.

GOALS/OBJECTIVES

- Review, manage and maintain good relationships with various vendors to maximize City benefit.
- Continue to strive to improve procurement practices and procedures.

PAST FISCAL YEAR HIGHLIGHTS

- In FY 2022 the Purchasing Department issued 32 Bids and 21 RFP's
- There were 32 bids issued and the total bid award amount for this fiscal year was \$15,192,076.73
- There were 21 Request for Proposal's issued and the total RFP award amount was \$525,051.79.
- The Purchasing Department organized two (2) sealed bids. The first sealed auction was held Friday, June 25, 2021 and the second sealed bid due date was Friday, August 20, 2021. The sale included vehicles, an old truck bed trailer, a Fire Department fiber steal boat lift, and other equipment. The sealed bid total award amount was \$5,278.00
- The Purchasing Policy Manual was updated in October, 2021 with a new bid protest procedure.

BUDGET SUMMARY

The purchasing budget is mainly salaries and benefits. The commodities are increasing for additional office supplies.

EXPENSE SUMMARY

ACCOUNT DESCRIPTION	2022/2023		2021/2022	2021/2022	2020/2021
	PROPOSED BUDGET	% Change	REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Salaries & Benefits	79,060	-0.37%	79,352	76,498	80,979
Contractual Services	3,608	2.44%	3,522	3,279	3,511
Commodities	215	0.00%	215	179	29
Capital Outlay	-	0.00%	-	-	-
Miscellaneous	200	0.00%	200	190	190
Totals	83,083	-0.25%	83,289	80,146	84,709

STAFFING

	FY 2023 PROPOSED	FY 2022 ACTUAL	FY 2021 ACTUAL	FY 2020 ACTUAL
Authorized Positions	1	1	1	1

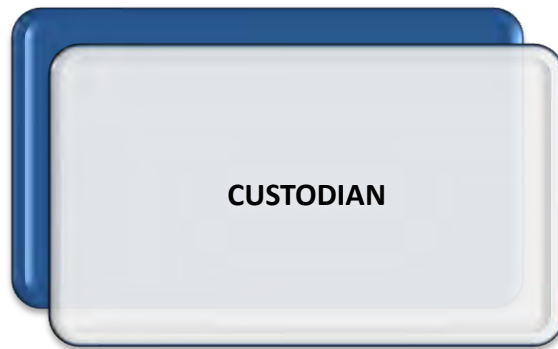
The Purchasing's Office staff is as follows:

- 1- Purchasing Agent

**GENERAL FUND
CITY HALL**

**PURCHASING
Detail**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Salaries & Benefits						
001-1402-401.11-01	Regular Salary/Wages	41,445	40,336	40,328	40,765	38,978
001-1402-401.11-02	Overtime	-	-	-	465	-
001-1402-401.11-04	Holiday Pay	2,567	2,499	2,470	2,580	2,369
001-1402-401.11-15	Vacation Pay	3,668	3,570	3,343	3,633	2,675
001-1402-401.11-17	Sick Pay Buy Back	2,201	2,142	2,142	2,084	1,356
001-1402-401.21-01	Group Insurance	22,089	22,244	20,597	22,854	17,259
001-1402-401.21-03	Board Paid Life Ins.	91	91	87	70	68
001-1402-401.21-04	Workers' Comp	-	-	-	-	-
001-1402-401.22-01	Social Security	3,093	3,010	2,467	2,599	2,301
001-1402-401.22-02	Medicare	723	704	577	608	538
001-1402-401.22-03	Unemployment Comp	100	100	100	100	100
001-1402-401.23-01	IMRF	3,083	4,656	4,387	5,221	3,917
	Subtotal	79,060	79,352	76,498	80,979	69,561
Contractual Services						
001-1402-401.38-01	MICA	690	692	692	692	2,329
001-1402-401.38-03	Employee Bonds	-	-	50	50	-
001-1402-401.39-01	Communications	488	400	330	351	353
001-1402-401.39-02	Advertising/Publishing	430	430	207	418	381
001-1402-401.39-08	Contracted Services	2,000	2,000	2,000	2,000	-
	Subtotal	3,608	3,522	3,279	3,511	3,063
Commodities						
001-1402-401.41-01	Postage	15	15	1	1	2
001-1402-401.41-02	Office Supplies	200	200	178	28	57
	Subtotal	215	215	179	29	59
Capital Outlay						
001-1402-401.52-08	Controllable	-	-	-	-	-
	Subtotal	-	-	-	-	-
Miscellaneous						
001-1402-401.61-01	Dues	200	200	190	190	190
001-1402-401.61-04	Other	-	-	-	-	-
	Subtotal	200	200	190	190	190
	Totals	83,083	83,289	80,146	84,709	72,873



PURPOSE

The Building Maintenance division covers the maintenance of the City Hall building and the City Hall Annex. The purpose of this division is to contain all building maintenance costs in one division. One union employee performs the janitorial/custodial/maintenance duties. The other major costs are gas/electric and routine repairs and maintenance.

GOALS/OBJECTIVES

- Complete Repair City Hall water-damaged interior surfaces
- Replace concrete sidewalks in City Hall plaza
- Complete planning for remodel of City Hall to consolidate operations into a single building

PAST FISCAL YEAR HIGHLIGHTS

BUDGET SUMMARY

The proposed FY22 budget is relatively flat the last year. It includes capital outlay increase of \$26,000 and a \$20,000 decrease in contractual services.

EXPENSE SUMMARY

ACCOUNT DESCRIPTION	2022/2023	% Change	2021/2022	2021/2022	2020/2021
	PROPOSED BUDGET		REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Salaries & Benefits	64,463	-0.18%	64,578	63,607	65,967
Contractual Services	143,930	-3.71%	149,479	133,415	131,260
Commodities	78,000	1.17%	77,100	71,730	75,770
Capital Outlay	24,690	-22.52%	31,867	1,298	-
Miscellaneous	100	-51.22%	205	205	33
Debt Service	-		-	-	-
Totals	311,183	-3.73%	323,229	270,255	273,030

STAFFING

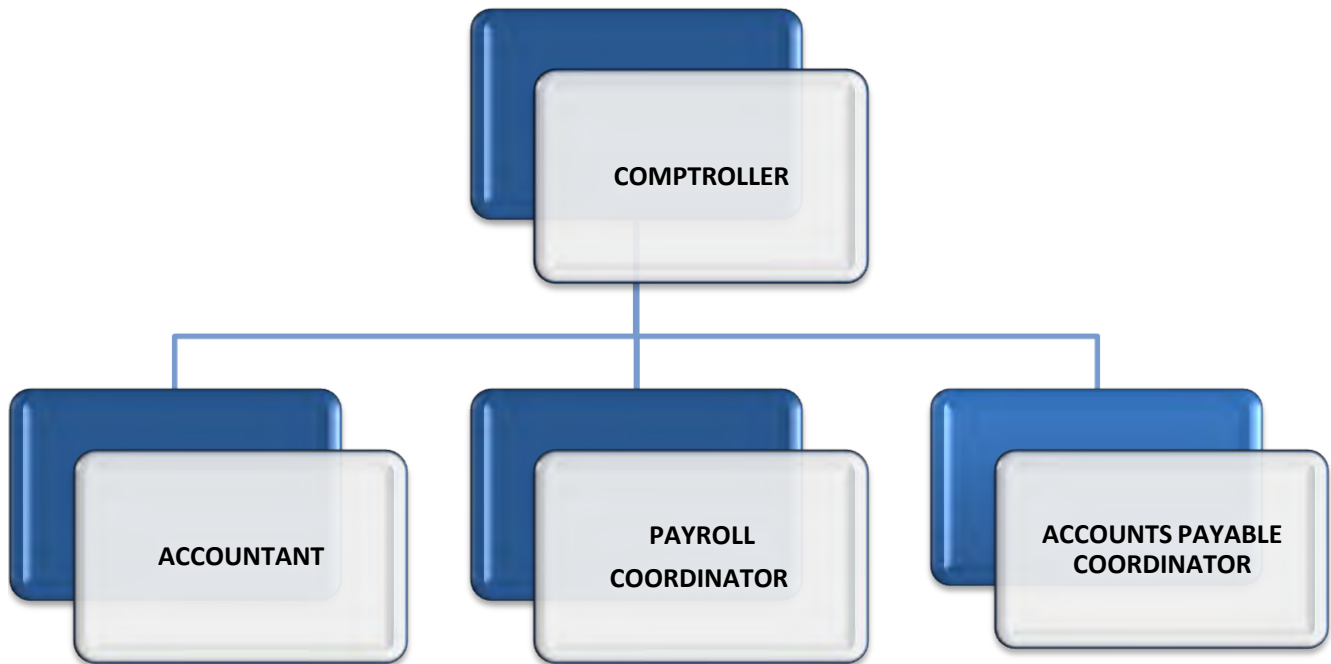
	FY 2023 PROPOSED	FY 2022 ACTUAL	FY 2021 ACTUAL	FY 2020 ACTUAL
Authorized Positions	1	1	1	1

The Building Maintenance staff is as follows:
1 - 822 Labor Grade 1

**GENERAL FUND
CITY HALL**

**BUILDING MAINTENANCE
Detail**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Salaries & Benefits						
001-1403-401.11-01	Regular Salary/Wages	38,774	37,733	37,137	36,386	36,203
001-1403-401.11-02	Overtime	216	206	76	304	192
001-1403-401.11-03	Sick Pay	-	-	-	-	155
001-1403-401.11-04	Holiday Pay	2,350	2,287	2,279	2,406	2,021
001-1403-401.11-15	Vacation Pay	2,518	2,450	3,267	3,528	2,185
001-1403-401.11-17	Sick Pay Buy Back	2,014	1,960	1,960	1,749	1,238
001-1403-401.21-01	Group Insurance	12,056	12,056	11,283	13,395	9,850
001-1403-401.21-03	Board Paid Life Ins.	91	91	87	69	68
001-1403-401.21-04	Workers' Comp	-	-	-	-	-
001-1403-401.22-01	Social Security	2,844	2,767	2,721	2,705	2,559
001-1403-401.22-02	Medicare	665	647	636	635	598
001-1403-401.22-03	Unemployment Comp	100	100	100	100	100
001-1403-401.23-01	IMRF	2,835	4,281	4,061	4,690	3,657
	Subtotal	64,463	64,578	63,607	65,967	58,826
Contractual Services						
001-1403-401.31-04	Engineering/Architectural	5,000	5,000	3,035	-	8,500
001-1403-401.31-05	Prof Svc-Other	-	-	-	-	7,500
001-1403-401.34-03	Custodial	-	-	-	-	10
001-1403-401.34-04	Lawn Care	1,200	1,142	1,141	1,080	-
001-1403-401.34-06	Linens,mats,mops,uniform	1,500	1,000	1,169	817	579
001-1403-401.35-01	R&M - Buildings	75,000	74,999	69,317	79,006	50,603
001-1403-401.35-02	R&M - Mach & Equip	15,000	15,000	12,664	2,903	5,745
001-1403-401.35-03	R&M-Office Furn & Equip	-	500	-	-	-
001-1403-401.35-05	Other	-	-	-	1,126	-
001-1403-401.36-03	Equipment and Vehicle	4,350	3,900	3,337	3,890	4,310
001-1403-401.38-01	MICA	38,880	42,438	42,438	42,438	27,461
001-1403-401.39-01	Communications	-	-	48	-	194
001-1403-401.39-02	Advertising/Publishing	500	500	266	-	369
001-1403-401.39-08	Contracted Services	2,500	5,000	-	-	-
	Subtotal	143,930	149,479	133,415	131,260	105,271
Commodities						
001-1403-401.42-01	Natural Gas	15,000	13,000	15,533	14,871	14,218
001-1403-401.42-02	Electricity	53,000	55,000	43,984	47,110	51,319
001-1403-401.45-01	Building Supplies	6,000	5,500	9,223	9,357	6,693
001-1403-401.45-02	Custodial Supplies	3,500	3,000	2,415	4,432	5,293
001-1403-401.45-03	Equipment Consumable	-	100	20	-	51
001-1403-401.45-05	Small Tools/Small Equip.	500	500	555	-	207
	Subtotals	78,000	77,100	71,730	75,770	77,781
Capital Outlay						
001-1403-401.52-02	Buildings	24,690	31,867	-	-	-
001-1403-401.52-03	Improv other than Bldgs	-	-	1,298	-	-
001-1403-401.52-08	Controllable	-	-	-	-	380
	Subtotal	24,690	31,867	1,298	-	380
Miscellaneous						
001-1403-401.61-02	Taxes	100	205	205	33	33
001-1403-401.61-04	Other	-	-	-	-	14
	Subtotal	100	205	205	33	47
	Totals	311,183	323,229	270,255	273,030	242,305



PURPOSE

The Comptroller's Office is responsible for financial operations of the city. The office oversees the general ledger and all accounting operations, maintains all payroll records and payroll processing, verifies invoices to purchase orders, and accounts payable processing. In addition, the Comptroller's office manages fixed assets, oversees debt management and financial reporting. The Comptroller's office is responsible for preparation of the annual city budget and monitoring such budget. The annual tax levy is also the responsibility of the comptroller. All permanent records, leases, contracts, and agreements are filed and maintained by the Comptroller's office.

GOALS/OBJECTIVES

The Comptroller's Office goals for the next fiscal year are:

- Implementation of new Tyler/Munis Financial Software
- Develop new accounting policies to support operations
- Continue internal training opportunities to ensure city policy is practiced
- Continue to find ways to promote fiscal transparency

PAST FISCAL YEAR ACCOMPLISHMENTS

- Eliminated printing 9,000 payroll direct deposit advice statements through implementation of Employee Portal
- Issued approx 400 payroll checks, 4,400 Accounts Payable checks, and 1,400 EFT payments
- Processed nearly 15,000 invoices
- Issued approximately 450 W2s and 181 1099s for both the city and library
- Provided Library payroll and month-end accounting and budget support
- Created new Chart of Accounts and started building framework to support new Tyler software

BUDGET SUMMARY

The Comptroller's budget is predominantly salaries & benefits. The Contractual Services which include the City Audit, Pension Actuarial valuation and OPEB valuations have all increased slightly for the upcoming fiscal year. Additionally, we expect slight increases in office supplies.

EXPENSE SUMMARY

ACCOUNT DESCRIPTION	2022/2023		2021/2022	2021/2022	2020/2021
	PROPOSED BUDGET	% Change	REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Salaries & Benefits	343,554	-0.53%	345,393	326,765	310,917
Contractual Services	35,780	4.73%	34,164	32,802	30,873
Commodities	8,300	3.75%	8,000	7,083	8,272
Capital Outlay	1,000	100.00%	500	-	-
Miscellaneous	400	0.00%	400	353	353
Totals	389,034	0.15%	388,457	367,003	350,415

STAFFING

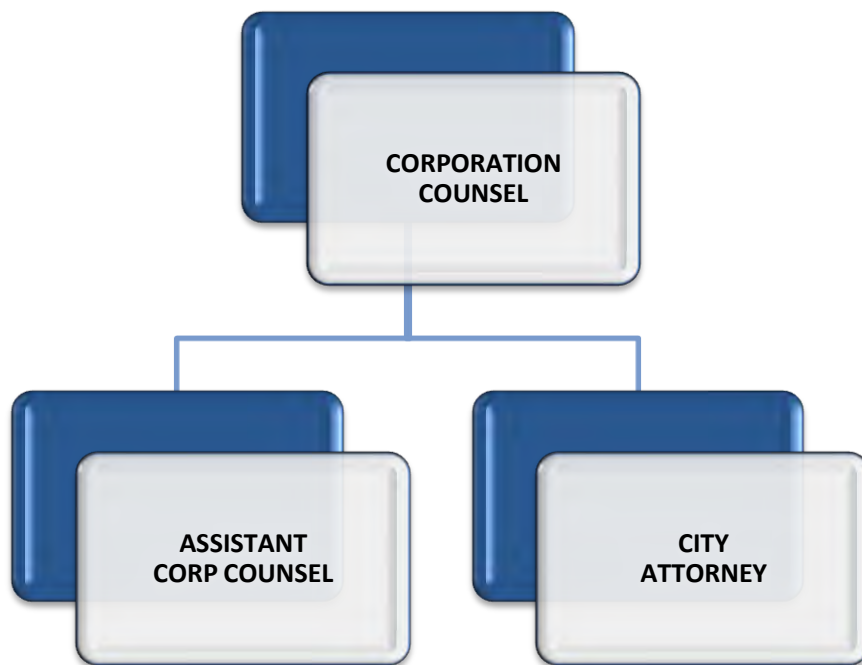
	PROPOSED	ACTUAL	ACTUAL	ACTUAL
Full Positions	4.00	4.00	4.00	4.00

The Comptrollers Office staff is as follows: Comptroller and three staff members.

**GENERAL FUND
FINANCIAL ADMINISTRATION**

**COMPTROLLER
Detail**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Salaries & Benefits						
001-1501-401.11-01	Regular Salary/Wages	215,109	220,714	212,381	191,751	188,150
001-1501-401.11-02	Overtime		-	49	498	-
001-1501-401.11-03	Sick Pay		-	-	-	573
001-1501-401.11-04	Holiday Pay	12,817	12,729	12,478	12,064	11,540
001-1501-401.11-15	Vacation Pay	14,870	12,948	12,467	13,225	14,263
001-1501-401.11-17	Sick Pay Buy Back	7,166	7,694	7,155	9,316	5,467
001-1501-401.11-18	Vacation Pay Buy Back		-	-	4,494	-
001-1501-401.21-01	Group Insurance	58,257	46,356	41,655	37,257	24,208
001-1501-401.21-03	Board Paid Life Ins.	365	365	347	275	272
001-1501-401.21-04	Workers' Comp		-	-		
001-1501-401.22-01	Social Security	15,498	15,861	14,367	13,673	13,069
001-1501-401.22-02	Medicare	3,624	3,719	3,360	3,198	3,057
001-1501-401.22-03	Unemployment Comp	400	400	400	400	400
001-1501-401.23-01	IMRF	15,448	24,607	22,106	24,766	19,001
	Subtotal	343,554	345,393	326,765	310,917	280,000
Contractual Services						
001-1501-401.31-01	Audit	23,500	19,500	18,650	17,800	13,225
001-1501-401.31-05	Other	6,000	5,700	8,412	7,696	6,045
001-1501-401.36-03	Equipment and Vehicle	500	700	363	396	493
001-1501-401.38-01	MICA	3,030	2,964	2,964	2,964	3,318
001-1501-401.38-03	Employee Bonds	50	50	50	50	-
001-1501-401.39-01	Communications	750	900	638	772	887
001-1501-401.39-02	Advertising/Publishing	600	750	90	90	41
001-1501-401.39-03	Printing & Binding	-	500	-	-	-
001-1501-401.39-04	Travel	300	300	370	-	438
001-1501-401.39-05	Mileage Reimb	350	500	-	-	344
001-1501-401.39-07	Regist, Schools, Mtgs	700	2,300	340	180	450
001-1501-401.39-08	Contracted Services	-	-	925	925	-
	Subtotal	35,780	34,164	32,802	30,873	25,241
Commodities						
001-1501-401.41-01	Postage	2,300	2,300	2,021	2,166	2,176
001-1501-401.41-02	Office Supplies	6,000	5,700	5,062	6,106	5,438
	Subtotals	8,300	8,000	7,083	8,272	7,614
Capital Outlay						
001-1501-401.52-08	Controllable	1,000	500	-	-	-
	Subtotal	1,000	500	-	-	-
Miscellaneous						
001-1501-401.61-01	Dues	400	400	153	353	-
001-1501-401.61-04	Other	-	-	200	-	231
	Subtotal	400	400	353	353	231
	Totals	389,034	388,457	367,003	350,415	313,086



PURPOSE

The Legal Department consists of three attorneys: Corporation Counsel, Assistant Corporation Counsel and City Attorney. As legal adviser to the Mayor, City Council, and all departments of the City, the Legal Department seeks to promote good, efficient and responsible government within bounds of federal and state constitutions and laws for all of the citizens of the City of Quincy. The Legal Department works to fulfill the duties and responsibilities incumbent upon local government for the citizens of the City.

GOALS/OBJECTIVES

- To provide excellent legal service to the various City Departments in as timely a manner as possible.
- To keep outside contractual legal services as minimal as possible.

PAST FISCAL YEAR HIGHLIGHTS

The legal department has for a good part of the year dealt with the Cities continued Covid response. Numerous State and Federal executive orders, rules and regulations have been reviewed and interpreted for appropriate overall City and department level response and implementation. The Legal Department has also dealt with fair housing , nuisance abatement, FOIA review, and public comment policy.

BUDGET SUMMARY

The Legal budget is slightly up about \$3,500.

EXPENSE SUMMARY

ACCOUNT DESCRIPTION	2022/2023		2021/2022	2021/2022	2020/2021
	PROPOSED BUDGET	% Change	REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Salaries & Benefits	246,281	1.49%	242,662	237,492	243,299
Contractual Services	26,365	-0.09%	26,388	23,761	14,056
Commodities	2,010	0.00%	2,010	-	-
Capital	-		-	-	-
Miscellaneous	-		-	-	-
Totals	274,656	1.33%	271,060	261,253	257,355
Totals by Division					
Corporation Counsel	135,936	1.65%	133,729	126,405	122,149
Assistant Corp Counsel	75,342	-0.34%	75,599	73,819	74,642
City Attorney	63,378	2.67%	61,732	61,029	60,564
	274,656	1.33%	271,060	261,253	257,355

STAFFING

	FY 2022 PROPOSED	FY 2022 ACTUAL	FY 2021 ACTUAL	FY 2020 ACTUAL
Authorized Positions	3	3	3	3

The Legal staff is as follows:

- 1 - Corporation Counsel
- 1 - Assistant Corporation Counsel

**GENERAL FUND
LEGAL SERVICES**

**CORPORATION COUNSEL
DETAIL**

		2022/2023	2021/2022	2021/2022	2020/2021	2019/2020
		PROPOSED	REVISED	PROJECTED	YTD	YTD
		BUDGET	BUDGET	ACTUAL	ACTUAL	ACTUAL
Salaries & Benefits						
001-1601-401.11-01	Regular Salary/Wages	82,169	79,970	79,518	79,764	75,862
001-1601-401.21-01	Group Insurance	22,089	22,244	20,068	24,306	17,259
001-1601-401.21-03	Board Paid Life Ins.	91	91	87	71	68
001-1601-401.21-04	Workers' Compensation		-	-		
001-1601-401.22-01	Social Security	5,290	5,149	4,444	4,491	4,209
001-1601-401.22-02	Medicare	1,237	1,204	1,039	1,050	984
001-1601-401.22-03	Unemployment Comp	100	100	100	100	100
	Subtotal	110,976	108,758	105,256	109,782	98,482
Contractual Services						
001-1601-401.31-02	Contracted Legal	20,000	20,000	17,499	9,957	3,600
001-1601-401.38-01	MICA	830	841	841	841	2,500
001-1601-401.38-03	Employee Bonds	50	50	50	50	-
001-1601-401.39-01	Communications	1,000	1,000	765	733	792
001-1601-401.39-03	Printing & Binding		-	-	-	-
001-1601-401.39-04	Travel	700	700	898	-	432
001-1601-401.39-07	Regist, Schools, Mtgs	370	370	310	-	180
001-1601-401.39-08	Contracted Services	-	-	786	786	-
	Subtotal	22,950	22,961	21,149	12,367	7,504
Commodities						
001-1601-401.41-01	Postage	10	10	-	-	-
001-1601-401.41-02	Office Supplies	500	500	-	-	-
001-1601-401.44-00	Books & Periodicals	1,500	1,500	-	-	-
	Subtotal	2,010	2,010	-	-	-
Miscellaneous						
001-1601-401.61-01	Dues	-	-	-	-	-
001-1601-401.61-04	Other	-	-	-	-	-
001-1601-401.61-07	Judgements/Court Costs	-	-	-	-	-
	Subtotal	-	-	-	-	-
	Totals	135,936	133,729	126,405	122,149	105,986

**GENERAL FUND
LEGAL SERVICES**

**ASSISTANT CORPORATION COUNSEL
DETAIL**

		2022/2023	2021/2022	2021/2022	2020/2021	2019/2020
		PROPOSED	REVISED	PROJECTED	YTD	YTD
		BUDGET	BUDGET	ACTUAL	ACTUAL	ACTUAL
Salaries & Benefits						
001-1602-401.11-01	Regular Salary/Wages	64,087	62,372	62,018	62,212	59,169
001-1602-401.21-03	Board Paid Life Ins.	91	91	87	71	68
001-1602-401.21-04	Workers' Compensation	-	-	-		
001-1602-401.22-01	Social Security	4,126	4,016	3,845	3,857	3,668
001-1602-401.22-02	Medicare	965	939	899	902	858
001-1602-401.22-03	Unemployment Compensation	100	100	100	100	100
001-1602-401.23-01	IMRF	4,113	6,212	5,620	6,539	5,125
	Subtotal	73,482	73,730	72,569	73,681	68,988
Contractual Services						
001-1602-401.38-01	Insurance/MICA	750	759	759	759	2,404
001-1602-401.39-01	Communications	280	280	233	202	258
001-1602-401.39-04	Travel	460	460	(102)	-	100
001-1602-401.39-05	Mileage Reimbursement	-	-	-		
001-1602-401.39-07	Regist, Schools, Meetings	370	370	360	-	180
	Subtotal	1,860	1,869	1,250	961	2,942
Miscellaneous						
001-1602-401.61-04	Other		-	-		-
	Subtotals	-	-	-	-	-
	Totals	75,342	75,599	73,819	74,642	71,930

**GENERAL FUND
LEGAL SERVICES**

**CITY ATTORNEY
DETAIL**

		2022/2023	2021/2022	2021/2022	2020/2021	2019/2020
		PROPOSED	REVISED	PROJECTED	YTD	YTD
		BUDGET	BUDGET	ACTUAL	ACTUAL	ACTUAL
Salaries & Benefits						
001-1603-401.11-01	Regular Salary/Wages	57,096	55,568	55,253	55,425	52,714
001-1603-401.21-03	Board Paid Life Ins.	91	91	87	71	68
001-1603-401.21-04	Workers' Compensation	-	-	-	-	-
001-1603-401.22-01	Social Security	3,676	3,578	3,426	3,436	3,268
001-1603-401.22-02	Medicare	860	837	801	804	764
001-1603-401.22-03	Unemployment Compensation	100	100	100	100	100
	Subtotal	61,823	60,174	59,667	59,836	56,914
Contractual Services						
001-1603-401.38-01	Insurance/MICA	725	728	728	728	2,367
001-1603-401.39-04	Travel	460	460	454	-	443
001-1603-401.39-05	Mileage Reimbursement	-	-	-	-	-
001-1603-401.39-07	Regist, Schools, Meetings	370	370	180	-	180
	Subtotal	1,555	1,558	1,362	728	2,990
001-1603-401.41-01	Postage	-	-	-	-	-
001-1603-401.41-02	Office Supplies	-	-	-	-	-
	Subtotal	-	-	-	-	-
	Totals	63,378	61,732	61,029	60,564	59,904

PURPOSE

The Boards & Commissions consists of four divisions. Board or commission members are appointed by the Mayor. Each commission has a separate budget as follows.

EXPENDITURES

ACCOUNT DESCRIPTION	2022/2023	% Change	2021/2022	2021/2022	2020/2021
	PROPOSED BUDGET		REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Salaries & Benefits	19,478	-0.61%	19,598	19,265	19,846
Contractual Services	55,605	10.33%	50,400	41,862	15,296
Commodities	6,600	43.48%	4,600	1,982	545
Capital	-		-	-	-
Miscellaneous	500	0.00%	500	-	-
Totals	82,183	9.43%	75,098	63,109	35,687

Totals by Division	2022/2023	% Change	2021/2022	2021/2022	2020/2021
	PROPOSED BUDGET		REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Fire & Police Commission	51,784	10.00%	47,077	36,744	31,359
Liquor Commission	4,399	-2.70%	4,521	3,532	4,328
Tree Commission	25,500	10.87%	23,000	22,833	-
Human Rights Commission	500	0.00%	500	-	-
Totals	82,183	9.43%	75,098	63,109	35,687

STAFFING

	FY 2023 PROPOSED	FY 2022 ACTUAL	FY 2021 ACTUAL	FY 2020 ACTUAL
Authorized Fire & Police Commissioners	3	3	3	3

The Board of Fire and Police Commissioners was created in May 1972. It consists of three members appointed by the Mayor. Board members are: Barry Cheyne, Stephen Meckes and Mike Mclaughlin (who was appointed 2/28/22). The Board of Fire and Police Commissioners is charged with the responsibility of hiring and promoting sworn members of the Quincy Fire and Police Departments. Testing is a major part of the Commission's functionality and the budget is reflective of that.

The entry level testing process for both the Fire and Police Departments begins with written and agility tests and candidates eventually progress through polygraph and psychological tests and, finally, the physical exam. On the promotional level, testing costs include written tests and assessments by Illinois Chiefs' Associations. The Board of Fire and Police Commissioners is committed to hiring and promoting the best qualified candidates and utilizes these objective testing processes to aid in the selection of such individuals. Another substantial associated cost is advertising the entry-level testing. Although the Board advertises in area newspapers, costs generally increase year to year.

In summary, the bulk of the budget submitted by the Board of Fire and Police Commissioners is directly related to the testing and hiring process. This budget includes an increase in communications for Ipad's for all three commissioners.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Salaries & Benefits						
001-1701-401.11-01	Regular Salary/Wages	14,393	14,393	14,631	14,446	13,738
001-1701-401.22-01	Social Security	892	892	907	896	852
001-1701-401.22-02	Medicare	209	209	212	210	199
	Subtotal	15,494	15,494	15,750	15,552	14,789
Contractual Services						
001-1701-401.31-02	Contracted Legal	2,000	2,000	88	-	-
001-1701-401.31-05	Prof Svcs - Other	19,000	19,000	16,426	13,421	1,859
001-1701-401.32-01	Medical	2,000	2,000	-	-	1,500
001-1701-401.38-01	MICA	1,490	1,483	1,483	1,483	2,145
001-1701-401.39-01	Communications	700	-	-	-	-
001-1701-401.39-02	Advertising/Publishing	1,000	1,000	-	-	-
001-1701-401.39-04	Travel	1,300	1,300	168	-	308
001-1701-401.39-05	Mileage Reimb	500	-	447	-	118
001-1701-401.39-07	Regist,Schools, Mtgs	2,500	1,000	375	-	375
001-1701-401.39-08	Contracted Services	-	-	375	375	-
	Subtotal	30,490	27,783	19,362	15,279	6,305
Commodities						
001-1701-401.41-01	Postage	100	100	76	57	39
001-1701-401.41-02	Office Supplies	400	400	397	73	71
001-1701-401.52-08	Capital Outlay Controllable	2,000	-	-	-	-
001-1701-401.61-01	Misc-Dues	800	800	375	375	780
001-1701-401.61-04	Misc-Other	2,500	2,500	784	23	11
	Subtotal	5,800	3,800	1,632	528	901
	Totals	51,784	47,077	36,744	31,359	21,995

**GENERAL FUND
BOARDS & COMMISSIONS**

**LIQUOR COMMISSION
Detail**

The Mayor acts as the Liquor Commissioner for the City of Quincy.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Salaries & Benefits						
001-1702-401.11-01	Regular Salary/Wages	3,500	3,500	2,971	3,635	3,500
001-1702-401.22-01	Social Security	217	217	183	224	216
001-1702-401.22-02	Medicare	51	51	43	52	50
001-1702-401.23-01	IMRF	216	336	318	383	303
	Subtotal	3,984	4,104	3,515	4,294	4,069
Contractual Services						
001-1702-401.38-01	MICA	15	17	17	17	2,085
001-1702-401.39-03	Printing & Binding	100	100	-	-	50
	Subtotal	115	117	17	17	2,135
Commodities						
001-1702-401.41-02	Office Supplies	300	300	-	17	-
	Totals	4,399	4,521	3,532	4,328	6,204

BOARDS & COMMISSIONS

**TREE COMMISSION
Detail**

The Tree Commission's main expense is the fall tree planting program and the Emerald Ash Borer (EAB) treatment which was moved in FYE 2022 from Forestry division to the Tree Commission. .

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Contractual Services						
001-1704-401.39-04	Travel	-	-	-	-	-
001-1704-401.39-08	Other Purchased Services	25,000	22,500	22,483	-	-
Commodities						
001-1704-401.46-11	Other	500	500	350	-	468
		-				
Miscellaneous						
001-1704-401.-61.04	Other	-	-	-	-	-
	Totals	25,500	23,000	22,833	-	468

The Human Rights Commission budget represents costs relating to Human Rights training or publications.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Miscellaneous						
001-1706-401.61-04	Other	500	500	-	-	225
	Subtotal	500	500	-	-	225
	Totals	500	500	-	-	264

**GENERAL FUND
NON-DEPARTMENTAL**

**Non-Departmental Transfers
Summary**

PURPOSE

The General Fund transfers out money on a regular basis. These transfers fall into three categories:

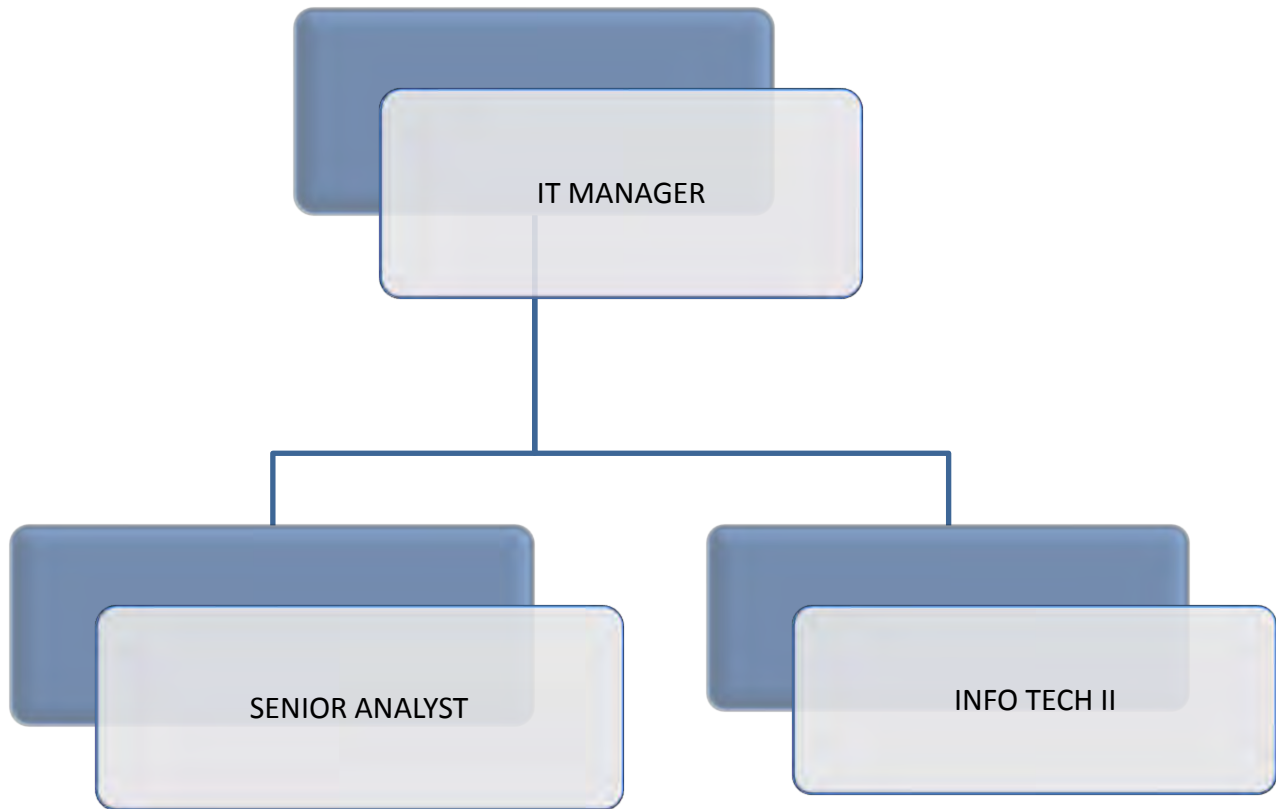
- 1) Subsidies to other City Departments to make up the shortage between their revenues and expenditures.
- 2) Subsidies to the City's component units, Quincy Public Library and Woodland Cemetery.
- 3) Transfers of tax dollars collected that are owed to or have been levied for another entity (e.g. Historic Quincy Business District, Library and Sales Tax rebate agreements).

BUDGET SUMMARY

In FYE 2022 the subsidy to the Capital Projects Fund began since the General Fund receipts all of the Home Rule/Purchase Tax. Prior to FY2022, the Capital Projects Fund revenue was a direct Purchase Tax revenue receipt. The planned subsidies for Transit & Airport were dramatically lowered in FY2021 due to CARES funding. The fund subsidies have increased slightly due to the normal operational increases. The Landfill Superfund expects a double cash call in FYE 2023. The Prairie Crossing sales tax rebate is expected to rebound; while the Cullinan Sales Tax rebate is expected to decline. The current rebate with Praire Crossing expires FY 2024 and Cullinan expires FY 2031. The Special Service Area-Historic Business District distribution is tax levy pass-through with no significant change.

EXPENDITURE

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023	2021/2022	2021/2022	2020/2021	2019/2020
		PROPOSED BUDGET	REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL	YTD ACTUAL
Inter-Fund Transfers						
001-1801-491.62-02	Planning & Development	732,808	679,602	613,785	443,785	350,033
001-1801-491.62-03	9-1-1	748,149	783,738	508,000	473,500	739,800
001-1801-491.62-04	Cash Reserve Fund	350,000	-	341,000	216,000	150,000
001-1801-491.62-10	Quincy Transit Lines	285,143	285,143	285,143	85,143	285,143
001-1801-491.62-15	Capital Projects Funds	5,350,000	8,131,006	8,643,020	510,000	-
001-1801-491.62-21	2013B HVAC Proj Fund	-	-	-	-	116,493
001-1801-491.62-30	Quincy Regional Airport	437,323	396,313	150,500	36,217	666,450
001-1801-491.62-31	Central Garage Fund	170,553	322,346	111,500	183,500	149,100
001-1801-491.62-32	Central Services Fund	-	-	-	-	2,836,582
001-1801-491.62-36	Reg. Training Facility	17,614	13,450	1,000	17,100	11,200
001-1801-491.62-41	Sister City Comm Fund	2,000	2,000	-	-	-
001-1801-491.62-63	Landfill Superfund	376,000	152,000	-	76,000	76,000
001-1801-491.62-61	Garbage	110,369	17,183	-	-	-
001-1801-491.62-66	Recycle	295,387	200,169	162,500	345,100	-
001-1801-491.62-90	Other	507,000	1,250,000	1,000,000	-	-
	Subtotal	9,382,346	12,232,950	11,816,448	2,386,345	5,380,801
Subsidies						
001-1802-406.62-82	Woodland Cemetery	276,600	240,000	244,412	244,412	235,167
	Subtotal	276,600	240,000	244,412	244,412	235,167
Tax Distributions						
001-1803-401.62-88	Cullinan Sale Tax Rebate	220,000	233,000	221,384	239,567	256,946
001-1803-401.62-89	Pr Cross SaleTax Rebate	450,000	423,000	435,397	369,395	408,715
001-1803-401.62-98	H/R Sales Tax Rebate	500	500	-	-	-
001-1803-407.62-91	Quincy Public Library	1,978,425	2,096,783	2,118,857	1,784,184	1,896,564
001-1803-408.62-53	Serv Area #2- Bus Dis	102,000	99,000	99,707	98,880	96,070
	Subtotal	2,750,925	2,852,283	2,875,345	2,492,026	2,658,295
Miscellaneous						
001-1805-401.61-08	Bad Debt Expense	5,000	5,000	143,171	132,032	1,268
	Totals	12,414,871	15,330,233	15,079,376	5,254,815	8,275,531



PURPOSE

The Department of Information Technology (DoIT) provides technology leadership for the City of Quincy, including governance, architecture, resources, and expertise in deploying modern information technologies to improve government efficiency.

DoIT is responsible for much of the technical infrastructure that makes city government run; telephones, computer networks, desktop/server support, data center, web site, building and information security and the municipal cable television channel.

DoIT supports all city entities including public safety, Utilities, Central Services and Quincy Municipal Airport. DoIT also supports all computer and network services for the Quincy Public Library.

GOALS/OBJECTIVES

- Evaluate new technologies to enhance current City services & provide additional efficiencies.
- Implement new information security controls to protect the City's computer systems and data.
- Evaluate current security controls to insure compliance to both the Criminal Justice Information Security and HIPPA guidelines.
- Review current business strategies and processes in order to enhance City-wide operational efficiencies.
- Enhance the existing VMware Infrastructure servers and storage to improve overall performance.
- Implement additional cybersecurity protection for the City's network to protect against the global rise in cyberattacks.

PAST FISCAL YEAR HIGHLIGHTS

- Provide IT support for the Tyler Technologies MUNIS software implementation.
- Enhanced City Hall building security with additional cameras and securing additional doors.
- Implementation of new Audio and Video equipment for the City Council Chambers.
- Implementation of new Bandura ThreatBlok technology to further protect against global cybersecurity attacks.
- Reimplementation of the KnowBe4 solution which provides continual email safety training for users.
- Built the software image for the new QPD MDT laptops for the squad cars and deployed.
- Continue to work with Granicus to find ways to improve the City's Website and add new features.

BUDGET SUMMARY

The biggest change in the Information Technology budget for FY 2022-2023 is a decrease in the salary & benefits which is directly related to the retirement of the former IT Director in FY 2021 and no replacement in FY 2022. A budget increase in Repair and Maintenance Services is for hardware/software maintenance costs for recently implemented solutions; as well as to cover expiring multi-year maintenance contracts which are now single year agreements.

Communications also has a moderate inflationary increase.

Controllable capital outlay will allow us to implement a new dual failover firewall solution from Checkpoint which will eliminate the current maintenance costs of several other pieces of equipment, provide better security for the internal network infrastructure and provide much better protection for our users. Also planned is for any additional equipment or costs relating to the replacement of our VMware Infrastructure equipment. With all of the planned projects and the continued Tyler Technologies implementation, the IT Department will definitely remain very busy this coming year.

EXPENSE SUMMARY

ACCOUNT DESCRIPTION	2022/2023	% Change	2021/2022	2021/2022	2020/2021
	PROPOSED BUDGET		REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Salaries & Benefits	281,129	-7.87%	305,141	333,881	443,132
Contractual Services	220,750	0.81%	218,969	221,809	195,269
Commodities	16,050	-9.07%	17,650	16,842	13,503
Capital Outlay	45,000	125.00%	20,000	14,816	7,753
Miscellaneous	1,000	0.00%	1,000	300	780
Totals	563,929	0.21%	562,760	587,648	660,437

STAFFING

	FY 2023 PROPOSED	FY 2022 ACTUAL	FY 2021 ACTUAL	FY 2020 ACTUAL
Full Time Positions	3	4	4	4

The Information Technology's staff is as follows: IT Manager, IT Senior Analyst & IT Technician II

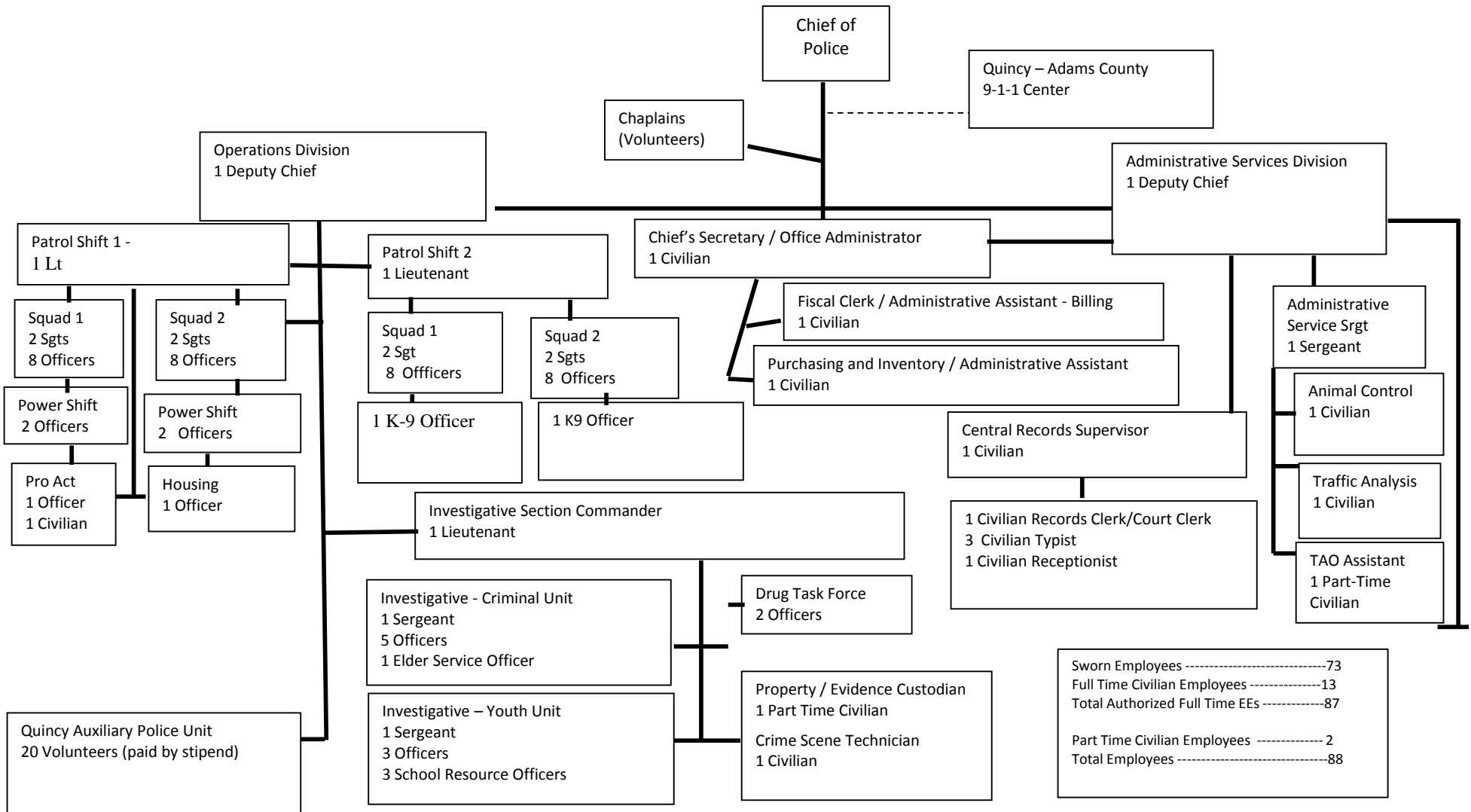
**GENERAL FUND
TECHNOLOGY SERVICES**

**INFORMATION TECHNOLOGY
Detail**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Salaries & Benefits						
001-1901-401.11-01	Regular Salary/Wages	169,963	165,603	178,225	242,578	239,316
001-1901-401.11-04	Holiday Pay	9,923	9,657	10,708	15,723	14,427
001-1901-401.11-15	Vacation Pay	13,391	11,319	14,515	22,907	14,394
001-1901-401.11-16	Major Medical Pay	-	-	387	387	-
001-1901-401.11-17	Sick Pay Buy Back	7,564	7,444	13,716	18,171	7,537
001-1901-401.11-18	Vacation Pay Buy Back	-	377	5,377	5,377	-
001-1901-401.12-01	Regular Salary/Wages	-	-	-	-	-
001-1901-401.21-01	Group Insurance	51,938	52,336	50,673	83,573	54,274
001-1901-401.21-03	Board Paid Life Ins.	274	365	274	283	272
001-1901-401.21-04	Workers' Comp	-	-	-	-	-
001-1901-401.22-01	Social Security	12,452	12,008	12,760	17,490	15,762
001-1901-401.22-02	Medicare	2,912	2,805	2,984	4,090	3,686
001-1901-401.22-03	Unemployment Comp	300	400	400	400	400
001-1901-401.23-01	IMRF	12,412	42,827	43,862	32,153	23,802
	Subtotal	281,129	305,141	333,881	443,132	373,870
Contractual Services						
001-1901-401.35-02	R&M-Mach & Equip	55,000	49,350	48,241	53,113	38,579
001-1901-401.35-03	R&M- Furniture & Equip	55,000	64,000	68,129	29,101	41,431
001-1901-401.35-05	R&M-Other	3,000	3,000	9,431	13,364	17,471
001-1901-401.36-03	Equipment & Vehicle	1,300	1,300	1,372	1,198	1,219
001-1901-401.38-01	MICA	2,350	3,219	3,219	3,219	3,654
001-1901-401.39-01	Communications	98,000	92,000	90,931	94,778	85,599
001-1901-401.39-04	Travel	500	500	-	-	1,760
001-1901-401.39-05	Mileage Reimb	600	600	-	51	278
001-1901-401.39-07	Regist, Schools, Mtgs	1,000	1,000	125	-	1,612
001-1901-401.39-08	Contracted Services	4,000	4,000	361	445	10,254
	Subtotal	220,750	218,969	221,809	195,269	201,857
Commodities						
001-1901-401.41-01	Postage	50	50	28	-	60
001-1901-401.41-02	Office Supplies	1,000	5,100	3,716	936	525
001-1901-401.46-11	Other	15,000	12,500	13,098	12,567	13,775
	Subtotal	16,050	17,650	16,842	13,503	14,360
Capital Outlay						
001-1901-401.52-03	Improv other than Bldgs	-	-	-	-	-
001-1901-401.52-04	Office Equipment	-	-	-	-	-
001-1901-401.52-08	Controllable	45,000	20,000	14,816	7,753	12,394
	Subtotal	45,000	20,000	14,816	7,753	12,394
Miscellaneous						
001-1901-401.61-01	Dues	1,000	1,000	300	780	965
Debt Service						
001-1901-409.72-00	Loan/Lease Payments	-	-	-	-	-
	Subtotal	1,000	1,000	300	780	965
		563,929	562,760	587,648	660,437	603,446

Organizational Chart FY 2017
Organizational Chart Proposed for FY 2023 Budget

Revised 3/21/22



PURPOSE

The Police Department operating budget is divided into seven divisions as follows:

- 2110 Administration: Management of all employees and programs of the department. These positions include: Chief of Police, Deputy Chief of Administration, and Administrative Services Sergeant.
- 2111 Civilian: Functions to support the operations: records, purchasing, payroll. These positions include the staff of the following offices: the Chiefs' Administrative Suite, Central Records, Traffic analysis/Fleet and the Pro-Act Unit
- 2112 Patrol: Responsible for carrying out the policing operations of the department. These positions include: Deputy Chief of Operations, Patrol and Detective Commanders, Patrol and Detective Sergeants, and officers of the Patrol Officer rank regardless of their assignment
- 2113 Training: Costs for the training of the employees of the Patrol Division. This division has no staff
- 2115 Evidence Tech: Responsible for the evidence collection and storage function of the department. These positions include: Crime Scene Technician and PT Evidence Custodian
- 2116 Humane Officers: Includes Animal Control Program for the department, as well as the costs of the Quincy Animal Shelter contract. Animal Control Officer
- 2117 Auxiliary: Functions to account for the Quincy Police Auxiliary Unit of the department (unpaid volunteers who receive an annual one-time stipend to be used for equipment).

GOALS/OBJECTIVES

- Provide police service to the citizens of Quincy
- Hire and train new Chief of Police due to retirement in May.
- Hire and train nine new officers to fill our current vacancies
- Prepare for the loss and replacement of four more officers set to retire in the summer and fall of 2022.
- Develop plans to get the important work done that was the responsibility of the Compliance Coordinator, who was cut.
- Hire and train new Records Supervisor due to retirement in June
- Purchase firearm ammunition to replenish necessary stock.
- Purchase replacement ballistic armor for Emergency Response Team
- Potentially replace one K-9 team.
- Purchase one unmarked SUV to replace a detective car and crime scene truck (reducing fleet by 1 vehicle).

PAST FISCAL YEAR HIGHLIGHTS

- YTD: Responded to more than 29,295 calls for service, 1,297 traffic crashes and conducted more than 1,487 vehicle stops. YTD provided 6,882 hours of officer training, 3,407 training hours were for training outside of Quincy, thus requiring travel costs. YTD provided more than 194 hours of DARE instruction.
- Total officer training hours increased by 19.71%, as COVID-19 restrictions were lessened.
- Continued developing and maintaining policies to work with the changing COVID-19 landscape
- Continued policy changes and maintenance with Lexipol
- We had to eliminate the newly created position of Compliance Coordinator.
- We replaced the Typist Position that had been laid off and cut, as well as a typist who retired. We are now at full staff for typists
- We filled five vacant officer slots. All are in different phases of training
- We lost eleven officers to resignations and retirements, nine of whom have not yet been replaced.
- Replaced aging Animal Control truck
- Capital Projects fund #301 purchased four new squad cars on order, pending delivery

BUDGET SUMMARY

The FY 2022-2023 Police Budget includes some increases due to retirements, resignations and the replacement of personnel. The training budget was increased due to the need to train at least nine new police officers and a new Chief of Police. Sick, vacation, and comp time buyouts were increased in this budget due to five known sworn officer retirements and one known civilian employee retirement. We are budgeting to replenish our firearm ammunition that has decreased over the past few years. The budget includes \$80,000 in capital outlay to purchase one unmarked SUV to replace a detective car and crime scene truck (reducing fleet by 1 vehicle). This budget also funds pension at the full 100% annual required contribution as recommended by the actuarial firm.

