

Council Meeting for October 13, 2020



ATTENTION

Due to the closure of City Hall to the general public, the city is working on a solution that will allow live broadcasting of City Council meetings to our residents. Starting Monday, August 31st go to the city's **Facebook** page to watch the city council meeting. Go to <https://www.facebook.com/QuincyILGovernment> The City Council meeting rebroadcast is also available on the city's website, Adams channel 19 or Comcast channel 15 within 24 hours of the meeting.

Requests to Speak

In lieu of a Request to Speak, any comments regarding a city council agenda item will need to be sent as an email with contact information to cityclerk@quincyil.gov by 11:00 a.m. the Friday before the meeting. The City Clerk's Office will make sure that the comment is read in **summary** and a full copy of the comment is provided to the city council in advance.

CITY COUNCIL AGENDA

October 13, 2020

Final Agenda

7:00 P.M.

Note: All items presented are subject to final action.

TOWN BUSINESS

Registered Requests to Speak

**Report Of The Quincy Township Supervisor
For General Assistance For The Month Of September, 2020**

Report Of Town Auditing Committee

PETITIONS

Ward 3 By Beck Properties, Inc. requesting consideration for a subdivision of property at Lot 9 and 10 in Block 12 of Walton Heights Subdivision in the City of Quincy, Adams County, Illinois to be known as Reelay Subdivision at 2730 Cherry Street under the "small tracts" provision of the Subdivision Ordinance, presently zoned M2.

Ward 5 By Thomas M. Hellhake, as co-trustee of the Merle J. Hellhake Revocable Trust requesting consideration of a subdivision of property at a part of the Southwest Quarter of Section 8 in Township 2 South of the Base Line, Range 8 West of the 4th Principal Meridian, Adams County, Illinois to be known as Appy Acres of Prairie Ridge at 3701 Prairie Ridge Drive under the "small tracts" provision of the Subdivision Ordinance, presently zoned R1A.

Ward 3 By Charles T. Marx and Kathie J. Marx requesting consideration of a subdivision of property at a tract being part of the Northwest Quarter of Section 5, Township 2 South, Range 8 West, City of Quincy, Adams County, Illinois to be known as O'Reilly Subdivision at 4110 Broadway Street under the "small tracts" provision of the Subdivision Ordinance, presently zoned C2.

SALES TAX REPORT

July, 2020 - \$899,080.33

HOME RULE SALES TAX REPORT

July, 2020 - \$795,140.83

MAYOR'S APPOINTMENTS

Sara Deters and Ryan McElroy to the Quincy Public Arts Commission

RESOLUTION

Quincy Transit Lines Director and the Comptroller recommending approval of a short-term loan of up to \$250,000, as needed, from the Cash Reserve Fund to the Quincy Transit Lines to pay operating expenses.

ORDINANCES

Second presentation of an ordinance entitled:

**Ward
4**

An Ordinance Granting A Special Use Permit For A Planned Development. (2336 Oak, Operate a single-seat eyebrow salon.)

An Ordinance Amending The 2020-2021 Fiscal Year Budget. (Increased Revenues Special Capital Grant Fund #309 \$70,000.)

First presentation of an ordinance entitled:

An Ordinance Amending Chapter 40 (Boards And Commissions) Of The Municipal Code Of The City Of Quincy (2015). (Change the number of ex-officio Commissioners from 3 to 2.)

REPORT OF FINANCE COMMITTEE

TOWN BOARD OF QUINCY

AGENDA

October 13, 2020

7:00p.m.

- 1) Roll Call
- 2) Permission to excuse absent aldermen
- 3) Registered Requests to speak
- 4) Approval of previous meetings minutes
- 5) Report of The Quincy Township Supervisor For General Assistance For The Month of September, 2020
- 6) Report of The Town Auditing Committee for October 2020
- 7) Trustee Comments
- 8) Adjourn

Report of the Quincy Township Supervisor for General Assistance for the month of September, 2020

DISBURSEMENTS

Relief orders were issued to 8 cases containing 18 individuals at an average grant per case of \$403.19 \$ 3,225.53

CASH ACCOUNT

Balance September 1, 2020	
GA Checking	\$ 4,855.70
GA Money Market	132,430.79
Interest	<u>16.16</u>
Total	\$137,302.65
Obligations paid during the month	(3,225.53)
Balance September 30, 2020	\$134,077.12

Cindy Brink

Supervisor Quincy Township

We the undersigned auditing committee to which were referred the above bills respectfully report it has examined same and recommend their payment.

_____ Bauer Chairman

_____ Bergman

_____ Uzelac

Quincy Township Bill payments for October 2020

<u>Vendor</u>	<u>Amount</u>
Adams	384.18
Alarm Systems	47.50
Ameren Illinois	66.68
City of Quincy Self Insurance	36.54
Digital Copy Systems	24.87
IAAO	220.00
Illinois School Supply	289.98
InfoUSA Marketing Inc	345.00
Marco Assessor	76.50
O'Donnell's	56.00
Township Officials of Illinois Conference	99.00
Total	<u>\$1,646.25</u>

Committee:

_____ Bauer Chairman
_____ Bergman
_____ Uzelac



**City of Quincy
Quincy Transit Lines**

**2020 Jennifer Road
Quincy IL 62301
Marty Stegeman
Transportation Director**

**217-228-4550
Fax: 217-228-4448**

Office: 217-228-4567

October 8, 2020

**Mayor Kyle Moore
Honorable City Council Members**

Included on the Agenda for October 13, 2020 is a Resolution requesting a short term loan to Transit to defray operating expenses until State and Federal funding begins to come in to reimburse the expenses we accrue.

We have been holding off on making requests for payment due to the CARES act funding we have been allotted. The CARES Act funding will pay 100% of operating expenses for QTL beginning on January 20, 2020. This is a significant change in how we normally are compensated. The CARES funding is Federal money passed through the State. Since this is an all new source of funding and there has been a steep curve for the State and us in getting this all figured out.

If we file for reimbursement under our normal Downstate grant we will have to pay the match funds and will not be able to recover those funds in the future. Our current \$1,250,000 General Fund Loan will be exhausted at the end of October.

