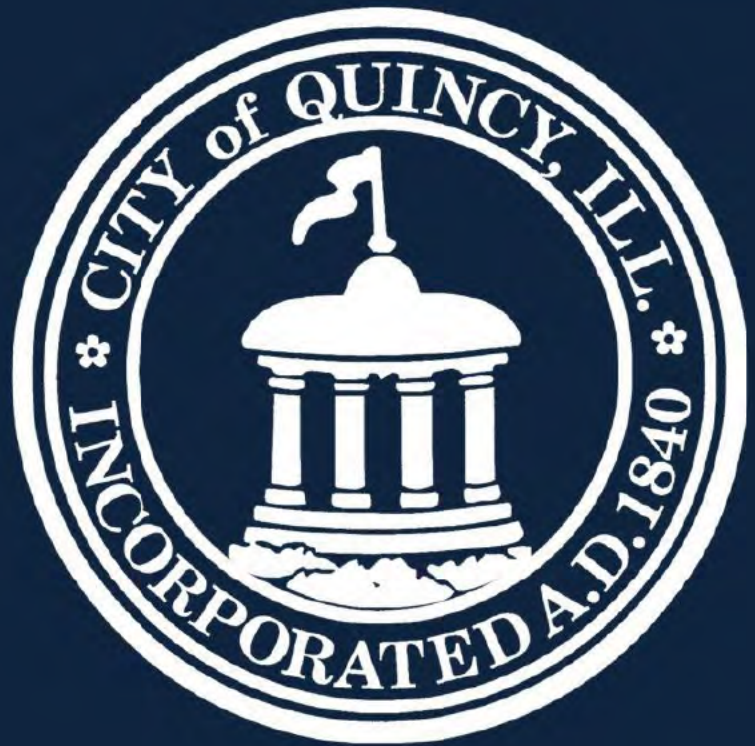


Council Meeting for February 16, 2021



ATTENTION

In light of restricted public attendance due to Covid, the City Council chambers have been arranged to allow the maximum number of participants being capped at 50. We will have **15** open seats available to those who wish to attend.

Those who wish to attend must register with the City Clerk by **12:00 PM** the day of the meeting by calling 217-228-4510 or emailing cityclerk@quincyl.gov. Priority will be given to those who have business before the council or committee. All attendees are requested to wear a mask entering City Hall and while attending the meeting.

Members of the public will need to give their name at the door to enter City Hall. We request that members of the public proceed to the marked seating in the Council Chambers rather than congregate in the hallways.

Live broadcast of City Council meetings is also on the city's **Facebook** page at <https://www.facebook.com/QuincyILGovernment> The City Council meeting rebroadcast is also available on the city's website, Adams channel 19 or Comcast channel 15 within 24 hours of the meeting.

Requests to Speak

In lieu of a Request to Speak, any comments regarding a city council agenda item will need to be sent as an email with contact information to cityclerk@quincyl.gov by 11:00 a.m. the Friday before the meeting. The City Clerk's Office will make sure that the comment is read in **summary** and a full copy of the comment is provided to the city council in advance.

CITY COUNCIL AGENDA

February 16, 2021

Final Agenda

7:00 P.M.

Note: All items presented are subject to final action.

REPORT OF TRAFFIC COMMISSION

Recommending the implementation of "No Parking" at the following locations:

Ward 3

East side of West Brennan Dr. from 30' south of the radius return of North Brennan Dr. to 30' east of the radius return on the south side of North Brennan.

South side of North Brennan Dr. from 30 feet west of the radius return of East Brennan Drive to 30 feet south of the radius return on the west side of East Brennan Dr.

BANK STATEMENTS OF CONDITIONS

SALES TAX

November, 2020 - \$812,690.36

HOME RULE SALES TAX REPORT

November, 2020 - \$768,600.51

RESOLUTIONS

Fire Aldermanic Committee and Fire Chief recommending a contract with RJ Kool for the purchase of a gear extractor in the amount of \$13,564.50.

Fire Aldermanic Committee and Fire Chief recommending a contract with AEC to replace and upgrade the hydraulic Holmatro tools to CORE Technology in the amount of \$26,047.00.

Director of Central Services and Central Services Committee recommending that the unit price per ton of \$44.11 for an additional requested amount of 700 tons of rock salt, totaling in the amount of \$30,877.00 be accepted through the Central Management Services joint procurement process.

Council Resolution DSBS-2021-02-16-#1 Authorizing Submission And Support For Sustainable Custom Solutions Downstate Small Business Stabilization Grant Application.

Resolution Of The City Of Quincy That Proposes The Approval Of A Business District Plan For The Proposed Mid-Town Business District And Fixing A Time And Place For A Public Hearing Date On The Plan And Designating The Business District. (Area Located North of Broadway St between 30th St and 36th St.).

Director of Utilities and Engineering and Utilities Committee recommending that the City renew its two (2) year contract with InfoSend of Anaheim, CA for data processing, bill printing and mailing services.

Resolution For Illinois Local Cure's Additional Economic Support Grant Payments (State of IL offering the City additional \$50,000 in CURE'S payments).

ORDINANCES

Second presentation of an Ordinance entitled:

- Ward 3** An Ordinance Granting A Special Use Permit For A Planned Development (Develop an area for storm water detention at property located near 4625 Broadway.)
- Ward 3** An Ordinance Amending The District Map Which Is Made A Part Of Section 162.002 Of The Municipal Code Of The City Of Quincy Of 2015. (4625 Broadway, allow for consistent zoning in order to construct an addition to the distribution center.)

REPORT OF FINANCE COMMITTEE



CITY OF QUINCY
TRAFFIC COMMISSION

February 16, 2021

Honorable Mayor Kyle Moore
City Council
City of Quincy
730 Maine Street
Quincy, Illinois 62301

Dear Mayor and City Council Members,

The Traffic Commission recommends the implementation of “No Parking” at the following locations:

- East side of West Brennan Drive from 30 feet south of the radius return of North Brennan Drive to 30 feet east of the radius return on the south side of North Brennan.
- South side of North Brennan Drive from 30 feet west of the radius return of East Brennan Drive to 30 feet south of the radius return on the west side of East Brennan Drive.

Respectfully Submitted,

Rob Copley, Chairman
Traffic Commission



QUINCY FIRE DEPARTMENT

JOE HENNING
FIRE CHIEF

906 VERMONT
QUINCY, IL 62301
(217)228-4459
gfd@quincyl.gov

February 11, 2021

City of Quincy
Quincy City Council
730 Maine
Quincy, IL 62301

Council Members:

You will find two resolutions related to the fire department on the agenda for the February 16, 2021 meeting. I wanted to share with you the specifics on those resolutions.

For the first resolution, we conducted an RFP process for the purpose of replacing our bunker gear washer/gear extractor. We received three proposals back and they were as follows:

AEC - \$10,645
RJ Kool - \$13,564.50
Taza Supplies - \$13,281.25

Upon analysis of the three proposals, the AEC proposal offered a smaller capacity machine, we are looking to maximize capacity for the machine so we moved our focus to the RJ Kool and Taza Supplies proposals. Both vendors quoted the exact same machine so it came down to other factors. It was decided that RJ Kool would provide the best service and the fire aldermanic committee concurred. Therefore, I am seeking permission to move forward with the purchase of the specified gear extractor from RJ Kool in the amount of \$13,564.50. This project did come in under budget projections. I would seek the Council's support of this resolution.

“Dedicated Guardians of Life and Property”

For the second resolution, second I am seeking support for the purchase/replacement of CORE technology hydraulic hoses for all three sets of auto extrication equipment we have. The Department's rescue equipment is Holmatro branded, and this is a sole-source purchase as it is proprietary technology. This purchase will upgrade all of our hydraulic rescue equipment to the most current technology. AEC is the vendor that supplies and services the equipment and the total cost of the project is \$26,047.00. The money has been budgeted. I would request the Council's support of the resolution. Should you have any questions prior to the Tuesday night meeting, please do not hesitate to reach out to me.

Sincerely,

Joe Henning
Fire Chief

Resolution

WHEREAS, the Quincy Fire Department seeks to replace a gear extractor: and,

WHEREAS, the extractor to be replaced is 27 years old and parts are no longer readily available for repair; and,

WHEREAS, Money has been budgeted for the replacement; and,

WHEREAS, RFP's were sought and submitted as follows:

AEC	\$10,645
Taza Supplies	\$13,281.25
RJ Kool	\$13,564.50

WHEREAS, the Fire Aldermanic Committee and the Fire Chief discussed the proposals and deemed that the best vendor would be RJ Kool; and,

NOW THEREFORE BE IT RESOLVED, that the Fire Aldermanic Committee and the Fire Chief recommend to the Mayor and City Council that the Fire Chief be authorized to contract with RJ Kool for the purchase of a gear extractor in the amount of \$13,564.50.

Respectfully Submitted,

Joe Henning
Fire Chief
February 16, 2021

Resolution

WHEREAS, the Quincy Fire Department annually has an independent, third party, inspect all hydraulic rescue tools: and,

WHEREAS, the inspectors indicated that all hydraulic hoses needed to be replaced; and,

WHEREAS, currently not all three sets are compatible/interchangeable due to different technologies; and,

WHEREAS, the Department can move forward with an upgrade to the tools while updating the hydraulic lines at the same time; and,

WHEREAS, this will allow all three sets of tools to have the same capabilities and to be interchangeable: and,

WHEREAS, a quote for \$26,047 has been received to perform all work and upgrades; and,

WHEREAS, money has been budgeted for this project and the work is a sole source project as only a Holmatro branded dealer can purchase the supplies and perform the work; and,

NOW THEREFORE BE IT RESOLVED, that the Fire Aldermanic Committee and the Fire Chief recommend to the Mayor and City Council that the Fire Chief be authorized to contract with AEC for the purpose of replacing and upgrading the hydraulic Holmatro tools to CORE technology in the amount of \$26,047.00.

