

Council Meeting for June 21, 2021



CITY COUNCIL AGENDA

June 21, 2021

Final Agenda

7:00 P.M.

Note: All items presented are subject to final action.

PETITIONS

A special event application from A Special Event Application from Quincy Notre Dame Cross Country Team, requesting permission to hold the 20th Annual Raider Challenge on Saturday, June 26, 2021. They request the closure of the following streets from 7:00 a.m. through 10:00 a.m. on Saturday, June 26th and the City provides barricades for the street closures:

- Jackson Street, 8th Street to 12th Streets
- R.J. Peters Drive, Gardner Expressway to 8th Street
- Southbound lane of South 12th Street, R.J. Peters Drive to Jackson Street
- Eastbound lane of Jackson Street, Gardner Expressway to 5th Street

The Quincy Park District has approved the closure of roads in South Park and Indian Mounds Park to accommodate the race route.

The applicant has submitted all of the required documentation and approval is recommended by the Department of Utilities & Engineering.

A Special Event Application from Quincy Freedom Fest, Inc. requesting permission to hold Freedom Fest 2021 on Saturday, July 3rd and Sunday, July 4th in Clat Adams Park. They request the closure of Front Street between Vermont St. and Broadway beginning at 7:00 a.m. on Saturday, July 3rd through 11:00 p.m. on Sunday, July 4th and the City provide barricades for the street closure. They also request liquor ordinance 111.096(a) be waived to allow for the consumption and possession of liquor on a public street. The Quincy Police Department has approved both the Waiver of Liquor Ordinances and Live Entertainment/Public Gathering License. The Quincy Fire Department has approved an application for a fireworks display on Sunday, July 4th. Emergency Management Services, Quincy Police Department, Quincy Fire Department and the Quincy Park District have been involved with the coordination of the event. The Department of Utilities & Engineering recommends approval the application pending the submission of an executed contract between the applicant and the Adams County Ambulance Board and approval and issuance of a liquor license by the City of Quincy.

A Special Event Application from The District and Q-Fest Steering Committee requesting permission to hold Q-Fest on Friday, June 25th through Sunday, June 27th in downtown Quincy. They request the closure of the following street and parking lot from 12:00 (noon) on Friday, June 25th through 6:00 p.m. on Sunday, June 27th and the City provides barricades for the closures:

- Maine Street, 4th to 6th Streets
- Parking Lot G, Maine Street to Jail Alley

They also request “No Parking” signs be placed at the following locations beginning at 7:00 a.m. on Friday, June 25th:

- Maine Street, 4th to 6th Streets
- North, South, and East Sides of Washington Park

By Stubby’s Tavern, 1517 N. 3rd, requesting to have Section 111.094 (d), Permitting Open Liquor To Leave Licensed Premises, for the 15th anniversary party on July 9th from 6-10 p.m. on their yard behind the tavern. There will be a fenced in area with only one way in and out. The Quincy Police Department recommends approval of the liquor waiver.

REPORTS OF TRAFFIC COMMISSION

Recommending the referral to install “Stop” signs at the intersection of 14th and Sycamore Streets be denied.



ANNUAL REPORT OF FIRE DEPARTMENT

MAYOR’S APPOINTMENTS

Residential Rental Property Registration Ad Hoc Committee

Clarice Hetzler and Dean LaVelle the Quincy Public Library Board of Trustees

Re-appointments of Christopher Pratt and Angela Ketteman to the Quincy Public Library Board of Trustees for a three year term. Current terms expire July 2021.

RESOLUTION

Central Services Director and the Central Services Committee recommending approval of the second lowest bid of Energy Petroleum in the amount of \$62,836.50 be accepted for the contract period of July 1, 2021 through June 30, 2022 for necessary fluids for city vehicles.

ORDINANCES

Second presentation of an Ordinance entitled:

An Ordinance Amending The 2021-2022 Fiscal Year Budget (General Fund: Police & Fire Commission \$5,700; Police Department \$6,000; Garbage Fund \$86,000; Recycle Fund \$40,000)

First presentation of an Ordinance entitled:

An Ordinance Amending The Quincy Economic Development Loan Program.

REPORT OF FINANCE



City of Quincy Department of Utilities & Engineering

To: Mayor and Quincy City Council
Cc: Laura Oakman, Jeff Mays, Rob Copley, Kevin McClean
From: Jeffrey Conte, Director of Utilities & Engineering
Date: June 21, 2021
Subject: Special Event Application – QND’s Running Raider Challenge

Mayor and City Council Members,

The Department of Utilities and Engineering has received a Special Event Application from Brad Kendrick, Head Coach of the Quincy Notre Dame Cross Country Team, requesting permission to hold the 20th Annual Raider Challenge on Saturday, June 26, 2021.

The applicant requests the closure of the following streets from 7:00 a.m. through 10:00 a.m. on Saturday, June 26th and that the City provides barricades for the street closures:

- Jackson Street, 8th Street to 12th Streets
- R.J. Peters Drive, Gardner Expressway to 8th Street
- Southbound lane of South 12th Street, R.J. Peters Drive to Jackson Street
- Eastbound lane of Jackson Street, Gardner Expressway to 5th Street

The Quincy Park District has approved the closure of roads in South Park and Indian Mounds Park to accommodate the race route.

The applicant has submitted all of the required documentation and approval is recommended by the Department of Utilities & Engineering.



City of Quincy Department of Utilities & Engineering

To: Mayor and Quincy City Council
Cc: Laura Oakman, Jeff Mays, Rob Copley, Joe Henning, Kevin McClean
From: Jeffrey Conte, Director of Utilities & Engineering
Date: June 21, 2021
Subject: Special Event Application – Freedom Fest

Mayor and City Council Members,

The Department of Utilities and Engineering has received a Special Event Application from Quincy Freedom Fest, Inc. requesting permission to hold Freedom Fest 2021 on Saturday, July 3rd and Sunday, July 4th in Clat Adams Park.

The applicant requests the closure of Front Street between Vermont Street and Broadway beginning at 7:00 a.m. on Saturday, July 3rd through 11:00 p.m. on Sunday, July 4th and that the City provides barricades for the street closure.

The applicant also requests that liquor ordinance 111.096(a) be waived to allow for the consumption and possession of liquor on a public street. The applicant has also requested a Live Entertainment/Public Gathering License for various bands playing throughout the event. The Quincy Police Department has approved both the Waiver of Liquor Ordinances and Live Entertainment/Public Gathering License. The Quincy Fire Department has approved an application for a fireworks display on Sunday, July 4th.

Emergency Management Services, Quincy Police Department, Quincy Fire Department and the Quincy Park District have been involved with the coordination of the event.

The Department of Utilities & Engineering recommends approval of the application pending the submission of an executed contract between the applicant and the Adams County Ambulance Board and approval and issuance of a liquor license by the City of Quincy.



City of Quincy Department of Utilities & Engineering

To: Mayor and Quincy City Council
Cc: Laura Oakman, Jeff Mays, Chuck Bevelheimer, Rob Copley, Joe Henning, Kevin McClean
From: Jeffrey Conte, Director of Utilities & Engineering
Date: June 21, 2021
Subject: Special Event Application – Q-Fest

Mayor and City Council Members,

The Department of Utilities and Engineering has received a Special Event Application from The District and Q-Fest Steering Committee requesting permission to hold Q-Fest on Friday, June 25th through Sunday, June 27th in downtown Quincy.

The applicant requests the closure of the following street and parking lot from 12:00 (noon) on Friday, June 25th through 6:00 p.m. on Sunday, June 27th and that the City provides barricades for the closures:

- Maine Street, 4th to 6th Streets
- Parking Lot G, Maine Street to Jail Alley

The applicant requests that “No Parking” signs be placed at the following locations beginning at 7:00 a.m. on Friday, June 25th:

- Maine Street, 4th to 6th Streets
- North, South, and East Sides of Washington Park

The applicant also requests that liquor ordinance 111.096(a) be waived to allow for the consumption and possession of liquor on a public street. The applicant has also requested a Live Entertainment/Public Gathering License for various bands playing throughout the event. The Quincy Police Department has approved both the Waiver of Liquor Ordinances and Live Entertainment/Public Gathering License.

The applicant has submitted all of the required documentation and approval is recommended by the Department of Utilities & Engineering.



CITY OF QUINCY
TRAFFIC COMMISSION

June 21, 2021

Honorable Mayor Mike Troup
City Council
City of Quincy
730 Maine Street
Quincy, Illinois 62301

Dear Mayor and City Council Members,

The Traffic Commission recommends that the referral to install “Stop” signs at the intersection of 14th and Sycamore Streets be denied.

Respectfully Submitted,

Rob Copley, Vice-Chairman
Traffic Commission

Annual Report



2020



2021

**FIRE / EMS / TECHNICAL RESCUE / WATER RESPONSE
HAZARDOUS MATERIALS / FIRE PREVENTION
PUBLIC EDUCATION**

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Message From the Fire Chief

To The Citizens of Quincy:

I present to you the last annual report that I will prepare as the Fire Chief of the Quincy Fire Department. As I quickly approach my July 2021 retirement, I wanted to extend a heartfelt, “Thank you” for the opportunity to serve. It has been an honor and a pleasure.

The Quincy Fire Department is a professional organization filled with some pretty amazing firefighters. These firefighters work hard on a daily basis to hone their skills and ensure they are prepared for every challenge they are faced with. You see, that’s the thing about firefighting, you have to always be in preparation mode as you never know what that next emergency will be. Whether it is a structure fire, a trench collapse, an automobile accident or rope rescue our firefighters stand prepared.

Also, as we see the light at the end of the tunnel in this COVID-19 pandemic I wanted to take the opportunity to thank Local 63 for stepping up as partners in the community response effort. Whether they were testing for COVID or assisting with the vaccination clinics, Quincy Firefighters served the citizens they are sworn to protect. For that, I extend my appreciation.

I hope you will take the time to review this report and see all the great things that have been happening at the Quincy Fire Department. Should you come across something you don’t understand or are concerned about, please feel free to reach out to me in the administrative office. We want you to know and understand all that is being done to make your City as fire safe as possible.

Stay safe, and stay healthy!

Sincerely,

Joe Henning
Fire Chief

The Mission of the Quincy Fire Department

The Quincy Fire Department dedicates itself to the protection of Quincy's residents and their property. We do this through...

- Hazard prevention activities; including inspection, public education and code enforcement.**
- Quick and efficient response to fire and other hazardous conditions.**
- Supporting the provision of emergency medical services.**
- Maintaining relationships with other emergency response agencies so as to give or receive support in the protection of life and property.**



Annual Report—Quick Facts



- There are 58 sworn firefighters and two civilian staff on the department.
- There are five stations and a total of 9 pieces of firefighting apparatus.
- There were two retirements and one promotion.
- The fire department spent a total of \$11,974,696 in the fiscal year.
- 93.88% of budget dollars were directly spent for fire suppression.
- The Department responded to 3,874 requests for service.
- Engine #2 was the busiest company with 1,188 responses.
- The fastest average response time was in the 4-6-2 district with a time of 3:26.
- There was one fire related fatality compared to zero the previous year.
- The total number of working structure fires was 65.
- The total value of property saved in the fiscal year was \$15,654,769.
- On average, the Quincy Fire Department arrived on scene prior to other medical services an average of 76% of the time.
- There were a total of 11,177 training hours logged in the past year.
- Over 3,000 hours were dedicated toward COVID testing and vaccination support.

