

CITY OF QUINCY

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To: The Mayor and the Quincy City Council

From: Jeff Mays, Director of Administrative Services

Date: April 1, 2022

On behalf of the City of Quincy budget team, the FY2022-2023 budget plan we are presenting today is balanced within anticipated recurring revenues and expenses. With the addition of two firefighter positions recommended by Council recently, it increases the overall budget headcount by 1 (from 313-314). It builds upon the city's re-investment in our streets, sewer and water infrastructure, reversing what, up until last year, was a 20 year trend of purchase tax revenues for general purposes. It continues funding for Quincy's comprehensive growth and housing initiatives. It fully funds pensions and establishes a funding mechanism for other post-employment liabilities (OPEB), so that tomorrow's taxpayers are not burdened with today's obligations.

For the coming year, we are projecting a minimal increase in general fund revenues. This is because we experienced unexpectedly robust revenues, driven by a surge in the personal property replacement taxes and strong sales tax performance in our current budget year. As sales, income, and personal property taxes generate nearly three-fourths of the total general revenue funds in the proposed budget, we will be monitoring their performance closely to see what impacts, if any, inflation or a possible economic downturn will have.

As a result, keeping our costs in line remains a large focus of this budget. We demonstrated this most recently in January. To better control our City's health insurance costs, the city moved from a self-insured health plan for city employees to a fully insured plan. Throughout the coming budget year, the city will continue to re-examine how we provide services to our residents and seek cost effective alternatives.

As past year experiences have shown, this budget document is a plan...a necessary first step at this moment. Many more steps will follow throughout the year. We appreciate and will be responsive to the guidance that the City Council and taxpayers have and will continue to provide as this budget year unfolds.

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The City's activities are budgeted and accounted for through the use of funds. A fund is a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures. The City's funds are arranged in accordance with the Governmental Accounting Standards Board (GASB) and standards set by the Government Finance Officers Association (GFOA). The following fund types are used in this document:

General Fund is the general operating fund of the City. The restricted portion of General Fund is called the Cash Reserve Fund.

Special Revenue Funds are used to account for revenues derived from specific taxes, grants, or other restricted governmental revenue sources that are legally restricted to expenditures for specified purposes. Special Revenue Funds used by the City include:

| | | | |
|---------------------|----------------------|------------------------|---------------------|
| 201 Planning & Dev | 211 Traffic Signal | 243 Federal Forfeiture | 249 Police DUI |
| 202 9-1-1 Fund | 212 Town Road Tax | 244 Police Crime Lab | 250 Transit |
| 204 9-1-1 Surcharge | 240 Police Grants | 245 Fire Education | 252 DCCA Grant |
| 205 Franchise Fee | 241 Police Donations | 246 Fire Donations | 253 IHDA Grant |
| 210 Motor Fuel Tax | 242 State Forfeiture | 247 Fire Grant | 257 Bridge Lighting |

Capital Project Funds are created to account for financial resources to be used for the acquisition or construction of major capital facilities and infrastructure, except for the projects financed by legally restricted special revenue funds and proprietary fund types. The City's Capital Projects Funds are:

| | |
|------------------------------|-------------------------------|
| 301 Capital Projects Fund | 309 Special Cap Proj Fund |
| 312 TIF #2 Fund | 313 TIF #3 Fund |
| 314 Water EPA 2019 Proj Fund | 315 Sewer EPA 2019 Proj Fund |
| 323 2019 GO Street Proj Fund | 395 QMEA Capital Reserve Fund |
| 397 Fire Equip Rep Fund | |

Debt Service Funds are used to account for the accumulation of resources for the payment of principal, interest, and agent fees for General Obligation Bonds/Debt issued on behalf of the Governmental Fund types.

Proprietary Funds are funds established to account for the self supporting municipal activities that are similar to private business. The activities are financed by sales and service fees. The City operates the following enterprise funds:

| | |
|-------------------------|-------------------------------------|
| 501 Water Fund | 502 Sewer Fund |
| 511 Airport Fund | 512 Airport PFC Fund |
| 514 Municipal Dock Fund | 531 Regional Training Facility Fund |
| 533 Garbage Fund | 534 Recycle Fund |

Internal Service Funds are funds that provide either benefits or services to other funds or departments of government on a cost-reimbursement basis, with the goal to 'break-even' rather than make a profit, are funds established to account for funds that the City has retained custodial ownership. These funds include the Self Insurance, Health Insurance Funds, Central Garage.

Trust and Agency Funds are funds established to account for funds that the City has retained custodial ownership. These funds include the Revolving Loan funds, Commission Funds (Lincoln, Human Rights, and Tree Board), and Tourism Tax Fund.

Component Units are legally separate entities that meet any of three tests: 1) the primary government appoints the voting majority of the board of the component unit and is able to impose its will or is in a relationship of financial burden or benefits; 2) the component unit is fiscally dependent upon the primary government; 3) the financial statements would be misleading if data from the component unit were not included. The Quincy Public Library and Woodlawn Cemetery are both component units of City government.

Basis of Accounting & Budgeting

The operating budget is adopted each fiscal year for all fund types. The modified accrual basis of accounting and budgeting is used for the Governmental Funds. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual. Expenditures are recorded when the related liability is incurred

Budgetary control is exercised by line item accounts, in an effort to monitor revenues and expenditures as they occur in relation to the approved budget. This allows for the management of expenditures as necessary to achieve a balance budget. A balanced budget occurs when the total expenditures and other financing expenses are equal to the total revenues and other financing sources resulting in no change of fund balance.

Amendment of Budget

Department Heads may initiate transfers of funds between line item accounts within the department upon approval of the Director of Administrative Services (DOAS) and the Comptroller. These are called "Line Item Transfers" and the Finance Committee reviews these transfers on a monthly basis.

Transfer of budget funds from one Department/Division to another Department/Division in excess of \$10,000 requires City Council approval, accomplished by a two-third majority vote. Increases or decreases in overall budget revenue or expenditures in excess of \$10,000 also require a two-thirds majority vote by City Council.

In FYE 2022/2023 no departmental transfer shall occur from any salary/benefit line item or from the fleet maintenance (expense account 36-01) without discussion/pre-approval from both the DOAS and Comptroller.

Adoption of Budget

November - The budget process starts with the Staffing Plan approvals. The Staffing Plans consist of salary and benefit information for each employee, transfers of shared positions, and calculations of full-time equivalencies for each department/division. Each department head reviews their plan and any staffing increases are submitted for authorization.

December - Pension Contributions. During the adoption of the tax levy, the City Council determines the level of funding of the pension contribution. In past years, the Council has committed fund balance during the tax levy in lieu of levying for the entire pension contribution not covered by other funding sources.

January - Revenue Estimates. City Staff develops a current year revenue projection based on the eight months (May - December) actual data. Staff discusses any local economic factors and makes a projection based on the past 5-year average. These revenue projections are used to project the following fiscal year and also a trend is projected for the next five years. This revenue projection is presented to City Council in February.

February - Each department is required to submit their budget requests. City Staff consisting of the Mayor, the Director of Administrative Services, the Comptroller, and the City Treasurer meet with each department head to review budget submissions, discuss any significant changes, and review requests for capital outlay. The process allows for expense adjustments so that spending is within revenue projections. February 28, 2022 the City Council is given presentation detailing all general fund revenue sources, historic data and projections.

March - The revenue estimates are updated based on the past ten months actual data (May - February) and compared to the staff reviewed expense projections. Final budget changes made and informal proposed budget is presented to City Council on March 28, 2022.

April 3, 2022 - Notice of Public Hearing is published in local newspaper.

April 4, 2022 - 21 days prior to Adoption - Budget document is available to public.

April 11, 2022 - Public Hearing & 1st Reading of Budget Ordinance

April 18, 2022 - 2nd Reading of Budget Ordinance

April 25, 2022 3rd Reading and Adoption of Budget Ordinance

The City Council adopted the Quincy Next Strategic Plan on March 12, 2018, the Quincy Transportation Plan on September 15, 2020 and the Riverfront Master Plan on April 21, 2021. Development priorities listed in the Plans as well as Administration initiatives include:

Transportation:

1. IL-57 Upgrade
2. State St Improvements
3. 3rd St and 4th St One ways to two Conversion
4. Harrison St and 24th St Roundabout
5. Hampshire St and Vermont St One-Way to Two-Way
6. 6th St Corridor Activation
7. Off-Street Downtown Transit Transfer Station
8. York and Jersey One-way to Two-way
9. 48th Street and State Street Roundabout
10. Quincy Barge Dock Elevation and Sea Wall Improvement

Riverfront:

1. Bury Overhead Electric Lines
2. Event Plaza, Interactive Play Area and Fountain Plaza
3. Terraced Riverfront Access & Courtesy Dock
4. Maine St Reconstruction, Scenic Overlook and Pedestrian Ramp
5. Stage & Access Area
6. High water Boat Ramp and Parking
7. Cruise Port Dock and Parking
8. Front Street Reconstruction
9. Kesler Park Trail
10. Pedestrian Bridge to Quinisspi Island

Economic Development:

1. Strategic Marketing Program (North Star)
2. Quincy Work Force Assistance Program (QWRAP) & Quincy Calling Campaign
3. Retail Marketing Program (NextSite)
4. Tourism Marketing Program (QACVB)
5. Vacant Big Box Retail Redevelopment Program
6. Land Bank Funding Support
7. Event Underwriting - Bet On Q
8. Hotel/Motel Development Fund
9. Small Rental Rehab Program (SRRP)
10. Vacant Land Development

Other Goals:

Job Creation in the City of Quincy, Small Rental Rehab housing program, Land Bank, Implement new financial software, Tyler/Munis with a go-live of October 2022
Continue to find ways to operate in a more efficient manner and explore options for Recycling Program.

SUMMARY OF PAST YEAR HIGHLIGHTS

Fiscal Year 2021/2022 began with seating of new Mayor Michael Troup along with several new alderman. The City had adopted a highly conservative General Fund budget given the uncertainty of the economic rebound from the Covid-19 pandemic.

Fiscally Responsible

- The new administration took office with five expired labor contracts. City staff has worked diligently to negotiate three-year labor contracts with the Fire Union, Transit Union, and Machinist Union. Both the Police Patrol union and Police Supervisor union are still in negotiations.
- The Mayor and Human Resources Manager recognized the funding issues with the previous self-funded health care and implemented a fully-funded Health Care Plan that should reduce future premiums, saving both City and employees money.
- The City saw major tax revenue increases in Sales Tax and Home Rule / Purchase Tax likely due to the State's passage of the "Level the Playing Field" act which allows for collection of local tax on internet based sales. State shared sources such as PPRT and Income Tax also exceeded the original adopted budget. The City used additional funding to commit labor and equipment to street maintenance, restore funding of future vehicle replacement, and fund pensions at 100% of the actuarial recommended contribution.
- Committed \$8 million to the Capital Projects fund for infrastructure funding
- Committed funding for the evaluation and potential rehabilitation of the current City Hall Building

Provide a high quality of life for all residents through Community Engagement**Provide Quality Services**

- In addition to our police department responding to over 30,000 service calls and fire department responding to nearly 3,500 calls for service, new police laptops were purchased through grant funding.
- Maintained safe streets during the first snow emergency in nearly 10 years
- Maintained safe housing by closing the Welcome Inn motel due to structural issues.
- Transferred from a 12-year Fire Chief to a new Fire chief

Economic Development

- The Mayor and Council continued supporting the five key foundations for our 45X30 Economic Growth program: Tourism, Retail Development, Strategic Marketing, Large store renovation assistance, and Entertainment Underwriting.
- Secured a developer for the vacant K-Mart building
 - Sale of property will increase assessed values on property, generating additional property taxes
 - Enhanced retail will ensure sales tax growth for the area taxing bodies
- Successfully launched QRAP (relocation assistance) to attract skilled workers to our city
- Recognized economic impact of the Quincy Regional Airport \$24.7 million

Invest in City-Wide infrastructure

- The City approved a \$2.7 million improvement to the Barge Dock
- The City continued the second phase of the \$20 million in street, sidewalk, and water/sewer line replacement, one of the largest capital investments in city history.
- Additional funding of \$8 million was made available to the Capital Projects Fund
- The City committed over \$9 million to improve and renovate our waste water treatment plant
- The City spent over \$6.5 million for major upgrades to its 1957 water treatment facility
- \$7.5 million has been allocated to move our water pumps off the flood plain.

FISCAL YEAR 2023 GENERAL FINANCIAL GOALS

During our budget process, the City seeks to adopt a budget with long-term financial policies in mind. These policies are designed to provide a framework for the administration to plan for future budgetary needs and to improve our City's financial position. The budget was formed utilizing the following financial goals:

- Maintain the city's projected year end general fund unassigned balance (i.e. "Cash Reserve Fund") to 10% of the General Fund operating expenses.** An adequate level of fund balance is essential to reduce potential and current risks (i.e. shortfalls in revenues and unanticipated expenditures) and ensures a stable cash flow. During the year, the cash reserve is used to loan Quincy Transit Lines due to cash flow issues with state reimbursement.
- **The City should maintain a balanced budget under normal conditions.** A balanced budget is defined as a budget where recurring estimated revenues equal recurring estimated expenses during a single fiscal year. A balanced budget shows prudent use of the City's resources and helps instill fiscal stability.

| | | |
|------------------------------|------|---------------|
| Restricted Cash for Pensions | \$ | 2,546,215 |
| Plus Beginning Fund Balance | + \$ | 5,000,000 |
| FY 2023 GF revenues | + \$ | 46,441,732 |
| Less Restricted revenues | \$ | (1,030,000) |
| Total Available | = \$ | 52,957,947 |
| | | |
| FY 2023 GF expenses | - | \$ 47,202,656 |
| Ending Fund Balance | = | \$ 5,755,291 |
| Ending Restricted | = | \$ 1,030,000 |

- **The City is fully funding pension costs.** Each year the Illinois Department of Insurance provides an actuarial minimum required contribution (ARC) for each pension plan. Additionally, the City hires a private actuarial firm to provide the annual contribution amount. The city has normally funded the higher of the two recommended contribution amounts to be 90% funded by 2040. **Both pension funds will plan to fund at the 100% ARC in FYE 2023.**

- Set a minimum level of funding for capital spending.** Revenues derived from the City's Purchase Tax are used to fund the Capital Projects. Our minimum Purchase Tax allocation has been as low 22% in the past 10 years. **This year's budget allocates over 40% of purchase tax revenues to Infrastructure.**

- Adopt a 5 Year Comprehensive Infrastructure Plan (CIP) on an annual basis.** The CIP is a statement of the City's long and short-term capital improvement plans. The short-term is the first year of the CIP, which is incorporated into our annual operating budget. The long-term goal of the CIP is to provide for adequate funding to meet long term capital needs as determined by our citizens, alderpersons and administration. This Comprehensive Infrastructure Plan can be found in the Appendix of this document.

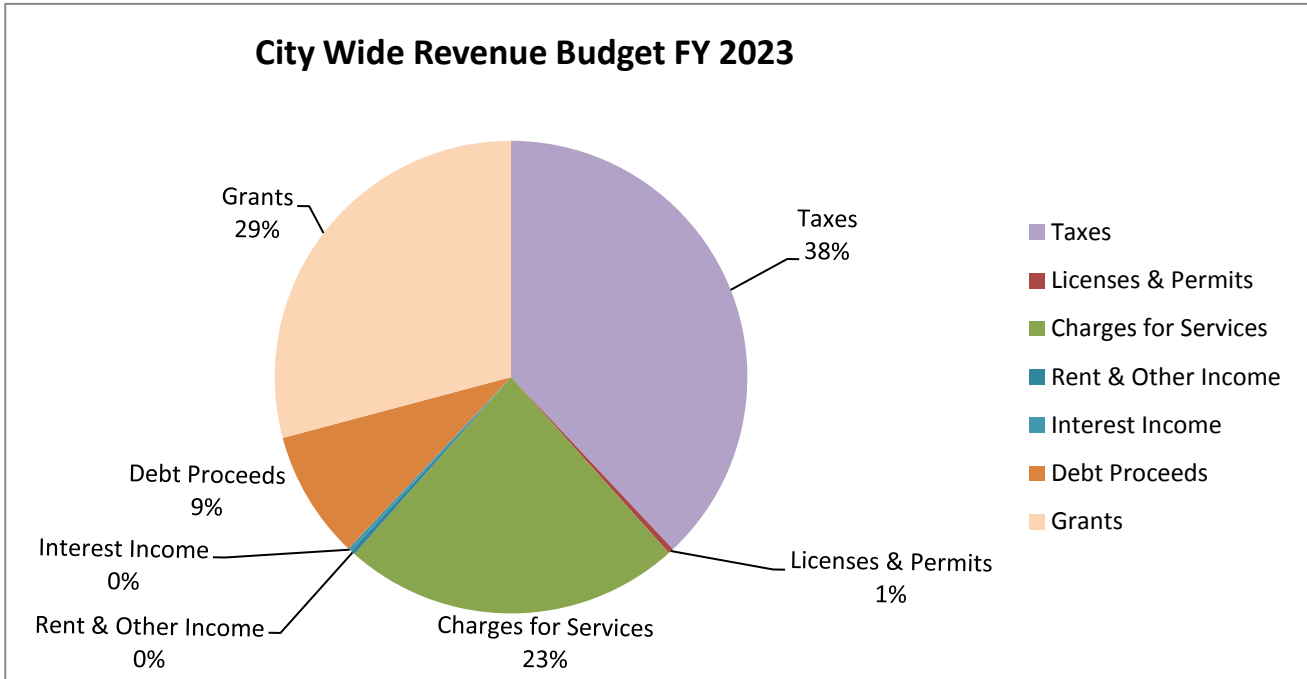
| | 4/30/22 Estimated Fund Balance | FY 2023 Plus: Revenues | FY 2023 Less: Expenses | 4/30/23 Estimated Fund Balance |
|--------------------------------------|--------------------------------------|---------------------------|---------------------------|--------------------------------------|
| <u>General Fund</u> | | | | |
| 001-General Fund | 7,000,000 | 46,441,732 | 47,202,656 | 6,239,076 |
| 011-Cash Reserve Fund | 4,045,000 | - | - | 4,045,000 |
| | 11,045,000 | 46,441,732 | 47,202,656 | 10,284,076 |
| <u>Special Revenue Funds</u> | | | | |
| 201-Planning & Development Fund | 100 | 1,036,349 | 1,030,609 | 5,840 |
| 202-9-1-1 System Fund | 100 | 1,246,915 | 1,246,915 | 100 |
| 203-Housing Resource Fund | 1,057,000 | 7,000 | 254,000 | 810,000 |
| 204-9-1-1 Surcharge Fund | 2,006,000 | 910,800 | 2,854,380 | 62,420 |
| 205-Franchise Fee "Green" Fund | 46,000 | 501,520 | 500,250 | 47,270 |
| 210-Motor Fuel Tax Fund | 3,446,000 | 2,056,312 | 5,212,127 | 290,185 |
| 211-Traffic Signal Fund | 50,000 | 35,200 | 64,790 | 20,410 |
| 212-Town Road Tax Fund | 94,000 | 6,750 | 100,000 | 750 |
| 213-Economic Growth Fund | 1,500,000 | 1,502,000 | 2,500,000 | 502,000 |
| 214-Mid Town Business District Fund | 106,000 | 240,200 | 240,000 | 106,200 |
| 224-Arts Commission Fund | 10,000 | 2,100 | 10,000 | 2,100 |
| 240-Police Dept. Grants Fund | 4,400 | 128,302 | 127,724 | 4,978 |
| 241-Police Donations Fund | 41,000 | 8,400 | 48,850 | 550 |
| 242-State Forfeiture Fund | 31,000 | 16,050 | 24,200 | 22,850 |
| 243-Federal Forfeiture Fund | 4,600 | 5,010 | 7,000 | 2,610 |
| 244-Crime Lab Fund | 11,400 | 9,800 | 17,200 | 4,000 |
| 245-Fire Dept. Education Fund | 10,000 | 1,100 | 5,500 | 5,600 |
| 246-Fire Donations Fund | 14,700 | 1,550 | 8,000 | 8,250 |
| 247-Fire Department Grant Fund | 333 | 10 | 340 | 3 |
| 248-Police Criminal Reg Fee Fund | 45,000 | 15,150 | 50,000 | 10,150 |
| 249-Police DUI Fund | 88,000 | 27,300 | 80,000 | 35,300 |
| 250-Transit Fund | 100 | 5,122,673 | 5,052,448 | 70,325 |
| 252-DCCA Grants Fund | 2,900 | 918,000 | 900,000 | 20,900 |
| 253-IHDA Grants Fund | 160,000 | 60,000 | 60,000 | 160,000 |
| 257-Bridge Lighting Fund | 64,000 | 2,200 | 3,400 | 62,800 |
| | 8,792,633 | 13,860,691 | 20,397,733 | 2,255,591 |
| <u>Capital Projects Funds</u> | | | | |
| 301-Capital Projects Fund | 9,400,000 | 5,040,000 | 13,463,683 | 976,317 |
| 309-Special Capital Projects Fund | 32,000 | 15,100 | 18,086 | 29,014 |
| 312-Special Tax Allocation TIF #2 | 816,000 | 527,500 | 1,250,200 | 93,300 |
| 313-Special Tax Allocation TIF #3 | 305,000 | 126,000 | 326,000 | 105,000 |
| 314-Water EPA 2019 Proj Fund | 199,000 | 7,002,500 | 7,000,000 | 201,500 |
| 315-Sewer EPA 2019 Proj Fund | 2,000 | 4,001,000 | 4,000,000 | 3,000 |
| 316-CDAP Capital Grant Fund | 2,718,000 | 2,805,000 | 5,400,000 | 123,000 |
| 323-2019B GO Street Proj Fund | 6,500,000 | 3,000 | 6,503,000 | - |
| 395-QMEA Capital Reserve Fund | 140,000 | 20,700 | 138,000 | 22,700 |
| 397- Fire Equip Replacement Fund | 145,000 | 78,019 | 223,000 | 19 |
| | 20,257,000 | 19,618,819 | 38,321,969 | 1,553,850 |

| | 4/30/22 Estimated Fund Balance | FY 2023 Plus: Revenues | FY 2023 Less: Expenses | 4/30/23 Estimated Fund Balance |
|--|--------------------------------------|---------------------------|---------------------------|--------------------------------------|
| <u>Debt Service Funds</u> | | | | |
| 411-2009 OLC G/O Bond Fund | 22,000 | 223,460 | 193,500 | 51,960 |
| 412-2009 Library G/O Bond Fund | 228,000 | 440,500 | 440,000 | 228,500 |
| 415-2017 GO Bond (Jail) | 10,200 | 652,450 | 661,200 | 1,450 |
| 416-2019B GO Bond | 358,000 | 685,000 | 685,500 | 357,500 |
| | 618,200 | 2,001,410 | 1,980,200 | 639,410 |
| <u>Enterprise Funds</u> | | | | |
| 501-Water Fund | 4,420,000 | 10,145,000 | 11,516,499 | 3,048,501 |
| 502-Sewer Fund | 5,050,000 | 8,065,000 | 10,280,089 | 2,834,911 |
| 511-Quincy Regional Airport Fund | 840,807 | 19,453,495 | 19,972,397 | 321,905 |
| 512-Airport PFC Fund | 297,400 | 45,500 | 342,574 | 326 |
| 513-Airport Hangar Fund | 798,000 | 5,376,703 | 5,907,500 | 267,203 |
| 514-Municipal Dock Fund | 638,500 | 2,013,000 | 2,647,694 | 3,806 |
| 531-Regional Training Facility | 4,000 | 77,614 | 77,614 | 4,000 |
| 533-Garbage Fund | 80,000 | 1,340,103 | 1,340,103 | 80,000 |
| 534-Recycle Fund | 20,000 | 703,972 | 703,972 | 20,000 |
| | 12,148,707 | 47,220,387 | 52,788,442 | 6,580,652 |
| <u>Internal Service Funds</u> | | | | |
| 601-Central Garage Fund | 100 | 2,105,853 | 2,105,853 | 100 |
| 603-Vehicle Replacement Fund | 1,196,000 | 335,056 | 950,000 | 581,056 |
| 611-Self Insurance Fund | 1,345,000 | 2,643,994 | 2,363,256 | 1,625,738 |
| 612-Health Insurance Fund | 206,000 | 5,912,753 | 5,283,300 | 835,453 |
| 613-Unemployment Comp. Fund | 184,000 | 35,700 | 50,000 | 169,700 |
| | 2,931,100 | 11,033,356 | 10,752,409 | 3,212,047 |
| <u>Trust & Agency Funds</u> | | | | |
| 701-Econ Dev. Rev Loan Fund | 1,695,000 | 77,700 | 1,075,000 | 697,700 |
| 703-CBD Revolving Loan Fund | 950,000 | 42,600 | 229,000 | 763,600 |
| 704-Nghbrhd Hsg Rev. Loan Fund | 113,500 | 3,100 | 113,000 | 3,600 |
| 712-Sister City Commission Fund | 64,000 | 22,050 | 32,950 | 53,100 |
| 719-Lincoln Bicentennial Commission | 2,800 | 5,750 | 8,100 | 450 |
| 720-Human Right Commission | 376 | 5 | 376 | 5 |
| 721-Landfill L/C Fund | 350 | 376,000 | 376,000 | 350 |
| 724-Animal Rescue Trust | 35,000 | 400 | 20,000 | 15,400 |
| 743-Tourism Tax Fund | 83,000 | 1,051,600 | 1,078,960 | 55,640 |
| | 2,944,026 | 1,579,205 | 2,933,386 | 1,589,845 |
| TOTALS | 58,736,666 | 141,755,600 | 174,376,795 | 26,115,471 |

| | General Fund/ Cash Reserve Fund | Special Revenue Funds | Capital Projects Funds | Debt Service Funds | Enterprise Funds | Internal Service Funds | Total |
|-------------------------------|---------------------------------------|-----------------------------|------------------------------|--------------------------|---------------------|------------------------------|--------------------|
| Beg Balance, May 1 | 11,045,000 | 8,792,633 | 20,257,000 | 271,000 | 12,148,707 | 2,931,100 | 55,445,440 |
| REVENUES | | | | | | | - |
| Taxes | 43,650,028 | 4,746,220 | 650,000 | 685,000 | 45,000 | - | 49,776,248 |
| Licenses & Permits | 412,800 | - | 75,000 | - | - | - | 487,800 |
| Charges for Services | 720,700 | 838,100 | - | - | 20,222,522 | 8,584,747 | 30,366,069 |
| Rent & Other Income | 81,954 | 98,370 | 17,869 | - | 203,141 | 20,000 | 421,334 |
| Interest Income | 40,000 | 35,164 | 55,950 | 1,200 | 154,000 | 13,400 | 299,714 |
| Debt Proceeds | - | - | 11,000,000 | - | 500,000 | - | 11,500,000 |
| Grants | 48,000 | 6,323,296 | 6,556,536 | - | 25,269,654 | - | 38,197,486 |
| Total before Transfers | 44,953,482 | 12,041,150 | 18,355,355 | 686,200 | 46,394,317 | 8,618,147 | 131,048,651 |
| Transfers In | 510,250 | 1,819,541 | 5,020,000 | - | 826,070 | 170,553 | 8,346,414 |
| Inter-Gov. Revenues | 998,000 | - | - | - | - | 2,244,656 | 3,242,656 |
| TOTAL REVENUE | 46,461,732 | 13,860,691 | 23,375,355 | 686,200 | 47,220,387 | 11,033,356 | 142,637,721 |
| Total Funds Available | 57,506,732 | 22,653,324 | 43,632,355 | 957,200 | 59,369,094 | 13,964,456 | 198,083,161 |
| EXPENDITURES | | | | | | | |
| Salaries & Benefits | 29,371,891 | 4,694,377 | - | - | 4,925,081 | 6,151,369 | 45,142,718 |
| Contracted Services | 4,137,495 | 3,435,871 | 973,545 | - | 6,794,347 | 2,344,415 | 17,685,673 |
| Commodities | 1,073,756 | 661,230 | 10,000 | - | 3,022,740 | 1,141,675 | 5,909,401 |
| Capital Outlay | 705,561 | 7,519,053 | 40,040,079 | - | 34,874,667 | 973,500 | 84,112,860 |
| Miscellaneous | 61,666 | 3,074,212 | 8,441 | 1,000 | 1,101,033 | 141,450 | 4,387,802 |
| Debt Service | 89,338 | - | - | 685,000 | 2,070,574 | - | 2,844,912 |
| Transfers to Outside Entities | 3,027,525 | - | - | - | - | - | 3,027,525 |
| Total before Transfers | 38,467,232 | 19,384,743 | 41,032,065 | 686,000 | 52,788,442 | 10,752,409 | 163,110,891 |
| Interfund Transfers | 8,735,424 | 1,009,590 | - | - | - | - | 9,745,014 |
| TOTAL EXPENDITURES | 47,202,656 | 20,394,333 | 41,032,065 | 686,000 | 52,788,442 | 10,752,409 | 172,855,905 |
| Ending Balance, Apr 30 | 10,304,076 | 2,258,991 | 2,600,290 | 271,200 | 6,580,652 | 3,212,047 | 25,227,256 |

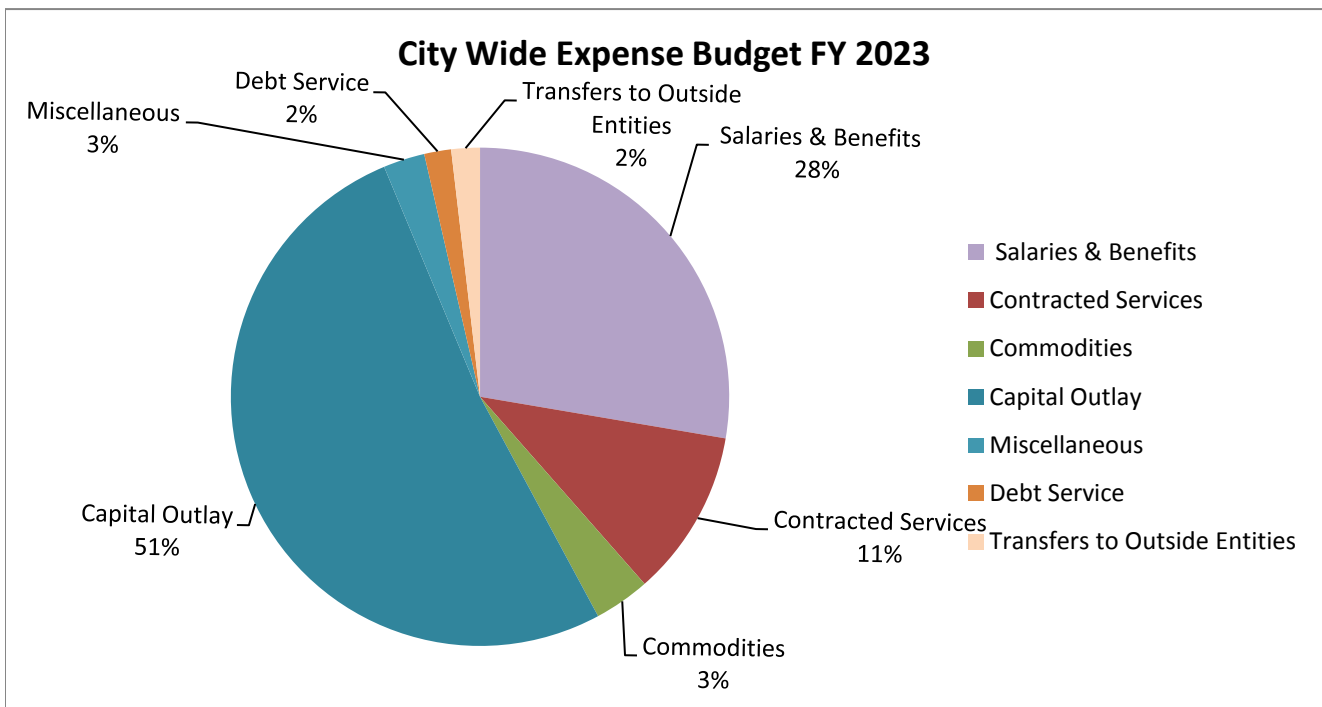
Revenue Budget by Source

The pie chart below depicts City Wide revenue by source. This chart shows all revenue types from all funds (excluding inter-fund transfers and administrative cost share transfers so as not to double count available resources).



Expenses by Source

The pie chart below depicts City Wide expenses by source. All city funds are included in the chart.

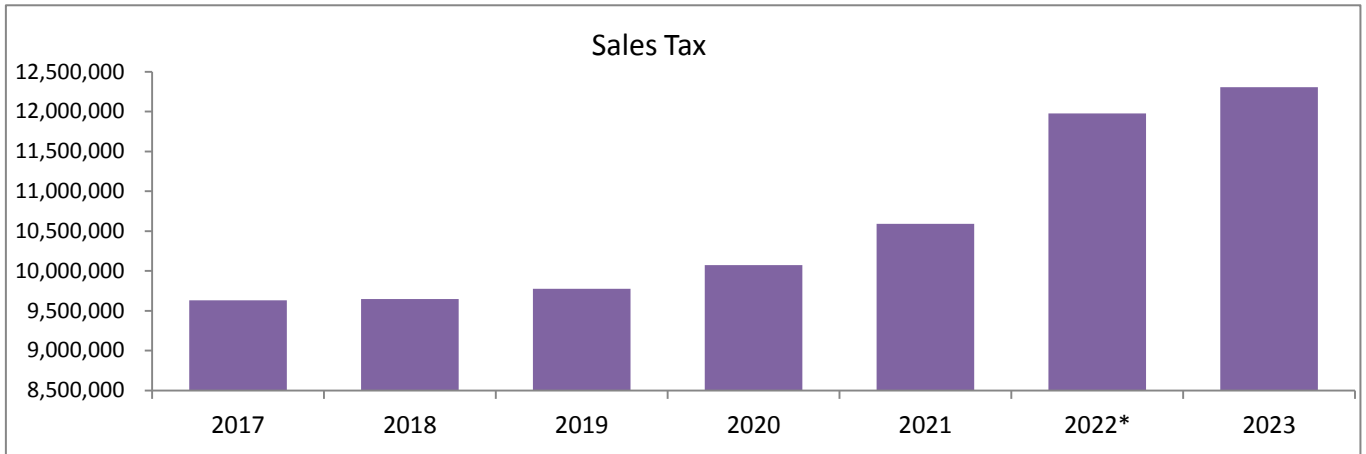


| DEPARTMENT/DIVISION | FY 19 Budget | | FY 20 Budget | | FY 21 Budget | | FY 22 Budget | | Proposed FY 23 | |
|-----------------------------------|--------------|----------|--------------|----------|--------------|----------|--------------|----------|----------------|----------|
| | Full-Time | PT | Full-Time | PT | Full-Time | PT | Full-Time | PT | Full-Time | PT |
| 1101 City Council | | 14 | | 14 | | 14 | | 14 | | 14 |
| 1301 Mayor | 2 | | 2 | | 2 | | 2 | | 2 | |
| 1302 Treasurer | 3.4 | | 3.4 | | 3.4 | | 3.4 | | 3.4 | 1 |
| 1303 City Clerk | 3 | | 3 | | 3 | | 2 | | 2 | |
| 1401 Dir of Admin | 1 | | 1 | | 1 | | 1 | | 1 | |
| 1402 Purchasing | 1 | | 1 | | 1 | | 1 | | 1 | |
| 1403 Build Maint | 1 | | 1 | | 1 | | 1 | | 1 | |
| 1501 Comptroller | 4 | | 4 | | 4 | | 4 | | 4 | |
| 1701 Fire/Police Comm | | 3 | | 3 | | 3 | | 3 | | 3 |
| 1901 MIS | 4 | 0 | 4 | | 4 | | 3 | | 3 | |
| 1600 Legal | | 3 | | 3 | | 3 | | 3 | | 3 |
| Police | | | | | | | | | | |
| 2110 Police Admin | 3 | | 3 | | 3 | | 3 | | 3 | |
| 2111 Police-Civilian | 11 | 1 | 11.6 | 1 | 11 | 1 | 11 | 1 | 11 | 1 |
| 2112 Police-Patrol | 70 | | 71 | | 70 | | 70 | | 70 | |
| 2113 Police-Training | 0 | 0 | | | | | | | | |
| 2115 Evidence Tech | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| 2116 Police-Humane Officer | 1 | 0 | 1 | | 1 | | 1 | | 1 | |
| | 86 | 2 | 87.6 | 2 | 86 | 2 | 86 | 2 | 86 | 2 |
| Fire | | | | | | | | | | |
| 2210 Fire Dept-Admin | 2 | | 2 | | 2 | | 2 | | 2 | |
| 2211 Fire - Civilian | 2 | | 2 | | 2 | | 2 | | 2 | |
| 2212 Fire Fighters | 57 | | 57 | | 57 | | 55 | | 57 | |
| 2214 Fire Training | 1 | | 1 | | 1 | | 1 | | 1 | |
| | 62 | 0 | 62 | 0 | 62 | 0 | 60 | 0 | 62 | 0 |
| Central Services | | | | | | | | | | |
| 3110 Administration | 2.5 | | 2.5 | | 2.5 | | 2.5 | | 2.5 | |
| 3112 Forestry | 4.75 | | 4 | | 4 | | 4 | | 4 | |
| 3116 Paint & Sign Shop | 2 | | 2 | | 2.5 | | 2.5 | | 2.5 | |
| 3117 Nuisance Abatement | | | | | 1 | | 2 | | 2 | |
| 3152 Concrete | 6 | | 6 | | 4.5 | | 5.5 | | 5.5 | |
| 3154 Brush/Compost | 0 | | 0 | | 0 | | 0 | | 0 | |
| | 15.25 | 0 | 14.50 | 0 | 14.50 | 0 | 16.50 | 0 | 16.50 | 0 |
| Engineering | | | | | | | | | | |
| 3712 Engineering | 4.85 | | 5.1 | | 5.25 | | 6.13 | | 6.13 | |
| Planning & Development | | | | | | | | | | |
| 2410 Admin-Zoning | 0 | | 0 | | 0 | | 0 | | 0 | |
| 2411 Protective Inspections | 4 | 1 | 4 | 1 | 4 | 1 | 3 | 1 | 3 | 1 |
| 3117 Nuisance Abatement | | | | | | | 1 | | 1 | |
| 6310 Comm Dev-Admin | 3.4 | | 3.4 | | 3 | | 4 | | 4 | |
| 6311 Comm Dev-Planning | 0 | | 0 | | 0 | | 0 | | 0 | |
| | 7.4 | 1 | 7.4 | 1 | 7 | 1 | 8 | 1 | 8 | 1 |

| DEPARTMENT/DIVISION | FY 19 Budget | | FY 20 Budget | | FY 21 Budget | | FY 22 Budget | | Proposed FY 23 | |
|-------------------------------|---------------|-----------|---------------|-----------|---------------|-----------|---------------|-----------|----------------|-----------|
| | Full-Time | PT | Full-Time | PT | Full-Time | PT | Full-Time | PT | Full-Time | PT |
| 9-1-1 | | | | | | | | | | |
| 202 9-1-1 System | 21 | 2 | 21 | 1 | 18 | | 17 | | 17 | 3 |
| 204 9-1-1 ETSA | | | | | 3 | | 4 | | 4 | |
| | 21 | 2 | 21 | 1 | 21 | 0 | 21 | 0 | 21 | 3 |
| Transit | | | | | | | | | | |
| 3410 Administration | 1.6 | | 1.6 | | 2 | | 2 | | 2 | |
| 3412 Clerical | 2.5 | | 3.5 | | 2.5 | | 2.5 | | 2.5 | |
| 3413 Drivers | 15 | 20 | 16 | 17 | 17 | 18 | 17 | 18 | 17 | 17 |
| 3415 Maint Supervision | 2.15 | | 2.15 | | 2.15 | | 2.15 | | 2.15 | |
| | 21.25 | 20 | 23.25 | 17 | 23.65 | 18 | 23.65 | 18 | 23.65 | 17 |
| Water | | | | | | | | | | |
| 3155 Water Distribution | 12.75 | | 12.75 | | 12.5 | | 14.5 | | 14.5 | |
| 3156 Water Metering | 5.00 | | 5.00 | | 5 | | 5 | | 5 | |
| 3310 Utilities Administration | 2.1 | | 2.1 | | 2.1 | | 2.22 | | 2.22 | |
| 3312 Commercial | 3 | | 3 | | 3 | | 3 | | 3 | |
| 3314 Purification | 11 | | 11 | | 10 | | 11 | | 11 | |
| | 33.85 | 0 | 33.85 | 0 | 32.60 | 0 | 35.72 | 0 | 35.72 | 0 |
| Sewer | | | | | | | | | | |
| 3150 Admin-Field Op/Sewer | 0 | | 0 | | 0 | | 0 | | 0 | |
| 3153 Street Cleaning | 1.5 | | 1.5 | | 1.25 | | 1.25 | | 1.25 | |
| 3157 Sewer Maint | 11.15 | | 7.9 | | 9.25 | | 7.25 | | 7.25 | |
| 3321 Pretreatment | 0.25 | | 0.25 | | 0.25 | | 0.25 | | 0.25 | |
| | 12.9 | | 9.65 | | 10.75 | | 8.75 | | 8.75 | |
| Airport | | | | | | | | | | |
| 4310 Administration | 1.4 | 0 | 1.4 | | 1 | 1 | 2 | | 2 | |
| 4313 Maintenance | 4.25 | | 5 | | 4 | | 4 | | 4 | |
| | 5.65 | 0 | 6.4 | 0 | 5 | 1 | 6 | 0 | 6 | 0 |
| Garbage | | | | | | | | | | |
| 3113 Garbage | 6.75 | | 6.75 | | 7.75 | | 7.75 | | 7.75 | |
| 3114 Recycling | 4.75 | | 4.75 | | 4.25 | | 4.25 | | 4.25 | |
| Central Garage | | | | | | | | | | |
| 3115 Central Garage | 7.85 | | 7.85 | | 7.85 | | 7.85 | | 7.85 | |
| Self Insurance | | | | | | | | | | |
| 3810 Self Insurance | 1.6 | | 1 | | 2 | | 2 | | 2 | |
| 3811 Risk Management | 1.5 | | 1.5 | | 2 | | 2 | | 1 | |
| | 3.1 | | 2.5 | | 4 | | 4 | | 3 | |
| TOTALS | 312.00 | 45 | 312.00 | 41 | 311.00 | 41 | 313.00 | 41 | 314.00 | 44 |

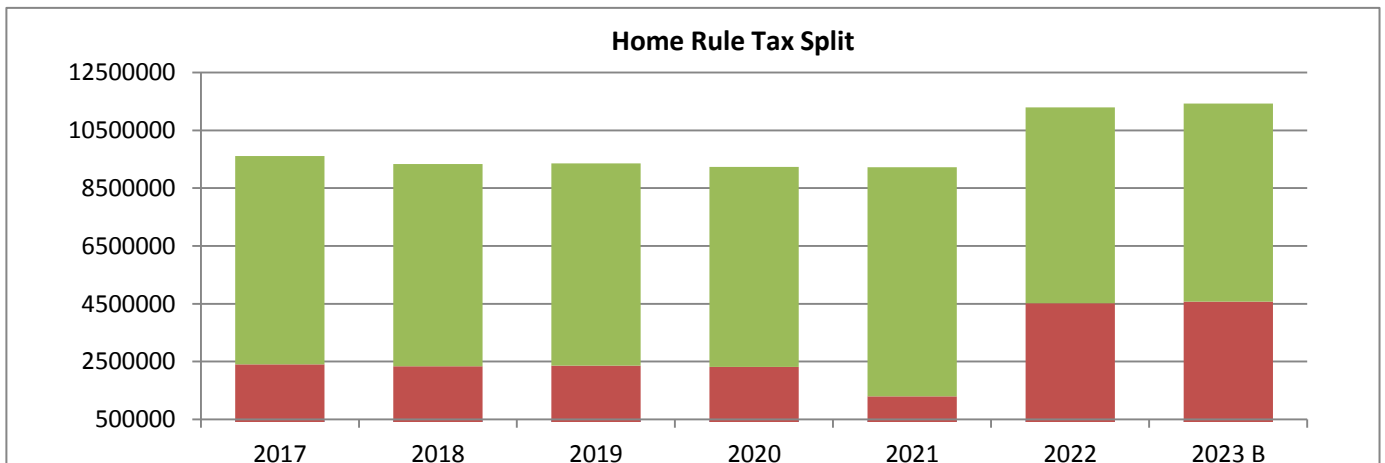
SALES TAX

The State of Illinois collects sales tax from retailers operating within the City limits. The State imposed rate is 6.25%. The State distributes 1% back to the City. The City reviews the past 5-year trend to project the future 5-year trend, adjusted for any national or local economic factors. FY 2022 is projected to be 11% above FY 2021, over a million dollar increase. This is due mainly to the Level the Playing Field public act 101-0031 and 101-0604 enacted on January 1, 2021, which requires remote retailers to collect local sales tax. Sales Tax makes up 26% of General Fund revenues and all sales tax revenues support



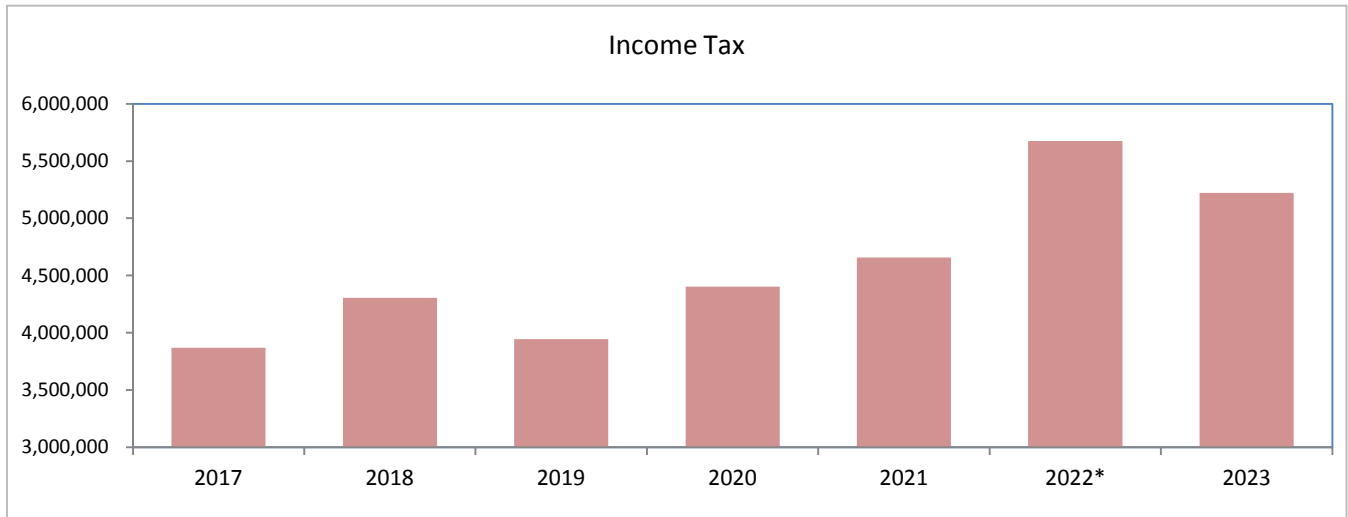
HOME RULE "PURCHASE" TAX

Home Rule units of government (cities with elected officials and more than 25,000 people) have the authority to impose a tax on those in the business of selling tangible personal property at retail in their jurisdiction. The Home Rule Sales Tax rate is set by the City; and collected by the State. The City's Home Rule rate of 1.5% does not apply to groceries, drugs, and personal property licensed through the Secretary of State's office (vehicles, campers, trailers, motorcycles, etc). The City's current rate took effect on June 1, 2002 when the rate increased from 0.75% to 1.50%. Ordinance 9315, adopted September 18, 2017, maintains the rate of 1.5% and requires an annual review of the rate during the budget process. The Home Rule tax is split between General Fund operations and Infrastructure spending in the Capital Projects Fund #301. The funding split is approved during the budget process. The State currently imposes an administrative collection fee of 1.5%. FY 2022 is expected to be 18% over FY 2021. The excess receipts were used to increase the distribution percentages as 60% GF and 40% Capital Projects Fund. FY 2023 is projected at the 5-year average growth of 1.55%. Home Rule "Purchase" Tax represents 25% of the General Fund revenue.



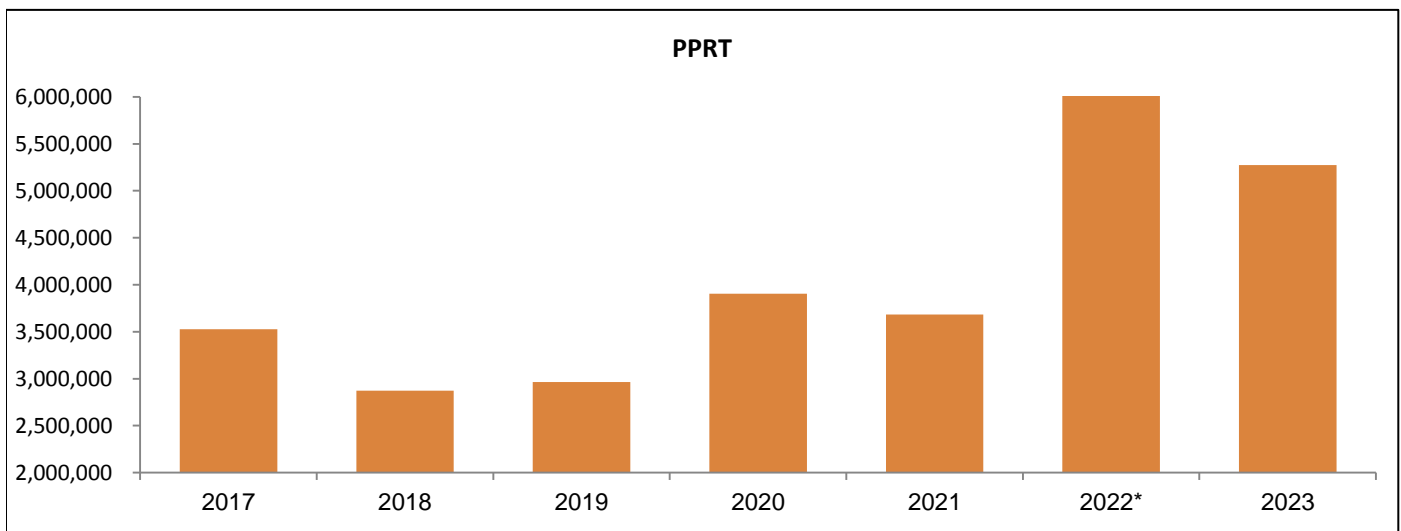
INCOME TAX

The State of Illinois taxes the income of individuals and corporations at the rate of 4.95% (individuals) and 7% (corporations). The State uses a Local Government Distributive Fund (LGDF) to distribute the respective amounts to each city/county within the state. The amount each locality receives is based on its population in proportion to the total state population. The City's population declined 2.17% since the 2010 census of 40,633 to the 2020 census of 39,463. The funding formula for distributions changes with each State budget passage. Income Tax represents 11% of the FY2023 General Fund revenue. FY 2023 is projected at the IML estimate of \$132.30 per capita



PERSONAL PROPERTY REPLACEMENT TAX

The State of Illinois enacted this tax in August, 1979. Replacement Taxes are revenues collected by the State and paid to local governments to replace money that was lost by local governments when their powers to impose personal property taxes were taken away. Corporations, partnerships, S corporations, and public utilities pay these taxes along with their state income tax payments. The City's PPRT funds are distributed as follows: Police Pension 9.32%, Fire Pension 13.42%, Library 10.969%. The General Fund receives the remaining 66.29% for operations. FY 2020 saw major increase mainly due to the Governor's Tax Amnesty Program and FY 2022 is projected to be 75% higher than FY 2021. The IML has projected an 18% decline for FYE 2023; however the City projections are more conservative at 18% decline. PPRT revenues make up 11% of the General Fund total revenues.

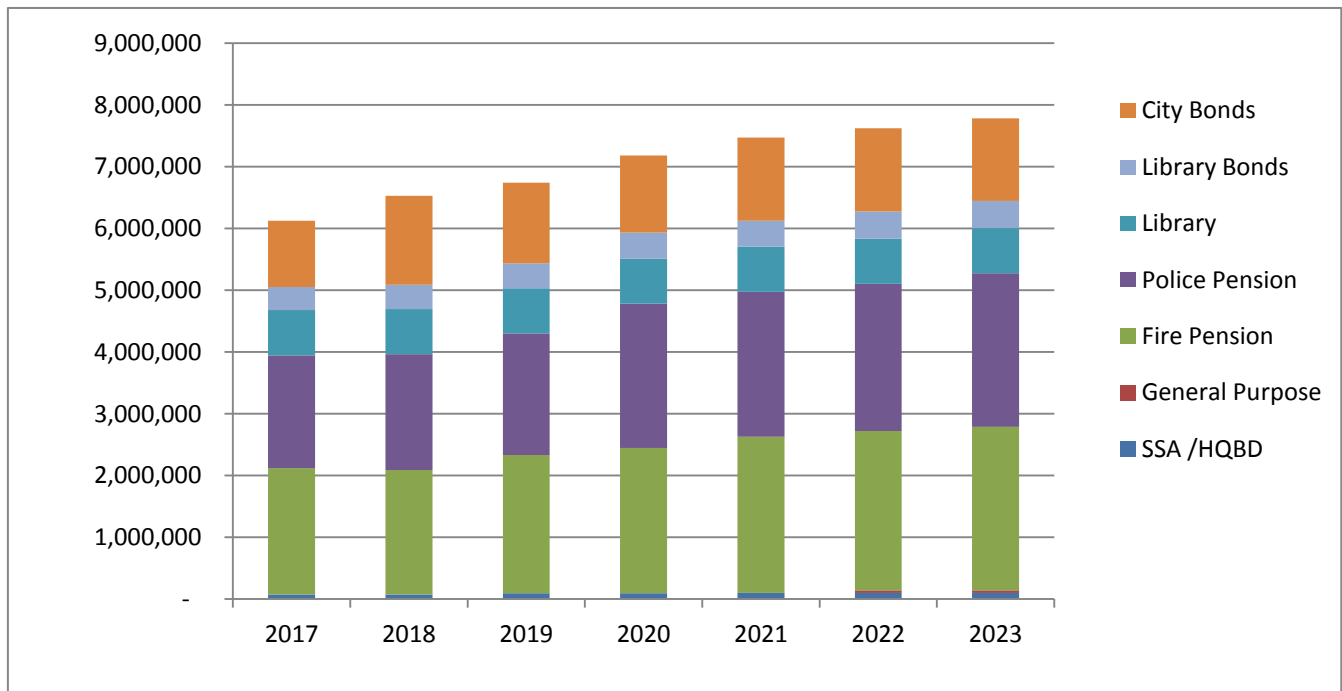


PROPERTY TAX

The City's property tax levy passed in December 2021 will be billed, collected, and disbursed by the County during fiscal year 2022/2023. The property tax levy consists of pensions obligations, library funding, and city and library bond debt. The bond portion of the levy is receipted into the appropriate Debt Service funds. The remaining General Fund portion of the property tax levy makes up 15% of total General Fund revenues. The pass-through amounts for the Quincy Public Library and Historic Quincy Business District are budgeted as tax distributions.

Any changes in property assessments have significant impact upon the General Fund. Property is assessed at 1/3 of market value less a homestead exemption for those who qualify. The tax rate is applied to each one hundred dollars of assessed valuation to determine the amount of property tax. The City proposed a tax levy that should produce a flat tax rate for 2021 with total tax of \$1.078 per \$100 of assessed property value.

| FY | SSA /HQBD | General Purpose | Fire Pension | Police Pension | Library | GF portion | Library Bonds | City Bonds |
|------|-----------|-----------------|--------------|----------------|---------|------------------|---------------|------------|
| 2017 | 76,569 | - | 2,042,068 | 1,828,188 | 731,763 | 4,678,588 | 373,937 | 1,071,884 |
| 2018 | 75,372 | - | 2,013,460 | 1,878,099 | 730,578 | 4,697,510 | 392,686 | 1,438,594 |
| 2019 | 95,000 | - | 2,236,336 | 1,969,335 | 732,045 | 5,032,716 | 402,258 | 1,306,564 |
| 2020 | 96,070 | - | 2,349,012 | 2,336,629 | 732,303 | 5,514,014 | 419,003 | 1,248,119 |
| 2021 | 98,880 | - | 2,531,042 | 2,346,723 | 730,441 | 5,707,086 | 421,232 | 1,346,986 |
| 2022 | 99,707 | 40,069 | 2,581,846 | 2,382,952 | 732,052 | 5,836,626 | 438,873 | 1,345,520 |
| 2023 | 102,000 | 40,000 | 2,645,676 | 2,487,541 | 732,052 | 6,007,269 | 440,000 | 1,337,050 |



OPERATING EXPENDITURES**Salaries & Benefits**

The City has six labor unions with contracts: 822/Machinists, Police Patrol, Police Lieutenants & Supervisors, Fire Fighters, 9-1-1, and Transit Union. During this past year the Machinists, Fire, and Transit union all negotiated new three year contracts which call for 2.75% for FYE 2023 as annual wage increase. Neither of the Police contracts have settled; however that budget plans for 2.75% in FYE 2022 as well as 2.75% in FYE 2023. The 9-1-1 contract expires April 30, 2022. The City switched to a fully funded health care plan effective January 1, 2022 with no change in the group health insurance premiums. All city departmental contributions for health insurance are paid to the Health Insurance Fund #612 which pays claims as a self-insured plan and now the premiums for fully funded health.

Pension increases for Police and Fire are increasing 2% about \$188,000. The City funded pensions in FYE 2022 at the 100% ARC and plans to fund FYE 2023 pension contributions at 100% ARC. The IMRF employer rate for the 2022 calendar year is 6.18%, which is a decrease of 35% to the calendar 2021 rate of 9.59%.

Contracted Services

This category of spending represents Professional services (audit, legal, engineering), Technical services (medical, utility, cleaning), and Repair and Maintenance Services (building repairs, vehicle repairs, infrastructure repairs), Rentals (our internal fleet and vehicle replacement is included here), Insurance (which includes MICA, the city wide insurance for workers comp and property liability), and other services such as communications, travel, registrations, etc. The City's work comp/general liability expense is projected at a 8% increase over FY 2022. However, due to allocation based on exposures and experience, the General Fund portion decreased slightly.

Commodities

This category of spending represents the supplies purchased. Example include office supplies, energy (gas and electric), building and maintenance supplies, tools, and operational supplies for the departments type of business (examples include concrete, chemicals, paint, pipe, medical supplies, amunition, etc.)

Capital Outlay

This category has different thresholds for asset types. Any equipment purchases of \$5,000 or more with an estimated useful life of 5 years or more is considered capital outlay. The threshold for buildings and street projects is \$25,000. The City adopted a new capital project fund expense policy which re-allocates recurring capital outlay to the departmental budgets. This practice will allow for the home rule funding to be used for true capital projects such as street projects and infrastructure improvements. Each department's narrative should reflect capital spending.

Miscellaneous This category represents costs like dues, taxes, and other miscellaneous expense.

Debt Service

The majority of our debt service is represented in our Debt Service Funds. This includes the debt payments for the city issued General Obligation bonds. Any lease payments would be displayed in this element.

Transfers

The Transfers can be internal fund transfers which represent subsidy funding or the transfers can be external funding to component units such as the Quincy Public Library or non-departmental transfers for sales tax rebates, cost share tranfers, etc.

Note: Not all revenue sources are displayed

| FY | Sales Tax | | PPRT | | Income Tax | | Use Tax | | Home Rule | | Total Revenues (GF&Capital) | |
|-----------------|------------|--------------|---------------|---------|--------------|---------|---------------|---------|--------------|--------|--------------------------------|--------|
| 2014 | 9,255,134 | 3.32% | 3,395,597 | 14.44% | 3,929,012 | -1.48% | 693,644 | 7.17% | 9,219,345 | -0.02% | 33,687,195 | 3.69% |
| 2015 | 9,495,867 | 2.60% | 3,313,024 | -2.43% | 3,945,684 | 0.42% | 782,471 | 12.81% | 9,479,769 | 2.82% | 34,279,005 | 1.76% |
| 2016 | 9,649,109 | 1.61% | 3,356,477 | 1.31% | 4,338,717 | 9.96% | 935,100 | 19.51% | 9,572,958 | 0.98% | 35,450,003 | 3.42% |
| 2017 | 9,630,497 | -0.19% | 3,525,816 | 5.05% | 3,868,781 | -10.83% | 992,766 | 6.17% | 9,606,524 | 0.35% | 35,792,782 | 0.97% |
| 2018 | 9,648,771 | 0.19% | 2,873,888 | -18.49% | 4,304,065 | 11.25% | 1,054,067 | 6.17% | 9,331,575 | -2.86% | 35,209,570 | -1.63% |
| 2019 | 9,775,223 | 1.31% | 2,966,072 | 3.21% | 3,945,016 | -8.34% | 1,201,398 | 13.98% | 9,352,738 | 0.23% | 36,656,145 | 4.11% |
| 2020 | 10,075,198 | 3.07% | 3,904,970 | 31.65% | 4,403,980 | 11.63% | 1,402,070 | 16.70% | 9,238,067 | -1.23% | 38,990,497 | 6.37% |
| 2021 | 10,591,863 | 5.13% | 3,681,896 | -5.71% | 4,658,057 | 5.77% | 1,816,678 | 29.57% | 9,223,282 | -0.16% | 42,459,512 | 8.90% |
| 2022* | 11,975,880 | 13.07% | 6,433,000 | 74.72% | 5,674,666 | 21.82% | 1,603,421 | -11.74% | 11,119,500 | 20.56% | 47,997,958 | 23.10% |
| * projected | | | | | | | | | | | | |
| 5 yr avg | | 4.55% | 17.08% | | 8.43% | | 10.94% | | 3.31% | | | |
| Projected | | | | | | | | | | | | |
| 2023 | 12,305,217 | 2.75% | 5,275,000 | -18.00% | 5,220,955 | -8.00% | 1,479,863 | -7.71% | 11,425,000 | 2.75% | 46,461,732 | -3.20% |
| 2024 | 12,612,847 | 2.50% | 5,380,500 | 2.00% | 5,286,217 | 1.25% | 1,509,460 | 2.00% | 11,624,938 | 1.75% | 47,340,885 | 1.89% |
| 2025 | 12,928,168 | 2.50% | 5,488,110 | 2.00% | 5,352,295 | 1.25% | 1,539,649 | 2.00% | 11,828,374 | 1.75% | 48,249,552 | 1.92% |
| 2026 | 13,251,373 | 2.50% | 5,597,872 | 2.00% | 5,419,198 | 1.25% | 1,570,442 | 2.00% | 12,035,370 | 1.75% | 49,178,186 | 1.92% |
| 2027 | 13,582,657 | 2.50% | 5,709,830 | 2.00% | 5,486,938 | 1.25% | 1,601,851 | 2.00% | 12,245,989 | 1.75% | 50,127,251 | 1.93% |
| 2028 | 13,922,223 | 2.50% | 5,824,026 | 2.00% | 5,555,525 | 1.25% | 1,633,888 | 2.00% | 12,460,294 | 1.75% | 51,097,219 | 1.94% |

Assumptions: Population 39,463 (2020 census) down 2.87% from 40,633 (2010 census)

- Tax Levy revenue for FY 2024-2028 based on 2021 5yr EAV average growth of 2.82%
- Sales Tax projected at conservative growth of 2.75% (below 5-year avg 4.55%)
- PPRT projected more conservative than IML estimate of 11% decline from FY 2022, assumes 18% decline to FY 2022
- Income Tax is population based at IML \$132.30 per capita
- Use Tax is population based at IML \$37.50 per capita
- Home Rule (purchase tax) projected 2.75% growth, slightly behind 5 yr average of 3.31%
- Home Rule/Purchase Tax split 56% GF, 44% Capital

| | General Fund Expenses | | | | | | 5 yr avg | Proj Factor | PROJECTIONS | | | | |
|------------------|-----------------------|-------------------|-------------------|-------------------|-------------------|-------------------|----------|-------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | FY 2018 | FY 2019 | FY 2020 | FY 2021 | FY 2022 Budget | FY 2023 Budget | | | FY 2024 | FY 2025 | FY 2026 | FY 2027 | FY 2028 |
| Salaries | 14,348,582 | 14,623,234 | 13,922,271 | 15,418,917 | 16,161,609 | 16,723,421 | 2.98% | 2.75% | 16,969,595 | 17,436,259 | 17,915,756 | 18,408,439 | 18,914,671 |
| Health Insurance | 2,206,382 | 2,273,025 | 2,418,135 | 3,384,780 | 3,145,556 | 3,032,471 | 7.74% | 7.50% | 3,259,906 | 3,504,399 | 3,767,229 | 4,049,771 | 4,353,504 |
| MICA | 855,904 | 897,854 | 861,358 | 1,065,291 | 1,065,257 | 1,013,640 | 3.93% | 2.00% | 1,033,913 | 1,054,591 | 1,075,683 | 1,097,197 | 1,119,140 |
| Police Pension | 2,822,719 | 2,860,093 | 3,342,597 | 4,103,989 | 4,404,948 | 4,440,613 | 9.82% | 8.00% | 4,795,862 | 5,179,531 | 5,593,893 | 6,041,405 | 6,524,717 |
| Fire Pension | 3,116,182 | 3,274,394 | 3,537,670 | 4,514,529 | 4,822,000 | 4,973,845 | 10.14% | 8.00% | 5,371,753 | 5,801,493 | 6,265,612 | 6,766,861 | 7,308,210 |
| IMRF | 261,640 | 215,321 | 194,986 | 369,846 | 335,012 | 201,541 | 2.65% | 2.00% | 205,572 | 209,683 | 213,877 | 218,154 | 222,518 |
| Services | 1,256,324 | 1,096,883 | 1,287,949 | 2,522,136 | 2,642,265 | 3,123,855 | 24.70% | 2.50% | 3,201,951 | 3,282,000 | 3,364,050 | 3,448,151 | 3,534,355 |
| Supplies | 774,549 | 700,685 | 811,423 | 687,764 | 1,000,936 | 1,073,756 | 8.77% | 2.50% | 1,100,600 | 1,128,115 | 1,156,318 | 1,185,226 | 1,214,856 |
| Capital | 122,316 | 160,924 | 206,322 | 252,248 | 400,475 | 705,561 | 43.40% | 0.00% | 300,000 | 300,000 | 300,000 | 300,000 | 300,000 |
| Misc | 71,545 | 67,381 | 69,740 | 202,674 | 51,309 | 61,666 | 26.76% | 0.00% | 61,666 | 61,666 | 61,666 | 61,666 | 61,666 |
| Non-Dept Trnsfr | 8,014,367 | 8,237,795 | 8,274,263 | 5,122,783 | 15,325,233 | 11,762,949 | 26.8% | 1.00% | 11,880,578 | 11,999,384 | 12,119,378 | 12,240,572 | 12,362,978 |
| Debt Service | 7,513 | 7,806 | 89,338 | 89,338 | 89,338 | 89,338 | | 0.00% | 89,338 | 8,100 | 8,100 | 8,100 | 8,100 |
| | <u>33,858,023</u> | <u>34,415,395</u> | <u>35,016,052</u> | <u>37,734,295</u> | <u>49,443,938</u> | <u>47,202,656</u> | | | <u>48,270,734</u> | <u>49,965,222</u> | <u>51,841,563</u> | <u>53,825,543</u> | <u>55,924,716</u> |
| Annual Increase | | 1.65% | 1.75% | 7.76% | 31.03% | -4.53% | | | 2.26% | 3.51% | 3.76% | 3.83% | 3.90% |

Assumptions for 5-year projections:

Salaries/Benefits 2.75% increase over FY 2023 budget

Health Insurance projected at 7.5%

MICA projected below 5-year average, assuming premium reductions

IMRF 5 yr average skewed by Public Works payroll shift to GF, assuming 2%

Services and Supplies are both projected to grow at 2.5% economic impacts

Capital outlay is projected to stay flat at \$300K per year

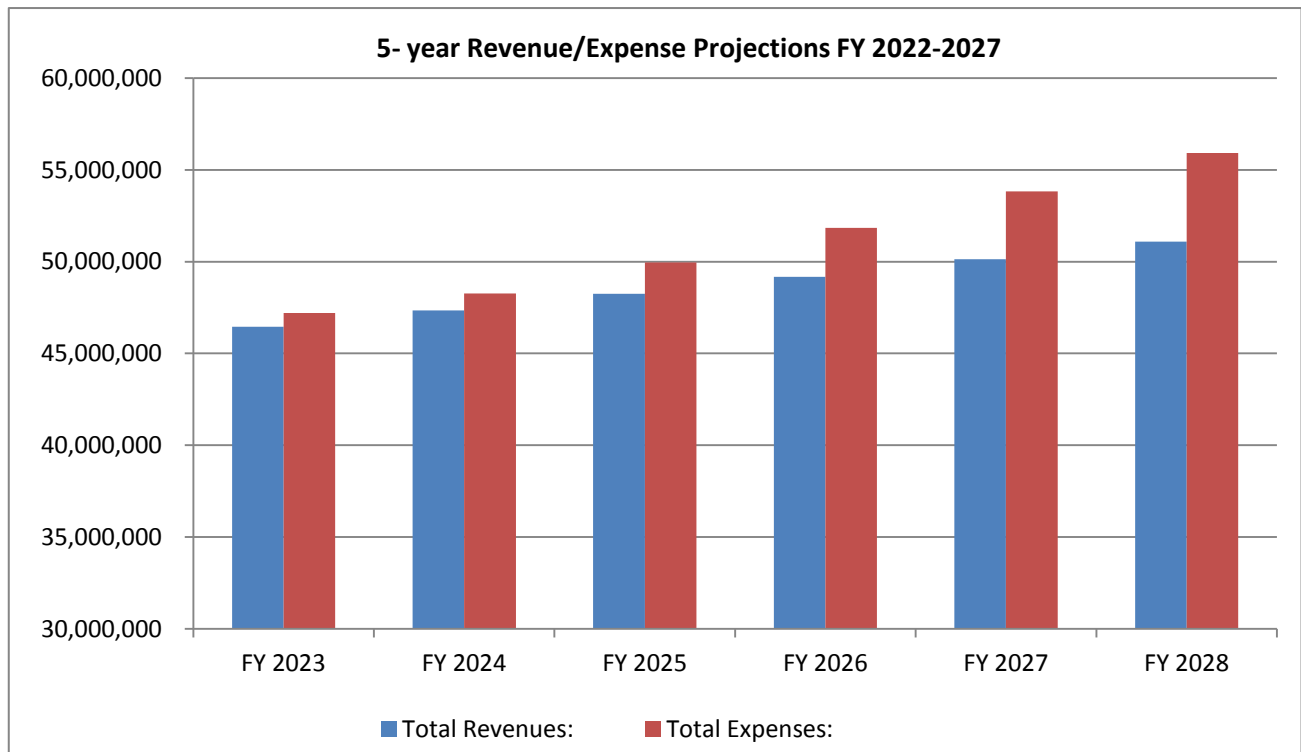
Non-Dept Transfers projected to grow by 1% to account for fund subsidy increases

Non-Dept Transfers do not include internal transfer to Reserve

Operating Cash Balance Projections

The combined overall cash flow for General Fund (including the Cash Reserve Fund) are projected below utilizing the revenue and expense projections from preceding pages.

| Fiscal Year Ending April 30: | FY 2023 Projection | FY 2024 Projection | FY 2025 Projection | FY 2026 Projection | FY 2027 Projection | FY 2028 Projection |
|------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|
| Beg Balance: | | | | | | |
| General Fund | 7,000,000 | | | | | |
| Cash Reserve Fund | 4,045,000 | | | | | |
| Total Beg Balance | 11,045,000 | 10,304,076 | 9,374,227 | 7,658,558 | 4,995,181 | 1,296,889 |
| | | | | | | |
| Total Revenues: | 46,461,732 | 47,340,885 | 48,249,552 | 49,178,186 | 50,127,251 | 51,097,219 |
| | | | | | | |
| Funds Available | 57,506,732 | 57,644,961 | 57,623,779 | 56,836,744 | 55,122,432 | 52,394,108 |
| | | | | | | |
| Total Expenses: | 47,202,656 | 48,270,734 | 49,965,222 | 51,841,563 | 53,825,543 | 55,924,716 |
| | | | | | | |
| Year End Cash Balance | 10,304,076 | 9,374,227 | 7,658,558 | 4,995,181 | 1,296,889 | (3,530,608) |



| | General Fund | Cash Reserve | Total | |
|-------------------------------------|---------------------|---------------------|----------------------|------------|
| Beginning Balance, May 1 | 7,000,000 | 4,045,000 | 11,045,000 | |
| REVENUES | | | | |
| Taxes | 43,650,028 | - | 43,650,028 | |
| Licenses & Permits | 412,800 | - | 412,800 | |
| Charges for Services | 720,700 | - | 720,700 | |
| Rent & Other Income | 81,954 | - | 81,954 | |
| Interest Income | 20,000 | 20,000 | 40,000 | |
| Grants | 48,000 | - | 48,000 | |
| Transfers In | 510,250 | - | 510,250 | |
| Inter-Gov. Revenues | 998,000 | - | 998,000 | |
| TOTAL REVENUE | 46,441,732 | 20,000 | 46,461,732 | |
| Total Funds Available | 53,441,732 | 4,065,000 | 57,506,732 | |
| EXPENDITURES | | | | |
| City Council | 183,862 | - | 183,862 | |
| Mayor | 222,800 | - | 222,800 | |
| Treasurer | 330,430 | - | 330,430 | |
| City Clerk | 188,907 | - | 188,907 | |
| Director of Administrative Services | 119,133 | - | 119,133 | |
| Purchasing | 83,083 | - | 83,083 | |
| Building Maintenance | 311,183 | - | 311,183 | |
| Comptroller | 389,034 | - | 389,034 | |
| Legal | 274,656 | - | 274,656 | |
| Commissions | 82,183 | - | 82,183 | |
| Information Technology | 563,929 | - | 563,929 | |
| Police | 15,339,088 | - | 15,339,088 | |
| Fire | 12,967,047 | - | 12,967,047 | |
| Public Works | 3,064,675 | - | 3,064,675 | |
| Engineering | 1,314,697 | - | 1,314,697 | |
| Subtotal | 35,434,707 | - | 35,434,707 | |
| <u>Transfers:</u> | | | | |
| Planning & Development | 720,509 | - | 720,509 | |
| 9-1-1 | 748,149 | - | 748,149 | |
| Transit Lines | 285,143 | - | 285,143 | |
| Airport | 402,700 | - | 402,700 | |
| Capital Fund | 5,000,000 | - | 5,000,000 | |
| Garbage Fund | 110,369 | - | 110,369 | |
| Recycle Fund | 295,387 | - | 295,387 | |
| Central Garage | 170,553 | - | 170,553 | |
| Regional Training Facility | 17,614 | - | 17,614 | |
| Landfill | 376,000 | - | 376,000 | |
| Cash Reserve Fund | 350,000 | * | - | |
| Sister City Fund | 2,000 | - | 2,000 | |
| Other fund transfers | 257,000 | - | 257,000 | |
| Other Subsidies/tax distributions | 1,054,100 | - | 1,054,100 | |
| Library | 1,978,425 | - | 1,978,425 | |
| TOTAL EXPENDITURES | 47,202,656 | - | 47,202,656 | |
| Ending Balance, April 30 | \$ 6,239,076 | \$ 4,065,000 | \$ 10,304,076 | 22% |

*Adjust for Transfers to Reserve to avoid double counting revenues/expenses

PURPOSE

The General Fund is the primary operating fund of the City. It accounts for the resources used to pay for the services traditionally associated with local government. Included are general administration of the City, police and fire protection, engineering, subsidy and tax transfers, and any other activity for which a special fund has not been created.

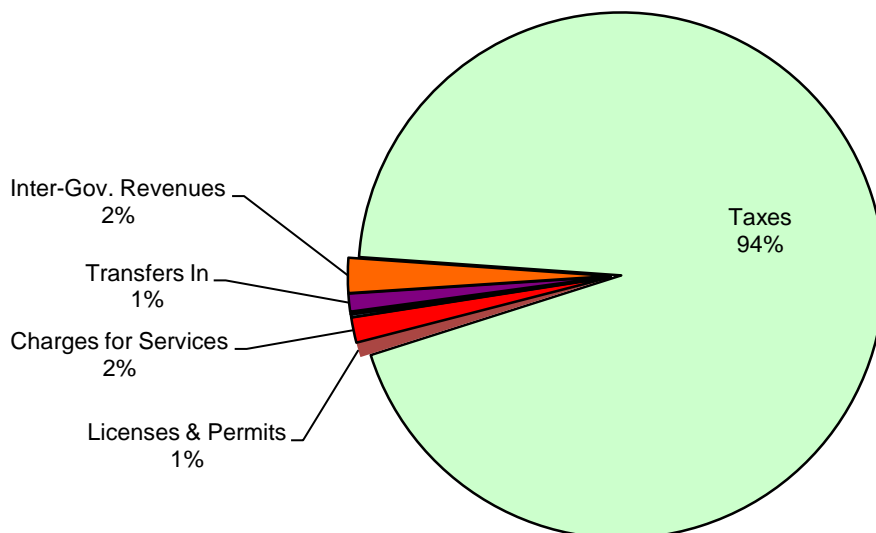
The General Fund's primary revenue source is Taxation. Sales tax 26%, Purchase Tax 23%, Income tax 11%, and PPRT 9% account for nearly three-fourths of the the total revenue. Property taxes are approximately 15% of the total revenues and fund the Library and pensions.

This year the General Fund will receipt 100% of the home rule/purchase tax fund and distribute to Capital Project Fund.

The Transfers In are from the Green Energy fund and Barge Dock fund. Inter-governmental revenues represent cost share charges paid by other funds.

GENERAL FUND REVENUES BY SOURCE

| ACCOUNT DESCRIPTION | % of Total | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 YTD ACTUAL | 2020/2021 YTD ACTUAL |
|----------------------|------------|---------------------------------|--------------------------------|----------------------------|----------------------------|
| Taxes | 93.99% | 43,650,028 | 43,607,107 | 44,772,172 | 35,659,776 |
| Licenses & Permits | 0.89% | 412,800 | 269,700 | 364,424 | 253,741 |
| Charges for Services | 1.55% | 720,700 | 684,200 | 742,489 | 679,486 |
| Rent & Other Income | 0.18% | 81,954 | 53,354 | 106,860 | 82,652 |
| Interest Income | 0.04% | 20,000 | 20,000 | 37,000 | 28,916 |
| Grants | 0.10% | 48,000 | 48,000 | 91,993 | 1,483,990 |
| Transfers In | 1.10% | 510,250 | 710,250 | 471,011 | 1,459,012 |
| Inter-Gov. Revenues | 2.15% | 998,000 | 999,000 | 1,032,083 | 968,480 |
| | 100.00% | 46,441,732 | 46,391,611 | 47,618,033 | 40,616,055 |



**CITY OF QUINCY
GENERAL FUND**

REVENUE DETAIL

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|--------------------------------|------------------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Property Taxes | | | | | | |
| 001-0000-311.01-00 | General Levy | 40,000 | 40,000 | 40,069 | - | - |
| 001-0000-312.03-00 | Special Service Area #2 | 102,000 | 99,000 | 99,707 | 98,880 | 96,070 |
| 001-0000-312.04-00 | Fire Pension Fund | 2,645,676 | 2,578,337 | 2,581,846 | 2,525,524 | 2,349,012 |
| 001-0000-312.05-00 | Police Pension Fund | 2,487,541 | 2,379,697 | 2,382,952 | 2,341,616 | 2,336,629 |
| 001-0000-312.06-00 | Public Library | 732,052 | 732,045 | 733,044 | 730,441 | 732,303 |
| | | 6,007,269 | 5,829,079 | 5,837,618 | 5,696,461 | 5,514,014 |
| Franchise Taxes | | | | | | |
| 001-0000-313.01-00 | CATV Franchise | 280,000 | 325,000 | 310,474 | 326,884 | 422,816 |
| 001-0000-313.02-00 | Telephone Franchise | 44,724 | 44,724 | 44,724 | 44,724 | 44,724 |
| 001-0000-313.03-00 | Electric Utility Franchise | 10,000 | 10,000 | 20,887 | 20,494 | 22,631 |
| 001-0000-313.04-00 | Ameren Gas & Electric | - | - | - | - | - |
| | | 334,724 | 379,724 | 376,085 | 392,102 | 490,171 |
| Public Service Taxes | | | | | | |
| 001-0000-314.01-01 | Home Rule (Purch) Tax | 11,425,000 | 10,855,476 | 11,119,500 | 7,932,022 | 6,928,550 |
| 001-0000-314.01-03 | Public Safety Fee | - | - | 130 | 12 | 4,308 |
| 001-0000-314.01-05 | Other Local Taxes | 722,000 | 660,000 | 739,417 | 408,917 | - |
| 001-0000-314.02-01 | Income Tax | 5,220,955 | 5,354,200 | 5,674,666 | 4,658,057 | 4,403,980 |
| 001-0000-314.02-02 | Personal Prop Replac. Tax | 5,275,000 | 6,471,506 | 6,433,000 | 3,681,896 | 3,904,970 |
| 001-0000-314.02-03 | General Sales Tax | 12,305,217 | 11,768,173 | 11,975,880 | 10,591,863 | 10,075,198 |
| 001-0000-314.02-04 | Use Tax | 1,479,863 | 1,631,169 | 1,603,421 | 1,816,678 | 1,402,070 |
| 001-0000-314.02-07 | Auto Rental Tax | 20,000 | 20,000 | 23,866 | 19,694 | 20,872 |
| 001-0000-314.02-10 | Video Gaming Tax | 800,000 | 600,000 | 929,415 | 428,862 | 629,962 |
| 001-0000-314.02-12 | Other State Shared Tax | 60,000 | 37,780 | 59,174 | 33,212 | 6,649 |
| | | 37,308,035 | 37,398,304 | 38,558,469 | 29,571,213 | 27,376,559 |
| Interest Income | | | | | | |
| 001-0000-331.01-01 | Deposit Accounts | 20,000 | 20,000 | 37,000 | 28,916 | 35,604 |
| Rent & Other Income | | | | | | |
| 001-0000-341.01-01 | Parking Lot G | 4,000 | 4,000 | 4,325 | 4,325 | 10,025 |
| 001-0000-341.01-03 | Parking Lot I | 1,300 | 1,300 | 800 | 1,050 | 1,325 |
| 001-0000-341.03-00 | 706 Maine St. | 27,600 | - | 21,850 | - | - |
| 001-0000-341.04-00 | Equipment/Facilities | 1,500 | 1,500 | 1,470 | 1,520 | 1,476 |
| 001-0000-341.04-01 | Cell Tower Lease | 17,054 | 17,054 | 16,454 | 17,875 | - |
| 001-0000-342.01-00 | Sale of Maps | - | - | 20 | 24 | 47 |
| 001-0000-342.03-00 | Jury Duty Reimb | - | - | 55 | 113 | 56 |
| 001-0000-342.05-00 | Refunds/Reimb | 500 | 500 | 14,905 | 2,346 | 114,788 |
| 001-0000-342.09-00 | Other | 3,000 | 3,000 | 11,706 | 15,790 | 11,237 |
| 001-0000-342.10-00 | Penalties-Past Due | - | - | - | - | 36 |
| 001-0000-342.11-00 | Donations/Contributions | - | - | 500 | - | - |
| 001-0000-343.02-01 | Royalty/Utility Service Line | 26,000 | 25,000 | 28,989 | 26,981 | 166,593 |
| | | 80,954 | 52,354 | 101,074 | 70,024 | 305,583 |
| Sale of Property | | | | | | |
| 001-0000-350.00-00 | Sale of Property | 1,000 | 1,000 | 5,786 | 12,628 | 4,593 |
| Licenses & Permits | | | | | | |
| 001-0000-361.01-01 | Liquor License | 130,000 | 103,000 | 129,180 | 97,415 | 135,850 |
| 001-0000-361.01-03 | Peddlers License(GT) | 600 | 1,000 | 425 | 475 | 750 |
| 001-0000-361.01-04 | Massage Permits | - | - | - | - | 475 |
| 001-0000-361.01-05 | Amusements/Mach (GV) | 6,000 | 10,000 | 6,170 | 7,440 | 10,400 |

**CITY OF QUINCY
GENERAL FUND**

REVENUE DETAIL

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|-----------------------------|---------------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| 001-0000-361.01-06 | Circus/Carn.Perm(GW) | - | - | - | - | 100 |
| 001-0000-361.01-09 | PullTab/Jars-State Money | 700 | 1,000 | 674 | 893 | 930 |
| 001-0000-361.01-10 | Other Lic & Perm.(GX) | 25,000 | 25,000 | 25,100 | 24,545 | 36,775 |
| 001-0000-361.01-11 | Elect Sign Messaging | 2,000 | 1,500 | 1,500 | 3,000 | - |
| 001-0000-361.01-12 | Video Gaming LL Class I | 200,000 | 83,400 | 159,294 | 75,100 | 100,000 |
| 001-0000-361.01-13 | Video Game Term Fee | 30,000 | 22,400 | 30,500 | 26,200 | 25,700 |
| 001-0000-361.01-14 | Wireless Facility Permits | 5,000 | 5,000 | - | 2,000 | 24,000 |
| 001-0000-361.01-15 | Wireless Facility Fees | - | 4,400 | - | - | - |
| 001-0000-361.01-16 | Garbage Private Hauler | 4,000 | 5,000 | 3,000 | 4,000 | - |
| 001-0000-361.02-02 | Street Opening Permits | - | - | 2 | 6 | 22 |
| 001-0000-361.02-03 | Driveway Permits | - | - | 4 | 12 | 42 |
| 001-0000-361.02-04 | Cat Tag Permits | 8,000 | 8,000 | 6,820 | 12,265 | 6,930 |
| 001-0000-361.02-05 | Special Event Licenses | 1,500 | - | 1,425 | 375 | - |
| | | 412,800 | 269,700 | 364,094 | 253,726 | 341,974 |
| Charges for Services | | | | | | |
| 001-0000-361.04-01 | Freedom of Info Copies | 200 | 200 | 475 | 374 | 161 |
| 001-0000-361.04-03 | Bid Specs | 100 | 100 | - | - | 1 |
| 001-0000-361.05-01 | Issuing Fees | 200 | 200 | 269 | 73 | 201 |
| 001-0000-361.05-11 | NSF Check Fee | - | - | - | - | - |
| 001-0000-361.07-01 | Computer Services | - | - | - | 65 | (18,000) |
| 001-0000-361.07-08 | Other Reimbursements | - | - | 210 | 181 | 225 |
| | <i>IT Services</i> | - | - | 210 | 246 | (17,775) |
| 001-0000-362.01-01 | Schl Dist.-QPD Liason | 200,000 | 190,000 | 200,494 | 204,439 | 190,582 |
| 001-0000-362.01-02 | Qcy Housing Auth Liason | 55,000 | 55,000 | 55,961 | 50,321 | 56,683 |
| 001-0000-362.01-03 | Special Job Assignments | 15,000 | 15,000 | 12,432 | 1,108 | 9,350 |
| 001-0000-362.01-04 | False Alarms | 5,000 | 5,000 | 4,200 | 3,930 | 6,030 |
| 001-0000-362.01-05 | Report Fees | 5,000 | 5,000 | 7,410 | 4,890 | 5,572 |
| 001-0000-362.01-08 | Other Reimbursements | - | - | - | 18,758 | 60 |
| 001-0000-362.01-09 | Witness/Subpeona Fees | 5,000 | 5,000 | 4,937 | 4,001 | 5,958 |
| 001-0000-362.01-11 | Police Badges & Patches | - | - | 646 | - | 295 |
| 001-0000-362.01-12 | Agency Aging - Elder | 40,000 | 40,000 | 36,667 | 36,691 | 46,871 |
| | <i>Police Services</i> | 325,000 | 315,000 | 322,747 | 324,138 | 321,401 |
| 001-0000-362.02-04 | False Alarms | - | - | 30 | 40 | 30 |
| 001-0000-362.02-05 | Report Fees | - | - | 129 | 93 | 77 |
| 001-0000-362.02-06 | Training | 200 | 200 | 7,444 | - | 4,177 |
| 001-0000-362.02-08 | Other Reimbursements | - | - | - | - | - |
| | <i>Fire Services</i> | 200 | 200 | 7,603 | 133 | 4,284 |
| 001-0000-362.03-02 | Signs/Posts/ Signals | - | - | - | 413 | - |
| 001-0000-362.03-03 | Tree Sales | 2,000 | 2,000 | 2,150 | - | - |
| 001-0000-362.03-04 | Weed Cleaning/Removal | 5,000 | 5,000 | 48,849 | 26,279 | - |
| 001-0000-362.03-05 | Subdivision Street Lights | - | - | 1,871 | - | - |
| 001-0000-362.03-08 | Other Reimbursements | 1,500 | - | 1,349 | 1,797 | 1,446 |
| | <i>Streets & Hwy</i> | 8,500 | 7,000 | 54,219 | 28,489 | 1,446 |
| 001-0000-362.04-01 | Notice of Violations | 10,000 | 10,000 | 6,170 | 6,615 | 11,240 |
| | <i>Motor Vehicles</i> | 10,000 | 10,000 | 6,170 | 6,615 | 11,240 |

**CITY OF QUINCY
GENERAL FUND**

REVENUE DETAIL

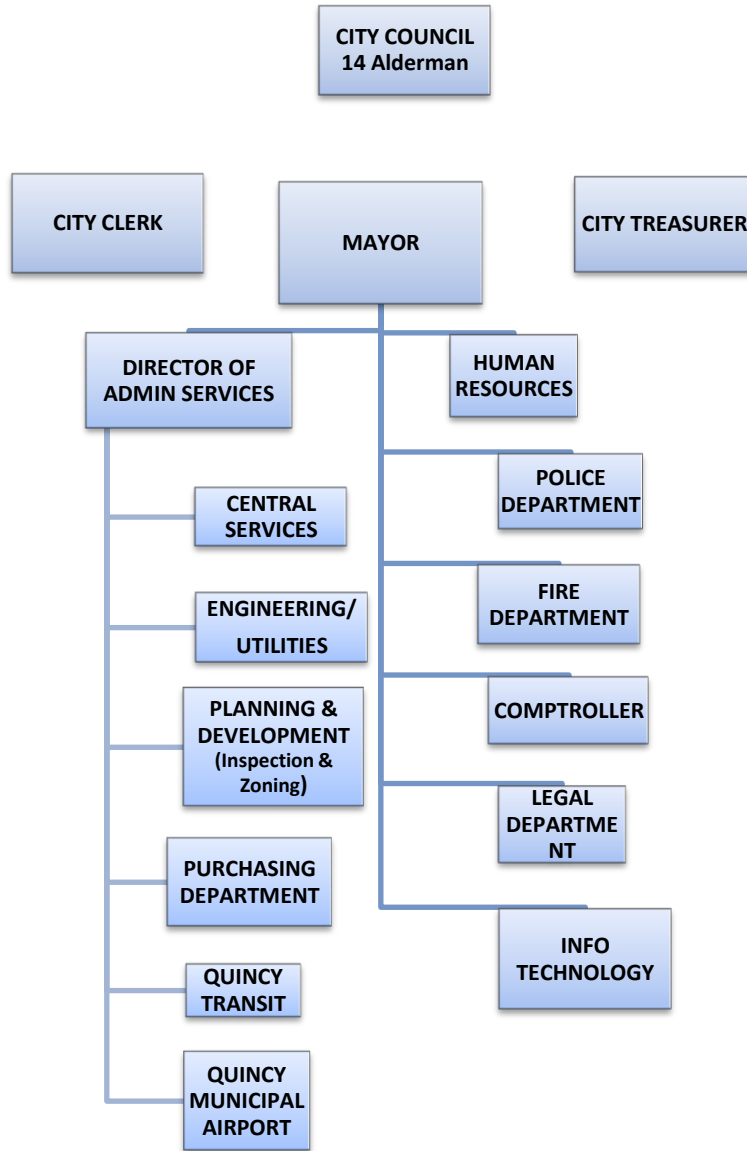
| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|------------------------------------|---------------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| 001-0000-362.05-00 | Ordinance Fines | 375,000 | 350,000 | 348,725 | 317,893 | 411,994 |
| 001-0000-362.05-01 | Smoking Fines | - | - | - | - | - |
| 001-0000-362.05-03 | Failure to Appear Fines | 1,500 | 1,500 | 2,071 | 1,525 | 2,654 |
| | <i>Ordinances/Fines</i> | <i>376,500</i> | <i>351,500</i> | <i>350,796</i> | <i>319,418</i> | <i>414,648</i> |
| Inter-Governmental Revenues | | | | | | |
| 001-0000-363.09-01 | Admin Cost Share | 689,000 | 689,000 | 693,307 | 664,565 | 481,082 |
| 001-0000-363.09-02 | Space Cost Share | 24,000 | 25,000 | 24,000 | 24,000 | 58,168 |
| 001-0000-363.09-04 | Transit Cost Share | 285,000 | 285,000 | 314,776 | 279,915 | 312,156 |
| | <i>Inter Gov Revenues</i> | <i>998,000</i> | <i>999,000</i> | <i>1,032,083</i> | <i>968,480</i> | <i>851,406</i> |
| Licenses & Permits | | | | | | |
| 001-0000-364.04-00 | Revocable Lic/Permits | - | - | 75 | 15 | 60 |
| 001-0000-364.09-00 | Zoning/Sub-division Fees | - | - | 255 | - | - |
| Grants | | | | | | |
| 001-0000-381.03-01 | FEMA Reimbursements | - | - | - | 4,798 | - |
| 001-0000-381.03-06 | CURES funding | - | - | - | 1,426,741 | - |
| 001-0000-382.01-10 | Restricted Contributions | - | - | - | - | - |
| 001-0000-382.02-01 | State Grants | - | - | 4,059 | 190 | - |
| 001-0000-382.02-02 | Attorney General | 15,000 | 15,000 | 37,113 | 14,683 | 12,746 |
| 001-0000-382.03-01 | Federal COPS Grant | - | - | - | - | 99,500 |
| 001-0000-382.03-04 | Bureau of Justice | 3,000 | 3,000 | 3,289 | 28,260 | 28,940 |
| 001-0000-382.03-06 | Dept. of Transportation | 20,000 | 20,000 | 36,856 | 5,657 | 36,210 |
| 001-0000-382.03-07 | Homeland Security | 10,000 | 10,000 | 10,676 | 3,661 | 18,027 |
| Transfers In | | | | | | |
| 001-0000-391.01-00 | Transfers from Bank "1" | - | - | - | - | 75,000 |
| 001-0000-391.01-09 | Franchise "Green" Fnd | 500,250 | 500,250 | 462,511 | 462,511 | 428,959 |
| 001-0000-391.01-10 | Crim Reg Fee Fnd 248 | 10,000 | 10,000 | 8,500 | 8,767 | - |
| 001-0000-391.01-15 | Trnsfr from Capital Fund | - | - | - | 10,044 | 1,950 |
| 001-0000-391.01-20 | Trnsfr from Fire Fund 397 | - | - | - | - | 90,000 |
| 001-0000-391.01-32 | Trnsfr from Cent Svc 602 | - | - | - | 385,540 | - |
| 001-0000-391.01-50 | Tourism Tax Fund | - | - | - | - | 6,765 |
| 001-0000-391.01-51 | From Purchase Tax Fund | - | - | - | - | - |
| 001-0000-391.01-67 | From Barge Dock Fund | - | 200,000 | - | 200,000 | 160,000 |
| 001-0000-391.16-00 | From Debt Service Funds | - | - | - | 392,150 | - |
| | Totals | 46,441,732 | 46,391,611 | 47,618,032 | 40,616,053 | 36,613,668 |

EXPENSE SUMMARY

This summary includes General Fund transfers to the Cash Reserve Fund in the Transfers Expense.

| ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | % Change | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|----------------------|---------------------------------|---------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Salaries & Benefits | 29,371,891 | 1.74% | 28,869,125 | 27,618,064 | 27,792,061 | 23,415,659 |
| Contractual Services | 4,137,495 | 11.60% | 3,707,522 | 3,807,013 | 3,587,427 | 2,149,307 |
| Commodities | 1,073,756 | 7.28% | 1,000,936 | 781,370 | 687,764 | 811,423 |
| Capital Outlay | 705,561 | 76.18% | 400,475 | 333,284 | 252,248 | 206,322 |
| Miscellaneous | 61,666 | 20.19% | 51,309 | 42,098 | 202,674 | 69,740 |
| Debt Services | 89,338 | 0.00% | 89,338 | 89,338 | 89,338 | 89,338 |
| Transfers | 11,762,949 | -23.24% | 15,325,233 | 15,079,376 | 5,122,783 | 8,274,263 |
| Totals | 47,202,656 | -4.53% | 49,443,938 | 47,750,543 | 37,734,295 | 35,016,052 |

| Totals by Dept/Division | 2022/2023 PROPOSED BUDGET | % Change | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 PROJECTED ACTUAL | 2019/2020 YTD ACTUAL |
|----------------------------|---------------------------------|---------------|--------------------------------|----------------------------------|----------------------------------|----------------------------|
| City Council | 183,862 | -20.57% | 231,473 | 189,371 | 238,754 | 239,156 |
| Mayor | 222,800 | 2.27% | 217,849 | 197,666 | 208,021 | 201,557 |
| Treasurer | 330,430 | 7.88% | 306,288 | 245,182 | 312,901 | 295,975 |
| City Clerk | 188,907 | -1.61% | 192,007 | 176,048 | 214,296 | 207,716 |
| Director of Admin Services | 119,133 | -2.65% | 122,374 | 116,090 | 118,331 | 111,484 |
| Purchasing | 83,083 | -0.25% | 83,289 | 80,146 | 84,709 | 72,873 |
| Building Maintenance | 311,183 | -3.73% | 323,229 | 270,255 | 273,030 | 242,305 |
| Comptroller | 389,034 | 0.15% | 388,457 | 367,003 | 350,415 | 313,087 |
| Legal | 274,656 | 1.33% | 271,060 | 261,253 | 257,355 | 237,820 |
| Commissions | 82,183 | 9.43% | 75,098 | 63,109 | 35,687 | 28,892 |
| Information Technology | 563,929 | 0.21% | 562,760 | 587,648 | 660,437 | 603,446 |
| Police | 15,339,088 | 4.76% | 14,641,740 | 13,850,995 | 13,823,432 | 12,817,652 |
| Fire | 12,967,047 | 4.96% | 12,354,258 | 12,293,201 | 11,929,333 | 10,259,516 |
| Public Works | 3,064,675 | 0.17% | 3,059,528 | 2,967,465 | 2,926,548 | - |
| Engineering | 1,314,697 | 2.37% | 1,284,294 | 1,005,735 | 1,046,230 | 1,109,041 |
| Non Departmental | 11,767,949 | -23.24% | 15,330,233 | 15,079,376 | 5,254,815 | 8,275,532 |
| Totals | 47,202,656 | -4.53% | 49,443,937 | 47,750,543 | 37,734,294 | 35,016,052 |



PURPOSE

The City is governed under the Mayoral/Aldermanic form of government. The legislative body of the City is the City Council. The Council is composed of fourteen aldermen, two from each of the City's seven wards, elected to serve four-year staggered terms. The City Council meets weekly and makes policy decisions necessary to maintain and enhance the health, safety and welfare of citizens and visitors to the City.