Respectfully Submitted,

Joe Henning
Fire Chief
February 16, 2021

RESOLUTION FOR PROCUREMENT OF ROAD SALT
FOR THE 2020/2021 SNOW AND ICE SEASON

WHEREAS, the City of Quincy Central Services Department has the distinct responsibility to provide a safe transportation system for the citizens of Quincy; and

WHEREAS, snow and ice control is essential to provide a safe transportation system for the citizens of Quincy; and

WHEREAS, the City of Quincy applied for and is eligible to participate in the Illinois Central Management Services (CMS) joint procurement process for rock salt; and

WHEREAS, CMS has stated that they have made every effort to secure salt at the best available price for their participants; and

WHEREAS, it is in the best interest of the citizens of Quincy that the Department of Central Services secure adequate salt quantities before supplies become limited; and

WHEREAS, inadequate supplies of salt during snow and ice events may cause a situation that is a detriment to public health and safety; now

THEREFORE BE IT RESOLVED, the Director of Central Services and the Central Services Committee recommend to the Mayor and City Council that the unit price per ton of \$44.11 for an additional requested amount of 700 tons, totaling in the amount of \$30,877.00 be accepted. (Motor Fuel Tax allocation for FY 2021 is \$220,000)

Kevin McClean
Director of Central Services

February 16, 2021

CITY OF QUINCY

DEPARTMENT OF PLANNING & DEVELOPMENT

706 Maine Street | Third Floor | Quincy, IL 62301

Office: 217-228-4515 | Fax: 217-221-2288



MEMORANDUM

TO: Mayor Moore and City Council

FROM: Chuck Bevelheimer

DATE: February 11, 2021

SUBJECT: Resolution – Downstate Small Business Grant Program

The Illinois Department of Commerce & Economic Opportunity has set the closing date for its Downstate Small Business Stabilization grant program as February 26, 2021, so no applications will be considered that are submitted after that date.

The city was contacted by Sustainable Custom Solutions about the program. The company first expressed an interest in applying last April, but did not meet the qualifications to submit an application. The situation has changed and the business now has enough employees to apply.

A public hearing on the application was held Friday morning in City Council Chambers.

This will be the 27th application submitted to the state on behalf of businesses in Quincy or Adams County. Of the previous 26 applications:

- 14 Quincy businesses have been awarded grants totaling nearly \$300,000
- 2 Adams County businesses have been awarded grants totaling more than \$30,000.
- 1 Quincy business is awaiting word on its grant after applying several weeks ago.
- 8 Quincy businesses and 1 Adams County business were denied a grant by the state.

Attached is a resolution in support of the city's application to the Downstate Small Business Stabilization program on behalf of Sustainable Custom Solutions.

Please let me know if you have any questions

**COUNCIL RESOLUTION DSBS-2021-02-16-#1 AUTHORIZING SUBMISSION AND
SUPPORT FOR SUSTAINABLE CUSTOM SOLUTIONS DOWNSTATE SMALL
BUSINESS STABILIZATION GRANT APPLICATION**

WHEREAS, the City of Quincy is applying to the State of Illinois for a Community Development Block Grant Program grant, and

WHEREAS, a public hearing on the application was held on Friday, February 12, 2021 at 10:30 a.m. in Quincy City Hall, and

WHEREAS, it is necessary that an application be made, and agreements entered with the State of Illinois.

NOW, THEREFORE, BE IT RESOLVED as follows:

- 1) that the City of Quincy apply for a grant under the terms and conditions of the State of Illinois and shall enter into and agree to the understandings and assurances contained in said application.
- 2) that the Mayor and City Clerk on behalf of the City Council execute such documents and all other documents necessary for the carrying out of said application.
- 3) that the Mayor and City Clerk are authorized to provide such additional information as may be required to accomplish the obtaining of such grant.

This Resolution shall be in full force and effect from and after its passage, as provided by law.

PASSED and APPROVED this _____ day of February, 2021.

SIGNED:

Kyle Moore, Mayor

ATTEST:

Laura Oakman, City Clerk

CITY OF QUINCY

DEPARTMENT OF PLANNING & DEVELOPMENT

706 Maine Street | Third Floor | Quincy, IL 62301

Office: 217-228-4515 | Fax: 217-221-2288



MEMORANDUM

TO: Mayor Moore and City Council

FROM: Chuck Bevelheimer

DATE: February 11, 2021

SUBJECT: Mid-Town Business Development District

Per the Business District Law, PGAV Planning Consultants has prepared a Business District Plan, on behalf of the City of Quincy, for an area located north of Broadway Street, between 30th & 36th Streets. The area includes the entirety of Quincy Mall, an existing multi-tenant retail center, and the former County Market and Sears Stores, which currently sit vacant. This area constitutes the proposed Mid-Town Business District, of which a map is attached.

Business District Law also requires the City to hold a public hearing to gather input on the proposed plan and the designation of the Business District. The public hearing before the City Council is scheduled for 6:00 pm on March 10, 2021 at Quincy City Hall.

The purpose of the Business District Plan & Designation is to eradicate the blight conditions that current exist and to assure there are opportunities available to encourage private investment and to attract sound and stable businesses to the Mid-Town Business Development District.

Attached is a resolution accepting the proposed Business District Plan for the Mid-Town Business District and setting the public hearing on the plan for March 10, 2021 at 6:00 pm at Quincy City Hall.

Any questions please let me know.

City Clerk

Approved this _____ day of _____, 2021.

Mayor

Chuck/resolution/2021 Resolutions/Mid-Town BD Public Hearing 2-11-21

**RESOLUTION OF THE CITY OF QUINCY THAT PROPOSES THE
APPROVAL OF A BUSINESS DISTRICT PLAN FOR THE PROPOSED MID-
TOWN BUSINESS DISTRICT AND FIXING A TIME AND PLACE FOR A
PUBLIC HEARING DATE ON THE PLAN AND DESIGNATING THE
BUSINESS DISTRICT**

WHEREAS, the City of Quincy, Adams County, Illinois (the “City”) has the authority to designate certain areas of the City as a Business District pursuant to the Illinois Business District Development and Redevelopment Business District Law, Section 65 ILCS 5/11-74.3-1, et seq., as amended (the “Business District Law”); and

WHEREAS, pursuant to the Business District Law, the City has prepared a Business District Plan (the “Plan”) for an area located North of Broadway St between 30th St and 36th St. The area includes the entirety of Quincy Mall, a multi-tenant retail center, and a former County Market grocer. This area constitutes the proposed Mid-Town Business District (the “Business District”); and

WHEREAS, because of a predominance of vacant structures and declining sales tax revenue represent an economic underutilization, the proposed Business District has become an economic liability to the community; and

WHEREAS, the purpose of the Plan and the designation of the Business District is to eradicate the blighting conditions that exist and to assure opportunities for encouraging private investment and attracting sound and stable business and commercial growth to the Business District; and

WHEREAS, the Business District Law requires that the City hold a public hearing to take testimony from the public regarding the proposed Plan and designation of the Business District.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and City Council of the City of Quincy, Adams County, Illinois, as follows:

Section 1. That the public hearing shall be held before the City Council on March 10, 2021, beginning at 6:00 p.m., at Quincy City Hall.

Section 2. That the City Clerk is hereby authorized and directed to publish notices of this public hearing as required under the Business District Law.

This Resolution shall be in full force and effect from and after its passage, as provided by law.

Adopted this _____ day of _____, 2021.

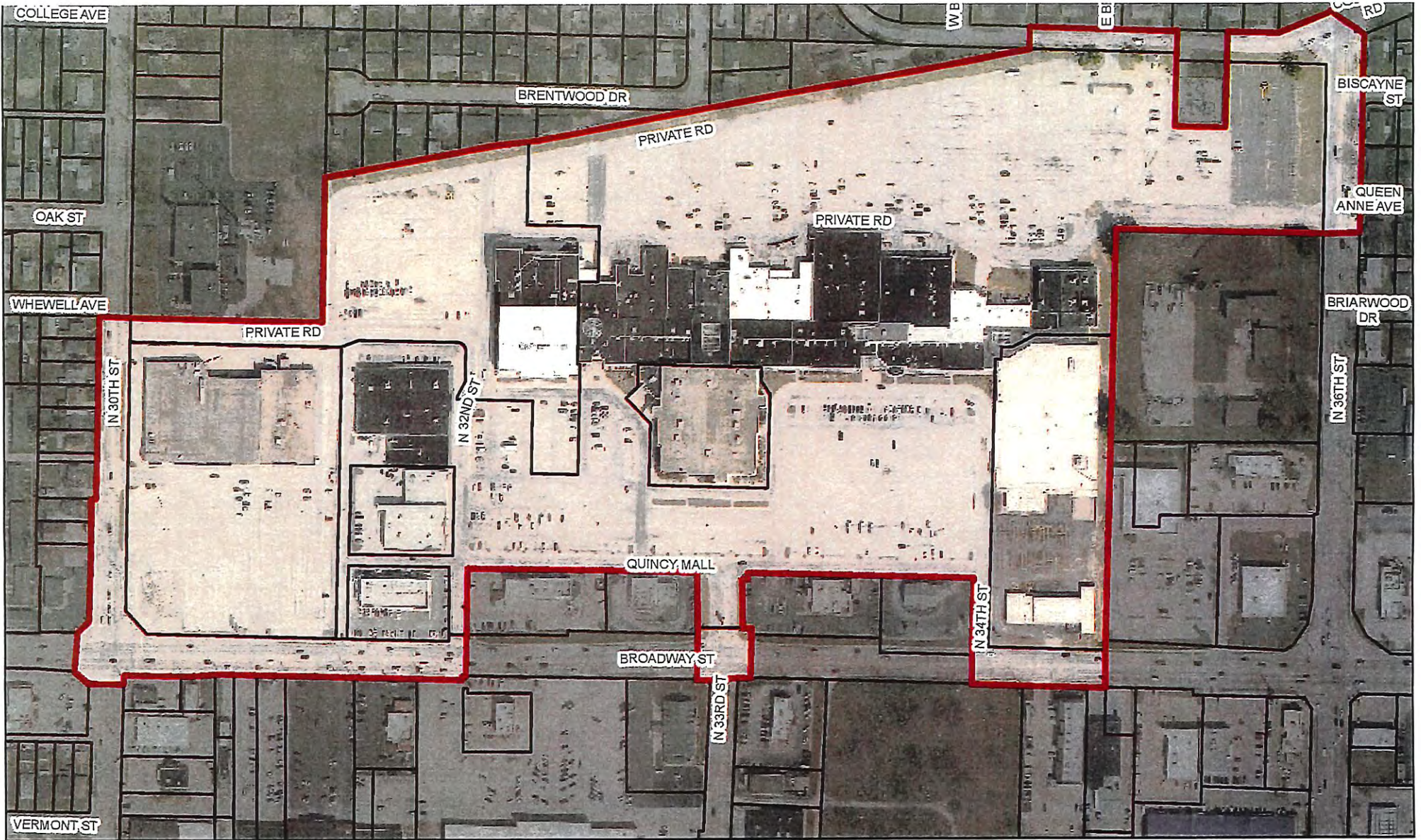


Exhibit A - Business District Boundary

Quincy II

N

RESOLUTION

WHEREAS, the Department of Utilities is responsible for the printing and mailing of utility bills for the City of Quincy; and,

WHEREAS, on April 8, 2019 the Quincy City Council approved entering into a contract with InfoSend of Anaheim, California for data processing, bill printing and mailing services for its water and sewer utility bills; and,

WHEREAS, the contract between the City of Quincy and InfoSend offered an initial term of two (2) years and the option of renewal for successive two (2) year periods upon the mutual agreement of both parties; and,

WHEREAS, the current contract between the City of Quincy and InfoSend will expire on May 21, 2021; and,

WHEREAS, the City of Quincy is satisfied with the performance of InfoSend and desires to renew the contract for data processing, bill printing and mailing services for an additional two (2) year period beginning May 22, 2021; and,

WHEREAS, funding for this service will be available in the 2021/2022 Water and Sewer Fund fiscal year budgets.

