

# Council Meeting for January 25, 2021



## ATTENTION

City Council Chambers have been arranged to allow the maximum number of participants being capped at 50, we will have **15** open seats available to those who wish to attend.

Those who wish to attend must register with the City Clerk by **12:00 PM** the day of the meeting by calling 217-228-4510 or emailing [cityclerk@quincyl.gov](mailto:cityclerk@quincyl.gov). Priority will be given to those who have business before the council or committee. The City will make attempts to increase the amount of open seats by limiting attendance of department heads to only those who have business before the council.

All attendees are requested to wear a mask entering City Hall and while attending the meeting.

Members of the public will need to give their name at the door to enter City Hall. We request that members of the public proceed to the marked seating in the Council Chambers rather than congregate in the hallways.

Live broadcast of City Council meetings is also on the city's **Facebook** page at <https://www.facebook.com/QuincyILGovernment> The City Council meeting rebroadcast is also available on the city's website, Adams channel 19 or Comcast channel 15 within 24 hours of the meeting.

## CITY COUNCIL AGENDA

**January 25, 2021**

**Final Agenda**

**7:00 P.M.**

**Note: All items presented are subject to final action.**

### PETITION

By the following organizations requesting permission to conduct a raffle and have the bond requirement waived: South Side Boat Club from 2/01/21 through 01/31/22; Quincy Firefighters Local 63 from 1/28/21 through 1/28/22; North Side Boat Club from 1/29/21 through 1/29/22 and Quincy Symphony Orchestra Assoc. from 1/30/21 to 5/1/21. The City Clerk recommends approval of the permits.

### RESOLUTIONS

Resolution Authorizing TIF Expenditure Supporting The Redevelopment of 133 South 4<sup>th</sup> Street. (\$114,000 of TIF funds to rebuild the streetscape along the 100' of the Patio Restaurant Jersey frontage.)

Utilities and Engineering Director and Central Services Committee recommending approval of the contract with Klingner and Associates for additional design services for the Capital Infrastructure Improvement Plan at a cost not to exceed \$250,000.

Resolution for maintenance under the Illinois Highway Code requesting to appropriate \$522,000 of MFT funds to the city for the 2021/2022 FY. Funding will be used to purchase concrete, asphalt patching, road salt etc. for the maintenance of roads.

Resolution for maintenance under the Illinois Highway Code requesting to appropriate \$908,000 of MFT funds to the city for the 2021/2022 FY. Funding will be used for asphalt resurfacing projects.

Mayor and the City Treasurer recommending an additional credit for two months to the City Liquor License Classes in the following amount for the annual renewals on July 1, 2021: Class A - \$120, Class B - \$130, Class D - \$130, Class F - \$130, Class I - \$1,660, Night club - \$400.

Mayor and Central Services Director be authorized to sign an agreement with Ripple Glass at a cost not to exceed \$20,000 a year for a three year term for a glass recycling program.

Resolution accepting a grant from The Illinois Housing Development Authority's Strong Communities program in an amount not to exceed \$165,600.00 to assist with the rehabilitation and/or demolition of abandoned properties.

Central Services Director recommending the quote from Gem City Ford in the amount of \$11,993.00, with a 2 year unlimited warranty, to order the parts to repair the engine of the Forestry/Snow Truck #32.

Resolution Regarding City Actions In Response To COVID-19.

## **ORDINANCES**

### **Adoption of an Ordinance entitled:**

**Ward 4** And Ordinance Amending Title VII (Traffic Code) Of Chapter 81 (Traffic Schedules) Of The Municipal Code Of The City Of Quincy Of 2015. (Replace "Yield" signs with "Stop" signs at the intersection of 20<sup>th</sup> & Jersey, traffic on Jersey will stop for traffic on S. 20<sup>th</sup>.)

**Ward 7** And Ordinance Amending Title VII (Traffic Code) Of Chapter 81 (Traffic Schedules) Of The Municipal Code Of The City Of Quincy Of 2015. (Replace "Yield" signs with "Stop" signs at the intersection of 13<sup>th</sup> and Ohio, traffic on S. 13<sup>th</sup> stopping for traffic on Ohio St.)

**Ward 2** And Ordinance Amending Title VII (Traffic Code) Of Chapter 81 (Traffic Schedules) Of The Municipal Code Of The City Of Quincy Of 2015. (Add: "4-Way Stop" at intersection of 7<sup>th</sup> & Lind.)

### **First presentation of an Ordinance entitled:**

An Ordinance Amending The 2020-2021 Fiscal Year Budget. (Increase funding for various projects and miscellaneous expenses.)

## **REPORT OF FINANCE COMMITTEE**

# CITY OF QUINCY

## DEPARTMENT OF PLANNING & DEVELOPMENT

706 Maine Street | Third Floor | Quincy, IL 62301

Office: 217-228-4515 | Fax: 217-221-2288



## MEMORANDUM

TO: Mayor Moore and City Council

FROM: Chuck Bevelheimer

DATE: January 20, 2021

SUBJECT: TIF Funding Request - Streetscape Project - 133 S. 4<sup>th</sup> Street  
Patio Restaurant Redevelopment in former Elkton Hotel

The City's TIF balance is \$410,298. Based on the city's adopted TIF Investment Plan, which recommends a TIF allocation of 50% for economic development projects and 35% for Public infrastructure, the city can leverage its available TIF funds to support projects that renovate existing buildings, encourage private investment, and increase the city's tax base.

The new owners of the Elkton Hotel are Ryan Tanner and Jay Krottinger. They are renovating the 5 story residential apartment building and plan to renovate the first floor Patio Restaurant. The new entrance to the Patio will be off of Jersey Street. Their plans also call for an outdoor patio on Jersey Street. The investment in the new Patio Restaurant based on building permit (11/20) issued is \$700,000.

The condition of the sidewalk along the 100 feet of Patio frontage is poor with cracked and heaved concrete. Mr. Tanner and Krottinger requested the city replace the sidewalk along Jersey with our standard streetscape which could accommodate outdoor dining space for the Patio Restaurant. City's Engineering Department has developed a concept for Jersey Streets Streetscape. The attached Jersey Street Streetscape shows the sidewalks bumped out to the drive lane and a brick paver band along the curb, two street trees and a street light. The estimated cost for the streetscape is \$113,620.

The rate of return for this potential TIF project is significant. The purchase price of Elkton Building was \$1,250,000 and the estimated market value of the apartment renovation is \$460,000 plus the Patio Restaurant renovation of \$700,000. The current property taxes are \$6,939 with estimated property taxes after renovation of \$27,281. Estimated TIF increment per year for this project is \$20,342 providing a 6 year pay back.

Attached is a resolution authorizing the expenditure of TIF Funds in the amount of \$114,000 to rebuild the streetscape along Jersey in front the Patio Restaurant. The design and engineer work for this project will be done by City Engineer Department. The TIF budget (Account 312 & 313 attached) has available fund balance to pay for this project.

Central Service Committee reviewed this request to reconstruction the streetscape along Jersey St at 133 S. 4<sup>th</sup> and recommended approval. Any questions let me know.

**A RESOLUTION AUTHORIZING TIF EXPENDITURE SUPPORTING  
THE REDEVELOPMENT OF 133 SOUTH 4<sup>TH</sup> STREET**

**WHEREAS**, Ryan Tanner and Jay Krottinger own property at 133 South 4<sup>th</sup> Street, Quincy, Illinois and are renovating the 5 story Elkton residential apartment building including the Patio Restaurant; and

**WHEREAS**, Ryan Tanner and Jay Krottinger are investing \$700,000 in the renovation of Patio Restaurant on the first floor of the building; and

**WHEREAS**, Ryan Tanner and Jay Krottinger seeks TIF funding for rebuilding the Streetscape on Jersey Street along the 100 feet of building frontage; and

**WHEREAS**, the property being renovated is situated within the City of Quincy's Downtown TIF District and pursuant to the Illinois Tax Increment Allocation Redevelopment Act, rebuilding of the streetscape at 133 is an eligible use of TIF funds; and

**WHEREAS**, the redevelopment of 133 South 4<sup>th</sup> Street is in the best interest of the City, the health, safety, morals and welfare of the residents of the City of Quincy, and in accordance with the public purpose and provisions of the Illinois Tax Increment Allocation Redevelopment Act.

**NOW THEREFORE, BE IT RESOLVED**, that the City Council authorize the expenditure of \$114,000 of TIF funds to rebuild the streetscape along the 100 feet of the Patio Restaurant Jersey Street frontage.

This Resolution shall be in full force and effect from and after its passage, as provided by law.

PASSED and APPROVED this        day of                                  , 2021.

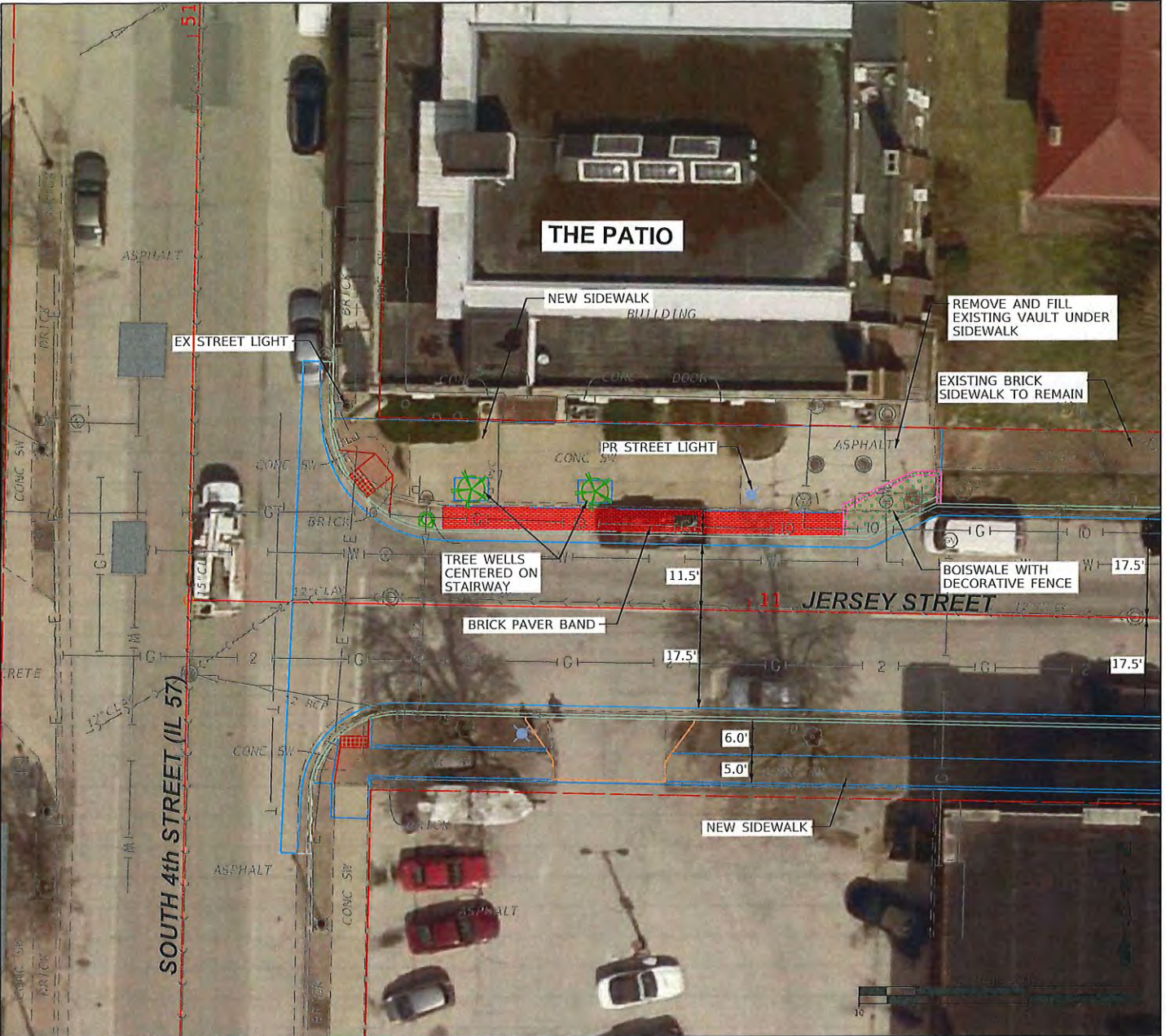
SIGNED:

\_\_\_\_\_  
Kyle Moore, Mayor

ATTEST:

\_\_\_\_\_  
Laura Oakman, City Clerk





BIOSWALE EXAMPLE

## 2021/2022 TIF Budget

TIF Districts	Encumbered	Revenues	Description	TIF Projects	
<b>TIF West Fund 312</b>				Riverfront	\$1,000,000
Balance		\$ 724,896.00		6th Street St.	400,000
Allocation		\$ 497,075.00		Villa Katherine	54,500
Interest		\$ 15,000.00		221 N. 5th	70,000
				Wash Sq Lights	40,000
				Parking Lot A	846,200
<b>TIF East Fund 313</b>				Parking Lot B	568,400
Balance		\$ 270,292.00		Parking Lot F	\$ 505,200
Allocation		\$ 105,271.00		<b>Total</b>	<b>\$3,484,300</b>
Interest		\$ 1,500.00			
<b>Total Revenues</b>		<b>\$ 1,614,034.00</b>			
	<b>Encumbered</b>	<b>Expenditures</b>		<b>Fund Account 312 &amp; 313</b>	
<b>Projects</b>					
CBD Pride Team		\$ 15,000.00		312 TIF 2	
131 N. 4th St.	\$ 67,000.00		21/22 Projects	312 TIF 2	
DRRP	\$ 125,000.00			312 TIF 2	
6th St Engineering	\$ 120,000.00			312 TIF 2	
Riverfront Plan	\$36,017.72			312 TIF 2 + 313 TIF 3	
6th Street		\$400,000.00	ITEP Streetscape Project	312 TIF 2	
Misc & Other		\$ 80,000.00		312 TIF 2	
Alleys				312 TIF 2	
		\$ 348,017.72			
<b>Other Expenses</b>					
EZ Tax Rebate		\$ 5,500.00		313 TIF 3	
Enginnering					
Advertising		\$ 2,500.00		312 TIF 2 + 313TIF 3	
Travel		\$ 2,000.00		312 TIF 2	
Registration		\$ 1,500.00		312 TIF 2	
Dues		\$ 1,200.00		312 TIF 2	
<b>Total TIF Expend</b>	<b>\$ 348,017.72</b>	<b>\$ 855,717.72</b>	<b>\$ 1,203,735.44</b>		
<b>TIF Balance</b>		<b>\$ 410,298.56</b>			

TIF Investment Plan Expenditure Guidelines		
<b>2020 Annual Allocation</b>	\$	602,346.00
Economic Development	50% \$	301,173.00
Public Infrastructure	35% \$	105,410.55
Misc.	15% \$	90,351.90





# CITY OF QUINCY

*Department of Utilities & Engineering*

Steven E. Bange, P.E.  
Senior Project Engineer  
City Hall – 730 Maine Street  
Quincy, Illinois 62301-4048  
(217)228-7731

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## MEMORANDUM

To: Mayor, City Council & Administration

RE: 1/25/2021 Council Meeting

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### **Supplemental Engineering Services Agreement for Bond Projects w/ Klingner & Assoc.**

Currently the City has the Phase 2 of the 2019 Bond Projects out for bid. The following projects are in Phase 2:

- Hamann Lane from North 12th to North 18<sup>th</sup>
- North 22nd Street from Oak Street to Chestnut Street
- Washington Street from South 20th to South 24th / South 23rd from Washington to Ohio
- Holford Drive, South Holford, and West Holford
- Adams Street from South 8th to South 10<sup>th</sup>
- Kentucky Street from South 2nd to South 3<sup>rd</sup>

In order to get the Phase 3 projects out for bid early this year, we are requesting to add \$250,000 to the engineering contract with Klingner & Associates to help prepare the plans. The original contract was for \$1,000,000 and approved by Council in December of 2019.

Projects on in Phase 3 will include:

- North 12 Street sidewalk up to Koch's Lane.
- Spring St. – 2<sup>nd</sup> to 3<sup>rd</sup>
- South 8<sup>th</sup> to 9<sup>th</sup> – Harrison to Jackson
- Payson Ave. 16<sup>th</sup> to 20<sup>th</sup>
- Jersey 4<sup>th</sup> to 5<sup>th</sup>

## **RESOLUTION**

**WHEREAS**, on November 25, 2019, the Quincy City Council approved a resolution authorizing the City of Quincy to enter into a contract with Klingner and Associates of Quincy, Illinois for design and construction inspection services for the Capital Infrastructure Improvement Plan for a cost not to exceed \$1,000,000.00; and,

**WHEREAS**, the City of Quincy requires additional design and construction engineering services for the next phases of the Capital Infrastructure Improvement Plan; and,

**WHEREAS**, Klingner and Associates of Quincy has agreed to provide the additional design and construction engineering services for an amount not to exceed \$250,000.00; and,

**WHEREAS**, funding for these services is available through the 2019B GO Street Project Fund; now,

**THEREFORE BE IT RESOLVED**, that the Director of Utilities and Engineering and Central Services Committee recommend to the Mayor and Quincy City Council that the City enter into a contract with Klingner and Associates of Quincy, Illinois for additional design services for the Capital Infrastructure Improvement Plan and that the Mayor be authorized to sign necessary contract documents on behalf of the City of Quincy.

Jeffrey Conte, P.E.  
Director of Utilities and Engineering

January 25, 2021



# CITY OF QUINCY

Department of Utilities & Engineering

Steven E. Bange, P.E.  
Senior Project Engineer  
City Hall – 730 Maine Street  
Quincy, Illinois 62301-4048  
(217)228-7731

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## MEMORANDUM

To: Mayor, City Council & Administration

RE: 1/25/2021 Council Meeting

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### 2020-2021 MFT Maintenance Resolutions

The 2 resolution on the agenda are for allocating MFT funds for maintenance items & resurfacing for the next fiscal year.

The total estimate of \$1,430,000 is made up of:

- |    |           |   |
|----|-----------|---|
| 1. | \$110,000 | Traffic Signal & Street Light Maintenance   |
| 2. | \$62,200  | Asphalt Patching Material   |
| 3. | \$69,200  | PCC Concrete  |
| 4. | \$240,000 | Rock Salt   |
| 5. | \$20,500  | Miscellaneous items – rock, signs, etc.   |
| 6. | \$900,000 | Asphalt Resurfacing<br>Work includes milling & resurfacing pavement by Contractors.<br>Locations will be spread out across the Wards as much as possible. Work cannot include complete replacement of pavement, curbs, etc... |
| 7. | \$28,100  | Advertising & engineering<br>Work includes advertising bids in Herald-Whig, bridge inspections, surveying, & other miscellaneous engineering services as needed.  |

The detailed estimates are attached. Overall, this is \$237,000 less than last year. This is due to the fact that we had a greater unused balance then than now.

Also attached is a chart showing the MFT income since January 2018. After implementation of the increased gas tax by the State, our average monthly income jumped up from \$88,000 to \$130,000.



Local Public Agency General Maintenance



Estimate of Maintenance Costs

Submittal Type Original

Maintenance Period

Local Public Agency	County	Section Number	Beginning	Ending
Quincy	Adams	21-00000-00-GM	05/01/21	04/30/22

Maintenance Items

Maintenance Operation	Maint Eng Category	Insp. Req.	Material Categories/ Point of Delivery or Work Performed by an Outside Contractor	Unit	Quantity	Unit Cost	Cost	Total Maintenance Operation Cost
1.	I	No	Traffic Signal & Street Light Materials	L SUM	1	\$10,000.00	\$10,000.00	\$110,000.00
	IIA	No	Traffic Signal & Street Light Materials	L SUM	1	\$20,000.00	\$20,000.00	
	IIB	Yes	Traffic Signal Maintenance	L SUM	1	\$40,000.00	\$40,000.00	
	IIB	Yes	Street Light Maintenance	L SUM	1	\$40,000.00	\$40,000.00	
2. Asphalt Patching Materials	III	No	Bituminous Patching Mixture (Group II)	TON	360	\$145.00	\$52,200.00	\$62,200.00
	III	No	HMA Surf, Mix "C", N50	TON	100	\$100.00	\$10,000.00	
3. PCC Patching Materials	III	No	Class PV	CU YD	110	\$140.00	\$15,400.00	\$69,200.00
	III	No	Class PP-1	CU YD	110	\$150.00	\$16,500.00	
	III	No	Class PP-2	CU YD	50	\$160.00	\$8,000.00	
	III	No	Class SI	CU YD	180	\$135.00	\$24,300.00	
	III	No	Controlled Low-Strength Material	CU YD	50	\$100.00	\$5,000.00	
4. Rock Salt	I	No	Joint State purchase	TON	3,000	\$80.00	\$240,000.00	\$240,000.00
5. Aggregate	IIA	No	CA-6	TON	200	\$15.00	\$3,000.00	\$3,000.00
6. Traffic Control Items	IIA	No	Signs and Hardware	L SUM	1	\$10,000.00	\$10,000.00	\$10,000.00
7. Detectable Warnings	IIA	No	Detectable Warnings	SQ FT	100	\$75.00	\$7,500.00	\$7,500.00
<b>Total Operation Cost</b>								\$501,900.00

