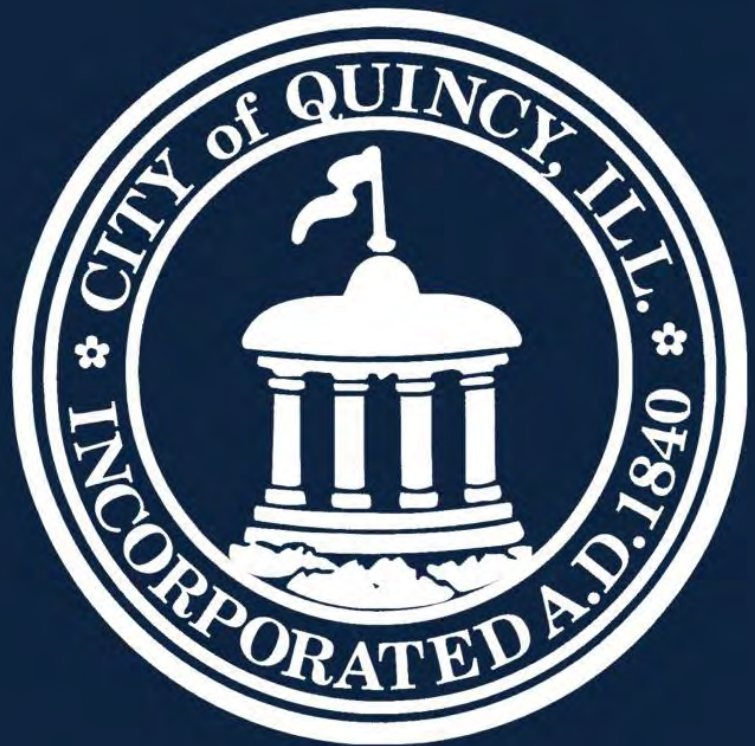


Council Meeting for May 10, 2021



ATTENTION

In light of restricted public attendance due to Covid, the City Council chambers have been arranged to allow the maximum number of participants being capped at 50. We will have 20 open seats available to those who wish to attend.

Those who wish to attend must register with the City Clerk by 12:00 PM the day of the meeting by calling 217-228-4510 or emailing cityclerk@quincyil.gov. Priority will be given to those who have business before the council or committee. All attendees are requested to wear a mask entering City Hall and while attending the meeting.

Members of the public will need to give their name at the door to enter City Hall. We request that members of the public proceed to the marked seating in the Council Chambers rather than congregate in the hallways.

Live broadcast of City Council meetings is also on the city's **Facebook** page www.facebook.com/QuincyILGovernment The City Council meeting rebroadcast is also available on the city's website, Adams channel 19 or Comcast channel 15 within 24 hours of the meeting.

Requests to Speak

In lieu of a Request to Speak, any comments regarding a city council agenda item will need to be sent as an email with contact information to cityclerk@quincyil.gov by 11:00 a.m. the Friday before the meeting (If Friday is a holiday it will be Thursday by 11:00 a.m.) The City Clerk's Office will make sure that the comment is read in **summary** and a full copy of the comment is provided to the city council in advance.

CITY COUNCIL AGENDA

May 10, 2021

Final Agenda

7:00 P.M.

Note: All items presented are subject to final action.

TOWN BUSINESS

Registered Requests to Speak

**Report Of The Quincy Township Supervisor
For General Assistance For The Month Of April, 2021**

Report Of Town Auditing Committee

PETITIONS

Ward 1 By Jeff Butler, requesting consideration for a Special Permit for Planned Development to develop an office/shop for an on-site water and fire damage restoration service with interior equipment storage at 2301 and 2315 North 12th Street, presently zoned C1B.

Ward 2 By Carter's Coffee Bar/Ciara Weese for a Special Use Permit to operate a drive-thru coffee shop at 641 Broadway Street, 645 Broadway Street, 415 North 7th Street and 417 North 7th Street, presently zoned D2.

By the following organizations requesting permission to conduct a raffle and have the bond requirement waived: American Business Women's Assoc., Quincy Charter Chapter from now until 6/26/2021; Club West of Quincy Inc. from now until May 15th. The City Clerk recommends approval of the permits.

Ward 2 A special event application from Club West, 1023 North 10th St. requesting permission to hold a cancer benefit for Stan Brown on Saturday, May 15, 2021 from 1:00 p.m. and 11:00 p.m. They request the closure of the North 10th St. between Chestnut and Cherry Street. Barricades needed. They also request Sections 111.096(a), 111.096(d), and 111.067(a) be waived to allow for the consumption and possession of liquor on a public streets, permitting open liquor to leave the licensed premises, and selling of liquor outside the licensed premises. The applicants Live Entertainment/Public Gathering License is pending. The Quincy Police Department has approved the Waiver of Liquor Ordinances. All required documents have been submitted and approval is recommended by the Department of Utilities & Engineering.

Wards 1, 3 A Special Event Application from Optimist Club of Quincy requesting permission to hold the Soap Box Derby on Friday, June 18th and Saturday, June 19th. They request the closure of the following streets from 7:00 a.m. on Friday, June 18th through 7:00 p.m. on Saturday, June 19th. Barricades needed for the street closures: North 18th Street, Seminary Road to Kochs Lane, Hollister-Whitney Parkway, North 18th Street to West Schneidman Drive, Quintron Way, North 18th Street to West Schneidman Dr. The Quincy Police Department recommends approval of a Live Entertainment/Public Gathering Permit for the use of loud speakers. The applicant requests permission to erect two (2) tents at the event check-in area on North 18th Street. The Department of Planning and Development approves the Temporary Structure Permit pending an inspection of the structures by the Quincy Fire Department once the tents are in place and prior to the start of the event. All required documents have been submitted and approval is recommended by the Department of Utilities & Engineering.

ACCOUNTS PAYABLE REPORT FOR FYE 2021

ANNUAL REPORTS

MAYORS APPOINTMENTS

Bet on Q:

Trevor Beck Holly Cain
Rod McClean Patricia Paxton
Ray Wilson

Washington Theater Redevelopment Commission:

Kayla Fuller

Alderman Fletcher to the following:

Animal Control Commission
Fire Committee
Planning and Development Committee
Street Lights and Right of Way Committee
Traffic Commission
Transit Advisory Committee

Alderman Freiburg to the following:

Central Business District Revolving Loan Committee
Fire Committee
Homeland Security Committee
Quincy Next
Street Lights and Right of Way Committee
Utilities Committee

PROCLAMATION

May 15th as “National Peace Officers Memorial Day”

RESOLUTIONS

Transit Director recommending approval to execute a Section 5311-Downstate Operating Assistance Grant Agreement with Illinois Department of Transportation to obtain grant assistance for fiscal year 2021-2022.

Utilities and Engineering Director recommending approval of the quote from Brown Electric Co. in the amount of \$9,675.00 for installation of traffic signal pole and mast arm at 8th and Maine St.

Utilities and Engineering Director recommending approval of the invoice from Twaddle Plumbing, Inc. in the amount of \$8,962.33 for sewer lateral connection work.

Utilities and Engineering Director and Utilities Committee recommending approval of the proposal from Crawford, Murphy and Tilly of Springfield, IL not to exceed \$200,000.00 for a hydraulic profile of the Waste Water Treatment Plant.

Utilities and Engineering Director and Utilities Committee recommending approval of the invoice from Rees Construction Co. in the amount of \$99,367.77 for repairs to the water main at Highway 57 between Jefferson and Jackson Streets.

Utilities and Engineering Director and Utilities Committee recommending approval of the low bid from Thornburgh Companies of Springfield, Il in the amount of \$8,998.00 for removal of asbestos at the reservoir house prior to demolition.

Utilities and Engineering Director and Utilities Committee recommending approval of the invoice from Klingner and Assoc. in the amount of \$19,336.81 for construction phase engineering for rehabilitation of filters #1-#6, replacement of the filter backwash fill system and structural repairs to the Water Treatment Plant building.

Utilities and Engineering Director and Utilities Committee recommending approval of the quote from Midwest Meter, Inc., of Edinburg, IL totaling \$336,925.00 for the purchase of water meters and meter accessories.

Utilities and Engineering Director and Utilities Committee recommending approval of various low bids for water treatment chemicals for a contract period of May 1, 2021 through April 30, 2022.

Utilities and Engineering Director and Utilities Committee recommending approval of the invoice from Diamond Construction Co. in the amount of \$16,500.00 for the replacement of an asphalt drive and parking lot damaged during a recent watermain repair.

Utilities and Engineering Director and Utilities Committee recommending approval of the quote from E.J. Equipment of Manteno, IL totaling 46,985.00 for a CUES transport system to video tape the sanitary sewer system.

Utilities and Engineering Director recommending approval of the invoice from Tom Geise Plumbing, Inc. in the amount of \$7,650.00 to install a 8” public sewer main to service property near 24th & Cherry Lane.

Information Technology Director recommending approval of the quote from Smartsheet, Inc. in the amount of \$11,960.00 for an annual software services agreement.

Technology Committee and the Information Technology Director recommending approval of the quote from Superior, LLC in the amount of \$79,402.19 for an annual software services agreement.