NOW, THEREFORE BE IT RESOLVED, that the Director of Utilities and Engineering and Utilities Committee recommend to the Mayor and Quincy City Council that the City renew its two (2) year contract with InfoSend of Anaheim, California for data processing, bill printing and mailing services and the Mayor be authorized to execute contract documents on behalf of the City of Quincy.

Jeffrey Conte, P.E.
Director of Utilities & Engineering

February 16, 2021

CITY OF QUINCY

DEPARTMENT OF PLANNING & DEVELOPMENT

706 Maine Street | Third Floor | Quincy, IL 62301

Office: 217-228-4515 | Fax: 217-221-2288



MEMORANDUM

TO: Mayor Moore and City Council
FROM: Chuck Bevelheimer
DATE: February 12, 2021
SUBJECT: Additional Local CURE's Economic Support Payments

On December 14, 2021, the city was awarded a \$500,000 Illinois Local CURES Economic Support (ES) grant. The ES program offered grant funding that could be distributed to qualifying businesses. The city awarded 107 grants of up to \$5,000 to local businesses prior to December 30.

The Illinois DCEO sent out a survey to participants in the Local CURES program. DCEO asked if they need additional money to fund local grant applications. The city responded that it could use an additional \$200,000, based on several businesses not receiving full funding AND the knowledge that many more businesses could apply if there was more money available.

The DCEO contacted the city this week to discuss the survey and said the survey was meant to determine if cities/counties ran out of money (as was our case) and NOT to fund a new round of applications. So we told DCEO this is how we would spend the additional \$50,000

Increase grants from \$2,500 to \$5,000 (\$25,000)

Buffalo Prairie Dental of Quincy	Buffalo Prairie Dental Surgery & Sedation Center
Classic Colors	Johnson Painting & Decorating
Party Girl	Quincy Tea Company
Rodney Bringer Insurance Agency	RT Auto Center
The Atrium Hotel	Quality Inn & Suites

Increase grants from \$500 to \$5,000 (\$9,000)

The Quincy Cab	The Quincy Complex
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Provide a \$5,000 grant (\$5,000)

Broadway Nutrition	
--------------------	--

The city asked for the remaining \$10,000 so it could be reimbursed by the state for the \$5,000 grants provided to Misty Hills Photography & Tangerine Bowl. These applications were trapped in the city's spam filter, so the city funded the grants with no guarantee of reimbursement.

The state of Illinois responded to our request, sending the city the paperwork required to increase our Local CURES grant from \$500,000 to \$550,000. That is the maximum amount for which the city would be reimbursed by the state. If the city accepts the additional \$50,000, it would need to spend the money and then wait to be reimbursed.

Attached is a resolution authorizing the Mayor to execute grant award documents and utilization of Fund 702 reserves to pay the additional \$50,000 for ES program payments.

**COUNCIL RESOLUTION FOR ILLINOIS LOCAL CURE'S
ADDITIONAL ECONOMIC SUPPORT GRANT PAYMENTS**

WHEREAS, the City of Quincy was awarded a \$500,000 CURE'S Economic Support Payment grant; and

WHEREAS, the city awarded 107 grants to local qualified business of \$5000 or less impacted by COVID-19;
and

WHEREAS, the State of Illinois has offered the city \$50,000 more in CURE'S Economic Support Payments to eligible businesses that made application prior to December 27th that were not awarded the full \$5,000; and

WHEREAS, there were local businesses that received Small Businesses Emergency Grants of less than \$5,000 that will be eligible to receive a full \$5,000 grant under the Economic Support Payment program; and

NOW, THEREFORE, BE IT RESOLVED as follows:

- 1) That the Mayor and City Clerk on behalf of the City Council execute such documents and all other documents necessary for the carrying out of said grant.
- 2) That the Mayor and City Clerk are authorized to provide such additional information as may be required to accomplish the obtaining of such grant.
- 3) That the City utilize Fund 702 reserves to support the ES Program payments.

This Resolution shall be in full force and effect from and after its passage, as provided by law.

PASSED and APPROVED this day of February, 2021.

SIGNED:

Kyle Moore, Mayor

ATTEST:

Laura Oakman, City Clerk

ORDINANCE NO.

**AN ORDINANCE GRANTING A
SPECIAL USE PERMIT FOR A PLANNED DEVELOPMENT**

WHEREAS, Adam Bowles (Quincy Farm Supply Company) did previously file a request for Approval of Conceptual Plan, Preliminary Plat and Final Plat with the City of Quincy, all in accordance with the Ordinances as provided; and,

WHEREAS, said Conceptual Plan and Preliminary and Final Plat have been approved by the City of Quincy, all in accordance with the Ordinances as provided; and,

WHEREAS, all requirements of Chapter 162 (Zoning Regulations) of the Municipal Code of the City of Quincy of 2015 have otherwise been complied with.

NOW, THEREFORE, pursuant to Chapter 162 of the Municipal Code of the City of Quincy of 2015, be it ordained by the Mayor and City Council for the City of Quincy, Adams County, Illinois, that a Special Permit for a Planned Development be and hereby is issued as follows:

SECTION 1. Legal Description: **P.I.N.:** 19-0-0891-007-00

Lot 1 of Quincy Farm Supply Co. Subdivision, a subdivision situated in Adams County, Illinois and as shown on the Official Plat recorded as Document No. 2017R-06670 in the Adams County Recorder's Office.

SECTION 2. Uses: Storm water detention for addition to property at 4625 Broadway.

ADOPTED:

CITY CLERK

APPROVED:

MAYOR

Officially published in pamphlet form this day of , 2021.

ORDINANCE NO. _____

**AN ORDINANCE AMENDING THE DISTRICT MAP
WHICH IS MADE A PART OF SECTION 162.002 OF THE
MUNICIPAL CODE OF THE CITY OF QUINCY OF 2015**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF QUINCY, IN ADAMS COUNTY, ILLINOIS, as follows:

Section 1. That the district map, which is made a part of Section 162.002 of the Municipal Code of the City of Quincy of 2015, be and hereby is amended to change the present R1A Residential District to the C2 Commercial District for the following property:

A part of the East 45 acres of the South Half of the Southeast Quarter of Section 32 in Township 1 South of the Base Line and in Range 8 West of the Fourth Principal Meridian, Adams County, Illinois, being more particularly bounded and described as follows:

Beginning at a point a deed record 1215.75 feet East and 612.40 feet North of the Southwest corner of said Southeast Quarter said point being the Northwest corner of Aden's Subdivision, thence North 01 degree 05'06" West along the West line of the aforesaid East 45 acres a distance of 100.00 feet, thence North 89 degrees 06'56" East 1064.12 feet, thence South 00 degrees 26'20" East parallel with the East line of the South Half of said Southeast Quarter 100.00 feet, thence North 89 degrees 06'56" East 326.76 feet to a point on the West right of way line of Forty-Eighth Street, thence Southerly along said right of way line following a curve concave to the East central angle 00 degrees 32'37", radius 16,194.56 feet, a distance of 153.61 feet, thence South 15 degrees 35'10" East along said right of way line 86.89 feet to a point on a line that is deed record 375.00 feet North of the South line of said Southeast Quarter, thence South 89 degrees 06'56" West along said line 1226.92 feet, thence North 01 degrees 03'00" West along the East line of Lot 1 of Aden's Subdivision 237.65 feet to the Northeast corner of said Lot 1, thence South 89 degrees 06'56" West 185.37 feet to the true point of beginning, containing 9.036 acres, all as shown on a plat of survey made by Klingner & Associates, P.C., and recorded in Book 15 of Plats at page 481 in the Office of the Recorder of Deeds in and for Adams County, Illinois, to which plat reference is made for greater certainty.

P.I.N.: 23-8-0891-001-00 (Commonly known as 4625 Broadway)

Section 2. That the district map, which is made a part of Section 162.002 of the Municipal Code of the City of Quincy of 2015, be and hereby is amended to change the present C1B Commercial District to the C2 Commercial District for the following properties:

A part of the East 45 acres of the South Half of the Southeast Quarter of Section 32 in Township 1 South of the Base Line and in Range 8 West of the Fourth Principal Meridian, Adams County, Illinois, being more particularly bounded and described as follows:

Beginning at a point a deed record 1215.75 feet East and 612.40 feet North of the Southwest corner of said Southeast Quarter said point being the Northwest corner of Aden's Subdivision, thence North 01 degree 05'06" West along the West line of the aforesaid East 45 acres a distance

of 100.00 feet, thence North 89 degrees 06'56" East 1064.12 feet, thence South 00 degrees 26'20" East parallel with the East line of the South Half of said Southeast Quarter 100.00 feet, thence North 89 degrees 06'56" East 326.76 feet to a point on the West right of way line of Forty-Eighth Street, thence Southerly along said right of way line following a curve concave to the East central angle 00 degrees 32'37", radius 16,194.56 feet, a distance of 153.61 feet, thence South 15 degrees 35'10" East along said right of way line 86.89 feet to a point on a line that is deed record 375.00 feet North of the South line of said Southeast Quarter, thence South 89 degrees 06'56" West along said line 1226.92 feet, thence North 01 degrees 03'00" West along the East line of Lot 1 of Aden's Subdivision 237.65 feet to the Northeast corner of said Lot 1, thence South 89 degrees 06'56" West 185.37 feet to the true point of beginning, containing 9.036 acres, all as shown on a plat of survey made by Klingner & Associates, P.C., and recorded in Book 15 of Plats at page 481 in the Office of the Recorder of Deeds in and for Adams County, Illinois, to which plat reference is made for greater certainty.
P.I.N.: 23-8-0891-001-00 (Commonly known as 4625 Broadway)

Lot 1 of Quincy Farm Supply Co. Subdivision, a subdivision situated in Adams County, Illinois and as shown on the Official Plat recorded as Document No. 2017R-06670 in the Adams County Recorder's Office.
P.I.N.: 19-0-0891-007-00