BUDGET SUMMARY

Over 90% of the proposed budget for the Legislative Board is made up of the salaries and benefits for the fourteen city aldermen. The contractual services budget for the board is cell phone and I-pad communication services. In FY2022 the salary stipend of \$150/month was moved from Miscellaneous Expense to a Salary Expense. There is \$1800 in the budget if replacements are needed.

EXPENSE SUMMARY

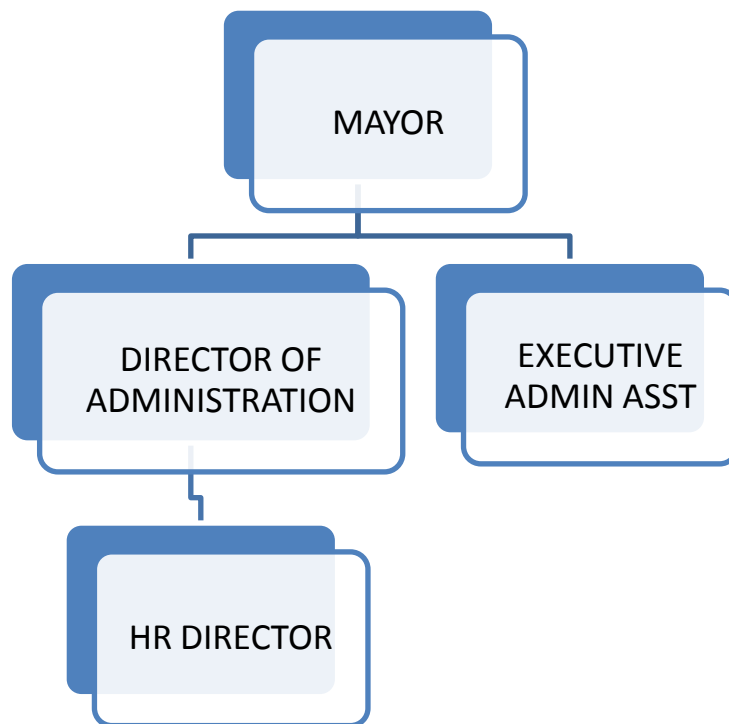
| ACCOUNT DESCRIPTION | 2022/2023 | % Change | 2021/2022 | 2021/2022 | 2020/2021 |
|----------------------|-----------------|----------------|----------------|------------------|----------------|
| | PROPOSED BUDGET | | REVISED BUDGET | PROJECTED ACTUAL | YTD ACTUAL |
| Salaries& Benefits | 169,172 | -22.09% | 217,134 | 173,830 | 203,922 |
| Contractual Services | 12,240 | 2.95% | 11,889 | 9,456 | 8,540 |
| Commodities | 150 | 0.00% | 150 | 39 | 120 |
| Capital Outlay | 1,800 | 0.00% | 1,800 | 770 | 630 |
| Miscellaneous | 500 | 0.00% | 500 | 5,276 | 25,542 |
| Totals | 183,862 | -20.57% | 231,473 | 189,371 | 238,754 |

STAFFING

| | FY 2023 PROPOSED | FY 2022 ACTUAL | FY 2021 ACTUAL | FY 2020 ACTUAL |
|----------------------|---------------------|-------------------|-------------------|-------------------|
| Authorized Positions | 14 | 14 | 14 | 14 |

EXPENDITURE

| Account | Description | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|--------------------------------|-----------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Salaries & Benefits | | | | | | |
| 001-1101-401.11-01 | Regular Salary/Wages | 74,200 | 74,200 | 73,882 | 76,748 | 72,978 |
| 001-1101-401.11-14 | Exp Reimb Comp | 25,200 | 25,200 | 20,157 | - | - |
| 001-1101-401.21-01 | Group Insurance | 58,257 | 104,767 | 68,764 | 115,774 | 114,371 |
| 001-1101-401.21-03 | Board Paid Life Ins. | 1,278 | 1,278 | 1,215 | 988 | 938 |
| 001-1101-401.21-04 | Workers' Comp | | - | - | - | - |
| 001-1101-401.22-01 | Social Security | 6,163 | 6,163 | 5,343 | 5,327 | 5,334 |
| 001-1101-401.22-02 | Medicare | 1,441 | 1,441 | 1,250 | 1,246 | 1,248 |
| 001-1101-401.23-01 | IMRF | 2,633 | 4,085 | 3,219 | 3,839 | 3,200 |
| | Subtotal | 169,172 | 217,134 | 173,830 | 203,922 | 198,069 |
| Contractual Services | | | | | | |
| 001-1101-401.38-01 | MICA | 440 | 367 | 367 | 367 | 2,507 |
| 001-1101-401.39-01 | Communications | 8,900 | 8,600 | 8,989 | 8,173 | 7,856 |
| 001-1101-401.39-04 | Travel | 1,600 | 1,572 | - | - | 1,240 |
| 001-1101-401.39-07 | Regist, Schools, Mtgs | 1,300 | 1,350 | 100 | - | 985 |
| | Subtotal | 12,240 | 11,889 | 9,456 | 8,540 | 12,588 |
| Commodities | | | | | | |
| 001-1101-401.41-02 | Office Supplies | 150 | 150 | 39 | 120 | - |
| Capital Outlay | | | | | | |
| 001-1101-401.52-08 | Controllable | 1,800 | 1,800 | 770 | 630 | 2,775 |
| Miscellaneous | | | | | | |
| 001-1101-401.61-04 | Other | 500 | 500 | 430 | 109 | 940 |
| 001-1101-401.61-05 | Alderman Expense | - | - | 4,846 | 25,433 | 24,784 |
| | Subtotal | 500 | 500 | 5,276 | 25,542 | 25,724 |
| | Totals | 183,862 | 231,473 | 189,371 | 238,754 | 239,156 |



PURPOSE

The Executive Branch of city government is made up of the Mayor, City Treasurer, and City Clerk. Each is elected at large to serve four-year terms. Michael Troup was sworn in as Mayor in May 2021.

GOALS/OBJECTIVES

- Manage city resources with a focus on gaining efficiencies
- Improve government operations and performance
- Lead the City, City staff, and City Council in a positive approach in regard to leadership, communications, and public interactions.
- Work with the City Council to develop long-term financial strategies for the City and city services
- Represent the City in various intergovernmental activities, with news media, in public relations, meetings and events
- Build relationships with Federal and State officials to seek support and funding regarding legislation that could positively impact the City of Quincy and our surrounding areas
- Promote Quincy and support events of area businesses to attract workers to Quincy and Tri-State area to fill available jobs, attract visitors, and encourage a positive and fulfilling environment to current residents.

Specific Goals/Objectives for 2022-2023 Fiscal Year:

- Send out Christmas cards from the Mayor's Office.
- Participate in another group such as National League of Cities or Mississippi River Cities & Town Initiatives (MRCTI).
- Attend the National League of Cities Conference next year.
- Work to improve housing in Quincy via the Rental Rehab program and other incentives for residential housing developers.
- Attract Developers to establish additional hotels in Quincy, and grow our hotel rooms to 1,000-1,200 rooms.

PAST FISCAL YEAR HIGHLIGHTS

- Attended the US Conference of Mayors event. Found this to be very informative and helpful in building relationships with other Mayors and leaders.
- Attended the IML Annual Conference and Annual Board meeting.
- Used funds to set up a coffee bar area to create a welcoming environment for those who come to the Mayor's Office for meetings and appointments.
- The Employee Awards program was laid out with specific guidelines and benchmarks to make it fair and clear for Employees

BUDGET SUMMARY

The Mayor's budget is relatively unchanged to the 2022 revised budget. The increase in services is to allow for normal Mayoral travel now that restrictions have been lifted. There is also increases for Employee Awards including the need to repurchase Dignitary gifts, and costs to become a member of one of the government affiliate groups (National League of Cities or MRCTI).

EXPENSE SUMMARY

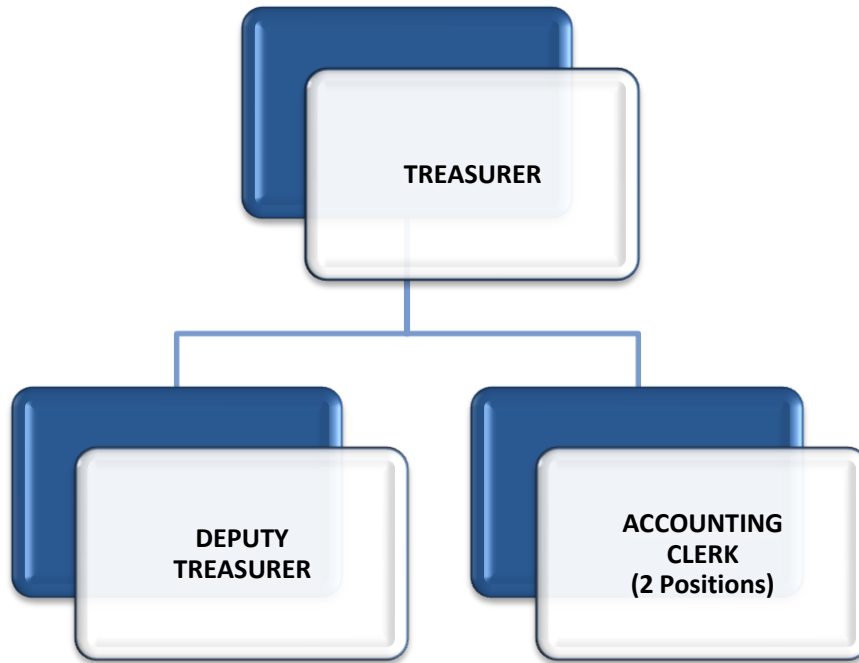
| ACCOUNT DESCRIPTION | 2022/2023 | % Change | 2021/2022 | 2021/2022 | 2020/2021 |
|----------------------|-----------------|--------------|----------------|------------------|----------------|
| | PROPOSED BUDGET | | REVISED BUDGET | PROJECTED ACTUAL | YTD ACTUAL |
| Salaries & Benefits | 186,190 | -2.97% | 191,896 | 173,915 | 190,612 |
| Contractual Services | 13,710 | 37.75% | 9,953 | 9,090 | 4,199 |
| Commodities | 2,100 | 16.67% | 1,800 | 1,049 | 999 |
| Capital Outlay | 800 | 0.00% | 360 | 360 | - |
| Miscellaneous | 20,000 | 44.51% | 13,840 | 13,252 | 12,211 |
| Totals | 222,800 | 2.27% | 217,849 | 197,666 | 208,021 |

STAFFING

| | FY 2023 PROPOSED | FY 2022 ACTUAL | FY 2021 ACTUAL | FY 2020 ACTUAL |
|---------------------|---------------------|-------------------|-------------------|-------------------|
| Full Time Positions | 2 | 2 | 2 | 2 |

The staffing is as follows: Mayor and the Executive Assistant

| | | EXPENDITURE | | | | |
|--------------------------------|-------------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
| Salaries & Benefits | | | | | | |
| 001-1301-401.11-01 | Regular Salary/Wages | 129,774 | 132,087 | 129,662 | 131,755 | 127,749 |
| 001-1301-410.11-02 | Overtime | - | - | - | 71 | - |
| 001-1301-401.11-03 | Sick Pay | - | - | 648 | 3,419 | 785 |
| 001-1301-401.11-04 | Holiday Pay | 2,019 | 2,069 | 1,983 | 2,173 | 1,996 |
| 001-1301-401.11-15 | Vacation Pay | 1,442 | - | 2,106 | 874 | 1,428 |
| 001-1301-401.11-17 | Sick Pay Buy Back | - | 971 | 1,252 | - | 178 |
| 001-1301-401.11-18 | Vacation Pay Buy Back | - | 2,766 | 2,010 | - | - |
| 001-1301-401.21-01 | Group Insurance | 34,145 | 29,848 | 12,995 | 26,971 | 19,756 |
| 001-1301-401.21-03 | Board Paid Life Ins. | 183 | 183 | 181 | 141 | 136 |
| 001-1301-401.21-04 | Workers' Comp | - | - | - | - | - |
| 001-1301-401.22-01 | Social Security | 8,261 | 8,549 | 8,405 | 8,484 | 8,108 |
| 001-1301-401.22-02 | Medicare | 1,932 | 1,999 | 1,966 | 1,984 | 1,896 |
| 001-1301-401.22-03 | Unemployment Comp | 200 | 200 | 200 | 200 | 200 |
| 001-1301-401.23-01 | IMRF | 8,234 | 13,224 | 12,507 | 14,540 | 11,422 |
| | Subtotal | 186,190 | 191,896 | 173,915 | 190,612 | 173,654 |
| Contractual Services | | | | | | |
| 001-1301-401.35-03 | R&M-Office Furn & Equip | 100 | 100 | - | - | - |
| 001-1301-401.38-01 | MICA | 1,560 | 1,608 | 1,608 | 1,608 | 2,838 |
| 001-1301-401.38-03 | Employee Bonds | 50 | 50 | 45 | 45 | - |
| 001-1301-401.39-01 | Communications | 1,100 | 1,000 | 1,230 | 753 | 748 |
| 001-1301-401.39-02 | Advertising/Publishing | 2,500 | 2,500 | 1,104 | 1,603 | 2,289 |
| 001-1301-401.39-03 | Printing & Binding | 400 | 195 | 210 | - | - |
| 001-1301-401.39-04 | Travel | 4,000 | 3,000 | 2,791 | 60 | 4,636 |
| 001-1301-401.39-05 | Mileage Reimb | 1,000 | 500 | 292 | 130 | 145 |
| 001-1301-401.39-07 | Regist, Schools, Mtgs | 3,000 | 1,000 | 1,810 | - | 2,840 |
| | Subtotal | 13,710 | 9,953 | 9,090 | 4,199 | 13,496 |
| Commodities | | | | | | |
| 001-1301-401.41-01 | Postage | 400 | 400 | 196 | 335 | 164 |
| 001-1301-401.41-02 | Office Supplies | 1,000 | 700 | 603 | 4 | 707 |
| 001-1301-401.44-00 | Books & Periodicals | 700 | 700 | 250 | 660 | 760 |
| | Subtotal | 2,100 | 1,800 | 1,049 | 999 | 1,631 |
| Capital Outlay | | | | | | |
| 001-1301-401.52-04 | Office Equipment | - | - | - | - | - |
| 001-1301-401.52-08 | Controllable | 800 | 360 | 360 | - | - |
| | Subtotal | 800 | 360 | 360 | - | - |
| Miscellaneous | | | | | | |
| 001-1301-401.61-01 | Dues | 10,500 | 6,500 | 6,071 | 5,989 | 6,119 |
| 001-1301-401.61-03 | Employee Awards | 8,000 | 6,000 | 5,346 | 4,729 | 4,306 |
| 001-1301-401.61-04 | Other | 1,500 | 1,340 | 1,835 | 1,493 | 2,351 |
| | Subtotal | 20,000 | 13,840 | 13,252 | 12,211 | 12,776 |
| | Totals | 222,800 | 217,849 | 197,666 | 208,021 | 201,557 |



PURPOSE

The Treasurer's office is responsible for tracking and collecting the monies owed the city, investing idle funds and reporting to the council the financial status of the city. Money collected by the office is deposited daily and all bank accounts are reconciled by the treasurer's office. The office manages the accounts receivable process from invoicing to collection. Idle funds are reviewed daily and invested according to anticipated need. The Treasurer is the custodian of the fire and police pension funds.

GOALS/OBJECTIVES

The goals of the Treasurer's Office are to provide prudent investment of city funds in priority order of safety, liquidity and rate of return; deliver flexible and effective cash management; ensure accurate accounting of transactions; and provide accurate and timely financial information for the mayor and city council.

PAST FISCAL YEAR HIGHLIGHTS

We are in Year 3 of the tax audit conducted by Azavar Government Solutions. To date, the City has received nearly \$150,000 in incremental tax revenue as a result of these audits.

Collection of local tax, including hotel/motel and food/beverage tax, was moved to an online platform, <https://lata.localgov.org>, in February 2020. This new platform offers an easy, convenient, and safe mechanism for the reporting, collection, and auditing of hotel/motel and food/beverage taxes. The Treasurer's Office began collecting food and beverage & alcoholic beverage tax of 1% in February.

The City maintains over \$31 million in investments across all funds. Average interest rates on investments have been declining since mid-2019. The current average is .35%.

The Treasurer became a Certified Public Finance Administrator in May 2021. She is also a Certified Municipal Treasurer and a Certified Public Funds Investment Manager.

WHAT TO EXPECT IN 2023

- The treasurer's office is back to full staff for FY23 in anticipation of the conversion to Tyler Munis from the current HTE system.
- The city will pay out the final cable and hotel audit payments in FY23.

EXPENSE SUMMARY

| ACCOUNT DESCRIPTION | 2022/2023 | % Change | 2021/2022 | 2021/2022 | 2020/2021 |
|----------------------|-----------------|--------------|----------------|------------------|----------------|
| | PROPOSED BUDGET | | REVISED BUDGET | PROJECTED ACTUAL | YTD ACTUAL |
| Salaries & Benefits | 262,018 | 5.73% | 247,828 | 207,397 | 244,880 |
| Contractual Services | 62,325 | 18.39% | 52,645 | 32,748 | 64,645 |
| Commodities | 3,860 | 14.88% | 3,360 | 2,808 | 2,624 |
| Capital Outlay | 1,200 | 0.00% | 1,530 | 1,527 | - |
| Miscellaneous | 1,027 | 11.03% | 925 | 702 | 752 |
| Totals | 330,430 | 7.88% | 306,288 | 245,182 | 312,901 |

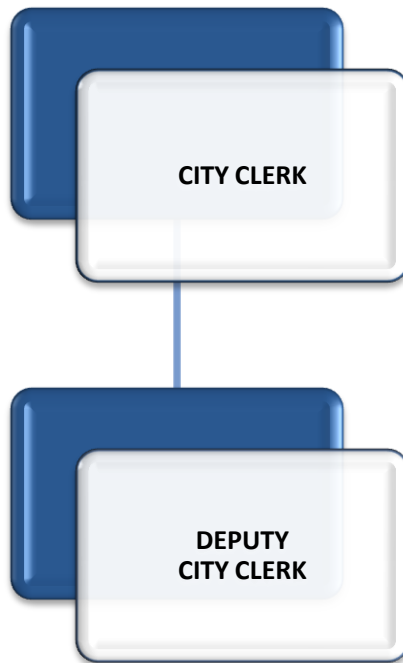
STAFFING

| | FY 2023 PROPOSED | FY 2022 ACTUAL | FY 2021 ACTUAL | FY 2020 ACTUAL |
|---------------------|---------------------|-------------------|-------------------|-------------------|
| Full Time Positions | 3.4 | 3.4 | 3 | 3 |

**GENERAL FUND
EXECUTIVE BOARD**

**TREASURER
Detail**

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|--------------------------------|--------------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Salaries & Benefits | | | | | | |
| 001-1302-401.11-01 | Regular Salary/Wages | 169,173 | 157,527 | 134,844 | 141,980 | 142,300 |
| 001-1302-401.11-02 | Overtime | - | - | 169 | 977 | - |
| 001-1302-401.11-03 | Sick Pay | - | - | 374 | 3,200 | 1,604 |
| 001-1302-401.11-04 | Holiday Pay | 5,707 | 5,608 | 3,553 | 4,928 | 4,932 |
| 001-1302-401.11-15 | Vacation Pay | 4,845 | 4,754 | 3,017 | 5,092 | 4,974 |
| 001-1302-401.11-17 | Sick Pay Buy Back | 3,166 | 3,293 | 1,874 | 2,345 | 932 |
| 001-1302-401.11-18 | Vacation Pay Buy Back | - | - | - | 116 | - |
| 001-1302-401.12-01 | Regular Salary/Wages | 9,000 | - | 11,083 | 8,253 | - |
| 001-1302-401.21-01 | Group Insurance | 48,757 | 52,463 | 33,371 | 55,457 | 44,115 |
| 001-1302-401.21-03 | Board Paid Life Ins. | 310 | 384 | 245 | 227 | 232 |
| 001-1302-401.21-04 | Workers' Compensation | - | - | - | - | - |
| 001-1302-401.22-01 | Social Security | 11,277 | 10,613 | 9,180 | 9,755 | 8,811 |
| 001-1302-401.22-02 | Medicare | 2,637 | 2,482 | 2,147 | 2,281 | 2,061 |
| 001-1302-401.22-03 | Unemployment Comp | 400 | 400 | 400 | 400 | 400 |
| 001-1302-401.23-01 | IMRF | 6,746 | 10,304 | 7,140 | 9,869 | 8,042 |
| | Subtotal | 262,018 | 247,828 | 207,397 | 244,880 | 218,403 |
| Contractual Services | | | | | | |
| 001-1302-401.31-01 | Prof Svcs/Audit | 22,000 | 22,000 | 10,139 | 17,761 | 10,174 |
| 001-1302-401.31-05 | Other | - | - | - | - | 26 |
| 001-1302-401.35-03 | R&M - Furniture & Equip | 250 | 250 | - | - | - |
| 001-1302-401.35-05 | R&M - Other | - | - | - | - | - |
| 001-1302-401.36-03 | Rental - Equip & Vehicle | 1,440 | 870 | 440 | 480 | 662 |
| 001-1302-401.38-01 | MICA | 2,850 | 2,355 | 2,355 | 2,355 | 3,070 |
| 001-1302-401.38-03 | Employee Bonds | 500 | 500 | 424 | 424 | - |
| 001-1302-401.39-01 | Communications | 500 | 700 | 426 | 531 | 533 |
| 001-1302-401.39-02 | Advertising/Publishing | 3,160 | 3,160 | 3,158 | 2,176 | 2,915 |
| 001-1302-401.39-03 | Printing & Binding | 400 | 400 | - | - | 44 |
| 001-1302-401.39-04 | Travel | 1,600 | 1,600 | 391 | - | 1,513 |
| 001-1302-401.39-05 | Mileage Reimb | 750 | 750 | 557 | 129 | 730 |
| 001-1302-401.39-07 | Regist, Schools, Mtgs | 590 | 60 | 250 | 1,163 | 780 |
| 001-1302-401.39-08 | Contracted Services | 28,285 | 20,000 | 14,608 | 39,626 | 54,027 |
| | Subtotal | 62,325 | 52,645 | 32,748 | 64,645 | 74,474 |
| Commodities | | | | | | |
| 001-1302-401.41-01 | Postage | 1,200 | 1,200 | 799 | 1,050 | 1,045 |
| 001-1302-401.41-02 | Office Supplies | 2,500 | 2,000 | 1,849 | 1,414 | 1,333 |
| 001-1302-401.44-00 | Books & Periodicals | 160 | 160 | 160 | 160 | 160 |
| | Subtotal | 3,860 | 3,360 | 2,808 | 2,624 | 2,538 |
| Capital Outlay | | | | | | |
| 001-1302-401.52-08 | Controllables | 1,200 | 1,530 | 1,527 | - | - |
| | Subtotal | 1,200 | 1,530 | 1,527 | - | - |
| Miscellaneous | | | | | | |
| 001-1302-401.61-01 | Dues | 652 | 550 | 452 | 652 | 292 |
| 001-1302-401.61-04 | Other | 300 | 300 | 200 | 95 | 200 |
| 001-1302-401.61-89 | Over & Short | 75 | 75 | 50 | 5 | 68 |
| | Subtotal | 1,027 | 925 | 702 | 752 | 560 |
| | Totals | 330,430 | 306,288 | 245,182 | 312,901 | 295,975 |



PURPOSE

The City Clerk, an elected official, or the appointed deputy, attends all City Council Meetings, presents the agenda, keeps records of its proceedings, and publishes it in booklet form weekly along with ordinances passed. The City Clerk's office maintains the Municipal Codebook. The City Clerk's office attests and seals all contracts, licenses, permits and handles the city elections every two years. The City Clerk's office issues certain city licenses.

GOALS/OBJECTIVES

- Consistently update the City codebook
- The City Clerk will receive her Registered Municipal Clerk Status
- Work with the IT department to establish a "Peak Agenda" electronic program to simplify the creation and management of agendas and minutes.

PAST FISCAL YEAR HIGHLIGHTS

- The City Clerk's office helped simplify the Special Events application for better efficiency
- The City Clerk attended the Municipal Clerk's Seminar and training

BUDGET SUMMARY

Commodities are down as we are not acquiring certain periodicals for the Fiscal Year 2023.

EXPENSE SUMMARY

| ACCOUNT DESCRIPTION | 2022/2023 | | 2021/2022 | 2021/2022 | 2020/2021 |
|----------------------|-----------------|---------------|----------------|------------------|----------------|
| | PROPOSED BUDGET | % Change | REVISED BUDGET | PROJECTED ACTUAL | YTD ACTUAL |
| Salaries & Benefits | 158,947 | -1.52% | 161,407 | 150,625 | 193,470 |
| Contractual Services | 27,830 | -2.06% | 28,416 | 23,659 | 18,921 |
| Commodities | 1,580 | -3.30% | 1,634 | 1,369 | 1,375 |
| Capital Outlay | - | 0.00% | - | - | - |
| Miscellaneous | 550 | 0.00% | 550 | 395 | 530 |
| Totals | 188,907 | -1.61% | 192,007 | 176,048 | 214,296 |

STAFFING

| | FY 2023 PROPOSED | FY 2022 ACTUAL | FY 2021 ACTUAL | FY 2020 ACTUAL |
|---------------------|---------------------|-------------------|-------------------|-------------------|
| Full Time Positions | 2 | 2 | 3 | 3 |

The City Clerks's Office staff is as follows:

- 1 - City Clerk
- 1 - Deputy City Clerk

**GENERAL FUND
EXECUTIVE BOARD**

**CITY CLERK
Detail**

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|--------------------------------|------------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Salaries & Benefits | | | | | | |
| 001-1303-401.11-01 | Regular Salary/Wages | 105,119 | 104,018 | 101,118 | 120,485 | 124,107 |
| 001-1303-401.11-03 | Sick Pay | | - | - | 489 | 318 |
| 001-1303-401.11-04 | Holiday Pay | 2,440 | 2,375 | 2,018 | 2,428 | 3,708 |
| 001-1303-401.11-15 | Vacation Pay | 1,743 | 1,696 | - | 2,903 | 3,762 |
| 001-1303-401.11-17 | Sick Pay Buy Back | | - | - | 4,540 | 1,289 |
| 001-1303-401.11-18 | Vacation Pay buy back | | - | - | 2,011 | - |
| 001-1303-401.21-01 | Group Insurance | 34,145 | 34,300 | 30,658 | 36,263 | 21,276 |
| 001-1303-401.21-03 | Board Paid Life Ins. | 183 | 183 | 104 | 162 | 204 |
| 001-1303-401.21-04 | Workers' Compensation | | - | - | - | - |
| 001-1303-401.22-01 | Social Security | 6,777 | 6,702 | 5,811 | 7,992 | 8,052 |
| 001-1303-401.22-02 | Medicare | 1,585 | 1,567 | 1,359 | 1,869 | 1,883 |
| 001-1303-401.22-03 | Unemployment Comp | 200 | 200 | 200 | 300 | 300 |
| 001-1303-401.23-01 | IMRF | 6,755 | 10,366 | 9,357 | 14,028 | 11,496 |
| | Subtotal | 158,947 | 161,407 | 150,625 | 193,470 | 176,395 |
| Contractual Services | | | | | | |
| 001-1303-401.31-01 | Audit | - | - | - | 1,000 | - |
| 001-1303-401.35-03 | R&M Office Equip | | - | - | - | - |
| 001-1303-401.36-03 | Equipment and Vehicle | 800 | 800 | 691 | 696 | 724 |
| 001-1303-401.38-01 | MICA | 1,430 | 2,070 | 2,070 | 2,070 | 2,856 |
| 001-1303-401.38-03 | Employee Bonds | | - | 45 | 95 | 30 |
| 001-1303-401.39-01 | Communications | 350 | 350 | 300 | 273 | 211 |
| 001-1303-401.39-02 | Advertising/Publishing | | - | - | - | - |
| 001-1303-401.39-03 | Printing & Binding | 13,000 | 13,000 | 10,576 | 10,396 | 12,852 |
| 001-1303-401.39-04 | Travel | 2,500 | 2,446 | 1,594 | - | 2,876 |
| 001-1303-401.39-05 | Mileage Reimb | 1,150 | 1,350 | 398 | - | 1,404 |
| 001-1303-401.39-07 | Regist, Schools, Mtgs | 1,100 | 900 | 951 | 163 | 893 |
| 001-1303-401.39-08 | Contracted Services | 7,500 | 7,500 | 7,034 | 4,228 | 7,730 |
| | Subtotal | 27,830 | 28,416 | 23,659 | 18,921 | 29,576 |
| Commodities | | | | | | |
| 001-1303-401.41-01 | Postage | 430 | 430 | 350 | 438 | 398 |
| 001-1303-401.41-02 | Office Supplies | 550 | 550 | 390 | 549 | 302 |
| 001-1303-401.44-00 | Books & Periodicals | 600 | 654 | 629 | 388 | 545 |
| | Subtotal | 1,580 | 1,634 | 1,369 | 1,375 | 1,245 |
| Capital Outlay | | | | | | |
| 001-1303-401.52-08 | Controllables | - | - | - | - | - |
| | | - | - | - | - | - |
| Miscellaneous | | | | | | |
| 001-1303-401.61-01 | Dues | 550 | 550 | 395 | 530 | 500 |
| 001-1303-401.61-04 | Other | - | - | - | - | - |
| | | 550 | 550 | 395 | 530 | 500 |
| | Totals | 188,907 | 192,007 | 176,048 | 214,296 | 207,716 |



PURPOSE

Working directly for the Mayor and under authority granted by the City Council, the Director oversees the daily operations of the City creating a collaborative and collegial workplace environment.

GOALS/OBJECTIVES

- To assist in budget creation and fiscal management
- To provide support for the City Council on legislative and constituent issues
- To act as a liaison between the City Council and the administration
- To provide support for all departments with a focus on efficiency and transparency

PAST FISCAL YEAR HIGHLIGHTS

- DOAS enhanced communications with the aldermen and senior staff
- DOAS contributed to the development, passage and implementation of the city's 45x30 economic growth program, budgets and budgetary adjustments, Covid relief programs for small businesses, and the Quincy Beautification agenda

BUDGET SUMMARY

The DOAS budget has relatively no change. The overall decrease can be attributed to the additional health contribution made in FY2021.

EXPENSE SUMMARY

| ACCOUNT DESCRIPTION | 2022/2023 | % Change | 2021/2022 | 2021/2022 | 2020/2021 |
|----------------------|-----------------|---------------|----------------|------------------|----------------|
| | PROPOSED BUDGET | | REVISED BUDGET | PROJECTED ACTUAL | YTD ACTUAL |
| Salaries & Benefits | 111,303 | -2.90% | 114,631 | 108,247 | 111,711 |
| Contractual Services | 7,080 | 0.53% | 7,043 | 7,148 | 6,339 |
| Commodities | 150 | 50.00% | 100 | 94 | 60 |
| Capital Outlay | - | 0.00% | - | - | - |
| Miscellaneous | 600 | 0.00% | 600 | 601 | 221 |
| Totals | 119,133 | -2.65% | 122,374 | 116,090 | 118,331 |

STAFFING

| | FY 2023 PROPOSED | FY 2022 ACTUAL | FY 2021 ACTUAL | FY 2020 ACTUAL |
|---------------------|---------------------|-------------------|-------------------|-------------------|
| Full Time Positions | 1 | 1 | 1 | 1 |

The Director of Administration's Office staff is as follows:

- 1 - Director of Administration

**GENERAL FUND
CITY HALL**

**ADMINISTRATIVE SERVICES
Detail**

| | | EXPENDITURE | | | | |
|--------------------------------|-----------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
| Salaries & Benefits | | | | | | |
| 001-1401-401.11-01 | Regular Salaries | 84,848 | 88,602 | 79,230 | 74,978 | 70,846 |
| 001-1401-401.11-03 | Sick Pay | | - | - | | |
| 001-1401-401.11-04 | Holiday Pay | 5,256 | 5,256 | 4,860 | 4,480 | 4,113 |
| 001-1401-401.11-15 | Vacation Pay | 7,509 | 3,754 | 7,400 | 905 | 1,471 |
| 001-1401-401.11-16 | Major Medical Pay | | - | - | | - |
| 001-1401-401.12-01 | Temporary Salary | | - | - | - | 180 |
| 001-1401-401.21-01 | Group Insurance | | - | 1,046 | 16,654 | 13,541 |
| 001-1401-401.21-03 | Board Paid Life Ins. | 91 | 91 | 87 | 71 | 68 |
| 001-1401-401.21-04 | Workers' Comp | | - | - | | - |
| 001-1401-401.22-01 | Social Security | 6,052 | 6,052 | 5,874 | 4,925 | 4,696 |
| 001-1401-401.22-02 | Medicare | 1,415 | 1,415 | 1,374 | 1,152 | 1,098 |
| 001-1401-401.22-03 | Unemployment Comp | 100 | 100 | 100 | 100 | 100 |
| 001-1401-401.23-01 | IMRF | 6,032 | 9,361 | 8,276 | 8,446 | 6,577 |
| | Subtotal | 111,303 | 114,631 | 108,247 | 111,711 | 102,690 |
| Contractual Services | | | | | | |
| 001-1401-401.36-03 | Rent Equip & Vehicle | | - | - | | - |
| 001-1401-401.38-01 | MICA | 930 | 843 | 843 | 843 | 2,503 |
| 001-1401-401.38-03 | Employee Bonds | 50 | 50 | 50 | 50 | - |
| 001-1401-401.39-01 | Communications | 1,000 | 1,000 | 531 | 530 | 529 |
| 001-1401-401.39-03 | Printing & Binding | - | 50 | - | | - |
| 001-1401-401.39-04 | Travel | 1,000 | 1,000 | 769 | - | 1,040 |
| 001-1401-401.39-05 | Mileage Reimb | 3,600 | 3,600 | 3,600 | 3,600 | 3,600 |
| 001-1401-401.39-07 | Regist, Schools, Mtgs | 500 | 500 | 310 | 271 | 350 |
| 001-1401-401.39-08 | Contracted Services | 0 | 0 | 1045 | 1045 | 0 |
| | Subtotal | 7,080 | 7,043 | 7,148 | 6,339 | 8,022 |
| Commodities | | | | | | |
| 001-1401-401.41-01 | Postage | 25 | 25 | - | - | - |
| 001-1401-401.41-02 | Office Supplies | 125 | 75 | 94 | 60 | 72 |
| 001-1401-401.44-00 | Books & Periodicals | - | - | - | - | - |
| | Subtotal | 150 | 100 | 94 | 60 | 72 |
| Capital Outlay | | | | | | |
| 001-1401-401.52-04 | Office Equipment | - | - | - | | - |
| 001-1401-401.52-07 | Furniture & Fixtures | - | - | - | - | - |
| 001-1401-401.52-08 | Controllables | - | - | - | - | - |
| | Subtotal | - | - | - | - | - |
| Miscellaneous | | | | | | |
| 001-1401-401.61-01 | Dues | - | - | - | | - |
| 001-1401-401.61-04 | Other | 600 | 600 | 601 | 221 | 700 |
| | Subtotal | 600 | 600 | 601 | 221 | 700 |
| | Totals | 119,133 | 122,374 | 116,090 | 118,331 | 111,484 |



PURPOSE

The Purchasing Department is responsible for acquisition of supplies, services and construction to support the operation of the City's various departments. Purchasing verifies requests for payment with bid information submitted, verifies receipt of items by comparing actual billings with quotes offered. Authorizes payments for purchases when offered with proper authority and prepares resolutions for purchase agreements that require City Council approval.

The Purchasing Department maintains and manages the bid process in accordance with the various laws, regulations and ordinances in place.

GOALS/OBJECTIVES

- Review, manage and maintain good relationships with various vendors to maximize City benefit.
- Continue to strive to improve procurement practices and procedures.

PAST FISCAL YEAR HIGHLIGHTS

- In FY 2022 the Purchasing Department issued 32 Bids and 21 RFP's
- There were 32 bids issued and the total bid award amount for this fiscal year was \$15,192,076.73
- There were 21 Request for Proposal's issued and the total RFP award amount was \$525,051.79.
- The Purchasing Department organized two (2) sealed bids. The first sealed auction was held Friday, June 25, 2021 and the second sealed bid due date was Friday, August 20, 2021. The sale included vehicles, an old truck bed trailer, a Fire Department fiber steal boat lift, and other equipment. The sealed bid total award amount was \$5,278.00
- The Purchasing Policy Manual was updated in October, 2021 with a new bid protest procedure.

BUDGET SUMMARY

The purchasing budget is mainly salaries and benefits. The commodities are increasing for additional office supplies.

EXPENSE SUMMARY

| ACCOUNT DESCRIPTION | 2022/2023 | | 2021/2022 | 2021/2022 | 2020/2021 |
|----------------------|-----------------|---------------|----------------|------------------|---------------|
| | PROPOSED BUDGET | % Change | REVISED BUDGET | PROJECTED ACTUAL | YTD ACTUAL |
| Salaries & Benefits | 79,060 | -0.37% | 79,352 | 76,498 | 80,979 |
| Contractual Services | 3,608 | 2.44% | 3,522 | 3,279 | 3,511 |
| Commodities | 215 | 0.00% | 215 | 179 | 29 |
| Capital Outlay | - | 0.00% | - | - | - |
| Miscellaneous | 200 | 0.00% | 200 | 190 | 190 |
| Totals | 83,083 | -0.25% | 83,289 | 80,146 | 84,709 |

STAFFING

| | FY 2023 PROPOSED | FY 2022 ACTUAL | FY 2021 ACTUAL | FY 2020 ACTUAL |
|----------------------|------------------|----------------|----------------|----------------|
| Authorized Positions | 1 | 1 | 1 | 1 |

The Purchasing's Office staff is as follows:

- 1- Purchasing Agent

**GENERAL FUND
CITY HALL**

**PURCHASING
Detail**

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|--------------------------------|------------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Salaries & Benefits | | | | | | |
| 001-1402-401.11-01 | Regular Salary/Wages | 41,445 | 40,336 | 40,328 | 40,765 | 38,978 |
| 001-1402-401.11-02 | Overtime | - | - | - | 465 | - |
| 001-1402-401.11-04 | Holiday Pay | 2,567 | 2,499 | 2,470 | 2,580 | 2,369 |
| 001-1402-401.11-15 | Vacation Pay | 3,668 | 3,570 | 3,343 | 3,633 | 2,675 |
| 001-1402-401.11-17 | Sick Pay Buy Back | 2,201 | 2,142 | 2,142 | 2,084 | 1,356 |
| 001-1402-401.21-01 | Group Insurance | 22,089 | 22,244 | 20,597 | 22,854 | 17,259 |
| 001-1402-401.21-03 | Board Paid Life Ins. | 91 | 91 | 87 | 70 | 68 |
| 001-1402-401.21-04 | Workers' Comp | - | - | - | - | - |
| 001-1402-401.22-01 | Social Security | 3,093 | 3,010 | 2,467 | 2,599 | 2,301 |
| 001-1402-401.22-02 | Medicare | 723 | 704 | 577 | 608 | 538 |
| 001-1402-401.22-03 | Unemployment Comp | 100 | 100 | 100 | 100 | 100 |
| 001-1402-401.23-01 | IMRF | 3,083 | 4,656 | 4,387 | 5,221 | 3,917 |
| | Subtotal | 79,060 | 79,352 | 76,498 | 80,979 | 69,561 |
| Contractual Services | | | | | | |
| 001-1402-401.38-01 | MICA | 690 | 692 | 692 | 692 | 2,329 |
| 001-1402-401.38-03 | Employee Bonds | - | - | 50 | 50 | - |
| 001-1402-401.39-01 | Communications | 488 | 400 | 330 | 351 | 353 |
| 001-1402-401.39-02 | Advertising/Publishing | 430 | 430 | 207 | 418 | 381 |
| 001-1402-401.39-08 | Contracted Services | 2,000 | 2,000 | 2,000 | 2,000 | - |
| | Subtotal | 3,608 | 3,522 | 3,279 | 3,511 | 3,063 |
| Commodities | | | | | | |
| 001-1402-401.41-01 | Postage | 15 | 15 | 1 | 1 | 2 |
| 001-1402-401.41-02 | Office Supplies | 200 | 200 | 178 | 28 | 57 |
| | Subtotal | 215 | 215 | 179 | 29 | 59 |
| Capital Outlay | | | | | | |
| 001-1402-401.52-08 | Controllable | - | - | - | - | - |
| | Subtotal | - | - | - | - | - |
| Miscellaneous | | | | | | |
| 001-1402-401.61-01 | Dues | 200 | 200 | 190 | 190 | 190 |
| 001-1402-401.61-04 | Other | - | - | - | - | - |
| | Subtotal | 200 | 200 | 190 | 190 | 190 |
| | Totals | 83,083 | 83,289 | 80,146 | 84,709 | 72,873 |



PURPOSE

The Building Maintenance division covers the maintenance of the City Hall building and the City Hall Annex. The purpose of this division is to contain all building maintenance costs in one division. One union employee performs the janitorial/custodial/maintenance duties. The other major costs are gas/electric and routine repairs and maintenance.

GOALS/OBJECTIVES

- Complete Repair City Hall water-damaged interior surfaces
- Replace concrete sidewalks in City Hall plaza
- Complete planning for remodel of City Hall to consolidate operations into a single building

PAST FISCAL YEAR HIGHLIGHTS

BUDGET SUMMARY

The proposed FY22 budget is relatively flat the last year. It includes capital outlay increase of \$26,000 and a \$20,000 decrease in contractual services.

EXPENSE SUMMARY

| ACCOUNT DESCRIPTION | 2022/2023 | % Change | 2021/2022 | 2021/2022 | 2020/2021 |
|----------------------|-----------------|---------------|----------------|------------------|----------------|
| | PROPOSED BUDGET | | REVISED BUDGET | PROJECTED ACTUAL | YTD ACTUAL |
| Salaries & Benefits | 64,463 | -0.18% | 64,578 | 63,607 | 65,967 |
| Contractual Services | 143,930 | -3.71% | 149,479 | 133,415 | 131,260 |
| Commodities | 78,000 | 1.17% | 77,100 | 71,730 | 75,770 |
| Capital Outlay | 24,690 | -22.52% | 31,867 | 1,298 | - |
| Miscellaneous | 100 | -51.22% | 205 | 205 | 33 |
| Debt Service | - | | - | - | - |
| Totals | 311,183 | -3.73% | 323,229 | 270,255 | 273,030 |

STAFFING

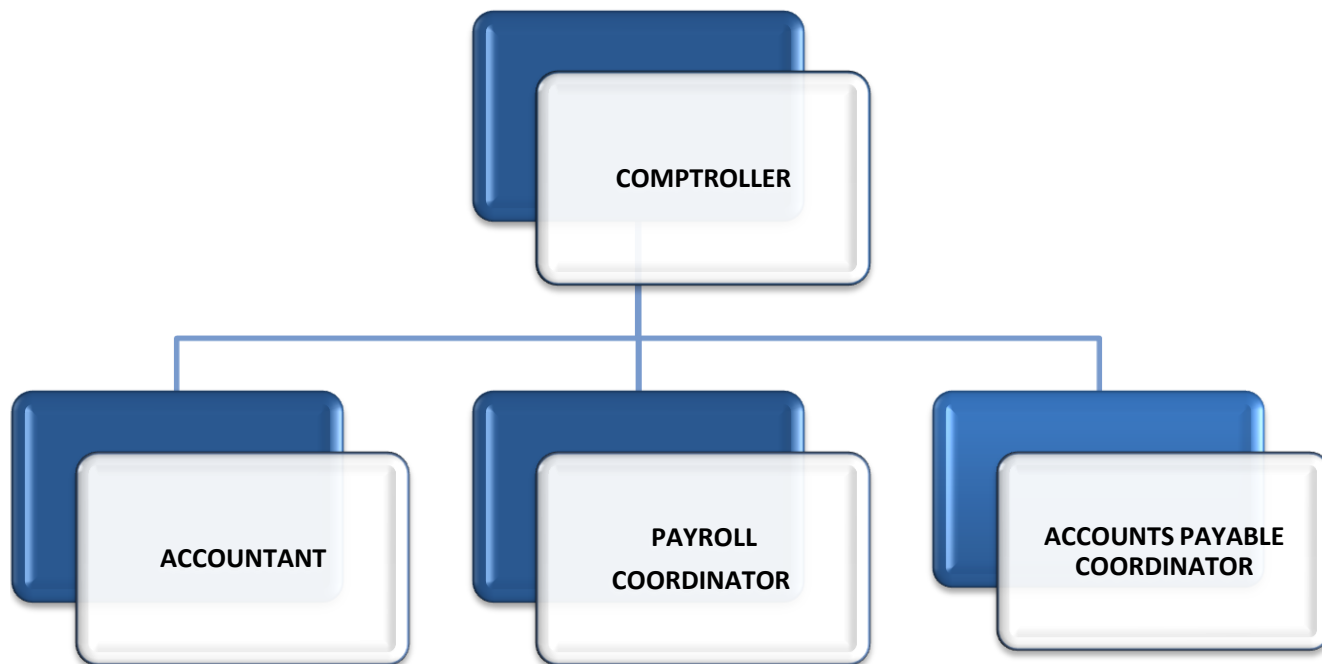
| | FY 2023 PROPOSED | FY 2022 ACTUAL | FY 2021 ACTUAL | FY 2020 ACTUAL |
|----------------------|---------------------|-------------------|-------------------|-------------------|
| Authorized Positions | 1 | 1 | 1 | 1 |

The Building Maintenance staff is as follows:
1 - 822 Labor Grade 1

**GENERAL FUND
CITY HALL**

**BUILDING MAINTENANCE
Detail**

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|--------------------------------|---------------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Salaries & Benefits | | | | | | |
| 001-1403-401.11-01 | Regular Salary/Wages | 38,774 | 37,733 | 37,137 | 36,386 | 36,203 |
| 001-1403-401.11-02 | Overtime | 216 | 206 | 76 | 304 | 192 |
| 001-1403-401.11-03 | Sick Pay | - | - | - | - | 155 |
| 001-1403-401.11-04 | Holiday Pay | 2,350 | 2,287 | 2,279 | 2,406 | 2,021 |
| 001-1403-401.11-15 | Vacation Pay | 2,518 | 2,450 | 3,267 | 3,528 | 2,185 |
| 001-1403-401.11-17 | Sick Pay Buy Back | 2,014 | 1,960 | 1,960 | 1,749 | 1,238 |
| 001-1403-401.21-01 | Group Insurance | 12,056 | 12,056 | 11,283 | 13,395 | 9,850 |
| 001-1403-401.21-03 | Board Paid Life Ins. | 91 | 91 | 87 | 69 | 68 |
| 001-1403-401.21-04 | Workers' Comp | - | - | - | - | - |
| 001-1403-401.22-01 | Social Security | 2,844 | 2,767 | 2,721 | 2,705 | 2,559 |
| 001-1403-401.22-02 | Medicare | 665 | 647 | 636 | 635 | 598 |
| 001-1403-401.22-03 | Unemployment Comp | 100 | 100 | 100 | 100 | 100 |
| 001-1403-401.23-01 | IMRF | 2,835 | 4,281 | 4,061 | 4,690 | 3,657 |
| | Subtotal | 64,463 | 64,578 | 63,607 | 65,967 | 58,826 |
| Contractual Services | | | | | | |
| 001-1403-401.31-04 | Engineering/Architectural | 5,000 | 5,000 | 3,035 | - | 8,500 |
| 001-1403-401.31-05 | Prof Svc-Other | - | - | - | - | 7,500 |
| 001-1403-401.34-03 | Custodial | - | - | - | - | 10 |
| 001-1403-401.34-04 | Lawn Care | 1,200 | 1,142 | 1,141 | 1,080 | - |
| 001-1403-401.34-06 | Linens,mats,mops,uniform | 1,500 | 1,000 | 1,169 | 817 | 579 |
| 001-1403-401.35-01 | R&M - Buildings | 75,000 | 74,999 | 69,317 | 79,006 | 50,603 |
| 001-1403-401.35-02 | R&M - Mach & Equip | 15,000 | 15,000 | 12,664 | 2,903 | 5,745 |
| 001-1403-401.35-03 | R&M-Office Furn & Equip | - | 500 | - | - | - |
| 001-1403-401.35-05 | Other | - | - | - | 1,126 | - |
| 001-1403-401.36-03 | Equipment and Vehicle | 4,350 | 3,900 | 3,337 | 3,890 | 4,310 |
| 001-1403-401.38-01 | MICA | 38,880 | 42,438 | 42,438 | 42,438 | 27,461 |
| 001-1403-401.39-01 | Communications | - | - | 48 | - | 194 |
| 001-1403-401.39-02 | Advertising/Publishing | 500 | 500 | 266 | - | 369 |
| 001-1403-401.39-08 | Contracted Services | 2,500 | 5,000 | - | - | - |
| | Subtotal | 143,930 | 149,479 | 133,415 | 131,260 | 105,271 |
| Commodities | | | | | | |
| 001-1403-401.42-01 | Natural Gas | 15,000 | 13,000 | 15,533 | 14,871 | 14,218 |
| 001-1403-401.42-02 | Electricity | 53,000 | 55,000 | 43,984 | 47,110 | 51,319 |
| 001-1403-401.45-01 | Building Supplies | 6,000 | 5,500 | 9,223 | 9,357 | 6,693 |
| 001-1403-401.45-02 | Custodial Supplies | 3,500 | 3,000 | 2,415 | 4,432 | 5,293 |
| 001-1403-401.45-03 | Equipment Consumable | - | 100 | 20 | - | 51 |
| 001-1403-401.45-05 | Small Tools/Small Equip. | 500 | 500 | 555 | - | 207 |
| | Subtotals | 78,000 | 77,100 | 71,730 | 75,770 | 77,781 |
| Capital Outlay | | | | | | |
| 001-1403-401.52-02 | Buildings | 24,690 | 31,867 | - | - | - |
| 001-1403-401.52-03 | Improv other than Bldgs | - | - | 1,298 | - | - |
| 001-1403-401.52-08 | Controllable | - | - | - | - | 380 |
| | Subtotal | 24,690 | 31,867 | 1,298 | - | 380 |
| Miscellaneous | | | | | | |
| 001-1403-401.61-02 | Taxes | 100 | 205 | 205 | 33 | 33 |
| 001-1403-401.61-04 | Other | - | - | - | - | 14 |
| | Subtotal | 100 | 205 | 205 | 33 | 47 |
| | Totals | 311,183 | 323,229 | 270,255 | 273,030 | 242,305 |



PURPOSE

The Comptroller's Office is responsible for financial operations of the city. The office oversees the general ledger and all accounting operations, maintains all payroll records and payroll processing, verifies invoices to purchase orders, and accounts payable processing. In addition, the Comptroller's office manages fixed assets, oversees debt management and financial reporting. The Comptroller's office is responsible for preparation of the annual city budget and monitoring such budget. The annual tax levy is also the responsibility of the comptroller. All permanent records, leases, contracts, and agreements are filed and maintained by the Comptroller's office.

GOALS/OBJECTIVES

The Comptroller's Office goals for the next fiscal year are:

- Implementation of new Tyler/Munis Financial Software
- Develop new accounting policies to support operations
- Continue internal training opportunities to ensure city policy is practiced
- Continue to find ways to promote fiscal transparency

PAST FISCAL YEAR ACCOMPLISHMENTS

- Eliminated printing 9,000 payroll direct deposit advice statements through implementation of Employee Portal
- Issued approx 400 payroll checks, 4,400 Accounts Payable checks, and 1,400 EFT payments
- Processed nearly 15,000 invoices
- Issued approximately 450 W2s and 181 1099s for both the city and library
- Provided Library payroll and month-end accounting and budget support
- Created new Chart of Accounts and started building framework to support new Tyler software

BUDGET SUMMARY

The Comptroller's budget is predominantly salaries & benefits. The Contractual Services which include the City Audit, Pension Actuarial valuation and OPEB valuations have all increased slightly for the upcoming fiscal year. Additionally, we expect slight increases in office supplies.

EXPENSE SUMMARY

| ACCOUNT DESCRIPTION | 2022/2023 | | 2021/2022 | 2021/2022 | 2020/2021 |
|----------------------|-----------------|--------------|----------------|------------------|----------------|
| | PROPOSED BUDGET | % Change | REVISED BUDGET | PROJECTED ACTUAL | YTD ACTUAL |
| Salaries & Benefits | 343,554 | -0.53% | 345,393 | 326,765 | 310,917 |
| Contractual Services | 35,780 | 4.73% | 34,164 | 32,802 | 30,873 |
| Commodities | 8,300 | 3.75% | 8,000 | 7,083 | 8,272 |
| Capital Outlay | 1,000 | 100.00% | 500 | - | - |
| Miscellaneous | 400 | 0.00% | 400 | 353 | 353 |
| Totals | 389,034 | 0.15% | 388,457 | 367,003 | 350,415 |

STAFFING

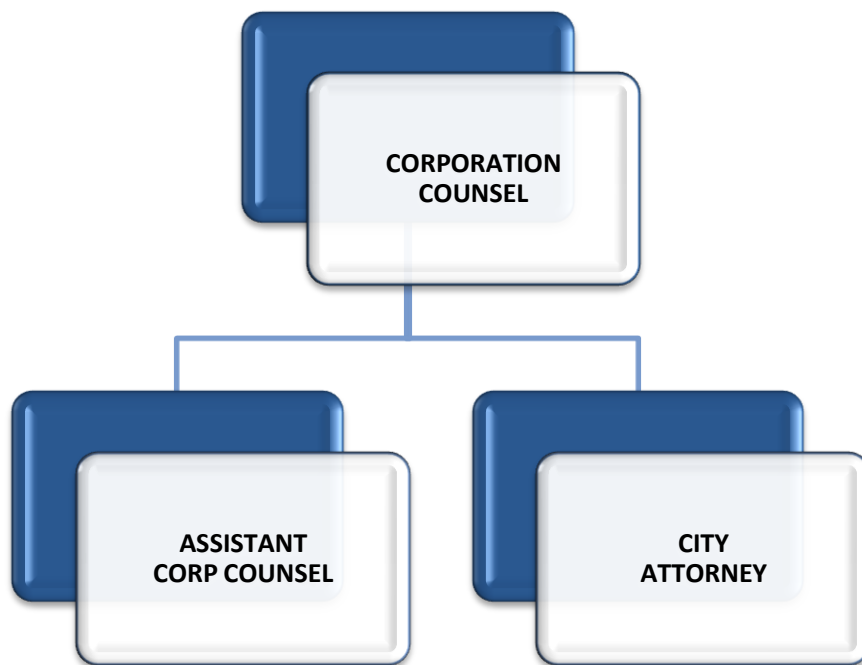
| | PROPOSED | ACTUAL | ACTUAL | ACTUAL |
|----------------|----------|--------|--------|--------|
| Full Positions | 4.00 | 4.00 | 4.00 | 4.00 |

The Comptrollers Office staff is as follows: Comptroller and three staff members.

**GENERAL FUND
FINANCIAL ADMINISTRATION**

**COMPTROLLER
Detail**

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|--------------------------------|------------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Salaries & Benefits | | | | | | |
| 001-1501-401.11-01 | Regular Salary/Wages | 215,109 | 220,714 | 212,381 | 191,751 | 188,150 |
| 001-1501-401.11-02 | Overtime | - | - | 49 | 498 | - |
| 001-1501-401.11-03 | Sick Pay | - | - | - | - | 573 |
| 001-1501-401.11-04 | Holiday Pay | 12,817 | 12,729 | 12,478 | 12,064 | 11,540 |
| 001-1501-401.11-15 | Vacation Pay | 14,870 | 12,948 | 12,467 | 13,225 | 14,263 |
| 001-1501-401.11-17 | Sick Pay Buy Back | 7,166 | 7,694 | 7,155 | 9,316 | 5,467 |
| 001-1501-401.11-18 | Vacation Pay Buy Back | - | - | - | 4,494 | - |
| 001-1501-401.21-01 | Group Insurance | 58,257 | 46,356 | 41,655 | 37,257 | 24,208 |
| 001-1501-401.21-03 | Board Paid Life Ins. | 365 | 365 | 347 | 275 | 272 |
| 001-1501-401.21-04 | Workers' Comp | - | - | - | - | - |
| 001-1501-401.22-01 | Social Security | 15,498 | 15,861 | 14,367 | 13,673 | 13,069 |
| 001-1501-401.22-02 | Medicare | 3,624 | 3,719 | 3,360 | 3,198 | 3,057 |
| 001-1501-401.22-03 | Unemployment Comp | 400 | 400 | 400 | 400 | 400 |
| 001-1501-401.23-01 | IMRF | 15,448 | 24,607 | 22,106 | 24,766 | 19,001 |
| | Subtotal | 343,554 | 345,393 | 326,765 | 310,917 | 280,000 |
| Contractual Services | | | | | | |
| 001-1501-401.31-01 | Audit | 23,500 | 19,500 | 18,650 | 17,800 | 13,225 |
| 001-1501-401.31-05 | Other | 6,000 | 5,700 | 8,412 | 7,696 | 6,045 |
| 001-1501-401.36-03 | Equipment and Vehicle | 500 | 700 | 363 | 396 | 493 |
| 001-1501-401.38-01 | MICA | 3,030 | 2,964 | 2,964 | 2,964 | 3,318 |
| 001-1501-401.38-03 | Employee Bonds | 50 | 50 | 50 | 50 | - |
| 001-1501-401.39-01 | Communications | 750 | 900 | 638 | 772 | 887 |
| 001-1501-401.39-02 | Advertising/Publishing | 600 | 750 | 90 | 90 | 41 |
| 001-1501-401.39-03 | Printing & Binding | - | 500 | - | - | - |
| 001-1501-401.39-04 | Travel | 300 | 300 | 370 | - | 438 |
| 001-1501-401.39-05 | Mileage Reimb | 350 | 500 | - | - | 344 |
| 001-1501-401.39-07 | Regist, Schools, Mtgs | 700 | 2,300 | 340 | 180 | 450 |
| 001-1501-401.39-08 | Contracted Services | - | - | 925 | 925 | - |
| | Subtotal | 35,780 | 34,164 | 32,802 | 30,873 | 25,241 |
| Commodities | | | | | | |
| 001-1501-401.41-01 | Postage | 2,300 | 2,300 | 2,021 | 2,166 | 2,176 |
| 001-1501-401.41-02 | Office Supplies | 6,000 | 5,700 | 5,062 | 6,106 | 5,438 |
| | Subtotals | 8,300 | 8,000 | 7,083 | 8,272 | 7,614 |
| Capital Outlay | | | | | | |
| 001-1501-401.52-08 | Controllable | 1,000 | 500 | - | - | - |
| | Subtotal | 1,000 | 500 | - | - | - |
| Miscellaneous | | | | | | |
| 001-1501-401.61-01 | Dues | 400 | 400 | 153 | 353 | - |
| 001-1501-401.61-04 | Other | - | - | 200 | - | 231 |
| | Subtotal | 400 | 400 | 353 | 353 | 231 |
| | Totals | 389,034 | 388,457 | 367,003 | 350,415 | 313,086 |



PURPOSE

The Legal Department consists of three attorneys: Corporation Counsel, Assistant Corporation Counsel and City Attorney. As legal adviser to the Mayor, City Council, and all departments of the City, the Legal Department seeks to promote good, efficient and responsible government within bounds of federal and state constitutions and laws for all of the citizens of the City of Quincy. The Legal Department works to fulfill the duties and responsibilities incumbent upon local government for the citizens of the City.

GOALS/OBJECTIVES

- To provide excellent legal service to the various City Departments in as timely a manner as possible.
- To keep outside contractual legal services as minimal as possible.

PAST FISCAL YEAR HIGHLIGHTS

The legal department has for a good part of the year dealt with the Cities continued Covid response. Numerous State and Federal executive orders, rules and regulations have been reviewed and interpreted for appropriate overall City and department level response and implementation. The Legal Department has also dealt with fair housing , nuisance abatement, FOIA review, and public comment policy.

BUDGET SUMMARY

The Legal budget is slightly up about \$3,500.

EXPENSE SUMMARY

| ACCOUNT DESCRIPTION | 2022/2023 | | 2021/2022 | 2021/2022 | 2020/2021 |
|---------------------------|-----------------|--------------|----------------|------------------|----------------|
| | PROPOSED BUDGET | % Change | REVISED BUDGET | PROJECTED ACTUAL | YTD ACTUAL |
| Salaries & Benefits | 246,281 | 1.49% | 242,662 | 237,492 | 243,299 |
| Contractual Services | 26,365 | -0.09% | 26,388 | 23,761 | 14,056 |
| Commodities | 2,010 | 0.00% | 2,010 | - | - |
| Capital | - | | - | - | - |
| Miscellaneous | - | | - | - | - |
| Totals | 274,656 | 1.33% | 271,060 | 261,253 | 257,355 |
| Totals by Division | | | | | |
| Corporation Counsel | 135,936 | 1.65% | 133,729 | 126,405 | 122,149 |
| Assistant Corp Counsel | 75,342 | -0.34% | 75,599 | 73,819 | 74,642 |
| City Attorney | 63,378 | 2.67% | 61,732 | 61,029 | 60,564 |
| | 274,656 | 1.33% | 271,060 | 261,253 | 257,355 |

STAFFING

| | FY 2022 PROPOSED | FY 2022 ACTUAL | FY 2021 ACTUAL | FY 2020 ACTUAL |
|----------------------|------------------|----------------|----------------|----------------|
| Authorized Positions | 3 | 3 | 3 | 3 |

The Legal staff is as follows:

- 1 - Corporation Counsel
- 1 - Assistant Corporation Counsel

**GENERAL FUND
LEGAL SERVICES**

**CORPORATION COUNSEL
DETAIL**

| | | 2022/2023 | 2021/2022 | 2021/2022 | 2020/2021 | 2019/2020 |
|--------------------------------|------------------------|----------------|----------------|----------------|----------------|----------------|
| | | PROPOSED | REVISED | PROJECTED | YTD | YTD |
| | | BUDGET | BUDGET | ACTUAL | ACTUAL | ACTUAL |
| Salaries & Benefits | | | | | | |
| 001-1601-401.11-01 | Regular Salary/Wages | 82,169 | 79,970 | 79,518 | 79,764 | 75,862 |
| 001-1601-401.21-01 | Group Insurance | 22,089 | 22,244 | 20,068 | 24,306 | 17,259 |
| 001-1601-401.21-03 | Board Paid Life Ins. | 91 | 91 | 87 | 71 | 68 |
| 001-1601-401.21-04 | Workers' Compensation | | - | - | | |
| 001-1601-401.22-01 | Social Security | 5,290 | 5,149 | 4,444 | 4,491 | 4,209 |
| 001-1601-401.22-02 | Medicare | 1,237 | 1,204 | 1,039 | 1,050 | 984 |
| 001-1601-401.22-03 | Unemployment Comp | 100 | 100 | 100 | 100 | 100 |
| | Subtotal | 110,976 | 108,758 | 105,256 | 109,782 | 98,482 |
| Contractual Services | | | | | | |
| 001-1601-401.31-02 | Contracted Legal | 20,000 | 20,000 | 17,499 | 9,957 | 3,600 |
| 001-1601-401.38-01 | MICA | 830 | 841 | 841 | 841 | 2,500 |
| 001-1601-401.38-03 | Employee Bonds | 50 | 50 | 50 | 50 | - |
| 001-1601-401.39-01 | Communications | 1,000 | 1,000 | 765 | 733 | 792 |
| 001-1601-401.39-03 | Printing & Binding | | - | - | - | - |
| 001-1601-401.39-04 | Travel | 700 | 700 | 898 | - | 432 |
| 001-1601-401.39-07 | Regist, Schools, Mtgs | 370 | 370 | 310 | - | 180 |
| 001-1601-401.39-08 | Contracted Services | - | - | 786 | 786 | - |
| | Subtotal | 22,950 | 22,961 | 21,149 | 12,367 | 7,504 |
| Commodities | | | | | | |
| 001-1601-401.41-01 | Postage | 10 | 10 | - | - | - |
| 001-1601-401.41-02 | Office Supplies | 500 | 500 | - | - | - |
| 001-1601-401.44-00 | Books & Periodicals | 1,500 | 1,500 | - | - | - |
| | Subtotal | 2,010 | 2,010 | - | - | - |
| Miscellaneous | | | | | | |
| 001-1601-401.61-01 | Dues | - | - | - | - | - |
| 001-1601-401.61-04 | Other | - | - | - | - | - |
| 001-1601-401.61-07 | Judgements/Court Costs | - | - | - | - | - |
| | Subtotal | - | - | - | - | - |
| | Totals | 135,936 | 133,729 | 126,405 | 122,149 | 105,986 |

**GENERAL FUND
LEGAL SERVICES**

**ASSISTANT CORPORATION COUNSEL
DETAIL**

| | | 2022/2023 | 2021/2022 | 2021/2022 | 2020/2021 | 2019/2020 |
|--------------------------------|---------------------------|---------------|---------------|---------------|---------------|---------------|
| | | PROPOSED | REVISED | PROJECTED | YTD | YTD |
| | | BUDGET | BUDGET | ACTUAL | ACTUAL | ACTUAL |
| Salaries & Benefits | | | | | | |
| 001-1602-401.11-01 | Regular Salary/Wages | 64,087 | 62,372 | 62,018 | 62,212 | 59,169 |
| 001-1602-401.21-03 | Board Paid Life Ins. | 91 | 91 | 87 | 71 | 68 |
| 001-1602-401.21-04 | Workers' Compensation | - | - | - | - | - |
| 001-1602-401.22-01 | Social Security | 4,126 | 4,016 | 3,845 | 3,857 | 3,668 |
| 001-1602-401.22-02 | Medicare | 965 | 939 | 899 | 902 | 858 |
| 001-1602-401.22-03 | Unemployment Compensation | 100 | 100 | 100 | 100 | 100 |
| 001-1602-401.23-01 | IMRF | 4,113 | 6,212 | 5,620 | 6,539 | 5,125 |
| | Subtotal | 73,482 | 73,730 | 72,569 | 73,681 | 68,988 |
| Contractual Services | | | | | | |
| 001-1602-401.38-01 | Insurance/MICA | 750 | 759 | 759 | 759 | 2,404 |
| 001-1602-401.39-01 | Communications | 280 | 280 | 233 | 202 | 258 |
| 001-1602-401.39-04 | Travel | 460 | 460 | (102) | - | 100 |
| 001-1602-401.39-05 | Mileage Reimbursement | - | - | - | - | - |
| 001-1602-401.39-07 | Regist, Schools, Meetings | 370 | 370 | 360 | - | 180 |
| | Subtotal | 1,860 | 1,869 | 1,250 | 961 | 2,942 |
| Miscellaneous | | | | | | |
| 001-1602-401.61-04 | Other | - | - | - | - | - |
| | Subtotals | - | - | - | - | - |
| | Totals | 75,342 | 75,599 | 73,819 | 74,642 | 71,930 |

**GENERAL FUND
LEGAL SERVICES**

**CITY ATTORNEY
DETAIL**

| | | 2022/2023 | 2021/2022 | 2021/2022 | 2020/2021 | 2019/2020 |
|--------------------------------|---------------------------|---------------|---------------|---------------|---------------|---------------|
| | | PROPOSED | REVISED | PROJECTED | YTD | YTD |
| | | BUDGET | BUDGET | ACTUAL | ACTUAL | ACTUAL |
| Salaries & Benefits | | | | | | |
| 001-1603-401.11-01 | Regular Salary/Wages | 57,096 | 55,568 | 55,253 | 55,425 | 52,714 |
| 001-1603-401.21-03 | Board Paid Life Ins. | 91 | 91 | 87 | 71 | 68 |
| 001-1603-401.21-04 | Workers' Compensation | - | - | - | | |
| 001-1603-401.22-01 | Social Security | 3,676 | 3,578 | 3,426 | 3,436 | 3,268 |
| 001-1603-401.22-02 | Medicare | 860 | 837 | 801 | 804 | 764 |
| 001-1603-401.22-03 | Unemployment Compensation | 100 | 100 | 100 | 100 | 100 |
| | Subtotal | 61,823 | 60,174 | 59,667 | 59,836 | 56,914 |
| Contractual Services | | | | | | |
| 001-1603-401.38-01 | Insurance/MICA | 725 | 728 | 728 | 728 | 2,367 |
| 001-1603-401.39-04 | Travel | 460 | 460 | 454 | - | 443 |
| 001-1603-401.39-05 | Mileage Reimbursement | - | - | - | | |
| 001-1603-401.39-07 | Regist, Schools, Meetings | 370 | 370 | 180 | - | 180 |
| | Subtotal | 1,555 | 1,558 | 1,362 | 728 | 2,990 |
| 001-1603-401.41-01 | Postage | - | - | - | - | - |
| 001-1603-401.41-02 | Office Supplies | - | - | - | - | - |
| | Subtotal | - | - | - | - | - |
| | Totals | 63,378 | 61,732 | 61,029 | 60,564 | 59,904 |

PURPOSE

The Boards & Commissions consists of four divisions. Board or commission members are appointed by the Mayor. Each commission has a separate budget as follows.

EXPENDITURES

| ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | % Change | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL |
|----------------------|---------------------------------|--------------|--------------------------------|----------------------------------|----------------------------|
| Salaries & Benefits | 19,478 | -0.61% | 19,598 | 19,265 | 19,846 |
| Contractual Services | 55,605 | 10.33% | 50,400 | 41,862 | 15,296 |
| Commodities | 6,600 | 43.48% | 4,600 | 1,982 | 545 |
| Capital | - | | - | - | - |
| Miscellaneous | 500 | 0.00% | 500 | - | - |
| Totals | 82,183 | 9.43% | 75,098 | 63,109 | 35,687 |

| Totals by Division | 2022/2023 PROPOSED BUDGET | % Change | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL |
|--------------------------|---------------------------------|--------------|--------------------------------|----------------------------------|----------------------------|
| Fire & Police Commission | 51,784 | 10.00% | 47,077 | 36,744 | 31,359 |
| Liquor Commission | 4,399 | -2.70% | 4,521 | 3,532 | 4,328 |
| Tree Commission | 25,500 | 10.87% | 23,000 | 22,833 | - |
| Human Rights Commission | 500 | 0.00% | 500 | - | - |
| Totals | 82,183 | 9.43% | 75,098 | 63,109 | 35,687 |

STAFFING

| | FY 2023 PROPOSED | FY 2022 ACTUAL | FY 2021 ACTUAL | FY 2020 ACTUAL |
|--|---------------------|-------------------|-------------------|-------------------|
| Authorized Fire & Police Commissioners | 3 | 3 | 3 | 3 |

The Board of Fire and Police Commissioners was created in May 1972. It consists of three members appointed by the Mayor. Board members are: Barry Cheyne, Stephen Meckes and Mike Mclaughlin (who was appointed 2/28/22). The Board of Fire and Police Commissioners is charged with the responsibility of hiring and promoting sworn members of the Quincy Fire and Police Departments. Testing is a major part of the Commission's functionality and the budget is reflective of that.

The entry level testing process for both the Fire and Police Departments begins with written and agility tests and candidates eventually progress through polygraph and psychological tests and, finally, the physical exam. On the promotional level, testing costs include written tests and assessments by Illinois Chiefs' Associations. The Board of Fire and Police Commissioners is committed to hiring and promoting the best qualified candidates and utilizes these objective testing processes to aid in the selection of such individuals. Another substantial associated cost is advertising the entry-level testing. Although the Board advertises in area newspapers, costs generally increase year to year.

In summary, the bulk of the budget submitted by the Board of Fire and Police Commissioners is directly related to the testing and hiring process. This budget includes an increase in communications for Ipad's for all three commissioners.

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|--------------------------------|-----------------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Salaries & Benefits | | | | | | |
| 001-1701-401.11-01 | Regular Salary/Wages | 14,393 | 14,393 | 14,631 | 14,446 | 13,738 |
| 001-1701-401.22-01 | Social Security | 892 | 892 | 907 | 896 | 852 |
| 001-1701-401.22-02 | Medicare | 209 | 209 | 212 | 210 | 199 |
| | Subtotal | 15,494 | 15,494 | 15,750 | 15,552 | 14,789 |
| Contractual Services | | | | | | |
| 001-1701-401.31-02 | Contracted Legal | 2,000 | 2,000 | 88 | - | - |
| 001-1701-401.31-05 | Prof Svcs - Other | 19,000 | 19,000 | 16,426 | 13,421 | 1,859 |
| 001-1701-401.32-01 | Medical | 2,000 | 2,000 | - | - | 1,500 |
| 001-1701-401.38-01 | MICA | 1,490 | 1,483 | 1,483 | 1,483 | 2,145 |
| 001-1701-401.39-01 | Communications | 700 | - | - | - | - |
| 001-1701-401.39-02 | Advertising/Publishing | 1,000 | 1,000 | - | - | - |
| 001-1701-401.39-04 | Travel | 1,300 | 1,300 | 168 | - | 308 |
| 001-1701-401.39-05 | Mileage Reimb | 500 | - | 447 | - | 118 |
| 001-1701-401.39-07 | Regist,Schools, Mtgs | 2,500 | 1,000 | 375 | - | 375 |
| 001-1701-401.39-08 | Contracted Services | - | - | 375 | 375 | - |
| | Subtotal | 30,490 | 27,783 | 19,362 | 15,279 | 6,305 |
| Commodities | | | | | | |
| 001-1701-401.41-01 | Postage | 100 | 100 | 76 | 57 | 39 |
| 001-1701-401.41-02 | Office Supplies | 400 | 400 | 397 | 73 | 71 |
| 001-1701-401.52-08 | Capital Outlay Controllable | 2,000 | - | - | - | - |
| 001-1701-401.61-01 | Misc-Dues | 800 | 800 | 375 | 375 | 780 |
| 001-1701-401.61-04 | Misc-Other | 2,500 | 2,500 | 784 | 23 | 11 |
| | Subtotal | 5,800 | 3,800 | 1,632 | 528 | 901 |
| | Totals | 51,784 | 47,077 | 36,744 | 31,359 | 21,995 |

**GENERAL FUND
BOARDS & COMMISSIONS**

**LIQUOR COMMISSION
Detail**

The Mayor acts as the Liquor Commissioner for the City of Quincy.

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|--------------------------------|----------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Salaries & Benefits | | | | | | |
| 001-1702-401.11-01 | Regular Salary/Wages | 3,500 | 3,500 | 2,971 | 3,635 | 3,500 |
| 001-1702-401.22-01 | Social Security | 217 | 217 | 183 | 224 | 216 |
| 001-1702-401.22-02 | Medicare | 51 | 51 | 43 | 52 | 50 |
| 001-1702-401.23-01 | IMRF | 216 | 336 | 318 | 383 | 303 |
| | Subtotal | 3,984 | 4,104 | 3,515 | 4,294 | 4,069 |
| Contractual Services | | | | | | |
| 001-1702-401.38-01 | MICA | 15 | 17 | 17 | 17 | 2,085 |
| 001-1702-401.39-03 | Printing & Binding | 100 | 100 | - | - | 50 |
| | Subtotal | 115 | 117 | 17 | 17 | 2,135 |
| Commodities | | | | | | |
| 001-1702-401.41-02 | Office Supplies | 300 | 300 | - | 17 | - |
| | Totals | 4,399 | 4,521 | 3,532 | 4,328 | 6,204 |

BOARDS & COMMISSIONS

**TREE COMMISSION
Detail**

The Tree Commission's main expense is the fall tree planting program and the Emerald Ash Borer (EAB) treatment which was moved in FYE 2022 from Forestry division to the Tree Commission. .

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|-----------------------------|--------------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Contractual Services | | | | | | |
| 001-1704-401.39-04 | Travel | - | - | - | - | - |
| 001-1704-401.39-08 | Other Purchased Services | 25,000 | 22,500 | 22,483 | - | - |
| Commodities | | | | | | |
| 001-1704-401.46-11 | Other | 500 | 500 | 350 | - | 468 |
| | | - | | | | |
| Miscellaneous | | | | | | |
| 001-1704-401.-61.04 | Other | - | - | - | - | - |
| | Totals | 25,500 | 23,000 | 22,833 | - | 468 |

The Human Rights Commission budget represents costs relating to Human Rights training or publications.

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|----------------------|---------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Miscellaneous | | | | | | |
| 001-1706-401.61-04 | Other | 500 | 500 | - | - | 225 |
| | Subtotal | 500 | 500 | - | - | 225 |
| | Totals | 500 | 500 | - | - | 264 |

**GENERAL FUND
NON-DEPARTMENTAL**

**Non-Departmental Transfers
Summary**

PURPOSE

The General Fund transfers out money on a regular basis. These transfers fall into three categories:

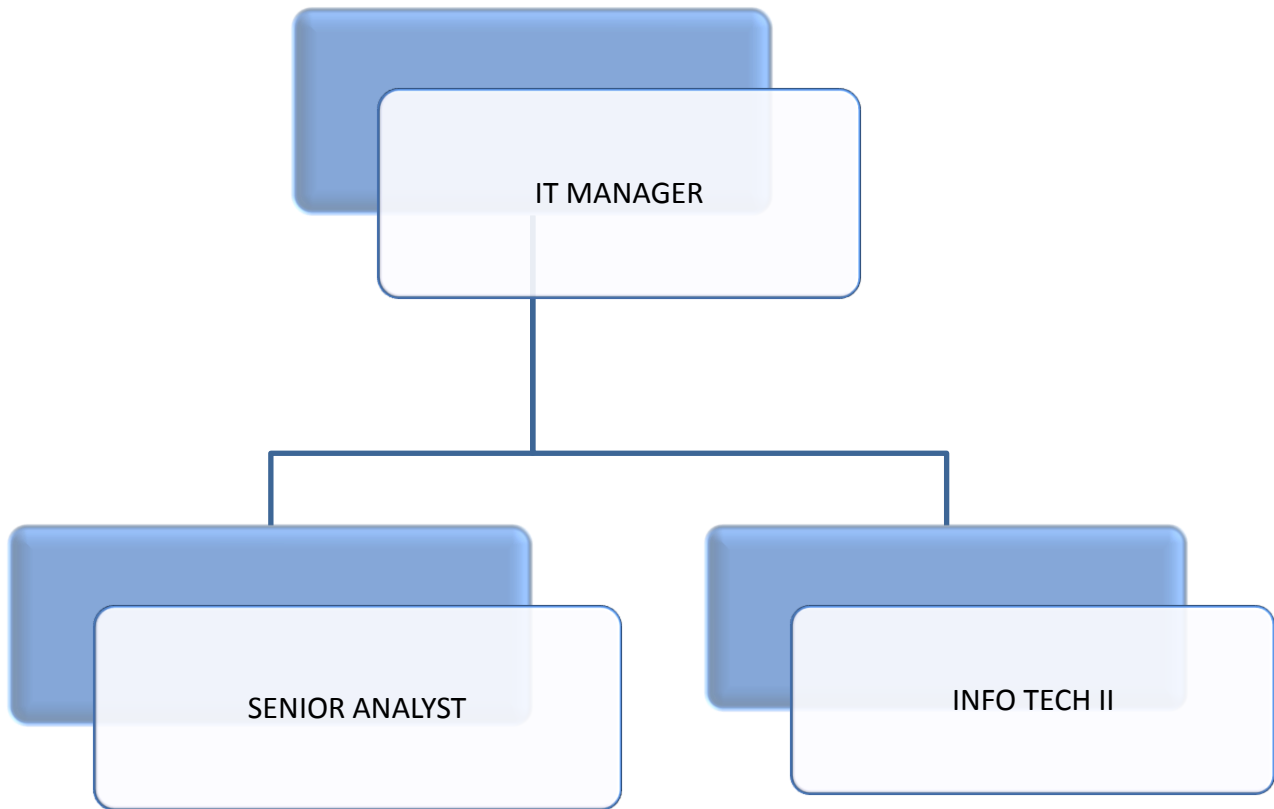
- 1) Subsidies to other City Departments to make up the shortage between their revenues and expenditures.
- 2) Subsidies to the City's component units, Quincy Public Library and Woodland Cemetery.
- 3) Transfers of tax dollars collected that are owed to or have been levied for another entity (e.g. Historic Quincy Business District, Library and Sales Tax rebate agreements).

BUDGET SUMMARY

In FYE 2022 the subsidy to the Capital Projects Fund began since the General Fund receipts all of the Home Rule/Purchase Tax. Prior to FY2022, the Capital Projects Fund revenue was a direct Purchase Tax revenue receipt. The planned subsidies for Transit & Airport were dramatically lowered in FY2021 due to CARES funding. The fund subsidies have increased slightly due to the normal operational increases. The Landfill Superfund expects a double cash call in FYE 2023. The Prairie Crossing sales tax rebate is expected to rebound; while the Cullinan Sales Tax rebate is expected to decline. The current rebate with Praire Crossing expires FY 2024 and Cullinan expires FY 2031. The Special Service Area-Historic Business District distribution is tax levy pass-through with no significant change.

EXPENDITURE

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|-----------------------------|--------------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Inter-Fund Transfers | | | | | | |
| 001-1801-491.62-02 | Planning & Development | 720,509 | 679,602 | 613,785 | 443,785 | 350,033 |
| 001-1801-491.62-03 | 9-1-1 | 748,149 | 783,738 | 508,000 | 473,500 | 739,800 |
| 001-1801-491.62-04 | Cash Reserve Fund | 350,000 | - | 341,000 | 216,000 | 150,000 |
| 001-1801-491.62-10 | Quincy Transit Lines | 285,143 | 285,143 | 285,143 | 85,143 | 285,143 |
| 001-1801-491.62-15 | Capital Projects Funds | 5,000,000 | 8,131,006 | 8,643,020 | 510,000 | - |
| 001-1801-491.62-21 | 2013B HVAC Proj Fund | - | - | - | - | 116,493 |
| 001-1801-491.62-30 | Quincy Regional Airport | 402,700 | 396,313 | 150,500 | 36,217 | 666,450 |
| 001-1801-491.62-31 | Central Garage Fund | 170,553 | 322,346 | 111,500 | 183,500 | 149,100 |
| 001-1801-491.62-32 | Central Services Fund | - | - | - | - | 2,836,582 |
| 001-1801-491.62-36 | Reg. Training Facility | 17,614 | 13,450 | 1,000 | 17,100 | 11,200 |
| 001-1801-491.62-41 | Sister City Comm Fund | 2,000 | 2,000 | - | - | - |
| 001-1801-491.62-63 | Landfill Superfund | 376,000 | 152,000 | - | 76,000 | 76,000 |
| 001-1801-491.62-61 | Garbage | 110,369 | 17,183 | - | - | - |
| 001-1801-491.62-66 | Recycle | 295,387 | 200,169 | 162,500 | 345,100 | - |
| 001-1801-491.62-90 | Other | 257,000 | 1,250,000 | 1,000,000 | - | - |
| | Subtotal | 8,735,424 | 12,232,950 | 11,816,448 | 2,386,345 | 5,380,801 |
| Subsidies | | | | | | |
| 001-1802-406.62-82 | Woodland Cemetery | 276,600 | 240,000 | 244,412 | 244,412 | 235,167 |
| | Subtotal | 276,600 | 240,000 | 244,412 | 244,412 | 235,167 |
| Tax Distributions | | | | | | |
| 001-1803-401.62-88 | Cullinan Sale Tax Rebate | 220,000 | 233,000 | 221,384 | 239,567 | 256,946 |
| 001-1803-401.62-89 | Pr Cross SaleTax Rebate | 450,000 | 423,000 | 435,397 | 369,395 | 408,715 |
| 001-1803-401.62-98 | H/R Sales Tax Rebate | 500 | 500 | - | - | - |
| 001-1803-407.62-91 | Quincy Public Library | 1,978,425 | 2,096,783 | 2,118,857 | 1,784,184 | 1,896,564 |
| 001-1803-408.62-53 | Serv Area #2- Bus Dis | 102,000 | 99,000 | 99,707 | 98,880 | 96,070 |
| | Subtotal | 2,750,925 | 2,852,283 | 2,875,345 | 2,492,026 | 2,658,295 |
| Miscellaneous | | | | | | |
| 001-1805-401.61-08 | Bad Debt Expense | 5,000 | 5,000 | 143,171 | 132,032 | 1,268 |
| | Totals | 11,767,949 | 15,330,233 | 15,079,376 | 5,254,815 | 8,275,531 |



PURPOSE

The Department of Information Technology (DoIT) provides technology leadership for the City of Quincy, including governance, architecture, resources, and expertise in deploying modern information technologies to improve government efficiency.

DoIT is responsible for much of the technical infrastructure that makes city government run; telephones, computer networks, desktop/server support, data center, web site, building and information security and the municipal cable television channel.

DoIT supports all city entities including public safety, Utilities, Central Services and Quincy Municipal Airport. DoIT also supports all computer and network services for the Quincy Public Library.

GOALS/OBJECTIVES

- Evaluate new technologies to enhance current City services & provide additional efficiencies.
- Implement new information security controls to protect the City's computer systems and data.
- Evaluate current security controls to insure compliance to both the Criminal Justice Information Security and HIPPA guidelines.
- Review current business strategies and processes in order to enhance City-wide operational efficiencies.
- Enhance the existing VMware Infrastructure servers and storage to improve overall performance.
- Implement additional cybersecurity protection for the City's network to protect against the global rise in cyberattacks.

PAST FISCAL YEAR HIGHLIGHTS

- Provide IT support for the Tyler Technologies MUNIS software implementation.
- Enhanced City Hall building security with additional cameras and securing additional doors.
- Implementation of new Audio and Video equipment for the City Council Chambers.
- Implementation of new Bandura ThreatBlok technology to further protect against global cybersecurity attacks.
- Reimplementation of the KnowBe4 solution which provides continual email safety training for users.
- Built the software image for the new QPD MDT laptops for the squad cars and deployed.
- Continue to work with Granicus to find ways to improve the City's Website and add new features.

BUDGET SUMMARY

The biggest change in the Information Technology budget for FY 2022-2023 is a decrease in the salary & benefits which is directly related to the retirement of the former IT Director in FY 2021 and no replacement in FY 2022. A budget increase in Repair and Maintenance Services is for hardware/software maintenance costs for recently implemented solutions; as well as to cover expiring multi-year maintenance contracts which are now single year agreements.

Communications also has a moderate inflationary increase.

Controllable capital outlay will allow us to implement a new dual failover firewall solution from Checkpoint which will eliminate the current maintenance costs of several other pieces of equipment, provide better security for the internal network infrastructure and provide much better protection for our users. Also planned is for any additional equipment or costs relating to the replacement of our VMware Infrastructure equipment. With all of the planned projects and the continued Tyler Technologies implementation, the IT Department will definitely remain very busy this coming year.

