

Council Meeting for June 1, 2021



ATTENTION

In light of restricted public attendance due to Covid, the City Council chambers have been arranged to allow the maximum number of participants being capped at 50. We will have 20 open seats available to those who wish to attend.

Those who wish to attend must register with the City Clerk by 12:00 PM the day of the meeting by calling 217-228-4510 or emailing cityclerk@quincyl.gov. Priority will be given to those who have business before the council or committee. All attendees are requested to wear a mask entering City Hall and while attending the meeting.

Members of the public will need to give their name at the door to enter City Hall. We request that members of the public proceed to the marked seating in the Council Chambers rather than congregate in the hallways.

Live broadcast of City Council meetings is also on the city's **Facebook** page www.facebook.com/QuincyILGovernment. The City Council meeting rebroadcast is also available on the city's website, Adams channel 19 or Comcast channel 15 within 24 hours of the meeting.

Requests to Speak

In lieu of a Request to Speak, any comments regarding a city council agenda item will need to be sent as an email with contact information to cityclerk@quincyl.gov by 11:00 a.m. the Friday before the meeting (If Friday is a holiday it will be Thursday by 11:00 a.m.) The City Clerk's Office will make sure that the comment is read in **summary** and a full copy of the comment is provided to the city council in advance.

CITY COUNCIL AGENDA

June 1, 2021

Final Agenda

7:00 P.M.

Note: All items presented are subject to final action.

PETITIONS

By the Disabled American Veterans of Quincy, IL requesting to hold a "Forget-Me-Not" Fund Drive September 10th & 11th at various locations in Quincy.

A Special Event Application by St. Francis Parish Picnic Committee requesting permission to hold its annual Parish Picnic on Saturday, June, 12, 2021 between the hours of 4:00 pm. and 12:00 a.m. The applicant requests the closure of the following streets from 12:00 (noon) through 12:00 (midnight) on Saturday, June 12th: N. 17th St., alley between Oak St. and College Ave. to the alley between College Ave. and Elm St. and College Ave., 17th St. west to Underbrink's Bakery. The applicant will also close College Ave. between 17th and 18th St. beginning on Friday, June 11th. This section of roadway was recently vacated by the City to St. Francis Parish. The applicant also requests that liquor ordinances 111.096(a), 111.096(d), and 111.067(a) be waived to allow for the consumption and possession of liquor on a public street, permitting open liquor to leave the licensed premises, and selling of liquor outside the licensed premises. The applicant has also requested a Live Entertainment/Public Gathering License for the use of loud speakers and a band. The Quincy Police Department has approved both the Waiver of Liquor Ordinances and Live Entertainment/Public Gathering License. The applicant requests permission to erect three (3) tents and a stage at various locations on Church property. The Department of Planning and Development has approved a Temporary Structure Permit pending an inspection of the structures by the Quincy Fire Department once the tents and stage are in place and prior to the start of the event. The applicant also requests that a City garbage truck be placed on-site from Friday, June 11th through Saturday, June 12th for the collection of garbage. The applicant has submitted all of the required documentation and approval is recommended by the Department of Utilities & Engineering.

**Ward
2**

A Special Event Application by St. Dominic's Junefest Committee requesting permission to hold its annual Junefest on Sunday, June 6th from 2:00 to 8:00 p.m. at St. Dominic's School. The applicant requests a Live Entertainment/Public Gathering License for music and the use of loud speakers. The applicant also requests permission to erect one 40x60 tent and a temporary stage for the event. The Department of Planning and Development approves the Temporary Structure Permit pending an inspection of the structure by the Quincy Fire Department once the tent is in place and prior to the start of the event. The Department of

**Ward
3**

Utilities & Engineering recommends approval of the event pending approval of the Live Entertainment/Public Gathering License by the Quincy Police Department.

**Ward
7**

A Special Event Application by Tieraney Craig, owner of Quincy Brewing Company located at 110 N. 6th St. The applicant is requesting permission to hold an artisan-style Maker's Market on Saturday, June 19, 2021, between the hours of 1:00 p.m. and 7:00 p.m. The applicant requests the closure of N. 6th St. between Maine and Hampshire St. from 9:00 a.m. through 7:00 p.m. on the day of the event and that the City provides barricades for the street closures. The Quincy Police Department recommends approval of a Live Entertainment/Public Gathering License for the event. The applicant has submitted all of the required documentation and approval is recommended by the Department of Utilities & Engineering.

**Ward
6**

A Special Event Application by Arts Quincy requesting permission to hold Arts Night at Jackson-Lincoln Pool on Tuesday, June 8th from 2:00 to 8:30 p.m. and on Tuesday, July 6th from 6:00 to 8:30 p.m. The applicant requests permission for the use of the City-owned lot adjacent to and located west of the Jackson-Lincoln Pool Complex at 701 N. 8th St. The lot will be used for concerts by the Quincy Concert Band and Quincy Senior High Drum Line, art booths, games, and movies. The Quincy Police Department recommends approval of a Live Entertainment/Public Gathering Permit for these events. The applicant has submitted all of the required documentation and approval is recommended by the Department of Utilities & Engineering.

REPORTS OF PLAN COMMISSION

**Ward
2**



**Ward
1**

Recommending approval of a Special Permit for Planned Development to develop an office/shop for an on-site water and fire damage restoration service at 2301 N. 12th St. and 2315 N. 12th St., presently zoned C1B, subject to conditions.

REQUEST TO SPEAK

Written request to speak under suspended rules by Deb O'Dear, 2436 N. 12th St., Chrissy Cox, 2418 Wintergreen Dr., and Mike Moenning, 2400 Wheatland Dr. regarding a Planned Development at 2301 N. 12th St. and 2315 N. 12th St.

MONTHLY REPORTS

ANNUAL REPORT

PUBLIC FORUM

MAYOR'S APPOINTMENTS

Alderman Bergman to Land Bank Committee at Two Rivers
Rome Frericks to the Tree Commission
Jan Leimbach to the Tree Commission
Matthew Thomas to the Preservation Commission

MAYOR'S RE-APPOINTMENTS

Anne St. John, Todd Boyer, Tom Friye, Bob Terstriep, Corinne Duryea,
And Sarah Fernandez to the Tree Commission
Darin Prost, Donna Haire, Alderwoman Katie Awerkamp, Karol Ehman,
Alderman Eric Entrup, Jamie Foster, Walt Giesing, Suzie Irwin-Wells, and

RESOLUTION

Chief of Police recommending approval to execute the agreement with Caliber Public Safety of Chicago, IL in the amount of \$17,755.05 for yearly support and maintenance from July 1, 2021 through June 30, 2022.

ORDINANCES

Second presentation of an Ordinance entitled:

- Ward 1** An Ordinance Amending Title VII (Traffic Code) Of Chapter 82 (Parking Schedules) Of The Municipal Code Of The City Of Quincy Of 2015 (Add 2 hour parking on the east side of N. 12th St., 720 feet north of the center line of Locust St. and extending north a distance of 120 feet.)
- Ward 2** An Ordinance Amending Title VII (Traffic Code) Of Chapter 81 (Traffic Schedules) Of The Municipal Code Of The City Of Quincy Of 2015 (4-Way Stop to be installed at 22nd and Elm St.)
- Ward 7** An Ordinance Amending Title VII (Traffic Code) Of Chapter 82 (Parking Schedules) Of The Municipal Code Of The City Of Quincy Of 2015 (15 minute parking implemented along the south side of Hampshire St., commencing at a point 100 feet west of the center of North 4th St. and extending west a distance of 50 feet.)
- Ward 7** An Ordinance Amending Title VII (Traffic Code) Of Chapter 81 (Traffic Schedules) Of The Municipal Code Of The City Of Quincy Of 2015 (Change from: Kentucky St, 8th to 9th St, three times per day on days when school is in session from 10:50 a.m. until 11:00 a.m., 11:20 a.m. until 11:40 a.m., and 3:05 p.m. until 3:25 p.m., change to: Kentucky St, 8th to 9th St on days when school is in session. Addition to: 9th St, State to Kentucky St on days when school is in session.)

First presentation of an Ordinance entitled:

- Ward 1** An Ordinance Annexing Surrounded Territory (3011 N. 18th St., 1701 Highland Ln., 1709 Highland Ln., 3003 N. 18th St., 1622-1624 Highland Ln., 1730 Highland Ln., 2917 N. 18th St., 2823 N. 18th St., 1629 Kochs Ln., 1723 Kochs Ln., 1725 Kochs Ln., 1700 Kochs Ln., 1400 Highland Ln.).
- Ward 3** An Ordinance Amending Title VII (Traffic Code) Of Chapter 82 (Parking Schedules) Of The Municipal Code Of The City Of Quincy Of 2015 (No Parking Brennan Drive).

REPORT OF FINANCE



City of Quincy Department of Utilities & Engineering

To: Mayor and Quincy City Council
Cc: Laura Oakman, Jeff Mays, Chuck Bevelheimer, Rob Copley, Joe Henning, Kevin McClean
From: Jeffrey Conte, Director of Utilities & Engineering
Date: June 1, 2021
Subject: Special Event Application – St. Francis Parish Picnic

Mayor and City Council Members,

The Department of Utilities and Engineering has received a Special Event Application from the St. Francis Parish Picnic Committee requesting permission to hold its annual Parish Picnic on Saturday, June, 12, 2021 between the hours of 4:00 pm. and 12:00 a.m.

The applicant requests the closure of the following streets from 12:00 (noon) through 12:00 (midnight) on Saturday, June 12th:

- North 17th Street, alley between Oak Street and College Avenue to the alley between College Avenue and Elm Street
- College Avenue, 17th Street west to Underbrink's Bakery

The applicant will also close College Avenue between 17th and 18th Streets beginning on Friday, June 11th. This section of roadway was recently vacated by the City to St. Francis Parish.

The applicant also requests that liquor ordinances 111.096(a), 111.096(d), and 111.067(a) be waived to allow for the consumption and possession of liquor on a public street, permitting open liquor to leave the licensed premises, and selling of liquor outside the licensed premises. The applicant has also requested a Live Entertainment/Public Gathering License for the use of loud speakers and a band. The Quincy Police Department has approved both the Waiver of Liquor Ordinances and Live Entertainment/Public Gathering License.

The applicant requests permission to erect three (3) tents and a stage at various locations on Church property. The Department of Planning and Development has approved a Temporary Structure Permit pending an inspection of the structures by the Quincy Fire Department once the tents and stage are in place and prior to the start of the event.

The applicant also requests that a City garbage truck be placed on-site from Friday, June 11th through Saturday, June 12th for the collection of garbage.

The applicant has submitted all of the required documentation and approval is recommended by the Department of Utilities & Engineering.



City of Quincy Department of Utilities & Engineering

To: Mayor and Quincy City Council
Cc: Laura Oakman, Jeff Mays, Chuck Bevelheimer, Rob Copley, Joe Henning
From: Jeffrey Conte, Director of Utilities & Engineering
Date: June 1, 2021
Subject: Special Event Application – St. Dominic’s Picnic

Mayor and City Council Members,

The Department of Utilities and Engineering has received a Special Event Application from the St. Dominic’s Junefest Committee requesting permission to hold its annual Junefest on Sunday, June 6th from 2:00 to 8:00 p.m. at St. Dominic’s School.

The applicant requests a Live Entertainment/Public Gathering License for music and the use of loud speakers. The applicant also requests permission to erect one 40x60 tent and a temporary stage for the event. The Department of Planning and Development approves the Temporary Structure Permit pending an inspection of the structure by the Quincy Fire Department once the tent is in place and prior to the start of the event.

The Department of Utilities & Engineering recommends approval of the event pending approval of the Live Entertainment/Public Gathering License by the Quincy Police Department.



City of Quincy Department of Utilities & Engineering

To: Mayor and Quincy City Council
Cc: Laura Oakman, Jeff Mays, Chuck Bevelheimer, Rob Copley, Joe Henning, Kevin McClean
From: Jeffrey Conte, Director of Utilities & Engineering
Date: June 1, 2021
Subject: Special Event Application – Marker’s Market

Mayor and City Council Members,

The Department of Utilities and Engineering has received a Special Event Application from Tieraney Craig, owner of Quincy Brewing Company located at 110 North 6th Street. The applicant is requesting permission to hold an artisan-style Maker’s Market on Saturday, June 19, 2021, between the hours of 1:00 p.m. and 7:00 p.m.

The applicant requests the closure of North 6th Street between Maine and Hampshire Streets from 9:00 a.m. through 7:00 p.m. on the day of the event and that the City provides barricades for the street closures. The Quincy Police Department recommends approval of a Live Entertainment/Public Gathering License for the event.

The applicant has submitted all of the required documentation and approval is recommended by the Department of Utilities & Engineering.



City of Quincy Department of Utilities & Engineering

To: Mayor and Quincy City Council
Cc: Laura Oakman, Jeff Mays, Chuck Bevelheimer, Rob Copley, Joe Henning
From: Jeffrey Conte, Director of Utilities & Engineering
Date: June 1, 2021
Subject: Special Event Application – Jackson-Lincoln Pool Art Nights

Mayor and City Council Members,

The Department of Utilities and Engineering has received a Special Event Application from Arts Quincy requesting permission to hold Arts Night at Jackson-Lincoln Pool on Tuesday, June 8th from 2:00 to 8:30 p.m. and on Tuesday, July 6th from 6:00 to 8:30 p.m.