Part of the East 45 acres of the South Half of the Southeast Quarter of Section 32 Township 1 South of the Base Line, Range 8 West of the Fourth Principal Meridian, Adams County, Illinois, described as follows:

Commencing at the Northeast corner of the South Half of the Southeast Quarter of Section 32; thence South 89 degrees 35'40" West along the North line of the South half of the Southeast Quarter of said Section 32, a distance of 40.00 feet to a point on the West right of way line of 48th Street (CH37); thence South 00 degrees 26'20" East along said right-of-way line 75.00 feet; thence South 89 degrees 35'40" West parallel with the North line of the South Half of the Southeast Quarter of Section 32 a distance of 300.00 feet to a 5/8" rebar; thence South 00 degrees 26'20" East parallel with the East line of the South Half of the Southeast Quarter of said Section 32 a distance of 245.00 feet to a 5/8" rebar; thence South 89 degrees 35'40" West, parallel with the North line of the South Half of the Southeast Quarter of said Section 32, a distance of 650.00 feet to a 5/8" rebar and the true point of beginning, said point also being the Southwest corner of a 5.29 acre tract recorded in Volume 522 of Deeds at page 1193 and shown on a Plat of Survey recorded in Volume 15 of Plats at page 712, thence South along the West line extended of said 5.29 acre tract a distance of 100 feet to a point, thence East along a line parallel with the South boundary line of said 5.29 acre tract a distance of 550 feet; thence North along a line parallel with the West line extended of said 5.29 acre tract a distance of 100 feet to a point on the South line of said 5.29 acre tract, thence West along said South line of said 5.29 acre tract a distance of 550 feet to the point of beginning.
P.I.N.: 23-8-0891-002-00

A part of the tract of land lying in the East 45 Acres of the South Half of the Southeast Quarter of Section 32, Township 1 South of the Base Line, Range 8 West of the Fourth Principal Meridian, Adams County, Illinois and described in a deed recorded in Book 705 at Page 3477 in the Adams County Recorder's Office, said part described as follows:

Beginning at the southeast corner of said tract recorded in book 705 at Page 3477, said corner also being a port on the north line of a 9.036 acre tract described in a deed recorded in Book 520 of Deeds at Page 2937; thence North 88 degrees 56 minutes 51 seconds West on the south line of said tract recorded in Book 705 at Page 3477 and on the north line of said 9.036 acre tract 76.00 feet; thence North 01 degree 40 minutes 25 seconds East parallel with the east line of said tract recorded in Book 705 at Page 3477 at distance of 120.00 feet; thence South 88 degrees 56 minutes 51 seconds East parallel with the south line of said tract recorded in Book 705 at Page 2477 a distance of 76.00 feet to a point on the east line of said tract recorded in Book 705 at Page 3477, said point also being a point on the west line extended of a 5.29 acre tract described in a deed recorded in Book 522 of Deeds at Page 1193; thence South 01 degree 40 minutes 25 seconds West on said east line 120.00 feet to the point of beginning.
P.I.N.: 19-0-0891-005-00

Section 3. All ordinances and parts of ordinances in conflict with the provisions of this ordinance shall be, and the same are, to the extent of such conflict, hereby repealed.

Section 4. This ordinance shall be in full force and effect from and after its passage, approval and publication, as provided by law.

ADOPTED:

CITY CLERK

APPROVED:

MAYOR

Officially published in pamphlet form this day of , 2021.

THE CITY COUNCIL

OFFICIAL PROCEEDINGS

REGULAR MEETING

Quincy, Illinois, February 8, 2021

Due to COVID-19, President Donald Trump declared a national emergency on March 13, 2020, and Governor Pritzker issued an Executive Order on March 20, 2020.

Mayor Kyle A. Moore announced the public may attend the City Council meetings, with a limited number attending, starting January 25, 2021.

The regular meeting of the City Council was held this day at 7:00 p.m. with Mayor Kyle A. Moore presiding.

The following members were physically present:

Ald. McKiernan, Entrup, Bergman, Bauer, Finney, Rein, Mast, Reis, Uzelac, Holtschlag. 10.

Virtual: Ald. Holbrook, Farha, Sassen, Awerkamp. 4.

The minutes of the regular meeting of the City Council held February 1, 2021, and the Town Business minutes of January 12, 2021, were approved, as printed, on a motion of Ald. Entrup. Motion carried.

Legal: Corporation Counsel Lonnie Dunn.

Ald. Bauer moved the City Council sit as a Town Board. Motion carried.

TOWN BUSINESS

The City Clerk and Ex-Officio Town Clerk presented and read the following:

Registered Requests to Speak

No one registered to speak.

Report Of The Quincy Township Supervisor For General Assistance For The Month Of January, 2021.

DISBURSEMENTS

Relief orders were issued to 10 cases containing 14 individuals at an average grant per case of \$346.50

	\$ 3,465.00
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CASH ACCOUNT

Balance January 1, 2021	
GA Checking	\$ 1,108.95
GA Money Market	117,493.33
Interest	13.51
Total	<u>\$ 118,615.79</u>

Obligations paid during the month	(\$ 3,558.56)
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Balance January 31, 2021	\$115,057.23
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Cindy Brink
Supervisor Quincy Township

We the undersigned auditing committee to which were referred the above bills respectfully report it has examined same and recommend their payment.

Dave Bauer, Chairman
Jeff Bergman
Ben Uzelac

Ald. Bauer, seconded by Ald. Uzelac, moved the report be received and vouchers be issued for the payment of disbursements and administrative bills for the various amounts, and on the roll call each of the 14 Aldermen voted yea. Motion carried.

**Report of the Town of Quincy Auditing Committee
Bill Payments for All Vendors
February 2021**

<u>Vendor</u>	<u>Amount</u>
Adams	385.38
Alarm Systems	47.50
Ameren Illinois	507.97
City of Quincy Self Insurance	36.54
Digital Copy Systems	21.66
Fred Spittler Training Assessor	300.00
Illinois Property Assessment Institute Assessor	1,650.00
Illinois School Supply	253.98
Kirk Rodemich Assessor Fieldwork	3,114.00
Marco Assessor	41.50
O'Donnell's	56.00
Township Officials of Illinois	50.00
Total	<u>\$6,464.53</u>

Committee:
Dave Bauer
Jeff Bergman
Ben Uzelac

Ald. Bauer, seconded by Ald. Uzelac, moved the reports be received and vouchers be issued for the various amounts and on the roll call each of the 14 Aldermen voted yea. Motion carried.

The meeting resumed its sitting as a City Council on motion of Ald. Bauer.

PETITIONS

By Norman Ellerbrock, on behalf of Justin and Erin Vonderhaar, requesting consideration for a subdivision of property located 1409-1415 and 1425 Koettters Lane, Quincy, Illinois under the "small tracts" provision of the Subdivision Ordinance, presently zoned R1A.

Ald. Entrup moved the petition be received and referred to the Plan Commission for study and to report back. Motion carried.

By Craig Heming requesting consideration for a Special Permit for Planned Development to operate a gaming parlor with limited alcohol sales at 2408 Cherry Street, Suite 2, Quincy, Illinois, presently zoned C1B.

Ald. Finney moved the petition be received and referred to the Plan Commission for study and to report back. Motion carried.

By Sunset Home, requesting consideration for zoning changes from R2 (Two-Family Residential) to R3 (Multi-Family Residential) and from C1B (Limited Commercial) to R3 (Multi-Family Residential) for multiple properties located at or near 418 Washington Street to comply with zoning standards for nursing and convalescent homes.

Ald. Holtschlag moved the petition be received and referred to the Plan Commission for study and to report back. Motion carried.

By Emrick Brothers Construction requesting consideration for a Special Permit for Planned Development to store/maintain construction equipment and materials at 201 Riverview Avenue, Quincy, Illinois, presently zoned R2

Ald. Entrup moved the report be received and concurred in. Motion carried.

**APPOINTMENTS OF QUINCY AUXILIARY
POLICE OFFICERS**

By Chief Robert Copley requesting the following individuals be approved for appointment as Quincy Auxiliary Police officers: Jamie Carroll, Steven Richter, Tiffany Schoenekase, and Lauren Schafer.

Ald. Holtschlag moved the appointments be confirmed. Motion carried

MAYOR'S APPOINTMENT

By Mayor Kyle A. Moore making the appointment of Alderman John Mast to the Sister City Commission.

Ald. Uzelac moved the appointment be confirmed. Motion carried

**RESOLUTION AUTHORIZING THE CEDING OF
PRIVATE ACTIVITY BONDING AUTHORITY**

WHEREAS, the Internal Revenue Code of 1986 provides that the amount of private activity bonds which may be issued by the City of Quincy (“City”) as a constitutional home rule unit is equal to its population multiplied by \$110.00; and

WHEREAS, the Illinois Private Activity Bond Allocation Act (30 ILCS 345/1 et seq.) provides, among other things, that the corporate authorities of any home rule unit may reallocate to a state agency any portion of its unused allocation of volume cap; and

WHEREAS, the City of Quincy has available year 2021 volume cap and desires to utilize this cap in cooperation with the Western Illinois Economic Development Authority (WIEDA) to support the projects that will create jobs and expand the City’s tax base;

NOW THEREFORE, be it resolved by the City Council of the City of Quincy, Illinois:

Section 1. Consent to Reallocate to WIEDA. The City hereby agrees to reallocate to the Western Illinois Economic Development Authority its 2021 private activity volume bonding cap in the amount of \$4,404,620. Said private activity volume bonding cap shall be used to support projects that will provide job opportunities and new investments.

Section 2. Letter of Agreement. The City Finance Director is hereby authorized to execute a letter of agreement with WIEDA consenting to such allocation on behalf of the City as authorized.

Section 3. Maintaining Records. The City Finance Director is hereby authorized to maintain such record of the allocation for the term of the bonds issued pursuant to such allocation.

Section 4. Notice. The Mayor shall provide notice of such allocation to the Office of the Governor.

Section 5. Effective Date. This resolution shall be effective from and after its passage.

Signed: Kyle A. Moore, Mayor

Passed 2/08/21

Attest: Laura Oakman, City Clerk

Approved 2/09/21

Ald. Rein moved for the adoption of the resolution, seconded by Ald. Bauer, and on the roll call each of the 14 Aldermen voted yea. Motion carried.

