

# Council Meeting for January 10, 2022



**CITY COUNCIL AGENDA**

**January 10, 2022**

**Final Agenda**

**7:00 P.M.**

**Note: All items presented are subject to final action.**

**PUBLIC FORUM**

**TOWN BUSINESS**

**Registered Requests to Speak**

**Report Of The Quincy Township Supervisor  
For General Assistance For The Month Of December, 2021**

**Report Of Town Auditing Committee**

**PETITIONS**

**Ward 4** By Rupp Enterprises requesting a Special Permit for Planned Development to allow for multiple uses at 2435 Maine Street, presently zoned R3.

**Ward 3** By Mark Cassens, on behalf of Dustin & Amber Becks and James & Teresa Spencer, requesting a subdivision (dividing one lot into two) for property located near 6214 Old Columbus Road, presently zoned RU1.

**Ward 7** Application for Revocable Permit for Encroachment of City Right of Way from Lyn Schlipman, board member of Right to Life of Adams County, requesting permission to hang a banner across 5<sup>th</sup> & Maine Street in conjunction with National Right to Life Week from January 18<sup>th</sup> to January 24<sup>th</sup>. She has asked that the City of Quincy assist in the installation and removal of this banner. The Utilities and Engineering Director presents this request, subject to the condition that the City is not responsible for weather-related damage to the banner.

**FISCAL YEAR ENDING 4/30/2021 GASB 74/75 OPEB VALUATION**

**RESOLUTIONS**

HR Manager recommending approval of the restructure of the QMG Employee Clinic to be included under the reinsured HRA plan to eliminate redundant expenses and the prior independent contract discontinued and replaced by this new integrated structure.

HR Manager recommending approval of the transfer from Blue Cross Blue Shield dental plan to Metlife dental plan that results in the same benefits, coverage, and cost to the employee.

HR Manager recommending approval of the transfer from the single Blue Cross Blue Shield plan to the primary and secondary HRA benefit plan that results in the same benefits, coverage, and cost to the employee.

Utilities and Engineering Director and Central Services Committee recommending approval to appropriate \$1,010,000.00 of Motor Fuel Tax monies for asphalt resurfacing projects throughout the City of Quincy.

Utilities and Engineering Director and Central Services Committee to appropriate \$491,000.00 of Motor Fuel Tax monies for the purchase of concrete, asphalt patching, road salt and other items used for the maintenance of roads throughout the City of Quincy.

Utilities and Engineering Director and Utilities Committee recommending the invoices from Klingner and Associates of Quincy, totaling \$ 17,057.17 for inspections and construction material testing.

Utilities and Engineering Director and Utilities Committee recommending normal bidding requirements be waived and the invoice from Hydro-Kinetics Corporation of St. Louis, MO in the amount of \$11,696.15 be paid for tank drainage system pumps at the Waste Water Treatment Plant.

## **ORDINANCES**

### **Adoption of an Ordinance entitled:**

- Wards 2, 7** An Ordinance Amending Title VII (Traffic Code) Of Chapter 81 (Traffic Schedules) Of The Municipal Code Of The City Of Quincy Of 2015. (“Right Turn Only” for all southbound traffic at the intersection of 7<sup>th</sup> and Broadway).
- Ward 2** An Ordinance Amending Title VII (Traffic Code) Of Chapter 82 (No Parking Zones) Of The Municipal Code Of The City Of Quincy Of 2015. (“No Parking” on the west and east sides of North 7<sup>th</sup> Street from Broadway extending north to the alley entrances).
- Ward 3** An Ordinance Establishing The Small Rental Rehabilitation Program (SRRP).
- First presentation of an Ordinance entitled:**
- Ward 4** An Ordinance Granting A Special Use Permit For A Planned Development (2634-2638 Broadway, specifically at 2636 Broadway, Suite 2).
- An Ordinance Amending The 2021-2022 Fiscal Year Budget .

## **REPORT OF FINANCE**

### **EXECUTIVE SESSION**

**Executive/Closed Session pursuant to the Open Meetings Act 5 ILCS 120/2 (c)(8) Security Procedures and 5 ILCS 120/2 (c) (2) Collective Bargaining Negotiations**

**TOWN BOARD OF QUINCY**

**January 10. 2022**

**AGENDA**

7:00p.m

- 1) Roll Call
- 2) Permission to excuse absent aldermen
- 3) Registered Requests to speak
- 4) Approval of previous meetings minutes
- 5) Report of The Quincy Township Supervisor For General Assistance For The month of December 2021.
- 6) Report of the town auditing committee for January 2022
- 7) Trustee Comments
- 8) Adjourn

Quincy Township Bill payments for January 2022

<u>Vendor</u>	<u>Amount</u>
Adams	384.04
Alarm Systems	47.50
Ameren Illinois	369.54
City of Quincy Self Insurance	42.63
Digital Copy Systems	36.18
IL Property Assessment Institute	410.00
Illinois School Supply	616.30
Josh Ayres	240.00
Kirk Rodemich field work Assessor	824.00
Marco Assessor	41.50
O'Donnell's	<u>56.00</u>
Total	3,067.69

Committee:

\_\_\_\_\_ Bauer Chairman  
\_\_\_\_\_ Bergman  
\_\_\_\_\_ Uzelac

Report of the Quincy Township Supervisor for General Assistance for the month of December, 2021

**DISBURSEMENTS**

Relief orders were issued to 6 cases containing 6 individuals at an average grant per case of \$325.00 \$1,950.00

**CASH ACCOUNT**

Balance December 1, 2021	
GA Checking	\$ 1,810.39
GA Money Market	70,400.45
SSI Reimbursement	650.00
Interest	5.62
Total	\$ 72,866.46
Obligations paid during the month	(1,950.00)
Balance December 31, 2022	\$70,916.46

Cindy Brink

Supervisor Quincy Township

We the undersigned auditing committee to which were referred the above bills respectfully report it has examined same and recommend their payment.

\_\_\_\_\_ Bauer Chairman

\_\_\_\_\_ Bergman

\_\_\_\_\_ Uzelac



City of Quincy  
Department of Utilities & Engineering

To: Alderman Jack Holtschlag, Alderman Ben Uzelac  
Cc: Mayor and City Council, Laura Oakman, Jeff Mays, Kevin McClean  
From: Jeffrey Conte, P.E.  
Date: January 10, 2022  
Subject: Revocable Permit Request for Placement of Banner at 5<sup>th</sup> & Maine Street

Alderman Holtschlag, Alderman Uzelac,

The Department of Utilities and Engineering has received an Application for Revocable Permit for Encroachment of City Right of Way from Lyn Schlipmann, board member of Right to Life of Adams County. Ms. Schlipmann is requesting permission to hang a banner across 5<sup>th</sup> & Maine Street in conjunction with National Right to Life Week.

Ms. Schlipmann requests to display the banner from January 18<sup>th</sup> to January 24<sup>th</sup> and has asked that the City of Quincy assist in the installation and removal of this banner.

The Director of Utilities and Engineering presents this request subject to the following condition:

1. The City is not responsible for any weather related damage to the banner.

Please let me know if you have any questions. Thank you.

Lauterbach & Amen, LLP  
668 N. River Road  
Naperville, IL 60563

Actuarial Valuation  
as of May 1, 2019



CITY OF QUINCY, ILLINOIS  
POSTRETIREMENT HEALTH  
PLAN

Limited Year Report  
GASB 74/75 Financial Statement Reporting

*LAUTERBACH & AMEN, LLP*



# Actuarial GASB Disclosures Statements 74 and 75

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Lauterbach & Amen, LLP

CERTIFIED PUBLIC ACCOUNTANTS

## CITY OF QUINCY, ILLINOIS POSTRETIREMENT HEALTH PLAN

**Fiscal Year Ending: April 30, 2021**  
Actuarial Valuation Date: May 1, 2019  
Measurement Date: April 30, 2021

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**Submitted by:**

Lauterbach & Amen, LLP  
630.393.1483 Phone  
[www.lauterbachamen.com](http://www.lauterbachamen.com)

**Contact:**

Todd A. Schroeder

October 13, 2021

***LAUTERBACH & AMEN, LLP***



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## ACTUARIAL CERTIFICATION

This certification provides supplemental information as required by the Governmental Accounting Standards Board. The enclosed schedules were prepared by the undersigned to provide general information to assist in the preparation of the Annual Financial Report. The assumptions and methods used in the preparation of this disclosure meet the parameters set for the disclosures presented in the financial section as required by the Governmental Accounting Standards Board. Our calculations are based on the methodology for limited-year reporting under GASB 75 outlined in this report. Additional information is also provided solely to assist the auditors in preparation of the required footnote disclosures.

The results in this report are based on information and data submitted by the City of Quincy, Illinois. We did not prepare the Actuarial Valuations for the years prior to May 1, 2015. Those valuations were prepared by other Actuaries whose reports have been furnished to us, and our disclosures are based upon those reports. An audit of the information was not performed, but high-level reviews were performed for general reasonableness as appropriate based on the purpose of the valuation. The accuracy of the results is dependent upon the precision and completeness of the underlying information. The results of the Actuarial Valuation and these supplemental disclosures rely on the information provided.

The valuation results summarized involve actuarial calculations that require assumptions about future events. The City of Quincy, Illinois selected certain assumptions, while others were the result of guidance and/or judgment. We believe that the assumptions used in the valuation are reasonable and appropriate for the purposes for which they have been used.

To the best of our knowledge, all calculations are in accordance with the applicable funding requirements, and the procedures followed and presentation of results conform to generally accepted actuarial principles and practices. The undersigned consultant of Lauterbach & Amen, LLP, with actuarial credentials, meets the Qualification Standards of the American Academy of Actuaries to render this Actuarial Certification. There is no relationship between the City of Quincy, Illinois and Lauterbach & Amen, LLP that impairs our objectivity.

Respectfully Submitted,  
LAUTERBACH & AMEN, LLP



Todd A. Schroeder, ASA, FCA, EA, MAAA



## MANAGEMENT SUMMARY

Comments and Analysis  
Limited-Year Reporting

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## COMMENTS AND ANALYSIS

This report details the data, assumptions, and underlying methodology used in the GASB 74/75 valuation as of May 1, 2019. The results assumed that no significant changes have been made to the retiree medical program and a full valuation is not required. Please confirm with your auditors that limited-year reporting is acceptable for the Fiscal Year ended April 30, 2021 before relying on these results. If you made significant changes to the retiree medical plan, a full valuation may be required.

### LIMITED-YEAR REPORTING

Limited-year reporting relies on census, medical information – including claims and premiums, and benefit information utilized in the GASB 74/75 valuation as of May 1, 2019. This information is not updated in the limited-year report. The limited-year report does reflect updates to the Measurement Date, discount rate, and Covered-Employee Payroll.

### Assumptions

We performed a comprehensive study of Police & Firefighters' Pension Funds in the State of Illinois. The actuarial assumptions were changed in the current year. See the *Assumption Changes* section of this report for more details.

The Discount Rate has been decreased from 2.56% to 2.27% to better reflect the current high-quality fixed income environment. The underlying index used is the Bond Buyer 20-Bond GO Index. The rate has been updated to the current Fiscal Year end based on changes in market conditions as reflected in the Index. The rate used is the April 29, 2021 rate. The change was made to reflect our understanding of the requirements of GASB limited-year reporting under Statement 74 and Statement 75. See the *Discount Rate* section of this report for further details.



## POSTRETIREMENT PLAN NET POSITION

Statement of OPEB Plan Net Position  
Statement of Changes in OPEB Trust and OPEB Plan Net Position  
Statement of OPEB Plan Benefit Payments and Contributions

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**STATEMENT OF OPEB PLAN NET POSITION**

	<u>4/30/2020</u>	<u>4/30/2021</u>
<b>Assets</b>		
Cash and Cash Equivalents	\$ -	\$ -
Total Cash	<u>-</u>	<u>-</u>
Receivables:		
Due from City	-	-
Investment Income - Accrued Interest	<u>-</u>	<u>-</u>
Total Receivables	<u>-</u>	<u>-</u>
Investments:		
Total Investments	<u>-</u>	<u>-</u>
Total Assets	<u>-</u>	<u>-</u>
<b>Liabilities</b>		
Payables:		
Expenses Due/Unpaid	<u>-</u>	<u>-</u>
Total Liabilities	<u>-</u>	<u>-</u>
<b>Net Position Restricted for Postretirement Plan</b>	<u>\$ -</u>	<u>\$ -</u>

The Total OPEB Liability is an unfunded obligation. The Employer does not have a trust dedicated exclusively to the payment of OPEB benefits.





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**STATEMENT OF CHANGES IN OPEB TRUST AND OPEB PLAN NET POSITION**

	<u>4/30/2021</u> <u>OPEB Trust</u>	<u>4/30/2021</u> <u>OPEB Plan</u>
<b>Additions</b>		
Contributions		
Employer	\$ -	\$ 339,537
Member	-	-
Total Contributions	<u>-</u>	<u>339,537</u>
Investment Income		
Net Appreciation in Fair Value of Investments	-	-
Interest and Dividends	-	-
Less Investment Expense	<u>-</u>	<u>-</u>
Net Investment Income	<u>-</u>	<u>-</u>
Total Additions	<u>-</u>	<u>339,537</u>
<b>Deductions</b>		
Benefit Payments	-	339,537
Administrative Expense	<u>-</u>	<u>-</u>
Total Deductions	<u>-</u>	<u>339,537</u>
Net Increase in Net Position	<u>-</u>	<u>-</u>
<b>Net Position Restricted for Postretirement Plan</b>		
Beginning of Year	<u>-</u>	<u>-</u>
End of Year	<u>\$ -</u>	<u>\$ -</u>

The Total OPEB Liability is an unfunded obligation. The Employer does not have a trust dedicated exclusively to the payment of OPEB benefits.



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**STATEMENT OF OPEB PLAN BENEFIT PAYMENTS AND CONTRIBUTIONS**

	<u>4/30/2021</u>
Employer Contributions	
OPEB Trust Contributions	\$ -
Contributions from Other City Resources*	<u>339,537</u>
Total OPEB Plan Contributions	<u>\$ 339,537</u>
Employer Benefit Payments	
Benefit Payments from Trust	\$ -
Benefit Payments from Other City Resources*	<u>339,537</u>
Total OPEB Plan Benefit Payments	<u>\$ 339,537</u>

A portion of the Employer Contributions and Benefit Payments is based on the cost sharing provisions. In addition, a portion is related to the increase in active premiums due to the presence of retirees in the determination of blended retiree/active premiums.

\*Contributions from Other City Resources and Benefit Payments from Other City Resources refers to contributions made to and benefit payments made from the OPEB Plan that were not directly made to or from the OPEB Trust.

Of the benefit payments from Other City Resources, \$109,726 are explicit benefit payments due to the PSEBA pensioners and \$229,811 are implicit benefit payments due to the presence of retirees in the determination of the blended retiree/active premiums.



## ACTUARIAL OPEB LIABILITY INFORMATION

Statement of Total OPEB Liability  
Statement of Changes in Total OPEB Liability  
Statement of Changes in Net OPEB Liability  
Deferred Outflows and Inflows of Resources  
Deferred Outflows and Inflows of Resources – Details  
OPEB Expense Development

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**STATEMENT OF TOTAL OPEB LIABILITY**

	<u>4/30/2020</u>	<u>4/30/2021</u>
Total Active Employees	\$ 4,423,637	\$ 5,042,180
Inactive Employees Currently Receiving Benefit Payments	8,195,171	8,494,004
Inactive Employees Entitled To But Not Yet Receiving Benefit Payments	<u>-</u>	<u>-</u>
Total Inactive Employees	<u>8,195,171</u>	<u>8,494,004</u>
Total OPEB Liability	<u>\$ 12,618,808</u>	<u>\$ 13,536,184</u>

The Total OPEB Liability shown is dependent on several factors such as Plan Provisions and assumptions used in the report. In addition, the calculation of the Total OPEB Liability may be dependent on the OPEB Plan Net Position shown on the prior page. Changes in the OPEB Plan Net Position due to any factor, including adjustment on final audit, could change the Total OPEB Liability. The dependence of the Total OPEB Liability on the Net Position is due to the role of the Net Position (and projected Net Position) on the determination of the discount rate used for the Total OPEB Liability.

The Total OPEB Liability has been determined for GASB 74/75 reporting purposes only. The resulting Total OPEB Liability is intended to be used in the financial statement reporting of the postretirement plan and/or the Employer. The resulting liability is not intended to be a representation of the postretirement plan liability for other purposes, including but not limited to determination of cash funding requirements and recommendations, if applicable.



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**STATEMENT OF CHANGES IN TOTAL OPEB LIABILITY**

<b>Total OPEB Liability</b>	<b>4/30/2021</b>
Service Cost	\$ 280,707
Interest	318,695
Changes of Benefit Terms	-
Differences Between Expected and Actual Experience	-
Changes in Assumptions	657,511
Benefit Payments*	<u>(339,537)</u>
Net Change in Total OPEB Liability	917,376
Total OPEB Liability - Beginning	<u>12,618,808</u>
Total OPEB Liability - Ending (a)	<u>\$ 13,536,184</u>
OPEB Plan Net Position - Ending (b)	<u>\$ -</u>
<b>Employer's Net OPEB Liability/(Asset) - Ending (a) - (b)</b>	<u><b>\$ 13,536,184</b></u>
OPEB Plan Net Position as a Percentage of the Total OPEB Liability	0.00%
Covered-Employee Payroll	\$ N/A
Employer's Net OPEB Liability as a Percentage of Employee Payroll	N/A

\*See the benefit breakdown in the *Statement of OPEB Plan Benefit Payments and Contributions* section.

