

Council Meeting for December 9, 2019



CITY COUNCIL AGENDA

December 9, 2019

Final Agenda

7:00 P.M.

Please Silence Cell Phones.

Note: All items presented are subject to final action.

TOWN BUSINESS

Registered Requests to Speak

**Report Of The Quincy Township Supervisor
For General Assistance For The Month Of November, 2019**

Report Of Town Auditing Committee

RESOLUTIONS

A resolution requesting the city commit \$150,000 in TIF funds to the Riverfront Master Plan and to enter into an Intergovernmental Agreement for the development of Quincy's Riverfront Master Plan.

Utilities and Engineering Director recommending approval of the proposed 2019 Capital Infrastructure Improvement Project List and proceed with planning, design and bidding.

Utilities and Engineering Director and Utilities Committee recommending approval of the emergency repairs by Richards Electric in the amount of \$7,794.99 to the Yard Pump at the Waste Water Treatment Plant.

Utilities and Engineering Director and Central Services Committee recommending approval of the low bid from Rees Construction Co. in the amount of \$1,094,757 for the 2019 Sidewalk and Concrete Repair Project. (154 locations throughout the city of Quincy)

Utilities and Engineering Director and Utilities Committee recommending approval of the invoice from Richards Electric in the amount of \$36,568.51 for required upgrades to the SCADA System to monitor operations at the Wastewater Treatment Plant, lift stations and combined sewer overflows.

Utilities and Engineering Director and Utilities Committee recommending the low bid of Waterkotte Construction in the amount of \$1,382,000 for the rehabilitation of the South Quincy Lift Station that serves the city's industrial customers in the South Quincy Drainage District.

Utilities and Engineering Director and Utilities Committee recommending approval to enter into an agreement with Mercantile Bank of Quincy for the financing of the Water and Sewer infrastructure improvements on a loan not to exceed \$10 million for a term of ten years with a tax exempt interest rate of 1.92%.

ORDINANCES

Adoption of an Ordinance entitled:

An Ordinance Amending The City Code, Section 45 Regarding Hotel/Motel Transient Occupancy Rental Units And Related Matters.

An Ordinance Amending Title X (Rules Of Construction General Penalty) Of Chapter 10.99 (General Penalty) Of The Municipal Code Of The City Of Quincy Of 2015. (New possession of cannabis fines.)

An Ordinance Amending Title XIII (General Offenses) Of Chapter 136 (Drugs And Alcohol) Of The Municipal Code Of The City Of Quincy Of 2015. (New cannabis ordinance.)

An Ordinance Amending Title XIII (General Offenses) Of Chapter 136 (Drugs And Alcohol) Of The Municipal Code Of The City Of Quincy Of 2015. (New possession of cannabis and drug paraphernalia)

Second presentation of an Ordinance entitled:

An Ordinance Levying Taxes For Special Service Area Known As The Historic Quincy Business District In The City Of Quincy, County Of Adams, State Of Illinois, For The Fiscal Year Beginning May 1, 2019 And Ending April 30, 2020.

An Ordinance Levying Taxes For The City Of Quincy, In The County Of Adams, And State Of Illinois, For The Fiscal Year Beginning May 1, 2019 And Ending April 30, 2020.

An Ordinance Providing For The Abatement Of The Tax Heretofore Levied For The Year 2019 Of The City Of Quincy, Adams County, Illinois.

An Ordinance Amending Chapter 51 (Plumbing and Sewers) Of The Municipal Code Of The City Of Quincy. (Changing to monthly billing.)

An Ordinance To Establish An Economic Growth Fund.

First presentation of an Ordinance entitled:

An Ordinance Amending The 2019-2020 Fiscal Year Budget (2019 B Street Project Funds, \$19,001.95)

Ward An Ordinance Amending The District Map Which Is Made A Part Of Section 162.002 Of The
7 Municipal Code Of The City Of Quincy of 2015. (Change R1C District to D5 District, 636 York.)

REPORT OF FINANCE COMMITTEE

TOWN BOARD OF QUINCY

December 9, 2019

AGENDA

7:00p.m

- 1) Roll Call
- 2) Permission to excuse absent aldermen
- 3) Registered Requests to speak
- 4) Approval of previous meetings minutes
- 5) Report of The Quincy Township Supervisor For General Assistance For The month of November.
- 6) Report of the town auditing committee for December, 2019
- 7) Trustee Comments
- 8) Adjourn

Report of the Quincy Township Supervisor for General Assistance for the month of November, 2019

DISBURSEMENTS

Relief orders were issued to 11 cases containing 19 individuals at an average grant per case of \$362.91 \$ 3,992.01

CASH ACCOUNT

Balance November 1, 2019	
GA Checking	\$ 1,147.20
GA Money Market	159,215.40
County Tax Distribution	23.46
SSI Reimbursement	650.00
Interest	<u>92.33</u>
Total	\$161,128.39

Obligations paid during the month	4,134.01
Balance November 30., 2019	\$156,994.38

Cindy Brink

Supervisor Quincy Township

We the undersigned auditing committee to which were referred the above bills respectfully report it has examined same and recommend their payment.

_____ Bauer Chairman

_____ Bergman

_____ Uzelac

Quincy Township Bill payments for December, 2019

<u>Vendor</u>	<u>Amount</u>
Adams	385.02
Alarm Systems	47.50
Ameren Illinois	325.00
Bennett Middendorf (Audit)	3,000.00
City of Quincy Self Insurance	48.72
Digital Copy Systems	34.20
Gerald Timmerwilke	221.48
Illinois School Supplies	206.98
Marco	25.00
O'Donnell's	53.00
Pictometry (Cama System Assessor)	67,500.00
Quincy Herald Whig	50.85
Quincy Herald Whig	159.55
Total	<u>\$72,057.30</u>

Committee:

_____ Bauer Chairman
_____ Bergman
_____ Uzelac

CITY OF QUINCY

DEPARTMENT OF PLANNING & DEVELOPMENT

706 Maine Street | Third Floor | Quincy, IL 62301

Office: 217-228-4515 | Fax: 217-221-2288



MEMORANDUM

TO: Mayor Moore and City Council
FROM: Chuck Bevelheimer
DATE: November 22, 2019
SUBJECT: Riverfront Master Plan Intergovernmental Agreement

The Quincy City Council and the Adams County Board entered into an intergovernmental agreement in 2016 for a 20 year lease for space in the new Adams County Law Enforcement Center on behalf of the Quincy Police Department. The City provided \$4 million for space lease and \$200,000 for building maintenance. The City also committed to rebuild City Parking Lot D for \$680,000 and provide water and sewer extension to the new building at a cost of \$300,000. In addition, the City is rebuilding Vermont Street Streetscape for \$551,000. Total City support for the Law Enforcement Center is \$5,731,000.

In March of 2018, the Quincy City Council adopted The Quincy Next Strategic Plan. The City, County, Park District, Chamber, OLC, GREDF, QBTC, and QCVB provided financial and organizational leadership in developing the plan. Over 180 community members served on task forces that guided the plan.

A top initiative of the Quincy Next Strategic Plan is to develop the Riverfront. In order to encourage investment in the Riverfront as a place for recreation, tourism, commerce and residential living while creating a better connection between the riverfront and Downtown, a Riverfront Master Plan needs to be conducted. The goal of the Riverfront Master Plan is to build public consensus and vision for Quincy's Riverfront from Broadway to Edgewater Park and 3rd Street to the River while addressing the challenging incline that separates the river from the Downtown. The Plan would identify short, mid and long-term projects that can transform the riverfront into an area of daily activity and attractions.

In April 2019, the Quincy City Council and Adams County entered into an intergovernmental agreement to recapture \$512,000 in state revolving loan funds (RLF). Through the Intergovernmental Agreement, the County will use the City Parking Lot D project to qualify and recapture the RLF monies. As part of the City/County partnership, the County agreed to spend the \$512,000 in recaptured RLF monies in the TIF Districts subject to City Council approval of the project(s).

Importance of Riverfront Master Plan

- Memorial Bridge removal will provide an opportunity to re-establish a prominent connection between the downtown and riverfront. The city needs to have a plan for pedestrian and bicycle access from 3rd street to Front Street to provide to IDOT. The plan would include a creative and comfortable street and sidewalk design that addresses the incline between 3rd Street and the riverfront that could incorporate a lookout, lighting, landscaping and sidewalk switchbacks.
- The new Memorial Bridge at York Streets will be built with pedestrian and bicycle accommodations. IDOT will be seeking public input on how the new bridge will provide connectivity to the riverfront. The community needs to engage in public discussion on how access for vehicles, bikes and pedestrians can gain easy access to Edgewater Park and the riverfront. As part of the Riverfront Master Planning process the community can coordinate with IDOT and develop an access plan for the new bridge in accordance to an overall riverfront vision.
- American Cruise Lines requested fourteen dates to dock at Clat Adams Park this summer. After providing depth readings of the riverfront, it was determined the bay was too shallow for the American Cruise Lines vessels. The vessels that planned to visit Quincy had a passenger capacity of 150 to 180 people. If the City wants to routinely attract large number of tourist, a dock needs to be considered to accommodate cruise lines and pleasure crafts.
- The Quincy Water Plant buildings occupy prime riverfront real estate. With plans to install water well(s), some of these buildings may be able to be reused for non utility uses and encourage recreation, tourism-friendly commerce and residential living.
- Mayor Moore is working with Representative Frese and State Senator Tracy to including funding for Quincy riverfront in the state capital project program. It is vitally important that the City of Quincy have shovel ready projects that can take advantage of federal and state funding opportunities.

Attached is a resolution authorizing the Mayor and City Clerk to enter into an Intergovernmental Agreement with Adams County Board and Quincy Park District for the development of Quincy's Riverfront Master Plan. The Intergovernmental Agreement (also attached) calls for Adams County to provide \$250,000 from the recaptured revolving loan funds and the City to provide \$150,000 in TIF funds for development of the Master Plan. The Agreement creates a Riverfront Master Plan Committee to guide the development of the Plan. The Scope of Work for the Riverfront Master Plan is also attached for your review.

RESOLUTION EXHIBIT NO. 1

INTERGOVERNMENTAL AGREEMENT FOR DEVELOPMENT OF QUINCY'S RIVERFRONT MASTER PLAN

This Intergovernmental Agreement for the development of a Riverfront Master Plan is between the City of Quincy, an Illinois Municipal Corporation (hereinafter referred to as "City"), the County of Adams, Illinois (hereinafter referred to as "County") and the Quincy Park District (hereinafter referred to as "Park District"), entered into the day of , 2019, and executed by each of the undersigned governmental units on the date set forth beneath the respective signatures of the duly authorized officers.

W I T N E S S E T H:

WHEREAS, the City is a home rule unit of local government under and pursuant to Section 6 of Article VII of the Constitution of the State of Illinois and has the authority to exercise any power and perform any function pertaining to its government and affairs including, but not limited to, the power to regulate for the protection of the public health, safety, morals and welfare; and

WHEREAS, The County is a unit of local government under and pursuant to the Article VII of the Constitution of the State of Illinois and has the authority to exercise any power and perform any function pertaining to its government and affairs including, but not limited to, the power to regulate for the protection of the public health, safety, morals and welfare; and

WHEREAS, The Park District is a unit of local government under and pursuant to the Article VII of the Constitution of the State of Illinois and has the authority to exercise any power and perform any function pertaining to its government and affairs including, but not limited to, the power to regulate for the protection of the public health, safety, morals and welfare; and

WHEREAS, Section 10 of Article VII of the Constitution of the State of Illinois and the Intergovernmental Cooperation Act (5 ILCS 220/1et seq.) provide further authority for the City, County and the Park District to obtain or share services and to exercise, combine or transfer any power or function not prohibited by law or ordinance; and

WHEREAS, a top initiative of the Quincy Next Strategic Plan calls for investing in Quincy's riverfront as a place for recreation, tourism, commerce and residential living and creating a better connection between the riverfront and Downtown; and

WHEREAS, the goal of the Riverfront Master Plan is build public consensus and vision for Quincy's riverfront from Broadway to Edgewater Park and 4th Street to the River including addressing the challenging incline that separates the river from the Downtown and identifying short, mid and long-term projects that can transform the riverfront into an area of daily activity and attraction; and

WHEREAS, to facilitate the development of the Riverfront Master Plan a committee needs to be established to provide direction and support to the community in the riverfront planning process; and

NOW, THEREFORE, in consideration of the matters set forth above, the agreements, covenants, representations and undertakings made and contained in this Agreement and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, City, County and Park District hereby agree, covenant, represent and undertake as follows:

ARTICLE I **In General**

Section 1.1. General Definitions: Unless the context hereof clearly indicates otherwise, capitalized words, terms and phrases defined in the recitals and preambles hereto and elsewhere herein shall have the same meanings for all purposes of this Agreement. In addition, in all cases the singular includes the plural, the plural includes the singular and a reference to any gender includes both genders and the neuter, as the case may be.

Section 1.2. Certain Phrases: The words “hereof,” “herein,” “hereunder,” “hereto,” and other words of similar import refer to this Agreement as a whole and not solely to the particular portion thereof in which any such word is used.

Section 1.3. Headings: The headings of this Agreement are for convenience of reference only and shall not define or limit the provisions hereof.

ARTICLE 11 **Creation of Riverfront Master Plan Committee and Expenditure of Funds**

Section 2.1 Creation of Riverfront Planning Committee: Riverfront Planning Committee which will include the Mayor of Quincy, two representatives each from the City, County and Park District appointed by each respective body and three public at large members. Each representative body will appointed one at large member to guide the development of the Riverfront Master Plan; and

Section 2.2 Funding for Riverfront Master Plan: Adams County will expend \$250,000 of the Revolving Loan Closeout funds and the city will expend \$150,000 of Tax Increment Finance funds for the Riverfront Master Plan.

ARTICLE III **Miscellaneous**

Section 3.1. Notices and Communications: All notices, demands, requests for reimbursement and other communications under this Agreement shall be in writing and shall be deemed to have been given when the same are (i) deposited in the United States Mail and sent by first-class mail,

postage pre-paid or (ii) delivered to the City, County or Park District at their respective addresses (or at such other address as each may designate by notice to the other), as follows:

- (1) if to the City, at the City of Quincy, City Hall, 730 Maine Street, Quincy, Illinois 62301, Attn: Kyle Moore, Mayor and Jeffrey Conte, Director of Utilities and Engineering ; and
- (2) if to the County, Adams County Board, 507 Vermont Street, Quincy, Illinois 62301, Attn: Kent Snider, County Board Chair and Jim Frankenhoff, County Highway Engineer.
- (3) If to the Park District, Quincy Park District, 1231 Bonansigna Dr., Quincy, Illinois 62301, Att: John Frankenhoff, Park District President and Rome Frericks, Executive Director.

Whenever any party hereto is required to deliver notices, certificates, opinions, statements or other information hereunder, three (3) copies shall be provided to the parties.

Section 3.2. Illinois Law: This Agreement shall be deemed to be an intergovernmental agreement made under and shall be construed in accordance with and governed by the laws of the State of Illinois. All meetings conducted by the Riverfront Master Plan Committee will be in conformance with the Open Meeting Act. The City of Quincy will be responsible for posting meeting agendas.

Section 3.3. Written Modifications: Neither this Agreement, nor any provisions hereof, may be changed, revised, modified, waived, discharged, terminated or otherwise abrogated, diminished or impaired other than by an instrument in writing duly authorized and executed by the City, County and Park District.

Section 3.4. Counterparts: This Agreement may be signed in any number of counterparts with the same effect as if the signatures thereof were upon the same instrument.

Section 3.5. Effective Date and Term: This Agreement shall become effective upon its execution and shall be and remain in full force and effect thereafter unless terminated in writing by the parties.

Section 3.6. Entire Agreement: This Agreement constitutes the entire agreement of the City, County and Park District on the subject matter hereof.

IN WITNESS WHEREOF, the City, County and Park County have each caused this Agreement to be executed by proper officers duly authorized to execute the same as of the date set forth beneath the signatures of their respective officers set forth below.

**City of Quincy, an Illinois
Municipal Corporation**

County of Adams, State of Illinois

By: _____
Its Mayor

By: _____
Its County Board Chairman

ATTEST:

ATTEST:

By: _____
Its City Clerk

By: _____
Its County Clerk

Dated: _____

Dated: _____

Quincy Park District, State of Illinois

By: _____
Its President

ATTEST:

By: _____
Its Secretary

Dated: _____

PROPOSAL FOR: City of Quincy & Adams County
PROJECT: Quincy Riverfront Master Plan
DATE: October 14, 2019

I. PROJECT DESCRIPTION / UNDERSTANDING

The Riverfront Committee (Client) selected Klingner, SWT Design, and Convergence Design (Design Team) in 2018 to provide professional services for the Quincy Riverfront Master Plan in Quincy, Adams County, IL. The area of focus is along the Quincy riverfront between Bob Bangert Park to the north and Edgewater Park to the south, with the primary focus being the area between Broadway and Edgewater Park. The Maine Street connection to the riverfront will also be considered in the planning anticipating future removal of the Memorial Bridge as well as connections extending north to Lincoln Park. The first phase of the design process is anticipated to involve public outreach and schematic design phase, or a portion thereof. The Design Team prepared a concept that was presented during the interview process. This concept was prepared without input from the Committee, Stakeholders or the Public. It is our understanding that planning costs will be shared between the City of Quincy and Adams County, with input from the Park District. Our team understands this project is dependent upon building partner buy-in and public support. Below is a proposed scope of services that is intended to assist the City and County with public outreach and schematic design. Additionally, meSTRONG, Inc. will be performing facilitation and collaboration services for the project. The scope of services for this work is included in this agreement.

II. PROJECT TEAM

Klingner & Associates, P.C.
SWT Design
Convergence Design
meSTRONG, Inc.

III. SITE ZONING

The project site is zoned D3 Downtown Riverfront District and D5 Downtown Industrial District, and is currently used as public park and water treatment plant. These uses are permitted within the zoning districts. The project is also located within a Federal Waterway, Marine Highway 35, and the Upper Mississippi River, requiring U.S. Army Corps of Engineers (USACE) permitting.

IV. SCOPE OF SERVICES

Our Scope of Services is outlined below broken down by anticipated project phases:

1. CONCEPT DESIGN

The concept design phase will have two (2) objectives – Assist with building public consensus and confirming the project vision:

Assist with Building Public Consensus:

- Meet with stakeholders (City, County, Park Board)
- Establish clear project goals and timelines
- Assemble relevant background data / documents
- Identify / Catalog known and potential funding sources - including potential leveraging of funding through IDOT and MoDOT on the bridge project.

meSTRONG, Inc. Services:

- Assist in achieving an inclusive and collaborative implementation process in partnership with the City of Quincy, Quincy Next Commission, partner organizations, and volunteers.
- Facilitate and attend Quincy Next Commission meetings in partnership with the City of Quincy.
- Prepare meeting summaries, agendas, and progress reports.
- Manage public engagement and media relations.
- Maintain the website (QuincyRightonQ) and the Quincy Next Strategic Plan public Facebook group.
- Assist in formulating Quincy Next Commission recommendations for City Council action.
- Assist in facilitating the Quincy Regional Transportation Study including public engagement and media relations.
- Manage public engagement and media relations specifically related to the Riverfront Master Plan.
- Prepare meeting summaries, agenda, and progress reports in partnership with the Riverfront Master Plan consultant team.
- Attend and assist in the facilitation of Riverfront Master Plan committee and public meetings.

2. TOPOGRAPHICAL SURVEY

Prepare a topographical survey of the project site between Edgewater Park to north of the Pier Restaurant, collecting elevation data sufficient to produce contours at 1-foot intervals. Existing site features will be horizontally located and indicated on the survey, including pavements, curbs, sidewalks, visible utilities, structures, trees, fences, and other existing site features. A benchmark will be established adjacent to the site. A base map will be prepared for use in the design process. A separate fee has been included to perform a topographical survey for the trail corridor between Lincoln Park and Bob Bangert Park.

Provide approximate locations of right-of-way and property boundaries sufficient to identify public project limits. A boundary survey is not included. A CADD file of the topographical survey and point data will be provided to the Owner.

3. PRELIMINARY DESIGN:

Prepare partial preliminary design of the refined phase 1, considering overall plan and long-term vision based on approved project vision and concept plan. Partial preliminary design to include refinement of concept to a level of detail to allow for reasonable preliminary cost opinions of the following:

- A. Refine concept plan incorporating input from the client and previously conducted public outreach to a level of detail to confirm project phases and written project program.
- B. Prepare preliminary design phase documents, including plans, sections, and elevations for the following disciplines:
 - Civil / Site Design
 - Structural
 - Architectural

7. SCHEDULE

This proposal anticipates the following milestone dates as the basis for a general proposed schedule for the scope and fees identified above.

DATE	TASK
— November 2019	Committee Meeting on Scope / Timeline
— November 2019	Negotiation Meetings and Start
— January 2020	Authorization to Proceed
— February 2020	Establish Goals / Timelines
— March 2020	Kick-Off Meeting with Riverfront Committee
— March-November 2020	Stakeholder Engagement
— April-November 2020	Public Meetings
— April-November 2020	Technical Advisory & Stakeholder Interviews
— April-December 2020	Social Media Outreach
— May 2020	Assemble Background Data
— July 2020	Identify Funding Sources
— September 2020	Vision Confirmed
— October 2020	Develop Cost Estimate
— November 2020	Present Final Recommendations
— December 2020	Plan Adoption

8. REIMBURSABLE EXPENSES

In addition to the compensation for basic engineering services, normal project related reimbursable expenses will be invoiced at 1.15 times the cost to the engineer. The reimbursable expenses shall include:

- Project travel expenses including mileage, meals, and lodging
- Printing, plotting, photocopying and photo reprographics for Client and / or consultant use
- Courier and express delivery charges
- Meetings
- Other project specific expenses pre-authorized by the Client

Reimbursable Expenses Fee Estimate: \$29,000

9. ADDITIONAL SERVICES

The following Additional Services are outside the Scope of Services as defined above and are to be discussed with the Client prior to execution. Additional Services, if requested by the client, will be billed hourly unless otherwise specified:

- Design revisions or out of sequence work initiated by the client after approvals
- Design extensions beyond the accepted schedule
- Additional presentations
- Geotechnical investigation
- Marketing analysis
- Financial modeling
- Final design
- Construction Documents

Q & A on Riverfront Master Plan

Mayor Moore,

At last night's meeting, the Quincy Park Board discussed the proposed Intergovernmental Agreement (IGA) related to riverfront development. Most of our time was spent compiling a list questions that would help us make an informed decision. The results of that process are listed below. Please consider these as coming from the entire park board, not just me.

