

Council Meeting for June 14, 2021



CITY COUNCIL AGENDA

June 14, 2021

Final Agenda

7:00 P.M.

Note: All items presented are subject to final action.

TOWN BUSINESS

Registered Requests to Speak

Report Of The Quincy Township Supervisor For General Assistance For The Month Of May, 2021

Report Of Town Auditing Committee

PETITIONS

- Ward 5** By AirMedCare Network requesting permission to have the Air Evac helicopter land at John Wood CC on June 23rd from 10-11:15 a.m.. The Quincy Fire Department will be handling securing the landing zone during landing and takeoff.
- Ward 1** By J & M Displays Inc./Quincy Freedom Festival requesting permission to conduct a fireworks display on July 4th at 9:30 p.m. on Quinsippi Island. The Fire Department has completed a site inspection report and given their approval.
- Ward 1** By Uncle Bob's Bar to host a Bike Show on June 26th from Noon-11:00 p.m. on their parking lot located at 1301 N. 12th St. The applicant requests that liquor ordinance 111.096(d) be waived to allow open liquor to leave the licensed premises. The Quincy Police Department has approved the Waiver of Liquor Ordinance and the applicant has a Live Entertainment/Public Gathering License.
- Ward 1** By Stubby's Tavern requesting a Live Entertainment/Public Gathering License to hold a 15th anniversary party with live music on July 9th from 6-10 p.m. on their yard behind the tavern located at 1517 N. 3rd St. The Quincy Police Department recommends approval of a Live Entertainment/Public Gathering License.
- By American Business Women's Association requesting to conduct a raffle and have the bond requirement waived from now to June 26th. The City Clerk recommends approval of the permit.
- Ward 1, 2, 7** By Law Enforcement Torch Run for Special Olympics requesting permission to hold their run on June 21st beginning at 7:00 a.m. at Broadway and Bonansinga Dr., running north one mile and back to Broadway and Bonansinga Dr.
- Ward 7** A special event application from The District requesting permission to hold Blues in the District Concerts between the hours of noon and 1:15 p.m. and 5:30 p.m. and 9:30 p.m. on the following dates: June 25th, July 9th, July 23rd, August 13th and August 27th. They request "No Parking" signs for nine parking stalls along the east side of Washington Park, beginning at Maine St. and extending north, and eleven parking stalls along the south side of Washington Park, beginning at 5th St. and extending west. The "No Parking" request will be in effect at noon and through the duration of the event to allow for food vendor trucks and trailers. They request four "Accessible Parking Signs" for the south side of Washington Park, west of the requested "No Parking" signs. Emergency Management Services, the Quincy Police Department, and the Quincy Park District have been involved with the coordination of the event. All required documents have been submitted and approval is recommended by the Department of Utilities & Engineering.

REPORT OF PLAN COMMISSION

- Ward 2** The Special Permit to operate a drive-thru coffee/specialty drink shop at 641 Broadway St., 645 Broadway St., 415 N. 7th St. and 417 N. 7th St., presently zoned D2, as requested, subject to conditions was tabled for two weeks by Ald. Bergman.

ANNUAL REPORT OF PLANNING & DEVELOPMENT

SALES TAX REPORT

March 2021 - \$1,128,488.07

HOME RULE SALES TAX REPORT

March 2021 - \$1,074,437.24

RESOLUTIONS

Central Services Director and the Central Services Committee recommending approval of the quote from Cascade Engineering, Inc. of Grand Rapids, MI for the purchase of up to 500 trash carts at a cost of \$49.75 per cart.

Chief of Police recommending approval to pay a yearly fee in the amount of \$8,424.00 to STARCOM21-Motorola Solutions for STARCOM21 radios.

Central Services Director, Engineering and Utilities Director, and the Central Services Committee recommending approval of the purchase of the walk behind infrared heater from Kasi Infrared of Claremont, NH in the amount of \$9,315.00 plus freight be accepted.

Resolution accepting a grant from the Illinois Housing Development Authority's Abandoned Residential Property Municipal Relief Program in the amount of \$50,000.

Fire Aldermanic Committee Chairman and the Fire Chief recommending approval to purchase the required seven sets of bunker gear for a total amount of \$16,030 from Municipal Emergency Services (MES).

Director of Utilities and Engineering and Utilities Committee recommending approval of the quote from Brown Electric in the amount of \$9,200.00 for the installation of motor controls, switchgear and wiring for a submersible pump to be installed in the Waste Water Treatment Plant's lake overflow structure.

ORDINANCES

Adoption of an Ordinance entitled:

Ward 1 An Ordinance Annexing Surrounded Territory (3011 N. 18th St., 1701 Highland Ln., 1709 Highland Ln., 3003 N. 18th St., 1622-1624 Highland Ln., 1730 Highland Ln., 2917 N. 18th St., 2823 N. 18th St., 1629 Kochs Ln., 1723 Kochs Ln., 1725 Kochs Ln., 1700 Kochs Ln., 1400 Highland Ln.).

Ward 3 An Ordinance Amending Title VII (Traffic Code) Of Chapter 82 (Parking Schedules) Of The Municipal Code Of The City Of Quincy Of 2015 (No Parking Brennan Drive).

Second presentation of an Ordinance entitled:

An Ordinance Requiring The Registration Of Residential Rental Property.

Requests to Speak

Written requests to speak under suspended rules by Fr. Joe Zimmerman, 724 N. 20th, Jerry Gille, Executive Director of Quincy Housing Authority, Carol Nichols, 1017 Abbey Ridge, Lana Huber 612 Einhaus Lane, Officer Zach Tuley, Jerrod Welch, 330 Vermont and Janet Conover, 201 East Avenue, regarding the proposed Residential Rental Property Registration Ordinance.

First presentation of an Ordinance entitled:

An Ordinance Amending The 2021-2022 Fiscal Year Budget (General Fund: Police & Fire Commission \$5,700; Police Department \$6,000; Garbage Fund \$86,000; Recycle Fund \$40,000)

REPORT OF FINANCE

TOWN BOARD OF QUINCY

AGENDA

June 14, 2021

7:00p.m.

- 1) Roll Call
- 2) Permission to excuse absent aldermen
- 3) Registered Requests to speak
- 4) Approval of previous meetings minutes
- 5) Report of The Quincy Township Supervisor For General Assistance For The Month of May, 2021
- 6) Report of The Town Auditing Committee
- 7) Trustee Comments
- 8) Adjourn

Report of the Quincy Township Supervisor for General Assistance for the month of May, 2021

DISBURSEMENTS

Relief orders were issued
To 9 cases containing 12
individuals at an average
grant per case of \$350.00 \$ 3,150.00

CASH ACCOUNT

Balance May 1, 2021	
GA Checking	\$ 2,613.05
GA Money Market	103,073.30
SSI Reimbursement	650.00
Interest	<u>9.25</u>
Total	\$106,345.60
Obligations paid during the month	3,606.90
Balance May 31, 2021	\$102,738.70

Cindy Brink

Supervisor Quincy Township

We the undersigned auditing committee to which were referred the above bills respectfully report it has examined same and recommend their payment.

_____ Bauer Chairman

_____ Bergman

_____ Uzelac

Quincy Township Bill payments for June, 2021

<u>Vendor</u>	<u>Amount</u>
Adams	385.78
Alarm Systems	47.50
Ameren Illinois	125.85
Cason Huff and Schlueter Supervisor Bond	4,875.00
City of Quincy MICA Insurance	4,750.00
City of Quincy Self Insurance	36.54
Digital Copy Systems	14.21
Marco	41.50
O'Donnells	56.00
Total	\$ <u>10,332.38</u>

Committee:

_____ Bauer Chairman
_____ Bergman
_____ Uzelac



City of Quincy Department of Utilities & Engineering

To: Mayor and Quincy City Council
Cc: Laura Oakman, Jeff Mays, Chuck Bevelheimer, Rob Copley, Joe Henning, Kevin McClean
From: Jeffrey Conte, Director of Utilities & Engineering
Date: June 14, 2021
Subject: Special Event Application – Blues in the District

Mayor and City Council Members,

The Department of Utilities and Engineering has received a Special Event Application from Bruce Guthrie, Executive Director of the District. The applicant is requesting permission to hold Blues in the District Concerts between the hours of 12:00 p.m. (noon) and 1:15 p.m. and 5:30 p.m. and 9:30 p.m. on the following dates:

- Friday, June 25, 2021
- Friday, July 9, 2021
- Friday, July 23, 2021
- Friday, August 13, 2021
- Friday, August 27, 2021

The applicant requests “No Parking” signs for nine (9) parking stalls along the east side of Washington Park, beginning at Maine Street and extending north, and eleven (11) parking stalls along the south side of Washington Park, beginning at 5th Street and extending west. The “No Parking” request will be in effect at 12:00 p.m. (noon) and through the duration of the event to allow for food vendor trucks and trailers. The applicant also requests four (4) “Accessible Parking Signs” for the south side of Washington Park, west of the requested “No Parking” signs. The applicant has also requested approval of a Live Entertainment/Public Gathering License.

Emergency Management Services, the Quincy Police Department, and the Quincy Park District have been involved with the coordination of the event.

The applicant has submitted all of the required documentation and approval is recommended by the Department of Utilities & Engineering.

REVIEW – SPECIAL PERMIT

Applicant/Owner or Prospective Owner	Carter's Coffee/Ciara Weese
Address(es)	641 & 645 Broadway, 415 & 417 North 7th Street
Parcel Size(s)	Combined Area for Four Lots: 21,360 square feet (per Pictometry.com)
Ward	2
Current Zoning	D2 (Downtown General Business District)
Request	To operate a drive-thru coffee/specialty drink shop at the corner of Broadway Street and North 7th Street. Chapter 162.026(C)(3)(c) of the Quincy City Code states that drive-thru facilities are only allowed in a location zoned D2 through a special use permit as described in Chapter 162.030.

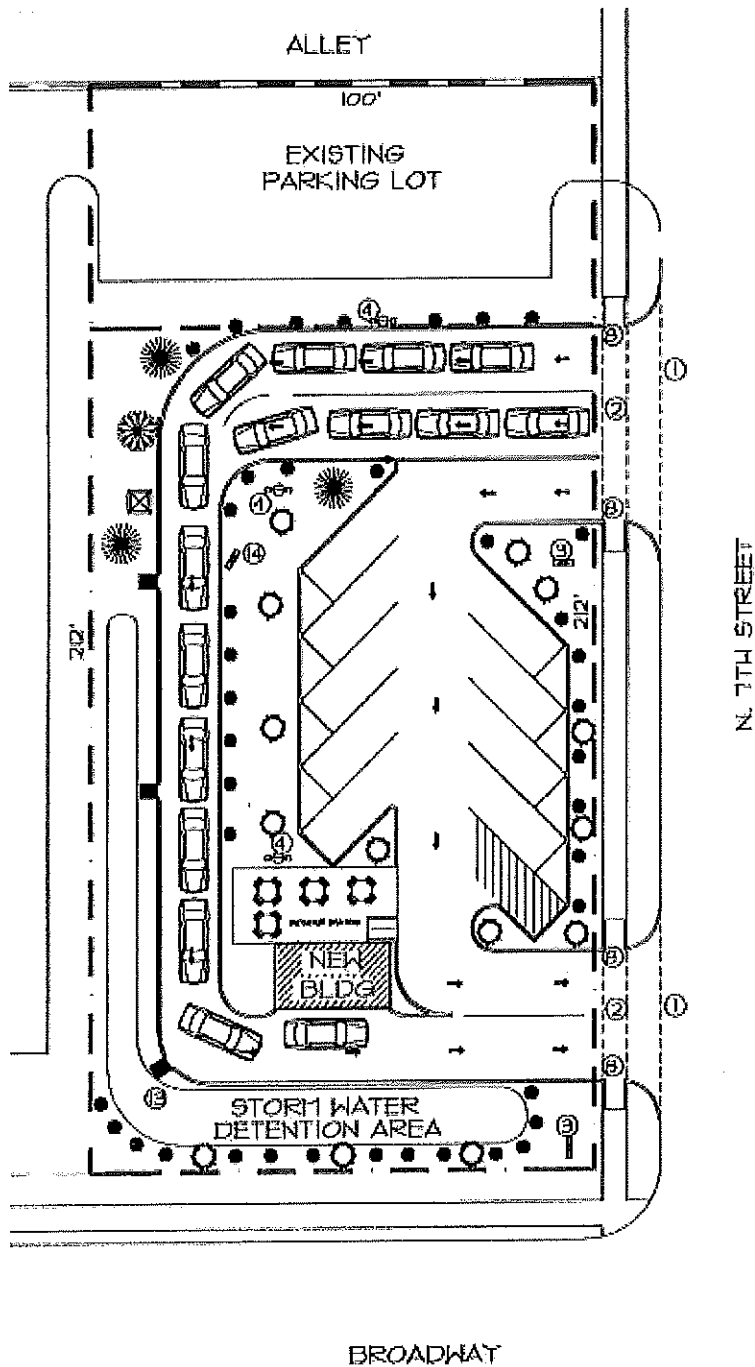
LOCATION/BACKGROUND:

The petitioner seeks a special permit for the properties located at 641 Broadway Street, 645 Broadway Street, 415 North 7th Street, and 417 North 7th Street, collectively located at the northwest corner of the intersection of Broadway Street and North 7th Street. The petitioner proposes to construct a drive-thru coffee/specialty drink shop at this location.

The four subject lots, which are currently vacant, are located in Ward 2 and zoned D2 (Downtown General Business District). As zoned, drive-thru facilities are only allowed as a special use, as defined in City Code Chapter 162.030.

The neighboring/adjoining properties include a drive-thru restaurant (Burger King), a Church (Central Baptist), a youth activities facility (CYO), a women's ministry (the Well House), and several multi-family residences to the north of the subject lots.





The petitioner provides the above site plan for the four subject lots.

417 North 7th Street is an existing parking lot. The site plan shows this lot remaining a parking lot, serving as a buffer to the residential properties to the north, measuring nearly 50-feet north to south. The remaining three lots (415 North 7th Street, 641 & 645 Broadway Streets) would serve as the site of the development.

The site plan shows the coffee shop located near the south property line, slightly west of the center of the combined subject lot. Vehicular traffic would use North 7th Street to enter. The drive-thru entrance would initially encompass two lanes of vehicles before merging to one lane as customers approach the pick-up window of the coffee shop. Vehicles using the drive-thru would exit through one lane onto North 7th Street.

A third entrance along North 7th Street, immediately south of the double drive-thru entrance would access a parking lot with diagonal stalls accomodating ten vehicles. The parking lot would be used by customers for walk-up orders with several outdoor tables as well. The exit lane for the parking lot is located just north of the drive-thru exit.

As a new commercial development, this project would require a site plan review with multiple city departments including Planning & Development, Engineering, and Fire. The site plan review would cover landscaping, buffers between residential properties, and off-street parking requirements related to the parking lot for walk-up customers and the parking lot at 417 North 7th Street.

CURRENT PLANNING:

The 2013 Neighborhood Land Use Plan categorizes the four lots as Commercial Use.

STAFF COMMENTS:

The most significant concern of staff upon the presentation of this petition was traffic congestion. The petitioner currently operates a drive-thru coffee/speciality drink shop at 3815 Maine Street that opened approxmiately one year ago. For months, multiple city departments have routinely received phone calls regarding vehicles blocking stretches of Maine Street waiting to order. Prior to the installation of a series of barricades down the center of Maine Street, it was common to see 3-4 cars stopped in the inside eastbound lane of Maine Street waiting to turn left into the shop while 10 or more cars would be backed up on the outside westbound lane of Maine Street waiting to turn right into the shop.

The high volume of stopped traffic on a busy, four-lane thoroughfare creates significant safety concerns. The city has also received numerous complaints from nearby businesses not able to access their parking lots due to vehicles blocking them, or drivers using their parking lots to turn around to get in line to go to the shop. The business has made attempts on social media to encourage customers to use only the outside, westbound lane of Maine Street when waiting to order and to encourage customers to not block driveways or access roads as they wait. There have also been signs installed and the previously mentioned barricades to encourage the same.