Aeronautics Committee and Airport Director recommending approval to accept and execute the Quincy Regional Airport’s supplemental grant and all other agreements and documentation required for the Quincy Regional airport rehabilitation runway 4/22 project.

Aeronautics Committee, Comptroller, and Airport Director recommending approval to accept and execute the Quincy Regional Airport’s agreement with Crawford, Murphy and Tilly, Inc. for phase one construction engineering services of the rehabilitation runway 4/22 project.

REPORT OF FINANCE

REQUEST TO SPEAK

Written request to speak under suspended rules by Bonnie Wienke concerning a neglected dog and puppy.

TOWN BOARD OF QUINCY

May 10, 2021

AGENDA

7:00p.m.

- 1) Roll Call
- 2) Permission to excuse absent aldermen
- 3) Registered Requests to speak
- 4) Approval of previous meetings minutes
- 5) Report of The Quincy Township Supervisor For General Assistance For The month of April 2021.
- 6) Report of the town auditing committee for May 2021
- 7) Adjourn

Report of the Quincy Township Supervisor for General Assistance for the month of April, 2021

DISBURSEMENTS

Relief orders were issued to 5 cases containing 5 individuals at an average grant per case of \$325.00 \$ 1,625

CASH ACCOUNT

Balance April 1, 2021
GA Checking \$ 4,452.18
GA Money Market 108,060.16
Interest 13.14
Total \$112,525.48

Obligations paid during the month (\$ 1,839.13)
Less Transfer to Senior Emergency Assistance Fund (\$ 5,000.00)
Balance April 30th 2021 \$ 105,686.35

Cindy Brink

Supervisor Quincy Township

We the undersigned auditing committee to which were referred the above bills respectfully report it has examined same and recommend their payment.

_____ Bauer Chairman

_____ Bergman

_____ Uzelac

Quincy Township Bill payments for May 2021

<u>Vendor</u>	<u>Amount</u>
Adams	385.78
Alarm Systems	47.50
Ameren Illinois	187.44
City of Quincy Self Insurance	36.54
Digital Copy Systems	20.73
Illinois School Supply Assessor	55.86
Marco Assessor	41.50
O'Donnell's	56.00
Salisbury and Associates Inc.	1,200.00
Total	2,031.35

Committee:

_____ Bauer Chairman
_____ Bergman
_____ Uzelac



City of Quincy Department of Utilities & Engineering

To: Mayor and Quincy City Council
Cc: Laura Oakman, Jeff Mays, Rob Copley, Kevin McClean
From: Jeffrey Conte, Director of Utilities & Engineering
Date: May 10, 2021
Subject: Special Event Application – Club West

Mayor and City Council Members,

The Department of Utilities and Engineering has received a Special Event Application from Kevin Weiss, owner of Club West located at 1023 North 10th Street. The applicant is requesting permission to hold a cancer benefit for Stan Brown on Saturday, May 15, 2021 between the hours of 1:00 pm. and 11:00 p.m.

The applicant requests the closure of the North 10th Street between Chestnut and Cherry Street and that the City provide barricades for the street closure. The applicant also requests that liquor ordinances 111.096(a), 111.096(d), and 111.067(a) be waived to allow for the consumption and possession of liquor on a public street, permitting open liquor to leave the licensed premises, and selling of liquor outside the licensed premises. The applicant has a semi-annual Live Entertainment/Public Gathering License that will be used for this event. The Quincy Police Department has approved the Waiver of Liquor Ordinances.

The applicant has submitted all required documents and approval is recommended by the Department of Utilities & Engineering.



City of Quincy Department of Utilities & Engineering

To: Mayor and Quincy City Council
Cc: Laura Oakman, Jeff Mays, Chuck Bevelheimer, Rob Copley, Joe Henning, Kevin McClean
From: Jeffrey Conte, Director of Utilities & Engineering
Date: May 10, 2021
Subject: Special Event Application – Soap Box Derby

Mayor and City Council Members,

The Department of Utilities and Engineering has received a Special Event Application from the Optimist Club of Quincy requesting permission to hold the Soap Box Derby on Friday, June 18th and Saturday, June 19th.

The applicant requests the closure of the following streets from 7:00 a.m. on Friday, June 18th through 7:00 p.m. on Saturday, June 19th and that the City provide barricades for the street closures:

- North 18th Street, Seminary Road to Kochs Lane
- Hollister-Whitney Parkway, North 18th Street to West Schneidman Drive
- Quintron Way, North 18th Street to West Schneidman Drive

The Quincy Police Department recommends approval of a Live Entertainment/Public Gathering Permit for the use of loud speakers. The applicant requests permission to erect two (2) tents at the event check-in area on North 18th Street. The Department of Planning and Development approves the Temporary Structure Permit pending an inspection of the structures by the Quincy Fire Department once the tents are in place and prior to the start of the event.

The applicant has submitted all of the required documentation and approval is recommended by the Department of Utilities & Engineering.

CITY OF QUINCY



Office of City Treasurer

LINDA K. MOORE, DBA
CITY TREASURER

CITY HALL ♦ 730 MAINE STREET
QUINCY, IL 62301

MEMO

To: Mayor Mike Troup and Members of City Council

From: Linda K. Moore, Treasurer

Date: May 7, 2021

Re: Pension Reports

Attached is the Police Pension Report, required under 40/ILCS 5/3-141. Although not required, I have also included the same report for the Firefighters Pension Fund.

As you can see, both investment funds did very well this year (28.95% and 27.11%, respectively). Last May, the police pension fund redeemed \$35,000 from the Investment Fund. No redemptions were required to meet cash flow needs for the Fire Pension.

If you have any questions, please contact me.

Thank you.

POLICEMENS PENSION FUND, CITY OF QUINCY, ILLINOIS

Reporting Requirements per Illinois Compiled Statutes section 40/ILCS 5/3-141 including all monies collected and expended during the fiscal year May 1, 2020-April 30, 2021

4/30/2020	Balance Forward		\$160,127.99
4/30/2021	Receipts		
	Pension Dues	\$570,519.28	
	Military Buy-Back	\$22,259.99	
	Interest, Checking	\$3,843.88	
	Misc Income - City Subsidy	\$756,058.00	
	Property Tax	\$2,340,933.19	
	Property Tax Interest	\$682.78	
	IL PPRT	\$535,852.73	
	City Subsidy Green Energy	\$239,391.50	
	City Subsidy Video Gaming	\$263,779.01	
	Investments Redeemed	\$35,000.00	<u>\$4,768,320.36</u>
4/30/2021	Disbursements		
	Pensions & Benefits	\$3,577,382.50	
	Pension Transfers	\$47,946.09	
	Refund Contributions	\$0.00	
	Fed W/H	\$403,040.06	
	Accounting	\$13,407.20	
	Legal	\$4,145.00	
	State Fees	\$7,830.60	
	Medical	\$0.00	
	Conference/Seminar	\$5,768.19	
	Dues	\$795.00	
	Postage	\$531.19	
	Supplies	\$103.11	
	Misc - copies of Death Certificates	\$32.00	<u>\$4,060,980.94</u>
4/30/2020	Ending Balance		\$867,467.41

***This report does not include interest and dividend earnings of \$1,148,231.57 from Busey Bank.*

****This report does not include direct and indirect management fees automatically withdrawn from the Trust Account of \$112,410.78. This equates to 24 basis points.*

*****The total return for FY21 is 28.95%. The return for past five years is 9.74%.*

LIST OF ASSETS

Cash First Bankers Trust as of April 30, 2021	\$877,878.33
Busey Bank Wealth Management (Market Value)	<u>\$47,740,841.60</u>
Total Assets for Period ending April 30, 2021	\$48,618,719.93

FIREFIGHTERS PENSION FUND, CITY OF QUINCY, ILLINOIS

5/1/2020	Balance Forward		\$155,822.34
4/30/2021	Receipts		
	Pension Dues	\$434,084.07	
	Interest, Checking	\$3,913.76	
	Property Tax	\$2,524,787.31	
	Property Tax Interest	\$736.40	
	IL PPRT	\$711,410.47	
	City Subsidy Green Energy	\$239,391.50	
	City Subsidy Video Gaming	\$297,453.00	
	City Subsidy	\$756,057.00	
	Investments Redeemed	\$0.00	
	Reimbursement for Pension Overpayment	\$0.00	
	Misc (Returned checks from 2014, 2018)	\$1,996.30	\$4,969,829.81
4/30/2021	Disbursements		
	Pensions	\$3,854,579.35	
	Fed W/H	\$384,139.85	
	Accounting	\$18,548.92	
	Assistant Secretary	\$1,800.00	
	Legal	\$0.00	
	Medical	\$1,775.00	
	State Fees	\$6,937.28	
	Conference/Seminar/Travel	\$650.00	
	Postage	\$628.77	
	Dues	\$795.00	
	Supplies	\$3.24	
	Misc.	\$170.69	\$4,270,028.10
4/30/2021	Balance		\$855,624.05

***This report does not include interest and dividend earnings of **\$683,610.89** from Wright Investment Services.*

****This report does not include service fees automatically withdrawn from the Trust Account of **\$116,000.00**. This equates to **37 basis points**.*

*****The investment fund showed a **27.11%** return in FY21 and an **11.23%** return for last 5 years.*

LIST OF ASSETS

Cash First Bankers Trust as of April 30, 2021	\$864,323.98		
Wright Investment Services Trust (Market Value)	\$43,560,234.88		
Total Assets for year ending April 30, 2021	\$44,424,558.86		

City of Quincy Department of Central Services



Kevin McClean
Director

2020 Jennifer Road
Quincy, IL 62301
Phone: (217) 228-4520

FORESTRY DIVISION ANNUAL REPORT

Date: May 5, 2021

To the Honorable Mayor and City Council:

The following is the report of work done by the Forestry division for the Fiscal Year of May 1, 2020 to April 30, 2021.

