

# Council Meeting for January 24, 2022



**CITY COUNCIL AGENDA**

**January 24, 2022**

**Final Agenda**

**7:00 P.M.**

**Note: All items presented are subject to final action.**

**PUBLIC FORUM**

**PETITION**

By Quincy Firefighters Local 63 requesting to hold a raffle and have the bond requirement waived from now until 1/24/2023. The City Clerk recommends approval of the permit.

**MAYORS APPOINTMENTS**

Ald. Greg Fletcher, Ald. Parker Freiburg, Ald. Jack Holtschlag, Jeff Mays, Linda Moore, John Johannes to the Small Rental Rehabilitation Program

**ORDINANCES**

**Adoption of an Ordinance entitled:**

**Ward  
4**

An Ordinance Granting A Special Use Permit For A Planned Development (2634-2638 Broadway, specifically at 2636 Broadway, Suite 2).

An Ordinance Amending The 2021-2022 Fiscal Year Budget.

**First presentation of an Ordinance entitled:**

An Ordinance Amending Title XI (Business Regulations) Of The Municipal Code Of The City Of Quincy Of 2015. (Repealing massage therapist ordinance.)

**REPORT OF FINANCE**

**EXECUTIVE SESSION**

**Executive/Closed Session pursuant to the Open Meetings Act 5ILCS 120/2 (c) (11)  
Pending or Imminent Litigation and 5 ILCS 120/2 (c)(2)  
Collective Bargaining Negotiations**

**ORDINANCE NO.**

**AN ORDINANCE GRANTING A  
SPECIAL USE PERMIT FOR A PLANNED DEVELOPMENT**

**WHEREAS**, Houndstooth Holdings, LLC did previously file a request for Approval of Conceptual Plan, Preliminary Plat and Final Plat with the City of Quincy, all in accordance with the Ordinances as provided; and,

**WHEREAS**, said Conceptual Plan and Preliminary and Final Plat have been approved by the City of Quincy, all in accordance with the Ordinances as provided; and,

**WHEREAS**, all requirements of Chapter 162 (Zoning Regulations) of the Municipal Code of the City of Quincy of 2015 have otherwise been complied with.

**NOW, THEREFORE**, pursuant to Chapter 162 of the Municipal Code of the City of Quincy of 2015, be it ordained by the Mayor and City Council for the City of Quincy, Adams County, Illinois, that a Special Permit for a Planned Development be and hereby is issued as follows:

**SECTION 1. Legal Description:**                    **P.I.N.:** 23-1-2214-000-00

Parts of Block One (1) in Madison Place Addition to the City of Quincy, Adams County, Illinois, described as follows: The East 19 feet of Lot Three (3), except the North 5 feet thereof; Lot Four, except the North 5 feet thereof; Lot Five (5), except the North 5 feet of the West 26 feet thereof and further excepting the North 7 feet of the East 47 feet thereof.

**SECTION 2. Uses:** To obtain a liquor license as a means to operate multiple video gaming terminals at 2634-2638 Broadway, specifically at 2636 Broadway, Suite 2.

**SECTION 3: Conditions:**            **None**

ADOPTED:

CITY CLERK

APPROVED:

MAYOR

Officially published in pamphlet form this            day of            , 2022.



# CITY OF QUINCY

*Comptroller's Office*

Sheri L. Ray  
Comptroller

CITY HALL – 730 MAINE STREET  
Quincy, Illinois 62301-4056  
217-228-4517

## MEMORANDUM

TO: Mayor and City Council  
FROM: Sheri Ray  
DATE: January 19, 2022  
SUBJECT: Supplemental Budget Ordinance

Please find attached an Amended Exhibit B to replace the original Exhibit A for the Supplemental Budget Amendment Ordinance that is up for final reading on the agenda for the January 24, 2022 Council Meeting.

The purpose of the Supplemental Budget Ordinance is to increase the General Fund budget for excess revenues and to appropriate this excess and unbudgeted fund balance. The spending was based on the priority ranking determined at the January 3, 2022 Meeting of the Whole presentation.

Since the January PPRT revenues came in much higher than our projection, we needed to amend the Supplemental Ordinance amounts to allow for PPRT pass-through to the Pension funds and the Library. We are estimating PPRT to be an additional \$2.2 million above current budget.

Original supplemental PPRT excess	\$1,608,000
Revised supplemental PPRT excess	<u>\$2,200,000</u>
Net increase to supplemental PPRT	\$ 592,000

This additional is allocated as such:

Fire Pension	\$79,446
Police Pension	\$55,175
Library	\$64,936
OPEB Trust	\$250,000
ARFF Truck Equip	<u>\$158,000</u>
Net expense increase	\$607,557

CC: Lonnie Dunn, Corporation Counsel  
City Clerk Laura Oakman  
Jeff Mays, Director of Admin Services

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE AMENDING THE 2021-2022 FISCAL YEAR BUDGET

WHEREAS, the City Council of the City of Quincy, Adams County, Illinois, hereinbefore adopted Ordinance No. 21-21, an annual budget for general corporate and special corporate purposes for the City of Quincy for the fiscal year beginning May 1, 2021 and ending April 30, 2022; and

WHEREAS, the City Council has determined that expenditures, as set forth in said ordinance for certain operations, acquisitions, and projects within and for the various departments of the City will exceed the amounts provided in said ordinance and which expenditure will increase the total annual budget; and,

WHEREAS, there exists certain revenues, not included in the annual budget, which are available for expenditure by the City; and,

WHEREAS, Section 43.18 (Annual budget-Council transfers, revisions, or amendments) of the Quincy City Code reserved to the City Council the authority to amend the annual budget to increase the budget (upon a two-thirds vote of the Council) provided funds are available for said increase; and,

WHEREAS, there are General Fund revenue sources exceeding budget and General Fund unbudgeted fund balances available to appropriate for necessary uses and;

WHEREAS, these funds have been prioritized to allocate towards one-time expenditures totaling \$9,614,376; and,

WHEREAS, there have been some realignment of staffing requiring salaries to be decreased in some line items and increased in other;

WHEREAS, the City is a home rule unit of local government under the Constitution of the State of Illinois, Article VII, Section 6 and this ordinance is adopted pursuant to said authority and the authority of Section 43.18 of the Quincy City Code.

**NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF QUINCY, ADAMS COUNTY, ILLINOIS,** as follows:

1. That the annual operating budget set forth in Ordinance No. 20-13 of the City of Quincy, be and is hereby amended by authorizing the increase/decrease in revenues and expenditure as follows:
2. See attached "Exhibit B - Supplemental Detail Proposed 1-18-2022" that includes all line items to be increased/decreased by this budget amendment.
3. That this Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form in accordance with law.

ADOPTED \_\_\_\_\_

\_\_\_\_\_  
City Clerk

APPROVED \_\_\_\_\_

\_\_\_\_\_  
Mayor

Officially published in pamphlet form this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

Exhibit B - Proposed 1-18-2022  
Supplemental Budget Ordinance

Account	Current Budget	Amount	Proposed New Budget	
<b><u>General Fund Additional Revenues/Unbudgeted fund balance</u></b>				
Unbudgeted Fund Balance		5,900,000		
Sales Tax	001-0000-314-02-03	11,018,173	750,000	11,768,173
Income Tax	001-0000-314-02-01	4,884,200	470,000	5,354,200
Home Rule Sales Tax	001-0000-314-01-01	9,855,476	1,000,000	10,855,476
PPRT Tax revenue	001-0000-314-02-02	4,271,506	2,200,000	6,471,506
<b>Total Available for Appropriation</b>			<b>10,320,000</b>	
<b><u>General Fund Expenses</u></b>				
Move to Restricted Cash for Pensions			1,471,053	
Police Pension	001-2112-402-23-05	3,692,134	712,814	4,404,948 <small>100% FYE22</small>
Fire Pension	001-2212-402-23-06	4,150,587	671,413	4,822,000 <small>100% FYE22</small>
Transfer to Library	001-1803-407.62-91	1,855,465	241,318	2,096,783
Transfer to Capital Projects	001-1801-491-62-15	2,347,009	5,783,997	8,131,006
Police Tactical vests	001-2112-402-47-02	<i>Safety Eqp</i> 22,000	13,800	35,800
Police Tactical Drone	001-2112-402-52-05	<i>Cap M&amp;E</i> -	12,555	12,555
Police Ammunition	001-2112-402.45-03	<i>Eqp Cnsmbl</i> 29,857	9,900	39,757
Police Firearms equip	001-2112-402-46-11	<i>Supplies</i> -	3,404	3,404
Fire Thermal Cameras	001-2212-402-52-05	-	27,000	27,000
Small Rental Rehab SRRP	001-1801-491.62-90	<i>Trnsfr to fund 203</i> -	1,000,000	1,000,000
OPEB Trust	001-1801-491.xx-xx		250,000	250,000
<b>Total Appropriated Expenses</b>			<b>10,197,254</b>	
<b><u>Capital Projects Fund</u></b>				
Revenue: Trnsf from GF	301-0000-391-01-01	2,347,009	5,783,997	8,131,006
<b><u>Capital Projects Fund Additional Expenses</u></b>				
City Hall - Bldg Reno	301-1403-401.52-02	-	3,000,000	3,000,000
Police Cars	301-2112-402-52-06	-	183,040	183,040
Library Windows	301-1802-407-62-91	-	42,636	42,636
IT Network storage	301-1901-401.52-04	-	175,000	175,000
Patch Truck	301-3152-403-53-08		225,321	225,321
Ward 1	301-3152-403.54-01	96,010	285,000	381,010
Ward 2	301-3152-403.54-02	134,943	285,000	419,943
Ward 3	301-3152-403.54-03	93,717	285,000	378,717
Ward 4	301-3152-403.54-04	83,948	285,000	368,948
Ward 5	301-3152-403.54-05	167,447	285,000	452,447
Ward 6	301-3152-403.54-06	110,032	285,000	395,032
Ward 7	301-3152-403.54-07	178,062	285,000	463,062
Transfer to Airport	301-1801-491.62-30	180,000	158,000	338,000
		864,159	5,778,997	6,643,156
<b><u>Housing Resource Fund</u></b>				
Rev: Transfer from GF	203-0000-391-01-01	-	1,000,000	1,000,000
Exp: Rental Rehab Loans	203-6313-408-63.05	-	250,000	250,000

