

Council Meeting for October 18, 2021



CITY COUNCIL AGENDA

October 18, 2021

Final Agenda

7:00 P.M.

Note: All items presented are subject to final action.

PUBLIC FORUM

PETITION

By Quincy Public Schools Foundation requesting permission to conduct a raffle and have the bond requirement waived from now through November 5, 2021. The City Clerk recommends approval of the permit.

SALES TAX REPORT

August, 2021- \$980,821.57

HOME RULE SALES TAX REPORT

August, 2021- \$909,869.18

RESOLUTIONS

Fire Aldermanic Committee and the Fire Chief recommending approval to purchase fire hose to replace a total of 65 sections, in various sizes, from MES in the amount of \$9,495.00.

Director of Utilities and Engineering and City Hall Committee recommending approval of the low proposal from Mr. K's Fabric Shop of Quincy, Illinois in the amount of \$32,574.19 for vertical blinds.

Director of Utilities and Engineering and City Hall Committee recommending normal bidding requirements be waived and that Klingner & Associates P.C. be hired to provide professional engineering services in the amount of \$60,000.00 to provide architectural studies, planning, conceptual design and cost estimating services for City Hall space allocation needs.

ORDINANCES

Adoption of an Ordinance entitled:

An Ordinance Amending The 2021-2022 Fiscal Year Budget (Firefighter Salaries, call-in pay, overtime, Building and Operational Supplies, total increase to General Fund \$215,000)

Second presentation of an Ordinance entitled:

Ward 7 An Ordinance Amending The District Map Which Is Made A Part Of Section 162.002 Of The Municipal Code Of The City Of Quincy Of 2015 (Zoning change from R3 to D2, known as: 304 S. 10th St., 922 York St., and 300 S. 10th St.)

Ward 4 An Ordinance Granting A Special Use Permit For A Planned Development (To operate a restaurant/café with delivery/pick-up at 2001 Jefferson St.)

First presentation of an Ordinance entitled:

Ward An Ordinance Vacating An Alley (The eastern 150-feet of the southernmost east west public
7 alley located in the city block bounded by Kentucky St., S. 8th St., State St., and S. 7th St.)

REPORT OF FINANCE

EXECUTIVE SESSION

**Executive/closed Session for Collective Bargaining pursuant to 5 ILCS 120/2(c)(2) and
appointment, employment, compensation, discipline, performance or dismissal of
specific employees pursuant to 5 ILCS 120/2(c)(1)**

RESOLUTION

Human Resources Manager, Comptroller, and Director of Administrative Services
recommending non-union city employees be granted a wage increase this fiscal year of 2.75%
effective May 1, 2021.

Resolution

WHEREAS, firefighting hose is an essential piece of firefighting equipment; and,

WHEREAS, all firefighting hose is subjected to an annual pressure test to ensure serviceability; and,

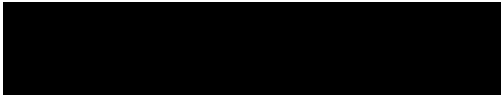
WHEREAS, the Quincy Fire Department has conducted this year's testing and has the need to replace a total of 65 sections of hose in various sizes; and,

WHEREAS, quotes were sought for the needed hose from three different vendors and were submitted as follows:

MES	\$9,495.00
AEC	\$9,615.00
Dinges Fire	\$12,186.75

NOW THEREFORE BE IT RESOLVED that the Fire Aldermanic Committee and the Fire Chief recommend to the Mayor and City Council that the Fire Chief be authorized to purchase fire hose from MES in the amount of \$9,495.00.

Respectfully Submitted,



Bernard Vahlkamp
Fire Chief
October 18, 2021

RESOLUTION

WHEREAS, the City of Quincy recently advertised for proposals for the furnishing and installation of window treatments in select City Hall windows; and,

WHEREAS, the following proposals were received:

Taza Construction LLC dba Tiles in Style (South Holland, Illinois)	
Hunter Douglas Honeycomb Cellular Shades	\$59,786.00
Liaison Home Automation (Decatur, Illinois)	
Hunter Douglas Honeycomb Cellular Shades	\$37,612.00
Mr. K's Fabric Shop (Quincy, Illinois)	
Option 1: Hunter Douglas Honeycomb Cellular Shades	\$38,268.57
Option 2: Hunter Douglas Vertical Blinds	\$32,574.19

WHEREAS, the Director of Utilities and Engineering has reviewed these proposals and finds the low proposal from Mr. K's Fabric Shop for vertical blinds to be the most advantageous proposal for the City; and,

WHEREAS, funding for this project is available in the current fiscal year budget; now,

THEREFORE BE IT RESOLVED, that the Director of Utilities and Engineering and City Hall Committee recommends to the Mayor and Quincy City Council that the low proposal from Mr. K's Fabric Shop of Quincy, Illinois in the amount of \$32,574.19 be accepted.

Jeffrey Conte, P.E.
Director of Utilities & Engineering

RESOLUTION

WHEREAS, the City Hall building has sufficient floor space to absorb operations currently taking place in the Annex building, although existing partition walls in City Hall result in the inefficient use of space that limits the building occupancy; and

WHEREAS, the removal and relocation of partition walls would increase City Hall occupancy, improve public access to governmental resources and increase security for employees; and

WHEREAS, an architect is required to define space allocation needs and determine a layout that utilizes the space most efficiently and cost effectively; and,

WHEREAS, the Engineering/Architectural firm of Klingner and Associates, P.C. is qualified and has the resources required to provide architectural studies, planning, conceptual design and cost estimating services for this project in a timely manner; and,

WHEREAS, the Department of Utilities and Engineering has received a quote from Klingner & Associates, P.C. in the amount of \$60,000.00 for these professional architectural services; and,

WHEREAS, funds have been appropriated in the current fiscal year budget for this type of professional service; now,

THEREFORE BE IT RESOLVED, that the Director of Utilities and Engineering and City Hall Committee recommend to the Mayor and Quincy City Council that normal bidding requirements be waived and that Klingner & Associates P.C. be hired to provide professional engineering services in the amount of \$60,000.00.

