TRAFFIC COMMISSION AGENDA

Date:	**Monday, February 11, 2013**
Place:	**City Hall, Conference Room 235**
Time:	**6:30 p.m.**

1. Approval of minutes from the February 11, 2013 and February 28, 2013 meetings;
2. Alderman Bauer's referral to study the parking around Quincy University;
3. Engineering Department's response for traffic improvements at the intersection of 24th and Harrison Streets;
4. Alderman Lepper's referral to the possibility of a "3-Way Stop" at the intersection of 28th and Monroe Streets;
5. Alderman Mann's referral to study the parking of large and/or commercial vehicles on city streets;
6. Alderman Moore's referral to study the intersection of Josephine Drive and Frese Drive;
7. Alderman Brink's referral to study the intersection of 17th and Washington Streets and report back with proper traffic control findings;
8. Late reports and referrals;
9. Adjourn.

Respectfully submitted,

Jeffrey H. Steinkamp, P.E.
City Engineer

TRAFFIC COMMISSION MEETING MINUTES

(2/12/13)

The monthly meeting of the Traffic Commission was held on Monday, February 11, 2013 in the City Council Chambers at City Hall. At 6:00 p.m., Chairman Leon Kowalski called the meeting to order with the following members and guests present.

Members:	Alderlady Heinecke	Alderman Goehl	Chief Henning
	Chief Copley	John Maxwell	Steve Bange
	Officer Neal Meyer	Jeff Steinkamp	Paul Holtschlag

Guests: Alderman Holtschlag

1. Approval of the Meeting Minutes of the November 26, 2012 meeting.
Discussion: None
Action: Approve Minutes of previous meeting
Motion: Meyer Second: Copley Vote: Motion Carried

2. Alderman Bauer's referral to study the parking around Quincy University:
Discussion: Bauer was not present to discuss.
Action: Table until next meeting, continue to monitor and report as needed.
Motion: Steinkamp Second: Heinecke Vote: Motion Carried

3. Alderman Havermale's referral to study the parking on 36th Street, Columbus Road north to the City limits, for possible signage or parking adjustments:
Discussion: Havermale was not present to discuss. Steinkamp presented an aerial map and explained the concern about warning southbound motorists of possible parked cars in this area from 6:00 pm to 6:00 am.
Action: Steinkamp instructed to have an appropriate sign made and to place it correctly to warn southbound traffic of possible parked cars in the lane ahead. Steinkamp to also report this action to Havermale.
Motion: N/A Second: N/A Vote: N/A

4. Engineering Department's response for traffic improvements at the intersection of 24th and Harrison Streets:
Discussion: Brief discussion by Steinkamp concerning traffic counts and possible ways to improve traffic flow with and without traffic signals.
Action: Steinkamp to set up meeting with Steve Bange, Brian Koch and Leon Kowalski to review options and costs to improve this intersection. Hold over until next meeting to review.
Motion: Steinkamp Second: Holtschlag Vote: Motion Carried

5. Alderman Lepper's referral to the possibility of a "3-Way Stop" at the intersection of 28th and Monroe Streets:
Discussion: Chief Copley asked that this be brought back to the Commissioners and be reviewed in conjunction with 24th & Harrison study. Steinkamp to set up meeting with Steve Bange, Brian Koch and Leon Kowalski to review this intersection. Hold over until next meeting to review.
Action: Steinkamp to set up meeting with Steve Bange, Brian Koch and Leon Kowalski to review this intersection. Hold over until next meeting to review.
Motion: Steinkamp Second: Holtschlag Vote: Motion Carried

