

# THE CITY COUNCIL

## OFFICIAL PROCEEDINGS

### REGULAR MEETING

Quincy, Illinois, April 13, 2020

Due to COVID-19, President Donald Trump declared a national emergency on March 13, 2020, and Governor Pritzker issued an Executive Order on March 20, 2020.

Mayor Kyle A. Moore announced that all City buildings will be closed to the public on March 17, 2020.

The following minutes reflect those Aldermen who were virtually present.

The regular meeting of the City Council was held this day at 7:00 p.m. with Mayor Kyle A. Moore presiding.

The following members were physically present:

Ald. McKiernan, Entrup, Bauer, Finney, Reis, Holtschlag. 6.

Virtual: Ald. Bergman, Ernst, Farha, Sassen, Rein, Mast, Awerkamp, Uzelac. 8.

The minutes of the regular meeting of the City Council held April 6, 2020, and the Town Business minutes of March 9, 2020, were approved on a motion of Ald. Finney. Motion carried.

Legal Counsel: Corporation Counsel Lonnie Dunn.

Ald. Bauer moved the City Council sit as a Town Board. Motion carried.

### TOWN BUSINESS

**The Deputy City Clerk presented and read the following:**

#### Registered Written Comments

There were none presented.

#### Report Of The Quincy Township Supervisor For General Assistance For The Month Of March, 2020.

##### DISBURSEMENTS

Relief Orders were issued to 6 cases containing 6 individuals at an average grant per case of \$325.00

	\$ 1,950.00
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##### CASH ACCOUNT

Balance March 1, 2020		
GA Checking	\$ 4,503.18	
GA Money Market	140,793.74	
Misc Refund ck 3243	197.23	
Misc Refund	325.00	
Interest	<u>55.16</u>	
Total	\$ 145,874.31	
Obligations paid during the month	\$ (1,950.00)	
Office Supplies	( 196.59)	
Misc Expense ck 3243	( 197.23)	
Balance March 31, 2020		\$ 143,530.49

Cindy Brink  
Supervisor of Quincy Township

We the undersigned auditing committee to which were referred the above bills respectfully report it has examined same and recommend their payment.

Dave Bauer

Ald. Bauer, seconded by Ald. McKiernan, moved the report be received and vouchers be issued for the payment of disbursements and administrative bills for the various amounts, and on the roll call each of the 14 Aldermen voted yea. Motion carried.

**Report of the Town of Quincy Auditing Committee  
Bill Payments for All Vendors  
April 2020**

<u>Vendor</u>	<u>Amount</u>
Adams	383.62
Alarm Systems	47.50
Ameren Illinois	329.61
City of Quincy Self Insurance	42.63
Digital Copy Systems	27.40
Laura Oakman	150.00
Marco	25.00
Marco	140.00
O'Donnells	56.00
Quincy Herald Whig	64.23
Total	<u>\$1,265.99</u>

Committee:  
Dave Bauer

Ald. Bauer, seconded by Ald. McKiernan, moved the reports be received and vouchers be issued for the various amounts and on the roll call each of the 14 Aldermen voted yea. Motion carried.

**PUBLIC HEARING**

The Deputy City Clerk presented and read a notice of a public hearing to be held this day, April 13, 2020, by the City Council sitting as a Town Board to consider the proposed Town Budget and Appropriation Ordinance for the Town of Quincy for the fiscal year beginning 3/21/20 and ending 3/20/21.

**Written Public Hearing Comments**

The Mayor asked if there were any written comments.  
There were none presented.

**Discussion and filing of Town Budget and Appropriation Ordinance for fiscal year 2020/2021**

Ald. Bauer moved the Town Budget and Appropriation Ordinance for Fiscal Year 2020/2021 be read by title only, seconded by Ald. Finney. Motion carried.

The Deputy City Clerk read the Town Budget and Appropriation Ordinance for Fiscal Year 2020/2021 by title only.

Ald. Bauer moved the Town Budget and Appropriation Ordinance for fiscal year 2020/2021 be adopted, seconded by Ald. McKiernan, and on the roll call each of the 14 Aldermen voted yea. Motion carried.

