

# THE CITY COUNCIL

## OFFICIAL PROCEEDINGS

### REGULAR MEETING

Quincy, Illinois, March 23, 2020

Due to COVID-19, President Donald Trump declared a national emergency on March 13, 2020, and Governor Pritzker issued an Executive Order on March 20, 2020.

Mayor Kyle A. Moore announced that all City buildings will be closed to the public on March 17, 2020.

The following minutes reflect those Aldermen who were virtually present.

The regular meeting of the City Council was held this day at 7:00 p.m. with Mayor Kyle A. Moore presiding.

The following members were physically present:

Ald. McKiernan, Entrup, Bergman, Bauer, Reis, Awerkamp, Holtschlag. 7.

Virtually present: Ald. Ernst, Farha, Sassen, Rein, Mast, Uzelac. 6.

Absent: Ald. Finney. 1.

Ald. Entrup moved that Alderman Finney be excused from this meeting. Motion carried.

The minutes of the regular meeting of the City Council held March 16, 2020, were approved as printed on a motion of Ald. Bauer. Motion carried.

Legal Counsel: Corporation Counsel Lonnie Dunn.

**The Deputy City Clerk presented and read the following:**

### DISCUSSION OF CITY ACTIONS IN RESPONSE TO COVID-19 DECLARATIONS

#### RESOLUTION

A resolution regarding City actions in response to COVID-19 declarations.

No action was taken as there were no State or Federal directives issued over the weekend that required us to prepare or seek an emergency resolution from the council.

#### PETITION

A revocable permit application for encroachment of city right-of-way from The People's Choice Thrift Shop, 120 North 5th St., requesting permission to place items for sale on the City sidewalk in front of the business March 26, 2020, through April 4, 2020, during normal business hours. The City Engineer presents this request subject to five conditions.

Ald. Holtschlag moved the petition be tabled for two weeks. Motion carried.

#### RESOLUTION

WHEREAS, the City of Quincy is responsible for lawn maintenance of all city-owned properties and certain right-of-way locations; and

WHEREAS, the city did seek proposals for lawn maintenance services; and

WHEREAS, the Central Services Committee reviewed all of the proposals; and

WHEREAS, Leffers Landscape & Nursery, Inc., provided the lowest proposal in the amount of \$32,773.00 and met the specified requirements; now

THEREFORE BE IT RESOLVED, the Central Services Director, the Engineering and Utilities Director, and the Central Services Committee recommend to the Mayor and City Council that the low quote from Leffers Landscape & Nursery, Inc., of Quincy, Illinois, in the amount of \$32,773.00 be accepted.

Kevin McClean

Director of Central Services

Jeffrey Conte

Engineering and Utilities Director

Ald. Holtschlag moved for the adoption of the resolution, seconded by Ald. Awerkamp, and on the roll call each of the 13 Aldermen voted yea with 1 absent. Motion carried.

#### RESOLUTION

WHEREAS, the Quincy Police Department will be moving into a new facility in the near future; and  
WHEREAS, the police department is in the process of outfitting that new facility with needed office furniture; and  
WHEREAS, the police department plans to move as much current furniture as possible to the new facility, but has identified several items that need to be replaced; and

WHEREAS, the police department applied for the 2019 Edward Byrne Justice Grant and received \$8,027.00; and

WHEREAS, the money received can only be used for office furniture; and

WHEREAS, we obtained the following prices for office furniture:

Illinois School Supply, Quincy IL                 \$ 9,370.00

Office Furniture   \$11,939.00

National Business Furniture                         \$10,892.00

WHEREAS, the lowest price for office furniture is from Illinois School Supply, Quincy IL; now

THEREFORE BE IT RESOLVED, the Chief of Police and the Police Aldermanic Committee recommend to the City Council that the Quincy Police Department be granted authority to purchase office furniture from Illinois School Supply, Quincy, IL, in the amount of \$9,370.00.

Robert Copley  
Chief of Police

Ald. Reis moved for the adoption of the resolution, seconded by Ald. Awerkamp, and on the roll call each of the 13 Aldermen voted yea with 1 absent. Motion carried.

### RESOLUTION

WHEREAS, the Quincy Police Department considers officer safety one of its highest priorities; and  
WHEREAS, officer-involved shootings are dynamic, spontaneous situations that can occur at any time without warning; and

WHEREAS, the regular use of body armor is required by the Quincy Police Department and highly recommended by all law enforcement trainers; and

WHEREAS, the Quincy Police Department supplies body armor to all sworn officers and the Animal Control Officer; and

WHEREAS, the Quincy Police Department can purchase from the State of Illinois Bid List, where the vendor is the Uniform Den of Moline, IL; and,

WHEREAS, the Uniform Den has GH Armor HeliX Level II ballistic vest packages available for \$557.00 each (including one under uniform shirt carrier and one exterior uniform carrier); and,

WHEREAS, the total amount for fifteen ballistic vest packages, less one exterior carrier (\$164.50), is \$8,265.50 which includes \$75.00 shipping; and,

WHEREAS, the Quincy Police Department has received a Department of Justice, Office of Justice, bullet proof vest matching reimbursement for half the total cost of fourteen ballistic vest packages; now

THEREFORE BE IT RESOLVED, the Chief of Police and the Police Aldermanic Committee recommend to the Mayor and City Council that the normal bidding requirements be waived and the Police Department be allowed to purchase fifteen ballistic vest packages off the State of Illinois Bid List from the Uniform Den of Moline, IL, for a total cost of \$8,265.50.