Exhibit B - Proposed 1-18-2022  
Supplemental Budget Ordinance

**Realign Salaries/Benefits**

Decrease IT Director	001-1901-401-11-01	Wage	(71,000)	
	001-1901-401-11-17	Sick BB	(6,500)	
	001-1901-401-11-18	Vac BB	(5,000)	
	001-1901-401-21-01	Health	(22,000)	
	001-1901-401-22-01	SS	(6,400)	
	001-1901-401-22-02	Med	(1,500)	
	001-1901-401-23-01	IMRF	(9,000)	<u>(121,400)</u>
Increase Fire Admin Asst	001-2211-401-11-01	Wage	17,500	
	001-2211-401-11-04	Holiday	1,000	
	001-2211-401-11-15	Vacation	700	
	001-2211-401-22-01	SS	1,200	
	001-2211-401-22-02	Med	300	
	001-2211-401-23-01	IMRF	1,800	<u>22,500</u>
Increase Compt/Tyler	001-1501-401-11-01	Wage	10,000	
	001-1501-401-22-01	SS	600	
	001-1501-401-22-02	Med	150	
	001-1501-401-23-01	IMRF	1,000	<u>11,750</u>
Increase HR Admin Asst	611-3810-401-11-01	Wages	10,000	
	611-3810-401-11-15	Vacation	350	
	611-3810-401-21-01	Health	18,800	
	611-3810-401-22-01	SS	550	
	611-3810-401-22-02	Med	150	
	611-3810-401-23-01	IMRF	850	<u>30,700</u>
Decrease Utilities Admin	501-3310-411-11-01	Wages	(43,500)	
	501-3310-411-11-04	Holiday	(2,500)	
	501-3310-411-11-15	Vacation	(1,800)	
	501-3310-411-21-01	Health	(12,200)	
	501-3310-411-22-01	SS	(2,900)	
	501-3310-411-22-02	Med	(700)	
	501-3310-411-23-01	IMRF	(4,600)	<u>(68,200)</u>
Increase Engineering	001-3712-404-11-01	Wages	43,500	
	001-3712-404-11-04	Holiday	2,500	
	001-3712-404-11-15	Vacation	1,800	
	001-3712-404-21-01	Health	12,200	
	001-3712-404-22-01	SS	2,900	
	001-3712-404-22-02	Med	700	
	001-3712-404-23-01	IMRF	4,600	<u>68,200</u>
<b>Overall Salaries Net Impact</b>			<u><u>(56,450)</u></u>	

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE AMENDING TITLE XI (BUSINESS REGULATIONS)  
OF THE MUNICIPAL CODE OF THE CITY OF QUINCY OF 2015.**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF QUINCY, IN ADAMS COUNTY, ILLINOIS, AS FOLLOWS:

Section 1. That Section Title XI of the Municipal Code of the City of Quincy of 2015 be and hereby is amended by deleting and repealing Chapter 130 of Title XI in its entirety.

Section 2. All ordinances and parts of ordinances in conflict with the provisions of this ordinance shall be and the same are, to the extent of such conflict, hereby repealed.

Section 3. This Ordinance shall be in full force and effect from and after its passage, approval and publication as provided by law.

ADOPTED: \_\_\_\_\_

\_\_\_\_\_  
CITY CLERK

APPROVED: \_\_\_\_\_

\_\_\_\_\_  
MAYOR

Officially published in pamphlet form this \_\_\_\_\_ day of \_\_\_\_\_, 2022.



# THE CITY COUNCIL

## OFFICIAL PROCEEDINGS

### REGULAR MEETING

Quincy, Illinois, January 18, 2022

Monday, January 17th, being a holiday, the regular meeting of the City Council was held this day at 7:00 p.m. with Mayor Michael A. Troup absent, the meeting was called to order by the City Clerk.

The following members were physically present:

Ald. Fletcher, Entrup, Bergman, Bauer, Mays, Freiburg, Farha, Sassen, Mast, Reis, Averkamp, Uzelac, Holtschlag. 13.

Absent: Ald. Rein. 1.

#### **ALD. FARHA ELECTED TEMPORARY CHAIRMAN**

Ald. Uzelac nominated Ald. Farha for Temporary Chairman. Motion carried.

There being no further nominations, Ald. Uzelac moved the nominations be closed. Motion carried.

Ald. Sassen moved Ald. Farha be declared elected Temporary Chairman. Motion carried.

Ald. Farha took the chair and presided over the meeting.

Ald. Mast moved the absent Alderman be excused from this meeting. Motion carried.

The minutes of the regular meeting of the City Council held January 10, 2022, were approved as printed on a motion of Ald. Entrup. Motion carried.

Legal Counsel: Assistant Corporation Counsel Bruce Alford.

**The City Clerk presented and read the following:**

#### **PUBLIC FORUM**

Jason Priest spoke to the council.

#### **PETITION**

By Quincy Medical Group Foundation Cancer Crush requesting permission to conduct a raffle and have the bond requirement waived from now through 04/15/22. The City Clerk recommends approval of the permit.

Ald. Holtschlag moved the prayer of the petition be granted. Motion carried.

#### **SALES TAX REPORTS**

The report of the Illinois Department of Revenue showing sales tax collected for the month of September, 2021, in the amount of \$984,939.47 and for the month of October, 2021, in the amount of \$999,567.43 were ordered received and filed on a motion of Ald. Uzelac. Motion carried.

#### **HOME RULE SALES TAX REPORTS**

The report of the city's 1-1/2% home rule sales tax collected for the month of September, 2021, in the amount of \$927,337.27 and for the month of October, 2021, in the amount of \$957,631.22 were ordered received and filed on a motion of Ald. Uzelac. Motion carried.

#### **MAYOR'S APPOINTMENTS**

By Mayor Michael A. Troup making the appointments of Dr. Tim Jacobs to the Police Pension Fund Board of Trustees for a two-year term and Ed Holthaus to the Quincy Tree Commission for a three-year term.

Ald. Sassen moved the appointments be confirmed. Motion carried.

#### **PROCLAMATION**

By Mayor Michael A. Troup proclaiming January 18th through January 25, 2022, as "Sanctity of Human Life Week."

Ald. Sassen moved the proclamation be received and filed. Motion carried.