EXPENSE SUMMARY

| ACCOUNT DESCRIPTION | 2022/2023 | % Change | 2021/2022 | 2021/2022 | 2020/2021 |
|----------------------|-----------------|--------------|----------------|------------------|----------------|
| | PROPOSED BUDGET | | REVISED BUDGET | PROJECTED ACTUAL | YTD ACTUAL |
| Salaries & Benefits | 281,129 | -7.87% | 305,141 | 333,881 | 443,132 |
| Contractual Services | 220,750 | 0.81% | 218,969 | 221,809 | 195,269 |
| Commodities | 16,050 | -9.07% | 17,650 | 16,842 | 13,503 |
| Capital Outlay | 45,000 | 125.00% | 20,000 | 14,816 | 7,753 |
| Miscellaneous | 1,000 | 0.00% | 1,000 | 300 | 780 |
| Totals | 563,929 | 0.21% | 562,760 | 587,648 | 660,437 |

STAFFING

| | FY 2023 PROPOSED | FY 2022 ACTUAL | FY 2021 ACTUAL | FY 2020 ACTUAL |
|---------------------|------------------|----------------|----------------|----------------|
| Full Time Positions | 3 | 4 | 4 | 4 |

The Information Technology's staff is as follows: IT Manager, IT Senior Analyst & IT Technician II

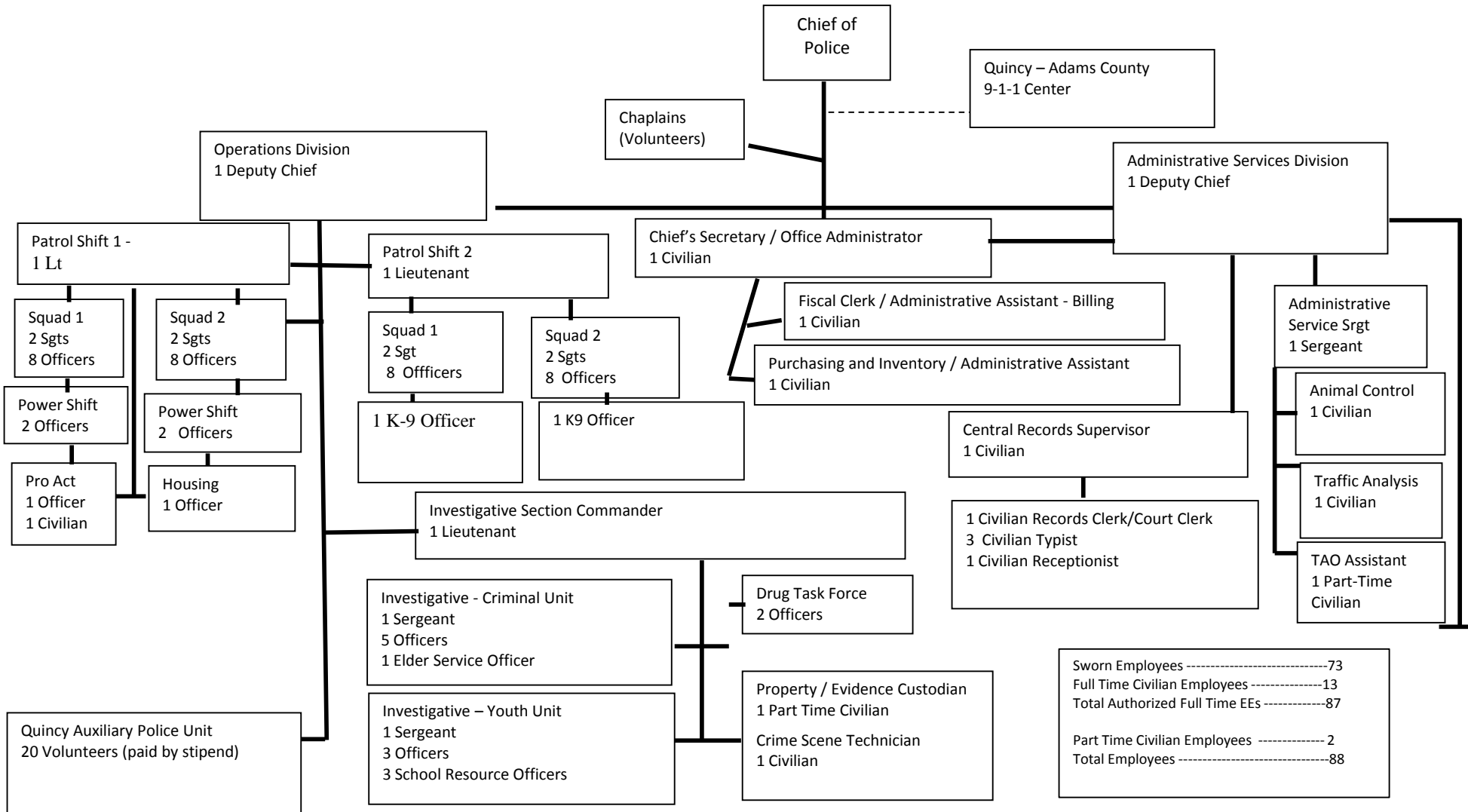
**GENERAL FUND
TECHNOLOGY SERVICES**

**INFORMATION TECHNOLOGY
Detail**

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|--------------------------------|-------------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Salaries & Benefits | | | | | | |
| 001-1901-401.11-01 | Regular Salary/Wages | 169,963 | 165,603 | 178,225 | 242,578 | 239,316 |
| 001-1901-401.11-04 | Holiday Pay | 9,923 | 9,657 | 10,708 | 15,723 | 14,427 |
| 001-1901-401.11-15 | Vacation Pay | 13,391 | 11,319 | 14,515 | 22,907 | 14,394 |
| 001-1901-401.11-16 | Major Medical Pay | - | - | 387 | 387 | - |
| 001-1901-401.11-17 | Sick Pay Buy Back | 7,564 | 7,444 | 13,716 | 18,171 | 7,537 |
| 001-1901-401.11-18 | Vacation Pay Buy Back | - | 377 | 5,377 | 5,377 | - |
| 001-1901-401.12-01 | Regular Salary/Wages | - | - | - | - | - |
| 001-1901-401.21-01 | Group Insurance | 51,938 | 52,336 | 50,673 | 83,573 | 54,274 |
| 001-1901-401.21-03 | Board Paid Life Ins. | 274 | 365 | 274 | 283 | 272 |
| 001-1901-401.21-04 | Workers' Comp | - | - | - | - | - |
| 001-1901-401.22-01 | Social Security | 12,452 | 12,008 | 12,760 | 17,490 | 15,762 |
| 001-1901-401.22-02 | Medicare | 2,912 | 2,805 | 2,984 | 4,090 | 3,686 |
| 001-1901-401.22-03 | Unemployment Comp | 300 | 400 | 400 | 400 | 400 |
| 001-1901-401.23-01 | IMRF | 12,412 | 42,827 | 43,862 | 32,153 | 23,802 |
| | Subtotal | 281,129 | 305,141 | 333,881 | 443,132 | 373,870 |
| Contractual Services | | | | | | |
| 001-1901-401.35-02 | R&M-Mach & Equip | 55,000 | 49,350 | 48,241 | 53,113 | 38,579 |
| 001-1901-401.35-03 | R&M- Furniture & Equip | 55,000 | 64,000 | 68,129 | 29,101 | 41,431 |
| 001-1901-401.35-05 | R&M-Other | 3,000 | 3,000 | 9,431 | 13,364 | 17,471 |
| 001-1901-401.36-03 | Equipment & Vehicle | 1,300 | 1,300 | 1,372 | 1,198 | 1,219 |
| 001-1901-401.38-01 | MICA | 2,350 | 3,219 | 3,219 | 3,219 | 3,654 |
| 001-1901-401.39-01 | Communications | 98,000 | 92,000 | 90,931 | 94,778 | 85,599 |
| 001-1901-401.39-04 | Travel | 500 | 500 | - | - | 1,760 |
| 001-1901-401.39-05 | Mileage Reimb | 600 | 600 | - | 51 | 278 |
| 001-1901-401.39-07 | Regist, Schools, Mtgs | 1,000 | 1,000 | 125 | - | 1,612 |
| 001-1901-401.39-08 | Contracted Services | 4,000 | 4,000 | 361 | 445 | 10,254 |
| | Subtotal | 220,750 | 218,969 | 221,809 | 195,269 | 201,857 |
| Commodities | | | | | | |
| 001-1901-401.41-01 | Postage | 50 | 50 | 28 | - | 60 |
| 001-1901-401.41-02 | Office Supplies | 1,000 | 5,100 | 3,716 | 936 | 525 |
| 001-1901-401.46-11 | Other | 15,000 | 12,500 | 13,098 | 12,567 | 13,775 |
| | Subtotal | 16,050 | 17,650 | 16,842 | 13,503 | 14,360 |
| Capital Outlay | | | | | | |
| 001-1901-401.52-03 | Improv other than Bldgs | - | - | - | - | - |
| 001-1901-401.52-04 | Office Equipment | - | - | - | - | - |
| 001-1901-401.52-08 | Controllable | 45,000 | 20,000 | 14,816 | 7,753 | 12,394 |
| | Subtotal | 45,000 | 20,000 | 14,816 | 7,753 | 12,394 |
| Miscellaneous | | | | | | |
| 001-1901-401.61-01 | Dues | 1,000 | 1,000 | 300 | 780 | 965 |
| Debt Service | | | | | | |
| 001-1901-409.72-00 | Loan/Lease Payments | - | - | - | - | - |
| | Subtotal | 1,000 | 1,000 | 300 | 780 | 965 |
| | | 563,929 | 562,760 | 587,648 | 660,437 | 603,446 |

Organizational Chart FY 2017
Organizational Chart Proposed for FY 2023 Budget

Revised 3/21/22



PURPOSE

The Police Department operating budget is divided into seven divisions as follows:

- 2110 Administration: Management of all employees and programs of the department. These positions include: Chief of Police, Deputy Chief of Administration, and Administrative Services Sergeant.
- 2111 Civilian: Functions to support the operations: records, purchasing, payroll. These positions include the staff of the following offices: the Chiefs' Administrative Suite, Central Records, Traffic analysis/Fleet and the Pro-Act Unit
- 2112 Patrol: Responsible for carrying out the policing operations of the department. These positions include: Deputy Chief of Operations, Patrol and Detective Commanders, Patrol and Detective Sergeants, and officers of the Patrol Officer rank regardless of their assignment
- 2113 Training: Costs for the training of the employees of the Patrol Division. This division has no staff
- 2115 Evidence Tech: Responsible for the evidence collection and storage function of the department. These positions include: Crime Scene Technician and PT Evidence Custodian
- 2116 Humane Officers: Includes Animal Control Program for the department, as well as the costs of the Quincy Animal Shelter contract. Animal Control Officer
- 2117 Auxiliary: Functions to account for the Quincy Police Auxiliary Unit of the department (unpaid volunteers who receive an annual one-time stipend to be used for equipment).

GOALS/OBJECTIVES

- Provide police service to the citizens of Quincy
- Hire and train new Chief of Police due to retirement in May.
- Hire and train nine new officers to fill our current vacancies
- Prepare for the loss and replacement of four more officers set to retire in the summer and fall of 2022.
- Develop plans to get the important work done that was the responsibility of the Compliance Coordinator, who was cut.
- Hire and train new Records Supervisor due to retirement in June
- Purchase firearm ammunition to replenish necessary stock.
- Purchase replacement ballistic armor for Emergency Response Team
- Potentially replace one K-9 team.
- Purchase one unmarked SUV to replace a detective car and crime scene truck (reducing fleet by 1 vehicle).

PAST FISCAL YEAR HIGHLIGHTS

- YTD: Responded to more than 29,295 calls for service, 1,297 traffic crashes and conducted more than 1,487 vehicle stops. YTD provided 6,882 hours of officer training, 3,407 training hours were for training outside of Quincy, thus requiring travel costs. YTD provided more than 194 hours of DARE instruction.
- Total officer training hours increased by 19.71%, as COVID-19 restrictions were lessened.
- Continued developing and maintaining policies to work with the changing COVID-19 landscape
- Continued policy changes and maintenance with Lexipol
- We had to eliminate the newly created position of Compliance Coordinator.
- We replaced the Typist Position that had been laid off and cut, as well as a typist who retired. We are now at full staff for typists
- We filled five vacant officer slots. All are in different phases of training
- We lost eleven officers to resignations and retirements, nine of whom have not yet been replaced.
- Replaced aging Animal Control truck
- Capital Projects fund #301 purchased four new squad cars on order, pending delivery

BUDGET SUMMARY

The FY 2022-2023 Police Budget includes some increases due to retirements, resignations and the replacement of personnel. The training budget was increased due to the need to train at least nine new police officers and a new Chief of Police. Sick, vacation, and comp time buyouts were increased in this budget due to five known sworn officer retirements and one known civilian employee retirement. We are budgeting to replenish our firearm ammunition that has decreased over the past few years. The budget includes \$80,000 in capital outlay to purchase one unmarked SUV to replace a detective car and crime scene truck (reducing fleet by 1 vehicle). This budget also funds pension at the full 100% annual required contribution as recommended by the actuarial firm.

EXPENSE SUMMARY

| ACCOUNT DESCRIPTION | 2022/2023 | | 2021/2022 | 2021/2022 | 2020/2021 |
|----------------------|--------------------|--------------|-------------------|---------------------|-------------------|
| | PROPOSED BUDGET | % Change | REVISED BUDGET | PROJECTED ACTUAL | YTD ACTUAL |
| Salaries & Benefits | 13,764,884 | 1.89% | 13,510,065 | 12,759,528 | 12,929,116 |
| Contractual Services | 1,221,182 | 46.71% | 832,380 | 864,014 | 715,951 |
| Commodities | 158,183 | -3.85% | 164,515 | 108,894 | 81,825 |
| Capital Outlay | 109,113 | 123.69% | 48,779 | 35,482 | 14,608 |
| Miscellaneous | 16,988 | -1.59% | 17,263 | 14,339 | 13,194 |
| Debt Services | 68,738 | 0.00% | 68,738 | 68,738 | 68,738 |
| Totals | 15,339,088 | 4.76% | 14,641,740 | 13,850,995 | 13,823,432 |

| Totals by Division | % Change | | | | |
|-----------------------|-------------------|--------------|-------------------|-------------------|-------------------|
| 2110 Administration | 512,785 | 6.67% | 480,715 | 462,924 | 442,596 |
| 2111 Civilian | 818,684 | -0.87% | 825,874 | 721,086 | 800,575 |
| 2112 Patrol | 13,495,292 | 5.21% | 12,826,578 | 12,149,907 | 12,120,622 |
| 2113 Training | 129,832 | 50.80% | 86,096 | 103,311 | 72,293 |
| 2115 Evidence Tech | 124,288 | -8.34% | 135,590 | 116,276 | 135,941 |
| 2116 Humane Officers | 248,479 | -10.35% | 277,155 | 292,226 | 241,672 |
| 2117 Police Auxillary | 9,728 | -0.04% | 9,732 | 5,265 | 9,733 |
| Totals | 15,339,088 | 4.76% | 14,641,740 | 13,850,995 | 13,823,432 |

STAFFING

| | FY 2023 PROPOSED | FY 2022 ACTUAL | FY 2021 ACTUAL | FY 2020 ACTUAL |
|---------------------|---------------------|-------------------|-------------------|-------------------|
| Full Time Positions | 86 | 86 | 86 | 87.6 |
| Part Time Positions | 2 | 2 | 2 | 2 |
| | | | | |
| Dept | FT count | FT count | FT count | FT count |
| 2110 Admin | 3 | 3 | 3 | 3 |
| 2111 Civilian | 11 | 11 | 11 | 11.6 |
| 2112 Patrol | 70 | 70 | 70 | 71 |
| 2115 Evidence | 1 | 1 | 1 | 1 |
| 2116 Humane Off | 1 | 1 | 1 | 1 |
| | 86 | 86 | 86 | 87.6 |

**GENERAL FUND
PUBLIC SAFETY**

**POLICE DEPARTMENT
ADMINISTRATION**

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|--------------------------------|------------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Salaries & Benefits | | | | | | |
| 001-2110-402.11-01 | Regular Salary/Wages | 252,927 | 251,662 | 260,459 | 249,343 | 228,972 |
| 001-2110-402.11-02 | Overtime | | - | 930 | 3,081 | 3,732 |
| 001-2110-402.11-04 | Holiday Pay | 15,884 | 15,805 | 16,469 | 14,021 | 10,635 |
| 001-2110-402.11-06 | Educational Incentive | 450 | - | - | - | - |
| 001-2110-402.11-13 | Training | | - | - | 159 | 3,020 |
| 001-2110-402.11-15 | Vacation Pay | 46,431 | 46,199 | 33,106 | 35,440 | 36,414 |
| 001-2110-402.11-17 | Sick Pay Buy Back | 30,532 | 14,589 | 14,270 | 13,475 | 7,093 |
| 001-2110-402.11-18 | Vacation Day Buy Back | 15,796 | - | - | | |
| 001-2110-402.11-19 | Personal Day Pay | 2,444 | 2,432 | 3,100 | 2,231 | 2,289 |
| 001-2110-402.21-01 | Group Insurance | 50,799 | 54,385 | 47,344 | 55,168 | 44,396 |
| 001-2110-402.21-03 | Board Paid Life Ins. | 274 | 274 | 260 | 212 | 199 |
| 001-2110-402.22-02 | Medicare | 3,778 | 3,750 | 2,892 | 2,881 | 2,713 |
| 001-2110-402.22-03 | Unemployment Comp | 300 | 300 | 300 | 300 | 300 |
| | Subtotal | 419,615 | 389,396 | 379,130 | 376,311 | 339,763 |
| Contractual Services | | | | | | |
| 001-2110-402.31-02 | Legal | 5,000 | - | - | - | 3,038 |
| 001-2110-402.31-05 | Other | 10,450 | 10,450 | 12,150 | 10,211 | 11,209 |
| 001-2110-402.34-01 | Disposal | 3,200 | 1,731 | 2,168 | 2,176 | 1,531 |
| 001-2110-402.34-03 | Custodial | 30,275 | 30,275 | 30,209 | 17,250 | - |
| 001-2110-402.35-03 | R&M- Furniture & Equip | - | 252 | 251 | - | - |
| 001-2110-402.36-03 | Equipment & Vehicle | 4,600 | 4,700 | 4,779 | 4,274 | 5,046 |
| 001-2110-402.38-01 | MICA | 2,895 | 7,306 | 7,306 | 7,306 | 3,856 |
| 001-2110-402.39-01 | Communications | 2,298 | 2,298 | 351 | 468 | 1,151 |
| 001-2110-402.39-02 | Advertising/Publishing | 1,303 | 1,452 | 612 | 430 | 1,462 |
| 001-2110-402.39-03 | Printing & Binding | 674 | 674 | 257 | - | 674 |
| 001-2110-402.39-04 | Travel | 2,000 | 2,000 | 1,117 | - | 1,018 |
| 001-2110-402.39-05 | Mileage Reimb | 250 | 250 | - | - | - |
| 001-2110-402.39-07 | Regist, Schools, Mtgs | 550 | 948 | 1,083 | 648 | 2,247 |
| 001-2110-402.39-08 | Contracted Services | 100 | - | 250 | - | - |
| | Subtotal | 63,595 | 62,336 | 60,533 | 42,763 | 31,232 |
| Commodities | | | | | | |
| 001-2110-402.41-01 | Postage | 3,428 | 3,428 | 3,061 | 2,819 | 3,820 |
| 001-2110-402.41-02 | Office Supplies | 20,074 | 20,012 | 15,633 | 17,507 | 20,739 |
| 001-2110-402.44-00 | Books & Periodicals | 310 | 160 | 160 | | - |
| 001-2110-402.45-02 | Custodial Supplies | | | | (14) | - |
| 001-2110-402.47-02 | Safety Equipment | 144 | 144 | 70 | - | 144 |
| | Subtotal | 23,956 | 23,744 | 18,924 | 20,312 | 24,703 |
| Capital Outlay | | | | | | |
| 001-2110-402.52-08 | Controllable | 600 | 600 | - | 224 | - |
| 001-2100-402.52-09 | Leashold Improvements | - | - | - | - | - |
| | Subtotal | 600 | 600 | - | 224 | - |
| Miscellaneous | | | | | | |
| 001-2110-402.61-01 | Dues | 3,395 | 3,283 | 3,304 | 2,748 | 3,065 |
| 001-2110-402.61-03 | Employee Awards | 1,374 | 889 | 567 | 215 | 411 |
| 001-2110-402.61-04 | Other | 250 | 467 | 466 | 23 | 23 |
| | Subtotal | 5,019 | 4,639 | 4,337 | 2,986 | 3,499 |
| | Totals | 512,785 | 480,715 | 462,924 | 442,596 | 399,197 |

**GENERAL FUND
PUBLIC SAFETY**

**POLICE DEPARTMENT
CIVILIAN**

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|--------------------------------|-----------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Salaries & Benefits | | | | | | |
| 001-2111-402.11-01 | Regular Salary/Wages | 466,949 | 454,233 | 408,345 | 453,635 | 451,973 |
| 001-2111-402.11-02 | Overtime | 7,090 | 27,698 | 14,245 | 23,029 | 19,168 |
| 001-2111-402.11-03 | Sick Pay | 16,748 | 16,634 | 17,867 | 17,319 | 20,539 |
| 001-2111-402.11-04 | Holiday Pay | 29,517 | 28,792 | 24,336 | 30,315 | 29,456 |
| 001-2111-402.11-13 | Training | | | | 17 | - |
| 001-2111-402.11-15 | Vacation Pay | 34,964 | 35,042 | 32,174 | 34,655 | 35,381 |
| 001-2111-402.11-16 | Major Medical Pay | | - | 14,593 | - | 343 |
| 001-2111-402.11-17 | Sick Pay Buy Back | 11,260 | 10,634 | 6,998 | 5,598 | 2,339 |
| 001-2111-402.11-18 | Vacation Pay Buy Back | | - | 5,685 | 1,943 | - |
| 001-2111-402.12-01 | Regular Salary/Wages | 13,261 | 14,340 | 197 | 2,999 | 7,549 |
| 001-2111-402.21-01 | Group Insurance | 96,447 | 102,183 | 74,517 | 94,656 | 88,091 |
| 001-2111-402.21-03 | Board Paid Life Ins. | 1,005 | 1,005 | 892 | 765 | 789 |
| 001-2111-402.21-04 | Workers' Comp | | - | - | | - |
| 001-2111-402.22-01 | Social Security | 35,947 | 36,417 | 31,652 | 34,090 | 34,037 |
| 001-2111-402.22-02 | Medicare | 8,407 | 8,517 | 7,402 | 7,973 | 7,961 |
| 001-2111-402.22-03 | Unemployment Comp | 1,100 | 1,100 | 1,100 | 1,200 | 1,100 |
| 001-2111-402.23-01 | IMRF | 35,011 | 54,954 | 47,479 | 59,624 | 48,330 |
| | Subtotal | 757,706 | 791,549 | 687,482 | 767,818 | 747,056 |
| Contractual Services | | | | | | |
| 001-2111-402.38-01 | Insurance/MICA | 58,430 | 31,889 | 31,889 | 31,889 | 32,286 |
| 001-2111-402.39-01 | Communications | 1,150 | 1,150 | 380 | 848 | 955 |
| 001-2111-402.39-04 | Travel | 1,000 | 976 | 1,025 | 20 | - |
| 001-2111-402.39-05 | Mileage Reimb | 398 | - | - | - | - |
| 001-2111-402.39-07 | Regist, Schools, Mtgs | - | 310 | 310 | | |
| | Subtotal | 60,978 | 34,325 | 33,604 | 32,757 | 33,241 |
| Capital Outlay | | | | | | |
| 001-2111-402.52-04 | Office Equipment | - | - | - | | |
| | Totals | 818,684 | 825,874 | 721,086 | 800,575 | 780,297 |

**GENERAL FUND
PUBLIC SAFETY**

**POLICE DEPARTMENT
PATROL**

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|--------------------------------|-------------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Salaries & Benefits | | | | | | |
| 001-2112-402.11-01 | Regular Salary/Wages | 4,984,660 | 4,748,991 | 4,261,361 | 4,639,451 | 4,426,840 |
| 001-2112-402.11-02 | Overtime | 366,000 | 366,006 | 394,288 | 300,813 | 398,169 |
| 001-2112-402.11-03 | Sick Pay | 25,212 | 25,442 | 52,274 | 32,452 | 27,052 |
| 001-2112-402.11-04 | Holiday Pay | 80,000 | 80,000 | 125,903 | 117,543 | 77,504 |
| 001-2112-402.11-05 | Clothing Allowance | 14,800 | 14,800 | 14,800 | 15,733 | - |
| 001-2112-402.11-09 | Special Job Assignment | 15,000 | 15,000 | 15,879 | 1,648 | 10,411 |
| 001-2112-402.11-10 | Court | 20,000 | 20,000 | 13,675 | 13,838 | 16,471 |
| 001-2112-402.11-12 | Comp Hours Buy Back | 38,736 | 26,744 | 50,515 | 10,219 | 19,891 |
| 001-2112-402.11-13 | Training | 96,000 | 96,000 | 78,016 | 72,368 | 93,632 |
| 001-2112-402.11-15 | Vacation Pay | 643,114 | 672,101 | 587,150 | 649,582 | 594,663 |
| 001-2112-402.11-17 | Sick Pay Buy Back | 259,348 | 216,318 | 253,312 | 148,783 | 58,814 |
| 001-2112-402.11-18 | Vacation Pay Buy Back | 69,181 | 62,400 | 68,717 | 9,235 | 27,329 |
| 001-2112-402.11-19 | Personal Day Pay | 59,229 | 58,386 | 56,729 | 56,056 | 55,918 |
| 001-2112-402.21-01 | Group Insurance | 1,059,889 | 1,094,303 | 923,688 | 1,168,477 | 869,368 |
| 001-2112-402.21-03 | Board Paid Life Ins. | 6,392 | 6,392 | 5,595 | 4,863 | 4,752 |
| 001-2112-402.21-08 | Group Health-Disability | 92,683 | 92,683 | 90,109 | 77,240 | 75,718 |
| 001-2112-402.22-01 | Social Security | - | - | - | 2 | 4 |
| 001-2112-402.22-02 | Medicare | 79,811 | 80,111 | 80,054 | 81,714 | 79,193 |
| 001-2112-402.22-03 | Unemployment Comp | 7,000 | 6,900 | 6,900 | 6,900 | 6,900 |
| 001-2112-402.23-05 | Police Pension | 4,440,613 | 4,404,948 | 4,404,948 | 4,136,697 | 3,342,597 |
| | Subtotal | 12,357,668 | 12,087,525 | 11,483,913 | 11,543,614 | 10,185,226 |
| Contractual Services | | | | | | |
| 001-2112-402.31-05 | Other | 5,600 | 5,600 | 1,420 | 2,616 | 3,668 |
| 001-2112-402.32-01 | Medical | 32,000 | 32,000 | 34,792 | 2,432 | 1,568 |
| 001-2112-402.34-05 | Uniform Cleaning | 5,445 | 3,445 | 3,496 | 2,874 | 4,067 |
| 001-2112-402.35-02 | R&M-Mach & Equip | 52,850 | 44,350 | 38,878 | 32,392 | 55,979 |
| 001-2112-402.35-03 | R&M- Furniture & Equip | 8,680 | 9,660 | 5,988 | 7,746 | 6,083 |
| 001-2112-402.35-04 | Vehicles | 19,100 | 4,254 | 4,801 | 1,496 | 10,080 |
| 001-2112-402.35-05 | Other | - | - | 9 | - | - |
| 001-2112-402.36-01 | Fleet Maintenance | 248,000 | 135,746 | 140,767 | 104,582 | 128,686 |
| 001-2112-402.36-03 | Equipment & Vehicle | 6,120 | 6,120 | 9,030 | 2,910 | 2,910 |
| 001-2112-402.38-01 | MICA | 353,680 | 189,243 | 189,243 | 189,243 | 379,610 |
| 001-2112-402.38-03 | Employee Bonds | 300 | 300 | 244 | 270 | 312 |
| 001-2112-402.39-01 | Communications | 75,620 | 66,911 | 56,524 | 56,623 | 69,055 |
| 001-2112-402.39-03 | Printing & Binding | 2,210 | 1,372 | 110 | 325 | 1,492 |
| 001-2112-402.39-04 | Travel | 200 | - | 214 | 57 | - |
| 001-2112-402.39-08 | Contracted Services | 21,912 | 18,112 | 22,194 | 30,371 | 14,744 |
| | Subtotal | 831,717 | 517,113 | 507,710 | 433,937 | 677,754 |
| Commodities | | | | | | |
| 001-2112-402.41-02 | Office Supplies | - | - | 18 | 18 | - |
| 001-2112-402.42-01 | Natural Gas | 7,530 | 6,806 | - | - | - |
| 001-2112-402.42-02 | Electricity | 14,200 | 14,200 | 13,496 | 9,584 | 679 |
| 001-2112-402.43-00 | Food | 260 | 100 | 25 | 25 | 110 |
| 001-2112-402.44-00 | Books & Periodicals | 420 | 420 | 405 | 160 | 2,949 |
| 001-2112-402.45.02 | Custodial Supplies | 3,100 | 3,100 | 1,694 | - | - |
| 001-2112-402.45-03 | Equipment Consumable | 45,217 | 39,757 | 22,129 | 22,905 | 50,754 |
| 001-2112-402.45-05 | Small Tools/Small Equip | - | - | 87 | - | - |
| 001-2112-402.46-11 | Other | 6,961 | 9,214 | 5,316 | 6,751 | 5,579 |
| 001-2112-402.47-01 | Clothing/Uniforms | 25,930 | 26,630 | 20,694 | 17,275 | 42,499 |
| 001-2112-402.47-02 | Safety Equipment | 23,280 | 35,800 | 22,237 | 2,478 | 10,497 |
| | Subtotal | 126,898 | 136,027 | 86,101 | 59,196 | 113,067 |

**GENERAL FUND
POLICE DEPARTMENT**

**POLICE DEPARTMENT
PATROL**

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 | 2021/2022 | 2021/2022 | 2020/2021 | 2019/2020 |
|-----------------------|------------------------|--------------------|-------------------|---------------------|-------------------|-------------------|
| | | PROPOSED BUDGET | REVISED BUDGET | PROJECTED ACTUAL | YTD ACTUAL | YTD ACTUAL |
| Capital Outlay | | | | | | |
| 001-2112-402.52-05 | Machinery & Equipment | - | 12,555 | - | - | - |
| 001-2112-402.52-06 | Vehicles | 80,000 | - | - | - | 119,848 |
| 001-2112-402.52-08 | Controllables | 28,013 | 2,862 | 1,883 | 2,642 | 12,131 |
| 001-2112-402.52-09 | Leasehold Improvements | 500 | - | 604 | 11,742 | 12,011 |
| | Subtotal | 108,513 | 15,417 | 2,487 | 14,384 | 143,990 |
| Miscellaneous | | | | | | |
| 001-2112-402.61-01 | Dues | 1,658 | 1,658 | 858 | 653 | 1,639 |
| 001-2112-402.61-04 | Other | 100 | 100 | 100 | 100 | - |
| | Subtotal | 1,758 | 1,758 | 958 | 753 | 1,639 |
| Debt Service | | | | | | |
| 001-2112-402.72-00 | Loan/Lease Payments | 68,738 | 68,738 | 68,738 | 68,738 | 68,738 |
| | Totals | 13,495,292 | 12,826,578 | 12,149,907 | 12,120,622 | 11,190,414 |

**GENERAL FUND
PUBLIC SAFETY**

**POLICE DEPARTMENT
TRAINING**

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|-----------------------------|---------------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Contractual Services | | | | | | |
| 001-2113-402.36-02 | Rentals - Land & Building | 8,500 | 8,400 | 10,142 | 10,165 | 10,070 |
| 001-2113-402.39-04 | Travel/Lodging | 35,909 | 24,233 | 42,263 | 21,667 | 36,828 |
| 001-2113-402.39-05 | Mileage Reimb | 1,200 | 800 | 887 | | 418 |
| 001-2113-402.39-07 | Regist, Schools, Mtgs | 68,779 | 38,819 | 38,523 | 29,155 | 42,302 |
| | Subtotal | 114,388 | 72,252 | 91,815 | 60,987 | 89,618 |
| Commodities | | | | | | |
| 001-2113-402.43-00 | Food | 572 | 732 | 105 | | 305 |
| 001-2113-402.44-00 | Books & Periodicals | 621 | 346 | 206 | 222 | 346 |
| 001-2113-402.47-03 | Training Supplies | 4,240 | 2,100 | 2,341 | 1,829 | 262 |
| | Subtotal | 5,433 | 3,178 | 2,652 | 2,051 | 913 |
| Miscellaneous | | | | | | |
| 001-2113-402.61-01 | Dues | 9,125 | 9,125 | 8,375 | 8,750 | 9,125 |
| 001-2113-402.61-03 | Employee Awards | - | 655 | 30 | 455 | 246 |
| 001-2113-402.61-04 | Other | 886 | 886 | 439 | 50 | 886 |
| | Subtotal | 10,011 | 10,666 | 8,844 | 9,255 | 10,257 |
| | Totals | 129,832 | 86,096 | 103,311 | 72,293 | 100,788 |

**GENERAL FUND
PUBLIC SAFETY**

**POLICE DEPARTMENT
EVIDENCE TECH**

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|--------------------------------|------------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Salaries & Benefits | | | | | | |
| 001-2115-402.11-01 | Regular Salary/Wages | 75,287 | 74,343 | 68,791 | 77,677 | 70,546 |
| 001-2115-402.11-02 | Overtime | 4,143 | 4,032 | 27 | 3,730 | 3,958 |
| 001-2115-402.11-03 | Sick Pay | - | - | - | - | - |
| 001-2115-402.11-04 | Holiday Pay | 2,787 | 2,373 | 2,681 | 2,801 | 2,572 |
| 001-2115-402.11-13 | Training | - | - | - | - | 12 |
| 001-2115-402.11-15 | Vacation Pay | 2,986 | 2,906 | 2,870 | 2,783 | 2,714 |
| 001-2115-402.11-16 | Major Medical Pay | - | - | - | - | - |
| 001-2115-402.11-17 | Sick Pay Buy Back | 2,389 | 2,325 | 2,325 | 2,263 | 920 |
| 001-2115-402.21-01 | Group Insurance | 22,089 | 32,504 | 25,737 | 29,435 | 8,535 |
| 001-2115-402.21-03 | Board Paid Life Ins. | 183 | 183 | 174 | 141 | 137 |
| 001-2115-402.22-01 | Social Security | 5,431 | 5,331 | 3,949 | 4,955 | 4,737 |
| 001-2115-402.22-02 | Medicare | 1,270 | 1,247 | 923 | 1,158 | 1,122 |
| 001-2115-402.22-03 | Unemployment Comp | 200 | 200 | 200 | 200 | 200 |
| 001-2115-402.23-01 | IMRF | 5,413 | 8,245 | 6,974 | 9,397 | 6,982 |
| | Subtotal | 122,178 | 133,689 | 114,651 | 134,540 | 102,435 |
| Contractual Services | | | | | | |
| 001-2115-402.39-02 | Advertising/Publishing | - | - | - | - | - |
| 001-2115-402.38-01 | Insurance/MICA | 860 | 1,401 | 1,401 | 1,401 | 2,529 |
| 001-2115-402.39-08 | Contracted Services | 250 | 200 | 26 | - | - |
| | Subtotal | 1,110 | 1,601 | 1,427 | 1,401 | 2,529 |
| Commodities | | | | | | |
| 001-2115-402.41-02 | Office Supplies | - | - | - | - | - |
| 001-2115-402.45-01 | Building Supplies | - | - | - | - | - |
| 001-2115-402.45-03 | Equipment Consumable | - | - | - | - | - |
| 001-2115-402.46-11 | Other | - | - | - | - | - |
| 001-2115-402.47-01 | Clothing/Uniforms | 1,000 | 300 | 198 | - | - |
| | Subtotal | 1,000 | 300 | 198 | - | - |
| | Totals | 124,288 | 135,590 | 116,276 | 135,941 | 104,964 |

**GENERAL FUND
PUBLIC SAFETY**

**POLICE DEPARTMENT
HUMANE OFFICER**

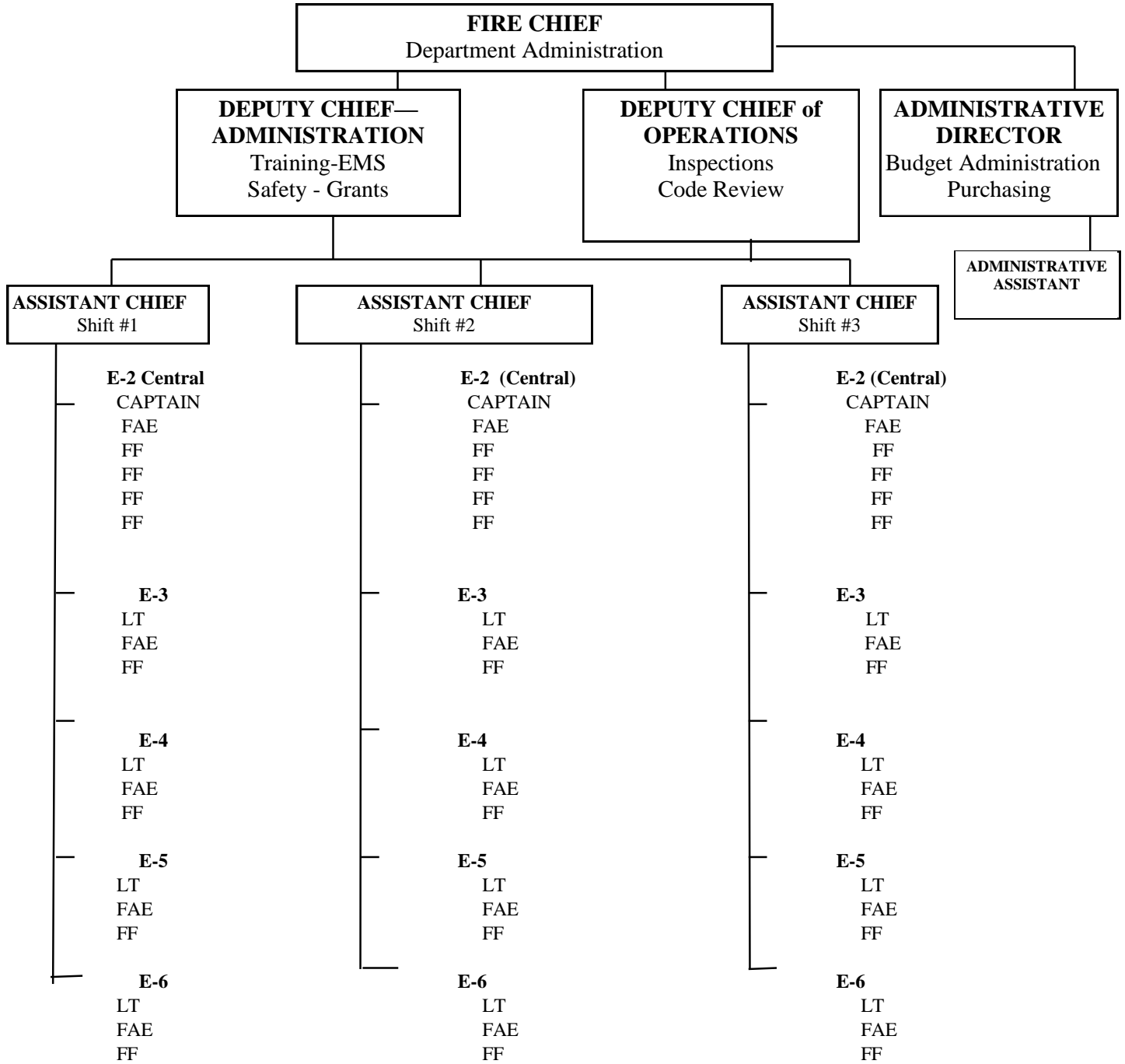
| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|--------------------------------|----------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Salaries & Benefits | | | | | | |
| 001-2116-402.11-01 | Regular Salary/Wages | 41,782 | 40,664 | 40,314 | 42,058 | 37,858 |
| 001-2116-402.11-02 | Overtime | 18,894 | 18,388 | 12,518 | 15,195 | 15,244 |
| 001-2116-402.11-04 | Holiday Pay | 2,647 | 2,576 | 2,550 | 2,683 | 2,433 |
| 001-2116-402.11-13 | Training | | | | | |
| 001-2116-402.11-15 | Vacation Pay | 4,727 | 4,600 | 4,694 | 3,488 | 4,918 |
| 001-2116-402.11-17 | Sick Pay Buy Back | 2,269 | 2,208 | 2,208 | 2,147 | 1,393 |
| 001-2116-402.21-01 | Group Insurance | 17,793 | 17,793 | 16,652 | 19,842 | 14,564 |
| 001-2116-402.21-03 | Board Paid Life Ins. | 91 | 91 | 87 | 71 | 68 |
| 001-2116-402.22-01 | Social Security | 4,360 | 4,243 | 3,517 | 3,759 | 3,534 |
| 001-2116-402.22-02 | Medicare | 1,020 | 992 | 823 | 879 | 826 |
| 001-2116-402.22-03 | Unemployment Comp | 100 | 100 | 100 | 100 | 100 |
| 001-2116-402.23-01 | IMRF | 4,346 | 6,563 | 5,668 | 6,922 | 5,304 |
| 001-2116-402.24-03 | CDL Reimbursements | | - | - | | - |
| | Subtotal | 98,029 | 98,218 | 89,131 | 97,144 | 86,242 |
| Contractual Services | | | | | | |
| 001-2116-402.36-01 | Fleet Maintenance | 8,000 | 3,638 | 6,110 | 6,100 | 5,290 |
| 001-2116-402.38-01 | MICA | 1,560 | 1,290 | 1,290 | 1,290 | 2,630 |
| 001-2116-402.39-01 | Communications | 594 | 594 | 531 | 531 | 533 |
| 001-2116-402.39-04 | Travel/Lodging | 500 | 487 | - | | - |
| 001-2116-402.39-08 | Contracted Services | 138,700 | 138,700 | 160,950 | 136,141 | 134,606 |
| | Subtotal | 149,354 | 144,709 | 168,881 | 144,062 | 143,059 |
| Commodities | | | | | | |
| 001-2116-402.45-03 | Equipment Consumable | 450 | 910 | 894 | - | 653 |
| 001-2116-402.46-11 | Other | 100 | 122 | 125 | - | 225 |
| 001-2116-402.47-01 | Clothing/Uniforms | 346 | 234 | - | 266 | 346 |
| | Subtotal | 896 | 1,266 | 1,019 | 266 | 1,224 |
| Capitol Outlay | | | | | | |
| 001-2116-402.52-06 | Vehicles | - | 32,762 | 32,995 | - | - |
| Miscellaneous | | | | | | |
| 001-2116-402.61-01 | Dues | 200 | 200 | 200 | 200 | 200 |
| | Totals | 248,479 | 277,155 | 292,226 | 241,672 | 230,725 |

**GENERAL FUND
PUBLIC SAFETY**

**POLICE DEPARTMENT
AUXILLARY**

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|--------------------------------|----------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Salaries & Benefits | | | | | | |
| 001-2117-402.11-01 | Regular Salary/Wages | 9,000 | 9,000 | 4,850 | 9,000 | 8,500 |
| 001-2117-402.22-01 | Social Security | 558 | 558 | 301 | 558 | 527 |
| 001-2117-402.22-02 | Medicare | 130 | 130 | 70 | 131 | 123 |
| | Subtotal | 9,688 | 9,688 | 5,221 | 9,689 | 9,150 |
| Contractual Services | | | | | | |
| Insurance/MICA | 001-2117-402-38-01 | 40 | 44 | 44 | 44 | 2,117 |
| | Totals | 9,728 | 9,732 | 5,265 | 9,733 | 11,267 |

Quincy Fire Department Organizational Chart



PURPOSE

The Fire Department is budgetarily broken down into six different divisions. They are as follows:

- 2210 Administrative Division – This contains the salaries and expenses associated with the positions of Fire Chief and Deputy Chief of Operations
- 2211 Civilian Division – This contains the salaries and expenses associated with the two civilian positions within the department, the Administrative Director and the Administrative Assistant.
- 2212 Suppression Division – This contains the salaries and expenses associated with the individuals assigned to suppression activities. Additionally, this division houses all of the costs associated with equipment and apparatus needed to conduct suppression activities
- 2213 Fire Prevention Division - This contains the expenses associated with code enforcement activities of the department.
- 2214 Training Division – This contains the salary of the Deputy Chief of Administration as well as expenses associated with training all personnel .
- 2215 Building Maintenance Division – This contains the expenses associated with maintaining all five of the Quincy Fire Department Stations.

GOALS/OBJECTIVES

- Maintain a level of service that maximizes every available dollar to ensure the best possible fire protection for the citizens of Quincy.
- This year’s budget for the fire department is based upon maintaining a manning level of 60 sworn officers and 2 support staff positions. This budget includes the overtime dollars necessary to maintain operations since we will not have a full staffing of 57 line firefighters for over half of the fiscal year due to training requirements. This staffing level will improve health and reduce overtime stress on personnel.
- To replace any additional vacancies that occur as quickly as possible to maintain the level of budgeted positions.
- Continue to explore ways to improve delivery in regards to Insurance Services Offices ratings.
- Continue to maintain and improve the integrity of the QFD buildings

PAST FISCAL YEAR HIGHLIGHTS

- Expanded the utilization of Check-it software. To further track, and schedule, necessary fleet repairs and maintenance needs.
- Continued to purchase firefighting PPE gear at a level to provide the personnel with two clean useable sets as part of our cancer prevention program.
- Upgraded all apparatus floor lights to LED from fluorescent using a grant program from Ameren Electric.
- Utilized Foreign Fire Insurance Dollars to remodel the main floor restroom at Central Fire Station.

BUDGET SUMMARY

The proposed budget accounts for increases in the personnel. This is a maintenance budget that allows for an efficient and effective use of tax dollars for public safety and increased building efficiency.

The department will be hiring two line firefighters and anticipates one retirement with one unknown reduction due to retirement or other reason. The budget figures are reflective of the costs of retirement buy-outs, training costs for replacement firefighters and the purchase of required protective equipment as well. This budget also funds pension at the full 100% annual required contribution as recommended by the actuarial firm.

EXPENSE SUMMARY

| ACCOUNT DESCRIPTION | 2022/2023 | | 2021/2022 | 2021/2022 | 2020/2021 |
|----------------------|-------------------|--------------|-------------------|-------------------|-------------------|
| | PROPOSED BUDGET | % Change | REVISED BUDGET | PROJECTED ACTUAL | YTD ACTUAL |
| Salaries & Benefits | 11,798,868 | 3.35% | 11,416,456 | 11,318,503 | 11,171,318 |
| Contractual Services | 725,632 | 18.01% | 614,865 | 658,130 | 564,618 |
| Commodities | 262,216 | 33.20% | 196,857 | 192,843 | 139,890 |
| Capital Outlay | 161,475 | 46.50% | 110,224 | 109,002 | 36,448 |
| Miscellaneous | 6,356 | 89.39% | 3,356 | 2,223 | 4,559 |
| Debt Service | 12,500 | 0.00% | 12,500 | 12,500 | 12,500 |
| Totals | 12,967,047 | 4.96% | 12,354,258 | 12,293,201 | 11,929,333 |

Totals by Division

| | | | | | |
|---------------------|-------------------|--------------|-------------------|-------------------|-------------------|
| 2210 Administration | 316,995 | -9.27% | 349,370 | 339,753 | 287,496 |
| 2211 Civilian | 128,652 | -0.27% | 129,001 | 120,504 | 153,592 |
| 2212 Firefighters | 12,055,473 | 4.38% | 11,549,100 | 11,505,645 | 11,241,273 |
| 2213 Prevention | 16,535 | 119.44% | 7,535 | 2,749 | 5,097 |
| 2214 Training | 212,097 | 25.42% | 169,107 | 176,049 | 175,709 |
| 2215 Stations | 237,295 | 58.04% | 150,145 | 148,501 | 66,166 |
| Totals | 12,967,047 | 4.96% | 12,354,258 | 12,293,201 | 11,929,333 |

STAFFING

| | FY 2023 PROPOSED | FY 2022 ACTUAL | FY 2021 ACTUAL | FY 2020 ACTUAL |
|---------------------|---------------------|-------------------|-------------------|-------------------|
| Full Time Positions | 62 | 60 | 62 | 62 |

STAFFING

Staffing for the proposed budget would be as follows:

- Chief – 1
- Deputy Chief – 2
- Assistant Chief – 3
- Captain – 3
- Lieutenant – 12
- Firefighter – 39
- Admin Director (civilian) – 1
- Admin Assistant (civilian) - 1

**GENERAL FUND
PUBLIC SAFETY**

**FIRE DEPARTMENT
ADMINISTRATION**

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|-----------------------------|--------------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Salaries & Wages | | | | | | |
| 001-2210-402.11-01 | Regular Salary/Wages | 169,879 | 181,617 | 169,939 | 174,535 | 162,377 |
| 001-2210-402.11-03 | Sick Pay | | - | 1,162 | 776 | 1,245 |
| 001-2210-402.11-04 | Holiday Pay | 10,873 | 9,520 | 10,563 | 11,201 | 10,545 |
| 001-2210-402.11-06 | Educational Incentive | | | | | |
| 001-2210-402.11-12 | Comp Hours | - | - | 5,054 | - | - |
| 001-2210-402.11-15 | Vacation Pay | 21,181 | 10,314 | 19,406 | 14,421 | 18,936 |
| 001-2210-402.11-17 | Sick Pay Buy Back | 11,609 | 32,106 | 32,318 | 12,395 | 27,859 |
| 001-2210-402.11-18 | Vacation Pay Buy Back | - | 10,492 | 11,553 | - | 15,671 |
| 001-2210-402.21-01 | Group Insurance | 33,245 | 42,640 | 34,750 | 45,102 | 29,598 |
| 001-2210-402.21-03 | Board Paid Life Ins. | 183 | 183 | 177 | 141 | 139 |
| 001-2210-402.21-04 | Workers' Comp | | - | - | | - |
| 001-2210-402.22-02 | Medicare | 3,096 | 3,539 | 3,378 | 2,783 | 3,229 |
| 001-2210-402.22-03 | Unemployment Comp | 200 | 200 | 200 | 200 | 200 |
| | Subtotal | 250,266 | 290,611 | 288,500 | 261,554 | 269,799 |
| Contractual Services | | | | | | |
| 001-2210-402.35-02 | R&M-Mach & Equip | 270 | 270 | 270 | 243 | 270 |
| 001-2210-402.35-03 | R&M- Furniture & Equip | | - | - | | |
| 001-2210-402.35-05 | Other | | - | - | | |
| 001-2210-402.36-01 | Fleet Maintenance | | - | - | (400) | (480) |
| 001-2210-402.36-03 | Equipment & Vehicle | 1,230 | 1,230 | 999 | 1,077 | 1,412 |
| 001-2210-402.38-01 | MICA | 2,035 | 2,010 | 2,010 | 2,010 | 3,227 |
| 001-2210-402.39-01 | Communications | 10,400 | 10,400 | 8,157 | 9,137 | 10,569 |
| 001-2210-402.39-02 | Advertising & Publishing | 400 | 400 | 476 | 265 | 349 |
| 001-2210-402.39-03 | Printing & Binding | | - | 99 | 396 | 170 |
| 001-2210-402.39-04 | Travel/Lodging | 1,250 | 1,250 | 662 | - | 975 |
| 001-2210-402.39-05 | Mileage Reimb | 150 | 150 | - | | - |
| 001-2210-402.39-07 | Regist, Schools, Mtgs | 4,850 | 350 | 350 | 150 | 350 |
| 001-2210-402.39-08 | Contracted Services | 25,866 | 28,300 | 24,990 | 68 | - |
| | Subtotal | 46,451 | 44,360 | 38,013 | 12,946 | 16,842 |
| Commodities | | | | | | |
| 001-2210-402.41-01 | Postage | 350 | 350 | 251 | 114 | 104 |
| 001-2210-402.41-02 | Office Supplies | 3,200 | 3,200 | 2,535 | 2,953 | 3,252 |
| 001-2210-402.46-11 | Other | 14,999 | 8,735 | 8,276 | 8,627 | 8,608 |
| 001-2210-402.47-01 | Clothing/Uniforms | | - | - | | |
| | Subtotal | 18,549 | 12,285 | 11,062 | 11,694 | 11,964 |
| Capital Outlay | | | | | | |
| 001-2210-402.52-04 | Office Equipment | - | - | - | - | - |
| 001-2210-402.52-08 | Controllable | - | 385 | 385 | - | - |
| | Subtotal | - | 385 | 385 | - | - |
| Miscellaneous | | | | | | |
| 001-2210-402.61-01 | Dues | 979 | 979 | 1,610 | 1,186 | 730 |
| 001-2210-402.61-04 | Other | 750 | 750 | 183 | 116 | 761 |
| | Subtotal | 1,729 | 1,729 | 1,793 | 1,302 | 1,491 |
| | Totals | 316,995 | 349,370 | 339,753 | 287,496 | 300,096 |

**GENERAL FUND
PUBLIC SAFETY**

**FIRE DEPARTMENT
ADMIN-CIVILIAN**

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|--------------------------------|-----------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Salaries & Benefits | | | | | | |
| 001-2211-402.11-01 | Regular Salary/Wages | 84,722 | 83,256 | 71,889 | 82,422 | 80,347 |
| 001-2211-402.11-02 | Overtime | | - | - | 1,277 | |
| 001-2211-402.11-03 | Sick Pay | 3,577 | 2,772 | 4,641 | 3,962 | 5,102 |
| 001-2211-402.11-04 | Holiday Pay | 5,363 | 5,229 | 4,912 | 5,616 | 5,335 |
| 001-2211-402.11-15 | Vacation Pay | 7,392 | 7,186 | 6,946 | 9,707 | 8,347 |
| 001-2211-402.11-17 | Sick Pay Buy Back | - | - | 272 | 272 | - |
| 001-2211-402.11-18 | Vacation Pay Buy Back | - | - | 3,659 | 3,659 | - |
| 001-2211-402.21-01 | Group Insurance | 12,056 | 12,056 | 11,154 | 25,611 | 19,756 |
| 001-2211-402.21-03 | Board Paid Life Ins. | 183 | 137 | 154 | 136 | 136 |
| 001-2211-402.22-01 | Social Security | 6,175 | 6,069 | 5,678 | 6,528 | 6,072 |
| 001-2211-402.22-02 | Medicare | 1,444 | 1,439 | 1,328 | 1,527 | 1,420 |
| 001-2211-402.22-03 | Unemployment Comp | 200 | 100 | 100 | 200 | 200 |
| 001-2211-402.23-01 | IMRF | 6,155 | 9,331 | 8,345 | 11,249 | 8,587 |
| | Subtotal | 127,267 | 127,575 | 119,078 | 152,166 | 135,302 |
| Contractual Services | | | | | | |
| 001-2211-402.38-01 | Insurance/MICA | 1,385 | 1,426 | 1,426 | 1,426 | 2,634 |
| 001-2211-402.39-04 | Travel | - | - | - | - | - |
| | Subtotal | 1,385 | 1,426 | 1,426 | 1,426 | 2,634 |
| | Totals | 128,652 | 129,001 | 120,504 | 153,592 | 137,936 |

**GENERAL FUND
PUBLIC SAFETY**

**FIRE DEPARTMENT
FIRE FIGHTERS**

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 | 2021/2022 | 2021/2022 | 2020/2021 | 2019/2020 |
|--------------------------------|--------------------------|--------------------|-------------------|---------------------|-------------------|------------------|
| | | PROPOSED BUDGET | REVISED BUDGET | PROJECTED ACTUAL | YTD ACTUAL | YTD ACTUAL |
| Salaries & Benefits | | | | | | |
| 001-2212-402.11-01 | Regular Salary/Wages | 3,460,251 | 3,322,286 | 3,234,221 | 3,285,032 | 3,165,339 |
| 001-2212-402.11-02 | Overtime | 500,000 | 439,622 | 554,000 | 415,946 | 295,936 |
| 001-2212-402.11-03 | Sick Pay | 60,674 | 52,907 | 54,974 | 59,320 | 52,230 |
| 001-2212-402.11-04 | Holiday Pay | 183,303 | 176,241 | 172,800 | 170,268 | 168,489 |
| 001-2212-402.11-06 | Educational Incentive | 140,183 | 136,317 | 133,135 | 132,715 | 125,237 |
| 001-2212-402.11-07 | Call-in | 15,000 | 12,000 | 4,859 | 10,024 | 2,905 |
| 001-2212-402.11-08 | Acting Officers | 29,176 | 27,621 | 22,516 | 29,570 | 27,127 |
| 001-2212-402.11-12 | Comp Hours | 78,951 | 80,275 | 82,197 | 70,882 | 48,510 |
| 001-2212-402.11-15 | Vacation Pay | 363,808 | 357,088 | 346,090 | 348,822 | 335,845 |
| 001-2212-402.11-17 | Sick Pay Buy Back | 193,931 | 168,323 | 160,550 | 135,299 | 128,792 |
| 001-2212-402.11-18 | Vacation Pay Buy Back | 17,875 | 8,047 | 21,343 | 8,325 | - |
| 001-2212-402.11-21 | Kelly Days | 294,484 | 283,042 | 270,764 | 277,598 | 269,759 |
| 001-2212-402.21-01 | Group Insurance | 853,797 | 853,610 | 765,396 | 986,794 | 751,310 |
| 001-2212-402.21-03 | Board Paid Life Ins. | 5,022 | 5,022 | 4,723 | 3,967 | 3,880 |
| 001-2212-402.21-08 | Group Health-Disability | 49,585 | 49,585 | 52,825 | 66,892 | 65,478 |
| 001-2212-402.22-02 | Medicare | 74,363 | 71,221 | 69,779 | 68,268 | 65,048 |
| 001-2212-402.22-03 | Unemployment Comp | 5,700 | 5,700 | 5,700 | 5,700 | 5,700 |
| 001-2212-402.23-06 | Firefighter's Pension | 4,973,845 | 4,822,000 | 4,822,000 | 4,529,836 | 3,537,670 |
| 001-2212-402.24-01 | Tuition | 9,000 | 4,000 | 1,737 | 2,733 | 6,698 |
| | Subtotal | 11,308,948 | 10,874,907 | 10,779,609 | 10,607,991 | 9,055,953 |
| Contractual Services | | | | | | |
| 001-2212-402.32-01 | Medical | 26,000 | 26,000 | 26,000 | - | - |
| 001-2212-402.34-05 | Uniform Cleaning | 9,200 | 6,700 | 5,722 | 6,426 | 8,074 |
| 001-2212-402.35-02 | R&M-Mach & Equip | 25,313 | 24,963 | 47,615 | 45,015 | 22,034 |
| 001-2212-402.35-04 | Vehicles | - | - | 49 | - | - |
| 001-2212-402.35-05 | R&M-Other | 600 | 600 | 312 | 202 | 630 |
| 001-2212-402.36-01 | Fleet Maintenance | 92,000 | 55,000 | 83,162 | 88,197 | 57,987 |
| 001-2212-402.36-05 | Vehicle Replacement | 7,000 | 7,000 | 7,000 | (21,435) | 6,936 |
| 001-2212-402.38-01 | MICA | 353,030 | 373,048 | 373,048 | 373,048 | 309,027 |
| 001-2212-402.39-01 | Communications | 1,532 | 1,532 | 1,140 | 793 | 641 |
| 001-2212-402.39-07 | Regist, School, Meetings | - | - | 597 | - | - |
| 001-2212-402.39-08 | Contracted Services | 1,460 | 1,241 | 1,240 | 2,185 | 722 |
| | Subtotal | 516,135 | 496,084 | 545,885 | 494,431 | 406,051 |
| Commodities | | | | | | |
| 001-2212-402.41-02 | Office Supplies | - | - | - | - | - |
| 0012212-402.43-00 | Food | 500 | 219 | 218 | - | - |
| 001-2212-402.45-02 | Custodial Supplies | 3,668 | 3,668 | 5,061 | 2,625 | 3,852 |
| 001-2212-402.45-03 | Equipment Consumable | 8,060 | 6,575 | 4,614 | 5,793 | 6,869 |
| 001-2212-402.45-04 | Equip Replace Parts | 1,000 | 1,000 | 3,106 | 3,159 | 358 |
| 001-2212-402.45-05 | Small Tools/ Equip | 500 | 500 | 458 | 396 | 70 |
| 001-2212-402.45-06 | Maint Supplies-Vehicle | 1,555 | 1,555 | 1,204 | 682 | 1,209 |
| 001-2212-402.46-11 | Operational Supp- Other | 24,497 | 42,487 | 42,667 | 14,817 | 32,596 |
| 001-2212-402.46-12 | Gasoline/Diesel | 45,000 | 30,750 | 29,296 | 18,720 | 24,786 |
| 001-2212-402.47-01 | Clothing/Uniforms | 98,632 | 50,101 | 55,474 | 35,951 | 51,398 |
| 001-2212-402.47-02 | Safety Equipment | 16,898 | 6,110 | 2,136 | 7,760 | 5,944 |
| 001-2212-402.47-03 | Training Supplies | - | - | - | - | - |
| | Subtotal | 200,310 | 142,965 | 144,234 | 89,903 | 127,082 |

**GENERAL FUND
PUBLIC SAFETY**

**FIRE DEPARTMENT
FIRE FIGHTERS**

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|-----------------------|-----------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Capital Outlay | | | | | | |
| 001-2212-402.52-05 | Machinery & Equipment | - | 27,000 | 22,644 | 24,657 | 1,790 |
| 001-2212-402.52-08 | Controllable | 17,580 | (4,356) | 773 | 11,791 | 6,723 |
| | Subtotal | 17,580 | 22,644 | 23,417 | 36,448 | 8,513 |
| Debt Service | | | | | | |
| 001-2212-402.72-00 | Loan/Lease Payments | 12,500 | 12,500 | 12,500 | 12,500 | 12,500 |
| | Totals | 12,055,473 | 11,549,100 | 11,505,645 | 11,241,273 | 9,610,099 |

**GENERAL FUND
PUBLIC SAFETY**

**FIRE DEPARTMENT
FIRE PREVENTION**

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|-----------------------------|-----------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Contractual Services | | | | | | |
| 001-2213-402.39-04 | Travel | 7,200 | 1,200 | 260 | 740 | 14 |
| 001-2213-402.39-07 | Regist, Schools, Mtgs | 3,200 | 3,200 | 150 | 150 | 1,535 |
| | Subtotal | 10,400 | 4,400 | 410 | 890 | 1,549 |
| Commodities | | | | | | |
| 001-2213-402.44-00 | Books & Periodicals | 2,325 | 2,325 | 1,890 | 1,575 | 1,813 |
| 001-2213-402.46-11 | Other | 120 | 120 | 29 | - | - |
| | Subtotal | 2,445 | 2,445 | 1,919 | 1,575 | 1,813 |
| Capital Outlay | | | | | | |
| 001-2213-402.52-08 | Controllable | - | - | - | - | - |
| Miscellaneous | | | | | | |
| 001-2213-402.61-01 | Dues | 1,690 | 690 | 420 | 860 | 2,918 |
| 001-2213-402.61-04 | Other | 2,000 | - | - | 1,772 | 896 |
| | Subtotal | 3,690 | 690 | 420 | 2,632 | 3,814 |
| | Totals | 16,535 | 7,535 | 2,749 | 5,097 | 7,176 |

**GENERAL FUND
PUBLIC SAFETY**

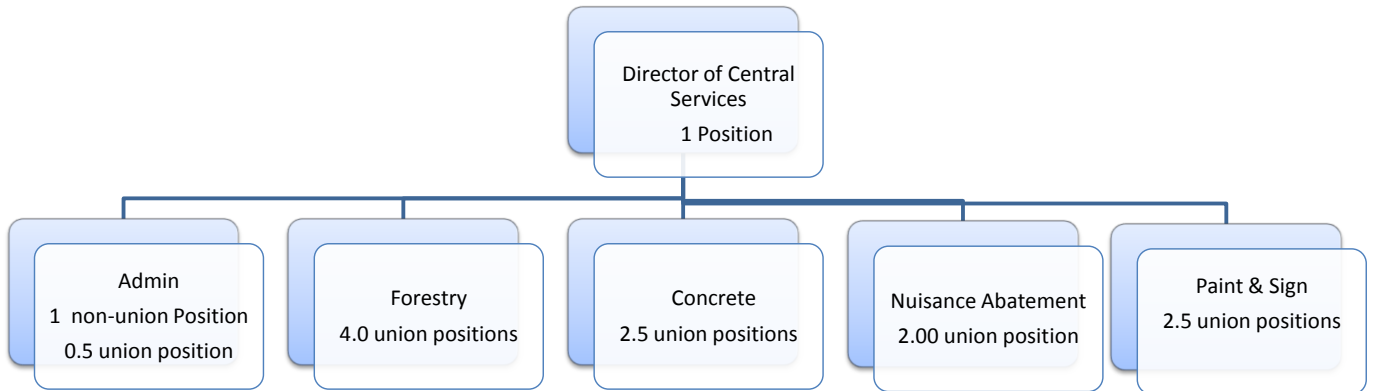
**FIRE DEPARTMENT
TRAINING**

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|--------------------------------|--------------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Salaries & Benefits | | | | | | |
| 001-2214-402.11-01 | Regular Salary/Wages | 80,049 | 80,207 | 68,024 | 73,625 | 78,445 |
| 001-2214-402.11-03 | Sick Pay | - | - | 595 | - | - |
| 001-2214-402.11-04 | Holiday Pay | 5,023 | 4,470 | 4,077 | 4,473 | 4,680 |
| 001-2214-402.11-12 | Comp Hours buyback | - | - | 1,646 | 195 | - |
| 001-2214-402.11-15 | Vacation Pay | 8,207 | 9,297 | 8,201 | 6,782 | 5,785 |
| 001-2214-402.11-17 | Sick Pay Buy Back | 5,381 | 6,437 | 20,909 | 25,404 | 6,176 |
| 001-2214-402.11-18 | Vacation Pay Buy Back | - | - | 16,053 | 16,053 | - |
| 001-2214-402.21-01 | Group Insurance | 12,105 | 21,320 | 9,905 | 21,207 | 17,321 |
| 001-2214-402.21-03 | Board Paid Life Ins. | 91 | 91 | 81 | 65 | 68 |
| 001-2214-402.22-02 | Medicare | 1,431 | 1,441 | 1,725 | 1,703 | 1,234 |
| 001-2214-402.22-03 | Unemployment Comp | 100 | 100 | 100 | 100 | 100 |
| | Subtotal | 112,387 | 123,363 | 131,316 | 149,607 | 113,809 |
| Contractual Services | | | | | | |
| 001-2214-402.38-01 | Insurance/MICA | 920 | 2,122 | 2,122 | 2,122 | 2,775 |
| 001-2214-402.39-01 | Communications | 1,324 | 625 | 1,227 | 1,107 | 848 |
| 001-2214-402.39-04 | Travel/Lodging | 36,943 | 17,522 | 17,188 | 11,194 | 8,320 |
| 001-2214-402.39-05 | Mileage Reimb | 550 | 550 | - | 321 | 198 |
| 001-2214-402.39-07 | Regist, Schools, Mtgs | 56,974 | 22,176 | 23,559 | 10,324 | 17,174 |
| 001-2214-402.39-08 | Contracted Services | - | - | - | 45 | - |
| | Subtotal | 96,711 | 42,995 | 44,096 | 25,113 | 29,315 |
| Commodities | | | | | | |
| 001-2214-402.44-00 | Books & Periodicals | 1,140 | 1,140 | 496 | 187 | 77 |
| 001-2214-402.45-03 | Equipment Consumable | 750 | 500 | 121 | - | 37 |
| 001-2214-402.46-11 | Operational Supply/Other | 422 | 422 | 10 | 342 | 351 |
| | Subtotal | 2,312 | 2,062 | 627 | 529 | 465 |
| Capital Outlay | | | | | | |
| 001-2214-402.52-08 | Controllable | - | - | - | - | - |
| Miscellaneous | | | | | | |
| 001-2214-402.61-01 | Dues | 625 | 625 | 10 | 460 | 220 |
| 001-2214-402.61-04 | Other | 62 | 62 | - | - | 424 |
| | Subtotal | 687 | 687 | 10 | 460 | 644 |
| | Totals | 212,097 | 169,107 | 176,049 | 175,709 | 144,233 |

**GENERAL FUND
PUBLIC SAFETY**

**FIRE DEPARTMENT
FIRE STATIONS**

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|-----------------------------|------------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Contractual Services | | | | | | |
| 001-2215-402.35-01 | R&M-Buildings | 54,050 | 25,100 | 28,250 | 29,812 | 30,326 |
| 001-2215-402.35-05 | R&M-Other | 500 | 500 | 50 | - | - |
| | Subtotal | 54,550 | 25,600 | 28,300 | 29,812 | 30,326 |
| Commodities | | | | | | |
| 001-2215-402.42-01 | Natural Gas | 13,600 | 13,600 | 14,551 | 16,508 | 7,883 |
| 001-2215-402.42-02 | Electricity | 20,500 | 20,500 | 19,087 | 18,439 | 18,232 |
| 001-2215-402.45-01 | Building Supplies | 4,500 | 3,000 | 1,363 | 1,242 | 1,625 |
| | Subtotal | 38,600 | 37,100 | 35,001 | 36,189 | 27,740 |
| Capital Outlay | | | | | | |
| 001-2215-402.52-02 | Buildings | 106,600 | 85,000 | 84,400 | - | - |
| 001-2215-402.52-03 | Improv other than Bldg | 31,000 | - | - | - | - |
| 001-2215-402.52-08 | Controllable | 6,295 | 2,195 | 800 | - | 1,745 |
| | Subtotal | 143,895 | 87,195 | 85,200 | - | 1,745 |
| Miscellaneous | | | | | | |
| 001-2215-402.61-04 | Other | 250 | 250 | - | 165 | 165 |
| | Totals | 237,295 | 150,145 | 148,501 | 66,166 | 59,976 |



PURPOSE

The Public Works division of the General Fund is the Department of Central Services consists of the following divisions: Administration, Forestry, Paint/Sign, Nuisance Abatement, Concrete, and Brush/Compost. Administration oversees all the divisions. Forestry addresses tree trimming/removal, preservation of live trees, mosquito spraying, and maintaining the right-of -ways. Paint/Sign is responsible for roadway striping and street signage, Nuisance Abatement addresses blight and ensures beautification of our city, Concrete (also known as Street Maintenance) is responsible for street maintenance including snow removal, sidewalks, curbs/gutters, and pothole repair. Brush/Compost is the contractual curb-side brush collection and compost site functions. The Yard Waste Contract is effective 5/1/19 through 4/30/24.

GOALS/OBJECTIVES

The goal is to continue to provide the City of Quincy safe drivable streets and sidewalks for citizens and visitors. We also strive to maintain suitable neighborhoods in our town that encourage desirable living throughout.

PAST FISCAL YEAR HIGHLIGHTS

The FYE 2022 budget was adopted with only 13.50 positions. A May 2021 supplemental allowed an increase of three positions: two in concrete and one in nuisance abatement.

In FY 2022 the following services were provided to our city residents free of charge:

Forestry - removed approx 188 trees, 155 stumps, and trimmed 230 trees

Mosquito Abatement - sprayed approx 117 gallons, covering 755 miles of alley/street

Paint & Sign - striped 758 blocks of streets, painted 2,989 ft of curb and 135 intersections

Concrete - installed over 170 yards of concrete and repaired 5,000 sq ft of asphalt patch; Concrete hired temporary workers to assist with additional work

Nuisance Abatement - cleaned up 301 nuisance properties by clearing debris/garbage and mowing

Snow Removal - City crews logged 4,150 hrs for snow and spread over 2,600 tons of salt this winter

Provided free curbside brush collection from mid March through mid December

The new paint striping truck arrived 3/11/22 and will be in service for the up coming striping season.

BUDGET SUMMARY

In FYE 2023 we plan to replace a 2008 International 7400 Forestry dump truck (#72) at a cost of \$175,000 and a 1999 John Deere 5510 Tractor (#73) at a cost of \$160,000. Vehicle Replacment Fund 603 will pay \$59,000 towards the truck for a net Forestry capital outlay of \$276,000. The budget does reflect additional amortization costs to fund future replacements: Forestry \$40,000, Paint \$17,000 and Concrete \$6,000. The MICA allocation for Forestry was reduced this year by \$200,000. The Brush collection contract has a 1.5% increase. Overall, the budget is relatively flat.

EXPENSE SUMMARY

| ACCOUNT DESCRIPTION | 2022/2023 | | 2021/2022 | 2021/2022 | 2020/2021 |
|-------------------------|--------------------|--------------|-------------------|---------------------|------------------|
| | PROPOSED BUDGET | % Change | REVISED BUDGET | PROJECTED ACTUAL | YTD ACTUAL |
| Salaries & Benefits | 1,306,245 | -2.54% | 1,340,261 | 1,172,425 | 1,041,796 |
| Contractual Services | 1,327,118 | -5.67% | 1,406,837 | 1,539,647 | 1,611,354 |
| Commodities | 150,442 | 7.73% | 139,645 | 85,114 | 73,383 |
| Capital Outlay | 280,000 | 63.06% | 171,715 | 170,029 | 192,319 |
| Miscellaneous | 870 | -18.69% | 1,070 | 250 | 7,696 |
| Debt Service/Transfers | - | #DIV/0! | - | - | - |
| Totals | 3,064,675 | 0.17% | 3,059,528 | 2,967,465 | 2,926,548 |
| - | | | | | |
| Totals by Division | | | | | |
| 3110 Admin | 290,942 | 0.05% | 290,786 | 274,654 | 285,135 |
| 3112 Forestry | 878,830 | 14.25% | 769,190 | 728,562 | 1,046,609 |
| 3116 Paint & Sign | 244,853 | -32.54% | 362,947 | 396,696 | 297,183 |
| 3117 Nuisance Abatement | 175,668 | -0.34% | 176,269 | 161,757 | 108,245 |
| 3152 Concrete | 627,382 | 0.24% | 625,851 | 503,829 | 368,238 |
| 3154 Brush Compost | 847,000 | 1.50% | 834,485 | 901,967 | 821,138 |
| Totals | 3,064,675 | 0.17% | 3,059,528 | 2,967,465 | 2,926,548 |

| STAFFING | | | | |
|--------------------------------|---------------------|-------------------|-------------------|-------------------|
| | FY 2023 PROPOSED | FY 2022 ACTUAL | FY 2021 ACTUAL | FY 2020 ACTUAL |
| Authorized Full Time Positions | 16.5 | 16.5 | 13.5 | 14.5 |

The proposed budget includes the following Central Services Department staff:

| Position | Full Time Equivalents (FTE) |
|--|-----------------------------|
| 3110 Administration | |
| Director of Central Services | 1.00 |
| Clerical | 1.00 |
| Laborer 822 | .50 |
| Each division has union laborer positions: | |
| 3112 Forestry | 4.00 |
| 3114 Paint & Sign | 2.50 |
| 3117 Nuisance Abatement | 2.00 |
| 3152 Concrete | 5.50 |
| Total | 16.50 |

FUND 001 CENTRAL SERVICES FUND

**ADMINISTRATION
DETAIL**

* Note: FY 2020 information is estimated from former Fund 602 budget

| ACCOUNT NUMBER | ACCT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|--------------------------------|------------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Salaries & Benefits | | | | | | |
| 001-3110-403.11-01 | Regular Salary/Wages | 141,121 | 131,508 | 129,396 | 124,244 | 122,278 |
| 001-3110-403.11-02 | Overtime | 33 | 255 | - | 275 | 232 |
| 001-3110-403.11-03 | Sick Pay | - | - | 1,516 | 1,047 | 1,749 |
| 001-3110-403.11-04 | Holiday Pay | 5,717 | 8,057 | 7,656 | 7,732 | 7,781 |
| 001-3110-403.11-15 | Vacation Pay | 6,398 | 10,059 | 9,408 | 9,606 | 9,805 |
| 001-3110-403.11-16 | Major Medical Pay | - | - | 282 | 6,494 | - |
| 001-3110-403.11-17 | Sick Pay Buy Back | 9,125 | 5,165 | 3,713 | 2,763 | 2,853 |
| 001-3110-403.11-18 | Vacation Pay Buy Back | 3,899 | - | - | - | - |
| 001-3110-403.21-01 | Group Insurance | 30,140 | 35,876 | 30,855 | 39,663 | 29,126 |
| 001-3110-403.21-03 | Board Paid Life Ins | 228 | 230 | 217 | 176 | 170 |
| 001-3110-403.22-01 | Social Security | 10,310 | 9,599 | 9,380 | 9,285 | 8,819 |
| 001-3110-403.22-02 | Medicare | 2,411 | 2,245 | 2,194 | 2,171 | 2,062 |
| 001-3110-403.22-03 | Unemployment Comp. | 300 | 300 | 300 | 300 | 300 |
| 001-3110-403.23-01 | IMRF | 10,277 | 14,847 | 14,116 | 16,388 | 12,828 |
| 001-3110-403.23-02 | CDL Reimbursements | 60 | 60 | - | - | - |
| | Subtotals | 220,019 | 218,201 | 209,033 | 220,144 | 198,003 |
| Contractual Services | | | | | | |
| 001-3110-403.31-05 | Prof Svcs - Other | 2,300 | 2,300 | 2,175 | 2,175 | 2,175 |
| 001-3110-403.34-03 | Custodial | 500 | 500 | 370 | 305 | 238 |
| 001-3110-403.34-04 | Lawn Care | - | - | - | - | - |
| 001-3110-403.35-01 | Buildings | 12,000 | 9,400 | 9,858 | 10,813 | 4,923 |
| 001-3110-403.35-02 | Machinery & Equip | 1,500 | 1,500 | - | 1,321 | 1,953 |
| 001-3110-403.35-05 | R&M-Other | 100 | 100 | 10 | - | - |
| 001-3110-403.36-01 | Fleet Maintenance | - | - | - | - | - |
| 001-3110-403.36-03 | Equipment & Vehicle | 700 | 700 | 363 | 396 | 530 |
| 001-3110-403.38-01 | MICA | 3,240 | 5,591 | 5,591 | 5,591 | 11,099 |
| 001-3110-403.39-01 | Communications | 1,013 | 1,089 | 1,012 | 1,028 | 6,526 |
| 001-3110-403.39-02 | Advertising/Publishing | 200 | 300 | 126 | - | - |
| 001-3110-403.39-03 | Printing & Binding | 100 | 100 | - | - | 16 |
| 001-3110-403.39-04 | Travel | 800 | 800 | - | - | 758 |
| 001-3110-403.39-05 | Mileage Reimb | 3,600 | 3,600 | 3,600 | 3,600 | 3,600 |
| 001-3110-403.39-07 | Regist, Schools, Mtgs | 600 | 600 | 313 | - | 415 |
| 001-3110-403.39-08 | Contracted Services | 6,000 | 6,500 | 4,654 | 5,706 | 4,508 |
| | Subtotals | 32,653 | 33,080 | 28,072 | 30,935 | 36,741 |
| Commodities | | | | | | |
| 001-3110-403.41-01 | Postage | 100 | 100 | 6 | 22 | 263 |
| 001-3110-403.41-02 | Office Supplies | 800 | 835 | 892 | 801 | 652 |
| 001-3110-403.42-01 | Natural Gas | 8,000 | 8,000 | 12,117 | 12,404 | 8,181 |
| 001-3110-403.42-02 | Electricity | 20,000 | 20,000 | 14,707 | 13,206 | 20,277 |
| 001-3110-403.46-11 | Other | 1,500 | 1,500 | 1,403 | 1,004 | 4,707 |
| 001-3110-403.47-02 | Safety Equipment | 7,000 | 8,000 | 8,174 | 6,369 | 7,375 |
| | Subtotals | 37,400 | 38,435 | 37,299 | 33,806 | 41,455 |
| Capital Outlay | | | | | | |
| 001-3110-403.52-08 | Controllable | 500 | 500 | - | - | - |
| | Subtotals | 500 | 500 | 0 | 0 | 0 |
| Miscellaneous | | | | | | |
| 001-3110-403.61-01 | Dues | 300 | 500 | 250 | 250 | 500 |
| 001-3110-403.61-04 | Other | 70 | 70 | - | - | - |
| | Subtotals | 370 | 570 | 250 | 250 | 500 |
| | Totals | 290,942 | 290,786 | 274,654 | 285,135 | 276,699 |

FUND 001 CENTRAL SERVICES FUND

**FORESTRY
DETAIL**

* Note: FY 2020 information is estimated from former Fund 602 budget

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 | 2021/2022 | 2021/2022 | 2020/2021 | 2019/2020 |
|--------------------------------|------------------------|--------------------|-------------------|---------------------|------------------|----------------|
| | | PROPOSED BUDGET | REVISED BUDGET | PROJECTED ACTUAL | YTD ACTUAL | YTD ACTUAL |
| Salaries & Benefits | | | | | | |
| 001-3112-403.11-01 | Regular Salary/Wages | 177,251 | 172,076 | 160,051 | 161,477 | 198,095 |
| 001-3112-403.11-02 | Overtime | 21,654 | 21,654 | 14,884 | 15,990 | 16,457 |
| 001-3112-403.11-03 | Sick Pay | 5,382 | 3,873 | 3,592 | 4,693 | 4,925 |
| 001-3112-403.11-04 | Holiday Pay | 10,904 | 10,612 | 9,488 | 10,742 | 9,305 |
| 001-3112-403.11-15 | Vacation Pay | 11,720 | 13,284 | 13,457 | 13,493 | 10,803 |
| 001-3112-403.11-16 | Major Medical Pay | - | - | - | - | - |
| 001-3112-403.11-17 | Sick Pay Buy Back | 2,406 | 4,683 | 1,927 | 2,430 | 1,366 |
| 001-3112-403.11-18 | Vac Pay Buy Back | - | - | - | - | - |
| 001-3112-403.12-01 | Part-Time salary/wages | - | - | - | - | 24,651 |
| 001-3112-403.21-01 | Group Insurance | 78,324 | 68,600 | 62,768 | 77,892 | 69,878 |
| 001-3112-403.21-03 | Board Paid Life Ins | 365 | 365 | 331 | 277 | 377 |
| 001-3112-403.22-01 | Social Security | 14,218 | 14,023 | 11,423 | 11,937 | 15,252 |
| 001-3112-403.22-02 | Medicare | 3,325 | 3,280 | 2,672 | 2,792 | 3,567 |
| 001-3112-403.22-03 | Unemployment Comp. | 400 | 400 | 400 | 400 | 400 |
| 001-3112-403.23-01 | IMRF | 14,172 | 21,691 | 18,394 | 21,895 | 21,136 |
| 001-3112-403.24-03 | CDL Reimbursements | 60 | 60 | - | 30 | 35 |
| | Subtotal | 340,181 | 334,601 | 299,387 | 324,048 | 376,247 |
| Contractual Services | | | | | | |
| 001-3112-403.34-04 | Lawn Care | 22,000 | 20,000 | 18,914 | 15,441 | - |
| 001-3112-403.35-02 | Machinery & Equip | 1,000 | 1,100 | 118 | 912 | 892 |
| 001-3112-403.36-01 | Fleet Maintenance | 102,000 | 60,000 | 74,383 | 68,029 | 80,143 |
| 001-3112-403.36-05 | Vehicle Replacement | 62,084 | 45,440 | 35,940 | 172,440 | 22,440 |
| 001-3112-403.38-01 | MICA | 60,905 | 264,901 | 264,901 | 264,901 | 42,886 |
| 001-3112-403.39-01 | Communications | 2,067 | 1,723 | 1,718 | 1,854 | - |
| 001-3112-403.39-02 | Advertising/Publishing | 193 | 150 | 159 | 153 | 296 |
| 001-3112-403.39-07 | Regist, Schools, Mtgs | 0 | - | - | - | - |
| 001-3112-403.39-08 | Contracted Services | 500 | 3,000 | 54 | - | 17,633 |
| | Subtotal | 250,749 | 396,314 | 396,187 | 523,730 | 164,290 |
| Commodities | | | | | | |
| 001-3112-403.46-05 | Chemicals | 5,000 | 5,000 | - | 4,661 | 4,593 |
| 001-3112-403.46-11 | Other | 3,750 | 1,750 | 3,251 | 2,318 | 3,602 |
| 001-3112-403.47-02 | Safety Equipment | 650 | 310 | 643 | 468 | 137 |
| | Subtotal | 9,400 | 7,060 | 3,894 | 7,447 | 8,332 |
| Capital Outlay | | | | | | |
| 001-3112-403.52-05 | Machinery & Equip | - | - | - | - | - |
| 001-3112-403.52-06 | Vehicles | 276,000 | 29,015 | 26,694 | 189,659 | - |
| 001-3112-403.52-08 | Controllable | 2,500 | 2,200 | 2,400 | 1,725 | 5,683 |
| | Subtotal | 278,500 | 31,215 | 29,094 | 191,384 | 5,683 |
| | Totals | 878,830 | 769,190 | 728,562 | 1,046,609 | 554,552 |

FUND 001 CENTRAL SERVICES FUND

**PAINT & SIGN SHOP
DETAIL**

* Note: FY 2020 information is estimated from former Fund 602 budget

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL* |
|-----------------------------|-----------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|-----------------------------|
| Salaries & Wages | | | | | | |
| 001-3116-403.11-01 | Regular Salary/Wages | 109,969 | 107,169 | 81,305 | 77,603 | 97,185 |
| 001-3116-403.11-02 | Overtime | 7,085 | 7,085 | 2,948 | 2,674 | 5,105 |
| 001-3116-403.11-03 | Sick Pay | 4,534 | 4,413 | 5,133 | 3,221 | 3,128 |
| 001-3116-403.11-04 | Holiday Pay | 5,290 | 5,149 | 5,094 | 5,171 | 4,514 |
| 001-3116-403.11-15 | Vacation Pay | 7,557 | 7,356 | 7,505 | 10,108 | 7,068 |
| 001-3116-403.11-17 | Sick Pay Buy Back | - | - | - | 3,264 | - |
| 001-3116-403.11-18 | Vacation Pay Buy Back | - | - | - | 3,642 | - |
| 001-3116-403.21-01 | Group Insurance | 28,117 | 28,272 | 31,956 | 34,164 | 31,963 |
| 001-3116-403.21-03 | Board Paid Life Ins | 183 | 183 | 174 | 136 | 165 |
| 001-3116-403.22-01 | Social Security | 8,335 | 8,133 | 5,712 | 5,979 | 6,646 |
| 001-3116-403.22-02 | Medicare | 1,949 | 1,902 | 1,336 | 1,398 | 1,554 |
| 001-3116-403.22-03 | Unemployment Comp. | 200 | 200 | 200 | 200 | 200 |
| 001-3116-403.23-01 | IMRF | 8,308 | 12,579 | 9,199 | 11,042 | 10,010 |
| 001-3116-403.24-03 | CDL Reimbursements | 30 | 30 | - | - | - |
| | Subtotal | 181,557 | 182,471 | 150,562 | 158,602 | 167,538 |
| Contractual Services | | | | | | |
| 001-3116-403.36-01 | Fleet Maintenance | 7,800 | 6,000 | 4,612 | 7,582 | 4,390 |
| 001-3116-403.36-05 | Vehicle Replacement | 17,352 | - | 66,667 | 100,000 | - |
| 001-3116-403.38-01 | MICA | 4,000 | 2,284 | 2,284 | 2,284 | 11,049 |
| 001-3116-403.39-01 | Communications | 202 | 192 | 179 | 185 | - |
| | Subtotal | 29,354 | 8,476 | 73,742 | 110,051 | 15,439 |
| Commodities | | | | | | |
| 001-3116-403.45-01 | Building Supplies | - | - | - | - | 648 |
| 001-3116-403.46-06 | Signs & Posts | 6,342 | 4,400 | 7,251 | 4,627 | 3,927 |
| 001-3116-403.46-08 | Paint | 26,500 | 26,500 | 24,474 | 23,632 | 23,097 |
| 001-3116-403.46-11 | Other | 1,100 | 1,100 | 667 | 271 | 1,015 |
| | Subtotal | 33,942 | 32,000 | 32,392 | 28,530 | 28,687 |
| Capital Outlay | | | | | | |
| 001-3116-403.52-05 | Machinery & Equipment | - | 140,000 | 140,000 | - | - |
| | Subtotal | 0 | 140,000 | 140,000 | 0 | 0 |
| | Totals | 244,853 | 362,947 | 396,696 | 297,183 | 211,664 |

FUND 001 CENTRAL SERVICES FUND

NUISANCE ABATEMENT

* Note: Nuisance Abatement was a newly created department in FY 2021

DETAIL

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|-----------------------------|----------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Salaries & Wages | | | | | | |
| 001-3117-403.11-01 | Regular Salary/Wages | 84,398 | 84,407 | 78,879 | 51,855 | - |
| 001-3117-403.11-02 | Overtime | 2,500 | 2,500 | 6,843 | 3,792 | - |
| 001-3117-403.11-03 | Sick Pay | 2,222 | 2,163 | 4,823 | 2,314 | - |
| 001-3117-403.11-04 | Holiday Pay | 5,186 | 5,047 | 4,999 | 3,872 | - |
| 001-3117-403.11-15 | Vacation Pay | 7,408 | 6,308 | 7,580 | 3,821 | - |
| 001-3117-403.11-16 | Major Medical Pay | | - | - | - | - |
| 001-3117-403.11-17 | Sick Pay Buy Back | 2,222 | 2,163 | 360 | - | - |
| 001-3117-403.21-01 | Group Insurance | 44,179 | 44,488 | 40,731 | 22,894 | - |
| 001-3117-403.21-03 | Board Paid Life Ins | 183 | 182 | 172 | 89 | - |
| 001-3117-403.22-01 | Social Security | 6,524 | 6,360 | 5,320 | 3,473 | - |
| 001-3117-403.22-02 | Medicare | 1,526 | 1,488 | 1,244 | 812 | - |
| 001-3117-403.22-03 | Unemployment Comp. | 200 | 200 | 200 | 100 | - |
| 001-3117-403.23-01 | IMRF | 6,503 | 9,838 | 9,334 | 6,735 | - |
| 001-3117-403.24-03 | CDL Reimbursements | 30 | 60 | 30 | - | - |
| | Subtotal | 163,081 | 165,204 | 160,515 | 99,757 | 0 |
| Contractual Services | | | | | | |
| 001-3117-403.36-01 | Fleet Maintenance | 2,000 | 2,000 | - | - | - |
| 001-3117-403.36-05 | Vehicle Replacement | 7,700 | 7,700 | - | - | - |
| 001-3117-403.38-01 | MICA | 1,405 | - | - | - | - |
| 001-3117-403.39-01 | Communications | 532 | 615 | 531 | 530 | - |
| 001-3117-403.39-08 | Contractual Services | 50 | - | 36 | - | - |
| | Subtotal | 11,687 | 10,315 | 567 | 530 | 0 |
| Commodities | | | | | | |
| 001-3117-403.46-11 | Other | 800 | 750 | 675 | 512 | - |
| 001-3117-403.47-01 | Clothing/Uniforms | - | - | - | - | - |
| 001-3117-403.47-02 | Safety Equipment | 100 | - | - | - | - |
| | Subtotal | 900 | 750 | 675 | 512 | 0 |
| Miscellaneous | | | | | | |
| 001-3117-403.61.08 | Bad Debt Expense | 0 | 0 | 0 | 7446 | 0 |
| | Subtotal | 0 | 0 | 0 | 7,446 | 0 |
| | Totals | 175,668 | 176,269 | 161,757 | 108,245 | 0 |

FUND 001 CENTRAL SERVICES FUND

CONCRETE (STREET MAINTENANCE)

* Note: FY 2020 information is estimated from former Fund 602 budget

DETAIL

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|--------------------------------|----------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Salaries & Benefits | | | | | | |
| 001-3152-403.11-01 | Regular Salary/Wages | 228,791 | 226,961 | 179,186 | 103,520 | 162,140 |
| 001-3152-403.11-02 | Overtime | 12,489 | 12,489 | 9,723 | 3,516 | 11,330 |
| 001-3152-403.11-03 | Sick Pay | 9,535 | 7,749 | 9,625 | 5,722 | 8,999 |
| 001-3152-403.11-04 | Holiday Pay | 15,661 | 15,350 | 12,632 | 7,460 | 12,926 |
| 001-3152-403.11-15 | Vacation Pay | 15,854 | 14,644 | 12,062 | 11,912 | 15,996 |
| 001-3152-403.11-16 | Major Medical Pay | - | - | 4,386 | 13,333 | 2,937 |
| 001-3152-403.11-17 | Sick Pay Buy Back | 2,222 | 2,163 | 2,018 | 4,430 | 4,580 |
| 001-3152-403.11-18 | Vac Pay Buy Back | - | - | 4,598 | 4,598 | 1,068 |
| 001-3152-403.12-01 | Reg Salary/Temp Emp | - | 32,443 | 19,880 | - | - |
| 001-3152-403.21-01 | Group Insurance | 76,340 | 76,340 | 58,290 | 56,211 | 56,595 |
| 001-3152-403.21-03 | Board Paid Life Ins | 502 | 503 | 409 | 212 | 308 |
| 001-3152-403.22-01 | Social Security | 17,642 | 19,331 | 15,251 | 9,449 | 13,144 |
| 001-3152-403.22-02 | Medicare | 4,126 | 4,521 | 3,567 | 2,210 | 3,074 |
| 001-3152-403.22-03 | Unemployment Comp | 600 | 500 | 500 | 500 | 700 |
| 001-3152-403.23-01 | IMRF | 17,585 | 26,790 | 20,801 | 16,172 | 19,394 |
| 001-3152-403.24-03 | CDL Reimbursements | 60 | - | - | - | 60 |
| | Subtotal | 401,407 | 439,784 | 352,928 | 239,245 | 313,251 |
| Contractual Services | | | | | | |
| 001-3152-403.36-01 | Fleet Maintenance | 86,000 | 50,000 | 62,912 | 50,730 | 54,801 |
| 001-3152-403.36-03 | Equipment & Vehicle | - | - | 2,101 | - | - |
| 001-3152-403.36-05 | Vehicle Replacement | 36,180 | 30,560 | 30,576 | 30,600 | 30,576 |
| 001-3152-403.38-01 | MICA | 32,095 | 42,267 | 42,267 | 42,267 | 190,330 |
| 001-3152-403.39-01 | Communications | 1,400 | 1,340 | 1,256 | 1,298 | 669 |
| 001-3152-403.39-02 | Contracted Services | - | - | - | 75 | - |
| | Subtotal | 155,675 | 124,167 | 139,112 | 124,970 | 276,376 |
| Commodities | | | | | | |
| 001-3152-403.45-05 | Small Tools/ Equip | 1,400 | 1,400 | 433 | 91 | 1,023 |
| 001-3152-403.46-01 | Concrete | 200 | 200 | - | 1,816 | 314 |
| 001-3152-403.46-04 | Salt & Cinders | 52,000 | 49,000 | 80 | 314 | 14,005 |
| 001-3152-403.46-11 | Other | 15,000 | 600 | 10,142 | 750 | 1,097 |
| 001-3152-403.47-01 | Clothing/Uniforms | - | - | - | - | 117 |
| 001-3152-403.47-02 | Safety Equipment | 200 | 10,200 | 199 | 117 | - |
| | Subtotal | 68,800 | 61,400 | 10,854 | 3,088 | 16,556 |
| Capital Outlay | | | | | | |
| 001-3152-403.52-06 | Vehicles | 1,000 | - | - | - | - |
| 001-3152-403.52-08 | Controllable | - | - | 935 | 935 | - |
| 001-3152-403.53-09 | Other | - | 0 | - | - | - |
| | Subtotal | 1,000 | - | 935 | 935 | - |
| Miscellaneous | | | | | | |
| 001-3152-403.61-04 | Other | 500 | 500 | - | - | - |
| | Totals | 627,382 | 625,851 | 503,829 | 368,238 | 606,183 |

FUND 001 CENTRAL SERVICES FUND

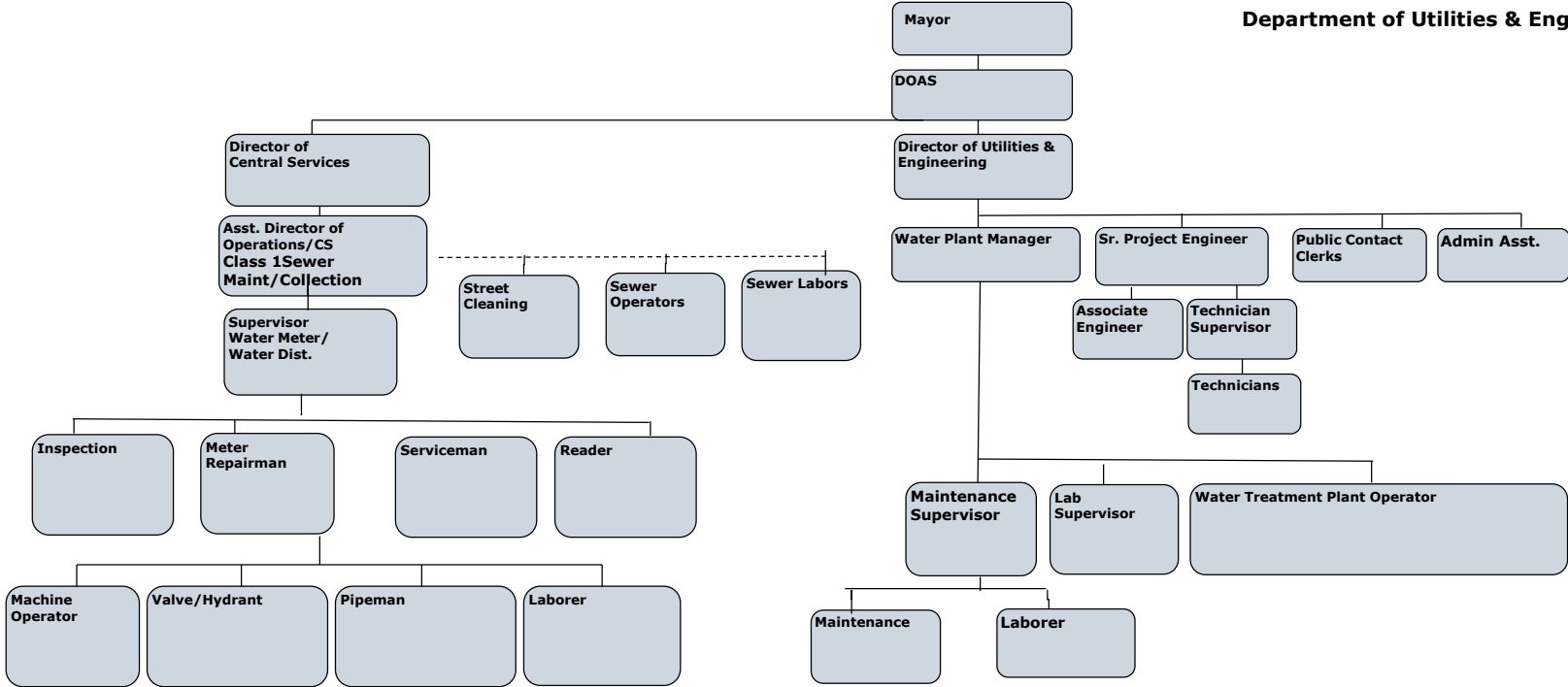
BRUSH/COMPOST

** Note: FY 2020 information is estimated from former Fund 602 budget*

DETAIL

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|-----------------------------|---------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Contractual Services | | | | | | |
| 001-3154-403.39-08 | Contracted Services | 847,000 | 834,485 | 901,967 | 821,138 | 790,023 |
| | Totals | 847,000 | 834,485 | 901,967 | 821,138 | 790,023 |

Department of Utilities & Engineering



** Note: Left side of chart represents positions paid by the Utilities Department, but under the direction of the Director of Central Services

PURPOSE

The Engineering Department is responsible for the administration of public improvements within the City of Quincy. The Department duties include planning, estimating project costs, and designing & supervising construction of public infrastructure, such as water mains, sewer mains, streets, alleys and traffic control devices: review and evaluate proposed subdivisions and site plans for private construction; maintain traffic control devices within the City; maintain three (3) City-owned landfills; maintain City-owned parking lots; maintain the Amtrak station; and issue permits for excavations and improvements on City right-of-way.