The applicant requests permission for the use of the City-owned lot adjacent to and located west of the Jackson-Lincoln Pool Complex at 701 North 8th Street. The lot will be used for concerts by the Quincy Concert Band and Quincy Senior High Drum Line, art booths, games, and movies. The Quincy Police Department recommends approval of a Live Entertainment/Public Gathering Permit for these events.

The applicant has submitted all of the required documentation and approval is recommended by the Department of Utilities & Engineering.



Quincy Plan Commission

Tuesday, May 25, 2021

7:00 p.m.

Quincy City Council Chambers
Quincy City Hall (1st Floor) – 730 Maine Street

NOTE

This meeting is open for in-person attendance (with limited capacity) or remote access. Anyone seeking to attend the meeting in-person or remotely must contact the Department of Planning & Development by 12:00 pm the day of the meeting by phone (217-228-4515) or by email (p&d@quincyl.gov). Priority will be given to those with business before the commission. All in-person meeting attendees are requested to wear a mask when entering City Hall and while attending the meeting. Written comments can be submitted to the email address above or to “Dept. of Planning & Development – 706 Maine Street (3rd Floor) – Quincy, IL 62301”

AGENDA

- Call the Meeting to Order
- Approval of the minutes of the regular meeting of the Quincy Plan Commission on Tuesday, March 23, 2021
- Approval of the minutes of the special meeting of the Quincy Plan Commission on Wednesday, April 7, 2021
- Public Comment on Issue Not Listed on the Agenda (limited to three minutes)
- Public Hearing requested by Jeff Butler, requesting consideration for a Special Permit for Planned Development to construct an office/shop for an on-site water and fire damage restoration service with interior equipment storage at 2301 & 2315 North 12th Street, presently zoned C1B (Ward 1) (**APPROVED**)
- Public Hearing requested by Carter's Coffee/Ciara Weese for a Special Permit to operate a drive-thru coffee shop at 641 Broadway Street, 645 Broadway Street, 415 North 7th Street and 417 North 7th Street, presently zoned D2 (Ward 2) (**APPROVED**)
- Additional Business before the Commission
- Adjournment

PLAN COMMISSION MEETING MINUTES

7:00 p.m., Tuesday, May 25, 2021
City Council Chambers, 730 Maine Street, Quincy, Illinois

ATTENDANCE

Commissioners Present:

Ald. Katie Averkamp, Dave Bellis, Chairperson Julie Brink, Elaine Davis, Greg Davis, Tony Dede, Tanner Freiburg, Nathan Koetters, Jeff Mays, Rick Smith

Absent: Jim Citro, Amy Looten, George Meyer

Staff Present:

In Person: Bruce Alford, Steve Bange, Chuck Bevelheimer, Rob Copley, Gina Nottingham, Jason Parrott, Shannon Pilkington

Others Present:

Ald. Dave Bauer, Ald. Jeff Bergman, Ald. Eric Entrup, Ald. Greg Fletcher, Ald. Parker Freiburg, Drew Zimmerman, David Adam, Chris Scholz, Monte Stock, Ciara Weese, Bruce Guthrie, other unidentified audience members.

- CALL TO ORDER

Chairperson Brink called the meeting to order at 7:00 pm. (10 present/3 absent)

- APPROVAL OF MINUTES – March 23, 2021

Motion by Freiburg, seconded by Averkamp to approve the minutes of the March 23, 2021 regular meeting as presented. Motion carried, all in favor.

- APPROVAL OF MINUTES – April 7, 2021

Motion by Bellis, seconded by G. Davis to approve the minutes of the April 7, 2021 regular meeting as presented. Motion carried, all in favor.

- PUBLIC COMMENT

None

- PUBLIC HEARING REQUESTED BY JEFF BUTLER, REQUESTING CONSIDERATION FOR A SPECIAL PERMIT FOR PLANNED DEVELOPMENT TO CONSTRUCT AN OFFICE/SHOP FOR AN ON-SITE WATER AND FIRE DAMAGE RESTORATION SERVICE WITH INTERIOR EQUIPMENT STORAGE AT 2301 & 2315 NORTH 12TH STREET, PRESENTLY ZONED C1B (WARD 1)

Brink asked for the Staff Review. Staff said the petitioner is requesting a special permit for planned development for the properties at 2301 & 2315 North 12th Street because the proposed use as an office/shop for an on-site water and fire damage restoration service is not allowed within a C1B zoning district. Staff said the proposal calls for the construction of an office, a

parking lot, and a large concrete pad at 2301 North 12th Street and that 2315 North 12th Street will be used for storm water detention. Staff said as the neighborhood is a mix of commercial, industrial, and residential properties, the proposed office/shop would fit in with the character of the neighborhood. Staff said the proposal also provides adequate buffers between residential and commercial lots, as well as the natural buffer created by the commercial properties having a much higher elevation than the nearby residential properties. Staff said parking and landscaping would be finalized during the site plan review process to make sure the project is in line with city code. Staff recommended approval of the Special Permit for Planned Development with three conditions.

- There be no exterior storage of equipment related in any way to the business
- City staff determine adequate parking and landscaping needs during the site plan review process required for new development
- If there is any type of commercial development, ie a structure, added to 2315 N. 12th Street beyond the proposed storm water detention, that the development be approved by the Quincy Plan Commission as an amendment to this Special Permit for Planned Development.

Brink asked if there were any questions for staff. No one on the commission responded.

Brink asked the petitioner to come forward. Monte Stock (Stock Design Architecture 307 N. 36th Street, Quincy) said he was representing the petitioner. Stock said he had no further comments beyond the staff review but was willing to answer questions.

Brink asked if anyone from the public would like to make a comment on the petition. No one from the public came forward to speak.

Brink asked the commission for any comments or a motion.

With no further comments/questions, Dede made a motion, seconded by Smith, to concur with the recommendation of staff that the Quincy Plan Commission recommend approval of the Special Permit for Planned Development for properties located at 2301 and 2315 North 12th Street to allow for the construction of an office/shop for an on-site water and fire damage restoration service as requested with the three conditions provided in the staff review. The motion carried with all present voting in favor.

- [REDACTED]

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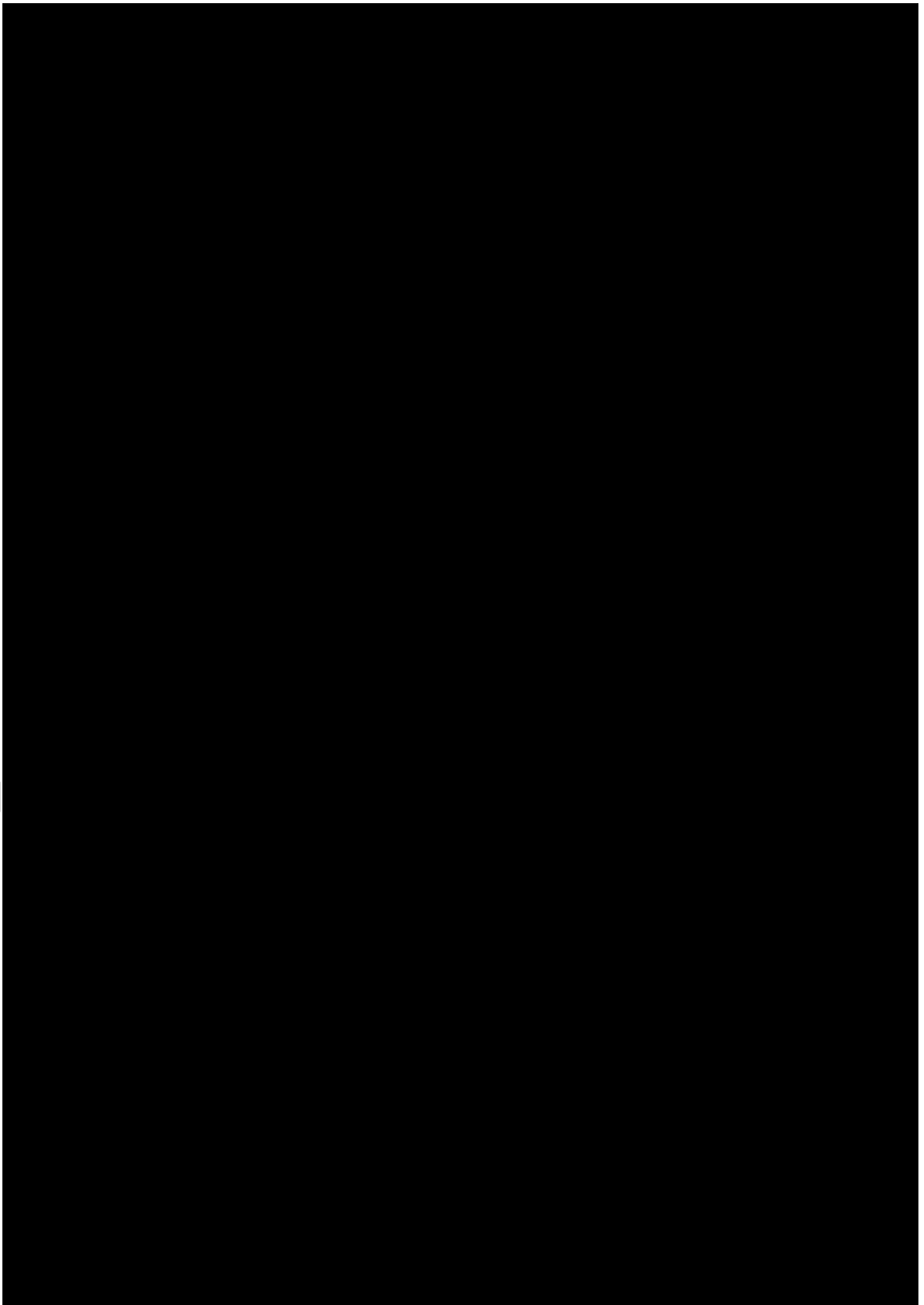
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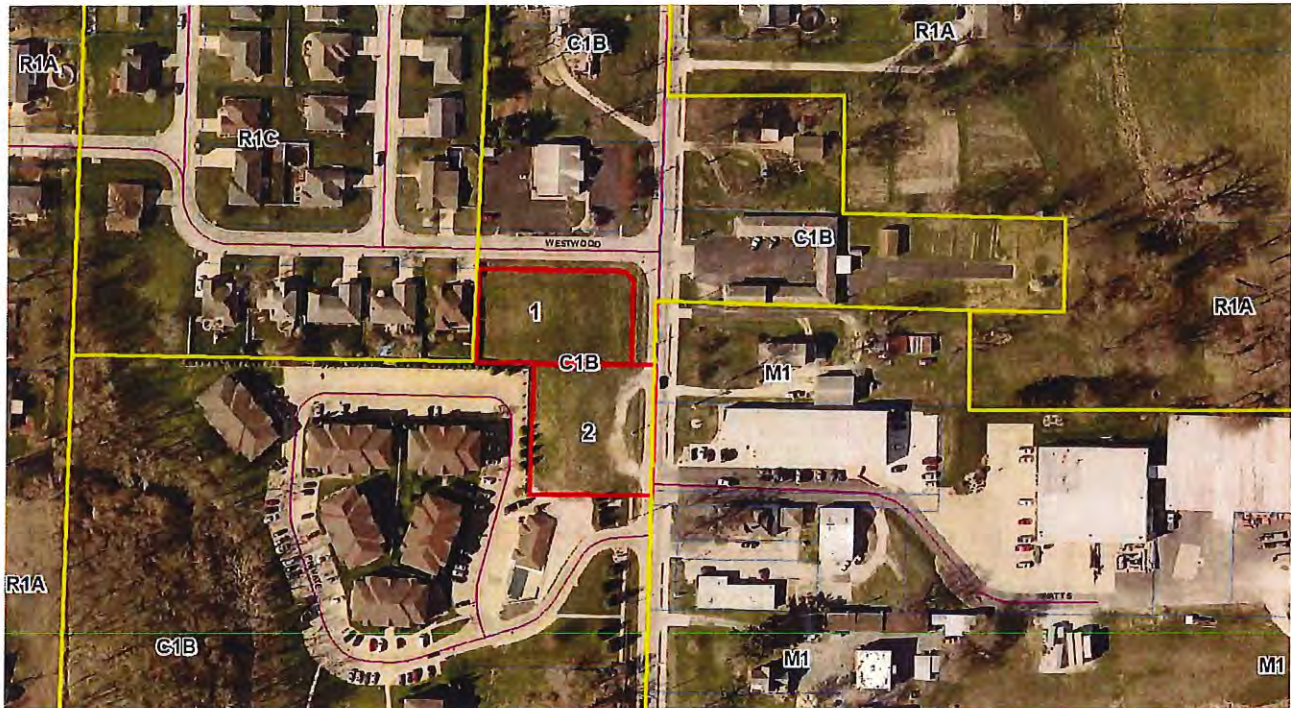
Brink asked if there was any further business to come before the Commission. Bevelheimer said, regarding the first petition of the night, that he was concerned because he had been told of neighborhood opposition to the plan, but then no one came forward. He said he wanted to make that known to the commission. Brink said anyone in the audience had an opportunity to speak during the public hearing, adding that no one can be forced to speak if they choose not to.

- Adjournment – Bellis made a motion, seconded by Freiburg, to adjourn the meeting. The motion carried with all present voting in favor. The meeting adjourned at 7:35 pm.

Respectfully submitted: Jason Parrott – Technical Secretary – Quincy Plan Commission

REVIEW – SPECIAL PERMIT FOR PLANNED DEVELOPMENT

Applicant/Owner or Prospective Owner	Jeff Butler
Address(es)	2301 & 2315 North 12 th Street
Parcel Size(s)	2301 North 12 th Street – 26,676 square feet (per Pictometry.com) 2315 North 12 th Street – 23,688 square feet (per Pictometry.com)
Ward	1
Current Zoning	C1B (limited local commercial)
Request	To operate an office/shop for an on-site water and fire damage restoration service with interior equipment storage.