Organizational Chart



Retirements



Deputy Chief Demond Dade



Administrative Assistant

Zenda Jones

Promotions



Deputy Chief Mike Dade

Employee/Crew of the Month



**Firefighter
Ryan Kamphaus**



**Firefighter
Steve Peters**

May 2020



**Lieutenant
Don Briddle**

June 2020



**Firefighter
Cory Goehl**

July 2020

Employee/Crew of the Month



**Firefighter
Mike Lucchetti**

August 2020



**Firefighter
Matt Jennings**

October 2020



Lieutenant Eric Becks



Firefighter Chris George



Firefighter Scott Haden

September 2020

Employee/Crew of the Month



**Firefighter
Mike Lucchetti**

February 2021



Lieutenant Jerry Mast



Firefighter Andy Weise



Firefighter Tyler Staicoff

April 2021

Special Recognitions



**Firefighter
Cory Goehl**

**QFD Firefighter of
the Year**



**Captain
Alan Munger**

**QFD Leadership
Award**

Educational Achievements

Fire Investigator



FF Jeff Elsie



Lt. Shawn Henson



FF Chad Trueblood

Fire Inspector I



DC Steve Salrin

Public Fire and Life Safety Educator



DC Steve Salrin

Structural Collapse Operations



FF Chad Trueblood

Advanced Fire Instructor



Captain Chad Hummel

Educational Achievements

Rope Operations



Lt. Eric Becks



FF Jeff Elsie



FF Ryan Kamphaus



FF Adam Huckey



FF Bryan Meyer

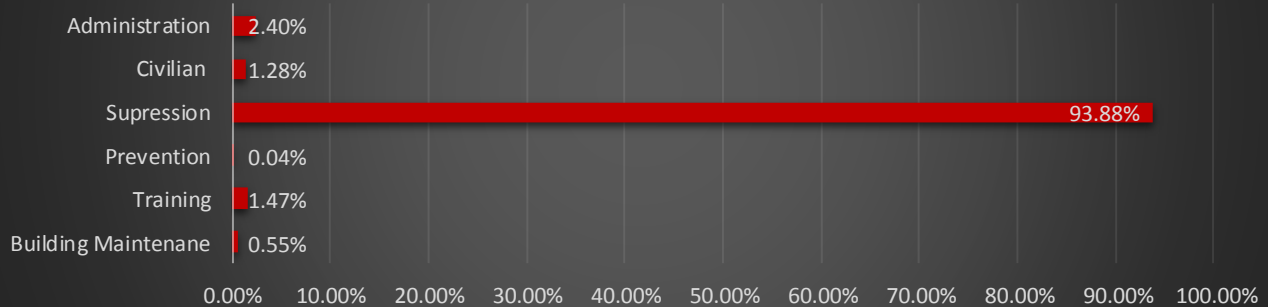


FF Matt Reynolds

2020-2021 Budget

Last year the Quincy Fire Department spent \$11,974,696 out of the approved 2020-2021 budget of \$11,929,333. This represents a use of 99.62% of the funds allocated for the year.

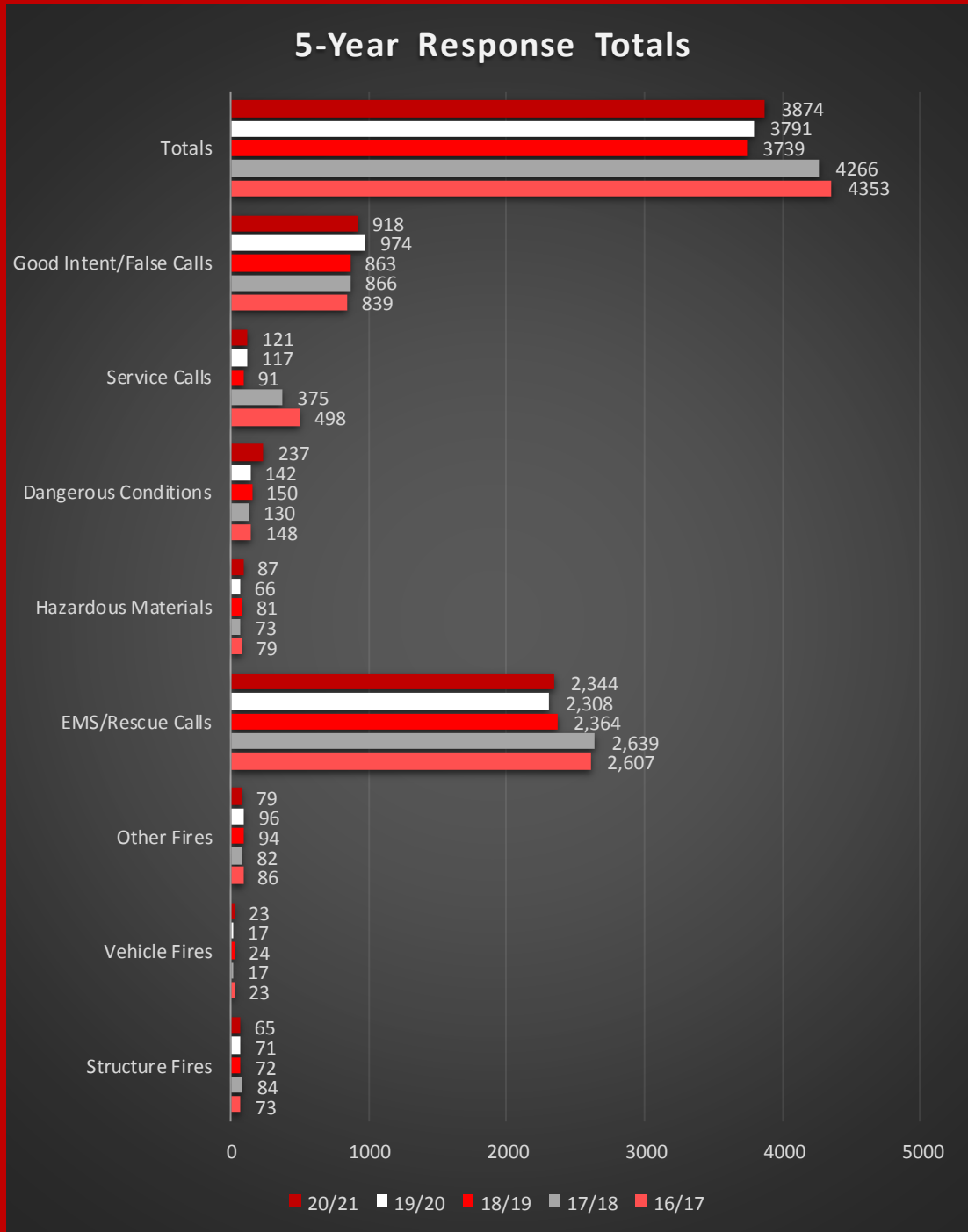
% of Expenditures Allocated by Division



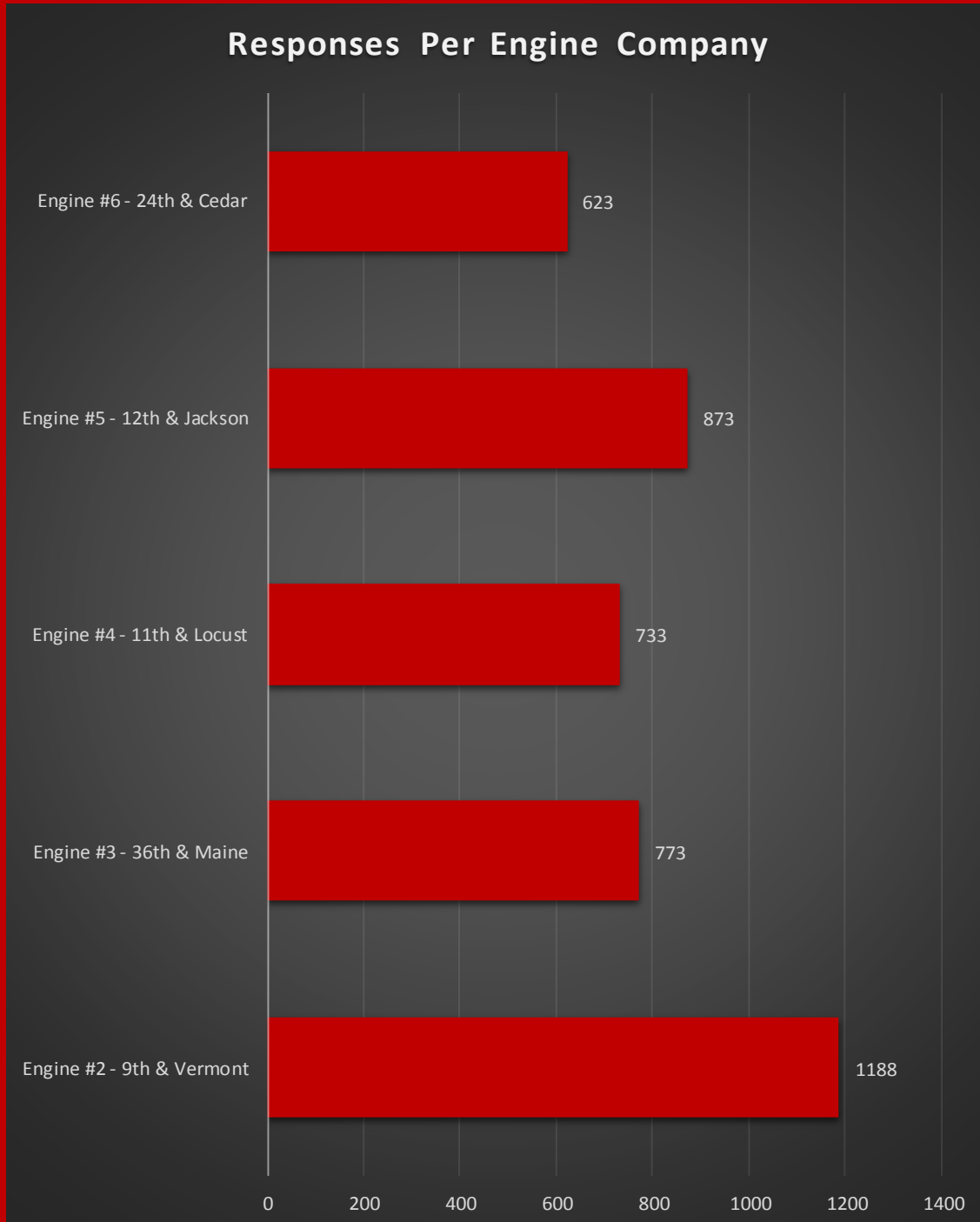
Major Expenditures

Replacement of rescue ropes– all trucks	\$5,806
Replacement of ropes/harnesses for TRT Team	\$3,723
Replacement of bunker gear washer	\$13,565
Replacement of fire hose	\$4,525
Structural firefighting gear	\$13,396
Concrete work at Station #3	\$8,854
Concrete work at Central Fire Station	\$8,854
Upgrade of Holmatro rescue tools	\$23,872
Replaced automatic external defibrillator (AED)	\$3,064

