



# DEPARTMENT OF POLICE CITY OF QUINCY

110 South 8<sup>th</sup> St. - Quincy, Illinois 62301-4058  
Phone (217) 228-4470, Fax (217) 228-4472

**TO RESIDENTS:** Please call the Quincy Police Department to inform us of your return, 217-228-4470.

Date of Departure \_\_\_\_\_ Date of Return \_\_\_\_\_ Vacation Check # \_\_\_\_\_

Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_ Nearest Cross Street \_\_\_\_\_

Person with a Key \_\_\_\_\_ Work Phone \_\_\_\_\_

Name \_\_\_\_\_ Phone \_\_\_\_\_

**Person(s) authorized to be on Premises**

Name \_\_\_\_\_ Phone \_\_\_\_\_

Name \_\_\_\_\_ Phone \_\_\_\_\_

**In case of emergency, contact:**

Name \_\_\_\_\_ Phone \_\_\_\_\_

Name \_\_\_\_\_ Phone \_\_\_\_\_

Mail, newspapers stopped  Yes  No

License Plate(s) of cars that will be parked in the driveway \_\_\_\_\_

Do you have a dog in the yard  Yes  No      Do you have an alarm system  Yes  No

Miscellaneous Information (Lights left on, person picking up mail, etc. \_\_\_\_\_

\_\_\_\_\_

Date Checked	Time Checked	Officer Badge #	QPD Called	Date Checked	Time Checked	Officer Badge #	QPD Called

Comments \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

If your home is difficult to find, please draw a map on the reverse side of this page.

*"Service - Pride - Dignity"*