The OPEB Plan Net Position was detailed in the prior section of this report. The Employer's Net OPEB Liability is the excess of the Total OPEB Liability over the OPEB Plan Net Position.

Total OPEB Liability may be dependent on the Net Position of the postretirement plan. Changes in the Net Position could change the determination of the Total OPEB Liability. Any changes in Net Position, including adjustments on final audit, can have an impact on Net OPEB Liability that extends beyond the dollar-for-dollar change in Net Position.

Covered-Employee Payroll has not been provided for the postretirement plan Members during the Fiscal Year.



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## STATEMENT OF CHANGES IN NET OPEB LIABILITY

The table below illustrates the change in the Net OPEB Liability from the prior Measurement Date to the current Measurement Date. Under Statement 75, the difference between the Net OPEB Liability from the prior Measurement Date to the current Measurement Date should be recognized as an expense, unless permitted to be recognized as a Deferred Outflow or Inflow of Resources.

	Increase (Decrease)		
	Total OPEB Liability (a)	OPEB Plan Net Position (b)	Net OPEB Liability (a) - (b)
<b>Balances Beginning at 5/1/2020</b>	<u>\$ 12,618,808</u>	<u>\$ -</u>	<u>\$ 12,618,808</u>
<b>Changes for the year:</b>			
Service Cost	280,707	-	280,707
Interest	318,695	-	318,695
Actuarial Experience	-	-	-
Assumptions Changes	657,511	-	657,511
Plan Changes	-	-	-
Contributions - Employer	-	339,537	(339,537)
Contributions - Employee	-	-	-
Contributions - Other	-	-	-
Net Investment Income	-	-	-
Benefit Payments from Trust	(339,537)	(339,537)	-
Administrative Expense	-	-	-
<b>Net Changes</b>	<u>917,376</u>	<u>-</u>	<u>917,376</u>
<b>Balances Ending at 4/30/2021</b>	<u><u>\$ 13,536,184</u></u>	<u><u>\$ -</u></u>	<u><u>\$ 13,536,184</u></u>

The changes in Total OPEB Liability above are described on the prior page. The OPEB Plan Net Position was detailed in the prior section of this report. The Employer's Net OPEB Liability is the excess of the Total OPEB Liability over the OPEB Plan Net Position.



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## DEFERRED OUTFLOWS AND INFLOWS OF RESOURCES

The table below shows the cumulative amounts to be shown as Deferred Outflows and Inflows of Resources. Changes in Total OPEB Liability related to the difference in actual and expected experience, or changes in assumptions regarding future events, are recognized in OPEB Expense over the expected remaining service life of all employees (active and retired) in the postretirement plan. Differences in projected and actual earnings over the measurement period are recognized over a 5-year period. Amounts not yet recognized are summarized below:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences Between Expected and Actual Experience	\$ 394,630	\$ -
Changes of Assumptions	2,467,152	-
Net Difference Between Projected and Actual Earnings on Postretirement Plan Investments	-	-
Total Deferred to Be Recognized in Future Expense	<u>\$ 2,861,782</u>	<u>\$ -</u>
Contributions Subsequent to the Measurement Date*	<u>\$ -</u>	<u>\$ -</u>
Total	<u>\$ 2,861,782</u>	<u>\$ -</u>

\* Contributions subsequent to the Measurement Date may be recognized as a reduction to the Net OPEB Liability. The amount is not known as of the date of this report. Subsequent to the Measurement Date, the following amounts will be recognized in OPEB Expense in the upcoming years:

<b>Year Ended</b>	
<b>April 30:</b>	
2022	\$ 705,561
2023	705,561
2024	705,561
2025	636,429
2026	108,670
Thereafter	-



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## DEFERRED OUTFLOWS AND INFLOWS OF RESOURCES - DETAILS

The table below shows the annual detail amounts that have been summarized on the prior page. Under Statement 75, the level of detail shown on the prior page is sufficient for financial statement reporting. The detail shown below is primarily for tracking purposes.

<b>OPEB Expense Source</b>	<b>Date Established</b>	<b>Initial Period</b>	<b>Initial Balance</b>	<b>Remaining Period</b>	<b>4/30/2021 Expense Recognized</b>	<b>4/30/2021 Deferred Balance</b>
Change in Assumptions Loss	4/30/2021	5.99	\$ 657,511	5.99	\$ 109,769	\$ 547,742
Change in Assumptions Loss	4/30/2020	5.92	2,719,321	4.92	459,345	1,800,631
Actuarial Loss	4/30/2020	5.92	595,972	4.92	100,671	394,630
Change in Assumptions Loss	4/30/2019	6.32	\$ 226,110	4.32	\$ 35,777	\$ 118,779
Total			\$ 4,198,914		\$ 705,562	\$ 2,861,782

Each detail item in the chart above was established as of the Fiscal Year end shown and the full amount deferred has been determined as of that time. Any events that occur in subsequent Fiscal Years do not have an impact on the prior Fiscal Year. The bases are established independently each year.





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## OPEB EXPENSE DEVELOPMENT

The table below displays the OPEB Expense development for the current year. The OPEB Expense includes items that change the Net OPEB Liability from one year to the next, netted out for amounts that are deferred under GASB pronouncement, plus any amounts that are being recognized that were deferred previously.

See below for development of the OPEB Expense:

	<u>4/30/2021</u>
<b>OPEB Expense/(Income) Under GASB 75</b>	
Service Cost	\$ 280,707
Interest	318,695
Plan Changes	-
Contributions - Employee	-
Contributions - Other	-
Expected Investment Income	-
Administrative Expense	-
Other Changes	-
Initial OPEB Expense/(Income)	<u>599,402</u>
Recognition of Outflow/(Inflow) of Resources due to Liabilities	705,562
Recognition of Outflow/(Inflow) of Resources due to Assets	-
<b>Total OPEB Expense/(Income)</b>	<b><u><u>\$ 1,304,964</u></u></b>



## ACTUARIAL ASSUMPTION INFORMATION

Statement of Significant Actuarial Assumptions

Assumption Changes

Expected Return on OPEB Plan Investments

Municipal Bond Rate

Discount Rate

Inflation Rate

Development of Starting Claims Costs

Sensitivity of the Discount Rate

Sensitivity of the Healthcare Cost Trend Rates





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## STATEMENT OF SIGNIFICANT ACTUARIAL ASSUMPTIONS

The assumptions detailed below are based on the baseline calculations for the Fiscal Year ended April 30, 2021 with the exception of the assumed end of year discount rate.

### Assumptions (Economic)

Discount Rate used for the Total OPEB Liability	
Beginning of Year	2.56%
End of Year	2.27%
Long-Term Expected Rate of Return on Plan Assets	N/A
High Quality 20 Year Tax-Exempt G.O. Bond Rate	
Beginning of Year	2.56%
End of Year	2.27%
Total Payroll Increases	2.75%
Claims and Premiums	See Accompanying Tables
Healthcare Cost Trend Rates	See Accompanying Tables
Retiree Contribution Rates	Same as Healthcare Cost Trend Rates



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**STATEMENT OF SIGNIFICANT ACTUARIAL ASSUMPTIONS - CONTINUED**

**Claims** See accompanying tables for the PPO and Life Insurance Plan data:

<b>PPO</b>				
	<b>Retiree</b>		<b>Spouse</b>	
<b>Age</b>	<b>Male</b>	<b>Female</b>	<b>Male</b>	<b>Female</b>
<b>50</b>	\$10,308	\$12,333	\$17,741	\$17,935
<b>55</b>	\$13,084	\$14,061	\$17,714	\$17,029
<b>60</b>	\$16,374	\$16,921	\$18,791	\$17,971
<b>64</b>	\$19,377	\$20,246	\$20,318	\$20,731
<b>65</b>	\$7,333	\$7,662	\$7,689	\$7,846
<b>70</b>	\$8,766	\$9,159	\$9,191	\$9,378
<b>75</b>	\$9,518	\$9,945	\$9,822	\$10,183
<b>80</b>	\$10,203	\$10,661	\$10,507	\$10,916
<b>85</b>	\$10,670	\$11,149	\$10,975	\$11,416
<b>90+</b>	\$10,885	\$11,374	\$11,190	\$11,646

<b>Life Insurance - Per \$1,000</b>				
	<b>Retiree</b>		<b>Spouse</b>	
<b>Age</b>	<b>Male</b>	<b>Female</b>	<b>Male</b>	<b>Female</b>
<b>50</b>	\$1.98	\$1.10	N/A	N/A
<b>55</b>	\$3.40	\$1.76	N/A	N/A
<b>60</b>	\$6.12	\$3.41	N/A	N/A
<b>64</b>	\$9.94	\$5.85	N/A	N/A
<b>65</b>	\$11.16	\$6.63	N/A	N/A
<b>70</b>	\$18.22	\$10.54	N/A	N/A
<b>75</b>	\$28.57	\$17.42	N/A	N/A
<b>80</b>	\$47.62	\$30.25	N/A	N/A
<b>85</b>	\$74.66	\$52.01	N/A	N/A
<b>90+</b>	\$117.42	\$89.27	N/A	N/A



**STATEMENT OF SIGNIFICANT ACTUARIAL ASSUMPTIONS - CONTINUED**

**Blended Premium Rates** See accompanying table for premiums charged for coverage.

	<b>Annual Blended Premiums</b>			
	<u>Under Age 65</u>		<u>Age 65-&amp;-Over</u>	
	<u>Retiree</u>	<u>Spouse</u>	<u>Retiree</u>	<u>Spouse</u>
PPO	\$10,478	\$8,904	\$7,152	\$7,108
Life Insurance - Per \$1,000	\$24	N/A	\$24	N/A

**Healthcare Cost Trend Rates**

<b>Healthcare Trend</b>		<b>Medical</b>		<b>Life Insurance</b>	
<b>(FY = Fiscal Year)</b>		<u>U65</u>	<u>65+</u>	<u>U65</u>	<u>65+</u>
<u>Period</u>					
FY 19 to FY 20		5.00%	3.00%	0.00%	0.00%
FY 20 to FY 21		6.00%	3.00%	0.00%	0.00%
FY 21 to FY 22		6.00%	3.00%	0.00%	0.00%
FY 22 to FY 23		5.50%	3.00%	0.00%	0.00%
FY 23 to FY 24		5.50%	3.00%	0.00%	0.00%
FY 24 to FY 25		5.00%	3.00%	0.00%	0.00%
FY 25 to FY 26		5.00%	3.00%	0.00%	0.00%
FY 26 to FY 27		5.00%	3.00%	0.00%	0.00%
FY 27 to FY 28		5.00%	3.00%	0.00%	0.00%
FY 28 to FY 29		5.00%	3.00%	0.00%	0.00%
FY 29 to FY 30		5.00%	3.00%	0.00%	0.00%
FY 30 to FY 31		5.00%	3.00%	0.00%	0.00%
FY 31 to FY 32		5.00%	3.00%	0.00%	0.00%
FY 32 to FY 33		5.00%	3.00%	0.00%	0.00%
FY 33 to FY 34		5.00%	3.00%	0.00%	0.00%
Ultimate		5.00%	3.00%	0.00%	0.00%



STATEMENT OF SIGNIFICANT ACTUARIAL ASSUMPTIONS - CONTINUED

Assumptions (Demographic)

Election at Retirement Coverage election at retirement is assumed at the following rates:

<b>IMRF</b>	20%
<b>IMRF - Currently Waiving</b>	7%
<b>Police</b>	20%
<b>Police - Currently Waiving</b>	7%
<b>Fire fighters</b>	20%

If an employee has waived active medical coverage, it is assumed they will elect coverage in the retiree medical plan at 1/3 the rate of active employees currently with coverage.

Spousal Election Of those employees assumed to elect coverage in retirement, 50% are assumed to elect spousal coverage. Female spouses are assumed to be 3 years younger than male spouses.

Plan Participation Rate Of the employees that will elect coverage at retirement, as noted above, it is assumed they will elect coverage in the available medical plans at the following rates:

	<u>IMRF</u>	<u>Firefighters</u>	<u>Police</u>
PPO	100%	100%	100%

Retiree Lapse Rates Retirees receiving medical coverage are expected to lapse all coverages at age 65 at the following rates:

<b>Medical:</b>	
IMRF	30%
Firefighters	30%
Police	30%
PSEBA	0%
<b>Life Insurance:</b>	
All Retirees Eligible for Explicit	0%



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**STATEMENT OF SIGNIFICANT ACTUARIAL ASSUMPTIONS - CONTINUED**

**Retirement Rates**

IMRF 2017 for IMRF Employees.

100% of the L&A Assumption Study Cap Age 65 for Firefighters 2020.  
Sample Rates as Follows:

Age	Rate	Age	Rate
50	0.070	53	0.070
51	0.070	54	0.070
52	0.070	55	0.172

100% of the L&A Assumption Study Cap Age 65 for Police 2020. Sample Rates as Follows:

Age	Rate	Age	Rate
50	0.110	53	0.127
51	0.116	54	0.134
52	0.121	55	0.140

**Termination Rates**

IMRF 2017 for IMRF Employees.

100% of the L&A Assumption Study for Firefighters 2020. Sample Rates as Follows:

Age	Rate	Age	Rate
25	0.070	40	0.012
30	0.041	45	0.004
35	0.024	50	0.000

100% of the L&A Assumption Study for Police 2020. Sample Rates as Follows:

Age	Rate	Age	Rate
25	0.080	40	0.022
30	0.034	45	0.016
35	0.028	50	0.005



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**STATEMENT OF SIGNIFICANT ACTUARIAL ASSUMPTIONS - CONTINUED**

**Disability Rates**

IMRF 2017 for IMRF Employees.

100% of the L&A Assumption Study for Firefighters 2020. Sample Rates as Follows:

Age	Rate	Age	Rate
25	0.0007	40	0.0054
30	0.0009	45	0.0075
35	0.0027	50	0.0097

100% of the L&A Assumption Study for Police 2020. Sample Rates as Follows:

Age	Rate	Age	Rate
25	0.0000	40	0.0038
30	0.0006	45	0.0053
35	0.0018	50	0.0048





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## STATEMENT OF SIGNIFICANT ACTUARIAL ASSUMPTIONS – CONTINUED

### **Mortality Rates**

Active, Retiree, and Spousal IMRF Mortality follows the Sex Distinct Raw Rates as Developed in the RP-2014 Study, with Blue Collar Adjustment. These Rates are then Improved Generationally using MP-2016 Improvement Rates.

Active Police and Firefighter Mortality follows the Sex Distinct Raw Rates as Developed in the PubS-2010(A) Study Improved to 2017 using MP-2019 Improvement Rates. These Rates are then Improved Generationally using MP-2019 Improvement Rates.

Retiree Firefighter Mortality follows the L & A Assumption Study for Firefighters 2020. These Rates are Experience Weighted with the Sex Distinct Raw Rates as Developed in the PubS-2010(A) Study Improved to 2017 using MP-2019 Improvement Rates. These Rates are then Improved Generationally using MP-2019 Improvement Rates.

Retiree Police Mortality follows the L & A Assumption Study for Police 2020. These Rates are Experience Weighted with the Sex Distinct Raw Rates as Developed in the PubS-2010(A) Study Improved to 2017 using MP-2019 Improvement Rates. These Rates are then Improved Generationally using MP-2019 Improvement Rates.

Disabled Firefighter Mortality follows the L & A Assumption Study for Disabled Firefighters 2020. These Rates are Experience Weighted with the Sex Distinct Raw Rates as Developed in the PubS-2010 Study for Disabled Participants Improved to 2017 using MP-2019 Improvement Rates. These Rates are then Improved Generationally using MP-2019 Improvement Rates.

Disabled Police Mortality follows the Sex Distinct Raw Rates as Developed in the PubS-2010 Study for Disabled Participants Improved to 2017 using MP-2019 Improvement Rates. These Rates are then Improved Generationally using MP-2019 Improvement Rates.

Spouse Police and Firefighter Mortality follows the Sex Distinct Raw Rates as Developed in the PubS-2010(A) Study for Contingent Survivors. For all Rates not Provided there (Ages 45 and Younger) the PubG-2010 Study for General Employees was used. Mortality Improvement uses MP-2019 Improvement Rates applied on a Fully Generational Basis.



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## **ASSUMPTION CHANGES**

The assumed rate on High Quality 20-year Tax-Exempt G.O. Bonds was changed from 2.56% to 2.27% for the current year. The underlying index used is the Bond Buyer 20-Bond GO Index as discussed in more detail later in this section. The choice of index is unchanged from the prior year. The rate has been updated to the current Fiscal Year end based on changes in market conditions as reflected in the Index. The change was made to reflect our understanding of the requirements of GASB under Statement 74 and Statement 75.

Since the Employer does not have a trust dedicated exclusively to the payment of OPEB benefits, the discount rate used in the determination of the Total OPEB Liability was also changed from 2.56% to 2.27%. See the *Assumptions (Economic)* section for more details.

## **EXPECTED RETURN ON OPEB PLAN INVESTMENTS**

There is currently no expectation for future returns on OPEB plan assets since the OPEB obligation is an unfunded obligation. The Employer does not have a trust dedicated exclusively to the payment of OPEB benefits.

## **MUNICIPAL BOND RATE**

The Municipal Bond Rate assumption is based on The Bond Buyer 20-Bond GO Index. The rate shown earlier in the *Assumption (Economic)* section is the April 30, 2021 rate. The 20-Bond GO Index is based on an average of certain general obligation municipal bonds maturing in 20 years and having an average rating equivalent of Moody's Aa2 and Standard & Poor's AA.

The 20-Bond Index consists of 20 general obligation bonds that mature in 20 years. The average rating of the 20 bonds is roughly equivalent to Moody's Investors Service's Aa2 rating and Standard & Poor's Corp.'s AA.