6. Alderman Goehl's referral to study the possibility of removing parking on the south side of Locust Street between 4th and 5th Streets:
Discussion: Alderman Goehl asked that this be brought back to the Commissioners and be reviewed after talking with the residents. I signed Petition from eight area residents was submitted in support of the No Parking in this area. Two residents addressed the Commissioners. The first was concerned about where he could park his car since the parking was being eliminated. After discussing several options Steinkamp was directed to work with the resident to allow a driveway and parking space to be established in the front area of the house but located behind the front face of the house. The No Parking signs would not be re-installed until this parking area was constructed. The second resident had been parking commercial trucks in this area and was not in favor of this new parking limitation.
Action: Commissioners voted to have Steinkamp proceed as noted above.
Motion: Meyer Second: Goehl Vote: Motion Carried

7. Alderman Bauer's referral for the possibility of a "4-Way Stop" at the intersection of 20th and Chestnut Streets:
Discussion: This request came from Bauer after the January 7, 2013 vehicle/pedestrian accident that occurred between 18th & 20th on Chestnut Street. Chief Copley reviewed the Accident Report. Steinkamp presented a copy of his report dated 2/6/13 (see attached copy) to the Commissioners proposing five items to be addressed. Doctor Robert Gervasi, Quincy University president spoke and said that QU would pick up the cost of the LED Pedestrian Warning Signs. QU Student Julianne Touhy spoke and said that plans have already been made to implement a Campus Pedestrian Safety Campaign.
Action: The Commissioners agreed to move forward with a recommendation to the City Council to implement the five items listed in Steinkamp's report.
Motion: Copley Second: Goehl Vote: Motion Carried

8. Alderman Holtschlag's referral to vacate one parking stall to the east and one parking stall to the west of the main parking lot entrance of the Kroc Center:
Discussion: Alderman Holtschlag received this request from Kroc Center officials, asking to remove these two parking stalls to help facilitate better site visibility at this south entrance. Removal of these parking stalls was acceptable to Travis Brown, HQBD Director.
Action: Commissioners voted to recommend elimination of these parking stalls and painting the curb yellow, weather permitting.
Motion: Goehl Second: Copley Vote: Motion Carried

9. Alderman Holtschlag's referral to the possibility of a "4-Way Stop" at the intersection of Front and Hampshire Streets:
Discussion: Alderman Holtschlag was present and did not present any information to the Commissioners to help make a decision.
Action: Commissioners voted to Table to the next meeting to obtain more information.
Motion: Copley Second: Bange Vote: Motion Carried

10. Alderman Holtschlag's referral to the possibility of converting an existing "2-Way Stop" into a "4-Way Stop" at the intersection of 2nd and Hampshire Streets;
Discussion: Alderman Holtschlag was present and did not present any information to the Commissioners to help make a decision.
Action: Commissioners voted to Table to the next meeting to obtain more information.
Motion: Copley Second: Bange Vote: Motion Carried

11. Late reports and referrals: None
--- Check with IDOT about a sidewalk and lighting from 4th & Locust north to the gas station.
--- Gather information about a possible Ordinance controlling the parking of large and Commercial Vehicles on City streets.

12. Adjournment at 7:10 p.m.

Respectfully submitted,

Jeff Steinkamp, Secretary
Traffic Commission
February 12, 2013

City of Quincy Engineering Department

Memorandum

To: Chairman Kowalski, Alderlady Heinecke, Alderman Goehl & Traffic Commissioners
c.c. Theresa Alford, Mayor Spring, Gary Sparks, Chuck Bevelheimer, Marty Stegeman
From: Jeffrey H. Steinkamp, P.E., City Engineer
Date: 2/6/13
Subject: Response to Traffic Commission Requests

Traffic Commissioners,

In preparation of the upcoming February 11, 2013 Traffic Commission Meeting, I wanted to update everyone with the following information.

As you may know, during the January 14, 2013 City Council Meeting, the 2nd Ward Aldermen referred two items the Traffic Commission. One, to conduct a Speed Survey on Chestnut Street from 18th to 20th Streets and second, to consider adding 2 Stop Signs to the intersection of 20th & Chestnut to make it a 4 Way Stop intersection. These requests came from Quincy University Students and Officials in response to the pedestrian/vehicle accident that occurred mid-block between 18th & 20th Streets on Chestnut at 6:29 pm on January 7, 2013.