The CARES application amount that we have pending is \$2,261,960. These funds will be used to pay for all the Operating expense until we deplete them.

Quincy Transit is asking for an additional \$250,000 loan from the General Fund in order to hold us over until we begin receiving grant funds. As has been the case in every year that we have borrowed money from the General Fund, Quincy Transit Lines will repay the loan completely from the grant award funds we receive.

We have a signed contract now and have confirmed that the \$2,261,960 has been encumbered for Quincy Transit. Our first request for reimbursement has been submitted and additional requests will be made as they approve the current submission before we can submit an additional request.

If you have questions please feel free to contact me at your convenience.

Marty Stegeman
Transportation Director
2020 Jennifer Rd.
Quincy, IL 62301
217-228-4567

Resolution

WHEREAS, the City of Quincy has been allocated funding from the Division of Public Transportation, Department of Transportation, State of Illinois, for a financial assistance grant under Section 5311 of the Federal Transit Act of 1991, as amended (49 U.S.C. § 5311), in the amount of \$600,253 for the purpose of off-setting a portion of the Public Transportation Program operating deficits of Quincy Transit Lines, and;

WHEREAS, in addition to the above-mentioned grant, the City of Quincy has submitted an application for grant funding from the Illinois Downstate Public Transportation Operating Assistance (DOAP) with the State of Illinois under the provisions of the Illinois Downstate Public Transportation Act (30 IL CS 740/2-1, et. seq.) up to an amount of \$2,925,160 and;

WHEREAS, in addition to the above grants and additional grant through the FTA 5311 CARES Act, funding in the amount \$2,261,960 to be used to cover operating expenses , and;

WHEREAS, the City has funded the Transit Lines for several months of operations while we wait for Grant funding to be received, and;

WHEREAS, the grant funds have always been paid to the City and the loan amount have always been repaid to the Cash Reserve Fund, and;

WHEREAS, in order to cover the costs of providing uninterrupted essential transit service for the citizens of the Quincy area, it will be necessary to secure a short-term loan from the Cash Reserve Fund in the estimated amount up to \$500,000, said amount to be repaid with grant funds once received; now,

THEREFORE, the Director of Quincy Transit Lines and the Comptroller respectfully request that the Mayor and City Council approve a short-term loan of up to \$250,000, as needed, from the Cash Reserve Fund to the Quincy Transit Lines to pay operating expenses.

Marty Stegeman
Director of Operations
Quincy Transit Lines

Sheri Ray
Comptroller

- Contract Profile
- Executed Documents
- Risk Assessment
- Invoices
- Drawdowns

Edit Contract

Contract Information

Organization*:

Program*:

Year*:

Contract Number:

Agreement Number:

State Grant Number:

Contract Start Date:

Contract End Date:

Invoice End Date:

Contract Exec Date: Required to submit invoices

Approved Enc Date: Required to encumber funds & submit invoices

Associated Project(s)

BCG0001007 : 30.09.08 Emergency Relief- Operating Assistance 100% Federal Share- Rural : 2021

Allocated	Encumbered Type	Grant Year	Grant #	Grant Program	Distribution
\$2,261,960.00	\$2,261,960.00 FTA	2021	IL-2020-034-00	Section 5311 - Rural Transit (CARES)	01- Operating

Total Encumbrance Amount: \$2,261,960.00

Documents

No documents attached.

Email

Funding Actions

Status	Comments	Updated By	Date
Encumbrance Added	FTA : 2021 : IL-2020-034-00 : Section 5311 - Rural Transit (CARES) : 01- Operating - Encumbered at \$2,261,960.00	David Maziarz	10/1/2020 01:27 PM

ORDINANCE NO.

AN ORDINANCE GRANTING A SPECIAL USE PERMIT FOR A PLANNED DEVELOPMENT

WHEREAS, Vicki Kline did previously file a request for Approval of Conceptual Plan, Preliminary Plat and Final Plat with the City of Quincy, all in accordance with the Ordinances as provided; and,

WHEREAS, said Conceptual Plan and Preliminary and Final Plat have been approved by the City of Quincy, all in accordance with the Ordinances as provided; and,

WHEREAS, all requirements of Chapter 162 (Zoning Regulations) of the Municipal Code of the City of Quincy of 2015 have otherwise been complied with.

NOW, THEREFORE, pursuant to Chapter 162 of the Municipal Code of the City of Quincy of 2015, be it ordained by the Mayor and City Council for the City of Quincy, Adams County, Illinois, that a Special Permit for a Planned Development be and hereby is issued as follows:

SECTION 1. Legal Description: **P.I.N.:** 23-5-2223-000-00

A part of Lot Seventy-five (75) in C.F. Moulton's Survey and Plat of the Southeast Quarter (SE1/4) of Section Thirty-six (36) in Township One (1) South, Range Nine (9) West of the Fourth Principal Meridian, more particularly described as follows:

Commencing at the Northeast corner of Lot Seventy-five (75), thence West along the North line of said lot, One Hundred Ninety (190) feet; thence South parallel with the East line of said Lot, One Hundred Forty (140) feet; thence East parallel with the North line of said lot, One Hundred Ninety (190) feet to the East line of said Lot Seventy-five (75), and thence North along the said East line of said lot, One Hundred Forty (140) feet to the place of beginning, situated in the County of Adams, in the State of Illinois;

Excepting therefrom the following described tract of real estate:

Beginning at the Northeast corner of the aforementioned Lot Seventy-five (75), said point being 10.025 meters (32.89 feet) left of survey centerline FAU 7825 Station 29+860.810; thence South 0 degrees 46' 19" West along the East line of said Lot Seventy-five (75), a distance of 13.596 meters (44.61 feet) to a point 10.065 meters (38.02 feet) left of survey center line Station 29+847.212; thence North 15 degrees 19' 59" West, a distance of 14.210 Meters (46.62 feet) to a point 13.967 meters (45.82 feet) left of survey center line Station 29+860.876, said point also being on the North line of said Lot Seventy-five (75); thence South 88 degrees 26' 39" East along said North line, 3.943 meters (12.93 feet) to the point of beginning; and being more particularly described as follows:

Commencing at the Southeast corner of said Section Thirty-six (36), thence North 00 degrees 40' 24" East, along the East line of the Southeast Quarter (SE1/4) of said Section Thirty-six (36), a distance of 753.65 feet; thence North 88 degrees 33' 24" West, 30.94 feet to a found 1" iron pipe at the point of beginning; thence continuing North 88 degrees 33' 24" West, 190.02 feet to a found 1" iron pipe; thence North 00 degrees 39' 27" East, 140.24 feet to a found 1" iron pipe on

the South Right-Of-Way line of Oak Street; thence South 88 degrees 33' 19" East, along said line, 177.29 feet to the West Right-of-Way line of FAU 7825 (North 24th Street); thence South 15 degrees 15' 46" East, along said line, 46.82 feet; thence South 00 degrees 43' 30" West, 95.39 feet to the point of beginning;

All situated in the County of Adams and State of Illinois

SECTION 2. Use: Operate a single-seat eyebrow salon at 2336 Oak Street.

ADOPTED:

CITY CLERK

APPROVED:

MAYOR

Officially published in pamphlet form this day of , 2020.



CITY OF QUINCY

Comptroller's Office

Sheri L. Ray
Comptroller

CITY HALL – 730 MAINE STREET
Quincy, Illinois 62301-4056
217-228-4517

MEMORANDUM

TO: Mayor and City Council
FROM: Sheri Ray
DATE: October 2, 2020
SUBJECT: Supplemental Budget Ordinance

I have submitted the attached Budget Amendment Ordinance to the City Clerk for placement on the agenda for the October 5, 2020 Council Meeting.

The Special Capital Project Fund (Fund 309) is essentially the operating fund for the Washington Theatre. This supplemental increases fund revenues by \$70,000 for a donation by the Friends of Washington Theatre; and increases expenses of the fund by \$70,000 to pay the architectural fees to Killis Almond & Associates.

If you have any additional questions, please contact myself or Chuck Bevelheimer.

CC: Lonnie Dunn, Corporation Counsel
City Clerk Jenny Hayden
Jeff Mays
Chuck Bevelheimer

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE 2020-2021 FISCAL YEAR BUDGET

WHEREAS, the City Council of the City of Quincy, Adams County, Illinois, hereinbefore adopted Ordinance No. 20-13, an annual budget for general corporate and special corporate purposes for the City of Quincy for the fiscal year beginning May 1, 2020 and ending April 30, 2021; and

WHEREAS, the City Council has determined that expenditures, as set forth in said ordinance for certain operations, acquisitions, and projects within and for the various departments of the City will exceed the amounts provided in said ordinance and which expenditure will increase the total annual budget; and,

WHEREAS, there exists certain revenues, not included in the annual budget, which are available for expenditure by the City; and,

WHEREAS, Section 43.18 (Annual budget-Council transfers, revisions, or amendments) of the Quincy City Code reserved to the City Council the authority to amend the annual budget to increase the budget (upon a two-thirds vote of the Council) provided funds are available for said increase; and,

WHEREAS, the Friends of Washington Theatre has raised funds which will be deposited with the Special Capital Projects Fund #309 as a donation and these funds were not included in the budget and will increase the budget; and,

WHEREAS, the additional funding will be used to pay for an architectural study to be performed by Killis Almond & Associates,

WHEREAS, the City is a home rule unit of local government under the Constitution of the State of Illinois, Article VII, Section 6 and this ordinance is adopted pursuant to said authority and the authority of Section 43.18 of the Quincy City Code.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF QUINCY, ADAMS COUNTY, ILLINOIS, as follows:

1. That the annual operating budget set forth in Ordinance No. 20-13 of the City of Quincy, be and is hereby amended by authorizing the increase in expenditure as follows:

2. **Special Capital Grant Fund #309:**

Increased Revenues:

Local Sources (309-0000-383-01-04) \$ 70,000

Increased Expenses:

Professional Services (309-1899-401-31-04) \$ 70,000

3. That this Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form in accordance with law.

ADOPTED _____

City Clerk

APPROVED _____

Mayor

Officially published in pamphlet form this _____ day of _____, 2020.

CITY OF QUINCY

DEPARTMENT OF PLANNING & DEVELOPMENT

706 Maine Street | Third Floor | Quincy, IL 62301

Office: 217-228-4515 | Fax: 217-221-2288



MEMORANDUM

TO: Mayor Moore and City Council
FROM: Chuck Bevelheimer
DATE: October 2, 2020
SUBJECT: Amendment to Chapter 40 (Boards and Commissions) related to membership on the Quincy Tree Commission.

City Code Chapter 40.205(A) addresses membership on the Quincy Tree Commission. The code currently states that there are 12 members of the commission:

- Nine voting members are appointed by the Mayor with approval of the City Council
- Three non-voting members are ex-officio
 - o The Director of Utilities & Engineering
 - o The Director of the Quincy Park District or their representative
 - o The City Forester

The commission is requesting several changes to Chapter 40.205(A)

- Increase the number of voting members who are appointed by the Mayor with approval of the City Council from nine to ten to allow the Director of the Quincy Park District (or designee) to be appointed to the commission as a full voting member.
- Replace the Director of Utilities & Engineering as an ex-officio member with the Director of Planning & Development (or designee) now that the Tree Commission operates under the guidance of the Department of Planning & Development.
- Replace the City Forester as an ex-officio member with the Director of Central Services (or designee).

The commission feels that it would be a benefit to include the knowledge and experience of the Director of the Quincy Park District to the board in a voting capacity.

Staff also plans to submit the current roster of the Quincy Tree Commission to the City Council for reappointment. By doing so, staff will be able to accurately track the terms of the current members in the event there is a vacancy. Quincy Tree Commission members serve three year terms.