**Annual Town Tax Levy  
CERTIFICATE OF TOWN TAX LEVY**

STATE OF ILLINOIS     )  
  )  
COUNTY OF ADAMS    )  
  )  
TOWN OF QUINCY      )

TO THE COUNTY CLERK OF SAID COUNTY:

I, Virginia Hayden, do hereby certify that I am the City Clerk duly elected, qualified and acting in and for the City of Quincy and ExOfficio Clerk of said Town; and that in pursuance of authority vested in them by Sections 126.3 and 126.4 of Article XIII of "An Act to Revise the Law in Relation to Township Organization" approved March 4, 1874, as amended, the City Council of the City of Quincy in regular session assembled and sitting as the Town Board of the Town of Quincy, on the 13th day of April, 2020, did direct that there be raised by general taxation the amount hereinafter set down, to be levied upon all taxable property in said Town, in order to meet and defray all the necessary expenses and liabilities of the Town as required by statute or voted by the Town Board in accordance with law, for the fiscal year beginning March 21, 2020, and ending March 20, 2021, the amounts so required are itemized and needed for uses and purposes as follows, as appears from the record of the proceedings of said City Council of the City of Quincy, sitting as the Town Board of the Town of Quincy now on file in my office, to wit:

(1) For necessary expenses for the general corporate purposes of the Town (Town Fund):

- 1. General Town Fund expenses including salaries, professional services, insurance, printing, advertising, unemployment, utilities, dues, IMRF contribution, social security contribution..... \$211,593.72
  - 2. Assessor Office expenses including salaries, professional services, quadrennial assessment, supplies, education, travel, professional dues..... \$60,203.14
  - 3. General Assistance expenses including salaries, bond, education, travel, professional dues ..... \$60,203.14
  - 4. Repayment of Tax Anticipation Warrants ..... None
  - 5. Provision for contingencies..... None
- making the amount to be raised by taxation and levied on all taxable property in said Town for the general corporate purposes aforesaid for the Town Fund, the sum of ..... \$332,000.00

(2) For necessary expenses for the care, relief and support of the poor and indigent persons of the Town (General Assistance Fund):

- 1. General Assistance ..... None
  - 2. Repayment of Tax anticipation warrants..... None
  - 3. Provision for contingencies..... None
  - 4. Capital Improvements ..... None
- making the amount to be raised by taxation and levied on all the taxable property in said Town for the necessary expenses and liabilities for the care, relief and support of the poor and indigent persons of the Town, the sum of None

Making the aggregate sum of \$332,000.00 to be raised by taxation and levied on all the taxable property in said Town, in order to meet and defray all the necessary costs and liability of the Town as required by statute or voted by the Town Board in accordance with law.

And it is hereby directed that the aforesaid sum be and the same is hereby assessed levied upon and against all taxable real and personal property within the limits of the said Town as the same is assessed and equalized for State and County Purposes for the current fiscal year.

Approved by the City Council of the City of Quincy in regular session assembled and sitting as the Town Board of the Town of Quincy, on the 13th day of April, 2020.

Cindy Brink, Supervisor  
Virginia Hayden, City Clerk, ExOfficio Town Clerk

Ald. Bauer moved the Annual Town Tax Levy be read in its entirety, seconded by Ald. McKiernan. Motion carried.

The Deputy City Clerk read the Annual Town Tax Levy for Fiscal Year 2020/2021 in its entirety.

Ald. Bauer moved the Annual Town Tax Levy for fiscal year 2020/2021 be adopted, seconded by Ald. McKiernan, an on the roll call each of the 14 Aldermen voted yea. Motion carried.

**Resolution**

Quincy Township Adams County, Illinois Resolution To Intervene. (Tax appeal with the Illinois Property Tax Appeal Board filed by Cedarhurst.)

Ald. Bauer moved for the adoption of the resolution, seconded by Ald. Finney, and on the roll call each of the 14 Aldermen voted yea. Motion carried.

The meeting resumed its sitting as a City Council on motion of Ald. Bauer.

**DISCUSSION OF CITY ACTIONS IN RESPONSE TO COVID-19 DECLARATIONS**

**PETITIONS**

By Capitol City Rentals, LLC, requesting consideration for a zoning change from R2 (Two Family Residential) to C1B (Limited Commercial) on property located at 1501 Broadway, 1503 Broadway, and 1507 Broadway to allow for the construction of a dental clinic and associated parking area.

Ald. Farha moved the petition be received and referred to the Plan Commission for study and to report back. Motion carried.

By Dustin Day requesting consideration for a zoning change from R2 (Two Family Residential) to R3 (Multi-Family Residential) on property located at 300 Cedar Street to comply with multi-family density requirements.

Ald. Entrup moved the petition be received and referred to the Plan Commission for study and to report back. Motion carried.

The revocable permit application for encroachment of city right-of-way from The People's Choice Thrift Shop, 120 North 5th St. requesting permission to place items for sale on the City sidewalk in front of the business March 26, 2020, through April 4, 2020, during normal business hours. The City Engineer presents this request subject to five conditions. Was tabled for two weeks by Ald. Holtschlag.

Ald. Holtschlag moved the petition be tabled indefinitely. Motion carried.

### **SALES TAX REPORT**

The report of the Illinois Department of Revenue showing sales tax collected for the month of January, 2020, in the amount of \$732,733.49 was ordered received and filed on a motion of Ald. Reis. Motion carried.

