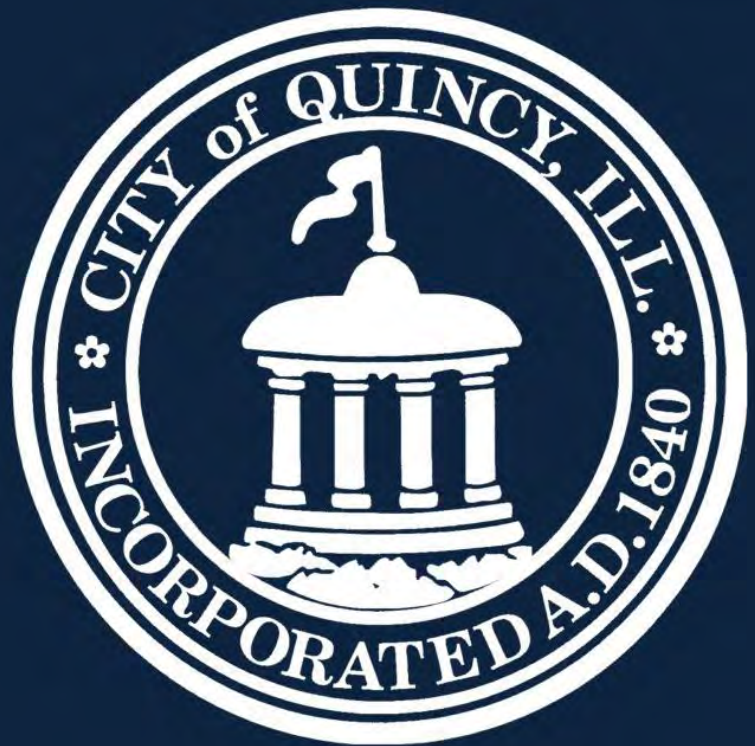


Council Meeting for July 19, 2021



CITY COUNCIL AGENDA

July 19, 2021

Final Agenda

7:00 P.M.

Note: All items presented are subject to final action.

PETITIONS

By The District requesting to conduct a raffle and have the bond requirement waived from now until August 8, 2021. The City Clerk recommends approval of the permit.

**Ward
7** A revocable permit application for encroachment of City right-of-way from Todd Wisely of Century Signs requesting permission to install an overhead sign on property owned by O'Connor Financial located at 511 Maine St. The Director of Utilities and Engineering presents this request subject to four conditions.

**Wards
2** A Special Event Application from the Quincy Boat Club requesting permission to hold an Inter-Club Party with a band on August 6th through Sunday, August 8th on club-owned property immediately in front of the club located at 401 Bonansinga Dr. They will be blocking vehicle access to their property which will prohibit through traffic between Clat Adams and Kessler Parks for the duration of the event. The applicant requests that liquor ordinances be waived to allow for the consumption and possession of liquor on a public street or lot and selling of liquor outside the licensed premises. Approval for the assembly of the stage is recommended pending an inspection of the structure by the Quincy Fire Department once the stage is in place and prior to the start of the event. The applicant has submitted all of the required documentation and approval is recommended by the Department of Utilities & Engineering.

**Ward
7** A Special Event Application from Scott Edlin, owner of On the Rail, 129 S. 4th St., requesting permission to hold an outdoor concert on October 23rd between the hours of 6:00 p.m. and 12:00 a.m. (midnight). The applicant requests the closure of the alley adjacent to 129 S. 4th St. and use of the City-owned Newcomb Lot located on the corner of 4th and Maine St. and the City provide barricades. The applicant also requests that liquor ordinances be waived to allow for the consumption and possession of liquor on a public street or lot, permitting open liquor to leave the licensed premises, and selling of liquor outside the licensed premises. Approval for the assembly of the stage on the City-owned Newcomb lot is recommended pending an inspection of the structure by the Quincy Fire Department once the stage is in place and prior to the start of the event. The applicant has submitted all the required documentation and approval is recommended by the Department of Utilities & Engineering.

**Ward
7** A Special Event Application from The District requesting permission to hold Feast in the Heart of Quincy on August 8th from 6:00 p.m. until 10:00 p.m. in front of Dick Brothers Brewery, 929 York St. with live music. The applicant requests the closure of York St, 9th to 10th St. from 12:00 p.m. (noon) through 10:00 p.m. on August 8th and the City provide barricades. The applicant also requests that liquor ordinance for the consumption and possession of liquor on a public street be waived. The applicant has submitted all of the required documentation and approval is recommended by the Department of Utilities and Engineering pending approval of the Live Entertainment/Public Gathering License by the Quincy Police Department.

**Ward
7**

A Special Event Application from the Rotary Club of Quincy requesting permission to hold Oktoberfest on Saturday, September 25th from 12:00 p.m. (noon) and 10:00 p.m. on York St. between 9th and 10th St. with live music. The applicant requests the closure of York St, 9th to 10th St, S. 10th St., York St. north to the alley from 4:30 p.m. on Friday, September 24th through 10:00 p.m. on September 25th and the City provide barricades. The applicant also requests that liquor ordinances for the consumption and possession of liquor on a public street or lot, permitting open liquor to leave the licensed premises, and selling of liquor outside the licensed premises be waived. The applicant requests permission to assemble a stage at the intersection of 10th and York St. pending an inspection of the structure by the Quincy Fire Department once the stage is in place and prior to the start of the event. The applicant has submitted all of the required documentation and approval is recommended by the Department of Utilities & Engineering.