Trees Removed – 194 total
Concrete Trip/Fall Hazard – 13
Sewer Issue – 7
Water Issue – 2
Power Line Interference – 3
Dead/Dying – 140
Blocked Sign – 0
Safety Hazard – 23
Construction Work - 6

Stumps Removed – 229

Trees Trimmed – 420

Respectfully submitted,

Kevin McClean
Director
Department of Central Services

City of Quincy Department of Central Services



Kevin McClean
Director

2020 Jennifer Road
Quincy, IL 62301
Phone: (217) 228-4520

MOSQUITO ABATEMENT PROGRAM ANNUAL REPORT

DATE: May 5, 2021

To the Honorable Mayor and City Council:

The following is the report of the Mosquito Abatement Program for the Fiscal Year of May 1, 2020 to April 30, 2021.

Gallons of Chemicals – 134

Miles – 993

Respectfully submitted,

Kevin McClean
Director
Department of Central Services

City of Quincy Department of Central Services



Kevin McClean
Director

2020 Jennifer Road
Quincy, IL 62301
Phone: (217) 228-4520

SIGN AND PAINT DIVISION ANNUAL REPORT

DATE: May 5, 2021

To the Honorable Mayor and City Council:

The following is the report of work done by the Sign and Paint division for the Fiscal Year of May 1, 2020 to April 30, 2021.

City Signs Replaced – 62
New Signs – 155
City Blocks Striped – 821
Feet of Curbs Painted – 1,602
Intersections Painted – 221
Handicapped Parking Stalls Painted - 6
Barrels of Yellow Paint Used – 26
Barrels of White Paint Used – 12

Respectfully submitted,

Kevin McClean
Director
Department of Central Services

City of Quincy Department of Central Services



Kevin McClean
Director

2020 Jennifer Road
Quincy, IL 62301
Phone: (217) 228-4520

RECYCLING DIVISION ANNUAL REPORT

DATE: May 6, 2021

To the Honorable Mayor and City Council:

The following is the report of material and quantities collected from the residential waste stream for the Fiscal Year of May 1, 2020 to April 30, 2021.

<u>MATERIAL</u>	<u>POUNDS</u>	<u>TONS</u>
Fiber	1,163,220	581.61
Non-Fiber	503,140	251.57

Respectfully submitted,

Kevin McClean
Director
Department of Central Services

City of Quincy Department of Central Services



Kevin McClean
Director

2020 Jennifer Road
Quincy, IL 62301
Phone: (217) 228-4520

STREET CLEANING DIVISION ANNUAL REPORT

Date: May 5, 2021

To the Honorable Mayor and City Council:

The following is the report of work done by the Street Cleaning division for the Fiscal Year of May 1, 2020 to April 30, 2021.

City Blocks Swept – 8,877

Loads of Refuse Hauled – 237

Gallons of Water for Flushing – 69,250

Respectfully submitted,

Kevin McClean
Director
Department of Central Services



City of Quincy
Quincy Transit Lines

**2020 Jennifer Road
Quincy IL 62301**

**217-228-4550
Fax: 217-228-4448**

To: Mayor Troup and Members City Council
From: Marty Stegeman
Date: May 7, 2021
Subject: Quincy Transit Lines FY 2022

Included on the Agenda for May 10, 2021 you will find a resolution authorizing Quincy Transit Lines to submit an application for the Downstate Operating Assistance Grant. The Grant is one that we apply for and receive every year through the Illinois Department of Transportation and assists in paying the vast majority of our Operating expenses annually.

Our application will request \$2,908,558.00 this year.

The Transportation Director asks for your support in authorizing the submission of the appropriate documents to apply for this grant.

If you have questions please feel free to contact me at your convenience.

**Marty Stegeman
Director of Transportation
2020 Jennifer Rd.
Quincy, IL 62301
217-228-4567
217-430-5587**



**City of Quincy
Quincy Transit Lines**

**2020 Jennifer Road
Quincy IL 62301**

**217-228-4550
Fax: 217-228-4448**

MEMORANDUM

To: Mayor Moore and Members City Council

From: Marty Stegeman

Date: April 8, 2016

**Subject: Quincy Transit Lines FY2017 GRANT APPLICATIONS
Downstate Operating Assistance Grant and Federal 5311 Grant**

Please find attached a Resolution authorizing the city's application to the Illinois Department of Transportation for funding under the FY17 Federal 5311 and the Downstate Operating Assistance Programs. Funds from these sources will be used to financially assist the operation and the administration of the Quincy Transit Lines for IDOT fiscal year 2017 (commencing July 1, 2016 and ending June 30, 2017.)

As the IDOT FY2016 funding cycle is not yet complete, the city continues operating under the grant funds awarded for that year. Funds were awarded in a (maximum eligible) amount of \$4,153,900* from the Downstate program last year, plus an additional \$600,253 from the Federal program, for a total of \$4,754,153, representing approximately 85% of the overall total operating and administrative costs for that fiscal year. (* Please note that the amount awarded to the City from the 2016 Downstate grant was significantly more than the actual QTL request; however, said funds are only available for reimbursements of "eligible actual costs" as expended.) At this time QTL is operating within the amounts set forth in the FY16 IDOT budget.

(* QTL is allowed additional amounts under the grant program, based on a calculated percentage of the overhead cost of services provided by all other city departments relative to the transit operation. This year the City was allowed up to \$119,437.)

We have been advised by IDOT that the "proposed" funding amounts available for QTL this upcoming FY17 is \$4,569,300 from the Downstate grant and an unchanged amount of \$600,253 from the federal grant. Once a final QTL budget is in place, an application will be submitted based on proposed eligible expenditures the new (IDOT) fiscal year. Typically the total QTL operation cost is 85% grant funded, with 3 to 5% from operation revenues and 13 to 15% from local match. Approximately 40% of the local match comes from contract revenue for transportation services.

As always, your support of these programs has been greatly appreciated and if you have any questions regarding the above, please feel free to call Marty Stegeman, Director of the Quincy Transit Lines.

MS/cys

QTL serves the community and a limited surrounding areas by keeping our seniors connected; providing more options for people with disabilities; assuring those in rural areas are no longer isolated; helping people stay healthier with access to good healthcare; helping people to find and keep jobs and continue education..... whether or not they have a car or other means of transportation.

Resolution

WHEREAS, the provision of public transit service is essential to the people of Illinois; and

WHEREAS, 49 U.S.C. § 5311 (“Section 5311”), makes funds available to the State of Illinois to help offset certain operating deficits and administrative expenses of a system providing public transit service in non-urbanized areas; and

WHEREAS, the Downstate Public Transportation Act (30 ILCS 740/2-1 *et seq.*) (“Act”) authorizes the State of Illinois, acting by and through the Illinois Department of Transportation, to provide grants and make funds available to assist in the development and operation of public transportation systems; and

WHEREAS, grants for said funds will impose certain obligations upon the recipient, including the provision by it of the local share of funds necessary to cover costs not covered by funds provided under Section 5311 or the Act.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING COUNCIL OF THE CITY OF QUINCY:

Section 1. That an application be made to the Division of Public and Intermodal Transportation, Department of Transportation, State of Illinois, for a financial assistance grant under Section 5311 and the Act for fiscal year 2022, for the purpose of off-setting a portion of the Public Transportation Program operating expenses and deficits of *Quincy Transit Lines*.

Section 2. That while participating in said operating assistance program the *City of Quincy on behalf of Quincy Transit Lines* will provide all required local matching funds.

Section 3. That *The Mayor of the City of Quincy and/or the Director of Quincy Transit Lines is hereby* authorized and directed to execute and file on behalf of the *Quincy Transit Lines* such application.

Section 4. That the *The Mayor of the City of Quincy and/or the Director of Quincy Transit Lines is authorized* to furnish such additional information as may be required by the Division of Public and Intermodal Transportation and the Federal Transit Administration in connection with the aforesaid application for said grant.

Section 5. That *The Mayor of the City of Quincy and/or the Director of Quincy Transit Lines is hereby* authorized and directed to execute and file on behalf of the *Quincy Transit Lines* a Section 5311-Downstate Operating Assistance Grant Agreement (“Agreement”) with the Illinois Department of Transportation and amend such Agreement, if necessary, in order to obtain grant assistance under the provisions of Section 5311 and the Act for fiscal year 2022.

Section 6. That *The Mayor of the City and/or the Director of Quincy Transit Lines is hereby* authorized to provide such information and to file such documents as may be required to perform the Agreement and to receive the grant for fiscal year 2022.

PRESENTED and ADOPTED this _____ day of May, 2022.