LOCATION/BACKGROUND:

The petitioner seeks a special permit for planned development for the properties at 2301 & 2315 North 12th Street (shown in red above) to operate an office/shop for an on-site water and fire damage restoration service. The petitioner would store any restoration equipment indoors as a term of the Special permit for Planned Development.

2301 North 12th Street (Lot 2) and 2315 North 12th Street (Lot 1) are vacant lots located in Ward 1 that are zoned C1B. As this proposed use would not be allowed in a C1B zoning district, the Special Permit for Planned Development is necessary. To the immediate north, east and southeast are a variety of commercial businesses, including a hair salon, a sign-printing business and an accounting office as well as a small motel. To the immediate west/northwest is a large group of single family residences, including the property that directly abuts the western property line of 2315 North 12th Street. To the immediate west/southwest is the Cedar Creek Apartment Complex.

The subject properties are at the same elevation/topography as the businesses to the east of North 12th

Street. Staff notes this because the Cedar Creek Apartment Complex and the single family dwelling at 1112 Westwood Drive that directly abuts 2315 North 12th Street are at a significantly lower elevation than the subject properties.

Drawings provided by the petitioner (included in your packet) show 2315 North 12th Street (shown above as Lot 1) will be used for storm water detention only. The storm water detention area will be located near the western property line of 2315 North 12th Street. The petitioner will plant multiple plum trees surrounding the northern, western, and southern edges of the detention area. Staff believes this would be more than satisfactory in meeting the requirements of City Code 162.062(E) for which a 15-foot site-proof buffer must be provided between a commercially-zoned lot and a residential zoned lot (1112 Westwood Drive), given there will not be a commercial structure on this lot.

The petitioner plans to construct an office/shop in the southwest corner of 2301 North 12th Street (shown above as Lot 2), a parking lot to the east along North 12th Street, and a large concrete pad to the north of the office/shop (as shown in the drawing provided). In chapter 162.091, which addresses off-street parking, section I states that there is no off-street parking allowed in a front yard of a commercially-zoned district if the commercially zoned district is within 50 feet of a residential district. Per available GIS data, 2301 North 12th Street is approximately 70-feet from the closest residential lot (1112 Westwood Drive), so section 162.091(I) would not apply and the parking lot can be located within the front yard of the lot.

The parking required per City Code Chapter 162.092 for a professional office is 1 space per 200 square feet. Staff would ensure there was enough available parking and the required landscaping between the parking lot and North 12th Street during the site plan review process, which includes the Departments of Planning & Development, Engineering, and Fire. This project would require a site plan review as a new commercial facility.

CURRENT PLANNING:

The 2013 Neighborhood Land Use Plan categorizes 2301 & 2315 North 12th Street as Commercial Use.

STAFF COMMENTS:

The C1B Zoning District does not allow for the development of an office/shop for on-site water and fire damage restoration, thus the need for the special permit for planned development.

As mentioned previously, the Special Permit for Planned Development would require a provision that there is no exterior storage of equipment related to the operation of the business. Staff would also ensure that there is adequate off-street parking and landscaping as part of the site plan review process, which would be required for the commercial development.

Staff believes the elevation of the two subject lots, compared to the nearby single-family residential lots and the multi-unit apartment complex, creates a natural buffer that further delineates the commercial use of the two lots from the residential properties nearby. There is already a strong commercial presence along the eastern side of North 12th Street in this area, in addition to the lot to the immediate north of 2315 North 12th Street, so this development would add to this characteristic of the neighborhood.

At this time, staff has received no comments regarding this project.

STAFF ANALYSIS OF REQUIREMENTS FOR SPECIAL PERMIT FOR PLANNED DEVELOPMENT

Chapter 162.151 of the city code establishes specific objectives of the Planned Developments with the Zoning Chapter, which is used to analyze a special permit for planned development.

Staff sees the proposed on-site water and fire damage restoration business with interior equipment storage as meeting the following Specific Objectives of 162.151:

- (A) To permit a maximum choice in the types of environment available to the public by allowing a development that would not be possible under the strict application of the other sections of this chapter or other applicable ordinances of the city;
- (H) To encourage a land use which promotes the public health, safety, comfort, morals and welfare;
- (L) To provide a means by which the city can allow the use and development of land and property which is consistent with the comprehensive planning of the city and surrounding uses and developments without modifying the district zoning scheme established by this chapter.

STAFF RECOMMENDATION:

Staff supports the special permit for planned development for the operation of an office/shop for an on-site water & fire damage restoration service at 2301 and 2315 Locust Street, as proposed with the following conditions

- That there be no exterior storage of equipment related in any way to the business
- That city staff determine adequate parking and landscaping needs during the site plan review process required for new commercial development
- That if there is any type of commercial development, ie structure, added to 2315 North 12th Street beyond the proposed storm water development, that the development be approved by the Quincy Plan Commission as an amendment to this Special Permit for Planned Development.



OFFICE OF THE CITY CLERK
CITY OF QUINCY
LAURA OAKMAN

CITY HALL SUITE 129
730 MAINE STREET
QUINCY, IL 62301-4956

PHONE (217) 228-4510
FAX (217) 221-3664
LOakman@ci.quincy.il.us

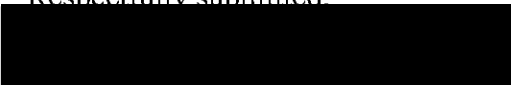
June 1, 2021

TO THE HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL:

I herewith submit a report of City Licenses and Permits issued by me during the month of May, 2021 the periods for which they were issued together with the fees collected and subsequently paid to the City Treasurer:

#	NAME	PERIOD	AMOUNT EACH	TOTAL
3	Auctioneer	1 Year	\$ 70.00	\$ 210.00
24	Bowling Lanes	1 Year	\$ 20.00	\$ 480.00
100	Cat Tags	1 Year	\$ 5.00	\$ 500.00
27	Electrical Contractor (Master)	1 Year	\$ 100.00	\$ 2,700.00
9	Electrical Contractor (Residential)	1 Year	\$ 60.00	\$ 540.00
2	Junk Yard	1 Year	\$ 200.00	\$ 400.00
2	Live Entertainment/Public Gathering	Quarterly	\$ 200.00	\$ 400.00
3	Live Entertainment/Public Gathering	Day/Week	\$ 150.00	\$ 450.00
4	Peddler's License	1 Year	\$ 25.00	\$ 100.00
3	Pool Tables	1 Year	\$ 20.00	\$ 60.00
3	Raffle	1 Month	\$ 10.00	\$ 30.00
2	Raffle	2 Months	\$ 20.00	\$ 40.00
16	Second Hand Store	1 Year	\$ 25.00	\$ 400.00
4	Sign Contractor	1 Year	\$ 25.00	\$ 100.00
3	Solid Waste Company	1 Year	\$ 1,000.00	\$ 3,000.00
1	Theater (Six)	1 Year	\$ 1,000.00	\$ 1,000.00
1	Theater (Triple)	1 Year	\$ 650.00	\$ 650.00
5	Trailer Park	1 Year	\$ 100.00	\$ 500.00
6	Video Gaming	1 Year	\$ 100.00	\$ 600.00
3	Retail Liquor – Class A	1 Year	\$ 700.00	\$ 2,100.00
1	Retail Liquor – Class B	1 Year	\$ 800.00	\$ 800.00
1	Retail Liquor – Class C	One Day	\$ 50.00	\$ 50.00
1	Retail Liquor – Class C	Two Days	\$ 100.00	\$ 100.00
1	Retail Liquor – Class C	Three Days	\$ 150.00	\$ 150.00
1	Retail Liquor – Class D	Two Months	\$ 605.00	\$ 605.00
Total Collected by the Treasurer's Office				\$ 15,965.00

Respectfully submitted



LAURA OAKMAN
City Clerk

ANNUAL REPORT
of the
DEPARTMENT OF UTILITIES & ENGINEERING
FISCAL YEAR 2021



Prepared by the
Department of Utilities & Engineering
City of Quincy, Illinois
May 28, 2021

Introduction

The following document provides a summary report of the Department of Utilities & Engineering activities for the period of May 1, 2020 through April 30, 2021 (hereinafter referred to as FY21).

Engineering Department Staff as of April 30, 2021:

Jeffrey Conte, P.E., Director of Utilities & Engineering
Theresa Alford, Administrative Assistant
Steve Bange, P.E., Senior Project Engineer
Michael Boll, Traffic Signal Coordinator
Carlee Scharnhorst, Environmental Landfill Coordinator
Thom Bowen, Engineering Technician
Todd Duesterhaus, Engineering Technician

Engineering – Fund 001

The following is a summary of the major projects under the direction of the Engineering Department that were either completed or being designed and constructed during the 2020/2021 Fiscal Year.

Project: 2020 MFT Crackseal Program	Cost: \$185,437
Funding: MFT	Prime Contractor: Complete Asphalt Company
Start Date: 10/8/2020	Finish Date: 11/18/2020

Comments: The Engineering Department designed and oversaw this project that included crack sealing 3.00 miles of roadway throughout the city.

Project: 18 th Street, Chestnut to Maple	Cost: \$989,218
Funding: MFT	Prime Contractor: Rees Construction Company
Start Date: 8/20/2019	Finish Date: 6/3/2020

Comments: The Engineering Department designed and oversaw the project that consisted of street resurfacing and installation of new curb, gutter and sidewalk.

Project: Vermont Street, 5 th to 7 th Streetscape	Cost: \$639,653
Funding: TIF, Water, Sewer	Prime Contractor: Rees Construction
Start Date: 10/1/2019	Finish Date: 9/1/2020

Comments: The Engineering Department designed and oversaw the project that included the reconstruction of Vermont Street between 5th and 7th Streets, replacement of curb and gutter, installation of ornamental street lights and brick pavers and planting of trees.

Project: IL Highway 57 Utility Relocation Project	Cost: \$191,869
Funding: Water	Prime Contractor: Rees Construction
Start Date: 4/15/2020	Finish Date: 7/10/2020

Comments: The Engineering Department designed and oversaw the project that included the relocation of water infrastructure along Highway 57.

Project: Parking Lot D	Cost: \$605,717
Funding: TIF	Prime Contractor: Laverdiere Construction
Start Date: 10/1/2019	Finish Date: 7/6/2020

Comments: The Engineering Department designed and oversaw the reconstruction of Municipal Parking Lot D that serves as a public parking area for the new jail facility.

Project: 2020 Sanitary Manhole Replacement Project Cost: \$147,023
Funding: Sewer Prime Contractor: Million Construction
Start Date: 11/1/19 Finish Date: 3/9/21

Comments: The Engineering Department designed and oversaw the replacement of five sanitary sewer manholes, installation of sewer pipe and five service connections.

Project: Maine Street, 24th to 30th Watermain Project Cost: \$746,414
Funding: Water Prime Contractor: Rees Construction
Start Date: 5/13/2020 Finish Date: 10/28/2020

Comments: The Engineering Department designed and oversaw the replacement of watermain and water service lines.

Project: Stone Arch Bridge Restoration Project Cost: \$250,644
Funding: 2019B GO Bond Prime Contractor: NMC General Contracting
Start Date: 8/21/2020 Finish Date: 11/4/2020

Comments: The Engineering Department oversaw the project which consisted of the removal of graffiti, bridge railing rehabilitation, tuck pointing and cleaning of the limestone masonry wall, repairs to the existing limestone veneer and replacement of sidewalk.

Project: North 30th, Kochs Lane to Weiss Lane Cost: \$26,647
Funding: MFT, Township Road Funds Prime Contractor: Emory Sapp & Sons
Start Date: 6/1/2020 Finish Date: 10/22/2020

Comments: The Adams County Highway Department designed and oversaw the road resurfacing project that included a section of roadway under the City's jurisdiction.

Project: College Avenue, 29th to 30th, Sewer Project Cost: \$150,446
Funding: Sewer Prime Contractor: D&L Excavating
Start Date: 11/13/2020 Finish Date: 12/14/2020

Comments: The Engineering Department designed and oversaw the project that included the replacement of a collapsed sanitary sewer.

Project: 2020 MFT Asphalt Maintenance Cost: \$1,193,072 (to date)
Funding: MFT Prime Contractor: Diamond Construction
Start Date: 10/7/2020 Finish Date: 5/10/2020

Comments: The Engineering Department designed and oversaw the project to resurface 1.53 miles of streets at six (6) locations throughout the city.

Project: Curtis Creek Sewer Repair Cost: \$137,005
Funding: Sewer Prime Contractor: D&L Excavating
Start Date: 01/01/2021 Finish: 5/7/2021

Comments: The Engineering Department designed and is overseeing the project that includes the replacement of 24" sewer pipe along Curtis Creek at South 24th Street.

Project: 2020 Sewer Rehabilitation/Grouting Project Cost: \$137,910
Funding: Sewer Prime Contractor: National Power Rodding
Start Date: 4/20/21 Finish Date: 5/7/2021

Comments: The Engineering Department designed and the Sewer Department oversaw the project that included the repair of 520 leaking sewer joints by the injection of grouting into the joints.

Project: 2019 Sidewalk & Concrete Repair Project Cost: \$976,465 (to date)
Funding: 2019 GO Bond, Capital Prime Contractor: Rees Construction
Start Date: 1/7/2020 Finish Date: In Progress - Spring 2021

Comments: The Engineering Department designed and is overseeing the project that includes the repair and replacement of sidewalks, driveways and curbs and other miscellaneous work at 154 locations throughout the city.