SALES TAX REPORT

April, 2021- \$1,023,954.54

HOME RULE SALES TAX REPORT

April, 2021- \$955,204.31

MAYORS APPOINTMENTS

Casey Pigg to the Sister City Commission

Ald. Kelly Mays to the Barge Dock, Central Services, Police and Transit Committees

RESOLUTIONS

City Of Quincy Council Resolution Authorizing The Emergency Demolition Expenditures For 1340 North 5th Street. (Payment to Miller Construction in the amount \$17,000.)

Resolution of Support and Commitment of Local Funds (In the amount of \$20,000 for a Housing Rehabilitation Grant.)

By the Board of the Fire and Police Commissioners recommending approval of the invoice in the amount of \$11,435.00 to be paid to the Illinois Fire Chief's Association for the assessments and processes for the hiring of the new Fire Chief.

REPORT OF FINANCE



City of Quincy Department of Utilities & Engineering

To: Alderman Jack Holtschlag, Alderman Ben Uzelac
Cc: Mayor and City Council, Laura Oakman, Jeff Mays, Chuck Bevelheimer
From: Jeffrey Conte, Director of Utilities & Engineering
Date: July 19, 2021
Subject: Revocable Permit Request for Encroachment of City Right-of-Way

Aldermen Holtschlag and Uzelac,

The Department of Utilities and Engineering has received an application for Revocable Permit for Encroachment of City right-of-way from Todd Wisely of Century Signs. Mr. Wisely is requesting permission to install an overhead sign on property owned by O'Connor Financial located at 511 Maine Street.

The Director of Utilities and Engineering presents this request subject to following conditions:

1. The overhead light must not be larger than 3 foot tall by 4 foot wide.
2. The sign must be located at least 10 feet above the sidewalk and structurally sound.
3. The sign must be properly lit according to City Code.
4. Proper permits must be obtained from the Department of Planning and Development prior to the installation of the sign.

Please review this information and let me know if you have any questions. Thank you.



City of Quincy Department of Utilities & Engineering

To: Mayor and Quincy City Council
Cc: Laura Oakman, Jeff Mays, Rob Copley, Kevin McClean, Bernie Vahlkamp
From: Jeffrey Conte, Director of Utilities & Engineering
Date: July 19, 2021
Subject: Special Event Application – Inter-Club Party

Mayor and City Council Members,

The Department of Utilities and Engineering has received a Special Event Application from the Quincy Boat Club requesting permission to hold an Inter-Club Party on Friday, August 6th through Sunday, August 8th on club-owned property immediately in front of the club located at 401 Bonansinga Drive.

The applicant will be blocking vehicle access to their property which will prohibit through traffic between Clat Adams and Kessler Parks for the duration of the event. The Quincy Park District has been notified of the event.

The applicant requests that liquor ordinances 111.096(a) and 111.067(a) be waived to allow for the consumption and possession of liquor on a public street or lot and selling of liquor outside the licensed premises. The Quincy Police Department has approved this request.

The Quincy Police Department recommends approval of Live Entertainment/Public Gathering Licenses for live music. Approval for the assembly of the stage is recommended pending an inspection of the structure by the Quincy Fire Department once the stage is in place and prior to the start of the event.

The applicant has submitted all of the required documentation and approval is recommended by the Department of Utilities & Engineering.



City of Quincy Department of Utilities & Engineering

To: Mayor and Quincy City Council
Cc: Laura Oakman, Jeff Mays, Rob Copley, Kevin McClean, Bernie Vahlkamp
From: Jeffrey Conte, Director of Utilities & Engineering
Date: July 19, 2021
Subject: Special Event Application – On the Rail

Mayor and City Council Members,

The Department of Utilities and Engineering has received a Special Event Application from Scott Edlin, owner of On the Rail located at 129 South 4th Street. The applicant is requesting permission to hold an outdoor concert on Saturday, October 23, 2021 between the hours of 6:00 p.m. and 12:00 a.m. (midnight).

The applicant requests the closure of the alley adjacent to 129 South 4th Street and use of the City-owned Newcomb Lot located on the corner of 4th and Maine Street for the concert event. The applicant requests that the City provide barricades for the alley closure.

The applicant also requests that liquor ordinances 111.096(a), 111.096(d), and 111.067(a) be waived to allow for the consumption and possession of liquor on a public street or lot, permitting open liquor to leave the licensed premises, and selling of liquor outside the licensed premises. The Quincy Police Department has approved this request.

The Quincy Police Department recommends approval of Live Entertainment/Public Gathering Licenses for a live band. The applicant requests permission to assemble a stage for the live entertainment on the City-owned Newcomb lot. Approval for the assembly of the stage is recommended pending an inspection of the structure by the Quincy Fire Department once the stage is in place and prior to the start of the event.

The applicant has submitted all the required documentation and approval is recommended by the Department of Utilities & Engineering.



City of Quincy Department of Utilities & Engineering

To: Mayor and Quincy City Council
Cc: Laura Oakman, Jeff Mays, Rob Copley, Kevin McClean
From: Jeffrey Conte, Director of Utilities & Engineering
Date: July 19, 2021
Subject: Special Event Application – Feast in the Heart of Quincy

Mayor and City Council Members,

The Department of Utilities and Engineering has received a Special Event Application from The District requesting permission to hold Feast in the Heart of Quincy on Sunday, August 8, 2021 from 6:00 p.m. until 10:00 p.m. in front of Dick Brothers Brewery located at 929 York Street.

The applicant requests the closure of the following street from 12:00 p.m. (noon) through 10:00 p.m. on Sunday, August 8th and that the City provides barricades for the closure:

- York Street, 9th to 10th Streets

The Quincy Police Department has approved that liquor ordinance 111.096(a) be waived to allow for the consumption and possession of liquor on a public street. The applicant has also requested a Live Entertainment/Public Gathering License for the event to allow for live music.