#### **RESOLUTION**

WHEREAS, the City of Quincy health insurance plan transferred from a one card Blue Cross Blue Shield plan to a two card Blue Cross Blue Shield plan plus Secondary Reinsured HRA as of January 1st, 2022; and,

WHEREAS, the transferring of plan adjudication processes does not affect the final experienced deductible amount, out-of-pocket limits, and covered services; and,

WHEREAS, all deductible and out-of-pocket incurred since May 1, 2021, to December 31, 2021, carries over to this new plan deductible/OOP structure through April 30, 2022, and participant deductible/OOP will not reset until May 1, 2022; and,

WHEREAS, the same Blue Cross Blue Shield provider network is in place; and,

WHEREAS, the same May 1, 2021, payroll deduction remains until further notice.

NOW THEREFORE BE IT RESOLVED, that the HR Manager recommends Council approval of the transfer from the single Blue Cross Blue Shield plan to the primary and secondary HRA benefit plan that results in the same benefits, coverage, and cost to the employee.

WHEREAS, the City of Quincy dental insurance plan transferred from a Blue Cross Blue Shield plan to a MetLife dental plan as of January 1st, 2022; and

WHEREAS, the new MetLife dental plan replicates the annual benefit caps, deductible amount, out-of-pocket limits, and covered services; and,

WHEREAS, all employees benefit from an immediate January 1, 2022, reset of the per person \$1,200 annual benefit and lifetime ortho benefit caps. The plan will not carry over any prior use history with the exception of Orthodontic Benefits, which carry over and integrate the prior lifetime usage per person; and,

WHEREAS, the same May 1, 2021, payroll deduction remains until further notice.

NOW THEREFORE BE IT RESOLVED, that the HR Manager recommends Council approval of the transfer from the Blue Cross Blue Shield dental plan to the MetLife dental plan that results in the same benefits, coverage, and cost to the employee.

WHEREAS, the City of Quincy partnership with Quincy Medical Group (QMG) Employee Clinic was restructured January 1st, 2022, to integrate the same Employee Clinic Benefits into the Secondary Reinsured HRA; and,

WHEREAS, the same original 100% covered services will remain the same with no charge for employees and their dependents who are covered on our Blue Cross Blue Shield health insurance, but all charges will be submitted to BCBS and the secondary HRA to achieve the 100% coverage; and,

WHEREAS, QMG has cooperated in adjusting the pricing and method of billing to create a certainty savings for the City by fully integrating with the secondary HRA benefit to produce immediate and lasting savings compared to the prior contract; and,

WHEREAS, the same process of determining the events and providers that are covered at 100% at QMG will remain the same; and,

WHEREAS, the same May 1, 2021, payroll deduction remains until further notice.

NOW THEREFORE BE IT RESOLVED, that the HR Manager recommends Council approval of the restructure of the QMG Employee Clinic to be included under the reinsured HRA plan to eliminate redundant expenses and the prior independent contract discontinued and replaced by this new integrated structure.

Ald. Sassen moved for the adoption of the resolutions, seconded by Ald. Holtschlag, and on a roll call the following vote resulted: Yeas: Ald. Mays, Freiburg, Farha, Sassen, Mast, Awerkamp, Uzelac, Holtschlag, Fletcher, Entrup, Bauer. 11. Present: Ald. Reis, Bergman. 2. Absent: Ald. Rein. 1. Motion carried.

### RESOLUTION

WHEREAS, the City of Quincy and Adams County applied for the Justice Authority Grant (JAG) in a combined effort and must share the award; and

WHEREAS, the JAG grant totals \$15,169.52 and each agency to split the amount evenly; and

WHEREAS, the Quincy Police Department and the Adams County Sheriff's Department jointly agreed that the Quincy Police Department will act as administrator of the JAG grant; now

THEREFORE BE IT RESOLVED, the Chief of Police recommends to the Mayor and City Council that the Police Department be granted authority to transfer one-half of the JAG grant funds (\$7,585.00) to Adams County.

Robert Copley  
Chief of Police

Ald. Sassen moved for the adoption of the resolution, seconded by Ald. Reis, and on a roll call each of the 13 Aldermen voted yea, with 1 absent. Motion carried.

## RESOLUTION

WHEREAS, the City of Quincy contracts with an actuary to provide the fiscal year end actuarial valuations of the Fire Pension Fund and Police Pension Fund each year; and,

WHEREAS, the actuarial valuations provided by the actuary are used to establish the funding requirements for each of the pension funds and essential to the preparation of the tax levy for the upcoming year; and,

WHEREAS, the actuarial valuation scope includes providing the GASB 67 & GASB 68 disclosures required for the City's annual financial statements; and,

WHEREAS, the Finance Committee recommended quotes for this professional service and the following quotes were received:

<u>Company</u>	<u>FYE 2022</u>	<u>FYE 2023</u>	<u>FYE 2024</u>	<u>3 year TOTAL</u>
Lauterbach & Amen	11,020	11,360	11,700	34,080
Foster & Foster	11,600	12,000	12,400	36,000
Gabriel Roeder Smith	28,000	28,000	28,000	84,000

WHEREAS, Lauterbach & Amen have provided excellent service in the past and are the lowest proposal over the three-year period; and,

THEREFORE BE IT RESOLVED, the Comptroller and the Finance Committee recommend to the Mayor and City Council that the City engage Lauterbach & Amen, Naperville, IL, to provide the actuarial valuations for both the Fire and Police Pension Fund for a total three-year cost of \$34,080.

Ald. Reis moved for the adoption of the resolution, seconded by Ald. Holtschlag, and on a roll call each of the 13 Aldermen voted ye, with 1 absent. Motion carried.