Jeffrey Conte
Director of Utilities & Engineering

RESOLUTION

WHEREAS, the City of Quincy has employees who are not affiliated with a union; and,
WHEREAS, the City of Quincy just recently negotiated a three (3) year contract with the International Association of Machinists Local No. 822 which grants its members with a 2.75% wage increase effective May 1, 2021; and,

WHEREAS, it had been the customary past practice to give the City's non-union employees an annual wage increase equal or similar to that which is negotiated for Machinist Union employees; and,

WHEREAS, the Human Resources Manager, the Comptroller, and Director of Administrative Services recommend to the Mayor and City Council that non-union city employees be granted a similar wage increase this fiscal year.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Mayor and City Council that annual raises be given equivalent to Machinist union to all non-union employees in the amount of 2.75% effective May 1, 2021.



CITY OF QUINCY

Comptroller's Office

Sheri L. Ray
Comptroller

CITY HALL – 730 MAINE STREET
Quincy, Illinois 62301-4056
217-228-4517

MEMORANDUM

TO: Mayor and City Council
FROM: Sheri Ray
DATE: October 1, 2021
SUBJECT: Supplemental Budget Ordinance

Please find attached a Supplemental Budget Amendment Ordinance that I have submitted to the City Clerk for placement on the agenda for the October 4, 2021 Council Meeting.

The Fire Committee has made recommendation for this supplemental which will increase appropriations for the following General Fund Expenditures:

Firefighter Salaries/Call-in Pay	\$ 12,000
Firefighter Salaries/Overtime	\$140,000
Capital Outlay/Building	\$ 50,000
Operational Supplies	<u>\$ 13,000</u>
	\$ 215,000

If you have any additional questions, please contact me or Fire Chief Bernie Vahlkamp.

CC: Lonnie Dunn, Corporation Counsel
City Clerk Laura Oakman
Jeff Mays, Director of Admin Services
Bernie Vahlkamp, Fire Chief

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE 2021-2022 FISCAL YEAR BUDGET

WHEREAS, the City Council of the City of Quincy, Adams County, Illinois, hereinbefore adopted Ordinance No. 21-21, an annual budget for general corporate and special corporate purposes for the City of Quincy for the fiscal year beginning May 1, 2021 and ending April 30, 2022; and

WHEREAS, the City Council has determined that expenditures, as set forth in said ordinance for certain operations, acquisitions, and projects within and for the various departments of the City will exceed the amounts provided in said ordinance and which expenditure will increase the total annual budget; and,

WHEREAS, there exists certain revenues, not included in the annual budget, which are available for expenditure by the City; and,

WHEREAS, Section 43.18 (Annual budget-Council transfers, revisions, or amendments) of the Quincy City Code reserved to the City Council the authority to amend the annual budget to increase the budget (upon a two-thirds vote of the Council) provided funds are available for said increase; and,

WHEREAS, the General Fund has unbudgeted fund balance that may be used to increase the Fire Department for reinstating the call-in pay which was erroneously cut in the August supplemental, to increase for firefighter overtime budget, reinstate capital outlay for new windows which was cut from the adopted budget, and to purchase new breathing apparatus; and,

WHEREAS, the City is a home rule unit of local government under the Constitution of the State of Illinois, Article VII, Section 6 and this ordinance is adopted pursuant to said authority and the authority of Section 43.18 of the Quincy City Code.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF QUINCY, ADAMS COUNTY, ILLINOIS, as follows:

1. That the annual operating budget set forth in Ordinance No. 20-13 of the City of Quincy, be and is hereby amended by authorizing the increase/decrease in revenues and expenditure as follows:

2.	General Fund #001	
	Unbudgeted fund balance	\$ 215,000
	<i>Increased Expenses:</i>	
	Firefighter Salaries/Call-In Pay (001-2212-402.11-07)	\$ 12,000
	Firefighter Salaries/Overtime (001-2212-402.11-02)	\$ 140,000
	Capital Outlay/Building (001-2215-402.52-02)	\$ 50,000
	Firefighter /Operational Supplies (001-2212-402.46-11)	\$ 13,000

3. That this Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form in accordance with law.

ADOPTED _____

City Clerk

APPROVED _____

Mayor

Officially published in pamphlet form this _____ day of _____, 2021.

ORDINANCE NO. ____

**AN ORDINANCE AMENDING THE DISTRICT MAP
WHICH IS MADE A PART OF SECTION 162.002 OF THE
MUNICIPAL CODE OF THE CITY OF QUINCY OF 2015**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF QUINCY, IN ADAMS COUNTY, ILLINOIS, as follows:

Section 1. That the district map, which is made a part of Section 162.002 of the Municipal Code of the City of Quincy of 2015, be and hereby is amended to change the present R3 Multi-Family District to the D2 Downtown General Business District for the following properties:

A part of Block 5 in Plat No. 2 of the Subdivision of the Estate of Samuel Alexander, deceased, in the City of Quincy, Adams County, Illinois, described as follows, to-wit: Beginning at a point on the West right-of-way line of 10th Street that is 43' 10" South of the point where the South right-of-way line of York Street intersects the West right-of-way line of 10th Street, thence West on a line parallel with the South line of York Street 91' 8", thence South 20 feet, thence East on a line parallel with the South line of York Street 91' 8" inches to the West right-of-way line of 10th Street, and thence North along said West line 20 feet to the point of beginning.

P.I.N.: 23-1-0804-000-00 (commonly known as 304 South 10th Street, Quincy, IL 62301).

A part of Block 5 in Plat No. 2 of Samuel Alexander's Estates, in the City of Quincy, bounded and described as follows: Commencing at a point on the South line of York Street 91 feet 8 inches West of the point of intersection of such South line of York Street with the West line of Tenth Street in said City, running thence South 103 feet to an alley, thence West with the North line of said alley 34 feet, thence North 103 feet to the South line of said York Street and thence East with the said South line of York Street 34 feet to the place of beginning. Situated In Adams County, Illinois.

P.I.N.: 23-1-0807-000-00 (commonly known as 922 York Street, Quincy, IL 62301).