The applicant has submitted all of the required documentation and approval is recommended by the Department of Utilities and Engineering pending approval of the Live Entertainment/Public Gathering License by the Quincy Police Department.



City of Quincy Department of Utilities & Engineering

To: Mayor and Quincy City Council
Cc: Laura Oakman, Jeff Mays, Rob Copley, Kevin McClean, Bernie Vahlkamp
From: Jeffrey Conte, Director of Utilities & Engineering
Date: July 19, 2021
Subject: Special Event Application – Oktoberfest

Mayor and City Council Members,

The Department of Utilities and Engineering has received a Special Event Application from the Rotary Club of Quincy requesting permission to hold Oktoberfest on Saturday, September 25, 2021 between the hours of 12:00 p.m. (noon) and 10:00 p.m. on York Street between 9th and 10th Streets.

The applicant requests the closure of the following streets from 4:30 p.m. on Friday, September 24th through 10:00 p.m. on Saturday, September 25th and that the City provides barricades for the closures:

- York Street, 9th to 10th Streets
- South 10th Street, York Street north to the alley

The applicant also requests that liquor ordinances 111.096(a), 111.096(d), and 111.067(a) be waived to allow for the consumption and possession of liquor on a public street or lot, permitting open liquor to leave the licensed premises, and selling of liquor outside the licensed premises. The Quincy Police Department has approved this request.

The Quincy Police Department recommends approval of Live Entertainment/Public Gathering License for live music. The applicant requests permission to assemble a stage for the live entertainment at the intersection of 10th and York Streets. Approval for the assembly of the stage is recommended pending an inspection of the structure by the Quincy Fire Department once the stage is in place and prior to the start of the event.

The applicant has submitted all of the required documentation and approval is recommended by the Department of Utilities & Engineering.

CITY OF QUINCY

DEPARTMENT OF PLANNING & DEVELOPMENT

706 Maine Street | Third Floor | Quincy, IL 62301

Office: 217-228-4515 | Fax: 217-221-2288



MEMORANDUM

TO: Mayor Troup and City Council

FROM: Chuck Bevelheimer

DATE: July 9, 2021

SUBJECT: Emergency Demolition of 1340 N. 5th Street

On June 4th the City Inspection gave the owner of 1340 North 5th Street a Notice of Unsafe Property and Order to Remediate. The south wall of the structure was partially collapsed. The roof was beginning to collapse, creating pressure on the north and south walls causing them to bow outward making them liable to collapse onto adjacent properties and the city street. City Inspection gave the owner to June 14th to remediate. Attached are pictures of the building on the corner of 5th and Sycamore showing the threat to the sidewalks and streets.

With the building collapsing and no corrective action from the property owner by the notice dead line, City Inspection ordered an emergency demolition of the 1340 N. 5th Street. The City hired Miller Construction Company to demolish 1340 N. 5th Street. The cost for the demolition was \$17,000.

Attached is a resolution authorizing the payment to Miller Construction Company for emergency demolition of 1340 N. 5th Street. Funding for the demolition will come from Inspection and Nuisance Abatement's demolition account.

If you have any questions, please let me know.

M: Chuck/Memo/2021 Memos/Emergency Demo 1340 N. 5th 7-9-21





SYCAMORE

NORTH 5th





CITY OF QUINCY

DEPARTMENT OF PLANNING & DEVELOPMENT

706 Maine Street | Third Floor | Quincy, IL 62301

Office: 217-228-4515 | Fax: 217-221-2288



MEMORANDUM

TO: Mayor Troup and City Council

FROM: Chuck Bevelheimer

DATE: July 16, 2021

SUBJECT: CDBG Housing Rehabilitation Grant Application.

The city is preparing an application to the State of Illinois' CDBG Housing Rehabilitation Grant program, offered through the Department of Commerce and Economic Opportunity. The city plans to apply for approximately \$568,000. The money would be used to rehabilitate ten owner-occupied, single family homes on Quincy's northwest side.

The target area for the grant is an approximately 30-block neighborhood from Locust Street to Chestnut Street, between 2nd Street and 8th Street. The target area encompasses portions of Ward 1 and Ward 2. The funding must be used to rehabilitate low-to-moderate income (LMI) homes, defined as a home with a household income of less than 80% of the median household income for Adams County. Approximately 80% of the population in this neighborhood is considered LMI.

The city sent a letter to 250 property owners in this neighborhood to generate interest in the program. Roughly 55 property owners responded to the letter and of that group, approximately 80% meet the income guidelines for the program. If the city receives the grant, the group meeting the income guidelines would be reduced to ten.

Each application is scored on a scale of 1-100. The city can receive the maximum ten points if the city contributes \$20,000 to the project. Staff proposes using funds from Fund 703 (Economic Development) to cover the \$20,000 commitment to the CDBG Housing Rehabilitation Grant.

Attached is a resolution authorizing the submission of the CDBG Housing Rehabilitation Grant to the Illinois Department of Commerce and Economic Opportunity and the commitment of funds for Council consideration.

Please let me know if you have any questions.

RESOLUTION OF SUPPORT AND COMMITMENT OF LOCAL FUNDS

WHEREAS, the City of Quincy is applying to the State of Illinois for a Community Development Block Grant (CDBG) grant,

WHEREAS, it is necessary that an application be made and agreements be entered into with the State of Illinois, and

WHEREAS, cost of the project are such that financial participation by the grantee is necessary in conjunction with CDBG funds.

