



# CITY OF QUINCY

Department of Utilities & Engineering

## AGENDA

### Utilities Committee Meeting

Thursday, March 3, 2022 - 4:00 p.m.

City Hall Conference Room #235

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1. Approval of Minutes
2. Public Comment (3 minute limit)
3. Old Business
4. Utility Fund Financial Update
  - Fiscal Year 23 Budget
5. New Business
  - Water Fund*
    - Water Meter Purchases
    - Late Additions - Water
  - Sewer Fund*
    - WWTP Report
    - CSO Phase II Engineering Services
    - CSO Phase II Loan
    - Late Additions - Sewer
6. Adjournment



## Utilities Committee Meeting Minutes February 3, 2022

The monthly meeting of the Utilities Committee was held at 4:00 p.m. on Thursday, February 3, 2022, in the Engineering Department Conference Room. Members present were Alderman Dave Bauer, Alderman John Mast, and Dan Cook. Director of Utilities & Engineering Jeffrey Conte, Assistant Corporation Counsel Bruce Alford, Trampas Price, and Theresa Alford were also present. The meeting was called to order at 4:00 p.m.

### **Approval of Minutes**

Dan Cook, seconded by moved Alderman Mast, moved that the minutes from the January 6, 2022, meeting be approved as distributed.

### **Public Comment**

No one was present for comment.

### **Old Business**

Water Fund

#### *Lead Service Lines*

Conte showed a demo video of a Kobus Pipe Puller machine to the Committee. The equipment can be used to pull lead service line pipe from buildings and feeds in new pipe. The machine eliminates the need for lawn restoration and reduces the risk of damaging underground utilities. The approximate cost for this type of machine is \$45,000.

### **Utility Fund Financials**

Revenues continue to increase. Expenses remain under budget. The Water Fund reserve balance is \$4.8 million and the Sewer Fund reserve balance is \$5.2 million.

### **New Business**

Water Fund

#### *Water Meter Purchases*

An invoice has been received from Midwest Meter of Edinburg, IL in the amount of \$14,484.75 for the purchase of an 8" compound meter to replace an aging meter at a local industry.

Action: Send to City Council for approval with Committee recommendation.

Motion: Mast

Second: Cook

Motion Carried

### *Construction Engineering Services*

The City received an invoice from Klingner and Associates in the amount of \$18,314.18 for construction engineering services for the WTP Filter Rehabilitation Project. The project is expected to be finished in approximately four weeks.

Action: Send to City Council for approval with Committee recommendation.

Motion: Mast

Second: Cook

Motion Carried

### *2022 Julie Assessment Invoice*

The City has received its annual assessment for the transmission of JULIE notifications. The 2022 assessment fee is \$7,802.46 and is based on the number of transmissions sent/received during the 2021 calendar year.

Action: Send to City Council for approval with Committee recommendation.

Motion: Mast

Second: Cook

Motion Carried

### *Boiler & Machinery Insurance Renewal*

The City has received notification from its insurance broker, Willis Towers Watson Midwest, Incorporated of Chicago, that the 2022 annual premium for the All- Risk Property Insurance Policy will be \$272,671. The property value for the policy is \$110 million. Conte is hopeful that the policy will generate more interest next year with the addition of the Airport solar panels and the WTP pump station relocation. The Committee requests that an RFP be issued prior to the policy renewal.

Action: Send to City Council for approval with Committee recommendation.

Motion: Cook

Second: Bauer

Present: Mast

Motion Carried

### *Sewer Fund*

#### *Waste Water Treatment Plant Report*

Trampas Price was in attendance to present the monthly report. There were not any permit violations during the month of December. Staff has begun monitoring Phosphate levels as the NPDES permit will require the City to maintain an annual phosphate level of 1.0. Data gathered to date is encouraging and chemical treatment may not be required.

#### *WWTP Pump Repair*

The Department required the purchase of two 4" pumps to replace failed pumps at the 42<sup>nd</sup> Street lift station. The pumps have been received and an invoice has been received from Hydro-Kinetics in the amount of \$11,482.64 for the purchase of the pumps.

Action: Send to City Council for approval with Committee recommendation.

Motion: Mast

Second: Cook

Motion Carried

#### *Collapsed Sewer Bid Results*

The City recently advertised for bids for the 2022 Collapsed Sewer Replacement Project that includes the replacement of collapsed sewer at Cedar and Bonansinga Drive and in the alley between Maine and Jersey, 5<sup>th</sup> to 6<sup>th</sup> Streets. Two bids were

received and the low bid is from Laverdiere Construction in the amount of \$272,492.

Action: Send low bid to City Council for approval with Committee recommendation.

Motion: Mast

Second: Cook

Motion Carried

#### *Late Additions*

The City's contracted sludge hauler has given notice that they will not be able to provide service for the remainder of the contract period because of increased trucking costs. The second lowest bidder does not have the experience required to meet the needs of the City. Staff is working on an alternate plan in case sludge removal is needed before bids are received and a new contract is in place.

#### **Adjournment**

With no other items to discuss, the meeting was adjourned on a motion by Alderman Mast, seconded by Cook.

Respectfully submitted,

Jeffrey Conte, P.E.  
Director of Utilities & Engineering  
February 7, 2022