Our next meeting is Wednesday, December 11, so I respectfully request that you provide answers by Wednesday, Dec 4 so that we have adequate time to review them.

1 – The proposed IGA states that you will appoint to two at-large members. Your email earlier today indicated you would be open to changes. If the Park Board insisted that one of those be appointed by the Park Board, would you agree to that? Yes, I would propose that the county, city and park district each appoint a community member. So instead of two community members there would be three. If you feel that would be ok, we can revise the agreement to reflect that change before the City, County and Park District vote on the agreement.

2 - \$400,000 – Even though the Park District is not contributing at this point, we ask the following.
A. How do you envision the \$400,000 being spent? It will be spent as outlined by the agreement for consultant services with Klingner& Associates, SWT Design, Convergence and meStrong. (Consultant Agreement Attached).

B. Will you support using a small portion to survey the property lines and easements along the riverfront from Broadway to the south boundary of Edgewater Park?

The Scope of Work (Exhibit L) of the Agreement for Consultant Services includes topographical survey from Edgewater Park to Bob Bangert Park. The topographical survey will include indicating parcel and right-of-way information from parcel mapping and in-house data. The scope does not include detailed property surveys and utility locations that would typically be collected during the detailed design phase.

3 – Termination Clause - Please clarify section 3.5.

A. If the IGA is agreed to and at some future time one party wants to terminate it, what is the process to cancel the agreement? The agreement can be terminated at any time if given written notice. I would imagine if a board would vote to end the agreement and then send a letter accordingly, thus canceling the agreement.

B. Would it be beneficial for all parties to include an end date (sunset clause) prior to adoption? It might be, but I am not sure how long you'd want it since the timeline for the replacement of the Memorial Bridge is fluid, this committee should be there to guide IDOT on how it connects the new bridge to pedestrian/bike trails and how Maine street will connect back to our city's transportation network after the Memorial Bridge removed.

4 – Committee's Authority

A. What authority or powers will the committee have? The committee is a recommending body only, if the committee recommends a project, expenditure, etc, it would have to go before the governing bodies for their approval.

B. Can you provide examples of decisions that you anticipate the committee making? I anticipate the committee working with the architect and engineering team to envision a long-term plan for the riverfront, to prioritize projects and make recommendations on phasing. If there is a project that the body

agrees should move forward, they would work out the details on cost allocation, maintenance, ownership, etc.

C. The IGA includes the phrase “to obtain and share services.” Please explain that further or provide examples of possible shared services.

The City, County, Park District are entered into the IGA and will be partnering in the hiring of a consultant to develop the Riverfront Master Plan. The Plan will engage the public in the planning process and determine the feasibility of projects, review maintenance, sustainability, and governance issues. The expectation is this multi-jurisdictional partnership will extend to project development.

5 – Has there been any communication with the railroad company, which owns significant portion of the riverfront? If so, please share whatever details you deem appropriate. We have not had any formal communications with the Burlington Junction Railroad at this time. Burlington Junction will be contacted as part of the master planning process.

6 – Boat Dock

A. What details are you willing to share about the possibility of large boats docking in Quincy? This summer we were contacted by American Cruise Lines (ACL) to possibly come to Quincy 14 dates throughout the summer and fall. We developed programming and transportation options to prepare the City for such a visit. The river depth fell to such a level that without a dock, it would not be possible for ACL to unload passengers in a way they felt would be good for them. ACL said they will take another look at us in the future.

B. Do you have specific projections about the impact on tourism or the local economy? QACVB recently reviewed the tourism expenditure multiplier and will be using \$250 per visitor per night for tourism travel. We now from surveys and the Quincy Next Strategic Plan that the riverfront corridor is one of the most underused assets we have in the community. With an actionable plan, we can target investments to make the river the focal point in our community.

C. Are you aware of informal commitments by riverboat cruise companies to use a new dock? I am not.

D. If the new dock is built, who will be responsible for maintenance? One of the necessities of commissioning a plan is so we know the exact cost to construct and maintain projects throughout the riverfront. If a project were to be funded each board would need to approve an agreement for operating and maintenance.

E. How might those operating and maintenance expenses be paid? Please see above. This would be determined once a cost was known and the boards wanted to proceed further. Before any plan implementation is pursued, agreements regarding maintenance will be coordinated with all parties.

7 – If someone is opposed to any tax increase for construction, operation, or maintenance of a new dock, pier, promenade, or other major change to Clat Adams Park, why should that person vote in favor of this agreement? We are at a critical stage with IDOT and the replacement of the Memorial Bridge. They have requested we give them an actionable plan on how we want Maine Street returned to us after the Memorial Bridge is moved. They also would like our input in connecting the new bridge to our transportation network, including bike and pedestrian trails. This will be our only opportunity to have the State of Illinois at the table and be willing to pay for the impacts of building a new bridge and removing the Memorial Bridge. Without a plan in place, IDOT will not fund any projects and once the project is closed out, the 100% of the costs will be on the local units of governments. Furthermore, there are state and federal grant opportunities that are available to communities. With an actionable plan where we know the exact cost to construct and maintain we could apply for those grants and bring more investment in our community.

Thank you, John Frankenhoff on behalf of the Quincy Park Board of Commissioners

CITY OF QUINCY

Department of Utilities and Engineering

City Hall, Second Floor, 730 Maine Street
Quincy, Illinois 62301

To: Mayor & City Council

From: J. Conte

cc:

Date: December 6, 2019

Subject: Resolutions for December 9th Council Meeting

Award of Construction Contract (Fund 502 – Sewer)

The City received five (5) bids to rehabilitate the South Quincy Lift Station. This pump station serves industrial customers in the South Quincy Drainage District, including ADM, Prince Agri, Prince Minerals, Fitzpatrick Bros., and J.M. Huber. Originally constructed in the early 1990's, the lift station is in poor condition due not only to normal wear and tear, but also due to the extremely aggressive nature of the industrial wastewater. The lift station pumps an average of 1.2 million gallons of wastewater to the treatment plant. The importance of the operation of this lift station cannot be overstated, both to the manufacturers that depend on the City for disposal of industrial wastes and to the City which receives a significant portion of its water & sewer revenues from these manufacturers.

The cost of the replacement lift station is higher than a "typical" lift station as the design includes provisions to address the unique corrosion-causing properties of the incoming wastewater. The project also includes installation of diesel generator for uninterrupted operation of the lift station during a power outage.

The following bids were received:

Waterkotte Construction	\$1,382,000
Keokuk Contractors, Inc.	1,498,000
Laverdiere Construction Inc.	1,595,000
D&L Excavating, Inc.	1,750,000
L. Keeley Construction Co.	1,751,210

If approved, the project would be funded with approximately \$400k in cash reserves and the balance would be borrowed from Mercantile Bank.

The Utilities Committee considered this matter and recommended award of the contract to the low bidder, Waterkotte Construction.

CITY OF QUINCY

Department of Utilities and Engineering

City Hall, Second Floor, 730 Maine Street
Quincy, Illinois 62301

Payment of Invoice (Fund 502 – Sewer)

The City operates a computer network at the sewage treatment plant for monitoring treatment processes and automating select operations. This system is critical to reducing labor costs, maintaining permit limits and minimizing other operating costs such as chemical and power expenses. In the summer of 2015, Richards Electric was selected through a Request for Proposal process to design, install and program the backbone of the computer network. Richards Electric has continued to maintain the computer network and expand its use as directed by the City.

After the City replaced its chlorine disinfection system in the spring of 2019, Richards Electric was directed to incorporate monitoring of the disinfection process and to automate the chlorine dosing system. Automation of this process will reduce chemical expenses and permit violations by automatically responding to changing conditions at the sewage treatment plant.

This work has been completed and the disinfection process at the sewage treatment plant is now fully automated. The City received an invoice in the amount of \$36,568.51 for additional computer hardware and programming.

The Utilities Committee considered this matter and recommended payment of the invoice.

Payment of Invoice (Fund 501 – Water)

The City maintains a 4” vertical turbine pump at the water treatment plant pump station which is used to pump surface drainage away from the pump station, as the flood wall on the west side of the treatment prevents natural drainage. This “Yard Pump” is critical to preventing flooding of the water plant pump station. When the Yard Pump failed, Richards Electric was called to remove and inspect. Following a damage assessment and cost estimate to repair, the pump manufacturer was contacted to determine its replacement cost. Based on this information, we concluded that repair of the pump was the best course of action.

The City received an invoice in the amount of \$7,794.99 for the repairs. The Utilities Committee considered this matter and recommended payment of the invoice.

CITY OF QUINCY

Department of Utilities and Engineering

City Hall, Second Floor, 730 Maine Street
Quincy, Illinois 62301

Infrastructure Improvement Loan (Funds 501 – Water & 502 – Sewer)

The City issued a Request for Proposals for lending the City up to \$10 million to finance the construction of public water and sewer infrastructure. This work will be completed in tandem with the street projects that are being funded with recent bond proceeds.

Two proposals were received. The proposed loan terms are as follows:

Bank	Interest Rate	Transaction Fees	Early Payment Terms
Mercantile Bank	1.92% fixed	None	No penalties for early payment
Commerce Bank	2.38% fixed	Estimated \$12,000 for legal	Repayment of whole principal with 3% premium in year 1, 2% in year 2 and 1% thereafter

Mercantile Bank’s proposed interest rate and terms are actually better than the low-interest loan from the Illinois EPA that had been originally planned to fund these water & sewer replacements.

At this time, it is anticipated that borrowing will be limited to fund sewer system improvements. The Water Fund has a cash reserve in excess of \$5 million, which is more than adequate to cover expected water system improvements associated with the street improvement projects.

The Utilities Committee considered this matter and recommended selection of Mercantile Bank. Repayment will be made over a ten-year term using operating profits from the sewer enterprise fund. In FY19, the sewer fund generated over \$2 million in operating profits.

Sidewalk & Curb Replacement (Capital Funds)

The Department of Utilities & Engineering prepared design and bidding documents to complete the backlog of concrete repair projects that have been submitted by Aldermen or identified by City Staff. There are 154 locations throughout the city that are included in the project (refer to the list of locations on the following pages). Three bids were received to complete the work; the low bid of \$1,094,757 was submitted by Rees Construction.

The Central Services Committee considered this matter and recommended award of the contract to the low bidder, Rees Construction.

If you have any questions about any of these matters, please feel free to contact me.

REPAIR LOCATIONS

Site #	Location	PCC SW 4"	DET WARNINGS	PCC SW 6" (SP)	CONC CURB, TY B	COMB CONC C&G, TY B-6.12	CONC GUTTER, TY V	PCC DRIVEWAY 6"	PCC DRIVEWAY 8"	PIPE CULV, CL C, TY 18"	TREE REMOVAL	TRENCH DRAIN, SP	BRICK PAVER SIDEWALK	CONCRETE SIDEWALK REPAIR	RECONSTRUCT INLET TYPE E	CONCRETE FOUNDATION REMOVAL
		(sq ft)	(sq ft)	(sq ft)	(ft)	(ft)	(ft)	(sq yd)	(sq yd)	(ft)	(each)	(ft)	(sq ft)	(sq ft)	(each)	(each)
CN-011	710 Kentucky	213														
CN-012	1014 Madison St	320														
CN-013	217/219 N 10th St	570			80				22							
CN-014	120 North 12th St	1017														
CN-016	837 Adams	179														
CN-017	1260 Broadway St	282							44							
CN-019	14th Jersey	924														
CN-020	403 South 4th St	555	20			30					2					
CN-021	612 South 6th St	500														
CN-022	8th-9th Spring	714						6								
CN-023	1221 Vermont	18														

REPAIR LOCATIONS

Site #	Location	PCC SW 4"	DET WARNINGS	PCC SW 6" (SP)	CONC CURB, TY B	COMB CONC C&G, TY B-6.12	CONC GUTTER, TY V	PCC DRIVEWAY 6"	PCC DRIVEWAY 8"	PIPE CULV, CL C, TY 18"	TREE REMOVAL	TRENCH DRAIN, SP	BRICK PAVER SIDEWALK	CONCRETE SIDEWALK REPAIR	RECONSTRUCT INLET TYPE E	CONCRETE FOUNDATION REMOVAL
		(sq ft)	(sq ft)	(sq ft)	(ft)	(ft)	(ft)	(sq yd)	(sq yd)	(ft)	(each)	(ft)	(sq ft)	(sq ft)	(each)	(each)
CN-024	9th - 10th Vermont								24							
CN-025	720 Washington St	322														
CN-026	10th York	1040														
CN-027	739 South 9th St			130												
CN-028	7th York	475														
CN-029	719 Payson Ave	35														
CN-030	1119 Jackson			242												
CN-032	1200 Jersey	1236	20						14							
CN-034	125 North 9th St	400							24							
CN-036	120 South 10th (Jimbeana's)								55							
CN-038	528 Monroe	253														

REPAIR LOCATIONS

Site #	Location	PCC SW 4"	DET WARNINGS	PCC SW 6" (SP)	CONC CURB, TY B	COMB CONC C&G, TY B-6.12	CONC GUTTER, TY V	PCC DRIVEWAY 6"	PCC DRIVEWAY 8"	PIPE CULV, CL C, TY 18"	TREE REMOVAL	TRENCH DRAIN, SP	BRICK PAVER SIDEWALK	CONCRETE SIDEWALK REPAIR	RECONSTRUCT INLET TYPE E	CONCRETE FOUNDATION REMOVAL
		(sq ft)	(sq ft)	(sq ft)	(ft)	(ft)	(ft)	(sq yd)	(sq yd)	(ft)	(each)	(ft)	(sq ft)	(sq ft)	(each)	(each)
CN-042	9th State to Kentucky (In front of Salem Church)				75											
CN-058	1268 Jersey St	1308							10							
CN-059	9th and Jefferson	161														
CN-060	930 South 21st	360		90												
CN-066	527 Van Buren	748		87								24				
CN-069	523 South 3rd	110														
CN-072	1019 Jackson St	90		330												
CN-079	220 North 14th St	300														
CN-085	Spruce Street, 14th-15th, south side	2460	10													
CN-088	1232 Vermont St	120						25								
CN-098	433 North 20th				25											

REPAIR LOCATIONS

Site #	Location	PCC SW 4"	DET WARNINGS	PCC SW 6" (SP)	CONC CURB, TY B	COMB CONC C&G, TY B-6.12	CONC GUTTER, TY V	PCC DRIVEWAY 6"	PCC DRIVEWAY 8"	PIPE CULV, CL C, TY 18"	TREE REMOVAL	TRENCH DRAIN, SP	BRICK PAVER SIDEWALK	CONCRETE SIDEWALK REPAIR	RECONSTRUCT INLET TYPE E	CONCRETE FOUNDATION REMOVAL
		(sq ft)	(sq ft)	(sq ft)	(ft)	(ft)	(ft)	(sq yd)	(sq yd)	(ft)	(each)	(ft)	(sq ft)	(sq ft)	(each)	(each)
CN-103	1815 Vermont St							10								
CN-105	Alley Entrance behind 2636 Chestnut St								396							
CN-117	2220 Elm				60											
CN-118	Locust, 14th to 15th, south curb				400											
CN-126	1139 Adams	307														
CN-130	1882 Maine St								68							
CN-132	429 Cherry				126											
CN-139	17th & Jefferson - St. James School						110		110							
CN-143	1338 N 11th St	28														
CN-146	5th & Hampshire				31											
CN-190	1840 Maine	90							34							

REPAIR LOCATIONS

Site #	Location	PCC SW 4"	DET WARNINGS	PCC SW 6" (SP)	CONC CURB, TY B	COMB CONC C&G, TY B-6.12	CONC GUTTER, TY V	PCC DRIVEWAY 6"	PCC DRIVEWAY 8"	PIPE CULV, CL C, TY 18"	TREE REMOVAL	TRENCH DRAIN, SP	BRICK PAVER SIDEWALK	CONCRETE SIDEWALK REPAIR	RECONSTRUCT INLET TYPE E	CONCRETE FOUNDATION REMOVAL
		(sq ft)	(sq ft)	(sq ft)	(ft)	(ft)	(ft)	(sq yd)	(sq yd)	(ft)	(each)	(ft)	(sq ft)	(sq ft)	(each)	(each)
CN-191	1614 Sycamore Street	9														
CN-192	7th and Kentucky	186	20			40										
CN-196	644 State	85														
CN-199	1028 south 8th	612							16							
CN-200	427, 435, 437 north 9th	640									2					
CN-202	20th Jackson SE Corner	160	16													
CN-206	2205 Spring	504	10					23								
CN-207	East Ave and Maine			180												
CN-226	5th & Cedar SW corner	294														
CN-249	138 Locust Street	228														
CN-262	321 South 22nd	180														

REPAIR LOCATIONS

Site #	Location	PCC SW 4"	DET WARNINGS	PCC SW 6" (SP)	CONC CURB, TY B	COMB CONC C&G, TY B-6.12	CONC GUTTER, TY V	PCC DRIVEWAY 6"	PCC DRIVEWAY 8"	PIPE CULV, CL C, TY 18"	TREE REMOVAL	TRENCH DRAIN, SP	BRICK PAVER SIDEWALK	CONCRETE SIDEWALK REPAIR	RECONSTRUCT INLET TYPE E	CONCRETE FOUNDATION REMOVAL
		(sq ft)	(sq ft)	(sq ft)	(ft)	(ft)	(ft)	(sq yd)	(sq yd)	(ft)	(each)	(ft)	(sq ft)	(sq ft)	(each)	(each)
CN-270	117 N 6th	94														
CN-298	916 South 6th				63											
CN-299	929 Monroe	996										16				
CN-300	620 North 22nd	310														
CN-303	1823 Hampshire	96			11											
CN-306	Cherry Street, 2436-2440	145														
CN-311	638 Spruce Street	80														
CN-340	2829 College			180												
CN-346	2020 Ohio	300														
CN-347	2000 Vermont	216									1					
CN-348	822 & 828 Payson	328														

REPAIR LOCATIONS

Site #	Location	PCC SW 4"	DET WARNINGS	PCC SW 6" (SP)	CONC CURB, TY B	COMB CONC C&G, TY B-6.12	CONC GUTTER, TY V	PCC DRIVEWAY 6"	PCC DRIVEWAY 8"	PIPE CULV, CL C, TY 18"	TREE REMOVAL	TRENCH DRAIN, SP	BRICK PAVER SIDEWALK	CONCRETE SIDEWALK REPAIR	RECONSTRUCT INLET TYPE E	CONCRETE FOUNDATION REMOVAL
		(sq ft)	(sq ft)	(sq ft)	(ft)	(ft)	(ft)	(sq yd)	(sq yd)	(ft)	(each)	(ft)	(sq ft)	(sq ft)	(each)	(each)
CN-350	2228 Sycamore				13			10								
CN-375	816/818 South 17th Street	318														
CN-381	535 North 13th Street	134														
CN-391	4132 Coachlight Court						40									
CN-395	922 Monroe Street	236														
CN-396	809 Madison Street	432														
CN-397	819 Kentucky Street	764														
CN-401	616 Sycamore Street	144														
CN-411	1228 S. 22nd	780														
CN-412	815 s 17th			90				10								
CN-416	1120 North 3rd	102														

REPAIR LOCATIONS

Site #	Location	PCC SW 4"	DET WARNINGS	PCC SW 6" (SP)	CONC CURB, TY B	COMB CONC C&G, TY B-6.12	CONC GUTTER, TY V	PCC DRIVEWAY 6"	PCC DRIVEWAY 8"	PIPE CULV, CL C, TY 18"	TREE REMOVAL	TRENCH DRAIN, SP	BRICK PAVER SIDEWALK	CONCRETE SIDEWALK REPAIR	RECONSTRUCT INLET TYPE E	CONCRETE FOUNDATION REMOVAL
		(sq ft)	(sq ft)	(sq ft)	(ft)	(ft)	(ft)	(sq yd)	(sq yd)	(ft)	(each)	(ft)	(sq ft)	(sq ft)	(each)	(each)
CN-419	2025 Ohio	120														
CN-419a	2031 Ohio	90														
CN-422	215 Holiday drive						25									
CN-423	2805 Hampshire			60												
CN-431	1401 S. 8th	284		160												
CN-436	435 Nth 30th					40		46								
CN-437	601 Garden Court						28	16								
CN-439	231 East Avenue	444														
CN-442	1539 Spring Street	460			41						2					
CN-448	4005 Columbus Road	150														
CN-450	1512 College Avenue				76											

REPAIR LOCATIONS

Site #	Location	PCC SW 4"	DET WARNINGS	PCC SW 6" (SP)	CONC CURB, TY B	COMB CONC C&G, TY B-6.12	CONC GUTTER, TY V	PCC DRIVEWAY 6"	PCC DRIVEWAY 8"	PIPE CULV, CL C, TY 18"	TREE REMOVAL	TRENCH DRAIN, SP	BRICK PAVER SIDEWALK	CONCRETE SIDEWALK REPAIR	RECONSTRUCT INLET TYPE E	CONCRETE FOUNDATION REMOVAL
		(sq ft)	(sq ft)	(sq ft)	(ft)	(ft)	(ft)	(sq yd)	(sq yd)	(ft)	(each)	(ft)	(sq ft)	(sq ft)	(each)	(each)
CN-452	1007/1011 North 11th Street	1134						5								
CN-453	1701 Harrison Street					60		67								
CN-454	721 South 13th Street	258														
CN-456	1106 South 43rd						40									
CN-457	825 South 10th	610														
CN-458	2030 Spring Street	100														
CN-459	2609 North 5th Street							8								
CN-461	1602 Hamann Lane							32		16						
CN-462/463	Locust Street, 425-431	726														
CN-463	431 Locust Street	810														
CN-465	2409 Hampshire Street	258		360												