EXPENSE SUMMARY

ACCOUNT DESCRIPTION	2022/2023		2021/2022	2021/2022	2020/2021
	PROPOSED BUDGET	% Change	REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Salaries & Benefits	13,764,884	1.89%	13,510,065	12,759,528	12,929,116
Contractual Services	1,221,182	46.71%	832,380	864,014	715,951
Commodities	158,183	-3.85%	164,515	108,894	81,825
Capital Outlay	109,113	123.69%	48,779	35,482	14,608
Miscellaneous	16,988	-1.59%	17,263	14,339	13,194
Debt Services	68,738	0.00%	68,738	68,738	68,738
Totals	15,339,088	4.76%	14,641,740	13,850,995	13,823,432

Totals by Division		% Change			
2110 Administration	512,785	6.67%	480,715	462,924	442,596
2111 Civilian	818,684	-0.87%	825,874	721,086	800,575
2112 Patrol	13,495,292	5.21%	12,826,578	12,149,907	12,120,622
2113 Training	129,832	50.80%	86,096	103,311	72,293
2115 Evidence Tech	124,288	-8.34%	135,590	116,276	135,941
2116 Humane Officers	248,479	-10.35%	277,155	292,226	241,672
2117 Police Auxillary	9,728	-0.04%	9,732	5,265	9,733
Totals	15,339,088	4.76%	14,641,740	13,850,995	13,823,432

STAFFING

	FY 2023 PROPOSED	FY 2022 ACTUAL	FY 2021 ACTUAL	FY 2020 ACTUAL
Full Time Positions	86	86	86	87.6
Part Time Positions	2	2	2	2

Dept	FT count	FT count	FT count	FT count
2110 Admin	3	3	3	3
2111 Civilian	11	11	11	11.6
2112 Patrol	70	70	70	71
2115 Evidence	1	1	1	1
2116 Humane Off	1	1	1	1
	86	86	86	87.6

**GENERAL FUND
PUBLIC SAFETY**

**POLICE DEPARTMENT
ADMINISTRATION**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Salaries & Benefits						
001-2110-402.11-01	Regular Salary/Wages	252,927	251,662	260,459	249,343	228,972
001-2110-402.11-02	Overtime		-	930	3,081	3,732
001-2110-402.11-04	Holiday Pay	15,884	15,805	16,469	14,021	10,635
001-2110-402.11-06	Educational Incentive	450	-	-	-	-
001-2110-402.11-13	Training		-	-	159	3,020
001-2110-402.11-15	Vacation Pay	46,431	46,199	33,106	35,440	36,414
001-2110-402.11-17	Sick Pay Buy Back	30,532	14,589	14,270	13,475	7,093
001-2110-402.11-18	Vacation Day Buy Back	15,796	-	-		
001-2110-402.11-19	Personal Day Pay	2,444	2,432	3,100	2,231	2,289
001-2110-402.21-01	Group Insurance	50,799	54,385	47,344	55,168	44,396
001-2110-402.21-03	Board Paid Life Ins.	274	274	260	212	199
001-2110-402.22-02	Medicare	3,778	3,750	2,892	2,881	2,713
001-2110-402.22-03	Unemployment Comp	300	300	300	300	300
	Subtotal	419,615	389,396	379,130	376,311	339,763
Contractual Services						
001-2110-402.31-02	Legal	5,000	-	-	-	3,038
001-2110-402.31-05	Other	10,450	10,450	12,150	10,211	11,209
001-2110-402.34-01	Disposal	3,200	1,731	2,168	2,176	1,531
001-2110-402.34-03	Custodial	30,275	30,275	30,209	17,250	-
001-2110-402.35-03	R&M- Furniture & Equip	-	252	251	-	-
001-2110-402.36-03	Equipment & Vehicle	4,600	4,700	4,779	4,274	5,046
001-2110-402.38-01	MICA	2,895	7,306	7,306	7,306	3,856
001-2110-402.39-01	Communications	2,298	2,298	351	468	1,151
001-2110-402.39-02	Advertising/Publishing	1,303	1,452	612	430	1,462
001-2110-402.39-03	Printing & Binding	674	674	257	-	674
001-2110-402.39-04	Travel	2,000	2,000	1,117	-	1,018
001-2110-402.39-05	Mileage Reimb	250	250	-	-	-
001-2110-402.39-07	Regist, Schools, Mtgs	550	948	1,083	648	2,247
001-2110-402.39-08	Contracted Services	100	-	250	-	-
	Subtotal	63,595	62,336	60,533	42,763	31,232
Commodities						
001-2110-402.41-01	Postage	3,428	3,428	3,061	2,819	3,820
001-2110-402.41-02	Office Supplies	20,074	20,012	15,633	17,507	20,739
001-2110-402.44-00	Books & Periodicals	310	160	160		-
001-2110-402.45-02	Custodial Supplies				(14)	-
001-2110-402.47-02	Safety Equipment	144	144	70	-	144
	Subtotal	23,956	23,744	18,924	20,312	24,703
Capital Outlay						
001-2110-402.52-08	Controllable	600	600	-	224	-
001-2100-402.52-09	Leashold Improvements	-	-	-	-	-
	Subtotal	600	600	-	224	-
Miscellaneous						
001-2110-402.61-01	Dues	3,395	3,283	3,304	2,748	3,065
001-2110-402.61-03	Employee Awards	1,374	889	567	215	411
001-2110-402.61-04	Other	250	467	466	23	23
	Subtotal	5,019	4,639	4,337	2,986	3,499
	Totals	512,785	480,715	462,924	442,596	399,197

**GENERAL FUND
PUBLIC SAFETY**

**POLICE DEPARTMENT
CIVILIAN**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Salaries & Benefits						
001-2111-402.11-01	Regular Salary/Wages	466,949	454,233	408,345	453,635	451,973
001-2111-402.11-02	Overtime	7,090	27,698	14,245	23,029	19,168
001-2111-402.11-03	Sick Pay	16,748	16,634	17,867	17,319	20,539
001-2111-402.11-04	Holiday Pay	29,517	28,792	24,336	30,315	29,456
001-2111-402.11-13	Training				17	-
001-2111-402.11-15	Vacation Pay	34,964	35,042	32,174	34,655	35,381
001-2111-402.11-16	Major Medical Pay		-	14,593	-	343
001-2111-402.11-17	Sick Pay Buy Back	11,260	10,634	6,998	5,598	2,339
001-2111-402.11-18	Vacation Pay Buy Back		-	5,685	1,943	-
001-2111-402.12-01	Regular Salary/Wages	13,261	14,340	197	2,999	7,549
001-2111-402.21-01	Group Insurance	96,447	102,183	74,517	94,656	88,091
001-2111-402.21-03	Board Paid Life Ins.	1,005	1,005	892	765	789
001-2111-402.21-04	Workers' Comp		-	-		-
001-2111-402.22-01	Social Security	35,947	36,417	31,652	34,090	34,037
001-2111-402.22-02	Medicare	8,407	8,517	7,402	7,973	7,961
001-2111-402.22-03	Unemployment Comp	1,100	1,100	1,100	1,200	1,100
001-2111-402.23-01	IMRF	35,011	54,954	47,479	59,624	48,330
	Subtotal	757,706	791,549	687,482	767,818	747,056
Contractual Services						
001-2111-402.38-01	Insurance/MICA	58,430	31,889	31,889	31,889	32,286
001-2111-402.39-01	Communications	1,150	1,150	380	848	955
001-2111-402.39-04	Travel	1,000	976	1,025	20	-
001-2111-402.39-05	Mileage Reimb	398	-	-	-	-
001-2111-402.39-07	Regist, Schools, Mtgs	-	310	310		
	Subtotal	60,978	34,325	33,604	32,757	33,241
Capital Outlay						
001-2111-402.52-04	Office Equipment	-	-	-		
	Totals	818,684	825,874	721,086	800,575	780,297

**GENERAL FUND
PUBLIC SAFETY**

**POLICE DEPARTMENT
PATROL**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Salaries & Benefits						
001-2112-402.11-01	Regular Salary/Wages	4,984,660	4,748,991	4,261,361	4,639,451	4,426,840
001-2112-402.11-02	Overtime	366,000	366,006	394,288	300,813	398,169
001-2112-402.11-03	Sick Pay	25,212	25,442	52,274	32,452	27,052
001-2112-402.11-04	Holiday Pay	80,000	80,000	125,903	117,543	77,504
001-2112-402.11-05	Clothing Allowance	14,800	14,800	14,800	15,733	-
001-2112-402.11-09	Special Job Assignment	15,000	15,000	15,879	1,648	10,411
001-2112-402.11-10	Court	20,000	20,000	13,675	13,838	16,471
001-2112-402.11-12	Comp Hours Buy Back	38,736	26,744	50,515	10,219	19,891
001-2112-402.11-13	Training	96,000	96,000	78,016	72,368	93,632
001-2112-402.11-15	Vacation Pay	643,114	672,101	587,150	649,582	594,663
001-2112-402.11-17	Sick Pay Buy Back	259,348	216,318	253,312	148,783	58,814
001-2112-402.11-18	Vacation Pay Buy Back	69,181	62,400	68,717	9,235	27,329
001-2112-402.11-19	Personal Day Pay	59,229	58,386	56,729	56,056	55,918
001-2112-402.21-01	Group Insurance	1,059,889	1,094,303	923,688	1,168,477	869,368
001-2112-402.21-03	Board Paid Life Ins.	6,392	6,392	5,595	4,863	4,752
001-2112-402.21-08	Group Health-Disability	92,683	92,683	90,109	77,240	75,718
001-2112-402.22-01	Social Security	-	-	-	2	4
001-2112-402.22-02	Medicare	79,811	80,111	80,054	81,714	79,193
001-2112-402.22-03	Unemployment Comp	7,000	6,900	6,900	6,900	6,900
001-2112-402.23-05	Police Pension	4,440,613	4,404,948	4,404,948	4,136,697	3,342,597
	Subtotal	12,357,668	12,087,525	11,483,913	11,543,614	10,185,226
Contractual Services						
001-2112-402.31-05	Other	5,600	5,600	1,420	2,616	3,668
001-2112-402.32-01	Medical	32,000	32,000	34,792	2,432	1,568
001-2112-402.34-05	Uniform Cleaning	5,445	3,445	3,496	2,874	4,067
001-2112-402.35-02	R&M-Mach & Equip	52,850	44,350	38,878	32,392	55,979
001-2112-402.35-03	R&M- Furniture & Equip	8,680	9,660	5,988	7,746	6,083
001-2112-402.35-04	Vehicles	19,100	4,254	4,801	1,496	10,080
001-2112-402.35-05	Other	-	-	9	-	-
001-2112-402.36-01	Fleet Maintenance	248,000	135,746	140,767	104,582	128,686
001-2112-402.36-03	Equipment & Vehicle	6,120	6,120	9,030	2,910	2,910
001-2112-402.38-01	MICA	353,680	189,243	189,243	189,243	379,610
001-2112-402.38-03	Employee Bonds	300	300	244	270	312
001-2112-402.39-01	Communications	75,620	66,911	56,524	56,623	69,055
001-2112-402.39-03	Printing & Binding	2,210	1,372	110	325	1,492
001-2112-402.39-04	Travel	200	-	214	57	-
001-2112-402.39-08	Contracted Services	21,912	18,112	22,194	30,371	14,744
	Subtotal	831,717	517,113	507,710	433,937	677,754
Commodities						
001-2112-402.41-02	Office Supplies	-	-	18	18	-
001-2112-402.42-01	Natural Gas	7,530	6,806	-	-	-
001-2112-402.42-02	Electricity	14,200	14,200	13,496	9,584	679
001-2112-402.43-00	Food	260	100	25	25	110
001-2112-402.44-00	Books & Periodicals	420	420	405	160	2,949
001-2112-402.45.02	Custodial Supplies	3,100	3,100	1,694	-	-
001-2112-402.45-03	Equipment Consumable	45,217	39,757	22,129	22,905	50,754
001-2112-402.45-05	Small Tools/Small Equip	-	-	87	-	-
001-2112-402.46-11	Other	6,961	9,214	5,316	6,751	5,579
001-2112-402.47-01	Clothing/Uniforms	25,930	26,630	20,694	17,275	42,499
001-2112-402.47-02	Safety Equipment	23,280	35,800	22,237	2,478	10,497
	Subtotal	126,898	136,027	86,101	59,196	113,067

**GENERAL FUND
POLICE DEPARTMENT**

**POLICE DEPARTMENT
PATROL**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023	2021/2022	2021/2022	2020/2021	2019/2020
		PROPOSED BUDGET	REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL	YTD ACTUAL
Capital Outlay						
001-2112-402.52-05	Machinery & Equipment	-	12,555	-	-	-
001-2112-402.52-06	Vehicles	80,000	-	-	-	119,848
001-2112-402.52-08	Controllables	28,013	2,862	1,883	2,642	12,131
001-2112-402.52-09	Leasehold Improvements	500	-	604	11,742	12,011
	Subtotal	108,513	15,417	2,487	14,384	143,990
Miscellaneous						
001-2112-402.61-01	Dues	1,658	1,658	858	653	1,639
001-2112-402.61-04	Other	100	100	100	100	-
	Subtotal	1,758	1,758	958	753	1,639
Debt Service						
001-2112-402.72-00	Loan/Lease Payments	68,738	68,738	68,738	68,738	68,738
	Totals	13,495,292	12,826,578	12,149,907	12,120,622	11,190,414

**GENERAL FUND
PUBLIC SAFETY**

**POLICE DEPARTMENT
TRAINING**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Contractual Services						
001-2113-402.36-02	Rentals - Land & Building	8,500	8,400	10,142	10,165	10,070
001-2113-402.39-04	Travel/Lodging	35,909	24,233	42,263	21,667	36,828
001-2113-402.39-05	Mileage Reimb	1,200	800	887		418
001-2113-402.39-07	Regist, Schools, Mtgs	68,779	38,819	38,523	29,155	42,302
	Subtotal	114,388	72,252	91,815	60,987	89,618
Commodities						
001-2113-402.43-00	Food	572	732	105		305
001-2113-402.44-00	Books & Periodicals	621	346	206	222	346
001-2113-402.47-03	Training Supplies	4,240	2,100	2,341	1,829	262
	Subtotal	5,433	3,178	2,652	2,051	913
Miscellaneous						
001-2113-402.61-01	Dues	9,125	9,125	8,375	8,750	9,125
001-2113-402.61-03	Employee Awards	-	655	30	455	246
001-2113-402.61-04	Other	886	886	439	50	886
	Subtotal	10,011	10,666	8,844	9,255	10,257
	Totals	129,832	86,096	103,311	72,293	100,788

**GENERAL FUND
PUBLIC SAFETY**

**POLICE DEPARTMENT
EVIDENCE TECH**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Salaries & Benefits						
001-2115-402.11-01	Regular Salary/Wages	75,287	74,343	68,791	77,677	70,546
001-2115-402.11-02	Overtime	4,143	4,032	27	3,730	3,958
001-2115-402.11-03	Sick Pay	-	-	-	-	-
001-2115-402.11-04	Holiday Pay	2,787	2,373	2,681	2,801	2,572
001-2115-402.11-13	Training	-	-	-	-	12
001-2115-402.11-15	Vacation Pay	2,986	2,906	2,870	2,783	2,714
001-2115-402.11-16	Major Medical Pay	-	-	-	-	-
001-2115-402.11-17	Sick Pay Buy Back	2,389	2,325	2,325	2,263	920
001-2115-402.21-01	Group Insurance	22,089	32,504	25,737	29,435	8,535
001-2115-402.21-03	Board Paid Life Ins.	183	183	174	141	137
001-2115-402.22-01	Social Security	5,431	5,331	3,949	4,955	4,737
001-2115-402.22-02	Medicare	1,270	1,247	923	1,158	1,122
001-2115-402.22-03	Unemployment Comp	200	200	200	200	200
001-2115-402.23-01	IMRF	5,413	8,245	6,974	9,397	6,982
	Subtotal	122,178	133,689	114,651	134,540	102,435
Contractual Services						
001-2115-402.39-02	Advertising/Publishing	-	-	-	-	-
001-2115-402.38-01	Insurance/MICA	860	1,401	1,401	1,401	2,529
001-2115-402.39-08	Contracted Services	250	200	26	-	-
	Subtotal	1,110	1,601	1,427	1,401	2,529
Commodities						
001-2115-402.41-02	Office Supplies	-	-	-	-	-
001-2115-402.45-01	Building Supplies	-	-	-	-	-
001-2115-402.45-03	Equipment Consumable	-	-	-	-	-
001-2115-402.46-11	Other	-	-	-	-	-
001-2115-402.47-01	Clothing/Uniforms	1,000	300	198	-	-
	Subtotal	1,000	300	198	-	-
	Totals	124,288	135,590	116,276	135,941	104,964

**GENERAL FUND
PUBLIC SAFETY**

**POLICE DEPARTMENT
HUMANE OFFICER**

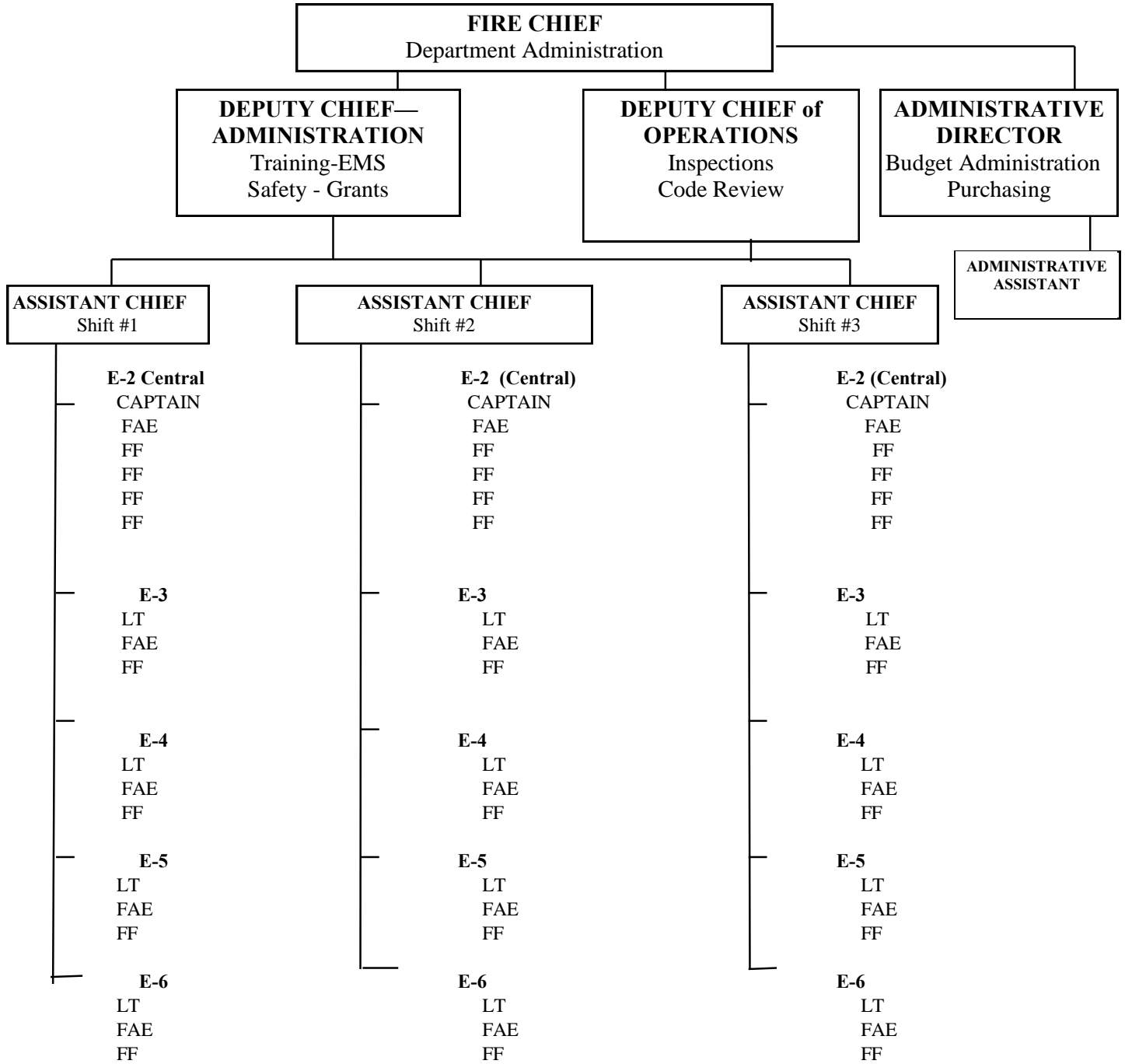
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Salaries & Benefits						
001-2116-402.11-01	Regular Salary/Wages	41,782	40,664	40,314	42,058	37,858
001-2116-402.11-02	Overtime	18,894	18,388	12,518	15,195	15,244
001-2116-402.11-04	Holiday Pay	2,647	2,576	2,550	2,683	2,433
001-2116-402.11-13	Training					
001-2116-402.11-15	Vacation Pay	4,727	4,600	4,694	3,488	4,918
001-2116-402.11-17	Sick Pay Buy Back	2,269	2,208	2,208	2,147	1,393
001-2116-402.21-01	Group Insurance	17,793	17,793	16,652	19,842	14,564
001-2116-402.21-03	Board Paid Life Ins.	91	91	87	71	68
001-2116-402.22-01	Social Security	4,360	4,243	3,517	3,759	3,534
001-2116-402.22-02	Medicare	1,020	992	823	879	826
001-2116-402.22-03	Unemployment Comp	100	100	100	100	100
001-2116-402.23-01	IMRF	4,346	6,563	5,668	6,922	5,304
001-2116-402.24-03	CDL Reimbursements		-	-		-
	Subtotal	98,029	98,218	89,131	97,144	86,242
Contractual Services						
001-2116-402.36-01	Fleet Maintenance	8,000	3,638	6,110	6,100	5,290
001-2116-402.38-01	MICA	1,560	1,290	1,290	1,290	2,630
001-2116-402.39-01	Communications	594	594	531	531	533
001-2116-402.39-04	Travel/Lodging	500	487	-		-
001-2116-402.39-08	Contracted Services	138,700	138,700	160,950	136,141	134,606
	Subtotal	149,354	144,709	168,881	144,062	143,059
Commodities						
001-2116-402.45-03	Equipment Consumable	450	910	894	-	653
001-2116-402.46-11	Other	100	122	125	-	225
001-2116-402.47-01	Clothing/Uniforms	346	234	-	266	346
	Subtotal	896	1,266	1,019	266	1,224
Capital Outlay						
001-2116-402.52-06	Vehicles	-	32,762	32,995	-	-
Miscellaneous						
001-2116-402.61-01	Dues	200	200	200	200	200
	Totals	248,479	277,155	292,226	241,672	230,725

**GENERAL FUND
PUBLIC SAFETY**

**POLICE DEPARTMENT
AUXILLARY**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Salaries & Benefits						
001-2117-402.11-01	Regular Salary/Wages	9,000	9,000	4,850	9,000	8,500
001-2117-402.22-01	Social Security	558	558	301	558	527
001-2117-402.22-02	Medicare	130	130	70	131	123
	Subtotal	9,688	9,688	5,221	9,689	9,150
Contractual Services						
Insurance/MICA	001-2117-402-38-01	40	44	44	44	2,117
	Totals	9,728	9,732	5,265	9,733	11,267

Quincy Fire Department Organizational Chart



PURPOSE

The Fire Department is budgetarily broken down into six different divisions. They are as follows:

- 2210 Administrative Division – This contains the salaries and expenses associated with the positions of Fire Chief and Deputy Chief of Operations
- 2211 Civilian Division – This contains the salaries and expenses associated with the two civilian positions within the department, the Administrative Director and the Administrative Assistant.
- 2212 Suppression Division – This contains the salaries and expenses associated with the individuals assigned to suppression activities. Additionally, this division houses all of the costs associated with equipment and apparatus needed to conduct suppression activities
- 2213 Fire Prevention Division - This contains the expenses associated with code enforcement activities of the department.
- 2214 Training Division – This contains the salary of the Deputy Chief of Administration as well as expenses associated with training all personnel .
- 2215 Building Maintenance Division – This contains the expenses associated with maintaining all five of the Quincy Fire Department Stations.

GOALS/OBJECTIVES

- Maintain a level of service that maximizes every available dollar to ensure the best possible fire protection for the citizens of Quincy.
- This year's budget for the fire department is based upon maintaining a manning level of 60 sworn officers and 2 support staff positions. This budget includes the overtime dollars necessary to maintain operations since we will not have a full staffing of 57 line firefighters for over half of the fiscal year due to training requirements. This staffing level will improve health and reduce overtime stress on personnel.
- To replace any additional vacancies that occur as quickly as possible to maintain the level of budgeted positions.
- Continue to explore ways to improve delivery in regards to Insurance Services Offices ratings.
- Continue to maintain and improve the integrity of the QFD buildings

PAST FISCAL YEAR HIGHLIGHTS

- Expanded the utilization of Check-it software. To further track, and schedule, necessary fleet repairs and maintenance needs.
- Continued to purchase firefighting PPE gear at a level to provide the personnel with two clean useable sets as part of our cancer prevention program.
- Upgraded all apparatus floor lights to LED from fluorescent using a grant program from Ameren Electric.
- Utilized Foreign Fire Insurance Dollars to remodel the main floor restroom at Central Fire Station.

BUDGET SUMMARY

The proposed budget accounts for increases in the personnel. This is a maintenance budget that allows for an efficient and effective use of tax dollars for public safety and increased building efficiency.

The department will be hiring two line firefighters and anticipates one retirement with one unknown reduction due to retirement or other reason. The budget figures are reflective of the costs of retirement buy-outs, training costs for replacement firefighters and the purchase of required protective equipment as well. This budget also funds pension at the full 100% annual required contribution as recommended by the actuarial firm.

EXPENSE SUMMARY

ACCOUNT DESCRIPTION	2022/2023		2021/2022	2021/2022	2020/2021
	PROPOSED BUDGET	% Change	REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Salaries & Benefits	11,798,868	3.35%	11,416,456	11,318,503	11,171,318
Contractual Services	725,632	18.01%	614,865	658,130	564,618
Commodities	262,216	33.20%	196,857	192,843	139,890
Capital Outlay	161,475	46.50%	110,224	109,002	36,448
Miscellaneous	6,356	89.39%	3,356	2,223	4,559
Debt Service	12,500	0.00%	12,500	12,500	12,500
Totals	12,967,047	4.96%	12,354,258	12,293,201	11,929,333

Totals by Division

2210 Administration	316,995	-9.27%	349,370	339,753	287,496
2211 Civilian	128,652	-0.27%	129,001	120,504	153,592
2212 Firefighters	12,055,473	4.38%	11,549,100	11,505,645	11,241,273
2213 Prevention	16,535	119.44%	7,535	2,749	5,097
2214 Training	212,097	25.42%	169,107	176,049	175,709
2215 Stations	237,295	58.04%	150,145	148,501	66,166
Totals	12,967,047	4.96%	12,354,258	12,293,201	11,929,333

STAFFING

	FY 2023 PROPOSED	FY 2022 ACTUAL	FY 2021 ACTUAL	FY 2020 ACTUAL
Full Time Positions	62	60	62	62

STAFFING

Staffing for the proposed budget would be as follows:

- Chief – 1
- Deputy Chief – 2
- Assistant Chief – 3
- Captain – 3
- Lieutenant – 12
- Firefighter – 39
- Admin Director (civilian) – 1
- Admin Assistant (civilian) - 1

**GENERAL FUND
PUBLIC SAFETY**

**FIRE DEPARTMENT
ADMINISTRATION**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Salaries & Wages						
001-2210-402.11-01	Regular Salary/Wages	169,879	181,617	169,939	174,535	162,377
001-2210-402.11-03	Sick Pay		-	1,162	776	1,245
001-2210-402.11-04	Holiday Pay	10,873	9,520	10,563	11,201	10,545
001-2210-402.11-06	Educational Incentive					
001-2210-402.11-12	Comp Hours	-	-	5,054	-	-
001-2210-402.11-15	Vacation Pay	21,181	10,314	19,406	14,421	18,936
001-2210-402.11-17	Sick Pay Buy Back	11,609	32,106	32,318	12,395	27,859
001-2210-402.11-18	Vacation Pay Buy Back	-	10,492	11,553	-	15,671
001-2210-402.21-01	Group Insurance	33,245	42,640	34,750	45,102	29,598
001-2210-402.21-03	Board Paid Life Ins.	183	183	177	141	139
001-2210-402.21-04	Workers' Comp		-	-		-
001-2210-402.22-02	Medicare	3,096	3,539	3,378	2,783	3,229
001-2210-402.22-03	Unemployment Comp	200	200	200	200	200
	Subtotal	250,266	290,611	288,500	261,554	269,799
Contractual Services						
001-2210-402.35-02	R&M-Mach & Equip	270	270	270	243	270
001-2210-402.35-03	R&M- Furniture & Equip		-	-		
001-2210-402.35-05	Other		-	-		
001-2210-402.36-01	Fleet Maintenance		-	-	(400)	(480)
001-2210-402.36-03	Equipment & Vehicle	1,230	1,230	999	1,077	1,412
001-2210-402.38-01	MICA	2,035	2,010	2,010	2,010	3,227
001-2210-402.39-01	Communications	10,400	10,400	8,157	9,137	10,569
001-2210-402.39-02	Advertising & Publishing	400	400	476	265	349
001-2210-402.39-03	Printing & Binding		-	99	396	170
001-2210-402.39-04	Travel/Lodging	1,250	1,250	662	-	975
001-2210-402.39-05	Mileage Reimb	150	150	-		-
001-2210-402.39-07	Regist, Schools, Mtgs	4,850	350	350	150	350
001-2210-402.39-08	Contracted Services	25,866	28,300	24,990	68	-
	Subtotal	46,451	44,360	38,013	12,946	16,842
Commodities						
001-2210-402.41-01	Postage	350	350	251	114	104
001-2210-402.41-02	Office Supplies	3,200	3,200	2,535	2,953	3,252
001-2210-402.46-11	Other	14,999	8,735	8,276	8,627	8,608
001-2210-402.47-01	Clothing/Uniforms		-	-		
	Subtotal	18,549	12,285	11,062	11,694	11,964
Capital Outlay						
001-2210-402.52-04	Office Equipment	-	-	-	-	-
001-2210-402.52-08	Controllable	-	385	385	-	-
	Subtotal	-	385	385	-	-
Miscellaneous						
001-2210-402.61-01	Dues	979	979	1,610	1,186	730
001-2210-402.61-04	Other	750	750	183	116	761
	Subtotal	1,729	1,729	1,793	1,302	1,491
	Totals	316,995	349,370	339,753	287,496	300,096

**GENERAL FUND
PUBLIC SAFETY**

**FIRE DEPARTMENT
ADMIN-CIVILIAN**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Salaries & Benefits						
001-2211-402.11-01	Regular Salary/Wages	84,722	83,256	71,889	82,422	80,347
001-2211-402.11-02	Overtime		-	-	1,277	
001-2211-402.11-03	Sick Pay	3,577	2,772	4,641	3,962	5,102
001-2211-402.11-04	Holiday Pay	5,363	5,229	4,912	5,616	5,335
001-2211-402.11-15	Vacation Pay	7,392	7,186	6,946	9,707	8,347
001-2211-402.11-17	Sick Pay Buy Back	-	-	272	272	-
001-2211-402.11-18	Vacation Pay Buy Back	-	-	3,659	3,659	-
001-2211-402.21-01	Group Insurance	12,056	12,056	11,154	25,611	19,756
001-2211-402.21-03	Board Paid Life Ins.	183	137	154	136	136
001-2211-402.22-01	Social Security	6,175	6,069	5,678	6,528	6,072
001-2211-402.22-02	Medicare	1,444	1,439	1,328	1,527	1,420
001-2211-402.22-03	Unemployment Comp	200	100	100	200	200
001-2211-402.23-01	IMRF	6,155	9,331	8,345	11,249	8,587
	Subtotal	127,267	127,575	119,078	152,166	135,302
Contractual Services						
001-2211-402.38-01	Insurance/MICA	1,385	1,426	1,426	1,426	2,634
001-2211-402.39-04	Travel	-	-	-	-	-
	Subtotal	1,385	1,426	1,426	1,426	2,634
	Totals	128,652	129,001	120,504	153,592	137,936

**GENERAL FUND
PUBLIC SAFETY**

**FIRE DEPARTMENT
FIRE FIGHTERS**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023	2021/2022	2021/2022	2020/2021	2019/2020
		PROPOSED BUDGET	REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL	YTD ACTUAL
Salaries & Benefits						
001-2212-402.11-01	Regular Salary/Wages	3,460,251	3,322,286	3,234,221	3,285,032	3,165,339
001-2212-402.11-02	Overtime	500,000	439,622	554,000	415,946	295,936
001-2212-402.11-03	Sick Pay	60,674	52,907	54,974	59,320	52,230
001-2212-402.11-04	Holiday Pay	183,303	176,241	172,800	170,268	168,489
001-2212-402.11-06	Educational Incentive	140,183	136,317	133,135	132,715	125,237
001-2212-402.11-07	Call-in	15,000	12,000	4,859	10,024	2,905
001-2212-402.11-08	Acting Officers	29,176	27,621	22,516	29,570	27,127
001-2212-402.11-12	Comp Hours	78,951	80,275	82,197	70,882	48,510
001-2212-402.11-15	Vacation Pay	363,808	357,088	346,090	348,822	335,845
001-2212-402.11-17	Sick Pay Buy Back	193,931	168,323	160,550	135,299	128,792
001-2212-402.11-18	Vacation Pay Buy Back	17,875	8,047	21,343	8,325	-
001-2212-402.11-21	Kelly Days	294,484	283,042	270,764	277,598	269,759
001-2212-402.21-01	Group Insurance	853,797	853,610	765,396	986,794	751,310
001-2212-402.21-03	Board Paid Life Ins.	5,022	5,022	4,723	3,967	3,880
001-2212-402.21-08	Group Health-Disability	49,585	49,585	52,825	66,892	65,478
001-2212-402.22-02	Medicare	74,363	71,221	69,779	68,268	65,048
001-2212-402.22-03	Unemployment Comp	5,700	5,700	5,700	5,700	5,700
001-2212-402.23-06	Firefighter's Pension	4,973,845	4,822,000	4,822,000	4,529,836	3,537,670
001-2212-402.24-01	Tuition	9,000	4,000	1,737	2,733	6,698
	Subtotal	11,308,948	10,874,907	10,779,609	10,607,991	9,055,953
Contractual Services						
001-2212-402.32-01	Medical	26,000	26,000	26,000	-	-
001-2212-402.34-05	Uniform Cleaning	9,200	6,700	5,722	6,426	8,074
001-2212-402.35-02	R&M-Mach & Equip	25,313	24,963	47,615	45,015	22,034
001-2212-402.35-04	Vehicles	-	-	49	-	-
001-2212-402.35-05	R&M-Other	600	600	312	202	630
001-2212-402.36-01	Fleet Maintenance	92,000	55,000	83,162	88,197	57,987
001-2212-402.36-05	Vehicle Replacement	7,000	7,000	7,000	(21,435)	6,936
001-2212-402.38-01	MICA	353,030	373,048	373,048	373,048	309,027
001-2212-402.39-01	Communications	1,532	1,532	1,140	793	641
001-2212-402.39-07	Regist, School, Meetings	-	-	597	-	-
001-2212-402.39-08	Contracted Services	1,460	1,241	1,240	2,185	722
	Subtotal	516,135	496,084	545,885	494,431	406,051
Commodities						
001-2212-402.41-02	Office Supplies	-	-	-	-	-
0012212-402.43-00	Food	500	219	218	-	-
001-2212-402.45-02	Custodial Supplies	3,668	3,668	5,061	2,625	3,852
001-2212-402.45-03	Equipment Consumable	8,060	6,575	4,614	5,793	6,869
001-2212-402.45-04	Equip Replace Parts	1,000	1,000	3,106	3,159	358
001-2212-402.45-05	Small Tools/ Equip	500	500	458	396	70
001-2212-402.45-06	Maint Supplies-Vehicle	1,555	1,555	1,204	682	1,209
001-2212-402.46-11	Operational Supp- Other	24,497	42,487	42,667	14,817	32,596
001-2212-402.46-12	Gasoline/Diesel	45,000	30,750	29,296	18,720	24,786
001-2212-402.47-01	Clothing/Uniforms	98,632	50,101	55,474	35,951	51,398
001-2212-402.47-02	Safety Equipment	16,898	6,110	2,136	7,760	5,944
001-2212-402.47-03	Training Supplies	-	-	-	-	-
	Subtotal	200,310	142,965	144,234	89,903	127,082

**GENERAL FUND
PUBLIC SAFETY**

**FIRE DEPARTMENT
FIRE FIGHTERS**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Capital Outlay						
001-2212-402.52-05	Machinery & Equipment	-	27,000	22,644	24,657	1,790
001-2212-402.52-08	Controllable	17,580	(4,356)	773	11,791	6,723
	Subtotal	17,580	22,644	23,417	36,448	8,513
Debt Service						
001-2212-402.72-00	Loan/Lease Payments	12,500	12,500	12,500	12,500	12,500
	Totals	12,055,473	11,549,100	11,505,645	11,241,273	9,610,099

**GENERAL FUND
PUBLIC SAFETY**

**FIRE DEPARTMENT
FIRE PREVENTION**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Contractual Services						
001-2213-402.39-04	Travel	7,200	1,200	260	740	14
001-2213-402.39-07	Regist, Schools, Mtgs	3,200	3,200	150	150	1,535
	Subtotal	10,400	4,400	410	890	1,549
Commodities						
001-2213-402.44-00	Books & Periodicals	2,325	2,325	1,890	1,575	1,813
001-2213-402.46-11	Other	120	120	29	-	-
	Subtotal	2,445	2,445	1,919	1,575	1,813
Capital Outlay						
001-2213-402.52-08	Controllable	-	-	-	-	-
Miscellaneous						
001-2213-402.61-01	Dues	1,690	690	420	860	2,918
001-2213-402.61-04	Other	2,000	-	-	1,772	896
	Subtotal	3,690	690	420	2,632	3,814
	Totals	16,535	7,535	2,749	5,097	7,176

**GENERAL FUND
PUBLIC SAFETY**

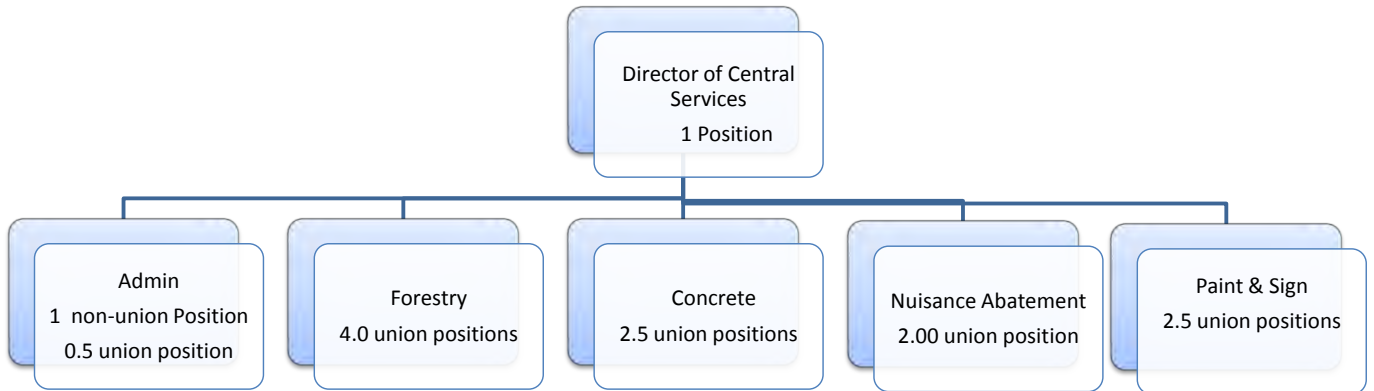
**FIRE DEPARTMENT
TRAINING**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Salaries & Benefits						
001-2214-402.11-01	Regular Salary/Wages	80,049	80,207	68,024	73,625	78,445
001-2214-402.11-03	Sick Pay	-	-	595	-	-
001-2214-402.11-04	Holiday Pay	5,023	4,470	4,077	4,473	4,680
001-2214-402.11-12	Comp Hours buyback	-	-	1,646	195	-
001-2214-402.11-15	Vacation Pay	8,207	9,297	8,201	6,782	5,785
001-2214-402.11-17	Sick Pay Buy Back	5,381	6,437	20,909	25,404	6,176
001-2214-402.11-18	Vacation Pay Buy Back	-	-	16,053	16,053	-
001-2214-402.21-01	Group Insurance	12,105	21,320	9,905	21,207	17,321
001-2214-402.21-03	Board Paid Life Ins.	91	91	81	65	68
001-2214-402.22-02	Medicare	1,431	1,441	1,725	1,703	1,234
001-2214-402.22-03	Unemployment Comp	100	100	100	100	100
	Subtotal	112,387	123,363	131,316	149,607	113,809
Contractual Services						
001-2214-402.38-01	Insurance/MICA	920	2,122	2,122	2,122	2,775
001-2214-402.39-01	Communications	1,324	625	1,227	1,107	848
001-2214-402.39-04	Travel/Lodging	36,943	17,522	17,188	11,194	8,320
001-2214-402.39-05	Mileage Reimb	550	550	-	321	198
001-2214-402.39-07	Regist, Schools, Mtgs	56,974	22,176	23,559	10,324	17,174
001-2214-402.39-08	Contracted Services	-	-	-	45	-
	Subtotal	96,711	42,995	44,096	25,113	29,315
Commodities						
001-2214-402.44-00	Books & Periodicals	1,140	1,140	496	187	77
001-2214-402.45-03	Equipment Consumable	750	500	121	-	37
001-2214-402.46-11	Operational Supply/Other	422	422	10	342	351
	Subtotal	2,312	2,062	627	529	465
Capital Outlay						
001-2214-402.52-08	Controllable	-	-	-	-	-
Miscellaneous						
001-2214-402.61-01	Dues	625	625	10	460	220
001-2214-402.61-04	Other	62	62	-	-	424
	Subtotal	687	687	10	460	644
	Totals	212,097	169,107	176,049	175,709	144,233

**GENERAL FUND
PUBLIC SAFETY**

**FIRE DEPARTMENT
FIRE STATIONS**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Contractual Services						
001-2215-402.35-01	R&M-Buildings	54,050	25,100	28,250	29,812	30,326
001-2215-402.35-05	R&M-Other	500	500	50	-	-
	Subtotal	54,550	25,600	28,300	29,812	30,326
Commodities						
001-2215-402.42-01	Natural Gas	13,600	13,600	14,551	16,508	7,883
001-2215-402.42-02	Electricity	20,500	20,500	19,087	18,439	18,232
001-2215-402.45-01	Building Supplies	4,500	3,000	1,363	1,242	1,625
	Subtotal	38,600	37,100	35,001	36,189	27,740
Capital Outlay						
001-2215-402.52-02	Buildings	106,600	85,000	84,400	-	-
001-2215-402.52-03	Improv other than Bldg	31,000	-	-	-	-
001-2215-402.52-08	Controllable	6,295	2,195	800	-	1,745
	Subtotal	143,895	87,195	85,200	-	1,745
Miscellaneous						
001-2215-402.61-04	Other	250	250	-	165	165
	Totals	237,295	150,145	148,501	66,166	59,976



PURPOSE

The Public Works division of the General Fund is the Department of Central Services consists of the following divisions: Administration, Forestry, Paint/Sign, Nuisance Abatement, Concrete, and Brush/Compost. Administration oversees all the divisions. Forestry addresses tree trimming/removal, preservation of live trees, mosquito spraying, and maintaining the right-of -ways. Paint/Sign is responsible for roadway striping and street signage, Nuisance Abatement addresses blight and ensures beautification of our city, Concrete (also known as Street Maintenance) is responsible for street maintenance including snow removal, sidewalks, curbs/gutters, and pothole repair. Brush/Compost is the contractual curb-side brush collection and compost site functions. The Yard Waste Contract is effective 5/1/19 through 4/30/24.

GOALS/OBJECTIVES

The goal is to continue to provide the City of Quincy safe drivable streets and sidewalks for citizens and visitors. We also strive to maintain suitable neighborhoods in our town that encourage desirable living throughout.

PAST FISCAL YEAR HIGHLIGHTS

The FYE 2022 budget was adopted with only 13.50 positions. A May 2021 supplemental allowed an increase of three positions: two in concrete and one in nuisance abatement.

In FY 2022 the following services were provided to our city residents free of charge:
Forestry - removed approx 188 trees, 155 stumps, and trimmed 230 trees
Mosquito Abatement - sprayed approx 117 gallons, covering 755 miles of alley/street
Paint & Sign - striped 758 blocks of streets, painted 2,989 ft of curb and 135 intersections
Concrete - installed over 170 yards of concrete and repaired 5,000 sq ft of asphalt patch; Concrete hired temporary workers to assist with additional work
Nuisance Abatement - cleaned up 301 nuisance properties by clearing debris/garbage and mowing
Snow Removal - City crews logged 4,150 hrs for snow and spread over 2,600 tons of salt this winter
Provided free curbside brush collection from mid March through mid December
The new paint striping truck arrived 3/11/22 and will be in service for the up coming striping season.

BUDGET SUMMARY

In FYE 2023 we plan to replace a 2008 International 7400 Forestry dump truck (#72) at a cost of \$175,000 and a 1999 John Deere 5510 Tractor (#73) at a cost of \$160,000. Vehicle Replacment Fund 603 will pay \$59,000 towards the truck for a net Forestry capital outlay of \$276,000. The budget does reflect additional amortization costs to fund future replacements: Forestry \$40,000, Paint \$17,000 and Concrete \$6,000. The MICA allocation for Forestry was reduced this year by \$200,000. The Brush collection contract has a 1.5% increase. Overall, the budget is relatively flat.

EXPENSE SUMMARY

ACCOUNT DESCRIPTION	2022/2023	% Change	2021/2022	2021/2022	2020/2021
	PROPOSED BUDGET		REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Salaries & Benefits	1,306,245	-2.54%	1,340,261	1,172,425	1,041,796
Contractual Services	1,327,118	-5.67%	1,406,837	1,539,647	1,611,354
Commodities	150,442	7.73%	139,645	85,114	73,383
Capital Outlay	291,518	69.77%	171,715	170,029	192,319
Miscellaneous	870	-18.69%	1,070	250	7,696
Debt Service/Transfers	-	#DIV/0!	-	-	-
Totals	3,076,193	0.54%	3,059,528	2,967,465	2,926,548
-					
Totals by Division					
3110 Admin	290,942	0.05%	290,786	274,654	285,135
3112 Forestry	890,348	15.75%	769,190	728,562	1,046,609
3116 Paint & Sign	244,853	-32.54%	362,947	396,696	297,183
3117 Nuisance Abatement	175,668	-0.34%	176,269	161,757	108,245
3152 Concrete	627,382	0.24%	625,851	503,829	368,238
3154 Brush Compost	847,000	1.50%	834,485	901,967	821,138
Totals	3,076,193	0.54%	3,059,528	2,967,465	2,926,548

STAFFING				
	FY 2023 PROPOSED	FY 2022 ACTUAL	FY 2021 ACTUAL	FY 2020 ACTUAL
Authorized Full Time Positions	16.5	16.5	13.5	14.5

The proposed budget includes the following Central Services Department staff:

Position	Full Time Equivalents (FTE)
3110 Administration	
Director of Central Services	1.00
Clerical	1.00
Laborer 822	.50
Each division has union laborer positions:	
3112 Forestry	4.00
3114 Paint & Sign	2.50
3117 Nuisance Abatement	2.00
3152 Concrete	5.50
Total	16.50

FUND 001 CENTRAL SERVICES FUND

**ADMINISTRATION
DETAIL**

* Note: FY 2020 information is estimated from former Fund 602 budget

ACCOUNT NUMBER	ACCT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Salaries & Benefits						
001-3110-403.11-01	Regular Salary/Wages	141,121	131,508	129,396	124,244	122,278
001-3110-403.11-02	Overtime	33	255	-	275	232
001-3110-403.11-03	Sick Pay	-	-	1,516	1,047	1,749
001-3110-403.11-04	Holiday Pay	5,717	8,057	7,656	7,732	7,781
001-3110-403.11-15	Vacation Pay	6,398	10,059	9,408	9,606	9,805
001-3110-403.11-16	Major Medical Pay	-	-	282	6,494	-
001-3110-403.11-17	Sick Pay Buy Back	9,125	5,165	3,713	2,763	2,853
001-3110-403.11-18	Vacation Pay Buy Back	3,899	-	-	-	-
001-3110-403.21-01	Group Insurance	30,140	35,876	30,855	39,663	29,126
001-3110-403.21-03	Board Paid Life Ins	228	230	217	176	170
001-3110-403.22-01	Social Security	10,310	9,599	9,380	9,285	8,819
001-3110-403.22-02	Medicare	2,411	2,245	2,194	2,171	2,062
001-3110-403.22-03	Unemployment Comp.	300	300	300	300	300
001-3110-403.23-01	IMRF	10,277	14,847	14,116	16,388	12,828
001-3110-403.23-02	CDL Reimbursements	60	60	-	-	-
	Subtotals	220,019	218,201	209,033	220,144	198,003
Contractual Services						
001-3110-403.31-05	Prof Svcs - Other	2,300	2,300	2,175	2,175	2,175
001-3110-403.34-03	Custodial	500	500	370	305	238
001-3110-403.34-04	Lawn Care	-	-	-	-	-
001-3110-403.35-01	Buildings	12,000	9,400	9,858	10,813	4,923
001-3110-403.35-02	Machinery & Equip	1,500	1,500	-	1,321	1,953
001-3110-403.35-05	R&M-Other	100	100	10	-	-
001-3110-403.36-01	Fleet Maintenance	-	-	-	-	-
001-3110-403.36-03	Equipment & Vehicle	700	700	363	396	530
001-3110-403.38-01	MICA	3,240	5,591	5,591	5,591	11,099
001-3110-403.39-01	Communications	1,013	1,089	1,012	1,028	6,526
001-3110-403.39-02	Advertising/Publishing	200	300	126	-	-
001-3110-403.39-03	Printing & Binding	100	100	-	-	16
001-3110-403.39-04	Travel	800	800	-	-	758
001-3110-403.39-05	Mileage Reimb	3,600	3,600	3,600	3,600	3,600
001-3110-403.39-07	Regist, Schools, Mtgs	600	600	313	-	415
001-3110-403.39-08	Contracted Services	6,000	6,500	4,654	5,706	4,508
	Subtotals	32,653	33,080	28,072	30,935	36,741
Commodities						
001-3110-403.41-01	Postage	100	100	6	22	263
001-3110-403.41-02	Office Supplies	800	835	892	801	652
001-3110-403.42-01	Natural Gas	8,000	8,000	12,117	12,404	8,181
001-3110-403.42-02	Electricity	20,000	20,000	14,707	13,206	20,277
001-3110-403.46-11	Other	1,500	1,500	1,403	1,004	4,707
001-3110-403.47-02	Safety Equipment	7,000	8,000	8,174	6,369	7,375
	Subtotals	37,400	38,435	37,299	33,806	41,455
Capital Outlay						
001-3110-403.52-08	Controllable	500	500	-	-	-
	Subtotals	500	500	0	0	0
Miscellaneous						
001-3110-403.61-01	Dues	300	500	250	250	500
001-3110-403.61-04	Other	70	70	-	-	-
	Subtotals	370	570	250	250	500
	Totals	290,942	290,786	274,654	285,135	276,699

FUND 001 CENTRAL SERVICES FUND

**FORESTRY
DETAIL**

* Note: FY 2020 information is estimated from former Fund 602 budget

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023	2021/2022	2021/2022	2020/2021	2019/2020
		PROPOSED BUDGET	REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL	YTD ACTUAL
Salaries & Benefits						
001-3112-403.11-01	Regular Salary/Wages	177,251	172,076	160,051	161,477	198,095
001-3112-403.11-02	Overtime	21,654	21,654	14,884	15,990	16,457
001-3112-403.11-03	Sick Pay	5,382	3,873	3,592	4,693	4,925
001-3112-403.11-04	Holiday Pay	10,904	10,612	9,488	10,742	9,305
001-3112-403.11-15	Vacation Pay	11,720	13,284	13,457	13,493	10,803
001-3112-403.11-16	Major Medical Pay	-	-	-	-	-
001-3112-403.11-17	Sick Pay Buy Back	2,406	4,683	1,927	2,430	1,366
001-3112-403.11-18	Vac Pay Buy Back	-	-	-	-	-
001-3112-403.12-01	Part-Time salary/wages	-	-	-	-	24,651
001-3112-403.21-01	Group Insurance	78,324	68,600	62,768	77,892	69,878
001-3112-403.21-03	Board Paid Life Ins	365	365	331	277	377
001-3112-403.22-01	Social Security	14,218	14,023	11,423	11,937	15,252
001-3112-403.22-02	Medicare	3,325	3,280	2,672	2,792	3,567
001-3112-403.22-03	Unemployment Comp.	400	400	400	400	400
001-3112-403.23-01	IMRF	14,172	21,691	18,394	21,895	21,136
001-3112-403.24-03	CDL Reimbursements	60	60	-	30	35
	Subtotal	340,181	334,601	299,387	324,048	376,247
Contractual Services						
001-3112-403.34-04	Lawn Care	22,000	20,000	18,914	15,441	-
001-3112-403.35-02	Machinery & Equip	1,000	1,100	118	912	892
001-3112-403.36-01	Fleet Maintenance	102,000	60,000	74,383	68,029	80,143
001-3112-403.36-05	Vehicle Replacement	62,084	45,440	35,940	172,440	22,440
001-3112-403.38-01	MICA	60,905	264,901	264,901	264,901	42,886
001-3112-403.39-01	Communications	2,067	1,723	1,718	1,854	-
001-3112-403.39-02	Advertising/Publishing	193	150	159	153	296
001-3112-403.39-07	Regist, Schools, Mtgs	0	-	-	-	-
001-3112-403.39-08	Contracted Services	500	3,000	54	-	17,633
	Subtotal	250,749	396,314	396,187	523,730	164,290
Commodities						
001-3112-403.46-05	Chemicals	5,000	5,000	-	4,661	4,593
001-3112-403.46-11	Other	3,750	1,750	3,251	2,318	3,602
001-3112-403.47-02	Safety Equipment	650	310	643	468	137
	Subtotal	9,400	7,060	3,894	7,447	8,332
Capital Outlay						
001-3112-403.52-05	Machinery & Equip	-	-	-	-	-
001-3112-403.52-06	Vehicles	287,518	29,015	26,694	189,659	-
001-3112-403.52-08	Controllable	2,500	2,200	2,400	1,725	5,683
	Subtotal	290,018	31,215	29,094	191,384	5,683
	Totals	890,348	769,190	728,562	1,046,609	554,552

FUND 001 CENTRAL SERVICES FUND

**PAINT & SIGN SHOP
DETAIL**

* Note: FY 2020 information is estimated from former Fund 602 budget

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL*
Salaries & Wages						
001-3116-403.11-01	Regular Salary/Wages	109,969	107,169	81,305	77,603	97,185
001-3116-403.11-02	Overtime	7,085	7,085	2,948	2,674	5,105
001-3116-403.11-03	Sick Pay	4,534	4,413	5,133	3,221	3,128
001-3116-403.11-04	Holiday Pay	5,290	5,149	5,094	5,171	4,514
001-3116-403.11-15	Vacation Pay	7,557	7,356	7,505	10,108	7,068
001-3116-403.11-17	Sick Pay Buy Back	-	-	-	3,264	-
001-3116-403.11-18	Vacation Pay Buy Back	-	-	-	3,642	-
001-3116-403.21-01	Group Insurance	28,117	28,272	31,956	34,164	31,963
001-3116-403.21-03	Board Paid Life Ins	183	183	174	136	165
001-3116-403.22-01	Social Security	8,335	8,133	5,712	5,979	6,646
001-3116-403.22-02	Medicare	1,949	1,902	1,336	1,398	1,554
001-3116-403.22-03	Unemployment Comp.	200	200	200	200	200
001-3116-403.23-01	IMRF	8,308	12,579	9,199	11,042	10,010
001-3116-403.24-03	CDL Reimbursements	30	30	-	-	-
	Subtotal	181,557	182,471	150,562	158,602	167,538
Contractual Services						
001-3116-403.36-01	Fleet Maintenance	7,800	6,000	4,612	7,582	4,390
001-3116-403.36-05	Vehicle Replacement	17,352	-	66,667	100,000	-
001-3116-403.38-01	MICA	4,000	2,284	2,284	2,284	11,049
001-3116-403.39-01	Communications	202	192	179	185	-
	Subtotal	29,354	8,476	73,742	110,051	15,439
Commodities						
001-3116-403.45-01	Building Supplies	-	-	-	-	648
001-3116-403.46-06	Signs & Posts	6,342	4,400	7,251	4,627	3,927
001-3116-403.46-08	Paint	26,500	26,500	24,474	23,632	23,097
001-3116-403.46-11	Other	1,100	1,100	667	271	1,015
	Subtotal	33,942	32,000	32,392	28,530	28,687
Capital Outlay						
001-3116-403.52-05	Machinery & Equipment	-	140,000	140,000	-	-
	Subtotal	0	140,000	140,000	0	0
	Totals	244,853	362,947	396,696	297,183	211,664

FUND 001 CENTRAL SERVICES FUND

NUISANCE ABATEMENT

* Note: Nuisance Abatement was a newly created department in FY 2021

DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Salaries & Wages						
001-3117-403.11-01	Regular Salary/Wages	84,398	84,407	78,879	51,855	-
001-3117-403.11-02	Overtime	2,500	2,500	6,843	3,792	-
001-3117-403.11-03	Sick Pay	2,222	2,163	4,823	2,314	-
001-3117-403.11-04	Holiday Pay	5,186	5,047	4,999	3,872	-
001-3117-403.11-15	Vacation Pay	7,408	6,308	7,580	3,821	-
001-3117-403.11-16	Major Medical Pay		-	-	-	-
001-3117-403.11-17	Sick Pay Buy Back	2,222	2,163	360	-	-
001-3117-403.21-01	Group Insurance	44,179	44,488	40,731	22,894	-
001-3117-403.21-03	Board Paid Life Ins	183	182	172	89	-
001-3117-403.22-01	Social Security	6,524	6,360	5,320	3,473	-
001-3117-403.22-02	Medicare	1,526	1,488	1,244	812	-
001-3117-403.22-03	Unemployment Comp.	200	200	200	100	-
001-3117-403.23-01	IMRF	6,503	9,838	9,334	6,735	-
001-3117-403.24-03	CDL Reimbursements	30	60	30	-	-
	Subtotal	163,081	165,204	160,515	99,757	0
Contractual Services						
001-3117-403.36-01	Fleet Maintenance	2,000	2,000	-	-	-
001-3117-403.36-05	Vehicle Replacement	7,700	7,700	-	-	-
001-3117-403.38-01	MICA	1,405	-	-	-	-
001-3117-403.39-01	Communications	532	615	531	530	-
001-3117-403.39-08	Contractual Services	50	-	36	-	-
	Subtotal	11,687	10,315	567	530	0
Commodities						
001-3117-403.46-11	Other	800	750	675	512	-
001-3117-403.47-01	Clothing/Uniforms	-	-	-	-	-
001-3117-403.47-02	Safety Equipment	100	-	-	-	-
	Subtotal	900	750	675	512	0
Miscellaneous						
001-3117-403.61.08	Bad Debt Expense	0	0	0	7446	0
	Subtotal	0	0	0	7,446	0
	Totals	175,668	176,269	161,757	108,245	0

FUND 001 CENTRAL SERVICES FUND

CONCRETE (STREET MAINTENANCE)

* Note: FY 2020 information is estimated from former Fund 602 budget

DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Salaries & Benefits						
001-3152-403.11-01	Regular Salary/Wages	228,791	226,961	179,186	103,520	162,140
001-3152-403.11-02	Overtime	12,489	12,489	9,723	3,516	11,330
001-3152-403.11-03	Sick Pay	9,535	7,749	9,625	5,722	8,999
001-3152-403.11-04	Holiday Pay	15,661	15,350	12,632	7,460	12,926
001-3152-403.11-15	Vacation Pay	15,854	14,644	12,062	11,912	15,996
001-3152-403.11-16	Major Medical Pay	-	-	4,386	13,333	2,937
001-3152-403.11-17	Sick Pay Buy Back	2,222	2,163	2,018	4,430	4,580
001-3152-403.11-18	Vac Pay Buy Back	-	-	4,598	4,598	1,068
001-3152-403.12-01	Reg Salary/Temp Emp	-	32,443	19,880	-	-
001-3152-403.21-01	Group Insurance	76,340	76,340	58,290	56,211	56,595
001-3152-403.21-03	Board Paid Life Ins	502	503	409	212	308
001-3152-403.22-01	Social Security	17,642	19,331	15,251	9,449	13,144
001-3152-403.22-02	Medicare	4,126	4,521	3,567	2,210	3,074
001-3152-403.22-03	Unemployment Comp	600	500	500	500	700
001-3152-403.23-01	IMRF	17,585	26,790	20,801	16,172	19,394
001-3152-403.24-03	CDL Reimbursements	60	-	-	-	60
	Subtotal	401,407	439,784	352,928	239,245	313,251
Contractual Services						
001-3152-403.36-01	Fleet Maintenance	86,000	50,000	62,912	50,730	54,801
001-3152-403.36-03	Equipment & Vehicle	-	-	2,101	-	-
001-3152-403.36-05	Vehicle Replacement	36,180	30,560	30,576	30,600	30,576
001-3152-403.38-01	MICA	32,095	42,267	42,267	42,267	190,330
001-3152-403.39-01	Communications	1,400	1,340	1,256	1,298	669
001-3152-403.39-02	Contracted Services	-	-	-	75	-
	Subtotal	155,675	124,167	139,112	124,970	276,376
Commodities						
001-3152-403.45-05	Small Tools/ Equip	1,400	1,400	433	91	1,023
001-3152-403.46-01	Concrete	200	200	-	1,816	314
001-3152-403.46-04	Salt & Cinders	52,000	49,000	80	314	14,005
001-3152-403.46-11	Other	15,000	600	10,142	750	1,097
001-3152-403.47-01	Clothing/Uniforms	-	-	-	-	117
001-3152-403.47-02	Safety Equipment	200	10,200	199	117	-
	Subtotal	68,800	61,400	10,854	3,088	16,556
Capital Outlay						
001-3152-403.52-06	Vehicles	1,000	-	-	-	-
001-3152-403.52-08	Controllable	-	-	935	935	-
001-3152-403.53-09	Other	-	0	-	-	-
	Subtotal	1,000	-	935	935	-
Miscellaneous						
001-3152-403.61-04	Other	500	500	-	-	-
	Totals	627,382	625,851	503,829	368,238	606,183

FUND 001 CENTRAL SERVICES FUND

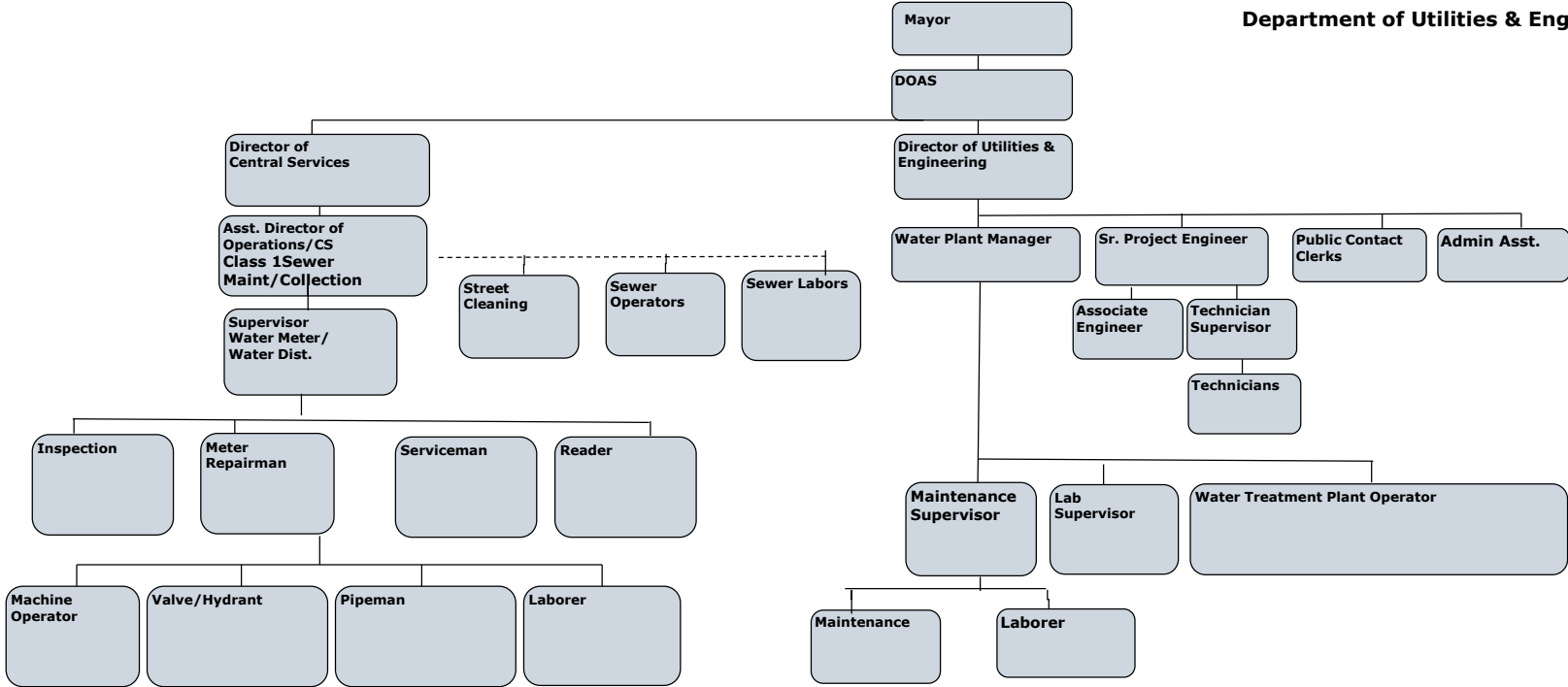
BRUSH/COMPOST

** Note: FY 2020 information is estimated from former Fund 602 budget*

DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Contractual Services						
001-3154-403.39-08	Contracted Services	847,000	834,485	901,967	821,138	790,023
	Totals	847,000	834,485	901,967	821,138	790,023

Department of Utilities & Engineering



** Note: Left side of chart represents positions paid by the Utilities Department, but under the direction of the Director of Central Services

PURPOSE

The Engineering Department is responsible for the administration of public improvements within the City of Quincy. The Department duties include planning, estimating project costs, and designing & supervising construction of public infrastructure, such as water mains, sewer mains, streets, alleys and traffic control devices: review and evaluate proposed subdivisions and site plans for private construction; maintain traffic control devices within the City; maintain three (3) City-owned landfills; maintain City-owned parking lots; maintain the Amtrak station; and issue permits for excavations and improvements on City right-of-way.