Last FY - \$449,000.00

Estimate of Maintenance Costs Summary

Maintenance	MFT Funds	RBI Funds	Other Funds	Estimated Costs
Local Public Agency Labor	\$0.00	\$0.00	\$0.00	\$0.00
Local Public Agency Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Materials/Contracts(Non Bid Items)	\$290,500.00	\$0.00	\$0.00	\$290,500.00
Materials/Deliver & Install/Materials Quotations (Bid Items)	\$211,400.00	\$0.00	\$0.00	\$211,400.00
Formal Contract (Bid Items)	\$0.00	\$0.00	\$0.00	\$0.00
<b>Maintenance Total</b>	\$501,900.00	\$0.00	\$0.00	\$501,900.00

Estimated Maintenance Eng Costs Summary

Maintenance Engineering	MFT Funds	RBI Funds	Other Funds	Total Est Costs
Preliminary Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Engineering Inspection	\$0.00	\$0.00	\$0.00	\$0.00
Material Testing	\$4,000.00	\$0.00	\$0.00	\$4,000.00
Advertising	\$1,100.00	\$0.00	\$0.00	\$1,100.00
Bridge Inspection Engineering	\$15,000.00	\$0.00	\$0.00	\$15,000.00
<b>Maintenance Engineering Total</b>	\$20,100.00	\$0.00	\$0.00	\$20,100.00

**Total Estimated Maintenance**      \$522,000.00      \$0.00      \$0.00      \$522,000.00

Last FY - \$459,000.00

# Estimate of Maintenance Costs

Submittal Type

Local Public Agency	County	Section	Maintenance Period	
			Beginning	Ending
Quincy	Adams	21-00000-00-GM	05/01/21	04/30/22

Remarks

## SUBMITTED

Local Public Agency Official  Date

Title

County Engineer/Superintendent of Highways  Date

## APPROVED

Regional Engineer  
Department of Transportation  Date



City of Quincy  
Department of Utilities & Engineering

To: Mayor and City Council Members  
Cc: Laura Oakman  
From: Jeffrey Conte, Director of Utilities & Engineering  
Date: January 25, 2021  
Subject: IDOT Resolution for Maintenance of Streets - Materials

Mayor, City Council Members,

Please review the attached Illinois Department of Transportation (IDOT) Resolution for Maintenance of Streets and Highways by Municipality Under the Illinois Highway Code requesting to appropriate \$522,000.00 of Motor Fuel Tax (MFT) monies to the City for the 2021/2022 Fiscal Year. This funding will be used for the purchase of concrete, asphalt patching, road salt and other items used for the maintenance of roads throughout the City of Quincy.

The Director of Utilities and Engineering and Central Services Committee recommend the approval of this IDOT Resolution.

Thank you for your consideration. If you have any questions, please let me know.



Resolution for Maintenance Under the Illinois Highway Code



Resolution Number	Resolution Type	Section Number
	Original	21-00000-00-GM

BE IT RESOLVED, by the Council of the City of Quincy Illinois that there is hereby appropriated the sum of five hundred twenty-two thousand Dollars (\$522,000.00)

of Motor Fuel Tax funds for the purpose of maintaining streets and highways under the applicable provisions of Illinois Highway Code from 05/01/21 to 04/30/22

BE IT FURTHER RESOLVED, that only those operations as listed and described on the approved Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that City of Quincy shall submit within three months after the end of the maintenance period as stated above, to the Department of Transportation, on forms available from the Department, a certified statement showing expenditures and the balances remaining in the funds authorized for expenditure by the Department under this appropriation, and

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I City Clerk in and for said City of Quincy in the State of Illinois, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the

Council of Quincy at a meeting held on Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this Day day of Month, Year

(SEAL)

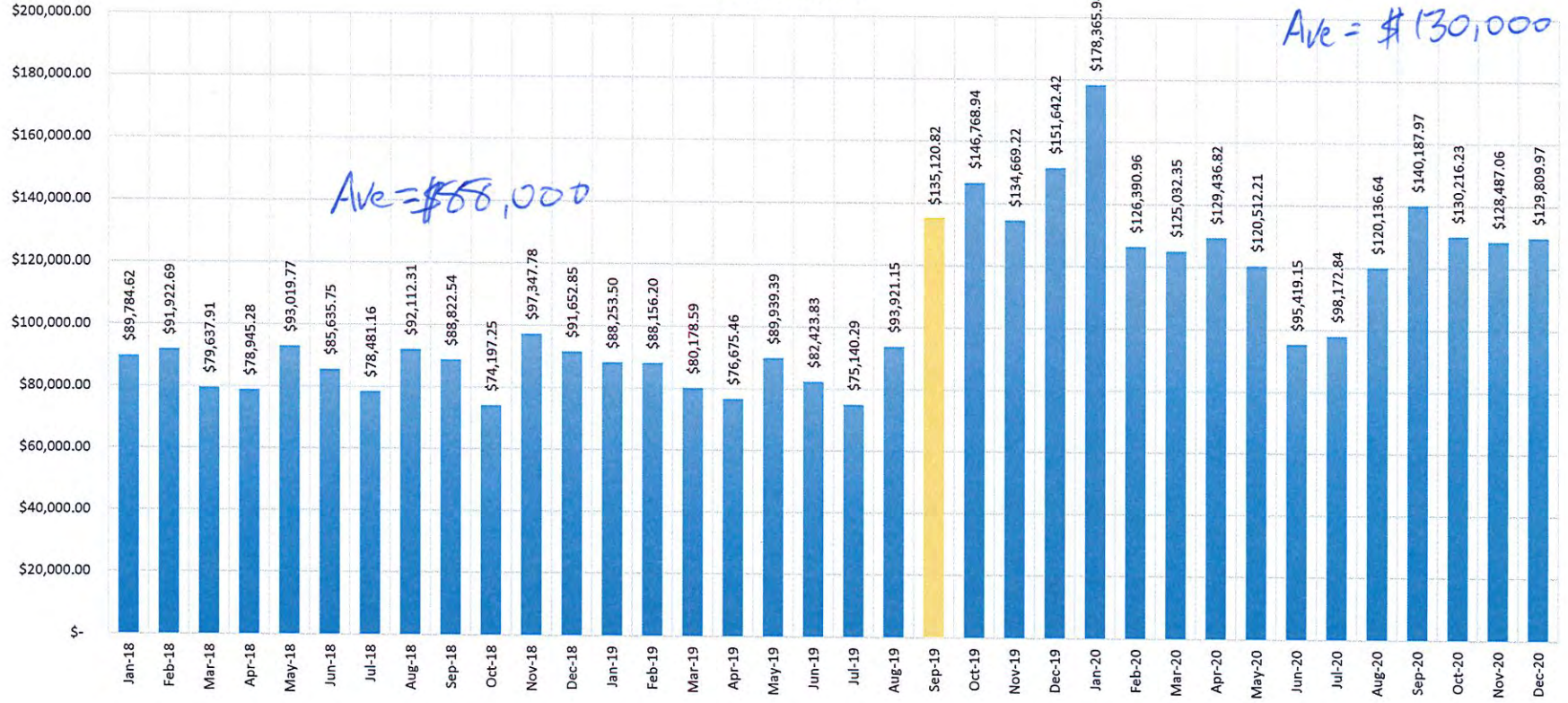
Clerk Signature

APPROVED

Regional Engineer  
Department of Transportation

Date

### MFT Income



Ave = \$58,000

Ave = \$130,000

↑  
Gas Tax





City of Quincy  
Department of Utilities & Engineering

To: Mayor and City Council Members  
Cc: Laura Oakman  
From: Jeffrey Conte, Director of Utilities & Engineering  
Date: January 25, 2021  
Subject: IDOT Resolution for Maintenance of Streets - Resurfacing

Mayor, City Council Members,

Please review the attached Illinois Department of Transportation (IDOT) Resolution for Maintenance of Streets and Highways by Municipality Under the Illinois Highway Code requesting to appropriate \$908,000.00 of Motor Fuel Tax (MFT) monies to the City for the 2021/2022 Fiscal Year. This funding will be used for asphalt resurfacing projects throughout the City of Quincy.

The Director of Utilities and Engineering and Central Services Committee recommend the approval of this IDOT Resolution.

Thank you for your consideration. If you have any questions, please let me know.



Local Public Agency General Maintenance



Estimate of Maintenance Costs

Submittal Type **Original**

Maintenance Period

Local Public Agency	County	Section Number	Beginning	Ending
Quincy	Adams	21-00000-01-GM	05/01/21	04/30/22

Maintenance Items

Maintenance Operation	Maint Eng Category	Insp. Req.	Material Categories/ Point of Delivery or Work Performed by an Outside Contractor	Unit	Quantity	Unit Cost	Cost	Total Maintenance Operation Cost
HMA Resurfacing	III	Yes	HMA Resurfacing & related items	L SUM	1	\$900,000.00	\$900,000.00	\$900,000.00
<b>Total Operation Cost</b>								\$900,000.00

Estimate of Maintenance Costs Summary

Maintenance	MFT Funds	RBI Funds	Other Funds	Estimated Costs
Local Public Agency Labor	\$0.00	\$0.00	\$0.00	\$0.00
Local Public Agency Equipment	\$0.00	\$0.00	\$0.00	\$0.00
Materials/Contracts(Non Bid Items)	\$0.00	\$0.00	\$0.00	\$0.00
Materials/Deliver & Install/Materials Quotations (Bid Items)	\$0.00	\$0.00	\$0.00	\$0.00
Formal Contract (Bid Items)	\$900,000.00	\$0.00	\$0.00	\$900,000.00
<b>Maintenance Total</b>	\$900,000.00	\$0.00	\$0.00	\$900,000.00

Estimated Maintenance Eng Costs Summary

Maintenance Engineering	MFT Funds	RBI Funds	Other Funds	Total Est Costs
Preliminary Engineering	\$0.00	\$0.00	\$0.00	\$0.00
Engineering Inspection	\$5,000.00	\$0.00	\$0.00	\$5,000.00
Material Testing	\$2,000.00	\$0.00	\$0.00	\$2,000.00
Advertising	\$1,000.00	\$0.00	\$0.00	\$1,000.00
Bridge Inspection Engineering	\$0.00	\$0.00	\$0.00	\$0.00
<b>Maintenance Engineering Total</b>	\$8,000.00	\$0.00	\$0.00	\$8,000.00
<b>Total Estimated Maintenance</b>	\$908,000.00	\$0.00	\$0.00	\$908,000.00

Remarks

Last FY - \$1,208,000.00

**SUBMITTED**

Local Public Agency Official  Date

Title

County Engineer/Superintendent of Highways  Date

**APPROVED**

Regional Engineer  Date   
 Department of Transportation



Resolution for Maintenance Under the Illinois Highway Code



Resolution Number	Resolution Type	Section Number
	Original	21-00000-01-GM

BE IT RESOLVED, by the Council of the City of Quincy Illinois that there is hereby appropriated the sum of nine hundred eight thousand Dollars (\$908,000.00) of Motor Fuel Tax funds for the purpose of maintaining streets and highways under the applicable provisions of Illinois Highway Code from 05/01/21 to 04/30/22.