## RESOLUTION

WHEREAS, the City of Quincy Purchasing Department did advertise for sealed competitive bids for office supplies for all City offices; and

WHEREAS, the bid request called for pricing for our core item list and a percentage off of catalog prices; with no exceptions; and

WHEREAS, the following sealed bids were received for 43 items:

\*Office Essentials \$10,331.02 Offering 37% off Catalog pricing

(\*included an Extraordinary Price Adjustment Clause)

The Golden Ruler \$10,537.57 Offering 29% off Catalog pricing

WHEREAS, the Purchasing Agent has reviewed the bids received and found the bid from The Golden Ruler to be satisfactory; now

THEREFORE BE IT RESOLVED, the Purchasing Agent recommends to the Mayor and City Council that the bid from The Golden Ruler of Hannibal, MO, in the amount of \$10,537.57 with 29% off catalog pricing be accepted for a one-year contract period of February 1, 2022, through January 31, 2023.

Mary-Ann Ervin

Purchasing Agent

Ald. Bauer moved for the adoption of the resolution, seconded by Ald. Holtschlag, and on a roll call each of the 13 Aldermen voted ye, with 1 absent. Motion carried.

## RESOLUTION

WHEREAS, the City of Quincy has union contracts with various departments that require the City to provide uniforms for employees; and

WHEREAS, the City of Quincy also requires linen service for shop rags, mops, and floor mats at various locations; and

WHEREAS, the City of Quincy did advertise for sealed competitive bids for the linen and uniform rental service; and

WHEREAS, the following sealed competitive bids were received:

Aramark Uniform Services \$ 9,545.64

Cintas \$16,762.26

WHEREAS, this bid has been reviewed by the Purchasing Agent and the low bid from Aramark Uniform Services was found to be acceptable; now

THEREFORE BE IT RESOLVED, the Purchasing Agent recommends to the Mayor and City Council that the bid of Aramark Uniform Services be accepted for a two-year contract beginning February 1, 2022, and ending January 31, 2024; for an annual cost of \$9,545.64.

Mary-Ann Ervin

Purchasing Agent

Ald. Reis moved for the adoption of the resolution, seconded by Ald. Awerkamp, and on a roll call each of the 13 Aldermen voted yea, with 1 absent. Motion carried.

### RESOLUTION

WHEREAS, the Quincy Regional Airport rents approximately 400 acres of land for agricultural revenue; and  
WHEREAS, Moss Family Farms, Inc., has operated the tillable acreage located on the premises of the Quincy Regional Airport since 1992; and,

WHEREAS, the current farm lease terminates at the end of the 2021 harvest season or February 29th, 2022, whichever occurs first; and,

WHEREAS, Moss Family Farms, Inc., has demonstrated its competence in complying with FAA regulations and possesses other specialized knowledge necessary to properly maintain an agricultural operation on the premises of the Quincy Regional Airport; and,

WHEREAS, the current airfield project requires annual changes to the number of tillable acres, including creating additional tillable acreage; and,

WHEREAS, the new term of an agricultural lease is proposed to be five (5) years as outlined in the proposed Lease Agreement; and,

WHEREAS, the Aeronautics Committee and the Airport Director are requesting to waive the normal bidding requirements of Section 44.045 of the City Code of the City of Quincy; now,

THEREFORE BE IT RESOLVED, the Aeronautics Committee and the Airport Director recommend to the Mayor and City Council the authorization of the proposed ground lease with Moss Family Farms, Inc., for the farming of the agricultural acreage at Quincy Regional Airport.

Sandra Shore  
Airport Director

Ald. Bauer moved for the adoption of the resolution, seconded by Ald. Reis, and on a roll call each of the 13 Aldermen voted yea, with 1 absent. Motion carried.

### RESOLUTION

WHEREAS, the City of Quincy is the owner and operator of the Quincy Regional Airport; and,

WHEREAS, the City of Quincy has accepted and executed a grant with the FAA and the State of Illinois Department of Transportation for reconstruction of part of runway 4/22 and removal of runway 18/36; and,

WHEREAS, Crawford, Murphy, and Tilly, Inc. (CMT) was selected in accordance with state and federal procurement requirements to provide engineering and planning services for airport projects; and,

WHEREAS, the City of Quincy wishes to enter into an agreement with CMT for the letting of plans of Phase Two of the reconstruction and removal project; and,

WHEREAS, the total contract cost is not to exceed \$118,600; and,

WHEREAS, in accordance with the FAA Airport Improvement Program, this cost will be 90% funded by the United States Department

of Transportation, 5% funded by the Illinois Department of Transportation, and 5% funded by the City of Quincy; and,

WHEREAS, the cost to the City of Quincy has been budgeted in the current fiscal year; and,

WHEREAS, the City of Quincy will act as the pass through for all federal funds;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF QUINCY, IN ADAMS COUNTY, ILLINOIS, as follows:

1. The Aeronautics Committee and the Airport Director recommend that the Mayor and the City Clerk be authorized and directed to execute and attest, respectively, all agreements and other standard documents associated with the awarding of this project and proceed with the project; and,

2. The Comptroller and the Airport Director recommend to the Mayor and City Council that the Comptroller and the Airport Director be authorized to release the City share of the project; and,

3. The Comptroller and the Airport Director recommend to the Mayor and City Council that the Comptroller and the Airport Director be authorized to pay pass through funding to all vendors involved in this project.

Sandra Shore  
Airport Director

Ald. Bauer moved for the adoption of the resolution, seconded by Ald. Reis, and on a roll call the following vote resulted: Yeas: Ald. Mast, Reis, Awerkamp, Uzelac, Fletcher, Entrup, Bergman, Bauer, Mays, Freiburg, Farha, Sassen. 12. Abstain: Ald. Holtschlag. 1. Absent: Ald. Rein. 1. Motion carried.