Project: 2019 Bond Projects – Phase 1 Cost: \$4,914,539 (to date)
Funding: 2019 GO Bond, Water, Sewer Prime Contractor: Rees/Diamond
Start Date: 6/16/2020 Finish Date: In Progress - September 2021

Comments: With the assistance of a contracted engineering firm, the Engineering Department designed and is overseeing the construction of 12 projects that includes the reconstruction and resurfacing of roadway, replacement of water and sewer infrastructure and replacement of curb, gutters, sidewalks and driveways.

Project: Highland Lane, 12th to 18th Cost: \$927,222 (to date)
Funding: Capital, Sewer, Water Prime Contractor: Million Construction
Start Date: 6/16/2020 Finish Date: In Progress - Spring 2021

Comments: The Engineering Department designed and is overseeing the project that included the widening and resurfacing of the roadway, installation of storm sewer and reconstruction of driveways.

Project: Ohio Street, 20th to 22nd Streets Cost: \$860,944 (to date)
Funding: 2019 GO Bond, Water, Sewer Prime Contractor: Rees/Diamond
Start Date: 09/24/2020 Finish Date: In Progress

Comments: The Engineering Department designed and is overseeing the project that consists of the reconstruction and resurfacing of roadway, replacement of water and sewer infrastructure and replacement of curb, gutters, sidewalks and driveways.

Project: 2020 Sewer Lining Project Cost: \$780,595 (awarded)
Funding: Sewer Prime Contractor: Hoerr Construction
Start Date: 4/13/2021 Finish Date: In Progress

Comments: The Engineering Department designed and will oversee the project which includes the installation of structural liners inside 10,096 lineal feet of 8" to 36" diameter sewers throughout the city.

Project: 2019 Bond Projects – Phase 2
Funding: 2019 GO Bond, Water, Sewer
Start Date: 3/10/2021

Cost: \$8,041,949 (awarded)
Prime Contractor: Rees Construction
Finish Date: In Progress - Spring 2022

Comments: With the assistance of a contracted engineering firm, the Engineering Department designed and will oversee the construction of 6 projects that includes the reconstruction and resurfacing of roadway, replacement of water and sewer infrastructure and replacement of curb, gutters, sidewalks and driveways.

Project: Jersey, 4th to 5th Streets
Funding: 2019 GO Bond, TIF, Water, Sewer
Start Date: Summer 2021

Cost: \$815,267 (awarded)
Prime Contractor: D&L Excavating
Finish Date: Fall 2021

Comments: The Engineering Department designed and will oversee the project that consists of the reconstruction and resurfacing of roadway, replacement of water and sewer infrastructure, replacement of curb, gutters, sidewalks and driveways, and installation of ornamental street lighting.

Project: North 16th Street, Locust to Seminary Road
Funding: Rebuild Illinois Funds, Water, Sewer
Start Date: 5/4/2021

Cost: \$1,397,300 (awarded)
Prime Contractor: Laverdiere Construction
Finish Date: In Progress - Fall 2021

Comments: The Engineering Department designed and will oversee the project that includes the replacement of pavement, storm sewer, watermain, and curb and gutters.

Project: Maine Street, 24th to 30th Streets – Phase 2
Funding: MFT
Start Date: May 10, 2021

Cost: \$899,527 (awarded)
Prime Contractor: Rees Construction
Finish Date: In Progress - Summer 2021

Comments: The Engineering Department designed and is overseeing the project that includes street resurfacing and installation of new curb, gutter and sidewalks.

Project: Payson Avenue, 16th to 20th Streets
Funding: 2019 GO Bond, Water, Sewer
Start Date: Summer 2021

Cost: \$1,480,741 (awarded)
Prime Contractor: Laverdiere Construction
Finish Date: Spring 2022

Comments: The Engineering Department designed and will oversee the project that includes roadway reconstruction, installation of watermain, sewer repairs, and sidewalks.

Project: South 8th & 9th, Harrison to Van Buren Streets
Funding: 2019 GO Bond, Water, Sewer
Start Date: Summer 2021

Cost: \$1,431,157 (awarded)
Prime Contractor: D&L Excavating
Finish Date: Summer 2022

Comments: The Engineering Department designed and will oversee the project that includes roadway resurfacing, installation of watermain, sewer repairs, and sidewalks.

Project: North 12th Street Sidewalk Project
Funding: 2019 GO Bond, Water, Sewer
Start Date: Summer 2021

Cost: \$1,896,916
Prime Contractor: Rees Construction
Finish Date: Spring 2022

Comments: The Engineering Department designed and will oversee the project that includes the installation of sidewalks along North 12th Street from Seminary Road to Kochs Lane and the resurfacing of Kochs Lane between North 12th Street and U.S. Highway 24.

Traffic Signals: The Department repairs and maintains traffic signals and equipment at fifty-seven (57) intersections throughout the City. Thirty-three (33) of these intersections are maintained under an intergovernmental agreement with the Illinois Department of Transportation. The Department also maintains interconnect equipment required to coordinate traffic signals along State routes. The City maintains and repairs School Zone Flashers at four (4) intersections, school zone speed indicating signs at thirteen (13) locations, and red or yellow flashing caution lights at twelve (12) other intersections throughout the City.

Streetlights: The Department repairs and maintains two-hundred thirty-eight (238) Interstate Style, four-hundred thirteen (413) Historic Style lights, sixty-eight (68) parking lot lights, and decorative lighting on the Bayview Bridge. The Department also fields calls from residents concerning Ameren-owned streetlights that are not functioning properly. Last year, the Department submitted over 200 repair/replacement requests to Ameren.

Site Plan, Subdivision, Annexations and Floodplain Reviews: In conjunction with the Planning and Development Department, the Department of Utilities and Engineering helps to review Site Plans, new subdivision improvements and annexations in and around the City. The Department reviewed eleven (11) Site Plans, eight (8) subdivisions (small tracts included) and fourteen (14) annexations last year. The Department also administers flood insurance inquiries and elevation certificates for new construction and existing structures as requested. The Department reviewed or administered six (6) floodplain inquiries and certificates last year.

Landfill: The Department continues to oversee the City owned landfills, namely Muni #1, Muni #2/3 and Muni #4. Trees were planted at Muni #1 to address a wet area in a cost effective and visually appealing manner. Landfill Site Muni #2/3 is a Superfund Site that the City funds 38% of the annual cost with the remainder of the cost being shared by several Quincy industries. The leachate level monitoring and notification system has been working well and leachate continues to be hauled to the wastewater treatment plant. The group is working towards an agreement to install a forcemain to reduce the cost of transporting the leachate. IEPA and EPA completed their annual site inspection and it is still in concurrence with the remedial action. At Muni #4, the laboratory and consultant are continuing to provide services at a substantial savings over previous years. The quarterly groundwater sampling is continuing to be done by the Department rather than being contracted further reducing the City's costs. Dewatering of the gas extraction wells has helped the flare continue to run more consistently and is improving the groundwater quality. Perimeter gas monitoring wells are tested monthly and annual reports have been submitted.

Revocable Permits for Encroachment of City Right-of-Way: The Department reviewed and issued nine (9) Revocable Permits last year.

Accessible Parking Spaces: The Department has reviewed and approved fourteen (14) Accessible Parking spaces in the last year.

Street Opening/ROW Excavation/Driveway Permits: The Department reviewed and granted eleven (11) permits last year.

GIS Addressing: The Department of Utilities and Engineering assigned seventy (70) new addresses this past year.

Special Event Application Review: The Department of Utilities and Engineering reviewed and recommended twelve (12) special event applications during FY21.

Water – Fund 501

Treatment & Distribution of Water

In FY21, the Department treated 2.72 billion gallons of river water. Approximately 2.48 billion gallons of potable water were pumped into the distribution system, of which 1.87 billion gallons were recorded as metered consumption. Water treatment plant losses totaled 80 million gallons, of which the overwhelming majority was used to wash sand filters, clean process tanks and remove lime sludge. Distribution system losses for FY21 total 766 million gallons, which consist primarily of watermain leaks and faulty metering equipment. Total losses for FY21 were 31.1% of raw water pumped; 29.0% of water pumped into the distribution system was lost. While treatment plant losses are very good, distribution system losses are quite high. Replacement of large, older commercial meters is warranted as well as a concerted effort to find and repair leaks. Refer to Attachment 1 which provides a comparison of water utility performance in FY21 to that of FY16 (5 years previous). Annual average values reported in million gallons per day (mgd) for FY21 were:

Raw water treated	7.45 mgd
Treated water pumped to distribution	7.23 mgd
Metered consumption	5.14 mgd
Distribution system losses	2.09 mgd

Fiscal Performance

Operating revenues declined significantly in FY21 due to lagging sales. In total, operating revenues dropped more than \$775,000 (-8.5%) from FY20 operating revenues. A 20.2% decrease in industrial consumption, perhaps driven by decreased production during the pandemic, accounted for 44% of the revenue decrease while a 6.5% decrease in residential consumption accounted for another 31% of the revenue decrease.

Excluding capital investments, the water fund generated a net positive cash flow of \$1,482,923 from operating income of \$8,362,927. This is a 17.7% profit margin. Capital investments totaled \$2,643,260. Fund 501 ended FY21 with a cash reserve balance of nearly \$8 million. Refer to Attachment 2 which provides a comparison of the Utilities Funds' fiscal performance in FY21 to that of FY20.

Capital Investments

Significant capital investments into the water supply were made in FY21. The most notable projects completed in FY21 was the replacement of the watermains, water service lines and appurtenances as part of the Capital Bond Projects.

Capital investments in FY21 were divided as follows:

Water Distribution System	\$1,936,120	73.2%
Treatment Plant	547,468	20.7%
Machinery & Vehicles	137,880	5.2%
Miscellaneous	<u>21,792</u>	<u>0.8%</u>
Total	\$2,643,260	100.0%

Sewer – Fund 502

Collection & Treatment of Sewage

In FY21, 4.07 billion gallons of sewage was pumped to the WWTP for treatment and disposal for an average daily flow of 11.2 million gallons. Of this volume, it is estimated that 2.30 billion gallons was sanitary sewage and 1.77 billion gallons was inflow & infiltration (i.e., storm water, snow melt, sump pump discharges, river/creek flooding, etc.). Due to the discharge of industrial wastewater, the actual organic load on the Quincy sewage treatment plant is equivalent to that of a city with a population of 50,600. It should be noted that this value has been trending downward for many years, due to the loss of major industrial dischargers over the years (e.g., Celotex, Prairie Farms @ 18th Street, etc.). The sewage treatment plant is designed for an organic load of a city with a population of 135,000.

Fiscal Performance

Operating revenues declined significantly in FY21 due to lagging sales. In total, operating revenues dropped more nearly \$300,000 (-4.9%) from FY20 operating revenues. Decreases in sewer sales to all customer types occurred in FY21, however a 7% drop in residential sewer sales accounted for 32% of the total decrease. Sewer sales to governmental and institutional customer plunged 30% in FY21, while commercial sales dropped 22%.

Excluding capital investments, the sewer fund generated a net operating cash flow of \$1,230,339 from \$5,802,703 total operating revenues (21.7% margin). Total capital expenditures of \$8,131,829 were paid from net income. Fund 502 ended FY21 with a cash reserve balance \$8.48 million. Refer to Attachment 2 which provides a comparison of the Utilities Funds' fiscal performance in FY21 to that of FY20

Capital Investments

Significant capital investments were made in FY21 in the sewage collection, pumping and treatment systems. The replacement of the sewage treatment plant aeration system accounted for a bulk of the capital spending in FY21. This replacement was necessary to comply with effluent permit limitations and to reduce power consumption costs. In addition, nearly \$3 million was invested to repair/replace defective sewers.

