



CITY OF QUINCY

Department of Utilities & Engineering

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Director of Utilities & Engineering

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A G E N D A

Water Committee - Department of Utilities & Engineering
City Hall – Engineering Department Conference Room #235
Thursday, August 3, 2017
4:00 P.M.

1. Approval of minutes of the July 6, 2017 meeting
2. Public Comment (3 minute limit)
3. Old business
 - Sewer Maintenance Report
 - Water Loss
 - CSO Progress Report
 - Village of Ursa Intergovernmental Agreement
 - Remote Control Mower Update
 - Capital Improvement Projects Loan Application
4. New business
 - Utility Billing Insert/Folding Machine
 - Water Treatment Plant RFP
 - Waste Water Treatment Plant Report
 - Approval of Bills in Excess of Normal Spending Limitations
 - Monthly Financial Report
 - Late Additions
5. Adjournment



Utilities Committee
Meeting Minutes
July 6, 2017

The monthly meeting of the Utilities Committee was held at 4:00 p.m. on Thursday, July 6, 2017 in City Hall Conference Room #235. Members present were Alderman Dave Bauer, Alderman Virgil Goehl, Commissioner Dan Cook and Commissioner Jacob Venvertloh. Director of Utilities & Engineering Jeffrey Conte, Director of Administrative Services Skip Bright, Greg Frieden, John Schafer and Theresa Alford were also present. Alderman Paul Havermale was not present. Alderman Bauer called the meeting to order at 4:00 p.m.

Approval of Minutes

Alderman Goehl, seconded by Jacob Venvertloh, moved to approve the minutes of the June 1, 2017 meeting as distributed.

Public Comment

No one was present for comments.

Old Business

Sewer Maintenance

Sewer crews jetted approximately 16,930 lineal feet of sewers during the month of June. The current average for routine cleaning is approximately 15,000 LF per month. This figure is expected to increase as the new vector will be dedicated to routine sewer cleaning.

Water Loss

Water loss of treated water pumped into the distribution system for the period of July 1, 2016 through June 30, 2017 was 33.7%. This averages 2.63 million gallons of water being lost per day. The water audit has been completed and verifies significant water loss. The City will begin replacing aging commercial meters that could be contributing to these losses.

New Business

Kohl Wholesale Lift Station Construction

The City opened bids for the construction of a new sewage lift station that will serve the Kohl Wholesale distribution warehouse on Route 57. Five (5) bids were submitted with the low bid being from D&L Excavating at a cost of \$310,726. The project will be funded with a \$300,000 grant from the Economic Development Revolving Loan Program, and the remainder of the project will be paid using the Sewer Connection Fund 306.

Action: Send resolution to City Council with committee recommendation.

Motion: Goehl

Second: Cook

Motion Carried

Mini Excavator Purchase

The City requested proposals for the purchase of a mini excavator to replace a backhoe that is no longer operational. The Water Distribution Department has been renting a mini excavator for the past several months. Eight (8) proposals were received with three (3) of those being thrown out because they did not meet the required specifications. The proposal from Luby Equipment offers the preferred unit at a cost of \$52,250.

Action: Send resolution to City Council with committee recommendation.

Motion: Goehl Second: Venvertloh Motion Carried

Waste Water Treatment Plant Report

The status report was distributed electronically prior to the meeting. Greg Frieden was present to answer questions. Conte updated the committee on the status of the CSO study and LTCP. The IEPA deadline is July 31st.

Approval of Bills

Conte presented the invoices in excess of the normal \$3,000 spending limitation and requested they be processed in the usual manner.

Action: Approved payment of all bills exceeding \$3,000 and send to City Council with committee recommendation.

Motion: Goehl Second: Cook Motion Carried

Monthly Financial Reports

Conte presented the committee with the monthly financials.

Adjournment

With no further items to discuss, the meeting was adjourned at 4:25 p.m.

Motion: Goehl Second: Cook Motion Carried

Respectfully submitted,

Jeffrey Conte, P.E.
Director of Utilities & Engineering
July 7, 2017