Signed By

ATTESTED

(Signature of Authorized Official)

(Signature)

Mayor City of Quincy

Quincy City Clerk

RESOLUTION

WHEREAS, the Department of Utilities and Engineering is responsible for the repair and maintenance of all traffic signals within the city of Quincy; and,

WHEREAS, the traffic signal at 8th and Maine Street recently sustained damage as the result of a traffic accident; and,

WHEREAS, the City requires the purchase and installation of a traffic signal pole and mast arm to replace those damaged in the traffic accident; and,

WHEREAS, the City has received a quote from Brown Electric Company of Quincy in the amount of \$9,675.00 for the purchase and installation of the traffic signal pole and mast arm; and,

WHEREAS, the Director of Utilities and Engineering has reviewed this quote and finds it to be acceptable; and,

WHEREAS, funds for this purchase are available in the 2021/2022 Traffic Signal Fund fiscal year budget; and,

WHEREAS, the City is seeking reimbursement from the responsible party's insurance company for all costs associated with the repair of the traffic signal.

NOW, THEREFORE BE IT RESOLVED, that the Director of Utilities and Engineering recommends to the Mayor and Quincy City Council that normal bidding requirements be waived and the quote from Brown Electric Company of Quincy in the amount of \$9,675.00 be accepted.

Jeffrey Conte, P.E.
Director of Utilities & Engineering

May 10, 2021

RESOLUTION

WHEREAS, Twaddle Plumbing recently notified the Department of Utilities that they had been hired to repair a sewer lateral on private property; and,

WHEREAS, during the repair it was determined that the sewer lateral was not connected to the City's sewer following a recent road and sewer improvement construction project; and,

WHEREAS, Twaddle Plumbing of Quincy was on-site, qualified and available to complete the sewer connection under Section 44.056 of the Municipal Code of the City of Quincy; and,

WHEREAS, the work has been completed in a satisfactory manner and an invoice received in the amount of \$8,962.33 for all costs associated with this work; and,

WHEREAS, funding for this type of repair is available in the 2021/2022 Sewer Fund fiscal year budget.

NOW, THEREFORE BE IT RESOLVED, that the Director of Utilities and Engineering recommends to the Mayor and Quincy City Council that normal bidding requirements be waived and the invoice from Twaddle Plumbing, Inc. of Quincy, Illinois in the amount of \$8,962.33 be approved for payment.

Jeffrey Conte, P.E.
Director of Utilities & Engineering

May 10, 2021

RESOLUTION

WHEREAS, in August of 2018 the Illinois Environmental Protection Agency approved the City of Quincy's Long Term Control Plan (LTCP) for the elimination of combined sewer overflow (CSO); and,

WHEREAS, the terms of the CSO LTCP requires that the engineering design of Phase II improvements be completed by October 2022; and,

WHEREAS, the second phase of improvements includes the increase in flow capacity at the Waste Water Treatment Plant; and,

WHEREAS, Crawford, Murphy and Tilly of Springfield, Illinois has submitted a proposal for an amount not to exceed \$200,000.00 for a hydraulic profile of the Waste Water Treatment Plant to aid in the production of a model to determine the effects of various flow rates at the facility; and,

WHEREAS, funding for this service is available in the 2021/2021 Sewer Fund fiscal year budget.

NOW, THEREFORE IT BE RESOLVED, that the Director of Utilities and Engineering and Utilities Committee recommend to the Mayor and Quincy City Council that the proposal from Crawford, Murphy and Tilly of Springfield, Illinois for an amount not to exceed \$200,000.00 be accepted.

Jeffrey Conte
Director of Utilities & Engineering

May 10, 2021

RESOLUTION

WHEREAS, a large watermain on Illinois Highway 57 between Jefferson and Jackson Streets recently failed and required immediate repair; and,

WHEREAS, the City of Quincy lacked the equipment and manpower necessary to repair the watermain and Rees Construction Company of Quincy was qualified and available for the emergency sewer excavation under Section 44.056 of the Municipal Code of the City of Quincy; and,

WHEREAS, the repair work has been completed in a satisfactory manner and an invoice received in the amount of \$99,367.77 for all costs associated with this work; and,

WHEREAS, funding for this type of repair are available in the 2021/2022 Water Fund fiscal year budget.

NOW, THEREFORE BE IT RESOLVED, that the Director of Utilities and Engineering and Utilities Committee recommend to the Mayor and Quincy City Council that normal bidding requirements be waived and the invoice from Rees Construction Company of Quincy, Illinois in the amount of \$99,367.77 be approved for payment.

Jeffrey Conte, P.E.
Director of Utilities & Engineering

May 10, 2021

RESOLUTION

WHEREAS, the Department of Utilities recently requested bids for the removal of known asbestos containing materials at the reservoir house prior to the demolition of the structure; and,

WHEREAS, the following bids were received:

M & O Companies Homewood, Illinois	\$18,400.00
Great Western Abatement Springfield, Illinois	\$13,700.00
Triple A Asbestos Pana, Illinois	\$10,500.00
Thornburgh Companies Springfield, Illinois	\$ 8,998.00

WHEREAS, the Director of Utilities and Engineering has reviewed these bids and finds them to be acceptable; and,

WHEREAS, funding for this service is available in the 2021/2022 Water Fund fiscal year budget.

NOW, THEREFORE BE IT RESOLVED, that the Director of Utilities and Engineering and Utilities Committee recommend to the Mayor and Quincy City Council that the low bid from Thornburgh Companies of Springfield, Illinois in the amount of \$8,998.00 be accepted.

Jeffrey Conte, P.E.
Director of Utilities & Engineering

May 10, 2021

RESOLUTION

WHEREAS, on October 5, 2020, the Quincy City Council awarded the contract for the Water Supply Improvement Project Phase 2 which includes the rehabilitation of filters #1-#6, replacement of the filter backwash fill system, structural repairs to the Water Treatment Plant building; and,

WHEREAS, the Department of Utilities and Engineering requires the services of an engineering firm to assist with construction phase engineering for this project; and,

WHEREAS, Klingner and Associates of Quincy has submitted an invoice in the amount of \$19,336.81 for costs associated with these services; and,

WHEREAS, funding for this service is available in the 2021/2022 Water Fund fiscal year budget.

NOW, THEREFORE BE IT RESOLVED, that the Director of Utilities and Engineering and Utilities Committee recommend to the Mayor and Quincy City Council that the invoice from Klingner and Associates of Quincy, Illinois in the amount of \$19,336.81 be approved for payment.

Jeffrey Conte, P.E.
Director of Utilities & Engineering

May 10, 2021

RESOLUTION

WHEREAS, the Department of Utilities will require the purchase of the following water meters and metering accessories for the replacement of water services and outdated water meters during Fiscal Year 2021/2022:

- Three (3) 6"x2" Fire Service Meters
- Six Hundred (600) Badger 5/8"x1/2" M-25 Meters
- Thirty (30) 2" Compound Meters
- Fifty (50) Badger 1" M-70 Meters
- One Thousand (1000) M-25 Automatic Meter Readers
- Ten (10) Badger 1 1/2" M-120 Meters
- Thirty (30) Ford 2" Meter Flanges
- Ten (10) Manhole Lids

WHEREAS, the Badger meters supplied by Midwest Meter, Inc. offers the automatic meter reading technology that is compatible with the automatic meter reading system employed by the City of Quincy thus qualifying them as a sole source provider; and,

WHEREAS, the City has received a written a quote from Midwest Meter, Inc. of Edinburg, Illinois totaling \$336,925.00 for the purchase of these water meters; and,

WHEREAS, funding for these meters is available in the 2021/2022 Water Fund fiscal year budget.

NOW, THEREFORE BE IT RESOLVED, that the Director of Utilities and Engineering and Utilities Committee recommend to the Mayor and Quincy City Council that normal bidding requirements be waived and the quote from Midwest Meter, Inc., of Edinburg, Illinois totaling \$336,925.00 be accepted.

Jeffrey Conte, P.E
Director of Utilities & Engineering

May 10, 2021

RESOLUTION

WHEREAS, the Department of Utilities and Engineering requested sealed competitive bids for chemicals for the treatment of drinking water for the period of May 1, 2021 through April 30, 2022; and

WHEREAS, the following bids were received:

Liquid Chlorine

Brenntag Mid-South, Inc. - St. Louis, MO	\$794.00 per ton
Hawkins, Inc. - Roseville, MN	\$555.00 per ton

Liquid Sodium Hydroxide 25% as NaOH

Hawkins, Inc. - Roseville, MN	\$2.8000 per gallon
TR International Trading - Edmonds, WA	\$1.1950 per gallon
Brenntag Mid-South, Inc. - St. Louis, MO	\$1.1427 per gallon
PVS Minibulk, Inc. - Detroit, MI	\$0.9670 per gallon
Univar USA - Kent, WA	\$0.9300 per gallon

Liquid Sodium Hydroxide 30% as NaOH

Hawkins, Inc. - Roseville, MN	\$1.4600 per gallon
TR International Trading - Edmonds, WA	\$1.3350 per gallon
Univar USA - Kent, WA	\$1.0700 per gallon

WHEREAS, the Director of Utilities and Engineering has reviewed the bids and the following bids are found to be acceptable:

Liquid Chlorine	Hawkins, Inc.
Liquid Sodium Hydroxide 25% as NaOH	Univar USA
Liquid Sodium Hydroxide 30% as NaOH	Univar USA

WHEREAS, funding for these expenditures is available in the 2021/2022 Water Fund fiscal year budget.