Speed Study: The results of the Speed Study done by the Quincy Police Department using the Speed Spy Box shows the following:

Total Number of Vehicles Surveyed: 6063
Posted Speed Limit: 30 mph
Average Speed: 26 mph
50th Percentile Sped: 27 mph
85th Percentile Speed: 31 mph

A review of this data shows that there is not a speeding problem in this area. Police Chief Copley may expand on this data at the meeting which shows a 26 mph Average Speed and a 85th Percentile of 31 mph.

20th & Chestnut: A Traffic Engineering Study was done at the intersection of 20th & Chestnut and this existing 2 Way Stop intersection did not warrant any changes due to traffic count, pedestrian activity, restricted line of site or accident records. Furthermore, IDOT Average Daily Traffic (ADT) numbers show 5225 vehicles on Chestnut versus 1250 vehicles on 20th Street. This 4.2 : 1 ratio would also support not making any changes at this intersection.

Pedestrian Count: A Pedestrian Count was done for a 12 hour period, 9 am to 9 pm on a school day, between 18th & 20th Streets on Chestnut with 449 pedestrians crossing the street, mostly mid-block. Less than 3% crossed at either 18th or 20th Streets.

In response to the Quincy University Students and Officials and in consultation with the Quincy Police Department and my Engineering Staff, I would like to present the following recommendations on their behalf:

--- Add north/south crosswalk pavement markings at 20th & Chestnut, the east/west markings are already there.

--- Install two solar powered LED Pedestrian Warning Signs on Chestnut Street. Like the ones at 10th & Broadway and shown below. One would be just east of 18th for eastbound traffic and the other just west of 20th for westbound traffic. We may want to consider doing something similar on North 18th Street. One would be just south of Elm Street for northbound traffic and the other just north of Lind Street for southbound traffic. Also attach 30 mph Speed Limit signs to each of these support poles.

--- Of the 5 streetlights between 18th & 20th on Chestnut, change out the 100 watt HPS bulbs for 250 watt HPS bulbs on the two at each intersection and the two in front of the dormitories. Also, there is another pole available in this area where another streetlight could be added if needed. We would work with the residential neighbors on the north side of Chestnut with shielding the lights if needed. Streetlights on 18th Street should also be considered to be increased.

--- Suggest in conversation that the QU Students raise the money for the LED Pedestrian Lights at $1700 each. The City would install and maintain this signage.

--- Suggest in conversation that the QU Administration implement a Campus Pedestrian Safety Campaign to educate the student population on proper safety precautions and awareness. There are many models and examples available on the Internet.

Please review this information and we anticipate that the Traffic Commission Meeting will most likely have some QU Students and Officials attending and I just wanted to be prepared to give them some positive feedback.

Please let me know if you have any questions and/or comments. Thank you.

Regards,

SPECIAL TRAFFIC COMMISSION MEETING MINUTES

(3/1/13)

A special meeting of the Traffic Commission was held on Thursday, February 28, 2013 in the Engineering Conference Room 235 at City Hall. At 5:05 p.m., Chairman Leon Kowalski called the meeting to order with the following members, guests and media present.

Members:	Alderman Goehl	Chief Henning	John Maxwell
	Steve Bange	Officer Neal Meyer	Chief Copley
	Jeff Steinkamp	Paul Holtschlag	
Guests:	Alderman Holtschlag	Alderman Bauer	Duane Venvertloh
	Reggie Summers	Travis Brown	
Media:	Jenny Dreasler (WGEM)	Stephen Johnson (KHQA)	
	Bryan Nichols (WTAD)	Matt Hopf (QHW)	

At the start of the meeting Chairman Kowalski asked that everyone introduce themselves.

1. Alderman Holtschlag's referral to convert the intersection of Front & Hampshire Street from a 2-Way Stop to a 4-Way Stop intersection.