Part of Block 5 in Plat 2 of the Subdivision of the Estate of Samuel Alexander, deceased, in the City of Quincy, Adams County, Illinois, described as follows, to-wit: Beginning at the point of intersection of the West right-of-way line of 10th Street with the South right-of-way line of York Street, thence South along the West right-of-way line of 10th Street 43 feet 10 inches, thence West on a line parallel with the South right-of-way line of York Street 91 feet and 8 inches, thence North 43 feet and 10 inches to the South right-of-way line of York Street, and thence East along the South right-of-way line of York Street 91 feet and 8 inches to the place of beginning.

P.I.N.: 23-1-0805-000-00 (commonly known as 300 South 10th Street, Quincy, IL 62301).

Section 2. All ordinances and parts of ordinances in conflict with the provisions of this ordinance shall be, and the same are, to the extent of such conflict, hereby repealed.

Section 3. This ordinance shall be in full force and effect from and after its passage, approval and publication, as provided by law.

ADOPTED:

CITY CLERK

APPROVED:

MAYOR

Officially published in pamphlet form this day of , 2021.

ORDINANCE NO.

**AN ORDINANCE GRANTING A
SPECIAL USE PERMIT FOR A PLANNED DEVELOPMENT**

WHEREAS, Christina Griffin did previously file a request for Approval of Conceptual Plan, Preliminary Plat and Final Plat with the City of Quincy, all in accordance with the Ordinances as provided; and,

WHEREAS, said Conceptual Plan and Preliminary and Final Plat have been approved by the City of Quincy, all in accordance with the Ordinances as provided; and,

WHEREAS, all requirements of Chapter 162 (Zoning Regulations) of the Municipal Code of the City of Quincy of 2015 have otherwise been complied with.

NOW, THEREFORE, pursuant to Chapter 162 of the Municipal Code of the City of Quincy of 2015, be it ordained by the Mayor and City Council for the City of Quincy, Adams County, Illinois, that a Special Permit for a Planned Development be and hereby is issued as follows:

SECTION 1. Legal Description: **P.I.N.:** 23-2-2403-000-00

All Block Nineteen (19) in Prospect Place, an Addition to the City of Quincy, situated in the County of Adams and State of Illinois.

SECTION 2. Uses: To operate a restaurant/café with delivery/pick-up options at 2001 Jefferson Street.

SECTION 3: Conditions:

1. That indoor dining at the restaurant/café at 2001 Jefferson Street is prohibited until construction of a parking lot south of the building along Jefferson Street is complete.
2. That the required number of parking stalls (based on max occupancy) for the restaurant/café at 2001 Jefferson Street be clearly designated in either the parking lot north of the building or the parking lot south of the building along Jefferson Street.
3. That if the petitioner needs to park a mobile food truck at 2001 Jefferson Street, the mobile food truck must be parked in the parking area located north of the building.
4. That the restaurant/café at 2001 Jefferson Street can only operate between the hours of 6:00 AM - 8:00 PM.
5. That the Special Permit for Planned Development to operate a restaurant/café with delivery/pick-up options at 2001 Jefferson Street be non-transferrable.
6. City Council: That the sale of alcohol and the operation of video gaming terminals are prohibited at the restaurant/café at 2001 Jefferson Street.

ADOPTED:

CITY CLERK

APPROVED:

MAYOR

Officially published in pamphlet form this day of , 2021.

CITY OF QUINCY

DEPARTMENT OF PLANNING & DEVELOPMENT

706 Maine Street | Third Floor | Quincy, IL 62301

Office: 217-228-4515 | Fax: 217-221-2288



MEMORANDUM

TO: Mayor Troup and City Council

FROM: Chuck Bevelheimer

DATE: October 13, 2021

SUBJECT: Amendment to Ordinance 21-33

On September 20, 2021, the City Council adopted Ordinance 21-33, which vacated the eastern 150-feet of an east-west public alley located in the city block bounded by Kentucky, State, S. 7th, and S. 8th Streets.

There are two east-west public alleys in this city block.
Staff inadvertently left "THE SOUTHERNMOST" from the description of the E-W public alley.

This does not change the details of the vacation, other than to make sure it is clear that ordinance 21-33 refers to the eastern 150-feet of "THE SOUTHERNMOST" east-west public alley located in the city block bounded by Kentucky, State, S. 7th, and S. 8th Streets.

If you have any questions, please let me know.

ORDINANCE NO.

AN ORDINANCE VACATING AN ALLEY

WHEREAS, on September 20, 2021, the Quincy City Council adopted ordinance 21-33; and

WHEREAS, Ordinance 21-33 vacated the eastern 150-feet of an east west public alley located in the city block bounded by Kentucky Street, South 8th Street, State Street, and South 7th Street, situated in the City of Quincy, the County of Adams and the State of Illinois; and

WHEREAS, the city block described above has two east west public alleys; and

WHEREAS, Ordinance 21-33 did not designate between the two east west public alleys.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF QUINCY, ADAMS COUNTY, ILLINOIS, as follows:

SECTION 1. That the vacation of the following alley be revoked:

The eastern 150-feet of an east west public alley located in the city block bounded by Kentucky Street, South 8th Street, State Street, and South 7th Street, situated in the City of Quincy, the County of Adams and the State of Illinois.

And that the vacation of the following alley be approved:

The eastern 150-feet of the southernmost east west public alley located in the city block bounded by Kentucky Street, South 8th Street, State Street, and South 7th Street, situated in the City of Quincy, the County of Adams and the State of Illinois.

SECTION 2. **MAINTENANCE:** That the City of Quincy, Adams County, Illinois, be and is hereby relieved of any and all further duties and requirements in keeping and maintaining said former alley.

SECTION 3. **RESERVATION:** Notwithstanding this vacation, the City of Quincy, hereby reserves to itself or to the appropriate public or private utilities owning or having located any public or private service facilities in such alley, and its or the franchises, successors, or assigns a permanent easement or right of way for the location, maintenance, renewal, reconstruction or replacement of any and all such public or private service facilities, including, but not necessarily limited to, water, sewer, telephone, gas, electric or cablevision facilities and appurtenances, together with all necessary free rights of ingress or egress are necessary for the location, maintenance, renewal, reconstruction or replacement of such public or private service utilities. The reservation and rights shall be without liability or obligation to pay for any damage now or hereafter occasioned to person, property or otherwise by the location, maintenance, renewal, reconstruction or replacement of any such public facilities, including but not limited to, damage to improvements of any kind located on the areas vacated, to the surface, fencing or landscaping.