Please let me know if you have any questions

Chuck

ORDINANCE NO. _____

AN ORDINANCE AMENDING CHAPTER 40 (BOARDS AND COMMISSIONS) OF
THE MUNICIPAL CODE OF THE CITY OF QUINCY (2015)

WHEREAS, the City of Quincy is a home rule unit of local government pursuant to the provision of §6, Article VII (Local Government) of the Constitution of the State of Illinois; and

WHEREAS, this Ordinance is being adopted pursuant to such authority and such other authority as may be established by law.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF QUINCY, IN ADAMS COUNTY, ILLINOIS, as follows:

Section 1. AMENDMENT: That §40.206 (Tree Commission Membership) of Chapter 40 (Boards and Commissions) of the Municipal Code of the City of Quincy (2015) be amended by deleting Section 40.206 (A) (1) in its entirety and replacing with a new Section 402.206 (A)(1).

402.205 MEMBERSHIP

(A) Generally

(1) The City Tree Commission shall be composed of 12 Members. Ten Commissioners shall be appointed by the Mayor with approval of the City Council. These ten members shall serve without pay. The remaining two Commission members shall be ex-officio and shall not vote. The two ex-officio Commissioners shall be:

- (a) The Director of Planning and Development or designee.
- (b) The Director of Central Services or designee.

Section 2 SEPARABILITY: The provisions of this Ordinance shall be deemed separable, and the invalidity of any portion hereof shall not affect the validity of the remainder thereof.

Section 3. SAVINGS CLAUSE: Nothing in this Ordinance shall be construed to affect any suit or proceeding pending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, or permits or licenses issued under any act or ordinance hereby repealed or amended; nor shall any just or legal right or remedy of any character be lost, impaired, or affected by this Ordinance.

Section 4. REPEAL: All ordinances and parts of ordinances in conflict with the provisions of the Ordinance shall be, and the same are, to the extent of such conflict, hereby repealed.

Section 5. EFFECTIVE DATE: This Ordinance shall be in full force and effect after its passage, approval and publication as provided by law.

PASSED BY THE FOLLOWING ROLL CALL VOTE this _____ day of _____, 2020.

AYES:

NAYS:

ABSENT:

APPROVED this _____ day of _____, 2020.

Kyle Moore, Mayor

ATTEST:

City Clerk

Officially published in pamphlet form this _____ day of _____, 2020.

THE CITY COUNCIL

OFFICIAL PROCEEDINGS

REGULAR MEETING

Quincy, Illinois, October 5, 2020

Due to COVID-19, President Donald Trump declared a national emergency on March 13, 2020, and Governor Pritzker issued an Executive Order on March 20, 2020.

Mayor Kyle A. Moore announced that City Council meetings will be closed to the public starting August 10, 2020.

The regular meeting of the City Council was held this day at 7:00 p.m. with Mayor Kyle A. Moore presiding.

The following members were physically present:

Ald. McKiernan, Entrup, Bergman, Bauer, Finney, Mast, Reis, Uzelac, Holtschlag. 9.

Virtual: Ald. Holbrook, Farha, Sassen, Rein, Awerkamp. 5.

The minutes of the regular meetings of the City Council held September 28, 2020, were approved as printed on a motion of Ald. Mast. Motion carried.

Legal: Corporation Counsel: Lonnie Dunn.

The City Clerk presented and read the following:

PETITION

By the following organizations requesting permission to conduct a raffle and have the bond requirement waived: Quincy Boat Club two raffles from 10/6/20 to 12/30/20 and 10/6/20 to 1/23/21 and Quincy Public Schools Foundation from 10/7/20 to 11/6/20. The City Clerk recommends approval of the permits.

Ald. Holtschlag moved the prayer of the petitions be granted. Motion carried.

MONTHLY REPORTS

The monthly reports of the City Clerk, the City Treasurer and the City Comptroller for the month of September, 2020, and the Quincy Police Department for the month of August, 2020, were ordered received and filed on a motion of Ald. Farha. Motion carried.

REPORT OF THE ZONING BOARD OF APPEAL

The Zoning Board of Appeals report recommending the request to vary the fence requirement at 2101 Grove Avenue be denied, was tabled for one week by Ald. Sassen.

Ald. Farha moved the report be tabled indefinitely, seconded by Ald. Sassen. Motion carried.

QUINCY FIREFIGHTERS' PENSION FUND ACTUARIAL FUNDING REPORT FOR FY ENDING 4/30/2020 AS PREPARED BY LAUTERBACH & AMEN

Ald. Uzelac moved the report be received and filed. Motion carried.

QUINCY POLICE PENSION FUND ACTUARIAL FUNDING REPORT FOR FY ENDING 4/30/2020 AS PREPARED BY LAUTERBACH & AMEN

Ald. Uzelac moved the report be received and filed. Motion carried.

PUBLIC FORUM

Jeff Kerkhoff, 1221 Spruce, on the 233rd anniversary of the Federalists papers, plus related topics. The City Clerk read a synopsis of his report. He had a handout for the City Council. A copy of the report was emailed to the City Council prior to the meeting.

RESOLUTION AUTHORIZING RETAINING KILLIS ALMOND ARCHITECTS

WHEREAS, the Washington Theater located at 427 Hampshire is a City-Owned building, and

WHEREAS, the Washington Theater Commission has been working on the redevelopment of the Washington Theater since 2003, and

WHEREAS, since 2003, the Washington Theater Commission has sponsored numerous fundraisers to support the redevelopment of the 96-year-old Theater, and

WHEREAS, the Washington Theater Commission recommends that Killis Almond Architects be hired to prepare an Architectural Plan for the Washington Theater at a cost of \$70,000 for the redevelopment of the Theater.

NOW, THEREFORE BE IT RESOLVED that the City's Planning Director recommends to the Mayor and City Council that Killis Almond Architects be retained for Professional Services under the City's Purchasing Manual to provide consultant services for preparing the Architectural Plan for the Washington Theater in the amount of \$70,000.

FURTHERMORE BE IT RESOLVED that the Mayor and City Clerk be authorized to execute the AIA Agreement between the City of Quincy and Killis Almond Architects.

This Resolution shall be in full force and effect from and after its passage, as provided by law.