Discussion: Alderman Holtschlag talked about the need for a 4 –Way Stop at this location for safety and because of the anticipated increased traffic and pedestrian activity not only due to the possible new Franchise Business but because of the new Connector Walking/Biking Park that will be constructed soon in this area and the recent completion the full streetscape work done from Washington Park area to the riverfront. He said the City should be supportive of someone that is going to be investing one half to three quarters of a million dollars in this area.

Alderman Holtschlag then introduced Mr. Venvertloh who spoke about the lack of parking in the area that the Franchise Business was concerned about but had decided that they could work with the available public parking. He stated that the Franchise Business requested the 4-Way Stop because of safety concerns for both motorist and pedestrians visiting this business. He said that if the 4-Way Stop was not approved that he doubted the Franchise Business would move forward. When asked a series of questions by Chief Copley and Steinkamp he stated that he could not identify the Franchise Business as he is under a non-disclosure agreement, it is a bar/restaurant business, they would have a liquor license, they expect to hire 75-100 employees with 35-40 working per shift, they expect 500-600 patrons per day, he would not identify the demographics of the patrons, the hours of operation would be 11 am to 11 pm and the time schedule for the project would be 3 to 4 months until the opening of the business. Mr. Venvertloh presented a letter from a local trucking firm, which uses this intersection numerous times daily, stating that they had no opposition to the proposed 4-Way Stop intersection.

Steinkamp then presented an aerial drawing to the Commissioners showing this intersection, noting the IDOT Average Daily Traffic Counts of 800 vehicles on Hampshire Street and 1450 vehicles on Front Street. Steinkamp then reviewed the criteria for the placement of a Multiway Stop Signs at an intersection making reference to both the Manual on Uniform Traffic Control Devices (MUTCD) and the Traffic Commission Guidelines. Criteria or warrants discussed included Traffic Counts, Pedestrian Counts, Site Obstructions, Accident History and Equal Leg Traffic Volume. Steinkamp also said that Stop Signs are made to control traffic and not to control speeding.

Officer Meyer reported no accidents at this intersection since 2009.

Commissioner Bange gave some input on the MUTCD criteria that states a minimum of 300 vehicles per hour for any 8 hours of an average day.

Several Commissioners expressed concerns that there had been no pedestrian problems at this intersection when there was a nightclub operating in this building.

Commissioner Paul Holtschlag agreed that the intersection did not presently meet the warrants for a 4-Way Stop at this time, but he discussed the benefits of the economic growth and development with a new business that employed 75-100 people as well as the sales tax generated. Commissioner Holtschlag also commented that IDOT, at the City's request, installed traffic signals at 5th & Broadway and installed a 4-Way Stop at the intersection of 5th & Vermont Street in anticipation of the opening of the Kroc Center.

Steinkamp did a quick summary of the information discussed, including the safety concerns of Alderman Holtschlag, the Franchise Business data from Mr. Venvertloh, the 4-Way Stop criteria by Steinkamp and Bange, Commissioner's comments concerning no past problems at this intersection, the economic impact viewpoint by Commissioner Holtschlag and examples of where the City has installed similar traffic control.

Then the following action was taken:

Action: Commissioners voted to recommend converting the intersection at Front & Hampshire Street from a 2-Way Stop to a 4-Way Stop intersection with the condition that the Ordinance would not be implemented nor the Stop signs installed dependent on a negotiate appropriate time closer to the actual opening and operation of the business.
Motion: Chief Copley Second: Paul Holtschlag Vote: Motion Carried