Staff reviewed the intial site plan submitted as part of this petition and quickly determined the business would need to be able to stack even more vehicles in the drive thru lanes on the property itself than proposed in an effort to prevent vehicles from backing up on Broadway Street. This is the latest version of the plan that has been revised several times based on discussions with city staff from the Planning & Development, Engineering and Police Departments.

City Code Chapter 162.092(1)(u) establishes the requirements for a drive-thru restaurant in the City of Quincy. Staff considers two of the requirements crucial to this discussion.

A minimum of eleven stacking spaces on the property are to be provided for the drive-thru window. The site plan provided to the commission shows, through the use of the two-lane entrance merging into one drive-thru lane, the ability to stack 16 vehicles on the property itself, which exceeds the city standard. Staff feels the higher the number, the better, based on the stacking situation on Maine Street that was described previously.

Staff would note at this time the proposed Sonic drive-thru at 1501 Broadway initially requested the use of a single drive-thru lane at its new location. The developer altered the design to a two-lane drive-thru that merges into one lane at the suggestion of city staff due to concerns about vehicles backing onto and blocking portions of Broadway Street.

The city of Quincy also requires a minimum of five stacking spaces between the location where an order is taken and the location where the order is picked up. In this case, the ordering board is being located just south of the point where the two entrance lanes merge into one. The site plan shows approximately 7 vehicles can stack from the order board to the window. Staff is not aware of an order board at the Maine Street location. Staff believes the use of an order board at this location should speed up the flow of vehicles traveling through the drive-thru as customers would not have to order at the window and then wait for their order.

There are two more issues city staff would like to see resolved regarding this site plan. Based on the Police and Engineering Departments, the drive-thru lane should be shifted closer to the western property line to try to accommodate more cars and there should be an island installed at the exits of the property that prevent both exit lanes from turning in the same direction.

At this time, staff has received no comments regarding this project. One individual has requested to speak to the commission as an interested party.

STAFF ANALYSIS OF REQUIREMENTS FOR SPECIAL PERMIT

City Code Chapter 162.030 states that no special use shall be recommended by the Plan Commission unless the Commission shall find:

- (1) The establishment, maintenance or operation of the special use will not be unreasonably detrimental to or endanger the public health, safety, morals, comfort or general welfare;*
- (2) The special use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purpose already permitted, nor significantly diminish and impair property values within the neighborhood;*
- (3) The establishment of the special use will not impede the normal and orderly development and improvement of surrounding property for uses permitted in the district;*
- (4) Adequate utilities, access roads, drainage and/or other necessary facilities have been or are being provided;*
- (5) Adequate measures have been or will be taken to provide ingress and egress so designed as to minimize traffic congestion in the public streets;*
- (6) The special use shall in all other respects conform to the applicable regulations of the district in which it is located, except as the regulations may in each instance be modified by the City Council pursuant to the recommendations of the Plan Commission; and*
- (7) The special use shall in all respects also conform to the applicable regulations of the district in which it is located, except as to the regulations may in each instance be modified by the City Council pursuant to the recommendations of the Plan Commission.*

Staff believes the final development plan based on ongoing discussions between the developer and multiple city departments will allow for the satisfaction of the seven recommendations required by city code when it comes to the issuance of a Special Permit for the drive-thru coffee/specialty drink shop.

STAFF RECOMMENDATION:

Staff supports the issuance of a Special Use Permit to allow for the development of a drive-thru coffee/specialty drink shop at 641 Broadway Street, 645 Broadway Street, 415 North 7th Street and 417 North 7th Street, collectively located at the northwest intersection of Broadway Street and North 7th Street, as proposed, with the following conditions.

- That all landscaping, buffers between residential properties, and off-street parking requirements related specifically to the parking lot with diagonal stalls and the parking lot at 417 North 7th Street be finalized as part of the site plan review process, which is a requirement for new commercial construction in

Quincy.

- That the Departments of Planning & Development, Engineering, and Police sign off on the final design for the property, noting the several alterations mentioned in this staff review: the shifting of the drive-thru lane to the west and the installation of an island that would prevent both exit lanes from turning the same direction.

Report By: Jason Parrott (Technical Secretary)

Date: May 18, 2021

CITY OF QUINCY

DEPARTMENT OF PLANNING & DEVELOPMENT

706 Maine Street | Third Floor | Quincy, IL 62301
Office: 217-228-4515 | Fax: 217-221-2288



ANNUAL REPORT OF PLANNING AND DEVELOPMENT DEPARTMENT Fiscal Year 2020-2021

To: The Honorable Mayor and City Council

As Director of the Department of Planning & Development, I submit for your review the annual report of the Department of Planning & Development for the fiscal year ending April 30, 2021.

Quincy Next Strategic Plan:

The Quincy Next Commission did not meet due to the COVID pandemic.

45X30 Economic Development Initiatives:

45X30 is a multi-faceted economic development plan that aims to increase Quincy's population to 45,000 by the year 2030. Programs related to 45X30 (tourism marketing, retail recruitment, entertainment underwriting, and strategic marketing) are funded with proceeds from the 1% Food and Beverage Tax.

- QACVB will develop a comprehensive Tourism Marketing Plan as part of a three-year contract with the city (\$100,000/year).
- NextSite will work to attract national retailers, restaurants, and hospitality businesses to Quincy as part of a three-year contract with the city (\$15,000/year). NextSite is a national commercial development firm that specializes in identifying and connecting development opportunities to communities.
- The Bring Entertainment to Quincy (BET on Q) Grant Program will have the opportunity to provide up to \$100,000 in grants each year to individuals or organizations working to expand entertainment opportunities in Quincy. This could include helping fund a new event or expanding an existing event.
- North Star will develop a Strategic Marketing Campaign as part of a three-year contract with the city (\$250,000 in year 1, \$200,000 in year two, \$175,000 in year three). The campaign will focus on resident attraction and economic development in four areas.
 - Recruiting people born and raised in Quincy who moved away to come back home
 - Recruiting people who no longer want to live in larger Midwest cities to locate to Quincy
 - Promoting Quincy as the Smarter Midwest Hub for regional/national business recruitment
 - Promoting Quincy as the Other Side of Illinois for residential and business attraction

Quincy Regional Transportation Plan:

The City hired the Lochmueller Group in May 2019 to complete a Regional Transportation Plan (RTP). The RTP carries forward the transportation recommendations identified in the Quincy Next Strategic Plan. The RTP evaluated the potential impact of the new Mississippi River Bridge, established transportation priorities, identified challenges, assets and opportunities for Quincy's transportation network (including freight, pedestrian safety, traffic and congestion), downtown connectivity, and the feasibility of decoupling 3rd and 4th Streets downtown. The Regional Transportation Plan, which was adopted by the City Council in September 2020, delivered a list of transportation projects that can be used to help guide further decision-making.

Riverfront Master Plan:

The City, Adams County, and the Quincy Park District, in October 2019, approved an Intergovernmental Agreement to develop a Riverfront Master Plan (RMP). The goal of the RMP was to create a vision for Quincy's Riverfront (Broadway to Edgewater Park/4th Street to the river) through public input and consensus. The plan addressed the challenges associated with the steep incline that separates the riverfront area from the downtown and identified short, mid and long-term projects that can transform the riverfront into an area of daily activity and attraction. The RMP consultant team conducted three open houses, met with many stakeholders, received more than 2,000 responses to two community

surveys, and developed an interactive, electronic view of the riverfront to further educate the community about the project.

The Riverfront Master Plan, which has been approved by the city, the county, and the park board, allows for a phased implementation, which is subject to funding availability.

- Phases 1 & 2 – Event Plaza and Fountain Area Improvements to support Programs and Events
- Phase 3 – Addition of a Visitor Boat Dock
- Phase 4 – Addition of a Riverboat Dock (for use by larger, cruising vessels)
- Phase 5 – Addition of an Interactive Play Area and New Consolidated Parking Area
- Phase 6 – Improvements to Maine St. in anticipation of Memorial Bridge moving to York St.
- Phase 7 – Addition of a Pedestrian Ramp tying downtown/Maine Street to the Riverfront

2020 Census:

The Quincy/Adams County Complete Count Committee worked in conjunction with consultant Rethink Media and developed a multimedia advertising campaign that promoted a “self response” to the 2020 Census. The committee used non-traditional efforts to encourage participation such as distributing census flyers at grocery stores, Meals-on-Wheels, and the Quincy Public School District’s lunch pick-up sites because traditional outreach efforts through churches, schools, and social service agencies were not available due to the pandemic. \$10 gift cards were also used as an incentive to encourage self response in low census response neighborhoods. The census response rate for the City of Quincy was 73.6%.

48th Street Design and Engineering:

The city was awarded \$170,000 in 2019 for Phase I/Phase II design engineering for the intersection of 48th & State Streets and for road improvements along 48th Street from Maine to Harrison Streets. The goal of the project is to improve traffic flow at the 48th/State intersection and to reduce accidents. The city hired Crawford, Murphy and Tilley (CMT) to do the design engineering at a cost of \$214,000. CMT has completed 50% of the work, which includes traffic studies, right-of-way investigation, surveys, permit acquisitions, and preparation of construction documents.

Quincy Tax Increment Financing (TIF) Districts:

Quincy’s TIF West generated \$595,116 in revenue while TIF East generated \$81,377. A total of \$611,779 in TIF revenue was disbursed to the following projects: Riverfront Master Plan, Regional Transportation Plan, downtown tree replacements, CBD Beautification contract, and Downtown Rental Rehabilitation Program. Two TIF-funded projects started construction in 2019 and were finished and paid for in FY 2020/21: The reconstruction of Parking Lot D (\$658,134) and the Vermont Street Streetscape (\$606,505).

Quincy Tax Increment Financing (TIF) Downtown Rental Rehab Program:

The city council approved, pursuant to the 2015 TIF Investment Plan, setting aside money for the sixth round of the TIF-funded Downtown Rental Rehab Program as a financial incentive for owners of existing buildings in the Downtown TIF District to renovate market-rate rental units. Two projects were approved in the amount of \$125,000 in TIF funding following a request for proposals. The TIF funds will be matched with \$209,262 in private funds from the owners, resulting in an approximately \$334,820 investment in the development of five rental units. The matching funds from an owner are deposited and managed through a city-administered escrow account. All projects are inspected prior to the release of funds for eligible costs.

Quincy/Adams County Enterprise Zone:

The Quincy/Adams County Enterprise Zone is split into three categories: Four industrial projects representing a total investment of \$58.3-million, nine commercial projects representing a total investment of \$11.9-million, and four housing projects representing a total investment of \$192,000. Combined total investment: approximately \$70.4-million.

Mid-Town Business District

At the request of Cullinan Properties, the city contracted with PGAV Planners to develop a Business Development District (BDD) that encompasses the Quincy Town Center Properties (formerly Quincy Mall) as well as several adjacent properties (including the former Sears Store and the former County Market building). The city council approved the Mid Town Business District on March 30, 2021. The establishment of the Mid-Town Business District allows for the collection of a 1% sales tax on any retail/business operation conducted within the BDD and the collection of a 1%

hotel/motel occupation tax on the renting or leasing of hotel/motel rooms within the BDD.

Tax revenue directly generated as a result of the BDD will be used to encourage and incentivize new business growth within the district. The city and/or property owners can use the BDD-generated funding to attract development to vacant properties or encourage the redevelopment of existing properties through:

- Installing, repairing, constructing, reconstructing, or relocating public streets, utilities and other improvements.
- Constructing public improvements including, but not limited to: buildings, structures, utilities or fixtures
- Renovating, reconstructing, relocating, or remodeling any existing buildings, structures, utilities, or fixtures;
- Acquiring, managing, conveying or otherwise disposing of real and personal property for the purposes of a development or redevelopment plan;
- Clearing any area within a business district by demolition or removal of any existing buildings, structures, fixtures, utilities, or improvements and to clear and grade land.

Central Business District Revolving Loan Fund (CBDRLF) Projects:

There was one loan approved by the loan committee in the total amount of \$150,000. City loans were combined with the required owner private investment and bank loans in the amount of \$1.2 million,* for total project investment of \$1.4 million. To date, the total amount of city loans approved through this fund is \$2.1 million, resulting in an estimated \$11.7 million investment in downtown improvements (when combined with additional bank and owner investments).

**represents match for acquisition and rehabilitation.*

Downtown Beautification:

The City is in the first year of a four-year contract for maintenance and beautification of the downtown. The contract includes planting flowers in the Maine Street medians and the 50 planter boxes throughout the downtown; watering and weeding plants, shrubs and other greenery; and helping rid the downtown of debris.

Washington Theater Redevelopment Commission:

The Friends of the Washington Theater, 501c3 nonprofit board has contracted with Killis Almond to prepare a Phase One Design to Reopen the Washington Theater.

Neighborhood Beautification Ad-Hoc Committee:

On June 15, 2020, the Neighborhood Beautification Ad-Hoc Committee was formed to review the city of Quincy's current nuisance abatement policies and practices as well as the existing staffing levels. In addition, the committee was tasked with offering suggestions on how to improve the city's efforts regarding nuisance abatements.

A report prepared by the committee was submitted to the City Council on December 14, 2020. The report included the following policy recommendations:

1. Develop an agreement with Adams County to create a mechanism so that the City-identified "Fix or Flatten" properties are not subject to tax sale, which can result in the granting of a tax deed.
2. Support establishment of a Land Bank.
3. Budget \$200,000 annually to maintain an aggressive approach to the Fix or Flatten Program.
4. Budget \$200,000 annually to re-establish the Small Rental Rehab Program.
5. Support the Department of Central Services adding 3-4 fulltime staff to address nuisance abatements.

Grants:

Member Designated Projects & Community Project Funding:

The Department of Planning & Development submitted a "Member Designated Projects" application and a "Community Project Funding" application to the office of U.S. Representative Darin LaHood. The applications were submitted in April 2021. There have not been any announcements made to date regarding these grants.

The city's "Member Designated Project" application requested \$3.2-million in federal funding to convert portions of four downtown streets from one-way vehicular traffic to two-way vehicular traffic (Hampshire, Jersey, Vermont, and York Streets). The city's "Community Project Funding" application requested \$4.8-million in federal funding to bury electric power lines along the riverfront, to construct a cruise ship dock along the riverfront and to construct a parking lot next to the proposed cruise ship dock.

Illinois Transportation Enhancement Program Grant – 6th Street Streetscape:

The Department of Planning & Development submitted a request for \$1,031,320 through the Illinois DOT's Illinois Transportation Enhancement Program. The grant was submitted to the state agency in October 2020. If approved, the money would be used to help pay for the planned streetscape project along North 6th Street (The Sixth Street Corridor) between Maine Street and Vermont Street. The ITEP funding would be used to help pay for wider sidewalks, additional landscaping, and improved lighting among other improvements to this two block area. The state has yet to announce the results of the ITEP grant process.

Strong Communities Program Grant:

The Department of Planning & Development submitted a request for \$207,000 through the Illinois Housing Development Authority's Strong Communities Program. The application was submitted in September 2020. The city received notice in December 2020 that it had been awarded \$165,600. The city of Quincy will use the funding from the IHDA Strong Communities Program to help pay for the demolition of unsafe and dangerous properties.

Abandou Property Grant:

The Department of Planning & Development submitted a request for \$75,000 through the Illinois Housing Development Authority's Abandoned Property Program. The application was submitted in February 2021. The AAP money would be used to help pay for the demolition of unsafe or dangerous properties. The state recently announced the City would receive \$50,000.

Downstate Small Business Stabilization Program Grants:

The Illinois Department of Commerce & Economic Opportunity (DCEO) announced the Downstate Small Business Stabilization program in early 2020 as a means to help stabilize and support qualifying businesses impacted by the COVID-19 pandemic. Qualifying businesses could be reimbursed for up to \$25,000 in operational expenses (payroll, rent, inventory, etc). The application process required the city to apply for grants on behalf of local businesses and administer the grants if awarded by the state.