Capital investments in FY21 were divided as follows:

Sewage Treatment	\$5,114,097	62.9%
Sewage Collection	2,989,910	36.8%
Machinery & Vehicles	<u>27,822</u>	<u>0.3%</u>
Total	\$8,131,829	100.0%

Attachment 1
Water Utility Performance

Figure 1. Water Sales

Customer Class	Customers			Metered Volume (million gallons)			Billed		
	FY21	FY16	Change	FY21	FY16	Change	FY21	FY16	Change
Residential	15,982	15,972	10	809	834	(26)	\$ 4,415,215	\$ 3,217,673	\$ 1,197,542
Commercial	1,081	1,021	60	286	275	11	1,364,809	903,272	461,537
Eleemosynaries	101	116	(15)	99	147	(48)	369,235	323,273	45,962
Industrial	98	82	16	546	511	35	1,566,277	1,226,407	339,870
Governmental & Institutional	152	117	35	131	66	65	437,774	194,937	242,837
Total	17,414	17,308	106	1,871	1,833	38	\$ 8,153,310	\$ 5,865,562	\$ 2,287,748

Figure 2. Water Volumes & Losses

Volumes (million gallons)	FY21	FY16	Change
Raw Water	2,720	2,879	(159)
Treated Water	2,641	2,693	(52)
Metered Water	1,874	1,827	47
WTP Losses	80	186	(107)
Distribution Water Losses	766	866	(99)
Total Water Losses	846	1,052	(206)
% Losses	FY21	FY16	Change
WTP	2.9%	6.5%	-3.5%
Distribution	29.0%	32.1%	-3.1%
Total	31.1%	36.5%	-5.4%
Average Daily Distribution Loss (mgal)	2.1	2.4	(0.3)

Attachment 2
Utility Funds' Fiscal Performance - FY21 vs. FY20

	Fund 501 - Water Utility			Fund 502 - Sewer Utility		
	FY21 Actual	FY20 Actual	Increase (Decrease)	FY21 Actual	FY20 Actual	Increase (Decrease)
Operating Revenues						
Charges for Service	\$ 8,254,040	\$ 9,010,478	\$ (756,437)	\$ 5,718,735	\$ 6,065,414	\$ (346,679)
Connection & New Service Fees	98,595	113,386	(14,791)	83,068	32,630	50,438
Miscellaneous	10,292	15,549	(5,257)	900	1,550	(650)
Total Operating Income	\$ 8,362,927	\$ 9,139,412	\$ (776,485)	\$ 5,802,703	\$ 6,099,594	\$ (296,891)
Operating Expenses						
Wages & Benefits	\$ 2,760,792	\$ 2,468,939	\$ 291,853	\$ 821,613	\$ 874,810	\$ (53,197)
Professional & Technical Services	831,463	240,132	591,330	1,557,718	1,388,992	168,726
Repair & Maintenance Services	195,742	78,699	117,043	234,474	190,075	44,399
Insurance (Non-Benefit)	327,187	279,625	47,562	450,799	333,910	116,889
Contracted Non-Technical Services	707,525	600,546	106,979	588,238	832,338	(244,100)
Energy	478,172	503,702	(25,530)	327,482	441,374	(113,891)
Maintenance & Operating Supplies	1,195,643	1,132,431	63,212	220,133	227,078	(6,945)
Dues & City Cost Sharing	383,481	288,063	95,418	340,307	270,657	69,650
Subtotal	\$ 6,880,004	\$ 5,592,137	\$ 1,287,867	\$ 4,540,764	\$ 4,559,234	\$ (18,470)
Net Operating Income (Loss)	\$ 1,482,923	\$ 3,547,275	\$ (2,064,352)	\$ 1,261,939	\$ 1,540,361	\$ (278,422)
Non-Operating Revenues	3,442,974	190,716	3,252,258	13,153,306	500,695	12,652,611
less Debt Service	(442,746)	(134,779)	(307,967)	(591,912)	(53,812)	(538,100)
Net Income Prior to Capital Expenses	4,483,151	3,603,212	879,939	13,823,334	1,987,244	11,836,090
less Capital Expenditures	(2,643,260)	(2,135,984)	(507,275)	(8,131,829)	(1,283,338)	(6,848,492)
Net Income (Loss)	\$ 1,839,891	\$ 1,467,227	\$ 372,664	\$ 5,691,504	\$ 703,906	\$ 4,987,598
Ending Reserve Balance	\$ 8,190,143	\$ 6,350,252	\$ 1,839,891	\$ 8,497,181	\$ 2,805,677	\$ 5,691,504

Barge Dock – Fund 514

The Department of Utilities and Engineering continues to oversee the operation of the Quincy Municipal Barge Dock located on the Mississippi River at West Harrison Street. R.M. Leasing (Richard McNay) is the contracted dock manager.

Total Tonnage Unloaded by Fiscal Year

	FY16	FY17	FY18	FY19	FY20	FY21
May	14,105	25,986	23,076	19,293	1,959	6,286
June	6,439	11,231	11,853	48,353	11,142	48,148
July	70,707	41,274	19,235	22,876	56,809	18,149
Aug	15,742	37,334	60,648	11,384	26,032	57,896
Sept	16,640	17,322	38,683	83,747	36,760	19,937
Oct	51,589	37,549	16,794	23,801	69,674	45,986
Nov	38,003	35,630	37,233	46,317	64,710	42,418
Dec	63,774	52,216	66,097	45,990	26,934	0
Jan	0	15,680	0	10,291	0	505
Feb	0	3,168	3,119	0	0	0
Mar	68,759	41,096	20,275	4,758	2,821	4,495
Apr	19,302	18,510	36,574	0	16,932	32,072
Totals	365,060	336,996	333,587	316,810	313,773	275,891

FY21 Revenue

514-0000-331.01-01	Interest Income/Deposit Account	3,956
514-0000-374.01-00	Municipal Dock/Dock Fees	<u>187,708</u>
	Total Revenue	191,664

FY21 Expenses

514-4410-414.31-01	Professional Services/Audit, Engineering	72,234
514-4410-414.33-01	Utility Services/Water	1,058
514-4410-414.38-01	Insurance/MICA	1,245
514-4410-414.39-02	Other Purchased Services	229
514-4410-414.42-02	Energy/Electricity	984
514-4410-414.46-11	Operational Supplies	511
514-4410-414.61-02	Miscellaneous/Property Taxes, Permit Fees	16,489
514-4410-414.65-01	Cost Share/Administrative	6,000
514-4410-491.62.01	Non-Departmental Transfer/General Fund	<u>200,000</u>
	Total Expenses	298,750

Notes

The barge dock fund ended FY21 with cash reserves totaling \$470,021.



DEPARTMENT OF POLICE CITY OF QUINCY

From the Office of Robert A. Copley, Chief of Police
530 Broadway - Quincy, Illinois 62301-4058
Phone (217) 228-4480, Fax (217) 221-2269

May 28th, 2021

Mayor Mike Troup
Members of the Quincy City Council
Quincy City Hall
730 Maine Street
Quincy, IL 62301

RE: RENEWAL OF MAINTENANCE AGREEMENT WITH CALIBER PUBLIC SAFETY

Dear Mayor Troup and Members of the Quincy City Council:

The purpose of this letter is to ask for your approval to pay for the police department's maintenance agreement with Caliber Public Safety, formally InterAct Public Safety Systems, which expires on June 30, 2021. Caliber provides maintenance for the software that operates the mobile data computers in our squad cars.

The software enables officers to receive calls/details from the 9-1-1 Dispatch Center via the computer. This tightens security on our calls and has been helpful in locating wanted subjects or underage drinking parties, for example, as the information is not put over the radio system for offenders to monitor and use to escape apprehension. Additionally, this software allows officers to run driver's license and license plate checks from their squad car using their computer, which eliminates radio traffic. Reducing radio traffic is an officer safety issue, as freeing up the radio channel from routine traffic leaves the channel available more often for critical emergency radio traffic. The software also allows officers to share confidential information with each other via the computer, since it is an encrypted system.

The cost for the maintenance agreement is \$17,755.05. The Software Support and Maintenance Agreement coverage period of July 1, 2021 to June 30, 2022 includes the following:

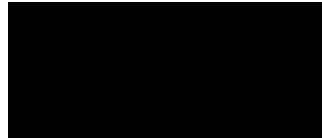
- Automatic upgrades for new software releases,
- Maintenance software releases and service packs with enhancements and fixes,
- Technical support by telephone,
- Priority email response, technical bulletin notifications, and
- Emergency remote tech support that is available 24-hours, seven days per week.

"Service – Pride – Dignity"

QUINCY POLICE DEPARTMENT
Mayor Troup
Members of the Quincy City Council
May 28th, 2021
Page 2

Given the complexity of the software and the need to have timely and proprietary service and avoid any interruption in availability, we request your approval to renew this agreement. If you have any questions, please do not hesitate to contact me. In my absence, you may contact Deputy Chief Yates or Deputy Chief Pilkington.

Thank you for your attention to this request.



██████████ A Copley
Chief of Police

RAC: ay

Ec: Mayor Mike Troup
Mr. Jeff Mays, DAS
Ms. Sheri Ray, Comptroller
Ms. Mary Ann Ervin
Deputy Chief Pilkington
Ms. Gail Newell

RESOLUTION

WHEREAS, the Quincy Police Department relies on instantaneous communications with its patrol officers in the field for the safety of the officers and the general public; and

WHEREAS, the Quincy Police Department has a Mobile Data Computer Communications System which allows for the transmission of data from the patrol cars to the 9-1-1 Emergency Dispatch Center, other patrol officers, and the Watch Commander; and

WHEREAS, Mobile Data Computers give officers the ability to check driver's license and vehicle registration information directly from their squad car; and

WHEREAS, the Mobile Data System relies on computer software provided by Caliber Public Safety of Chicago, IL; formally InterAct Public Safety Systems; and

WHEREAS, the Quincy Police Department must pay a yearly license and maintenance fee to our sole source provider in order to operate the system; and

WHEREAS, the yearly support and maintenance fee of \$17,755.05 is now due and funding has been appropriated in the current fiscal year budget; now

THEREFORE, BE IT RESOLVED, the Chief of Police recommends to the Mayor and City Council that the normal bidding requirements be waived and the agreement with Caliber Public Safety of Chicago, IL in the amount of \$17,755.05 be extended for another year to cover the period from July 1, 2021 through June 30, 2022.

Robert A. Copley
Chief of Police

June 1st, 2021

ORDINANCE NO. _____

**AN ORDINANCE AMENDING TITLE VII (TRAFFIC CODE)
OF CHAPTER 82 (PARKING SCHEDULES) OF THE
MUNICIPAL CODE OF THE CITY OF QUINCY OF 2015.**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF QUINCY, IN ADAMS COUNTY, ILLINOIS, AS FOLLOWS:

Section 1. That Title VII, Chapter 82, Schedule II (A), of the Municipal Code of the City of Quincy of 2015 be and hereby is amended adding thereto, the following:

2 hour parking be implemented the east side of North 12th Street, commencing at a point 720 feet north of the center line of Locust Street and extending north a distance of 120 feet

Section 2. All ordinances and parts of ordinances in conflict with the provisions of this ordinance shall be and the same are, to the extent of such conflict, hereby repealed.

Section 3. This Ordinance shall be in full force and effect from and after its passage, approval and publication as provided by law.

ADOPTED: _____

CITY CLERK

APPROVED: _____

MAYOR

Officially published in pamphlet form this _____ day of _____, 2021.

ORDINANCE NO. _____

AN ORDINANCE AMENDING TITLE VII (TRAFFIC CODE)
OF CHAPTER 81 (TRAFFIC SCHEDULES) OF THE
MUNICIPAL CODE OF THE CITY OF QUINCY OF 2015.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF QUINCY, IN
ADAMS COUNTY, ILLINOIS, AS FOLLOWS:

Section 1. That Section TITLE VII, Chapter 81, Schedule IV
(A), of the Municipal Code of the City of Quincy of 2015 be and
hereby is amended by adding thereto, the following:

<u>Streets - Stop</u>	<u>Intersection</u>
22nd Street	Elm
Elm	22nd Street

(4-Way Stop to be installed)

Section 2. All ordinances and parts of ordinances in
conflict with the provisions of this ordinance shall be and
the same are, to the extent of such conflict, hereby
repealed.

Section 3. This Ordinance shall be in full force and effect
from and after its passage, approval and publication as provided
by law.

ADOPTED: _____

CITY CLERK

APPROVED: _____

MAYOR

Officially published in pamphlet form this _____ day of
_____, 2021.

ORDINANCE NO. _____

AN ORDINANCE AMENDING TITLE VII (TRAFFIC CODE)
OF CHAPTER 82 (PARKING SCHEDULES) OF THE
MUNICIPAL CODE OF THE CITY OF QUINCY OF 2015.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF QUINCY, IN
ADAMS COUNTY, ILLINOIS, AS FOLLOWS:

Section 1. That Title VII, Chapter 82, Schedule II (D), of
the Municipal Code of the City of Quincy of 2015 be and hereby is
amended adding thereto, the following:

15 minute parking shall be implemented along the south
side of Hampshire Street, commencing at a point 100 feet
west of the center of North 4th Street and extending
west a distance of 50 feet

Section 2. All ordinances and parts of ordinances in
conflict with the provisions of this ordinance shall be and
the same are, to the extent of such conflict, hereby
repealed.

Section 3. This Ordinance shall be in full force and effect
from and after its passage, approval and publication as provided
by law.

ADOPTED: _____

CITY CLERK

APPROVED: _____

MAYOR

Officially published in pamphlet form this _____ day of

_____, 2021.

ORDINANCE NO. _____

**AN ORDINANCE AMENDING TITLE VII (TRAFFIC CODE)
OF CHAPTER 81 (TRAFFIC SCHEDULES) OF THE
MUNICIPAL CODE OF THE CITY OF QUINCY OF 2015.**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF QUINCY, IN ADAMS COUNTY, ILLINOIS, AS FOLLOWS:

Section 1. That Title VII, Chapter 81, Schedule II, Section (A)(1) of the Municipal Code of the City of Quincy of 2015 be and hereby is amended as follows:

Change from:

Kentucky Street, 8th to 9th Street, three times per day on days when school is in session from 10:50 a.m. until 11:00 a.m., 11:20 a.m. until 11:40 a.m., and 3:05 p.m. until 3:25 p.m.

Change to:

Kentucky Street, 8th to 9th Street on days when school is in session.

Addition to:

Ninth Street, State to Kentucky Streets on days when school is in session.

Section 2. All ordinances and parts of ordinances in conflict with the provisions of this ordinance shall be and the same are, to the extent of such conflict, hereby repealed.

Section 3. This ordinance shall be in full force and effect immediately from and after its passage, approval, and publication as provided by law.

ADOPTED: _____

CITY CLERK

APPROVED: _____

MAYOR

Officially published in pamphlet form this _____ day of _____, 2021.