REPAIR LOCATIONS

Site #	Location	PCC SW 4"	DET WARNINGS	PCC SW 6" (SP)	CONC CURB, TY B	COMB CONC C&G, TY B-6.12	CONC GUTTER, TY V	PCC DRIVEWAY 6"	PCC DRIVEWAY 8"	PIPE CULV, CL C, TY 18"	TREE REMOVAL	TRENCH DRAIN, SP	BRICK PAVER SIDEWALK	CONCRETE SIDEWALK REPAIR	RECONSTRUCT INLET TYPE E	CONCRETE FOUNDATION REMOVAL
		(sq ft)	(sq ft)	(sq ft)	(ft)	(ft)	(ft)	(sq yd)	(sq yd)	(ft)	(each)	(ft)	(sq ft)	(sq ft)	(each)	(each)
CN-467	825 Spruce	69						12								
CN-469	436 North 6th Street, Apt A	24														
CN-470	6th & Cedar	291														
CN-471	2025 Madison Street	480														
CN-472	2024 Monroe Street			240												
CN-473	705 South 19th Street	156						89								
CN-474	521 South 21st Street	810		72				12								
CN-475	2101 Ohio Street	360						120								
CN-476	2016/2020 Adams Street	276						15								
CN-477	Maple Street, 1700-1704, 1722-1724	1104														
CN-478	1720 Maple Street	21														

REPAIR LOCATIONS

Site #	Location	PCC SW 4"	DET WARNINGS	PCC SW 6" (SP)	CONC CURB, TY B	COMB CONC C&G, TY B-6.12	CONC GUTTER, TY V	PCC DRIVEWAY 6"	PCC DRIVEWAY 8"	PIPE CULV, CL C, TY 18"	TREE REMOVAL	TRENCH DRAIN, SP	BRICK PAVER SIDEWALK	CONCRETE SIDEWALK REPAIR	RECONSTRUCT INLET TYPE E	CONCRETE FOUNDATION REMOVAL
		(sq ft)	(sq ft)	(sq ft)	(ft)	(ft)	(ft)	(sq yd)	(sq yd)	(ft)	(each)	(ft)	(sq ft)	(sq ft)	(each)	(each)
CN-479	2230 Oak Street	252														
CN-480	730 South 21st Street			108												
CN-481	2000 Sycamore Street	210	20		24											
CN-483	11th-12th Hampshire Street	170			27											
CN-484	526 South 8th Street	480														
CN-485	634 North 6th Street	450									2					
CN-486	4111 Merry Court						16	12								
CN-487	11th & Maine	240														
CN-488	1101 State	1329														
CN-489	405 South 10th Street	96														
CN-49	2021 Madison St			108												

REPAIR LOCATIONS

Site #	Location	PCC SW 4"	DET WARNINGS	PCC SW 6" (SP)	CONC CURB, TY B	COMB CONC C&G, TY B-6.12	CONC GUTTER, TY V	PCC DRIVEWAY 6"	PCC DRIVEWAY 8"	PIPE CULV, CL C, TY 18"	TREE REMOVAL	TRENCH DRAIN, SP	BRICK PAVER SIDEWALK	CONCRETE SIDEWALK REPAIR	RECONSTRUCT INLET TYPE E	CONCRETE FOUNDATION REMOVAL
		(sq ft)	(sq ft)	(sq ft)	(ft)	(ft)	(ft)	(sq yd)	(sq yd)	(ft)	(each)	(ft)	(sq ft)	(sq ft)	(each)	(each)
CN-490	2060/2062 College Avenue	360														
CN-491	North 12th Street & Seminary Road					90										
CN-492	500 York	2014	20		45											
CN-493	3100 Kingsridge						52									
CN-495	3513 Colonial Court (36th & Columbus Road)						19									
CN-495A	3521 Colonial Court (36th & Columbus Road)						25									
CN-497	1020 South 20th Street	264									1					
CN-498	600 South 15th Street	144		173												
CN-499	1137 North 12th Street				115											
CN-500	2009/2011 Hampshire Street	144									1					
CN-502	628 College Avenue	600														

REPAIR LOCATIONS

Site #	Location	PCC SW 4"	DET WARNINGS	PCC SW 6" (SP)	CONC CURB, TY B	COMB CONC C&G, TY B-6.12	CONC GUTTER, TY V	PCC DRIVEWAY 6"	PCC DRIVEWAY 8"	PIPE CULV, CL C, TY 18"	TREE REMOVAL	TRENCH DRAIN, SP	BRICK PAVER SIDEWALK	CONCRETE SIDEWALK REPAIR	RECONSTRUCT INLET TYPE E	CONCRETE FOUNDATION REMOVAL
		(sq ft)	(sq ft)	(sq ft)	(ft)	(ft)	(ft)	(sq yd)	(sq yd)	(ft)	(each)	(ft)	(sq ft)	(sq ft)	(each)	(each)
CN-504	712 Madison Street	432														
CN-505	811 Spring Street	486			24			9								
CN-506	WEST OF 812/814 Spring Street	260														
CN-507	703 North 16th	432														
CN-508	North 18th, College-Elm, west side	474		96												
CN-509	535 North 13th/corner	180	20			30										
CN-510	2059 Elm				29											
CN-511	1829 Maple	93														
CN-512	628 North 8th			36												
CN-513	623 Lind	396														
CN-521	1932 State St.	192	8						112							

REPAIR LOCATIONS

Site #	Location	PCC SW 4"	DET WARNINGS	PCC SW 6" (SP)	CONC CURB, TY B	COMB CONC C&G, TY B-6.12	CONC GUTTER, TY V	PCC DRIVEWAY 6"	PCC DRIVEWAY 8"	PIPE CULV, CL C, TY 18"	TREE REMOVAL	TRENCH DRAIN, SP	BRICK PAVER SIDEWALK	CONCRETE SIDEWALK REPAIR	RECONSTRUCT INLET TYPE E	CONCRETE FOUNDATION REMOVAL
		(sq ft)	(sq ft)	(sq ft)	(ft)	(ft)	(ft)	(sq yd)	(sq yd)	(ft)	(each)	(ft)	(sq ft)	(sq ft)	(each)	(each)
CN-900	2618 Chestnut Street	125														
E-514	1035 S. 21 (on Monroe)			162												
E-515	1004 S. 20th	186														
E-516	Elm Street, 2313-2325	312		144												
E-517	1101 Chestnut Street (N 11th side)	1134						9								
E-518	4634 Trinity Lakes (Adjust depth to drian to inlet)						30									
E-519	North 2nd & Broadway, NE Corner	205	10			30										
E-520	South 2nd & Maine, SW Corner	145											530			
E-521	City Hall- 730 Maine St.													2420		
E-522	North 17th & Oak	1030	80			104									1	
E-523	Various Locations															10

REPAIR LOCATIONS

Site #	Location	PCC SW 4"	DET WARNINGS	PCC SW 6" (SP)	CONC CURB, TY B	COMB CONC C&G, TY B-6.12	CONC GUTTER, TY V	PCC DRIVEWAY 6"	PCC DRIVEWAY 8"	PIPE CULV, CL C, TY 18"	TREE REMOVAL	TRENCH DRAIN, SP	BRICK PAVER SIDEWALK	CONCRETE SIDEWALK REPAIR	RECONSTRUCT INLET TYPE E	CONCRETE FOUNDATION REMOVAL
		(sq ft)	(sq ft)	(sq ft)	(ft)	(ft)	(ft)	(sq yd)	(sq yd)	(ft)	(each)	(ft)	(sq ft)	(sq ft)	(each)	(each)
TOTALS		45378	254	3048	1264	424	385	536	929	16	11	40	530	2420	1	10

RESOLUTION

WHEREAS, the City of Quincy strives to invest in the improvement of its infrastructure to provide its residents not only with a safe and secure community in which to work and reside, but also a sense of pride in its community; and,

WHEREAS, the City of Quincy is implementing a Capital Infrastructure Improvement Plan that will invest approximately \$33 million towards critical improvements to aging streets, sidewalks and utility infrastructure throughout the city of Quincy, and,

WHEREAS, the Department of Utilities and Engineering has completed a list of proposed road improvement projects that will repair the poorest rated and most deteriorated roads in Quincy's seven (7) wards and community projects that will benefit all Quincy residents and its visitors; now,

THEREFORE BE IT RESOLVED, that the Director of Utilities and Engineering recommends to the Mayor and Quincy City Council that the proposed 2019 Capital Infrastructure Improvement Project List be approved and that the City proceed with the planning, design and bidding of the proposed projects. Said proposed 2019 Capital Infrastructure Plan Project List is attached hereto.

Jeffrey Conte, P.E.
Director of Utilities and Engineering

December 9, 2019

Community Projects:

- South 48th Street from Harrison to Maine Street
- South 8th Street Bridge over Curtis Creek
- South 12th Street from Cherry Lane to State Street
- North 12th Street from Maine Street to Broadway Street
- Various concrete repair projects (sidewalk, driveways, etc...) city-wide

Ward 1:

- Hamann Lane from North 12th to North 18th
- Cedar Street from Front Street to North 3rd (US 24)
- North 12th Street from Locust to Kochs Lane

Ward 2:

- College Avenue from North 10th to North 12th
- Lind Street from North 14th to North 16th
- North 22nd from Oak Street to Chestnut Street
- Spring Street from North 2nd to North 3rd

Ward 3:

- College Avenue from North College to North 36th
- Hill Road, Rocky Run Road, and Southbrook Road
- North 25th Street from Broadway to College
- Elm Street from North 28th to North 30th

Ward 4:

- Ohio Street from South 20th to South 22nd
- South 23rd Street from Washington to Ohio
- Washington Street from South 20th to South 24th

Ward 5:

- Holford Subdivision
- Melrose Drive, Waters Court, Quincy Avenue, and Grawe Court
- South 28th Street from Harrison to Monroe
- Wilmar Drive from Cherry Lane to North Wilmar

Ward 6:

- West Wilmar Drive from Wilmar Drive to the cul-de-sac
- Harrison Street from South 8th to South 9th
- South 9th from Harrison Street to Jackson Street
- Payson Avenue from South 16th Street to South 20th Street

Ward 7:

- Payson Avenue from South 5th Street to South 8th Street
- Adams Street from South 8th Street to South 10th Street
- Jersey Street from South 7th Street to South 8th Street
- Kentucky Street from South 2nd to South 3rd

RESOLUTION

WHEREAS, the Yard Pump at the Waste Water Treatment Plant recently failed and required immediate repair; and,

WHEREAS, Richards Electric of Quincy, Illinois was qualified and available to make the emergency repair under Section 44.056 of the Municipal Code of the City of Quincy; and,

WHEREAS, the repair work has been completed in a satisfactory manner and an invoice in the amount of \$7,794.99 to cover all the costs associated with the repair has been received; and,

WHEREAS, funds for this type of repair work are available in the 2019/2020 Sewer Fund fiscal year budget; now,

THEREFORE BE IT RESOLVED, that the Director of Utilities and Engineering and Utilities Committee recommend to the Mayor and City Council that normal bidding requirements be waived and the invoice from Richards Electric of Quincy, Illinois in the amount of \$7,794.99 be approved for payment.

Jeffrey Conte, P.E.
Director of Utilities & Engineering

December 9, 2019

RESOLUTION

WHEREAS, the Department of Utilities and Engineering recently advertised for bids for the 2019 Sidewalk and Concrete Repair Project which consists of the repair and replacement of sidewalks, driveways and curbs and other miscellaneous work at one hundred fifty-four (154) locations throughout the city of Quincy; and,

WHEREAS, the following bids were received:

Laverdiere Construction Macomb, Illinois	\$1,335,919.00
D & L Excavating Liberty, Illinois	\$1,148,370.00
Rees Construction Company Quincy, Illinois	\$1,094,757.00
Engineer's Estimate	\$1,101,472.00

WHEREAS, the bids have been reviewed by the Director of Utilities and Engineering and found to be acceptable; and,

WHEREAS, funding for these services will be made available through the 2019B GO Street Project Fund; and,

WHEREAS, to allow for the uninterrupted progression of this project in the event that changes or modifications are required, an additional 10% over the amount of the bid shall be included in the encumbrance for this project; now,

THEREFORE BE IT RESOLVED, that the Director of Utilities and Engineering, and Central Services Committee recommend to the Mayor and Quincy City Council that the bid from Rees Construction Company of Quincy, Illinois in the amount of \$1,094,757.00 be accepted and that the Mayor be authorized to sign the necessary contract documents.

Jeffrey Conte, P.E.
Director of Utilities and Engineering

December 9, 2019

RESOLUTION

WHEREAS, the City of Quincy utilizes a SCADA system to monitor operations at the Wastewater Treatment Plant, lift stations and combined sewer overflow (CSOs); and,

WHEREAS, the system recently required upgrades to allow for the automation of the plant's chlorine disinfection system; and,

WHEREAS, Richards Electric Motor Company of Quincy, Illinois designed and installed the SCADA system that is used by the City and was available and qualified to make the necessary system upgrades; and,

WHEREAS, this work has now been completed in a satisfactory manner and an invoice in the amount of \$36,568.51.00 has been received for this service; and,

WHEREAS, funding for this service is available in the 2019/2020 Sewer Fund fiscal year budget; now,

THEREFORE BE IT RESOLVED, that the Director of Utilities and Engineering and Utilities Committee recommend to the Mayor and Quincy City Council that the invoice from Richards Electric of Quincy in the amount of \$36,568.51 be approved for payment.

Jeffrey Conte, P.E.
Director of Utilities & Engineering

December 9, 2019

RESOLUTION

WHEREAS, the Department of Utilities and Engineering recently requested bids for the rehabilitation of the South Quincy Lift Station that serves the City’s industrial customers in the South Quincy Drainage District; and,

WHEREAS, the following bids were received:

L. Keeley Construction St. Louis, Missouri	\$1,751,210.00
D & L Excavating Quincy Illinois	\$1,750,000.00
Laverdiere Construction Macomb, Illinois	\$1,595,000.00
Keokuk Contractors Keokuk, Iowa	\$1,498,000.00
Waterkotte Construction Quincy, Illinois	\$1,382,000.00

WHEREAS, the Director of Utilities and Engineering has reviewed these bids and finds the low bid of Waterkotte Construction of Quincy to be acceptable; and,

WHEREAS, funding for this project will be appropriated in the 2020/2021 Sewer Fund fiscal year budget; and,

WHEREAS, to allow for the uninterrupted progression of this project in the event that changes or modifications are required, an additional 10 percent over the amount of the low bid shall be included in the encumbrance for this project; now,

THEREFORE BE IT RESOLVED, that the Director of Utilities and Engineering and Utilities Committee recommend to the Mayor and Quincy City Council that the low bid from Waterkotte Construction of Quincy in the amount of \$1,382,000.00 accepted.

Jeffrey Conte, P.E.
Director of Utilities & Engineering

December 9, 2019

CITY OF QUINCY



Office of City Treasurer

LINDA K. MOORE, DBA
CITY TREASURER

CITY HALL ♦ 730 MAINE STREET
QUINCY, IL 62301

MEMO

To: City Council

From: Linda Moore

Date: November 22, 2019

Re: Requested Changes to the Hotel/Motel Tax Ordinance

While working with local short-term housing rental property owners during the past few months, it has come to my attention that our ordinance needs further revision to allow online travel companies to collect and remit the hotel/motel tax, rather than the individual property owners. There are financial advantages for both the City and local property owners:

1. By engaging with Airbnb, Expedia, Travelocity, and all other online travel companies, the City will experience additional revenue. Currently, we only receive 8% of the fees collected by local property owners. By making this change, we will also collect 8% on the fees these companies charge customers to book online.
2. It is likely that we are currently missing out on the 8% tax when local hotels "sell" a block of rooms to an online travel company (OTC), and the OTC sells the room for a markup. *For example, if The Atrium sells 10 rooms to Expedia at \$25.00/night, the City receives 8% on the \$25.00 rate. Expedia, in turn, sells those rooms for \$55.00/night. The City loses out on the taxes on the incremental \$30.00/night.*
3. Our property owners will save time and money on compliance. They will no longer need to separately collect, document, and remit these fees. The online platform will do this for them. One company estimated these property owners will save an average of 12% annually on their compliance and accounting costs.

As a side note, our tax auditor, Azavar Government Solutions, has dedicated attorney time to negotiate acceptable language with many of the 24 online travel platforms. The language changes in this ordinance revision are generally accepted by these platforms. By using the standard language, compliance from these companies will be easier to manage.

For your convenience, I have attached both a redline version and a clean version of the requested ordinance changes. The first reading for this ordinance change will be on Monday, November 25 at the Council meeting. If you have any questions, please feel free to contact me.

Thank you.

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE CITY CODE, SECTION 45 REGARDING HOTEL/MOTEL TRANSIENT OCCUPANCY RENTAL UNITS AND RELATED MATTERS

WHEREAS, the City of Quincy, pursuant to law, presently has in effect certain provisions in regard to a hotel/motel transient rental unit tax in effect with the City of Quincy Code in Section 145; and

WHEREAS, the City of Quincy deems it to be in the best interests of the citizens of the City of Quincy and the public in general that said provisions regarding a hotel/motel and transient/occupancy rental unit tax be amended as provided herein; and

WHEREAS, the City Council of the City of Quincy deems it to be an appropriate exercise of the municipal corporate authority of the City, including, but not necessarily limited to, the power to promote and protect the public health, safety and welfare, the power to impose utility taxes, the power to promote and protect the public health, safety and welfare, and the home rule power of the City of Quincy to amend the present hotel/motel and transient occupancy rental unit tax as provided herein.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF QUINCY, ADAMS COUNTY, ILLINOIS, AS FOLLOWS:

Section 1. That the corporate authorities hereby find that all of the recitals hereinbefore states as contained in the preamble to this ordinance are full, true and correct and do hereby, by reference, incorporate and make them a part of this ordinance as legislative findings.

Section 2. That the purposes of this ordinance shall include amending Chapter 45, Hotel Operator's Tax of the Municipal Code of the city of Quincy as provided herein.

Section 3. That prospectively, Chapter 45, Hotel Operator's Tax of the Municipal Code of the city of Quincy is hereby amended to prospectively provide as follows, which provisions herein shall specifically supersede prospectively the prior provisions within Chapter 45 and additionally supersede the provisions of any other ordinance and/or part thereof in conflict with the provisions of this ordinance, which shall prospectively provide as follows:

HOTEL OPERATOR'S TAX

 **§ 45.015 TITLE.**

This subchapter shall be known as the city hotel or motel room rental use or privilege tax and the tax herein imposed shall be in addition to all other

occupation, use, privilege, or other taxes imposed by the city, by any other political subdivision of the state or by the state.

(1980 Code, § 17.201)

 **§ 45.016 DEFINITIONS.**

For the purpose of this subchapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

HOTEL or ***MOTEL*** means a structure kept, used or maintained as or advertised or held out to the public to be an inn, motel, hotel, apartment-hotel, apartment, home, lodging house, dormitory or place where sleeping, rooming, office, conference or exhibition accommodations are furnished for lease or rent, whether with or without meals. For avoidance of doubt, Transient Occupancy Rental Units are Hotels under this definition.

HOTEL ROOM or ***MOTEL ROOM*** means a room within a structure kept, used or maintained as or advertised or held out to the public to be an inn, motel, hotel, apartment-hotel, lodging house, dormitory or place where sleeping, rooming, office, conference or exhibition accommodations are furnished for lease or rent, with or without meals. One room offered for rental, with or without an adjoining bath, shall be considered as a ***SINGLE HOTEL OR MOTEL ROOM***. The number of hotel or motel rooms within a suite shall be computed on the basis of those rooms utilized for the purpose of sleeping.

TRANSIENT OCCUPANCY RENTAL UNIT means a dwelling unit or a habitable unit that is offered, in whole or in part, for rent, lease or hire that is rented, leased or hired for which a Lessor receives consideration from a person for a period of thirty (30) days or less and that person has the right to use, occupy or possess all or part of the dwelling unit or habitable unit for said period.

LESSOR is a person having a sufficient proprietary interest in conducting the operation of a Hotel, or receiving the consideration for the rental of all or part of such Hotel, so as to entitle such person to all or a portion of the net receipts thereof, including Facilitators, as defined herein.

FACILITATOR is any person or entity who provides a means through which a person may book a Hotel room and/or Transient Occupancy Rental Unit to Lessees, regardless of whether payment is transferred through or processed by such Facilitator. Facilitators are considered Lessors, as used herein. Online Travel Companies are considered Facilitators, as used herein.

ONLINE TRAVEL COMPANY is an organization that books, reserves, or rents hotel or motel rooms and makes other travel arrangements for consumers via the World Wide Web, internet or other digital means. Online Travel Companies are considered Facilitators, as used herein.

LESSEE is any person who pays for the privilege of occupying all or part of a Hotel.

GROSS RENT means the total amount of consideration for occupancy, valued in money, whether received in money or likewise, including all receipts, cash, credits, and property or services of any kind or nature, including but not limited to, amounts charged for the making, booking, facilitating, or servicing of reservations. Gross rent means both (a) the “net rate” paid to the hotel or motel by a Facilitator for room occupancy by the consumer; and (b) the amount retained by the Facilitator for travel-related services provided to the consumer (sometimes referred to as a “facilitation fee”), and any additional amounts retained by the Facilitator as compensation for its services to the consumer for the individual transaction, or, in the instance of a consumer’s direct rental of a room with the hotel or motel, gross rent shall mean the amount charged by the hotel or motel directly to the consumer for the occupancy of the room.