**RESOLUTION**

WHEREAS, the City of Quincy is the owner and operator of the Quincy Regional Airport; and,  
WHEREAS, as part of the Rebuild Illinois Program, the State of Illinois Department of Transportation awarded the City of Quincy funds to construct a general aviation apron and roadway for a new corporate hangar in the enterprise zone at Quincy Regional Airport; and,

WHEREAS, Crawford, Murphy, and Tilly, Inc. (CMT) was selected in accordance with state procurement requirements to provide engineering and planning services for airport projects; and,

WHEREAS, the City of Quincy wishes to enter into an agreement with CMT for engineering services of said construction project; and,

WHEREAS, the total contract cost is not to exceed \$310,600; and,

WHEREAS, this project is to be 90% funded by the State of Illinois, and 10% by the City of Quincy; and

WHEREAS, the City share of \$31,060.00 is included in the current fiscal year budget; and

WHEREAS, the City of Quincy will act as the pass through for all the state funds; and,

WHEREAS, invoices for this project will be sent to the City at various times for work completed and the invoices need to be paid in a timely manner to the appropriate vendors;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF QUINCY, IN ADAMS COUNTY, ILLINOIS, as follows:

1. The Aeronautics Committee and the Airport Director recommend that the Mayor and the City Clerk be authorized and directed to execute and attest, respectively, all agreements and other standard documents associated with the awarding of this project and proceed with the project; and,
2. The Comptroller and the Airport Director recommend to the Mayor and City Council that the Comptroller and the Airport Director be authorized to release the City share of the project; and,
3. The Comptroller and the Airport Director recommend to the Mayor and City Council that the Comptroller and the Airport Director be authorized to pay pass through funding to all vendors involved in this project.

Sandra Shore  
Airport Director

Ald. Bauer moved for the adoption of the resolution, seconded by Ald. Reis, and on a roll call the following vote resulted: Yeas: Ald. Fletcher, Entrup, Bergman, Bauer, Mays, Freiburg, Farha, Sassen, Mast, Reis, Awerkamp, Uzelac. 12. Abstain: Ald. Holtschlag. 1. Absent: Ald. Rein. 1. Motion carried.

**ORDINANCE**

Second presentation an Ordinance entitled: An Ordinance Granting A Special Use Permit For A Planned Development (2634-2638 Broadway, specifically at 2636 Broadway, Suite 2).

**ORDINANCE**

Second presentation an Ordinance entitled: An Ordinance Amending The 2021-2022 Fiscal Year Budget.

**REPORT OF FINANCE COMMITTEE**

Quincy, Illinois, January 18, 2022

	Transfers	Expenditures	Payroll
City Hall.....		3,746.04	
Employee Assistance .....		108.00	
Building Maintenance.....		761.62	
Comptroller .....		515.29	
Legal Department .....		105.33	
Commissions.....		37.95	
IT Department.....		37,218.60	
Police Department.....		113,253.09	
Fire Department .....		162,570.87	
Public Works.....		71,864.17	
Engineering .....		26,595.09	
Tax Distribution/Subsidies .....		131,981.97	
<b>GENERAL FUND SUBTOTAL .....</b>	<b>0.00</b>	<b>548,758.02</b>	<b>0 .00</b>
Planning and Devel.....		2,778.05	
911 System.....		0.00	
911 Surcharge Fund.....		1,631.76	

Traffic Signal Fund.....		1,274.08	
Econ Dev Growth Fund.....		3,607.70	
Transit Fund.....		1,256.25	
Capital Projects Fund.....		301.25	
Special Capital Funds .....		29.35	
Sewer EPA 2019 Proj Fund.....		454,050.00	
Water Fund .....		63,441.70	
Sewer Fund .....		228,997.20	
Quincy Regional Airport Fund.....		17,108.22	
Regional Training Facility .....		321.03	
Garbage Fund.....		20,191.62	
Recycle Fund .....		136.06	
Central Garage .....		12,262.19	
Self Insurance .....		172.55	
Health Insurance Fund.....		341,367.41	
Tourism Tax Fund .....		74,123.06	
<b>BANK 01 TOTALS .....</b>	<b>0.00</b>	<b>1,771,807.50</b>	<b>0.00</b>
Motor Fuel Tax .....		1,386.43	
IHDA Grant Fund.....		17,250.00	
<b>ALL FUNDS TOTALS.....</b>	<b>0.00</b>	<b>1,790,443.93</b>	<b>0.00</b>

Michael Farha  
Jack Holtschlag  
Anthony E. Sassen  
Richie Reis  
**Finance Committee**

Ald. Reis, seconded by Ald. Sassen, moved the reports be received and vouchers be issued for the various amounts and on a roll call each of the 13 Aldermen voted yea, with 1 absent. Motion carried.

**MOTION**

Ald. Uzelac referred to Central Services a tree that needs to be trimmed at 632 S. 13th. Motion carried.

The City Council adjourned at 7:26 p.m. on a motion of Ald. Holtschlag. Motion carried.