CITY OF QUINCY

DEPARTMENT OF PLANNING & DEVELOPMENT

706 Maine Street | Third Floor | Quincy, IL 62301

Office: 217-228-4515 | Fax: 217-221-2288



MEMORANDUM

TO: Mayor Troup and City Council
FROM: Chuck Bevelheimer
DATE: May 27, 2021

SUBJECT: Surrounded Territory Annexation–Highland Lane/N. 18th St. & 1400 Highland Lane

The annexation of 1700 Hamann Lane and 1708 Hamann Lane into the city created a “donut-hole” in which 15 properties located outside of the city’s corporate limits are now wholly bounded by the city’s corporate limits. Attached is an aerial map showing the 15 properties. The map also shows a portion of 1400 Hamann Lane outlined in red. This area is located outside of the city’s corporate limits while also being wholly bounded by the city’s corporate limits.

Per Ordinance 53.01 – Annexation Petition Requirements, city staff is to evaluate the cost and benefit of property annexations. Two properties (1400 Hamann Lane & 1701 Highland Lane) are owned by local churches, so there would be no additional property tax revenue generated.

In regards to the remaining 14 lots, 4 lots are undeveloped/vacant, 4 developed lots are connected to the city’s water system and 6 developed lots are not connected.

The state-shared municipal revenue forecast for Aug. 2021 is \$171.84/capita. Staff estimates the 10 developed lots would generate \$1,718.40/year based on one person/parcel occupancy, which is a conservative estimate. This revenue stream includes the Local Government Distributive Fund and the taxes for State Use, Transportation Renewal, Motor Fuel and Cannabis.

The 14 lots (excluding 1400 Hamann Lane & 1701 Highland Lane) have a combined fair market value of \$1,822,560 and a combined assessed valuation of \$522,900. The owners would have paid \$5,632.73 to the city in 2020 for the 2019 real estate tax bill.

There is a water main in front of the surrounded properties. The Dept. of Engineering estimates the cost to provide sewer service would be \$1,125,000 (\$500/foot) by extending the existing sewer line 700’ along Highland Lane, 600’ along Kochs Lane & 950’ along N. 18th Street. In addition, two streets that were recently resurfaced would need to be torn up. The department anticipates the residents would rather repair their existing septic systems, given the size of the lots, compared to paying for the extension of the city’s sewer system.

Attached for your consideration is an ordinance to annex the surrounded territories into the city. A public hearing on the proposed annexation was held on Monday, May 17, 2021 at 6:00 p.m.

ORDINANCE NO.

AN ORDINANCE ANNEXING SURROUNDED TERRITORY

TO THE CITY OF QUINCY

WHEREAS, the hereinafter described unincorporated territory containing less than sixty (60) acres is wholly bounded by the corporate limits of the city of Quincy, Adams County, Illinois; and

WHEREAS, the City Council, after due consideration, finds that the annexation of the said territory to the corporate limits of the city of Quincy is in the public interest; and,

WHEREAS, the City Council is authorized and empowered by virtue of Section 7-1-13 of the Illinois Municipal Code (Illinois Compiled Statutes) to annex to the city of Quincy any territory containing sixty (60) acres or less which is wholly bounded by the corporate limits of the city of Quincy; and,

WHEREAS, due notice that annexation of the said territory to the city of Quincy was contemplated has been given as required by law.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF QUINCY, IN ADAMS COUNTY, ILLINOIS, as follows:

SECTION 1. That the following described territory, which territory is not within the corporate limits of the city of Quincy, Adams County, Illinois, but which is wholly bounded by territory within the corporate limits of the city of Quincy, shall be and the same is hereby annexed to, made a part of and included within the corporate limits of the city of Quincy, Adams County, Illinois, to-wit:

LOT 8 SCHUTTE SUB LOT 8
Commonly known as 3011 North 18th Street.
P.I.N.: 22-0-0588-007-00

LOT 3 SCHUTTE SUB LOT 3
Commonly known as 1701 Highland Lane.
P.I.N.: 22-0-0588-002-00

LOT 4 SCHUTTE SUB LOT 4
Commonly known as 1709 Highland Lane
P.I.N.: 22-0-0588-003-00

LOT 7 SCHUTTE SUB LOT 7
Commonly known as 3003 North 18th Street
P.I.N.: 22-0-0588-006-00

SEC 24 1S9W LOT 32 HINCHMAN AND LOOMIS SEC 24 –EX 4.15A SUB & N 33FT –
LOTS 31 & 32

Commonly known as 1622-1624 Highland Lane

P.I.N.: 22-0-0648-000-00

SEC 24 1S9W LOT 3 J J WELLMAN SUB LOT 3 – EX N 33FT

P.I.N.: 22-0-0651-000-00

SEC 24 1S9W LOT 2 J J WELLMAN SUB LOT 2 –EX N 33FT

P.I.N.: 22-0-0650-000-00

LOT 1 J J WELLMAN SUB LOT 1

Commonly known as 1730 Highland Lane

P.I.N.: 22-0-0649-000-00

LOT 4 J J WELLMAN SUB LOT 4

Commonly known as 2917 North 18th Street

P.I.N.: 22-0-0652-000-00

LOT 5 J J WELLMAN SUB TR 50FT X 125FT BETWEEN LOTS 4 & 5 & ALL LOT 5

Commonly known as 2823 North 18th Street

P.I.N.: 22-0-0653-000-00

LOT 10 J J WELLMAN SUB W 60FT LOT 10

P.I.N.: 22-0-0658-000-00

LOT 9 J J WELLMAN SUB LOT 9 & -EX W 60FT – LOT 10

Commonly known as 1629 Kochs Lane

P.I.N.: 22-0-0657-000-00

LOT 8 J J WELLMAN SUB LOT 8

Commonly known as 1723 Kochs Lane

P.I.N.: 22-0-0656-000-00

LOT 7 J J WELLMAN SUB LOT 7

Commonly known as 1725 Kochs Lane

P.I.N.: 22-0-0655-000-00

NW SEC 25 1S9W -EX .196A HWY- TR 259FT E & W X 409FT N & S NW COR OF N
23A OF E 33A NW SEC 25

Commonly known as 1700 Kochs Lane

P.I.N.: 22-0-0750-001-00

LOT 28 HINCHMAN AND LOOMIS SEC 24 BEG NW COR E 47.16 FT S 212FT E 70FT
N 58FT W 25FT N 154FT W 45FT PT LOT 28
Commonly known as 1400 Highland Lane
P.I.N.: 22-0-0646-000-00

SECTION 2. That the new boundary of the city of Quincy shall extend to and include the far side of any highway adjacent to the said territory and shall include all of every highway within the said area annexed.

SECTION 3. That the City Engineer is hereby directed to make an accurate map or plat of the territory hereby annexed.

SECTION 4. That the City Clerk is hereby authorized and directed to cause to be filed and have recorded in the Office of the Recorder of Deeds in and for Adams County, Illinois, a certified copy of this Ordinance together with the said accurate map of the territory hereby annexed and any further or different documents as may be required by law.

SECTION 5. That all ordinance and parts of ordinances in conflict with the provision of this Ordinance are, to the extent of such conflict, hereby repealed.

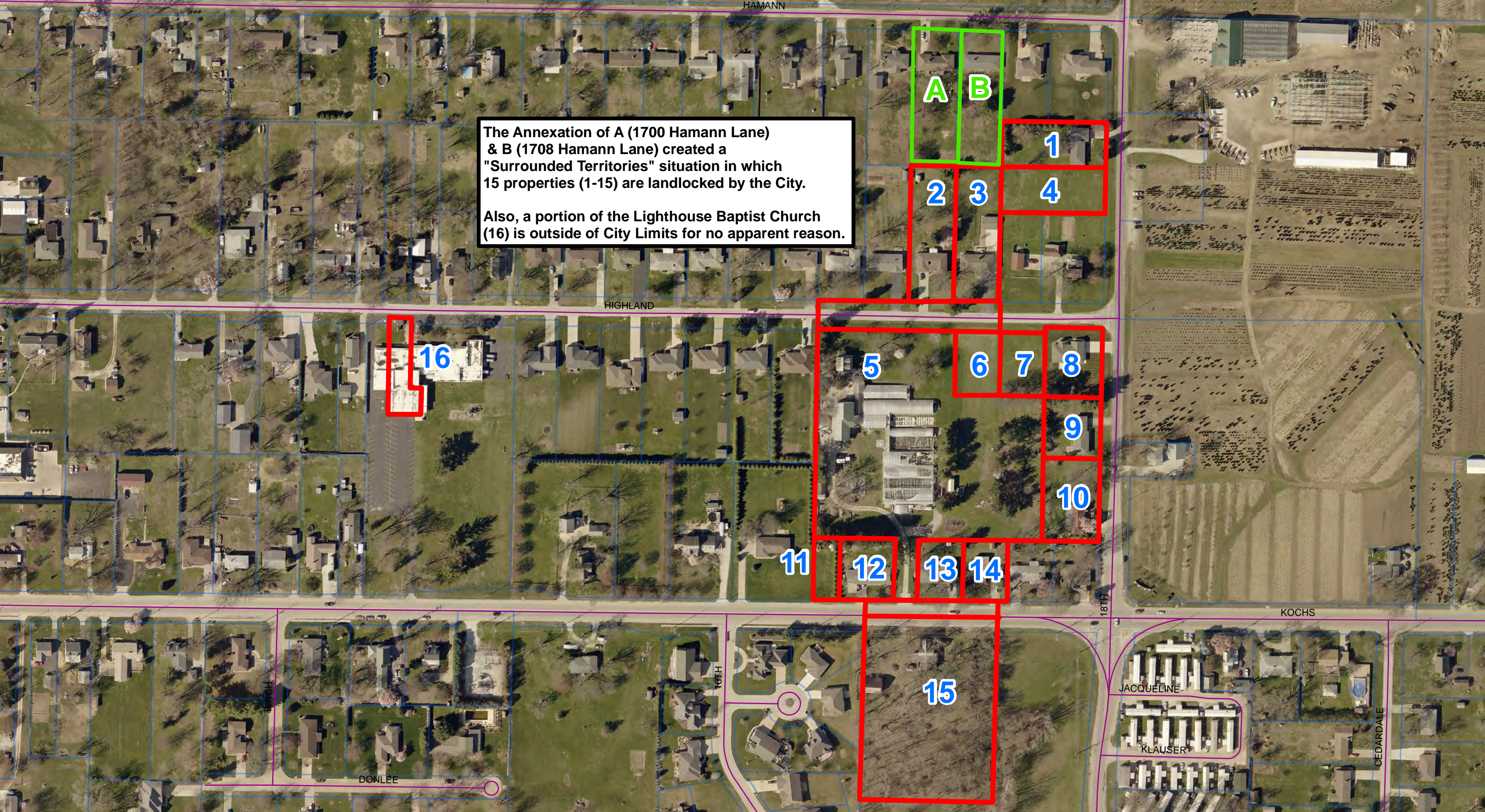
SECTION 6. That this Ordinance shall take effect and shall be in force from and after its passage, approval and publication as provided by law.

ADOPTED; CITY CLERK

APPROVED: MAYOR

Officially published in pamphlet form this day of , 2021.

The Annexation of A (1700 Hamann Lane) & B (1708 Hamann Lane) created a "Surrounded Territories" situation in which 15 properties (1-15) are landlocked by the City. Also, a portion of the Lighthouse Baptist Church (16) is outside of City Limits for no apparent reason.



ORDINANCE NO. _____

**AN ORDINANCE AMENDING TITLE VII (TRAFFIC CODE)
OF CHAPTER 82 (PARKING SCHEDULES) OF THE
MUNICIPAL CODE OF THE CITY OF QUINCY OF 2015.**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF QUINCY, IN ADAMS COUNTY, ILLINOIS, AS FOLLOWS:

Section 1. That Section Title VII, Chapter 82, Schedule VIII of the Municipal Code of the City of Quincy of 2015 be and hereby is amended adding thereto, the following:

"No Parking" shall be implemented from the East side of West Brennan Drive from 30' south of the radius return of North Brennan Drive to 30' east of the radius return on the south side of North Brennan and the South side of North Brennan Drive from 30 feet west of the radius return of East Brennan Drive to 30 feet south of the radius return on the west side of East Brennan Drive

Section 2. All ordinances and parts of ordinances in conflict with the provisions of this ordinance shall be and the same are, to the extent of such conflict, hereby repealed.

Section 3. This ordinance shall be in full force and effect immediately from and after its passage, approval, and publication as provided by law.

ADOPTED: _____

CITY CLERK

APPROVED: _____

MAYOR

Officially published in pamphlet form this _____ day of

_____, 2021.

THE CITY COUNCIL

OFFICIAL PROCEEDINGS

REGULAR MEETING

Quincy, Illinois, May 24, 2021

The regular meeting of the City Council was held this day at 7:00 p.m. with Mayor Michael A. Troup presiding.

The following members were physically present:

Ald. Fletcher, Entrup, Bergman, Bauer, Freiburg, Finney, Farha, Sassen, Holbrook, Rein, Mast, Awerkamp, Uzelac, Holtschlag. 14.

The minutes of the regular meeting of the City Council held May 17, 2021, were approved on a motion of Ald. Entrup. Motion carried.

Legal Counsel: Corporation Counsel Lonnie Dunn.

The City Clerk presented and read the following:

PETITIONS

By the following organizations requesting permission to conduct a raffle and have the bond requirement waived: Machinist Lodge 822 Retirees Club from 6/28/21 through 8/28/21 and St. Peter Catholic Church from 5/29/21 through 8/29/21. The City Clerk recommends approval of the permits.

Ald. Entrup moved the prayer of the petition be granted. Motion carried.