PERSON means any natural person, receiver, administrator, executor, conservator, assignee, trust in perpetuity, trust, estate, firm, co-partnership, joint venture, club, company, business trust, domestic or foreign corporation, association, syndicate, society of any group of individuals acting as a unit, whether mutual, cooperative, fraternal, nonprofit, or otherwise, whenever the term “Person” is used in any clause prescribing and imposing a penalty, the term as applied to associations shall mean the owners or part-owners thereof, and as applied to corporations, the offices thereof, , or any other entity recognized by law as the subject of rights and duties.

PERMANENT RESIDENT means any person who has occupied orh as the right to occupy all or part of a Hotel for more than (30) consecutive days.

(1980 Code, § 17.202)

§ 45.017 HOTEL USE TAX IMPOSED.

(A) There is hereby levied and imposed a tax of eight (8) percent of the Gross Rent charged for the privilege and use of renting a hotel or motel room within the City of Quincy for each 24-hour period or any portion thereof for which a room charge is made: provided, however, that the tax shall not be levied and imposed upon a person who works and lives in the same hotel or motel.

(B) Accommodations within said buildings or structures which are leased to the same occupant for a period of more than thirty (30) consecutive days shall be exempt from the tax provisions of this Article.

(C) Lessors renting, leasing, or letting Hotel rooms with the City are required to collect the Hotel Use Tax; however, the ultimate incidence of any liability for payment of the tax is to be borne by the Lessee.

(D) The Hotel Use Tax shall be paid in addition to any and all other taxes and charges.

(E) It shall be the duty of the Lessor of every Hotel within the City to separately state such tax at the eight (8) percent rate upon the total amount of compensation charged for the use of the Hotel. The lessor shall also state separately the amount of tax on the invoice for the transaction that will be tendered to the Lessee.

(F) It shall be the duty of every Lessor of every Hotel within the City to collect the tax from the Lessee at the time the Lessee pays for the privilege of occupying all or part of a Hotel Transient Occupancy Rental Unit, and to remit to the City Treasurer the tax under procedures provided for in this chapter or or as otherwise prescribed by the City. If more than one Person is the Lessor as related to a particular transaction, the Lessors are jointly and severally responsible for collecting and remitting the tax.

(G) It shall not be a defense to this ordinance that the Lessor is not licensed by the City to rent Hotels and the Lessor will still be required to remit the proper tax to the City and obtain the necessary license(s).

(1980 Code, § 17.203) Penalty, see § [45.999](#)

§ 45.018 RULES AND REGULATIONS.

The City Treasurer may promulgate rules and regulations not inconsistent with the provisions of this subchapter concerning enforcement and application of this subchapter. The phrase **RULES AND REGULATIONS** includes, but is not limited to, case-by-case determination of whether or not the tax imposed by this subchapter applies.

(1980 Code, § 17.204)

§ 45.019 LICENSE/REGISTRATION REQUIRED.

(A) It shall be unlawful for any person to establish, operate or maintain, or permit to be established, operated or maintained upon any property owned or controlled by the person a hotel or motel within the city without having first obtained a license/certificate of registration therefore from the City Treasurer or without complying with all provisions of this subchapter.

(B) No license/certificate of registration shall be issued or annually renewed for a hotel or motel delinquent in payment of the use and privilege tax or the payment of any fines and/or penalties assessed for the nonpayment or late payment thereof.

(C) The license/certificate of registration shall be valid for one year.

(1980 Code, § 17.205) Penalty, see § [45.999](#)

§ 45.020 BOOKS AND RECORDS.

The City Comptroller, or any person certified as his or her deputy or representative, may enter the premises of any hotel or motel for inspection and examination of books and records in order to effectuate the proper administration of this subchapter and to assure the enforcement of the collection of the tax imposed. It shall be unlawful for any person to prevent, hinder, or interfere with the City Comptroller or his or her duly authorized deputy or representative in the discharge of his or her duties and the performance of this subchapter. It shall be the duty of every Lessor to keep accurate and complete books and records to which the City Comptroller or his or her deputy or authorized representative shall at all times have access, which records shall include a daily sheet showing:

(A) The number of hotel or motel rooms rented during the 24-hour period, including multiple rentals of the same hotel rooms where such still occur; and

(B) The actual hotel or motel tax receipts collected on the date in question.

(1980 Code, § 17.206) Penalty, see § [45.999](#)

§ 45.021 TRANSMITTAL OF TAX REVENUE.

(A) The Lessor of each hotel within the City shall file tax returns and remit collected taxes to the City Treasurer Office showing tax receipts received with respect to each Hotel during each monthly period commencing on December 1, 1999, and continuing on the first day of every month thereafter on forms prescribed by the City. The return shall be due on or before the last day of the calendar month succeeding the end of the monthly filing period. Each Lessor shall file an application with the City Treasurer's Department for a City taxpayer identification number prior to filing the first tax return.

(B) The first taxing period for the purpose of this subchapter shall commence on December 1, 1999; and the tax return and payment for the period shall be due on or before January 31, 2000. Thereafter, reporting periods and tax payments shall be in accordance with the provisions of this subchapter. At the time of filing the tax returns, the owner shall pay to the City Treasurer all taxes due for the period to which the tax return applies.

(1980 Code, § 17.207)

§ 45.022 LATE PAYMENT AND PENALTIES

- A. Any notice, payment, remittance or other filing required to be made to the city for the tax imposed by this article shall be considered late unless it is (a) received by the City Treasurer on or before the due date imposed by this article, or (b) received via a method consistent with the current established standards of filing and payment determined by the City.

- B. In the event a determination has been made that a tax is due and owing, through audit, assessment or other bill sent, the tax must be paid within the time frame otherwise indicated.
- C. Interest. The city hereby provides for the amount of interest to be assessed on a late payment, underpayment or non-payment of the tax, to be 2% per annum, based on a year of 365 days and the number of days elapsed.
- D. Late filing and payment penalties.
 - i. If a tax return is not filed within the time and manner provided by the controlling tax ordinance, a late filing penalty of 5% of the amount of tax required to be shown as due on a return shall be imposed; and a late payment penalty of 2% of the tax due shall be imposed.
 - ii. If no return is filed within the time or manner provided by the controlling tax ordinance and prior to the city issuing a notice of tax delinquency or notice of tax liability, then a failure to file penalty shall be assessed equal to 7% of the total tax due for the applicable reporting period for which the return was required to be filed.
 - iii. A late filing or payment penalty shall not apply if a failure to file penalty is imposed by the controlling ordinance.

45.023 DEMAND FOR PAYMENT AND COLLECTION.

(A) In the event any person required to do so by this subchapter fails to register with the Treasurer, or fails to file a return when due with the Treasurer, or fails to pay any amount of tax when due, or if the Treasurer determines that any return filed with him or her is incorrect in that it understates the amount of tax due from the person filing the return then the Treasurer, under any and all cases, shall determine the amount of tax imposed by this subchapter due from the person based upon his or her best judgment and the information available to him or her and shall make a written demand for payment of the amount to the person. The determination of the amount due by the Treasurer as stated in the demand for payment shall become final within ten days after receipt of the demand by the taxpayer. Prior to the expiration of the ten-day period, the demand may be modified, amended, or rescinded by the Treasurer upon his or her own authority, provided that any modification or amendment shall not become final until ten days after the receipt by the taxpayer of a written notice of the modification or amendment.

(B) Whenever any person shall fail to pay any tax as provided in this subchapter, the Corporation Counsel, or designee of the Legal Department, shall, upon the request of the City Comptroller, bring or cause to be brought an action to enforce the payment of the tax on behalf of the city in any court of competent jurisdiction.

(1980 Code, § 17.208) Penalty, see § [45.999](#)

§ 45.024 PROCEEDS OF TAX.

(A) The amounts collected by the city pursuant to this tax shall be expended by the city to promote tourism, special events and conventions (including use and promotion of the Oakley-Lindsay Convention Center) and otherwise to attract nonresident and overnight visitors to the municipality. The tax shall be remitted to the Quincy Metropolitan Exposition Auditorium and Office Building Authority (herein “Authority”) upon and subject to the condition that the authority expend not more than one-fourth of the tax receipts for the promotion, of municipal tourism and special events, and the balance thereof (three-fourths) for the promotion, maintenance and operation of the Oakley-Lindsay Convention Center.

(B) No funds received pursuant to this subchapter shall be used to advertise for or otherwise promote new competition in the hotel business.

(1980 Code, § 17.209) Penalty, see § [45.999](#)

§ 45.025 SUSPENSION OF LICENSES.

If the Mayor, after hearing held by or for him or her, shall find that any person has willfully avoided payment of the tax imposed by this subchapter, or any fines and/or penalties assessed for the nonpayment or late payment of the tax, he or she may suspend or revoke all city licenses held by the tax evader. The owner manager or operator of the hotel or motel shall have an opportunity to be heard at the hearing to be held not less than five days after notice of the time and place of the hearing to be held, addressed to him or her at his or her last known place of business.

(1980 Code, § 17.210)

§ 45.026 EXCHANGE OF INFORMATION.

The Mayor of the city is hereby authorized to enter into an agreement with the State Department of Revenue, or any other department or agency of the state, providing for the exchange of information between the state department or agency and the city which will facilitate the collection and auditing of the tax imposed by this subchapter. Any information received by the city pursuant to the agreement shall be kept by the Treasurer and shall be subject to the confidentiality requirements imposed by law.

(1980 Code, § 17.212)

§ 45.027 TERM; CONSTRUCTION.

The tax provided under this subchapter of this code shall be imposed and collected in the manner set forth herein until or unless the same shall be modified, amended or repealed by ordinance amending this code or other ordinance of the City Council. Effective November 1, 2016, unless otherwise provided by ordinance duly adopted, the tax imposed by § [45.017](#) above, shall

be reduced to a rate of 8% of the rental or leasing charge. These said rates to be reviewed and if decided by appropriate City Council action, revised annually beginning in January of 2018 at the second regular meeting of the City Council in January, but no later than the final City Council Meeting in January, and every subsequent January of every year prior to budget review process. If the re-affirmation, re-adoption or revision is not accomplished on the annual schedule listed herein, the rate will revert to the rate in effect prior to the adoption of Ordinance 9058. Nothing herein shall be construed to limit, restrict or waive the right and authority of the City Council to amend, modify or repeal this subchapter or to create any vested right or interest therein.

(1980 Code, § 17.213) (Ord. 9314, passed 9-18-2017)

§ 45.028 CONTRACTS.

Contracts consistent with this subchapter may be entered into between the City Council and organization affected thereby, including, but not limited to the authority, regarding the terms and conditions for the expenditure and accounting of the tax revenues in accordance with this subchapter.

(1980 Code, § 17.214)

45.029 OTHER ACTIONS AUTHORIZED

The officers, employees and/or agents of the City of Quincy shall take all action necessary or reasonably required to carry out, give effect to and consummate the amendments contemplated by this ordinance and shall take all action necessary in conformity therewith. The officers, employees and/or agents of the City are specifically authorized and directed to draft and disseminate any and all necessary forms to be utilized in connection with these amendments. Any and all actions previously performed by officials, employees and/or agents of the City in connection with carrying out and consummating the intent of this ordinance are hereby authorized, approved and ratified by this reference.

Section 4. Headings: That the headings of the articles, sections, paragraphs and subparagraphs of this Ordinance are inserted solely for the convenience of reference, and form no substantive part of this Ordinance nor should they be used in any interpretation or construction of any substantive provision of this ordinance.

Section 5. Publication of Ordinances: That this ordinance shall be published in accordance with all applicable state and local laws. Copies of this ordinance shall be made available to the public upon request at the City Clerk's office.

Section 6. Application: That this ordinance shall be liberally construed and administered to supplement all of the City tax ordinances. To the extent that any ordinance is in conflict with or inconsistent with this ordinance, this ordinance shall be controlling.

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE CITY CODE, SECTION 45 REGARDING HOTEL/MOTEL TRANSIENT OCCUPANCY RENTAL UNITS AND RELATED MATTERS

WHEREAS, the City of Quincy, pursuant to law, presently has in effect certain provisions in regard to a hotel/motel transient rental unit tax in effect with the City of Quincy Code in Section 145; and

WHEREAS, the City of Quincy deems it to be in the best interests of the citizens of the City of Quincy and the public in general that said provisions regarding a hotel/motel and transient/occupancy rental unit tax be amended as provided herein; and

WHEREAS, the City Council of the City of Quincy deems it to be an appropriate exercise of the municipal corporate authority of the City, including, but not necessarily limited to, the power to promote and protect the public health, safety and welfare, the power to impose utility taxes, the power to promote and protect the public health, safety and welfare, and the home rule power of the City of Quincy to amend the present hotel/motel and transient occupancy rental unit tax as provided herein.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF QUINCY, ADAMS COUNTY, ILLINOIS, AS FOLLOWS:

Section 1. That the corporate authorities hereby find that all of the recitals hereinbefore states as contained in the preamble to this ordinance are full, true and correct and do hereby, by reference, incorporate and make them a part of this ordinance as legislative findings.

Section 2. That the purposes of this ordinance shall include amending Chapter 45, Hotel Operator's Tax of the Municipal Code of the city of Quincy as provided herein.

Section 3. That prospectively, Chapter 45, Hotel Operator's Tax of the Municipal Code of the city of Quincy is hereby amended to prospectively provide as follows, which provisions herein shall specifically supersede prospectively the prior provisions within Chapter 45 and additionally supersede the provisions of any other ordinance and/or part thereof in conflict with the provisions of this ordinance, which shall prospectively provide as follows:

HOTEL OPERATOR'S TAX

§ 45.015 TITLE.

This subchapter shall be known as the city hotel or motel room rental use or privilege tax and the tax herein imposed shall be in addition to all other

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occupation, use, privilege, or other taxes imposed by the city, by any other political subdivision of the state or by the state.

(1980 Code, § 17.201)

📖 **§ 45.016 DEFINITIONS.**

For the purpose of this subchapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

HOTEL or **MOTEL**—~~A~~ means a structure kept, used or maintained as or advertised or held out to the public to be an inn, motel, hotel, apartment-hotel, apartment, home, lodging house, dormitory or place where sleeping, rooming, office, conference or exhibition accommodations are furnished for lease or rent, whether with or without meals. For avoidance of doubt, Transient Occupancy Rental Units are Hotels under this definition.

HOTEL ROOM or **MOTEL ROOM**—~~A~~ means a room within a structure kept, used or maintained as or advertised or held out to the public to be an inn, motel, hotel, apartment-hotel, lodging house, dormitory or place where sleeping, rooming, office, conference or exhibition accommodations are furnished for lease or rent, with or without meals. One room offered for rental, with or without an adjoining bath, shall be considered as a **SINGLE HOTEL OR MOTEL ROOM**. The number of hotel or motel rooms within a suite shall be computed on the basis of those rooms utilized for the purpose of sleeping.

TRANSIENT OCCUPANCY RENTAL UNIT means a dwelling unit or a habitable unit that is offered, in whole or in part, for rent, lease or hire that is rented, leased or hired for which a Lessor receives consideration from a person for a period of thirty (30) days or less and that person has the right to use, occupy or possess all or part of the dwelling unit or habitable unit for said period.

LESSOR is a person having a sufficient proprietary interest in conducting the operation of a Hotel, or receiving the consideration for the rental of all or part of such Hotel, so as to entitle such person to all or a portion of the net receipts thereof, including Facilitators, as defined herein.

FACILITATOR is any person or entity who provides a means through which a person may book a Hotel room and/or Transient Occupancy Rental Unit to Lessees, regardless of whether payment is transferred through or processed by such Facilitator. Facilitators are considered Lessors, as used herein. Online Travel Companies are considered Facilitators, as used herein.

ONLINE TRAVEL COMPANY is an organization that books, reserves, or rents hotel or motel rooms and makes other travel arrangements for consumers via the World Wide Web, internet or other digital means. Online Travel Companies are considered Facilitators, as used herein.

LESSEE is any person who pays for the privilege of occupying all or part of a Hotel.

GROSS RENT means the total amount of consideration for occupancy, valued in money, whether received in money or likewise, including all receipts, cash, credits, and property or services of any kind or nature, including but not limited to, amounts charged for the making, booking, facilitating, or servicing of reservations. Gross rent means both (a) the “net rate” paid to the hotel or motel by a Facilitator for room occupancy by the consumer; and (b) the amount retained by the Facilitator for travel-related services provided to the consumer (sometimes referred to as a “facilitation fee”), and any additional amounts retained by the Facilitator as compensation for its services to the consumer for the individual transaction, or, in the instance of a consumer’s direct rental of a room with the hotel or motel, gross rent shall mean the amount charged by the hotel or motel directly to the consumer for the occupancy of the room.

~~OWNER.~~ Any person having a sufficient proprietary interest in conducting the operation of a hotel or motel room or receiving the consideration for the rental of the hotel or motel room so as to entitle the person to all or a portion of the net receipts thereof.

~~PERSON.~~ PERSON—A means any natural person, receiver, administrator, executor, conservator, assignee, trust in perpetuity, trust, estate, firm, co-partnership, joint venture, club, company, business trust, domestic or foreign corporation, association, syndicate, society of any group of individuals acting as a unit, whether mutual, cooperative, fraternal, nonprofit, or otherwise, whenever the term “Person” is used in any clause prescribing and imposing a penalty, the term as applied to associations shall mean the owners or part-owners thereof, and as applied to corporations, the offices thereof, ~~s trustee, court appointed~~ representative, syndicate, association, partnership, firm, club company, corporation, business trust, institution, agent, governmental corporation, municipal corporation, district or other political subdivision, contractor, supplier, vendors, vendee, operator, user or owner, or any officers, agents, employees or other representative acting either for himself, herself or for any other person in any capacity, or any other entity recognized by law as the subject of rights and duties.

PERMANENT RESIDENT means any person who has occupied orh as the right to occupy all or part of a Hotel for more than (30) consecutive days.

(1980 Code, § 17.202)

 **§ 45.017 HOTEL USE TAX IMPOSED.**

(A) There is hereby levied and imposed ~~upon the use and privilege of renting a hotel or motel room within the city.~~ a tax of eight (8) percent% of the

~~Gross Rental or leasing~~ charged for the privilege and use of renting ~~each~~ hotel ~~and~~ motel room within the City of Quincy ~~rented~~ for each 24-hour period or any portion thereof for which a room charge is made; provided, however, that the tax shall not be levied and imposed upon ~~any person to rent a hotel or motel room for more than 30 consecutive days or to~~ a person who works and lives in the same hotel or motel.

(B) Accommodations within said buildings or structures which are leased to the same occupant for a period of more than thirty (30) consecutive days shall be exempt from the tax provisions of this Article.

(C) Lessors renting, leasing, or letting Hotel rooms with the City are required to collect the Hotel Use Tax; however, the ultimate incidence of any liability for payment of the tax is to be borne by the Lessee.

~~The ultimate incident of and liability for payment of the tax shall be borne by the person who seeks the privilege of occupying any hotel or motel room, the person hereinafter referred to as "renter."~~

(D) The Hotel Use Tax shall be paid in addition to any and all other taxes and charges.

~~(E) The tax herein levied shall be paid in addition to any and all other taxes and charges.~~ It shall be the duty of the Lessor of every Hotel within the City to separately state such tax at the eight (8) percent rate upon the total amount of compensation charged for the use of the Hotel. The lessor shall also state separately the amount of tax on the invoice for the transaction that will be tendered to the Lessee.

(F) It shall be the duty of every Lessor of every Hotel within the City to collect the tax from the Lessee at the time the Lessee pays for the privilege of occupying all or part of a Hotel Transient Occupancy Rental Unit, and to remit to the City the owner, manager or operator of every hotel or motel to act as trustee for and on account of the city, and to secure the tax from the renter of the hotel or motel room and pay over to the City Treasurer the tax under procedures provided for in this chapter or prescribed by the City Treasurer or as otherwise provided prescribed in this subchapter by the City. If more than one Person is the Lessor as related to a particular transaction, the Lessors are jointly and severally responsible for collecting and remitting the tax.

(G) It shall not be a defense to this ordinance that the Lessor is not licensed by the City to rent Hotels and the Lessor will still be required to remit the proper tax to the City and obtain the necessary license(s).

~~(D) Every person required to collect the tax levied by this subchapter shall secure the tax from the renter at the time he or she collects the rental payment for the hotel or motel room. Upon the invoice receipt or other statement or memorandum, if the rent is given to the renter at the time of payment, the amount due under the tax provided in this subchapter shall be stated separately~~

(1980 Code, § 17.203) Penalty, see § [45.999](#)

§ 45.018 RULES AND REGULATIONS.

The City Treasurer may promulgate rules and regulations not inconsistent with the provisions of this subchapter concerning enforcement and application of this subchapter. The ~~term phrase~~ **RULES AND REGULATIONS** includes, but is not limited to, case-by-case determination of whether or not the tax imposed by this subchapter applies.

(1980 Code, § 17.204)

§ 45.019 LICENSE/REGISTRATION REQUIRED.

(A) It shall be unlawful for any person to establish, operate or maintain, or permit to be established, operated or maintained upon any property owned or controlled by the person a hotel or motel within the city without having first obtained a license/certificate of registration therefore from the City Treasurer or without complying with all provisions of this subchapter.

(B) No license/certificate of registration shall be issued or annually renewed for a hotel or motel delinquent in payment of the use and privilege tax or the payment of any fines and/or penalties assessed for the nonpayment or late payment thereof.

(C) The license/certificate of registration shall be valid for one year.

(1980 Code, § 17.205) Penalty, see § [45.999](#)

§ 45.020 BOOKS AND RECORDS.

The City Comptroller, or any person certified as his or her deputy or representative, may enter the premises of any hotel or motel for inspection and examination of books and records in order to effectuate the proper administration of this subchapter and to assure the enforcement of the collection of the tax imposed. It shall be unlawful for any person to prevent, hinder, or interfere with the City Comptroller or his or her duly authorized deputy or representative in the discharge of his or her duties and the performance of this subchapter. It shall be the duty of every ~~owner~~-**Lessor** to keep accurate and complete books and records to which the City Comptroller or his or her deputy or authorized representative shall at all times have access, which records shall include a daily sheet showing:

(A) The number of hotel or motel rooms rented during the 24-hour period, including multiple rentals of the same hotel rooms where such still occur; and

(B) The actual hotel or motel tax receipts collected on the date in question.