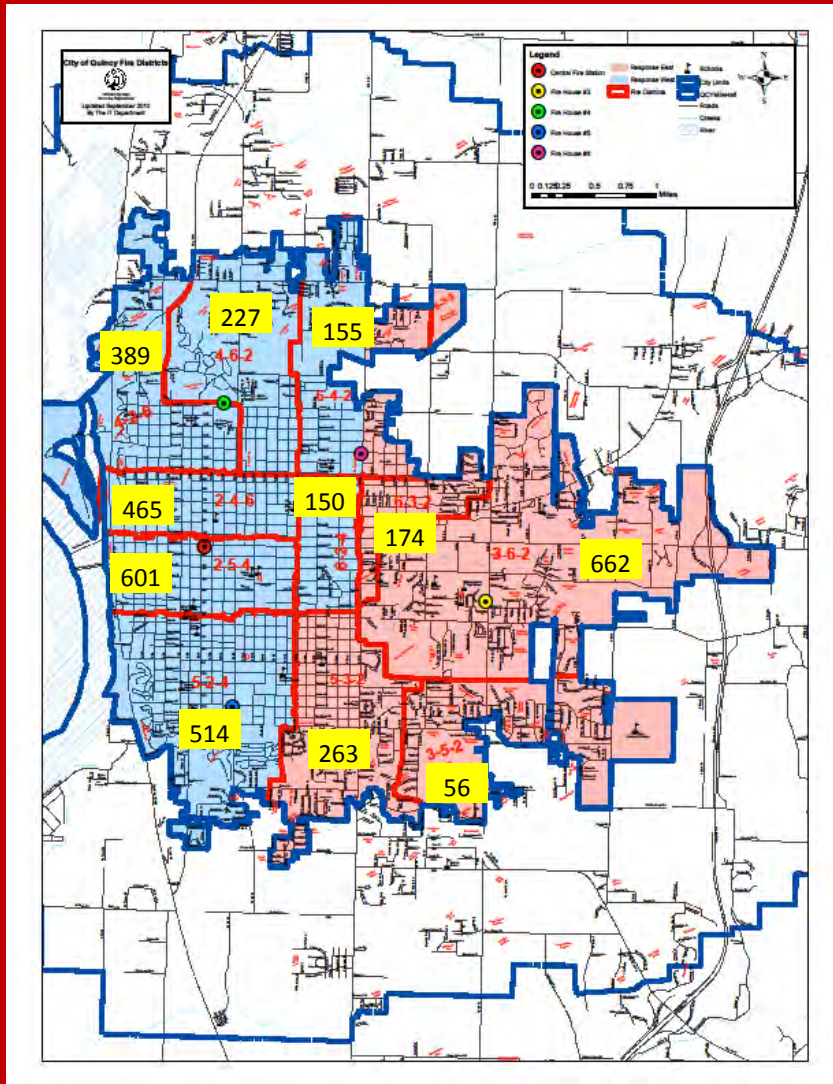
Fire Department Response



Number of Incidents Responded to by Engine Company



Number of Incidents by District

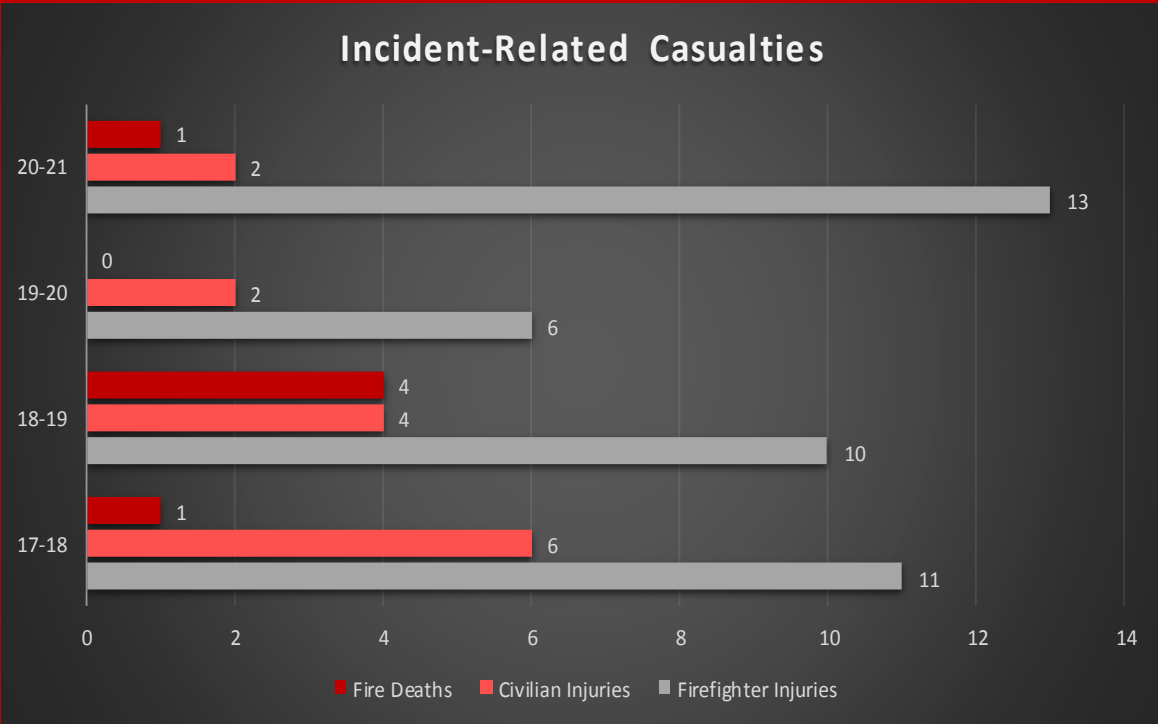


District	2019-2021	2020-2021
2-4-6	3:34	3:52
2-5-4	3:34	3:48
3-5-2	4:50	5:05
3-6-2	3:51	3:53
4-2-6	3:27	3:41
4-6-2	3:35	3:26
5-2-4	3:33	3:39
5-3-2	4:12	4:08
6-2-4	3:47	3:43
6-3-2	3:47	4:06
6-4-2	3:23	3:31

On this page are the response totals and average response times by district. The City of Quincy is divided into eleven response districts. These are separated by the red lines on the map and the district number is indicated in red lettering.

- * The first digit of the district number indicates the primary engine company to respond.
- * The succeeding two digits represent the additional engine companies that would respond on general alarm assignments.
- * The numbers in the boxes represent the total number of alarms responded to within each response district.
- * The chart shows the average response times for the first arriving unit in each designated district.

Incident Related Statistics



Incident Related Dollars Responded To, Saved and Lost

	2019-2020	2020-2021	Change
Value of Property Responded To	\$48,269,945	\$18,169,550	(\$30,100,395)
Property Lost	\$1,379,820	\$2,514,781	\$1,134,961
Property Saved	\$46,890,125	\$15,654,769	(\$31,235,356)

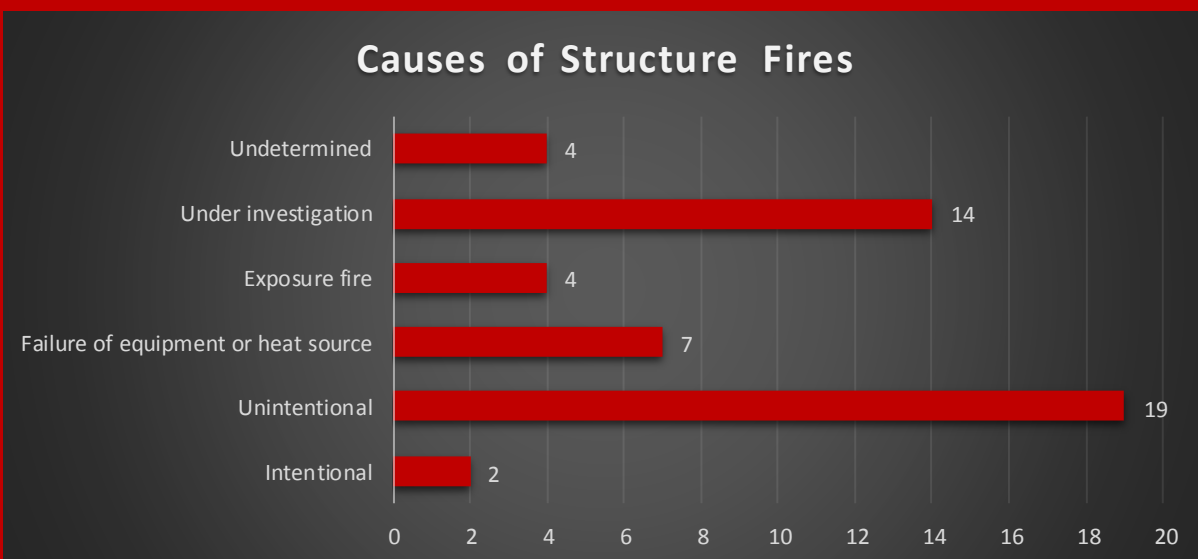
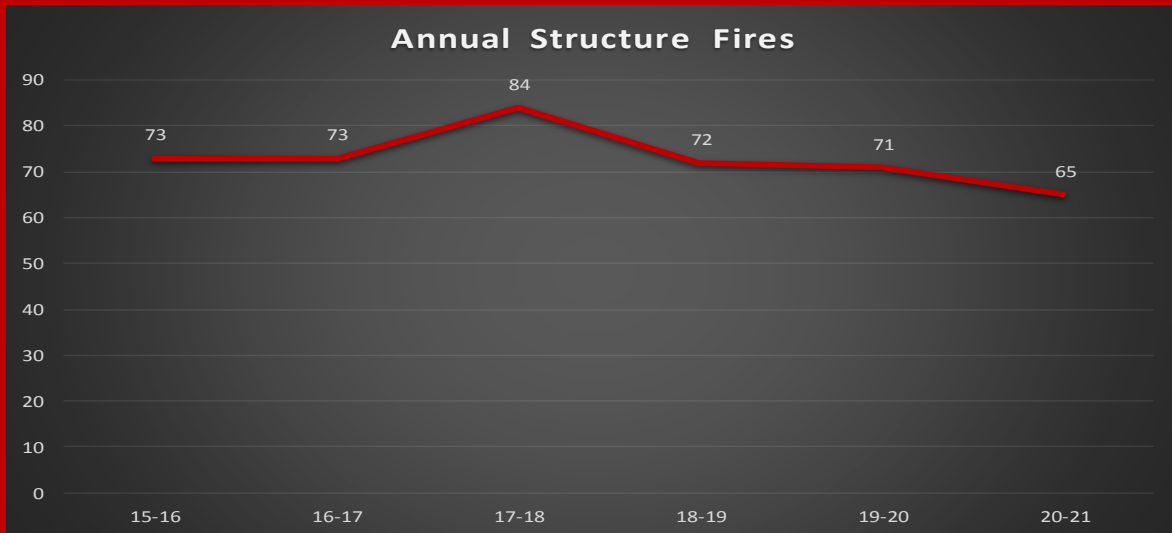
The chart above details how the dollars that are spent on fire protection and suppression translate into dollars saved or lost. This past year we did have two complete-loss fires. Both came during the frigid below zero temperatures we had and both fires had a significant head start on crews prior to arrival.

This year the Quincy Fire Department saved 86.16% of the property responded to from fire.

Property includes structures, contents and vehicles where a loss occurred.

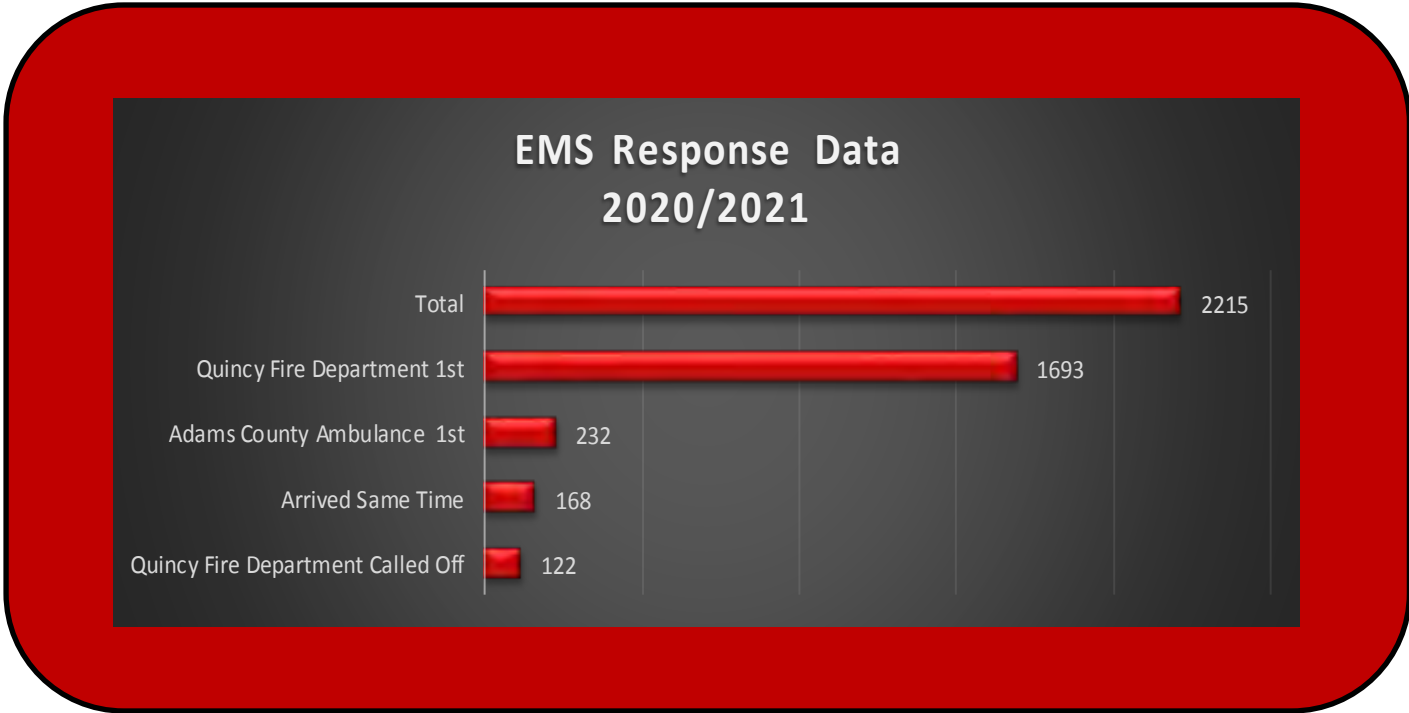
Structure Fires

The number of structure fires responded to this year dropped by 1, this keeps the number of fires pretty consistent over the six year trend.