NOW, THEREFORE BE IT RESOLVED, that the Director of Utilities and Engineering and Utilities Committee recommend to the Mayor and Quincy City Council that the low bids for water treatment chemicals be accepted for a contract period ending on April 30, 2022.

Jeffrey Conte, P.E.
Director of Utilities & Engineering

May 10, 2021

RESOLUTION

WHEREAS, the Department of Utilities required the replacement of an asphalt drive and parking lot that were damaged during the emergency repair of a failed watermain on State Street and Glendale Drive and broken water valve near 30th and State Street; and,

WHEREAS, the City of Quincy lacked the equipment and manpower necessary to replace the asphalt drive and parking lot and Diamond Construction Company of Quincy was qualified and available for the replacement of the drive and parking lot under Section 44.056 of the Municipal Code of the City of Quincy; and,

WHEREAS, the repair work has been completed in a satisfactory manner and an invoice received in the amount of \$16,500.00 for all costs associated with this work; and,

WHEREAS, funding for this type of repair work is available in the 2021/2022 Water Fund fiscal year budget.

NOW, THEREFORE BE IT RESOLVED, that the Director of Utilities and Engineering and Utilities Committee recommend to the Mayor and Quincy City Council that normal bidding requirements be waived and the invoice from Diamond Construction Company of Quincy, Illinois in the amount of \$16,500.00 be approved for payment.

Jeffrey Conte, P.E.
Director of Utilities & Engineering

May 10, 2021

RESOLUTION

WHEREAS, the video taping of the City's sanitary sewer system is a valuable tool in the maintenance and repair of the City's sewer system infrastructure; and,

WHEREAS, the City's CCTV inspection camera is currently limited to operation in sewers up to 24" in diameter; and,

WHEREAS, the City desires the purchase of a transporter that will allow for the safe inspection of CSO interceptors and sewers larger than 24" in diameter; and,

WHEREAS, the City has received a written quote from E.J. Equipment of Manteno, Illinois, in the amount of \$46,985.00 for the purchase of a CUES SMM Camera Transporter; and,

WHEREAS, E.J. Equipment is the regional supplier for the CUES transport system and considered a sole source provider; and,

WHEREAS, funding for this purchase is available in the 2021/2022 Water Fund fiscal year budget.

NOW, THEREFORE BE IT RESOLVED, that the Director of Utilities and Engineering and Utilities Committee recommend to the Mayor and Quincy City Council that normal bidding requirements be waived and the quote from E.J. Equipment of Manteno, Illinois totaling 46,985.00 be accepted.

Jeffrey Conte, P.E.
Director of Utilities & Engineering

May 10, 2021

RESOLUTION

WHEREAS, the City recently installed an 8" public sewer main to service property near 24th and Cherry Lane; and,

WHEREAS, Tom Geise Plumbing of Quincy was hired to set manholes and install sewer pipe across private property, with the City providing all materials and other construction related work required for the sewer main installation; and,

WHEREAS, the work has been completed in a satisfactory manner and an invoice received in the amount of \$7,650.00 for costs associated with this work; and,

WHEREAS, funding for this type of work is available in the 2021/2022 Sewer Fund fiscal year budget.

NOW, THEREFORE BE IT RESOLVED, that the Director of Utilities and Engineering recommends to the Mayor and Quincy City Council that normal bidding requirements be waived and the invoice from Tom Geise Plumbing, Inc. of Quincy, Illinois in the amount of \$7,650.00 be approved for payment.

Jeffrey Conte, P.E.
Director of Utilities & Engineering

May 10, 2021



CITY OF QUINCY

Department of Information Technology

*Corey Dean
Interim Director of Information Technology
City Hall – 730 Maine Street
Quincy, IL 62301
(217) 221-3675*

MEMORANDUM

TO: Mayor and Members of the City Council

FROM: Corey Dean

DATE: May 7, 2021

RE: Smartsheet Annual Software Renewal

This letter is to inform you of a resolution that will be presented to the City Council Monday, May 10, 2021. The Department of Information Technology implemented a cloud based spreadsheet & web form creation solution several years ago.

This cloud based solution allows for departmental collaboration by creating spreadsheet based applications that allow for tracking of tasks, documents, projects and work flows to name a few. Smartsheet also has the ability to create task or project alerts, create web forms for easy data input or surveys, and allowing data and spreadsheet access using a smart phone plus many more features.

The Department of Information Technology implemented Smartsheet as a way to access critical support data and to track IT projects and support calls from mobile devices. This solution has expanded to other city departments because it was a way to easily access necessary data and to collaborate with employees. These departments include Central Services, Police Department, Human Resources, City Treasurer and Purchasing.

In the past couple of years, Smartsheet has been used to automate the nuisance abatement program, track work orders for concrete, forestry and nuisances. The Police Department has expanded their usage allowing officers to access critical data while in the field. Lastly, Smartsheet has helped to automate Risk Management tracking of liability and worker compensation claims. This software is just one piece of the puzzle that has allowed the city to lower our MICA premiums by \$200,000.

Appropriated money was budgeted in each department to share in the annual software license fee. The Technology Committee has given their approval for this expenditure. I would recommend that the City Council approve this expenditure for \$11,960.00.

If you have any questions concerning this, please feel free to call me.

Thank you.

RESOLUTION

WHEREAS, the City of Quincy, Information Technology Department has the responsibility of implementing innovative solutions to create efficiencies for all city departments; and,

WHEREAS, Smartsheet is a cloud based collaboration solution that allows departments to track tasks, documents, projects and work flows; and,

WHEREAS, funding has been appropriated in the current fiscal year budget; now

THEREFORE BE IT RESOLVED, the Director of Information Technology recommends to the Mayor and City Council that the normal bidding requirements be waived and the quote from Smartsheet, Inc. in the amount of \$11,960.00 be accepted for the annual software services agreement.

Corey Dean
Interim Director of Information Technology

May 6, 2021



CITY OF QUINCY

Department of Information Technology

*Corey Dean
Interim Director of Information Technology
City Hall – 730 Maine Street
Quincy, IL 62301
(217) 221-3675*

MEMORANDUM

TO: Mayor and Members of the City Council

FROM: Corey Dean

DATE: May 7, 2021

RE: Annual Central Square Software Services

This letter is to inform you of the resolution being presented to council Monday, May 10, 2021. In 1997, The City of Quincy entered into a contract with Superion LLC, formally SunGard Public Sector, to purchase their Financial and Utility billing software. This contract also stipulated that the City of Quincy would pay yearly for service and support costs. Currently, all financial information for the City of Quincy and Quincy Public Library is being maintained by the Superion system. The City has the following Superion components:

- GMBA – Accounting Software
- IBM Q-Rep Reporting
- Asset Tracking
- Payroll
- Cash Receipts
- Accounts Receivable
- Purchasing / Inventory
- Fleet Management
- Utility Billing
- Online Bill Pay Utilities
- Online Bill Pay Accounts Receivable
- Land Management
- SunGard Document Management System
- OneSolution Permit
- OneSolution Code Compliance
- OneSolution Planning & Zoning
- IBM Cognos Reporting

Under this agreement, Superior provides 24/7 software support services, provides yearly programming upgrades, discounted training fees and guarantees that the software will be kept current with state and federal requirements.

As you know, we are in the pre-project phase of our project to migrate our Financial System away from Central Square and to the Tyler MUNIS system. Once I have a formal timeline for the project I will be updating the entire City Council and keeping the entire City Council updated throughout the various phases of the project.

Even though we are in the process of moving away from the Central Square system, we will continue to use it until we are able to cut over to the MUNIS system. For this additional reason it is extremely important for us to keep up with our maintenance agreement.

Looking ahead, I am hoping that my team will be able to negotiate a month-to-month contract scenario for the 2022-2023 year leading up to our go-live of the MUNIS system.

Appropriated money was budgeted in the Information Technology, Planning & Development, and Utilities Department budgets. The Technology Committee will be meeting on Monday, May 10, 2021 and I fully anticipate their approval for this expenditure. I would recommend that the City Council approve this expenditure for \$79,402.19.

If you have any questions concerning this, please feel free to call me.

Thank you.

RESOLUTION

WHEREAS, the City of Quincy, Information Technology Department has the responsibility of maintaining the AS/400 computer system for use by all city departments; and,

WHEREAS, the financial and utility billing systems are maintained by Superior for the City of Quincy and the Quincy Public Library; and,

WHEREAS, Superior LLC, formally SunGard Public Sector, will provide software support services, yearly programming upgrades and make any changes mandated by state or federal regulations; and,

WHEREAS, funding has been appropriated in the current fiscal year budget; now

THEREFORE BE IT RESOLVED, the Technology Committee, and the Director of Information Technology recommends to the Mayor and City Council that the normal bidding requirements be waived and the quote from Superior, LLC in the amount of \$79,402.19 be accepted for the annual software services agreement.