BE IT FURTHER RESOLVED, that only those operations as listed and described on the approved Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that City of Quincy shall submit within three months after the end of the maintenance period as stated above, to the Department of Transportation, on forms available from the Department, a certified statement showing expenditures and the balances remaining in the funds authorized for expenditure by the Department under this appropriation, and

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I City Clerk in and for said City of Quincy in the State of Illinois, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the Council of Quincy at a meeting held on Date.

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this Day day of Month, Year.

(SEAL)

Clerk Signature

APPROVED

Regional Engineer  
Department of Transportation

Date

# CITY OF QUINCY



*Office of City Treasurer*

LINDA K. MOORE, DBA  
CITY TREASURER

CITY HALL ♦ 730 MAINE STREET  
QUINCY, IL 62301

## MEMORANDUM

TO: City Council  
FROM: Linda Moore, City Treasurer  
DATE: January 22, 2021  
RE: Liquor License Credits

On November 19, 2020, bars and restaurants, and all video gaming machines, were shutdown as the State of Illinois took measures to mitigate the spread of COVID19. Video gaming activity and partial bar/restaurant openings occurred on January 18, 2021. Therefore, we are asking for 2 additional months of credit towards the next liquor license renewal on July 1, 2021.

During Calendar Year 2020, liquor establishments received 3 months of credit towards their 2020-2021 renewal. We would like to apply 2 months of credit to their 2021-2022 renewal since most establishments have paid their current license. The new renewal rates for liquor licenses will be as follows:

	Original	New Rate
Class A, Retail	\$700	\$580
Class D, Multi-Bar	\$800	\$670
Class F, Catering	\$800	\$670
Class I, Gaming	\$10,000	\$8,340
Night Club	\$2500	\$2100
Class B	\$800	\$670

The keg fee will remain at \$50. The annual video gaming terminal fee of \$100.00 per terminal remains unchanged.

A resolution for your consideration is attached.

Thank you.

## RESOLUTION

WHEREAS, Chapter 111 of the Municipal Code of the City of Quincy requires a license for the sale of alcoholic liquor within the corporate limits of the city; and

WHEREAS, said license is renewable on an annual basis each July 1; and

WHEREAS, Executive Orders in the State of Illinois have severely impacted the operations of bars and restaurants throughout the state for an additional extended period; and,

WHEREAS, all licensed liquor establishments except Class B, packaged liquor, have been financially impacted by these actions; and

WHEREAS, on March 30, 2020, the City Council passed a resolution authorizing a one-time credit for one month for all licensed liquor establishments except Class B, towards the annual renewals on July 1, 2020; and

WHEREAS, on May 4, 2020, the City Council passed an additional resolution authorizing a one-time credit for one month for all licensed liquor establishments except Class B, towards the annual renewals on July 1, 2020; and

WHEREAS, the pandemic shut down bars and restaurants for an additional two months in November 2020 with re-opening in January 2021;

NOW, THEREFORE BE IT RESOLVED, the Mayor and the City Treasurer recommend that the Mayor and City Council agree to issue an additional credit for two months to the City Liquor License Classes in the following amount for the annual renewals on July 1, 2021:

Class A, Retail	\$120
Class B, Package Liquor	\$130
Class D, Multi-Bar	\$130
Class F, Catering	\$130
Class I, Gaming	\$1660
Night club	\$400

Passed and approved this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

Ayes:                      Nays:                      Absent:

Submitted by: Linda Moore, City Treasurer



## City of Quincy Department of Central Services

Kevin McClean  
Director

2020 Jennifer Road  
Quincy, IL 62301  
Phone: (217) 228-4522

January 8, 2021

Proposed glass recycling program,

The city of Quincy is looking into working with Ripple glass Company to recycle glass in Quincy.

One 20yd. container would be placed in the parking lot at the County Market on 48<sup>th</sup> & Broadway

Republic Services has agreed to place the container on site for a monthly fee 75.00 and to pull it when full and dump it at central Services for 135.00 each pull.

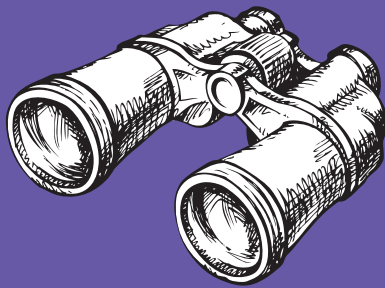
The city will provide the labor for monitoring the glass bunker and loading the glass on to Ripple's truck. This would take estimated 10 hour per week.

Sincerely,

Kevin McClean



THE Ripple Glass  
**FIELD  
GUIDE**  
TO RECYCLING\*



\* Or, Everything You Always Wanted to Know About Recycling But Were Afraid to Ask.

**HOW TO:**

**PARTNER WITH RIPPLE GLASS | COLLECT GLASS  
STORE GLASS | SHIP GLASS | GROW YOUR PROGRAM**

# WELCOME!

We are excited to partner with you! We've filled this Field Guide with information you may find useful in launching a glass recycling program. If you have questions, please e-mail us at [info@rippleglass.com](mailto:info@rippleglass.com).



## HOW MUCH GLASS DOES YOUR COMMUNITY GENERATE?

Recycling glass can have a big impact on your community's diversion rates! Let's crunch some numbers. Across all ages and lifestyles, residents generate, on average, approximately 70 pounds of waste glass each year. Use the example below to calculate the glass diversion from your city.

**10,000 PEOPLE** **X** **70** **=** **700,000 LBS OF GLASS GENERATED EACH YEAR**

*Example community population\**      lbs of glass per person each year

\* Don't forget to include any outlying communities that may utilize your drop-off centers.

### YEAR 1

Diversion Estimate:  
**35,000 LBS**

*A conservative estimate is 5% of glass generated. Good education programs, separate curbside collection, and commercial recycling would increase this number.*

### YEAR 3

Diversion Estimate:  
**70,000 LBS**

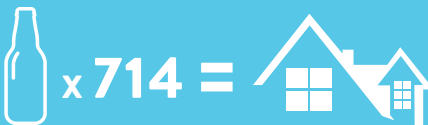
*We have found that by year 3, most programs reach 10% diversion or greater.*

### YEAR 5

Diversion Estimate:  
**140,000 LBS**

*Drop-off programs can typically divert 20% of a material, though robust programs can exceed that rate.*

**ONE RECYCLED BOTTLE  
EQUALS ONE NEW BOTTLE.**



**714 RECYCLED BOTTLES  
EQUALS ENOUGH FIBERGLASS  
INSULATION TO INSULATE  
AN ENTIRE ATTIC.**



## **TYPES OF GLASS ACCEPTED:**

- Glass food and beverage containers
- All colors. No sorting required
- Labels and caps can remain on the glass
- Glassware, such as wine or pint glasses.
- Plate glass when pre-approved by Ripple—all hardware, framing, casings and spacers must be removed, and we cannot accept laminated glass

## **NOT ACCEPTED:**

- No windshields
- No ceramic, porcelain, or milk glass
- No boxes or bags
- No laminated glass
- No mirrors

## **CONSOLIDATION OF GLASS:**

We recommend utilizing a concrete storage bunker to store glass for shipment. If one is not available, the materials to build a bunker 20' wide x 24' deep x 8' tall should cost around \$4,000 plus delivery fees. Please see pictures and examples beginning on page 4.

## **LOADING OF GLASS:**

Ripple will arrange for a semi truck with an end-dump trailer to pick up the glass, up to 25 tons per load. In most cases, this service is free of charge, but you will need a front-end loader and operator to top-load the glass. Some recyclers without a storage bunker use Gaylord boxes or IBCs to hold the glass, and load the trailer with a forklift equipped with a rotator attachment. (Note: a Bobcat does not have the height clearance needed to load into an end-dump trailer; if a Bobcat must be used, we recommend pairing it with a dock or ramp to make up the height differential.)

## **BENEFITS:**

- Glass is heavy! Recycling reduces landfill tipping fees paid by city residents.
- Each year, Ripple selects a program to receive a donation of fiberglass insulation that can be used in your local winterization program or donated to Habitat for Humanity. See page 6 for more details.
- Increase your glass diversion year over year to receive cash incentives.
- Ripple can provide marketing assistance when desired, including signage, limited advertising, and help in soliciting businesses to participate in the program.

## BUNKER RECOMMENDATIONS AND EXAMPLES:

We recommend building a bunker 20' wide x 24' deep x 8' tall, or about 4,000 cubic feet. This will hold approximately 25 tons of glass, and allows for some overflow in case of transportation delays. A larger bunker will increase your flexibility.

A 20' x 24' x 8' bunker requires around 40 concrete blocks, each 2' x 2' x 6'. The total number depends on how the open ends are treated. You may want a finished blunt end that requires half-blocks, or stepped side walls that can reduce the total number needed. See images D, E, and F.

You'll need to build your bunker on a concrete apron to keep loader tires out of the mud and eliminate the risk of loading gravel and soil with the glass. About 1,200 square feet of concrete is required to support a 20' x 24' x 8' bunker.



◀ Blocks: Typically 2' X 2' X 6', weighing about 2,500 lbs. each (some are larger).

These generally cost about \$50 plus delivery fees; a local company may provide more competitive pricing.



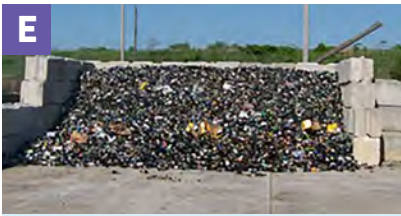
▲ Bunker block with rebar “hook” for stacking and moving.



▲ Slightly different design with male ridge across the top of block and female groove along bottom; each concrete company has their own molds.

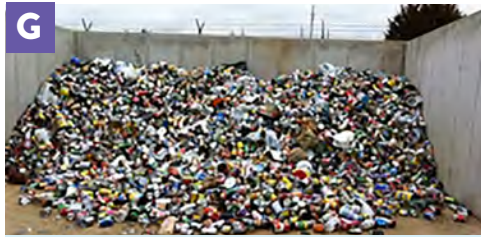


◀ Stair-stepped side wall of bunker, eliminating the need for half-blocks.



**E**

▲ The back wall and most of each side wall of this bunker are 8' tall, then stepped down towards the front.



**G**

▲ Formed walls were used to build this bunker, 8' all around.



**F**

▲ Straight front (blunt) bunker walls. Note that wooden 2x4s are used as a 'stop' to prevent rolling bottles; these boards are easily removed for loading.



**H**

▲ The bunker dimensions shown here are 42'L x 25'W x 5'D. The third course of blocks along the outside is used for other material storage on the adjoining bunkers. A full load takes up 13' x 25' x 5'. The dimensions of the blocks are 72"L x 35"W x 30"H.

## LOADING EXAMPLES:



▲ A front-end loader makes quick work of loading glass from a bunker. Partnering with a local municipal crew may gain access to the use of a loader when you are ready to ship.



**I**

▲ Back wall of this bunker is the exterior of existing warehouse.