NOW, THEREFORE, BE IT RESOLVED as follows:

- 1) that the City apply for a grant under the terms and conditions of the State of Illinois and shall enter into and agree to the understandings and assurances contained in said application.
- 2) that the Mayor and City Clerk on behalf of the City execute such documents and all other documents necessary for the carrying out of said application.
- 3) that the Mayor and City Clerk are authorized to provide such additional information as may be required to accomplish the obtaining of such grant.
- 4) that the City of Quincy does hereby commit funds from Economic Development Fund 703 in the amount of \$20,000 for use in conjunction with an Illinois Community Development Block Grant, for an estimated total project cost of \$588,000.

This resolution shall be in full force and effect from and after its passage, as provided by law.

Passed and Approved this 19th day of July, 2021

Michael A. Troup, Mayor

ATTEST:

Laura Oakman, City Clerk

RESOLUTION

WHEREAS, leadership and management ability are essential to identification of individuals that are capable of filling Fire Chief duties within the fire service; and,

WHEREAS, it is the responsibility of the Board of Fire and Police Commissioners to conduct the selection process and fill the vacant Fire Chief position within the Fire Department; and,

WHEREAS, the City of Quincy has a standing Collective Bargaining Agreement that covers processes and procedures utilizing the Illinois Fire Chief Association as part of the promotional process of the Fire Department promotional ranks to Assistant Chief, Captain, Lieutenant; and,

WHEREAS, The Board of Fire and Police Commission determined the Illinois Fire Chiefs Association to be an integral part of the Fire Chief screening and selection process.

WHEREAS, the fees for the assessments and processes for the hiring of the new Fire Chief totaled \$11,435.00; and,

NOW THEREFORE BE IT RESOLVED, that the Board of the Fire and Police Commissioners recommends to the Mayor and City Council that the invoice in the amount of \$11,435.00 be paid to the Illinois Fire Chief's Association for the assessment center services rendered.

Barry R.J. Cheyne
Chairman, Board of Fire & Police Commission

Illinois Fire Chief's Association

PO Box 4424
Lisle, IL 60532
(847) 966-0732



BILL TO

Barry Cheyne
Board of Fire & Police Commissioners
City Hall
Quincy, IL 62301

INVOICE 2371

DATE 06/29/2021 **TERMS** Net 30

DUE DATE 07/29/2021

DESCRIPTION	PRICE/UNIT	# OF UNITS	LINE TOTAL
16151 Assessment Center Plan:Job Advertisement Development Executive Recruitment -- Ad development/support	275.00	1	275.00
16151 Assessment Center Plan:Job Advertiserment -Posting Illinois Fire Chiefs Web posting	350.00	1	350.00
16151 Assessment Center Plan:Job Advertiserment -Posting International Association of Fire Chiefs GLD	450.00	1	450.00
16151 Assessment Center Plan:Job Advertiserment -Posting Job advertisement placement administration fee	200.00	1	200.00
16151 Assessment Center Plan:Resume Review Office: Resume acceptance/copying/distribution	360.00	1	360.00
16151 Assessment Center Plan:Resume Review Resume Review	3,800.00	1	3,800.00
16151 Assessment Center Plan Hybrid Executive Leadership Assessment Model (Virtual)	1,500.00	4	6,000.00

Thank you for your business!

TOTAL DUE

\$11,435.00

IFCA ASSESSMENT AND CONSULTING SERVICES
(A Division of the Illinois Fire Chief's Association)
For questions contact: dslivinski@illinoisfirechiefs.org
EIN 36-2732739

THE CITY COUNCIL

OFFICIAL PROCEEDINGS

REGULAR MEETING

Quincy, Illinois, July 12, 2021

The regular meeting of the City Council was held this day at 7:00 p.m. with Mayor Michael A. Troup presiding.

The following members were physically present:

Ald. Fletcher, Entrup, Bergman, Bauer, Mays, Freiburg, Sassen, Rein, Mast, Reis, Awerkamp, Uzelac, Holtschlag. 13.
Virtually: Ald. Farha. 1.

The minutes of the regular meeting of the City Council held July 6, 2021, and the Town Business minutes of June 14, 2021, were approved as printed on a motion of Ald. Entrup. Motion carried.

Legal Counsel: Corporation Council Lonnie Dunn.

Ald. Bauer moved the City Council sit as a Town Board. Motion carried.

TOWN BUSINESS

The City Clerk and Ex-Officio Town Clerk presented and read the following:

Registered Request to Speak

The Township Ex-Officio Mayor asked if there is anyone present to speak.

There were none present.

Report Of The Quincy Township Supervisor For General Assistance For The Month Of June, 2021.

DISBURSEMENTS

Relief orders were issued to 9 cases containing 16 individuals at an average grant per case of \$382.99

\$ 3,446.91

CASH ACCOUNT

Balance June 1, 2021

GA Checking \$ 4,006.15

GA Money Market 98,732.55

SSI Reimbursement 975.00

Interest 8.99

Total \$ 103,722.69

Obligations paid during the month

(\$ 3,466.91)

Balance June 30, 2021

\$100,255.78

Cindy Brink

Supervisor Quincy Township

We the undersigned auditing committee to which were referred the above bills respectfully report it has examined same and recommend their payment.

Dave Bauer, Chairman

Jeff Bergman

Ben Uzelac

Ald. Bauer, seconded by Ald. Uzelac, moved the report be received and vouchers be issued for the payment of disbursements and administrative bills for the various amounts, and on the roll call each of the 14 Aldermen voted yeay. Motion carried.