SECTION 4. VESTING OF TITLE: Title shall vest as provided in 65 ILCS 5/11-91-2. The city of Quincy shall retain ownership and maintenance responsibilities of the eastern 40' of the above described alley.

SECTION 5. REPEAL: All ordinances and parts of ordinances in conflict with the provisions of this Ordinance shall be and the same are, to the extent of such conflict, hereby repealed.

SECTION 6. EFFECTIVE DATE: This Ordinance shall be in full force and effect from and after its passage, approval and publication as provided by law.

ADOPTED:

CITY CLERK

APPROVED:

MAYOR

Officially published in pamphlet form this day of , 2021.

THE CITY COUNCIL

OFFICIAL PROCEEDINGS

REGULAR MEETING

Quincy, Illinois, October 12, 2021

Monday, October 11, 2021, being a legal holiday, the regular meeting of the City Council was held this day at 7:00 p.m. with Mayor Michael A. Troup presiding.

The following members were physically present:

Ald. Fletcher, Entrup, Bergman, Bauer, Freiburg, Rein, Mast, Reis, Awerkamp, Uzelac, Holtschlag. 11.

Absent: Ald. Mays, Farha, Sassen. 3.

Ald. Entrup moved the absent Aldermen be allowed the usual compensation for this meeting. Motion carried.

The minutes of the regular meeting of the City Council held October 4, 2021, and the Town Business minutes of September 13, 2021, were approved as printed on a motion of Ald. Entrup. Motion carried.

Legal Counsel: Corporation Counsel Lonnie Dunn.

Ald. Bauer moved the City Council sit as a Town Board. Motion carried.

TOWN BUSINESS

The Deputy City Clerk and Ex-Officio Town Clerk presented and read the following:

Registered Request to Speak

The Township Ex-Officio Mayor asked if there is anyone present to speak.

There were none present.

Report Of The Quincy Township Supervisor For General Assistance For The Month Of September, 2021.

DISBURSEMENTS

Relief orders were issued
to 13 cases containing 23
individuals at an average
grant per case of \$354.15 \$ 4,604.00

CASH ACCOUNT

Balance September 1, 2021	
GA Checking	\$ 6,362.50
GA Money Market	79,731.62
SSI Reimbursement	650.00
Interest	<u>6.59</u>
Total	\$ 86,750.71
Obligations paid during the month	(\$ 4,604.00)
Balance September 30, 2021	\$ 82,146.71

Cindy Brink
Supervisor Quincy Township

We the undersigned auditing committee to which were referred the above bills respectfully report it has examined same and recommend their payment.

Dave Bauer, Chairman
Jeff Bergman
Ben Uzelac

Ald. Bauer, seconded by Ald. Uzelac, moved the report be received and vouchers be issued for the payment of disbursements and administrative bills for the various amounts, and on the roll call each of the 11 Aldermen voted yea, with 3 absent. Motion carried.

**Report of the Town of Quincy Auditing Committee
Bill Payments for All Vendors
October 2021**

<u>Vendor</u>	<u>Amount</u>
Adams	385.04
Alarm Systems	47.50
Ameren Illinois	58.58
Chris Stegner	45.00
City of Quincy Self Insurance	42.63
Digital Copy Systems	30.63
Herald Whig	159.55
Info Marketing Inc.	355.00
Marco	41.50
O'Donnells	56.00
Total	<u><u>\$1,221.43</u></u>

Committee:
Dave Bauer, Chairman
Jeff Bergman
Ben Uzelac

Ald. Bauer, seconded by Ald. Uzelac, moved the reports be received and vouchers be issued for the various amounts and on the roll call each of the 11 Aldermen voted yea, with 3 absent. Motion carried.

Trustee Comments

There were no comments.

The meeting resumed its sitting as a City Council on motion of Ald. Bauer.

PETITION

By Judith Percy & Kyra Corrigan requesting consideration for a Special Permit for Planned Development to operate a dance studio and a language school at 2435 Maine Street, presently zoned RIC.

Ald. Bauer moved the petition be received and referred to the Plan Commission for study and to report back.

PUBLIC FORUM

There were none present.

MAYOR'S APPOINTMENT

By Mayor Michael A. Troup making the appointment of Alderman John Mast to the Quincy Next Strategic Plan Commission for a three-year term.

Ald. Reis moved the appointment be confirmed. Motion carried.

RESOLUTION

WHEREAS, the City of Quincy, Quincy Transit Lines, owns and operates a Fixed Route system and a Paratransit system; and

WHEREAS, the City of Quincy, Quincy Transit Lines, is required to provide training by the State of Illinois at no cost to the City; and

WHEREAS, the Quincy Transit Lines has relied upon an outside agency for this training for many years; and

WHEREAS, Quincy Transit Lines has researched an in-house training system in an effort to improve training and reduce overtime costs; and

WHEREAS, TAPTCO training series is the recommended training series throughout the State of Illinois; and

WHEREAS, the cost of this training series is a reimbursable expense for Quincy Transit; and

THEREFORE BE IT RESOLVED that the Transit Advisory Committee, the Director of Administration and the Transportation Director recommend to the Mayor and City Council the Transit Director facilitate the purchase of the TAPTCO training series.

Marty Stegeman
Transportation Director

Ald. Rein moved for the adoption of the resolution, seconded by Ald. Reis, and on the roll call each of the 11 Aldermen voted yea, with 3 absent. Motion carried.

RESOLUTION

WHEREAS, local haulers dispose of materials pumped from area grease traps and other sources of oils and grease at the Waste Water Treatment Plant; and,

WHEREAS, the Waste Water Treatment Plant periodically requires the use of dumpsters to remove and dispose of the accumulated materials; and,

WHEREAS, the Department of Utilities has received an invoice from Republic Services of Quincy, Illinois, in the amount of \$35,016.48 for the removal and dumping of these materials; and,

WHEREAS, funding for this service is available in the 2021/2022 Sewer Fund fiscal year budget.

