



## **MEETING NOTICE CITY HALL COMMITTEE**

A meeting of the City Hall Committee will be held on Monday, July 31, 2017 immediately following the City Council meeting in the Caucus Room.

### Agenda

1. Call Meeting to Order
2. Approval of Minutes
3. Public Comment (3 Minutes)
4. Old Business
  - a. City Hall Windows
5. New Business
  - a. City Hall Air Conditioner Repairs
  - b. Review Fire Extinguisher Maintenance Proposals
  - c. Late Additions
6. Adjournment

Respectfully submitted,

Jeffrey Conte, P.E.  
Director of Utilities & Engineering



City Hall Committee  
Meeting Minutes  
April 3, 2017

A meeting of the City Hall Committee was held at 7:00 p.m. on Monday, April 3, 2017 in the Caucus Room at City Hall. The meeting was called to order at 7:05 p.m. with members Alderman Virgil Goehl and Alderman Eric Entrup present. Director of Utilities & Engineering Jeffrey Conte and Interim Director of Administrative Services Chris Kirn were also in attendance.

***Public Comment***

No one was present for comment.

***Old Business***

No items to discuss.

***New Business***

**City Hall Window Replacement Contract Change Order**

The committee reviewed a memo detailing the asbestos issue that was discovered upon the removal of the first window. The project now requires the use of an asbestos abatement contractor and proper disposal of the materials containing the asbestos. The additional cost will be \$14,645 over the awarded contract price. There was also discussion as to the amount of time this project has taken and a possible completion date.

Conte presented the committee two options to proceed forward. The City can walk away from the current contract and pay for the materials already purchased or fund the additional costs and move forward with the completion of the project.

Action: Send resolution to City Council requesting approval to spend an additional \$14,645 for the asbestos abatement without committee recommendation.

Motion: Goehl

Second: Entrup

Motion Carried

***Adjournment***

With no further items to discuss, the meeting was adjourned at 7:17 p.m.

Respectfully submitted,

Jeffrey Conte, P.E.  
Director of Utilities & Engineering  
April 4, 2017