GOALS/OBJECTIVES

The Engineering Department has set the following goals for the upcoming fiscal year:

- Prepare and design bidding and construction documents for various infrastructure improvement projects totaling \$6 million in construction
- Complete design & construction of a new leachate pump station and forcemain to transport leachate from Landfill #2/3 to the City's sewage collection system to reduce operating costs
- Complete study of cost and benefits

PAST FISCAL YEAR HIGHLIGHTS

In the previous fiscal year, the Engineering Department:

- Planned and managed the design and construction of approximately \$15 million in improvements to streets & buried city utilities (2019 Bond Infrastructure projects)
- Performed final design of roughly \$9.5 million in various infrastructure projects, saving the City approximately \$1 million compared to hiring a consulting engineering firm to complete the work

BUDGET SUMMARY

The proposed budget is up from FY22, due to the following items:

- An \$113k allowance over FY22 expenses for street light electricity
- An increase of roughly \$75k in wages & benefits to fill the vacant staff engineer position
- A \$65k request to purchase two trucks to replace vehicles #93 and 95
- A \$52k allowance over FY22 expenses for various items at Landfill #4

**GENERAL FUND
ENGINEERING**

**ENGINEERING
SUMMARY**

EXPENSE SUMMARY					
ACCOUNT DESCRIPTION	2022/2023	% Change	2021/2022	2021/2022	2020/2021
	PROPOSED BUDGET		REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Salaries & Benefits	580,299	-4.36%	606,722	496,086	541,095
Contractual Services	254,340	-3.69%	264,072	206,193	202,595
Commodities	389,200	-0.10%	389,600	291,344	289,767
Capital Outlay	78,483	494.57%	13,200	-	490
Miscellaneous	4,275	64.42%	2,600	4,012	4,183
Debt Services	8,100	0.00%	8,100	8,100	8,100
Totals	1,314,697	2.37%	1,284,294	1,005,735	1,046,230

Totals by Division					
3712 Engineering	766,274	5.48%	726,459	595,264	646,770
3714 Amtrak	23,125	-28.73%	32,446	23,439	13,935
3716 Landfill	156,798	-0.06%	156,889	105,049	107,260
3717 Parking Lot Maint	9,000	0.00%	9,000	9,082	9,587
3718 Street Lights	359,500	0.00%	359,500	272,901	268,678
Totals	1,314,697	2.37%	1,284,294	1,005,735	1,046,230

STAFFING				
	FY 2023 PROPOSED	FY 2022 ACTUAL	FY 2021 ACTUAL	FY 2020 ACTUAL
Full Time Positions	6.13	5.13	5.25	5.10

The proposed budget includes the following Engineering Department staff:

Position	Full Time Equivalents (FTE)
Director of Utilities & Engineering	.25
Project Engineer	.88
Engineering Technicians	2.00
Environmental Coordinator	.75
Traffic Signal Coordinator	1.00
Staff Engineer 1	1.00
Administrative assistant	.25
Total	6.13

**GENERAL FUND
ENGINEERING**

**ENGINEERING
Detail**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Salaries & Benefits						
001-3712-404.11-01	Regular Salary/Wages	346,456	353,476	288,604	294,097	269,087
001-3712-404.11-02	Overtime	5,219	6,125	9,403	17,235	8,896
001-3712-404.11-03	Sick Pay	6,140	6,022	7,094	4,714	8,453
001-3712-404.11-04	Holiday Pay	21,258	21,565	18,261	18,458	17,511
001-3712-404.11-15	Vacation Pay	20,940	20,808	21,018	17,619	16,468
001-3712-404.11-16	Major Medical Pay		-	-	5,678	15,044
001-3712-404.11-17	Sick Pay Buy Back	7,792	8,051	4,482	2,583	2,256
001-3712-404.12-01	Regular Salary/Wages		-	-	-	-
001-3712-404.21-01	Group Insurance	114,567	117,680	90,375	116,907	85,095
001-3712-404.21-03	Board Paid Life Ins.	559	479	443	371	366
001-3712-404.22-01	Social Security	25,346	25,731	19,385	20,018	18,638
001-3712-404.22-02	Medicare	5,928	6,040	4,534	4,682	4,359
001-3712-404.22-03	Unemployment Comp	800	800	800	800	800
001-3712-404.23-01	IMRF	25,264	39,915	31,687	37,933	29,240
001-3712-404.24-03	CDL Reimbursements	30	30	-		
	Subtotal	580,299	606,722	496,086	541,095	476,213
Contractual Services						
001-3712-404.31-04	Prof Svcs-Eng/Architect	15,000	15,000	3,837	9,321	10,186
001-3712-404.35-02	R&M-Mach & Equip	4,000	4,500	-	2,024	2,372
001-3712-404.35-05	Repair & Maint - Other	500	-	2,610	1,365	414
001-3712-404.35-06	R&M- Infrastructure	-	-	950	-	131
001-3712-404.36-01	Fleet Maintenance	6,500	6,500	3,793	5,909	5,022
001-3712-404.36-03	Equipment	2,500	2,500	1,732	2,253	2,204
001-3712-404.38-01	MICA	76,375	75,237	75,237	75,237	51,597
001-3712-404.39-01	Communications	3,100	3,100	3,223	3,014	3,308
001-3712-404.39-02	Advertising/Publishing	2,000	2,000	3,036	1,952	3,194
001-3712-404.39-04	Travel	1,000	1,000	-	-	-
001-3712-404.39-05	Mileage Reimb	500	500	-	-	385
001-3712-404.39-07	Regist, Schools, Mtgs	2,000	2,000	385	385	85
	Subtotal	113,475	112,337	94,803	101,460	78,898
Commodities						
001-3712-404.41-01	Postage	750	750	517	428	611
001-3712-404.41-02	Office Supplies	1,500	1,500	1,489	1,569	1,315
001-3712-404.44-00	Books & Periodicals	-	-	-	-	160
001-3712-404.45-03	Equip Consumable	100	100	14	257	20
001-3712-404.45-04	Equip Replace Parts	350	350	-	14	361
001-3712-404.45-05	Small Tools/ Equip	1,500	1,500	568	-	831
001-3712-404.46-08	Paint	500	500	451	451	407
001-3712-404.46-11	Operational Supplies	100	100	-	-	268
001-3712-404.47-01	Clothing/Uniforms	100	-	56	56	-
001-3712-404.47-02	Safety Equipment	100	100	22	-	67
	Subtotal	5,000	4,900	3,117	2,775	4,040
Capital Outlay						
001-3712-404.52-06	Vehicles	65,000	-	-	-	-
001-3712-404.52-08	Controllable	1,000	1,000	-	-	989
	Subtotal	66,000	1,000	-	-	989
Miscellaneous						
001-3712-404.61-01	Dues	500	500	227	180	172
001-3712-404.61-04	Other	1,000	1,000	1,031	1,260	1,149
	Totals	766,274	726,459	595,264	646,770	561,461

**GENERAL FUND
ENGINEERING**

AMTRAK STATIONS

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Contractual Services						
001-3714-403.33-01	Water/Sewerage	300	150	222	87	32
001-3714-403.34-04	Lawn Care	3,500	3,241	3,241	1,920	-
001-3714-403.35-01	R&M-Buildings	6,500	16,000	826	826	177
001-3714-403.35-02	Machinery & Equipment	-	-	7,359	-	-
001-3714-403.35-05	R&M-Other	300	300	446	-	-
001-3714-403.38-01	Insurance/MICA	975	705	705	705	2,754
	Subtotal	11,575	20,396	12,799	3,538	2,963
Commodities						
001-3714-403.42-02	Electricity	3,000	3,500	2,502	2,297	2,548
001-3714-403.45-01	Building Supplies	250	250	38	-	90
001-3714-403.45-02	Custodial Supplies	100	100	-	-	-
001-3714-403.45-03	Equipment Consumable	100	100	-	-	-
001-3714-403.46-11	Other	-	-	-	-	-
	Subtotal	3,450	3,950	2,540	2,297	2,638
Miscellaneous						
001-3714-403.61-04	Miscellaneous Other	-	-	-	-	-
Debt Service						
001-3714-409.72-00	Loan/Lease Payments	8,100	8,100	8,100	8,100	8,100
	Totals	23,125	32,446	23,439	13,935	13,701

**GENERAL FUND
ENGINEERING**

LANDFILL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Contractual Services						
001-3716-405.31-02	Contracted Legal	-	-	-	-	-
001-3716-405.31-04	Engineer/Architectural	2,500	2,500	3,340	-	-
001-3716-405.31-05	Prof Services - Other	42,500	42,500	37,249	28,348	38,320
001-3716-405.33-01	Utilities-Water/Sewer	400	400	274	302	278
001-3716-405.35-01	R&M - Building	250	250	-	-	-
001-3716-405.35-02	R&M - Mach & Equip	6,500	6,500	850	5,289	2,023
001-3716-405.36-01	Fleet Maintenance	1,800	500	930	730	544
001-3716-405.36-03	Equipment & Vehicle Rent	500	1,000	73	67	744
001-3716-405.36-05	Vehicle Replacement	4,800	4,800	4,000	-	-
001-3716-405.38-01	MICA	2,840	3,109	3,109	3,109	3,937
001-3716-405.39-01	Communications	850	750	740	677	685
001-3716-405.39-02	Advertising/Publishing	400	400	-	-	389
001-3716-405.39-04	Travel	100	200	-	-	-
001-3716-405.39-07	Regist, Schools, Mtgs	100	100	78	70	-
001-3716-405.39-08	Contracted Services	60,000	63,080	42,053	55,148	57,847
	Subtotal	123,540	126,089	92,696	93,740	104,767
Commodities						
001-3716-405.41-01	Postage	200	200	72	210	147
001-3716-405.42-01	Natural Gas	2,500	2,000	2,625	2,557	2,381
001-3716-405.42-02	Electricity	5,500	5,500	5,337	5,490	4,973
001-3716-405.42-03	Bottled Gas	200	200	82	76	92
001-3716-405.45-01	Building Supplies	100	100	-	8	196
001-3716-405.45-02	Custodial Supplies	1,000	1,000	-	42	384
001-3716-405.45-03	Equip Consumable	500	500	96	86	32
001-3716-405.45-04	Equip Replace Parts	2,000	2,000	181	554	1,032
001-3716-405.45-05	Small Tools/ Equip	1,000	1,000	250	464	148
001-3716-405.46-11	Other	5,000	5,000	956	800	7,416
	Subtotal	18,000	17,500	9,599	10,287	16,801
Capital						
001-3716-405.52-03	Improv Other Than Build	-	-	-	-	-
001-3716-405.52-05	Machinery	-	-	-	-	15,966
001-3716-405.52-08	Controllable	12,483	12,200	-	490	19,570
	Subtotal	12,483	12,200	-	490	35,536
Miscellaneous						
001-3716-405.61-02	Taxes	125	100	104	93	83
001-3716-405.61-04	Other	2,650	1,000	2,650	2,650	2,650
	Totals	156,798	156,889	105,049	107,260	159,837

**GENERAL FUND
ENGINEERING**

PARKING LOT MAINTENANCE

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Contractual Services						
001-3717-403.33-01	Water/Sewerage	500	500	246	483	293
001-3717-403.35-06	R&M-Infrastructure	250	250	-	-	20
	Subtotal	750	750	246	483	313
Commodities						
001-3717-403.42-02	Electricity	8,000	8,000	8,836	9,102	7,702
001-3717-403.45-03	Equip Consumable	250	250	-	2	-
	Subtotal	8,250	8,250	8,836	9,104	7,702
	Totals	9,000	9,000	9,082	9,587	8,015

**GENERAL FUND
ENGINEERING**

STREET LIGHTS

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Contractual Services						
001-3718-403.35-06	R&M-Infrastructure	5,000	4,500	5,649	3,374	634
Commodities						
001-3718-403.42-02	Electricity	347,000	342,500	255,576	263,000	363,183
001-3718-403.46-11	Other	7,500	12,500	11,676	2,304	2,210
	Subtotal	354,500	355,000	267,252	265,304	365,393
Miscellaneous						
001-3718-403.61-04	Other	-	-	-	-	-
	Totals	359,500	359,500	272,901	268,678	366,027

CASH RESERVE FUND

SUMMARY

The Cash Reserve Fund was created in FY 2002 as a "rainy day" fund. The intended purpose of having the reserve is to cover unforeseen expenses or to replace unexpected revenue shortfall. The City Council adopted a Cash Reserve Policy which maintains the Cash Reserve Balance as 10% of the budgeted expenditures of the General Fund.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Revenue						
011-0000-331.01-01	Interest Income	20,000	20,000	15,394	21,747	71,407
011-0000-391.01-00	Transfers from Bank 01	-	125,000	341,000	216,000	150,000
	Totals	20,000	145,000	356,394	237,747	221,407
Expenses						
Inter-Fund Transfers						
011-1301-491.62-00	Non-Departmentl Trnsfr	-	-	-	-	-
011-1301-491.62-01	General Fund	-	-	-	-	-
011-1301-491.62-19	Hydro Bond pymt fd 413	-	-	-	-	-
011-1801-491-62-31	Central Garage Fund	-	-	-	-	-
011-1801-491-62-32	Central Services Fund	-	-	-	-	-
	Totals	-	-	-	-	-

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CITY OF QUINCY
SPECIAL REVENUE FUNDS

Revenue/Expenditures & Change in Fund Balance
Summary

	Planning & Devlpmt 201	9-1-1 202	Housing Resource 203	9-1-1 Surcharge 204	Franchise Fee "Green" 205	Motor Fuel Tax 210	Traffic Signal 211
Beg Balance, May 1	100	100	1,057,000	2,006,000	46,000	3,446,000	50,000
REVENUES							
Taxes	-	-	-	900,000	500,220	1,600,000	-
Licenses & Permits	-	-	-	-	-	-	-
Charges for Services	249,600	-	-	-	-	-	-
Rent & Other Income	500	-	-	-	-	-	20,000
Interest Income	-	-	7,000	10,800	1,300	10,000	200
Debt Proceeds	-	-	-	-	-	-	-
Grants	-	498,766	-	-	-	446,312	15,000
Transfers In	792,808	748,149	-	-	-	-	-
Inter-Gov. Revenues	-	-	-	-	-	-	-
TOTAL REVENUE	1,042,908	1,246,915	7,000	910,800	501,520	2,056,312	35,200
Total Funds Available	1,043,008	1,247,015	1,064,000	2,916,800	547,520	5,502,312	85,200
EXPENDITURES							
Salaries & Benefits	695,660	1,218,879	-	369,031	-	-	-
Contracted Services	272,599	21,420	4,000	319,130	-	151,900	36,190
Commodities	6,950	2,000	-	23,700	-	433,600	28,100
Capital Outlay	1,500	-	-	2,121,879	-	4,626,627	-
Miscellaneous	53,900	4,616	500,000	20,640	-	-	500
Debt Service	-	-	-	-	-	-	-
Transfers	-	-	-	-	500,250	-	-
TOTAL EXPENDITURES	1,030,609	1,246,915	504,000	2,854,380	500,250	5,212,127	64,790
Ending Balance, April 30	\$ 12,399	\$ 100	\$ 560,000	\$ 62,420	\$ 47,270	\$ 290,185	\$ 20,410

CITY OF QUINCY
SPECIAL REVENUE FUNDS

Revenue/Expenditures & Change in Fund Balance
Summary

	Town Road Tax 212	Econ Growth Fund 213	Mid-Town Bus Dist 214	Arts Commission 224	Police Grants 240	Police Donations 241	State Forfeiture 242
Beginning Balance, May 1	94,000	1,500,000	106,000	10,000	4,400	41,000	31,000
REVENUES							
Taxes	6,000	1,500,000	240,000		-	-	-
Licenses & Permits	-				-	-	-
Charges for Services	-				-	-	3,000
Rent & Other Income	-			2,000	-	8,000	-
Interest Income	750	2,000	200	100	44	400	50
Debt Proceeds	-				-	-	-
Grants	-				128,258	-	13,000
Transfers In	-				-	-	-
Inter-Gov. Revenues	-				-	-	-
TOTAL REVENUE	6,750	1,502,000	240,200	2,100	128,302	8,400	16,050
Total Funds Available	100,750	3,002,000	346,200	12,100	132,702	49,400	47,050
EXPENDITURES							
Salaries & Benefits	-					-	-
Contracted Services	-	315,000	25,000	5,000	107,493	8,350	-
Commodities					9,340	30,000	10,200
Capital Outlay	100,000		215,000		1,551	10,000	4,000
Miscellaneous	-	2,185,000		5,000	-	500	10,000
Debt Service	-				-	-	-
Transfers	-		-		9,340	-	-
TOTAL EXPENDITURES	100,000	2,500,000	240,000	10,000	127,724	48,850	24,200
Ending Cash Balance	\$ 750	\$ 502,000	\$ 106,200	\$ 2,100	\$ 4,978	\$ 550	\$ 22,850

CITY OF QUINCY
SPECIAL REVENUE FUNDS

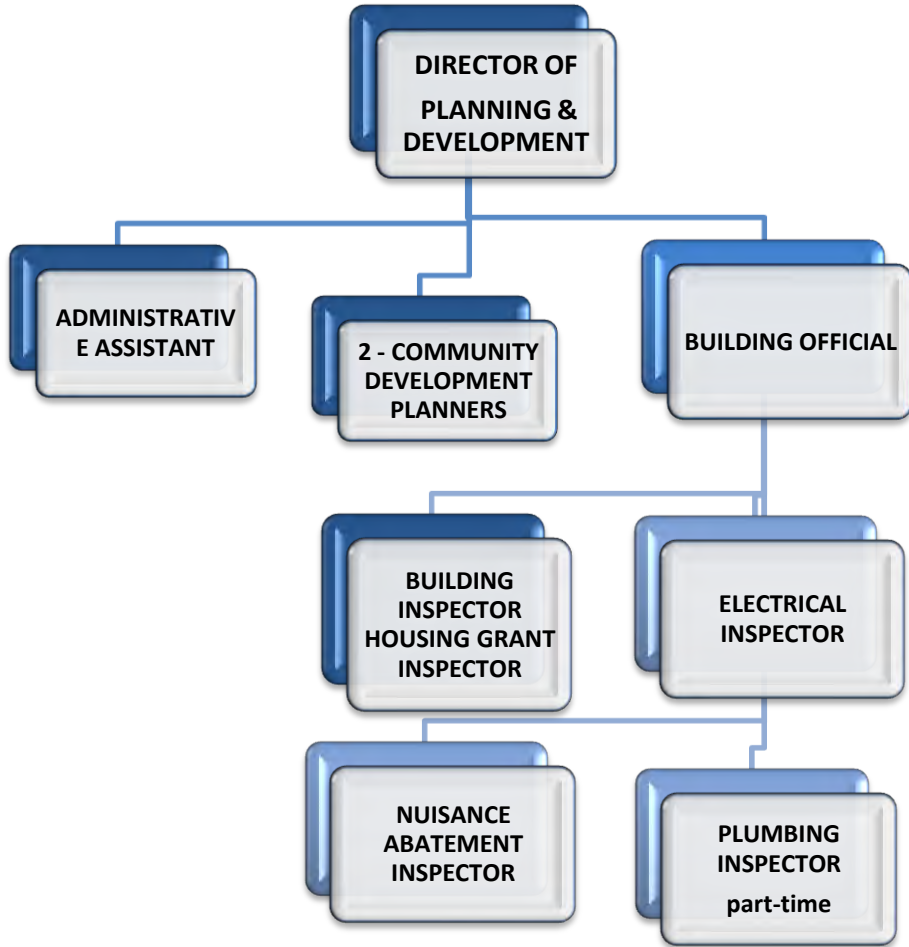
Revenue/Expenditures & Change in Fund Balance
Summary

	Federal Forfeiture 243	Police Crime Lab 244	Fire Educ. & Apparatus 245	Fire Donations 246	Fire Grant 247	Police Criminal Reg 248
Beginning Balance, May 1	4,600	11,400	10,000	14,700	333	45,000
REVENUES						
Taxes	-	-	-	-	-	-
Licenses & Permits	-	-	-	-	-	-
Charges for Services	-	5,500	-	-	-	-
Rent & Other Income	-	4,000	1,000	1,500	-	15,000
Interest Income	10	300	100	50	10	150
Debt Proceeds	-	-	-	-	-	-
Grants	5,000	-	-	-	-	-
Transfers In	-	-	-	-	-	-
Inter-Gov. Revenues	-	-	-	-	-	-
TOTAL REVENUE	5,010	9,800	1,100	1,550	10	15,150
Total Funds Available	9,610	21,200	11,100	16,250	343	60,150
EXPENDITURES						
Salaries & Benefits	-	-	-	-	-	10,000
Contracted Services	2,000	7,900	500	-	-	10,000
Commodities	-	9,300	5,000	1,000	-	20,000
Capital Outlay	-	-	-	7,000	-	10,000
Miscellaneous	5,000	-	-	-	340	-
Debt Service	-	-	-	-	-	-
Transfers	-	-	-	-	-	-
TOTAL EXPENDITURES	7,000	17,200	5,500	8,000	340	50,000
Ending Cash Balance	\$ 2,610	\$ 4,000	\$ 5,600	\$ 8,250	\$ 3	\$ 10,150

**CITY OF QUINCY
SPECIAL REVENUE FUNDS**

**Revenue/Expenditures & Change in Fund Balance
Summary**

	Police DUI 249	Transit Lines 250	DCCA Grant 252	IHDA Grant 253	Bridge Lighting 257	Total
Beginning Balance, May 1	88,000	100	2,900	160,000	64,000	8,792,633
REVENUES						
Taxes				-		4,746,220
Licenses & Permits				-		-
Charges for Services		580,000		-		838,100
Rent & Other Income		46,370		-		98,370
Interest Income	300	1,200			200	35,164
Debt Proceeds			-	-		-
Grants	27,000	4,209,960	918,000	60,000	2,000	6,323,296
Transfers In		285,143	-	-		1,826,100
Inter-Gov. Revenues			-	-		-
TOTAL REVENUE	27,300	5,122,673	918,000	60,000	2,200	13,867,250
Total Funds Available	115,300	5,122,773	920,900	220,000	66,200	22,659,883
EXPENDITURES						
Salaries & Benefits		2,400,807				4,694,377
Contracted Services	55,000	2,034,389	0	60,000	1,000	3,435,871
Commodities	25,000	57,040			2,400	661,230
Capital Outlay	-	71,496	350,000		-	7,519,053
Miscellaneous	-	488,716	50,000	-		3,324,212
Debt Service						-
Transfers	-	-	500,000	-		1,009,590
TOTAL EXPENDITURES	80,000	5,052,448	900,000	60,000	3,400	20,644,333
Ending Cash Balance	\$ 35,300	\$ 70,325	\$ 20,900	\$ 160,000	\$ 62,800	\$ 2,015,550



PURPOSE

The Department of Planning and Development is comprised of two offices that contribute to the development of the City and enhance the quality of life for its residents and businesses.

The Planning Office plans for short and long-range land use, leads economic development projects, and regulates land development activities. This office coordinates development plan reviews with other City departments and administers the Enterprise Zone, Tax Increment Finance Districts, Economic Development Loans, and Retail Incentive Programs.

The Inspection Office enforces and administers the Municipal Code's zoning, building, and property maintenance sections. Inspections are based upon building code standards. The office's responsibilities include building, electrical, plumbing, sign permits, and nuisance abatement. In addition, inspections staff consult with the public, property owners, and developers on proposed building projects and construction standards.

The Planning and Development Department provides staff support to fifteen (15) Commissions and Committees.

GOALS/OBJECTIVES

- Implementation of the Small Rental Rehab Program
- Continue to support the Mid Town Business District
- Support retail incentives programs to fill vacant retail stores through NextSite
- Implement Riverfront Electric Line Burial Grant
- Support workforce development through Quincy's Calling / Q-WRAP
- Support tourism marketing through BET on Q
- Work with the Administration on increasing hotel rooms in the Quincy Market
- Work with the Administration on the Veterans City designation and programming
- Implement 2018 International Building & Residential Codes & 2017 National Electric Code

PAST FISCAL YEAR HIGHLIGHTS

- Implemented Quincy Next Strategic Plan
- Adopted the Riverfront Master Plan
- Strategic Marketing Contract with North Star
- Quincy Calling recruitment of 60 families and or individuals to Quincy
- K Mart Redevelopment and Sales Tax Rebate Agreement
- Retail Marketing contract with NextSite
- Tourism Marketing contract with QACVB
- Sixth Street Streetscape Grant Submission
- Developed Quincy Bay Area Restoration & Enhancement Association
- Developed Quincy's Calling / Q-WRAP Program
- Secured \$743,000 for Barge Dock Elevation Improvement Grant

BUDGET SUMMARY

There is a proposed increase in permit fees expected to generate an additional \$17,000. The General Fund subsidy is increasing by \$46,000. These additional revenues will cover the additional \$47,000 in Nuisance for fix/flatten costs including legal, landfill, and demolitions. The filing fees are paid out of miscellaneous which also has an increase over last budget year.

REVENUE SUMMARY					
ACCOUNT NUMBER	2022/2023	% Change	2021/2022	2021/2022	2020/2021
	PROPOSED BUDGET		REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Other Income	500	0.00%	500	6,473	11,263
Charges for Services	249,600	7.59%	232,000	249,192	302,324
Local Econ Dev/Rehab Grant	-		-	-	15
Transfers from Other Funds	792,808	5.37%	752,402	673,785	515,785
Total	1,042,908	5.89%	984,902	929,450	829,387

EXPENSE SUMMARY					
ACCOUNT DESCRIPTION	2022/2023	% Change	2021/2022	2021/2022	2020/2021
	PROPOSED BUDGET		REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Salaries & Benefits	695,660	-1.54%	706,511	688,289	675,217
Contractual Services	272,599	21.57%	224,226	174,848	115,230
Commodities	6,950	20.62%	5,762	4,280	6,521
Capital Outlay	1,500	50.00%	1,000	1,242	1,242
Miscellaneous	53,900	9.59%	49,185	32,446	30,616
Totals	1,030,609	4.45%	986,684	901,105	828,826

Totals by Division

2411 Protective Inspection	353,890	-1.29%	358,508	369,775	435,823
3117 Nuisance Abatement	242,328		190,948	124,571	-
6310 Administration	418,041	-0.74%	421,143	398,628	384,990
6315 Planning Commission	9,300	1.09%	9,200	5,058	6,674
6316 Historic Preservation	4,050	-0.86%	4,085	1,373	(1,026)
6317 Board of Appeals	3,000	7.14%	2,800	1,700	2,365
Totals	1,030,609	4.45%	986,684	901,105	828,826

STAFFING				
	FY 2023 PROPOSED	FY 2022 PROPOSED	FY 2021 ACTUAL	FY 2020 ACTUAL
Full Time Positions	8.00	8.00	7.00	7.40
Part Time Positions	1.00	1.00	1.00	1.00

The Planning and Development Staffing is as follows:

Director of Planning and Development	1.00
Administrative Assistant	1.00
Community Development Planners	2.00
Building Official	1.00
Code Enforcement Officers	2.00 FT
Code Enforcement Officer	1.00 PT
Nuisance Abatement Officer	1.00 FT
Total	9 (8 FT 1 PT)

PLANNING & DEVELOPMENT FUND

**REVENUE
DETAIL**

		REVENUES				
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
201-0000-321.00-00	Donations-Not Restricted	-	-	-	-	-
201-0000-331.01-01	Interest Income	-	-	29	820	278
201-0000-331.04-00	Origination & Loan Fees	-	-	6,134	9,673	4,420
201-0000-342.09-00	Other	-	-	-	-	13
201-0000-350.00-00	Sale of Property	500	500	310	770	500
201-0000-361.04-01	Freedom of Info Copies	-	-	-	-	-
201-0000-364.01-00	Building Permits	130,000	120,000	140,787	140,096	191,199
201-0000-364.02-00	Electrical Lic./Permits	47,000	45,000	46,573	50,645	56,728
201-0000-364.03-00	Plumbing Lic./Permits	18,000	24,000	10,474	22,474	18,087
201-0000-364.04-00	Revocable Lic./Permits	-	-	-	-	-
201-0000-364.07-00	Special Zoning Permits	12,000	11,000	14,860	13,675	12,365
201-0000-364.09-00	Zoning/Sub-division Fees	600	1,000	300	-	1,800
201-0000-364.10-00	Waived Permit Fees	(15,000)	(17,000)	(27,030)	(32,020)	(49,072)
201-0000-364.11-00	Entrprs Zn Permit Fees	50,000	40,000	22,038	99,442	43,005
201-0000-364.12-00	Foreclosed Prop Reg Fees	7,000	8,000	5,848	8,012	6,698
201-0000-365.02-00	Demolition Reimb	-	-	35,342	-	-
201-0000-381.02-01	State Grant	-	-	-	-	5,654
201-0000-381.03-06	CURES grant	-	-	-	15	-
201-0000-391.01-00	Transfer from Bank 01	-	-	-	2,000	75,000
201-0000-391.01-01	Transfer from General Fund	732,808	679,602	613,785	443,785	350,033
201-0000-391.01-03	Trsfr from Housing Rsc Fd 203	-	-	-	10,000	15,000
201-0000-391.01-15	Trsfr from Capital Proj Fd 301	-	2,800	-	-	6,525
201-0000-391.01-36	Trsfr from EconDev RLF 701	-	-	-	10,000	10,000
201-0000-391.01-37	Trsfr from CDAP RLF 702	-	-	-	25,000	25,000
201-0000-391.01-38	Trsfr from CBD RLF 703	25,000	60,000	60,000	25,000	25,000
201-0000-391.01-40	Trsfr from Neighbd Hsg 704	35,000	10,000	-	-	-
	Total	1,042,908	984,902	929,450	829,387	798,233

**PLANNING & DEVELOPMENT FUND
PROTECTIVE INSPECTIONS**

INSPECTIONS

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Salaries & Benefits						
201-2411-402.11-01	Regular Salary/Wages	167,984	169,371	170,001	199,079	186,172
201-2411-402.11-02	Overtime	-	-	79	1,554	-
201-2411-402.11-03	Sick Pay	2,142	2,084	1,613	1,254	1,603
201-2411-402.11-04	Holiday Pay	10,173	10,170	10,250	12,365	11,319
201-2411-402.11-15	Vacation Pay	11,121	9,738	9,656	10,315	11,214
201-2411-402.11-17	Sick Pay Buy Back	5,864	5,938	5,638	5,323	3,462
201-2411-402.12-01	Temporary Wages	17,222	16,312	16,600	16,106	14,367
201-2411-402.21-01	Group Insurance	46,201	46,201	44,785	64,565	46,893
201-2411-402.21-03	Board Paid Life Ins.	274	274	260	212	204
201-2411-402.22-01	Social Security	13,145	13,244	12,652	14,678	13,492
201-2411-402.22-02	Medicare	3,074	3,097	2,959	3,833	3,155
201-2411-402.22-03	Unemployment Comp	300	300	300		400
201-2411-402.23-01	IMRF	12,038	18,921	17,950	24,176	18,480
	Subtotal	289,538	295,650	292,743	353,460	310,761
Contracted Services						
201-2411-402.31-02	Contracted Legal	-	-	20,000	20,000	15,000
201-2411-402.31-05	Prof Svcs - Other	2,000	2,000	2,250	1,930	-
201-2411-402.33-02	Landfill Fees	-	-	1,727	9,698	14,212
201-2411-402.36-01	Fleet Maintenance	6,785	4,500	4,058	3,024	2,521
201-2411-402.37-01	Demolitions	-	-	2,930	3,330	123,347
201-2411-402.37-02	Nuisance Abatements	-	-	228	526	310
201-2411-402.38-01	MICA	2,850	3,000	2,989	2,989	6,094
201-2411-402.39-01	Communications	2,967	2,825	2,512	2,684	2,879
201-2411-402.39-02	Advertising/Publishing	2,000	1,852	783	891	1,341
201-2411-402.39-03	Printing & Binding	150	100	70	70	130
201-2411-402.39-04	Travel	2,500	2,500	123	199	1,054
201-2411-402.39-05	Mileage Reimb	1,700	1,500	296	295	928
201-2411-402.39-07	Regist, Schools, Mtgs	1,700	1,500	545	500	702
201-2411-402.39-08	Contracted Services	22,500	25,000	21,714	14,806	15,862
	Subtotal	45,152	44,777	60,225	60,942	184,380
Commodities						
201-2411-402.41-01	Postage	1,000	2,381	403	1,225	816
201-2411-402.44-00	Books & Periodicals	1,600	1,500	1,479	1,488	160
201-2411-402.46-11	Oper Supplies-Other	1,500	200	677	1,020	207
	Subtotal	4,100	4,081	2,559	3,733	1,183
Capital Outlay						
201-2411-402.52-08	Controllable	1,500	1,000	1,242	1,242	-
	Subtotal	1,500	1,000	1,242	1,242	-
Miscellaneous						
201-2411-402.61-01	Dues	600	1,000	562	515	663
201-2411-402.61-04	Other	1,000	-	444	3,931	6,039
201-2411-402.65-02	Space	12,000	12,000	12,000	12,000	11,981
	Subtotal	13,600	13,000	13,006	16,446	18,683
	Totals	353,890	358,508	369,775	435,823	515,007

PLANNING & DEVELOPMENT FUND

NUISANCE ABATEMENT

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023	2021/2022	2021/2022	2020/2021	2019/2020
		PROPOSED BUDGET	REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL	YTD ACTUAL
201-3117-403.11-01	Regular Salary/Wages	38,548	37,516	37,700	-	-
201-3117-403.11-03	Sick Pay	1,528	1,487	1,158	-	-
201-3117-403.11-04	Holiday Pay	2,377	2,314	2,135	-	-
201-3117-403.11-15	Vacation Pay	1,698	1,653	1,645	-	-
201-3117-403.21-01	Group Insurance	12,056	12,056	12,056	-	-
201-3117-403.21-03	Board Paid life Ins	91	91	91	-	-
201-3117-403.22-01	Social Security	2,737	2,664	2,641	-	-
201-3117-403.22-02	Medicare	640	623	618	-	-
201-3117-403.22-03	Unemployment Comp	100	100	100	-	-
201-3117-403.23-01	IMRF	2,729	4,121	3,821	-	-
	Subtotal	62,504	62,625	61,965	-	-
Contracted Services						
201-3117-403.31-02	Contracted Legal	40,000	22,800	2,745	-	-
201-3117-403.33-02	Landfill Fees	34,000	30,000	20,641	-	-
201-3117-403.36-01	Fleet Maintenance	1,500	1,500	130	-	-
201-3117-403.37-01	Demolitions	80,000	55,000	32,976	-	-
201-3117-403.37-02	Nuisance Abatements	1,500	1,000	3,568	-	-
201-3117-402.38-01	MICA	665	-	-	-	-
201-3117-403.39-01	Communications	709	675	150	-	-
201-3117-403.39-02	Advertising/Publishing	250	148	148	-	-
	Subtotal	158,624	111,123	60,358	-	-
Miscellaneous						
201-3117-403.41-01	Postage	1,200	1,200	747	-	-
201-3117-403.61-04	Other	20,000	16,000	1,501	-	-
	Subtotal	21,200	17,200	2,248	-	-
	Total	242,328	190,948	124,571	-	-

**PLANNING & DEVELOPMENT FUND
COMMERCIAL DEVELOPMENT**

COMMUNITY DEVELOPMENT-ADMINISTRATION

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Salaries & Benefits						
201-6310-408.11-01	Regular Salary/Wages	210,450	204,894	200,037	192,813	189,257
201-6310-408.11-02	Overtime	-	-	169	2,348	-
201-6310-408.11-03	Sick Pay	2,906	2,828	2,800	535	65
201-6310-408.11-04	Holiday Pay	13,827	13,462	12,318	12,139	10,807
201-6310-408.11-15	Vacation Pay	14,371	13,993	13,556	7,409	12,478
201-6310-408.11-16	Major Medical	-	-	1,798	-	-
201-6310-408.11-17	Sick Pay Buy Back	7,274	6,484	6,929	6,529	11,608
201-6310-408.11-18	Vac Pay Buy Back	-	-	-	-	9,285
201-6310-408.21-01	Group Insurance	59,697	64,148	55,870	59,441	43,171
201-6310-408.21-03	Board Paid Life Ins.	365	365	347	241	232
201-6310-408.22-01	Social Security	15,389	14,983	14,152	13,191	14,076
201-6310-408.22-02	Medicare	3,599	3,504	3,310	3,085	3,292
201-6310-408.22-03	Unemployment Comp	400	400	400	400	400
201-6310-408.23-01	IMRF	15,340	23,175	21,895	23,626	20,549
	Subtotal	343,618	348,236	333,581	321,757	315,220
Contractual Services						
201-6310-408.31-01	Audit	4,000	4,000	3,950	3,900	3,850
201-6310-408.31-04	Engineer/Architectural	-	-	-	-	950
201-6310-408.31-05	Other	-	-	200	200	8,750
201-6310-408.35-03	R&M- Furn & Equip	-	-	-	-	-
201-6310-408.36-03	Equip & Vehicle Rental	2,500	3,000	2,109	2,576	2,751
201-6310-408.38-01	MICA	19,745	21,136	21,136	21,136	15,093
201-6310-408.38-03	Employee Bonds	-	-	50	50	-
201-6310-408.39-01	Communications	578	550	351	351	353
201-6310-408.39-02	Advertising/Publishing	800	600	970	323	5,958
201-6310-408.39-03	Printing & Binding	200	200	70	70	950
201-6310-408.39-04	Travel	2,200	2,000	576	-	1,649
201-6310-408.39-05	Mileage Reimb	5,000	5,000	3,600	3,600	3,908
201-6310-408.39-07	Regist, Schools, Mtgs	1,500	1,500	535	127	535
201-6310-408.39-08	Contracted Services	22,000	20,240	16,192	15,520	15,400
	Subtotal	58,523	58,226	49,739	47,853	60,147
Commodities						
201-6310-408.41-01	Postage	400	(519)	233	81	526
201-6310-408.41-02	Office Supplies	1,500	1,400	1,033	2,048	1,365
201-6310-408.44-00	Books & Periodicals	200	200	160	160	-
201-6310-408.45-01	Building Supplies	-	-	-	-	-
201-6310-408.46-11	Other	-	-	-	-	-
	Subtotal	2,100	1,081	1,426	2,289	1,891
Capital Outlay						
201-6310-408.52-08	Controllable	-	-	-	-	-
Miscellaneous						
201-6310-408.61-01	Dues	1,000	1,000	932	775	775
201-6310-408.61-04	Other	800	600	950	316	301
201-6310-408.65-01	Administrative	-	-	-	-	-
201-6310-408.65-02	Space	12,000	12,000	12,000	12,000	11,981
	Subtotal	13,800	13,600	13,882	13,091	13,057
	Totals	418,041	421,143	398,628	384,990	390,315

**PLANNING & DEVELOPMENT FUND
COMMERCIAL DEVELOPMENT**

PLANNING COMMISSION

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Contractual Services						
201-6315-408.31-05	Other	-	-	-	-	-
201-6315-408.39-02	Advertising/Publishing	6,000	6,000	2,977	4,238	4,864
201-6315-408.39-03	Printing/Binding	-	-	-	-	-
201-6315-408.39-08	Contracted Services	500	500	275	400	350
	Subtotal	6,500	6,500	3,252	4,638	5,214
Commodities						
201-6315-408.41-01	Postage	500	500	31	261	95
201-6315-408.41-02	Office Supplies	-	-	-	-	-
		500	500	31	261	95
Miscellaneous						
201-6315-408-61-04	Other	2,300	2,200	1,775	1,775	1,420
	Subtotal	2,300	2,200	1,775	1,775	1,420
	Totals	9,300	9,200	5,058	6,674	6,729

**PLANNING & DEVELOPMENT FUND
COMMUNITY DEVELOPMENT**

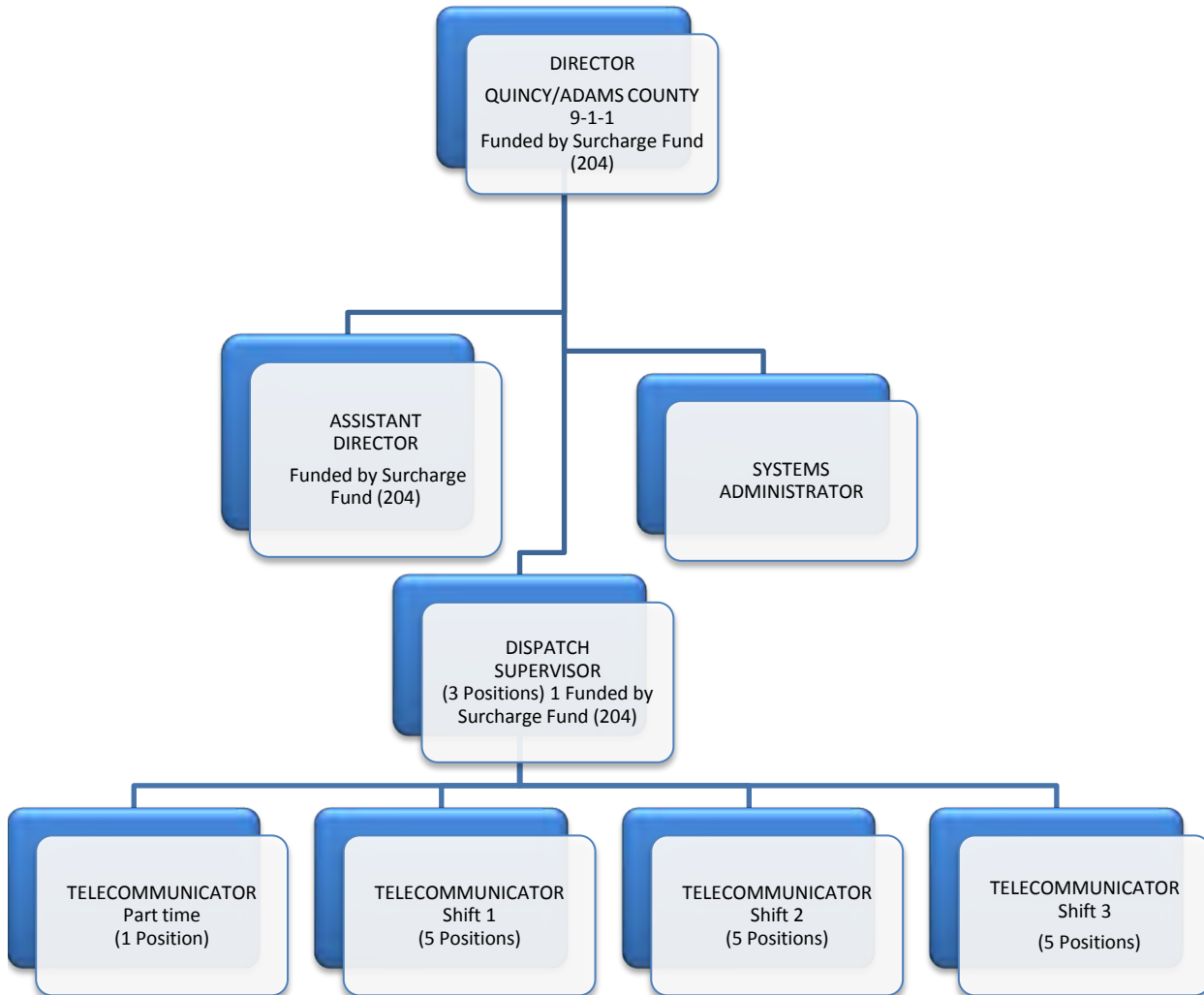
HISTORIC PRESERVATION COMMISSION

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Salaries & Benefits						
201-6316-408.12-01	Temporary Salary/Wages	-	-	-	-	2,064
201-6316-408.22-01	Social Security	-	-	-	-	128
201-6316-408.22-02	Medicare	-	-	-	-	30
	Subtotal	-	-	-	-	2,222
Contractual Services						
201-6316-408.39-02	Advertising/Publishing	300	100	-	-	-
201-6316-408.39-03	Printing & Binding	1,000	1,200	-	-	6,142
201-6316-408.39-04	Travel	-	-	-	-	-
201-6316-408.39-05	Mileage Reimb	-	-	-	-	-
201-6316-408.39-07	Regist, Schools, Mtgs	-	-	-	-	-
201-6316-408.39-08	Contracted Services	500	300	-	-	300
	Subtotal	1,800	1,600	-	-	6,442
Commodities						
201-6316-408.41-01	Postage	250	100	264	238	4
201-6316-408.44-00	Books/Periodicals	-	-	-	-	-
201-6316-408.46-11	Other	-	-	-	-	-
	Subtotal	250	100	264	238	4
Miscellaneous						
201-6316-408.61-01	Dues	-	-	-	-	-
201-6316-408.61-04	Other	2,000	2,385	1,109	(1,264)	(145)
	Subtotal	2,000	2,385	1,109	(1,264)	(145)
	Totals	4,050	4,085	1,373	(1,026)	8,523

**PLANNING & DEVELOPMENT
COMMUNITY DEVELOPMENT**

BOARD OF APPEALS

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Contractual Services						
201-6317-408.39-02	Advertising/Publishing	2,000	2,000	1,274	1,797	-
Miscellaneous						
201-6317-408.61-04	Other	1,000	800	426	568	-
	Totals	3,000	2,800	1,700	2,365	-



PURPOSE

Quincy/Adams County 9-1-1 Center is an inter-governmental agency of both the City of Quincy and Adams County. The oversight authority is the City of Quincy and Adams County Joint Emergency Telephone System Board (ETSB) that consists of nine members: three city aldermen, one county board member, Quincy Police Chief, Fire Chief of the Adams County Rural Fire Protection District Association, Adams County EMS Chief, PSAP Representative, and a public member. City of Quincy Alderman Mike Farha is the current ETSB Chairman. 9-1-1 Director Jessica Douglas is the Chief Executive for Quincy/Adams County 9-1-1 System and reports directly to the ETSB. The 9-1-1 Director functions as a department head in both the city and county governments. Funding is provided by the Illinois ETSA surcharge and local revenue from the City of Quincy (60%) and Adams County (40%).

GOALS/OBJECTIVES

Objective. It is the objective of the Quincy/Adams County 9-1-1 Communication Center Public Safety Answering Point (PSAP) to provide the citizens of the City of Quincy and Adams County with the most efficient emergency communications possible.

In public safety dispatching, the immediacy of many incidents cannot be overemphasized. Speedy communications can mean the difference between capturing a suspect and letting him get away, preventing a major fire and letting one escalate, or even life and death. Further, accuracy in communication is of utmost importance. Achievement of both speed and accuracy is the mark of successful public safety dispatching.

Goals. There are two primary goals for effective and efficient 9-1-1 dispatching:

- 1) To provide 24-hour per day availability for receiving 9-1-1 and other public safety calls and dispatching law enforcement, fire protection, and emergency medical and ambulance services as needed.
- 2) To provide an effective and efficient system that processes incoming calls and, as necessary, dispatch response units in an accurate and speedy manner.

These goals emphasize the need for emergency communications to be available to callers at all times, day or night, throughout the year, and to focus on two essential features of dispatching: doing the job well and doing it quickly.

PAST YEAR HIGHLIGHTS

Calls

Total 9-1-1 Calls:	28,232
Total Non-Emergency Calls:	60,774
Total Alarm Line Calls:	2,925

CAD Incidents

Quincy Police Department:	29,153
Quincy Fire Department:	4,423
Adams County Sheriff Dept:	10,351
Adams County Ambulance:	9,274
Tri-township Fire Department:	633
Rural Fire Departments:	347

BUDGET SUMMARY

Fund 202 is comprised primarily of personnel costs for 18 full-time and 3 part-time employees. The annual software license and maintenance fee for the 911/QPD/ACSD Records Management System (RMS) and personnel uniform costs are also part of the budget submission as they are not allowable ETSA fund expenses.

REVENUE SUMMARY

ACCOUNT DESCRIPTION	2022/2023	% Change	2021/2022	2021/2022	2020/2021
	PROPOSED BUDGET		REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Cures Grant	-		-	-	172,770
Adams County	498,766	-4.54%	522,492	371,473	472,069
General Fund	748,149	-4.54%	783,738	508,000	473,500
Total	1,246,915	-4.54%	1,306,230	879,473	1,118,339

EXPENSE SUMMARY

ACCOUNT NUMBER	2022/2023	% Change	2021/2022	2021/2022	2020/2021
	PROPOSED BUDGET		REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Salaries & Benefits	1,218,879	-0.71%	1,227,648	857,705	1,094,962
Contractual Services	21,420	-5.15%	22,582	20,703	21,403
Commodities	2,000		2,000	1,551	1,845
Miscellaneous	4,616		54,000	-	-
Totals	1,246,915	-4.54%	1,306,230	879,959	1,118,210

STAFFING

	FY 2023 PROPOSED	FY 2022 ACTUAL	FY 2021 ACTUAL	FY 2020 ACTUAL
Full Time Positions	18	18	18	21
Part Time Positions	3	3	1	1

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
202-0000-342.09-00	Other Reimb	-	-	-	-	-
202-0000-381.03-06	CURES grant	-	-	-	172,770	-
202-0000-382.01-01	Public Reimbursements	-	-	-	-	-
202-0000-382.01-01	Adams County	498,766	522,492	371,473	472,069	455,612
202-0000-391.01-01	General Fund	748,149	783,738	508,000	473,500	739,800
	Total	1,246,915	1,306,230	879,473	1,118,339	1,195,412
Salaries & Benefits						
202-2310-402.11-01	Regular Salary/Wages	686,791	662,221	460,379	587,094	653,535
202-2310-402.11-02	Overtime	85,000	85,000	84,925	69,522	65,851
202-2310-402.11-03	Sick Pay	23,703	17,742	21,151	21,402	16,370
202-2310-402.11-04	Holiday Pay	36,565	36,363	27,413	29,438	39,415
202-2310-402.11-15	Vacation Pay	36,235	43,317	24,089	37,983	39,618
202-2310-402.11-17	Sick Pay Buy Back	5,851	8,514	19,049	12,759	5,759
202-2310-402.11-18	Vac Pay Buy Back	3,901	3,681	12,146	6,683	2,526
202-2310-402.11-19	Personal Day Pay	3,278	2,890	2,290	3,440	2,752
202-2310-402.11-20	Personal Day Buy Back	2,498	2,897	1,951	1,542	2,771
202-2310-402.21-01	Group Insurance	204,236	207,817	92,243	179,323	206,185
202-2310-402.21-03	Board Paid Life Ins.	1,547	1,547	1,062	1,082	1,208
202-2310-402.22-01	Social Security	54,797	53,483	39,130	46,080	48,716
202-2310-402.22-02	Medicare	12,815	12,508	9,151	10,777	11,393
202-2310-402.22-03	Unemployment Comp	1,800	1,700	1,700	2,100	2,100
202-2310-402.23-01	IMRF	54,620	82,726	57,849	81,023	71,314
202-2310-402.23-07	911 IAM National Pen	5,242	5,242	3,177	4,714	4,716
	Subtotal	1,218,879	1,227,648	857,705	1,094,962	1,174,229
Contractual Services						
202-2310-402.35-03	R&M- Furniture & Equip	12,000	12,000	10,121	10,821	10,672
202-2310-402.38-01	MICA	9,420	10,582	10,582	10,582	10,554
202-2310-402.39-01	Communications	-	-	-	-	-
	Subtotal	21,420	22,582	20,703	21,403	21,226
Commodities						
202-2310-402.45-03	Equip Consumable	-	-	-	-	-
202-2310-402.47-01	Clothing/Uniforms	2,000	2,000	1,551	1,845	-
	Subtotal	2,000	2,000	1,551	1,845	-
Miscellaneous						
202-2310-402.61-99	Contingency	4,616	54,000	-	-	-
	Subtotal	4,616	54,000	-	-	-
	Totals	1,246,915	1,306,230	879,959	1,118,210	1,195,455

FUND 203 HOUSING RESOURCE FUND

SUMMARY

The City Council allocated \$1,000,000 in FY2022 from General Fund reserves to fund the Small Rental Rehab Program. The purpose of the SRRP is to expand the availability of safe, decent, and affordable housing for individuals or families. The City offers financial assistance to owners/developers/etc. to renovate, convert, or construct small rental properties (four units or fewer) west of 18th Street within the city limits. The expectation is that \$250,000 would be available to fund 12 rental unit renovations each year. In addition, the units would be renovated and brought up to building code standards.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Revenues						
203-0000-331.01-01	Deposit Accounts	7,000	100	552	337	1,083
203-0000-342.09-00	Miscellaneous Other	-	-	-	-	-
203-0000-361.05-02	Admin Fees	-	2,000	-	-	-
203-0000-363.09-01	Cost Share -Admin	-	-	-	14,375	-
203-0000-391.01-01	Transfers from Bank "1"	-	1,000,000	1,000,000	-	-
	Totals	7,000	1,002,100	1,000,552	14,712	1,083

EXPENDITURE DETAIL

Contractual Services

203-6313-408.31-02	Prof Svcs-Legal	3,000	1,000	-	-	-
203-6313-408.31-04	Prof Svcs-Eng/Architect	1,000	1,000	-	-	-
203-6313-408.31-05	Prof Svcs-Other	-	2,000	-	-	-
203-6313-408.35-01	R&M- Building	-	-	-	-	71
203-6313-408.35-06	R&M - Infrastructure	-	-	-	-	-
	Subtotal	4,000	4,000	-	-	71

Loans

203-6313-408.63-05	SRRP 5 yr Forgivable Loan	500,000	250,000	-	-	-
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Maintenance

203-6313-408.61-04	Other	-	1,000	-	-	-
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Transfers

203-1801-491.62-02	Planning & Develop	-	-	-	10,000	15,000
203-1802-408.62-96	Two Rivers Regional Cncl	-	-	-	-	-
	Subtotal	-	-	-	10,000	15,000

	Totals	504,000	255,000	-	10,000	15,071
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PURPOSE

The City of Quincy and Adams County Joint Emergency Telephone System Board (ETSB) receives monthly revenue from the Illinois State 9-1-1 surcharge for Fund 204. Fund 204 earmarks a portion for operating expenses: the balance of the revenue is allotted for capital saving for capital equipment purchases in accordance with the Emergency Telephone System Board's long-range Capital Equipment Replacement Plan.

GOALS/OBJECTIVES

Allocate surcharge funding for capital projects and allowable operational expenses per Emergency Telephone Systems Act. (ETSA)

BUDGET SUMMARY

The capital outlay is planned as follows: \$220,513 for an updated county-wide aerial imagery GIS layer (cost to be reimbursed by Illinois State Police NG911 Grant Program), \$25,000 for lamResponding subscription for 11 fire agencies, \$3,000 for printers, \$6,000 for RMS server upgrade, and \$5,000 for CAD server upgrade. \$732,921 will go towards operational expenses.