PASSED and APPROVED this 6th day of October, 2020.

SIGNED Kyle A. Moore, Mayor

ATTEST: Jenny Hayden, City Clerk

Ald. Holtschlag moved for the adoption of the resolution, seconded by Ald. Uzelac, and on the roll call the following vote resulted: Yeas: Ald. Mast, Reis Awerkamp, Uzelac, Holtschlag, McKiernan, Entrup, Bergman, Bauer, Finney, Holbrook, Sassen, Rein. 13. Present: Ald. Farha. 1. Motion carried.

RESOLUTION

WHEREAS, the City of Quincy recently advertised for bids for the Water Supply Improvement Project Phase 2 which includes the rehabilitation of filters #1-#6, replacement of the filter backwash fill system, structural repairs to the Water Treatment Plant building and other related work; and,

WHEREAS, the following bids were received:

L. Keeley Construction	
St. Louis, Missouri	\$7,261,917.00
Plocher Construction	
Highland, Illinois	\$6,990,000.00
Leander Construction	
Canton, Illinois	\$6,098,000.00
Engineers Estimate	\$7,000,000.00

WHEREAS, the Director of Utilities and Engineering has reviewed these bids and finds the low bid of Leander Construction of Canton, Illinois, to be acceptable; and,

WHEREAS, this project will be funded through the Illinois Environmental Protection Agency's low interest loan program and Water Fund cash reserves; and,

WHEREAS, to allow for the uninterrupted progression of this project in the event that changes or modifications are required, an additional 10 percent over the amount of the low bid shall be included in the encumbrance for this project; now,

THEREFORE BE IT RESOLVED, that the Director of Utilities and Engineering and the Utilities Committee recommend to the Mayor and Quincy City Council that the low bid from Leander Construction of Canton, Illinois, in the amount of \$6,098,000.00 be accepted and that the Mayor be authorized to sign the contract documents.

Jeffrey Conte, P.E.

Director of Utilities & Engineering

Ald. Bauer moved for the adoption of the resolution, seconded by Ald. McKiernan, and on the roll call each of the 14 Aldermen voted yea. Motion carried.

RESOLUTION

WHEREAS, the City of Quincy has implemented an automated meter reading (AMR) program utilizing Badger Orion radio frequency units to secure readings from residential, commercial and industrial customers in an effort to minimize accessibility problems and reduce the number of estimated billings; and,

WHEREAS, in conjunction with the AMR Program, an aggressive meter replacement policy was also adopted, whereby all positive displacement meters in service for a period that exceeds the AWWA standard of ten years, are reviewed annually and are replaced with new units capable of measuring extremely low flow rates; and,

WHEREAS, a quote from Midwest Meter, Inc., of Edinburg, Illinois, has been received in the amount of \$23,400.00 for five hundred (500) RCDL M25 5/8" bare disk meters; and,

WHEREAS, due to the uniqueness of the hardware/software utilized in the Orion meter management systems and its

integration with the city's current automated meter system, the Director of Utilities and the Director of Purchasing have determined that Midwest Meter, Inc., of Edinburg, Illinois, qualifies as a sole source provider; and,

WHEREAS, funding for this purchase is available in the 2020/2021 Water Fund fiscal year budget; now,

THEREFORE BE IT RESOLVED, the Director of Utilities and Engineering and the Utilities Committee recommend to the Mayor and Quincy City Council that normal bidding requirements be waived and the quote of Midwest Meter, Inc., of Edinburg, Illinois, in the amount of \$23,400.00 be accepted.

Jeffrey Conte, P.E.

Director of Utilities & Engineering

Ald. Bauer moved for the adoption of the resolution, seconded by Ald. McKiernan, and on the roll call each of the 14 Aldermen voted yea. Motion carried.

RESOLUTION

WHEREAS, the Department of Utilities planned the replacement of a 1995 International 4900 truck chassis and dump body in the current fiscal year due to normal wear and tear; and,

WHEREAS, the City of Quincy recently sought Requests for Proposals for the replacement this truck chassis and dump body; and,

WHEREAS, three (3) proposals were received and the Director of Utilities and Engineering has reviewed these proposals and finds them to be acceptable; and,

WHEREAS, the proposal from Rush Truck Center of Quincy, Illinois, offers the City the purchase of a 2021 International HV507 Single Axle Chassis and Stainless Steel Dump Body at the price of \$138,622; and,

WHEREAS, funding for this purchase is available in 2020/2021 Water Fund fiscal year budget; now,

THEREFORE BE IT RESOLVED, that the Director of Utilities and Engineering and the Utilities Committee recommend to the Mayor and Quincy City Council that the purchase of a 2021 International HV507 Single Axle Chassis and Stainless Steel Dump Body from Rush Truck Center of Quincy, Illinois, in the amount of \$138,622.00 be approved.

Jeffrey Conte, P.E.

Director of Utilities & Engineering

Ald. Bauer moved for the adoption of the resolution, seconded by Ald. McKiernan, and on the roll call each of the 14 Aldermen voted yea. Motion carried.

RESOLUTION

WHEREAS, the Ellington Road Pump Station is a triplex (three pump) packaged pump station that serves commercial and industrial properties north of Quincy; and,

WHEREAS, one (1) of the three pumps had become inoperable and required replacement; and,

WHEREAS, an invoice has been received from Smith & Loveless, the manufacturer of the pump, in the amount of \$13,007.00 for the purchase of the replacement pump; and,

WHEREAS, the Director of Utilities and Engineering has reviewed the invoice and finds it be acceptable; and,

WHEREAS, funding for this expense is available in the 2020/2021 Sewer Fund fiscal year budget; now,

THEREFORE BE IT RESOLVED, that the Director of Utilities and Engineering and the Utilities Committee recommend to the Mayor and Quincy City Council that normal bidding requirements be waived and the invoice from Smith & Loveless, Inc., of Lenexa, Kansas, in the amount of \$13,007.00 be approved for payment.

Jeffrey Conte, P.E.

Director of Utilities & Engineering

Ald. Bauer moved for the adoption of the resolution, seconded by Ald. McKiernan, and on the roll call each of the 14 Aldermen voted yea. Motion carried.