Special event application from the Quincy Grand Prix of Karting, Inc. requesting permission to hold the Quincy Grand Prix Go Kart Races on Saturday, June 5th, and Sunday, June 6th, in South Park. They request the closure of the southbound lane of traffic on South 12th Street between Harrison Street and Cherry Lane from 7:00 a.m. through 7:00 p.m. on Saturday, June 5th, and Sunday, June 6th, and the City provides barricades for the lane closure. They request "No Parking" signs be placed on the following streets from 7:00 a.m. through 7:00 p.m. on Saturday, June 5th, and Sunday, June 6th:

- South 14th Street, Jackson to Harrison Streets (both sides)
- South side of Jackson Street, South 14th Street to the east entrance of QND
- North side of South 12th Street, Harrison Street to Cherry Lane

The Quincy Police Department has approved a Live Entertainment/Public Gathering license for the use of loud speakers. The applicant requests permission to erect one 40x80 tent in the park for the event. The Department of Planning and Development approves the Temporary Structure Permit pending an inspection of the structure by the Quincy Fire Department once the tent is in place and prior to the start of the event. Emergency Management Services and the Quincy Park District have been involved with the coordination of the event.

The Department of Utilities & Engineering recommends approval of the application pending the submission of an executed contract between the applicant and the Adams County Ambulance Board.

Ald. Reis moved the prayer of the petition be granted and the proper authorities notified. Motion carried.

RESOLUTION

WHEREAS, the City of Quincy strives to invest in the improvement of its infrastructure to provide its residents not only with a safe and secure community in which to work and reside, but also a sense of pride in its community; and,

WHEREAS, the City of Quincy and the Friends of the Trails desire to connect the Bill Klingner Trail to the residential neighborhoods along North 24th Street, located north of Cedar Creek; and,

WHEREAS, the Marion Gardner Jackson Foundation has awarded the Friends of the Trails a grant for the purpose of a sidewalk connection between Wisman Lane and the Bill Klingner Trail along North 24th Street; and,

WHEREAS, the Friends of the Trails has pledged to reimburse the City for fifty (50) percent of construction costs, or an amount not exceeding \$50,000.00, for the construction of sidewalk between Northbrook Road and Southbrook Road upon completion of the project.

NOW, THEREFORE BE IT RESOLVED, that the Director of Utilities and Engineering and the Central Services Committee recommend to the Mayor and Quincy City Council that the City enter into an agreement with the Friends of the Trails, and that the Mayor be authorized to execute the Agreement on behalf of the City of Quincy. Said Agreement is attached hereto.

Jeffrey Conte, P.E.
Director of Utilities & Engineering

Approved this 25th day of May, 2021.

Laura Oakman, City Clerk
Michael A. Troup, Mayor

Ald. Sassen moved for the adoption of the resolution, seconded by Ald. Holtschlag, and on the roll call each of the 14 Aldermen voted yea. Motion carried.

RESOLUTION

WHEREAS, the Department of Utilities and Engineering recently requested bids for the construction of sidewalks along North 24th Street from Northbrook Road to Southbrook Road; and,

WHEREAS, the following bids were received:

Laverdiere Construction, Inc.	
Macomb, Illinois	\$118,758.00
Rees Construction Company	
Quincy, Illinois	\$101,192.00
Hood Demo & Excavating	
Rushville, Illinois	\$ 87,144.74
Million Construction	
Quincy, Illinois	\$ 76,795.00
Engineer's Estimate	\$103,325.00

WHEREAS, the bids have been reviewed by the Director of Utilities and Engineering and found to be acceptable; and,

WHEREAS, funding for this project is available in the Capital Fund fiscal year budget; and,

WHEREAS, the Friends of the Trails has pledged to reimburse the City for fifty (50) percent of the construction costs, or an amount not exceeding \$50,000.00, upon completion of the project; and,

WHEREAS, to allow for the uninterrupted progression of these projects in the event that changes or modifications are required, an additional 10% over the amount of the bid shall be included in the encumbrance for these projects.

NOW, THEREFORE BE IT RESOLVED, that the Director of Utilities and Engineering and the Central Services Committee recommend to the Mayor and Quincy City Council that the low bid from Million Construction of Quincy, Illinois, in the amount of \$76,795.00 be accepted and the Mayor be authorized to sign the necessary contract documents.

Jeffrey Conte, P.E.
Director of Utilities and Engineering

Ald. Sassen moved for the adoption of the resolution, seconded by Ald. Holtschlag, and on the roll call each of the 14 Aldermen voted yea. Motion carried.

RESOLUTION

WHEREAS, the City of Quincy is responsible for the repair and maintenance of traffic signals located throughout the City of Quincy; and,

WHEREAS, the State of Illinois acting through its Department of Transportation and the City of Quincy participate in an intergovernmental agreement for the repair and maintenance of the traffic signals located at intersections along State routes; and,

WHEREAS, the Illinois Department of Transportation reimburses the City for at least fifty (50) percent of the cost to maintain signals at intersections where State and City routes meet and one hundred (100) percent where two (2) State routes meet; and,

WHEREAS, the current agreement expires on June 30, 2021, and the City desires to enter into a ten (10) year agreement beginning on July 1, 2021, and expiring on June 30, 2031; and,

WHEREAS, the Director of Utilities and Engineering has reviewed the proposed agreement and finds its terms and conditions to be acceptable.

NOW, THEREFORE BE IT RESOLVED, that the Director of Utilities and Engineering and the Central Services Committee recommend that the Mayor, on behalf of the City of Quincy, be authorized to enter into an agreement with the Illinois Department of Transportation for the maintenance of various traffic signals located within the City of Quincy for the period beginning on July 1, 2021, and expiring on June 30, 2031.

Jeffrey Conte, P.E.
Director of Utilities & Engineering

Approved this 25th day of May, 2021.

Laura Oakman, City Clerk
Michael A. Troup, Mayor

Ald. Sassen moved for the adoption of the resolution, seconded by Ald. Entrup, and on the roll call each of the 14 Aldermen voted yea. Motion carried.

RESOLUTION

WHEREAS, the Departments of Utilities and Engineering and Central Services are responsible for the routine maintenance and repair of streets, alleys, and public parking lots located throughout the City of Quincy; and,

WHEREAS, the City desires the use of pavement patching equipment for the maintenance and repair of this infrastructure; and,

WHEREAS, the City has received a quote in the amount of \$37,655.00 from Bergkamp, Inc. of Salina, Kansas, for the rental of a FP5 Flameless All-In-One Patch Truck; and,

WHEREAS, the Director of Utilities and Engineering and the Director of Central Services have reviewed this quote and find it to be acceptable; and,

WHEREAS, funding for the rental of this equipment is available in the current fiscal year budget.

NOW, THEREFORE BE IT RESOLVED, that the Director of Utilities and Engineering and the Director of Central Services recommend to the Mayor and Quincy City Council that normal bidding requirements be waived and that the quote in the amount of \$37,655.00 from Bergkamp, Inc. of Salina, Kansas, for the rental of a FP5 Flameless All-In-One Patch Truck be accepted.

Jeffrey Conte, P.E.
Director of Utilities & Engineering
Kevin McClean
Director of Central Services

Ald. Sassen moved for the adoption of the resolution, seconded by Ald. Entrup, and on the roll call each of the 14 Aldermen voted yea. Motion carried.

RESOLUTION

BE IT RESOLVED, by the Council of the City of Quincy Illinois that there is hereby appropriated the sum of one hundred forty-one thousand Dollars (\$141,000.00) of Motor Fuel Tax funds for the purpose of maintaining streets and highways under the applicable provisions of Illinois Highway Code from 05/01/21 to 04/30/22.

BE IT FURTHER RESOLVED, that only those operations as listed and described on the approved Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that City of Quincy shall submit within three months after the end of the maintenance period as stated above, to the Department of Transportation, on forms available from the Department, a certified statement showing expenditures and the balances remaining in the funds authorized for expenditure by the Department under this appropriation, and

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

Ald. Sassen moved for the adoption of the resolution, seconded by Ald. Holtschlag, and on the roll call each of the 14 Aldermen voted yea. Motion carried.

ORDINANCE

First presentation of an ordinance entitled: An Ordinance Amending Title VII (Traffic Code) Of Chapter 82 (Parking Schedules) Of The Municipal Code Of The City Of Quincy Of 2015 (Add 2 hour parking on the east side of N. 12th St., 720 feet north of the center line of Locust St. and extending north a distance of 120 feet.)

Ald. Entrup moved the ordinance be read by its title, seconded by Ald. Fletcher. Motion carried.

The City Clerk read the ordinance by its title.

ORDINANCE

First presentation of an ordinance entitled: An Ordinance Amending Title VII (Traffic Code) Of Chapter 81 (Traffic Schedules) Of The Municipal Code Of The City Of Quincy Of 2015 (4-Way Stop to be installed at 22nd and Elm St.)

Ald. Bergman moved the ordinance be read by its title, seconded by Ald. Bauer. Motion carried.

The City Clerk read the ordinance by its title.

ORDINANCE

First presentation of an ordinance entitled: An Ordinance Amending Title VII (Traffic Code) Of Chapter 82 (Parking Schedules) Of The Municipal Code Of The City Of Quincy Of 2015 (15 minute parking implemented along the south side of Hampshire St., commencing at a point 100 feet west of the center of North 4th St. and extending west a distance of 50 feet.)

Ald. Uzelac moved the ordinance be read by its title, seconded by Ald. Holtschlag. Motion carried.
The City Clerk read the ordinance by its title.

ORDINANCE

First presentation of an ordinance entitled: An Ordinance Amending Title VII (Traffic Code) Of Chapter 81 (Traffic Schedules) Of The Municipal Code Of The City Of Quincy Of 2015 (Change from: Kentucky St., 8th to 9th St., three times per day on days when school is in session from 10:50 a.m. until 11:00 a.m., 11:20 a.m. until 11:40 a.m., and 3:05 p.m. until 3:25 p.m., change to: Kentucky St., 8th to 9th St. on days when school is in session. Addition to: 9th St., State to Kentucky St. on days when school is in session.)

Ald. Uzelac moved the ordinance be read by its title, seconded by Ald. Holtschlag. Motion carried.
The City Clerk read the ordinance by its title.

ORDINANCE

First presentation of an ordinance entitled: An Ordinance Amending The 2021-2022 Fiscal Year Budget. (Increase the General Fund budgeted revenue for Sales Tax and Home Rule/Purchase Tax and amend the Motor Fuel Tax budget to spend the Rebuild Illinois grants funds.

Ald. Farha moved the ordinance be read by its title, seconded by Ald. Sassen. Motion carried.
The City Clerk read the ordinance by its title.

Ald. Farha moved the requirements of Section 32.31 of the City Code of the City of Quincy be waived and the ordinance adopted, seconded by Ald. Sassen, and on the roll call each of the 14 Aldermen voted yea.

The Chair, Mayor Michael A. Troup, declared the motion carried and the ordinance adopted.

REPORT OF FINANCE COMMITTEE

Quincy, Illinois, May 24, 2021

	Transfers	Expenditures	Payroll
City Hall.....		2,612.70	
Recycle	1,000.00		
Building Maintenance.....		33.42	
Legal Department		1,522.50	
IT Department.....		1,167.14	
Police Department.....		201,939.75	
Fire Department		176,162.37	
Public Works.....		1,025.77	
Engineering		13,144.04	
GENERAL FUND SUBTOTAL.....	1,000.00	397,607.69	0.00
Planning and Devel.....		3,652.68	
Traffic Signal Fund.....		28.94	
Econ Dev Growth Fund.....		274.76	
Police Donations Fund.....		146.67	
State Forfeiture Fund		2,000.00	
Crime Lab Fund.....		15.00	
Police DUI Fund.....		898.40	
Transit Fund.....		1,617.68	
Capital Projects Fund.....		136,586.03	
Water Fund		192,655.15	
Sewer Fund		214,959.13	
Quincy Regional Airport Fund.....		924.17	
Regional Training Facility.....		7,631.40	
Garbage Fund.....		23,977.44	
Recycle Fund		310.25	
Central Garage		7,736.17	
Self Insurance		1,729,447.00	

CBD Revolving Loan		147.60	
BANK 01 TOTALS	1,000.00	2,720,616.16	0.00
Motor Fuel Tax		28,336.95	
Dwnst SmBus Stabilization		50,000.00	
ALL FUNDS TOTALS.....	1,000.00	2,798,953.11	0.00

Mike Farha
 Jack Holtschlag
 Anthony E. Sassen
 Mike Rein
 Richie Reis
Finance Committee

Ald. Farha, seconded by Ald. Sassen, moved the reports be received and vouchers be issued for the various amounts and on the roll call each of the 14 Aldermen voted yea. Motion carried.

MOTIONS

Ald. Freiburg referred to the Traffic Committee the possibility of having a speed limit reduction on Brook Dr. Motion carried.

Ald. Finney moved to allow a storage container on city right-of-way at 2521 Cedar starting May 26th for one week. Motion carried.

Ald. Farha moved the IT Department do a study to upgrade the council microphone system, television feed, the obsolete I-Pads, look into having a large screen system for council meetings and to report on the new accounting system. Motion carried.

The City Council adjourned at 7:25 p.m. on a motion of Ald. Holtschlag. Motion carried.

LAURA OAKMAN
 City Clerk

MEMORANDUM

TO: Mayor Troup, City Clerk Oakman, City Treasurer Moore, City Council

DATE: May 11, 2021

FROM: Lonnie R. Dunn, Corporation Counsel

RE: City Code Section 32.31 Ordinances (Motion to read first time by title only)

I have been asked whether a motion needs to be made in order to have an ordinance read by its title only. Our Code does not require a motion in order for the Clerk to introduce an ordinance by reading it by its title only. By Code Section 32.31, the Clerk automatically reads an ordinance by its title, unless otherwise required by motion. Going forward I would recommend dispensing with any motions to read an ordinance first time by title only and have the Clerk automatically read the ordinance by its title unless someone wants the entire ordinance read. If you want an entire Ordinance read, you will need to make a motion to do so.