REVENUE SUMMARY

DESCRIPTION	2022/2023 PROPOSED BUDGET	% Change	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL
Taxes	900,000	0.00%	900,000	948,994	963,255
Other	-		-	20	-
Interest	10,800	0.00%	10,800	7,752	12,431
Grants	220,513		-	117,334	147,248
Total	1,131,313	24.21%	910,800	1,074,100	1,122,934

EXPENSE SUMMARY

ACCOUNT NUMBER	2022/2023 PROPOSED BUDGET	% Change	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL
Salaries & Benefits	369,031	-0.82%	372,097	349,175	331,065
Contractual Services	319,130	1.82%	313,430	286,469	141,541
Commodities	23,700	0.00%	23,700	18,303	19,601
Capital Outlay	2,121,879	6.32%	1,995,673	269,149	150,432
Miscellaneous	20,640	249.83%	5,900	481	296
Totals	2,854,380	5.30%	2,710,800	923,577	642,935

STAFFING

	FY 2023 PROPOSED	FY 2022 PROPOSED	FY 2021 ACTUAL	FY 2020 ACTUAL
Full Time Positions	4	3	1	1

FUND 204 9-1-1 SURCHARGE FUND

SUMMARY

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Revenue Detail						
204-0000-314.02-08	IL State 9-1-1 Surcharge	900,000	900,000	948,994	963,255	983,512
204-0000-331.01-01	Interest Income	10,800	10,800	7,752	12,431	27,444
204-0000-342.09-00	Other	-	-	20	-	72
204-0000-381.03-06	CURES grant	-	-	-	60,664	-
204-0000-382.02-01	State Grants	220,513	-	117,334	86,584	-
	Totals	1,131,313	910,800	1,074,100	1,122,934	1,011,028

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Expense Detail						
Salaries & Benefits						
204-2310-402.11-01	Regular Salary/Wages	223,426	219,405	210,132	208,127	135,039
204-2310-402.11-03	Sick Pay	-	-	7,965	-	-
204-2310-402.11-04	Holiday Pay	11,724	11,513	12,508	10,740	6,989
204-2310-402.11-15	Vacation Pay	18,860	18,533	17,971	17,081	9,813
204-2310-402.11-17	Sick Pay Buy Back	11,722	11,005	2,805	3,982	10,135
204-2310-402.11-18	Vacation Pay Buy Back	4,805	4,805	-	-	6,221
204-2310-402.11-19	Personal Day Pay	-	-	443	54	-
204-2310-402.11-20	Personal Day Buy Back	1,954	1,919	1,508	1,866	1,688
204-2310-402.21-01	Group Insurance	58,091	58,091	54,387	46,099	30,460
204-2310-402.21-03	Board Paid Life Ins.	364	364	347	265	162
204-2310-402.22-01	Social Security	16,894	16,565	14,383	13,850	9,821
204-2310-402.22-02	Medicare	3,951	3,874	3,764	3,639	2,297
204-2310-402.22-03	Unemployment Comp	400	400	-	-	325
204-2310-402.23-01	IMRF	16,840	25,623	22,962	25,362	21,455
	Subtotal	369,031	372,097	349,175	331,065	234,405

Contractual Services						
204-2310-402.31-01	Audit	2,000	2,000	1,975	1,950	1,925
204-2310-402.31-02	Contracted Legal	2,000	2,000	-	-	-
204-2310-402.34-03	Custodial	3,250	3,250	3,750	2,750	3,000
204-2310-402.35-01	R&Maint-Building	21,300	21,300	6,531	14,190	31,098
204-2310-402.35-03	R& Maint-Office Equip	127,000	161,000	168,849	91,750	104,238
204-2310-402.38-01	MICA	9,080	9,500	9,500	9,500	9,488
204-2310-402.39-01	Communications	23,000	22,880	20,963	18,086	19,827
204-2310-402.39-02	Advertising/Publishing	500	500	-	-	249
204-2310-402.39-03	Printing/Binding	1,000	1,000	1,209	633	329
204-2310-402.39-04	Travel/Lodging	2,000	2,000	356	-	1,691
204-2310-402.39-05	Mileage Reimb	2,000	2,000	846	1,127	1,491
204-2310-402.39-07	Regist,Schools,Mtgs	6,000	6,000	2,490	1,555	4,699
204-2310-402.39-08	Contracted Services	120,000	80,000	70,000	-	-
	Subtotal	319,130	313,430	286,469	141,541	178,035

FUND 204 9-1-1 SURCHARGE FUND

SUMMARY

		2022/2023	2021/2022	2021/2022	2020/2021	2019/2020
		PROPOSED	REVISED	PROJECTED	YTD	YTD
		BUDGET	BUDGET	ACTUAL	ACTUAL	ACTUAL
Commodities						
204-2310-402.41-01	Postage	200	200	23	146	198
204-2310-402.41-02	Office Supplies	4,000	4,000	686	1,579	2,028
204-2310-402.42-02	Electricity	18,000	18,000	16,952	16,779	16,268
204-2310-402.45-02	Custodial	1,500	1,500	542	1,049	884
204-2310-402.45-03	Equipment Console	-	-	100	38	66
204-2310-402.45-04	Equip Replacement Parts	-	-	-	10	-
204-2310-402.47-01	Clothing/Uniforms	-	-	-	-	1,872
	Subtotal	23,700	23,700	18,303	19,601	21,316
Capital Outlay						
204-2310-402.52-02	Buildings	-	-	16,830	-	-
204-2310-402.52-03	Improv other than Bldgs	-	-	-	-	-
204-2310-402.52-04	Office Equipment	2,121,879	1,995,673	247,989	105,647	253,023
204-2310-402.52-05	Machinery & Equip	-	-	-	-	-
204-2310-402.52-08	Controllable	-	-	4,330	44,785	26,902
	Subtotal	2,121,879	1,995,673	269,149	150,432	279,925
Miscellaneous						
204-2310-402.61-04	Misc/other	400	400	481	296	177
204-2310-402.61-99	Contingency	20,240	5,500	-	-	-
	Subtotal	20,640	5,900	481	296	177
	Totals	2,854,380	2,710,800	923,577	642,935	713,858

PURPOSE

The Franchise Fee "Green Energy" Fund was created in FY 2012 following passage of a resolution on March 7, 2011. The Ameren Illinois electric and gas franchise fees are the source of revenue for this fund. The current Ameren agreement expires 12/31/2051. The resolution commits the revenues as follows: 1) To fund utility costs that were once considered "utility credits" 2) use 50% of the balance to fund energy efficiency related improvements to city facilities and 3) use 50% of the balance to pay down the city hall's HVAC debt, fund city pension liabilities, and pay down other city bond indebtedness.

BUDGET SUMMARY

During FY 2022, the Franchise Fee "Green Energy" fund transferred over \$500,000 to the General Fund to be used for police/fire pensions and \$60,220 to reimburse for utility credits. Based on the contract negotiated in FY 2021, we anticipate revenues to stay around \$500,220 for the remaining 28 years of the contract.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Revenues						
205-0000-313.04-00	Franchise Fees/Ameren	500,220	500,220	500,220	464,439	451,959
205-0000-331.01-01	Interest Income	1,300	2,000	1,274	1,841	3,456
	Totals	501,520	502,220	501,494	466,280	455,415
Capital Outlay						
205-1899-401.52-02	Buildings	-	-	-	-	-
205-1899-401.52-05	Machinery & Equipment	-	-	-	-	-
	Subtotal	-	-	-	-	-
Transfers						
205-1801-491.62-01	Transfer to Gen Fund	500,250	500,250	500,250	462,511	428,959
205-1801-491.62-19	Transfer-Hydro Bond Fd	-	-	-	-	-
205-1801-491.62-21	2013B HVAC Proj Pymt	-	-	-	-	23,000
	Totals	500,250	500,250	500,250	462,511	451,959

FUND 210 MOTOR FUEL TAX

SUMMARY

PURPOSE

The City expects to receive \$1,600,000 in Motor Fuel Tax (MFT) Funds to be used for street maintenance, street repair and construction material. Major annual MFT Projects include asphalt resurfacing, chip seal resurfacing and pavement crack sealing. Reconstruction of street intersections and major street sections are also funded by MFT Funds.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Revenues						
210-0000-314.02-09	Motor Vehicle Fuel Tax	1,600,000	1,560,000	1,612,728	1,441,483	1,468,852
210-0000-331.01-01	Interest Income	10,000	10,000	7,154	10,433	25,941
210-0000-342.09-00	Misc Revenue/Other	-	-	32,835	-	-
210-0000-381.02-02	Rebuild Illinois Grant	446,312	892,695	892,625	1,338,937	-
210-0000-383.02-01	State Gov-Operating Gra	-	-	-	-	-
210-0000-383.02-02	State Gov-Infracr Grant	-	-	64,000	-	-
210-0000-391-01-05	Trnfr from Traffic Signal Fd	-	-	21,400	-	-
	Totals	2,056,312	2,462,695	2,630,742	2,790,853	1,494,793

EXPENDITURE DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Contractual Services						
210-3713-403.31-04	Engineer/Architectural	100,000	126,000	102,502	2,500	-
210-3713-403.31-05	Prof Services/Other	-	-	-	2,172	12,828
210-3713-403.35-05	R&M-Other	-	-	985	-	-
210-3713-403.35-06	R&M-Infrastructure	50,000	80,000	-	168,579	58,020
210-3713-403.39-02	Advertising/Publishing	1,900	2,100	896	1,000	764
210-3713-403.39-08	Contracted Services	-	-	-	-	-
	Subtotal	151,900	208,100	104,383	174,251	71,612
Commodities						
210-3713-403.46-01	Concrete	74,200	69,200	6,597	21,063	37,732
210-3713-403.46-02	Asphalt	71,400	62,200	47,275	32,006	28,479
210-3713-403.46-03	Sand, Stone, Gravel	3,000	3,000	-	784	-
210-3713-403.46-04	Salt & Cinders	240,000	240,000	245,418	172,361	209,020
210-3713-403.46-05	Chemicals	-	-	-	-	-
210-3713-403.46-11	Other	45,000	47,500	4,515	3,309	-
	Subtotal	433,600	421,900	303,805	229,523	275,231
Capital Outlay						
210-3713-403.52-01	Land	-	-	-	-	-
210-3713-403.53-02	Streets-Replacement	3,524,765	2,790,322	2,527,802	980,392	622,303
210-3713-403.53-04	Traffic Signals	80,000	-	21,400	21,400	4,571
210-3713-403.53-09	Infrastructure-Other	-	-	130,791	-	-
210-3713-403.53-10	Rebuild Illinois Projects	1,021,862	1,339,008	1,264,627	-	-
	Subtotal	4,626,627	4,129,330	3,944,620	1,001,792	626,874
Miscellaneous						
210-3713-403-61-08	Bad Debt Expense	-	-	-	-	-
	Totals	5,212,127	4,759,330	4,352,808	1,405,566	973,717

FUND 211 TRAFFIC SIGNAL FUND

SUMMARY

PURPOSE

The Traffic Signal Fund was established to account for construction, maintenance and operation of traffic signals in the City. The Traffic Signal Fund receives revenue from Illinois Department of Transportation for cost sharing of operation and maintenance of traffic signals on state routes. There is also insurance reimbursements which occur when private entities damage traffic signals.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Revenues						
211-0000-331.01-01	Interest Income	200	1,500	272	429	2,684
211-0000-342.09-00	Other	10,000	500	10,699	4,464	157
211-0000-362.03-02	Signs/Posts/Signals	10,000	3,000	11,141	20,785	12,112
211-0000-383.02-01	State Operating Grants	15,000	15,000	12,613	33,649	26,814
	Totals	35,200	20,000	34,725	59,327	41,767
Expenses						
Contractual Services						
211-3715-403.35-02	R&M/Mach & Equip	2,500	2,500	178	120	7,735
211-3715-403.35-05	R&M/ Other	2,500	-	6,335	3,205	-
211-3715-403.35-06	R&M/ Infrastructure	15,000	15,000	1,269	11,361	4,318
211-3715-403.36-01	Fleet Maintenance	4,500	2,000	2,979	2,590	2,156
211-3715-403.36-03	Equipment & Vehicle		-	-		-
211-3715-403.36-05	Vehicle Replacement	9,540	9,540	9,781	-	-
211-3715-403.39-01	Communications	1,150	1,150	990	1,028	1,135
211-3715-403.39-04	Travel	500	500	-	-	-
211-3715-403.39-05	Mileage Reimb	250	300	-	-	144
211-3715-403.39-07	Regist, Schools, Mtgs	250	250	-	-	-
	Subtotal	36,190	31,240	21,532	18,304	15,488
Commodities						
211-3715-403.45-01	Building Supplies	100	100	-	-	15
211-3715-403.45-03	Equip Consumable	500	1,000	104	91	116
211-3715-403.45-04	Equip Replace Parts	9,500	1,000	3,845	15,369	14,273
211-3715-403.45-05	Small Tools/Equip	1,000	1,000	338	470	1,060
211-3715-403.46-11	Other	17,000	15,500	11,034	4,593	1,035
	Subtotal	28,100	18,600	15,321	20,523	16,499
Capital Outlay						
211-3715-403.52-06	Vehicles	-	-	-	74,705	36,941
211-3715-403.52-08	Controllable	-	-	-	-	-
	Subtotal	-	-	-	74,705	36,941
Miscellaneous						
211-3715-403.61-04	Other	500	500	-	-	-
211-3715-491.62.-05	Motor Fuel Tax Fund	-	-	21,400	-	-
	Totals	64,790	50,340	58,253	113,532	68,928

FUND 212 TOWN ROAD TAX FUND

SUMMARY

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Revenues						
212-0000-312.10-00	Town Road District Levy	6,000	4,500	5,852	4,707	4,553
212-0000-331.01-01	Interest Income	750	1,000	370	749	2,003
	Totals	6,750	5,500	6,222	5,456	6,556
Expenses						
Contractual Services						
212-1899-403.35-06	R & M/Infrastructure	-	-	-	-	-
Capital Outlay						
212-1899-403.52-03	Improv other than Bldgs	-	-	-	-	-
212-1899-403.53-02	Streets-Replacement	100,000	83,900	17,546	17,546	-
	Subtotal	100,000	83,900	17,546	17,546	-
Miscellaneous						
212-1899-403.61-04	Other	-	-	-	-	-
	Totals	100,000	83,900	17,546	17,546	-

PURPOSE

The Economic Growth Fund was established on December 19, 2020 by City Council Ordinance 9391. The City imposed a 1% Food and Beverage Tax effective May 1, 2020. However, due to the pandemic shut down, the revenues were not collected until January 2021. The ordinance includes a sunset on April 30, 2025. All revenues derived from the tax shall be used to spur Economic Development initiatives in Quincy.

BUDGET SUMMARY

Projects include:

- North Star Strategic Marketing Contract
- QACVB Tourism Marketing Contract
- NextSite Retail Recruitment Contract
- Vacant Anchor Retail Program
- Bet on Q Entertainment Underwriting
- Hotel Development Program
- Quincy Workforce Relocation Assistance Program (Q-WRAP)

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Revenues						
213-0000-314.01-04	Food & Beverage Tax	1,500,000	1,000,000	1,507,890	318,141	
213-0000-331.01-01	Deposit Accounts	2,000	5,000	2,784	330	
213-0000-342.09-00	Other	-	-	925	-	
	Total	1,502,000	1,005,000	1,511,599	318,471	-
Expenditure Detail						
213-6313-408.31-05	Other	-	80,000	15,000	15,000	-
213-6313-408.39-04	Travel	-	10,000	-	-	-
213-6313-408.39-08	Contracted Services	315,000	364,360	314,310	2,522	-
	Subtotal	315,000	454,360	329,310	17,522	-
213-6313-408.61-04	Miscellaneous Other	-	195,640	275	-	-
213-6313-408.62-88	Tax Rebate	85,000	125,000	-	-	-
213-6313-408.62-89	Vacant Anchor Grant Disb	1,000,000	125,000	-	-	-
213-6313-408.62-90	Event Underwriting Disb	100,000	100,000	100,000	-	-
213-6313-408.62-91	Hotel Development Disb	500,000	-	-	-	-
213-6313-408.62-92	Workforce Reloc Asst WRAP	500,000	-	250	-	-
	Total	2,185,000	545,640	100,525	-	-
	Total	2,500,000	1,000,000	429,835	17,522	-

PURPOSE

The Mid-Town Business District Fund was created to address blighted conditions that exist and to assure opportunities for encouraging private investment and attracting sound and stable business and commercial growth for an area located North of Broadway St between 30th St and 36th St. The area includes the entirety of Quincy Town Center and adjacent vacant big box stores.

BUDGET SUMMARY

- Attract New Retail Businesses
- Submitted Enterprise Zone Application to include the Mid Town Business District
- Economic Development Service Agreement with PGAV

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Revenues						
214-0000-314.01-06	Sales Tax-MidTown Bus	240,000	-	98,195	-	-
214-0000-331.01-01	Interest	200	-	85	-	-
	Total	240,200	-	98,280	-	-
Services						
214-6313-408.31-05	Prof Svc/Other	25,000	-	-	-	-
	Subtotal	25,000	-	-	-	-
Infrastructure						
214-6313-408.53-09	Infrastructure-Other	50,000	-	-	-	-
214-6313-408.62-93	Private Developer Disb	165,000	-	-	-	-
	Total	215,000	-	-	-	-
Non -Departmental Trnsfr						
214-1801-491.62-38	CBD Revolving Loan Fund	-	-	25,000	-	-
				25,000		
	Total	240,000	-	25,000	-	-

Fund 224 Arts Commission Fund

SUMMARY

The Art Commission Fund is used to align public art priorities with the Quincy Next Strategic Plan and increase support for the arts in Quincy through promoting arts and tourism assets for residents and visitors. The primary source of revenue is public and private donations and grants. These funds are used to develop, maintain, and promote public art projects.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Revenues						
224-0000-321.00-00	Donations Not Restricted	2,000	2,000	-		1,750
224-0000-331.01-01	Deposit Accounts	100	100	42	81	-
224-0000-391.01-00	Transfers from Bank "1"	-	-	-		11,570
	Totals	2,100	2,100	42	81	13,320
Expenses						
Boards & Commission						
224-1708-407.31-05	Professional-Other	5,000	5,000	-	-	2,350
224-1708-407.61-04	Misc Other	5,000	5,000	700	-	-
	Totals	10,000	10,000	700	-	2,350

FUND 240 POLICE DEPT GRANT FUND

SUMMARY

The Police Department Grant Fund is for all Police Grant awards. These grants include, but are not limited to, Justice Authority Grants (JAG) which may be used for items specifically requested at application.

We anticipate getting the JAG Grant again this year. We have just been awarded a grant for Officer Wellness purposes which will be expended during this year as well.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Revenues						
240-0000-331.01-01	Interest Income	44	100	75	30	62
240-0000-382.02-02	Attorney General	-	-	-	-	-
240-0000-382.03-03	Local Law Enforcement	19,258	99,617	81,798	24,142	23,801
240-0000-382.03-04	Bureau of Justice	109,000	-	617	-	-
240-0000-382.03-06	Dept of Transportation	-	-	-	-	-
240-0000-391.01-00	Transfers from Bank"1"	-	-	-	33	-
	Totals	128,302	99,717	82,490	24,205	23,863
Expenses						
Contractual Services						
240-2110-402-.31-05	Other	9,648	-	-	-	-
240-2110-402.32-01	Medical	74,400	-	-	-	-
240-2110-402.35-03	Office Furniture & Equip	3,505	-	-	-	-
240-2110-402.39-04	Travel	15,440	-	-	-	-
240-2110-402.39-07	Regist,Schools,Meetings	4,500	-	-	-	-
240-2110-402.39-08	Contracted Services	-	6,115	7,161	14,182	-
	Subtotal	107,493	6,115	7,161	14,182	-
Commodities						
240-2110-402.41-02	Office Supplies	-	86	256	170	-
240-2110-402.46-11	Operational Supplies	9,340	10,742	1,001	1,163	2,212
240-2110-402.47-02	Safety Supplies	-	5,182	5,599	2,261	-
	Subtotal	9,340	16,010	6,856	3,594	2,212
Capital Outlay						
240-2110-402.52-08	Controllable	1,551	41,968	41,516	15,536	-
240-2110-402.52-09	Leashold Improvements	-	2,063	1,567	1,377	7,500
	Subtotal	1,551	44,031	43,083	16,913	7,500
Transfers						
240-1801-491.62-11	Police Grant Fund 240	-	-	-	33	-
240-1801-402.62-80	Adams Co Non-Depart	9,340	15,820	-	-	7,899
240-1801-491.62-80	Transfers to Adams Co	-	-	-	8,004	-
		9,340	15,820	-	8,037	7,899
	Totals	127,724	81,976	57,100	42,726	17,611

FUND 241 POLICE DONATIONS FUND

SUMMARY

The Police Donations Fund is for any monetary donations made to the police department. They include funding donated for specific purposes such as: Citizen's Police Academy, DARE, and Auxiliary.

We are in the process of selling one of our canines, as the handler resigned. The proceeds from the sale will go into this fund. There is potential for buying another canine with donated funds this year as well.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Revenues						
241-0000-321.00-00	Donation-Not Restricted	8,000	8,000	11,596	18,717	14,574
241-0000-331.01-01	Interest Income	400	400	147	251	582
241-0000-342.09-00	Misc Other	-	-	35	-	-
241-0000-382.01-10	Restricted Contributions	-	-	-	-	-
	Totals	8,400	8,400	11,778	18,968	15,156
Expenses						
Contractual Services						
241-2110-402.35-04	R&M-Vehicles	-	-	-	-	-
241-2110-402.39-03	Printing & Binding	150	-	147	-	-
241-2110-402.39-07	Regist,Schools,Meetings	8,200	8,101	950	-	6,169
	Subtotal	8,350	8,101	1,097	-	6,169
Commodities						
241-2110-402.43-00	Food	2,500	3,629	3,628	-	-
241-2110-402.46-11	Operational Supplies	16,500	12,394	12,339	9,332	5,551
241-2110-402.47-01	Clothing/Uniforms	500	256	315	-	-
241-2110-402.47-02	Safety Equipment	10,500	8,620	-	-	-
	Subtotal	30,000	24,899	16,282	9,332	5,551
Capital Outlay						
241-2110-402.52-08	Controllable	10,000	10,000	-	-	8,000
Miscellaneous						
241-2110-402.61-04	Other	500	500	-	313	-
	Totals	48,850	43,500	17,379	9,645	19,720

FUND 242 STATE FORFEITURE FUND

SUMMARY

The State Forfeiture Fund revenues are either drug fines from the Adams County Circuit Clerk or Forfeitures from state criminal cases when the West Central Illinois Task Force is involved. This fund may be used to purchase equipment related to criminal enforcement

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Revenues						
242-0000-331.01-01	Interest Income	50	250	71	119	431
242-0000-342.09.00	Other	-	-	-	-	-
242-0000-362.05-02	Drug Fines	3,000	3,000	3,181	2,549	3,454
242-0000-382.02-01	State Grants	-	-	-	-	-
242-0000-382.02-04	State Forfeitures	13,000	13,000	5,335	4,350	12,871
	Totals	16,050	16,250	8,587	7,018	16,756
Expenses						
Commodities						
242-2110-402.39-04	Travel/Lodging	-	-	-	-	-
242-2110-402.39-07	Regist,Schools,Mtgs	10,000	4,000	-	3,700	3,289
242-2110-402.46-11	Operational Supplies	200	-	169	-	-
Capital Outlay						
242-2110-402.52-05	Machinery & Equip	-	1,000	-	-	-
242-2110-402.52-06	Vehicles	2,000	1,000	-	-	-
242-2110-402.52-08	Controllables	2,000	-	-	-	-
Miscellaneous						
242-2110-402.61-04	Other	10,000	4,000	3,650	2,273	-
	Totals	24,200	10,000	3,819	5,973	3,289

FUND 243 FEDERAL FORFEITURE FUND

Federal Forfeiture Fund revenues are from asset forfeiture in regard to federal criminal cases. The money comes mostly through the West Central Illinois Task Force. This fund may be used to purchase equipment related to criminal enforcement.

ACCOUNT NUMBER	Description	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Revenues						
243-0000-331.01-01	Interest Income	10	10	12	7	54
243-0000-382.03-02	Federal Forfeiture	5,000	5,000	4,124	-	-
	Totals	5,010	5,010	4,136	7	54
Expenses						
Contractual Services						
243-2110-402.35-02	R&M - Mach & Equip	2,000	480	480	-	-
Capital Outlay						
243-2110-402.52-08	Controllable	-	500	500	-	-
Miscellaneous						
243-2110-402.61-04	Other	5,000	1,020	-	-	2,982
	Totals	7,000	2,000	980	-	2,982

FUND 244 CRIME LAB FUND

SUMMARY

The Crime Lab Fund receives funding when an offender is ordered to pay certain court cost, fees and fines. Reimbursement fees for cannabis processing done by our Crime Scene Technician are considered a crime lab fee. This fund may be used to purchase items related to crime scene/evidence processing.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Revenues						
244-0000-321.00-00	Donations-Not restricted	-	-	-	-	-
244-0000-331.01-01	Interest Income	300	300	53	160	619
244-0000-362.01-08	Other Reimb	4,000	4,000	3,578	2,336	5,250
244-0000-361.01-16	Fingerprinting Fees	2,000	2,000	1,650	1,400	1,950
244-0000-362.01-17	Electronic Tickets	3,500	3,500	5,040	3,601	5,076
	Totals	9,800	9,800	10,321	7,497	12,895
Expenses						
Contractual Services						
244-2110-402.35-02	Machinery & Equipment	550	550	550		
244-2110-402.39-04	Travel	2,000	1,000	-	32	-
244-2110-402.39-05	Mileage Reimb	850	850	-	-	-
244-2110-402.39-07	Regist, Schools, Mtngs	2,500	2,000	80	-	-
244-2110-402.39-08	Contracted Services	2,000	1,818	2,946	4,356	120
		7,900	6,218	3,576	4,388	120
Commodities						
244-2110-402.41-02	Office Supplies	2,500	2,000	1,523	3,417	430
244-2110-402.46-11	Operational Supples	6,800	6,760	2,321	7,076	11,090
244-2110-402.47-02	Safety Equipment	-	-	-	-	-
244-2110-402.47-03	Training Supplies	-	-	-	-	-
		9,300	8,760	3,844	10,493	11,520
Capital Outlay						
244-2110-402.52-08	Controllable	-	440	945	4,918	1,737
244-2110-402.52-09	Leasehold Improvement	-	5,150	5,144	-	-
		-	5,590	6,089	4,918	1,737
Miscellaneous						
244-2110-402.61-04	Other	-	4,432	1,030	3,713	4,201
	Totals	17,200	25,000	14,539	23,512	17,578

FUND 245 FIRE DEPT EDUCATION & APPARATUS FUND

SUMMARY

The Fire Dept Education and Apparatus Fund has been in existence since before FY 2000.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Revenues						
245-0000-321.00-00	Donations-Not Restricted	1,000	-	-	-	-
245-0000-331.01-01	Interest Income	100	150	40	74	201
	Totals	1,100	150	40	74	201
Expenses						
Contractual Services						
245-2210-402.35-02	R&M-Mach & Equip	500	500	-	-	-
Commodities						
245-2210-402.46-11	Operational Supplies	5,000	9,500	-	-	-
	Totals	5,500	10,000	-	-	-

FUND 246 FIRE DONATIONS FUND

SUMMARY

The Fire Donations Fund is used for all monetary donations made for fire operations. Some of the past donations have been for thermal imaging cameras, water rescue boat, and fire rehab team.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Revenues						
246-0000-321.00-00	Donation-Not Restricted	1,500	1,000	6,147	1,025	1,550
246-0000-331.01-01	Interest Income	50	100	38	60	169
	Totals	1,550	1,100	6,185	1,085	1,719
Expenses						
Contractual Services						
246-2210-402.35-04	Vehicles	-	-	-	-	-
Commodities						
246-2210-402.45-06	Vehicle	-	-	-	-	-
246-2210-402.46-11	Other	1,000	2,000	-	1,697	-
	Subtotal	1,000	2,000	-	1,697	-
Capital Outlay						
246-2210-402.52-05	Machinery & Equip	7,000	7,000	-	-	-
246-2210-402.52-08	Controllable	-	-	-	-	-
		7,000	7,000	-	-	-
Miscellaneous						
246-2210-402.61-04	Other	-	-	-	-	-
	Totals	8,000	9,000	-	1,697	-

FUND 247 FIRE DEPARTMENT GRANT FUND

SUMMARY

The Fire Department Grant Fund is specifically for Fire Grant Funds.
 The Fire Department applies for Federal grant funding through the Assistance to Firefighter's grant program under the umbrella of FEMA.
 The funding requested is for a Bunker Gear Dryer (Cancer Prevention Measure)
 There is a 10% match required which would be made from the General Fund.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Revenues						
247-0000-331.01-01	Interest Income	10	-	1	2	151
247-0000-342.09-00	Other	-	-	-	-	-
247-0000-382.02-01	State Grants	-	-	-	-	-
247-0000-382.03-05	FEMA Grants	-	-	-	-	253,459
247-0000-391.01-01	General Fund	-	-	-	-	-
	Totals	10	-	1	2	253,610
Expenses						
Commodities						
247-2210-402.46-11	Operational Supplies	340	-	-	-	-
Capital Outlay						
247-2210-402.52-05	Mach & Equip	-	-	-	-	-
247-2210-402.52-08	Controllable	-	-	-	-	253,459
Transfers						
247-2210-491.62-15	To Capital Projects	-	-	-	-	-
	Totals	340	-	-	-	253,459

FUND 248 POLICE CRIMINAL REGISTRATION FEE FUND

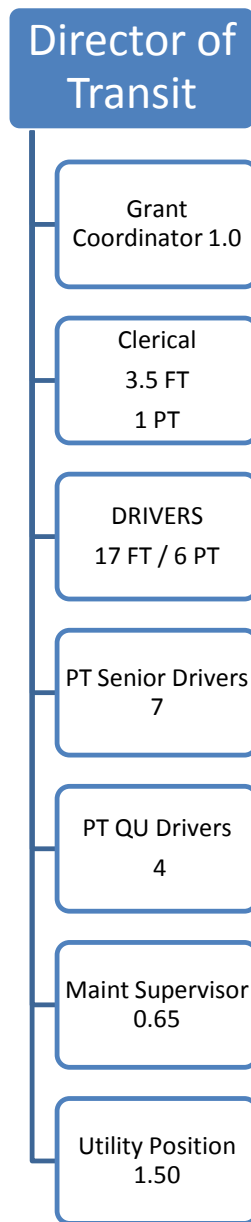
SUMMARY

This fund was created in FYE 2019 to account for the collection of registration fees from criminal sexual predators and violent offenders of youth. The collection of this fee follows the State Code/Public Act which enacts collection. The revenue can be used for equipment related to sex offender registration & investigations, including overtime costs. These OT costs are reimbursed as transfers to the General Fund.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Revenues						
248-0000-331.01-01	Interest Income	150	200	154	235	114
248-0000-342.09-00	Other	-	-	-	-	-
248-0000-362.06-01	Sex Offend Reg Fees	15,000	15,000	18,535	15,580	12,915
248-0000-362.06-02	Violent Offend-Youth	-	-	180	450	-
248-0000-391.01-90	Transfers from Bnk "1"	-	-	-	-	-
	Totals	15,150	15,200	18,869	16,265	13,029
Transfers						
248-1801-491.62-01	Tranfers to GF	10,000	10,000	8,767	8,767	-
Services						
248-2110-402.36-03	Rentals/Equipment	10,000	9,700	-	-	-
248-2110-402.39-08	Contracted Services	-	300	-	-	-
Supplies						
248-2110-402.41-02	Office Supplies	10,000	10,000	48	-	-
248-2110-402.46-11	Operational Supplies	10,000	10,000	182	487	220
			-	-		-
Capital Outlay						
248-2110-402.52.08	Controllable	10,000	10,000	-	-	1,124
	Totals	50,000	50,000	8,997	9,254	1,344

The Police DUI Fund receives revenues through fines assessed to those found /pleads guilty to Driving Under the Influence and has to pay a fee to the arresting agency. This fund may be used to purchase equipment related to the DUI/Traffic Safety.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Revenues						
249-0000-331.01-01	Interest Income	300	1,500	354	901	2,799
249-0000-342.09-00	Misc Revenue	-	-	-	3,000	21,000
249-0000-362.01-10	DUI Reimbursement	27,000	27,000	23,325	20,601	32,736
Totals		27,300	28,500	23,679	24,502	56,535
Expenses						
Contractual Services						
249-2110-402.35-02	R&M/Mach & Equip	15,000	14,000	950	950	22,007
249-2110-402.39-07	Regist, Schools, Mtngs	40,000	26,000	24,488	1,962	3,350
249-2110-402.39-08	Contracted Services	-	-	1,082	470	1,074
		55,000	40,000	26,520	3,382	26,431
Commodities						
249-2110-402.41.01	Postage	-	-	-	-	-
249-2110-402.41.02	Office Supplies	1,000	1,950	1,942	-	235
249-2110-402.46-11	Operational Supplies	10,000	9,027	5,204	3,804	1,887
249-2110-402.47-02	Safety Equipment	14,000	12,983	12,999	-	-
		25,000	23,960	20,145	3,804	2,122
Capital Outlay						
249-2110-402.52-04	Office Equipment	-	-	-	-	-
249-2110-402.52-05	Machinery & Equip	-	35,000	17,380	29,111	-
242-2110-402.52-06	Vehicles	-	-	-	-	13,197
249-2110-402.52-08	Controllables	-	7,040	-	-	18,508
249-2110-402.52-09	Leashold Improvements	-	-	-	-	8,632
		-	42,040	17,380	29,111	40,337
Miscellaneous						
249-2110-402.61-04	Other	-	15,000	-	-	-
Totals		80,000	121,000	64,045	36,297	68,890



PURPOSE

Quincy Transit Lines (QTL) has 8 fixed route buses operating Monday through Friday which cover the entire City of Quincy. Fixed route service also operates on Saturday, Sunday and Holidays with 2 routes. QTL provides paratransit services 7 days per week and on holidays. Monday through Friday we operate 5 paratransit buses and on Saturday, Sunday and Holidays we operate 1 bus. In addition to these operations we also provide Senior Transportation using 4 vans Monday through Friday.

GOALS

Quincy Transit Lines is in the process of moving forward with the route study we have been trying to get completed for several years. The agreement for the Route study is in place and we will be going out for proposals this year.

PAST FISCAL YEAR HIGHLIGHTS

- Quincy Transit applied for 4 additional Grants this past year. Two have been awarded and 2 are currently under review
 - 1) A Rebuild Illinois Capital grant that was awarded in the amount of \$1,249,400. This grant will pay a portion of the Transfer Point relocation to Parking Lot "A", we will be applying for a round 3 Illinois grant to cover the remainder of the cost of this project.
 - 2) A Federal/State grant in the amount of \$2,507,096 has been awarded to us. This grant is 100% funded for the rehabilitation of the old Transit Building at 1900 Seminary Road to include a bus wash system and replace all concrete surfaces at the current Central Services/Transit facility
 - 3) Two Capital Grant requests using CARES funds to cover the cost of upgrading our radio system to allow for better communications to all of our buses especially those that travel into the county for patrons and the addition of cameras to all transit vehicles, the requested amounts for these grants are \$100,000 and \$125,000 respectively. These are currently under review by IDOT

Budget Summary

This year the proposed budget includes \$3,296,350 in Downstate Operating Assistance grant funding, \$600,253 in Federal 5311 Grant funding and the \$150,000 Technology Grant for our Route Study. The Grants for the relocation of the Transfer Point and the Rehabilitation of the building are shown in fund 305. Again we are holding the line on the General fund contribution request at \$285,143. We have not increased this amount since prior to the 2018 Fiscal Year.

REVENUE SUMMARY

ACCOUNT DESCRIPTION	2022/2023		2021/2022	2021/2022	2020/2021
	PROPOSED BUDGET	% Change	REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Other Income	47,570	0.00%	47,570	51,993	53,114
Charges for Services	580,000	625.00%	80,000	1,896,839	1,369,561
Grants	4,209,960	-32.25%	6,214,135	3,300,397	189,659
Transfers from General Fund	285,143	0.00%	285,143	285,143	85,143
Total	5,122,673	-22.70%	6,626,848	5,534,372	1,697,477

FUND 250 QUINCY TRANSIT LINES

SUMMARY

EXPENSE SUMMARY					
ACCOUNT DESCRIPTION	2022/2023		2021/2022	2021/2022	2020/2021
	PROPOSED	% Change	REVISED	PROJECTED	YTD
	BUDGET		BUDGET	ACTUAL	ACTUAL
Salaries & Benefits	2,400,807	3.36%	2,322,771	2,250,148	2,252,081
Contractual Services	2,034,389	23.87%	1,642,363	878,466	717,977
Commodities	57,040	18.84%	47,996	37,724	24,023
Capital Outlay	71,496	-96.73%	2,189,170	76,575	15,493
Miscellaneous	488,716	15.11%	424,547	323,756	284,388
Totals	5,052,448	-23.76%	6,626,847	3,566,669	3,293,962
Totals by Division					
3410 Administration	194,726	-1.94%	198,573	182,299	176,206
3412 Clerical	154,267	-11.76%	174,824	156,590	131,018
3413 Drivers	1,935,094	5.69%	1,830,939	1,768,963	1,787,914
3414 Operations	2,604,449	-38.81%	4,256,384	1,315,827	1,041,395
3415 Maintenance Supervision	163,912	-1.33%	166,127	142,990	157,429
Totals	5,052,448	-23.76%	6,626,847	3,566,669	3,293,962

STAFFING				
	FY 2023 PROPOSED	FY 2022 ACTUAL	FY 2021 ACTUAL	FY 2020 ACTUAL
Authorized Full Time Positions	23.65	23.65	23.25	21.25
Authorized Part Time Positions	17	18	17	20

The proposed budget includes the following Transit Department staff:

Position	Full Time Equivalents (FTE)
Director of Transit	1.00
Grant Coordinator	1.00
Clerical	2.50
Fixed Route / Para Drivers	17.00
<u>Maintenance</u>	<u>2.15</u>
Total Full-Time	23.65
Part Time	6.00
Senior Drivers	7.00
QU drivers	4.00
<u>Part Time Clerical</u>	<u>17.00</u>
Total Part-Time	17.00

FUND 250 QUINCY TRANSIT LINES

**REVENUE
DETAIL SUMMARY**

		REVENUES				
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
250-0000-331.01-01	Interest Income	1,200	1,200	2,118	949	5,869
250-0000-342.09-00	Other	2,050	2,050	300	4,904	3,378
250-0000-343.01-00	Bus Wrap Advertising	44,320	44,320	49,575	47,261	35,100
250-0000-361.06-01	Passenger Fares	70,000	70,000	39,987	33,889	55,148
250-0000-361.06-02	Special Transit Fares	10,000	10,000	3,723	4,055	6,041
250-0000-381.03-05	CARES grant	500,000	-	1,853,129	1,331,617	-
250-0000-361.06-03	Charter Service	-	-	-	-	-
250-0000-383.01-01	Local/Operating Grants	125,000	155,000	114,513	83,876	143,900
250-0000-383.02-01	State/Operating Grants	3,296,350	2,996,682	2,298,566	40,258	2,033,735
250-0000-383.02-02	Cap Exp/Infrastr Grant	188,357	2,462,200	28,664	-	-
250-0000-383.03-01	Fed/Operating Grants	600,253	600,253	858,654	65,525	600,253
250-0000-383.03-02	Cap Exp/Infrastr Grant	-	-	-	-	-
250-0000-383.03-06	Dept of Trnsprt Grant	-	-	-	-	-
250-0000-391.01-01	Trnfr from General Fund	285,143	285,143	285,143	85,143	285,143
Totals		5,122,673	6,626,848	5,534,372	1,697,477	3,168,567

FUND 250 QUINCY TRANSIT LINES

**TRANSIT
Administration
Detail**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023	2021/2022	2021/2022	2020/2021	2019/2020
		PROPOSED BUDGET	REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL	YTD ACTUAL
Salaries & Benefits						
250-3410-403.11-01	Regular Salary/Wages	116,532	117,785	109,974	107,190	93,137
250-3410-403.11-02	Overtime	-	447	-	-	-
250-3410-403.11-03	Sick Pay	1,253	-	3,674	170	226
250-3410-403.11-04	Holiday Pay	7,075	6,919	6,806	6,312	5,530
250-3410-403.11-15	Vacation Pay	8,317	7,413	6,692	4,109	4,032
250-3410-403.11-16	Major Medical Pay	-	-	-	-	-
250-3410-403.11-17	Sick Pay Buy Back	3,916	3,812	2,104	3,671	5,317
250-3410-403.11-18	Vac Pay Buy Back	-	-	-	-	3,839
250-3410-403.21-01	Group Insurance	34,145	34,300	31,956	33,181	21,514
250-3410-403.21-03	Board Paid Life Ins	183	183	174	126	98
250-3410-403.22-01	Social Security	8,389	8,315	7,290	6,897	6,323
250-3410-403.22-02	Medicare	1,962	1,945	1,705	1,613	1,479
250-3410-403.22-03	Unemployment Comp	200	200	200	200	138
250-3410-403.23-01	IMRF	8,362	12,862	11,724	12,737	9,588
	Subtotal	190,334	194,181	182,299	176,206	151,221
Contractual Services						
250-3410-403.36-02	Rentals/Land & Blding	4,392	4,392	-	-	-
	Totals	194,726	198,573	182,299	176,206	151,221

**TRANSIT
Clerical
Detail**

Salaries & Benefits						
250-3412-403.11-01	Regular Salary/Wages	84,068	91,351	85,449	71,174	96,719
250-3412-403.11-02	Overtime	-	580	-	388	441
250-3412-403.11-03	Sick Pay	2,469	2,476	3,554	448	2,719
250-3412-403.11-04	Holiday Pay	4,726	5,022	4,496	3,569	5,326
250-3412-403.11-15	Vacation Pay	3,466	1,598	1,842	2,952	2,799
250-3412-403.11-17	Sick Pay Buy Back	-	1,658	1,614	993	3,061
250-3412-403.11-18	Vac Pay Buy Back	-	-	3,360	-	2,919
250-3412-403.12-01	Temp EE Salary Wages	-	9,408	-	-	2,989
250-3412-403.21-01	Group Insurance	45,909	43,196	40,055	37,426	36,800
250-3412-403.21-03	Board Paid Life Ins	228	240	222	135	189
250-3412-403.22-01	Social Security	5,873	7,156	5,319	4,280	6,698
250-3412-403.22-02	Medicare	1,374	1,673	1,244	1,001	1,566
250-3412-403.22-03	Unemployment Comp	300	300	300	300	300
250-3412-403.23-01	IMRF	5,854	10,166	9,135	8,352	9,899
	Totals	154,267	174,824	156,590	131,018	172,425

FUND 250 QUINCY TRANSIT LINES

**TRANSIT
DRIVERS
Detail**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023	2021/2022	2021/2022	2020/2021	2019/2020
		PROPOSED BUDGET	REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL	YTD ACTUAL
Salaries & Benefits						
250-3413-403.11-01	Regular Salary/Wages	758,606	739,195	641,452	648,644	579,555
250-3413-403.11-02	Overtime	93,411	112,460	101,670	86,200	82,047
250-3413-403.11-03	Sick Pay	23,838	26,658	27,080	23,089	26,332
250-3413-403.11-04	Holiday Pay	25,027	19,501	24,586	24,431	23,378
250-34-13-403-11-05	Clothing Allowance	6,800	-	-	-	-
250-3413-403.11-15	Vacation Pay	43,706	38,843	48,272	34,087	38,952
250-3413-403.11-16	Major Medical Pay	-	15,000	-	1,814	33,722
250-3413-403.11-17	Sick Pay Buy Back	5,785	2,820	3,478	4,186	7,111
250-3413-403.11-18	Vac Pay Buy Back	6,245	5,000	-	-	3,243
250-3413-403.11-19	Personal Day Pay	25,915	16,680	28,359	15,434	21,456
250-3413-403.11-20	Personal Day Buy Back	28,082	11,597	17,698	28,114	15,030
250-3413-403.12-01	Temp Salaries	386,235	274,913	397,181	374,027	363,483
250-3413-403.12-02	Overtime	12,946	24,378	19,642	20,849	28,667
250-3413-403.12-19	Personal Day Pay	3,553	1,736	-	-	-
250-3413-403.21-01	Group Insurance	293,330	291,503	251,216	309,050	251,739
250-3413-403.21-03	Board Paid Life Ins	2,100	2,100	1,782	1,386	1,476
250-3413-403.21-04	Workers' Comp	-	-	-	-	-
250-3413-403.22-01	Social Security	80,881	75,627	78,253	75,336	72,611
250-3413-403.22-02	Medicare	18,916	17,687	18,301	17,619	16,981
250-3413-403.22-03	Unemployment Comp	3,500	3,500	3,500	3,500	3,500
250-3413-403.23-01	IMRF	72,918	108,441	106,343	119,933	97,099
250-3413-403.24-03	CDL Reimbursement	500	500	50	165	185
Totals		1,892,294	1,788,139	1,768,863	1,787,864	1,666,567
Miscellaneous						
250-3413-403.61-03	Employee Awards	42,800	42,800	100	50	50
Subtotal		42,800	42,800	100	50	50
Totals		1,935,094	1,830,939	1,768,963	1,787,914	1,666,617

FUND 250 QUINCY TRANSIT LINES

**TRANSIT
OPERATIONS**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023	2021/2022	2021/2022	2020/2021	2019/2020
		PROPOSED BUDGET	REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL	YTD ACTUAL
Contractual Services						
250-3414-403.31-01	Audit	10,125	9,817	9,875	9,750	9,625
250-3414-403.31-02	Contracted Legal	-	-	595	-	-
250-3414-403.31-05	Other	458,784	308,784	479	1,682	578
250-3414-403.32-01	Medical	4,875	4,093	2,202	-	169
250-3414-403.34-03	Custodial	5,500	5,100	-	121	475
250-3414-403.34-06	Linens mats, mops,uniform	5,000	4,864	5,533	6,109	5,734
250-3414-403.35-01	R&M-Buildings	18,200	17,682	14,461	5,861	2,545
250-3414-403.35-02	R&M-Mach & Equip	33,500	23,620	8,477	4,744	1,889
250-3414-403.35-03	Office Furniture & Equip	15,500	15,300	-	-	-
250-3414-403.35-04	R&M-Vehicles	13,500	12,999	-	1,600	-
250-3414-403.35-05	Rep & Maint -Other	18,500	18,360	520	896	1,662
250-3414-403.36-01	Fleet Maintenance	1,167,080	942,115	613,827	446,859	603,694
250-3414-403.36-03	Rental/Equip & Vehicle	1,500	1,224	363	396	556
250-3414-403.38-01	MICA	200,883	200,300	200,883	200,883	197,137
250-3414-403.39-01	Communications	23,500	22,150	12,193	13,660	19,987
250-3414-403.39-02	Advertising/Publishing	3,500	3,207	1,671	1,063	903
250-3414-403.39-03	Printing & Binding	9,900	9,708	1,170	1,884	2,954
250-3414-403.39-04	Travel	2,500	2,040	325	107	311
250-3414-403.39-05	Mileage Reimb	3,700	3,570	-	101	279
250-3414-403.39-07	Regist, Schools, Mtgs	750	612	2,400	-	2,045
250-3414-403.39-08	Contracted Services	33,200	31,926	2,898	21,825	7,277
	Subtotal	2,029,997	1,637,471	877,872	717,541	857,820
Commodities						
250-3414-403.41-01	Postage	500	357	349	128	181
250-3414-403.41-02	Office Supplies	2,350	2,030	1,955	2,383	1,425
250-3414-403.42-01	Natural Gas	9,650	7,140	7,427	7,602	5,014
250-3414-403.42-02	Electricity	15,140	11,220	9,014	8,094	12,428
250-3414-403.45-01	Building Supplies	-	-	63	146	8,585
250-3414-403.45-02	Custodial Supplies	1,500	1,428	735	1,700	1,943
250-3414-403.45-03	Equip Consumable	-	-	-	139	-
250-3414-403.45-04	Equip Replace Parts	1,500	1,020	690	690	-
250-3414-403.45-05	Small Tools	1,000	831	599	226	353
250-3414-403.46-08	Paint	200	2,040	-	-	-
250-3414-403.46-11	Operational Supplies	11,950	9,520	10,048	2,814	2,427
250-3414-403.47-01	Clothing/Uniforms	12,500	11,900	6,800	-	-
250-3414-403.47-02	Safety Equipment	750	510	44	101	1,073
250-3414-403.47-03	Training Supplies	-	-	-	-	-
	Subtotal	57,040	47,996	37,724	24,023	33,429
Capital Outlay						
250-3414-403.52-02	Buildings	-	1,240,226	-	-	-
250-3414-403.52-03	Improv other than Bldgs	-	845,000	-	-	-
250-3414-403.52-04	Office Equipment	22,500	20,400	13,000	13,000	19,456
250-3414-403.52-06	Vehicles	38,357	77,200	61,582	-	-
250-3414-403.52-08	Controllable	10,639	6,344	1,993	2,493	4,651
	Subtotal	71,496	2,189,170	76,575	15,493	24,107
Miscellaneous						
250-3414-403.61-01	Dues	7,500	5,385	8,800	4,400	4,400
250-3414-403.61-04	Other	550	408	80	23	-
250-3414-403.65-01	Cost Share/Admin	437,866	375,954	314,776	279,915	312,156
	Subtotal	445,916	381,747	323,656	284,338	316,556
	Total	2,604,449	4,256,384	1,315,827	1,041,395	1,231,912

FUND 250 QUINCY TRANSIT LINES

**TRANSIT
SUPERVISION**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Salaries & Benefits						
250-3415-403.11-01	Regular Salary/Wages	102,927	98,423	90,675	88,760	80,689
250-3415-403.11-02	Overtime	-	2,400	739	2,918	1,311
250-3415-403.11-03	Sick Pay	3,658	3,507	3,466	1,890	1,886
250-3415-403.11-04	Holiday Pay	6,282	6,057	4,768	5,947	5,003
250-3415-403.11-15	Vacation Pay	7,074	7,758	5,031	7,672	3,971
250-3415-403.11-16	Major Medical Pay	-	-	154	88	348
250-3415-403.11-17	Sick Pay Buy Back	1,156	1,148	510	895	618
250-3415-403.11-18	Vacation Pay Buy Back	-	-	-	2,181	-
250-3415-403.21-01	Group Insurance	25,920	25,920	19,040	26,143	24,089
250-3415-403.21-03	Board Paid Life Ins	196	198	176	140	145
250-3415-403.22-01	Social Security	7,307	7,126	6,420	6,739	5,739
250-3415-403.22-02	Medicare	1,709	1,667	1,501	1,576	1,342
250-3415-403.22-03	Unemployment Comp	400	400	400	400	200
250-3415-403.23-01	IMRF	7,283	11,023	9,516	11,644	8,072
	Totals	163,912	165,627	142,396	156,993	133,413
Contracted Services						
250-3415-403-39-01	Communications	-	500	594	436	347
	Drivers Total	163,912	166,127	142,990	157,429	133,760

FUND 252 DCCA GRANT FUND

SUMMARY

Funds from Department of Commerce and Economic Opportunity’s (DCEO) Community Development Assistance Program (CDAP) are placed in fund 252 to be utilized for projects that receive grant awards. The budget plans for projects which should happen in FY 2023 that include: Riverfront Powerline Burial Grant & DCEO Housing Grant.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Revenues						
252-0000-383.01-04	Local/Private-Matching	-	-	-	-	-
252-0000-383.02-03	State Econ Dev/Rehab G	918,000	800,000	-	-	-
252-0000-383.03-01	Fed Operating Grant	-	-	-	-	-
252-0000-383.03-03	Fed Rehab Grant	-	-	-	-	-
	Totals	918,000	800,000	-	-	-
Expenses						
Contractual Services						
252-6312-408.31-02	Professional Svc/Legal	-	-	-	-	-
252-6312-408.31-05	Professional Svc/Other	-	-	-	-	-
252-6312-408.35-01	R&M-Building	-	-	-	-	-
252-6312-408.39-08	Contracted Services	-	800,000	-	-	-
	Subtotal	-	800,000	-	-	-
Capital Outlay						
252-6312-408.53-02	Streets-Replacement	-	-	-	-	-
252-6312-408.53-09	Other	350,000	-	-	-	-
	Subtotal	350,000	-	-	-	-
Miscellaneous						
252-6312-408.65-01	Admin Cost Share	50,000	-	-	-	-
Transfers						
252-1804-408.62-83	Transfer to GREDF	-	-	-	-	-
252-1804-491.62-01	General Fund	-	-	-	-	-
252-6312-408.63-01	Loan Disbursement	500,000	-	-	-	-
	Totals	900,000	800,000	-	-	-

FUND 253 IHDA GRANT FUND

SUMMARY

Funds from Illinois Housing Development Authority (IHDA) are placed in Fund 253 for projects that receive grant awards. Projects include the Strong Communities Grant.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Revenues						
253-0000-331.01-01	Interest Income	-	-	16	23	52
253-0000-383.01-04	Local/Private-Matching	-	-	-	-	-
253-0000-383.02-03	State Dev/Rehab Grant	60,000	240,600	67,420	-	26,630
253-0000-383.03-03	Fed- Dev/Rehab Grant	-	-	-	-	-
	Totals	60,000	240,600	67,436	23	26,682
Expenses						
Contractual Services						
253-6312-408.31-02	Contracted Legal	-	-	-	-	-
253-6312-408.31-04	Prof Svc/Engineer/Arch	2,000	-	7,587	-	-
253-6312-408.31-05	Repair & Maintenance	9,000	93,990	8,892	-	-
253-6312-408.35-01	R & M/Building	-	-	-	-	-
253-6312-408.37-01	Demolitions	48,650	144,000	108,400	-	11,500
253-6312-408.39-02	Advertising/Publishing	350	610	582	-	(49)
253-6312-408.39-08	Contracted Services	-	-	-	-	-
Miscellaneous						
253-6312-408.61-04	Other	-	-	-	-	4,225
253-6312-408.65-01	Admin Cost Share	-	2,000	-	14,375	-
	Totals	60,000	240,600	125,461	14,375	15,676

FUND 257 BRIDGE LIGHTING FUND

SUMMARY

PURPOSE

The Bridge Lighting Fund was created in FY 2013 to account for all the local donations for the Bridge Lighting project. IDOT granted the City a \$456,000 federal transportation enhancement grant, which requires a local match of \$124,000. The private sector to date has contributed \$174,500 towards the local match and operational costs. Klingner has done the engineering work and Brown Electric won the IDOT construction bid in 2014.

The fund was originally treated as a Trust and Agency Fund (Fund 723). However, we have converted the fund to a Special Revenue Fund as the City owns and maintains the Bridge Lighting.

BUDGET SUMMARY

The proposed FY23 budget includes an allowance of \$1,000 for emergency repairs and \$2,400 for electric expenses.

		REVENUES				
		2022/2023	2021/2022	2021/2022	2020/2021	2019/2020
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PROPOSED	REVISED	PROJECTED	YTD	YTD
		BUDGET	BUDGET	ACTUAL	ACTUAL	ACTUAL
257-0000-331-01-01	Interest Income	200	300	256	486	1,354
257-0000-342.09-00	Other	-	-	-	-	-
257-0000-382-01-10	Restricted Contributions	2,000	2,000	-	-	-
	Totals	2,200	2,300	256	486	1,354

EXPENSES

Contractual Services

257-6313-407-35-06	R&M-Infrastructure	1,000	1,000	454	-	-
	Subtotal	1,000	1,000	454	-	-

Commodities

257-6313-407-42.02	Electricity	2,400	2,400	1,450	1,678	1,763
	Subtotal	2,400	2,400	1,450	1,678	1,763

Capital Outlay

257-6313-407-53.06	Infrastructure-Lighting	-	-	-	-	-
257-6313-407-53.09	Infrastructure-Other	-	-	-	-	-
	Subtotal	-	-	-	-	-

	Totals	3,400	3,400	1,904	1,678	1,763
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CITY OF QUINCY
CAPITAL PROJECTS FUNDS

Revenue/Expenditures & Change in Fund Balance
Summary

	Capital Projects 301	Transit Cap Proj 305	Special Capital 309	Special Tax Alloc TIF #2 312	Special Tax Alloc TIF #3 313	Water EPA 2019 Proj 314
Beginning Balance, May 1	9,400,000	-	32,000	816,000	305,000	199,000
REVENUES						
Taxes	-			604,500	125,000	
Licenses & Permits						
Charges for Services						
Rent & Other Income			15,000			
Interest Income	40,000		100	2,500	1,000	2,500
Debt Proceeds						7,000,000
Grants		3,756,536	-	-		
Transfers In	5,350,000					400,000
Inter-Gov. Revenues			-	-	-	
TOTAL REVENUE	5,390,000	3,756,536	15,100	607,000	126,000	7,402,500
Total Funds Available	14,790,000	3,756,536	47,100	1,423,000	431,000	7,601,500
EXPENDITURES						
Salaries & Benefits						
Contracted Services	137,000	100,000	8,845	70,000	2,000	
Commodities		5,000	5,000			
Capital Outlay	13,656,828	2,605,096		1,206,000	321,000	7,000,000
Miscellaneous		-	4,241	51,200	3,000	
Debt Service	-					
Transfers	-					-
TOTAL EXPENDITURES	13,793,828	2,710,096	18,086	1,327,200	326,000	7,000,000
Ending Balance, April 30	\$ 996,172	\$ 1,046,440	\$ 29,014	\$ 95,800	\$ 105,000	\$ 601,500

**CITY OF QUINCY
CAPITAL PROJECTS FUNDS**

**Revenue/Expenditures & Change in Fund Balance
Summary**

	Sewer EPA 2019 Proj 315	ARPA Fund 317	2019B Street Proj 323	QMEA Cap Res 395	Fire Equip/ Improv. 397	Total
Beginning Balance, May 1	2,000	2,718,000	6,500,000	140,000	145,000	20,257,000
REVENUES						
Taxes						729,500
Licenses & Permits					75,000	75,000
Charges for Services						-
Rent & Other Income					2,869	17,869
Interest Income	1,000	5,000	3,000	700	150	55,950
Debt Proceeds	4,000,000					11,000,000
Grants		2,800,000				6,556,536
Transfers In	281,000	-		20,000		6,051,000
Inter-Gov. Revenues		-		-	-	-
TOTAL REVENUE	4,282,000	2,805,000	3,000	20,700	78,019	24,485,855
Total Funds Available	4,284,000	5,523,000	6,503,000	160,700	223,019	44,742,855
EXPENDITURES						
Salaries & Benefits		-		-	-	-
Contracted Services			655,700	-		973,545
Commodities						10,000
Capital Outlay	4,000,000	5,400,000	5,847,300	138,000	223,000	40,397,224
Miscellaneous		-		-	-	58,441
Debt Service		-		-	-	-
Transfers	-	-		-	-	-
TOTAL EXPENDITURES	4,000,000	5,400,000	6,503,000	138,000	223,000	41,439,210
Ending Balance, April 30	\$ 284,000	\$ 123,000	\$ -	\$ 22,700	\$ 19	\$ 3,303,645

PURPOSE

The Capital Projects Fund is the main fund for major city projects and infrastructure improvements. The revenue source for these projects is the City's Home Rule Sales Tax. Each year a percentage of home rule sales tax is allocated to Capital.

GOALS/OBJECTIVES

The goal is for the Capital Projects Fund to maintain special capital projects and city infrastructure using no less than 25% of the total home rule/purchase tax receipts.

PAST FISCAL YEAR HIGHLIGHTS

The FY 2022 Capital Projects fund was originally planned to receive 25% of the home rule split, which was planned at at \$2,147,000. After the supplementals from additional revenue and fund balance, the Capital Projects fund received over \$9 million this past year. The major allocations were \$3 million towards City Hall renovations, \$183,000 for police vehicles, \$285,000 for each ward, \$175,00 for IT Network Storage, \$225,321 for a pot hole machine, \$42,636 for additional Library capital subsidy. Most of these projects will carry over into the next fiscal year.

Budget Summary

The Capital Projects Fund plans to receive 40% of the Home Rule/Purchase Tax by way of a General Fund Transfer in FYE 2023. Each Ward will be allotted \$250,000 and nearly \$3.3 million to neighborhood enhancement projects.