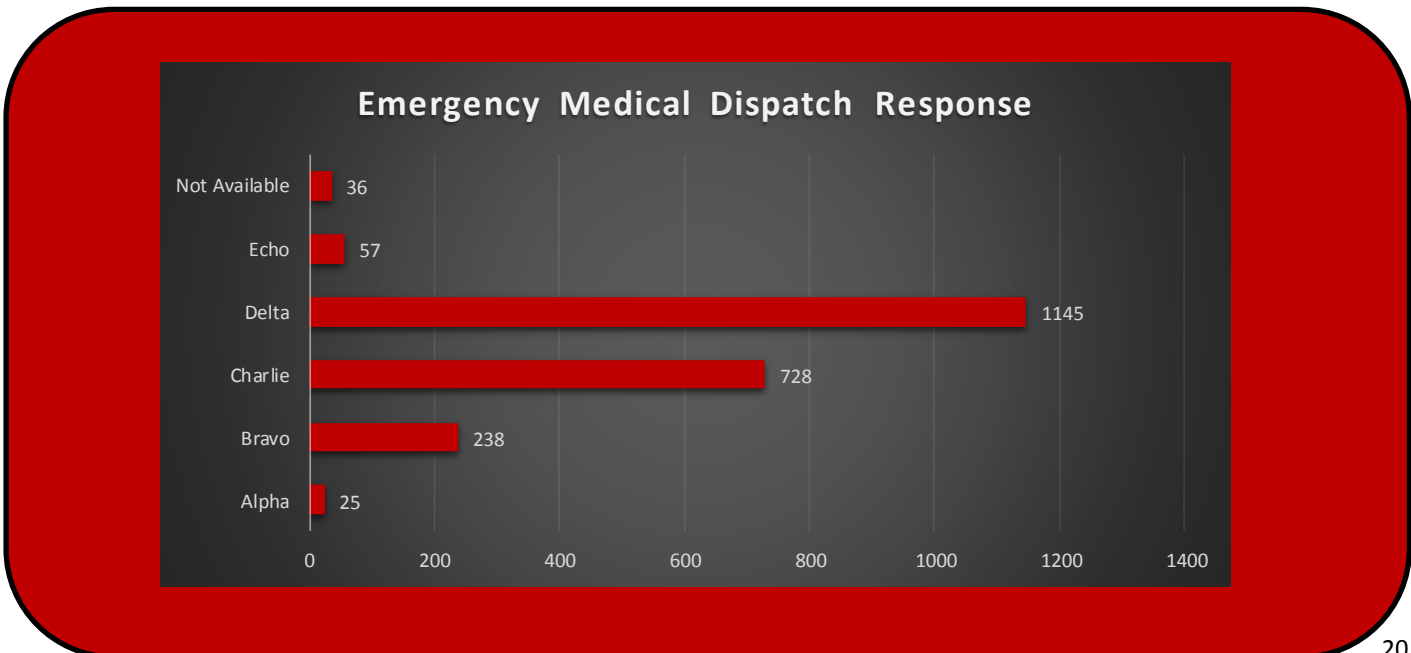


Emergency Medical Services

The Quincy Fire Department continues to provide medical service in a dual response capacity with the Adams County Ambulance Service. Below is a chart that shows how fire department response proves to be an effective means to get emergency care on scene in a timely fashion.



The following chart details how the responses for the last year were broken down. By policy, the department is typically only dispatched on any incident that is deemed to be a “Charlie” level or greater. There are some limited "Bravo" calls that we respond to as well. The Quincy Fire Department arrived on scene before the Adams County Ambulance, or at the same time, on 87% of dispatched EMS Dual Responses.



Public Education & Code Enforcement

Public Education

The Quincy Fire Department continues to provide multiple opportunities for public education both within the classroom, and in the public. The chart below details the various events that the fire department participated in over the last year in an effort to take the message of fire safety to the residents it protects. You may notice that the numbers are particularly small this year, COVID has significantly impacted the number of presentations we have been invited to participate in.

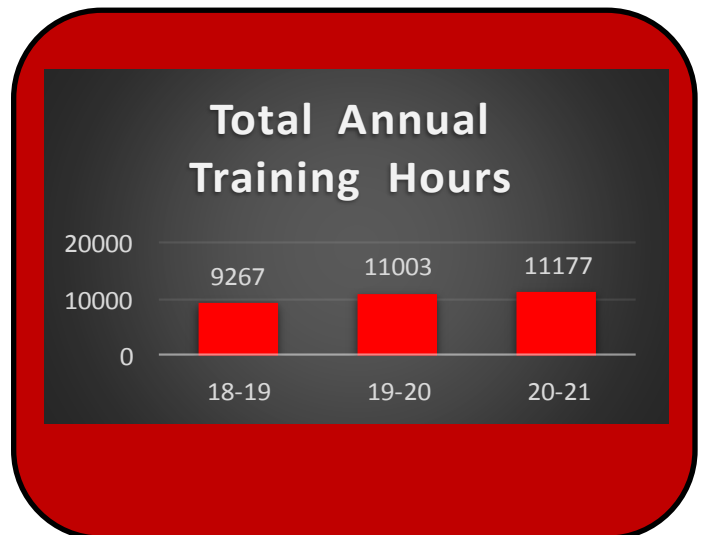
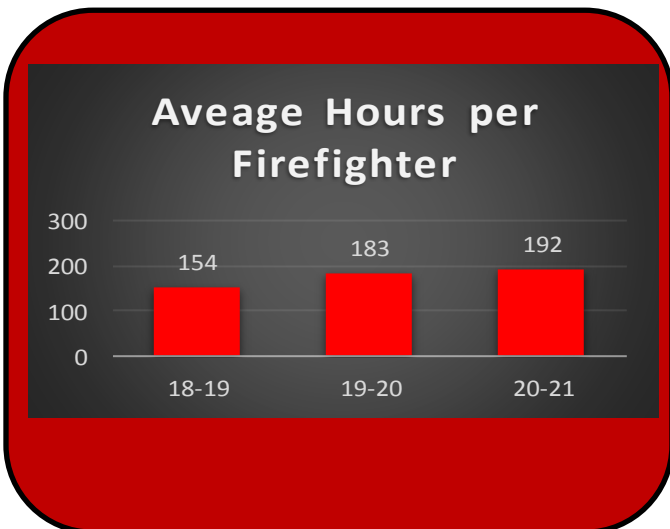
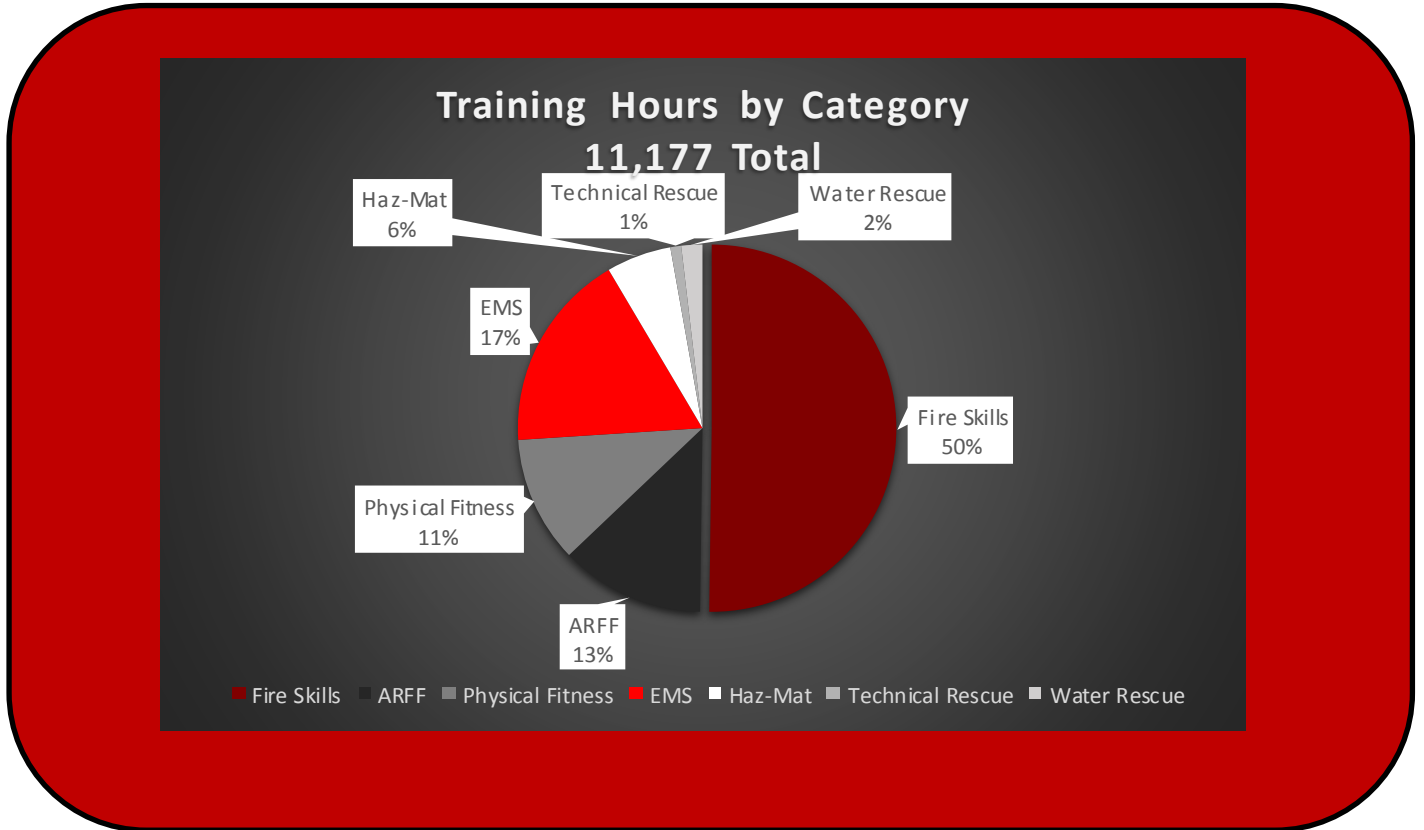
	Events	Adults	Kids	installed
Fire Extinguisher Demonstrations	3	33	0	
Fire Safety Presentations	4	7	33	
Fire Truck Rides	1	30	0	
Fire Truck Visits	14	37	184	
Station Tours	2			
Smoke Detector Installations	15			24
Totals	39	107	217	24

Inspection and Code Enforcement

The Quincy Fire Department remains committed to the belief that the most efficient way to fight a fire is to prevent it from happening to begin with. The in-service inspection program allows on-duty firefighters to perform walk-through inspections of businesses in an effort to keep the businesses more safe. This year's numbers have been affected by COVID restrictions.

	19-20	20-21
Number of Inspections	1,228	987
Number of Violations	722	521
Liquor Licenses Inspections	171	172
Special Inspections	218	18
Burn Permits	118	24
Totals	2,157	1,722

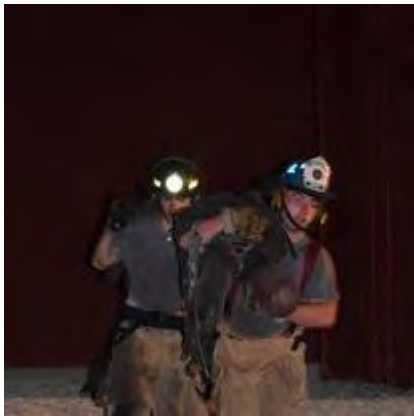
Training Division



Western Illinois University

Fire Practicum

This year saw the first ever WIU Fire Practicum hosted at the Quincy Regional Training Facility. 10 students participated in a 6 week, immersive fire training experience. This was a cooperative venture between Western Illinois University and the Quincy Regional Training Facility. Each student paid a fee of \$6,200 to participate in the experience and they were fed and housed for the six week experience. Instructors were Quincy and Tri-Township Firefighters. This effort earned the training facility about \$7,500 in its first year. Below are some pictures of the training that took place.



MICHAEL A. TROUP
MAYOR



CITY HALL
EST. 1840

6/18/2021

To: Quincy City Council

On the June 21st agenda you will be asked to approve the Rental Registration Program ad hoc committee. The committee will take a deep dive into how we can improve the draft Rental Registration Property Program Ordinance. The committee will consist of alderman, landlords and tenant representatives. City's Legal and Inspection will staff the committee.

I will announce my recommendation for the appointments to the committee at Mondays night's meeting.

It is my hope that this committee will work together to improve the proposed Rental Registration Program.

Please contact me if you have any questions.

