

# THE CITY COUNCIL

## OFFICIAL PROCEEDINGS

### REGULAR MEETING

Quincy, Illinois, November 13, 2017

The regular meeting of the City Council was held this day at 7:00 p.m. with Mayor Kyle A. Moore presiding.

The following members were physically present:

Ald. Goehl, Entrup, Bergman, Bauer, Ernst, Havermale, Farha, Sassen, Rein, VanCamp, Reis, Heinecke, Holtschlag.

13.

Absent: Ald. Lepper. 1.

Ald. VanCamp moved Alderman Lepper be excused from this meeting. Motion carried.

The minutes of the regular meeting of the City Council held November 6, 2017, and minutes of the Town Business held October 10, 2017, were approved, as printed, on a motion of Ald. Havermale. Motion carried.

Legal Counsel: Corporation Counsel Lonnie Dunn.

Ald. Heinecke moved the City Council sit as a Town Board. Motion carried.

### TOWN BUSINESS

**The City Clerk and Ex-Officio Town Clerk presented and read the following:**

#### Registered Requests to Speak

No one registered to speak.

### TOWN BUSINESS

#### Report Of The Quincy Township Supervisor For General Assistance For The Month Of October, 2017.

#### DISBURSEMENTS

Relief Orders were issued to 16 cases containing 27 individuals at an average grant per case of \$288.01

\$ 4,608.17

#### CASH ACCOUNT

Balance October 1, 2017

GA Checking \$ 4,571.80

GA Money Market 131,518.57

County Tax Distribution 18,498.48

Interest 25.67

Total \$ 154,614.52

Obligations paid during the month

\$ (4,608.17)

Balance October 31, 2017

\$ 150,006.35

Cindy Brink

Supervisor of Quincy Township

We the undersigned auditing committee to which were referred the above bills respectfully report it has examined same and recommend their payment.

Terri Heinecke, Chairman

Dave Bauer

Jeff Bergman

Ald. Heinecke, seconded by Ald. Bauer, moved the report be received and vouchers be issued for the payment of disbursements and administrative bills for the various amounts, and on the roll call each of the 13 Aldermen voted yea, with 1 absent. Motion carried.

**Report of the Town of Quincy Auditing Committee**

**Bill Payments for All Vendors  
November, 2017**

<u>Vendor</u>	<u>Amount</u>
Adams	366.80
Alarm Systems	47.50
Ameren Illinois	90.54
CDW Sales	70.92
City of Quincy Self Insurance	40.95
Digital Copy Systems	29.28
ETC Computer Systems	110.16
Fred Spittler Training Assessor	250.00
IAAO Dues Assessor	210.00
Illinois School Supply	252.37
O'Donnells	53.00
	<u>\$1,521.52</u>

Committee:  
Terri Heinecke, Chairman  
Dave Bauer  
Jeff Bergman

Ald. Heinecke, seconded by Ald. Bauer, moved the reports be received and vouchers be issued for the various amounts and on the roll call each of the 13 Aldermen voted yea, with 1 absent. Motion carried.

The meeting resumed its sitting as a City Council on motion of Ald. Sassen.

**PETITIONS**

By Bayview Building Supply, 630 N. 2nd, requesting to close 2nd Street from Oak to College on November 18th from 6:00 a.m. to 6:00 p.m. for an auction.

Ald. Bauer moved the prayer of the petition be granted and the proper authorities notified. Motion carried.

By the Great River Road Harley & River HOG Chapter requesting permission to hold the 2017 Salvation Army Toy Run on November 18th beginning at 1:00 p.m. This will start at 52nd & Oak Street, west to 48th St., south to Broadway, west on Broadway to 5th, south to Vermont Street, west on Vermont to the Kroc Center parking lot.

Ald. Havermale moved the prayer of the petition be granted and the proper authorities notified. Motion carried.

By Quincy University/Mart Heinen Booster Club requesting to conduct a raffle and have the bond requirement waived November 30th through January 28, 2018. The City Clerk recommends approval of the permit.

Ald. Holtschlag moved the prayer of the petition be granted. Motion carried.

A revocable permit application for encroachment of City right-of-way by the Quincy Federation of Teachers Local 809 requesting permission to picket and place warming tents and portable propane heaters on City right-of-way near Quincy School District properties throughout Quincy beginning on November 20th. The Utilities and Engineering Director presents this request subject to five conditions.