NOW, THEREFORE BE IT RESOLVED, that the Director of Utilities and Engineering and the Utilities Committee recommend to the Mayor and Quincy City Council that normal bidding requirements be waived and the invoice from Republic Services of Quincy, Illinois, in the amount \$35,016.48 be approved for payment.

Jeffrey Conte, P.E.

Director of Utilities & Engineering

Ald. Bauer moved for the adoption of the resolution, seconded by Ald. Uzelac, and on the roll call each of the 11 Aldermen voted yea, with 3 absent. Motion carried.

RESOLUTION

WHEREAS, the Water Treatment Plant requires the use of Phosphate for the treatment of drinking water; and,

WHEREAS, the City recently purchased and took delivery of four thousand (4,000) pounds of the water treatment chemical; and,

WHEREAS, the City has received an invoice from Shannon Chemical of Malvern, Pennsylvania, in the amount of \$9,166.82 for the purchase and delivery of the Phosphate; and,

WHEREAS, funding for this purchase is available in the 2021/2022 Water Fund fiscal year budget.

NOW, THEREFORE BE IT RESOLVED, that the Director of Utilities and Engineering and the Utilities Committee recommend to the Mayor and Quincy City Council that the invoice from Shannon Chemical of Malvern, Pennsylvania, in the amount of \$9,166.82 be approved for payment.

Jeffrey Conte, P.E.

Director of Utilities & Engineering

Ald. Bauer moved for the adoption of the resolution, seconded by Ald. Awerkamp, and on the roll call each of the 11 Aldermen voted yea, with 3 absent. Motion carried.

RESOLUTION

WHEREAS, on October 5, 2020, the Quincy City Council awarded the contract for the Water Supply Improvement Project Phase 2 which includes the rehabilitation of filters #1-#6, replacement of the filter backwash fill system, structural repairs to the Water Treatment Plant building; and,

WHEREAS, the Department of Utilities and Engineering requires the services of an engineering firm to assist with construction phase engineering for this project; and,

WHEREAS, Klingner and Associates of Quincy has submitted an invoice in the amount of \$10,227.08 for costs associated with these services; and,

WHEREAS, funding for this service is available in the 2021/2022 Water Fund fiscal year budget.

NOW, THEREFORE BE IT RESOLVED, that the Director of Utilities and Engineering and the Utilities Committee recommend to the Mayor and Quincy City Council that the invoice from Klingner and Associates of Quincy, Illinois, in the amount of \$10,227.08 be approved for payment.

Jeffrey Conte, P.E.

Director of Utilities & Engineering

Ald. Bauer moved for the adoption of the resolution, seconded by Ald. Mast, and on the roll call each of the 11 Aldermen voted yea, with 3 absent. Motion carried.

CITY OF QUINCY COUNCIL RESOLUTION AUTHORIZING DEMOLITION EXPENDITURES FOR 1233 N. 11TH AND 610 S. 7TH STREETS

WHEREAS, the City of Quincy is committed to the improvement of the quality of life of its residents and reducing blight; and

WHEREAS, the City of Quincy has established a program to address unsafe and dangerous buildings; and

WHEREAS, the City received a Court Order to demolish the structures located at 1233 N. 11th St. and 610 S. 7th St. as dangerous and unsafe buildings; and

WHEREAS, bids were sought to demolish the structures and as a result of the bidding process, Miller Construction Company was found to be the low bidder in the amount of \$30,900 to demolish the structures; and

NOW, THEREFORE BE IT RESOLVED that the Mayor and City Council accept the bid from Miller Construction Company in the amount of \$30,900 for the demolition of the structures located at 1233 N. 11th St. and 610 S. 7th St. and that the Mayor be authorized to execute the appropriate contract documents.

This Resolution shall be in full force and effect from and after its passage, as provided by law.

PASSED and APPROVED this 13th day of October, 2021.

SIGNED: Michael A. Troup, Mayor

ATTEST: Laura Oakman, City Clerk

Ald. Entrup moved for the adoption of the resolution, seconded by Ald. Bauer, and on the roll call each of the 11 Aldermen voted yea, with 3 absent. Motion carried.

ORDINANCE

Adoption of an Ordinance entitled: An Ordinance Amending Title VII (Traffic Code) Of Chapter 81 (Traffic Schedules) Of The Municipal Code Of The City Of Quincy Of 2015, as amended. (Stop Signs at 17th & Cedar).

Ald. Entrup moved the adoption of the ordinance, as amended, seconded by Ald. Fletcher and on a roll call each of the 11 Aldermen voted yea, with 3 absent.

The Chair, Mayor Michael A. Troup, declared the motion carried and the ordinance adopted.

ORDINANCE

Adoption of an Ordinance entitled: An Ordinance Amending The 2021-2022 Fiscal Year Budget (Replacing Forestry truck bed, asphalt material for patch truck, and purchase of diagnostic computer for Central Garage, Total Increase to General Fund \$38,500).

Ald. Uzelac moved the adoption of the ordinance, seconded by Ald. Reis, and on a roll call each of the 11 Aldermen and Mayor Troup voted yea, with 3 absent.

The Chair, Mayor Michael A. Troup, declared the motion carried and the ordinance adopted.

ORDINANCE

Second presentation of an Ordinance entitled: An Ordinance Amending The 2021-2022 Fiscal Year Budget (Firefighter Salaries, call-in pay, overtime, Building and Operational Supplies, total increase to General Fund \$215,000).

ORDINANCE

First presentation of an Ordinance entitled: An Ordinance Amending The District Map Which Is Made A Part Of Section 162.002 Of The Municipal Code Of The City Of Quincy Of 2015 (Zoning change from R3 to D2, known as: 304 S. 10th St., 922 York St., and 300 S. 10th St.)

ORDINANCE

First presentation of an Ordinance entitled: An Ordinance Granting A Special Use Permit For A Planned Development (To operate a restaurant/café with delivery/pick-up at 2001 Jefferson St.)