Corey Dean
Interim Director of Information Technology

May 6,2021

RESOLUTION

WHEREAS, the City of Quincy is the owner and operator of the Quincy Regional Airport; and,

WHEREAS, the Quincy Regional Airport is starting a project which includes rehabilitation of runway 4/22, removal of runway 18/36, and realignment of taxiway B; and,

WHEREAS, under the Consolidated Appropriations Act of 2019, the United States Department of Transportation has awarded the Quincy Regional Airport \$9,000,000 in supplemental funds for said project; and,

WHEREAS, the City of Quincy wishes to enter into an agreement with the United States Department of Transportation and the State of Illinois to accept and execute the grant for said funds; and,

WHEREAS, this grant is funded 90% by the United States Department of Transportation, 5% by the State of Illinois, and 5% by the City of Quincy; and,

WHEREAS, the City Council has previously approved a loan to fund the city's share of said grant, which the city has since received; and,

WHEREAS, the city share of \$500,000 is budgeted for in this fiscal year; and,

WHEREAS, all future contracts and financial obligations for the projects outlined above will be forthcoming;

NOW THEREFORE, BE IT RESOLVED, the Aeronautics Committee and Airport Director recommend to the Mayor and City Council authorization to accept and execute the Quincy Regional Airport's supplemental grant and all other agreements and documentation required for its administration.

Sandra Shore
Airport Director
May 10, 2021



NOTICE OF GRANT AWARD

Title:	Quincy Regional-Baldwin Field: Reconstruct Runway - 04/22
DOT Agency Disbursing Funds:	Federal Aviation Administration
Project Name/Number:	Quincy Regional-Baldwin Field
Award Recipient	City of Quincy
City/County/State	Quincy, Adams, IL
Place of Performance	Quincy Regional-Baldwin Field
State Congressional District	18
Entitlement Amount	\$ 0.00
Discretionary Amount	\$ 0.00
COVID Relief Amount	\$ 0.00
Total Grant Amount	\$ 9,000,000.00
DOT Regional Office/Telephone Number	Deb Bartell (847) 294-7335

Description:

Reconstruct Runway - 04/22

- This grant is being funded as part of the supplemental funding provided under the Consolidated Appropriations Act of 2019. An intent to fund this project was announced by the Secretary of Transportation on November 22, 2019.
- This project reconstructs Runway 4/22 to meet Federal Aviation Administration design standards.
- This grant funds the third phase, which consists of the reconstruction of Runway 4/22 at intersections with Runway 13/31, Taxiway D, and Taxiway F. This grant also funds the removal of Runway 18/36 and Taxiway E.
- Quincy Regional-Baldwin Field Airport is a nonhub primary airport associated with Quincy, Illinois. The local point of contact is Ms. Sandra Shore, Airport Director. Ms. Sandra Shore may be reached at (217) 885-3262.
- Following this grant announcement, FAA will notify the sponsor of the allocation. A grant offer will be issued subsequently for this grant as finally formulated.

RESOLUTION

WHEREAS, the City of Quincy is the owner and operator of the Quincy Regional Airport; and,

WHEREAS, the City of Quincy has accepted and will execute a grant with the FAA and the State of Illinois Department of Transportation for reconstruction of runway 4/22, removal of runway 18/36, and realignment of taxiway B; and,

WHEREAS, Crawford, Murphy, and Tilly, Inc. (CMT) was selected in accordance with state and federal procurement requirements to provide engineering and planning services for airport projects; and,

WHEREAS, the City of Quincy wishes to enter into an agreement with CMT for phase one construction engineering services of said project; and,

WHEREAS, the total contract cost is not to exceed \$604,000; and,

WHEREAS, this project is to be 90% funded by the United States Department of Transportation, 5% funded by the State of Illinois, and 5% by the City of Quincy; and,

WHEREAS, the City share of \$30,200 is included in the current fiscal year budget; and,

WHEREAS, the City of Quincy will act as the pass through for all the state and federal funds; and,

WHEREAS, invoices for this project will be sent to the City at various times for work completed and the invoices need to be paid in a timely manner to the appropriate vendors;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF QUINCY, IN ADAMS COUNTY, ILLINOIS, as follows:

1. The Aeronautics Committee and the Airport Director recommend that the Mayor and the City Clerk be authorized and directed to execute and attest, respectively all agreements and other standard documents associated with the awarding of this project and proceed with the project; and,
2. The Comptroller and the Airport Director recommend to the Mayor and City Council that the Comptroller and Airport Director be authorized to pay pass through funding to all vendors involved in this project.

Sandra Shore
Airport Director
May 10, 2021

**STANDARD AGREEMENT FOR CONSULTANT SERVICES AT ILLINOIS AIRPORTS
FOR ARCHITECTURAL/ENGINEERING (A/E), PLANNING AND SPECIAL SERVICES**

Authorized for use by
The Illinois Department of Transportation
Division of Aeronautics
Effective: June 2012

Preliminary Assessment and Schematic Design

Construction Phase Services

Design Phase Services

Planning and Special Services

THIS AGREEMENT, made at _____, Illinois, this _____ day of _____ in the year 2021 by and between the City of Quincy, Illinois (hereinafter referred to as the "Sponsor"), and Crawford, Murphy & Tilly, Inc. (hereinafter referred to as the "Consultant"). This Agreement expires 5 years from the date of execution.

WITNESSETH

The Sponsor intends to undertake the accomplishment of a project pursuant to the development of a public air navigation facility known as the Quincy Regional Airport – Baldwin Field in Adams County, state of Illinois; and the project shall be identified as the Illinois Project No. UIN-4834; AIP Project No. TBD; CMT Project No. 180020-01-06 The following is the detailed project title and description from the Illinois Department of Transportation's Office of Planning and Programming (OP&P) program letter which shall be carried through the development of the project (attach supplemental information as necessary in Section I.G., Detailed Scope of Services): RECONSTRUCT RUNWAY 4/22, PHASE 1

A detailed sketch of the proposed work, labeled ATTACHMENT P, shall be attached.

In consideration of the benefits which will accrue to the parties hereto by virtue of the Agreement and the respective covenants herein contained, IT IS MUTUALLY COVENANTED AND AGREED as follows:

The Consultant agrees to furnish executed "Certification of Engineer" and certain professional engineering services enumerated herein-after, in connection with the implementation and development of the aforesaid project.

The Department of Transportation, Division of Aeronautics within the state of Illinois shall act as Agent of the Owner/Sponsor for all matters involving the development of any public air navigation facility by virtue of the Illinois Aeronautics Act. The Illinois Aeronautics Act requires and directs the Illinois Department of Transportation, Division of Aeronautics (hereinafter referred to as the "Department") to "*regulate and supervise aeronautics within this state*", with "*aeronautics*" defined as "*...the design, establishment, construction, extension, operation, improvement, repair or maintenance of airports...*". The Department shall not expend any funds appropriated, or made available...for any work upon any such project that is not contracted for and constructed or developed under the supervision or direction of the Department. Financial assistance may include reimbursement to eligible airport Sponsors for...engineering costs directly related to projects financed in whole or in part by federal/state monies provided such engineering costs were approved by the Department prior to the payment of these costs by the airport Sponsor. The approval of engineering costs prior to payment shall qualify those costs for federal/state reimbursement but shall not constitute an obligation of federal/state funds.

Since the services contemplated under this Agreement are professional in nature, it is understood that the Consultant, acting as an individual, partnership, firm or other legal entity, is of professional status and will be governed by professional ethics in their relationship to the Department and the Sponsor. The Department acknowledges the professional and ethical status of the Consultant by approving this Agreement and the associated fees for federal/state eligibility (either in whole or part) on the basis of their qualifications and experience and determining their compensation by mutually satisfactory negotiations.

Any additions/deletions, revisions/modifications to this Agreement without the expressed written consent of the Department shall void this Agreement as it relates to state and federal funding participation eligibility.

THE CITY COUNCIL

OFFICIAL PROCEEDINGS

SPECIAL MEETING

Quincy, Illinois, May 3, 2021

A special meeting of the City Council was held this day at 2:00 p.m. with Mayor Kyle A. Moore being present.

The following members were physically present:

Ald. McKiernan, Entrup, Bergman, Bauer, Finney, Sassen, Mast, Reis, Uzelac, Holtschlag. 10.

Absent: Ald. Holbrook, Farha, Rein, Awerkamp. 4.

Ald. Sassen moved the absent Aldermen be excused from this meeting. Motion carried.

Ald. Entrup moved the minutes of the regular meeting of the City Council held April 26, 2021, be approved. Motion carried.

Legal Counsel: Corporation Counsel Lonnie Dunn.

THE CALL

Honorable Laura Oakman, City Clerk & Ex-Officio Town Clerk:

You will call a SPECIAL MEETING of the City Council for Monday, May 3, 2021, at 2:00 p.m. in the City Council Chamber, in the City Hall, for the purpose of receiving the monthly reports of the City Officials, the annual reports of City Officials, allowing any claims against the City and Town of Quincy which the Finance Committee and the Town Claims Committee may recommend, and for the transaction of any other business which may properly come before said Special Meeting.

Kyle A. Moore, Mayor

Ald. Sassen moved THE CALL be received and filed. Motion carried.

The City Clerk presented and read the following:

MONTHLY REPORTS

The monthly reports of the City Clerk, the City Comptroller, and the City Treasurer for the month of April, 2021, Police Department for February, 2021, Forestry Division for March 2021, Sign and Paint Department, Recycling Division, Street Cleaning Department monthly reports were ordered received and filed on a motion of Ald. Sassen. Motion carried.