**Report of the Town of Quincy Auditing Committee
Bill Payments for All Vendors
July 2021**

<u>Vendor</u>	<u>Amount</u>
Adams	385.38
Alarm Systems	47.50
Ameren Illinois	59.67
Chris Stegner	45.00
CIAO Dues Assessor	50.00
City of Quincy Self Insurance	36.54
Devnet Assessor Cama System	1,670.85
Digital Copy Systems	17.78
Gray Hunter Stenn Audit Town	3,550.00
Illinois School Supply	143.79
Marco	41.50
Ms. Lisa Gasko reimbursement mileage and supplies	496.58
Notary Public Association	54.00
O'Donnell's	56.00
Total	<u><u>\$ 6,654.59</u></u>

Committee:
Dave Bauer
Jeff Bergman
Ben Uzelac

Ald. Bauer, seconded by Ald. Uzelac, moved the reports be received and vouchers be issued for the various amounts and on the roll call each of the 14 Aldermen voted yea. Motion carried.

Trustee Comments

There were no comments.

The meeting resumed its sitting as a City Council on motion of Ald. Sassen.

PETITIONS

By the following organizations requesting to conduct a raffle and have the bond requirement waived: Adams County Farm Bureau Foundation from now to August 12th; Quincy Knights of Columbus Council 583 from now until June 30, 2022. The City Clerk recommends approval of the permits.

Ald. Sassen moved the prayer of the petition be granted. Motion carried.

A Special Event Application from Becky Haskins, coordinator of the Quincy to Peoria St. Jude Run. The applicant requests the closure of the west half of Parking Lot F, located on Vermont St. between 4th and 5th St., beginning at 8:00 p.m. on Wednesday, July 14th, through 3:00 p.m. on Friday, July 16th, and that the City provides barricades for the closure. The parking lot will be closed to accommodate motor homes that are used along the run route between Memphis, TN, and Peoria, IL. The applicant also requests that "No Parking" signs be placed at Maine St., 7th to 8th St., and Maine St., 18th to 20th St. on Friday, July 16th, between the hours of 2:00 p.m. and 4:00 p.m. The Department of Utilities & Engineering recommends approval of the application.

Ald. Sassen moved the prayer of the petition be granted and the proper authorities notified. Motion carried.

REPORT OF THE POLICE AND FIRE COMMISSION

Selection of Bernard "Bernie" Vahlkamp as Quincy Fire Chief.

Ald. Entrup moved the report is received and filed. Motion carried

MAYOR'S APPOINTMENTS

By Mayor Michael A. Troup making the appointments of Alderman Ben Uzelac and Quincy Police Chief Rob Copley to the City of Quincy and Adams County Joint Emergency Telephone Systems Board (ETSB) for three year terms.

Ald. Farha moved the appointments be confirmed. Motion carried.

RESOLUTION

WHEREAS, the City of Quincy owns the Waste Water Treatment Plant and is permitted by the Illinois Environmental Protection Agency to discharge treated municipal and industrial effluent and storm water; and,

WHEREAS, the City is assessed an annual fee for its National Pollutant Discharge Elimination System (NPDES) Permit; and,

WHEREAS, the City of Quincy has received an invoice from the Illinois Environmental Protection Agency in the amount of \$72,500.00 for the annual permit fee; and,

WHEREAS, funding for the permit fee is available in the 2021/2022 Sewer Fund fiscal year budget.

NOW, THEREFORE BE IT RESOLVED, that the Director of Utilities and Engineering recommends to the Mayor and Quincy City Council that the invoice in the amount of \$72,500.00 from the Illinois Environmental Protection Agency for annual NPDES Permit fees be approved for payment.

Jeffrey Conte, P.E.
Director of Utilities & Engineering

Ald. Bauer moved for the adoption of the resolution, seconded by Ald. Mast, and on the roll call the following vote resulted: Yea: Ald. Bauer, Mays, Freiburg, Farha, Sassen, Mast, Reis, Awerkamp, Uzelac, Holtschlag, Fletcher, Entrup, Bergman. 13. Nay: Rein. 1. Motion carried.

REPORT OF FINANCE COMMITTEE

Quincy, Illinois, July 12, 2021

	Transfers	Expenditures	Payroll
City Hall.....		766.30	32,093.61
Planning & Dev	43,000.00		
9-1-1.....	9,500.00		
Recycle	35,000.00		
Central Garage	1,000.00		
Building Maintenance.....		274.28	
Comptroller		0.00	10,352.98
Legal Department		0.00	8,667.59
Commissions.....		300.00	634.60
IT Department.....		215.75	10,171.98
Police Department.....		3,700.06	249,922.08
Fire Department		22.50	188,843.32
Public Works.....		505.43	36,871.17
Engineering		39,413.69	19,551.74
GENERAL FUND SUBTOTAL.....	88,500.00	454,198.01	557,109.07
Planning and Devel.....		20.99	21,173.31
911 System.....		1,139.50	42,827.74
911 Surcharge Fund.....		1,883.71	
Econ Dev Growth Fund.....		20,832.31	
Police DUI Fund.....		6.14	
Transit Fund.....		247.32	64,154.74
Capital Projects Fund.....		215.00	
Special Capital Funds		363.58	
Special Tax Alloc - TIF #2.....		11,369.80	
Water Fund		34,497.22	81,467.38
Sewer Fund		104,891.31	18,390.07
Quincy Regional Airport Fund.....		1,671.11	20,448.93
Municipal Dock		68.27	
Garbage Fund.....		0.00	12,404.15
Recycle Fund		0.00	8,361.10
Central Garage		7,395.79	21,594.80
Self Insurance		5,198.73	8,280.91
Health Insurance Fund.....		305,014.40	
Tourism Tax Fund		69,518.82	
BANK 01 TOTALS	88,500.00	609,532.01	856,212.20
Motor Fuel Tax		2,114.85	
ALL FUNDS TOTAL.....	88,500.00	611,646.86	856,212.20

Mike Farha
Jack Holtschlag
Anthony E. Sassen
Mike Rein
Richie Reis

Finance Committee

Ald. Reis, seconded by Ald. Sassen, moved the report be received and vouchers be issued for the various amounts and on the roll call each of the 14 Aldermen voted yea. Motion carried.