REPORT OF FINANCE COMMITTEE

Quincy, Illinois, October 12, 2021

	Transfers	Expenditures	Payroll
City Hall.....		9,562.59	
Building Maintenance.....		6,387.28	
Comptroller.....		57.36	
Legal Department.....		719.99	
IT Department.....		7,507.81	
Police Department.....		165,931.75	
Fire Department.....		214,144.35	
Public Works.....		5,019.64	

Engineering		7,821.15	
GENERAL FUND SUBTOTAL.....	0.00	417,151.92	0.00
Planning and Devel		542.59	
911 System.....		264.00	
911 Surcharge Fund		44,913.47	
Traffic Signal Fund.....		403.14	
Econ Dev Growth Fund		21,073.05	
Crime Lab Fund		7.49	
Police DUI Fund		110.00	
Transit Fund.....		1,298.92	
Capital Projects Fund.....		152,466.62	
Special Capital Funds		520.49	
Special Tax Alloc - TIF #2		3,000.00	
Water Fund		577,519.94	
Sewer Fund		613,801.43	
Quincy Regional Airport Fund		1,722.33	
Municipal Dock		5,000.00	
Regional Training Facility		90.50	
Garbage Fund.....		45,280.48	
To Recycle Fund.....	2,000.00		
Recycle Fund		11.08	
Central Garage		68,293.15	
Self Insurance		133.50	
Econ Dev Revolv Loan Fund		111.80	
Tourism Tax Fund		81,779.10	
BANK 01 TOTALS	2,000.00	2,035,495.00	0.00
Motor Fuel Tax		273,299.87	
2019B GO Street Proj		832,489.05	
ALL FUNDS TOTAL	2,000.00	3,141,283.92	0.00

Jack Holtschlag
Mike Rein
Richie Reis
Finance Committee

Ald. Rein, seconded by Ald. Reis, moved the report be received and vouchers be issued for the various amounts and on the roll call the following vote resulted. Yeas: Ald. Fletcher, Entrup, Bergman, Bauer, Freiburg, Rein, Reis, Awerkamp, Uzelac, Holtschlag. 10. Absent: Ald. Mays, Farha, Sassen. 3. Abstain: Ald. Mast. 1. Motion carried.

MOTION

Ald. Entrup moved to refer the removal of the handicap sign at 1233 N. 11th Street to Legal to have the ordinance changed. Motion carried.

The City Council adjourned at 7:23 p.m. on a motion of Ald. Holtschlag. Motion carried.

LAURA OAKMAN
City Clerk
By Amanda Keck, Deputy City Clerk

AGENDA
QUINCY PUBLIC LIBRARY
BOARD OF TRUSTEES' MEETING
OCTOBER 12, 2021 - 6:00 p.m.

- I. APPROVAL OF AGENDA
- II. APPROVAL OF MINUTES
 - *Regular Meeting – September 14, 2021
 - *Opened Executive Session Minutes – March 9, 2021
- III. PRESIDENT’S COMMENTS
 - *Board Retreat
- IV. BOARD EDUCATION
- V. RECOGNITION OF CORRESPONDENCE
 - *comments from suggestion box
- VI. PUBLIC COMMENTS
- VII. LIBRARY REPORTS
 - Financial Reports – Cheryl Predmore
 - Circulation & Events Report – Bobbi Mock & Burgundy Hill
 - Director’s Report – Kathleen Helsabeck
- VIII. COMMITTEE REPORTS
 - Audit – Cheryl Predmore
 - *Approval of September 30, 2021, Expenditures
 - Finance – Cheryl Predmore
 - Building & Grounds – Harry Ruth
 - Personnel – Clairice Hetzler
 - Policy – Megan Duesterhaus-AuBuchon
 - *Form of Motion – Revised Sick Leave Bank Policy
 - *Form of Motion – Draft Employee Handbook
 - Ad Hoc Advocacy – Dean LaVelle
 - Mary Weems Barton/Quincy Public Library Foundation
- IX. UNFINISHED BUSINESS
- X. NEW BUSINESS
- XI. PUBLIC COMMENTS

**Quincy Public Library
Board of Trustees Meeting
September 14, 2021
Minutes**

The regular meeting of the Quincy Public Library Board of Trustees was called to order at 6:01 p.m. on Tuesday, September 14, 2021, with Kathy Ridder presiding. Trustees present: Cheryl Predmore, Harry Ruth, Megan Duesterhaus-AuBuchon, Angela Ketteman, Clairice Hetzler, Ben Uzelac, Dean LaVelle, and Chris Pratt. Others present: Kathleen Helsabeck, Kim Akers, Burgundy Hill, and Bobbi Mock.

I. APPROVAL OF AGENDA

Megan Duesterhaus-AuBuchon moved to approve the agenda as presented. Angela Ketteman seconded and the motion carried.

II. APPROVAL OF MINUTES

Angela Ketteman moved to approve the August 10, 2021, regular meeting minutes as presented. Cheryl Predmore seconded and the motion carried.

III. PRESIDENT'S COMMENTS

President Kathy Ridder welcomed everyone to the meeting, and stated she is still working on a finding a date for the board retreat so that everyone can attend. The Board agreed to a tentative date of Friday, November 12, 2021, starting at 8:30 a.m. She asked that everyone look at their calendar and confirm the date as soon as possible.

IV. BOARD EDUCATION

Kathy Ridder stated that she has added this item to the agenda to educate the Board on a variety of topics including support organizations and library standards. She asked that if a Board member is interested in learning more about a topic or organization, they should send their recommendations to Kathleen Helsabeck. Ms. Helsabeck then presented a brief overview of the Townships of the Quincy Area Public Library District and Board.

V. RECOGNITION OF CORRESPONDENCE

Several comments were received through the suggestion box praising the Library and offering thoughts on the parking lot and building. A thank you note from Lois Campbell of the American Business Women's Association was received thanking the Library for allowing their group to meet at the Library. An email from staff member Val Stark was received praising the research efforts of Katie Kraushaar.

VI. PUBLIC COMMENTS

There were no public in attendance.

VII. LIBRARY REPORTS:

A. Financial Report – Cheryl Predmore

Cheryl Predmore reported that the balance in the Homebank Operating Fund as of August

31, 2021, was \$1,425,291.99, which includes the \$400,000 in the reserve fund. It was noted that the reserve fund is separated from the operational account on the spreadsheet, but not on the HTE balance sheet. Kathleen Helsabeck noted that the Library is 33% through the fiscal year. A question of why some budget lines are showing a higher percent spent than others such as the Marketing & Event lines and the book lines was asked. Ms. Helsabeck stated that the Quincy Reads books were purchased through donations and taken out of the Marketing & Events PR budget line, but that line has not yet been reimbursed. Also, the Library tries to stop book purchases in late January and February to allow for backordered items to arrive and be invoiced before the end of the fiscal year. This results in a shorter purchase timeline than the rest of the budget.