The city submitted applications on behalf of 24 Quincy businesses. The state approved 14 of the applications (totaling nearly \$300,000). The ten businesses that did not receive funding were denied for various reasons, including financial risk and financial need. To date, more than \$250,000 in grant funding has been distributed to the grant recipients. The city also submitted applications on behalf of Adams County for three businesses located outside city limits. Two of those three grant applications were successful for a total of \$32,500, which has been distributed to the grant recipients.

Small Business Emergency Grant Program:

The Illinois Department of Commerce and Economic Opportunity set aside \$15,000,000 to fund the Local Coronavirus Urgent Remediation Emergency (Local CURE) program. The city, in late 2020, applied for and received \$500,000 to fund a small business emergency grant program created by city staff in consultation with the administration. The grant was reimbursable, so the city had to pay the money to the businesses up front and wait for reimbursement.

The city received approximately 125 applications, 105 of which were funded (\$500 to \$5,000) within a few weeks of receiving the grant award notice. Following the distribution of the funding to the local businesses, the state offered to provide additional funding to increase the grants for about a dozen businesses and to fund grants for three businesses that did not receive funding during the initial phase of the grant program. In total, the city distributed \$534,000 to 108 businesses and has been reimbursed for the entire \$534,000.

Rebuild Illinois Competitive Infrastructure Grant - Payson Road 5th to 8th :

The Illinois Department of Commerce and Economic Opportunity established the Rebuild Illinois-Competitive Public Infrastructure grant program. The city applied for a RI-CPI Grant in the amount of \$1,096,763.97 to fund the reconstruction of Payson Avenue from South 5th Street to South 8th Street. The project includes a new asphalt surface; new curbs, gutters, and sidewalks with ADA ramps; the separation of storm water lines from the city's sanitary sewer lines, the replacement of water main and lead services; and the replacement of one block of sanitary sewer. The state has yet to announce the results of the Rebuild Illinois-Competitive Public Infrastructure grant program.

Tree Commission:

The Quincy Tree Commission met three times during FY 2020/2021 (a fourth meeting did not reach a quorum of members). During the meetings, the Tree Commission

- Applied for and received confirmation of Quincy being a Tree City USA for the 35th year
- Supported the planting of an Arbor Day Tree in Washington Park
- Consulted with a local contractor regarding the removal of trees at two former schools
- Updated the Tree Commission ordinance to allow a member of the Quincy Park District to be a voting member (not an ex-officio member) and updated the ex-officio members
- Discussed the city's upcoming tree sale
- Reviewed Ash Trees along City Streets ahead of the upcoming EAB treatment season

Plan Commission:

The Quincy Plan Commission met 11 times during Fiscal Year 2020/2021. The commission considered 33 petitions/code amendments during those meetings, of which 31 petitions/code amendments were approved (some with conditions), 1 petition/code amendment was denied and one was referred back to the Department of Planning & Development for further review. A specific breakdown of the cases follows:

- Petitions
 - o Special Permit for Planned Development – 9
 - o Small Tract Subdivision – 8
 - o Zoning Change – 5
 - o Vacation Request – 3
 - o Ordinance Amendments – 2
 - o Amendments to the City's Comprehensive Plan – 2
 - o Review of Site Plan in M3 Zoning District – 1
 - o One-Year Extension of Special Permit for Planned Development – 1
 - o Amendment to Special Permit for Planned Development – 1
 - o Amendment to Subdivision Plan - 1

Preservation Commission:

The Quincy Preservation Commission met ten times during Fiscal Year 2020/2021 (the commission's May meeting and its annual dinner were cancelled due to the COVID-19 pandemic). During the meetings, the Quincy Preservation Commission

- Began distributing copies of the updated Landmarks & Local Historic Districts brochure
- Recommended 2200 York Street and 231 East Avenue for Landmark Status (both of which were approved by the City Council in April 2021),
- Welcomed new members Michele Khoury and William Arp to the commission following the resignations of members Bob Cook and Lynn Snyder.
- Reviewed demolition permit requests for about a half dozen properties
- Reviewed and approved of the city's most recent list of Fix or Flatten Properties
- Started working on an ordinance to regulate solar installations in historic districts and the city as a whole.
- Updated several sections of the city's website related to the Preservation Commission

Zoning Board of Appeals:

The Quincy Zoning Board of Appeals met six times during Fiscal Year 2020/2021. During the meetings, the Quincy Zoning Board of Appeals

- Approved variance requests for an 8' fence in a rear yard, a downtown mural, a downtown mosaic, the construction of a new home, and two signs for Blessing Hospital.
- Denied a variance request for a garage setback (overturned by City Council) and for a fence (tabled by Council)
- Referred two variance requests back to the Dept. of Planning & Development for approval without a variance.

The commission was also instrumental in the drafting of an ordinance (approved by the City Council) that allows the Director of the Department of Planning & Development to approve a minor variance for a fence of up to eight feet in height with support of surrounding neighbors.

The Department of Planning & Development also approved several minor variances for property owners including a minor variance for the proposed Sonic restaurant along Broadway.

Annexation Reviews:

The Planning & Development Department processed the annexation of two properties (1700 Hamann Lane and 1708

Hamann Lane) during Fiscal Year 20/21.

Site Plan Reviews:

The Department of Planning & Development participated in the review of 11 site plans during FY 2020/2021.

- Six of the applicants received letters of approval from the Planning Department.
- Three of the applicants will receive letters of approval pending completion of the site plan review process (establishment of an escrow account)
- One applicant is waiting on state permits before proceeding with the Site Plan process
- One of the applicants proceeded with the project without a letter of approval (the applicant failed to establish an escrow account)

The Department of Planning & Development also participated in two informal site plan reviews for parking lots that were approved.

Nuisance Abatement:

The city’s Code Enforcement Officer responds to constituent complaints and also proactively and systematically patrols the City’s neighborhoods to identify and address nuisance and property maintenance issues. The most common cases are related to tall grass and garbage/litter and debris accumulation. Inspectors visit the property, issue notices when warranted, and then follow up after notice expiration with appropriate abatement action. In many cases, city crews perform the necessary abatement with the cost being charged to the property owner. There were approximately 1,442 nuisance cases initiated and approximately 396 work orders issued for City-performed abatement

Fix or Flatten Program:

Of the 12 dangerous or unsafe building complaints filed during FY 2019, property owners repaired two dwellings and demolished one dwelling while the city demolished six dwellings and sold one dwelling. There are two dwellings still pending resolution: 903 Kentucky is in litigation (the owner contesting the demolition) and the city is seeking owner consent to demolish 717 S. 17th Street.

Of the 11 dangerous or unsafe buildings in FY 2021, complaints have been filed on each property. The city has received an order to demolish one property.

Inspection:

The report of the building, electrical, and plumbing permits issued by this office during the fiscal year of May 1, 2020 thru April 30, 2021 are as follows:

Permit Issued	Number Issued	Value	Fees Collected
Building Permits			
New Construction			
Residential			
Single-Family Detached	32	\$6,541,885	
Single-Family Attached	4	\$234,857	
Duplex			
Townhouse	1	\$394,912	
Commercial	7	\$3,414,886	
Industrial	3	\$5140,000	
Additions			
Residential	12	\$420,821	
Commercial	8	\$1,652,522	
Industrial	2	1,201,755	
Alterations/Repairs			
Residential	46	\$539,061	
Commercial	26	\$11,415,850	
Industrial	1	\$136,000	
Accessory Structures			
Residential	28	\$1,235,634	

Demolition		
Residential	14	\$100,000
Commercial	2	\$20,000
Industrial		
Fences	71	\$126,229
Swimming Pools	11	\$158,499
Signs		
Permanent	27	\$154,200
Temporary	2	
Temporary Structures	11	
Towers/Antennae	7	
Total Building Demolition	36	\$278,700
Total Structural Demolition	40	\$353,700
Total Demolition Projects	46	\$632,400
Total Demolition Projects	110	\$594,411

Respectfully Submitted: Chuck Bevelheimer, Director

RESOLUTION

WHEREAS, the City of Quincy provides trash removal services for city residents; and

WHEREAS, the city recently requested proposals for the purchase of 96 gallon roll-out trash carts for the Garbage Tote Program; and

WHEREAS, the proposal from Cascade Engineering, Inc. of Grand Rapids, Michigan meets the proposal requirements; and

WHEREAS, the Central Services Department requires the purchase of up to five hundred (500) trash carts at a cost of \$49.75 per cart; and

WHEREAS, the residential roll-out trash carts have been accounted for in the current fiscal year 2022 Central Services Operating Budget; now

THEREFORE BE IT RESOLVED, the Central Services Director and the Central Services Committee recommends to the Mayor and City Council that the low quote from Cascade Engineering, Inc. of Grand Rapids, Michigan for the purchase of roll-out trash carts be accepted.

Kevin McClean
Director of Central Services

June 14, 2021



DEPARTMENT OF POLICE CITY OF QUINCY

From the Office of Robert A. Copley, Chief of Police
530 Broadway - Quincy, Illinois 62301-4058
Phone (217) 228-4480, Fax (217) 221-2269

June 11th, 2021

Mayor Mike Troup
Members of the Quincy City Council
Quincy City Hall
730 Maine Street
Quincy, IL 62301

Re: STARCOM21 RADIO YEARLY FEE

Dear Mayor Troup and Members of the Quincy City Council:

The purpose of this letter is to seek your approval to pay for the yearly STARCOM21 radio fee. We currently have 39 STARCOM21 radios that cost \$18 per month for an annual fee of \$8,424.00. The cost for this annual fee is in the approved FY-22 QPD budget in account 001-2112-402.35-02

We use these radios to supplement the mobile and portable radios we currently have. They are used in tactical situations and in multi-jurisdictional incidents to provide us true interoperable communication. In this letter I will explain what STARCOM21 is and how it benefits us.

Let me first state that the Motorola portable and mobile radios that we have purchased and implemented continue to serve us well. While we have interoperable communication within our jurisdiction on our standard police radios, STARCOM21 radios provide us true interoperable communication statewide by supplementing the existing radios.

STARCOM 21 is a statewide, trunked, digital voice mobile radio network designed by Motorola for the State of Illinois. The network is leased and utilized by the State and other entities that contract with Motorola to do so. Only STARCOM21 compatible radios will work on the network. To access the network each entity must sign a contract. By design, a STARCOM21 radio can communicate through the network with other STARCOM21 radios anywhere in the State. A trunked radio system is a complex type of computer-controlled radio system that uses a few frequencies and can have virtually unlimited talk groups. The control channel computer sends packets of data to enable one talk group to talk together, regardless of frequency. Each entity on STARCOM21 can have their own talk groups on the network as well as communicate with other departments through common "frequencies". Each entity pays a user fee for each individual radio utilized on the STARCOM21 network. The normal fee is \$34 per radio per month (\$15,912.00). We qualify for a cheaper rate since we only use the radios on a limited use basis. That fee is currently \$18.00 per radio per month (\$8,424.00).

"Service - Pride - Dignity"

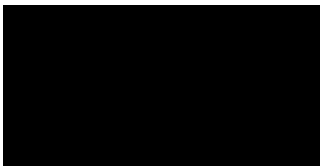
QUINCY POLICE DEPARTMENT
Mayor Mike Troup
Members of the Quincy City Council
June 11th, 2021
Page 2

There are a variety of law enforcement departments, including the Illinois State Police, who have contracted with Motorola and now utilize STARCOM21 as their only radio network. The Illinois State Police is the only agency in our area at this point that has switched to fulltime use of STARCOM21. This has caused some coordination issues within our jurisdiction. While the local State Police units maintain a second radio that allows them to hear our radio traffic, Quincy Police Officers are unable to access the STARCOM21 network and therefore cannot hear what the State units are doing unless directly contacted by the unit on our own frequency. This creates an officer safety concern as well as a coordination concern in major incidents.

The Flood of 2008 drove home some of these concerns for myself. The various State agencies operating in the Quincy area were all communicating on the STARCOM21 network, while the Quincy Police Department and the Adams County Sheriff's Office could not. While we were able to make do, this was not a desirable situation. It would have been advantageous for both Adams County and Quincy officers to have real time radio communication with the various State units. These STARCOM21 portable radios fill that need.

Consequently, we obtained our STARCOM21 portable radios in 2009. At that time, the Adams County Sheriff's Department also had some on hand. The fees for all of these radios were paid for through the Adams County 911 Center. These fees were not eligible to be paid with ETSA funds the Center receives from the State, so they have been budgeted in the 60/40 split for ten years. The Sheriff's Department no longer has their STARCOM21 radios; therefore, Jessica Douglas does not feel comfortable continuing to pay our fees through the 60/40 City/County split. She has agreed to pay for the interface connecting the Mobile Data Computers, Watch Commander, and the Records Management System that has been historically paid by our department. We used to pay \$10,384.00 for this interface every year. By swapping for the STARCOM21 fees of \$8,424.00, we will experience a budget savings of \$1,960.00. What's more, the interface costs do qualify for ETSA funds, which means the Center's 60/40 split will be reduced as well.

I hope that this letter has clearly explained how our STARCOM21 radios benefit the community, our history with the radios, and why we are asking to pay this annual fee. If you have any questions, don't hesitate to contact me. In my absence feel free to contact, Deputy Chief Yates or Deputy Chief Pilkington.



RAC:ay

Cc: Mayor Mike Troup
Mr. Jeff Mays, Director of Administration
Ms. Mary-Ann Ervin
Deputy Chief Pilkington
Ms. Michele Flaiz
Ms. Gail Newell

RESOLUTION

WHEREAS, the Quincy Police Department has had STARCOM21 radios since 2009; and

WHEREAS, STARCOM 21 is a statewide, trunked, digital voice mobile radio network designed by Motorola for the State of Illinois; and

WHEREAS, only STARCOM21 compatible radios will work on the network, and to access the network each entity must sign a contract; and

WHEREAS, in an emergency or a disaster situation STARCOM21 radios allow us to communicate with various State agencies operating in the Quincy area; and

WHEREAS, the Quincy Police Department has 39 STARCOM21 radios that each cost \$18 per month; and

WHEREAS, the yearly fee is \$8,424.00; now

THEREFORE BE IT RESOLVED, the Chief of Police recommends to the Mayor and City Council that the fees be paid to STARCOM21-Motorola Solutions in the amount of \$8,424.00.

Robert A. Copley
Chief of Police

June 14th, 2021

RESOLUTION

WHEREAS, the Central Services Department is in need of an asphalt seam repair machine; and

WHEREAS, the Central Services Department, Concrete Division is in charge of repairing asphalt seams throughout the City of Quincy; and

WHEREAS, the quote of \$9,315.00 plus freight from Kasi Infrared of Claremont, New Hampshire meets the required specifications and is a sole source vendor; and

WHEREAS, funding for the walk behind infrared heater has been included in the current fiscal year budget; now

THEREFORE BE IT RESOLVED, the Central Services Director, Engineering and Utilities Director, and the Central Services Committee recommends to the Mayor and City Council that the purchase of the walk behind infrared heater from Kasi Infrared of Claremont, New Hampshire in the amount of \$9,315.00 plus freight be accepted.

Kevin McClean
Central Services Director

June 14, 2021

CITY OF QUINCY

DEPARTMENT OF PLANNING & DEVELOPMENT

706 Maine Street | Third Floor | Quincy, IL 62301

Office: 217-228-4515 | Fax: 217-221-2288



MEMORANDUM

TO: Mayor Troup and City Council

FROM: Chuck Bevelheimer

DATE: January 22, 2021

SUBJECT: IHDA Abandoned Residential Property Municipal Relief Program-Round 5 (APP) Grant

The City has been awarded \$50,000 from the Abandoned Residential Property Municipal Relief Program (APP). The program provides grant money to communities to secure, maintain, demolish or rehabilitate abandoned homes which are negatively impacting neighboring residences. APP is administered by the Illinois Housing Development Authority (IHDA).