Mayor Mike Troup

730 MAINE
QUINCY, IL 62301-4056
217.228.4545
QUINCYIL.GOV

RESOLUTION

WHEREAS, the Department of Central Services is responsible for the maintenance of all City owned vehicles and rolling stock; and,

WHEREAS, the maintenance of this fleet requires the replacement of motor oil, transmission fluid and hydraulic fluid on a regular basis; and,

WHEREAS, the city did advertise for sealed competitive bids for the purchase of the necessary fluids; and,

WHEREAS, the following bids were received:

Big River Oil Co. Hannibal, Mo 63401	\$81,110.50
 Prairieland FS, Inc. Paloma, Illinois 62359	 \$55,287.90
 Energy Petroleum Quincy, Illinois 62301	 \$62,836.50

WHEREAS, the bids have been reviewed by the director of Central Services and Central Services Committee; and,

WHEREAS, the lowest bid from Prairieland FS Inc. is disqualified because they didn't meet specifications on Transmission fluid, the second lowest bid is with Energy Petroleum who meets all specifications and requirements of the request for bids; and,

WHEREAS, funding for this project has been appropriated in the Current Fiscal Year Budget.

NOW, THEREFORE IT BE RESOLVED , that the Director of Central Services and the Central Services Committee recommend to the Mayor and City Council that the second lowest bid of Energy Petroleum of Quincy, Illinois in the amount of \$62,836.50 be accepted for the contract period of July 1, 2021 through June 30, 2022

Kevin McClean
Director of Central Services

June 21, 2021



CITY OF QUINCY

Comptroller's Office

Sheri L. Ray
Comptroller

CITY HALL – 730 MAINE STREET
Quincy, Illinois 62301-4056
217-228-4517

MEMORANDUM

TO: Mayor and City Council
FROM: Sheri Ray
DATE: June 11, 2021
SUBJECT: Supplemental Budget Ordinance

Please find attached a Supplemental Budget Amendment Ordinance that I have submitted to the City Clerk for placement on the agenda for the June 14, 2021 Council Meeting.

The purpose of this supplemental is to amend the budgets for the following:

General Fund
 Police & Fire Commission \$5,700
 Police Department \$6,000
Garbage Fund \$86,000
Recycle Fund \$40,000

Police & Fire Commission has \$2,700 additional expenses related to the hiring/testing process for the new fire chief and \$3,000 unbudgeted training costs.

Police Department budget increase of \$6,000 is for mental health counseling.

Garbage Fund is using unbudgeted fund balance to increase expenses by \$25,000 for additional garbage totes, \$21,000 for fleet expense, and \$40,000 subsidy to Recycle Fund.

Recycle Fund is using the additional \$40,000 revenue subsidy to increase the fleet expense.

If you have any additional questions, please contact myself or the department head.

CC: Lonnie Dunn, Corporation Counsel
City Clerk Laura Oakman
Jeff Mays, Director of Admin Services
Rob Copley, Police Chief
Kevin McClean, Director of Central Services

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE 2021-2022 FISCAL YEAR BUDGET

WHEREAS, the City Council of the City of Quincy, Adams County, Illinois, hereinbefore adopted Ordinance No. 21-21, an annual budget for general corporate and special corporate purposes for the City of Quincy for the fiscal year beginning May 1, 2021 and ending April 30, 2022; and

WHEREAS, the City Council has determined that expenditures, as set forth in said ordinance for certain operations, acquisitions, and projects within and for the various departments of the City will exceed the amounts provided in said ordinance and which expenditure will increase the total annual budget; and,

WHEREAS, there exists certain revenues, not included in the annual budget, which are available for expenditure by the City; and,

WHEREAS, Section 43.18 (Annual budget-Council transfers, revisions, or amendments) of the Quincy City Code reserved to the City Council the authority to amend the annual budget to increase the budget (upon a two-thirds vote of the Council) provided funds are available for said increase; and,

WHEREAS, the General Fund has unbudgeted fund balance available to increase the Police & Fire Commission budget for testing/training and increase Police budget for mental health counseling; and,

WHEREAS, the Garbage Fund has unbudgeted fund balance available to increase the budget to purchase garbage totes, increase fleet maintenance costs, and increase subsidy to Recycle Fund; and,

WHEREAS, the additional subsidy to the Recycle Fund revenues will be used to increase recycle fleet maintenance costs; and,

WHEREAS, the City is a home rule unit of local government under the Constitution of the State of Illinois, Article VII, Section 6 and this ordinance is adopted pursuant to said authority and the authority of Section 43.18 of the Quincy City Code.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF QUINCY, ADAMS COUNTY, ILLINOIS, as follows:

1. That the annual operating budget set forth in Ordinance No. 21-21 of the City of Quincy, be and is hereby amended by authorizing the increase in expenditure as follows:

2. **General Fund #001**

Fire/Police Commission/Travel (001-1701-401.39-04)	\$ 1,000	
Fire/Police Commission/Mileage Reimb (001-1701-401.39-05)	\$ 1,000	
Fire/Police Commission/Registration/Schools (001-1701-401.39-07)	\$ 1,000	
Fire/Police Commission Miscellaneous/Other (001-1701-401.61-04)	\$ 2,700	
Patrol/Technical Services-Medical (001-2112-402.32-01)	\$ 6,000	Total \$11,700

Garbage Fund #533:

Operational Supplies (533-3113-403-46-11)	\$ 25,000	
Fleet Maintenance (533-3113-403-36-01)	\$ 21,000	
Transfers to Recycle Fund (533-1801-491-62-66)	\$ 40,000	Total \$86,000

Recycle Fund #534:

Increased Revenue from Garbage Fund (534-0000-391-01-65)	\$ 40,000	
Fleet Maintenance (533-3113-403-36-01)	\$ 40,000	Total \$40,000

3. That this Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form in accordance with law.

ADOPTED _____

City Clerk

APPROVED _____

Mayor

Officially published in pamphlet form this _____ day of _____, 2021.



CITY OF QUINCY
DEPARTMENT OF PLANNING AND DEVELOPMENT

CITY HALL ANNEX, THIRD FLOOR, 706 MAINE STREET
QUINCY, ILLINOIS 62301
217-228-4515
FAX 217-221-2288

MEMORANDUM

TO: Mayor Troup and City Council Members

FROM: Chuck Bevelheimer

DATE: June 14, 2021

SUBJECT: Quincy Economic Development Revolving Loan Program Ordinance Amendment (Q-Fund)

The city's existing Economic Development Revolving Loan Fund (ED-RLF) was established in 1983 as a means to encourage job creation associated with manufacturing, wholesale and distribution facilities. The attached ordinance would amend the ED-RLF by deleting the existing program in its entirety and replacing it with a new ED-RLF program called Q-Fund.

The new Q-Fund program would expand the eligibility for loans from the traditional industrial operations to commercial and/or service-related businesses that stimulate economic growth. All loans through the Q-Fund must, at the satisfaction of the committee, meet certain standards as evidence of significant private investment, job creation, and tax base expansion (sales and property), as well as providing a repayment mechanism. The Q-Fund program retains the goal of complimenting, and not competing with, local banks on economic development loans. The Economic Development Loan funds (701, 702 and & 706) have \$1.1 million available for loans. The EDL-RF Committee has reviewed the Q-Fund program and recommends approval.

The new Q-Fund program is summarized below:

- A. Goals and Objectives: The new program authorizes the use of loan funds for projects that stimulate economic growth; that increase the City's property and sales tax base; that increase employment opportunities; and that attract new residents to Quincy through new jobs and business expansions.
- B. Loan Amount: All requests must be reviewed and approved by the city's loan committee, which will establish the loan terms on a case-by-case basis. The minimum loan amount shall be \$50,000 while the maximum loan will be \$500,000.

- C. Eligible Costs: Funds can be used for land and building acquisition, site development, infrastructure extension, building construction and machinery and equipment purchase.
- D. Interest Rate: Loan rates are determined on a case-by-case basis based on an agreement between the participating lender and the Committee. The loans are structured to provide the borrower a lower blended rate. The historical interest rate for a city loan has been 3%.
- E. Loan Committee: The Committee will consist of a seven-member board of community leaders, appointed by the mayor. Two of the seven will be Quincy City Council members.
- F. Resource Leveraging: The borrower shall provide a minimum financial match of 1:1 to receive a loan.
- G. Job Creation/Retention: One full-time equivalent (FTE) job must be created or retained for every \$15,000 provided through the Q-FUND
- H. Tax Generation: Commercial retail projects generating significant tax revenue can be considered for a loan.
- I. Collateral Requirements: The participating lender shall have the primary responsibility for determining the applicant's credit risk and, if it requires, shall be entitled to senior lien or security interest on any collateral given as security. In the case where the city secures the RLF loan with identical collateral, its lien or security interest shall be subordinate to the participating lender. In addition, the city will require a Personal and/or Corporate Guarantee on City Loans.
- J. Prevailing Wage: Loan funds are public monies and compliance with the Prevailing Wage Act (820 ILCS 130/0.01 et seq.) of the State of Illinois may be required depending on the use of the funds. Loan funds utilized for construction and renovation may require contractors and/or subcontractors to pay all laborers, workers and mechanics no less than the "prevailing rate of wages" (hourly cash wages plus fringe benefits) for Adams County and to perform certain notice and recordkeeping duties. The borrower is responsible for determining the application of the Prevailing Wage Act to its project.

If you have any questions, please let me know.

ORDINANCE NO. _____

**AN ORDINANCE AMENDING THE QUINCY
ECONOMIC DEVELOPMENT PROGRAM**

WHEREAS, the City of Quincy, Illinois was awarded a \$6.7 million Urban Development Action Grant (UDAG) in 1983 and such grant funds were ultimately recaptured by the City and used to establish the Quincy Economic Development Funds (“the Fund”); and

WHEREAS, the said Fund is administered by Quincy Economic Development Loan Committee (as provided under Section 40.270 of the Municipal Code of the City of Quincy, hereinafter referred to as “the Committee”) pursuant to the Quincy Economic Development Program approved by a Resolution of the Quincy City Council adopted April 16, 1984; and

WHEREAS, the Illinois Department of Commerce and Economic Opportunity determined the Quincy Economic Development Loan Program no longer holds federal or state identity, allowing the funds to be expended in any manner deemed appropriate by the City; and

WHEREAS, the Committee believes that the economic development goals of job creation and promotion of private investment may be better served by amending the Program to allow the Committee the ability to authorize loans and grants to increase the use of the Funds; and

WHEREAS, the City of Quincy is a home rule unit of local government pursuant to the provisions of Section 6, Article VII (Local Government) of the Constitution of the State of Illinois; and

WHEREAS, pursuant to said authority and such other authority as may be established by law, this Ordinance is being adopted.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF QUINCY, IN ADAMS COUNTY, ILLINOIS, as follows:

SECTION 1. AMENDMENT: That the existing Quincy Economic Development Loan Program is deleted in its entirety and a new Program be hereby amended by substituting in lieu thereof the following:

A. INTRODUCTION

The Quincy Economic Development Revolving Loan Fund (Q-FUND) offers public financing to businesses that are already working with private sector lenders. Businesses can spend these public funds on projects including, but not limited to, job creation and/or retention, business expansion, and investments in real estate, machinery, or equipment.

B. Q-FUND PROGRAM HISTORY

The funding for the city’s Q-FUND comes from previously recaptured state and federal funds. Quincy was awarded a \$6.7-million UDAG in 1983 to assist the Cummins Engine Company in the purchase of

the 700,000 square foot Motorola facility. After the funds were awarded to the city, Cummins scaled back its expansion plans and repaid the UDAG loan to the City. The city was also able to recapture State CDAP funds in the 1980's that were granted to the city and provided as loans to local businesses.

In December 2016, the Illinois Department of Commerce and Economic Opportunity determined the city's revolving loan fund no longer holds federal or state identity, allowing the funds to be expended in any manner deemed appropriate by the city. The city's financial assistance must complement (rather than compete) with financial assistance provided to a business by a private financial institution.