### **HOME RULE SALES TAX REPORT**

The report of the city's 1-1/2% home rule sales tax collected for the month of January, 2020 in the amount of \$643,858.51 was ordered received and filed on a motion of Ald. Reis. Motion carried.

### **RESOLUTION**

WHEREAS, the Quincy Police Department maintains a fleet of police vehicles and needs to keep them in working order and safe for the officers to drive; and

WHEREAS, the Quincy Police Department works diligently to control the costs associated with the maintenance of the fleet; and

WHEREAS, the Department routinely keeps our vehicles until they have 100,000 miles or more and know that our repair costs increase substantially after 60,000 miles; and

WHEREAS, the Department must use factory authorized parts for some repairs to prevent further damage to the vehicles and ensure the safety of the officer; and

WHEREAS, the Department recently purchased three Ford police utility vehicles; and

WHEREAS, an extended warranty, with a vanishing deductible, can be purchased that will provide bumper to bumper coverage for five years and up to 125,000 miles; and

WHEREAS, the extended warranty on these vehicles must be purchased while they are low mileage; and

WHEREAS, based on the average repair costs of our vehicles, we expect to see significant savings by purchasing an extended warranty; and

WHEREAS, the purchase of an extended warranty is a sole source purchase from our local Ford dealer, Gem City Ford, for \$2,860 per car, for a total of \$8,580.00; now

THEREFORE BE IT RESOLVED, the Chief of Police and the Police Aldermanic Committee recommend to the City Council that the Quincy Police Department be granted authority to purchase three extended warranties from Gem City Ford for \$8,580.00.

Robert Copley  
Chief of Police

Ald. Rein moved for the adoption of the resolution, seconded by Ald. Sassen, and on the roll call each of the 14 Aldermen voted yea. Motion carried.

### **RESOLUTION**

WHEREAS, the City of Quincy is the owner of property located at 1074 East 1363rd Lane, commonly known as Quincy Municipal Landfill #4; and,

WHEREAS, Adams Telephone Co-Operative of Golden, Illinois, desires a perpetual Right-of-Way easement from the City of Quincy for the construction, operation and maintenance of telecommunications (fiber optic) facilities on City-owned property located at 1074 East 1363rd Lane; and,

WHEREAS, in consideration of the covenants and promises herein, the parties hereby agree as follows:

1. The City of Quincy shall permit the telecommunications (fiber optic) facilities to encroach upon said property.
2. Adams Telephone Co-Operative shall be responsible for damages, if any, to crops and/or improvements located on the subject premises, due to Adams Telephone Co-Operative's actions.
3. Adams Telephone Co-Operative agrees to hold the City of Quincy harmless for any damage done to the telecommunications (fiber optic) facilities located on the said easement, other than damages resulting from willful and wanton acts or omissions of the City of Quincy. The hold harmless provision shall not apply to any person, corporation, or entity other than the City of Quincy and its employees.

WHEREAS, City staff has reviewed the proposed easement and has determined that it will not cause hardship to the

City with respect to the safety and maintenance of the closed municipal landfill; now,

THEREFORE BE IT RESOLVED, that the Director of Utilities and Engineering recommends to the Mayor and Quincy City Council that the City enter into the Right-of-Way Easement on behalf of the City of Quincy. Said Right-of-Way Easement is attached hereto.

This Resolution shall be in full force and effect from and after its passage, as provided by law.

PASSED and APPROVED this 14th day of April 2020.

SIGNED: Kyle A. Moore, Mayor

ATTEST: Jenny Hayden, City Clerk

Ald. Bauer moved for the adoption of the resolution, seconded by Ald. McKiernan, and on the roll call the following vote resulted: Yeas: Ald. Holtschlag, McKiernan, Entrup, Bergman, Bauer, Finney, Ernst, Farha, Sassen, Rein, Mast, Awerkamp, Uzelac. 13. Recuse: Ald. Reis. 1. Motion carried.

### **RESOLUTION**

WHEREAS, the City of Quincy owns and operates the water treatment plant and water pumping stations that supply, treat and distribute the City's public drinking water; and,

WHEREAS, the City of Quincy has received a permit from the Illinois Environmental Protection Agency to move forward with Phase II of the planned Water Supply Improvement Projects; and,

WHEREAS, the estimated cost of the Phase II projects that include the refurbishing of gravity filters 1 through 6, replacement of the filter backwash water tank fill system, modification to filter piping, expansion to the SCADA system and miscellaneous structural and masonry repairs to the treatment plant building is \$5 million; and,

WHEREAS, the IEPA offers low interest loans through its Public Water Supply Loan Program to assist municipalities with such repairs and improvements; and,

WHEREAS, the City desires to partially finance these projects with a \$4 million low interest (2%) loan for a term of twenty (20) years through this program; now,

THEREFORE BE IT RESOLVED, that the Director of Utilities and Engineering and the Utilities Committee recommend to the Mayor and Quincy City Council that the Mayor be authorized to sign the necessary Illinois Environmental Protection Agency Public Water Supply Loan Program documents on behalf of the City of Quincy.