RESOLUTION

WHEREAS, the City of Quincy owns and operates the Quincy Regional Airport; and,

WHEREAS, the Quincy Regional Airport owns several hangars to rent, for aeronautical purposes, to private aircraft owners; and,

WHEREAS, Mr. Rodney Halfpap and Dr. Dennis Ozment would like to lease a certain 8,190 square foot hangar for the storage and restoration of aircraft; and,

WHEREAS, the lease begins February 1st on a year-to-year basis; and,

WHEREAS, the lease has a monthly rate of \$1,003.28 with annual CPI increases; now,

THEREFORE BE IT RESOLVED, the Aeronautics Committee and Airport Director recommend that the Mayor and City Clerk be authorized and directed to execute and attest the lease agreement with Rodney Halfpap and Dennis Ozment for certain hangar space.

Sandra Shore

Airport Director

Ald. Bauer moved for the adoption of the resolution, seconded by Ald. Reis, and on the roll call each of the 14 Aldermen voted yea. Motion carried.

**RESOLUTION OF SUPPORT FOR ABANDONED
PROPERTY PROGRAM APPLICATION**

WHEREAS, the City of Quincy is committed to improving the quality of life of its residents and neighborhoods; and

WHEREAS, the Illinois Housing Development Authority makes grants available to communities for the cost of abandoned properties; and

WHEREAS, it is the City of Quincy’s intention to apply for \$75,000 in Abandoned Property Program (APP) funds for securing, maintaining and demolishing abandoned properties in the Riverside Neighborhoods; and

WHEREAS, it is necessary that an application be made and agreements entered into with the State of Illinois.

NOW, THEREFORE, BE IT RESOLVED as follows:

1) that the City of Quincy apply for a grant under the terms and conditions of the State of Illinois and shall enter into and agree to the understandings and assurances contained in said application.

2) that the Mayor and City Clerk on behalf of the City execute any and all other documents necessary for the carrying out of said application.

3) that the Mayor and City Clerk are authorized to provide such additional information as may be required to accom-

plish obtaining of such grant.

This Resolution shall be in full force and effect from and after its passage, as provided by law.

Adopted this 8th day of February, 2021.

Laura Oakman
City Clerk

Approved this 9th day of February, 2021.

Kyle A. Moore
Mayor

Ald. Bergman moved for the adoption of the resolution, seconded by Ald. McKiernan, and on the roll call each of the 14 Aldermen voted yea. Motion carried.

RESOLUTION

WHEREAS, the Department of Utilities and Engineering is responsible for the repair and maintenance of all traffic signals within the City of Quincy; and,

WHEREAS, the City requires the purchase of two (2) traffic signal cabinets to replace cabinets recently damaged in traffic accidents; and,

WHEREAS, the City of Quincy has received a quote in the amount of \$21,400.00 for the purchase of two (2) traffic signal cabinets from Traffic Control Corporation of Fenton, Missouri, the regional supplier of the Type 4 signal cabinet used by the City; and,

WHEREAS, the Director of Utilities and Engineering has reviewed this quote and finds it to be acceptable; and,

WHEREAS, funds for this purchase are available in the 2020-2021 Motor Fuel Tax Fund fiscal year budget.

NOW, THEREFORE BE IT RESOLVED, that the Director of Utilities and Engineering recommends to the Mayor and Quincy City Council that normal bidding requirements be waived and the purchase of two (2) traffic signal cabinets in the amount of \$21,400.00 from Traffic Control Corporation of Fenton, Missouri, be approved.

Jeffrey Conte, P.E.
Director of Utilities & Engineering

Ald. Bauer moved for the adoption of the resolution, seconded by Ald. McKiernan, and on the roll call each of the 14 Aldermen voted yea. Motion carried.

RESOLUTION

WHEREAS, the City of Quincy carries comprehensive insurance on all property and equipment associated with the Department of Utilities including the Waste Water Treatment Plant and Water Treatment Plant; and,

WHEREAS, the Department of Utilities has received notification from its insurance broker, Willis Towers Watson Midwest, Incorporated, of Chicago, that the 2021 annual premium for the All-Risk Property Insurance Policy will be \$228,545.00; and,

WHEREAS, the terms of this policy require a twenty-five percent (25%) down payment of \$57,136.00 and nine (9) equal payments of \$19,045.44; and,

WHEREAS, the Director of Utilities and Engineering has reviewed the terms and financial summary for the policy and finds them to be acceptable; and,

WHEREAS, funds for a portion of this expenditure are available in the current Water Fund and Sewer Fund fiscal year budgets with the remainder being budgeted for the 2021/2022 fiscal year.

NOW, THEREFORE BE IT RESOLVED, that the Director of Utilities and Engineering and the Utilities Committee recommend to the Mayor and Quincy City Council that payment to Willis Towers Watson Midwest, Incorporated, of Chicago for a down payment of \$57,136.00 and nine monthly payments of \$19,045.44 (totaling \$228,545.00) be approved for payment upon receipt of the invoices.

Jeffrey Conte, P.E.
Director of Utilities & Engineering

Ald. Bauer moved for the adoption of the resolution, seconded by Ald. McKiernan, and on the roll call each of the 14 Aldermen voted yea. Motion carried.

RESOLUTION

WHEREAS, the City of Quincy utilizes the JULIE Illinois One-Call System for the notification of utility locating requests; and,

WHEREAS, the City's annual assessment is determined by the total number of print, email and voice transmissions for the prior calendar year; and,

WHEREAS, an invoice in the amount of \$8,332.68 has been received for the 2020 annual assessment; and,
 WHEREAS, the Director of Utilities and Engineering has reviewed this assessment and finds it to be acceptable; and,
 WHEREAS, funds for this service are available in the 2020/2021 Water Fund and Sewer Fund fiscal year budgets.

NOW, THEREFORE BE IT RESOLVED, that the Director of Utilities and Engineering and the Utilities Committee recommend to the Mayor and Quincy City Council that the invoice from JULIE, Inc. of Bedford Park, Illinois, in the amount of \$8,332.68 be approved for payment.

Jeffrey Conte, P.E.
 Director of Utilities & Engineering

Ald. Bauer moved for the adoption of the resolution, seconded by Ald. Uzelac, and on the roll call each of the 14 Aldermen voted yea. Motion carried.

ORDINANCE

Adoption of an ordinance entitled: An Ordinance Amending The 2020-2021 Fiscal Year Budget. (Increase funding for various projects and miscellaneous expenses.)

Ald. Farha moved the adoption of the ordinance, seconded by Ald. Holtschlag and on the roll call each of the 14 Aldermen voted yea. The Mayor cast the vote of yea.

The Chair, Mayor Kyle A. Moore, declared the motion carried and the ordinance adopted.

ORDINANCE

First presentation of an ordinance entitled: An Ordinance Granting A Special Use Permit For A Planned Development (Develop an area for storm water detention at property located near 4625 Broadway.)

Ald. Bauer moved the ordinance be read by its title, seconded by Ald. Holtschlag. Motion carried.

The City Clerk read the ordinance by its title.

ORDINANCE

First presentation of an ordinance entitled: An Ordinance Amending The District Map Which Is Made A Part Of Section 162.002 Of The Municipal Code Of The City Of Quincy Of 2015. (4625 Broadway, allow for consistent zoning in order to construct an addition to the distribution center.)

Ald. Holbrook moved the ordinance be read by its title, seconded by Ald. Finney. Motion carried.

The City Clerk read the ordinance by its title.

REPORT OF FINANCE COMMITTEE

Quincy, Illinois, February 8, 2021

	Transfers	Expenditures	Payroll
City Hall.....		3,025.00	31,361.89
Planning & Dev	6,500.00		
Reg Trng Facility.....	500.00		
Recycle	3,500.00		
Cash Reserve to Airport Loan	28,000.00		
Building Maintenance.....		1,879.05	
Comptroller		0.00	9,911.07
Legal Department		0.00	8,667.59
Commissions.....		11,441.23	634.60
IT Department.....		3,199.98	15,309.80
Police Department.....		918.93	259,774.43
Fire Department		7,282.77	171,892.82
Public Works.....		6,226.52	34,613.09
Engineering		7,892.20	21,862.02
GENERAL FUND SUBTOTAL.....	38,500.00	41,865.68	554,027.31
Planning and Devel.....		470.99	21,253.38
911 System.....		493.83	39,667.84
Traffic Signal Fund.....		93.00	
Police Dept. Grants.....		904.42	
Transit Fund.....		371.90	59,973.72
Bridge Lighting Fund		164.73	
Capital Projects Fund.....		31,202.29	
Special Capital Funds		57.50	

Special Tax Alloc - TIF #2.....	13,087.03		
Water Fund	131,826.45	80,932.02	
Sewer Fund	125,660.83	18,723.16	
Quincy Regional Airport Fund.....	360.59	14,420.96	
Titan Hangar Fund.....	96.54		
Municipal Dock	803.89		
Regional Training Facility.....	81.50		
Garbage Fund.....	0.00	11,029.61	
Recycle Fund	0.00	7,263.37	
Central Garage	9,485.30	19,707.88	
Vehicle Replacement Fund.....	33,365.81		
Self Insurance	1,342.65	5,715.92	
Tourism Tax Fund	30,936.26		
BANK 01 TOTALS	38,500.00	422,671.19	832,715.17
ALL FUNDS TOTALS	38,500.00	422,671.19	832,715.17

Mike Farha
Jack Holtschlag
Mike Rein
Richie Reis
Finance Committee

Ald. Reis, seconded by Ald. Holtschlag, moved the reports be received and vouchers be issued for the various amounts and on the roll call each of the 14 Aldermen voted yea. Motion carried.

MOTIONS

Ald. McKiernan referred the responsibility to transfer the maintenance fees to the city for an existing street light at 1620 Locust and to replace the lamp or convert to an LED fixture to the Street Lights/Right-of-Way Committee. Motion carried.

Ald. Averkamp moved to close the following roads for the 20th Annual Raider Challenge on June 26th:

1) Jackson Street from 8th to 12th Street from 7:00 a.m. to 8:00 a.m. to accommodate the start of the race.

2) R.J. Peters Drive from 8th to Gardner Expressway from 7:15 a.m. to no later than 8:45 a.m. the day of the race. Barricades are requested from Central Services for each end of this portion of roadway. We will remove the barricades and reopen the street as soon as the last runner exits Indian Mounds Park.

3) the southbound lane of 12th from Jackson to R.J. Peters Drive to accommodate runners at the start of the race. Runners will then head west on R.J. Peters in the westbound lane. This lane blockage, from 12th and Jackson to 8th and R.J. Peters would be less than 30 minutes in duration to allow the spread out start of the race.

4) the eastbound lane of Jackson Street between Gardner Expressway and 5th Street from 7:40 a.m. to 8:30 a.m. or as soon as the last runner clears Jackson Hill.