The indexes represent theoretical yields rather than actual price or yield quotations. Municipal bond traders are asked to estimate what a current-coupon bond for each issuer in the indexes would yield if the bond was sold at par value. The indexes are simple averages of the average estimated yields of the bonds.

## **DISCOUNT RATE**

The discount rate used in the determination of the Total OPEB Liability is based on a combination of the Expected Long-Term Rate of Return on Plan Assets and the Municipal Bond Rate. If the Employer does not have a trust dedicated exclusively to the payment of OPEB benefits, as is the case with the City of Quincy, Illinois, then only the Municipal Bond Rate is used in determining the Total OPEB Liability.



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If the postretirement plan is funded, cash flow projections are used to determine the extent which the plan's future Net Position will be able to cover future benefit payments. To the extent future benefit payments are covered by the plan's projected Net Position, the Expected Rate of Return on Plan Assets is used to determine the portion of the Net OPEB Liability associated with those payments. To the extent future benefit payments are not covered by the plan's projected Net Position, the Municipal Bond Rate is used to determine the portion of the Net OPEB Liability associated with those payments.

Projected benefit payments are determined during the valuation process based on the assumptions. More details on the assumptions are in the prior section. The expected contributions are based on the Funding Policy of the plan. The Funding Policy is discussed in more detail in a later section.

### **INFLATION RATE**

The Long-Term Inflation Expectation used is 2.25%, which is an underlying component of the discount rate and assumed health care trend rates.

### **DEVELOPMENT OF STARTING CLAIMS COSTS**

Starting costs for the City's Plan were developed based on the blended premiums charged for coverage. The insurance carrier charges actives and retirees the same premium rates. According to GASB, when an Employer provides benefits to both active employees and retirees through the same plan, the benefits to retirees should be segregated and measured independently for actuarial measurement purposes. The projection of future retiree benefits should be based on claims costs, or age-adjusted premiums approximating claims costs, for retirees. As such, premiums were estimated for under-65 retirees and their spouses as if they were rated on a stand-alone basis. The results were then disaggregated into age-specific starting costs based on average ages and assumptions on the relationship between costs and increasing age.

The medical cost increase represents the combination of the inflation in the price of health care services, changes in utilization (other than age-related changes), technological advances in medical care, and changes in the health status of plan participants. No adjustment has been made to the trend for the impact of COVID-19. An analysis of this matter is beyond the scope of this valuation. This impact may result in material changes in claims in 2020 and beyond. Information about the course of the disease is highly variable and changing daily. Some of the variables include projected inflation rates including localized outbreaks, the cost of care of COVID-19 patients, the amount of postponed and avoided medical care services, the amount and timing of the catch-up of deferred care, the impact of COVID-19 on other conditions such as stress and depression, impacts on general economic conditions, and other factors.



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### SENSITIVITY OF THE DISCOUNT RATE

The Net OPEB Liability has been determined using the discount rate listed in the *Assumption (Economic)* section. Below is a table illustrating the sensitivity of the Net OPEB Liability to the discount rate assumption.

	<b>1% Decrease (1.27%)</b>	<b>Current Discount Rate (2.27%)</b>	<b>1% Increase (3.27%)</b>
Employer's Net OPEB Liability/(Asset)	\$16,254,118	\$13,536,184	\$11,465,956

The sensitivity of the Net OPEB Liability to the discount rate is based primarily on two factors:

1. The duration of the plan's expected benefit payments. Younger plans with benefit payments further in the future will be more sensitive to changes in the discount rate.
2. The funded percentage of the plan (ratio of the Net Position to the Total OPEB Liability). The higher the funded percentage, the higher the sensitivity to the discount rate.

### SENSITIVITY OF THE HEALTHCARE COST TREND RATES

Below is a table illustrating the sensitivity of the Net OPEB Liability to the Healthcare Cost Trend Rates assumption.

	<b>1% Decrease (Varies)</b>	<b>Healthcare Cost Trend Rates (Varies)</b>	<b>1% Increase (Varies)</b>
Employer's Net OPEB Liability/(Asset)	\$11,087,533	\$13,536,184	\$16,799,879

Please refer to the *Assumptions (Economic)* section for full list of assumed trend rates.



## PARTICIPANT DATA

Participant Demographic Data  
Expected Future Working Lifetime

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## PARTICIPANT DEMOGRAPHIC DATA

The chart below summarizes the employee count of plan Members:

<b>Measurement Date</b>	<b>4/30/2020</b>	<b>4/30/2021</b>
Total Active Employees	318	318
Inactive Employees Currently Receiving Benefit Payments	267	267
Inactive Employees Entitled To But Not Yet Receiving Benefit Payments	0	0
Total	<u>585</u>	<u>585</u>

Because this is a limited-year report, we did not collect new census data but instead relied on the census data used in the baseline calculations for the Fiscal Year ended April 30, 2020. The data is assumed to be a reasonable representation of data as of the Measurement Date and may have been collected on or before the Measurement Date.

The above total active employee counts include 10 IMRF and 2 Police participants who have waived medical coverage. If an employee has waived active medical coverage, it is assumed they will elect coverage in the retiree medical plan at a rate of 1/3 the rate of active employees currently with coverage.

## EXPECTED FUTURE WORKING LIFETIME

The chart below summarizes the expected future working lifetime of plan Members:

<b>Measurement Date</b>	<b>4/30/2020</b>	<b>4/30/2021</b>
Average Future Working Career (In Years)		
Active Plan Members	10.89	11.01
Inactive Plan Members	0.00	0.00
Total	5.92	5.99

The expected future working lifetime is measured as of the Actuarial Valuation Date and is based on the demographic assumptions used in the preparation of this report.



## FUNDING POLICY

Components of the Actuarially Determined Contribution  
Formal Funding Policy  
Informal Funding Policy

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## **COMPONENTS OF THE ACTUARIALLY DETERMINED CONTRIBUTION**

The Actuarially Determined Contribution (“ADC”) includes the determination of the Normal Cost contribution for active plan Members, as well as a provision for the payment of Unfunded Liability.

Unfunded Liability is the excess of the Total OPEB Liability over the Market Value of Assets.

For the City of Quincy, Illinois, there is no determination of an ADC and Normal Cost, as the Total OPEB Liability is currently an unfunded obligation. The Employer does not have a trust dedicated exclusively to the payment of OPEB benefits.

## **FORMAL FUNDING POLICY**

There is no Formal Funding Policy that exists for the postretirement plan at this time, as the Total OPEB Liability is currently an unfunded obligation.

## **INFORMAL FUNDING POLICY**

There is no Informal Funding Policy determined for GASB reporting purposes, as the Total OPEB Liability is currently an unfunded obligation.





## SCHEDULES OF REQUIRED SUPPLEMENTARY INFORMATION

Schedule of Changes in the Net OPEB Liability  
Schedule of Total OPEB Liability and Related Ratios  
Schedule of Contributions  
Notes to Schedule of Contributions

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## SCHEDULE OF CHANGES IN THE NET OPEB LIABILITY

	4/30/2021	4/30/2020	4/30/2019	4/30/2018	4/30/2017	4/30/2016	4/30/2015	4/30/2014	4/30/2013	4/30/2012
<b>Total OPEB Liability</b>										
Service Cost	\$ 280,707	\$ 199,204	\$ 183,763	\$ 176,746						
Interest	318,695	359,887	336,653	329,559						
Changes of Benefit Terms	-	-	-	-						
Differences Between Expected and Actual Experience	-	595,972	-	-						
Changes in Assumptions	657,511	2,719,321	226,110	-						
Benefit Payments	<u>(339,537)</u>	<u>(310,350)</u>	<u>(343,394)</u>	<u>(311,827)</u>						
<b>Net Change in Total OPEB Liability</b>	\$ 917,376	\$ 3,564,034	\$ 403,132	\$ 194,478						
<b>Total OPEB Liability - Beginning</b>	<u>12,618,808</u>	<u>9,054,774</u>	<u>8,651,642</u>	<u>8,457,164</u>						
<b>Total OPEB Liability - Ending (a)</b>	<u>\$ 13,536,184</u>	<u>\$ 12,618,808</u>	<u>\$ 9,054,774</u>	<u>\$ 8,651,642</u>						
<b>OPEB Plan Net Position</b>										
Contributions - Employer	\$ 339,537	\$ 310,350	\$ 343,394	\$ 311,827						
Contributions - Member	-	-	-	-						
Net Investment Income	-	-	-	-						
Benefit Payments	<u>(339,537)</u>	<u>(310,350)</u>	<u>(343,394)</u>	<u>(311,827)</u>						
Administrative Expense	-	-	-	-						
<b>Net Change in OPEB Plan Net Position</b>	\$ -	\$ -	\$ -	\$ -						
<b>OPEB Plan Net Position - Beginning</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>						
<b>OPEB Plan Net Position - Ending (b)</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>						
<b>Employer's Net OPEB Liability/(Asset) - Ending (a) - (b)</b>	<u>\$ 13,536,184</u>	<u>\$ 12,618,808</u>	<u>\$ 9,054,774</u>	<u>\$ 8,651,642</u>						

The current year information was developed in the completion of this report.



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## SCHEDULE OF TOTAL OPEB LIABILITY AND RELATED RATIOS

	<u>4/30/2021</u>	<u>4/30/2020</u>	<u>4/30/2019</u>	<u>4/30/2018</u>	<u>4/30/2017</u>	<u>4/30/2016</u>	<u>4/30/2015</u>	<u>4/30/2014</u>	<u>4/30/2013</u>	<u>4/30/2012</u>
<b>Total OPEB Liability - Ending (a)</b>	<u>\$ 13,536,184</u>	<u>\$ 12,618,808</u>	<u>\$ 9,054,774</u>	<u>\$ 8,651,642</u>						
<b>OPEB Plan Net Position - Ending (b)</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>						
<b>Employer's Net OPEB Liability/(Asset) - Ending (a) - (b)</b>	<u>\$ 13,536,184</u>	<u>\$ 12,618,808</u>	<u>\$ 9,054,774</u>	<u>\$ 8,651,642</u>						
<b>OPEB Plan Net Position as a Percentage of the</b>										
<b>Total OPEB Liability</b>	0.00%	0.00%	0.00%	0.00%						
<b>Covered-Employee Payroll</b>	N/A	N/A	\$ 21,828,537	\$ 19,951,898						
<b>Employer's Net OPEB Liability as a Percentage of</b>										
<b>Covered-Employee Payroll</b>	N/A	N/A	41.48%	43.36%						

Covered-Employee Payroll has not been provided for the postretirement plan Members during the Fiscal Year.



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## SCHEDULE OF CONTRIBUTIONS

	<u>4/30/2021</u>	<u>4/30/2020</u>	<u>4/30/2019</u>	<u>4/30/2018</u>	<u>4/30/2017</u>	<u>4/30/2016</u>	<u>4/30/2015</u>	<u>4/30/2014</u>	<u>4/30/2013</u>	<u>4/30/2012</u>
Actuarially Determined Contribution	N/A	N/A	N/A	N/A						
Contributions in Relation to the Actuarially Determined Contribution	-	-	-	-						
Contribution Deficiency (excess)	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>						
Covered-Employee Payroll	<u>N/A</u>	<u>N/A</u>	<u>\$ 21,828,537</u>	<u>\$ 19,951,898</u>						
Contributions as a Percentage of Covered-Employee Payroll	N/A	N/A	0.00%	0.00%						

## NOTES TO SCHEDULE OF CONTRIBUTIONS

There is no ADC or Employer Contribution in relation to the ADC, as there is no Trust that exists for funding the OPEB Liability. However, the City did make contributions from other City resources in the current year in the amount of \$339,537.



# GASB METHODS AND PROCEDURES

GASB Methods and Procedures

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## GASB METHODS AND PROCEDURES

	<u>Statement 74</u> <u>OPEB Plan Financials</u>	<u>Statement 75</u> <u>Employer Financials</u>
Fiscal Year End for Reporting	<b>April 30, 2021</b>	<b>April 30, 2021</b>
Measurement Date	April 30, 2021	April 30, 2021
Actuarial Valuation Date	May 1, 2019	May 1, 2019
Data Date	April 30, 2020	April 30, 2020
Asset Valuation Method	Market Value	Market Value
Actuarial Cost Method	Entry Age Normal (Level%)	Entry Age Normal (Level%)

### **Methodology Used in the Determination of Deferred Inflows and Outflows of Resources**

Amortization Method	Straight Line	Straight Line
Amortization Period		
Actuarial Experience	5.99 Years	5.99 Years
Changes in Assumptions	5.99 Years	5.99 Years
Asset Experience	5.00 Years	5.00 Years

As noted in the table above, the Actuarial Funding Method used in the determination of the Total OPEB Liability is the Entry Age Normal Cost method (level percent of pay). The method allocates Normal Cost contributions by employee over the working career of the employee as a level percent of their pay.

The Total OPEB Liability for the current Fiscal Year has been developed based on the Actuarial Valuation Date shown above, and adjusted to the Measurement Date shown above, based on procedures that conform to generally accepted actuarial principles and practices.



## PLAN PROVISIONS

Summary of Eligibility and Coverage

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## SUMMARY OF ELIGIBILITY AND COVERAGE

The plan sponsor has reviewed and agreed to the below eligibility and coverage provisions.

### Eligibility Provisions

#### *Full-Time Employees- IMRF*

Tier I IMRF Full-Time City employees age 55 with at least 8 years of service are covered.

Tier II IMRF Full-Time City employees age 62 with at least 10 years of service are covered.

#### *Full-Time Employees- Police*

Tier I Full-Time Police Officers, at least 50 years old with at least 20 years of service are covered.

Tier II Full-Time Police Officers, at least 55 years old with at least 10 years of service are covered.

#### *Full-Time Employees- Fire*

Tier I Full-Time Firefighters, at least 50 years old with at least 20 years of service are covered.

Tier II Full-Time Firefighters, at least 55 years old with at least 10 years of service are covered.

### Medical Coverage

#### *Types of Coverage:*

Self-Insured Medical Plan

### Coverage Provisions

#### *Retiree- IMRF, Police and Firefighters*

##### Pre-65 Coverage:

Retiree pays the full cost of coverage unless covered under PSEBA where the City pays the full cost of coverage.

Dependents may stay on should the retiree pass away.

##### Post-65 Coverage:

Retiree pays the full cost of coverage unless covered under PSEBA where the City pays the full cost of coverage.

Dependents may stay on should the retiree pass away.

Coverage is secondary to Medicare.





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**SUMMARY OF ELIGIBILITY AND COVERAGE – CONTINUED**

**Dental, Vision and Life Coverage**

*Types of Coverage:*

Dental

Vision

Life Insurance

*Coverage Provisions: Dental and Vision*

*All Retirees*

Retiree pays the full cost of coverage.

Coverage ends when Retiree stops paying for it.

*Coverage Provisions: Life Insurance*

*All Retirees*

The City pays for a \$5,000 life insurance policy at no cost to the Retiree.

Coverage extends until death.



# GLOSSARY OF TERMS

GASB 74/75 Terminology

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## **GASB 74/75 TERMINOLOGY**

***Covered-Employee Payroll*** – The payroll of employees that are provided with OPEB through the OPEB plan.

***Healthcare Cost Trend Rates*** – The rates of change in per capita health claims costs over time as a result of factors such as medical inflation, utilization of healthcare services, plan design, and technological developments.

***Implicit Subsidy*** – The difference between a premium rate charged to retirees for a particular benefit and the estimated rate that would have been applicable to those retirees if that benefit was acquired for them as a separate group.

***Net OPEB Liability (“NOL”)*** – The excess of the Total OPEB Liability over the Market Value of Assets.

***OPEB Expense*** – OPEB Expense arising from certain changes in the collective Net OPEB Liability or collective Total OPEB Liability.

***OPEB Fiduciary Net Position (“Net Position”)*** – The value of cash, investments, other assets and property belonging to an OPEB Trust dedicated to paying OPEB benefits.

***OPEB Trust*** – A system other than a pension or retirement system which manages OPEB assets. Contributions to an OPEB Trust should be irrevocable in order to obtain the most favorable accounting treatment.

***Other Postemployment Benefits (“OPEB”)*** – Benefits (such as death benefits, life insurance, disability, and long-term care) that are paid in the period after employment and that are provided separately from a pension plan, as well as healthcare benefits paid in the period after employment, regardless of the manner in which they are provided.

***Service Cost*** – The present value of future benefits earned by employees during the current Fiscal Year. It is that portion of the actuarial present value of benefits and expenses which is allocated to a valuation year by the Actuarial Cost Method.



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***Total OPEB Liability (“TOL”)*** – The actuarial present value of future benefits based on employees’ service rendered to the measurement data using the selected Actuarial Cost Method. It is that portion of the actuarial present value of plan benefits and expenses allocated to prior years of employment.

*Retirees & Dependents* – Former employees who have satisfied the age and service requirement and are currently receiving postretirement healthcare benefits.

*Actives Fully Eligible* – Active employees who have satisfied the age and service requirement for postretirement healthcare benefits.

*Actives Not Fully Eligible* – Active employees who have not yet satisfied the age and service requirement for postretirement healthcare benefits.



# Lauterbach & Amen, LLP

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CERTIFIED PUBLIC ACCOUNTANTS



# CITY OF QUINCY

Department of Utilities & Engineering

Steven E. Bange, P.E.  
Senior Project Engineer  
City Hall – 730 Maine Street  
Quincy, Illinois 62301-4048  
(217)228-7731

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## MEMORANDUM

To: City Council & Administration

RE: 1/10/2022 City Council Meeting – 2022-2023 MFT Allocations

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### 2022-2023 MFT Municipal Estimate of Maintenance Costs

This is the City's annual disbursement estimate of MFT funds for roadway maintenance items. It is submitted yearly to IDOT.