Ald. Sassen moved the prayer of the petition be granted. Motion carried.

A revocable permit application for encroachment of City right-of-way by American Business Women's Association requesting permission to place signs advertising for their Vendor show on city right-of-way at various locations throughout Quincy on November 18th. The Utilities and Engineering Director presents this request subject to three conditions.

Ald. Havermale moved the prayer of the petition be granted. Motion carried.

By Robert Hintz, H & M Company, Inc., requesting consideration for a special permit for a planned development for automobile service use and package liquor sales on property at 1705 Harrison presently zoned C1B.

Ald. VanCamp moved the petition be received and referred to the Plan Commission for study and to report back. Motion carried.

By the Valley of Peace Cemetery Association requesting consideration for a subdivision to be known as North 30th Estates Subdivision under the "small tracts" provision of property located north and south of the Valley of Peace Cemetery presently zoned R1A.

Ald. Ernst moved the petition be received and referred to the Plan Commission for study and to report back. Motion carried.

## SALE TAX REPORT

The report of the Illinois Department of Revenue showing sales tax collected for the month of August, 2017 in the amount of \$782,526.79 was ordered received and filed on a motion of Ald. Farha. Motion carried.

## HOME RULE SALE TAX REPORT

The report of the city's 1-1/2% home rule sales tax collected for the month of August, 2017 in the amount of \$757,257.20 was ordered received and filed on a motion of Ald. Farha. Motion carried.

## RESOLUTION

WHEREAS, the City of Quincy uses the United States Postal Service on a daily basis for mailing letters and packages; and

WHEREAS, postage machines are needed for this purpose as they are more accurate and increase efficiency; and

WHEREAS, the City currently leases a Pitney Bowes MSF 2 Mailing System for \$269 per month, whose lease is set to expire; and

WHEREAS, sealed proposals were sought for a replacement Mailing System and the following proposals were received:

Postal Source (Davenport, IA) IN 710	\$238.15/month
No Charge Maintenance for 1st year, years 2-5	\$1,032/annually
Total Cost of Lease	<b>\$18,417</b>
Walz Label Mailing (Peoria) SYIN 700	\$333.00/month
Maintenance \$1,080/annually	
Total Cost of Lease	<b>\$19,980</b>
Walz Label Mailing SYIS6000A	\$609.00/month
Maintenance \$2,160/year	
Total Cost of Lease	<b>\$36,540</b>

WHEREAS, the Postal Source IN710 has all the capability of our current machine plus more, and meets the needs of the City; now

THEREFORE BE IT RESOLVED, the Director of Administrative Services recommends to the Mayor and City Council that the lease proposal from Postal Source Model IN710 in the total lease amount of \$18,417 be accepted.

John "Skip" Bright

Director of Administrative Services

Ald. Sassen moved for the adoption of the resolution, seconded by Ald. Reis, and on the roll call each of the 13 Aldermen voted yea, with 1 absent. Motion carried.

## RESOLUTION

WHEREAS, the City of Quincy is required by the Illinois Environmental Protection Agency (IEPA) to remain in compliance with the conditions of the City's landfill permit and groundwater monitoring program for the closed Municipal Landfill #4; and,

WHEREAS, the City recently sought Requests for Proposals for landfill consulting services that include permit compliance and reporting requirements for a three-year period beginning January 1, 2018, and ending December 21, 2021, with an option to extend the service contract; and,

WHEREAS, ten proposals were received and the Director of Utilities and Engineering has reviewed these proposals and finds them to be acceptable; and,

WHEREAS, a proposal from Weaver Consultants Group of Collinsville, Illinois, meets the requested requirements at an annual cost of \$8,956.00 per year; and,

WHEREAS, funds for this service are available in the 2017/2018 fiscal year budget; now,

THEREFORE BE IT RESOLVED, that the Director of Utilities and Engineering and the Central Services Committee recommend to the Mayor and Quincy City Council that the proposal from Weaver Consultants Group of Collinsville, Illinois in the amount of \$8,956.00 be accepted.

Jeffrey Conte, P.E.