5) the eastbound lane of Jackson Street between 9th and 11th Streets from 7:00 a.m. to 9:15 a.m. to accommodate the race finish line. Barricades are requested to ensure runner safety on this section of roadway and will be removed as soon as the last runner/walker crosses the finish line. Motion carried.

Ald. Uzelac moved to allow the Adams County Democrat Committee to block 2 parking spaces in front of their headquarters at 503 Maine on February 13th from 11 a.m. to 3 p.m. so they can deliver carry outs to their customers for their fundraiser. Motion carried.

Ald. Holtschlag moved to allow a dumpster on city right-of-way at 702 Maine starting tomorrow for one week. Motion carried.

Ald. Holtschlag moved to refer to the Traffic Committee to place two 15 minute parking spaces between 4th and 5th Hampshire, south side, closest to the back alley of Tiramisu for curbside pickup. Motion carried.

The City Council adjourned at 7:45 p.m. on a motion of Ald. Holtschlag. Motion carried.

LAURA OAKMAN
City Clerk

**Quincy Public Library
Board of Trustees Meeting
January 12, 2021
Minutes**

The regular meeting of the Quincy Public Library Board of Trustees met online via Zoom, and was called to order at 6:03 p.m. on Tuesday, January 12, 2021, with Pam Rein presiding. Trustees present: Cheryl Predmore, Ben Uzelac, Lynn Niewohner, and Kathy Ridder. Trustees absent: Chris Pratt, Angela Ketteman, Megan Dueterhaus-AuBuchon, and Harry Ruth. Others present: Kathleen Helsabeck, Kim Akers, Bobbi Mock, Burgundy Hill, and Charles Hall – TAB Representative.

I. APPROVAL OF AGENDA

Lynn Niewohner moved to approve the agenda as presented. Cheryl Predmore seconded. A roll call vote was held with the following results:

Lynn Newohner	yes	Kathy Ridder	yes
Cheryl Predmore	yes	Ben Uzelac	yes
Pam Rein	yes	Megan Dueterhaus-AuBuchon	absent
Angela Ketteman	absent	Harry Ruth	absent
Chris Pratt	absent		

The motion carried with five yes votes, zero no votes, and four absent.

II. APPROVAL OF MINUTES

Kathy Ridder moved to approve the December 8, 2020, regular meeting minutes as presented. Cheryl Predmore seconded. A roll call vote was held with the following results:

Lynn Newohner	yes	Kathy Ridder	yes
Cheryl Predmore	yes	Ben Uzelac	yes
Pam Rein	yes	Megan Dueterhaus-AuBuchon	absent
Angela Ketteman	absent	Harry Ruth	absent
Chris Pratt	absent		

The motion carried with five yes votes, zero no votes, and four absent.

Lynn Niewohner moved to approve the December 8, 2020, joint meeting minutes as presented. Kathy Ridder seconded. A roll call vote was held with the following results:

Lynn Newohner	yes	Kathy Ridder	yes
Cheryl Predmore	yes	Ben Uzelac	yes
Pam Rein	yes	Megan Dueterhaus-AuBuchon	absent
Angela Ketteman	absent	Harry Ruth	absent
Chris Pratt	absent		

The motion carried with five yes votes, zero no votes, and four absent.

III. PRESIDENT'S COMMENTS

President Pam Rein welcomed everyone to the meeting. She noted that she had received an email from a patron asking when the Library would again allow in-person programs and events at the Library. Ms. Rein stated that the entire community is waiting on the Governor to make a decision about relaxing the restrictions. Until that time, the Library will remain closed to the public.

IV. RECOGNITION OF CORRESPONDENCE

Kathleen Helsabeck read an email from Julie Schuetz to the Board praising the efforts of the staff, and Bill Waters in particular, during the shutdown. Ms. Helsabeck stated that Ms. Schuetz sent this letter to the City Council, and it was read into the record at the January 4, 2021, City Council meeting. She noted that she has shared this email with the staff, and praised the entire library staff for all their hard work and flexibility during these unusual circumstances.

V. PUBLIC COMMENTS

There were no public in attendance.

VI. LIBRARY REPORTS:

A. Financial Report - Lynn Niewohner

Lynn Niewohner reported that the balance in the Homebank Operating Fund as of December 31, 2020, was \$1,279,927.69. Total assets were \$1,280,017.69. Total liabilities were \$50,056.57.

B. Circulation and Events Report

Burgundy Hill presented the circulation and events reports, which consisted of an infographic highlighting specific statistics rather than a narrative. She reported that the Library had approximately 867 curbside pickups for the month of December, which was an average of 43 per day. In addition, the lockers were used 384 times as compared to 100 times in December of 2019. Digital circulation checkout numbers were 3,499 as compared to 2,833 last year, and website page views were 15,365 as compared to 13,064 last December. A total of 157 make and take crafts were distributed in December. She noted that two make and take crafts for children and one tween craft are planned for January. She concluded her report by noting that in December of 2019, the Library performed 29,516 desk checkouts when the Library was running at full capacity and open normal hours. In December of 2020, the Library performed 24,366 desk checkouts utilizing only curbside pickups and hold lockers, and open a limited number of hours.

C. TAB Report

Charles Hall reported that the teens have created their own space to interact and play games with each other virtually. He noted that this allows teens to be more social while online. He noted that the recent "Imposters" event went well, but was not very well

attended due to scheduling conflicts.

D. Director's Report

Kathleen Helsabeck reported that the Library is sponsoring a Winter Reading Challenge using the Beanstack app. Patrons of all ages are challenged to read a total of 10 hours in a month. She stated that she is still hesitant to open the book drops because of the need for quarantining and staff handling of the materials. Lynn Niewohner suggested purchasing some totes to place in the book drops. The staff could then retrieve the totes on a daily basis without having to touch the materials. Ms. Helsabeck will look into that option. Jennifer Burkett has started her position as IT specialist for the Library, and is working on purchasing new computers for the staff. This project was funded by the TQ Board. Ms. Helsabeck stated that even though the Library just purchased new servers and moved them from City Hall into the Library, we are already running into server space issues. Additional server upgrades are recommended at an estimated cost of \$62,584. She reported on several building issues including leaks in the main HVAC system and the need to replace all of the remaining original windows in the building. While operating at a reduced capacity, the maintenance staff have completed several large cleaning projects including cleaning all of the upholstered furniture, shampooing the carpeting throughout the building, cleaning the return air vents, and cleaning the ceiling tiles. The Library has also purchased some new equipment in anticipation of the public returning to the building. A new book scanner for the Illinois Room was purchased with donated funds, and a new coin-op for one of the new self-checkout stations was purchased. The Library has applied for an NEA Big Read Grant for 2021. If the Library is awarded the grant, the Big Read will take place in September and October of 2021. Ms. Helsabeck completed her report by stating that she has scheduled a building projects meeting with TQ, QPL, and the Foundation on Wednesday, January 27, 2021, at 2:30 p.m. via Zoom.

VII. COMMITTEE REPORTS:

A. Audit - Lynn Niewohner: Lynn Niewohner presented the Expenditure Approval List for the month ending December 31, 2020, in the amount of \$87,033.84, which included \$5,674.63 in credit card expenses that arrived after the December 8, 2020, Board meeting. She noted several invoices for print and digital materials as well as an invoice for an accelerated payment to IMRF for Deborah Riddell's retirement. There being no discussion, Lynn Niewohner moved to approve the December 31, 2020, Expenditure Approval List as presented. Kathy Ridder seconded. A roll call vote was held with the following results:

Lynn Newohner	yes	Kathy Ridder	yes
Cheryl Predmore	yes	Ben Uzelac	yes
Pam Rein	yes	Megan Duesterhaus-AuBuchon	absent
Angela Ketteman	absent	Harry Ruth	absent
Chris Pratt	absent		

The motion carried with five yes votes, zero no votes, and four absent.

B. Finance - Lynn Niewohner: Lynn Niewohner reported that the Finance Committee did not meet.

C. Building & Grounds: Lynn Niewohner reported that the Building and Grounds Committee did not meet, but reiterated the date of the joint meeting with TQ and the MWB/QPL Foundation to update the building plan funding list. She encouraged members of the Building & Grounds Committee to attend that meeting scheduled for Wednesday, January 27, 2021, at 2:30 p.m.

D. Personnel: Kathy Ridder reported that the Personnel Committee met in closed session on December 15, 2020, to discuss the Executive Director's evaluation.

E. Policy: Megan Duesterhaus-AuBuchon was absent. The Policy Committee did not meet.

F. Ad Hoc – Advocacy. Chris Pratt was absent. The Ad Hoc Advocacy Committee did not meet.

VIII. UNFINISHED BUSINESS

A. Per Capita Grant Requirements – Chapter 10-12 *Serving Our Public*. Pam Rein stated that the Board received copies of these chapters in their packets and hoped everyone had a chance to read them. Kathleen Helsabeck reviewed Chapter 10 – Programming noting that the Library complies with all of the recommended standards. She then reviewed Chapter 11 – Youth/Young Adult Services again noting that the Library is in compliance with or exceeds all of the recommended standards. Ms. Helsabeck reviewed Chapter 12 – Technology noting that while the Library complies with a number of the standards, she is working on getting the employee and patron computers up-to-date. She stated that these standards are the most difficult and most expensive to keep up with.

IX. NEW BUSINESS

A. Discussion on Approving Closed Session Minutes. Kathleen Helsabeck stated that the Library is required to review the closed session minutes annually. She stated that she recently attended a workshop on the Open Meetings Act, and discovered that the Board needs to actually review the written minutes of the meetings and take action to either open the minutes or keep them closed to the public rather than simply vote to keep all of the minutes closed. The workshop recommended that the Director print off copies of the closed session minutes, distribute them during a closed session, have a discussion about the minutes, then return to open session to take action on whether to open them or keep them closed. Pam Rein stated that she is reluctant to print off copies of the minutes because of confidentiality issues. Ben Uzelac stated that the point of the Open Meetings Act is to release information to the public that is no longer confidential allowing for transparency in public bodies. He stated that the City Attorney reviews the City Council's closed session minutes, provides summaries of the minutes to the Aldermen, then makes recommendations on what should be opened. Ms. Helsabeck stated she

would ask Joe Duesterhaus to review the closed session audio tapes and written minutes, and make a recommendation.

B. Lynn Niewohner reminded the Board of the upcoming RAILS Online Roundtable: Trustee Update 2021 on Wednesday, January 20, 2021, from noon to 1:00 p.m. Kim Akers noted that RAILS records all of their workshops and makes them available to libraries after the event. She will send a link to the Board as soon as the recorded event is available for those who are unable to attend.