The money will be used to address three or four City Fix or Flatten properties depending upon the cost for the asbestos testing and abatement. The grant funds are to be expended in two years.

Attached is a resolution authorizing the Mayor and Clerk to accept the IHDA APP grant and execute all documents on behalf of the City.

**A RESOLUTION ACCEPTING A GRANT FROM THE ILLINOIS HOUSING
DEVELOPMENT AUTHORITY'S ABANDONED RESIDENTIAL PROPERTY
MUNICIPAL RELIEF PROGRAM.**

WHEREAS, the City of Quincy (the "Sponsor") has been awarded a Fifty Thousand Dollar (\$50,000) grant (the "Grant") from the Illinois Housing Development Authority (the "Authority") program administrator of the Abandoned Residential Property Municipal Relief Program (the "Program"), as that Program is authorized by Section 7.31 of the Illinois Housing Development Act, 20 ILCS 3805/1 et seq. and the rules promulgated under the Act codified at 47 Ill. Adm. Code 381, as may be amended from time to time.

THEREFORE BE IT RESOLVED, that the Sponsor shall enter into the Agreement with the Authority wherein the Authority agrees to make the Grant to the Sponsor, which shall be used by the Sponsor to assist with the maintenance and demolition of abandoned properties within the Recipient's area, all in accordance with the terms and conditions set forth in the Agreement.

FURTHER RESOLVED, that the Mayor of the Sponsor and the City Clerk of the Sponsor are hereby authorized and empowered to execute and deliver in the name of or on behalf of the Sponsor the Agreement and any and all amendments, modifications and supplements thereto, and to execute and deliver such additional documents, instruments and certificates, as may be necessary or desirable for the Sponsor to perform its obligations under the Agreement.

FURTHER RESOLVED, that the Mayor and the City Clerk be and hereby are authorized and directed to take such additional actions, to make further determinations, to pay such costs and to execute and deliver such additional instruments (including any amendments, Agreements or supplements) as he or she deems necessary or appropriate to carry into effect the foregoing resolutions.

FURTHER RESOLVED, that the Sponsor hereby ratifies, authorizes and confirms and approves all documents and instruments executed in connection with the Grant and the Agreement, including those acts taken prior to the date hereof.

This Resolution shall be in full force and effect from and after its passage, as provided by law.

PASSED this day of , 2021.

APPROVED:

SIGNED:

Michael Troup, Mayor

ATTEST:

Laura Oakman, City Clerk



QUINCY FIRE DEPARTMENT

JOE HENNING
FIRE CHIEF

906 VERMONT
QUINCY, IL 62301
(217)228-4459
gfd@quincyl.gov

June 11, 2021

City of Quincy
Attention: Quincy City Council
730 Maine
Quincy, IL 62031

City Council Members:

You will find a resolution on the agenda from the fire department for the June 14th meeting. Below are the details.

The Department needs to replace seven sets of gear this year, and the money has been budgeted for this purpose. We received three sets of quotes and the per-unit amount is as follows:

AEC Fire-Safety & Security, Inc. \$2,341.00

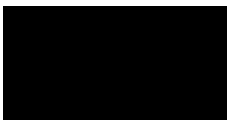
Municipal Emergency Services (MES) \$2,290.00

Banner Fire Equipment \$3,591.98

I am asking support of the Council to authorize the Fire Chief to purchase 7 sets of gear for a total amount of \$15,617 from MES. The Fire Aldermanic Committee will be meeting on this issue immediately before the Council meeting and I hope to have their support secured by the time the Council addresses this issue.

Please feel free to contact me over the weekend if you have any questions.

Sincerely,



Joe Henning
Fire Chief

“Dedicated Guardians of Life and Property”

Resolution

WHEREAS, one of the most important pieces of equipment to a firefighter is their firefighting “bunker gear”; and,

WHEREAS, bunker gear wears over time and must be replaced on a regular basis per NFPA standards and manufacturer recommendations; and,

WHEREAS, the Quincy Fire Department has nine sets of bunker gear due for replacement this fiscal year; and,

WHEREAS, quotes (per set) were sought for the needed gear from three different vendors and were submitted as follows:

AEC Fire Safety & Security, Inc.	\$2,341.00
Municipal Emergency Services (MES)	\$2,290.00
Banner	\$3,591.98

NOW THEREFORE BE IT RESOLVED, that the Chairman of the Fire Aldermanic Committee and the Fire Chief recommend to the Mayor and City Council that the Fire Chief be authorized to purchase the required seven sets of gear for the total amount of \$16,030 from Municipal Emergency Services (MES).

Respectfully Submitted,

Joe Henning
Fire Chief
June 14, 2021

RESOLUTION

WHEREAS, the Department of Utilities recently requested quotes for the installation of motor controls, switchgear and wiring for a submersible pump that is to be installed in the Waste Water Treatment Plant's lake overflow structure; and,

WHEREAS, the following quotes were received:

Richards Electric Quincy, Illinois	\$10,600.00
Brown Electric Quincy, Illinois	\$ 9,200.00

WHEREAS, the Director of Utilities and Engineering has reviewed these quotes and finds them to be acceptable; and,

WHEREAS, funding for this service is available in the 2021/2022 Sewer Fund fiscal year budget.

NOW, THEREFORE BE IT RESOLVED, that the Director of Utilities and Engineering and Utilities Committee recommend to the Mayor and Quincy City Council that the low quote from Brown Electric of Quincy, Illinois in the amount of \$9,200.00 be accepted.

Jeffrey Conte, P.E.
Director of Utilities & Engineering

June 14, 2021

CITY OF QUINCY

DEPARTMENT OF PLANNING & DEVELOPMENT

706 Maine Street | Third Floor | Quincy, IL 62301

Office: 217-228-4515 | Fax: 217-221-2288



MEMORANDUM

TO: Mayor Troup and City Council
FROM: Chuck Bevelheimer
DATE: May 27, 2021

SUBJECT: Surrounded Territory Annexation–Highland Lane/N. 18th St. & 1400 Highland Lane

The annexation of 1700 Hamann Lane and 1708 Hamann Lane into the city created a “donut-hole” in which 15 properties located outside of the city’s corporate limits are now wholly bounded by the city’s corporate limits. Attached is an aerial map showing the 15 properties. The map also shows a portion of 1400 Hamann Lane outlined in red. This area is located outside of the city’s corporate limits while also being wholly bounded by the city’s corporate limits.

Per Ordinance 53.01 – Annexation Petition Requirements, city staff is to evaluate the cost and benefit of property annexations. Two properties (1400 Hamann Lane & 1701 Highland Lane) are owned by local churches, so there would be no additional property tax revenue generated.

In regards to the remaining 14 lots, 4 lots are undeveloped/vacant, 4 developed lots are connected to the city’s water system and 6 developed lots are not connected.

The state-shared municipal revenue forecast for Aug. 2021 is \$171.84/capita. Staff estimates the 10 developed lots would generate \$1,718.40/year based on one person/parcel occupancy, which is a conservative estimate. This revenue stream includes the Local Government Distributive Fund and the taxes for State Use, Transportation Renewal, Motor Fuel and Cannabis.

The 14 lots (excluding 1400 Hamann Lane & 1701 Highland Lane) have a combined fair market value of \$1,822,560 and a combined assessed valuation of \$522,900. The owners would have paid \$5,632.73 to the city in 2020 for the 2019 real estate tax bill.

There is a water main in front of the surrounded properties. The Dept. of Engineering estimates the cost to provide sewer service would be \$1,125,000 (\$500/foot) by extending the existing sewer line 700’ along Highland Lane, 600’ along Kochs Lane & 950’ along N. 18th Street. In addition, two streets that were recently resurfaced would need to be torn up. The department anticipates the residents would rather repair their existing septic systems, given the size of the lots, compared to paying for the extension of the city’s sewer system.

Attached for your consideration is an ordinance to annex the surrounded territories into the city. A public hearing on the proposed annexation was held on Monday, May 17, 2021 at 6:00 p.m.

ORDINANCE NO.

AN ORDINANCE ANNEXING SURROUNDED TERRITORY

TO THE CITY OF QUINCY

WHEREAS, the hereinafter described unincorporated territory containing less than sixty (60) acres is wholly bounded by the corporate limits of the city of Quincy, Adams County, Illinois; and

WHEREAS, the City Council, after due consideration, finds that the annexation of the said territory to the corporate limits of the city of Quincy is in the public interest; and,

WHEREAS, the City Council is authorized and empowered by virtue of Section 7-1-13 of the Illinois Municipal Code (Illinois Compiled Statutes) to annex to the city of Quincy any territory containing sixty (60) acres or less which is wholly bounded by the corporate limits of the city of Quincy; and,

WHEREAS, due notice that annexation of the said territory to the city of Quincy was contemplated has been given as required by law.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF QUINCY, IN ADAMS COUNTY, ILLINOIS, as follows:

SECTION 1. That the following described territory, which territory is not within the corporate limits of the city of Quincy, Adams County, Illinois, but which is wholly bounded by territory within the corporate limits of the city of Quincy, shall be and the same is hereby annexed to, made a part of and included within the corporate limits of the city of Quincy, Adams County, Illinois, to-wit:

LOT 8 SCHUTTE SUB LOT 8
Commonly known as 3011 North 18th Street.
P.I.N.: 22-0-0588-007-00

LOT 3 SCHUTTE SUB LOT 3
Commonly known as 1701 Highland Lane.
P.I.N.: 22-0-0588-002-00

LOT 4 SCHUTTE SUB LOT 4
Commonly known as 1709 Highland Lane
P.I.N.: 22-0-0588-003-00

LOT 7 SCHUTTE SUB LOT 7
Commonly known as 3003 North 18th Street
P.I.N.: 22-0-0588-006-00

SEC 24 1S9W LOT 32 HINCHMAN AND LOOMIS SEC 24 –EX 4.15A SUB & N 33FT –
LOTS 31 & 32

Commonly known as 1622-1624 Highland Lane

P.I.N.: 22-0-0648-000-00

SEC 24 1S9W LOT 3 J J WELLMAN SUB LOT 3 – EX N 33FT

P.I.N.: 22-0-0651-000-00

SEC 24 1S9W LOT 2 J J WELLMAN SUB LOT 2 –EX N 33FT

P.I.N.: 22-0-0650-000-00

LOT 1 J J WELLMAN SUB LOT 1

Commonly known as 1730 Highland Lane

P.I.N.: 22-0-0649-000-00

LOT 4 J J WELLMAN SUB LOT 4

Commonly known as 2917 North 18th Street

P.I.N.: 22-0-0652-000-00

LOT 5 J J WELLMAN SUB TR 50FT X 125FT BETWEEN LOTS 4 & 5 & ALL LOT 5

Commonly known as 2823 North 18th Street

P.I.N.: 22-0-0653-000-00

LOT 10 J J WELLMAN SUB W 60FT LOT 10

P.I.N.: 22-0-0658-000-00

LOT 9 J J WELLMAN SUB LOT 9 & -EX W 60FT – LOT 10

Commonly known as 1629 Kochs Lane

P.I.N.: 22-0-0657-000-00

LOT 8 J J WELLMAN SUB LOT 8

Commonly known as 1723 Kochs Lane

P.I.N.: 22-0-0656-000-00

LOT 7 J J WELLMAN SUB LOT 7

Commonly known as 1725 Kochs Lane

P.I.N.: 22-0-0655-000-00

NW SEC 25 1S9W -EX .196A HWY- TR 259FT E & W X 409FT N & S NW COR OF N
23A OF E 33A NW SEC 25

Commonly known as 1700 Kochs Lane

P.I.N.: 22-0-0750-001-00

LOT 28 HINCHMAN AND LOOMIS SEC 24 BEG NW COR E 47.16 FT S 212FT E 70FT
N 58FT W 25FT N 154FT W 45FT PT LOT 28
Commonly known as 1400 Highland Lane
P.I.N.: 22-0-0646-000-00

SECTION 2. That the new boundary of the city of Quincy shall extend to and include the far side of any highway adjacent to the said territory and shall include all of every highway within the said area annexed.

SECTION 3. That the City Engineer is hereby directed to make an accurate map or plat of the territory hereby annexed.

SECTION 4. That the City Clerk is hereby authorized and directed to cause to be filed and have recorded in the Office of the Recorder of Deeds in and for Adams County, Illinois, a certified copy of this Ordinance together with the said accurate map of the territory hereby annexed and any further or different documents as may be required by law.

SECTION 5. That all ordinance and parts of ordinances in conflict with the provision of this Ordinance are, to the extent of such conflict, hereby repealed.

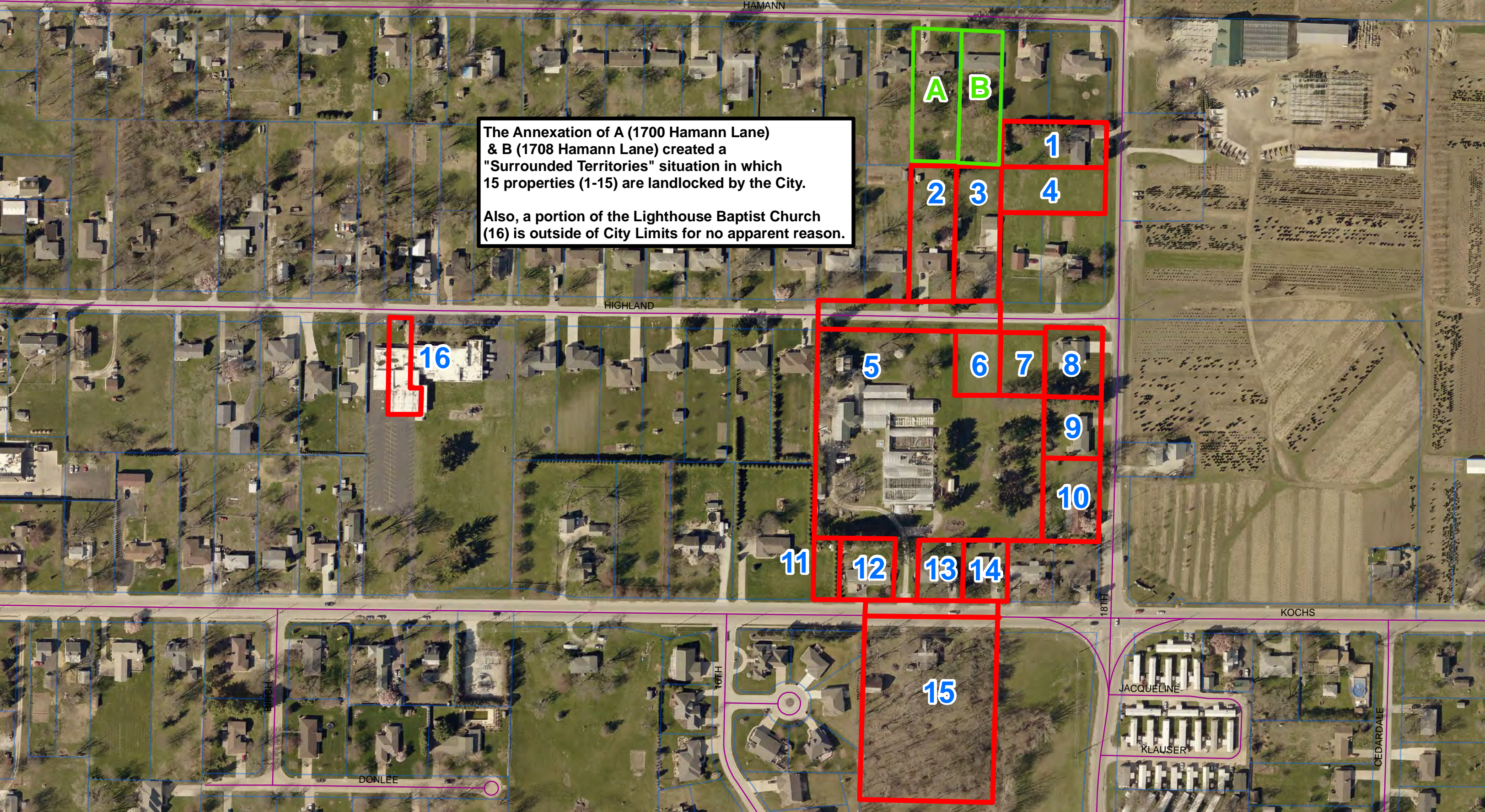
SECTION 6. That this Ordinance shall take effect and shall be in force from and after its passage, approval and publication as provided by law.