Director of Utilities & Engineering

Ald. Bauer moved for the adoption of the resolution, seconded by Ald. Goehl, and on the roll call each of the 13 Aldermen voted yea, with 1 absent. Motion carried.

## RESOLUTION

WHEREAS, the Department of Utilities and Engineering recently requested bids for the 2017 Motor Fuel Tax (MFT) Maintenance Concrete Patching and Crack Sealing Program in the City of Quincy; and,

WHEREAS, the following bids were received:

Laverdiere Construction Macomb, Illinois	\$462,234.00
Rees Construction Company Quincy, Illinois	\$338,344.00
County Contractors, Inc. Quincy, Illinois	\$324,696.75
Beniach Construction Company, Inc. Tuscola, Illinois	\$273,140.10
S.M. Swipes Construction, Inc. Rushville, Illinois	\$250,316.00
Kinney Contractors, Inc. Raymond, Illinois	\$199,956.00
Engineer's Estimate	\$391,548.00

WHEREAS, the bids have been reviewed by the Director of Utilities and Engineering and found to be acceptable; and,

WHEREAS, funding for this project is available in the 2017/2018 Motor Fuel Tax Fund fiscal year budget; and,

WHEREAS, to allow for the uninterrupted progression of the project in the event that changes or modifications are required, an additional 10% over the amount of the bid shall be included in the encumbrance for this project; now,

THEREFORE BE IT RESOLVED, that the Director of Utilities and Engineering and the Central Services Committee recommend to the Mayor and City Council that the low bid of Kinney Contractors, Inc., of Raymond, Illinois, in the amount of \$199,956.00 be accepted, subject to approval by the Illinois Department of Transportation, and that the Mayor be authorized to sign the necessary contract documents.

Jeffrey Conte, P.E.

Director of Utilities & Engineering

Ald. Sassen moved for the adoption of the resolution, seconded by Ald. Bauer, and on the roll call each of the 13 Aldermen voted yea, with 1 absent. Motion carried.

#### RESOLUTION

WHEREAS, the Department of Utilities and Engineering recently advertised for bids for the Sewer Lining Project; and,

WHEREAS, the following bids were received:

SAK Construction, LLC O'Fallon, Missouri	\$133,249.00
Hoerr Construction, LLC Goodfield, Illinois	\$121,642.50
Visu-Sewer of MO, LLC East Saint Louis, Illinois	\$114,376.00
Insituform, LLC Chesterfield, Missouri	\$112,070.00
Engineer's Estimate	\$207,875.00

WHEREAS, the bids have been reviewed by the Director of Utilities and Engineering and found to be acceptable; and,

WHEREAS, funding for this project is available in the 2017/2018 Sewer fiscal year budget; and,

WHEREAS, to allow for the uninterrupted progression of this project in the event that changes or modifications are required, an additional 10% over the amount of the bid shall be included in the encumbrance for this project; now,

THEREFORE BE IT RESOLVED, that the Director of Utilities and Engineering and the Utilities Committee recommend to the Mayor and City Council that the low bid of Insituform, LLC, of Chesterfield, Missouri, in the amount of \$112,070.00 be accepted and that the Mayor be authorized to sign the necessary contract documents.

Jeffrey Conte, P.E.

Director of Utilities & Engineering

Ald. Bauer moved for the adoption of the resolution, seconded by Ald. Goehl, and on the roll call each of the 13 Aldermen voted yea, with 1 absent. Motion carried.

**RESOLUTION**

WHEREAS, the Department of Utilities requires the purchase of one 4"x2" fire service water meter; and,  
WHEREAS, the Badger Meters offered by Midwest Meter, Inc., offer the automatic meter reading technology that is compatible with the automatic meter reading system employed by the City of Quincy thus qualifying them as a sole source provider; and,

WHEREAS, the quote from Midwest Meter, Inc., of Edinburg, Illinois, in the amount of \$6,425.00 meets all the required specifications; and,

WHEREAS, funding for this expense is available in the 2017/2018 fiscal year budget; now,

THEREFORE BE IT RESOLVED, the Director of Utilities and Engineering and the Utilities Committee recommend to the Mayor and City Council that normal bidding requirements be waived and the quote from Midwest Meter, Inc., of Edinburg, Illinois, in the amount of \$6,425.00 be accepted.