If you have any questions, please feel free to contact me, Bruce Alford, or Laura Oakman.



**DEPARTMENT OF CENTRAL SERVICES
SPECIAL COMMITTEE MEETING NOTICE**

A special Central Services Committee Meeting will be held Tuesday, June 1st in Engineering's Conference Room 235 of City Hall at 6:30 p.m. before the City Council Meeting.

Agenda

1. Call Meeting to Order
2. Approval of Minutes
3. Public Comment (3 minutes)
4. Old Business
5. New Business
 - a) Repair Recycle Truck #124
 - b) Paint Striping Truck RFP
6. Late Additions

Respectfully submitted,

Kevin McClean
Central Services Director



AERONAUTICS COMMITTEE MEETING AGENDA

Those who wish to attend must register with the airport by 3:00 p.m. on June 1st by calling (217)885-3285 ext. 8 or by emailing QuincyAirport@quincyl.gov. Priority will be given to those who have business before the committee.

MASKS ARE REQUIRED FOR ALL PARTICIPANTS AND ATTENDEES

Masks will be provided for those who do not have them upon entry.

The regular meeting of the Aeronautics Committee will be held on **Wednesday, June 2nd, at 12:00 p.m. in Council Chambers.**

1. Call to Order
2. Approval of Minutes
3. Old Business
4. Engineering Report
5. Airport Director's Report
 - Enplanements
 - SRE and ARFF Equipment
 - Airfield Project
 - Rebuild Illinois Grant Applications
 - Federal Mask Mandate
6. New Business
 - Wetland Credit Agreement
 - EAS Recommendation
7. Public Comment
8. Adjournment

AERONAUTICS COMMITTEE MEETING

May 5th, 12:30 p.m.

Quincy Regional Airport

Members Present: Ald. Dave Bauer, Ald. Richie Reis, Ald. Eric Entrup, Ron Frillman, Jerry Drier, and Orville Jones

Others Present: Mike Troup/Mayor, Sandra Shore/Airport Director, Jeff Mays/DOAS, Randy Vogel/CMT, Wes loeger/CMT

Chairman Dave Bauer called the meeting to order at 12:00 p.m.

April 7th meeting minutes were approved on a motion by Ald. Reis, seconded by Committeeman Frillman.

Old Business: There was no old business to come before the committee.

Airport Director's Report: The airport received bids for Essential Air Service. The three airlines that bid will be invited to a town hall meeting later in May to present their proposals to committee and the public. The committee will vote on a recommendation at the June meeting. Discussion followed.

New Business: Ms. Shore presented an agreement with Crawford, Murphy, and Tilly (CMT) for engineering services for the first phase of runway reconstruction. The agreement cost will be included in the upcoming grant. Ald. Reis motioned to recommend the contract to Council for approval, seconded by Committeeman Frillman. The motion passed unanimously.

An RFP was issued for equipment to be used on the new ARFF truck arriving in June. Ms. Shore asked for support to award the lowest bidder for each item in concurrence with the FAA and its policies. All five bidders are expected to be awarded a portion of the bid. Ald. Reis motioned to recommend the lowest qualified bidders to Council for approval, seconded by Committeeman Drier. The motion passed unanimously.

Engineering Report: Randy Vogel and Wes loeger from CMT presented an overview of phase one of the airfield project and what is to be expected moving forward.

Chairman Bauer opened the meeting for public comment. No one came forward.

No other business. Motion to adjourn was made by Committeeman Frillman, seconded by Ald. Reis.

Meeting adjourned at approximately 12:44 p.m.

Respectfully submitted,

Sandra Shore

Quincy Preservation Commission

Wednesday, June 2, 2021

7:30 p.m.

Quincy City Council Chambers

Quincy City Hall (1st Floor) – 730 Maine Street



This meeting is open to the public with limited in-person capacity. Anyone seeking to attend the meeting should contact the Dept. of Planning & Development by 12:00 pm the day of the meeting by phone (217-228-4515) or by email (p&d@quincivil.gov). Priority will be given to those with business before the commission. Attendees are requested to wear a mask when entering City Hall and during the meeting. Written comments can be submitted to the email listed above or mailed to “Dept. of Planning & Development – 706 Maine Street (3rd Floor) – Quincy, IL 62301”

AGENDA

- 1) Call the Meeting to Order
- 2) Approve minutes of the May 4, 2021 regular meeting
- 3) Old Business:
 - a) Recap of 2021 Preservation Dinner
 - b) Solar Panels in Historic Districts
 - i) Possible Action to Recommend Approval of City Code Amendment
 - c) Vacancy
- 4) New Business:
 - a) Preservation Efforts Across the State
 - b) Demolition Permit Request
 - i) 637 Kentucky Street
 - ii) 715 Kentucky Street
 - iii) 719 Kentucky Street
- 5) Items of Interest to the Commission
- 6) General Public Comment (limited to three minutes)
- 7) Adjournment



CITY OF QUINCY

Department of Utilities & Engineering

A G E N D A

Utilities Committee Meeting

Thursday, June 3, 2021 - 4:00 p.m.

Conference Room #235

1. Approval of Minutes
2. Public Comment (3 minute limit)
3. New Business

Water Fund

- Water Fund Financial Report
- 2020 Consumer Confidence Report
- Late Additions - Water

Sewer Fund

- Sewer Fund Financial Report
- Harrison Plaza Sewer Bid Results
- Oak Street Water and Sewer Main Replacement
- Crane & Hoist Servicing
- Linko Software Renewal
- Inframark Contract Addenda
- Late Additions - Sewer

4. Adjournment



Utilities Committee
Meeting Minutes
May 6, 2021

The monthly meeting of the Utilities Committee was held at 4:00 p.m. on Thursday, May 6, 2021, in the Engineering Conference Room. Members present were Alderman Dave Bauer, Alderman John Mast and Jacob Venvertloh. Director of Utilities & Engineering Jeffrey Conte, Mayor Mike Troup, Assistant Corporation Counsel Bruce Alford, Director of Administrative Services Jeff Mays, Alderman Jeff Bergman and Theresa Alford were also present. The meeting was called to order at 4:00 p.m.

Approval of Minutes

Alderman Mast, seconded by Venvertloh, moved that the minutes from the April 1, 2021 meeting be approved as distributed.

Public Comment

No one was present for comment.

Water Fund - New Business

Water Fund Financial Report

Conte presented the fiscal year financials. Water sales decreased approximately 7% year over year, however, the fund ended the fiscal year with a \$1.48 million net operating income. The Water treatment Plant treated 2.6 billion gallons of water and had metered sales of approximately 1.8 billion gallons of water.

Illinois 57 Water Leak

A large watermain leak was detected on Illinois 57 between Jefferson and Jackson Streets. Due to the location and depth of the leak, Rees Construction was hired to make the repair. The repair work has been completed and an invoice has been received for the amount of \$99,367.77.

Action: Send to City Council for approval with Committee recommendation.

Motion: Mast Second: Venvertloh Motion Carried

State Street Leak Repair – Asphalt Resurfacing

Diamond Construction was hired to replace an asphalt drive and parking lot that were damaged during a recent watermain repair at State Street and Glendale drive and valve replacement near 30th and State Street. The work has been completed and an invoice has been received for the amount of \$16,500.

Action: Send to City Council for approval with Committee recommendation.

Motion: Mast Second: Bauer Motion Carried

Reservoir House Asbestos Abatement

The City requested bids for the removal of asbestos at the reservoir prior to its demolition. Four (4) bids were received with the low bid of \$8,998.00 from Thornburgh Companies.

Action: Send to City Council for approval with Committee recommendation.

Motion: Mast Second: Venvertloh Motion Carried

Chemical Purchases Re-bid Results

The City re-advertised for bids for the purchase of chlorine and sodium hydroxide as recommended by Committee at the April meeting. Two (2) bids were received for the purchase of Liquid Chlorine with Hawkins, Inc. submitting the low bid of \$555.00 per ton. Five (5) bids were received for the purchase of Liquid Sodium Hydroxide 25% with the low bid from Univar, Inc. in the amount of \$.93 per gallon. Four (4) bids were received for the purchase of Liquid Sodium Hydroxide 30% with Univar submitting the low bid of \$1.07 per gallon.

Action: Send the low bids to City Council for approval with Committee recommendation.

Motion: Mast Second: Venvertloh Motion Carried

Water Fund FY22 Vehicle Purchases

The Water Department budgeted for the purchase of one (1) light duty truck in FY22. The Department will request proposals for the purchase of a Ford F-150 extended cab, 4x4 with Heavy Duty Payload Pack and a Knapheide bed.

Water Fund – Late Additions

Construction Engineering Invoice

The City received an invoice from Klingner and Associates in the amount of \$19,336.81 for construction engineering services for the WTP Filter Rehabilitation Project.

Action: Send to City Council for approval with Committee recommendation.

Motion: Mast Second: Bauer Motion Carried

Water Meter Purchases

The Water Department has budgeted \$336,925 for the purchase of various sized water meters during fiscal year 2021/2022. Midwest Meters, Inc. is the area distributor for the meters used by the City. Meters will be ordered and delivered as needed.

Action: Send to City Council for approval with Committee recommendation.

Motion: Mast Second: Venvertloh Motion Carried

Sewer Fund – New Business

Sewer Fund Financial Report

Conte presented the fiscal year financials. Sewer Revenues decreased year over year, however, the fund ended the fiscal year with a \$1.22 million net operating income. The fund currently has \$8.62 million in cash reserves but the balance will be spent with planned capital improvement projects getting underway.

Harrison Plaza Sewer Connection Fee

The residents on Harrison Plaza have inquired about the possibility of making installment payments for the \$3,000 connection fee that was approved by City Council. Conte proposed a payment plan of \$90 per month for 36 months for a total payment of \$3,240. A contract would be required stating that any outstanding balance due to the City would be paid upon the transfer of ownership. No action was taken.

CSO Long Term Control Plan Phase 2 Design

In order to meet the schedule laid out in the City's Long Term Control Plan that was approved by the EPA, engineering design of the Phase 2 improvements must be completed by October of 2022. Prior to the start of the design, the engineering firm needs to complete a hydraulic profile of the plant and produce a model to determine the effects of various flow rates at the WWTP. The budgeted cost of the study is \$200,000.

Action: Send to City Council for approval with Committee recommendation.

Motion: Mast Second: Venvertloh Motion Carried

Sewer Lateral Connection

The City received a complaint of sewage backing up in the residence located at 1111 North 22nd Street. Upon initial inspection, the City could not find any issues with the sewer and the owner was told that it was a problem with their sewer lateral and to contact a plumber. Twaddle Plumbing was hired by the homeowner and it was determined that the lateral was not connected to the City's main following a recent street improvement project. The City instructed Twaddle to extend the sewer to the new sewer lateral. The work has been complete and an invoice received in the amount of \$8,962.33.

Action: Send to City Council for approval with Committee recommendation.

Motion: Mast Second: Venvertloh Motion Carried

Cherry Lane Sewer Main Installation

With Committee approval, the City recently hired Geise Plumbing for the installation of a public sewer to serve residents near 24th and Cherry Lane. Geise Plumbing set manholes and installed sewer pipe across private property. The City supplied the materials and all other manpower required for the installation. The work has been completed and an invoice received for the amount of \$7,650.

Action: Send to City Council for approval with Committee recommendation.

Motion: Mast Second: Venvertloh Motion Carried

Interceptor Camera Truck

The City requires the use of sewer cameras for the inspection of its sewers. The camera used by the City is limited to operate in sewers up to 24". The City desires to purchase a camera transporter that will allow the safe inspection of sewers and interceptors larger than 24" in diameter. The Department has received a quote from E.J. Equipment in the amount of \$46,985 for the purchase of a transporter that is compatible with the City's camera equipment.

Action: Send to City Council for approval with Committee recommendation.

Motion: Mast Second: Venvertloh Motion Carried

Rain Gardens & Bioretention Basins

Conte presented information on the use of rain gardens and bioretention basins to reduce the volume of combined sewage. Many larger cities are now using this technology as a means to meet Federal regulations in regards to the capture of combined sewage. Grant money is available for this type of project. Conte requested a proposal from Klingner and Associates that includes the design and construction of rain gardens on existing City-owned properties that are undevelopable. The matter was tabled indefinitely.

Inframark Contract Addenda

The Department requested a proposal from Inframark to provide oversight of the City's biosolids land application process as the City is required by the Compliance Agreement to perform significant monitoring of the application process. The City does not have sufficient qualified personnel for this task. Inframark submitted a proposal in the form of a contract amendment for this work and other out-of-scope work that they are currently providing or may provide in the future. The amendment will increase the contract cost by 13.7% in the first year. Per the current contract, the City is required to purchase a vehicle for use by the contractor at the WWTP. Inframark proposes they purchase a vehicle and the City reimburse them for the cost. The Committee discussed other options that staff will look into.

Action: Table for one month.

Motion: Mast Second: Venvertloh Motion Carried

Adjournment

With no other items to discuss, the meeting was adjourned on a motion by Alderman Mast, seconded by Venvertloh.

Respectfully submitted,

Jeffrey Conte, P.E.
Director of Utilities & Engineering
May 10, 2021