(1980 Code, § 17.206) Penalty, see § [45.999](#)

§ 45.021 TRANSMITTAL OF TAX REVENUE TAX RETURN AND

(A) The ~~owner- Lessor~~ of each hotel ~~or motel room~~ within the City shall file tax returns ~~showing tax receipts received with respect to each hotel and motel room during each monthly period commencing on December 1, 1999, and remit collected taxes continuing on the first day of every month thereafter on forms prescribed by~~ to the City Treasurer Office showing tax receipts received with respect to each Hotel during each monthly period commencing on December 1, 1999, and continuing on the first day of every month thereafter on forms prescribed by the City. The return shall be due on or before the last day of the calendar month succeeding the end of the monthly filing period. Each Lessor~~The owner~~ shall file an application with the City Treasurer's Department for a City taxpayer identification number prior to filing the first tax return.

(B) The first taxing period for the purpose of this subchapter shall commence on December 1, 1999; and the tax return and payment for the period shall be due on or before January 31, 2000. Thereafter, reporting periods and tax payments shall be in accordance with the provisions of this subchapter. At the time of filing the tax returns, the owner shall pay to the City Treasurer all taxes due for the period to which the tax return applies.

~~(C) The tax return shall state the following:~~

§ 45.022 LATE PAYMENT AND PENALTIES

- A. Any notice, payment, remittance or other filing required to be made to the city for the tax imposed by this article shall be considered late unless it is (a) received by the City Treasurer on or before the due date imposed by this article, or (b) received via a method consistent with the current established standards of filing and payment determined by the City.
- B. In the event a determination has been made that a tax is due and owing, through audit, assessment or other bill sent, the tax must be paid within the time frame otherwise indicated.
- C. Interest. The city hereby provides for the amount of interest to be assessed on a late payment, underpayment or non-payment of the tax, to be 2% per annum, based on a year of 365 days and the number of days elapsed.
- D. Late filing and payment penalties.
 - 1. If a tax return is not filed within the time and manner provided by the controlling tax ordinance, a late filing penalty of 5% of the amount of tax required to be shown as due on a return shall be imposed; and a late payment penalty of 2% of the tax due shall be imposed.
 - 2. If no return is filed within the time or manner provided by the controlling tax ordinance and prior to the city issuing a notice of tax delinquency or notice of tax liability, then a failure to file penalty shall be assessed equal to 7% of the total tax due for the applicable reporting period for which the return was required to be filed.

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3. [A late filing or payment penalty shall not apply if a failure to file penalty is imposed by the controlling ordinance.](#)

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45.023 DEMAND FOR PAYMENT AND COLLECTION.

(A) In the event any person required to do so by this subchapter fails to register with the Treasurer, or fails to file a return when due with the Treasurer, or fails to pay any amount of tax when due, or if the Treasurer determines that any return filed with him or her is incorrect in that it understates the amount of tax due from the person filing the return then the Treasurer, under any and all cases, shall determine the amount of tax imposed by this subchapter due from the person based upon his or her best judgment and the information available to him or her and shall make a written demand for payment of the amount to the person. The determination of the amount due by the Treasurer as stated in the demand for payment shall become final within ten days after receipt of the demand by the taxpayer. Prior to the expiration of the ten-day period, the demand may be modified, amended, or rescinded by the Treasurer upon his or her own authority, provided that any modification or amendment shall not become final until ten days after the receipt by the taxpayer of a written notice of the modification or amendment.

(B) Whenever any person shall fail to pay any tax as provided in this subchapter, the Corporation Counsel, or designee of the Legal Department, shall, upon the request of the City Comptroller, bring or cause to be brought an action to enforce the payment of the tax on behalf of the city in any court of competent jurisdiction.

(1980 Code, § 17.208) Penalty, see § [45.999](#)

§ 45.0243 PROCEEDS OF TAX.

(A) The amounts collected by the city pursuant to this tax shall be expended by the city to promote tourism, special events and conventions (including use and promotion of the Oakley-Lindsay Convention Center) and otherwise to attract nonresident and overnight visitors to the municipality. The tax shall be remitted to the Quincy Metropolitan Exposition Auditorium and Office Building Authority (herein "Authority") upon and subject to the condition that the authority expend not more than one-fourth of the tax receipts for the promotion, of municipal tourism and special events, and the balance thereof (three-fourths) for the promotion, maintenance and operation of the Oakley-Lindsay Convention Center.

(B) No funds received pursuant to this subchapter shall be used to advertise for or otherwise promote new competition in the hotel business.

(1980 Code, § 17.209) Penalty, see § [45.999](#)

§ 45.024-025 SUSPENSION OF LICENSES.

If the Mayor, after hearing held by or for him or her, shall find that any person has willfully avoided payment of the tax imposed by this subchapter, or any fines and/or penalties assessed for the nonpayment or late payment of the tax, he or she may suspend or revoke all city licenses held by the tax evader. The owner manager or operator of the hotel or motel shall have an opportunity to be heard at the hearing to be held not less than five days after notice of the time and place of the hearing to be held, addressed to him or her at his or her last known place of business.

(1980 Code, § 17.210)

§ 45.025-026 EXCHANGE OF INFORMATION.

The Mayor of the city is hereby authorized to enter into an agreement with the State Department of Revenue, or any other department or agency of the state, providing for the exchange of information between the state department or agency and the city which will facilitate the collection and auditing of the tax imposed by this subchapter. Any information received by the city pursuant to the agreement shall be kept by the Treasurer and shall be subject to the confidentiality requirements imposed by law.

(1980 Code, § 17.212)

§ 45.026-027 TERM; CONSTRUCTION.

The tax provided under this subchapter of this code shall be imposed and collected in the manner set forth herein until or unless the same shall be modified, amended or repealed by ordinance amending this code or other ordinance of the City Council. Effective November 1, 2016, unless otherwise provided by ordinance duly adopted, the tax imposed by § 45.017 above, shall be reduced to a rate of 8% of the rental or leasing charge. These said rates to be reviewed and if decided by appropriate City Council action, revised annually beginning in January of 2018 at the second regular meeting of the City Council in January, but no later than the final City Council Meeting in January, and every subsequent January of every year prior to budget review process. If the re-affirmation, re-adoption or revision is not accomplished on the annual schedule listed herein, the rate will revert to the rate in effect prior to the adoption of Ordinance 9058. Nothing herein shall be construed to limit, restrict or waive the right and authority of the City Council to amend, modify or repeal this subchapter or to create any vested right or interest therein.

(1980 Code, § 17.213) (Ord. 9314, passed 9-18-2017)

§ 45.027-028 CONTRACTS.

Contracts consistent with this subchapter may be entered into between the City Council and organization affected thereby, including, but not limited to the authority, regarding the terms and conditions for the expenditure and accounting of the tax revenues in accordance with this subchapter.

(1980 Code, § 17.214)

45.029 OTHER ACTIONS AUTHORIZED

The officers, employees and/or agents of the City of Quincy shall take all action necessary or reasonably required to carry out, give effect to and consummate the amendments contemplated by this ordinance and shall take all action necessary in conformity therewith. The officers, employees and/or agents of the City are specifically authorized and directed to draft and disseminate any and all necessary forms to be utilized in connection with these amendments. Any and all actions previously performed by officials, employees and/or agents of the City in connection with carrying out and consummating the intent of this ordinance are hereby authorized, approved and ratified by this reference.

Section 4. Headings: That the headings of the articles, sections, paragraphs and subparagraphs of this Ordinance are inserted solely for the convenience of reference, and form no substantive part of this Ordinance nor should they be used in any interpretation or construction of any substantive provision of this ordinance.

Section 5. Publication of Ordinances: That this ordinance shall be published in accordance with all applicable state and local laws. Copies of this ordinance shall be made available to the public upon request at the City Clerk’s office.

Section 6. Application: That this ordinance shall be liberally construed and administered to supplement all of the City tax ordinances. To the extent that any ordinance is in conflict with or inconsistent with this ordinance, this ordinance shall be controlling.

Section 7. Severability: That if any section, paragraph or provision of this ordinance shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this ordinance.

Section 8. Effective Date: That this ordinance shall be in full force and effect for all Hotel bookings made on or after ~~May 1, 2019~~ January 1, 2020.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Quincy, Adams County, Illinois, held on the ___ day of _____, 2019.

MAYOR AND ALDERMEN	AYE VOTE	NAY VOTE	ABSTAIN/ABSENT

APPROVED: _____, Dated ____/____/____
Mayor

ATTEST: _____, Dated ____/____/____
City Clerk, City of Quincy



DEPARTMENT OF POLICE CITY OF QUINCY

From the Office of Robert A. Copley, Chief of Police
110 South 8th St. - Quincy, Illinois 62301-4058
Phone (217) 228-4480, Fax (217) 221-2269

November 8, 2019

Mayor Kyle Moore
Members of the Quincy City Council
Quincy City Hall
730 Maine Street
Quincy, IL 62301

RE: PROPOSED CHANGES TO CANNABIS AND DRUG PARAPHERNALIA ORDINANCES

Dear Mayor Moore and Members of the City Council:

The purpose of this letter is to explain the proposed changes to the cannabis and drug paraphernalia ordinances. The current ordinances are based on current state law regarding cannabis. The proposed changes will adapt the ordinances to correlate with the new Adult Recreational Cannabis state law which will go into effect January 1, 2020.

Let me first state that these changes have not yet been approved by the Police Aldermanic Committee. Committee members have received copies of the changes, but have yet to be able to meet regarding them. The ordinances are on the City Council agenda for a first reading at this time for the sake of timing, as we are nearing the end of the calendar year. The Committee should meet soon and any changes coming from committee will be introduced in the form of amendments at the time of the next reading.

In accordance with current state law, our current ordinances prohibit the use or possession of cannabis by anyone, with the exception of those prescribed medical marijuana. Likewise, the possession of paraphernalia used for consuming cannabis is illegal. The Quincy Police Department currently enforces the possession of small amounts of cannabis and drug paraphernalia through city ordinance instead of state law. The reason is twofold. First, by handling these cases in city court, the state system is not bogged down with these less consequential offenses. Second, the use of city ordinances provides the City with more revenue.

In short, the Adult Recreational Cannabis state law that goes into effect January 1st allows for the possession, use and sale of cannabis by/to anyone twenty-one years of age or older. It regulates this possession by specific amounts. It further regulates the use and possession in public places and in vehicles.

“Service – Pride – Dignity“

Clearly, these state law changes require us to modify our ordinances. It could be as simple as repealing the current ordinances and allowing all violations to be handled by the States Attorney's Office in state court. Or, we could change our ordinances to allow us the ability to still handle some cases in city court. For the reasons I explain below, I believe the prudent action is to make the proposed changes.

As you have already seen, the effects of legalizing cannabis can, have, and will continue to be a subject of great debate. Statistics from other states that have legalized cannabis show that there will be problems and law enforcement will continue to be tasked with issues involving cannabis. We as a community must be prepared to face these issues, which is why I openly supported the sale of cannabis within the City so that we could receive the tax dollars. We will see an increase in traffic crashes, injuries, and fatalities. Illegal or bootleg/black market sales will be prevalent. I believe that we will also see an increase in minors using cannabis, especially if left unchecked.

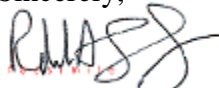
I believe that we owe it to our community to do everything we can to keep cannabis out of the hands of minors. I am sure that the States Attorney's Office will continue to have a large amount of cannabis related cases. With that being said, I would hate to see minors in possession cases take a back seat in state court. Therefore, I feel strongly that we need to address minors in possession as a City in city court.

I have met with Adams County States Attorney Gary Farha. We have agreed that if these ordinance changes are approved, city court would handle cases involving minors in possession of cannabis, sale to minors, use of cannabis in public, and illegal transportation of cannabis in a vehicle, just as we have done for alcohol for decades. The States Attorney and state court will then handle possession over the allowed amount cases, illegal sales cases, and of course cannabis DUI cases.

The proposed ordinance changes were prepared by City Attorney Ryan Schnack, in collaboration with Assistant Corporation Counsel Bruce Alford and me. The changes mirror state law. In addition to allowing us to combat the use of cannabis by minors and protect the motoring public, utilizing these ordinances will continue to free up state court for more consequential cases and provide the City with revenue.

If you have any questions, please feel free to contact me. In my absence, you may contact Deputy Chiefs Pilkington or Yates. Thank you for your attention to this matter.

Sincerely,



Robert A. Copley
Chief of Police

RAC:jk

Ec: Mr. Jeff Mays, Director of Administration
Mr. Lonnie Dunn, Corporation Counsel
Mr. Bruce Alford, Assistant Corporation Counsel
Mr. Ryan Schnack, City Attorney
Deputy Chiefs Pilkington and Yates

ORDINANCE NO. _____

AN ORDINANCE AMENDING TITLE X (RULES OF CONSTRUCTION GENERAL PENALTY) OF CHAPTER 10.99 (GENERAL PENALTY) OF THE MUNICIPAL CODE OF THE CITY OF QUINCY OF 2015.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF QUINCY, IN ADAMS COUNTY, ILLINOIS, AS FOLLOWS:

Section 1. That Section Title X of the Municipal Code of the City of Quincy of 2015 be and hereby is amended by deleting Chapter 10.99(B)(4) in its entirety and adding a new 10.99(B)(4) of Title X as follows:

Possession of cannabis. The penalties for possession of cannabis as set forth in § 136.02 shall consist of a minimum penalty as follows:

- (a) \$250 for the first offense
- (b) \$400 for the second offense
- (c) \$550 for the third offense
- (d) \$700 for the fourth offense and each additional offense thereafter

Section 2. All ordinances and parts of ordinances in conflict with the provisions of this ordinance shall be and the same are, to the extent of such conflict, hereby repealed.

Section 3. Section 3. This Ordinance shall be in full force and effect from and after its passage, approval and publication as provided by law. This ordinance shall be published in pamphlet form in accordance with law and will be effective as of January 1, 2020.

ADOPTED: _____

CITY CLERK

APPROVED: _____

MAYOR

Officially published in pamphlet form this _____ day of _____, 2019.

ORDINANCE NO. _____

AN ORDINANCE AMENDING TITLE XIII (GENERAL OFFENSES)
OF CHAPTER 136 (DRUGS AND ALCOHOL) OF THE
MUNICIPAL CODE OF THE CITY OF QUINCY OF 2015.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF QUINCY, IN ADAMS COUNTY, ILLINOIS, AS FOLLOWS:

Section 1. That Section Title XIII, Chapter 136 of the Municipal Code of the City of Quincy of 2015 be and hereby is amended by adding the following:

§ 136.05 CANNABIS ANTI-SOLICITATION PROHIBITED.

(A) No person within the city under the age of 21 years, unless at the direction of a peace officer of the state or otherwise authorized by Illinois law, shall solicit any person of the age of 21 years or greater, which adult person is not the soliciting person's custodial parent or guardian, to solicit to obtain cannabis for possession or consumption by any person under the age of 21, nor shall the person under 21 solicit the person over the age of 21 to carry out or attempt to obtain cannabis by any means at all, including, but not limited to, presentation of forged or false identification in an establishment that sells cannabis; the presentation of another's identification in an establishment that sells cannabis; the direct request of another person for purposes of purchasing cannabis for use by the soliciting person or intended by the purchaser for delivery to or possession by any person whomsoever under the age of 21; the person under 21 directly requesting a person over the age of 21 to provide cannabis at any social function or gathering, whether public or private where it is intended to be made available to persons under the age of 21 years.

(B) For the purpose of this section, the following definition shall apply unless the context clearly indicates or requires a different meaning.

SOLICIT or **SOLICITATION**. To command, authorize, urge, incite, request or advise another to commit an offense.

(C) Nothing in this cannabis anti-solicitation section shall preclude sanctions and remedies available to the state or any other jurisdiction as regards administrative punishment for use of a false, altered or forged identification instrument or operator's license.

(D) Fines or penalties for violation of this section shall be identical to those as this Council may set from time to time for violations of § 111.084 as regards possession alcohol by a minor or consumption of alcohol by a minor, provided, however of this section shall not constitute a conviction of possession of

cannabis as a minor.

Penalty, see § 136.99

§ 136.06 POSSESSION OR SALE OF CANNABIS TO PERSONS UNDER 21 YEARS OF AGE.

(A) It shall be unlawful for any person under 21 years of age to consume, purchase or possess cannabis, or to misrepresent his or her age for the purpose of purchasing or obtaining cannabis in the city where cannabis is sold unless authorized by Illinois law.

(B) It shall be unlawful to sell, give or deliver cannabis to any person under 21 years of age or to permit any persons under 21 years of age to consume cannabis unless authorized by Illinois law.

(C) If a licensee or his or her agents or employees believes or has reason to believe that a sale or delivery of cannabis is prohibited because of the age of the prospective recipient, he or she shall, before making the sale or delivery, demand presentation of a military identification card or driver's license issued by a competent authority containing proof of age and a photograph.

(D) **POSSESS** as used herein shall mean to physically or constructively possess a container, package, receptacle, or other carrying device containing cannabis or to possess by consumption any amount of cannabis. Any evidence of consumption of cannabis by a person under 21 years of age shall be prima facie evidence and create a rebuttable presumption that the person is in possession of cannabis within the meaning of this section, which presumption may be rebutted by a preponderance of evidence that the consumption took place in a specific, reasonably identified location outside the boundaries of the city.

(E) Fines or penalties for violation of this section shall be identical to those as this Council may set from time to time for violations of § 111.084 as regards to furnishing liquor to minors.

Penalty, see § 10.99

§ 136.07 TRANSPORTATION OR POSSESSION OF CANNABIS IN A MOTOR VEHICLE.

(A) Except as authorized by Illinois state law, no driver, who is a medical cannabis cardholder, a medical cannabis designated caregiver, medical cannabis cultivation center agent, or dispensing organization agent may possess medical cannabis within any area of any motor vehicle except in a sealed, odor-proof, and child-resistant medical cannabis container which must be

reasonably inaccessible.

(B) Except as authorized by Illinois state law, no passenger, who is a medical cannabis card holder, a medical cannabis designated caregiver, or medical cannabis dispensing organization agent may possess medical cannabis within any passenger area of any motor vehicle except in a sealed, odor-proof, and child-resistant medical cannabis container which must be reasonably inaccessible.

(C) Except as authorized by Illinois state law, no driver, who is not a medical cannabis cardholder, may possess cannabis within any area of any motor vehicle except in a sealed, odor-proof, child-resistant cannabis container which must be reasonably inaccessible.

(D) Except as authorized by Illinois state law, no passenger, who is not a medical cannabis cardholder, may possess cannabis within any passenger area of any motor vehicle except in a sealed, odor-proof, child-resistant cannabis container which must be reasonably inaccessible.

(E) Fines or penalties for violation of this section shall be identical to those as this Council may set from time to time for violations of § 111.095 as regards transportation of liquor.

Penalty, see § 10.99

§ 136.08 CONSUMPTION AND POSSESSION OF CANNABIS ON PUBLIC STREETS, ALLEYS AND SIDEWALKS AND LOTS.

(A) *Consumption and possession unlawful.* It shall be unlawful for any person to consume cannabis while upon any public street, public alley, public sidewalk or public parking lot within the corporate limits of the city unless authorized by Illinois state law.

(B) *Definitions.* For the purpose of this section, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

PUBLIC ALLEY. A public way within a block, generally giving access to the rear of lots or buildings and not used for general traffic circulation.

PUBLIC PARKING LOT. Any place available to the general public or the customers of a place, establishment or business open to the general public, whether or not publicly owned, used for the standing of a vehicle, whether occupied or not.

PUBLIC SIDEWALK. The portion of a street between the curb lines, or the lateral lines of a roadway, and the adjacent property lines, intended for use of pedestrians, and also including any grassways or other areas between that portion of a street actually improved, designed and used for vehicular traffic and the adjacent property lines not subject to a right-of-way.

PUBLIC STREET. The entire width between boundary lines of every way publicly maintained when any part thereof is open to the use of the public for purposes of vehicular travel.

Penalty, see § 10.99

Section 2. All ordinances and parts of ordinances in conflict with the provisions of this ordinance shall be and the same are, to the extent of such conflict, hereby repealed.

Section 3. This Ordinance shall be in full force and effect from and after its passage, approval and publication as provided by law. This ordinance shall be published in pamphlet form in accordance with law and will be effective as of January 1, 2020.

ADOPTED: _____

CITY CLERK

APPROVED: _____

MAYOR

Officially published in pamphlet form this _____ day of _____, 2019.

ORDINANCE NO. _____

AN ORDINANCE AMENDING TITLE XIII (GENERAL OFFENSES)
OF CHAPTER 136 (DRUGS AND ALCOHOL) OF THE
MUNICIPAL CODE OF THE CITY OF QUINCY OF 2015.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF QUINCY, IN ADAMS COUNTY, ILLINOIS, AS FOLLOWS:

Section 1. That Section Title XIII of the Municipal Code of the City of Quincy of 2015 be and hereby is amended by deleting Chapter 136.02 (Possession of Cannabis) and Chapter 136.03 (Possession of Drug Paraphernalia) in its entirety and adding a new Chapter 136.02 and Chapter 136.03 of Title XIII as follows:

§ 136.02 POSSESSION OF CANNABIS.

- (A) *Definition.* For the purpose of this section, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

CANNABIS. "Cannabis" means marijuana, hashish, and other substances that are identified as including any parts of the plant *Cannabis sativa* and including derivatives or subspecies, such as *indica*, of all strains of cannabis, whether growing or not; the seeds thereof, the resin extracted from any part of the plant; and any compound, manufacture, salt, derivative, mixture, or preparation of the plant, its seeds, or resin, including tetrahydrocannabinol (THC) and all other naturally produced cannabinol derivatives, whether produced directly or indirectly by extraction; however, "cannabis" does not include the mature stalks of the plant, fiber produced from the stalks, oil or cake made from the seeds of the plant, any other compound, manufacture, salt, derivative, mixture, or preparation of the mature stalks (except the resin extracted from it), fiber, oil or cake, or the sterilized seed of the plant that is incapable of germination. "Cannabis" does not include industrial hemp as defined and authorized under the Industrial Hemp Act. "Cannabis" also means concentrate and cannabis-infused products.