ADOPTED; CITY CLERK

APPROVED: MAYOR

Officially published in pamphlet form this day of , 2021.

The Annexation of A (1700 Hamann Lane) & B (1708 Hamann Lane) created a "Surrounded Territories" situation in which 15 properties (1-15) are landlocked by the City. Also, a portion of the Lighthouse Baptist Church (16) is outside of City Limits for no apparent reason.



ORDINANCE NO. _____

**AN ORDINANCE AMENDING TITLE VII (TRAFFIC CODE)
OF CHAPTER 82 (PARKING SCHEDULES) OF THE
MUNICIPAL CODE OF THE CITY OF QUINCY OF 2015.**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF QUINCY, IN ADAMS COUNTY, ILLINOIS, AS FOLLOWS:

Section 1. That Section Title VII, Chapter 82, Schedule VIII of the Municipal Code of the City of Quincy of 2015 be and hereby is amended adding thereto, the following:

"No Parking" shall be implemented from the East side of West Brennan Drive from 30' south of the radius return of North Brennan Drive to 30' east of the radius return on the south side of North Brennan and the South side of North Brennan Drive from 30 feet west of the radius return of East Brennan Drive to 30 feet south of the radius return on the west side of East Brennan Drive

Section 2. All ordinances and parts of ordinances in conflict with the provisions of this ordinance shall be and the same are, to the extent of such conflict, hereby repealed.

Section 3. This ordinance shall be in full force and effect immediately from and after its passage, approval, and publication as provided by law.

ADOPTED: _____

CITY CLERK

APPROVED: _____

MAYOR

Officially published in pamphlet form this _____ day of _____, 2021.



CITY OF QUINCY

Comptroller's Office

Sheri L. Ray
Comptroller

CITY HALL – 730 MAINE STREET
Quincy, Illinois 62301-4056
217-228-4517

MEMORANDUM

TO: Mayor and City Council
FROM: Sheri Ray
DATE: June 11, 2021
SUBJECT: Supplemental Budget Ordinance

Please find attached a Supplemental Budget Amendment Ordinance that I have submitted to the City Clerk for placement on the agenda for the June 14, 2021 Council Meeting.

The purpose of this supplemental is to amend the budgets for the following:

General Fund
 Police & Fire Commission \$5,700
 Police Department \$6,000
Garbage Fund \$86,000
Recycle Fund \$40,000

Police & Fire Commission has \$2,700 additional expenses related to the hiring/testing process for the new fire chief and \$3,000 unbudgeted training costs.

Police Department budget increase of \$6,000 is for mental health counseling.

Garbage Fund is using unbudgeted fund balance to increase expenses by \$25,000 for additional garbage totes, \$21,000 for fleet expense, and \$40,000 subsidy to Recycle Fund.

Recycle Fund is using the additional \$40,000 revenue subsidy to increase the fleet expense.

If you have any additional questions, please contact myself or the department head.

CC: Lonnie Dunn, Corporation Counsel
City Clerk Laura Oakman
Jeff Mays, Director of Admin Services
Rob Copley, Police Chief
Kevin McClean, Director of Central Services

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE 2021-2022 FISCAL YEAR BUDGET

WHEREAS, the City Council of the City of Quincy, Adams County, Illinois, hereinbefore adopted Ordinance No. 21-21, an annual budget for general corporate and special corporate purposes for the City of Quincy for the fiscal year beginning May 1, 2021 and ending April 30, 2022; and

WHEREAS, the City Council has determined that expenditures, as set forth in said ordinance for certain operations, acquisitions, and projects within and for the various departments of the City will exceed the amounts provided in said ordinance and which expenditure will increase the total annual budget; and,

WHEREAS, there exists certain revenues, not included in the annual budget, which are available for expenditure by the City; and,

WHEREAS, Section 43.18 (Annual budget-Council transfers, revisions, or amendments) of the Quincy City Code reserved to the City Council the authority to amend the annual budget to increase the budget (upon a two-thirds vote of the Council) provided funds are available for said increase; and,

WHEREAS, the General Fund has unbudgeted fund balance available to increase the Police & Fire Commission budget for testing/training and increase Police budget for mental health counseling; and,

WHEREAS, the Garbage Fund has unbudgeted fund balance available to increase the budget to purchase garbage totes, increase fleet maintenance costs, and increase subsidy to Recycle Fund; and,

WHEREAS, the additional subsidy to the Recycle Fund revenues will be used to increase recycle fleet maintenance costs; and,

WHEREAS, the City is a home rule unit of local government under the Constitution of the State of Illinois, Article VII, Section 6 and this ordinance is adopted pursuant to said authority and the authority of Section 43.18 of the Quincy City Code.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF QUINCY, ADAMS COUNTY, ILLINOIS, as follows:

1. That the annual operating budget set forth in Ordinance No. 21-21 of the City of Quincy, be and is hereby amended by authorizing the increase in expenditure as follows:

2. **General Fund #001**

Fire/Police Commission/Travel (001-1701-401.39-04)	\$ 1,000	
Fire/Police Commission/Mileage Reimb (001-1701-401.39-05)	\$ 1,000	
Fire/Police Commission/Registration/Schools (001-1701-401.39-07)	\$ 1,000	
Fire/Police Commission Miscellaneous/Other (001-1701-401.61-04)	\$ 2,700	
Patrol/Technical Services-Medical (001-2112-402.32-01)	\$ 6,000	Total \$11,700

Garbage Fund #533:

Operational Supplies (533-3113-403-46-11)	\$ 25,000	
Fleet Maintenance (533-3113-403-36-01)	\$ 21,000	
Transfers to Recycle Fund (533-1801-491-62-66)	\$ 40,000	Total \$86,000

Recycle Fund #534:

Increased Revenue from Garbage Fund (534-0000-391-01-65)	\$ 40,000	
Fleet Maintenance (533-3113-403-36-01)	\$ 40,000	Total \$40,000

3. That this Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form in accordance with law.

ADOPTED _____

City Clerk

APPROVED _____

Mayor

Officially published in pamphlet form this _____ day of _____, 2021.

THE CITY COUNCIL

OFFICIAL PROCEEDINGS

REGULAR MEETING

Quincy, Illinois, June 7, 2021

The regular meeting of the City Council was held this day at 7:00 p.m. with Mayor Michael A. Troup presiding.

The following members were physically present:

Ald. Fletcher, Entrup, Bergman, Bauer, Freiburg, Farha, Sassen, Rein, Mast, Reis, Awerkamp, Uzelac, Holtschlag. 13.
Vacancy: 1.

The minutes of the regular meeting of the City Council held June 1, 2021, were approved as printed on a motion of Ald. Entrup. Motion carried.

Legal Counsel: Corporation Counsel Lonnie Dunn.

The City Clerk presented and read the following:

PETITIONS

By Fireworks Authority Inc. requesting permission to hold a fireworks display on July 2nd at QU Stadium, 1800 Sycamore St. The Quincy Fire Department has given their approval.

Ald. Bauer moved the prayer of the petition be granted and the proper authorities notified. Motion carried.

By Fireworks Authority Inc. requesting permission to hold a fireworks display on July 3rd at QU Stadium, 1800 Sycamore St. The Quincy Fire Department has given their approval.

Ald. Bauer moved the prayer of the petition be granted and the proper authorities notified. Motion carried.

By Quincy Country Club/Fireworks Authority Inc. requesting permission to hold a fireworks display on July 3rd at Quincy Country Club, 2410 State St. The Quincy Fire Department has given their approval.

Ald. Sassen moved the prayer of the petition be granted and the proper authorities notified. Motion carried.

Special Event Application from Linda Gilker, owner of Linda's Just One More located at 601 Payson Ave. The applicant is requesting permission to hold a fish fry on Saturday, June 12, 2021, between the hours of 11:00 a.m. and 1:00 p.m. The applicant has received written permission from the property owner of 601 Payson Avenue and the adjacent vacant lot for use of the properties for this event. The applicant requests that liquor ordinances 111.096(a) and 111.096(d) be waived to allow for the consumption and possession of liquor on a public street and permitting open liquor to leave the licensed premises. The applicant has also requested approval of a Live Entertainment/Public Gathering License. The applicant has submitted all required documents and approval is recommended by the Department of Utilities & Engineering pending approval of the Live Entertainment/Public Gathering License and Waiver of Liquor Ordinances by the Quincy Police Department.

Ald. Holtschlag moved the prayer of the petition be granted and the proper authorities notified. Motion carried.

Special event application from Bruce Guthrie, Executive Director of the District. The applicant is requesting permission to hold Blues in the District Concerts between the hours of 12:00 p.m. (noon) and 1:15 p.m. and 5:30 p.m. and 9:30 p.m. on Friday, June 11, 2021. The applicant requests "No Parking" signs for nine (9) parking stalls along the east side of Washington Park, beginning at Maine St. and extending north, and eleven (11) parking stalls along the south side of Washington Park, beginning at 5th Street and extending west. The "No Parking" request will be in effect at 12:00 p.m. (noon) and through the duration of the event to allow for food vendor trucks and trailers. The applicant also requests four (4) "Accessible Parking Signs" for the south side of Washington Park, west of the requested "No Parking" signs. The applicant has also requested approval of a Live Entertainment/Public Gathering License. Emergency Management Services, the Quincy Police Department, and the Quincy Park District have been involved with the coordination of the event. The Department of Utilities & Engineering recommends approval of the request pending submission of all required documents and approval of the Live Entertainment/Public Gathering License by the Quincy Police Department.

Ald. Uzelac moved the prayer of the petition be granted and the proper authorities notified. Motion carried.

A request for a Special Permit for a Planned Development by Tanner Freiburg/Maxamillion's, Inc., to obtain a liquor license as a means to operate multiple video gaming machines at 1905 Jefferson St., presently zoned C1B.

Ald. Reis moved the petition be received and referred to the Plan Commission for study and to report back. Motion carried.

Revocable Permit for Encroachment of City Right-of-Way from Laura Wright of 125 Woodlawn Road. Ms. Wright is requesting permission to place a brick retaining wall along the west side of her property at 125 Woodlawn Road. The Director of Utilities and Engineering presents this request subject to the following conditions:

1. The petitioner is responsible for the installation and maintenance of the retaining wall.
2. The petitioner is responsible for any damage to City infrastructure resulting from the installation of the retaining wall.

The city or other users of the right-of-way may remove the retaining wall as necessary for the repair or replacement of public utilities and infrastructure with the replacement of the retaining wall being the responsibility of the petitioner.

Ald. Farha moved the prayer of the petition be granted. Motion carried.

MEMORANDUM-UPDATE FROM GREDF

Ald. Sassen moved to receive and file. Motion carried.

REPORT OF PLAN COMMISSION

The Special Permit for Planned Development to develop an office/shop for an on-site water and fire damage restoration service at 2301 N. 12th St. and 2315 N. 12th St., presently zoned C1B, subject to the following conditions:

- There will be no exterior storage of equipment related in any way to the business
- That all landscaping and off-street parking requirements are finalized as part of the site plan review process, which is required for new commercial construction
- If there is any type of commercial development (structure) added to 2315 North 12th Street beyond the proposed storm water detention, that development must be approved by the Quincy Plan Commission as an amendment to this Special Permit for Planned Development.

Was tabled for one week by Ald. Entrup.

No action as petitioner withdrew his Petition.

RESOLUTION

WHEREAS, the City of Quincy is the owner and operator of the Quincy Regional Airport; and,

WHEREAS, the City of Quincy will be starting the reconstruction of runway 4/22, removal of runway 18/36, and re-alignment of taxiway B; and,

WHEREAS, 0.7 acres of wetland will be impacted as a result of said project; and,

WHEREAS, the Clean Water Act requires that property owners mitigate for any impact to wetlands on their property; and,

WHEREAS, the City of Quincy wishes to enter into an agreement with WFI Holdings-B, LLC to purchase 1.4 acres of wetland bank credits; and,

WHEREAS, the total cost for said wetland bank credit is \$69,300; and,

WHEREAS, this purchase is to be 90% funded by the United States Department of Transportation, 5% funded by the State of Illinois, and 5% by the City of Quincy; and,

WHEREAS, the City share of \$3,465 is included in the current fiscal year budget; and,

WHEREAS, the City of Quincy will act as the pass through for all state and federal funds; now,

THEREFORE, BE IT RESOLVED, the Aeronautics Committee and the Airport Director recommend that the Mayor and the City Clerk be authorized and directed to execute and attest, respectively, all agreements and other standard documents associated with the purchase of 1.4 wetland bank credits.

Sandra Shore

Airport Director

Ald. Bauer moved for the adoption of the resolution, seconded by Ald. Reis, and on the roll call each of the 13 Aldermen voted yea with 1 vacancy. Motion carried.

RESOLUTION

WHEREAS, the City of Quincy Central Services Department has the responsibility of removing Recycling materials from the Public Right-of-Way within the City limits; and

WHEREAS, we need to have rebuilt the Trunnion which is a piece that holds rear axles & suspension to truck on Recycle Truck #124 which is a 2014 Mack LEU613 with 11,694 hours. This is a dealer part only and they will be installing the new part because they are equipped to do this. We will also need to have the bed removed to perform this repair, Quincy Mack has contacted Quincy Machine & Welding to remove the bed.

WHEREAS, this is a dealer sole source,

WHEREAS, funds have been appropriated in this Fiscal Year Budget for this type of work,

NOW, THEREFORE BE IT RESOLVED, that the Director of Central Services and the Central Services Commit-

tee recommend to the Mayor and the City Council that the low responsible quote of Quincy Mack in the amount of \$12,333.92 be accepted to rebuild the Trunnion on Recycle Truck #124, also if rear springs need to be replaced, that would be an additional \$1,560.66 to Quincy Mack. Quincy Machine & Welding charges to remove the bed will be \$6,000.00 for a total cost of \$19,894.58 be accepted.

Kevin McClean
Central Services Director

Ald. Sassen moved for the adoption of the resolution, seconded by Ald. Holtschlag, and on the roll call each of the 13 Aldermen voted yea and 1 vacancy. Motion carried.

RESOLUTION

WHEREAS, the City of Quincy Central Services Department is in need of replacing the current paint machine; and
WHEREAS, the Central Services Department Paint Division is in charge of striping streets each year; and
WHEREAS, the City of Quincy did seek proposals for the purchase of a self-propelled intermediate striper; and
WHEREAS, the proposal of \$233,620.61 from M-B Companies, Inc., meets the required specifications; and
WHEREAS, funding for the self-propelled intermediate striper has been included in the current Fiscal Year 2022 Central Services Operating Budget; now

THEREFORE BE IT RESOLVED, the Central Services Director and the Central Services Committee recommend to the Mayor and City Council that the purchase of the self-propelled intermediate striper from M-B Companies, Inc., of New Holstein, Wisconsin, in the amount of \$233,620.61 be accepted.

Kevin McClean
Central Services Director

Ald. Sassen moved for the adoption of the resolution, seconded by Ald. Holtschlag, and on the roll call each of the 13 Aldermen voted yea with 1 vacancy. Motion carried.