Jeffrey Conte, P.E.  
Director of Utilities & Engineering

Ald. Bauer moved for the adoption of the resolution, seconded by Ald. Havermale, and on the roll call each of the 13 Aldermen voted yea, with 1 absent. Motion carried.

**RESOLUTION**

WHEREAS, the Department of Utilities and Engineering is responsible for the repair and maintenance of water and sewer infrastructure within the City of Quincy; and,

WHEREAS, the City recently requested quotes for traffic control equipment that meets MUTCD (Manual on Uniform Traffic Control Devices) requirements; and,

WHEREAS, the following quotes were received:

Black and Company	
Quincy, Illinois	\$5,344.98
Traffic Safety Warehouse	
Mahwah, New Jersey	\$4,868.50
Trueline Fire and Safety Supply	
Jacksonville, Illinois	\$4,866.00

WHEREAS, the Director of Utilities and Engineering has reviewed these quotes and finds the low quote of Trueline Fire and Safety Supply of Jacksonville, Illinois, in the amount of \$4,866.00 to be acceptable; and;

WHEREAS, funding for equipment is available in the 2017/2018 fiscal year budget; now,

THEREFORE BE IT RESOLVED, that the Director of Utilities and Engineering and the Central Services Committee recommend to the Mayor and City Council that the quote from Trueline Fire and Safety Supply of Jacksonville, Illinois, in the amount of \$4,866.00 be accepted.

Jeffrey Conte, P.E.  
Director of Utilities & Engineering

Ald. Sassen moved for the adoption of the resolution, seconded by Ald. Heinecke, and on the roll call each of the 13 Aldermen voted yea, with 1 absent. Motion carried.

**RESOLUTION**

WHEREAS, the Department of Utilities and Engineering recently requested quotes for the construction of a steel access platform and steps to replace a hazardous staircase at the Water Treatment Plant; and

WHEREAS, the following quotes were received:

Awerkamp Machine Company.	
Quincy, Illinois	\$8,890.00
Michelmann Steel Construction Co.	
Quincy, Illinois	\$7,232.00

WHEREAS, the Director of Utilities and Engineering has reviewed these quotes and finds the low quote from Michelmann Steel Construction Company of Quincy to be acceptable; and,

WHEREAS, funding for this service is available in the 2017/2018 fiscal year budget; now,

THEREFORE BE IT RESOLVED, that the Director of Utilities and Engineering and the Utilities Committee recommend to the Mayor and City Council that the low quote from Michelmann Steel Construction Company of Quincy in the amount of \$7,232.00 be accepted.

Jeffrey Conte, P.E.

Director of Utilities & Engineering

Ald. Bauer moved for the adoption of the resolution, seconded by Ald. Goehl, and on the roll call each of the 13 Aldermen voted yea, with 1 absent. Motion carried.

**RESOLUTION**

WHEREAS, a submersible waste pump at the South Quincy Lift Station recently failed and required immediate repair; and,

WHEREAS, Richards Electric of Quincy, Illinois, was qualified and available to make the emergency repair under Section 44.056 of the Municipal Code of the City of Quincy; and,

WHEREAS, the repair work has been completed in a satisfactory manner and an invoice in the amount of \$7,357.42 to cover all the costs associated with the repair of this pump has been received; and,

WHEREAS, funds for this type of repair work are available in the 2017/2018 fiscal year budget; now,

THEREFORE BE IT RESOLVED, that the Director of Utilities and Engineering and the Utilities Committee recommend to the Mayor and City Council that normal bidding requirements be waived and the invoice from Richards Electric of Quincy, Illinois, in the amount of \$7,357.42 be approved for payment.

Jeffrey Conte, P.E.

Director of Utilities & Engineering

Ald. Bauer moved for the adoption of the resolution, seconded by Ald. Goehl, and on the roll call each of the 13 Aldermen voted yea, with 1 absent. Motion carried.

**RESOLUTION**

WHEREAS, the motor controls for the Low Service Pump #2 at the Water Treatment Plant recently failed and required immediate replacement; and,

WHEREAS, Richards Electric of Quincy, Illinois, was qualified and available to make the emergency repair under Section 44.056 of the Municipal Code of the City of Quincy; and,

WHEREAS, the repair work has been completed in a satisfactory manner and an invoice in the amount of \$5,761.89 to cover all the costs associated with the repair of this pump has been received; and,

WHEREAS, funds for this type of repair work are available in the 2017/2018 fiscal year budget; now,

THEREFORE BE IT RESOLVED, that the Director of Utilities and Engineering and the Utilities Committee recommend to the Mayor and City Council that normal bidding requirements be waived and the invoice from Richards Electric of Quincy, Illinois, in the amount of \$5,761.89 be approved for payment.