ANNUAL REPORTS

The annual reports of the Transit Lines, the City Clerk, the City Comptroller, the City Treasurer, the Board of Fire and Police Commissioners, for the fiscal year ending April, 2021, were ordered received and filed on a motion of Ald. Sassen. Motion carried.

Ald. Rein joined the meeting via Zoom.

ORDINANCE

Adoption of an ordinance entitled: An Ordinance Annexing Certain Territories To The City Of Quincy, Adams County, Illinois, commonly known as: 3209 N. 5th Street; 1803 N. 24th Street; 2500 N. 24th Street; 1803 N. 24th Street; 1702 N. 24th Street; two lots near Quincy Farm Supply Co., as Amended.

Ald. Reis moved the adoption of the ordinance, seconded by Ald. Entrup, and on a roll call each of the 11 Aldermen voted yea, with 3 absent.

The Chair, Mayor Kyle A. Moore, declared the motion carried and the ordinance adopted.

ORDINANCE

First presentation of an ordinance entitled: An Ordinance Amending The 2020-2021 Fiscal Year Budget. (Excess funds from the General Fund to be transferred to cover budget shortfalls that exist due to unplanned retirement buyouts, fleet costs, and other expenses.)

Ald. Reis moved the ordinance be read by its title, seconded by Ald. Holtschlag. Motion carried.

The City Clerk read the ordinance by its title.

Ald. Reis moved the requirements of Section 32.31 of the City Code of the City of Quincy be waived and the ordinance adopted, seconded by Ald. Holtschlag, and on the roll call each of the 11 Aldermen voted yea with 3 absent.

The Chair, Mayor Kyle A. Moore, declared the motion carried and the ordinance adopted.

Ald. Sassen moved the minutes of this meeting be approved. Motion carried.

The City Council adjourned Sine Die at 2:06 p.m. on a motion of Ald. Holtschlag.

LAURA OAKMAN

City Clerk

THE CITY COUNCIL

OFFICIAL PROCEEDINGS

REGULAR MEETING

Quincy, Illinois, May 3, 2021

The regular meeting of the City Council was held this day at 7:00 p.m. with Mayor Mike Troup presiding.

The following members were physically present:

Ald. Fletcher, Entrup, Bergman, Bauer, Finney, Freiburg, Farha, Sassen, Rein, Mast, Reis, Uzelac, Holtschlag. 13.

Absent: Ald. Awerkamp. 1.

Ald. Holtschlag moved Ald. Awerkamp be excused from this meeting. Motion carried.

Legal Counsel: Corporation Counsel Lonnie Dunn

The City Clerk presented and read the following:

PETITIONS

St. Francis Parish requesting to conduct a raffle and have the bond requirement waived from now to June 13th. The City Clerk recommends approval of the permit.

Ald. Bauer moved the prayer of the petition be granted. Motion carried.

By AirMedCare Network requesting permission to have the Air Evac helicopter land at the Quincy Town Center – south parking lot behind IHOP on May 16, 2021 from 12:30 p.m. - 4:00 p.m. The Quincy Fire Department will be handling securing the landing zone during landing and takeoff.

Ald. Finney moved the prayer of the petition be granted and the proper authorities notified. Motion carried.

An application for Revocable Permit for Encroachment of City Right-of-Way from the Quincy Exchange Club requesting permission to place a banner at 5th and Maine Street promoting the annual Gus Macker 3 on 3 Tournament to be held on May 29th and May 30th and that the City assist in the installation and removal of the banner. The Department of Utilities and Engineering presents this request subject that the City is not responsible for damage to the banner.

Ald. Holtschlag moved the prayer of the petition be granted and the proper authorities notified. Motion carried.

An application for Revocable Permit for Encroachment of City Right-of-Way from the Quincy Area Convention and Visitors Bureau requesting permission to display banners across 5th & Maine Streets at various times between May 10, 2021, and November 22, 2021, and also request that the City assist in the installation and removal of these banners. The Director of Utilities and Engineering presents this request subject to the City is not responsible for damage to the banners.

Ald. Holtschlag moved the prayer of the petition be granted and the proper authorities notified. Motion carried.

BANK STATEMENTS OF CONDITION

The bank statements of condition of the Town & Country Bank Midwest, State Street Bank, First Bankers Trust as of December 31, 2020, were ordered received and filed on a motion of Ald. Farha. Motion carried.

PUBLIC FORUM

Logan Kearsley, 530 N. 12th, stated that he and his companion are missionaries with the Church of Jesus Christ of Latter Day Saints and would like to be notified of any community services that could help the community of Quincy.

PROCLAMATION

By Mayor Mike Troup proclaiming the Week of May 5th – 11th as “Professional Municipal Clerks’ Week.”

Ald. Uzelac moved the proclamation be received and filed. Motion carried.

RESOLUTION

WHEREAS, the Department of Utilities and Engineering recently requested bids for the construction of sidewalks along North 12th Street between Seminary Road and Kochs Lane, construction of storm sewers, and the resurfacing of Kochs Lane from U.S. Highway 24 to North 12th Street and portions of North 12th Street; and,

WHEREAS, the following bids were received:

D&L Excavating

Liberty, Illinois

\$2,299,909.00

Laverdiere Construction, Inc. Macomb, Illinois	\$1,937,437.75
Rees Construction Company Quincy, Illinois	\$1,896,916.00
Engineer's Estimate	\$2,110,965.25

WHEREAS, the bids have been reviewed by the Director of Utilities and Engineering and found to be acceptable; and,

WHEREAS, funding for this project is available in the 2019B GO Bond Street Project Fund, Water Fund, and Sewer Fund fiscal year budgets; and,

WHEREAS, to allow for the uninterrupted progression of these projects in the event that changes or modifications are required, an additional 10% over the amount of the bid shall be included in the encumbrance for these projects.

NOW, THEREFORE BE IT RESOLVED, that the Director of Utilities and Engineering and the Central Services Committee recommend to the Mayor and Quincy City Council that the low bid from Rees Construction Company of Quincy, Illinois, in the amount of \$1,896,916.00 be accepted and the Mayor be authorized to sign the necessary contract documents.

Jeffrey Conte, P.E.

Director of Utilities and Engineering

Ald. Sassen moved for the adoption of the resolution, seconded by Ald. Farha, and on the roll call each of the 13 voted yea with 1 absent. Motion carried.

RESOLUTION

WHEREAS, based on law, court decisions and case law, and developed best industry practices, law enforcement policies are ever evolving; and

WHEREAS, due to circumstances beyond our control the police department is struggling to meet requirements of keeping policies up to date; and

WHEREAS, with policy failure comes liability; and

WHEREAS, Municipal Insurance Cooperative Agency (MICA) recommends we use policy management provider Lexipol; and

WHEREAS, Lexipol provides comprehensive, defensible policies written by legal and public safety professionals; and

WHEREAS, Lexipol provides a reduced rate for agencies belonging to MICA; and

WHEREAS, Lexipol has an annual subscription fee of \$12,420; now

THEREFORE BE IT RESOLVED, the Chief of Police and the Police Aldermanic Committee recommend to the Mayor, Mayor-Elect and City Council that we purchase service in the amount of \$12,420 from Lexipol LLC., Irvine, CA 92606.

Robert A. Copley

Chief of Police

Ald. Rein moved for the adoption of the resolution, seconded by Ald. Sassen, and on the roll call each of the 13 voted yea with 1 absent. Motion carried.

RESOLUTION

WHEREAS, a Crash Data Retrieval (CDR) unit is an electronic device designed to retrieve data from a motor vehicle's Event Data Recorder (EDR); and

WHEREAS, the information captured by a motor vehicle's EDR includes: vehicle speed, brake status, seatbelt status, delta-v, throttle position, occupant detection, and other information; and

WHEREAS, this information can be critical to the investigation of major traffic crashes; and

WHEREAS, the Quincy Police Department recently certified one of our officers as a traffic crash reconstruction investigator; and

WHEREAS, the traffic crash reconstruction investigator is tasked with investigating serious traffic crash scenes that involve significant injury or death; and

WHEREAS, if the Quincy Police Department owned our own CDR, we would be able to obtain vital crash information in a more timely manner; and

WHEREAS, the Bosch Crash Data Retrieval Tool is manufactured by Bosch Crash Data Retrieval Tool products and is only available for retail purchase in the United States through Crash Data Group; now

THEREFORE BE IT RESOLVED, the Chief of Police and the Police Aldermanic Committee recommend to the

Mayor, Mayor-Elect and City Council that we purchase a Bosch Crash Data Retrieval Tool Package, Annual CDR Software subscription, and CDR Deluxe D2M Cable Package for a total cost of \$17,380.00, which includes shipping, from Crash Data Group.

Robert A. Copley
Chief of Police

Ald. Rein moved for the adoption of the resolution, seconded by Ald. Sassen, and on the roll call each of the 13 voted yea with 1 absent. Motion carried.