RESOLUTION AUTHORIZING PAYMENT TO BRIDGESTONE TIRE

WHEREAS, the Quincy Transit Lines operated 2009 Series buses up until 2018 as the primary frontline bus; and
WHEREAS, the City of Quincy contracted with Ron's Tire for tires for equipment owned by the City up to that time; and

WHEREAS, Ron's Tire did not offer the tire size required by the 2009 series bus that Transit operated, and Transit was forced to contract with Bridgestone tire in a tire lease program; and

WHEREAS, Quincy Transit Lines received new 2016 model buses in 2018 and retired many of the 2009 series buses and the tire size on the new 2016 model bus is offered through Summy tire who now holds the City of Quincy Tire contract; and

WHEREAS, Quincy Transit Lines chose to end the lease with Bridgestone when it expired in 2018, and chose the "Run Out" option contained in the contract to reduce the lump sum buyout of tires remaining in stock on the vehicles; and

WHEREAS, the cost to buy out the remaining portion of the tire inventory of \$9,540.18 will be applied to our CARES Federal Grant and will be paid at 100% with no cost to the city; now,

THEREFORE BE IT RESOLVED, the Transportation Director and the Transportation Advisory Committee recommend to the Mayor and City Council that they approve the payment of \$9,540.18 to Bridgestone Tire to fully close out the tire lease.

PRESENTED AND ADOPTED this 7th day of June, 2021.

AUTHORIZED OFFICIAL

Michael A. Troup
Mayor City of Quincy

ATTEST

Laura Oakman
City Clerk

Ald. Rein moved for the adoption of the resolution, seconded by Ald. Reis, and on the roll call each of the 13 Aldermen voted yea with 1 vacancy. Motion carried.

RESOLUTION

WHEREAS, the residents of Harrison Plaza petitioned the City for the construction of a public sanitary sewer to replace failing septic tanks and leach fields on properties along Harrison Plaza; and,

WHEREAS, the Department of Utilities and Engineering advertised for bids for the construction of a sanitary sewer extension to serve twelve (12) residences on Harrison Plaza; and,

WHEREAS, the following bids were received:

Rees Construction Company	
Quincy, Illinois	\$477,155.00
Laverdiere Construction	
Macomb, Illinois	\$388,624.00
Million Construction	
Quincy, Illinois	\$332,471.00
Engineer's Estimate	\$455,975.00

WHEREAS, the bids have been reviewed by the Director of Utilities and Engineering and found to be acceptable; and,

WHEREAS, funding for this project is available in the 2021/2022 Sewer Fund fiscal year budget; and,

WHEREAS, to allow for the uninterrupted progression of these projects in the event that changes or modifications are required, an additional 10% over the amount of the bid shall be included in the encumbrance for these projects.

NOW, THEREFORE BE IT RESOLVED, that the Director of Utilities and Engineering and the Utilities Committee recommend to the Mayor and Quincy City Council that the low bid from Million Construction of Quincy, Illinois, in the amount of \$332,471.00 be accepted and that the Mayor be authorized to sign the necessary contract documents.

Jeffrey Conte, P.E.

Director of Utilities & Engineering

Ald. Mast moved for the adoption of the resolution, seconded by Ald. Rein, and on the roll call the following vote resulted: Yeas: Ald. Sassen, Rein, Mast, Reis, Awerkamp, Uzelac, Holtschlag, Fletcher, Entrup. 9. Nays: Ald. Bauer, Freiburg, Farha, Bergman. 4. Vacancy. 1. Motion carried.

RESOLUTION

WHEREAS, the Department of Utilities and Engineering advertised for bids for the replacement of sanitary sewer, water main, and lead water service lines on Oak Street between 5th and 8th Streets; and,

WHEREAS, the following bids were received:

Million Construction	
Quincy, Illinois	\$2,209,960.00
Laverdiere Construction	
Macomb, Illinois	\$1,988,691.00
Engineer's Estimate	\$1,900,984.00

WHEREAS, the bids have been reviewed by the Director of Utilities and Engineering and found to be acceptable; and,

WHEREAS, funding for this project is available in the 2021/2022 Water Fund and Sewer Fund fiscal year budgets; and,

WHEREAS, to allow for the uninterrupted progression of these projects in the event that changes or modifications are required, an additional 10% over the amount of the bid shall be included in the encumbrance for these projects.

NOW, THEREFORE BE IT RESOLVED, that the Director of Utilities and Engineering and the Utilities Committee recommend to the Mayor and Quincy City Council that the low bid from Laverdiere Construction of Macomb, Illinois, in the amount of \$1,988,691.00 be accepted and that the Mayor be authorized to sign the necessary contract documents.

Jeffrey Conte, P.E.

Director of Utilities & Engineering

Ald. Bauer moved for the adoption of the resolution, seconded by Ald. Bergman, and on the roll call each of the 13 Aldermen voted yea with 1 vacancy. Motion carried.

RESOLUTION

WHEREAS, the Waste Water Treatment Plant requires the use of data software for the daily management of the City's Industrial Pretreatment Program; and,

WHEREAS, the City has received a quote in the amount of \$12,735.00 from LINKO of Chicago, Illinois, for the software's annual subscription renewal fee; and,

WHEREAS, the Director of Utilities and Engineering has reviewed this quote and finds it to be acceptable; and,

WHEREAS, funding for this service is available in the 2021/2022 Sewer Fund fiscal year budget.

NOW, THEREFORE BE IT RESOLVED, that the Director of Utilities and Engineering and the Utilities Committee recommend to the Mayor and Quincy City Council that the quote from LINKO of Chicago, Illinois, in the amount of \$12,735.00 be accepted.

Jeffrey Conte, P.E
Director of Utilities & Engineering

Ald. Bauer moved for the adoption of the resolution, seconded by Ald. Mast, and on the roll call each of the 13 Aldermen voted yea with 1 vacancy. Motion carried.

RESOLUTION

WHEREAS, the Waste Water Treatment Plant requires the use of high water pumps to discharge effluent from the plant during high water events; and,

WHEREAS, two of the high water pumps required to keep up with increased effluent flow rate during these events are inoperable and require immediate repair; and,

WHEREAS, the City has received a quote in the amount of \$47,600 from Richards Electric Motor Company of Quincy for the replacement of the motor controls on the failed pumps; and,

WHEREAS, Richards Electric of Quincy is qualified and available to make the repairs in a timely manner under Section 44.056 of the Municipal Code of the City of Quincy; and,

WHEREAS, funding for this emergency repair are available in the 2021/2022 Sewer Fund fiscal year budget.

NOW, THEREFORE BE IT RESOLVED, that the Director of Utilities and Engineering and Utilities Committee recommend to the Mayor and Quincy City Council that normal bidding requirements be waived and the quote from Richards Electric of Quincy, Illinois, in the amount of \$47,600 be accepted.

Jeffrey Conte, P.E.
Director of Utilities & Engineering

Ald. Bauer moved for the adoption of the resolution, seconded by Ald. Mast, and on the roll call each of the 13 Aldermen voted yea with 1 vacancy. Motion carried.

ORDINANCE

Adoption of an ordinance entitled: An Ordinance Amending Title VII (Traffic Code) Of Chapter 82 (Parking Schedules) Of The Municipal Code Of The City Of Quincy Of 2015. (Add 2 hour parking on the east side of N. 12th St., 720 feet north of the center line of Locust St. and extending north a distance of 120 feet.)

Ald. Entrup moved the adoption of the ordinance, seconded by Ald. Fletcher, and on a roll call each of the 13 Aldermen voted yea with 1 vacancy.

The Chair, Mayor Michael A. Troup, declared the motion carried and the ordinance adopted.

ORDINANCE

Adoption of an ordinance entitled: An Ordinance Amending Title VII (Traffic Code) Of Chapter 81 (Traffic Schedules) Of The Municipal Code of the City of Quincy Of 2015. (4-Way Stop to be installed at 22nd and Elm St.)

Ald. Bergman moved the adoption of the ordinance, seconded by Ald. Bauer, and on a roll call each of the 13 Aldermen voted yea with 1 vacancy.

The Chair, Mayor Michael A. Troup, declared the motion carried and the ordinance adopted.

ORDINANCE

Adoption of an ordinance entitled: An Ordinance Amending Title VII (Traffic Code) Of Chapter 82 (Parking Schedules) Of The Municipal Code Of The City Of Quincy Of 2015. (15 minute parking implemented along the south side of Hampshire St., commencing at a point 100 feet west of the center of North 4th St. and extending west a distance of 50 feet.)

Ald. Uzelac moved the adoption of the ordinance, seconded by Ald. Holtschlag, and on a roll call each of the 13 Aldermen voted yea with 1 vacancy.

The Chair, Mayor Michael A. Troup, declared the motion carried and the ordinance adopted.

ORDINANCE

Adoption of an ordinance entitled: An Ordinance Amending Title VII (Traffic Code) Of Chapter 81 (Traffic Schedules) Of The Municipal Code Of The City Of Quincy Of 2015. (Change from: Kentucky St, 8th to 9th St, three times per day on days when school is in session from 10:50 a.m. until 11:00 a.m., 11:20 a.m. until 11:40 a.m., and 3:05 p.m. until 3:25 p.m., change to: Kentucky St, 8th to 9th St on days when school is in session. Addition to: 9th St, State to Kentucky St on days when school is in session.)

Ald. Uzelac moved the adoption of the ordinance, seconded by Ald. Holtschlag, and on a roll call each of the 13

Aldermen voted yea with 1 vacancy.

The Chair, Mayor Michael A. Troup, declared the motion carried and the ordinance adopted.

ORDINANCE

Second presentation of an ordinance entitled: An Ordinance Annexing Surrounded Territory. (3011 N. 18th St., 1701 Highland Ln., 1709 Highland Ln., 3003 N. 18th St., 1622-1624 Highland Ln., 1730 Highland Ln., 2917 N. 18th St., 2823 N. 18th St., 1629 Kochs Ln., 1723 Kochs Ln., 1725 Kochs Ln., 1700 Kochs Ln., and 1400 Highland Ln.)

ORDINANCE

Second presentation of an ordinance entitled: An Ordinance Amending Title VII (Traffic Code) Of Chapter 82 (Parking Schedules) Of the Municipal Code of the City Of Quincy of 2015. (No Parking Brennan Drive)

ORDINANCE

First presentation of an ordinance entitled: An Ordinance Requiring The Registration Of Residential Rental Property.

REPORT OF FINANCE COMMITTEE

Quincy, Illinois, June 7, 2021

	Transfers	Expenditures	Payroll
City Hall.....		108.38	
Recycle	2,500.00		
Building Maintenance.....		3,808.14	
Comptroller		122.61	
IT Department.....		1,998.67	
Police Department.....		4,207.30	
Fire Department		2,306.46	
Public Works.....		2,240.68	
Engineering		4,650.18	
Tax Distribution/Subsidies		56,000.00	
GENERAL FUND SUBTOTAL.....	2,500.00	75,442.42	0.00
Planning and Devel.....		6,972.70	
911 System.....		289.08	
Police Donations Fund.....		1,187.91	
Transit Fund.....		408.99	
Capital Projects Fund.....		28,885.42	
Special Capital Funds		1,684.44	
Special Tax Alloc - TIF #3.....		3,110.00	
Water Fund		492,527.34	
Sewer Fund		276,620.56	
Quincy Regional Airport Fund.....		15,393.97	
Titan Hangar Fund.....		6,810.30	
Municipal Dock		7,580.72	
Central Garage		9,373.34	
Self Insurance		245.17	
BANK 01 TOTALS	2,500.00	926,532.36	0.00
2019B GO Street Proj.....		604,169.49	
ALL FUNDS TOTALS	2,500.00	1,530,701.85	0.00

Mike Farha
 Jack Holtschlag
 Anthony E. Sassen
 Mike Rein
 Richie Reis
Finance Committee

Ald. Farha seconded by Ald. Sassen, moved the report is received and vouchers be issued for the various amounts and on the roll call each of the 13 Aldermen voted yea with 1 vacancy. Motion carried.

MOTIONS

Ald. Fletcher moved to allow a block party at 1923 W. Parkview Dr. on June 25th from 4:00 p.m. to midnight. He

also moved to waive Section 111.096 (a) Consumption and Possession of Alcoholic Liquor or Beverage on Public Streets, Alleys, Sidewalks, and Lots. Barricades needed. Motion carried.

Ald. Sassen moved to close 16th Street, Maine to Hampshire, for a Car Show on June 13th from 9:00 a.m. to 4:00 p.m. Barricades needed. Motion carried.

Ald. Holtschlag moved to close the alley in behind Electric Fountain, 6th to 7th, Maine to Hampshire on June 27th from 8:00 a.m. to 5:00 p.m. Motion carried.

The City Council adjourned at 8:14 p.m. on a motion of Ald. Holtschlag. Motion carried.

LAURA OAKMAN
City Clerk

AGENDA
QUINCY PUBLIC LIBRARY
BOARD OF TRUSTEES' MEETING
JUNE 8, 2021 - 6:00 p.m.

- I. APPROVAL OF AGENDA
- II. APPROVAL OF MINUTES
 - *Regular Meeting – May 11, 2021
- III. PRESIDENT’S COMMENTS
- IV. RECOGNITION OF CORRESPONDENCE
- V. PUBLIC COMMENTS
- VI. LIBRARY REPORTS
 - Financial Reports – Lynn Niewohner
 - Circulation & Events Report – Bobbi Mock & Burgundy Hill
 - TAB Report – Charles Hall
 - Director’s Report – Kathleen Helsabeck
- VII. COMMITTEE REPORTS
 - Audit – Lynn Niewohner
 - *Approval of May 31, 2021, Expenditures
 - Finance – Lynn Niewohner
 - *Form of Motion – Replacement Reserve Account
 - Building & Grounds – Lynn Niewohner
 - Personnel – Kathy Ridder
 - Policy – Megan Duesterhaus-AuBuchon
 - Ad Hoc Advocacy – Chris Pratt
- VIII. UNFINISHED BUSINESS
 - A. Report from Nominating Committee
- IX. NEW BUSINESS
 - A. Strategic Plan Review
 - B. IL Public Library Annual Report
 - C. Annual Report to City of Quincy
- X. PUBLIC COMMENTS

**Quincy Public Library
Board of Trustees Meeting
May 11, 2021
Minutes**

The regular meeting of the Quincy Public Library Board of Trustees was called to order at 6:00 p.m. on Tuesday, May 11, 2021, with Pam Rein presiding. Trustees present: Cheryl Predmore, Chris Pratt, Lynn Niewohner, Angela Ketteman, Kathy Ridder, Megan Duesterhaus-AuBuchon, and Ben Uzelac. Trustees absent: Harry Ruth. Others present: Kathleen Helsabeck, Kim Akers, Bobbi Mock, Burgundy Hill, Christa Johnson – TQ Liaison, and Charles Hall – TAB Representative.

I. APPROVAL OF AGENDA

Lynn Niewohner asked that Public Comments be moved after Approval of the Agenda, and moved to approve the agenda as revised. Chris Pratt seconded and the motion carried.

II. APPROVAL OF MINUTES

Kathy Ridder moved to approve the April 13, 2021, regular meeting minutes as presented. Cheryl Predmore seconded and the motion carried.

III. PRESIDENT'S COMMENTS

President Pam Rein welcomed everyone to the meeting. She reminded the Board that the Library needs the support of the community, and the Board should do whatever is possible to encourage that support.

IV. RECOGNITION OF CORRESPONDENCE

The Library celebrated National Library Week in April and received several nice cards and treats from patrons. A card from the Scott family was included in the packet. LeAnne Balzer has been relabeling fiction series books to indicate the series number on the spine. A patron comment thanking LeAnne for her efforts was shared by a staff member. Liz Lowenberg, a teacher from Blessed Sacrament School, brought her 2nd grade class to the Library for a tour. She sent an email thanking Bill Waters and Sean Waters, and mailed thank you cards from the students. Constance Shinn emailed Kathleen Helsabeck to ask when the Library will be easing the mask requirements. Ms. Helsabeck responded saying that the Library continues to follow Adams County Health Department guidelines and will continue to require masks until they reduce restrictions. A patron complimented staff members on how they interacted with a patron who needed information on donations.