The total estimate of \$1,501,000 is made up of:

- |    |             |   |
|----|-------------|---|
| 1. | \$80,000    | Traffic Signal & Street Light Maintenance   |
| 2. | \$71,400    | Asphalt Patching Material   |
| 3. | \$74,200    | PCC Concrete  |
| 4. | \$240,000   | Rock Salt   |
| 5. | \$20,500    | Miscellaneous items – rock, signs, etc.   |
| 6. | \$1,000,000 | Asphalt Resurfacing<br>Work includes milling & resurfacing pavement by Contractors.<br>Locations will be spread out across the Wards as much as possible. Work cannot include complete replacement of pavement, curbs, etc... |
| 7. | \$14,900    | Advertising & engineering<br>Work includes advertising bids in Herald-Whig, bridge inspections, surveying, & other miscellaneous engineering services as needed.  |

There are 2 resolutions. IDOT policy requires a separate one for the resurfacing.

The detailed estimates are attached. Typically, the full amount estimated is not spent.



Estimate of Maintenance Costs

Submission Type **Original**

Maintenance Period

Local Public Agency	County	Section Number	Beginning	Ending
Quincy	Adams	22-00000-00-GM	05/01/22	04/30/23

Maintenance Items

Maintenance Operation	Maint Eng Category	Insp. Req.	Material Categories/ Point of Delivery or Work Performed by an Outside Contractor	Unit	Quantity	Unit Cost	Cost	Total Maintenance Operation Cost
1.	I	No	Traffic Signal & Street Light Materials	L SUM	1	\$10,000.00	\$10,000.00	\$80,000.00
	IIA	No	Traffic Signal & Street Light Materials	L SUM	1	\$10,000.00	\$10,000.00	
	IIB	Yes	Traffic Signal Maintenance	L SUM	1	\$30,000.00	\$30,000.00	
	IIB	Yes	Street Light Maintenance	L SUM	1	\$30,000.00	\$30,000.00	
2. Asphalt Patching Materials	III	No	Bituminous Patching Mixture (Group II)	TON	360	\$165.00	\$59,400.00	\$71,400.00
	III	No	HMA Surf, Mix "C", N50	TON	100	\$120.00	\$12,000.00	
3. PCC Patching Materials	III	No	Class PV	CU YD	110	\$150.00	\$16,500.00	\$74,200.00
	III	No	Class PP-1	CU YD	110	\$160.00	\$17,600.00	
	III	No	Class PP-2	CU YD	50	\$170.00	\$8,500.00	
	III	No	Class SI	CU YD	180	\$145.00	\$26,100.00	
	III	No	Controlled Low-Strength Material	CU YD	50	\$110.00	\$5,500.00	
4. Rock Salt	I	No	Joint State purchase	TON	3,000	\$80.00	\$240,000.00	\$240,000.00
5. Aggregate	IIA	No	CA-6	TON	200	\$15.00	\$3,000.00	\$3,000.00
6. Traffic Control Items	IIA	No	Signs and Hardware	L SUM	1	\$10,000.00	\$10,000.00	\$10,000.00
7. Detectable Warnings	IIA	No	Detectable Warnings	SQ FT	100	\$75.00	\$7,500.00	\$7,500.00
<b>Total Operation Cost</b>								<b>\$486,100.00</b>

Estimate of Maintenance Costs Summary

Maintenance	MFT Funds	RBI Funds	Other Funds	Estimated Costs
Local Public Agency Labor	\$0.00	\$0.00	\$0.00	\$0.00
Local Public Agency Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Materials/Contracts(Non Bid Items)	\$250,000.00	\$0.00	\$0.00	\$250,000.00
Materials/Deliver & Install/Materials Quotations (Bid Items)	\$236,100.00	\$0.00	\$0.00	\$236,100.00
Formal Contract (Bid Items)	\$0.00	\$0.00	\$0.00	\$0.00
<b>Maintenance Total</b>	<b>\$486,100.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$486,100.00</b>

Estimated Maintenance Eng Costs Summary

Maintenance Engineering	MFT Funds	RBI Funds	Other Funds	Total Est Costs
Preliminary Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Engineering Inspection	\$0.00	\$0.00	\$0.00	\$0.00
Material Testing	\$4,000.00	\$0.00	\$0.00	\$4,000.00
Advertising	\$900.00	\$0.00	\$0.00	\$900.00
Bridge Inspection Engineering	\$0.00	\$0.00	\$0.00	\$0.00
<b>Maintenance Engineering Total</b>	<b>\$4,900.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$4,900.00</b>

<b>Total Estimated Maintenance</b>	<b>\$491,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$491,000.00</b>
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**Estimate of Maintenance Costs**

Submittal Type

Local Public Agency	County	Section	Maintenance Period	
			Beginning	Ending
Quincy	Adams	22-00000-00-GM	05/01/22	04/30/23

Remarks

**SUBMITTED**

Local Public Agency Official	Date
<input type="text"/>	<input type="text"/>

Title

County Engineer/Superintendent of Highways	Date
<input type="text"/>	<input type="text"/>

**APPROVED**

Regional Engineer Department of Transportation	Date
<input type="text"/>	<input type="text"/>





# Resolution for Maintenance Under the Illinois Highway Code



Resolution Number	Resolution Type	Section Number
	Original	22-00000-00-GM

BE IT RESOLVED, by the Council of the City of Quincy Illinois that there is hereby appropriated the sum of \_\_\_\_\_

Four hundred ninety-one thousand Dollars (\$491,000.00)

of Motor Fuel Tax funds for the purpose of maintaining streets and highways under the applicable provisions of Illinois Highway Code from

05/01/22 to 04/30/23  
Beginning Date Ending Date

BE IT FURTHER RESOLVED, that only those operations as listed and described on the approved Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that City of Quincy shall submit within three months after the end of the maintenance period as stated above, to the Department of Transportation, on forms available from the Department, a certified statement showing expenditures and the balances remaining in the funds authorized for expenditure by the Department under this appropriation, and

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I, Name of Clerk City Clerk in and for said City of Quincy in the State of Illinois, and keeper of the records and files thereof, as

provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the

Council of Quincy at a meeting held on Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this Day day of Month, Year

(SEAL)

Clerk Signature

**APPROVED**

Regional Engineer  
 Department of Transportation



**Estimate of Maintenance Costs**

Submission Type **Original**

Maintenance Period

Local Public Agency	County	Section Number	Beginning	Ending
Quincy	Adams	22-00000-01-GM	05/01/22	04/30/23

**Maintenance Items**

Maintenance Operation	Maint Eng Category	Insp. Req.	Material Categories/ Point of Delivery or Work Performed by an Outside Contractor	Unit	Quantity	Unit Cost	Cost	Total Maintenance Operation Cost
HMA Resurfacing	III	Yes	HMA Resurfacing & related items	L SUM	1	\$1,000,000.00	\$1,000,000.00	\$1,000,000.00
<b>Total Operation Cost</b>								<b>\$1,000,000.00</b>

**Estimate of Maintenance Costs Summary**

Maintenance	MFT Funds	RBI Funds	Other Funds	Estimated Costs
Local Public Agency Labor	\$0.00	\$0.00	\$0.00	\$0.00
Local Public Agency Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Materials/Contracts(Non Bid Items)	\$0.00	\$0.00	\$0.00	\$0.00
Materials/Deliver & Install/Materials Quotations (Bid Items)	\$0.00	\$0.00	\$0.00	\$0.00
Formal Contract (Bid Items)	\$1,000,000.00	\$0.00	\$0.00	\$1,000,000.00
<b>Maintenance Total</b>	<b>\$1,000,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,000,000.00</b>

**Estimated Maintenance Eng Costs Summary**

Maintenance Engineering	MFT Funds	RBI Funds	Other Funds	Total Est Costs
Preliminary Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Engineering Inspection	\$6,000.00	\$0.00	\$0.00	\$6,000.00
Material Testing	\$3,000.00	\$0.00	\$0.00	\$3,000.00
Advertising	\$1,000.00	\$0.00	\$0.00	\$1,000.00
Bridge Inspection Engineering	\$0.00	\$0.00	\$0.00	\$0.00
<b>Maintenance Engineering Total</b>	<b>\$10,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$10,000.00</b>
<b>Total Estimated Maintenance</b>	<b>\$1,010,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,010,000.00</b>

**Remarks**

**SUBMITTED**

Local Public Agency Official	Date

Title  

Director of Utilities & Engineering

County Engineer/Superintendent of Highways	Date

**APPROVED**

Regional Engineer Department of Transportation	Date



Resolution for Maintenance Under the Illinois Highway Code



Resolution Number	Resolution Type	Section Number
	Original	22-00000-01-GM

BE IT RESOLVED, by the Council of the City of Quincy Illinois that there is hereby appropriated the sum of \_\_\_\_\_

One million ten thousand Dollars (\$1,010,000.00)

of Motor Fuel Tax funds for the purpose of maintaining streets and highways under the applicable provisions of Illinois Highway Code from

05/01/22 to 04/30/23  
Beginning Date Ending Date

BE IT FURTHER RESOLVED, that only those operations as listed and described on the approved Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that City of Quincy shall submit within three months after the end of the maintenance period as stated above, to the Department of Transportation, on forms available from the Department, a certified statement showing expenditures and the balances remaining in the funds authorized for expenditure by the Department under this appropriation, and

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I City Clerk in and for said City of Quincy in the State of Illinois, and keeper of the records and files thereof, as

provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the Council of Quincy at a meeting held on \_\_\_\_\_

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this \_\_\_\_\_ day of \_\_\_\_\_ Month, Year \_\_\_\_\_

(SEAL)

Clerk Signature

APPROVED

Regional Engineer  
Department of Transportation

Date



City of Quincy  
Department of Utilities & Engineering

To: Mayor and City Council Members  
Cc: Laura Oakman  
From: Jeffrey Conte, Director of Utilities & Engineering  
Date: January 10, 2022  
Subject: IDOT Resolution for Maintenance of Streets - Resurfacing

Mayor, City Council Members,

Please review the attached Illinois Department of Transportation (IDOT) Resolution for Maintenance of Streets and Highways by Municipality Under the Illinois Highway Code requesting to appropriate \$1,010,000.00 of Motor Fuel Tax (MFT) monies to the City for the 2022/2023 Fiscal Year. This funding will be used for asphalt resurfacing projects throughout the City of Quincy.

The Director of Utilities and Engineering and Central Services Committee recommend the approval of this IDOT Resolution.

Thank you for your consideration. If you have any questions, please let me know.



Resolution for Maintenance Under the Illinois Highway Code



Resolution Number	Resolution Type	Section Number
	Original	22-00000-01-GM

BE IT RESOLVED, by the Council of the City of Quincy Illinois that there is hereby appropriated the sum of One million ten thousand Dollars (\$1,010,000.00) of Motor Fuel Tax funds for the purpose of maintaining streets and highways under the applicable provisions of Illinois Highway Code from 05/01/22 to 04/30/23.

BE IT FURTHER RESOLVED, that only those operations as listed and described on the approved Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that City of Quincy shall submit within three months after the end of the maintenance period as stated above, to the Department of Transportation, on forms available from the Department, a certified statement showing expenditures and the balances remaining in the funds authorized for expenditure by the Department under this appropriation, and

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I, City Clerk in and for said City of Quincy in the State of Illinois, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the Council of Quincy at a meeting held on          Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this          Day of          Month, Year

(SEAL)

Clerk Signature

APPROVED

Regional Engineer  
 Department of Transportation



Local Public Agency General Maintenance



Estimate of Maintenance Costs

Submittal Type

Local Public Agency	County	Section Number	Beginning	Ending
Quincy	Adams	22-00000-01-GM	05/01/22	04/30/23

Maintenance Items

Maintenance Operation	Maint Eng Category	Insp. Req.	Material Categories/ Point of Delivery or Work Performed by an Outside Contractor	Unit	Quantity	Unit Cost	Cost	Total Maintenance Operation Cost
HMA Resurfacing	III	Yes	HMA Resurfacing & related items	L SUM	1	\$1,000,000.00	\$1,000,000.00	\$1,000,000.00
<b>Total Operation Cost</b>								<b>\$1,000,000.00</b>

Estimate of Maintenance Costs Summary

Maintenance	MFT Funds	RBI Funds	Other Funds	Estimated Costs
Local Public Agency Labor	\$0.00	\$0.00	\$0.00	\$0.00
Local Public Agency Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Materials/Contracts(Non Bid Items)	\$0.00	\$0.00	\$0.00	\$0.00
Materials/Deliver & Install/Materials Quotations (Bid Items)	\$0.00	\$0.00	\$0.00	\$0.00
Formal Contract (Bid Items)	\$1,000,000.00	\$0.00	\$0.00	\$1,000,000.00
<b>Maintenance Total</b>	<b>\$1,000,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,000,000.00</b>

Estimated Maintenance Eng Costs Summary

Maintenance Engineering	MFT Funds	RBI Funds	Other Funds	Total Est Costs
Preliminary Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Engineering Inspection	\$6,000.00	\$0.00	\$0.00	\$6,000.00
Material Testing	\$3,000.00	\$0.00	\$0.00	\$3,000.00
Advertising	\$1,000.00	\$0.00	\$0.00	\$1,000.00
Bridge Inspection Engineering	\$0.00	\$0.00	\$0.00	\$0.00
<b>Maintenance Engineering Total</b>	<b>\$10,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$10,000.00</b>
<b>Total Estimated Maintenance</b>	<b>\$1,010,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,010,000.00</b>

Remarks

SUBMITTED

Local Public Agency Official	Date
<div style="border: 1px solid black; width: 100%; height: 20px;"></div>	<div style="border: 1px solid black; width: 50%; height: 20px;"></div>

Title

Director of Utilities & Engineering

County Engineer/Superintendent of Highways	Date
<div style="border: 1px solid black; width: 100%; height: 20px;"></div>	<div style="border: 1px solid black; width: 50%; height: 20px;"></div>

APPROVED

Regional Engineer Department of Transportation	Date
<div style="border: 1px solid black; width: 100%; height: 20px;"></div>	<div style="border: 1px solid black; width: 50%; height: 20px;"></div>



# CITY OF QUINCY

*Department of Utilities & Engineering*

Steven E. Bange, P.E.  
Senior Project Engineer  
City Hall – 730 Maine Street  
Quincy, Illinois 62301-4048  
(217)228-7731

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## MEMORANDUM

To: City Council & Administration

RE: 1/10/2022 City Council Meeting – 2022-2023 MFT Allocations

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### 2022-2023 MFT Municipal Estimate of Maintenance Costs

This is the City's annual disbursement estimate of MFT funds for roadway maintenance items. It is submitted yearly to IDOT.

The total estimate of \$1,501,000 is made up of:

- |    |             |   |
|----|-------------|---|
| 1. | \$80,000    | Traffic Signal & Street Light Maintenance   |
| 2. | \$71,400    | Asphalt Patching Material   |
| 3. | \$74,200    | PCC Concrete  |
| 4. | \$240,000   | Rock Salt   |
| 5. | \$20,500    | Miscellaneous items – rock, signs, etc.   |
| 6. | \$1,000,000 | Asphalt Resurfacing<br>Work includes milling & resurfacing pavement by Contractors.<br>Locations will be spread out across the Wards as much as possible. Work cannot include complete replacement of pavement, curbs, etc... |
| 7. | \$14,900    | Advertising & engineering<br>Work includes advertising bids in Herald-Whig, bridge inspections, surveying, & other miscellaneous engineering services as needed.  |

There are 2 resolutions. IDOT policy requires a separate one for the resurfacing.

The detailed estimates are attached. Typically, the full amount estimated is not spent.