◀ In this picture, a forklift rotator and clamps are used to dump gaylord boxes of glass into our trailer.



◀ The loader pictured is a Deere 524K WH high-lift loader—height to hinge pin, 13'8". Trailer height as measured is 10'3". The trailer is a 66" sided trailer by 40' long.

# GLASS RECYCLING PROGRAM OF THE YEAR



Ripple Glass rewards municipal programs and businesses that are truly making a difference in their communities, annually recognizing the best all-around program as the “Glass Recycling Program of the Year.”

## REWARD

Ripple Glass will deliver a full semi-trailer load of fiberglass insulation (a \$10,000 value), material that can be used in municipal projects or donated to a local organization.

## HOW TO QUALIFY

- Significant growth in total tons collected
- Strong educational and marketing efforts
- An ongoing commitment to new and innovative recycling efforts
- A high and rising community-wide glass recovery rate

Each year, applications are distributed in January. Submissions will be reviewed and scored by a panel of industry experts, and the winner announced towards the end of Q1.



# INCENTIVE BONUS

Is your community program growing by leaps and bounds? Ripple Glass wants to reward you for your hard work.

## HERE'S HOW TO PARTICIPATE

**\$** Achieve 5% year-over-year growth and earn \$1 per ton for every net new ton recycled.

**\$\$** Achieve 10% year-over-year growth, and earn \$3 per ton for every net new ton recycled.

**\$\$\$** Achieve 20% or greater year-over-year growth, and receive \$5 per ton for every net new ton recycled.

## EXAMPLE

Rippletown USA recycled 1,000 tons of glass in Year 1. In Year 2, they conducted an awareness campaign for their drop-off centers that attracted new recyclers and resulted in the collection of 1,300 tons of glass. Since Rippletown experienced 30% year-over-year growth, they qualify for \$5 per ton for each of the 300 net new tons recycled. This \$1,500 incentive reward can be put back into their program or donated to a local organization.

## TERMS

This program is available to municipalities that have participated two full consecutive calendar years.



## **WOULD YOU LIKE ASSISTANCE IN BUILDING YOUR PROGRAM AND GROWING YOUR GLASS RECYCLING RATES?**

Ripple Glass would like to provide partial funding for communities to purchase new bins (of any size) for glass-only collection. Ripple will also provide paint and decals to brand these bins. For existing glass collection dumpsters, we will provide partial funding for re-branding and marketing. Bins must be painted “Ripple purple” and include Ripple Glass artwork. We will work with you to produce a mutually agreeable bin design.

### **HERE'S HOW TO APPLY:**

Submit an application with a detailed plan including:

- Number of bins requested
- Proposed or existing location of bins
- Total population that the bins will service
- Process of emptying bins to central location
- Central location where glass will be emptied and loaded into a truck provided by Ripple Glass

Applications will be released in January, accepted on a rolling basis and will be reviewed and approved first come, first serve. Funds will be released in the quarter following the approval.

# NOT ALL GLASS RECYCLING IS THE SAME!

How you collect glass matters! Glass that is collected separately from other materials is recovered at the highest rate. Due to high contamination levels, Ripple Glass generally cannot process glass from single-stream commingled systems. See the graphic below for more information.

Out of the three common ways to collect glass for recycling, **ONLY ONE** has a 98% recovery rate.



Source: "Understanding Economic and Environmental Impacts of Single-Stream Collection Systems," Container Recycling Institute, 12-2009

## COLLECTING GLASS: AT THE CURB

Dedicated curbside glass collection is a great way to make residents happy, but it does have its challenges. When applied to small groups of residents, it can often be successfully done in a very low-tech manner. A person or two, a truck, and some collection bins are all you need! Successful curbside glass programs exist all across the Midwest. Read on to learn about a few.

### Atlas Glass and KC Curbside Glass, Kansas City

Both Atlas Glass and KC Curbside Glass are independent Kansas City businesses that provide 13- to 18-gallon bins to customers, and offer a variety of pick-up options. Weekly, semi-monthly, and monthly pick-up is available on a subscription basis, with cost ranging from \$5 to \$20 per month.



## COLLECTING GLASS: AT THE CURB (CONTINUED)



### Momentum Recycling, Salt Lake City, Utah

Our friends at Momentum Recycling in Salt Lake City have developed an interesting partnership with the City. Optional curbside glass pick-up is provided for residents, who can sign up through their city water bill. Momentum provides customers with a 35-gallon cart serviced monthly for \$7 per month.

### City of Conway, Arkansas

The City of Conway found that residents were more inclined to recycle their glass if it was easy. Currently available in the city of Conway, nearly 2,400 households and businesses now participate. Residents can request a free 18-gallon bin, which they then fill with glass food and beverage containers and put on the curb on their normal collection day. A glass-only truck picks up the recycled material with a trailer proudly proclaiming “Even Glass Deserves a Second Chance.”

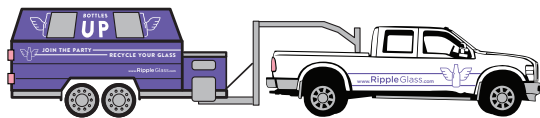
After two years, the curbside route is collecting around 100 tons of glass each year, and participation continues to grow.



## COLLECTING GLASS: AT BUSINESSES

### Ripple Glass Commercial Program, Kansas City

Ripple Glass has rolled out a new program that will allow businesses in the area to recycle their glass with ease. With the purchase of a new truck and mobile collection container, the business will be able to efficiently collect glass from locations all over the city. The company will begin with routes in select areas of town, and expand as their routing and collection ability grows to meet the demands of metro businesses. Ripple will offer both 65 and 96 gallon sized carts.



## COLLECTING GLASS: AT BUSINESSES (CONTINUED)

### Old Market District, Omaha, Nebraska

In this entertainment district, a local group took a novel approach to collecting recyclables. InCOMMON, a non-profit dedicated to job creation in downtown Omaha, began picking up recyclables on heavy duty bikes pulling small trailers. Charging a monthly fee, they pick up materials from 1-2 establishments at a time, then deliver them to a nearby drop-off center. The drop-off center is sponsored by the local Community Improvement District, Ripple Glass, and a local recycling provider. Job creation and increased diversion? We'll call that a win/win!



## COLLECTING GLASS: AT DROP-OFF POINTS

In Greater Kansas City, Ripple Glass has placed over 100 roll-off containers throughout the metro, many at retail destinations such as grocery and liquor stores. We locate containers in visible, well-lit areas to promote awareness and avoid contamination.



The purchase or re-purposing of roll-off containers is a budget consideration, as is servicing the containers. We recommend closed top 30- or 40-yard containers with six cut-out windows approximately 49 inches off the ground to allow recyclers to easily deposit glass in the bin.

If you do not have a truck that can handle roll-off containers, the service can be sub-contracted to a local hauler. Prices can vary widely depending on distance and other factors – haulers typically reward frequency and reliability with lower pricing.



# SUCCESS STORY:

## PURPLE IS THE NEW GREEN IN SIOUX CITY, IOWA

Residents of Sioux City, Iowa have recently embraced a change in their glass recycling. When the City decided to end glass recycling as a part of its single stream recycling program at the end of 2016, they came up with a new solution for residents. That solution was partnering with Ripple Glass to offer glass only drop-off bins around town.

When the company who processes Sioux City’s recyclables decided to phase glass out of their facility, the City found Ripple Glass as a solution to their glass problem. We worked closely with the City and the Sioux City Environmental Advisory Board to come up with a plan that worked best for residents of Sioux City. Change is hard, so convenience for residents was key. Based on Sioux City’s population of around 83,000, the decision was made to place six bins around town. The group decided that grocery stores would be the most convenient locations, and the City got to work recruiting bin hosts. The response was great and soon, six locations were confirmed.

Beginning January of 2017, glass was no longer accepted in the City’s curbside recycling containers and residents were instructed to recycle glass at one of six drop off locations. Efforts to relay the message to residents included new bus signage, regular updates on the program to local news outlets, social media posts, and speaking to residents in person at various outreach events.

Additionally, updating the City’s website and Solid Waste & Recycling Guide reinforced the change. Nine months later, almost 70 tons of glass has been recycled into fiberglass insulation and new bottles and jars!



### Locations:

- Hy-Vee**  
2827 Hamilton Blvd.  
Sioux City, Iowa 51104
- 4500 Sergeant Rd.  
Sioux City, Iowa 51106
- 3301 Gordon Dr.  
Sioux City, Iowa 51105

- Fareway**  
4040 War Eagle Dr.  
Sioux City, Iowa 51109
- 4016 Indian Hills Dr.  
Sioux City, Iowa 51108

- Sioux City Citizen’s Convenience Center**  
5800 28th St.  
Sioux City, Iowa 51108



## **ABOUT US:**

Since 2009, Ripple Glass has worked with individuals, businesses, and organizations to recycle more than 1 billion bottles and jars. Recycling glass is an easy way to reduce waste, conserve landfill space, protect the environment, and support area businesses.

## **LEARN MORE:**

- Visit [rippleglass.com](http://rippleglass.com)
- Email [info@rippleglass.com](mailto:info@rippleglass.com)

Printed on recycled paper with at least 30% post-consumer content.

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# The City of Quincy, IL - Ripple Glass Program Proposal

## Bunker

- Location must have space for a bunker and semi-truck to pull in and be loaded. This is usually located at the local recycling center or landfill.
  - Quincy Recycle [\(217\) 224-2754](tel:2172242754)
    - 526 S 6th St, Quincy, IL 62301
    - 535 Maine St, Quincy, IL 62301
  - Quincy Garbage/Recycling [\(217\) 228-4557](tel:2172284557)
    - 2020 Jennifer Ln, Quincy, IL 62301
  - Republic Services [\(217\) 223-4100](tel:2172234100)
    - 3110 Kochs Ln, Quincy, IL 62305
- Dimensions/Specifications
  - 20'x24'x8' bunker will around 40 concrete blocks, each 2'x2'x6'.
  - Review page 4 of Field Guide for details on bunker specifications.
- Cost
  - The bunker will cost roughly \$5,000 from start to finish. This cost may change if there are materials already available such as concrete blocks, pad, etc.
- IBC Totes
  - If a bunker is not an option, IBC totes are a great alternative.
  - IBC totes can be purchased for \$25/tote. Local farmers and other business usually have them available. These totes have been used to store fertilizers, fluid, and other liquids.
  - Cut the tops of the IBC totes off and place glass directly into the tote.
  - Rotator attachment to a forklift will be needed to lift tote and pour the glass into the back of the open-top trailer.
    - Review image on page 9 of Field Guide for rotator loading.
  - 40-50 IBC totes will be needed to store 25 tons of glass needed for a glass load.

## Roll-Off Containers

- The roll-off containers can vary. The City of Quincy can use any dumpster, trailer, or roll-off they wish. If there are containers readily available, then they can work! Many of the municipalities

with a Ripple Glass program use their own bins. Ripple Glass in Kansas City uses Gregory Container for the roll-offs.