GOALS/OBJECTIVES

The Engineering Department has set the following goals for the upcoming fiscal year:

- Prepare and design bidding and construction documents for various infrastructure improvement projects totaling \$6 million in construction
- Complete design & construction of a new leachate pump station and forcemain to transport leachate from Landfill #2/3 to the City's sewage collection system to reduce operating costs
- Complete study of cost and benefits

PAST FISCAL YEAR HIGHLIGHTS

In the previous fiscal year, the Engineering Department:

- Planned and managed the design and construction of approximately \$15 million in improvements to streets & buried city utilities (2019 Bond Infrastructure projects)
- Performed final design of roughly \$9.5 million in various infrastructure projects, saving the City approximately \$1 million compared to hiring a consulting engineering firm to complete the work

BUDGET SUMMARY

The proposed budget is up from FY22, due to the following items:

- An \$113k allowance over FY22 expenses for street light electricity
- An increase of roughly \$75k in wages & benefits to fill the vacant staff engineer position
- A \$65k request to purchase two trucks to replace vehicles #93 and 95
- A \$52k allowance over FY22 expenses for various items at Landfill #4

**GENERAL FUND
ENGINEERING**

**ENGINEERING
SUMMARY**

| EXPENSE SUMMARY | | | | | |
|------------------------|--------------------|--------------|-------------------|---------------------|------------------|
| ACCOUNT DESCRIPTION | 2022/2023 | % Change | 2021/2022 | 2021/2022 | 2020/2021 |
| | PROPOSED BUDGET | | REVISED BUDGET | PROJECTED ACTUAL | YTD ACTUAL |
| Salaries & Benefits | 580,299 | -4.36% | 606,722 | 496,086 | 541,095 |
| Contractual Services | 254,340 | -3.69% | 264,072 | 206,193 | 202,595 |
| Commodities | 389,200 | -0.10% | 389,600 | 291,344 | 289,767 |
| Capital Outlay | 78,483 | 494.57% | 13,200 | - | 490 |
| Miscellaneous | 4,275 | 64.42% | 2,600 | 4,012 | 4,183 |
| Debt Services | 8,100 | 0.00% | 8,100 | 8,100 | 8,100 |
| Totals | 1,314,697 | 2.37% | 1,284,294 | 1,005,735 | 1,046,230 |

| Totals by Division | | | | | |
|------------------------|------------------|--------------|------------------|------------------|------------------|
| 3712 Engineering | 766,274 | 5.48% | 726,459 | 595,264 | 646,770 |
| 3714 Amtrak | 23,125 | -28.73% | 32,446 | 23,439 | 13,935 |
| 3716 Landfill | 156,798 | -0.06% | 156,889 | 105,049 | 107,260 |
| 3717 Parking Lot Maint | 9,000 | 0.00% | 9,000 | 9,082 | 9,587 |
| 3718 Street Lights | 359,500 | 0.00% | 359,500 | 272,901 | 268,678 |
| Totals | 1,314,697 | 2.37% | 1,284,294 | 1,005,735 | 1,046,230 |

| STAFFING | | | | |
|---------------------|---------------------|-------------------|-------------------|-------------------|
| | FY 2023 PROPOSED | FY 2022 ACTUAL | FY 2021 ACTUAL | FY 2020 ACTUAL |
| Full Time Positions | 6.13 | 5.13 | 5.25 | 5.10 |

The proposed budget includes the following Engineering Department staff:

| Position | Full Time Equivalents (FTE) |
|-------------------------------------|------------------------------------|
| Director of Utilities & Engineering | .25 |
| Project Engineer | .88 |
| Engineering Technicians | 2.00 |
| Environmental Coordinator | .75 |
| Traffic Signal Coordinator | 1.00 |
| Staff Engineer 1 | 1.00 |
| Administrative assistant | .25 |
| Total | 6.13 |

**GENERAL FUND
ENGINEERING**

**ENGINEERING
Detail**

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|--------------------------------|-------------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Salaries & Benefits | | | | | | |
| 001-3712-404.11-01 | Regular Salary/Wages | 346,456 | 353,476 | 288,604 | 294,097 | 269,087 |
| 001-3712-404.11-02 | Overtime | 5,219 | 6,125 | 9,403 | 17,235 | 8,896 |
| 001-3712-404.11-03 | Sick Pay | 6,140 | 6,022 | 7,094 | 4,714 | 8,453 |
| 001-3712-404.11-04 | Holiday Pay | 21,258 | 21,565 | 18,261 | 18,458 | 17,511 |
| 001-3712-404.11-15 | Vacation Pay | 20,940 | 20,808 | 21,018 | 17,619 | 16,468 |
| 001-3712-404.11-16 | Major Medical Pay | | - | - | 5,678 | 15,044 |
| 001-3712-404.11-17 | Sick Pay Buy Back | 7,792 | 8,051 | 4,482 | 2,583 | 2,256 |
| 001-3712-404.12-01 | Regular Salary/Wages | | - | - | - | - |
| 001-3712-404.21-01 | Group Insurance | 114,567 | 117,680 | 90,375 | 116,907 | 85,095 |
| 001-3712-404.21-03 | Board Paid Life Ins. | 559 | 479 | 443 | 371 | 366 |
| 001-3712-404.22-01 | Social Security | 25,346 | 25,731 | 19,385 | 20,018 | 18,638 |
| 001-3712-404.22-02 | Medicare | 5,928 | 6,040 | 4,534 | 4,682 | 4,359 |
| 001-3712-404.22-03 | Unemployment Comp | 800 | 800 | 800 | 800 | 800 |
| 001-3712-404.23-01 | IMRF | 25,264 | 39,915 | 31,687 | 37,933 | 29,240 |
| 001-3712-404.24-03 | CDL Reimbursements | 30 | 30 | - | | |
| | Subtotal | 580,299 | 606,722 | 496,086 | 541,095 | 476,213 |
| Contractual Services | | | | | | |
| 001-3712-404.31-04 | Prof Svcs-Eng/Architect | 15,000 | 15,000 | 3,837 | 9,321 | 10,186 |
| 001-3712-404.35-02 | R&M-Mach & Equip | 4,000 | 4,500 | - | 2,024 | 2,372 |
| 001-3712-404.35-05 | Repair & Maint - Other | 500 | - | 2,610 | 1,365 | 414 |
| 001-3712-404.35-06 | R&M- Infrastructure | - | - | 950 | - | 131 |
| 001-3712-404.36-01 | Fleet Maintenance | 6,500 | 6,500 | 3,793 | 5,909 | 5,022 |
| 001-3712-404.36-03 | Equipment | 2,500 | 2,500 | 1,732 | 2,253 | 2,204 |
| 001-3712-404.38-01 | MICA | 76,375 | 75,237 | 75,237 | 75,237 | 51,597 |
| 001-3712-404.39-01 | Communications | 3,100 | 3,100 | 3,223 | 3,014 | 3,308 |
| 001-3712-404.39-02 | Advertising/Publishing | 2,000 | 2,000 | 3,036 | 1,952 | 3,194 |
| 001-3712-404.39-04 | Travel | 1,000 | 1,000 | - | - | - |
| 001-3712-404.39-05 | Mileage Reimb | 500 | 500 | - | - | 385 |
| 001-3712-404.39-07 | Regist, Schools, Mtgs | 2,000 | 2,000 | 385 | 385 | 85 |
| | Subtotal | 113,475 | 112,337 | 94,803 | 101,460 | 78,898 |
| Commodities | | | | | | |
| 001-3712-404.41-01 | Postage | 750 | 750 | 517 | 428 | 611 |
| 001-3712-404.41-02 | Office Supplies | 1,500 | 1,500 | 1,489 | 1,569 | 1,315 |
| 001-3712-404.44-00 | Books & Periodicals | - | - | - | - | 160 |
| 001-3712-404.45-03 | Equip Consumable | 100 | 100 | 14 | 257 | 20 |
| 001-3712-404.45-04 | Equip Replace Parts | 350 | 350 | - | 14 | 361 |
| 001-3712-404.45-05 | Small Tools/ Equip | 1,500 | 1,500 | 568 | - | 831 |
| 001-3712-404.46-08 | Paint | 500 | 500 | 451 | 451 | 407 |
| 001-3712-404.46-11 | Operational Supplies | 100 | 100 | - | - | 268 |
| 001-3712-404.47-01 | Clothing/Uniforms | 100 | - | 56 | 56 | - |
| 001-3712-404.47-02 | Safety Equipment | 100 | 100 | 22 | - | 67 |
| | Subtotal | 5,000 | 4,900 | 3,117 | 2,775 | 4,040 |
| Capital Outlay | | | | | | |
| 001-3712-404.52-06 | Vehicles | 65,000 | - | - | - | - |
| 001-3712-404.52-08 | Controllable | 1,000 | 1,000 | - | - | 989 |
| | Subtotal | 66,000 | 1,000 | - | - | 989 |
| Miscellaneous | | | | | | |
| 001-3712-404.61-01 | Dues | 500 | 500 | 227 | 180 | 172 |
| 001-3712-404.61-04 | Other | 1,000 | 1,000 | 1,031 | 1,260 | 1,149 |
| | | 1,500 | 1,500 | 1,258 | 1,440 | 1,321 |
| | Totals | 766,274 | 726,459 | 595,264 | 646,770 | 561,461 |

**GENERAL FUND
ENGINEERING**

AMTRAK STATIONS

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|-----------------------------|-----------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Contractual Services | | | | | | |
| 001-3714-403.33-01 | Water/Sewerage | 300 | 150 | 222 | 87 | 32 |
| 001-3714-403.34-04 | Lawn Care | 3,500 | 3,241 | 3,241 | 1,920 | - |
| 001-3714-403.35-01 | R&M-Buildings | 6,500 | 16,000 | 826 | 826 | 177 |
| 001-3714-403.35-02 | Machinery & Equipment | - | - | 7,359 | - | - |
| 001-3714-403.35-05 | R&M-Other | 300 | 300 | 446 | - | - |
| 001-3714-403.38-01 | Insurance/MICA | 975 | 705 | 705 | 705 | 2,754 |
| | Subtotal | 11,575 | 20,396 | 12,799 | 3,538 | 2,963 |
| Commodities | | | | | | |
| 001-3714-403.42-02 | Electricity | 3,000 | 3,500 | 2,502 | 2,297 | 2,548 |
| 001-3714-403.45-01 | Building Supplies | 250 | 250 | 38 | - | 90 |
| 001-3714-403.45-02 | Custodial Supplies | 100 | 100 | - | - | - |
| 001-3714-403.45-03 | Equipment Consumable | 100 | 100 | - | - | - |
| 001-3714-403.46-11 | Other | - | - | - | - | - |
| | Subtotal | 3,450 | 3,950 | 2,540 | 2,297 | 2,638 |
| Miscellaneous | | | | | | |
| 001-3714-403.61-04 | Miscellaneous Other | - | - | - | - | - |
| Debt Service | | | | | | |
| 001-3714-409.72-00 | Loan/Lease Payments | 8,100 | 8,100 | 8,100 | 8,100 | 8,100 |
| | Totals | 23,125 | 32,446 | 23,439 | 13,935 | 13,701 |

**GENERAL FUND
ENGINEERING**

LANDFILL

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|-----------------------------|--------------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Contractual Services | | | | | | |
| 001-3716-405.31-02 | Contracted Legal | - | - | - | - | - |
| 001-3716-405.31-04 | Engineer/Architectural | 2,500 | 2,500 | 3,340 | - | - |
| 001-3716-405.31-05 | Prof Services - Other | 42,500 | 42,500 | 37,249 | 28,348 | 38,320 |
| 001-3716-405.33-01 | Utilities-Water/Sewer | 400 | 400 | 274 | 302 | 278 |
| 001-3716-405.35-01 | R&M - Building | 250 | 250 | - | - | - |
| 001-3716-405.35-02 | R&M - Mach & Equip | 6,500 | 6,500 | 850 | 5,289 | 2,023 |
| 001-3716-405.36-01 | Fleet Maintenance | 1,800 | 500 | 930 | 730 | 544 |
| 001-3716-405.36-03 | Equipment & Vehicle Rent | 500 | 1,000 | 73 | 67 | 744 |
| 001-3716-405.36-05 | Vehicle Replacement | 4,800 | 4,800 | 4,000 | - | - |
| 001-3716-405.38-01 | MICA | 2,840 | 3,109 | 3,109 | 3,109 | 3,937 |
| 001-3716-405.39-01 | Communications | 850 | 750 | 740 | 677 | 685 |
| 001-3716-405.39-02 | Advertising/Publishing | 400 | 400 | - | - | 389 |
| 001-3716-405.39-04 | Travel | 100 | 200 | - | - | - |
| 001-3716-405.39-07 | Regist, Schools, Mtgs | 100 | 100 | 78 | 70 | - |
| 001-3716-405.39-08 | Contracted Services | 60,000 | 63,080 | 42,053 | 55,148 | 57,847 |
| | Subtotal | 123,540 | 126,089 | 92,696 | 93,740 | 104,767 |
| Commodities | | | | | | |
| 001-3716-405.41-01 | Postage | 200 | 200 | 72 | 210 | 147 |
| 001-3716-405.42-01 | Natural Gas | 2,500 | 2,000 | 2,625 | 2,557 | 2,381 |
| 001-3716-405.42-02 | Electricity | 5,500 | 5,500 | 5,337 | 5,490 | 4,973 |
| 001-3716-405.42-03 | Bottled Gas | 200 | 200 | 82 | 76 | 92 |
| 001-3716-405.45-01 | Building Supplies | 100 | 100 | - | 8 | 196 |
| 001-3716-405.45-02 | Custodial Supplies | 1,000 | 1,000 | - | 42 | 384 |
| 001-3716-405.45-03 | Equip Consumable | 500 | 500 | 96 | 86 | 32 |
| 001-3716-405.45-04 | Equip Replace Parts | 2,000 | 2,000 | 181 | 554 | 1,032 |
| 001-3716-405.45-05 | Small Tools/ Equip | 1,000 | 1,000 | 250 | 464 | 148 |
| 001-3716-405.46-11 | Other | 5,000 | 5,000 | 956 | 800 | 7,416 |
| | Subtotal | 18,000 | 17,500 | 9,599 | 10,287 | 16,801 |
| Capital | | | | | | |
| 001-3716-405.52-03 | Improv Other Than Build | - | - | - | - | - |
| 001-3716-405.52-05 | Machinery | - | - | - | - | 15,966 |
| 001-3716-405.52-08 | Controllable | 12,483 | 12,200 | - | 490 | 19,570 |
| | Subtotal | 12,483 | 12,200 | - | 490 | 35,536 |
| Miscellaneous | | | | | | |
| 001-3716-405.61-02 | Taxes | 125 | 100 | 104 | 93 | 83 |
| 001-3716-405.61-04 | Other | 2,650 | 1,000 | 2,650 | 2,650 | 2,650 |
| | Totals | 156,798 | 156,889 | 105,049 | 107,260 | 159,837 |

**GENERAL FUND
ENGINEERING**

PARKING LOT MAINTENANCE

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|-----------------------------|---------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Contractual Services | | | | | | |
| 001-3717-403.33-01 | Water/Sewerage | 500 | 500 | 246 | 483 | 293 |
| 001-3717-403.35-06 | R&M-Infrastructure | 250 | 250 | - | - | 20 |
| | Subtotal | 750 | 750 | 246 | 483 | 313 |
| Commodities | | | | | | |
| 001-3717-403.42-02 | Electricity | 8,000 | 8,000 | 8,836 | 9,102 | 7,702 |
| 001-3717-403.45-03 | Equip Consumable | 250 | 250 | - | 2 | - |
| | Subtotal | 8,250 | 8,250 | 8,836 | 9,104 | 7,702 |
| | Totals | 9,000 | 9,000 | 9,082 | 9,587 | 8,015 |

**GENERAL FUND
ENGINEERING**

STREET LIGHTS

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|-----------------------------|---------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Contractual Services | | | | | | |
| 001-3718-403.35-06 | R&M-Infrastructure | 5,000 | 4,500 | 5,649 | 3,374 | 634 |
| Commodities | | | | | | |
| 001-3718-403.42-02 | Electricity | 347,000 | 342,500 | 255,576 | 263,000 | 363,183 |
| 001-3718-403.46-11 | Other | 7,500 | 12,500 | 11,676 | 2,304 | 2,210 |
| | Subtotal | 354,500 | 355,000 | 267,252 | 265,304 | 365,393 |
| Miscellaneous | | | | | | |
| 001-3718-403.61-04 | Other | - | - | - | - | - |
| | Totals | 359,500 | 359,500 | 272,901 | 268,678 | 366,027 |

CASH RESERVE FUND

SUMMARY

The Cash Reserve Fund was created in FY 2002 as a "rainy day" fund. The intended purpose of having the reserve is to cover unforeseen expenses or to replace unexpected revenue shortfall. The City Council adopted a Cash Reserve Policy which maintains the Cash Reserve Balance as 10% of the budgeted expenditures of the General Fund.

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|-----------------------------|------------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Revenue | | | | | | |
| 011-0000-331.01-01 | Interest Income | 20,000 | 20,000 | 15,394 | 21,747 | 71,407 |
| 011-0000-391.01-00 | Transfers from Bank 01 | - | 125,000 | 341,000 | 216,000 | 150,000 |
| | Totals | 20,000 | 145,000 | 356,394 | 237,747 | 221,407 |
| Expenses | | | | | | |
| Inter-Fund Transfers | | | | | | |
| 011-1301-491.62-00 | Non-Departmentl Trnsfr | - | - | - | - | - |
| 011-1301-491.62-01 | General Fund | - | - | - | - | - |
| 011-1301-491.62-19 | Hydro Bond pymt fd 413 | - | - | - | - | - |
| 011-1801-491-62-31 | Central Garage Fund | - | - | - | - | - |
| 011-1801-491-62-32 | Central Services Fund | - | - | - | - | - |
| | Totals | - | - | - | - | - |

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CITY OF QUINCY
SPECIAL REVENUE FUNDS

Revenue/Expenditures & Change in Fund Balance
Summary

| | Planning & Devlpmnt 201 | 9-1-1 202 | Housing Resource 203 | 9-1-1 Surcharge 204 | Franchise Fee "Green" 205 | Motor Fuel Tax 210 | Traffic Signal 211 |
|---------------------------------|-------------------------------|------------------|----------------------------|---------------------------|---------------------------------|--------------------------|--------------------------|
| Beg Balance, May 1 | 100 | 100 | 1,057,000 | 2,006,000 | 46,000 | 3,446,000 | 50,000 |
| REVENUES | | | | | | | |
| Taxes | - | - | - | 900,000 | 500,220 | 1,600,000 | - |
| Licenses & Permits | - | - | - | - | - | - | - |
| Charges for Services | 249,600 | - | - | - | - | - | - |
| Rent & Other Income | 500 | - | - | - | - | - | 20,000 |
| Interest Income | - | - | 7,000 | 10,800 | 1,300 | 10,000 | 200 |
| Debt Proceeds | - | - | - | - | - | - | - |
| Grants | - | 498,766 | - | - | - | 446,312 | 15,000 |
| Transfers In | 786,249 | 748,149 | - | - | - | - | - |
| Inter-Gov. Revenues | - | - | - | - | - | - | - |
| TOTAL REVENUE | 1,036,349 | 1,246,915 | 7,000 | 910,800 | 501,520 | 2,056,312 | 35,200 |
| Total Funds Available | 1,036,449 | 1,247,015 | 1,064,000 | 2,916,800 | 547,520 | 5,502,312 | 85,200 |
| EXPENDITURES | | | | | | | |
| Salaries & Benefits | 695,660 | 1,218,879 | - | 369,031 | - | - | - |
| Contracted Services | 272,599 | 21,420 | 4,000 | 319,130 | - | 151,900 | 36,190 |
| Commodities | 6,950 | 2,000 | - | 23,700 | - | 433,600 | 28,100 |
| Capital Outlay | 1,500 | - | - | 2,121,879 | - | 4,626,627 | - |
| Miscellaneous | 53,900 | 4,616 | 250,000 | 20,640 | - | - | 500 |
| Debt Service | - | - | - | - | - | - | - |
| Transfers | - | - | - | - | 500,250 | - | - |
| TOTAL EXPENDITURES | 1,030,609 | 1,246,915 | 254,000 | 2,854,380 | 500,250 | 5,212,127 | 64,790 |
| Ending Balance, April 30 | \$ 5,840 | \$ 100 | \$ 810,000 | \$ 62,420 | \$ 47,270 | \$ 290,185 | \$ 20,410 |

CITY OF QUINCY
SPECIAL REVENUE FUNDS

Revenue/Expenditures & Change in Fund Balance
Summary

| | Town Road Tax 212 | Econ Growth Fund 213 | Mid-Town Bus Dist 214 | Arts Commission 224 | Police Grants 240 | Police Donations 241 | State Forfeiture 242 |
|---------------------------------|-------------------------|----------------------------|-----------------------------|---------------------------|-------------------------|----------------------------|----------------------------|
| Beginning Balance, May 1 | 94,000 | 1,500,000 | 106,000 | 10,000 | 4,400 | 41,000 | 31,000 |
| REVENUES | | | | | | | |
| Taxes | 6,000 | 1,500,000 | 240,000 | | - | - | - |
| Licenses & Permits | - | | | | - | - | - |
| Charges for Services | - | | | | - | - | 3,000 |
| Rent & Other Income | - | | | 2,000 | - | 8,000 | - |
| Interest Income | 750 | 2,000 | 200 | 100 | 44 | 400 | 50 |
| Debt Proceeds | - | | | | - | - | - |
| Grants | - | | | | 128,258 | - | 13,000 |
| Transfers In | - | | | | - | - | - |
| Inter-Gov. Revenues | - | | | | - | - | - |
| TOTAL REVENUE | 6,750 | 1,502,000 | 240,200 | 2,100 | 128,302 | 8,400 | 16,050 |
| Total Funds Available | 100,750 | 3,002,000 | 346,200 | 12,100 | 132,702 | 49,400 | 47,050 |
| EXPENDITURES | | | | | | | |
| Salaries & Benefits | - | | | | | - | - |
| Contracted Services | - | 315,000 | 25,000 | 5,000 | 107,493 | 8,350 | - |
| Commodities | | | | | 9,340 | 30,000 | 10,200 |
| Capital Outlay | 100,000 | | 215,000 | | 1,551 | 10,000 | 4,000 |
| Miscellaneous | - | 2,185,000 | | 5,000 | - | 500 | 10,000 |
| Debt Service | - | | | | - | - | - |
| Transfers | - | | - | | 9,340 | - | - |
| TOTAL EXPENDITURES | 100,000 | 2,500,000 | 240,000 | 10,000 | 127,724 | 48,850 | 24,200 |
| Ending Cash Balance | \$ 750 | \$ 502,000 | \$ 106,200 | \$ 2,100 | \$ 4,978 | \$ 550 | \$ 22,850 |

**CITY OF QUINCY
SPECIAL REVENUE FUNDS**

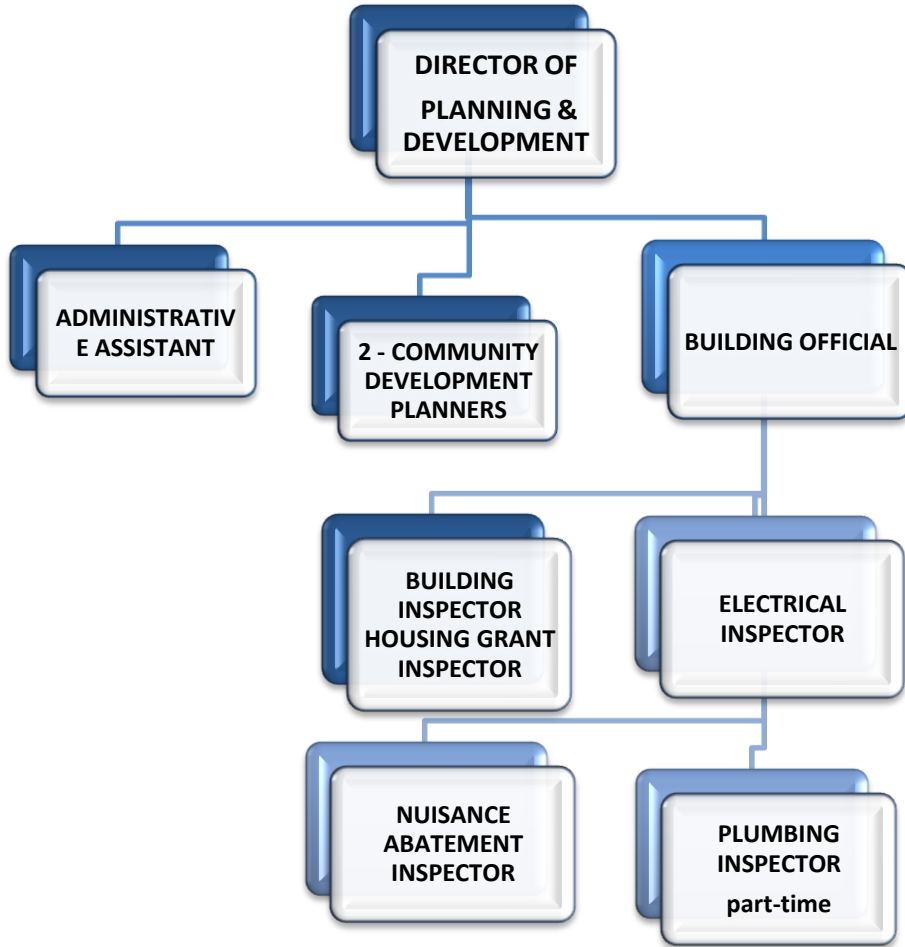
**Revenue/Expenditures & Change in Fund Balance
Summary**

| | Federal Forfeiture 243 | Police Crime Lab 244 | Fire Educ. & Apparatus 245 | Fire Donations 246 | Fire Grant 247 | Police Criminal Reg 248 |
|---------------------------------|------------------------------|----------------------------|----------------------------------|--------------------------|----------------------|-------------------------------|
| Beginning Balance, May 1 | 4,600 | 11,400 | 10,000 | 14,700 | 333 | 45,000 |
| REVENUES | | | | | | |
| Taxes | - | - | - | - | - | - |
| Licenses & Permits | - | - | - | - | - | - |
| Charges for Services | - | 5,500 | - | - | - | - |
| Rent & Other Income | - | 4,000 | 1,000 | 1,500 | - | 15,000 |
| Interest Income | 10 | 300 | 100 | 50 | 10 | 150 |
| Debt Proceeds | - | - | - | - | - | - |
| Grants | 5,000 | - | - | - | - | - |
| Transfers In | - | - | - | - | - | - |
| Inter-Gov. Revenues | - | - | - | - | - | - |
| TOTAL REVENUE | 5,010 | 9,800 | 1,100 | 1,550 | 10 | 15,150 |
| Total Funds Available | 9,610 | 21,200 | 11,100 | 16,250 | 343 | 60,150 |
| EXPENDITURES | | | | | | |
| Salaries & Benefits | - | - | - | - | - | 10,000 |
| Contracted Services | 2,000 | 7,900 | 500 | - | - | 10,000 |
| Commodities | - | 9,300 | 5,000 | 1,000 | - | 20,000 |
| Capital Outlay | - | - | - | 7,000 | - | 10,000 |
| Miscellaneous | 5,000 | - | - | - | 340 | - |
| Debt Service | - | - | - | - | - | - |
| Transfers | - | - | - | - | - | - |
| TOTAL EXPENDITURES | 7,000 | 17,200 | 5,500 | 8,000 | 340 | 50,000 |
| Ending Cash Balance | \$ 2,610 | \$ 4,000 | \$ 5,600 | \$ 8,250 | \$ 3 | \$ 10,150 |

**CITY OF QUINCY
SPECIAL REVENUE FUNDS**

**Revenue/Expenditures & Change in Fund Balance
Summary**

| | Police DUI 249 | Transit Lines 250 | DCCA Grant 252 | IHDA Grant 253 | Bridge Lighting 257 | Total |
|---------------------------------|----------------------|-------------------------|----------------------|----------------------|---------------------------|---------------------|
| Beginning Balance, May 1 | 88,000 | 100 | 2,900 | 160,000 | 64,000 | 8,792,633 |
| REVENUES | | | | | | |
| Taxes | | | | - | | 4,746,220 |
| Licenses & Permits | | | | - | | - |
| Charges for Services | | 580,000 | | - | | 838,100 |
| Rent & Other Income | | 46,370 | | - | | 98,370 |
| Interest Income | 300 | 1,200 | | | 200 | 35,164 |
| Debt Proceeds | | | - | - | | - |
| Grants | 27,000 | 4,209,960 | 918,000 | 60,000 | 2,000 | 6,323,296 |
| Transfers In | | 285,143 | - | - | | 1,819,541 |
| Inter-Gov. Revenues | | | - | - | | - |
| TOTAL REVENUE | 27,300 | 5,122,673 | 918,000 | 60,000 | 2,200 | 13,860,691 |
| Total Funds Available | 115,300 | 5,122,773 | 920,900 | 220,000 | 66,200 | 22,653,324 |
| EXPENDITURES | | | | | | |
| Salaries & Benefits | | 2,400,807 | | | | 4,694,377 |
| Contracted Services | 55,000 | 2,034,389 | 0 | 60,000 | 1,000 | 3,435,871 |
| Commodities | 25,000 | 57,040 | | | 2,400 | 661,230 |
| Capital Outlay | - | 71,496 | 350,000 | | - | 7,519,053 |
| Miscellaneous | - | 488,716 | 50,000 | - | | 3,074,212 |
| Debt Service | | | | | | - |
| Transfers | - | - | 500,000 | - | | 1,009,590 |
| TOTAL EXPENDITURES | 80,000 | 5,052,448 | 900,000 | 60,000 | 3,400 | 20,394,333 |
| Ending Cash Balance | \$ 35,300 | \$ 70,325 | \$ 20,900 | \$ 160,000 | \$ 62,800 | \$ 2,258,991 |



PURPOSE

The Department of Planning and Development is comprised of two offices that contribute to the development of the City and enhance the quality of life for its residents and businesses.

The Planning Office plans for short and long-range land use, leads economic development projects, and regulates land development activities. This office coordinates development plan reviews with other City departments and administers the Enterprise Zone, Tax Increment Finance Districts, Economic Development Loans, and Retail Incentive Programs.

The Inspection Office enforces and administers the Municipal Code's zoning, building, and property maintenance sections. Inspections are based upon building code standards. The office's responsibilities include building, electrical, plumbing, sign permits, and nuisance abatement. In addition, inspections staff consult with the public, property owners, and developers on proposed building projects and construction standards.

The Planning and Development Department provides staff support to fifteen (15) Commissions and Committees.

GOALS/OBJECTIVES

- Implementation of the Small Rental Rehab Program
- Continue to support the Mid Town Business District
- Support retail incentives programs to fill vacant retail stores through NextSite
- Implement Riverfront Electric Line Burial Grant
- Support workforce development through Quincy's Calling / Q-WRAP
- Support tourism marketing through BET on Q
- Work with the Administration on increasing hotel rooms in the Quincy Market
- Work with the Administration on the Veterans City designation and programming
- Implement 2018 International Building & Residential Codes & 2017 National Electric Code

PAST FISCAL YEAR HIGHLIGHTS

- Implemented Quincy Next Strategic Plan
- Adopted the Riverfront Master Plan
- Strategic Marketing Contract with North Star
- Quincy Calling recruitment of 60 families and or individuals to Quincy
- K Mart Redevelopment and Sales Tax Rebate Agreement
- Retail Marketing contract with NextSite
- Tourism Marketing contract with QACVB
- Sixth Street Streetscape Grant Submission
- Developed Quincy Bay Area Restoration & Enhancement Association
- Developed Quincy's Calling / Q-WRAP Program
- Secured \$743,000 for Barge Dock Elevation Improvement Grant

BUDGET SUMMARY

There is a proposed increase in permit fees expected to generate an additional \$17,000. The General Fund subsidy is increasing by \$46,000. These additional revenues will cover the additional \$47,000 in Nuisance for fix/flatten costs including legal, landfill, and demolitions. The filing fees are paid out of miscellaneous which also has an increase over last budget year.

REVENUE SUMMARY

| ACCOUNT NUMBER | 2022/2023 | % Change | 2021/2022 | 2021/2022 | 2020/2021 |
|----------------------------|------------------|--------------|----------------|------------------|----------------|
| | PROPOSED BUDGET | | REVISED BUDGET | PROJECTED ACTUAL | YTD ACTUAL |
| Other Income | 500 | 0.00% | 500 | 6,473 | 11,263 |
| Charges for Services | 249,600 | 7.59% | 232,000 | 249,192 | 302,324 |
| Local Econ Dev/Rehab Grant | - | | - | - | 15 |
| Transfers from Other Funds | 786,249 | 4.50% | 752,402 | 673,785 | 515,785 |
| Total | 1,036,349 | 5.22% | 984,902 | 929,450 | 829,387 |

EXPENSE SUMMARY

| ACCOUNT DESCRIPTION | 2022/2023 | % Change | 2021/2022 | 2021/2022 | 2020/2021 |
|----------------------|------------------|--------------|----------------|------------------|----------------|
| | PROPOSED BUDGET | | REVISED BUDGET | PROJECTED ACTUAL | YTD ACTUAL |
| Salaries & Benefits | 695,660 | -1.54% | 706,511 | 688,289 | 675,217 |
| Contractual Services | 272,599 | 21.57% | 224,226 | 174,848 | 115,230 |
| Commodities | 6,950 | 20.62% | 5,762 | 4,280 | 6,521 |
| Capital Outlay | 1,500 | 50.00% | 1,000 | 1,242 | 1,242 |
| Miscellaneous | 53,900 | 9.59% | 49,185 | 32,446 | 30,616 |
| Totals | 1,030,609 | 4.45% | 986,684 | 901,105 | 828,826 |

Totals by Division

| | | | | | |
|----------------------------|------------------|--------------|----------------|----------------|----------------|
| 2411 Protective Inspection | 353,890 | -1.29% | 358,508 | 369,775 | 435,823 |
| 3117 Nuisance Abatement | 242,328 | | 190,948 | 124,571 | - |
| 6310 Administration | 418,041 | -0.74% | 421,143 | 398,628 | 384,990 |
| 6315 Planning Commission | 9,300 | 1.09% | 9,200 | 5,058 | 6,674 |
| 6316 Historic Preservation | 4,050 | -0.86% | 4,085 | 1,373 | (1,026) |
| 6317 Board of Appeals | 3,000 | 7.14% | 2,800 | 1,700 | 2,365 |
| Totals | 1,030,609 | 4.45% | 986,684 | 901,105 | 828,826 |

STAFFING

| | FY 2023 PROPOSED | FY 2022 PROPOSED | FY 2021 ACTUAL | FY 2020 ACTUAL |
|---------------------|------------------|------------------|----------------|----------------|
| Full Time Positions | 8.00 | 8.00 | 7.00 | 7.40 |
| Part Time Positions | 1.00 | 1.00 | 1.00 | 1.00 |

The Planning and Development Staffing is as follows:

| | |
|--------------------------------------|----------------------|
| Director of Planning and Development | 1.00 |
| Administrative Assistant | 1.00 |
| Community Development Planners | 2.00 |
| Building Official | 1.00 |
| Code Enforcement Officers | 2.00 FT |
| Code Enforcement Officer | 1.00 PT |
| Nuisance Abatement Officer | 1.00 FT |
| Total | 9 (8 FT 1 PT) |

PLANNING & DEVELOPMENT FUND

**REVENUE
DETAIL**

| | | REVENUES | | | | |
|--------------------|--------------------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
| 201-0000-321.00-00 | Donations-Not Restricted | - | - | - | - | - |
| 201-0000-331.01-01 | Interest Income | - | - | 29 | 820 | 278 |
| 201-0000-331.04-00 | Origination & Loan Fees | - | - | 6,134 | 9,673 | 4,420 |
| 201-0000-342.09-00 | Other | - | - | - | - | 13 |
| 201-0000-350.00-00 | Sale of Property | 500 | 500 | 310 | 770 | 500 |
| 201-0000-361.04-01 | Freedom of Info Copies | - | - | - | - | - |
| 201-0000-364.01-00 | Building Permits | 130,000 | 120,000 | 140,787 | 140,096 | 191,199 |
| 201-0000-364.02-00 | Electrical Lic./Permits | 47,000 | 45,000 | 46,573 | 50,645 | 56,728 |
| 201-0000-364.03-00 | Plumbing Lic./Permits | 18,000 | 24,000 | 10,474 | 22,474 | 18,087 |
| 201-0000-364.04-00 | Revocable Lic./Permits | - | - | - | - | - |
| 201-0000-364.07-00 | Special Zoning Permits | 12,000 | 11,000 | 14,860 | 13,675 | 12,365 |
| 201-0000-364.09-00 | Zoning/Sub-division Fees | 600 | 1,000 | 300 | - | 1,800 |
| 201-0000-364.10-00 | Waived Permit Fees | (15,000) | (17,000) | (27,030) | (32,020) | (49,072) |
| 201-0000-364.11-00 | Entrprs Zn Permit Fees | 50,000 | 40,000 | 22,038 | 99,442 | 43,005 |
| 201-0000-364.12-00 | Foreclosed Prop Reg Fees | 7,000 | 8,000 | 5,848 | 8,012 | 6,698 |
| 201-0000-365.02-00 | Demolition Reimb | - | - | 35,342 | - | - |
| 201-0000-381.02-01 | State Grant | - | - | - | - | 5,654 |
| 201-0000-381.03-06 | CURES grant | - | - | - | 15 | - |
| 201-0000-391.01-00 | Transfer from Bank 01 | - | - | - | 2,000 | 75,000 |
| 201-0000-391.01-01 | Transfer from General Fund | 726,249 | 679,602 | 613,785 | 443,785 | 350,033 |
| 201-0000-391.01-03 | Trsfr from Housing Rsc Fd 203 | - | - | - | 10,000 | 15,000 |
| 201-0000-391.01-15 | Trsfr from Capital Proj Fd 301 | - | 2,800 | - | - | 6,525 |
| 201-0000-391.01-36 | Trsfr from EconDev RLF 701 | - | - | - | 10,000 | 10,000 |
| 201-0000-391.01-37 | Trsfr from CDAP RLF 702 | - | - | - | 25,000 | 25,000 |
| 201-0000-391.01-38 | Trsfr from CBD RLF 703 | 25,000 | 60,000 | 60,000 | 25,000 | 25,000 |
| 201-0000-391.01-40 | Trsfr from Neighbd Hsg 704 | 35,000 | 10,000 | - | - | - |
| | Total | 1,036,349 | 984,902 | 929,450 | 829,387 | 798,233 |

**PLANNING & DEVELOPMENT FUND
PROTECTIVE INSPECTIONS**

INSPECTIONS

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|--------------------------------|------------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Salaries & Benefits | | | | | | |
| 201-2411-402.11-01 | Regular Salary/Wages | 167,984 | 169,371 | 170,001 | 199,079 | 186,172 |
| 201-2411-402.11-02 | Overtime | - | - | 79 | 1,554 | - |
| 201-2411-402.11-03 | Sick Pay | 2,142 | 2,084 | 1,613 | 1,254 | 1,603 |
| 201-2411-402.11-04 | Holiday Pay | 10,173 | 10,170 | 10,250 | 12,365 | 11,319 |
| 201-2411-402.11-15 | Vacation Pay | 11,121 | 9,738 | 9,656 | 10,315 | 11,214 |
| 201-2411-402.11-17 | Sick Pay Buy Back | 5,864 | 5,938 | 5,638 | 5,323 | 3,462 |
| 201-2411-402.12-01 | Temporary Wages | 17,222 | 16,312 | 16,600 | 16,106 | 14,367 |
| 201-2411-402.21-01 | Group Insurance | 46,201 | 46,201 | 44,785 | 64,565 | 46,893 |
| 201-2411-402.21-03 | Board Paid Life Ins. | 274 | 274 | 260 | 212 | 204 |
| 201-2411-402.22-01 | Social Security | 13,145 | 13,244 | 12,652 | 14,678 | 13,492 |
| 201-2411-402.22-02 | Medicare | 3,074 | 3,097 | 2,959 | 3,833 | 3,155 |
| 201-2411-402.22-03 | Unemployment Comp | 300 | 300 | 300 | | 400 |
| 201-2411-402.23-01 | IMRF | 12,038 | 18,921 | 17,950 | 24,176 | 18,480 |
| | Subtotal | 289,538 | 295,650 | 292,743 | 353,460 | 310,761 |
| Contracted Services | | | | | | |
| 201-2411-402.31-02 | Contracted Legal | - | - | 20,000 | 20,000 | 15,000 |
| 201-2411-402.31-05 | Prof Svcs - Other | 2,000 | 2,000 | 2,250 | 1,930 | - |
| 201-2411-402.33-02 | Landfill Fees | - | - | 1,727 | 9,698 | 14,212 |
| 201-2411-402.36-01 | Fleet Maintenance | 6,785 | 4,500 | 4,058 | 3,024 | 2,521 |
| 201-2411-402.37-01 | Demolitions | - | - | 2,930 | 3,330 | 123,347 |
| 201-2411-402.37-02 | Nuisance Abatements | - | - | 228 | 526 | 310 |
| 201-2411-402.38-01 | MICA | 2,850 | 3,000 | 2,989 | 2,989 | 6,094 |
| 201-2411-402.39-01 | Communications | 2,967 | 2,825 | 2,512 | 2,684 | 2,879 |
| 201-2411-402.39-02 | Advertising/Publishing | 2,000 | 1,852 | 783 | 891 | 1,341 |
| 201-2411-402.39-03 | Printing & Binding | 150 | 100 | 70 | 70 | 130 |
| 201-2411-402.39-04 | Travel | 2,500 | 2,500 | 123 | 199 | 1,054 |
| 201-2411-402.39-05 | Mileage Reimb | 1,700 | 1,500 | 296 | 295 | 928 |
| 201-2411-402.39-07 | Regist, Schools, Mtgs | 1,700 | 1,500 | 545 | 500 | 702 |
| 201-2411-402.39-08 | Contracted Services | 22,500 | 25,000 | 21,714 | 14,806 | 15,862 |
| | Subtotal | 45,152 | 44,777 | 60,225 | 60,942 | 184,380 |
| Commodities | | | | | | |
| 201-2411-402.41-01 | Postage | 1,000 | 2,381 | 403 | 1,225 | 816 |
| 201-2411-402.44-00 | Books & Periodicals | 1,600 | 1,500 | 1,479 | 1,488 | 160 |
| 201-2411-402.46-11 | Oper Supplies-Other | 1,500 | 200 | 677 | 1,020 | 207 |
| | Subtotal | 4,100 | 4,081 | 2,559 | 3,733 | 1,183 |
| Capital Outlay | | | | | | |
| 201-2411-402.52-08 | Controllable | 1,500 | 1,000 | 1,242 | 1,242 | - |
| | Subtotal | 1,500 | 1,000 | 1,242 | 1,242 | - |
| Miscellaneous | | | | | | |
| 201-2411-402.61-01 | Dues | 600 | 1,000 | 562 | 515 | 663 |
| 201-2411-402.61-04 | Other | 1,000 | - | 444 | 3,931 | 6,039 |
| 201-2411-402.65-02 | Space | 12,000 | 12,000 | 12,000 | 12,000 | 11,981 |
| | Subtotal | 13,600 | 13,000 | 13,006 | 16,446 | 18,683 |
| | Totals | 353,890 | 358,508 | 369,775 | 435,823 | 515,007 |

PLANNING & DEVELOPMENT FUND

NUISANCE ABATEMENT

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 | 2021/2022 | 2021/2022 | 2020/2021 | 2019/2020 |
|----------------------------|------------------------|--------------------|-------------------|---------------------|---------------|---------------|
| | | PROPOSED BUDGET | REVISED BUDGET | PROJECTED ACTUAL | YTD ACTUAL | YTD ACTUAL |
| 201-3117-403.11-01 | Regular Salary/Wages | 38,548 | 37,516 | 37,700 | - | - |
| 201-3117-403.11-03 | Sick Pay | 1,528 | 1,487 | 1,158 | - | - |
| 201-3117-403.11-04 | Holiday Pay | 2,377 | 2,314 | 2,135 | - | - |
| 201-3117-403.11-15 | Vacation Pay | 1,698 | 1,653 | 1,645 | - | - |
| 201-3117-403.21-01 | Group Insurance | 12,056 | 12,056 | 12,056 | - | - |
| 201-3117-403.21-03 | Board Paid life Ins | 91 | 91 | 91 | - | - |
| 201-3117-403.22-01 | Social Security | 2,737 | 2,664 | 2,641 | - | - |
| 201-3117-403.22-02 | Medicare | 640 | 623 | 618 | - | - |
| 201-3117-403.22-03 | Unemployment Comp | 100 | 100 | 100 | - | - |
| 201-3117-403.23-01 | IMRF | 2,729 | 4,121 | 3,821 | - | - |
| | Subtotal | 62,504 | 62,625 | 61,965 | - | - |
| Contracted Services | | | | | | |
| 201-3117-403.31-02 | Contracted Legal | 40,000 | 22,800 | 2,745 | - | - |
| 201-3117-403.33-02 | Landfill Fees | 34,000 | 30,000 | 20,641 | - | - |
| 201-3117-403.36-01 | Fleet Maintenance | 1,500 | 1,500 | 130 | - | - |
| 201-3117-403.37-01 | Demolitions | 80,000 | 55,000 | 32,976 | - | - |
| 201-3117-403.37-02 | Nuisance Abatements | 1,500 | 1,000 | 3,568 | - | - |
| 201-3117-402.38-01 | MICA | 665 | - | - | - | - |
| 201-3117-403.39-01 | Communications | 709 | 675 | 150 | - | - |
| 201-3117-403.39-02 | Advertising/Publishing | 250 | 148 | 148 | - | - |
| | Subtotal | 158,624 | 111,123 | 60,358 | - | - |
| Miscellaneous | | | | | | |
| 201-3117-403.41-01 | Postage | 1,200 | 1,200 | 747 | - | - |
| 201-3117-403.61-04 | Other | 20,000 | 16,000 | 1,501 | - | - |
| | Subtotal | 21,200 | 17,200 | 2,248 | - | - |
| | Total | 242,328 | 190,948 | 124,571 | - | - |

**PLANNING & DEVELOPMENT FUND
COMMERCIAL DEVELOPMENT**

COMMUNITY DEVELOPMENT-ADMINISTRATION

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|--------------------------------|------------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Salaries & Benefits | | | | | | |
| 201-6310-408.11-01 | Regular Salary/Wages | 210,450 | 204,894 | 200,037 | 192,813 | 189,257 |
| 201-6310-408.11-02 | Overtime | - | - | 169 | 2,348 | - |
| 201-6310-408.11-03 | Sick Pay | 2,906 | 2,828 | 2,800 | 535 | 65 |
| 201-6310-408.11-04 | Holiday Pay | 13,827 | 13,462 | 12,318 | 12,139 | 10,807 |
| 201-6310-408.11-15 | Vacation Pay | 14,371 | 13,993 | 13,556 | 7,409 | 12,478 |
| 201-6310-408.11-16 | Major Medical | - | - | 1,798 | - | - |
| 201-6310-408.11-17 | Sick Pay Buy Back | 7,274 | 6,484 | 6,929 | 6,529 | 11,608 |
| 201-6310-408.11-18 | Vac Pay Buy Back | - | - | - | - | 9,285 |
| 201-6310-408.21-01 | Group Insurance | 59,697 | 64,148 | 55,870 | 59,441 | 43,171 |
| 201-6310-408.21-03 | Board Paid Life Ins. | 365 | 365 | 347 | 241 | 232 |
| 201-6310-408.22-01 | Social Security | 15,389 | 14,983 | 14,152 | 13,191 | 14,076 |
| 201-6310-408.22-02 | Medicare | 3,599 | 3,504 | 3,310 | 3,085 | 3,292 |
| 201-6310-408.22-03 | Unemployment Comp | 400 | 400 | 400 | 400 | 400 |
| 201-6310-408.23-01 | IMRF | 15,340 | 23,175 | 21,895 | 23,626 | 20,549 |
| | Subtotal | 343,618 | 348,236 | 333,581 | 321,757 | 315,220 |
| Contractual Services | | | | | | |
| 201-6310-408.31-01 | Audit | 4,000 | 4,000 | 3,950 | 3,900 | 3,850 |
| 201-6310-408.31-04 | Engineer/Architectural | - | - | - | - | 950 |
| 201-6310-408.31-05 | Other | - | - | 200 | 200 | 8,750 |
| 201-6310-408.35-03 | R&M- Furn & Equip | - | - | - | - | - |
| 201-6310-408.36-03 | Equip & Vehicle Rental | 2,500 | 3,000 | 2,109 | 2,576 | 2,751 |
| 201-6310-408.38-01 | MICA | 19,745 | 21,136 | 21,136 | 21,136 | 15,093 |
| 201-6310-408.38-03 | Employee Bonds | - | - | 50 | 50 | - |
| 201-6310-408.39-01 | Communications | 578 | 550 | 351 | 351 | 353 |
| 201-6310-408.39-02 | Advertising/Publishing | 800 | 600 | 970 | 323 | 5,958 |
| 201-6310-408.39-03 | Printing & Binding | 200 | 200 | 70 | 70 | 950 |
| 201-6310-408.39-04 | Travel | 2,200 | 2,000 | 576 | - | 1,649 |
| 201-6310-408.39-05 | Mileage Reimb | 5,000 | 5,000 | 3,600 | 3,600 | 3,908 |
| 201-6310-408.39-07 | Regist, Schools, Mtgs | 1,500 | 1,500 | 535 | 127 | 535 |
| 201-6310-408.39-08 | Contracted Services | 22,000 | 20,240 | 16,192 | 15,520 | 15,400 |
| | Subtotal | 58,523 | 58,226 | 49,739 | 47,853 | 60,147 |
| Commodities | | | | | | |
| 201-6310-408.41-01 | Postage | 400 | (519) | 233 | 81 | 526 |
| 201-6310-408.41-02 | Office Supplies | 1,500 | 1,400 | 1,033 | 2,048 | 1,365 |
| 201-6310-408.44-00 | Books & Periodicals | 200 | 200 | 160 | 160 | - |
| 201-6310-408.45-01 | Building Supplies | - | - | - | - | - |
| 201-6310-408.46-11 | Other | - | - | - | - | - |
| | Subtotal | 2,100 | 1,081 | 1,426 | 2,289 | 1,891 |
| Capital Outlay | | | | | | |
| 201-6310-408.52-08 | Controllable | - | - | - | - | - |
| Miscellaneous | | | | | | |
| 201-6310-408.61-01 | Dues | 1,000 | 1,000 | 932 | 775 | 775 |
| 201-6310-408.61-04 | Other | 800 | 600 | 950 | 316 | 301 |
| 201-6310-408.65-01 | Administrative | - | - | - | - | - |
| 201-6310-408.65-02 | Space | 12,000 | 12,000 | 12,000 | 12,000 | 11,981 |
| | Subtotal | 13,800 | 13,600 | 13,882 | 13,091 | 13,057 |
| | Totals | 418,041 | 421,143 | 398,628 | 384,990 | 390,315 |

**PLANNING & DEVELOPMENT FUND
COMMERCIAL DEVELOPMENT**

PLANNING COMMISSION

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|-----------------------------|------------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Contractual Services | | | | | | |
| 201-6315-408.31-05 | Other | - | - | - | - | - |
| 201-6315-408.39-02 | Advertising/Publishing | 6,000 | 6,000 | 2,977 | 4,238 | 4,864 |
| 201-6315-408.39-03 | Printing/Binding | - | - | - | - | - |
| 201-6315-408.39-08 | Contracted Services | 500 | 500 | 275 | 400 | 350 |
| | Subtotal | 6,500 | 6,500 | 3,252 | 4,638 | 5,214 |
| Commodities | | | | | | |
| 201-6315-408.41-01 | Postage | 500 | 500 | 31 | 261 | 95 |
| 201-6315-408.41-02 | Office Supplies | - | - | - | - | - |
| | | 500 | 500 | 31 | 261 | 95 |
| Miscellaneous | | | | | | |
| 201-6315-408-61-04 | Other | 2,300 | 2,200 | 1,775 | 1,775 | 1,420 |
| | Subtotal | 2,300 | 2,200 | 1,775 | 1,775 | 1,420 |
| | Totals | 9,300 | 9,200 | 5,058 | 6,674 | 6,729 |

**PLANNING & DEVELOPMENT FUND
COMMUNITY DEVELOPMENT**

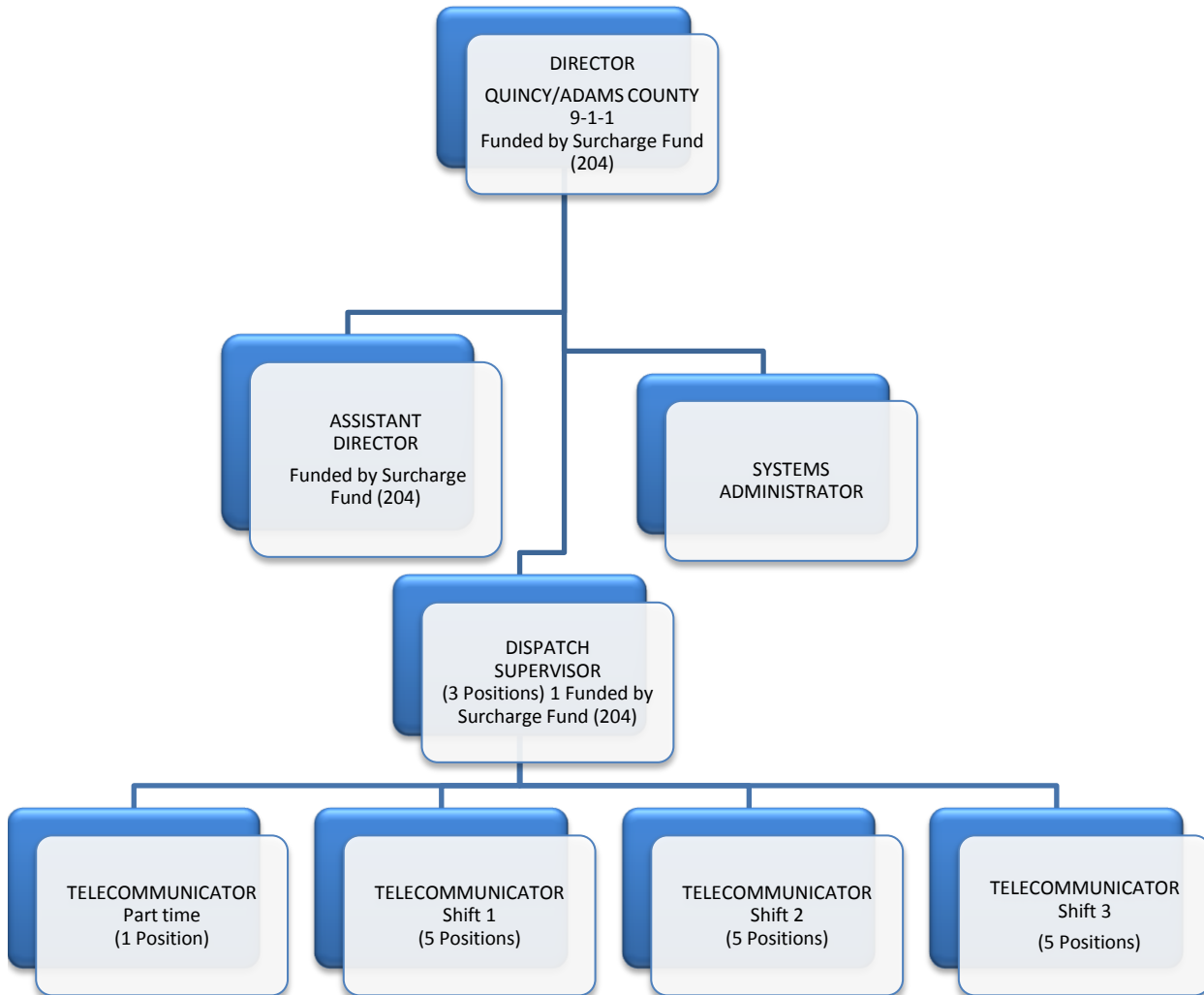
HISTORIC PRESERVATION COMMISSION

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|--------------------------------|------------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Salaries & Benefits | | | | | | |
| 201-6316-408.12-01 | Temporary Salary/Wages | - | - | - | - | 2,064 |
| 201-6316-408.22-01 | Social Security | - | - | - | - | 128 |
| 201-6316-408.22-02 | Medicare | - | - | - | - | 30 |
| | Subtotal | - | - | - | - | 2,222 |
| Contractual Services | | | | | | |
| 201-6316-408.39-02 | Advertising/Publishing | 300 | 100 | - | - | - |
| 201-6316-408.39-03 | Printing & Binding | 1,000 | 1,200 | - | - | 6,142 |
| 201-6316-408.39-04 | Travel | - | - | - | - | - |
| 201-6316-408.39-05 | Mileage Reimb | - | - | - | - | - |
| 201-6316-408.39-07 | Regist, Schools, Mtgs | - | - | - | - | - |
| 201-6316-408.39-08 | Contracted Services | 500 | 300 | - | - | 300 |
| | Subtotal | 1,800 | 1,600 | - | - | 6,442 |
| Commodities | | | | | | |
| 201-6316-408.41-01 | Postage | 250 | 100 | 264 | 238 | 4 |
| 201-6316-408.44-00 | Books/Periodicals | - | - | - | - | - |
| 201-6316-408.46-11 | Other | - | - | - | - | - |
| | Subtotal | 250 | 100 | 264 | 238 | 4 |
| Miscellaneous | | | | | | |
| 201-6316-408.61-01 | Dues | - | - | - | - | - |
| 201-6316-408.61-04 | Other | 2,000 | 2,385 | 1,109 | (1,264) | (145) |
| | Subtotal | 2,000 | 2,385 | 1,109 | (1,264) | (145) |
| | Totals | 4,050 | 4,085 | 1,373 | (1,026) | 8,523 |

**PLANNING & DEVELOPMENT
COMMUNITY DEVELOPMENT**

BOARD OF APPEALS

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|-----------------------------|------------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Contractual Services | | | | | | |
| 201-6317-408.39-02 | Advertising/Publishing | 2,000 | 2,000 | 1,274 | 1,797 | - |
| Miscellaneous | | | | | | |
| 201-6317-408.61-04 | Other | 1,000 | 800 | 426 | 568 | - |
| | Totals | 3,000 | 2,800 | 1,700 | 2,365 | - |



PURPOSE

Quincy/Adams County 9-1-1 Center is an inter-governmental agency of both the City of Quincy and Adams County. The oversight authority is the City of Quincy and Adams County Joint Emergency Telephone System Board (ETSB) that consists of nine members: three city aldermen, one county board member, Quincy Police Chief, Fire Chief of the Adams County Rural Fire Protection District Association, Adams County EMS Chief, PSAP Representative, and a public member. City of Quincy Alderman Mike Farha is the current ETSB Chairman. 9-1-1 Director Jessica Douglas is the Chief Executive for Quincy/Adams County 9-1-1 System and reports directly to the ETSB. The 9-1-1 Director functions as a department head in both the city and county governments. Funding is provided by the Illinois ETSA surcharge and local revenue from the City of Quincy (60%) and Adams County (40%).

GOALS/OBJECTIVES

Objective. It is the objective of the Quincy/Adams County 9-1-1 Communication Center Public Safety Answering Point (PSAP) to provide the citizens of the City of Quincy and Adams County with the most efficient emergency communications possible.

In public safety dispatching, the immediacy of many incidents cannot be overemphasized. Speedy communications can mean the difference between capturing a suspect and letting him get away, preventing a major fire and letting one escalate, or even life and death. Further, accuracy in communication is of utmost importance. Achievement of both speed and accuracy is the mark of successful public safety dispatching.

Goals. There are two primary goals for effective and efficient 9-1-1 dispatching:

- 1) To provide 24-hour per day availability for receiving 9-1-1 and other public safety calls and dispatching law enforcement, fire protection, and emergency medical and ambulance services as needed.
- 2) To provide an effective and efficient system that processes incoming calls and, as necessary, dispatch response units in an accurate and speedy manner.

These goals emphasize the need for emergency communications to be available to callers at all times, day or night, throughout the year, and to focus on two essential features of dispatching: doing the job well and doing it quickly.

PAST YEAR HIGHLIGHTS

Calls

| | |
|----------------------------|--------|
| Total 9-1-1 Calls: | 28,232 |
| Total Non-Emergency Calls: | 60,774 |
| Total Alarm Line Calls: | 2,925 |

CAD Incidents

| | |
|-------------------------------|--------|
| Quincy Police Department: | 29,153 |
| Quincy Fire Department: | 4,423 |
| Adams County Sheriff Dept: | 10,351 |
| Adams County Ambulance: | 9,274 |
| Tri-township Fire Department: | 633 |
| Rural Fire Departments: | 347 |

BUDGET SUMMARY

Fund 202 is comprised primarily of personnel costs for 18 full-time and 3 part-time employees. The annual software license and maintenance fee for the 911/QPD/ACSD Records Management System (RMS) and personnel uniform costs are also part of the budget submission as they are not allowable ETSA fund expenses.

REVENUE SUMMARY

| ACCOUNT DESCRIPTION | 2022/2023 | % Change | 2021/2022 | 2021/2022 | 2020/2021 |
|---------------------|------------------|---------------|------------------|------------------|------------------|
| | PROPOSED BUDGET | | REVISED BUDGET | PROJECTED ACTUAL | YTD ACTUAL |
| Cures Grant | - | | - | - | 172,770 |
| Adams County | 498,766 | -4.54% | 522,492 | 371,473 | 472,069 |
| General Fund | 748,149 | -4.54% | 783,738 | 508,000 | 473,500 |
| Total | 1,246,915 | -4.54% | 1,306,230 | 879,473 | 1,118,339 |

EXPENSE SUMMARY

| ACCOUNT NUMBER | 2022/2023 | % Change | 2021/2022 | 2021/2022 | 2020/2021 |
|----------------------|------------------|---------------|------------------|------------------|------------------|
| | PROPOSED BUDGET | | REVISED BUDGET | PROJECTED ACTUAL | YTD ACTUAL |
| Salaries & Benefits | 1,218,879 | -0.71% | 1,227,648 | 857,705 | 1,094,962 |
| Contractual Services | 21,420 | -5.15% | 22,582 | 20,703 | 21,403 |
| Commodities | 2,000 | | 2,000 | 1,551 | 1,845 |
| Miscellaneous | 4,616 | | 54,000 | - | - |
| Totals | 1,246,915 | -4.54% | 1,306,230 | 879,959 | 1,118,210 |

STAFFING

| | FY 2023 PROPOSED | FY 2022 ACTUAL | FY 2021 ACTUAL | FY 2020 ACTUAL |
|---------------------|------------------|----------------|----------------|----------------|
| Full Time Positions | 18 | 18 | 18 | 21 |
| Part Time Positions | 3 | 3 | 1 | 1 |

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|--------------------------------|------------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| 202-0000-342.09-00 | Other Reimb | - | - | - | - | - |
| 202-0000-381.03-06 | CURES grant | - | - | - | 172,770 | - |
| 202-0000-382.01-01 | Public Reimbursements | - | - | - | - | - |
| 202-0000-382.01-01 | Adams County | 498,766 | 522,492 | 371,473 | 472,069 | 455,612 |
| 202-0000-391.01-01 | General Fund | 748,149 | 783,738 | 508,000 | 473,500 | 739,800 |
| | Total | 1,246,915 | 1,306,230 | 879,473 | 1,118,339 | 1,195,412 |
| Salaries & Benefits | | | | | | |
| 202-2310-402.11-01 | Regular Salary/Wages | 686,791 | 662,221 | 460,379 | 587,094 | 653,535 |
| 202-2310-402.11-02 | Overtime | 85,000 | 85,000 | 84,925 | 69,522 | 65,851 |
| 202-2310-402.11-03 | Sick Pay | 23,703 | 17,742 | 21,151 | 21,402 | 16,370 |
| 202-2310-402.11-04 | Holiday Pay | 36,565 | 36,363 | 27,413 | 29,438 | 39,415 |
| 202-2310-402.11-15 | Vacation Pay | 36,235 | 43,317 | 24,089 | 37,983 | 39,618 |
| 202-2310-402.11-17 | Sick Pay Buy Back | 5,851 | 8,514 | 19,049 | 12,759 | 5,759 |
| 202-2310-402.11-18 | Vac Pay Buy Back | 3,901 | 3,681 | 12,146 | 6,683 | 2,526 |
| 202-2310-402.11-19 | Personal Day Pay | 3,278 | 2,890 | 2,290 | 3,440 | 2,752 |
| 202-2310-402.11-20 | Personal Day Buy Back | 2,498 | 2,897 | 1,951 | 1,542 | 2,771 |
| 202-2310-402.21-01 | Group Insurance | 204,236 | 207,817 | 92,243 | 179,323 | 206,185 |
| 202-2310-402.21-03 | Board Paid Life Ins. | 1,547 | 1,547 | 1,062 | 1,082 | 1,208 |
| 202-2310-402.22-01 | Social Security | 54,797 | 53,483 | 39,130 | 46,080 | 48,716 |
| 202-2310-402.22-02 | Medicare | 12,815 | 12,508 | 9,151 | 10,777 | 11,393 |
| 202-2310-402.22-03 | Unemployment Comp | 1,800 | 1,700 | 1,700 | 2,100 | 2,100 |
| 202-2310-402.23-01 | IMRF | 54,620 | 82,726 | 57,849 | 81,023 | 71,314 |
| 202-2310-402.23-07 | 911 IAM National Pen | 5,242 | 5,242 | 3,177 | 4,714 | 4,716 |
| | Subtotal | 1,218,879 | 1,227,648 | 857,705 | 1,094,962 | 1,174,229 |
| Contractual Services | | | | | | |
| 202-2310-402.35-03 | R&M- Furniture & Equip | 12,000 | 12,000 | 10,121 | 10,821 | 10,672 |
| 202-2310-402.38-01 | MICA | 9,420 | 10,582 | 10,582 | 10,582 | 10,554 |
| 202-2310-402.39-01 | Communications | - | - | - | - | - |
| | Subtotal | 21,420 | 22,582 | 20,703 | 21,403 | 21,226 |
| Commodities | | | | | | |
| 202-2310-402.45-03 | Equip Consumable | - | - | - | - | - |
| 202-2310-402.47-01 | Clothing/Uniforms | 2,000 | 2,000 | 1,551 | 1,845 | - |
| | Subtotal | 2,000 | 2,000 | 1,551 | 1,845 | - |
| Miscellaneous | | | | | | |
| 202-2310-402.61-99 | Contingency | 4,616 | 54,000 | - | - | - |
| | Subtotal | 4,616 | 54,000 | - | - | - |
| | Totals | 1,246,915 | 1,306,230 | 879,959 | 1,118,210 | 1,195,455 |

FUND 203 HOUSING RESOURCE FUND

SUMMARY

The City Council allocated \$1,000,000 in FY2022 from General Fund reserves to fund the Small Rental Rehab Program. The purpose of the SRRP is to expand the availability of safe, decent, and affordable housing for individuals or families. The City offers financial assistance to owners/developers/etc. to renovate, convert, or construct small rental properties (four units or fewer) west of 18th Street within the city limits. The expectation is that \$250,000 would be available to fund 12 rental unit renovations each year. In addition, the units would be renovated and brought up to building code standards.

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|--------------------|-------------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Revenues | | | | | | |
| 203-0000-331.01-01 | Deposit Accounts | 7,000 | 100 | 552 | 337 | 1,083 |
| 203-0000-342.09-00 | Miscellaneous Other | - | - | - | - | - |
| 203-0000-361.05-02 | Admin Fees | - | 2,000 | - | - | - |
| 203-0000-363.09-01 | Cost Share -Admin | - | - | - | 14,375 | - |
| 203-0000-391.01-01 | Transfers from Bank "1" | - | 1,000,000 | 1,000,000 | - | - |
| | Totals | 7,000 | 1,002,100 | 1,000,552 | 14,712 | 1,083 |

EXPENDITURE DETAIL

Contractual Services

| | | | | | | |
|--------------------|-------------------------|--------------|--------------|----------|----------|-----------|
| 203-6313-408.31-02 | Prof Svcs-Legal | 3,000 | 1,000 | - | - | - |
| 203-6313-408.31-04 | Prof Svcs-Eng/Architect | 1,000 | 1,000 | - | - | - |
| 203-6313-408.31-05 | Prof Svcs-Other | - | 2,000 | - | - | - |
| 203-6313-408.35-01 | R&M- Building | - | - | - | - | 71 |
| 203-6313-408.35-06 | R&M - Infrastructure | - | - | - | - | - |
| | Subtotal | 4,000 | 4,000 | - | - | 71 |

Loans

| | | | | | | |
|--------------------|---------------------------|---------|---------|---|---|---|
| 203-6313-408.63-05 | SRRP 5 yr Forgivable Loan | 250,000 | 250,000 | - | - | - |
|--------------------|---------------------------|---------|---------|---|---|---|

Maintenance

| | | | | | | |
|--------------------|-------|---|-------|---|---|---|
| 203-6313-408.61-04 | Other | - | 1,000 | - | - | - |
|--------------------|-------|---|-------|---|---|---|

Transfers

| | | | | | | |
|--------------------|--------------------------|----------|----------|----------|---------------|---------------|
| 203-1801-491.62-02 | Planning & Develop | - | - | - | 10,000 | 15,000 |
| 203-1802-408.62-96 | Two Rivers Regional Cncl | - | - | - | - | - |
| | Subtotal | - | - | - | 10,000 | 15,000 |

| | | | | | | |
|--|---------------|----------------|----------------|----------|---------------|---------------|
| | Totals | 254,000 | 255,000 | - | 10,000 | 15,071 |
|--|---------------|----------------|----------------|----------|---------------|---------------|

PURPOSE

The City of Quincy and Adams County Joint Emergency Telephone System Board (ETSB) receives monthly revenue from the Illinois State 9-1-1 surcharge for Fund 204. Fund 204 earmarks a portion for operating expenses: the balance of the revenue is allotted for capital saving for capital equipment purchases in accordance with the Emergency Telephone System Board's long-range Capital Equipment Replacement Plan.

GOALS/OBJECTIVES

Allocate surcharge funding for capital projects and allowable operational expenses per Emergency Telephone Systems Act. (ETSA)

BUDGET SUMMARY

The capital outlay is planned as follows: \$220,513 for an updated county-wide aerial imagery GIS layer (cost to be reimbursed by Illinois State Police NG911 Grant Program), \$25,000 for lamResponding subscription for 11 fire agencies, \$3,000 for printers, \$6,000 for RMS server upgrade, and \$5,000 for CAD server upgrade. \$732,921 will go towards operational expenses.

REVENUE SUMMARY

| DESCRIPTION | 2022/2023 PROPOSED BUDGET | % Change | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL |
|--------------|---------------------------------|---------------|--------------------------------|----------------------------------|----------------------------|
| Taxes | 900,000 | 0.00% | 900,000 | 948,994 | 963,255 |
| Other | - | | - | 20 | - |
| Interest | 10,800 | 0.00% | 10,800 | 7,752 | 12,431 |
| Grants | 220,513 | | - | 117,334 | 147,248 |
| Total | 1,131,313 | 24.21% | 910,800 | 1,074,100 | 1,122,934 |

EXPENSE SUMMARY

| ACCOUNT NUMBER | 2022/2023 PROPOSED BUDGET | % Change | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL |
|----------------------|---------------------------------|--------------|--------------------------------|----------------------------------|----------------------------|
| Salaries & Benefits | 369,031 | -0.82% | 372,097 | 349,175 | 331,065 |
| Contractual Services | 319,130 | 1.82% | 313,430 | 286,469 | 141,541 |
| Commodities | 23,700 | 0.00% | 23,700 | 18,303 | 19,601 |
| Capital Outlay | 2,121,879 | 6.32% | 1,995,673 | 269,149 | 150,432 |
| Miscellaneous | 20,640 | 249.83% | 5,900 | 481 | 296 |
| Totals | 2,854,380 | 5.30% | 2,710,800 | 923,577 | 642,935 |

STAFFING

| | FY 2023 PROPOSED | FY 2022 PROPOSED | FY 2021 ACTUAL | FY 2020 ACTUAL |
|----------------------------|---------------------|---------------------|-------------------|-------------------|
| Full Time Positions | 4 | 3 | 1 | 1 |

FUND 204 9-1-1 SURCHARGE FUND

SUMMARY

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|-----------------------|--------------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Revenue Detail | | | | | | |
| 204-0000-314.02-08 | IL State 9-1-1 Surcharge | 900,000 | 900,000 | 948,994 | 963,255 | 983,512 |
| 204-0000-331.01-01 | Interest Income | 10,800 | 10,800 | 7,752 | 12,431 | 27,444 |
| 204-0000-342.09-00 | Other | - | - | 20 | - | 72 |
| 204-0000-381.03-06 | CURES grant | - | - | - | 60,664 | - |
| 204-0000-382.02-01 | State Grants | 220,513 | - | 117,334 | 86,584 | - |
| | Totals | 1,131,313 | 910,800 | 1,074,100 | 1,122,934 | 1,011,028 |

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|--------------------------------|-----------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Expense Detail | | | | | | |
| Salaries & Benefits | | | | | | |
| 204-2310-402.11-01 | Regular Salary/Wages | 223,426 | 219,405 | 210,132 | 208,127 | 135,039 |
| 204-2310-402.11-03 | Sick Pay | - | - | 7,965 | - | - |
| 204-2310-402.11-04 | Holiday Pay | 11,724 | 11,513 | 12,508 | 10,740 | 6,989 |
| 204-2310-402.11-15 | Vacation Pay | 18,860 | 18,533 | 17,971 | 17,081 | 9,813 |
| 204-2310-402.11-17 | Sick Pay Buy Back | 11,722 | 11,005 | 2,805 | 3,982 | 10,135 |
| 204-2310-402.11-18 | Vacation Pay Buy Back | 4,805 | 4,805 | - | - | 6,221 |
| 204-2310-402.11-19 | Personal Day Pay | - | - | 443 | 54 | - |
| 204-2310-402.11-20 | Personal Day Buy Back | 1,954 | 1,919 | 1,508 | 1,866 | 1,688 |
| 204-2310-402.21-01 | Group Insurance | 58,091 | 58,091 | 54,387 | 46,099 | 30,460 |
| 204-2310-402.21-03 | Board Paid Life Ins. | 364 | 364 | 347 | 265 | 162 |
| 204-2310-402.22-01 | Social Security | 16,894 | 16,565 | 14,383 | 13,850 | 9,821 |
| 204-2310-402.22-02 | Medicare | 3,951 | 3,874 | 3,764 | 3,639 | 2,297 |
| 204-2310-402.22-03 | Unemployment Comp | 400 | 400 | - | - | 325 |
| 204-2310-402.23-01 | IMRF | 16,840 | 25,623 | 22,962 | 25,362 | 21,455 |
| | Subtotal | 369,031 | 372,097 | 349,175 | 331,065 | 234,405 |

| | | | | | | |
|-----------------------------|------------------------|----------------|----------------|----------------|----------------|----------------|
| Contractual Services | | | | | | |
| 204-2310-402.31-01 | Audit | 2,000 | 2,000 | 1,975 | 1,950 | 1,925 |
| 204-2310-402.31-02 | Contracted Legal | 2,000 | 2,000 | - | - | - |
| 204-2310-402.34-03 | Custodial | 3,250 | 3,250 | 3,750 | 2,750 | 3,000 |
| 204-2310-402.35-01 | R&Maint-Building | 21,300 | 21,300 | 6,531 | 14,190 | 31,098 |
| 204-2310-402.35-03 | R& Maint-Office Equip | 127,000 | 161,000 | 168,849 | 91,750 | 104,238 |
| 204-2310-402.38-01 | MICA | 9,080 | 9,500 | 9,500 | 9,500 | 9,488 |
| 204-2310-402.39-01 | Communications | 23,000 | 22,880 | 20,963 | 18,086 | 19,827 |
| 204-2310-402.39-02 | Advertising/Publishing | 500 | 500 | - | - | 249 |
| 204-2310-402.39-03 | Printing/Binding | 1,000 | 1,000 | 1,209 | 633 | 329 |
| 204-2310-402.39-04 | Travel/Lodging | 2,000 | 2,000 | 356 | - | 1,691 |
| 204-2310-402.39-05 | Mileage Reimb | 2,000 | 2,000 | 846 | 1,127 | 1,491 |
| 204-2310-402.39-07 | Regist,Schools,Mtgs | 6,000 | 6,000 | 2,490 | 1,555 | 4,699 |
| 204-2310-402.39-08 | Contracted Services | 120,000 | 80,000 | 70,000 | - | - |
| | Subtotal | 319,130 | 313,430 | 286,469 | 141,541 | 178,035 |

FUND 204 9-1-1 SURCHARGE FUND

SUMMARY

| | | 2022/2023 | 2021/2022 | 2021/2022 | 2020/2021 | 2019/2020 |
|-----------------------|-------------------------|------------------|------------------|----------------|----------------|----------------|
| | | PROPOSED | REVISED | PROJECTED | YTD | YTD |
| | | BUDGET | BUDGET | ACTUAL | ACTUAL | ACTUAL |
| Commodities | | | | | | |
| 204-2310-402.41-01 | Postage | 200 | 200 | 23 | 146 | 198 |
| 204-2310-402.41-02 | Office Supplies | 4,000 | 4,000 | 686 | 1,579 | 2,028 |
| 204-2310-402.42-02 | Electricity | 18,000 | 18,000 | 16,952 | 16,779 | 16,268 |
| 204-2310-402.45-02 | Custodial | 1,500 | 1,500 | 542 | 1,049 | 884 |
| 204-2310-402.45-03 | Equipment Console | - | - | 100 | 38 | 66 |
| 204-2310-402.45-04 | Equip Replacement Parts | - | - | - | 10 | - |
| 204-2310-402.47-01 | Clothing/Uniforms | - | - | - | - | 1,872 |
| | Subtotal | 23,700 | 23,700 | 18,303 | 19,601 | 21,316 |
| Capital Outlay | | | | | | |
| 204-2310-402.52-02 | Buildings | - | - | 16,830 | - | - |
| 204-2310-402.52-03 | Improv other than Bldgs | - | - | - | - | - |
| 204-2310-402.52-04 | Office Equipment | 2,121,879 | 1,995,673 | 247,989 | 105,647 | 253,023 |
| 204-2310-402.52-05 | Machinery & Equip | - | - | - | - | - |
| 204-2310-402.52-08 | Controllable | - | - | 4,330 | 44,785 | 26,902 |
| | Subtotal | 2,121,879 | 1,995,673 | 269,149 | 150,432 | 279,925 |
| Miscellaneous | | | | | | |
| 204-2310-402.61-04 | Misc/other | 400 | 400 | 481 | 296 | 177 |
| 204-2310-402.61-99 | Contingency | 20,240 | 5,500 | - | - | - |
| | Subtotal | 20,640 | 5,900 | 481 | 296 | 177 |
| | Totals | 2,854,380 | 2,710,800 | 923,577 | 642,935 | 713,858 |

PURPOSE

The Franchise Fee "Green Energy" Fund was created in FY 2012 following passage of a resolution on March 7, 2011. The Ameren Illinois electric and gas franchise fees are the source of revenue for this fund. The current Ameren agreement expires 12/31/2051. The resolution commits the revenues as follows: 1) To fund utility costs that were once considered "utility credits" 2) use 50% of the balance to fund energy efficiency related improvements to city facilities and 3) use 50% of the balance to pay down the city hall's HVAC debt, fund city pension liabilities, and pay down other city bond indebtedness.

BUDGET SUMMARY

During FY 2022, the Franchise Fee "Green Energy" fund transferred over \$500,000 to the General Fund to be used for police/fire pensions and \$60,220 to reimburse for utility credits. Based on the contract negotiated in FY 2021, we anticipate revenues to stay around \$500,220 for the remaining 28 years of the contract.

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|-----------------------|------------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Revenues | | | | | | |
| 205-0000-313.04-00 | Franchise Fees/Ameren | 500,220 | 500,220 | 500,220 | 464,439 | 451,959 |
| 205-0000-331.01-01 | Interest Income | 1,300 | 2,000 | 1,274 | 1,841 | 3,456 |
| | Totals | 501,520 | 502,220 | 501,494 | 466,280 | 455,415 |
| Capital Outlay | | | | | | |
| 205-1899-401.52-02 | Buildings | - | - | - | - | - |
| 205-1899-401.52-05 | Machinery & Equipment | - | - | - | - | - |
| | Subtotal | - | - | - | - | - |
| Transfers | | | | | | |
| 205-1801-491.62-01 | Transfer to Gen Fund | 500,250 | 500,250 | 500,250 | 462,511 | 428,959 |
| 205-1801-491.62-19 | Transfer-Hydro Bond Fd | - | - | - | - | - |
| 205-1801-491.62-21 | 2013B HVAC Proj Pymt | - | - | - | - | 23,000 |
| | Totals | 500,250 | 500,250 | 500,250 | 462,511 | 451,959 |

FUND 210 MOTOR FUEL TAX

SUMMARY

PURPOSE

The City expects to receive \$1,600,000 in Motor Fuel Tax (MFT) Funds to be used for street maintenance, street repair and construction material. Major annual MFT Projects include asphalt resurfacing, chip seal resurfacing and pavement crack sealing. Reconstruction of street intersections and major street sections are also funded by MFT Funds.

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|--------------------|------------------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Revenues | | | | | | |
| 210-0000-314.02-09 | Motor Vehicle Fuel Tax | 1,600,000 | 1,560,000 | 1,612,728 | 1,441,483 | 1,468,852 |
| 210-0000-331.01-01 | Interest Income | 10,000 | 10,000 | 7,154 | 10,433 | 25,941 |
| 210-0000-342.09-00 | Misc Revenue/Other | - | - | 32,835 | - | - |
| 210-0000-381.02-02 | Rebuild Illinois Grant | 446,312 | 892,695 | 892,625 | 1,338,937 | - |
| 210-0000-383.02-01 | State Gov-Operating Gra | - | - | - | - | - |
| 210-0000-383.02-02 | State Gov-Infracr Grant | - | - | 64,000 | - | - |
| 210-0000-391-01-05 | Trnfr from Traffic Signal Fd | - | - | 21,400 | - | - |
| | Totals | 2,056,312 | 2,462,695 | 2,630,742 | 2,790,853 | 1,494,793 |

EXPENDITURE DETAIL

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|-----------------------------|---------------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Contractual Services | | | | | | |
| 210-3713-403.31-04 | Engineer/Architectural | 100,000 | 126,000 | 102,502 | 2,500 | - |
| 210-3713-403.31-05 | Prof Services/Other | - | - | - | 2,172 | 12,828 |
| 210-3713-403.35-05 | R&M-Other | - | - | 985 | - | - |
| 210-3713-403.35-06 | R&M-Infrastructure | 50,000 | 80,000 | - | 168,579 | 58,020 |
| 210-3713-403.39-02 | Advertising/Publishing | 1,900 | 2,100 | 896 | 1,000 | 764 |
| 210-3713-403.39-08 | Contracted Services | - | - | - | - | - |
| | Subtotal | 151,900 | 208,100 | 104,383 | 174,251 | 71,612 |
| Commodities | | | | | | |
| 210-3713-403.46-01 | Concrete | 74,200 | 69,200 | 6,597 | 21,063 | 37,732 |
| 210-3713-403.46-02 | Asphalt | 71,400 | 62,200 | 47,275 | 32,006 | 28,479 |
| 210-3713-403.46-03 | Sand, Stone, Gravel | 3,000 | 3,000 | - | 784 | - |
| 210-3713-403.46-04 | Salt & Cinders | 240,000 | 240,000 | 245,418 | 172,361 | 209,020 |
| 210-3713-403.46-05 | Chemicals | - | - | - | - | - |
| 210-3713-403.46-11 | Other | 45,000 | 47,500 | 4,515 | 3,309 | - |
| | Subtotal | 433,600 | 421,900 | 303,805 | 229,523 | 275,231 |
| Capital Outlay | | | | | | |
| 210-3713-403.52-01 | Land | - | - | - | - | - |
| 210-3713-403.53-02 | Streets-Replacement | 3,524,765 | 2,790,322 | 2,527,802 | 980,392 | 622,303 |
| 210-3713-403.53-04 | Traffic Signals | 80,000 | - | 21,400 | 21,400 | 4,571 |
| 210-3713-403.53-09 | Infrastructure-Other | - | - | 130,791 | - | - |
| 210-3713-403.53-10 | Rebuild Illinois Projects | 1,021,862 | 1,339,008 | 1,264,627 | - | - |
| | Subtotal | 4,626,627 | 4,129,330 | 3,944,620 | 1,001,792 | 626,874 |
| Miscellaneous | | | | | | |
| 210-3713-403-61-08 | Bad Debt Expense | - | - | - | - | - |
| | Totals | 5,212,127 | 4,759,330 | 4,352,808 | 1,405,566 | 973,717 |

FUND 211 TRAFFIC SIGNAL FUND

SUMMARY

PURPOSE

The Traffic Signal Fund was established to account for construction, maintenance and operation of traffic signals in the City. The Traffic Signal Fund receives revenue from Illinois Department of Transportation for cost sharing of operation and maintenance of traffic signals on state routes. There is also insurance reimbursements which occur when private entities damage traffic signals.

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|-----------------------------|------------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Revenues | | | | | | |
| 211-0000-331.01-01 | Interest Income | 200 | 1,500 | 272 | 429 | 2,684 |
| 211-0000-342.09-00 | Other | 10,000 | 500 | 10,699 | 4,464 | 157 |
| 211-0000-362.03-02 | Signs/Posts/Signals | 10,000 | 3,000 | 11,141 | 20,785 | 12,112 |
| 211-0000-383.02-01 | State Operating Grants | 15,000 | 15,000 | 12,613 | 33,649 | 26,814 |
| | Totals | 35,200 | 20,000 | 34,725 | 59,327 | 41,767 |
| Expenses | | | | | | |
| Contractual Services | | | | | | |
| 211-3715-403.35-02 | R&M/Mach & Equip | 2,500 | 2,500 | 178 | 120 | 7,735 |
| 211-3715-403.35-05 | R&M/ Other | 2,500 | - | 6,335 | 3,205 | - |
| 211-3715-403.35-06 | R&M/ Infrastructure | 15,000 | 15,000 | 1,269 | 11,361 | 4,318 |
| 211-3715-403.36-01 | Fleet Maintenance | 4,500 | 2,000 | 2,979 | 2,590 | 2,156 |
| 211-3715-403.36-03 | Equipment & Vehicle | | - | - | | - |
| 211-3715-403.36-05 | Vehicle Replacement | 9,540 | 9,540 | 9,781 | - | - |
| 211-3715-403.39-01 | Communications | 1,150 | 1,150 | 990 | 1,028 | 1,135 |
| 211-3715-403.39-04 | Travel | 500 | 500 | - | - | - |
| 211-3715-403.39-05 | Mileage Reimb | 250 | 300 | - | - | 144 |
| 211-3715-403.39-07 | Regist, Schools, Mtgs | 250 | 250 | - | - | - |
| | Subtotal | 36,190 | 31,240 | 21,532 | 18,304 | 15,488 |
| Commodities | | | | | | |
| 211-3715-403.45-01 | Building Supplies | 100 | 100 | - | - | 15 |
| 211-3715-403.45-03 | Equip Consumable | 500 | 1,000 | 104 | 91 | 116 |
| 211-3715-403.45-04 | Equip Replace Parts | 9,500 | 1,000 | 3,845 | 15,369 | 14,273 |
| 211-3715-403.45-05 | Small Tools/Equip | 1,000 | 1,000 | 338 | 470 | 1,060 |
| 211-3715-403.46-11 | Other | 17,000 | 15,500 | 11,034 | 4,593 | 1,035 |
| | Subtotal | 28,100 | 18,600 | 15,321 | 20,523 | 16,499 |
| Capital Outlay | | | | | | |
| 211-3715-403.52-06 | Vehicles | - | - | - | 74,705 | 36,941 |
| 211-3715-403.52-08 | Controllable | - | - | - | - | - |
| | Subtotal | - | - | - | 74,705 | 36,941 |
| Miscellaneous | | | | | | |
| 211-3715-403.61-04 | Other | 500 | 500 | - | - | - |
| 211-3715-491.62.-05 | Motor Fuel Tax Fund | - | - | 21,400 | - | - |
| | Totals | 64,790 | 50,340 | 58,253 | 113,532 | 68,928 |

FUND 212 TOWN ROAD TAX FUND

SUMMARY

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|-----------------------------|-------------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Revenues | | | | | | |
| 212-0000-312.10-00 | Town Road District Levy | 6,000 | 4,500 | 5,852 | 4,707 | 4,553 |
| 212-0000-331.01-01 | Interest Income | 750 | 1,000 | 370 | 749 | 2,003 |
| | Totals | 6,750 | 5,500 | 6,222 | 5,456 | 6,556 |
| Expenses | | | | | | |
| Contractual Services | | | | | | |
| 212-1899-403.35-06 | R & M/Infrastructure | - | - | - | - | - |
| Capital Outlay | | | | | | |
| 212-1899-403.52-03 | Improv other than Bldgs | - | - | - | - | - |
| 212-1899-403.53-02 | Streets-Replacement | 100,000 | 83,900 | 17,546 | 17,546 | - |
| | Subtotal | 100,000 | 83,900 | 17,546 | 17,546 | - |
| Miscellaneous | | | | | | |
| 212-1899-403.61-04 | Other | - | - | - | - | - |
| | Totals | 100,000 | 83,900 | 17,546 | 17,546 | - |

PURPOSE

The Economic Growth Fund was established on December 19, 2020 by City Council Ordinance 9391. The City imposed a 1% Food and Beverage Tax effective May 1, 2020. However, due to the pandemic shut down, the revenues were not collected until January 2021. The ordinance includes a sunset on April 30, 2025. All revenues derived from the tax shall be used to spur Economic Development initiatives in Quincy.

