

**RAFFLE INFORMATION SHEET**  
**Section 117.02**

**DEFINITIONS** ---

**CHARITABLE.** An organization or institution organized and operated to benefit an indefinite number of the public. The service rendered to those eligible for benefits must also confer some benefit on the public.

**EDUCATIONAL.** An organization or institution organized and operated to provide systematic instruction in useful branches of learning which compare favorably in their scope and intensity with the course of study presented in tax-supported schools.

**FRATERNAL.** An organization of persons having a common interest, the primary interest of which is to both promote the welfare of its members and to provide assistance to the general public in a way as to lessen the burdens of government: by caring for those that otherwise would be cared for by the government.

**LABOR.** An organization composed of workers organized with the objective of betterment of the conditions of those agreed in the pursuit and development of a higher degree of efficiency in their respective occupations.

**NET PROCEEDS.** The gross receipts from the conduct of raffle, less reasonable sums expended for prizes, local license fees and other reasonable operating expenses incurred as a result of operating a raffle.

**NON-PROFIT.** An organization or institution organized and conducted on a not-for-profit basis with no personal profit inuring to any one as a result of the operation.

**RAFFLE.** A form of lottery, as defined in ILCS Ch. 720, Act 5, conducted by an organization licensed under this act, in which:

(1) The player pays or agrees to pay something of value for a chance, represented and differentiated by a number or by a combination of numbers or by some other medium, one or more of which chances is to designated the winning chance; and

(2) The winning chance is to be determined through a drawing or by some other method based on an element of chance by an act or set of acts on the part of persons conducting or connected with the lottery, except that the winning chance shall not be determined by the outcome of a publicly exhibited sporting contest.

**RELIGIOUS.** Any church, congregation, society or organization founded for the purpose of religious worship.

**VETERANS.** An organization or association comprised of members which substantially all are individuals who are veterans or spouses, widows or widowers or veterans, the primary purpose of which is to promote the welfare of its members and to provide assistance to the general public in a way as to confer public benefit.

**REQUIREMENTS:** Organization must be in existence at least 5 years. Raffle license shall only be granted for the sale of raffle chances in locations set forth in the application and which are within the borders of the City of Quincy. Completed application shall be presented to the City Clerk's office. Application must be received and accepted by the City Clerk or designee by 11:00 a.m. Friday to be placed on the following City Council agenda for approval. The bond requirement can be waived with at least three of four signatures of persons responsible for raffle. Confirmation of approval will be sent to raffle contact person. The license fee shall be \$10.00 for 60 days.

<b>Months</b>	<b>Cost</b>
3-4	\$20.00
5-6	\$30.00
7-8	\$40.00
9-10	\$50.00
12	\$60.00

**CITY OF QUINCY**

730 Maine Street

Quincy, IL 62301

**APPLICATION FOR LICENSE TO CONDUCT RAFFLE**

Date: \_\_\_\_\_

Name of organization \_\_\_\_\_

Address \_\_\_\_\_

(street)

(city)

(state)

(zip)

Mailing address if different from above

\_\_\_\_\_

(street)

(city)

(state)

(zip)

Address of place for raffle drawing

\_\_\_\_\_

(street)

(city)

(state)

(zip)

Check type of organization: (attach documentary evident)

Religious

Charitable

Labor

Business

Fraternal

Educational

Veterans

Special Circumstance

How long has organization been in existence? \_\_\_\_\_

Place and date of incorporation \_\_\_\_\_

(place)

(date)

Number of members in good standing \_\_\_\_\_

President/Chairperson \_\_\_\_\_

(name)

(title)

\_\_\_\_\_

(street)

(city)

(state)

(zip)

\_\_\_\_\_

(phone)

\_\_\_\_\_

(date of birth)

Designate member(s) who will be responsible for conduct and operation of raffle (attach additional sheet if necessary)

\_\_\_\_\_

(name)

\_\_\_\_\_

(street)

(city)

(state)

(zip)

\_\_\_\_\_

(phone)

\_\_\_\_\_

(date of birth)

Raffle manager \_\_\_\_\_

(name)

\_\_\_\_\_

(street)

(city)

(state)

(zip)

\_\_\_\_\_

(phone)

\_\_\_\_\_

(date of birth)

Date(s) for raffle ticket sales: (includes days of the week)

Location for determining winners

\_\_\_\_\_

Date(s) for determining winners: (include days of the week)

Total retail value of **all** prizes awarded in a single raffle

\$ \_\_\_\_\_

Maximum retail value of **each** prize awarded in a single raffle

\$ \_\_\_\_\_

Maximum price charged for each chance sold: \$ \_\_\_\_\_

Time period for a license: (example 60 days) \_\_\_\_\_

**ATTESTATION:**

“The undersigned attest that the above named organization is an organized not-for-profit under the law of the State of Illinois and has been continuously in existence for 5 years preceding date of this application, and that during this entire 5 year period preceding date of application it has maintained a bona fide membership actively engaged in carrying out its objects. The undersigned do hereby state under penalties of perjury that all statements in the foregoing application are true and correct; that the officers, operators and workers of the games are bona fide members of the sponsoring organization and are all of good moral character and have not been convicted of a felony; that if a license is granted hereunder, the undersigned will be responsible for the conduct of the games in accordance with the provisions of the laws of the State of Illinois and this jurisdiction governing the conduct of such games.”

\_\_\_\_\_  
(Name of Organization)

**\* SIGNATURE REQUIRED - DO NOT PRINT**

\* \_\_\_\_\_ Date \_\_\_\_\_

(\*president/chairperson\*)

**We request the Bond requirement be waived.**

**(\*At Least Three Signatures Required\*)**

\*President/Chairperson \_\_\_\_\_

\*Vice President \_\_\_\_\_

\*Secretary \_\_\_\_\_

\*Treasurer \_\_\_\_\_

-----**OFFICE USE ONLY**-----

Approved by City Council: \_\_\_\_\_  
(date)

Fee paid \$ \_\_\_\_\_ (amount) \_\_\_\_\_ (date)

Permit number: \_\_\_\_\_

\_\_\_\_\_  
City Clerk