



CITY OF QUINCY

Department of Utilities & Engineering

AGENDA

Utilities Committee Meeting

Thursday, April 7, 2022 - 4:00 p.m.

City Hall Conference Room #235

1. Approval of Minutes
2. Public Comment (3 minute limit)
3. Old Business
4. Utility Fund Financial Update

5. New Business

Water Fund

- Construction Engineering Services
- Late Additions - Water

Sewer Fund

- WWTP Report
- Sludge Hauling RFP
- Chlorinator Servicing
- Ellington Rd. Lift Station Replacement Pumps
- 12th Street Lift Station Controls
- Bucket Machine Purchase
- Late Additions - Sewer

6. Adjournment



Utilities Committee Meeting Minutes March 3, 2022

The monthly meeting of the Utilities Committee was held at 4:00 p.m. on Thursday, March 3, 2022, in the Engineering Department Conference Room. Members present were Alderman Dave Bauer, Alderman Parker Freiburg, Alderman John Mast, and Dan Cook. Director of Utilities & Engineering Jeffrey Conte, Assistant Corporation Counsel Bruce Alford, Director of Administrative Services Jeff Mays, Trampas Price, and Theresa Alford were also present. The meeting was called to order at 4:00 p.m.

Approval of Minutes

Dan Cook, seconded by Alderman Mast, moved that the minutes from the February 3, 2022, meeting be approved as distributed.

Public Comment

No one was present for comment.

Utility Fund Financials

Ten months into the fiscal years, revenues continue to be higher than budgeted and expenses remain under budget. Year-over year water sales have increased by 5% percent and sewer sales have increased by 12%. The Water Fund has a reserve balance of \$4.7 million and the Sewer Fund reserve balance is \$5.2 million.

Fiscal Year 23 Proposed Budget

Conte presented the proposed Water Fund and Sewer Fund budgets for fiscal year 2023. The Water Fund has a 13.7% increase in spending which includes \$3.3 million in capital improvements. The fund is expected to end FY 23 with a reserve balance of \$1.919 million.

The Sewer Fund budget has a 12% increase in expenses which includes \$4.68 million for capital improvements. The Sewer Fund is expected to end FY 23 with a reserve fund balance of \$1.134 million.

New Business

Water Fund

Water Meter Purchases

An invoice has been received from Midwest Meter of Edinburg, IL in the amount of \$113,120.40 for the purchase of ten (10) 6" fire assembly meters to replace meters that are twenty-five (25) years old. The replacement of these meters should have a positive impact on the water losses.

Action: Send to City Council for approval with Committee recommendation.

Motion: Mast

Second: Cook

Motion Carried

Sewer Fund

Waste Water Treatment Plant Report

Trampas Price was in attendance to present the monthly report. VFD have been installed on the high water pumps. Staff is seeing an increase of foam in the aeration basins since the weather has been warmer. Inframark has discovered that they have failed to collect samples for Priority Pollutants as required by the City's NPDES Permit. The City will be self-reporting the error. The samples have since been collected.

CSO Phase II (Part 1) Design Engineering

The next LTCP project design is due by October 2022. This project includes the expansion of the WWTP pump station and structures to increase the plant's rated capacity from 78mgd to 90mgd. The LTCP requires that the construction of the project phase be completed by October of 2023. The estimated cost is \$10 million and will be funded by a \$9 million loan and City Funds. CMT has submitted a proposal in the amount of \$330,000 for the design engineering services.

Action: Send to City Council for approval with Committee recommendation.

Motion: Mast Second: Freiburg Motion Carried

CSO Phase 2 Loan Application

The City is required to submit a Resolution for authorization to borrow \$9 million for the next phase of the LTCP improvements. Repayment of the loan will begin in fiscal year 2024 with annual payments of \$549,000.

Action: Send to City Council for approval with Committee recommendation.

Motion: Freiburg Second: Mast Motion Carried

Late Additions

The Department of Utilities and Engineering recently requested bids for the Spring Street, 2nd to 3rd Streets and 2nd Street, Spring to College Streets Reconstruction Project which includes new PCC pavement, curb and gutters, storm sewer, sidewalks, and watermain replacement. Four (4) bids were received and the low bid is from Rees Construction in the amount of \$1,585,627.73.

Action: Send low bid to City Council for approval with Committee recommendation.

Motion: Cook Second: Mast Motion Carried

Adjournment

With no other items to discuss, the meeting was adjourned on a motion by Commissioner Cook, seconded by Alderman Mast.

Respectfully submitted,

Jeffrey Conte, P.E.
Director of Utilities & Engineering
March 4, 2022