- Gregory Container Inc.
  - About \$4,595 for roll-off container.
  - Contact
    - Nichole Allen
    - 660-727-1350
    - [nallen@GregoryDM.com](mailto:nallen@GregoryDM.com)
- Conway, AR uses trailers that attach to the back of a pickup truck.
  - See page 9 of Field Guide for picture.

## Drop-Off Program

- After the bunker is completed and containers are in possession, the next step is to place the containers at drop-off locations. For the City of Quincy, one drop-off site will be a great start to the program.
- Ripple Glass has gathered data that shows how grocery and liquor stores are the best locations for a drop-off site. Our data shows that hosting a Ripple bin will increase foot traffic within the store.
  - Niemann Foods Inc.
    - 4830 Broadway St, Quincy, IL 62305
- Local waste hauler would oversee the roll-off pickups.
  - Republic Services
  - Quincy Garbage/Recycling
  - Area Disposal Service – Quincy
- Host of glass container, such as Niemann Foods Inc., would watch for the container filling up and notify the hauler once it is ready for a pickup. Hauler would drop the glass at bunker, then return it to the drop-off site.

## Glass Bunker Load Pickups

- Once the bunker reaches 25 tons, staff should notify Regional Program Manager, Josh Boyer, directly that the bunker is full, and they will coordinate with our hauler to schedule a pickup.

- Must use a front-end/skid loader to scoop glass and pour into the back of the open-top trailer.
  - Review page 5 of Field Guide for loading examples.
- Haulers will schedule a specific time for pickup so that equipment can be ready for loading.
  - E.g. December 15, 2020 at 9:00am

## Education/Marketing

- Ripple Glass has an excellent design team that can create flyers, posters, postcards, and other marketing materials for the public.
- Provide presentations for elementary and middle schools to educate the children on recycling. They will then go and educate their parents and friends.
- 5-Year Anniversary celebration for partnering with Ripple Glass and diverting the glass from the landfill. Media coverage will help promote the program.

## End Use

- The glass that is recycled with Ripple Glass gets processed into furnace-ready-cullet. There are two outlets for the glass.
  - Owens Corning, a fiberglass insulation company in Kansas City, MO.
  - Ardagh Group, a bottle manufacturer in Oklahoma.

## Purpose

- Divert glass from the landfill.
  - Commingled recycling leads to only 40% of glass being recovered. The other 60% is sent to the landfill.
  - Separate glass collection has a 98% glass recovery rate.
- Saves from expensive landfill tipping fees.
  - Glass is a heavy material that is expensive to throw away. Diverting the glass from the landfill will save the city, recycling center, and residents money.
- Glass contaminates recyclable materials in the recycling center and causes damage to machinery.
  - Removing glass from the stream saves the recycling center from serious damage and expensive maintenance.
- Population of 40,000 with a 20% glass diversion rate will recycle 260 tons of glass annually.

**RESOLUTION**

WHEREAS, The City of Quincy desires to offer residents the ability to recycle glass

WHEREAS, Such service has not been available to the public for years

WHEREAS, Ripple Glass has partnered with County Market to offer a drop-off location for residents to recycle glass

WHEREAS, The City of Quincy has a quote to have Republic Services provide a container and to pick up the container when full

WHEREAS, The total cost per vendor will not exceed \$7,500 per year, but the cost of the entire program may exceed such amount

WHEREAS, The Central Services Committee has reviewed the proposal and recommends approval of the City Council

NOW, THEREFORE BE IT RESOLVED, the Mayor and Central Services Director be authorized to sign an agreement with Ripple Glass and shall have the authority to execute the program at a cost not to exceed \$20,000 a year for a three year term.

Passed and approved this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

Ayes:                      Nays:                      Absent:

Submitted by: Kyle A. Moore, Mayor

# CITY OF QUINCY

*DEPARTMENT OF PLANNING & DEVELOPMENT*

706 Maine Street | Third Floor | Quincy, IL 62301

Office: 217-228-4515 | Fax: 217-221-2288



## MEMORANDUM

TO: Mayor Moore and City Council

FROM: Chuck Bevelheimer

DATE: January 22, 2021

SUBJECT: IHDA Strong Communities Program (SCP) Grant Award

The City was awarded \$165,600 from the Strong Communities Program. The grant money is to be used for the demolition of abandoned properties that are beyond repair and are negatively impacting neighboring residences. SCP is administered by the Illinois Housing Development Authority (IHDA).

The money will be used to address 7 to 8 City Fix or Flatten properties. The SCP requires asbestos testing and abatement and Illinois Historic Preservation Agency signoff of demolitions of homes in the National Register Historic Districts. The grant funds are to be expended in two years.

Attached is a resolution authorizing the Mayor and Clerk to accept the IHDA grant and execute all documents on behalf of the City.

**RESOLUTION DATED \_\_\_\_\_**

A RESOLUTION ACCEPTING A GRANT FROM THE ILLINOIS HOUSING DEVELOPMENT AUTHORITY'S STRONG COMMUNITIES PROGRAM.

**WHEREAS**, the City of Quincy (the "Recipient") has been awarded a grant (the "Grant") from the Illinois Housing Development Authority (the "Authority") program administrator of the Strong Communities Program (the "Program"), as that Program is authorized by Article 30, Section 5 of Public Act 101-0638 (the "Act"), and governed by the Program guidelines described in the term sheet, as may be amended from time to time.

**THEREFORE BE IT RESOLVED**, that the Recipient shall enter into the Funding Agreement (the "Agreement") with the Authority wherein the Authority agrees to make the Grant to the Recipient in an amount not to exceed One Hundred Sixty-Five Thousand Six Hundred and No/100 Dollars (\$165,600.00), which shall be used by the Recipient to preserve affordable housing efforts by assisting with the rehabilitation and/or demolition of abandoned properties within the Recipient's area, all in accordance with the terms and conditions set forth in the Agreement.

**FURTHER RESOLVED**, that the Mayor of the Recipient and the City Clerk / Assistant Clerk of the Recipient (the "Signatories") are hereby authorized and empowered to execute and deliver in the name of or on behalf of the Recipient the Agreement and any and all amendments, modifications and supplements thereto, and to execute and deliver such additional documents, instruments and certificates, as may be necessary or desirable for the Recipient to perform its obligations under the Agreement.

**FURTHER RESOLVED**, that the Signatories are hereby authorized and directed to take such additional actions, to make further determinations, to pay such costs and to execute and deliver such additional instruments (including any amendments, Agreements or supplements) as he or she deems necessary or appropriate to carry into effect the foregoing resolutions.

**FURTHER RESOLVED**, that the Recipient hereby ratifies, authorizes and confirms and approves all documents and instruments executed in connection with the Grant and the Agreement, including those acts taken prior to the date hereof.

THIS RESOLUTION SHALL BE IN FULL FORCE AND EFFECT FROM AND AFTER ITS PASSAGE, AS PROVIDED BY LAW.

Adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
City Clerk

Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Mayor



## RESOLUTION

WHEREAS, the City of Quincy is responsible for the maintenance of all City owned vehicles and rolling stock; and

WHEREAS, the City of Quincy Central Services Dept. has a frontline Forestry/ snow truck #32 which is a 2007 Ford F550 with a 6.0L engine that is having major engine issues. Mechanic has found chunks of metal in the oil pan.

WHEREAS, the engine will need to be repaired or replaced. We have tried to find at the salvage yard a 6.0L but no one has had any. Listed below are the quotes we received on repair and/or replace.

**Advance Auto:** \$8193.74 w/1 yr warranty/12,000 miles they say complete but it doesn't come with valve covers and it would be back ordered not sure for how long.

**O'Reilly Auto Parts:** \$8400.00 w/1 yr warranty/12,000 miles they say complete but it doesn't come with water pump and it would be at least a month before we would get it.

**Gem City Ford:** \$11,993.00 w/2 yr unlimited warranty and they are saying complete

WHEREAS, funds have been appropriated in the current Fiscal Year Budget for this type of repair,

NOW, THEREFORE BE IT RESOLVED that the Director of Central Services recommend to the Mayor and the City Council that Gem City Ford in the amount of \$11,993.00 with a 2 year unlimited warranty be allowed to order the parts to repair the engine Forestry/Snow Truck #32.

Kevin McClean  
Dept of Central Services

January 25, 2021

# CITY OF QUINCY

KYLE A. MOORE  
MAYOR



CITY HALL - - 730 MAINE  
QUINCY, IL 62301-4056  
(217) 228-4545

01/21/21

To: Quincy City Council

Governor Pritzker recently announced our region is returning to Phase Four of the Restore Illinois Plan. With that in mind there are some policies we wish to continue that were implemented in previous phases and some we wish to end. The Administration is recommending your approval of the following policies:

- 1) Food and beverage establishments shall observe social distancing at all times.
- 2) Access to beer gardens shall be allowed through an outside entrance.
- 3) Tables must be 6 feet apart (measured from edge of table to edge of table)
- 4) Outdoor dining is encouraged on public sidewalks if:
  - a. A 4 foot wide pedestrian walkway must be provided and maintained at all times on sidewalks.
  - b. Adjacent to the property. An establishment will be allowed to have tables setup at a nonadjacent location if they receive written permission from the effected property. No locations across the street will be allowed.
  - c. An encroachment permit is filed (The City of Quincy will have a permit that applies to every restaurant and bar)
- 5) The open container ordinance (Chapter 111.110) will be waived. An employee shall be located outside while alcohol is being served or the storefront windows of the building shall be such that an employee inside of the business can monitor the outside area.
- 6) The noise ordinance (Chapter 96) will be waived.
- 7) Food and beverage establishments can operate under normal business hours. If more than one peace disturbance is issued to an establishment their hours may be reduced at the discretion of the Chief of Police.
- 8) Off street parking requirements (Chapter 162.092) will be waived.
- 9) No live music is allowed unless an Outdoor Live Entertainment Permit is approved. (There will be no fee for the permit during Phase 4 of the Restore Illinois Plan.) An Outdoor Live Entertainment Permit is required regardless of expected crowd.
- 10) Recorded music shall end at 10:00 PM unless approved by the City Council.
- 11) Tents will be allowed if the tent is sideless during operating hours and by adhering to the temporary structure requirements. A minimum of a 5 pound, ABC fire extinguisher must be under the tent and readily accessible to staff at all times when the tent is in use. No fee shall be charged for the temporary structure permit during Phase 3 of the Restore Illinois Plan.
- 12) No food preparation will be allowed outside unless permitted by the Adams County Health Department and the Quincy Fire Department.
- 13) The closure of public streets, public alleys and public parking lots will be permitted if approved by City Council. (No streets designated as snow routes will be closed)
- 14) Establishments will be responsible for trash pickup every night.
- 15) Businesses must monitor outdoor activities at all time.