Jeffrey Conte, P.E.

Director of Utilities & Engineering

Ald. Bauer moved for the adoption of the resolution, seconded by Ald. Goehl, and on the roll call each of the 13 Aldermen voted yea, with 1 absent. Motion carried.

**RESOLUTION**

WHEREAS, the Quincy Police Department has the need to replace one unmarked vehicle for an officer assigned to the drug task force; and

WHEREAS, the department can purchase off the State of Illinois bid list; and

WHEREAS, the department has determined the need for a Dodge Grand Caravan based on that officer's duties; and

WHEREAS, Wright Automotive of Hillsboro, IL, has the state bid for the 2018 Dodge Grand Caravan; and

WHEREAS, the cost of the Dodge Grand Caravan including DOC fees and registration is \$23,186; and

WHEREAS, the Quincy Police Department will be trading in a 2013 Ford F250 in the amount of \$16,000; and

WHEREAS, the Quincy Police Department would owe Wright Automotive \$7,186; and

WHEREAS, the Quincy Police Department will use forfeiture funds that will allow this purchase without affecting the City's General Fund; now

THEREFORE BE IT RESOLVED, the Chief of Police and the Police Aldermanic Committee recommend to the Mayor and City Council the purchase of one Dodge Grand Caravan from Wright Automotive of Hillsboro, Illinois, for \$23,186.

Robert A. Copley

Chief of Police

Ald. Rein moved for the adoption of the resolution, seconded by Ald. Sassen, and on the roll call each of the 13 Aldermen voted yea, with 1 absent. Motion carried.

**RESOLUTION**

WHEREAS, the City of Quincy is the owner and operator of the Quincy Regional Airport; and,  
WHEREAS, the City of Quincy is committed to improving public safety and security at Quincy Regional Airport; and,  
WHEREAS, the current infrastructure in place with Alarm Systems of Quincy, Illinois, will support the addition of security cameras at the airport; and

WHEREAS, Alarm Systems provided a quote in the amount of \$6,994.20 to incorporate security cameras with the existing alarm system.

NOW, THEREFORE BE IT RESOLVED, the Aeronautics Committee and the Airport Director recommend to the Mayor and City Council that the quote from Alarm Systems be accepted in the amount of \$6,994.20.

Terrance D. Ward  
Airport Director

Ald. Ernst moved for the adoption of the resolution, seconded by Ald. Reis, and on the roll call the following vote resulted: Yeas: Ald. Entrup, Bergman, Bauer, Ernst, Farha, Sassen, Rein, VanCamp, Reis, Heinecke, Holtschlag, Goehl. 12. Recuse: Ald. Havermale. 1. Absent: Ald. Lepper. 1. Motion carried.

**RESOLUTION**

WHEREAS, the City of Quincy is the owner and operator of the Quincy Regional Airport; and,  
WHEREAS, the City of Quincy is the owner of the fuel storage tanks located at the airport; and,  
WHEREAS, the Office of the Illinois State Fire Marshall requires the City of Quincy to obtain liability insurance on the above mentioned tanks as part of the annual financial responsibility reporting; and

WHEREAS, the City of Quincy requested quotes from insurance companies for the liability insurance; and,

WHEREAS, only one quote was received from Ace American Insurance Company of Scranton, PA, in the amount of \$7,144.00; and,

WHEREAS, Ace American Insurance Company through Arthur J. Gallagher & Co. met all the necessary requirements.

NOW, THEREFORE BE IT RESOLVED, the Airport Director recommends to the Mayor and City Council that the quote from Ace American Insurance Company of Scranton, PA, for the required tank liability insurance be accepted in the amount of \$7,144.00.

Terrance D. Ward  
Airport Director

Ald. Ernst moved for the adoption of the resolution, seconded by Ald. Reis, and on the roll call each of the 13 Aldermen voted yea, with 1 absent. Motion carried.