# Local Public Agency General Maintenance



## Estimate of Maintenance Costs

Submission Type **Original**

Maintenance Period

Local Public Agency	County	Section Number	Beginning	Ending
Quincy	Adams	22-00000-00-GM	05/01/22	04/30/23

### Maintenance Items

Maintenance Operation	Maint Eng Category	Insp. Req.	Material Categories/ Point of Delivery or Work Performed by an Outside Contractor	Unit	Quantity	Unit Cost	Cost	Total Maintenance Operation Cost
1.	I	No	Traffic Signal & Street Light Materials	L SUM	1	\$10,000.00	\$10,000.00	\$80,000.00
	IIA	No	Traffic Signal & Street Light Materials	L SUM	1	\$10,000.00	\$10,000.00	
	IIB	Yes	Traffic Signal Maintenance	L SUM	1	\$30,000.00	\$30,000.00	
	IIB	Yes	Street Light Maintenance	L SUM	1	\$30,000.00	\$30,000.00	
2. Asphalt Patching Materials	III	No	Bituminous Patching Mixture (Group II)	TON	360	\$165.00	\$59,400.00	\$71,400.00
	III	No	HMA Surf, Mix "C", N50	TON	100	\$120.00	\$12,000.00	
3. PCC Patching Materials	III	No	Class PV	CU YD	110	\$150.00	\$16,500.00	\$74,200.00
	III	No	Class PP-1	CU YD	110	\$160.00	\$17,600.00	
	III	No	Class PP-2	CU YD	50	\$170.00	\$8,500.00	
	III	No	Class SI	CU YD	180	\$145.00	\$26,100.00	
	III	No	Controlled Low-Strength Material	CU YD	50	\$110.00	\$5,500.00	
4. Rock Salt	I	No	Joint State purchase	TON	3,000	\$80.00	\$240,000.00	\$240,000.00
5. Aggregate	IIA	No	CA-6	TON	200	\$15.00	\$3,000.00	\$3,000.00
6. Traffic Control Items	IIA	No	Signs and Hardware	L SUM	1	\$10,000.00	\$10,000.00	\$10,000.00
7. Detectable Warnings	IIA	No	Detectable Warnings	SQ FT	100	\$75.00	\$7,500.00	\$7,500.00
<b>Total Operation Cost</b>								<b>\$486,100.00</b>

### Estimate of Maintenance Costs Summary

Maintenance	MFT Funds	RBI Funds	Other Funds	Estimated Costs
Local Public Agency Labor	\$0.00	\$0.00	\$0.00	\$0.00
Local Public Agency Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Materials/Contracts(Non Bid Items)	\$250,000.00	\$0.00	\$0.00	\$250,000.00
Materials/Deliver & Install/Materials Quotations (Bid Items)	\$236,100.00	\$0.00	\$0.00	\$236,100.00
Formal Contract (Bid Items)	\$0.00	\$0.00	\$0.00	\$0.00
<b>Maintenance Total</b>	<b>\$486,100.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$486,100.00</b>

### Estimated Maintenance Eng Costs Summary

Maintenance Engineering	MFT Funds	RBI Funds	Other Funds	Total Est Costs
Preliminary Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Engineering Inspection	\$0.00	\$0.00	\$0.00	\$0.00
Material Testing	\$4,000.00	\$0.00	\$0.00	\$4,000.00
Advertising	\$900.00	\$0.00	\$0.00	\$900.00
Bridge Inspection Engineering	\$0.00	\$0.00	\$0.00	\$0.00
<b>Maintenance Engineering Total</b>	<b>\$4,900.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$4,900.00</b>
<b>Total Estimated Maintenance</b>	<b>\$491,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$491,000.00</b>



**Estimate of Maintenance Costs**

Submittal Type

Local Public Agency	County	Section	Maintenance Period	
			Beginning	Ending
Quincy	Adams	22-00000-00-GM	05/01/22	04/30/23

Remarks

**SUBMITTED**

Local Public Agency Official	Date
<input type="text"/>	<input type="text"/>

Title

County Engineer/Superintendent of Highways	Date
<input type="text"/>	<input type="text"/>

**APPROVED**

Regional Engineer Department of Transportation	Date
<input type="text"/>	<input type="text"/>



Resolution for Maintenance Under the Illinois Highway Code



Resolution Number, Resolution Type (Original), Section Number (22-00000-00-GM)

BE IT RESOLVED, by the Council of the City of Quincy Illinois that there is hereby appropriated the sum of Four hundred ninety-one thousand Dollars (\$491,000.00)

of Motor Fuel Tax funds for the purpose of maintaining streets and highways under the applicable provisions of Illinois Highway Code from 05/01/22 to 04/30/23

BE IT FURTHER RESOLVED, that only those operations as listed and described on the approved Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that City of Quincy shall submit within three months after the end of the maintenance period as stated above, to the Department of Transportation, on forms available from the Department, a certified statement showing expenditures and the balances remaining in the funds authorized for expenditure by the Department under this appropriation, and

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I, Clerk in and for said City of Quincy in the State of Illinois, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the Council of Quincy at a meeting held on

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this Day of Month, Year

(SEAL)

Clerk Signature box

APPROVED

Regional Engineer Department of Transportation and Date boxes



Local Public Agency General Maintenance



Estimate of Maintenance Costs

Submission Type **Original**

Maintenance Period

Local Public Agency	County	Section Number	Beginning	Ending
Quincy	Adams	22-00000-01-GM	05/01/22	04/30/23

Maintenance Items

Maintenance Operation	Maint Eng Category	Insp. Req.	Material Categories/ Point of Delivery or Work Performed by an Outside Contractor	Unit	Quantity	Unit Cost	Cost	Total Maintenance Operation Cost
HMA Resurfacing	III	Yes	HMA Resurfacing & related items	L SUM	1	\$1,000,000.00	\$1,000,000.00	\$1,000,000.00
<b>Total Operation Cost</b>								<b>\$1,000,000.00</b>

Estimate of Maintenance Costs Summary

Maintenance	MFT Funds	RBI Funds	Other Funds	Estimated Costs
Local Public Agency Labor	\$0.00	\$0.00	\$0.00	\$0.00
Local Public Agency Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Materials/Contracts(Non Bid Items)	\$0.00	\$0.00	\$0.00	\$0.00
Materials/Deliver & Install/Materials Quotations (Bid Items)	\$0.00	\$0.00	\$0.00	\$0.00
Formal Contract (Bid Items)	\$1,000,000.00	\$0.00	\$0.00	\$1,000,000.00
<b>Maintenance Total</b>	<b>\$1,000,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,000,000.00</b>

Estimated Maintenance Eng Costs Summary

Maintenance Engineering	MFT Funds	RBI Funds	Other Funds	Total Est Costs
Preliminary Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Engineering Inspection	\$6,000.00	\$0.00	\$0.00	\$6,000.00
Material Testing	\$3,000.00	\$0.00	\$0.00	\$3,000.00
Advertising	\$1,000.00	\$0.00	\$0.00	\$1,000.00
Bridge Inspection Engineering	\$0.00	\$0.00	\$0.00	\$0.00
<b>Maintenance Engineering Total</b>	<b>\$10,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$10,000.00</b>
<b>Total Estimated Maintenance</b>	<b>\$1,010,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,010,000.00</b>

Remarks

**SUBMITTED**

Local Public Agency Official	Date

Title  

Director of Utilities & Engineering

County Engineer/Superintendent of Highways	Date

**APPROVED**

Regional Engineer Department of Transportation	Date



Resolution for Maintenance Under the Illinois Highway Code



Resolution Number	Resolution Type	Section Number
	Original	22-00000-01-GM

BE IT RESOLVED, by the Council of the City of Quincy Illinois that there is hereby appropriated the sum of \_\_\_\_\_

One million ten thousand Dollars (\$1,010,000.00)

of Motor Fuel Tax funds for the purpose of maintaining streets and highways under the applicable provisions of Illinois Highway Code from

05/01/22 to 04/30/23  
Beginning Date Ending Date

BE IT FURTHER RESOLVED, that only those operations as listed and described on the approved Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that City of Quincy shall submit within three months after the end of the maintenance period as stated above, to the Department of Transportation, on forms available from the Department, a certified statement showing expenditures and the balances remaining in the funds authorized for expenditure by the Department under this appropriation, and

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I City Clerk in and for said City of Quincy in the State of Illinois, and keeper of the records and files thereof, as

provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the

Council of Quincy at a meeting held on \_\_\_\_\_

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this \_\_\_\_\_ day of \_\_\_\_\_ Month, Year \_\_\_\_\_

(SEAL)

Clerk Signature

APPROVED

Regional Engineer  
Department of Transportation

Date



City of Quincy  
Department of Utilities & Engineering

To: Mayor and City Council Members  
Cc: Laura Oakman  
From: Jeffrey Conte, Director of Utilities & Engineering  
Date: January 10, 2022  
Subject: IDOT Resolution for Maintenance of Streets - Materials

Mayor, City Council Members,

Please review the attached Illinois Department of Transportation (IDOT) Resolution for Maintenance of Streets and Highways by Municipality Under the Illinois Highway Code requesting to appropriate \$491,000.00 of Motor Fuel Tax (MFT) monies to the City for the 2022/2023 Fiscal Year. This funding will be used for the purchase of concrete, asphalt patching, road salt and other items used for the maintenance of roads throughout the City of Quincy.

The Director of Utilities and Engineering and Central Services Committee recommend the approval of this IDOT Resolution.

Thank you for your consideration. If you have any questions, please let me know.



Resolution for Maintenance Under the Illinois Highway Code



Resolution Number	Resolution Type	Section Number
	Original	22-00000-00-GM

BE IT RESOLVED, by the \_\_\_\_\_ Council \_\_\_\_\_ of the \_\_\_\_\_ City \_\_\_\_\_ of \_\_\_\_\_  
Governing Body Type Local Public Agency Type  
 \_\_\_\_\_ Quincy \_\_\_\_\_ Illinois that there is hereby appropriated the sum of \_\_\_\_\_  
Name of Local Public Agency  
 Four hundred ninety-one thousand \_\_\_\_\_ Dollars ( \$491,000.00 )  
 of Motor Fuel Tax funds for the purpose of maintaining streets and highways under the applicable provisions of Illinois Highway Code from  
 \_\_\_\_\_ 05/01/22 \_\_\_\_\_ to \_\_\_\_\_ 04/30/23 \_\_\_\_\_  
Beginning Date Ending Date

BE IT FURTHER RESOLVED, that only those operations as listed and described on the approved Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that \_\_\_\_\_ City \_\_\_\_\_ of \_\_\_\_\_ Quincy \_\_\_\_\_  
Local Public Agency Type Name of Local Public Agency  
 shall submit within three months after the end of the maintenance period as stated above, to the Department of Transportation, on forms available from the Department, a certified statement showing expenditures and the balances remaining in the funds authorized for expenditure by the Department under this appropriation, and

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I \_\_\_\_\_ City \_\_\_\_\_ Clerk in and for said \_\_\_\_\_ City \_\_\_\_\_  
Name of Clerk Local Public Agency Type Local Public Agency Type  
 of \_\_\_\_\_ Quincy \_\_\_\_\_ in the State of Illinois, and keeper of the records and files thereof, as  
Name of Local Public Agency  
 provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the  
 \_\_\_\_\_ Council \_\_\_\_\_ of \_\_\_\_\_ Quincy \_\_\_\_\_ at a meeting held on \_\_\_\_\_ Date \_\_\_\_\_  
Governing Body Type Name of Local Public Agency  
 IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this \_\_\_\_\_ Day \_\_\_\_\_ of \_\_\_\_\_ Month, Year \_\_\_\_\_

(SEAL)

Clerk Signature

APPROVED

Regional Engineer  
 Department of Transportation

Date



Local Public Agency General Maintenance



Estimate of Maintenance Costs

Submission Type:

Maintenance Period

Local Public Agency	County	Section Number	Beginning	Ending
Quincy	Adams	22-00000-00-GM	05/01/22	04/30/23

Maintenance Items

Maintenance Operation	Maint Eng Category	Insp. Req.	Material Categories/ Point of Delivery or Work Performed by an Outside Contractor	Unit	Quantity	Unit Cost	Cost	Total Maintenance Operation Cost
1.	I	No	Traffic Signal & Street Light Materials	L SUM	1	\$10,000.00	\$10,000.00	\$80,000.00
	IIA	No	Traffic Signal & Street Light Materials	L SUM	1	\$10,000.00	\$10,000.00	
	IIB	Yes	Traffic Signal Maintenance	L SUM	1	\$30,000.00	\$30,000.00	
	IIB	Yes	Street Light Maintenance	L SUM	1	\$30,000.00	\$30,000.00	
2. Asphalt Patching Materials	III	No	Bituminous Patching Mixture (Group II)	TON	360	\$165.00	\$59,400.00	\$71,400.00
	III	No	HMA Surf, Mix "C", N50	TON	100	\$120.00	\$12,000.00	
3. PCC Patching Materials	III	No	Class PV	CU YD	110	\$150.00	\$16,500.00	\$74,200.00
	III	No	Class PP-1	CU YD	110	\$160.00	\$17,600.00	
	III	No	Class PP-2	CU YD	50	\$170.00	\$8,500.00	
	III	No	Class SI	CU YD	180	\$145.00	\$26,100.00	
	III	No	Controlled Low-Strength Material	CU YD	50	\$110.00	\$5,500.00	
4. Rock Salt	I	No	Joint State purchase	TON	3,000	\$80.00	\$240,000.00	\$240,000.00
5. Aggregate	IIA	No	CA-6	TON	200	\$15.00	\$3,000.00	\$3,000.00
6. Traffic Control Items	IIA	No	Signs and Hardware	L SUM	1	\$10,000.00	\$10,000.00	\$10,000.00
7. Detectable Warnings	IIA	No	Detectable Warnings	SQ FT	100	\$75.00	\$7,500.00	\$7,500.00
<b>Total Operation Cost</b>								<b>\$486,100.00</b>

Estimate of Maintenance Costs Summary

Maintenance	MFT Funds	RBI Funds	Other Funds	Estimated Costs
Local Public Agency Labor	\$0.00	\$0.00	\$0.00	\$0.00
Local Public Agency Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Materials/Contracts(Non Bid Items)	\$250,000.00	\$0.00	\$0.00	\$250,000.00
Materials/Deliver & Install/Materials Quotations (Bid Items)	\$236,100.00	\$0.00	\$0.00	\$236,100.00
Formal Contract (Bid Items)	\$0.00	\$0.00	\$0.00	\$0.00
<b>Maintenance Total</b>	<b>\$486,100.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$486,100.00</b>

Estimated Maintenance Eng Costs Summary

Maintenance Engineering	MFT Funds	RBI Funds	Other Funds	Total Est Costs
Preliminary Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Engineering Inspection	\$0.00	\$0.00	\$0.00	\$0.00
Material Testing	\$4,000.00	\$0.00	\$0.00	\$4,000.00
Advertising	\$900.00	\$0.00	\$0.00	\$900.00
Bridge Inspection Engineering	\$0.00	\$0.00	\$0.00	\$0.00
<b>Maintenance Engineering Total</b>	<b>\$4,900.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$4,900.00</b>
<b>Total Estimated Maintenance</b>	<b>\$491,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$491,000.00</b>

**Estimate of Maintenance Costs**

Submittal Type

Local Public Agency	County	Section	Maintenance Period	
			Beginning	Ending
Quincy	Adams	22-00000-00-GM	05/01/22	04/30/23

Remarks

**SUBMITTED**

Local Public Agency Official	Date
<input type="text"/>	<input type="text"/>

Title

**APPROVED**

County Engineer/Superintendent of Highways	Date
<input type="text"/>	<input type="text"/>

Regional Engineer Department of Transportation	Date
<input type="text"/>	<input type="text"/>



## RESOLUTION

**WHEREAS**, on January 11, 2021, the Quincy City Council awarded the contract for the CSO Phase I LTCP Improvement Project which consists of the modification and replacement of select CSO diversion structures to improve the capture of combined sewage and conveyance to the Waste Water Treatment Plant for treatment; and,

**WHEREAS**, the Department of Utilities and Engineering requires the services of an engineering firm to assist with various inspections and construction material testing throughout the duration of the project; and,

**WHEREAS**, Klingner and Associates of Quincy has submitted invoices totaling \$17,057.17 for costs associated with these services; and,

**WHEREAS**, funding for this service is available in the 2021/2022 Sewer Fund fiscal year budget.

**NOW, THEREFORE BE IT RESOLVED**, that the Director of Utilities and Engineering and Utilities Committee recommend to the Mayor and Quincy City Council that the invoices from Klingner and Associates of Quincy, Illinois totaling \$17,057.17 be approved for payment.

Jeffrey Conte, P.E.  
Director of Utilities & Engineering

January 10, 2022

## RESOLUTION

**WHEREAS**, both Tank Drainage System pumps at the Waste Water Treatment Plant recently failed and require repair; and,

**WHEREAS**, the pump repairs require the purchase of parts from the pump manufacturer through the regional representative Hydro-Kinetics Corporation of St. Louis, Missouri; and,

**WHEREAS**, the parts have been delivered and an invoice received in the amount of \$11,696.15 for the repair parts; and,

**WHEREAS**, funding for the purchase of the replacement parts is available in the 2021/2022 Sewer Fund fiscal year budget.

**NOW, THEREFORE BE IT RESOLVED**, that the Director of Utilities and Engineering and Utilities Committee recommend to the Mayor and Quincy City Council that normal bidding requirements be waived and the invoice from Hydro-Kinetics Corporation of St. Louis, Missouri in the amount of \$11,696.15 be approved for payment.

Jeffrey Conte, P.E.  
Director of Utilities & Engineering

January 10, 2022

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE AMENDING TITLE VII (TRAFFIC CODE)  
OF CHAPTER 81 (TRAFFIC SCHEDULES) OF THE  
MUNICIPAL CODE OF THE CITY OF QUINCY OF 2015.**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF QUINCY, IN ADAMS COUNTY, ILLINOIS, AS FOLLOWS:

Section 1. That Title VII, Chapter 81, Schedule I(D), of the Municipal Code of the City of Quincy of 2015 be and hereby is amended adding thereto, the following:

All southbound traffic at the intersection of 7th and Broadway

Section 2. All ordinances and parts of ordinances in conflict with the provisions of this ordinance shall be and the same are, to the extent of such conflict, hereby repealed.

Section 3. This ordinance shall be in full force and effect immediately from and after its passage and approval.

ADOPTED: \_\_\_\_\_

\_\_\_\_\_  
CITY CLERK

APPROVED: \_\_\_\_\_

\_\_\_\_\_  
MAYOR

Officially published in pamphlet form this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE AMENDING TITLE VII (TRAFFIC CODE)  
OF CHAPTER 82 (NO PARKING ZONES) OF THE  
MUNICIPAL CODE OF THE CITY OF QUINCY OF 2015.**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF QUINCY, IN ADAMS COUNTY, ILLINOIS, AS FOLLOWS:

Section 1. That Section Title VII, Chapter 82, Schedule VIII, of the Municipal Code of the City of Quincy of 2015 be and hereby is amended adding thereto, the following:

West and east sides of North 7th Street from Broadway extending north to the alley entrances

Section 2. All ordinances and parts of ordinances in conflict with the provisions of this ordinance shall be and the same are, to the extent of such conflict, hereby repealed.

Section 3. This ordinance shall be in full force and effect immediately from and after its passage and approval.