Jeffrey Conte, P.E.

Director of Utilities and Engineering

Ald. Bauer moved for the adoption of the resolution, seconded by Ald. McKiernan, and on the roll call each of the 14 Aldermen voted yea. Motion carried.

### **ORDINANCE**

Adoption of an ordinance entitled: An Ordinance Amending The 2019 – 2020 Fiscal Year Budget. (Increase Expense: Health Insurance Claims \$100,000.)

Ald. Ernst moved to table the ordinance for one week, seconded by Ald. Rein. Motion carried.

### **ORDINANCE**

First presentation of an ordinance entitled: An Ordinance Amending The 2019-2020 Fiscal Year Budget. (Increased Expenses \$500,000 for the Small Business Emergency Loan Fund #706.)

Ald. Bauer moved the ordinance be read by its title, seconded by Ald. Reis. Motion carried.

The Deputy City Clerk read the ordinance by its title.

### **ORDINANCE**

First presentation of an ordinance entitled: An Ordinance Annexing Certain Territories To The City Of Quincy, Adams County, Illinois. (1634 N. 24th, 1707 N. 24th, 1715 N. 24th.)

Ald. Ernst moved the ordinance be read by its title, seconded by Ald. Finney. Motion carried.

The Deputy City Clerk read the ordinance by its title.

### **ORDINANCE**

First presentation of an ordinance entitled: An Ordinance Authorizing Loan Agreement. (Public Water Supply Loan Program)

Ald. Bauer moved the ordinance be read by its title, seconded by Ald. Reis. Motion carried.

The Deputy City Clerk read the ordinance by its title.

## ORDINANCE

First presentation of an ordinance entitled: An Ordinance Adopting The Annual Operating Budget For The City Of Quincy, Illinois, For The Fiscal Year Ending April 30, 2021.

Ald. Holtschlag moved the ordinance be read by its title, seconded by Ald. Bauer. Motion carried.

The Deputy City Clerk read the ordinance by its title.

### REPORT OF FINANCE COMMITTEE

Quincy, Illinois, April 13, 2020

	Transfers	Expenditures	Payroll 4/17/20
City Hall.....		5,896.42	40,640.73
Central Services .....	35,000.00		
Building Maintenance.....		1,532.45	
Legal Department .....			8,456.18
Fire and Police Comm. ....			619.13
IT Department.....		7,439.67	12,082.82
Police Department.....		101,478.05	243,514.59
Fire Department.....		115,215.34	170,081.02
Engineering.....		10.80	21,654.87
Eng-Landfill.....		11,781.42	
Eng-Street Lights & Signs.....		250.00	
Tax Distribution.....		125,967.25	
<b>GENERAL FUND SUBTOTAL.....</b>	<b>35,000.00</b>	<b>369,571.40</b>	<b>497,049.34</b>
Planning and Devel.....		365.38	18,263.52
911 System.....			43,450.07
911 Surcharge Fund.....		2,988.00	
Crime Lab Fund.....		406.01	
Police DUI Fund.....		3,378.82	
Transit Fund.....		4,041.09	38,504.13
Capital Projects Fund.....		1,799.01	
Special Capital Funds .....		463.31	
Special Tax Alloc - TIF #2.....		15,394.00	
Water Fund .....		51,574.72	48,873.50
Sewer Fund .....		91,362.23	13,992.77
Quincy Regional Airport Fund.....		152,929.78	7,896.03
Titan Hangar Fund.....		28,099.98	
Regional Training Facility.....		140.00	
Central Garage .....		40,927.54	9,315.70
Central Services Fund.....		166.23	30,638.10
Self Insurance .....		7,870.75	6,210.13
Small Business Emgey Fund.....		89,000.00	
Animal Rescue Fund.....		455.00	
Tourism Tax Fund .....		43,363.11	
<b>BANK 01 TOTALS .....</b>	<b>35,000.00</b>	<b>904,296.36</b>	<b>714,193.29</b>
Motor Fuel Tax .....		4,428.02	
<b>ALL FUNDS TOTALS .....</b>	<b>35,000.00</b>	<b>908,724.38</b>	<b>714,193.29</b>

Mike Rein  
Richie Reis  
Kyle A. Moore  
**Finance Committee**

Ald. Reis seconded by Ald. Holtschlag, moved the reports be received and vouchers be issued for the various amounts and on the roll call each of the 14 Aldermen voted yea. Motion carried.

The City Council adjourned at 7:27 p.m. on a motion of Ald. Reis. Motion carried.

**JENNY HAYDEN, MMC**  
City Clerk  
By Laura Oakman, Deputy Clerk