RESOLUTION

WHEREAS, the City of Quincy utilizes an automated meter reading (AMR) program utilizing Badger Orion cellular remote units to secure readings from residential, commercial and industrial customers in an effort to minimize accessibility problems and reduce the number of estimated billings; and,

WHEREAS, the Department of Utilities requires the purchase of three hundred (300) Badger M-25 cellular remote meter readers for the replacement of old meters and installation of new meters; and,

WHEREAS, a quote from Midwest Meter, Inc., of Edinburg, Illinois, has been received in the amount of \$55,500.00 for three hundred (300) Badger M-25 cellular remote meter readers; and,

WHEREAS, due to the uniqueness of the hardware/software utilized in the Orion meter management systems and

its integration with the City's current automated meter system, the Director of Utilities and Director of Purchasing have determined that Midwest Meter, Inc., of Edinburg, Illinois, qualifies as a sole source provider; and,

WHEREAS, funding for this purchase is available in the 2020/2021 Water Fund fiscal year budget; now,

THEREFORE BE IT RESOLVED, the Director of Utilities and Engineering and the Utilities Committee recommend to the Mayor and Quincy City Council that normal bidding requirements be waived and the quote of Midwest Meter, Inc., of Edinburg, Illinois, in the amount of \$55,500.00 be accepted.

Jeffrey Conte, P.E.

Director of Utilities & Engineering

Ald. Bauer moved for the adoption of the resolution, seconded by Ald. McKiernan, and on the roll call each of the 14 Aldermen voted yea. Motion carried.

RESOLUTION

WHEREAS, the Department of Utilities and Engineering requested bids to furnish two (2) light duty pick-up trucks to replace aging vehicles in the Water Department; and,

WHEREAS, the following bids were received:

Gem City Ford

Quincy, Illinois \$58,250.00

Tiles in Style, LLC

Naperville, Illinois \$79,786.00

WHEREAS, the bid has been reviewed by the Director of Utilities and Engineering and found to be acceptable; and,

WHEREAS, funding for the purchase of the vehicles is available in the 2020/2021 Water Fund fiscal year budget; now,

THEREFORE BE IT RESOLVED, that the Director of Utilities and Engineering and Utilities Committee recommend to the Mayor and Quincy City Council that the purchase of two (2) 2021 Ford F-150 4x4 pick-up trucks from Gem City Ford of Quincy, Illinois, in the amount totaling \$58,250.00 be approved.

Jeffrey Conte, P.E.

Director of Utilities & Engineering

Ald. Bauer moved for the adoption of the resolution, seconded by Ald. McKiernan, and on the roll call each of the 14 Aldermen voted yea. Motion carried.

RESOLUTION

WHEREAS, the storm water return pumps at the Waste Water Treatment Plant were damaged and required immediate repair; and,

WHEREAS, Richards Electric of Quincy was qualified and available to make the repair in a timely manner under Section 44.056 of the Municipal Code of the City of Quincy; and,

WHEREAS, the repair work has been completed in a satisfactory manner and an invoice received in the amount of \$24,273.12 for all costs associated with this work; and,

WHEREAS, funds for the repair are available in the 2020/2021 Sewer Fund fiscal year budget; now,

THEREFORE BE IT RESOLVED, that the Director of Utilities and Engineering and the Utilities Committee recommend to the Mayor and Quincy City Council that normal bidding requirements be waived and the invoice from Richards Electric of Quincy, Illinois, in the amount of \$24,273.12 be approved for payment.

Jeffrey Conte, P.E.

Director of Utilities & Engineering

Ald. Bauer moved for the adoption of the resolution, seconded by Ald. McKiernan, and on the roll call each of the 14 Aldermen voted yea. Motion carried.

RESOLUTION

WHEREAS, the Department of Utilities and Engineering utilizes the use of automatic meter reading (AMR) software for the reading of water meters and transmittal of data for accurate billing of residential, commercial and industrial water customers; and

WHEREAS, the Department of Utilities has received an invoice from Badger Meter of Milwaukee, Wisconsin, in the amount of \$13,212.46 for the renewal of a cellular-based automatic meter reading software; and,

WHEREAS, the Director of Utilities and Engineering has reviewed this invoice and finds it to be acceptable; and,

WHEREAS, due to the uniqueness of the hardware/software utilized in the Orion meter management systems and its integration with the City's current automated meter system, the Director of Utilities and the Director of Purchasing have

determined that Badger Meter of Milwaukee, Wisconsin, qualifies as a sole source provider; and,

WHEREAS, funding for this expense is available in the 2020/2021 Water Fund fiscal year budget; now,

THEREFORE BE IT RESOLVED, the Director of Utilities and Engineering and the Utilities Committee recommend to the Mayor and Quincy City Council that normal bidding requirements be waived and the invoice from Badger Meter of Milwaukee, Wisconsin, in the amount of \$13,212.46 be approved for payment.

Jeffrey Conte, P.E.

Director of Utilities & Engineering

Ald. Bauer moved for the adoption of the resolution, seconded by Ald. McKiernan, and on the roll call each of the 14 Aldermen voted yea. Motion carried.

ORDINANCE

Reconsideration of Ordinance

The ordinance entitled: An Ordinance Annexing Certain Territories To The City Of Quincy, Adams County, Illinois. (1700 Hamann Lane and 1708 Hamann Lane.), which was up for adoption, was requested at the September 28th council meeting on a motion made by Ald. Bergman to reconsider my vote and place the annexation ordinance on the October 5th agenda.

Ald. Entrup moved for the reconsideration to adopt the ordinance, seconded by Ald. McKiernan, and on the roll call the following vote resulted: Yeas: Ald. Holbrook, Mast, Reis, Awerkamp, Uzelac, Holtschlag, McKiernan, Entrup, Bergman, Finney. 10. Nays: Ald. Farha, Sassen, Rein, Bauer. 4.

The Chair, Mayor Kyle A. Moore, declared the motion carried and the ordinance adopted.