**ORDINANCE**

Second presentation of an ordinance entitled: An Ordinance Amending The 2017-2018 Fiscal Year Budget. (General Fund #001 Increase Expenditure \$63,206; Police Grant Fund #240 Increase Expenditure \$11,936)

**ORDINANCE**

First presentation of an ordinance entitled: An Ordinance Authorizing Loan Agreement. (Public Water Supply Loan Program)

Ald. Farha moved the ordinance be read by its title, seconded by Ald. Entrup. Motion carried.

The City Clerk read the ordinance by its title.

**ORDINANCE**

First presentation of an ordinance entitled: An Ordinance Authorizing Loan Agreement. (Water Pollution Control Loan Program)

Ald. Farha moved the ordinance be read by its title, seconded by Ald. Havermale. Motion carried.

The City Clerk read the ordinance by its title.

**REPORT OF FINANCE COMMITTEE**

Quincy, Illinois, November 13, 2017

	Transfers	Expenditures	Payroll
City Hall.....		3,574.40	11/17/17 38,142.67
Planning & Dev .....	2,000.00		
Transit Loan.....	40,000.00		

Airport.....	5,000.00		
Central Garage.....	15,000.00		
Central Services.....	15,000.00		
Building Maintenance.....		28,172.39	
Legal Department.....		81.35	8,193.51
Fire and Police Comm.....			606.98
IT Department.....		1,809.93	13,538.89
Police Department.....		20,510.93	249,683.50
Fire Department.....		7,983.16	168,061.02
Engineering.....		332.29	18,795.32
Eng-Landfill.....		1,026.07	
Eng-Pkg Lot Maint.....		310.68	
Eng-Street Lights & Signs.....		250.00	
Tax Distribution.....		65,804.74	
<b>GENERAL FUND SUBTOTAL.....</b>	<b>77,000.00</b>	<b>129,855.94</b>	<b>497,021.89</b>
Planning and Devel.....		1,628.79	19,243.34
911 System.....		347.81	42,259.12
911 Surcharge Fund.....		6,412.00	
Traffic Signal Fund.....		3,604.24	
State Forfeiture Fund.....		800.00	
Transit Fund.....		4,444.19	35,429.27
Capital Projects Fund.....		292,925.70	
Water Fund.....		70,656.16	47,379.35
Sewer Fund.....		73,425.85	15,037.50
Quincy Regional Airport Fund.....		1,299.04	9,191.66
Regional Training Facility.....		203.83	
Central Garage.....		4,361.75	8,576.21
Central Services Fund.....		15,418.39	28,433.38
Self Insurance.....		458.18	5,565.83
Unemployment Comp Fund.....		241.00	
<b>BANK 01 TOTALS.....</b>	<b>77,000.00</b>	<b>606,082.87</b>	<b>708,137.55</b>
Motor Fuel Tax.....		69,038.74	
<b>ALL FUNDS TOTALS.....</b>	<b>77,000.00</b>	<b>675,121.61</b>	<b>708,137.55</b>

Michael Farha  
Anthony E. Sassen  
Jack Holtschlag  
Richie Reis  
**Finance Committee**

Ald. Farha, seconded by Ald. Sassen, moved the reports be received and vouchers be issued for the various amounts and on the roll call each of the 13 Aldermen voted yea, with 1 absent. Motion carried.

### REQUEST TO SPEAK

Written request to speak under suspended rules by Frankie Murphy Giesing, 121 N. 6th, in reference to the completion of the TIF's Upper Residential Program.

### Rules Suspended

Ald. Farha moved the rules be suspended at this time to hear from the above individual. Motion carried.

Frankie Murphy Giesing, 121 N. 6th, spoke on the completion of the TIF's Upper Residential Program. He thanked the City Council for partnering with the Downtown Re-Hab Program. He stated he and his wife just finished two new apartments in a building that was built in 1888. He stated in the next three years 4th Street to 8th Street, Maine to Vermont will be rehabbed with owners investing millions in the downtown area. He also invited the City Council to the loft tours that are going on Saturday, November 18th.

Ald. Farha moved the rules be resumed. Motion carried.

The City Council adjourned at 7:35 p.m. on a motion of Ald. Havermale. Motion carried.

**JENNY HAYDEN, CMC**  
City Clerk