# CITY OF QUINCY

KYLE A. MOORE  
MAYOR

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CITY HALL - - 730 MAINE  
QUINCY, IL 62301-4056  
(217) 228-4545

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- 16) Establishments must allow for adequate plumbing fixtures based on the number of occupants/patrons per city plumbing code.
- 17) All outdoor furniture must be secured from a weather event if left outside overnight.
- 18) Food and Beverage Establishments must seat in groups of 10 or fewer.
- 19) There will be no charge for entrance above what has been previously charged by the establishment.
- 20) All recommendations will be in effect for the duration of Phase 4 of the Restore Illinois Plan or until further action by the Quincy City Council. All recommendations and waivers will be null and void in future phases unless reaffirmed by the Quincy City Council.
- 21) Any deviations to the recommendations must be requested to and approved by the Adams County Health Department, Quincy Police Department, Quincy Fire Department, Engineering, Planning and Development and the Mayor. Requests should be submitted to [kmoore@quincyil.gov](mailto:kmoore@quincyil.gov) or calling 217-228-4545.

These recommendations shall not supersede the directives of the State of Illinois.

Mayor Kyle A. Moore

**RESOLUTION REGARDING CITY ACTIONS IN RESPONSE TO COVID-19**

**WHEREAS**, the State of Illinois has issued at least three Executive Orders in Response to COVID-19; and,

**WHEREAS**, the City of Quincy, Illinois needs to prepare for and take action to respond to COVID-19; and,

**WHEREAS**, the actions listed in the Attachment hereto will aid the City of Quincy, Illinois in responding to COVID-19;

**NOW, THEREFORE, BE IT RESOLVED**, the actions listed on the Attachment hereto are allowed and approved by the City Council of the City of Quincy, Illinois.

Kyle Moore  
Mayor

Jeff Mays  
Director of Administrative Services

January 22, 2021

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE AMENDING TITLE VII (TRAFFIC CODE)  
OF CHAPTER 81 (TRAFFIC SCHEDULES) OF THE  
MUNICIPAL CODE OF THE CITY OF QUINCY OF 2015**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF QUINCY, IN ADAMS COUNTY, ILLINOIS, AS FOLLOWS:

Section 1. That Section TITLE VII, Chapter 81, Schedule IV, of the Municipal Code of the City of Quincy of 2015 be and hereby is amended adding thereto, the following:

Replace "Yield" signs with "Stop" signs at the intersection of 20th & Jersey. Traffic on Jersey Street will stop for traffic on South 20th Street.

Section 2. All ordinances and parts of ordinances in conflict with the provisions of this ordinance shall be and the same are, to the extent of such conflict, hereby repealed.

Section 3. This Ordinance shall be in full force and effect from and after its passage, approval and publication as provided by law.

ADOPTED: \_\_\_\_\_

\_\_\_\_\_  
CITY CLERK

APPROVED: \_\_\_\_\_

\_\_\_\_\_  
MAYOR

Officially published in pamphlet form this \_\_\_\_\_ day of

\_\_\_\_\_, 2021.

ORDINANCE NO. \_\_\_\_\_

**AN ORDINANCE AMENDING TITLE VII (TRAFFIC CODE)  
OF CHAPTER 81 (TRAFFIC SCHEDULES) OF THE  
MUNICIPAL CODE OF THE CITY OF QUINCY OF 2015**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF QUINCY, IN ADAMS COUNTY, ILLINOIS, AS FOLLOWS:

Section 1. That Section TITLE VII, Chapter 81, Schedule IV, of the Municipal Code of the City of Quincy of 2015 be and hereby is amended adding thereto, the following:

Replace "Yield" signs with "Stop" signs at the intersection of 13th and Ohio. Traffic on South 13th will stop for traffic on Ohio Street.

Section 2. All ordinances and parts of ordinances in conflict with the provisions of this ordinance shall be and the same are, to the extent of such conflict, hereby repealed.

Section 3. This Ordinance shall be in full force and effect from and after its passage, approval and publication as provided by law.

ADOPTED: \_\_\_\_\_

\_\_\_\_\_  
CITY CLERK

APPROVED: \_\_\_\_\_

\_\_\_\_\_  
MAYOR

Officially published in pamphlet form this \_\_\_\_\_ day of

\_\_\_\_\_, 2021.

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE AMENDING TITLE VII (TRAFFIC CODE)  
OF CHAPTER 81 (TRAFFIC SCHEDULES) OF THE  
MUNICIPAL CODE OF THE CITY OF QUINCY OF 2015.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF QUINCY, IN  
ADAMS COUNTY, ILLINOIS, AS FOLLOWS:

Section 1. That Section TITLE VII, Chapter 81, Schedule IV  
(A), of the Municipal Code of the City of Quincy of 2015 be and  
hereby is amended by adding thereto, the following:

<u>Streets - Stop</u>	<u>Intersection</u>
7th Street	Lind
Lind	7th Street

(4-Way Stop to be installed)

Section 2. All ordinances and parts of ordinances in  
conflict with the provisions of this ordinance shall be and  
the same are, to the extent of such conflict, hereby  
repealed.

Section 3. This Ordinance shall be in full force and effect  
from and after its passage, approval and publication as provided  
by law.

ADOPTED: \_\_\_\_\_

\_\_\_\_\_  
CITY CLERK

APPROVED: \_\_\_\_\_

\_\_\_\_\_  
MAYOR

Officially published in pamphlet form this \_\_\_\_\_ day of  
\_\_\_\_\_, 2021.



# CITY OF QUINCY

## Comptroller's Office

Sheri L. Ray  
Comptroller

CITY HALL – 730 MAINE STREET  
Quincy, Illinois 62301-4056  
217-228-4517

### MEMORANDUM

TO: Mayor and City Council  
FROM: Sheri Ray  
DATE: January 22, 2021  
SUBJECT: Supplemental Budget Ordinance

I have submitted the attached Budget Amendment Ordinance to the City Clerk for placement on the agenda for the January 25, 2020 Council Meeting.

The main purpose of this supplemental is to comply with our Cash Reserve Policy and allocate excess fund balance over the 10%. The \$1.6 million in CURES funding is a major component of the unspent reserve. The December month end balance sheet showed an uncommitted cash balance of \$4 million. Our year end projected cash is expected to be over \$3 million so we intend to appropriate those excess funds in this supplemental.

The major items to be funded are as follows:

- Fund a new financial software system	\$ 510,000
- Increase contribution to the Health Insurance Fund	\$ 580,875
- Replace a 22 year old Paint Machine	\$ 240,000
- Additional Pension Contribution	\$1,512,116
- Other miscellaneous expenses	<u>\$ 157,009</u>
Total	\$3,000,000

If you have any additional questions, please contact me.

CC: Lonnie Dunn, Corporation Counsel  
City Clerk Jenny Hayden  
Jeff Mays, Director of Admin Services



ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE AMENDING THE 2020-2021 FISCAL YEAR BUDGET

WHEREAS, the City Council of the City of Quincy, Adams County, Illinois, hereinbefore adopted Ordinance No. 20-13, an annual budget for general corporate and special corporate purposes for the City of Quincy for the fiscal year beginning May 1, 2020 and ending April 30, 2021; and

WHEREAS, the City Council has determined that expenditures, as set forth in said ordinance for certain operations, acquisitions, and projects within and for the various departments of the City will exceed the amounts provided in said ordinance and which expenditure will increase the total annual budget; and,

WHEREAS, there exists certain revenues, not included in the annual budget, which are available for expenditure by the City; and,

WHEREAS, Section 43.18 (Annual budget-Council transfers, revisions, or amendments) of the Quincy City Code reserved to the City Council the authority to amend the annual budget to increase the budget (upon a two-thirds vote of the Council) provided funds are available for said increase; and,

WHEREAS, the General Fund has fund balance in excess of the reserve policy and these excess funds are intended to be appropriated by policy; and,

WHEREAS, this unbudgeted fund balance will be used to increase funding for several major projects including Health Insurance Fund subsidy, new financial reporting system, replacing a 22-year old paint machine, transfer reserves for Ripple glass project, increase subsidy to Planning & Development for permit shortfalls, reinstate Central Garage vehicle replacement, increase Fire Department fleet repairs, additional pension payment, and other miscellaneous expenses; and,

WHEREAS, the City is a home rule unit of local government under the Constitution of the State of Illinois, Article VII, Section 6 and this ordinance is adopted pursuant to said authority and the authority of Section 43.18 of the Quincy City Code.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF QUINCY, ADAMS COUNTY, ILLINOIS, as follows:

1. That the annual operating budget set forth in Ordinance No. 20-13 of the City of Quincy, be and is hereby amended by authorizing the increase/decrease in revenues and expenditure as follows:
2. See attached document named "Supplemental Jan 2021 – Exhibit A" that includes all line items to be increased/decreased by this budget amendment.
3. That this Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form in accordance with law.

ADOPTED \_\_\_\_\_  
City Clerk

APPROVED \_\_\_\_\_  
Mayor

Officially published in pamphlet form this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

# THE CITY COUNCIL

## OFFICIAL PROCEEDINGS

### REGULAR MEETING

Quincy, Illinois, January 19, 2021

Due to COVID-19, President Donald Trump declared a national emergency on March 13, 2020, and Governor Pritzker issued an Executive Order on March 20, 2020.

Mayor Kyle A. Moore announced that City Council meetings will be closed to the public starting August 10, 2020.

Monday, January 18, 2021, being a legal holiday, the regular meeting of the City Council was held this day at 7:00 p.m. with Mayor Kyle A. Moore presiding.

The following members were physically present:

Ald. Entrup, Bergman, Bauer, Finney, Rein, Mast, Reis, Awerkamp, Uzelac, Holtschlag. 10.

Virtual: Ald. McKiernan, Holbrook, Farha, Sassen. 4.

The minutes of the regular meeting of the City Council held January 11, 2021, were approved, as printed, on a motion of Ald. Entrup. Motion carried.

Legal: Assistant Corporation Counsel Bruce Alford.

#### **The City Clerk presented and read the following:**

#### **VACCINATION UPDATE**

##### **Rules Suspended**

Ald. Reis moved the rules be suspended at this time to hear from Jerrod Welch, Public Health Administrator of the Adams County Health Department. Motion carried.

Jerrod Welch, Public Health Administrator of the Adams County Health Department, spoke on the COVID-19 vaccinations currently being given out to residents of Adams County and the process it entails. He asked the Council if there were any questions.

Ald. Reis moved the rules be resumed. Motion carried.

#### **SALES TAX REPORT**

The report of the Illinois Department of Revenue showing sales tax collected for the month of October, 2020, in the amount of \$901,908.61 was ordered received and filed on a motion of Ald. Reis. Motion carried.

#### **HOME RULE SALES TAX REPORT**

The report of the city's 1-1/2% home rule sales tax collected for the month of October, 2020, in the amount of \$821,374.12 was ordered received and filed on a motion of Ald. Farha. Motion carried.