ADOPTED: \_\_\_\_\_

\_\_\_\_\_  
CITY CLERK

APPROVED: \_\_\_\_\_

\_\_\_\_\_  
MAYOR

Officially published in pamphlet form this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

# CITY OF QUINCY

## DEPARTMENT OF PLANNING & DEVELOPMENT

706 Maine Street | Third Floor | Quincy, IL 62301

Office: 217-228-4515 | Fax: 217-221-2288



## MEMORANDUM

TO: Mayor Troup and City Council  
FROM: Chuck Bevelheimer  
DATE: 12-16-21  
SUBJECT: Small Rental Rehab Program Ordinance (SRRP)

The population and employee recruitment campaign, Quincy's Calling, has highlighted the need for more housing in Quincy. The Administration, The Chamber of Commerce and GREDF continues to hear from area employers that there is a shortage of safe, decent, and affordable homes in the City. Attached is data from the 2020 Census that shows the number of housing units versus the number of vacant units by census block group.

The 2020 housing data shows Quincy has nearly 18,900 housing units.

- 14.3 % of the roughly 9,700 units west of 18<sup>th</sup> Street are vacant
- 6.3% of the roughly 9,200 units east of 18<sup>th</sup> Street are vacant.

Available census data also shows that the housing stock west of 18<sup>th</sup> Street is also significantly aging. According to the 2019 American Community Survey estimates:

- There are 10,088 structures west of 18<sup>th</sup> Street
  - o 53.1% (5,355) were built prior to 1950 (70+ years)
  - o 0.5% (46) were built since 2010 (past 11 years)
- There are 9,151 structures east of 18<sup>th</sup> Street
  - o 20.9% (1,917) were built prior to 1950 (70+ years)
  - o 4.4% (405) were built since 2010 (past 11 years)

The city operated a Small Rental Rehab Program (SRRP) from 1996-2009 through the receipt of IHDA grants. IHDA discontinued the program in 2009 due to the recession. During those 13 years, the city worked with rental property developers to renovate 43 single-and-multi-family dwellings (a total of 110 housing units). The total investment in the city's older housing stock was \$2.4-million, of which IHDA provided \$1.6-million. IHDA required the renovated units to be rented to LMI individuals or families. In addition, 19 of the 43 renovated structures (a total of 54 units) were considered Fix or Flatten.

### **Small Rental Rehab Program (SRRP) Proposal**

In order to expand the availability of safe, decent, and affordable housing for individuals or families, the City of Quincy is proposing to offer financial assistance to owners/developers/etc to renovate, convert, or construct small rental properties (four units or fewer). The units would be renovated and brought up to building code standards.

The Administration proposes to allocate \$1,000,000 in general fund reserves to fund the SRRP. The expectation is that to \$250,000 would be available to fund 12 rental unit renovations each year.

Attached is an ordinance establishing the Small Rental Rehabilitation Program.

## ORDINANCE NO.

### AN ORDINANCE ESTABLISHING THE SMALL RENTAL REAHBILITATION PROGRAM (SRRP)

**WHEREAS**, the City of Quincy is committed to enhancing the quality of life for its residents by improving the existing housing stock and by encouraging new construction on vacant lots in the City; and

**WHEREAS**, the goal of the Small Rental Rehabilitation Program is to rehabilitate existing rental units or to develop new rental units through new construction or the conversion of existing buildings; and

**WHEREAS**, the allocation of city funds to the SRRP will help ensure new rental housing opportunities in the Quincy market which is experience a shortage of rental housing; and

**WHEREAS**, the City of Quincy is a home rule unit of local government pursuant to the provisions of §6, Article VII (Local Government) of the Constitution of the State of Illinois; and

**WHEREAS**, pursuant to such authority, and such other authority as may be established by law, this Ordinance is being adopted.

**NOW, THEREFORE, BE IT ORDERED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF QUINCY, IN ADAMS COUNTY, ILLINOIS**, as follows:

**Section 1. Purpose:** The City of Quincy has established the Small Rental Rehabilitation Program (SRRP). The goal of the SRRP is to rehabilitate existing rental units or to develop new rental units through new construction or the conversion of existing buildings. The SRRP's target area is west of 18<sup>th</sup> Street, between Harrison Street and Gardner Park Drive/Seminary Road.

**Section 2. Funding:** The city of Quincy will allocate \$1,000,000 in general fund reserves to establish the SRRP program with the expectation that approximately \$200,000 to \$250,000 will be allocated each year.

**Section 3. Program Details:**

- A. The city's maximum financial contribution through the SRRP will be \$20,000 per rental unit.
- B. The city's financial contribution through the SRRP will not exceed 50% of the total cost to rehabilitate, construct, or convert a rental unit. The owner/developer is responsible for all remaining expenses beyond the city's contribution.
- C. The owner/developer must provide documentation from a bank/financial institution that shows the owner/developer has the funding in place/secured for the entire project (including the city's contribution).
- D. The city shall reimburse the owner/developer an amount not to exceed \$20,000 per rental unit upon approval of the Certificate of Occupancy for renovated, constructed or converted units.
- E. No city funding will be disbursed without an approved budget for the project.
  1. The approved budget must be in place prior to the start of the project.
  2. The approved budget must include estimated costs of materials and labor.
- F. City funds can only be used to pay for the cost of labor and materials for permanently affixed portions of the rental unit.

- G. City funds cannot be used to purchase items that are not permanently affixed within the rental unit, including, but not limited to furniture and appliances.
- H. City funds cannot be used to pay the owner/developer for their labor costs on the project.
- I. The city will require submission of check stubs/pay stubs as proof of labor costs for workers and detailed receipts as proof of material costs in conjunction with the required inspections.
- J. If a construction company/contractor is seeking SRRP funding, the only eligible funding is for employee labor and insurance costs.
- K. The owner/developer must submit written, detailed statements (proof of payment) as well as receipts for eligible costs of material and labor for work that has been completed as part of the inspection process established by the city's Department of Inspections.
  - 1. The Department of Inspections can also schedule inspections on an as-needed basis.
- L. The applicant for SRRP funds is responsible for all legal fees, all recording fees, and the securing of any pertinent lien waivers.
- M. The city's contribution will be a 0% interest loan that is forgivable after five years.
- N. If within five years of the completion of the project, the rehabilitated/constructed/converted rental unit(s) is sold the owner/developer would be responsible for repaying the city for the city's cost of the project, prorated based on the term of the project.
  - 1. The five-year window for loan forgiveness does not begin until the property is initially rented.
  - 2. The city will provide a full year of rental credit towards the program if the owner/developer provides proof the unit was rented for at least 9 months during a calendar year.
- O. The total amount of funding provided to the owner/developer of the rental unit(s) involved in the SRRP is determined by the total number of units being rehabilitated.

#### **Section 4. Regulations**

- A. The owner must complete the agreed-upon improvements within one year of the receipt of notice of approval to obtain the required building permit.
- B. The City's SRRP Program Administrators are responsible for monitoring the compliance of each project utilizing SRRP funding. This includes annual inspections to ensure compliance with the city of Quincy's minimum housing standards.
- C. Selected projects will require site inspection by city building officials to determine structural soundness of the property.
  - 1. Code Violations will be identified and addressed as a priority.
- D. City building officials will also review proposed specifications and cost estimates to make sure the project is feasible.
- E. Property owners receiving SRRP funds shall agree to not file an appeal of the property(s) assessed value to the Adams County Board of Review during the five year compliance period. The penalty for filing an appeal of the property assessed value is the forfeiture of the remaining loan period. The City has the right to immediately call the remaining loan balance based on prorated term of the project.

#### **Section 5. Eligible Properties**

- A. The rental unit(s) that would be rehabilitated, constructed, or converted through the SRRP must be privately-owned.
  - 1. The term Owner can include property owners, developers, investors who own one or more buildings on a single site, or scattered properties on more than one site, all of which are under common ownership, management.
- B. A rehabilitation project must consist of four or fewer rental units to qualify for SRRP funding.
- C. The projects can include the rehabilitation of a single family home used as a rental unit, the rehabilitation of a multi-unit complex with four or fewer rental units, or the conversion of an existing commercial building to four or fewer rental units.
- D. SRRP Funds need not be used for each of the units in the project. Nonetheless, the total number of units per project SRRP-assisted plus non-assisted units may not exceed four.

- a. Regardless of the number of SRRP-assisted units in the project, the entire property must be rehabilitated and brought up to the City of Quincy's adopted building codes.

### **Section 6. Ineligible Properties**

- A. SRRP funds cannot be used on any of the following:
  1. Any units contained with a property consisting of five or more rental units
    - i. This could include a single building or several buildings under common ownership
  2. Condominiums
  3. Cooperatives
  4. Manufactured Homes
  5. Owner-Occupied Housing Units
  6. Properties in which SRRP funds were previously expended
  7. Group Homes
  8. Publicly Funded Housing.
  9. Properties within the Downtown Tax Increment Finance Districts.

### **Section 7. Eligible Activities**

- A. SRRP funds may be used for:
  - a. The rehabilitation of existing rental residential properties
  - b. The development of new rental units through new construction
  - c. The development of new rental units through the conversion of an existing commercial property to a residential use.
- B. Rehabilitation is any construction work on an existing residential structure.
- C. The conversion of an existing structure from an alternate use (such as commercial property) to residential housing is an eligible SRRP activity.
- D. SRRP funding may be used on a mixed use project (commercial & residential use) as long as the SRRP funding is only spent on the residential portions of the project. Outside sources of funding would be required for the commercial portions of the project. If SRRP funding is used for the residential portion of the project, the entire building (commercial and residential) must be brought up to the minimum property standards upon completion.

### **Section 8. Prohibited Activities**

- A. Emergency Repair & Weatherization Programs
  1. Properties must be brought up to the city's minimum property standards when SRRP funds are used. Therefore, the use of funding from emergency repair and weatherization-only programs are prohibited, unless the repairs bring the entire property up to the city's minimum property standards.

### **Section 9. Application**

- A. The owner would complete the application and provide supporting documentation as required:
  1. Evidence of Ownership of Building/Property
  2. Current Paid Property Taxes
  3. Sufficient Property Insurance
  4. Evidence of ability to finance project
    - a. Bank's credit memorandum for loans or Line of Credit (LOC)
    - b. The credit memorandum or LOC must be for the full amount of the project (city investment included) as the city will reimburse the owner/developer at the end of the project.
  5. Title Opinion (at owners expense) to verify clean title
  6. Project Details
    - a. Detail renovation specifications with cost estimates
    - b. Detailed project budget with materials and labor
- B. The owner or contractor must also provide



1. Evidence of Licensing
2. Insurance
3. List of proposed subcontractors

### **Section 10. Program Fees**

Owner will pay origination fee of one one-half percent of the loan amount. Owner will also pay for project soft costs, including legal services, title verifications, document preparation and recording fees.

### **Section 11. Loan Documents**

Program documents include:

Mortgage to secure the property as collateral for the loan/grant.

Promissory Note defines the terms of the repayment of SRRP funds.

Regulatory/Recapture Agreement sets forth the terms of compliance required during the term of the SRRP loan.

### **Section 12. Historic Review**

The rehabilitation or conversion of rental units must comply with Downtown District Zoning Design Standards, section 162.026 of the Municipal Code of Quincy for exterior improvements within the downtown, and requirements for landmark properties and/or local historic districts as applicable.

### **Section 13. Review Committee, Project Selection & Approval**

- A. The city of Quincy's SRRP Housing Committee will consist of 6 members appointed by the Mayor of Quincy with consent of the Quincy City Council.
  1. The Committee will include:
    - a. The Mayor or designee
    - b. Three (3) members of the Quincy City Council
    - c. A representative of a local bank/financial institution
    - d. An at-large member from the community
- B. The commission will be authorized to review applications to assure a project meets the goals and objectives of the program and to verify sufficient financial resources to complete the project.
  1. A scoring matrix will be established to rate applications so as to provide a fair and equitable distribution of funding. Factors that will be considered include:
    - a. Owner/Developer Experience
    - b. Amount of Private Investment
    - c. Leveraging Ratio - Level of private investment to public investment
    - d. Impact on Neighborhood
    - e. Financial Feasibility
- C. The Committee will meet as needed to review and approve/deny applications. The committee has the sole authority to approve/deny applications.

### **Section 14. Prevailing Wage**

Loan funds are public monies and compliance with the Prevailing Wage Act (820 ILCS 130/0.01 et seq.) of the State of Illinois may be required depending on the use of the funds. Loan funds utilized for construction and renovation may require contractors and/or subcontractors to pay all laborers, workers and mechanics no less than the "prevailing rate of wages" (hourly cash wages plus fringe benefits) for Adams County and to perform certain notice and recordkeeping duties. The borrower is responsible for determining the application of the Prevailing Wage Act to its project.

### **Section 15. Contractor Eligibility**

Contractors must provide evidence of licensing and sufficient insurance.

### **Section 16. Agreement /Contracts**

City will use standard agreement documents to assure owner compliance during loan/grant term. Loan documents would include note/mortgage, recapture agreements to assure program compliance.

**Section 18. Separability:** The provisions of this Ordinance shall be deemed separable, and the invalidity of any portion hereof shall not affect the validity of the remainder thereof.

**Section 19. Savings Clause:** That nothing in this Ordinance hereby adopted and incorporated by reference shall be construed to affect any suit or proceeding pending in any court, or any rights acquitted, or liability incurred, or any cause or causes of action acquired or existing, or permits or licenses issued under any act or Ordinance hereby repealed or amended; nor shall any just or legal right or remedy of any character be lost, impaired or affected by this Ordinance.

**Section 20. Repeal:** All ordinances and parts of ordinances in conflict with the provisions of this Ordinance shall be, and the same are, to the extent of such conflict, hereby repealed.

**Section 21. Effective Date:** This Ordinance shall be in full force and effect from and after its passage, approval and publication as provided by law.

ADOPTED:

CITY CLERK

APPROVED:

MAYOR

Published in pamphlet form this      day of      , 2022.

**ORDINANCE NO.**

**AN ORDINANCE GRANTING A  
SPECIAL USE PERMIT FOR A PLANNED DEVELOPMENT**

**WHEREAS**, Houndstooth Holdings, LLC did previously file a request for Approval of Conceptual Plan, Preliminary Plat and Final Plat with the City of Quincy, all in accordance with the Ordinances as provided; and,

**WHEREAS**, said Conceptual Plan and Preliminary and Final Plat have been approved by the City of Quincy, all in accordance with the Ordinances as provided; and,

**WHEREAS**, all requirements of Chapter 162 (Zoning Regulations) of the Municipal Code of the City of Quincy of 2015 have otherwise been complied with.

**NOW, THEREFORE**, pursuant to Chapter 162 of the Municipal Code of the City of Quincy of 2015, be it ordained by the Mayor and City Council for the City of Quincy, Adams County, Illinois, that a Special Permit for a Planned Development be and hereby is issued as follows:

**SECTION 1. Legal Description:**                    **P.I.N.:** 23-1-2214-000-00

Parts of Block One (1) in Madison Place Addition to the City of Quincy, Adams County, Illinois, described as follows: The East 19 feet of Lot Three (3), except the North 5 feet thereof; Lot Four, except the North 5 feet thereof; Lot Five (5), except the North 5 feet of the West 26 feet thereof and further excepting the North 7 feet of the East 47 feet thereof.

**SECTION 2. Uses:** To obtain a liquor license as a means to operate multiple video gaming terminals at 2634-2638 Broadway, specifically at 2636 Broadway, Suite 2.

**SECTION 3: Conditions:**            **None**

ADOPTED:

CITY CLERK

APPROVED:

MAYOR

Officially published in pamphlet form this            day of            , 2022.



# CITY OF QUINCY

*Comptroller's Office*

Sheri L. Ray  
Comptroller

CITY HALL – 730 MAINE STREET  
Quincy, Illinois 62301-4056  
217-228-4517

## MEMORANDUM

TO: Mayor and City Council  
FROM: Sheri Ray  
DATE: January 7, 2022  
SUBJECT: Supplemental Budget Ordinance

Please find attached a Supplemental Budget Amendment Ordinance that I have submitted to the City Clerk for placement on the agenda for the January 10, 2022 Council Meeting.

The purpose of this supplemental is to increase the General Fund budget for excess revenues and to appropriate this excess and unbudgeted fund balance. The spending was based on the priority ranking determined at the January 3, 2022 Meeting of the Whole presentation.

The summary of the line items affected by the supplemental are attached in “Exhibit A”. If you have any additional questions, please let me know.