REVENUE SUMMARY

ACCOUNT NUMBER	2022/2023	% Change	2021/2022	2021/2022	2020/2021
	PROPOSED BUDGET		REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Taxes	0	#DIV/0!	0	242,913	1,291,259
Interest Income	40,000	0.00%	40,000	11,049	11,215
Debt Proceeds	0		0	0	0
Grants	0		0	125,964	30,985
Transfers from General Fund	5,350,000	-32.54%	7,930,997	8,643,020	510,000
Transfers from Airport PFC Fund	0		0	0	0
Total Revenues	5,390,000	-32.38%	7,970,997	9,022,946	1,843,459

EXPENSE SUMMARY

Totals by Division	2022/2023	% Change	2021/2022	2021/2022	2020/2021
	PROPOSED BUDGET		REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Contractual Services	137,000		0	0	0
Capital Outlay	13,656,828	49.23%	9,151,637	2,174,087	2,032,393
Miscellaneous	0		0	0	0
Debt Services	0		0	0	0
Transfers	0	-100.00%	383,436	429,848	90,044
Totals	13,793,828	44.66%	9,535,073	2,603,935	2,122,437

FUND 301 CAPITAL PROJECTS FUND

DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023	2021/2022	2021/2022	2020/2021	2019/2020
		PROPOSED BUDGET	REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL	YTD ACTUAL
REVENUES						
301-0000-314.01-01	Home Rule (Purch) Tax	0	0	242,913	1,291,259	2,309,517
301-0000-331.01-01	Interest Income	40,000	40,000	11,049	11,215	52,605
301-0000-382.02-01	State Grants	0	0	125,964	30,985	14,707
301-0000-391.01-01	Trnsfr from General Fd	5,350,000	7,930,997	8,643,020	510,000	0
	Totals	5,390,000	7,970,997	9,022,946	1,843,459	2,376,829
EXPENSES						
Building Maintenance						
301-1403-401.52-02	Buildings	3,043,074	3,060,000	60,000	0	0
301-1403-401.52-05	Machinery & Equipment	0	0	0	0	0
	Subtotal	3,043,074	3,060,000	60,000	0	0
Interfund Transfers						
301-1801-491.62-01	Transfer to Gen Fund	0	0	4,412	10,044	1,950
301-1801-491.62-02	Trnsfr to Plann & Dev	0	2,800	2,800	0	6,525
301-1801-491.62-09	Trnsfr to 2017 GO Bond	0	0	0	0	123,450
301-1801-491.62-30	Quincy Regional Airport	0	338,000	380,000	80,000	183,000
301-1801-491.62-32	Central Services Fund	0	0	0	0	3,000
	Subtotal	0	340,800	387,212	90,044	317,925
Subsidies						
301-1802-407.62-91	Quincy Public Library	0	42,636	42,636	0	0
	Subtotal	0	42,636	42,636	0	0
IT Dept.						
301-1901-401.52-03	Improv other than Bldgs	237,779	513,428	436,794	0	0
301-1901-401.52-04	Office Equipment	175,000	175,000	40,197	70,850	29,836
301-1901-401.52-08	Controllable	0	0	9,367	1,481	4,500
	Subtotal	412,779	688,428	486,358	72,331	34,336
Police Dept.						
301-2110-402.52-04	Office Equipment	0	0	0	0	49,361
301-2110-402.52-05	Machinery & Equip	0	0	0	205,071	0
301-2110-402.52-06	Vehicles	183,040	183,040	126,660	0	105,281
301-2110-402.52-08	Controllable	0	0	0	0	0
	Subtotal	183,040	183,040	126,660	205,071	154,642
Fire Dept.						
301-2210-402.54-10	Fire Station Reserve	0	136,970	136,970	0	14,875
301-2210-409.72-00	Loan/Lease Payments	0	0	0	0	0
	Subtotal	0	136,970	136,970	0	14,875
Concrete(Street Maintenance)						
301-3152-403.31-04	Eng/Architectural	384,831	204,457	217,746	49,085	22,401
301-3152-403.36-03	Equipment & Vehicle	0	48,200	48,155	0	0
301-3152-403.52-01	Capital Outlay/Land	100,000	0	0	0	0
301-3152-403.52-05	Capital/Mach & Equip	25,785	10,000	9,215	0	0
301-3152-403.52-06	Vehicles	225,177	225,177	225,321	0	0

FUND 301 CAPITAL PROJECTS FUND

DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023	2021/2022	2021/2022	2020/2021	2019/2020
		PROPOSED BUDGET	REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL	YTD ACTUAL
301-3152-403.53-08	Neighborhood Enhance	4,405,893	1,539,206	784,896	1,566,827	1,711,957
301-3152-403.54-01	Ward 1	674,825	381,010	7,917	15,393	72,460
301-3152-403.54-02	Ward 2	705,831	419,943	11,486	14,655	124,700
301-3152-403.54-03	Ward 3	675,018	378,717	5,768	48,332	206,624
301-3152-403.54-04	Ward 4	663,463	368,948	4,622	21,779	75,781
301-3152-403.54-05	Ward 5	723,377	452,447	29,445	5,679	60,918
301-3152-403.54-06	Ward 6	689,003	395,032	6,029	14,443	107,570
301-3152-403.54-07	Ward 7	744,732	463,062	13,499	18,798	195,658
	Subtotal	10,017,935	4,886,199	1,364,099	1,754,991	2,578,069
Street Lights						
301-3718-403.53-09	Infrastructure/Other	137,000	137,000	0	0	0
	Subtotal	137,000	137,000	0	0	0
Commercial Development						
301-6310-403.52-01	Capital Outlay-Land	0	34,000	0	0	0
301-6310-403.53-01	Streets-New Construct	0	26,000	0	0	0
	Subtotal	0	60,000	0	0	0
	Totals	13,793,828	9,535,073	2,561,299	2,122,437	3,099,847

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FUND 305 TRANSIT CAPITAL PROJECTS FUND

SUMMARY

This fund is being created in FYE 2023 for the purpose of tracking two Transit grant projects:

TRB01: Transit Building Grant - \$2,507,096 federal grant for the Building/Bus Wash at Seminary Road

MR659: Transfer Station Grant - \$1,249,440 state funded (round 1) grant for a new Transfer Station to be located at Parking Lot A, between 6th & 7th on Jersey with a total project cost of \$3.7 million.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Revenues						
305-0000-383.02-02	State Infra Grant	0	0	0	0	0
305-0000-383.03-02	Federal Infra Grant	0	0	0	0	0
305-0000-383.02-03	State/Dept of Transport	1,249,440	0	0	0	0
305-0000-383.03-06	Federal/Dept of Transprt	2,507,096	0	0	0	0
Totals		3,756,536	0	0	0	0
Expenses						
Professional Services						
305-3410-403.31-04	Engineering/Architectural	100,000	0	0	0	0
Commodities						
305-3410-403.41-02	Office Supplies	5,000	0	0	0	0
Capital Outlay						
305-3410-403.52-01	Land	88,000	0	0	0	0
305-3410-403.52-02	Capital Outlay-Building	1,457,096	0	0	0	0
305-3410-403.52-03	Improv other than Bldgs	1,050,000	0	0	0	0
305-3410-403.52-08	Controllable	10,000	0	0	0	0
Subtotal		2,605,096	0	0	0	0
Miscellaneous						
305-3410-491.62-15	Other	0	0	0	0	0
Totals		2,710,096	0	0	0	0

FUND 309 SPECIAL CAPITAL PROJECTS FUND

SUMMARY

The Special Capital Projects Fund was created in FY 2000 to track special capital projects and is now essentially the operating fund for the Washington Theatre. All project costs related to the Washington Theatre are tracked separately within this fund to make sure revenues are sufficient to cover expenses.

The Theater currently has two commercial tenants leasing spaces. Due to the limited revenues, the expenses are only utilities, insurance, and taxes. Any building maintenance will be funded from the fund balance.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Revenues						
309-0000-321.00-00	Donations	0	0	0	2099	0
309-0000-331.01-01	Interest Income	100	100	157	301	406
309-0000-341.04-00	Rent-Wash Theatre	15,000	13,200	15,450	12,150	8,700
309-0000-342.09-00	Other	0	0	0	0	400
309-0000-383.01-04	Local Sources/Matching	0	54,000	0	70,000	0
	Totals	15,100	67,300	15,607	84,550	9,506
Expenses						
Contractual Services						
309-1899-401.31-04	Engineering/Architectural	0	54,000	53,900	26,200	0
309-1899-401.33-01	Utility Svcs-Water/Sewer	1,000	1,000	380	357	713
309-1899-401.35-01	R&M-Buildings	3,400	3,400	4,036	4,855	9,114
309-1899-401.38-01	MICA	4,445	4,859	4,859	4,859	2,927
309-1899-401.39-08	Contracted Services	0	0	300	600	800
		8,845	63,259	63,475	36,871	13,554
Commodities						
309-1899-401.42-02	Electricity	5,000	5,000	4,945	3,598	6,062
309-1899-401.45-01	Building Supplies	0	0	0	0	0
		5,000	5,000	4,945	3,598	6,062
Miscellaneous						
309-1899-401.61-02	Taxes	1,600	1,600	1,624	1,593	1,580
309-1899-401.61-04	Other	2,641	2,641	1,673	0	0
		4,241	4,241	3,297	1,593	1,580
	Totals	18,086	72,500	71,717	42,062	21,196

FUND 312 SPECIAL TAX ALLOCATION TIF #2

SUMMARY

The Tax Increment Financing (TIF) is a governmental financing tool that the City of Quincy uses to fund public infrastructure construction, promote development, and to expand the future tax base.

TIF #2, also known as TIF West, was established in 1998 and expires in 2033.

The goal is to direct TIF revenues when possible toward: 50% private investment, upper floor residential, economic development incentives to attract new business, 35% toward infrastructure needs, and 15% toward discretionary projects. These percentages were established in the TIF Investment Plan adopted by City Council 2/2/2015.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Revenues						
312-0000-311.01-00	General Levy	604,500	495,000	525,491	495,142	463,425
312-0000-331.01-01	Interest Income	2,500	10,000	2,881	7,251	32,539
312-0000-331.01-02	Tax Payments	0	0	90	144	489
312-0000-331.04-00	Origination & Loan Fees	0	0	0	376	3,987
312-0000-342.09-00	Other	0	0	0	0	0
312-0000-382.02-03	Dept of Transportation	0	0	0	25,289	94,675
312-0000-383.01-03	Econ Dev/Rehab Grant	0	0	0		0
312-0000-383.02-03	Econ Dev/Rehab Grant	0	0	0		0
	Totals	607,000	505,000	528,462	528,202	595,115
Expenses						
Contractual Services						
312-3712-408.31-04	Engineer/Architectural	50,000	99,017	103,802	90,155	57,829
312-3712-408.31-05	Prof Services/Other	0	10,000	0	29,439	107,079
312-3712-408.39-02	Advertising/Publishing	500	500	0	366	199
312-3712-408.39-04	Travel	2,000	2,000	1,803	0	722
312-3712-408.39-07	Regist, Schools, Mtgs	1,500	1,500	1,500	0	1,125
312-3712-408.39-08	Contracted-Other	16,000	20,000	18,366	14,962	12,850
	Subtotal	70,000	133,017	125,471	134,922	179,804
Capital Outlay						
312-3712-408.52-01	Land	0	0	36,172	36,172	0
312-3712-408.53-02	Streets-Replacement	1,006,000	347,000	179,154	1,075,814	49,832
312-3712-408.53-06	Infrastructure-Lighting	0	0	0	0	0
312-3712-408.53-07	Rental Rehab	0	0	0	0	0
312-3712-408.53-09	Infrastructure-Other	200,000	167,000	0	132,322	
	Subtotal	1,206,000	514,000	215,326	1,244,308	49,832
Miscellaneous						
312-3712-408.61-01	Dues	1,200	1,200	850	850	850
312-3712-408.61-04	Other	0	0	0	0	520
312-3712-408.62-87	Rental Rehab Grants	50,000	225,000	125,000	134,878	171,713
		51,200	226,200	125,850	135,728	173,083
	Totals	1,327,200	873,217	466,647	1,514,958	402,719

FUND 313 SPECIAL TAX ALLOCATION TIF #3

SUMMARY

The Tax Increment Financing (TIF) is a governmental financing tool that the City of Quincy uses to fund public infrastructure construction, promote development, and to expand the future tax base.

TIF #3, also known as TIF East, was established in 2010 and expires in 2033.

The goal is to direct TIF revenues when possible toward: 50% private investment, upper floor residential, economic development incentives to attract new business, 35% toward infrastructure needs, and 15% toward discretionary projects.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Revenues						
313-0000-311.01-00	General Levy	125,000	85,000	126,801	105,271	75,627
313-0000-321.00-00	Donations-Not restricted	0	0	0	0	2,700
313-0000-331.01-01	Interest Income	1,000	1,500	1,098	1,668	2,971
313-0000-331.01-02	Tax Payments	0	0	22	31	80
	Totals	126,000	86,500	127,921	106,970	81,378
Expenses						
Contractual Services						
313-3712-408.31-04	Engineer/Architectural	0	116,075	108,368	32,997	2,500
313-3712-408.31-05	Prof Services/Other	0	0	0	0	0
313-3712-408.33-02	Landfill Fees	0	0	0	0	0
313-3712-408.39-02	Advertisng-Publishing	2,000	2,000	0	0	0
313-3712-408.39-08	Contracted-Other	0	0	0	0	2,500
	Subtotal	2,000	118,075	108,368	32,997	5,000
Capital Outlay						
313-3712-408.52-02	Buildings	0	0	0	0	0
313-3712-408.53-01	Sreets-New Construct	0	0	0	0	0
313-3712-408.53-02	Streets-Replacement	321,000	100,000	0	0	0
313-3712-408.53-06	Infrastructure-Lighting	0	0	0	0	0
313-3712-408.53-09	Infrastructure-Other	0	0	0	0	0
		321,000	100,000	0	0	0
Miscellaneous						
313-3712-408.61-04	Other	3,000	5,500	0	4,523	4,568
	Totals	326,000	223,575	108,368	37,520	9,568

FUND 314 WATER EPA 2019 PROJECT FUND

SUMMARY

This fund was created in FY 2019 to account for Illinois EPA funded capital improvement projects for the city water supply. In FY22, the City expects to receive \$4.4 million in loan funds from the Illinois EPA for planned improvements at the water treatment plant.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Revenues						
314-0000-331-01-01	Interest Income	2500	0	2440	329	0
314-0000-391.01-28	Trnsfrs from Water Fd	400,000	2000000	1531986	688732	870000
314-0000-392.03-00	Loan Proceeds	7,000,000	4,400,000	4,112,083	0	2,411,257
	Totals	7,402,500	6,400,000	5,646,509	689,061	3,281,257
Expenses						
314-1801-491-62-07	Water Fund 501	0	0	804,198	804,198	0
Capital Outlay						
314-3313-411-53-09	Infrastructure-Other	7,000,000	6,400,000	5,419,135	-804,198	235,000
Infrastructure						
314-3313-411-71-02	Interest	0	0	20,875	20,875	0
314-3314-411-53-09	Other	0	0	279,906	804,198	2,893,441
	Totals	7,000,000	6,400,000	6,524,114	825,073	3,128,441

FUND 315 SEWER EPA 2019 PROJECT FUND

SUMMARY

This fund was created in FY 2019 to account for Illinois EPA funded capital improvement projects to the City's sewage collection and treatment system. In FY22, the City expects to receive \$5 million in loan funds from the Illinois EPA for planned improvements at the sewage treatment plant.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Revenues						
315-0000-331-01-01	Interest Income	1000	0	636	1435	0
315-0000-391.01-29	Utilities Fund-Sewer	281,000	0	0	0	0
315-0000-392.03-00	Loan Proceeds	4,000,000	5,000,000	-271,500		379,031
	Totals	4,282,000	5,000,000	-270,864	1,435	379,031
Expenses						
315-1801-491.62-17	Sewer fund			4,331,862	4,331,862	
Capital Outlay						
315-3322-412-53-09	Infrastructure-Other	4,000,000	5,000,000	1,057,680	0	379,031
	Totals	4,000,000	5,000,000	5,389,542	4,331,862	379,031

FUND 317 AMERICAN RESCUE PLAN FUND

SUMMARY

This fund was created in FYE 2022 for the purpose of collecting and expending the ARPA (American Rescue Plan Act) funding. The City recieved \$2.7 million in FY 2022 and expects the second tranche in September 2022. Other home rule communities are also creating capital project type funds to account for the funding. This will accomplish separate fund reporting for audit purposes and to not distort the General Fund with the additional revenues/expenses. Although no specific plans for spending have been submitted, the balance is being appropriated as Capital Outlay.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Revenues						
317-0000-331-01-01	Interest Income	5,000	0	0	0	0
317-0000-381.03-07	Federal-ARPA	2,800,000	0	0	0	0
		0	0	0	0	0
	Totals	2,805,000	0	0	0	0
Expenses						
		0	0	0	0	0
Capital Outlay						
317-1899-401.52-03	Improv other than Bldgs	5,400,000	0	0	0	0
	Totals	5,400,000	0	0	0	0

FUND 323 2019B GO STREET PROJECT FUND

SUMMARY

This fund was created in FY 2020 to account for \$19 million bond proceeds that funded capital improvements to city streets, sidewalks and other transportation related infrastructure.

The projected budget for FYE 2023 plans to expend the remaining balance of \$6.5 million.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Revenues						
323-0000-331.01-01	Deposit Accounts	3,000	-	11,000	61,649	116,136
323-0000-342-09-00	Other	0	0	107,273	0	0
323-0000-392-01-00	Bond Proceeds	0	0	0	0	19,001,995
Totals		3,000	0	118,273	61,649	19,118,131
Expenses						
Contractual Services						
323-1899-401.31-04	Engineering/Architectural	655,700	651,238	609,039	120,897	332,000
323-1899-401-31-05	Prof Svcs/Engineering	0	0	0	0	0
Capital Outlay						
323-1899-401-53-02	Streets-Replacement	5,750,000	13,057,801	10,844,874	4,192,566	0
323-1899-401-53-09	Infrastructure-Other	97,300	144,123	121,605	491,874	125,998
Totals		6,503,000	13,853,162	11,575,518	4,805,337	457,998

FUND 395 QMEA CAPITAL RESERVE FUND

SUMMARY

The QMEA Capital Reserve Fund was created in July 2009 as a result of the intergovernmental agreement with Quincy Metropolitan Exposition, Auditorium, and Office Building Authority (QMEA). The Hotel/Motel tax revenues are re-distributed based on the inter-governmental agreement with the QMEA (Quincy Metropolitan Exposition & Auditorium) / Oakley-Lindsay Center. This agreement was last amended February 17, 2015 as Ordinance 2015-07. This fund holds excess hotel/motel tax collections for capital needs at the Oakley-Lindsay Center (OLC). As the intergovernmental agreements change, the allowed excess cap for collections to be transferred to this fund for future capital needs has changed. The last agreement changed the maximum limit of disbursements that the OLC receives for operations from \$500,000 to \$750,000 and also changed the distribution method to allow for any net distribution in excess of \$750,000 to allocate the next \$20,000 to this Capital Reserve Fund. The maximum allowed to be held within this fund is \$200,000.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Revenues						
395-0000-331.01-01	Interest Income	700	1,500	563	1,051	2,688
395-0000-391.01-50	From Tourism Tax Fd	20,000	20,000	6,000	0	20,000
	Totals	20,700	21,500	6,563	1,051	22,688
Expenses						
395-1899-401.35-05	R&M-Other	0	0	0	0	0
395-1899-401.52-02	Capital Outlay-Bldg	0	0	0	0	0
395-1899-401.52-03	Improv other than Bldgs	0	0	0	0	0
395-1899-401.62-01	General Fund Transfer	0	0	0	0	0
Capital Outlay						
395-1899-401.62-56	Oakley-Lindsay Center	138,000	138,000	0	0	0
	Totals	138,000	138,000	0	0	0

FUND 397 FIRE EQUIPMENT/IMPROVEMENT FUND

SUMMARY

This fund was created in FY 2012. The purpose of the Fire Equipment Improvement Fund is to utilize the revenue from the Illinois Veteran's Home fire protection for the specific purpose of fire equipment replacement. In FY 2018 this fund purchased two pumper trucks with the assistance of loan from the General Fund. The loan was repaid in FY 2022 using the revenue generated from the fire protection revenues. Also, in FYE 2022, the Capital Projects Fund 301 disbursed the funding earmarked for "Fire Station Reserve" funds to this fund. There are no specific plans; but the total available has been appropriated to replace Fire Apparatus, if needed.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Revenues						
397-0000-331.01-01	Interest Income	150	100	161	142	747
397-0000-362.02-01	Veteran's Home Prot	75,000	90,000	77,643	93,969	91,244
397-0000-362.02-09	Sale of Service	2,869	2,869	2,869	5,739	0
397-0000-391.01-01	General Fund	0	0	0	0	0
397-0000-391.01-15	from Capital Fund	0	0	136,970	0	0
	Totals	78,019	92,969	217,643	99,850	91,991
Expenses						
397-1801-491.62-01	Trnsfr to General Fund	0	90,000	0	0	90,000
397-1801-491.62-15	Trnsfr to Capital Fund	0	0	0	0	0
397-2210-402.52-02	Capital Outlay/Bldgs	0	0	0	0	0
397-2210-402.52-05	Capital/Machinery&Eq	0	0	0	0	0
397-2210-402.52-06	Capital/Vehicles	223,000	0	0	0	0
	Totals	223,000	90,000	0	0	90,000

**CITY OF QUINCY
DEBT SERVICE FUNDS**

**Revenue/Expenditures & Change in Fund Balance
Summary**

	2009 OLC G/O Bond 411	2009 Library G/O Fund 412	2017 GO Bond 415	2019B GO Bond 416	Total
Beginning Balance, May 1	22,000	228,000	10,200	358,000	618,200
REVENUES					
Taxes		440,000	652,050	685,000	1,777,050
Licenses & Permits					-
Charges for Services					-
Rent & Other Income					-
Interest Income	500	500	400	-	1,400
Debt Proceeds					-
Grants		-			-
Transfers In	222,960		-	-	222,960
Inter-Gov. Revenues					-
TOTAL REVENUE	223,460	440,500	652,450	685,000	2,001,410
Total Funds Available	245,460	668,500	662,650	1,043,000	2,619,610
EXPENDITURES					
Salaries & Benefits					-
Contracted Services					-
Commodities					-
Capital Outlay					-
Miscellaneous	500	-	600	500	1,600
Debt Service	193,000	440,000	660,600	685,000	1,978,600
Transfers					-
TOTAL EXPENDITURES	193,500	440,000	661,200	685,500	1,980,200
Ending Balance, Apr 30	\$ 51,960	\$ 228,500	\$ 1,450	\$ 357,500	\$ 639,410

FUND 411 2009B OAKLEY-LINDSAY CENTER G/O FUND

SUMMARY

PURPOSE

The 2009B series Oakley-Lindsay Center Bonds (\$1,245,000) were issued to finance improvements to the Oakley-Lindsay Center. These bond payments are also funded in full by the City's Hotel/Motel Tax. Final payment to be made FY 2023 which will be the tax levy of 2021.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Revenue						
411-0000-331.01-01	Interest Income	500	1,000	395	833	2,489
411-0000-391.01-50	From Tourism Tax Fd	222,960	222,960	222,960	222,960	222,960
	Totals	223,460	223,960	223,355	223,793	225,449
Expenses						
Debt Service						
411-1899-409.61-04	Misc-Other	500	500	500	500	500
411-1899-409.71-01	Principal	185,000	225,000	225,000	220,000	210,000
411-1899-409.71-02	Interest	8,000	16,063	16,063	24,203	31,553
	Totals	193,500	241,563	241,563	244,703	242,053

FUND 412 2019A/2009C LIBRARY G/O FUND

SUMMARY

The 2019A bond issue of \$3,425,000 (Ordinance 2019-23) was the refinance of the former Series 2009C Library G/O Bonds (\$5,533,000) which were issued to finance improvements to the Quincy Public Library (Ordinance 2009-27). These bonds are financed through the property tax levy with a final levy in 2027 to be collected in FY 2029 with final payment June 1, 2029.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Revenue						
412-0000-311.01-00	General Levy	440,000	427,700	362,274	413,432	415,700
412-0000-331.01-01	Interest Income	500	500	626	150	1,787
412-0000-342.09-00	Misc-Other	0	0	0	0	0
412-0000-381.03-03	Stimulus Rebate	0	0	0	0	49,095
412-0000-392.01-00	Gen Obligation Bonds	0	0	0	0	4,139
	Totals	440,500	428,200	362,900	413,582	470,721
Expenses						
Debt Service						
412-1899-409.61-04	Misc-Other	0	600	125	125	0
412-1899-409.71-01	Principal	330,000	330,000	305,000	205,000	285,000
412-1899-409.71-02	Interest	110,000	116,600	128,800	140,806	179,707
	Totals	440,000	447,200	433,925	345,931	464,707

FUND 415 2017 G/O Bond

SUMMARY

The Series 2017 G/O Note was issued February 2017 (Ord 2017- 07) in the amount of \$4,240,753. The debt was issued to fund the Adams County public safety building in exchange for a 20-year lease allowing the Quincy Police Department to relocate and occupy the new space for 20 years. The debt was structured as interest only payments for the first three years (FY 2018-FY 2020) followed by seven years of principal and interest with final payment due December, 2026 - FY 2027. The FY 2020 budget includes a transfer from the Capital Projects Fund 301 fund in the amount of \$124,000 for interest payments which will be transferred from internal sources until FY 2021 when the debt service will be placed on the tax levy.

The additional bond proceeds of \$240,000 are being held to cover maintenance costs over the life of the lease.

The final payment will be levied during the 2025 levy and paid in FYE 2027.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Revenue						
415-0000-311.01-00	Tax Levy	652,050	653,925	652,894	660,505	-
415-0000-331.01-01	Interest Income	400	1,000	387	748	1,436
415-0000-391.01-15	Trnsf from Cap Proj Fd	0	0	0	0	123,450
415-0000-392.03-00	Loan Proceeds	0	0	0	0	0
	Totals	652,450	654,925	653,281	661,253	124,886
Expenses						
Contractual Services						
415-1899-409.31-02	Legal	0	0	0	0	0
	Subtotal	0	0	0	0	0
Miscellaneous						
415-1899-409.61-04	Misc-Other	600	600	199,500	500	500
415-1899-491.62-01	Transfers to GF	0	0	200,000	200,000	0
	Subtotal	600	600	399,500	200,500	500
Debt Service						
415-1899-409.71-01	Principal	570,000	555,000	555,000	540,000	0
415-1899-409.71-02	Interest	90,600	107,250	107,250	123,450	123,450
415-1899-409.72-00	Loan/Lease payments	0	0	0	0	0
	Subtotal	660,600	662,250	662,250	663,450	123,450
	Totals	661,200	662,850	1,061,750	863,950	123,950

The Series 2019B G/O debt was approved Council on August 27, 2019 as Ordinance 2019- 23. The bond proceeds of \$19 million were receipted into the 2019B Street Projects Capital Project Fund on November 21, 2019. The debt was issued to fund a City Wide Street Infrastructure program (resolution approved by Council on Dec 9, 2019). The City issued the bonds to replace expiring debt that was falling off the property tax levy. The debt was structured to maintain a flat infrastructure tax rate of .2589 or lower with a 20 year debt schedule.

The final payment is due December 1, 2039 and will be levied during the 2038 property tax levy and paid in FYE 2040.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Revenue						
416-0000-311.01-01	Tax Levy	685,000	685,000	771,646	690,388	0
416-0000-331.01-01	Interest Income	-	1,200	-	127	2,302
416-0000-391.04-00	Trnsfr from Bank 04	-	0	-	0	0
416-0000-391.16-00	Trnsfr from Bank 16	-	0	-	0	0
416-0000-392.01-01	Refunding Bonds	0	0	0	0	361,528
	Totals	685,000	686,200	771,646	690,515	363,830
Expenses						
Contractual Services						
416-1899-409.31-02	Legal	0	0	0	0	0
	Subtotal	0	0	0	0	0
Miscellaneous						
416-1899-409.61-04	Misc-Other	500	1,000	125	125	0
	Subtotal	500	1,000	125	125	0
Debt Service						
416-1899-409.71-01	Principal	0	0	0	0	0
416-1899-409.71-02	Interest	685,000	685,000	685,000	704,028	0
416-1899-409.72-00	Loan/Lease payments	0	0	0	0	0
	Subtotal	685,000	685,000	685,000	704,028	0
Interfund Transfers						
416-1899-491.62-27	Transfers to Spec Debt	0	0	0	0	0
	Totals	685,500	686,000	685,125	704,153	0

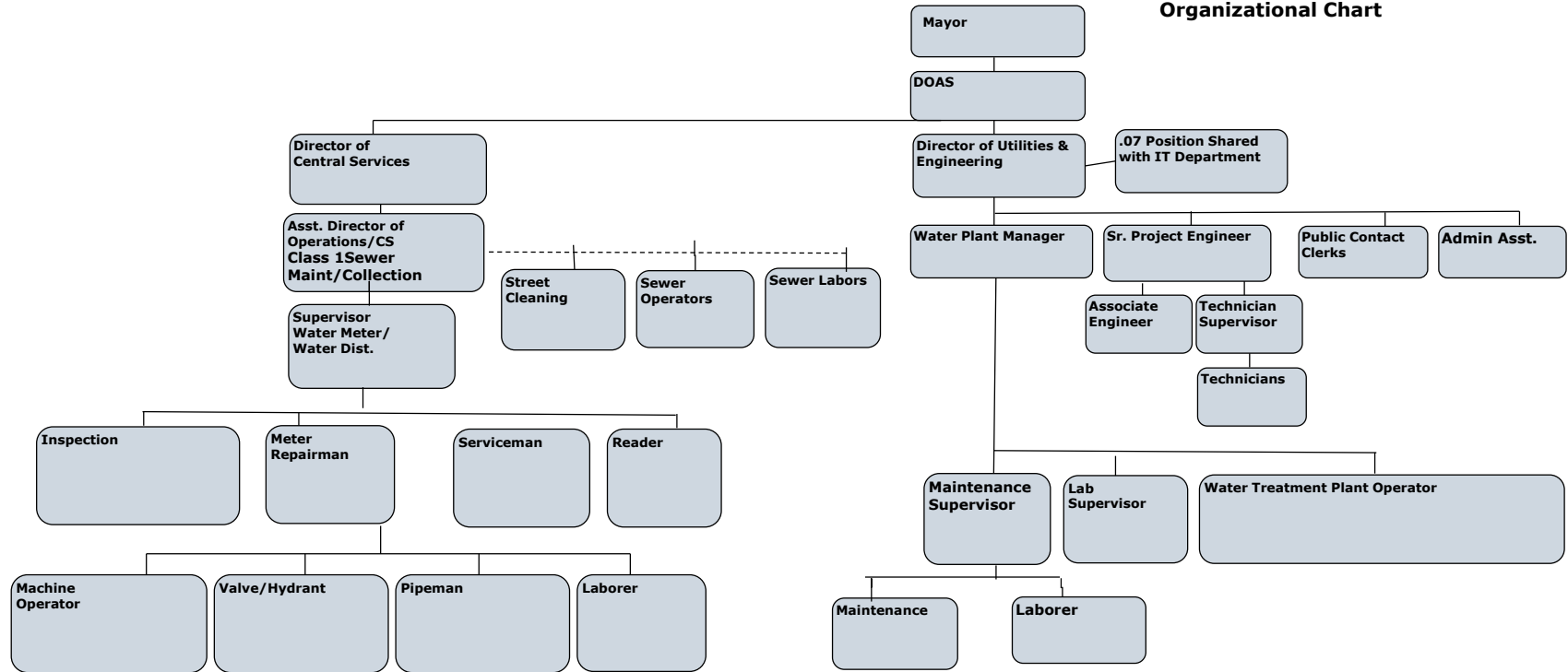
**CITY OF QUINCY
ENTERPRISE FUNDS**

**Revenue/Expenditures & Change in Fund Balance
Summary**

	Water Fund 501	Sewer Fund 502	Airport Fund 511	Airport PFC 512	Airport Hangar 513
Beginning Balance, May 1	4,420,000	5,050,000	840,807	297,400	798,000
REVENUES					
Taxes	-	-	-	45,000	-
Licenses & Permits	-	-	-	-	-
Charges for Services	10,100,000	8,050,000	-	-	61,703
Rent & Other Income	30,000	-	165,041	-	5,000
Interest Income	15,000	15,000	120,100	500	-
Debt Proceeds	2,250,000	2,750,000	-	-	-
Grants	-	-	18,765,654	-	5,310,000
Transfers In	-	-	437,323	-	-
Inter-Gov. Revenues	-	-	-	-	-
TOTAL REVENUE	12,395,000	10,815,000	19,488,118	45,500	5,376,703
Total Funds Available	16,815,000	15,865,000	20,328,925	342,900	6,174,703
EXPENDITURES					
Salaries & Benefits	2,865,634	664,034	528,974	-	-
Contracted Services	2,251,865	3,522,675	311,155	-	-
Commodities	2,266,000	682,450	150,100	-	-
Capital Outlay	4,412,218	6,097,718	18,746,000	320,000	5,900,000
Miscellaneous	793,500	650,930	270,791	-	7,500
Debt Service	995,000	1,540,000	-	22,574	-
Transfers	-	-	-	-	-
TOTAL EXPENDITURES	13,584,217	13,157,807	20,007,020	342,574	5,907,500
Ending Balance, April 30	\$ 3,230,783	\$ 2,707,193	\$ 321,905	\$ 326	\$ 267,203

	Municipal Barge Dock 514	Reg Trng Facility 531	Garbage Fund 533	Recycle Fund 534	Total
Beginning Balance, May 1	638,500	4,000	80,000	20,000	12,148,707
REVENUES					
Taxes	-	-	-	-	45,000
Licenses & Permits	-	-	-	-	-
Charges for Services	317,000	55,900	1,251,319	386,600	20,222,522
Rent & Other Income	-	3,100	-	-	203,141
Interest Income	3,000	-	400	-	154,000
Debt Proceeds	500,000	-	-	-	5,500,000
Grants	1,193,000	1,000	-	-	25,269,654
Transfers In	-	17,614	88,384	317,372	860,693
Inter-Gov. Revenues	-	-	-	-	-
TOTAL REVENUE	2,013,000	77,614	1,340,103	703,972	52,255,010
Total Funds Available	2,651,500	81,614	1,420,103	723,972	64,403,717
EXPENDITURES					
Salaries & Benefits	-	18,574	587,081	295,407	4,959,704
Contracted Services	13,115	41,930	679,172	383,435	7,203,347
Commodities	4,200	12,410	47,350	10,230	3,172,740
Capital Outlay	2,612,467	1,700	-	-	38,090,103
Miscellaneous	17,912	-	26,500	14,900	1,782,033
Debt Service	-	3,000	-	-	2,560,574
Transfers	-	-	-	-	-
TOTAL EXPENDITURES	2,647,694	77,614	1,340,103	703,972	57,768,501
Ending Balance, April 30	\$ 3,806	\$ 4,000	\$ 80,000	\$ 20,000	\$ 6,635,216

Department of Utilities & Engineering Organizational Chart



** Note: Left side of chart represents positions paid by the Utilities Department, but under the direction of the Director of Central Services

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PURPOSE

The Water Department is responsible for the treatment, storage and distribution of potable water to residential, commercial, industrial and other users, as well as the financial management of the water utility. The Water Department is funded by user charges for water service, which include fixed monthly demand charges (based upon meter size) and metered consumption charges. As an enterprise fund, the fund is expected to be self-sufficient and revenues for services rendered should fund all expenses associated with the maintenance and administration of the water utility.

GOALS/OBJECTIVES

The Utilities Department has set the following goals for FY2023

- Complete construction of new water treatment plant pump station due to flooding risk and deteriorated condition
- Invest in new water transmission mains to improve water pressure & water quality
- Invest in capital replacement of aged water distribution system components

PAST FISCAL YEAR HIGHLIGHTS

In the previous fiscal year, the Water Enterprise Fund:

- Produced a net operating income of approximately \$2.4 million
- Invested roughly \$3.5 million in capital improvements to the water distribution system
- Invested \$6.7 at the water treatment plant to replace filters #1 through #6 and repair building structure

BUDGET SUMMARY

Revenue projections for FY23 include an expected increase in billed volume due to the replacement of thirty large commercial meters that have exceeded their life expectancy and are almost certainly under-recording water flows. Operating revenues for FY23 are projected to be \$10.10 million. Operating expenses (which excludes debt service and capital investments) are projected to be \$7.31 million, which will result in a net operating income of \$2.79 million in FY23. Budgeted operating expenses are roughly \$950k (15%) above projected FY22 levels. The major contributors to the increased operating expenses include

- A \$325k allowance above FY22 levels for WTP sludge disposal
- A \$320k allowance above FY22 levels for water meter purchases
- A \$114k allowance above FY22 levels for wages & benefits

A total capital expense budget of \$3.3 million is proposed, which excludes construction of the new WTP pump station (which is budgeted in Fund 314).

Fund 501 is projected to begin FY23 with a cash reserve balance of \$4.4 million and end the fiscal

**FUND 501 WATER FUND
UTILITIES DEPARTMENT**

SUMMARY

REVENUE SUMMARY

ACCOUNT NUMBER	2022/2023 PROPOSED BUDGET	% Change	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL
Other Income	45,000	-40.79%	76,000	58,476	100,966
Charges for Services	10,100,000	17.39%	8,604,000	8,745,898	8,387,458
Debt Proceeds	2,250,000		-	-	-
Grants	-		-	804,198	838,453
Transfers	-		-	72,524	457,163
Total	12,395,000	42.80%	8,680,000	9,681,096	9,784,040

EXPENSE SUMMARY

ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	% Change	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL
Salaries & Benefits	2,865,634	-1.51%	2,909,546	2,810,596	2,760,797
Contractual Services	2,251,865	7.07%	2,103,250	1,121,566	1,254,000
Commodities	2,266,000	25.81%	1,801,100	1,771,310	1,663,552
Capital Outlay	4,412,218	-18.04%	5,383,500	3,074,647	(266,381)
Miscellaneous	793,500	-65.21%	2,280,636	1,901,005	1,072,213
Debt Service	995,000	50.76%	660,000	358,565	59,715
Totals	13,584,217	-10.26%	15,138,032	11,037,689	6,543,896

Totals by Division

3155 Utilities	6,375,324	-12.03%	7,247,009	4,610,040	1,276,294
3156 Water Meter	862,230	34.54%	640,894	646,077	617,760
3310 Admin	2,227,604	-35.78%	3,468,897	2,786,395	1,480,508
3312 Commercial	379,727	-0.36%	381,093	341,219	380,058
3313 Pump Stations	-	#DIV/0!	-	-	-
3314 Purification	3,739,332	9.98%	3,400,139	2,653,958	2,835,069
Totals	13,584,217	-10.26%	15,138,032	11,037,689	6,589,689

STAFFING

	FY 2023 ACTUAL	FY 2022 ACTUAL	FY 2021 ACTUAL	FY 2020 ACTUAL
Authorized Full Time Positions	35.72	35.72	32.6	33.85

The proposed budget includes the following Water Department staff:

Water Distribution	2.00 Supervisor	
	1.00 Clerical (non-union)	
	11.50 822 union laborers/operators	14.50 total Water Dist
Water Metering	5.00 822 union laborers/operators	5.00 total Water Meter
Utilities Admin	Director 0.75, Admin 0.75, Supv 0.6, Eng .12, IT 1.0	3.22 total Admin
Commercial	3.00 822 union laborers/operator	3.00 total Commerical
Purification	5.00 Non-union supervisors	
	5.00 822 union laborers/operators (and 1 PT)	10.00 total Purification
		35.72 Total FTEs

**FUND 501 WATER FUND
UTILITIES DEPARTMENT**

**REVENUE
DETAIL**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Revenue						
501-0000-331.01-01	Interest Income	15,000	46,000	25,275	58,192	107,475
501-0000-341.04-00	Rent-Equip/Facilities	30,000	30,000	33,374	32,561	48,984
501-0000-342.03-00	Jury Duty Reimb	0	0	0	128	0
501-0000-342.09-00	Other	0	0	-906	8,125	1,422
501-0000-350.00-00	Sale of Property	0	0	733	1,960	2,788
501-0000-371.01-00	Metered Water Sales	6,520,000	5,150,000	5,216,565	4,879,758	5,496,715
501-0000-371.01-01	Water Base Revenues	3,390,000	3,310,000	3,300,898	3,281,398	3,391,433
501-0000-371.02-00	Fire Protection Fees	0	0	48	0	2,434
501-0000-371.03-04	Misc Water Sales	0	0	3,949	2,104	1,149
501-0000-371.04-00	Service Connect Fees	85,000	85,000	94,776	112,845	113,386
501-0000-371.05-00	Miscellaneous	0	0	0	0	0
501-0000-371.05-01	Penalties - Past Due	115,000	100,000	108,388	122,592	203,488
501-0000-371.05-02	Consumer Service Chg	25,000	15,000	35,830	26,997	25,160
501-0000-371.05-03	Mdse Sales/Services	0	0	7,207	5,241	11,400
501-0000-371.05-07	Water Services In Kind	-40,000	-60,000	-33,107	-49,017	-84,741
501-0000-371.05-08	Salvage Scrap Sales	3,000	2,000	8,844	2,560	6,035
501-0000-371.05-09	NSF Check Reimb	2,000	2,000	2,500	2,980	3,000
501-0000-381.03-01	FEMA Reimbursements	0	0	0	28,852	0
501-0000-381.03-06	CURES grant	0	0	0	5,403	0
501-0000-391.01-16	EPA 2019 Proj Fnd	0	0	804,198	804,198	0
501-0000-391.01-33	Vehicle Replcmnt Fund	0	0	72,524	457,163	
501-0000-392.03-00	Loan Proceeds	2,250,000	0	0	0	0
Totals		12,395,000	8,680,000	9,681,096	9,784,040	9,330,128

**FUND 501 WATER FUND
UTILITIES DEPARTMENT**

**WATER DISTRIBUTION
DETAIL**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023	2021/2022	2021/2022	2020/2021	2019/2020
		PROPOSED BUDGET	REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL	YTD ACTUAL
Salaries & Benefits						
501-3155-411.11-01	Regular Salary/Wages	652,769	648,555	594,619	581,664	522,098
501-3155-411.11-02	Overtime	65,441	65,441	56,786	57,433	55,944
501-3155-411.11-03	Sick Pay	25,102	23,488	28,620	18,255	20,324
501-3155-411.11-04	Holiday Pay	44,347	40,081	38,336	41,529	31,077
501-3155-411.11-15	Vacation	41,030	37,115	38,498	29,603	28,155
501-3155-411.11-16	Major Medical	0	0	11,932	16,975	0
501-3155-411.11-17	Sick Pay buyback	4,505	6,823	10,181	7,966	2,441
501-3155-411.11-18	Vacation Pay buyback	0	0	3,271	6,515	0
501-3155-411.21-01	Group Insurance	187,857	193,593	150,644	168,685	173,717
501-3155-411.21-03	Board Paid Life Ins	1,324	1,324	1,232	947	852
501-3155-411.22-01	Social Security	46,683	45,587	47,260	46,013	39,555
501-3155-411.22-02	Medicare	10,918	10,662	11,053	10,761	9,251
501-3155-411.22-03	Unemployment Comp	1,500	1,500	1,500	1,300	1,600
501-3155-411.23-01	IMRF	46,533	70,513	77,299	79,466	57,358
501-3155-411.24-03	CDL Reimbursements	90	90	30	0	90
	Subtotal	1,128,099	1,144,772	1,071,261	1,067,112	942,462
Contractual Services						
501-3155-411.31-04	Eng/Architectural	250,000	280,000	105,037	-9,611	2,200
501-3155-411.31-05	Other	0	0	1,494	11,811	5,200
501-3155-411.35-01	Buildings	2,500	5,000	129	476	1,456
501-3155-411.35-02	R&M-Mach & Equip	7,500	5,000	10,107	3,393	-69
501-3155-411.35-06	R&M-Infrastructure	175,000	175,000	144,815	39,532	19,737
501-3155-411.36-01	Fleet Maintenance	175,000	115,000	140,753	105,350	88,171
501-3155-411.36-02	Rentals/Lnd & Bldg	1,500	1,500	1,256	1,220	1,184
501-3155-411.36-03	Equipment & Vehicle	2,500	2,500	739	360	1,200
501-3155-411.36-05	Vehicle Replacement		0	0	50,408	55,228
501-3155-411.38-01	Insurance/MICA	82,975	69,730	69,730	69,730	40,345
501-3155-411.39-01	Communications	6,000	6,000	5,700	5,420	5,437
501-3155-411.39-02	Advertising/Publishing	1,500	1,500	290	847	1,841
501-3155-411.39-03	Printing & Binding	500	500	762	1,519	573
501-3155-411.39-06	JULIE Location Req	4,000	5,000	3,901	4,166	4,477
501-3155-411.39-07	Regist,Schools,Mtgs	1,000	1,000	0	0	0
501-3155-411.39-08	Contracted Services	5,000	1,000	554	500	1882
	Subtotal	714,975	668,730	485,267	285,121	228,862
Commodities						
501-3155-411.41-02	Office Supplies	1,000	1,000	794	532	791
501-3155-411.42-02	Electricity	0	0	0	0	0
501-3155-411.45-02	Custodial Supplies	2,000	2,000	983	3,767	11,039
501-3155-411.45-03	Equip Consumable	2,250	2,250	2,339	1,481	2,670
501-3155-411.45-04	Equip Replacemt Pts	5,000	5,000	1,636	4,113	4,514
501-3155-411.45-05	Small Tool/Small Equip.	10,000	10,000	12,058	11,130	10,541
501-3155-411.46-01	Concrete	70,000	70,000	59,898	64,505	50,212
501-3155-411.46-02	Asphalt	1,000	1,000	0	884	0
501-3155-411.46-03	Sand, Stone & Gravel	20,000	20,000	16,605	18,578	7,787
501-3155-411.46-07	Barricades	5,000	6,000	1,347	0	4,052
501-3155-411.46-08	Paint	2,000	2,000	1,666	1,601	1,764
501-3155-411.46-09	Pipe	2,500	2,500	1,348	1,709	77
501-3155-411.46-10	Lumber	2,000	2,000	1,454	1,462	1,337
501-3155-411.46-11	Oper Supplies-Other	150,000	164,000	105,927	91,653	115,308
501-3155-411.46-12	Gasoline/Diesel	500	500	288	288	180

**FUND 501 WATER FUND
UTILITIES DEPARTMENT**

**WATER DISTRIBUTION
DETAIL**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
501-3155-411.47-01	Clothing/Uniforms	1,000	1,000	1,164	454	632
501-3155-411.47-02	Safety Equipment	2,000	2,500	698	698	583
	Subtotal	276,250	291,750	208,205	202,855	211,487
Capital Outlay						
501-3155-411.52-05	Mach & Equipment	150,000	60,000	0	0	178,257
501-3155-411.52-06	Vehicles	40,000	138,975	111,242	(3,808)	159,438
501-3155-411.52-08	Controllable	15,000	(35,000)	6,871	9,379	5,880
501-3155-411.53-03	Utility Piping, meters, etc	4,051,000	4,977,782	2,727,194	(284,365)	869,444
501-3155-411.53-09	Other	-	-	-		
	Subtotal	4,256,000	5,141,757	2,845,307	(278,794)	1,213,019
	Totals	6,375,324	7,247,009	4,610,040	1,276,294	2,595,830

**FUND 501 WATER FUND
UTILITIES DEPARTMENT**

**WATER METERING
DETAIL**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Salaries & Benefits						
501-3156-411.11-01	Regular Salary/Wages	220,417	216,808	224,059	219,943	186,679
501-3156-411.11-02	Overtime	20,055	20,055	20,887	19,268	13,773
501-3156-411.11-03	Sick Pay	6,616	6,439	6,256	3,912	11,213
501-3156-411.11-04	Holiday Pay	13,951	13,772	14,246	14,093	11,330
501-3156-411.11-15	Vacation	18,109	18,738	18,738	16,751	18,338
501-3156-411.11-16	Major Medical	0	0	0	0	5,474
501-3156-411.11-17	Sick Pay buyback	2,505	2,341	9,139	2,225	3,091
501-3156-411.11-18	Vacation Pay buyback	0	0	6,964	0	3,234
501-3156-411.21-01	Group Insurance	71,753	71,753	68,750	81,793	70,642
501-3156-411.21-03	Board Pd Life Ins	457	457	445	348	348
501-3156-411.22-01	Social Security	17,462	17,245	17,534	16,064	14,535
501-3156-411.22-02	Medicare	4,084	4,033	4,101	3,757	3,399
501-3156-411.22-03	Unemployment Comp.	500	500	500	500	500
501-3156-411.23-01	IMRF	17,406	26,675	26,862	28,955	22,228
501-3156-411.24-03	CDL Reimbursements	60	60	0	30	90
	Subtotal	393,375	398,876	418,481	407,639	364,874
Contractual Services						
501-3156-411.33-01	Water/Sewerage	1,000	1,000	616	0	0
501-3156-411.34-03	Custodial Services	0	0	0	0	35
501-3156-411.34-06	Linens mats,uniforms	2,000	2,000	2,209	1,749	1,921
501-3156-411.35-01	R&M-Buildings	2500	2500	95	7352	1758
501-3156-411.35-02	R&M-Mach & Equip	4,000	4,000	6	3,252	3,325
501-3156-411.35-05	Rep & Maint-Other	7,000	7,000	1,093	2,827	3,081
501-3156-411.36-01	Fleet Maintenance	17,500	17,500	16,154	16,819	15,925
501-3156-411.36-05	Vehicle Replacement	0	0	0	15,768	18,332
501-3156-411.38-01	Insurance/MICA	51,105	48,568	48,568	48,568	17,299
501-3156-411.39-01	Communications	2,000	1,750	1,894	1,659	1,710
501-3156-411.39-03	Printing & Binding	250	100	249	0	0
501-3156-411.39-08	Contracted Services	750	750	711	1,565	0
	Subtotal	88,105	85,168	71,595	99,559	63,386
Commodities						
501-3156-411.41-02	Office Supplies	750	750	642	25	796
501-3156-411.45-01	Building Supplies	500	500	66	474	0
501-3156-411.45-02	Custodial Supplies	1,500	1,700	521	497	389
501-3156-411.45-03	Equip Consumable	500	900	32	292	868
501-3156-411.45-04	Equip Replace Parts	500	500	133	239	211
501-3156-411.45-05	Small Tools/ Equip	1,500	2,000	690	1,291	1,455
501-3156-411.46-08	Paint	0	0	60	36	10
501-3156-411.46-09	Pipe	500	500	13	49	75
501-3156-411.46-11	Other	375,000	150,000	153,844	107,659	96,403
	Subtotal	380,750	156,850	156,001	110,562	100,207
Capital Outlay						
501-3156-411.52-05	Mach & Equip	-	-	-	-	35,875
501-3156-411.52-08	Controllable	-	-	-	-	13,500
	Subtotal	0	0	0	0	49,375
	Totals	862,230	640,894	646,077	617,760	577,842

**FUND 501 WATER FUND
UTILITIES DEPARTMENT**

**UTILITIES-ADMINISTRATION
DETAIL**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Salaries & Wages						
501-3310-411.11-01	Regular Salary/Wages	160,746	160,661	167,601	154,160	139,901
501-3310-411.11-02	Overtime	-	-	6,844	4,361	4,460
501-3310-411.11-04	Holiday Pay	9,579	9,554	9,277	9,220	8,300
501-3310-411.11-15	Vacation	11,337	9,516	9,736	8,666	7,757
501-3310-411.11-17	Sick Pay buyback	3,499	3,406	5,125	4,822	3,136
501-3310-411.21-01	Group Insurance	39,796	39,786	37,431	40,916	32,290
501-3310-411.21-03	Board Pd Life Ins	203	294	216	156	143
501-3310-411.22-01	Social Security	13,698	13,708	11,417	10,473	9,251
501-3310-411.22-02	Medicare	3,204	3,183	2,670	2,450	2,164
501-3310-411.22-03	Unemployment Comp	250	250	250	150	150
501-3310-411.23-01	IMRF	13,654	21,079	18,039	19,016	14,122
	Subtotal	255,966	261,437	268,606	254,390	221,674
Contractual Services						
501-3310-411.31-01	Audit	8,000	8,000	7,900	7,800	7,700
501-3310-411.31-02	Contracted Legal	-	-	-	-	-
501-3310-411.38-01	MICA	1,870	1,731	1,731	1,731	6,218
501-3310-411.39-01	Communications	14,700	14,000	13,527	12,693	8,795
501-3310-411.39-02	Advertising/Publishing	-	-	-	-	71
501-3310-411.39-03	Printing & Binding	500	500	-	-	-
501-3310-411.39-05	Mileage Reimb	250	250	-	-	-
501-3310-411.39-07	Regist,Schools, Mtgs	100	100	102	92	100
501-3310-411.39-08	Contracted Services	2,500	2,500	-	855	3,000
	Subtotal	57,920	52,081	45,610	46,442	43,224
Commodities						
501-3310-411.41-01	Postage	1,000	1,000	371	360	1,374
501-3310-411.41-02	Office Supplies	500	500	101	210	-
	Subtotal	1,500	1,500	472	570	1,374
Capital Outlay						
501-3310-411.52-04	Office Equipment	122,718	212,243	211,638	-	-
501-3310-411.52-08	Controllable	1,000	1,000	499	1,385	-
	Subtotal	123,718	213,243	212,137	1,385	-
Miscellaneous						
501-3310-411.61-01	Dues	500	500	231	224	218
501-3310-411.61-04	Other	1,000	1,000	171	50	720
501-3310-411.61-06	Refunds	1,000	1,000	60	-	1,412
501-3310-411.61-08	Bad Debt Expense	35,000	35,000	32,555	26,662	23,511
501-3310-411.61-89	Over & Short	20,000	20,000	2	20,545	16,782
501-3310-411.65-01	Admin Cost Share	336,000	336,000	336,000	336,000	224,094
501-3310-411.65-02	Space Cost Share	-	-	-	-	21,326
501-3310-491.62-26	2005 G/O Bond Fund	-	-	-	-	53,812
501-3310-491.62-62	Water EPA 2019ProjFund	400,000	1,887,136	1,531,986	688,732	870,000
	Subtotal	793,500	2,280,636	1,901,005	1,072,213	1,211,875
Debt Service						
501-3310-409-72-00	Loan/Lease Payment	-	-	-	45,793	-
501-3310-411-72-00	Debt Service	995,000	660,000	358,565	59,715	80,967
	Subtotal	995,000	660,000	358,565	105,508	80,967
	Totals	2,227,604	3,468,897	2,786,395	1,480,508	1,559,114

**FUND 501 WATER FUND
UTILITIES DEPARTMENT**

**COMMERCIAL
DETAIL**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Salaries & Benefits						
501-3312-411.11-01	Regular Salary/Wages	131,775	131,560	118,430	123,627	120,247
501-3312-411.11-02	Overtime	-	-	882	1,765	1,689
501-3312-411.11-03	Sick Pay	2,269	3,312	5,715	2,595	2,601
501-3312-411.11-04	Holiday Pay	7,941	7,728	7,651	8,050	6,789
501-3312-411.11-15	Vacation	9,453	6,440	9,177	7,809	5,527
501-3312-411.11-16	Major Medical	-	-	4,600	-	-
501-3312-411.11-17	Sick Pay buyback	2,269	3,312	2,001	2,256	1,371
501-3312-411.21-01	Group Insurance	41,904	46,356	38,483	43,225	29,550
501-3312-411.21-03	Board Pd Life Ins	274	274	269	208	204
501-3312-411.22-01	Social Security	9,635	9,446	8,722	8,803	8,135
501-3312-411.22-02	Medicare	2,253	2,209	2,040	2,059	1,902
501-3312-411.22-03	Unemployment Comp	300	300	300	300	300
501-3312-411.23-01	IMRF	9,604	14,611	13,483	15,356	12,041
	Subtotal	217,677	225,548	211,753	216,053	190,356
Contractual Services						
501-3312-411.35-02	R&M-Mach & Equip	3500	3500	4872	10264	3239
501-3312-411.35-05	Other	0	0	0	0	0
501-3312-411.36-03	Equipment & Vehicle	2,500	2,500	2,254	2,227	3,184
501-3312-411.38-01	Insurance/MICA	2,100	2,095	2,095	2,095	7,482
501-3312-411.39-02	Advertising/Publishing	200	200	0	0	0
501-3312-411.39-03	Printing & Binding	250	250	0	0	765
501-3312-411.39-08	Contracted Services	142,000	135,000	116,545	143,149	64,600
	Subtotal	150,550	143,545	125,766	157,735	79,270
Commodities						
501-3312-411.41-01	Postage	500	500	143	224	17,315
501-3312-411.41-02	Office Supplies	3,500	4,000	2,103	3,318	3,172
501-3312-411.45-01	Building Supplies		0	0	0	29
	Subtotal	4,000	4,500	2,246	3,542	20,516
Capital Outlay						
501-3312-411.52-04	Office Equipment	2,500	2,500	0	0	0
501-3312-411.52-08	Conrollable	5,000	5,000	1,454	2,728	980
		7,500	7,500	1,454	2,728	980
Miscellaneous						
501-3312-411.61-04	Other	0	0	0	0	0
	Totals	379,727	381,093	341,219	380,058	291,122

**FUND 501 WATER FUND
UTILITIES DEPARTMENT**

**PUMP STATIONS
DETAIL**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Salaries & Benefits						
501-3313-411.12-01	Regular Salary/Wages	0	0	0	0	0
501-3313-411.12-02	Overtime	0	0	0	0	0
501-3313-411.22-01	Social Security	0	0	0	0	0
501-3313-411.22-02	Medicare	0	0	0	0	0
	Subtotal	0	0	0	0	0
Contractual Services						
501-3313-411.35-02	R&M-Mach & Equip	-	-	-	-	1,111
501-3313-411.38-05	Boiler & Machinery Ins.	-	-	-	-	-
501-3313-411.39-01	Communications	-	-	-	-	-
	Subtotal	0	0	0	0	1,111
Commodities						
501-3313-411.42-01	Natural Gas	0	0	0	0	1,933
501-3313-411.42-02	Electricity	0	0	0	0	409,698
	Subtotal	0	0	0	0	411,631
Capital Outlay						
501-3313-411.52-05	Mach & Equipment	0	0	0	0	0
501-3313-411.53-09	Other	0	0	0	0	0
	Subtotal	0	0	0	0	0
	Totals	0	0	0	0	412,742

**FUND 501 WATER FUND
UTILITIES DEPARTMENT**

**PURIFICATION
DETAIL**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023	2021/2022	2021/2022	2020/2021	2019/2020
		PROPOSED BUDGET	REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL	YTD ACTUAL
Salaries & Benefits						
501-3314-411.11-01	Regular Salary/Wages	533,771	501,501	509,931	459,288	426,953
501-3314-411.11-02	Overtime	20,193	20,193	19,434	25,194	23,826
501-3314-411.11-03	Sick Pay	2,003	1,722	12,022	4,981	5,760
501-3314-411.11-04	Holiday Pay	32,793	31,916	34,357	23,598	26,941
501-3314-411.11-15	Vacation	35,904	33,860	24,782	28,707	27,455
501-3314-411.11-16	Major Medical	0	0	2,190	2,731	11,551
501-3314-411.11-17	Sick Pay buyback	14,620	16,894	14,560	16,645	10,229
501-3314-411.11-18	Vacation buyback	0	0	4,884	293	1,180
501-3314-411.12-01	TempReg Salary/Wages	0	23,722	0	0	0
501-3314-411.21-01	Group Insurance	142,648	142,065	113,468	151,896	128,547
501-3314-411.21-03	Board Pd Life Ins	1,005	913	893	682	656
501-3314-411.22-01	Social Security	38,866	37,796	37,608	33,543	31,860
501-3314-411.22-02	Medicare	9,043	8,839	8,796	7,845	7,451
501-3314-411.22-03	Unemployment Comp	1,100	1,000	1,000	1,100	1,100
501-3314-411.23-01	IMRF	38,541	58,462	56,540	59,070	46,034
501-3314-411.24-03	CDL Reimbursements	30	30	30	30	30
	Subtotal	870,517	878,913	840,495	815,603	749,573
Contractual Services						
501-3314-411.31-04	Eng/Architectural	0	131,000	-430,075	-10,332	207,692
501-3314-411.31-05	Prof Svc-Other	0	0	0	609	0
501-3314-411.33-01	Water/Sewerage	450,000	450,000	298,320	881	0
501-3314-411.34-01	Cleaning Svc-Disposal	1,000	1,000	775	732	2,796
501-3314-411.34-03	Custodial	0	0	0	0	53
501-3314-411.34-04	Lawn Care	7,500	12,500	7,266	14,280	0
501-3314-411.34-06	Linens mats,mop,uniform	3,200	3,000	3,693	3,483	2,692
501-3314-411.35-01	R&M-Buildings	20,000	20,000	23,641	2,105	2,067
501-3314-411.35-02	R&M-Mach & Equip	75,000	55,000	40,711	126,541	42,994
501-3314-411.36-01	Fleet Maintenance	20,000	11,500	11,280	4,956	9,824
501-3314-411.36-03	Equipment & Vehicle	2,500	2,500	1,215	351	4,946
501-3314-411.36-05	Vehicle Replacement	0	0	0	7,600	4,650
501-3314-411.38-01	Insurance/MICA	86,115	104,726	104,726	104,726	98,624
501-3314-411.38-05	Boiler & Machinery Ins.	140,000	114,000	112,273	100,337	109,657
501-3314-411.39-01	Communications	3,500	2,000	3,147	1,625	1,647
501-3314-411.39-02	Advertising/Publishing	1,000	1,000	510	1,298	1,127
501-3314-411.39-03	Printing & Binding	0	0	0	0	89
501-3314-411.39-05	Mileage Reimb	0	0	0	0	
501-3314-411.39-07	Regist, Schools, Mtgs	500	500	400	460	0
501-3314-411.39-05	Mileage Reimb	0	0	0	0	0
501-3314-411.39-08	Contracted Services	430,000	245,000	215,446	305,491	294,292
	Subtotal	1,240,315	1,153,726	393,328	665,143	783,150

**FUND 501 WATER FUND
UTILITIES DEPARTMENT**

**PURIFICATION
DETAIL**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Commodities						
501-3314-411.41-01	Postage	500	500	750	653	103
501-3314-411.41-02	Office Supplies	1,000	1,000	917	247	522
501-3314-411.42-01	Natural Gas	30,000	20,000	21,813	23,529	18,737
501-3314-411.42-02	Electricity	600,000	532,000	480,415	454,643	73,333
501-3314-411.45-01	Building Supplies	4,000	4,000	995	1,521	436
501-3314-411.45-02	Custodial Supplies	3,000	3,000	1,837	912	3,658
501-3314-411.45-03	Equip Consumable	1,000	1,000	709	169	932
501-3314-411.45-04	Equip Replace Parts	20,000	20,000	15,268	16,805	12,071
501-3314-411.45-05	Small Tools/ Equip	5,000	5,000	3,336	1,608	2,432
501-3314-411.46-05	Chemicals	850,000	670,000	809,216	771,054	708,455
501-3314-411.46-10	Lumber	500	500	0	0	0
501-3314-411.46-11	Operation Supply-Other	25,000	25,000	22,183	18,779	25,360
501-3314-411.46-12	Gasoline/Diesel	1,500	2,500	1,882	205	2,491
501-3314-411.46-14	Laboratory	60,000	60,000	41,666	53,382	40,765
501-3314-411.47-02	Safety Equipment	2,000	2,000	3,399	2,516	1,623
	Subtotal	1,603,500	1,346,500	1,404,386	1,346,023	890,918
Capital Outlay						
501-3314-411.52-02	Buildings	0	0	0	0	0
501-3314-411.52-04	Office Equipment	0	0	0	0	0
501-3314-411.52-05	Mach & Equip	0	0	-5,322	0	0
501-3314-411.52-06	Vehicles	0	0	0	0	0
501-3314-411.52-08	Controllable	25,000	21,000	21,071	8,300	2,610
501-3314-411.53-09	Other	0	0	0	0	0
	Subtotal	25,000	21,000	15,749	8,300	2,610
Miscellaneous						
501-3314-411.61-04	Other	0	0	0	0	9
	Totals	3,739,332	3,400,139	2,653,958	2,835,069	2,426,260

PURPOSE

The Sewer Department is responsible for the collection, treatment and disposal of sanitary and combined sewage (sanitary sewage + storm water) generated in areas served by public sewers, as well as the financial management of the sewer utility. The Sewer Department is funded by user charges for sewer service, which include fixed monthly demand charges (based upon meter size) and usage charges based upon metered water consumption. As an enterprise fund, the fund is expected to be self-sufficient and revenues for services rendered should fund all expenses associated with the maintenance and administration of the sewer utility.