BUDGET SUMMARY

Projects include:

- North Star Strategic Marketing Contract
- QACVB Tourism Marketing Contract
- NextSite Retail Recruitment Contract
- Vacant Anchor Retail Program
- Bet on Q Entertainment Underwriting
- Hotel Development Program
- Quincy Workforce Relocation Assistance Program (Q-WRAP)

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|---------------------------|---------------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Revenues | | | | | | |
| 213-0000-314.01-04 | Food & Beverage Tax | 1,500,000 | 1,000,000 | 1,507,890 | 318,141 | |
| 213-0000-331.01-01 | Deposit Accounts | 2,000 | 5,000 | 2,784 | 330 | |
| 213-0000-342.09-00 | Other | - | - | 925 | - | |
| | Total | 1,502,000 | 1,005,000 | 1,511,599 | 318,471 | - |
| Expenditure Detail | | | | | | |
| 213-6313-408.31-05 | Other | - | 80,000 | 15,000 | 15,000 | - |
| 213-6313-408.39-04 | Travel | - | 10,000 | - | - | - |
| 213-6313-408.39-08 | Contracted Services | 315,000 | 364,360 | 314,310 | 2,522 | - |
| | Subtotal | 315,000 | 454,360 | 329,310 | 17,522 | - |
| 213-6313-408.61-04 | Miscellaneous Other | - | 195,640 | 275 | - | - |
| 213-6313-408.62-88 | Tax Rebate | 85,000 | 125,000 | - | - | - |
| 213-6313-408.62-89 | Vacant Anchor Grant Disb | 1,000,000 | 125,000 | - | - | - |
| 213-6313-408.62-90 | Event Underwriting Disb | 100,000 | 100,000 | 100,000 | - | - |
| 213-6313-408.62-91 | Hotel Development Disb | 500,000 | - | - | - | - |
| 213-6313-408.62-92 | Workforce Reloc Asst WRAP | 500,000 | - | 250 | - | - |
| | Total | 2,185,000 | 545,640 | 100,525 | - | - |
| | Total | 2,500,000 | 1,000,000 | 429,835 | 17,522 | - |

PURPOSE

The Mid-Town Business District Fund was created to address blighted conditions that exist and to assure opportunities for encouraging private investment and attracting sound and stable business and commercial growth for an area located North of Broadway St between 30th St and 36th St. The area includes the entirety of Quincy Town Center and adjacent vacant big box stores.

BUDGET SUMMARY

- Attract New Retail Businesses
- Submitted Enterprise Zone Application to include the Mid Town Business District
- Economic Development Service Agreement with PGAV

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|---------------------------------|-------------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Revenues | | | | | | |
| 214-0000-314.01-06 | Sales Tax-MidTown Bus | 240,000 | - | 98,195 | - | - |
| 214-0000-331.01-01 | Interest | 200 | - | 85 | - | - |
| | Total | 240,200 | - | 98,280 | - | - |
| Services | | | | | | |
| 214-6313-408.31-05 | Prof Svc/Other | 25,000 | - | - | - | - |
| | Subtotal | 25,000 | - | - | - | - |
| Infrastructure | | | | | | |
| 214-6313-408.53-09 | Infrastructure-Other | 50,000 | - | - | - | - |
| 214-6313-408.62-93 | Private Developer Disb | 165,000 | - | - | - | - |
| | Total | 215,000 | - | - | - | - |
| Non -Departmental Trnsfr | | | | | | |
| 214-1801-491.62-38 | CBD Revolving Loan Fund | - | - | 25,000 | - | - |
| | | | | 25,000 | | |
| | Total | 240,000 | - | 25,000 | - | - |

Fund 224 Arts Commission Fund

SUMMARY

The Art Commission Fund is used to align public art priorities with the Quincy Next Strategic Plan and increase support for the arts in Quincy through promoting arts and tourism assets for residents and visitors. The primary source of revenue is public and private donations and grants. These funds are used to develop, maintain, and promote public art projects.

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|--------------------------------|--------------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Revenues | | | | | | |
| 224-0000-321.00-00 | Donations Not Restricted | 2,000 | 2,000 | - | | 1,750 |
| 224-0000-331.01-01 | Deposit Accounts | 100 | 100 | 42 | 81 | - |
| 224-0000-391.01-00 | Transfers from Bank "1" | - | - | - | | 11,570 |
| | Totals | 2,100 | 2,100 | 42 | 81 | 13,320 |
| Expenses | | | | | | |
| Boards & Commission | | | | | | |
| 224-1708-407.31-05 | Professional-Other | 5,000 | 5,000 | - | - | 2,350 |
| 224-1708-407.61-04 | Misc Other | 5,000 | 5,000 | 700 | - | - |
| | Totals | 10,000 | 10,000 | 700 | - | 2,350 |

FUND 240 POLICE DEPT GRANT FUND

SUMMARY

The Police Department Grant Fund is for all Police Grant awards. These grants include, but are not limited to, Justice Authority Grants (JAG) which may be used for items specifically requested at application.

We anticipate getting the JAG Grant again this year. We have just been awarded a grant for Officer Wellness purposes which will be expended during this year as well.

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|-----------------------------|--------------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Revenues | | | | | | |
| 240-0000-331.01-01 | Interest Income | 44 | 100 | 75 | 30 | 62 |
| 240-0000-382.02-02 | Attorney General | - | - | - | - | - |
| 240-0000-382.03-03 | Local Law Enforcement | 19,258 | 99,617 | 81,798 | 24,142 | 23,801 |
| 240-0000-382.03-04 | Bureau of Justice | 109,000 | - | 617 | - | - |
| 240-0000-382.03-06 | Dept of Transportation | - | - | - | - | - |
| 240-0000-391.01-00 | Transfers from Bank"1" | - | - | - | 33 | - |
| | Totals | 128,302 | 99,717 | 82,490 | 24,205 | 23,863 |
| Expenses | | | | | | |
| Contractual Services | | | | | | |
| 240-2110-402-.31-05 | Other | 9,648 | - | - | - | - |
| 240-2110-402.32-01 | Medical | 74,400 | - | - | - | - |
| 240-2110-402.35-03 | Office Furniture & Equip | 3,505 | - | - | - | - |
| 240-2110-402.39-04 | Travel | 15,440 | - | - | - | - |
| 240-2110-402.39-07 | Regist,Schools,Meetings | 4,500 | - | - | - | - |
| 240-2110-402.39-08 | Contracted Services | - | 6,115 | 7,161 | 14,182 | - |
| | Subtotal | 107,493 | 6,115 | 7,161 | 14,182 | - |
| Commodities | | | | | | |
| 240-2110-402.41-02 | Office Supplies | - | 86 | 256 | 170 | - |
| 240-2110-402.46-11 | Operational Supplies | 9,340 | 10,742 | 1,001 | 1,163 | 2,212 |
| 240-2110-402.47-02 | Safety Supplies | - | 5,182 | 5,599 | 2,261 | - |
| | Subtotal | 9,340 | 16,010 | 6,856 | 3,594 | 2,212 |
| Capital Outlay | | | | | | |
| 240-2110-402.52-08 | Controllable | 1,551 | 41,968 | 41,516 | 15,536 | - |
| 240-2110-402.52-09 | Leashold Improvements | - | 2,063 | 1,567 | 1,377 | 7,500 |
| | Subtotal | 1,551 | 44,031 | 43,083 | 16,913 | 7,500 |
| Transfers | | | | | | |
| 240-1801-491.62-11 | Police Grant Fund 240 | - | - | - | 33 | - |
| 240-1801-402.62-80 | Adams Co Non-Depart | 9,340 | 15,820 | - | - | 7,899 |
| 240-1801-491.62-80 | Transfers to Adams Co | - | - | - | 8,004 | - |
| | | 9,340 | 15,820 | - | 8,037 | 7,899 |
| | Totals | 127,724 | 81,976 | 57,100 | 42,726 | 17,611 |

FUND 241 POLICE DONATIONS FUND

SUMMARY

The Police Donations Fund is for any monetary donations made to the police department. They include funding donated for specific purposes such as: Citizen's Police Academy, DARE, and Auxiliary.

We are in the process of selling one of our canines, as the handler resigned. The proceeds from the sale will go into this fund. There is potential for buying another canine with donated funds this year as well.

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|-----------------------------|--------------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Revenues | | | | | | |
| 241-0000-321.00-00 | Donation-Not Restricted | 8,000 | 8,000 | 11,596 | 18,717 | 14,574 |
| 241-0000-331.01-01 | Interest Income | 400 | 400 | 147 | 251 | 582 |
| 241-0000-342.09-00 | Misc Other | - | - | 35 | - | - |
| 241-0000-382.01-10 | Restricted Contributions | - | - | - | - | - |
| Totals | | 8,400 | 8,400 | 11,778 | 18,968 | 15,156 |
| Expenses | | | | | | |
| Contractual Services | | | | | | |
| 241-2110-402.35-04 | R&M-Vehicles | - | - | - | - | - |
| 241-2110-402.39-03 | Printing & Binding | 150 | - | 147 | - | - |
| 241-2110-402.39-07 | Regist,Schools,Meetings | 8,200 | 8,101 | 950 | - | 6,169 |
| | Subtotal | 8,350 | 8,101 | 1,097 | - | 6,169 |
| Commodities | | | | | | |
| 241-2110-402.43-00 | Food | 2,500 | 3,629 | 3,628 | - | - |
| 241-2110-402.46-11 | Operational Supplies | 16,500 | 12,394 | 12,339 | 9,332 | 5,551 |
| 241-2110-402.47-01 | Clothing/Uniforms | 500 | 256 | 315 | - | - |
| 241-2110-402.47-02 | Safety Equipment | 10,500 | 8,620 | - | - | - |
| | Subtotal | 30,000 | 24,899 | 16,282 | 9,332 | 5,551 |
| Capital Outlay | | | | | | |
| 241-2110-402.52-08 | Controllable | 10,000 | 10,000 | - | - | 8,000 |
| Miscellaneous | | | | | | |
| 241-2110-402.61-04 | Other | 500 | 500 | - | 313 | - |
| Totals | | 48,850 | 43,500 | 17,379 | 9,645 | 19,720 |

FUND 242 STATE FORFEITURE FUND

SUMMARY

The State Forfeiture Fund revenues are either drug fines from the Adams County Circuit Clerk or Forfeitures from state criminal cases when the West Central Illinois Task Force is involved. This fund may be used to purchase equipment related to criminal enforcement

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|-----------------------|----------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Revenues | | | | | | |
| 242-0000-331.01-01 | Interest Income | 50 | 250 | 71 | 119 | 431 |
| 242-0000-342.09.00 | Other | - | - | - | - | - |
| 242-0000-362.05-02 | Drug Fines | 3,000 | 3,000 | 3,181 | 2,549 | 3,454 |
| 242-0000-382.02-01 | State Grants | - | - | - | - | - |
| 242-0000-382.02-04 | State Forfeitures | 13,000 | 13,000 | 5,335 | 4,350 | 12,871 |
| | Totals | 16,050 | 16,250 | 8,587 | 7,018 | 16,756 |
| Expenses | | | | | | |
| Commodities | | | | | | |
| 242-2110-402.39-04 | Travel/Lodging | - | - | - | - | - |
| 242-2110-402.39-07 | Regist,Schools,Mtgs | 10,000 | 4,000 | - | 3,700 | 3,289 |
| 242-2110-402.46-11 | Operational Supplies | 200 | - | 169 | - | - |
| Capital Outlay | | | | | | |
| 242-2110-402.52-05 | Machinery & Equip | - | 1,000 | - | - | - |
| 242-2110-402.52-06 | Vehicles | 2,000 | 1,000 | - | - | - |
| 242-2110-402.52-08 | Controllables | 2,000 | - | - | - | - |
| Miscellaneous | | | | | | |
| 242-2110-402.61-04 | Other | 10,000 | 4,000 | 3,650 | 2,273 | - |
| | Totals | 24,200 | 10,000 | 3,819 | 5,973 | 3,289 |

FUND 243 FEDERAL FORFEITURE FUND

Federal Forfeiture Fund revenues are from asset forfeiture in regard to federal criminal cases. The money comes mostly through the West Central Illinois Task Force. This fund may be used to purchase equipment related to criminal enforcement.

| ACCOUNT NUMBER | Description | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|-----------------------------|--------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Revenues | | | | | | |
| 243-0000-331.01-01 | Interest Income | 10 | 10 | 12 | 7 | 54 |
| 243-0000-382.03-02 | Federal Forfeiture | 5,000 | 5,000 | 4,124 | - | - |
| | Totals | 5,010 | 5,010 | 4,136 | 7 | 54 |
| Expenses | | | | | | |
| Contractual Services | | | | | | |
| 243-2110-402.35-02 | R&M - Mach & Equip | 2,000 | 480 | 480 | - | - |
| Capital Outlay | | | | | | |
| 243-2110-402.52-08 | Controllable | - | 500 | 500 | - | - |
| Miscellaneous | | | | | | |
| 243-2110-402.61-04 | Other | 5,000 | 1,020 | - | - | 2,982 |
| | Totals | 7,000 | 2,000 | 980 | - | 2,982 |

FUND 244 CRIME LAB FUND

SUMMARY

The Crime Lab Fund receives funding when an offender is ordered to pay certain court cost, fees and fines. Reimbursement fees for cannabis processing done by our Crime Scene Technician are considered a crime lab fee. This fund may be used to purchase items related to crime scene/evidence processing.

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|-----------------------------|--------------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Revenues | | | | | | |
| 244-0000-321.00-00 | Donations-Not restricted | - | - | - | - | - |
| 244-0000-331.01-01 | Interest Income | 300 | 300 | 53 | 160 | 619 |
| 244-0000-362.01-08 | Other Reimb | 4,000 | 4,000 | 3,578 | 2,336 | 5,250 |
| 244-0000-361.01-16 | Fingerprinting Fees | 2,000 | 2,000 | 1,650 | 1,400 | 1,950 |
| 244-0000-362.01-17 | Electronic Tickets | 3,500 | 3,500 | 5,040 | 3,601 | 5,076 |
| | Totals | 9,800 | 9,800 | 10,321 | 7,497 | 12,895 |
| Expenses | | | | | | |
| Contractual Services | | | | | | |
| 244-2110-402.35-02 | Machinery & Equipment | 550 | 550 | 550 | | |
| 244-2110-402.39-04 | Travel | 2,000 | 1,000 | - | 32 | - |
| 244-2110-402.39-05 | Mileage Reimb | 850 | 850 | - | - | - |
| 244-2110-402.39-07 | Regist, Schools, Mtngs | 2,500 | 2,000 | 80 | - | - |
| 244-2110-402.39-08 | Contracted Services | 2,000 | 1,818 | 2,946 | 4,356 | 120 |
| | | 7,900 | 6,218 | 3,576 | 4,388 | 120 |
| Commodities | | | | | | |
| 244-2110-402.41-02 | Office Supplies | 2,500 | 2,000 | 1,523 | 3,417 | 430 |
| 244-2110-402.46-11 | Operational Supples | 6,800 | 6,760 | 2,321 | 7,076 | 11,090 |
| 244-2110-402.47-02 | Safety Equipment | - | - | - | - | - |
| 244-2110-402.47-03 | Training Supplies | - | - | - | - | - |
| | | 9,300 | 8,760 | 3,844 | 10,493 | 11,520 |
| Capital Outlay | | | | | | |
| 244-2110-402.52-08 | Controllable | - | 440 | 945 | 4,918 | 1,737 |
| 244-2110-402.52-09 | Leasehold Improvement | - | 5,150 | 5,144 | - | - |
| | | - | 5,590 | 6,089 | 4,918 | 1,737 |
| Miscellaneous | | | | | | |
| 244-2110-402.61-04 | Other | - | 4,432 | 1,030 | 3,713 | 4,201 |
| | Totals | 17,200 | 25,000 | 14,539 | 23,512 | 17,578 |

FUND 245 FIRE DEPT EDUCATION & APPARATUS FUND

SUMMARY

The Fire Dept Education and Apparatus Fund has been in existence since before FY 2000.

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|-----------------------------|--------------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Revenues | | | | | | |
| 245-0000-321.00-00 | Donations-Not Restricted | 1,000 | - | - | - | - |
| 245-0000-331.01-01 | Interest Income | 100 | 150 | 40 | 74 | 201 |
| | Totals | 1,100 | 150 | 40 | 74 | 201 |
| Expenses | | | | | | |
| Contractual Services | | | | | | |
| 245-2210-402.35-02 | R&M-Mach & Equip | 500 | 500 | - | - | - |
| Commodities | | | | | | |
| 245-2210-402.46-11 | Operational Supplies | 5,000 | 9,500 | - | - | - |
| | Totals | 5,500 | 10,000 | - | - | - |

FUND 246 FIRE DONATIONS FUND

SUMMARY

The Fire Donations Fund is used for all monetary donations made for fire operations. Some of the past donations have been for thermal imaging cameras, water rescue boat, and fire rehab team.

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|-----------------------------|-------------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Revenues | | | | | | |
| 246-0000-321.00-00 | Donation-Not Restricted | 1,500 | 1,000 | 6,147 | 1,025 | 1,550 |
| 246-0000-331.01-01 | Interest Income | 50 | 100 | 38 | 60 | 169 |
| | Totals | 1,550 | 1,100 | 6,185 | 1,085 | 1,719 |
| Expenses | | | | | | |
| Contractual Services | | | | | | |
| 246-2210-402.35-04 | Vehicles | - | - | - | - | - |
| Commodities | | | | | | |
| 246-2210-402.45-06 | Vehicle | - | - | - | - | - |
| 246-2210-402.46-11 | Other | 1,000 | 2,000 | - | 1,697 | - |
| | Subtotal | 1,000 | 2,000 | - | 1,697 | - |
| Capital Outlay | | | | | | |
| 246-2210-402.52-05 | Machinery & Equip | 7,000 | 7,000 | - | - | - |
| 246-2210-402.52-08 | Controllable | - | - | - | - | - |
| | | 7,000 | 7,000 | - | - | - |
| Miscellaneous | | | | | | |
| 246-2210-402.61-04 | Other | - | - | - | - | - |
| | Totals | 8,000 | 9,000 | - | 1,697 | - |

FUND 247 FIRE DEPARTMENT GRANT FUND

SUMMARY

The Fire Department Grant Fund is specifically for Fire Grant Funds.
 The Fire Department applies for Federal grant funding through the Assistance to Firefighter's grant program under the umbrella of FEMA.
 The funding requested is for a Bunker Gear Dryer (Cancer Prevention Measure)
 There is a 10% match required which would be made from the General Fund.

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|-----------------------|----------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Revenues | | | | | | |
| 247-0000-331.01-01 | Interest Income | 10 | - | 1 | 2 | 151 |
| 247-0000-342.09-00 | Other | - | - | - | - | - |
| 247-0000-382.02-01 | State Grants | - | - | - | - | - |
| 247-0000-382.03-05 | FEMA Grants | - | - | - | - | 253,459 |
| 247-0000-391.01-01 | General Fund | - | - | - | - | - |
| | Totals | 10 | - | 1 | 2 | 253,610 |
| Expenses | | | | | | |
| Commodities | | | | | | |
| 247-2210-402.46-11 | Operational Supplies | 340 | - | - | - | - |
| Capital Outlay | | | | | | |
| 247-2210-402.52-05 | Mach & Equip | - | - | - | - | - |
| 247-2210-402.52-08 | Controllable | - | - | - | - | 253,459 |
| Transfers | | | | | | |
| 247-2210-491.62-15 | To Capital Projects | - | - | - | - | - |
| | Totals | 340 | - | - | - | 253,459 |

FUND 248 POLICE CRIMINAL REGISTRATION FEE FUND

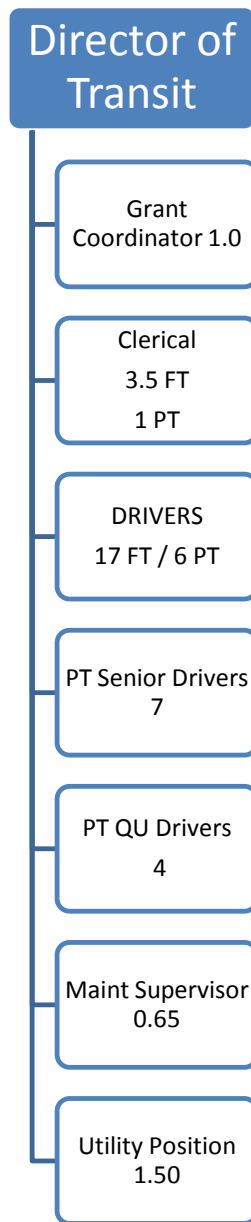
SUMMARY

This fund was created in FYE 2019 to account for the collection of registration fees from criminal sexual predators and violent offenders of youth. The collection of this fee follows the State Code/Public Act which enacts collection. The revenue can be used for equipment related to sex offender registration & investigations, including overtime costs. These OT costs are reimbursed as transfers to the General Fund.

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|-----------------------|------------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Revenues | | | | | | |
| 248-0000-331.01-01 | Interest Income | 150 | 200 | 154 | 235 | 114 |
| 248-0000-342.09-00 | Other | - | - | - | - | - |
| 248-0000-362.06-01 | Sex Offend Reg Fees | 15,000 | 15,000 | 18,535 | 15,580 | 12,915 |
| 248-0000-362.06-02 | Violent Offend-Youth | - | - | 180 | 450 | - |
| 248-0000-391.01-90 | Transfers from Bnk "1" | - | - | - | - | - |
| | Totals | 15,150 | 15,200 | 18,869 | 16,265 | 13,029 |
| Transfers | | | | | | |
| 248-1801-491.62-01 | Tranfers to GF | 10,000 | 10,000 | 8,767 | 8,767 | - |
| Services | | | | | | |
| 248-2110-402.36-03 | Rentals/Equipment | 10,000 | 9,700 | - | - | - |
| 248-2110-402.39-08 | Contracted Services | - | 300 | - | - | - |
| Supplies | | | | | | |
| 248-2110-402.41-02 | Office Supplies | 10,000 | 10,000 | 48 | - | - |
| 248-2110-402.46-11 | Operational Supplies | 10,000 | 10,000 | 182 | 487 | 220 |
| | | | - | - | | - |
| Capital Outlay | | | | | | |
| 248-2110-402.52.08 | Controllable | 10,000 | 10,000 | - | - | 1,124 |
| | Totals | 50,000 | 50,000 | 8,997 | 9,254 | 1,344 |

The Police DUI Fund receives revenues through fines assessed to those found /pleads guilty to Driving Under the Influence and has to pay a fee to the arresting agency. This fund may be used to purchase equipment related to the DUI/Traffic Safety.

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|-----------------------------|------------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Revenues | | | | | | |
| 249-0000-331.01-01 | Interest Income | 300 | 1,500 | 354 | 901 | 2,799 |
| 249-0000-342.09-00 | Misc Revenue | - | - | - | 3,000 | 21,000 |
| 249-0000-362.01-10 | DUI Reimbursement | 27,000 | 27,000 | 23,325 | 20,601 | 32,736 |
| Totals | | 27,300 | 28,500 | 23,679 | 24,502 | 56,535 |
| Expenses | | | | | | |
| Contractual Services | | | | | | |
| 249-2110-402.35-02 | R&M/Mach & Equip | 15,000 | 14,000 | 950 | 950 | 22,007 |
| 249-2110-402.39-07 | Regist, Schools, Mtngs | 40,000 | 26,000 | 24,488 | 1,962 | 3,350 |
| 249-2110-402.39-08 | Contracted Services | - | - | 1,082 | 470 | 1,074 |
| | | 55,000 | 40,000 | 26,520 | 3,382 | 26,431 |
| Commodities | | | | | | |
| 249-2110-402.41.01 | Postage | - | - | - | - | - |
| 249-2110-402.41.02 | Office Supplies | 1,000 | 1,950 | 1,942 | - | 235 |
| 249-2110-402.46-11 | Operational Supplies | 10,000 | 9,027 | 5,204 | 3,804 | 1,887 |
| 249-2110-402.47-02 | Safety Equipment | 14,000 | 12,983 | 12,999 | - | - |
| | | 25,000 | 23,960 | 20,145 | 3,804 | 2,122 |
| Capital Outlay | | | | | | |
| 249-2110-402.52-04 | Office Equipment | - | - | - | - | - |
| 249-2110-402.52-05 | Machinery & Equip | - | 35,000 | 17,380 | 29,111 | - |
| 242-2110-402.52-06 | Vehicles | - | - | - | - | 13,197 |
| 249-2110-402.52-08 | Controllables | - | 7,040 | - | - | 18,508 |
| 249-2110-402.52-09 | Leashold Improvements | - | - | - | - | 8,632 |
| | | - | 42,040 | 17,380 | 29,111 | 40,337 |
| Miscellaneous | | | | | | |
| 249-2110-402.61-04 | Other | - | 15,000 | - | - | - |
| Totals | | 80,000 | 121,000 | 64,045 | 36,297 | 68,890 |



PURPOSE

Quincy Transit Lines (QTL) has 8 fixed route buses operating Monday through Friday which cover the entire City of Quincy. Fixed route service also operates on Saturday, Sunday and Holidays with 2 routes. QTL provides paratransit services 7 days per week and on holidays. Monday through Friday we operate 5 paratransit buses and on Saturday, Sunday and Holidays we operate 1 bus. In addition to these operations we also provide Senior Transportation using 4 vans Monday through Friday.

GOALS

Quincy Transit Lines is in the process of moving forward with the route study we have been trying to get completed for several years. The agreement for the Route study is in place and we will be going out for proposals this year.

PAST FISCAL YEAR HIGHLIGHTS

- Quincy Transit applied for 4 additional Grants this past year. Two have been awarded and 2 are currently under review
 - 1) A Rebuild Illinois Capital grant that was awarded in the amount of \$1,249,400. This grant will pay a portion of the Transfer Point relocation to Parking Lot "A", we will be applying for a round 3 Illinois grant to cover the remainder of the cost of this project.
 - 2) A Federal/State grant in the amount of \$2,507,096 has been awarded to us. This grant is 100% funded for the rehabilitation of the old Transit Building at 1900 Seminary Road to include a bus wash system and replace all concrete surfaces at the current Central Services/Transit facility
 - 3) Two Capital Grant requests using CARES funds to cover the cost of upgrading our radio system to allow for better communications to all of our buses especially those that travel into the county for patrons and the addition of cameras to all transit vehicles, the requested amounts for these grants are \$100,000 and \$125,000 respectively. These are currently under review by IDOT

Budget Summary

This year the proposed budget includes \$3,296,350 in Downstate Operating Assistance grant funding, \$600,253 in Federal 5311 Grant funding and the \$150,000 Technology Grant for our Route Study. The Grants for the relocation of the Transfer Point and the Rehabilitation of the building are shown in fund 305. Again we are holding the line on the General fund contribution request at \$285,143. We have not increased this amount since prior to the 2018 Fiscal Year.

REVENUE SUMMARY

| ACCOUNT DESCRIPTION | 2022/2023 | | 2021/2022 | 2021/2022 | 2020/2021 |
|-----------------------------|------------------|----------------|------------------|------------------|------------------|
| | PROPOSED BUDGET | % Change | REVISED BUDGET | PROJECTED ACTUAL | YTD ACTUAL |
| Other Income | 47,570 | 0.00% | 47,570 | 51,993 | 53,114 |
| Charges for Services | 580,000 | 625.00% | 80,000 | 1,896,839 | 1,369,561 |
| Grants | 4,209,960 | -32.25% | 6,214,135 | 3,300,397 | 189,659 |
| Transfers from General Fund | 285,143 | 0.00% | 285,143 | 285,143 | 85,143 |
| Total | 5,122,673 | -22.70% | 6,626,848 | 5,534,372 | 1,697,477 |

FUND 250 QUINCY TRANSIT LINES

SUMMARY

| EXPENSE SUMMARY | | | | | |
|------------------------------|------------------|----------------|------------------|------------------|------------------|
| ACCOUNT DESCRIPTION | 2022/2023 | % Change | 2021/2022 | 2021/2022 | 2020/2021 |
| | PROPOSED BUDGET | | REVISED BUDGET | PROJECTED ACTUAL | YTD ACTUAL |
| Salaries & Benefits | 2,400,807 | 3.36% | 2,322,771 | 2,250,148 | 2,252,081 |
| Contractual Services | 2,034,389 | 23.87% | 1,642,363 | 878,466 | 717,977 |
| Commodities | 57,040 | 18.84% | 47,996 | 37,724 | 24,023 |
| Capital Outlay | 71,496 | -96.73% | 2,189,170 | 76,575 | 15,493 |
| Miscellaneous | 488,716 | 15.11% | 424,547 | 323,756 | 284,388 |
| Totals | 5,052,448 | -23.76% | 6,626,847 | 3,566,669 | 3,293,962 |
| Totals by Division | | | | | |
| 3410 Administration | 194,726 | -1.94% | 198,573 | 182,299 | 176,206 |
| 3412 Clerical | 154,267 | -11.76% | 174,824 | 156,590 | 131,018 |
| 3413 Drivers | 1,935,094 | 5.69% | 1,830,939 | 1,768,963 | 1,787,914 |
| 3414 Operations | 2,604,449 | -38.81% | 4,256,384 | 1,315,827 | 1,041,395 |
| 3415 Maintenance Supervision | 163,912 | -1.33% | 166,127 | 142,990 | 157,429 |
| Totals | 5,052,448 | -23.76% | 6,626,847 | 3,566,669 | 3,293,962 |

| STAFFING | | | | |
|--------------------------------|------------------|----------------|----------------|----------------|
| | FY 2023 PROPOSED | FY 2022 ACTUAL | FY 2021 ACTUAL | FY 2020 ACTUAL |
| Authorized Full Time Positions | 23.65 | 23.65 | 23.25 | 21.25 |
| Authorized Part Time Positions | 17 | 18 | 17 | 20 |

The proposed budget includes the following Transit Department staff:

| Position | Full Time Equivalents (FTE) |
|----------------------------|------------------------------------|
| Director of Transit | 1.00 |
| Grant Coordinator | 1.00 |
| Clerical | 2.50 |
| Fixed Route / Para Drivers | 17.00 |
| <u>Maintenance</u> | <u>2.15</u> |
| Total Full-Time | 23.65 |
| | |
| Part Time | 6.00 |
| Senior Drivers | 7.00 |
| QU drivers | 4.00 |
| <u>Part Time Clerical</u> | <u>17.00</u> |
| Total Part-Time | 17.00 |

FUND 250 QUINCY TRANSIT LINES

**REVENUE
DETAIL SUMMARY**

| | | REVENUES | | | | |
|--------------------|-------------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
| 250-0000-331.01-01 | Interest Income | 1,200 | 1,200 | 2,118 | 949 | 5,869 |
| 250-0000-342.09-00 | Other | 2,050 | 2,050 | 300 | 4,904 | 3,378 |
| 250-0000-343.01-00 | Bus Wrap Advertising | 44,320 | 44,320 | 49,575 | 47,261 | 35,100 |
| 250-0000-361.06-01 | Passenger Fares | 70,000 | 70,000 | 39,987 | 33,889 | 55,148 |
| 250-0000-361.06-02 | Special Transit Fares | 10,000 | 10,000 | 3,723 | 4,055 | 6,041 |
| 250-0000-381.03-05 | CARES grant | 500,000 | - | 1,853,129 | 1,331,617 | - |
| 250-0000-361.06-03 | Charter Service | - | - | - | - | - |
| 250-0000-383.01-01 | Local/Operating Grants | 125,000 | 155,000 | 114,513 | 83,876 | 143,900 |
| 250-0000-383.02-01 | State/Operating Grants | 3,296,350 | 2,996,682 | 2,298,566 | 40,258 | 2,033,735 |
| 250-0000-383.02-02 | Cap Exp/Infrastr Grant | 188,357 | 2,462,200 | 28,664 | - | - |
| 250-0000-383.03-01 | Fed/Operating Grants | 600,253 | 600,253 | 858,654 | 65,525 | 600,253 |
| 250-0000-383.03-02 | Cap Exp/Infrastr Grant | - | - | - | - | - |
| 250-0000-383.03-06 | Dept of Trnsprt Grant | - | - | - | - | - |
| 250-0000-391.01-01 | Trnfr from General Fund | 285,143 | 285,143 | 285,143 | 85,143 | 285,143 |
| Totals | | 5,122,673 | 6,626,848 | 5,534,372 | 1,697,477 | 3,168,567 |

FUND 250 QUINCY TRANSIT LINES

**TRANSIT
Administration
Detail**

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 | 2021/2022 | 2021/2022 | 2020/2021 | 2019/2020 |
|--------------------------------|-----------------------|--------------------|-------------------|---------------------|----------------|----------------|
| | | PROPOSED BUDGET | REVISED BUDGET | PROJECTED ACTUAL | YTD ACTUAL | YTD ACTUAL |
| Salaries & Benefits | | | | | | |
| 250-3410-403.11-01 | Regular Salary/Wages | 116,532 | 117,785 | 109,974 | 107,190 | 93,137 |
| 250-3410-403.11-02 | Overtime | - | 447 | - | - | - |
| 250-3410-403.11-03 | Sick Pay | 1,253 | - | 3,674 | 170 | 226 |
| 250-3410-403.11-04 | Holiday Pay | 7,075 | 6,919 | 6,806 | 6,312 | 5,530 |
| 250-3410-403.11-15 | Vacation Pay | 8,317 | 7,413 | 6,692 | 4,109 | 4,032 |
| 250-3410-403.11-16 | Major Medical Pay | - | - | - | - | - |
| 250-3410-403.11-17 | Sick Pay Buy Back | 3,916 | 3,812 | 2,104 | 3,671 | 5,317 |
| 250-3410-403.11-18 | Vac Pay Buy Back | - | - | - | - | 3,839 |
| 250-3410-403.21-01 | Group Insurance | 34,145 | 34,300 | 31,956 | 33,181 | 21,514 |
| 250-3410-403.21-03 | Board Paid Life Ins | 183 | 183 | 174 | 126 | 98 |
| 250-3410-403.22-01 | Social Security | 8,389 | 8,315 | 7,290 | 6,897 | 6,323 |
| 250-3410-403.22-02 | Medicare | 1,962 | 1,945 | 1,705 | 1,613 | 1,479 |
| 250-3410-403.22-03 | Unemployment Comp | 200 | 200 | 200 | 200 | 138 |
| 250-3410-403.23-01 | IMRF | 8,362 | 12,862 | 11,724 | 12,737 | 9,588 |
| | Subtotal | 190,334 | 194,181 | 182,299 | 176,206 | 151,221 |
| Contractual Services | | | | | | |
| 250-3410-403.36-02 | Rentals/Land & Blding | 4,392 | 4,392 | - | - | - |
| | Totals | 194,726 | 198,573 | 182,299 | 176,206 | 151,221 |

**TRANSIT
Clerical
Detail**

| | | | | | | |
|--------------------------------|----------------------|----------------|----------------|----------------|----------------|----------------|
| Salaries & Benefits | | | | | | |
| 250-3412-403.11-01 | Regular Salary/Wages | 84,068 | 91,351 | 85,449 | 71,174 | 96,719 |
| 250-3412-403.11-02 | Overtime | - | 580 | - | 388 | 441 |
| 250-3412-403.11-03 | Sick Pay | 2,469 | 2,476 | 3,554 | 448 | 2,719 |
| 250-3412-403.11-04 | Holiday Pay | 4,726 | 5,022 | 4,496 | 3,569 | 5,326 |
| 250-3412-403.11-15 | Vacation Pay | 3,466 | 1,598 | 1,842 | 2,952 | 2,799 |
| 250-3412-403.11-17 | Sick Pay Buy Back | - | 1,658 | 1,614 | 993 | 3,061 |
| 250-3412-403.11-18 | Vac Pay Buy Back | - | - | 3,360 | - | 2,919 |
| 250-3412-403.12-01 | Temp EE Salary Wages | - | 9,408 | - | - | 2,989 |
| 250-3412-403.21-01 | Group Insurance | 45,909 | 43,196 | 40,055 | 37,426 | 36,800 |
| 250-3412-403.21-03 | Board Paid Life Ins | 228 | 240 | 222 | 135 | 189 |
| 250-3412-403.22-01 | Social Security | 5,873 | 7,156 | 5,319 | 4,280 | 6,698 |
| 250-3412-403.22-02 | Medicare | 1,374 | 1,673 | 1,244 | 1,001 | 1,566 |
| 250-3412-403.22-03 | Unemployment Comp | 300 | 300 | 300 | 300 | 300 |
| 250-3412-403.23-01 | IMRF | 5,854 | 10,166 | 9,135 | 8,352 | 9,899 |
| | Totals | 154,267 | 174,824 | 156,590 | 131,018 | 172,425 |

FUND 250 QUINCY TRANSIT LINES

**TRANSIT
DRIVERS
Detail**

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 | 2021/2022 | 2021/2022 | 2020/2021 | 2019/2020 |
|--------------------------------|-----------------------|--------------------|-------------------|---------------------|------------------|------------------|
| | | PROPOSED BUDGET | REVISED BUDGET | PROJECTED ACTUAL | YTD ACTUAL | YTD ACTUAL |
| Salaries & Benefits | | | | | | |
| 250-3413-403.11-01 | Regular Salary/Wages | 758,606 | 739,195 | 641,452 | 648,644 | 579,555 |
| 250-3413-403.11-02 | Overtime | 93,411 | 112,460 | 101,670 | 86,200 | 82,047 |
| 250-3413-403.11-03 | Sick Pay | 23,838 | 26,658 | 27,080 | 23,089 | 26,332 |
| 250-3413-403.11-04 | Holiday Pay | 25,027 | 19,501 | 24,586 | 24,431 | 23,378 |
| 250-34-13-403-11-05 | Clothing Allowance | 6,800 | - | - | - | - |
| 250-3413-403.11-15 | Vacation Pay | 43,706 | 38,843 | 48,272 | 34,087 | 38,952 |
| 250-3413-403.11-16 | Major Medical Pay | - | 15,000 | - | 1,814 | 33,722 |
| 250-3413-403.11-17 | Sick Pay Buy Back | 5,785 | 2,820 | 3,478 | 4,186 | 7,111 |
| 250-3413-403.11-18 | Vac Pay Buy Back | 6,245 | 5,000 | - | - | 3,243 |
| 250-3413-403.11-19 | Personal Day Pay | 25,915 | 16,680 | 28,359 | 15,434 | 21,456 |
| 250-3413-403.11-20 | Personal Day Buy Back | 28,082 | 11,597 | 17,698 | 28,114 | 15,030 |
| 250-3413-403.12-01 | Temp Salaries | 386,235 | 274,913 | 397,181 | 374,027 | 363,483 |
| 250-3413-403.12-02 | Overtime | 12,946 | 24,378 | 19,642 | 20,849 | 28,667 |
| 250-3413-403.12-19 | Personal Day Pay | 3,553 | 1,736 | - | - | - |
| 250-3413-403.21-01 | Group Insurance | 293,330 | 291,503 | 251,216 | 309,050 | 251,739 |
| 250-3413-403.21-03 | Board Paid Life Ins | 2,100 | 2,100 | 1,782 | 1,386 | 1,476 |
| 250-3413-403.21-04 | Workers' Comp | - | - | - | - | - |
| 250-3413-403.22-01 | Social Security | 80,881 | 75,627 | 78,253 | 75,336 | 72,611 |
| 250-3413-403.22-02 | Medicare | 18,916 | 17,687 | 18,301 | 17,619 | 16,981 |
| 250-3413-403.22-03 | Unemployment Comp | 3,500 | 3,500 | 3,500 | 3,500 | 3,500 |
| 250-3413-403.23-01 | IMRF | 72,918 | 108,441 | 106,343 | 119,933 | 97,099 |
| 250-3413-403.24-03 | CDL Reimbursement | 500 | 500 | 50 | 165 | 185 |
| Totals | | 1,892,294 | 1,788,139 | 1,768,863 | 1,787,864 | 1,666,567 |
| Miscellaneous | | | | | | |
| 250-3413-403.61-03 | Employee Awards | 42,800 | 42,800 | 100 | 50 | 50 |
| Subtotal | | 42,800 | 42,800 | 100 | 50 | 50 |
| Totals | | 1,935,094 | 1,830,939 | 1,768,963 | 1,787,914 | 1,666,617 |

FUND 250 QUINCY TRANSIT LINES

**TRANSIT
OPERATIONS**

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 | 2021/2022 | 2021/2022 | 2020/2021 | 2019/2020 |
|-----------------------------|---------------------------|--------------------|-------------------|---------------------|------------------|------------------|
| | | PROPOSED BUDGET | REVISED BUDGET | PROJECTED ACTUAL | YTD ACTUAL | YTD ACTUAL |
| Contractual Services | | | | | | |
| 250-3414-403.31-01 | Audit | 10,125 | 9,817 | 9,875 | 9,750 | 9,625 |
| 250-3414-403.31-02 | Contracted Legal | - | - | 595 | - | - |
| 250-3414-403.31-05 | Other | 458,784 | 308,784 | 479 | 1,682 | 578 |
| 250-3414-403.32-01 | Medical | 4,875 | 4,093 | 2,202 | - | 169 |
| 250-3414-403.34-03 | Custodial | 5,500 | 5,100 | - | 121 | 475 |
| 250-3414-403.34-06 | Linens mats, mops,uniform | 5,000 | 4,864 | 5,533 | 6,109 | 5,734 |
| 250-3414-403.35-01 | R&M-Buildings | 18,200 | 17,682 | 14,461 | 5,861 | 2,545 |
| 250-3414-403.35-02 | R&M-Mach & Equip | 33,500 | 23,620 | 8,477 | 4,744 | 1,889 |
| 250-3414-403.35-03 | Office Furniture & Equip | 15,500 | 15,300 | - | - | - |
| 250-3414-403.35-04 | R&M-Vehicles | 13,500 | 12,999 | - | 1,600 | - |
| 250-3414-403.35-05 | Rep & Maint -Other | 18,500 | 18,360 | 520 | 896 | 1,662 |
| 250-3414-403.36-01 | Fleet Maintenance | 1,167,080 | 942,115 | 613,827 | 446,859 | 603,694 |
| 250-3414-403.36-03 | Rental/Equip & Vehicle | 1,500 | 1,224 | 363 | 396 | 556 |
| 250-3414-403.38-01 | MICA | 200,883 | 200,300 | 200,883 | 200,883 | 197,137 |
| 250-3414-403.39-01 | Communications | 23,500 | 22,150 | 12,193 | 13,660 | 19,987 |
| 250-3414-403.39-02 | Advertising/Publishing | 3,500 | 3,207 | 1,671 | 1,063 | 903 |
| 250-3414-403.39-03 | Printing & Binding | 9,900 | 9,708 | 1,170 | 1,884 | 2,954 |
| 250-3414-403.39-04 | Travel | 2,500 | 2,040 | 325 | 107 | 311 |
| 250-3414-403.39-05 | Mileage Reimb | 3,700 | 3,570 | - | 101 | 279 |
| 250-3414-403.39-07 | Regist, Schools, Mtgs | 750 | 612 | 2,400 | - | 2,045 |
| 250-3414-403.39-08 | Contracted Services | 33,200 | 31,926 | 2,898 | 21,825 | 7,277 |
| | Subtotal | 2,029,997 | 1,637,471 | 877,872 | 717,541 | 857,820 |
| Commodities | | | | | | |
| 250-3414-403.41-01 | Postage | 500 | 357 | 349 | 128 | 181 |
| 250-3414-403.41-02 | Office Supplies | 2,350 | 2,030 | 1,955 | 2,383 | 1,425 |
| 250-3414-403.42-01 | Natural Gas | 9,650 | 7,140 | 7,427 | 7,602 | 5,014 |
| 250-3414-403.42-02 | Electricity | 15,140 | 11,220 | 9,014 | 8,094 | 12,428 |
| 250-3414-403.45-01 | Building Supplies | - | - | 63 | 146 | 8,585 |
| 250-3414-403.45-02 | Custodial Supplies | 1,500 | 1,428 | 735 | 1,700 | 1,943 |
| 250-3414-403.45-03 | Equip Consumable | - | - | - | 139 | - |
| 250-3414-403.45-04 | Equip Replace Parts | 1,500 | 1,020 | 690 | 690 | - |
| 250-3414-403.45-05 | Small Tools | 1,000 | 831 | 599 | 226 | 353 |
| 250-3414-403.46-08 | Paint | 200 | 2,040 | - | - | - |
| 250-3414-403.46-11 | Operational Supplies | 11,950 | 9,520 | 10,048 | 2,814 | 2,427 |
| 250-3414-403.47-01 | Clothing/Uniforms | 12,500 | 11,900 | 6,800 | - | - |
| 250-3414-403.47-02 | Safety Equipment | 750 | 510 | 44 | 101 | 1,073 |
| 250-3414-403.47-03 | Training Supplies | - | - | - | - | - |
| | Subtotal | 57,040 | 47,996 | 37,724 | 24,023 | 33,429 |
| Capital Outlay | | | | | | |
| 250-3414-403.52-02 | Buildings | - | 1,240,226 | - | - | - |
| 250-3414-403.52-03 | Improv other than Bldgs | - | 845,000 | - | - | - |
| 250-3414-403.52-04 | Office Equipment | 22,500 | 20,400 | 13,000 | 13,000 | 19,456 |
| 250-3414-403.52-06 | Vehicles | 38,357 | 77,200 | 61,582 | - | - |
| 250-3414-403.52-08 | Controllable | 10,639 | 6,344 | 1,993 | 2,493 | 4,651 |
| | Subtotal | 71,496 | 2,189,170 | 76,575 | 15,493 | 24,107 |
| Miscellaneous | | | | | | |
| 250-3414-403.61-01 | Dues | 7,500 | 5,385 | 8,800 | 4,400 | 4,400 |
| 250-3414-403.61-04 | Other | 550 | 408 | 80 | 23 | - |
| 250-3414-403.65-01 | Cost Share/Admin | 437,866 | 375,954 | 314,776 | 279,915 | 312,156 |
| | Subtotal | 445,916 | 381,747 | 323,656 | 284,338 | 316,556 |
| | Total | 2,604,449 | 4,256,384 | 1,315,827 | 1,041,395 | 1,231,912 |

FUND 250 QUINCY TRANSIT LINES

**TRANSIT
SUPERVISION**

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|--------------------------------|-----------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Salaries & Benefits | | | | | | |
| 250-3415-403.11-01 | Regular Salary/Wages | 102,927 | 98,423 | 90,675 | 88,760 | 80,689 |
| 250-3415-403.11-02 | Overtime | - | 2,400 | 739 | 2,918 | 1,311 |
| 250-3415-403.11-03 | Sick Pay | 3,658 | 3,507 | 3,466 | 1,890 | 1,886 |
| 250-3415-403.11-04 | Holiday Pay | 6,282 | 6,057 | 4,768 | 5,947 | 5,003 |
| 250-3415-403.11-15 | Vacation Pay | 7,074 | 7,758 | 5,031 | 7,672 | 3,971 |
| 250-3415-403.11-16 | Major Medical Pay | - | - | 154 | 88 | 348 |
| 250-3415-403.11-17 | Sick Pay Buy Back | 1,156 | 1,148 | 510 | 895 | 618 |
| 250-3415-403.11-18 | Vacation Pay Buy Back | - | - | - | 2,181 | - |
| 250-3415-403.21-01 | Group Insurance | 25,920 | 25,920 | 19,040 | 26,143 | 24,089 |
| 250-3415-403.21-03 | Board Paid Life Ins | 196 | 198 | 176 | 140 | 145 |
| 250-3415-403.22-01 | Social Security | 7,307 | 7,126 | 6,420 | 6,739 | 5,739 |
| 250-3415-403.22-02 | Medicare | 1,709 | 1,667 | 1,501 | 1,576 | 1,342 |
| 250-3415-403.22-03 | Unemployment Comp | 400 | 400 | 400 | 400 | 200 |
| 250-3415-403.23-01 | IMRF | 7,283 | 11,023 | 9,516 | 11,644 | 8,072 |
| | Totals | 163,912 | 165,627 | 142,396 | 156,993 | 133,413 |
| Contracted Services | | | | | | |
| 250-3415-403-39-01 | Communications | - | 500 | 594 | 436 | 347 |
| | Drivers Total | 163,912 | 166,127 | 142,990 | 157,429 | 133,760 |

FUND 252 DCCA GRANT FUND

SUMMARY

Funds from Department of Commerce and Economic Opportunity’s (DCEO) Community Development Assistance Program (CDAP) are placed in fund 252 to be utilized for projects that receive grant awards. The budget plans for projects which should happen in FY 2023 that include: Riverfront Powerline Burial Grant & DCEO Housing Grant.

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|-----------------------------|------------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Revenues | | | | | | |
| 252-0000-383.01-04 | Local/Private-Matching | - | - | - | - | - |
| 252-0000-383.02-03 | State Econ Dev/Rehab G | 918,000 | 800,000 | - | - | - |
| 252-0000-383.03-01 | Fed Operating Grant | - | - | - | - | - |
| 252-0000-383.03-03 | Fed Rehab Grant | - | - | - | - | - |
| | Totals | 918,000 | 800,000 | - | - | - |
| Expenses | | | | | | |
| Contractual Services | | | | | | |
| 252-6312-408.31-02 | Professional Svc/Legal | - | - | - | - | - |
| 252-6312-408.31-05 | Professional Svc/Other | - | - | - | - | - |
| 252-6312-408.35-01 | R&M-Building | - | - | - | - | - |
| 252-6312-408.39-08 | Contracted Services | - | 800,000 | - | - | - |
| | Subtotal | - | 800,000 | - | - | - |
| Capital Outlay | | | | | | |
| 252-6312-408.53-02 | Streets-Replacement | - | - | - | - | - |
| 252-6312-408.53-09 | Other | 350,000 | - | - | - | - |
| | Subtotal | 350,000 | - | - | - | - |
| Miscellaneous | | | | | | |
| 252-6312-408.65-01 | Admin Cost Share | 50,000 | - | - | - | - |
| Transfers | | | | | | |
| 252-1804-408.62-83 | Transfer to GREDF | - | - | - | - | - |
| 252-1804-491.62-01 | General Fund | - | - | - | - | - |
| 252-6312-408.63-01 | Loan Disbursement | 500,000 | - | - | - | - |
| | Totals | 900,000 | 800,000 | - | - | - |

FUND 253 IHDA GRANT FUND

SUMMARY

Funds from Illinois Housing Development Authority (IHDA) are placed in Fund 253 for projects that receive grant awards. Projects include the Strong Communities Grant.

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|-----------------------------|------------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Revenues | | | | | | |
| 253-0000-331.01-01 | Interest Income | - | - | 16 | 23 | 52 |
| 253-0000-383.01-04 | Local/Private-Matching | - | - | - | - | - |
| 253-0000-383.02-03 | State Dev/Rehab Grant | 60,000 | 240,600 | 67,420 | - | 26,630 |
| 253-0000-383.03-03 | Fed- Dev/Rehab Grant | - | - | - | - | - |
| | Totals | 60,000 | 240,600 | 67,436 | 23 | 26,682 |
| Expenses | | | | | | |
| Contractual Services | | | | | | |
| 253-6312-408.31-02 | Contracted Legal | - | - | - | - | - |
| 253-6312-408.31-04 | Prof Svc/Engineer/Arch | 2,000 | - | 7,587 | - | - |
| 253-6312-408.31-05 | Repair & Maintenance | 9,000 | 93,990 | 8,892 | - | - |
| 253-6312-408.35-01 | R & M/Building | - | - | - | - | - |
| 253-6312-408.37-01 | Demolitions | 48,650 | 144,000 | 108,400 | - | 11,500 |
| 253-6312-408.39-02 | Advertising/Publishing | 350 | 610 | 582 | - | (49) |
| 253-6312-408.39-08 | Contracted Services | - | - | - | - | - |
| Miscellaneous | | | | | | |
| 253-6312-408.61-04 | Other | - | - | - | - | 4,225 |
| 253-6312-408.65-01 | Admin Cost Share | - | 2,000 | - | 14,375 | - |
| | Totals | 60,000 | 240,600 | 125,461 | 14,375 | 15,676 |

PURPOSE

The Bridge Lighting Fund was created in FY 2013 to account for all the local donations for the Bridge Lighting project. IDOT granted the City a \$456,000 federal transportation enhancement grant, which requires a local match of \$124,000. The private sector to date has contributed \$174,500 towards the local match and operational costs. Klingner has done the engineering work and Brown Electric won the IDOT construction bid in 2014.

The fund was originally treated as a Trust and Agency Fund (Fund 723). However, we have converted the fund to a Special Revenue Fund as the City owns and maintains the Bridge Lighting.

BUDGET SUMMARY

The proposed FY23 budget includes an allowance of \$1,000 for emergency repairs and \$2,400 for electric expenses.

| | | REVENUES | | | | |
|--------------------|--------------------------|-----------------|--------------|------------|------------|--------------|
| | | 2022/2023 | 2021/2022 | 2021/2022 | 2020/2021 | 2019/2020 |
| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | PROPOSED | REVISED | PROJECTED | YTD | YTD |
| | | BUDGET | BUDGET | ACTUAL | ACTUAL | ACTUAL |
| 257-0000-331-01-01 | Interest Income | 200 | 300 | 256 | 486 | 1,354 |
| 257-0000-342.09-00 | Other | - | - | - | - | - |
| 257-0000-382-01-10 | Restricted Contributions | 2,000 | 2,000 | - | - | - |
| | Totals | 2,200 | 2,300 | 256 | 486 | 1,354 |

EXPENSES

Contractual Services

| | | | | | | |
|--------------------|--------------------|--------------|--------------|------------|----------|----------|
| 257-6313-407-35-06 | R&M-Infrastructure | 1,000 | 1,000 | 454 | - | - |
| | Subtotal | 1,000 | 1,000 | 454 | - | - |

Commodities

| | | | | | | |
|--------------------|-----------------|--------------|--------------|--------------|--------------|--------------|
| 257-6313-407-42.02 | Electricity | 2,400 | 2,400 | 1,450 | 1,678 | 1,763 |
| | Subtotal | 2,400 | 2,400 | 1,450 | 1,678 | 1,763 |

Capital Outlay

| | | | | | | |
|--------------------|-------------------------|----------|----------|----------|----------|----------|
| 257-6313-407-53.06 | Infrastructure-Lighting | - | - | - | - | - |
| 257-6313-407-53.09 | Infrastructure-Other | - | - | - | - | - |
| | Subtotal | - | - | - | - | - |

| | | | | | | |
|--|---------------|--------------|--------------|--------------|--------------|--------------|
| | Totals | 3,400 | 3,400 | 1,904 | 1,678 | 1,763 |
|--|---------------|--------------|--------------|--------------|--------------|--------------|

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CITY OF QUINCY
CAPITAL PROJECTS FUNDS

Revenue/Expenditures & Change in Fund Balance
Summary

| | Capital Projects 301 | Transit Cap Proj 305 | Special Capital 309 | Special Tax Alloc TIF #2 312 | Special Tax Alloc TIF #3 313 | Water EPA 2019 Proj 314 |
|---------------------------------|----------------------------|----------------------------|---------------------------|------------------------------------|------------------------------------|-------------------------------|
| Beginning Balance, May 1 | 9,400,000 | - | 32,000 | 816,000 | 305,000 | 199,000 |
| REVENUES | | | | | | |
| Taxes | - | | | 525,000 | 125,000 | |
| Licenses & Permits | | | | | | |
| Charges for Services | | | | | | |
| Rent & Other Income | | | 15,000 | | | |
| Interest Income | 40,000 | | 100 | 2,500 | 1,000 | 2,500 |
| Debt Proceeds | | | | | | 7,000,000 |
| Grants | | 3,756,536 | - | - | | |
| Transfers In | 5,000,000 | | | | | - |
| Inter-Gov. Revenues | | | - | - | - | |
| TOTAL REVENUE | 5,040,000 | 3,756,536 | 15,100 | 527,500 | 126,000 | 7,002,500 |
| Total Funds Available | 14,440,000 | 3,756,536 | 47,100 | 1,343,500 | 431,000 | 7,201,500 |
| EXPENDITURES | | | | | | |
| Salaries & Benefits | | | | | | |
| Contracted Services | 137,000 | 100,000 | 8,845 | 70,000 | 2,000 | |
| Commodities | | 5,000 | 5,000 | | | |
| Capital Outlay | 13,326,683 | 2,605,096 | | 1,179,000 | 321,000 | 7,000,000 |
| Miscellaneous | | - | 4,241 | 1,200 | 3,000 | |
| Debt Service | - | | | | | |
| Transfers | - | | | | | - |
| TOTAL EXPENDITURES | 13,463,683 | 2,710,096 | 18,086 | 1,250,200 | 326,000 | 7,000,000 |
| Ending Balance, April 30 | \$ 976,317 | \$ 1,046,440 | \$ 29,014 | \$ 93,300 | \$ 105,000 | \$ 201,500 |

CITY OF QUINCY
CAPITAL PROJECTS FUNDS

Revenue/Expenditures & Change in Fund Balance
Summary

| | Sewer EPA 2019 Proj 315 | ARPA Fund 317 | 2019B Street Proj 323 | QMEA Cap Res 395 | Fire Equip/ Improv. 397 | Total |
|---------------------------------|-------------------------------|---------------------|-----------------------------|------------------------|-------------------------------|---------------------|
| Beginning Balance, May 1 | 2,000 | 2,718,000 | 6,500,000 | 140,000 | 145,000 | 20,257,000 |
| REVENUES | | | | | | |
| Taxes | | | | | | 650,000 |
| Licenses & Permits | | | | | 75,000 | 75,000 |
| Charges for Services | | | | | | - |
| Rent & Other Income | | | | | 2,869 | 17,869 |
| Interest Income | 1,000 | 5,000 | 3,000 | 700 | 150 | 55,950 |
| Debt Proceeds | 4,000,000 | | | | | 11,000,000 |
| Grants | | 2,800,000 | | | | 6,556,536 |
| Transfers In | - | - | | 20,000 | | 5,020,000 |
| Inter-Gov. Revenues | | - | | - | - | - |
| TOTAL REVENUE | 4,001,000 | 2,805,000 | 3,000 | 20,700 | 78,019 | 23,375,355 |
| Total Funds Available | 4,003,000 | 5,523,000 | 6,503,000 | 160,700 | 223,019 | 43,632,355 |
| EXPENDITURES | | | | | | |
| Salaries & Benefits | | - | | - | - | - |
| Contracted Services | | | 655,700 | - | | 973,545 |
| Commodities | | | | | | 10,000 |
| Capital Outlay | 4,000,000 | 5,400,000 | 5,847,300 | 138,000 | 223,000 | 40,040,079 |
| Miscellaneous | | - | | - | - | 8,441 |
| Debt Service | | - | | - | - | - |
| Transfers | - | - | | - | - | - |
| TOTAL EXPENDITURES | 4,000,000 | 5,400,000 | 6,503,000 | 138,000 | 223,000 | 41,032,065 |
| Ending Balance, April 30 | \$ 3,000 | \$ 123,000 | \$ - | \$ 22,700 | \$ 19 | \$ 2,600,290 |

PURPOSE

The Capital Projects Fund is the main fund for major city projects and infrastructure improvements. The revenue source for these projects is the City's Home Rule Sales Tax. Each year a percentage of home rule sales tax is allocated to Capital.

GOALS/OBJECTIVES

The goal is for the Capital Projects Fund to maintain special capital projects and city infrastructure using no less than 25% of the total home rule/purchase tax receipts.

PAST FISCAL YEAR HIGHLIGHTS

The FY 2022 Capital Projects fund was originally planned to receive 25% of the home rule split, which was planned at at \$2,147,000. After the supplementals from additional revenue and fund balance, the Capital Projects fund received over \$9 million this past year. The major allocations were \$3 million towards City Hall renovations, \$183,000 for police vehicles, \$285,000 for each ward, \$175,00 for IT Network Storage, \$225,321 for a pot hole machine, \$42,636 for additional Library capital subsidy. Most of these projects will carry over into the next fiscal year.

Budget Summary

The Capital Projects Fund plans to receive 40% of the Home Rule/Purchase Tax by way of a General Fund Transfer in FYE 2023. Each Ward will be allotted \$250,000 and nearly \$3.3 million to neighborhood enhancement projects.

REVENUE SUMMARY

| ACCOUNT NUMBER | 2022/2023 | % Change | 2021/2022 | 2021/2022 | 2020/2021 |
|---------------------------------|------------------|----------------|------------------|------------------|------------------|
| | PROPOSED BUDGET | | REVISED BUDGET | PROJECTED ACTUAL | YTD ACTUAL |
| Taxes | 0 | #DIV/0! | 0 | 242,913 | 1,291,259 |
| Interest Income | 40,000 | 0.00% | 40,000 | 11,049 | 11,215 |
| Debt Proceeds | 0 | | 0 | 0 | 0 |
| Grants | 0 | | 0 | 125,964 | 30,985 |
| Transfers from General Fund | 5,000,000 | -36.96% | 7,930,997 | 8,643,020 | 510,000 |
| Transfers from Airport PFC Fund | 0 | | 0 | 0 | 0 |
| Total Revenues | 5,040,000 | -36.77% | 7,970,997 | 9,022,946 | 1,843,459 |

EXPENSE SUMMARY

| Totals by Division | 2022/2023 | % Change | 2021/2022 | 2021/2022 | 2020/2021 |
|----------------------|-------------------|---------------|------------------|------------------|------------------|
| | PROPOSED BUDGET | | REVISED BUDGET | PROJECTED ACTUAL | YTD ACTUAL |
| Contractual Services | 137,000 | | 0 | 0 | 0 |
| Capital Outlay | 13,326,683 | 45.62% | 9,151,637 | 2,174,087 | 2,032,393 |
| Miscellaneous | 0 | | 0 | 0 | 0 |
| Debt Services | 0 | | 0 | 0 | 0 |
| Transfers | 0 | -100.00% | 383,436 | 429,848 | 90,044 |
| Totals | 13,463,683 | 41.20% | 9,535,073 | 2,603,935 | 2,122,437 |

FUND 301 CAPITAL PROJECTS FUND

DETAIL

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 | 2021/2022 | 2021/2022 | 2020/2021 | 2019/2020 |
|-------------------------------------|-------------------------|--------------------|-------------------|---------------------|------------------|------------------|
| | | PROPOSED BUDGET | REVISED BUDGET | PROJECTED ACTUAL | YTD ACTUAL | YTD ACTUAL |
| REVENUES | | | | | | |
| 301-0000-314.01-01 | Home Rule (Purch) Tax | 0 | 0 | 242,913 | 1,291,259 | 2,309,517 |
| 301-0000-331.01-01 | Interest Income | 40,000 | 40,000 | 11,049 | 11,215 | 52,605 |
| 301-0000-382.02-01 | State Grants | 0 | 0 | 125,964 | 30,985 | 14,707 |
| 301-0000-391.01-01 | Trnsfr from General Fd | 5,000,000 | 7,930,997 | 8,643,020 | 510,000 | 0 |
| | Totals | 5,040,000 | 7,970,997 | 9,022,946 | 1,843,459 | 2,376,829 |
| EXPENSES | | | | | | |
| Building Maintenance | | | | | | |
| 301-1403-401.52-02 | Buildings | 3,043,074 | 3,060,000 | 60,000 | 0 | 0 |
| 301-1403-401.52-05 | Machinery & Equipment | 0 | 0 | 0 | 0 | 0 |
| | Subtotal | 3,043,074 | 3,060,000 | 60,000 | 0 | 0 |
| Interfund Transfers | | | | | | |
| 301-1801-491.62-01 | Transfer to Gen Fund | 0 | 0 | 4,412 | 10,044 | 1,950 |
| 301-1801-491.62-02 | Trnsfr to Plann & Dev | 0 | 2,800 | 2,800 | 0 | 6,525 |
| 301-1801-491.62-09 | Trnsfr to 2017 GO Bond | 0 | 0 | 0 | 0 | 123,450 |
| 301-1801-491.62-30 | Quincy Regional Airport | 0 | 338,000 | 380,000 | 80,000 | 183,000 |
| 301-1801-491.62-32 | Central Services Fund | 0 | 0 | 0 | 0 | 3,000 |
| | Subtotal | 0 | 340,800 | 387,212 | 90,044 | 317,925 |
| Subsidies | | | | | | |
| 301-1802-407.62-91 | Quincy Public Library | 0 | 42,636 | 42,636 | 0 | 0 |
| | Subtotal | 0 | 42,636 | 42,636 | 0 | 0 |
| IT Dept. | | | | | | |
| 301-1901-401.52-03 | Improv other than Bldgs | 237,779 | 513,428 | 436,794 | 0 | 0 |
| 301-1901-401.52-04 | Office Equipment | 175,000 | 175,000 | 40,197 | 70,850 | 29,836 |
| 301-1901-401.52-08 | Controllable | 0 | 0 | 9,367 | 1,481 | 4,500 |
| | Subtotal | 412,779 | 688,428 | 486,358 | 72,331 | 34,336 |
| Police Dept. | | | | | | |
| 301-2110-402.52-04 | Office Equipment | 0 | 0 | 0 | 0 | 49,361 |
| 301-2110-402.52-05 | Machinery & Equip | 0 | 0 | 0 | 205,071 | 0 |
| 301-2110-402.52-06 | Vehicles | 183,040 | 183,040 | 126,660 | 0 | 105,281 |
| 301-2110-402.52-08 | Controllable | 0 | 0 | 0 | 0 | 0 |
| | Subtotal | 183,040 | 183,040 | 126,660 | 205,071 | 154,642 |
| Fire Dept. | | | | | | |
| 301-2210-402.54-10 | Fire Station Reserve | 0 | 136,970 | 136,970 | 0 | 14,875 |
| 301-2210-409.72-00 | Loan/Lease Payments | 0 | 0 | 0 | 0 | 0 |
| | Subtotal | 0 | 136,970 | 136,970 | 0 | 14,875 |
| Concrete(Street Maintenance) | | | | | | |
| 301-3152-403.31-04 | Eng/Architectural | 384,831 | 204,457 | 217,746 | 49,085 | 22,401 |
| 301-3152-403.36-03 | Equipment & Vehicle | 0 | 48,200 | 48,155 | 0 | 0 |
| 301-3152-403.52-01 | Capital Outlay/Land | 100,000 | 0 | 0 | 0 | 0 |
| 301-3152-403.52-05 | Capital/Mach & Equip | 25,785 | 10,000 | 9,215 | 0 | 0 |
| 301-3152-403.52-06 | Vehicles | 225,177 | 225,177 | 225,321 | 0 | 0 |

FUND 301 CAPITAL PROJECTS FUND

DETAIL

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 | 2021/2022 | 2021/2022 | 2020/2021 | 2019/2020 |
|-------------------------------|-----------------------|--------------------|-------------------|---------------------|------------------|------------------|
| | | PROPOSED BUDGET | REVISED BUDGET | PROJECTED ACTUAL | YTD ACTUAL | YTD ACTUAL |
| 301-3152-403.53-08 | Neighborhood Enhance | 4,405,893 | 1,539,206 | 784,896 | 1,566,827 | 1,711,957 |
| 301-3152-403.54-01 | Ward 1 | 624,825 | 381,010 | 7,917 | 15,393 | 72,460 |
| 301-3152-403.54-02 | Ward 2 | 658,166 | 419,943 | 11,486 | 14,655 | 124,700 |
| 301-3152-403.54-03 | Ward 3 | 625,018 | 378,717 | 5,768 | 48,332 | 206,624 |
| 301-3152-403.54-04 | Ward 4 | 613,463 | 368,948 | 4,622 | 21,779 | 75,781 |
| 301-3152-403.54-05 | Ward 5 | 685,215 | 452,447 | 29,445 | 5,679 | 60,918 |
| 301-3152-403.54-06 | Ward 6 | 639,003 | 395,032 | 6,029 | 14,443 | 107,570 |
| 301-3152-403.54-07 | Ward 7 | 700,414 | 463,062 | 13,499 | 18,798 | 195,658 |
| | Subtotal | 9,687,790 | 4,886,199 | 1,364,099 | 1,754,991 | 2,578,069 |
| Street Lights | | | | | | |
| 301-3718-403.53-09 | Infrastructure/Other | 137,000 | 137,000 | 0 | 0 | 0 |
| | Subtotal | 137,000 | 137,000 | 0 | 0 | 0 |
| Commercial Development | | | | | | |
| 301-6310-403.52-01 | Capital Outlay-Land | 0 | 34,000 | 0 | 0 | 0 |
| 301-6310-403.53-01 | Streets-New Construct | 0 | 26,000 | 0 | 0 | 0 |
| | Subtotal | 0 | 60,000 | 0 | 0 | 0 |
| | Totals | 13,463,683 | 9,535,073 | 2,561,299 | 2,122,437 | 3,099,847 |

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FUND 305 TRANSIT CAPITAL PROJECTS FUND

SUMMARY

This fund is being created in FYE 2023 for the purpose of tracking two Transit grant projects:

TRB01: Transit Building Grant - \$2,507,096 federal grant for the Building/Bus Wash at Seminary Road

MR659: Transfer Station Grant - \$1,249,440 state funded (round 1) grant for a new Transfer Station to be located at Parking Lot A, between 6th & 7th on Jersey with a total project cost of \$3.7 million.

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|------------------------------|---------------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Revenues | | | | | | |
| 305-0000-383.02-02 | State Infra Grant | 0 | 0 | 0 | 0 | 0 |
| 305-0000-383.03-02 | Federal Infra Grant | 0 | 0 | 0 | 0 | 0 |
| 305-0000-383.02-03 | State/Dept of Transport | 1,249,440 | 0 | 0 | 0 | 0 |
| 305-0000-383.03-06 | Federal/Dept of Transprt | 2,507,096 | 0 | 0 | 0 | 0 |
| Totals | | 3,756,536 | 0 | 0 | 0 | 0 |
| Expenses | | | | | | |
| Professional Services | | | | | | |
| 305-3410-403.31-04 | Engineering/Architectural | 100,000 | 0 | 0 | 0 | 0 |
| Commodities | | | | | | |
| 305-3410-403.41-02 | Office Supplies | 5,000 | 0 | 0 | 0 | 0 |
| Capital Outlay | | | | | | |
| 305-3410-403.52-01 | Land | 88,000 | 0 | 0 | 0 | 0 |
| 305-3410-403.52-02 | Capital Outlay-Building | 1,457,096 | 0 | 0 | 0 | 0 |
| 305-3410-403.52-03 | Improv other than Bldgs | 1,050,000 | 0 | 0 | 0 | 0 |
| 305-3410-403.52-08 | Controllable | 10,000 | 0 | 0 | 0 | 0 |
| Subtotal | | 2,605,096 | 0 | 0 | 0 | 0 |
| Miscellaneous | | | | | | |
| 305-3410-491.62-15 | Other | 0 | 0 | 0 | 0 | 0 |
| Totals | | 2,710,096 | 0 | 0 | 0 | 0 |

FUND 309 SPECIAL CAPITAL PROJECTS FUND

SUMMARY

The Special Capital Projects Fund was created in FY 2000 to track special capital projects and is now essentially the operating fund for the Washington Theatre. All project costs related to the Washington Theatre are tracked separately within this fund to make sure revenues are sufficient to cover expenses.

The Theater currently has two commercial tenants leasing spaces. Due to the limited revenues, the expenses are only utilities, insurance, and taxes. Any building maintenance will be funded from the fund balance.

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|-----------------------------|---------------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Revenues | | | | | | |
| 309-0000-321.00-00 | Donations | 0 | 0 | 0 | 2099 | 0 |
| 309-0000-331.01-01 | Interest Income | 100 | 100 | 157 | 301 | 406 |
| 309-0000-341.04-00 | Rent-Wash Theatre | 15,000 | 13,200 | 15,450 | 12,150 | 8,700 |
| 309-0000-342.09-00 | Other | 0 | 0 | 0 | 0 | 400 |
| 309-0000-383.01-04 | Local Sources/Matching | 0 | 54,000 | 0 | 70,000 | 0 |
| | Totals | 15,100 | 67,300 | 15,607 | 84,550 | 9,506 |
| Expenses | | | | | | |
| Contractual Services | | | | | | |
| 309-1899-401.31-04 | Engineering/Architectural | 0 | 54,000 | 53,900 | 26,200 | 0 |
| 309-1899-401.33-01 | Utility Svcs-Water/Sewer | 1,000 | 1,000 | 380 | 357 | 713 |
| 309-1899-401.35-01 | R&M-Buildings | 3,400 | 3,400 | 4,036 | 4,855 | 9,114 |
| 309-1899-401.38-01 | MICA | 4,445 | 4,859 | 4,859 | 4,859 | 2,927 |
| 309-1899-401.39-08 | Contracted Services | 0 | 0 | 300 | 600 | 800 |
| | | 8,845 | 63,259 | 63,475 | 36,871 | 13,554 |
| Commodities | | | | | | |
| 309-1899-401.42-02 | Electricity | 5,000 | 5,000 | 4,945 | 3,598 | 6,062 |
| 309-1899-401.45-01 | Building Supplies | 0 | 0 | 0 | 0 | 0 |
| | | 5,000 | 5,000 | 4,945 | 3,598 | 6,062 |
| Miscellaneous | | | | | | |
| 309-1899-401.61-02 | Taxes | 1,600 | 1,600 | 1,624 | 1,593 | 1,580 |
| 309-1899-401.61-04 | Other | 2,641 | 2,641 | 1,673 | 0 | 0 |
| | | 4,241 | 4,241 | 3,297 | 1,593 | 1,580 |
| | Totals | 18,086 | 72,500 | 71,717 | 42,062 | 21,196 |

FUND 312 SPECIAL TAX ALLOCATION TIF #2

SUMMARY

The Tax Increment Financing (TIF) is a governmental financing tool that the City of Quincy uses to fund public infrastructure construction, promote development, and to expand the future tax base.

TIF #2, also known as TIF West, was established in 1998 and expires in 2033.

The goal is to direct TIF revenues when possible toward: 50% private investment, upper floor residential, economic development incentives to attract new business, 35% toward infrastructure needs, and 15% toward discretionary projects. These percentages were established in the TIF Investment Plan adopted by City Council 2/2/2015.

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|-----------------------------|-------------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Revenues | | | | | | |
| 312-0000-311.01-00 | General Levy | 525,000 | 495,000 | 525,491 | 495,142 | 463,425 |
| 312-0000-331.01-01 | Interest Income | 2,500 | 10,000 | 2,881 | 7,251 | 32,539 |
| 312-0000-331.01-02 | Tax Payments | 0 | 0 | 90 | 144 | 489 |
| 312-0000-331.04-00 | Origination & Loan Fees | 0 | 0 | 0 | 376 | 3,987 |
| 312-0000-342.09-00 | Other | 0 | 0 | 0 | 0 | 0 |
| 312-0000-382.02-03 | Dept of Transportation | 0 | 0 | 0 | 25,289 | 94,675 |
| 312-0000-383.01-03 | Econ Dev/Rehab Grant | 0 | 0 | 0 | | 0 |
| 312-0000-383.02-03 | Econ Dev/Rehab Grant | 0 | 0 | 0 | | 0 |
| | Totals | 527,500 | 505,000 | 528,462 | 528,202 | 595,115 |
| Expenses | | | | | | |
| Contractual Services | | | | | | |
| 312-3712-408.31-04 | Engineer/Architectural | 50,000 | 99,017 | 103,802 | 90,155 | 57,829 |
| 312-3712-408.31-05 | Prof Services/Other | 0 | 10,000 | 0 | 29,439 | 107,079 |
| 312-3712-408.39-02 | Advertising/Publishing | 500 | 500 | 0 | 366 | 199 |
| 312-3712-408.39-04 | Travel | 2,000 | 2,000 | 1,803 | 0 | 722 |
| 312-3712-408.39-07 | Regist, Schools, Mtgs | 1,500 | 1,500 | 1,500 | 0 | 1,125 |
| 312-3712-408.39-08 | Contracted-Other | 16,000 | 20,000 | 18,366 | 14,962 | 12,850 |
| | Subtotal | 70,000 | 133,017 | 125,471 | 134,922 | 179,804 |
| Capital Outlay | | | | | | |
| 312-3712-408.52-01 | Land | 0 | 0 | 36,172 | 36,172 | 0 |
| 312-3712-408.53-02 | Streets-Replacement | 979,000 | 347,000 | 179,154 | 1,075,814 | 49,832 |
| 312-3712-408.53-06 | Infrastructure-Lighting | 0 | 0 | 0 | 0 | 0 |
| 312-3712-408.53-07 | Rental Rehab | 0 | 0 | 0 | 0 | 0 |
| 312-3712-408.53-09 | Infrastructure-Other | 200,000 | 167,000 | 0 | 132,322 | |
| | Subtotal | 1,179,000 | 514,000 | 215,326 | 1,244,308 | 49,832 |
| Miscellaneous | | | | | | |
| 312-3712-408.61-01 | Dues | 1,200 | 1,200 | 850 | 850 | 850 |
| 312-3712-408.61-04 | Other | 0 | 0 | 0 | 0 | 520 |
| 312-3712-408.62-87 | Rental Rehab Grants | 0 | 225,000 | 125,000 | 134,878 | 171,713 |
| | | 1,200 | 226,200 | 125,850 | 135,728 | 173,083 |
| | Totals | 1,250,200 | 873,217 | 466,647 | 1,514,958 | 402,719 |

FUND 313 SPECIAL TAX ALLOCATION TIF #3

SUMMARY

The Tax Increment Financing (TIF) is a governmental financing tool that the City of Quincy uses to fund public infrastructure construction, promote development, and to expand the future tax base.

TIF #3, also known as TIF East, was established in 2010 and expires in 2033.

The goal is to direct TIF revenues when possible toward: 50% private investment, upper floor residential, economic development incentives to attract new business, 35% toward infrastructure needs, and 15% toward discretionary projects.

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|-----------------------------|--------------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Revenues | | | | | | |
| 313-0000-311.01-00 | General Levy | 125,000 | 85,000 | 126,801 | 105,271 | 75,627 |
| 313-0000-321.00-00 | Donations-Not restricted | 0 | 0 | 0 | 0 | 2,700 |
| 313-0000-331.01-01 | Interest Income | 1,000 | 1,500 | 1,098 | 1,668 | 2,971 |
| 313-0000-331.01-02 | Tax Payments | 0 | 0 | 22 | 31 | 80 |
| Totals | | 126,000 | 86,500 | 127,921 | 106,970 | 81,378 |
| Expenses | | | | | | |
| Contractual Services | | | | | | |
| 313-3712-408.31-04 | Engineer/Architectural | 0 | 116,075 | 108,368 | 32,997 | 2,500 |
| 313-3712-408.31-05 | Prof Services/Other | 0 | 0 | 0 | 0 | 0 |
| 313-3712-408.33-02 | Landfill Fees | 0 | 0 | 0 | 0 | 0 |
| 313-3712-408.39-02 | Advertisng-Publishing | 2,000 | 2,000 | 0 | 0 | 0 |
| 313-3712-408.39-08 | Contracted-Other | 0 | 0 | 0 | 0 | 2,500 |
| Subtotal | | 2,000 | 118,075 | 108,368 | 32,997 | 5,000 |
| Capital Outlay | | | | | | |
| 313-3712-408.52-02 | Buildings | 0 | 0 | 0 | 0 | 0 |
| 313-3712-408.53-01 | Sreets-New Construct | 0 | 0 | 0 | 0 | 0 |
| 313-3712-408.53-02 | Streets-Replacement | 321,000 | 100,000 | 0 | 0 | 0 |
| 313-3712-408.53-06 | Infrastructure-Lighting | 0 | 0 | 0 | 0 | 0 |
| 313-3712-408.53-09 | Infrastructure-Other | 0 | 0 | 0 | 0 | 0 |
| | | 321,000 | 100,000 | 0 | 0 | 0 |
| Miscellaneous | | | | | | |
| 313-3712-408.61-04 | Other | 3,000 | 5,500 | 0 | 4,523 | 4,568 |
| Totals | | 326,000 | 223,575 | 108,368 | 37,520 | 9,568 |

FUND 314 WATER EPA 2019 PROJECT FUND

SUMMARY

This fund was created in FY 2019 to account for Illinois EPA funded capital improvement projects for the city water supply. In FY22, the City expects to receive \$4.4 million in loan funds from the Illinois EPA for planned improvements at the water treatment plant.

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|-----------------------|-----------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Revenues | | | | | | |
| 314-0000-331-01-01 | Interest Income | 2500 | 0 | 2440 | 329 | 0 |
| 314-0000-391.01-28 | Trnsfrs from Water Fd | 0 | 2000000 | 1531986 | 688732 | 870000 |
| 314-0000-392.03-00 | Loan Proceeds | 7,000,000 | 4,400,000 | 4,112,083 | 0 | 2,411,257 |
| | Totals | 7,002,500 | 6,400,000 | 5,646,509 | 689,061 | 3,281,257 |
| Expenses | | | | | | |
| 314-1801-491-62-07 | Water Fund 501 | 0 | 0 | 804,198 | 804,198 | 0 |
| Capital Outlay | | | | | | |
| 314-3313-411-53-09 | Infrastructure-Other | 7,000,000 | 6,400,000 | 5,419,135 | -804,198 | 235,000 |
| Infrastructure | | | | | | |
| 314-3313-411-71-02 | Interest | 0 | 0 | 20,875 | 20,875 | 0 |
| 314-3314-411-53-09 | Other | 0 | 0 | 279,906 | 804,198 | 2,893,441 |
| | Totals | 7,000,000 | 6,400,000 | 6,524,114 | 825,073 | 3,128,441 |

FUND 315 SEWER EPA 2019 PROJECT FUND

SUMMARY

This fund was created in FY 2019 to account for Illinois EPA funded capital improvement projects to the City's sewage collection and treatment system. In FY22, the City expects to receive \$5 million in loan funds from the Illinois EPA for planned improvements at the sewage treatment plant.

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|-----------------------|----------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Revenues | | | | | | |
| 315-0000-331-01-01 | Interest Income | 1000 | 0 | 636 | 1435 | 0 |
| 315-0000-391.01-29 | Utilities Fund-Sewer | - | 0 | 0 | 0 | 0 |
| 315-0000-392.03-00 | Loan Proceeds | 4,000,000 | 5,000,000 | -271,500 | | 379,031 |
| | Totals | 4,001,000 | 5,000,000 | -270,864 | 1,435 | 379,031 |
| Expenses | | | | | | |
| 315-1801-491.62-17 | Sewer fund | | | 4,331,862 | 4,331,862 | |
| Capital Outlay | | | | | | |
| 315-3322-412-53-09 | Infrastructure-Other | 4,000,000 | 5,000,000 | 1,057,680 | 0 | 379,031 |
| | Totals | 4,000,000 | 5,000,000 | 5,389,542 | 4,331,862 | 379,031 |

FUND 317 AMERICAN RESCUE PLAN FUND

SUMMARY

This fund was created in FYE 2022 for the purpose of collecting and expending the ARPA (American Rescue Plan Act) funding. The City recieved \$2.7 million in FY 2022 and expects the second tranche in September 2022. Other home rule communities are also creating capital project type funds to account for the funding. This will accomplish separate fund reporting for audit purposes and to not distort the General Fund with the additional revenues/expenses. Although no specific plans for spending have been submitted, the balance is being appropriated as Capital Outlay.

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|-----------------------|-------------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Revenues | | | | | | |
| 317-0000-331-01-01 | Interest Income | 5,000 | 0 | 0 | 0 | 0 |
| 317-0000-381.03-07 | Federal-ARPA | 2,800,000 | 0 | 0 | 0 | 0 |
| | | 0 | 0 | 0 | 0 | 0 |
| | Totals | 2,805,000 | 0 | 0 | 0 | 0 |
| Expenses | | | | | | |
| | | 0 | 0 | 0 | 0 | 0 |
| Capital Outlay | | | | | | |
| 317-1899-401.52-03 | Improv other than Bldgs | 5,400,000 | 0 | 0 | 0 | 0 |
| | Totals | 5,400,000 | 0 | 0 | 0 | 0 |

FUND 323 2019B GO STREET PROJECT FUND

SUMMARY

This fund was created in FY 2020 to account for \$19 million bond proceeds that funded capital improvements to city streets, sidewalks and other transportation related infrastructure.

The projected budget for FYE 2023 plans to expend the remaining balance of \$6.5 million.

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|-----------------------------|---------------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Revenues | | | | | | |
| 323-0000-331.01-01 | Deposit Accounts | 3,000 | - | 11,000 | 61,649 | 116,136 |
| 323-0000-342-09-00 | Other | 0 | 0 | 107,273 | 0 | 0 |
| 323-0000-392-01-00 | Bond Proceeds | 0 | 0 | 0 | 0 | 19,001,995 |
| | Totals | 3,000 | 0 | 118,273 | 61,649 | 19,118,131 |
| Expenses | | | | | | |
| Contractual Services | | | | | | |
| 323-1899-401.31-04 | Engineering/Architectural | 655,700 | 651,238 | 609,039 | 120,897 | 332,000 |
| 323-1899-401-31-05 | Prof Svcs/Engineering | 0 | 0 | 0 | 0 | 0 |
| Capital Outlay | | | | | | |
| 323-1899-401-53-02 | Streets-Replacement | 5,750,000 | 13,057,801 | 10,844,874 | 4,192,566 | 0 |
| 323-1899-401-53-09 | Infrastructure-Other | 97,300 | 144,123 | 121,605 | 491,874 | 125,998 |
| | Totals | 6,503,000 | 13,853,162 | 11,575,518 | 4,805,337 | 457,998 |

FUND 395 QMEA CAPITAL RESERVE FUND

SUMMARY

The QMEA Capital Reserve Fund was created in July 2009 as a result of the intergovernmental agreement with Quincy Metropolitan Exposition, Auditorium, and Office Building Authority (QMEA). The Hotel/Motel tax revenues are re-distributed based on the inter-governmental agreement with the QMEA (Quincy Metropolitan Exposition & Auditorium) / Oakley-Lindsay Center. This agreement was last amended February 17, 2015 as Ordinance 2015-07. This fund holds excess hotel/motel tax collections for capital needs at the Oakley-Lindsay Center (OLC). As the intergovernmental agreements change, the allowed excess cap for collections to be transferred to this fund for future capital needs has changed. The last agreement changed the maximum limit of disbursements that the OLC receives for operations from \$500,000 to \$750,000 and also changed the distribution method to allow for any net distribution in excess of \$750,000 to allocate the next \$20,000 to this Capital Reserve Fund. The maximum allowed to be held within this fund is \$200,000.

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|-----------------------|-------------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Revenues | | | | | | |
| 395-0000-331.01-01 | Interest Income | 700 | 1,500 | 563 | 1,051 | 2,688 |
| 395-0000-391.01-50 | From Tourism Tax Fd | 20,000 | 20,000 | 6,000 | 0 | 20,000 |
| | Totals | 20,700 | 21,500 | 6,563 | 1,051 | 22,688 |
| Expenses | | | | | | |
| 395-1899-401.35-05 | R&M-Other | 0 | 0 | 0 | 0 | 0 |
| 395-1899-401.52-02 | Capital Outlay-Bldg | 0 | 0 | 0 | 0 | 0 |
| 395-1899-401.52-03 | Improv other than Bldgs | 0 | 0 | 0 | 0 | 0 |
| 395-1899-401.62-01 | General Fund Transfer | 0 | 0 | 0 | 0 | 0 |
| Capital Outlay | | | | | | |
| 395-1899-401.62-56 | Oakley-Lindsay Center | 138,000 | 138,000 | 0 | 0 | 0 |
| | Totals | 138,000 | 138,000 | 0 | 0 | 0 |

FUND 397 FIRE EQUIPMENT/IMPROVEMENT FUND

SUMMARY

This fund was created in FY 2012. The purpose of the Fire Equipment Improvement Fund is to utilize the revenue from the Illinois Veteran's Home fire protection for the specific purpose of fire equipment replacement. In FY 2018 this fund purchased two pumper trucks with the assistance of loan from the General Fund. The loan was repaid in FY 2022 using the revenue generated from the fire protection revenues. Also, in FYE 2022, the Capital Projects Fund 301 disbursed the funding earmarked for "Fire Station Reserve" funds to this fund. There are no specific plans; but the total available has been appropriated to replace Fire Apparatus, if needed.

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|--------------------|------------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Revenues | | | | | | |
| 397-0000-331.01-01 | Interest Income | 150 | 100 | 161 | 142 | 747 |
| 397-0000-362.02-01 | Veteran's Home Prot | 75,000 | 90,000 | 77,643 | 93,969 | 91,244 |
| 397-0000-362.02-09 | Sale of Service | 2,869 | 2,869 | 2,869 | 5,739 | 0 |
| 397-0000-391.01-01 | General Fund | 0 | 0 | 0 | 0 | 0 |
| 397-0000-391.01-15 | from Capital Fund | 0 | 0 | 136,970 | 0 | 0 |
| | Totals | 78,019 | 92,969 | 217,643 | 99,850 | 91,991 |
| Expenses | | | | | | |
| 397-1801-491.62-01 | Trnsfr to General Fund | 0 | 90,000 | 0 | 0 | 90,000 |
| 397-1801-491.62-15 | Trnsfr to Capital Fund | 0 | 0 | 0 | 0 | 0 |
| 397-2210-402.52-02 | Capital Outlay/Bldgs | 0 | 0 | 0 | 0 | 0 |
| 397-2210-402.52-05 | Capital/Machinery&Eq | 0 | 0 | 0 | 0 | 0 |
| 397-2210-402.52-06 | Capital/Vehicles | 223,000 | 0 | 0 | 0 | 0 |
| | Totals | 223,000 | 90,000 | 0 | 0 | 90,000 |

CITY OF QUINCY
DEBT SERVICE FUNDS

Revenue/Expenditures & Change in Fund Balance
Summary

| | 2009 OLC G/O Bond 411 | 2009 Library G/O Fund 412 | 2017 GO Bond 415 | 2019B GO Bond 416 | Total |
|---------------------------------|-----------------------------|---------------------------------|------------------------|-------------------------|-------------------|
| Beginning Balance, May 1 | 22,000 | 228,000 | 10,200 | 358,000 | 271,000 |
| REVENUES | | | | | |
| Taxes | | 440,000 | 652,050 | 685,000 | 685,000 |
| Licenses & Permits | | | | | |
| Charges for Services | | | | | |
| Rent & Other Income | | | | | |
| Interest Income | 500 | 500 | 400 | - | 1,200 |
| Debt Proceeds | | | | | |
| Grants | | - | | | |
| Transfers In | 222,960 | | - | - | - |
| Inter-Gov. Revenues | | | | | - |
| TOTAL REVENUE | 223,460 | 440,500 | 652,450 | 685,000 | 686,200 |
| Total Funds Available | 245,460 | 668,500 | 662,650 | 1,043,000 | 957,200 |
| EXPENDITURES | | | | | |
| Salaries & Benefits | | | | | - |
| Contracted Services | | | | | - |
| Commodities | | | | | - |
| Capital Outlay | | | | | - |
| Miscellaneous | 500 | - | 600 | 500 | 1,000 |
| Debt Service | 193,000 | 440,000 | 660,600 | 685,000 | 685,000 |
| Transfers | | | | | - |
| TOTAL EXPENDITURES | 193,500 | 440,000 | 661,200 | 685,500 | 686,000 |
| Ending Balance, Apr 30 | \$ 51,960 | \$ 228,500 | \$ 1,450 | \$ 357,500 | \$ 271,200 |

FUND 411 2009B OAKLEY-LINDSAY CENTER G/O FUND

SUMMARY

PURPOSE

The 2009B series Oakley-Lindsay Center Bonds (\$1,245,000) were issued to finance improvements to the Oakley-Lindsay Center. These bond payments are also funded in full by the City's Hotel/Motel Tax. Final payment to be made FY 2023 which will be the tax levy of 2021.