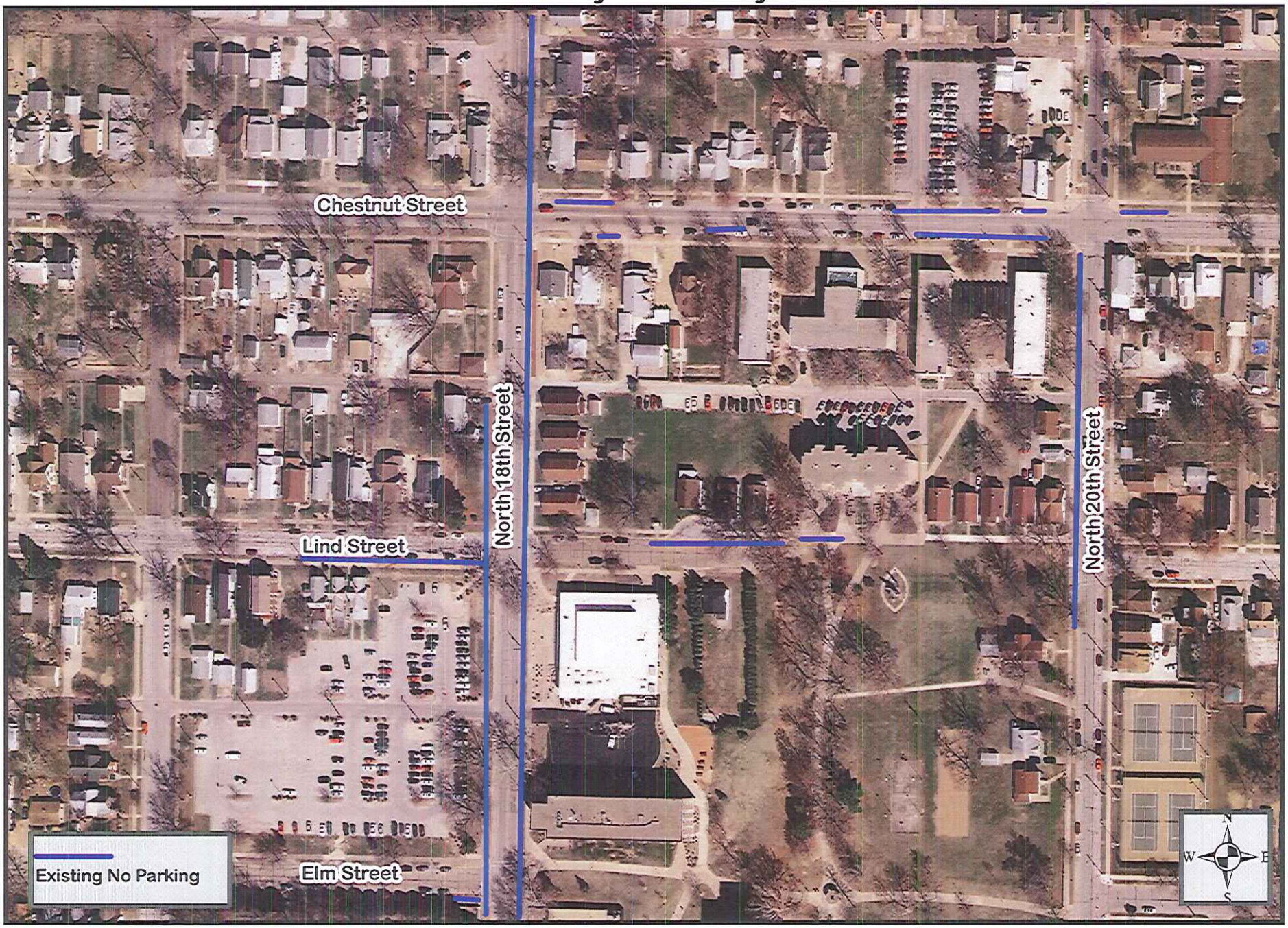
With no further business, the meeting adjourned at 5:40 p.m.