GOALS/OBJECTIVES

The Utilities Department has set the following goals for FY2023:

- Expand WWTP capacity from 78 mgd to 90 mgd to reduce combined sewer overflows (Phase 2 of CSO long-term control plan)
- Clean interceptor sewers to maximize flow to WWTP
- Repair and replace defective sewers in coordination with street improvement projects.

PAST FISCAL YEAR HIGHLIGHTS

In the previous fiscal year, the Sewer Enterprise Fund:

- Produced a net operating income of roughly \$2.3 million
- Invested over \$4.6 million in capital improvements to the sewage collection system
- Completed Phase 1 of the CSO long-term control plan

BUDGET SUMMARY

Revenue projections for FY23 are based upon projected increase in metered water sales due to replacement of 30 large commercial meters. Operating revenues for FY23 are projected to be \$8.05 million. Operating expenses (which excludes debt service and capital investments) are projected to be \$4.44 million, which will result in a net operating income of \$3.61 million in FY23. Budgeted operating expenses are roughly \$430k (10.7%) above projected FY22 levels, which is primarily driven by a \$400k allowance above FY22 for biosolids disposal.

A total capital expense budget of \$4 million is proposed, which excludes expansion of the WWTP (budgeted in Fund 315).

Fund 502 is projected to begin FY23 with a cash reserve balance of \$5.1 million and end the fiscal year with a cash reserve balance of \$2.5 million.

**FUND 502 SEWER FUND
UTILITIES DEPARTMENT**

SUMMARY

REVENUE SUMMARY					
ACCOUNT NUMBER	2022/2023	% Change	2021/2022	2021/2022	2020/2021
	PROPOSED BUDGET		REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Other Income	15,000	-25.00%	20,000	5,825	52,410
Charges for Services	8,050,000	26.77%	6,350,000	6,361,601	5,805,023
Debt Proceeds	2,750,000		-	-	-
Grants	-	0.00%	-	-	229,481
Transfers	-	0.00%	-	70,432	701,917
Total	10,815,000	69.78%	6,370,000	6,437,858	6,788,831

EXPENSE SUMMARY					
ACCOUNT DESCRIPTION	2022/2023	% Change	2021/2022	2021/2022	2020/2021
	PROPOSED BUDGET		REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Salaries & Benefits	664,034	-15.76%	788,287	629,557	821,613
Contractual Services	3,522,675	13.47%	3,104,422	2,124,437	2,161,206
Commodities	682,450	-15.60%	808,550	578,781	547,617
Capital Outlay	6,097,718	-0.25%	6,112,938	2,718,856	(253,850)
Miscellaneous	650,930	62.98%	399,392	340,516	340,306
Debt Service	1,540,000	32.76%	1,160,000	702,424	112,115
Totals	13,157,807	6.34%	12,373,589	7,094,571	3,729,007

Totals by Division

3150 Administration	2,389,848	29.42%	1,846,535	1,331,478	455,016
3153 Street Cleaning	127,725	-0.21%	127,988	94,743	139,467
3157 Sewer Maintenance	7,786,923	0.03%	7,784,503	3,523,487	1,220,026
3321 Pretreatment	160,826	-2.59%	165,109	166,547	140,940
3322 Waste Water	2,692,485	9.92%	2,449,454	1,978,316	1,773,558
Totals	13,157,807	6.34%	12,373,589	7,094,571	3,729,007

STAFFING

	FY 2023 PROPOSED	FY 2022 ACTUAL	FY 2021 ACTUAL	FY 2020 ACTUAL
Authorized Full Time Positions	8.75	9.75	10.75	9.65

The proposed budget includes the following Sewer Department staff: Sewer Maintenance 3157

.50 Asst. Director

6.75 822 union laborers/operators

1.25 822 Street Cleaner Operator

Pretreatment 3321 0.25 Environmental Coordinator

8.75 TOTAL

**FUND 502 SEWER FUND
UTILITIES DEPARTMENT**

**REVENUE
DETAIL**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Revenues						
502-0000-331.01-01	Interest Income	15,000	20,000	27,866	52,584	38,488
502-0000-342.09-00	Other	0	0	4,894	0	450
502-0000-350.00-00	Sale of Property	0	0	-26,935	-174	0
502-0000-372.01-00	User Charges	7,365,000	5,725,000	5,946,162	5,446,669	5,814,483
502-0000-372.01-01	User/Improv surcharge	285,000	300,000	36,702	0	0
502-0000-372.02-00	Surcharges	340,000	300,000	313,167	334,083	369,311
502-0000-372.03-00	Miscellaneous	0	0	750	900	1,550
502-0000-372.03-01	Sewer Servics In Kind	(50,000)	(60,000)	(38,407)	(60,689)	(118,380)
502-0000-372.03-02	Penalties past due	65,000	80,000	61,317	73,293	30,505
502-0000-372.04-00	Connection Charges	45,000	5,000	41,910	9,775	2,125
502-0000-372.05-00	Flat Rate Charges	0	0	0	0	0
502-0000-372.09-00	Refunds	0	0	0	992	0
502-0000-381.03-01	FEMA Reimb	0	0	0	3,502	0
502-0000-381.03-06	CURES Grant	0	0	0	587	0
502-0000-382.03-06	Dept of Transportation	0	0	0	225,392	0
502-0000-391.01-01	General Fund	0	0	0	0	461,757
502-0000-391.01-33	Vehicle Replcmnt Fund	0	0	70,432	701,917	0
502-0000-392.03-00	Loan Proceeds	2,750,000	0	0	0	0
Totals		10,815,000	6,370,000	6,437,858	6,788,831	6,600,289

**FUND 502 SEWER FUND
UTILITIES DEPARTMENT**

**ADMINISTRATION/FIELD OPERATIONS
DETAIL**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Contractual Services						
502-3150-412.31-01	Audit	6,000	6,000	5,925	5,850	5,775
502-3150-412.32-02	Computer	15,000	15,000	15,928	13,090	11,100
502-3150-412.39-01	Communications	15,000	16,500	16,224	10,099	9,155
502-3150-412.39-02	Advertising/Publishing	0	0	0	0	0
	Subtotal	36,000	37,500	38,077	29,039	26,030
Commodities						
502-3150-412.41-01	Postage	100	100	104	0	49
502-3150-412.41-02	Office Supplies	100	100	102	82	239
502-3150-412.41-03	Shared Billing Expense	115,000	112,200	111,117	68,737	23,965
	Subtotal	115,200	112,400	111,323	68,819	24,253
Capital Outlay						
502-3150-412.52-04	Office Equipment	122,718	212,243	211,638	0	0
502-3150-412.52-05	Mach & Equipment	0	0	0	0	0
	Subtotal	122,718	212,243	211,638	0	0
Miscellaneous						
502-3150-412.61-04	Other	3,200	13,162	4,837	920	142
502-3150-412.61-06	Refunds	1,500	1,500	1,120	2,654	0
502-3150-412.61-08	Bad Debt Expense	29,000	26,000	24,375	22,054	12,139
502-3150-412.64-02	Overhead Sewer Grants	50,000	72,500	29,910	28,921	0
502-3150-412.65-01	Admin cost share	211,230	211,230	207,774	190,494	172,992
502-3150-412.65-02	Space cost share	0	0	0	0	12,880
502-3150-491.62-26	2005 G/O Bond Fund	0	0	0	0	53,812
502-3150-491.62-32	Central Services Fund	0	0	0	0	0
502-3150-491.62-67	Sewer EPA 2019 Proj Fur	281,000	0	0	0	0
	Subtotal	575,930	324,392	268,016	245,043	251,965
Debt Service						
502-3150-409.72-00	Loan/Lease Payments	1,540,000	1,160,000	702,424	112,115	0
	Totals	2,389,848	1,846,535	1,331,478	455,016	302,248

FUND 502 SEWER FUND

**STREET CLEANING
DETAIL**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Salaries & Benefits						
502-3153-412.11-01	Regular Salary/Wages	56,069	54,568	34,042	37,044	31,968
502-3153-412.11-02	Overtime	1,370	1,370	890	1,054	1,359
502-3153-412.11-04	Holiday Pay	2,697	2,625	2,594	2,720	2,294
502-3153-412.11-15	Vacation Pay	3,854	3,750	3,715	3,582	3,221
502-3153-412.11-17	Sick Pay Buy Back	2,312	2,250	2,250	2,176	1,412
502-3153-412.21-01	Group Insurance	15,070	15,070	10,572	28,234	23,107
502-3153-412.21-03	Board Paid Life Ins	114	114	72	63	56
502-3153-412.22-01	Social Security	4,111	4,003	2,652	2,816	2,338
502-3153-412.22-02	Medicare	961	936	620	658	547
502-3153-412.22-03	Unemployment Comp	100	100	100	100	100
502-3153-412.23-01	IMRF	4,097	6,192	3,982	4,904	3,417
502-3153-412.24-03	CDL Reimbursements	30	30	-	30	-
	Subtotal	90,785	91,008	61,489	83,381	69,819
Contractual Services						
502-3153-412.36-01	Fleet Maintenance	30,000	30,000	30,050	26,218	30,434
502-3153-412.36-05	Vehicle Replacement		-	-	26,664	39,996
502-3153-412.38-01	MICA	2,940	2,980	2,980	2,980	7,399
	Subtotal	32,940	32,980	33,030	55,862	77,829
Commodities						
502-3153-412.45-04	Equip Replace Parts	2,000	2,000	224	224	-
502-3153-412.45-05	Small Tools/ Equip	2,000	2,000	-	-	-
	Subtotals	4,000	4,000	224	224	-
	Totals	127,725	127,988	94,743	139,467	147,648

**FUND 502 SEWER FUND
UTILITIES DEPARTMENT**

**SEWER MAINTENANCE & COLLECTION
DETAIL**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Salaries & Benefits						
502-3157-412.11-01	Regular Salary/Wages	304,317	354,644	307,611	374,728	435,200
502-3157-412.11-02	Overtime	48,793	48,793	35,321	49,589	51,515
502-3157-412.11-03	Sick Pay	11,193	11,893	14,134	10,593	12,942
502-3157-412.11-04	Holiday Pay	19,816	22,773	18,701	23,537	28,365
502-3157-412.11-15	Vacation	20,789	23,961	20,916	22,491	30,560
502-3157-412.11-16	Major Medical	-	-	270	967	-
502-3157-412.11-17	Sick Pay Buyback	3,367	9,840	105	4,851	8,011
502-3157-412.11-18	Vacation Pay Buyback	-	-	-	1,932	2,902
502-3157-412.21-01	Group Insurance	86,103	124,931	84,149	147,110	129,879
502-3157-412.21-03	Board Paid Life Ins.	662	753	570	564	693
502-3157-412.21-04	Workers' Comp	-	-	-	-	-
502-3157-412.22-01	Social Security	25,819	26,737	23,675	28,649	33,028
502-3157-412.22-02	Medicare	5,038	6,263	5,537	6,700	7,724
502-3157-412.22-03	Unemployment Comp.	800	900	900	900	900
502-3157-412.23-01	IMRF	25,736	44,910	36,083	51,386	49,612
502-3157-412.24-03	CDL Reimbursements	90	90	60	-	60
	Subtotal	552,523	676,488	548,032	723,997	791,391
Contractual Services						
502-3157-412.31-04	Engineer/Architectural	650,000	510,000	(128,981)	(3,978)	312,553
502-3157-412.35-02	R&M-Mach & Equip	20,000	20,000	6,803	47,608	9,268
502-3157-412.35-05	R&M - Other	-	-	3,522	3,130	-
502-3157-412.35-06	R&M-Infrastructure	125,000	125,000	32,222	91,615	85,483
502-3157-412.36-01	Fleet Maintenance	175,000	200,000	220,019	185,142	217,304
502-3157-412.36-03	Equipment & Vehicle	5,000	5,000	608	3,341	573
502-3157-412.36-05	Vehicle Replacement	-	-	-	114,221	119,893
502-3157-412.38-01	MICA	119,950	177,470	177,470	177,470	105,684
502-3157-412.39-01	Communications	1,000	1,000	808	1,389	540
502-3157-412.39-02	Advertising/Publishing	1,500	2,000	2,092	1,875	1,378
502-3157-412.39-03	Printing & Binding	-	-	523	523	-
502-3157-412.39-04	Travel	100	100	-	50	141
502-3157-412.39-05	Mileage Reimb	100	100	-	-	161
502-3157-412.39-06	JULIE Location request	4,000	5,000	3,901	4,166	4,478
502-3157-412.39-07	Regist,Schools,Mtgs	500	500	-	-	-
502-3157-412.39-08	Contracted Services	2,000	2,000	1,546	2,025	512
	Subtotal	1,104,150	1,048,170	320,533	628,577	857,968
Commodities						
502-3157-412.41-01	Postage	-	-	34	176	86
502-3157-412.41-02	Office Supplies	100	100	98	-	12
502-3157-412.42-02	Electricity	40,000	40,000	24,995	26,686	27,684
502-3157-412.45-01	Building Supplies	100	100	-	66	255
502-3157-412.45-02	Custodial Supplies	300	300	-	264	393
502-3157-412.45-03	Equip Consumable	900	900	471	246	855
502-3157-412.45-04	Equip Replace Parts	15,000	12,500	13,314	4,040	5,125
502-3157-412.45-05	Small Tools/ Equip.	4,000	4,000	2,450	5,696	2,840
502-3157-412.46-01	Concrete	50,000	50,000	35,279	25,685	37,000
502-3157-412.46-02	Asphalt	1,000	1,000	-	-	223
502-3157-412.46-03	Sand, Stone & Gravel	15,000	10,000	13,105	6,521	11,194
502-3157-412.46-07	Barricades	5,000	6,000	-	-	4,214
502-3157-412.46-08	Paint	100	100	-	16	69
502-3157-412.46-09	Pipe	3,500	3,500	8,481	6,995	1,475

**FUND 502 SEWER FUND
UTILITIES DEPARTMENT**

**SEWER MAINTENANCE & COLLECTION
DETAIL**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
502-3157-412.46-10	Lumber	1,000	1,000	1,027	462	744
502-3157-412.46-11	Other	25,000	35,000	38,862	20,159	12,718
502-3157-412.46-12	Gasoline/Diesel	150	150	226	269	-
502-3157-412.47-01	Clothing/Uniforms	600	500	560	557	445
502-3157-412.47-02	Safety Equipment	3,500	4,000	782	3,201	2,264
	Subtotal	165,250	169,150	139,684	101,039	107,510
Capital Outlay						
502-3157-412.52-03	Improv other than Bldgs	5,680,000	5,890,695	2,443,340	(268,665)	802,474
502-3157-412.52-05	Mach & Equip	270,000	-	61,256	-	55,000
502-3157-412.52-06	Vehicles	-	-	-	-	123,000
502-3157-412.52-08	Controllable	15,000	-	10,642	14,815	15,244
502-3157-412.53-03	Infrastructure	-	-	-	-	-
	Subtotal	5,965,000	5,890,695	2,515,238	(253,850)	995,718
Miscellaneous						
502-3157-412.61-01	Dues	-	-	-	-	-
502-3157-412.61-04	Other	-	-	-	20,263	35
		-	-	-	20,263	35
	Totals	7,786,923	7,784,503	3,523,487	1,220,026	2,752,622

**FUND 502 SEWER FUND
UTILITIES DEPARTMENT**

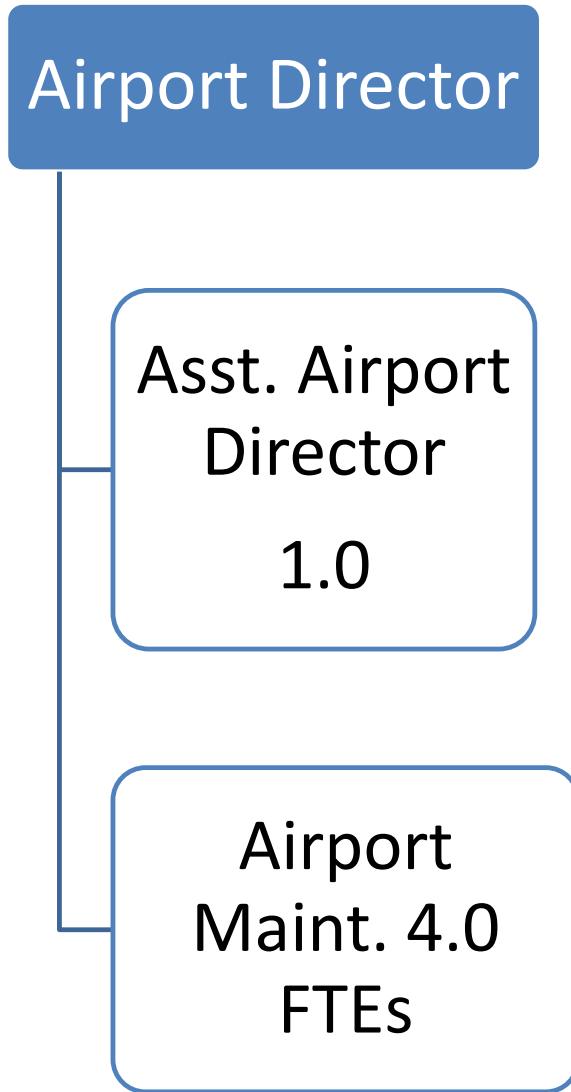
**PRETREATMENT
DETAIL**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Salaries & Benefits						
502-3321-412.11-01	Regular Salary/Wages	11,644	11,322	12,884	9,390	8,073
502-3321-412.11-02	Overtime	0	0	0	0	0
502-3321-412.11-03	Sick Pay	462	449	0	0	0
502-3321-412.11-04	Holiday Pay	718	699	0	0	0
502-3321-412.11-15	Vacation	513	499	0	0	0
502-3321-412.21-01	Group Insurance	5,522	5,561	5,173	3,230	4,315
502-3321-412.21-03	Board Paid Life Ins.	23	23	22	13	11
502-3321-412.22-01	Social Security	827	805	671	502	419
502-3321-412.22-02	Medicare	193	188	157	118	98
502-3321-412.23-01	IMRF	824	1,245	1,129	982	683
	Subtotal	20,726	20,791	20,036	14,235	13,599
Contractual Services						
502-3321-412.31-05	Other	72,000	70,000	73,443	53,637	0
502-3321-412.38-01	MICA	66,850	73,068	73,068	73,068	48,388
502-3321-412.39-04	Travel	500	500	0	0	0
502-3321-412.39-05	Mileage Reimb	500	500	0	0	0
502-3321-412.39-07	Regist,Schools,Meetings	250	250	-	-	-
	Subtotal	140,100	144,318	146,511	126,705	48,388
	Totals	160,826	165,109	166,547	140,940	61,987

**FUND 502 SEWER FUND
UTILITIES DEPARTMENT**

**WASTE WATER TREATMENT
DETAIL**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Contractual Services						
502-3322-412.31-04	Eng/Architectural	250,000	150,000	15,843	0	245,321
502-3322-412.31-05	Other	965,000	850,000	898,848	819,094	814,242
502-3322-412.34-01	Disposal	25,000	83,700	82,628	8,460	4,559
502-3322-412.35-01	Buildings	20,000	20,000	17,112	6,025	13,666
502-3322-412.35-02	R&M-Mach & Equip	200,000	215,000	203,415	86,096	81,658
502-3322-412.35-05	Other	0	0	0	0	0
502-3322-412.36-01	Fleet Maintenance	1,000	1,000	461	674	1,174
502-3322-412.36-03	Equipment & Vehicle	15,000	19,400	19,265	9,341	12,681
502-3322-412.38-01	MICA	88,985	97,281	97,281	97,281	62,782
502-3322-412.38-05	Boiler & Machinery Ins	140,000	115,573	111,936	100,000	109,657
502-3322-412.39-01	Communications	3,500	3,500	1,679	3,393	3,025
502-3322-412.39-02	Advertising/Publishing	1,000	1,000	572	1,216	1,615
502-3322-412.39-07	Regist,Schools,Meetings	0	0	1,230	0	0
502-3322-412.39-08	Contracted Services	500,000	285,000	136,016	189,443	384,720
	Subtotal	2,209,485	1,841,454	1,586,286	1,321,023	1,735,100
Commodities						
502-3322-412.42-01	Natural Gas	15,000	10,000	11,805	12,546	7,241
502-3322-412.42-02	Electricity	300,000	375,000	238,611	288,250	406,448
502-3322-412.45-01	Building Supplies	1,000	1,000	760	149	2,398
502-3322-412.45-02	Custondial Supplies	3,000	3,000	628	180	2,260
502-3322-412.45-04	Equip Replace Parts	7,500	32,500	17,774	1,160	8,141
502-3322-412.46-05	Chemicals	10,000	10,000	7,629	5,200	21,556
502-3322-412.46-11	Other	40,000	40,000	34,715	30,536	38,203
502-3322-412.46-12	Gasoline/Diesel	20,000	50,000	15,628	39,514	50,355
502-3322-412.46-14	Laboratory	1,000	1,000	0	0	0
502-3322-412.47-02	Safety Equipment	500	500	0	0	0
	Subtotal	398,000	523,000	327,550	377,535	536,602
Capital Outlay						
502-3322-412.52-02	Buildings	0	0	0	0	0
502-3322-412.52-03	Improv other than bldg	0	0	0	0	287,020
502-3322-412.52-05	Mach & Equip	0	0	-13,007	0	0
502-3322-412.52-08	Controllable	10,000	10,000	4,987	0	599
	Subtotal	10,000	10,000	-8,020	0	287,619
Miscellaneous						
502-3322-412.61-01	Dues	72,500	72,500	72,500	72,500	72,500
502-3322-412.61-04	Other	2,500	2,500	0	2,500	4
	Subtotal	75,000	75,000	72,500	75,000	72,504
	Totals	2,692,485	2,449,454	1,978,316	1,773,558	2,631,825



PURPOSE

The Quincy Regional Airport-Baldwin Field is owned and operated by the City of Quincy. The airport provides a safe and secure environment for aircraft operators who serve private, corporate, and commercial travelers. The airfield is a public asset open to users 24 hours a day 365 days a year.

The purpose of this fund is to develop and maintain airport facilities and infrastructure in accordance with federal standards. The airport has a 24.7 million dollar economic impact on the region by serving the public and private sectors of air travel. Quincy is an Essential Air Service Community served by Cape Air. Federal subsidies allow daily air service to and from Chicago O'Hare International Airport and St. Louis-Lambert International Airport.

The airport sits on a 1,100 acre parcel of land and includes over 20 structures, three runway surfaces, an interconnecting taxiway and ramp system, and a landside system of roads and parking lots for access to the public facilities.

GOALS/OBJECTIVES

- Provide a safe and secure environment for aircraft operations
- Meet and exceed FAA 14 CFR Part 139 requirements and TSA 49 CFR 1542 regulations
- Support the commercial airline in an effort to ensure safe and timely air service to the community.
- Provide a comfortable travel experience for airport users flying to and from Quincy.
- Promote continued development by supporting the variety of tenants who do business at the airport.
- Explore additional revenue channels to decrease the general fund subsidy.

Projects for FY 2023:

- Complete the first two construction phases of the four year, nearly \$40 million project
- Plan, design, bid, and secure funding for phases three and four of the runway project
- Plan, design, and secure funding for airport terminal repairs and expansions
- Purchase snow removal attachments for the new wheel loader
- Purchase new tractor to replace aging machinery

PAST FISCAL YEAR HIGHLIGHTS

- New Aircraft Rescue and Fire Fighting truck (funded through UIN4852)
- Selection of Cape Air as our essential air service provider for the next four years
- Took delivery of a new articulating wheel loader for snow removal (UIN 4869)
- Received over \$800,000 in Covid relief funds (CARES)
- Continued economic and enplanement recovery from the Covid-19 pandemic
- Completed annual Part 139 safety inspection with only a single discrepancy

BUDGET SUMMARY

Airport revenues have decreased due to reorganization of certain leases among airport funds. The start on construction of the runway project has also resulted in a decrease in farm income. Airport personnel costs have slightly decreased due to projected decreases in insurance as well as a decrease in overall wages due to a retirement and the hiring of a new employee. Operation costs have decreased due to consistent management of resources and funding. Neglected capital needs have been addressed through alternative funding sources. The budget reflects the continued commitment of the City of Quincy to providing a safe and secure environment for air travel, while simultaneously investing in an essential economic engine of the region. All city match planned for

<u>Active Projects</u>	<u>Total Approved</u>	<u>FY 23 Rev</u>	<u>FY 23 Exp</u>	<u>City Match</u>	<u>Status</u>
UIN4697 Runway 13/31 phase 2	2,912,957	0	0		
UIN4754 Reconstruct Rnwy 4/22	445,069	50,448	43,929	3,665	
UIN 4834 Phase 1 Rnwy 4/22 Construction	8,278,901	7,859,521	8,183,942	413,895	Bids received
UIN4852 ARFF Vehicle	735,970	6,511	10,148		
UIN4869 Snow Removal Equipment	226,085	226,085	47,475		attachments
UIN4899 Runway 04/22 Design ii	724,780	662,211	685,911		100% fed
UIN 4909 Reconstruct Rnwy 4/22 Ph2	8,470,878	8,470,878	8,464,936	423,247	
Federal Entitlement	1,100,000	1,100,000	1,100,000		
	22,894,640	18,375,654	18,536,341	840,807	

REVENUE SUMMARY					
ACCOUNT NUMBER	2022/2023		2021/2022	2021/2022	2020/2021
	PROPOSED	% Change	REVISED	PROJECTED	YTD
	BUDGET		BUDGET	ACTUAL	ACTUAL
Taxes	-		-	-	2,147
Other Income	120,100	-16.66%	144,100	236,942	154,605
Charges for Services	-		-	-	-
Rent & Other Income	165,041	-4.90%	173,538	116,121	83,847
Grants	18,765,654	53.36%	12,235,956	1,674,573	1,295,284
Transfers In	437,323	-24.12%	576,313	530,500	116,217
Total	19,488,118	48.43%	13,129,907	2,558,136	1,652,100

EXPENSE SUMMARY					
ACCOUNT DESCRIPTION	2022/2023		2021/2022	2021/2022	2020/2021
	PROPOSED	% Change	REVISED	PROJECTED	YTD
	BUDGET		BUDGET	ACTUAL	ACTUAL
Salaries & Benefits	528,974	0.67%	525,454	466,106	476,553
Contractual Services	311,155	6.02%	293,500	261,286	226,487
Commodities	150,100	-28.67%	210,420	167,231	147,221
Capital Outlay	18,746,000	64.90%	11,367,813	2,051,024	253,305
Miscellaneous	270,791	30.73%	207,139	205,569	97,097
Totals	20,007,020	58.73%	12,604,326	3,151,216	1,200,663

Totals by Division

4310 Administration	277,488	9.57%	253,256	232,419	216,672
4313 Maintenance	341,486	-5.19%	360,198	321,017	343,881
4314 Operations	19,368,546	61.79%	11,971,372	2,578,778	621,110
4315 Fire Protection	19,500	0.00%	19,500	19,002	19,000
Totals	20,007,020	58.73%	12,604,326	3,151,216	1,200,663

STAFFING

	FY 2023 PROPOSED	FY 2022 ACTUAL	FY 2021 ACTUAL	FY 2020 ACTUAL
Authorized Full Time Positions	6	6	5	6.4

The proposed budget includes the following staff:

Position	Full Time Equivalents (FTE)
Airport Manager	1.00
Airport Asst. Manager	1.00
Airport Maintenance Technician	4.00
Total	6.00

FUND 511 AIRPORT FUND

**REVENUE
DETAIL**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Revenues						
511-0000-314.02-11	Aviation Fuel Tax	-	-	-	2,147	25,204
511-0000-331.01-01	Deposit Accounts	500	500	542	592	3,096
511-0000-350.00-00	Sale of Property	0	0	298	4,700	0
511-0000-373.01-00	Farm Income	75,000	107,000	181,150	116,600	128,356
511-0000-373.02-00	Fuel Flowage Fees	35,000	27,000	45,679	22,766	38,318
511-0000-373.03-00	Landing Fees	9,600	9,600	9,273	9,947	16,995
511-0000-373.04-00	Use of Equip/Facilities	0	0	0	0	0
511-0000-373.05-01	Rnts/Leases-Business f	0	0	0	0	0
511-0000-373.05-02	Rnts/Lease-Airline	25,248	22,848	22,848	22,848	20,784
511-0000-373.05-03	Rnts/Lease-FBO	20,829	19,980	18,217	-1,633	19,195
511-0000-373.05-04	Rnts/Lease-Tiedowns	0	0	0	0	0
511-0000-373.05-05	Rnts/Lease-Cargo & Hang	79,083	85,000	31,639	22,327	19,450
511-0000-373.05-06	Rnts/Lease-Terminal	28,821	30,000	24,543	27,803	30,904
511-0000-373.05-07	Rnts/Lease-Frm House	0	0	0	0	0
511-0000-373.05-08	Rnts/Lease-Rest	8,400	8,400	8,400	4,900	8,400
511-0000-373.05-09	Rnts/Lease-Parking	0	0	0	0	0
511-0000-373.05-10	Rnts/Lease-AARF Bldg	0	0	0	0	0
511-0000-373.06-00	Trash Disposal Fees	0	900	900	900	900
511-0000-373.07-00	Other	1,500	1,500	4,457	1,676	1,422
511-0000-373.08-00	Concessions	0	0	0	0	0
511-0000-373.09-00	Utility Fees	660	4,660	4,412	4,708	4,693
511-0000-373.10-00	Vending	500	250	705	318	346
511-0000-373.11-00	Sale of Property	0	0	0	0	0
511-0000-373.12-00	Special Permit Fees	0	0	0	0	0
511-0000-381.03-05	CARES grant	390,000	0	976,723	626,472	0
511-0000-382.02-03	State Gov-Dept.of Trans	18,375,654	12,235,956	697,850	668,812	2,932,517
511-0000-391.01-01	From General Fund	437,323	396,313	150,500	36,217	666,450
511-0000-391.01-15	From Capital Proj Fund	0	180,000	380,000	80,000	183,000
511-0000-391.01-31	From Airprt HangrFund	0	0	0	0	0
511-0000-392.03-00	Loan Proceeds	0	0	0	1,500,000	0
Totals		19,488,118	13,129,907	2,558,136	3,152,100	4,100,030

FUND 511 AIRPORT FUND

**AIRPORT-ADMINISTRATION
DETAIL**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Salaries & Wages						
511-4310-413.11-01	Regular Salary/Wages	131,585	109,441	99,465	68,916	76,869
511-4310-413.11-02	Overtime	0	0	0	446	0
511-4310-413.11-03	Sick Pay	0	0	1,970	2,518	3,230
511-4310-413.11-04	Holiday Pay	7,806	6,003	5,491	4,158	4,764
511-4310-413.11-15	Vacation Pay	5,576	4,618	2,660	2,885	3,650
511-4310-413.11-17	Sick Pay Buy Back	0	0	0	0	187
511-4310-413.12-01	Regular Salary/Wages	0	0	4,819	22,144	3,239
511-4310-413.21-01	Group Insurance	22,089	24,112	11,283	13,017	9,878
511-4310-413.21-03	Board Paid Life Ins.	183	183	161	79	95
511-4310-413.22-01	Social Security	8,988	7,444	7,049	6,221	5,651
511-4310-413.22-02	Medicare	2,102	1,741	1,649	1,455	1,322
511-4310-413.22-03	Unemployment Comp	200	200	200	200	200
511-4310-413.23-01	IMRF	8,959	11,514	10,342	10,633	7,681
	Subtotals	187,488	165,256	145,089	132,672	116,766
Miscellaneous						
511-4310-413.65-01	Admin Cost Share	90,000	88,000	87,330	84,000	59,115
	Subtotals	90,000	88,000	87,330	84,000	59,115
	Totals	277,488	253,256	232,419	216,672	175,881

FUND 511 AIRPORT FUND

**MAINTENANCE/OPERATIONS
DETAIL**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Salaries & Benefits						
511-4313-413.11-01	Regular Salary/Wages	187,633	188,988	178,881	170,599	180,718
511-4313-413.11-02	Overtime	29,460	29,975	23,168	30,908	29,782
511-4313-413.11-03	Sick Pay	3,538	1,722	3,136	3,755	5,174
511-4313-413.11-04	Holiday Pay	11,006	8,225	3,597	5,056	8,673
511-4313-413.11-15	Vacation Pay	11,792	9,564	11,172	14,308	12,077
511-4313-413.11-17	Sick Pay Buy Back	4,717	5,445	4,653	3,627	3,527
511-4313-413.11-18	Vac Pay Buy Back	0	5,100	4,865	0	1,876
511-4313-413.11-23	Firearms Allow/Wildlf	0	0	0	0	300
511-4313-413.21-01	Group Insurance	58,257	68,600	53,685	74,823	65,642
511-4313-413.21-03	Board Paid Life Ins	365	365	342	280	323
511-4313-413.22-01	Social Security	15,385	15,037	13,385	12,974	13,872
511-4313-413.22-02	Medicare	3,598	3,517	3,130	3,034	3,244
511-4313-413.22-03	Unemployment Comp	400	400	400	500	500
511-4313-413.23-01	IMRF	15,335	23,260	20,603	23,957	20,898
511-4313-413.24-03	CDL Reimbursements	0	0	0	60	30
	Totals	341,486	360,198	321,017	343,881	346,636

FUND 511 AIRPORT FUND

OPERATIONS
DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023	2021/2022	2021/2022	2020/2021	2019/2020
		PROPOSED BUDGET	REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL	YTD ACTUAL
Contractual Services						
511-4314-413.31-01	Audit	1,500	1,925	1,500	1,475	1,450
511-4314-413.31-04	Eng/Architectural	8,000	10,000	15,191	11,691	0
511-4314-413.31-05	Other	0	0	2,385	2,535	0
511-4314-413.33-01	Water/Sewerage	1,500	1,550	1,441	1,523	1,334
511-4314-413.34-01	Disposal	2,800	2,700	2,848	1,478	1,589
511-4314-413.34-03	Custodial	0	0	0	0	0
511-4314-413.34-05	Uniforms	0	0	0	0	0
511-4314-413.34-06	Linens mats,uniforms	1,750	2,350	2,232	1,499	1,265
511-4314-413.35-01	R&M-Building	20,000	25,000	19,791	13,495	13,533
511-4314-413.35-02	R&M-Mach & Equip	7,000	7,500	5,238	4,839	6,172
511-4314-413.35-03	R&M-Office Furn,Equip	2,500	0	468	468	0
511-4314-413.35-05	Repair & Maint -Other	2,500	3,000	10,359	1,027	1,914
511-4314-413.35-06	R&M-Other	35,000	35,000	0	0	57,068
511-4314-413.35-08	R&M-Restaurant	1,000	1,000	2,338	806	1,609
511-4314-413.36-01	Fleet Maintenance	43,000	43,500	42,967	43,242	32,781
511-4314-413.36-03	Vehicle Rental	1,000	1,000	1,961	2,117	732
511-4314-413.36-05	Vehicle Replacement	16,500	14,000	15,528	11,428	11,428
511-4314-413.38-01	MICA	100,905	75,375	75,375	75,375	51,311
511-4314-413.38-06	Airport Liability	18,000	22,100	22,038	15,994	15,960
511-4314-413.39-01	Communications	3,700	3,500	3,407	3,316	3,314
511-4314-413.39-02	Advertising/Publishing	5,000	5,000	3,184	1,179	1,493
511-4314-413.39-03	Printing & Binding	0	0	245	0	0
511-4314-413.39-04	Travel	5,000	5,000	3,040	386	3,393
511-4314-413.39-05	Mileage Reimb	500	500	0	0	66
511-4314-413.39-07	Regist, Schools, Mtgs	5,000	5,000	2,265	6,015	3,660
511-4314-413.39-08	Contracted Services	10,000	9,500	8,485	7,599	8,988
	Subtotals	292,155	274,500	242,286	207,487	219,060
Supplies						
511-4314-413.41-01	Postage	100	150	30	61	80
511-4314-413.41-02	Office Supplies	500	500	568	393	458
511-4314-413.42-01	Natural Gas	12,500	15,000	16,621	14,024	8,993
511-4314-413.42-02	Electricity	75,000	90,000	99,068	97,009	97,459
511-4314-413.45-01	Building Supplies	5,000	2,500	9,953	5,662	1,519
511-4314-413.45-02	Custodial Supplies	2,500	2,000	1,984	1,302	3,384
511-4314-413.45-03	EquipConsumable	7,500	11,400	741	639	1,224
511-4314-413.45-04	Equip Replace Parts	5,000	5,000	6,561	3,881	6,596
511-4314-413.45-05	Small Tools/ Equip	1,500	1,500	3,474	3,147	2,084
511-4314-413.46-01	Concrete	2,500	1,500	132	153	0
511-4314-413.46-03	Sand, Stone & Gravel	1,500	1,500	1,768	0	902
511-4314-413.46-04	Salt & Cinders	500	500	326	420	0
511-4314-413.46-05	Chemicals	5,000	15,000	1,312	2,121	1,661
511-4314-413.46-06	Signs & Posts	3,500	3,000	3,152	2,010	168
511-4314-413.46-08	Paint	3,500	3,000	581	1,947	1,059
511-4314-413.46-11	Other	3,000	36,900	3,724	2,637	2,940
511-4314-413.46-12	Gasoline/Diesel	20,000	20,000	16,200	10,999	18,707
511-4314-413.47-01	Clothing/Uniforms	250	320	851	556	90
511-4314-413.47-02	Safety Equipment	250	150	183	260	159
	Subtotals	149,600	209,920	167,229	147,221	147,483

FUND 511 AIRPORT FUND

OPERATIONS
DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Capital Outlay						
511-4314-413.52-02	Buildings	100,000	20,000	0	0	0
511-4314-413.52-03	Improv other than Bldg	0	0	0	0	0
511-4314-413.52-04	Office Equipment	3,000	0	0	0	
511-4314-413.52-05	Mach & Equip	50,000	499,487	248,919	0	61,043
511-4314-413.52-06	Vehicles	90,000	739,994	725,822	0	0
511-4314-413.52-08	Controllable	3,000	3,800	8,751	748	6,919
511-4314-413.53-09	Infrastructure-Other	18,000,000	8,909,287	1,067,532	252,557	3,121,854
511-4314-413.54-21	Matching Funds	500,000	1,195,245	0	0	0
	Subtotals	18,746,000	11,367,813	2,051,024	253,305	3,189,816
Miscellaneous						
511-4314-413.61-01	Dues	2,000	2,600	2,425	1,460	958
511-4314-413.61-02	Taxes	12,000	10,500	11,122	10,232	9,709
511-4314-413.61-04	Other	3,000	2,300	2,599	1,405	1,000
511-4314-413.61-08	Bad Debt Expense	0	0	0	0	0
511-4314-413.72-00	Loan/Lease Payments	163,791	103,739	102,093		
	Subtotals	180,791	119,139	118,239	13,097	11,667
Transfers						
511-1801-491.62-42	Trnsfr to Hangar Fund	0	0	0	0	0
	Totals	19,368,546	11,971,372	2,578,778	621,110	3,568,026

FUND 511 AIRPORT FUND

FIRE PROTECTION SERVICES
SUMMARY

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Salaries & Benefits						
511-4315-413.11-01	Regular Salary/Wages	0	0	0	0	1,857
511-4315-413.11-02	Overtime	0	0	0	0	113,865
	Subtotal	0	0	0	0	115,722
Contractual Services						
511-4315-413.39-04	Travel	0	0	0	0	0
511-4315-413.39-07	Regist, Schools, Mtgs	19,000	19,000	19,000	19,000	0
511-4315-413.39-08	Other Contracted Svcs	0	0	0	0	18,200
	Subtotal	19,000	19,000	19,000	19,000	18,200
Commodities						
511-4315-413.47-01	Clothing/Uniforms	0	0	0	0	0
511-4315-413.47-02	Safety Equipment	0	0	0	0	
511-4315-413.47-03	Training Supplies	500	500	2	0	0
	Subtotal	500	500	2	0	0
	Totals	19,500	19,500	19,002	19,000	133,922

PURPOSE

The PFC Fund collects a passenger facility charge of \$4.50 per passenger traveling through Quincy Regional Airport. The charge is federally regulated and all projects using PFC funds must be approved and audited by the FAA.

GOAL/OBJECTIVES

- Provide a safe, secure and comfortable experience for airline passengers.
- Maintain and upgrade aging passenger facilities.

PAST YEAR HIGHLIGHTS

Projects for FY2022

- Study and overhaul of airports HVAC system
- Offset capital expenses by paying the interest on the runway debt service

BUDGET SUMMARY

Revenues have been projected to increase as air travel recovers from the Covid-19 pandemic.

Expenditures include the replacement of the terminal HVAC system and the efficiency study, terminal roof repair, the consulting fees associated with the establishment and amendment of the new PFC program, and interest payments on the airport's new debt service associated with the large runway project.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Revenues						
512-0000-314.03-01	Airport PFC Charge	45,000	31,500	30,771	16,445	51,325
512-0000-331.01-01	Deposit Accounts	500	1,500	1,198	2,205	5,355
512-0000-342.09-00	Other	-	-	-	-	-
512-0000-382.02-03	Dept. of Transport	-	-	-	-	-
512-0000-382.03-06	Federal Dept of Trans	-	-	-	-	-
	Totals	45,500	33,000	31,969	18,650	56,680
Expenses						
Contractual Services						
512-4310-413.31-04	Engineer/Architectural	-	45,000	44,111	-	-
512-4310-413.31-05	Other	-	-	-	-	-
	Subtotal	-	45,000	44,111	-	-
Capital Outlay						
512-4310-413.52-02	Buildings	320,000	120,000	-	-	-
512-4310-413.52-03	Improv other than Bldg	-	-	-	-	-
512-4310-413.53-09	Other	-	-	-	-	-
	Subtotal	320,000	120,000	-	-	-
Debt Service						
512-4310-413.72-00	Loan/Lease Payments	22,574	25,100	25,052	4,302	-
		22,574	25,100	25,052	4,302	-
	Totals	342,574	190,100	69,163	4,302	-

FUND 513 AIRPORT HANGAR FUND

SUMMARY

The purpose of the Airport Hangar Fund is to ensure the ability to develop and support general aviation at the Quincy Regional Airport. Revenues are made up of current hangar lease payments and interest. The fund provides the ongoing maintenance of existing hangar facilities and an investment in the development of future hangar facilities.

Goals and Objectives

- Maintain general aviation facilities
- Retain the capital to ensure the development of future t-hangar buildings.
- Build infrastructure for proposed corporate facility located in the Enterprise Zone.
- Secure state funding for building and repair of new and existing infrastructure.

Projects for FY 2023:

- Repaint the fixed-base operator hangar.

Past Fiscal Year Highlights

- Awarded \$3,500,000 in State grant for the construction of infrastructure for a new corporate hangar.
- Awarded \$2,400,000 in State grant for the construction of a new t-hangar building and taxiway.

Budget Summary

Rental revenues have increased due to reorganization of rental income among airport funds as well as an increase in the consumer price index. Grant revenue from the Rebuild Illinois program is also expected to complete development projects.

Expenditures include repairs to existing hangar aprons, building of new infrastructure for general aviation hangar development, the construction of a new t-hangar building and connecting taxiway, and county taxes.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Revenues						
513-0000-331.01-01	Deposit Accounts	5,000	4,200	2,987	4,982	14,017
513-0000-341.02-00	Airport Hangar Rent	61,703	44,000	98,803	88,722	100,984
513-0000-342.09-00	Other	0	0	0	0	0
513-0000-382.02-03	Rebuild Illinois Grant	5,310,000	0	0	0	0
513-0000-382.02-03	Dept of Transportation	-	1,250,000	0	0	0
	Totals	5,376,703	1,298,200	101,790	93,704	115,001
Expenses						
Contractual Services						
513-4310-413.35-01	Buildings	0	0	0	358	1,496
513-4310-413.35-05	Other	0	0	0	3,183	28,100
	Subtotal	0	0	0	3,541	29,596
Capital Outlay						
513-4310-413.52-02	Buildings	-	600,000	0	0	0
513-4310-413.53-09	Other	5,900,000	1,375,000	0	0	0
	Subtotal	5,900,000	1,975,000	0	0	0
Miscellaneous						
513-4310-413.61-02	Taxes	7,500	7,000	6,810	6,634	6,591
	Subtotal	7,500	7,000	6,810	6,634	6,591
Transfers						
513-1801-491-62-30	Transfer to Qcy Airport	0	0	0	0	100,000
	Totals	5,907,500	1,982,000	6,810	10,175	136,273

PURPOSE

The Quincy Regional Barge Dock is owned by the City of Quincy and has been operated by the City since May of 2000. The fund generates revenue based on charges per ton for all barges unloaded at the City dock. The Department of Utilities & Engineering oversees Barge Dock operations.

GOALS/OBJECTIVES

The following goals have been set for FY23:

- Repair dock sheet piling wall and tie-back system
- Raise dock operating platform to permit operations during flooding until barge movements through locks are halted
- Increase revenues by attracting additional dock clients

PAST FISCAL YEAR HIGHLIGHTS

Highlights from FY22 include:

- Completed design of barge dock sheet piling structural repair and elevation of operating platform & access road
- Awarded two grants totaling \$1.193 million for funding dock improvements
- Produced a net operating profit in excess of \$344,000

BUDGET SUMMARY

The proposed FY23 budget includes \$2.7 million in capital construction improvements for the dock facility. This will be funded by \$1.2 million in State grants, \$0.6 million in Barge Dock reserves and a \$0.9 million loan from the General Fund.

REVENUE SUMMARY

ACCOUNT NUMBER	2022/2023	% Change	2021/2022	2021/2022	2020/2021
	PROPOSED BUDGET		REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Other Income	3,000	-62.50%	8,000	2,031	3,956
Charges for Services	317,000	40.89%	225,000	408,728	187,708
Grants	1,193,000	0.00%	-	-	-
Loan Proceeds	500,000		-	-	-
Total	2,013,000	763.95%	233,000	410,759	191,664

EXPENSE SUMMARY

ACCOUNT DESCRIPTION	2022/2023	% Change	2021/2022	2021/2022	2020/2021
	PROPOSED BUDGET		REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Contractual Services	13,115	-88.41%	113,145	56,080	74,767
Commodities	4,200	0.00%	4,200	828	1,495
Capital Outlay	2,612,467	724.39%	316,898	0	0
Miscellaneous	17,912	0.00%	17,912	13,874	22,489
Transfers	0	-100.00%	200,000	0	200,000
Totals	2,647,694	305.99%	652,155	70,782	298,751

STAFFING

	FY 2023 PROPOSED	FY 2022 ACTUAL	FY 2021 ACTUAL	FY 2020 ACTUAL
Authorized Full Time Positions	0	0	0	0

FUND 514 MUNICIPAL BARGE DOCK FUND

SUMMARY

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Revenues						
514-0000-331.01-01	Deposit Accounts	3,000	8,000	2,031	3,956	11,828
514-0000-374.01-00	Dock Fees	317,000	225,000	402,369	187,708	176,461
514-0000-374.02-00	Improvement Fee	-	-	6,359	-	-
514-0000-381.02-02	Rebuild IL Grant	743,000	-	-	-	-
514-0000-381-.02-03	DCEO Grant	450,000	-	-	-	-
514-0000-381.03-01	FEMA Reimb	-	-	-	-	-
514-0000-392-.03-00	Loan Proceeds	500,000	-	-	-	-
	Totals	2,013,000	233,000	410,759	191,664	188,289
514-4410-414.31-01	Audit	475	500	475	475	475
514-4410-414.31-04	Engineer/Architectural	10,000	70,000	53,266	71,759	2,960
514-4410-414.33-01	Water/Sewerage	500	400	320	1,058	262
514-4410-414.35-02	R&M - Mach & Equip	-	1,000	-	-	-
514-4410-414.35-06	Infrastructure	1,000	-	375	-	-
514-4410-414.38-01	MICA	1,140	1,245	1,245	1,245	1,335
514-4410-414.39-02	Advertising/Publishing	-	40,000	399	230	146
514-4410-414.39-05	Mileage Reimb	-	-	-	-	-
514-4410-414.39-08	Contracted Services	-	-	-	-	-
	Subtotal	13,115	113,145	56,080	74,767	5,178
Commodities						
514-4410-414.42-02	Electricity	1,200	1,200	828	984	976
514-4410-414.46-03	Sand, Stone & Gravel	2,000	2,000	-	-	-
514-4410-414.46-11	Other	1,000	1,000	-	511	528
	Subtotal	4,200	4,200	828	1,495	1,504
Capital Outlay						
514-4410-414.52-03	Improv other than Bldgs	2,612,467	316,898	-	-	-
514-4410-414.52-08	Controllable	-	-	-	-	-
	Subtotal	2,612,467	316,898	-	-	-
Miscellaneous						
514-4410-414.61-02	Taxes	11,500	11,500	7,524	11,489	-
514-4410-414.61-04	Other	-	-	-	5,000	-
514-4410-414.65-01	Cost Share Admin	6,412	6,412	6,350	6,000	1,452
	Subtotal	17,912	17,912	13,874	22,489	1,452
Transfers						
514-4410-491.62-01	Trnsfr to General Fund	-	200,000	-	200,000	160,000
	Totals	2,647,694	652,155	70,782	298,751	168,134

PURPOSE

The Quincy Regional Training Facility will begin its 16th year of operation in May of 2021. The facility continues to be used by emergency services organizations in, and around, the Quincy Area. Additionally, the facility was used by the Adams County Ambulance Service, Tri-Township Fire Department, John Wood Community College, Adams County Sheriff and the Illinois State Police. The drill grounds are used on a constant basis and provide excellent access to hands-on training that is not otherwise easily secured.

PAST FISCAL YEAR HIGHLIGHTS

- This past fiscal year we saw the implementation of the first Western Illinois University Skills Academy. This initial program was delayed one year due to the COVID-19 health emergency. This six week educational experience was conducted for 8 students in the WIU Fire Science Program. Students were housed at, and fed by, Quincy University. Classroom sessions and skill sessions took place at QRTF. This first year generated some monies that will be reinvested into the facility to make improvements to further better the facility for the next class to take place in the spring of 2022.
- The facility continues to see large law enforcement utilization, both in the classrooms and the drill ground. The drill ground provides an excellent location to allow special response teams to practice their craft.
- Repairs were made to the ceiling in the primary burn room. The fire resistive panels had reached the end of their useful life and were in need of replacement.

BUDGET SUMMARY

This budget contains dollars to continue the WIU Skills Academy.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Revenues						
531-0000-321.00-00	Donations-Not Restrict	1,000	1,500	1,500	1,500	0
531-0000-331.01-01	Interest Income	0	0	137	1	128
531-0000-341.07-02	Rent/Fire Services	3,000	2,000	1,000	1,210	1,500
531-0000-342.05-00	Refunds/Reimb	100	600	45	0	589
531-0000-342.09-00	Other	0	0	280	130	0
531-0000-375.01-02	Tuition/Fire Services	55,900	55,900	49,600	1,550	3,450
531-0000-391.01-01	Trnsfr from Gen Fund	17,614	13,450	1,000	17,100	11,200
	Totals	77,614	73,450	53,562	21,491	16,867
Expenses						
	Salaries & Benefits	18,574	15,574	0	-326	472
	Contractual Services	41,930	37,571	32,960	10,231	9,705
	Commodities	12,410	15,605	9,626	4,668	11,127
	Capital Outlay	1,700	1,700	0	0	0
	Miscellaneous	3,000	3,000	3,000	3,000	2,519
	Debt Service	0	0	0	0	0
	Totals	77,614	73,450	45,586	17,573	23,823

FUND 531 REGIONAL TRAINING FACILITY

**POLICE
DETAIL**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023	2021/2022	2021/2022	2020/2021	2019/2020
		PROPOSED BUDGET	REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL	YTD ACTUAL
Debt Service						
531-2110-409.72-00	Loan/Lease Payments	0	0	0		
	Totals	0	0	0	0	0

**FIRE
DETAIL**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023	2021/2022	2021/2022	2020/2021	2019/2020
		PROPOSED BUDGET	REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL	YTD ACTUAL
Salaries & Benefits						
531-2210-402.11-01	Regular Salary/Wages	18,100	15,100	0	0	400
531-2210-402.11-02	Overtime	0	0	0	-249	0
531-2210-402.21-01	Group Insurance	406	406	0	-74	66
531-2210-402.21-03	Board Paid Life Ins	20	20	0	0	0
531-2210-402.22-02	Medicare	48	48	0	-3	6
	Subtotal	18,574	15,574	0	-326	472
Contractual Services						
531-2210-402.31-03	Instructional	150	600	766	630	895
531-2210-402.31-04	Engineer/Architectural	1,000	1,000	0	0	0
531-2210-402.34-03	Custodial	1,000	1,000	624	580	412
531-2210-402.35-01	R&M/Buildings	1,500	1,300	2,150	2,005	800
531-2210-402.35-02	R&M/Mach & Equip	1,500	2,555	1,753	665	0
531-2210-402.35-03	Office Furniture & Equip	0	0	0	0	0
531-2210-402.38-01	MICA	3,550	3,916	3,916	3,916	2,335
531-2210-403.39-02	Advertising/Publishing	250	250	0	0	0
531-2210-402.39-04	Travel/Lodging	25,200	24,100	11,845	0	0
531-2210-402.39-08	Contracted Services	7,780	2,850	11,234	2,435	5,188
	Subtotal	41,930	37,571	32,960	10,231	9,705
Commodities						
531-2210-402.42-01	Natural Gas	1,600	1,600	1,131	1,871	1,479
531-2210-402.42-02	Electricity	3,000	3,000	2,719	2,266	2,650
531-2210-402.43-00	Food	500	500	0	0	0
531-2210-402.45-01	Building Supplies	2,210	2,210	2,161	435	4,066
531-2210-402.45-02	Custodial Supplies	250	250	0	0	0
531-2210-402.45-03	Equip Consumable	400	-398	0	0	0
531-2210-402.45-04	Equip Replacemnt Parts	200	200	0	0	0
531-2210-402.45-05	Small Tools/ Equip	150	150	0	0	0
531-2210-402.46-11	Other	3,100	4,943	2,790	96	2,932
531-2210-402.47-03	Training Supplies	1,000	3,150	825	0	0
	Subtotal	12,410	15,605	9,626	4,668	11,127
Capital Outlay						
531-2210-402.52-04	Office Equipment	1,700	1,700	0	0	0
	Subtotal	1,700	1,700	0	0	0
Miscellaneous						
5312210-402.65-01	Cost Share Admin	3,000	3,000	3,000	3,000	2,519
	Totals	77,614	73,450	45,586	17,573	23,823

PURPOSE

The Garbage Fund was created as an Enterprise Fund by resolution that passed City Council on Jan 21,2020. The Garbage Fund is a "fee based" operation that generates revenue to offset the costs of the service. Consolidating all the costs related to the service of garbage collection into one fund will increase the transparency of total cost (subsidy) needed for the operation.