**LAURA OAKMAN**  
City Clerk



# CITY OF QUINCY

*Comptroller's Office*

Sheri L. Ray  
Comptroller

CITY HALL – 730 MAINE STREET  
Quincy, Illinois 62301-4056  
217-228-4517

## FINANCE COMMITTEE MEETING

**MONDAY January 24, 2022**

**6:30 pm**

**City Hall Caucus Room**

### AGENDA:

- 1) Approval of Previous Meeting Minutes from December 28, 2021
- 2) Sale of Property
- 3) Other/New Business
- 4) Public Comment

### Distribution:

Finance Committee Members  
Mayor Mike Troup  
Dir of Admin Services, Jeff Mays  
Treasurer, Linda Moore  
Corporation Counsel, Lonnie Dunn  
Chuck Bevelheimer – Planning & Dev

# CITY OF QUINCY

*DEPARTMENT OF PLANNING & DEVELOPMENT*

706 Maine Street | Third Floor | Quincy, IL 62301

Office: 217-228-4515 | Fax: 217-221-2288



## MEMORANDUM

TO: Mayor Moore and City Council  
FROM: Chuck Bevelheimer  
DATE: January 6, 2022  
SUBJECT: Sale of Non Essential Real Estate  
824 Cherry, 326 Lind, 328 Lind, 535 Lind, 1122 Monroe & 633 State

On December 5<sup>th</sup>, 8<sup>th</sup>, 12<sup>th</sup> and 15<sup>th</sup> the city of Quincy advertised for sale vacant lots owned by the City. City also posted the property sales on the City's Web page. Off the 16 properties listed for sale the City received six requests to purchase. They are as follows:

Simon Holtschlag submitted a purchase proposal for property at 1122 Monroe for \$5,500. Mr. Holtschlag plans to build a single family residence within a year. The city demolished the home at a cost of \$12,800. The city has \$6,450 liens against the property.

Michael Fitzgerald submitted a purchase proposal for property at 633 State for \$1,000. Mr. Fitzgerald plans to build a single family residence within a year and half. The city has \$17,000 lien against the property for the demolition. The city has \$428 in nuisance liens against the property.

Todd Eyler submitted a purchase proposal for property at 326 and 328 Lind for \$250 each. Mr. Eyler plans to build a single family residence but cannot commit to constructing the home within a year. The city demolished both houses for \$21,000.

Todd Eyler submitted a purchase proposal for property at 535 Lind for \$1,000. Mr. Eyler plans to build a single family residence or a duplex but cannot commit to constructing the home within a year. The city demolished the home for \$25,000 had liens against the property in the amount of \$2,815. City used IHDA Abandon Property grant funds to pay for the demolition.

Todd Eyler submitted a purchase proposal for property at 824 Cherry for \$1,500. Mr. Eyler plans to build a duplex or possible 4-plex if he able to also purchase the adjoining 826 Cherry but cannot commit to constructing the duplex or 4-plex within a year. The city demolished the home for \$14,000 and had \$2000 in nuisance liens against the property.

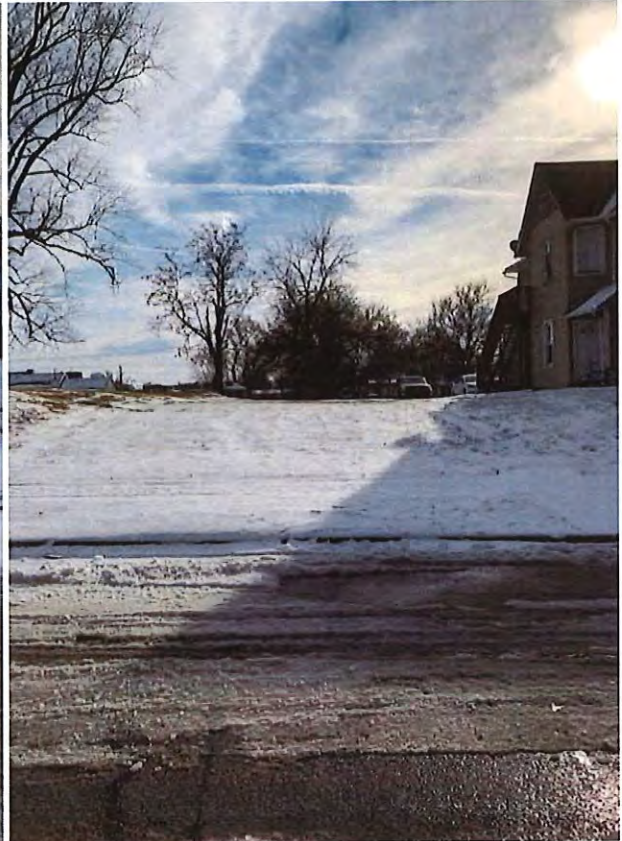
Attached are resolutions authorizing the sales. The Administration requests as a condition of sale the purchaser agree to build a home in a designated time period.

Any questions please let me know.





1122 Monroe St.



824 Cherry St.



535 Lind St



326 & 328 Lind St



633 State St.











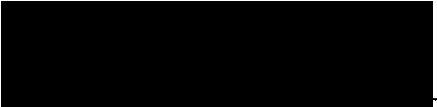
**Finance Committee Meeting  
City Hall Caucus Room  
Tuesday, December 28, 2021**

Members present: Chairman Farha, Aldermen Rein, Sassen, Holtschlag, Reis  
Others present: Jeff Mays, Linda Moore, Lonnie Dunn, Sheri Ray, Mayor Troup  
Aldermen Bauer, Entrup, Bergman, WTAD

Meeting called to order at 6:14 p.m.

- 1) Previous Meeting Minutes. The previous meeting minutes from December 6, 2021 were approved/seconded by Sassen/Rein. All in favor, motion carried.
- 2) Fire & Police Actuarial Valuation FYE 2022-2024. Sheri presented the three year proposal from Lauterbach and Amen for the tax levy actuarial valuation and the GASB 67/68 valuations. The three year proposal of \$11,020, \$11,360, and \$11,700 does reflect an approximate 11% increase over the prior fiscal year amount of \$9,900. The committee recommended the Comptroller seek other quotes for this professional service since the increase is over 10%.
- 3) Purchase Tax and Hotel/Motel Tax Rate Review Resolution. Sheri presented the resolutions to maintain the rates for the purchase tax and the hotel/motel tax. Alderman Sassen/Holtschlag made the motion/second to recommend both resolutions to Council. All in favor, motion carried.
- 4) Supplemental Budget Ordinance Action Plan. Sheri discussed the plan for appropriating the excess revenues and fund balance. An itemized list was provided to the members for consideration. Some of the items were discussed. The administration requests a Meeting of the Whole planned for next Monday, January 3, 2022 to hear departmental requests. The intent of the meeting is for alderman to hear requests and offer priorities with the spending requests. Alderman Sassen requested that the requests for vehicle replacements are specifically noted as either replacements or additions.
- 5) New business. Sheri mentioned that the Comprehensive Annual Financial Report is finalized and will be placed on the next City council agenda. The finding and the corrective action plan were also discussed.
- 6) No new business.
- 7) No public comment

Meeting adjourned at 6:38 p.m.