B. Circulation and Events Report

Bobbi Mock reported that the Library is heavily promoting the homebound delivery service by visiting local assisted living facilities and working with partner agencies. Outreach signed up 15 new patrons in August. The Library is also encouraging card sign-ups throughout September, which is National Library Card Sign-Up Month. Ms. Mock also noted that while August is typically a slower month for both foot traffic and circulation figures, the August circulation numbers were 5,800 more than July. Burgundy Hill reported that the Library is partnering with a variety of local organizations in September and October to help promote the Quincy Reads, which kicks off on September 18, 2021. The Library also announced the new Architectural Database and is asking for submissions of photos and information on historic homes to include in the database.

C. Director's Report

Kathleen Helsabeck reported that the window replacement and Dryvit repairs have been pushed back a week and are expected to begin the week of September 20. The Friends of the Library are celebrating the 10th anniversary of Secondhand Prose throughout October with store specials, a loyalty card program, and prize drawings. In addition, they will hold their fall book sale October 21 – 23, 2021, in the Library's large meeting room. Ms. Helsabeck updated the Board on the mobile library project and distributed a handout on the latest developments. She noted that the Library applied for a Marion Gardner Jackson Grant in the amount of \$50,000 and made a formal request to the City for ARPA funding. She will be asking the Friends for \$15,000 at their October meeting. She stated that she will be speaking to several area service clubs and asked Board Members to put her in contact with other clubs. She asked Board Members to suggest potential donors that Ms. Helsabeck could talk to about the project. Ms. Helsabeck stated she is also looking for memories about the bookmobile to help with the media campaign. She noted that the Library is hosting a Quincy Area Chamber of Commerce Business Before Hours on September 23, 2021, from 7:00 a.m. to 8:30 a.m. She will be announcing the Mobile Library Project at that event and encouraged Board Members to attend.

VIII. COMMITTEE REPORTS:

A. Audit – Cheryl Predmore: Cheryl Predmore presented the Expenditure Approval List for August 31, 2021, in the amount of \$96,259.37. There being no further discussion, Ms. Predmore moved to approve the Expenditure Approval List for August

31, 2021, as presented. Chris Pratt seconded. A roll call vote was held with the following results:

Harry Ruth	yes	Megan Duesterhaus-AuBuchon	yes
Clairice Hetzler	yes	Dean LaVelle	yes
Angela Kettelman	yes	Ben Uzelac	yes
Cheryl Predmore	yes	Chris Pratt	yes
Kathy Ridder	yes		

The motion carried with nine yes votes and zero no votes.

B. Finance – Cheryl Predmore: Cheryl Predmore reported that the Finance Committee met on August 23 where they began initial discussions on the FY22/23 budget. The minutes from that meeting were included in the Board packet.

C. Building & Grounds – Harry Ruth: Harry Ruth reported that the Building & Grounds Committee did not meet. He expects to meet after the City makes a decision on ARPA funding.

D. Personnel – Clairice Hetzler: Clairice Hetzler reported that the Personnel Committee did not meet.

E. Policy - Megan Duesterhaus-AuBuchon: Megan Duesterhaus-AuBuchon reported that the Policy Committee met on August 11 and again on August 30 to discuss revisions to various staff policies and the Employee Handbook. She outlined the changes to the various policies starting with the Reference Services Policy. She noted that it was more procedural than a policy and was moved to the reference procedure manual. The Co-Sponsored Program Policy was merged with the Programming Policy, and the Collection Development Policy was merged with the Materials Selection Policy. The Conference Attendance Policy, Prohibited Gifts Policy, IMRF Service Credit, Software Policy, Internet/Email Policy, Background Check, Identity Protection Policy, Credit Card Policy, and Sexual Harassment Policy were included in the revised Employee Handbook. The Social Media Policy was revised and split into two different sections. A motion was drafted to eliminate these policies, but the Board agreed that they were not eliminated but revised and/or merged with other documents. After a brief discussion about the language of the motion, Ben Uzelac moved that the above-named policies be merged with existing policies and/or moved to the revised Employee Handbook as stated. Clairice Hetzler seconded and the revised motion was approved. Ms. Duesterhaus-AuBuchon then presented the revised Materials Selection Policy, which was merged with the Collection Development Policy. There being no further discussion, Ms. Duesterhaus-AuBuchon moved to approve the policy as revised. Ben Uzelac seconded and the motion carried. The Emergency Closure Policy was then presented for approval. Kathleen Helsabeck stated that unnecessary details were eliminated and the policy simplified. There being no further discussion, Ms. Duesterhaus-AuBuchon moved to approve the policy as presented. Chris Pratt seconded and the motion carried. The revised Programming

Policy was presented for approval. Ms. Helsabeck stated that this policy was merged with the Co-Sponsored Program Policy, and noted that it aligns with the *Serving Our Public* standards. There being no further discussion, Ms. Dueterhaus-AuBuchon moved to approve the policy as presented. Chris Pratt seconded and the motion carried. Ms. Helsabeck then presented the Social Media Policy, stating that the sections pertaining to staff were moved to the Employee Handbook and the sections pertaining to patrons were included in the revised policy. There being no further discussion, Ms. Dueterhaus-AuBuchon moved to approve the policy as presented. Chris Pratt seconded and the motion carried. Ms. Helsabeck then presented the revised Employee Handbook. The revisions include a new section on the employee time clock and the inclusion of language from the Labor Agreement pertaining to PTO accrual and holidays for both exempt and non-exempt employees. She noted that the Policy Committee is still working on revisions to the Sick Leave Bank Policy, which will be incorporated into the handbook once it is approved by the Board. In answer to a question, Ms. Helsabeck stated that the revisions have not been submitted to the Union for approval; however, she noted that even though the section on the time clock is new to the handbook, employees have been following the procedures since the inception of the time clock in March of 2019. Chris Pratt stated that any new or revised policy or handbook that affects all staff must be submitted to the Union for review. Ms. Helsabeck was asked to meet with the Union stewards to review the changes to the handbook. Approval of the revisions by the Board was tabled until the October meeting. Ms. Helsabeck was also asked to supply the Board with a redlined version of the handbook before it is approved.