#### **RESOLUTION AUTHORIZING PROFESSIONAL SERVICES AGREEMENT WITH PGVA PLANNERS TO DEVELOP A MID-TOWN BUSINESS DEVELOPMENT DISTRICT AND AMEND THE ENTERPRISE ZONE BOUNDARY**

WHEREAS, the City of Quincy is committed to improving the quality of life of its residents, neighborhoods and commercial businesses area; and

WHEREAS, the City wishes to establish a Business Development District pursuant to the Business Development District and Redevelopment Act (65ILCS 5/11-74.3-1) in order to attract new retail businesses to the city, provide for the retention and expansion of existing retail businesses located in the city and make public infrastructure improvements to support of such businesses; and

WHEREAS, the City desires to engage the professional services of PGVA Planners to provide administrative and technical assistance to the City in establishing the Mid-Town Business Development District and amending the Quincy/Adams County Enterprise Zone boundary; and

WHEREAS, PGVA Planners fee for providing this professional services is \$25,000.

NOW, THEREFORE, BE IT RESOLVED as follows:

1) that the Mayor and City Clerk on behalf of the City Council execute an Economic Development Service Agreement with PGVA Planners.

2) that the City is authorized to pay PGVA Planners for the Economic Development Services an amount of \$25,000. This Resolution shall be in full force and effect from and after its passage, as provided by law.

Adopted this 19th day of January, 2021. Laura Oakman  
City Clerk

Approved this 20th day of January, 2021. Kyle A. Moore  
Mayor

Ald. Finney moved for the adoption of the resolution, seconded by Ald. Holbrook, and on the roll call each of the 14 Aldermen voted yea. Motion carried.

**ORDINANCE**

Adoption of an Ordinance entitled: An Ordinance Vacating An Alley (east/west alley bounded by Cherry, Chestnut, North 5th and North 6th).

Ald. Holbrook moved for the adoption of the ordinance, seconded by Ald. Uzelac, and on the roll call each of the 14 Aldermen voted yea.

The Chair, Mayor Kyle A. Moore, declared the motion carried and the ordinance adopted.

**ORDINANCE**

Second presentation of an Ordinance entitled: An Ordinance Amending Title VII (Traffic Code) Of Chapter 81 (Traffic Schedules) Of The Municipal Code Of The City Of Quincy Of 2015 (Replace "Yield" signs with "Stop" signs at the intersection of 20th & Jersey, traffic on Jersey will stop for traffic on S. 20th).

**ORDINANCE**

Second presentation of an ordinance entitled: An Ordinance Amending Title VII (Traffic Code) Of Chapter 81 (Traffic Schedules) Of The Municipal Code Of The City Of Quincy Of 2015 (Replace "Yield" signs with "Stop" signs at the intersection of 13th and Ohio, traffic on S. 13th stopping for traffic on Ohio St.).

**ORDINANCE**

Second presentation of an ordinance entitled: An Ordinance Amending Title VII (Traffic Code) Of Chapter 81 (Traffic Schedules) Of The Municipal Code Of The City Of Quincy Of 2015 (Add: "4-Way Stop" at intersection of 7th & Lind).

**REPORT OF FINANCE COMMITTEE**

Quincy, Illinois, January 19, 2021

	Transfers	Expenditures	Payroll
City Hall.....		9,981.00	
Reg Trng Facility.....	500.00		
Cash Reserve to Airport Loan .....	3,500.00		
Building Maintenance.....		2,479.84	
IT Department.....		4,843.87	
Police Department.....		68,498.49	
Fire Department .....		83,167.89	
Public Works.....		69,949.22	
Engineering .....		3,297.53	
Tax Distribution/Subsidies .....		90,770.51	
<b>GENERAL FUND SUBTOTAL.....</b>	<b>4,000.00</b>	<b>332,988.35</b>	<b>0.00</b>
Planning and Devel .....		284.00	
911 Surcharge Fund .....		3,858.03	
Traffic Signal Fund.....		4,814.87	
Crime Lab Fund .....		159.98	
Transit Fund.....		1,011.94	
Capital Projects Fund.....		188,937.41	
Sewer EPA 2019 Proj Fund .....		1,116,781.72	
Water Fund .....		47,679.15	
Sewer Fund .....		335,518.89	
Quincy Regional Airport Fund .....		10,484.02	
Municipal Dock .....		2,650.00	
Regional Training Facility.....		181.70	

Central Garage .....		34,024.55	
Self Insurance .....		434.99	
Econ Dev Revolv Loan Fund .....		10,000.00	
Sister City Commission Fund .....		47.51	
Tourism Tax Fund .....		25,526.24	
<b>BANK 01 TOTALS .....</b>	<b>4,000.00</b>	<b>2,115,383.35</b>	<b>0.00</b>
Motor Fuel Tax .....		28,546.19	
<b>ALL FUNDS TOTALS .....</b>	<b>4,000.00</b>	<b>2,143,929.54</b>	<b>0.00</b>

Jack Holtschlag  
Mike Rein  
Richie Reis  
**Finance Committee**

Ald. Reis, seconded by Ald. Awerkamp, moved the reports be received and vouchers be issued for the various amounts and on the roll call each of the 14 Aldermen voted yea. Motion carried.

**MOTION**

Ald. Rein referred to the Traffic Commission, a 4-Way Stop at 30th and Cabot Rd. Motion carried.

The City Council adjourned at 7:31 p.m. on a motion of Ald. Holtschlag. Motion carried.

**LAURA OAKMAN**  
City Clerk



# CITY OF QUINCY

*Comptroller's Office*

Sheri L. Ray  
Comptroller

CITY HALL – 730 MAINE STREET  
Quincy, Illinois 62301-4056  
217-228-4517

## FINANCE COMMITTEE MEETING

**MONDAY January 25, 2021**

**6:30 pm**

## CITY HALL COUNCIL CHAMBERS

The above-referenced meeting is closed to the public due to the COVID-19 pandemic. The city is providing remote access. You can request remote access to the meeting by calling 217-228-4516 or emailing [comptrollers@quincivil.gov](mailto:comptrollers@quincivil.gov) prior to 10:00 am the day of the meeting.

Written comments will be accepted. Comments received prior to 10:00 am on the day of the meeting will be read into the record during the meeting. Comments can be mailed to the "Comptroller's Office Ste#207- 730 Maine St – Quincy, IL 62301 or emailed to [jprovow@quincivil.gov](mailto:jprovow@quincivil.gov).

### AGENDA:

- 1) Approval of Previous Meeting Minutes from January 4, 2021
- 2) Supplemental Budget Ordinance
- 3) Other/New Business

### Distribution:

Finance Committee Members  
Mayor Kyle Moore  
Dir of Admin Services, Jeff Mays  
Treasurer, Linda Moore  
Corporation Counsel, Lonnie Dunn

**Finance Committee Meeting  
City Hall Council Chambers  
January 4, 2021**

Members Present: Chairman Farha, Sassen, Rein, Reis, Holtschlag,  
Others present: Treasurer Linda Moore, Sheri Ray, Mary Ann Ervin, Whig Drew Zimmerman, Aldermen Bergman, Bauer, and Finney

Meeting called to order at 6:30 p.m.

- 1) Previous Meeting Minutes. The minutes from the December 7, 2020 Finance Committee meeting were approved on a motion/second by Alderman Holtschlag/Reis. All in favor, motion carried.
- 2) Hotel/Motel Tax Rate Resolution. Alderman Sassen made a motion to recommend resolution to Council; second by Sassen. All in favor, motion carried.
- 3) Purchase Tax/Home Rule Rate Resolution. Alderman Holtschlag made a motion to recommend the resolution to council; second by Sassen. All in favor, motion carried.
- 4) New business - Office Supply Contract. Mary Ann Ervin stated the current office supply contract with Office Essentials expires January 31, 2020. The purchasing department sought bids recently and the low bid was from Area Distributors with a 38% book discount. Because this was a late addition to the agenda, no action was taken. Mary Ann wanted to address any potential issues prior to presenting formally by resolution to full council. There were no concerns with moving the resolution to full council for consideration.
- 5) No public comment

Meeting adjourned at 6:42 p.m.

  
\_\_\_\_\_  
Sheri Ray, Comptroller

Distribution:  
All Aldermen  
Mayor Kyle Moore  
Dire of Admin Services Jeff Mays  
Treasurer Linda Moore  
Corporation Counsel Lonnie Dunn

## Quincy Plan Commission

Tuesday, January 26, 2021

7:00 p.m.

Quincy City Council Chambers

Quincy City Hall (1<sup>st</sup> Floor) – 730 Maine Street



### **\*NOTE\***

**The above-referenced meeting is closed to the public due to the COVID-19 pandemic. The city is providing remote access. You can request remote access to the meeting by calling 217-221-3663 or emailing [jparrott@quincivil.gov](mailto:jparrott@quincivil.gov) prior to 2:00 pm the day of the meeting.**

**Written comments will be accepted. Comments received prior to 2:00 pm on the day of the meeting will be read into the record during the meeting. Comments can be mailed to “Quincy Plan Commission – 706 Maine St. (3<sup>rd</sup> Floor) – Quincy, IL 62301” or emailed to [jparrott@quincivil.gov](mailto:jparrott@quincivil.gov).**

### **AGENDA**

1. Call the Meeting to Order
2. Approve Minutes from the Tuesday, December 22, 2020
3. Public Comment (limited to three minutes)
4. Public Hearing requested by the City of Quincy to amend the 1995 Approved Preliminary Plan for Drakewood Subdivision, presently zoned R1A (Ward 3).
5. Public Hearing requested by Stephen Mock (on behalf of Michael and Nancy Bernhardt) for consideration of a subdivision of property located at 3209 North 5<sup>th</sup> Street, Quincy, Illinois under the “small tracts” provision of the Subdivision Ordinance, presently zoned RU1 (Ward 1)
6. Public Hearing requested by Adam Bowles to rezone multiple properties located at or near 4625 Broadway to allow for a consistent zoning classification ahead of the construction of an addition at 4625 Broadway (Ward 3).
7. Public Hearing requested by Adam Bowles for a Special Permit for Planned Development to establish a stormwater detention area at property located near 4625 Broadway ahead of the construction of an addition at 4625 Broadway, zoned NR1 & C1B (Ward 3)
8. Additional Items for Consideration
9. Adjournment

# **BOARD OF FIRE AND POLICE COMMISSIONERS**

## **Meeting**

**Date:** Thursday, February 25, 2021

**Time:** 1:30 p.m.

**Place:** Caucus Room

**Agenda:**

1. Call to Order – Attendance
2. Public Comments – limit to 3 minutes
3. Approve Minutes of Last Meeting
4. Correspondence
5. Pending Business
  - a. Chief Henning – 1:35 p.m.
    - i. Feedback on virtual leadership assessment
  - b. Chief Copley – 2:05 p.m.
    - i. Discuss manpower and hiring status
6. Old Business
7. New Business – Approve police promotional scores
8. Adjournment