C. GOALS AND OBJECTIVES

1. Stimulate economic growth
2. Increase the City's Property Tax Base
3. Increase the City's Sales Tax Base
4. Increase employment opportunities
5. Attract new residents to Quincy through new jobs/business expansions

D. REVOLVING LOAN FUND MANAGEMENT

1. Loan Committee: The Q-FUND Committee will consist of a seven-member board of community leaders, appointed by the mayor. Two of the seven members will be members of the Quincy City Council. The Q-FUND Committee will meet as needed to review and approve/deny loan applications. The committee has the sole authority to approve/deny loans from the Fund.
2. Loan Application Review: Loan applications will be prepared by the private sector lender working with the borrower to secure City participation. Applications will be provided the Department of Planning & Development, which will package them to dissemination to the Q-FUND Committee. The committee shall review all applications to the revolving loan fund and meet with the applicant and the private sector lender to discuss the loan application, the lender's credit memorandum, rates, terms, securities on loans, personal guarantees and compliance with the goals and objectives of the Q-FUND. Upon approval by the committee, a loan agreement and note would then be executed between the City and the borrower specifying the purpose for which loan proceeds could be used, the loan repayment terms, the collateral for securing the loan, etc. The lender would service the participation loan and forward the city the debt service payments as well as the associated service fee.
3. Loan Documentation, Monitoring and Reporting: The loan documents, including agreements, liens, title policies, security recordings, amortization schedules and security releases, shall be obtained by and completed by the city. The city's Q-FUND Administrator, in consultation with the city Treasurer, shall monitor repayments of the loan, job creation and/or job retention reports as required along with any other special conditions.
4. ED-RLF Staff: The City of Quincy's Department of Planning and Development will provide administrative staff to support the Q-FUND program.
5. Delinquent Loans: The city's administrative staff will send a Notice of Default and Demand to Cure to the borrower when the payment is 10-30 days late. After 30 days past-due, the matter will be turned over to the city's Legal counsel to pursue. All legal rights will be exercised by the City to reclaim past-due funds.

E. REVOLING LOAN FUND STRATEGY

1. Targeting of Funds: The Q-FUND dollars will support:
 - a. Existing Industrial, Commercial, or Service-Related Business located in Quincy
 - b. Existing Businesses located outside of Quincy that are considering relocating to Quincy
 - c. Business Start-Ups considering locating in Quincy
 - d. New or existing Minority-owned Businesses
 - e. New or existing Female-owned Businesses

2. Criteria for Consideration: Projects must present:
 - a. Sizable private investment in addition to Q-FUND revenue
 - b. Solid commitment to creating and/or retaining permanent jobs
 - c. Financial Feasibility for Use of the Q-FUND revenue
 - d. Significant Tax Revenue (in lieu of job creation/retention)
 - e. Value of jobs created and or retained
 - f. Evidence the project could not occur without Q-FUND involvement
 - g. Preference given based on ability to attract revenue from customers outside of Quincy.

3. Eligible Use of Funds
 - a. Land or Building Acquisition.
 - b. Site Development/Infrastructure Extension Cost
 - c. Construction of New Facility
 - d. Construction of Addition to Existing Facility
 - e. Renovation of Existing Facilities
 - f. Leasehold improvements
 - g. Public Infrastructure Improvements (based on significant private investment)
 - h. Purchase of inventory, supplies, machinery, furniture or fixtures and technology/automation equipment

4. Ineligible Uses of Funds
 - a. Refinancing existing debt
 - b. Financing of a speculative project (commercial/retail development w/out executed lease agreement)
 - c. Conducting general marketing activities
 - d. Forgiveness of existing loans

5. Interest Rate: Q-FUND loan rates are determined on a case-by-case basis based on an agreement between the participating lender and the City of Quincy. The loans are structured to provide the borrower a lower blended rate. Historically the interest rate for City loans has been 3 percent.

6. Term of Loan: Q-FUND loan terms are determined on a case-by-case basis based on an agreement between the participating lender and the City of Quincy. Loan terms are generally determined by the following classifications:

Purpose	Maximum Term
Leasehold Improvements	Seven Years
Building Renovations or Rehabilitations	Seven Years
Purchase of Machinery and/or Equipment	Ten Years
Infrastructure (Water, Sewer, Roads)	15 Years

New Construction	20 Years
Land and/or Building Acquisition	20 Years
Purchase of Inventory	Under Certain Conditions

7. Loan Structure/Resource Leveraging: The borrower must provide a minimum financial match of 1:1 to receive a loan through the Q-FUND. All matching funds shall be financial contributions (cash). The match can be in the form of owner equity, a bank loan, or a supplier financing. Funds spent prior to the approval of the Q-FUND application cannot be counted toward the match. The city will accept a subordinate collateral position to the bank or other investor whom will have first collateral position.
8. Minimum/Maximum Loan Amount: The minimum Q-FUND program loan shall be \$50,000 and the maximum shall be \$500,000. An infrastructure loan will be limited to a maximum of \$300,000. See Section 7 regarding private matches for Q-FUND.
9. Job Creation/Retention: One full-time equivalent (FTE) job must be created or retained for every \$15,000 provided through the Q-FUND. FTE is defined 1,950 hours/year (35 hours/week). Proof of compliance to this requirement may be required by furnishing employee certification forms.
10. Sales Tax Generation: Commercial retail projects generating significant sales tax revenue can be considered for a loan through the Q-FUND (Significant = Annual gross retail sales in excess of \$500,000).
11. Collateral Requirements: The participating lender shall have the primary responsibility for determining the applicant's credit risk and, if it requires, shall be entitled to senior lien or security interest on any collateral given as security. In the case where the city secures the RLF loan with identical collateral, its lien or security interest shall be subordinate to the participating lender. In addition, the city will require a Personal and/or Corporate Guarantee on City Loans, including the Q-FUND program.

The City's loan must be reasonably secured by a second lien on collateral of sufficient value to assure repayment of the City's loan. The following may be acceptable security for the loan:

- A mortgage on land, a building and/or equipment
- Assignment of warehouse receipts for marketable merchandise stored in a satisfactory warehouse
- A lien on chattels
- Personal guarantees and the pledge of personal collateral if available
- Assignment of current receivables (accounts/notes).

Borrowers may also be required to purchase hazard insurance on tangible assets used as collateral and key man life insurance where required.

Collateral requirements will be determined by the committee in consultation with the private lender participating in the loan. To ensure adequate collateral is available, loan applications would list the value of collateral as determined by a qualified appraiser, the present mortgage balance on the collateral, if any, and the cost of the collateral less depreciation

12. Activities Completed Prior to Closing of Loan through Q-FUND: Project activities that are completed prior to the closing of the loan through the Q-FUND may be ineligible for financing. Also any lender financing or equity which is dispersed prior to loan closing may not be counted

as match. The Q-FUND Review Committee has the authority to waive these limitations at its discretion.

13. Geographic Area: The geographic area served by the fund will be within the corporate boundaries of the City as well as the one and one-half mile zoning jurisdiction surrounding the corporate city limits.
14. Demonstration of Financial Need: Applicants and participating lenders must demonstrate a financial need for Q-FUND funds. Financial need can be demonstrated by meeting one or more of the following financial need criteria:
 - a. Funds needed to “fill the gap” between estimated project cost and what lenders are willing to lend.
 - b. The estimate return of investment (ROI) exceeds the bank-determined, industry-wide standard.
 - c. The banks determined there is insufficient collateral without Q-FUND participation.
 - d. Q-FUND financing is needed to keep the firm in the community (applicant must furnish detailed incentive letters from other states and detail cost information/explanation on how Q-FUND funds equalize the costs between the city site and an out-of-state site).
15. Origination and Service Fee: An origination fee of 1.5% of the loan principal is due on the date of the loan closing while an annual service fee of 0.5% is assessed on the declining principal outstanding on the anniversary of the loan. These apply to all loans.

The table below illustrates fee revenue from a \$250,000 loan at 3% interest over a ten-year term:

Year	Origination Fee (1.5%)	Principal Balance	Servicing Fee (0.5%)
1	\$3,750	\$228,234	\$1,141
2		\$205,806	\$1,029
3		\$182,696	\$913
4		\$158,883	\$795
5		\$134,346	\$672
6		\$109,063	\$545
7		\$83,010	\$415
8		\$56,165	\$281
9		\$28,503	\$143
10		\$-0-	\$-0-
Total			\$5,934

16. Loan Call Provisions: Failure to abide by Q-FUND program guidelines, administrative guidelines, or administrative procedures can result in the calling of the QED-RFL loan at the request of the Q-FUND Committee. The Committee can call the loan due to and payable in the event of:
 - a. The transfer of substantially all the borrower’s assets to any third party;
 - b. Bankruptcy or insolvency of the borrower;
 - c. Cessation of the conduct of business on the community by the borrower for any reason, including, but not limited to, fire and other casualty;
 - d. Inability to meet the obligations for job creation/retention or sales tax generation as originally stated. These provisions are contained in a loan agreement between the borrower and the City.

17. Prevailing Wage: Loan funds are public monies and compliance with the Prevailing Wage Act (820 ILCS 130/0.01 et seq.) of the State of Illinois may be required depending on the use of the funds. Loan funds utilized for construction and renovation may require contractors and/or subcontractors to pay all laborers, workers and mechanics no less than the “prevailing rate of wages” (hourly cash wages plus fringe benefits) for Adams County and to perform certain notice and recordkeeping duties. The borrower is responsible for determining the application of the Prevailing Wage Act to its project.
18. Pre-Application Discussions: The city can provide some assistance before submission of a Q-FUND application. If you would like our representative to contact you, you can call the Q-FUND administrator through the Department of Planning & Development at 217-228-4515 or by mail at:

Q-FUND Administrator
City of Quincy
Department of Planning & Development
City Hall Annex
706 Maine Street (3rd Floor)
Quincy, Il 62301

F. GRANTS

The Q-FUND Committee shall have the sole authority, under exceptional and extraordinary circumstances, to provide funding in the form of a grant, as opposed to a low-interest loan. The primary goal of any grant shall be the creation or retention of a significant number of jobs, the encouragement of substantial new investment in real estate, machinery or equipment and the creation of new methods to generate sales tax revenue.

1. Grant Opportunities: In order to preserve the integrity of the Q-FUND and to obtain the maximum benefit of the goals and objectives of the Fund, the Q-FUND committee shall give primary consideration for grants to applicants submitting acceptable projects/proposals:
 - a. That cannot otherwise obtain convention financing; or
 - b. That might be able to obtain conventional financing but may be impeded from proceeding with the project/proposal (without grant funding) by reason of terms, conditions or limitations of conventional financing; or
 - c. That show a competing source of grant funding is being offered to the applicant from outside of the Quincy region.
2. Grant Amount: The total amount of any grant or grants to a single recipient shall not exceed the sum of \$300,000. The total amount of the Q-FUND which can be distributed for grant funding in a calendar year shall not exceed \$300,000.
3. Grant Conditions: The Q-FUND Committee shall consider restrictions and limitations to the approval of any grant which shall insure the achievement of the Q-FUND goals and objectives and may include assurances for project/proposal completion, including but not limited to, the establishment of a forgivable, 0% interest loan, of which portions of the loan can be forgiven in periodic installments over an amortization period approved by the Q-FUND committee in an effort to maximize the goals and objectives of the program. Forgivable loans and/or recapture conditions may, in the discretion of the Q-FUND Committee, be further conditioned upon security or collateral similar to that required by participation loans.

G. ASSURANCES

1. Legal Remedy for Delinquent Loans: City shall agree to pursue legal remedy to recover delinquent loans. Legal action shall include that authorized by federal and state law, including, but not limited to, efforts to collect and pursue the interest of the RLF bankruptcy court.
2. Leveraging Ratio: A minimum leveraging ratio of \$1 non-Q-FUND funds to \$1 Q-FUND funds must be obtained for each project. Q-FUND funds may not comprise more than 50% of the financing for any project.
3. Job Creation/Retention: Each loan recipients will assure that there will be one full-time job created or one full-time job retained for every \$15,000 in financial assistance.
4. Job Placement: Job creation attributed to the Q-FUND assistance shall take place within six months of the disbursement of funds.
5. Building Code and Permit Compliance: Each loan recipient's property, upon completion of any construction activities, must comply with all applicable permit and license requirements of the City of Quincy.

SECTION 2. SEPARABILITY: The provisions of this Ordinance shall be deemed separable, and the invalidity of any portion hereof shall not affect the validity of the remainder thereof.

SECTION 3. SAVINGS CLAUSE: Nothing in this Ordinance shall be construed to affect any suit or proceeding pending in any court, or any rights acquitted, or liability incurred, or any cause or causes of action acquired or existing, or permits or licenses issued under any act or ordinance hereby repealed or amended; nor shall any just or legal right or remedy of any character be lost, impaired or affected by this Ordinance.

SECTION 4. REPEAL: All ordinances and parts of ordinances in conflict with the provisions of this Ordinance, shall be, and the same are, to the extent of such conflict, hereby repealed.

SECTION 5. EFFECTIVE DATE: This Ordinance shall be in full force and effect from and after its passage, approval and publication as provided by law.