Robert A. Copley  
Chief of Police

Ald. Reis moved for the adoption of the resolution, seconded by Ald. Holtschlag, and on the roll call each of the 13 Aldermen voted yea with 1 absent. Motion carried.

### RESOLUTION

WHEREAS, the City of Quincy owns and operates Quincy Regional Airport; and

WHEREAS, the airport must meet Federal safety standards in accordance with Part 139 Certification Program; and

WHEREAS, said standards require the protection against an interruption in navigational aids in the event of a power outage; and

WHEREAS, the airport currently utilizes a 1980 diesel generator that has reached the end of its useful life; and

WHEREAS, the airport staff has determined that in order to ensure the airport continues to meet safety standards, the aged generator should be replaced; and

WHEREAS, the City of Quincy advertised for sealed proposals for the purchase and installation of a replacement generator at the Quincy Regional Airport; and,

WHEREAS, the purchase has been budgeted for in the current fiscal year; and

WHEREAS, the proposal from Luby Equipment Services which best meets the needs of the airport, has been reviewed, and meets the specifications of the request for proposals; now

THEREFORE, BE IT RESOLVED the Aeronautics Committee, the Airport Director, and the Purchasing Agent recommend to the Mayor and City Council that the proposal of Luby Equipment Services in the amount of \$36,796.12 be accepted.

Sandra Shore  
Airport Director

Ald. Bauer moved for the adoption of the resolution, seconded by Ald. Reis, and on the roll call each of the 13 Aldermen voted yea with 1 absent. Motion carried.

### RESOLUTION

WHEREAS, the City of Quincy owns and operates Quincy Regional Airport, Baldwin Field; and  
WHEREAS, the Quincy Regional Airport currently has a 1996 Ford Ranger in its fleet that no longer meets the needs for airport operations; and

WHEREAS, a Utility Terrain Vehicle (UTV) would more closely meet the needs for airport operations; and  
WHEREAS, the Quincy Regional Airport did seek and received the following competitive sealed bids for a UTV:

Smith Brothers  
Quincy, Illinois 2020 Honda Pioneer 1000 EPS \$18,553.01  
Selby Implement  
Quincy, Illinois 2020 Kawasaki Mule Pro-FX EPS \$21,518.39  
Martin Sullivan  
Quincy, Illinois 2019 John Deere Gator XUV835M \$21,200.00  
Outdoor Power Inc.  
Quincy, Illinois 2020 Polaris Ranger 1000 Premium \$22,280.00;  
and

WHEREAS, the low bid of Smith Brothers of Quincy, Illinois, meets the specifications; and

WHEREAS, the purchase has been budgeted for in the current fiscal year; now

THEREFORE BE IT RESOLVED, the Airport Director, the Aeronautics Committee and the Purchasing Agent recommend to the Mayor and City Council the low bid of Smith Brothers of Quincy, Illinois, be accepted in the amount of \$18,553.01 for the purchase of a 2020 Honda Pioneer UTV.

Sandra Shore  
Airport Director

Ald. Bauer moved for the adoption of the resolution, seconded by Ald. Reis, and on the roll call each of the 13 Aldermen voted yea with 1 absent. Motion carried.

### RESOLUTION

WHEREAS, the State of Illinois has issued multiple Executive Orders in Response to COVID-19; and,  
WHEREAS, the City of Quincy, Illinois, needs to prepare for and take action to respond to COVID-19; and,  
WHEREAS, the actions listed herein will aid the City of Quincy, Illinois, in responding to COVID-19;  
NOW, THEREFORE, BE IT RESOLVED, the following actions are allowed and approved by the City Council of the City of Quincy, Illinois:

- 1) The City of Quincy will waive all fares on Quincy Transit Lines.
- 2) The City of Quincy Department of Utilities will not shut-off or suspend water service due to lack of payment. Late fees can be waived based on a case-by-case determination.
- 3) Utility payments should be paid online or by utilizing the new bill pay center drive through behind City Hall.
- 4) City licenses which are due on April the 30th should be paid through the mail or by utilizing the new bill pay center drive through behind City Hall.
- 5) Delay implementation of the prepared food, beverage and alcohol tax until 60 days after the State of Illinois's restrictions on restaurants and bars is lifted.
- 6) Bars and restaurants can reserve public parking spaces adjacent to their building to accommodate pick-up locations. No Parking signs will be made by the business.
- 7) Bars and restaurants can sell and deliver packaged liquor during the State of Illinois's restrictions on restaurants and bars. As long as:
  - a) The establishment has a validly issued and current liquor license.