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|---------------------|---------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Revenue | | | | | | |
| 411-0000-331.01-01 | Interest Income | 500 | 1,000 | 395 | 833 | 2,489 |
| 411-0000-391.01-50 | From Tourism Tax Fd | 222,960 | 222,960 | 222,960 | 222,960 | 222,960 |
| | Totals | 223,460 | 223,960 | 223,355 | 223,793 | 225,449 |
| Expenses | | | | | | |
| Debt Service | | | | | | |
| 411-1899-409.61-04 | Misc-Other | 500 | 500 | 500 | 500 | 500 |
| 411-1899-409.71-01 | Principal | 185,000 | 225,000 | 225,000 | 220,000 | 210,000 |
| 411-1899-409.71-02 | Interest | 8,000 | 16,063 | 16,063 | 24,203 | 31,553 |
| | Totals | 193,500 | 241,563 | 241,563 | 244,703 | 242,053 |

FUND 412 2019A/2009C LIBRARY G/O FUND

SUMMARY

The 2019A bond issue of \$3,425,000 (Ordinance 2019-23) was the refinance of the former Series 2009C Library G/O Bonds (\$5,533,000) which were issued to finance improvements to the Quincy Public Library (Ordinance 2009-27). These bonds are financed through the property tax levy with a final levy in 2027 to be collected in FY 2029 with final payment June 1, 2029.

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|---------------------|----------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Revenue | | | | | | |
| 412-0000-311.01-00 | General Levy | 440,000 | 427,700 | 362,274 | 413,432 | 415,700 |
| 412-0000-331.01-01 | Interest Income | 500 | 500 | 626 | 150 | 1,787 |
| 412-0000-342.09-00 | Misc-Other | 0 | 0 | 0 | 0 | 0 |
| 412-0000-381.03-03 | Stimulus Rebate | 0 | 0 | 0 | 0 | 49,095 |
| 412-0000-392.01-00 | Gen Obligation Bonds | 0 | 0 | 0 | 0 | 4,139 |
| | Totals | 440,500 | 428,200 | 362,900 | 413,582 | 470,721 |
| Expenses | | | | | | |
| Debt Service | | | | | | |
| 412-1899-409.61-04 | Misc-Other | 0 | 600 | 125 | 125 | 0 |
| 412-1899-409.71-01 | Principal | 330,000 | 330,000 | 305,000 | 205,000 | 285,000 |
| 412-1899-409.71-02 | Interest | 110,000 | 116,600 | 128,800 | 140,806 | 179,707 |
| | Totals | 440,000 | 447,200 | 433,925 | 345,931 | 464,707 |

FUND 415 2017 G/O Bond

SUMMARY

The Series 2017 G/O Note was issued February 2017 (Ord 2017- 07) in the amount of \$4,240,753. The debt was issued to fund the Adams County public safety building in exchange for a 20-year lease allowing the Quincy Police Department to relocate and occupy the new space for 20 years. The debt was structured as interest only payments for the first three years (FY 2018-FY 2020) followed by seven years of principal and interest with final payment due December, 2026 - FY 2027. The FY 2020 budget includes a transfer from the Capital Projects Fund 301 fund in the amount of \$124,000 for interest payments which will be transferred from internal sources until FY 2021 when the debt service will be placed on the tax levy.

The additional bond proceeds of \$240,000 are being held to cover maintenance costs over the life of the lease.

The final payment will be levied during the 2025 levy and paid in FYE 2027.

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|-----------------------------|------------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Revenue | | | | | | |
| 415-0000-311.01-00 | Tax Levy | 652,050 | 653,925 | 652,894 | 660,505 | - |
| 415-0000-331.01-01 | Interest Income | 400 | 1,000 | 387 | 748 | 1,436 |
| 415-0000-391.01-15 | Trnsf from Cap Proj Fd | 0 | 0 | 0 | 0 | 123,450 |
| 415-0000-392.03-00 | Loan Proceeds | 0 | 0 | 0 | | 0 |
| | Totals | 652,450 | 654,925 | 653,281 | 661,253 | 124,886 |
| Expenses | | | | | | |
| Contractual Services | | | | | | |
| 415-1899-409.31-02 | Legal | 0 | 0 | 0 | 0 | 0 |
| | Subtotal | 0 | 0 | 0 | 0 | 0 |
| Miscellaneous | | | | | | |
| 415-1899-409.61-04 | Misc-Other | 600 | 600 | 199,500 | 500 | 500 |
| 415-1899-491.62-01 | Transfers to GF | 0 | 0 | 200,000 | 200,000 | 0 |
| | Subtotal | 600 | 600 | 399,500 | 200,500 | 500 |
| Debt Service | | | | | | |
| 415-1899-409.71-01 | Principal | 570,000 | 555,000 | 555,000 | 540,000 | 0 |
| 415-1899-409.71-02 | Interest | 90,600 | 107,250 | 107,250 | 123,450 | 123,450 |
| 415-1899-409.72-00 | Loan/Lease payments | 0 | 0 | 0 | | 0 |
| | Subtotal | 660,600 | 662,250 | 662,250 | 663,450 | 123,450 |
| | Totals | 661,200 | 662,850 | 1,061,750 | 863,950 | 123,950 |

The Series 2019B G/O debt was approved Council on August 27, 2019 as Ordinance 2019- 23. The bond proceeds of \$19 million were receipted into the 2019B Street Projects Capital Project Fund on November 21, 2019. The debt was issued to fund a City Wide Street Infrastructure program (resolution approved by Council on Dec 9, 2019). The City issued the bonds to replace expiring debt that was falling off the property tax levy. The debt was structured to maintain a flat infrastructure tax rate of .2589 or lower with a 20 year debt schedule.

The final payment is due December 1, 2039 and will be levied during the 2038 property tax levy and paid in FYE 2040.

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|-----------------------------|------------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Revenue | | | | | | |
| 416-0000-311.01-01 | Tax Levy | 685,000 | 685,000 | 771,646 | 690,388 | 0 |
| 416-0000-331.01-01 | Interest Income | - | 1,200 | - | 127 | 2,302 |
| 416-0000-391.04-00 | Trnsfr from Bank 04 | - | 0 | - | 0 | 0 |
| 416-0000-391.16-00 | Trnsfr from Bank 16 | - | 0 | - | 0 | 0 |
| 416-0000-392.01-01 | Refunding Bonds | 0 | 0 | 0 | 0 | 361,528 |
| | Totals | 685,000 | 686,200 | 771,646 | 690,515 | 363,830 |
| Expenses | | | | | | |
| Contractual Services | | | | | | |
| 416-1899-409.31-02 | Legal | 0 | 0 | 0 | 0 | 0 |
| | Subtotal | 0 | 0 | 0 | 0 | 0 |
| Miscellaneous | | | | | | |
| 416-1899-409.61-04 | Misc-Other | 500 | 1,000 | 125 | 125 | 0 |
| | Subtotal | 500 | 1,000 | 125 | 125 | 0 |
| Debt Service | | | | | | |
| 416-1899-409.71-01 | Principal | 0 | 0 | 0 | 0 | 0 |
| 416-1899-409.71-02 | Interest | 685,000 | 685,000 | 685,000 | 704,028 | 0 |
| 416-1899-409.72-00 | Loan/Lease payments | 0 | 0 | 0 | 0 | 0 |
| | Subtotal | 685,000 | 685,000 | 685,000 | 704,028 | 0 |
| Interfund Transfers | | | | | | |
| 416-1899-491.62-27 | Transfers to Spec Debt | 0 | 0 | 0 | 0 | 0 |
| | Totals | 685,500 | 686,000 | 685,125 | 704,153 | 0 |

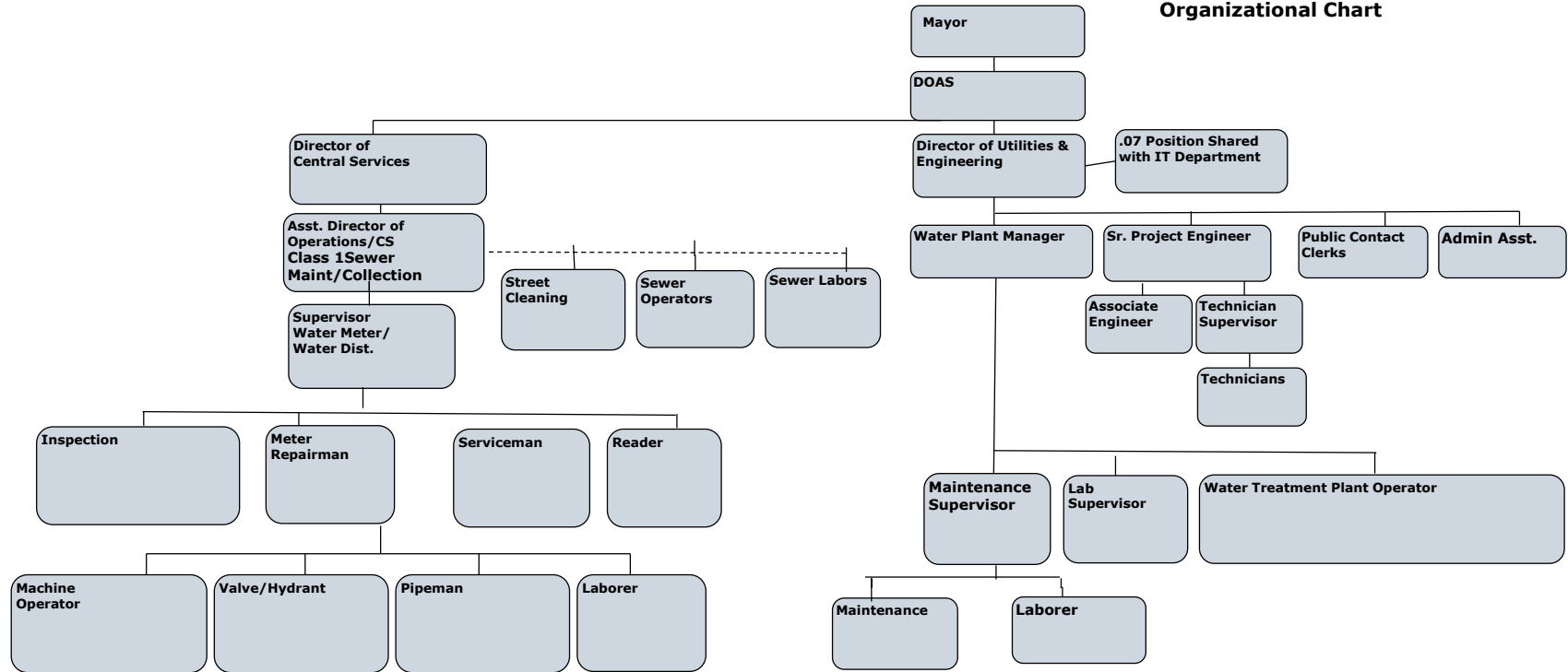
**CITY OF QUINCY
ENTERPRISE FUNDS**

**Revenue/Expenditures & Change in Fund Balance
Summary**

| | Water Fund 501 | Sewer Fund 502 | Airport Fund 511 | Airport PFC 512 | Airport Hangar 513 |
|---------------------------------|----------------------|----------------------|------------------------|-----------------------|--------------------------|
| Beginning Balance, May 1 | 4,420,000 | 5,050,000 | 840,807 | 297,400 | 798,000 |
| REVENUES | | | | | |
| Taxes | - | - | - | 45,000 | - |
| Licenses & Permits | - | - | - | - | - |
| Charges for Services | 10,100,000 | 8,050,000 | - | - | 61,703 |
| Rent & Other Income | 30,000 | - | 165,041 | - | 5,000 |
| Interest Income | 15,000 | 15,000 | 120,100 | 500 | - |
| Debt Proceeds | - | - | - | - | - |
| Grants | - | - | 18,765,654 | - | 5,310,000 |
| Transfers In | - | - | 402,700 | - | - |
| Inter-Gov. Revenues | - | - | - | - | - |
| TOTAL REVENUE | 10,145,000 | 8,065,000 | 19,453,495 | 45,500 | 5,376,703 |
| Total Funds Available | 14,565,000 | 13,115,000 | 20,294,302 | 342,900 | 6,174,703 |
| EXPENDITURES | | | | | |
| Salaries & Benefits | 2,865,634 | 664,034 | 494,351 | - | - |
| Contracted Services | 2,052,865 | 3,312,675 | 311,155 | - | - |
| Commodities | 2,116,000 | 682,450 | 150,100 | - | - |
| Capital Outlay | 3,303,500 | 3,991,000 | 18,746,000 | 320,000 | 5,900,000 |
| Miscellaneous | 393,500 | 369,930 | 270,791 | - | 7,500 |
| Debt Service | 785,000 | 1,260,000 | - | 22,574 | - |
| Transfers | - | - | - | - | - |
| TOTAL EXPENDITURES | 11,516,499 | 10,280,089 | 19,972,397 | 342,574 | 5,907,500 |
| Ending Balance, April 30 | \$ 3,048,501 | \$ 2,834,911 | \$ 321,905 | \$ 326 | \$ 267,203 |

| | Municipal Barge Dock 514 | Reg Trng Facility 531 | Garbage Fund 533 | Recycle Fund 534 | Total |
|---------------------------------|--------------------------------|-----------------------------|------------------------|------------------------|---------------------|
| Beginning Balance, May 1 | 638,500 | 4,000 | 80,000 | 20,000 | 12,148,707 |
| REVENUES | | | | | |
| Taxes | - | - | - | - | 45,000 |
| Licenses & Permits | - | - | - | - | - |
| Charges for Services | 317,000 | 55,900 | 1,251,319 | 386,600 | 20,222,522 |
| Rent & Other Income | - | 3,100 | - | - | 203,141 |
| Interest Income | 3,000 | - | 400 | - | 154,000 |
| Debt Proceeds | 500,000 | - | - | - | 500,000 |
| Grants | 1,193,000 | 1,000 | - | - | 25,269,654 |
| Transfers In | - | 17,614 | 88,384 | 317,372 | 826,070 |
| Inter-Gov. Revenues | - | - | - | - | - |
| TOTAL REVENUE | 2,013,000 | 77,614 | 1,340,103 | 703,972 | 47,220,387 |
| Total Funds Available | 2,651,500 | 81,614 | 1,420,103 | 723,972 | 59,369,094 |
| EXPENDITURES | | | | | |
| Salaries & Benefits | - | 18,574 | 587,081 | 295,407 | 4,925,081 |
| Contracted Services | 13,115 | 41,930 | 679,172 | 383,435 | 6,794,347 |
| Commodities | 4,200 | 12,410 | 47,350 | 10,230 | 3,022,740 |
| Capital Outlay | 2,612,467 | 1,700 | - | - | 34,874,667 |
| Miscellaneous | 17,912 | - | 26,500 | 14,900 | 1,101,033 |
| Debt Service | - | 3,000 | - | - | 2,070,574 |
| Transfers | - | - | - | - | - |
| TOTAL EXPENDITURES | 2,647,694 | 77,614 | 1,340,103 | 703,972 | 52,788,442 |
| Ending Balance, April 30 | \$ 3,806 | \$ 4,000 | \$ 80,000 | \$ 20,000 | \$ 6,580,652 |

Department of Utilities & Engineering Organizational Chart



** Note: Left side of chart represents positions paid by the Utilities Department, but under the direction of the Director of Central Services

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PURPOSE

The Water Department is responsible for the treatment, storage and distribution of potable water to residential, commercial, industrial and other users, as well as the financial management of the water utility. The Water Department is funded by user charges for water service, which include fixed monthly demand charges (based upon meter size) and metered consumption charges. As an enterprise fund, the fund is expected to be self-sufficient and revenues for services rendered should fund all expenses associated with the maintenance and administration of the water utility.

GOALS/OBJECTIVES

The Utilities Department has set the following goals for FY2023

- Complete construction of new water treatment plant pump station due to flooding risk and deteriorated condition
- Invest in new water transmission mains to improve water pressure & water quality
- Invest in capital replacement of aged water distribution system components

PAST FISCAL YEAR HIGHLIGHTS

In the previous fiscal year, the Water Enterprise Fund:

- Produced a net operating income of approximately \$2.4 million
- Invested roughly \$3.5 million in capital improvements to the water distribution system
- Invested \$6.7 at the water treatment plant to replace filters #1 through #6 and repair building structure

BUDGET SUMMARY

Revenue projections for FY23 include an expected increase in billed volume due to the replacement of thirty large commercial meters that have exceeded their life expectancy and are almost certainly under-recording water flows. Operating revenues for FY23 are projected to be \$10.10 million. Operating expenses (which excludes debt service and capital investments) are projected to be \$7.31 million, which will result in a net operating income of \$2.79 million in FY23. Budgeted operating expenses are roughly \$950k (15%) above projected FY22 levels. The major contributors to the increased operating expenses include

- A \$325k allowance above FY22 levels for WTP sludge disposal
- A \$320k allowance above FY22 levels for water meter purchases
- A \$114k allowance above FY22 levels for wages & benefits

A total capital expense budget of \$3.3 million is proposed, which excludes construction of the new WTP pump station (which is budgeted in Fund 314).

Fund 501 is projected to begin FY23 with a cash reserve balance of \$4.4 million and end the fiscal

**FUND 501 WATER FUND
UTILITIES DEPARTMENT**

SUMMARY

REVENUE SUMMARY

| ACCOUNT NUMBER | 2022/2023 PROPOSED BUDGET | % Change | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL |
|----------------------|---------------------------------|---------------|--------------------------------|----------------------------------|----------------------------|
| Other Income | 45,000 | -40.79% | 76,000 | 58,476 | 100,966 |
| Charges for Services | 10,100,000 | 17.39% | 8,604,000 | 8,745,898 | 8,387,458 |
| Debt Proceeds | - | | - | - | - |
| Grants | - | | - | 804,198 | 838,453 |
| Transfers | - | | - | 72,524 | 457,163 |
| Total | 10,145,000 | 16.88% | 8,680,000 | 9,681,096 | 9,784,040 |

EXPENSE SUMMARY

| ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | % Change | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL |
|----------------------|---------------------------------|----------------|--------------------------------|----------------------------------|----------------------------|
| Salaries & Benefits | 2,865,634 | -1.51% | 2,909,546 | 2,810,596 | 2,760,797 |
| Contractual Services | 2,052,865 | -2.40% | 2,103,250 | 1,121,566 | 1,254,000 |
| Commodities | 2,116,000 | 17.48% | 1,801,100 | 1,771,310 | 1,663,552 |
| Capital Outlay | 3,303,500 | -38.64% | 5,383,500 | 3,074,647 | (266,381) |
| Miscellaneous | 393,500 | -82.75% | 2,280,636 | 1,901,005 | 1,072,213 |
| Debt Service | 785,000 | 18.94% | 660,000 | 358,565 | 59,715 |
| Totals | 11,516,499 | -23.92% | 15,138,032 | 11,037,689 | 6,543,896 |

Totals by Division

| | | | | | |
|--------------------|-------------------|----------------|-------------------|-------------------|------------------|
| 3155 Utilities | 5,344,324 | -26.25% | 7,247,009 | 4,610,040 | 1,276,294 |
| 3156 Water Meter | 862,230 | 34.54% | 640,894 | 646,077 | 617,760 |
| 3310 Admin | 1,494,886 | -56.91% | 3,468,897 | 2,786,395 | 1,480,508 |
| 3312 Commercial | 379,727 | -0.36% | 381,093 | 341,219 | 380,058 |
| 3313 Pump Stations | - | #DIV/0! | - | - | - |
| 3314 Purification | 3,435,332 | 1.04% | 3,400,139 | 2,653,958 | 2,835,069 |
| Totals | 11,516,499 | -23.92% | 15,138,032 | 11,037,689 | 6,589,689 |

STAFFING

| | FY 2023 ACTUAL | FY 2022 ACTUAL | FY 2021 ACTUAL | FY 2020 ACTUAL |
|--------------------------------|-------------------|-------------------|-------------------|-------------------|
| Authorized Full Time Positions | 35.72 | 35.72 | 32.6 | 33.85 |

The proposed budget includes the following Water Department staff:

| | | |
|--------------------|--|--------------------------|
| Water Distribution | 2.00 Supervisor | |
| | 1.00 Clerical (non-union) | |
| | 11.50 822 union laborers/operators | 14.50 total Water Dist |
| Water Metering | 5.00 822 union laborers/operators | 5.00 total Water Meter |
| Utilities Admin | Director 0.75, Admin 0.75, Supv 0.6, Eng .12, IT 1.0 | 3.22 total Admin |
| Commercial | 3.00 822 union laborers/operator | 3.00 total Commerical |
| Purification | 5.00 Non-union supervisors | |
| | 5.00 822 union laborers/operators (and 1 PT) | 10.00 total Purification |
| | | 35.72 Total FTEs |

**FUND 501 WATER FUND
UTILITIES DEPARTMENT**

**REVENUE
DETAIL**

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|--------------------|------------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Revenue | | | | | | |
| 501-0000-331.01-01 | Interest Income | 15,000 | 46,000 | 25,275 | 58,192 | 107,475 |
| 501-0000-341.04-00 | Rent-Equip/Facilities | 30,000 | 30,000 | 33,374 | 32,561 | 48,984 |
| 501-0000-342.03-00 | Jury Duty Reimb | 0 | 0 | 0 | 128 | 0 |
| 501-0000-342.09-00 | Other | 0 | 0 | -906 | 8,125 | 1,422 |
| 501-0000-350.00-00 | Sale of Property | 0 | 0 | 733 | 1,960 | 2,788 |
| 501-0000-371.01-00 | Metered Water Sales | 6,520,000 | 5,150,000 | 5,216,565 | 4,879,758 | 5,496,715 |
| 501-0000-371.01-01 | Water Base Revenues | 3,390,000 | 3,310,000 | 3,300,898 | 3,281,398 | 3,391,433 |
| 501-0000-371.02-00 | Fire Protection Fees | 0 | 0 | 48 | 0 | 2,434 |
| 501-0000-371.03-04 | Misc Water Sales | 0 | 0 | 3,949 | 2,104 | 1,149 |
| 501-0000-371.04-00 | Service Connect Fees | 85,000 | 85,000 | 94,776 | 112,845 | 113,386 |
| 501-0000-371.05-00 | Miscellaneous | 0 | 0 | 0 | 0 | 0 |
| 501-0000-371.05-01 | Penalties - Past Due | 115,000 | 100,000 | 108,388 | 122,592 | 203,488 |
| 501-0000-371.05-02 | Consumer Service Chg | 25,000 | 15,000 | 35,830 | 26,997 | 25,160 |
| 501-0000-371.05-03 | Mdse Sales/Services | 0 | 0 | 7,207 | 5,241 | 11,400 |
| 501-0000-371.05-07 | Water Services In Kind | -40,000 | -60,000 | -33,107 | -49,017 | -84,741 |
| 501-0000-371.05-08 | Salvage Scrap Sales | 3,000 | 2,000 | 8,844 | 2,560 | 6,035 |
| 501-0000-371.05-09 | NSF Check Reimb | 2,000 | 2,000 | 2,500 | 2,980 | 3,000 |
| 501-0000-381.03-01 | FEMA Reimbursements | 0 | 0 | 0 | 28,852 | 0 |
| 501-0000-381.03-06 | CURES grant | 0 | 0 | 0 | 5,403 | 0 |
| 501-0000-391.01-16 | EPA 2019 Proj Fnd | 0 | 0 | 804,198 | 804,198 | 0 |
| 501-0000-391.01-33 | Vehicle Replcmnt Fund | 0 | 0 | 72,524 | 457,163 | |
| Totals | | 10,145,000 | 8,680,000 | 9,681,096 | 9,784,040 | 9,330,128 |

**FUND 501 WATER FUND
UTILITIES DEPARTMENT**

**WATER DISTRIBUTION
DETAIL**

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 | 2021/2022 | 2021/2022 | 2020/2021 | 2019/2020 |
|--------------------------------|-------------------------|--------------------|-------------------|---------------------|------------------|----------------|
| | | PROPOSED BUDGET | REVISED BUDGET | PROJECTED ACTUAL | YTD ACTUAL | YTD ACTUAL |
| Salaries & Benefits | | | | | | |
| 501-3155-411.11-01 | Regular Salary/Wages | 652,769 | 648,555 | 594,619 | 581,664 | 522,098 |
| 501-3155-411.11-02 | Overtime | 65,441 | 65,441 | 56,786 | 57,433 | 55,944 |
| 501-3155-411.11-03 | Sick Pay | 25,102 | 23,488 | 28,620 | 18,255 | 20,324 |
| 501-3155-411.11-04 | Holiday Pay | 44,347 | 40,081 | 38,336 | 41,529 | 31,077 |
| 501-3155-411.11-15 | Vacation | 41,030 | 37,115 | 38,498 | 29,603 | 28,155 |
| 501-3155-411.11-16 | Major Medical | 0 | 0 | 11,932 | 16,975 | 0 |
| 501-3155-411.11-17 | Sick Pay buyback | 4,505 | 6,823 | 10,181 | 7,966 | 2,441 |
| 501-3155-411.11-18 | Vacation Pay buyback | 0 | 0 | 3,271 | 6,515 | 0 |
| 501-3155-411.21-01 | Group Insurance | 187,857 | 193,593 | 150,644 | 168,685 | 173,717 |
| 501-3155-411.21-03 | Board Paid Life Ins | 1,324 | 1,324 | 1,232 | 947 | 852 |
| 501-3155-411.22-01 | Social Security | 46,683 | 45,587 | 47,260 | 46,013 | 39,555 |
| 501-3155-411.22-02 | Medicare | 10,918 | 10,662 | 11,053 | 10,761 | 9,251 |
| 501-3155-411.22-03 | Unemployment Comp | 1,500 | 1,500 | 1,500 | 1,300 | 1,600 |
| 501-3155-411.23-01 | IMRF | 46,533 | 70,513 | 77,299 | 79,466 | 57,358 |
| 501-3155-411.24-03 | CDL Reimbursements | 90 | 90 | 30 | 0 | 90 |
| | Subtotal | 1,128,099 | 1,144,772 | 1,071,261 | 1,067,112 | 942,462 |
| Contractual Services | | | | | | |
| 501-3155-411.31-04 | Eng/Architectural | 250,000 | 280,000 | 105,037 | -9,611 | 2,200 |
| 501-3155-411.31-05 | Other | 0 | 0 | 1,494 | 11,811 | 5,200 |
| 501-3155-411.35-01 | Buildings | 2,500 | 5,000 | 129 | 476 | 1,456 |
| 501-3155-411.35-02 | R&M-Mach & Equip | 7,500 | 5,000 | 10,107 | 3,393 | -69 |
| 501-3155-411.35-06 | R&M-Infrastructure | 175,000 | 175,000 | 144,815 | 39,532 | 19,737 |
| 501-3155-411.36-01 | Fleet Maintenance | 115,000 | 115,000 | 140,753 | 105,350 | 88,171 |
| 501-3155-411.36-02 | Land | 1,500 | 1,500 | 1,256 | 1,220 | 1,184 |
| 501-3155-411.36-03 | Equipment & Vehicle | 2,500 | 2,500 | 739 | 360 | 1,200 |
| 501-3155-411.36-05 | Vehicle Replacement | | 0 | 0 | 50,408 | 55,228 |
| 501-3155-411.38-01 | Insurance/MICA | 82,975 | 69,730 | 69,730 | 69,730 | 40,345 |
| 501-3155-411.39-01 | Communications | 6,000 | 6,000 | 5,700 | 5,420 | 5,437 |
| 501-3155-411.39-02 | Advertising/Publishing | 1,500 | 1,500 | 290 | 847 | 1,841 |
| 501-3155-411.39-03 | Printing & Binding | 500 | 500 | 762 | 1,519 | 573 |
| 501-3155-411.39-06 | JULIE Location Req | 4,000 | 5,000 | 3,901 | 4,166 | 4,477 |
| 501-3155-411.39-07 | Regist,Schools,Mtgs | 1,000 | 1,000 | 0 | 0 | 0 |
| 501-3155-411.39-08 | Contracted Services | 5,000 | 1,000 | 554 | 500 | 1882 |
| | Subtotal | 654,975 | 668,730 | 485,267 | 285,121 | 228,862 |
| Commodities | | | | | | |
| 501-3155-411.41-02 | Office Supplies | 1,000 | 1,000 | 794 | 532 | 791 |
| 501-3155-411.42-02 | Electricity | 0 | 0 | 0 | 0 | 0 |
| 501-3155-411.45-02 | Custodial Supplies | 2,000 | 2,000 | 983 | 3,767 | 11,039 |
| 501-3155-411.45-03 | Equip Consumable | 2,250 | 2,250 | 2,339 | 1,481 | 2,670 |
| 501-3155-411.45-04 | Equip Replacemt Pts | 5,000 | 5,000 | 1,636 | 4,113 | 4,514 |
| 501-3155-411.45-05 | Small Tool/Small Equip. | 10,000 | 10,000 | 12,058 | 11,130 | 10,541 |
| 501-3155-411.46-01 | Concrete | 70,000 | 70,000 | 59,898 | 64,505 | 50,212 |
| 501-3155-411.46-02 | Asphalt | 1,000 | 1,000 | 0 | 884 | 0 |
| 501-3155-411.46-03 | Sand, Stone & Gravel | 20,000 | 20,000 | 16,605 | 18,578 | 7,787 |
| 501-3155-411.46-07 | Barricades | 5,000 | 6,000 | 1,347 | 0 | 4,052 |
| 501-3155-411.46-08 | Paint | 2,000 | 2,000 | 1,666 | 1,601 | 1,764 |
| 501-3155-411.46-09 | Pipe | 2,500 | 2,500 | 1,348 | 1,709 | 77 |
| 501-3155-411.46-10 | Lumber | 2,000 | 2,000 | 1,454 | 1,462 | 1,337 |
| 501-3155-411.46-11 | Oper Supplies-Other | 150,000 | 164,000 | 105,927 | 91,653 | 115,308 |
| 501-3155-411.46-12 | Gasoline/Diesel | 500 | 500 | 288 | 288 | 180 |

**FUND 501 WATER FUND
UTILITIES DEPARTMENT**

**WATER DISTRIBUTION
DETAIL**

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|-----------------------|-----------------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| 501-3155-411.47-01 | Clothing/Uniforms | 1,000 | 1,000 | 1,164 | 454 | 632 |
| 501-3155-411.47-02 | Safety Equipment | 2,000 | 2,500 | 698 | 698 | 583 |
| | Subtotal | 276,250 | 291,750 | 208,205 | 202,855 | 211,487 |
| Capital Outlay | | | | | | |
| 501-3155-411.52-05 | Mach & Equipment | 150,000 | 60,000 | 0 | 0 | 178,257 |
| 501-3155-411.52-06 | Vehicles | 40,000 | 138,975 | 111,242 | (3,808) | 159,438 |
| 501-3155-411.52-08 | Controllable | 15,000 | (35,000) | 6,871 | 9,379 | 5,880 |
| 501-3155-411.53-03 | Utility Piping, meters, etc | 3,080,000 | 4,977,782 | 2,727,194 | (284,365) | 869,444 |
| 501-3155-411.53-09 | Other | - | - | - | | |
| | Subtotal | 3,285,000 | 5,141,757 | 2,845,307 | (278,794) | 1,213,019 |
| | Totals | 5,344,324 | 7,247,009 | 4,610,040 | 1,276,294 | 2,595,830 |

**FUND 501 WATER FUND
UTILITIES DEPARTMENT**

**WATER METERING
DETAIL**

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|--------------------------------|----------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Salaries & Benefits | | | | | | |
| 501-3156-411.11-01 | Regular Salary/Wages | 220,417 | 216,808 | 224,059 | 219,943 | 186,679 |
| 501-3156-411.11-02 | Overtime | 20,055 | 20,055 | 20,887 | 19,268 | 13,773 |
| 501-3156-411.11-03 | Sick Pay | 6,616 | 6,439 | 6,256 | 3,912 | 11,213 |
| 501-3156-411.11-04 | Holiday Pay | 13,951 | 13,772 | 14,246 | 14,093 | 11,330 |
| 501-3156-411.11-15 | Vacation | 18,109 | 18,738 | 18,738 | 16,751 | 18,338 |
| 501-3156-411.11-16 | Major Medical | 0 | 0 | 0 | 0 | 5,474 |
| 501-3156-411.11-17 | Sick Pay buyback | 2,505 | 2,341 | 9,139 | 2,225 | 3,091 |
| 501-3156-411.11-18 | Vacation Pay buyback | 0 | 0 | 6,964 | 0 | 3,234 |
| 501-3156-411.21-01 | Group Insurance | 71,753 | 71,753 | 68,750 | 81,793 | 70,642 |
| 501-3156-411.21-03 | Board Pd Life Ins | 457 | 457 | 445 | 348 | 348 |
| 501-3156-411.22-01 | Social Security | 17,462 | 17,245 | 17,534 | 16,064 | 14,535 |
| 501-3156-411.22-02 | Medicare | 4,084 | 4,033 | 4,101 | 3,757 | 3,399 |
| 501-3156-411.22-03 | Unemployment Comp. | 500 | 500 | 500 | 500 | 500 |
| 501-3156-411.23-01 | IMRF | 17,406 | 26,675 | 26,862 | 28,955 | 22,228 |
| 501-3156-411.24-03 | CDL Reimbursements | 60 | 60 | 0 | 30 | 90 |
| | Subtotal | 393,375 | 398,876 | 418,481 | 407,639 | 364,874 |
| Contractual Services | | | | | | |
| 501-3156-411.33-01 | Water/Sewerage | 1,000 | 1,000 | 616 | 0 | 0 |
| 501-3156-411.34-03 | Custodial Services | 0 | 0 | 0 | 0 | 35 |
| 501-3156-411.34-06 | Linens mats,uniforms | 2,000 | 2,000 | 2,209 | 1,749 | 1,921 |
| 501-3156-411.35-01 | R&M-Buildings | 2500 | 2500 | 95 | 7352 | 1758 |
| 501-3156-411.35-02 | R&M-Mach & Equip | 4,000 | 4,000 | 6 | 3,252 | 3,325 |
| 501-3156-411.35-05 | Rep & Maint-Other | 7,000 | 7,000 | 1,093 | 2,827 | 3,081 |
| 501-3156-411.36-01 | Fleet Maintenance | 17,500 | 17,500 | 16,154 | 16,819 | 15,925 |
| 501-3156-411.36-05 | Vehicle Replacement | 0 | 0 | 0 | 15,768 | 18,332 |
| 501-3156-411.38-01 | Insurance/MICA | 51,105 | 48,568 | 48,568 | 48,568 | 17,299 |
| 501-3156-411.39-01 | Communications | 2,000 | 1,750 | 1,894 | 1,659 | 1,710 |
| 501-3156-411.39-03 | Printing & Binding | 250 | 100 | 249 | 0 | 0 |
| 501-3156-411.39-08 | Contracted Services | 750 | 750 | 711 | 1,565 | 0 |
| | Subtotal | 88,105 | 85,168 | 71,595 | 99,559 | 63,386 |
| Commodities | | | | | | |
| 501-3156-411.41-02 | Office Supplies | 750 | 750 | 642 | 25 | 796 |
| 501-3156-411.45-01 | Building Supplies | 500 | 500 | 66 | 474 | 0 |
| 501-3156-411.45-02 | Custodial Supplies | 1,500 | 1,700 | 521 | 497 | 389 |
| 501-3156-411.45-03 | Equip Consumable | 500 | 900 | 32 | 292 | 868 |
| 501-3156-411.45-04 | Equip Replace Parts | 500 | 500 | 133 | 239 | 211 |
| 501-3156-411.45-05 | Small Tools/ Equip | 1,500 | 2,000 | 690 | 1,291 | 1,455 |
| 501-3156-411.46-08 | Paint | 0 | 0 | 60 | 36 | 10 |
| 501-3156-411.46-09 | Pipe | 500 | 500 | 13 | 49 | 75 |
| 501-3156-411.46-11 | Other | 375,000 | 150,000 | 153,844 | 107,659 | 96,403 |
| | Subtotal | 380,750 | 156,850 | 156,001 | 110,562 | 100,207 |
| Capital Outlay | | | | | | |
| 501-3156-411.52-05 | Mach & Equip | - | - | - | - | 35,875 |
| 501-3156-411.52-08 | Controllable | - | - | - | - | 13,500 |
| | Subtotal | 0 | 0 | 0 | 0 | 49,375 |
| | Totals | 862,230 | 640,894 | 646,077 | 617,760 | 577,842 |

**FUND 501 WATER FUND
UTILITIES DEPARTMENT**

**UTILITIES-ADMINISTRATION
DETAIL**

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|-----------------------------|------------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Salaries & Wages | | | | | | |
| 501-3310-411.11-01 | Regular Salary/Wages | 160,746 | 160,661 | 167,601 | 154,160 | 139,901 |
| 501-3310-411.11-02 | Overtime | - | - | 6,844 | 4,361 | 4,460 |
| 501-3310-411.11-04 | Holiday Pay | 9,579 | 9,554 | 9,277 | 9,220 | 8,300 |
| 501-3310-411.11-15 | Vacation | 11,337 | 9,516 | 9,736 | 8,666 | 7,757 |
| 501-3310-411.11-17 | Sick Pay buyback | 3,499 | 3,406 | 5,125 | 4,822 | 3,136 |
| 501-3310-411.21-01 | Group Insurance | 39,796 | 39,786 | 37,431 | 40,916 | 32,290 |
| 501-3310-411.21-03 | Board Pd Life Ins | 203 | 294 | 216 | 156 | 143 |
| 501-3310-411.22-01 | Social Security | 13,698 | 13,708 | 11,417 | 10,473 | 9,251 |
| 501-3310-411.22-02 | Medicare | 3,204 | 3,183 | 2,670 | 2,450 | 2,164 |
| 501-3310-411.22-03 | Unemployment Comp | 250 | 250 | 250 | 150 | 150 |
| 501-3310-411.23-01 | IMRF | 13,654 | 21,079 | 18,039 | 19,016 | 14,122 |
| | Subtotal | 255,966 | 261,437 | 268,606 | 254,390 | 221,674 |
| Contractual Services | | | | | | |
| 501-3310-411.31-01 | Audit | 8,000 | 8,000 | 7,900 | 7,800 | 7,700 |
| 501-3310-411.31-02 | Contracted Legal | - | - | - | - | - |
| 501-3310-411.38-01 | MICA | 1,870 | 1,731 | 1,731 | 1,731 | 6,218 |
| 501-3310-411.39-01 | Communications | 14,700 | 14,000 | 13,527 | 12,693 | 8,795 |
| 501-3310-411.39-02 | Advertising/Publishing | - | - | - | - | 71 |
| 501-3310-411.39-03 | Printing & Binding | 500 | 500 | - | - | - |
| 501-3310-411.39-05 | Mileage Reimb | 250 | 250 | - | - | - |
| 501-3310-411.39-07 | Regist,Schools, Mtgs | 100 | 100 | 102 | 92 | 100 |
| 501-3310-411.39-08 | Contracted Services | 2,500 | 2,500 | - | 855 | 3,000 |
| | Subtotal | 57,920 | 52,081 | 45,610 | 46,442 | 43,224 |
| Commodities | | | | | | |
| 501-3310-411.41-01 | Postage | 1,000 | 1,000 | 371 | 360 | 1,374 |
| 501-3310-411.41-02 | Office Supplies | 500 | 500 | 101 | 210 | - |
| | Subtotal | 1,500 | 1,500 | 472 | 570 | 1,374 |
| Capital Outlay | | | | | | |
| 501-3310-411.52-04 | Office Equipment | - | 212,243 | 211,638 | - | - |
| 501-3310-411.52-08 | Controllable | 1,000 | 1,000 | 499 | 1,385 | - |
| | Subtotal | 1,000 | 213,243 | 212,137 | 1,385 | - |
| Miscellaneous | | | | | | |
| 501-3310-411.61-01 | Dues | 500 | 500 | 231 | 224 | 218 |
| 501-3310-411.61-04 | Other | 1,000 | 1,000 | 171 | 50 | 720 |
| 501-3310-411.61-06 | Refunds | 1,000 | 1,000 | 60 | - | 1,412 |
| 501-3310-411.61-08 | Bad Debt Expense | 35,000 | 35,000 | 32,555 | 26,662 | 23,511 |
| 501-3310-411.61-89 | Over & Short | 20,000 | 20,000 | 2 | 20,545 | 16,782 |
| 501-3310-411.65-01 | Admin Cost Share | 336,000 | 336,000 | 336,000 | 336,000 | 224,094 |
| 501-3310-411.65-02 | Space Cost Share | - | - | - | - | 21,326 |
| 501-3310-491.62-26 | 2005 G/O Bond Fund | - | - | - | - | 53,812 |
| 501-3310-491.62-62 | Water EPA 2019ProjFund | - | 1,887,136 | 1,531,986 | 688,732 | 870,000 |
| | Subtotal | 393,500 | 2,280,636 | 1,901,005 | 1,072,213 | 1,211,875 |
| Debt Service | | | | | | |
| 501-3310-409-72-00 | Loan/Lease Payment | - | - | - | 45,793 | - |
| 501-3310-411-72-00 | Debt Service | 785,000 | 660,000 | 358,565 | 59,715 | 80,967 |
| | Subtotal | 785,000 | 660,000 | 358,565 | 105,508 | 80,967 |
| | Totals | 1,494,886 | 3,468,897 | 2,786,395 | 1,480,508 | 1,559,114 |

**FUND 501 WATER FUND
UTILITIES DEPARTMENT**

**COMMERCIAL
DETAIL**

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|--------------------------------|------------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Salaries & Benefits | | | | | | |
| 501-3312-411.11-01 | Regular Salary/Wages | 131,775 | 131,560 | 118,430 | 123,627 | 120,247 |
| 501-3312-411.11-02 | Overtime | - | - | 882 | 1,765 | 1,689 |
| 501-3312-411.11-03 | Sick Pay | 2,269 | 3,312 | 5,715 | 2,595 | 2,601 |
| 501-3312-411.11-04 | Holiday Pay | 7,941 | 7,728 | 7,651 | 8,050 | 6,789 |
| 501-3312-411.11-15 | Vacation | 9,453 | 6,440 | 9,177 | 7,809 | 5,527 |
| 501-3312-411.11-16 | Major Medical | - | - | 4,600 | - | - |
| 501-3312-411.11-17 | Sick Pay buyback | 2,269 | 3,312 | 2,001 | 2,256 | 1,371 |
| 501-3312-411.21-01 | Group Insurance | 41,904 | 46,356 | 38,483 | 43,225 | 29,550 |
| 501-3312-411.21-03 | Board Pd Life Ins | 274 | 274 | 269 | 208 | 204 |
| 501-3312-411.22-01 | Social Security | 9,635 | 9,446 | 8,722 | 8,803 | 8,135 |
| 501-3312-411.22-02 | Medicare | 2,253 | 2,209 | 2,040 | 2,059 | 1,902 |
| 501-3312-411.22-03 | Unemployment Comp | 300 | 300 | 300 | 300 | 300 |
| 501-3312-411.23-01 | IMRF | 9,604 | 14,611 | 13,483 | 15,356 | 12,041 |
| | Subtotal | 217,677 | 225,548 | 211,753 | 216,053 | 190,356 |
| Contractual Services | | | | | | |
| 501-3312-411.35-02 | R&M-Mach & Equip | 3500 | 3500 | 4872 | 10264 | 3239 |
| 501-3312-411.35-05 | Other | 0 | 0 | 0 | 0 | 0 |
| 501-3312-411.36-03 | Equipment & Vehicle | 2,500 | 2,500 | 2,254 | 2,227 | 3,184 |
| 501-3312-411.38-01 | Insurance/MICA | 2,100 | 2,095 | 2,095 | 2,095 | 7,482 |
| 501-3312-411.39-02 | Advertising/Publishing | 200 | 200 | 0 | 0 | 0 |
| 501-3312-411.39-03 | Printing & Binding | 250 | 250 | 0 | 0 | 765 |
| 501-3312-411.39-08 | Contracted Services | 142,000 | 135,000 | 116,545 | 143,149 | 64,600 |
| | Subtotal | 150,550 | 143,545 | 125,766 | 157,735 | 79,270 |
| Commodities | | | | | | |
| 501-3312-411.41-01 | Postage | 500 | 500 | 143 | 224 | 17,315 |
| 501-3312-411.41-02 | Office Supplies | 3,500 | 4,000 | 2,103 | 3,318 | 3,172 |
| 501-3312-411.45-01 | Building Supplies | | 0 | 0 | 0 | 29 |
| | Subtotal | 4,000 | 4,500 | 2,246 | 3,542 | 20,516 |
| Capital Outlay | | | | | | |
| 501-3312-411.52-04 | Office Equipment | 2,500 | 2,500 | 0 | 0 | 0 |
| 501-3312-411.52-08 | Conrollable | 5,000 | 5,000 | 1,454 | 2,728 | 980 |
| | | 7,500 | 7,500 | 1,454 | 2,728 | 980 |
| Miscellaneous | | | | | | |
| 501-3312-411.61-04 | Other | 0 | 0 | 0 | 0 | 0 |
| | Totals | 379,727 | 381,093 | 341,219 | 380,058 | 291,122 |

**FUND 501 WATER FUND
UTILITIES DEPARTMENT**

**PUMP STATIONS
DETAIL**

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|--------------------------------|-------------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Salaries & Benefits | | | | | | |
| 501-3313-411.12-01 | Regular Salary/Wages | 0 | 0 | 0 | 0 | 0 |
| 501-3313-411.12-02 | Overtime | 0 | 0 | 0 | 0 | 0 |
| 501-3313-411.22-01 | Social Security | 0 | 0 | 0 | 0 | 0 |
| 501-3313-411.22-02 | Medicare | 0 | 0 | 0 | 0 | 0 |
| | Subtotal | 0 | 0 | 0 | 0 | 0 |
| Contractual Services | | | | | | |
| 501-3313-411.35-02 | R&M-Mach & Equip | - | - | - | - | 1,111 |
| 501-3313-411.38-05 | Boiler & Machinery Ins. | - | - | - | - | - |
| 501-3313-411.39-01 | Communications | - | - | - | - | - |
| | Subtotal | 0 | 0 | 0 | 0 | 1,111 |
| Commodities | | | | | | |
| 501-3313-411.42-01 | Natural Gas | 0 | 0 | 0 | 0 | 1,933 |
| 501-3313-411.42-02 | Electricity | 0 | 0 | 0 | 0 | 409,698 |
| | Subtotal | 0 | 0 | 0 | 0 | 411,631 |
| Capital Outlay | | | | | | |
| 501-3313-411.52-05 | Mach & Equipment | 0 | 0 | 0 | 0 | 0 |
| 501-3313-411.53-09 | Other | 0 | 0 | 0 | 0 | 0 |
| | Subtotal | 0 | 0 | 0 | 0 | 0 |
| | Totals | 0 | 0 | 0 | 0 | 412,742 |

**FUND 501 WATER FUND
UTILITIES DEPARTMENT**

**PURIFICATION
DETAIL**

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 | 2021/2022 | 2021/2022 | 2020/2021 | 2019/2020 |
|--------------------------------|-------------------------|--------------------|-------------------|---------------------|----------------|----------------|
| | | PROPOSED BUDGET | REVISED BUDGET | PROJECTED ACTUAL | YTD ACTUAL | YTD ACTUAL |
| Salaries & Benefits | | | | | | |
| 501-3314-411.11-01 | Regular Salary/Wages | 533,771 | 501,501 | 509,931 | 459,288 | 426,953 |
| 501-3314-411.11-02 | Overtime | 20,193 | 20,193 | 19,434 | 25,194 | 23,826 |
| 501-3314-411.11-03 | Sick Pay | 2,003 | 1,722 | 12,022 | 4,981 | 5,760 |
| 501-3314-411.11-04 | Holiday Pay | 32,793 | 31,916 | 34,357 | 23,598 | 26,941 |
| 501-3314-411.11-15 | Vacation | 35,904 | 33,860 | 24,782 | 28,707 | 27,455 |
| 501-3314-411.11-16 | Major Medical | 0 | 0 | 2,190 | 2,731 | 11,551 |
| 501-3314-411.11-17 | Sick Pay buyback | 14,620 | 16,894 | 14,560 | 16,645 | 10,229 |
| 501-3314-411.11-18 | Vacation buyback | 0 | 0 | 4,884 | 293 | 1,180 |
| 501-3314-411.12-01 | TempReg Salary/Wages | 0 | 23,722 | 0 | 0 | 0 |
| 501-3314-411.21-01 | Group Insurance | 142,648 | 142,065 | 113,468 | 151,896 | 128,547 |
| 501-3314-411.21-03 | Board Pd Life Ins | 1,005 | 913 | 893 | 682 | 656 |
| 501-3314-411.22-01 | Social Security | 38,866 | 37,796 | 37,608 | 33,543 | 31,860 |
| 501-3314-411.22-02 | Medicare | 9,043 | 8,839 | 8,796 | 7,845 | 7,451 |
| 501-3314-411.22-03 | Unemployment Comp | 1,100 | 1,000 | 1,000 | 1,100 | 1,100 |
| 501-3314-411.23-01 | IMRF | 38,541 | 58,462 | 56,540 | 59,070 | 46,034 |
| 501-3314-411.24-03 | CDL Reimbursements | 30 | 30 | 30 | 30 | 30 |
| | Subtotal | 870,517 | 878,913 | 840,495 | 815,603 | 749,573 |
| Contractual Services | | | | | | |
| 501-3314-411.31-04 | Eng/Architectural | 0 | 131,000 | -430,075 | -10,332 | 207,692 |
| 501-3314-411.31-05 | Prof Svc-Other | 0 | 0 | 0 | 609 | 0 |
| 501-3314-411.33-01 | Water/Sewerage | 450,000 | 450,000 | 298,320 | 881 | 0 |
| 501-3314-411.34-01 | Cleaning Svc-Disposal | 1,000 | 1,000 | 775 | 732 | 2,796 |
| 501-3314-411.34-03 | Custodial | 0 | 0 | 0 | 0 | 53 |
| 501-3314-411.34-04 | Lawn Care | 7,500 | 12,500 | 7,266 | 14,280 | 0 |
| 501-3314-411.34-06 | Linens mats,mop,uniform | 3,200 | 3,000 | 3,693 | 3,483 | 2,692 |
| 501-3314-411.35-01 | R&M-Buildings | 20,000 | 20,000 | 23,641 | 2,105 | 2,067 |
| 501-3314-411.35-02 | R&M-Mach & Equip | 75,000 | 55,000 | 40,711 | 126,541 | 42,994 |
| 501-3314-411.36-01 | Fleet Maintenance | 11,000 | 11,500 | 11,280 | 4,956 | 9,824 |
| 501-3314-411.36-03 | Equipment & Vehicle | 2,500 | 2,500 | 1,215 | 351 | 4,946 |
| 501-3314-411.36-05 | Vehicle Replacement | 0 | 0 | 0 | 7,600 | 4,650 |
| 501-3314-411.38-01 | Insurance/MICA | 86,115 | 104,726 | 104,726 | 104,726 | 98,624 |
| 501-3314-411.38-05 | Boiler & Machinery Ins. | 140,000 | 114,000 | 112,273 | 100,337 | 109,657 |
| 501-3314-411.39-01 | Communications | 3,500 | 2,000 | 3,147 | 1,625 | 1,647 |
| 501-3314-411.39-02 | Advertising/Publishing | 1,000 | 1,000 | 510 | 1,298 | 1,127 |
| 501-3314-411.39-03 | Printing & Binding | 0 | 0 | 0 | 0 | 89 |
| 501-3314-411.39-05 | Mileage Reimb | 0 | 0 | 0 | 0 | |
| 501-3314-411.39-07 | Regist, Schools, Mtgs | 500 | 500 | 400 | 460 | 0 |
| 501-3314-411.39-05 | Mileage Reimb | 0 | 0 | 0 | 0 | 0 |
| 501-3314-411.39-08 | Contracted Services | 300,000 | 245,000 | 215,446 | 305,491 | 294,292 |
| | Subtotal | 1,101,315 | 1,153,726 | 393,328 | 665,143 | 783,150 |

**FUND 501 WATER FUND
UTILITIES DEPARTMENT**

**PURIFICATION
DETAIL**

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|-----------------------|------------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Commodities | | | | | | |
| 501-3314-411.41-01 | Postage | 500 | 500 | 750 | 653 | 103 |
| 501-3314-411.41-02 | Office Supplies | 1,000 | 1,000 | 917 | 247 | 522 |
| 501-3314-411.42-01 | Natural Gas | 30,000 | 20,000 | 21,813 | 23,529 | 18,737 |
| 501-3314-411.42-02 | Electricity | 500,000 | 532,000 | 480,415 | 454,643 | 73,333 |
| 501-3314-411.45-01 | Building Supplies | 4,000 | 4,000 | 995 | 1,521 | 436 |
| 501-3314-411.45-02 | Custodial Supplies | 3,000 | 3,000 | 1,837 | 912 | 3,658 |
| 501-3314-411.45-03 | Equip Consumable | 1,000 | 1,000 | 709 | 169 | 932 |
| 501-3314-411.45-04 | Equip Replace Parts | 20,000 | 20,000 | 15,268 | 16,805 | 12,071 |
| 501-3314-411.45-05 | Small Tools/ Equip | 5,000 | 5,000 | 3,336 | 1,608 | 2,432 |
| 501-3314-411.46-05 | Chemicals | 800,000 | 670,000 | 809,216 | 771,054 | 708,455 |
| 501-3314-411.46-10 | Lumber | 500 | 500 | 0 | 0 | 0 |
| 501-3314-411.46-11 | Operation Supply-Other | 25,000 | 25,000 | 22,183 | 18,779 | 25,360 |
| 501-3314-411.46-12 | Gasoline/Diesel | 1,500 | 2,500 | 1,882 | 205 | 2,491 |
| 501-3314-411.46-14 | Laboratory | 60,000 | 60,000 | 41,666 | 53,382 | 40,765 |
| 501-3314-411.47-02 | Safety Equipment | 2,000 | 2,000 | 3,399 | 2,516 | 1,623 |
| | Subtotal | 1,453,500 | 1,346,500 | 1,404,386 | 1,346,023 | 890,918 |
| Capital Outlay | | | | | | |
| 501-3314-411.52-02 | Buildings | 0 | 0 | 0 | 0 | 0 |
| 501-3314-411.52-04 | Office Equipment | 0 | 0 | 0 | 0 | 0 |
| 501-3314-411.52-05 | Mach & Equip | 0 | 0 | -5,322 | 0 | 0 |
| 501-3314-411.52-06 | Vehicles | 0 | 0 | 0 | 0 | 0 |
| 501-3314-411.52-08 | Controllable | 10,000 | 21,000 | 21,071 | 8,300 | 2,610 |
| 501-3314-411.53-09 | Other | 0 | 0 | 0 | 0 | 0 |
| | Subtotal | 10,000 | 21,000 | 15,749 | 8,300 | 2,610 |
| Miscellaneous | | | | | | |
| 501-3314-411.61-04 | Other | 0 | 0 | 0 | 0 | 9 |
| | Totals | 3,435,332 | 3,400,139 | 2,653,958 | 2,835,069 | 2,426,260 |

PURPOSE

The Sewer Department is responsible for the collection, treatment and disposal of sanitary and combined sewage (sanitary sewage + storm water) generated in areas served by public sewers, as well as the financial management of the sewer utility. The Sewer Department is funded by user charges for sewer service, which include fixed monthly demand charges (based upon meter size) and usage charges based upon metered water consumption. As an enterprise fund, the fund is expected to be self-sufficient and revenues for services rendered should fund all expenses associated with the maintenance and administration of the sewer utility.

GOALS/OBJECTIVES

The Utilities Department has set the following goals for FY2023:

- Expand WWTP capacity from 78 mgd to 90 mgd to reduce combined sewer overflows (Phase 2 of CSO long-term control plan)
- Clean interceptor sewers to maximize flow to WWTP
- Repair and replace defective sewers in coordination with street improvement projects.

PAST FISCAL YEAR HIGHLIGHTS

In the previous fiscal year, the Sewer Enterprise Fund:

- Produced a net operating income of roughly \$2.3 million
- Invested over \$4.6 million in capital improvements to the sewage collection system
- Completed Phase 1 of the CSO long-term control plan

BUDGET SUMMARY

Revenue projections for FY23 are based upon projected increase in metered water sales due to replacement of 30 large commercial meters. Operating revenues for FY23 are projected to be \$8.05 million. Operating expenses (which excludes debt service and capital investments) are projected to be \$4.44 million, which will result in a net operating income of \$3.61 million in FY23. Budgeted operating expenses are roughly \$430k (10.7%) above projected FY22 levels, which is primarily driven by a \$400k allowance above FY22 for biosolids disposal.

A total capital expense budget of \$4 million is proposed, which excludes expansion of the WWTP (budgeted in Fund 315).

Fund 502 is projected to begin FY23 with a cash reserve balance of \$5.1 million and end the fiscal year with a cash reserve balance of \$2.5 million.

**FUND 502 SEWER FUND
UTILITIES DEPARTMENT**

SUMMARY

| REVENUE SUMMARY | | | | | |
|------------------------|------------------|---------------|------------------|------------------|------------------|
| ACCOUNT NUMBER | 2022/2023 | % Change | 2021/2022 | 2021/2022 | 2020/2021 |
| | PROPOSED BUDGET | | REVISED BUDGET | PROJECTED ACTUAL | YTD ACTUAL |
| Other Income | 15,000 | -25.00% | 20,000 | 5,825 | 52,410 |
| Charges for Services | 8,050,000 | 26.77% | 6,350,000 | 6,361,601 | 5,805,023 |
| Debt Proceeds | - | | - | - | - |
| Grants | - | 0.00% | - | - | 229,481 |
| Transfers | - | 0.00% | - | 70,432 | 701,917 |
| Total | 8,065,000 | 26.61% | 6,370,000 | 6,437,858 | 6,788,831 |

| EXPENSE SUMMARY | | | | | |
|------------------------|-------------------|----------------|-------------------|------------------|------------------|
| ACCOUNT DESCRIPTION | 2022/2023 | % Change | 2021/2022 | 2021/2022 | 2020/2021 |
| | PROPOSED BUDGET | | REVISED BUDGET | PROJECTED ACTUAL | YTD ACTUAL |
| Salaries & Benefits | 664,034 | -15.76% | 788,287 | 629,557 | 821,613 |
| Contractual Services | 3,312,675 | 6.71% | 3,104,422 | 2,124,437 | 2,161,206 |
| Commodities | 682,450 | -15.60% | 808,550 | 578,781 | 547,617 |
| Capital Outlay | 3,991,000 | -34.71% | 6,112,938 | 2,718,856 | (253,850) |
| Miscellaneous | 369,930 | -7.38% | 399,392 | 340,516 | 340,306 |
| Debt Service | 1,260,000 | 8.62% | 1,160,000 | 702,424 | 112,115 |
| Totals | 10,280,089 | -16.92% | 12,373,589 | 7,094,571 | 3,729,007 |

Totals by Division

| | | | | | |
|------------------------|-------------------|----------------|-------------------|------------------|------------------|
| 3150 Administration | 1,706,130 | -7.60% | 1,846,535 | 1,331,478 | 455,016 |
| 3153 Street Cleaning | 127,725 | -0.21% | 127,988 | 94,743 | 139,467 |
| 3157 Sewer Maintenance | 5,592,923 | -28.15% | 7,784,503 | 3,523,487 | 1,220,026 |
| 3321 Pretreatment | 160,826 | -2.59% | 165,109 | 166,547 | 140,940 |
| 3322 Waste Water | 2,692,485 | 9.92% | 2,449,454 | 1,978,316 | 1,773,558 |
| Totals | 10,280,089 | -16.92% | 12,373,589 | 7,094,571 | 3,729,007 |

STAFFING

| | FY 2023 PROPOSED | FY 2022 ACTUAL | FY 2021 ACTUAL | FY 2020 ACTUAL |
|--------------------------------|---------------------|-------------------|-------------------|-------------------|
| Authorized Full Time Positions | 8.75 | 9.75 | 10.75 | 9.65 |

The proposed budget includes the following Sewer Department staff: Sewer Maintenance 3157

.50 Asst. Director

6.75 822 union laborers/operators

1.25 822 Street Cleaner Operator

Pretreatment 3321 0.25 Environmental Coordinator

8.75 TOTAL

**FUND 502 SEWER FUND
UTILITIES DEPARTMENT**

**REVENUE
DETAIL**

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|--------------------|------------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Revenues | | | | | | |
| 502-0000-331.01-01 | Interest Income | 15,000 | 20,000 | 27,866 | 52,584 | 38,488 |
| 502-0000-342.09-00 | Other | 0 | 0 | 4,894 | 0 | 450 |
| 502-0000-350.00-00 | Sale of Property | 0 | 0 | -26,935 | -174 | 0 |
| 502-0000-372.01-00 | User Charges | 7,365,000 | 5,725,000 | 5,946,162 | 5,446,669 | 5,814,483 |
| 502-0000-372.01-01 | User/Improv surcharge | 285,000 | 300,000 | 36,702 | 0 | 0 |
| 502-0000-372.02-00 | Surcharges | 340,000 | 300,000 | 313,167 | 334,083 | 369,311 |
| 502-0000-372.03-00 | Miscellaneous | 0 | 0 | 750 | 900 | 1,550 |
| 502-0000-372.03-01 | Sewer Servics In Kind | (50,000) | (60,000) | (38,407) | (60,689) | (118,380) |
| 502-0000-372.03-02 | Penalties past due | 65,000 | 80,000 | 61,317 | 73,293 | 30,505 |
| 502-0000-372.04-00 | Connection Charges | 45,000 | 5,000 | 41,910 | 9,775 | 2,125 |
| 502-0000-372.05-00 | Flat Rate Charges | 0 | 0 | 0 | 0 | 0 |
| 502-0000-372.09-00 | Refunds | 0 | 0 | 0 | 992 | 0 |
| 502-0000-381.03-01 | FEMA Reimb | 0 | 0 | 0 | 3,502 | 0 |
| 502-0000-381.03-06 | CURES Grant | 0 | 0 | 0 | 587 | 0 |
| 502-0000-382.03-06 | Dept of Transportation | 0 | 0 | 0 | 225,392 | 0 |
| 502-0000-391.01-01 | General Fund | 0 | 0 | 0 | 0 | 461,757 |
| 502-0000-391.01-33 | Vehicle Replcmnt Fund | 0 | 0 | 70,432 | 701,917 | 0 |
| 502-0000-392.03-00 | Loan Proceeds | 0 | 0 | 0 | 0 | 0 |
| Totals | | 8,065,000 | 6,370,000 | 6,437,858 | 6,788,831 | 6,600,289 |

**FUND 502 SEWER FUND
UTILITIES DEPARTMENT**

**ADMINISTRATION/FIELD OPERATIONS
DETAIL**

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|-----------------------------|-------------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Contractual Services | | | | | | |
| 502-3150-412.31-01 | Audit | 6,000 | 6,000 | 5,925 | 5,850 | 5,775 |
| 502-3150-412.32-02 | Computer | 15,000 | 15,000 | 15,928 | 13,090 | 11,100 |
| 502-3150-412.39-01 | Communications | 15,000 | 16,500 | 16,224 | 10,099 | 9,155 |
| 502-3150-412.39-02 | Advertising/Publishing | 0 | 0 | 0 | 0 | 0 |
| | Subtotal | 36,000 | 37,500 | 38,077 | 29,039 | 26,030 |
| Commodities | | | | | | |
| 502-3150-412.41-01 | Postage | 100 | 100 | 104 | 0 | 49 |
| 502-3150-412.41-02 | Office Supplies | 100 | 100 | 102 | 82 | 239 |
| 502-3150-412.41-03 | Shared Billing Expense | 115,000 | 112,200 | 111,117 | 68,737 | 23,965 |
| | Subtotal | 115,200 | 112,400 | 111,323 | 68,819 | 24,253 |
| Capital Outlay | | | | | | |
| 502-3150-412.52-04 | Office Equipment | 0 | 212,243 | 211,638 | 0 | 0 |
| 502-3150-412.52-05 | Mach & Equipment | 0 | 0 | 0 | 0 | 0 |
| | Subtotal | 0 | 212,243 | 211,638 | 0 | 0 |
| Miscellaneous | | | | | | |
| 502-3150-412.61-04 | Other | 3,200 | 13,162 | 4,837 | 920 | 142 |
| 502-3150-412.61-06 | Refunds | 1,500 | 1,500 | 1,120 | 2,654 | 0 |
| 502-3150-412.61-08 | Bad Debt Expense | 29,000 | 26,000 | 24,375 | 22,054 | 12,139 |
| 502-3150-412.64-02 | Overhead Sewer Grants | 50,000 | 72,500 | 29,910 | 28,921 | 0 |
| 502-3150-412.65-01 | Admin cost share | 211,230 | 211,230 | 207,774 | 190,494 | 172,992 |
| 502-3150-412.65-02 | Space cost share | 0 | 0 | 0 | 0 | 12,880 |
| 502-3150-491.62-26 | 2005 G/O Bond Fund | 0 | 0 | 0 | 0 | 53,812 |
| 502-3150-491.62-32 | Central Services Fund | 0 | 0 | 0 | 0 | 0 |
| 502-3150-491.62-67 | Sewer EPA 2019 Proj Fur | 0 | 0 | 0 | 0 | 0 |
| | Subtotal | 294,930 | 324,392 | 268,016 | 245,043 | 251,965 |
| Debt Service | | | | | | |
| 502-3150-409.72-00 | Loan/Lease Payments | 1,260,000 | 1,160,000 | 702,424 | 112,115 | 0 |
| | Totals | 1,706,130 | 1,846,535 | 1,331,478 | 455,016 | 302,248 |

FUND 502 SEWER FUND

**STREET CLEANING
DETAIL**

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|--------------------------------|----------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Salaries & Benefits | | | | | | |
| 502-3153-412.11-01 | Regular Salary/Wages | 56,069 | 54,568 | 34,042 | 37,044 | 31,968 |
| 502-3153-412.11-02 | Overtime | 1,370 | 1,370 | 890 | 1,054 | 1,359 |
| 502-3153-412.11-04 | Holiday Pay | 2,697 | 2,625 | 2,594 | 2,720 | 2,294 |
| 502-3153-412.11-15 | Vacation Pay | 3,854 | 3,750 | 3,715 | 3,582 | 3,221 |
| 502-3153-412.11-17 | Sick Pay Buy Back | 2,312 | 2,250 | 2,250 | 2,176 | 1,412 |
| 502-3153-412.21-01 | Group Insurance | 15,070 | 15,070 | 10,572 | 28,234 | 23,107 |
| 502-3153-412.21-03 | Board Paid Life Ins | 114 | 114 | 72 | 63 | 56 |
| 502-3153-412.22-01 | Social Security | 4,111 | 4,003 | 2,652 | 2,816 | 2,338 |
| 502-3153-412.22-02 | Medicare | 961 | 936 | 620 | 658 | 547 |
| 502-3153-412.22-03 | Unemployment Comp | 100 | 100 | 100 | 100 | 100 |
| 502-3153-412.23-01 | IMRF | 4,097 | 6,192 | 3,982 | 4,904 | 3,417 |
| 502-3153-412.24-03 | CDL Reimbursements | 30 | 30 | - | 30 | - |
| | Subtotal | 90,785 | 91,008 | 61,489 | 83,381 | 69,819 |
| Contractual Services | | | | | | |
| 502-3153-412.36-01 | Fleet Maintenance | 30,000 | 30,000 | 30,050 | 26,218 | 30,434 |
| 502-3153-412.36-05 | Vehicle Replacement | | - | - | 26,664 | 39,996 |
| 502-3153-412.38-01 | MICA | 2,940 | 2,980 | 2,980 | 2,980 | 7,399 |
| | Subtotal | 32,940 | 32,980 | 33,030 | 55,862 | 77,829 |
| Commodities | | | | | | |
| 502-3153-412.45-04 | Equip Replace Parts | 2,000 | 2,000 | 224 | 224 | - |
| 502-3153-412.45-05 | Small Tools/ Equip | 2,000 | 2,000 | - | - | - |
| | Subtotals | 4,000 | 4,000 | 224 | 224 | - |
| | Totals | 127,725 | 127,988 | 94,743 | 139,467 | 147,648 |

**FUND 502 SEWER FUND
UTILITIES DEPARTMENT**

**SEWER MAINTENANCE & COLLECTION
DETAIL**

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|--------------------------------|------------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Salaries & Benefits | | | | | | |
| 502-3157-412.11-01 | Regular Salary/Wages | 304,317 | 354,644 | 307,611 | 374,728 | 435,200 |
| 502-3157-412.11-02 | Overtime | 48,793 | 48,793 | 35,321 | 49,589 | 51,515 |
| 502-3157-412.11-03 | Sick Pay | 11,193 | 11,893 | 14,134 | 10,593 | 12,942 |
| 502-3157-412.11-04 | Holiday Pay | 19,816 | 22,773 | 18,701 | 23,537 | 28,365 |
| 502-3157-412.11-15 | Vacation | 20,789 | 23,961 | 20,916 | 22,491 | 30,560 |
| 502-3157-412.11-16 | Major Medical | - | - | 270 | 967 | - |
| 502-3157-412.11-17 | Sick Pay Buyback | 3,367 | 9,840 | 105 | 4,851 | 8,011 |
| 502-3157-412.11-18 | Vacation Pay Buyback | - | - | - | 1,932 | 2,902 |
| 502-3157-412.21-01 | Group Insurance | 86,103 | 124,931 | 84,149 | 147,110 | 129,879 |
| 502-3157-412.21-03 | Board Paid Life Ins. | 662 | 753 | 570 | 564 | 693 |
| 502-3157-412.21-04 | Workers' Comp | - | - | - | - | - |
| 502-3157-412.22-01 | Social Security | 25,819 | 26,737 | 23,675 | 28,649 | 33,028 |
| 502-3157-412.22-02 | Medicare | 5,038 | 6,263 | 5,537 | 6,700 | 7,724 |
| 502-3157-412.22-03 | Unemployment Comp. | 800 | 900 | 900 | 900 | 900 |
| 502-3157-412.23-01 | IMRF | 25,736 | 44,910 | 36,083 | 51,386 | 49,612 |
| 502-3157-412.24-03 | CDL Reimbursements | 90 | 90 | 60 | - | 60 |
| | Subtotal | 552,523 | 676,488 | 548,032 | 723,997 | 791,391 |
| Contractual Services | | | | | | |
| 502-3157-412.31-04 | Engineer/Architectural | 440,000 | 510,000 | (128,981) | (3,978) | 312,553 |
| 502-3157-412.35-02 | R&M-Mach & Equip | 20,000 | 20,000 | 6,803 | 47,608 | 9,268 |
| 502-3157-412.35-05 | R&M - Other | - | - | 3,522 | 3,130 | - |
| 502-3157-412.35-06 | R&M-Infrastructure | 125,000 | 125,000 | 32,222 | 91,615 | 85,483 |
| 502-3157-412.36-01 | Fleet Maintenance | 175,000 | 200,000 | 220,019 | 185,142 | 217,304 |
| 502-3157-412.36-03 | Equipment & Vehicle | 5,000 | 5,000 | 608 | 3,341 | 573 |
| 502-3157-412.36-05 | Vehicle Replacement | - | - | - | 114,221 | 119,893 |
| 502-3157-412.38-01 | MICA | 119,950 | 177,470 | 177,470 | 177,470 | 105,684 |
| 502-3157-412.39-01 | Communications | 1,000 | 1,000 | 808 | 1,389 | 540 |
| 502-3157-412.39-02 | Advertising/Publishing | 1,500 | 2,000 | 2,092 | 1,875 | 1,378 |
| 502-3157-412.39-03 | Printing & Binding | - | - | 523 | 523 | - |
| 502-3157-412.39-04 | Travel | 100 | 100 | - | 50 | 141 |
| 502-3157-412.39-05 | Mileage Reimb | 100 | 100 | - | - | 161 |
| 502-3157-412.39-06 | JULIE Location request | 4,000 | 5,000 | 3,901 | 4,166 | 4,478 |
| 502-3157-412.39-07 | Regist,Schools,Mtgs | 500 | 500 | - | - | - |
| 502-3157-412.39-08 | Contracted Services | 2,000 | 2,000 | 1,546 | 2,025 | 512 |
| | Subtotal | 894,150 | 1,048,170 | 320,533 | 628,577 | 857,968 |
| Commodities | | | | | | |
| 502-3157-412.41-01 | Postage | - | - | 34 | 176 | 86 |
| 502-3157-412.41-02 | Office Supplies | 100 | 100 | 98 | - | 12 |
| 502-3157-412.42-02 | Electricity | 40,000 | 40,000 | 24,995 | 26,686 | 27,684 |
| 502-3157-412.45-01 | Building Supplies | 100 | 100 | - | 66 | 255 |
| 502-3157-412.45-02 | Custodial Supplies | 300 | 300 | - | 264 | 393 |
| 502-3157-412.45-03 | Equip Consumable | 900 | 900 | 471 | 246 | 855 |
| 502-3157-412.45-04 | Equip Replace Parts | 15,000 | 12,500 | 13,314 | 4,040 | 5,125 |
| 502-3157-412.45-05 | Small Tools/ Equip. | 4,000 | 4,000 | 2,450 | 5,696 | 2,840 |
| 502-3157-412.46-01 | Concrete | 50,000 | 50,000 | 35,279 | 25,685 | 37,000 |
| 502-3157-412.46-02 | Asphalt | 1,000 | 1,000 | - | - | 223 |
| 502-3157-412.46-03 | Sand, Stone & Gravel | 15,000 | 10,000 | 13,105 | 6,521 | 11,194 |
| 502-3157-412.46-07 | Barricades | 5,000 | 6,000 | - | - | 4,214 |
| 502-3157-412.46-08 | Paint | 100 | 100 | - | 16 | 69 |
| 502-3157-412.46-09 | Pipe | 3,500 | 3,500 | 8,481 | 6,995 | 1,475 |

**FUND 502 SEWER FUND
UTILITIES DEPARTMENT**

**SEWER MAINTENANCE & COLLECTION
DETAIL**

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|--------------------|-------------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| 502-3157-412.46-10 | Lumber | 1,000 | 1,000 | 1,027 | 462 | 744 |
| 502-3157-412.46-11 | Other | 25,000 | 35,000 | 38,862 | 20,159 | 12,718 |
| 502-3157-412.46-12 | Gasoline/Diesel | 150 | 150 | 226 | 269 | - |
| 502-3157-412.47-01 | Clothing/Uniforms | 600 | 500 | 560 | 557 | 445 |
| 502-3157-412.47-02 | Safety Equipment | 3,500 | 4,000 | 782 | 3,201 | 2,264 |
| | Subtotal | 165,250 | 169,150 | 139,684 | 101,039 | 107,510 |
| | Capital Outlay | | | | | |
| 502-3157-412.52-03 | Improv other than Bldgs | 3,696,000 | 5,890,695 | 2,443,340 | (268,665) | 802,474 |
| 502-3157-412.52-05 | Mach & Equip | 270,000 | - | 61,256 | - | 55,000 |
| 502-3157-412.52-06 | Vehicles | - | - | - | - | 123,000 |
| 502-3157-412.52-08 | Controllable | 15,000 | - | 10,642 | 14,815 | 15,244 |
| 502-3157-412.53-03 | Infrastructure | - | - | - | - | - |
| | Subtotal | 3,981,000 | 5,890,695 | 2,515,238 | (253,850) | 995,718 |
| | Miscellaneous | | | | | |
| 502-3157-412.61-01 | Dues | - | - | - | - | - |
| 502-3157-412.61-04 | Other | - | - | - | 20,263 | 35 |
| | | - | - | - | 20,263 | 35 |
| | Totals | 5,592,923 | 7,784,503 | 3,523,487 | 1,220,026 | 2,752,622 |

**FUND 502 SEWER FUND
UTILITIES DEPARTMENT**

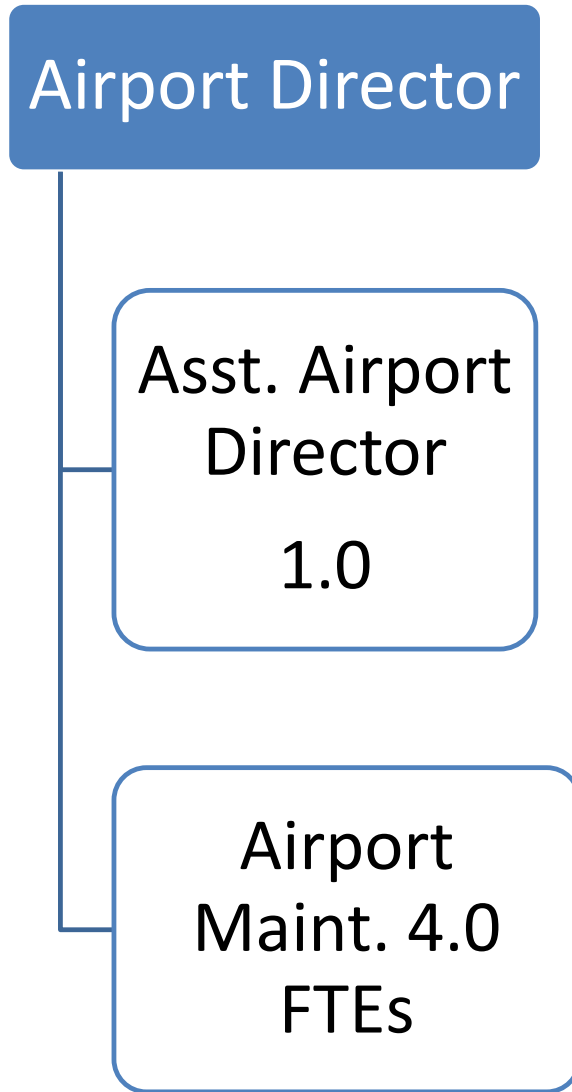
**PRETREATMENT
DETAIL**

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|--------------------------------|-------------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Salaries & Benefits | | | | | | |
| 502-3321-412.11-01 | Regular Salary/Wages | 11,644 | 11,322 | 12,884 | 9,390 | 8,073 |
| 502-3321-412.11-02 | Overtime | 0 | 0 | 0 | 0 | 0 |
| 502-3321-412.11-03 | Sick Pay | 462 | 449 | 0 | 0 | 0 |
| 502-3321-412.11-04 | Holiday Pay | 718 | 699 | 0 | 0 | 0 |
| 502-3321-412.11-15 | Vacation | 513 | 499 | 0 | 0 | 0 |
| 502-3321-412.21-01 | Group Insurance | 5,522 | 5,561 | 5,173 | 3,230 | 4,315 |
| 502-3321-412.21-03 | Board Paid Life Ins. | 23 | 23 | 22 | 13 | 11 |
| 502-3321-412.22-01 | Social Security | 827 | 805 | 671 | 502 | 419 |
| 502-3321-412.22-02 | Medicare | 193 | 188 | 157 | 118 | 98 |
| 502-3321-412.23-01 | IMRF | 824 | 1,245 | 1,129 | 982 | 683 |
| | Subtotal | 20,726 | 20,791 | 20,036 | 14,235 | 13,599 |
| Contractual Services | | | | | | |
| 502-3321-412.31-05 | Other | 72,000 | 70,000 | 73,443 | 53,637 | 0 |
| 502-3321-412.38-01 | MICA | 66,850 | 73,068 | 73,068 | 73,068 | 48,388 |
| 502-3321-412.39-04 | Travel | 500 | 500 | 0 | 0 | 0 |
| 502-3321-412.39-05 | Mileage Reimb | 500 | 500 | 0 | 0 | 0 |
| 502-3321-412.39-07 | Regist,Schools,Meetings | 250 | 250 | - | - | - |
| | Subtotal | 140,100 | 144,318 | 146,511 | 126,705 | 48,388 |
| | Totals | 160,826 | 165,109 | 166,547 | 140,940 | 61,987 |

**FUND 502 SEWER FUND
UTILITIES DEPARTMENT**

**WASTE WATER TREATMENT
DETAIL**

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|-----------------------------|-------------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Contractual Services | | | | | | |
| 502-3322-412.31-04 | Eng/Architectural | 250,000 | 150,000 | 15,843 | 0 | 245,321 |
| 502-3322-412.31-05 | Other | 965,000 | 850,000 | 898,848 | 819,094 | 814,242 |
| 502-3322-412.34-01 | Disposal | 25,000 | 83,700 | 82,628 | 8,460 | 4,559 |
| 502-3322-412.35-01 | Buildings | 20,000 | 20,000 | 17,112 | 6,025 | 13,666 |
| 502-3322-412.35-02 | R&M-Mach & Equip | 200,000 | 215,000 | 203,415 | 86,096 | 81,658 |
| 502-3322-412.35-05 | Other | 0 | 0 | 0 | 0 | 0 |
| 502-3322-412.36-01 | Fleet Maintenance | 1,000 | 1,000 | 461 | 674 | 1,174 |
| 502-3322-412.36-03 | Equipment & Vehicle | 15,000 | 19,400 | 19,265 | 9,341 | 12,681 |
| 502-3322-412.38-01 | MICA | 88,985 | 97,281 | 97,281 | 97,281 | 62,782 |
| 502-3322-412.38-05 | Boiler & Machinery Ins | 140,000 | 115,573 | 111,936 | 100,000 | 109,657 |
| 502-3322-412.39-01 | Communications | 3,500 | 3,500 | 1,679 | 3,393 | 3,025 |
| 502-3322-412.39-02 | Advertising/Publishing | 1,000 | 1,000 | 572 | 1,216 | 1,615 |
| 502-3322-412.39-07 | Regist,Schools,Meetings | 0 | 0 | 1,230 | 0 | 0 |
| 502-3322-412.39-08 | Contracted Services | 500,000 | 285,000 | 136,016 | 189,443 | 384,720 |
| | Subtotal | 2,209,485 | 1,841,454 | 1,586,286 | 1,321,023 | 1,735,100 |
| Commodities | | | | | | |
| 502-3322-412.42-01 | Natural Gas | 15,000 | 10,000 | 11,805 | 12,546 | 7,241 |
| 502-3322-412.42-02 | Electricity | 300,000 | 375,000 | 238,611 | 288,250 | 406,448 |
| 502-3322-412.45-01 | Building Supplies | 1,000 | 1,000 | 760 | 149 | 2,398 |
| 502-3322-412.45-02 | Custodial Supplies | 3,000 | 3,000 | 628 | 180 | 2,260 |
| 502-3322-412.45-04 | Equip Replace Parts | 7,500 | 32,500 | 17,774 | 1,160 | 8,141 |
| 502-3322-412.46-05 | Chemicals | 10,000 | 10,000 | 7,629 | 5,200 | 21,556 |
| 502-3322-412.46-11 | Other | 40,000 | 40,000 | 34,715 | 30,536 | 38,203 |
| 502-3322-412.46-12 | Gasoline/Diesel | 20,000 | 50,000 | 15,628 | 39,514 | 50,355 |
| 502-3322-412.46-14 | Laboratory | 1,000 | 1,000 | 0 | 0 | 0 |
| 502-3322-412.47-02 | Safety Equipment | 500 | 500 | 0 | 0 | 0 |
| | Subtotal | 398,000 | 523,000 | 327,550 | 377,535 | 536,602 |
| Capital Outlay | | | | | | |
| 502-3322-412.52-02 | Buildings | 0 | 0 | 0 | 0 | 0 |
| 502-3322-412.52-03 | Improv other than bldg | 0 | 0 | 0 | 0 | 287,020 |
| 502-3322-412.52-05 | Mach & Equip | 0 | 0 | -13,007 | 0 | 0 |
| 502-3322-412.52-08 | Controllable | 10,000 | 10,000 | 4,987 | 0 | 599 |
| | Subtotal | 10,000 | 10,000 | -8,020 | 0 | 287,619 |
| Miscellaneous | | | | | | |
| 502-3322-412.61-01 | Dues | 72,500 | 72,500 | 72,500 | 72,500 | 72,500 |
| 502-3322-412.61-04 | Other | 2,500 | 2,500 | 0 | 2,500 | 4 |
| | Subtotal | 75,000 | 75,000 | 72,500 | 75,000 | 72,504 |
| | Totals | 2,692,485 | 2,449,454 | 1,978,316 | 1,773,558 | 2,631,825 |



PURPOSE

The Quincy Regional Airport-Baldwin Field is owned and operated by the City of Quincy. The airport provides a safe and secure environment for aircraft operators who serve private, corporate, and commercial travelers. The airfield is a public asset open to users 24 hours a day 365 days a year.

The purpose of this fund is to develop and maintain airport facilities and infrastructure in accordance with federal standards. The airport has a 24.7 million dollar economic impact on the region by serving the public and private sectors of air travel. Quincy is an Essential Air Service Community served by Cape Air. Federal subsidies allow daily air service to and from Chicago O'Hare International Airport and St. Louis-Lambert International Airport.

The airport sits on a 1,100 acre parcel of land and includes over 20 structures, three runway surfaces, an interconnecting taxiway and ramp system, and a landside system of roads and parking lots for access to the public facilities.

GOALS/OBJECTIVES

- Provide a safe and secure environment for aircraft operations
- Meet and exceed FAA 14 CFR Part 139 requirements and TSA 49 CFR 1542 regulations
- Support the commercial airline in an effort to ensure safe and timely air service to the community.
- Provide a comfortable travel experience for airport users flying to and from Quincy.
- Promote continued development by supporting the variety of tenants who do business at the airport.
- Explore additional revenue channels to decrease the general fund subsidy.