PUBLIC VIEW. "Public view" means within the sight line with normal visual range of a person, unassisted by visual aids, from a public street or sidewalk adjacent to real property, or from within an adjacent property.

- (B) *Violation.*

(1) It is unlawful for any person under the age of twenty-one to knowingly possess any substance

containing cannabis unless authorized by Illinois law.

(2) Unless otherwise authorized by Illinois law, a person who is 21 years of age or older and a resident of this State, may possess cannabis with a limit as follows:

- (A) 30 grams of cannabis flower;
- (B) no more than 500 milligrams of THC contained in cannabis-infused product;
- (C) 5 grams of cannabis concentrate; and
- (D) for registered qualifying patients under the Compassionate Use of Medical Cannabis Pilot Program Act., any cannabis produced by cannabis plants grown in accordance with Illinois law. Cannabis plants shall not be stored or placed in a location where they are subject to ordinary public view, as defined herein. A registered qualifying patient who cultivates cannabis under Illinois law shall take reasonable precautions to ensure the plants are secure from unauthorized access, including unauthorized access by a person under 21 years of age.

(3) Unless otherwise authorized by Illinois law, a person who is 21 years of age or older and who is not a resident of this State, the possession limit is:

- (A) 15 grams of cannabis flower;
- (B) 2.5 grams of cannabis concentrate; and
- (C) 250 milligrams of THC contained in a cannabis-infused product.

(4) The possession limits found in subsections (2) and (3) of this Section are to be considered cumulative.

(5) No person shall knowingly obtain, seek to obtain, or possess an amount of cannabis from a dispensing organization or craft grower that would cause him or her to exceed the possession limit under this Section, including cannabis that is cultivated by a person under this Act or obtained under the Compassionate Use of Medical Cannabis Pilot Program Act.

(6) Except authorized by Illinois law, it is unlawful for any person knowingly to produce cannabis sativa

plant or to possess such plants.

- (7) This restriction on the applicability of this section shall in no way limit the unlawfulness of the possession of cannabis in the city.
- (8) Possession of cannabis pursuant to the Compassionate Use of Medical Cannabis Pilot Program Act as set forth in the ILCS Ch. 410, Act 130, shall not be unlawful.

Penalty, see §136.99

§ 136.03 POSSESSION OF DRUG PARAPHERNALIA.

(A) *Definitions.* For the purpose of this section, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

CANNABIS. "Cannabis" means marijuana, hashish, and other substances that are identified as including any parts of the plant *Cannabis sativa* and including derivatives or subspecies, such as *indica*, of all strains of cannabis, whether growing or not; the seeds thereof, the resin extracted from any part of the plant; and any compound, manufacture, salt, derivative, mixture, or preparation of the plant, its seeds, or resin, including tetrahydrocannabinol (THC) and all other naturally produced cannabinol derivatives, whether produced directly or indirectly by extraction; however, "cannabis" does not include the mature stalks of the plant, fiber produced from the stalks, oil or cake made from the seeds of the plant, any other compound, manufacture, salt, derivative, mixture, or preparation of the mature stalks (except the resin extracted from it), fiber, oil or cake, or the sterilized seed of the plant that is incapable of germination. "Cannabis" does not include industrial hemp as defined and authorized under the Industrial Hemp Act. "Cannabis" also means concentrate and cannabis-infused products.

CONTROLLED SUBSTANCE. Shall have the meaning ascribed to it in the ILCS Ch. 720, Act 570, § 102, as amended or superseded, as if that definition were incorporated herein.

DRUG PARAPHERNALIA. All equipment, products and materials of any kind which are peculiar to and marketed for use in planting, propagating, cultivating, growing, harvesting, manufacturing, compounding, converting, producing, processing, preparing, extracting, testing, analyzing, packaging, repackaging, storing, containing, concealing, injecting, ingesting, inhaling or otherwise introducing

into the human body cannabis or a controlled substance in violation of 136.05 of this Code (Possession of Cannabis) or the Illinois Controlled Substances Act, as amended or superseded. It includes, but is not limited to: kits peculiar to and marketed for use in manufacturing, compounding, converting, producing, processing or preparing cannabis or a controlled substance; isomerization devices peculiar to and marketed for use in increasing the potency of any species of plant which is cannabis or a controlled substance; testing equipment peculiar to and marketed for private home use in identifying or in analyzing the strength, effectiveness or purity of cannabis or nonprescription controlled substances; dilutents and adulterants peculiar to and marketed for cutting cannabis or a non-prescribed controlled substance by private persons; objects peculiar to and marketed for use in ingesting, inhaling or otherwise introducing cannabis, cocaine, hashish or hashish oil into the human body including, where applicable, the following items: water pipes; carburetion tubes and devices; smoking and carburetion masks; miniature cocaine spoons and cocaine vials; carburetor pipes; electric pipes; air-driving pipes; chillums; bongos; ice pipes or chillers; any other item the purpose of which is use described in this division of this section.

(B) *Violation.*

(1) It is unlawful for any person under the age of twenty-one to knowingly possess an item of drug paraphernalia with the intent to use it in ingesting, inhaling or otherwise introducing cannabis or a nonprescribed controlled substance into the human body, or in preparing cannabis or a nonprescribed controlled substance for that use. In determining intent, the trier of fact may take into consideration the proximity of the cannabis or controlled substances to drug paraphernalia. The presence of cannabis or a controlled substance, not lawfully prescribed to the possessor of the item, on the item shall raise a rebuttable presumption that the item is drug paraphernalia, intended to be used for ingesting, inhaling or otherwise introducing cannabis or a controlled substance into a human body, or in preparing cannabis or a controlled substance for that use.

(2) Possession of drug paraphernalia authorized by Illinois law, including the Compassionate Use of Medical Cannabis Pilot Program Act as set forth in ILCS Ch. 410, Act 130, shall not be unlawful.

Penalty, see §136.99

Section 2. All ordinances and parts of ordinances in conflict with the provisions of this ordinance shall be and the same are, to the extent of such conflict, hereby repealed.

Section 3. Section 3. This Ordinance shall be in full force and effect from and after its passage, approval and publication as provided by law. This ordinance shall be published in pamphlet form in accordance with law and will be effective as of January 1, 2020.

ADOPTED: _____

CITY CLERK

APPROVED: _____

MAYOR

Officially published in pamphlet form this _____ day of _____, 2019.



November 25, 2019

RE: Special Service Area #4 Levy Request May 1, 2020 - April 30, 2021

Dear Mayor Moore and City Council Members,

Historic Quincy Business District (“The District”) requests the City Council to approve the levy for Special Service Area #4 (SSA #4). The tax rate for the levy will not change from last year and the levy amount requested for FY 2020 is \$98,370.

The District is a not-for-profit, volunteer-driven organization that seeks to leverage local assets to enhance our historic central business district and the economic vitality of Quincy and Adams County. The success has a large part to do with the dedicated volunteerism of the community with over 7,000 hours volunteered by private Quincy citizens in 2019 alone.

Renewal of funding will facilitate The District’s continued expansion of services and benefits to downtown property owners, businesses and the City of Quincy. SSA #4 collects property taxes only on properties within the defined geographic district. This is not a tax on sales, income, individual citizens or on businesses, but rather specific parcels of property. Over the past years the SSA funding has helped The District organization grow and provide marketing plans for the downtown, promote and advertise for businesses all while engaging thousands of volunteers to create action plans to serve the City of Quincy. The District follows the National Main Street Approach focusing on the four principles of organization, design, promotion and

economic vitality. In fact, The District received recognition as an accredited Main Street Program in 2019.

Furthermore, The District partners with the City of Quincy and other organizations to improve overall communication and better utilize assets to serve the community while organizing weekly, monthly and annual family events to bring people to the downtown. Our promotions and events such as Blues in the District, Shop Local Saturday, Light the Park and Quincy Farmers Market brought thousands of visitors to the City of Quincy in 2019. The District works closely with property owners to help develop property, fill vacant spaces, recruit new businesses and retain existing businesses. In addition, The District continues to make the downtown a better experience for our community by coordinating clean-up events, murals, planter boxes, and facilitating public art, streetscape, wayfinding and more.

In short, based on a very small budget, The District provides a great return on investment for the City of Quincy and its citizens. This funding helps us provide a stable vision for our downtown and opportunity for growth and success for the people of our City. For these and many other reasons, we are requesting each of you to support this SSA levy renewal.

Thank you for your consideration,
The District

Chip Owens - President

ORDINANCE NO.

AN ORDINANCE LEVYING TAXES FOR SPECIAL SERVICE AREA KNOWN AS THE HISTORIC QUINCY BUSINESS DISTRICT IN THE CITY OF QUINCY, COUNTY OF ADAMS, STATE OF ILLINOIS, FOR THE FISCAL YEAR BEGINNING MAY 1, 2020 AND ENDING APRIL 30, 2021

WHEREAS, at all times herein, there remains in full force and effect 35 ILCS 200/27-5, *et seq.*, entitled the “Special Service Area Tax Law”; and

WHEREAS, in accordance with said law, the Mayor and aldermen of the City of Quincy, after having complied with the statutory provisions of said law, deem it in the best interest of the City of Quincy that a Special Service Area be created for an area and region known as the Historic Quincy Business District; and

WHEREAS, the City Council finds that local support for the proposed Special Service Area is reasonable and appropriate.

WHEREAS, the City of Quincy is a home rule unit of local government pursuant to the provision of §6, Article VII (Local Government) of the Constitution of the State of Illinois; and

WHEREAS, this Ordinance is being adopted pursuant to such authority and such other authority as may be established by law.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND ALDERMEN OF THE CITY OF QUINCY, ADAMS COUNTY, ILLINOIS, as follows:

Section 1. Authority to Establish Special Service Areas. Special Service Areas are established pursuant to Article VII, Section 6(a) and (1) of the Constitution of the State of Illinois and pursuant to the Special Service Area Tax Law, title 9, Article 27, of the Property Tax Code of the State of Illinois. Pursuant to Section 27-25 of the Special Service Area Tax Law, taxes may be levied or imposed by the municipality in the Special Service Area at a rate or amount of tax sufficient to produce revenues required to provide the special services. Prior to the first levy of taxes in the Special Service Area, notice shall be given and a hearing shall be held under the provisions of Section 27-30 and 27-35 of the Act.

Section 2. Findings. The City Council finds:

On December 17, 2017, the City Council adopted Ordinance No. 17-39 creating a Special Service Area Number 4 known as “The Historic Quincy Business District” for a period of ten (10) years.

Section 3. The Special Service Tax Law. The Special Service Area Tax Law is hereby created and extended as follows:

A. The sum of Ninety eight thousand and three hundred and seventy dollars (\$98,370) is the total amount of expenditures heretofore legally requested for the purposes of this Special Service Area. The following sums be and the same are hereby levied upon the taxable property in the Special Service Area for the fiscal years beginning May 1, 2019, and ending April 30, 2020:

<u>Activities</u>	<u>Amount Appropriated</u>	<u>Amount Levied</u>
Administration	\$98,000	\$80,000
Services, Supplies & Other	<u>\$35,000</u>	<u>\$18,370</u>
Total	\$133,000	\$98,370

B. There is hereby certified to the County Clerk of Adams County, Illinois, the sum of \$98,370.00, constituting the total sum to be raised by taxation as set forth above and the City Clerk of the City of Quincy is hereby ordered and directed to file a certified copy of this Ordinance with the County Clerk of Adams County on or before the time required by law.

C. In each subsequent years of the aforementioned Special Service Area, the Historic Quincy Business District Board shall come before the City Council as the governing body and make known the requested tax levy amount. The tax levy amount will not exceed \$0.35 per \$100 of assessed value at any time. The levy is subject to Illinois Truth in Taxation requirements pursuant to 35 ILCS 200/27-32). The City Council shall act on the levy request.

Section 4. Effective Date. This Ordinance shall be in full force and effect from and after its adoption and approval as provided by law.

Section 5. Severability. The provisions of this Ordinance shall be deemed separable, and the invalidity of any portion hereof shall not affect the validity of the remainder thereof.

Section 6. Saving Clause. Nothing in this ordinance shall be construed to affect any suit or proceeding pending in any court, or any rights acquitted, or liability incurred, or any cause or causes of action acquired or existing, or permits or licenses issued under any act or ordinance hereby repealed or amended; not shall any just or legal right or remedy of any character be lost, impaired, or affected by this Ordinance.

Section 7. Repeal. All ordinances and parts of ordinances in conflict with the provisions of this Ordinance shall be, and the same are, to the extent of such conflict, hereby repealed.

ADOPTED: _____, 2019 JENNY HAYDEN, City Clerk

APPROVED: _____, 2019 KYLE MOORE, Mayor

Officially published in pamphlet form this _____ day of _____ 2019.

ORDINANCE NO.

AN ORDINANCE LEVYING TAXES FOR SPECIAL SERVICE AREA KNOWN AS THE HISTORIC QUINCY BUSINESS DISTRICT IN THE CITY OF QUINCY, COUNTY OF ADAMS, STATE OF ILLINOIS, FOR THE FISCAL YEAR BEGINNING MAY 1, 2020 AND ENDING APRIL 30, 2021

WHEREAS, at all times herein, there remains in full force and effect 35 ILCS 200/27-5, *et seq.*, entitled the “Special Service Area Tax Law”; and

WHEREAS, in accordance with said law, the Mayor and aldermen of the City of Quincy, after having complied with the statutory provisions of said law, deem it in the best interest of the City of Quincy that a Special Service Area be created for an area and region known as the Historic Quincy Business District; and

WHEREAS, the City Council finds that local support for the proposed Special Service Area is reasonable and appropriate.

WHEREAS, the City of Quincy is a home rule unit of local government pursuant to the provision of §6, Article VII (Local Government) of the Constitution of the State of Illinois; and

WHEREAS, this Ordinance is being adopted pursuant to such authority and such other authority as may be established by law.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND ALDERMEN OF THE CITY OF QUINCY, ADAMS COUNTY, ILLINOIS, as follows:

Section 1. Authority to Establish Special Service Areas. Special Service Areas are established pursuant to Article VII, Section 6(a) and (1) of the Constitution of the State of Illinois and pursuant to the Special Service Area Tax Law, title 9, Article 27, of the Property Tax Code of the State of Illinois. Pursuant to Section 27-25 of the Special Service Area Tax Law, taxes may be levied or imposed by the municipality in the Special Service Area at a rate or amount of tax sufficient to produce revenues required to provide the special services. Prior to the first levy of taxes in the Special Service Area, notice shall be given and a hearing shall be held under the provisions of Section 27-30 and 27-35 of the Act.

Section 2. Findings. The City Council finds:

On December 17, 2017, the City Council adopted Ordinance No. 17-39 creating a Special Service Area Number 4 known as “The Historic Quincy Business District” for a period of ten (10) years.

Section 3. The Special Service Tax Law. The Special Service Area Tax Law is hereby created and extended as follows:

A. The sum of Ninety eight thousand and three hundred and seventy dollars (\$98,370) is the total amount of expenditures heretofore legally requested for the purposes of this Special Service Area. The following sums be and the same are hereby levied upon the taxable property in the Special Service Area for the fiscal years beginning May 1, 2019, and ending April 30, 2020:

<u>Activities</u>	<u>Amount Appropriated</u>	<u>Amount Levied</u>
Administration	\$98,000	\$80,000
Services, Supplies & Other	\$35,000	\$18,370
Total	\$133,000	\$98,370

B. There is hereby certified to the County Clerk of Adams County, Illinois, the sum of \$98,370.00, constituting the total sum to be raised by taxation as set forth above and the City Clerk of the City of Quincy is hereby ordered and directed to file a certified copy of this Ordinance with the County Clerk of Adams County on or before the time required by law.

C. In each subsequent years of the aforementioned Special Service Area, the Historic Quincy Business District Board shall come before the City Council as the governing body and make known the requested tax levy amount. The tax levy amount will not exceed \$0.35 per \$100 of assessed value at any time. The levy is subject to Illinois Truth in Taxation requirements pursuant to 35 ILCS 200/27-32). The City Council shall act on the levy request.

Section 4. Effective Date. This Ordinance shall be in full force and effect from and after its adoption and approval as provided by law.

Section 5. Severability. The provisions of this Ordinance shall be deemed separable, and the invalidity of any portion hereof shall not affect the validity of the remainder thereof.

Section 6. Saving Clause. Nothing in this ordinance shall be construed to affect any suit or proceeding pending in any court, or any rights acquitted, or liability incurred, or any cause or causes of action acquired or existing, or permits or licenses issued under any act or ordinance hereby repealed or amended; not shall any just or legal right or remedy of any character be lost, impaired, or affected by this Ordinance.

Section 7. Repeal. All ordinances and parts of ordinances in conflict with the provisions of this Ordinance shall be, and the same are, to the extent of such conflict, hereby repealed.

ADOPTED: _____, 2019 JENNY HAYDEN, City Clerk

APPROVED: _____, 2019 KYLE MOORE, Mayor

Officially published in pamphlet form this _____ day of _____ 2019.



CITY OF QUINCY

Comptroller's Office

SHERI L. RAY
Comptroller

CITY HALL – 730 MAINE STREET
Quincy, Illinois 62301-4056
217-228-4517

MEMORANDUM

TO: Mayor and City Council
FROM: Sheri Ray
DATE: November 26, 2019
RE: Tax Levy Ordinance and Abatement Ordinance

Please find attached the 2019 Tax Levy Ordinance and the 2019 Abatement Ordinance which will be presented for first reading on Monday, December 2, 2019.

Truth in Taxation/Estimated Property Tax Levy: On November 25, 2019 the City Council approved an estimated Tax levy of \$7,368,616 with the adoption of the Truth in Taxation Resolution. The aggregate levy of \$5,609,810 represents a 3.57% increase over the 2018 levy; therefore the City was not required to advertise and hold a public hearing, pursuant to the Truth in Taxation law.

Tax Rate Estimates: We are adjusting the County's preliminary estimates of the Equalized Assessed Valuation (EAV) slightly down to \$680,000,000, which is a 3.22% increase over the 2018 extension. This estimated EAV should allow the City to maintain a flat rate of 1.08362 for the 2019 tax levy.

Tax Levy Uses: The City does not levy for any "corporate purposes". The property tax is used to fund Police and Fire pensions, the Library, and three General Obligation bonds.

The property tax levy only covers about 69% of the total pension costs. The City is using other sources of general revenue for pension costs to alleviate the property tax bills. This tax levy is funding the pensions at the Illinois Department of Insurance recommendation, which is the statutory minimum based on 90% funding over 21 years. Pensions make up over two-thirds of the total property tax levy, with the City bonds and the Library bonds and subsidy making up the remainder.

With the retirement of the 2010 and 2015 bonds, this levy has the addition of the 2017 GO bond issued for the jail and the 2019 GO bonds for the Street project. The 2009C Library bonds were restructured and are now the 2019A GO bonds. The City's property tax levy only covers about 40% of the total Library subsidy.

Overlapping Districts: The City of Quincy tax represents about 16% of the 2018 tax bill in regards to the other overlapping districts.

If you have any questions regarding the 2019 Tax Levy or Abatement Levy, please contact me.

CC: Corporation Counsel Lonnie Dunn
DOAS Jeff Mays
City Clerk Jenny Hayden

ORDINANCE NO.

**AN ORDINANCE LEVYING TAXES FOR THE CITY OF QUINCY,
IN THE COUNTY OF ADAMS, AND STATE OF ILLINOIS,
FOR THE FISCAL YEAR BEGINNING MAY 1, 2019 AND ENDING APRIL 30, 2020**

WHEREAS, the City of Quincy is a home rule unit of Local Government pursuant to the provisions of Section 6, Article VII (Local Government) of the Constitution of the State of Illinois; and,

WHEREAS, the Corporate Authorities of the City of Quincy, pursuant to Ordinance No. 19-09, did, on April 22, 2019, that date being before the beginning of the fiscal year commencing on May 1, 2019, and ending on April 30, 2020, adopt the annual budget for the City of Quincy for such fiscal year; and,

WHEREAS, pursuant to Section 8-2-9.4 of the Illinois Municipal Code (65 ILCS 5/8-2-9.4), such passage of the annual budget by the Corporate authorities shall be in lieu of the annual appropriation ordinance otherwise required by the Illinois Municipal Code; and,

WHEREAS, the Corporate Authorities find that the needs of the City are served by levying upon all property subject to taxation within the City, as that property is assessed and equalized for state and county purposes for the 2019 tax levy year, the respective amounts set forth in this Ordinance, which such amounts are deemed necessary to defray the related expenses and liabilities for all such corporate purposes of the City as have been appropriated for such purposes in the annual budget; and,

WHEREAS, the requirement of Section 18-70 of the Truth in Taxation Law (35ILCS 200/18-70) for a public hearing and for the required notice for such public hearing, pursuant to the terms thereof, do not apply to the 2019 tax levy because said levy is 3.6% more than the prior year's final aggregate levy extensions, plus any amount abated.

NOW, THEREFORE, BE IT ORDAINED by the Corporate Authorities of the City of Quincy, in Adams County, Illinois, as follows:

SECTION 1.

The total amount of appropriations for all Corporate Purposes, which are legally made to be collected from the property tax levy of the current fiscal year of the City of Quincy, is hereby ascertained to be the sum of Seven million, three hundred sixty-eight thousand, six hundred sixteen dollars (\$7,368,616).

The sum of \$7,368,616 being the total amount of appropriations heretofore legally made which are to be collected from the tax levy of the current fiscal year of the City of Quincy for all corporate purposes of said City is hereby levied upon all taxable property subject to taxation for the current year.