ORDINANCE

First presentation of an ordinance entitled: An Ordinance Granting A Special Use Permit For A Planned Development. (2336 Oak, Operate a single-seat eyebrow salon.)

Ald. Farha moved the ordinance be read by its title, seconded by Ald. Sassen. Motion carried.

The City Clerk read the ordinance by its title.

ORDINANCE

First presentation of an ordinance entitled: An Ordinance Amending The 2020-2021 Fiscal Year Budget. (Increased Revenues Special Capital Grant Fund #309 \$70,000.)

Ald. Holtschlag moved the ordinance be read by its title, seconded by Ald. Uzelac. Motion carried.

The City Clerk read the ordinance by its title.

REPORT OF FINANCE COMMITTEE

Quincy, Illinois, October 5, 2020

	Transfers	Expenditures	Payroll
City Hall.....		1,154.19	32,846.79
Planning & Dev	27,000.00		
9-1-1	41,000.00		
Recycle	2,000.00		
Central Garage	5,000.00		
Cash Reserve to Transit Loan.....	90,000.00		
Building Maintenance.....		377.51	
Comptroller		4,799.95	9,274.36
Legal Department		76.94	8,456.18
Commissions.....		0.00	619.13
IT Department.....		4,707.80	12,082.82
Police Department.....		12,264.39	257,116.49
Fire Department		4,359.95	179,412.03
Public Works.....		5,130.21	30,358.22
Engineering		4,566.50	21,686.41
GENERAL FUND SUBTOTAL.....	165,000.00	37,437.44	551,852.43
Planning and Devel.....		889.01	18,979.58
911 System.....		343.20	46,978.59

911 Surcharge Fund.....		24,746.57	
Traffic Signal Fund.....		2,717.39	
Police Dept. Grants.....		6,439.00	
Crime Lab Fund.....		184.84	
Transit Fund.....		158.58	67,474.89
Bridge Lighting Fund.....		157.94	
Capital Projects Fund.....		186,942.32	
Special Capital Funds.....		26.99	
Special Tax Alloc - TIF #2.....		2,500.00	
Water Fund.....		293,829.66	81,002.21
Sewer Fund.....		101,076.33	18,438.32
Quincy Regional Airport Fund.....		110,211.36	13,141.94
Municipal Dock.....		44,557.55	
Regional Training Facility.....		108.09	
Garbage Fund.....		11.05	12,963.30
Recycle Fund.....		11.05	8,524.87
Central Garage.....		12,242.52	19,430.89
Self Insurance.....		676.83	8,636.59
Health Insurance Fund.....		581,971.22	
BANK 01 TOTALS.....	165,000.00	1,407,238.94	847,423.61
Motor Fuel Fund.....		340.50	
Dwnst SmBus Stabilization.....		23,595.45	
2019B GO Street Proj.....		829,692.04	
ALL FUNDS TOTALS.....	165,000.00	2,260,866.93	847,423.61

Jack Holtschlag
Richie Reis
Kyle A. Moore
Finance Committee

Ald. Reis, seconded by Ald. Holtschlag, moved the reports be received and vouchers be issued for the various amounts and on the roll call each of the 14 Aldermen voted yea. Motion carried.

The City Council adjourned at 7:25 p.m. on a motion of Ald. Holtschlag. Motion carried.

JENNY HAYDEN, MMC
City Clerk

City of Quincy Department of Central Services



Kevin McClean
Director

2020 Jennifer Road
Quincy, IL 62301
Phone: (217) 228-4520

FORESTRY MONTHLY REPORT

Date: October 9, 2020

To the Honorable Mayor and City Council:

The following is a report of work done by the Forestry Department for the month of September

Trees Removed – 8 total
Concrete Trip/Fall Hazard – 1
Sewer Issue – 2
Water Issue – 0
Power Line Interference – 0
Dead/Dying – 5
Blocked Sign – 0
Safety Hazard – 0

Stumps Removed – 29

Trees Trimmed – 30

Respectfully submitted,

Kevin McClean
Director
Department of Central Services

**City of Quincy
Department of Central Services**



**Kevin McClean
Director**

**2020 Jennifer Road
Quincy, IL 62301
Phone: (217) 228-4520**

**MOSQUITO ABATEMENT PROGRAM
MONTHLY REPORT**

DATE: October 9, 2020

To the Honorable Mayor and City Council:

The following is the report of the Mosquito Abatement Program for the month of September

Gallons of Chemicals – 17

Miles Driven – 144

Respectfully submitted,

Kevin McClean
Director
Department of Central Services

City of Quincy Department of Central Services



Kevin McClean
Director

2020 Jennifer Road
Quincy, IL 62301
Phone: (217) 228-4520

SIGN AND PAINT MONTHLY REPORT

DATE: October 9, 2020

To the Honorable Mayor and City Council:

The following is the report of the Sign and Paint Department for the month of September

City Signs Replaced – 4

New Signs – 6

City Blocks Striped – 224

Feet of Curbs Painted – 296

Intersections Painted – 3

Barrels of Yellow Paint Used – 7

Barrels of White Paint Used – 1

Respectfully submitted,

Kevin McClean
Director
Department of Central Services

City of Quincy Department of Central Services



Kevin McClean
Director

2020 Jennifer Road
Quincy, IL 62301
Phone: (217) 228-4520

RECYCLING DIVISION MONTHLY REPORT

Date: October 9, 2020

To the Honorable Mayor and City Council:

The following is a report of materials and quantities collected from the residential waste system for the month of September

<u>MATERIAL</u>	<u>POUNDS</u>	<u>TONS</u>
Fiber	96,260	48.13
Non-Fiber	42,600	21.30

Respectfully submitted,

Kevin McClean
Director
Department of Central Services

City of Quincy Department of Central Services



Kevin McClean
Director

2020 Jennifer Road
Quincy, IL 62301
Phone: (217) 228-4520

STREET CLEANING MONTHLY REPORT

DATE: October 9, 2020

To the Honorable Mayor and City Council:

The following is the report of the Street Cleaning Department for the month of September

City Blocks Swept – 1,633

Loads of Refuse Hauled – 36

Gallons of Water for Flushing – 10,800

Respectfully submitted,

Kevin McClean
Director
Department of Central Services



City of Quincy *Traffic Commission*

City of Quincy - City Hall
730 Maine Street, Quincy Illinois
(217)228-4527

TRAFFIC COMMISSION AGENDA

October 13, 2020 | 6:00 p.m. | City Council Chambers

A meeting of the Traffic Commission will be held on Tuesday, October 13, 2020 at 6:00 p.m. in the City Council Chambers.