REPORT OF FINANCE COMMITTEE

Quincy, Illinois, May 3, 2021

	Transfers	Expenditures	Payroll
City Hall.....		881.58	30,786.42
Planning & Dev	38,500.00		
9-1-1.....	2,000.00		
Reg Trng Facility.....	500.00		
Recycle	5,500.00		
Building Maintenance.....		357.96	
Comptroller		3,165.44	10,172.14
Legal Department		0.00	8,667.59
Commissions.....		0.00	634.60
IT Department.....		663.59	27,374.62
Police Department.....		2,630.52	259,381.27
Fire Department		43,551.65	189,118.67
Public Works.....		1,060.45	33,409.64
Engineering		1,168.04	20,305.58
GENERAL FUND SUBTOTAL.....	46,500.00	53,479.23	579,850.53
Planning and Devel.....		599.21	20,822.30
911 System.....		290.40	38,951.29
911 Surcharge Fund.....		298.00	
Police Donations Fund.....		1,669.20	
Transit Fund.....		321.67	62,173.18
Bridge Lighting Fund		119.39	
Capital Projects Fund.....		460.13	
Sewer EPA 2019 Proj Fund.....		389,540.98	
Water Fund		36,043.85	77,897.65
Sewer Fund		43,759.64	18,889.54
Quincy Regional Airport Fund.....		4,664.70	13,287.80
Garbage Fund.....		142.14	12,420.10
Recycle Fund		0.00	8,531.77
Central Garage		11,354.69	21,471.72
Self Insurance		8,195.47	5,715.92
BANK 01 TOTALS	46,500.00	550,938.70	860,011.80
Motor Fuel Tax		567.50	
ALL FUNDS TOTALS.....	46,500.00	551,506.20	860,011.80

Mike Farha
Jack Holtschlag
Mike Rein
Richie Reis
Finance Committee

Ald. Farha, seconded by Ald. Sassen, moved the reports be received and vouchers be issued for the various amounts and on the roll call each of the 13 Aldermen voted yea with 1 absent. Motion carried.

MOTIONS

Ald. Fletcher moved to refer to the Traffic Commission the need of “Stop signs” at the intersection of 14th & Sycamore. Motion carried.

Ald. Fletcher moved to refer to Central Services the concrete gutter at Spruce 4th to 5th, north side at the alley, that has sharp corners that need to be ground down. Motion carried.

Ald. Mast moved to refer to the Traffic Commission the dangerous intersection at 36th & Cambridge and Stone Crest.

Motion carried.

The City Council adjourned at 7:16 p.m. on a motion of Ald. Holtschlag. Motion carried.

LAURA OAKMAN
City Clerk

**City of Quincy
Department of Central Services**



**Kevin McClean
Director**

**2020 Jennifer Road
Quincy, IL 62301
Phone: (217) 228-4520**

FORESTRY MONTHLY REPORT

Date: May 5, 2021

To the Honorable Mayor and City Council:

The following is a report of work done by the Forestry Department for the month of April

Trees Removed – 19 total
Concrete Trip/Fall Hazard – 1
Sewer Issue – 0
Water Issue – 0
Power Line Interference – 0
Dead/Dying – 18
Blocked Sign – 0
Safety Hazard – 0
Construction Work – 0

Stumps Removed – 17

Trees Trimmed – 28

Respectfully submitted,

Kevin McClean
Director
Department of Central Services

**City of Quincy
Department of Central Services**



**Kevin McClean
Director**

**2020 Jennifer Road
Quincy, IL 62301
Phone: (217) 228-4520**

**SIGN AND PAINT
MONTHLY REPORT**

DATE: April 30, 2021

To the Honorable Mayor and City Council:

The following is the report of the Sign and Paint Department for the month of April

City Signs Replaced – 5
New Signs – 37
City Blocks Striped – 0
Feet of Curbs Painted – 53
Intersections Painted – 37
Handicapped Parking Stalls Painted - 0
Barrels of Yellow Paint Used – 0
Barrels of White Paint Used – 1

Respectfully submitted,

Kevin McClean
Director
Department of Central Services

**City of Quincy
Department of Central Services**



**Kevin McClean
Director**

**2020 Jennifer Road
Quincy, IL 62301
Phone: (217) 228-4520**

**RECYCLING DIVISION
MONTHLY REPORT**

Date: May 6, 2021

To the Honorable Mayor and City Council:

The following is a report of materials and quantities collected from the residential waste system for the month of April

<u>MATERIAL</u>	<u>POUNDS</u>	<u>TONS</u>
Fiber	105,400	52.70
Non-Fiber	42,620	21.31

Respectfully submitted,

Kevin McClean
Director
Department of Central Services

**City of Quincy
Department of Central Services**



**Kevin McClean
Director**

**2020 Jennifer Road
Quincy, IL 62301
Phone: (217) 228-4520**

**STREET CLEANING
MONTHLY REPORT**

DATE: May 3, 2021

To the Honorable Mayor and City Council:

The following is the report of the Street Cleaning Department for the month of April

City Blocks Swept – 913

Loads of Refuse Hauled – 33

Gallons of Water for Flushing – 8,400

Respectfully submitted,

Kevin McClean
Director
Department of Central Services



City of Quincy
Traffic Commission

City of Quincy - City Hall
730 Maine Street, Quincy Illinois
(217)228-4527

TRAFFIC COMMISSION AGENDA

May 10, 2021 | 6:00 p.m. | Conference Room 235

A meeting of the Traffic Commission will be held on Monday, May 10, 2021 at 6:00 p.m. in City Hall Conference Room #235.

1. Approval of Minutes

2. Public Comment (3 minute limit)

3. New Business

a) Alderman Farha's referral to a "4-Way Stop" at the intersection of 22nd Street and Payson Avenue;

b) Alderman Bergman's referral to a "4-Way Stop" at the intersection of 22nd and Elm Streets;

c) Alderman Entrup's referral to the possibility of "2 Hour Parking" at 1726 North 12th Street;

d) Alderman Bauer's referral to the possibility of flashing stop signs at the intersection of 18th and Oak Streets;

e) Alderman Fletcher's referral to the possibility of stop signs at the intersection of 14th and Sycamore Street;

f) Alderman Mast's referral to study the intersections of 36th and Cambridge Drive and 36th and Stone Crest Dive;

4. Late Referrals and Reports

5. Adjournment



TRAFFIC COMMISSION MEETING MINUTES

The monthly meeting of the Traffic Commission was held on Monday, March 8, 2021 in the Engineering Department Conference Room #235. The meeting was called to order at 6:00 p.m. with the following members present:

Members Present: Steve Bange, Justin Boyd, Jeffrey Conte, Rob Copley, Ed Holthaus
Alderwoman McKiernan, Alderman Uzelac

Others: Alderman Bauer, Alderman Bergman, Alderman Finney, Alderman Holtschlag,
Alderman Rein, Steve Wavering (Klingners), Fr. Steve Arisman (St. Francis)

1. Approval of Meeting Minutes

The minutes of the February 8, 2021 meeting were approved as distributed.

Motion: McKiernan Second: Uzelac Motion Carried

2. Public Comment

3. Old Business

- a) Alderman Rein's referral to a "4-Way Stop" at the intersection of 30th and Cabot Road;

Discussion: The Police Department did not conduct the speed study because the signs were already installed by Central Services.

Action: Motion to make South 30th stop for Cabot Road.

Motion: Uzelac Second: McKiernan Motion Carried

4. New Business

- a) Alderwoman McKiernan's referral to conduct a speed study on Northridge Drive near Kochs Lane;

Discussion: The speed study was reviewed for Northridge Drive. Ninety (90) percent of the vehicles traveled at or below the 25 mph speed limit. Only 1 of the 304 vehicles was more than 5 mph over the speed limit.

Action: No further action.

- b) Alderman Bauer's referral to discuss the possible closure and vacation of College Avenue between 17th and 18th Streets;

Discussion: Father Arisman & Steve Wavering presented St. Francis's plan to close College between 17th & 18th Street. The Commission had the following requests:

- That the street be properly signed to discourage drivers from attempting to use the street as a through route.
- Any gates at the 18th Street end should be back off the 18th Street ROW.
- The parkway on 18th Street should be extended through the island at 18th.
- Do not want the entire island to be sidewalk.

Action: Motion to support road closure.

Motion: McKiernan Second: Uzelac Motion Carried

- c) Alderman Holtschlag's referral to the possibility of "15 Minute" parking on the south side of Hampshire Street between 3rd and 4th Streets;

Action: Motion to make two parking stalls on the south side of Hampshire Street east of the alley between 3rd and 4th Streets 15 minute parking.

Motion: McKiernan Second: Uzelac Motion Carried

5. Late Referral & Additions

Alderman Holtschlag requested that the need for 15 minute parking on Hampshire Street between 10th and 11th Streets be investigated.

Action: Staff will into the request.

The meeting was adjourned at 6:25 p.m.

Motion: Conte Second: McKiernan Motion Carried

Respectfully submitted,

Steve Bange, Secretary
Traffic Commission
March 8, 2021

CITY OF QUINCY

COREY DEAN
INTERIM DIRECTOR OF INFORMATION
TECHNOLOGY



CITY HALL -- 730 MAINE
QUINCY, IL 62301-4056
(217) 221-3675

Technology Committee Meeting

Monday, May 10, 2021 – 6:30 pm

Location: 2nd Floor I.T. Training Room

AGENDA:

1. **Central Square Annual Maintenance**
2. **Smartsheet Annual Maintenance**
3. **New Business**
4. **Public Comment**