The specific amounts as levied for the various purposes heretofore named are set forth in the right hand column hereinafter in this Ordinance contained, under the designation "To Be Raised by Tax Levy"; said Taxes being levied in the current fiscal year beginning May 1, 2019 and ending April 30, 2020, and for the budgeted expenditures heretofore made for said current fiscal year which are to be collected from said tax levy, the total amount of which has been ascertained as aforesaid, for the objects and purposes as follows:

GENERAL CORPORATE PURPOSES

	General Fund:	Total Budgeted Amount	To Be Raised by Tax Levy
1.	Salaries & Benefits (excludes fire/police pension)	16,708,932	0

2.	Contractual Services	2,279,417	0
3.	Commodities	798,007	0
4.	Capital Outlay	494,240	0
5.	Miscellaneous	84,949	0
6.	Debt Service	88,751	0
7.	Transfers	8,291,404	0
8.	Capital Projects Fund 301	4,911,778	0
		Total Budgeted Amount	To Be Raised by Tax Levy
	Total For General Corporate Purposes	33,657,478	0

SUMMARY

	TOTAL BUDGETED AMOUNT	TO BE RAISED FROM OTHER SOURCES	TO BE RAISED BY TAX LEVY
<u>GENERAL CORPORATE FUND</u>	\$33,657,478	\$33,657,478	\$ -0-
<u>FIREMEN'S PENSION FUND</u>			
For State Mandated Pension Requirements	\$3,758,472	\$ 1,227,430	\$2,531,042
<u>POLICEMEN'S PENSION FUND</u>			
For State Mandated Pension Requirements	\$3,347,931	\$ 1,001,208	\$2,346,723
<u>QUINCY PUBLIC LIBRARY</u>			
Appropriated for the foregoing expenses of the Quincy Public Library from the proceeds of a special tax and anticipated tax replacement in accordance with the provisions of the Illinois Municipal Code, the Illinois Library Act, and the City's Home Rule Authority and as subsequently Amended, and in accordance with the provisions of all laws thereunto enabling said tax and anticipated tax replacement being in addition to all other taxes.	\$1,896,200	\$1,160,275	\$ 732,045

SECTION 2. That the unexpended balance, if any, of the foregoing budgeted expenditures for the fiscal year, remaining at the close of this fiscal year, and also the excess receipts, if any, in the collection of the tax levy of this fiscal year not belonging to any special fund over the estimated thereof, and all unbudgeted receipts of this fiscal year not derived or belonging to any special fund, are hereby budgeted to the General Fund.

SECTION 3. BUDGETED EXPENDITURES FOR SPECIAL PURPOSES TO BE DERIVED FROM SPECIAL TAXES IN ADDITION TO THE TAX FOR GENERAL CORPORATE PURPOSES.

That for the current fiscal year, in addition to the foregoing, the following sums to be collected from the tax levy of this year, or so much thereof as may be authorized by law, be and the same are budgeted for special corporate purposes of the City of Quincy, to-wit: for the payment of principal and interest coming due on bonds; as hereinafter specified.

	TOTAL BUDGETED AMOUNT	TO BE RAISED FROM OTHER SOURCES	TO BE RAISED BY TAX LEVY
<u>FOR DEBT RETIREMENT</u>			
GOCP Bond Series 2009B as authorized by Ord. 09-26 adopted and approved September 9, 2009, to be totally abated.	\$ 244,203	\$ 244,203	\$ 0
GO (Limited Tax) Note Series 2014 as authorized by Ord. 14-32 adopted and approved December 15, 2014, to be totally abated.	\$149,520.12	\$149,520.12	\$ 0
GO Refunding Bond Series 2017 as authorized by Ord. 17-7 adopted and approved February 7, 2017, to be totally abated.	\$ 663,600	\$ 0	\$ 663,600
GO Bond Series 2019A as authorized by Ord. 19-23 adopted and approved August 26, 2019.	\$ 410,205.56	\$ 0	\$ 410,206
GO Bond Series 2019B as authorized by Ord. 19-23 adopted and approved August 26, 2019.	\$ 685,000	\$ 0	\$ 685,000

RECAPITULATION

Recapitulation of Tax Levy for the fiscal year of said City of Quincy, beginning May 1, 2019, and ending April 30, 2020, showing the grand totals of taxes to be levied as follows:

	TO BE RAISED BY TAXATION
For General Corporate Purposes	\$ -0-
For Debt Retirement Principal & Interest:	
2009B GOCP Bonds, Ord. 09-26	\$ -0-
2014 GO (Limited Tax) Note, Ord. 14-32	\$ -0-
2017 GO Refunding Bonds, Ord. 17-7	\$ 663,600
2019A GO Refunding Bonds, Ord. 19-23	\$ 410,206
2019B GO Bonds, Ord. 17-7	\$ 685,000
For Pension Fund of the Fire Dept.	\$2,531,042
For Pension Fund of the Police Dept.	\$2,346,723
For Quincy Public Library	\$ 732,045
TOTAL	\$7,368,616

SECTION: 4. That the City Clerk is hereby authorized and directed to file (on or before the last Tuesday of December 2019) with the County Clerk of Adams County, Illinois, a certified copy of this Ordinance and that the amount levied by Section 1 of this Ordinance is required by said City of Quincy to be levied by taxation as aforesaid and extended upon the budgeted tax books for the fiscal year of said City of Quincy beginning May 1, 2019 and ending April 30, 2020.

SECTION 5. All ordinances and parts of ordinances in conflict with the provisions of this Ordinance shall be, and the same are, to the extent of such conflict, hereby repealed.

SECTION 6. This Ordinance shall be in full force and effect immediately on and after its passage and approval.

ADOPTED:

JENNY HAYDEN
City Clerk

APPROVED:

KYLE A. MOORE
Mayor

Officially published in pamphlet form this _____ day of _____.

ORDINANCE NO. _____

**AN ORDINANCE PROVIDING FOR THE ABATEMENT OF THE TAX HERETOFORE
LEVIED FOR THE YEAR 2019 OF THE CITY OF QUINCY, ADAMS COUNTY, ILLINOIS**

WHEREAS, the City Council (herein “Council”) of the City of Quincy, Adams County, Illinois (herein “City”) by Ordinance adopted by Ordinance on September 8, 2009 (Ordinance 09-26) did provide for the issue of \$1,245,000 General Obligation Corporate Purpose Bonds, Series 2009B (herein “2009B Bonds”) and the annual levy of a direct annual tax sufficient to pay the principal of and interest on the Bonds; and,

WHEREAS, pursuant to Ordinance 09-26, the City anticipated the availability of other funds of the City for purposes of abating all of the taxes levied to pay said 2009B Bonds, namely, revenues from the City’s Hotel-Motel Tax as set forth in Ordinance 09-26; and,

WHEREAS, the City will have received other funds from said Other Sources in amounts sufficient to permit the total abatement of said tax levy in the sum of \$244,203 and which will be properly deposited in the Bond Fund for payment of the 2009B Bond obligations; and,

WHEREAS, the Council further, by Ordinance adopted on December 15, 2014 (Ordinance 2014-32) did provide for the issue of \$973,518 General Obligation (Limited Tax) Notes Series 2014 (herein “2014 Note”) and the annual levy of a direct annual tax sufficient to pay the principal and interest on the Note; and,

WHEREAS, pursuant to Ordinance 2014-32, the City anticipated the availability of other funds of the City for purposes of abating all of the taxes levied to pay said 2014 Note, namely, revenues from the Central Services Fund and or the City’s General Fund as set forth in Ordinance 2014-32; and,

WHEREAS, the City will have received funds from said Other Sources in amounts sufficient to permit the total abatement of said tax levy in the sum of \$149,520.12 and which will be properly deposited in the Bond Fund for payment of the 2014 obligations; and,

NOW, THEREFORE, be it and it is hereby ordained by the City Council of the City of Quincy, Adams County, Illinois, as follows:

Section 1. Total Abatement of Tax - The tax heretofore levied for the year 2019 by Ordinance 09-26 is hereby totally abated in the sum of \$244,203.

Section 2. Total Abatement of Tax - The tax heretofore levied for the year 2019 by Ordinance 14-32 is hereby partially abated in the sum of \$149,520.12.

Section 3. Filing of Ordinance - Forthwith upon the adoption of this ordinance, the Clerk shall file a certified copy hereof with the County Clerk of Adams County, Illinois and it shall be the duty of said County Clerk to abate said tax levied for the 2019-2020 fiscal year in accordance with the provisions hereof.

Section 4. Effective Date - This ordinance shall be in full force and effect forthwith upon its adoption.

ADOPTED:

Jenny Hayden
City Clerk

APPROVED:

Kyle A. Moore
Mayor

Officially published in pamphlet form this day of December, 2019.

ORDINANCE NO. _____

AN ORDINANCE AMENDING CHAPTER 51 (PLUMBING AND SEWERS) OF THE MUNICIPAL CODE OF THE CITY OF QUINCY.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF QUINCY, IN ADAMS COUNTY, ILLINOIS, AS FOLLOWS:

Section 1. That Chapter 51 of the Municipal Code of the City of Quincy be and hereby is amended by deleting therefrom section 51.317 in its entirety.

Section 2. That section 51.112 of the Municipal Code of the City of Quincy be and hereby is amended by the adding the following thereto:

(F) Any fee provided in a contract or agreement for sewer main extension between the City of Quincy and any person(s) who extend a sewer main pursuant to section 51.113 hereof.

Section 3. That section 51.315 of the Municipal Code of the City of Quincy be and hereby is amended to read as follows:

51.315 BASIS FOR WASTEWATER SERVICE CHARGES.

(A) The wastewater service charge for the use of and for service supplied by the wastewater facilities of the city shall consist of a demand charge, usage charge and surcharges for high strength wastewaters.

(1) *Demand charge.* The demand charge shall vary with the size of the water meter serving the premises.

(a) For water services that have compound metering devices, the demand charge shall be assessed for the largest meter only.

(b) Effective January 1, 2020 the demand charge for sewer service shall be as follows:

Size	Monthly Demand Charge
5/8" and 3/4" meter	\$ 0.85
1" meter	\$ 1.85
1 1/2" meter	\$ 3.17
2" meter	\$ 5.72
3" meter	\$ 11.18
4" meter	\$ 22.91
6" meter	\$ 39.43
8" meter	\$ 61.11
10" meter	\$ 87.05

(2) *Usage charges.* Usage charge shall be based on actual metered water consumption during the billing period. Consumption is measured in units of 100 cubic feet (ccf).

(a) The metered consumption volumes will be prorated for all water services that are billed for less than a month (30 days).

(b) All non-metered residential sewer customers shall be assessed 7 ccf per month for usage charges.

(c) Effective January 1, 2020 the usage charges for sewer service shall be as follows:

Metered Consumption per Month	Usage Charge
First 30 ccf	\$2.56 per ccf
Next 300 ccf	\$2.56 per ccf
Over 330 ccf	\$2.56 per ccf

(B) The usage charge shall be based on water usage as recorded by water meters and/or sewage meters for wastes having the following normal concentrations:

(1) A five-day 20°C biochemical oxygen demand (BOD) no greater than 200 mg/L;

(2) A suspended solids (SS) content no greater than 250 mg/L;

(3) An ammonia-nitrogen content no greater than 35 mg/L;

(4) A phosphorus concentration no greater than 7 mg/L;

and

(5) A total oil & grease concentration no greater than 100 mg/L.

(C) A surcharge will be levied to all users whose wastewaters exceed the normal concentrations. The surcharge will be based on water usage as recorded by water meters and/or sewage meters for all wastes in excess of the normal concentrations § [51.319](#) specifies the procedure to compute a surcharge.

(D) The adequacy of the wastewater service charge shall be reviewed annually by certified public accountants. The wastewater service charge shall be revised periodically to reflect a change in debt service, operation and maintenance costs, replacement costs and reserve fund costs.

(E) *Charge adjustments.* All charges, including demand charges, capital improvement charges and usage charges, shall be increased by an amount of 2.5% of the rate in effect at that time, rounded to the nearest \$0.01, on May 1st of every year beginning in 2019.

Section 4. All ordinances and parts of ordinances in conflict with the provisions of this ordinance shall be and the same are, to the extent of such conflict, hereby repealed.

Section 5. This ordinance shall be in full force and effect immediately from and after its passage and approval.

ADOPTED: _____

CITY CLERK

APPROVED: _____

MAYOR

Officially published in pamphlet form this _____ day of
_____, 2019.

ORDINANCE NO. _____

AN ORDINANCE TO ESTABLISH AN ECONOMIC GROWTH FUND

WHEREAS, the City of Quincy (the “City”), is an Illinois home rule municipal corporation organized and operating pursuant to Article VII of the Illinois Constitution of 1970; and

WHEREAS, the City of Quincy (the “City”), passed a Prepared Food and Beverage & Alcoholic Beverage Tax, which provided for the revenue from said Tax to be placed into and spent pursuant to the provisions of the Economic Growth Fund; and

WHEREAS, the City may exercise its Home Rule Powers to create Funds for specific purposes.

NOW THEREFORE, be it Ordained by the Mayor and City Council of the City of Quincy, Adams County, Illinois, as follows:

Section 1. The foregoing recitals represent the purpose and intent of this Ordinance and as such shall be incorporated as though fully set forth herein. In the event of any ambiguity or invalidity regarding the enforcement of this ordinance it is the intent of the corporate authorities that this ordinance be liberally construed or reformed to accomplish the purpose and intent so described.

Section 2. There is hereby added to Chapter 45 (Finance), Sections 180 through Section 183, Economic Growth Fund, to the City of Quincy Municipal Code, which is to read as follows:

SECTION 180 - 183

ECONOMIC GROWTH FUND

Section 45.180	CREATION OF ECONOMIC GROWTH FUND
Section 45.181	EXPENDITURE OF FUNDS
Section 45.182	INVESTMENT OF FUNDS
Section 45.183	PERPETUALITY OF FUND

45.180. **CREATION OF ECONOMIC GROWTH FUND.** There is hereby created an Economic Growth Fund, which fund shall be separate and distinct from the General Fund of the City of Quincy. Said Economic Growth Fund shall receive its revenue from the Prepared Food and Beverage & Alcoholic Beverage Tax collected by the City of Quincy. The Comptroller shall account for this fund separately from the General Fund.

45.181. **EXPENDITURE OF FUNDS.** Funds deposited in the Economic Growth Fund may only be expended for economic growth, in the manner allowed herein. The expenditure of funds shall primarily focus on marketing, tourism and retail. The funds should be expended on projects and plans that further the Quincy Next Strategic Plan. Expenditure of Funds from the Economic Growth Fund shall follow the rules for expenditures established by the Purchasing Manual of the City of Quincy.

45.182. **INVESTMENT OF FUNDS.** Funds deposited in the Economic Growth Fund that exceed the amount of projected expenditures may be invested by the City Treasurer, in accordance with rules and regulations relating to the investment of funds held in the City of Quincy General Fund.

45.183. **PERPETUALITY OF FUND.** This fund shall continue until all revenues deposited in the fund and earnings thereon from investments are entirely spent as provided in section 45.181 of this Code.

Section 3. All ordinances and parts of ordinances in conflict with the provisions of this ordinance shall be and the same are, to the extent of such conflict, hereby repealed.

Section 4. That this Ordinance shall be in full force and effect from and after its passage, approval, and Publication. This ordinance shall be published in pamphlet form in accordance with law and will be effective as of May 1, 2020.

ADOPTED _____
City Clerk

APPROVED _____
Mayor

Officially published in pamphlet form this ____ day of _____, 2019.



CITY OF QUINCY

Comptroller's Office

Sheri L. Ray
Comptroller

CITY HALL – 730 MAINE STREET
Quincy, Illinois 62301-4056
217-228-4517

MEMORANDUM

TO: Mayor and City Council

FROM: Sheri Ray

DATE: December 5, 2019

SUBJECT: Supplemental Budget Ordinance

I have submitted the attached Supplemental Budget Ordinances to the City Clerk for placement on the agenda for the December 9, 2019 Council Meeting.

The purpose of this ordinance is to establish a budget for the newly created 2019B Street Project Fund (Fund 323). The City received bond proceeds in the amount of \$19,001,995. We are appropriating this revenue to pay for engineering costs, street replacement infrastructure costs, and for other infrastructure such as sidewalks and curb painting.

Please let me know if you have any questions.

CC: Lonnie Dunn, Corporation Counsel
City Clerk Jenny Hayden
Jeff Mays, DOAS
Jeffrey Conte, Director of Utilities/Engineering

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE 2019-2020 FISCAL YEAR BUDGET

WHEREAS, the City Council of the City of Quincy, Adams County, Illinois, hereinbefore adopted Ordinance No. 19-09, an annual budget for general corporate and special corporate purposes for the City of Quincy for the fiscal year beginning May 1, 2019 and ending April 30, 2020; and

WHEREAS, the City Council has determined that expenditures, as set forth in said ordinance for certain operations, acquisitions, and projects within and for the various departments of the City will exceed the amounts provided in said ordinance and which expenditure will increase the total annual budget; and,

WHEREAS, there exists certain revenues, not included in the annual budget, which are available for expenditure by the City; and,

WHEREAS, Section 43.18 (Annual budget-Council transfers, revisions, or amendments) of the Quincy City Code reserved to the City Council the authority to amend the annual budget to increase the budget (upon a two-thirds vote of the Council) provided funds are available for said increase; and,

WHEREAS, these additional revenues which will be used for the purposes described hereafter, and which will increase the annual budget; and,

WHEREAS, the City is currently in receipt of bond proceeds from the issuance of the 2019B General Obligation Bonds; and,

WHEREAS, this additional revenue will increase the budget for the purpose of paying costs associated with the approved street projects such as engineering costs, contractor costs for capital outlay/streets; and,

WHEREAS, the City is a home rule unit of local government under the Constitution of the State of Illinois, Article VII, Section 6 and this ordinance is adopted pursuant to said authority and the authority of Section 43.18 of the Quincy City Code.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF QUINCY, ADAMS COUNTY, ILLINOIS, as follows:

1. That the annual operating budget set forth in Ordinance No. 19-09 of the City of Quincy, be and is hereby amended by authorizing the increase in expenditure as follows:

2.	<u>2019B GO Street Project Fund Increased Revenue:</u>	
	Bond Proceeds	\$ 19,001,995
	 <u>2019B GO Street Project Fund Increased Expense:</u>	
	Professional Services/Engineering/Architectural	\$ 440,000
	Infrastructure/Streets-Streets – Replacement	\$ 17,800,000
	Infrastructure/Other (sidewalks, etc)	\$ 761,995

3. That this Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form in accordance with law.

ADOPTED _____

City Clerk

APPROVED _____

Mayor

Officially published in pamphlet form this _____ day of _____, 2019.

ORDINANCE NO. ____

**AN ORDINANCE AMENDING THE DISTRICT MAP
WHICH IS MADE A PART OF SECTION 162.002 OF THE
MUNICIPAL CODE OF THE CITY OF QUINCY OF 2015**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF QUINCY, IN ADAMS COUNTY, ILLINOIS, as follows:

Section 1. That the district map, which is made a part of Section 162.002 of the Municipal Code of the City of Quincy of 2015, be and hereby is amended to change the present RIC Single-Family Residential District to the D5 Downtown Industrial District, the following described properties:

A part of Lot Four (4), in Block Two (2), in Williams' Addition to the City of Quincy, Illinois, more particularly described as follows: Beginning at a point on the South line of York Street Five and Seventy-Five Hundredths (5.75) feet West of the Northwest corner of Lot Three (3), thence West of the Northwest corner of Lot Three (3), thence West along the South line of York Street Twenty-Eight (28) feet, thence South One Hundred Eight (108) feet, thence East Twenty-Eight (28) feet, and thence North One Hundred Eight (108) feet to the South line of York Street and the place of beginning, also known as 632 York Street, in the City of Quincy.

Subject to an easement for ingress and egress over the South 10 feet of said lot to the 15-foot alley running north and south through said Block.

P.I.N.: 23-1-0683-000-00

Part of Lots Three (3) and Four (4) in Block Two (2) in Williams' Addition to the City of Quincy, Adams County, Illinois, described as follows: Beginning at a point on the South line of York Street 30 feet West of the Northeast corner of Lot Three (3), thence West along the South line of York Street 29.5 feet, and thence North 108 feet to the South line of York Street and the place of beginning, together with an easement for ingress and egress over the South 10 feet of the adjoining 53 feet of said Lots, to the 15 foot alley running North and South through said block, situated in the County of Adams and State of Illinois. Commonly known as 636 York Street.

P.I.N.: 23-1-0682-000-00

Section 2. All ordinances and parts of ordinances in conflict with the provisions of this ordinance shall be, and the same are, to the extent of such conflict, hereby repealed.

Section 3. This ordinance shall be in full force and effect from and after its passage, approval and publication, as provided by law.

ADOPTED:

CITY CLERK

APPROVED:

MAYOR

Officially published in pamphlet form this day of , 2019.

THE CITY COUNCIL

OFFICIAL PROCEEDINGS

REGULAR MEETING

Quincy, Illinois, December 2, 2019

The regular meeting of the City Council was held this day at 7:00 p.m. with Mayor Kyle A. Moore presiding.

The following members were present:

Ald. McKiernan, Entrup, Bergman, Bauer, Finney, Ernst, Farha, Rein, Mast, Reis, Awerkamp, Uzelac, Holtschlag. 13.

Absent: Ald. Sassen. 1.

Ald. Holtschlag moved Alderman Sassen be excused from this meeting. Motion carried.

The minutes of the regular meeting of the City Council held November 25, 2019, were approved as printed on a motion of Ald. Ernst. Motion carried.

Legal Counsel: Corporation Counsel Lonnie Dunn.

The City Clerk presented and read the following:

PETITIONS

By Benjamin Hickman and Kyle Terstriep requesting consideration for a special permit for a planned development for 13 apartments and 4 event spaces at 2040 Cherry presently zoned R1C (former Dewey School property).

Ald. Bauer moved the petition be received and referred to the Plan Commission for study and to report back. Motion carried.

By Quincy-Cullinan, LLC requesting consideration for a subdivision to be known as Quincy Mall Subdivision Phase 5 under the “small tracts” provision of the subdivision ordinance, to create a new Lot 7, presently zoned C3.