Projects for FY 2023:

- Complete the first two construction phases of the four year, nearly \$40 million project
- Plan, design, bid, and secure funding for phases three and four of the runway project
- Plan, design, and secure funding for airport terminal repairs and expansions
- Purchase snow removal attachments for the new wheel loader
- Purchase new tractor to replace aging machinery

PAST FISCAL YEAR HIGHLIGHTS

- New Aircraft Rescue and Fire Fighting truck (funded through UIN4852)
- Selection of Cape Air as our essential air service provider for the next four years
- Took delivery of a new articulating wheel loader for snow removal (UIN 4869)
- Received over \$800,000 in Covid relief funds (CARES)
- Continued economic and enplanement recovery from the Covid-19 pandemic
- Completed annual Part 139 safety inspection with only a single discrepancy

BUDGET SUMMARY

Airport revenues have decreased due to reorganization of certain leases among airport funds. The start on construction of the runway project has also resulted in a decrease in farm income. Airport personnel costs have slightly decreased due to projected decreases in insurance as well as a decrease in overall wages due to a retirement and the hiring of a new employee. Operation costs have decreased due to consistent management of resources and funding. Neglected capital needs have been addressed through alternative funding sources. The budget reflects the continued commitment of the City of Quincy to providing a safe and secure environment for air travel, while simultaneously investing in an essential economic engine of the region. All city match planned for

| <u>Active Projects</u> | <u>Total Approved</u> | <u>FY 23 Rev</u> | <u>FY 23 Exp</u> | <u>City Match</u> | <u>Status</u> |
|---|-----------------------|-------------------|-------------------|-------------------|---------------|
| UIN4697 Runway 13/31 phase 2 | 2,912,957 | 0 | 0 | | |
| UIN4754 Reconstruct Rnwy 4/22 | 445,069 | 50,448 | 43,929 | 3,665 | |
| UIN 4834 Phase 1 Rnwy 4/22 Construction | 8,278,901 | 7,859,521 | 8,183,942 | 413,895 | Bids received |
| UIN4852 ARFF Vehicle | 735,970 | 6,511 | 10,148 | | |
| UIN4869 Snow Removal Equipment | 226,085 | 226,085 | 47,475 | | attachments |
| UIN4899 Runway 04/22 Design ii | 724,780 | 662,211 | 685,911 | | 100% fed |
| UIN 4909 Reconstruct Rnwy 4/22 Ph2 | 8,470,878 | 8,470,878 | 8,464,936 | 423,247 | |
| Federal Entitlement | 1,100,000 | 1,100,000 | 1,100,000 | | |
| | 22,894,640 | 18,375,654 | 18,536,341 | 840,807 | |

| REVENUE SUMMARY | | | | | |
|------------------------|-------------------|---------------|-------------------|------------------|------------------|
| ACCOUNT NUMBER | 2022/2023 | | 2021/2022 | 2021/2022 | 2020/2021 |
| | PROPOSED | % Change | REVISED | PROJECTED | YTD |
| | BUDGET | | BUDGET | ACTUAL | ACTUAL |
| Taxes | - | | - | - | 2,147 |
| Other Income | 120,100 | -16.66% | 144,100 | 236,942 | 154,605 |
| Charges for Services | - | | - | - | - |
| Rent & Other Income | 165,041 | -4.90% | 173,538 | 116,121 | 83,847 |
| Grants | 18,765,654 | 53.36% | 12,235,956 | 1,674,573 | 1,295,284 |
| Transfers In | 402,700 | -30.12% | 576,313 | 530,500 | 116,217 |
| Total | 19,453,495 | 48.16% | 13,129,907 | 2,558,136 | 1,652,100 |

| EXPENSE SUMMARY | | | | | |
|------------------------|-------------------|---------------|-------------------|------------------|------------------|
| ACCOUNT DESCRIPTION | 2022/2023 | | 2021/2022 | 2021/2022 | 2020/2021 |
| | PROPOSED | % Change | REVISED | PROJECTED | YTD |
| | BUDGET | | BUDGET | ACTUAL | ACTUAL |
| Salaries & Benefits | 494,351 | -5.92% | 525,454 | 466,106 | 476,553 |
| Contractual Services | 311,155 | 6.02% | 293,500 | 261,286 | 226,487 |
| Commodities | 150,100 | -28.67% | 210,420 | 167,231 | 147,221 |
| Capital Outlay | 18,746,000 | 64.90% | 11,367,813 | 2,051,024 | 253,305 |
| Miscellaneous | 270,791 | 30.73% | 207,139 | 205,569 | 97,097 |
| Totals | 19,972,397 | 58.46% | 12,604,326 | 3,151,216 | 1,200,663 |

Totals by Division

| | | | | | |
|----------------------|-------------------|---------------|-------------------|------------------|------------------|
| 4310 Administration | 242,865 | -4.10% | 253,256 | 232,419 | 216,672 |
| 4313 Maintenance | 341,486 | -5.19% | 360,198 | 321,017 | 343,881 |
| 4314 Operations | 19,368,546 | 61.79% | 11,971,372 | 2,578,778 | 621,110 |
| 4315 Fire Protection | 19,500 | 0.00% | 19,500 | 19,002 | 19,000 |
| Totals | 19,972,397 | 58.46% | 12,604,326 | 3,151,216 | 1,200,663 |

STAFFING

| | FY 2023 PROPOSED | FY 2022 ACTUAL | FY 2021 ACTUAL | FY 2020 ACTUAL |
|--------------------------------|---------------------|-------------------|-------------------|-------------------|
| Authorized Full Time Positions | 6 | 6 | 5 | 6.4 |

The proposed budget includes the following staff:

| Position | Full Time Equivalents (FTE) |
|--------------------------------|-----------------------------|
| Airport Manager | 1.00 |
| Airport Asst. Manager | 1.00 |
| Airport Maintenance Technician | 4.00 |
| Total | 6.00 |

FUND 511 AIRPORT FUND

**REVENUE
DETAIL**

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|--------------------|-------------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Revenues | | | | | | |
| 511-0000-314.02-11 | Aviation Fuel Tax | - | - | - | 2,147 | 25,204 |
| 511-0000-331.01-01 | Deposit Accounts | 500 | 500 | 542 | 592 | 3,096 |
| 511-0000-350.00-00 | Sale of Property | 0 | 0 | 298 | 4,700 | 0 |
| 511-0000-373.01-00 | Farm Income | 75,000 | 107,000 | 181,150 | 116,600 | 128,356 |
| 511-0000-373.02-00 | Fuel Flowage Fees | 35,000 | 27,000 | 45,679 | 22,766 | 38,318 |
| 511-0000-373.03-00 | Landing Fees | 9,600 | 9,600 | 9,273 | 9,947 | 16,995 |
| 511-0000-373.04-00 | Use of Equip/Facilities | 0 | 0 | 0 | 0 | 0 |
| 511-0000-373.05-01 | Rents/Leases-Business f | 0 | 0 | 0 | 0 | 0 |
| 511-0000-373.05-02 | Rents/Lease-Airline | 25,248 | 22,848 | 22,848 | 22,848 | 20,784 |
| 511-0000-373.05-03 | Rents/Lease-FBO | 20,829 | 19,980 | 18,217 | -1,633 | 19,195 |
| 511-0000-373.05-04 | Rnts/Lease-Tiedowns | 0 | 0 | 0 | 0 | 0 |
| 511-0000-373.05-05 | Rnts/Lease-Cargo & Hang | 79,083 | 85,000 | 31,639 | 22,327 | 19,450 |
| 511-0000-373.05-06 | Rnts/Lease-Terminal | 28,821 | 30,000 | 24,543 | 27,803 | 30,904 |
| 511-0000-373.05-07 | Rnts/Lease-Frm House | 0 | 0 | 0 | 0 | 0 |
| 511-0000-373.05-08 | Rnts/Lease-Rest | 8,400 | 8,400 | 8,400 | 4,900 | 8,400 |
| 511-0000-373.05-09 | Rnts/Lease-Parking | 0 | 0 | 0 | 0 | 0 |
| 511-0000-373.05-10 | Rnts/Lease-AARF Bldg | 0 | 0 | 0 | 0 | 0 |
| 511-0000-373.06-00 | Trash Disposal Fees | 0 | 900 | 900 | 900 | 900 |
| 511-0000-373.07-00 | Other | 1,500 | 1,500 | 4,457 | 1,676 | 1,422 |
| 511-0000-373.08-00 | Concessions | 0 | 0 | 0 | 0 | 0 |
| 511-0000-373.09-00 | Utility Fees | 660 | 4,660 | 4,412 | 4,708 | 4,693 |
| 511-0000-373.10-00 | Vending | 500 | 250 | 705 | 318 | 346 |
| 511-0000-373.11-00 | Sale of Property | 0 | 0 | 0 | 0 | 0 |
| 511-0000-373.12-00 | Special Permit Fees | 0 | 0 | 0 | 0 | 0 |
| 511-0000-381.03-05 | CARES grant | 390,000 | 0 | 976,723 | 626,472 | 0 |
| 511-0000-382.02-03 | State Gov-Dept.of Trans | 18,375,654 | 12,235,956 | 697,850 | 668,812 | 2,932,517 |
| 511-0000-391.01-01 | From General Fund | 402,700 | 396,313 | 150,500 | 36,217 | 666,450 |
| 511-0000-391.01-15 | From Capital Proj Fund | 0 | 180,000 | 380,000 | 80,000 | 183,000 |
| 511-0000-391.01-31 | From Airprt HangrFund | 0 | 0 | 0 | 0 | 0 |
| 511-0000-392.03-00 | Loan Proceeds | 0 | 0 | 0 | 1,500,000 | 0 |
| Totals | | 19,453,495 | 13,129,907 | 2,558,136 | 3,152,100 | 4,100,030 |

FUND 511 AIRPORT FUND

**AIRPORT-ADMINISTRATION
DETAIL**

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|-----------------------------|----------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Salaries & Wages | | | | | | |
| 511-4310-413.11-01 | Regular Salary/Wages | 111,976 | 109,441 | 99,465 | 68,916 | 76,869 |
| 511-4310-413.11-02 | Overtime | 0 | 0 | 0 | 446 | 0 |
| 511-4310-413.11-03 | Sick Pay | 0 | 0 | 1,970 | 2,518 | 3,230 |
| 511-4310-413.11-04 | Holiday Pay | 6,643 | 6,003 | 5,491 | 4,158 | 4,764 |
| 511-4310-413.11-15 | Vacation Pay | 4,745 | 4,618 | 2,660 | 2,885 | 3,650 |
| 511-4310-413.11-17 | Sick Pay Buy Back | 0 | 0 | 0 | 0 | 187 |
| 511-4310-413.12-01 | Regular Salary/Wages | 0 | 0 | 4,819 | 22,144 | 3,239 |
| 511-4310-413.21-01 | Group Insurance | 12,056 | 24,112 | 11,283 | 13,017 | 9,878 |
| 511-4310-413.21-03 | Board Paid Life Ins. | 183 | 183 | 161 | 79 | 95 |
| 511-4310-413.22-01 | Social Security | 7,649 | 7,444 | 7,049 | 6,221 | 5,651 |
| 511-4310-413.22-02 | Medicare | 1,789 | 1,741 | 1,649 | 1,455 | 1,322 |
| 511-4310-413.22-03 | Unemployment Comp | 200 | 200 | 200 | 200 | 200 |
| 511-4310-413.23-01 | IMRF | 7,624 | 11,514 | 10,342 | 10,633 | 7,681 |
| | Subtotals | 152,865 | 165,256 | 145,089 | 132,672 | 116,766 |
| Miscellaneous | | | | | | |
| 511-4310-413.65-01 | Admin Cost Share | 90,000 | 88,000 | 87,330 | 84,000 | 59,115 |
| | Subtotals | 90,000 | 88,000 | 87,330 | 84,000 | 59,115 |
| | Totals | 242,865 | 253,256 | 232,419 | 216,672 | 175,881 |

FUND 511 AIRPORT FUND

**MAINTENANCE/OPERATIONS
DETAIL**

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|--------------------------------|-----------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Salaries & Benefits | | | | | | |
| 511-4313-413.11-01 | Regular Salary/Wages | 187,633 | 188,988 | 178,881 | 170,599 | 180,718 |
| 511-4313-413.11-02 | Overtime | 29,460 | 29,975 | 23,168 | 30,908 | 29,782 |
| 511-4313-413.11-03 | Sick Pay | 3,538 | 1,722 | 3,136 | 3,755 | 5,174 |
| 511-4313-413.11-04 | Holiday Pay | 11,006 | 8,225 | 3,597 | 5,056 | 8,673 |
| 511-4313-413.11-15 | Vacation Pay | 11,792 | 9,564 | 11,172 | 14,308 | 12,077 |
| 511-4313-413.11-17 | Sick Pay Buy Back | 4,717 | 5,445 | 4,653 | 3,627 | 3,527 |
| 511-4313-413.11-18 | Vac Pay Buy Back | 0 | 5,100 | 4,865 | 0 | 1,876 |
| 511-4313-413.11-23 | Firearms Allow/Wildlf | 0 | 0 | 0 | 0 | 300 |
| 511-4313-413.21-01 | Group Insurance | 58,257 | 68,600 | 53,685 | 74,823 | 65,642 |
| 511-4313-413.21-03 | Board Paid Life Ins | 365 | 365 | 342 | 280 | 323 |
| 511-4313-413.22-01 | Social Security | 15,385 | 15,037 | 13,385 | 12,974 | 13,872 |
| 511-4313-413.22-02 | Medicare | 3,598 | 3,517 | 3,130 | 3,034 | 3,244 |
| 511-4313-413.22-03 | Unemployment Comp | 400 | 400 | 400 | 500 | 500 |
| 511-4313-413.23-01 | IMRF | 15,335 | 23,260 | 20,603 | 23,957 | 20,898 |
| 511-4313-413.24-03 | CDL Reimbursements | 0 | 0 | 0 | 60 | 30 |
| | Totals | 341,486 | 360,198 | 321,017 | 343,881 | 346,636 |

FUND 511 AIRPORT FUND

OPERATIONS
DETAIL

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 | 2021/2022 | 2021/2022 | 2020/2021 | 2019/2020 |
|-----------------------------|------------------------|--------------------|-------------------|---------------------|----------------|----------------|
| | | PROPOSED BUDGET | REVISED BUDGET | PROJECTED ACTUAL | YTD ACTUAL | YTD ACTUAL |
| Contractual Services | | | | | | |
| 511-4314-413.31-01 | Audit | 1,500 | 1,925 | 1,500 | 1,475 | 1,450 |
| 511-4314-413.31-04 | Eng/Architectural | 8,000 | 10,000 | 15,191 | 11,691 | 0 |
| 511-4314-413.31-05 | Other | 0 | 0 | 2,385 | 2,535 | 0 |
| 511-4314-413.33-01 | Water/Sewerage | 1,500 | 1,550 | 1,441 | 1,523 | 1,334 |
| 511-4314-413.34-01 | Disposal | 2,800 | 2,700 | 2,848 | 1,478 | 1,589 |
| 511-4314-413.34-03 | Custodial | 0 | 0 | 0 | 0 | 0 |
| 511-4314-413.34-05 | Uniforms | 0 | 0 | 0 | 0 | 0 |
| 511-4314-413.34-06 | Linens mats,uniforms | 1,750 | 2,350 | 2,232 | 1,499 | 1,265 |
| 511-4314-413.35-01 | R&M-Building | 20,000 | 25,000 | 19,791 | 13,495 | 13,533 |
| 511-4314-413.35-02 | R&M-Mach & Equip | 7,000 | 7,500 | 5,238 | 4,839 | 6,172 |
| 511-4314-413.35-03 | R&M-Office Furn,Equip | 2,500 | 0 | 468 | 468 | 0 |
| 511-4314-413.35-05 | Repair & Maint -Other | 2,500 | 3,000 | 10,359 | 1,027 | 1,914 |
| 511-4314-413.35-06 | R&M-Other | 35,000 | 35,000 | 0 | 0 | 57,068 |
| 511-4314-413.35-08 | R&M-Restaurant | 1,000 | 1,000 | 2,338 | 806 | 1,609 |
| 511-4314-413.36-01 | Fleet Maintenance | 43,000 | 43,500 | 42,967 | 43,242 | 32,781 |
| 511-4314-413.36-03 | Vehicle Rental | 1,000 | 1,000 | 1,961 | 2,117 | 732 |
| 511-4314-413.36-05 | Vehicle Replacement | 16,500 | 14,000 | 15,528 | 11,428 | 11,428 |
| 511-4314-413.38-01 | MICA | 100,905 | 75,375 | 75,375 | 75,375 | 51,311 |
| 511-4314-413.38-06 | Airport Liability | 18,000 | 22,100 | 22,038 | 15,994 | 15,960 |
| 511-4314-413.39-01 | Communications | 3,700 | 3,500 | 3,407 | 3,316 | 3,314 |
| 511-4314-413.39-02 | Advertising/Publishing | 5,000 | 5,000 | 3,184 | 1,179 | 1,493 |
| 511-4314-413.39-03 | Printing & Binding | 0 | 0 | 245 | 0 | 0 |
| 511-4314-413.39-04 | Travel | 5,000 | 5,000 | 3,040 | 386 | 3,393 |
| 511-4314-413.39-05 | Mileage Reimb | 500 | 500 | 0 | 0 | 66 |
| 511-4314-413.39-07 | Regist, Schools, Mtgs | 5,000 | 5,000 | 2,265 | 6,015 | 3,660 |
| 511-4314-413.39-08 | Contracted Services | 10,000 | 9,500 | 8,485 | 7,599 | 8,988 |
| | Subtotals | 292,155 | 274,500 | 242,286 | 207,487 | 219,060 |
| Supplies | | | | | | |
| 511-4314-413.41-01 | Postage | 100 | 150 | 30 | 61 | 80 |
| 511-4314-413.41-02 | Office Supplies | 500 | 500 | 568 | 393 | 458 |
| 511-4314-413.42-01 | Natural Gas | 12,500 | 15,000 | 16,621 | 14,024 | 8,993 |
| 511-4314-413.42-02 | Electricity | 75,000 | 90,000 | 99,068 | 97,009 | 97,459 |
| 511-4314-413.45-01 | Building Supplies | 5,000 | 2,500 | 9,953 | 5,662 | 1,519 |
| 511-4314-413.45-02 | Custodial Supplies | 2,500 | 2,000 | 1,984 | 1,302 | 3,384 |
| 511-4314-413.45-03 | EquipConsumable | 7,500 | 11,400 | 741 | 639 | 1,224 |
| 511-4314-413.45-04 | Equip Replace Parts | 5,000 | 5,000 | 6,561 | 3,881 | 6,596 |
| 511-4314-413.45-05 | Small Tools/ Equip | 1,500 | 1,500 | 3,474 | 3,147 | 2,084 |
| 511-4314-413.46-01 | Concrete | 2,500 | 1,500 | 132 | 153 | 0 |
| 511-4314-413.46-03 | Sand, Stone & Gravel | 1,500 | 1,500 | 1,768 | 0 | 902 |
| 511-4314-413.46-04 | Salt & Cinders | 500 | 500 | 326 | 420 | 0 |
| 511-4314-413.46-05 | Chemicals | 5,000 | 15,000 | 1,312 | 2,121 | 1,661 |
| 511-4314-413.46-06 | Signs & Posts | 3,500 | 3,000 | 3,152 | 2,010 | 168 |
| 511-4314-413.46-08 | Paint | 3,500 | 3,000 | 581 | 1,947 | 1,059 |
| 511-4314-413.46-11 | Other | 3,000 | 36,900 | 3,724 | 2,637 | 2,940 |
| 511-4314-413.46-12 | Gasoline/Diesel | 20,000 | 20,000 | 16,200 | 10,999 | 18,707 |
| 511-4314-413.47-01 | Clothing/Uniforms | 250 | 320 | 851 | 556 | 90 |
| 511-4314-413.47-02 | Safety Equipment | 250 | 150 | 183 | 260 | 159 |
| | Subtotals | 149,600 | 209,920 | 167,229 | 147,221 | 147,483 |

FUND 511 AIRPORT FUND

OPERATIONS
DETAIL

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|-----------------------|------------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Capital Outlay | | | | | | |
| 511-4314-413.52-02 | Buildings | 100,000 | 20,000 | 0 | 0 | 0 |
| 511-4314-413.52-03 | Improv other than Bldg | 0 | 0 | 0 | 0 | 0 |
| 511-4314-413.52-04 | Office Equipment | 3,000 | 0 | 0 | 0 | |
| 511-4314-413.52-05 | Mach & Equip | 50,000 | 499,487 | 248,919 | 0 | 61,043 |
| 511-4314-413.52-06 | Vehicles | 90,000 | 739,994 | 725,822 | 0 | 0 |
| 511-4314-413.52-08 | Controllable | 3,000 | 3,800 | 8,751 | 748 | 6,919 |
| 511-4314-413.53-09 | Infrastructure-Other | 18,000,000 | 8,909,287 | 1,067,532 | 252,557 | 3,121,854 |
| 511-4314-413.54-21 | Matching Funds | 500,000 | 1,195,245 | 0 | 0 | 0 |
| | Subtotals | 18,746,000 | 11,367,813 | 2,051,024 | 253,305 | 3,189,816 |
| Miscellaneous | | | | | | |
| 511-4314-413.61-01 | Dues | 2,000 | 2,600 | 2,425 | 1,460 | 958 |
| 511-4314-413.61-02 | Taxes | 12,000 | 10,500 | 11,122 | 10,232 | 9,709 |
| 511-4314-413.61-04 | Other | 3,000 | 2,300 | 2,599 | 1,405 | 1,000 |
| 511-4314-413.61-08 | Bad Debt Expense | 0 | 0 | 0 | 0 | 0 |
| 511-4314-413.72-00 | Loan/Lease Payments | 163,791 | 103,739 | 102,093 | | |
| | Subtotals | 180,791 | 119,139 | 118,239 | 13,097 | 11,667 |
| Transfers | | | | | | |
| 511-1801-491.62-42 | Trnsfr to Hangar Fund | 0 | 0 | 0 | 0 | 0 |
| | Totals | 19,368,546 | 11,971,372 | 2,578,778 | 621,110 | 3,568,026 |

FUND 511 AIRPORT FUND

FIRE PROTECTION SERVICES
SUMMARY

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|--------------------------------|-----------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Salaries & Benefits | | | | | | |
| 511-4315-413.11-01 | Regular Salary/Wages | 0 | 0 | 0 | 0 | 1,857 |
| 511-4315-413.11-02 | Overtime | 0 | 0 | 0 | 0 | 113,865 |
| | Subtotal | 0 | 0 | 0 | 0 | 115,722 |
| Contractual Services | | | | | | |
| 511-4315-413.39-04 | Travel | 0 | 0 | 0 | 0 | 0 |
| 511-4315-413.39-07 | Regist, Schools, Mtgs | 19,000 | 19,000 | 19,000 | 19,000 | 0 |
| 511-4315-413.39-08 | Other Contracted Svcs | 0 | 0 | 0 | 0 | 18,200 |
| | Subtotal | 19,000 | 19,000 | 19,000 | 19,000 | 18,200 |
| Commodities | | | | | | |
| 511-4315-413.47-01 | Clothing/Uniforms | 0 | 0 | 0 | 0 | 0 |
| 511-4315-413.47-02 | Safety Equipment | 0 | 0 | 0 | 0 | |
| 511-4315-413.47-03 | Training Supplies | 500 | 500 | 2 | 0 | 0 |
| | Subtotal | 500 | 500 | 2 | 0 | 0 |
| | Totals | 19,500 | 19,500 | 19,002 | 19,000 | 133,922 |

PURPOSE

The PFC Fund collects a passenger facility charge of \$4.50 per passenger traveling through Quincy Regional Airport. The charge is federally regulated and all projects using PFC funds must be approved and audited by the FAA.

GOAL/OBJECTIVES

- Provide a safe, secure and comfortable experience for airline passengers.
- Maintain and upgrade aging passenger facilities.

PAST YEAR HIGHLIGHTS

Projects for FY2022

- Study and overhaul of airports HVAC system
- Offset capital expenses by paying the interest on the runway debt service

BUDGET SUMMARY

Revenues have been projected to increase as air travel recovers from the Covid-19 pandemic.

Expenditures include the replacement of the terminal HVAC system and the efficiency study, terminal roof repair, the consulting fees associated with the establishment and amendment of the new PFC program, and interest payments on the airport's new debt service associated with the large runway project.

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|-----------------------------|------------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Revenues | | | | | | |
| 512-0000-314.03-01 | Airport PFC Charge | 45,000 | 31,500 | 30,771 | 16,445 | 51,325 |
| 512-0000-331.01-01 | Deposit Accounts | 500 | 1,500 | 1,198 | 2,205 | 5,355 |
| 512-0000-342.09-00 | Other | - | - | - | - | - |
| 512-0000-382.02-03 | Dept. of Transport | - | - | - | - | - |
| 512-0000-382.03-06 | Federal Dept of Trans | - | - | - | - | - |
| | Totals | 45,500 | 33,000 | 31,969 | 18,650 | 56,680 |
| Expenses | | | | | | |
| Contractual Services | | | | | | |
| 512-4310-413.31-04 | Engineer/Architectural | - | 45,000 | 44,111 | - | - |
| 512-4310-413.31-05 | Other | - | - | - | - | - |
| | Subtotal | - | 45,000 | 44,111 | - | - |
| Capital Outlay | | | | | | |
| 512-4310-413.52-02 | Buildings | 320,000 | 120,000 | - | - | - |
| 512-4310-413.52-03 | Improv other than Bldg | - | - | - | - | - |
| 512-4310-413.53-09 | Other | - | - | - | - | - |
| | Subtotal | 320,000 | 120,000 | - | - | - |
| Debt Service | | | | | | |
| 512-4310-413.72-00 | Loan/Lease Payments | 22,574 | 25,100 | 25,052 | 4,302 | - |
| | | 22,574 | 25,100 | 25,052 | 4,302 | - |
| | Totals | 342,574 | 190,100 | 69,163 | 4,302 | - |

FUND 513 AIRPORT HANGAR FUND

SUMMARY

The purpose of the Airport Hangar Fund is to ensure the ability to develop and support general aviation at the Quincy Regional Airport. Revenues are made up of current hangar lease payments and interest. The fund provides the ongoing maintenance of existing hangar facilities and an investment in the development of future hangar facilities.

Goals and Objectives

- Maintain general aviation facilities
- Retain the capital to ensure the development of future t-hangar buildings.
- Build infrastructure for proposed corporate facility located in the Enterprise Zone.
- Secure state funding for building and repair of new and existing infrastructure.

Projects for FY 2023:

- Repaint the fixed-base operator hangar.

Past Fiscal Year Highlights

- Awarded \$3,500,000 in State grant for the construction of infrastructure for a new corporate hangar.
- Awarded \$2,400,000 in State grant for the construction of a new t-hangar building and taxiway.

Budget Summary

Rental revenues have increased due to reorganization of rental income among airport funds as well as an increase in the consumer price index. Grant revenue from the Rebuild Illinois program is also expected to complete development projects.

Expenditures include repairs to existing hangar aprons, building of new infrastructure for general aviation hangar development, the construction of a new t-hangar building and connecting taxiway, and county taxes.

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|-----------------------------|-------------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Revenues | | | | | | |
| 513-0000-331.01-01 | Deposit Accounts | 5,000 | 4,200 | 2,987 | 4,982 | 14,017 |
| 513-0000-341.02-00 | Airport Hangar Rent | 61,703 | 44,000 | 98,803 | 88,722 | 100,984 |
| 513-0000-342.09-00 | Other | 0 | 0 | 0 | 0 | 0 |
| 513-0000-382.02-03 | Rebuild Illinois Grant | 5,310,000 | 0 | 0 | 0 | 0 |
| 513-0000-382.02-03 | Dept of Transportation | - | 1,250,000 | 0 | 0 | 0 |
| | Totals | 5,376,703 | 1,298,200 | 101,790 | 93,704 | 115,001 |
| Expenses | | | | | | |
| Contractual Services | | | | | | |
| 513-4310-413.35-01 | Buildings | 0 | 0 | 0 | 358 | 1,496 |
| 513-4310-413.35-05 | Other | 0 | 0 | 0 | 3,183 | 28,100 |
| | Subtotal | 0 | 0 | 0 | 3,541 | 29,596 |
| Capital Outlay | | | | | | |
| 513-4310-413.52-02 | Buildings | - | 600,000 | 0 | 0 | 0 |
| 513-4310-413.53-09 | Other | 5,900,000 | 1,375,000 | 0 | 0 | 0 |
| | Subtotal | 5,900,000 | 1,975,000 | 0 | 0 | 0 |
| Miscellaneous | | | | | | |
| 513-4310-413.61-02 | Taxes | 7,500 | 7,000 | 6,810 | 6,634 | 6,591 |
| | Subtotal | 7,500 | 7,000 | 6,810 | 6,634 | 6,591 |
| Transfers | | | | | | |
| 513-1801-491.62-30 | Transfer to Qcy Airport | 0 | 0 | 0 | 0 | 100,000 |
| | Totals | 5,907,500 | 1,982,000 | 6,810 | 10,175 | 136,273 |

PURPOSE

The Quincy Regional Barge Dock is owned by the City of Quincy and has been operated by the City since May of 2000. The fund generates revenue based on charges per ton for all barges unloaded at the City dock. The Department of Utilities & Engineering oversees Barge Dock operations.

GOALS/OBJECTIVES

The following goals have been set for FY23:

- Repair dock sheet piling wall and tie-back system
- Raise dock operating platform to permit operations during flooding until barge movements through locks are halted
- Increase revenues by attracting additional dock clients

PAST FISCAL YEAR HIGHLIGHTS

Highlights from FY22 include:

- Completed design of barge dock sheet piling structural repair and elevation of operating platform & access road
- Awarded two grants totaling \$1.193 million for funding dock improvements
- Produced a net operating profit in excess of \$344,000

BUDGET SUMMARY

The proposed FY23 budget includes \$2.7 million in capital construction improvements for the dock facility. This will be funded by \$1.2 million in State grants, \$0.6 million in Barge Dock reserves and a \$0.9 million loan from the General Fund.

REVENUE SUMMARY

| ACCOUNT NUMBER | 2022/2023 | % Change | 2021/2022 | 2021/2022 | 2020/2021 |
|----------------------|------------------|----------------|----------------|------------------|----------------|
| | PROPOSED BUDGET | | REVISED BUDGET | PROJECTED ACTUAL | YTD ACTUAL |
| Other Income | 3,000 | -62.50% | 8,000 | 2,031 | 3,956 |
| Charges for Services | 317,000 | 40.89% | 225,000 | 408,728 | 187,708 |
| Grants | 1,193,000 | 0.00% | - | - | - |
| Loan Proceeds | 500,000 | | - | - | - |
| Total | 2,013,000 | 763.95% | 233,000 | 410,759 | 191,664 |

EXPENSE SUMMARY

| ACCOUNT DESCRIPTION | 2022/2023 | % Change | 2021/2022 | 2021/2022 | 2020/2021 |
|----------------------|------------------|----------------|----------------|------------------|----------------|
| | PROPOSED BUDGET | | REVISED BUDGET | PROJECTED ACTUAL | YTD ACTUAL |
| Contractual Services | 13,115 | -88.41% | 113,145 | 56,080 | 74,767 |
| Commodities | 4,200 | 0.00% | 4,200 | 828 | 1,495 |
| Capital Outlay | 2,612,467 | 724.39% | 316,898 | 0 | 0 |
| Miscellaneous | 17,912 | 0.00% | 17,912 | 13,874 | 22,489 |
| Transfers | 0 | -100.00% | 200,000 | 0 | 200,000 |
| Totals | 2,647,694 | 305.99% | 652,155 | 70,782 | 298,751 |

STAFFING

| | FY 2023 PROPOSED | FY 2022 ACTUAL | FY 2021 ACTUAL | FY 2020 ACTUAL |
|--------------------------------|------------------|----------------|----------------|----------------|
| Authorized Full Time Positions | 0 | 0 | 0 | 0 |

FUND 514 MUNICIPAL BARGE DOCK FUND

SUMMARY

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|-----------------------|-------------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Revenues | | | | | | |
| 514-0000-331.01-01 | Deposit Accounts | 3,000 | 8,000 | 2,031 | 3,956 | 11,828 |
| 514-0000-374.01-00 | Dock Fees | 317,000 | 225,000 | 402,369 | 187,708 | 176,461 |
| 514-0000-374.02-00 | Improvement Fee | - | - | 6,359 | - | - |
| 514-0000-381.02-02 | Rebuild IL Grant | 743,000 | - | - | - | - |
| 514-0000-381-.02-03 | DCEO Grant | 450,000 | - | - | - | - |
| 514-0000-381.03-01 | FEMA Reimb | - | - | - | - | - |
| 514-0000-392-.03-00 | Loan Proceeds | 500,000 | - | - | - | - |
| | Totals | 2,013,000 | 233,000 | 410,759 | 191,664 | 188,289 |
| 514-4410-414.31-01 | Audit | 475 | 500 | 475 | 475 | 475 |
| 514-4410-414.31-04 | Engineer/Architectural | 10,000 | 70,000 | 53,266 | 71,759 | 2,960 |
| 514-4410-414.33-01 | Water/Sewerage | 500 | 400 | 320 | 1,058 | 262 |
| 514-4410-414.35-02 | R&M - Mach & Equip | - | 1,000 | - | - | - |
| 514-4410-414.35-06 | Infrastructure | 1,000 | - | 375 | - | - |
| 514-4410-414.38-01 | MICA | 1,140 | 1,245 | 1,245 | 1,245 | 1,335 |
| 514-4410-414.39-02 | Advertising/Publishing | - | 40,000 | 399 | 230 | 146 |
| 514-4410-414.39-05 | Mileage Reimb | - | - | - | - | - |
| 514-4410-414.39-08 | Contracted Services | - | - | - | - | - |
| | Subtotal | 13,115 | 113,145 | 56,080 | 74,767 | 5,178 |
| Commodities | | | | | | |
| 514-4410-414.42-02 | Electricity | 1,200 | 1,200 | 828 | 984 | 976 |
| 514-4410-414.46-03 | Sand, Stone & Gravel | 2,000 | 2,000 | - | - | - |
| 514-4410-414.46-11 | Other | 1,000 | 1,000 | - | 511 | 528 |
| | Subtotal | 4,200 | 4,200 | 828 | 1,495 | 1,504 |
| Capital Outlay | | | | | | |
| 514-4410-414.52-03 | Improv other than Bldgs | 2,612,467 | 316,898 | - | - | - |
| 514-4410-414.52-08 | Controllable | - | - | - | - | - |
| | Subtotal | 2,612,467 | 316,898 | - | - | - |
| Miscellaneous | | | | | | |
| 514-4410-414.61-02 | Taxes | 11,500 | 11,500 | 7,524 | 11,489 | - |
| 514-4410-414.61-04 | Other | - | - | - | 5,000 | - |
| 514-4410-414.65-01 | Cost Share Admin | 6,412 | 6,412 | 6,350 | 6,000 | 1,452 |
| | Subtotal | 17,912 | 17,912 | 13,874 | 22,489 | 1,452 |
| Transfers | | | | | | |
| 514-4410-491.62-01 | Trnsfr to General Fund | - | 200,000 | - | 200,000 | 160,000 |
| | Totals | 2,647,694 | 652,155 | 70,782 | 298,751 | 168,134 |

PURPOSE

The Quincy Regional Training Facility will begin its 16th year of operation in May of 2021. The facility continues to be used by emergency services organizations in, and around, the Quincy Area. Additionally, the facility was used by the Adams County Ambulance Service, Tri-Township Fire Department, John Wood Community College, Adams County Sheriff and the Illinois State Police. The drill grounds are used on a constant basis and provide excellent access to hands-on training that is not otherwise easily secured.

PAST FISCAL YEAR HIGHLIGHTS

- This past fiscal year we saw the implementation of the first Western Illinois University Skills Academy. This initial program was delayed one year due to the COVID-19 health emergency. This six week educational experience was conducted for 8 students in the WIU Fire Science Program. Students were housed at, and fed by, Quincy University. Classroom sessions and skill sessions took place at QRTF. This first year generated some monies that will be reinvested into the facility to make improvements to further better the facility for the next class to take place in the spring of 2022.
- The facility continues to see large law enforcement utilization, both in the classrooms and the drill ground. The drill ground provides an excellent location to allow special response teams to practice their craft.
- Repairs were made to the ceiling in the primary burn room. The fire resistive panels had reached the end of their useful life and were in need of replacement.

BUDGET SUMMARY

This budget contains dollars to continue the WIU Skills Academy.

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|--------------------|------------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Revenues | | | | | | |
| 531-0000-321.00-00 | Donations-Not Restrict | 1,000 | 1,500 | 1,500 | 1,500 | 0 |
| 531-0000-331.01-01 | Interest Income | 0 | 0 | 137 | 1 | 128 |
| 531-0000-341.07-02 | Rent/Fire Services | 3,000 | 2,000 | 1,000 | 1,210 | 1,500 |
| 531-0000-342.05-00 | Refunds/Reimb | 100 | 600 | 45 | 0 | 589 |
| 531-0000-342.09-00 | Other | 0 | 0 | 280 | 130 | 0 |
| 531-0000-375.01-02 | Tuition/Fire Services | 55,900 | 55,900 | 49,600 | 1,550 | 3,450 |
| 531-0000-391.01-01 | Trnsfr from Gen Fund | 17,614 | 13,450 | 1,000 | 17,100 | 11,200 |
| | Totals | 77,614 | 73,450 | 53,562 | 21,491 | 16,867 |
| Expenses | | | | | | |
| | Salaries & Benefits | 18,574 | 15,574 | 0 | -326 | 472 |
| | Contractual Services | 41,930 | 37,571 | 32,960 | 10,231 | 9,705 |
| | Commodities | 12,410 | 15,605 | 9,626 | 4,668 | 11,127 |
| | Capital Outlay | 1,700 | 1,700 | 0 | 0 | 0 |
| | Miscellaneous | 3,000 | 3,000 | 3,000 | 3,000 | 2,519 |
| | Debt Service | 0 | 0 | 0 | 0 | 0 |
| | Totals | 77,614 | 73,450 | 45,586 | 17,573 | 23,823 |

FUND 531 REGIONAL TRAINING FACILITY

**POLICE
DETAIL**

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 | 2021/2022 | 2021/2022 | 2020/2021 | 2019/2020 |
|---------------------|---------------------|--------------------|-------------------|---------------------|---------------|---------------|
| | | PROPOSED BUDGET | REVISED BUDGET | PROJECTED ACTUAL | YTD ACTUAL | YTD ACTUAL |
| Debt Service | | | | | | |
| 531-2110-409.72-00 | Loan/Lease Payments | 0 | 0 | 0 | | |
| | Totals | 0 | 0 | 0 | 0 | 0 |

**FIRE
DETAIL**

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 | 2021/2022 | 2021/2022 | 2020/2021 | 2019/2020 |
|--------------------------------|--------------------------|--------------------|-------------------|---------------------|---------------|---------------|
| | | PROPOSED BUDGET | REVISED BUDGET | PROJECTED ACTUAL | YTD ACTUAL | YTD ACTUAL |
| Salaries & Benefits | | | | | | |
| 531-2210-402.11-01 | Regular Salary/Wages | 18,100 | 15,100 | 0 | 0 | 400 |
| 531-2210-402.11-02 | Overtime | 0 | 0 | 0 | -249 | 0 |
| 531-2210-402.21-01 | Group Insurance | 406 | 406 | 0 | -74 | 66 |
| 531-2210-402.21-03 | Board Paid Life Ins | 20 | 20 | 0 | 0 | 0 |
| 531-2210-402.22-02 | Medicare | 48 | 48 | 0 | -3 | 6 |
| | Subtotal | 18,574 | 15,574 | 0 | -326 | 472 |
| Contractual Services | | | | | | |
| 531-2210-402.31-03 | Instructional | 150 | 600 | 766 | 630 | 895 |
| 531-2210-402.31-04 | Engineer/Architectural | 1,000 | 1,000 | 0 | 0 | 0 |
| 531-2210-402.34-03 | Custodial | 1,000 | 1,000 | 624 | 580 | 412 |
| 531-2210-402.35-01 | R&M/Buildings | 1,500 | 1,300 | 2,150 | 2,005 | 800 |
| 531-2210-402.35-02 | R&M/Mach & Equip | 1,500 | 2,555 | 1,753 | 665 | 0 |
| 531-2210-402.35-03 | Office Furniture & Equip | 0 | 0 | 0 | 0 | 0 |
| 531-2210-402.38-01 | MICA | 3,550 | 3,916 | 3,916 | 3,916 | 2,335 |
| 531-2210-403.39-02 | Advertising/Publishing | 250 | 250 | 0 | 0 | 0 |
| 531-2210-402.39-04 | Travel/Lodging | 25,200 | 24,100 | 11,845 | 0 | 0 |
| 531-2210-402.39-08 | Contracted Services | 7,780 | 2,850 | 11,234 | 2,435 | 5,188 |
| | Subtotal | 41,930 | 37,571 | 32,960 | 10,231 | 9,705 |
| Commodities | | | | | | |
| 531-2210-402.42-01 | Natural Gas | 1,600 | 1,600 | 1,131 | 1,871 | 1,479 |
| 531-2210-402.42-02 | Electricity | 3,000 | 3,000 | 2,719 | 2,266 | 2,650 |
| 531-2210-402.43-00 | Food | 500 | 500 | 0 | 0 | 0 |
| 531-2210-402.45-01 | Building Supplies | 2,210 | 2,210 | 2,161 | 435 | 4,066 |
| 531-2210-402.45-02 | Custodial Supplies | 250 | 250 | 0 | 0 | 0 |
| 531-2210-402.45-03 | Equip Consumable | 400 | -398 | 0 | 0 | 0 |
| 531-2210-402.45-04 | Equip Replacemnt Parts | 200 | 200 | 0 | 0 | 0 |
| 531-2210-402.45-05 | Small Tools/ Equip | 150 | 150 | 0 | 0 | 0 |
| 531-2210-402.46-11 | Other | 3,100 | 4,943 | 2,790 | 96 | 2,932 |
| 531-2210-402.47-03 | Training Supplies | 1,000 | 3,150 | 825 | 0 | 0 |
| | Subtotal | 12,410 | 15,605 | 9,626 | 4,668 | 11,127 |
| Capital Outlay | | | | | | |
| 531-2210-402.52-04 | Office Equipment | 1,700 | 1,700 | 0 | 0 | 0 |
| | Subtotal | 1,700 | 1,700 | 0 | 0 | 0 |
| Miscellaneous | | | | | | |
| 5312210-402.65-01 | Cost Share Admin | 3,000 | 3,000 | 3,000 | 3,000 | 2,519 |
| | Totals | 77,614 | 73,450 | 45,586 | 17,573 | 23,823 |

PURPOSE

The Garbage Fund was created as an Enterprise Fund by resolution that passed City Council on Jan 21,2020. The Garbage Fund is a "fee based" operation that generates revenue to offset the costs of the service. Consolidating all the costs related to the service of garbage collection into one fund will increase the transparency of total cost (subsidy) needed for the operation.

GOALS/OBJECTIVES

Our objective is to continue to provide curb-side garbage collection service to the residents of the City. The proposed budget expects to generate revenues based on the following:

| | <u>cost</u> | <u>qty</u> | <u>Revenue</u> |
|----------------------|-------------|------------|----------------|
| Garbage Stickers-ea | \$1.50 | 350,000 | \$ 525,000 |
| Tote Service-Monthly | \$12.99 | 4,340 | \$ 676,519 |
| Tote Sales each | \$60 | 800 | \$ 48,000 |

PAST FISCAL YEAR HIGHLIGHTS

The Garbage crew will collect and dispose approx 6,000 tons of garbage in FY 2022, which is comparable to weight disposed last year. A five -year Solid Waste Contract with Republic Services went into effect 5/1/2019 and expires 4/30/2024.

Since offering Garbage Tote service, the number of households opting into this service has increased to nearly 4,500. Last January we had 3,982 garbage tote customers and this January we had 4,460 tote bage customers. The garbage totes sold indicate similar growth. Garbage Sticker sales have fluctuated year to year.

The Garbage Collection route changes evened out the work load and cut down on overtime. We run three truck routes per day with two laborers per truck/route. The current garbage fleet consists of three 2016 Mack GU713 garbage trucks and two 2021 Mack garbage trucks.

BUDGET SUMMARY

The garbage fund will maintain the same staffing as last year. The FY 2023 landfill fees will be at \$35.57/ton (3% increase over FY 2022). Garbage revenues are projected at \$1,251,000 which is slightly short of projected operational costs of \$1,314,000. The garbage fund will budget for a subsidy from the General Fund. The main reason for increase in budget is Fleet Expense. Garbage collection requires approximately 15,000 gallons of fuel per year and projections allow for continued hikes in fuel prices. The three 2016 trucks are at 5 years and are expected to have repairs. This budget also increases \$60,000 for funding the future replacement of the two new 2021 trucks received last year.

| STAFFING | | | | |
|--------------------------------|---------------------|-------------------|-------------------|-------------------|
| | FY 2023 PROPOSED | FY 2022 ACTUAL | FY 2021 ACTUAL | FY 2020 ACTUAL |
| Authorized Full Time Positions | 7.75 | 7.75 | 7.75 | 6.75 |

Garbage staffing consists of 7.50 union laborers and 0.25 Assistant Director who supervises the garbage crews. The additional laborer will be filled from internal transfers.

FUND 533 GARBAGE FUND

REVENUE DETAIL

* Note: FY 2020 information is estimated from former Fund 602 budget **EXPENSE SUMMARY**

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|--------------------|-----------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Revenues | | | | | | |
| 533-0000-331.01-01 | Interest Earnings | 400 | 700 | 540 | 808 | - |
| 533-0000-342-05-00 | Refunds/Reimbursemt | - | - | 1,026 | 500 | - |
| 533-0000-376-01-00 | Garbage Services | 1,800 | 1,800 | 1,800 | 1,800 | 1,800 |
| 533-0000-376.01-01 | Garbage sticker sales | 525,000 | 612,500 | 526,800 | 612,105 | 602,828 |
| 533-0000-376.01-02 | Garbage Tote Service | 676,519 | 620,402 | 673,940 | 612,646 | 484,902 |
| 533-0000-376.01-03 | Garbage Tote Sales | 48,000 | 30,000 | 49,860 | 48,480 | 160,020 |
| 533-0000-391.01-01 | General Fund Subsidy* | 88,384 | 17,183 | - | - | 111,782 |
| 533-0000-391-01-32 | Central Services Fund | - | - | - | 40,965 | - |
| 533-0000-392.03-00 | Loan Proceeds | - | - | - | - | - |
| Totals | | 1,340,103 | 1,282,585 | 1,253,966 | 1,317,304 | 1,361,332 |

EXPENSE SUMMARY

| ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|------------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Salaries &Benefit | 587,081 | 600,372 | 518,170 | 540,782 | 482,300 |
| Contractual Services | 679,172 | 555,060 | 494,607 | 458,431 | 426,372 |
| Commodities | 47,350 | 47,330 | 44,274 | 21,438 | 278 |
| Capital Outlay | - | - | (76,326) | - | - |
| Miscellaneous | 26,500 | 23,744 | 23,914 | 23,364 | 31,638 |
| Debt Service/Transfers | - | 48,000 | 58,126 | 70,543 | 70,543 |
| Totals | 1,340,103 | 1,274,506 | 1,062,765 | 1,114,558 | 1,011,131 |

FUND 533 GARBAGE FUND

**GARBAGE
DETAIL**

* Note: FY 2020 information is estimated from former Fund 602 budget

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|--------------------------------|------------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Salaries & Benefits | | | | | | |
| 533-3113-403.11-01 | Regular Salary/Wages | 344,352 | 335,091 | 313,029 | 303,664 | 276,515 |
| 533-3113-403.11-02 | Overtime | 24,772 | 24,772 | 11,426 | 15,344 | 18,493 |
| 533-3113-403.11-03 | Sick Pay | 3,967 | 7,170 | 6,718 | 6,848 | 7,547 |
| 533-3113-403.11-04 | Holiday Pay | 16,673 | 16,227 | 11,029 | 15,942 | 15,099 |
| 533-3113-403.11-14 | Extra Pick-up | 1,200 | 1,200 | 970 | 1,780 | 1,273 |
| 533-3113-403.11-15 | Vacation Pay | 21,354 | 17,106 | 17,090 | 16,971 | 14,460 |
| 533-3113-403.11-16 | Major Medical Pay | - | - | 4,533 | - | 678 |
| 533-3113-403.11-17 | Sick Pay Buy Back | 7,934 | 5,515 | 6,395 | 2,522 | 7,635 |
| 533-3113-403.11-18 | Vac Pay Buy Back | - | - | - | - | - |
| 533-3113-403.21-01 | Group Insurance | 107,415 | 121,795 | 85,226 | 112,092 | 82,009 |
| 533-3113-403.21-03 | Board Paid Life Ins | 708 | 708 | 651 | 491 | 491 |
| 533-3113-403.22-01 | Social Security | 26,022 | 25,220 | 21,917 | 21,352 | 19,953 |
| 533-3113-403.22-02 | Medicare | 6,086 | 5,898 | 5,126 | 4,994 | 4,666 |
| 533-3113-403.22-03 | Unemployment Comp. | 600 | 600 | 600 | 600 | 600 |
| 533-3113-403.23-01 | IMRF | 25,938 | 39,010 | 33,400 | 38,147 | 32,851 |
| 533-3113-403.24-03 | CDL Reimbursements | 60 | 60 | 60 | 35 | 30 |
| | Subtotal | 587,081 | 600,372 | 518,170 | 540,782 | 482,300 |
| Contractual Services | | | | | | |
| 533-3113-403.33-02 | Landfill Fees | 279,857 | 267,000 | 249,711 | 258,490 | 204,472 |
| 533-3113-403.33-03 | Landfill Taxes | 27,000 | 27,000 | 22,585 | 22,998 | 22,736 |
| 533-3113-403.36-01 | Fleet Maintenance | 195,000 | 176,000 | 146,138 | 143,471 | 91,134 |
| 533-3113-403.36-05 | Vehicle Replacement | 110,000 | 50,000 | 41,670 | - | 50,000 |
| 533-3113-403.38-01 | MICA | 58,210 | 26,923 | 26,923 | 26,923 | 57,312 |
| 533-3113-403.39-01 | Communications | 2,044 | 1,357 | 1,438 | 1,015 | 56 |
| 533-3113-403.39-02 | Advertising-Publishing | 330 | 330 | 142 | 284 | 342 |
| 533-3113-403.39-03 | Printing & Binding | 6,731 | 5,250 | 6,000 | 5,250 | 320 |
| 533-3113-403.39-08 | Contracted Services | 0 | 1,200 | - | - | - |
| | Subtotal | 679,172 | 555,060 | 494,607 | 458,431 | 426,372 |
| Commodities | | | | | | |
| 533-3113-403.41-01 | Postage | 20 | 3 | 2 | - | - |
| 533-3113-403.46-11 | Oper Supplies-Other | 47,000 | 47,000 | 44,101 | 21,212 | - |
| 533-3113-403.47-01 | Clothing/Uniforms | 330 | 327 | 171 | 226 | 278 |
| | Subtotal | 47,350 | 47,330 | 44,274 | 21,438 | 278 |
| Capital Outlay | | | | | | |
| 533-3113-403.52-06 | Vehicles | 0 | - | (76,326) | - | - |
| | Subtotal | 0 | 0 | -76,326 | 0 | 0 |
| Miscellaneous | | | | | | |
| 533-3113-403.61-08 | Bad Debt Expense | 7,000 | 5,000 | 5,170 | 4,620 | 31,638 |
| 533-3113-403.65-01 | Cost Share | 19,500 | 18,744 | 18,744 | 18,744 | - |
| | Subtotal | 26,500 | 23,744 | 23,914 | 23,364 | 31,638 |
| Transfers | | | | | | |
| 533-3113-491.62-22 | 2014 GO Note Fund | 0 | 48,000 | 58,126 | 70,543 | 70,543 |
| 533-1801-491-62-66 | Recycle Fund 534 | 0 | 134,000 | 134,000 | - | - |
| | Subtotal | 0 | 182,000 | 192,126 | 70,543 | 70,543 |
| | Totals | 1,340,103 | 1,408,506 | 1,196,765 | 1,114,558 | 1,011,131 |

PURPOSE

The Recycling Fund was created as an Enterprise Fund by resolution that passed City Council on Jan 21,2020. Effective FYE 2021, the Recycling Fund began as a "fee based" operation that generates revenue to offset the costs of the service. Consolidating the the costs related to the service of curbside recycle collection into one fund will increase the transparency of the net cost (subsidy) needed for the operation.

GOALS/OBJECTIVES

Our objective is to continue to provide curbside recycle collection service to the residents of the City. Recycling operations are expected to remain the same in FY 2023 with about 5,900 customers choosing to pay for the "opt-in" service for a fee of \$5/month. However, we are exploring more efficient methods of Recycling.

PAST FISCAL YEAR HIGHLIGHTS

The "Opt-In" recycle customer counts have remained steady over the past couple years. The Recycle Service fee of \$5 per month is collected on the water bills. If the customer chooses a second bin, they pay an additional one-time fee of \$7 collected as decal sales. The current contract with Quincy Recycle for the disposal of recycled material is effective through April 30, 2024. The contract allows revenue for plastics, a variable market rate cost for mixed paper, ranging from \$40 per expense paid in FYE 2021 to September \$75 per ton revenue. Single stream collection continues to be charged at \$95 per ton. The FY 2022 estimates are :

| | | | |
|-----|---------------|------------------|---------------------------|
| 26% | Plastic | revenue \$80/ton | \$19,000 revenue |
| 61% | Paper | revenue \$40/ton | \$ 22,000 revenue |
| 13% | Single Stream | expense \$95/ton | <u>-\$ 10,000 expense</u> |
| | | | \$ 31,000 net revenue |

The overall cost per ton is projected at \$760; while revenue per ton is only at \$400. The Recycle operations requires a subsidy of \$280,000 in FYE 2022.

The current fleet consists of three trucks: , Two - 2014 Mack LEU613 trucks and one- 2012 International 7400 Side Load Recycle truck (put into service in FY 2020). Annual fleet expense is expected to be over \$236,0000 which includes **\$47,000 fuel, \$15,000 parts, \$15,000 labor and \$15,000 commerical repairs.**

Entered into an agreement with Ripple Glass at \$20,000 per year. Funding for this was committed in FY 2021.

BUDGET SUMMARY

FY 2023 has Fleet CDTS projected at \$213,000, this allows for \$35,000 in commercial repairs, \$50,000 fuel (\$16,250 gallons @ \$3.076) \$67,000 in labor, \$47,000 parts, \$4,000 shop supplies, \$10,000 tires

| STAFFING | | | | |
|--------------------------------|---------------------|-------------------|-------------------|-------------------|
| | FY 2023 PROPOSED | FY 2022 ACTUAL | FY 2021 ACTUAL | FY 2020 ACTUAL |
| Authorized Full Time Positions | 4.25 | 4.25 | 4.25 | 4.75 |

Recycle staffing consists of 4 union laborers and 0.25 Assistant Director who supervises the recycling crews.

FUND 534 RECYCLE FUND

**REVENUE
DETAIL**

* Note: FY 2020 information is estimated from former Fund 602 budget

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|--------------------|---------------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Revenues | | | | | | |
| 534-0000-331.01-01 | Interest Earnings | - | - | - | - | - |
| 534-0000-376.02-01 | Recycle Service Fee | 360,000 | 352,000 | 356,000 | 355,777 | 323,510 |
| 534-0000-376.02-02 | Recycle Decal Sales | 1,600 | 2,500 | 1,600 | 2,632 | 11,944 |
| 534-0000-376.02-04 | Sale of Recycled Material | 25,000 | 24,500 | 35,725 | 4,746 | 1,601 |
| 534-0000-391.01-01 | General Fund Subsidy* | 317,372 | 200,169 | 173,000 | 345,100 | 212,498 |
| 534-0000-391.01-65 | Garbage Fund Subsidy | - | 134,000 | 123,500 | - | - |
| | Totals | 703,972 | 713,169 | 689,825 | 708,255 | 549,553 |

EXPENSE SUMMARY

| ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|------------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Salaries &Benefit | 295,407 | 299,714 | 272,181 | 306,416 | 268,158 |
| Contractual Services | 383,435 | 316,569 | 285,937 | 236,986 | 192,503 |
| Commodities | 10,230 | 9,400 | 9,344 | 11,192 | 9,586 |
| Capital Outlay | - | - | - | - | - |
| Miscellaneous | 14,900 | 14,485 | 14,163 | 14,574 | 356 |
| Debt Service/Transfers | - | 53,000 | 51,908 | 78,977 | 78,977 |
| Totals | 703,972 | 693,168 | 633,533 | 648,145 | 549,580 |

FUND 534 RECYCLE FUND

* Note: FY 2020 information is estimated from former Fund 602 budget

**RECYCLE
DETAIL**

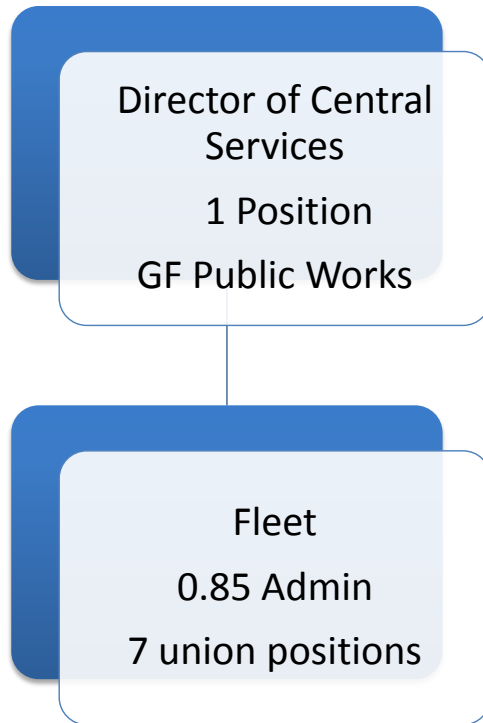
| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|--------------------------------|------------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Salaries & Benefits | | | | | | |
| 534-3114-403.11-01 | Regular Salary/Wages | 188,795 | 186,642 | 171,514 | 172,212 | 171,498 |
| 534-3114-403.11-02 | Overtime | 5,905 | 5,905 | 2,895 | 4,616 | 5,656 |
| 534-3114-403.11-03 | Sick Pay | 6,800 | 5,720 | 5,297 | 5,514 | 3,986 |
| 534-3114-403.11-04 | Holiday Pay | 11,384 | 9,682 | 7,591 | 9,955 | 7,000 |
| 534-3114-403.11-14 | Extra Pick-up | 1,200 | 1,200 | 460 | 780 | 770 |
| 534-3114-403.11-15 | Vacation Pay | 8,131 | 6,915 | 6,222 | 11,126 | 1,355 |
| 534-3114-403.11-16 | Major Medical Pay | 0 | - | - | 3,670 | - |
| 534-3114-403.11-17 | Sick Pay Buy Back | 0 | - | 277 | - | - |
| 534-3114-403.11-18 | Vacation Pay Buy Back | 0 | - | 164 | - | - |
| 534-3114-403.21-01 | Group Insurance | 41,690 | 45,610 | 45,201 | 61,292 | 46,884 |
| 534-3114-403.21-03 | Board Paid Life Ins | 384 | 384 | 348 | 265 | 279 |
| 534-3114-403.22-01 | Social Security | 13,744 | 13,377 | 11,360 | 12,083 | 11,118 |
| 534-3114-403.22-02 | Medicare | 3,214 | 3,128 | 2,657 | 2,826 | 2,600 |
| 534-3114-403.22-03 | Unemployment Comp. | 400 | 400 | 400 | 400 | 400 |
| 534-3114-403.23-01 | IMRF | 13,700 | 20,691 | 17,795 | 21,677 | 16,582 |
| 534-3114-403.24-03 | CDL Reimbursements | 60 | 60 | - | - | 30 |
| | Subtotal | 295,407 | 299,714 | 272,181 | 306,416 | 268,158 |
| Contractual Services | | | | | | |
| 534-3114-403.36-01 | Fleet Maintenance | 236,500 | 140,780 | 190,780 | 146,287 | 65,060 |
| 534-3114-403.36-05 | Vehicle Replacement | 50,000 | 50,000 | - | - | 50,000 |
| 534-3114-403.38-01 | MICA | 58,210 | 85,639 | 85,639 | 85,639 | 39,717 |
| 534-3114-403.39-01 | Communications | 1,025 | 950 | 905 | 1,018 | - |
| 534-3114-403.39-02 | Advertising/Publishing | 200 | 200 | - | - | 145 |
| 534-3114-403.39-03 | Printing & Binding | 1,500 | 3,000 | 1,386 | 1,027 | 2,213 |
| 534-3114-403.39-08 | Contractual Services | 36,000 | 36,000 | 7,227 | 3,015 | 35,368 |
| | Subtotal | 383,435 | 316,569 | 285,937 | 236,986 | 192,503 |
| Commodities | | | | | | |
| 534-3114-403.41-01 | Postage | 3,000 | 3,000 | 2,899 | 5,822 | - |
| 534-3114-403.46-11 | Other | 7,000 | 6,190 | 6,240 | 5,243 | 9,509 |
| 534-3114-403.47-01 | Clothing/Uniforms | 180 | 160 | 205 | 98 | 77 |
| 534-3114-403.47-02 | Safety Equipment | 50 | 50 | - | 29 | - |
| | Subtotal | 10,230 | 9,400 | 9,344 | 11,192 | 9,586 |
| Debt Service | | | | | | |
| 534-3114-409.72-00 | Loan/Lease Payments | | - | - | - | |
| | Subtotal | | - | - | | |
| Other | | | | | | |
| 534-3114-403.61-08 | Bad Debt Expense | 1,000 | 1,000 | 675 | 1,089 | 356 |
| 534-3114-403.65-01 | Admin Cost Share | 13,900 | 13,485 | 13,488 | 13,485 | - |
| | Subtotal | 14,900 | 14,485 | 14,163 | 14,574 | 356 |
| Transfers | | | | | | |
| 534-3114-491.62.22 | Trnsfr 2014 GO Note Fd | 0 | 53,000 | 51,908 | 78,977 | 78,977 |
| | Totals | 703,972 | 693,168 | 633,533 | 648,145 | 549,580 |

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CITY OF QUINCY
INTERNAL SERVICE FUNDS

Revenue/Expenditures & Change in Fund Balance
Summary

| | Central Garage 601 | Vehicle Replcmnt 603 | Self Insurance 611 | Health Insurance 612 | Unemp. Comp 613 | Total |
|---------------------------------|--------------------------|----------------------------|--------------------------|----------------------------|-----------------------|-------------------|
| Beginning Balance, May 1 | 100 | 1,196,000 | 1,345,000 | 206,000 | 184,000 | 2,931,100 |
| REVENUES | | | | | | |
| Taxes | - | - | - | - | - | - |
| Licenses & Permits | - | - | - | - | - | - |
| Charges for Services | - | - | 2,638,994 | 5,910,753 | 35,000 | 8,584,747 |
| Rent & Other Income | 20,000 | - | - | - | - | 20,000 |
| Interest Income | 200 | 5,500 | 5,000 | 2,000 | 700 | 13,400 |
| Debt Proceeds | - | - | - | - | - | - |
| Grants | - | - | - | - | - | - |
| Transfers In | 170,553 | - | - | - | - | 170,553 |
| Inter-Gov. Revenues | 1,915,100 | 329,556 | - | - | - | 2,244,656 |
| TOTAL REVENUE | 2,105,853 | 335,056 | 2,643,994 | 5,912,753 | 35,700 | 11,033,356 |
| Total Funds Available | 2,105,953 | 1,531,056 | 3,988,994 | 6,118,753 | 219,700 | 13,964,456 |
| EXPENDITURES | | | | | | |
| Salaries & Benefits | 610,193 | - | 257,876 | 5,283,300 | - | 6,151,369 |
| Contracted Services | 355,660 | - | 1,988,755 | - | - | 2,344,415 |
| Commodities | 1,120,000 | - | 21,675 | - | - | 1,141,675 |
| Capital Outlay | 20,000 | 950,000 | 3,500 | - | - | 973,500 |
| Miscellaneous | - | - | 91,450 | - | 50,000 | 141,450 |
| Debt Service | - | - | - | - | - | - |
| Transfers | - | - | - | - | - | - |
| TOTAL EXPENDITURES | 2,105,853 | 950,000 | 2,363,256 | 5,283,300 | 50,000 | 10,752,409 |
| Ending Balance, April 30 | \$ 100 | \$ 581,056 | \$ 1,625,738 | \$ 835,453 | \$ 169,700 | \$ 3,212,047 |



PURPOSE

The Central Garage provides all maintenance and repairs to the entire city fleet which includes the airport. This fleet consists of over three hundred (300) vehicles and pieces of equipment that are maintained by a staff of six (6) mechanics and two (2) utility personnel. We operate on a schedule of two (2) shifts: 6:00 a.m.-2:00 p.m. and 2:00 p.m.-10:00 p.m. The Garage generates revenue by charging for fuel, parts, commercial repairs, and labor provided to other city departments.

GOALS/OBJECTIVES

- To provide efficient repairs and preventative maintenance to the city's fleet
- To maintain an adequate inventory of parts to ensure timely service
- To keep City vehicles and equipment in operation and minimize down time while in garage
- Maintain the internal billed labor rate at \$75 per hour, still below Quincy market rate of \$100 per hour
- Offer continuing education for the mechanics so they can better serve specialized equipment
- Maintain a safe working environment for our staff

PAST FISCAL YEAR HIGHLIGHTS

- Central Garage processed approx 4,065 job orders with 6 full-time mechanics
- Purchased approx \$414,000 parts, \$185,000 commercial repairs, and \$554,000 fuel for city wide use.
- Billed out approx 211,0000 gallons of fuel to departments
- The current fuel contract (delivery price plus \$0.06 per gallon) with Energy Petroleum initiated on 4/1/2017 expires on 3/31/2022. A new fuel contract has an increase of 25% with delivery price plus \$0.075 per gallon.
- The Garage purchased an air conditioning machine, high pressure undercarriage pressure washer, diagnostic software training, and had a lift repair.

BUDGET SUMMARY

The Central Garage is planning for increases in commodities due to higher parts prices and the volatile fuel prices. Additionally, some vehicles require outside commercial repair which is expected to increase due to aging fleet and expected costs in commercial labor.

The Garage will expect to bill the departments for these costs which will positively impact the revenue from Charges for Services. The budgeted subsidy from the General Fund is expected to decrease.

The capital outlay is planning for purchasing a low profile transmission jack 3000 lbs, Ridgid 18 volt 9-piece combo kit and an a/c recharge machine.

| REVENUE SUMMARY | | | | | |
|----------------------|------------------|--------------|------------------|------------------|------------------|
| ACCOUNT NUMBER | 2022/2023 | % Change | 2021/2022 | 2021/2022 | 2020/2021 |
| | PROPOSED | | REVISED | PROJECTED | YTD |
| | BUDGET | | BUDGET | ACTUAL | ACTUAL |
| Other Income | 20,200 | -20.16% | 25,300 | 12,024 | 15,138 |
| Charges for Services | 1,915,100 | 15.36% | 1,660,100 | 1,809,314 | 1,458,368 |
| Transfers In | 170,553 | -47.09% | 322,346 | 111,500 | 183,500 |
| Total | 2,105,853 | 4.89% | 2,007,746 | 1,932,838 | 1,657,006 |

| EXPENSE SUMMARY | | | | | |
|----------------------|------------------|--------------|------------------|------------------|------------------|
| ACCOUNT DESCRIPTION | 2022/2023 | % Change | 2021/2022 | 2021/2022 | 2020/2021 |
| | PROPOSED | | REVISED | PROJECTED | YTD |
| | BUDGET | | BUDGET | ACTUAL | ACTUAL |
| Salaries & Benefits | 610,193 | -5.48% | 645,540 | 593,030 | 625,481 |
| Contractual Services | 355,660 | 21.06% | 293,793 | 290,695 | 288,131 |
| Commodities | 1,120,000 | 7.48% | 1,042,013 | 1,020,783 | 712,874 |
| Capital Outlay | 20,000 | -24.24% | 26,400 | 23,719 | 10,281 |
| Totals | 2,105,853 | 4.89% | 2,007,746 | 1,928,227 | 1,636,767 |

| STAFFING | | | | |
|--------------------------------|------------------|----------------|----------------|----------------|
| | FY 2023 PROPOSED | FY 2022 ACTUAL | FY 2021 ACTUAL | FY 2020 ACTUAL |
| Authorized Full Time Positions | 7.85 | 7.85 | 7.85 | 7.85 |

- Staffing:
- 0.85 Supervisors (split with Transit)
 - 0.50 Administration
 - 6.00 822 union Mechanics
 - 0.50 822 union Utility laborer
 - 7.85 TOTAL

FUND 601 CENTRAL GARAGE FUND

**REVENUE
DETAIL**

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|--------------------|-----------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Revenues | | | | | | |
| 601-0000-331.01-01 | | 200 | 200 | 177 | 205 | 465 |
| 601-0000-342.08-00 | Postage | 20,000 | 25,000 | 11,847 | 15,700 | 17,829 |
| 601-0000-342.09-00 | Other | - | 100 | - | 294 | 37 |
| 601-0000-350.00-00 | Sale of Property | - | - | - | (1,061) | - |
| 601-0000-363.02-01 | City Hall | 100 | 100 | 61 | 305 | - |
| 601-0000-363.02-02 | Engineering Dept. | 1,000 | 1,000 | 803 | 1,257 | 642 |
| 601-0000-363.02-03 | Fire Dept. | 6,000 | 5,000 | 7,559 | 7,840 | 5,644 |
| 601-0000-363.02-04 | Police Dept. | 6,000 | 6,000 | 6,366 | 6,293 | 5,289 |
| 601-0000-363.02-05 | Transit Fund | 310,000 | 310,000 | 263,999 | 238,397 | 342,810 |
| 601-0000-363.02-06 | Water Fund | 55,000 | 50,000 | 77,430 | 56,773 | 47,419 |
| 601-0000-363.02-07 | Sewer Fund | 100,000 | 75,000 | 121,698 | 117,942 | 125,002 |
| 601-0000-363.02-08 | Airport Fund | 20,000 | 5,000 | 23,354 | 21,922 | 2,397 |
| 601-0000-363.02-09 | Central Services Fund | 20,000 | 20,000 | 16,694 | 16,782 | 36,399 |
| 601-0000-363.02-10 | Garbage Fund | 50,000 | 20,000 | 59,873 | 51,462 | - |
| 601-0000-363.02-11 | Recycle Fund | 50,000 | 20,000 | 67,209 | 54,180 | - |
| 601-0000-363.02-90 | Summary Total Chrgs | 1,285,000 | 1,135,000 | 1,152,106 | 879,324 | 938,476 |
| 601-0000-363.02-99 | Outside Entities | 12,000 | 13,000 | 12,162 | 5,891 | 11,100 |
| 601-0000-391.01-01 | General Fund | 170,553 | 322,346 | 111,500 | 183,500 | 149,100 |
| | | | | - | | |
| | Totals | 2,105,853 | 2,007,746 | 1,932,838 | 1,657,006 | 1,682,609 |

FUND 601 CENTRAL GARAGE

FLEET MAINTENANCE
DETAIL

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|--------------------------------|------------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Salaries & Benefits | | | | | | |
| 601-3115-403.11-01 | Regular Salary/Wages | 359,904 | 357,623 | 353,767 | 328,911 | 322,824 |
| 601-3115-403.11-02 | Overtime | 26,176 | 26,176 | 22,890 | 25,466 | 21,782 |
| 601-3115-403.11-03 | Sick Pay | 16,337 | 15,993 | 13,977 | 11,069 | 14,061 |
| 601-3115-403.11-04 | Holiday Pay | 22,738 | 22,376 | 20,049 | 20,613 | 19,011 |
| 601-3115-403.11-15 | Vacation Pay | 23,911 | 20,165 | 18,309 | 23,560 | 20,251 |
| 601-3115-403.11-16 | Major Medical Pay | - | - | 253 | 6,486 | 13,397 |
| 601-3115-403.11-17 | Sick Pay Buy Back | 2,301 | 4,811 | 2,395 | 1,431 | 646 |
| 601-3115-403.11-18 | Vac Pay Buy Back | - | - | 3,360 | 1,180 | - |
| 601-3115-403.21-01 | Group Insurance | 94,638 | 119,168 | 84,665 | 130,790 | 97,909 |
| 601-3115-403.21-02 | Retirees Insurance | - | - | - | - | - |
| 601-3115-403.21-03 | Board Paid Life Ins | 888 | 688 | 677 | 508 | 534 |
| 601-3115-403.22-01 | Social Security | 27,947 | 27,900 | 26,237 | 24,729 | 24,391 |
| 601-3115-403.22-02 | Medicare | 6,536 | 6,525 | 6,136 | 5,784 | 5,705 |
| 601-3115-403.22-03 | Unemployment Comp | 900 | 900 | 900 | 900 | 900 |
| 601-3115-403.23-01 | IMRF | 27,857 | 43,155 | 39,325 | 43,924 | 35,821 |
| 601-3115-403.24-03 | CDL Reimbursements | 60 | 60 | 90 | 130 | 30 |
| | Subtotal | 610,193 | 645,540 | 593,030 | 625,481 | 577,262 |
| Contractual Services | | | | | | |
| 601-3115-403.34-06 | Linens Mats,uniform | 2,600 | 2,500 | 2,747 | 1,945 | 2,094 |
| 601-3115-403.35-02 | R & M - Mach & Equip | 20,000 | 18,000 | 11,794 | 1,980 | 9,907 |
| 601-3115-403.35-04 | R&M-Vehicle | 220,000 | 165,000 | 184,150 | 197,514 | 194,443 |
| 601-3115-403.36-01 | Fleet Maintenance | 8,500 | 4,000 | 6,392 | 5,616 | 4,784 |
| 601-3115-403.36-05 | Vehicle Replacement | 8,400 | 8,400 | 8,400 | 8,400 | 8,400 |
| 601-3115-403.36-89 | Short/Over | 1,000 | 2,000 | 277 | 1,569 | 4,831 |
| 601-3115-403.36-90 | Garage Default Exp | 15,000 | 15,000 | 6,493 | 2,407 | 7,093 |
| 601-3115-403.38-01 | MICA | 69,260 | 66,693 | 66,693 | 66,693 | 32,492 |
| 601-3115-403.39-01 | Communications | 700 | 1,000 | 721 | 681 | 980 |
| 601-3115-403.39-02 | Advertising/Publishing | 200 | 200 | 275 | 251 | 131 |
| 601-3115-403.39-04 | Travel | 1,000 | 2,000 | 867 | 10 | 986 |
| 601-3115-403.39-05 | Mileage Reimb | 1,000 | 2,000 | - | 158 | - |
| 601-3115-403.39-07 | Regist, Schools, Mtgs | 3,000 | 5,000 | 1,454 | 203 | 658 |
| 601-3115-403.39-08 | Contracted Services | 5,000 | 2,000 | 432 | 704 | 2,058 |
| | Subtotal | 355,660 | 293,793 | 290,695 | 288,131 | 268,857 |
| Commodities | | | | | | |
| 601-3115-403.41-01 | Postage | 20,000 | 23,713 | 25,528 | 17,531 | 20,000 |
| 601-3115-403.41-02 | Office Supplies | 2,000 | 2,300 | 1,297 | 400 | 431 |
| 601-3115-403.45-03 | Equip Consumable | - | - | 72 | 72 | - |
| 601-3115-403.45-04 | Equip Replace Parts | 425,000 | 420,000 | 413,901 | 331,364 | 304,134 |
| 601-3115-403.45-05 | Small Tools/Equip | 8,000 | 3,000 | 4,435 | 6,355 | 7,713 |
| 601-3115-403.46-11 | Other | 25,000 | 20,000 | 23,969 | 22,325 | 20,003 |
| 601-3115-403.46-12 | Gasoline/Diesel | 640,000 | 573,000 | 551,581 | 334,827 | 474,721 |
| 601-3115-403.47-02 | Safety Equipment | - | - | - | - | - |
| | Subtotal | 1,120,000 | 1,042,013 | 1,020,783 | 712,874 | 827,002 |

FUND 601 CENTRAL GARAGE

FLEET MAINTENANCE
DETAIL

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|-----------------------|---------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Capital Outlay | | | | | | |
| 601-3115-403.52-05 | Machinery & Equip | 10,000 | 11,000 | 16,495 | - | 2,548 |
| 601-3115-403.52-06 | Vehicles | - | - | - | - | 6,332 |
| 601-3115-403.52-08 | Controllable | 10,000 | 15,400 | 7,224 | 10,281 | 7,035 |
| | Subtotal | 20,000 | 26,400 | 23,719 | 10,281 | 15,915 |
| Miscellaneous | | | | | | |
| 601-3115-403.61-04 | Other | - | - | - | - | - |
| 601-3115-403.61-08 | Bad Debt Expense | - | - | - | - | - |
| | Subtotal | - | - | - | - | - |
| | Totals | 2,105,853 | 2,007,746 | 1,928,227 | 1,636,767 | 1,689,036 |

FUND 603 VEHICLE REPLACEMENT FUND

SUMMARY

PURPOSE

The Vehicle Replacement Fund was established during FY 2003. The purpose of the vehicle replacement program is for each department to set aside funds from their budget from the time a vehicle is put into service so that there is adequate funds to replace that vehicle at the end of its useful life. Nearly all city departments participated from FY 2003-2009. In FY 2010, many departments stopped participating due to budget constraints. We are attempting to build the vehicle replacement costs back into the budget. In FY 2021, the Water and Sewer fund balances were moved back to the enterprise fund. The Vehicle Replacement Fund is only being used by General Fund subsidized departments.

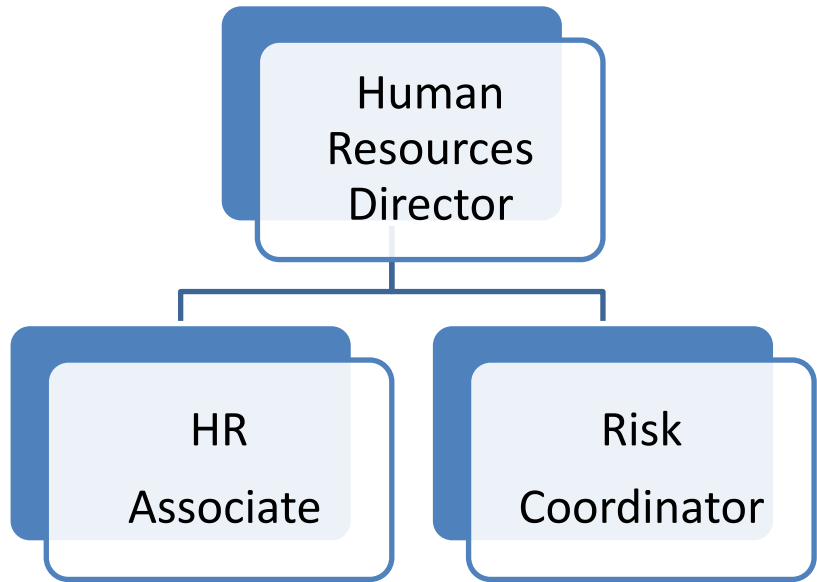
In FY 2022 the following replacements were funded :

- Paint Machine
- Forestry Truck
- Nuisance Truck
- Dump Bed

The FY 2023 budget plans for the following:

- partial funding \$59,000 towards new Forestry truck with expected cost of \$175,000
- contingency funding for unexpected replacements

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|-----------------------|------------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Revenues | | | | | | |
| 603-0000-331.01-01 | Deposit Accounts | 5,500 | 10,000 | 4,524 | 12,953 | 40,509 |
| 603-0000-363.03-02 | Engineering Department | 14,340 | - | 11,950 | - | - |
| 603-0000-363.03-03 | Fire Department | 7,000 | - | (15,655) | (21,435) | 6,936 |
| 603-0000-363.03-06 | Water Fund | - | - | - | 73,226 | 78,210 |
| 603-0000-363.03-07 | Sewer Fund | - | - | - | 141,435 | 159,889 |
| 603-0000-363.03-08 | Airport Fund | 16,500 | 14,000 | 15,528 | 11,428 | 11,428 |
| 603-0000-363.03-09 | Central Services Fund | 123,316 | 88,400 | 141,583 | 311,440 | 161,416 |
| 603-0000-363-03-10 | Central Garage | 8,400 | 8,400 | - | - | - |
| 603-0000-363-03-11 | Garbage Fund | 110,000 | 50,000 | 41,670 | - | - |
| 603-0000-363-03-12 | Recycle Fund | 50,000 | 50,000 | 33,332 | - | - |
| | Totals | 335,056 | 220,800 | 232,932 | 529,047 | 458,388 |
| Expenses | | | | | | |
| Capital Outlay | | | | | | |
| 603-3115-403.52-05 | Machinery & Equip | 300,000 | 150,000 | 93,621 | - | - |
| 603-3115-403.52-06 | Vehicles | 650,000 | 300,000 | 222,660 | 133,434 | 238,514 |
| | Subtotal | 950,000 | 450,000 | 316,281 | 133,434 | 238,514 |
| Tranfers | | | | | | |
| 603-1801-491.62-07 | To Water 501 | - | - | - | 457,163 | - |
| 603-1801-491.62-17 | To Sewer 502 | - | - | - | 701,917 | - |
| 603-1801-491.62-63 | To Garbage Fund 533 | - | - | - | 300,213 | - |
| | Subtotal | - | - | - | 1,459,293 | - |
| | Totals | 950,000 | 450,000 | 316,281 | 1,592,727 | 238,514 |



PURPOSE

The Self Insurance Fund provides liability coverage for the City's workforce and all City-owned properties having an insured value in excess of \$85,000,000. The fund consists of three divisions: Administration, Risk Management, and Premiums & Benefits. The Administration division provides support and function for all City departments through recruiting and employee selection, the development of employee policies and procedures, compensation and benefit administration, including the administration of six Collective Bargaining Units. The Risk Management division handle all worker's compensation claims and liability coverage claims investigate claims and inspect all City property for safety concerns. The Premiums and Benefits division is for the liability insurance coverage premiums and deductibles. This fund generates revenue from charges to other city departments with a labor force, significant property, and liability exposure.

GOALS/OBJECTIVES

- Effectively manage Liability and Workers compensation claims in order to reduce the financial obligation of the City.
- Move the City's Risk Management initiative towards an Enterprise Risk Management program.
- Provide the new administration with a job reclassification and salary comparison proposal for all non-union employees
- Prepare for impending retirements in key positions and prepare/advise on succession plans.
- Sustain effective recruitment practices in a tightening job market

PAST YEAR HIGHLIGHTS

The City is hiring for the Risk Coordinator position and is absorbing the duties of the Safety Coordinator position.

BUDGET SUMMARY

The City's MICA premium is the major component of the Self Insurance Fund. The FY2023 premium will increase by 8% over FY2022.

REVENUE SUMMARY

| ACCOUNT DESCRIPTION | 2022/2023 | | 2021/2022 | 2021/2022 | 2020/2021 |
|----------------------|------------------|---------------|------------------|------------------|------------------|
| | PROPOSED BUDGET | % Change | REVISED BUDGET | PROJECTED ACTUAL | YTD ACTUAL |
| Other Income | 5,000 | -80.00% | 25,000 | 13,002 | 14,728 |
| Charges for Services | 2,638,994 | 19.90% | 2,200,929 | 2,205,552 | 2,200,523 |
| Grants | - | | - | - | 10,054 |
| Total | 2,643,994 | 18.78% | 2,225,929 | 2,218,554 | 2,225,305 |

EXPENSE SUMMARY

| ACCOUNT DESCRIPTION | 2022/2023 | | 2021/2022 | 2021/2022 | 2020/2021 |
|----------------------|------------------|--------------|------------------|------------------|------------------|
| | PROPOSED BUDGET | % Change | REVISED BUDGET | PROJECTED ACTUAL | YTD ACTUAL |
| Salaries & Benefits | 257,876 | -22.67% | 333,493 | 248,653 | 304,020 |
| Insurance Claims | 85,200 | 0.00% | 85,200 | 98,817 | 56,435 |
| Contractual Services | 1,988,755 | 8.73% | 1,829,077 | 1,818,535 | 1,843,523 |
| Commodities | 21,675 | -2.82% | 22,303 | 20,671 | 22,671 |
| Miscellaneous | 6,250 | 10.62% | 5,650 | 1,688 | 6,636 |
| Transfers | - | #DIV/0! | - | - | - |
| Capital Outlay | 3,500 | | 3,500 | 415 | 5,319 |
| Totals | 2,363,256 | 3.69% | 2,279,223 | 2,188,779 | 2,238,604 |

STAFFING

| | FY 2023 PROPOSED | FY 2022 ACTUAL | FY 2021 ACTUAL | FY 2020 ACTUAL |
|--------------------------------|---------------------|-------------------|-------------------|-------------------|
| Authorized Full Time Positions | 3.00 | 3.5 | 4 | 2.5 |

FUND 611 SELF INSURANCE FUND

**REVENUE
DETAIL**

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 | 2021/2022 | 2021/2022 | 2020/2021 | 2019/2020 |
|--------------------|--------------------------|--------------------|-------------------|---------------------|------------------|------------------|
| | | PROPOSED BUDGET | REVISED BUDGET | PROJECTED ACTUAL | YTD ACTUAL | YTD ACTUAL |
| Revenues | | | | | | |
| 611-0000-331.01-01 | Interest Income | 5,000 | 25,000 | 5,649 | 12,268 | 47,037 |
| 611-0000-342.06-00 | Restitution | - | - | - | 2,000 | - |
| 611-0000-342.09-00 | Other | - | - | 7,353 | 460 | 199 |
| 611-0000-361.04-01 | Freedom of Info copies | - | - | - | - | - |
| 611-0000-361.05-04 | Premiums | 2,584,201 | 2,152,929 | 2,153,501 | 2,153,501 | 1,913,452 |
| 611-0000-361.05-05 | Premium Rebates | - | - | - | - | - |
| 611-0000-361.05-08 | Premium-Outside Entities | 26,793 | 20,000 | 22,328 | 21,889 | 69,596 |
| 611-0000-361.05-10 | Premiums - Life Ins | 28,000 | 28,000 | 29,723 | 25,133 | 25,616 |
| 611-0000-381-03-06 | Fed Grant - CURES | - | - | - | 10,054 | - |
| Totals | | 2,643,994 | 2,225,929 | 2,218,554 | 2,225,305 | 2,055,900 |

**FUND 611 SELF INSURANCE FUND
HUMAN RESOURCES**

**ADMINISTRATION
DETAIL**

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|--------------------------------|--------------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Salaries & Benefits | | | | | | |
| 611-3810-401.11-01 | Regular Salary/Wages | 89,763 | 90,179 | 67,193 | 80,766 | 68,828 |
| 611-3810-401.11-03 | | - | - | 737 | 509 | 168 |
| 611-3810-401.11-04 | Holiday Pay | 5,367 | 4,757 | 3,984 | 4,017 | 4,596 |
| 611-3810-401.11-15 | Vacation Pay | 4,537 | 3,747 | 3,241 | 3,251 | 2,550 |
| 611-3810-401.11-17 | Sick Pay Buy Back | - | - | - | 5,127 | 785 |
| 611-3810-401.11-18 | Vacation Pay Buy Back | - | - | - | 2,995 | - |
| 611-3810-401.12-01 | Temp. Emp. Regular Wages | - | - | - | - | 2,867 |
| 611-3810-401.21-01 | Group Insurance | 34,145 | 35,593 | 9,497 | 7,825 | 9,878 |
| 611-3810-401.21-03 | Board Paid Life Ins. | 183 | 137 | 134 | 110 | 96 |
| 611-3810-401.22-01 | Social Security | 6,179 | 6,027 | 4,511 | 5,893 | 4,911 |
| 611-3810-401.22-02 | Medicare | 1,445 | 1,431 | 1,055 | 1,378 | 1,148 |
| 611-3810-401.22-03 | Unemployment Comp | 200 | 200 | 200 | 200 | 100 |
| 611-3810-401.23-01 | IMRF | 6,159 | 9,321 | 6,318 | 10,203 | 6,931 |
| | Subtotal | 147,978 | 151,392 | 96,870 | 122,274 | 102,858 |
| Contractual Services | | | | | | |
| 611-3810-401.31-01 | Audit | - | - | - | - | - |
| 611-3810-401.31-02 | Contracted Legal | 50,000 | 55,000 | 55,542 | 19,525 | 35,906 |
| 611-3810-401.31-05 | Prof Svc - Other | 20,000 | 20,000 | 19,419 | 392 | 486 |
| 611-3810-401.32-01 | Medical | 4,000 | 4,000 | 4,231 | 3,580 | 3,905 |
| 611-3810-401.35-03 | R&M-Furniture & Equip | 3,000 | 2,898 | - | - | 1,593 |
| 611-3810-401.36-03 | Equipment and Vehicle | 1,800 | 1,102 | 1,161 | 1,123 | 1,256 |
| 611-3810-401.38-01 | MICA | 2,340 | 1,855 | 1,855 | 1,855 | 877 |
| 611-3810-401.39-01 | Communications | 315 | 1,200 | 474 | 983 | 996 |
| 611-3810-401.39-02 | Advertising/Publishing | 200 | 200 | 379 | 142 | 100 |
| 611-3810-401.39-03 | Printing & Binding | - | - | - | 478 | - |
| 611-3810-401.39-04 | Travel | 500 | 500 | - | - | 573 |
| 611-3810-401.39-05 | Mileage Reimb | 500 | 500 | - | - | 398 |
| 611-3810-401.39-07 | Regist, Schools, Mtgs | 3,000 | 1,500 | - | 27 | 485 |
| 611-3810-401.39-08 | Contracted Services | 3,400 | (2,900) | - | - | 795 |
| | Subtotal | 89,055 | 85,855 | 83,061 | 28,105 | 47,370 |
| Commodities | | | | | | |
| 611-3810-401.41-01 | Postage | 200 | 200 | 118 | 222 | 185 |
| 611-3810-401.41-02 | Office Supplies | 1,600 | 2,200 | 1,736 | 271 | 885 |
| 611-3810-401.44-00 | Books & Periodicals | - | - | - | - | 64 |
| | Subtotal | 1,800 | 2,400 | 1,854 | 493 | 1,134 |
| Miscellaneous | | | | | | |
| 611-3810-401.61-01 | Dues | 4,900 | 4,300 | 1,080 | 5,209 | 1,999 |
| 611-3810-401.61-01 | Employee Awards | 600 | 600 | 175 | - | - |
| 611-3810-401.61-04 | Other | - | - | 6 | 337 | 100 |
| 611-3810-401.65-01 | Admin Cost Share | - | - | - | - | - |
| 611-3810-401.65-02 | Space Cost Share | - | - | - | - | - |
| | Subtotal | 5,500 | 4,900 | 1,261 | 5,546 | 2,099 |
| Transfers | | | | | | |
| 611-1801-491.62-00 | Transfer to GF | - | - | - | - | 75,000 |
| | Subtotal | - | - | - | - | 75,000 |
| | Totals | 244,333 | 244,547 | 183,046 | 156,418 | 228,461 |

**FUND 611 SELF INSURANCE FUND
HUMAN RESOURCES**

**RISK MANAGEMENT
DETAIL**

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|--------------------------------|------------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Salaries & Benefits | | | | | | |
| 611-3811-401.11-01 | Regular Salary/Wages | 39,669 | 83,248 | 60,385 | 82,241 | 47,663 |
| 611-3811-401.11-02 | Overtime | - | - | - | 14 | - |
| 611-3811-401.11-03 | Sick Pay | - | - | 1,926 | 420 | 104 |
| 611-3811-401.11-04 | Holiday Pay | 2,033 | 4,795 | 3,619 | 4,995 | 1,959 |
| 611-3811-401.11-15 | Vacation Pay | 1,452 | 5,609 | 5,627 | 3,860 | 3,527 |
| 611-3811-401.11-17 | Sick Pay Buy Back | - | 4,041 | 5,043 | 2,338 | 2,967 |
| 611-3811-401.11-18 | Vac Pay Buy Back | - | - | 4,765 | - | 2,250 |
| 611-3811-401.21-01 | Group Insurance | 24,112 | 14,300 | 14,302 | 24,211 | 17,508 |
| 611-3811-401.21-03 | Board Paid Life Ins | 91 | 165 | 139 | 139 | 92 |
| 611-3811-401.22-01 | Social Security | 2,676 | 6,057 | 4,691 | 5,382 | 3,438 |
| 611-3811-401.22-02 | Medicare | 626 | 1,417 | 1,097 | 1,259 | 804 |
| 611-3811-401.22-03 | Unemployment Comp | 100 | 200 | 200 | 150 | 100 |
| 611-3811-401.23-01 | IMRF | 4,139 | 9,369 | 7,625 | 9,868 | 4,829 |
| | Subtotal | 74,898 | 129,201 | 109,419 | 134,877 | 85,241 |
| Contractual Services | | | | | | |
| 611-3811-401.31-02 | Contracted Legal | 12,800 | 7,800 | 6,135 | - | - |
| 611-3811-401.36-01 | Fleet Maintenance | 1,000 | 2,000 | 779 | 2,122 | - |
| 611-3811-401.39-01 | Communications | 700 | 422 | 735 | 716 | (128) |
| 611-3811-401.39-02 | Advertising/Publishing | - | - | - | 137 | - |
| 611-3811-401.39-04 | Travel | 900 | 900 | - | 22 | 206 |
| 611-3811-401.39-05 | Mileage Reimb | 100 | 100 | - | 283 | 570 |
| 611-3811-401.39-07 | Regist, Schools, Mtgs | 1,500 | 1,500 | 143 | 3,700 | 120 |
| 611-3811-401.39-08 | Contracted Services | 20,000 | 500 | 2,960 | 5,941 | - |
| | Subtotal | 37,000 | 13,222 | 10,752 | 12,921 | 768 |
| Commodities | | | | | | |
| 611-3811-401.41-02 | Postage | 25 | 25 | 18 | - | - |
| 611-3811-401.41-02 | Office Supplies | 500 | 50 | 25 | 5 | - |
| 611-3811-401.46-11 | Operational Supplies | - | 478 | 478 | - | - |
| 611-3811-401.47-01 | Clothing/Uniforms | 9,100 | 9,100 | 18,129 | 11,742 | 11,683 |
| 611-3811-401.47-02 | Safety Equipment | 10,000 | 10,000 | 32 | 10,431 | 1,272 |
| 611-3811-401.47-03 | Training Supplies | 250 | 250 | 135 | - | 180 |
| | Subtotal | 19,875 | 19,903 | 18,817 | 22,178 | 13,135 |
| Capital | | | | | | |
| 611-3811-401.52-08 | Controllable | 3,500 | 3,500 | 415 | 2,327 | 9,770 |
| Miscellaneous | | | | | | |
| 611-3811-401.61-01 | Dues | 750 | 750 | 385 | 1,090 | - |
| 611-3811-401.61-04 | Other | - | - | 42 | - | - |
| | | 750 | 750 | 427 | 1,090 | - |
| | Totals | 136,023 | 166,576 | 139,830 | 173,393 | 108,914 |

FUND 611 SELF INSURANCE FUND

PREMIUMS & BENEFITS
DETAIL

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|----------------------------------|-----------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Salaries & Benefits | | | | | | |
| 611-3812-401.11-01 | Regular Salary/Wages | - | 10,000 | - | 6,739 | 2,083 |
| 611-3812-401.21-01 | Group Insurance | - | 6,000 | - | 5,789 | 7,445 |
| 611-3812-401.21-03 | Board Paid Life Ins | 35,000 | 35,000 | 42,364 | 32,688 | 35,615 |
| 611-3812-401.22-01 | Social Security | - | 600 | - | 537 | 128 |
| 611-3812-401.22-02 | Medicare | - | 200 | - | 126 | 30 |
| 611-3812-401.23-01 | IMRF | - | 1,100 | - | 990 | 229 |
| | Subtotal | 35,000 | 52,900 | 42,364 | 46,869 | 45,530 |
| Insurance Premiums/Claims | | | | | | |
| 611-3812-401.25-01 | Claims-Vehicles | 54,000 | 54,000 | 58,645 | 23,314 | 65,077 |
| 611-3812-401.25-02 | Claims-Prop Liability | 10,000 | 5,000 | 20,150 | 18,297 | 7,901 |
| 611-3812-401.25-03 | Claims-Equipment | 4,000 | 4,000 | - | 5,533 | 38 |
| 611-3812-401.25-04 | Claims-Casualty | 8,000 | 8,000 | 5,011 | 8,891 | 8,733 |
| 611-3812-401.25-05 | Claims-Other | 9,200 | 14,200 | 15,011 | 400 | 6,687 |
| | Subtotal | 85,200 | 85,200 | 98,817 | 56,435 | 88,436 |
| Contractual Services | | | | | | |
| 611-3812-401.38-01 | Insurance-MICA | 1,862,700 | 1,730,000 | 1,724,722 | 1,802,497 | 2,096,509 |
| Capital Outlay | | | | | | |
| 611-3812-401.52-08 | Controllable | - | - | - | 2,992 | - |
| | Total | 1,982,900 | 1,868,100 | 1,865,903 | 1,908,793 | 2,230,475 |

PURPOSE

The City's health insurance coverage is now a fully insured plan administered by a Third Party Administrator and utilizes a national network for accessing discounts for health care. The health Insurance plan participants include City, 911 employees and retirees.

The fund revenues are the contributions paid by employees, employer and retirees; the fund expenses are the health insurance costs of the health plan.

GOALS/OBJECTIVES

- Educate employees regarding best use of benefits and health clinic options
- Research cost saving and efficiencies with health insurance
- Continue working with Coalition Health to find healthcare savings.

PAST FISCAL YEAR HIGHLIGHTS

- Re-structured health insurance for the needs of employees
- HR Department and Coalition Health worked with employees to maximize their value on healthcare

BUDGET SUMMARY

The City is projecting a hold on health insurance premiums due to substantial savings with Coalition Health. The City's health clinic was evaluated and re-negotiated by Coalition Health with a savings of over 40%.

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|--------------------------------|-----------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Revenues | | | | | | |
| 612-0000-331.01-01 | Interest Income | 2,000 | 2,000 | 3,568 | 3,431 | 9,246 |
| 612-0000-342.09-00 | Other | - | - | - | 1,622 | 85 |
| 612-0000-361.05-04 | Premiums | - | - | - | - | - |
| 612-0000-361.05-06 | Premiums-City | 4,603,156 | 4,950,000 | 3,927,317 | 5,076,674 | 4,115,428 |
| 612-0000-361.05-07 | Premiums-Employee | 975,132 | 1,229,869 | 977,168 | 965,932 | 972,839 |
| 612-0000-361.05-08 | Prem-Outside Entities | - | - | - | - | - |
| 612-0000-361.05-09 | Premiums-Retirees | 332,465 | 257,767 | 328,464 | 386,284 | 351,828 |
| 612-0000-392.03-00 | Loan Proceeds | - | - | - | - | - |
| | Totals | 5,912,753 | 6,439,636 | 5,236,517 | 6,433,943 | 5,449,426 |
| Expenses | | | | | | |
| Salaries & Benefits | | | | | | |
| 612-3812-401.21-01 | Group Insurance | 5,000,000 | - | 534,494 | - | - |
| 612-3812-401.21-05 | Health Clinic | 182,000 | 230,767 | 235,600 | 256,500 | 248,000 |
| 612-3812-401.21-06 | Group Health-Claims | 100,000 | 5,167,667 | 3,636,355 | 5,819,766 | 4,703,432 |
| 612-3812-401.21-07 | Group Hlth-Fixed Cost | - | 1,194,019 | 882,330 | 680,806 | 744,643 |
| 612-3812-401.21-09 | ACA Costs | 1,300 | 1,300 | - | 1,211 | 1,279 |
| Miscellaneous | | | | | | |
| 612-3812-401.61-01 | Dues | - | - | - | - | 750 |
| 612-3812-401.61-04 | Other | - | - | - | - | - |
| | Totals | 5,283,300 | 6,593,753 | 5,288,779 | 6,758,283 | 5,698,104 |

**FUND 613 UNEMPLOYMENT COMPENSATION FUND
HUMAN RESOURCES**

SUMMARY

PURPOSE

The City has established a self-funded account to pay potential unemployment claims. The funding of the plan comes from each department based on a fixed cost per employee. This fund should maintain a balance that will cover future potential unemployment claims.

BUDGET SUMMARY

Each department with employees recognized a \$100 per head fee that is charged to Unemp Comp (22-03) These amounts are transferred into this fund for potential unemployment claims.