X. PUBLIC COMMENTS

There were no public in attendance.

There being no further discussion, Lynn Niewohner moved to adjourn the regular session at 7:00 p.m. Kathy Ridder seconded, and the meeting was adjourned.

Respectfully submitted,
Kimberly Akers

AGENDA
QUINCY PUBLIC LIBRARY
BOARD OF TRUSTEES' MEETING
February 9, 2021 - 6:00 p.m.

- I. APPROVAL OF AGENDA
- II. APPROVAL OF MINUTES
 - *Regular Meeting – January 12, 2021
- III. PRESIDENT'S COMMENTS
- IV. RECOGNITION OF CORRESPONDENCE
- V. PUBLIC COMMENTS
- VI. LIBRARY REPORTS
 - Financial Reports – Lynn Niewohner
 - Circulation & Events Report – Bobbi Mock & Burgundy Hill
 - TAB Report – Charles Hall
 - Director's Report – Kathleen Helsabeck
- VII. COMMITTEE REPORTS
 - Audit – Lynn Niewohner
 - *Approval of January 31, 2021, Expenditures
 - Finance – Lynn Niewohner
 - *Form of Motion – Approval of Draft FY21/22 Budget
 - Building & Grounds – Lynn Niewohner
 - *Form of Motion – Approval of FY21/22 Building & Equipment Projects
 - Personnel – Kathy Ridder
 - Policy – Megan Duesterhaus-AuBuchon
 - *Discussion of Draft Gift Acceptance Policy
 - Ad Hoc Advocacy – Chris Pratt
- VIII. UNFINISHED BUSINESS
 - A. Discussion of Closed Session Minutes / Open Meetings Act
 - B. Review of Chapters 13 and Appendices of *Serving Our Public*
- IX. NEW BUSINESS
 - A. Discussion of Public Room Usage
- X. PUBLIC COMMENTS



DEPARTMENT OF CENTRAL SERVICES COMMITTEE MEETING NOTICE

A Central Services Committee Meeting will be held Tuesday, February 16th in Engineering's Conference Room 235 of City Hall at 6:15 p.m. before the City Council Meeting.

Agenda

1. Call Meeting to Order
2. Approval of Minutes
3. Public Comment (3 minutes)
4. Old Business
5. New Business
 - a) CBD Beautification Program
 - b) EAB Bid Review
 - c) Review of the 2019 Bond Projects – Phase 2 Bids
 - d) Phase III Engineering Contract with Klingner & Associates for Maine Street 24th-30th
 - e) Phase III Engineering Contract with Klingner & Associates for Bond Projects
 - f) Additional Road Salt Purchase
6. Late Additions

Respectfully submitted,

Kevin McClean
Director of Central Services



CITY OF QUINCY

Comptroller's Office

Sheri L. Ray
Comptroller

CITY HALL – 730 MAINE STREET
Quincy, Illinois 62301-4056
217-228-4517

FINANCE COMMITTEE MEETING

TUESDAY February 16, 2021

Immediately following City Council Meeting

CITY HALL COUNCIL CHAMBERS

The above-referenced meeting is closed to the public due to the COVID-19 pandemic. The city is providing remote access. You can request remote access to the meeting by calling 217-228-4516 or emailing comptrollers@quincivil.gov prior to 10:00 am the day of the meeting.

Written comments will be accepted. Comments received prior to 10:00 am on the day of the meeting will be read into the record during the meeting. Comments can be mailed to the "Comptroller's Office Ste#207- 730 Maine St – Quincy, IL 62301 or emailed to jprovow@quincivil.gov.

AGENDA:

- 1) Approval of Previous Meeting Minutes from January 25, 2021
- 2) Good Samaritan Bond Ordinance
- 3) Other/New Business
- 4) Public Comment
- 5) Executive Session Requested per 5 ILCS 120/2(c) (6)
Sale of Real Estate

Distribution:

Finance Committee Members
Mayor Kyle Moore
Dir of Admin Services, Jeff Mays
Treasurer, Linda Moore
Corporation Counsel, Lonnie Dunn

**Finance Committee Meeting
City Hall Council Chambers
January 25, 2021**

Members Present: Chairman Farha, Aldermen Tony Sassen, Mike Rein, Jack Holtschlag, Richie Reis.
Others present: Jeff Mays, Linda Moore, Sheri Ray, Aldermen Bergman, Bauer, Finney, McKiernan,
Entrup, WTAD (Scott Hardy), Whig (Drew Zimmerman)

Meeting called to order at 6:30 p.m.

- 1) Previous Meeting Minutes. The minutes from the January 4, 2021 finance committee were approved on a motion/second by Alderman Rein/Holtschlag. All in favor, motion carried.
- 2) Supplemental Budget Ordinance. Sheri stated that the General Fund currently has unassigned fund balance in excess of the 10% reserve policy. Our reserve policy states that excess fund balance be addressed by a budget ordinance. The excess results from mainly two things, the \$1.6 million of CURES grant funding and additional revenues collected over budget of approximately one million.

The proposed supplemental of \$3 million would be used to fund the following major projects:

Approximately \$1.5 million pensions to maintain equivalent to 100% funding of the private actuarial ARC, \$581,000 for health insurance (city wide \$750,000), \$510,000 for a new financial software system (overall cost \$800,000), replace 22 year old paint machine \$240,000, and other miscellaneous expenses.

The miscellaneous items included the following: \$7,500 Treasurer's Azavar fee, \$2,100 Clerk's election legal fees, \$40,000 subsidy to planning for revenue shortfall, \$40,000 for fire department fleet expense for repairs over budget, \$60,000 to fund Ripple Glass for three years, and \$8,400 to reinstate vehicle replacement at Central Garage.


Discussion followed concerning whether funding pensions was a good use of these additional funds.

Jeff Mays stated that a major component of the CURES funding was based on the reimbursement of Public Safety salaries so it seemed fitting to use the excess for that purpose. Both Linda and Sheri stated the pension funds will have to draw down from reserves to make monthly pension payments. This contribution is equivalent to investing funds at a higher rate than we can earn in any city account.

No action was taken regarding the supplemental which is presented for 1st reading on January 25 and will not be adopted until February 8, 2021.

- 3) No new business.
- 4) No public comment.

Meeting adjourned at 6:54 p.m.

Sheri Ray, Comptroller 

Distribution:
All Aldermen
Mayor Kyle Moore
Dir of Admin Services Jeff Mays
Treasurer Linda Moore
Corporation Counsel Lonnie Dunn



CITY OF QUINCY

Comptroller's Office

Sheri L. Ray
Comptroller

CITY HALL – 730 MAINE STREET
Quincy, Illinois 62301-4056
217-228-4517

MEMORANDUM

TO: Finance Committee
FROM: Sheri Ray
DATE: February 12, 2021
SUBJECT: Good Samaritan Home Bond Ordinance

Good Samaritan Home had previously issued bonds using the City's bonding authority. Good Samaritan Home has reached out to the City with the intent to restructure their debt, specifically the outstanding portion of the \$7.96 million Revenue Bonds, Series 2013 as issued through the City. The City's tax exempt status was applied to the initial private activity bond issuance. The purpose of this ordinance is to allow for Good Samaritan Home to change the interest rate on their debt.

Ken Beth and Sean Flynn with the law firm Gilmore & Bell will act as the City's Bond Counsel. Both have reviewed and approved the bond ordinance on the City's behalf.

With approval of the Finance Committee I would like to present the Bond Ordinance to Council on February 22, 2021 for adoption.

If you have general questions, please let me know. For specific bond issuance questions, please refer to Mr. Beth or Mr. Flynn.

CC: Lonnie Dunn, Corporation Counsel
City Clerk Laura Oakman
Jeff Mays, DOAS
Ken Beth, Bond Counsel
Sean Flynn, Assistant Bond Counsel

CITY OF QUINCY

DEPARTMENT OF PLANNING & DEVELOPMENT

706 Maine Street | Third Floor | Quincy, IL 62301

Office: 217-228-4515 | Fax: 217-221-2288



MEMORANDUM

TO: Mayor Moore and Finance Committee
FROM: Chuck Bevelheimer
DATE: February 4, 2021
SUBJECT: Executive Session Requested per 5 ILCS 120/2(c) (6)
Sale of Real Estate

The building at 221 N. 5th Street was demolished last year and the site was graded level to the alley with six inches of compacted CA 6 gravel. The city has received a proposal to purchase the vacant lot for \$37,000. The approximately 2,700 square foot lot is adjacent to City Parking Lot F and could provide up to ten parking stalls. The proposal from the owner (Bret Austin) is attached.

The fair cash value of 221 N. 5th Street is \$33,990 (per 2020 property tax records from the Quincy Township Assessor). Based on 2,700 square feet, the fair cash value cost per square foot is \$12.59. A comparison of property sales in the vicinity of 221 N. 5th Street is below:

Property Purchaser	Address	Date Sold	Sale Price	Lot Size	Cost/ Sq. Ft.
J & T Criag	108-112 N. 6 th St	7/2018	\$120,000	1,183	\$101.43
Adams County	314 -316 N. 6 th St	12/2016	\$250,000	6,400	\$39.06
Adams County	609 Vermont St	12/2016	\$200,000	7,520	\$26.59
Adams County	607 Vermont St	01/2017	\$165,000	1,518	\$108.69
Adams County	300-304 N. 6 th St	12/2016	\$320,000	10,212	\$31.33

The proposed purchase price of \$37,000 (\$13.69/square foot) for 221 N. 5th Street is very reasonable when compared to the cost per square foot of other properties sold nearby.

The benefit of acquiring this property to the city is an additional ten parking stalls can be added to Municipal Parking Lot F. Municipal Lot F has 80 parking spaces and on an average day, the lot is full of cars. Since Parking Lot F will need to be resurfaced at some point, the city could grade and level the lot at 221 N. 5th Street and install an oil and chip surface as temporary hard surface for parking.

The city would use TIF revenue to acquire 221 N. 5th Street. Attached is the 2021 TIF Budget, which shows there is money available for the acquisition and paving of the lot. The Washington Theater Commission, the Salvation Army Kroc Center and Inter-Connect Employment Services have written letters of support (attached) for the acquisition of 221 N. 5th Street and the expansion of City parking lot F.