Ald. Finney moved the petition be received and referred to the Plan Commission for study and to report back. Motion carried.

By Bryce Rupp, John Rupp, and Blake Rupp requesting consideration for a zoning change from R1C (Single-Family Residential) to R3 (Multi-Family Residential) to develop apartments on property located at 2435 Maine (former Madison School property).

Ald. Farha moved the petition be received and referred to the Plan Commission for study and to report back. Motion carried.

By Bryce Rupp requesting consideration for a special permit for a planned development for offices and apartments on property located at 2001 Jefferson presently zoned R1C (former Adams School property).

Ald. Farha moved the petition be received and referred to the Plan Commission for study and to report back. Motion carried.

By Bryce Rupp requesting consideration to vacate a 20-foot-wide east-west public alley located in the city block bounded by South 20th, South 21st, Washington and Jefferson.

Ald. Farha moved the petition be received and referred to the Plan Commission for study and to report back. Motion carried.

REPORT OF THE QUINCY PLAN COMMISSION

Recommending approval of a zoning change from R3 (Multi-Family Residential) to D5 (Downtown Industrial) for properties at 632 York Street and 636 York Street.

Ald. Farha moved the report be received and concurred in and an ordinance drafted. Motion carried.

MONTHLY REPORTS

The monthly reports of the City Clerk, the City Treasurer, and the City Comptroller for the month of November, 2019, and the Quincy Police Department for the month of October, 2019, were ordered received and filed on a motion of Ald. Farha. Motion carried.

PUBLIC FORUM

There were no speakers for the December Public Forum.

RESOLUTION

WHEREAS, the City of Quincy has a Food and Beverage and Alcoholic Beverages Tax, which becomes effective May 1, 2020; and

WHEREAS, the City of Quincy has a Hotel and Motel Tax, which is currently in effect and collected in house; and

WHEREAS, current hotel/motel customers have requested the city explore online and credit card or ACH options; and

WHEREAS, the City of Quincy will collect approximately \$1,000,000 in Hotel/Motel Tax and \$750,000 in Food/Beverage and Alcoholic Beverage Tax annually; and

WHEREAS, Azavar Government Solutions provides a tax administration program streamlining the tax filing process and enhancing taxpayer compliance; and

WHEREAS, Azavar Government Solutions meets Federal Government Standard of FIPS 140-2 Level Security and current PCI and NCHA compliance standards; and

WHEREAS, Azavar Government Solutions follows best practices and policies in collaboration with local governments nationwide; and

WHEREAS, Azavar Government Solutions software is available to hosts and businesses ANYTIME, from ANY DEVICE, and online registration and monthly reporting is more convenient for local taxpayers; and

WHEREAS, the costs to administer the program annually are approximately \$42,725, which is less than 2.5% of the estimated revenue to be collected; and

WHEREAS, the City Treasurer recommends Azavar Government Solutions to provide the software and personnel to educate and onboard local businesses, administer the tax collection, and manage compliance by taxpayers on a monthly basis, said proposal is attached hereto;

NOW, THEREFORE, BE IT RESOLVED that the City Council authorizes the City Treasurer to enter into a professional services contract to set up the outreach and onboarding for the Food and Beverage and Hotel/Motel Tax collection system.

Ald. Uzelac moved for the adoption of the resolution, seconded by Ald. Holtschlag, and on the roll call the following vote resulted: Yeas: Ald. Rein, Mast, Awerkamp, Uzelac, Holtschlag, McKiernan, Entrup, Finney. 8. Nays: Ald. Farha, Reis, Bergman, Bauer, Ernst. 5. Absent: Ald. Sassen. 1. Motion carried.

ORDINANCE

Second presentation of an ordinance entitled: An Ordinance Amending The City Code, Section 45 Regarding Hotel/Motel Transient Occupancy Rental Units And Related Matters.

ORDINANCE

Second presentation of an ordinance entitled: An Ordinance Amending Title X (Rules Of Construction General Penalty) Of Chapter 10.99 (General Penalty) Of The Municipal Code Of The City Of Quincy Of 2015. (New possession of cannabis fines.)

ORDINANCE

Second presentation of an ordinance entitled: An Ordinance Amending Title XIII (General Offenses) Of Chapter 136 (Drugs And Alcohol) Of The Municipal Code Of The City Of Quincy Of 2015. (New cannabis ordinance.)

ORDINANCE

Second presentation of an ordinance entitled: An Ordinance Amending Title XIII (General Offenses) Of Chapter 136 (Drugs And Alcohol) Of The Municipal Code Of The City Of Quincy Of 2015. (New possession of cannabis and drug paraphernalia.)

ORDINANCE

First presentation of an ordinance entitled: An Ordinance Levying Taxes For Special Service Area Known As The Historic Quincy Business District In The City Of Quincy, County Of Adams, State Of Illinois, For The Fiscal Year Beginning May 1, 2020 And Ending April 30, 2021.

Ald. Farha moved the ordinance be read by its title, seconded by Ald. Holtschlag. Motion carried.

The City Clerk read the ordinance by its title.

ORDINANCE

First presentation of an ordinance entitled: An Ordinance Levying Taxes For The City Of Quincy, In The County Of Adams, And State Of Illinois, For The Fiscal Year Beginning May 1, 2019, And Ending April 30, 2020.

Ald. Farha moved the ordinance be read by its title, seconded by Ald. Holtschlag. Motion carried.

The City Clerk read the ordinance by its title.

ORDINANCE

First presentation of an ordinance entitled: An Ordinance Providing For The Abatement Of The Tax Heretofore Levied For The Year 2019 Of The City Of Quincy, Adams County, Illinois.

Ald. Farha moved the ordinance be read by its title, seconded by Ald. Holtschlag. Motion carried.

The City Clerk read the ordinance by its title.

ORDINANCE

First presentation of an ordinance entitled: An Ordinance Amending Chapter 51 (Plumbing and Sewers) Of The Municipal Code Of The City Of Quincy. (Changing to monthly billing.)

Ald. Holtschlag moved the ordinance be read by its title, seconded by Ald. Uzelac. Motion carried.

The City Clerk read the ordinance by its title.

ORDINANCE

First presentation of an ordinance entitled: An Ordinance To Establish An Economic Growth Fund.

Ald. Uzelac moved the ordinance be read by its title, seconded by Ald. Holtschlag. Motion carried.

The City Clerk read the ordinance by its title.

REPORT OF FINANCE COMMITTEE

Quincy, Illinois, December 2, 2019

	Transfers	Expenditures	Payroll
			12/06/19
City Hall.....		1,338.01	942.33
Planning & Dev	20,000.00		
9-1-1.....	10,000.00		
Airport.....	37,000.00		
Central Services.....	52,000.00		
Building Maintenance.....		1,443.84	
Fire and Police Comm.		50.00	
Police Department.....		3,465.80	
Fire Department		1,361.09	
Engineering		125.15	
Eng-Amtrak Station		887.54	
Eng-Landfill.....		3,865.67	
Subsidies		58,791.75	
GENERAL FUND SUBTOTAL.....	119,000.00	71,328.85	942.33
Planning and Devel.....		79.75	
Police Donations Fund.....		114.30	
Crime Lab Fund.....		51.90	
Transit Fund.....		3,085.75	27,218.99
Bridge Lighting Fund		139.09	
Capital Projects Fund.....		3,976.72	
Special Tax Alloc - TIF #2.....		7,117.77	
2014 G/O Note Fund		12,460.01	
Water Fund		197,950.63	25,680.05
Sewer Fund		35,057.66	8,628.28
Quincy Regional Airport Fund.....		9,435.59	4,435.04
Municipal Dock		102.29	
Regional Training Facility.....		5.43	
Central Garage		12,395.02	9,437.68
Central Services Fund.....		657.65	24,102.87
Self Insurance		7,950.16	
Health Insurance Fund.....		360,529.51	
Econ Dev Revolv Loan Fund		23,750.00	
BANK 01 TOTALS	119,000.00	746,188.08	100,445.24
Motor Fuel Tax		33,781.27	
2013B HVAC Proj Pymt Fund.....		11,624.37	

ALL FUNDS TOTALS 119,000.00 791,593.72 100,445.24

Mike Farha
Jack Holtschlag
Richie Reis

Finance Committee

Ald. Farha, seconded by Ald. Rein, moved the reports be received and vouchers be issued for the various amounts and on the roll call each of the 13 Aldermen voted yea, with 1 absent. Motion carried.

MOTIONS

Ald. Uzelac moved to amend the date for the Fire Department's Christmas Open House to December 13th instead of December 14th. Motion carried.

Ald. Uzelac referred to the Street Lights/Right-of-Way Committee the streetlight that is out at 5th and Adams. Motion carried.

The City Council adjourned at 7:26 p.m. on a motion of Ald. Ernst. Motion carried.

JENNY HAYDEN, MMC
City Clerk

**City of Quincy
Department of Central Services**



**Kevin McClean
Director**

**2020 Jennifer Road
Quincy, IL 62301
Phone: (217) 228-4520**

FORESTRY MONTHLY REPORT

Date: December 4, 2019

To the Honorable Mayor and City Council:

The following is a report of work done by the Forestry Department for the month of November

Trees Removed – 20 total
Concrete Trip/Fall Hazard – 0
Sewer Issue – 0
Water Issue – 0
Power Line Interference – 0
Dead/Dying – 17
Blocked Sign – 0
Safety Hazard – 3

Stumps Removed – 25

Trees Trimmed – 101

Respectfully submitted,

Kevin McClean
Director
Department of Central Services

**City of Quincy
Department of Central Services**



**Kevin McClean
Director**

**2020 Jennifer Road
Quincy, IL 62301
Phone: (217) 228-4520**

**SIGN AND PAINT
MONTHLY REPORT**

DATE: November 26, 2019

To the Honorable Mayor and City Council:

The following is the report of the Sign and Paint Department for the month of November

City Signs Replaced – 20

New Signs – 6

City Blocks Striped – 0

Feet of Curbs Painted – 40

Intersections Painted – 0

Barrels of Yellow Paint Used – 0

Barrels of White Paint Used – 0

Respectfully submitted,

Kevin McClean
Director
Department of Central Services

**City of Quincy
Department of Central Services**



**Kevin McClean
Director**

**2020 Jennifer Road
Quincy, IL 62301
Phone: (217) 228-4520**

**RECYCLING DIVISION
MONTHLY REPORT**

Date: December 5, 2019

To the Honorable Mayor and City Council:

The following is a report of materials and quantities collected from the residential waste system for the month of November

<u>MATERIAL</u>	<u>POUNDS</u>	<u>TONS</u>
Fiber	63,140	31.57
Non-Fiber	25,620	12.81

Respectfully submitted,

Kevin McClean
Director
Department of Central Services

**City of Quincy
Department of Central Services**



**Kevin McClean
Director**

**2020 Jennifer Road
Quincy, IL 62301
Phone: (217) 228-4520**

**STREET CLEANING
MONTHLY REPORT**

DATE: December 4, 2019

To the Honorable Mayor and City Council:

The following is the report of the Street Cleaning Department for the month of November

City Blocks Swept – 222

Loads of Refuse Hauled – 16

Gallons of Water for Flushing – 700

Respectfully submitted,

Kevin McClean
Director
Department of Central Services



SHERI RAY
Comptroller

CITY OF QUINCY

Comptroller's Office

CITY HALL – 730 MAINE STREET
Quincy, Illinois 62301-4056
217-228-4517

FINANCE COMMITTEE MEETING

MONDAY DEC. 9TH, 2019

6:00 P.M.

CITY HALL CAUCUS ROOM

AGENDA:

- 1) Approval of the Dec. 2nd Finance Meeting Minutes.
- 2) FYE 2019 CAFR Review.
- 3) Resolution to Reclassify Fund Types.
- 4) Garbage & Recycle—Reclassification as Enterprise Funds.
- 5) Wade Stables contract extension for FYE 2020-2022.
- 6) Other Business.
- 7) Public Comment (limited to 3 minutes per person).

Distribution:

Finance Committee Members
Mayor Kyle Moore
Dir of Admin Services Jeff Mays
Treasurer Linda Moore
Corporation Counsel Lonnie Dunn

Finance Committee Meeting Minutes
December 2, 2019
Caucus Room

Present: Chairman Farha and Aldermen Rein, Holtschlag and Reis.

Absent: Alderman Sassen

Others Present: Aldermen Bergman, Entrup, Finney and Ernst. Linda Moore and Lonnie Dunn.

Media present: WTAD Scott Hardy, Whig Ethan Colbert

Meeting called to order at 6:30 p.m.

- 1) Previous Meeting Minutes. The minutes from the October 21, 2019 finance committee meeting were approved on a motion by Alderman Reis ,second by Alderman Holtschlag. All in favor, motion carried.

- 2) Tax Levy Ordinance. Because pensions make up about two-thirds of the tax levy, Sheri explained the Pension Actuarial Recommended Contributions (ARC) as discussed the previous week in the Meeting of the Whole. The City is choosing to fund the pensions at the higher of the two statutorily required ARC which amortizes liability at 90% funding over 21 years. The City's other dedicated sources to pension liability, mainly Video Gaming revenues, have increased to help offset the amount placed on the levy. This tax levy shows the addition of the re-financed Library bond, the 2017 jail bond, and the 2019B Street project bond issue. These additions were offset by the retirement of the 2015 GO Bonds. We expect EAV growth of about 3.22% and the total levy dollar request is \$7,368,616 which is 3.22% higher and maintains a flat property tax rate. It was mentioned that no general corporate purpose is funded through the property tax levy. No action required.

- 3) Professional Services Agreement (Food and Beverage Tax Collection). Linda discussed that with the recent passage of the Food and Beverage tax we need to educate the businesses. Linda stated there are 384 establishments to educate, on-board, and enroll. She recommends contracting Azavar to enroll the business, monitor for compliance, collect and educate. Azavar can also monitor both Hotel/Motel tax and Food & Beverage tax. Linda feels we should see an uptick in the revenues with an outsourced firm which is more cost effective than doing in-house. The first year cost is \$43,000, followed by \$41,000 for next two years each. The Azavar package also includes analytics package to monitor information more accurately which interfaces with Illinois Department of Revenue. Linda stated the cost would be charged to the fund collecting the Food & Beverage Tax and the Hotel/Motel tax fund, allocated proportionately. A motion to hire Azavar was made by Alderman Holtschlag, second by Alderman Rein. All in favor, motion carried.

- 4) Other business. Sheri stated that Wade Stables would do a FYE 2019 CAFR presentation next Monday, December 9th at the next Finance Committee Meeting. Additionally, they would be on hand to discuss re-classification of fund types and the possible change for Garbage/Recycle to an Enterprise fund.

- 5) No public comment.

Meeting adjourned at 6:57 p.m.



Sheri Ray, Comptroller

Distribution:
All Aldermen
Mayor Kyle Moore
Dir of Admin Services Jeff Mays
Treasurer Linda Moore
Corporation Counsel Lonnie Dunn

RESOLUTION

WHEREAS, the City has established fund types and Capital Project Funds are created to account for financial resources to be used for the acquisition or construction of major capital facilities and infrastructure, except for the projects financed by legally restricted special revenue funds and proprietary fund types; and,

WHEREAS, the City has several funds stated below that were initially established as Capital Project Fund types but no longer have significant revenue streams or no longer fit the requirement as a capital projects fund type:

Fund 303 Arts Corridor Fund,

Fund 306 Sanitation Connection Fee Fund

Fund 394 Sewer Equipment Replacement Fund; and,

WHEREAS, Fund 303 Arts Corridor Fund was established in June 1998 for the receipt of a \$50,000 Rotary Challenge Grant for Arts Corridor improvements; however, no other significant revenues has been receipted and any future expenditures will not likely be for the purpose of capital expenditure meeting the criteria of the city's capital asset policy; however, the city now has an Arts Commission Fund #224 than can receipt and disburse these funds, and;

WHEREAS, Fund 306 Sanitation Connection Fee Fund was established in prior to the 1960s to hold all sewer connection fees for permits for premises not within the corporate boundaries of the City of Quincy and to be used for future expansion of city sewer infrastructure; however, sewer connection revenues and expenses can and should be receipted and disbursed in the existing Enterprise fund, the Sewer Fund #502; and,

WHEREAS, Fund 394 Sewer Equipment Replacement Fund was established to hold transfers from the Sewer Fund #502 as an capital equipment replacement fund; however, the sewer fund no longer makes transfers to this fund and sewer equipment replacements can and should be disbursed in the existing Enterprise fund, the Sewer Fund #502; and,

THEREFORE BE IT RESOLVED, the Mayor and City Council hereby authorize the Comptroller to close out the funds and transfer approximate fund balances as follows:

Arts Corridor Fund #303 \$12,000 to Arts Commission Fund #224,

Sanitation Connection Fee Fund # 306 \$357,000 to Sewer Fund # 502

Sewer Equipment Replacement Fund #394 \$105,000 to Sewer Fund #502.



TRAFFIC COMMISSION AGENDA

A meeting of the Traffic Commission will be held on Monday, December 9, 2019 at 6:00 p.m. in the Engineering Department Conference Room #235.

1. Approval of Minutes

2. Public Comment (3 minute limit)

3. New Business

- a) Alderman Mast's referral for additional traffic control at the intersection of 24th and Cherry Lane
- b) Alderman Finney's referral to study the speed limit on Crestview Drive
- c) Alderman Ernst's referral to study the intersection of North 36th and Locust Streets
- d) Alderman Finney's request for a "No Thru Traffic" or "Slow Children Playing" sign on Abbey Ridge Drive and Nottingham Drive
- e) Referral to study speeding on North 36th Street between Columbus Road and the City limits

4. Late Referrals and Reports

5. Adjournment

TRAFFIC COMMISSION MEETING MINUTES

The monthly meeting of the Traffic Commission was held on Monday, September 9, 2019 in Conference Room #235 at City Hall. The meeting was called to order at 6:00 p.m. with the following members present:

<u>Present:</u>	Ald. McKiernan	Jeffrey Conte	Steve Bange	Leon Kowalski
	Ald. Uzelac	Joe Henning	Rob Copley	Ed Holthaus
	Justin Boyd	Jeff Mays		
<u>Others:</u>	Ald. Ernst	Ald. Bergman	Ald. Holtschlag	Ald. Rein
	Ald. Bauer	Scott Hardy	Marty Bell	Chuck Bevelheimer

1. **Approval of Meeting Minutes**

The minutes of the May 13, 2019 meeting were approved as mailed.

Motion: Copley Second: Holthaus Motion Carried

2. **Public Comment**

No public comment

3. **New Business**

- a) Alderman Havermale's request for the possibility of a pedestrian crosswalk on Oak Street between 48th and 52nd Streets;

Discussion: Alderman Ernst stated that he has reached out to Blessing but has not heard back from them.

Action: Table indefinitely.

Motion: Henning Second: Holthaus Motion Carried

- b) Alderman Rein's referral for "3-Way Stop" signs on Newcastle Drive and South 38th Street and Stone Crest Drive and South 38th Street;

Discussion: Alderman Rein spoke and said he has reservations about installing a speed hump. Staff would want each homeowner to sign off on the installation of a speed hump.

Action: Table indefinitely.

Motion: Conte Second: Henning Motion Carried

4. **New Business**

- a) Alderman Holtschlag's referral to parking on the west side of 14th Street between Jersey and Park Place;

Discussion: Alderman Holtschlag stated the school bus drivers are having issues fitting the buses through 14th Street because of parking congestion.

Action: Recommendation to implement “No Parking” on the west side of South 14th Street from Jersey Street to Park Place between the hours of 7:00 a.m. to 4:00 p.m., Monday through Friday.

Motion: Bange

Second: Copley

Motion Carried

- b) Planning Department’s request to discuss parking on Sycamore Street, 18th to 20th Streets;

Discussion: Marty Bell spoke in regards to changing to angled parking on Sycamore Street between 18th and 20th Streets. The University is already doing this during home football games. Both Aldermen Bauer and Bergman are opposed to this due to the street width and concerns with sight distance.

Action: Recommendation to deny the request.

Motion: Conte

Second: Uzelac

Motion Carried

5. Adjournment

The meeting was adjourned at 6:25 p.m.

Motion: Copley

Second: Holthaus

Motion Carried

Respectfully submitted,

Jeffrey Conte, Secretary
Traffic Commission
September 11, 2019



CITY OF QUINCY

DEPARTMENT OF PLANNING AND DEVELOPMENT

CITY HALL ANNEX, THIRD FLOOR, 706 MAINE STREET
QUINCY, ILLINOIS 62301
217-228-4515
FAX 217-221-2288

December 2019 Plan Commission Meeting
7:00 p.m. Tuesday, December 17, 2019
City Council Chambers
First Floor City Hall, 730 Maine Street

A G E N D A

1. Call the meeting to order
2. Approve minutes of the November 26, 2019 meeting
3. Public comment (limited to three minutes)
4. Public hearing requested by Benjamin Hickman and Kyle Terstriep, GEODE 1, LLC for a Special Permit for a Planned Development for 13 apartments and four event spaces on property located at 2040 Cherry St. (former Dewey School property). Zoned: R1C Ward: 2
5. Public hearing requested by Quincy-Cullinan, LLC for approval of a subdivision to be known as Quincy Mall Subdivision Phase 5 under the "small tracts" provision of the Subdivision Ordinance, to create a new Lot 7. Zoned: C3 Ward 3
6. Public hearing requested by Bryce Rupp, John Rupp, and Blake Rupp for a Zoning Change from R1C (Single-Family Residential) to R3 (Multi-Family Residential) to develop apartments on property located at 2435 Maine St. (former Madison School property). Ward: 4
7. Public hearing requested by Bryce Rupp, Rupp Enterprises, LLC for a Special Permit for a Planned Development for offices and apartments on property located at 2001 Jefferson St. (former Adams School property). Zoned: R1C Ward: 4
8. Public hearing requested by Bryce Rupp, Rupp Enterprises, LLC for vacation of a 20-foot-wide east-west public alley located in the city block bounded by South 20th, South 21st, Washington, and Jefferson Sts. Ward: 4
9. Adjournment