CC: Lonnie Dunn, Corporation Counsel  
City Clerk Laura Oakman  
Jeff Mays, Director of Admin Services

Exhibit A - Supplemental Detail Proposed 1-10-2022

Account		Current Budget	Amount	Proposed New Budget
<b><u>General Fund Additional Revenues/Unbudgeted fund balance</u></b>				
Unbudgeted Fund Balance			5,900,000	
Sales Tax	001-0000-314-02-03	11,018,173	750,000	11,768,173
Income Tax	001-0000-314-02-01	4,884,200	470,000	5,354,200
Home Rule Sales Tax	001-0000-314-01-01	9,855,476	1,000,000	10,855,476
PPRT Tax revenue	001-0000-314-02-02	4,271,506	1,608,000	5,879,506
<b>Total Available for Appropriation</b>			<b>9,728,000</b>	
<b><u>General Fund Expenses</u></b>				
Move to Restricted Cash for Pensions			1,336,432	
Police Pension	001-2112-402-23-05	3,692,134	712,814	4,404,948 <i>100% FYE22</i>
Fire Pension	001-2212-402-23-06	4,150,587	671,413	4,822,000 <i>100% FYE22</i>
Transfer to Library	001-1803-407.62-91	1,855,465	219,018	2,074,483
Transfer to Capital Projects	001-1801-491-62-15	2,347,009	5,608,040	7,955,049
Police Tactical vests	001-2112-402-47-02	<i>Safety Eqp</i> 22,000	13,800	35,800
Police Tactical Drone	001-2112-402-52-05	<i>Cap M&amp;E</i> -	12,555	12,555
Police Ammunition	001-2112-402.45-03	<i>Equip Cnsmbl</i> 29,857	9,900	39,757
Police Firearms equip	001-2112-402-46-11	<i>Supplies</i>	3,404	3,404
Fire Thermal Cameras	001-2212-402-52-05	-	27,000	27,000
Small Rental Rehab SRRP	001-1801-491.62-90	<i>Trnsfr to fund 203</i>	1,000,000	1,000,000
<b>Total Appropriated Expenses</b>			<b>9,614,376</b>	
<b><u>Capital Projects Fund</u></b>				
Revenue: Trnsf from GF	301-0000-391-01-01	2,347,009	5,608,040	7,955,049
<b><u>Capital Projects Fund Additional Expenses</u></b>				
City Hall - Bldg Reno	301-1403-401.52-02	-	3,000,000	3,000,000
Police Cars	301-2112-402-52-06	-	183,040	183,040
IT Network storage	301-1901-401.52-04	-	175,000	175,000
Ward 1	301-3152-403.54-01	96,010	285,000	381,010
Ward 2	301-3152-403.54-02	134,943	285,000	419,943
Ward 3	301-3152-403.54-03	93,717	285,000	378,717
Ward 4	301-3152-403.54-04	83,948	285,000	368,948
Ward 5	301-3152-403.54-05	167,447	285,000	452,447
Ward 6	301-3152-403.54-06	110,032	285,000	395,032
Ward 7	301-3152-403.54-07	178,062	285,000	463,062
		864,159	5,353,040	6,217,199
<b><u>Housing Resource Fund Additional Revenues</u></b>				
Revenue: Trfr from GF	203-0000-391-01-01	-	1,000,000	1,000,000
Small Rental Rehab Loans	203-6313-408-63.05	-	1,000,000	1,000,000

Exhibit A - Supplemental Detail Proposed 1-10-2022

**Realign Salaries/Benefits**

Decrease IT Director	001-1901-401-11-01	Wage	(71,000)	
	001-1901-401-11-17	Sick BB	(6,500)	
	001-1901-401-11-18	Vac BB	(5,000)	
	001-1901-401-21-01	Health	(22,000)	
	001-1901-401-22-01	SS	(6,400)	
	001-1901-401-22-02	Med	(1,500)	
	001-1901-401-23-01	IMRF	(9,000)	<u>(121,400)</u>
Increase Fire Admin Asst	001-2211-401-11-01	Wage	17,500	
	001-2211-401-11-04	Holiday	1,000	
	001-2211-401-11-15	Vacation	700	
	001-2211-401-22-01	SS	1,200	
	001-2211-401-22-02	Med	300	
	001-2211-401-23-01	IMRF	1,800	<u>22,500</u>
Increase Compt/Tyler	001-1501-401-11-01	Wage	10,000	
	001-1501-401-22-01	SS	600	
	001-1501-401-22-02	Med	150	
	001-1501-401-23-01	IMRF	1,000	<u>11,750</u>
Increase HR Admin Asst	611-3810-401-11-01	Wages	10,000	
	611-3810-401-11-15	Vacation	350	
	611-3810-401-21-01	Health	18,800	
	611-3810-401-22-01	SS	550	
	611-3810-401-22-02	Med	150	
	611-3810-401-23-01	IMRF	850	<u>30,700</u>
Decrease Utilities Admin	501-3310-411-11-01	Wages	(43,500)	
	501-3310-411-11-04	Holiday	(2,500)	
	501-3310-411-11-15	Vacation	(1,800)	
	501-3310-411-21-01	Health	(12,200)	
	501-3310-411-22-01	SS	(2,900)	
	501-3310-411-22-02	Med	(700)	
	501-3310-411-23-01	IMRF	(4,600)	<u>(68,200)</u>
Increase Engineering	001-3712-404-11-01	Wages	43,500	
	001-3712-404-11-04	Holiday	2,500	
	001-3712-404-11-15	Vacation	1,800	
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	001-3712-404-23-01	IMRF	4,600	<u>68,200</u>
				<u><b>Overall Salaries Net Impact</b></u>
				<u><b>(56,450)</b></u>

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<b>Overall Salaries Net Impact</b>			<u><u>(56,450)</u></u>	



# THE CITY COUNCIL

## OFFICIAL PROCEEDINGS

### REGULAR MEETING

Quincy, Illinois, January 3, 2022

The regular meeting of the City Council was held this day at 7:00 p.m. with Mayor Michael A. Troup presiding.

The following members were physically present:

Ald. Fletcher, Entrup, Bergman, Bauer, Mays, Freiburg, Sassen, Rein, Mast, Reis, Awerkamp, Uzelac, Holtschlag. 13.

Absent: Ald. Farha. 1.

Ald. Sassen moved that Ald. Farha be excused from this meeting. Motion carried.

The minutes of the regular meeting of the City Council held December 28, 2021, were approved as printed on a motion of Ald. Entrup. Motion carried.

Legal Counsel: Corporation Counsel Lonnie Dunn.

**The City Clerk presented and read the following:**

### PUBLIC FORUM

Jason Priest spoke on wanting to have the Aldermen help him get inside the County Courthouse.

**Ald. Holtschlag left the council chambers at 7:04 p.m.**

### MONTHLY REPORTS

The monthly reports of the Police Department for August, 2021, and for the City Clerk, the City Treasurer, and the City Comptroller for month of December, 2021, were ordered received and filed on a motion of Ald. Uzelac. Motion carried.

### REPORTS OF PLAN COMMISSION

Recommending approval of a Special Permit for Planned Development to obtain a liquor license as a means to serve alcohol and operate video gaming machines at 2634-2638 Broadway, specifically 2636 Broadway, Suite 2.

Ald. Sassen moved the report be received and concurred in and an ordinance drafted. Motion carried.

Recommending approval of a Special Permit to operate the Alibi Bar as a night club with hours of operation as permitted by ordinance at 500 York Street.

Ald. Uzelac moved the report be received and concurred in and an ordinance drafted. Motion carried.

Recommending approval of a subdivision (dividing one lot into two) for property commonly known as 3237-3424 Quincy Mall under the small tracts provision of the subdivision ordinance.

Ald. Freiburg moved the report be received and concurred in. Motion carried.

### COMPREHENSIVE ANNUAL FINANCIAL REPORT FOR FISCAL YEAR ENDING 4/30/2021

The City of Quincy Comprehensive Annual Financial Report for the year ending April 30, 2021, was ordered received and filed on a motion of Ald. Uzelac. Motion carried.

### RESOLUTION

WHEREAS, the City of Quincy is a home rule unit of local government pursuant to the provisions of Section 6, Article VII (Local Government) of the Constitution of the State of Illinois, and,

WHEREAS, pursuant to such authority, on September 18, 2017, the City adopted Ordinance 9315, which re-affirmed and re-adopted the City's Home Rule Purchase Tax rate of one and a half percent (1.5%) which was set forth by Ordinance 9058 on September 13, 2005; and,

WHEREAS, Section 2 of Ordinance 9315 requires said rates to be reviewed and if decided by appropriate City Council action, revised annually beginning in January of 2018, and every subsequent January of every year prior to budget review process; and,

WHEREAS, the City Council has reviewed the Home Rule Purchase Tax rate according to the Ordinance 9315 and desires to make no change to the Home Rule Purchase Tax rate;

NOW, THEREFORE BE IT RESOLVED, the Mayor and City Council have affirmed the review of the current Home Rule Purchase Tax rate and will maintain the city’s current Home Rule Purchase Tax rate of one and a half percent (1.5%).

Sheri Ray  
City Comptroller

Ald. Rein moved for the adoption of the resolution, seconded by Ald. Sassen, and on a rollcall each of the 12 Aldermen voted yea, with 2 absent. Motion carried.

**RESOLUTION**

WHEREAS, the City of Quincy is a home rule unit of local government pursuant to the provisions of Section 6, Article VII (Local Government) of the Constitution of the State of Illinois, and,

WHEREAS, pursuant to such authority, on September 18, 2017, the City adopted Ordinance 9314, which re-affirmed and re-adopted the City’s Hotel Tax rate of eight percent (8%) which was set forth by Ordinance 8849 on October 25, 1999, and,

WHEREAS, Section 2 of Ordinance 9314 requires said rates to be reviewed and if decided by appropriate City Council action, revised annually beginning in January of 2018, and every subsequent January of every year prior to budget review process; and,

WHEREAS, the City Council has reviewed the Hotel Tax rate according to the Ordinance 9314 and desires to make no change to the Hotel Tax rate;

NOW, THEREFORE BE IT RESOLVED, the Mayor and City Council have affirmed the review of the current Hotel Tax rate and will maintain the current Hotel Tax rate of eight percent (8%).

Sheri Ray  
City Comptroller

Ald. Rein moved for the adoption of the resolution, seconded by Ald. Sassen, and on a rollcall each of the 12 Aldermen voted yea, with 2 absent. Motion carried.

**ORDINANCE**

Second Presentation of an Ordinance entitled: An Ordinance Amending Title VII (Traffic Code) Of Chapter 81 (Traffic Schedules) Of The Municipal Code Of The City Of Quincy Of 2015. (“Right Turn Only” for all southbound traffic at the intersection of 7th and Broadway.)

**ORDINANCE**

Second Presentation of an Ordinance entitled: An Ordinance Amending Title VII (Traffic Code) Of Chapter 82 (No Parking Zones) Of The Municipal Code Of The City Of Quincy Of 2015. (“No Parking” on the west and east sides of North 7th Street from Broadway extending north to the alley entrances.)

**ORDINANCE**

Second Presentation of an Ordinance entitled: An Ordinance Establishing The Small Rental Rehabilitation Program (SRRP).

**REPORT OF FINANCE COMMITTEE**

Quincy, Illinois, January 3, 2022

	Transfers	Expenditures	Payroll
City Hall.....		233.00	
Building Maintenance.....		1,929.96	
Comptroller.....		200.00	
Police Department.....		13,427.32	
Fire Department.....		3,045.44	
Public Works.....		1,446.77	
Engineering.....		1,184.15	
Tax Distribution/Subsidies.....		78,228.29	
<b>GENERAL FUND SUBTOTAL.....</b>	<b>0.00</b>	<b>99,694.93</b>	<b>0.00</b>
911 System.....		215.16	
Econ Dev Growth Fund.....		20,801.35	
Crime Lab Fund.....		59.00	
Transit Fund.....		283.91	
Bridge Lighting Fund.....		125.48	

Capital Projects Fund.....		2,508.00	
Water EPA 2019 Proj Fund .....		224,683.24	
Water Fund .....		17,108.13	
Sewer Fund .....		28,049.74	
Regional Training Facility .....		35.17	
Recycle Fund .....		200.00	
Central Garage .....		9,214.76	
Self Insurance .....		761.48	
Econ Dev Revolv Loan Fund .....		4,204.55	
<b>BANK 01 TOTALS .....</b>	<b>0.00</b>	<b>407,944.90</b>	<b>0.00</b>
Motor Fuel Tax .....		4,445.07	
<b>ALL FUNDS TOTALS .....</b>	<b>0.00</b>	<b>412,389.97</b>	<b>0.00</b>

Jack Holtschlag  
Anthony E. Sassen  
Mike Rein  
Richie Reis  
**Finance Committee**

Ald. Rein, seconded by Ald. Sassen, moved the reports be received and vouchers be issued for the various amounts and on a roll call each of the 12 Aldermen voted yea, with 2 absent. Motion carried.

**MOTIONS**

Ald. Uzelac referred to the Legal Department what the requirements are for having a Cannabis Lounge business. Motion carried.

Ald. Uzelac moved the City Council adjourn and sit in Executive Session on Open Meetings Act 5 ILCS 120/2 (c) (2) Collective Bargaining Negotiations, seconded by Ald. Awerkamp, and on a roll call each of the 12 Aldermen voted yea, with 2 absent. Motion carried.

**CITY COUNCIL RECONVENED**

After sitting in Executive Session on the matter of Open Meetings Act 5 ILCS 120/2 (c) (2) Collective Bargaining Negotiations, Ald. Uzelac moved the City Council reconvene and sit in regular session at 8:01 p.m. Motion carried.

The City Council adjourned at 8:02 p.m. on a motion of Ald. Uzelac. Motion carried.

**LAURA OAKMAN**  
City Clerk



# CITY OF QUINCY

*Comptroller's Office*

Sheri L. Ray  
Comptroller

CITY HALL – 730 MAINE STREET  
Quincy, Illinois 62301-4056  
217-228-4517

## FINANCE COMMITTEE MEETING

**MONDAY January 10, 2022**

**6:00 pm**

**City Hall Council Chambers**

### AGENDA:

- 1) Approval of Previous Meeting Minutes from December 28, 2021
- 2) Supplemental Budget Ordinance
- 3) Sale of Property
- 4) Linen & Uniform Contract
- 5) Office Supply Contract
- 6) Other/New Business
- 7) Public Comment

### Distribution:

Finance Committee Members  
Mayor Mike Troup  
Dir of Admin Services, Jeff Mays  
Treasurer, Linda Moore  
Corporation Counsel, Lonnie Dunn  
Mary Ann Ervin, Purchasing  
Chuck Bevelheimer – Planning & Dev

**Finance Committee Meeting  
City Hall Caucus Room  
Tuesday, December 28, 2021**

Members present: Chairman Farha, Aldermen Rein, Sassen, Holtschlag, Reis  
Others present: Jeff Mays, Linda Moore, Lonnie Dunn, Sheri Ray, Mayor Troup  
Aldermen Bauer, Entrup, Bergman, WTAD

Meeting called to order at 6:14 p.m.

- 1) Previous Meeting Minutes. The previous meeting minutes from December 6, 2021 were approved/seconded by Sassen/Rein. All in favor, motion carried.
- 2) Fire & Police Actuarial Valuation FYE 2022-2024. Sheri presented the three year proposal from Lauterbach and Amen for the tax levy actuarial valuation and the GASB 67/68 valuations. The three year proposal of \$11,020, \$11,360, and \$11,700 does reflect an approximate 11% increase over the prior fiscal year amount of \$9,900. The committee recommended the Comptroller seek other quotes for this professional service since the increase is over 10%.
- 3) Purchase Tax and Hotel/Motel Tax Rate Review Resolution. Sheri presented the resolutions to maintain the rates for the purchase tax and the hotel/motel tax. Alderman Sassen/Holtschlag made the motion/second to recommend both resolutions to Council. All in favor, motion carried.
- 4) Supplemental Budget Ordinance Action Plan. Sheri discussed the plan for appropriating the excess revenues and fund balance. An itemized list was provided to the members for consideration. Some of the items were discussed. The administration requests a Meeting of the Whole planned for next Monday, January 3, 2022 to hear departmental requests. The intent of the meeting is for alderman to hear requests and offer priorities with the spending requests. Alderman Sassen requested that the requests for vehicle replacements are specifically noted as either replacements or additions.
- 5) New business. Sheri mentioned that the Comprehensive Annual Financial Report is finalized and will be placed on the next City council agenda. The finding and the corrective action plan were also discussed.
- 6) No new business.
- 7) No public comment

Meeting adjourned at 6:38 p.m.

  
Sheri Ray, Comptroller



# CITY OF QUINCY

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Sheri L. Ray  
Comptroller

CITY HALL – 730 MAINE STREET  
Quincy, Illinois 62301-4056  
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TO: Mayor and City Council  
FROM: Sheri Ray  
DATE: January 7, 2022  
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CC: Lonnie Dunn, Corporation Counsel  
City Clerk Laura Oakman  
Jeff Mays, Director of Admin Services

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE AMENDING THE 2021-2022 FISCAL YEAR BUDGET

WHEREAS, the City Council of the City of Quincy, Adams County, Illinois, hereinbefore adopted Ordinance No. 21-21, an annual budget for general corporate and special corporate purposes for the City of Quincy for the fiscal year beginning May 1, 2021 and ending April 30, 2022; and

WHEREAS, the City Council has determined that expenditures, as set forth in said ordinance for certain operations, acquisitions, and projects within and for the various departments of the City will exceed the amounts provided in said ordinance and which expenditure will increase the total annual budget; and,

WHEREAS, there exists certain revenues, not included in the annual budget, which are available for expenditure by the City; and,

WHEREAS, Section 43.18 (Annual budget-Council transfers, revisions, or amendments) of the Quincy City Code reserved to the City Council the authority to amend the annual budget to increase the budget (upon a two-thirds vote of the Council) provided funds are available for said increase; and,

WHEREAS, there are General Fund revenue sources exceeding budget and General Fund unbudgeted fund balances available to appropriate for necessary uses and;

WHEREAS, these funds have been prioritized to allocate towards one-time expenditures totaling \$9,614,376; and,

WHEREAS, there have been some realignment of staffing requiring salaries to be decreased in some line items and increased in other;

WHEREAS, the City is a home rule unit of local government under the Constitution of the State of Illinois, Article VII, Section 6 and this ordinance is adopted pursuant to said authority and the authority of Section 43.18 of the Quincy City Code.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF QUINCY, ADAMS COUNTY, ILLINOIS, as follows:

1. That the annual operating budget set forth in Ordinance No. 20-13 of the City of Quincy, be and is hereby amended by authorizing the increase/decrease in revenues and expenditure as follows:
2. See attached "Exhibit A - Supplemental Detail Proposed 1-10-2022" that includes all line items to be increased/decreased by this budget amendment.
3. That this Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form in accordance with law.