ADOPTED:

City Clerk

APPROVED:

Mayor

Officially published in pamphlet from this day of , 2021.

THE CITY COUNCIL

OFFICIAL PROCEEDINGS

REGULAR MEETING

Quincy, Illinois, June 14, 2021

The regular meeting of the City Council was held this day at 7:00 p.m. with Mayor Michael A. Troup presiding.

The following members were physically present:

Ald. Fletcher, Bergman, Bauer, Freiburg, Sassen, Mast, Reis, Awerkamp, Holtschlag. 9.

Present on phone: Ald. Farha. 1.

Absent: Ald. Entrup, Rein, Uzelac. 3.

Vacancy: 1.

Ald. Mast moved the absent Aldermen be excused from this meeting. Motion carried.

The minutes of the regular meeting of the City Council held June 7, 2021, and the Town Business minutes of May 10, 2021, were approved as printed on a motion of Ald. Bauer. Motion carried.

Legal Counsel: Corporation Counsel Lonnie Dunn.

Ald. Bauer moved the City Council sit as a Town Board. Motion carried.

TOWN BUSINESS

The City Clerk and Ex-Officio Town Clerk presented and read the following:

Registered Request to Speak

The Township Ex-Officio Mayor asked if there is anyone present to speak.

There were none present.

Report Of The Quincy Township Supervisor For General Assistance For The Month Of May, 2021.

DISBURSEMENTS

Relief orders were issued
to 9 cases containing 12
individuals at an average
grant per case of \$350.00 \$ 3,150.00

CASH ACCOUNT

Balance May 1, 2021
GA Checking \$ 2,613.05
GA Money Market 103,073.30
SSI Reimbursement 650.00
Interest 9.25
Total \$ 106,345.60

Obligations paid during
the month (\$ 3,606.90)

Balance May 31, 2021 \$102,738.70

Cindy Brink
Supervisor Quincy Township

We the undersigned auditing committee to which were referred the above bills respectfully report it has examined same and recommend their payment.

Dave Bauer, Chairman
Jeff Bergman

Ald. Bauer, seconded by Ald. Bergman, moved the report be received and vouchers be issued for the payment of disbursements and administrative bills for the various amounts, and on the roll call each of the 10 Aldermen voted yea, with 3 absent and 1 vacancy. Motion carried.

**Report of the Town of Quincy Auditing Committee
Bill Payments for All Vendors
June 2021**

<u>Vendor</u>	<u>Amount</u>
Adams	385.78
Alarm Systems	47.50
Ameren Illinois	125.85
Cason Huff and Schlueter Supervisor Bond	4,875.00
City of Quincy MICA Insurance	4,750.00
City of Quincy Self Insurance	36.54
Digital Copy Systems	14.21
Marco	41.50
O'Donnell's	56.00
Total	<u>\$10,332.38</u>

Committee:
Dave Bauer
Jeff Bergman

Ald. Bauer, seconded by Ald. Bergman, moved the reports be received and vouchers be issued for the various amounts and on the roll call each of the 10 Aldermen voted yea, with 3 absent and 1 vacancy. Motion carried.

Trustee Comments

There were no comments.

The meeting resumed its sitting as a City Council on motion of Ald. Bauer.

PETITIONS

By AirMedCare Network requesting permission to have the Air Evac helicopter land at John Wood CC on June 23rd from 10-11:15 a.m.. The Quincy Fire Department will be handling securing the landing zone during landing and takeoff.

Ald. Mast moved the prayer of the petition be granted and the proper authorities notified. Motion carried.

By J & M Displays Inc./Quincy Freedom Festival requesting permission to conduct a fireworks display on July 4th at 9:30 p.m. on Quinsippi Island. The Fire Department has completed a site inspection report and given their approval.

Ald. Fletcher moved the prayer of the petition be granted and the proper authorities notified. Motion carried.

By Uncle Bob's Bar to host a Bike Show on June 26th from Noon-11:00 p.m. on their parking lot located at 1301 N. 12th St. The applicant requests that liquor ordinance 111.096(d) be waived to allow open liquor to leave the licensed premises. The Quincy Police Department has approved the Waiver of Liquor Ordinance and the applicant has a Live Entertainment/Public Gathering License.

Ald. Fletcher moved the prayer of the petition be granted and the proper authorities notified. Motion carried.

By Stubby's Tavern requesting a Live Entertainment/Public Gathering License to hold a 15th anniversary party with live music on July 9th from 6-10 p.m. on their yard behind the tavern located at 1517 N. 3rd St. The Quincy Police Department recommends approval of a Live Entertainment/Public Gathering License.

Ald. Fletcher moved the prayer of the petition be granted and the proper authorities notified. Motion carried.

By American Business Women's Association requesting to conduct a raffle and have the bond requirement waived from now to June 26th.

The City Clerk recommends approval of the permit.

Ald. Sassen moved the prayer of the petition be granted. Motion carried.

By Law Enforcement Torch Run for Special Olympics requesting permission to hold their run on June 21st beginning at 7:00 a.m. at Broadway and Bonansinga Dr., running north one mile and back to Broadway and Bonansinga Dr.

Ald. Reis moved the prayer of the petition be granted and the proper authorities notified. Motion carried.

A special event application from The District requesting permission to hold Blues in the District Concerts between the hours of noon and 1:15 p.m. and 5:30 p.m. and 9:30 p.m. on the following dates: June 25th, July 9th, July 23rd, August 13th and August 27th. They request "No Parking" signs for nine parking stalls along the east side of Washington Park, beginning at Maine St. and extending north, and eleven parking stalls along the south side of Washington Park, beginning at 5th St. and extending west. The "No Parking" request will be in effect at noon and through the duration of the event to allow for food vendor trucks and trailers. They request four "Accessible Parking Signs" for the south side of Washington Park, west of the requested "No Parking" signs. Emergency Management Services, the Quincy Police Department, and the

Quincy Park District have been involved with the coordination of the event. All required documents have been submitted and approval is recommended by the Department of Utilities & Engineering.

Ald. Holtschlag moved the prayer of the petition be granted and the proper authorities notified. Motion carried.

REPORT OF PLAN COMMISSION

The Special Permit to operate a drive-thru coffee/specialty drink shop at 641 Broadway St., 645 Broadway St., 415 N. 7th St. and 417 N. 7th St., presently zoned D2, as requested, was tabled for two weeks by Ald. Bergman.

Ald. Bergman moved the Special Permit be received and concurred in subject to the following conditions: 1) Site plan review be submitted per the concept plan presented to the Plan Commission. 2) Traffic Commission recommendation: right turn only at 7th and Broadway St. 3) No on-street parking from Broadway St. north to the east/west alley mid-block on 7th Street. Motion carried.

ANNUAL REPORT OF PLANNING & DEVELOPMENT

The annual report of the Planning & Development Department for the fiscal year ending April 30, 2021, was ordered, received and filed on a motion of Ald. Reis. Motion carried.

SALES TAX REPORT

The report of the Illinois Department of Revenue showing sales tax collected for the month of March, 2021, in the amount of \$1,128,488.07 was ordered received and filed on a motion of Ald. Reis. Motion carried.

HOME RULE SALES TAX REPORT

The report of the city's 1-1/2% home rule sales tax collected for the month of March, 2021, in the amount of \$1,074,437.24 was ordered received and filed on a motion of Ald. Farha. Motion carried.

RESOLUTION

WHEREAS, the City of Quincy provides trash removal services for city residents; and

WHEREAS, the city recently requested proposals for the purchase of 96 gallon roll-out trash carts for the Garbage Tote Program; and

WHEREAS, the proposal from Cascade Engineering, Inc., of Grand Rapids, Michigan, meets the proposal requirements; and

WHEREAS, the Central Services Department requires the purchase of up to five hundred (500) trash carts at a cost of \$49.75 per cart; and

WHEREAS, the residential roll-out trash carts have been accounted for in the current fiscal year 2022 Central Services Operating Budget; now

THEREFORE BE IT RESOLVED, the Central Services Director and the Central Services Committee recommend to the Mayor and City Council that the low quote from Cascade Engineering, Inc., of Grand Rapids, Michigan, for the purchase of roll-out trash carts be accepted.

Kevin McClean

Director of Central Services

Ald. Sassen moved for the adoption of the resolution, seconded by Ald. Holtschlag, and on the roll call each of the 10 Aldermen voted yea, with 3 absent and 1 vacancy. Motion carried.

RESOLUTION

WHEREAS, the Quincy Police Department has had STARCOM21 radios since 2009; and

WHEREAS, STARCOM 21 is a statewide, trunked, digital voice mobile radio network designed by Motorola for the State of Illinois; and

WHEREAS, only STARCOM21 compatible radios will work on the network, and to access the network each entity must sign a contract; and

WHEREAS, in an emergency or a disaster situation STARCOM21 radios allow us to communicate with various State agencies operating in the Quincy area; and

WHEREAS, the Quincy Police Department has 39 STARCOM21 radios that each cost \$18 per month; and

WHEREAS, the yearly fee is \$8,424.00; now

THEREFORE BE IT RESOLVED, the Chief of Police recommends to the Mayor and City Council that the fees be paid to STARCOM21-Motorola Solutions in the amount of \$8,424.00.

Robert A. Copley
Chief of Police

Ald. Sassen moved for the adoption of the resolution, seconded by Ald. Holtschlag, and on the roll call each of the 10 Aldermen voted yea, with 3 absent and 1 vacancy. Motion carried.

RESOLUTION

WHEREAS, the Central Services Department is in need of an asphalt seam repair machine; and

WHEREAS, the Central Services Department Concrete Division is in charge of repairing asphalt seams throughout the City of Quincy; and

WHEREAS, the quote of \$9,315.00 plus freight from Kasi Infrared of Claremont, New Hampshire, meets the required specifications and is a sole source vendor; and

WHEREAS, funding for the walk behind infrared heater has been included in the current fiscal year budget; now

THEREFORE BE IT RESOLVED, the Central Services Director, the Engineering and Utilities Director, and the Central Services Committee recommend to the Mayor and City Council that the purchase of the walk behind infrared heater from Kasi Infrared of Claremont, New Hampshire, in the amount of \$9,315.00 plus freight be accepted.

Kevin McClean
Central Services Director

Ald. Sassen moved for the adoption of the resolution, seconded by Ald. Holtschlag, and on the roll call each of the 10 Aldermen voted yea, with 3 absent and 1 vacancy. Motion carried.

A RESOLUTION ACCEPTING A GRANT FROM THE ILLINOIS HOUSING DEVELOPMENT AUTHORITY'S ABANDONED RESIDENTIAL PROPERTY MUNICIPAL RELIEF PROGRAM.

WHEREAS, the City of Quincy (the "Sponsor") has been awarded a Fifty Thousand Dollar (\$50,000) grant (the "Grant") from the Illinois Housing Development Authority (the "Authority") program administrator of the Abandoned Residential Property Municipal Relief Program (the "Program"), as that Program is authorized by Section 7.31 of the Illinois Housing Development Act, 20 ILCS 3805/1 et seq. and the rules promulgated under the Act codified at 47 Ill. Adm. Code 381, as may be amended from time to time.

THEREFORE BE IT RESOLVED, that the Sponsor shall enter into the Agreement with the Authority wherein the Authority agrees to make the Grant to the Sponsor, which shall be used by the Sponsor to assist with the maintenance and demolition of abandoned properties within the Recipient's area, all in accordance with the terms and conditions set forth in the Agreement.

FURTHER RESOLVED, that the Mayor of the Sponsor and the City Clerk of the Sponsor are hereby authorized and empowered to execute and deliver in the name of or on behalf of the Sponsor the Agreement and any and all amendments, modifications and supplements thereto, and to execute and deliver such additional documents, instruments and certificates, as may be necessary or desirable for the Sponsor to perform its obligations under the Agreement.

FURTHER RESOLVED, that the Mayor and the City Clerk be and hereby are authorized and directed to take such additional actions, to make further determinations, to pay such costs and to execute and deliver such additional instruments (including any amendments, Agreements or supplements) as he or she deems necessary or appropriate to carry into effect the foregoing resolutions.

FURTHER RESOLVED, that the Sponsor hereby ratifies, authorizes and confirms and approves all documents and instruments executed in connection with the Grant and the Agreement, including those acts taken prior to the date hereof.

This Resolution shall be in full force and effect from and after its passage, as provided by law.

PASSED this 14th day of June, 2021.

APPROVED this 15th day of June, 2021.