MOTION

Ald. Entrup moved to refer to the Traffic Commission a possible stop sign to be placed at the intersection of 6th & Maple Street. Motion carried.

The City Council adjourned at 7:24 p.m. on a motion of Ald. Holtschlag. Motion carried.

LAURA OAKMAN
City Clerk

AGENDA
QUINCY PUBLIC LIBRARY
BOARD OF TRUSTEES' MEETING
JULY 13, 2021 - 6:00 p.m.

- I. OATH OF OFFICE
- II. APPROVAL OF AGENDA
- II. APPROVAL OF MINUTES
 - *Regular Meeting – June 8, 2021
- III. PRESIDENT’S COMMENTS
- IV. RECOGNITION OF CORRESPONDENCE
 - *Per Capita Grant Award Letter
 - *thank you note from Mrs. Bottorff’s 5th Grade class
 - *thank you note from Alta King
 - *thank you note from Quincy Sister City Commission
- V. PUBLIC COMMENTS
- VI. LIBRARY REPORTS
 - Financial Reports – Cheryl Predmore
 - Circulation & Events Report – Bobbi Mock & Burgundy Hill
 - TAB Report – Charles Hall
 - Director’s Report – Kathleen Helsabeck
- VII. COMMITTEE REPORTS
 - Audit – Cheryl Predmore
 - *Approval of June 30, 2021, Expenditures
 - Finance – Cheryl Predmore
 - Building & Grounds – Harry Ruth
 - Personnel – Clairice Hetzler
 - Policy – Megan Duesterhaus-AuBuchon
 - *Form of Motion – Draft Gift Acceptance Policy
 - Ad Hoc Advocacy – Dean LaVelle
- VIII. UNFINISHED BUSINESS
- IX. NEW BUSINESS
 - A. Committee Appointments
 - B. Memo of Understanding with Quincy Senior and Family Resource Center
- X. PUBLIC COMMENTS

**QUINCY PUBLIC LIBRARY
BOARD OF TRUSTEES
ANNUAL ORGANIZATIONAL MEETING
Tuesday, July 13, 2021 - 6:00 p.m.**

- I. Election of Officers
*Form of Motion

- II. Determination of Meeting Dates and Place
*Form of Motion

If you are unable to attend this meeting, please let Kim know at 223-1309, extension 201.

**Quincy Public Library
Board of Trustees Meeting
June 8, 2021
Minutes**

The regular meeting of the Quincy Public Library Board of Trustees was called to order at 6:00 p.m. on Tuesday, June 8, 2021, with Pam Rein presiding. Trustees present: Cheryl Predmore, Chris Pratt, Lynn Niewohner, Angela Ketteman, Harry Ruth, Kathy Ridder, and Megan Duesterhaus-AuBuchon. Trustees absent: Ben Uzelac. Others present: Kathleen Helsabeck, Kim Akers, Bobbi Mock, Burgundy Hill, and Charles Hall – TAB Representative.

I. APPROVAL OF AGENDA

Harry Ruth moved to approve the agenda as presented. Chris Pratt seconded and the motion carried.

II. APPROVAL OF MINUTES

Chris Pratt moved to approve the May 11, 2021, regular meeting minutes as presented. Angela Ketteman seconded and the motion carried.

III. PRESIDENT'S COMMENTS

President Pam Rein welcomed everyone to the meeting.

IV. RECOGNITION OF CORRESPONDENCE

An email from a staff member sharing a positive patron comment was included in the Board packet. Bobbi Mock stated that Susan Sturm was so pleased with the research assistance she received from the Reference staff that she made a donation to the Library as a thank you.

V. PUBLIC COMMENTS

No public was in attendance.

VI. LIBRARY REPORTS:

A. Financial Report - Lynn Niewohner

Lynn Niewohner reported that the balance in the Homebank Operating Fund as of May 31, 2021, was \$1,239,277.42. Total assets were \$1,239,367.42. Total liabilities were \$102,792.89.

B. Circulation and Events Report

Bobbi Mock reported that the door counters were not working part of the month, but noted that the traffic continues to increase. RSA will be moving their offices the end of June; Ms. Mock does not anticipate an interruption in delivery service. Burgundy Hill reported that summer reading kicked off on June 5 with over 400 people attending the day-long event and approximately 180 people attending the programs offered throughout the day. A total of 675 people have registered for the summer reading program through Beanstack, and six have already read the required 30 hours.

C. TAB Report

Charles Hall reported that several teens volunteered at the summer reading kickoff, and are looking forward to the programs. Some of the upcoming programs include making a plantable bookmark, a book binding workshop, paper quilling, and a Zine workshop. In answer to a question, Mr. Hall stated that there is a core group of approximately five to six teens that regularly attend the Thursday gaming afternoons with overall attendance averaging around 12 – 15 teens. The Library is offering an additional gaming afternoon on Tuesdays throughout the summer.