Respectfully submitted,

Jeff Steinkamp, Secretary
Traffic Commission
March 1, 2013

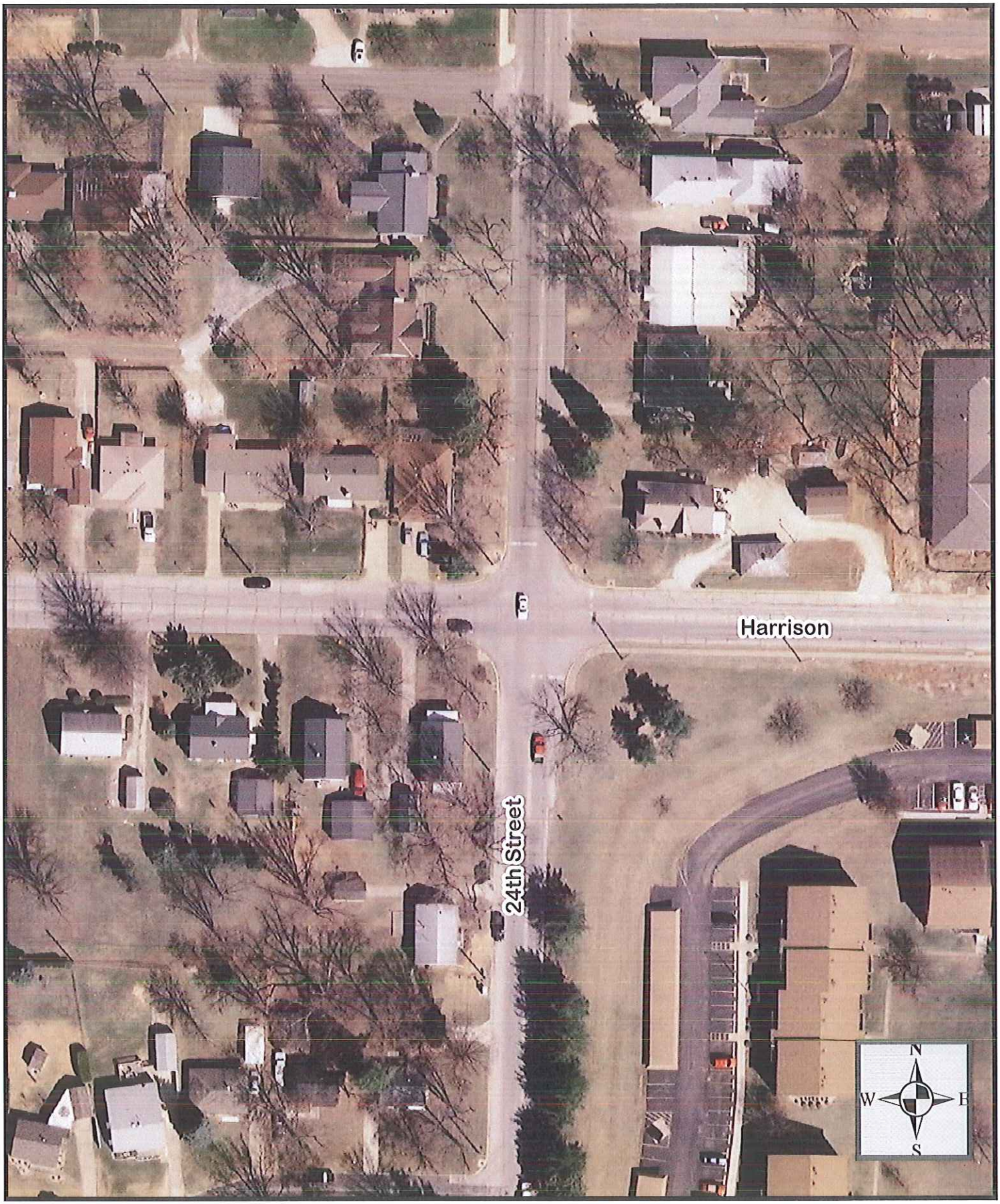
Quincy University

#2



T. Alford 03/12/2013

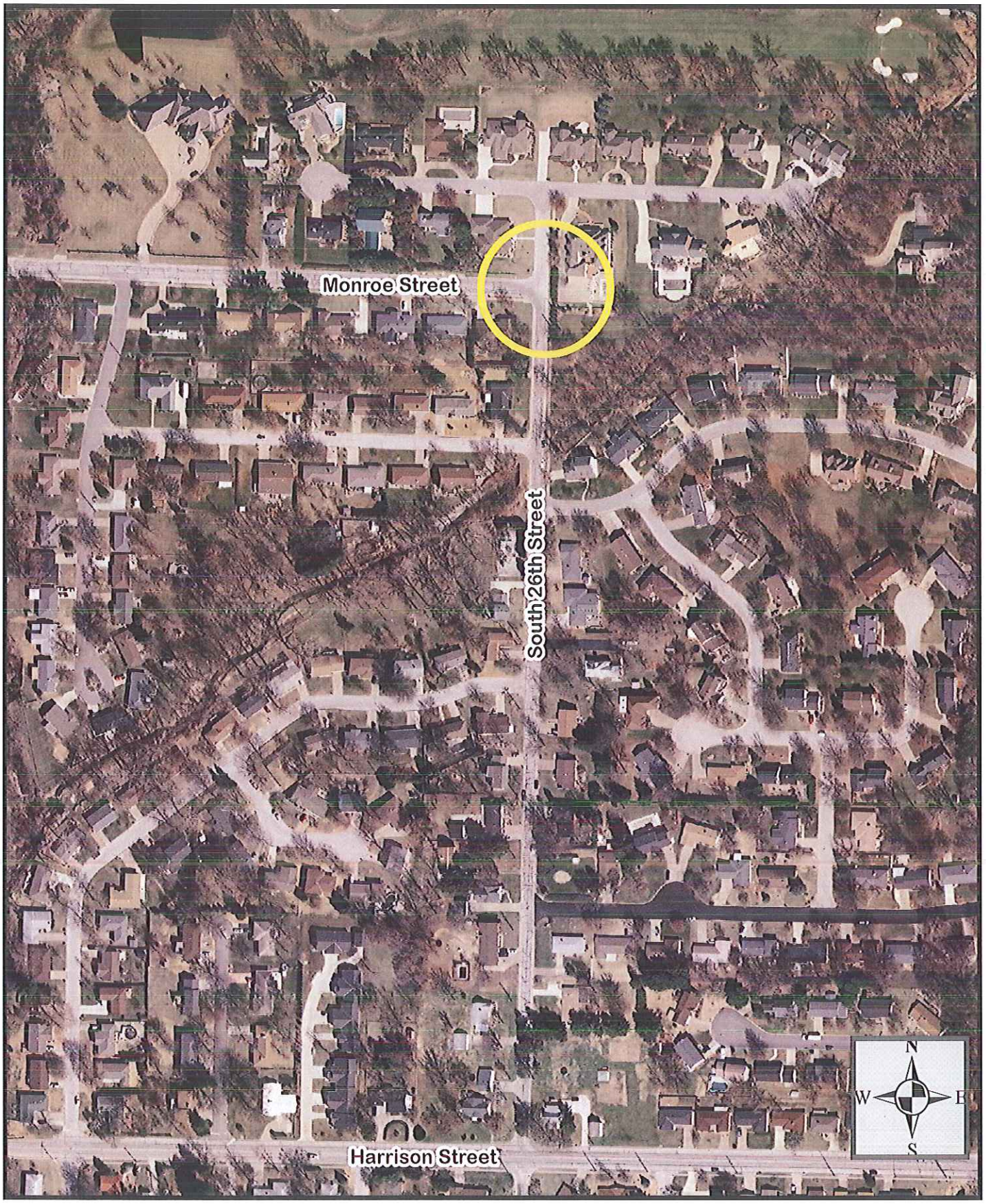
24th and Harrison



T. Alford 03/12/2013

#3

28th and Monroe Streets



T. Alford 03/12/2013

#4

Intersection Josephine & Frese Drive

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#6

17th and Washington

#7

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