



CITY OF QUINCY

Department of Utilities & Engineering

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A G E N D A

Joint Water Committee - Department of Utilities
City Hall – Engineering Department Conference Room #235
Thursday, May 4, 2017
4:00 P.M.

1. Approval of minutes of the April 6, 2017 meeting
2. Public Comment (3 minute limit)
3. Old business
 - Sewer Maintenance Report
 - Water Loss
 - Water Audit
4. New business
 - Review Vector Truck Request for Proposals
 - Waste Water Treatment Plant Report
 - Approval of Bills in Excess of Normal Spending Limitations
 - Monthly Financial Report
 - Late Additions
5. Adjournment



Utilities Committee
Meeting Minutes
April 6, 2017

The monthly meeting of the Utilities Committee was held at 4:00 p.m. on Thursday, April 6, 2017 in City Hall Conference Room #235. Members present were Alderman Dan Brink, Alderman Virgil Goehl, Alderman Dave Bauer and Commissioners Dan Cook. Director of Utilities & Engineering Jeffrey Conte, Assistant Corporation Counsel Bruce Alford, Greg Frieden, John Schafer and Theresa Alford were also present.

Approval of Minutes

Alderman Goehl, seconded by Alderman Bauer, moved to approve the minutes of the March 2, 2017 meeting as distributed.

Public Comment

No one was present for comment.

Old Business

Sewer Maintenance

Sewer crews jetted approximately 12,315 lineal feet of sewers during the month of March, all of which are considered to be on the "routine maintenance" schedule. The 2018 fiscal year budget includes the purchase of a second vacuor truck. The current vacuor will be kept and used for routine maintenance.

Water Loss

Water loss of treated water pumped into the distribution system for the period of April 1, 2016 through March 31, 2017 was 33.8%. This averages 2.6 million gallons of water per day being lost. Conte said a RFP for leak detection services was postponed to allow for a Water Audit in accordance with AWWA M36. The findings will be presented to the committee at the May meeting.

Policy Manual

The policy manual was revised and final draft was presented to the committee. There will be a \$35 activation fee for all new customers and non-active accounts.

Action: Send to City Council for review with committee recommendation.

Motion: Bauer

Second: Cook

Motion Carried

Capital Infrastructure Needs

Conte presented the committee with a proposed schedule for improvements at the Water Treatment Plant, pumping stations, Waste Water Treatment Plant and lift stations. The proposed improvements will cost approximately \$27 million. The City is eligible to borrow \$11.5 million through the EPA low interest loan program and the remainder of the balance will be taken from fund reserves and future operating

profits. Conte presented the committee with a revised rate adjustment that would take effect on May 1, 2018.

New Business

Chatten Drive Water Main Extension

Chatten Drive residents have expressed interest in connecting to City water. There are twelve houses in the subdivision and eight of those have said they are interested in connecting. Conte estimates that the cost of the main extension to be \$68,000 or \$8,500 per residence. The per residence cost exceeds that of a well replacement, making the main extension a costlier option for the residents. The committee discussed several options that would make this extension more attractive to the residents and the need for a written standard moving forward.

Action: Conte will meet with residents to discuss the connection cost.

Aldo Boulevard, 21st to 23rd Streets - Water & Sewer Replacement

Bids were opened recently for the Aldo Boulevard, 21st to 23rd Street, Sewer and Water Main Replacement Project. The cost to replace 848 LF of 15" sewer main, 3 manholes and sewer service connections is \$80,290. The cost to replace the 6" water main and lead water services is \$57,166.

Action: Send to City Council with committee recommendation.

Motion: Cook Second: Bauer Motion Carried

Spruce Street, 12th to 15th Streets - Water Replacement

Bids were recently opened for the Spruce Street, 12th to 15th Street and Water Main Replacement Project. The sewer under Spruce Street was replaced last year and the street was temporarily patched to allow for this project. The cost to replace the 6" main and lead water services is \$84,404.

Action: Send to City Council with committee recommendation.

Motion: Cook Second: Bauer Motion Carried

Waste Water Treatment Plant Report

The status report was distributed electronically prior to the meeting. Greg Frieden was present to answer questions.

Approval of Bills

Conte presented the invoices in excess of the normal \$3,000 spending limitation and requested they be processed in the usual manner.

Action: Approved payment of all bills exceeding \$3,000 and send to City Council with committee recommendation.

Motion: Bauer Second: Cook Motion Carried

Monthly Financial Reports

Conte presented the committee with the monthly financial reports.

Adjournment

With no further items to discuss, the meeting was adjourned at 5:05 p.m.

Motion: Goehl

Second: Cook

Motion Carried

Respectfully submitted,

Jeffrey Conte, P.E.
Director of Utilities & Engineering
April 10, 2017