Due to the temporary closure of meetings at City Hall to the general public, persons interested in attending the Traffic Commission meeting live via phone must email the City of Quincy at engineering@quincyl.gov prior to 2:00 p.m. on Tuesday, October 13th.

1. Approval of Minutes

2. Public Comment (3 minute limit)

3. Old Business

- a) Alderman Mast's referral to parking on Harrison Plaza during Denman School pick-up time;

4. New Business

- a) Alderman Bergman's referral to the possibility of replacing the "Yield" signs at the intersection of 6th and Cherry with "Stop" signs;
- b) Police Department's referral to study parking on 6th Street, Vermont Street to Broadway;

5. Late Referrals and Reports

6. Adjournment



TRAFFIC COMMISSION MEETING MINUTES

The monthly meeting of the Traffic Commission was held on Tuesday, September 15, 2020 in the City Council Chambers and via Zoom. The meeting was called to order at 5:02 p.m. with the following members present:

Members Present: Steve Bange, Justin Boyd, Rob Copley, Joe Henning, Ed Holthaus (5:25 p.m.), Jeff Mays, Alderman McKiernan, Alderman Uzelac

Others: Alderman Bergman, Chuck Bevelheimer, Alderman Entrup

1. Approval of Meeting Minutes

The minutes of the July 13, 2020 meeting were approved as distributed.

Motion: McKiernan Second: Mays Motion Carried

2. Public Comment

3. Old Business

- a) Alderman Entrup's referral to the extension of the bicycle lanes on Bonansinga Drive from Cedar Street south to Broadway;

Discussion: Steve Bange presented the five (5) options for striping on Bonansinga Drive from Broadway to the park entrance near the Dock.

Action: Request Central Services to paint a solid white line over the old dashed lines.

Motion: McKiernan Second: Mays Motion Carried

4. New Business

- a) Alderman Bauer's referral to the possibility of a mid-block crossing on Chestnut Street between 18th and 20th Streets;

Discussion: No one from Quincy University was present to discuss the request. It was noted that this request has been denied in the past.

Action: Table indefinitely.

Motion: Henning Second: McKiernan Motion Carried

- b) Alderman Mast's referral to parking on Harrison Plaza during Denman School pick-up time;

Discussion: The ward aldermen and school representatives were not present to discuss the request.

Action: Table for one (1) month to discuss the issue with the school.

Motion: Mays Second: McKiernan Motion Carried

- c) Alderman Holtschlag's referral to temporary parking and designated drop-off zone on the east side of 8th Street from Kentucky Street south to the alley;

Discussion: Alderman Uzelac presented a letter from the Early Childhood Center requesting to make the east side of South 8th Street a drop-off zone from Kentucky Street to south of the alley.

Action: Make South 8th Street from Kentucky to south of alley "No Parking" from 7:00 a.m. to 4:00 p.m. Monday through Friday.

Motion: Uzelac Second: McKiernan Motion Carried

- d) Police Department's request to study driveway accessibility and traffic congestion in the 3800 block of Maine Street;

Discussion: Access to the driveway west of Carter's Coffee is being blocked by eastbound traffic waiting to turn left into Carter's.

Action: Request Central Services to paint a hatched area in the north eastbound lane to keep access to the drive open.

Motion: Mays Second: McKiernan Motion Carried

5. *Late Referrals & Additions*

- a) Police Department's referral to remove parking on 6th Street south of Broadway to allow for more employee parking.

Action: Engineering Department will study the parking on 6th Street.

Motion: Mays Second: McKiernan Motion Carried

- b) Jeff Mays brought up the striping of Oak Street east of 48th Street. Steve Bange said this has been forwarded to Central Services and are waiting on a response.

The meeting was adjourned at 5:35 p.m.

Motion: McKiernan Second: Uzelac Motion Carried

Respectfully submitted,

Steve Bange, Secretary
Traffic Commission
September 16, 2020



AERONAUTICS COMMITTEE MEETING AGENDA

In an effort to follow CDC and Adams County safety recommendations, the Aeronautics Committee Meeting will not be open to the general public. In lieu of public comment, any comments regarding an agenda item must be submitted by email to QcyAirport@quincyl.gov by 10 a.m. on Wednesday, October 14th, to be read aloud at the meeting.

MASKS WILL BE REQUIRED FOR ALL PARTICIPANTS

Masks will be provided for those who do not have them upon entry.

The regular meeting of the Aeronautics Committee will be held on **Wednesday, October 14th, at 12:00 p.m. at City Hall in the Council Chambers.**

1. Call to Order
2. Approval of Minutes
3. Old Business
 - Hangar Painting
4. Engineering Report
5. Airport Director's Report
 - Air Service
 - RWY 04/22 Project
6. New Business
 - ATM Agreement
 - T-Hangar Lease
 - Corporate Hangar Rate and Discussion
 - RWY 04/22 Local Match Loan (\$1,500,000)
7. Adjournment

BOARD OF FIRE AND POLICE COMMISSIONERS

Meeting

Date: Wednesday, November 4, 2020

Time: 1:30 p.m.

Place: Caucus Room

Agenda:

1. Call to Order – Attendance
2. Public Comments – limit to 3 minutes
3. Approve Minutes of Last Meeting
4. Correspondence
5. Pending Business
 - a. Chief Henning – 1:35 p.m.
 - i. Finalize timelines for promotional testing
 - b. Chief Copley – 2:05 p.m.
 - i. Finalize timelines for new candidate and promotional testing
 - ii. Discuss status of police officer hiring
6. Old Business
7. New Business
8. Adjournment