A RESOLUTION AUTHORIZING THE ACQUISITION OF REAL ESTATE

WHEREAS, the City of Quincy is committed to improving the quality of life of for their residents; and

WHEREAS, it is the intention of the City of Quincy to purchase the property located at 221 N. 5th Street from Bret Austin for the purchase price of Thirty-seven Thousand Dollars (\$37,000.00);

WHEREAS, the City proposes to grade, level and pave the surface of the lot to add 10 parking stall the Municipal Lot F;

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF QUINCY, as follows:

1. The Mayor is hereby authorized to execute an Offer to Purchase Real Estate, commonly known as 221 North 5th Street, in the City of Quincy, Adams County, Illinois,

2. The City of Quincy will purchase from Bret Austin said property for the purchase price of Thirty-seven Thousand Dollars (\$37,000.00).

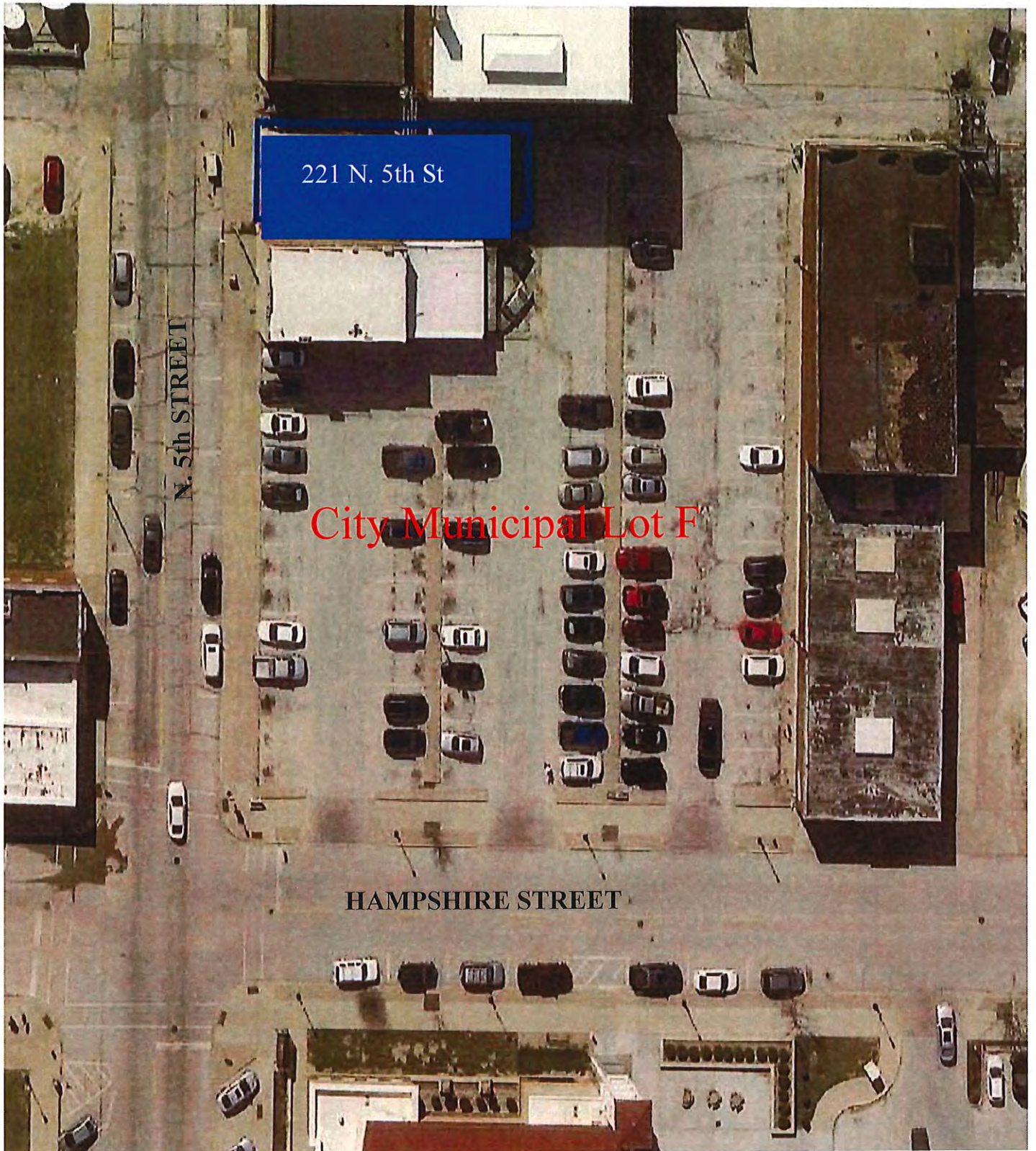
Adopted this _____ day of _____, 2021.

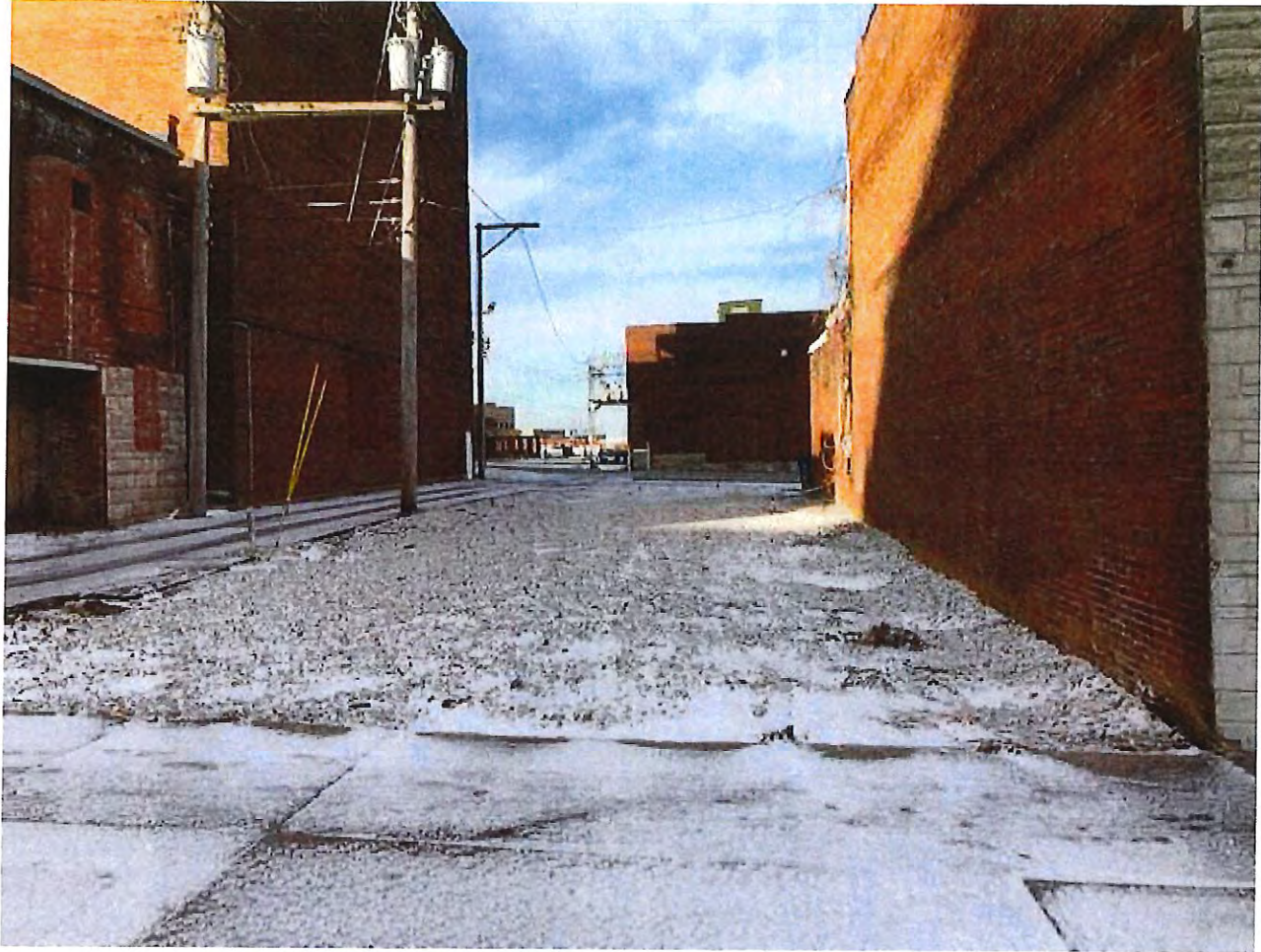
City Clerk

Approved this _____ day of _____, 2021.

Mayor

Acquisition of Land Adjacent to City Parking Lot F





2021/2022 TIF Budget

TIF Districts	Encumbered	Revenues	Description	TIF Projects	
TIF West Fund 312				Riverfront	\$1,000,000
Balance		\$ 724,896.00		6th Street St.	400,000
Allocation		\$ 497,075.00		Villa Katherine	54,500
Interest		\$ 15,000.00		221 N. 5th	45,000
				Wash Sq Lights	40,000
				Parking Lot A	846,200
TIF East Fund 313				Parking Lot B	568,400
Balance		\$ 270,292.00		Parking Lot F	\$ 505,200
Allocation		\$ 105,271.00		Total	\$3,459,300
Interest		\$ 1,500.00			
Total Revenues		\$ 1,614,034.00			
	Encumbered	Expenditures		Fund Account 312 & 313	
Projects					
CBD Pride Team		\$ 20,000.00	(Projected Increase)	312 TIF 2	
Jersey St stscape		\$ 114,000.00		312 TIF 2	
131 N. 4th St.	\$ 67,000.00				
DRRP	\$ 125,000.00	\$ 100,000.00	21/22 Projects	312 TIF 2	
6th St Engineering	\$ 120,000.00				
Riverfront Plan	\$36,017.72		Master Plan phase 2	312 TIF 2	
6th Street		\$400,000.00	ITEP Streetscape Project	312 TIF 2 + 313 TIF 3	
Misc & Other		\$ 80,000.00		312 TIF 2	
Alleys				312 TIF 2	
		\$ 348,017.72			
Other Expenses					
EZ Tax Rebate		\$ 5,500.00		313 TIF 3	
Enginerring					
Advertising		\$ 2,500.00		312 TIF 2 + 313TIF 3	
Travel		\$ 2,000.00		312 TIF 2	
Registration		\$ 1,500.00		312 TIF 2	
Dues		\$ 1,200.00		312 TIF 2	
Total TIF Expend	\$ 348,017.72	\$ 1,074,717.72	\$ 1,422,735.44		
TIF Balance		\$ 191,298.56			

TIF Investment Plan Expenditure Guidelines			
2020 Annual Allocation		\$	602,346.00
Economic Development	50%	\$	301,173.00
Public Infrastructure	35%	\$	105,410.55
Misc.	15%	\$	90,351.90