V. PUBLIC COMMENTS

Meenal Mamdani asked to speak to the Board about the Socrates Café discussion group. Pam Rein thanked her for her comments.

VI. LIBRARY REPORTS:

A. Financial Report - Lynn Niewohner

Lynn Niewohner reported that the balance in the Homebank Operating Fund as of April 30, 2021, was \$1,125,685.03. Total assets were \$1,125,775.03. Total liabilities were \$49.00.

B. Circulation and Events Report

Burgundy Hill reported that three new employees have joined the Reference desk – Emily Rohlf joined the staff as a librarian and Sara Deters and Andrew Allen joined the staff as clerks. In addition, Mikayla Byrd has moved from the Circulation desk to the Children’s area as a clerk. Plans and the program guide are being finalized for this year’s summer reading program which kicks off on June 5. Patrons are being asked to read 30 hours this summer and use the Beanstack app to track their reading time. Ms. Hill noted that there are over 100 programs being presented in June and July as part of the summer reading program. Leo the Library Lion was a contestant as part of the Salvation Army’s “Unmasking the Singer” fundraiser. Rajah Maples was unmasked as Leo.

Bobbi Mock highlighted the traffic and circulation chart on the first page of the Library report noting that while traffic figures are still down from previous years, daily visitors to the Library are slowly increasing thanks to the nicer weather and increased vaccinations. She reported that the Circulation desk also welcomed two new employees – David Finson and Auri Pagliara have joined the staff as clerks. A local authors circulating collection has been created to help promote local authors. Ms. Mock then presented the statistical review for the year. The data compares numbers from the past several years for circulation by material type, circulation by patron type, total circulation trends, patron registrations, active cardholders, locker use, and digital services data. She noted that while the circulation figures from 2020 were not ideal because of the pandemic, they are starting to trend upward. Ms. Mock also noted that use of the lockers exploded during the pandemic, and the Library saw increased use of the digital services when the Library was closed to the public.

C. TAB Report

Charles Hall reported that attendance at the Thursday teen gaming program has been increasing each week. TAB will host a graduation celebration on May 18. He noted that teens are looking for volunteers to help with the summer reading program and putting together the prize baskets.

D. Director’s Report

Kathleen Helsabeck reported that she has received a new quote for the repair of the windows in the A/V area, which was slightly higher than expected. The new servers have been installed and the next phase of the computer upgrade is underway. She stated that QPL Day was a great success with the focus on safety and emergency training. The Illinois State Library has indicated that there will be new funding through the American Rescue Plan to help libraries that were affected by closures due to the pandemic. No guidelines are available yet for the grant, but Ms. Helsabeck expects it to emphasize

technology and accessibility. The Friends are hosting their first book sale since the beginning of the pandemic, which will be held at the Quincy Town Center. She thanked those Board Members who have already signed up to work the advocacy table during the book sale and encouraged those who haven't signed up to choose a time that works best for them.

VII. COMMITTEE REPORTS:

A. Audit - Lynn Niewohner: Lynn Niewohner presented the final Expenditure Approval List for FY20/21 ending April 30, 2021, in the amount of \$70,172.80. She noted the accelerated payment to IMRF, and cautioned the Board to keep on top of future accelerated payments especially for the non-union staff. There being no further discussion, Lynn Niewohner moved to approve the final Expenditure Approval List for FY20/21 as presented. Cheryl Predmore seconded. A roll call vote was held with the following results:

Chris Pratt	yes	Lynn Niewohner	yes
Kathy Ridder	yes	Ben Uzelac	yes
Pam Rein	yes	Angela Kettelman	yes
Cheryl Predmore	yes	Megan Duesterhaus-AuBuchon	yes
Harry Ruth	absent		

The motion carried with eight yes votes, zero no votes, and one absent.

Ms. Niewohner then presented the first Expenditure Approval List for FY21/22 as of May 11, 2021, in the amount of \$72,331.56. She noted the payment to Patron Point, which is the software used for emailing newsletters as well as other marketing projects. There being no further discussion, Lynn Niewohner moved to approve the first Expenditure Approval List for FY21/22 as presented. Cheryl Predmore seconded. A roll call vote was held with the following results:

Chris Pratt	yes	Lynn Niewohner	yes
Kathy Ridder	yes	Ben Uzelac	yes
Pam Rein	yes	Angela Kettelman	yes
Cheryl Predmore	yes	Megan Duesterhaus-AuBuchon	yes
Harry Ruth	absent		

The motion carried with eight yes votes, zero no votes, and one absent.

B. Finance - Lynn Niewohner: Lynn Niewohner reported that the Finance Committee did not meet, but asked Kathleen Helsabeck to call a meeting to discuss the budget. She stated that she was not comfortable with approving the revised FY20/21 budget because the Finance Committee had not had a chance to look at it prior to the meeting. Ms. Helsabeck stated that the revisions simply reflect the final revenue and expenditure numbers for FY20/21. Cheryl Predmore stated that she doesn't feel it is necessary to approve the revisions after the funds were spent; the time to revise the

budget was when the revisions first became necessary. Ms. Helsabeck stated that she asked the Finance Committee to approve the revisions at the December 2, 2020, Finance meeting. However, at that time the committee agreed that it was not necessary make a motion revising the budget. After further discussion, the Board agreed that no further action was needed. No vote was called to approve the final revisions to the FY20/21 budget.

C. Building & Grounds: Lynn Niewohner reported that the Building and Grounds Committee did not meet. She asked that Kathleen Helsbeck call a meeting to discuss the window replacement project.

D. Personnel: Kathy Ridder reported that the Personnel Committee did not meet.

E. Policy: Megan Duesterhaus-AuBuchon reported that the Policy Committee did not meet, but she met with members of the Foundation Policy Committee to continue the discussion on the draft Gift Acceptance Policy for both Boards. The Foundation will discuss the draft policy at their May 19, 2021, meeting. After their policy is approved, the QPL Board will discuss the draft QPL policy at the June 8, 2021, meeting.

F. Ad Hoc – Advocacy. Chris Pratt reported that the Ad Hoc Advocacy Committee did not meet, but encouraged Board Members to volunteer at the Friends’ book sale.

VIII. UNFINISHED BUSINESS

A. Report from Nominating Committee. Chris Pratt reported that the committee recommends the following slate of officers for FY21/22:

President	Kathy Ridder
Vice President	Angela Kettelman
Secretary/Treasurer	Cheryl Predmore

Mr. Pratt then stated that the committee is recommending that Clarice Hetzler be appointed to the Board to fill the vacancy left by Lynn Niewohner. Pam Rein stated that if there is a suitable candidate, she is considering resigning her seat. Kathleen Helsabeck stated that a library patron has expressed interest in serving on the Board, and would be a good fit for the Board. Kathy Ridder asked if non-Board Members could serve on committees. Mr. Pratt stated that non-Board Members can attend open committee meetings, but cannot be voting members of official committees. However, non-Board Members can be asked to serve on ad hoc committees.

IX. NEW BUSINESS

A. Approval of FY21/22 Non-Resident Fee. Kathleen Helsabeck presented the formula for calculating the FY21/22 non-resident fee, which sets the fee at a minimum of \$77.80. She asked the Board to consider lowering the fee to \$80 rather than the \$100 fee used in the past. She stated that \$80 is more in line with the average cost per taxpayer, and would allow the Library to be more accessible for those patrons negatively affected

financially by the pandemic. After a brief discussion, Angela Ketteyman moved to approve the FY21/22 non-resident fee of \$80 effective June 1, 2021. Ben Uzelac seconded. A roll call vote was held with the following results:

Ben Uzelac	yes	Lynn Niewohner	yes
Chris Pratt	yes	Megan Duesterhaus-AuBuchon	yes
Kathy Ridder	yes	Cheryl Predmore	yes
Angela Ketteyman	yes	Pam Rein	yes
Harry Ruth	absent		

The motion carried with eight yes votes, zero no votes, and one absent.

X. PUBLIC COMMENTS

Melissa DeVerger stated that she enjoyed QPL Day this year, and thanked the Administrative team for developing the agenda for the day.

There being no further discussion, Chris Pratt moved to adjourn the meeting. Ben Uzelac seconded and the meeting was adjourned at 7:05 p.m.

Respectfully submitted,
Kimberly Akers

**ONE HUNDRED AND THIRTY-SECOND ANNUAL REPORT
OF THE QUINCY PUBLIC LIBRARY
MAY 1, 2020 – APRIL 30, 2021**

TO THE HONORABLE MAYOR AND COUNCIL
CITY OF QUINCY, ILLINOIS

The Trustees of the Quincy Public Library present the 133rd annual report highlighting activities of the Library for the fiscal year 2020/2021.

The financial statement covering the operation of the Library for the past twelve months is contained in the Executive Director's report which has been verified by the Secretary/Treasurer of the Library's Board of Trustees, but not yet officially audited.

The Trustees extend gratitude to the Mayor and members of the City Council for their continued interest and support, and to all members of the library staff for their enthusiasm, loyalty, and customer service. Fiscal year 2020/2021 began with the Library closed to the public and all but three employees furloughed due to the pandemic. Administrative staff were recalled in mid-May 2020 to make plans to bring back staff and patrons, and find a way to adhere to the recommended reopening guidelines all while providing pre-pandemic levels of service to the public. Patrons returned to the Library on June 8, 2020, and were happy to comply with our mask requirements, social distancing, and reduced capacity guidelines. In person programs were offered in the month of July, however all programs were moved to a virtual environment in August of 2020 until March of 2021. As the infection rates continued to rise, the Library once again made the difficult decision to close to the public from November 23, 2020, to February 1, 2021, but offer computer and other services by appointment only. During that time, the Library implemented curbside service and the Q-Picks subscription service, and fully utilized the hold lockers throughout the community to help patrons continue to receive the Library materials they needed.

Despite these challenges, the Quincy Public Library was able to begin work on the George M. Irwin Architectural Database set to debut in Summer of 2021, provide valuable virtual training while staff worked remotely, create innovative digital programs for all age levels, and continue our commitment to literacy through the 1,000 Books Before Kindergarten and virtual summer reading programs. Additionally, the Library began circulating items from its Library of Things including wi-fi hot spots, Roku device, coding toys, reminiscence kits designed to help those with memory impairments, and increased its collection of learning kits from the Illinois Department of Natural Resources. The Library also received a Healing Illinois Grant through United Way to help promote conversations with kids about diversity and inclusion in our community.

QPL will continue to work toward the goals set in the strategic plan in order to create, support, and promote a literate community and work towards our mission of meeting lifelong learning, cultural, and recreational needs of the community.

Respectfully submitted,



Kathleen M. Helsabeck
Executive Director

ANNUAL REPORT OF THE QUINCY PUBLIC LIBRARY

MAY 1, 2020 – APRIL 30, 2021

BOARD OF TRUSTEES

Term Expires:

Pam Rein	President	July 1, 2021
Angela Ketteyman	Vice President	July 1, 2021
Lynn Niewohner	Secretary/Treasurer	July 1, 2021
Megan Duesterhaus-AuBuchon	Trustee	July 1, 2023
Christopher Pratt	Trustee	July 1, 2021
Cheryl Predmore	Trustee	July 1, 2022
Kathy Ridder	Trustee	July 1, 2023
Harry Ruth	Trustee	July 1, 2023
Ben Uzelac	Trustee	Appointed

State of Illinois)

ss.

County of Adams)

Kathleen M. Helsabeck being first duly sworn on oath says; I am the Director above named and the person who signed the foregoing report, and I know the contents thereof and the same are true to the best of my knowledge, information, and belief.

[Redacted Signature]

Kathleen M. Helsabeck
Director

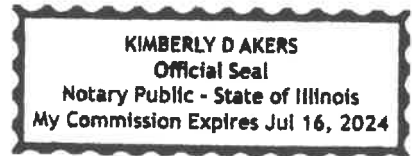
Subscribed and sworn to me by Kathleen M. Helsabeck, this

May 26, 2021.

State of Illinois
County of Adams

[Redacted Signature]

Notary Public



State of Illinois)

ss.

County of Adams)

I, Lynn Niewohner, City of Quincy, County of Adams, and State of Illinois, being first duly sworn according to law on her oath deposes and says that she is the Secretary/Treasurer of the Board of Trustees of the Quincy Public Library, and that she has read the foregoing report and knows the contents thereof and that the same is true in substance and in fact.

Affirmed further states that the foregoing report, together with detailed report verified by the Director of the Quincy Public Library attached thereto are true and correct copies of the Report of the Trustees of the Quincy Public Library submitted to the City Council after the close of the fiscal year on April 30, 2021, as the same appear on the records of the Quincy Public Library in her custody remaining.

[Redacted Signature]

Lynn Niewohner
Secretary/Treasurer

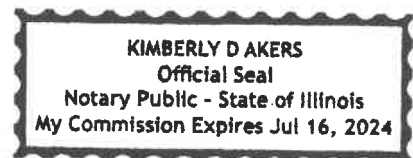
Subscribed and sworn to me by Lynn Niewohner, this

May 26, 2021.

State of Illinois
County of Adams

[Redacted Signature]

Notary Public



DIRECTOR'S REPORT

To the Board of Trustees
Quincy Public Library
Quincy, Illinois

I have the honor to present the following report of the condition of the Quincy Public Library as of April 30, 2021, and its activity during the fiscal year ending with that date.

STATISTICS

DATE OF FOUNDING - 1888

RESIDENT POPULATION SERVED - 40,633

SERVICE HOURS EACH WEEK - 60

The Library was closed to the general public on March 17, 2020, and staff were furloughed on April 9, 2020. It reopened on June 1, 2020. The Library closed again to the general public and was open by appointment only from November 23, 2020, to February 1, 2021.