  
Sheri Ray, Comptroller





**MEETING OF THE FIRE & POLICE COMMISSION  
SPECIAL MEETING NOTICE**

Tuesday, January 25, 2022  
1:00 PM

A closed meeting of the Fire and Police Commission will be held Tuesday, January 25, 2022 in the Caucus Room in City Hall (730 Maine St, Quincy, IL 62301) at 1:00 p.m.

Agenda

1. Call Meeting to Order
2. Public Comment (3 minutes)
3. New Business: Commission interviews with prospective Quincy police department police officer candidates
4. Adjournment
5. EXECUTIVE SESSION: Regarding Personnel Matters, pursuant to the Open Meetings Act of 5 ILCS 120/2(c)(1).

Respectfully submitted,

Alyssa Ramsey  
Fire and Police Commission Secretary



## **Quincy Plan Commission**

Tuesday, January 25, 2022

7:00 p.m.

Quincy City Council Chambers  
Quincy City Hall (1<sup>st</sup> Floor) – 730 Maine Street

### **AGENDA**

- Call the Meeting to Order
- Approval of the minutes of the regular meeting of the Quincy Plan Commission on Wednesday, December 29, 2021
- Public Comment on Issue(s) Not Listed on the Agenda (limited to three minutes)
- Public Hearing requested by Rupp Enterprises regarding a Special Permit for Planned Development to allow for multiple uses as 2435 Maine Street, presently zoned R3 (Ward 4)
- Public Hearing requested by Mark Cassens on behalf of Dustin & Amber Becks and James & Teresa Spencer regarding a subdivision (dividing one lot into two) of property located near 6214 Old Columbus Road under the small tracts provision of the subdivision ordinance, presently zoned RU1 (Ward 3)
- Additional Business for the Commission
  - Next meeting (if necessary) will be Wednesday, February 23.
- Adjournment



**MEETING OF THE FIRE & POLICE COMMISSION  
SPECIAL MEETING NOTICE**

Wednesday, January 26, 2022  
12:00 PM

A closed meeting of the Fire and Police Commission will be held Wednesday, January 26, 2022 in the Caucus Room in City Hall (730 Maine St, Quincy, IL 62301) at 12:00 p.m.

Agenda

1. Call Meeting to Order
2. Public Comment (3 minutes)
3. Old Business: Meeting with David Penn to discuss legal matters.
4. Adjournment
5. EXECUTIVE SESSION: Regarding Personnel Matters, pursuant to the Open Meetings Act of 5 ILCS 120/2(c)(1).

Respectfully submitted,

Alyssa Ramsey  
Fire and Police Commission Secretary



**MEETING OF THE FIRE & POLICE COMMISSION  
SPECIAL MEETING NOTICE**

Wednesday, January 26, 2022  
1:00 PM

A closed meeting of the Fire and Police Commission will be held Wednesday, January 26, 2022 in the Caucus Room in City Hall (730 Maine St, Quincy, IL 62301) at 1:00 p.m.

Agenda

1. Call Meeting to Order
2. Public Comment (3 minutes)
3. New Business: Commission interviews with prospective Quincy police department police officer candidates
4. Adjournment
5. EXECUTIVE SESSION: Regarding Personnel Matters, pursuant to the Open Meetings Act of 5 ILCS 120/2(c)(1).

Respectfully submitted,

Alyssa Ramsey  
Fire and Police Commission Secretary



**MEETING OF THE FIRE & POLICE COMMISSION  
SPECIAL MEETING NOTICE**

Thursday, January 27, 2022  
1:00 PM

A closed meeting of the Fire and Police Commission will be held Thursday, January 27, 2022 in the Caucus Room in City Hall (730 Maine St, Quincy, IL 62301) at 1:00 p.m.

Agenda

1. Call Meeting to Order
2. Public Comment (3 minutes)
3. New Business: Commission interviews with prospective Quincy police department police officer candidates
4. Adjournment
5. EXECUTIVE SESSION: Regarding Personnel Matters, pursuant to the Open Meetings Act of 5 ILCS 120/2(c)(1).

Respectfully submitted,

Alyssa Ramsey  
Fire and Police Commission Secretary



**MEETING OF THE FIRE & POLICE COMMISSION  
SPECIAL MEETING NOTICE**

Friday, January 28, 2022  
1:00 PM

A closed meeting of the Fire and Police Commission will be held Friday, January 28, 2022 in the Caucus Room in City Hall (730 Maine St, Quincy, IL 62301) at 1:00 p.m.

Agenda

1. Call Meeting to Order
2. Public Comment (3 minutes)
3. New Business: Commission interviews with prospective Quincy police department police officer candidates
4. Adjournment
5. EXECUTIVE SESSION: Regarding Personnel Matters, pursuant to the Open Meetings Act of 5 ILCS 120/2(c)(1).

Respectfully submitted,

Alyssa Ramsey  
Fire and Police Commission Secretary