F. Ad Hoc Advocacy – Dean LaVelle. Dean LaVelle reported that the Ad Hoc Advocacy Committee did not meet.

G. Mary Weems Barton/Quincy Public Library Foundation – Kathy Ridder. Kathy Ridder reported that the Foundation met on August 18 for their annual and regular meetings. They discussed funding options for the Mobile Library Project, and agreed to match funds for three grants up to \$57,000. The Foundation is scheduled to meet on September 15 to continue the discussion of funding for the project, which will include plans for a donor campaign. Ms. Ridder reported that Mike Denum was appointed to the Foundation Board, but is now unable to fulfill his obligations. She stated that she is working with Kathleen Helsabeck on a replacement for that seat.

IX. UNFINISHED BUSINESS

No Unfinished Business was brought before the Board.

X. NEW BUSINESS

A. Strategic Plan Review. Bobbi Mock presented the latest review of the Strategic Plan. She stated that there was not much change overall, but several new services and programs were created along with new partnerships with area organizations. The Library received grants for the new locker bank at the Main Library as well as a sizable donation for the Historic Newspaper Archive. Ms. Mock noted that the plan will expire at the end of 2022. She asked the Board to review the current seven goals and decide if they would

like to continue working within those goals for the next plan. The Board will discuss the new strategic plan at the upcoming Board retreat.

B. Arts Quincy Mural. Kathleen Helsabeck asked that this item be tabled until more information is received.

XI. PUBLIC COMMENTS

There were no public in attendance.

Megan Duesterhaus-AuBuchon moved that the Board adjourn the regular session and move into executive session for the purpose of discussing minutes of meetings lawfully closed. Cheryl Predmore seconded and the regular session was adjourned at 7:01 p.m. Chris Pratt moved to adjourn out of executive session and reconvene into regular session. Megan Duesterhaus-AuBuchon seconded and the executive session was adjourned at 7:06 p.m. Megan Duesterhaus-AuBuchon moved to open the minutes of the March 9, 2021, meeting. Chris Pratt seconded. A roll call vote was held with the following results:

Harry Ruth	yes	Megan Duesterhaus-AuBuchon	yes
Clairice Hetzler	yes	Dean LaVelle	yes
Angela Kettelman	yes	Ben Uzelac	yes
Cheryl Predmore	yes	Chris Pratt	yes
Kathy Ridder	yes		

The motion carried with nine yes votes and zero no votes.

Ben Uzelac then moved to keep the minutes from the July 9, 2021, meeting closed. Chris Pratt seconded. A roll call vote was held with the following results:

Harry Ruth	yes	Megan Duesterhaus-AuBuchon	yes
Clairice Hetzler	yes	Dean LaVelle	yes
Angela Kettelman	yes	Ben Uzelac	yes
Cheryl Predmore	yes	Chris Pratt	yes
Kathy Ridder	yes		

The motion carried with nine yes votes and zero no votes.

There being no further discussion, Angela Kettelman moved to adjourn the meeting. Clairice Hetzler seconded, and the meeting was adjourned at 7:09 p.m.

Respectfully submitted,
Kimberly Akers



DEPARTMENT OF CENTRAL SERVICES COMMITTEE MEETING NOTICE

A Central Services Committee meeting will be held Monday, October 18th in Engineering's Conference Room 235 of City Hall at 6:15 p.m. before the City Council meeting.

Agenda

1. Call Meeting to Order
2. Approval of Minutes
3. Public Comment (3 minutes)
4. Old Business
5. New Business
 - a) Fall Tree Planting Program
 - b) Review of Concrete Repair (MR 648) Bids
6. Late Additions

Respectfully submitted,

Kevin McClean
Central Services Director

AGENDA

FIRE ALDERMANIC MEETING

MONDAY, October 18, 2021

City Hall-Caucus Room

6:30 pm

Items of Discussion

1. Public Comments (limit 3 minutes)
2. Resolution to purchase hose
3. Discussion on building codes

Quincy Zoning Board of Appeals

Tuesday, October 19, 2021

5:00 p.m.

Quincy City Council Chambers

Quincy City Hall (1st Floor) – 730 Maine Street



AGENDA

- 1) Call the Meeting to Order**
- 2) Approve minutes of the Tuesday, May 18, 2021 regular meeting (No Meeting in 06/2021, 07/2021, 08/2021, 09/2021)**
- 3) Public Hearing requested by Denman Services, Inc. to vary the Zoning Code of the City of Quincy (2015) to allow for the encroachment of the required 25-foot front yard setback for an expansion at 1801 North 43rd Street: M1, Ward 3**
- 4) Public Comment (limited to three minutes)**
- 5) New Business**
- 6) Adjournment**

BOARD OF FIRE AND POLICE COMMISSIONERS

Meeting

Date: Wednesday, November 3, 2021

Time: 1:30 p.m.

Place: Caucus Room

Agenda:

1. Call to Order – Attendance
2. Public Comments – limit to 3 minutes
3. Approve Minutes of Last Meeting
4. Correspondence
5. Pending Business
 - a. Chief Vahlkamp – 1:35 p.m.
 - i. Update on hiring contract reimbursement language and coordination
 - ii. Discuss COVID relief funding for firefighter hires
 - iii. Discuss ideas for Commission website related to QFD
 - b. Chief Copley – 2:05 p.m.
 - i. Set interview dates for lateral and new police officer interviews
 - ii. Review status of new police officer hiring action
 - iii. Provide update on recruitment planning and actions
 - iv. Update on hiring contract reimbursement language and coordination
 - v. Discuss ideas for Commission website related to QPD
6. Old Business –
 - a. Review annual and monthly suspense's
 - b. Discuss Fire and Police Ordinance and Rules and Regulations of the Board review
7. New Business –
 - a. Review closed meeting records from July 8, 2021 in Jan 2022.
 - b. Discuss ideas for Commission website
8. Adjournment