D. Director’s Report

Kathleen Helsabeck reported that she made an additional request of the Mary Weems Barton/Quincy Public Library Foundation to fund more repairs to the windows in the A/V area, additional signage, and new chairs for the reference area. In addition to approving that request, the Foundation also discussed the draft Gift Acceptance Policy. Chris Pratt stated that the Foundation agreed to change the amount of unrestricted gifts to remain at QPL from 1% of the operating budget, or \$25,000, to \$5,000 and under. The Foundation asked that the QPL Board approve this policy before they approve it at their August meeting. The QPL Board will discuss this draft policy at the July meeting. Ms. Helsabeck then reported that the Friends of the Library’s recent book sale at the Quincy Town Center raised \$3,590.78, which included \$487.93 in donations and seven new memberships. She stated that Library staff are preparing for the annual audit. Ms. Helsabeck met with Sue Voth of V & R Accounting to contract with them to update the QPL Trust Funds report for the audit. She concluded her report by stating that she recently completed a nine-month Non-Profit Leadership Academy where such topics as organizational culture, leadership styles, innovation, and personal wellness were discussed.

VII. COMMITTEE REPORTS:

A. Audit - Lynn Niewohner: Lynn Niewohner presented the Expenditure Approval List for May 31, 2021, in the amount of \$104,839.55. There being no discussion, Ms. Niewohner moved to approve the Expenditure Approval List as of May 31, 2021, as presented. Angela Kettelman seconded. A roll call vote was held with the following results:

Lynn Niewohner	yes	Chris Pratt	yes
Kathy Ridder	yes	Megan Duesterhaus-AuBuchon	yes
Angela Kettelman	yes	Cheryl Predmore	yes
Harry Ruth	yes	Pam Rein	yes
Ben Uzelac	absent		

The motion carried with eight yes votes, zero no votes, and one absent.

B. Finance - Lynn Niewohner: Lynn Niewohner reported that the Finance Committee met on June 3 where they discussed requesting PPE funds from the City. Kathleen Helsabeck stated that she met with Mayor Troup and was told that the City will

be receiving \$5 million in PPE funds and the County will be receiving \$12 million. She asked if the Library would be able to request some of those funds to finish replacing all of the original windows in the building. The estimated cost of the replacement is \$100,000. Mayor Troup asked that the Library make their request by the end of July. Ms. Helsabeck has asked Will Matlick to get three estimates, which the Building and Grounds Committee will discuss and make a request to the City. Ms. Niewohner then stated that the Committee is recommending that a new bank account be created and \$400,000 be transferred from the Homebank checking account to create a replacement reserve fund. Ms. Helsabeck stated that she talked to Brady Frericks at Homebank who is recommending a business money market account that requires a minimum balance of \$2,500, pays a slightly higher tiered interest rate, has no fees, and allows for a maximum of six withdrawals per month. There being no further discussion, Lynn Niewohner moved to approve the transfer of \$400,000 from the Homebank checking account into a separate account, preferably a high-interest money market account, for the purpose of creating a replacement reserve fund. Cheryl Predmore seconded. A roll call vote was held with the following results:

Lynn Niewohner	yes	Chris Pratt	yes
Kathy Ridder	yes	Megan Duesterhaus-AuBuchon	yes
Angela Ketteman	yes	Cheryl Predmore	yes
Harry Ruth	yes	Pam Rein	yes
Ben Uzelac	absent		

The motion carried with eight yes votes, zero no votes, and one absent. Ms. Niewohner then asked that the Finance Committee minutes be clarified to show that she requested that a list of staff information be provided to the committee and not just her.

C. Building & Grounds: Lynn Niewohner reported that the Building and Grounds Committee did not meet. She reminded the Board that the presidents of both Boards, the Foundation, and the Friends of the Library agreed to meet every six months to discuss funding projects for the Library. That group last met in June of 2020.

D. Personnel: Kathy Ridder reported that the Personnel Committee did not meet.

E. Policy: Megan Duesterhaus-AuBuchon reported that the Policy Committee did not meet.

F. Ad Hoc – Advocacy. Chris Pratt reported that the Ad Hoc Advocacy Committee did not meet. He thanked those Board members who volunteered at the Friends’ book sale.

VIII. UNFINISHED BUSINESS

A. Report from Nominating Committee. Harry Ruth reported that the committee recommends the following slate of officers for FY21/22:

President	Kathy Ridder
Vice President	Angela Kettelman
Secretary/Treasurer	Cheryl Predmore

Dr. Ruth then stated that the committee is recommending that Clarice Hetzler and Dean LaVelle be appointed to the Board to fill the vacancies left by Lynn Niewohner and Pam Rein. The Board agreed to recommend these appointments to the Mayor. Kathleen Helsabeck has already discussed the appointments with the Mayor, but make a formal request. Mayor Troup has also agreed to attend the July Board meeting to swear in the new Board members.

IX. NEW BUSINESS

A. Strategic Plan Review. Bobbi Mock reviewed the quarterly updates to the Strategic Plan. She noted changes to the vendor supplying access to the Historic Newspaper Archives. The original vendor had been sold to an international company and indicated that they would be nearly tripling the annual maintenance fee. A new vendor was found, and the archives are in the process of being transferred. In addition, the Oakley family has agreed to give the Library access to the remaining issues of the Quincy Herald-Whig from 1970 through February of 2021. Harry Ruth expressed concern and asked if the new owners of the paper will honor the agreement. Chris Pratt stated that if the agreement was in place before the newspaper was sold, it has to be honored. Kathleen Helsabeck noted that staff have been working closely with Ron Wallace, vice president of Quincy Newspapers. Ms. Mock also reported that while the Library did not receive the NEA Big Read Grant this year, a community read event is still being planned for 2021. The Library applied for a Community Foundation grant to help offset the event.