GOALS/OBJECTIVES

Our objective is to continue to provide curb-side garbage collection service to the residents of the City. The proposed budget expects to generate revenues based on the following:

	<u>cost</u>	<u>qty</u>	<u>Revenue</u>
Garbage Stickers-ea	\$1.50	350,000	\$ 525,000
Tote Service-Monthly	\$12.99	4,340	\$ 676,519
Tote Sales each	\$60	800	\$ 48,000

PAST FISCAL YEAR HIGHLIGHTS

The Garbage crew will collect and dispose approx 6,000 tons of garbage in FY 2022, which is comparable to weight disposed last year. A five -year Solid Waste Contract with Republic Services went into effect 5/1/2019 and expires 4/30/2024.

Since offering Garbage Tote service, the number of households opting into this service has increased to nearly 4,500. Last January we had 3,982 garbage tote customers and this January we had 4,460 tote bage customers. The garbage totes sold indicate similar growth. Garbage Sticker sales have fluctuated year to year.

The Garbage Collection route changes evened out the work load and cut down on overtime. We run three truck routes per day with two laborers per truck/route. The current garbage fleet consists of three 2016 Mack GU713 garbage trucks and two 2021 Mack garbage trucks.

BUDGET SUMMARY

The garbage fund will maintain the same staffing as last year. The FY 2023 landfill fees will be at \$35.57/ton (3% increase over FY 2022). Garbage revenues are projected at \$1,251,000 which is slightly short of projected operational costs of \$1,314,000. The garbage fund will budget for a subsidy from the General Fund. The main reason for increase in budget is Fleet Expense. Garbage collection requires approximately 15,000 gallons of fuel per year and projections allow for continued hikes in fuel prices. The three 2016 trucks are at 5 years and are expected to have repairs. This budget also increases \$60,000 for funding the future replacement of the two new 2021 trucks received last year.

STAFFING				
	FY 2023 PROPOSED	FY 2022 ACTUAL	FY 2021 ACTUAL	FY 2020 ACTUAL
Authorized Full Time Positions	7.75	7.75	7.75	6.75

Garbage staffing consists of 7.50 union laborers and 0.25 Assistant Director who supervises the garbage crews. The additional laborer will be filled from internal transfers.

FUND 533 GARBAGE FUND

REVENUE DETAIL

* Note: FY 2020 information is estimated from former Fund 602 budget

EXPENSE SUMMARY

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Revenues						
533-0000-331.01-01	Interest Earnings	400	700	540	808	-
533-0000-342-05-00	Refunds/Reimbursemt	-	-	1,026	500	-
533-0000-376-01-00	Garbage Services	1,800	1,800	1,800	1,800	1,800
533-0000-376.01-01	Garbage sticker sales	525,000	612,500	526,800	612,105	602,828
533-0000-376.01-02	Garbage Tote Service	676,519	620,402	673,940	612,646	484,902
533-0000-376.01-03	Garbage Tote Sales	48,000	30,000	49,860	48,480	160,020
533-0000-391.01-01	General Fund Subsidy*	88,384	17,183	-	-	111,782
533-0000-391-01-32	Central Services Fund	-	-	-	40,965	-
533-0000-392.03-00	Loan Proceeds	-	-	-	-	-
Totals		1,340,103	1,282,585	1,253,966	1,317,304	1,361,332

EXPENSE SUMMARY

ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Salaries &Benefit	587,081	600,372	518,170	540,782	482,300
Contractual Services	679,172	555,060	494,607	458,431	426,372
Commodities	47,350	47,330	44,274	21,438	278
Capital Outlay	-	-	(76,326)	-	-
Miscellaneous	26,500	23,744	23,914	23,364	31,638
Debt Service/Transfers	-	48,000	58,126	70,543	70,543
Totals	1,340,103	1,274,506	1,062,765	1,114,558	1,011,131

FUND 533 GARBAGE FUND

**GARBAGE
DETAIL**

* Note: FY 2020 information is estimated from former Fund 602 budget

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Salaries & Benefits						
533-3113-403.11-01	Regular Salary/Wages	344,352	335,091	313,029	303,664	276,515
533-3113-403.11-02	Overtime	24,772	24,772	11,426	15,344	18,493
533-3113-403.11-03	Sick Pay	3,967	7,170	6,718	6,848	7,547
533-3113-403.11-04	Holiday Pay	16,673	16,227	11,029	15,942	15,099
533-3113-403.11-14	Extra Pick-up	1,200	1,200	970	1,780	1,273
533-3113-403.11-15	Vacation Pay	21,354	17,106	17,090	16,971	14,460
533-3113-403.11-16	Major Medical Pay	-	-	4,533	-	678
533-3113-403.11-17	Sick Pay Buy Back	7,934	5,515	6,395	2,522	7,635
533-3113-403.11-18	Vac Pay Buy Back	-	-	-	-	-
533-3113-403.21-01	Group Insurance	107,415	121,795	85,226	112,092	82,009
533-3113-403.21-03	Board Paid Life Ins	708	708	651	491	491
533-3113-403.22-01	Social Security	26,022	25,220	21,917	21,352	19,953
533-3113-403.22-02	Medicare	6,086	5,898	5,126	4,994	4,666
533-3113-403.22-03	Unemployment Comp.	600	600	600	600	600
533-3113-403.23-01	IMRF	25,938	39,010	33,400	38,147	32,851
533-3113-403.24-03	CDL Reimbursements	60	60	60	35	30
	Subtotal	587,081	600,372	518,170	540,782	482,300
Contractual Services						
533-3113-403.33-02	Landfill Fees	279,857	267,000	249,711	258,490	204,472
533-3113-403.33-03	Landfill Taxes	27,000	27,000	22,585	22,998	22,736
533-3113-403.36-01	Fleet Maintenance	195,000	176,000	146,138	143,471	91,134
533-3113-403.36-05	Vehicle Replacement	110,000	50,000	41,670	-	50,000
533-3113-403.38-01	MICA	58,210	26,923	26,923	26,923	57,312
533-3113-403.39-01	Communications	2,044	1,357	1,438	1,015	56
533-3113-403.39-02	Advertising-Publishing	330	330	142	284	342
533-3113-403.39-03	Printing & Binding	6,731	5,250	6,000	5,250	320
533-3113-403.39-08	Contracted Services	0	1,200	-	-	-
	Subtotal	679,172	555,060	494,607	458,431	426,372
Commodities						
533-3113-403.41-01	Postage	20	3	2	-	-
533-3113-403.46-11	Oper Supplies-Other	47,000	47,000	44,101	21,212	-
533-3113-403.47-01	Clothing/Uniforms	330	327	171	226	278
	Subtotal	47,350	47,330	44,274	21,438	278
Capital Outlay						
533-3113-403.52-06	Vehicles	0	-	(76,326)	-	-
	Subtotal	0	0	-76,326	0	0
Miscellaneous						
533-3113-403.61-08	Bad Debt Expense	7,000	5,000	5,170	4,620	31,638
533-3113-403.65-01	Cost Share	19,500	18,744	18,744	18,744	-
	Subtotal	26,500	23,744	23,914	23,364	31,638
Transfers						
533-3113-491.62-22	2014 GO Note Fund	0	48,000	58,126	70,543	70,543
533-1801-491.62-66	Recycle Fund 534	0	134,000	134,000	-	-
	Subtotal	0	182,000	192,126	70,543	70,543
	Totals	1,340,103	1,408,506	1,196,765	1,114,558	1,011,131

PURPOSE

The Recycling Fund was created as an Enterprise Fund by resolution that passed City Council on Jan 21,2020. Effective FYE 2021, the Recycling Fund began as a "fee based" operation that generates revenue to offset the costs of the service. Consolidating the the costs related to the service of curbside recycle collection into one fund will increase the transparency of the net cost (subsidy) needed for the operation.

GOALS/OBJECTIVES

Our objective is to continue to provide curbside recycle collection service to the residents of the City. Recycling operations are expected to remain the same in FY 2023 with about 5,900 customers choosing to pay for the "opt-in" service for a fee of \$5/month. However, we are exploring more efficient methods of Recycling.

PAST FISCAL YEAR HIGHLIGHTS

The "Opt-In" recycle customer counts have remained steady over the past couple years. The Recycle Service fee of \$5 per month is collected on the water bills. If the customer chooses a second bin, they pay an additional one-time fee of \$7 collected as decal sales. The current contract with Quincy Recycle for the disposal of recycled material is effective through April 30, 2024. The contract allows revenue for plastics, a variable market rate cost for mixed paper, ranging from \$40 per expense paid in FYE 2021 to September \$75 per ton revenue. Single stream collection continues to be charged at \$95 per ton. The FY 2022 estimates are :

26%	Plastic	revenue \$80/ton	\$19,000 revenue
61%	Paper	revenue \$40/ton	\$ 22,000 revenue
13%	Single Stream	expense \$95/ton	<u>-\$ 10,000 expense</u>
			\$ 31,000 net revenue

The overall cost per ton is projected at \$760; while revenue per ton is only at \$400. The Recycle operations requires a subsidy of \$280,000 in FYE 2022.

The current fleet consists of three trucks: , Two - 2014 Mack LEU613 trucks and one- 2012 International 7400 Side Load Recycle truck (put into service in FY 2020). Annual fleet expense is expected to be over \$236,0000 which includes \$47,000 fuel, \$15,000 parts, \$15,000 labor and \$15,000 commerical repairs.

Entered into an agreement with Ripple Glass at \$20,000 per year. Funding for this was committed in FY 2021.

BUDGET SUMMARY

FY 2023 has Fleet CDTS projected at \$213,000, this allows for \$35,000 in commercial repairs, \$50,000 fuel (\$16,250 gallons @ \$3.076) \$67,000 in labor, \$47,000 parts, \$4,000 shop supplies, \$10,000 tires

STAFFING				
	FY 2023 PROPOSED	FY 2022 ACTUAL	FY 2021 ACTUAL	FY 2020 ACTUAL
Authorized Full Time Positions	4.25	4.25	4.25	4.75

Recycle staffing consists of 4 union laborers and 0.25 Assistant Director who supervises the recycling crews.

FUND 534 RECYCLE FUND

**REVENUE
DETAIL**

* Note: FY 2020 information is estimated from former Fund 602 budget

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Revenues						
534-0000-331.01-01	Interest Earnings	-	-	-	-	-
534-0000-376.02-01	Recycle Service Fee	360,000	352,000	356,000	355,777	323,510
534-0000-376.02-02	Recycle Decal Sales	1,600	2,500	1,600	2,632	11,944
534-0000-376.02-04	Sale of Recycled Material	25,000	24,500	35,725	4,746	1,601
534-0000-391.01-01	General Fund Subsidy*	317,372	200,169	173,000	345,100	212,498
534-0000-391.01-65	Garbage Fund Subsidy	-	134,000	123,500	-	-
	Totals	703,972	713,169	689,825	708,255	549,553

EXPENSE SUMMARY

ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Salaries &Benefit	295,407	299,714	272,181	306,416	268,158
Contractual Services	383,435	316,569	285,937	236,986	192,503
Commodities	10,230	9,400	9,344	11,192	9,586
Capital Outlay	-	-	-	-	-
Miscellaneous	14,900	14,485	14,163	14,574	356
Debt Service/Transfers	-	53,000	51,908	78,977	78,977
Totals	703,972	693,168	633,533	648,145	549,580

FUND 534 RECYCLE FUND

* Note: FY 2020 information is estimated from former Fund 602 budget

**RECYCLE
DETAIL**

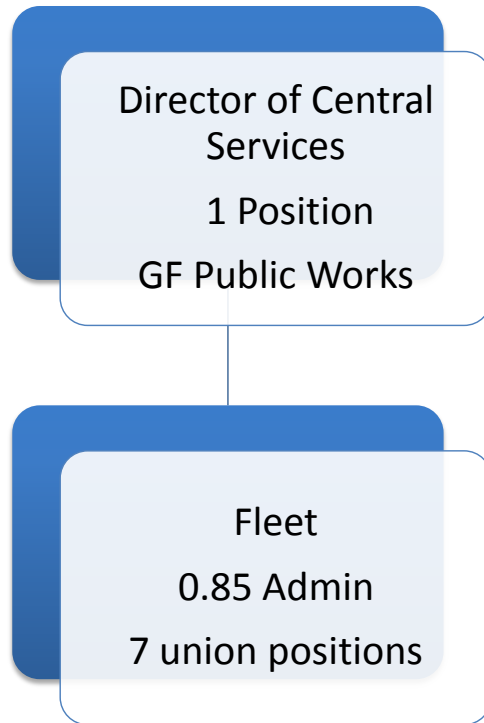
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Salaries & Benefits						
534-3114-403.11-01	Regular Salary/Wages	188,795	186,642	171,514	172,212	171,498
534-3114-403.11-02	Overtime	5,905	5,905	2,895	4,616	5,656
534-3114-403.11-03	Sick Pay	6,800	5,720	5,297	5,514	3,986
534-3114-403.11-04	Holiday Pay	11,384	9,682	7,591	9,955	7,000
534-3114-403.11-14	Extra Pick-up	1,200	1,200	460	780	770
534-3114-403.11-15	Vacation Pay	8,131	6,915	6,222	11,126	1,355
534-3114-403.11-16	Major Medical Pay	0	-	-	3,670	-
534-3114-403.11-17	Sick Pay Buy Back	0	-	277	-	-
534-3114-403.11-18	Vacation Pay Buy Back	0	-	164	-	-
534-3114-403.21-01	Group Insurance	41,690	45,610	45,201	61,292	46,884
534-3114-403.21-03	Board Paid Life Ins	384	384	348	265	279
534-3114-403.22-01	Social Security	13,744	13,377	11,360	12,083	11,118
534-3114-403.22-02	Medicare	3,214	3,128	2,657	2,826	2,600
534-3114-403.22-03	Unemployment Comp.	400	400	400	400	400
534-3114-403.23-01	IMRF	13,700	20,691	17,795	21,677	16,582
534-3114-403.24-03	CDL Reimbursements	60	60	-	-	30
	Subtotal	295,407	299,714	272,181	306,416	268,158
Contractual Services						
534-3114-403.36-01	Fleet Maintenance	236,500	140,780	190,780	146,287	65,060
534-3114-403.36-05	Vehicle Replacement	50,000	50,000	-	-	50,000
534-3114-403.38-01	MICA	58,210	85,639	85,639	85,639	39,717
534-3114-403.39-01	Communications	1,025	950	905	1,018	-
534-3114-403.39-02	Advertising/Publishing	200	200	-	-	145
534-3114-403.39-03	Printing & Binding	1,500	3,000	1,386	1,027	2,213
534-3114-403.39-08	Contractual Services	36,000	36,000	7,227	3,015	35,368
	Subtotal	383,435	316,569	285,937	236,986	192,503
Commodities						
534-3114-403.41-01	Postage	3,000	3,000	2,899	5,822	-
534-3114-403.46-11	Other	7,000	6,190	6,240	5,243	9,509
534-3114-403.47-01	Clothing/Uniforms	180	160	205	98	77
534-3114-403.47-02	Safety Equipment	50	50	-	29	-
	Subtotal	10,230	9,400	9,344	11,192	9,586
Debt Service						
534-3114-409.72-00	Loan/Lease Payments		-	-	-	
	Subtotal		-	-		
Other						
534-3114-403.61-08	Bad Debt Expense	1,000	1,000	675	1,089	356
534-3114-403.65-01	Admin Cost Share	13,900	13,485	13,488	13,485	-
	Subtotal	14,900	14,485	14,163	14,574	356
Transfers						
534-3114-491.62.22	Trnsfr 2014 GO Note Fd	0	53,000	51,908	78,977	78,977
	Totals	703,972	693,168	633,533	648,145	549,580

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CITY OF QUINCY
INTERNAL SERVICE FUNDS

Revenue/Expenditures & Change in Fund Balance
Summary

	Central Garage 601	Vehicle Replcmnt 603	Self Insurance 611	Health Insurance 612	Unemp. Comp 613	Total
Beginning Balance, May 1	100	1,196,000	1,345,000	206,000	184,000	2,931,100
REVENUES						
Taxes	-	-	-	-	-	-
Licenses & Permits	-	-	-	-	-	-
Charges for Services	-	-	2,638,994	5,910,753	35,000	8,584,747
Rent & Other Income	20,000	-	-	-	-	20,000
Interest Income	200	5,500	5,000	2,000	700	13,400
Debt Proceeds	-	-	-	-	-	-
Grants	-	-	-	-	-	-
Transfers In	170,553	-	-	-	-	170,553
Inter-Gov. Revenues	1,915,100	329,556	-	-	-	2,244,656
TOTAL REVENUE	2,105,853	335,056	2,643,994	5,912,753	35,700	11,033,356
Total Funds Available	2,105,953	1,531,056	3,988,994	6,118,753	219,700	13,964,456
EXPENDITURES						
Salaries & Benefits	610,193	-	257,876	5,283,300	-	6,151,369
Contracted Services	355,660	-	1,988,755	-	-	2,344,415
Commodities	1,120,000	-	21,675	-	-	1,141,675
Capital Outlay	20,000	950,000	3,500	-	-	973,500
Miscellaneous	-	-	91,450	-	50,000	141,450
Debt Service	-	-	-	-	-	-
Transfers	-	-	-	-	-	-
TOTAL EXPENDITURES	2,105,853	950,000	2,363,256	5,283,300	50,000	10,752,409
Ending Balance, April 30	\$ 100	\$ 581,056	\$ 1,625,738	\$ 835,453	\$ 169,700	\$ 3,212,047



PURPOSE

The Central Garage provides all maintenance and repairs to the entire city fleet which includes the airport. This fleet consists of over three hundred (300) vehicles and pieces of equipment that are maintained by a staff of six (6) mechanics and two (2) utility personnel. We operate on a schedule of two (2) shifts: 6:00 a.m.-2:00 p.m. and 2:00 p.m.-10:00 p.m. The Garage generates revenue by charging for fuel, parts, commercial repairs, and labor provided to other city departments.

GOALS/OBJECTIVES

- To provide efficient repairs and preventative maintenance to the city's fleet
- To maintain an adequate inventory of parts to ensure timely service
- To keep City vehicles and equipment in operation and minimize down time while in garage
- Maintain the internal billed labor rate at \$75 per hour, still below Quincy market rate of \$100 per hour
- Offer continuing education for the mechanics so they can better serve specialized equipment
- Maintain a safe working environment for our staff

PAST FISCAL YEAR HIGHLIGHTS

- Central Garage processed approx 4,065 job orders with 6 full-time mechanics
- Purchased approx \$414,000 parts, \$185,000 commercial repairs, and \$554,000 fuel for city wide use.
- Billed out approx 211,0000 gallons of fuel to departments
- The current fuel contract (delivery price plus \$0.06 per gallon) with Energy Petroleum initiated on 4/1/2017 expires on 3/31/2022. A new fuel contract has an increase of 25% with delivery price plus \$0.075 per gallon.
- The Garage purchased an air conditioning machine, high pressure undercarriage pressure washer, diagnostic software training, and had a lift repair.

BUDGET SUMMARY

The Central Garage is planning for increases in commodities due to higher parts prices and the volatile fuel prices. Additionally, some vehicles require outside commercial repair which is expected to increase due to aging fleet and expected costs in commercial labor.

The Garage will expect to bill the departments for these costs which will positively impact the revenue from Charges for Services. The budgeted subsidy from the General Fund is expected to decrease.

The capital outlay is planning for purchasing a low profile transmission jack 3000 lbs, Ridgid 18 volt 9-piece combo kit and an a/c recharge machine.

REVENUE SUMMARY					
ACCOUNT NUMBER	2022/2023	% Change	2021/2022	2021/2022	2020/2021
	PROPOSED		REVISED	PROJECTED	YTD
	BUDGET		BUDGET	ACTUAL	ACTUAL
Other Income	20,200	-20.16%	25,300	12,024	15,138
Charges for Services	1,915,100	15.36%	1,660,100	1,809,314	1,458,368
Transfers In	170,553	-47.09%	322,346	111,500	183,500
Total	2,105,853	4.89%	2,007,746	1,932,838	1,657,006

EXPENSE SUMMARY					
ACCOUNT DESCRIPTION	2022/2023	% Change	2021/2022	2021/2022	2020/2021
	PROPOSED		REVISED	PROJECTED	YTD
	BUDGET		BUDGET	ACTUAL	ACTUAL
Salaries & Benefits	610,193	-5.48%	645,540	593,030	625,481
Contractual Services	355,660	21.06%	293,793	290,695	288,131
Commodities	1,120,000	7.48%	1,042,013	1,020,783	712,874
Capital Outlay	20,000	-24.24%	26,400	23,719	10,281
Totals	2,105,853	4.89%	2,007,746	1,928,227	1,636,767

STAFFING				
	FY 2023 PROPOSED	FY 2022 ACTUAL	FY 2021 ACTUAL	FY 2020 ACTUAL
Authorized Full Time Positions	7.85	7.85	7.85	7.85

- Staffing:
- 0.85 Supervisors (split with Transit)
 - 0.50 Administration
 - 6.00 822 union Mechanics
 - 0.50 822 union Utility laborer
 - 7.85 TOTAL

FUND 601 CENTRAL GARAGE FUND

**REVENUE
DETAIL**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Revenues						
601-0000-331.01-01		200	200	177	205	465
601-0000-342.08-00	Postage	20,000	25,000	11,847	15,700	17,829
601-0000-342.09-00	Other	-	100	-	294	37
601-0000-350.00-00	Sale of Property	-	-	-	(1,061)	-
601-0000-363.02-01	City Hall	100	100	61	305	-
601-0000-363.02-02	Engineering Dept.	1,000	1,000	803	1,257	642
601-0000-363.02-03	Fire Dept.	6,000	5,000	7,559	7,840	5,644
601-0000-363.02-04	Police Dept.	6,000	6,000	6,366	6,293	5,289
601-0000-363.02-05	Transit Fund	310,000	310,000	263,999	238,397	342,810
601-0000-363.02-06	Water Fund	55,000	50,000	77,430	56,773	47,419
601-0000-363.02-07	Sewer Fund	100,000	75,000	121,698	117,942	125,002
601-0000-363.02-08	Airport Fund	20,000	5,000	23,354	21,922	2,397
601-0000-363.02-09	Central Services Fund	20,000	20,000	16,694	16,782	36,399
601-0000-363.02-10	Garbage Fund	50,000	20,000	59,873	51,462	-
601-0000-363.02-11	Recycle Fund	50,000	20,000	67,209	54,180	-
601-0000-363.02-90	Summary Total Chrgs	1,285,000	1,135,000	1,152,106	879,324	938,476
601-0000-363.02-99	Outside Entities	12,000	13,000	12,162	5,891	11,100
601-0000-391.01-01	General Fund	170,553	322,346	111,500	183,500	149,100
				-		
	Totals	2,105,853	2,007,746	1,932,838	1,657,006	1,682,609

FUND 601 CENTRAL GARAGE

FLEET MAINTENANCE
DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Salaries & Benefits						
601-3115-403.11-01	Regular Salary/Wages	359,904	357,623	353,767	328,911	322,824
601-3115-403.11-02	Overtime	26,176	26,176	22,890	25,466	21,782
601-3115-403.11-03	Sick Pay	16,337	15,993	13,977	11,069	14,061
601-3115-403.11-04	Holiday Pay	22,738	22,376	20,049	20,613	19,011
601-3115-403.11-15	Vacation Pay	23,911	20,165	18,309	23,560	20,251
601-3115-403.11-16	Major Medical Pay	-	-	253	6,486	13,397
601-3115-403.11-17	Sick Pay Buy Back	2,301	4,811	2,395	1,431	646
601-3115-403.11-18	Vac Pay Buy Back	-	-	3,360	1,180	-
601-3115-403.21-01	Group Insurance	94,638	119,168	84,665	130,790	97,909
601-3115-403.21-02	Retirees Insurance	-	-	-	-	-
601-3115-403.21-03	Board Paid Life Ins	888	688	677	508	534
601-3115-403.22-01	Social Security	27,947	27,900	26,237	24,729	24,391
601-3115-403.22-02	Medicare	6,536	6,525	6,136	5,784	5,705
601-3115-403.22-03	Unemployment Comp	900	900	900	900	900
601-3115-403.23-01	IMRF	27,857	43,155	39,325	43,924	35,821
601-3115-403.24-03	CDL Reimbursements	60	60	90	130	30
	Subtotal	610,193	645,540	593,030	625,481	577,262
Contractual Services						
601-3115-403.34-06	Linens Mats,uniform	2,600	2,500	2,747	1,945	2,094
601-3115-403.35-02	R & M - Mach & Equip	20,000	18,000	11,794	1,980	9,907
601-3115-403.35-04	R&M-Vehicle	220,000	165,000	184,150	197,514	194,443
601-3115-403.36-01	Fleet Maintenance	8,500	4,000	6,392	5,616	4,784
601-3115-403.36-05	Vehicle Replacement	8,400	8,400	8,400	8,400	8,400
601-3115-403.36-89	Short/Over	1,000	2,000	277	1,569	4,831
601-3115-403.36-90	Garage Default Exp	15,000	15,000	6,493	2,407	7,093
601-3115-403.38-01	MICA	69,260	66,693	66,693	66,693	32,492
601-3115-403.39-01	Communications	700	1,000	721	681	980
601-3115-403.39-02	Advertising/Publishing	200	200	275	251	131
601-3115-403.39-04	Travel	1,000	2,000	867	10	986
601-3115-403.39-05	Mileage Reimb	1,000	2,000	-	158	-
601-3115-403.39-07	Regist, Schools, Mtgs	3,000	5,000	1,454	203	658
601-3115-403.39-08	Contracted Services	5,000	2,000	432	704	2,058
	Subtotal	355,660	293,793	290,695	288,131	268,857
Commodities						
601-3115-403.41-01	Postage	20,000	23,713	25,528	17,531	20,000
601-3115-403.41-02	Office Supplies	2,000	2,300	1,297	400	431
601-3115-403.45-03	Equip Consumable	-	-	72	72	-
601-3115-403.45-04	Equip Replace Parts	425,000	420,000	413,901	331,364	304,134
601-3115-403.45-05	Small Tools/Equip	8,000	3,000	4,435	6,355	7,713
601-3115-403.46-11	Other	25,000	20,000	23,969	22,325	20,003
601-3115-403.46-12	Gasoline/Diesel	640,000	573,000	551,581	334,827	474,721
601-3115-403.47-02	Safety Equipment	-	-	-	-	-
	Subtotal	1,120,000	1,042,013	1,020,783	712,874	827,002

FUND 601 CENTRAL GARAGE

FLEET MAINTENANCE
DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023	2021/2022	2021/2022	2020/2021	2019/2020
		PROPOSED BUDGET	REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL	YTD ACTUAL
Capital Outlay						
601-3115-403.52-05	Machinery & Equip	10,000	11,000	16,495	-	2,548
601-3115-403.52-06	Vehicles	-	-	-	-	6,332
601-3115-403.52-08	Controllable	10,000	15,400	7,224	10,281	7,035
	Subtotal	20,000	26,400	23,719	10,281	15,915
Miscellaneous						
601-3115-403.61-04	Other	-	-	-	-	-
601-3115-403.61-08	Bad Debt Expense	-	-	-	-	-
	Subtotal	-	-	-	-	-
	Totals	2,105,853	2,007,746	1,928,227	1,636,767	1,689,036

FUND 603 VEHICLE REPLACEMENT FUND

SUMMARY

PURPOSE

The Vehicle Replacement Fund was established during FY 2003. The purpose of the vehicle replacement program is for each department to set aside funds from their budget from the time a vehicle is put into service so that there is adequate funds to replace that vehicle at the end of its useful life. Nearly all city departments participated from FY 2003-2009. In FY 2010, many departments stopped participating due to budget constraints. We are attempting to build the vehicle replacement costs back into the budget. In FY 2021, the Water and Sewer fund balances were moved back to the enterprise fund. The Vehicle Replacement Fund is only being used by General Fund subsidized departments.

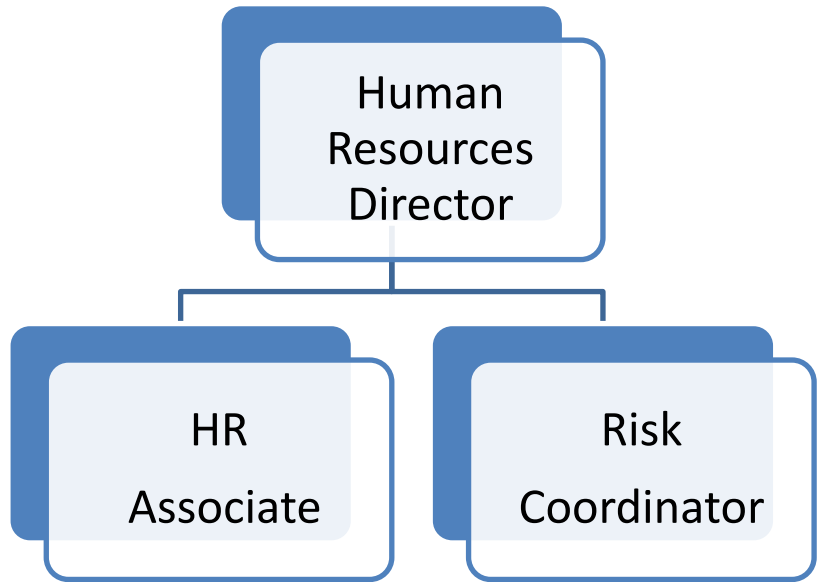
In FY 2022 the following replacements were funded :

- Paint Machine
- Forestry Truck
- Nuisance Truck
- Dump Bed

The FY 2023 budget plans for the following:

- partial funding \$59,000 towards new Forestry truck with expected cost of \$175,000
- contingency funding for unexpected replacements

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Revenues						
603-0000-331.01-01	Deposit Accounts	5,500	10,000	4,524	12,953	40,509
603-0000-363.03-02	Engineering Department	14,340	-	11,950	-	-
603-0000-363.03-03	Fire Department	7,000	-	(15,655)	(21,435)	6,936
603-0000-363.03-06	Water Fund	-	-	-	73,226	78,210
603-0000-363.03-07	Sewer Fund	-	-	-	141,435	159,889
603-0000-363.03-08	Airport Fund	16,500	14,000	15,528	11,428	11,428
603-0000-363.03-09	Central Services Fund	123,316	88,400	141,583	311,440	161,416
603-0000-363-03-10	Central Garage	8,400	8,400	-	-	-
603-0000-363-03-11	Garbage Fund	110,000	50,000	41,670	-	-
603-0000-363-03-12	Recycle Fund	50,000	50,000	33,332	-	-
	Totals	335,056	220,800	232,932	529,047	458,388
Expenses						
Capital Outlay						
603-3115-403.52-05	Machinery & Equip	300,000	150,000	93,621	-	-
603-3115-403.52-06	Vehicles	650,000	300,000	222,660	133,434	238,514
	Subtotal	950,000	450,000	316,281	133,434	238,514
Tranfers						
603-1801-491.62-07	To Water 501	-	-	-	457,163	-
603-1801-491.62-17	To Sewer 502	-	-	-	701,917	-
603-1801-491.62-63	To Garbage Fund 533	-	-	-	300,213	-
	Subtotal	-	-	-	1,459,293	-
	Totals	950,000	450,000	316,281	1,592,727	238,514



**FUND 611 SELF INSURANCE FUND
HUMAN RESOURCES**

SUMMARY

PURPOSE

The Self Insurance Fund provides liability coverage for the City's workforce and all City-owned properties having an insured value in excess of \$85,000,000. The fund consists of three divisions: Administration, Risk Management, and Premiums & Benefits. The Administration division provides support and function for all City departments through recruiting and employee selection, the development of employee policies and procedures, compensation and benefit administration, including the administration of six Collective Bargaining Units. The Risk Management division handle all worker's compensation claims and liability coverage claims investigate claims and inspect all City property for safety concerns. The Premiums and Benefits division is for the liability insurance coverage premiums and deductibles. This fund generates revenue from charges to other city departments with a labor force, significant property, and liability exposure.

GOALS/OBJECTIVES

- Effectively manage Liability and Workers compensation claims in order to reduce the financial obligation of the City.
- Move the City's Risk Management initiative towards an Enterprise Risk Management program.
- Provide the new administration with a job reclassification and salary comparison proposal for all non-union employees
- Prepare for impending retirements in key positions and prepare/advise on succession plans.
- Sustain effective recruitment practices in a tightening job market

PAST YEAR HIGHLIGHTS

The City is hiring for the Risk Coordinator position and is absorbing the duties of the Safety Coordinator position.

BUDGET SUMMARY

The City's MICA premium is the major component of the Self Insurance Fund. The FY2023 premium will increase by 8% over FY2022.

REVENUE SUMMARY

ACCOUNT DESCRIPTION	2022/2023		2021/2022	2021/2022	2020/2021
	PROPOSED BUDGET	% Change	REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Other Income	5,000	-80.00%	25,000	13,002	14,728
Charges for Services	2,638,994	19.90%	2,200,929	2,205,552	2,200,523
Grants	-		-	-	10,054
Total	2,643,994	18.78%	2,225,929	2,218,554	2,225,305

EXPENSE SUMMARY

ACCOUNT DESCRIPTION	2022/2023		2021/2022	2021/2022	2020/2021
	PROPOSED BUDGET	% Change	REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL
Salaries & Benefits	257,876	-22.67%	333,493	248,653	304,020
Insurance Claims	85,200	0.00%	85,200	98,817	56,435
Contractual Services	1,988,755	8.73%	1,829,077	1,818,535	1,843,523
Commodities	21,675	-2.82%	22,303	20,671	22,671
Miscellaneous	6,250	10.62%	5,650	1,688	6,636
Transfers	-	#DIV/0!	-	-	-
Capital Outlay	3,500		3,500	415	5,319
Totals	2,363,256	3.69%	2,279,223	2,188,779	2,238,604

STAFFING

	FY 2023 PROPOSED	FY 2022 ACTUAL	FY 2021 ACTUAL	FY 2020 ACTUAL
Authorized Full Time Positions	3.00	3.5	4	2.5

FUND 611 SELF INSURANCE FUND

**REVENUE
DETAIL**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Revenues						
611-0000-331.01-01	Interest Income	5,000	25,000	5,649	12,268	47,037
611-0000-342.06-00	Restitution	-	-	-	2,000	-
611-0000-342.09-00	Other	-	-	7,353	460	199
611-0000-361.04-01	Freedom of Info copies	-	-	-	-	-
611-0000-361.05-04	Premiums	2,584,201	2,152,929	2,153,501	2,153,501	1,913,452
611-0000-361.05-05	Premium Rebates	-	-	-	-	-
611-0000-361.05-08	Premium-Outside Entities	26,793	20,000	22,328	21,889	69,596
611-0000-361.05-10	Premiums - Life Ins	28,000	28,000	29,723	25,133	25,616
611-0000-381-03-06	Fed Grant - CURES	-	-	-	10,054	-
	Totals	2,643,994	2,225,929	2,218,554	2,225,305	2,055,900

**FUND 611 SELF INSURANCE FUND
HUMAN RESOURCES**

**ADMINISTRATION
DETAIL**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Salaries & Benefits						
611-3810-401.11-01	Regular Salary/Wages	89,763	90,179	67,193	80,766	68,828
611-3810-401.11-03		-	-	737	509	168
611-3810-401.11-04	Holiday Pay	5,367	4,757	3,984	4,017	4,596
611-3810-401.11-15	Vacation Pay	4,537	3,747	3,241	3,251	2,550
611-3810-401.11-17	Sick Pay Buy Back	-	-	-	5,127	785
611-3810-401.11-18	Vacation Pay Buy Back	-	-	-	2,995	-
611-3810-401.12-01	Temp. Emp. Regular Wages	-	-	-	-	2,867
611-3810-401.21-01	Group Insurance	34,145	35,593	9,497	7,825	9,878
611-3810-401.21-03	Board Paid Life Ins.	183	137	134	110	96
611-3810-401.22-01	Social Security	6,179	6,027	4,511	5,893	4,911
611-3810-401.22-02	Medicare	1,445	1,431	1,055	1,378	1,148
611-3810-401.22-03	Unemployment Comp	200	200	200	200	100
611-3810-401.23-01	IMRF	6,159	9,321	6,318	10,203	6,931
	Subtotal	147,978	151,392	96,870	122,274	102,858
Contractual Services						
611-3810-401.31-01	Audit	-	-	-	-	-
611-3810-401.31-02	Contracted Legal	50,000	55,000	55,542	19,525	35,906
611-3810-401.31-05	Prof Svc - Other	20,000	20,000	19,419	392	486
611-3810-401.32-01	Medical	4,000	4,000	4,231	3,580	3,905
611-3810-401.35-03	R&M-Furniture & Equip	3,000	2,898	-	-	1,593
611-3810-401.36-03	Equipment and Vehicle	1,800	1,102	1,161	1,123	1,256
611-3810-401.38-01	MICA	2,340	1,855	1,855	1,855	877
611-3810-401.39-01	Communications	315	1,200	474	983	996
611-3810-401.39-02	Advertising/Publishing	200	200	379	142	100
611-3810-401.39-03	Printing & Binding	-	-	-	478	-
611-3810-401.39-04	Travel	500	500	-	-	573
611-3810-401.39-05	Mileage Reimb	500	500	-	-	398
611-3810-401.39-07	Regist, Schools, Mtgs	3,000	1,500	-	27	485
611-3810-401.39-08	Contracted Services	3,400	(2,900)	-	-	795
	Subtotal	89,055	85,855	83,061	28,105	47,370
Commodities						
611-3810-401.41-01	Postage	200	200	118	222	185
611-3810-401.41-02	Office Supplies	1,600	2,200	1,736	271	885
611-3810-401.44-00	Books & Periodicals	-	-	-	-	64
	Subtotal	1,800	2,400	1,854	493	1,134
Miscellaneous						
611-3810-401.61-01	Dues	4,900	4,300	1,080	5,209	1,999
611-3810-401.61-01	Employee Awards	600	600	175	-	-
611-3810-401.61-04	Other	-	-	6	337	100
611-3810-401.65-01	Admin Cost Share	-	-	-	-	-
611-3810-401.65-02	Space Cost Share	-	-	-	-	-
	Subtotal	5,500	4,900	1,261	5,546	2,099
Transfers						
611-1801-491.62-00	Transfer to GF	-	-	-	-	75,000
	Subtotal	-	-	-	-	75,000
	Totals	244,333	244,547	183,046	156,418	228,461

**FUND 611 SELF INSURANCE FUND
HUMAN RESOURCES**

**RISK MANAGEMENT
DETAIL**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Salaries & Benefits						
611-3811-401.11-01	Regular Salary/Wages	39,669	83,248	60,385	82,241	47,663
611-3811-401.11-02	Overtime	-	-	-	14	-
611-3811-401.11-03	Sick Pay	-	-	1,926	420	104
611-3811-401.11-04	Holiday Pay	2,033	4,795	3,619	4,995	1,959
611-3811-401.11-15	Vacation Pay	1,452	5,609	5,627	3,860	3,527
611-3811-401.11-17	Sick Pay Buy Back	-	4,041	5,043	2,338	2,967
611-3811-401.11-18	Vac Pay Buy Back	-	-	4,765	-	2,250
611-3811-401.21-01	Group Insurance	24,112	14,300	14,302	24,211	17,508
611-3811-401.21-03	Board Paid Life Ins	91	165	139	139	92
611-3811-401.22-01	Social Security	2,676	6,057	4,691	5,382	3,438
611-3811-401.22-02	Medicare	626	1,417	1,097	1,259	804
611-3811-401.22-03	Unemployment Comp	100	200	200	150	100
611-3811-401.23-01	IMRF	4,139	9,369	7,625	9,868	4,829
	Subtotal	74,898	129,201	109,419	134,877	85,241
Contractual Services						
611-3811-401.31-02	Contracted Legal	12,800	7,800	6,135	-	-
611-3811-401.36-01	Fleet Maintenance	1,000	2,000	779	2,122	-
611-3811-401.39-01	Communications	700	422	735	716	(128)
611-3811-401.39-02	Advertising/Publishing	-	-	-	137	-
611-3811-401.39-04	Travel	900	900	-	22	206
611-3811-401.39-05	Mileage Reimb	100	100	-	283	570
611-3811-401.39-07	Regist, Schools, Mtgs	1,500	1,500	143	3,700	120
611-3811-401.39-08	Contracted Services	20,000	500	2,960	5,941	-
	Subtotal	37,000	13,222	10,752	12,921	768
Commodities						
611-3811-401.41-02	Postage	25	25	18	-	-
611-3811-401.41-02	Office Supplies	500	50	25	5	-
611-3811-401.46-11	Operational Supplies	-	478	478	-	-
611-3811-401.47-01	Clothing/Uniforms	9,100	9,100	18,129	11,742	11,683
611-3811-401.47-02	Safety Equipment	10,000	10,000	32	10,431	1,272
611-3811-401.47-03	Training Supplies	250	250	135	-	180
	Subtotal	19,875	19,903	18,817	22,178	13,135
Capital						
611-3811-401.52-08	Controllable	3,500	3,500	415	2,327	9,770
Miscellaneous						
611-3811-401.61-01	Dues	750	750	385	1,090	-
611-3811-401.61-04	Other	-	-	42	-	-
		750	750	427	1,090	-
	Totals	136,023	166,576	139,830	173,393	108,914

FUND 611 SELF INSURANCE FUND

PREMIUMS & BENEFITS
DETAIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Salaries & Benefits						
611-3812-401.11-01	Regular Salary/Wages	-	10,000	-	6,739	2,083
611-3812-401.21-01	Group Insurance	-	6,000	-	5,789	7,445
611-3812-401.21-03	Board Paid Life Ins	35,000	35,000	42,364	32,688	35,615
611-3812-401.22-01	Social Security	-	600	-	537	128
611-3812-401.22-02	Medicare	-	200	-	126	30
611-3812-401.23-01	IMRF	-	1,100	-	990	229
	Subtotal	35,000	52,900	42,364	46,869	45,530
Insurance Premiums/Claims						
611-3812-401.25-01	Claims-Vehicles	54,000	54,000	58,645	23,314	65,077
611-3812-401.25-02	Claims-Prop Liability	10,000	5,000	20,150	18,297	7,901
611-3812-401.25-03	Claims-Equipment	4,000	4,000	-	5,533	38
611-3812-401.25-04	Claims-Casualty	8,000	8,000	5,011	8,891	8,733
611-3812-401.25-05	Claims-Other	9,200	14,200	15,011	400	6,687
	Subtotal	85,200	85,200	98,817	56,435	88,436
Contractual Services						
611-3812-401.38-01	Insurance-MICA	1,862,700	1,730,000	1,724,722	1,802,497	2,096,509
Capital Outlay						
611-3812-401.52-08	Controllable	-	-	-	2,992	-
	Total	1,982,900	1,868,100	1,865,903	1,908,793	2,230,475

PURPOSE

The City's health insurance coverage is now a fully insured plan administered by a Third Party Administrator and utilizes a national network for accessing discounts for health care. The health Insurance plan participants include City, 911 employees and retirees.

The fund revenues are the contributions paid by employees, employer and retirees; the fund expenses are the health insurance costs of the health plan.

GOALS/OBJECTIVES

- Educate employees regarding best use of benefits and health clinic options
- Research cost saving and efficiencies with health insurance
- Continue working with Coalition Health to find healthcare savings.

PAST FISCAL YEAR HIGHLIGHTS

- Re-structured health insurance for the needs of employees
- HR Department and Coalition Health worked with employees to maximize their value on healthcare

BUDGET SUMMARY

The City is projecting a hold on health insurance premiums due to substantial savings with Coalition Health. The City's health clinic was evaluated and re-negotiated by Coalition Health with a savings of over 40%.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Revenues						
612-0000-331.01-01	Interest Income	2,000	2,000	3,568	3,431	9,246
612-0000-342.09-00	Other	-	-	-	1,622	85
612-0000-361.05-04	Premiums	-	-	-	-	-
612-0000-361.05-06	Premiums-City	4,603,156	4,950,000	3,927,317	5,076,674	4,115,428
612-0000-361.05-07	Premiums-Employee	975,132	1,229,869	977,168	965,932	972,839
612-0000-361.05-08	Prem-Outside Entities	-	-	-	-	-
612-0000-361.05-09	Premiums-Retirees	332,465	257,767	328,464	386,284	351,828
612-0000-392.03-00	Loan Proceeds	-	-	-	-	-
	Totals	5,912,753	6,439,636	5,236,517	6,433,943	5,449,426
Expenses						
Salaries & Benefits						
612-3812-401.21-01	Group Insurance	5,000,000	-	534,494	-	-
612-3812-401.21-05	Health Clinic	182,000	230,767	235,600	256,500	248,000
612-3812-401.21-06	Group Health-Claims	100,000	5,167,667	3,636,355	5,819,766	4,703,432
612-3812-401.21-07	Group Hlth-Fixed Cost	-	1,194,019	882,330	680,806	744,643
612-3812-401.21-09	ACA Costs	1,300	1,300	-	1,211	1,279
Miscellaneous						
612-3812-401.61-01	Dues	-	-	-	-	750
612-3812-401.61-04	Other	-	-	-	-	-
	Totals	5,283,300	6,593,753	5,288,779	6,758,283	5,698,104

**FUND 613 UNEMPLOYMENT COMPENSATION FUND
HUMAN RESOURCES**

SUMMARY

PURPOSE

The City has established a self-funded account to pay potential unemployment claims. The funding of the plan comes from each department based on a fixed cost per employee. This fund should maintain a balance that will cover future potential unemployment claims.

BUDGET SUMMARY

Each department with employees recognized a \$100 per head fee that is charged to Unemp Comp (22-03) These amounts are transferred into this fund for potential unemployment claims.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Revenues						
613-0000-331.01-01	Interest Income	700	2,000	660	1,055	3,934
613-0000-361.05-04	Premiums	35,000	35,000	34,050	34,500	34,313
	Totals	35,700	37,000	34,710	35,555	38,247
Expenses						
Salaries & Benefits						
613-3812-401.25-06	Claims-Unemply Comp	50,000	50,000	-	17,502	7,452
Transfers						
613-1801-491.62-01	General Fund	-	-	-	-	-
613-1801-491.62-02	Planning & Dev	-	-	-	-	75,000
	Totals	50,000	50,000	-	17,502	82,452

**CITY OF QUINCY
TRUST & AGENCY FUNDS**

Revenue/Expenditures & Change in Fund Balance

	Economic Dev RLF 701	CBD RLF 703	Nghbrd Hsg RLF 704	Sister City 712	Lincoln Bicentennial 719
Beginning Balance, May 1	1,695,000	950,000	113,500	64,000	2,800
REVENUES					
Taxes					
Licenses & Permits					
Charges for Services					
Rent & Other Income	65,000	-		20,000	2,900
Interest Income	12,700	42,600	3,100	50	100
Debt Proceeds					
Grants					2,750
Transfers In		-		2,000	-
Inter-Gov. Revenues					
TOTAL REVENUE	77,700	42,600	3,100	22,050	5,750
Total Funds Available	1,772,700	992,600	116,600	86,050	8,550
EXPENDITURES					
Salaries & Benefits					
Contracted Services	4,000	4,000		7,000	8,000
Commodities				150	
Capital Outlay					
Miscellaneous	1,001,000	200,000	78,000	25,800	100
Debt Service					
Transfers	70,000	25,000	35,000		
TOTAL EXPENDITURES	1,075,000	229,000	113,000	32,950	8,100
Ending Balance, April 30	\$ 697,700	\$ 763,600	\$ 3,600	\$ 53,100	\$ 450

**CITY OF QUINCY
TRUST & AGENCY FUNDS**

Revenue/Expenditures & Change in Fund Balance

	Human Rights 720	Landfill L/C 721	Animal Rescue 724	Tourism Tax 743	Total
Beginning Balance, May 1	376	350	35,000	83,000	2,944,026
REVENUES					
Taxes				1,050,000	1,050,000
Licenses & Permits					-
Charges for Services					-
Rent & Other Income	-				87,900
Interest Income	5		400	1,600	60,555
Debt Proceeds					-
Grants					2,750
Transfers In					2,000
Inter-Gov. Revenues		376,000		-	376,000
TOTAL REVENUE	5	376,000	400	1,051,600	1,579,205
Total Funds Available	381	376,350	35,400	1,134,600	4,523,231
EXPENDITURES					
Salaries & Benefits				-	-
Contracted Services	276	76,000	20,000	-	119,276
Commodities			-	-	150
Capital Outlay		300,000		-	300,000
Miscellaneous	100			-	1,305,000
Debt Service				-	-
Transfers				1,078,960	1,208,960
TOTAL EXPENDITURES	376	376,000	20,000	1,078,960	2,933,386
Ending Cash Balance	\$ 5	\$ 350	\$ 15,400	\$ 55,640	\$ 1,589,845

FUND 701 Q-Fund ECONOMIC DEVELOPMENT REVOLVING LOAN FUND

SUMMARY

PURPOSE

The Quincy Economic Development Revolving Loan Fund (RLF) was established to offer financing to businesses already working with private-sector lenders. Companies can spend these public funds on projects including, but not limited to, job creation, retention, business expansion, and investments in real estate, machinery, or equipment. The goals and objectives of the Q-Fund are to stimulate economic growth, increase the City's property and sales tax bases, create employment opportunities, and attract new residents to Quincy through the creation of employment and business expansions. The Q-Fund dollars will support existing industrial, commercial, or service-related businesses located in Quincy; existing and start-ups businesses considering relocating to Quincy; and new or existing businesses that are minority-owned or female-owned.

The State of Illinois recently changed the requirements which allowed the CDAP RLF #702 and SBE Loan Fund #706 to be closed out and merged into this Fund 701, which was renamed the Q-Fund Economic Development Revolving Loan Fund in FY 2022.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Revenues						
701-0000-331.01-01	Interest Income	2,700	3,000	3,902	3,592	19,104
701-0000-331.01-04	Interest/Income Loans	10,000	-	11,256	7,322	-
701-0000-331.09-00	Revolving Loan Principal	65,000	20,000	166,112	41,418	15,000
701-0000-342.09-00	Other	-	-	-	-	-
701-0000-391.01-39	From SBE Loan Fnd 706	-	500,000	488,523	-	-
701-0000-391.08-39	From CDA RLF fund 702	-	679,000	685,526	-	-
	Totals	77,700	1,202,000	1,355,319	52,332	34,104
Expenses						
Contractual Services						
701-6319-408.31-02	Contracted Legal	1,000	1,000	-	1,040	-
701-6319-408.31-05	Other	-	-	-	-	12,000
701-6319-408.39-08	Contracted Services	3,000	3,000	112	-	-
	Subtotal	4,000	4,000	112	1,040	12,000
Miscellaneous						
701-6319-408.61-04	Miscellaneous Other	1,000	1,000	1,210	14,694	1,000
701-6319-408.63-01	Loan Disb.-Econ. Dev.	1,000,000	1,179,000	-	230,000	-
701-6319-408.63-02	Uncollectible Loans	-	-	-	-	-
	Subtotal	1,001,000	1,180,000	1,210	244,694	1,000
Transfers						
701-1801-491.62-02	Planning & Development	-	-	-	10,000	10,000
701-1801-491.62-15	Capital Projects Fund	-	-	-	-	-
701-1801-491.62-38	CBD Revolving Loan Fd	-	-	-	-	-
701-1801-491.62-68	SBE Loan Fund 706	-	-	-	-	250,000
701-1802-408.62-83	GREDF	70,000	70,000	70,000	70,000	65,000
701-1802-408.62-84	Hist. Business District	-	-	-	-	-
701-1802-408.62-85	GREDF Economic Incent	-	-	-	-	-
	Subtotal	70,000	70,000	70,000	80,000	325,000
	Totals	1,075,000	1,254,000	71,322	325,734	338,000

FUND 703 CBD REVOLVING LOAN FUND

SUMMARY

The Quincy Central Business District Revolving Loan Program was established to stimulate the preservation and revitalization of the City's historic downtown by providing financial assistance to any current or prospective purchaser of commercial or commercial/residential properties for business purposes in the core area bounded by the Riverfront, Twelfth Street, Oak Street, and Payson Avenue.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Revenues						
703-0000-331.01-01	Interest Income	4,000	4,200	3,261	7,841	20,701
703-0000-331.01-04	Interest Income/Loans	8,600	6,000	9,606	6,160	8,257
703-0000-331.09-00	Revolving Loan Principal	30,000	-	30,697	60,089	100,102
703-0000-342.09-00	Other	-	40,000	-	-	-
703-0000-391.01-11	Mid Town Bus Dis Fd214	-	-	25,000	-	-
703-0000-391.01-36	Econ Dev Rev Loan Fund	-	-	-	-	-
	Totals	42,600	50,200	68,564	74,090	129,060
Expenses						
Contractual Services						
703-6319-408.31-02	Contracted Legal	1,000	52	-	-	-
703-6319-408.31-05	Professional Svc - Other	3,000	9,510	25,218	15,709	-
Miscellaneous						
703-6319-408.61-04	Other	-	448	304	-	-
703-6319-408.63-01	Loan Disb.-Econ. Dev.	200,000	292,990	50,000	150,000	30,000
703-6319-408.63-02	Uncollectible Loans	-	-	-	-	-
Transfers						
703-1801-491.62-02	Planning & Development	25,000	60,000	60,000	25,000	25,000
	Totals	229,000	363,000	135,522	190,709	55,000

FUND 704 NEIGHBORHOOD HOUSING REV LOAN FUND

SUMMARY

Funds are used to support housing developments that meet low income guidelines.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Revenues						
704-0000-331.01-01	Interest Income	300	1,000	451	1,403	4,107
704-0000-331.01-04	Interest Income/Loans	500	400	551	599	731
704-0000-331.09-00	Revolving Loan Principal	2,300	2,000	2,569	2,796	2,879
704-0000-342.09-00	Misc/Other Revenue	-	-	-	-	-
704-0000-391-18-00	Transfer from Bank 18	-	-	-	-	-
	Totals	3,100	3,400	3,571	4,798	7,717
Expenses						
Contractual Services						
704-6319-408.31-02	Contracted Legal	-	500	-	-	-
704-6319-408.31-05	Professional Svc - Other	-	500	-	-	-
704-6319-408.35-01	Repair & Maint - Building	-	500	-	-	-
704-6319-408.38-09	Insurance-Liability	-	-	-	-	-
		-	1,500	-	-	-
Miscellaneous						
704-6319-408.61-02	Taxes	-	-	-	-	-
704-6319-408.63-01	Loan Disb.-Econ. Dev.	78,000	101,500	-	-	-
704-1801-491-62-02	Planning & Dev	35,000	10,000	-	-	-
	Totals	113,000	113,000	-	-	-

FUND 712 SISTER CITY COMMISSION

SUMMARY

The Sister City Commission Fund was established to hold the funds for the commission. The Sister City Commission receives a \$5,000 subsidy from the General Fund each year. The expenses are related to student exchanges and travel costs to and from Hereford, Germany by Quincy Notre Dame, the Quincy University Men's Soccer team and Quincy University Choir. Quincy Senior High school German students also receive financial support with their educational needs and travel expenses.