ADOPTED \_\_\_\_\_

\_\_\_\_\_  
City Clerk

APPROVED \_\_\_\_\_

\_\_\_\_\_  
Mayor

Officially published in pamphlet form this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

# CITY OF QUINCY

*DEPARTMENT OF PLANNING & DEVELOPMENT*

706 Maine Street | Third Floor | Quincy, IL 62301

Office: 217-228-4515 | Fax: 217-221-2288



## MEMORANDUM

TO: Mayor Moore and City Council  
FROM: Chuck Bevelheimer  
DATE: January 6, 2022  
SUBJECT: Sale of Non Essential Real Estate  
824 Cherry, 326 Lind, 328 Lind, 535 Lind, 1122 Monroe & 633 State

On December 5<sup>th</sup>, 8<sup>th</sup>, 12<sup>th</sup> and 15<sup>th</sup> the city of Quincy advertised for sale vacant lots owned by the City. City also posted the property sales on the City's Web page. Off the 16 properties listed for sale the City received six requests to purchase. They are as follows:

Simon Holtschlag submitted a purchase proposal for property at 1122 Monroe for \$5,500. Mr. Holtschlag plans to build a single family residence within a year. The city demolished the home at a cost of \$12,800. The city has \$6,450 liens against the property.

Michael Fitzgerald submitted a purchase proposal for property at 633 State for \$1,000. Mr. Fitzgerald plans to build a single family residence within a year and half. The city has \$17,000 lien against the property for the demolition. The city has \$428 in nuisance liens against the property.

Todd Eyler submitted a purchase proposal for property at 326 and 328 Lind for \$250 each. Mr. Eyler plans to build a single family residence but cannot commit to constructing the home within a year. The city demolished both houses for \$21,000.

Todd Eyler submitted a purchase proposal for property at 535 Lind for \$1,000. Mr. Eyler plans to build a single family residence or a duplex but cannot commit to constructing the home within a year. The city demolished the home for \$25,000 had liens against the property in the amount of \$2,815. City used IHDA Abandon Property grant funds to pay for the demolition.

Todd Eyler submitted a purchase proposal for property at 824 Cherry for \$1,500. Mr. Eyler plans to build a duplex or possible 4-plex if he able to also purchase the adjoining 826 Cherry but cannot commit to constructing the duplex or 4-plex within a year. The city demolished the home for \$14,000 and had \$2000 in nuisance liens against the property.

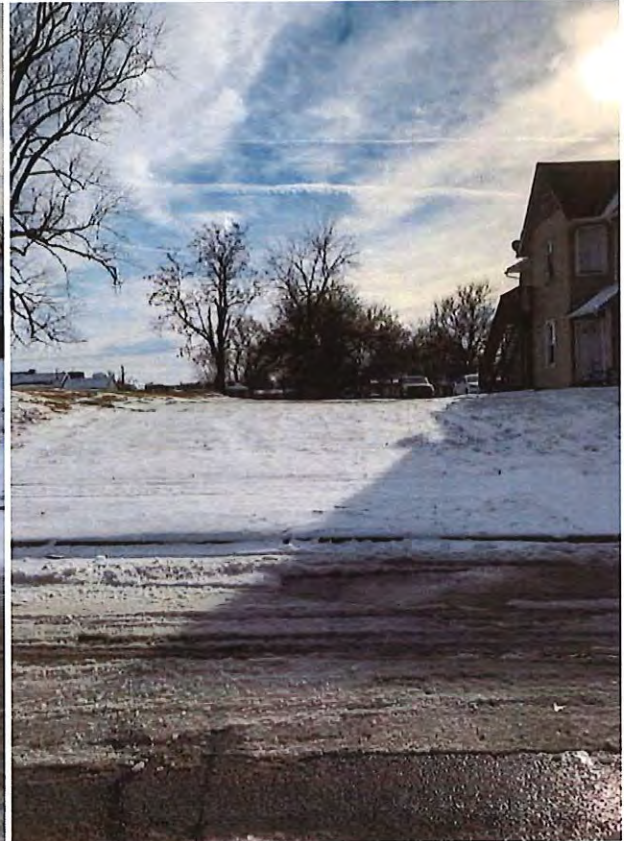
Attached are resolutions authorizing the sales. The Administration requests as a condition of sale the purchaser agree to build a home in a designated time period.

Any questions please let me know.





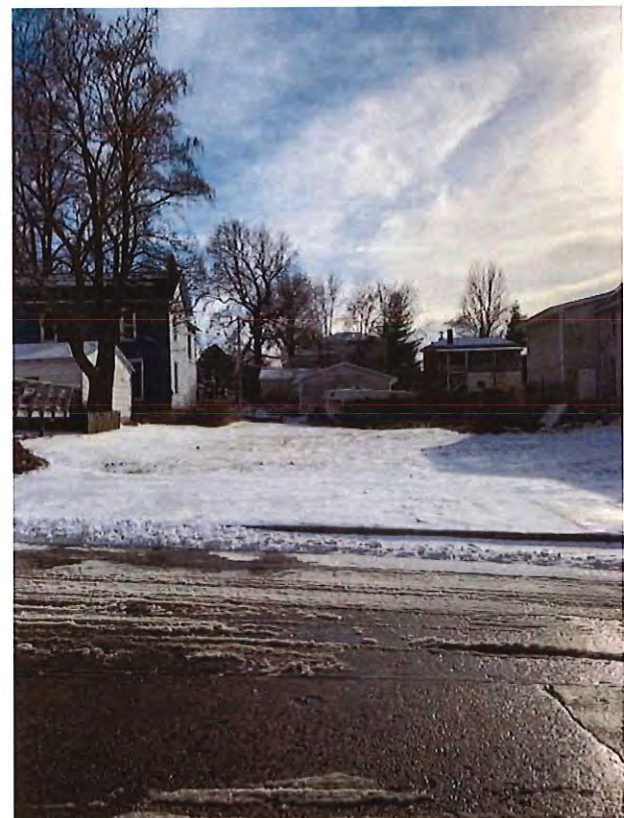
1122 Monroe St.



824 Cherry St.



535 Lind St



326 & 328 Lind St





633 State St.

**CITY OF QUINCY COUNCIL RESOLUTION  
FOR SALE OF NON-ESSENTIAL PROPERTY  
LOCATED AT 824 CHERRY STREET**

**WHEREAS**, the City of Quincy is committed to improving the quality of life of its residents and elimination of blight; and

**WHEREAS**, the City of Quincy has established a program through the Department of Planning and Development to address unsafe and dangerous buildings; and

**WHEREAS**, the city of Quincy received a judicial deed to 824 Cherry; and

**WHEREAS**, the Department of Planning and Development advertised the property for sale located at 824 Cherry St; and

**WHEREAS**, the City received a purchase proposal for 824 Cherry Street from Todd Eyler in the amount \$1500 with plans to build a duplex or 4-plex.

**NOW, THEREFORE BE IT RESOLVED** that the City sells 824 Cherry Street to Todd Eyler for \$1,500. The Mayor and City Council authorize the sale of 824 Cherry Street.

This Resolution shall be in full force and effect from and after its passage, as provided by law.

PASSED and APPROVED this          day of                          , 2022.

SIGNED:

\_\_\_\_\_  
Mike Troup, Mayor

ATTEST:

\_\_\_\_\_  
Laura Oakman, City Clerk

**CITY OF QUINCY COUNCIL RESOLUTION  
FOR SALE OF NON-ESSENTIAL PROPERTY  
LOCATED AT 535 LIND STREET**

**WHEREAS**, the City of Quincy is committed to improving the quality of life of its residents and elimination of blight; and

**WHEREAS**, the City of Quincy has established a program through the Department of Planning and Development to address unsafe and dangerous buildings; and

**WHEREAS**, the city of Quincy received a judicial deed to 535 Lind Street; and

**WHEREAS**, the Department of Planning and Development advertised the property for sale located at 535 Lind Street; and

**WHEREAS**, the City received a purchase proposal for 535 Lind Street from Todd Eyler in the amount \$1000 with plans to build a single family home or duplex.

**NOW, THEREFORE BE IT RESOLVED** that the City sells 535 Lind Street to Todd Eyler for \$1,000. The Mayor and City Council authorize the sale of 535 Lind Street.

This Resolution shall be in full force and effect from and after its passage, as provided by law.

PASSED and APPROVED this        day of        , 2022.

SIGNED:

\_\_\_\_\_  
Mike Troup, Mayor

ATTEST:

\_\_\_\_\_  
Laura Oakman, City Clerk

**CITY OF QUINCY COUNCIL RESOLUTION  
FOR SALE OF NON-ESSENTIAL PROPERTY  
LOCATED AT 1122 MONROE STREET**

**WHEREAS**, the City of Quincy is committed to improving the quality of life of its residents and elimination of blight; and

**WHEREAS**, the City of Quincy has established a program through the Department of Planning and Development to address unsafe and dangerous buildings; and

**WHEREAS**, the city of Quincy received a judicial deed to 1122 Monroe Street; and

**WHEREAS**, the Department of Planning and Development advertised the property for sale located at 1122 Monroe Street; and

**WHEREAS**, the City received a purchase proposal for 1122 Monroe Street from Simon Holschlag in the amount \$5,500 for both lots with plans to build a single family home on the lot within a year.

**NOW, THEREFORE BE IT RESOLVED** that the City sells 1122 Monroe Street to Simon Holschlag for \$5,500. The Mayor and City Council authorize the sale of 1122 Monroe Street.

This Resolution shall be in full force and effect from and after its passage, as provided by law.

PASSED and APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

SIGNED:

\_\_\_\_\_  
Mike Troup, Mayor

ATTEST:

\_\_\_\_\_  
Laura Oakman, City Clerk

**CITY OF QUINCY COUNCIL RESOLUTION  
FOR SALE OF NON-ESSENTIAL PROPERTY  
LOCATED AT 326 & 328 LIND STREET**

**WHEREAS**, the City of Quincy is committed to improving the quality of life of its residents and elimination of blight; and

**WHEREAS**, the City of Quincy has established a program through the Department of Planning and Development to address unsafe and dangerous buildings; and

**WHEREAS**, the city of Quincy received a judicial deed to 326 and 328 Lind Street; and

**WHEREAS**, the Department of Planning and Development advertised the property for sale located at 326 and 328 Lind Street; and

**WHEREAS**, the City received a purchase proposal for 326 and 328 Lind Street from Todd Eyer in the amount \$500 for both lots with plans to build a single family home on the lots.

**NOW, THEREFORE BE IT RESOLVED** that the City sells 326 and 328 Lind Street to Todd Eyer for \$500. The Mayor and City Council authorize the sale of 326 and 328 Lind Street.

This Resolution shall be in full force and effect from and after its passage, as provided by law.

PASSED and APPROVED this        day of        , 2022.

SIGNED:

\_\_\_\_\_  
Mike Troup, Mayor

ATTEST:

\_\_\_\_\_  
Laura Oakman, City Clerk

**CITY OF QUINCY COUNCIL RESOLUTION  
FOR SALE OF NON-ESSENTIAL PROPERTY  
LOCATED AT 633 STATE STREET**

**WHEREAS**, the City of Quincy is committed to improving the quality of life of its residents and elimination of blight; and

**WHEREAS**, the City of Quincy has established a program through the Department of Planning and Development to address unsafe and dangerous buildings; and

**WHEREAS**, the city of Quincy received a judicial deed to 633 State Street; and

**WHEREAS**, the Department of Planning and Development advertised the property for sale located at 633 State Street; and

**WHEREAS**, the City received a purchase proposal for 633 State Street from Michael Fitzgerald in the amount \$1,000 with plans to build a single family home on the lot within a year and half.

**NOW, THEREFORE BE IT RESOLVED** that the City sells 633 State Street to Michael Fitzgerald for \$1,000. The Mayor and City Council authorize the sale of 633 State Street.

This Resolution shall be in full force and effect from and after its passage, as provided by law.

PASSED and APPROVED this        day of        , 2022.

SIGNED:

\_\_\_\_\_  
Mike Troup, Mayor

ATTEST:

\_\_\_\_\_  
Laura Oakman, City Clerk



# CITY OF QUINCY

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MARY-ANN ERVIN  
Purchasing Agent

CITY HALL – 730 MAINE  
QUINCY, IL 62301-4056  
(217) 228-4502  
FAX (217) 221-3608

## MEMORANDUM

TO: Members of the Finance Committee

FROM: Mary-Ann Ervin

DATE: January 10, 2022

SUBJECT: City of Quincy Linen & Uniform Contract

The City of Quincy's Linen & Uniform contract with Aramark Uniform Services will expire on Monday, January 31, 2022.

The Purchasing Department advertised for sealed competitive bids for the rental and cleaning of linens and uniforms contract for all City departments.

There were thirteen (13) vendors who requested the bid packet and two (2) bids were received. The bids received were as follows:

Aramark Uniform Services	Quincy, IL	\$ 9,545.64
Cintas	St Charles, MO	\$16,762.26

Aramark Uniform Services currently holds the linens and uniforms contract and has supplied this service to the City for many years. The current contract will expire on January 31, 2022. After reviewing the bids submitted, I would like to recommend the approval of the low bid from Aramark Uniform Services be accepted for a two (2) year agreement. With the Finance Committee's approval, I would like to present the attached resolution to the City Council for their approval.

Thank you and if you have any questions concerning this, please contact me.



## RESOLUTION

WHEREAS, the City of Quincy has union contracts with various departments that require the city to provide uniforms for employees; and

WHEREAS, the City of Quincy also requires linen service for shop rags, mops, and floor mats at various locations; and

WHEREAS, the City of Quincy did advertise for sealed competitive bids for the linen and uniform rental service; and

WHEREAS the following sealed competitive bids were received:

Aramark Uniform Services	\$ 9,545.64
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Cintas	\$16,762.26
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WHEREAS, this bid has been reviewed by the Purchasing Agent and the low bid from Aramark Uniform Services to be acceptable; now

THEREFORE B E IT R ESOLVED, t he Purchasing A gent recommends to t he Mayor and City Council that the bid of Aramark Uniform Services be accepted for a two-year contract beginning February 1, 2022 and ending January 31, 2024; for an annual cost of \$9,545.64.

Mary-Ann Ervin  
Purchasing Agent  
January 18, 2022



# CITY OF QUINCY

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MARY-ANN ERVIN  
Purchasing Agent

CITY HALL – 730 MAINE  
QUINCY, IL 62301-4056  
(217) 228-4502  
FAX (217) 221-3608

## MEMORANDUM

TO: Members of the Finance Committee

FROM: Mary-Ann Ervin

DATE: Monday, January 10, 2022

SUBJECT: Office Supply Contract

The Purchasing Department advertised for sealed competitive bids for office supplies for all City departments. Twenty three (23) vendors downloaded the Office Supply bid packet and two (2) bids were received.

\*Office Essentials St. Louis, MO \$10,331.03 Offering 37% off Catalog pricing  
(\*included an Extraordinary Price Adjustment Clause)

The Golden Ruler Hannibal, MO \$10,537.57 Offering 29% off Catalog pricing

There were 43 core-items on this year's the office supply bid and the current contract with Area Distributors Inc. will expire on January 31, 2022.

Bids were received from Office Essentials and The Golden Ruler. Office Essentials did not comply with the bid specifications as they provided documentation with their bid (referred to as an Extraordinary Price Adjustment Clause). The extraordinary price adjustment clause stated they may reasonably adjust the price on any office product or service with a 30-day notice to the City. As per the bid specifications, "Pricing shall remain valid for the entire term of the contract." and "Price increases will NOT be accepted." Since Office Essentials did not comply with the bid specifications their bid cannot be accepted.

It is my recommendation that we accept the bid from the Golden Ruler in the amount of \$10,537.57 with a catalog discount of 29% off be accepted for a 1 year agreement.

With the Finance Committees approval I would like to present the attached resolution to the City Council for their approval on Monday, January 18, 2022.

Thank you and if you have any questions, please let me know.

## RESOLUTION

WHEREAS, the City of Quincy, Purchasing Department did advertise for sealed competitive bids for office supplies for all City offices; and

WHEREAS, the bid request called for pricing for our core item list and a percentage off of catalog prices; with no exceptions; and

WHEREAS, the following sealed bids were received for 43 items:

*Office Essentials	\$10,331.02	Offering 37% off Catalog pricing (*included an Extraordinary Price Adjustment Clause)
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The Golden Ruler	\$10,537.57	Offering 29% off Catalog pricing
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WHEREAS, the Purchasing Agent has reviewed the bids received and found the bid from The Golden Ruler to be satisfactory; now

THEREFORE BE IT RESOLVED, the Purchasing Agent recommends to the Mayor and City Council that the bid from The Golden Ruler of Hannibal, MO in the amount of \$10,537.57 with 29% off catalog pricing be accepted for a one-year contract period of February 1, 2022 through January 31, 2023.

Mary-Ann Ervin  
Purchasing Agent  
January 18, 2022



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## AERONAUTICS COMMITTEE MEETING AGENDA

**\*MASKS ARE REQUIRED FOR ALL PARTICIPANTS AND ATTENDEES\***

Masks will be provided for those who do not have them upon entry.

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The regular meeting of the Aeronautics Committee will be held on **Wednesday January 12<sup>th</sup>, at 12:00 p.m. in Council Chambers at City Hall, 700 Maine Street Quincy, Illinois 62301.**

1. Call to Order
2. Approval of Minutes
3. Old Business
4. Engineering Report
5. Airport Director's Report
  - 2021 Enplanement Report
  - Storage Tank Liability Insurance Update
  - Runway 04/22 Project Phase II Rebid Update
  - Future Terminal Improvements Program 2023-2027 Submittal
  - IDOT Transportation Improvement Plan
  - Restaurant Lease Discussion
6. New Business
  - Recommendation of Lease with Moss Family Farms for Renting Tillable Land
  - Recommendation of Agreement with Crawford, Murphy, and Tilly for General Aviation Ramp Construction Services
  - Recommendation of Agreement with Crawford, Murphy, and Tilly for Runway 4/22 Reconstruction Project Phase 2 Repackaging
7. Public Comment
8. Adjournment