INFORMATION RESOURCES

BOOKS 139,769

NEWSPAPERS 37

PERIODICALS 2,740

DVDS 13,736

AUDIO RECORDINGS 10,704

E-BOOKS AND RECORDINGS 22,944

OTHER 827

USE OF RESOURCES

CIRCULATION	373,662
DIGITAL CIRCULATION	42,840
REFERENCE QUESTIONS	6,303
REGISTERED BORROWERS	16,506
PROGRAM ATTENDANCE	6,306
IN-HOUSE COMPUTER USE	10,886
ONLINE DATABASE SEARCHES	22,748
PUBLIC MEETING ROOM USE	366
LIBRARY HOME PAGE VISITS	59,248
LIBRARY VISITS	64,022

QUINCY PUBLIC LIBRARY FINANCIAL REPORT 2020-2021

GROSS RECEIPTS

City of Quincy (incl. PPRT)	\$	1,784,184.30
Townships of the Quincy Area Public Library District (contract)	\$	293,540.00
Per Capita Grants	\$	64,693.50
Program and Collection Grants	\$	9,499.00
TQAPLD (collection development, website, special projects)	\$	150,250.00
Fines and Fees	\$	14,317.63
Non-Resident Fees	\$	6,800.00
Donations and Memorials	\$	97,352.67
Interest	\$	1,173.79
Miscellaneous	\$	10,006.86
Total Gross Receipts	\$	2,431,817.75

GROSS EXPENDITURES

Personnel Expenses:

Salaries and Wages	\$	1,058,477.90
Benefits	\$	341,583.66
Total Personnel Expenses	\$	1,400,061.56

Library Materials:

Print	\$	146,434.78
Electronic	\$	325,074.27
Other	\$	1,240.00
Total Materials	\$	472,749.05

Utilities:

Electricity	\$	49,208.02
Water	\$	2,254.83
Total Utilities	\$	51,462.85

Operating Expenses:

Professional Fees	\$	8,300.00
Service Contracts	\$	46,787.78
Repairs and Maintenance	\$	70,214.08
Communications	\$	4,213.16
Insurance	\$	60,283.00
Supplies	\$	35,167.49
Postage	\$	3,567.22
Staff Recruitment, Training, Dues, and Travel	\$	16,107.62
Programs	\$	12,228.42

Public Relations	\$	19,561.67
Equipment	\$	70,780.77
Software	\$	-
OCLC / RSA / Sirsi	\$	77,163.30
Fund Raising	\$	420.45
Other	\$	7,638.05
Total Operating Expenses	\$	432,433.01

Total Gross Expenditures **\$ 2,356,706.47**

QUINCY PUBLIC LIBRARY TRUST FUNDS

	Beg. Balance	Receipts	Expenses	Ending Balance
Donor Restricted Non-Exp.	69,093.51	15,755.99	0.00	\$ 84,849.50
Donor Restricted Exp.	62,402.93	94.05	0.00	\$ 62,496.58

**QUINCY PUBLIC LIBRARY
VENDORS TOTALING OVER \$2,500 FOR FY 2020-2021**

<u>VENDOR NAME</u>	<u>AMOUNT</u>
A. H. Kemner & Sons, Inc.	\$ 2,850.00
Accurate Home Audio, Inc.	\$ 9,309.85
Adams	\$ 2,875.54
Alarm Systems, Inc.	\$ 2,987.62
Area Distributors, Inc.	\$ 5,351.64
Arthur J. Gallagher Risk Management	\$ 9,872.00
Baker & Taylor	\$ 33,431.99
Barnard Elevator / Quincy	\$ 3,785.00
Bayscan Technologies	\$ 6,836.90
BCBS of Illinois	\$ 207,755.25
Bibliotheca ITG	\$ 12,063.53
Blessing Hospital - Be Well at Work	\$ 15,215.00
Bound to Stay Bound	\$ 16,715.91
Cason, Huff, & Schlueter	\$ 14,845.59
CDS Leasing	\$ 4,884.10
CDS Office Technologies	\$ 3,755.18
CDW Government, Inc.	\$ 36,277.80
City of Quincy - IMRF	\$ 194,246.32
Coulter Asphalt	\$ 9,936.00
Demco Software	\$ 3,038.50
District #9 IMAAW	\$ 10,309.16
Ebsco Information Services	\$ 20,247.05
First National Bank Omaha 0273	\$ 3,883.64
First National Bank Omaha 2869	\$ 9,168.01
First National Bank Omaha 3549	\$ 7,804.33
First National Bank Omaha 6421	\$ 6,361.33
First National Bank Omaha 8400	\$ 3,026.32
First National Bank Omaha 9391	\$ 14,169.07
Gale / Cengage	\$ 8,199.68
Homefield Energy	\$ 49,208.02
HR Source	\$ 3,925.00
Ignite Olive Software Solutions	\$ 136,734.94
Illinois Heartland Library Systems	\$ 30,260.97
Illinois State Library	\$ 33,802.03
Info USA	\$ 3,515.00
Ingram Library Services	\$ 50,542.35
Keck Heating and Air Conditioning	\$ 38,826.55
Libraries of Illinois Risk Agency	\$ 50,411.00
Library Ideas, LLC	\$ 5,625.00
Mac's Electric, Ltd.	\$ 4,262.43

Members First Community Credit Union	\$	3,865.00
Midwest Tape	\$	58,875.98
Nationwide Retirement Solutions	\$	4,136.10
Overdrive	\$	49,057.02
Patron Point, Inc.	\$	8,579.42
Perma Bound Books	\$	12,182.12
Pitney Bowes Reserve Account	\$	3,500.00
Principal Life Insurance Company	\$	13,811.93
Proquest Information and Learning	\$	3,893.76
Quill Corporation	\$	3,591.94
Rivistas Subscription Services	\$	11,457.49
RSA NFP	\$	52,077.33
Scholz, Loos, Palmer, Siebers & Duesterhaus	\$	2,670.00
Seico, Inc.	\$	4,522.00
SHI International Corp.	\$	12,544.29
Sparrow Plumbing & Heating, Inc.	\$	5,826.37
Thomas Klise / Crimson Multimedia	\$	6,495.35
Tipton Systems	\$	10,074.00
Vario Consulting, Inc.	\$	2,750.00
Wade Stables P.C.	\$	4,000.00
WGEM	\$	5,033.30
TOTAL OVER \$2,500	\$	1,365,259.00

**QUINCY PUBLIC LIBRARY PAYROLL REPORT
FOR FY 2020 - 2021**

EMPLOYEE	TOTAL WAGES
Akers, Kimberly D.	\$ 41,597.21
Balzer, LeAnne O.	\$ 33,666.48
Bergman, Alexis D.	\$ 680.00
Blackwell, Sally L.	\$ 34,985.35
Bridgewater, Christian	\$ 5,838.03
Brito-Palacios, Horacio	\$ 6,046.63
Brown, James L.	\$ 22,849.93
Budde, Devin	\$ 1,089.66
Burkett, Jennifer R.	\$ 31,663.79
Burke, Aaron	\$ 1,293.75
Byrd, Mikayla C.	\$ 10,439.13
Campbell, Elizabeth E.	\$ 2,269.55
Cheyne, Jeanne M.	\$ 1,017.52
Deverger, Melissa A.	\$ 36,100.07
DeVore, Douglas W.	\$ 243.69
Duesdieker, Peggy L.	\$ 28,070.03
Finson, David	\$ 94.88
Freier, Corrine A.	\$ 18,278.26
Griffin, Brittany S.	\$ 8,615.55
Grinstead, Michelle	\$ 15,884.03
Helsabeck, Kathleen M.	\$ 65,650.08
Hill, Burgundy F.	\$ 43,203.29
Knowles, Tracy J.	\$ 11,390.82
Kraushaar, Katherine L.	\$ 41,866.07
Leach, Robin	\$ 6,227.87
Luparell, Anna P.	\$ 12,859.20
Matlick, William L.	\$ 37,826.56
McDaniel, Farrah D.	\$ 19,200.01
McGee, Brandon	\$ 3,377.90
Miller, Gay A.	\$ 30,400.07
Mock, Roberta M.	\$ 47,535.75
Nunn, Carol L.	\$ 29,656.65
Oenning, Aden	\$ 9,530.64
Oliver, Aubrione G.	\$ 9,953.48
Rainbolt, Amy	\$ 2,087.70
Ratajik, Margaret A.	\$ 10,356.00
Riddell, Deborah K.	\$ 23,428.00
Scott, Ann M.	\$ 247.50
Seltzer, Harold	\$ 899.88
Sheely, Timothy B.	\$ 27,550.07

Stark, Valentina E.	\$	36,138.00
Tripp, Debra K.	\$	25,984.64
Uppinghouse, Evelyn R.	\$	34,732.07
Waters, Bill F.	\$	35,948.07
Waters, Sean R.	\$	31,710.65
Wenner, Lukas	\$	24,237.71
Will, Natascha M.	\$	32,859.95
Zanger, Edna M.	\$	4,452.46
Zapata, Jessica L.	\$	<u>24,858.00</u>
	\$	984,892.63



City of Quincy *Traffic Commission*

City of Quincy - City Hall
730 Maine Street, Quincy Illinois
(217)228-4527

TRAFFIC COMMISSION AGENDA

June 14, 2021 | 6:00 p.m. | Conference Room 235

A meeting of the Traffic Commission will be held on Monday, June 14, 2021 at 6:00 p.m. in City Hall Conference Room #235.

1. Approval of Minutes

2. Public Comment (3 minute limit)

3. Old Business

a) Alderman Farha's referral to a "4-Way Stop" at the intersection of 22nd Street and Payson Avenue;

b) Alderman Fletcher's referral to the possibility of stop signs at the intersection of 14th and Sycamore Streets;

c) Alderman Mast's referral to study the intersections of 36th and Cambridge Drive and 36th and Stone Crest Drive;

4. New Business

a) Alderman Fletcher's request to conduct a speed study on Locust Street between 12th and 18th Streets;

b) Alderman Freiburg's referral to reduce the speed limit on Brook Drive;

c) Alderman Finney's referral to study traffic at 48th and Columbus Road;

d) Alderman Reis's referral to the possibility of "No Parking" signs on Elmwood Drive East and Elmwood Drive West along the inside of the horseshoe;

e) Alderman Bergman's referral to study the planned development of a drive-thru coffee shop at 7th and Broadway and its effects on traffic in that area;

5. Late Referrals and Reports

6. Adjournment



TRAFFIC COMMISSION MEETING MINUTES

The monthly meeting of the Traffic Commission was held on Monday, May 10, 2021 in the Engineering Department Conference Room #235. The meeting was called to order at 6:00 p.m. with the following members present:

Members Present: Steve Bange, Justin Boyd, Jeffrey Conte, Rob Copley, Ed Holthaus
Alderman Fletcher, Alderman Uzelac, Jeff Mays

Others: Alderman Bauer, Alderman Bergman, Alderman Entrup, Alderman Finney,
Alderman Freiburg, Alderman Mast, Mayor Troup

1. **Approval of Meeting Minutes**

The minutes of the March 8, 2021 meeting were approved as distributed.

Motion: Henning Second: Holthaus Motion Carried

2. **Public Comment**

3. **New Business**

- a) Alderman Farha's referral to a "4-Way Stop" at the intersection of 22nd Street and Payson Avenue;

Action: Motion to table for one (1) since the aldermen were not present to discuss the referral.

Motion: Conte Second: Uzelac Motion Carried

- b) Alderman Bergman's referral to a "4-Way Stop" at the intersection of 22nd and Elm Streets;

Discussion: Alderman Bergman presented the request. There have been two (2) accidents at the intersection since 2016.

Action: Send to City Council with recommendation to make the intersection of 22nd and Elm Streets a "4-Way Stop".

Motion: Holthaus Second: Uzelac Motion Carried

- c) Alderman Entrup's referral to the possibility of "2 Hour Parking" at 1726 North 12th Street;

Discussion: Alderman Entrup presented the request to implement two (2) hour parking for the three (3) stalls in front of Mr. K's Fabric. There have been issues with neighbors purposely parking in the spots for long periods of time.

Action: Send to City Council with recommendation to make the three (3) parking stalls on the east side of 12th Street "2 hour parking" at all times.

Motion: Conte Second: Henning Motion Carried

- d) Alderman Bauer's referral to the possibility of flashing stop signs at the intersection of 18th and Oak Streets;

Discussion: Alderman Bauer presented the request. The Commission discussed the recent accident at that intersection.

Action: The Commission supports the installation of flashing stop signs at the intersection of 18th Oak. Fourth and Second Ward aldermen will contact Central Services about how to pay for the signs.

Motion: Bange Second: Holthaus Motion Carried

- e) Alderman Fletcher's referral to the possibility of stop signs at the intersection of 14th and Sycamore Street;

Discussion: Alderman Fletcher presented the request.

Action: Table for one (1) month to allow for a speed study to be conducted.

Motion: Henning Second: Holthaus Motion Carried

- f) Alderman Mast's referral to study the intersections of 36th and Cambridge Drive and 36th and Stone Crest Drive;

Discussion: Alderman Mast presented the request. South 36th Street is a State highway and is not under the City's jurisdiction. The City can make requests to the State if a change in traffic control is warranted.

Action: Table for one (1) month to allow for a speed study to be conducted.

Motion: Bange Second: Conte Motion Carried

4. Late Referral & Additions

- a) Engineering presented a request from the Quincy Public Schools to expand the school zones around the Early Childhood Center near 8th & Kentucky.

Action: Make South 9th from State to Kentucky a school Speed Zone & to replace the time restrictions on Kentucky from 8th to 9th with the standard 7 AM – 4 PM time & forward to City Council.

Motion: Henning Second: Holthaus Motion Carried

- b) No action is needed for the unnecessary school zones still listed in the online codebook. The school zones listed online have been removed by ordinance. The company updating the codebook online did not remove them.
- c) Alderman Fletcher stated that he had received complaints about the speeding on Locust between 12th & 18th Streets. A speed study was requested.
- d) Mayor Troup asked about the rules & regulations for the operation of motorized bicycles. Chief Copley said State law limits what the City can do. The request was referred to Legal.

The meeting was adjourned at 6:35 p.m.

Motion: Conte

Second: Uzelac

Motion Carried

Respectfully submitted,

Steve Bange, Secretary
Traffic Commission
May 12, 2021

AGENDA

**FIRE ALDERMANIC MEETING
MONDAY, June 14, 2021
City Hall-Caucus Room
6:45 pm**

Items of Discussion

1. Public Comments (limit 3 minutes)
2. Purchases of Firefighter Bunker Gear



CITY OF QUINCY
WASHINGTON THEATER
REDEVELOPMENT COMMISSION

706 Maine Street | Third Floor | Quincy, IL 62301
Office: 217-228-4515 | Fax: 217-221-2288



SPECIAL MEETING AGENDA – JUNE 15, 2021 at 4:00 p.m.
LOCATION: ARCHITECHNICS, INC - 510 MAINE STREET

This meeting is open to the public with limited capacity. Anyone seeking to attend the meeting must contact the Dept. of Planning & Development by 12:00 pm the day of the meeting by phone (217-228-4515) or by email (p&d@quincvil.gov). All attendees are requested to wear a mask when entering City Hall and during the meeting.

The city will provide remote access, which can be requested by calling 217-228-4515 or by emailing p&d@quincvil.gov prior to 12:00 pm the day of the meeting. Written comments received prior to 12:00 pm the day of the meeting will be read into the record during the meeting. The comments can be sent to the email listed above or by email to “Dept. of Planning & Development – 706 Maine Street (3rd Floor) – Quincy, IL 62301”

- Discuss Phase One Report to Reopen the Washington Theater
- Public Comment (Limited to three (3) minutes)
-Adjournment

BOARD OF FIRE AND POLICE COMMISSIONERS

Meeting

Date: Wednesday, June 16, 2021

Time: 1:00 p.m.

Place: Caucus Room

Agenda:

1. Call to Order – Attendance
2. Public Comments – limit to 3 minutes
3. Approve Minutes of Last Meeting
4. Correspondence
5. Pending Business
 - a. Chief Henning – 1:05 p.m.
 - i. Discuss hosting of candidates and tour of city on July 7
 - b. Chief Copley – 2:05 p.m.
 - i. Discuss new police candidate backgrounds and legal advice
 - ii. Discuss need/timing for new police officer testing
6. Old Business – Review Commissioner Fire Chief interview questions
7. New Business –
 - a. Determine Fire Chief scoring percentages for all assessments and interviews
 - b. Review Fire Chief itinerary for July 7 and 8
 - c. Review city tour itinerary
 - d. Discuss budget supplemental submission
 - e. Discuss coordination with Fire aldermanic committee
8. Adjournment



Quincy Plan Commission

Tuesday, June 22, 2021

7:00 p.m.

Quincy City Council Chambers
Quincy City Hall (1st Floor) – 730 Maine Street

AGENDA

- Call the Meeting to Order
- Approval of the minutes of the regular meeting of the Quincy Plan Commission on Tuesday, May 25, 2021
- Public Comment on Issue(s) Not Listed on the Agenda (limited to three minutes)
- Public Hearing requested by Tanner Freiburg/Maxamillion's, Inc., requesting consideration for a Special Permit for Planned Development to obtain a liquor license as a means to operate multiple video gaming machines at 1905 Jefferson Street, presently zoned C1B (Ward 6)
- Additional Business for the Commission
 - Potential Amendments to City Code
- Adjournment

BOARD OF FIRE AND POLICE COMMISSIONERS

Meeting

Date: Wednesday, July 7, 2021

Time: 9:00 a.m.

Place: Caucus Room

Agenda:

1. Call to Order – Attendance
2. Public Comments – limit to 3 minutes
3. Approve Minutes of Last Meeting
4. Correspondence
5. Pending Business
 - a. Chief Henning – 1:35 p.m.
 - i. Discuss hosting of candidates and tour of city on July 7
 - b. Chief Copley – 2:05 p.m.
 - i. Discuss new police officer hires
 - ii. Discuss need for new police officer testing
6. Old Business – Review Stakeholder & Commissioner Fire Chief interview questions
7. New Business – Determine Fire Chief scoring percentages
8. Adjournment