Due to budget constraints the Sister City Commission did not receive any General Fund subsidy for the fiscal year ending 4/30/2019. This subsidy was restored in FY 2020.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Revenue						
712-0000-321.00-00	Donations-Not Restricted	10,000	10,000	4,850	7,475	26,790
712-0000-331.01-01	Interest Income	50	50	260	469	1,057
712-0000-342.09-00	Other	10,000	10,000	-	-	6,115
712-0000-361.05-03	Public Reimbursements		-	-	-	-
712-0000-391.01-01	General Fund	2,000	2,000	-	-	-
	Totals	22,050	22,050	5,110	7,944	33,962
Expenses						
Contractual Services						
712-1705-407.39-04	Travel	7,000	7,000	6,000	-	1,598
Commodities						
712-1705-407.41-01	Postage	150	100	-	-	-
Miscellaneous						
712-1705-407.61-01	Dues	800	800	710	710	710
712-1705-407.61-04	Other	25,000	24,000	2,095	1,308	18,301
	Subtotal	25,800	24,800	2,805	2,018	19,011
	Totals	32,950	31,900	8,805	2,018	20,609

FUND 719 LINCOLN BICENTENNIAL COMMISSION

SUMMARY

This fund was established in FY 2006 and started with private contributions for the Lincoln Bicentennial celebration and Looking for Lincoln projects. The Lincoln Interruptive Center Advisory Board currently solicits private funds or seeks grants for Lincoln event programming and renovates the Lincoln Interpretative Center located at 128 N. 5th Street.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Revenues						
719-0000-321.00-00	Donations-Not Restricted	2,750	2,750	-	-	1,675
719-0000-331.01-01	Interest Income	100	100	17	33	124
719-0000-342.09-00	Miscellaneous Other	150	150	-	-	330
719-0000-361-05-03	Public Reimbursements	-	-	-	-	-
719-0000-382.01-10	Local Source Restricted Cont	2,750	2,750	300	-	875
719-0000-382.02-01	State Grant	-	-	-	-	-
719-0000-391.01-01	Trnsfr from General Fund	-	-	-	-	-
	Totals	5,750	5,750	317	33	3,004
Expenses						
Contractual Services						
719-1707-407.31-03	Instructional	-	-	-	-	-
719-1707-407.31-05	Prof Svc - Other	1,500	1,500	-	-	-
719-1707-407.35-01	Repair & Maint - Building	1,000	1,000	-	-	-
719-1707-407.39-02	Advertising/Publishing	-	-	-	-	-
719-1707-407.39-08	Contracted Services	5,500	5,500	1,918	-	7,555
	Subtotal	8,000	8,000	1,918	-	7,555
Commodities						
719-1707-407.41-01	Postage	-	-	-	-	-
719-1707-407.41-02	Office Supplies	-	-	-	-	-
	Subtotal	-	-	-	-	-
Miscellaneous						
719-1707-407.61-01	Dues	100	100	-	100	100
719-1707-407.61-04	Other	-	-	-	-	-
719-1707-407.62-90	Non-Dept. Disbursements	-	-	-	-	-
	Totals	8,100	8,100	1,918	100	7,655

FUND 720 HUMAN RIGHTS COMMISSION

SUMMARY

This fund was created in FY 2008 to collect/disburse the Human Rights Commission donations for the African-American Cultural Fair and Human Rights Study Circles.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Revenues						
720-0000-321.00-00	Donations	-	-	-	-	-
720-0000-331.01-01	Interest	5	5	2	3	11
720-0000-349.09-00	Other	-	-	-	-	-
	Totals	5	5	2	3	11
Expenses						
Contractual Services						
720-1706-407.31-03	Instructional	-	-	-	-	-
720-1706-407.31-05	Other	-	-	-	-	-
720-1706-407.39-02	Advertising/Publishing	276	243	-	-	200
720-1706-407.39-08	Contracted Services	-	-	-	-	-
	Subtotal	276	243	-	-	200
Commodities						
720-1706-407.41-01	Postage	-	-	-	-	-
720-1706-407.41-02	Office Supplies	100	100	-	-	-
	Subtotal	100	100	-	-	-
Miscellaneous						
720-1706-407.61-04	Other	-	-	-	-	-
	Totals	376	343	-	-	200

PURPOSE

The Landfill Superfund fund was created to collect/disperse costs related to remedial action at Municipal Landfills No. 2 & No. 3. The City and other participating defendants entered into a settlement agreement in 1995 with the U.S. EPA to share expenses and obligations for remediation and monitoring of the closed landfills. The settlement agreement established the “Quincy Landfill Remedial Design/Remedial Action group” (RD/RA Group), and defined the City’s share of responsibility as 38% of the total. Historically, the RD/RA Group issues cash calls in increments of \$200,000 to pay expenses, of which the City is responsible for \$76,000. For the coming Fiscal Year, one cash call is anticipated. In addition, the RD/RA is proposing construction of a forcemain to transfer leachate from the landfill directly to the City’s sanitary sewer. Currently leachate is hauled by tanker truck. The construction of the forcemain will pay for itself in time through reduced leachate disposal costs. The City’s portion of the capital construction of the force main is estimated at \$300,000 which is included in the FY23 budget.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Revenue						
721-0000-331.01-01	Interest Income	-	-	1	2	8
721-0000-391.01-01	From General Fund	376,000	152,000	-	76,000	76,000
	Totals	376,000	152,000	1	76,002	76,008
Expenses						
Contractual Services						
721-3716-405.39-08	Contracted Services	76,000	152,000	-	76,000	76,000
Capital Outlay						
721-3716-405.53-09	Infrastructure-Other	300,000	-	-	-	-
	Totals	376,000	152,000	-	76,000	76,000

FUND 724 ANIMAL RESCUE FUND

SUMMARY

In the fall of 2016 the “Quincy Animal Shelter” was named as a beneficiary of the Lori Nazimek estate (\$61,799.60). Because the city operates the animal shelter, we receipted these funds in FY 2017 as General Fund revenue (per the auditors). At that time, it was assumed these funds were to be used for costs already being incurred by our animal shelter contract. However, it was later determined that the city contract does not cover Rescue Costs. Therefore, this fund was moved to a Trust & Agency fund and we created this fund in FYE 2018. These funds cannot be used to offset day to day animal shelter operations. The contracted animal clinic tracks their cost of animal rescue and bills the city/this fund seperately as rescued animals are treated.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Revenues						
724-0000-321.00-00	Donations	-	-	-	-	-
724-0000-331.01-01	Interest	400	400	140	277	927
724-0000-391-01-01	Transfers from GF	-	-	-	-	-
	Totals	400	400	140	277	927
Expenses						
Contractual Services						
724-2116-402-39-08	Contracted Services	20,000	20,000	1,482	4,369	11,007
Commodities						
724-1704-407.46-11	Operational Supplies	-	-	-	-	-
	Subtotal	-	-	-	-	-
	Totals	20,000	20,000	1,482	4,369	11,007

FUND 743 TOURISM TAX FUND

SUMMARY

The Tourism Tax Fund receives all City Hotel/Motel Tax revenues. The current city Hotel/Motel tax rate is 8% as established by Ordinance 9314 adopted September 18, 2017. This ordinance calls for an annual rate review to occur each budget year. In January 2021, City Council adopted a resolution to maintain the same rate of 8% for another year.

The Hotel/Motel tax revenues are re-distributed based on the inter-governmental agreement with the QMEA (Quincy Metropolitan Exposition & Auditorium) / Oakley-Lindsay Center. This agreement was last amended February 17, 2015 as Ordinance 2015-07.

The City administers the fund and receives a 2% administrative cost share. The amount needed for the debt repay is transferred to the appropriate debt service funds. The remaining is disbursed as allowed based on the current agreement.

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Revenues						
743-0000-314.01-02	Hotel/Motel Tax	1,050,000	1,050,000	1,038,936	669,244	993,601
743-0000-314.01-08	Penalties on Delinq.Tax	-	-	1,011	1,842	2,489
743-0000-331.01-01	Interest Income	1,000	2,000	507	817	2,731
743-0000-331.01-02	Interest Tax Payments	600	-	446	728	312
	Totals	1,051,600	1,052,000	1,040,900	672,631	999,133

Expenses						
Transfers						
743-1803-401.62-56	Oakley-Lindsay Center	775,000	775,000	781,498	406,279	774,847
743-1803-491.62-01	General Fund	40,000	40,000	-	-	6,765
743-1803-491.62-23	2009 OLC G/O Bond Fd	222,960	242,000	222,960	222,960	222,960
743-1803-491.62-25	1996 G/O (H/M) Bond Fd	-	-	-	-	-
743-1803-491.62-96	QMEA Capital Reserve Fd	20,000	20,000	6,000	-	20,000
743-1899-401.61-04	Other	-	-	-	-	-
743-1899-401.65-01	Cost Share Administrative	21,000	21,000	20,622	12,842	20,910
	Totals	1,078,960	1,098,000	1,031,080	642,081	1,045,482

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PURPOSE

Quincy Public Library is an essential community service providing its patrons with materials, facilities, and programs to meet lifelong learning, cultural, and recreational needs. QPL is indispensable in providing access to information, educational opportunities and a place for community which helps Quincy maintain its strong standard of living

Goals and Objectives

Quincy Public Library's vision of creating, supporting, and promoting a literate community is firmly grounded by a strategic plan to fulfill community needs and encourage lifelong literacy. QPL goals include increase attendance in our early literacy programs by 10% each year. To grow our active cardholder base and reach out to those who are less active about ways to make the library a more user friendly, community centered space.

Past Fiscal Year Highlights

The library continued to hold in person programs including a Summer Read Program that consisted of 100 programs for all ages during the month of June and July. This year the library hosted a Quincy Reads program where the community read together a book of poetry by Native American author Joy Harjo. The library replaced glass behind the adult reference area and along the audio visual areas of the library. Additionally, the library had the dryvit reworked. It was cleaned, repaired and included 2 coats of paint.

Patrons in the community utilized the Grab and Go lockers at the four different locations: Iles and Lincoln-Douglas Elementary Schools, County Market at 48th and the front of the library building. These lockers provided contactless delivery of library materials 24/7. Additionally, the availability of online digital resources from the library's website significantly increased usage over the last year. Patrons have downloaded and streamed eBooks, audiobooks, magazines, movies, music, comics and more.

Budget Summary

Amount Carried Over May 1	\$ 450,000
Budgeted Revenue	\$3,571,917
Total Available	\$4,021,917
Budgeted Expenditures	\$3,922,897
Estimated Carry Over, April 30	\$ 99,019

QPL is budgeted to receive \$1,978,425 from the City of Quincy. This represents a 2% increase from the City's general funds, a significant increase in PPRT of \$578,615, and a flat levy of \$732,045. Additionally, QPL is budgeted to receive \$420,992 from the Townships of the Quincy Area Public Library District which is made up of portions of the surrounding Townships of Melrose, Gilmer, Ellington and Riverside. This is a decrease from prior years because they have expended all of their savings. QPL also expects to receive \$50,022 from the Mary Weems Barton Foundation for programming and updating children's furniture. Any remaining revenue budgeted is from grants and donations. In total QPL is budgeting \$4,021,917 in available funds to provide services for the community and expects to have \$99,019 remaining at year end depending on how projects go.

The library's budget has increased significantly with the anticipation of completing 2 large projects. The library's main capital building project is the working to replace the HVAC system which has not worked correctly since it was installed and continues to fail. Additionally, the library has kicked off a great campaign to purchase a new mobile library for the community to use at events, farmers markets, schools, and after school centers.

REVENUE SUMMARY

ACCOUNT DESCRIPTION	2022/2023	% Change	2021/2022	2021/2022	2020/2021	2019/2020
	PROPOSED BUDGET		REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL	YTD ACTUAL
Revenues						
City of Quincy Funding	1,978,425	11.49%	1,774,465	2,166,324	1,784,184	1,896,564
QPL Per Capita	59,000	16.16%	50,792	50,791	50,791	50,791
Town of Quincy Funding	420,992	-16.91%	506,695	426,586	457,691	508,151
Grants	220,000	238.46%	65,000	56,456	9,499	26,100
Book Revenue	3,000	0.00%	3,000	4,113	3,012	3,104
Charges for Services	12,500	-7.41%	13,500	14,442	18,106	27,007
Donations & Memorials	248,000	146.83%	100,476	309,912	97,353	111,405
Interest	5,000	233.33%	1,500	1,502	1,174	5,413
Rebates & Refunds	-		-	1,974	9,000	-
Miscellaneous	625,000		-	2,227	2,037	1,055
Total Revenues	3,571,917	42.00%	2,515,428	3,034,327	2,432,847	2,629,590

EXPENSE SUMMARY

ACCOUNT DESCRIPTION	2022/2023	% Change	2021/2022	2021/2022	2020/2021	2019/2020
	PROPOSED BUDGET		REVISED BUDGET	PROJECTED ACTUAL	YTD ACTUAL	YTD ACTUAL
Salaries & Benefits	1,807,697	6.39%	1,699,184	1,493,306	1,379,341	1,464,260
Contractual Services	371,050	-3.18%	383,228	413,083	332,262	317,893
Commodities	414,150	-8.76%	453,922	575,769	572,186	495,027
Capital Outlay	1,310,000	726.24%	158,550	126,066	45,045	51,948
Grant Expenses	20,000	-69.23%	65,000	2,985	7,243	44,621
Totals	3,922,897	42.14%	2,759,884	2,611,209	2,336,077	2,373,749

Totals by Division						
0101 Administration	1,988,807	-2.40%	2,037,640	1,780,607	1,586,868	1,757,446
0103 Marketing & Events	32,500	8.33%	30,000	42,622	29,685	20,675
0104 Childrens	32,000	-3.73%	33,240	28,958	26,032	31,753
0105 Adult/Circulation	164,880	-1.59%	167,546	155,506	137,559	142,597
0106 Outreach	35,400	-9.06%	38,926	29,098	27,704	38,946
0107 Young Adult	7,550	-16.57%	9,050	7,667	9,611	8,554
0108 Reference	79,500	-9.47%	87,820	212,251	220,766	107,129
0109 Audio Visual	99,500	1.02%	98,500	101,364	124,093	89,775
0110 Tech Services	45,760	3.53%	44,200	46,630	43,071	45,212
0111 Maintenance	1,437,000	574.77%	212,962	206,506	130,688	131,662
Totals	3,922,897	42.14%	2,759,884	2,611,209	2,336,077	2,373,749

Quincy Public Library

Revenue

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Revenues						
001-0000-311.00-00	Quincy Tax Funds	-	1,774,465	-		
001-0000-311.05-00	Property Tax Levy	732,045	-	732,045	730,441	731,530
001-0000-311.06-00	City Subsidy	667,765	-	654,610	649,876	736,698
001-0000-311.10-00	PPRT Funds	578,615	-	709,859	403,867	325,670
001-0000-311.10-01	PPRT Overage	-	-	69,810	-	102,666
001-0000-312.00-00	QPL Per Capita	59,000	50,792	50,791	50,791	50,791
001-0000-313.00-00	TQAPLD contract receipts	317,492	305,281	302,933	293,540	282,250
001-0000-314.00-00	TQ Per Capita	16,000	13,902	16,403	13,901	13,901
001-0000-315.02-00	TQAPLD	87,500	187,512	107,250	150,250	212,000
001-0000-321.00-00	Grants	200,000	45,000	53,456	6,499	26,100
001-0000-321.05-00	Big Read	20,000	20,000	3,000	3,000	-
001-0000-331.00-00	Lost/Damaged	3,000	3,000	4,113	3,012	3,104
001-0000-338.00-00	Landrum Books Sales	-	-	-	-	-
001-0000-341.01-00	Copier Fees	1,000	1,000	1,853	1,721	2,611
001-0000-341.02-00	Fax Machines	-	-	-	-	-
001-0000-341.03-00	Fines and Fees	1,000	1,000	3,146	6,464	12,511
001-0000-341.04-00	LAN Printers	5,000	5,000	3,792	2,988	5,004
001-0000-341.05-00	Genealogy Research	500	500	151	133	231
001-0000-341.06-00	Non Resident Cards	5,000	6,000	5,500	6,800	6,650
001-0000-351.00-00	Donations & Memorials	8,000	8,000	198,629	16,675	48,057
001-0000-351.04-00	Weems Barton Foundation	200,000	71,038	102,538	55,423	40,000
001-0000-351.05-00	Friends of the Library	40,000	21,438	8,745	25,255	23,348
001-0000-360.01-00	Miscellaneous	-	-	-	-	-
001-0000-361.00-00	Interest	5,000	1,500	1,502	1,174	5,413
001-0000-362.00-00	Rebates and Refunds	-	-	1,974	9,000	-
001-0000-363.00-00	Miscellaneous	625,000	-	2,227	2,037	1,055
001-0000-370.00-00	Fund Raising	-	-	-	-	-
		3,571,917	2,515,428	3,034,327	2,432,847	2,629,590

Quincy Public Library

Expenses

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
ADMINISTRATION						
Salaries & Benefits						
001-0101-451.11-01	Salary/Wages	1,363,284	1,224,828	1,075,364	984,809	1,053,165
001-0101-451.11-02	Overtime	1,000	500	955	84	777
001-0101-451.21-01	Health/Life	159,077	226,855	143,396	163,429	184,326
001-0101-451.21-02	Vision/Dental	16,610	-	11,886	1,395	12,993
001-0101-451.21-03	Life Ins/EE benefit	2,021	2,021	134	134	2,201
001-0101-451.21-05	Health Clinic	15,000	19,000	28,695	13,980	16,015
001-0101-451.22-01	FICA	103,275	92,683	79,243	72,643	77,164
001-0101-451.22-03	Unemployment	3,100	3,100	3,092	3,067	2,689
001-0101-451.23-01	IMRF	144,330	130,197	150,541	139,800	114,930
Total Salaries and Benefits		1,807,697	1,699,184	1,493,306	1,379,341	1,464,260
Contract Services						
001-0101-451.31.01	Accounting	4,000	4,000	4,635	4,000	3,000
001-0101-451.31.02	Legal	3,500	3,500	3,478	2,670	2,250
001-0101-451.31.04	Other	1,560	1,630	1,560	1,630	1,680
001-0101-451.31.06	Computer Technician	18,000	18,000	-	-	-
001-0101-451.32-03	Other Equip Contracts	25,000	25,000	21,421	16,951	21,485
001-0101-451.34-02	Meetings	4,000	8,000	7,609	6,342	3,174
001-0101-451.34-03	Conferences	6,000	4,000	2,739	3,781	2,731
001-0101-451.34-04	QPL Day	5,500	3,500	1,041	1,095	5,684
001-0101-451.35-02	Computers	15,000	14,000	11,552	12,544	3,060
001-0101-451.37-01	Telephone	7,000	7,000	8,939	4,213	6,172
001-0101-451.38-01	MICA	39,600	50,250	43,591	60,283	48,633
001-0101-451.38-03	Surety	1,650	-	-	-	-
001-0101-451.39-01	Legal Advertising	-	-	-	-	-
001-0101-451.39-03	Travel (Local)	500	200	-	25	23
001-0101-451.39-04	Staff Recruitment & Mntn	1,000	1,000	1,120	578	868
001-0101-451.39-07	Dues & Memberships	4,500	4,500	3,768	4,288	2,799
001-0101-451.39-08	Bank & Finance Fees	600	600	301	396	422
001-0101-451-.39-09	Miscellaneous	-	-	184	184	-
		137,410	145,180	111,938	118,980	101,981
Commodities						
001-0101-451.41-01	Department supplies	6,000	8,000	4,353	7,618	4,164
001-0101-451.41-02	Board	200	300	1,386	427	150
001-0101-451.41-03	Specialty Supplies	2,000	2,000	1,088	780	1,500
001-0101-451.41-07	Postage	4,000	4,000	4,125	3,567	3,000
001-0101-451.41-08	Donor Relations Supply	500	500	-	-	225
001-0101-451.43-00	Books	1,000	1,000	620	530	453
001-0101-451.46-00	Programs	-	-	-	(95)	-
001-0101-451.48.00	Materils from Donations	-	21,438	34,740	23,432	85,144
		13,700	37,238	46,312	36,259	94,636
Grant Expenses						
001-0101-451.50-01	Big Read Grant	20,000	20,000	-	-	19,676
001-0101-451.50-02	Adult New Reader	-	-	-	-	-
001-0101-451.50-10	Digitization	-	-	-	-	19,255
001-0101-451.50-12	Back to Books	-	-	-	-	-
001-0101-451.50-19	Miscellaneous	-	45,000	2,985	7,243	5,690
		20,000	65,000	2,985	7,243	44,621

Quincy Public Library

Expenses

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
Capital						
001-0101-451.52-01	Equip Capital Outlay	-	-	-	-	-
001-0101-451.52-02	Computers	10,000	91,038	126,066	45,045	51,948
		10,000	91,038	126,066	45,045	51,948
ADMINISTRATION TOTAL		1,988,807	2,037,640	1,780,607	1,586,868	1,757,446
<u>MARKETING & EVENTS</u>						
Commodities						
001-0103-451.46-00	Programs	12,000	12,000	9,943	9,873	11,062
001-0103-451.47-00	Public Relations	20,500	18,000	17,817	19,562	9,613
001-0103-451.48-00	Donations & Memorials	-	-	14,862	250	56
MARKETING & EVENTS TOTAL		32,500	30,000	42,622	29,685	20,675
<u>CHILDRENS</u>						
Commodities						
001-0104-451.43-00	Books	25,000	25,000	23,632	21,787	27,502
001-0104-451.44-00	Periodicals	800	800	707	712	812
001-0104-451.45-00	AV Materials	6,200	6,200	2,581	2,498	2,729
001-0104-451.48-00	Materials from Donations	-	1,240	2,038	1,035	710
CHILDRENS TOTAL		32,000	33,240	28,958	26,032	31,753
<u>ADULT/CIRCULATION</u>						
Contract Services						
001-0105-451.32-02	Auto System Serv Cont	23,000	23,000	21,690	12,682	18,104
001-0105-451.32-03	Other Equip Contracts	-	-	(250)	-	-
001-0105-451.32-04	RSA	50,880	48,398	46,399	46,902	44,562
	Subtotal	73,880	71,398	67,839	59,584	62,666
Commodities						
001-0105-451.41-05	Dynix Supplies	7,000	7,000	3,255	4,759	6,634
001-0105-451.43-00	Books	80,000	80,000	79,218	69,601	69,863
001-0105-451.44-00	Periodicals	4,000	4,000	3,574	3,417	3,434
001-0105-451.48-00	Materials for Donations	-	5,148	1,620	198	-
	Subtotal	91,000	96,148	87,667	77,975	79,931
ADULT/CIRCULATION TOTAL		164,880	167,546	155,506	137,559	142,597
<u>OUTREACH</u>						
Commodities						
001-0106-451.43-00	Books	22,000	15,000	21,453	12,965	23,614
001-0106-451.43-30	School Books	10,000	10,000	5,474	9,688	9,956
001-0106-451.44-00	Periodicals	400	400	398	306	326
001-0106-451.45-00	AV Materials	3,000	1,500	1,218	2,315	2,869
001-0106-451.48-00	Materials for Donations	-	12,026	555	2,430	2,181
OUTREACH TOTAL		35,400	38,926	29,098	27,704	38,946
<u>YOUNG ADULT</u>						
Commodities						
001-0107-451.43-00	Books	7,250	7,250	7,265	7,468	5,115
001-0107-451.43-02	Purchased from Donations	300	-	-	-	-
001-0107-451.44-00	Periodicals	-	300	270	230	280

Quincy Public Library

Expenses

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2022/2023 PROPOSED BUDGET	2021/2022 REVISED BUDGET	2021/2022 PROJECTED ACTUAL	2020/2021 YTD ACTUAL	2019/2020 YTD ACTUAL
001-0107-451.45-00	AV Materials	-	1,500	132	1,913	3,159
YOUNG ADULT TOTAL		7,550	9,050	7,667	9,611	8,554
<u>REFERENCES</u>						
Commodities						
001-0108-451.41-01	Department Supplies	500	500	311	51	307
001-0108-451.43-00	Books	6,500	6,500	5,463	6,660	5,615
001-0108-451.44-00	Periodicals	10,000	10,000	9,728	9,409	9,889
001-0108-451.45-01	Digital/Electronic	60,000	60,000	196,094	195,726	85,654
001-0108-451.45-06	Microfilm	2,500	2,500	651	1,240	2,194
001-0108-451.48-00	Materials for Donations	-	8,320	4	7,680	3,470
REFERENCES TOTAL		79,500	87,820	212,251	220,766	107,129
<u>AUDIO VISUAL</u>						
001-0109-451.41-01	Department	1,500	1,500	95	1,472	1,355
001-0109-451.45-00	AV Materials	38,000	37,000	42,735	43,921	35,483
001-0109-451.45-01	Digital/Electronic	60,000	60,000	58,534	78,700	52,937
AUDIO/VISUAL TOTAL		99,500	98,500	101,364	124,093	89,775
<u>TECH SERVICES</u>						
Contracted Services						
001-0110-451.37-04	OCLC	32,760	31,200	33,977	30,261	30,261
Commodities						
001-0110-451.41-01	Department	13,000	13,000	12,653	12,810	14,951
TECH SERVICES TOTAL		45,760	44,200	46,630	43,071	45,212
<u>MAINTENANCE</u>						
Contracted Services						
001-0111-451.32-01	Building Service Contr	15,000	15,450	16,721	17,154	14,535
001-0111-451.33-01	Electricity	60,000	60,000	61,956	49,208	62,154
001-0111-451.33-02	Water	3,000	3,000	2,131	2,255	3,052
001-0111-451.35-01	Building Repair Mainten	20,000	20,000	83,720	18,205	16,153
001-0111-451.35-03	Equipment Repair	25,000	33,000	30,730	34,508	22,862
001-0111-451.35-05	Vehicle Repair Maintenan	4,000	4,000	4,071	2,107	4,229
Total Contracted Services		127,000	135,450	199,329	123,437	122,985
Commodities						
001-0111-451.41-03	Specialty Supplies	10,000	10,000	7,177	7,251	8,677
Total Commodities		10,000	10,000	7,177	7,251	8,677
Capital Outlay						
001-0111-451.52-00	Capital Outlay	900,000	67,512	-	-	-
001-0111-451.52-04	Building Capital Outlay	200,000	-	-	-	-
001-0111-451.52-12	Vehicle	200,000	-	-	-	-
MAINTENANCE TOTAL		1,437,000	212,962	206,506	130,688	131,662
Totals		3,922,897	2,759,884	2,611,209	2,336,077	2,373,749

	2022/2023		2021/2022	2021/2022	2020/2021	2019/2020
	PROPOSED	% Change	REVISED	PROJECTED	YTD	YTD
	BUDGET		BUDGET	ACTUAL	ACTUAL	ACTUAL
Income:						
Appropriations	276,600	15.25%	240,000	240,000	240,000	235,167
Burials	2,000	66.67%	1,200	2,450	5,950	4,275
Donation	500	0.00%	500	0	50	15,000
Interest Income	1,500	-79.45%	7,300	1,118	11,929	11,773
Recycling	0	#DIV/0!		0	0	72
Sale of Lots	2,000	0.00%	2,000	6,850	19,500	1,150
carryover balance		#DIV/0!				
Total Income	282,600	12.59%	251,000	250,418	277,429	267,437
Expenses:						
Audit	2,000	33.33%	1,500	2,000	2,000	1,500
Capital Improvements	12,500	-16.67%	15,000	33,543	12,893	12,863
Equipment	4,000	0.00%	4,000	4,000	31,145	10,405
Equipment- Small	2,000	0.00%	2,000	2,000	2,001	1,536
Insurance	23,138	11.78%	20,700	6,868	10,796	16,903
Labor	108,840	19.29%	91,240	40,740	57,315	47,247
Licenses	350	59.09%	220	422	702	10
Maintenance/Supplies	1,344	-32.80%	2,000	4,449	-2,177	4,785
Mausoleum Repairs	0	#DIV/0!		42	0	
MICA	21,090	22.40%	17,230	17,574	17,229	16,727
Miscellaneous	500	-31.79%	733	521	0	
Mowers	6,000	0.00%	6,000	29,919	15,946	8,741
Office	1,000	0.00%	1,000	11,803	707	379
Other taxes	3,850	0.00%	3,850	2,726	3,731	3,001
PAYROLL TAXES	12,672	13.03%	11,211	7,050	10,576	6,364
Salaries	56,816	2.71%	55,316	63,316	62,758	55,316
Tree Fund	10,000	100.00%	5,000	20,000	6,950	9,000
Gasoline	7,000	250.00%	2,000	5,686	2,084	1,372
Truck Expense	0	-100.00%	1,000	136	33,718	0
Utilites: Electric	7,000	16.67%	6,000	7,267	6,151	6,600
Utilities: Telephone	1,500	-62.50%	4,000	1,451	1,641	2,737
Utilities: Water	1,000	0.00%	1,000	727	602	613
		#DIV/0!				
Total Expenses	282,600	12.59%	251,000	262,240	276,769	206,098

Capital Improvement Plan FY23 - FY27

Ward Spending by Source of Funds

Ward	MFT Fund 210	Capital Fund 301	Water Fund 501	Sewer Fund 502	Federal, Grant, & TIF Funds	Total
1	\$ 620,000	\$ 2,720,000	\$ 822,000	\$ 890,000	\$ -	\$ 5,052,000
2	340,000	2,310,000	1,334,000	1,500,000	-	5,484,000
3	650,000	1,975,000	470,000	300,000	-	3,395,000
4	300,000	3,065,000	1,922,000	1,640,000	-	6,927,000
5	880,000	1,280,000	40,000	200,000	-	2,400,000
6	310,000	2,970,000	1,030,000	795,000	-	5,105,000
7	-	4,760,000	2,810,000	2,480,000	-	10,050,000
Community	1,860,000	660,000	1,170,000	2,010,000	6,959,440	12,659,440
	\$ 4,960,000	\$ 19,740,000	\$ 9,598,000	\$ 9,815,000	\$ 6,959,440	\$ 51,072,440

Ward Spending per FY

Ward	FY23	FY24	FY25	FY26	FY27	Total
1	\$ 1,450,000	\$ 670,000	\$ 1,282,000	\$ 750,000	\$ 900,000	\$ 5,052,000
2	1,890,000	1,050,000	556,000	1,196,000	792,000	5,484,000
3	1,400,000	400,000	815,000	360,000	420,000	3,395,000
4	1,371,000	1,886,000	1,260,000	1,210,000	1,200,000	6,927,000
5	690,000	330,000	550,000	680,000	150,000	2,400,000
6	2,055,000	1,100,000	1,200,000	150,000	600,000	5,105,000
7	5,160,000	1,700,000	800,000	650,000	1,740,000	10,050,000
Community	620,000	6,990,000	3,049,440	400,000	1,600,000	12,659,440
	\$ 14,636,000	\$ 14,126,000	\$ 9,512,440	\$ 5,396,000	\$ 7,402,000	\$ 51,072,440

Fund Spending per FY

Fund	FY23	FY24	FY25	FY26	FY27	Total
MFT 210	980,000	1,220,000	1,150,000	1,090,000	520,000	4,960,000
Capital 301	7,445,000	3,030,000	3,235,000	2,570,000	3,460,000	19,740,000
Water 501	2,486,000	3,066,000	1,648,000	1,006,000	1,392,000	9,598,000
Sewer 502	3,725,000	1,900,000	2,230,000	730,000	1,230,000	9,815,000
Federal/Grant/TIF	-	4,910,000	1,249,440	-	800,000	6,959,440
	\$ 14,636,000	\$ 14,126,000	\$ 9,512,440	\$ 5,396,000	\$ 7,402,000	\$ 51,072,440

Project #: 15109
Project Location: 16th Street, Sycamore to Locust
Ward: 1
Description: Extend water main to remove dead ends, 0-5 lead service replacements. Mill & overlay asphalt street surface.

Funding Sources	FY23	FY24	FY25	FY26	FY27	Total
Motor Fuel Tax	-	370,000	-	-	-	370,000
Water Fund	-	300,000	-	-	-	300,000
Sewer Fund	-	-	-	-	-	-
Capital Projects Fund	-	-	-	-	-	-
Total	-	670,000	-	-	-	670,000

Project #: 16111
Project Location: Wells Avenue, 17th to 18th; Center Avenue, 17th to 18th; 17th Street, Locust to Seminary
Ward: 1
Description: Reconstruct 17th St. & Wells Ave with C&G, storm sewers, etc..

Funding Sources	FY23	FY24	FY25	FY26	FY27	Total
Motor Fuel Tax	-	-	-	-	-	-
Water Fund	50,000	-	-	-	-	50,000
Sewer Fund	500,000	-	-	-	-	500,000
Capital Projects Fund	900,000	-	-	-	-	900,000
Total	1,450,000	-	-	-	-	1,450,000

Project #: 14103
Project Location: Sycamore Street, 3rd to 4th Streets
Ward: 1
Description: Extend water main to remove dead-ends. Mill & overlay asphalt street.

Funding Sources	FY23	FY24	FY25	FY26	FY27	Total
Motor Fuel Tax	-	-	-	-	-	-
Water Fund	-	-	154,000	-	-	154,000
Sewer Fund	-	-	50,000	-	-	50,000
Capital Projects Fund	-	-	160,000	-	-	160,000
Total	-	-	364,000	-	-	364,000

Project #: 22116
Project Location: North 16th Street, Koch's Lane to Wellington Court
Ward: 1
Description: Mill surface; construct HMA binder & surface courses.

Funding Sources	FY23	FY24	FY25	FY26	FY27	Total
Motor Fuel Tax	-	-	250,000	-	-	250,000
Water Fund	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-
Capital Projects Fund	-	-	-	-	-	-
Total	-	-	250,000	-	-	250,000

Project #: 23101
Project Location: North 14th Street, Sycamore to Locust
Ward: 1
Description: Reconstruct pavement (existing oil & chip), new curb & gutter, extend water main to remove dead ends.

Funding Sources	FY23	FY24	FY25	FY26	FY27	Total
Motor Fuel Tax	-	-	-	-	-	-
Water Fund	-	-	-	150,000	-	150,000
Sewer Fund	-	-	-	140,000	-	140,000
Capital Projects Fund	-	-	-	460,000	-	460,000
Total	-	-	-	750,000	-	750,000

Project #: 23102
Project Location: North 15th Street, Cherry to Cedar
Ward: 1
Description: Reconstruct pavement (existing oil & chip), new curb & gutter, extend water main to remove dead ends.

Funding Sources	FY23	FY24	FY25	FY26	FY27	Total
Motor Fuel Tax	-	-	-	-	-	-
Water Fund	-	-	168,000	-	-	168,000
Sewer Fund	-	-	200,000	-	-	200,000
Capital Projects Fund	-	-	300,000	-	-	300,000
Total	-	-	668,000	-	-	668,000

Project #: 23103

Project Location: North 13th St. - Cedar to Locust

Ward: 1

Description: Replace oil & chip pavement with asphalt, curb & gutter, and sidewalks. Resurface pavement with curb & gutter,

Funding Sources	FY23	FY24	FY25	FY26	FY27	Total
Motor Fuel Tax	-	-	-	-	-	-
Water Fund	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-
Capital Projects Fund	-	-	-	-	900,000	900,000
Total	-	-	-	-	900,000	900,000

Project #: 15209
Project Location: College Avenue, 4th to 5th Street
Ward: 2
Description: Replace water main, 5-10 lead services; remove and replace curb & gutter; mill surface; construct HMA binder & surface courses.

Funding Sources	FY23	FY24	FY25	FY26	FY27	Total
Motor Fuel Tax	-	-	-	-	-	-
Water Fund	-	350,000	-	-	-	350,000
Sewer Fund	-	300,000	-	-	-	300,000
Capital Projects Fund	-	400,000	-	-	-	400,000
Total	-	1,050,000	-	-	-	1,050,000

Project #: 14203 & 20219
Project Location: North 2nd St. - Spring St. to College Avenue; Spring St. - N. 2nd to N 3rd
Ward: 2
Description: Remove abandoned RR tracks. Replace drainage structures. Replace water main. Mill surface. Construct HMA binder and surface courses. Reconstruct Spring Street.

Funding Sources	FY23	FY24	FY25	FY26	FY27	Total
Motor Fuel Tax	-	-	-	-	-	-
Water Fund	320,000	-	-	-	-	320,000
Sewer Fund	500,000	-	-	-	-	500,000
Capital Projects Fund	900,000	-	-	-	-	900,000
Total	1,720,000	-	-	-	-	1,720,000

Project #: 19216
Project Location: Elm Street, 2nd to 3rd Streets
Ward: 2
Description: Replace water main, 0-5 lead services; mill surface; construct HMA binder & surface courses.

Funding Sources	FY23	FY24	FY25	FY26	FY27	Total
Motor Fuel Tax	-	-	-	-	-	-
Water Fund	-	-	226,000	-	-	226,000
Sewer Fund	-	-	180,000	-	-	180,000
Capital Projects Fund	-	-	150,000	-	-	150,000
Total	-	-	556,000	-	-	556,000

Project #: 22219
Project Location: Cherry Street, 12th to 13th Street & N. 13th, Chestnut to Cherry Streets
Ward: 2
Description: Reconstruct pavement, new curb & gutter; mill surface; extend water main to remove dead-end

Funding Sources	FY23	FY24	FY25	FY26	FY27	Total
Motor Fuel Tax	-	-	-	-	-	-
Water Fund	-	-	-	100,000	-	100,000
Sewer Fund	-	-	-	220,000	-	220,000
Capital Projects Fund	-	-	-	410,000	-	410,000
Total	-	-	-	730,000	-	730,000

Project #: 23201
Project Location: Oak Street - N. 5th to N. 8th
Ward: 2
Description: Resurface street after water main & sewer replacements.

Funding Sources	FY23	FY24	FY25	FY26	FY27	Total
Motor Fuel Tax	170,000	-	-	-	-	170,000
Water Fund	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-
Capital Projects Fund	-	-	-	-	-	-
Total	170,000	-	-	-	-	170,000

Project #: 20217
Project Location: Cherry Street, 2nd Street to 3rd Street
Ward: 2/1
Description: Replace water main and lead services; mill surface; construct HMA binder & surface courses

Funding Sources	FY23	FY24	FY25	FY26	FY27	Total
Motor Fuel Tax	-	-	-	-	-	-
Water Fund	-	-	-	-	222,000	222,000
Sewer Fund	-	-	-	-	100,000	100,000
Capital Projects Fund	-	-	-	-	250,000	250,000
Total	-	-	-	-	572,000	572,000

Project #: 16213
Project Location: 15th Street, College Avenue to Elm Street
Ward: 2
Description: Repair base; mill surface; construct HMA binder & surface courses; replace 5-10 lead water services.

Funding Sources	FY23	FY24	FY25	FY26	FY27	Total
Motor Fuel Tax	-	-	-	-	-	-
Water Fund	-	-	-	116,000	-	116,000
Sewer Fund	-	-	-	150,000	-	150,000
Capital Projects Fund	-	-	-	200,000	-	200,000
Total	-	-	-	466,000	-	466,000

Project #: 16214
Project Location: 9th Street, Elm Street to Lind Street
Ward: 2
Description: Mill surface; construct HMA binder & surface courses.

Funding Sources	FY23	FY24	FY25	FY26	FY27	Total
Motor Fuel Tax	-	-	-	-	170,000	170,000
Water Fund	-	-	-	-	-	-
Sewer Fund	-	-	-	-	50,000	50,000
Capital Projects Fund	-	-	-	-	-	-
Total	-	-	-	-	220,000	220,000

Project #: 23301
Project Location: Shirlen Dr., Lawrence Rd., & North Branch Dr.
Ward: 3
Description: Mill asphalt surface; construct HMA binder & surface courses.

Funding Sources	FY23	FY24	FY25	FY26	FY27	Total
Motor Fuel Tax	290,000	-	-	-	-	290,000
Water Fund	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-
Capital Projects Fund	-	-	-	-	-	-
Total	290,000	-	-	-	-	290,000

Project #: 20325
Project Location: North 26th Street, Elm Street to Chestnut Street
Ward: 3
Description: Construct PCC curb & gutter; construct PCC sidewalk; mill asphalt surface; construct HMA binder & surface courses; extend water main to remove dead-ends.

Funding Sources	FY23	FY24	FY25	FY26	FY27	Total
Motor Fuel Tax	-	-	-	-	-	-
Water Fund	160,000	-	-	-	-	160,000
Sewer Fund	-	-	-	-	-	-
Capital Projects Fund	500,000	-	-	-	-	500,000
Total	660,000	-	-	-	-	660,000

Project #: 23302
Project Location: Cedar Street, North 24th to North 26th
Ward: 3
Description: Replace sewermain. Replace watermain. Mill asphalt surface; construct HMA binder & surface courses.

Funding Sources	FY23	FY24	FY25	FY26	FY27	Total
Motor Fuel Tax	-	-	-	-	-	-
Water Fund	-	-	190,000	-	-	190,000
Sewer Fund	-	-	300,000	-	-	300,000
Capital Projects Fund	-	-	325,000	-	-	325,000
Total	-	-	815,000	-	-	815,000

Project #: 20322
Project Location: Crestview Drive
Ward: 3
Description: Mill asphalt surface; construct HMA binder & surface courses.

Funding Sources	FY23	FY24	FY25	FY26	FY27	Total
Motor Fuel Tax	-	-	-	360,000	-	360,000
Water Fund	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-
Capital Projects Fund	-	-	-	-	-	-
Total	-	-	-	360,000	-	360,000

Project #: 23303
Project Location: North 26th - Chestnut to Cherry, Cedar to Spruce
Ward: 3
Description: Mill asphalt surface; construct HMA binder & surface courses; replace lead water services.

Funding Sources	FY23	FY24	FY25	FY26	FY27	Total
Motor Fuel Tax	-	-	-	-	-	-
Water Fund	-	-	-	-	120,000	120,000
Sewer Fund	-	-	-	-	-	-
Capital Projects Fund	-	-	-	-	300,000	300,000
Total	-	-	-	-	420,000	420,000

Project #: 21327
Project Location: North Avenue
Ward: 3
Description: Drainage improves; new replace curb & gutter; mill asphalt surface; construct HMA binder & surface courses.

Funding Sources	FY23	FY24	FY25	FY26	FY27	Total
Motor Fuel Tax	-	-	-	-	-	-
Water Fund	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-
Capital Projects Fund	450,000	-	-	-	-	450,000
Total	450,000	-	-	-	-	450,000

Project #: 23304
Project Location: Prairie Crossings
Ward: 3
Description: Pavement patching.

Funding Sources	FY23	FY24	FY25	FY26	FY27	Total
Motor Fuel Tax	-	-	-	-	-	-
Water Fund	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-
Capital Projects Fund	-	400,000	-	-	-	400,000
Total	-	400,000	-	-	-	400,000

Project #: 15407
Project Location: Hampshire St. - 18th to 20th Streets
Ward: 4
Description: Replace defective sanitary sewer; replace water main; mill surface; construct HMA binder & surface courses.

Funding Sources	FY23	FY24	FY25	FY26	FY27	Total
Motor Fuel Tax	-	-	-	-	-	-
Water Fund	406,000	-	-	-	-	406,000
Sewer Fund	470,000	-	-	-	-	470,000
Capital Projects Fund	355,000	-	-	-	-	355,000
Total	1,231,000	-	-	-	-	1,231,000

Project #: 16410
Project Location: 22nd Street - Jefferson St. to Payson Ave.
Ward: 4
Description: Replace water main; remove and replace curb & gutter; mill surface; construct HMA binder & surface courses.

Funding Sources	FY23	FY24	FY25	FY26	FY27	Total
Motor Fuel Tax	-	-	-	-	-	-
Water Fund	-	-	-	390,000	-	390,000
Sewer Fund	-	-	-	220,000	-	220,000
Capital Projects Fund	-	-	-	600,000	-	600,000
Total	-	-	-	1,210,000	-	1,210,000

Project #: 15408
Project Location: Kentucky Street, 16th Street to 18th Street
Ward: 4
Description: Replace water main & lead services; remove and replace curb & gutter; mill surface; construct HMA binder & surface courses.

Funding Sources	FY23	FY24	FY25	FY26	FY27	Total
Motor Fuel Tax	-	-	-	-	-	-
Water Fund	-	276,000	-	-	-	276,000
Sewer Fund	-	150,000	-	-	-	150,000
Capital Projects Fund	-	400,000	-	-	-	400,000
Total	-	826,000	-	-	-	826,000

Project #: 23401
Project Location: South 20th - Jersey St. to Grove Ave.
Ward: 4
Description: Replace lead water services. Mill surface; construct HMA binder & surface courses.

Funding Sources	FY23	FY24	FY25	FY26	FY27	Total
Motor Fuel Tax	-	160,000	-	-	-	160,000
Water Fund	-	55,000	-	-	-	55,000
Sewer Fund	-	-	-	-	-	-
Capital Projects Fund	-	-	-	-	-	-
Total	-	215,000	-	-	-	215,000

Project #: 23402
Project Location: Jersey Street - 16th to 18th Streets
Ward: 4
Description: Replace water main & lead services; mill surface; construct HMA binder & surface courses.

Funding Sources	FY23	FY24	FY25	FY26	FY27	Total
Motor Fuel Tax	-	-	-	-	-	-
Water Fund	-	385,000	-	-	-	385,000
Sewer Fund	-	100,000	-	-	-	100,000
Capital Projects Fund	-	360,000	-	-	-	360,000
Total	-	845,000	-	-	-	845,000

Project #: 23403
Project Location: Spring Street - 16th to 18th Streets / North 17th - Broadway to Spring
Ward: 4
Description: Repair sewer main. Mill surface; construct HMA binder & surface courses

Funding Sources	FY23	FY24	FY25	FY26	FY27	Total
Motor Fuel Tax	-	-	-	-	-	-
Water Fund	-	-	410,000	-	-	410,000
Sewer Fund	-	-	200,000	-	-	200,000
Capital Projects Fund	-	-	650,000	-	-	650,000
Total	-	-	1,260,000	-	-	1,260,000

Project #: 23404
Project Location: Emery Drive
Ward: 4
Description: Mill surface; construct HMA binder & surface courses.

Funding Sources	FY23	FY24	FY25	FY26	FY27	Total
Motor Fuel Tax	140,000	-	-	-	-	140,000
Water Fund	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-
Capital Projects Fund	-	-	-	-	-	-
Total	140,000	-	-	-	-	140,000

Project #: 23405
Project Location: South 23rd - Harrison to Monroe
Ward: 4
Description: Add curb & gutter, storm sewers, resurfacing pavement, new pavement and sidewalks.

Funding Sources	FY23	FY24	FY25	FY26	FY27	Total
Motor Fuel Tax	-	-	-	-	-	-
Water Fund	-	-	-	-	-	-
Sewer Fund	-	-	-	-	500,000	500,000
Capital Projects Fund	-	-	-	-	700,000	700,000
Total	-	-	-	-	1,200,000	1,200,000

Project #: 23501
Project Location: Fox Run West Culvert Replacement
Ward: 5
Description: Replace existing pipe culvert with a larger box culvert, resurface street.

Funding Sources	FY23	FY24	FY25	FY26	FY27	Total
Motor Fuel Tax	-	-	-	-	-	-
Water Fund	40,000	-	-	-	-	40,000
Sewer Fund	-	-	-	-	-	-
Capital Projects Fund	430,000	-	-	-	-	430,000
Total	470,000	-	-	-	-	470,000

Project #: 16517
Project Location: Monroe Street, 24th to 28th
Ward: 5
Description: Mill surface; construct HMA binder & surface courses.

Funding Sources	FY23	FY24	FY25	FY26	FY27	Total
Motor Fuel Tax	220,000	-	-	-	-	220,000
Water Fund	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-
Capital Projects Fund	-	-	-	-	-	-
Total	220,000	-	-	-	-	220,000

Project #: 16515
Project Location: 28th St. - Midlan Dr. to Harrison St., Midlan Dr. - 28th St to Curtis Creek Dr.
Ward: 5
Description: Mill surface; construct HMA binder & surface courses.

Funding Sources	FY23	FY24	FY25	FY26	FY27	Total
Motor Fuel Tax	-	330,000	-	-	-	330,000
Water Fund	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-
Capital Projects Fund	-	-	-	-	-	-
Total	-	330,000	-	-	-	330,000

Project #: 16514
Project Location: Callaway Drive, Cambridge Road to 36th Street
Ward: 5
Description: Mill surface; construct HMA binder & surface courses.

Funding Sources	FY23	FY24	FY25	FY26	FY27	Total
Motor Fuel Tax	-	-	-	150,000	-	150,000
Water Fund	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-
Capital Projects Fund	-	-	-	-	-	-
Total	-	-	-	150,000	-	150,000

Project #: 22524
Project Location: Quail Creek, Hampton Lane to South 46th Street
Ward: 5
Description: Mill surface; construct HMA binder & surface courses.

Funding Sources	FY23	FY24	FY25	FY26	FY27	Total
Motor Fuel Tax	-	-	-	-	150,000	150,000
Water Fund	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-
Capital Projects Fund	-	-	-	-	-	-
Total	-	-	-	-	150,000	150,000

Project #: 23502
Project Location: Van Buren Street - S. 24th to end
Ward: 5
Description: Resurface street, drainage improvements.

Funding Sources	FY23	FY24	FY25	FY26	FY27	Total
Motor Fuel Tax	-	-	-	-	-	-
Water Fund	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-
Capital Projects Fund	-	-	350,000	-	-	350,000
Total	-	-	350,000	-	-	350,000

Project #: 23503
Project Location: Breckenridge Subdivision
Ward: 5
Description: Mill surface; construct HMA binder & surface courses.

Funding Sources	FY23	FY24	FY25	FY26	FY27	Total
Motor Fuel Tax	-	-	-	-	-	-
Water Fund	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-
Capital Projects Fund	-	-	-	500,000	-	500,000
Total	-	-	-	500,000	-	500,000

Project #: 15608
Project Location: Monroe St. -16th to 18th Streets, 17th St. - Monroe to Madison
Ward: 6
Description: Replace watermain. Construct curb & gutter; mill surface; construct HMA binder & surface courses.

Funding Sources	FY23	FY24	FY25	FY26	FY27	Total
Motor Fuel Tax	-	-	-	-	-	-
Water Fund	130,000	-	-	-	-	130,000
Sewer Fund	145,000	-	-	-	-	145,000
Capital Projects Fund	750,000	-	-	-	-	750,000
Total	1,025,000	-	-	-	-	1,025,000

Project #: 16616
Project Location: Ohio Street, 18th Street to 19th Street
Ward: 6
Description: Replace water main sevices; mill surface; construct HMA binder & surface courses.

Funding Sources	FY23	FY24	FY25	FY26	FY27	Total
Motor Fuel Tax	160,000	-	-	-	-	160,000
Water Fund	70,000	-	-	-	-	70,000
Sewer Fund	-	-	-	-	-	-
Capital Projects Fund	-	-	-	-	-	-
Total	230,000	-	-	-	-	230,000

Project #: 20623
Project Location: Adams Street, 14th to 16th Streets
Ward: 6
Description: Replace water main. Construct PCC curb & gutter. Construct storm sewer. Mill surface; construct HMA binder & surface courses

Funding Sources	FY23	FY24	FY25	FY26	FY27	Total
Motor Fuel Tax	-	-	-	-	-	-
Water Fund	100,000	-	-	-	-	100,000
Sewer Fund	200,000	-	-	-	-	200,000
Capital Projects Fund	500,000	-	-	-	-	500,000
Total	800,000	-	-	-	-	800,000

Project #: 23601
Project Location: South 5th Street - Grant Drive to Jackson
Ward: 6
Description: Replace water main. Construct PCC curb & gutter. Construct storm sewer. Mill surface; construct HMA binder & surface courses

Funding Sources	FY23	FY24	FY25	FY26	FY27	Total
Motor Fuel Tax	-	-	-	-	-	-
Water Fund	-	-	300,000	-	-	300,000
Sewer Fund	-	-	250,000	-	-	250,000
Capital Projects Fund	-	-	650,000	-	-	650,000
Total	-	-	1,200,000	-	-	1,200,000

Project #: 16615
Project Location: Mary Lane - Klondike Road to St. Charles Drive
Ward: 6
Description: Mill surface; construct HMA binder & surface courses.

Funding Sources	FY23	FY24	FY25	FY26	FY27	Total
Motor Fuel Tax	-	-	-	150,000	-	150,000
Water Fund	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-
Capital Projects Fund	-	-	-	-	-	-
Total	-	-	-	150,000	-	150,000

Project #: 19618
Project Location: Ohio St. - 16th to 17th Streets; 17th St. Ohio to State
Ward: 6
Description: Replace watermain. Mill surface; construct HMA binder & surface courses, add curb & gutter

Funding Sources	FY23	FY24	FY25	FY26	FY27	Total
Motor Fuel Tax	-	-	-	-	-	-
Water Fund	-	330,000	-	-	-	330,000
Sewer Fund	-	200,000	-	-	-	200,000
Capital Projects Fund	-	570,000	-	-	-	570,000
Total	-	1,100,000	-	-	-	1,100,000

Project #: 22625
Project Location: Van Buren Street, 16th to 18th Streets
Ward: 6
Description: Construct PCC curb & gutter. Mill surface; construct HMA binder & surface courses

Funding Sources	FY23	FY24	FY25	FY26	FY27	Total
Motor Fuel Tax	-	-	-	-	-	-
Water Fund	-	-	-	-	100,000	100,000
Sewer Fund	-	-	-	-	-	-
Capital Projects Fund	-	-	-	-	500,000	500,000
Total	-	-	-	-	600,000	600,000

Project #: 16712
Project Location: Adams St. - 5th to 9th Streets
Ward: 7
Description: Replace water main. Construct PCC curb & gutter. Construct storm sewer. Mill surface; construct HMA binder & surface courses

Funding Sources	FY23	FY24	FY25	FY26	FY27	Total
Motor Fuel Tax	-	-	-	-	-	-
Water Fund	-	500,000	-	-	-	500,000
Sewer Fund	-	300,000	-	-	-	300,000
Capital Projects Fund	-	900,000	-	-	-	900,000
Total	-	1,700,000	-	-	-	1,700,000

Project #: 23701
Project Location: Jackson St. - 5th to 8th Streets
Ward: 7
Description: Replacement of failed sanitary sewer, pavement repairs,

Funding Sources	FY23	FY24	FY25	FY26	FY27	Total
Motor Fuel Tax	-	-	-	-	-	-
Water Fund	210,000	-	-	-	-	210,000
Sewer Fund	1,000,000	-	-	-	-	1,000,000
Capital Projects Fund	800,000	-	-	-	-	800,000
Total	2,010,000	-	-	-	-	2,010,000

Project #: 15710
Project Location: Madison St. - 8th to 12th Streets
Ward: 7
Description: Replace watermain and sewermain. Mill surface; construct HMA binder & surface courses.

Funding Sources	FY23	FY24	FY25	FY26	FY27	Total
Motor Fuel Tax	-	-	-	-	-	-
Water Fund	-	-	-	-	650,000	650,000
Sewer Fund	-	-	-	-	280,000	280,000
Capital Projects Fund	-	-	-	-	810,000	810,000
Total	-	-	-	-	1,740,000	1,740,000

Project #: 20716

Project Location: Payson Ave. - 5th to 8th Streets

Ward: 7

Description: Replace water main; remove & replace curb & gutter; remove existing sidewalks & replace with downtown streetscape design; mill street surface; and construct HMA binder & surface courses.

Funding Sources	FY23	FY24	FY25	FY26	FY27	Total
Motor Fuel Tax	-	-	-	-	-	-
Water Fund	1,000,000	-	-	-	-	1,000,000
Sewer Fund	650,000	-	-	-	-	650,000
Capital Projects Fund	1,500,000	-	-	-	-	1,500,000
Total	3,150,000	-	-	-	-	3,150,000

Project #: 23702

Project Location: South 5th St. - Adams to Jackson

Ward: 7

Description: Replace water main; rmill surface; construct HMA binder & surface courses.

Funding Sources	FY23	FY24	FY25	FY26	FY27	Total
Motor Fuel Tax	-	-	-	-	-	-
Water Fund	-	-	-	250,000	-	250,000
Sewer Fund	-	-	-	-	-	-
Capital Projects Fund	-	-	-	400,000	-	400,000
Total	-	-	-	650,000	-	650,000

Project #: 23703

Project Location: South 7th St. - York to State

Ward: 7

Description: Replace water main. Construct PCC curb & gutter. Construct storm sewer. Mill surface; construct HMA binder & surface courses

Funding Sources	FY23	FY24	FY25	FY26	FY27	Total
Motor Fuel Tax	-	-	-	-	-	-
Water Fund	-	-	200,000	-	-	200,000
Sewer Fund	-	-	250,000	-	-	250,000
Capital Projects Fund	-	-	350,000	-	-	350,000
Total	-	-	800,000	-	-	800,000

Project #: 15512
Project Location: 36th & Harrison
Ward: 5 (Community)
Description: Extend sanitary trunk sewer to Harrison Court area to permit additional development in southeast corner of Quincy

Funding Sources	FY23	FY24	FY25	FY26	FY27	Total
Motor Fuel Tax	-	-	-	-	-	-
Water Fund	-	-	-	-	-	-
Sewer Fund	-	-	-	-	300,000	300,000
Federal Funds	-	-	-	-	-	-
Capital Projects Fund	-	-	-	-	-	-
Total	-	-	-	-	300,000	300,000

Project #: 15709
Project Location: Sixth St. - Hampshire to Vermont Streets
Ward: 7 (Community)
Description: Streetscape reconstruction, sanitary & storm sewers; replace water main; remove and replace sidewalk, curb & gutter; mill surface; construct HMA binder & surface courses.

Funding Sources	FY23	FY24	FY25	FY26	FY27	Total
Motor Fuel Tax	-	-	-	-	-	-
Water Fund	-	400,000	-	-	-	400,000
Sewer Fund	-	400,000	-	-	-	400,000
IL Main St Grant (not a	-	2,400,000	-	-	-	2,400,000
TIF	-	1,070,000	-	-	-	1,070,000
Total	-	4,270,000	-	-	-	4,270,000

Project #: 16007
Project Location: Jefferson Street, 12th Street to 15th Street
Ward: 6 (Community)
Description: Replace manholes & catchbasins. Line sewer mains. Mill surface; construct HMA binder & surface courses.

Funding Sources	FY23	FY24	FY25	FY26	FY27	Total
Motor Fuel Tax	-	-	-	-	-	-
Water Fund	-	-	-	-	-	-
Sewer Fund	-	-	600,000	-	-	600,000
Federal Funds	-	-	-	-	-	-
Capital Projects Fund	-	-	300,000	-	-	300,000
Total	-	-	900,000	-	-	900,000

Project #: 16006
Project Location: Hampshire Street, 8th Street to 10th Street
Ward: 7 (Community)
Description: Replace watermain. Remove and replace curb & gutter; mill surface; construct HMA binder & surface courses.

Funding Sources	FY23	FY24	FY25	FY26	FY27	Total
Motor Fuel Tax	-	360,000	-	-	-	360,000
Water Fund	-	470,000	-	-	-	470,000
Sewer Fund	-	450,000	-	-	-	450,000
Federal Funds	-	1,440,000	-	-	-	1,440,000
Capital Projects Fund	-	-	-	-	-	-
Total	-	2,720,000	-	-	-	2,720,000

Project #: 23001
Project Location: Harrison Street Bridge over Curtis Creek
Ward: 5 (Community)
Description: Replacement of the existing bridge over Curtis Creek. Sidewalk and street improvements

Funding Sources	FY23	FY24	FY25	FY26	FY27	Total
Motor Fuel Tax	-	-	900,000	-	-	900,000
Water Fund	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-
Federal Funds	-	-	-	-	-	-
Capital Projects Fund	-	-	-	-	-	-
Total	-	-	900,000	-	-	900,000

Project #: 23002
Project Location: North 18th Bridge over Cedar Creek
Ward: 1/3 (Community)
Description: Bridge Maintenance: Deck Patching, joint replacement, bearing pad replacement.

Funding Sources	FY23	FY24	FY25	FY26	FY27	Total
Motor Fuel Tax	-	-	-	400,000	-	400,000
Water Fund	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-
Federal Funds	-	-	-	-	-	-
Capital Projects Fund	-	-	-	-	-	-
Total	-	-	-	400,000	-	400,000

Project #: 23003
Project Location: North 2nd - Vermont to Hampshire
Ward: 7 (Community)
Description: Pavement replacement, curb & gutter, storm sewer, drainage improvements. Pavement patching.

Funding Sources	FY23	FY24	FY25	FY26	FY27	Total
Motor Fuel Tax	-	-	-	-	-	-
Water Fund	-	-	-	-	-	-
Sewer Fund	260,000	-	-	-	-	260,000
Federal Funds	-	-	-	-	-	-
Capital Projects Fund	360,000	-	-	-	-	360,000
Total	620,000	-	-	-	-	620,000

Project #: 23004
Project Location: 7th & Jersey Bus Transfer Station
Ward: 7 (Community)
Description: Reconstruction of Parking Lot A to include an off-street bus loading area.

Funding Sources	FY23	FY24	FY25	FY26	FY27	Total
Motor Fuel Tax	-	-	-	-	-	-
Water Fund	-	-	-	-	-	-
Sewer Fund	-	-	-	-	-	-
IL Transit Build Funds	-	-	1,249,440	-	-	1,249,440
Capital Projects Fund	-	-	-	-	-	-
Total	-	-	1,249,440	-	-	1,249,440

Project #: 23005
Project Location: South 18th St. - Harrison to State
Ward: 6 (Community)
Description: Mill & Resurface, water service replacement, pavement patching, ADA Improvements

Funding Sources	FY23	FY24	FY25	FY26	FY27	Total
Motor Fuel Tax	-	-	-	-	200,000	200,000
Water Fund	-	-	-	-	300,000	300,000
Sewer Fund	-	-	-	-	-	-
Federal Funds	-	-	-	-	800,000	800,000
Capital Projects Fund	-	-	-	-	-	-
Total	-	-	-	-	1,300,000	1,300,000