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|--------------------------------|---------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Revenues | | | | | | |
| 613-0000-331.01-01 | Interest Income | 700 | 2,000 | 660 | 1,055 | 3,934 |
| 613-0000-361.05-04 | Premiums | 35,000 | 35,000 | 34,050 | 34,500 | 34,313 |
| | Totals | 35,700 | 37,000 | 34,710 | 35,555 | 38,247 |
| Expenses | | | | | | |
| Salaries & Benefits | | | | | | |
| 613-3812-401.25-06 | Claims-Unemply Comp | 50,000 | 50,000 | - | 17,502 | 7,452 |
| Transfers | | | | | | |
| 613-1801-491.62-01 | General Fund | - | - | - | - | - |
| 613-1801-491.62-02 | Planning & Dev | - | - | - | - | 75,000 |
| | Totals | 50,000 | 50,000 | - | 17,502 | 82,452 |

**CITY OF QUINCY
TRUST & AGENCY FUNDS**

Revenue/Expenditures & Change in Fund Balance

| | Economic Dev RLF 701 | CBD RLF 703 | Nghbrd Hsg RLF 704 | Sister City 712 | Lincoln Bicentennial 719 |
|---------------------------------|----------------------------|-------------------|--------------------------|-----------------------|--------------------------------|
| Beginning Balance, May 1 | 1,695,000 | 950,000 | 113,500 | 64,000 | 2,800 |
| REVENUES | | | | | |
| Taxes | | | | | |
| Licenses & Permits | | | | | |
| Charges for Services | | | | | |
| Rent & Other Income | 65,000 | - | | 20,000 | 2,900 |
| Interest Income | 12,700 | 42,600 | 3,100 | 50 | 100 |
| Debt Proceeds | | | | | |
| Grants | | | | | 2,750 |
| Transfers In | | - | | 2,000 | - |
| Inter-Gov. Revenues | | | | | |
| TOTAL REVENUE | 77,700 | 42,600 | 3,100 | 22,050 | 5,750 |
| Total Funds Available | 1,772,700 | 992,600 | 116,600 | 86,050 | 8,550 |
| EXPENDITURES | | | | | |
| Salaries & Benefits | | | | | |
| Contracted Services | 4,000 | 4,000 | | 7,000 | 8,000 |
| Commodities | | | | 150 | |
| Capital Outlay | | | | | |
| Miscellaneous | 1,001,000 | 200,000 | 78,000 | 25,800 | 100 |
| Debt Service | | | | | |
| Transfers | 70,000 | 25,000 | 35,000 | | |
| TOTAL EXPENDITURES | 1,075,000 | 229,000 | 113,000 | 32,950 | 8,100 |
| Ending Balance, April 30 | \$ 697,700 | \$ 763,600 | \$ 3,600 | \$ 53,100 | \$ 450 |

**CITY OF QUINCY
TRUST & AGENCY FUNDS**

Revenue/Expenditures & Change in Fund Balance

| | Human Rights 720 | Landfill L/C 721 | Animal Rescue 724 | Tourism Tax 743 | Total |
|---------------------------------|------------------------|------------------------|-------------------------|-----------------------|---------------------|
| Beginning Balance, May 1 | 376 | 350 | 35,000 | 83,000 | 2,944,026 |
| REVENUES | | | | | |
| Taxes | | | | 1,050,000 | 1,050,000 |
| Licenses & Permits | | | | | - |
| Charges for Services | | | | | - |
| Rent & Other Income | - | | | | 87,900 |
| Interest Income | 5 | | 400 | 1,600 | 60,555 |
| Debt Proceeds | | | | | - |
| Grants | | | | | 2,750 |
| Transfers In | | | | | 2,000 |
| Inter-Gov. Revenues | | 376,000 | | - | 376,000 |
| TOTAL REVENUE | 5 | 376,000 | 400 | 1,051,600 | 1,579,205 |
| Total Funds Available | 381 | 376,350 | 35,400 | 1,134,600 | 4,523,231 |
| EXPENDITURES | | | | | |
| Salaries & Benefits | | | | - | - |
| Contracted Services | 276 | 76,000 | 20,000 | - | 119,276 |
| Commodities | | | - | - | 150 |
| Capital Outlay | | 300,000 | | - | 300,000 |
| Miscellaneous | 100 | | | - | 1,305,000 |
| Debt Service | | | | - | - |
| Transfers | | | | 1,078,960 | 1,208,960 |
| TOTAL EXPENDITURES | 376 | 376,000 | 20,000 | 1,078,960 | 2,933,386 |
| Ending Cash Balance | \$ 5 | \$ 350 | \$ 15,400 | \$ 55,640 | \$ 1,589,845 |

FUND 701 Q-Fund ECONOMIC DEVELOPMENT REVOLVING LOAN FUND

SUMMARY

PURPOSE

The Quincy Economic Development Revolving Loan Fund (RLF) was established to offer financing to businesses already working with private-sector lenders. Companies can spend these public funds on projects including, but not limited to, job creation, retention, business expansion, and investments in real estate, machinery, or equipment. The goals and objectives of the Q-Fund are to stimulate economic growth, increase the City's property and sales tax bases, create employment opportunities, and attract new residents to Quincy through the creation of employment and business expansions. The Q-Fund dollars will support existing industrial, commercial, or service-related businesses located in Quincy; existing and start-ups businesses considering relocating to Quincy; and new or existing businesses that are minority-owned or female-owned.

The State of Illinois recently changed the requirements which allowed the CDAP RLF #702 and SBE Loan Fund #706 to be closed out and merged into this Fund 701, which was renamed the Q-Fund Economic Development Revolving Loan Fund in FY 2022.

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|-----------------------------|--------------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Revenues | | | | | | |
| 701-0000-331.01-01 | Interest Income | 2,700 | 3,000 | 3,902 | 3,592 | 19,104 |
| 701-0000-331.01-04 | Interest/Income Loans | 10,000 | - | 11,256 | 7,322 | - |
| 701-0000-331.09-00 | Revolving Loan Principal | 65,000 | 20,000 | 166,112 | 41,418 | 15,000 |
| 701-0000-342.09-00 | Other | - | - | - | - | - |
| 701-0000-391.01-39 | From SBE Loan Fnd 706 | - | 500,000 | 488,523 | - | - |
| 701-0000-391.08-39 | From CDA RLF fund 702 | - | 679,000 | 685,526 | - | - |
| | Totals | 77,700 | 1,202,000 | 1,355,319 | 52,332 | 34,104 |
| Expenses | | | | | | |
| Contractual Services | | | | | | |
| 701-6319-408.31-02 | Contracted Legal | 1,000 | 1,000 | - | 1,040 | - |
| 701-6319-408.31-05 | Other | - | - | - | - | 12,000 |
| 701-6319-408.39-08 | Contracted Services | 3,000 | 3,000 | 112 | - | - |
| | Subtotal | 4,000 | 4,000 | 112 | 1,040 | 12,000 |
| Miscellaneous | | | | | | |
| 701-6319-408.61-04 | Miscellaneous Other | 1,000 | 1,000 | 1,210 | 14,694 | 1,000 |
| 701-6319-408.63-01 | Loan Disb.-Econ. Dev. | 1,000,000 | 1,179,000 | - | 230,000 | - |
| 701-6319-408.63-02 | Uncollectible Loans | - | - | - | - | - |
| | Subtotal | 1,001,000 | 1,180,000 | 1,210 | 244,694 | 1,000 |
| Transfers | | | | | | |
| 701-1801-491.62-02 | Planning & Development | - | - | - | 10,000 | 10,000 |
| 701-1801-491.62-15 | Capital Projects Fund | - | - | - | - | - |
| 701-1801-491.62-38 | CBD Revolving Loan Fd | - | - | - | - | - |
| 701-1801-491.62-68 | SBE Loan Fund 706 | - | - | - | - | 250,000 |
| 701-1802-408.62-83 | GREDF | 70,000 | 70,000 | 70,000 | 70,000 | 65,000 |
| 701-1802-408.62-84 | Hist. Business District | - | - | - | - | - |
| 701-1802-408.62-85 | GREDF Economic Incent | - | - | - | - | - |
| | Subtotal | 70,000 | 70,000 | 70,000 | 80,000 | 325,000 |
| | Totals | 1,075,000 | 1,254,000 | 71,322 | 325,734 | 338,000 |

FUND 703 CBD REVOLVING LOAN FUND

SUMMARY

The Quincy Central Business District Revolving Loan Program was established to stimulate the preservation and revitalization of the City's historic downtown by providing financial assistance to any current or prospective purchaser of commercial or commercial/residential properties for business purposes in the core area bounded by the Riverfront, Twelfth Street, Oak Street, and Payson Avenue.

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|-----------------------------|--------------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Revenues | | | | | | |
| 703-0000-331.01-01 | Interest Income | 4,000 | 4,200 | 3,261 | 7,841 | 20,701 |
| 703-0000-331.01-04 | Interest Income/Loans | 8,600 | 6,000 | 9,606 | 6,160 | 8,257 |
| 703-0000-331.09-00 | Revolving Loan Principal | 30,000 | - | 30,697 | 60,089 | 100,102 |
| 703-0000-342.09-00 | Other | - | 40,000 | - | - | - |
| 703-0000-391.01-11 | Mid Town Bus Dis Fd214 | - | - | 25,000 | - | - |
| 703-0000-391.01-36 | Econ Dev Rev Loan Fund | - | - | - | - | - |
| | Totals | 42,600 | 50,200 | 68,564 | 74,090 | 129,060 |
| Expenses | | | | | | |
| Contractual Services | | | | | | |
| 703-6319-408.31-02 | Contracted Legal | 1,000 | 52 | - | - | - |
| 703-6319-408.31-05 | Professional Svc - Other | 3,000 | 9,510 | 25,218 | 15,709 | - |
| Miscellaneous | | | | | | |
| 703-6319-408.61-04 | Other | - | 448 | 304 | - | - |
| 703-6319-408.63-01 | Loan Disb.-Econ. Dev. | 200,000 | 292,990 | 50,000 | 150,000 | 30,000 |
| 703-6319-408.63-02 | Uncollectible Loans | - | - | - | - | - |
| Transfers | | | | | | |
| 703-1801-491.62-02 | Planning & Development | 25,000 | 60,000 | 60,000 | 25,000 | 25,000 |
| | Totals | 229,000 | 363,000 | 135,522 | 190,709 | 55,000 |

FUND 704 NEIGHBORHOOD HOUSING REV LOAN FUND

SUMMARY

Funds are used to support housing developments that meet low income guidelines.

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|-----------------------------|---------------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Revenues | | | | | | |
| 704-0000-331.01-01 | Interest Income | 300 | 1,000 | 451 | 1,403 | 4,107 |
| 704-0000-331.01-04 | Interest Income/Loans | 500 | 400 | 551 | 599 | 731 |
| 704-0000-331.09-00 | Revolving Loan Principal | 2,300 | 2,000 | 2,569 | 2,796 | 2,879 |
| 704-0000-342.09-00 | Misc/Other Revenue | - | - | - | - | - |
| 704-0000-391-18-00 | Transfer from Bank 18 | - | - | - | - | - |
| | Totals | 3,100 | 3,400 | 3,571 | 4,798 | 7,717 |
| Expenses | | | | | | |
| Contractual Services | | | | | | |
| 704-6319-408.31-02 | Contracted Legal | - | 500 | - | - | - |
| 704-6319-408.31-05 | Professional Svc - Other | - | 500 | - | - | - |
| 704-6319-408.35-01 | Repair & Maint - Building | - | 500 | - | - | - |
| 704-6319-408.38-09 | Insurance-Liability | - | - | - | - | - |
| | | - | 1,500 | - | - | - |
| Miscellaneous | | | | | | |
| 704-6319-408.61-02 | Taxes | - | - | - | - | - |
| 704-6319-408.63-01 | Loan Disb.-Econ. Dev. | 78,000 | 101,500 | - | - | - |
| 704-1801-491-62-02 | Planning & Dev | 35,000 | 10,000 | - | - | - |
| | Totals | 113,000 | 113,000 | - | - | - |

FUND 712 SISTER CITY COMMISSION

SUMMARY

The Sister City Commission Fund was established to hold the funds for the commission. The Sister City Commission receives a \$5,000 subsidy from the General Fund each year. The expenses are related to student exchanges and travel costs to and from Hereford, Germany by Quincy Notre Dame, the Quincy University Men's Soccer team and Quincy University Choir. Quincy Senior High school German students also receive financial support with their educational needs and travel expenses.

Due to budget constraints the Sister City Commission did not receive any General Fund subsidy for the fiscal year ending 4/30/2019. This subsidy was restored in FY 2020.

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|-----------------------------|--------------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Revenue | | | | | | |
| 712-0000-321.00-00 | Donations-Not Restricted | 10,000 | 10,000 | 4,850 | 7,475 | 26,790 |
| 712-0000-331.01-01 | Interest Income | 50 | 50 | 260 | 469 | 1,057 |
| 712-0000-342.09-00 | Other | 10,000 | 10,000 | - | - | 6,115 |
| 712-0000-361.05-03 | Public Reimbursements | | - | - | - | - |
| 712-0000-391.01-01 | General Fund | 2,000 | 2,000 | - | - | - |
| | Totals | 22,050 | 22,050 | 5,110 | 7,944 | 33,962 |
| Expenses | | | | | | |
| Contractual Services | | | | | | |
| 712-1705-407.39-04 | Travel | 7,000 | 7,000 | 6,000 | - | 1,598 |
| Commodities | | | | | | |
| 712-1705-407.41-01 | Postage | 150 | 100 | - | - | - |
| Miscellaneous | | | | | | |
| 712-1705-407.61-01 | Dues | 800 | 800 | 710 | 710 | 710 |
| 712-1705-407.61-04 | Other | 25,000 | 24,000 | 2,095 | 1,308 | 18,301 |
| | Subtotal | 25,800 | 24,800 | 2,805 | 2,018 | 19,011 |
| | Totals | 32,950 | 31,900 | 8,805 | 2,018 | 20,609 |

FUND 719 LINCOLN BICENTENNIAL COMMISSION

SUMMARY

This fund was established in FY 2006 and started with private contributions for the Lincoln Bicentennial celebration and Looking for Lincoln projects. The Lincoln Interruptive Center Advisory Board currently solicits private funds or seeks grants for Lincoln event programming and renovates the Lincoln Interpretative Center located at 128 N. 5th Street.

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|-----------------------------|------------------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Revenues | | | | | | |
| 719-0000-321.00-00 | Donations-Not Restricted | 2,750 | 2,750 | - | - | 1,675 |
| 719-0000-331.01-01 | Interest Income | 100 | 100 | 17 | 33 | 124 |
| 719-0000-342.09-00 | Miscellaneous Other | 150 | 150 | - | - | 330 |
| 719-0000-361-05-03 | Public Reimbursements | - | - | - | - | - |
| 719-0000-382.01-10 | Local Source Restricted Cont | 2,750 | 2,750 | 300 | - | 875 |
| 719-0000-382.02-01 | State Grant | - | - | - | - | - |
| 719-0000-391.01-01 | Trnsfr from General Fund | - | - | - | - | - |
| | Totals | 5,750 | 5,750 | 317 | 33 | 3,004 |
| Expenses | | | | | | |
| Contractual Services | | | | | | |
| 719-1707-407.31-03 | Instructional | - | - | - | - | - |
| 719-1707-407.31-05 | Prof Svc - Other | 1,500 | 1,500 | - | - | - |
| 719-1707-407.35-01 | Repair & Maint - Building | 1,000 | 1,000 | - | - | - |
| 719-1707-407.39-02 | Advertising/Publishing | - | - | - | - | - |
| 719-1707-407.39-08 | Contracted Services | 5,500 | 5,500 | 1,918 | - | 7,555 |
| | Subtotal | 8,000 | 8,000 | 1,918 | - | 7,555 |
| Commodities | | | | | | |
| 719-1707-407.41-01 | Postage | - | - | - | - | - |
| 719-1707-407.41-02 | Office Supplies | - | - | - | - | - |
| | Subtotal | - | - | - | - | - |
| Miscellaneous | | | | | | |
| 719-1707-407.61-01 | Dues | 100 | 100 | - | 100 | 100 |
| 719-1707-407.61-04 | Other | - | - | - | - | - |
| 719-1707-407.62-90 | Non-Dept. Disbursements | - | - | - | - | - |
| | Totals | 8,100 | 8,100 | 1,918 | 100 | 7,655 |

FUND 720 HUMAN RIGHTS COMMISSION

SUMMARY

This fund was created in FY 2008 to collect/disburse the Human Rights Commission donations for the African-American Cultural Fair and Human Rights Study Circles.

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|-----------------------------|------------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Revenues | | | | | | |
| 720-0000-321.00-00 | Donations | - | - | - | - | - |
| 720-0000-331.01-01 | Interest | 5 | 5 | 2 | 3 | 11 |
| 720-0000-349.09-00 | Other | - | - | - | - | - |
| | Totals | 5 | 5 | 2 | 3 | 11 |
| Expenses | | | | | | |
| Contractual Services | | | | | | |
| 720-1706-407.31-03 | Instructional | - | - | - | - | - |
| 720-1706-407.31-05 | Other | - | - | - | - | - |
| 720-1706-407.39-02 | Advertising/Publishing | 276 | 243 | - | - | 200 |
| 720-1706-407.39-08 | Contracted Services | - | - | - | - | - |
| | Subtotal | 276 | 243 | - | - | 200 |
| Commodities | | | | | | |
| 720-1706-407.41-01 | Postage | - | - | - | - | - |
| 720-1706-407.41-02 | Office Supplies | 100 | 100 | - | - | - |
| | Subtotal | 100 | 100 | - | - | - |
| Miscellaneous | | | | | | |
| 720-1706-407.61-04 | Other | - | - | - | - | - |
| | Totals | 376 | 343 | - | - | 200 |

PURPOSE

The Landfill Superfund fund was created to collect/disperse costs related to remedial action at Municipal Landfills No. 2 & No. 3. The City and other participating defendants entered into a settlement agreement in 1995 with the U.S. EPA to share expenses and obligations for remediation and monitoring of the closed landfills. The settlement agreement established the “Quincy Landfill Remedial Design/Remedial Action group” (RD/RA Group), and defined the City’s share of responsibility as 38% of the total. Historically, the RD/RA Group issues cash calls in increments of \$200,000 to pay expenses, of which the City is responsible for \$76,000. For the coming Fiscal Year, one cash call is anticipated. In addition, the RD/RA is proposing construction of a forcemain to transfer leachate from the landfill directly to the City’s sanitary sewer. Currently leachate is hauled by tanker truck. The construction of the forcemain will pay for itself in time through reduced leachate disposal costs. The City’s portion of the capital construction of the force main is estimated at \$300,000 which is included in the FY23 budget.

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|-----------------------------|----------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Revenue | | | | | | |
| 721-0000-331.01-01 | Interest Income | - | - | 1 | 2 | 8 |
| 721-0000-391.01-01 | From General Fund | 376,000 | 152,000 | - | 76,000 | 76,000 |
| | Totals | 376,000 | 152,000 | 1 | 76,002 | 76,008 |
| Expenses | | | | | | |
| Contractual Services | | | | | | |
| 721-3716-405.39-08 | Contracted Services | 76,000 | 152,000 | - | 76,000 | 76,000 |
| Capital Outlay | | | | | | |
| 721-3716-405.53-09 | Infrastructure-Other | 300,000 | - | - | - | - |
| | Totals | 376,000 | 152,000 | - | 76,000 | 76,000 |

FUND 724 ANIMAL RESCUE FUND

SUMMARY

In the fall of 2016 the “Quincy Animal Shelter” was named as a beneficiary of the Lori Nazimek estate (\$61,799.60). Because the city operates the animal shelter, we receipted these funds in FY 2017 as General Fund revenue (per the auditors). At that time, it was assumed these funds were to be used for costs already being incurred by our animal shelter contract. However, it was later determined that the city contract does not cover Rescue Costs. Therefore, this fund was moved to a Trust & Agency fund and we created this fund in FYE 2018. These funds cannot be used to offset day to day animal shelter operations. The contracted animal clinic tracks their cost of animal rescue and bills the city/this fund seperately as rescued animals are treated.

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|-----------------------------|----------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Revenues | | | | | | |
| 724-0000-321.00-00 | Donations | - | - | - | - | - |
| 724-0000-331.01-01 | Interest | 400 | 400 | 140 | 277 | 927 |
| 724-0000-391-01-01 | Transfers from GF | - | - | - | - | - |
| | Totals | 400 | 400 | 140 | 277 | 927 |
| Expenses | | | | | | |
| Contractual Services | | | | | | |
| 724-2116-402-39-08 | Contracted Services | 20,000 | 20,000 | 1,482 | 4,369 | 11,007 |
| Commodities | | | | | | |
| 724-1704-407.46-11 | Operational Supplies | - | - | - | - | - |
| | Subtotal | - | - | - | - | - |
| | Totals | 20,000 | 20,000 | 1,482 | 4,369 | 11,007 |

FUND 743 TOURISM TAX FUND

SUMMARY

The Tourism Tax Fund receives all City Hotel/Motel Tax revenues. The current city Hotel/Motel tax rate is 8% as established by Ordinance 9314 adopted September 18, 2017. This ordinance calls for an annual rate review to occur each budget year. In January 2021, City Council adopted a resolution to maintain the same rate of 8% for another year.

The Hotel/Motel tax revenues are re-distributed based on the inter-governmental agreement with the QMEA (Quincy Metropolitan Exposition & Auditorium) / Oakley-Lindsay Center. This agreement was last amended February 17, 2015 as Ordinance 2015-07.

The City administers the fund and receives a 2% administrative cost share. The amount needed for the debt repay is transferred to the appropriate debt service funds. The remaining is disbursed as allowed based on the current agreement.

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|--------------------|-------------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Revenues | | | | | | |
| 743-0000-314.01-02 | Hotel/Motel Tax | 1,050,000 | 1,050,000 | 1,038,936 | 669,244 | 993,601 |
| 743-0000-314.01-08 | Penalties on Delinq.Tax | - | - | 1,011 | 1,842 | 2,489 |
| 743-0000-331.01-01 | Interest Income | 1,000 | 2,000 | 507 | 817 | 2,731 |
| 743-0000-331.01-02 | Interest Tax Payments | 600 | - | 446 | 728 | 312 |
| | Totals | 1,051,600 | 1,052,000 | 1,040,900 | 672,631 | 999,133 |

| | | | | | | |
|--------------------|---------------------------|------------------|------------------|------------------|----------------|------------------|
| Expenses | | | | | | |
| Transfers | | | | | | |
| 743-1803-401.62-56 | Oakley-Lindsay Center | 775,000 | 775,000 | 781,498 | 406,279 | 774,847 |
| 743-1803-491.62-01 | General Fund | 40,000 | 40,000 | - | - | 6,765 |
| 743-1803-491.62-23 | 2009 OLC G/O Bond Fd | 222,960 | 242,000 | 222,960 | 222,960 | 222,960 |
| 743-1803-491.62-25 | 1996 G/O (H/M) Bond Fd | - | - | - | - | - |
| 743-1803-491.62-96 | QMEA Capital Reserve Fd | 20,000 | 20,000 | 6,000 | - | 20,000 |
| 743-1899-401.61-04 | Other | - | - | - | - | - |
| 743-1899-401.65-01 | Cost Share Administrative | 21,000 | 21,000 | 20,622 | 12,842 | 20,910 |
| | Totals | 1,078,960 | 1,098,000 | 1,031,080 | 642,081 | 1,045,482 |

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PURPOSE

Quincy Public Library is an essential community service providing its patrons with materials, facilities, and programs to meet lifelong learning, cultural, and recreational needs. QPL is indispensable in providing access to information, educational opportunities and a place for community which helps Quincy maintain its strong standard of living

Goals and Objectives

Quincy Public Library’s vision of creating, supporting, and promoting a literate community is firmly grounded by a strategic plan to fulfill community needs and encourage lifelong literacy. QPL goals include increase attendance in our early literacy programs by 10% each year. To grow our active cardholder base and reach out to those who are less active about ways to make the library a more user friendly, community centered space.

Past Fiscal Year Highlights

The library continued to hold in person programs including a Summer Read Program that consisted of 100 programs for all ages during the month of June and July. This year the library hosted a Quincy Reads program where the community read together a book of poetry by Native American author Joy Harjo. The library replaced glass behind the adult reference area and along the audio visual areas of the library. Additionally, the library had the dryvit reworked. It was cleaned, repaired and included 2 coats of paint.

Patrons in the community utilized the Grab and Go lockers at the four different locations: Iles and Lincoln-Douglas Elementary Schools, County Market at 48th and the front of the library building. These lockers provided contactless delivery of library materials 24/7. Additionally, the availability of online digital resources from the library’s website significantly increased usage over the last year. Patrons have downloaded and streamed eBooks, audiobooks, magazines, movies, music, comics and more.

Budget Summary

| | |
|--------------------------------|-------------|
| Amount Carried Over May 1 | \$ 450,000 |
| Budgeted Revenue | \$3,571,917 |
| Total Available | \$4,021,917 |
| Budgeted Expenditures | \$3,922,897 |
| Estimated Carry Over, April 30 | \$ 99,019 |

QPL is budgeted to receive \$1,978,425 from the City of Quincy. This represents a 2% increase from the City’s general funds, a significant increase in PPRT of \$578,615, and a flat levy of \$732,045. Additionally, QPL is budgeted to receive \$420,992 from the Townships of the Quincy Area Public Library District which is made up of portions of the surrounding Townships of Melrose, Gilmer, Ellington and Riverside. This is a decrease from prior years because they have expended all of their savings. QPL also expects to receive \$50,022 from the Mary Weems Barton Foundation for programming and updating children’s furniture. Any remaining revenue budgeted is from grants and donations. In total QPL is budgeting \$4,021,917 in available funds to provide services for the community and expects to have \$99,019 remaining at year end depending on how projects go.

The library’s budget has increased significantly with the anticipation of completing 2 large projects. The library’s main capital building project is the working to replace the HVAC system which has not worked correctly since it was installed and continues to fail. Additionally, the library has kicked off a great campaign to purchase a new mobile library for the community to use at events, farmers markets, schools, and after school centers.

REVENUE SUMMARY

| ACCOUNT DESCRIPTION | 2022/2023 | % Change | 2021/2022 | 2021/2022 | 2020/2021 | 2019/2020 |
|------------------------|------------------|---------------|------------------|------------------|------------------|------------------|
| | PROPOSED BUDGET | | REVISED BUDGET | PROJECTED ACTUAL | YTD ACTUAL | YTD ACTUAL |
| Revenues | | | | | | |
| City of Quincy Funding | 1,978,425 | 11.49% | 1,774,465 | 2,166,324 | 1,784,184 | 1,896,564 |
| QPL Per Capita | 59,000 | 16.16% | 50,792 | 50,791 | 50,791 | 50,791 |
| Town of Quincy Funding | 420,992 | -16.91% | 506,695 | 426,586 | 457,691 | 508,151 |
| Grants | 220,000 | 238.46% | 65,000 | 56,456 | 9,499 | 26,100 |
| Book Revenue | 3,000 | 0.00% | 3,000 | 4,113 | 3,012 | 3,104 |
| Charges for Services | 12,500 | -7.41% | 13,500 | 14,442 | 18,106 | 27,007 |
| Donations & Memorials | 248,000 | 146.83% | 100,476 | 309,912 | 97,353 | 111,405 |
| Interest | 5,000 | 233.33% | 1,500 | 1,502 | 1,174 | 5,413 |
| Rebates & Refunds | - | | - | 1,974 | 9,000 | - |
| Miscellaneous | 625,000 | | - | 2,227 | 2,037 | 1,055 |
| Total Revenues | 3,571,917 | 42.00% | 2,515,428 | 3,034,327 | 2,432,847 | 2,629,590 |

EXPENSE SUMMARY

| ACCOUNT DESCRIPTION | 2022/2023 | % Change | 2021/2022 | 2021/2022 | 2020/2021 | 2019/2020 |
|----------------------|------------------|---------------|------------------|------------------|------------------|------------------|
| | PROPOSED BUDGET | | REVISED BUDGET | PROJECTED ACTUAL | YTD ACTUAL | YTD ACTUAL |
| Salaries & Benefits | 1,807,697 | 6.39% | 1,699,184 | 1,493,306 | 1,379,341 | 1,464,260 |
| Contractual Services | 371,050 | -3.18% | 383,228 | 413,083 | 332,262 | 317,893 |
| Commodities | 414,150 | -8.76% | 453,922 | 575,769 | 572,186 | 495,027 |
| Capital Outlay | 1,310,000 | 726.24% | 158,550 | 126,066 | 45,045 | 51,948 |
| Grant Expenses | 20,000 | -69.23% | 65,000 | 2,985 | 7,243 | 44,621 |
| Totals | 3,922,897 | 42.14% | 2,759,884 | 2,611,209 | 2,336,077 | 2,373,749 |

| | | | | | | |
|-------------------------|------------------|---------------|------------------|------------------|------------------|------------------|
| Totals by Division | | | | | | |
| 0101 Administration | 1,988,807 | -2.40% | 2,037,640 | 1,780,607 | 1,586,868 | 1,757,446 |
| 0103 Marketing & Events | 32,500 | 8.33% | 30,000 | 42,622 | 29,685 | 20,675 |
| 0104 Childrens | 32,000 | -3.73% | 33,240 | 28,958 | 26,032 | 31,753 |
| 0105 Adult/Circulation | 164,880 | -1.59% | 167,546 | 155,506 | 137,559 | 142,597 |
| 0106 Outreach | 35,400 | -9.06% | 38,926 | 29,098 | 27,704 | 38,946 |
| 0107 Young Adult | 7,550 | -16.57% | 9,050 | 7,667 | 9,611 | 8,554 |
| 0108 Reference | 79,500 | -9.47% | 87,820 | 212,251 | 220,766 | 107,129 |
| 0109 Audio Visual | 99,500 | 1.02% | 98,500 | 101,364 | 124,093 | 89,775 |
| 0110 Tech Services | 45,760 | 3.53% | 44,200 | 46,630 | 43,071 | 45,212 |
| 0111 Maintenance | 1,437,000 | 574.77% | 212,962 | 206,506 | 130,688 | 131,662 |
| Totals | 3,922,897 | 42.14% | 2,759,884 | 2,611,209 | 2,336,077 | 2,373,749 |

Quincy Public Library

Revenue

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|--------------------|--------------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Revenues | | | | | | |
| 001-0000-311.00-00 | Quincy Tax Funds | - | 1,774,465 | - | | |
| 001-0000-311.05-00 | Property Tax Levy | 732,045 | - | 732,045 | 730,441 | 731,530 |
| 001-0000-311.06-00 | City Subsidy | 667,765 | - | 654,610 | 649,876 | 736,698 |
| 001-0000-311.10-00 | PPRT Funds | 578,615 | - | 709,859 | 403,867 | 325,670 |
| 001-0000-311.10-01 | PPRT Overage | - | - | 69,810 | - | 102,666 |
| 001-0000-312.00-00 | QPL Per Capita | 59,000 | 50,792 | 50,791 | 50,791 | 50,791 |
| 001-0000-313.00-00 | TQAPLD contract receipts | 317,492 | 305,281 | 302,933 | 293,540 | 282,250 |
| 001-0000-314.00-00 | TQ Per Capita | 16,000 | 13,902 | 16,403 | 13,901 | 13,901 |
| 001-0000-315.02-00 | TQAPLD | 87,500 | 187,512 | 107,250 | 150,250 | 212,000 |
| 001-0000-321.00-00 | Grants | 200,000 | 45,000 | 53,456 | 6,499 | 26,100 |
| 001-0000-321.05-00 | Big Read | 20,000 | 20,000 | 3,000 | 3,000 | - |
| 001-0000-331.00-00 | Lost/Damaged | 3,000 | 3,000 | 4,113 | 3,012 | 3,104 |
| 001-0000-338.00-00 | Landrum Books Sales | - | - | - | - | - |
| 001-0000-341.01-00 | Copier Fees | 1,000 | 1,000 | 1,853 | 1,721 | 2,611 |
| 001-0000-341.02-00 | Fax Machines | - | - | - | - | - |
| 001-0000-341.03-00 | Fines and Fees | 1,000 | 1,000 | 3,146 | 6,464 | 12,511 |
| 001-0000-341.04-00 | LAN Printers | 5,000 | 5,000 | 3,792 | 2,988 | 5,004 |
| 001-0000-341.05-00 | Genealogy Research | 500 | 500 | 151 | 133 | 231 |
| 001-0000-341.06-00 | Non Resident Cards | 5,000 | 6,000 | 5,500 | 6,800 | 6,650 |
| 001-0000-351.00-00 | Donations & Memorials | 8,000 | 8,000 | 198,629 | 16,675 | 48,057 |
| 001-0000-351.04-00 | Weems Barton Foundation | 200,000 | 71,038 | 102,538 | 55,423 | 40,000 |
| 001-0000-351.05-00 | Friends of the Library | 40,000 | 21,438 | 8,745 | 25,255 | 23,348 |
| 001-0000-360.01-00 | Miscellaneous | - | - | - | - | - |
| 001-0000-361.00-00 | Interest | 5,000 | 1,500 | 1,502 | 1,174 | 5,413 |
| 001-0000-362.00-00 | Rebates and Refunds | - | - | 1,974 | 9,000 | - |
| 001-0000-363.00-00 | Miscellaneous | 625,000 | - | 2,227 | 2,037 | 1,055 |
| 001-0000-370.00-00 | Fund Raising | - | - | - | - | - |
| | | 3,571,917 | 2,515,428 | 3,034,327 | 2,432,847 | 2,629,590 |

Quincy Public Library

Expenses

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|--------------------------------|--------------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| ADMINISTRATION | | | | | | |
| Salaries & Benefits | | | | | | |
| 001-0101-451.11-01 | Salary/Wages | 1,363,284 | 1,224,828 | 1,075,364 | 984,809 | 1,053,165 |
| 001-0101-451.11-02 | Overtime | 1,000 | 500 | 955 | 84 | 777 |
| 001-0101-451.21-01 | Health/Life | 159,077 | 226,855 | 143,396 | 163,429 | 184,326 |
| 001-0101-451.21-02 | Vision/Dental | 16,610 | - | 11,886 | 1,395 | 12,993 |
| 001-0101-451.21-03 | Life Ins/EE benefit | 2,021 | 2,021 | 134 | 134 | 2,201 |
| 001-0101-451.21-05 | Health Clinic | 15,000 | 19,000 | 28,695 | 13,980 | 16,015 |
| 001-0101-451.22-01 | FICA | 103,275 | 92,683 | 79,243 | 72,643 | 77,164 |
| 001-0101-451.22-03 | Unemployment | 3,100 | 3,100 | 3,092 | 3,067 | 2,689 |
| 001-0101-451.23-01 | IMRF | 144,330 | 130,197 | 150,541 | 139,800 | 114,930 |
| Total Salaries and Benefits | | 1,807,697 | 1,699,184 | 1,493,306 | 1,379,341 | 1,464,260 |
| Contract Services | | | | | | |
| 001-0101-451.31.01 | Accounting | 4,000 | 4,000 | 4,635 | 4,000 | 3,000 |
| 001-0101-451.31.02 | Legal | 3,500 | 3,500 | 3,478 | 2,670 | 2,250 |
| 001-0101-451.31.04 | Other | 1,560 | 1,630 | 1,560 | 1,630 | 1,680 |
| 001-0101-451.31.06 | Computer Technician | 18,000 | 18,000 | - | - | - |
| 001-0101-451.32-03 | Other Equip Contracts | 25,000 | 25,000 | 21,421 | 16,951 | 21,485 |
| 001-0101-451.34-02 | Meetings | 4,000 | 8,000 | 7,609 | 6,342 | 3,174 |
| 001-0101-451.34-03 | Conferences | 6,000 | 4,000 | 2,739 | 3,781 | 2,731 |
| 001-0101-451.34-04 | QPL Day | 5,500 | 3,500 | 1,041 | 1,095 | 5,684 |
| 001-0101-451.35-02 | Computers | 15,000 | 14,000 | 11,552 | 12,544 | 3,060 |
| 001-0101-451.37-01 | Telephone | 7,000 | 7,000 | 8,939 | 4,213 | 6,172 |
| 001-0101-451.38-01 | MICA | 39,600 | 50,250 | 43,591 | 60,283 | 48,633 |
| 001-0101-451.38-03 | Surety | 1,650 | - | - | - | - |
| 001-0101-451.39-01 | Legal Advertising | - | - | - | - | - |
| 001-0101-451.39-03 | Travel (Local) | 500 | 200 | - | 25 | 23 |
| 001-0101-451.39-04 | Staff Recruitment & Mntn | 1,000 | 1,000 | 1,120 | 578 | 868 |
| 001-0101-451.39-07 | Dues & Memberships | 4,500 | 4,500 | 3,768 | 4,288 | 2,799 |
| 001-0101-451.39-08 | Bank & Finance Fees | 600 | 600 | 301 | 396 | 422 |
| 001-0101-451-.39-09 | Miscellaneous | - | - | 184 | 184 | - |
| | | 137,410 | 145,180 | 111,938 | 118,980 | 101,981 |
| Commodities | | | | | | |
| 001-0101-451.41-01 | Department supplies | 6,000 | 8,000 | 4,353 | 7,618 | 4,164 |
| 001-0101-451.41-02 | Board | 200 | 300 | 1,386 | 427 | 150 |
| 001-0101-451.41-03 | Specialty Supplies | 2,000 | 2,000 | 1,088 | 780 | 1,500 |
| 001-0101-451.41-07 | Postage | 4,000 | 4,000 | 4,125 | 3,567 | 3,000 |
| 001-0101-451.41-08 | Donor Relations Supply | 500 | 500 | - | - | 225 |
| 001-0101-451.43-00 | Books | 1,000 | 1,000 | 620 | 530 | 453 |
| 001-0101-451.46-00 | Programs | - | - | - | (95) | - |
| 001-0101-451.48.00 | Materils from Donations | - | 21,438 | 34,740 | 23,432 | 85,144 |
| | | 13,700 | 37,238 | 46,312 | 36,259 | 94,636 |
| Grant Expenses | | | | | | |
| 001-0101-451.50-01 | Big Read Grant | 20,000 | 20,000 | - | - | 19,676 |
| 001-0101-451.50-02 | Adult New Reader | - | - | - | - | - |
| 001-0101-451.50-10 | Digitization | - | - | - | - | 19,255 |
| 001-0101-451.50-12 | Back to Books | - | - | - | - | - |
| 001-0101-451.50-19 | Miscellaneous | - | 45,000 | 2,985 | 7,243 | 5,690 |
| | | 20,000 | 65,000 | 2,985 | 7,243 | 44,621 |

Quincy Public Library

Expenses

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|--------------------------------------|--------------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Capital | | | | | | |
| 001-0101-451.52-01 | Equip Capital Outlay | - | - | - | - | - |
| 001-0101-451.52-02 | Computers | 10,000 | 91,038 | 126,066 | 45,045 | 51,948 |
| | | 10,000 | 91,038 | 126,066 | 45,045 | 51,948 |
| ADMINISTRATION TOTAL | | 1,988,807 | 2,037,640 | 1,780,607 | 1,586,868 | 1,757,446 |
| <u>MARKETING & EVENTS</u> | | | | | | |
| Commodities | | | | | | |
| 001-0103-451.46-00 | Programs | 12,000 | 12,000 | 9,943 | 9,873 | 11,062 |
| 001-0103-451.47-00 | Public Relations | 20,500 | 18,000 | 17,817 | 19,562 | 9,613 |
| 001-0103-451.48-00 | Donations & Memorials | - | - | 14,862 | 250 | 56 |
| MARKETING & EVENTS TOTAL | | 32,500 | 30,000 | 42,622 | 29,685 | 20,675 |
| <u>CHILDRENS</u> | | | | | | |
| Commodities | | | | | | |
| 001-0104-451.43-00 | Books | 25,000 | 25,000 | 23,632 | 21,787 | 27,502 |
| 001-0104-451.44-00 | Periodicals | 800 | 800 | 707 | 712 | 812 |
| 001-0104-451.45-00 | AV Materials | 6,200 | 6,200 | 2,581 | 2,498 | 2,729 |
| 001-0104-451.48-00 | Materials from Donations | - | 1,240 | 2,038 | 1,035 | 710 |
| CHILDRENS TOTAL | | 32,000 | 33,240 | 28,958 | 26,032 | 31,753 |
| <u>ADULT/CIRCULATION</u> | | | | | | |
| Contract Services | | | | | | |
| 001-0105-451.32-02 | Auto System Serv Cont | 23,000 | 23,000 | 21,690 | 12,682 | 18,104 |
| 001-0105-451.32-03 | Other Equip Contracts | - | - | (250) | - | - |
| 001-0105-451.32-04 | RSA | 50,880 | 48,398 | 46,399 | 46,902 | 44,562 |
| | Subtotal | 73,880 | 71,398 | 67,839 | 59,584 | 62,666 |
| Commodities | | | | | | |
| 001-0105-451.41-05 | Dynix Supplies | 7,000 | 7,000 | 3,255 | 4,759 | 6,634 |
| 001-0105-451.43-00 | Books | 80,000 | 80,000 | 79,218 | 69,601 | 69,863 |
| 001-0105-451.44-00 | Periodicals | 4,000 | 4,000 | 3,574 | 3,417 | 3,434 |
| 001-0105-451.48-00 | Materials for Donations | - | 5,148 | 1,620 | 198 | - |
| | Subtotal | 91,000 | 96,148 | 87,667 | 77,975 | 79,931 |
| ADULT/CIRCULATION TOTAL | | 164,880 | 167,546 | 155,506 | 137,559 | 142,597 |
| <u>OUTREACH</u> | | | | | | |
| Commodities | | | | | | |
| 001-0106-451.43-00 | Books | 22,000 | 15,000 | 21,453 | 12,965 | 23,614 |
| 001-0106-451.43-30 | School Books | 10,000 | 10,000 | 5,474 | 9,688 | 9,956 |
| 001-0106-451.44-00 | Periodicals | 400 | 400 | 398 | 306 | 326 |
| 001-0106-451.45-00 | AV Materials | 3,000 | 1,500 | 1,218 | 2,315 | 2,869 |
| 001-0106-451.48-00 | Materials for Donations | - | 12,026 | 555 | 2,430 | 2,181 |
| OUTREACH TOTAL | | 35,400 | 38,926 | 29,098 | 27,704 | 38,946 |
| <u>YOUNG ADULT</u> | | | | | | |
| Commodities | | | | | | |
| 001-0107-451.43-00 | Books | 7,250 | 7,250 | 7,265 | 7,468 | 5,115 |
| 001-0107-451.43-02 | Purchased from Donations | 300 | - | - | - | - |
| 001-0107-451.44-00 | Periodicals | - | 300 | 270 | 230 | 280 |

Quincy Public Library

Expenses

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2022/2023 PROPOSED BUDGET | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|-----------------------------|--------------------------|---------------------------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| 001-0107-451.45-00 | AV Materials | - | 1,500 | 132 | 1,913 | 3,159 |
| YOUNG ADULT TOTAL | | 7,550 | 9,050 | 7,667 | 9,611 | 8,554 |
| <u>REFERENCES</u> | | | | | | |
| Commodities | | | | | | |
| 001-0108-451.41-01 | Department Supplies | 500 | 500 | 311 | 51 | 307 |
| 001-0108-451.43-00 | Books | 6,500 | 6,500 | 5,463 | 6,660 | 5,615 |
| 001-0108-451.44-00 | Periodicals | 10,000 | 10,000 | 9,728 | 9,409 | 9,889 |
| 001-0108-451.45-01 | Digital/Electronic | 60,000 | 60,000 | 196,094 | 195,726 | 85,654 |
| 001-0108-451.45-06 | Microfilm | 2,500 | 2,500 | 651 | 1,240 | 2,194 |
| 001-0108-451.48-00 | Materials for Donations | - | 8,320 | 4 | 7,680 | 3,470 |
| REFERENCES TOTAL | | 79,500 | 87,820 | 212,251 | 220,766 | 107,129 |
| <u>AUDIO VISUAL</u> | | | | | | |
| 001-0109-451.41-01 | Department | 1,500 | 1,500 | 95 | 1,472 | 1,355 |
| 001-0109-451.45-00 | AV Materials | 38,000 | 37,000 | 42,735 | 43,921 | 35,483 |
| 001-0109-451.45-01 | Digital/Electronic | 60,000 | 60,000 | 58,534 | 78,700 | 52,937 |
| AUDIO/VISUAL TOTAL | | 99,500 | 98,500 | 101,364 | 124,093 | 89,775 |
| <u>TECH SERVICES</u> | | | | | | |
| Contracted Services | | | | | | |
| 001-0110-451.37-04 | OCLC | 32,760 | 31,200 | 33,977 | 30,261 | 30,261 |
| Commodities | | | | | | |
| 001-0110-451.41-01 | Department | 13,000 | 13,000 | 12,653 | 12,810 | 14,951 |
| TECH SERVICES TOTAL | | 45,760 | 44,200 | 46,630 | 43,071 | 45,212 |
| <u>MAINTENANCE</u> | | | | | | |
| Contracted Services | | | | | | |
| 001-0111-451.32-01 | Building Service Contr | 15,000 | 15,450 | 16,721 | 17,154 | 14,535 |
| 001-0111-451.33-01 | Electricity | 60,000 | 60,000 | 61,956 | 49,208 | 62,154 |
| 001-0111-451.33-02 | Water | 3,000 | 3,000 | 2,131 | 2,255 | 3,052 |
| 001-0111-451.35-01 | Building Repair Mainten | 20,000 | 20,000 | 83,720 | 18,205 | 16,153 |
| 001-0111-451.35-03 | Equipment Repair | 25,000 | 33,000 | 30,730 | 34,508 | 22,862 |
| 001-0111-451.35-05 | Vehicle Repair Maintenan | 4,000 | 4,000 | 4,071 | 2,107 | 4,229 |
| Total Contracted Services | | 127,000 | 135,450 | 199,329 | 123,437 | 122,985 |
| Commodities | | | | | | |
| 001-0111-451.41-03 | Specialty Supplies | 10,000 | 10,000 | 7,177 | 7,251 | 8,677 |
| Total Commodities | | 10,000 | 10,000 | 7,177 | 7,251 | 8,677 |
| Capital Outlay | | | | | | |
| 001-0111-451.52-00 | Capital Outlay | 900,000 | 67,512 | - | - | - |
| 001-0111-451.52-04 | Building Capital Outlay | 200,000 | - | - | - | - |
| 001-0111-451.52-12 | Vehicle | 200,000 | - | - | - | - |
| MAINTENANCE TOTAL | | 1,437,000 | 212,962 | 206,506 | 130,688 | 131,662 |
| Totals | | 3,922,897 | 2,759,884 | 2,611,209 | 2,336,077 | 2,373,749 |

| | 2022/2023 PROPOSED BUDGET | % Change | 2021/2022 REVISED BUDGET | 2021/2022 PROJECTED ACTUAL | 2020/2021 YTD ACTUAL | 2019/2020 YTD ACTUAL |
|-----------------------|---------------------------------|---------------|--------------------------------|----------------------------------|----------------------------|----------------------------|
| Income: | | | | | | |
| Appropriations | 276,600 | 15.25% | 240,000 | 240,000 | 240,000 | 235,167 |
| Burials | 2,000 | 66.67% | 1,200 | 2,450 | 5,950 | 4,275 |
| Donation | 500 | 0.00% | 500 | 0 | 50 | 15,000 |
| Interest Income | 1,500 | -79.45% | 7,300 | 1,118 | 11,929 | 11,773 |
| Recycling | 0 | #DIV/0! | | 0 | 0 | 72 |
| Sale of Lots | 2,000 | 0.00% | 2,000 | 6,850 | 19,500 | 1,150 |
| carryover balance | | #DIV/0! | | | | |
| Total Income | 282,600 | 12.59% | 251,000 | 250,418 | 277,429 | 267,437 |
| Expenses: | | | | | | |
| Audit | 2,000 | 33.33% | 1,500 | 2,000 | 2,000 | 1,500 |
| Capital Improvements | 12,500 | -16.67% | 15,000 | 33,543 | 12,893 | 12,863 |
| Equipment | 4,000 | 0.00% | 4,000 | 4,000 | 31,145 | 10,405 |
| Equipment- Small | 2,000 | 0.00% | 2,000 | 2,000 | 2,001 | 1,536 |
| Insurance | 23,138 | 11.78% | 20,700 | 6,868 | 10,796 | 16,903 |
| Labor | 108,840 | 19.29% | 91,240 | 40,740 | 57,315 | 47,247 |
| Licenses | 350 | 59.09% | 220 | 422 | 702 | 10 |
| Maintenance/Supplies | 1,344 | -32.80% | 2,000 | 4,449 | -2,177 | 4,785 |
| Mausoleum Repairs | 0 | #DIV/0! | | 42 | 0 | |
| MICA | 21,090 | 22.40% | 17,230 | 17,574 | 17,229 | 16,727 |
| Miscellaneous | 500 | -31.79% | 733 | 521 | 0 | |
| Mowers | 6,000 | 0.00% | 6,000 | 29,919 | 15,946 | 8,741 |
| Office | 1,000 | 0.00% | 1,000 | 11,803 | 707 | 379 |
| Other taxes | 3,850 | 0.00% | 3,850 | 2,726 | 3,731 | 3,001 |
| PAYROLL TAXES | 12,672 | 13.03% | 11,211 | 7,050 | 10,576 | 6,364 |
| Salaries | 56,816 | 2.71% | 55,316 | 63,316 | 62,758 | 55,316 |
| Tree Fund | 10,000 | 100.00% | 5,000 | 20,000 | 6,950 | 9,000 |
| Gasoline | 7,000 | 250.00% | 2,000 | 5,686 | 2,084 | 1,372 |
| Truck Expense | 0 | -100.00% | 1,000 | 136 | 33,718 | 0 |
| Utilites: Electric | 7,000 | 16.67% | 6,000 | 7,267 | 6,151 | 6,600 |
| Utilities: Telephone | 1,500 | -62.50% | 4,000 | 1,451 | 1,641 | 2,737 |
| Utilities: Water | 1,000 | 0.00% | 1,000 | 727 | 602 | 613 |
| | | #DIV/0! | | | | |
| Total Expenses | 282,600 | 12.59% | 251,000 | 262,240 | 276,769 | 206,098 |

Capital Improvement Plan FY23 - FY27

Ward Spending by Source of Funds

| Ward | MFT Fund 210 | Capital Fund 301 | Water Fund 501 | Sewer Fund 502 | Federal, Grant, & TIF Funds | Total |
|-----------|---------------------|----------------------|---------------------|---------------------|--------------------------------|----------------------|
| 1 | \$ 620,000 | \$ 2,720,000 | \$ 822,000 | \$ 890,000 | \$ - | \$ 5,052,000 |
| 2 | 340,000 | 2,310,000 | 1,334,000 | 1,500,000 | - | 5,484,000 |
| 3 | 650,000 | 1,975,000 | 470,000 | 300,000 | - | 3,395,000 |
| 4 | 300,000 | 3,065,000 | 1,922,000 | 1,640,000 | - | 6,927,000 |
| 5 | 880,000 | 1,280,000 | 40,000 | 200,000 | - | 2,400,000 |
| 6 | 310,000 | 2,970,000 | 1,030,000 | 795,000 | - | 5,105,000 |
| 7 | - | 4,760,000 | 2,810,000 | 2,480,000 | - | 10,050,000 |
| Community | 1,860,000 | 660,000 | 1,170,000 | 2,010,000 | 6,959,440 | 12,659,440 |
| | \$ 4,960,000 | \$ 19,740,000 | \$ 9,598,000 | \$ 9,815,000 | \$ 6,959,440 | \$ 51,072,440 |

Ward Spending per FY

| Ward | FY23 | FY24 | FY25 | FY26 | FY27 | Total |
|-----------|----------------------|----------------------|---------------------|---------------------|---------------------|----------------------|
| 1 | \$ 1,450,000 | \$ 670,000 | \$ 1,282,000 | \$ 750,000 | \$ 900,000 | \$ 5,052,000 |
| 2 | 1,890,000 | 1,050,000 | 556,000 | 1,196,000 | 792,000 | 5,484,000 |
| 3 | 1,400,000 | 400,000 | 815,000 | 360,000 | 420,000 | 3,395,000 |
| 4 | 1,371,000 | 1,886,000 | 1,260,000 | 1,210,000 | 1,200,000 | 6,927,000 |
| 5 | 690,000 | 330,000 | 550,000 | 680,000 | 150,000 | 2,400,000 |
| 6 | 2,055,000 | 1,100,000 | 1,200,000 | 150,000 | 600,000 | 5,105,000 |
| 7 | 5,160,000 | 1,700,000 | 800,000 | 650,000 | 1,740,000 | 10,050,000 |
| Community | 620,000 | 6,990,000 | 3,049,440 | 400,000 | 1,600,000 | 12,659,440 |
| | \$ 14,636,000 | \$ 14,126,000 | \$ 9,512,440 | \$ 5,396,000 | \$ 7,402,000 | \$ 51,072,440 |

Fund Spending per FY

| Fund | FY23 | FY24 | FY25 | FY26 | FY27 | Total |
|-------------------|----------------------|----------------------|---------------------|---------------------|---------------------|----------------------|
| MFT 210 | 980,000 | 1,220,000 | 1,150,000 | 1,090,000 | 520,000 | 4,960,000 |
| Capital 301 | 7,445,000 | 3,030,000 | 3,235,000 | 2,570,000 | 3,460,000 | 19,740,000 |
| Water 501 | 2,486,000 | 3,066,000 | 1,648,000 | 1,006,000 | 1,392,000 | 9,598,000 |
| Sewer 502 | 3,725,000 | 1,900,000 | 2,230,000 | 730,000 | 1,230,000 | 9,815,000 |
| Federal/Grant/TIF | - | 4,910,000 | 1,249,440 | - | 800,000 | 6,959,440 |
| | \$ 14,636,000 | \$ 14,126,000 | \$ 9,512,440 | \$ 5,396,000 | \$ 7,402,000 | \$ 51,072,440 |

Project #: 15109
Project Location: 16th Street, Sycamore to Locust
Ward: 1
Description: Extend water main to remove dead ends, 0-5 lead service replacements. Mill & overlay asphalt street surface.

| Funding Sources | FY23 | FY24 | FY25 | FY26 | FY27 | Total |
|------------------------|-------------|----------------|-------------|-------------|-------------|----------------|
| Motor Fuel Tax | - | 370,000 | - | - | - | 370,000 |
| Water Fund | - | 300,000 | - | - | - | 300,000 |
| Sewer Fund | - | - | - | - | - | - |
| Capital Projects Fund | - | - | - | - | - | - |
| Total | - | 670,000 | - | - | - | 670,000 |

Project #: 16111
Project Location: Wells Avenue, 17th to 18th; Center Avenue, 17th to 18th; 17th Street, Locust to Seminary
Ward: 1
Description: Reconstruct 17th St. & Wells Ave with C&G, storm sewers, etc..

| Funding Sources | FY23 | FY24 | FY25 | FY26 | FY27 | Total |
|------------------------|------------------|-------------|-------------|-------------|-------------|------------------|
| Motor Fuel Tax | - | - | - | - | - | - |
| Water Fund | 50,000 | - | - | - | - | 50,000 |
| Sewer Fund | 500,000 | - | - | - | - | 500,000 |
| Capital Projects Fund | 900,000 | - | - | - | - | 900,000 |
| Total | 1,450,000 | - | - | - | - | 1,450,000 |

Project #: 14103
Project Location: Sycamore Street, 3rd to 4th Streets
Ward: 1
Description: Extend water main to remove dead-ends. Mill & overlay asphalt street.

| Funding Sources | FY23 | FY24 | FY25 | FY26 | FY27 | Total |
|------------------------|-------------|-------------|----------------|-------------|-------------|----------------|
| Motor Fuel Tax | - | - | - | - | - | - |
| Water Fund | - | - | 154,000 | - | - | 154,000 |
| Sewer Fund | - | - | 50,000 | - | - | 50,000 |
| Capital Projects Fund | - | - | 160,000 | - | - | 160,000 |
| Total | - | - | 364,000 | - | - | 364,000 |

Project #: 22116
Project Location: North 16th Street, Koch's Lane to Wellington Court
Ward: 1
Description: Mill surface; construct HMA binder & surface courses.

| Funding Sources | FY23 | FY24 | FY25 | FY26 | FY27 | Total |
|------------------------|-------------|-------------|----------------|-------------|-------------|----------------|
| Motor Fuel Tax | - | - | 250,000 | - | - | 250,000 |
| Water Fund | - | - | - | - | - | - |
| Sewer Fund | - | - | - | - | - | - |
| Capital Projects Fund | - | - | - | - | - | - |
| Total | - | - | 250,000 | - | - | 250,000 |

Project #: 23101
Project Location: North 14th Street, Sycamore to Locust
Ward: 1
Description: Reconstruct pavement (existing oil & chip), new curb & gutter, extend water main to remove dead ends.

| Funding Sources | FY23 | FY24 | FY25 | FY26 | FY27 | Total |
|------------------------|-------------|-------------|-------------|----------------|-------------|----------------|
| Motor Fuel Tax | - | - | - | - | - | - |
| Water Fund | - | - | - | 150,000 | - | 150,000 |
| Sewer Fund | - | - | - | 140,000 | - | 140,000 |
| Capital Projects Fund | - | - | - | 460,000 | - | 460,000 |
| Total | - | - | - | 750,000 | - | 750,000 |

Project #: 23102
Project Location: North 15th Street, Cherry to Cedar
Ward: 1
Description: Reconstruct pavement (existing oil & chip), new curb & gutter, extend water main to remove dead ends.

| Funding Sources | FY23 | FY24 | FY25 | FY26 | FY27 | Total |
|------------------------|-------------|-------------|----------------|-------------|-------------|----------------|
| Motor Fuel Tax | - | - | - | - | - | - |
| Water Fund | - | - | 168,000 | - | - | 168,000 |
| Sewer Fund | - | - | 200,000 | - | - | 200,000 |
| Capital Projects Fund | - | - | 300,000 | - | - | 300,000 |
| Total | - | - | 668,000 | - | - | 668,000 |

Project #: 23103

Project Location: North 13th St. - Cedar to Locust

Ward: 1

Description: Replace oil & chip pavement with asphalt, curb & gutter, and sidewalks. Resurface pavement with curb & gutter,

| Funding Sources | FY23 | FY24 | FY25 | FY26 | FY27 | Total |
|------------------------|-------------|-------------|-------------|-------------|----------------|----------------|
| Motor Fuel Tax | - | - | - | - | - | - |
| Water Fund | - | - | - | - | - | - |
| Sewer Fund | - | - | - | - | - | - |
| Capital Projects Fund | - | - | - | - | 900,000 | 900,000 |
| Total | - | - | - | - | 900,000 | 900,000 |

Project #: 15209
Project Location: College Avenue, 4th to 5th Street
Ward: 2
Description: Replace water main, 5-10 lead services; remove and replace curb & gutter; mill surface; construct HMA binder & surface courses.

| Funding Sources | FY23 | FY24 | FY25 | FY26 | FY27 | Total |
|------------------------|-------------|------------------|-------------|-------------|-------------|------------------|
| Motor Fuel Tax | - | - | - | - | - | - |
| Water Fund | - | 350,000 | - | - | - | 350,000 |
| Sewer Fund | - | 300,000 | - | - | - | 300,000 |
| Capital Projects Fund | - | 400,000 | - | - | - | 400,000 |
| Total | - | 1,050,000 | - | - | - | 1,050,000 |

Project #: 14203 & 20219
Project Location: North 2nd St. - Spring St. to College Avenue; Spring St. - N. 2nd to N 3rd
Ward: 2
Description: Remove abandoned RR tracks. Replace drainage structures. Replace water main. Mill surface. Construct HMA binder and surface courses. Reconstruct Spring Street.

| Funding Sources | FY23 | FY24 | FY25 | FY26 | FY27 | Total |
|------------------------|------------------|-------------|-------------|-------------|-------------|------------------|
| Motor Fuel Tax | - | - | - | - | - | - |
| Water Fund | 320,000 | - | - | - | - | 320,000 |
| Sewer Fund | 500,000 | - | - | - | - | 500,000 |
| Capital Projects Fund | 900,000 | - | - | - | - | 900,000 |
| Total | 1,720,000 | - | - | - | - | 1,720,000 |

Project #: 19216
Project Location: Elm Street, 2nd to 3rd Streets
Ward: 2
Description: Replace water main, 0-5 lead services; mill surface; construct HMA binder & surface courses.

| Funding Sources | FY23 | FY24 | FY25 | FY26 | FY27 | Total |
|------------------------|-------------|-------------|----------------|-------------|-------------|----------------|
| Motor Fuel Tax | - | - | - | - | - | - |
| Water Fund | - | - | 226,000 | - | - | 226,000 |
| Sewer Fund | - | - | 180,000 | - | - | 180,000 |
| Capital Projects Fund | - | - | 150,000 | - | - | 150,000 |
| Total | - | - | 556,000 | - | - | 556,000 |

Project #: 22219
Project Location: Cherry Street, 12th to 13th Street & N. 13th, Chestnut to Cherry Streets
Ward: 2
Description: Reconstruct pavement, new curb & gutter; mill surface; extend water main to remove dead-end

| Funding Sources | FY23 | FY24 | FY25 | FY26 | FY27 | Total |
|------------------------|-------------|-------------|-------------|----------------|-------------|----------------|
| Motor Fuel Tax | - | - | - | - | - | - |
| Water Fund | - | - | - | 100,000 | - | 100,000 |
| Sewer Fund | - | - | - | 220,000 | - | 220,000 |
| Capital Projects Fund | - | - | - | 410,000 | - | 410,000 |
| Total | - | - | - | 730,000 | - | 730,000 |

Project #: 23201
Project Location: Oak Street - N. 5th to N. 8th
Ward: 2
Description: Resurface street after water main & sewer replacements.

| Funding Sources | FY23 | FY24 | FY25 | FY26 | FY27 | Total |
|------------------------|----------------|-------------|-------------|-------------|-------------|----------------|
| Motor Fuel Tax | 170,000 | - | - | - | - | 170,000 |
| Water Fund | - | - | - | - | - | - |
| Sewer Fund | - | - | - | - | - | - |
| Capital Projects Fund | - | - | - | - | - | - |
| Total | 170,000 | - | - | - | - | 170,000 |

Project #: 20217
Project Location: Cherry Street, 2nd Street to 3rd Street
Ward: 2/1
Description: Replace water main and lead services; mill surface; construct HMA binder & surface courses

| Funding Sources | FY23 | FY24 | FY25 | FY26 | FY27 | Total |
|------------------------|-------------|-------------|-------------|-------------|----------------|----------------|
| Motor Fuel Tax | - | - | - | - | - | - |
| Water Fund | - | - | - | - | 222,000 | 222,000 |
| Sewer Fund | - | - | - | - | 100,000 | 100,000 |
| Capital Projects Fund | - | - | - | - | 250,000 | 250,000 |
| Total | - | - | - | - | 572,000 | 572,000 |

Project #: 16213
Project Location: 15th Street, College Avenue to Elm Street
Ward: 2
Description: Repair base; mill surface; construct HMA binder & surface courses; replace 5-10 lead water services.

| Funding Sources | FY23 | FY24 | FY25 | FY26 | FY27 | Total |
|------------------------|-------------|-------------|-------------|----------------|-------------|----------------|
| Motor Fuel Tax | - | - | - | - | - | - |
| Water Fund | - | - | - | 116,000 | - | 116,000 |
| Sewer Fund | - | - | - | 150,000 | - | 150,000 |
| Capital Projects Fund | - | - | - | 200,000 | - | 200,000 |
| Total | - | - | - | 466,000 | - | 466,000 |

Project #: 16214
Project Location: 9th Street, Elm Street to Lind Street
Ward: 2
Description: Mill surface; construct HMA binder & surface courses.

| Funding Sources | FY23 | FY24 | FY25 | FY26 | FY27 | Total |
|------------------------|-------------|-------------|-------------|-------------|----------------|----------------|
| Motor Fuel Tax | - | - | - | - | 170,000 | 170,000 |
| Water Fund | - | - | - | - | - | - |
| Sewer Fund | - | - | - | - | 50,000 | 50,000 |
| Capital Projects Fund | - | - | - | - | - | - |
| Total | - | - | - | - | 220,000 | 220,000 |

Project #: 23301
Project Location: Shirlen Dr., Lawrence Rd., & North Branch Dr.
Ward: 3
Description: Mill asphalt surface; construct HMA binder & surface courses.

| Funding Sources | FY23 | FY24 | FY25 | FY26 | FY27 | Total |
|------------------------|----------------|-------------|-------------|-------------|-------------|----------------|
| Motor Fuel Tax | 290,000 | - | - | - | - | 290,000 |
| Water Fund | - | - | - | - | - | - |
| Sewer Fund | - | - | - | - | - | - |
| Capital Projects Fund | - | - | - | - | - | - |
| Total | 290,000 | - | - | - | - | 290,000 |

Project #: 20325
Project Location: North 26th Street, Elm Street to Chestnut Street
Ward: 3
Description: Construct PCC curb & gutter; construct PCC sidewalk; mill asphalt surface; construct HMA binder & surface courses; extend water main to remove dead-ends.

| Funding Sources | FY23 | FY24 | FY25 | FY26 | FY27 | Total |
|------------------------|----------------|-------------|-------------|-------------|-------------|----------------|
| Motor Fuel Tax | - | - | - | - | - | - |
| Water Fund | 160,000 | - | - | - | - | 160,000 |
| Sewer Fund | - | - | - | - | - | - |
| Capital Projects Fund | 500,000 | - | - | - | - | 500,000 |
| Total | 660,000 | - | - | - | - | 660,000 |

Project #: 23302
Project Location: Cedar Street, North 24th to North 26th
Ward: 3
Description: Replace sewermain. Replace watermain. Mill asphalt surface; construct HMA binder & surface courses.

| Funding Sources | FY23 | FY24 | FY25 | FY26 | FY27 | Total |
|------------------------|-------------|-------------|----------------|-------------|-------------|----------------|
| Motor Fuel Tax | - | - | - | - | - | - |
| Water Fund | - | - | 190,000 | - | - | 190,000 |
| Sewer Fund | - | - | 300,000 | - | - | 300,000 |
| Capital Projects Fund | - | - | 325,000 | - | - | 325,000 |
| Total | - | - | 815,000 | - | - | 815,000 |

Project #: 20322
Project Location: Crestview Drive
Ward: 3
Description: Mill asphalt surface; construct HMA binder & surface courses.

| Funding Sources | FY23 | FY24 | FY25 | FY26 | FY27 | Total |
|------------------------|-------------|-------------|-------------|----------------|-------------|----------------|
| Motor Fuel Tax | - | - | - | 360,000 | - | 360,000 |
| Water Fund | - | - | - | - | - | - |
| Sewer Fund | - | - | - | - | - | - |
| Capital Projects Fund | - | - | - | - | - | - |
| Total | - | - | - | 360,000 | - | 360,000 |

Project #: 23303
Project Location: North 26th - Chestnut to Cherry, Cedar to Spruce
Ward: 3
Description: Mill asphalt surface; construct HMA binder & surface courses; replace lead water services.

| Funding Sources | FY23 | FY24 | FY25 | FY26 | FY27 | Total |
|------------------------|-------------|-------------|-------------|-------------|----------------|----------------|
| Motor Fuel Tax | - | - | - | - | - | - |
| Water Fund | - | - | - | - | 120,000 | 120,000 |
| Sewer Fund | - | - | - | - | - | - |
| Capital Projects Fund | - | - | - | - | 300,000 | 300,000 |
| Total | - | - | - | - | 420,000 | 420,000 |

Project #: 21327
Project Location: North Avenue
Ward: 3
Description: Drainage improves; new replace curb & gutter; mill asphalt surface; construct HMA binder & surface courses.

| Funding Sources | FY23 | FY24 | FY25 | FY26 | FY27 | Total |
|------------------------|----------------|-------------|-------------|-------------|-------------|----------------|
| Motor Fuel Tax | - | - | - | - | - | - |
| Water Fund | - | - | - | - | - | - |
| Sewer Fund | - | - | - | - | - | - |
| Capital Projects Fund | 450,000 | - | - | - | - | 450,000 |
| Total | 450,000 | - | - | - | - | 450,000 |

Project #: 23304
Project Location: Prairie Crossings
Ward: 3
Description: Pavement patching.

| Funding Sources | FY23 | FY24 | FY25 | FY26 | FY27 | Total |
|------------------------|-------------|----------------|-------------|-------------|-------------|----------------|
| Motor Fuel Tax | - | - | - | - | - | - |
| Water Fund | - | - | - | - | - | - |
| Sewer Fund | - | - | - | - | - | - |
| Capital Projects Fund | - | 400,000 | - | - | - | 400,000 |
| Total | - | 400,000 | - | - | - | 400,000 |

Project #: 15407
Project Location: Hampshire St. - 18th to 20th Streets
Ward: 4
Description: Replace defective sanitary sewer; replace water main; mill surface; construct HMA binder & surface courses.

| Funding Sources | FY23 | FY24 | FY25 | FY26 | FY27 | Total |
|------------------------|------------------|-------------|-------------|-------------|-------------|------------------|
| Motor Fuel Tax | - | - | - | - | - | - |
| Water Fund | 406,000 | - | - | - | - | 406,000 |
| Sewer Fund | 470,000 | - | - | - | - | 470,000 |
| Capital Projects Fund | 355,000 | - | - | - | - | 355,000 |
| Total | 1,231,000 | - | - | - | - | 1,231,000 |

Project #: 16410
Project Location: 22nd Street - Jefferson St. to Payson Ave.
Ward: 4
Description: Replace water main; remove and replace curb & gutter; mill surface; construct HMA binder & surface courses.

| Funding Sources | FY23 | FY24 | FY25 | FY26 | FY27 | Total |
|------------------------|-------------|-------------|-------------|------------------|-------------|------------------|
| Motor Fuel Tax | - | - | - | - | - | - |
| Water Fund | - | - | - | 390,000 | - | 390,000 |
| Sewer Fund | - | - | - | 220,000 | - | 220,000 |
| Capital Projects Fund | - | - | - | 600,000 | - | 600,000 |
| Total | - | - | - | 1,210,000 | - | 1,210,000 |

Project #: 15408
Project Location: Kentucky Street, 16th Street to 18th Street
Ward: 4
Description: Replace water main & lead services; remove and replace curb & gutter; mill surface; construct HMA binder & surface courses.

| Funding Sources | FY23 | FY24 | FY25 | FY26 | FY27 | Total |
|------------------------|-------------|----------------|-------------|-------------|-------------|----------------|
| Motor Fuel Tax | - | - | - | - | - | - |
| Water Fund | - | 276,000 | - | - | - | 276,000 |
| Sewer Fund | - | 150,000 | - | - | - | 150,000 |
| Capital Projects Fund | - | 400,000 | - | - | - | 400,000 |
| Total | - | 826,000 | - | - | - | 826,000 |

Project #: 23401
Project Location: South 20th - Jersey St. to Grove Ave.
Ward: 4
Description: Replace lead water services. Mill surface; construct HMA binder & surface courses.

| Funding Sources | FY23 | FY24 | FY25 | FY26 | FY27 | Total |
|------------------------|-------------|----------------|-------------|-------------|-------------|----------------|
| Motor Fuel Tax | - | 160,000 | - | - | - | 160,000 |
| Water Fund | - | 55,000 | - | - | - | 55,000 |
| Sewer Fund | - | - | - | - | - | - |
| Capital Projects Fund | - | - | - | - | - | - |
| Total | - | 215,000 | - | - | - | 215,000 |

Project #: 23402
Project Location: Jersey Street - 16th to 18th Streets
Ward: 4
Description: Replace water main & lead services; mill surface; construct HMA binder & surface courses.

| Funding Sources | FY23 | FY24 | FY25 | FY26 | FY27 | Total |
|------------------------|-------------|----------------|-------------|-------------|-------------|----------------|
| Motor Fuel Tax | - | - | - | - | - | - |
| Water Fund | - | 385,000 | - | - | - | 385,000 |
| Sewer Fund | - | 100,000 | - | - | - | 100,000 |
| Capital Projects Fund | - | 360,000 | - | - | - | 360,000 |
| Total | - | 845,000 | - | - | - | 845,000 |

Project #: 23403
Project Location: Spring Street - 16th to 18th Streets / North 17th - Broadway to Spring
Ward: 4
Description: Repair sewer main. Mill surface; construct HMA binder & surface courses

| Funding Sources | FY23 | FY24 | FY25 | FY26 | FY27 | Total |
|------------------------|-------------|-------------|------------------|-------------|-------------|------------------|
| Motor Fuel Tax | - | - | - | - | - | - |
| Water Fund | - | - | 410,000 | - | - | 410,000 |
| Sewer Fund | - | - | 200,000 | - | - | 200,000 |
| Capital Projects Fund | - | - | 650,000 | - | - | 650,000 |
| Total | - | - | 1,260,000 | - | - | 1,260,000 |

Project #: 23404
Project Location: Emery Drive
Ward: 4
Description: Mill surface; construct HMA binder & surface courses.

| Funding Sources | FY23 | FY24 | FY25 | FY26 | FY27 | Total |
|------------------------|----------------|-------------|-------------|-------------|-------------|----------------|
| Motor Fuel Tax | 140,000 | - | - | - | - | 140,000 |
| Water Fund | - | - | - | - | - | - |
| Sewer Fund | - | - | - | - | - | - |
| Capital Projects Fund | - | - | - | - | - | - |
| Total | 140,000 | - | - | - | - | 140,000 |

Project #: 23405
Project Location: South 23rd - Harrison to Monroe
Ward: 4
Description: Add curb & gutter, storm sewers, resurfacing pavement, new pavement and sidewalks.

| Funding Sources | FY23 | FY24 | FY25 | FY26 | FY27 | Total |
|------------------------|-------------|-------------|-------------|-------------|------------------|------------------|
| Motor Fuel Tax | - | - | - | - | - | - |
| Water Fund | - | - | - | - | - | - |
| Sewer Fund | - | - | - | - | 500,000 | 500,000 |
| Capital Projects Fund | - | - | - | - | 700,000 | 700,000 |
| Total | - | - | - | - | 1,200,000 | 1,200,000 |

Project #: 23501
Project Location: Fox Run West Culvert Replacement
Ward: 5
Description: Replace existing pipe culvert with a larger box culvert, resurface street.

| Funding Sources | FY23 | FY24 | FY25 | FY26 | FY27 | Total |
|------------------------|----------------|-------------|-------------|-------------|-------------|----------------|
| Motor Fuel Tax | - | - | - | - | - | - |
| Water Fund | 40,000 | - | - | - | - | 40,000 |
| Sewer Fund | - | - | - | - | - | - |
| Capital Projects Fund | 430,000 | - | - | - | - | 430,000 |
| Total | 470,000 | - | - | - | - | 470,000 |

Project #: 16517
Project Location: Monroe Street, 24th to 28th
Ward: 5
Description: Mill surface; construct HMA binder & surface courses.

| Funding Sources | FY23 | FY24 | FY25 | FY26 | FY27 | Total |
|------------------------|----------------|-------------|-------------|-------------|-------------|----------------|
| Motor Fuel Tax | 220,000 | - | - | - | - | 220,000 |
| Water Fund | - | - | - | - | - | - |
| Sewer Fund | - | - | - | - | - | - |
| Capital Projects Fund | - | - | - | - | - | - |
| Total | 220,000 | - | - | - | - | 220,000 |

Project #: 16515
Project Location: 28th St. - Midlan Dr. to Harrison St., Midlan Dr. - 28th St to Curtis Creek Dr.
Ward: 5
Description: Mill surface; construct HMA binder & surface courses.

| Funding Sources | FY23 | FY24 | FY25 | FY26 | FY27 | Total |
|------------------------|-------------|----------------|-------------|-------------|-------------|----------------|
| Motor Fuel Tax | - | 330,000 | - | - | - | 330,000 |
| Water Fund | - | - | - | - | - | - |
| Sewer Fund | - | - | - | - | - | - |
| Capital Projects Fund | - | - | - | - | - | - |
| Total | - | 330,000 | - | - | - | 330,000 |

Project #: 16514
Project Location: Callaway Drive, Cambridge Road to 36th Street
Ward: 5
Description: Mill surface; construct HMA binder & surface courses.

| Funding Sources | FY23 | FY24 | FY25 | FY26 | FY27 | Total |
|------------------------|-------------|-------------|-------------|----------------|-------------|----------------|
| Motor Fuel Tax | - | - | - | 150,000 | - | 150,000 |
| Water Fund | - | - | - | - | - | - |
| Sewer Fund | - | - | - | - | - | - |
| Capital Projects Fund | - | - | - | - | - | - |
| Total | - | - | - | 150,000 | - | 150,000 |

Project #: 22524
Project Location: Quail Creek, Hampton Lane to South 46th Street
Ward: 5
Description: Mill surface; construct HMA binder & surface courses.

| Funding Sources | FY23 | FY24 | FY25 | FY26 | FY27 | Total |
|------------------------|-------------|-------------|-------------|-------------|----------------|----------------|
| Motor Fuel Tax | - | - | - | - | 150,000 | 150,000 |
| Water Fund | - | - | - | - | - | - |
| Sewer Fund | - | - | - | - | - | - |
| Capital Projects Fund | - | - | - | - | - | - |
| Total | - | - | - | - | 150,000 | 150,000 |

Project #: 23502
Project Location: Van Buren Street - S. 24th to end
Ward: 5
Description: Resurface street, drainage improvements.

| Funding Sources | FY23 | FY24 | FY25 | FY26 | FY27 | Total |
|------------------------|-------------|-------------|----------------|-------------|-------------|----------------|
| Motor Fuel Tax | - | - | - | - | - | - |
| Water Fund | - | - | - | - | - | - |
| Sewer Fund | - | - | - | - | - | - |
| Capital Projects Fund | - | - | 350,000 | - | - | 350,000 |
| Total | - | - | 350,000 | - | - | 350,000 |

Project #: 23503
Project Location: Breckenridge Subdivision
Ward: 5
Description: Mill surface; construct HMA binder & surface courses.

| Funding Sources | FY23 | FY24 | FY25 | FY26 | FY27 | Total |
|------------------------|-------------|-------------|-------------|----------------|-------------|----------------|
| Motor Fuel Tax | - | - | - | - | - | - |
| Water Fund | - | - | - | - | - | - |
| Sewer Fund | - | - | - | - | - | - |
| Capital Projects Fund | - | - | - | 500,000 | - | 500,000 |
| Total | - | - | - | 500,000 | - | 500,000 |

Project #: 15608
Project Location: Monroe St. -16th to 18th Streets, 17th St. - Monroe to Madison
Ward: 6
Description: Replace watermain. Construct curb & gutter; mill surface; construct HMA binder & surface courses.

| Funding Sources | FY23 | FY24 | FY25 | FY26 | FY27 | Total |
|------------------------|------------------|-------------|-------------|-------------|-------------|------------------|
| Motor Fuel Tax | - | - | - | - | - | - |
| Water Fund | 130,000 | - | - | - | - | 130,000 |
| Sewer Fund | 145,000 | - | - | - | - | 145,000 |
| Capital Projects Fund | 750,000 | - | - | - | - | 750,000 |
| Total | 1,025,000 | - | - | - | - | 1,025,000 |

Project #: 16616
Project Location: Ohio Street, 18th Street to 19th Street
Ward: 6
Description: Replace water main sevices; mill surface; construct HMA binder & surface courses.

| Funding Sources | FY23 | FY24 | FY25 | FY26 | FY27 | Total |
|------------------------|----------------|-------------|-------------|-------------|-------------|----------------|
| Motor Fuel Tax | 160,000 | - | - | - | - | 160,000 |
| Water Fund | 70,000 | - | - | - | - | 70,000 |
| Sewer Fund | - | - | - | - | - | - |
| Capital Projects Fund | - | - | - | - | - | - |
| Total | 230,000 | - | - | - | - | 230,000 |

Project #: 20623
Project Location: Adams Street, 14th to 16th Streets
Ward: 6
Description: Replace water main. Construct PCC curb & gutter. Construct storm sewer. Mill surface; construct HMA binder & surface courses

| Funding Sources | FY23 | FY24 | FY25 | FY26 | FY27 | Total |
|------------------------|----------------|-------------|-------------|-------------|-------------|----------------|
| Motor Fuel Tax | - | - | - | - | - | - |
| Water Fund | 100,000 | - | - | - | - | 100,000 |
| Sewer Fund | 200,000 | - | - | - | - | 200,000 |
| Capital Projects Fund | 500,000 | - | - | - | - | 500,000 |
| Total | 800,000 | - | - | - | - | 800,000 |

Project #: 23601
Project Location: South 5th Street - Grant Drive to Jackson
Ward: 6
Description: Replace water main. Construct PCC curb & gutter. Construct storm sewer. Mill surface; construct HMA binder & surface courses

| Funding Sources | FY23 | FY24 | FY25 | FY26 | FY27 | Total |
|------------------------|-------------|-------------|------------------|-------------|-------------|------------------|
| Motor Fuel Tax | - | - | - | - | - | - |
| Water Fund | - | - | 300,000 | - | - | 300,000 |
| Sewer Fund | - | - | 250,000 | - | - | 250,000 |
| Capital Projects Fund | - | - | 650,000 | - | - | 650,000 |
| Total | - | - | 1,200,000 | - | - | 1,200,000 |

Project #: 16615
Project Location: Mary Lane - Klondike Road to St. Charles Drive
Ward: 6
Description: Mill surface; construct HMA binder & surface courses.

| Funding Sources | FY23 | FY24 | FY25 | FY26 | FY27 | Total |
|------------------------|-------------|-------------|-------------|----------------|-------------|----------------|
| Motor Fuel Tax | - | - | - | 150,000 | - | 150,000 |
| Water Fund | - | - | - | - | - | - |
| Sewer Fund | - | - | - | - | - | - |
| Capital Projects Fund | - | - | - | - | - | - |
| Total | - | - | - | 150,000 | - | 150,000 |

Project #: 19618
Project Location: Ohio St. - 16th to 17th Streets; 17th St. Ohio to State
Ward: 6
Description: Replace watermain. Mill surface; construct HMA binder & surface courses, add curb & gutter

| Funding Sources | FY23 | FY24 | FY25 | FY26 | FY27 | Total |
|------------------------|-------------|------------------|-------------|-------------|-------------|------------------|
| Motor Fuel Tax | - | - | - | - | - | - |
| Water Fund | - | 330,000 | - | - | - | 330,000 |
| Sewer Fund | - | 200,000 | - | - | - | 200,000 |
| Capital Projects Fund | - | 570,000 | - | - | - | 570,000 |
| Total | - | 1,100,000 | - | - | - | 1,100,000 |

Project #: 22625
Project Location: Van Buren Street, 16th to 18th Streets
Ward: 6
Description: Construct PCC curb & gutter. Mill surface; construct HMA binder & surface courses

| Funding Sources | FY23 | FY24 | FY25 | FY26 | FY27 | Total |
|------------------------|-------------|-------------|-------------|-------------|----------------|----------------|
| Motor Fuel Tax | - | - | - | - | - | - |
| Water Fund | - | - | - | - | 100,000 | 100,000 |
| Sewer Fund | - | - | - | - | - | - |
| Capital Projects Fund | - | - | - | - | 500,000 | 500,000 |
| Total | - | - | - | - | 600,000 | 600,000 |

Project #: 16712
Project Location: Adams St. - 5th to 9th Streets
Ward: 7
Description: Replace water main. Construct PCC curb & gutter. Construct storm sewer. Mill surface; construct HMA binder & surface courses

| Funding Sources | FY23 | FY24 | FY25 | FY26 | FY27 | Total |
|------------------------|-------------|------------------|-------------|-------------|-------------|------------------|
| Motor Fuel Tax | - | - | - | - | - | - |
| Water Fund | - | 500,000 | - | - | - | 500,000 |
| Sewer Fund | - | 300,000 | - | - | - | 300,000 |
| Capital Projects Fund | - | 900,000 | - | - | - | 900,000 |
| Total | - | 1,700,000 | - | - | - | 1,700,000 |

Project #: 23701
Project Location: Jackson St. - 5th to 8th Streets
Ward: 7
Description: Replacement of failed sanitary sewer, pavement repairs,

| Funding Sources | FY23 | FY24 | FY25 | FY26 | FY27 | Total |
|------------------------|------------------|-------------|-------------|-------------|-------------|------------------|
| Motor Fuel Tax | - | - | - | - | - | - |
| Water Fund | 210,000 | - | - | - | - | 210,000 |
| Sewer Fund | 1,000,000 | - | - | - | - | 1,000,000 |
| Capital Projects Fund | 800,000 | - | - | - | - | 800,000 |
| Total | 2,010,000 | - | - | - | - | 2,010,000 |

Project #: 15710
Project Location: Madison St. - 8th to 12th Streets
Ward: 7
Description: Replace watermain and sewermain. Mill surface; construct HMA binder & surface courses.

| Funding Sources | FY23 | FY24 | FY25 | FY26 | FY27 | Total |
|------------------------|-------------|-------------|-------------|-------------|------------------|------------------|
| Motor Fuel Tax | - | - | - | - | - | - |
| Water Fund | - | - | - | - | 650,000 | 650,000 |
| Sewer Fund | - | - | - | - | 280,000 | 280,000 |
| Capital Projects Fund | - | - | - | - | 810,000 | 810,000 |
| Total | - | - | - | - | 1,740,000 | 1,740,000 |

Project #: 20716

Project Location: Payson Ave. - 5th to 8th Streets

Ward: 7

Description: Replace water main; remove & replace curb & gutter; remove existing sidewalks & replace with downtown streetscape design; mill street surface; and construct HMA binder & surface courses.

| Funding Sources | FY23 | FY24 | FY25 | FY26 | FY27 | Total |
|------------------------|------------------|-------------|-------------|-------------|-------------|------------------|
| Motor Fuel Tax | - | - | - | - | - | - |
| Water Fund | 1,000,000 | - | - | - | - | 1,000,000 |
| Sewer Fund | 650,000 | - | - | - | - | 650,000 |
| Capital Projects Fund | 1,500,000 | - | - | - | - | 1,500,000 |
| Total | 3,150,000 | - | - | - | - | 3,150,000 |

Project #: 23702

Project Location: South 5th St. - Adams to Jackson

Ward: 7

Description: Replace water main; rmill surface; construct HMA binder & surface courses.

| Funding Sources | FY23 | FY24 | FY25 | FY26 | FY27 | Total |
|------------------------|-------------|-------------|-------------|----------------|-------------|----------------|
| Motor Fuel Tax | - | - | - | - | - | - |
| Water Fund | - | - | - | 250,000 | - | 250,000 |
| Sewer Fund | - | - | - | - | - | - |
| Capital Projects Fund | - | - | - | 400,000 | - | 400,000 |
| Total | - | - | - | 650,000 | - | 650,000 |

Project #: 23703

Project Location: South 7th St. - York to State

Ward: 7

Description: Replace water main. Construct PCC curb & gutter. Construct storm sewer. Mill surface; construct HMA binder & surface courses

| Funding Sources | FY23 | FY24 | FY25 | FY26 | FY27 | Total |
|------------------------|-------------|-------------|----------------|-------------|-------------|----------------|
| Motor Fuel Tax | - | - | - | - | - | - |
| Water Fund | - | - | 200,000 | - | - | 200,000 |
| Sewer Fund | - | - | 250,000 | - | - | 250,000 |
| Capital Projects Fund | - | - | 350,000 | - | - | 350,000 |
| Total | - | - | 800,000 | - | - | 800,000 |

Project #: 15512
Project Location: 36th & Harrison
Ward: 5 (Community)
Description: Extend sanitary trunk sewer to Harrison Court area to permit additional development in southeast corner of Quincy

| Funding Sources | FY23 | FY24 | FY25 | FY26 | FY27 | Total |
|------------------------|-------------|-------------|-------------|-------------|----------------|----------------|
| Motor Fuel Tax | - | - | - | - | - | - |
| Water Fund | - | - | - | - | - | - |
| Sewer Fund | - | - | - | - | 300,000 | 300,000 |
| Federal Funds | - | - | - | - | - | - |
| Capital Projects Fund | - | - | - | - | - | - |
| Total | - | - | - | - | 300,000 | 300,000 |

Project #: 15709
Project Location: Sixth St. - Hampshire to Vermont Streets
Ward: 7 (Community)
Description: Streetscape reconstruction, sanitary & storm sewers; replace water main; remove and replace sidewalk, curb & gutter; mill surface; construct HMA binder & surface courses.

| Funding Sources | FY23 | FY24 | FY25 | FY26 | FY27 | Total |
|-------------------------|-------------|------------------|-------------|-------------|-------------|------------------|
| Motor Fuel Tax | - | - | - | - | - | - |
| Water Fund | - | 400,000 | - | - | - | 400,000 |
| Sewer Fund | - | 400,000 | - | - | - | 400,000 |
| IL Main St Grant (not a | - | 2,400,000 | - | - | - | 2,400,000 |
| TIF | - | 1,070,000 | - | - | - | 1,070,000 |
| Total | - | 4,270,000 | - | - | - | 4,270,000 |

Project #: 16007
Project Location: Jefferson Street, 12th Street to 15th Street
Ward: 6 (Community)
Description: Replace manholes & catchbasins. Line sewer mains. Mill surface; construct HMA binder & surface courses.

| Funding Sources | FY23 | FY24 | FY25 | FY26 | FY27 | Total |
|------------------------|-------------|-------------|----------------|-------------|-------------|----------------|
| Motor Fuel Tax | - | - | - | - | - | - |
| Water Fund | - | - | - | - | - | - |
| Sewer Fund | - | - | 600,000 | - | - | 600,000 |
| Federal Funds | - | - | - | - | - | - |
| Capital Projects Fund | - | - | 300,000 | - | - | 300,000 |
| Total | - | - | 900,000 | - | - | 900,000 |

Project #: 16006
Project Location: Hampshire Street, 8th Street to 10th Street
Ward: 7 (Community)
Description: Replace watermain. Remove and replace curb & gutter; mill surface; construct HMA binder & surface courses.

| Funding Sources | FY23 | FY24 | FY25 | FY26 | FY27 | Total |
|------------------------|-------------|------------------|-------------|-------------|-------------|------------------|
| Motor Fuel Tax | - | 360,000 | - | - | - | 360,000 |
| Water Fund | - | 470,000 | - | - | - | 470,000 |
| Sewer Fund | - | 450,000 | - | - | - | 450,000 |
| Federal Funds | - | 1,440,000 | - | - | - | 1,440,000 |
| Capital Projects Fund | - | - | - | - | - | - |
| Total | - | 2,720,000 | - | - | - | 2,720,000 |

Project #: 23001
Project Location: Harrison Street Bridge over Curtis Creek
Ward: 5 (Community)
Description: Replacement of the existing bridge over Curtis Creek. Sidewalk and street improvements

| Funding Sources | FY23 | FY24 | FY25 | FY26 | FY27 | Total |
|------------------------|-------------|-------------|----------------|-------------|-------------|----------------|
| Motor Fuel Tax | - | - | 900,000 | - | - | 900,000 |
| Water Fund | - | - | - | - | - | - |
| Sewer Fund | - | - | - | - | - | - |
| Federal Funds | - | - | - | - | - | - |
| Capital Projects Fund | - | - | - | - | - | - |
| Total | - | - | 900,000 | - | - | 900,000 |

Project #: 23002
Project Location: North 18th Bridge over Cedar Creek
Ward: 1/3 (Community)
Description: Bridge Maintenance: Deck Patching, joint replacement, bearing pad replacement.

| Funding Sources | FY23 | FY24 | FY25 | FY26 | FY27 | Total |
|------------------------|-------------|-------------|-------------|----------------|-------------|----------------|
| Motor Fuel Tax | - | - | - | 400,000 | - | 400,000 |
| Water Fund | - | - | - | - | - | - |
| Sewer Fund | - | - | - | - | - | - |
| Federal Funds | - | - | - | - | - | - |
| Capital Projects Fund | - | - | - | - | - | - |
| Total | - | - | - | 400,000 | - | 400,000 |

Project #: 23003
Project Location: North 2nd - Vermont to Hampshire
Ward: 7 (Community)
Description: Pavement replacement, curb & gutter, storm sewer, drainage improvements. Pavement patching.

| Funding Sources | FY23 | FY24 | FY25 | FY26 | FY27 | Total |
|------------------------|----------------|-------------|-------------|-------------|-------------|----------------|
| Motor Fuel Tax | - | - | - | - | - | - |
| Water Fund | - | - | - | - | - | - |
| Sewer Fund | 260,000 | - | - | - | - | 260,000 |
| Federal Funds | - | - | - | - | - | - |
| Capital Projects Fund | 360,000 | - | - | - | - | 360,000 |
| Total | 620,000 | - | - | - | - | 620,000 |

Project #: 23004
Project Location: 7th & Jersey Bus Transfer Station
Ward: 7 (Community)
Description: Reconstruction of Parking Lot A to include an off-street bus loading area.

| Funding Sources | FY23 | FY24 | FY25 | FY26 | FY27 | Total |
|------------------------|-------------|-------------|------------------|-------------|-------------|------------------|
| Motor Fuel Tax | - | - | - | - | - | - |
| Water Fund | - | - | - | - | - | - |
| Sewer Fund | - | - | - | - | - | - |
| IL Transit Build Funds | - | - | 1,249,440 | - | - | 1,249,440 |
| Capital Projects Fund | - | - | - | - | - | - |
| Total | - | - | 1,249,440 | - | - | 1,249,440 |

Project #: 23005
Project Location: South 18th St. - Harrison to State
Ward: 6 (Community)
Description: Mill & Resurface, water service rplacement, pavement patching, ADA Improvements

| Funding Sources | FY23 | FY24 | FY25 | FY26 | FY27 | Total |
|------------------------|-------------|-------------|-------------|-------------|------------------|------------------|
| Motor Fuel Tax | - | - | - | - | 200,000 | 200,000 |
| Water Fund | - | - | - | - | 300,000 | 300,000 |
| Sewer Fund | - | - | - | - | - | - |
| Federal Funds | - | - | - | - | 800,000 | 800,000 |
| Capital Projects Fund | - | - | - | - | - | - |
| Total | - | - | - | - | 1,300,000 | 1,300,000 |