B. IL Public Library Annual Report. The IPLAR was completed and submitted to the State of Illinois by the May 31, 2021, deadline. A copy of the report was included in the Board packet.

C. Annual Report to the City of Quincy. The Annual Report to the City was also completed by the deadline and submitted to the City. A copy of the report was included in the Board packet.

D. Retiring Board Member Lynn Niewohner read a statement to the Board.

X. PUBLIC COMMENTS

No public was in attendance.

There being no further discussion, Lynn Niewohner moved to adjourn the meeting. Kathy Ridder seconded and the meeting was adjourned at 6:45 p.m.

Respectfully submitted,
Kimberly Akers

**City of Quincy
Department of Central Services**



**Kevin McClean
Director**

**2020 Jennifer Road
Quincy, IL 62301
Phone: (217) 228-4520**

FORESTRY MONTHLY REPORT

Date: July 8, 2021

To the Honorable Mayor and City Council:

The following is a report of work done by the Forestry Department for the month of June

Trees Removed – 44 total
Concrete Trip/Fall Hazard – 0
Sewer Issue – 0
Water Issue – 0
Power Line Interference – 1
Dead/Dying – 19
Blocked Sign – 0
Safety Hazard – 24
Construction Work – 0

Stumps Removed – 14

Trees Trimmed – 10

Respectfully submitted,

Kevin McClean
Director
Department of Central Services

**City of Quincy
Department of Central Services**



**Kevin McClean
Director**

**2020 Jennifer Road
Quincy, IL 62301
Phone: (217) 228-4520**

**SIGN AND PAINT
MONTHLY REPORT**

DATE: July 7, 2021

To the Honorable Mayor and City Council:

The following is the report of the Sign and Paint Department for the month of June

City Signs Replaced – 7

New Signs – 0

City Blocks Striped – 0

Feet of Curbs Painted – 930

Intersections Painted – 34

Handicapped Parking Stalls Painted - 0

Barrels of Yellow Paint Used – 1

Barrels of White Paint Used – 0

Respectfully submitted,

Kevin McClean
Director
Department of Central Services

City of Quincy Department of Central Services



Kevin McClean
Director

2020 Jennifer Road
Quincy, IL 62301
Phone: (217) 228-4520

RECYCLING DIVISION MONTHLY REPORT

Date: July 13, 2021

To the Honorable Mayor and City Council:

The following is a report of materials and quantities collected from the residential waste system for the month of June

<u>MATERIAL</u>	<u>POUNDS</u>	<u>TONS</u>
Fiber	100,980	50.49
Non-Fiber	44,860	22.43

Respectfully submitted,

Kevin McClean
Director
Department of Central Services

**City of Quincy
Department of Central Services**



**Kevin McClean
Director**

**2020 Jennifer Road
Quincy, IL 62301
Phone: (217) 228-4520**

**STREET CLEANING
MONTHLY REPORT**

DATE: July 7, 2021

To the Honorable Mayor and City Council:

The following is the report of the Street Cleaning Department for the month of June

City Blocks Swept – 1,058

Loads of Refuse Hauled – 28

Gallons of Water for Flushing – 10,200

Respectfully submitted,

Kevin McClean
Director
Department of Central Services

City of Quincy
CDBG Housing Rehabilitation Grant
Public Hearing
Monday, July 19, 2021
6:00 pm
730 Maine Street (City Hall)



AGENDA

- 1) Open the Public Hearing**
- 2) Staff Presentation on Application to CDBG Housing Rehabilitation Grant**
- 3) General Public Comment**
- 4) Close the Public Hearing**



DEPARTMENT OF CENTRAL SERVICES COMMITTEE MEETING NOTICE

A Central Services Committee meeting will be held Monday, July 19th in Engineering's Conference Room 235 of City Hall at 6:15 p.m. before the City Council meeting.

Agenda

1. Call Meeting to Order
2. Approval of Minutes
3. Public Comment (3 minutes)
4. Old Business
5. New Business
 - a) North 48th Street – City / County Agreement
 - b) Concrete Project Bid
6. Late Additions

Respectfully submitted,

Kevin McClean
Director of Central Services

City of Quincy
Subcommittee on ByLaws/Operations
Tuesday, July 20, 2021
5:15 p.m.
Department of Planning & Development
706 Maine Street (3rd Floor)



AGENDA

- 1) Call the Meeting to Order**
- 2) New Business**
 - a) Review of Bylaws/Operations**
 - b) Discuss Timeline for Updates/Amendments**
 - c) Discuss future Meetings**
- 3) Items of Interest to the Commission**
- 4) General Public Comment (limited to three minutes)**
- 5) Adjournment**

BOARD OF FIRE AND POLICE COMMISSIONERS

Meeting

Date: Wednesday, August 4, 2021

Time: 1:00 p.m.

Place: Caucus Room

Agenda:

1. Call to Order – Attendance
2. Public Comments – limit to 3 minutes
3. Approve Minutes of Last Meeting and 2 Closed Meetings
4. Correspondence
5. Pending Business
 - a. Meet with Steve Salrin – 1:15p.m.
 - b. Chief Vahlkamp – 1:35 p.m.
 - i. Discuss Fire Chief education and training courses
 - ii. Review status of new firefighter hiring actions
 - c. Chief Copley – 2:05 p.m.
 - i. Revisit timeline for new police officer testing as required
 - ii. Review succession plan input
 - iii. Review status of new police officer hiring actions
 - iv. Update on recruitment planning and actions
6. Old Business –
7. New Business – Review closed meeting records from July 8, 2021 in Jan 2022.
8. Adjournment