SIGNED:

Michael A. Troup, Mayor

ATTEST:

Laura Oakman, City Clerk

Ald. Reis moved for the adoption of the resolution, seconded by Ald. Bergman, and on the roll call each of the 10 Aldermen voted yea, with 3 absent and 1 vacancy. Motion carried.

RESOLUTION

WHEREAS, one of the most important pieces of equipment to a firefighter is their firefighting "bunker gear"; and,

WHEREAS, bunker gear wears over time and must be replaced on a regular basis per NFPA standards and manufacturer recommendations; and,

WHEREAS, the Quincy Fire Department has seven sets of bunker gear due for replacement this fiscal year; and,

WHEREAS, quotes (per set) were sought for the needed gear from three different vendors and were submitted as follows:

AEC Fire Safety & Security, Inc.	\$2,341.00
Municipal Emergency Services (MES)	\$2,290.00
Banner	\$3,591.98

NOW THEREFORE BE IT RESOLVED, that the Chairman of the Fire Aldermanic Committee and the Fire Chief recommend to the Mayor and City Council that the Fire Chief be authorized to purchase the required seven sets of gear for the total amount of \$16,030 from Municipal Emergency Services (MES).

Joe Henning
Fire Chief

Ald. Bergman moved for the adoption of the resolution, seconded by Ald. Fletcher, and on the roll call each of the 10 Aldermen voted yea, with 3 absent and 1 vacancy. Motion carried.

RESOLUTION

WHEREAS, the Department of Utilities recently requested quotes for the installation of motor controls, switchgear and wiring for a submersible pump that is to be installed in the Waste Water Treatment Plant's lake overflow structure; and,

WHEREAS, the following quotes were received:

Richards Electric	
Quincy, Illinois	\$10,600.00
Brown Electric	
Quincy, Illinois	\$ 9,200.00

WHEREAS, the Director of Utilities and Engineering has reviewed these quotes and finds them to be acceptable; and,

WHEREAS, funding for this service is available in the 2021/2022 Sewer Fund fiscal year budget.

NOW, THEREFORE BE IT RESOLVED, that the Director of Utilities and Engineering and the Utilities Committee recommend to the Mayor and Quincy City Council that the low quote from Brown Electric of Quincy, Illinois, in the amount of \$9,200.00 be accepted.

Jeffrey Conte, P.E.
Director of Utilities & Engineering

Ald. Bauer moved for the adoption of the resolution, seconded by Ald. Reis, and on the roll call each of the 10 Aldermen voted yea, with 3 absent and 1 vacancy. Motion carried.

ORDINANCE

Adoption of an ordinance entitled: An Ordinance Annexing Surrounded Territory (3011 N. 18th St., 1701 Highland Ln., 1709 Highland Ln., 3003 N. 18th St., 1622-1624 Highland Ln., 1730 Highland Ln., 2917 N. 18th St., 2823 N. 18th St., 1629 Kochs Ln., 1723 Kochs Ln., 1725 Kochs Ln., 1700 Kochs Ln., 1400 Highland Ln.).

Ald. Fletcher moved the adoption of the ordinance, seconded by Ald. Bergman, and on a roll call each of the 10 Aldermen voted yea, with 3 absent and 1 vacancy.

The Chair, Mayor Michael A. Troup, declared the motion carried and the ordinance adopted.

Ald. Farha's communication was lost.

ORDINANCE

Adoption of an ordinance entitled: An Ordinance Amending Title VII (Traffic Code) Of Chapter 82 (Parking Schedules) Of The Municipal Code Of The City Of Quincy Of 2015 (No Parking Brennan Drive).

Ald. Freiburg moved the adoption of the ordinance, seconded by Ald. Sassen, and on a roll call each of the 9 Aldermen voted yea with 4 absent and 1 vacancy.

The Chair, Mayor Michael A. Troup, declared the motion carried and the ordinance adopted.

ORDINANCE

Second presentation of an ordinance entitled: An Ordinance Requiring The Registration Of Residential Rental Property.

Requests to Speak

Written requests to speak under suspended rules by Fr. Joe Zimmerman, 724 N. 20th, Jerry Gille, Executive Director of Quincy Housing Authority, Carol Nichols, 1017 Abbey Ridge, Lana Huber, 612 Einhaus Lane, Officer Zach Tuley, Jerrod Welch, 330 Vermont and Janet Conover, 201 East Avenue, regarding the proposed Residential Rental Property Registration Ordinance.

Rules Suspended

Ald. Holtschlag moved the rules be suspended at this time to hear from the above individuals. Motion carried.

Fr. Joe Zimmerman, 724 N. 20th, stated he is the chairman of the Safe & Livable Housing Committee. The committee has found that people living in Quincy are living in conditions legally forbidden in the City code. This ordinance will benefit all of us. We cannot turn away from fellow Quincyans who live in substandard conditions. To do that is to put self interest in front of the welfare of others.

Jerry Gille, Executive Director of Quincy Housing Authority, stated that the Quincy Housing program has been in existence since 1941. They currently administer 350 vouchers and 351 housing. In order to work with private landlords in Quincy they must be inspected on the initial stage of the process before they will enter into a contract and be re-inspected annually. The problem is the lack of available, good, decent and safe housing units that will pass inspection. This ordinance is a good fit and a good compromise.

Carol Nichols, 1017 Abbey Ridge, stated that this ordinance can collect a 5% random sample from an estimated 6,000 housing units in the city. This accurate information can be used for grant applications and economic development. It is an investment in business, labor and community.

Lana Huber, 612 Einhaus Lane, read a letter from a woman who wanted it read to the Council. The woman wrote that the ordinance is a good idea. Her family now lives in QHA public housing. For 12 years they lived in sub-standard housing. When they complained, the problems were not fixed. They were always afraid of being evicted. Neither of the sub-standard housing they lived in was inspected by the City of Quincy.

Officer Zach Tuley stated that he is in favor of the ordinance. It would make Quincy a better place by improving living conditions. He believes that the responsibility is equal with the tenants and landlords when comes to ordinances like this. The biggest benefit is enhanced communication with the property owners and the city. The ordinance needs more clarification on the check list.

Jerrod Welch, 330 Vermont, Public Health Administrator, stated that the ordinance is a step in the right direction. There are portions of the ordinance that need to be improved. There are a few landlords in Quincy that refuse to maintain even a minimum standard. There will always be some responsible renters that keep properties up and there will always be renters that abuse properties. If you have rental properties, you know it's a business.

Janet Conover, 201 East Avenue, stated she is on the Safe & Affordable Housing Committee. The committee has studied 25 rental housing ordinances from other cities. The committee has discussed the cycle of tenant trashing the apartments, the landlord fixing them up then another tenant rents the apartment and they trash it too. She stated that the committee has talked about having tenant and landlord workshops. There is a member of the committee that is willing to write grants that would help pay the expenses of the workshops. This may not stop the cycle, but it is a start.

Mike Seaver, City Inspector, answered questions from the Aldermen and gave a Power Point presentation.

Ald. Holtschlag moved the rules be resumed. Motion carried.

Ald. Fletcher moved to table this ordinance until September 6, 2021, seconded by Ald. Reis. Motion carried.

ORDINANCE

First presentation of an Ordinance entitled: An Ordinance Amending The 2021-2022 Fiscal Year Budget (General Fund: Police & Fire Commission \$5,700; Police Department \$6,000; Garbage Fund \$86,000; Recycle Fund \$40,000)

REPORT OF FINANCE COMMITTEE

Quincy, Illinois, June 14, 2021

	Transfers	Expenditures	Payroll
City Hall.....		5,382.06	32,620.13
Planning & Dev	31,500.00		
9-1-1.....	43,000.00		
Recycle	27,500.00		
Building Maintenance.....		956.60	
Comptroller		108.31	10,187.31
Legal Department		130.34	8,667.59

Commissions.....		10,200.00	634.60
IT Department.....		14,640.53	10,351.98
Police Department.....		41,825.26	468,265.38
Fire Department		5,061.62	392,698.52
Public Works.....		70,999.46	32,542.38
Engineering		922.65	19,765.22
GENERAL FUND SUBTOTAL.....	102,000.00	150,226.83	975,733.11
Planning and Devel.....		773.18	21,173.31
911 System.....		0.00	52,762.59
911 Surcharge Fund.....		17,893.50	
Traffic Signal Fund.....		82.59	
Police Dept. Grants		86.00	
State Forfeiture Fund		169.00	
Transit Fund.....		11,130.90	68,480.87
Capital Projects Fund.....		972.88	
Special Capital Funds		346.04	
Water Fund		64,753.91	81,022.90
Sewer Fund		90,657.38	18,624.11
Quincy Regional Airport Fund.....		11,562.26	14,949.70
Regional Training Facility		114.41	
Garbage Fund.....		17,322.34	12,639.98
Recycle Fund		326.09	8,192.61
Central Garage		92,179.60	21,433.09
Self Insurance		692.85	8,280.91
Health Insurance Fund.....		427,199.54	
CBD Revolving Loan		5,225.00	
Tourism Tax Fund		54,389.63	
BANK 01 TOTALS	102,000.00	946,103.93	1,283,293.18
Motor Fuel Tax		2,473.65	
ALL FUNDS TOTAL.....	102,000.00	946,577.58	1,283,293.18

Mike Farha
Jack Holtschlag
Richie Reis

Finance Committee

Ald. Reis, seconded by Ald. Holtschlag, moved the report be received and vouchers be issued for the various amounts and on the roll call each of the 9 Aldermen voted yea with 4 absent and 1 vacancy. Motion carried.

The City Council adjourned at 9:02 p.m. on a motion of Ald. Holtschlag. Motion carried.

LAURA OAKMAN
City Clerk



AGENDA
QUINCY FIREFIGHTERS PENSION FUND
Monday, June 21, 2021
9:00 A.M.
City Council Chambers



Public Forum

- (1) **Roll Call**
- (2) **Approval of previous meetings minutes**
- (3) **Old Business**
Deputy Chief Dade- Urbana Fire Dept.
- (4) **Communications**
FPIF-Update
- (5) **Treasurers Report**
- (6) **Investment Report**
- (7) **New Business**
Joe Henning Retirement
Chris George Possible Retirement
Jeff Duesterhaus Pensioner Raise

Interrogatories

Payment of Bills: ABNG April Pension Checks/Postage \$169.37
Amanda Keck June Attendance \$150.00
- (8) **Public Forum**
- (9) **Executive Session**
- (10) **Next Meeting/Adjournment**

Posted: 6/18/21



DEPARTMENT OF CENTRAL SERVICES COMMITTEE MEETING NOTICE

A Central Services Committee meeting will be held Monday, June 21st in Engineering's Conference Room 235 of City Hall at 6:15 p.m. before the City Council meeting.

Agenda

1. Call Meeting to Order
2. Approval of Minutes
3. Public Comment (3 minutes)
4. Old Business
5. New Business
 - a) Garage Motor Oils & Fluids
6. Late Additions

Respectfully submitted,

Kevin McClean
Director of Central Services



CITY OF QUINCY
WASHINGTON THEATER
REDEVELOPMENT COMMISSION

706 Maine Street | Third Floor | Quincy, IL 62301
Office: 217-228-4515 | Fax: 217-221-2288



MEETING AGENDA – June 22, 2021 at 5:15 p.m.

- Approve minutes.
- Approve Financial Report
- Old Business
 - Additional Commissioners
- Building & Grounds
 - Killis Almond Update and Review Zoom Meeting
 - Marquee
- Event Planning – 2021
 - Music Trivia Night – Sat. 9/25/21
 - Rocky Horror – Sat. 10/30/21
 - Other Events
- Fundraising
 - Need Chair Person
- New Business
 - Donated Sound System
- Public Comment (Limited to three (3) minutes)
-Adjournment

BOARD OF FIRE AND POLICE COMMISSIONERS

Meeting

Date: Friday, July 9, 2021

Time: 8:00 a.m.

Place: Caucus Room

Agenda:

1. Call to Order – Attendance
2. Public Comments – limit to 3 minutes
3. Approve Minutes of Last Meeting
4. Correspondence
5. Pending Business
 - a. Chief Henning – 8:20 a.m.
 - i. Discuss Fire Chief transition
 - b. Chief Copley – 8:35 a.m.
 - i. Discuss new police officer hires for Jan 2022
 - ii. Discuss timeline for new police officer testing
 - c. Meet with Mayor Troup – 9:00 a.m.
6. Old Business – Discuss Fire Chief hiring process and record keeping
7. New Business – Discuss Fire Chief announcement, salary, and date of hire
8. Adjournment