- b) All individuals wishing to purchase liquor shall be 21 years of age or older. Proper identification is required.
- c) There will be no sale of alcohol if the container is open.
- d) These current guidelines are aligned with State and Federal guidance and directives.
- 8) All liquor licenses that are due in Fiscal year 2020-2021 can be paid on a quarterly basis.
- 9) The City of Quincy will waive the rent owed by the Blue Haven Café during the State of Illinois’s restrictions on restaurants.
- 10) Employee Absences related to COVID-19 (Coronavirus):
  - a) The City of Quincy will adapt our policies to reflect the Families First Coronavirus Response Act.
  - b) In the event a non-essential employee has a need for a COVID-19 related absence that is not covered by law, said employee will be allowed to use any available accrued time off or take time off without pay.
  - c) After all accrued time has been used, the City will create a “bank” for the employee time off days which will be paid back to the City as the employee accrues their time.
- 11) The City of Quincy will allow for no parking designations around Blessing Hospital’s 28th and Lind location.
- 12) All City Council Meetings, Committee Meetings, Boards and Commissions will be permitted as per the Governor’s Executive Order as long as it remains in force.
- 13) This resolution will remain in effect until Federal and State COVID-19 declarations expire.

Kyle A. Moore  
Mayor

Ald. Holschlag moved for the adoption of the resolution, seconded by Ald. Reis, and on the roll call each of the 13 Aldermen voted yea with 1 absent. Motion carried.

**ORDINANCE**

Adoption of an ordinance entitled: An Ordinance Vacating An Alley. (20’ wide north-south public alley located in the city block bounded by South 20th, South 21st, Washington and Jefferson Streets.)

Ald. Reis moved the adoption of the ordinance, seconded by Ald. Awerkamp and on a roll call each of the 13 Aldermen voted yea, with 1 absent.

The Chair, Mayor Kyle A. Moore, declared the motion carried and the ordinance adopted.

**REPORT OF FINANCE COMMITTEE**

Quincy, Illinois, March 23, 2020

	Transfers	Expenditures	Payroll 3/27/20
City Hall.....		743.17	916.34
9-1-1.....	12,500.00		
Airport.....	20,500.00		
Central Services.....	97,500.00		
Building Maintenance.....		364.78	
IT Department.....		299.43	
Police Department.....		124,561.92	
Fire Department.....		1,153.13	
Engineering.....		63.80	
Eng-Landfill.....		5,050.45	
Eng-Street Lights & Signs.....		21,730.61	
<b>GENERAL FUND SUBTOTAL.....</b>	<b>130,500.00</b>	<b>153,967.29</b>	<b>916.34</b>
Planning and Devel.....		1,327.24	
911 Surcharge Fund.....		270.00	
Traffic Signal Fund.....		6.49	
Police DUI Fund.....		4,200.00	
Transit Fund.....		2,949.61	26,471.04
Other Grant Funds.....		21.74	
Capital Projects Fund.....		7,694.37	
Special Capital Funds.....		21.74	
Special Tax Alloc - TIF #2.....		4,273.39	
Water Fund.....		25,908.13	26,421.62
Sewer Fund.....		5,696.06	9,317.03
Quincy Regional Airport Fund.....		659.47	4,669.48
Regional Training Facility.....		98.24	

Central Garage .....		43,921.76	9,475.50
Central Services Fund.....		17,090.03	25,157.76
Self Insurance .....		5,649.16	
Health Insurance Fund.....		20,666.67	
Sister City Commission Fund.....		137.49	
<b>BANK 01 TOTALS .....</b>	<b>130,500.00</b>	<b>294,558.88</b>	<b>102,428.77</b>
<b>ALL FUNDS TOTALS .....</b>	<b>130,500.00</b>	<b>294,558.88</b>	<b>102,428.77</b>

Kyle A. Moore  
 Jack Holtschlag  
 Richie Reis  
**Finance Committee**

Ald. Reis seconded by Ald. Holtschlag, moved the reports be received and vouchers be issued for the various amounts and on the roll call each of the 13 Aldermen voted yea with 1 absent. Motion carried.

**MOTION**

Ald. Uzelac moved to allow Keck Heating and Air Conditioning to close 5th Street, Broadway to Vermont, from 7:00 a.m. to 7:00 p.m. on March 30th and April 6th. Barricades needed. Motion carried.

The City Council adjourned at 7:21 p.m. on a motion of Ald. Holtschlag. Motion carried.

**JENNY HAYDEN, MMC**  
 City Clerk  
 By Laura Oakman, Deputy Clerk